

**BOARD OF TRUSTEES  
ANAHEIM UNION HIGH SCHOOL DISTRICT**

501 N. Crescent Way, P.O. Box 3520  
Anaheim, California 92803-3520  
[www.auhsd.us](http://www.auhsd.us)

**NOTICE OF REGULAR MEETING**

Date: June 8, 2018

To: Al Jabbar, P.O. Box 3520, Anaheim, CA 92803-3520  
Brian O'Neal, P.O. Box 3520, Anaheim, CA 92803-3520  
Annemarie Randle-Trejo, P.O. Box 3520, Anaheim, CA 92803-3520  
Katherine H. Smith, P.O. Box 3520, Anaheim, CA 92803-3520  
Anna L. Piercy, P.O. Box 3520, Anaheim, CA 92803-3520

Orange County Register, 1771 S. Lewis, Anaheim, CA 92805  
Anaheim Bulletin, 1771 S. Lewis, Anaheim, CA 92805  
News Enterprise, P.O. Box 1010, Los Alamitos, CA 90720  
Los Angeles Times, 1375 Sunflower, Costa Mesa, CA 92626  
Event News, 9559 Valley View Street, Cypress, CA 90630  
Unidos, 523 N. Grand Avenue, Santa Ana, CA 92701

You are hereby notified that a regular meeting of the  
Board of Trustees of the Anaheim Union High School District  
is called for

Thursday, the 14<sup>th</sup> day of June 2018

501 N. Crescent Way, Anaheim, California

**Closed Session-3:00 p.m.**

**Regular Meeting-6:00 p.m.**



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Michael B. Matsuda  
Superintendent

# ANAHEIM UNION HIGH SCHOOL DISTRICT

501 N. Crescent Way, P.O. Box 3520, Anaheim, California 92803-3520, [www.auhsd.us](http://www.auhsd.us)

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## BOARD OF TRUSTEES

### Agenda

Thursday, June 14, 2018

Closed Session—3:00 p.m.

Regular Meeting—6:00 p.m.

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Some items on the agenda of the Board of Trustees' meeting include exhibits of supportive and/or background information. These items may be inspected in the superintendent's office of the Anaheim Union High School District, at 501 N. Crescent Way in Anaheim, California. The office is open from 7:45 a.m. to 4:30 p.m., Monday through Friday, and is closed for most of the federal and local holidays. These materials are also posted with the meeting agenda on the District website, [www.auhsd.us](http://www.auhsd.us), at the same time that they are distributed to the Board of Trustees. *In compliance with the Americans with Disabilities Act, individuals with a disability who require modification or accommodation in order to participate in this meeting should contact the executive assistant to the superintendent at (714) 999-3503 by noon on Monday, June 11, 2018.*

*Meetings are recorded for use in the official minutes.*

1. **CALL TO ORDER—ROLL CALL** **ACTION ITEM**
2. **ADOPTION OF AGENDA** **ACTION ITEM**
3. **PUBLIC COMMENTS, CLOSED SESSION ITEMS** **INFORMATION ITEM**

This is an opportunity for community members to address the Board of Trustees on closed session agenda items only. Persons wishing to address the Board of Trustees should complete a speaker request form, available on the information table, at the back of the room, and submit it to the executive assistant prior to the meeting. Each speaker is limited to a maximum of five minutes; each topic or item is limited to a total of 20 minutes. Board Members cannot immediately respond to public comments, as stated on the speaker request form.

4. **CLOSED SESSION** **ACTION/INFORMATION ITEM**

The Board of Trustees will meet in closed session for the following purposes:

- 4.1 To consider matters pursuant to Government Code Section 54597: Public employee performance evaluation, superintendent.
- 4.2 To consider matters pursuant to Government Code Section 54956.9 (d)(2): Conference with legal counsel, anticipated litigation regarding one matter.
- 4.3 To consider matters pursuant to Government Code Section 54957.6: Conference with labor negotiators Mr. Matsuda, Dr. Fried, Dr. Root, and Mr. Jackson regarding negotiations and contracts with the American Federation of State, County and Municipal Employees (AFSCME), Anaheim Personnel and Guidance Association (APGA), Anaheim Secondary Teachers Association (ASTA), and California School Employees Association (CSEA).
- 4.4 To consider matters pursuant to Government Code Section 54597: Public employee performance evaluation.

- 4.5 To consider matters pursuant to Government Code Section 54957: Public employee discipline/dismissal/release, HR-2017-18-07. **[CONFIDENTIAL]**
- 4.6 To consider matters pursuant to Government Code Section 54957: Public employee discipline/dismissal/release, HR-2017-18-11. **[CONFIDENTIAL]**
- 4.7 To consider matters pursuant to Government Code Section 54956.9: Conference with legal counsel, existing litigation (United States District Court for the Central District of California Case No. 8:16-cv-01562-AG-AS). **[CONFIDENTIAL]**
- 4.8 To consider matters pursuant to Government Code Section 54957: Public employee administrative appointment/reassignment–assistant principal(s).
- 4.9 To consider matters pursuant to Government Code Section 54957: Public employee administrative appointment/reassignment–principal(s).
- 4.10 To consider matters pursuant to Government Code Section 54957: Public employee administrative appointment/reassignment–directors.
- 4.11 To consider matters pursuant to Government Code Section 54957.6: Conference with negotiators, agency designated representatives-Al Jabbar, Board president, regarding unrepresented employee, superintendent.
- 4.12 To consider matters pursuant to Government Code Section 54957.6: Conference with negotiators, agency designated representatives-Al Jabbar, Board president, regarding unrepresented employees, assistant superintendents, chief academic officer, and District counsel.
- 4.13 To consider matters pursuant to Education Code Section 48918: Expulsion of students: 17-46; 17-47; 17-49; and 17-52.

**5. RECONVENE MEETING, PLEDGE OF ALLEGIANCE, AND CLOSED SESSION REPORT OUT **INFORMATION ITEM****

**5.1 Reconvene Meeting**

The Board of Trustees will reconvene into open session.

**5.2 Pledge of Allegiance and Moment of Silence**

Board President Al Jabbar will lead the Pledge of Allegiance to the Flag of the United States of America and provide a moment of silence.

**5.3 Closed Session Report**

The clerk of the Board of Trustees will report actions taken during closed session.

**6. INTRODUCTION OF GUESTS **INFORMATION ITEM****

The Board of Trustees would like to recognize our community stakeholders for their interest in the Anaheim Union High School District and for attending our Board meeting. Thank you for your participation and contribution as we create an educational environment that graduates socially aware, civic-minded students who are college and career ready for the 21<sup>st</sup> century.

In addition, Board President Jabbar will introduce dignitaries in attendance.

7. **BOARD OF TRUSTEES' RECOGNITION**

**INFORMATION ITEM**

**Classified Employee of the Year**

The Board of Trustees will recognize Classified Employee of the Year, Erika Garcia. Erika began working at the District in 1999 and is currently an Instructional Assistant–Behavioral Support at Western High School. Erika was among 22 classified employees nominated for this award who were all honored at the Classified Employee of the Year Recognition event on May 1, 2018. **[EXHIBIT A]**

8. **REPORTS**

**INFORMATION ITEM**

8.1 **Reports of Associations**

Officers present from the District's employee associations will be invited to address the Board of Trustees.

8.2 **Parent Teacher Student Association (PTSA) Reports**

PTSA representatives present will be invited to address the Board of Trustees.

9. **PUBLIC COMMENTS, OPEN SESSION ITEMS**

**INFORMATION ITEM**

Opportunities for public comments occur at the beginning of each agenda item and at this time for items not on the agenda. Persons wishing to address the Board of Trustees should complete a speaker request form, available on the information table, at the back of the room, and submit it to the executive assistant prior to the meeting. Each speaker is limited to a maximum of five minutes; each topic or item is limited to a total of 20 minutes. Board Members cannot immediately respond to public comments, as stated on the speaker request form.

10. **ITEMS OF BUSINESS**

**RESOLUTIONS**

10.1 **Resolution No. 2017/18-B-22, Adjustments to Income and Expenditures, General Fund; Resolution No. 2017/18-B-23, Adjustments to Income and Expenditures, Various Funds; and Proposed Budget (All Funds) (Roll Call Vote)**

**ACTION ITEM**

Background Information:

The Board of Trustees must adopt a budget for the next fiscal year by July 1, 2018, per Education Code Section 42127(a). The Board has a fiduciary responsibility to maintain fiscal solvency for the current and subsequent two fiscal years. The District submitted a detailed list of methods of acquiring such funds for Board approval as part of the 2018 Second Interim Report. As a part of the proposed budget, updates to the Anaheim Union High School District Budget Stabilization Plan will be presented.

Current Consideration:

After thorough analysis and review, the 2017-18 budget was updated from the Second Interim Report, which was presented and approved by the Board of Trustees at its March 6, 2018, regular meeting. Per Education Code Sections 42600 and 42601, all adjustments to

the current budget must be approved by a resolution of the Board of Trustees. Resolution No. 2017/18-B-22 summarizes adjustments to the General Fund and Resolution No. 2017/18-B-23 summarizes adjustments to all other funds.

Budget Implication:

As part of the annual budget reporting process, budget adjustments are made to revenue, expenditures, and fund balances. Resolution No. 2017/18-B-22, General Fund, and Resolution No. 2017/18-B-23, Various Funds, authorize budget adjustments per Education Code Sections 42600 and 42601.

Staff Recommendation:

1. It is recommended that the Board of Trustees adopt Resolution No. 2017/18-B-22, General Fund, by a roll call vote. **[EXHIBIT B]**
2. It is recommended that the Board of Trustees adopt Resolution No. 2017/18-B-23, Various Funds, by a roll call vote. **[EXHIBIT C]**
3. It is recommended that the Board of Trustees adopt the 2018-19 Proposed Budget including the updated Budget Stabilization Plan (All Funds). **[EXHIBIT D]**

10.2 **Resolution No. 2017/18-B-24, Education Protection Account** **ACTION ITEM**  
**(Roll Call Vote)**

Background Information:

Proposition 30, *The Schools and Local Public Safety Protection Act of 2012*, approved by the voters on November 6, 2012, temporarily increased the state sales tax rate for all taxpayers and the personal income tax rates for upper-income taxpayers. On November 8, 2016, the voters approved Proposition 55, which extended the Proposition 30 temporary income tax increase on high income earners by twelve years through 2030. Pursuant to Article XIII, Section 36 of the California Constitution, school districts, county offices of education, and community college districts are required to determine how the monies received from the Education Protection Account (EPA) are spent in the school or schools within its jurisdiction, provided that the governing board makes the spending determinations in an open session of a public meeting. The language in the constitutional amendment requires that funds shall not be used for the salaries and benefits of administrators, or any other administrative costs, for the years 2012-13 through 2029-30.

Current Consideration:

The new revenues generated from Proposition 55 are deposited into a state EPA account. School districts, county offices of education, charter schools, and Local Educational Agencies (LEAs) will receive funds from the EPA based on their proportionate share of the statewide revenue limit amount, including charter school general purpose funding. A corresponding reduction is made to an LEA's revenue limit, or charter school general purpose state aid, equal to the amount of their EPA entitlement.

This resolution, as required by Article XIII, Section 36 of the California Constitution, approving the District's utilization of funds subject to EPA for 2018-19 has been prepared for the Board of Trustees' consideration.

Budget Implication:

There is no impact to the budget.

Staff Recommendation:

It is recommended that the Board of Trustees adopt Resolution No. 2017/18-B-24, by a roll call vote. **[EXHIBIT E]**

10.3 **Resolution No. 2017/18-B-25, Request for Waiver-Exemption INFORMATION ITEM  
from Universal Meal Service**

Background Information:

On October 12, 2017, Governor Jerry Brown signed into law SB 138, School Meal Programs: Free and Reduced-Price Meals (F/RP): Universal Meal Service (Chapter 724, Statutes of 2017). The law requires that on or before September 1, 2018, local educational agencies (LEA) that have very high poverty schools apply to operate a federal universal meal service provision and provide breakfast and lunch free of charge through the universal meal service to all pupils. Very high poverty schools are defined as ones that qualify to receive the free meal rate in the Community Eligibility Provision (CEP).

Current Consideration:

SB 138, School Meals Programs: Free and Reduced-Price Meals: Universal Meal Service requires the governing board of a school district, County Office of Education (COE), or charter school to adopt a resolution of fiscal hardship with demonstrated reasons it is unable to comply. The resolution must be publicly noticed on at least two consecutive meeting agendas. The first meeting as an information item and on the second meeting agenda as an action item. If the resolution is approved by at least a majority of the governing board, the school district, COE or charter school is exempt from the requirements. The governing board must reconsider the resolution at least once every four years.

Budget Implication:

There is no impact to the budget.

Staff Recommendation:

Although this is an information item only, requiring no formal action by the Board of Trustees, it is recommended that the Board officially receive the information. **[EXHIBIT F]**

10.4 **Resolution No. 2017/18-F-11, Approval of Notice of Exemption ACTION ITEM  
for the Kennedy High School Site Improvement Project  
(Roll Call Vote)**

Background Information:

On July 10, 2014, the Board of Trustees approved the District's Facilities Master Plan (FMP), which provides a roadmap for the future improvement and development of the District's facilities over the next ten years. The Kennedy High School Site Improvement Project (Project) is one of the projects identified in the approved FMP.

The scope of work of the Project includes: (1) Reconstruction and reconfiguration of the main parking lot to improve vehicular circulation and student drop-off areas; (2) Entry enhancements to address hardscape deficiencies, safety, and accessibility issues; (3) Installation of security fencing and gates throughout the campus; (4) Installation of drought tolerant landscaping and water efficient irrigation system throughout; (5) Technology infrastructure; (6) Installation of marquee; (7) Installation of surveillance cameras and exterior lighting; as well as (8) Renovation of the Culinary Arts classroom.

Current Consideration:

The District is required, pursuant to the California Environmental Quality Act (CEQA), Public Resources Code Sections 21000 et seq., to evaluate each potential public works project to determine whether that project might have a significant effect on the environment. CEQA and the Guidelines promulgated thereunder (California Code of Regulations, Title 14, Division 6, Chapter 3, Article 19) provide for categorical exemptions from the provisions of CEQA. Where an approved project is determined to be exempt from CEQA, the District may file a notice of exemption (NOE) with the Orange County Clerk-Recorder, who must then post the NOE for a period of 30 days.

The District has evaluated the Project and has determined that the Project is categorically exempt from CEQA.

Budget Implication:

There is no impact to the budget.

Staff Recommendation:

It is recommended that the Board of Trustees adopt Resolution No. 2017/18-F-11, approving the NOE for the Project and direct that the NOE be filed with the Orange County Clerk-Recorder, by roll call vote. **[EXHIBIT G]**

- 10.5 **Resolution No. 2017/18-F-12, Approval of Notice of Exemption for the Oxford Academy New Construction and Modernization Project (Roll Call Vote)** **ACTION ITEM**

Background Information:

On July 10, 2014, the Board of Trustees approved the District's Facilities Master Plan (FMP), which provides a roadmap for the future improvement and development of the District's facilities over the next ten years. Components of the Oxford Academy New Construction and Modernization Project (Project) are identified in the approved FMP.

The scope of work for the Project includes: (1) Construction of a new Music Building with three classrooms; (2) Modernization of a Shop Building to house two Engineering Labs; (3) Modernization of a Library; (4) Site improvements to address hardscape deficiencies, safety, and accessibility issues within the project area; (5) Installation of shade structure(s); (6) Installation of security fencing throughout campus; (7) Installation of drought tolerant landscaping and water efficient irrigation system throughout; (8) Technology infrastructure; (9) Installation of surveillance cameras and other security enhancements; as well as (10) Exterior lighting.

Current Consideration:

The District is required, pursuant to the California Environmental Quality Act (CEQA), Public Resources Code Sections 21000 et seq., to evaluate each potential public works project to determine whether that project might have a significant effect on the environment. CEQA and the Guidelines promulgated thereunder (California Code of Regulations, Title 14, Division 6, Chapter 3, Article 19) provide for categorical exemptions from the provisions of CEQA. Where an approved project is determined to be exempt from CEQA, the District may file a notice of exemption (NOE) with the Orange County Clerk-Recorder, who must then post the NOE for a period of 30 days.

The District has evaluated the Project and has determined that the Project is categorically exempt from CEQA.

Budget Implication:

There is no impact to the budget.

Staff Recommendation:

It is recommended that the Board of Trustees adopt Resolution No. 2017/18-F-12, approving the NOE for the Project and direct that the NOE be filed with the Orange County Clerk-Recorder, by roll call vote. **[EXHIBIT H]**

10.6 **Resolution No. 2017/18-F-13, Approval of Notice of Exemption for the Savanna High School Modernization Project (Roll Call Vote)** **ACTION ITEM**

Background Information:

On July 10, 2014, the Board of Trustees approved the District's Facilities Master Plan (FMP), which provides a roadmap for the future improvement and development of the District's facilities over the next ten years. The Savanna School Modernization Project (Project) is one of the projects identified in the approved FMP.

The scope of work for the Project includes: (1) Reconstruction and reconfiguration of the main parking lot to improve vehicular circulation and student drop-off areas; (2) Reconstruction and reconfiguration of the horseshoe drive and parking lot to improve vehicular circulation and student drop-off areas; (3) Site improvements to address hardscape deficiencies, safety, and accessibility issues in the quad and parking lots; (4) Quad renovation; (5) Installation of shade structures; (6) Installation of security fencing throughout campus to include separation from the city golf course; (7) Installation of drought tolerant landscaping and water efficient irrigation system throughout; (8) Renovation of the shower/locker building; (9) Technology infrastructure; (10) Installation of marquee; (11) Reconstruction of tennis courts; (12) New driveway approach with signalized intersection at North Gilbert Street as approved by city of Anaheim; (13) Installation of surveillance cameras and exterior lighting; as well as (14) Replacement of site utilities.

Current Consideration:

The District is required, pursuant to the California Environmental Quality Act (CEQA), Public Resources Code Sections 21000 et seq., to evaluate each potential public works project to determine whether that project might have a significant effect on the environment. CEQA and the Guidelines promulgated thereunder (California Code of Regulations, Title 14, Division 6, Chapter 3, Article 19) provide for categorical exemptions from the provisions of CEQA. Where an approved project is determined to be exempt from CEQA, the District may file a notice of exemption (NOE) with the Orange County Clerk-Recorder, who must then post the NOE for a period of 30 days.

The District has evaluated the Project and has determined that the Project is categorically exempt from CEQA.

Budget Implication:

There is no impact to the budget.

Staff Recommendation:

It is recommended that the Board of Trustees adopt Resolution No. 2017/18-F-13, approving the NOE for the Project and direct that the NOE be filed with the Orange County Clerk-Recorder, by roll call vote. **[EXHIBIT I]**



10.7 **Resolution No. 2017/18-F-14, Support of Applications for Eligibility Determination and Funding (Roll Call Vote)**

**ACTION ITEM**

Background Information:

California school districts have the potential of realizing significant state funding contributions under the School Facility Program administered by the Office of Public School Construction (OPSC) and the State Allocation Board (SAB). The District has adopted a Facilities Master Plan, which includes projects funded with the proceeds of a General Obligation Bond. The District is interested in leveraging local bond funds by reviewing state eligibility for modernization and new construction, and seeking funding under the School Facility Program.

Current Consideration:

Pursuant to Chapter 12.5, Part 10, Division 1 of the Education Code, the District intends to file applications for state eligibility determination and funding under the School Facility Program for projects that have received Division of the State Architect approval.

As a condition of processing applications for modernization, new construction, and facility hardship funding under the School Facility Program, the Board of Trustees is required to adopt a resolution in support of the following projects:

- Anaheim High School Aquatic Center and Modernization
- Polaris High School Modernization

Budget Implication:

There is no impact to the budget.

Staff Recommendation:

It is recommended that the Board of Trustees adopt Resolution No. 2017/18-F-14, by a roll call vote. **[EXHIBIT J]**

**BUSINESS SERVICES**

10.8 **Rejection of Liability Claim**

**ACTION ITEM**

Background Information:

The District received a liability claim that was filed on May 7, 2018, and identified as AUHSD 18-06-01 (No Tort Form).

Current Consideration:

After review, staff determined that the claim was not a proper charge against the District.

Budget Implication:

There is no impact to the budget.

Staff Recommendation:

It is recommended that the Board of Trustees reject liability claim AUHSD 18-06-01 (No Tort Form) as not a proper charge against the District, and authorize staff to send the notice of rejection.

10.9 **Rejection of Liability Claim**

**ACTION ITEM**

Background Information:

The District received a liability claim that was filed on May 7, 2018, and identified as AUHSD 18-06-02 (No Tort Form).

Current Consideration:

After review, staff determined that the claim was not a proper charge against the District.

Budget Implication:

There is no impact to the budget.

Staff Recommendation:

It is recommended that the Board of Trustees reject liability claim AUHSD 18-06-02 (No Tort Form) as not a proper charge against the District, and authorize staff to send the notice of rejection.

10.10 **Rejection of Liability Claim**

**ACTION ITEM**

Background Information:

The District received a liability claim that was filed on May 7, 2018, and identified as AUHSD 18-06-03 (No Tort Form).

Current Consideration:

After review, staff determined that the claim was not a proper charge against the District.

Budget Implication:

There is no impact to the budget.

Staff Recommendation:

It is recommended that the Board of Trustees reject liability claim AUHSD 18-06-03 (No Tort Form) as not a proper charge against the District, and authorize staff to send the notice of rejection.

10.11 **Rejection/Return of Liability Claim**

**ACTION ITEM**

Background Information:

The District received a liability claim that was filed on May 30, 2018, and identified as AUHSD 10-18 (No Tort Form).

Current Consideration:

After review, staff determined that the portion of the claim with dates of loss on or after January 1, 2009, was not a proper charge. In addition, staff determined that the portion of the claim with dates of loss prior to January 1, 2009 was not filed in a timely manner.

Budget Implication:

There is no impact to the budget.

Staff Recommendation:

1. It is recommended that the Board of Trustees reject a portion of the claim as not a proper charge for dates of loss on or after January 1, 2009.
2. In addition, it is recommended that the Board of Trustees return the portion of the claim as untimely for dates of loss prior to January 1, 2009.

3. Finally, it is recommended that the Board of Trustees authorize staff to send the notice of rejection/return for liability claim AUHSD 10-18 (No Tort Form).

10.12 **New Board Policy 5800 (3320); 5800-R (3320), Claims and Actions Against The District, First Reading** **INFORMATION ITEM**

Background Information:

The Government Tort Claims Act, under Government Code Sections 810-996.6, mandates that all claims or damages against a public entity must be presented in writing to the public entity prior to filing suit.

In order to formalize the claims presentation requirement, it is necessary to adopt a proper Board Policy supported by Administrative Regulations.

Current Consideration:

New Board Policy and Administrative Regulation 5800 (3320); 5800-R (3320), Claims and Actions Against the District, is being presented to impose the District's requirement of a tort claim prior to any court action.

Budget Implication:

There is no impact to the budget.

Staff Recommendation:

It is recommended that the Board of Trustees review new Board Policy 5800 (3320); 5800-R (3320), Claims and Actions Against the District. **[EXHIBIT K]**

10.13 **Agreement, Facilitron, Inc.** **ACTION ITEM**

Background Information:

The Civic Center Act, as defined by Senate Bill 1404, authorizes the governing board of a school district to grant the use of school facilities or grants as a civic center for specified purposes, and allows for the collection of fees for the use of those facilities. The District has several facilities and athletic fields that are available for the benefit of the community. The Board of Trustees has taken previous action to declare the facility use rate for each of the District's available facilities and athletic fields.

Current Consideration:

The District has identified a software solution, Facilitron, Inc., that will streamline the use of facility process, provide services to verify insurance and tax exempt status, collect payment, as well as integrate with school and district calendars. This will greatly reduce the amount of staff time required to schedule activities, reduce double-booking events, and help the District recover costs associated with facility use.

Budget Implication:

Facilitron, Inc. charges a fee on each charge to user groups. Based on the District's current facility use, it is estimated that the program would cost \$7,000, annually, but actual amounts may be more or less based on actual facility use fees collected. (General Funds)

Staff Recommendation:

It is recommended that the Board of Trustees approve the agreement. **[EXHIBIT L]**

## EDUCATIONAL SERVICES

### 10.14 **Naming of Facility, Jim Fassel Fitness Center**

**ACTION ITEM**

#### Background Information:

Board Policy, 5201 Naming of Facility, was adopted on April 14, 2011, by the Board of Trustees to develop procedures for the naming of facilities to honor individuals in the District. As per the Board of Trustees' request, an ad hoc committee was formed to review the proposals and to make policy recommendations to the superintendent for Board consideration.

#### Current Consideration:

The Board of Trustees is requested to approve the request to rename the weight room after Jim Fassel. Coach Jim Fassel is a graduate of Anaheim High School (class of 1967) and has stayed connected to the school site throughout the years. A few years ago, Coach Fassel donated over \$100,000 worth of equipment, furniture, and other items to the weight room at Anaheim High School. To support his already generous donation, Coach Fassel spent an additional \$12,000 of his own money to ensure the facility was able to accommodate and support the new equipment. Lastly, over the past ten years, Coach Fassel has donated over \$80,000 in scholarships to Anaheim High School students. The District's ad hoc committee evaluated the request, developed a report, and made a recommendation to the Board for their consideration.

#### Budget Implication:

There is no impact to the budget.

#### Staff Recommendation:

It is recommended that the Board of Trustees approve the request.

### 10.15 **Adoption, Local Control and Accountability Plan (LCAP) and Annual Update**

**ACTION ITEM**

#### Background Information:

California Education Code Section 52060 requires school districts to adopt a Local Control Accountability Plan (LCAP) and annual update on or before July 1 of each year. California Education Code Section 52070 requires that school districts file an LCAP with the County Superintendent of Schools no later than five days after adoption of the LCAP. School districts must also ensure that teachers, principals, administrators, and other school personnel, as well as local bargaining units, parents, and pupils are consulted in the development of the 2018-19 LCAP. They are also provided information regarding the annual update, which details the actual LCAP expenditures that were projected for the 2017-18 year.

#### Current Consideration:

The public hearing was held on June 7, 2018. The purpose of the public hearing was to allow the public an additional opportunity to ask questions concerning the District's LCAP and annual update.

#### Budget Implication:

The program and goals contained in the LCAP must align with the terms of the District's 2018-19 annual budget and multi-year budget projections.

Staff Recommendation:

It is recommended that the Board of Trustees adopt the LCAP and annual update.

**[EXHIBIT M]**

10.16 **Educational Consulting Agreement, Trilina Mai**

**ACTION ITEM**

Background Information:

Trilina Mai is a local animator and character designer, who is expert in both two-dimensional and three-dimensional artwork. She utilizes both traditional and digital media, and she has received recognition from her university for her work with animation, as well as completing two internships with Pixar Animation Studios. Ms. Mai has also worked with Cypress High School's band program as a drum major instructor, and is known by Cypress High School staff to deliver high quality work. Cypress High School art teachers have requested that Ms. Mia provide them professional learning/training on how to use Sketchpad digital painting software.

Current Consideration:

Trilina Mai will provide a professional development workshop for Cypress High School visual arts teachers on Sketchpad digital painting software. Services will be provided August 2, 2018, through September 30, 2018.

Budget Implication:

The total cost is not to exceed \$300. (Site LCFF Funds)

Staff Recommendation:

It is recommended that the Board of Trustees approve the agreement. **[EXHIBIT N]**

10.17 **School Counseling Consulting Agreement, American School Counselor Association National Model**

**ACTION ITEM**

Background Information:

The American School Counselor Association (ASCA) is the foundation that expands the image and influence of school counselors through advocacy, leadership, collaboration, and systemic change. ASCA empowers school counselors with the knowledge, skills, linkages, and resources to promote student success in the school, the home, the community, as well as the world.

The ASCA National Model provides training and implementation program to school site counselors that includes consultation, professional development, program implementation and district program evaluation, as well as improvement of a comprehensive school counseling program.

Current Consideration:

ASCA will provide the District with its own version of the ASCA National Model portal, where individual schools upload assignments for review. Each school will receive feedback on submitted items, including strengths and areas for improvement, before the next training session. District-level staff will have the capability to access all school documents. At the end of the two-year period, ASCA provides the District with a report of the results of school counseling implementation, focusing on student outcomes and changes in school data over the two-year period. The training consists of six full-day workshops presented over the course of two school years and is designed to specifically meet the District's unique needs based on school-specific data. Each counselor will receive three textbooks. Services will be provided July 1, 2018, through June 30, 2020.

Budget Implication:

Total cost is \$18,500 for a two-year contract. (One-Time Funds and LCFF Funds)

Staff Recommendation:

It is recommended that the Board of Trustees approve the school counseling agreement.  
**[EXHIBIT O]**

10.18 **School-Sponsored Student Organizations**

**ACTION ITEM**

Background Information:

The Board of Trustees shall give approval for the establishment of all student organizations. The proposed organizations shall not engage in any activities, other than those that are organizational in nature, until the Board of Trustees has approved its application.

Current Consideration:

The following schools have submitted school-sponsored student organization applications:

- 10.18.1 League of Legends, Magnolia High School **[EXHIBIT P]**
- 10.18.2 OA Esports, Oxford Academy **[EXHIBIT Q]**
- 10.18.3 Arab Association Club, Western High School **[EXHIBIT R]**
- 10.18.4 Western's Big Brother Big Sister, Western High School **[EXHIBIT S]**

Budget Implication:

Each school-sponsored student organization offsets operational costs through donations and fundraising efforts.

Staff Recommendation:

It is recommended that the Board of Trustees approve the school-sponsored organization applications.

**HUMAN RESOURCES**

10.19 **Public Hearing, Disclosure of Collective Bargaining Agreement with APGA**

**INFORMATION ITEM**

Background Information:

The Board of Trustees must hold a public hearing to hear comments related to the collective bargaining agreement with the Anaheim Personnel and Guidance Association (APGA) for 2017-18, in accordance with AB 1200 (Statutes of 1991, G.C. 3547.3, Chapter 1213). Copies of the disclosure are available for review and study in the Business Office, 501 N. Crescent Way, Anaheim, California.

Current Consideration:

After the negotiation process with APGA has concluded, the collective bargaining agreement is presented to the public via a Board of Trustees meeting. This is the public's opportunity to provide feedback and voice their support or any concerns associated with the agreement.

Budget Implication:

There is no impact to the budget.

Staff Recommendation:

Although this is an information item only, requiring no formal action by the Board of Trustees, it is recommended that the Board formally open the public hearing to provide the public an opportunity to speak on the proposed agreement.

10.20 **Adoption of the 2017-18 Collective Bargaining Agreement with APGA**

**ACTION ITEM**

Background Information:

The District and APGA currently have a three-year agreement for the 2016-17, 2017-18, and 2018-19 years. Per Article 20, the agreement includes reopeners for 2017-18 on wages, health and welfare, Article 11-pupil to counselor ratio, Memorandums of Understanding, as well as an additional article selected by each party. The District and APGA brought forth proposals to begin the reopener negotiations for 2017-18 and a tentative agreement was reached on April 19, 2018. The tentative agreement was ratified by unit members of APGA.

Current Consideration:

The tentative agreement includes a one percent increase on the salary schedule for 2017-18 and other contract language changes.

Budget Implication:

Increases to employees' salary, effective July 1, 2017, for APGA unit members will impact the budget with an additional estimated expense of \$88,000. (General Funds)

Staff Recommendation:

It is recommended that the Board of Trustees adopt the 2017-18 collective bargaining agreement with APGA. **[EXHIBITS T and U]**

10.21 **Certificated Administrators, Classified Management, and Classified Confidential Salary Schedules**

**ACTION ITEM**

Background Information:

The Anaheim Leadership Team Association (ALTA) are non-bargaining employees of the District. Salaries for ALTA are reviewed each year and are commensurate with pay increases (or decreases due to furlough) with the classified and certificated employee bargaining units. The Board must approve any changes to the ALTA salary schedules.

Current Consideration:

The 2017-18 salary schedules for unrepresented employees include administrators, classified management, and confidential classifications. Due to the agreements with the Anaheim Secondary Teachers Association (ASTA), as well as Anaheim Personnel and Guidance Association (APGA) to increase salaries by one percent, the 2017-18 salary schedules for unrepresented employees shall be increased by one percent to become the 2017-18 salary schedules, retroactive to July 1, 2017. Longevity stipends will be increased at a commensurate rate with the certificated and classified bargaining units.

Budget Implication:

Employee salary and longevity increases for unrepresented members will impact the budget with an additional estimated expense of \$211,000. (General Funds)

Staff Recommendation:

It is recommended that the Board of Trustees adopt the 2017-18 salary schedules for administrators, classified management, and confidential employees.

10.22 **Agreement, Brandman University**

***ACTION ITEM***

Background Information:

The District has traditionally entered into agreements with university programs to provide opportunities for university students to meet their fieldwork requirements and to gain valuable experience in a professional setting within our District school sites. This agreement provides the opportunity for Brandman University interns to provide supervised support services for the District.

Current Consideration:

University students will meet with District clinical supervisors at the intern's assigned school site. This agreement provides opportunities for the student to observe, participate, as well as assist in the District's counseling and guidance, psychology, and teaching programs. Clinical supervisors will model to the student effective planning, instruction, and management strategies, as well as discuss these strategies with the student teacher. Additionally, professional attire, development, and conduct will be reviewed. The agreement will be effective July 2, 2018, through July 1, 2021. Due to the university's policy for entering into agreements, the agreement will be signed following Board approval.

Budget Implication:

There is no impact to the budget.

Staff Recommendation:

It is recommended that the Board of Trustees approve the agreement. **[EXHIBIT V]**

10.23 **Revised Board Policy 91200; 91200-R, Uniform Complaint Procedures, Second Reading**

***INFORMATION ITEM/ACTION ITEM***

Background Information:

Board Policy 91200; 91200-R, Uniform Complaint Procedures, provides the procedure for students, parents/guardians, and District employees to make complaints alleging failure to comply with applicable state, as well as federal laws and regulations, and/or alleging discrimination. The policy was last revised in 2014.

Current Consideration:

The Board of Trustees is requested to review the second reading of revised Board Policy 91200; 91200-R, Uniform Complaint Procedures. The revised policy includes new language to ensure compliance, including types of complaints, pupil fees, and investigation cooperation.

Budget Implication:

There is no impact to the budget.

Staff Recommendation:

It is recommended that the Board of Trustees review and/or approve revised Board Policy 91200; 91200-R, Uniform Complaint Procedures. **[EXHIBIT W]**



- 10.24 **Revised Board Policy 7703.01; 7703.01-R, Williams Uniform Complaint Procedures, Second Reading** **INFORMATION ITEM/ACTION ITEM**

Background Information:

Board Policy 7703.01; 7703.01-R, Williams Uniform Complaint Procedures, provides the procedure for students, parents/guardians, and District employees to make complaints alleging failure to comply with applicable state, as well as federal laws and regulations, and/or alleging discrimination. This policy was last revised in 2014.

Current Consideration:

The Board of Trustees is requested to review the second reading of revised Board Policy 7703.01; 7703.01-R, Williams Uniform Complaint Procedures, to include new language specifying the complainant's right to describe the complaint to the governing board at a regularly scheduled meeting of the governing board.

Budget Implication:

There is no impact to the budget.

Staff Recommendation:

It is recommended that the Board of Trustees review and/or approve revised Board Policy 7703.01; 7703.01-R, Williams Uniform Complaint Procedures. **[EXHIBIT X]**

**SUPERINTENDENT'S OFFICE**

- 10.25 **New Board Policy 8145.13: Response to Immigration Enforcement, First Reading** **INFORMATION ITEM**

Background Information:

The Board of Trustees is committed to the success of all students irrespective of their immigration status, ethnicity, race, religion, sexual orientation, ability, sex and gender identity, socio-economic status or beliefs. The Board of Trustees believes that every school site should be a welcoming place for all students and their families. On March 7, 2017, the Board of Trustees passed Resolution No. 2016/17-BOT-05: Providing All Children Equal Access to Education to evidence the Board's commitment to the support of all students.

Current Consideration:

The District's community includes a significant number of students who are immigrants or children of immigrants. The Board of Trustees reaffirms the District's unequivocal commitment to ensuring a safe educational environment for all students, as a safe school district for students and families regarding immigration enforcement or discrimination, to the fullest extent provided by the law. Moreover, the Board of Trustees reaffirms its focus on promoting and supporting inclusiveness and kindness of all students, families, as well as staff at all District school sites, facilities, and property under its control.

On October 5, 2017, AB 699 Educational Equity: Immigration and Citizenship Status became law. AB 699 reinforces that all children in California are entitled to a public education despite immigration status and inserts "immigration status" into the anti-discrimination provisions of the Education Code. The legislation required that all districts adopt a policy by June 1, 2018, that is consistent with newly enacted Education Code Section 234.7 and consistent with a model policy to be developed by the California Attorney General by no later than April 1, 2018. Attached hereto is a policy developed by the

California School Boards Association that is consistent with the model policy developed by the Attorney General and the revised Education Code provisions.

Budget Implication:

There is no impact to the budget.

Staff Recommendation:

It is recommended that the Board of Trustees review new Board Policy 8145.13: Response to Immigration Enforcement. **[EXHIBIT Y]**

10.26 **Employment Agreement and Compensation for Superintendent** **ACTION ITEM**

Background Information:

On June 15, 2017, the Board of Trustees approved an addendum to the employment agreement for the Superintendent. The Superintendent's employment agreement indicates that the Board of Trustees may annually review the salary and, with consent of the Board of Trustees, may increase the salary at any time during the agreement.

Current Considerations:

On April 12, 2018, the Board approved an agreement with the Anaheim Secondary Teachers Association that provided a one percent salary increase retroactive to July 1, 2017. On this Board agenda, the Board is being requested to approve the collective bargaining agreement with the Anaheim Personnel and Guidance Association that provides a one percent salary increase retroactive to July 1, 2017. In addition, on this Board agenda is an item requesting that the Board approve a one percent salary increase retroactive to July 1, 2017, for the Anaheim Leadership Team Association, which comprises the District's management personnel, excluding the Superintendent and upper-level management employees. The Superintendent's employment agreement indicates that the Board may annually review the salary and, with consent of the Board, may increase the salary at any time during the agreement.

Budget Implication:

There is not a known budget impact at this time.

Staff Recommendation:

It is recommended that the Board of Trustees discuss the Superintendent's employment agreement and compensation and provide further direction.

10.27 **Employment Agreements and Compensation for Assistant Superintendents, Chief Academic Officer, and District Counsel** **ACTION ITEM**

Background Information:

Employment agreements are required for unrepresented upper-level management employees. On July 13, 2017, the Board of Trustees approved the amendments to employment agreements with the Assistant Superintendent of Education Services, Assistant Superintendent of Human Resources, the Assistant Superintendent of Business Services, the Chief Academic Officer, and District Counsel.

Current Considerations:

On April 12, 2018, the Board approved an agreement with the Anaheim Secondary Teachers Association that provided a one percent salary increase retroactive to July 1, 2017. On this Board agenda, the Board is being requested to approve the collective bargaining agreement with the Anaheim Personnel and Guidance Association that provides a one percent salary

increase retroactive to July 1, 2017. In addition, on this Board agenda is an item requesting that the Board approve a one percent salary increase retroactive to July 1, 2017, for the Anaheim Leadership Team Association, which comprises the District's management personnel, excluding the Superintendent and upper-level management positions. The employment agreements indicate that the Board may annually review the salary and, with consent of the Board, may increase the salary at any time during the agreement.

Budget Implication:

There is not a known budget impact at this time.

Staff Recommendation:

It is recommended that the Board of Trustees discuss the employment agreements and compensation for the following upper-level management employees:

1. Jaron Fried, Ed.D., Assistant Superintendent, Education Services;
2. Manuel Colón, Chief Academic Officer;
3. Brad Jackson, Assistant Superintendent, Human Resources;
4. Jennifer Root, Ed.D., Assistant Superintendent, Business Services; and
5. Jeffrey J. Riel, District Counsel

11. **CONSENT CALENDAR**

***ACTION ITEM***

***The Board will list consent calendar items that they wish to pull for discussion.***

The Board of Trustees is requested to approve/ratify items listed under the consent calendar. These items are considered routine and are acted on by the Board of Trustees in one motion. It is understood that the administration recommends approval of all consent calendar items. Each item on the consent calendar, approved by the Board, shall be deemed to have been considered in full and approved/ratified as recommended. There is no discussion of these items prior to the Board vote unless a member of the Board, staff, or the public requests specific items be discussed or removed from the consent calendar.

**BUSINESS SERVICES**

11.1 **Agreement Amendment #3, Sungard Business-Plus System Support, Implementation, and Software Support Service Agreement**

Background Information:

The District contracts with the Orange County Superintendent of Schools to provide annual software support services for the Sungard Business-Plus System Support software. The Business-Plus System Support covers basic financial/budget, school site finance, store inventory, as well as fixed asset systems.

Current Consideration:

The contract provides for an annual evaluation of support service charges for possible upward or downward adjustments based on the Orange County Superintendent of Schools' actual costs to support Sungard Business-Plus System Support software July 1, 2018, through June 30, 2019.

Budget Implication:

Services are to be provided at a cost not to exceed \$108,660. This is an increase of \$5,174 from the 2017-18 agreement. (General Funds)

Staff Recommendation:

It is recommended that the Board of Trustees approve the agreement amendment. **[EXHIBIT Z]**

11.2 **Agreement, Human Resources Application, Implementation, and Software Support Service Agreement**

Background Information:

The District contracts with the Orange County Superintendent of Schools to provide annual software support services for the Human Resources Application software.

Current Consideration:

The contract provides for professional services to the District for the implementation of the Human Resources Application, including on-going training services for present and future employees, future software enhancements, as well as support services, July 1, 2018, through June 30, 2019.

Budget Implication:

The total cost is not to exceed \$80,028. (General Funds)

Staff Recommendation:

It is recommended that the Board of Trustees approve the agreement. **[EXHIBIT AA]**

11.3 **Agreement, North Orange County Regional Occupation Program (NOCROP)**

Background Information:

The District and NOCROP maintain a use of facilities agreement that allows the NOCROP the use of District facilities.

Current Consideration:

The agreement will be renewed for the period of July 1, 2018, through June 30, 2019, and may be renewed for up to four additional one-year terms by written, mutual agreement of both parties, for use of District facilities according to the District's approved fee schedules.

Budget Implication:

The fees collected will be used to offset direct costs resulting from NOCROP's use of District facilities.

Staff Recommendation:

It is recommended that the Board of Trustees approve the agreement. **[EXHIBIT BB]**

11.4 **Agreement, Meal and Milk**

Background Information:

Anaheim Union High School District has had a vendor agreement to provide meals (breakfast and lunch) to the Anaheim Elementary School District (AESD) Pre-School Program for over ten years. The inter-agency meal agreement is a one-year agreement, which requires approval by the Board of Trustees.

Current Consideration:

This agreement generates income from the meals served and provides a community service. Staff requests approval for services to be provided for the one-year agreement, effective July 1, 2018, through June 30, 2019. The Food Services Department prepares and delivers

meals to AESD pre-schools on a daily basis, and bills AESD for the meals. The agreement will be signed following Board approval.

Budget Implication:

This agreement generates income from the meals delivered. (Cafeteria Funds)

Staff Recommendation:

It is recommended that the Board of Trustees approve the agreement. **[EXHIBIT CC]**

11.5 **Agreements, Transportation**

Background Information:

The Board of Trustees has in past years approved the agreements to provide transportation services to the City of Cypress (Parks and Recreation), Connelly High School, GOALS Academy, Greater Anaheim SELPA, Knott Avenue Christian Church, North Orange County Regional Occupation Program (NOCROP), Servite High School, Tiger Woods Learning Center, Youth Leadership America, and Zion Lutheran Church and School.

Current Consideration:

It is in the best interest of the District to continue the transportation agreements. The agreements will be in effect July 1, 2018, through June 30, 2019. Contracts for each agency will be signed following Board approval.

Budget Implication:

The transportation agreements provide for a net income to the District, which assists in offsetting the transportation contribution from the General Fund.

Staff Recommendation:

It is recommended that the Board of Trustees approve the agreements. **[EXHIBITS DD, EE, FF, GG, HH, II, JJ, KK, LL, and MM]**

11.6 **Student Accident and Health Insurance Program, Myers-Stevens and Toohey and Co., Inc.**

Background Information:

Education Code Section 49470 allows school districts to make accident insurance available on a voluntary basis for purchase by parents or guardians. Myers-Stevens and Toohey and Co., Inc., has provided student accident and health insurance programs for District students and athletes for many years.

Current Consideration:

The insurance programs allow students who do not have coverage under private plans to participate in athletics, and provide a supplement to a parent or guardian's private insurance for both athletes and other students. The student accident and health insurance programs are underwritten by BCS Insurance Company and administered by Myers-Stevens and Toohey and Co., Inc., and cover school-time accident insurance, full-time accident insurance, as well as interscholastic tackle football coverage. Dental and illness insurance programs are also available. The 2018-19 insurance program costs are paid by parents or guardians who elect to obtain this voluntary coverage. The 2018-19 rates are as follows.

		<u>Low Option</u>	<u>Mid Option</u>	<u>High Option</u>
School time Accident	Grades 7-12	\$39	\$63	\$77
Full-time Accident	Grades 7-12	\$165	\$219	\$317
Interscholastic Tackle Football Coverage	Grades 9-12	\$180	\$235	\$338
Full-time Dental (with another plan)	Grades 7-12	\$12	\$12	\$12
(purchased separately)		\$16	\$16	\$16
Full-time Health Care* Initial Payment	Grades 7-12	\$208		
Subsequent Payments (billed every 2 months)				\$338

\*Initial payment covers the remainder of the month in which it was paid and the month following. Subsequent payment covers an additional two-month period.

Budget Implication:

There is no impact to the budget.

Staff Recommendation:

It is recommended that the Board of Trustees approve the programs.

11.7 **Agreement, The Sobel Group, Inc.**

Background Information:

In the event of an emergency, first-responders will show up to a District site with little to no knowledge of buildings or where specific rooms are located. Immediate access to information that can aid the first-responders can be critical in assessing a situation in developing a plan to immediately and successfully address a situation. Working together with local authorities and providing them site specific information will give them an invaluable tool to use when responding to an emergency situation.

Current Consideration:

The Sobel Group, Inc. successfully worked with Anaheim Union High School District, Anaheim Police Department, and Anaheim Fire Department staff to prepare the portion of the Anaheim High School's school safety plan that included tactical responses to emergency incidents. As part of the service, The Sobel Group, Inc. worked with District and school specific personnel to develop a visual map of the tactical response plan as one of the steps used to safeguard pupils and staff in an effort to secure the premises. Several on-site school visits were conducted to collect site specific information and digital imagery. After all data was collected, an electronic report with an electronic usable file was provided for use by the District and first-responders.

The Sobel Group, Inc. will provide the same service model and electronic reports for two high school sites and will involve first-responders from our other servicing cities. The agreement will be signed following Board approval.

Budget Implication:

Services will be provided at a cost not to exceed \$50,000. (General Funds)

Staff Recommendation:

It is recommended that the Board of Trustees approve the agreement with The Sobel Group, Inc. pursuant to Government Code 53060. **[EXHIBIT NN]**

11.8 **Agreement Amendment, School Facility Consultants**

Background Information:

School Facility Consultants was retained in May 2014 to assist the District in analyzing data for potential state funding. The firm specializes in analyzing the District's complex data sets to determine eligibility for modernization and new construction funding administered by the Office of Public School Construction (OPSC). The passage of the Measure H general obligation bond in November 2014 presents the opportunity for the District to leverage these funds for potential state eligibility. In November 2016, voters approved Prop 51, which provides state funds for school construction.

Current Consideration:

The District has an interest in continuing services with School Facility Consultants to update our eligibility for state funding, and to assist with the processing of the District's applications. The agreement will be signed following Board approval.

Budget Implication:

This amendment will increase the current agreement by an additional \$50,000 for a not to exceed amount of \$170,000. The current agreement expires June 30, 2019. (Measure H Funds, Maintenance Funds, Facilities Funds, and/or other funds as appropriate)

Staff Recommendation:

It is recommended that the Board of Trustees approve the agreement amendment. **[EXHIBIT OO]**

11.9 **Agreement Amendment, Best Best & Krieger, LLP**

Background Information:

The District requires legal services as related to litigation or other matters requiring legal expertise. Best Best & Krieger, LLP has been providing the District with legal services, primarily for the District's facilities and construction programs.

Current Consideration:

The District has an interest in continuing legal services with Best Best & Krieger, LLP for the 2018-19 fiscal year.

Budget Implication:

This amendment will not exceed \$50,000 for services through June 30, 2019. (Measure H Funds, Maintenance, Facilities Funds, and/or other funds as appropriate)

Staff Recommendation:

It is recommended that the Board of Trustees approve the agreement amendment.

11.10 **Agreement Amendment, Blue Coast Consulting**

Background Information:

Blue Coast Consulting has been providing Division of the State Architect (DSA) inspector of record and related services for the District. These services are necessary for public works construction and other renovation projects. The Board of Trustees approved the original

agreement with Blue Coast Consulting on May 14, 2015. The term of the current agreement is May 15, 2015, through May 15, 2018.

Current Consideration:

The District has an interest in continuing to utilize the services provided by Blue Coast Consulting as required for the upcoming Measure H projects, and other work associated with the Maintenance and Facilities departments. This firm has prior knowledge of the District's facilities, projects, and standard procedures. The agreement will be signed following Board approval.

Budget Implication:

This amendment will increase the current agreement by an additional \$100,000, for a not to exceed amount of \$350,000, and extend the agreement's expiration until May 15, 2020. (Measure H Funds, Maintenance Funds, Facilities Funds, and/or other funds as appropriate)

Staff Recommendation:

It is recommended that the Board of Trustees approve the agreement amendment.

**[EXHIBIT PP]**

11.11 **Agreement Amendment, Vital Inspection Services**

Background Information:

Vital Inspection Services has been providing Division of the State Architect (DSA) inspector of record and related services for the District. These services are necessary for public works construction and other renovation projects. The Board of Trustees approved the original agreement with Vital Inspection Services on May 14, 2015. The term of the current agreement is from May 15, 2015, through May 15, 2018.

Current Consideration:

The District has an interest in continuing to utilize the services provided by Vital Inspection Services as required for the upcoming Measure H projects, and other work associated with the Maintenance and Facilities departments. This firm has prior knowledge of the District's facilities, projects, and standard procedures. The agreement will be signed following Board approval.

Budget Implication:

This amendment will increase the current agreement by an additional \$500,000 for a not to exceed amount of \$750,000, and extend the agreement's expiration until May 15, 2020. (Measure H Funds, Maintenance Funds, Facilities Funds, and/or other funds as appropriate)

Staff Recommendation:

It is recommended that the Board of Trustees approve the agreement amendment.

**[EXHIBIT QQ]**

11.12 **Agreement Amendment, Public Economics, Inc.**

Background Information:

The highly technical and complex process of updating and reporting of Redevelopment Agency (RDA) pass through entitlements is a specialized service. Public Economics, Inc. has been providing these services to the District for many years. The District benefits from economies of scale by contracting with Public Economics, Inc. as the cost for these services are shared by multiple districts that have jurisdiction within the same redevelopment areas.



Current Consideration:

The District has an interest in continuing services with Public Economics, Inc. This agreement amendment will extend the effective date of the agreement until June 30, 2019. The agreement will be signed following Board approval.

Budget Implication:

This amendment will increase the current agreement by an additional \$10,000 for a not to exceed amount of \$45,000. (Redevelopment Funds and/or other funds as appropriate)

Staff Recommendation:

It is recommended that the Board of Trustees approve the agreement amendment.  
**[EXHIBIT RR]**

11.13 **Ratification Lease-Leaseback Agreement, Balfour Beatty Construction, LLC Kennedy High School Site Improvement Project, RFP #2018-03**

Background Information:

Staff is using the Lease-Leaseback (LLB) delivery method to procure construction for the Kennedy High School Site Improvement project. Education Code Section 17406 is the LLB provision, which allows districts to lease to a person, firm, or corporation real property that belongs to the school district for the purpose of constructing buildings and improvements thereon for District use during the term of the lease, and requires that title to the buildings and improvements vest in the District at the expiration of that term.

Current Consideration:

The District issued RFP #2018-03 inviting contractors to submit qualifications and proposals to perform the work associated with the project. The RFP stated that the project would be subject to the District's Community Benefits Agreement. After a review of the submitted qualifications and proposals, as well as interviews of shortlisted firms, staff recommended to the Board of Trustees the selection of Balfour Beatty Construction, LLC (Balfour Beatty) as the LLB contractor for this project.

Balfour Beatty competitively bid out the subcontractor packages to various companies, and has identified the subcontractors they plan to use on the project. Staff has negotiated the LLB agreement, which includes the guaranteed maximum price (GMP) and contingencies, pursuant to the terms indicated in the forms of the LLB contract documents previously approved by the Board. The assistant superintendent, Business, under Board approved delegation of authority, has entered into the LLB agreement with Balfour Beatty. The agreement is subject to ratification by the Board.

Budget Implication:

The final GMP and associated contingencies will not exceed \$6,145,370. The total project cost including District contingencies, allowances, and preconstruction services will not exceed \$6,378,773. (Measure H Funds and/or other funds as appropriate)

Staff Recommendation:

It is recommended that the Board ratify the LLB agreement with Balfour Beatty for the Kennedy High School Site Improvement project.

11.14 **Ratification Lease-Leaseback Agreement, Erickson-Hall Construction Co. Oxford Academy New Construction and Modernization RFP #2018-13**

Background Information:

Staff is using the Lease-Leaseback (LLB) delivery method to procure construction for the Oxford Academy New Construction and Modernization project. Education Code Section 17406 is the LLB provision, which allows districts to lease to a person, firm, or corporation real property that belongs to the school district for the purpose of constructing buildings and improvements thereon for District use during the term of the lease, and requires that title to the buildings and improvements vest in the District at the expiration of that term.

Current Consideration:

The District issued RFP #2018-13 inviting contractors to submit qualifications and proposals to perform the work associated with the project. The RFP stated that the project would be subject to the District's Community Benefits Agreement. After a review of the submitted qualifications and proposals, as well as interviews of shortlisted firms, staff recommended to the Board of Trustees the selection of Erickson-Hall Construction Co. (Erickson-Hall) as the LLB contractor for this project.

Erickson-Hall competitively bid out the subcontractor packages to various companies, and has identified the subcontractors they plan to use on the project. Staff has negotiated the LLB agreement, which includes the guaranteed maximum price (GMP) and contingencies, pursuant to the terms indicated in the forms of the LLB contract documents previously approved by the Board. The assistant superintendent, Business, under Board approved delegation of authority, has entered into the LLB agreement with Erickson-Hall. The agreement is subject to ratification by the Board.

Budget Implication:

The final GMP and associated contingencies will not exceed \$8,774,780. The total project cost including District contingencies and allowances will not exceed \$9,175,771. (Measure H Funds and/or other funds as appropriate)

Staff Recommendation:

It is recommended that the Board: 1) ratify the LLB agreement with Erickson-Hall for the Oxford Academy New Construction and Modernization project; and 2) ratify the combined preconstruction services agreement with Erickson-Hall for the Oxford Academy New Construction and Modernization, and the Savanna High School Modernization projects.

11.15 **Ratification Lease-Leaseback Agreement, Erickson-Hall Construction Co. Savanna High School Modernization, Phase 1 (Increments 1 and 2) RFP #2018-13**

Background Information:

Staff is using the Lease-Leaseback (LLB) delivery method to procure construction for the Savanna High School Modernization project. Education Code Section 17406 is the LLB provision, which allows districts to lease to a person, firm, or corporation real property that belongs to the school district for the purpose of constructing buildings and improvements thereon for District use during the term of the lease, and requires that title to the buildings and improvements vest in the District at the expiration of that term.

Current Consideration:

The District issued RFP #2018-13 inviting contractors to submit qualifications and proposals to perform the work associated with the project. The RFP stated that the project would be subject to the District's Community Benefits Agreement. After a review of the submitted

qualifications and proposals, as well as interviews of shortlisted firms, staff recommended to the Board of Trustees the selection of Erickson-Hall Construction Co. (Erickson-Hall) as the LLB contractor for this project.

Erickson-Hall competitively bid out the subcontractor packages to various companies, and has identified the subcontractors they plan to use on the project. Staff has negotiated the LLB agreement, which includes the guaranteed maximum price (GMP) and contingencies, pursuant to the terms indicated in the forms of the LLB contract documents previously approved by the Board. The assistant superintendent, Business, under Board approved delegation of authority, has entered into the LLB agreement with Erickson-Hall. The agreement is subject to ratification by the Board.

Budget Implication:

The final GMP and associated contingencies for Phase 1 (Increments 1 and 2) will not exceed \$5,162,548.80. The total project cost including District contingencies, allowances and preconstruction services will not exceed \$5,436,734.80. (Measure H Funds and/or other funds as appropriate)

Staff Recommendation:

It is recommended that the Board ratify the LLB agreement with Erickson-Hall for the Savanna High School Modernization Phase 1 (Increments 1 and 2) project.

11.16 **Ratification of Change Order**

The Board of Trustees is requested to ratify the change order as listed.

Bid #2018-20, Brookhurst Junior High School Tennis Court Project (Measure H Funds) Superior Paving, Inc. dba United Paving Company	P.O. #L64A0285
Original Contract	\$141,990
Change Order #1	\$(6,288)
New Contract Value	\$135,702

Staff Recommendation:

It is recommended that the Board of Trustees ratify the change order as listed.

**[EXHIBIT SS]**

11.17 **Notice of Completion**

The Board of Trustees is requested to approve the notice of completion as listed.

Bid #2018-20, Brookhurst Junior High School Tennis Court Project (Measure H Funds) Superior Paving, Inc. dba United Paving Company	P.O. #L64A0285
Original Contract	\$141,990
Contract Changes	\$(6,288)
Total Amount Paid	\$135,702

Staff Recommendation:

It is recommended that the Board of Trustees authorize the assistant superintendent, Business to accept all listed work as complete, and authorize the filing of the notice of completion with the Office of the County Recorder.

11.18 **Award of Bids**

The Board of Trustees is requested to award the bids.

<u>Bid #</u>	<u>Service</u>	<u>Award</u>	<u>Amount</u>
2018-23	Katella High School Gym Roof Replacement	Commercial Roofing Systems, Inc.	\$284,532
2018-29	Kennedy High School Culinary Arts Classroom (CTE Funds)	JM & J Contractors	\$221,770

Staff Recommendation:

It is recommended that the Board of Trustees award the bids as listed.

11.19 **Declaring Certain Furniture and Equipment as Unusable, Obsolete, and/or Out-of-Date, and Ready for Sale or Destruction**

Staff Recommendation:

It is recommended that the Board of Trustees approve the list of District furniture and equipment as unusable, obsolete, and/or out-of-date, and ready for sale or destruction, as well as authorize proper disposal in accordance with Education Code Section 17545 et al.

**[EXHIBIT TT]**

11.20 **Declaring Certain Textbooks and Instructional Materials as Unusable, Obsolete, and/or Out-of-Date, Damaged, and Ready for Sale or Destruction**

Staff Recommendation:

It is recommended that the Board of Trustees approve the list of District textbooks and instructional materials as unusable, obsolete, and/or out-of-date, damaged, and ready for sale or destruction as surplus, as well as authorize staff to dispose of the textbooks and instructional materials in accordance with Education Code Section 60510 et al.

**[EXHIBIT UU]**

11.21 **Donations**

Staff Recommendation:

It is recommended that the Board of Trustees accept the donations as submitted.

**[EXHIBIT VV]**

11.22 **Purchase Order Detail Report and Change Orders**

Staff Recommendation:

It is recommended that the Board of Trustees ratify the report April 27, 2018, through May 29, 2018. **[EXHIBITS WW and XX]**

11.23 **Check Register/Warrants Report**

Staff Recommendation:

It is recommended that the Board of Trustees ratify the report April 27, 2018, through May 29, 2018. [EXHIBIT YY]

11.24 **SUPPLEMENTAL INFORMATION**

11.24.1 ASB Fund, April 2018 [EXHIBIT ZZ]

11.24.2 Cafeteria Fund, March 2018 [EXHIBIT AAA]

11.24.3 Enrollment, Month 10 [EXHIBIT BBB]

**EDUCATIONAL SERVICES**

11.25 **Consolidated Application and Reporting System (CARS)**

Background Information:

The Consolidated Application and Reporting System (CARS) is a mechanism for gathering financial and program related information, which is used by the California Department of Education (CDE) to distribute categorical funds from various state and federal programs to county offices, school districts, and direct-funded charter schools throughout California. Local educational agencies use the web-based system to electronically apply for and manage funds, report expenditures, and to provide assurances that the District will adhere to legal requirements. The system is also used by the CDE categorical program and fiscal services staff to collect financial and participation data to ensure compliance with state and federal regulations. The District participates in the following programs currently referenced in the Consolidated Application: Title I, Part A, Basic Grant; Title II, Part A, Supporting Teacher Instruction; Title III, Part A, English Learners; Title III, Part B, Immigrant Students; and Title IV, Part A, Student Support and Academic Enrichment.

Current Consideration:

The CDE requires approval by the Board of Trustees of CARS once per year. CARS must be Board approved before federal funds received during the upcoming fiscal year can be spent.

Budget Implication:

Federal funds administered through CARS must supplement the District's base fund, as well as adhere to the legal requirements related to specific formulas driven by state and/or federal categorical programs.

Staff Recommendation:

It is recommended that the Board of Trustees approve the Consolidated Application and Reporting System (CARS). [EXHIBIT CCC]

11.26 **Application, Carl D. Perkins Career and Technical Education Improvement Act of 2006 Application for 2018-19 Funding**

Background Information:

The Carl D. Perkins Career and Technical Education Improvement Act of 2006 provides annual funding to improve, enhance, and/or expand Career Technical Education (CTE) pathways in designated industries. Through collaboration with the North Orange County Regional Occupational Program (NOCROP), the Anaheim Union High School District (AUHSD)

has developed 20 career pathways across 12 of the 15 recognized industries. Districts submit an annual funding application to the state detailing the projected expenditures of the funding. Both the District and the State must approve the funding application.

Current Consideration:

Nine District high schools have requested funding to support designated CTE pathway programs. This funding is for the purchase of industry equipment upgrades, professional development, and to support the activities of career technical student organizations, such as Future Business Leaders of America (FBLA), and Future Homemakers of America–Home Economics Related Occupations (FHA-HERO).

Budget Implication:

There is no impact to the budget. The 2018-19 Carl D. Perkins allocation is \$532,422. (Federal Funds)

Staff Recommendation:

It is recommended that the Board of Trustees approve the submission of the application. **[EXHIBIT DDD]**

11.27 **Agreement, California State University, Fullerton, Dr. Fernando Rodriguez-Valls**

Background Information:

The District currently serves over 500 English learners who have been enrolled in U.S. schools less than three years. In order to accelerate their English language acquisition, the District will continue the Summer Language Academy, an enrichment program for four weeks during the month of June that will serve up to 100 high school English learner students. The curriculum design, developed by Dr. Fernando Rodríguez-Valls, Associate Professor, California State University, Fullerton, involves students in activities that allow them to explore the English language in all its dimensions through art, literature, and film, while connecting them with their cultural identities. Dr. Rodríguez-Valls has created partnerships with school districts, local educational agencies, and universities to develop, as well as implement community-based literacy programs. Dr. Rodríguez-Valls' work focuses on equitable instructional practices for second language learners and migrant students, as well as on the socio-cultural factors affecting their academic achievement, educational continuity, and school engagement.

Current Consideration:

Dr. Fernando Rodríguez-Valls, in collaboration with District staff, will design and tailor the curriculum to fit the needs of the District's English learner students. His services will also include professional development for district staff, teachers, and support staff, classroom observations, collection and analyzing of data, as well as presentation to the District with a written report of the second-year program. Services are being provided May 7, 2018, through July 31, 2018.

Budget Implication:

The total cost is not to exceed \$4,500. (Title III Funds)

Staff Recommendation:

It is recommended that the Board of Trustees ratify the agreement. **[EXHIBIT EEE]**

11.28 **Agreement, The Regents of the University of California, Irvine (UCI), Samueli School of Engineering**

**Background Information:**

The University of California, Irvine (UCI), Samueli School of Engineering is responsible for the oversight and administration of the Math, Engineering, Science, and Achievement (MESA) Program. The primary objective of the MESA Schools Program is to create opportunities for educationally disadvantaged students, especially those from groups with low participation rates in college, to prepare for and enter professions requiring degrees in engineering and other mathematics-based scientific fields. MESA provides math and science academic enrichment to pre-college students, so they can be admitted to the most competitive colleges and universities. The program exposes students to projects related to math, science, and engineering; Individual Academic Plans; Academic Excellence Workshops; test preparation; study skills training; college and career advising; as well as field trips to college campuses. MESA also offers parents the opportunity to attend informational workshops related to preparing for higher education.

**Current Consideration:**

The District will partner with the UCI Samueli School of Engineering MESA program. The participating school sites are Ball, Dale, South, and Sycamore junior high schools, as well as Gilbert, Katella, Loara, Magnolia, and Western high schools. Each school site will recruit one teacher MESA Advisor to manage the program at their respective school site and attend the required professional development trainings. Services will be provided July 1, 2018, through June 30, 2019.

**Budget Implication:**

The cost of the MESA materials is \$400 per class. The cost of the MESA program is not to exceed \$4,000. (Site Title I and LCFF Funds)

**Staff Recommendation:**

It is recommended that the Board of Trustees approve the agreement. **[EXHIBIT FFF]**

11.29 **Agreement, Orange County Department of Education, School-based Medi-Cal Administrative Activities (SMAA)**

**Background Information:**

The goal of School-based Medi-Cal Administrative Activities (SMAA) is to improve the availability and accessibility of Medi-Cal services to Medi-Cal eligible and potentially eligible individuals and families, where appropriate. The District is reimbursed for providing some Medi-Cal eligible services to Medi-Cal eligible students. To receive reimbursement for these services, the California Welfare and Institution Code Section 14132.47(c)(1) requires that the Department of Health Services enter an agreement with the Local Educational Consortium to administer the program. The Orange County Department of Education serves as the Local Educational Consortium on behalf of all Orange County school districts.

**Current Consideration:**

The SMAA Participation Agreement effectuates reimbursement to local education agencies for Medi-Cal eligible services. The Orange County Department of Education will administer the SMAA program for our District. Services will be provided July 1, 2018, through June 30, 2019.

Budget Implication:

The District will pay the Orange County Superintendent of Schools a fee not to exceed a five percent quarterly claim of the state participation fee. (Medi-Cal Funds)

Staff Recommendation:

It is recommended that the Board of Trustees approve the agreement. **[EXHIBIT GGG]**

11.30 **Partnership Agreement, Khan Academy**

Background Information:

The District is entering its second year with Khan Academy. Khan Academy is a nonprofit educational organization created in 2006 with a goal of creating an accessible place for people to be educated. Khan Academy offers practice exercises, instructional videos, and a personalized learning dashboard that empower learners to study at their own pace in and outside of the classroom. Khan Academy offers math, science and engineering, computer programming, history, art history, economics, as well as SAT prep. The math tutorials guide learners from kindergarten to calculus using state-of-the-art, adaptive technology that identifies strengths and learning gaps.

Current Consideration:

The District will continue to partner with Khan Academy to offer students access to real-time support in any subject area, but specifically targeting Math I, Math II, and Math III. Khan Academy will work directly with the school sites to develop a Khan Academy Implementation Plan to ensure full utilization of resources. Included in the plan will be detailed training and a support plan for at least 50 math teachers. Services will be provided July 1, 2018, through June 30, 2019.

Budget Implication:

There is no impact to the budget.

Staff Recommendation:

It is recommended that the Board of Trustees approve the agreement. **[EXHIBIT HHH]**

11.31 **Memorandum of Understanding (MOU), Big Brothers Big Sisters of Orange County (BBBSOC)**

Background Information:

During the 2014-15 year, the District, in partnership with the City of Anaheim Mayor's office, developed Anaheim Innovative Mentoring Experience (AIME), a tiered mentorship program with selected high school students and local businesses. This tiered mentoring approach provides businesses with several options for mentoring District students. Big Brothers Big Sisters of Orange County (BBBSOC) partnership provides a tier-three, one-on-one approach through their Anaheim Beyond School Walls Mentoring Program.

Current Consideration:

The District will renew its partnership with BBBSOC to assist in the implementation of the tiered Anaheim Innovative Mentoring Experience (AIME) mentoring program. BBBSOC has extensive experience pairing youth with adult mentors. They have a mentoring screening, selection, and training process, as well as mentoring curriculum and activities. Services will be provided July 1, 2018, through June 30, 2019.

Budget Implication:

There is no impact to the budget.



Staff Recommendation:

It is recommended that the Board of Trustees approve the MOU. [EXHIBIT III]

11.32 **Client Services Agreement, Hanover Research Council**

Background Information:

Hanover Research Council is a full-service, research company that offers on-demand, custom research, through a partnership model, for a fixed annual cost. Research solutions provided by Hanover Research Council may include quantitative and qualitative data analysis, reviews of literature, survey research, benchmarking, and market evaluation. A partnership model with Hanover Research Council supports long-term, data-driven planning and decision-making for the District, by providing action-oriented research reports consistent with our strategic vision.

Hanover Research Council has provided quality research reports for the District since the 2014-15 year. These comprehensive research reports include: Predictive Factors for A-G completion, yearly analysis of our LCAP survey instrument and LCAP survey results, a longitudinal study and interactive data dashboard of District Disciplinary Practices. Currently Hanover Research Council is completing a nationwide scan of the Best Practices for Branding in Counties with Declining Enrollment, as well as an updated analysis of our Parent Leadership Academies, 2017-18 LCAP Surveys, and A-G Completion.

Current Consideration:

The District will continue to work with Hanover Research Council to determine the effectiveness of selected District programs as well as college and career readiness initiatives. The data-informed feedback will also allow the District to prioritize focus areas and monitor the best use of District resources. All research solutions are available to the District in an unlimited amount within the confines of one sequential project queue. Hanover Research Council reports that each research project can be completed within a six-to-eight week window. In addition to the custom research solutions, the District will continue to receive reports on a myriad of topics to share with site administrators and staff. Services will be provided September 23, 2018, through September 22, 2021.

Budget Implication:

Services will be provided at a cost not to exceed \$42,000 for the 2018-19 year. (Title I Funds)

Staff Recommendation:

It is recommended that the Board of Trustees approve the agreement. [EXHIBIT JJJ]

11.33 **Memorandum of Understanding (MOU), Constitutional Rights Foundation, Orange County (CRF-OC)**

Background Information:

CRF-OC provides a juvenile peer court diversion program that offers a second chance to first-time juvenile offenders who have committed misdemeanor-level offenses. They also provide a valuable educational experience to junior and senior high school students interested in civic engagement. The program is designed to change negative behaviors of juvenile offenders, provide restorative justice for families and the community, as well as teach individual accountability and responsible decision-making.

Current Consideration:

During the 2018-19 year, a total of eight Peer Court sessions will be coordinated at various comprehensive junior and/or senior high schools within the District. In addition, a direct school-referral pilot program will be implemented at Dale Junior High School. This pilot allows the school to refer a limited number of school discipline cases for Peer Court sessions at another junior high school within the Peer Court program. Students interested in civic engagement will be recruited to participate in the program. Services will be provided September 1, 2018, through August 30, 2019.

Budget Implication:

The total cost is not to exceed \$8,000. (LCFF Funds)

Staff Recommendation:

It is recommended that the Board of Trustees approve the MOU. [EXHIBIT KKK]

11.34 **Agreement, Orange County Superintendent of Schools, Friday Night Live and Club Live Programs**

Background Information:

Friday Night Live is a high school program and Club Live is a junior high school program. These school-based programs implement student activities that focus on alcohol and other drug prevention services. The Orange County Superintendent of Schools' agreement provides the District with funding to pay stipends to school advisors for supporting the programs.

Current Consideration:

The school sites participating in these programs are Brookhurst, Orangeview, and South junior high schools, as well as Gilbert, Kennedy, Magnolia, and Savanna high schools. Services are being provided September 1, 2017, through June 30, 2018.

Budget Implication:

The total cost is not to exceed \$7,000, to be reimbursed through the Orange County Superintendent of Schools. (Grant Funds)

Staff Recommendation:

It is recommended that the Board of Trustees ratify the agreement. [EXHIBIT LLL]

11.35 **Independent Contractor Agreement, Anxiety and Depression Center, Perry Passaro, Ph.D.**

Background Information:

The Anxiety and Depression Center provides threat assessment evaluations of students and their families at the request of the District to help determine next steps, supports, and services. The center also provides assessment evaluations for students as requested by the Special Youth Services Department.

Current Consideration:

The Anxiety and Depression Center is used by the District when there is a need for an in-depth assessment, a significant concern that a student may be a danger to self or others, and/or requires further emergency assessment. The Anxiety and Depression Center will provide clinical evaluations that must be conducted by a clinical psychologist who has experience diagnosing and treating significant mental health issues. Services will be provided July 1, 2018, through June 30, 2019.

Budget Implication:

The total cost is not to exceed \$50,000, based on a rate of at least \$1,500, per assessment evaluation. (LCFF and Special Education Funds)

Staff Recommendation:

It is recommended that the Board of Trustees approve the independent contractor agreement. **[EXHIBIT MMM]**

11.36 **California Interscholastic Federation (CIF) League 2018-19 List**

Background Information:

CIF is the governing body for high school sports in the state of California. Every year, CIF requires school districts to submit a list of principals as designated representatives to CIF leagues.

Current Consideration:

This yearly action is required of all governing boards by Education Code Section 33353(a)(1), and is due to the CIF administrative offices by July 1, 2018. Designated board representatives to CIF leagues are the only individuals that will be voting on issues at league and section levels, which impact high school athletics. Without this action, CIF is required to suspend voting privileges for the affected schools.

Budget Implication:

There is no impact to the budget.

Staff Recommendation:

It is recommended that the Board of Trustees approve the list. **[EXHIBIT NNN]**

11.37 **Field Trip Report**

Staff Recommendation:

It is recommended that the Board of Trustees approve/ratify the report as submitted. **[EXHIBIT OOO]**

11.38 **Instructional Materials Submitted for Adoption**

The Instructional Materials Review Committee has recommended the selected books for dual enrollment, English language development, and English courses. The books have been made available for public view.

Staff Recommendation:

It is recommended that the Board of Trustees adopt the selected materials. **[EXHIBIT PPP]**

11.39 **Instructional Materials Submitted for Display**

The Instructional Materials Review Committee recommended the selected material for display, for courses in dual enrollment, English, math, and social science. Before the materials can be approved for adoption, they must be made available for public review. The Board of Trustees will be requested to consider adoption of the materials following the end of the period of public display, June 15, 2018, through July 12, 2018.

Staff Recommendation:

It is recommended that the Board of Trustees approve the display. [EXHIBIT QQQ]

## **HUMAN RESOURCES**

### **11.40 Agreement, University of La Verne**

Background Information:

The District has traditionally entered into agreements with university programs to provide opportunities for university students to meet their fieldwork requirements and to gain valuable professional experiences. This agreement provides the opportunity for University of La Verne interns to provide supervised support services for the District. The District has had an agreement in place with the University of La Verne since 2012.

Current Consideration:

University students will meet with District clinical supervisors at the intern's assigned school site. This agreement provides opportunities for the student to observe, participate, and assist in the District's programs. Supervisors will model to the student effective planning, instruction, and management strategies, as well as discuss these strategies with the student interns. Additionally, professional attire, development, and conduct will be reviewed. The agreement will be effective April 20, 2018, through June 20, 2022.

Budget Implication:

There is no impact to the budget.

Staff Recommendation:

It is recommended that the Board of Trustees ratify the agreement. [EXHIBIT RRR]

### **11.41 Agreement, University of Southern California**

Background Information:

The District has traditionally entered into agreements with university programs to provide opportunities for university students to meet their field work requirements and to gain valuable experience in a professional setting within our District schools. The District has had a student teaching agreement in place with the University of Southern California since 2011.

Current Consideration:

This agreement is a renewal of the current agreement already in place with the University of Southern California Rossier School of Education. The current agreement expires on June 30, 2018. University students will meet with school site master teachers to be involved in the student's preparation for student teaching. This agreement provides opportunities for student teachers to observe, participate, assist, and teach in the master teacher's classroom for one semester. Master teachers will model to the student teacher effective planning, instruction, and management strategies, as well as discuss these strategies with the student teacher. Additionally, professional attire, development, and conduct will be reviewed. This agreement will be in effect June 14, 2018, through June 30, 2020.

Budget Implication:

There is no impact to the budget.

Staff Recommendation:

It is recommended that the Board of Trustees approve the agreement. [EXHIBIT SSS]

11.42 **Memorandum of Understanding (MOU), Alliant University**

Background Information:

The District has traditionally entered into agreements with university programs to provide opportunities for university students to meet their fieldwork requirements and to gain valuable experience in a professional setting within our District schools. This agreement provides the opportunity for Alliant University student teachers, as well as psychology and counseling interns to provide supervised support to District students. The District has had an intern agreement in place with Alliant University since 2003.

Current Consideration:

University students will meet with District clinical supervisors at the intern's assigned school site. This agreement provides opportunities for the student to observe, participate, and assist in the District's programs. Supervisors will model to the student effective planning, instruction, and management strategies, as well as discuss these strategies with the student interns. Additionally, professional attire, development, and conduct will be reviewed. The agreement will be effective August 1, 2018, through July 31, 2023. The MOU will be signed following Board approval.

Budget Implication:

There is no impact to the budget.

Staff Recommendation:

It is recommended that the Board of Trustees approve the MOU. **[EXHIBIT TTT]**

11.43 **2017-18 Williams Settlement Legislation Review Report**

Background Information:

The Orange County Department of Education (OCDE) conducts a semi-annual review of decile 1-3 schools based on the 2012 Academic Performance Index and school sites participating in the Quality Education Investment Act (QEIA) program to ensure compliance with Williams Settlement Legislation requirements. This process is conducted in addition to the District's submission of Williams Uniform Complaints reports, which summarize all complaints relative to the sufficiency of textbooks and instructional materials, maintenance of facilities, accuracy of data reported on School Accountability Report Cards (SARC), and compliance with teacher assignments.

Current Consideration:

According to Education Code Section 1240(2)(H), the findings of the review by OCDE must be publically shared with the Board of Trustees. The reports, as provided, indicate any deficiencies during 2017-18, which were reported to school administrators for remediation.

Budget Implication:

There is no impact to the budget.

Staff Recommendation:

Although this is an information item, requiring no formal action by the Board of Trustees, it is recommended that the Board officially receive the report. **[EXHIBIT UUU]**

11.44 **Memorandum of Understanding (MOU), The Association of California School Administrators (ACSA), Foundation for Educational Administration (FEA)**

Background Information:

Obtaining a Clear Administrative Services credential is a requirement for all employees serving in an administrator position. To obtain the credential, individuals must enroll in a program authorized by the California Commission on Teacher Credentialing (CTC) complete coursework, and a minimum number of hours. Due to an increasing number of new administrators at the District in recent years, the District collaborated with the Association of California School Administrators (ACSA) to establish a cohort to complete a clear credential program. By serving as a host site, this ensures the program meets the District's high standards for leadership development. The Network of ACSA Clear Administrative Credential Local Programs (CACLP-Net) was created and is administered through a partnership with ACSA, the Foundation for Educational Administration (FEA), and Local Education Agencies. This partnership includes ACSA-FEA Affiliated Local Programs to provide ACSA's approved Commission on Teacher Credentialing Clear Administrative Credential Program outcomes. The MOU between ACSA-FEA and the District allows administrators to be trained as administrative coaches and/or mentors.

Current Consideration:

The purpose of this agreement is to provide the District the ability to train administrators as coaches and/or mentors, as well as serve as the credentialing institution for administrators enrolled in the Clear Administrative Credential Program. Online and in-person training will be scheduled for specific dates during the 2018-19 year. Services will be provided July 1, 2018, through May 31, 2019.

Budget Implication:

The total cost is not to exceed \$2,035. (General Funds)

Staff Recommendation:

It is recommended that the Board of Trustees approve the MOU. **[EXHIBIT VVV]**

11.45 **Agreement, Artiano Shinoff Abed Blumenfeld Carelli Kostic Sleeth & Wade, APC**

Background Information:

Artiano Shinoff Abed Blumenfeld Carelli Kostic Sleeth & Wade, APC, provides specific legal consultation and services, which are not provided by attorneys at the Orange County Department of Education. Attorneys at Artiano Shinoff Abed Blumenfeld Carelli Kostic Sleeth & Wade, APC, specialize in employment law, education law, personnel, negotiations, as well as labor relations. The District has had an agreement in place with Artiano Shinoff Artiano Shinoff Abed Blumenfeld Carelli Kostic Sleeth & Wade, APC, since 2005.

Current Consideration:

Services will be provided July 1, 2018, through June 30, 2019, on an as-needed basis.

Budget Implication:

The total cost of this agreement is not to exceed \$350,000. (General Funds)

Staff Recommendation:

It is recommended that the Board of Trustees approve the agreement. **[EXHIBIT WWW]**

11.46 **Agreement, Monjaras and Wismeyer Group, Inc.**

Background Information:

The District Human Resources Division is mandated by law, including the American Disabilities Act (ADA), to ensure the rights of employees and the District when health, or medical issues affect an employee's work and may lead to accommodations. Monjaras and Wismeyer Group, Inc. perform essential functions that require critical knowledge and expertise in specific areas, including accommodation meetings, job analysis, return-to-work programs, as well as other specialized functions. The District has had an agreement in place with Monjaras and Wismeyer Group, Inc. since 2011.

Current Consideration:

The agreement provides services July 1, 2018, through June 30, 2019. The services are typically related to employee accommodations and return-to-work agreements.

Budget Implication:

Services will be provided on an as-needed basis at a cost not to exceed \$10,000. (General Funds)

Staff Recommendation:

It is recommended that the Board of Trustees approve the agreement. **[EXHIBIT XXX]**

11.47 **Agreement, Healthy Adventures**

Background Information:

The Well Done! Wellness Program assists employees and their families by providing programs and services that support healthy choices at home and in the workplace. Healthy Adventures Foundation is a nonprofit organization that provides wellness programming for companies, specifically with nonprofit, education, and government organizations in Southern California. Healthy Adventures provides highly skilled staff with verified experience and expertise to support program implementation, as well as create a more robust offering of services to employees, thereby increasing opportunities for employees to make healthier choices. Additionally, partnering with Healthy Adventures relieves the District of liability in selecting individual instructors and service providers.

Current Consideration:

Healthy Adventures Foundation services include biometrics screenings, health coaching, online portal for wellness initiatives, and wellness challenges, as well as staffing for onsite fitness classes, healthy cooking workshops, other onsite workshops and/or seminars, as well as wellness program consulting. Services will be provided July 1, 2018, through June 30, 2020.

Budget Implication:

The total cost per year is not to exceed \$52,250. (Wellness Funds)

Staff Recommendation:

It is recommended that the Board of Trustees approve the agreement. **[EXHIBIT YYY]**

11.48 **Certificated Personnel Report**

Staff Recommendation:

It is recommended that the Board of Trustees approve/ratify the report as submitted. **[EXHIBIT ZZZ]**

11.49 **Classified Personnel Report**

Staff Recommendation:

It is recommended that the Board of Trustees approve/ratify the report as submitted.  
**[EXHIBIT AAAA]**

**SUPERINTENDENT'S OFFICE**

11.50 **Conferences and/or Meetings**

It is recommended that the Board of Trustees approve the attendance to the following conference by the superintendent with payment of necessary expenses (travel, hotel, parking, taxi, etc.)

The Network for Public Education, October 20-21, 2018, Indianapolis, IN, at a cost not to exceed \$1,600. (General Funds)

Staff Recommendation:

It is recommended that the Board of Trustees approve for superintendent to attend the conferences with payment of necessary expenses.

11.51 **California School Boards Association (CSBA) Annual Education Conference and Delegate Assembly**

Background Information:

CSBA annual conference and trade show is CSBA's premier continuing education program, delivering practical solutions to help governance teams from districts and county offices improve student learning and achievement.

Current Consideration:

The California School Boards Association's Annual Conference and Trade Show 2018 will be held November 28, 2018, through December 1, 2018, in San Francisco, California.

Budget Implication:

The conference registration rates, per person, are as follows: early registration, \$525 (June 5-August 3); regular registration, \$540 (August 4-November 8); and late registration, \$725. The hotel rate is \$302, per night, for the Marriott Marquis San Francisco.  
(General Funds)

Staff Recommendation:

It is recommended that the Board of Trustees discuss and/or approve payment for the superintendent and Board members that request to attend the conference, with payment of their necessary expenses.

11.52 **California School Boards Association (CSBA) Membership**

Background Information:

CSBA is the nonprofit education association representing the elected officials who govern public school districts and county offices of education. A membership-driven organization, CSBA provides policy resources and training to members, as well as represents the state-wide interests of public education through legal, political legislative, community, and media advocacy. The cost is based on the total revenue figures for the District as reported to the California Department of Education.



Current Consideration:

CSBA membership benefits include policy analysis and services, leadership development, and education advocacy.

Budget Implication:

The cost of membership for the 2018-19 year is not to exceed \$19,445. For the 2017-18 year, the Board approved the CSBA membership at a cost not to exceed \$18,795. (General Funds)

Staff Recommendation:

It is recommended that the Board of Trustees approve the membership.

11.53 **California School Boards Association (CSBA), GAMUT Online Policy Services**

Background Information:

The District is a member of CSBA and receives many benefits of membership. CSBA also provides comprehensive guidance regarding school board policies, administrative regulations, by-laws, and procedures. The GAMUT online service provides access to and use of model policies that comply with all state and federal legal requirements. The model policies are continually updated as new laws or mandates are implemented.

Current Consideration:

GAMUT online provides access to all model CSBA policies, regulations, and bylaws for use by the District. This is a renewal of the subscription. Staff suggests that the Board approve renewing this subscription annually until such time that the Board determines the subscription is no longer necessary.

Budget Implication:

The total cost for the 2018-19 year is \$5,680. For the 2017-18 year, the total cost was \$5,410. The District shall pay the annual fee as set forth in the renewal notice provided by CSBA to the District. (General Funds)

Staff Recommendation:

It is recommended that the Board of Trustees approve the ongoing subscription to CSBA's GAMUT online service.

11.54 **Board of Trustees' Meeting Minutes**

May 8, 2018, Regular Meeting [EXHIBIT BBBB]

Staff Recommendation:

It is recommended that the Board of Trustees approve the minutes.

12. **SUPERINTENDENT AND STAFF REPORT** **INFORMATION ITEM**

13. **BOARD OF TRUSTEES' REPORT** **INFORMATION ITEM**

Announcements regarding school visits, conference attendance, and meeting participation.

14. **ADVANCE PLANNING**

***INFORMATION ITEM***

14.1 **Future Meeting Dates**

The next regular meeting of the Board of Trustees will be held on Thursday, July 12, 2018, at 6:00 p.m.

Thursday, August 16  
Thursday, September 13  
Thursday, October 11

Thursday, November 8  
Thursday, December 13

14.2 **Suggested Agenda Items**

15. **ADJOURNMENT**

***ACTION ITEM***

*In compliance with the Americans with Disabilities Act, individuals with a disability who require modification or accommodation in order to participate in this meeting should contact the executive assistant to the superintendent at (714) 999-3503 by noon on Monday, June 11, 2018.*

2017-18 CLASSIFIED EMPLOYEE OF THE YEAR NOMINEES

<b>SCHOOL SITE/DEPARTMENT</b>	<b>EMPLOYEE</b>	<b>POSITION</b>
Anaheim High School	Lilia Camacho	Secretary – School Support
Ball Junior High School	Laura Becerra	Sr. Administrative Assistant – School Support
Brookhurst Junior High School	Analia Lee	Secretary – Registrar/Records
Cypress High School	*Lisa Sorenson	Instructional Assistant – Specialized Academic Instruction
Dale Junior High School	Mirsha Zafra	Custodian
Gilbert High School	Ivonne Bayron	Food Services Assistant I
Human Resources – Certificated	Nancy Saucedo	Credentials Technician
Human Resources – Classified	Natalie Durley	Human Resources Technician
Hope School	Charles Armijo	Instructional Assistant – Behavioral Support
Information Technology	William Canseco-Gomez	Technology Services Technician
Katella High School	Esperanza Fite	Instructional Assistant – Bilingual
Kennedy High School	John Lowe	Technology Services Technician
Loara High School	Norma Zendejas	Family and Community Engagement Specialist
Magnolia High School	Martha Espiritu	Family and Community Engagement Specialist
Maintenance & Operations	*Vic Lang	Maintenance Carpenter
Orangeview Junior High School	David Brewer	Campus Safety Aide
Oxford Academy	Shelly Nicola	Office Assistant
Savanna High School	Carolina Perez	Instructional Assistant – Special Abilities
South Junior High School	*Chris Johnson	Technology Services Technician
Sycamore Junior High School	Tonya Castleman	Instructional Assistant – Specialized Academic Instruction
Walker Junior High School	*Jose Negrete	Instructional Assistant – Specialized Academic Instruction
Western High School	**Erika Garcia	Instructional Assistant – Behavioral Support

\* Classified Employee of the Year Finalist

\*\* Classified Employee of the Year

**RESOLUTION OF THE BOARD OF TRUSTEES OF THE ANAHEIM UNION HIGH SCHOOL DISTRICT**  
**FOR ADJUSTMENTS TO INCOME AND EXPENDITURES (GENERAL FUND)**

**RESOLUTION NO. 2017/18-B-22**

June 14, 2018

On the motion of Trustee \_\_\_\_\_ and duly seconded the following resolution was adopted:

**WHEREAS**, the Board of Trustees of the Anaheim Union High School District determined that income for the District in the amount required to finance the total budget, expenditures and transfers for the current fiscal year from sources listed in California Education Code Sections 42602/42610; and

**WHEREAS**, the Board of Trustees of the Anaheim Union High School District can show just cause for adjustments to income and expenses per attached schedule of adjustments.

**NOW, THEREFORE BE IT RESOLVED** that the Board of Trustees approves the adjustments to fund balance per attached schedule of adjustments.

The foregoing resolution was passed and adopted at a regular meeting of the Board of Trustees on June 14, 2018, by the following roll call vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

STATE OF CALIFORNIA     )  
  )  
  ) SS  
  )  
COUNTY OF ORANGE     )

I, Michael B. Matsuda, superintendent of the Anaheim Union High School District of Orange County, California, and secretary to the Board of Trustees thereof, hereby certify that the above and foregoing resolution was duly and regularly adopted by the said Board of Trustees at the regular meeting thereof held on the 14th day of June 2018, and passed by a roll call vote of all members of said Board.

IN WITNESS WHEREOF, I have hereunto set my hand and seal this 14th day of June 2018.

\_\_\_\_\_  
Michael B. Matsuda  
Superintendent and  
Secretary to the Board of Trustees

**RESOLUTION OF THE BOARD OF TRUSTEES OF THE  
ANAHEIM UNION HIGH SCHOOL DISTRICT**

**FOR ADJUSTMENTS TO INCOME AND EXPENDITURES  
(GENERAL FUND)**

**RESOLUTION NO. 2017/18-B-22**

**June 14, 2018**

Schedule of Adjustments

<u>Budgetary Account Number</u>	<u>Income Source</u>	<u>Amount</u>
8010-8099	Local Control/Property Tax	\$ (169,107.00)
8100-8299	Federal Revenues	(803,862.00)
8300-8599	Other State Revenues	678,702.00
8600-8799	Other Local Revenues	606,077.00
8930-8979	Other Sources/Uses	-
	Increase (Decrease) to Revenue	<u>\$ 311,810.00</u>
<u>Expenditure</u>		
1000-1999	Certificated Salaries	\$ (174,533.00)
2000-2999	Classified Salaries	74,353.00
3000-3999	Employee Benefits	(380,372.00)
4000-4999	Books and Supplies	(7,530,992.00)
5000-5999	Services, Other Operating	(100,886.00)
6000-6999	Capital Outlay	(7,108,993.00)
7100-7499	Other Outgo	75,439.00
7600-7629	Transfers In/Out	-
	Increase (Decrease) to Expenditures	<u>\$ (15,145,984.00)</u>
<u>Fund Balance Accounts</u>		
9712	Nonspendable Stores	\$ -
9713	Prepaid Expenditures	-
9740	Restricted	6,968,063.00
9780	Other Assignments	12,235,287.00
9789	Reserve for Economic Uncertainties	(454,380.00)
9790	Unappropriated Fund Balance	(3,291,176.00)
	Beginning Fund Balance Adjustment	-
	Increase (Decrease) to Fund Balance	<u>\$ 15,457,794.00</u>

**RESOLUTION OF THE BOARD OF TRUSTEES OF THE ANAHEIM UNION HIGH SCHOOL DISTRICT**

**FOR ADJUSTMENTS TO INCOME AND EXPENDITURES (VARIOUS FUNDS)**

**RESOLUTION NO. 2017/18-B-23**

June 14, 2018

On the motion of Trustee \_\_\_\_\_ and duly seconded, the following resolution was adopted:

**WHEREAS**, the Board of Trustees of the Anaheim Union High School District determined that income for the District in the amount required to finance the total budget, expenditures, and transfers for the current year from sources listed in California Education Code Sections 42602/42610; and

**WHEREAS**, the Board of Trustees of the Anaheim Union High School District can show just cause for adjustments to income and expenses per attached schedule of adjustments.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Trustees approves the adjustments to fund balance per attached schedule of adjustments.

The foregoing resolution was passed and adopted at the regular meeting of the Board of Trustees on June 14, 2018, by the following roll call vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

STATE OF CALIFORNIA     )  
  )  
  ) SS  
  )  
COUNTY OF ORANGE     )

I, Michael B. Matsuda, superintendent of the Anaheim Union High School District of Orange County, California, and secretary to the Board of Trustees thereof, hereby certify that the above and foregoing resolution was duly and regularly adopted by the said Board of Trustees at the regular meeting thereof held on the 14th day of June 2018, and passed by a roll call vote of all members of said Board.

IN WITNESS WHEREOF, I have hereunto set my hand and seal this 14th day of June 2018.

\_\_\_\_\_  
Michael B. Matsuda  
Superintendent and  
Secretary to the Board of Trustees

**RESOLUTION OF THE BOARD OF TRUSTEES OF THE  
ANAHEIM UNION HIGH SCHOOL DISTRICT**

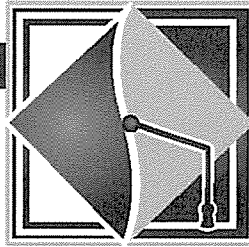
**FOR ADJUSTMENTS TO INCOME AND EXPENDITURES  
(VARIOUS FUNDS)**

**RESOLUTION NO. 2017/18-B-23**

**June 14, 2018**

Schedule of Adjustments

Object Code and Description	FUND DESCRIPTION										
	GO BOND 2014 SERIES 2015	GO BOND 2014 SERIES 2018	CAPITAL FACILITIES	CAPITAL FACILITIES AGENCY RDA	DEFERRED MAINTENANCE	COUNTY SCHOOL FACILITIES	SPECIAL RESERVE FUND 2017 COP	SELF-INSURANCE WORKERS COMP FUND			
8000 - ALL REVENUE SOURCES	\$ 11,415.00	\$ 83,000,000.00	\$ (227,110.00)	\$ 56,232.00	\$ 4,580.00	\$ (1,000.00)	\$ 19,820.00	\$ 20,110.00			
1000 - CERTIFICATED SALARIES											
2000 - CLASSIFIED SALARIES											
3000 - EMPLOYEE BENEFITS											
4000 - BOOKS AND SUPPLIES											
5000 - SVCS & OTHER OPER EXP	10,524.00	836,734.00	-	-	-	-	132.00	(66,800.00)			
6000 - CAPITAL OUTLAY	(1,628,386.00)		226,168.00	(2,143,452.00)	(1,643,200.00)	-	(10,133,089.00)	-			
7000 - OTHER OUTGO											
INCREASE (DECREASE) TO EXPENDITURE	(1,617,862.00)	836,734.00	226,168.00	(2,143,452.00)	(1,643,200.00)	-	(10,132,957.00)	(66,800.00)			
FUND BALANCE INCREASE (DECREASE)	\$ 1,629,277.00	\$ 82,163,266.00	\$ (453,278.00)	\$ 2,199,684.00	\$ 1,647,780.00	\$ (1,000.00)	\$ 10,152,777.00	\$ 86,910.00			



Date: June 7, 2018  
 To: Board of Trustees and Superintendent Michael Matsuda  
 From: Jennifer Root, Ed.D., Assistant Superintendent, Business  
 RE: Preliminary Budget Assumptions for Proposed 2018-19 Budget

#### Background Information

State laws mandate that school districts file with the Orange County Office of Education a Board of Trustees approved annual budget no later than June 30<sup>th</sup> of each year. The proposed budget includes a multi-year projection which covers the current year and subsequent two years.

#### Current Considerations

This report was prepared using the guidelines and assumptions approved by the Orange County of Education in accordance with Governor Brown's May Revision.

The reporting schedule is shown below:

	<u>Closing Date</u>	<u>Filing Date</u>
First Interim	Oct 31, 2018	Dec 15, 2018
Second Interim	Jan 31, 2019	Mar 15, 2019





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Introduction: Letter to the Superintendent

## 2018-19 Proposed Adopted Budget

- I. 2018-19 Budget Assumptions
- II. Revenue Considerations
- III. Expenditure Considerations
- IV. Local Control Accountability Plan
- V. Financial Analysis
- VI. District Reserves
- VII. Multi-Year Projections
- VIII. Budget Stabilization Plan
- IX. State Forms

**Section I**  
**2018-19**  
**Budget Assumptions**

## Summary of Adopted Budget Assumptions

Amount represents per-student level of funding:

	<u>2018-19</u>	<u>2019-20</u>	<u>2020-21</u>	<u>2021-22</u>
Estimated Funded ADA	\$10,880.45	\$11,242.81	\$11,539.41	\$11,879.04
Decrease in Funded ADA	(235)	(178)	(261)	(49)
<u>Prior Year Base Revenue</u>				
% Increase per Student	6.84%	3.33%	2.64%	2.94%
Revenue Increase per Student	\$696.77	\$362.37	\$296.60	\$339.63

**Adopted Budget Assumptions Summary – Continued**

	<u>2018-19</u>	<u>2019-20</u>	<u>2020-21</u>	<u>2021-22</u>
<u>Restricted Program (COLA)</u>				
State Programs	2.71%	2.57%	2.67%	2.90%
Special Programs	2.71%	2.57%	2.67%	2.90%
LCFF	3.00%*	2.57%	2.67%	2.90%
<u>Lottery (per ADA)</u>				
Unrestricted	\$146.00	\$146.00	\$146.00	\$146.00
Prop 98	\$ 48.00	\$ 48.00	\$ 48.00	\$ 48.00
<u>General Fund Contributions</u>				
Special Education	As Budgeted	Plus \$0.5 million	Plus \$0.5 million	Plus \$0.3 million
<u>Step, Column, and Longevity</u>				
Incremental Cost	As Budgeted	\$2.9 million	\$2.9 million	\$2.9 million
<u>Health and Welfare Benefits</u>				
Incremental Contributions	As Budgeted	\$3.4 million	\$3.8 million	\$3.5 million
Change in Teacher Staffing Growth(Decline)	As Budgeted	(8)	(2)	(50.5)**
Interest Income	1.08%	1.08%	1.08%	1.08%

\* Includes statutory COLA of 2.71% plus an additional 0.29% represented by an \$166 million appropriated above LCFF targets

\*\* Reduction of 13 for declining enrollment and 37.5 for conclusion of student load MOU

## **Section II**

# **Revenue Considerations**

## **Local Control Funding Formula (LCFF):**

- The Local Control Funding Formula (LCFF) was adopted in the 2013-14 State Budget Act under Assembly Bill (AB) 97. With the implementation of the LCFF Model, the State permanently consolidated the 40 plus categorical programs with the base revenue limit to create a new funding base. In the initial year, Governor Brown established a plan for the model to be fully implemented over an eight-year period. For 2018-19 LCFF will be fully implemented at 100.00%.
- LCFF takes into consideration differentiated funding by grade spans. Targeted average-daily-attendance (ADA) allocations also include additional augmentations for the Grade Span Adjustment program for Career Technical Education (9-12 CTE).
- The funding formula establishes additional grants designated to enhance services to students of need.
- Compared to the prior funding model (Base Revenue Limit), the same principles apply in the LCFF Model with funding being tied to generated ADA and funding is based on higher of current or prior year ADA total. The conventional method of projecting ADA consists of adjusting enrollment projections by prior year absenteeism rate. According to apportionment funding law, the higher number between the current and prior year ADA is used for LCFF funding purposes. Funded ADA for 2017-18 was 29,503 and funded ADA is projected at 29,269 for the current budget year.
- For the budget year, LCFF revenues are projected at \$322,411,877 million, an increase of \$18,263,825 million over the prior year. Components of revenues include the following:
  - ✓ \$93,468,551 million in property taxes (based on data provided by the Orange County Assessor's Office)
  - ✓ \$40,836,384 million from the Education Protection Account (EPA)

## **Other Programs:**

- Unrestricted Lottery revenue (non-Proposition 20) is budgeted at \$4,444,576 million, an increase of \$8,444 from prior year. Program funding is computed at \$146 per unit of annual ADA.
- Restricted Lottery revenue (Proposition 20) is budgeted at \$1,461,230 million, a decrease of \$86 from prior year. Program funding is computed at \$48 per unit of annual ADA.
- Interest earnings are budgeted at \$700,000, assuming the following:
  - ✓ 1.08% interest rate on an average daily cash balance of \$59.1 million



## **Section III**

### **Expenditure Considerations**

## **Personnel Costs Additions/Deletions to Unrestricted General Fund**

### **Salary Calculations:**

- In 2017-18 fiscal year, the Board of Trustees and ASTA reached agreement, approved at the April 12, 2018, Board meeting, authorizing a 1% salary increase. Agreements for APGA and ALTA containing a proposed 1% increase are being presented to the Board of Trustees on June 14, 2018, for consideration.
- Salary projections incorporate added costs for step, column, and longevity as follows:

<u>Fiscal Year</u>	<u>Total Amount</u>
2018-19	As Budgeted
2019-20	\$2.9M
2020-21	\$2.9M

### **STRS and PERS Rates Increase:**

STRS	<b><u>2015-16</u></b>	<b><u>2016-17</u></b>	<b><u>2017-18</u></b>	<b><u>2018-19</u></b>	<b><u>2019-20</u></b>	<b><u>2020-21</u></b>	<b><u>2021-22</u></b>
New Rate	10.73%	12.58%	14.43%	16.28%	18.13%	19.10%	19.10%
PERS	<b><u>2015-16</u></b>	<b><u>2016-17</u></b>	<b><u>2017-18</u></b>	<b><u>2018-19</u></b>	<b><u>2019-20</u></b>	<b><u>2020-21</u></b>	<b><u>2021-22</u></b>
New Rate	11.847%	13.888%	15.531%	18.062%	20.80%	23.50%	24.60%

Increase for STRS for 2019-20 and 2020-21 is \$2.6 million and \$1.6 million respectively.  
 Increase for PERS for 2019-20 and 2020-21 is \$1.5 million and \$1.2 million respectively.

### **Contribution for Health and Welfare Benefits**

- In November 2017, the District reached a MOU with the four associations on raising the super blend composite from \$15,475 to \$15,759 for the 2018 cap.

**Contributions to Statutory Benefits are Budgeted as Follows:**

- State Teachers Retirement System (STRS) 16.280%
- Public Employee Retirement System (PERS) 18.062%
- OASDI (Social Security for School Sector) 6.200%
- Medicare 1.450%
- State Unemployment Insurance (SUI) 0.050%
- Workers' Compensation Premium 2.4258%

Note: In addition to salary costs, the added contribution for statutory benefits is equal to 20.2058% certificated staff and 28.1878% for classified personnel subject to PERS.

**Projected Certificated Personnel Staffing Ratios:**

<b>Grade Level</b>	<b>Enrollment</b>	<b>Student/Teacher Ratios</b>
Seventh through Eighth	9,909	31.5:1
Ninth through Twelfth	20,642	32:1
Total	30,551	

### **Noteworthy Expenditures in General Fund Unrestricted:**

- Restricted Routine Maintenance Account (RRMA) contribution is budgeted at \$12.2 million.
- Indirect support charges (charges to other programs and funds of the District):
  - ✓ Categorical Programs \$1.1 million

The District's indirect rate for 2018-19 is 5.75%. This rate is applicable for most categorical programs.

- Liability and property damage insurance in the General Fund is budgeted for \$2.1 million.
- Utility, postage, and other operating costs are budgeted at \$8.2 million. For the budget year, projections incorporated rate changes and demand charges. Telephone, postage, and internet are budgeted at \$1.1 million; natural gas for \$360,000; lights and power for \$4.9 million; waste disposal for \$681,000; and water for \$1.2 million.

### **Contributions from the General Fund:**

- Contributions to restricted programs will increase from \$48.9 million to \$53.9 million, a difference of \$5 million.
- Contributions for Special Education are budgeted at \$41.7 million.

**Section IV**  
**Local Control Accountability Plan**

## **Overview:**

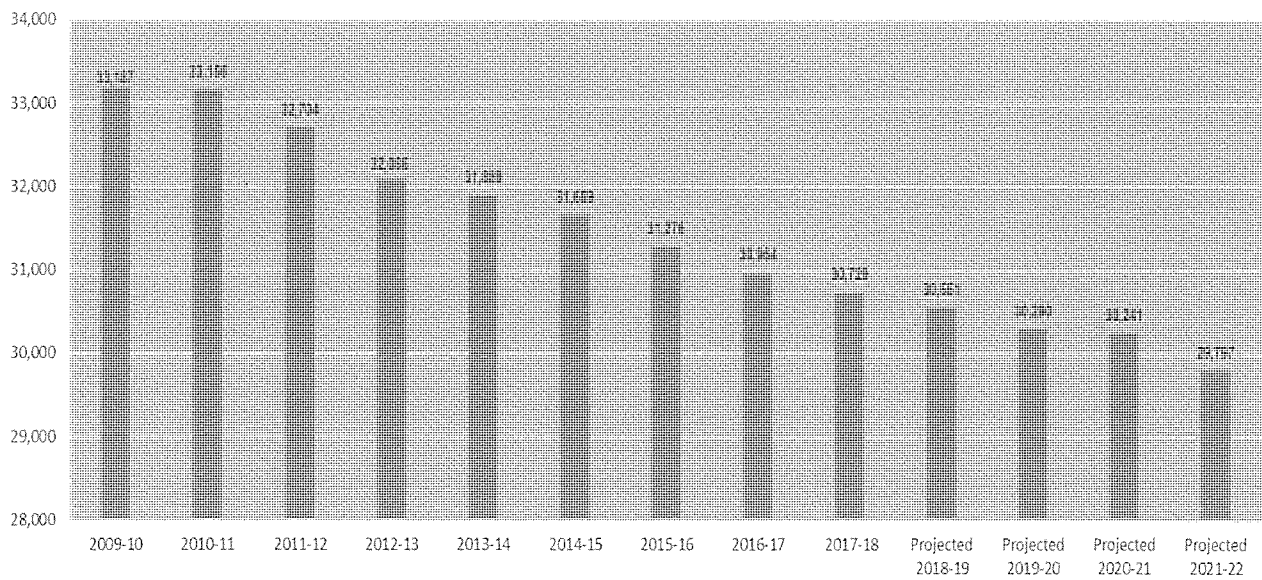
- The basis of the funding reform was to provide additional augmentations to base fund amounts specifically designated to increase and improve services for the students with the greatest needs. The Governor’s policy goal was to simplify education funding while increasing accountability and transparency.
- Another component of the funding reform included the creation of supplemental and concentration grants that are designated to provide increased and improved services to low-income students, English learner students, and foster youths. The funding is tied to unduplicated pupil counts of respective populations. The Supplemental Grant provides a 20% stipend while the Concentration Grant generates an additional 50% stipend for the served population above 55%. The Supplemental and Concentration Grants are funded on a three-year rolling average of the number of students who are eligible for Free and Reduced Lunch, identified as Foster Youth, and/or English Language Learners. In 2018-19 AUHSD projects having 74.61% unduplicated students.
- Effective in 2014-15, Districts are now required under the new LCFF Model to adopt a Local Control Accountability Plan (LCAP) concurrently with the district’s spending plan that complies with the State Priorities (8) as adopted by the State Board of Education. Accordingly, the LCAP will be approved at the June 14<sup>th</sup> Board Meeting.
- Integral feedback was gathered through survey instruments and a series of District meetings with various stakeholders. Consequently, the District’s Strategic Plan was updated to integrate the following three goal areas in accordance with the State Board of Education:
  - ✓ All students will demonstrate college, career, and life readiness and success.
  - ✓ Provide meaningful educational engagement opportunities for all parents and families to advocate for all students.
  - ✓ Provide and nurture a safe, reflective, responsive, and positive school culture.

**Section V**  
**Financial Analysis**

## **Student Enrollment Trends:**

- The Adopted Budget includes projections based on recent trends in enrollment and enrollment information from our feeder districts. Multi-year projections have been updated accordingly.

### Enrollment Projections





- Districts in Southern California started realizing a decline in student population as early as 2001-02. For Anaheim Union High School District, enrollment decline did not materialize until the 2009-10 fiscal year. There are a multitude of reasons for the enrollment decline. Primarily, the enrollment decline is due to charter schools, affordable housing, and lower birth rates.
- It is difficult to gauge when enrollment trends will stabilize. As shown on the chart on the previous page, the District is expected to realize declines in student enrollment minimally through 2021-22. If the anticipated projections were to materialize, the cumulative decline in enrollment from 2011-12 to 2021-22 would reach a loss of 2,907 students.

**Section VI**  
**District Reserves**

### **Unrestricted Fund Balance:**

- The beginning fund balance for the budget year is \$75.5 million.
- The ending fund balance is projected to be \$84.4 million, an increase of \$8.9 million.
- Components of the fund balance are as follow:
  - ✓ Necessary reserve (non-spendable) for revolving cash account is \$155,000 and \$450,000 for warehouse inventory.
  - ✓ The State mandatory 3% Economic Uncertainty Reserve is earmarked at \$12.2 million.
  - ✓ The other assigned amount of the District reserves is budgeted at \$37.2 million.
  - ✓ The unassigned/unappropriated amount of the District reserves is budgeted at \$34.4 million.

### **Restricted Fund Balance:**

- The District receives funding that is designated by the grantee to be utilized for a specific purpose. Generally, these funds are to supplement District Baseline Programs and cannot be used to pay for general operating costs. As part of the audit process, the District contracts with a certified public accountant firm to audit District accounting records to ensure compliance with guidelines from granting agencies.
- The Beginning Fund Balance is reported at \$10.5 million.
- The Ending Fund Balance is estimated to be \$2.0 million.

### **Restricted for Economic Uncertainties:**

- Per Education Code Section 42124(a)(2)(B), districts that propose to adopt a budget that includes a combined assigned and unassigned ending fund balance in excess of the minimum recommended reserve for economic uncertainties (REU) must provide the following information:
  - Minimum REU level required: \$12,164,625
  - Amount of assigned ending fund balance: \$37,208,555
  - Amount of unassigned ending fund balance: \$34,423,535

**Section VII**  
**Multi-Year Projections**  
**(2019-20, 2020-21, and 2021-22)**

## **Budget Assumptions for 2019-20:**

The projections are contingent using baseline data from 2018-19 plus relevant major changes itemized below:

### **Revenue Revisions**

- Decline in funded ADA by 178
- LCFF Gap Funding is budgeted at 100.00%
- Unduplicated pupil percentage 74.61%
- Unduplicated pupil percentage three year rolling average 74.61%
- COLA of 2.57%

### **Expenditure Revisions**

- Reduction of 8 FTE in certificated staffing, enrollment decline.
- Cost increases for operating costs
  - ✓ Step increases for Step, Column, and Longevity \$2.9 million
  - ✓ Increase in STRS & PERS rates, \$2.6 million and \$1.5 million respectively
  - ✓ Increase in Health and Welfare Benefits
- Added General Fund contributions
  - ✓ Special Education
  - ✓ Routine Repair & Maintenance

### **Reserve for Economic Uncertainty (REU)**

- Minimum REU level required: \$11,927,636
- Amount of assigned ending fund balance: \$34,494,793
- Amount of unassigned ending fund balance: \$39,055,962

## **Budget Assumptions for 2020-21:**

The projections are contingent using baseline data from 2019-20, plus relevant major changes itemized below:

### **Revenue Revisions**

- Decline in funded ADA by 261
- LCFF Gap Funding is budgeted at 100.00%
- Unduplicated pupil percentage 74.61%
- Unduplicated pupil percentage three year rolling average 74.61%
- COLA of 2.67%

### **Expenditure Revisions**

- Reduction of 2 FTE in certificated staffing, enrollment decline.
- Cost increases for operating costs
  - ✓ Step increases for Step, Column, and Longevity \$2.9 million
  - ✓ Increase in STRS & PERS rates, \$1.6 million and \$1.2 million respectively
  - ✓ Increase in Health & Welfare Benefits
- Added General Fund contributions
  - ✓ Special Education
  - ✓ Routine Repair & Maintenance

### **Reserve for Economic Uncertainty (REU)**

- Minimum REU level required: \$12,156,633
- Amount of assigned ending fund balance: \$34,159,411

Amount of unassigned ending fund balance: \$36,875,410

## **Budget Assumptions for 2021-22:**

The projections are contingent using baseline data from 2020-21, plus relevant major changes itemized below:

### **Revenue Revisions**

- Decline in funded ADA by 49
- LCFF Gap Funding is budgeted at 100.00%
- Unduplicated pupil percentage 74.61%
- Unduplicated pupil percentage three year rolling average 74.61%
- COLA of 2.90%

### **Expenditure Revisions**

- Reduction of 13 FTE in certificated staffing, enrollment decline, and 37.5 FTE due to increase in class load per ASTA 2017-18 agreement ending June 2021.
- Cost increases for operating costs
  - ✓ Step increases for Step, Column, and Longevity \$2.9 million
  - ✓ Decrease in STRS rate of \$0.3 million and increase in PERS rate \$0.6 million
  - ✓ Increase in Health & Welfare Benefits
- Added General Fund contributions
  - ✓ Special Education
  - ✓ Routine Repair & Maintenance

### **Reserve for Economic Uncertainty (REU)**

- Minimum REU level required: \$12,127,589
- Amount of assigned ending fund balance: \$34,159,411
- Amount of unassigned ending fund balance: \$44,914,467

## **Projections for the General Fund:**

Summarized in the chart below is a recap of projected revenues, expenditures, and fund balance totals for the current year and subsequent three years. These totals incorporate revenues, expenditures, and reserves for the General Fund.

	Proposed Budget 2018-19	Projected 2019-20	Projected 2020-21	Projected 2021-22
Beginning Fund Balance	\$ 85,998,751	\$ 86,416,715	\$ 86,083,391	\$ 83,796,454
Audit Adjustment	-	-	-	-
Fund Balance	\$ 85,998,751	\$ 86,416,715	\$ 86,083,391	\$ 83,796,454
Annual Revenues (includes other financial sources)	\$ 405,902,114	\$ 397,254,542	\$ 402,934,152	\$ 412,262,979
Annual Expenditures (includes other financing)	\$ 405,484,150	\$ 397,587,866	\$ 405,221,089	\$ 404,252,966
Change in Fund Balance	\$ 417,964	\$ (333,324)	\$ (2,286,937)	\$ 8,010,013
Projected Ending Fund Balance	\$ 86,416,715	\$ 86,083,391	\$ 83,796,454	\$ 91,806,467
I. Unavailable Reserves:				
1) Nonspendable				
a. Revolving Cash	\$ 155,000	\$ 155,000	\$ 155,000	\$ 155,000
b. Inventory	\$ 450,000	\$ 450,000	\$ 450,000	\$ 450,000
c. Prepaid Expenses	\$ -	\$ -	\$ -	\$ -
2) Restricted Balances	\$ 2,015,000	\$ -	\$ -	\$ -
3) Assigned	\$ 37,208,555	\$ 34,494,793	\$ 34,159,411	\$ 34,159,411
II Total Unrestricted Fund Balance	\$ 46,588,160	\$ 50,983,598	\$ 49,032,043	\$ 57,042,056
1) Reserves for Economic Uncertainty (3%)	\$ 12,164,625	\$ 11,927,636	\$ 12,156,633	\$ 12,127,589
2) Available Reserves:	\$ 34,423,535	\$ 39,055,962	\$ 36,875,410	\$ 44,914,467
III. Available Reserves (Unrestricted Funds)	11.49%	12.82%	12.10%	14.11%



**Section VIII**  
**Budget Stabilization Plan**

## **Overview:**

The 2016-17 Adopted Budget for Anaheim Union High School District (AUHSD) indicated that the District was engaged in a pattern of deficit spending that would result in a shortfall of \$8.6m at the end of the 2019-20 fiscal year. Based on this projection the Orange County Department of Education required that the District create a Budget Stabilization Plan as a part of its Second Interim Report in March 2017.

In the Fall of 2016, Cabinet engaged in a process to ascertain where reductions could be made. At a Principal's Meeting, an interactive process was done where principals and directors identified areas for preservation and areas for potential reduction. Each participant was then asked to designate which areas identified for reduction were most important to keep to meet the goals for AUHSD. Cabinet then invited leadership from each of our associations to participate in this process.

Based upon the feedback from each of the stakeholder groups, the Budget Stabilization Plan was created indicating potential reductions in 2016-17, 2017-18, 2018-19, and 2019-20. This plan was presented to the Board of Trustees at a Board Study Session in February 2017 and adopted as a part of the Second Interim Report in March 2017.

The Budget Stabilization Plan should be viewed as a fluid document that provides a roadmap of needed reductions to allow AUHSD to move towards the implementation of a balanced budget. At each budget update (Adopted Budget, First Interim Report, and Second Interim Report) the Budget Stabilization Plan will continue to be updated to indicate changes and progress towards reductions and presented to the Board of Trustees for review.

# **Section IX State Forms**

ANNUAL BUDGET REPORT:  
July 1, 2018 Budget Adoption

Insert "X" in applicable boxes:

This budget was developed using the state-adopted Criteria and Standards. It includes the expenditures necessary to implement the Local Control and Accountability Plan (LCAP) or annual update to the LCAP that will be effective for the budget year. The budget was filed and adopted subsequent to a public hearing by the governing board of the school district pursuant to Education Code sections 33129, 42127, 52060, 52061, and 52062.

If the budget includes a combined assigned and unassigned ending fund balance above the minimum recommended reserve for economic uncertainties, at its public hearing, the school district complied with the requirements of subparagraphs (B) and (C) of paragraph (2) of subdivision (a) of Education Code Section 42127.

Budget available for inspection at:

Public Hearing:

Place: 501 Cresent Way Anaheim, CA  
Date: June 04, 2018

Place: 501 Cresent Way Anaheim, CA  
Date: June 07, 2018  
Time: 06:00 PM

Adoption Date: June 14, 2018

Signed: \_\_\_\_\_  
Clerk/Secretary of the Governing Board  
(Original signature required)

Contact person for additional information on the budget reports:

Name: Jennifer Root, Ed.D.

Telephone: (714) 999-3555

Title: Assistant Superintendent, Business

E-mail: root\_j@auhsd.us

### Criteria and Standards Review Summary

The following summary is automatically completed based on data provided in the Criteria and Standards Review (Form 01CS). Criteria and standards that are "Not Met," and supplemental information and additional fiscal indicators that are "Yes," may indicate areas of potential concern for fiscal solvency purposes and should be carefully reviewed.

CRITERIA AND STANDARDS			Met	Not Met
1	Average Daily Attendance	Budgeted (funded) ADA has not been overestimated by more than the standard for the prior fiscal year, or two or more of the previous three fiscal years.	X	

CRITERIA AND STANDARDS (continued)			Met	Not Met
2	Enrollment	Enrollment has not been overestimated by more than the standard for the prior fiscal year, or two or more of the previous three fiscal years.	X	
3	ADA to Enrollment	Projected second period (P-2) ADA to enrollment ratio is consistent with historical ratios for the budget and two subsequent fiscal years.	X	
4	Local Control Funding Formula (LCFF) Revenue	Projected change in LCFF revenue is within the standard for the budget and two subsequent fiscal years.		X
5	Salaries and Benefits	Projected ratios of total unrestricted salaries and benefits to total unrestricted general fund expenditures are consistent with historical ratios for the budget and two subsequent fiscal years.		X
6a	Other Revenues	Projected operating revenues (e.g., federal, other state, and other local) are within the standard for the budget and two subsequent fiscal years.		X
6b	Other Expenditures	Projected operating expenditures (e.g., books and supplies, and services and other operating) are within the standard for the budget and two subsequent fiscal years.		X
7	Ongoing and Major Maintenance Account	If applicable, required contribution to the ongoing and major maintenance account (i.e., restricted maintenance account) is included in the budget.	X	
8	Deficit Spending	Unrestricted deficit spending, if any, has not exceeded the standard for two or more of the last three fiscal years.	X	
9	Fund Balance	Unrestricted general fund beginning balance has not been overestimated by more than the standard for two or more of the last three fiscal years.	X	
10	Reserves	Projected available reserves (e.g., reserve for economic uncertainties, unassigned/unappropriated amounts) meet minimum requirements for the budget and two subsequent fiscal years.	X	

SUPPLEMENTAL INFORMATION			No	Yes
S1	Contingent Liabilities	Are there known or contingent liabilities (e.g., financial or program audits, litigation, state compliance reviews) that may impact the budget?	X	
S2	Using One-time Revenues to Fund Ongoing Expenditures	Are there ongoing general fund expenditures in excess of one percent of the total general fund expenditures that are funded with one-time resources?	X	
S3	Using Ongoing Revenues to Fund One-time Expenditures	Are there large non-recurring general fund expenditures that are funded with ongoing general fund revenues?	X	
S4	Contingent Revenues	Are any projected revenues for the budget or two subsequent fiscal years contingent on reauthorization by the local government, special legislation, or other definitive act (e.g., parcel taxes, forest reserves)?	X	
S5	Contributions	Have contributions from unrestricted to restricted resources, or transfers to or from the general fund to cover operating deficits, changed by more than the standard for the budget or two subsequent fiscal years?		X

<b>SUPPLEMENTAL INFORMATION (continued)</b>			<b>No</b>	<b>Yes</b>
S6	Long-term Commitments	Does the district have long-term (multiyear) commitments or debt agreements?  • If yes, have annual payments for the budget or two subsequent fiscal years increased over prior year's (2017-18) annual payment?		X
			X	
S7a	Postemployment Benefits Other than Pensions	Does the district provide postemployment benefits other than pensions (OPEB)?  • If yes, are they lifetime benefits? • If yes, do benefits continue beyond age 65? • If yes, are benefits funded by pay-as-you-go?		X
				X
			X	
				X
S7b	Other Self-insurance Benefits	Does the district provide other self-insurance benefits (e.g., workers' compensation)?		X
S8	Status of Labor Agreements	Are salary and benefit negotiations still open for:  • Certificated? (Section S8A, Line 1) • Classified? (Section S8B, Line 1) • Management/supervisor/confidential? (Section S8C, Line 1)		X
				X
			n/a	
S9	Local Control and Accountability Plan (LCAP)	• Did or will the school district's governing board adopt an LCAP or approve an update to the LCAP effective for the budget year? • Approval date for adoption of the LCAP or approval of an update to the LCAP:		X
				Jun 14, 2018
S10	LCAP Expenditures	Does the school district's budget include the expenditures necessary to implement the LCAP or annual update to the LCAP as described in the Local Control and Accountability Plan and Annual Update Template, Section 3: Actions, Services, and Expenditures?		X

<b>ADDITIONAL FISCAL INDICATORS</b>			<b>No</b>	<b>Yes</b>
A1	Negative Cash Flow	Do cash flow projections show that the district will end the budget year with a negative cash balance in the general fund?	X	
A2	Independent Position Control	Is personnel position control independent from the payroll system?		X
A3	Declining Enrollment	Is enrollment decreasing in both the prior fiscal year and budget year?		X
A4	New Charter Schools Impacting District Enrollment	Are any new charter schools operating in district boundaries that are impacting the district's enrollment, either in the prior fiscal year or budget year?	X	
A5	Salary Increases Exceed COLA	Has the district entered into a bargaining agreement where any of the budget or subsequent fiscal years of the agreement would result in salary increases that are expected to exceed the projected state funded cost-of-living adjustment?	X	

<b>ADDITIONAL FISCAL INDICATORS (continued)</b>			<b>No</b>	<b>Yes</b>
A6	Uncapped Health Benefits	Does the district provide uncapped (100% employer paid) health benefits for current or retired employees?	X	
A7	Independent Financial System	Is the district's financial system independent from the county office system?		X
A8	Fiscal Distress Reports	Does the district have any reports that indicate fiscal distress? If yes, provide copies to the COE, pursuant to EC 42127.6(a).	X	
A9	Change of CBO or Superintendent	Have there been personnel changes in the superintendent or chief business official (CBO) positions within the last 12 months?	X	

ANNUAL CERTIFICATION REGARDING SELF-INSURED WORKERS' COMPENSATION CLAIMS

Pursuant to EC Section 42141, if a school district, either individually or as a member of a joint powers agency, is self-insured for workers' compensation claims, the superintendent of the school district annually shall provide information to the governing board of the school district regarding the estimated accrued but unfunded cost of those claims. The governing board annually shall certify to the county superintendent of schools the amount of money, if any, that it has decided to reserve in its budget for the cost of those claims.

To the County Superintendent of Schools:

- (  ) Our district is self-insured for workers' compensation claims as defined in Education Code Section 42141(a):

Total liabilities actuarially determined:	\$ _____
Less: Amount of total liabilities reserved in budget:	\$ _____
Estimated accrued but unfunded liabilities:	\$ _____ 0.00

- (  ) This school district is self-insured for workers' compensation claims through a JPA, and offers the following information:

PIPS is a statewide JPA developed to allow school districts to return to the status of a qualified self-insured while at the same time purchasing insurance coverage.

- (  ) This school district is not self-insured for workers' compensation claims.

Signed \_\_\_\_\_  
Clerk/Secretary of the Governing Board  
(Original signature required)

Date of Meeting: \_\_\_\_\_

For additional information on this certification, please contact:

Name: Jennifer Root, Ed.D.

Title: Assistant Superintendent, Business

Telephone: (714) 999-3555

E-mail: root\_j@auhsd.us



Description	Resource Codes	Object Codes	2017-18 Estimated Actuals			2018-19 Budget			% Diff Column C & F
			Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	
<b>A. REVENUES</b>									
1) LCFF Sources		8010-8099	302,516,201.00	0.00	302,516,201.00	322,411,877.00	0.00	322,411,877.00	6.6%
2) Federal Revenue		8100-8299	1,166,930.00	18,894,983.00	20,061,913.00	2,071,169.00	18,555,787.00	20,626,956.00	2.8%
3) Other State Revenue		8300-8599	11,245,621.00	38,483,693.00	49,729,314.00	16,975,708.00	36,759,906.00	53,735,614.00	8.1%
4) Other Local Revenue		8600-8799	5,744,249.00	3,509,441.00	9,253,690.00	5,789,510.00	3,338,157.00	9,127,667.00	-1.4%
5) TOTAL, REVENUES			320,673,001.00	60,888,117.00	381,561,118.00	347,248,264.00	58,653,850.00	405,902,114.00	6.4%
<b>B. EXPENDITURES</b>									
1) Certificated Salaries		1000-1999	118,196,739.00	30,037,508.00	148,234,247.00	126,256,616.00	30,624,564.00	156,881,180.00	5.8%
2) Classified Salaries		2000-2999	35,785,800.00	19,086,671.00	54,872,471.00	36,447,090.00	20,226,906.00	56,673,996.00	3.3%
3) Employee Benefits		3000-3999	69,714,218.00	35,462,420.00	105,176,638.00	75,993,743.00	38,516,397.00	114,510,140.00	8.9%
4) Books and Supplies		4000-4999	6,401,668.00	7,619,684.00	14,021,352.00	16,046,050.00	7,484,889.00	23,530,939.00	67.8%
5) Services and Other Operating Expenditures		5000-5999	18,438,047.00	14,358,326.00	32,796,373.00	21,978,445.00	16,838,528.00	38,816,973.00	18.4%
6) Capital Outlay		6000-6999	1,878,714.00	558,168.00	2,436,882.00	3,255,200.00	3,481,581.00	6,736,781.00	176.5%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299 7400-7499	5,192,110.00	1,350,000.00	6,542,110.00	5,484,141.00	1,350,000.00	6,834,141.00	4.5%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	(1,012,132.00)	1,012,132.00	0.00	(1,061,435.00)	1,061,435.00	0.00	0.0%
9) TOTAL, EXPENDITURES			254,595,164.00	109,484,909.00	364,080,073.00	284,399,850.00	119,584,300.00	403,984,150.00	11.0%
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)</b>									
			66,077,837.00	(48,596,792.00)	17,481,045.00	62,848,414.00	(60,930,450.00)	1,917,964.00	-89.0%
<b>D. OTHER FINANCING SOURCES/USES</b>									
1) Interfund Transfers									
a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	1,500,000.00	1,500,000.00	0.00	1,500,000.00	1,500,000.00	0.0%
2) Other Sources/Uses									
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	(48,722,042.00)	48,722,042.00	0.00	(53,937,387.00)	53,937,387.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			(48,722,042.00)	47,222,042.00	(1,500,000.00)	(53,937,387.00)	52,437,387.00	(1,500,000.00)	0.0%

Description	Resource Codes	Object Codes	2017-18 Estimated Actuals			2018-19 Budget			% Diff Column C & F
			Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	
<b>E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)</b>			17,355,795.00	(1,374,750.00)	15,981,045.00	8,911,027.00	(8,493,063.00)	417,964.00	-97.4%
<b>F. FUND BALANCE, RESERVES</b>									
1) Beginning Fund Balance									
a) As of July 1 - Unaudited									
		9791	58,134,893.00	11,882,813.00	70,017,706.00	75,490,688.00	10,508,063.00	85,998,751.00	22.8%
b) Audit Adjustments									
		9793	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)									
			58,134,893.00	11,882,813.00	70,017,706.00	75,490,688.00	10,508,063.00	85,998,751.00	22.8%
d) Other Restatements									
		9795	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)									
			58,134,893.00	11,882,813.00	70,017,706.00	75,490,688.00	10,508,063.00	85,998,751.00	22.8%
2) Ending Balance, June 30 (E + F1e)									
			75,490,688.00	10,508,063.00	85,998,751.00	84,401,715.00	2,015,000.00	86,416,715.00	0.5%
Components of Ending Fund Balance									
a) Nonspendable									
Revolving Cash									
		9711	155,000.00	0.00	155,000.00	155,000.00	0.00	155,000.00	0.0%
		9712	450,000.00	0.00	450,000.00	450,000.00	0.00	450,000.00	0.0%
Prepaid Items									
		9713	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
All Others									
		9719	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
b) Restricted									
		9740	0.00	10,508,063.00	10,508,063.00	0.00	2,015,000.00	2,015,000.00	-80.8%
c) Committed									
Stabilization Arrangements									
		9750	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Other Commitments									
		9760	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
d) Assigned									
Other Assignments									
		9780	37,983,319.00	0.00	37,983,319.00	37,208,555.00	0.00	37,208,555.00	-2.0%
	0000	9780				171,371.00		171,371.00	
	0000	9780				750,000.00		750,000.00	
	0000	9780				2,008,925.00		2,008,925.00	
	0000	9780				2,216,829.00		2,216,829.00	
	0000	9780				10,000,000.00		10,000,000.00	
	0000	9780				10,038,340.00		10,038,340.00	
	0000	9780				12,023,090.00		12,023,090.00	
	0000	9780	85,020.00		85,020.00				
	0000	9780	200,000.00		200,000.00				
	0000	9780	230,000.00		230,000.00				
	0000	9780	260,000.00		260,000.00				
	0000	9780	1,000,000.00		1,000,000.00				
	0000	9780	1,321,624.00		1,321,624.00				
	0000	9780	2,008,925.00		2,008,925.00				
	0000	9780	2,400,000.00		2,400,000.00				
	0000	9780	3,600,000.00		3,600,000.00				
	0000	9780	11,007,151.00		11,007,151.00				
	0000	9780	15,870,599.00		15,870,599.00				
e) Unassigned/Unappropriated									
Reserve for Economic Uncertainties									
		9789	10,967,502.00	0.00	10,967,502.00	12,164,625.00	0.00	12,164,625.00	10.9%
Unassigned/Unappropriated Amount									
		9790	25,934,867.00	0.00	25,934,867.00	34,423,535.00	0.00	34,423,535.00	32.7%

Description	Resource Codes	Object Codes	2017-18 Estimated Actuals			2018-19 Budget			% Diff Column C & F
			Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	
<b>G. ASSETS</b>									
1) Cash									
a) in County Treasury		9110	0.00	0.00	0.00				
1) Fair Value Adjustment to Cash in County Treasury		9111	0.00	0.00	0.00				
b) in Banks		9120	0.00	0.00	0.00				
c) in Revolving Cash Account		9130	0.00	0.00	0.00				
d) with Fiscal Agent/Trustee		9135	0.00	0.00	0.00				
e) Collections Awaiting Deposit		9140	0.00	0.00	0.00				
2) Investments		9150	0.00	0.00	0.00				
3) Accounts Receivable		9200	0.00	0.00	0.00				
4) Due from Grantor Government		9290	0.00	0.00	0.00				
5) Due from Other Funds		9310	0.00	0.00	0.00				
6) Stores		9320	0.00	0.00	0.00				
7) Prepaid Expenditures		9330	0.00	0.00	0.00				
8) Other Current Assets		9340	0.00	0.00	0.00				
9) TOTAL, ASSETS			0.00	0.00	0.00				
<b>H. DEFERRED OUTFLOWS OF RESOURCES</b>									
1) Deferred Outflows of Resources		9490	0.00	0.00	0.00				
2) TOTAL, DEFERRED OUTFLOWS			0.00	0.00	0.00				
<b>I. LIABILITIES</b>									
1) Accounts Payable		9500	0.00	0.00	0.00				
2) Due to Grantor Governments		9590	0.00	0.00	0.00				
3) Due to Other Funds		9610	0.00	0.00	0.00				
4) Current Loans		9640	0.00	0.00	0.00				
5) Unearned Revenue		9650	0.00	0.00	0.00				
6) TOTAL, LIABILITIES			0.00	0.00	0.00				
<b>J. DEFERRED INFLOWS OF RESOURCES</b>									
1) Deferred Inflows of Resources		9690	0.00	0.00	0.00				
2) TOTAL, DEFERRED INFLOWS			0.00	0.00	0.00				
<b>K. FUND EQUITY</b>									
Ending Fund Balance, June 30 (G9 + H2) - (I6 + J2)			0.00	0.00	0.00				

Description	Resource Codes	Object Codes	2017-18 Estimated Actuals			2018-19 Budget			% Diff Column C & F
			Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	
<b>LCFF SOURCES</b>									
Principal Apportionment State Aid - Current Year		8011	167,691,358.00	0.00	167,691,358.00	188,106,942.00	0.00	188,106,942.00	12.2%
Education Protection Account State Aid - Current Year		8012	42,988,143.00	0.00	42,988,143.00	40,836,384.00	0.00	40,836,384.00	-5.0%
State Aid - Prior Years		8019	(1,631,851.00)	0.00	(1,631,851.00)	0.00	0.00	0.00	-100.0%
Tax Relief Subventions Homeowners' Exemptions		8021	354,831.00	0.00	354,831.00	354,831.00	0.00	354,831.00	0.0%
Timber Yield Tax		8022	5.00	0.00	5.00	5.00	0.00	5.00	0.0%
Other Subventions/In-Lieu Taxes		8029	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
County & District Taxes Secured Roll Taxes		8041	59,840,593.00	0.00	59,840,593.00	59,840,593.00	0.00	59,840,593.00	0.0%
Unsecured Roll Taxes		8042	1,778,035.00	0.00	1,778,035.00	1,778,035.00	0.00	1,778,035.00	0.0%
Prior Years' Taxes		8043	712,472.00	0.00	712,472.00	712,472.00	0.00	712,472.00	0.0%
Supplemental Taxes		8044	4,223,259.00	0.00	4,223,259.00	4,223,259.00	0.00	4,223,259.00	0.0%
Education Revenue Augmentation Fund (ERAF)		8045	21,113,834.00	0.00	21,113,834.00	21,113,834.00	0.00	21,113,834.00	0.0%
Community Redevelopment Funds (SB 617/699/1992)		8047	5,445,522.00	0.00	5,445,522.00	5,445,522.00	0.00	5,445,522.00	0.0%
Penalties and Interest from Delinquent Taxes		8048	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Miscellaneous Funds (EC 41604) Royalties and Bonuses		8081	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Other In-Lieu Taxes		8082	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Less: Non-LCFF (50%) Adjustment		8089	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
<b>Subtotal, LCFF Sources</b>			<b>302,516,201.00</b>	<b>0.00</b>	<b>302,516,201.00</b>	<b>322,411,877.00</b>	<b>0.00</b>	<b>322,411,877.00</b>	<b>6.6%</b>
<b>LCFF Transfers</b>									
Unrestricted LCFF Transfers - Current Year	0000	8091	0.00		0.00	0.00		0.00	0.0%
All Other LCFF Transfers - Current Year	All Other	8091	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers to Charter Schools in Lieu of Property Taxes		8096	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Property Taxes Transfers		8097	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
LCFF/Revenue Limit Transfers - Prior Years		8099	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, LCFF SOURCES</b>			<b>302,516,201.00</b>	<b>0.00</b>	<b>302,516,201.00</b>	<b>322,411,877.00</b>	<b>0.00</b>	<b>322,411,877.00</b>	<b>6.6%</b>
<b>FEDERAL REVENUE</b>									
Maintenance and Operations		8110	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Special Education Entitlement		8181	0.00	5,267,191.00	5,267,191.00	0.00	5,267,191.00	5,267,191.00	0.0%
Special Education Discretionary Grants		8182	0.00	340,032.00	340,032.00	0.00	340,032.00	340,032.00	0.0%
Child Nutrition Programs		8220	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Donated Food Commodities		8221	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Forest Reserve Funds		8260	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Flood Control Funds		8270	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Wildlife Reserve Funds		8280	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
FEMA		8281	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Interagency Contracts Between LEAs		8285	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Pass-Through Revenues from Federal Sources		8287	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Title I, Part A, Basic	3010	8290		9,992,240.00	9,992,240.00		9,360,383.00	9,360,383.00	-6.3%
Title I, Part D, Local Delinquent Programs	3025	8290		0.00	0.00		0.00	0.00	0.0%
Title II, Part A, Educator Quality	4035	8290		1,334,124.00	1,334,124.00		1,478,386.00	1,478,386.00	10.8%
Title III, Part A, Immigrant Education Program	4201	8290		57,266.00	57,266.00		57,266.00	57,266.00	0.0%

Description	Resource Codes	Object Codes	2017-18 Estimated Actuals			2018-19 Budget			% Diff Column C & F
			Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	
Title III, Part A, English Learner Program	4203	8290		672,500.00	672,500.00		672,000.00	672,000.00	-0.1%
Public Charter Schools Grant Program (PCSGP)	4610	8290		0.00	0.00		0.00	0.00	0.0%
Other NCLB / Every Student Succeeds Act	3020, 3040, 3041, 3045, 3060, 3061, 3110, 3150, 3155, 3177, 3180, 3181, 3185, 4050, 4123, 4124, 4126, 4127, 5510, 5630	8290		37,035.00	37,035.00		0.00	0.00	-100.0%
Career and Technical Education	3500-3599	8290		553,343.00	553,343.00		532,422.00	532,422.00	-3.8%
All Other Federal Revenue	All Other	8290	1,166,930.00	641,252.00	1,808,182.00	2,071,169.00	848,107.00	2,919,276.00	61.4%
<b>TOTAL, FEDERAL REVENUE</b>			<b>1,166,930.00</b>	<b>18,894,983.00</b>	<b>20,061,913.00</b>	<b>2,071,169.00</b>	<b>18,555,787.00</b>	<b>20,626,956.00</b>	<b>2.8%</b>
<b>OTHER STATE REVENUE</b>									
Other State Apportionments									
ROC/P Entitlement Prior Years	6360	8319		0.00	0.00		0.00	0.00	0.0%
Special Education Master Plan Current Year	6500	8311		14,350,000.00	14,350,000.00		14,350,000.00	14,350,000.00	0.0%
Prior Years	6500	8319		0.00	0.00		0.00	0.00	0.0%
All Other State Apportionments - Current Year	All Other	8311	925,000.00	0.00	925,000.00	925,000.00	0.00	925,000.00	0.0%
All Other State Apportionments - Prior Years	All Other	8319	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Child Nutrition Programs		8520	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Mandated Costs Reimbursements		8550	5,777,562.00	0.00	5,777,562.00	11,499,205.00	0.00	11,499,205.00	99.0%
Lottery - Unrestricted and Instructional Materials		8560	4,436,132.00	1,461,316.00	5,897,448.00	4,444,576.00	1,461,230.00	5,905,806.00	0.1%
Tax Relief Subventions Restricted Levies - Other									
Homeowners' Exemptions		8575	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Other Subventions/In-Lieu Taxes		8576	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Pass-Through Revenues from State Sources		8587	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
After School Education and Safety (ASES)	6010	8590		776,877.00	776,877.00		776,877.00	776,877.00	0.0%
Charter School Facility Grant	6030	8590		0.00	0.00		0.00	0.00	0.0%
Drug/Alcohol/Tobacco Funds	6650, 6690, 6695	8590		571,755.00	571,755.00		591,755.00	591,755.00	3.5%
California Clean Energy Jobs Act	6230	8590		1,757,586.00	1,757,586.00		0.00	0.00	-100.0%
Career Technical Education Incentive Grant Program	6387	8590		3,937,134.00	3,937,134.00		3,480,095.00	3,480,095.00	-11.6%
American Indian Early Childhood Education	7210	8590		0.00	0.00		0.00	0.00	0.0%
Specialized Secondary	7370	8590		0.00	0.00		0.00	0.00	0.0%
Quality Education Investment Act	7400	8590		0.00	0.00		0.00	0.00	0.0%
Common Core State Standards Implementation	7405	8590		0.00	0.00		0.00	0.00	0.0%
All Other State Revenue	All Other	8590	106,927.00	15,629,025.00	15,735,952.00	106,927.00	16,099,949.00	16,206,876.00	3.0%
<b>TOTAL, OTHER STATE REVENUE</b>			<b>11,245,621.00</b>	<b>38,483,693.00</b>	<b>49,729,314.00</b>	<b>16,975,708.00</b>	<b>36,759,906.00</b>	<b>53,735,614.00</b>	<b>8.1%</b>

Description	Resource Codes	Object Codes	2017-18 Estimated Actuals			2018-19 Budget			% Diff Column C & F
			Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	
<b>OTHER LOCAL REVENUE</b>									
Other Local Revenue									
County and District Taxes									
Other Restricted Levies									
Secured Roll		8615	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Unsecured Roll		8616	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Prior Years' Taxes		8617	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Supplemental Taxes		8618	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Non-Ad Valorem Taxes									
Parcel Taxes		8621	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Other		8622	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Community Redevelopment Funds									
Not Subject to LCFF Deduction		8625	50,069.00	0.00	50,069.00	0.00	50,000.00	50,000.00	-0.1%
Penalties and Interest from									
Delinquent Non-LCFF Taxes		8629	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Sales									
Sale of Equipment/Supplies		8631	20,000.00	0.00	20,000.00	20,000.00	0.00	20,000.00	0.0%
Sale of Publications		8632	17,899.00	0.00	17,899.00	15,000.00	0.00	15,000.00	-16.2%
Food Service Sales		8634	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Sales		8639	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Leases and Rentals		8650	230,545.00	0.00	230,545.00	229,800.00	0.00	229,800.00	-0.4%
Interest		8660	900,000.00	0.00	900,000.00	700,000.00	0.00	700,000.00	-22.2%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Fees and Contracts									
Adult Education Fees		8671	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Non-Resident Students		8672	1,510.00	0.00	1,510.00	0.00	0.00	0.00	-100.0%
Transportation Fees From Individuals		8675	900,000.00	0.00	900,000.00	900,000.00	0.00	900,000.00	0.0%
Interagency Services		8677	871,800.00	1,143,425.00	2,015,225.00	871,800.00	1,100,000.00	1,971,800.00	-2.2%
Mitigation/Developer Fees		8681	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Fees and Contracts		8689	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Other Local Revenue									
Plus: Misc Funds Non-LCFF (50%) Adjustment		8691	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Pass-Through Revenues From Local Sources		8697	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Local Revenue		8699	2,752,426.00	1,039,251.00	3,791,677.00	3,053,110.00	841,674.00	3,894,784.00	2.7%
Tuition		8710	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers In		8781-8783	0.00	1,326,765.00	1,326,765.00	0.00	1,346,483.00	1,346,483.00	1.5%
Transfers of Apportionments									
Special Education SELPA Transfers									
From Districts or Charter Schools	6500	8791		0.00	0.00		0.00	0.00	0.0%
From County Offices	6500	8792		0.00	0.00		0.00	0.00	0.0%
From JPAs	6500	8793		0.00	0.00		0.00	0.00	0.0%
ROC/P Transfers									
From Districts or Charter Schools	6360	8791		0.00	0.00		0.00	0.00	0.0%
From County Offices	6360	8792		0.00	0.00		0.00	0.00	0.0%
From JPAs	6360	8793		0.00	0.00		0.00	0.00	0.0%
Other Transfers of Apportionments									
From Districts or Charter Schools	All Other	8791	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
From County Offices	All Other	8792	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
From JPAs	All Other	8793	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers In from All Others		8799	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, OTHER LOCAL REVENUE</b>			<b>5,744,249.00</b>	<b>3,509,441.00</b>	<b>9,253,690.00</b>	<b>5,789,510.00</b>	<b>3,338,157.00</b>	<b>9,127,667.00</b>	<b>-1.4%</b>
<b>TOTAL, REVENUES</b>			<b>320,673,001.00</b>	<b>60,888,117.00</b>	<b>381,561,118.00</b>	<b>347,248,264.00</b>	<b>58,653,850.00</b>	<b>405,902,114.00</b>	<b>6.4%</b>

Description	Resource Codes	Object Codes	2017-18 Estimated Actuals			2018-19 Budget			% Diff Column C & F
			Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	
<b>CERTIFICATED SALARIES</b>									
Certificated Teachers' Salaries		1100	98,652,398.00	26,717,074.00	125,369,472.00	105,414,839.00	27,972,256.00	133,387,095.00	6.4%
Certificated Pupil Support Salaries		1200	8,418,976.00	1,414,643.00	9,833,619.00	9,380,526.00	969,172.00	10,349,698.00	5.2%
Certificated Supervisors' and Administrators' Salaries		1300	10,605,355.00	1,241,329.00	11,846,684.00	10,910,379.00	1,018,674.00	11,929,053.00	0.7%
Other Certificated Salaries		1900	520,010.00	664,462.00	1,184,472.00	550,872.00	664,462.00	1,215,334.00	2.6%
<b>TOTAL, CERTIFICATED SALARIES</b>			<b>118,196,739.00</b>	<b>30,037,508.00</b>	<b>148,234,247.00</b>	<b>126,256,616.00</b>	<b>30,624,564.00</b>	<b>156,881,180.00</b>	<b>5.8%</b>
<b>CLASSIFIED SALARIES</b>									
Classified Instructional Salaries		2100	3,112,591.00	13,399,516.00	16,512,107.00	3,177,138.00	14,276,101.00	17,453,239.00	5.7%
Classified Support Salaries		2200	15,445,067.00	3,612,483.00	19,057,550.00	15,581,574.00	3,851,134.00	19,432,708.00	2.0%
Classified Supervisors' and Administrators' Salaries		2300	2,365,250.00	369,016.00	2,734,266.00	2,611,558.00	406,240.00	3,017,798.00	10.4%
Clerical, Technical and Office Salaries		2400	14,862,892.00	1,705,656.00	16,568,548.00	15,076,820.00	1,693,431.00	16,770,251.00	1.2%
Other Classified Salaries		2900	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, CLASSIFIED SALARIES</b>			<b>35,785,800.00</b>	<b>19,086,671.00</b>	<b>54,872,471.00</b>	<b>36,447,090.00</b>	<b>20,226,906.00</b>	<b>56,673,996.00</b>	<b>3.3%</b>
<b>EMPLOYEE BENEFITS</b>									
STRS		3101-3102	16,773,238.00	16,400,886.00	33,174,124.00	20,245,080.00	17,828,328.00	38,073,408.00	14.8%
PERS		3201-3202	5,453,649.00	2,942,383.00	8,396,032.00	6,485,464.00	3,615,019.00	10,100,483.00	20.3%
OASDI/Medicare/Alternative		3301-3302	4,550,586.00	1,960,348.00	6,510,934.00	4,723,233.00	2,058,290.00	6,781,523.00	4.2%
Health and Welfare Benefits		3401-3402	33,763,909.00	13,011,439.00	46,775,348.00	34,918,560.00	13,761,668.00	48,680,228.00	4.1%
Unemployment Insurance		3501-3502	76,992.00	24,467.00	101,459.00	81,352.00	25,593.00	106,945.00	5.4%
Workers' Compensation		3601-3602	3,533,899.00	1,122,897.00	4,656,796.00	3,945,675.00	1,227,499.00	5,173,174.00	11.1%
OPEB, Allocated		3701-3702	2,307,333.00	0.00	2,307,333.00	2,331,017.00	0.00	2,331,017.00	1.0%
OPEB, Active Employees		3751-3752	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	3,254,612.00	0.00	3,254,612.00	3,263,362.00	0.00	3,263,362.00	0.3%
<b>TOTAL, EMPLOYEE BENEFITS</b>			<b>69,714,218.00</b>	<b>35,462,420.00</b>	<b>105,176,638.00</b>	<b>75,993,743.00</b>	<b>38,516,397.00</b>	<b>114,510,140.00</b>	<b>8.9%</b>
<b>BOOKS AND SUPPLIES</b>									
Approved Textbooks and Core Curricula Materials		4100	5,000,000.00	1,577,158.00	6,577,158.00	6,400,000.00	1,461,230.00	7,861,230.00	19.5%
Books and Other Reference Materials		4200	74,832.00	184,353.00	259,185.00	52,180.00	70,778.00	122,958.00	-52.6%
Materials and Supplies		4300	466,498.00	5,061,492.00	5,527,990.00	8,214,160.00	5,320,452.00	13,534,612.00	144.8%
Noncapitalized Equipment		4400	860,338.00	796,681.00	1,657,019.00	1,379,710.00	632,429.00	2,012,139.00	21.4%
Food		4700	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, BOOKS AND SUPPLIES</b>			<b>6,401,668.00</b>	<b>7,619,684.00</b>	<b>14,021,352.00</b>	<b>16,046,050.00</b>	<b>7,484,889.00</b>	<b>23,530,939.00</b>	<b>67.8%</b>
<b>SERVICES AND OTHER OPERATING EXPENDITURES</b>									
Subagreements for Services		5100	0.00	4,709,271.00	4,709,271.00	0.00	4,166,793.00	4,166,793.00	-11.5%
Travel and Conferences		5200	342,196.00	402,631.00	744,827.00	438,746.00	324,784.00	763,530.00	2.5%
Dues and Memberships		5300	63,635.00	88,263.00	151,898.00	56,413.00	88,340.00	144,753.00	-4.7%
Insurance		5400 - 5450	1,966,728.00	0.00	1,966,728.00	2,113,333.00	0.00	2,113,333.00	7.5%
Operations and Housekeeping Services		5500	7,625,000.00	0.00	7,625,000.00	7,161,000.00	0.00	7,161,000.00	-6.1%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	1,203,859.00	3,388,563.00	4,592,422.00	1,024,368.00	3,382,400.00	4,406,768.00	-4.0%
Transfers of Direct Costs		5710	(361,111.00)	361,111.00	0.00	(293,938.00)	293,938.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Professional/Consulting Services and Operating Expenditures		5800	6,402,682.00	5,371,969.00	11,774,651.00	10,362,384.00	8,556,170.00	18,918,554.00	60.7%
Communications		5900	1,195,058.00	36,518.00	1,231,576.00	1,116,139.00	26,103.00	1,142,242.00	-7.3%
<b>TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES</b>			<b>18,438,047.00</b>	<b>14,358,326.00</b>	<b>32,796,373.00</b>	<b>21,978,445.00</b>	<b>16,838,528.00</b>	<b>38,816,973.00</b>	<b>18.4%</b>

Description	Resource Codes	Object Codes	2017-18 Estimated Actuals			2018-19 Budget			% Diff Column C & F
			Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	
<b>CAPITAL OUTLAY</b>									
Land		6100	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Land Improvements		6170	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Buildings and Improvements of Buildings		6200	0.00	31,362.00	31,362.00	0.00	3,037,581.00	3,037,581.00	9585.5%
Books and Media for New School Libraries or Major Expansion of School Libraries		6300	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment		6400	1,878,714.00	526,806.00	2,405,520.00	3,255,200.00	444,000.00	3,699,200.00	53.8%
Equipment Replacement		6500	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, CAPITAL OUTLAY</b>			<b>1,878,714.00</b>	<b>558,168.00</b>	<b>2,436,882.00</b>	<b>3,255,200.00</b>	<b>3,481,581.00</b>	<b>6,736,781.00</b>	<b>176.5%</b>
<b>OTHER OUTGO (excluding Transfers of Indirect Costs)</b>									
Tuition									
Tuition for Instruction Under Interdistrict Attendance Agreements		7110	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
State Special Schools		7130	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Tuition, Excess Costs, and/or Deficit Payments									
Payments to Districts or Charter Schools		7141	0.00	1,350,000.00	1,350,000.00	0.00	1,350,000.00	1,350,000.00	0.0%
Payments to County Offices		7142	3,791,063.00	0.00	3,791,063.00	4,083,094.00	0.00	4,083,094.00	7.7%
Payments to JPAs		7143	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Pass-Through Revenues									
To Districts or Charter Schools		7211	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
To County Offices		7212	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
To JPAs		7213	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Special Education SELPA Transfers of Apportionments									
To Districts or Charter Schools	6500	7221		0.00	0.00		0.00	0.00	0.0%
To County Offices	6500	7222		0.00	0.00		0.00	0.00	0.0%
To JPAs	6500	7223		0.00	0.00		0.00	0.00	0.0%
ROC/P Transfers of Apportionments									
To Districts or Charter Schools	6360	7221		0.00	0.00		0.00	0.00	0.0%
To County Offices	6360	7222		0.00	0.00		0.00	0.00	0.0%
To JPAs	6360	7223		0.00	0.00		0.00	0.00	0.0%
Other Transfers of Apportionments	All Other	7221-7223	925,000.00	0.00	925,000.00	925,000.00	0.00	925,000.00	0.0%
All Other Transfers		7281-7283	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers Out to All Others		7299	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Debt Service									
Debt Service - Interest		7438	93,412.00	0.00	93,412.00	83,709.00	0.00	83,709.00	-10.4%
Other Debt Service - Principal		7439	382,635.00	0.00	382,635.00	392,338.00	0.00	392,338.00	2.5%
<b>TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)</b>			<b>5,192,110.00</b>	<b>1,350,000.00</b>	<b>6,542,110.00</b>	<b>5,484,141.00</b>	<b>1,350,000.00</b>	<b>6,834,141.00</b>	<b>4.5%</b>
<b>OTHER OUTGO - TRANSFERS OF INDIRECT COSTS</b>									
Transfers of Indirect Costs		7310	(1,012,132.00)	1,012,132.00	0.00	(1,061,435.00)	1,061,435.00	0.00	0.0%
Transfers of Indirect Costs - Interfund		7350	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, OTHER OUTGO - TRANSFERS OF INDIRECT COSTS</b>			<b>(1,012,132.00)</b>	<b>1,012,132.00</b>	<b>0.00</b>	<b>(1,061,435.00)</b>	<b>1,061,435.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>TOTAL, EXPENDITURES</b>			<b>254,595,164.00</b>	<b>109,484,909.00</b>	<b>364,080,073.00</b>	<b>284,399,850.00</b>	<b>119,584,300.00</b>	<b>403,984,150.00</b>	<b>11.0%</b>



Description	Resource Codes	Object Codes	2017-18 Estimated Actuals			2018-19 Budget			% Diff Column C & F
			Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	
<b>INTERFUND TRANSFERS</b>									
<b>INTERFUND TRANSFERS IN</b>									
From: Special Reserve Fund		8912	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
From: Bond Interest and Redemption Fund		8914	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	0.00	0.00	0.00	0.00	0.00	0.0%
<b>INTERFUND TRANSFERS OUT</b>									
To: Child Development Fund		7611	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
To: Special Reserve Fund		7612	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
To: State School Building Fund/ County School Facilities Fund		7613	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
To: Cafeteria Fund		7616	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Other Authorized Interfund Transfers Out		7619	0.00	1,500,000.00	1,500,000.00	0.00	1,500,000.00	1,500,000.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			0.00	1,500,000.00	1,500,000.00	0.00	1,500,000.00	1,500,000.00	0.0%
<b>OTHER SOURCES/USES</b>									
<b>SOURCES</b>									
State Apportionments Emergency Apportionments		8931	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
<b>Proceeds</b>									
Proceeds from Sale/Lease-Purchase of Land/Buildings		8953	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
<b>Other Sources</b>									
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Long-Term Debt Proceeds Proceeds from Certificates of Participation		8971	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Capital Leases		8972	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Lease Revenue Bonds		8973	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.00	0.00	0.00	0.00	0.0%
<b>USES</b>									
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.00	0.00	0.00	0.00	0.0%
<b>CONTRIBUTIONS</b>									
Contributions from Unrestricted Revenues		8980	(48,722,042.00)	48,722,042.00	0.00	(53,937,387.00)	53,937,387.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			(48,722,042.00)	48,722,042.00	0.00	(53,937,387.00)	53,937,387.00	0.00	0.0%
<b>TOTAL, OTHER FINANCING SOURCES/USES</b>									
(a - b + c - d + e)			(48,722,042.00)	47,222,042.00	(1,500,000.00)	(53,937,387.00)	52,437,387.00	(1,500,000.00)	0.0%

Description	Resource Codes	Object Codes	2017-18 Estimated Actuals	2018-19 Budget	Percent Difference
<b>A. REVENUES</b>					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	21,766,566.00	21,588,149.00	-0.8%
3) Other State Revenue		8300-8599	1,475,900.00	1,490,808.00	1.0%
4) Other Local Revenue		8600-8799	2,597,842.00	2,644,510.00	1.8%
5) TOTAL, REVENUES			25,840,308.00	25,723,467.00	-0.5%
<b>B. EXPENDITURES</b>					
1) Certificated Salaries		1000-1999	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	8,610,237.00	8,697,209.00	1.0%
3) Employee Benefits		3000-3999	4,220,012.00	4,295,014.00	1.8%
4) Books and Supplies		4000-4999	12,058,608.00	11,994,793.00	-0.5%
5) Services and Other Operating Expenditures		5000-5999	614,317.00	690,775.00	12.4%
6) Capital Outlay		6000-6999	191,459.00	175,000.00	-8.6%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.0%
9) TOTAL, EXPENDITURES			25,694,633.00	25,852,791.00	0.6%
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)</b>			145,675.00	(129,324.00)	-188.8%
<b>D. OTHER FINANCING SOURCES/USES</b>					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2017-18 Estimated Actuals	2018-19 Budget	Percent Difference
<b>E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)</b>			145,675.00	(129,324.00)	-188.8%
<b>F. FUND BALANCE, RESERVES</b>					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	8,885,628.00	9,031,303.00	1.6%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			8,885,628.00	9,031,303.00	1.6%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			8,885,628.00	9,031,303.00	1.6%
2) Ending Balance, June 30 (E + F1e)					
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Items		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted		9740	9,031,303.00	8,901,979.00	-1.4%
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments		9780	0.00	0.00	0.0%
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2017-18 Estimated Actuals	2018-19 Budget	Percent Difference
<b>G. ASSETS</b>					
1) Cash					
a) in County Treasury		9110	0.00		
1) Fair Value Adjustment to Cash in County Treasury		9111	0.00		
b) in Banks		9120	0.00		
c) in Revolving Cash Account		9130	0.00		
d) with Fiscal Agent/Trustee		9135	0.00		
e) Collections Awaiting Deposit		9140	0.00		
2) Investments		9150	0.00		
3) Accounts Receivable		9200	0.00		
4) Due from Grantor Government		9290	0.00		
5) Due from Other Funds		9310	0.00		
6) Stores		9320	0.00		
7) Prepaid Expenditures		9330	0.00		
8) Other Current Assets		9340	0.00		
9) TOTAL, ASSETS			0.00		
<b>H. DEFERRED OUTFLOWS OF RESOURCES</b>					
1) Deferred Outflows of Resources		9490	0.00		
2) TOTAL, DEFERRED OUTFLOWS			0.00		
<b>I. LIABILITIES</b>					
1) Accounts Payable		9500	0.00		
2) Due to Grantor Governments		9590	0.00		
3) Due to Other Funds		9610	0.00		
4) Current Loans		9640			
5) Unearned Revenue		9650	0.00		
6) TOTAL, LIABILITIES			0.00		
<b>J. DEFERRED INFLOWS OF RESOURCES</b>					
1) Deferred Inflows of Resources		9690	0.00		
2) TOTAL, DEFERRED INFLOWS			0.00		
<b>K. FUND EQUITY</b>					
Ending Fund Balance, June 30 (G9 + H2) - (I6 + J2)			0.00		

Description	Resource Codes	Object Codes	2017-18 Estimated Actuals	2018-19 Budget	Percent Difference
<b>FEDERAL REVENUE</b>					
Child Nutrition Programs		8220	20,160,188.00	19,960,198.00	-1.0%
Donated Food Commodities		8221	1,606,378.00	1,627,951.00	1.3%
All Other Federal Revenue		8290	0.00	0.00	0.0%
<b>TOTAL, FEDERAL REVENUE</b>			<b>21,766,566.00</b>	<b>21,588,149.00</b>	<b>-0.8%</b>
<b>OTHER STATE REVENUE</b>					
Child Nutrition Programs		8520	1,475,900.00	1,490,808.00	1.0%
All Other State Revenue		8590	0.00	0.00	0.0%
<b>TOTAL, OTHER STATE REVENUE</b>			<b>1,475,900.00</b>	<b>1,490,808.00</b>	<b>1.0%</b>
<b>OTHER LOCAL REVENUE</b>					
Other Local Revenue					
Sales					
Sale of Equipment/Supplies		8631	0.00	0.00	0.0%
Food Service Sales		8634	2,287,107.00	2,345,775.00	2.6%
Leases and Rentals		8650	0.00	0.00	0.0%
Interest		8660	0.00	0.00	0.0%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.0%
Fees and Contracts					
Interagency Services		8677	0.00	0.00	0.0%
Other Local Revenue					
All Other Local Revenue		8699	310,735.00	298,735.00	-3.9%
<b>TOTAL, OTHER LOCAL REVENUE</b>			<b>2,597,842.00</b>	<b>2,644,510.00</b>	<b>1.8%</b>
<b>TOTAL, REVENUES</b>			<b>25,840,308.00</b>	<b>25,723,467.00</b>	<b>-0.5%</b>

Description	Resource Codes	Object Codes	2017-18 Estimated Actuals	2018-19 Budget	Percent Difference
<b>CERTIFICATED SALARIES</b>					
Certificated Supervisors' and Administrators' Salaries		1300	0.00	0.00	0.0%
Other Certificated Salaries		1900	0.00	0.00	0.0%
<b>TOTAL, CERTIFICATED SALARIES</b>			0.00	0.00	0.0%
<b>CLASSIFIED SALARIES</b>					
Classified Support Salaries		2200	7,661,874.00	7,739,267.00	1.0%
Classified Supervisors' and Administrators' Salaries		2300	496,693.00	501,710.00	1.0%
Clerical, Technical and Office Salaries		2400	451,670.00	456,232.00	1.0%
Other Classified Salaries		2900	0.00	0.00	0.0%
<b>TOTAL, CLASSIFIED SALARIES</b>			8,610,237.00	8,697,209.00	1.0%
<b>EMPLOYEE BENEFITS</b>					
STRS		3101-3102	0.00	0.00	0.0%
PERS		3201-3202	991,750.00	1,022,423.00	3.1%
OASDI/Medicare/Alternative		3301-3302	650,840.00	681,076.00	4.6%
Health and Welfare Benefits		3401-3402	2,373,614.00	2,385,542.00	0.5%
Unemployment Insurance		3501-3502	4,325.00	4,475.00	3.5%
Workers' Compensation		3601-3602	199,483.00	201,498.00	1.0%
OPEB, Allocated		3701-3702	0.00	0.00	0.0%
OPEB, Active Employees		3751-3752	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	0.00	0.00	0.0%
<b>TOTAL, EMPLOYEE BENEFITS</b>			4,220,012.00	4,295,014.00	1.8%
<b>BOOKS AND SUPPLIES</b>					
Books and Other Reference Materials		4200	0.00	0.00	0.0%
Materials and Supplies		4300	503,558.00	510,000.00	1.3%
Noncapitalized Equipment		4400	103,298.00	110,000.00	6.5%
Food		4700	11,451,752.00	11,374,793.00	-0.7%
<b>TOTAL, BOOKS AND SUPPLIES</b>			12,058,608.00	11,994,793.00	-0.5%

Description	Resource Codes	Object Codes	2017-18 Estimated Actuals	2018-19 Budget	Percent Difference
<b>SERVICES AND OTHER OPERATING EXPENDITURES</b>					
Subagreements for Services		5100	0.00	0.00	0.0%
Travel and Conferences		5200	15,666.00	16,000.00	2.1%
Dues and Memberships		5300	0.00	0.00	0.0%
Insurance		5400-5450	0.00	0.00	0.0%
Operations and Housekeeping Services		5500	0.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	404,059.00	475,000.00	17.6%
Transfers of Direct Costs		5710	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	0.00	0.00	0.0%
Professional/Consulting Services and Operating Expenditures		5800	171,417.00	175,550.00	2.4%
Communications		5900	23,175.00	24,225.00	4.5%
<b>TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES</b>			<b>614,317.00</b>	<b>690,775.00</b>	<b>12.4%</b>
<b>CAPITAL OUTLAY</b>					
Buildings and Improvements of Buildings		6200	0.00	0.00	0.0%
Equipment		6400	0.00	0.00	0.0%
Equipment Replacement		6500	191,459.00	175,000.00	-8.6%
<b>TOTAL, CAPITAL OUTLAY</b>			<b>191,459.00</b>	<b>175,000.00</b>	<b>-8.6%</b>
<b>OTHER OUTGO (excluding Transfers of Indirect Costs)</b>					
Debt Service					
Debt Service - Interest		7438	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	0.00	0.0%
<b>TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)</b>			<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>OTHER OUTGO - TRANSFERS OF INDIRECT COSTS</b>					
Transfers of Indirect Costs - Interfund		7350	0.00	0.00	0.0%
<b>TOTAL, OTHER OUTGO - TRANSFERS OF INDIRECT COSTS</b>			<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>TOTAL, EXPENDITURES</b>			<b>25,694,633.00</b>	<b>25,852,791.00</b>	<b>0.6%</b>

Description	Resource Codes	Object Codes	2017-18 Estimated Actuals	2018-19 Budget	Percent Difference
<b>INTERFUND TRANSFERS</b>					
<b>INTERFUND TRANSFERS IN</b>					
From: General Fund		8916	0.00	0.00	0.0%
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.0%
<b>(a) TOTAL, INTERFUND TRANSFERS IN</b>			<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>INTERFUND TRANSFERS OUT</b>					
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.0%
<b>(b) TOTAL, INTERFUND TRANSFERS OUT</b>			<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>OTHER SOURCES/USES</b>					
<b>SOURCES</b>					
Other Sources					
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.0%
Long-Term Debt Proceeds					
Proceeds from Capital Leases		8972	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.0%
<b>(c) TOTAL, SOURCES</b>			<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>USES</b>					
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.0%
<b>(d) TOTAL, USES</b>			<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>CONTRIBUTIONS</b>					
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.0%
<b>(e) TOTAL, CONTRIBUTIONS</b>			<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>TOTAL, OTHER FINANCING SOURCES/USES</b> (a - b + c - d + e)			<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>



Description	Resource Codes	Object Codes	2017-18 Estimated Actuals	2018-19 Budget	Percent Difference
<b>A. REVENUES</b>					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	39,880.00	20,000.00	-49.8%
5) TOTAL, REVENUES			39,880.00	20,000.00	-49.8%
<b>B. EXPENDITURES</b>					
1) Certificated Salaries		1000-1999	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	0.00	0.00	0.0%
3) Employee Benefits		3000-3999	0.00	0.00	0.0%
4) Books and Supplies		4000-4999	0.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	2,000.00	2,000.00	0.0%
6) Capital Outlay		6000-6999	0.00	5,170,000.00	New
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.0%
9) TOTAL, EXPENDITURES			2,000.00	5,172,000.00	258500.0%
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)</b>			37,880.00	(5,152,000.00)	-13700.8%
<b>D. OTHER FINANCING SOURCES/USES</b>					
1) Interfund Transfers					
a) Transfers In		8900-8929	1,500,000.00	1,500,000.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			1,500,000.00	1,500,000.00	0.0%

Description	Resource Codes	Object Codes	2017-18 Estimated Actuals	2018-19 Budget	Percent Difference
<b>E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)</b>			1,537,880.00	(3,652,000.00)	-337.5%
<b>F. FUND BALANCE, RESERVES</b>					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited					
		9791	3,647,022.00	5,184,902.00	42.2%
b) Audit Adjustments					
		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)					
			3,647,022.00	5,184,902.00	42.2%
d) Other Restatements					
		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)					
			3,647,022.00	5,184,902.00	42.2%
2) Ending Balance, June 30 (E + F1e)					
			5,184,902.00	1,532,902.00	-70.4%
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash					
		9711	0.00	0.00	0.0%
Stores					
		9712	0.00	0.00	0.0%
Prepaid Items					
		9713	0.00	0.00	0.0%
All Others					
		9719	0.00	0.00	0.0%
b) Restricted					
		9740	0.00	0.00	0.0%
c) Committed					
Stabilization Arrangements					
		9750	0.00	0.00	0.0%
Other Commitments					
		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments					
		9780	5,184,902.00	1,532,902.00	-70.4%
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties					
		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount					
		9790	0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2017-18 Estimated Actuals	2018-19 Budget	Percent Difference
<b>G. ASSETS</b>					
1) Cash					
a) in County Treasury		9110	0.00		
1) Fair Value Adjustment to Cash in County Treasury		9111	0.00		
b) in Banks		9120	0.00		
c) in Revolving Cash Account		9130	0.00		
d) with Fiscal Agent/Trustee		9135	0.00		
e) Collections Awaiting Deposit		9140	0.00		
2) Investments		9150	0.00		
3) Accounts Receivable		9200	0.00		
4) Due from Grantor Government		9290	0.00		
5) Due from Other Funds		9310	0.00		
6) Stores		9320	0.00		
7) Prepaid Expenditures		9330	0.00		
8) Other Current Assets		9340	0.00		
9) TOTAL, ASSETS			0.00		
<b>H. DEFERRED OUTFLOWS OF RESOURCES</b>					
1) Deferred Outflows of Resources		9490	0.00		
2) TOTAL, DEFERRED OUTFLOWS			0.00		
<b>I. LIABILITIES</b>					
1) Accounts Payable		9500	0.00		
2) Due to Grantor Governments		9590	0.00		
3) Due to Other Funds		9610	0.00		
4) Current Loans		9640	0.00		
5) Unearned Revenue		9650	0.00		
6) TOTAL, LIABILITIES			0.00		
<b>J. DEFERRED INFLOWS OF RESOURCES</b>					
1) Deferred Inflows of Resources		9690	0.00		
2) TOTAL, DEFERRED INFLOWS			0.00		
<b>K. FUND EQUITY</b>					
Ending Fund Balance, June 30 (G9 + H2) - (I6 + J2)			0.00		

Description	Resource Codes	Object Codes	2017-18 Estimated Actuals	2018-19 Budget	Percent Difference
<b>LCFF SOURCES</b>					
LCFF Transfers					
LCFF Transfers - Current Year		8091	0.00	0.00	0.0%
LCFF/Revenue Limit Transfers - Prior Years		8099	0.00	0.00	0.0%
<b>TOTAL, LCFF SOURCES</b>			<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>OTHER STATE REVENUE</b>					
All Other State Revenue		8590	0.00	0.00	0.0%
<b>TOTAL, OTHER STATE REVENUE</b>			<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>OTHER LOCAL REVENUE</b>					
Other Local Revenue					
Community Redevelopment Funds Not Subject to LCFF Deduction		8625	0.00	0.00	0.0%
Sales					
Sale of Equipment/Supplies		8631	0.00	0.00	0.0%
Interest		8660	39,880.00	20,000.00	-49.8%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.0%
Other Local Revenue					
All Other Local Revenue		8699	0.00	0.00	0.0%
All Other Transfers In from All Others		8799	0.00	0.00	0.0%
<b>TOTAL, OTHER LOCAL REVENUE</b>			<b>39,880.00</b>	<b>20,000.00</b>	<b>-49.8%</b>
<b>TOTAL, REVENUES</b>			<b>39,880.00</b>	<b>20,000.00</b>	<b>-49.8%</b>

Description	Resource Codes	Object Codes	2017-18 Estimated Actuals	2018-19 Budget	Percent Difference
<b>CLASSIFIED SALARIES</b>					
Classified Support Salaries		2200	0.00	0.00	0.0%
Other Classified Salaries		2900	0.00	0.00	0.0%
<b>TOTAL, CLASSIFIED SALARIES</b>			<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>EMPLOYEE BENEFITS</b>					
STRS		3101-3102	0.00	0.00	0.0%
PERS		3201-3202	0.00	0.00	0.0%
OASDI/Medicare/Alternative		3301-3302	0.00	0.00	0.0%
Health and Welfare Benefits		3401-3402	0.00	0.00	0.0%
Unemployment Insurance		3501-3502	0.00	0.00	0.0%
Workers' Compensation		3601-3602	0.00	0.00	0.0%
OPEB, Allocated		3701-3702	0.00	0.00	0.0%
OPEB, Active Employees		3751-3752	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	0.00	0.00	0.0%
<b>TOTAL, EMPLOYEE BENEFITS</b>			<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>BOOKS AND SUPPLIES</b>					
Books and Other Reference Materials		4200	0.00	0.00	0.0%
Materials and Supplies		4300	0.00	0.00	0.0%
Noncapitalized Equipment		4400	0.00	0.00	0.0%
<b>TOTAL, BOOKS AND SUPPLIES</b>			<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>

Description	Resource Codes	Object Codes	2017-18 Estimated Actuals	2018-19 Budget	Percent Difference
<b>SERVICES AND OTHER OPERATING EXPENDITURES</b>					
Subagreements for Services		5100	0.00	0.00	0.0%
Travel and Conferences		5200	0.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	0.00	0.00	0.0%
Transfers of Direct Costs		5710	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	0.00	0.00	0.0%
Professional/Consulting Services and Operating Expenditures		5800	2,000.00	2,000.00	0.0%
<b>TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES</b>			<b>2,000.00</b>	<b>2,000.00</b>	<b>0.0%</b>
<b>CAPITAL OUTLAY</b>					
Land Improvements		6170	0.00	0.00	0.0%
Buildings and Improvements of Buildings		6200	0.00	5,170,000.00	New
Equipment		6400	0.00	0.00	0.0%
Equipment Replacement		6500	0.00	0.00	0.0%
<b>TOTAL, CAPITAL OUTLAY</b>			<b>0.00</b>	<b>5,170,000.00</b>	<b>New</b>
<b>OTHER OUTGO (excluding Transfers of Indirect Costs)</b>					
Debt Service					
Debt Service - Interest		7438	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	0.00	0.0%
<b>TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)</b>			<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>TOTAL, EXPENDITURES</b>			<b>2,000.00</b>	<b>5,172,000.00</b>	<b>258500.0%</b>

Description	Resource Codes	Object Codes	2017-18 Estimated Actuals	2018-19 Budget	Percent Difference
<b>INTERFUND TRANSFERS</b>					
<b>INTERFUND TRANSFERS IN</b>					
Other Authorized Interfund Transfers In		8919	1,500,000.00	1,500,000.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			1,500,000.00	1,500,000.00	0.0%
<b>INTERFUND TRANSFERS OUT</b>					
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			0.00	0.00	0.0%
<b>OTHER SOURCES/USES</b>					
<b>SOURCES</b>					
Other Sources					
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.0%
Long-Term Debt Proceeds					
Proceeds from Capital Leases		8972	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.0%
<b>USES</b>					
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.0%
<b>CONTRIBUTIONS</b>					
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			0.00	0.00	0.0%
TOTAL, OTHER FINANCING SOURCES/USES (a - b + c - d + e)			1,500,000.00	1,500,000.00	0.0%

Description	Resource Codes	Object Codes	2017-18 Estimated Actuals	2018-19 Budget	Percent Difference
<b>A. REVENUES</b>					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	345,115.00	300,000.00	-13.1%
5) TOTAL, REVENUES			345,115.00	300,000.00	-13.1%
<b>B. EXPENDITURES</b>					
1) Certificated Salaries		1000-1999	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	197,990.00	200,423.00	1.2%
3) Employee Benefits		3000-3999	78,740.00	84,761.00	7.6%
4) Books and Supplies		4000-4999	2,274,632.00	2,500,000.00	9.9%
5) Services and Other Operating Expenditures		5000-5999	909,784.00	20,000.00	-97.8%
6) Capital Outlay		6000-6999	7,636,614.00	96,865,266.00	1168.4%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.0%
9) TOTAL, EXPENDITURES			11,097,760.00	99,670,450.00	798.1%
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)</b>			(10,752,645.00)	(99,370,450.00)	824.1%
<b>D. OTHER FINANCING SOURCES/USES</b>					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	83,000,000.00	0.00	-100.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			83,000,000.00	0.00	-100.0%



Description	Resource Codes	Object Codes	2017-18 Estimated Actuals	2018-19 Budget	Percent Difference
<b>E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)</b>			72,247,355.00	(99,370,450.00)	-237.5%
<b>F. FUND BALANCE, RESERVES</b>					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	31,277,280.00	103,524,635.00	231.0%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			31,277,280.00	103,524,635.00	231.0%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			31,277,280.00	103,524,635.00	231.0%
2) Ending Balance, June 30 (E + F1e)					
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Items		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted					
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments		9780	103,524,635.00	4,154,185.00	-96.0%
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2017-18 Estimated Actuals	2018-19 Budget	Percent Difference
<b>G. ASSETS</b>					
1) Cash					
a) in County Treasury		9110	0.00		
1) Fair Value Adjustment to Cash in County Treasury		9111	0.00		
b) in Banks		9120	0.00		
c) in Revolving Cash Account		9130	0.00		
d) with Fiscal Agent/Trustee		9135	0.00		
e) Collections Awaiting Deposit		9140	0.00		
2) Investments		9150	0.00		
3) Accounts Receivable		9200	0.00		
4) Due from Grantor Government		9290	0.00		
5) Due from Other Funds		9310	0.00		
6) Stores		9320	0.00		
7) Prepaid Expenditures		9330	0.00		
8) Other Current Assets		9340	0.00		
9) TOTAL, ASSETS			0.00		
<b>H. DEFERRED OUTFLOWS OF RESOURCES</b>					
1) Deferred Outflows of Resources		9490	0.00		
2) TOTAL, DEFERRED OUTFLOWS			0.00		
<b>I. LIABILITIES</b>					
1) Accounts Payable		9500	0.00		
2) Due to Grantor Governments		9590	0.00		
3) Due to Other Funds		9610	0.00		
4) Current Loans		9640	0.00		
5) Unearned Revenue		9650	0.00		
6) TOTAL, LIABILITIES			0.00		
<b>J. DEFERRED INFLOWS OF RESOURCES</b>					
1) Deferred Inflows of Resources		9690	0.00		
2) TOTAL, DEFERRED INFLOWS			0.00		
<b>K. FUND EQUITY</b>					
Ending Fund Balance, June 30 (G9 + H2) - (I6 + J2)			0.00		

Description	Resource Codes	Object Codes	2017-18 Estimated Actuals	2018-19 Budget	Percent Difference
<b>FEDERAL REVENUE</b>					
FEMA		8281	0.00	0.00	0.0%
All Other Federal Revenue		8290	0.00	0.00	0.0%
<b>TOTAL, FEDERAL REVENUE</b>			<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>OTHER STATE REVENUE</b>					
Tax Relief Subventions Restricted Levies - Other					
Homeowners' Exemptions		8575	0.00	0.00	0.0%
Other Subventions/In-Lieu Taxes		8576	0.00	0.00	0.0%
All Other State Revenue		8590	0.00	0.00	0.0%
<b>TOTAL, OTHER STATE REVENUE</b>			<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>OTHER LOCAL REVENUE</b>					
Other Local Revenue County and District Taxes					
Other Restricted Levies Secured Roll					
Unsecured Roll		8615	0.00	0.00	0.0%
Prior Years' Taxes		8616	0.00	0.00	0.0%
Supplemental Taxes		8617	0.00	0.00	0.0%
Non-Ad Valorem Taxes Parcel Taxes		8618	0.00	0.00	0.0%
Other		8621	0.00	0.00	0.0%
Other		8622	0.00	0.00	0.0%
Community Redevelopment Funds Not Subject to LCFF Deduction					
Penalties and Interest from Delinquent Non-LCFF Taxes		8625	0.00	0.00	0.0%
Sales					
Sale of Equipment/Supplies		8629	0.00	0.00	0.0%
Leases and Rentals		8631	0.00	0.00	0.0%
Interest		8650	0.00	0.00	0.0%
Interest		8660	345,115.00	300,000.00	-13.1%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.0%
Other Local Revenue					
All Other Local Revenue		8699	0.00	0.00	0.0%
All Other Transfers In from All Others		8799	0.00	0.00	0.0%
<b>TOTAL, OTHER LOCAL REVENUE</b>			<b>345,115.00</b>	<b>300,000.00</b>	<b>-13.1%</b>
<b>TOTAL, REVENUES</b>			<b>345,115.00</b>	<b>300,000.00</b>	<b>-13.1%</b>

Description	Resource Codes	Object Codes	2017-18 Estimated Actuals	2018-19 Budget	Percent Difference
<b>CLASSIFIED SALARIES</b>					
Classified Support Salaries		2200	0.00	0.00	0.0%
Classified Supervisors' and Administrators' Salaries		2300	197,990.00	200,423.00	1.2%
Clerical, Technical and Office Salaries		2400	0.00	0.00	0.0%
Other Classified Salaries		2900	0.00	0.00	0.0%
<b>TOTAL, CLASSIFIED SALARIES</b>			<b>197,990.00</b>	<b>200,423.00</b>	<b>1.2%</b>
<b>EMPLOYEE BENEFITS</b>					
STRS		3101-3102	0.00	0.00	0.0%
PERS		3201-3202	30,750.00	36,200.00	17.7%
OASDI/Medicare/Alternative		3301-3302	15,230.00	15,332.00	0.7%
Health and Welfare Benefits		3401-3402	28,200.00	28,529.00	1.2%
Unemployment Insurance		3501-3502	100.00	100.00	0.0%
Workers' Compensation		3601-3602	4,460.00	4,600.00	3.1%
OPEB, Allocated		3701-3702	0.00	0.00	0.0%
OPEB, Active Employees		3751-3752	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	0.00	0.00	0.0%
<b>TOTAL, EMPLOYEE BENEFITS</b>			<b>78,740.00</b>	<b>84,761.00</b>	<b>7.6%</b>
<b>BOOKS AND SUPPLIES</b>					
Books and Other Reference Materials		4200	0.00	0.00	0.0%
Materials and Supplies		4300	0.00	0.00	0.0%
Noncapitalized Equipment		4400	2,274,632.00	2,500,000.00	9.9%
<b>TOTAL, BOOKS AND SUPPLIES</b>			<b>2,274,632.00</b>	<b>2,500,000.00</b>	<b>9.9%</b>
<b>SERVICES AND OTHER OPERATING EXPENDITURES</b>					
Subagreements for Services		5100	0.00	0.00	0.0%
Travel and Conferences		5200	1,050.00	0.00	-100.0%
Insurance		5400-5450	0.00	0.00	0.0%
Operations and Housekeeping Services		5500	0.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	0.00	0.00	0.0%
Transfers of Direct Costs		5710	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2017-18 Estimated Actuals	2018-19 Budget	Percent Difference
Professional/Consulting Services and Operating Expenditures		5800	908,734.00	20,000.00	-97.8%
Communications		5900	0.00	0.00	0.0%
<b>TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES</b>			<b>909,784.00</b>	<b>20,000.00</b>	<b>-97.8%</b>
<b>CAPITAL OUTLAY</b>					
Land		6100	3,995,000.00	12,600,000.00	215.4%
Land Improvements		6170	0.00	0.00	0.0%
Buildings and Improvements of Buildings		6200	3,580,770.00	84,265,266.00	2253.3%
Books and Media for New School Libraries or Major Expansion of School Libraries		6300	0.00	0.00	0.0%
Equipment		6400	60,844.00	0.00	-100.0%
Equipment Replacement		6500	0.00	0.00	0.0%
<b>TOTAL, CAPITAL OUTLAY</b>			<b>7,636,614.00</b>	<b>96,865,266.00</b>	<b>1168.4%</b>
<b>OTHER OUTGO (excluding Transfers of Indirect Costs)</b>					
Other Transfers Out					
All Other Transfers Out to All Others		7299	0.00	0.00	0.0%
Debt Service					
Repayment of State School Building Fund Aid - Proceeds from Bonds		7435	0.00	0.00	0.0%
Debt Service - Interest		7438	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	0.00	0.0%
<b>TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)</b>			<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>TOTAL, EXPENDITURES</b>			<b>11,097,760.00</b>	<b>99,670,450.00</b>	<b>798.1%</b>

Description	Resource Codes	Object Codes	2017-18 Estimated Actuals	2018-19 Budget	Percent Difference
<b>INTERFUND TRANSFERS</b>					
<b>INTERFUND TRANSFERS IN</b>					
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.0%
<b>(a) TOTAL, INTERFUND TRANSFERS IN</b>			<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>INTERFUND TRANSFERS OUT</b>					
To: State School Building Fund/ County School Facilities Fund		7613	0.00	0.00	0.0%
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.0%
<b>(b) TOTAL, INTERFUND TRANSFERS OUT</b>			<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>

Description	Resource Codes	Object Codes	2017-18 Estimated Actuals	2018-19 Budget	Percent Difference
<b>OTHER SOURCES/USES</b>					
<b>SOURCES</b>					
Proceeds					
Proceeds from Sale of Bonds		8951	83,000,000.00	0.00	-100.0%
Proceeds from Sale/Lease- Purchase of Land/Buildings		8953	0.00	0.00	0.0%
Other Sources					
County School Bldg Aid		8961	0.00	0.00	0.0%
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.0%
Long-Term Debt Proceeds					
Proceeds from Certificates of Participation		8971	0.00	0.00	0.0%
Proceeds from Capital Leases		8972	0.00	0.00	0.0%
Proceeds from Lease Revenue Bonds		8973	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.0%
(c) TOTAL, SOURCES			83,000,000.00	0.00	-100.0%
<b>USES</b>					
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.0%
<b>CONTRIBUTIONS</b>					
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			0.00	0.00	0.0%
<b>TOTAL, OTHER FINANCING SOURCES/USES</b> (a - b + c - d + e)					
			83,000,000.00	0.00	-100.0%

Description	Resource Codes	Object Codes	2017-18 Estimated Actuals	2018-19 Budget	Percent Difference
<b>A. REVENUES</b>					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	3,365,042.00	4,499,015.00	33.7%
5) TOTAL, REVENUES			3,365,042.00	4,499,015.00	33.7%
<b>B. EXPENDITURES</b>					
1) Certificated Salaries		1000-1999	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	0.00	25,513.00	New
3) Employee Benefits		3000-3999	0.00	12,592.00	New
4) Books and Supplies		4000-4999	100.00	0.00	-100.0%
5) Services and Other Operating Expenditures		5000-5999	43,702.00	13,000.00	-70.3%
6) Capital Outlay		6000-6999	1,769,941.00	16,050,000.00	806.8%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.0%
9) TOTAL, EXPENDITURES			1,813,743.00	16,101,105.00	787.7%
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)</b>			1,551,299.00	(11,602,090.00)	-847.9%
<b>D. OTHER FINANCING SOURCES/USES</b>					
1) Interfund Transfers					
a) Transfers In		8900-8929	248,982.00	248,982.00	0.0%
b) Transfers Out		7600-7629	2,767,693.00	2,144,521.00	-22.5%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			(2,518,711.00)	(1,895,539.00)	-24.7%



Description	Resource Codes	Object Codes	2017-18 Estimated Actuals	2018-19 Budget	Percent Difference
<b>E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)</b>			(967,412.00)	(13,497,629.00)	1295.2%
<b>F. FUND BALANCE, RESERVES</b>					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited					
		9791	26,416,428.00	25,449,016.00	-3.7%
b) Audit Adjustments			0.00	0.00	0.0%
		9793			
c) As of July 1 - Audited (F1a + F1b)			26,416,428.00	25,449,016.00	-3.7%
d) Other Restatements			0.00	0.00	0.0%
		9795			
e) Adjusted Beginning Balance (F1c + F1d)			26,416,428.00	25,449,016.00	-3.7%
2) Ending Balance, June 30 (E + F1e)			25,449,016.00	11,951,387.00	-53.0%
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash					
		9711	0.00	0.00	0.0%
Stores			0.00	0.00	0.0%
		9712			
Prepaid Items			0.00	0.00	0.0%
		9713			
All Others			0.00	0.00	0.0%
		9719			
b) Restricted			0.00	0.00	0.0%
		9740			
c) Committed					
Stabilization Arrangements			0.00	0.00	0.0%
		9750			
Other Commitments			0.00	0.00	0.0%
		9760			
d) Assigned					
Other Assignments			25,449,016.00	11,951,387.00	-53.0%
		9780			
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties			0.00	0.00	0.0%
		9789			
Unassigned/Unappropriated Amount			0.00	0.00	0.0%
		9790			

Description	Resource Codes	Object Codes	2017-18 Estimated Actuals	2018-19 Budget	Percent Difference
<b>G. ASSETS</b>					
1) Cash					
a) in County Treasury		9110	0.00		
1) Fair Value Adjustment to Cash in County Treasury		9111	0.00		
b) in Banks		9120	0.00		
c) in Revolving Cash Account		9130	0.00		
d) with Fiscal Agent/Trustee		9135	0.00		
e) Collections Awaiting Deposit		9140	0.00		
2) Investments		9150	0.00		
3) Accounts Receivable		9200	0.00		
4) Due from Grantor Government		9290	0.00		
5) Due from Other Funds		9310	0.00		
6) Stores		9320	0.00		
7) Prepaid Expenditures		9330	0.00		
8) Other Current Assets		9340	0.00		
9) TOTAL, ASSETS			0.00		
<b>H. DEFERRED OUTFLOWS OF RESOURCES</b>					
1) Deferred Outflows of Resources		9490	0.00		
2) TOTAL, DEFERRED OUTFLOWS			0.00		
<b>I. LIABILITIES</b>					
1) Accounts Payable		9500	0.00		
2) Due to Grantor Governments		9590	0.00		
3) Due to Other Funds		9610	0.00		
4) Current Loans		9640	0.00		
5) Unearned Revenue		9650	0.00		
6) TOTAL, LIABILITIES			0.00		
<b>J. DEFERRED INFLOWS OF RESOURCES</b>					
1) Deferred Inflows of Resources		9690	0.00		
2) TOTAL, DEFERRED INFLOWS			0.00		
<b>K. FUND EQUITY</b>					
Ending Fund Balance, June 30 (G9 + H2) - (I6 + J2)			0.00		

Description	Resource Codes	Object Codes	2017-18 Estimated Actuals	2018-19 Budget	Percent Difference
<b>OTHER STATE REVENUE</b>					
Tax Relief Subventions Restricted Levies - Other					
Homeowners' Exemptions		8575	0.00	0.00	0.0%
Other Subventions/In-Lieu Taxes		8576	0.00	0.00	0.0%
All Other State Revenue		8590	0.00	0.00	0.0%
<b>TOTAL, OTHER STATE REVENUE</b>			<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>OTHER LOCAL REVENUE</b>					
Other Local Revenue County and District Taxes					
Other Restricted Levies Secured Roll					
		8615	0.00	0.00	0.0%
Unsecured Roll					
		8616	0.00	0.00	0.0%
Prior Years' Taxes					
		8617	0.00	0.00	0.0%
Supplemental Taxes					
		8618	0.00	0.00	0.0%
Non-Ad Valorem Taxes Parcel Taxes					
		8621	0.00	0.00	0.0%
Other					
		8622	0.00	0.00	0.0%
Community Redevelopment Funds Not Subject to LCFF Deduction					
		8625	2,247,352.00	3,378,015.00	50.3%
Penalties and Interest from Delinquent Non-LCFF Taxes					
		8629	0.00	0.00	0.0%
Sales Sale of Equipment/Supplies					
		8631	0.00	0.00	0.0%
Interest					
		8660	408,850.00	351,000.00	-14.1%
Net Increase (Decrease) in the Fair Value of Investments					
		8662	0.00	0.00	0.0%
Fees and Contracts					
Mitigation/Developer Fees					
		8681	708,840.00	770,000.00	8.6%
Other Local Revenue					
All Other Local Revenue					
		8699	0.00	0.00	0.0%
All Other Transfers In from All Others					
		8799	0.00	0.00	0.0%
<b>TOTAL, OTHER LOCAL REVENUE</b>			<b>3,365,042.00</b>	<b>4,499,015.00</b>	<b>33.7%</b>
<b>TOTAL, REVENUES</b>			<b>3,365,042.00</b>	<b>4,499,015.00</b>	<b>33.7%</b>

Description	Resource Codes	Object Codes	2017-18 Estimated Actuals	2018-19 Budget	Percent Difference
<b>CERTIFICATED SALARIES</b>					
Other Certificated Salaries		1900	0.00	0.00	0.0%
<b>TOTAL, CERTIFICATED SALARIES</b>			0.00	0.00	0.0%
<b>CLASSIFIED SALARIES</b>					
Classified Support Salaries		2200	0.00	0.00	0.0%
Classified Supervisors' and Administrators' Salaries		2300	0.00	25,513.00	New
Clerical, Technical and Office Salaries		2400	0.00	0.00	0.0%
Other Classified Salaries		2900	0.00	0.00	0.0%
<b>TOTAL, CLASSIFIED SALARIES</b>			0.00	25,513.00	New
<b>EMPLOYEE BENEFITS</b>					
STRS		3101-3102	0.00	0.00	0.0%
PERS		3201-3202	0.00	4,608.00	New
OASDI/Medicare/Alternative		3301-3302	0.00	1,952.00	New
Health and Welfare Benefits		3401-3402	0.00	5,400.00	New
Unemployment Insurance		3501-3502	0.00	13.00	New
Workers' Compensation		3601-3602	0.00	619.00	New
OPEB, Allocated		3701-3702	0.00	0.00	0.0%
OPEB, Active Employees		3751-3752	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	0.00	0.00	0.0%
<b>TOTAL, EMPLOYEE BENEFITS</b>			0.00	12,592.00	New
<b>BOOKS AND SUPPLIES</b>					
Approved Textbooks and Core Curricula Materials		4100	0.00	0.00	0.0%
Books and Other Reference Materials		4200	0.00	0.00	0.0%
Materials and Supplies		4300	100.00	0.00	-100.0%
Noncapitalized Equipment		4400	0.00	0.00	0.0%
<b>TOTAL, BOOKS AND SUPPLIES</b>			100.00	0.00	-100.0%

Description	Resource Codes	Object Codes	2017-18 Estimated Actuals	2018-19 Budget	Percent Difference
<b>SERVICES AND OTHER OPERATING EXPENDITURES</b>					
Subagreements for Services		5100	0.00	0.00	0.0%
Travel and Conferences		5200	0.00	0.00	0.0%
Insurance		5400-5450	0.00	0.00	0.0%
Operations and Housekeeping Services		5500	0.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	522.00	0.00	-100.0%
Transfers of Direct Costs		5710	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	0.00	0.00	0.0%
Professional/Consulting Services and Operating Expenditures		5800	43,180.00	13,000.00	-69.9%
Communications		5900	0.00	0.00	0.0%
<b>TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES</b>			<b>43,702.00</b>	<b>13,000.00</b>	<b>-70.3%</b>
<b>CAPITAL OUTLAY</b>					
Land		6100	0.00	0.00	0.0%
Land Improvements		6170	0.00	0.00	0.0%
Buildings and Improvements of Buildings		6200	1,769,941.00	16,050,000.00	806.8%
Books and Media for New School Libraries or Major Expansion of School Libraries		6300	0.00	0.00	0.0%
Equipment		6400	0.00	0.00	0.0%
Equipment Replacement		6500	0.00	0.00	0.0%
<b>TOTAL, CAPITAL OUTLAY</b>			<b>1,769,941.00</b>	<b>16,050,000.00</b>	<b>806.8%</b>
<b>OTHER OUTGO (excluding Transfers of Indirect Costs)</b>					
Other Transfers Out					
All Other Transfers Out to All Others		7299	0.00	0.00	0.0%
Debt Service					
Debt Service - Interest		7438	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	0.00	0.0%
<b>TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)</b>			<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>TOTAL, EXPENDITURES</b>			<b>1,813,743.00</b>	<b>16,101,105.00</b>	<b>787.7%</b>

Description	Resource Codes	Object Codes	2017-18 Estimated Actuals	2018-19 Budget	Percent Difference
<b>INTERFUND TRANSFERS</b>					
<b>INTERFUND TRANSFERS IN</b>					
Other Authorized Interfund Transfers In		8919	248,982.00	248,982.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			248,982.00	248,982.00	0.0%
<b>INTERFUND TRANSFERS OUT</b>					
To: State School Building Fund/ County School Facilities Fund		7613	0.00	0.00	0.0%
Other Authorized Interfund Transfers Out		7619	2,767,693.00	2,144,521.00	-22.5%
(b) TOTAL, INTERFUND TRANSFERS OUT			2,767,693.00	2,144,521.00	-22.5%
<b>OTHER SOURCES/USES</b>					
<b>SOURCES</b>					
Proceeds					
Proceeds from Sale/Lease- Purchase of Land/Buildings		8953	0.00	0.00	0.0%
Other Sources					
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.0%
Long-Term Debt Proceeds					
Proceeds from Certificates of Participation		8971	0.00	0.00	0.0%
Proceeds from Capital Leases		8972	0.00	0.00	0.0%
Proceeds from Lease Revenue Bonds		8973	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.0%
<b>USES</b>					
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.0%
<b>CONTRIBUTIONS</b>					
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			0.00	0.00	0.0%
<b>TOTAL, OTHER FINANCING SOURCES/USES</b> (a - b + c - d + e)			(2,518,711.00)	(1,895,539.00)	-24.7%

Description	Resource Codes	Object Codes	2017-18 Estimated Actuals	2018-19 Budget	Percent Difference
<b>A. REVENUES</b>					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	1,400.00	500.00	-64.3%
5) TOTAL, REVENUES			1,400.00	500.00	-64.3%
<b>B. EXPENDITURES</b>					
1) Certificated Salaries		1000-1999	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	0.00	0.00	0.0%
3) Employee Benefits		3000-3999	0.00	0.00	0.0%
4) Books and Supplies		4000-4999	0.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	270.00	75.00	-72.2%
6) Capital Outlay		6000-6999	133,463.00	0.00	-100.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.0%
9) TOTAL, EXPENDITURES			133,733.00	75.00	-99.9%
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)</b>			(132,333.00)	425.00	-100.3%
<b>D. OTHER FINANCING SOURCES/USES</b>					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2017-18 Estimated Actuals	2018-19 Budget	Percent Difference
<b>E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)</b>			(132,333.00)	425.00	-100.3%
<b>F. FUND BALANCE, RESERVES</b>					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited					
		9791	141,692.00	9,359.00	-93.4%
b) Audit Adjustments					
		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)					
			141,692.00	9,359.00	-93.4%
d) Other Restatements					
		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)					
			141,692.00	9,359.00	-93.4%
2) Ending Balance, June 30 (E + F1e)					
			9,359.00	9,784.00	4.5%
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash					
		9711	0.00	0.00	0.0%
Stores					
		9712	0.00	0.00	0.0%
Prepaid Items					
		9713	0.00	0.00	0.0%
All Others					
		9719	0.00	0.00	0.0%
b) Restricted					
		9740	9,359.00	9,784.00	4.5%
c) Committed					
Stabilization Arrangements					
		9750	0.00	0.00	0.0%
Other Commitments					
		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments					
		9780	0.00	0.00	0.0%
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties					
		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount					
		9790	0.00	0.00	0.0%



Description	Resource Codes	Object Codes	2017-18 Estimated Actuals	2018-19 Budget	Percent Difference
<b>G. ASSETS</b>					
1) Cash					
a) in County Treasury		9110	0.00		
1) Fair Value Adjustment to Cash in County Treasury		9111	0.00		
b) in Banks		9120	0.00		
c) in Revolving Cash Account		9130	0.00		
d) with Fiscal Agent/Trustee		9135	0.00		
e) Collections Awaiting Deposit		9140	0.00		
2) Investments		9150	0.00		
3) Accounts Receivable		9200	0.00		
4) Due from Grantor Government		9290	0.00		
5) Due from Other Funds		9310	0.00		
6) Stores		9320	0.00		
7) Prepaid Expenditures		9330	0.00		
8) Other Current Assets		9340	0.00		
9) TOTAL, ASSETS			0.00		
<b>H. DEFERRED OUTFLOWS OF RESOURCES</b>					
1) Deferred Outflows of Resources		9490	0.00		
2) TOTAL, DEFERRED OUTFLOWS			0.00		
<b>I. LIABILITIES</b>					
1) Accounts Payable		9500	0.00		
2) Due to Grantor Governments		9590	0.00		
3) Due to Other Funds		9610	0.00		
4) Current Loans		9640	0.00		
5) Unearned Revenue		9650	0.00		
6) TOTAL, LIABILITIES			0.00		
<b>J. DEFERRED INFLOWS OF RESOURCES</b>					
1) Deferred Inflows of Resources		9690	0.00		
2) TOTAL, DEFERRED INFLOWS			0.00		
<b>K. FUND EQUITY</b>					
Ending Fund Balance, June 30 (G9 + H2) - (I6 + J2)			0.00		

Description	Resource Codes	Object Codes	2017-18 Estimated Actuals	2018-19 Budget	Percent Difference
<b>FEDERAL REVENUE</b>					
All Other Federal Revenue		8290	0.00	0.00	0.0%
<b>TOTAL, FEDERAL REVENUE</b>			0.00	0.00	0.0%
<b>OTHER STATE REVENUE</b>					
School Facilities Apportionments		8545	0.00	0.00	0.0%
Pass-Through Revenues from State Sources		8587	0.00	0.00	0.0%
All Other State Revenue		8590	0.00	0.00	0.0%
<b>TOTAL, OTHER STATE REVENUE</b>			0.00	0.00	0.0%
<b>OTHER LOCAL REVENUE</b>					
Sales					
Sale of Equipment/Supplies		8631	0.00	0.00	0.0%
Leases and Rentals		8650	0.00	0.00	0.0%
Interest		8660	1,400.00	500.00	-64.3%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.0%
Other Local Revenue					
All Other Local Revenue		8699	0.00	0.00	0.0%
All Other Transfers In from All Others		8799	0.00	0.00	0.0%
<b>TOTAL, OTHER LOCAL REVENUE</b>			1,400.00	500.00	-64.3%
<b>TOTAL, REVENUES</b>			1,400.00	500.00	-64.3%

Description	Resource Codes	Object Codes	2017-18 Estimated Actuals	2018-19 Budget	Percent Difference
<b>CLASSIFIED SALARIES</b>					
Classified Support Salaries		2200	0.00	0.00	0.0%
Classified Supervisors' and Administrators' Salaries		2300	0.00	0.00	0.0%
Clerical, Technical and Office Salaries		2400	0.00	0.00	0.0%
Other Classified Salaries		2900	0.00	0.00	0.0%
<b>TOTAL, CLASSIFIED SALARIES</b>			0.00	0.00	0.0%
<b>EMPLOYEE BENEFITS</b>					
STRS		3101-3102	0.00	0.00	0.0%
PERS		3201-3202	0.00	0.00	0.0%
OASDI/Medicare/Alternative		3301-3302	0.00	0.00	0.0%
Health and Welfare Benefits		3401-3402	0.00	0.00	0.0%
Unemployment Insurance		3501-3502	0.00	0.00	0.0%
Workers' Compensation		3601-3602	0.00	0.00	0.0%
OPEB, Allocated		3701-3702	0.00	0.00	0.0%
OPEB, Active Employees		3751-3752	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	0.00	0.00	0.0%
<b>TOTAL, EMPLOYEE BENEFITS</b>			0.00	0.00	0.0%
<b>BOOKS AND SUPPLIES</b>					
Books and Other Reference Materials		4200	0.00	0.00	0.0%
Materials and Supplies		4300	0.00	0.00	0.0%
Noncapitalized Equipment		4400	0.00	0.00	0.0%
<b>TOTAL, BOOKS AND SUPPLIES</b>			0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2017-18 Estimated Actuals	2018-19 Budget	Percent Difference
<b>SERVICES AND OTHER OPERATING EXPENDITURES</b>					
Subagreements for Services		5100	0.00	0.00	0.0%
Travel and Conferences		5200	0.00	0.00	0.0%
Insurance		5400-5450	0.00	0.00	0.0%
Operations and Housekeeping Services		5500	0.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	0.00	0.00	0.0%
Transfers of Direct Costs		5710	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	0.00	0.00	0.0%
Professional/Consulting Services and Operating Expenditures		5800	270.00	75.00	-72.2%
Communications		5900	0.00	0.00	0.0%
<b>TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES</b>			<b>270.00</b>	<b>75.00</b>	<b>-72.2%</b>
<b>CAPITAL OUTLAY</b>					
Land		6100	0.00	0.00	0.0%
Land Improvements		6170	0.00	0.00	0.0%
Buildings and Improvements of Buildings		6200	133,463.00	0.00	-100.0%
Books and Media for New School Libraries or Major Expansion of School Libraries		6300	0.00	0.00	0.0%
Equipment		6400	0.00	0.00	0.0%
Equipment Replacement		6500	0.00	0.00	0.0%
<b>TOTAL, CAPITAL OUTLAY</b>			<b>133,463.00</b>	<b>0.00</b>	<b>-100.0%</b>
<b>OTHER OUTGO (excluding Transfers of Indirect Costs)</b>					
Other Transfers Out					
Transfers of Pass-Through Revenues To Districts or Charter Schools		7211	0.00	0.00	0.0%
To County Offices		7212	0.00	0.00	0.0%
To JPAs		7213	0.00	0.00	0.0%
All Other Transfers Out to All Others		7299	0.00	0.00	0.0%
Debt Service					
Debt Service - Interest		7438	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	0.00	0.0%
<b>TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)</b>			<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>TOTAL, EXPENDITURES</b>			<b>133,733.00</b>	<b>75.00</b>	<b>-99.9%</b>

Description	Resource Codes	Object Codes	2017-18 Estimated Actuals	2018-19 Budget	Percent Difference
<b>INTERFUND TRANSFERS</b>					
<b>INTERFUND TRANSFERS IN</b>					
To: State School Building Fund/ County School Facilities Fund From: All Other Funds		8913	0.00	0.00	0.0%
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.0%
<b>(a) TOTAL, INTERFUND TRANSFERS IN</b>			0.00	0.00	0.0%
<b>INTERFUND TRANSFERS OUT</b>					
To: State School Building Fund/ County School Facilities Fund		7613	0.00	0.00	0.0%
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.0%
<b>(b) TOTAL, INTERFUND TRANSFERS OUT</b>			0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2017-18 Estimated Actuals	2018-19 Budget	Percent Difference
<b>OTHER SOURCES/USES</b>					
<b>SOURCES</b>					
Proceeds					
Proceeds from Sale/Lease- Purchase of Land/Buildings		8953	0.00	0.00	0.0%
Other Sources					
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.0%
Long-Term Debt Proceeds					
Proceeds from Certificates of Participation		8971	0.00	0.00	0.0%
Proceeds from Capital Leases		8972	0.00	0.00	0.0%
Proceeds from Lease Revenue Bonds		8973	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.0%
<b>(c) TOTAL, SOURCES</b>			<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>USES</b>					
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.0%
<b>(d) TOTAL, USES</b>			<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>CONTRIBUTIONS</b>					
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.0%
<b>(e) TOTAL, CONTRIBUTIONS</b>			<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>TOTAL, OTHER FINANCING SOURCES/USES</b> (a - b + c - d + e)			<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>

Description	Resource Codes	Object Codes	2017-18 Estimated Actuals	2018-19 Budget	Percent Difference
<b>A. REVENUES</b>					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	362,820.00	300,000.00	-17.3%
5) TOTAL, REVENUES			362,820.00	300,000.00	-17.3%
<b>B. EXPENDITURES</b>					
1) Certificated Salaries		1000-1999	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	0.00	0.00	0.0%
3) Employee Benefits		3000-3999	0.00	0.00	0.0%
4) Books and Supplies		4000-4999	0.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	19,032.00	18,700.00	-1.7%
6) Capital Outlay		6000-6999	311,911.00	30,064,723.00	9538.9%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	2,438,196.00	1,853,057.00	-24.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.0%
9) TOTAL, EXPENDITURES			2,769,139.00	31,936,480.00	1053.3%
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)</b>			(2,406,319.00)	(31,636,480.00)	1214.7%
<b>D. OTHER FINANCING SOURCES/USES</b>					
1) Interfund Transfers					
a) Transfers In		8900-8929	2,518,711.00	1,895,539.00	-24.7%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			2,518,711.00	1,895,539.00	-24.7%

Description	Resource Codes	Object Codes	2017-18 Estimated Actuals	2018-19 Budget	Percent Difference
<b>E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)</b>			112,392.00	(29,740,941.00)	-26561.8%
<b>F. FUND BALANCE, RESERVES</b>					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	30,142,048.00	30,254,440.00	0.4%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			30,142,048.00	30,254,440.00	0.4%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			30,142,048.00	30,254,440.00	0.4%
2) Ending Balance, June 30 (E + F1e)			30,254,440.00	513,499.00	-98.3%
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Items		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted		9740	0.00	0.00	0.0%
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments		9780	30,254,440.00	513,499.00	-98.3%
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	0.00	0.00	0.0%



Description	Resource Codes	Object Codes	2017-18 Estimated Actuals	2018-19 Budget	Percent Difference
<b>G. ASSETS</b>					
1) Cash					
a) in County Treasury		9110	0.00		
1) Fair Value Adjustment to Cash in County Treasury		9111	0.00		
b) in Banks		9120	0.00		
c) in Revolving Cash Account		9130	0.00		
d) with Fiscal Agent/Trustee		9135	0.00		
e) Collections Awaiting Deposit		9140	0.00		
2) Investments		9150	0.00		
3) Accounts Receivable		9200	0.00		
4) Due from Grantor Government		9290	0.00		
5) Due from Other Funds		9310	0.00		
6) Stores		9320	0.00		
7) Prepaid Expenditures		9330	0.00		
8) Other Current Assets		9340	0.00		
9) TOTAL, ASSETS			0.00		
<b>H. DEFERRED OUTFLOWS OF RESOURCES</b>					
1) Deferred Outflows of Resources		9490	0.00		
2) TOTAL, DEFERRED OUTFLOWS			0.00		
<b>I. LIABILITIES</b>					
1) Accounts Payable		9500	0.00		
2) Due to Grantor Governments		9590	0.00		
3) Due to Other Funds		9610	0.00		
4) Current Loans		9640	0.00		
5) Unearned Revenue		9650	0.00		
6) TOTAL, LIABILITIES			0.00		
<b>J. DEFERRED INFLOWS OF RESOURCES</b>					
1) Deferred Inflows of Resources		9690	0.00		
2) TOTAL, DEFERRED INFLOWS			0.00		
<b>K. FUND EQUITY</b>					
Ending Fund Balance, June 30 (G9 + H2) - (I6 + J2)			0.00		

Description	Resource Codes	Object Codes	2017-18 Estimated Actuals	2018-19 Budget	Percent Difference
<b>FEDERAL REVENUE</b>					
FEMA		8281	0.00	0.00	0.0%
All Other Federal Revenue		8290	0.00	0.00	0.0%
<b>TOTAL, FEDERAL REVENUE</b>			<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>OTHER STATE REVENUE</b>					
Pass-Through Revenues from State Sources		8587	0.00	0.00	0.0%
California Clean Energy Jobs Act	6230	8590	0.00	0.00	0.0%
All Other State Revenue	All Other	8590	0.00	0.00	0.0%
<b>TOTAL, OTHER STATE REVENUE</b>			<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>OTHER LOCAL REVENUE</b>					
Other Local Revenue					
Community Redevelopment Funds Not Subject to LCFF Deduction		8625	0.00	0.00	0.0%
Sales Sale of Equipment/Supplies		8631	0.00	0.00	0.0%
Leases and Rentals		8650	0.00	0.00	0.0%
Interest		8660	362,820.00	300,000.00	-17.3%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.0%
Other Local Revenue					
All Other Local Revenue		8699	0.00	0.00	0.0%
All Other Transfers In from All Others		8799	0.00	0.00	0.0%
<b>TOTAL, OTHER LOCAL REVENUE</b>			<b>362,820.00</b>	<b>300,000.00</b>	<b>-17.3%</b>
<b>TOTAL, REVENUES</b>			<b>362,820.00</b>	<b>300,000.00</b>	<b>-17.3%</b>

Description	Resource Codes	Object Codes	2017-18 Estimated Actuals	2018-19 Budget	Percent Difference
<b>CLASSIFIED SALARIES</b>					
Classified Support Salaries		2200	0.00	0.00	0.0%
Classified Supervisors' and Administrators' Salaries		2300	0.00	0.00	0.0%
Clerical, Technical and Office Salaries		2400	0.00	0.00	0.0%
Other Classified Salaries		2900	0.00	0.00	0.0%
<b>TOTAL, CLASSIFIED SALARIES</b>			0.00	0.00	0.0%
<b>EMPLOYEE BENEFITS</b>					
STRS		3101-3102	0.00	0.00	0.0%
PERS		3201-3202	0.00	0.00	0.0%
OASDI/Medicare/Alternative		3301-3302	0.00	0.00	0.0%
Health and Welfare Benefits		3401-3402	0.00	0.00	0.0%
Unemployment Insurance		3501-3502	0.00	0.00	0.0%
Workers' Compensation		3601-3602	0.00	0.00	0.0%
OPEB, Allocated		3701-3702	0.00	0.00	0.0%
OPEB, Active Employees		3751-3752	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	0.00	0.00	0.0%
<b>TOTAL, EMPLOYEE BENEFITS</b>			0.00	0.00	0.0%
<b>BOOKS AND SUPPLIES</b>					
Books and Other Reference Materials		4200	0.00	0.00	0.0%
Materials and Supplies		4300	0.00	0.00	0.0%
Noncapitalized Equipment		4400	0.00	0.00	0.0%
<b>TOTAL, BOOKS AND SUPPLIES</b>			0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2017-18 Estimated Actuals	2018-19 Budget	Percent Difference
<b>SERVICES AND OTHER OPERATING EXPENDITURES</b>					
Subagreements for Services		5100	0.00	0.00	0.0%
Travel and Conferences		5200	0.00	0.00	0.0%
Insurance		5400-5450	0.00	0.00	0.0%
Operations and Housekeeping Services		5500	0.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	0.00	0.00	0.0%
Transfers of Direct Costs		5710	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	0.00	0.00	0.0%
Professional/Consulting Services and Operating Expenditures		5800	19,032.00	18,700.00	-1.7%
Communications		5900	0.00	0.00	0.0%
<b>TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES</b>			<b>19,032.00</b>	<b>18,700.00</b>	<b>-1.7%</b>
<b>CAPITAL OUTLAY</b>					
Land		6100	0.00	14,325,000.00	New
Land Improvements		6170	0.00	0.00	0.0%
Buildings and Improvements of Buildings		6200	248,799.00	14,900,000.00	5888.8%
Books and Media for New School Libraries or Major Expansion of School Libraries		6300	0.00	0.00	0.0%
Equipment		6400	63,112.00	839,723.00	1230.5%
Equipment Replacement		6500	0.00	0.00	0.0%
<b>TOTAL, CAPITAL OUTLAY</b>			<b>311,911.00</b>	<b>30,064,723.00</b>	<b>9538.9%</b>
<b>OTHER OUTGO (excluding Transfers of Indirect Costs)</b>					
Other Transfers Out					
Transfers of Pass-Through Revenues To Districts or Charter Schools		7211	0.00	0.00	0.0%
To County Offices		7212	0.00	0.00	0.0%
To JPAs		7213	0.00	0.00	0.0%
All Other Transfers Out to All Others		7299	0.00	0.00	0.0%
Debt Service					
Debt Service - Interest		7438	1,448,196.00	1,308,057.00	-9.7%
Other Debt Service - Principal		7439	990,000.00	545,000.00	-44.9%
<b>TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)</b>			<b>2,438,196.00</b>	<b>1,853,057.00</b>	<b>-24.0%</b>
<b>TOTAL, EXPENDITURES</b>			<b>2,769,139.00</b>	<b>31,936,480.00</b>	<b>1053.3%</b>

Description	Resource Codes	Object Codes	2017-18 Estimated Actuals	2018-19 Budget	Percent Difference
<b>INTERFUND TRANSFERS</b>					
<b>INTERFUND TRANSFERS IN</b>					
From: General Fund/CSSF		8912	0.00	0.00	0.0%
Other Authorized Interfund Transfers In		8919	2,518,711.00	1,895,539.00	-24.7%
<b>(a) TOTAL, INTERFUND TRANSFERS IN</b>			2,518,711.00	1,895,539.00	-24.7%
<b>INTERFUND TRANSFERS OUT</b>					
To: General Fund/CSSF		7612	0.00	0.00	0.0%
To: State School Building Fund/ County School Facilities Fund		7613	0.00	0.00	0.0%
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.0%
<b>(b) TOTAL, INTERFUND TRANSFERS OUT</b>			0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2017-18 Estimated Actuals	2018-19 Budget	Percent Difference
<b>OTHER SOURCES/USES</b>					
<b>SOURCES</b>					
Proceeds					
Proceeds from Sale/Lease-Purchase of Land/Buildings		8953	0.00	0.00	0.0%
Other Sources					
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.0%
Long-Term Debt Proceeds					
Proceeds from Certificates of Participation		8971	0.00	0.00	0.0%
Proceeds from Capital Leases		8972	0.00	0.00	0.0%
Proceeds from Lease Revenue Bonds		8973	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.0%
<b>USES</b>					
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.0%
<b>CONTRIBUTIONS</b>					
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			0.00	0.00	0.0%
<b>TOTAL, OTHER FINANCING SOURCES/USES</b> (a - b + c - d + e)			2,518,711.00	1,895,539.00	-24.7%

Description	Resource Codes	Object Codes	2017-18 Estimated Actuals	2018-19 Budget	Percent Difference
<b>A. REVENUES</b>					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	9,719,418.00	22,859,673.00	135.2%
5) TOTAL, REVENUES			9,719,418.00	22,859,673.00	135.2%
<b>B. EXPENDITURES</b>					
1) Certificated Salaries		1000-1999	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	0.00	0.00	0.0%
3) Employee Benefits		3000-3999	0.00	0.00	0.0%
4) Books and Supplies		4000-4999	0.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	0.00	0.00	0.0%
6) Capital Outlay		6000-6999	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	18,405,369.00	13,449,182.00	-26.9%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.0%
9) TOTAL, EXPENDITURES			18,405,369.00	13,449,182.00	-26.9%
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)</b>			(8,685,951.00)	9,410,491.00	-208.3%
<b>D. OTHER FINANCING SOURCES/USES</b>					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2017-18 Estimated Actuals	2018-19 Budget	Percent Difference
<b>E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)</b>			(8,685,951.00)	9,410,491.00	-208.3%
<b>F. FUND BALANCE, RESERVES</b>					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited					
		9791	16,953,191.00	8,267,240.00	-51.2%
b) Audit Adjustments					
		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)					
			16,953,191.00	8,267,240.00	-51.2%
d) Other Restatements					
		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)					
			16,953,191.00	8,267,240.00	-51.2%
2) Ending Balance, June 30 (E + F1e)					
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash					
		9711	0.00	0.00	0.0%
Stores					
		9712	0.00	0.00	0.0%
Prepaid Items					
		9713	0.00	0.00	0.0%
All Others					
		9719	0.00	0.00	0.0%
b) Restricted					
		9740	8,267,240.00	17,677,731.00	113.8%
c) Committed					
Stabilization Arrangements					
		9750	0.00	0.00	0.0%
Other Commitments					
		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments					
		9780	0.00	0.00	0.0%
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties					
		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount					
		9790	0.00	0.00	0.0%



Description	Resource Codes	Object Codes	2017-18 Estimated Actuals	2018-19 Budget	Percent Difference
<b>G. ASSETS</b>					
1) Cash					
a) in County Treasury		9110	0.00		
1) Fair Value Adjustment to Cash in County Treasury		9111	0.00		
b) in Banks		9120	0.00		
c) in Revolving Cash Account		9130	0.00		
d) with Fiscal Agent/Trustee		9135	0.00		
e) Collections Awaiting Deposit		9140	0.00		
2) Investments		9150	0.00		
3) Accounts Receivable		9200	0.00		
4) Due from Grantor Government		9290	0.00		
5) Due from Other Funds		9310	0.00		
6) Stores		9320	0.00		
7) Prepaid Expenditures		9330	0.00		
8) Other Current Assets		9340	0.00		
9) TOTAL, ASSETS			0.00		
<b>H. DEFERRED OUTFLOWS OF RESOURCES</b>					
1) Deferred Outflows of Resources		9490	0.00		
2) TOTAL, DEFERRED OUTFLOWS			0.00		
<b>I. LIABILITIES</b>					
1) Accounts Payable		9500	0.00		
2) Due to Grantor Governments		9590	0.00		
3) Due to Other Funds		9610	0.00		
4) Current Loans		9640	0.00		
5) Unearned Revenue		9650	0.00		
6) TOTAL, LIABILITIES			0.00		
<b>J. DEFERRED INFLOWS OF RESOURCES</b>					
1) Deferred Inflows of Resources		9690	0.00		
2) TOTAL, DEFERRED INFLOWS			0.00		
<b>K. FUND EQUITY</b>					
Ending Fund Balance, June 30 (G9 + H2) - (I6 + J2)			0.00		

Description	Resource Codes	Object Codes	2017-18 Estimated Actuals	2018-19 Budget	Percent Difference
<b>FEDERAL REVENUE</b>					
All Other Federal Revenue		8290	0.00	0.00	0.0%
<b>TOTAL, FEDERAL REVENUE</b>			0.00	0.00	0.0%
<b>OTHER STATE REVENUE</b>					
Tax Relief Subventions Voted Indebtedness Levies					
Homeowners' Exemptions		8571	0.00	0.00	0.0%
Other Subventions/In-Lieu Taxes		8572	0.00	0.00	0.0%
<b>TOTAL, OTHER STATE REVENUE</b>			0.00	0.00	0.0%
<b>OTHER LOCAL REVENUE</b>					
Other Local Revenue County and District Taxes Voted Indebtedness Levies					
Secured Roll		8611	8,978,239.00	22,118,494.00	146.4%
Unsecured Roll		8612	0.00	0.00	0.0%
Prior Years' Taxes		8613	226,704.00	226,704.00	0.0%
Supplemental Taxes		8614	430,479.00	430,479.00	0.0%
Penalties and Interest from Delinquent Non-LCFF Taxes		8629	0.00	0.00	0.0%
Interest		8660	83,996.00	83,996.00	0.0%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.0%
Other Local Revenue					
All Other Local Revenue		8699	0.00	0.00	0.0%
All Other Transfers In from All Others		8799	0.00	0.00	0.0%
<b>TOTAL, OTHER LOCAL REVENUE</b>			9,719,418.00	22,859,673.00	135.2%
<b>TOTAL, REVENUES</b>			9,719,418.00	22,859,673.00	135.2%

Description	Resource Codes	Object Codes	2017-18 Estimated Actuals	2018-19 Budget	Percent Difference
<b>OTHER OUTGO (excluding Transfers of Indirect Costs)</b>					
Debt Service					
Bond Redemptions		7433	13,135,000.00	5,965,000.00	-54.6%
Bond Interest and Other Service Charges		7434	5,270,369.00	7,484,182.00	42.0%
Debt Service - Interest		7438	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	0.00	0.0%
TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)			18,405,369.00	13,449,182.00	-26.9%
<b>TOTAL, EXPENDITURES</b>			<b>18,405,369.00</b>	<b>13,449,182.00</b>	<b>-26.9%</b>

Description	Resource Codes	Object Codes	2017-18 Estimated Actuals	2018-19 Budget	Percent Difference
<b>INTERFUND TRANSFERS</b>					
<b>INTERFUND TRANSFERS IN</b>					
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.0%
<b>(a) TOTAL, INTERFUND TRANSFERS IN</b>			<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>INTERFUND TRANSFERS OUT</b>					
To: General Fund		7614	0.00	0.00	0.0%
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.0%
<b>(b) TOTAL, INTERFUND TRANSFERS OUT</b>			<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>OTHER SOURCES/USES</b>					
<b>SOURCES</b>					
Other Sources					
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.0%
<b>(c) TOTAL, SOURCES</b>			<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>USES</b>					
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.0%
<b>(d) TOTAL, USES</b>			<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>CONTRIBUTIONS</b>					
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.0%
<b>(e) TOTAL, CONTRIBUTIONS</b>			<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>TOTAL, OTHER FINANCING SOURCES/USES</b> (a - b + c - d + e)			<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>

Description	Resource Codes	Object Codes	2017-18 Estimated Actuals	2018-19 Budget	Percent Difference
<b>A. REVENUES</b>					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	52,622,965.00	54,664,370.00	3.9%
5) TOTAL, REVENUES			52,622,965.00	54,664,370.00	3.9%
<b>B. EXPENSES</b>					
1) Certificated Salaries		1000-1999	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	0.00	0.00	0.0%
3) Employee Benefits		3000-3999	0.00	0.00	0.0%
4) Books and Supplies		4000-4999	0.00	0.00	0.0%
5) Services and Other Operating Expenses		5000-5999	52,738,135.00	54,793,370.00	3.9%
6) Depreciation		6000-6999	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.0%
9) TOTAL, EXPENSES			52,738,135.00	54,793,370.00	3.9%
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENSES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)</b>			(115,170.00)	(129,000.00)	12.0%
<b>D. OTHER FINANCING SOURCES/USES</b>					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2017-18 Estimated Actuals	2018-19 Budget	Percent Difference
<b>E. NET INCREASE (DECREASE) IN NET POSITION (C + D4)</b>			(115,170.00)	(129,000.00)	12.0%
<b>F. NET POSITION</b>					
1) Beginning Net Position					
a) As of July 1 - Unaudited					
		9791	12,851,426.00	12,736,256.00	-0.9%
b) Audit Adjustments					
		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)					
			12,851,426.00	12,736,256.00	-0.9%
d) Other Restatements					
		9795	0.00	0.00	0.0%
e) Adjusted Beginning Net Position (F1c + F1d)					
			12,851,426.00	12,736,256.00	-0.9%
2) Ending Net Position, June 30 (E + F1e)					
			12,736,256.00	12,607,256.00	-1.0%
Components of Ending Net Position					
a) Net Investment in Capital Assets					
		9796	0.00	0.00	0.0%
b) Restricted Net Position					
		9797	0.00	0.00	0.0%
c) Unrestricted Net Position					
		9790	12,736,256.00	12,607,256.00	-1.0%

Description	Resource Codes	Object Codes	2017-18 Estimated Actuals	2018-19 Budget	Percent Difference
<b>G. ASSETS</b>					
1) Cash					
a) in County Treasury		9110	0.00		
1) Fair Value Adjustment to Cash in County Treasury		9111	0.00		
b) in Banks		9120	0.00		
c) in Revolving Cash Account		9130	0.00		
d) with Fiscal Agent/Trustee		9135	0.00		
e) Collections Awaiting Deposit		9140	0.00		
2) Investments		9150	0.00		
3) Accounts Receivable		9200	0.00		
4) Due from Grantor Government		9290	0.00		
5) Due from Other Funds		9310	0.00		
6) Stores		9320	0.00		
7) Prepaid Expenditures		9330	0.00		
8) Other Current Assets		9340	0.00		
9) Fixed Assets					
a) Land		9410	0.00		
b) Land Improvements		9420	0.00		
c) Accumulated Depreciation - Land Improvements		9425	0.00		
d) Buildings		9430	0.00		
e) Accumulated Depreciation - Buildings		9435	0.00		
f) Equipment		9440	0.00		
g) Accumulated Depreciation - Equipment		9445	0.00		
h) Work in Progress		9450	0.00		
10) TOTAL, ASSETS			0.00		
<b>H. DEFERRED OUTFLOWS OF RESOURCES</b>					
1) Deferred Outflows of Resources		9490	0.00		
2) TOTAL, DEFERRED OUTFLOWS			0.00		

Description	Resource Codes	Object Codes	2017-18 Estimated Actuals	2018-19 Budget	Percent Difference
<b>I. LIABILITIES</b>					
1) Accounts Payable		9500	0.00		
2) Due to Grantor Governments		9590	0.00		
3) Due to Other Funds		9610	0.00		
4) Current Loans		9640			
5) Unearned Revenue		9650	0.00		
6) Long-Term Liabilities					
a) Net Pension Liability		9663	0.00		
b) Total/Net OPEB Liability		9664	0.00		
c) Compensated Absences		9665	0.00		
d) COPs Payable		9666	0.00		
e) Capital Leases Payable		9667	0.00		
f) Lease Revenue Bonds Payable		9668	0.00		
g) Other General Long-Term Liabilities		9669	0.00		
7) TOTAL, LIABILITIES			0.00		
<b>J. DEFERRED INFLOWS OF RESOURCES</b>					
1) Deferred Inflows of Resources		9690	0.00		
2) TOTAL, DEFERRED INFLOWS			0.00		
<b>K. NET POSITION</b>					
Net Position, June 30 (G10 + H2) - (I7 + J2)			0.00		



Description	Resource Codes	Object Codes	2017-18 Estimated Actuals	2018-19 Budget	Percent Difference
<b>OTHER STATE REVENUE</b>					
STRS On-Behalf Pension Contributions	7690	8590	0.00	0.00	0.0%
All Other State Revenue	All Other	8590	0.00	0.00	0.0%
<b>TOTAL, OTHER STATE REVENUE</b>			0.00	0.00	0.0%
<b>OTHER LOCAL REVENUE</b>					
Other Local Revenue					
Sales					
Sale of Equipment/Supplies		8631	0.00	0.00	0.0%
Interest		8660	151,440.00	240,500.00	58.8%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.0%
Fees and Contracts					
In-District Premiums/ Contributions		8674	51,442,115.00	53,412,870.00	3.8%
All Other Fees and Contracts		8689	0.00	0.00	0.0%
Other Local Revenue					
All Other Local Revenue		8699	1,029,410.00	1,011,000.00	-1.8%
All Other Transfers In from All Others		8799	0.00	0.00	0.0%
<b>TOTAL, OTHER LOCAL REVENUE</b>			52,622,965.00	54,664,370.00	3.9%
<b>TOTAL, REVENUES</b>			52,622,965.00	54,664,370.00	3.9%

Description	Resource Codes	Object Codes	2017-18 Estimated Actuals	2018-19 Budget	Percent Difference
<b>CERTIFICATED SALARIES</b>					
Certificated Pupil Support Salaries		1200	0.00	0.00	0.0%
Certificated Supervisors' and Administrators' Salaries		1300	0.00	0.00	0.0%
<b>TOTAL, CERTIFICATED SALARIES</b>			0.00	0.00	0.0%
<b>CLASSIFIED SALARIES</b>					
Classified Support Salaries		2200	0.00	0.00	0.0%
Classified Supervisors' and Administrators' Salaries		2300	0.00	0.00	0.0%
Clerical, Technical and Office Salaries		2400	0.00	0.00	0.0%
Other Classified Salaries		2900	0.00	0.00	0.0%
<b>TOTAL, CLASSIFIED SALARIES</b>			0.00	0.00	0.0%
<b>EMPLOYEE BENEFITS</b>					
STRS		3101-3102	0.00	0.00	0.0%
PERS		3201-3202	0.00	0.00	0.0%
OASDI/Medicare/Alternative		3301-3302	0.00	0.00	0.0%
Health and Welfare Benefits		3401-3402	0.00	0.00	0.0%
Unemployment Insurance		3501-3502	0.00	0.00	0.0%
Workers' Compensation		3601-3602	0.00	0.00	0.0%
OPEB, Allocated		3701-3702	0.00	0.00	0.0%
OPEB, Active Employees		3751-3752	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	0.00	0.00	0.0%
<b>TOTAL, EMPLOYEE BENEFITS</b>			0.00	0.00	0.0%
<b>BOOKS AND SUPPLIES</b>					
Books and Other Reference Materials		4200	0.00	0.00	0.0%
Materials and Supplies		4300	0.00	0.00	0.0%
Noncapitalized Equipment		4400	0.00	0.00	0.0%
<b>TOTAL, BOOKS AND SUPPLIES</b>			0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2017-18 Estimated Actuals	2018-19 Budget	Percent Difference
<b>SERVICES AND OTHER OPERATING EXPENSES</b>					
Subagreements for Services		5100	0.00	0.00	0.0%
Travel and Conferences		5200	0.00	0.00	0.0%
Dues and Memberships		5300	0.00	0.00	0.0%
Insurance		5400-5450	23,892,169.00	3,588,590.00	-85.0%
Operations and Housekeeping Services		5500	0.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	0.00	0.00	0.0%
Professional/Consulting Services and Operating Expenditures		5800	28,845,966.00	51,204,780.00	77.5%
Communications		5900	0.00	0.00	0.0%
<b>TOTAL, SERVICES AND OTHER OPERATING EXPENSES</b>			<b>52,738,135.00</b>	<b>54,793,370.00</b>	<b>3.9%</b>
<b>DEPRECIATION</b>					
Depreciation Expense		6900	0.00	0.00	0.0%
<b>TOTAL, DEPRECIATION</b>			<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>TOTAL, EXPENSES</b>			<b>52,738,135.00</b>	<b>54,793,370.00</b>	<b>3.9%</b>

Description	Resource Codes	Object Codes	2017-18 Estimated Actuals	2018-19 Budget	Percent Difference
<b>INTERFUND TRANSFERS</b>					
<b>INTERFUND TRANSFERS IN</b>					
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.0%
<b>(a) TOTAL, INTERFUND TRANSFERS IN</b>			0.00	0.00	0.0%
<b>INTERFUND TRANSFERS OUT</b>					
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.0%
<b>(b) TOTAL, INTERFUND TRANSFERS OUT</b>			0.00	0.00	0.0%
<b>OTHER SOURCES/USES</b>					
<b>SOURCES</b>					
Other Sources					
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.0%
<b>(c) TOTAL, SOURCES</b>			0.00	0.00	0.0%
<b>USES</b>					
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.0%
<b>(d) TOTAL, USES</b>			0.00	0.00	0.0%
<b>CONTRIBUTIONS</b>					
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.0%
<b>(e) TOTAL, CONTRIBUTIONS</b>			0.00	0.00	0.0%
<b>TOTAL, OTHER FINANCING SOURCES/USES</b> (a - b + c - d + e)			0.00	0.00	0.0%

Description	2017-18 Estimated Actuals			2018-19 Budget		
	P-2 ADA	Annual ADA	Funded ADA	Estimated P-2 ADA	Estimated Annual ADA	Estimated Funded ADA
<b>A. DISTRICT</b>						
<b>1. Total District Regular ADA</b> Includes Opportunity Classes, Home & Hospital, Special Day Class, Continuation Education, Special Education NPS/LCI and Extended Year, and Community Day School (includes Necessary Small School ADA)	29,181.22	29,181.22	29,503.36	29,088.52	29,088.52	29,269.36
<b>2. Total Basic Aid Choice/Court Ordered Voluntary Pupil Transfer Regular ADA</b> Includes Opportunity Classes, Home & Hospital, Special Day Class, Continuation Education, Special Education NPS/LCI and Extended Year, and Community Day School (ADA not included in Line A1 above)						
<b>3. Total Basic Aid Open Enrollment Regular ADA</b> Includes Opportunity Classes, Home & Hospital, Special Day Class, Continuation Education, Special Education NPS/LCI and Extended Year, and Community Day School (ADA not included in Line A1 above)						
<b>4. Total, District Regular ADA (Sum of Lines A1 through A3)</b>	29,181.22	29,181.22	29,503.36	29,088.52	29,088.52	29,269.36
<b>5. District Funded County Program ADA</b>						
a. County Community Schools	296.84	335.06	336.05	335.06	335.06	335.06
b. Special Education-Special Day Class	20.87	27.81	27.81	27.81	27.81	27.81
c. Special Education-NPS/LCI						
d. Special Education Extended Year						
e. Other County Operated Programs: Opportunity Schools and Full Day Opportunity Classes, Specialized Secondary Schools						
f. County School Tuition Fund (Out of State Tuition) [EC 2000 and 46380]						
<b>g. Total, District Funded County Program ADA (Sum of Lines A5a through A5f)</b>	317.71	362.87	363.86	362.87	362.87	362.87
<b>6. TOTAL DISTRICT ADA (Sum of Line A4 and Line A5g)</b>	29,498.93	29,544.09	29,867.22	29,451.39	29,451.39	29,632.23
<b>7. Adults in Correctional Facilities</b>						
<b>8. Charter School ADA (Enter Charter School ADA using Tab C. Charter School ADA)</b>						

Description	Object Codes	2018-19 Budget (Form 01) (A)	% Change (Cols. C-A/A) (B)	2019-20 Projection (C)	% Change (Cols. E-C/C) (D)	2020-21 Projection (E)
(Enter projections for subsequent years 1 and 2 in Columns C and E; current year - Column A - is extracted)						
<b>A. REVENUES AND OTHER FINANCING SOURCES</b>						
1. LCFF/Revenue Limit Sources	8010-8099	322,411,877.00	2.71%	331,148,220.00	1.73%	336,872,585.00
2. Federal Revenues	8100-8299	20,626,956.00	-7.49%	19,081,956.00	0.13%	19,106,956.00
3. Other State Revenues	8300-8599	53,735,614.00	-25.46%	40,054,199.00	-0.17%	39,984,444.00
4. Other Local Revenues	8600-8799	9,127,667.00	-23.64%	6,970,167.00	0.00%	6,970,167.00
5. Other Financing Sources						
a. Transfers In	8900-8929	0.00	0.00%	0.00	0.00%	0.00
b. Other Sources	8930-8979	0.00	0.00%	0.00	0.00%	0.00
c. Contributions	8980-8999	0.00	0.00%	0.00	0.00%	0.00
6. Total (Sum lines A1 thru A5c)		405,902,114.00	-2.13%	397,254,542.00	1.43%	402,934,152.00
<b>B. EXPENDITURES AND OTHER FINANCING USES</b>						
1. Certificated Salaries						
a. Base Salaries				156,881,180.00		156,689,464.00
b. Step & Column Adjustment				0.00		0.00
c. Cost-of-Living Adjustment				0.00		0.00
d. Other Adjustments				(191,716.00)		2,161,317.00
e. Total Certificated Salaries (Sum lines B1a thru B1d)	1000-1999	156,881,180.00	-0.12%	156,689,464.00	1.38%	158,850,781.00
2. Classified Salaries						
a. Base Salaries				56,673,996.00		57,181,445.00
b. Step & Column Adjustment				0.00		0.00
c. Cost-of-Living Adjustment				0.00		0.00
d. Other Adjustments				507,449.00		704,394.00
e. Total Classified Salaries (Sum lines B2a thru B2d)	2000-2999	56,673,996.00	0.90%	57,181,445.00	1.23%	57,885,839.00
3. Employee Benefits	3000-3999	114,510,140.00	7.56%	123,169,939.00	4.86%	129,157,145.00
4. Books and Supplies	4000-4999	23,530,939.00	-17.98%	19,300,215.00	-10.93%	17,190,762.00
5. Services and Other Operating Expenditures	5000-5999	38,816,973.00	-18.63%	31,586,714.00	2.72%	32,446,496.00
6. Capital Outlay	6000-6999	6,736,781.00	-82.38%	1,187,200.00	0.00%	1,187,200.00
7. Other Outgo (excluding Transfers of Indirect Costs)	7100-7299, 7400-7499	6,834,141.00	2.03%	6,972,889.00	0.43%	7,002,866.00
8. Other Outgo - Transfers of Indirect Costs	7300-7399	0.00	0.00%	0.00	0.00%	0.00
9. Other Financing Uses						
a. Transfers Out	7600-7629	1,500,000.00	0.00%	1,500,000.00	0.00%	1,500,000.00
b. Other Uses	7630-7699	0.00	0.00%	0.00	0.00%	0.00
10. Other Adjustments				0.00		0.00
11. Total (Sum lines B1 thru B10)		405,484,150.00	-1.95%	397,587,866.00	1.92%	405,221,089.00
<b>C. NET INCREASE (DECREASE) IN FUND BALANCE</b>						
(Line A6 minus line B11)		417,964.00		(333,324.00)		(2,286,937.00)
<b>D. FUND BALANCE</b>						
1. Net Beginning Fund Balance (Form 01, line F1e)		85,998,751.00		86,416,715.00		86,083,391.00
2. Ending Fund Balance (Sum lines C and D1)		86,416,715.00		86,083,391.00		83,796,454.00
3. Components of Ending Fund Balance						
a. Nonspendable	9710-9719	605,000.00		605,000.00		605,000.00
b. Restricted	9740	2,015,000.00		0.00		0.00
c. Committed						
1. Stabilization Arrangements	9750	0.00		0.00		0.00
2. Other Commitments	9760	0.00		0.00		0.00
d. Assigned	9780	37,208,555.00		34,494,793.00		34,159,411.00
e. Unassigned/Unappropriated						
1. Reserve for Economic Uncertainties	9789	12,164,625.00		11,927,636.00		12,156,633.00
2. Unassigned/Unappropriated	9790	34,423,535.00		39,055,962.00		36,875,410.00
f. Total Components of Ending Fund Balance		86,416,715.00		86,083,391.00		83,796,454.00
(Line D3f must agree with line D2)		86,416,715.00		86,083,391.00		83,796,454.00

Description	Object Codes	2018-19 Budget (Form 01) (A)	% Change (Cols. C-A/A) (B)	2019-20 Projection (C)	% Change (Cols. E-C/C) (D)	2020-21 Projection (E)
<b>E. AVAILABLE RESERVES</b>						
<b>1. General Fund</b>						
a. Stabilization Arrangements	9750	0.00		0.00		0.00
b. Reserve for Economic Uncertainties	9789	12,164,625.00		11,927,636.00		12,156,633.00
c. Unassigned/Unappropriated	9790	34,423,535.00		39,055,962.00		36,875,410.00
d. Negative Restricted Ending Balances (Negative resources 2000-9999)	979Z			0.00		0.00
<b>2. Special Reserve Fund - Noncapital Outlay (Fund 17)</b>						
a. Stabilization Arrangements	9750	0.00		0.00		0.00
b. Reserve for Economic Uncertainties	9789	0.00		0.00		0.00
c. Unassigned/Unappropriated	9790	0.00		0.00		0.00
3. Total Available Reserves - by Amount (Sum lines E1a thru E2c)		46,588,160.00		50,983,598.00		49,032,043.00
4. Total Available Reserves - by Percent (Line E3 divided by Line F3c)		11.49%		12.82%		12.10%
<b>F. RECOMMENDED RESERVES</b>						
<b>1. Special Education Pass-through Exclusions</b>						
For districts that serve as the administrative unit (AU) of a special education local plan area (SELPA):						
a. Do you choose to exclude from the reserve calculation the pass-through funds distributed to SELPA members?	Yes					
b. If you are the SELPA AU and are excluding special education pass-through funds:						
1. Enter the name(s) of the SELPA(s):						
<b>2. Special education pass-through funds</b>						
(Column A: Fund 10, resources 3300-3499 and 6500-6540, objects 7211-7213 and 7221-7223; enter projections for subsequent years 1 and 2 in Columns C and E)						
		0.00		0.00		0.00
<b>2. District ADA</b>						
Used to determine the reserve standard percentage level on line F3d (Col. A: Form A, Estimated P-2 ADA column, Lines A4 and C4; enter projections)						
		29,088.52		28,827.52		28,778.52
<b>3. Calculating the Reserves</b>						
a. Expenditures and Other Financing Uses (Line B11)		405,484,150.00		397,587,866.00		405,221,089.00
b. Plus: Special Education Pass-through Funds (Line F1b2, if Line F1a is No)		0.00		0.00		0.00
c. Total Expenditures and Other Financing Uses (Line F3a plus line F3b)		405,484,150.00		397,587,866.00		405,221,089.00
d. Reserve Standard Percentage Level (Refer to Form 01CS, Criterion 10 for calculation details)		3%		3%		3%
e. Reserve Standard - By Percent (Line F3c times F3d)		12,164,524.50		11,927,635.98		12,156,632.67
f. Reserve Standard - By Amount (Refer to Form 01CS, Criterion 10 for calculation details)		0.00		0.00		0.00
g. Reserve Standard (Greater of Line F3e or F3f)		12,164,524.50		11,927,635.98		12,156,632.67
h. Available Reserves (Line E3) Meet Reserve Standard (Line F3g)		YES		YES		YES

Description	Object Codes	2018-19 Budget (Form 01) (A)	% Change (Cols. C-A/A) (B)	2019-20 Projection (C)	% Change (Cols. E-C/C) (D)	2020-21 Projection (E)
(Enter projections for subsequent years 1 and 2 in Columns C and E; current year - Column A - is extracted)						
<b>A. REVENUES AND OTHER FINANCING SOURCES</b>						
1. LCFF/Revenue Limit Sources	8010-8099	322,411,877.00	2.71%	331,148,220.00	1.73%	336,872,585.00
2. Federal Revenues	8100-8299	2,071,169.00	0.00%	2,071,169.00	0.00%	2,071,169.00
3. Other State Revenues	8300-8599	16,975,708.00	-59.36%	6,898,939.00	-0.79%	6,844,726.00
4. Other Local Revenues	8600-8799	5,789,510.00	-37.27%	3,632,010.00	0.00%	3,632,010.00
5. Other Financing Sources						
a. Transfers In	8900-8929	0.00	0.00%		0.00%	
b. Other Sources	8930-8979	0.00	0.00%		0.00%	
c. Contributions	8980-8999	(53,937,387.00)	0.45%	(54,181,749.00)	1.38%	(54,931,714.00)
6. Total (Sum lines A1 thru A5c)		293,310,877.00	-1.28%	289,568,589.00	1.70%	294,488,776.00
<b>B. EXPENDITURES AND OTHER FINANCING USES</b>						
1. Certificated Salaries						
a. Base Salaries				126,256,616.00		126,196,327.00
b. Step & Column Adjustment						
c. Cost-of-Living Adjustment						
d. Other Adjustments				(60,289.00)		1,936,298.00
e. Total Certificated Salaries (Sum lines B1a thru B1d)	1000-1999	126,256,616.00	-0.05%	126,196,327.00	1.53%	128,132,625.00
2. Classified Salaries						
a. Base Salaries				36,447,090.00		36,892,924.00
b. Step & Column Adjustment						
c. Cost-of-Living Adjustment						
d. Other Adjustments				445,834.00		553,394.00
e. Total Classified Salaries (Sum lines B2a thru B2d)	2000-2999	36,447,090.00	1.22%	36,892,924.00	1.50%	37,446,318.00
3. Employee Benefits	3000-3999	75,993,743.00	10.51%	83,980,819.00	6.67%	89,584,069.00
4. Books and Supplies	4000-4999	16,046,050.00	-22.02%	12,512,317.00	1.25%	12,668,416.00
5. Services and Other Operating Expenditures	5000-5999	21,978,445.00	4.44%	22,953,837.00	2.66%	23,563,619.00
6. Capital Outlay	6000-6999	3,255,200.00	-80.26%	642,700.00	0.00%	642,700.00
7. Other Outgo (excluding Transfers of Indirect Costs)	7100-7299, 7400-7499	5,484,141.00	2.53%	5,622,889.00	0.53%	5,652,866.00
8. Other Outgo - Transfers of Indirect Costs	7300-7399	(1,061,435.00)	-13.81%	(914,900.00)	0.00%	(914,900.00)
9. Other Financing Uses						
a. Transfers Out	7600-7629	0.00	0.00%		0.00%	
b. Other Uses	7630-7699	0.00	0.00%		0.00%	
10. Other Adjustments (Explain in Section F below)						
11. Total (Sum lines B1 thru B10)		284,399,850.00	1.23%	287,886,913.00	3.09%	296,775,713.00
<b>C. NET INCREASE (DECREASE) IN FUND BALANCE</b>						
(Line A6 minus line B11)						
		8,911,027.00		1,681,676.00		(2,286,937.00)
<b>D. FUND BALANCE</b>						
1. Net Beginning Fund Balance (Form 01, line F1e)		75,490,688.00		84,401,715.00		86,083,391.00
2. Ending Fund Balance (Sum lines C and D1)		84,401,715.00		86,083,391.00		83,796,454.00
<b>3. Components of Ending Fund Balance</b>						
a. Nonspendable	9710-9719	605,000.00		605,000.00		605,000.00
b. Restricted	9740					
c. Committed						
1. Stabilization Arrangements	9750	0.00				
2. Other Commitments	9760	0.00				
d. Assigned	9780	37,208,555.00		34,494,793.00		34,159,411.00
e. Unassigned/Unappropriated						
1. Reserve for Economic Uncertainties	9789	12,164,625.00		11,927,636.00		12,156,633.00
2. Unassigned/Unappropriated	9790	34,423,535.00		39,055,962.00		36,875,410.00
f. Total Components of Ending Fund Balance		84,401,715.00		86,083,391.00		83,796,454.00
(Line D3f must agree with line D2)						



Description	Object Codes	2018-19 Budget (Form 01) (A)	% Change (Cols. C-A/A) (B)	2019-20 Projection (C)	% Change (Cols. E-C/C) (D)	2020-21 Projection (E)
<b>E. AVAILABLE RESERVES</b>						
1. General Fund						
a. Stabilization Arrangements	9750	0.00		0.00		0.00
b. Reserve for Economic Uncertainties	9789	12,164,625.00		11,927,636.00		12,156,633.00
c. Unassigned/Unappropriated	9790	34,423,535.00		39,055,962.00		36,875,410.00
(Enter reserve projections for subsequent years 1 and 2 in Columns C and E; current year - Column A - is extracted.)						
2. Special Reserve Fund - Noncapital Outlay (Fund 17)						
a. Stabilization Arrangements	9750					
b. Reserve for Economic Uncertainties	9789					
c. Unassigned/Unappropriated	9790					
3. Total Available Reserves (Sum lines E1a thru E2c)		46,588,160.00		50,983,598.00		49,032,043.00
<b>F. ASSUMPTIONS</b>						
Please provide below or on a separate attachment, the assumptions used to determine the projections for the first and second subsequent fiscal years. Further, please include an explanation for any significant expenditure adjustments projected in lines B1d, B2d, and B10. For additional information, please refer to the Budget Assumptions section of the SACS Financial Reporting Software User Guide.						

Description	Object Codes	2018-19 Budget (Form 01) (A)	% Change (Cols. C-A/A) (B)	2019-20 Projection (C)	% Change (Cols. E-C/C) (D)	2020-21 Projection (E)
(Enter projections for subsequent years 1 and 2 in Columns C and E; current year - Column A - is extracted)						
<b>A. REVENUES AND OTHER FINANCING SOURCES</b>						
1. LCFF/Revenue Limit Sources	8010-8099	0.00	0.00%		0.00%	
2. Federal Revenues	8100-8299	18,555,787.00	-8.33%	17,010,787.00	0.15%	17,035,787.00
3. Other State Revenues	8300-8599	36,759,906.00	-9.81%	33,155,260.00	-0.05%	33,139,718.00
4. Other Local Revenues	8600-8799	3,338,157.00	0.00%	3,338,157.00	0.00%	3,338,157.00
5. Other Financing Sources						
a. Transfers In	8900-8929	0.00	0.00%		0.00%	
b. Other Sources	8930-8979	0.00	0.00%		0.00%	
c. Contributions	8980-8999	53,937,387.00	0.45%	54,181,749.00	1.38%	54,931,714.00
6. Total (Sum lines A1 thru A5c)		112,591,237.00	-4.36%	107,685,953.00	0.71%	108,445,376.00
<b>B. EXPENDITURES AND OTHER FINANCING USES</b>						
1. Certificated Salaries						
a. Base Salaries				30,624,564.00		30,493,137.00
b. Step & Column Adjustment						
c. Cost-of-Living Adjustment						
d. Other Adjustments				(131,427.00)		225,019.00
e. Total Certificated Salaries (Sum lines B1a thru B1d)	1000-1999	30,624,564.00	-0.43%	30,493,137.00	0.74%	30,718,156.00
2. Classified Salaries						
a. Base Salaries				20,226,906.00		20,288,521.00
b. Step & Column Adjustment						
c. Cost-of-Living Adjustment						
d. Other Adjustments				61,615.00		151,000.00
e. Total Classified Salaries (Sum lines B2a thru B2d)	2000-2999	20,226,906.00	0.30%	20,288,521.00	0.74%	20,439,521.00
3. Employee Benefits	3000-3999	38,516,397.00	1.75%	39,189,120.00	0.98%	39,573,076.00
4. Books and Supplies	4000-4999	7,484,889.00	-9.31%	6,787,898.00	-33.38%	4,522,346.00
5. Services and Other Operating Expenditures	5000-5999	16,838,528.00	-48.73%	8,632,877.00	2.90%	8,882,877.00
6. Capital Outlay	6000-6999	3,481,581.00	-84.36%	544,500.00	0.00%	544,500.00
7. Other Outgo (excluding Transfers of Indirect Costs)	7100-7299, 7400-7499	1,350,000.00	0.00%	1,350,000.00	0.00%	1,350,000.00
8. Other Outgo - Transfers of Indirect Costs	7300-7399	1,061,435.00	-13.81%	914,900.00	0.00%	914,900.00
9. Other Financing Uses						
a. Transfers Out	7600-7629	1,500,000.00	0.00%	1,500,000.00	0.00%	1,500,000.00
b. Other Uses	7630-7699	0.00	0.00%		0.00%	
10. Other Adjustments (Explain in Section F below)						
11. Total (Sum lines B1 thru B10)		121,084,300.00	-9.40%	109,700,953.00	-1.14%	108,445,376.00
<b>C. NET INCREASE (DECREASE) IN FUND BALANCE</b>						
(Line A6 minus line B11)						
		(8,493,063.00)		(2,015,000.00)		0.00
<b>D. FUND BALANCE</b>						
1. Net Beginning Fund Balance (Form 01, line F1e)		10,508,063.00		2,015,000.00		0.00
2. Ending Fund Balance (Sum lines C and D1)		2,015,000.00		0.00		0.00
3. Components of Ending Fund Balance						
a. Nonspendable	9710-9719	0.00				
b. Restricted	9740	2,015,000.00				
c. Committed						
1. Stabilization Arrangements	9750					
2. Other Commitments	9760					
d. Assigned	9780					
e. Unassigned/Unappropriated						
1. Reserve for Economic Uncertainties	9789					
2. Unassigned/Unappropriated	9790	0.00		0.00		0.00
f. Total Components of Ending Fund Balance						
(Line D3f must agree with line D2)						
		2,015,000.00		0.00		0.00

Description	Object Codes	2018-19 Budget (Form 01) (A)	% Change (Cols. C-A/A) (B)	2019-20 Projection (C)	% Change (Cols. E-C/C) (D)	2020-21 Projection (E)
<b>E. AVAILABLE RESERVES</b>						
1. General Fund						
a. Stabilization Arrangements	9750					
b. Reserve for Economic Uncertainties	9789					
c. Unassigned/Unappropriated	9790					
(Enter reserve projections for subsequent years 1 and 2 in Columns C and E; current year - Column A - is extracted.)						
2. Special Reserve Fund - Noncapital Outlay (Fund 17)						
a. Stabilization Arrangements	9750					
b. Reserve for Economic Uncertainties	9789					
c. Unassigned/Unappropriated	9790					
3. Total Available Reserves (Sum lines E1a thru E2c)						
<b>F. ASSUMPTIONS</b>						
Please provide below or on a separate attachment, the assumptions used to determine the projections for the first and second subsequent fiscal years. Further, please include an explanation for any significant expenditure adjustments projected in lines B1d, B2d, and B10. For additional information, please refer to the Budget Assumptions section of the SACS Financial Reporting Software User Guide.						

Provide methodology and assumptions used to estimate ADA, enrollment, revenues, expenditures, reserves and fund balance, and multiyear commitments (including cost-of-living adjustments).

Deviations from the standards must be explained and may affect the approval of the budget.

**CRITERIA AND STANDARDS**

**1. CRITERION: Average Daily Attendance**

STANDARD: Funded average daily attendance (ADA) has not been overestimated in 1) the first prior fiscal year OR in 2) two or more of the previous three fiscal years by more than the following percentage levels:

Percentage Level	District ADA		
3.0%	0	to	300
2.0%	301	to	1,000
1.0%	1,001	and	over

District ADA (Form A, Estimated P-2 ADA column, lines A4 and C4):

District's ADA Standard Percentage Level:

**1A. Calculating the District's ADA Variances**

DATA ENTRY: For the Third, Second, and First Prior Years, enter Estimated Funded ADA in the Original Budget Funded ADA column; enter district regular ADA and charter school ADA corresponding to financial data reported in the General Fund, only, for the Third, Second, and First Prior Years. All other data are extracted.

Fiscal Year	Original Budget Funded ADA (Form A, Lines A4 and C4)	Estimated/Unaudited Actuals Funded ADA (Form A, Lines A4 and C4)	ADA Variance Level (If Budget is greater than Actuals, else N/A)	Status
Third Prior Year (2015-16)				
District Regular	30,054	30,002		
Charter School				
<b>Total ADA</b>	<b>30,054</b>	<b>30,002</b>	<b>0.2%</b>	<b>Met</b>
Second Prior Year (2016-17)				
District Regular	29,829	29,774		
Charter School				
<b>Total ADA</b>	<b>29,829</b>	<b>29,774</b>	<b>0.2%</b>	<b>Met</b>
First Prior Year (2017-18)				
District Regular	29,471	29,503		
Charter School		0		
<b>Total ADA</b>	<b>29,471</b>	<b>29,503</b>	<b>N/A</b>	<b>Met</b>
Budget Year (2018-19)				
District Regular	29,269			
Charter School	0			
<b>Total ADA</b>	<b>29,269</b>			

**1B. Comparison of District ADA to the Standard**

DATA ENTRY: Enter an explanation if the standard is not met.

1a. STANDARD MET - Funded ADA has not been overestimated by more than the standard percentage level for the first prior year.

Explanation:  
(required if NOT met)

1b. STANDARD MET - Funded ADA has not been overestimated by more than the standard percentage level for two or more of the previous three years.

Explanation:  
(required if NOT met)

**2. CRITERION: Enrollment**

STANDARD: Projected enrollment has not been overestimated in 1) the first prior fiscal year OR in 2) two or more of the previous three fiscal years by more than the following percentage levels:

Percentage Level	District ADA		
3.0%	0	to	300
2.0%	301	to	1,000
1.0%	1,001	and	over

District ADA (Form A, Estimated P-2 ADA column, lines A4 and C4):

District's Enrollment Standard Percentage Level:

**2A. Calculating the District's Enrollment Variances**

DATA ENTRY: Enter data in the Enrollment, Budget, column for all fiscal years and in the Enrollment, CBEDS Actual column for the First Prior Year; all other data are extracted or calculated. CBEDS Actual enrollment data preloaded in the District Regular lines will include both District Regular and Charter School enrollment. Districts will need to adjust the District Regular enrollment lines and the Charter School enrollment lines accordingly. Enter district regular enrollment and charter school enrollment corresponding to financial data reported in the General Fund, only, for all fiscal years.

Fiscal Year	Budget	Enrollment CBEDS Actual	Enrollment Variance Level (If Budget is greater than Actual, else N/A)	Status
Third Prior Year (2015-16)				
District Regular	31,311	31,276		
Charter School				
<b>Total Enrollment</b>	<b>31,311</b>	<b>31,276</b>	<b>0.1%</b>	<b>Met</b>
Second Prior Year (2016-17)				
District Regular	30,989	30,964		
Charter School				
<b>Total Enrollment</b>	<b>30,989</b>	<b>30,964</b>	<b>0.1%</b>	<b>Met</b>
First Prior Year (2017-18)				
District Regular	30,575	30,729		
Charter School				
<b>Total Enrollment</b>	<b>30,575</b>	<b>30,729</b>	<b>N/A</b>	<b>Met</b>
Budget Year (2018-19)				
District Regular	30,551			
Charter School				
<b>Total Enrollment</b>	<b>30,551</b>			

**2B. Comparison of District Enrollment to the Standard**

DATA ENTRY: Enter an explanation if the standard is not met.

1a. STANDARD MET - Enrollment has not been overestimated by more than the standard percentage level for the first prior year.

Explanation:  
(required if NOT met)

1b. STANDARD MET - Enrollment has not been overestimated by more than the standard percentage level for two or more of the previous three years.

Explanation:  
(required if NOT met)

**3. CRITERION: ADA to Enrollment**

**STANDARD:** Projected second period (P-2) average daily attendance (ADA) to enrollment ratio for any of the budget year or two subsequent fiscal years has not increased from the historical average ratio from the three prior fiscal years by more than one half of one percent (0.5%).

**3A. Calculating the District's ADA to Enrollment Standard**

DATA ENTRY: All data are extracted or calculated. Data should reflect district regular and charter school ADA/enrollment corresponding to financial data reported in the General Fund, only, for all fiscal years.

Fiscal Year	P-2 ADA Estimated/Unaudited Actuals (Form A, Lines A4 and C4)	Enrollment CBEDS Actual (Criterion 2, Item 2A)	Historical Ratio of ADA to Enrollment
Third Prior Year (2015-16)			
District Regular	29,882	31,276	
Charter School		0	
<b>Total ADA/Enrollment</b>	<b>29,882</b>	<b>31,276</b>	<b>95.5%</b>
Second Prior Year (2016-17)			
District Regular	29,502	30,964	
Charter School			
<b>Total ADA/Enrollment</b>	<b>29,502</b>	<b>30,964</b>	<b>95.3%</b>
First Prior Year (2017-18)			
District Regular	29,181	30,729	
Charter School	0		
<b>Total ADA/Enrollment</b>	<b>29,181</b>	<b>30,729</b>	<b>95.0%</b>
Historical Average Ratio:			95.3%
<b>District's ADA to Enrollment Standard (historical average ratio plus 0.5%):</b>			<b>95.8%</b>

**3B. Calculating the District's Projected Ratio of ADA to Enrollment**

DATA ENTRY: Enter data in the Estimated P-2 ADA column for the two subsequent years. Enter data in the Enrollment column for the two subsequent years. Data should reflect district regular and charter school ADA/enrollment corresponding to financial data reported in the General Fund only, for all fiscal years. All other data are extracted or calculated.

Fiscal Year	Estimated P-2 ADA Budget (Form A, Lines A4 and C4)	Enrollment Budget/Projected (Criterion 2, Item 2A)	Ratio of ADA to Enrollment	Status
Budget Year (2018-19)				
District Regular	29,089	30,551		
Charter School	0			
<b>Total ADA/Enrollment</b>	<b>29,089</b>	<b>30,551</b>	<b>95.2%</b>	<b>Met</b>
1st Subsequent Year (2019-20)				
District Regular	28,828	30,290		
Charter School				
<b>Total ADA/Enrollment</b>	<b>28,828</b>	<b>30,290</b>	<b>95.2%</b>	<b>Met</b>
2nd Subsequent Year (2020-21)				
District Regular	28,779	30,241		
Charter School				
<b>Total ADA/Enrollment</b>	<b>28,779</b>	<b>30,241</b>	<b>95.2%</b>	<b>Met</b>

**3C. Comparison of District ADA to Enrollment Ratio to the Standard**

DATA ENTRY: Enter an explanation if the standard is not met.

1a. STANDARD MET - Projected P-2 ADA to enrollment ratio has not exceeded the standard for the budget and two subsequent fiscal years.

**Explanation:**  
(required if NOT met)

**4. CRITERION: LCFF Revenue**

**STANDARD:** Projected local control funding formula (LCFF) revenue for any of the budget year or two subsequent fiscal years has not changed from the prior fiscal year by more than the change in population, plus the district's gap funding or cost-of-living adjustment (COLA)<sup>1</sup> and its economic recovery target payment, plus or minus one percent.

For basic aid districts, projected LCFF revenue has not changed from the prior fiscal year by more than the percent change in property tax revenues plus or minus one percent.

For districts funded by necessary small school formulas, projected LCFF revenue has not changed from the prior fiscal year amount by more than the district's gap funding or COLA<sup>1</sup> and its economic recovery target payment, plus or minus one percent.

<sup>1</sup>Districts that are already at or above their LCFF target funding as described in Education Code Section 42238.03(d) receive no gap funding. These districts have a COLA applied to their LCFF target, but their year-over-year revenue increase might be less than the statutory COLA due to certain local factors and components of the funding formula.

**4A. District's LCFF Revenue Standard**

Indicate which standard applies:

LCFF Revenue

Basic Aid

Necessary Small School

The District must select which LCFF revenue standard applies.

LCFF Revenue Standard selected: LCFF Revenue

**4A1. Calculating the District's LCFF Revenue Standard**

DATA ENTRY: Enter LCFF Target amounts for the budget and two subsequent fiscal years.  
Enter data in Step 1a for the two subsequent fiscal years. All other data is extracted or calculated.  
Enter data for Steps 2a through 2d. All other data is calculated.

**Projected LCFF Revenue**

If Yes, then COLA amount in Line 2b2 is used in Line 2e Total calculation.  
If No, then Gap Funding in Line 2c is used in Line 2e Total calculation.  
Note: For 2018-19 transitional year, both COLA and Gap will be included in Line 2e Total calculation.

Has the District reached its LCFF target funding level?

	Budget Year (2018-19)	1st Subsequent Year (2019-20)	2nd Subsequent Year (2020-21)
LCFF Target (Reference Only)			

	Prior Year (2017-18)	Budget Year (2018-19)	1st Subsequent Year (2019-20)	2nd Subsequent Year (2020-21)
<b>Step 1 - Change in Population</b>				
a. ADA (Funded) (Form A, lines A6 and C4)	29,867.22	29,632.23	29,454.23	29,193.23
b. Prior Year ADA (Funded)		29,867.22	29,632.23	29,454.23
c. Difference (Step 1a minus Step 1b)		(234.99)	(178.00)	(261.00)
d. Percent Change Due to Population (Step 1c divided by Step 1b)		-0.79%	-0.60%	-0.89%

	Budget Year (2018-19)	1st Subsequent Year (2019-20)	2nd Subsequent Year (2020-21)
<b>Step 2 - Change in Funding Level</b>			
a. Prior Year LCFF Funding	304,148,052.00	322,411,877.00	331,148,220.00
b1. COLA percentage (if district is at target)			
b2. COLA amount (proxy for purposes of this criterion)	0.00	0.00	0.00
c. Gap Funding (if district is not at target)			
d. Economic Recovery Target Funding (current year increment)	100.00	100.00	100.00
e. Total (Lines 2b2 or 2c, as applicable, plus Line 2d)	100.00	100.00	100.00
f. Percent Change Due to Funding Level (Step 2e divided by Step 2a)	0.00%	0.00%	0.00%

	Budget Year (2018-19)	1st Subsequent Year (2019-20)	2nd Subsequent Year (2020-21)
<b>Step 3 - Total Change in Population and Funding Level (Step 1d plus Step 2f)</b>	-0.79%	-0.60%	-0.89%
<b>LCFF Revenue Standard (Step 3, plus/minus 1%):</b>	<b>-1.79% to .21%</b>	<b>-1.60% to .40%</b>	<b>-1.89% to .11%</b>

**4A2. Alternate LCFF Revenue Standard - Basic Aid**

DATA ENTRY: If applicable to your district, input data in the 1st and 2nd Subsequent Year columns for projected local property taxes; all other data are extracted or calculated.

**Basic Aid District Projected LCFF Revenue**

	Prior Year (2017-18)	Budget Year (2018-19)	1st Subsequent Year (2019-20)	2nd Subsequent Year (2020-21)
Projected Local Property Taxes (Form 01, Objects 8021 - 8089)	93,468,551.00	93,468,551.00	93,468,551.00	93,468,551.00
Percent Change from Previous Year		N/A	N/A	N/A
<b>Basic Aid Standard (percent change from previous year, plus/minus 1%):</b>		N/A	N/A	N/A

**4A3. Alternate LCFF Revenue Standard - Necessary Small School**

DATA ENTRY: All data are extracted or calculated.

**Necessary Small School District Projected LCFF Revenue**

	Budget Year (2018-19)	1st Subsequent Year (2019-20)	2nd Subsequent Year (2020-21)
<b>Necessary Small School Standard (Gap Funding or COLA, plus Economic Recovery Target Payment, Step 2f, plus/minus 1%):</b>	N/A	N/A	N/A

**4B. Calculating the District's Projected Change in LCFF Revenue**

DATA ENTRY: Enter data in the 1st and 2nd Subsequent Year columns for LCFF Revenue; all other data are extracted or calculated.

	Prior Year (2017-18)	Budget Year (2018-19)	1st Subsequent Year (2019-20)	2nd Subsequent Year (2020-21)
LCFF Revenue (Fund 01, Objects 8011, 8012, 8020-8089)	304,148,052.00	322,411,877.00	331,148.20	336,872,585.00
District's Projected Change in LCFF Revenue:		6.00%	-99.90%	101628.65%
<b>LCFF Revenue Standard:</b>		<b>-1.79% to .21%</b>	<b>-1.60% to .40%</b>	<b>-1.89% to .11%</b>
<b>Status:</b>		<b>Not Met</b>	<b>Not Met</b>	<b>Not Met</b>

**4C. Comparison of District LCFF Revenue to the Standard**

DATA ENTRY: Enter an explanation if the standard is not met.

- 1a. STANDARD NOT MET - Projected change in LCFF revenue is outside the standard in one or more of the budget or two subsequent fiscal years. Provide reasons why the projection(s) exceed the standard(s) and a description of the methods and assumptions used in projecting LCFF revenue.

**Explanation:**  
(required if NOT met)

The changes in LCFF revenue were due to the increase in the 2018-19 GAP Funding percentage and increase in COLA for 2018-19, 2019-20 and 2020-21.



**5. CRITERION: Salaries and Benefits**

STANDARD: Projected ratio of total unrestricted salaries and benefits to total unrestricted general fund expenditures for any of the budget year or two subsequent fiscal years has not changed from the historical average ratio from the three prior fiscal years by more than the greater of three percent or the district's required reserves percentage.

**5A. Calculating the District's Historical Average Ratio of Unrestricted Salaries and Benefits to Total Unrestricted General Fund Expenditures**

DATA ENTRY: All data are extracted or calculated.

Fiscal Year	Estimated/Unaudited Actuals - Unrestricted (Resources 0000-1999)		Ratio of Unrestricted Salaries and Benefits to Total Unrestricted Expenditures
	Salaries and Benefits (Form 01, Objects 1000-3999)	Total Expenditures (Form 01, Objects 1000-7499)	
Third Prior Year (2015-16)	215,811,911.53	253,337,538.27	85.2%
Second Prior Year (2016-17)	220,646,931.02	249,501,452.69	88.4%
First Prior Year (2017-18)	223,696,757.00	254,595,164.00	87.9%
	Historical Average Ratio:		87.2%

	Budget Year (2018-19)	1st Subsequent Year (2019-20)	2nd Subsequent Year (2020-21)
District's Reserve Standard Percentage (Criterion 10B, Line 4):	3.0%	3.0%	3.0%
District's Salaries and Benefits Standard (historical average ratio, plus/minus the greater of 3% or the district's reserve standard percentage):	84.2% to 90.2%	84.2% to 90.2%	84.2% to 90.2%

**5B. Calculating the District's Projected Ratio of Unrestricted Salaries and Benefits to Total Unrestricted General Fund Expenditures**

DATA ENTRY: If Form MYP exists, Unrestricted Salaries and Benefits, and Total Unrestricted Expenditures data for the 1st and 2nd Subsequent Years will be extracted; if not, enter data for the two subsequent years. All other data are extracted or calculated.

Fiscal Year	Budget - Unrestricted (Resources 0000-1999)		Ratio of Unrestricted Salaries and Benefits to Total Unrestricted Expenditures	Status
	Salaries and Benefits (Form 01, Objects 1000-3999) (Form MYP, Lines B1-B3)	Total Expenditures (Form 01, Objects 1000-7499) (Form MYP, Lines B1-B8, B10)		
Budget Year (2018-19)	238,697,449.00	284,399,850.00	83.9%	Not Met
1st Subsequent Year (2019-20)	247,070,070.00	287,886,913.00	85.8%	Met
2nd Subsequent Year (2020-21)	255,163,012.00	296,775,713.00	86.0%	Met

**5C. Comparison of District Salaries and Benefits Ratio to the Standard**

DATA ENTRY: Enter an explanation if the standard is not met.

- 1a. STANDARD NOT MET - Projected ratio(s) of unrestricted salary and benefit costs to total unrestricted expenditures are outside the standard in one or more of the budget or two subsequent fiscal years. Provide reasons why the projection(s) exceed the standard, a description of the methods and assumptions used in projecting salaries and benefits, and what changes, if any, will be made to bring the projected salary and benefit costs within the standard.

**Explanation:**  
(required if NOT met)

The standard was not met due to the 2017-18 one percentage salary increase being paid in 2018-19.

**6. CRITERION: Other Revenues and Expenditures**

STANDARD: Projected operating revenues (including federal, other state, and other local) or expenditures (including books and supplies, and services and other operating), for any of the budget year or two subsequent fiscal years, have not changed from the prior fiscal year amount by more than the percentage change in population and the funded cost-of-living adjustment (COLA) plus or minus ten percent.

For each major object category, changes that exceed the percentage change in population and the funded COLA plus or minus five percent must be explained.

**6A. Calculating the District's Other Revenues and Expenditures Standard Percentage Ranges**

DATA ENTRY: All data are extracted or calculated.

	Budget Year (2018-19)	1st Subsequent Year (2019-20)	2nd Subsequent Year (2020-21)
1. District's Change in Population and Funding Level (Criterion 4A1, Step 3):	-0.79%	-0.60%	-0.89%
<b>2. District's Other Revenues and Expenditures Standard Percentage Range (Line 1, plus/minus 10%):</b>	<b>-10.79% to 9.21%</b>	<b>-10.60% to 9.40%</b>	<b>-10.89% to 9.11%</b>
3. District's Other Revenues and Expenditures Explanation Percentage Range (Line 1, plus/minus 5%):	-5.79% to 4.21%	-5.60% to 4.40%	-5.89% to 4.11%

**6B. Calculating the District's Change by Major Object Category and Comparison to the Explanation Percentage Range (Section 6A, Line 3)**

DATA ENTRY: If Form MYP exists, the 1st and 2nd Subsequent Year data for each revenue and expenditure section will be extracted; if not, enter data for the two subsequent years. All other data are extracted or calculated.

Explanations must be entered for each category if the percent change for any year exceeds the district's explanation percentage range.

Object Range / Fiscal Year	Amount	Percent Change Over Previous Year	Change Is Outside Explanation Range
<b>Federal Revenue (Fund 01, Objects 8100-8299) (Form MYP, Line A2)</b>			
First Prior Year (2017-18)	20,061,913.00		
Budget Year (2018-19)	20,626,956.00	2.82%	No
1st Subsequent Year (2019-20)	19,081,956.00	-7.49%	Yes
2nd Subsequent Year (2020-21)	19,106,956.00	0.13%	No

**Explanation:**  
(required if Yes)

The 2018-19 Federal Revenue included carryover from 2017-18.

<b>Other State Revenue (Fund 01, Objects 8300-8599) (Form MYP, Line A3)</b>			
First Prior Year (2017-18)	49,729,314.00		
Budget Year (2018-19)	53,735,614.00	8.06%	Yes
1st Subsequent Year (2019-20)	40,054,199.00	-25.46%	Yes
2nd Subsequent Year (2020-21)	39,984,444.00	-0.17%	No

**Explanation:**  
(required if Yes)

The Other Revenue variance is due to the 2017-18 and 2018-19 One-Time Discretionary funds. In addition, the 2019-20 variance is due to the Career Technical Education Incentive Grant and Proposition 39 California Clean Energy Jobs Act Entitlement ending in June 2019.

<b>Other Local Revenue (Fund 01, Objects 8600-8799) (Form MYP, Line A4)</b>			
First Prior Year (2017-18)	9,253,690.00		
Budget Year (2018-19)	9,127,667.00	-1.36%	No
1st Subsequent Year (2019-20)	6,970,167.00	-23.64%	Yes
2nd Subsequent Year (2020-21)	6,970,167.00	0.00%	No

**Explanation:**  
(required if Yes)

The Local Revenue variance is due to the funding for 15 new buses that are going to be purchased in 2018-19 and 2017-18 carryover.

<b>Books and Supplies (Fund 01, Objects 4000-4999) (Form MYP, Line B4)</b>			
First Prior Year (2017-18)	14,021,352.00		
Budget Year (2018-19)	23,530,939.00	67.82%	Yes
1st Subsequent Year (2019-20)	19,300,215.00	-17.98%	Yes
2nd Subsequent Year (2020-21)	17,190,762.00	-10.93%	Yes

**Explanation:**  
(required if Yes)

The Books and Supplies variance is due to the One-Time Site Discretionary funding budget to be spent in 2018-19, 2019-20. In addition, other State and Federal Grants ending in 2017-18 and 2018-19.

**Services and Other Operating Expenditures (Fund 01, Objects 5000-5999) (Form MYP, Line B5)**

First Prior Year (2017-18)	32,796,373.00		
Budget Year (2018-19)	38,816,973.00	18.36%	Yes
1st Subsequent Year (2019-20)	31,586,714.00	-18.63%	Yes
2nd Subsequent Year (2020-21)	32,446,496.00	2.72%	No

**Explanation:**  
(required if Yes)

The Services and Other Operating Expenditures variance is due to the One-Time Site Discretionary funding budget to be spent in 2018-19, 2019-20. In addition, other State and Federal Grants ending in 2017-18 and 2018-19.

**6C. Calculating the District's Change in Total Operating Revenues and Expenditures (Section 6A, Line 2)**

DATA ENTRY: All data are extracted or calculated.

Object Range / Fiscal Year	Amount	Percent Change Over Previous Year	Status
<b>Total Federal, Other State, and Other Local Revenue (Criterion 6B)</b>			
First Prior Year (2017-18)	79,044,917.00		
Budget Year (2018-19)	83,490,237.00	5.62%	Met
1st Subsequent Year (2019-20)	66,106,322.00	-20.82%	Not Met
2nd Subsequent Year (2020-21)	66,061,567.00	-0.07%	Met
<b>Total Books and Supplies, and Services and Other Operating Expenditures (Criterion 6B)</b>			
First Prior Year (2017-18)	46,817,725.00		
Budget Year (2018-19)	62,347,912.00	33.17%	Not Met
1st Subsequent Year (2019-20)	50,886,929.00	-18.38%	Not Met
2nd Subsequent Year (2020-21)	49,637,258.00	-2.46%	Met

**6D. Comparison of District Total Operating Revenues and Expenditures to the Standard Percentage Range**

DATA ENTRY: Explanations are linked from Section 6B if the status in Section 6C is not met; no entry is allowed below.

- 1a. STANDARD NOT MET - Projected total operating revenues have changed by more than the standard in one or more of the budget or two subsequent fiscal years. Reasons for the projected change, descriptions of the methods and assumptions used in the projections, and what changes, if any, will be made to bring the projected operating revenues within the standard must be entered in Section 6A above and will also display in the explanation box below.

**Explanation:**  
Federal Revenue  
(linked from 6B  
if NOT met)

The 2018-19 Federal Revenue included carryover from 2017-18.

**Explanation:**  
Other State Revenue  
(linked from 6B  
if NOT met)

The Other Revenue variance is due to the 2017-18 and 2018-19 One-Time Discretionary funds. In addition, the 2019-20 variance is due to the Career Technical Education Incentative Grant and Proposition 39 California Clean Energy Jobs Act Entitlement ending in June 2019.

**Explanation:**  
Other Local Revenue  
(linked from 6B  
if NOT met)

The Local Revenue variance is due to the funding for 15 new buses that are going to be purchased in 2018-19 and 2017-18 carryover.

- 1b. STANDARD NOT MET - Projected total operating expenditures have changed by more than the standard in one or more of the budget or two subsequent fiscal years. Reasons for the projected change, descriptions of the methods and assumptions used in the projections, and what changes, if any, will be made to bring the projected operating expenditures within the standard must be entered in Section 6A above and will also display in the explanation box below.

**Explanation:**  
Books and Supplies  
(linked from 6B  
if NOT met)

The Books and Supplies variance is due to the One-Time Site Discretionary funding budget to be spent in 2018-19, 2019-20. In addition, other State and Federal Grants ending in 2017-18 and 2018-19.

**Explanation:**  
Services and Other Exps  
(linked from 6B  
if NOT met)

The Services and Other Operating Expenditures variance is due to the One-Time Site Discretionary funding budget to be spent in 2018-19, 2019-20. In addition, other State and Federal Grants ending in 2017-18 and 2018-19.

**7. CRITERION: Facilities Maintenance**

**STANDARD:** Confirm that the annual contribution for facilities maintenance funding is not less than the amount required pursuant to Education Code Section 17070.75, if applicable, and that the district is providing adequately to preserve the functionality of its facilities for their normal life in accordance with Education Code sections 52060(d)(1) and 17002(d)(1).

**Determining the District's Compliance with the Contribution Requirement for EC Section 17070.75 - Ongoing and Major Maintenance/Restricted Maintenance Account (OMMA/RMA)**

**NOTE:** The Proposition 51 school facility program requires the district to deposit a minimum amount equal to or greater than three percent of the total general fund expenditures and other financing uses for that fiscal year (as EC Section 17070.75 read on January 1, 2015).

For all other school facility programs, AB 104 (Chapter 13, Statutes of 2015, effective January 1, 2016) requires the district to deposit into the account, for the 2017-18 to 2019-20 fiscal years, a minimum that is the greater of the following amounts:

- A. The lesser of three percent of the total general fund expenditures and other financing uses for that fiscal year or the amount that the district deposited into the account for the 2014-15 fiscal year; or
- B. Two percent of the total general fund expenditures and other financing uses for that fiscal year.

**7A. District's School Facility Program Funding**

Indicate which School Facility Program funding applies:

Proposition 51 Only

Proposition 51 and All Other School Facility Programs

All Other School Facility Programs Only

Funding Selection: Proposition 51 and All Other School Facility Programs

**7B. Calculating the District's Required Minimum Contribution**

**DATA ENTRY:** Click the appropriate Yes or No button for special education local plan area (SELPA) administrative units (AUs); all other data are extracted or calculated. If standard is not met, enter an X in the appropriate box and enter an explanation, if applicable.

Note: If "Proposition 51 and All Other School Facility Programs" is selected, then Line 2 will be used to calculate the required minimum contribution.

- 1. a. For districts that are the AU of a SELPA, do you choose to exclude revenues that are passed through to participating members of the SELPA from the OMMA/RMA required minimum contribution calculation? Yes
- b. Pass-through revenues and apportionments that may be excluded from the OMMA/RMA calculation per EC Section 17070.75(b)(2)(D) (Fund 10, resources 3300-3499 and 6500-6540, objects 7211-7213 and 7221-7223) 0.00

2. Proposition 51 Required Minimum Contribution

a. Budgeted Expenditures and Other Financing Uses (Form 01, objects 1000-7999)	405,484,150.00			
b. Plus: Pass-through Revenues and Apportionments (Line 1b, if line 1a is No)		3% Required Minimum Contribution (Line 2c times 3%)	Budgeted Contribution <sup>1</sup> to the Ongoing and Major Maintenance Account	Status
c. Net Budgeted Expenditures and Other Financing Uses	405,484,150.00	12,164,524.50	12,165,000.00	Met

3. All Other School Facility Programs Required Minimum Contribution

a. Budgeted Expenditures and Other Financing Uses (Form 01, objects 1000-7999)	405,484,150.00			
b. Plus: Pass-through Revenues and Apportionments (Line 1b, if line 1a is No)		3% of Total Current Year General Fund Expenditures and Other Financing Uses (Line 3c times 3%)	Amount Deposited <sup>1</sup> for 2014-15 Fiscal Year	Lesser of: 3% or 2014-15 amount
c. Net Budgeted Expenditures and Other Financing Uses	405,484,150.00	12,164,524.50	12,560,557.00	12,164,524.50

d. Required Minimum Contribution

2% of Total Current Year General Fund Expenditures and Other Financing Uses (Line 3c times 2%)	Required Minimum Contribution/ Greater of: Lesser of 3% or 2014-15 amount or 2%
8,109,683.00	12,164,524.50

e. OMMA/RMA Contribution

Budgeted Contribution <sup>1</sup> to the Ongoing and Major Maintenance Account	Status
12,165,000.00	N/A

<sup>1</sup> Fund 01, Resource 8150, Objects 8900-8999

4. Required Minimum Contribution

12,164,524.50
---------------

If standard is not met, enter an X in the box that best describes why the minimum required contribution was not made:

	Not applicable (district does not participate in the Leroy F. Greene School Facilities Act of 1998)
	Exempt (due to district's small size [EC Section 17070.75 (b)(2)(E)])
	Other (explanation must be provided)

**Explanation:**  
(required if NOT met  
and Other is marked)

**8. CRITERION: Deficit Spending**

STANDARD: Unrestricted deficit spending (total unrestricted expenditures and other financing uses is greater than total unrestricted revenues and other financing sources) as a percentage of total unrestricted expenditures and other financing uses, has not exceeded one-third of the district's available reserves<sup>1</sup> as a percentage of total expenditures and other financing uses<sup>2</sup> in two out of three prior fiscal years.

**8A. Calculating the District's Deficit Spending Standard Percentage Levels**

DATA ENTRY: All data are extracted or calculated.

	Third Prior Year (2015-16)	Second Prior Year (2016-17)	First Prior Year (2017-18)
1. District's Available Reserve Amounts (resources 0000-1999)			
a. Stabilization Arrangements (Funds 01 and 17, Object 9750)	0.00	0.00	0.00
b. Reserve for Economic Uncertainties (Funds 01 and 17, Object 9789)	10,520,784.00	10,788,446.00	10,967,502.00
c. Unassigned/Unappropriated (Funds 01 and 17, Object 9790)	3,146,782.50	22,058,614.12	25,849,847.00
d. Negative General Fund Ending Balances in Restricted Resources (Fund 01, Object 979Z, if negative, for each of resources 2000-9999)	0.00	0.00	0.00
e. Available Reserves (Lines 1a through 1d)	13,667,566.50	32,847,060.12	36,817,349.00
2. Expenditures and Other Financing Uses			
a. District's Total Expenditures and Other Financing Uses (Fund 01, objects 1000-7999)	350,692,777.02	359,611,371.41	365,580,073.00
b. Plus: Special Education Pass-through Funds (Fund 10, resources 3300-3499 and 6500-6540, objects 7211-7213 and 7221-7223)			0.00
c. Total Expenditures and Other Financing Uses (Line 2a plus Line 2b)	350,692,777.02	359,611,371.41	365,580,073.00
3. District's Available Reserve Percentage (Line 1e divided by Line 2c)	3.9%	9.1%	10.1%
<b>District's Deficit Spending Standard Percentage Levels (Line 3 times 1/3):</b>	<b>1.3%</b>	<b>3.0%</b>	<b>3.4%</b>

<sup>1</sup>Available reserves are the unrestricted amounts in the Stabilization Arrangement, Reserve for Economic Uncertainties, and Unassigned/Unappropriated accounts in the General Fund and the Special Reserve Fund for Other Than Capital Outlay Projects. Available reserves will be reduced by any negative ending balances in restricted resources in the General Fund.

<sup>2</sup>A school district that is the Administrative Unit of a Special Education Local Plan Area (SELPA) may exclude from its expenditures the distribution of funds to its participating members.

**8B. Calculating the District's Deficit Spending Percentages**

DATA ENTRY: All data are extracted or calculated.

Fiscal Year	Net Change in Unrestricted Fund Balance (Form 01, Section E)	Total Unrestricted Expenditures and Other Financing Uses (Form 01, Objects 1000-7999)	Deficit Spending Level (If Net Change in Unrestricted Fund Balance is negative, else N/A)	Status
Third Prior Year (2015-16)	19,155,869.42	253,337,538.27	N/A	Met
Second Prior Year (2016-17)	24,697,628.61	249,501,452.69	N/A	Met
First Prior Year (2017-18)	17,355,795.00	254,595,164.00	N/A	Met
Budget Year (2018-19) (Information only)	8,911,027.00	284,399,850.00		

**8C. Comparison of District Deficit Spending to the Standard**

DATA ENTRY: Enter an explanation if the standard is not met.

1a. STANDARD MET - Unrestricted deficit spending, if any, has not exceeded the standard percentage level in two or more of the three prior years.

**Explanation:**  
(required if NOT met)

**9. CRITERION: Fund Balance**

STANDARD: Budgeted beginning unrestricted general fund balance has not been overestimated for two out of three prior fiscal years by more than the following percentage levels:

Percentage Level <sup>1</sup>	District ADA
1.7%	0 to 300
1.3%	301 to 1,000
1.0%	1,001 to 30,000
0.7%	30,001 to 400,000
0.3%	400,001 and over

<sup>1</sup> Percentage levels equate to a rate of deficit spending which would eliminate recommended reserves for economic uncertainties over a three year period.

District Estimated P-2 ADA (Form A, Lines A6 and C4):

District's Fund Balance Standard Percentage Level:

**9A. Calculating the District's Unrestricted General Fund Beginning Balance Percentages**

DATA ENTRY: Enter data in the Original Budget column for the First, Second, and Third Prior Years; all other data are extracted or calculated.

Fiscal Year	Unrestricted General Fund Beginning Balance <sup>2</sup> (Form 01, Line F1e, Unrestricted Column)		Beginning Fund Balance Variance Level (If overestimated, else N/A)		Status
	Original Budget	Estimated/Unaudited Actuals			
Third Prior Year (2015-16)	12,926,819.00	14,281,394.94	N/A		Met
Second Prior Year (2016-17)	30,177,894.00	33,437,264.36	N/A		Met
First Prior Year (2017-18)	51,892,606.00	58,134,893.00	N/A		Met
Budget Year (2018-19) (Information only)	75,490,688.00				

<sup>2</sup> Adjusted beginning balance, including audit adjustments and other restatements (objects 9791-9795)

**9B. Comparison of District Unrestricted Beginning Fund Balance to the Standard**

DATA ENTRY: Enter an explanation if the standard is not met.

- 1a. STANDARD MET - Unrestricted general fund beginning fund balance has not been overestimated by more than the standard percentage level for two or more of the previous three years.

**Explanation:**  
(required if NOT met)

**10. CRITERION: Reserves**

STANDARD: Available reserves<sup>1</sup> for any of the budget year or two subsequent fiscal years are not less than the following percentages or amounts<sup>2</sup> as applied to total expenditures and other financing uses<sup>3</sup>:

DATA ENTRY: Budget Year data are extracted. If Form MYP exists, 1st and 2nd Subsequent Year data will be extracted. If not, enter district regular ADA and charter school ADA corresponding to financial data reported in the General Fund, only, for the two subsequent years.

Percentage Level	District ADA		
5% or \$67,000 (greater of)	0	to	300
4% or \$67,000 (greater of)	301	to	1,000
3%	1,001	to	30,000
2%	30,001	to	400,000
1%	400,001	and	over

<sup>1</sup> Available reserves are the unrestricted amounts in the Stabilization Arrangements, Reserve for Economic Uncertainties, and Unassigned/Unappropriated accounts in the General Fund and the Special Reserve Fund for Other Than Capital Outlay Projects. Available reserves will be reduced by any negative ending balances in restricted resources in the General Fund.

<sup>2</sup> Dollar amounts to be adjusted annually by the prior year statutory cost-of-living adjustment (Education Code Section 42238), rounded to the nearest thousand.

<sup>3</sup> A school district that is the Administrative Unit (AU) of a Special Education Local Plan Area (SELPA) may exclude from its expenditures the distribution of funds to its participating members.

	Budget Year (2018-19)	1st Subsequent Year (2019-20)	2nd Subsequent Year (2020-21)
District Estimated P-2 ADA (Budget Year, Form A, Lines A4 and C4. Subsequent Years, Form MYP, Line F2, if available.)	29,089	28,828	28,779
<b>District's Reserve Standard Percentage Level:</b>	<b>3%</b>	<b>3%</b>	<b>3%</b>

**10A. Calculating the District's Special Education Pass-through Exclusions (only for districts that serve as the AU of a SELPA)**

DATA ENTRY: For SELPA AUs, if Form MYP exists, all data will be extracted including the Yes/No button selection. If not, click the appropriate Yes or No button for item 1 and, if Yes, enter data for item 2a and for the two subsequent years in item 2b; Budget Year data are extracted.

For districts that serve as the AU of a SELPA (Form MYP, Lines F1a, F1b1, and F1b2):

1. Do you choose to exclude from the reserve calculation the pass-through funds distributed to SELPA members?  Yes
2. If you are the SELPA AU and are excluding special education pass-through funds:
  - a. Enter the name(s) of the SELPA(s): \_\_\_\_\_

- b. Special Education Pass-through Funds  
(Fund 10, resources 3300-3499 and 6500-6540, objects 7211-7213 and 7221-7223)

	Budget Year (2018-19)	1st Subsequent Year (2019-20)	2nd Subsequent Year (2020-21)
	0.00	0.00	0.00

**10B. Calculating the District's Reserve Standard**

DATA ENTRY: If Form MYP exists, 1st and 2nd Subsequent Year data for lines 1 and 2 will be extracted; if not, enter data for the two subsequent years. All other data are extracted or calculated.

	Budget Year (2018-19)	1st Subsequent Year (2019-20)	2nd Subsequent Year (2020-21)
1. Expenditures and Other Financing Uses (Fund 01, objects 1000-7999) (Form MYP, Line B11)	405,484,150.00	397,587,866.00	405,221,089.00
2. Plus: Special Education Pass-through (Criterion 10A, Line 2b, if Criterion 10A, Line 1 is No)			
3. Total Expenditures and Other Financing Uses (Line B1 plus Line B2)	405,484,150.00	397,587,866.00	405,221,089.00
4. Reserve Standard Percentage Level	3%	3%	3%
5. Reserve Standard - by Percent (Line B3 times Line B4)	12,164,524.50	11,927,635.98	12,156,632.67
6. Reserve Standard - by Amount (\$67,000 for districts with 0 to 1,000 ADA, else 0)	0.00	0.00	0.00
7. <b>District's Reserve Standard (Greater of Line B5 or Line B6)</b>	<b>12,164,524.50</b>	<b>11,927,635.98</b>	<b>12,156,632.67</b>



**10C. Calculating the District's Budgeted Reserve Amount**

DATA ENTRY: If Form MYP exists, 1st and 2nd Subsequent Year data for lines 1 through 7 will be extracted; if not, enter data for the two subsequent years. All other data are extracted or calculated.

Reserve Amounts (Unrestricted resources 0000-1999 except Line 4):	Budget Year (2018-19)	1st Subsequent Year (2019-20)	2nd Subsequent Year (2020-21)
1. General Fund - Stabilization Arrangements (Fund 01, Object 9750) (Form MYP, Line E1a)	0.00		
2. General Fund - Reserve for Economic Uncertainties (Fund 01, Object 9789) (Form MYP, Line E1b)	12,164,625.00	11,927,636.00	12,156,633.00
3. General Fund - Unassigned/Unappropriated Amount (Fund 01, Object 9790) (Form MYP, Line E1c)	34,423,535.00	39,055,962.00	36,875,410.00
4. General Fund - Negative Ending Balances in Restricted Resources (Fund 01, Object 979Z, if negative, for each of resources 2000-9999) (Form MYP, Line E1d)	0.00	0.00	0.00
5. Special Reserve Fund - Stabilization Arrangements (Fund 17, Object 9750) (Form MYP, Line E2a)	0.00		
6. Special Reserve Fund - Reserve for Economic Uncertainties (Fund 17, Object 9789) (Form MYP, Line E2b)	0.00		
7. Special Reserve Fund - Unassigned/Unappropriated Amount (Fund 17, Object 9790) (Form MYP, Line E2c)	0.00		
8. District's Budgeted Reserve Amount (Lines C1 thru C7)	46,588,160.00	50,983,598.00	49,032,043.00
9. District's Budgeted Reserve Percentage (Information only) (Line 8 divided by Section 10B, Line 3)	11.49%	12.82%	12.10%
<b>District's Reserve Standard (Section 10B, Line 7):</b>	<b>12,164,524.50</b>	<b>11,927,635.98</b>	<b>12,156,632.67</b>
Status:	Met	Met	Met

**10D. Comparison of District Reserve Amount to the Standard**

DATA ENTRY: Enter an explanation if the standard is not met.

- 1a. STANDARD MET - Projected available reserves have met the standard for the budget and two subsequent fiscal years.

**Explanation:**  
(required if NOT met)

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**SUPPLEMENTAL INFORMATION**

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DATA ENTRY: Click the appropriate Yes or No button for items S1 through S4. Enter an explanation for each Yes answer.

**S1. Contingent Liabilities**

1a. Does your district have any known or contingent liabilities (e.g., financial or program audits, litigation, state compliance reviews) that may impact the budget?

1b. If Yes, identify the liabilities and how they may impact the budget:

**S2. Use of One-time Revenues for Ongoing Expenditures**

1a. Does your district have ongoing general fund expenditures in the budget in excess of one percent of the total general fund expenditures that are funded with one-time resources?

1b. If Yes, identify the expenditures and explain how the one-time resources will be replaced to continue funding the ongoing expenditures in the following fiscal years:

**S3. Use of Ongoing Revenues for One-time Expenditures**

1a. Does your district have large non-recurring general fund expenditures that are funded with ongoing general fund revenues?

1b. If Yes, identify the expenditures:

**S4. Contingent Revenues**

1a. Does your district have projected revenues for the budget year or either of the two subsequent fiscal years contingent on reauthorization by the local government, special legislation, or other definitive act (e.g., parcel taxes, forest reserves)?

1b. If Yes, identify any of these revenues that are dedicated for ongoing expenses and explain how the revenues will be replaced or expenditures reduced:

**S5. Contributions**

Identify projected contributions from unrestricted resources in the general fund to restricted resources in the general fund for the budget year and two subsequent fiscal years. Provide an explanation if contributions have changed from the prior fiscal year amounts by more than \$20,000 and more than ten percent. Explanation should include whether contributions are ongoing or one-time in nature.

Identify projected transfers to or from the general fund to cover operating deficits in either the general fund or any other fund for the budget year and two subsequent fiscal years. Provide an explanation if transfers have changed from the prior fiscal year amounts by more than \$20,000 and more than ten percent. Explanation should include whether transfers are ongoing or one-time in nature.

Estimate the impact of any capital projects on the general fund operational budget.

District's Contributions and Transfers Standard: -10.0% to +10.0%  
or -\$20,000 to +\$20,000

**S5A. Identification of the District's Projected Contributions, Transfers, and Capital Projects that may Impact the General Fund**

DATA ENTRY: For Contributions, enter data in the Projection column for the 1st and 2nd Subsequent Years. Contributions for the First Prior Year and Budget Year will be extracted. For Transfers In and Transfers Out, enter data in the First Prior Year. If Form MYP exists, the data will be extracted for the Budget Year, and 1st and 2nd Subsequent Years. If Form MYP does not exist, enter data in the Budget Year, 1st and 2nd subsequent Years. Click the appropriate button for item 1d; all other data will be calculated.

Description / Fiscal Year	Projection	Amount of Change	Percent Change	Status
<b>1a. Contributions, Unrestricted General Fund (Fund 01, Resources 0000-1999, Object 8980)</b>				
First Prior Year (2017-18)	(48,722,042.00)			
Budget Year (2018-19)	(53,937,387.00)	5,215,345.00	10.7%	Not Met
1st Subsequent Year (2019-20)	(54,211,749.00)	274,362.00	0.5%	Met
2nd Subsequent Year (2020-21)	(54,942,014.00)	730,265.00	1.3%	Met
<b>1b. Transfers In, General Fund *</b>				
First Prior Year (2017-18)	0.00			
Budget Year (2018-19)	0.00	0.00	0.0%	Met
1st Subsequent Year (2019-20)	0.00	0.00	0.0%	Met
2nd Subsequent Year (2020-21)	0.00	0.00	0.0%	Met
<b>1c. Transfers Out, General Fund *</b>				
First Prior Year (2017-18)	1,500,000.00			
Budget Year (2018-19)	1,500,000.00	0.00	0.0%	Met
1st Subsequent Year (2019-20)	1,500,000.00	0.00	0.0%	Met
2nd Subsequent Year (2020-21)	1,500,000.00	0.00	0.0%	Met

**1d. Impact of Capital Projects**

Do you have any capital projects that may impact the general fund operational budget?

No

\* Include transfers used to cover operating deficits in either the general fund or any other fund.

**S5B. Status of the District's Projected Contributions, Transfers, and Capital Projects**

DATA ENTRY: Enter an explanation if Not Met for items 1a-1c or if Yes for item 1d.

1a. NOT MET - The projected contributions from the unrestricted general fund to restricted general fund programs have changed by more than the standard for one or more of the budget or subsequent two fiscal years. Identify restricted programs and amount of contribution for each program and whether contributions are ongoing or one-time in nature. Explain the district's plan, with timeframes, for reducing or eliminating the contribution.

**Explanation:**  
(required if NOT met)

Contributions increased in 2018-19 to Routine Restricted Maintenance by \$1.1 million and \$4.8 million to Special Education. Special Education increase was due to additional teachers and instructional aides, 2017-18 one percentage raise paid in 2018-19 and other expenses.

1b. MET - Projected transfers in have not changed by more than the standard for the budget and two subsequent fiscal years.

**Explanation:**  
(required if NOT met)

1c. MET - Projected transfers out have not changed by more than the standard for the budget and two subsequent fiscal years.

**Explanation:**  
(required if NOT met)

--

1d. NO - There are no capital projects that may impact the general fund operational budget.

**Project Information:**  
(required if YES)


**S6. Long-term Commitments**

Identify all existing and new multiyear commitments<sup>1</sup> and their annual required payments for the budget year and two subsequent fiscal years.

Explain how any increase in annual payments will be funded. Also explain how any decrease to funding sources used to pay long-term commitments will be replaced.

<sup>1</sup> Include multiyear commitments, multiyear debt agreements, and new programs or contracts that result in long-term obligations.

**S6A. Identification of the District's Long-term Commitments**

DATA ENTRY: Click the appropriate button in item 1 and enter data in all columns of item 2 for applicable long-term commitments; there are no extractions in this section.

1. Does your district have long-term (multiyear) commitments?  
(If No, skip item 2 and Sections S6B and S6C)

2. If Yes to item 1, list all new and existing multiyear commitments and required annual debt service amounts. Do not include long-term commitments for postemployment benefits other than pensions (OPEB); OPEB is disclosed in item S7A.

Type of Commitment	# of Years Remaining	SACS Fund and Object Codes Used For:		Principal Balance as of July 1, 2018
		Funding Sources (Revenues)	Debt Service (Expenditures)	
Capital Leases	8	Fund 01		3,287,089
Certificates of Participation	24	Fund 2545		33,605,000
General Obligation Bonds	25	Tax Receipts		200,528,955
Supp Early Retirement Program	4	Fund 01		8,724,180
State School Building Loans				
Compensated Absences	1	Fund 01 and Fund 13		1,765,858

Other Long-term Commitments (do not include OPEB):

QZAB	1	Fund 2545		5,000,000
<b>TOTAL:</b>				<b>252,911,082</b>

Type of Commitment (continued)	Prior Year (2017-18) Annual Payment (P & I)	Budget Year (2018-19) Annual Payment (P & I)	1st Subsequent Year (2019-20) Annual Payment (P & I)	2nd Subsequent Year (2020-21) Annual Payment (P & I)
Capital Leases	476,047	476,047	476,047	393,301
Certificates of Participation	2,509,436	2,555,016	2,699,391	3,073,813
General Obligation Bonds	18,405,369	13,449,182	10,917,869	11,054,369
Supp Early Retirement Program	3,121,019	3,121,019	3,121,019	1,577,945
State School Building Loans				
Compensated Absences				

Other Long-term Commitments (continued):

QZAB				
<b>Total Annual Payments:</b>	<b>24,511,871</b>	<b>19,601,264</b>	<b>17,214,326</b>	<b>16,099,428</b>
<b>Has total annual payment increased over prior year (2017-18)?</b>	<b>No</b>	<b>No</b>	<b>No</b>	<b>No</b>

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**S6B. Comparison of the District's Annual Payments to Prior Year Annual Payment**

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DATA ENTRY: Enter an explanation if Yes.

- 1a. No - Annual payments for long-term commitments have not increased in one or more of the budget and two subsequent fiscal years.

**Explanation:**  
(required if Yes  
to increase in total  
annual payments)

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**S6C. Identification of Decreases to Funding Sources Used to Pay Long-term Commitments**

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DATA ENTRY: Click the appropriate Yes or No button in item 1; if Yes, an explanation is required in item 2.

1. Will funding sources used to pay long-term commitments decrease or expire prior to the end of the commitment period, or are they one-time sources?

No

- 2.

No - Funding sources will not decrease or expire prior to the end of the commitment period, and one-time funds are not being used for long-term commitment annual payments.

**Explanation:**  
(required if Yes)

**S7. Unfunded Liabilities**

Estimate the unfunded liability for postemployment benefits other than pensions (OPEB) based on an actuarial valuation, if required, or other method; identify or estimate the actuarially determined contribution (if available); and indicate how the obligation is funded (pay-as-you-go, amortized over a specific period, etc.).

Estimate the unfunded liability for self-insurance programs such as workers' compensation based on an actuarial valuation, if required, or other method; identify or estimate the required contribution; and indicate how the obligation is funded (level of risk retained, funding approach, etc.).

**S7A. Identification of the District's Estimated Unfunded Liability for Postemployment Benefits Other than Pensions (OPEB)**

DATA ENTRY: Click the appropriate button in item 1 and enter data in all other applicable items; there are no extractions in this section except the budget year data on line 5b.

1. Does your district provide postemployment benefits other than pensions (OPEB)? (If No, skip items 2-5)

2. For the district's OPEB:  
a. Are they lifetime benefits?

b. Do benefits continue past age 65?

c. Describe any other characteristics of the district's OPEB program including eligibility criteria and amounts, if any, that retirees are required to contribute toward their own benefits:

3. a. Are OPEB financed on a pay-as-you-go, actuarial cost, or other method?

b. Indicate any accumulated amounts earmarked for OPEB in a self-insurance or governmental fund

Self-Insurance Fund	Governmental Fund

4. OPEB Liabilities

- a. Total OPEB liability
- b. OPEB plan(s) fiduciary net position (if applicable)
- c. Total/Net OPEB liability (Line 4a minus Line 4b)
- d. Is total OPEB liability based on the district's estimate or an actuarial valuation?
- e. If based on an actuarial valuation, indicate the date of the OPEB valuation

97,458,197.00
97,458,197.00
Actuarial
Jul 01, 2017

5. OPEB Contributions

- a. OPEB actuarially determined contribution (ADC), if available, per actuarial valuation or Alternative Measurement Method
- b. OPEB amount contributed (for this purpose, include premiums paid to a self-insurance fund) (funds 01-70, objects 3701-3752)
- c. Cost of OPEB benefits (equivalent of "pay-as-you-go" amount)
- d. Number of retirees receiving OPEB benefits

	Budget Year (2018-19)	1st Subsequent Year (2019-20)	2nd Subsequent Year (2020-21)
a.	7,913,344.00	7,913,344.00	7,913,344.00
b.	2,331,017.00	2,331,017.00	2,331,017.00
c.	2,986,387.00	3,191,199.00	3,551,033.00
d.	401	401	401

**S7B. Identification of the District's Unfunded Liability for Self-Insurance Programs**

DATA ENTRY: Click the appropriate button in item 1 and enter data in all other applicable items; there are no extractions in this section.

1. Does your district operate any self-insurance programs such as workers' compensation, employee health and welfare, or property and liability? (Do not include OPEB, which is covered in Section S7A) (If No, skip items 2-4)

Yes
-----

2. Describe each self-insurance program operated by the district, including details for each such as level of risk retained, funding approach, basis for valuation (district's estimate or actuarial), and date of the valuation:

Employee Benefits - 2015 Actuarial Property and Liability Insurance - Southern California Relief Workers' Compensation - Keenan & Associates Protected Insurance Program for Schools (PIPS)
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3. Self-Insurance Liabilities

- a. Accrued liability for self-insurance programs  
b. Unfunded liability for self-insurance programs

48,680,228.00
48,680,228.00

4. Self-Insurance Contributions

- a. Required contribution (funding) for self-insurance programs  
b. Amount contributed (funded) for self-insurance programs

	Budget Year (2018-19)	1st Subsequent Year (2019-20)	2nd Subsequent Year (2020-21)
a. Required contribution (funding) for self-insurance programs	48,680,228.00	53,440,250.00	58,795,075.00
b. Amount contributed (funded) for self-insurance programs	48,680,228.00	53,440,250.00	58,795,075.00



**S8. Status of Labor Agreements**

Analyze the status of all employee labor agreements. Identify new labor agreements, as well as new commitments provided as part of previously ratified multiyear agreements; and include all contracts, including all administrator contracts (and including all compensation). For new agreements, indicate the date of the required board meeting. Compare the increase in new commitments to the projected increase in ongoing revenues, and explain how these commitments will be funded in future fiscal years.

**If salary and benefit negotiations are not finalized at budget adoption, upon settlement with certificated or classified staff:**

The school district must determine the cost of the settlement, including salaries, benefits, and any other agreements that change costs, and provide the county office of education (COE) with an analysis of the cost of the settlement and its impact on the operating budget.

The county superintendent shall review the analysis relative to the criteria and standards, and may provide written comments to the president of the district governing board and superintendent.

**S8A. Cost Analysis of District's Labor Agreements - Certificated (Non-management) Employees**

DATA ENTRY: Enter all applicable data items; there are no extractions in this section.

	Prior Year (2nd Interim) (2017-18)	Budget Year (2018-19)	1st Subsequent Year (2019-20)	2nd Subsequent Year (2020-21)
Number of certificated (non-management) full-time-equivalent (FTE) positions	1,306.3	1,366.8	1,366.8	1,366.8

**Certificated (Non-management) Salary and Benefit Negotiations**

1. Are salary and benefit negotiations settled for the budget year?

No

If Yes, and the corresponding public disclosure documents have been filed with the COE, complete questions 2 and 3.

If Yes, and the corresponding public disclosure documents have not been filed with the COE, complete questions 2-5.

If No, identify the unsettled negotiations including any prior year unsettled negotiations and then complete questions 6 and 7.

**Negotiations Settled**

2a. Per Government Code Section 3547.5(a), date of public disclosure board meeting:

2b. Per Government Code Section 3547.5(b), was the agreement certified by the district superintendent and chief business official?   
If Yes, date of Superintendent and CBO certification:

3. Per Government Code Section 3547.5(c), was a budget revision adopted to meet the costs of the agreement?   
If Yes, date of budget revision board adoption:

4. Period covered by the agreement: Begin Date:  End Date:

5. Salary settlement:

	Budget Year (2018-19)	1st Subsequent Year (2019-20)	2nd Subsequent Year (2020-21)
Is the cost of salary settlement included in the budget and multiyear projections (MYPs)?	<input type="text"/>	<input type="text"/>	<input type="text"/>

**One Year Agreement**

	Budget Year (2018-19)	1st Subsequent Year (2019-20)	2nd Subsequent Year (2020-21)
Total cost of salary settlement	<input type="text"/>	<input type="text"/>	<input type="text"/>
% change in salary schedule from prior year or	<input type="text"/>	<input type="text"/>	<input type="text"/>

**Multiyear Agreement**

	Budget Year (2018-19)	1st Subsequent Year (2019-20)	2nd Subsequent Year (2020-21)
Total cost of salary settlement	<input type="text"/>	<input type="text"/>	<input type="text"/>
% change in salary schedule from prior year (may enter text, such as "Reopener")	<input type="text"/>	<input type="text"/>	<input type="text"/>

Identify the source of funding that will be used to support multiyear salary commitments:

Negotiations Not Settled

6. Cost of a one percent increase in salary and statutory benefits

1,716,054
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7. Amount included for any tentative salary schedule increases

Budget Year (2018-19)	1st Subsequent Year (2019-20)	2nd Subsequent Year (2020-21)

**Certificated (Non-management) Health and Welfare (H&W) Benefits**

1. Are costs of H&W benefit changes included in the budget and MYPs?
2. Total cost of H&W benefits
3. Percent of H&W cost paid by employer
4. Percent projected change in H&W cost over prior year

Budget Year (2018-19)	1st Subsequent Year (2019-20)	2nd Subsequent Year (2020-21)
Yes	Yes	Yes

**Certificated (Non-management) Prior Year Settlements**

Are any new costs from prior year settlements included in the budget?  
If Yes, amount of new costs included in the budget and MYPs  
If Yes, explain the nature of the new costs:

Yes		
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A decrease in "Class Load" was negotiated in 2017-18 which resulted in an increase of 37.5 FTE's for 2018-19 - 2020-21. These costs are included in the MYP.
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**Certificated (Non-management) Step and Column Adjustments**

1. Are step & column adjustments included in the budget and MYPs?
2. Cost of step & column adjustments
3. Percent change in step & column over prior year

Budget Year (2018-19)	1st Subsequent Year (2019-20)	2nd Subsequent Year (2020-21)
Yes	Yes	Yes

**Certificated (Non-management) Attrition (layoffs and retirements)**

1. Are savings from attrition included in the budget and MYPs?
2. Are additional H&W benefits for those laid-off or retired employees included in the budget and MYPs?

Budget Year (2018-19)	1st Subsequent Year (2019-20)	2nd Subsequent Year (2020-21)
Yes	Yes	Yes
Yes	Yes	Yes

**Certificated (Non-management) - Other**

List other significant contract changes and the cost impact of each change (i.e., class size, hours of employment, leave of absence, bonuses, etc.):

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**S8B. Cost Analysis of District's Labor Agreements - Classified (Non-management) Employees**

DATA ENTRY: Enter all applicable data items; there are no extractions in this section.

	Prior Year (2nd Interim) (2017-18)	Budget Year (2018-19)	1st Subsequent Year (2019-20)	2nd Subsequent Year (2020-21)
Number of classified (non-management) FTE positions	919.1	917.1	915.1	915.1

**Classified (Non-management) Salary and Benefit Negotiations**

1. Are salary and benefit negotiations settled for the budget year?  
If Yes, and the corresponding public disclosure documents have been filed with the COE, complete questions 2 and 3.

No

If Yes, and the corresponding public disclosure documents have not been filed with the COE, complete questions 2-5.

If No, identify the unsettled negotiations including any prior year unsettled negotiations and then complete questions 6 and 7.

Negotiations Settled

2a. Per Government Code Section 3547.5(a), date of public disclosure board meeting:

2b. Per Government Code Section 3547.5(b), was the agreement certified by the district superintendent and chief business official?  
If Yes, date of Superintendent and CBO certification:

3. Per Government Code Section 3547.5(c), was a budget revision adopted to meet the costs of the agreement?  
If Yes, date of budget revision board adoption:

4. Period covered by the agreement: Begin Date: \_\_\_\_\_ End Date: \_\_\_\_\_

5. Salary settlement:

	Budget Year (2018-19)	1st Subsequent Year (2019-20)	2nd Subsequent Year (2020-21)
Is the cost of salary settlement included in the budget and multiyear projections (MYPs)?			

**One Year Agreement**

	Budget Year (2018-19)	1st Subsequent Year (2019-20)	2nd Subsequent Year (2020-21)
Total cost of salary settlement			
% change in salary schedule from prior year or			

**Multiyear Agreement**

	Budget Year (2018-19)	1st Subsequent Year (2019-20)	2nd Subsequent Year (2020-21)
Total cost of salary settlement			
% change in salary schedule from prior year (may enter text, such as "Reopener")			

Identify the source of funding that will be used to support multiyear salary commitments:

Negotiations Not Settled

6. Cost of a one percent increase in salary and statutory benefits

687,807

7. Amount included for any tentative salary schedule increases

	Budget Year (2018-19)	1st Subsequent Year (2019-20)	2nd Subsequent Year (2020-21)

**Classified (Non-management) Health and Welfare (H&W) Benefits**

1. Are costs of H&W benefit changes included in the budget and MYPs?
2. Total cost of H&W benefits
3. Percent of H&W cost paid by employer
4. Percent projected change in H&W cost over prior year

Budget Year (2018-19)	1st Subsequent Year (2019-20)	2nd Subsequent Year (2020-21)
Yes	Yes	Yes

**Classified (Non-management) Prior Year Settlements**

Are any new costs from prior year settlements included in the budget?

If Yes, amount of new costs included in the budget and MYPs

If Yes, explain the nature of the new costs:

No		

**Classified (Non-management) Step and Column Adjustments**

1. Are step & column adjustments included in the budget and MYPs?
2. Cost of step & column adjustments
3. Percent change in step & column over prior year

Budget Year (2018-19)	1st Subsequent Year (2019-20)	2nd Subsequent Year (2020-21)
Yes	Yes	Yes

**Classified (Non-management) Attrition (layoffs and retirements)**

1. Are savings from attrition included in the budget and MYPs?
2. Are additional H&W benefits for those laid-off or retired employees included in the budget and MYPs?

Budget Year (2018-19)	1st Subsequent Year (2019-20)	2nd Subsequent Year (2020-21)
Yes	Yes	Yes
Yes	Yes	Yes

**Classified (Non-management) - Other**

List other significant contract changes and the cost impact of each change (i.e., hours of employment, leave of absence, bonuses, etc.):

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**S8C. Cost Analysis of District's Labor Agreements - Management/Supervisor/Confidential Employees**

DATA ENTRY: Enter all applicable data items; there are no extractions in this section.

	Prior Year (2nd Interim) (2017-18)	Budget Year (2018-19)	1st Subsequent Year (2019-20)	2nd Subsequent Year (2020-21)
Number of management, supervisor, and confidential FTE positions	164.0	163.0	159.0	159.0

**Management/Supervisor/Confidential Salary and Benefit Negotiations**

1. Are salary and benefit negotiations settled for the budget year?

n/a

If Yes, complete question 2.

If No, identify the unsettled negotiations including any prior year unsettled negotiations and then complete questions 3 and 4.

If n/a, skip the remainder of Section S8C.

Negotiations Settled

2. Salary settlement:

Is the cost of salary settlement included in the budget and multiyear projections (MYPs)?

Total cost of salary settlement

% change in salary schedule from prior year (may enter text, such as "Reopener")

	Budget Year (2018-19)	1st Subsequent Year (2019-20)	2nd Subsequent Year (2020-21)
Is the cost of salary settlement included in the budget and multiyear projections (MYPs)?			
Total cost of salary settlement			
% change in salary schedule from prior year (may enter text, such as "Reopener")			

Negotiations Not Settled

3. Cost of a one percent increase in salary and statutory benefits

54,486

4. Amount included for any tentative salary schedule increases

	Budget Year (2018-19)	1st Subsequent Year (2019-20)	2nd Subsequent Year (2020-21)
Amount included for any tentative salary schedule increases			

**Management/Supervisor/Confidential Health and Welfare (H&W) Benefits**

- Are costs of H&W benefit changes included in the budget and MYPs?
- Total cost of H&W benefits
- Percent of H&W cost paid by employer
- Percent projected change in H&W cost over prior year

	Budget Year (2018-19)	1st Subsequent Year (2019-20)	2nd Subsequent Year (2020-21)
Are costs of H&W benefit changes included in the budget and MYPs?	Yes	Yes	Yes
Total cost of H&W benefits			
Percent of H&W cost paid by employer			
Percent projected change in H&W cost over prior year			

**Management/Supervisor/Confidential Step and Column Adjustments**

- Are step & column adjustments included in the budget and MYPs?
- Cost of step and column adjustments
- Percent change in step & column over prior year

	Budget Year (2018-19)	1st Subsequent Year (2019-20)	2nd Subsequent Year (2020-21)
Are step & column adjustments included in the budget and MYPs?	Yes	Yes	Yes
Cost of step and column adjustments			
Percent change in step & column over prior year			

**Management/Supervisor/Confidential Other Benefits (mileage, bonuses, etc.)**

- Are costs of other benefits included in the budget and MYPs?
- Total cost of other benefits
- Percent change in cost of other benefits over prior year

	Budget Year (2018-19)	1st Subsequent Year (2019-20)	2nd Subsequent Year (2020-21)
Are costs of other benefits included in the budget and MYPs?	Yes	Yes	Yes
Total cost of other benefits			
Percent change in cost of other benefits over prior year			

**S9. Local Control and Accountability Plan (LCAP)**

Confirm that the school district's governing board has adopted an LCAP or an update to the LCAP effective for the budget year.

DATA ENTRY: Click the appropriate Yes or No button in item 1, and enter the date in item 2.

1. Did or will the school district's governing board adopt an LCAP or approve an update to the LCAP effective for the budget year?
2. Approval date for adoption of the LCAP or approval of an update to the LCAP.

Yes
-----

Jun 14, 2018
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**S10. LCAP Expenditures**

Confirm that the school district's budget includes the expenditures necessary to implement the LCAP or annual update to the LCAP.

DATA ENTRY: Click the appropriate Yes or No button.

Does the school district's budget include the expenditures necessary to implement the LCAP or annual update to the LCAP as described in the Local Control and Accountability Plan and Annual Update Template, Section 3: Actions, Services and Expenditures?

Yes
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### ADDITIONAL FISCAL INDICATORS

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The following fiscal indicators are designed to provide additional data for reviewing agencies. A "Yes" answer to any single indicator does not necessarily suggest a cause for concern, but may alert the reviewing agency to the need for additional review.

DATA ENTRY: Click the appropriate Yes or No button for items A1 through A9 except item A3, which is automatically completed based on data in Criterion 2.

- |  |                                  |
|--|----------------------------------|
| A1. Do cash flow projections show that the district will end the budget year with a negative cash balance in the general fund?   | <input type="text" value="No"/>  |
| A2. Is the system of personnel position control independent from the payroll system?   | <input type="text" value="Yes"/> |
| A3. Is enrollment decreasing in both the prior fiscal year and budget year? (Data from the enrollment budget column and actual column of Criterion 2A are used to determine Yes or No)   | <input type="text" value="Yes"/> |
| A4. Are new charter schools operating in district boundaries that impact the district's enrollment, either in the prior fiscal year or budget year?  | <input type="text" value="No"/>  |
| A5. Has the district entered into a bargaining agreement where any of the budget or subsequent years of the agreement would result in salary increases that are expected to exceed the projected state funded cost-of-living adjustment? | <input type="text" value="No"/>  |
| A6. Does the district provide uncapped (100% employer paid) health benefits for current or retired employees?  | <input type="text" value="No"/>  |
| A7. Is the district's financial system independent of the county office system?  | <input type="text" value="Yes"/> |
| A8. Does the district have any reports that indicate fiscal distress pursuant to Education Code Section 42127.6(a)? (If Yes, provide copies to the county office of education)   | <input type="text" value="No"/>  |
| A9. Have there been personnel changes in the superintendent or chief business official positions within the last 12 months?  | <input type="text" value="No"/>  |

When providing comments for additional fiscal indicators, please include the item number applicable to each comment.

Comments:  
(optional)

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### End of School District Budget Criteria and Standards Review

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**RESOLUTION OF THE BOARD OF TRUSTEES OF THE  
ANAHEIM UNION HIGH SCHOOL DISTRICT**

**EDUCATION PROTECTION ACCOUNT 2018-2019**

**RESOLUTION NO. 2017/18-B-24**

On the motion of Trustee \_\_\_\_\_ and duly seconded, the following resolution was adopted.

**WHEREAS**, the voters approved Proposition 30 on November 6, 2012; and

**WHEREAS**, Proposition 30 added Article XIII, Section 36 to the California Constitution effective November 7, 2012; and

**WHEREAS**, the voters approved Proposition 55 on November 8, 2016, which extended the Proposition 30 temporary income tax increase on high income earners by twelve years through 2030; and

**WHEREAS**, the provisions of Article XIII, Section 36(e) create in the state General Fund an Education Protection Account to receive and disburse the revenues derived from the incremental increases in taxes imposed by Article XIII, Section 36(f); and

**WHEREAS**, before June 30<sup>th</sup> of each year, the Director of Finance shall estimate the total amount of additional revenues, less refunds that will be derived from the incremental increases in tax rates made pursuant to Article XIII, Section 36(f) that will be available for transfer into the Education Protection Account during the next fiscal year; and

**WHEREAS**, if the sum determined by the State Controller is positive, the State Controller shall transfer the amount calculated into the Education Protection Account within ten days preceding the end of the fiscal year; and

**WHEREAS**, all monies in the Education Protection Account are hereby continuously appropriated for the support of school districts, county offices of education, charter schools and community college districts; and

**WHEREAS**, monies deposited in the Education Protection Account shall not be used to pay any costs incurred by the Legislature, the Governor or any agency of state government; and

**WHEREAS**, a community college district, county office of education, school district, or charter school shall have the sole authority to determine how the monies received from the Education Protection Account are spent in the school or schools within its jurisdiction; and

**WHEREAS**, the Board of Trustees of the district shall make the spending determinations with respect to monies received from the Education Protection Account in open session of a public meeting of the Board of Trustees; and



**WHEREAS**, the monies received from the Education Protection Account shall not be used for salaries or benefits for administrators or any other administrative cost; and

**WHEREAS**, each community college district, county office of education, school district and charter school shall annually publish on its Internet website an accounting of how much money was received from the Education Protection Account and how that money was spent; and

**WHEREAS**, the annual independent financial and compliance audit required of community college districts, county offices of education, school districts and charter schools shall ascertain and verify whether the funds provided from the Education Protection Account have been properly disbursed and expended as required by Article XIII, Section 36 of the California Constitution; and

**WHEREAS**, expenses incurred by community college districts, county offices of education, school districts and charter schools to comply with the additional audit requirements of Article XIII, Section 36 may be paid with funding from the Education Protection Act and shall not be considered administrative costs for purposes of Article XIII, Section 36.

**NOW, THEREFORE, IT IS HEREBY RESOLVED:**

1. The monies received from the Education Protection Account shall be spent as required by Article XIII, Section 36 and the spending determinations on how the money will be spent shall be made in open session of a public meeting of the Board of Trustees of Anaheim Union High School District;
2. In compliance with Article XIII, Section 36(e), with the California Constitution, the Board of Trustees of the Anaheim Union High School District has determined to spend the monies received from the Education Protection Act as attached.

**PASSED AND ADOPTED** by the Board of Trustees of the Anaheim Union High School District, County of Orange, State of California, this 14<sup>th</sup> day of June 2018, by a roll call vote.

AYES:

NOES:

ABSTAIN:

ABSENT:

STATE OF CALIFORNIA     )  
  )  
  ) SS  
  )  
COUNTY OF ORANGE     )  
  )

I, Michael B. Matsuda, superintendent of the Anaheim Union High School District of Orange County, California, and the secretary to the Board of Trustees thereof, hereby certify that the above and foregoing resolution was duly and

regularly adopted by the said Board of Trustees at the regular meeting thereof held on the 14<sup>th</sup> day of June 2018, and passed by a roll call vote of all members of said Board.

IN WITNESS WHEREOF, I have hereunto set my hand and seal this 14<sup>th</sup> day of June 2018.

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Michael B. Matsuda  
Superintendent and  
Secretary to the Board of Trustees

Anaheim Union High School District  
 2018-19 Education Protection Account  
 Program by Resource Report  
 Expenditures by Function - Detail

Estimated Expenditures through: June 30, 2019  
 For Fund 01, Resource 1400 Education Protection Account

Description	Object Codes	Amount
<b>AMOUNT AVAILABLE FOR THIS FISCAL YEAR</b>		
Adjusted Beginning Fund Balance	9791-9795	0.00
Local Control Funding	8010-8099	40,836,384.00
Federal Revenue	8100-8299	0.00
Other State Revenue	8300-8599	0.00
Other Local Revenue	8600-8799	0.00
All Other Financing Sources and Contributions	8900-8999	0.00
Deferred Revenue	9650	0.00
<b>TOTAL AVAILABLE</b>		<b>40,836,384.00</b>
<b>EXPENDITURES AND OTHER FINANCING USES</b>		
<b>(Objects 1000-7999)</b>		
Instruction	1000-1999	40,836,384.00
Instruction-Related Services		
Instructional Supervision and Administration	2100-2150	0.00
AU of a Multidistrict SELPA	2200	0.00
Instructional Library, Media, and Technology	2420	0.00
Other Instructional Resources	2490-2495	0.00
School Administration	2700	0.00
Pupil Services		
Guidance and Counseling Services	3110	0.00
Psychological Services	3120	0.00
Attendance and Social Work Services	3130	0.00
Health Services	3140	0.00
Speech Pathology and Audiology Services	3150	0.00
Pupil Testing Services	3160	0.00
Pupil Transportation	3600	0.00
Food Services	3700	0.00
Other Pupil Services	3900	0.00
Ancillary Services	4000-4999	0.00
Community Services	5000-5999	0.00
Enterprise	6000-6999	0.00
General Administration	7000-7999	0.00
Plant Services	8000-8999	0.00
Other Outgo	9000-9999	0.00
<b>TOTAL EXPENDITURES AND OTHER FINANCING USES</b>		<b>40,836,384.00</b>
<b>BALANCE (Total Available minus Total Expenditures and Other Financing Uses)</b>		<b>0.00</b>

**RESOLUTION OF THE BOARD OF TRUSTEES OF THE  
ANAHEIM UNION HIGH SCHOOL DISTRICT**

**Request for Waiver - Exemption From Universal Meal Service**

**RESOLUTION NO. 2017/18-B-25**

July 12, 2018

On the motion of Trustee \_\_\_\_\_ and duly seconded, the following resolution was adopted:

**WHEREAS**, Education Code Section 49564(b)(2) provides that, on or before September 1, 2018, a school district that has a "very high poverty school" in its jurisdiction shall apply to operate a federal universal meal service program; and

**WHEREAS**, Education Code Section 49564(a) provides that a "very high poverty school" is "a school that enrolls pupils in kindergarten or in any of grades 1 to 12, inclusive, and is eligible to receive the free federal reimbursement rate for all reimbursable school breakfasts and lunches served, pursuant to the Community Eligibility Provision in Section 1759a of Title 42 of the United States Code"; and

**WHEREAS**, based on the foregoing definition, the following school within the Anaheim Union High School District is a very high poverty school: Sycamore Junior High School; and

**WHEREAS**, Education Code Section 49564(c) provides that the governing board of a school district may adopt a resolution stating that it is unable to comply with, and demonstrating the reasons why it is unable to comply with, the requirements of Education Code Section 49564 due to fiscal hardship; and

**WHEREAS**, on June 14, 2018, this resolution was publicly noticed, and this resolution shall also be publicly noticed for the next Board meeting on July 12, 2018, as required by Education Code Section 49564(c).

**NOW, THEREFORE, BE IT RESOLVED**, that the Board of Trustees of the Anaheim Union High School District does hereby resolve, determine, and order as follows:

**Section 1.** All of the recitals herein contained are true and correct.

**Section 2.** The Anaheim Union High School District is unable to comply with the universal meal service program requirements of Education Code Section 49564 due to fiscal hardship.

**Section 3.** The Anaheim Union High School District is unable to comply with the universal meal service program requirements of Education Code Section 49564 for the following reasons. The impacts of SB138 would require the District to reimburse the Food Services Program for non-free or reduced lunch students from the general fund budget for lunches and breakfasts provided. Additionally, because supplemental/concentration grant funding is determined by the identification of unduplicated pupil count, if there is a decline in the submission of Local Control Funding Formula (LCFF) Alternative Income Data Collection Forms, the District will see a reduction in LCFF funding received by the state.

Anaheim Union High School District has already implemented a Budget Stabilization Plan due to fiscal concerns in the upcoming years and any additional reductions in funding and/or additional expenses due to SB138 would necessitate further reduction in District staffing and/or programs.

**Section 4.** Based on the forgoing, the Anaheim Union High School District will apply to the California Department of Education for an exemption universal meal service program requirements of Education Code Section 49564.

**Section 5.** The superintendent or his designee is hereby authorized and directed to take any action needed to effectuate the purpose and intent of this resolution.

**APPROVED, PASSED AND ADOPTED** by the Board of Trustees of the Anaheim Union High School District this 12<sup>th</sup> day of July 2018, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

STATE OF CALIFORNIA                    )  
  )  
  ) SS  
  )  
COUNTY OF ORANGE                    )

I, Michael B. Matsuda, superintendent of the Anaheim Union High School District of Orange County, California, and secretary to the Board of Trustees, hereby certify that the above and foregoing resolution was duly and regularly adopted by the said Board of Trustees at the regular meeting thereof held the 12<sup>th</sup> day of July 2018, and passed by a roll call vote of the members of said Board.

IN WITNESS WHEREOF, I have hereunto set my hand and seal this 12<sup>th</sup> day of July 2018.

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Michael B. Matsuda  
Superintendent and  
Secretary to the Board of Trustees  
Anaheim Union High School District

**RESOLUTION OF THE BOARD OF TRUSTEES OF THE  
ANAHEIM UNION HIGH SCHOOL DISTRICT**

**Approval of Notice of Exemption for the  
Kennedy High School Site Improvement Project**

**RESOLUTION NO. 2017/18-F-11**

June 14, 2018

On the motion of Trustee \_\_\_\_\_ and duly seconded, the following resolution was adopted.

**WHEREAS**, on July 10, 2014, the Anaheim Union High School District's (District) governing board (Board) approved the District's Facilities Master Plan (FMP) to address the facilities needs of the District over the next ten years; and

**WHEREAS**, the District owns and operates Kennedy High School, located at 8281 Walker Street, in the city of La Palma, County of Orange, State of California; and

**WHEREAS**, the Kennedy High School Site Improvement Project (Project) is one of the projects identified in the approved FMP; and

**WHEREAS**, on June 14, 2018, the Board ratified the award of a public works contract for the Project; and

**WHEREAS**, the scope of work for the Project includes: (1) Reconstruction and reconfiguration of the main parking lot to improve vehicular circulation and student drop-off areas; (2) Entry enhancements to address hardscape deficiencies, safety, and accessibility issues; (3) Installation of security fencing and gates throughout campus; (4) Installation of drought tolerant landscaping and water efficient irrigation system throughout; (5) Technology infrastructure; (6) Installation of marquee; (7) Installation of surveillance cameras and exterior lighting; (8) Renovation of the Culinary Arts classroom; and

**WHEREAS**, the Board has determined that the Project is categorically exempt from the provisions of the California Environmental Quality Act of 1974 ("CEQA"), Public Resources Code Sections 21000 et seq., as amended, pursuant to Title 14, Sections 15301, 15302, 15303, 15304, and 15311 of the California Code of Regulations, as the Project consists of the maintenance and minor alterations of existing structures, facilities, and mechanical equipment involving negligible or no expansion of use; the replacement and reconstruction of existing structures, facilities, and systems on the same site and having substantially the same purpose and capacity as the structure replaced; the construction and location of limited numbers of new, small structures and installation of small new equipment in small structures; and minor alterations in the condition of land and/or vegetation that do not involve removal of healthy, mature, scenic trees; and the construction or placement of minor structures accessory to existing facilities; and

**WHEREAS**, the combined effect of the different types of CEQA exemptions enumerated above places the Project as a whole outside the purview of CEQA (*Surfrider Foundation v. California Coastal Commission* (1994) 26 Cal.App.4th 151).

**NOW, THEREFORE BE IT RESOLVED**, the Board of Trustees of the Anaheim Union High School District hereby resolves and declares, as follows:

**Section 1.** The Notice of Exemption attached hereto as Exhibit "A" and incorporated herein by reference is approved and adopted.

**Section 2.** The superintendent or his designee is hereby authorized and directed to cause the Notice of Exemption to be executed and timely filed with the Orange County Clerk-Recorder.

The foregoing resolution was passed and adopted at the regular meeting of the Board of Trustees on June 14, 2018, by the following roll call vote.

AYES:

NOES:

ABSTAIN:

ABSENT:

STATE OF CALIFORNIA        )  
  )  
  ) SS  
  )  
COUNTY OF ORANGE        )

I, Michael B. Matsuda, superintendent of the Anaheim Union High School District of Orange County, California, and secretary to the Board of Trustees thereof, hereby certify that the above and foregoing resolution was duly and regularly adopted by the said Board at the regular meeting thereof held on the 14th day of June 2018, and passed by a roll call vote of all members of said Board.

IN WITNESS WHEREOF, I have hereunto set my hand and seal this 14th day of June 2018.

\_\_\_\_\_  
Michael B. Matsuda  
Superintendent and  
Secretary to the Board of Trustees

EXHIBIT "A"

NOTICE OF EXEMPTION



## Notice of Exemption

To:  Office of Planning and Research  
P.O. Box 3044, Room 113  
Sacramento, CA 95812-3044

From: Anaheim Union High School District  
501 North Crescent Way  
Anaheim, CA 92801

County Clerk-Recorder  
County of Orange  
12 Civic Center Plaza, Room 101  
Santa Ana, CA 92701

Project Title: Kennedy High School Site Improvement Project

Project Applicant: Anaheim Union High School District

Project Location – Specific: Kennedy High School, 8281 Walker Street, La Palma, CA 90623

Project Location – City: La Palma Project Location – County: Orange

**Description of Nature, Purpose, and Beneficiaries of Project:**

Please refer to the Attachment to NOE, included herewith, for a description of the nature and purpose of the project. The beneficiaries will be the students and parents, staff, teachers, and administrators, and the surrounding community.

Name of Public Agency Approving Project: Anaheim Union High School District

Name of Person or Agency Carrying Out Project: Anaheim Union High School District

**Exempt Status: (check one):**

- Ministerial (Sec. 21080(b)(1); 15268)  
 Declared Emergency (Sec. 21080(b)(3); 15269(a))  
 Emergency Project (Sec. 21080(b)(4); 15269(b)-(c))  
 Categorical Exemption. State type and section number: Please refer to the Attachment to NOE  
 Statutory Exemptions. State Code number: \_\_\_\_\_

**Reasons why project is exempt:**

Please refer to the Attachment to NOE

**Lead Agency**

Contact Person: Patricia Neely Area Code/Telephone/Extension: (714) 999-3505

**If filed by applicant:**

1. Attach certified document of exemption finding.
2. Has a notice of exemption been filed by the public agency approving the project?  Yes  No

Signature: \_\_\_\_\_ Date:  / /2018 Title: Assistant Superintendent, Business

Signed by Lead Agency  Signed by Applicant

Authority cited: Sections 21083 and 21110, Public Resources Code.  
Reference: Sections 21108, 21152, and 21152.1, Public Resources Code.

Date Received for filing at OPR: \_\_\_\_\_

**ATTACHMENT TO NOTICE OF EXEMPTION**  
**Anaheim Union High School District**  
**Kennedy High School Site Improvement Project**

Description of Nature, Purpose, and Beneficiaries of Project: The Project includes (1) Reconstruction and reconfiguration of the main parking lot to improve vehicular circulation and student drop-off areas; (2) Entry enhancements to address hardscape deficiencies, safety, and accessibility issues; (3) Installation of security fencing and gates throughout campus; (4) Installation of drought tolerant landscaping and water efficient irrigation system throughout; (5) Technology infrastructure; (6) Installation of marquee; and (7) Installation of surveillance cameras and exterior lighting.

Exempt Status: Categorical Exemption. State type and section number: Sections 15301 (Existing Facilities); 15302 (Replacement or Reconstruction); 15303 (New Construction or Conversion of Small Structures); 15304 (Minor Alterations to Land); and 15311 (Accessory Structures).

Reasons why project is exempt:

The Project components are exempt from the California Environmental Quality Act ("CEQA") for the reasons elaborated upon below. Moreover, the Project as a whole is exempt from CEQA because the Project components do not have the potential for causing a significant effect on the environment, whether individually or collectively. The combined effect of the different types of CEQA exemptions enumerated below places the Project as a whole outside the purview of CEQA. (*Surfrider Foundation v. California Coastal Commission* (1994) 26 Cal.App.4th 151.) The Project therefore does not require CEQA action beyond this Notice of Exemption.

- (1) The reconstruction and reconfiguration of the main parking lot are categorically exempt pursuant to Section 15301, as they consist of a minor alteration of an existing public structure involving negligible or no expansion of use; and Section 15302, as they consist of the reconstruction of an existing structure where the new structure will be located on the same site and will have substantially the same purpose and capacity as the structure being replaced.
- (2) Entry enhancements to address hardscape deficiencies, safety, and accessibility issues are categorically exempt pursuant to Section 15301, as they consist of minor alterations of an existing public structure or facility involving negligible or no expansion of use.
- (3) The installation of security fencing and gates is categorically exempt pursuant to Section 15303, as it consists of the construction and location of limited numbers of new, small accessory structures (see paragraph (e), which lists fences as an example); and Section 15311, as it consists of the construction and placement of minor structures accessory to existing institutional facilities.
- (4) The installation of drought tolerant landscaping and a water efficient irrigation system is categorically exempt pursuant to Section 15301, as it consists of the minor alteration of mechanical equipment involving negligible or no expansion of use; and Section 15304, as it consists of minor public alterations in the condition of land and/or vegetation that do not involve removal of healthy, mature, scenic trees (see paragraph (b), which lists new gardening or landscaping and the replacement of existing conventional landscaping with water efficient landscaping as examples).

- (5) Technology infrastructure is categorically exempt pursuant to Section 15301, as it consists of the maintenance and minor alteration of an existing public facility or mechanical equipment involving negligible or no expansion of use; and Section 15302, as it consists of the replacement of existing systems or facilities where the new systems or facilities will be located on the same site and will have substantially the same purpose and capacity as the systems or facilities being replaced.
- (6) The installation of a marquee is categorically exempt pursuant to Section 15303, as it consists of the construction and location of limited numbers of small structures (see paragraph (e), which lists accessory structures as an example); and Section 15311, as it consists of the construction and placement of minor structures accessory to existing institutional facilities.
- (7) The installation of surveillance cameras and exterior lighting is categorically exempt pursuant to Section 15303, as it consists of the location of limited numbers of new, small structures and installation of small new equipment in small structures (see paragraph (d), which lists electrical extensions of reasonable length, and paragraph (e), which lists accessory structures, as examples); and Section 15311, as it consists of the placement of minor structures accessory to existing institutional facilities.

**RESOLUTION OF THE BOARD OF TRUSTEES OF THE  
ANAHEIM UNION HIGH SCHOOL DISTRICT**

**Approval of Notice of Exemption for the  
Oxford Academy New Construction and Modernization Project**

**RESOLUTION NO. 2017/18-F-12**

June 14, 2018

On the motion of Trustee \_\_\_\_\_ and duly seconded, the following resolution was adopted.

**WHEREAS**, on July 10, 2014, the Anaheim Union High School District's (District) governing board (Board) approved the District's Facilities Master Plan (FMP) to address the facilities needs of the District over the next ten years; and

**WHEREAS**, the District owns and operates Oxford Academy, located at 5172 Orange Avenue, in the city of Cypress, County of Orange, State of California; and

**WHEREAS**, components of the Oxford Academy New Construction and Modernization Project (Project) are identified in the approved FMP; and

**WHEREAS**, on June 14, 2018, the Board ratified the award of a public works contract for the Project; and

**WHEREAS**, the scope of work for the Project includes: (1) Construction of a new Music Building with 3 classrooms; (2) Modernization of a Shop Building to house two Engineering Labs; (3) Modernization of a Library; (4) Site improvements to address hardscape deficiencies, safety, and accessibility issues within the project area; (5) Installation of shade structure(s); (6) Installation of security fencing throughout campus; (7) Installation of drought tolerant landscaping and water efficient irrigation system throughout; (8) Technology infrastructure; (9) Installation of surveillance cameras and other security enhancements; (10) Exterior lighting; and

**WHEREAS**, the Board has determined that the Project is categorically exempt from the provisions of the California Environmental Quality Act of 1974 ("CEQA"), Public Resources Code Sections 21000 et seq., as amended, pursuant to Title 14, Sections 15301, 15302, 15303, 15304, 15311, and 15314 of the California Code of Regulations, as the Project consists of the maintenance and minor alterations of existing public structures, facilities, and mechanical equipment involving negligible or no expansion of use; the replacement of existing systems or facilities on the same site and having substantially the same purpose and capacity as the systems or facilities replaced; the construction and location of limited numbers of new, small structures and installation of small, new equipment in small structures; minor public alterations in the condition of land and/or vegetation that do not involve removal of healthy, mature, scenic trees; the construction and placement of minor structures accessory to existing institutional facilities; and a minor addition to an existing school within the existing school grounds where the addition does not increase original student capacity by more than twenty-five percent or ten classrooms; and

**WHEREAS**, the combined effect of the different types of CEQA exemptions enumerated above places the Project as a whole outside the purview of CEQA (*Surfrider Foundation v. California Coastal Commission* (1994) 26 Cal.App.4th 151).

**NOW, THEREFORE BE IT RESOLVED**, the Board of Trustees of the Anaheim Union High School District hereby resolves and declares, as follows:

**Section 1.** The Notice of Exemption attached hereto as Exhibit "A" and incorporated herein by reference is approved and adopted.

**Section 2.** The superintendent or his designee is hereby authorized and directed to cause the Notice of Exemption to be executed and timely filed with the Orange County Clerk-Recorder.

The foregoing resolution was passed and adopted at the regular meeting of the Board of Trustees on June 14, 2018, by the following roll call vote.

AYES:

NOES:

ABSTAIN:

ABSENT:

STATE OF CALIFORNIA        )  
  )  
  ) SS  
  )  
COUNTY OF ORANGE        )

I, Michael B. Matsuda, superintendent of the Anaheim Union High School District of Orange County, California, and secretary to the Board of Trustees thereof, hereby certify that the above and foregoing resolution was duly and regularly adopted by the said Board at the regular meeting thereof held on the 14th day of June 2018, and passed by a roll call vote of all members of said Board.

IN WITNESS WHEREOF, I have hereunto set my hand and seal this 14th day of June 2018.

\_\_\_\_\_  
Michael B. Matsuda  
Superintendent and  
Secretary to the Board of Trustees

EXHIBIT "A"

NOTICE OF EXEMPTION

## Notice of Exemption

To:  Office of Planning and Research  
P.O. Box 3044, Room 113  
Sacramento, CA 95812-3044

From: Anaheim Union High School District  
501 North Crescent Way  
Anaheim, CA 92801

County Clerk-Recorder  
County of Orange  
12 Civic Center Plaza, Room 101  
Santa Ana, CA 92701

Project Title: Oxford Academy New Construction and Modernization Project

Project Applicant: Anaheim Union High School District

Project Location – Specific: Oxford Academy, 5172 Orange Avenue, Cypress, CA 90630

Project Location – City: Cypress Project Location – County: Orange

**Description of Nature, Purpose, and Beneficiaries of Project:**

Please refer to the Attachment to NOE, included herewith, for a description of the nature and purpose of the project. The beneficiaries will be the students and parents, staff, teachers, and administrators, and the surrounding community.

Name of Public Agency Approving Project: Anaheim Union High School District

Name of Person or Agency Carrying Out Project Anaheim Union High School District

**Exempt Status: (check one):**

- Ministerial (Sec. 21080(b)(1); 15268)  
 Declared Emergency (Sec. 21080(b)(3); 15269(a))  
 Emergency Project (Sec. 21080(b)(4); 15269(b)-(c))  
 Categorical Exemption. State type and section number: Please refer to the Attachment to NOE  
 Statutory Exemptions. State Code number: \_\_\_\_\_

**Reasons why project is exempt:**

Please refer to the Attachment to NOE

**Lead Agency**

Contact Person: Patricia Neely Area Code/Telephone/Extension: (714) 999-3505

**If filed by applicant:**

1. Attach certified document of exemption finding.
2. Has a notice of exemption been filed by the public agency approving the project?  Yes  No

Signature: \_\_\_\_\_ Date:      /      /2018 Title: Assistant Superintendent, Business

Signed by Lead Agency  Signed by Applicant

Authority cited: Sections 21083 and 21110, Public Resources Code.  
Reference: Sections 21108, 21152, and 21152.1, Public Resources Code.

Date Received for filing at OPR: \_\_\_\_\_

**ATTACHMENT TO NOTICE OF EXEMPTION**  
**Anaheim Union High School District**  
**Oxford Academy New Construction and Modernization Project**

Description of Nature, Purpose, and Beneficiaries of Project: The Project includes (1) Construction of a new Music Building with 3 classrooms; (2) Modernization of a Shop Building to house 2 Engineering Labs; (3) Modernization of a Library; (4) Site improvements to address hardscape deficiencies, safety, and accessibility issues within the Project area; (5) Installation of shade structure(s); (6) Installation of security fencing throughout campus; (7) Installation of drought tolerant landscaping and water efficient irrigation system throughout; (8) Technology infrastructure; (9) Installation of surveillance cameras and other security enhancements; (10) Exterior lighting.

Exempt Status: Categorical Exemption. State type and section number: Sections 15301 (Existing Facilities); 15302 (Replacement or Reconstruction); 15303 (New Construction or Conversion of Small Structures); 15304 (Minor Alterations to Land); 15311 (Accessory Structures); and 15314 (Minor Additions to Schools).

Reasons why project is exempt:

The Project components are exempt from the California Environmental Quality Act ("CEQA") for the reasons elaborated upon below. Moreover, the Project as a whole is exempt from CEQA because the Project components do not have the potential for causing a significant effect on the environment, whether individually or collectively. The combined effect of the different types of CEQA exemptions enumerated below places the Project as a whole outside the purview of CEQA. (*Surfrider Foundation v. California Coastal Commission* (1994) 26 Cal.App.4th 151.) The Project therefore does not require CEQA action beyond this Notice of Exemption.

- (1) The construction of a new Music Building with 3 classrooms is categorically exempt pursuant to Section 15314, as it consists of a minor addition to an existing school within the existing school grounds where the addition does not increase original student capacity by more than twenty-five percent or ten classrooms.
- (2) The modernization of a Shop Building to house 2 Engineering Labs is categorically exempt pursuant to Section 15301, as it consists of minor alterations of existing public structures and facilities involving negligible or no expansion of use.
- (3) The modernization of a Library is categorically exempt pursuant to Section 15301, as it consists of minor alterations of existing public structures and facilities involving negligible or no expansion of use.
- (4) Site improvements to address hardscape deficiencies, safety, and accessibility issues within the Project area are categorically exempt pursuant to Section 15301, as they consist of minor alterations of an existing public structure or facility involving negligible or no expansion of use.
- (5) The installation of shade structures is categorically exempt pursuant to Section 15303, as it consists of the construction and location of limited numbers of new, small structures (see paragraph (e), which lists accessory structures as an example); and Section 15311, as it consists of the construction and placement of minor structures accessory to existing institutional facilities.



- (6) The installation of security fencing throughout campus is categorically exempt pursuant to Section 15303, as it consists of the construction and location of limited numbers of new, small accessory structures (see paragraph (e), which lists fences as an example); and Section 15311, as it consists of the construction and placement of minor structures accessory to existing institutional facilities.
- (7) The installation of drought tolerant landscaping and a water efficient irrigation system throughout is categorically exempt pursuant to Section 15301, as it consists of the minor alteration of mechanical equipment involving negligible or no expansion of use; and Section 15304, as it consists of minor public alterations in the condition of land and/or vegetation that do not involve removal of healthy, mature, scenic trees (see paragraph (b), which lists new gardening or landscaping and the replacement of existing conventional landscaping with water efficient landscaping as examples).
- (8) Technology infrastructure is categorically exempt pursuant to Section 15301, as it consists of the maintenance and minor alteration of an existing public facility or mechanical equipment involving negligible or no expansion of use; and Section 15302, as it consists of the replacement of existing systems or facilities where the new systems or facilities will be located on the same site and will have substantially the same purpose and capacity as the systems or facilities being replaced.
- (9) The installation of surveillance cameras and other security enhancements is categorically exempt pursuant to Section 15303, as it consists of the location of limited numbers of new, small structures and installation of small, new equipment in small structures (see paragraph (d), which lists electrical extensions of reasonable length, and paragraph (e), which lists accessory structures, as examples); and Section 15311, as it consists of the placement of minor structures accessory to existing institutional facilities.
- (10) The installation of exterior lighting is categorically exempt pursuant to Section 15303, as it consists of the location of limited numbers of new, small structures and installation of small, new equipment in small structures (see paragraph (d), which lists electrical extensions of reasonable length, and paragraph (e), which lists accessory structures, as examples); and Section 15311, as it consists of the placement of minor structures accessory to existing institutional facilities.

**RESOLUTION OF THE BOARD OF TRUSTEES OF THE  
ANAHEIM UNION HIGH SCHOOL DISTRICT**

**Approval of Notice of Exemption for the  
Savanna High School Modernization Project**

**RESOLUTION NO. 2017/18-F-13**

June 14, 2018

On the motion of Trustee \_\_\_\_\_ and duly seconded, the following resolution was adopted.

**WHEREAS**, on July 10, 2014, the Anaheim Union High School District's (District) governing board (Board) approved the District's Facilities Master Plan (FMP) to address the facilities needs of the District over the next ten years; and

**WHEREAS**, the District owns and operates Savanna High School, located at 301 N. Gilbert Street, in the city of Anaheim, County of Orange, State of California; and

**WHEREAS**, the Savanna High School Modernization Project (Project) is one of the projects identified in the approved FMP; and

**WHEREAS**, on June 14, 2018, the Board ratified the award of a public works contract for the Project; and

**WHEREAS**, the scope of work for the Project includes: (1) Reconstruction and reconfiguration of the main parking lot to improve vehicular circulation and student drop-off areas; (2) Reconstruction and reconfiguration of the horseshoe drive and parking lot to improve vehicular circulation and student drop-off areas; (3) Site improvements to address hardscape deficiencies, safety, and accessibility issues in the quad and parking lots; (4) Quad renovation; (5) Installation of shade structures; (6) Installation of security fencing throughout campus to include separation from the city golf course; (7) Installation of drought tolerant landscaping and water efficient irrigation system throughout; (8) Renovation of the shower/locker building; (9) Technology infrastructure; (10) Installation of marquee; (11) Reconstruction of tennis courts; (12) New driveway approach with signalized intersection at N. Gilbert Street as approved by city of Anaheim; (13) Installation of surveillance cameras and exterior lighting; (14) Replacement of site utilities; and

**WHEREAS**, the Board has determined that the Project is categorically exempt from the provisions of the California Environmental Quality Act of 1974 ("CEQA"), Public Resources Code Sections 21000 et seq., as amended, pursuant to Title 14, Sections 15301, 15302, 15303, 15304, and 15311 of the California Code of Regulations, as the Project consists of the repair, maintenance, and minor alterations of existing public structures, facilities, and mechanical equipment involving negligible or no expansion of use; the replacement and reconstruction of existing structures, facilities, and systems on the same site and having substantially the same purpose and capacity as the structures, facilities, and systems replaced; the construction and location of limited numbers of new, small structures and installation of small, new equipment in small structures; minor public alterations in the condition of land and/or vegetation that do not involve removal of healthy, mature, scenic trees; and the construction and placement of minor structures accessory to existing institutional facilities; and

**WHEREAS**, the combined effect of the different types of CEQA exemptions enumerated above places the Project as a whole outside the purview of CEQA (*Surfrider Foundation v. California Coastal Commission* (1994) 26 Cal.App.4th 151); and

**WHEREAS**, the District need not address CEQA with respect to the new driveway approach with signalized intersection at N. Gilbert Street because the City of Anaheim is the lead agency for that portion of the Project and has approved it.

**NOW, THEREFORE BE IT RESOLVED**, the Board of Trustees of the Anaheim Union High School District hereby resolves and declares, as follows:

**Section 1.** The Notice of Exemption attached hereto as Exhibit "A" and incorporated herein by reference is approved and adopted.

**Section 2.** The superintendent or his designee is hereby authorized and directed to cause the Notice of Exemption to be executed and timely filed with the Orange County Clerk-Recorder.

The foregoing resolution was passed and adopted at the regular meeting of the Board of Trustees on June 14, 2018, by the following roll call vote.

AYES:

NOES:

ABSTAIN:

ABSENT:

STATE OF CALIFORNIA        )  
  )  
  ) SS  
  )  
COUNTY OF ORANGE        )

I, Michael B. Matsuda, superintendent of the Anaheim Union High School District of Orange County, California, and secretary to the Board of Trustees thereof, hereby certify that the above and foregoing resolution was duly and regularly adopted by the said Board at the regular meeting thereof held on the 14th day of June 2018, and passed by a roll call vote of all members of said Board.

IN WITNESS WHEREOF, I have hereunto set my hand and seal this 14th day of June 2018.

\_\_\_\_\_  
Michael B. Matsuda  
Superintendent and  
Secretary to the Board of Trustees

EXHIBIT "A"

NOTICE OF EXEMPTION

## Notice of Exemption

To:  Office of Planning and Research  
P.O. Box 3044, Room 113  
Sacramento, CA 95812-3044

From: Anaheim Union High School District  
501 North Crescent Way  
Anaheim, CA 92801

County Clerk-Recorder  
County of Orange  
12 Civic Center Plaza, Room 101  
Santa Ana, CA 92701

Project Title: Savanna Modernization Project

Project Applicant: Anaheim Union High School District

Project Location – Specific: Savanna High School, 301 N. Gilbert Street, Anaheim, CA 92801

Project Location – City: Anaheim Project Location – County: Orange

**Description of Nature, Purpose, and Beneficiaries of Project:**

Please refer to the Attachment to NOE, included herewith, for a description of the nature and purpose of the project. The beneficiaries will be the students and parents, staff, teachers, and administrators, and the surrounding community.

Name of Public Agency Approving Project: Anaheim Union High School District

Name of Person or Agency Carrying Out Project Anaheim Union High School District

**Exempt Status: (check one):**

- Ministerial (Sec. 21080(b)(1); 15268)  
 Declared Emergency (Sec. 21080(b)(3); 15269(a))  
 Emergency Project (Sec. 21080(b)(4); 15269(b)-(c))  
 Categorical Exemption. State type and section number: Please refer to the Attachment to NOE  
 Statutory Exemptions. State Code number: \_\_\_\_\_

**Reasons why project is exempt:**

Please refer to the Attachment to NOE

**Lead Agency**

Contact Person: Patricia Neely Area Code/Telephone/Extension: (714) 999-3505

**If filed by applicant:**

1. Attach certified document of exemption finding.
2. Has a notice of exemption been filed by the public agency approving the project?  Yes  No

Signature: \_\_\_\_\_ Date:  / /2018 Title: Assistant Superintendent, Business

Signed by Lead Agency  Signed by Applicant

Authority cited: Sections 21083 and 21110, Public Resources Code.  
Reference: Sections 21108, 21152, and 21152.1, Public Resources Code.

Date Received for filing at OPR: \_\_\_\_\_

**ATTACHMENT TO NOTICE OF EXEMPTION**  
**Anaheim Union High School District**  
**Savanna High School Modernization Project**

Description of Nature, Purpose, and Beneficiaries of Project: The Project includes (1) Reconstruction and reconfiguration of the main parking lot to improve vehicular circulation and student drop-off areas; (2) Reconstruction and reconfiguration of the horseshoe drive and parking lot to improve vehicular circulation and student drop-off areas; (3) Site improvements to address hardscape deficiencies, safety, and accessibility issues in the quad and parking lots; (4) Quad renovation; (5) Installation of shade structures; (6) Installation of security fencing throughout campus to include separation from the city golf course; (7) Installation of drought tolerant landscaping and water efficient irrigation system throughout; (8) Renovation of the shower/locker building; (9) Technology infrastructure; (10) Installation of marquee; (11) Reconstruction of tennis courts; (12) New driveway approach with signalized intersection at N. Gilbert Street as approved by city of Anaheim; (13) Installation of surveillance cameras and exterior lighting; (14) Replacement of site utilities.

Exempt Status: Categorical Exemption. State type and section number: Sections 15301 (Existing Facilities); 15302 (Replacement or Reconstruction); 15303 (New Construction or Conversion of Small Structures); 15304 (Minor Alterations to Land); and 15311 (Accessory Structures).

Reasons why project is exempt:

The Project components are exempt from the California Environmental Quality Act ("CEQA") for the reasons elaborated upon below. Moreover, the Project as a whole is exempt from CEQA because the Project components do not have the potential for causing a significant effect on the environment, whether individually or collectively. The combined effect of the different types of CEQA exemptions enumerated below places the Project as a whole outside the purview of CEQA. (*Surfrider Foundation v. California Coastal Commission* (1994) 26 Cal.App.4th 151.) The Project therefore does not require CEQA action beyond this Notice of Exemption.

- (1) The reconstruction and reconfiguration of the main parking lot to improve vehicular circulation and student drop-off areas are categorically exempt pursuant to Section 15301, as they consist of a minor alteration of an existing public structure involving negligible or no expansion of use; and Section 15302, as they consist of the reconstruction of an existing structure where the new structure will be located on the same site and will have substantially the same purpose and capacity as the structure being replaced.
- (2) The reconstruction and reconfiguration of the horseshoe drive and parking lot to improve vehicular circulation and student drop-off areas are categorically exempt pursuant to Section 15301, as they consist of a minor alteration of an existing public structure involving negligible or no expansion of use; and Section 15302, as they consist of the reconstruction of an existing structure where the new structure will be located on the same site and will have substantially the same purpose and capacity as the structure being replaced.
- (3) Site improvements to address hardscape deficiencies, safety, and accessibility issues in the quad and parking lots are categorically exempt pursuant to Section 15301, as they consist of minor alterations of existing public structures or facilities involving negligible or no expansion of use.

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- (4) The quad renovation is categorically exempt pursuant to Section 15301, as it consists of minor alterations of an existing public structure or facility involving negligible or no expansion of use.
- (5) The installation of shade structures is categorically exempt pursuant to Section 15303, as it consists of the construction and location of limited numbers of new, small structures (see paragraph (e), which lists accessory structures as an example); and Section 15311, as it consists of the construction and placement of minor structures accessory to existing institutional facilities.
- (6) The installation of security fencing throughout campus, to include separation from the city golf course, is categorically exempt pursuant to Section 15303, as it consists of the construction and location of limited numbers of new, small accessory structures (see paragraph (e), which lists fences as an example); and Section 15311, as it consists of the construction and placement of minor structures accessory to existing institutional facilities.
- (7) The installation of drought tolerant landscaping and a water efficient irrigation system throughout is categorically exempt pursuant to Section 15301, as it consists of the minor alteration of mechanical equipment involving negligible or no expansion of use; and Section 15304, as it consists of minor public alterations in the condition of land and/or vegetation that do not involve removal of healthy, mature, scenic trees (see paragraph (b), which lists new gardening or landscaping and the replacement of existing conventional landscaping with water efficient landscaping as examples).
- (8) The renovation of the shower/locker building is categorically exempt pursuant to Section 15301, as it consists of minor alterations of an existing public structure and facility involving negligible or no expansion of use.
- (9) Technology infrastructure is categorically exempt pursuant to Section 15301, as it consists of the maintenance and minor alteration of an existing public facility or mechanical equipment involving negligible or no expansion of use; and Section 15302, as it consists of the replacement of existing systems or facilities where the new systems or facilities will be located on the same site and will have substantially the same purpose and capacity as the systems or facilities being replaced.
- (10) The installation of a marquee is categorically exempt pursuant to Section 15303, as it consists of the construction and location of a small structure (see paragraph (d), which lists utility extensions of reasonable length to serve such construction, and paragraph (e), which lists accessory structures, as examples); and Section 15311, as it consists of the construction and placement of a minor structure accessory to existing institutional facilities.
- (11) The reconstruction of tennis courts is categorically exempt pursuant to Section 15301, as it consists of the repair, maintenance, or minor alteration of an existing public structure involving negligible or no expansion of use; and Section 15302, as it consists of the reconstruction of an existing structure where the new structure will be located on the same site and will have substantially the same purpose and capacity as the structure replaced.
- (12) The District need not address CEQA with respect to the new driveway approach with signalized intersection at N. Gilbert Street because the City of Anaheim is the lead agency for that portion of the Project and has approved it.

- (13) The installation of surveillance cameras and exterior lighting is categorically exempt pursuant to Section 15303, as it consists of the location of limited numbers of new, small structures and installation of small, new equipment in small structures (see paragraph (d), which lists electrical extensions of reasonable length, and paragraph (e), which lists accessory structures, as examples); and Section 15311, as it consists of the placement of minor structures accessory to existing institutional facilities.
- (14) The replacement of site utilities is categorically exempt pursuant to Section 15302, as it consists of the replacement of existing structures or facilities where the new structures or facilities will be located on the same site and will have substantially the same purpose and capacity as the structures or facilities replaced (see paragraph (c), which lists replacement of existing utility systems as an example).



**RESOLUTION OF THE BOARD OF TRUSTEES OF THE ANAHEIM UNION HIGH SCHOOL DISTRICT**

**SUPPORT OF APPLICATIONS FOR ELIGIBILITY DETERMINATION AND FUNDING**

**Resolution No. 2017/18-F-14**

June 14, 2018

On the motion of \_\_\_\_\_ and duly seconded, the following resolution was adopted:

**WHEREAS**, the Anaheim Union High School District intends to file applications for funding under the School Facility Program as provided in Chapter 12.5, Part 10, Division 1, commencing with Section 17070.10, et seq., of the Education Code; and

**WHEREAS**, a condition of processing the various applications under the School Facility Program is a resolution in support of those applications from the Anaheim Union High School District Board of Trustees; and

**WHEREAS**, the Anaheim Union High School District wishes to submit the following applications for eligibility determination and funding, and any other applications as necessary for programs including, but not limited to, modernization, new construction, and facility hardship funding:

- Anaheim High School Aquatic Center and Modernization
- Polaris High School Modernization

**NOW, THEREFORE, BE IT RESOLVED**, that the Board of Trustees is in support of necessary applications under the School Facility Program.

The foregoing resolution was passed and adopted at a regular meeting of the Board of Trustees, on June 14, 2018, by the following roll call vote.

AYES:

NOES:

ABSTAIN:

ABSENT:

STATE OF CALIFORNIA     )  
   )  
   ) SS  
   )  
 COUNTY OF ORANGE        )

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I, Michael B. Matsuda, superintendent of the Anaheim Union High School District of Orange County, California, and secretary to the Board of Trustees, thereof, hereby certify that the above and foregoing resolution was duly and regularly adopted by the said Board at the regular meeting thereof held on the 14<sup>th</sup> day of June 2018, and passed by a roll call vote of all members of said Board.

IN WITNESS WHEREOF, I have hereunto set my hand and seal this 14<sup>th</sup> day of June 2018.

---

Michael B. Matsuda  
Superintendent and  
Secretary to the Board of Trustees

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**CLAIMS AND ACTIONS AGAINST THE DISTRICT****5800 (3320)**

The Governing Board desires to ensure that the District's operations are conducted in a manner that minimizes risk, protects District resources, and promotes the health and safety of students, staff, and the public.

Any and all claims for money or damages against the District must be presented to and acted upon in accordance with Governing Board Policy 3320 which has been adopted by the Board of Trustees pursuant to Government Code (GC) Section 935. Compliance with these District Claim Procedures is a prerequisite to any court action, including specifically those claims excepted by GC Section 905, unless the claim is governed by statutes or regulations which expressly free the claimant from the obligation to comply with this policy and the claims procedures set forth in the GC.

This policy is effective immediately and applies retroactively to any and all claims, including to claims which accrued prior to the enactment of this policy.

Legal References

## EDUCATION CODE

35200 Liability for debts and contracts

35202 Claims against districts; applicability of Government Code

## CODE OF CIVIL PROCEDURE

340.1 Damages suffered as a result of childhood sexual abuse

## GOVERNMENT CODE

800 Cost in civil actions

935 Authority to enact local claims procedure

810-996.6 Claims and actions against public entities

53051 Information filed with secretary of state and county clerk

## PENAL CODE

72 Fraudulent claims

## COURT DECISIONS

*City of Stockton v. Superior Court* (2007) 42 Cal.4th 730*Connelly v. County of Fresno* (2006) 146 Cal.App.4th 29*CSEA v. South Orange Community College District* (2004) 123 Cal.App.4th 574*CSEA v. Azusa Unified School District* (1984) 152 Cal.App.3d 580*State of California v. Superior Court (Bodde)* (2004) 32 Cal.4th 1234*Tapia v. County of San Bernardino* (1994) 29 Cal.App.4th 375

Board of Trustees

Board Approved: Pending Board Approval

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**Claim Presentation Requirements**

California law requires that prior to filing a complaint against the Anaheim Union High School District or its employees, the claimant must present a claim under the California Tort Claims Act. (Government Code 911 et seq.)

**Time Limitations To Present Claim**

1. Claims for money or damages relating to a cause of action for death or for injury to person, personal property or growing crops shall be presented to the Board of Trustees no later than six months after the accrual of the cause of action. (Government Code 905, 911.2)
2. Pursuant to Government Code 935, claims for money or damages that are listed as exceptions in Government Code 905 shall be presented not later than six months after the accrual of the cause of action. Such claims include:
  - (a) Claims under the Revenue and Taxation Code or other statute prescribing procedures for the refund, rebate, exemption, cancellation, amendment, modification, or adjustment of any tax, assessment, fee, or charge or any portion thereof, or of any penalties, costs, or charges related thereto;
  - (b) Claims in connection with which the filing of a notice of lien, statement of claim, or stop notice is required under any law relating to liens of mechanics, laborers, or material men;
  - (c) Claims by public employees for fees, salaries, wages, mileage, or other expenses and allowances;
  - (d) Claims for which the workers' compensation authorized by Division 4 (commencing with Section 3200) of the Labor Code is the exclusive remedy;
  - (e) Applications or claims for any form of public assistance under the Welfare and Institutions Code or other provisions of law relating to public assistance programs, and claims for goods, services, provisions, or other assistance rendered for or on behalf of any recipient of any form of public assistance;
  - (f) Applications or claims for money or benefits under any public retirement or pension system;
  - (g) Claims for principal or interest upon any bonds, notes, warrants, or other evidences of indebtedness;
  - (h) Claims that relate to a special assessment constituting a specific lien against the property assessed and that are payable from the proceeds of the assessment, by offset of a claim for damages against it or by delivery of any warrant or bonds

representing it;

- (i) Claims by the state or by a state department or agency or by another local public entity or by a judicial branch entity;
  - (j) Claims arising under any provision of the Unemployment Insurance Code, including, but not limited to, claims for money or benefits, or for refunds or credits of employer or worker contributions, penalties, or interest, or for refunds to workers of deductions from wages in excess of the amount prescribed;
  - (k) Claims for the recovery of penalties or forfeitures made pursuant to Article 1 (commencing with Section 1720) of Chapter 1 of Part 7 of Division 2 of the Labor Code;
  - (l) Claims governed by the Pedestrian Mall Law of 1960 (Part 1 (commencing with Section 11000) of Division 13 of the Streets and Highways Code);
  - (m) Claims made pursuant to Section 340.1 of the Code of Civil Procedure for the recovery of damages suffered as a result of childhood sexual abuse. This subdivision shall apply only to claims arising out of conduct occurring on or after January 1, 2009;
  - (n) Claims made pursuant to Section 701.820 of the Code of Civil Procedure for the recovery of money pursuant to Section 26680; and
  - (o) Claims made pursuant to Section 49013 of the Education Code for reimbursement of pupil fees for participation in educational activities. (Government Code 905, 911.2, 935)
3. Claims for money or damages as authorized in Government Code 905 and not included in paragraph #1 or paragraph #2 above, including claims for damages to real property, shall be presented not later than one year after the accrual of the cause of action. (Government Code 905, 911.2)

Claims against the District shall further be subject to the provisions of Government Code 945.4 relating to the prohibition of suits in the absence of the presentation of claims and action thereon by the District.

**Late Claims**

Any person presenting a claim under item #1 or #2 above later than six months after the accrual of the cause of action shall present, along with the claim, an application to file a late claim. Such claim and application to file a late claim shall be filed not later than one year after the accrual of the cause of action. (Government Code 911.4)

If a claim under item #1 or #2 is filed late and is not accompanied by an application to file a late claim, the Board of Trustees or Superintendent (collectively referred to as the "Board") shall, within 45 days, give written notice that the claim was not filed timely and that it is being returned without further action.

The "Board" shall grant or deny the application to file a late claim within 45 days after it is presented. This 45-day period may be extended by written agreement of the claimant and the "Board" provided that such agreement is made before the expiration of the 45-day period. (Government Code 911.6)

The "Board" shall grant the application to file a late claim under any one of the following circumstances: (Government Code 911.6)

1. The failure to present the claim was through mistake, inadvertence, surprise or excusable neglect and the District was not prejudiced in its defense of the claim by the failure to present the claim within the time limit.
2. The person who sustained the alleged injury, damage or loss was a minor during all of the time specified for presentation of the claim.
3. The person who sustained the alleged injury, damage or loss was physically or mentally incapacitated during all of the time specified for presentation of the claim and the disability was the reason he/she failed to present the claim.
4. The person who sustained the alleged injury, damage or loss died before the expiration of the time specified for the presentation of the claim.

If the application to present a late claim is denied, the claimant shall be given notice in the form set forth in Government Code 911.3. If the "Board" does not take action on the application to file a late claim within 45 days, the application shall be deemed to have been denied on the 45<sup>th</sup> day unless such time period has been extended, in which case it shall be denied on the last day of the period specified in the extension agreement. (Government Code 911.6)

**Delivery and Form of Claim**

A claim, any amendment thereto, or an application for leave to present a late claim shall be deemed presented when delivered to the office of the Superintendent or deposited in a post office, subpost office, substation, or mail chute or other like facility maintained by

the U.S. Government in a sealed envelope properly addressed to the District office with postage paid. (Government Code 915, 915.2)

Claims must be submitted on the District claim form. The "Board" may return a claim not using the District's claim form. (Government Code 910.4). The required Claim Form is attached to this administrative regulation.

### **Notice of Claim Insufficiency**

The Superintendent or designee shall review all claims for sufficiency of information.

If the claim is found insufficient or found not to satisfy the form requirements under Government Code 910.4, the "Board" may, within 20 days of receipt of the claim, either personally deliver or mail to the claimant, at the address stated in the claim form, a notice stating with particularity the defects or omission in the claim. (Government Code 910.8, 915.4)

If such a notice is delivered or sent to the claimant, the "Board" shall not act upon the claim until at least 15 days after such notice is given. (Government Code 910.8)

### **Amendments to Claim**

Claims may be amended within the time limits provided under section entitled "Time Limitations" above or prior to final action by the "Board," whichever is later, if the claim, as amended, relates to the same transaction or occurrence which gave rise to the original claim. (Government Code 910.6)

### **Action on Claim**

Within 45 days after the presentation or amendment of a claim, the "Board" may take action on the claim. This time limit may be extended by written agreement before the expiration of the 45-day period or before legal action is commenced or barred by legal limitations. (Government Code 912.4)

The "Board" may act on the claim in one of the following ways: (Government Code 912.6)

1. If the "Board" finds that the claim is not a proper claim against the District or its employees, the claim shall be rejected.
2. If the "Board" finds that the claim is a proper claim against the District and is for an amount justly due, the claim shall be allowed.
3. If the "Board" finds that the claim is a proper claim against the District but is for an amount greater than is justly due, the "Board" shall either reject the claim or allow it in the amount justly due and reject it as to the balance.

4. If legal liability of the District or the amount justly due is disputed, the "Board" may reject or compromise the claim.

If the "Board" allows the claim in whole or in part or compromises the claim and the claimant accepts the amount allowed or offered to settle the claim, the "Board" may require the claimant to accept it in settlement of the entire claim. (Government Code 912.6)

The Superintendent or designee shall transmit to the claimant written notice of action taken or inaction which is deemed rejection. The notice shall be in the form set forth in Government Code 913 and shall either be personally delivered or mailed to the address stated in the claim form. (Government Code 913, 915.4)

If no action is taken within the prescribed time limits, the claim shall be deemed to have been rejected. (Government Code 912.4, 945.6)

All claimants are encouraged to promptly seek the advice of an attorney so as to protect their legal rights with respect to any claim or potential claim.

**This policy is effective immediately and applies retroactively to any and all claims, including to claims which accrued prior to the enactment of this policy.**

Regulation Anaheim Union High School District  
Anaheim, California

Board of Trustees  
Board Approved: Pending Board Approval  
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**Anaheim Union High School District and Facilitron, Inc.  
Online Facilities Rental Storefront Agreement**

This Online Facilities Rental Storefront Agreement (this "Agreement") is made and entered into as of June 15, 2018 (the "Effective Date"), by and between Anaheim Union High School District (the "Client"), and Facilitron, Inc., a Delaware corporation (the "Company"). The Client and the Company may be referred to herein individually as a "Party" and collectively as the "Parties".

**W I T N E S S E T H**

A. WHEREAS, the Company is the operator of an Internet website which provides its customers with a web storefront for the presentation and rental of facilities; and

B. WHEREAS, the Client desires to present and rent its facilities on a storefront hosted by the Company ("the "Client Facilities Rental Storefront") upon the terms and subject to the conditions set forth herein;

NOW, THEREFORE, in consideration of the mutual promises contained herein and other good and valuable consideration, the receipt and adequacy of which is hereby acknowledged, the Parties agree as follows:

**A G R E E M E N T**

1. Definitions. As used in this Agreement, the following terms shall have the following meanings:

(a) "**Company Site**" shall mean the Company's website maintained at [www.facilitron.com](http://www.facilitron.com) and any successor or supplemental locations.

(b) "**Client Site**" shall mean Client's website maintained at: <http://www.auhsd.us/district/index.php> and any successor or supplemental locations.

(c) "**End Users**" shall mean individuals or outside group representatives as well as any employee, contractor or agent of Client who uses Company's Site.

(d) "**Client Facilities**" shall mean the facilities that the Client intends to rent.

(e) "**Online Facilities Rental Storefront**" shall mean the website and e-commerce platform on the Company Site provided to Client by the Company for the purpose of renting Client Facilities to End-Users ([www.facilitron.com/auhsd92801](http://www.facilitron.com/auhsd92801)) and any successor or supplemental locations).

(f) "**Services**" shall mean the act of setting up and populating Online Facilities Rental Storefront and Client Facilities for presentation and rental, providing additional offerings facilitating rental transactions, such as liability insurance, taking rental orders, processing of payments and disbursements, and providing the customer support.

(g) "**Transaction**" as used in the Exhibit "A" herein shall mean the total of each reservation by an End-User. For example, if a reservation is made that includes 20 uses of a Client Facility, the "Transaction" will be the total costs associated with all 20 uses.

2. Grant of Rights.

(a) Grant of Rights to Company. The Client hereby grants Company the non-exclusive right to present and rent Client Facilities to End-Users in accordance with the provisions of this Agreement during the Term.

(b) Appointment of the Company as Limited Payment Collection Agent for the Client. The Client hereby appoints Company as the Client's limited payment collection agent solely for the purpose of accepting rental and service payments from End Users. The Client agrees that payment made by an End User through Company, shall be considered the same as a payment made directly to the Client, and the Client will make the facilities and services available to the End User in the agreed-upon manner as if the Client has received the fees. The Client agrees that Company may, in accordance with the cancellation policy selected by the Client (i) permit the End User to cancel the booking and (ii) refund (via Company) to the End User that portion of the fees specified in the applicable cancellation policy. The Client understands that Company accepts payments from End Users as the Client's limited payment collection agent and that Company's obligation to pay the Client is subject to and conditioned upon successful receipt of the associated payments from End Users. In accepting appointment as the limited authorized agent of the Client, Company assumes no liability for any acts or omissions of the Client.

(c) Pricing and Payment Terms. The Client shall determine the pricing for its facilities rental, application, equipment usage, custodial and other associated services provided by the Client (the "Client Fee"). **Company shall withhold a commission from the Client or charge End Users a service fee, as determined by the Client pursuant to Exhibit "A", which is attached hereto and incorporated herein by reference.** Notwithstanding the foregoing, in no event shall the aggregate fees to be charged to End Users exceed those limits set forth in California law or Client's board policies. Company shall remit all collected Client Fee payments for completed rentals minus applicable commission and any End User refunds by a check to the Client on a monthly basis, and such funds must be sent by Company to Client by the 20<sup>th</sup> day of the following month.

(d) Audit. Upon at least 10 calendar days prior written demand to Company, the Client shall have the right, at its own cost and expense, to audit Company's books, records, and accounts for the sole purpose of verifying payments reported under Section 2(c). Company shall provide all such relevant books, records, and accounts to Client upon such demand. If Client (through its certified public accountant or other appropriate auditor) concludes that additional amounts were owed during the audited period, Company shall pay such additional amounts within thirty (30) calendar days of the date the Client delivers to Company such accounting firm's written report so concluding. The fees charged by such accounting firm shall be paid by the Client; provided, however, if the audit discloses that the payments payable by Company for such period are more than thirty percent (30%) of the amounts actually paid for such period, then Company shall pay the reasonable fees and expenses charged by such accounting firm in addition to any additional amounts owed.

3. Scope of Services.

Company shall be responsible for (a) designing and hosting facility rental websites equipped with rental application and payment processing for each facility, (b) maintaining the websites and calendar to ensure that the sites are functionable and actionable, (c) providing account

management and customer personnel as are reasonably necessary to perform, maintaining and managing the services provided thereby, (d) coordinating all administrative functions associated with the Services, and (e) conducting any other operations reasonably necessary to perform the Services. Company shall comply with all industry standards, Client's reasonable requests, and all applicable law, in providing the Services.

4. Client Obligations.

(a) Solely for purposes of conducting the Services, Client shall use commercially reasonable efforts to assist Company in performing the Services by providing access to its staff, facilities, and updated rental availability data in a timely manner.

(b) The Client shall use commercially reasonable efforts to provide on its website and other communications, at its discretion, instructions, links, and other information to promote the Services therein.

5. No Transfer of Intellectual Property Rights. The Client and the Company acknowledge and agree that no transfer of any proprietary technology, inventions, developments, improvements, art, ideas, art form, or the like, including, but not limited to patents, patent applications, trademarks, copyrights or trade secrets (collectively, "Intellectual Property"), is intended in connection with this Agreement. Each Party's ownership interest in any Intellectual Property owned or licensed by such Party as of the date of this Agreement is not, and shall not be affected by the terms of this Agreement.

6. Trademarks; Client Marks and Company Marks.

(a) Subject to the terms and conditions of this Agreement, the Client grants Company a nonexclusive, nontransferable, revocable license to use the Client trademarks ("Client Marks") solely on the Online Facilities Rental Storefront and in connection with any promotions, marketing and press releases relating to the Services contemplated under this Agreement. The Client Marks are, and shall remain, the sole property of Client. Upon termination of the herein-granted license for any reason, the Company agrees to promptly discontinue use of the Client Marks.

(b) The Company's trademarks (the "Company Marks") are, and shall remain, the sole property of the Company. Client recognizes the Company's title to the Company Marks. Client shall use commercially reasonable efforts to not do or suffer to be done any act or thing which will in any way impair the rights of the Company in and to the Company Marks. It is understood that Client shall not acquire and shall not claim any title to the Company Marks adverse to the Company by virtue of the license granted herein, it being the intention of the Parties that use of the Company Marks by Client shall at all times inure to the benefit of the Company. Upon termination of the herein-granted license for any reason, Client agrees to promptly discontinue use of the Company Marks except that historical records may remain and be subject to internet access and/or public records requests.

7. Privacy Policy.

Company shall ensure that all individual, aggregate and personally-identifiable customer data and information about the End Users collected by Company complies with all applicable laws and regulations, including, but not limited to the Children's Online Privacy Protection Act of 1998 (15 U.S.C. §§ 6501, et seq.), the Family Educational Rights and Privacy Act of 1974 (20 U.S.C. §§ 1232g, et seq.) and related regulations, relevant State law, and with Client's privacy policy and the Company's privacy policy (the "Privacy Policy"). To the extent any End-User data contains student data, pupil records, or other personally identifiable information of a student, Company agrees to comply with California Education Code Section 49073.1, the mandatory provisions of which are incorporated herein by reference. Company shall post, on at least the main page of the Online Facilities Rental Storefront, a copy or link to the Privacy Policy. The Privacy Policy (<https://free.facilitron.com/privacy/>) must be prominently published on the web page and provide adequate notice, disclosure and choice to users regarding Company's collection, use and disclosure of user information. Company will ensure that the Privacy Policy does not create any liability to Client for the use of any customer or user data by either Party in any manner.

8. Confidentiality.

(a) Confidential Information. For purposes of this Agreement, "Confidential Information" shall mean any information disclosed by a Party hereto (the "Disclosing Party") to the other Party ("Recipient"), either directly or indirectly, in writing or by inspection of tangible objects (including without limitation documents, prototypes, samples, plant and equipment), which is designated as "Confidential," "Proprietary" or, if disclosed orally, is identified as confidential or proprietary at the time of its disclosure to the Recipient; provided, however, that any information relating to financial, product and business plans and strategies shall be deemed to be Confidential Information whether or not so designated. Notwithstanding the foregoing, Confidential Information shall not include any information which (i) was publicly known and available in the public domain prior to the time of disclosure to the Recipient by the Disclosing Party; (ii) becomes publicly known and available in the public domain after disclosure to the Recipient by the Disclosing Party through no action or inaction of Recipient; (iii) Recipient is able to demonstrate by documentary evidence that such information was lawfully in the possession of Recipient at the time of disclosure by the Disclosing Party; (iv) is independently developed by Recipient, provided Recipient can show by documentary evidence that such development was accomplished by or for Recipient without any use or beneficial reference to any Confidential Information; (v) is disclosed pursuant to legal, judicial or administrative proceeding or as otherwise required by law, provided that (A) Recipient gives reasonable prior notice to the Disclosing Party to allow it to seek a protective or similar order preventing or restricting the disclosure of such information, and (B) such information shall be deemed not to be Confidential Information only to the extent that such disclosure is compelled by such proceeding or law and only for the purpose of complying with such proceeding or law; or (vi) has been approved in writing for disclosure by the Disclosing Party.

(b) Duty to Hold in Confidence. Each Recipient agrees that, to the extent permitted by law, it will preserve in strict confidence and secure against accidental loss any Confidential Information disclosed by the Disclosing Party to Recipient. In preserving the Disclosing Party's Confidential Information, Recipient will use the same standard of care it would use to secure

and safeguard its own confidential information of similar importance, but in no event less than reasonable care. Any permitted reproduction of the Disclosing Party's Confidential Information shall contain all confidential or proprietary legends that appear on the original.

(c) Permitted Disclosures. To the extent permitted by law, Recipient shall permit access to the Disclosing Party's Confidential Information solely to its employees, agents and contractors who have a need to know such information and the need to know is reasonably associated with the business associated with the Agreement. Except as permitted in the exercise of the rights granted under this Agreement, Recipient shall not disclose or transfer any Confidential Information to any third party, without the specific prior written approval of the Disclosing Party.

(d) Obligation to Return Confidential Information. Recipient acknowledges that the Disclosing Party retains ownership of all Confidential Information disclosed or made available to Recipient. Accordingly, upon any termination, cancellation or expiration of this Agreement, or upon the Disclosing Party's request for any reason (other than in violation of this Agreement), Recipient shall return promptly to the Disclosing Party the originals and all copies (without retention of any copy) of any written documents, tools, materials or other tangible items provided by the Disclosing Party to the Recipient containing or embodying Confidential Information; provided, however, that Recipient shall be entitled to retain such originals and copies of Confidential Information of the Disclosing Party as Recipient shall reasonably conclude are necessary to Recipient's use and exploitation, as permitted by this Agreement, of any rights retained by Recipient following such termination, cancellation, expiration or request..

#### 9. Representations and Warranties.

(a) Client Representations and Warranties. Client represents and warrants to the Company as of the Effective Date that:

(i) Authority. Client has power and authority to execute and deliver this Agreement and to perform its obligations hereunder, and has by all necessary action authorized the execution and delivery of this Agreement and the performance of its obligations hereunder.

(ii) No Conflicts. The execution, delivery and performance by Client of this Agreement and each other agreement, document, or instrument now or hereafter executed and delivered by Client pursuant thereto or in connection herewith will not: (A) conflict with or violate the articles of incorporation or bylaws of Client or any provision of any law, rule, regulation, authorization or judgment of any governmental authority having applicability to Client or its actions; or (B) to the best knowledge of Client, materially conflict with or result in any breach of, or constitute a default under, any note, security agreement, commitment, contract or other agreement, instrument or undertaking to which Client is a party or by which any of its property is bound.

(b) Company Representations and Warranties. The Company represents and warrants to Client as of the Effective Date that:

(i) Corporate Authority. The Company is a corporation duly organized, validly existing, and in good standing under the laws of the jurisdiction of its incorporation, has the corporate power and authority to execute and deliver this Agreement and to perform its obligations hereunder, and has by all necessary corporate action authorized the

execution and delivery of this Agreement and the performance of its obligations hereunder.

(ii) No Conflicts. The execution, delivery and performance by the Company of this Agreement and each other agreement, document, or instrument now or hereafter executed and delivered by the Company pursuant thereto or in connection herewith will not: (A) conflict with or violate the articles of incorporation or bylaws of the Company or any provision of any law, rule, regulation, authorization or judgment of any governmental authority having applicability to the Company or its actions; or (B) to the best knowledge of the Company, materially conflict with or result in any breach of, or constitute a default under, any note, security agreement, commitment, contract or other agreement, instrument or undertaking to which the Company is a party or by which any of its property is bound.

(iii) Binding Obligation. When executed and delivered by the Company and Client, this Agreement will be the valid and legally binding obligation of the Company in accordance with its terms, subject to bankruptcy, reorganization, insolvency, moratorium and similar laws and to general principles of equity which are within the discretion of courts of applicable jurisdiction.

(iv) Confidentiality Agreements. The Company has and will maintain with all the Company employees, agents, and consultants, written agreements sufficient to enable the Company to perform its obligations hereunder with confidentiality terms at least as restrictive as those provided for the Parties under this Agreement.

(v) Non-infringement. The Company represents and warrants that the Company Site and the Online Facilities Rental Storefront do not knowingly infringe any Intellectual Property Rights of any third party.

#### 10. Termination.

(a) Term. The initial term of this Agreement shall be **twelve (12)** months from the Effective Date (the "Term"). Company will be the provider of Client Facilities Rental Storefronts for the Term, unless terminated early per Paragraph 10(b). Thereafter, this Agreement shall continue on subsequent twelve (12) month terms unless terminated by either Party as set forth in Paragraph 10(c).

(b) Termination for Breach. In the event of a material breach of this Agreement by a Party (the "Breaching Party"), expressly including Company's failure to abide by the payment and reporting terms as set forth in the Agreement, this Agreement may be terminated by the non-breaching Party, effective upon delivery of written notice to the Breaching Party, unless within seven (7) business days after receiving written notice of such breach from the non-breaching Party the Breaching Party cures such breach (or agrees with the non-breaching Party on a plan to cure such breach, which agreement shall not be unreasonably withheld, conditioned or delayed by the non-breaching Party).

(c) Other Termination. Following the Term the Client or Company may terminate this Agreement at any time for any reason without cause. Thirty (30) day prior written notice by the Client shall be sufficient to stop further performance of services by the Company. In the event of early termination, the Company shall be paid for satisfactory work performed to the date of

termination. The Client may then proceed with any work-product, materials, and information completed by the Company in any manner the Client deems proper.

(d) Survival. Notwithstanding anything to the contrary in this Agreement, the provisions of Sections 5, 6 and 8 shall survive the expiration or earlier termination of this Agreement.

11. General Provisions.

(a) Limitation of Liability. IN NO EVENT SHALL EITHER PARTY HAVE ANY LIABILITY TO THE OTHER PARTY OR ITS AFFILIATES ON ANY CAUSE OF ACTION RELATING TO THIS AGREEMENT FOR ANY INDIRECT, INCIDENTAL, CONSEQUENTIAL, SPECIAL, OR SPECULATIVE DAMAGES, INCLUDING, BUT NOT LIMITED TO, DAMAGES FOR LOSS OF PROFITS OR USE, BUSINESS INTERRUPTION, OR LOSS OF GOODWILL, IRRESPECTIVE OF WHETHER SUCH DAMAGES ARISE UNDER CONTRACT, TORT, STATUTE, OR OTHERWISE AND WHETHER OR NOT THE PARTY HAS ADVANCE NOTICE OF THE POSSIBILITY OF SUCH DAMAGES. THESE LIMITATIONS SHALL APPLY NOTWITHSTANDING ANY FAILURE OF ESSENTIAL PURPOSE OF ANY LIMITED REMEDY. COMPANY'S LIABILITY HEREUNDER SHALL BE LIMITED TO THE TRANSACTION FEES RECEIVED BY THE COMPANY DURING THE TERM OF THIS AGREEMENT.

(b) Assignment. This Agreement may not be assigned by either Party without the prior written consent of the other Party, which consent shall not be unreasonably withheld, conditioned or delayed, except that this Agreement may be assigned by any Party without the consent of the other Party (i) to any of the Party's majority-owned or controlled subsidiary entities or (ii) to any other entity resulting from the sale, merger, reorganization or other transfer of all or substantially all of the business or assets of the Party or its majority-owned or controlled subsidiary entities. This Agreement shall be binding upon and inure to the benefit of the Parties and their respective successors and permitted assigns.

(c) Headings. The section headings appearing in this Agreement are inserted only as a matter of convenience and in no way define, limit, construe or describe the scope or extent of such section or in any way affect the Agreement.

(d) Counterparts. This Agreement may be executed simultaneously in two or more counterparts, each of which will be considered an original, but all of which together will constitute one and the same instrument. The signature page of any counterpart may be detached therefrom without impairing the legal effect of the signatures thereon provided such signature page is attached to any other counterpart identical thereto except having additional signature pages executed by the other Party. Counterparts may be delivered by email or facsimile provided that original executed counterparts are delivered to the recipient within the next three (3) business days following the email or facsimile transmission.

(e) Notices. All notices and consents required to be given or made by the Parties shall be in writing and shall be deemed validly given if delivered by hand or sent by registered mail, return receipt requested, or confirmed facsimile to the following addresses:

If to Client:

Anaheim Union High School District

501 N. Crescent Way, Anaheim, CA 92801  
Phone: (714) 999-3511

If to the Company:

Chief Executive Officer  
Facilitron, Inc.  
PO Box 1935  
Los Gatos, CA 95031-1935  
Telephone: 800-272-2962

Notice delivered by hand shall be deemed to have been received by the addressee on the date delivered. Notice given by registered or certified mail, return receipt requested, shall be deemed to have been received by the addressee on the date marked on the receipt. Notice given by confirmed facsimile shall be deemed to have been received by the addressee on the business day following the day on which it was sent.

(f) Entire Agreement. This Agreement and the Exhibits hereto are the complete agreement of the Parties relating to the subject matter hereof. This Agreement supersedes and governs any other prior or collateral agreements with respect to the subject matter hereof. Any amendment to this Agreement or any modification of any term of this Agreement must be in writing and be executed by an authorized officer of each Party.

(g) Governing Law, Dispute Resolution and Exclusive Venue. This Agreement shall be governed by and construed under the laws of the State of California, without reference to conflict of laws principles. The parties waive any objection to exclusive jurisdiction and venue in the state and federal courts located in Orange County, California.

(h) Severability. The illegality or unenforceability of the whole or any part of the provisions of this Agreement will not affect the continued operation of the remaining provisions of this Agreement.

(i) Waiver. The failure of either Party at any time to insist upon strict performance of any of the terms and conditions contained in this Agreement will not be deemed a waiver of its right at any time thereafter to insist upon strict performance.

(j) Independent Contractors. The relationship of the Parties established by this Agreement is that of independent contractors, and nothing contained in this Agreement shall be construed to (i) give either Party the power to direct and control the day-to-day activities of the other, (ii) constitute the Parties as partners, joint venturers, co-owners or otherwise as participants in a joint or common undertaking, or (iii) allow either Party to create or assume any obligation on behalf of the other Party for any purpose whatsoever.

(k) Force Majeure. Neither Party to this Agreement shall be held responsible for any failure or delay in performance under this Agreement where such performance is rendered impracticable by any act of war, compliance with laws, governmental acts or regulations, fire, flood, other natural disaster, epidemic, strikes and other causes similar to those listed, in each case where failure to perform is beyond the control, and not caused by the negligence, of the non-performing Party ("Force Majeure").

(l) No Third Party Beneficiaries. Unless otherwise expressly provided, no provisions of this Agreement are intended or shall be construed to confer upon or give to any person or entity



other than the Parties any rights, remedies or other benefits under or by reason of this Agreement.

IN WITNESS WHEREOF, the Parties have caused this Agreement to be executed by their representatives thereunto duly authorized as of the date first written above.

"CLIENT"

"COMPANY"

Anaheim Union High School District

Facilitron, Inc.

By: \_\_\_\_\_

By: \_\_\_\_\_

Name: Jennifer Root, Ed.D.

Name: Greg Payne

Title: Assistant Superintendent, Business

Title: Head of Partnerships

Date: \_\_\_\_\_

Date: \_\_\_\_\_

**EXHIBIT “A”**  
**Company Fee Options**

The Client shall determine the pricing for its facilities rental, application, equipment usage, custodial and other associated services provided by the Client (the “Client Fee”).

The Client shall select from one of the following End User service fee/commission options (*note: the Client may change the original selection at any time, even after the service has started, for all new reservations*):

**Option 1: commission (default)**

**“The Client agrees to pay the Company a commission of 6% to 12% of the total Client Fee amount per Transaction which shall be deducted from the client’s payment. Company shall remit all collected Client Fee payments for completed rentals minus applicable commission and any End User refunds to the Client on a monthly basis, and such funds must be sent by Company to Client by the 20<sup>th</sup> day of the following month.”**

The commission paid by the Client is based on the Client Fee amount charged by the Client in each bracket as follows:

<b>On Transaction amount over</b>	<b>But equal or less than</b>	<b>Service Fee</b>
\$0	\$500	12%
\$500	\$1,000	11%
\$1,000	\$1,500	10%
\$1,500	\$2,000	9%
\$2,000	\$2,500	8%
\$2,500	\$3,000	7%
\$3,000		6%

Example 1: Client Fee \$50. Service Fee/Commission =  $\$50 \times 12\% = \$6.00$

Example 2: Client Fee \$625. Service Fee/Commission =  $\$500 \times 12\% + \$125 \times 11\% = \$73.75$

**Option 2: pass-through**

**“Company shall charge End Users a service fee in the amount of 6% to 12% of the total Client Fee amount per Transaction. Company shall remit all collected Client Fee payments for completed rentals minus any End User refunds to the Client on a monthly basis, and such funds must be sent by Company to Client by the 20<sup>th</sup> day of the following month.”**

The service fee charged to the End User is based on the total Client Fee amount charged by the Client in each bracket as in the table above.

**Option 3: split**

“Company shall charge End Users a service fee in the amount of 5% of the total Client Fee amount per Transaction. The Client agrees to pay the Company a commission of 5% of the total Client Fee amount per Transaction, which shall be deducted from the Client’s payment. Company shall remit all collected Client Fee payments for completed rentals minus applicable commission and any End User refunds to the Client on a monthly basis, and such funds must be sent by Company to Client by the 20<sup>th</sup> day of the following month.”

In the Option 3 example above the flat 10% fee is split equally between the Client and End User. However, if Option 3 is chosen the Client may **select any split that totals 10%** (from 10% Service Fee & 0% commission to 0% & 10% and anything in between - for example: 5.7% Service Fee and 4.3% commission).

**Company does not charge any fees for internal or any other bookings that result in a \$0 total fee to the requester.**

*Client has the ability to change facility use request prices and fees at any time, and the Company’s service fee and commission will be automatically adjusted accordingly. For example, if the Client adjusts prices and fees for a particular reservation to \$0 then the Company’s service fee and commission will automatically adjust to \$0.*

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**Option 1 (commission) will be used if section below is left blank.**

**Fee Option Selection for Initial implementation**

Client selects Option \_\_\_\_ Split (if Option 3): Commission \_\_\_\_% Service Fee \_\_\_\_%

(Please Initial):

Client \_\_\_\_\_

Presented at AUHSD Board Meeting  
on June 14, 2018  
(Board Exhibit)

LCAP Year (select from 2017-18, 2018-19, 2019-20)

2018-19

# Local Control Accountability Plan and Annual Update (LCAP) Template

[2018-19 LCAP Stakeholder Engagement Planning Tool](#)

[Addendum](#): General instructions & regulatory requirements.

[Appendix A](#): Priorities 5 and 6 Rate Calculations

[Appendix B](#): Guiding Questions: Use as prompts (not limits)

[LCFF Evaluation Rubrics](#): Essential data to support completion of this LCAP. Please analyze the LEA's full data set; specific links to the rubrics are also provided within the template.

LEA Name

Contact Name and Title

Email and Phone

Anaheim Union High School  
District

Manuel Colon, Chief Academic  
Officer

colon\_m@auhsd.us  
714-999-3573

## 2017-20 Plan Summary The Story

Describe the students and community and how the LEA serves them.

### General Information

The Anaheim Union High School District (AUHSD), founded in 1898, is an urban secondary school district, and has a student population of approximately 30,000. The District covers 46 square miles and stretches across the cities of Anaheim, Cypress, Buena Park, La Palma, and Stanton. Students span grades seven through twelve, speak 48 different languages in their homes, attend 20 campuses, and come to us from five feeder-elementary school districts. Seventy-one percent of AUHSD students are low-income, as indicated by participation in the National School Lunch Program, and 20.7% are English learners (EL). The demographic profile also indicates the following regarding student subgroups: 66.2% Hispanic, 12.8% Asian, 10.7% White, 4.1% Filipino, 2.4% African-American, 2.7% two or more races, 0.6% Pacific Islander, and 0.5% Native American. The AUHSD 2017 cohort graduation rate is 92%, as indicated on the California School Dashboard report (Data retrieved May 30, 2018).

The District is proud to have six California Distinguished Schools: Oxford Academy, which is also a National Blue Ribbon School; Cypress, Kennedy, and Western high schools; and Lexington and Walker junior high schools. Eight of the District's schools became Gold Ribbon Schools in 2015: Anaheim, Loara, and Savanna high schools, and Brookhurst, Dale, South, Sycamore, and Walker junior high schools. Five more of the District's schools became Gold Ribbon Schools in 2017: Cypress, Kennedy, and Western high schools, Lexington Junior High School, and Oxford Academy. Additionally, Savanna High School is a nationally recognized P-21 Exemplar School that emphasizes project-based learning, and John F. Kennedy High School offers an International Baccalaureate (IB) diploma program.

All AUHSD schools implement a variety of programs, such as PUENTE, AVID, and GEAR-UP, to support improved student achievement outcomes. All AUHSD high schools offer Advanced Placement classes, Career Technical Education programs, and Visual and Performing Arts programs. All AUHSD schools offer a full complement of athletic programs. (See individual school websites for more information regarding these programs.)

### AUHSD Vision Statement

The Anaheim Union High School District will graduate socially aware, civic-minded students who are college and career ready for the 21st century.

### AUHSD Mission Statement

The Anaheim Union High School District, a partnership of students, parents, staff, and community, will provide each student with a high-quality, well-rounded educational program in a safe and nurturing learning environment that promotes:

- High academic achievement based on a strong foundation of knowledge and skills
- 21<sup>st</sup> century learning skills for students to act as problem solvers and critical thinkers
- Readiness for post-secondary education, career options, and civic and social responsibility

## LCAP Highlights

Identify and briefly summarize the key features of this year's LCAP.

The AUHSD Local Control and Accountability Plan (LCAP) is designed to meet the needs of all students, and in particular the unduplicated student population of low-income, English learners, and foster youth, which is 72.15% as indicated in the California School Dashboard report and California Longitudinal Pupil Achievement Data System (CALPADS) UPC Source File for grades K-12.

The District's vision and mission statements are aligned with the goals and actions of the District's LCAP; and, the LCAP is the product of an extensive engagement process, dubbed "stakeholder engagement process," which included many conversations with parents/parent advisory groups, teachers, students, classified staff, administrators, and community members. Responses from the engagement process, which included multiple forms of feedback, such as survey results, were evaluated and used to help guide any proposed changes to goals and actions from the previous year's LCAP.

Through the stakeholder engagement process, it was determined that the District's 2018-19 LCAP would continue to have the same three goals that were affirmed in the LCAP from the previous year; however, they were refined during the 2018 LC AP stakeholder engagement process. They are listed below.

Goal 1: All students will demonstrate college, career, and life readiness and success.

Goal 2: Provide meaningful educational engagement opportunities for all parents and families to advocate for all students.

Goal 3: Provide and nurture a safe, reflective, responsive, and positive school culture.

The District's 2018-19 LCAP also contains 27 actions that were refined through the LCAP stakeholder engagement process. The 2018 stakeholder engagement process provided input to affirm actions in the 2018-19 LCAP; however, this document contains actions for the years 2017-18, 2018-19, and 2019-20. The actions are listed in "Section 2: Goals, Actions, Expenditures, and Progress Indicators." Each action contains many action-steps that are intended to lead to improved services for students. The action-steps, i.e. explicit details for each action, are not included in Section 2 of this LCAP. Instead, they are listed in Appendix C of this document, entitled: "AUHSD 2018-19 Local Control and Accountability Plan Stakeholder Engagement Planning Tool."

All LCAP actions from the 2017-18 year were reviewed, and additional action-steps have been added to the 2018-19 LCAP as needed. In an effort to be consistent and transparent, Appendix C provides detailed action-steps for each LCAP action, as well as a clear understanding of the actions and services that stakeholders feel need to be improved, especially for underserved student populations.

Through the stakeholder engagement process, needs, metrics, goals, and actions from the 2017-18 LCAP were reviewed. Then, relevant data, proposed priorities, and action-steps were analyzed by stakeholders in focus groups that were structured around the eight state priorities. Stakeholders were asked to identify gaps in services, and then determine needs that were not addressed, or not met, in the 2017-18 LCAP.

The LCAP Steering Committee debriefed the information from the stakeholder engagement meetings, and then also used stakeholder feedback to help craft a needs assessment, and to develop additional action-steps that would be added to the 2018-19 LCAP.

The stakeholder engagement process included a gallery walk to rank the importance of all proposed action-steps, and the process culminated with a consensus building activity, which allowed participants an opportunity to respond to any of the items included in the proposed LCAP. In some cases, this prompted further revision of LCAP actions, and/or action-steps that are included in the 2018-19 LCAP.

The District's 2018-19 LCAP, which includes the annual update, will be presented to the Board of Trustees at a meeting of the governing board, to be held June 7, 2018. At this meeting, a public hearing will be held, and the

general public will have an opportunity to provide feedback. The Board of Trustees will be asked to adopt the District's 2018-19 LCAP at a subsequent meeting of the governing board, to be held on June 14, 2018.

## Review of Performance

Based on a review of performance on the state indicators and local performance indicators included in the LCFF Evaluation Rubrics, progress toward LCAP goals, local self-assessment tools, stakeholder input, or other information, what progress is the LEA most proud of and how does the LEA plan to maintain or build upon that success? This may include identifying any specific examples of how past increases or improvements in services for low-income students, English learners, and foster youth have led to improved performance for these students.

## Greatest Progress

Graduation rate for all students increased by 2.1% to 92% in 2016-17. (California School Dashboard)

Nearly four years in the making, the Anaheim Union Educational Pledge (The Pledge) includes Fullerton and Cypress colleges, California State University, Fullerton (CSUF), the University of California, Irvine (UCI), and the City of Anaheim, in partnership with the District to ensure that AUHSD graduates achieve their post-secondary goals. The process begins when students develop a six-year academic and career plan, beginning in seventh grade. Highlights from The Pledge include: expanded dual enrollment courses that allow for more college credit upon high school graduation; guaranteed admission to UCI for all graduates of Anaheim Union High School District who enroll at Cypress College or Fullerton College and meet the eligibility requirements of the Transfer Admission Guarantee (TAG) program. The graduating class of 2018 was also the first graduating class of Pledge eligible students.

Anaheim Innovative Mentoring Experience (AIME) program has served more than 3,300 AUHSD students through a tiered mentoring program, which allows for a variety of business, and corporate and community partners to participate in making a difference in the lives of students. Students benefit from mentoring experiences that help them to prepare for the demands of college and career in an authentic environment. Students also make community and personal connections that can last a lifetime.

Dual enrollment opportunities have been expanded to all high school sites with 60 college courses offered through a partnership with North Orange County Community College District (NOCCCD).

During the 2016-17 year, 1,000+ students earned the State Seal of Biliteracy. This program recognizes high school graduates who have attained a high-level of proficiency in speaking, reading, and writing, in one or more languages in addition to English.

AVID Excel program continues to help English learners achieve greater academic success, as well as new ELD curriculum/textbooks were adopted and implemented during the 2017-18 year. Additionally, the Summer Language Academy continues to serve 100+ English Learners annually.

Career and Technical Education (CTE) pathways that result in industry certification are offered at all of the District's high schools, and there are total of 21 CTE pathways currently offered, including cyber-security and media-arts/film pathways that were added in 2017-18.

In addition to a long standing tradition of showcasing students' talents through a variety of visual and performing arts (VAPA) events, such as Band Spectacular, Choral Showcase, Honor Band, Honor Choir, and "Color and Light" student art and photography exhibition--to name a few, students' talents are also being showcased through a variety of school and District science, technology, engineering, art, and mathematics (STEAM) events, including the District's Sustainability Showcase, Film Academy Awards, and STEAM-A-Palooza (STEAM showcase).

The District's Next Generation Science Standards (NGSS) taskforce is implementing junior high-level integrated science curriculum during the 2018-19 year.

There has been a 150% increase in computer devices since the inception of the Local Control Funding Formula (LCFF) and the LCAP; and, many teachers are seamlessly infusing technology with 21<sup>st</sup> century learning strategies to provide all students with increased access to the curriculum, and also to promote good digital citizenship.

More than 122 teachers received Civic Learning professional learning/training, and now the District has a cadre of trainer-of-trainers in civics and democracy. Several of the District's schools have received Civic Learning Awards.

More than 600 teachers participated in Reflective Learning Walks conducted at schools, where participants received embedded professional learning/training on First Best Instruction, and/or on strategies to enhance instructional practices and expand student access to the curriculum.

Meaningful two-way communication with parents was increased through Aeries Parent Portal and Blackboard Connect. (As of March 22, 2018, 11,613,880 voicemails were delivered to parents, 14,960,666 emails were delivered to parents, and 1,823 parents completed LCAP surveys.)

Parent involvement/parent leadership capacity was expanded through Parent Leadership Academies, Parent Learning Walks, and Family and Community Engagement Specialists (FACES).

Services to address students' social-emotional needs have been increased and improved through the hiring of additional social workers and providing Capturing Kids Hearts professional learning/training to teachers and staff. The District's crisis-response team has also been restructured.

The District's Saturday Academy program was expanded to provide additional enrichment learning opportunities for more students, and also to support improved attendance results.

Special Education teachers participated in District-wide calibration for IEP development, and 15 Speech Language Pathologists were certified in augmentative-alternative communication, in order to increase Students With Disabilities' (SWD) access to the curriculum.

Twenty-first century furniture was implemented in 364 classrooms, during the 2016-17 and 2017-18 years.

Measure H facilities projects that provide upgrades, beautification, and security fencing for District facilities continue to be completed. For example, during the 2016-17 year, has been the implementation of Katella High School's Drought Response Outreach Program for Schools (DROPS). The DROPS project and the makeover to Katella High School included a new entrance arch, outdoor learning spaces, shade structures, pavement, and extensive landscaping upgrades that included drought resistant native plants. Infrastructure upgrades included underground piping, electrical conduits, and the installation of large tanks to help replenish the underground water table. Students who take the Earth Science course at Katella High School, not only study Earth Science, but they have the opportunity to become docents for the DROPS project, and they provide educational tours for staff, parents, and community members.

Additionally, Measure H facilities projects that provide upgrades, new or renovated classrooms, beautification, and security fencing for District facilities continue to be implemented. This summer major capital projects will be undertaken at Cypress HS, Kennedy HS, Savanna HS and the Oxford Academy while many other relevant projects are being planned at District sites.

Referring to the LCFF Evaluation Rubrics, identify any state indicator or local performance indicator for which overall performance was in the "Red" or "Orange" performance category or where the LEA received a "Not Met" or "Not Met for Two or More Years" rating. Additionally, identify any areas that the LEA has determined need significant improvement based on review of local performance indicators or other local indicators. What steps is the LEA planning to take to address these areas with the greatest need for improvement?

## **Greatest Needs**

The following list highlights some of the District's greatest challenges:

Improving mathematics achievement results for all students, with an even greater emphasis on improving mathematics achievement results for EL and SWD subgroups. Improving English language arts (ELA) achievement results for all students, with an even greater emphasis on improving ELA achievement results for EL and SWD subgroups.

Improving the A-G completion rate for all students, with an even greater emphasis on improving the A-G completion rate for EL and SWD subgroups.

Refining systems to more efficiently monitor program effectiveness.

Refining social and emotional/behavioral support systems to reduce the disproportionate number/percentage of EL, African American, and SWD students who are suspended and/or expelled.

To address the following needs, the District is doing the following:

Mathematics curriculum will be reviewed to determine how to make it more accessible for all students, and especially for EL and SWD subgroups. This includes professional learning/training for mathematics teachers that occurred during the 2017-18 year.

ELA teachers received professional learning/training during the 2017-18 year, and they continue to learn strategies intended to increase students' access to ELA curriculum.

English language development (ELD) curriculum was revised in the spring of 2017, which included the adoption, purchase, and repurposing of ELD instructional materials. ELD teachers received professional learning/training in the summer of 2017 on the implementation of the new ELD curriculum, which occurred during the 2017-18 year.

In the spring of 2018, the Superintendent, Assistant Superintendent of Educational Services, and selected Educational Services directors/coordinators met with the School Leadership Team (SLA) at each of the District's schools to examine the barriers to an improved A-G completion rate, and what actions schools should implement in order to improve student achievement outcomes. These actions were reflected in each school's 2017-18 Single Plan for Student Achievement (SPSA). The SPSAs are also aligned with the District's LCAP.

The District is in the process of developing technological systems to engender more effective data-driven decision-making that will help support more effective/efficient program monitoring. The District continued to develop these systems during the 2017-18 year.

Teachers and staff continue to receive professional learning/training on strategies to better address students social and emotional needs; and, the District's Student Support Services department will continue to explore grant opportunities and community partnerships, in an effort to provide additional programs/resources to support students' mental health needs.

Referring to the LCFF Evaluation Rubrics, identify any state indicator for which performance for any student group was two or more performance levels below the "all student" performance. What steps is the LEA planning to take to address these performance gaps?

## Performance Gaps

An analysis of District data indicates the following performance gaps (referenced in the California Dashboard Report, at <https://www.caschooldashboard.org/#/Home>):

1. Graduation rates for EL and SWD subgroups are low when compared to other subgroups.
2. Mathematics achievement results indicate performance gaps in mathematics for EL and SWD subgroups.
3. EL, African American, Foster Youth and SWD subgroups have disproportionate numbers/percentages of suspensions and expulsions.

To address the following performance gaps, the District is doing the following:

1. The District will continue to improve services for EL and SWD in order to improve the graduation rates for these subgroups.
2. As previously stated in the Greatest Needs section of the LCAP, the District is reviewing current adopted mathematics curriculum to determine how to make it more accessible for all students, and especially for EL and SWD. This includes professional learning/training for mathematics teachers that occurred during the 2017-18 year.



3. As previously stated in the Greatest Needs section of the LCAP, teachers and staff will continue to receive professional learning/training on strategies to better address students' social and emotional needs. Additionally, the District's Student Support Services department will continue to expand/improve services, by leveraging grant opportunities and community partnerships to augment programs/resources that support students' mental health needs.

If not previously addressed, identify the two to three most significant ways that the LEA will increase or improve services for low-income students, English learners, and foster youth.

**Increased or Improved services**

The District will increase or improve services for low-income students, English learners, and foster youth by:

1. Continuing to ensure that EL, McKinney-Vento, and foster youth receive appropriate mental-health and behavioral services, including in-school social-worker counseling, school-based mental-health services and in-school therapeutic services, regardless of whether he/she qualifies for special education.
2. District and schools will refine placement and monitoring system for EL, including Newcomers and Long-Term English Learners (LTEL), and will also revise/refine ELD curriculum.
3. The District will provide additional opportunities for EL, McKinney-Vento, and Foster Youth to receive additional academic support to better support college and career readiness outcomes for these subgroups.

**Budget Summary**

Complete the table below. LEAs may include additional information or more detail, including graphics.

**DESCRIPTION**

**AMOUNT**

Total General Fund Budget Expenditures for LCAP Year

\$ 367,393,489

Total Funds Budgeted for Planned Actions/Services to Meet the Goals in the LCAP for LCAP Year

\$ 132,921,538

The LCAP is intended to be a comprehensive planning tool but may not describe all General Fund Budget Expenditures. Briefly describe any of the General Fund Budget Expenditures specified above for the LCAP year not included in the LCAP.

Base funded expenditures that are not associated with English Learners, McKinney-Vento, Foster Youth, and Students With Disabilities subgroups are not included in this LCAP. The goals and actions listed in the LCAP have been developed through the District's stakeholder engagement process, for the purpose of improving/expanding services for students who are Low-Income, English Learners, McKinney-Vento, Foster Youth, and Students With Disabilities. The LCAP details how the District plans on improving educational outcomes for all students, and particularly for students who are part of the aforementioned subgroups, which constitutes the District's unduplicated pupil percentage of 72%.

**DESCRIPTION**

**AMOUNT**

Total Projected LCFF Revenues for LCAP Year

\$ 320,906,629

# Annual Update

LCAP Year Reviewed: 2017–18

Complete a copy of the following table for each of the LEA's goals from the prior year LCAP. Duplicate the table as needed.

## Goal 1

**All students will demonstrate college and career readiness.**

State and/or Local Priorities addressed by this goal:

- State Priorities: **Priority 1**–Basic (Conditions of Learning)  
**Priority 2**–Implementation of State Standards (Conditions of Learning)  
**Priority 4**–Pupil Achievement (Pupil Outcomes)  
**Priority 5**–Pupil Engagement (Engagement)  
**Priority 7**–Course Access (Conditions of Learning)  
**Priority 8**–Other Pupil Outcomes (Pupil Outcomes)

Local Priorities are indicated through the actions listed in the LCAP, and State Priorities 3 and 6 are not explicitly addressed in Goal 1.

## Annual Measurable Outcomes

Expected

### Teacher Credentials and Subject Matter Authorizations

For all AUHSD teachers/all subject areas: 93% of teachers are appropriately assigned, and 99.6% are fully-credentialed. Most of the missassignments have to do with core area teachers coaching one period of athletics, which is allowable per state education code section 44258.9.

### English Learner (EL) Authorization

The percentage of teachers who lack only EL authorization in 2016-17 was 0.3% (less than one-half of a percent).  
Growth Target: Reduce the current percentage of teachers who lack only EL authorization to 0.2% (less than one-half of a percent).

Actual

### Teacher Credentials and Subject Matter Authorizations

Actual: For all AUHSD teachers/all subject areas, all teachers are appropriately assigned, and 99.9% are fully-credentialed. TARGET MET.

### English Learner (EL) Authorization

Actual: The current percentage of teachers who lack only EL authorization is 0%. One-hundred percent of teachers are EL authorized. TARGET MET.

Expected

Actual

<p><b>Instructional Materials</b> Target: Maintain sufficient access to standards-aligned instructional materials for all pupils, and 100% compliance with Williams' instructional materials requirements have been maintained.</p>	<p><b>Instructional Materials</b> Actual: Maintain sufficient access to standards-aligned instructional materials for all pupils, and 100% compliance with Williams' instructional materials requirements have been maintained. TARGET MET.</p>
<p><b>Implementation of State Academic Standards</b> Target: Maintain instructional design and delivery that is aligned with all California State Standards, including Common Core State Standards (CCSS), ELD standards, and all other state adopted standards.</p>	<p><b>Implementation of State Academic Standards</b> Actual: Maintain instructional design and delivery that is aligned with all California State Standards, including Common Core State Standards (CCSS), ELD standards, and all other state adopted standards. TARGET MET.</p>
<p><b>California Assessment of Student Performance and Progress (CAASPP) English Language Arts (ELA) Assessment Results</b> In 2015-16, 47% of students meeting or exceeding standard. (Most current results available are from the prior school year.) Growth Target: In 2016-17, 49% of students meeting or exceeding standard.</p>	<p><b>California Assessment of Student Performance and Progress (CAASPP) English Language Arts (ELA) Assessment Results</b> Actual: In 2016-17, 46% of students meeting or exceeding standard. Target not met.</p>
<p><b>California Assessment of Student Performance and Progress (CAASPP) Math Assessment Results</b> In 2015-16, 30% of students meeting or exceeding standard. (Most current results available are from the prior school year.) Growth Target: In 2016-17, 32% of students meeting or exceeding standard.</p>	<p><b>California Assessment of Student Performance and Progress (CAASPP) Math Assessment Results</b> Actual: In 2016-17, 28.6% of students meeting or exceeding standard. Target not met.</p>
<p><b>A-G Completion Rates: All Students</b> In 2015-16, 37.9% of all students completed A-G prior to graduation. (Most current results available are from the prior school year.) Growth Target: Increase to 39% in 2016-17.</p>	<p><b>A-G Completion Rates: All Students</b> Actual: 40% of all students met A-G Completion requirements in 2016-17. TARGET MET.</p>
<p><b>A-G Completion Rates: Low Income Pupils</b> In 2015-16, 34.2% of Low Income Pupils completed A-G prior to graduation. (Most current results available are from the prior school year.) Growth Target: Increase to 35% in 2016-17.</p>	<p><b>A-G Completion Rates: Low Income Pupils</b> Actual: 34.8% of all students met A-G Completion requirements in 2016-17. TARGET NOT MET.</p>
<p><b>A-G Completion Rates: English Learners (EL)</b> In 2015-16, 2.8% of English Learners completed A-G prior to graduation. (Most current results available are from the prior school year.) Growth Target: Increase to 6% in 2016-17.</p>	<p><b>A-G Completion Rates: English Learners (EL)</b> Actual: 5.8% of English Learners met A-G Completion requirements in 2016-17. TARGET NOT MET.</p>
<p><b>Graduation Rate: District-wide</b> In 2015-16, the District-wide graduation rate was 88.5% (Most current results available are from the prior school year.) Growth Target: Increase to 89.5% in 2016-17.</p>	<p><b>Graduation Rate: District-wide</b> Actual: District Graduation Rate is 92% in 2016-17 (CA School Dashboard). TARGET MET.</p>

Expected

Actual

<p><b>Graduation Rate: EL</b> In 2015-16, the EL graduation rate was 79.0%. (Most current results available are from the prior school year.) Growth Target: Increase to 81% in 2016-17.</p>	<p><b>Graduation Rate: EL</b> Actual: Graduation Rate for EL is 85.3% in 2016-17 (CA School Dashboard). TARGET MET.</p>
<p><b>Graduation Rate: Students With Disabilities (SWD)</b> In 2015-16, the SWD graduation rate was 73.4%. (Most current results available are from the prior school year.) Growth Target: Increase to 75% in 2016-17.</p>	<p><b>Graduation Rate: Students With Disabilities (SWD)</b> Actual: Graduation Rate for SWD is 78.1% in 2016-17 (CA School Dashboard). TARGET MET.</p>
<p><b>Advanced Placement (AP) Participation Rate</b> In 2015-16, the Advanced Placement (AP) participation rate was 17.4%. Growth Target: Increase to 18% in 2016-17.</p>	<p><b>Advanced Placement (AP) Participation Rate</b> Actual: Advanced Placement (AP) participation rate was 20% in 2016-17. TARGET MET.</p>
<p><b>Advanced Placement (AP) Exam Pass Rate</b> In 2015-16, the Advanced Placement (AP) Exam pass rate, with a score of 3 or higher was 54.8%. Growth Target: Increase to 56% in 2016-17.</p>	<p><b>Advanced Placement (AP) Exam Pass Rate</b> Actual: Advanced Placement (AP) participation rate was 54% in 2016-17. TARGET NOT MET.</p>
<p><b>Early Assessment Program (EAP) ELA Results</b> In 2015-16, Early Assessment Program (EAP) ELA results indicate that 22% of students are "Ready for College." Growth Target: Increase to 23% in 2016-17.</p>	<p><b>Early Assessment Program (EAP) ELA Results</b> Actual: Early Assessment Program (EAP) ELA results indicate that 25.7% of students were "Ready for College" in 2016-17. TARGET MET.</p>
<p><b>Early Assessment Program (EAP) Mathematics Results</b> In 2015-16, Early Assessment Program (EAP) Mathematics results indicate that 10% of students are "Ready for College." Growth Target: Increase to 11% in 2016-17.</p>	<p><b>Early Assessment Program (EAP) Mathematics Results</b> Actual: Early Assessment Program (EAP) Mathematics results indicate that 11.2% of students were "Ready for College" in 2016-17. TARGET MET.</p>
<p><b>EL Progress and Proficiency Report: Making annual progress</b> In 2015-16, 57.9% of ELs are "making annual progress in learning English" according to California English Development Test (CELDT) scores. Growth Target: Increase to 59% in 2016-17.</p>	<p><b>EL Progress and Proficiency Report: Making annual progress</b> Actual: CELDT scores for "making annual progress in learning English" increased to 59% in 2016-17. AMAO EL measurement no longer used, and no data available for 2017-18.*</p>
<p><b>EL Progress and Proficiency Report: ELs enrolled less than 5 years and who score "English Proficient"</b> In 2015-16, 21.8% of ELs enrolled less than 5 years scored "English Proficient" according to CELDT scores. Growth Target: Increase to 23% in 2016-17.</p>	<p><b>EL Progress and Proficiency Report: ELs enrolled less than 5 years and who score "English Proficient"</b> Actual: Increased to 23% in 2016-17. AMAO EL measurement no longer used, and no data available for 2017-18.* *As an alternative measurement of progress, the Fall 2017 release of the California School Dashboard rates progress for the entire EL subgroup (6,261 students) as high (83.4%), but there has been a slight decline in performance (1.6%).</p>

Expected

Actual

**EL Progress and Proficiency Report: ELs who are enrolled more than 5 years and who score “English Proficient”**  
 In 2015-16, 49.3% of ELs who are enrolled more than 5 years scored “English Proficient” according to CELDT scores.  
 Growth Target: Increase to 50% in 2016-17.

**EL Progress and Proficiency Report: ELs who are enrolled more than 5 years and who score “English Proficient”**  
 Actual: Increased to 50% in 2016-17. AMAO EL measurement no longer used, and no data available for 2017-18.\*  
 \*As an alternative measurement of progress, the Fall 2017 release of the California School Dashboard rates progress for the entire EL subgroup (6,261 students) as high (83.4%), but there has been a slight decline in performance (1.6%).

**Percentage of ELs Reclassifying/Redesignating to Fluent English Proficient**  
 In 2015-16, 10.4% of ELs were reclassified/re-designated to Fluent English Proficient  
 Growth Target: Increase to 11% in 2016-17.

**Percentage of ELs Reclassifying/Redesignating to Fluent English Proficient**  
 Growth Target: Increase to 11% in 2016-17.  
 Actual: Increased to 9.6% in 2016-17. TARGET NOT MET  
 However, in 2017-18, the District reclassified 1,016 English Learners as Fluent English Proficient (FEP), which is about 15%, and the target will be reported as met in the 2018-19 LCAP Annual Update.

**Course Access and Other Pupil Outcomes: Enrollment in Visual and Performing Arts (VAPA)**  
 In 2015-16, 62% of students were enrolled in VAPA courses. (Most current results available are from the prior school year.)  
 Growth Target: Maintain current enrollment percentages in 2016-17.

**Course Access and Other Pupil Outcomes: Enrollment in Visual and Performing Arts (VAPA)**  
 Growth Target: Maintain current enrollment percentages in 2016-17.  
 Actual: In 2016-17, 57% of students were enrolled in VAPA courses. TARGET NOT MET.

**Course Access and Other Pupil Outcomes: Enrollment in Career Technical Education (CTE)**  
 In 2015-16, 37% of high school students were enrolled in CTE courses. (Most current results available are from the prior school year.) Maintain current enrollment percentages in 2016-17.

**Course Access and Other Pupil Outcomes: Enrollment in Career Technical Education (CTE)**  
 Actual: In 2016-17, 41.9% of students were enrolled in CTE courses. TARGET MET.

**Course Access and Other Pupil Outcomes: Enrollment in World Languages**  
 In 2015-16, 40.6% of students were enrolled in World Languages courses. (Most current results available are from the prior school year.) Maintain current enrollment percentages in 2016-17

**Course Access and Other Pupil Outcomes: Enrollment in World Languages**  
 Actual: In 2016-17, 44.7% of students were enrolled in World Languages courses. TARGET MET.

# Actions/Services

## Action 1 (1.1–1.15)

Planned Actions/Services	Actual Actions/Services	Budgeted Expenditures	Estimated Actual Expenditures
<p>1.1. Continue to recruit (as needed), retain, and support highly qualified teachers, support staff, and administrators, who provide first, best instruction and/or 21<sup>st</sup> century learning experiences to all students.</p>	<p>1.1. Continue to recruit (as needed), retain, and support highly qualified teachers, support staff, and administrators, who provide first, best instruction and/or 21<sup>st</sup> century learning experiences to all students.</p>	<p>a. \$18,265,000-LCFF: Certificated salaries and benefits b. \$750,000-Title I, Title II, Title III (130,000), One-Time Funding (620,000): Professional learning/training costs (1102, 1103, 4210, 4390, 5210, 5712, 5805) c. \$60,000-One-Time Funding: Professional learning materials (Object Code 4315) d. \$8,500-Title II: Software to track professional learning (Object code 5880)</p>	<p>a. \$18,265,000-LCFF: Certificated salaries and benefits b. \$750,000-Title I, Title II, Title III (130,000), One-Time Funding (620,000): Professional learning/training costs (1102, 1103, 4210, 4390, 5210, 5712, 5805) c. \$60,000-One-Time Funding: Professional learning materials (Object Code 4315) d. \$8,500-Title II: Software to track professional learning (Object code 5880)</p>
<p>1.2. Instructional design and delivery is aligned with all California State Standards, including Common Core State Standards (CCSS), English Language Development (ELD) Standards, and all other state adopted standards.</p>	<p>1.2. Instructional design and delivery is aligned with all California State Standards, including Common Core State Standards (CCSS), English Language Development (ELD) Standards, and all other state adopted standards.</p>	<p>a. \$2,855,000 (duplicated amount from Action 1.1)-LCFF: Certificated salaries and benefits b. \$750,000 (duplicated amount from Action 1.1)- Title I, Title II, Title III (130,000), One-Time Funding (620,000): Professional learning/training costs (1102, 1103, 4210, 4390, 5210, 5712, 5805) c. \$60,000 (duplicated amount from Action 1.1)- One-Time Funding: Professional learning materials (Object code 4315)</p>	<p>a. \$2,855,000 (duplicated amount from Action 1.1)-LCFF: Certificated salaries and benefits b. \$750,000 (duplicated amount from Action 1.1)- Title I, Title II, Title III (130,000), One-Time Funding (620,000): Professional learning/training costs (1102, 1103, 4210, 4390, 5210, 5712, 5805) c. \$60,000 (duplicated amount from Action 1.1)- One-Time Funding: Professional learning materials (Object code 4315)</p>
<p>1.3. Each school has sufficient instructional materials that are aligned with current California State Standards, including Common Core State Standards (CCSS), ELD Standards, Next Generation Science Standards (NGSS), and all other state adopted standards and frameworks.</p>	<p>1.3. Each school has sufficient instructional materials that are aligned with current California State Standards, including Common Core State Standards (CCSS), ELD Standards, Next Generation Science Standards (NGSS), and all other state adopted standards and frameworks.</p>	<p>a. \$500,000-Lottery: Dual Language and EL instructional materials (Object code 4150) b. \$450,000-Lottery: Consumable math textbooks (Object code 4150) c. \$500,000-Lottery: Replacement of instructional materials and partial adoptions (Object code 4150) d. \$200,000-Lottery: NGSS Instructional Materials (Object code 4150) e. \$48,000-LCFF: Cloud-based library operating system (Object code 5880)</p>	<p>a. \$500,000-Lottery: Dual Language and EL instructional materials (Object code 4150) b. \$450,000-Lottery: Consumable math textbooks (Object code 4150) c. \$500,000-Lottery: Replacement of instructional materials and partial adoptions (Object code 4150) d. \$200,000-Lottery: NGSS Instructional Materials (Object code 4150) e. \$48,000-LCFF: Cloud-based library operating system (Object code 5880)</p>

Planned  
Actions/Services

Actual  
Actions/Services

Budgeted  
Expenditures

Estimated Actual Expenditures

<p>1.4. Students and staff have access to a broad range of sustainable technological resources to match students' individual learning needs.</p>	<p>1.4. Students and staff have access to a broad range of sustainable technological resources to match students' individual learning needs.</p>	<p>f. \$65,000-Title I: Online library resource database subscriptions (Object code 5880) g. \$600,000-77% E-Rate, 23% LCFF: Enhance technology infrastructure (Object codes 4410, 6490)</p>	<p>f. \$65,000-Title I: Online library resource database subscriptions (Object code 5880) g. \$600,000-77% E-Rate, 23% LCFF: Enhance technology infrastructure (Object codes 4410, 6490)</p>
<p>1.4. Students and staff have access to a broad range of sustainable technological resources to match students' individual learning needs.</p>	<p>1.4. Students and staff have access to a broad range of sustainable technological resources to match students' individual learning needs.</p>	<p>a. \$4,900,000- LCFF: Regular replacement and growth of technology (Object codes 4410, 6490) b. \$600,000 (Duplicated amount from Action 1.3.)- 77% E-Rate, 23% LCFF: Enhance technology infrastructure (Object codes 4410, 6490) c. \$625,000- Site LCFF: Educational technology coaches-teachers who receive one additional period release time for tech coaching duties (Object code 1101) d. \$490,000-LCFF: Technology site technician salaries and benefits e. \$161,000-LCFF: Network Manager salary and benefits</p>	<p>a. Estimated amount is \$1 million, and actual expenditures are still being determined-LCFF: Regular replacement and growth of technology (Object codes 4410, 6490) b. \$600,000 (Duplicated amount from Action 1.3.)- 77% E-Rate, 23% LCFF: Enhance technology infrastructure (Object codes 4410, 6490) c. \$625,000- Site LCFF: Educational technology coaches-teachers who receive one additional period release time for tech coaching duties (Object code 1101) d. \$490,000-LCFF: Technology site technician salaries and benefits e. \$163,000-LCFF: Network Manager salary and benefits</p>
<p>1.5. Through First Best Instruction, which begins with intentional lesson design, teachers use multiple forms of monitoring of student progress to determine appropriate interventions, as needed.</p>	<p>1.5. Through First Best Instruction, which begins with intentional lesson design, teachers use multiple forms of monitoring of student progress to determine appropriate interventions, as needed.</p>	<p>a. \$288,000-LCFF: Salaries and benefits of assessment director and assessment technician b. \$40,500-Title I: Hanover Research (Object code 5810)</p>	<p>a. \$306,000-LCFF: Salaries and benefits of assessment director and assessment technician b. \$40,500-Title I: Hanover Research (Object code 5810)</p>
<p>1.6. Each school implements scheduling structures and adjusts course offerings, as needed, to ensure that students have the opportunity to participate in broad courses of study.</p>	<p>1.6. Each school implements scheduling structures and adjusts course offerings, as needed, to ensure that students have the opportunity to participate in broad courses of study.</p>	<p>a. \$635,000-Perkins Funds: Instructional materials and equipment (Object codes 4310, 4410, 6490) b. \$50,000-LCFF: Additional resources and professional learning/training to support broader courses of study (Object codes 1102, 1103, 4310, 5210)</p>	<p>a. \$635,000-Perkins Funds: Instructional materials and equipment (Object codes 4310, 4410, 6490) b. \$50,000-LCFF: Additional resources and professional learning/training to support broader courses of study (Object codes 1102, 1103, 4310, 5210)</p>

Planned  
Actions/Services

Actual  
Actions/Services

Budgeted  
Expenditures

Estimated Actual Expenditures

<p>1.7. District and schools continue to refine the vertical alignment of all courses, including A-G courses, courses that precede A-G courses, and Honors and Advanced Placement (AP) courses.</p>	<p>1.7. District and schools continue to refine the vertical alignment of all courses, including A-G courses, courses that precede A-G courses, and Honors and Advanced Placement (AP) courses.</p>	<p>c. \$89,000-LCFF: Intramural sports for grades 7-8 (Object codes 1103, 4310, 4410) d. \$40,000-LCFF: Transportation for McKinney-Vento, and Foster Youth students (Object code 5721)</p>	<p>c. \$89,000-LCFF: Intramural sports for grades 7-8 (Object codes 1103, 4310, 4410) d. \$40,000-LCFF: Transportation for McKinney-Vento, and Foster Youth students (Object code 5721)</p>
<p>1.7. District and schools continue to refine the vertical alignment of all courses, including A-G courses, courses that precede A-G courses, and Honors and Advanced Placement (AP) courses.</p>	<p>1.7. District and schools continue to refine the vertical alignment of all courses, including A-G courses, courses that precede A-G courses, and Honors and Advanced Placement (AP) courses.</p>	<p>a. \$25,000-Site Title I, site Title II: Professional learning/training for teachers (Object codes 1102, 1103, 4310) b. \$536,000-LCFF: Counselor salaries and benefits c. \$350,000- Title I: Summer learning academy to improve students' language, literacy and numeracy skills (Object codes 1103, 4150, 4310) d. \$28,000-LCFF: Summer Leadership/Film Academy to develop students' communication skills (Object codes 1103, 4150, 4310) e. <u>MTSS positions not added.</u> f. \$75,500-GEAR UP, Title I, Title III: AVID Summer Training (Object Code 5210) g. \$230,000-Site Title I (\$200,000), Site LCFF (\$30,000): AVID tutors' salaries h. \$180,000-LCFF: PUENTE counselor salary and ancillary costs</p>	<p>a. \$25,000-Site Title I, site Title II: Professional learning/training for teachers (Object codes 1102, 1103, 4310) b. \$536,000-LCFF: Counselor salaries and benefits c. \$350,000- Title I: Summer learning academy to improve students' language, literacy and numeracy skills (Object codes 1103, 4150, 4310) d. \$28,000-LCFF: Summer Leadership/Film Academy to develop students' communication skills (Object codes 1103, 4150, 4310) e. <u>MTSS positions not added.</u> f. \$75,500-GEAR UP, Title I, Title III: AVID Summer Training (Object Code 5210) g. \$230,000-Site Title I (\$200,000), Site LCFF (\$30,000): AVID tutors' salaries h. \$180,000-LCFF: PUENTE counselor salary and ancillary costs</p>
<p>1.8. Improve instructional model for English Learners (EL) to increase access to, and completion of, A-G courses.</p>	<p>1.8. Improve instructional model for English Learners (EL) to increase access to, and completion of, A-G courses.</p>	<p>a. \$30,000-Title III: AVID Excel program (Object codes 1103, 2276, 4150, 4310) b. \$2,580,000-LCFF: Salaries and benefits of EL teachers and EL paraprofessionals c. \$1,400,000-LCFF (\$1,030,000), Title III (\$370,000): Salaries and benefits of EL support staff, such as language testing assistants, translators, and bilingual instructional assistants</p>	<p>a. \$30,000-Title III: AVID Excel program (Object codes 1103, 2276, 4150, 4310) b. \$2,580,000-LCFF: Salaries and benefits of EL teachers and EL paraprofessionals c. \$1,400,000-LCFF (\$1,030,000), Title III (\$370,000): Salaries and benefits of EL support staff, such as language testing assistants, translators, and bilingual instructional assistants</p>



Planned Actions/Services	Actual Actions/Services	Budgeted Expenditures	Estimated Actual Expenditures
<p>1.9. Expand college and career enrichment programs to promote biliteracy.</p>	<p>1.9. Expand college and career enrichment programs to promote biliteracy.</p>	<p>a. \$551,000-LCFF: Salaries and benefits of bilingual authorized teachers b. \$5,000-Title III: Teacher release time (Object codes 1102, 1103) c. \$68,000-LCFF: Bilingual stipend for bilingual authorized teachers (Object code 4000) d. \$10,000-Site Title I: World Languages and Dual Language Academy instructional materials for students and professional learning for teachers (Object codes 4150, 4310, 5210)</p>	<p>a. \$551,000-LCFF: Salaries and benefits of bilingual authorized teachers b. \$5,000-Title III: Teacher release time (Object codes 1102, 1103) c. \$68,000-LCFF: Bilingual stipend for bilingual authorized teachers (Object code 4000) d. \$10,000-Site Title I: World Languages and Dual Language Academy instructional materials for students and professional learning for teachers (Object codes 4150, 4310, 5210)</p>
<p>1.10. Implement systems that utilize multiple measures to effectively assist with student placement, monitor student progress, and also ensure that all students have access to challenging courses of study.</p>	<p>1.10. Implement systems that utilize multiple measures to effectively assist with student placement, monitor student progress, and also ensure that all students have access to challenging courses of study.</p>	<p>a. \$40,000-Special Education Funds: Psychoeducational test batteries and protocols (Object code 4310)</p>	<p>a. \$40,000-LCFF: Psychoeducational test batteries and protocols (Object code 4310)</p>
<p>1.11. Each school implements services/programs, and/or a multi-tiered system of supports (MTSS), which provides additional opportunities to support all students with the completion of A-G requirements, and high school graduation requirements.</p>	<p>1.11. Each school implements services/programs, and/or a multi-tiered system of supports (MTSS), which provides additional opportunities to support all students with the completion of A-G requirements, and high school graduation requirements.</p>	<p>a. \$13,700,000-Title I (\$5,700,000) LCFF (\$8,000,000): Salaries and benefits that support EL, low income pupils and foster youth that are not part of the base fund b. \$180,000-LCFF: Salaries and benefits that support APEX Learning credit recovery program c. \$102,000-LCFF: Teacher supplemental hourly pay to support APEX after-school program (Object code 1103)</p>	<p>a. \$13,700,000-Title I (\$5,700,000) LCFF (\$8,000,000): Salaries and benefits that support EL, low income pupils and foster youth that are not part of the base fund b. \$180,000-LCFF: Salaries and benefits that support APEX Learning credit recovery program c. \$102,000-LCFF: Teacher supplemental hourly pay to support APEX after-school program (Object code 1103)</p>
<p>1.12. District and schools will refine placement and monitoring system for English Learners (EL),</p>	<p>1.12. District and schools will refine placement and monitoring system for English Learners (EL),</p>	<p>a. \$50,000-Title I: Purchase/create monitoring system to effectively assess/monitor the language development and academic</p>	<p>a. \$50,000-Title I: Purchase/create monitoring system to effectively assess/monitor the language development and academic</p>

Planned Actions/Services	Actual Actions/Services	Budgeted Expenditures	Estimated Actual Expenditures
<p>including Newcomers and Long-Term English Learners (L-TEL), and also will revise/refine the District's ELD curriculum.</p>	<p>including Newcomers and Long-Term English Learners (L-TEL), and also will revise/refine the District's ELD curriculum.</p>	<p>success of EL students, including newly reclassified EL students (Object code 5880)</p> <p>b. \$15,000-LCFF: Welcome center for newcomers EL students and their parents/guardians (Object code 4320)</p> <p>c. \$150,000-Title III, site Title I: Salaries and benefits of instructional assistants to provide primary language support in content areas</p> <p>d. \$10,000-Title III: Primary language resources (Object codes 4150, 4310)</p> <p>e. \$53,000-Title III: Intensive language support program for Newcomer EL students (Object codes 1103, 4150, 4310)</p>	<p>success of EL students, including newly reclassified EL students (Object code 5880)</p> <p>b. \$15,000-LCFF: Welcome center for newcomers EL students and their parents/guardians (Object code 4320)</p> <p>c. \$150,000-Title III, site Title I: Salaries and benefits of instructional assistants to provide primary language support in content areas</p> <p>d. \$10,000-Title III: Primary language resources (Object codes 4150, 4310)</p> <p>e. \$53,000-Title III: Intensive language support program for Newcomer EL students (Object codes 1103, 4150, 4310)</p>
<p>1.13. Improve services for Students With Disabilities (SWD) and expand SWD access to the core curriculum.</p>	<p>1.13. Improve services for Students With Disabilities (SWD) and expand SWD access to the core curriculum.</p>	<p>a. \$278,000-Medi-Cal, LCFF: Salaries and benefits for additional 2 Psychologists</p> <p>b. \$56,240,000-Special Education State and Federal Funding, and Mental Health State and Federal Funding: Salaries and benefits for all positions that provide services to SWDs (not including those referenced in letter a, c, d, e, or f)</p> <p>c. \$130,000-LCFF: Salaries and benefits for SWD curriculum specialist</p> <p>d. \$1,550,000-LCFF: Salaries and benefits for SWD instructional assistants added in 2015-16</p> <p>e. \$130,000-LCFF: Salary and benefits for speech-language pathologist added in 2016-17</p> <p>f. \$134,000-Special Education Funds: Salary and benefits for FTE Assistive Technology Specialist added in 2016-17</p>	<p>a. \$278,000-Medi-Cal, LCFF: Salaries and benefits for additional 2 Psychologists</p> <p>b. \$56,240,000- Special Education State and Federal Funding, and Mental Health State and Federal Funding: Salaries and benefits for all positions that provide services to SWDs (not including those referenced in letter a, c, d, e, or f)</p> <p>c. <b>Position not added in 2017-18</b></p> <p>d. \$1,550,000-LCFF: Salaries and benefits for SWD instructional assistants added in 2015-16</p> <p>e. \$130,000-LCFF: Salary and benefits for speech-language pathologist added in 2016-17</p> <p>f. \$134,000-Special Education Funds: Salary and benefits for FTE Assistive Technology Specialist added in 2016-17</p>
<p>1.14. Each high school will utilize APEX Learning courses, summer courses, eLearning</p>	<p>1.14. Each high school will utilize APEX Learning courses, summer courses,</p>	<p>a. \$167,000-LCFF: APEX Learning licenses for expanded program (Object code 5880)</p>	<p>a. \$167,000-LCFF: APEX Learning licenses for expanded program (Object code 5880)</p>

Planned  
Actions/Services

Actual  
Actions/Services

Budgeted  
Expenditures

Estimated Actual Expenditures

courses, two independent Learning Centers (ILCs), and other credit-recovery options to reduce dropout rates and to retain students at their home schools.

eLearning courses, two Independent Learning Centers (ILCs), and other credit-recovery options to reduce dropout rates and to retain students at their home schools.

- b. \$150,000-LCFF: Learning Management software for eLearning (Object code 5880)
- c. \$5,000-Title I-McKinney Vento: Credit recovery program for 9<sup>th</sup>- and 10<sup>th</sup>-grade McKinney-Vento and Foster Youth students (Object codes 1103, 4310)
- d. \$1,440,000-LCFF: Salaries and benefits for teachers and counselors at Independent Learning Centers

- b. \$150,000-LCFF: Learning Management software for eLearning (Object code 5880)
- c. \$5,000-Title I-McKinney Vento: Credit recovery program for 9<sup>th</sup>- and 10<sup>th</sup>-grade McKinney-Vento and Foster Youth students (Object codes 1103, 4310)
- d. \$1,440,000-LCFF: Salaries and benefits for teachers and counselors at Independent Learning Centers

1.15. Create post-secondary transition opportunities that support students' matriculation to post-secondary programs and build college and career readiness skills.

1.15. Create post-secondary transition opportunities that support students' matriculation to post-secondary programs and build college and career readiness skills.

- a. \$25,000-AUHSD Foundation: District College and Career Fair (Object codes 1103, 2465, 5712)
- b. \$10,000-Site LCFF: Site college/career fairs (Object codes 1103, 2465, 5712)
- c. \$58,000-LCFF: California College Guidance Initiative (CCGI) software (Object code 5880)
- d. \$268,000-Special Education Funds: Salaries and benefits for vocational transition program counselors for SWD transition program
- e. \$186,000-LCFF: Salaries and benefits for College and Career Community Partnership/AIME Coordinators

- a. \$25,000-College Readiness Block Grant: District College and Career Fair (Object codes 1103, 2465, 5712)
- b. \$10,000- Site LCFF: Site college/career fairs (Object codes 1103, 2465, 5712)
- c. \$58,000-LCFF: California College Guidance Initiative (CCGI) software (Object code 5880)
- d. \$268,000-Special Education Funds: Salaries and benefits for vocational counselors for SWD transition program
- e. \$186,000-LCFF: Salaries and benefits for College and Career Community Partnership/AIME Coordinators

## Analysis

Describe the overall implementation of the actions/services to achieve the articulated goal.

Regarding the actions and services that were implemented to achieve Goal 1, which states "All students will demonstrate college and career readiness," the District has taken several measures to guarantee that all of the District's schools are taking steps to improve educational outcomes for students.

Some of these measures include: Professional Learning Communities (PLCs) at all District schools to address instructional practices, based on formative and summative assessment outcomes; Reflective Learning Walks at all of the District's schools; Single Plan for Student Achievement (SPSA) peer reviews and follow-up visits; sharing school-level and District-level data at principals' meetings; and, involving School Site Councils and District advisory committees, such as the District English Learners Advisory Committee (DELAC) and the Superintendent's Advisory Council, in the monitoring process. These measures have helped to better align educational practices with our LCAP and strengthen the District's cohesiveness with reference to this work.

The District's First Best Instruction (FBI) Placemat was developed to articulate all aspects of how to best support all students and deliver a high quality educational experience. It is Appendix D of this document, and it has become a mantra of sorts for what we aspire to do for all students. It has also made it easier to share, with all stakeholders, the District's framework/process for supporting students, and implementing student centered classrooms. The FBI Placemat embraces the Framework for 21<sup>st</sup> Century Learning and non-cognitive skills, which are a vital part of the system that supports student success. This document has become a reflection tool for nearly every District activity intended to improve student learning outcomes.

Reflective Learning Walks have become a very useful way for principals and teachers to analyze what students are learning, learning strategies, student interaction with the content, and student engagement. Reflective Learning Walks are often conducted generically by staff at individual schools. However, Reflective Learning Walks were expanded during the 2017-18 year to include staff from more than one school. They have also become a very effective articulation tool for schools that share feeder patterns, as well as a useful reflection tool for teachers who teach like content areas.

The following highlights also detail some of the specific actions/services that were achieved respective to achieving the articulated Goal:

Next Generation Science Standards (NGSS) task force was established during the 2016-17 year, to plan for the roll-out of NGSS. Curriculum was developed/piloted during the 2017-18 year, and will continue to be developed/piloted/implemented during the 2018-19 year.

At least 122 teachers received Civic Learning training, and now the District has a cadre of trainer-of-trainers in civics and democracy.

Career and Technical Education (CTE) pathways that result in industry certification are offered at all of the District's high schools, and there are total of 21 CTE pathways currently offered, including cyber-security and media-arts/film pathways that were added in 2017-18.

Dual enrollment opportunities have been expanded to all high school sites with 60 college courses offered through a partnership with North Orange County Community College District (NOCCCD).

During the 2016-17 year, 1,000+ students earned the State Seal of Biliteracy. This program recognizes high school graduates who have attained a high-level of proficiency in speaking, reading, and writing, in one or more languages in addition to English.

AVID Excel program continues to help English learners achieve greater academic success, as well as new ELD curriculum/textbooks were adopted and implemented during the 2017-18 year. Additionally, the Summer Language Academy continues to serve 100+ English Learners annually.

Anaheim Innovative Mentoring Experience (AIME) program has served over 3,300 (Update number) AUHSD students through a unique tiered mentoring program, which allows for a variety of potential business, corporate and community partners to participate in making a difference in the lives of students. Students benefit from mentoring experiences that help prepare them for the demands of college and career in an authentic environment, but also helps them make community and personal connections that can last a lifetime. Some of the District's community partners, who participate in the AIME program, include: Kaiser, Anaheim White House, City of Anaheim, Modern Gourmet Foods, GEAR UP, and California State University, Fullerton (CSUF). The AIME program creates the framework to ensure that all of our students have intentional experiences to ensure college career readiness.

The Anaheim Collaborative was established as a means to establish effective post-secondary partnerships. Among the post-secondary partners are: CSUF, University of California, Irvine (UCI), Fullerton Community college, Regional Occupational Program (ROP), the City of Anaheim, and many others. In 2016-17, the Anaheim Collaborative worked to develop an educational pledge to ensure that the District's students who complete A-G requirements for admission to UC/CSU and graduate from one of the District's high schools, will be guaranteed admission at CSUF or UCI.

Describe the overall effectiveness of the actions/services to achieve the articulated goal as measured by the LEA.

Ultimately, the actions that the District has taken to expand/improve services for students to achieve the articulated goal have led to increased cohort graduation rates for all students, and also for EL and SWD subgroups:

1. As a District, increased the District-wide graduation rate by 2.1% to 92% in 2016-17. (California School Dashboard)
2. As a District, increased the graduation rate for English Learners by 5.9% to 85.3% in 2016-17. (California School Dashboard)
3. As a District, increased the graduation rate for Students with Disabilities (SWD) by 9.8% to 78.1% in 2016-17. (California School Dashboard)

Based on the focus group feedback from the District's LCAP stakeholder engagement process, all actions in Goal 1 have been deemed important and effective, and actions in Goal 1 have improved services for students. However, there is still much work to be done to improve achievement outcomes in the following areas:

1. Improve English language arts (ELA) assessment results, particularly for English Learners, Low-Income/Socioeconomically Disadvantaged, Students With Disabilities (SWD), African American, Hispanic, and Pacific Islander subgroups.
2. Improve Mathematics assessment results, particularly for English Learners, Low-Income/Socioeconomically Disadvantaged, SWD, African American, Hispanic, Pacific Islander, and White subgroups.
3. Improve A-G completion rates, particularly for English Learners, Low-Income/Socioeconomically Disadvantaged, and SWD subgroups.

Explain material differences between Budgeted Expenditures and Estimated Actual Expenditures.

Of the 15 actions included in Goal 1, all actions and services were implemented with the exception of:

1. Did not hire additional instructional assistants for EL.
2. Did not hire math coaches.
3. Did not hire additional counselors for college and career center.
4. Did not hire a curriculum specialist for Special With Disabilities (SWD) in 2017-18, but hired SWD curriculum specialist prior to start of 2018-19 year.
5. Did not adopt Next Generation Science Standards (NGSS) instructional materials for all science courses. However, curriculum is in the process of being developed for junior high school science courses.

The material differences between Budgeted Expenditures and Estimated Actual Expenditures would be the total cost of the positions that were not added as a result of the District's budget shortfall, which is due to declining enrollment. Also, the District deferred the purchase of NGSS instructional materials, because work is still being completed to determine which NGSS model will be implemented (e.g. integrated vs. discipline specific).

Describe any changes made to this goal, expected outcomes, metrics, or actions and services to achieve this goal as a result of this analysis and analysis of the LCFF Evaluation Rubrics, as applicable. Identify where those changes can be found in the LCAP.

In February of 2018, a thorough examination of the District's LCAP goals occurred as part of the District's LCAP stakeholder engagement process. Stakeholder consensus was reached, and the decision was made that Goal 1 of the District's LCAP would essentially remain the same in the 2018-19 LCAP, except that some additional descriptive language would be added to better clarify the intent of the goals.

#### **2017-18 LCAP Goals**

Goal 1: All students will demonstrate college and career readiness.

Goal 2: Provide meaningful educational involvement opportunities for all parents to advocate for all students.

Goal 3: Provide and nurture a safe and positive school culture.

#### **2018-19 LCAP Goals**

Goal 1: All students will demonstrate college, career, and life readiness and success.

Goal 2: Provide meaningful educational engagement opportunities for all parents and families to advocate for all students.

Goal 3: Provide and nurture a safe, reflective, responsive, and positive school culture.

Goal 1 will continue to have 15 actions in 2018-19. However, each of the actions has been refined through the stakeholder engagement process that occurred in January through April of 2018.

## Goal 2

# Provide meaningful educational involvement opportunities for all parents to advocate for all students.

State and/or Local Priorities addressed by this goal:

State Priorities: **Priority 3**—Parental Involvement (Conditions of Learning)

Local Priorities are indicated through the actions listed in the LCAP, and State Priorities 1, 2, 4, 5, 6, 7 and 8 are not explicitly addressed in Goal 2.

### Annual Measurable Outcomes

Expected

Actual

#### LCAP Parent Survey

Baseline: 2,754 parent responses (May 2016-17).

Growth Target: Increase to 2,854 parent responses (May 2017-18).

#### LCAP Parent Survey

Actual: There were 1,823 parent responses 2017-18.

TARGET NOT MET

#### Blackboard Connect Parent Voicemail Contacts

Baseline: 11,001,576 voicemails (May 2016-17).

Growth Target: Maintain similar number of voicemail contacts in 2017-18.

#### Blackboard Connect Parent Voicemail Contacts

Actual: 11,613,880 voicemail contacts as of May 2018.

Data from May 2016-17 was actually from a period of three years, and the number listed above is from a period of four years. TARGET MET

#### Aeries Parent Email Contacts

Baseline: 14,784,228 emails (May 2016-17).

Growth Target: Maintain similar number of voicemail contacts in 2017-18).

#### Aeries Parent Email Contacts

Actual: 14,906,666 email contacts as of May 2018.

Data from May 2016-17 was actually from a period of three years, and the number listed above is from a period of four years. TARGET MET

#### Parent Leadership Academy Participation

Baseline: 382 parent participants in 2016-17.

Growth Target: Increase to 412 parent participants in 2017-18.

#### Parent Leadership Academy Participation

Actual: 510 parent participants in 2017-18.

TARGET MET

## Actions/Services

### Action 2 (2.1–2.5)

Planned Actions/Services	Actual Actions/Services	Budgeted Expenditures	Estimated Actual Expenditures
<p>2.1. Improve and/or expand current support structures for parents that strengthen the connection between skills developed in school, and the skills needed to successfully compete in post-secondary educational programs and in the workforce.</p>	<p>2.1. Improve and/or expand current support structures for parents that strengthen the connection between skills developed in school, and the skills needed to successfully compete in post-secondary educational programs and in the workforce.</p>	<p>a. \$5,000-Site LCFF: Parent learning walks (Object codes 4310, 5712) b. \$30,000-Title I: Programs for parents that are designed to increase awareness of post-secondary options (Object code 5800) c. \$10,000-LCFF: Programs that provide real-world learning experiences for students (Object code 4310)</p>	<p>a. \$5,000-Site LCFF: Parent learning walks (Object codes 4310, 5712) b. \$30,000-Title I: Programs for parents that are designed to increase awareness of post-secondary options (Object code 5800) c. \$10,000-LCFF: Programs that provide real-world learning experiences for students (Object code 4310)</p>
<p>2.2. Provide additional qualified personnel to schools to support the needs of Newcomer English Learners (EL), Long-Term English Learners (LTEL), Redesignated Fluent English Proficient (RFEP) students, and/or Initially Fluent English Proficient (IFEP) students.</p>	<p>2.2. Provide additional qualified personnel to schools to support the needs of Newcomer English Learners (EL), Long-Term English Learners (LTEL), Redesignated Fluent English Proficient (RFEP) students, and/or Initially Fluent English Proficient (IFEP) students.</p>	<p>a. \$876,000-Title I, and Title III: Salaries and benefits for FACE Specialists (aka School Community Liaisons/Bilingual School Community Liaisons) b. \$178,250-LCFF: Salaries and benefits for FACE Specialists (aka School Community Liaisons/Bilingual School Community Liaisons) added in 2015-16 c. \$59,800-Title III: Salaries and benefits for Vietnamese FACE Specialist (aka School Community Liaison/Bilingual School Community Liaison) d. \$250,000-Title I and Title III (\$200,000) and LCFF (\$50,000): Training and resources for EL support staff (Object codes 4315, 5210, 5712) e. \$118,000-LCFF: Salaries and benefits for Spanish translators/interpreters added in 2015-16 f. \$60,000-LCFF: Salary and benefits for Vietnamese translator/ interpreter added in 2016-17</p>	<p>a. \$876,000-Title I, and Title III: Salaries and benefits for FACE Specialists (aka School Community Liaisons/Bilingual School Community Liaisons) b. \$178,250-LCFF: Salaries and benefits for FACE Specialists (aka School Community Liaisons/Bilingual School Community Liaisons) added in 2015-16 c. \$59,800-Title III: Salaries and benefits for Vietnamese FACE Specialist (aka School Community Liaison/Bilingual School Community Liaison) d. \$250,000-Title I and Title III (\$200,000) and LCFF (\$50,000): Training and resources for EL support staff (Object codes 4315, 5210, 5712) e. \$118,000-LCFF: Salaries and benefits for Spanish translators/interpreters added in 2015-16 f. \$60,000-LCFF: Salary and benefits for Vietnamese translator/ interpreter added in 2016-17</p>



Planned Actions/Services

Actual Actions/Services

Budgeted Expenditures

Estimated Actual Expenditures

<p>2.3. Expand and/or improve parent involvement services for Students With Disabilities (SWD).</p>	<p>2.3. Expand and/or improve parent involvement services for Students With Disabilities (SWD).</p>	<p>g. \$2,000-Title I McKinney-Vento: Workshops for parents of undocumented students regarding services and resources available to them (Object codes 4315, 5210, 5712)</p> <p>a. \$5,000-Special Education Funds: Mailing costs (Object code 5910)</p>	<p>g. \$2,000-Title I McKinney-Vento: Workshops for parents of undocumented students regarding services and resources available to them (Object codes 4315, 5210, 5712)</p> <p>a. \$5,000-Special Education Funds: Mailing costs (Object code 5910)</p>
<p>2.4. Increase parental involvement and personal connection to school sites by establishing, expanding, or refining parent resources that are available at all school sites, particularly for Low-Income, EL, and Foster Youth subgroups.</p>	<p>2.4. Increase parental involvement and personal connection to school sites by establishing, expanding, or refining parent resources that are available at all school sites, particularly for Low-Income, EL, and Foster Youth subgroups.</p>	<p>a. \$52,000-Title III: Salary and benefits for Vietnamese Bilingual Instructional Assistant</p> <p>b. \$65,000-Title III: Salary and benefits for Korean Bilingual Instructional Assistant</p> <p>c. \$70,000-Site Title I: Parent education programs (Object codes 4315, 5800, 5210, 5712)</p> <p>d. \$3,000-Title I McKinney-Vento: Parent social-emotional workshops (1103, 4315)</p>	<p>a. \$52,000-Title III: Salary and benefits for Vietnamese Bilingual Instructional Assistant</p> <p>b. \$29,000-LCFF: Salary and benefits for Sub Instructional Aide Bilingual/Arabic</p> <p>c. \$70,000-Site Title I: Parent education programs (Object codes 4315, 5800, 5210, 5712)</p> <p>d. \$3,000-Title I McKinney-Vento: Parent social-emotional workshops (1103, 4315)</p>
<p>2.5. Expand methods of meaningful two-way communication between schools, District, and families.</p>	<p>2.5. Expand methods of meaningful two-way communication between schools, District, and families.</p>	<p>a. \$144,000-LCFF: Power School (aka Haiku) learning management system (Object code 5880)</p> <p>b. \$2,000-Site LCFF: Aeries Parent Portal trainings (Object codes 1103, 4320)</p> <p>c. \$5,000-Site Title I: Communication software classes for parents (Object codes 1103, 4320)</p> <p>d. \$78,000-LCFF: Blackboard Connect mass-communication program (Object code 5880)</p>	<p>a. 144,000-LCFF: Power School (aka Haiku) learning management system (Object code 5880)</p> <p>b. \$2,000-Site LCFF: Aeries Parent Portal trainings (Object codes 1103, 4320)</p> <p>c. \$5,000-Site Title I: Communication software classes for parents (Object codes 1103, 4320)</p> <p>d. \$78,000-LCFF: Blackboard Connect mass-communication program (Object code 5880)</p>

# Analysis

Describe the overall implementation of the actions/services to achieve the articulated goal.

The highlights below detail some of the actions/services that were achieved respective to Goal 2, which states: "Provide meaningful educational involvement opportunities for all parents to advocate for all students."

Parent involvement/parent leadership capacity was expanded through Parent Leadership Academies (PLA), Parent Learning Walks, and via the Family and Community Engagement Specialists (FACES). In addition to basic training on the role of families in their students' educational process, parents were engaged as members of advisory groups to make decisions regarding activities to best support optimal student achievement outcomes.

Once parents completed PLA training, they were encouraged to participate in the District's LCAP stakeholder engagement process, which is in addition to the many other roles that these parents assume as part of the District's parent leadership structure. For example, parents who complete PLA training are more likely to participate in the PTA, run for School Site Council or English Learner Advisory Committee (ELAC), or become a representative on the District English Learner Advisory Committee (DELAC) or the Superintendent's Advisory Council.

The District's FACES have been instrumental in reaching-out to parents and establishing themselves as point-persons for parents within each school community. They have been working diligently to make all parents feel more connected to their schools and encouraging all parents to participate in school parent involvement activities and events. They make a concerted effort to reach out to parents/families of low-income students, English learners, McKinney-Vento, foster youth, and SWD. They also connect parents/families with local community resources.

Meaningful two-way communication with parents was increased through Blackboard Connect and the Aeries Parent Portal. The effectiveness of these communication systems was enhanced by school and District parent workshops on how to use the Aeries Parent Portal.

Describe the overall effectiveness of the actions/services to achieve the articulated goal as measured by the LEA.

Generally, actions in Goal 2 have increased meaningful two-way communication with parents, and also have increased parent participation in school and District decisions, governance, and advocacy activities, through school-level and district-level councils, improvement teams, and parent organizations. Ultimately, the actions that the District has taken to expand/improve services for students to achieve the articulated goal have led to increased parent communication rates:

1. Increased the number of parents who completed parent learning walks from 1.2% (382) in 2016-17 to 1.6% (510) in 2017-18.
2. Monitored school-to-parent and District-to-parent communication through Blackboard Connect, parent surveys, and other web-based correspondence. Parent communication data indicates the following as of May 2018: 11,613,880 voicemails delivered to parents, and 14,960,666 emails delivered to parents. Additionally, 1,823 parents completed LCAP surveys, which have been disaggregated by home language groups: English-1,193, Spanish-424, Vietnamese-103, and Korean-103.
3. LCAP survey responses and stakeholder feedback obtained during the LCAP stakeholder engagement process indicated that the actions/services in Goal 2 were very effective. In particular, the Parent Leadership Academy (PLA) was very well received by parents, and especially well received by the parents of English Learners. There is substantial evidence to support that the actions/services in Goal 2 helped to significantly improve parent engagement in their students' educational experience.

## Explain material differences between Budgeted Expenditures and Estimated Actual Expenditures.

Of the 5 actions included in Goal 2, all actions and services were implemented except that the District did not expand the Language Assessment Center to include a parent welcome center at the District's Student Support Services Office. That action-step will be attempted again during the 2018-19 year.

Describe any changes made to this goal, expected outcomes, metrics, or actions and services to achieve this goal as a result of this analysis and analysis of the LCFF Evaluation Rubrics, as applicable. Identify where those changes can be found in the LCAP.

In spring of 2018, a thorough examination of the District's LCAP goals occurred as part of the District's LCAP stakeholder engagement process. Stakeholder consensus was reached, and the decision was made that the District's LCAP goals will remain the same in the 2018-19 LCAP.

### **2018-19 LCAP Goals**

Goal 1: All students will demonstrate college, career, and life readiness and success.

Goal 2: Provide meaningful educational engagement opportunities for all parents and families to advocate for all students.

Goal 3: Provide and nurture a safe, reflective, responsive, and positive school culture.

All of the original 5 actions from Goal 2 of the 2017-18 LCAP will carry forward to the 2018-19 LCAP. However, each of the actions has been refined through the stakeholder engagement process that occurred in January through April of 2018.

## Goal 3

### Provide and nurture a safe and positive school culture.

State and/or Local Priorities addressed by this goal:

- State Priorities: **Priority 1**–Basic (Conditions of Learning)
- Priority 5**–Pupil Engagement (Engagement)
- Priority 6**–School Climate (Engagement)

Local Priorities are indicated through the actions listed in the LCAP, and State Priorities 2, 3, 4, 7 and 8 are not explicitly addressed in Goal 3.

#### Annual Measurable Outcomes

Expected

Actual

<p><b>SARC/Williams Reporting: School Facilities are Properly Maintained</b> School facilities are maintained and in good repair, as evidenced by 2017-18 Facilities Inspection Tool (FIT) results, and also reported in 2017 SARCs, published in January 2018.</p>	<p><b>SARC/Williams Reporting: School Facilities are Properly Maintained</b> School facilities are maintained and in good repair, as evidenced by 2017-18 Facilities Inspection Tool (FIT) results, and also reported in 2017 SARCs, were published by February 1, 2018.</p>
<p><b>Graduation Rate: District-wide</b> In 2015-16, the District-wide graduation rate was 88.5%. (Most current results available are from the prior school year.) Growth Target: Increase to 89.5% in 2016-17</p>	<p><b>Graduation Rate: District-wide</b> Actual: District Graduation Rate was 92% in 2016-17 (CA School Dashboard). TARGET MET.</p>
<p><b>Graduation Rate: Socio-Economically Disadvantaged/Low-Income Pupils (LIP)</b> In 2015-16, the LIP graduation rate was 85.4% (Most current results available are from the prior school year.) Growth Target: Increase to 86% in 2016-17</p>	<p><b>Graduation Rate: Socio-Economically Disadvantaged/Low-Income Pupils (LIP)</b> Actual: Graduation Rate for LIP was 90.5% in 2016-17 (CA School Dashboard). TARGET MET.</p>
<p><b>Graduation Rate: English Learners (EL)</b> In 2015-16, the EL graduation rate was 79.0%. (Most current results available are from the prior school year.) Growth Target: Increase to 79.5% in 2016-17.</p>	<p><b>Graduation Rate: English Learners (EL)</b> Growth Target: Increase to 79.5% in 2016-17. Actual: Graduation Rate for EL was 85.3% in 2016-17 (CA School Dashboard). TARGET MET.</p>

Expected

Actual

<p><b>Graduation Rate: Students With Disabilities (SWD)</b>                  In 2015-16, the SWD graduation rate was 73.4%. (Most current results available are from the prior school year.)                  Growth Target: Increase to 75% in 2016-17.</p>	<p><b>Graduation Rate: Students With Disabilities (SWD)</b>                  Growth Target: Increase to 75% in 2016-17.                  Actual: Graduation Rate for SWD is 78.1% in 2016-17 (CA School Dashboard).                  TARGET MET.</p>
<p><b>Attendance Rate: District-wide</b>                  In 2015-16, the District-wide attendance rate was 95.24 (Most current results available are from the prior school year.)                  Growth Target: Increase to 95.5% in 2016-17.</p>	<p><b>Attendance Rate: District-wide</b>                  Growth Target: Increase to 95.5% in 2016-17                  Actual: District-wide attendance rate was 95.54% in 2016-17. TARGET MET.</p>
<p><b>Chronic Absenteeism Rate: District-wide (Locally defined as missing 10% or more days of the school year)</b>                  In 2015-16, Chronic Absenteeism Rate was 12.48% (Most current results available are from the prior school year.)                  Growth Target: Decrease to 12% in 2016-17.</p>	<p><b>Chronic Absenteeism Rate: District-wide (Locally defined as missing 10% or more days of the school year)</b>                  Growth Target: Decrease to 12% in 2016-17.                  Actual: 12.4% in 2016-17. TARGET NOT MET.</p>
<p><b>Suspension Rate: District-wide</b>                  In 2015-16, the District-wide Suspension Rate was 5.1% (Most current results available are from the prior school year.)                  Growth Target: Decrease by .1% to 5% in 2016-17.</p>	<p><b>Suspension Rate: District-wide</b>                  Growth Target: Decrease by .1% to 5% in 2016-17.                  Actual: 5.6% in 2016-17. TARGET NOT MET.</p>
<p><b>Suspension Rate: EL</b>                  In 2015-16, the Suspension Rate for EL was 8.7% (Most current results available are from the prior school year.)                  Growth Target: Decrease by .7% to 8% in 2016-17.</p>	<p><b>Suspension Rate: EL</b>                  Growth Target: Decrease by .7% to 8% in 2016-17.                  Actual: 9.2% in 2016-17. TARGET NOT MET.</p>
<p><b>Suspension Rate: SWD</b>                  In 2015-16, the Suspension Rate for SWD was 10.7%. (Most current results available are from the prior school year.)                  Growth Target: Decrease by 1.7% to 9% in 2016-17.</p>	<p><b>Suspension Rate: SWD</b>                  Growth Target: Decrease by 1.7% to 9% in 2016-17.                  Actual: 11.4% in 2016-17. TARGET NOT MET.</p>
<p><b>Suspension Rate: African American</b>                  In 2015-16, the Suspension Rate for African American students was 9.7%. (Most current results available are from the prior school year.)                  Growth Target: Decrease by .1.7% to 8% in 2016-17.</p>	<p><b>Suspension Rate: African American</b>                  Growth Target: Decrease by .1.7% to 8% in 2016-17.                  Actual: 9.8% in 2016-17. TARGET NOT MET.</p>
<p><b>Suspension Rate: Pacific Islander</b>                  In 2015-16, the Suspension Rate for Pacific Islander students was 10.3%. (Most current results available are from the prior school year.)                  Growth Target: Decrease by .5% to 9.7% in 2016-17.</p>	<p><b>Suspension Rate: Pacific Islander</b>                  Growth Target: Decrease by .5% to 9.7% in 2016-17.                  Actual: 9.3% in 2016-17. TARGET MET.</p>

Expected

Actual

<p><b>Expulsion Rate: District-wide</b>                  The 2015-16, District-wide expulsion rate was .1%. (Most current results available are from the prior school year.)                  Maintain expulsion rate of less than 1% in 2016-17.</p>	<p><b>Expulsion Rate: District-wide</b>                  Growth Target: Maintain expulsion rate of less than 1% in 2016-17.                  Actual: 0% Expulsions in 2016-17. (There was a count of one expulsion listed in DataQuest for the 2016-17 year.) TARGET MET.</p>
<p><b>High School Dropout Rate: District-wide</b>                  In 2015-16, the high school dropout rate was 6.4%. (Most current results available are from the prior school year.)                  Growth Target: Decrease by .5% to 6% in 2016-17.</p>	<p><b>High School Dropout Rate: District-wide</b>                  Growth Target: Decrease by .5% to 6% in 2016-17.                  Actual: High school dropout rate was 2.8% in 2016-17. TARGET MET.</p>
<p><b>Middle School/Junior High School Dropout Rate: District-wide</b>                  In 2015-16, the middle school/junior high school dropout rate was 0%. (Most current results available are from the prior school year.)                  Growth Target: Maintain junior high school dropout rate of less than .05% in 2016-17.</p>	<p><b>Middle School/Junior High School Dropout Rate: District-wide</b>                  Growth Target: Maintain junior high school dropout rate of less than .05% in 2016-17.                  Actual: Junior high school dropout rate was 0.1% in 2016-17. TARGET MET.</p>

**Actions / Services**

**Action 3 (3.1–3.7)**

Planned Actions/Services	Actual Actions/Services	Budgeted Expenditures	Estimated Actual Expenditures
<p>3.1. Refine/improve the District's systemic plan for identifying and providing wrap-around support for students with significant truancy issues.</p>	<p>3.1. Refine/improve the District's systemic plan for identifying and providing wrap-around support for students with significant truancy issues.</p>	<p>a. \$165,000-LCFF: Salary and benefits for Attendance Program Administrator                  b. \$145,000-LCFF: Saturday Academy program (Object codes 1103, 4310, 5712)</p>	<p>c. \$165,000-LCFF: Salary and benefits for Attendance Program Administrator                  d. \$145,000-LCFF: Saturday Academy program (Object codes 1103, 4310, 5712)</p>
<p>3.2. Every school implements multi-tiered academic and behavioral support systems, aka multi-tiered system of supports (MTSS), which includes increased support of mental health school resources and services, which are designed to reduce inappropriate behavior, student suspensions, and improve student learning.</p>	<p>3.2. Every school implements multi-tiered academic and behavioral support systems, aka multi-tiered system of supports (MTSS), which includes increased support of mental health school resources and services, which are designed to reduce inappropriate behavior, student suspensions, and improve student learning.</p>	<p>a. \$268,000-LCFF: Salaries and benefits for licensed social workers                  b. \$134,000- United Way Funds: Salaries and benefits for licensed social worker                  c. \$225,000-LCFF: Salaries and benefits for health technicians                  d. \$896,000-LCFF: Salaries and benefits for assistant principals</p>	<p>a. \$268,000-LCFF: Salaries and benefits for licensed social workers                  b. \$134,000-United Way Funds: Salaries and benefits for licensed social worker                  c. \$225,000-LCFF: Salaries and benefits for health technicians                  d. \$896,000-LCFF: Salaries and benefits for assistant principals</p>

Planned Actions/Services	Actual Actions/Services	Budgeted Expenditures	Estimated Actual Expenditures
		<p>e. \$93,000-LCFF: Salaries and benefits for teacher of Alternatives to Suspension program</p> <p>f. \$30,000-Special Ed. Funds: Graduate-level interns' hourly pay (Object code 2456)</p>	<p>e. \$93,000-LCFF: Salaries and benefits for teacher of Alternatives to Suspension program</p> <p>f. \$30,000-Special Ed. Funds: Graduate-level interns' hourly pay (Object code 2456)</p>
<p>3.3. Each school has access to tools and a defined process for identifying the causation of student disciplinary incidents, and guidance for the implementation of appropriate interventions.</p>	<p>3.3. Each school has access to tools and a defined process for identifying the causation of student disciplinary incidents, and guidance for the implementation of appropriate interventions.</p>	<p>a. \$134,000-LCFF: Salaries and benefits for FTE behavior intervention specialist.</p>	<p>a. \$134,000-LCFF: Salaries and benefits for FTE behavior intervention specialist.</p>
<p>3.4. Each school implements targeted academic and social-emotional/behavioral interventions to close the opportunity gap among student subgroups.</p>	<p>3.4. Each school implements targeted academic and social-emotional/behavioral interventions to close the opportunity gap among student subgroups.</p>	<p>a. \$175,000-Site Title I (\$150,000), site LCFF (\$25,000): AVID tutoring and after school tutoring (Object code 2276)</p>	<p>a. \$175,000-Site Title I (\$150,000), site LCFF (\$25,000): AVID tutoring and after school tutoring (Object code 2276)</p>
<p>3.5. Increase the number of counselors at schools to effectively monitor student progress and implement support services recommended by American School Counselor Association (ASCA) National Standards Mindsets and Behaviors for Student Success.</p>	<p>3.5. Increase the number of counselors at schools to effectively monitor student progress and implement support services recommended by American School Counselor Association (ASCA) National Standards Mindsets and Behaviors for Student Success.</p>	<p>a. \$51,000-Site LCFF: Student orientation programs such as Link Crew (Object codes 1103, 4315, 4320, 5712)</p>	<p>a. \$51,000-Site LCFF: Student orientation programs such as Link Crew (Object codes 1103, 4315, 4320, 5712)</p>
<p>3.6. Upgrade facilities to improve educational learning environments.</p>	<p>3.6. Upgrade facilities to improve educational learning environments.</p>	<p>a. \$8,200,000-Measure H Bond</p> <p>b. \$15,000-Facilities repairs, upgrades, and beautification of school sites (Object codes 4370, 6165,6170 6200)</p> <p>c. \$211,000-Training for Audio-Visual Technicians (Object codes 2465, 5210)</p> <p>d. Salaries and benefits for custodians</p>	<p>a. \$8,200,000-Measure H Bond</p> <p>b. \$15,000-Facilities repairs, upgrades, and beautification of school sites (Object codes 4370, 6165,6170 6200)</p> <p>c. \$211,000-Training for Audio-Visual Technicians (Object codes 2465, 5210)</p> <p>d. Salaries and benefits for custodians</p>

Planned Actions/Services	Actual Actions/Services	Budgeted Expenditures	Estimated Actual Expenditures
3.7. Increase academic support and extracurricular engagement opportunities for Foster Youth and McKinney-Vento students by providing additional support.	3.7. Increase academic support and extracurricular engagement opportunities for Foster Youth and McKinney-Vento students by providing additional support.	e. \$309,000-Salaries and benefits for athletic field workers f. \$74,000-Salaries and benefits for grounds technician	e. \$309,000-Salaries and benefits for athletic field workers f. \$74,000-Salaries and benefits for grounds technician
3.7. Increase academic support and extracurricular engagement opportunities for Foster Youth and McKinney-Vento students by providing additional support.	3.7. Increase academic support and extracurricular engagement opportunities for Foster Youth and McKinney-Vento students by providing additional support.	a. \$10,000-LCFF: Instructional materials for Foster Youth and McKinney-Vento students (Object code 4210) b. \$72,000-LCFF: Salary and benefits of FACE Specialist (aka School Community Liaisons/Bilingual Community Liaison) for McKinney-Vento Office	a. \$10,000-LCFF: Instructional materials for Foster Youth and McKinney-Vento students (Object code 4210) b. \$72,000-LCFF: Salary and benefits of FACE Specialist (aka School Community Liaisons/Bilingual School Community Liaison) for McKinney-Vento Office

## Analysis

Describe the overall implementation of the actions/services to achieve the articulated goal.

The highlights below detail some of the actions/services that were achieved respective to Goal 3, which states: "Provide and nurture a safe and positive school culture."

Implemented a restorative practices training-of-trainers model, in which the District now has the capability to train teachers and administrators in-house. This professional learning/training model was also used to reboot the District's Positive Behavioral Interventions and Supports (PBIS) program. PBIS was first implemented 7 years ago, and schools were in need of updated information and data, as well as the opportunity to collaborate and share best practices. Additionally, the professional learning/training was needed to ensure that all of the District's schools are still implementing the program with fidelity. As a result of the training, several schools revisited their schoolwide behavioral expectations, behavioral and social emotional interventions, and incentives/strategies for increasing positive student behavior.

Hired additional social workers to better support the needs of the District's most vulnerable students, and particularly students who are coping with homelessness, or who are living in foster care.

Implemented Capturing Kids Hearts professional learning/training for teachers and staff. Capturing Kids Hearts training has provided teachers with additional skills and tools to build community and increase student engagement in the learning environment.

Partnered with Orange County Human Relations to provide staff Bridges professional learning/training on cultural responsiveness, particularly with regards to issues faced by the Lesbian, Gay, Bisexual, Transgender, Questioning, and Intersex (LGBTQI) community, and how to best support students who have experienced trauma. The District's crisis-response team has also been restructured.

Counselors utilized the California College Guidance Initiative (CCGI), a web-based support system to help students create 6-year plans (which are now documented in CCGI), as well as monitor student academic progress/A-G completion progress and explore college and career options.



Increased the number of computer devices by 150% since the inception of the Local Control Funding Formula (LCFF) and the Local Control and Accountability Plan (LCAP). As a result, many teachers are seamlessly infusing technology with 21<sup>st</sup> century learning strategies to provide all students with increased access to the curriculum, and also teaching students good digital citizenship strategies.

Purchased and implemented 21<sup>st</sup> century furniture in 364 classrooms during 2016-17 and 2017-18 years.

Measure H facilities projects that provide upgrades, beautification, and security fencing for District facilities continue to be completed. Most notably, during the 2016-17 year, has been the implementation of Katella High School's Drought Response Outreach Program for Schools (DROPS). The DROPS project and the makeover to Katella High School included a new entrance arch, outdoor learning spaces, shade structures, pavement, and extensive landscaping upgrades that included drought resistant native plants. Infrastructure upgrades included underground piping, electrical conduits, and the installation of large tanks to help replenish the underground water table. Students who take the Earth Science course at Katella High School, not only study Earth Science, but they have the opportunity to become docents for the DROPS project, and they provide educational tours for staff, parents, and community members.

Additionally, Measure H facilities projects that provide upgrades, new or renovated classrooms, beautification, and security fencing for District facilities continue to be implemented. During the summer of 2018, major capital projects will be undertaken at Cypress, Kennedy, and Savanna high schools, and Oxford Academy, and many other relevant projects are being planned at District sites for the 2018-19 year.

Describe the overall effectiveness of the actions/services to achieve the articulated goal as measured by the LEA.

LCAP survey responses and stakeholder feedback, obtained during the LCAP stakeholder engagement process, indicate that the actions/services in Goal 3 have improved the overall educational experience for students; and, the actions that the District has taken to expand/improve services for students to achieve the articulated goal have led to improved school climate indicators:

1. The District-wide high school cohort dropout rate decreased by 3.6%, from 6.4% in 2015-16 to 2.8% in 2016-17. (2016-17 is last available year for dropout data).
2. The District-wide middle school/junior high school dropout rate was by .1% in 2016-17.
3. The District-wide graduation rate increased 88.5% in 2015-16 to 92% in 2016-17. The cohort graduation rate for Low Income Pupils (LIP) increased by from 85.4% in 2015-16 to 90.5% in 2016-17. (Most current graduation rates are from 2016-17.)
4. The cohort graduation rate for English Learners (EL) increased from 79.0% in 2015-16 to 79.5% in 2016-17. (Most current grad rate is from 2016-17.)
5. The cohort graduation rate for Students with Disabilities (SWD) increased from 73.4% in 2015-16 to 75% in 2016-17. (Most current graduation rate is from 2016-17.)
6. The District-wide suspension rate increased from 5.1% in 2015-16 to 5.8% in 2016-17. (Most current suspension rate is from 2016-17.)
7. The District maintained a District-wide expulsion rate of less than 1%. (The 2014-15 District-wide expulsion rate is 0.02%, and the 2015-16 District-wide expulsion rate was .1%, and in 2016-17 the District-wide expulsion rate was 0%.) However, as was stated in the greatest needs section of this document: Graduation rates for EL and SWD subgroups are low as compared to other subgroups, and EL, African American, Foster Youth, and SWD subgroups have a disproportionate number/percentage of suspensions and expulsions.

The District will continue to:

1. Refine/improve the District's systemic plan for identifying and providing wrap-around support for students with significant truancy issues.
2. Implement and refine multi-tiered academic and behavioral support systems (aka MTSS).
3. Increase mental-health support services and refine school services that are designed to reduce incidents of inappropriate student behavior, which included adding 2 social workers in 2016-17, and 4 more social workers in 2017-18.
4. Increase academic support and extracurricular engagement opportunities for Foster Youth and McKinney-Vento students by providing additional support.
5. Refine targeted academic and social-emotional/behavioral interventions to close the opportunity gap among student subgroups.

### Explain material differences between Budgeted Expenditures and Estimated Actual Expenditures.

Of the 7 actions included in Goal 3, all actions and services were implemented with the exception of:

- a. Adding an additional Child Welfare and Attendance Outreach Liaison.
- b. Adding an additional Bilingual School Community Liaison.
- c. Adding an additional Office Assistant, Bilingual.

The material differences between Budgeted Expenditures and Estimated Actual Expenditures would be the total cost of the positions that were not added as a result of the District's budget shortfall, which is due to declining enrollment.

Describe any changes made to this goal, expected outcomes, metrics, or actions and services to achieve this goal as a result of this analysis and analysis of the LCFF Evaluation Rubrics, as applicable. Identify where those changes can be found in the LCAP.

In spring of 2018, a thorough examination of the District's LCAP goals occurred as part of the District's LCAP stakeholder engagement process. Stakeholder consensus was reached, and the decision was made that the District's LCAP Goals will remain the same in the 2018-19 LCAP.

#### **2018-19 LCAP Goals**

Goal 1: All students will demonstrate college, career, and life readiness, and success.

Goal 2: Provide meaningful educational engagement opportunities for all parents and families to advocate for all students.

Goal 3: Provide and nurture a safe, reflective, responsive, and positive school culture.

All of the original 7 actions from Goal 3 of the 2017-18 LCAP will carry forward to the 2018-19 LCAP. However, each of the actions has been refined through the stakeholder engagement process that occurred in January through April of 2018.

# Stakeholder Engagement

LCAP Year: 2018–19

## Involvement Process for LCAP and Annual Update

How, when, and with whom did the LEA consult as part of the planning process for this LCAP/Annual Review and Analysis?

The Local Control Accountability Plan (LCAP) involvement process began with the implementation of the 2017-18 LCAP in July 2017. Goals and actions from the 2017-18 LCAP were incorporated into the District's 2017-18 Single Plan for Student Achievement (SPSA) template. Each school's School Leadership Team (SLT), School Site Council (SSC), and English Learner Advisory Committee (ELAC) developed the SPSA. Through the process of developing the SPSA, each school's SLT, SSC, and ELAC also reviewed the District's 2017-18 LCAP goals and actions, which were embedded in the SPSA. Through this process, these committees also provided feedback regarding how the LCAP should be updated and/or refined. Embedding LCAP goals and actions into the SPSA helped to facilitate the implementation of the 2017-18 LCAP at the school-level, and it also helped to gather feedback regarding goals and actions to be refined/updated in the 2018-19 LCAP.

September 2017 through December 2017, the District conducted its annual SPSA Peer Review process, in which the Superintendent, Assistant Superintendent of Educational Services, Chief Academic Officer, directors/coordinators, and curriculum specialists, met with each school's SLT. For each peer review session, a panel of approximately 25 District and school administrators, and teacher leaders met to review each school's SPSA. Schools took the recommendations from panel members, and then revised their SPSAs prior to Board approval, which occurred on January 18, 2018.

The process of developing the 2018-19 LCAP began in January 2018. The first stakeholder engagement meeting occurred on January 30, 2018, in which the 2016-17 LCAP Annual Update was reviewed with participants, as well as revisiting 2016-17 LCAP goals and actions.

Four subsequent stakeholder engagement meetings occurred between the months of February through April of 2017. Three of the meetings were conducted in focus groups, and the other three meetings were held at-large and included all stakeholder groups. Approximately 350 stakeholders from the following groups participated in at least one of the meetings: assistant superintendents, directors, coordinators, principals, assistant principals, counselors, curriculum specialists, teachers, classified staff, students, parents, and community members. All five stakeholder engagement meetings/sessions had high-levels of participation.

Parent advisory groups, such as the District English Learner Advisory Committee (DELAC), also received LCAP presentations at their respective advisory group meetings, and they participated in activities to help identify services that should be expanded/improved. Information from the parent advisory group meetings was shared at LCAP stakeholder engagement meetings.

Four steering committee meetings were held to oversee the LCAP process, plan stakeholder engagement meetings, and debrief the findings from the stakeholder engagement meetings. The LCAP Steering Committee was comprised of the Assistant Superintendent of Educational Services, the Chief Academic Officer and representatives from the following groups: directors, coordinators, principals, assistant principals, counselors, curriculum specialists, teachers, classified staff, students, parents, community members, and representatives from four local bargaining units.

Seven focus groups, structured around the eight State Priorities, were created to help guide the work that was completed in the first two of the remaining four stakeholder engagement meetings. The focus groups' names are as follows: Basic, Implementation of State Standards and Course Access, Parental Involvement, Pupil Engagement, School Climate, and Other Pupil Outcomes. Focus group members concentrated on actions that were related to the State Priority(ies) assigned to their focus group, and each focus group consisted of representatives from all stakeholder groups. Focus group members examined and refined LCAP actions through the lens of the State Priority to which they were assigned.

Throughout the process, data was shared with all stakeholder groups, and/or focus groups to help determine gaps in services. Focus groups were also asked to review metrics to gauge the improvement of services and/or educational outcomes. The data that was reviewed included: achievement data for all students; and achievement data for subgroups, such as low-income/socioeconomically disadvantaged students, English learners, Foster Youth, and Students With Disabilities. The data that was reviewed also included school attendance rates; dropout rates; graduation rates; suspension rates; and A-G completion rates.

Additionally, LCAP survey data, senior survey data, and eighth-grade survey data from the prior year (2016-17) was reviewed at the stakeholder engagement meeting held on February 22, 2018, in which focus groups helped to determine gaps in services, school community needs, and also helped to capture the student voice with regards to school community needs. The LCAP needs assessment was completed at the third stakeholder engagement meeting held on March 8, 2018 (held as focus groups).

Updated LCAP goals and actions were presented at the stakeholder engagement meeting held April 5, 2018 (to the group at-large), which included a gallery walk to rank the importance of each of the proposed actions. This information was used to further refine the 2018-19 LCAP. A draft of the 2018-19 LCAP Planning Tool was presented at the final stakeholder engagement meeting on April 26, 2018 (to the group at-large), in which consensus was reached for each LCAP action.

Following the stakeholder engagement meetings, District officials met with representatives from each of the four local bargaining units to engage in the meet and consult process; and, further refinement of the 2018-19 LCAP resulted from this process. Additionally, LCAP surveys were made available on the District's website. To date, there have been 27,857 responses to the surveys (collected in spring of 2018), which provide useful information as the District continues to refine the LCAP.es, the Chief Academic Officer and representatives from the following groups: directors, coordinators, principals, assistant principals, counselors, curriculum specialists, teachers, classified staff, students, parents, community members, and representatives from four local bargaining units.

## **Impact on LCAP and Annual Update**

How did these consultations impact the LCAP for the upcoming year?

At the first stakeholder engagement meeting, held on January 30, 2018, more than 120 stakeholders from the following groups reviewed the Annual Update: assistant superintendents, chief academic officer, directors, principals, assistant principals, counselors, teachers, classified staff, students, parents, and community members. The group had the opportunity to ask questions and make comments. All of the expenditures were consistent with 2017-18 LCAP actions, and the projected amounts assigned to each action were consistent with the actual amounts spent for each of the three goals. The group did not recommend any changes to the Annual Update, other than to request that Educational Services staff review all of the expenditures assigned to each action. Educational Services staff verified estimated actual annual expenditures with the Business Services Office, and adjusted the amounts as needed. Very few adjustments were made.

# Goals, Actions, & Services

Strategic Planning Details and Accountability

Modified: Added “and life readiness, and success.”

## Goal 1

**All students will demonstrate college, career, and life readiness, and success.**

**State and/or Local Priorities addressed by this goal:**

State Priorities: **Priority 1**–Basic (Conditions of Learning)

**Priority 2**–Implementation of State Standards (Conditions of Learning)

**Priority 4**–Pupil Achievement (Pupil Outcomes)

**Priority 5**–Pupil Engagement (Engagement)

**Priority 7**–Course Access (Conditions of Learning)

**Priority 8**–Other Pupil Outcomes (Pupil Outcomes)

Local Priorities are indicated through the actions listed in the LCAP, and State Priorities 3 and 6 are not explicitly represented in Goal 1.

**Identified Need:**

- 1.1. Provide ongoing professional learning/training for teachers, paraprofessionals, and administrators, because teachers, paraprofessionals, and administrators need ongoing professional learning/training to ensure that all staff are highly qualified, also to ensure the use of best pedagogical practices, and to continue to successfully implement all state adopted standards.
- 1.2. Further support students’ language and literacy skills that are necessary to access all state adopted grade-level standards, which includes the ability to read complex text, to use complex text in speech, and to demonstrate competency with evidence-based writing, because not all students demonstrate the literacy skills necessary to access all state adopted grade-level standards.
- 1.3. Align curriculum across the District through the purchase and implementation of up-to-date instructional materials, because not all students have equal access to a coherent curricular and instructional program at every school.

- 1.4. Increase access to technology and/or to the technological resources needed to support the development of 21<sup>st</sup> century learning skills, because currently not all students and staff have equal access to the technological resources and/or the technology training needed to support the development of 21<sup>st</sup> century learning skills.
- 1.5. Refine the current system of assessments to more easily inform teachers of student progress based on college and career readiness indicators, because the current system of assessments is not easily accessible to teachers and does not clearly define which metrics are the District's primary focus.
- 1.6. Refine school scheduling structures, so that all students have the opportunity to participate in broad courses of study, which includes: Science, Technology, Engineering, Arts, and Mathematics (STEAM), Visual and Performing Arts (VAPA), Career and Technical Education (CTE), and World Languages, because current school structures restrict some students from accessing broad courses of study and/or restrict access to STEAM, VAPA, CTE, and World Languages.
- 1.7. Increase the number/percentage of students (District-wide) who complete A-G requirements, because currently only 40% (2016-17) of the District's students complete A-G requirements.
- 1.8. There is a need to increase the number/percentage of English Learners (EL) who complete A-G requirements, because currently 5.8% (2016-17) of EL students complete A-G requirements.
- 1.9. Expand academic enrichment programs to promote biliteracy, because the District needs to more fully develop skills that will help guarantee student success in post-secondary college and career settings, particularly for English Learners (EL) and for reclassified EL.
- 1.10. Refine the process for using multiple measures to strategically place students in courses, to monitor student progress, and to ensure that all students have access to rigorous courses of study, because student placement and monitoring practices are not consistent at all of the District's schools.
- 1.11. Support students with increased/expanded intervention strategies and programs that will help struggling students complete all high school graduation requirements, because intervention strategies and programs are not consistent at all of the District's schools.
- 1.12. Refine the placement and monitoring practices for English Learners (EL), including Newcomer EL and Long-Term English Learners (LTEL), because placement and monitoring practices are not consistent at all District schools.
- 1.13. Improve services for Students With Disabilities (SWD) to guarantee access to the core curriculum, because services for SWD are not consistent at all of the District's schools.
- 1.14. Expand and/or refine non-traditional instructional options to meet the learning needs of students who are more successful in non-traditional instructional settings, in order to reduce the District's dropout rate.
- 1.15. Expand post-secondary transition opportunities, which lead to the successful transition to post-secondary college and career settings, because many of the District's students do not have the resources to create their own post-secondary transition opportunities.

## Expected Annual Measurable Outcomes

Metrics/Indicators	Baseline	2017-18	2018-19	2019-20
SARC/Williams Reporting: Teacher Credentials and	For all AUHSD teachers/all subject areas: 90.3% of teachers are appropriately assigned, and 99.6% are	Growth Target: For all AUHSD teachers/all subject areas, 93% of teachers are appropriately assigned, and	Growth Target: For all AUHSD teachers/all subject areas, 96% of teachers are appropriately assigned, and	Growth Target: For all AUHSD teachers/all subject areas, 99% of teachers are appropriately assigned, and 99.9% are fully-

Metrics/Indicators	Baseline	2017-18	2018-19	2019-20
Subject Matter Authorizations	fully-credentialed. Most of the missassignments have to do with core area teachers coaching one period of athletics, which is allowable per state education code section 44258.9.	99.6% are fully-credentialed. Most of the missassignments have to do with core area teachers coaching one period of athletics, which is allowable per state education code section 44258.9.	99.9% are fully-credentialed. Most of the missassignments have to do with core area teachers coaching one period of athletics, which is allowable per state education code section 44258.9.	credentialed. Most of the missassignments have to do with core area teachers coaching one period of athletics, which is allowable per state education code section 44258.9.
SARC/Williams Reporting: English Learner (EL) Authorization	The current percentage of teachers who lack only EL authorization is 0.3% (less than one-half of a percent).	Growth Target: The current percentage of teachers who lack only EL authorization is 0.2% (less than one-half of a percent).	Growth Target: The current percentage of teachers who lack only EL authorization is 0.1% (less than one-half of a percent).	Growth Target: The current percentage of teachers who lack only EL authorization is 0%. (100% of teachers have EL authorization.)
SARC/Williams Reporting: Instructional Materials	Sufficient access to standards-aligned instructional materials for all pupils has been provided, and 100% compliance with Williams' instructional materials requirements have been maintained.	Maintain sufficient access to standards-aligned instructional materials for all pupils, and 100% compliance with Williams' instructional materials requirements have been maintained.	Maintain sufficient access to standards-aligned instructional materials for all pupils, and 100% compliance with Williams' instructional materials requirements have been maintained.	Maintain sufficient access to standards-aligned instructional materials for all pupils, and 100% compliance with Williams' instructional materials requirements have been maintained.
Implementation of State Academic Standards	Instructional design and delivery is aligned with all California State Standards, including Common Core State Standards (CCSS), ELD standards, and all other state adopted standards.	Maintain instructional design and delivery that is aligned with all California State Standards, including Common Core State Standards (CCSS), ELD standards, and all other state adopted standards.	Maintain instructional design and delivery that is aligned with all California State Standards, including Common Core State Standards (CCSS), ELD standards, and all other state adopted standards.	Maintain instructional design and delivery that is aligned with all California State Standards, including Common Core State Standards (CCSS), ELD standards, and all other state adopted standards.
California Assessment of Student Performance and Progress (CAASPP) English Language Arts (ELA) Assessment Results	In 2015-16, 47% of students meeting or exceeding standard. (Most current results available are from the prior school year.)	Growth Target: In 2016-17, 49% of students meeting or exceeding standard.	Growth Target: In 2017-18, 51% of students meeting or exceeding standard.	Growth Target: In 2018-19, 53% of students meeting or exceeding standard.

Metrics/Indicators	Baseline	2017-18	2018-19	2019-20
California Assessment of Student Performance and Progress (CAASPP) Math Assessment Results	In 2015-16, 30% of students meeting or exceeding standard. (Most current results available are from the prior school year.)	Growth Target: In 2016-17, 32% of students meeting or exceeding standard.	Growth Target: In 2017-18, 34% of students meeting or exceeding standard.	Growth Target: In 2018-19, 36% of students meeting or exceeding standard.
A-G Completion Rates: All Students	In 2015-16, 37.9% of all students completed A-G prior to graduation. (Most current results available are from the prior school year.)	Growth Target: Increase to 39% in 2016-17	Growth Target: Increase to 40% in 2017-18	Growth Target: Increase to 41% in 2018-19
A-G Completion Rates: Low Income Pupils	In 2015-16, 34.2% of Low Income Pupils completed A-G prior to graduation. (Most current results available are from the prior school year.)	Growth Target: Increase to 35% in 2016-17	Growth Target: Increase to 36% in 2017-18	Growth Target: Increase to 37% in 2018-19
A-G Completion Rates: English Learners (EL)	In 2015-16, 2.8% of English Learners completed A-G prior to graduation. (Most current results available are from the prior school year.)	Growth Target: Increase to 6% in 2016-17	Growth Target: Increase to 8% in 2017-18	Growth Target: Increase to 10% in 2018-19
Graduation Rate: District-wide	In 2015-16, the District-wide graduation rate was 88.5% (Most current results available are from the prior school year.)	Growth Target: Increase to 90% in 2016-17	Growth Target: Increase to 92% in 2017-18	Growth Target: Increase to 94% in 2018-19
Graduation Rate: EL	In 2015-16, the EL graduation rate was 79.0%. (Most current results available are from the prior school year.)	Growth Target: Increase to 81% in 2016-17	Growth Target: Increase to 83% in 2017-18	Growth Target: Increase to 85% in 2018-19
Graduation Rate: Students With Disabilities (SWD)	In 2015-16, the SWD graduation rate was 73.4%. (Most current results available are from the prior school year.)	Growth Target: Increase to 75% in 2016-17	Growth Target: Increase to 77% in 2017-18	Growth Target: Increase to 79% in 2018-19



Metrics/Indicators	Baseline	2017-18	2018-19	2019-20
Advanced Placement (AP) Participation Rate	In 2015-16, the Advanced Placement (AP) participation rate was 17.4%.	Growth Target: Increase to 18% in 2016-17	Growth Target: Increase to 18.5% in 2017-18	Growth Target: Increase to 19% in 2018-19
Advanced Placement (AP) Exam Pass Rate	In 2015-16, the Advanced Placement (AP) Exam pass rate, with a score of 3 or higher was 54.8%.	Growth Target: Increase to 56% in 2016-17	Growth Target: Increase to 57% in 2017-18	Growth Target: Increase to 58% in 2018-19
Early Assessment Program (EAP) ELA Results	In 2015-16, Early Assessment Program (EAP) ELA results indicate that 22% of students are "Ready for College."	Growth Target: Increase to 23% in 2016-17	Growth Target: Increase to 24% in 2017-18	Growth Target: Increase to 25% in 2018-19
Early Assessment Program (EAP) Mathematics Results	In 2015-16, Early Assessment Program (EAP) Mathematics results indicate that 10% of students are "Ready for College."	Growth Target: Increase to 11% in 2016-17	Growth Target: Increase to 12% in 2017-18	Growth Target: Increase to 13% in 2018-19
EL Progress and Proficiency Report: Making annual progress	In 2015-16, 57.9% of ELs are "making annual progress in learning English" according to California English Development Test (CELDT) scores.	Growth Target: Increase to 59% in 2016-17	Growth Target: Increase to 60% in 2017-18	Growth Target: Increase to 61% in 2018-19
EL Progress and Proficiency Report: ELs enrolled less than 5 years and who score "English Proficient"	In 2015-16, 21.8% of ELs enrolled less than 5 years scored "English Proficient" according to CELDT scores.	Growth Target: Increase to 23% in 2016-17	Growth Target: Increase to 24% in 2017-18	Growth Target: Increase to 24% in 2017-18
EL Progress and Proficiency Report: ELs who are enrolled more than 5 years and who score "English Proficient"	In 2015-16, 49.3% of ELs who are enrolled more than 5 years scored "English Proficient" according to CELDT scores.	Growth Target: Increase to 50% in 2016-17	Growth Target: Increase to 51% in 2017-18	Growth Target: Increase to 52% in 2018-19

Metrics/Indicators	Baseline	2017-18	2018-19	2019-20
Percentage of ELs Reclassifying/ Redesignating to Fluent English Proficient	In 2015-16, 10.4% of ELs were reclassified/re-designated to Fluent English Proficient	Growth Target: Increase to 11% in 2016-17	Growth Target: Increase to 12% in 2017-18	Growth Target: Increase to 13% in 2018-19
Course Access and Other Pupil Outcomes: Enrollment in Visual and Performing Arts (VAPA)	In 2015-16, 62% of students were enrolled in VAPA courses. (Most current results available are from the prior school year.)	Maintain current enrollment percentages in 2016-17	Maintain current enrollment percentages in 2017-18	Maintain current enrollment percentages in 2018-19
Course Access and Other Pupil Outcomes: Enrollment in Career Technical Education (CTE)	In 2015-16, 37% of high school students were enrolled in CTE courses. (Most current results available are from the prior school year.)	Maintain current enrollment percentages in 2016-17	Maintain current enrollment percentages in 2017-18	Maintain current enrollment percentages in 2018-19
Course Access and Other Pupil Outcomes: Enrollment in World Languages	In 2015-16, 40.6% of students were enrolled in World Languages courses. (Most current results available are from the prior school year.)	Maintain current enrollment percentages in 2016-17	Maintain current enrollment percentages in 2017-18	Maintain current enrollment percentages in 2018-19

## Planned Actions / Services

### Action 1.1

For Actions/Services not included as contributing to meeting the Increased or Improved Services Requirement:

#### Students to be Served:

(Select from All, Students with Disabilities, or Specific Student Groups)

All

#### Location(s):

(Select from All Schools, Specific Schools, and/or Specific Grade Spans):

All Schools

OR

For Actions/Services included as contributing to meeting the Increased or Improved Services Requirement:

<b>Students to be Served:</b> (Select from English Learners, Foster Youth, and/or Low Income)	<b>Scope of Services:</b> (Select from LEA-wide, Schoolwide, or Limited to Unduplicated Student Group(s))	<b>Location(s):</b> (Select from All Schools, Specific Schools, and/or Specific Grade Spans)
NA	NA	NA

**Actions/Services**

Select from New, Modified, or Unchanged for 2017-18	Select from New, Modified, or Unchanged for 2018-19	Select from New, Modified, or Unchanged for 2019-20
Unchanged	Unchanged	Unchanged
<b>2017-18 Actions/Services</b>	<b>2018-19 Actions/Services</b>	<b>2019-20 Actions/Services</b>
Continue to recruit (as needed), retain, and support highly qualified teachers, support staff, and administrators, who provide first, best instruction and/or 21 <sup>st</sup> century learning experiences to all students.	Continue to recruit (as needed), retain, and support highly qualified teachers, support staff, and administrators, who provide first, best instruction and/or 21 <sup>st</sup> century learning experiences to all students.	Continue to recruit (as needed), retain, and support highly qualified teachers, support staff, and administrators, who provide first, best instruction and/or 21 <sup>st</sup> century learning experiences to all students.

**Budgeted Expenditures**

Year	2017-18	2018-19	2019-20
<b>Amount</b>	<ul style="list-style-type: none"> <li>a. \$18,265,000</li> <li>b. \$750,000</li> <li>c. \$60,000</li> <li>d. \$8,500</li> </ul>	<ul style="list-style-type: none"> <li>a. \$20,031,288</li> <li>b. \$750,000</li> <li>c. \$60,000</li> <li>d. \$8,500</li> </ul>	<ul style="list-style-type: none"> <li>a. \$20,219,275</li> <li>b. \$750,000</li> <li>c. \$60,000</li> <li>d. \$8,500</li> </ul>
<b>Source</b>	<ul style="list-style-type: none"> <li>a. LCFF</li> <li>b. Title I, Title II, Title III (130,000), Educator Effectiveness (620,000)</li> <li>c. Educator Effectiveness</li> <li>d. Title II</li> </ul>	<ul style="list-style-type: none"> <li>a. LCFF</li> <li>b. Title I, Title II, Title III (130,000), One-Time Funding (620,000)</li> <li>c. One-Time Funding</li> <li>d. Title II</li> </ul>	<ul style="list-style-type: none"> <li>a. LCFF</li> <li>b. Title I, Title II, Title III (130,000), One-Time Funding (620,000)</li> <li>c. One-Time Funding</li> <li>d. Title II</li> </ul>

Year	2017-18	2018-19	2019-20
<b>Budget Reference</b>	<p>a. Certificated salaries and benefits</p> <p>b. Professional learning/training costs (1102, 1103, 4210, 4390, 5210, 5712, 5805)</p> <p>c. Professional learning materials (Object Code 4315)</p> <p>d. Software to track professional learning (Object code 5880)</p>	<p>a. Certificated salaries and benefits</p> <p>b. Professional learning/training costs (1102, 1103, 4210, 4390, 5210, 5712, 5805)</p> <p>c. Professional learning materials (Object Code 4315)</p> <p>d. Software to track professional learning (Object code 5880)</p>	<p>a. Certificated salaries and benefits</p> <p>b. Professional learning/training costs (1102, 1103, 4210, 4390, 5210, 5712, 5805)</p> <p>c. Professional learning materials (Object Code 4315)</p> <p>d. Software to track professional learning (Object code 5880)</p>

## Action 1.2

For Actions/Services not included as contributing to meeting the Increased or Improved Services Requirement:

### Students to be Served:

(Select from All, Students with Disabilities, or Specific Student Groups)

All

### Location(s):

(Select from All Schools, Specific Schools, and/or Specific Grade Spans):

All Schools

OR

For Actions/Services included as contributing to meeting the Increased or Improved Services Requirement:

### Students to be Served:

(Select from English Learners, Foster Youth, and/or Low Income)

NA

### Scope of Services:

(Select from LEA-wide, Schoolwide, or Limited to Unduplicated Student Group(s))

NA

### Location(s):

(Select from All Schools, Specific Schools, and/or Specific Grade Spans)

NA

### Actions/Services

Select from New, Modified, or Unchanged for 2017-18

Unchanged

Select from New, Modified, or Unchanged for 2018-19

Unchanged

Select from New, Modified, or Unchanged for 2019-20

Unchanged

2017-18 Actions/Services	2018-19 Actions/Services	2019-20 Actions/Services
Instructional design and delivery is aligned with all California State Standards, including Common Core State Standards (CCSS), English Language Development (ELD) Standards, and all other state adopted standards.	Instructional design and delivery is aligned with all California State Standards, including Common Core State Standards (CCSS), English Language Development (ELD) Standards, and all other state adopted standards.	Instructional design and delivery is aligned with all California State Standards, including Common Core State Standards (CCSS), English Language Development (ELD) Standards, and all other state adopted standards.

### Budgeted Expenditures

Year	2017-18	2018-19	2019-20
Amount	<ul style="list-style-type: none"> <li>a. \$2,855,000 (duplicated amount from Action 1.1)</li> <li>b. \$750,000 (duplicated amount from Action 1.1)</li> <li>c. \$60,000 (duplicated amount from Action 1.1)</li> </ul>	<ul style="list-style-type: none"> <li>a. \$3,066,000 (duplicated amount from Action 1.1)</li> <li>b. \$750,000 (duplicated amount from Action 1.1)</li> <li>c. \$60,000 (duplicated amount from Action 1.1)</li> </ul>	<ul style="list-style-type: none"> <li>a. \$3,219,000 (duplicated amount from Action 1.1)</li> <li>b. \$750,000 (duplicated amount from Action 1.1)</li> <li>c. \$60,000 (duplicated amount from Action 1.1)</li> </ul>
Source	<ul style="list-style-type: none"> <li>a. Title I, Title II, and LCFF</li> <li>b. Title I, Title II, Title III (130,000), Educator Effectiveness (620,000)</li> <li>c. Educator Effectiveness</li> </ul>	<ul style="list-style-type: none"> <li>a. Title I, Title II, and LCFF</li> <li>b. Title I, Title II, Title III (130,000), One-Time Funding (620,000)</li> <li>c. One-Time Funding</li> </ul>	<ul style="list-style-type: none"> <li>a. Title I, Title II, and LCFF</li> <li>b. Title I, Title II, Title III (130,000), One-Time Funding (620,000)</li> <li>c. One-Time Funding</li> </ul>
Budget Reference	<ul style="list-style-type: none"> <li>a. Certificated salaries and benefits</li> <li>b. Professional learning/training costs (1102, 1103, 4210, 4390, 5210, 5712, 5805)</li> <li>c. Professional learning materials (Object code 4315)</li> </ul>	<ul style="list-style-type: none"> <li>d. Certificated salaries and benefits</li> <li>e. Professional learning/training costs (1102, 1103, 4210, 4390, 5210, 5712, 5805)</li> <li>f. Professional learning materials (Object code 4315)</li> </ul>	<ul style="list-style-type: none"> <li>g. Certificated salaries and benefits</li> <li>h. Professional learning/training costs (1102, 1103, 4210, 4390, 5210, 5712, 5805)</li> <li>i. Professional learning materials (Object code 4315)</li> </ul>

### Action 1.3

For Actions/Services not included as contributing to meeting the Increased or Improved Services Requirement:

#### Students to be Served:

(Select from All, Students with Disabilities, or Specific Student Groups)

#### Location(s):

(Select from All Schools, Specific Schools, and/or Specific Grade Spans):

All

All Schools

**OR**

For Actions/Services included as contributing to meeting the Increased or Improved Services Requirement:

<b>Students to be Served:</b> (Select from English Learners, Foster Youth, and/or Low Income)  NA	<b>Scope of Services:</b> (Select from LEA-wide, Schoolwide, or Limited to Unduplicated Student Group(s))  NA	<b>Location(s):</b> (Select from All Schools, Specific Schools, and/or Specific Grade Spans)  NA
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**Actions/Services**

Select from New, Modified, or Unchanged for 2017-18  Unchanged	Select from New, Modified, or Unchanged for 2018-19  Modified	Select from New, Modified, or Unchanged for 2019-20  Modified
2017-18 Actions/Services  Each school has sufficient instructional materials that are aligned with current California State Standards, including Common Core State Standards (CCSS), ELD Standards, Next Generation Science Standards (NGSS), and all other state adopted standards and frameworks.	2018-19 Actions/Services  Each school has sufficient instructional materials that are aligned with current California State Standards, including Common Core State Standards (CCSS), ELD Standards, Next Generation Science Standards (NGSS), and all other state adopted standards and frameworks.	2019-20 Actions/Services  Each school has sufficient instructional materials that are aligned with current California State Standards, including Common Core State Standards (CCSS), ELD Standards, Next Generation Science Standards (NGSS), and all other state adopted standards and frameworks.

**Budgeted Expenditures**

Year	2017-18	2018-19	2019-20
Amount	a. \$500,000 b. \$450,000 c. \$500,000 d. \$200,000 e. \$48,000 f. \$65,000 g. \$600,000	a. \$500,000 b. \$100,000 c. \$1,000,000 d. \$980,000 e. \$500,000 f. \$200,000 g. \$15,000 h. \$113,000	a. \$500,000 b. \$100,000 c. \$1,000,000 d. \$800,000 e. \$500,000 f. \$4,000,000 g. \$15,000 h. \$113,000

<p>a. Lottery</p> <p>b. Lottery</p> <p>c. Lottery</p> <p>d. Lottery</p> <p>e. LCFF</p> <p>f. Title I</p> <p>g. 77% E-Rate, 23% LCFF</p>	<p>i. 1,130,000</p> <p>a. Lottery</p> <p>b. Lottery</p> <p>c. Lottery, One-Time Funding</p> <p>d. Lottery</p> <p>e. Lottery</p> <p>f. One-Time Funding</p> <p>g. Title I</p> <p>h. Title I</p> <p>i. 77% E-Rate, 23% LCFF</p>	<p>i. 1,130,000</p> <p>a. Lottery</p> <p>b. Lottery</p> <p>c. Lottery, One-Time Funding</p> <p>d. Lottery</p> <p>e. Lottery</p> <p>f. One-Time Funding</p> <p>g. Title I</p> <p>h. Title I</p> <p>i. 77% E-Rate, 23% LCFF</p>
<p>a. Dual Language and EL instructional materials (Object code 4150)</p> <p>b. Consumable math textbooks (Object code 4150)</p> <p>c. Replacement of instructional materials and partial adoptions (Object code 4150)</p> <p>d. NGSS Instructional Materials (Object code 4150)</p> <p>e. Cloud-based library operating system (Object code 5880)</p> <p>f. Online library resource database subscriptions (Object code 5880)</p> <p>g. Enhance technology infrastructure (Object codes 4410, 6490)]</p>	<p>a. Dual Language and EL instructional materials (Object code 4150)</p> <p>b. AP Literature and AP Composition textbooks (Object code 4150)</p> <p>c. History/Social Science Textbooks (Object code 4150)</p> <p>d. Consumable math textbooks (Object code 4150)</p> <p>e. Replacement of instructional materials and partial adoptions (Object code 4150)</p> <p>f. NGSS Instructional Materials (Object code 4150)</p> <p>g. Web-based reading intervention program (Object code 5880)</p> <p>h. Snap and Read Intervention Software</p> <p>i. Cloud-based library operating system and online library resource database subscriptions (Object code 5880)</p> <p>j. Enhance technology infrastructure (Object codes 4410, 6490)</p>	<p>a. Dual Language and EL instructional materials (Object code 4150)</p> <p>b. AP Literature and AP Composition textbooks (Object code 4150)</p> <p>c. History/Social Science Textbooks (Object code 4150)</p> <p>d. Consumable math textbooks (Object code 4150)</p> <p>e. Replacement of instructional materials and partial adoptions (Object code 4150)</p> <p>f. NGSS Instructional Materials (Object code 4150)</p> <p>g. Web-based reading intervention program (Object code 5880)</p> <p>h. Cloud-based library operating system and online library resource database subscriptions (Object code 5880)</p> <p>i. Enhance technology infrastructure (Object codes 4410, 6490)</p>

Budget Reference

# Action 1.4

For Actions/Services not included as contributing to meeting the Increased or Improved Services Requirement:

**Students to be Served:** **Location(s):**  
 (Select from All, Students with Disabilities, or Specific Student Groups) (Select from All Schools, Specific Schools, and/or Specific Grade Spans):

**All** **All Schools**

OR

For Actions/Services included as contributing to meeting the Increased or Improved Services Requirement:

**Students to be Served:** **Scope of Services:** **Location(s):**  
 (Select from English Learners, Foster Youth, and/or Low Income) (Select from LEA-wide, Schoolwide, or Limited to Unduplicated Student Group(s)) (Select from All Schools, Specific Schools, and/or Specific Grade Spans)

NA NA NA

## Actions/Services

Select from New, Modified, or Unchanged for 2017-18

Unchanged

Select from New, Modified, or Unchanged for 2018-19

Unchanged

Select from New, Modified, or Unchanged for 2019-20

Unchanged

## 2017-18 Actions/Services

Students and staff have access to a broad range of sustainable technological resources to match students' individual learning needs.

## 2018-19 Actions/Services

Students and staff have access to a broad range of sustainable technological resources to match students' individual learning needs.

## 2019-20 Actions/Services

Students and staff have access to a broad range of sustainable technological resources to match students' individual learning needs.

## Budgeted Expenditures

Year	2017-18	2018-19	2019-20
Amount	a. \$4,900,000 b. \$600,000 (Duplicated amount from Action 1.3.) c. \$625,000 d. \$490,000	a. \$1,000,000 b. \$1,130,000 (Duplicated amount from Action 1.3.) c. \$656,000 d. \$619,000	a. \$1,000,000 b. \$1,130,000 (Duplicated amount from Action 1.3.) c. \$682,000 d. \$644,000



Year	2017-18	2018-19	2019-20
Source	e. \$161,000 a. LCFF b. 77% E-Rate, 23% LCFF c. Site LCFF d. LCFF e. LCFF	e. \$163,000 a. LCFF b. 77% E-Rate, 23% LCFF c. Site LCFF d. LCFF e. LCFF	e. \$169,000 a. LCFF b. 77% E-Rate, 23% LCFF c. Site LCFF d. LCFF e. LCFF
Budget Reference	a. Regular replacement and growth of technology (Object codes 4410, 6490) b. Enhance technology infrastructure (Object codes 4410, 6490) c. Technology coaches salaries and benefits/one release period for 19 certificated staff. d. Site Technology Technicians/Classified salaries and benefits e. Technology Network Manager salary and benefits	a. Regular replacement and growth of technology (Object codes 4410, 6490) b. Enhance technology infrastructure (Object codes 4410, 6490) c. Technology coaches salaries and benefits/one release period for 19 certificated staff. d. Site Technology Technicians/Classified salaries and benefits e. Technology Network Manager salary and benefits	a. Regular replacement and growth of technology (Object codes 4410, 6490) b. Enhance technology infrastructure (Object codes 4410, 6490) c. Technology coaches salaries and benefits/one release period for 19 certificated staff. d. Site Technology Technicians/Classified salaries and benefits e. Technology Network Manager salary and benefits

## Action 1.5

For Actions/Services not included as contributing to meeting the Increased or Improved Services Requirement:

**Students to be Served:**

(Select from All, Students with Disabilities, or Specific Student Groups)

All

**Location(s):**

(Select from All Schools, Specific Schools, and/or Specific Grade Spans):

All Schools

OR

For Actions/Services included as contributing to meeting the Increased or Improved Services Requirement:

**Students to be Served:**

(Select from English Learners, Foster Youth, and/or Low Income)

**Scope of Services:**

(Select from LEA-wide, Schoolwide, or Limited to Unduplicated Student Group(s))

**Location(s):**

(Select from All Schools, Specific Schools, and/or Specific Grade Spans)

NA	NA	NA
<b>Actions/Services</b>		
Select from New, Modified, or Unchanged for 2017-18	Select from New, Modified, or Unchanged for 2018-19	Select from New, Modified, or Unchanged for 2019-20
Unchanged	Modified	Modified
2017-18 Actions/Services	2018-19 Actions/Services	2019-20 Actions/Services
Through First Best Instruction, which begins with intentional lesson design, teachers use multiple forms of monitoring of student progress to determine appropriate interventions, as needed.	Through First Best Instruction, which begins with intentional lesson design, teachers use multiple forms of monitoring of student progress to determine appropriate interventions, as needed.	Through First Best Instruction, which begins with intentional lesson design, teachers use multiple forms of monitoring of student progress to determine appropriate interventions, as needed.

**Budgeted Expenditures**

Year	2017-18	2018-19	2019-20
Amount	<ul style="list-style-type: none"> <li>a. \$288,000</li> <li>b. \$40,500</li> </ul>	<ul style="list-style-type: none"> <li>a. \$315,000</li> <li>b. \$105,000</li> <li>c. \$42,000</li> </ul>	<ul style="list-style-type: none"> <li>a. \$327,000</li> <li>b. 109,000</li> <li>c. \$42,000</li> </ul>
Source	<ul style="list-style-type: none"> <li>a. LCFF</li> <li>b. Title I</li> </ul>	<ul style="list-style-type: none"> <li>a. LCFF</li> <li>b. LCFF</li> <li>c. Title I</li> </ul>	<ul style="list-style-type: none"> <li>a. LCFF</li> <li>b. LCFF</li> <li>c. Title I</li> </ul>
Budget Reference	<ul style="list-style-type: none"> <li>a. Salaries and benefits of assessment director and assessment technician</li> <li>b. Hanover Research (Object code 5810)</li> </ul>	<ul style="list-style-type: none"> <li>a. Salaries and benefits of assessment director and assessment technician</li> <li>b. Salaries and benefits of research/data analyst</li> <li>c. Hanover Research (Object code 5810)</li> </ul>	<ul style="list-style-type: none"> <li>a. Salaries and benefits of assessment director and assessment technician</li> <li>b. Salaries and benefits of research/data analyst</li> <li>c. Hanover Research (Object code 5810)</li> </ul>

# Action 1.6

For Actions/Services not included as contributing to meeting the Increased or Improved Services Requirement:

**Students to be Served:** (Select from All, Students with Disabilities, or Specific Student Groups) **Location(s):** (Select from All Schools, Specific Schools, and/or Specific Grade Spans):

All  **All Schools**

OR

For Actions/Services included as contributing to meeting the Increased or Improved Services Requirement:

**Students to be Served:** (Select from English Learners, Foster Youth, and/or Low Income) **Scope of Services:** (Select from LEA-wide, Schoolwide, or Limited to Unduplicated Student Group(s)) **Location(s):** (Select from All Schools, Specific Schools, and/or Specific Grade Spans)

Add Students to be Served selection here  Add Scope of Services selection here  Add Location(s) selection here

## Actions/Services

Select from New, Modified, or Unchanged for 2017-18  Select from New, Modified, or Unchanged for 2018-19  Select from New, Modified, or Unchanged for 2019-20

Unchanged  Modified  Modified

2017-18 Actions/Services  2018-19 Actions/Services  2019-20 Actions/Services

Each school implements scheduling structures and adjusts course offerings, as needed, to ensure that students have the opportunity to participate in broad courses of study.  Each school implements scheduling structures and adjusts course offerings, as needed, to ensure that students have the opportunity to participate in broad courses of study.  Each school implements scheduling structures and adjusts course offerings, as needed, to ensure that students have the opportunity to participate in broad courses of study.

## Budgeted Expenditures

Year	2017-18	2018-19	2019-20
Amount	a. \$635,000 b. \$50,000	a. \$70,000 b. \$505,000	a. \$75,000 b. \$505,000

Year	2017-18	2018-19	2019-20
Source	<ul style="list-style-type: none"> <li>c. \$89,000</li> <li>d. \$40,000</li> </ul>	<ul style="list-style-type: none"> <li>c. \$50,000</li> <li>d. \$94,000</li> <li>e. \$40,000</li> </ul>	<ul style="list-style-type: none"> <li>c. \$50,000</li> <li>d. \$94,000</li> <li>e. \$40,000</li> </ul>
Source	<ul style="list-style-type: none"> <li>a. Perkins Funds</li> <li>b. LCFF</li> <li>c. LCFF</li> <li>d. LCFF</li> </ul>	<ul style="list-style-type: none"> <li>a. LCFF</li> <li>b. Perkins Funds</li> <li>c. LCFF</li> <li>d. LCFF</li> <li>e. LCFF</li> </ul>	<ul style="list-style-type: none"> <li>a. LCFF</li> <li>b. Perkins Funds</li> <li>c. LCFF</li> <li>d. LCFF</li> <li>e. LCFF</li> </ul>
Budget Reference	<ul style="list-style-type: none"> <li>a. Instructional materials and equipment (Object codes 4310, 4410, 6490)</li> <li>b. Additional resources and professional learning/training to support broader courses of study (Object codes 1102, 1103, 4310, 5210)</li> <li>c. Intramural sports for grades 7-8 (Object codes 1103, 4310, 4410)</li> <li>d. Transportation for McKinney-Vento, and Foster Youth students (Object code 5721)</li> </ul>	<ul style="list-style-type: none"> <li>a. VAPA Teacher on Special Assignment (50%) salary and benefits</li> <li>b. Instructional materials and equipment (Object codes 4310, 4410, 6490)</li> <li>c. Additional resources and professional learning/training to support broader courses of study (Object codes 1102, 1103, 4310, 5210)</li> <li>d. Intramural sports for grades 7-8 (Object codes 1103, 4310, 4410)</li> <li>e. Transportation for McKinney-Vento, and Foster Youth students (Object code 5721)</li> </ul>	<ul style="list-style-type: none"> <li>a. VAPA Teacher on Special Assignment (50%) salary and benefits</li> <li>b. Instructional materials and equipment (Object codes 4310, 4410, 6490)</li> <li>c. Additional resources and professional learning/training to support broader courses of study (Object codes 1102, 1103, 4310, 5210)</li> <li>d. Intramural sports for grades 7-8 (Object codes 1103, 4310, 4410)</li> <li>e. Transportation for McKinney-Vento, and Foster Youth students (Object code 5721)</li> </ul>

## Action 1.7

For Actions/Services not included as contributing to meeting the Increased or Improved Services Requirement:

### Students to be Served:

(Select from All, Students with Disabilities, or Specific Student Groups)

All

### Location(s):

(Select from All Schools, Specific Schools, and/or Specific Grade Spans):

All Schools

OR

For Actions/Services included as contributing to meeting the Increased or Improved Services Requirement:

<b>Students to be Served:</b> (Select from English Learners, Foster Youth, and/or Low Income)	<b>Scope of Services:</b> (Select from LEA-wide, Schoolwide, or Limited to Unduplicated Student Group(s))	<b>Location(s):</b> (Select from All Schools, Specific Schools, and/or Specific Grade Spans)
NA	NA	NA

**Actions/Services**

Select from New, Modified, or Unchanged for 2017-18	Select from New, Modified, or Unchanged for 2018-19	Select from New, Modified, or Unchanged for 2019-20
Unchanged	Unchanged	Unchanged

**2017-18 Actions/Services**

District and schools continue to refine the vertical alignment of all courses, including A-G courses, courses that precede A-G courses, and Honors and Advanced Placement (AP) courses.

**2018-19 Actions/Services**

District and schools continue to refine the vertical alignment of all courses, including A-G courses, courses that precede A-G courses, and Honors and Advanced Placement (AP) courses.

**2019-20 Actions/Services**

District and schools continue to refine the vertical alignment of all courses, including A-G courses, courses that precede A-G courses, and Honors and Advanced Placement (AP) courses.

**Budgeted Expenditures**

Year	2017-18	2018-19	2019-20
Amount	<ul style="list-style-type: none"> <li>a. \$25,000</li> <li>b. \$536,000</li> <li>c. \$350,000</li> <li>d. \$28,000</li> <li>e. \$260,000</li> <li>f. \$75,500</li> <li>g. \$230,000</li> <li>h. \$180,000</li> </ul>	<ul style="list-style-type: none"> <li>a. \$25,000</li> <li>b. \$188,000</li> <li>c. \$1,010,000</li> <li>d. \$350,000</li> <li>e. \$30,000</li> <li>f. \$75,500</li> <li>g. \$300,000</li> <li>h. \$190,000</li> </ul>	<ul style="list-style-type: none"> <li>a. \$25,000</li> <li>b. \$193,000</li> <li>c. \$1,040,000</li> <li>d. \$350,000</li> <li>e. \$30,000</li> <li>f. \$75,500</li> <li>g. \$300,000</li> <li>h. \$190,000</li> </ul>

Year	2017-18	2018-19	2019-20
Source	<ul style="list-style-type: none"> <li>a. Site Title I, site Title II</li> <li>b. LCFF</li> <li>c. Title I</li> <li>d. LCFF</li> <li>e. Title I</li> <li>f. GEAR UP, Title I, Title III</li> <li>g. Site Title I (\$200,000), Site LCFF (\$30,000)</li> <li>h. LCFF</li> </ul>	<ul style="list-style-type: none"> <li>a. Site Title I, site Title II</li> <li>b. LCFF</li> <li>c. LCFF</li> <li>d. Title I (\$100,000), LCFF (\$250,000)</li> <li>e. LCFF</li> <li>f. GEAR UP, Title I, Title III</li> <li>g. Site Title I (\$200,000), Site LCFF (\$30,000)</li> <li>h. LCFF</li> </ul>	<ul style="list-style-type: none"> <li>a. Site Title I, site Title II</li> <li>b. LCFF</li> <li>c. LCFF</li> <li>d. Title I (\$100,000), LCFF (\$250,000)</li> <li>e. LCFF</li> <li>f. GEAR UP, Title I, Title III</li> <li>g. Site Title I (\$200,000), Site LCFF (\$30,000)</li> <li>h. LCFF</li> </ul>
Budget Reference	<ul style="list-style-type: none"> <li>a. Professional learning/training for teachers (Object codes 1102, 1103, 4310)</li> <li>b. Counselor salaries and benefits</li> <li>c. Summer learning academy to improve students' language, literacy and numeracy skills (Object codes 1103, 4150, 4310)</li> <li>d. Summer Leadership/Film Academy to develop students' communication skills (Object codes 1103, 4150, 4310)</li> <li>e. MTSS Salaries and Benefits</li> <li>f. AVID Summer Training (Object Code 5210)</li> <li>g. AVID tutors' salaries</li> <li>h. PUENTE counselor salary and benefits, and ancillary costs</li> </ul>	<ul style="list-style-type: none"> <li>a. Professional learning/training for teachers (Object codes 1102, 1103, 4310)</li> <li>b. 1.5 FTE IB teachers' salaries and benefits</li> <li>c. Counselor salaries and benefits</li> <li>d. Summer learning academy to improve students' language, literacy and numeracy skills (Object codes 1103, 4150, 4310)</li> <li>e. Summer Leadership/Film Academy to develop students' communication skills (Object codes 1103, 4150, 4310)</li> <li>f. AVID Summer Training (Object Code 5210)</li> <li>g. AVID tutors' salaries</li> <li>h. PUENTE counselor salary and benefits, and ancillary costs</li> </ul>	<ul style="list-style-type: none"> <li>a. Professional learning/training for teachers (Object codes 1102, 1103, 4310)</li> <li>b. 1.5 FTE IB teachers' salaries and benefits</li> <li>c. Counselor salaries and benefits</li> <li>d. Summer learning academy to improve students' language, literacy and numeracy skills (Object codes 1103, 4150, 4310)</li> <li>e. Summer Leadership/Film Academy to develop students' communication skills (Object codes 1103, 4150, 4310)</li> <li>f. AVID Summer Training (Object Code 5210)</li> <li>g. AVID tutors' salaries</li> <li>h. PUENTE counselor salary and benefits, and ancillary costs</li> </ul>

# Action 1.8

For Actions/Services not included as contributing to meeting the Increased or Improved Services Requirement:

**Students to be Served:**  
(Select from All, Students with Disabilities, or Specific Student Groups)

NA

**Location(s):**

(Select from All Schools, Specific Schools, and/or Specific Grade Spans):

NA

OR

For Actions/Services included as contributing to meeting the Increased or Improved Services Requirement:

**Students to be Served:**  
(Select from English Learners, Foster Youth, and/or Low Income)

English Learners

**Scope of Services:**

(Select from LEA-wide, Schoolwide, or Limited to Unduplicated Student Group(s))

LEA-wide

**Location(s):**

(Select from All Schools, Specific Schools, and/or Specific Grade Spans)

All Schools

## Actions/Services

Select from New, Modified, or Unchanged for 2017-18

Unchanged

Select from New, Modified, or Unchanged for 2018-19

Unchanged

Select from New, Modified, or Unchanged for 2019-20

Unchanged

2017-18 Actions/Services

Improve instructional model for English Learners (EL) to increase access to, and completion of, A-G courses.

2018-19 Actions/Services

Improve instructional model for English Learners (EL) to increase access to, and completion of, A-G courses.

2019-20 Actions/Services

Improve instructional model for English Learners (EL) to increase access to, and completion of, A-G courses.

## Budgeted Expenditures

Year 2017-18

2018-19

2019-20

Amount

a. \$30,000  
b. \$2,580,000  
c. \$1,400,000

d. \$30,000  
e. \$2,900,000  
f. \$1,600,000

g. \$30,000  
h. \$2,987,000  
i. \$1,648,000

Source

a. Title III

a. Title III

a. Title III

Year	2017-18	2018-19	2019-20
Budget Reference	<ul style="list-style-type: none"> <li>b. LCFF</li> <li>c. LCFF (\$1,030,000), Title III (\$370,000)</li> </ul>	<ul style="list-style-type: none"> <li>b. LCFF</li> <li>c. LCFF (\$1,030,000), Title III (\$370,000)</li> </ul>	<ul style="list-style-type: none"> <li>b. LCFF</li> <li>c. LCFF (\$1,030,000), Title III (\$370,000)</li> </ul>
	<ul style="list-style-type: none"> <li>a. AVID Excel program (Object codes 1103, 2276, 4150, 4310)</li> <li>b. Salaries and benefits of EL teachers and EL paraprofessionals</li> <li>c. Salaries and benefits of EL support staff, such as language testing assistants, translators, and bilingual instructional assistants</li> </ul>	<ul style="list-style-type: none"> <li>a. AVID Excel program (Object codes 1103, 2276, 4150, 4310)</li> <li>b. Salaries and benefits of EL teachers and EL paraprofessionals</li> <li>c. Salaries and benefits of EL support staff, such as language testing assistants, translators, and bilingual instructional assistants</li> </ul>	<ul style="list-style-type: none"> <li>a. AVID Excel program (Object codes 1103, 2276, 4150, 4310)</li> <li>b. Salaries and benefits of EL teachers and EL paraprofessionals</li> <li>c. Salaries and benefits of EL support staff, such as language testing assistants, translators, and bilingual instructional assistants</li> </ul>

## Action 1.9

For Actions/Services not included as contributing to meeting the Increased or Improved Services Requirement:

### Students to be Served:

(Select from All, Students with Disabilities, or Specific Student Groups)

NA

### Location(s):

(Select from All Schools, Specific Schools, and/or Specific Grade Spans):

NA

OR

For Actions/Services included as contributing to meeting the Increased or Improved Services Requirement:

### Students to be Served:

(Select from English Learners, Foster Youth, and/or Low Income)

English Learners, and Low Income]

### Scope of Services:

(Select from LEA-wide, Schoolwide, or Limited to Unduplicated Student Group(s))

LEA-wide

### Location(s):

(Select from All Schools, Specific Schools, and/or Specific Grade Spans)

All Schools



**Actions/Services**

Select from New, Modified, or Unchanged for 2017-18

Unchanged

Select from New, Modified, or Unchanged for 2018-19

Unchanged

Select from New, Modified, or Unchanged for 2019-20

Unchanged

**2017-18 Actions/Services**

Expand college and career enrichment programs to promote biliteracy.

**2018-19 Actions/Services**

Expand college and career enrichment programs to promote biliteracy.

**2019-20 Actions/Services**

Expand college and career enrichment programs to promote biliteracy.

**Budgeted Expenditures**

Year	2017-18	2018-19	2019-20
Amount	<ul style="list-style-type: none"> <li>a. \$551,000</li> <li>b. \$5,000</li> <li>c. \$68,000</li> <li>d. \$10,000</li> </ul>	<ul style="list-style-type: none"> <li>a. \$625,000</li> <li>b. \$5,000</li> <li>c. \$68,000</li> <li>d. \$10,000</li> </ul>	<ul style="list-style-type: none"> <li>a. \$644,000</li> <li>b. \$5,000</li> <li>c. \$68,000</li> <li>d. \$10,000</li> </ul>
Source	<ul style="list-style-type: none"> <li>a. LCFF</li> <li>b. Title III</li> <li>c. LCFF</li> <li>d. Site Title I</li> </ul>	<ul style="list-style-type: none"> <li>a. LCFF</li> <li>b. Title III</li> <li>c. LCFF</li> <li>d. Site Title I</li> </ul>	<ul style="list-style-type: none"> <li>a. LCFF</li> <li>b. Title III</li> <li>c. LCFF</li> <li>d. Site Title I</li> </ul>
Budget Reference	<ul style="list-style-type: none"> <li>a. Salaries and benefits of bilingual authorized teachers</li> <li>b. Teacher release time (Object codes 1102, 1103)</li> <li>c. Bilingual stipend for bilingual authorized teachers (Object code 4000)</li> <li>d. World Languages and Dual Language Academy instructional materials for students and professional learning for teachers (Object codes 4150, 4310, 5210)</li> </ul>	<ul style="list-style-type: none"> <li>a. Salaries and benefits of bilingual authorized teachers</li> <li>b. Teacher release time (Object codes 1102, 1103)</li> <li>c. Bilingual stipend for bilingual authorized teachers (Object code 4000)</li> <li>d. World Languages and Dual Language Academy instructional materials for students and professional learning for teachers (Object codes 4150, 4310, 5210)</li> </ul>	<ul style="list-style-type: none"> <li>a. Salaries and benefits of bilingual authorized teachers</li> <li>b. Teacher release time (Object codes 1102, 1103)</li> <li>c. Bilingual stipend for bilingual authorized teachers (Object code 4000)</li> <li>d. World Languages and Dual Language Academy instructional materials for students and professional learning for teachers (Object codes 4150, 4310, 5210)</li> </ul>

# Action 1.10

For Actions/Services not included as contributing to meeting the Increased or Improved Services Requirement:

**Students to be Served:**  
(Select from All, Students with Disabilities, or Specific Student Groups)

**Location(s):**

(Select from All Schools, Specific Schools, and/or Specific Grade Spans):

All

All Schools

OR

For Actions/Services included as contributing to meeting the Increased or Improved Services Requirement:

**Students to be Served:**

(Select from English Learners, Foster Youth, and/or Low Income)

**Scope of Services:**

(Select from LEA-wide, Schoolwide, or Limited to Unduplicated Student Group(s))

**Location(s):**

(Select from All Schools, Specific Schools, and/or Specific Grade Spans)

NA

NA

NA

**Actions/Services**

Select from New, Modified, or Unchanged for 2017-18

Select from New, Modified, or Unchanged for 2018-19

Select from New, Modified, or Unchanged for 2019-20

Unchanged

Unchanged

Unchanged

2017-18 Actions/Services

2018-19 Actions/Services

2019-20 Actions/Services

Implement systems that utilize multiple measures to effectively assist with student placement, monitor student progress, and also ensure that all students have access to challenging courses of study.

Implement systems that utilize multiple measures to effectively assist with student placement, monitor student progress, and also ensure that all students have access to challenging courses of study.

Implement systems that utilize multiple measures to effectively assist with student placement, monitor student progress, and also ensure that all students have access to challenging courses of study.

**Budgeted Expenditures**

Year 2017-18

2018-19

2019-20

Amount

a. \$40,000

a. \$40,000

a. \$40,000

Year	2017-18	2018-19	2019-20
Source	a. Special Education Funds	a. Special Education Funds	a. Special Education Funds
Budget Reference	a. Psychoeducational test batteries and protocols (Object code 4310)	a. Psychoeducational test batteries and protocols (Object code 4310)	a. Psychoeducational test batteries and protocols (Object code 4310)

## Action 1.11

For Actions/Services not included as contributing to meeting the Increased or Improved Services Requirement:

### Students to be Served:

(Select from All, Students with Disabilities, or Specific Student Groups)

NA

### Location(s):

(Select from All Schools, Specific Schools, and/or Specific Grade Spans):

NA

OR

For Actions/Services included as contributing to meeting the Increased or Improved Services Requirement:

### Students to be Served:

(Select from English Learners, Foster Youth, and/or Low Income)

English Learners Foster Youth, and Low Income

### Scope of Services:

(Select from LEA-wide, Schoolwide, or Limited to Unduplicated Student Group(s))

LEA-wide

### Location(s):

(Select from All Schools, Specific Schools, and/or Specific Grade Spans)

All Schools

### Actions/Services

Select from New, Modified, or Unchanged for 2017-18

Unchanged

Select from New, Modified, or Unchanged for 2018-19

Unchanged

Select from New, Modified, or Unchanged for 2019-20

Unchanged

2017-18 Actions/Services

Each school implements services/programs, and/or a multi-tiered system of supports (MTSS), which provides additional opportunities to support all students with the completion of A-G requirements, and high school graduation requirements.

2018-19 Actions/Services

Each school implements services/programs, and/or a multi-tiered system of supports (MTSS), which provides additional opportunities to support all students with the completion of A-G requirements, and high school graduation requirements.

2019-20 Actions/Services

Each school implements services/programs, and/or a multi-tiered system of supports (MTSS), which provides additional opportunities to support all students with the completion of A-G requirements, and high school graduation requirements.

**Budgeted Expenditures**

	2017-18	2018-19	2019-20
Year			
Amount	<ul style="list-style-type: none"> <li>a. \$13,700,000</li> <li>b. \$180,000</li> <li>c. \$102,000</li> </ul>	<ul style="list-style-type: none"> <li>a. \$14,400,000</li> <li>b. \$180,000</li> <li>c. \$105,000</li> </ul>	<ul style="list-style-type: none"> <li>a. \$14,700,000</li> <li>b. \$180,000</li> <li>c. \$108,000</li> </ul>
Source	<ul style="list-style-type: none"> <li>a. Title I (\$5,700,000) LCFF (\$8,000,000)</li> <li>b. LCFF</li> <li>c. LCFF</li> </ul>	<ul style="list-style-type: none"> <li>a. Title I (\$5,700,000) LCFF (\$8,000,000)</li> <li>b. LCFF</li> <li>c. LCFF</li> </ul>	<ul style="list-style-type: none"> <li>a. Title I (\$5,700,000) LCFF (\$8,000,000)</li> <li>b. LCFF</li> <li>c. LCFF</li> </ul>
Budget Reference	<ul style="list-style-type: none"> <li>a. Salaries and benefits that support EL, low income pupils and foster youth that are not part of the base fund</li> <li>b. Salaries and benefits that support APEX Learning credit recovery program</li> <li>c. Teacher supplemental hourly pay to support APEX after-school program (Object code 1103)</li> </ul>	<ul style="list-style-type: none"> <li>a. Salaries and benefits that support EL, low income pupils and foster youth that are not part of the base fund</li> <li>b. Salaries and benefits that support APEX Learning credit recovery program</li> <li>c. Teacher supplemental hourly pay to support APEX after-school program (Object code 1103)</li> </ul>	<ul style="list-style-type: none"> <li>a. Salaries and benefits that support EL, low income pupils and foster youth that are not part of the base fund</li> <li>b. Salaries and benefits that support APEX Learning credit recovery program</li> <li>c. Teacher supplemental hourly pay to support APEX after-school program (Object code 1103)</li> </ul>

# Action 1.12

For Actions/Services not included as contributing to meeting the Increased or Improved Services Requirement:

**Students to be Served:**

(Select from All, Students with Disabilities, or Specific Student Groups)

NA

**Location(s):**

(Select from All Schools, Specific Schools, and/or Specific Grade Spans):

NA

OR

For Actions/Services included as contributing to meeting the Increased or Improved Services Requirement:

**Students to be Served:**

(Select from English Learners, Foster Youth, and/or Low Income)

English Learners

**Scope of Services:**

(Select from LEA-wide, Schoolwide, or Limited to Unduplicated Student Group(s))

LEA-wide

**Location(s):**

(Select from All Schools, Specific Schools, and/or Specific Grade Spans)

All Schools

**Actions/Services**

Select from New, Modified, or Unchanged for 2017-18

Unchanged

Select from New, Modified, or Unchanged for 2018-19

Unchanged

Select from New, Modified, or Unchanged for 2019-20

Unchanged

**2017-18 Actions/Services**

District and schools will refine placement and monitoring system for English Learners (EL), including Newcomers and Long-Term English Learners (LTEL), and also will revise/refine the District's ELD curriculum.

**2018-19 Actions/Services**

District and schools will refine placement and monitoring system for English Learners (EL), including Newcomers and Long-Term English Learners (LTEL), and also will revise/refine the District's ELD curriculum.

**2019-20 Actions/Services**

District and schools will refine placement and monitoring system for English Learners (EL), including Newcomers and Long-Term English Learners (LTEL), and also will revise/refine the District's ELD curriculum.

**Budgeted Expenditures**

Year 2017-18

- a. \$50,000
- b. \$15,000
- c. \$150,000
- d. \$10,000

2018-19

- a. \$50,000
- b. \$15,000
- c. \$150,000
- d. \$10,000

2019-20

- a. \$50,000
- b. \$15,000
- c. \$150,000
- d. \$10,000

Year	2017-18	2018-19	2019-20
Source	e. \$53,000 a. Title I b. LCFF c. Title III, site Title I d. Title III e. Title III	e. \$53,000 a. Title I b. LCFF c. Title III, site Title I d. Title III e. Title III	e. \$53,000 a. Title I b. LCFF c. Title III, site Title I d. Title III e. Title III
Budget Reference	a. Purchase/create monitoring system to effectively assess/monitor the language development and academic success of EL students, including newly reclassified EL students (Object code 5880) b. Welcome center for newcomer EL students and their parents/guardians (Object code 4320) c. Salaries and benefits of instructional assistants to provide primary language support in content areas d. Primary language resources (Object codes 4150, 4310) e. Intensive language support program for Newcomer EL students (Object codes 1103, 4150, 4310)	a. Purchase/create monitoring system to effectively assess/monitor the language development and academic success of EL students, including newly reclassified EL students (Object code 5880) b. Welcome center for newcomer EL students and their parents/guardians (Object code 4320) c. Salaries and benefits of instructional assistants to provide primary language support in content areas d. Primary language resources (Object codes 4150, 4310) e. Intensive language support program for Newcomer EL students (Object codes 1103, 4150, 4310)	a. Purchase/create monitoring system to effectively assess/monitor the language development and academic success of EL students, including newly reclassified EL students (Object code 5880) b. Welcome center for newcomer EL students and their parents/guardians (Object code 4320) c. Salaries and benefits of instructional assistants to provide primary language support in content areas d. Primary language resources (Object codes 4150, 4310) e. Intensive language support program for Newcomer EL students (Object codes 1103, 4150, 4310)

## Action 1.13

For Actions/Services not included as contributing to meeting the Increased or Improved Services Requirement:

### Students to be Served:

(Select from All, Students with Disabilities, or Specific Student Groups)

NA

### Location(s):

(Select from All Schools, Specific Schools, and/or Specific Grade Spans):

NA

OR

For Actions/Services included as contributing to meeting the Increased or Improved Services Requirement:

**Students to be Served:** (Select from English Learners, Foster Youth, and/or Low Income) **Scope of Services:** (Select from LEA-wide, Schoolwide, or Limited to Unduplicated Student Group(s)) **Location(s):** (Select from All Schools, Specific Schools, and/or Specific Grade Spans)

<b>Students with Disabilities</b>	<b>LEA-wide</b>	<b>All Schools</b>
<b>Actions/Services</b> Select from New, Modified, or Unchanged for 2017-18	Select from New, Modified, or Unchanged for 2018-19	Select from New, Modified, or Unchanged for 2019-20
Unchanged	Unchanged	Unchanged

<b>2017-18 Actions/Services</b>	<b>2018-19 Actions/Services</b>	<b>2019-20 Actions/Services</b>
Improve services for Students With Disabilities (SWD) and expand SWD access to the core curriculum.	Improve services for Students With Disabilities (SWD) and expand SWD access to the core curriculum.	Improve services for Students With Disabilities (SWD) and expand SWD access to the core curriculum.

**Budgeted Expenditures**

Year      2017-18      2018-19      2019-20

<b>Amount</b>	<ul style="list-style-type: none"> <li>a. \$278,000</li> <li>b. \$56,240,000</li> <li>c. \$130,000</li> <li>d. \$1,550,000</li> <li>e. \$130,000</li> <li>f. \$134,000</li> </ul>	<ul style="list-style-type: none"> <li>a. \$290,000</li> <li>b. \$59,052,000</li> <li>c. \$138,000</li> <li>d. \$1,600,000</li> <li>e. \$135,000</li> <li>f. \$140,000</li> </ul>	<ul style="list-style-type: none"> <li>a. \$298,000</li> <li>b. \$60,800,000</li> <li>c. \$142,000</li> <li>d. \$1,648,000</li> <li>e. \$139,000</li> <li>f. \$144,000</li> </ul>
<b>Source</b>	<ul style="list-style-type: none"> <li>a. Medi-Cal, LCFF</li> <li>b. Special Education State and Federal Funding, and Mental Health State and Federal Funding</li> <li>c. LCFF</li> <li>d. LCFF</li> </ul>	<ul style="list-style-type: none"> <li>a. Medi-Cal, LCFF</li> <li>b. Special Education State and Federal Funding, and Mental Health State and Federal Funding</li> <li>c. LCFF</li> <li>d. LCFF</li> </ul>	<ul style="list-style-type: none"> <li>a. Medi-Cal, LCFF</li> <li>b. Special Education State and Federal Funding, and Mental Health State and Federal Funding</li> <li>c. LCFF</li> <li>d. LCFF</li> </ul>

Year	2017-18	2018-19	2019-20
Budget Reference	<p>e. LCFF</p> <p>f. Special Education Funds</p> <p>a. Salaries and benefits for additional 2 Psychologists</p> <p>b. Salaries and benefits for all positions that provide services to SWDs (not including those referenced in letter a, c, d, e, or f)</p> <p>c. Salaries and benefits for SWD curriculum specialist</p> <p>d. Salaries and benefits for SWD instructional assistants added in 2015-16</p> <p>e. Salary and benefits for speech-language pathologist added in 2016-17</p> <p>f. Salary and benefits for FTE Assistive Technology Specialist added in 2016-17</p>	<p>e. LCFF</p> <p>f. Special Education Funds</p> <p>a. Salaries and benefits for additional 2 Psychologists</p> <p>b. Salaries and benefits for all positions that provide services to SWDs (not including those referenced in letter a, c, d, e, or f)</p> <p>c. Salaries and benefits for SWD curriculum specialist</p> <p>d. Salaries and benefits for SWD instructional assistants added in 2015-16</p> <p>e. Salary and benefits for speech-language pathologist added in 2016-17</p> <p>f. Salary and benefits for FTE Assistive Technology Specialist added in 2016-17</p>	<p>e. LCFF</p> <p>f. Special Education Funds</p> <p>a. Salaries and benefits for additional 2 Psychologists</p> <p>b. Salaries and benefits for all positions that provide services to SWDs (not including those referenced in letter a, c, d, e, or f)</p> <p>c. Salaries and benefits for SWD curriculum specialist</p> <p>d. Salaries and benefits for SWD instructional assistants added in 2015-16</p> <p>e. Salary and benefits for speech-language pathologist added in 2016-17</p> <p>f. Salary and benefits for FTE Assistive Technology Specialist added in 2016-17</p>

## Action 1.14

For Actions/Services not included as contributing to meeting the Increased or Improved Services Requirement:

### Students to be Served:

(Select from All, Students with Disabilities, or Specific Student Groups)

All

### Location(s):

(Select from All Schools, Specific Schools, and/or Specific Grade Spans):

All Schools

OR

For Actions/Services included as contributing to meeting the Increased or Improved Services Requirement:

### Students to be Served:

(Select from English Learners, Foster Youth, and/or Low Income)

NA

### Scope of Services:

(Select from LEA-wide, Schoolwide, or Limited to Unduplicated Student Group(s))

NA

### Location(s):

(Select from All Schools, Specific Schools, and/or Specific Grade Spans)

NA



**Actions/Services**

Select from New, Modified, or Unchanged for 2017-18	Select from New, Modified, or Unchanged for 2018-19	Select from New, Modified, or Unchanged for 2019-20
Unchanged	Unchanged	Unchanged

2017-18 Actions/Services	2018-19 Actions/Services	2019-20 Actions/Services
Each high school will utilize APEX Learning courses, summer courses, eLearning courses, two Independent Learning Centers (ILCs), and other credit-recovery options to reduce dropout rates and to retain students at their home schools.	Each high school will utilize APEX Learning courses, summer courses, eLearning courses, two Independent Learning Centers (ILCs), and other credit-recovery options to reduce dropout rates and to retain students at their home schools.	Each high school will utilize APEX Learning courses, summer courses, eLearning courses, two Independent Learning Centers (ILCs), and other credit-recovery options to reduce dropout rates and to retain students at their home schools.

**Budgeted Expenditures**

Year	2017-18	2018-19	2019-20
Amount	<ul style="list-style-type: none"> <li>a. \$167,000</li> <li>b. \$150,000</li> <li>c. \$5,000</li> <li>d. \$1,440,000</li> </ul>	<ul style="list-style-type: none"> <li>a. \$167,000</li> <li>b. \$153,000</li> <li>c. \$7,000</li> <li>d. \$1,480,000</li> </ul>	<ul style="list-style-type: none"> <li>a. \$167,000</li> <li>b. \$153,000</li> <li>c. \$9,000</li> <li>d. \$1,530,000</li> </ul>
Source	<ul style="list-style-type: none"> <li>a. LCFF</li> <li>b. LCFF</li> <li>c. Title I-McKinney Vento</li> <li>d. LCFF</li> </ul>	<ul style="list-style-type: none"> <li>a. LCFF</li> <li>b. LCFF</li> <li>c. Title I-McKinney Vento</li> <li>d. LCFF</li> </ul>	<ul style="list-style-type: none"> <li>a. LCFF</li> <li>b. LCFF</li> <li>c. Title I-McKinney Vento</li> <li>d. LCFF</li> </ul>
Budget Reference	<ul style="list-style-type: none"> <li>a. APEX Learning licenses for expanded program (Object code 5880)</li> <li>b. Learning Management software for eLearning (Object code 5880)</li> <li>c. Credit recovery program for 9<sup>th</sup>- and 10<sup>th</sup>-grade McKinney-Vento and Foster Youth students (Object codes 1103, 4310)</li> </ul>	<ul style="list-style-type: none"> <li>a. APEX Learning licenses for expanded program (Object code 5880)</li> <li>b. Learning Management software for eLearning (Object code 5880)</li> <li>c. Credit recovery program for 9<sup>th</sup>- and 10<sup>th</sup>-grade McKinney-Vento and Foster Youth students (Object codes 1103, 4310)</li> </ul>	<ul style="list-style-type: none"> <li>a. APEX Learning licenses for expanded program (Object code 5880)</li> <li>b. Learning Management software for eLearning (Object code 5880)</li> <li>c. Credit recovery program for 9<sup>th</sup>- and 10<sup>th</sup>-grade McKinney-Vento and Foster Youth students (Object codes 1103, 4310)</li> </ul>

Year	2017-18	2018-19	2019-20
	d. Salaries and benefits for teachers and counselors at Independent Learning Centers	d. Salaries and benefits for teachers and counselors at Independent Learning Centers]	d. Salaries and benefits for teachers and counselors at Independent Learning Centers

## Action 1.15

For Actions/Services not included as contributing to meeting the Increased or Improved Services Requirement:

### Students to be Served:

(Select from All, Students with Disabilities, or Specific Student Groups)

### Location(s):

(Select from All Schools, Specific Schools, and/or Specific Grade Spans):

All

All Schools

OR

For Actions/Services included as contributing to meeting the Increased or Improved Services Requirement:

### Students to be Served:

(Select from English Learners, Foster Youth, and/or Low Income)

NA

### Scope of Services:

(Select from LEA-wide, Schoolwide, or Limited to Unduplicated Student Group(s))

NA

### Location(s):

(Select from All Schools, Specific Schools, and/or Specific Grade Spans)

NA

### Actions/Services

Select from New, Modified, or Unchanged for 2017-18

Unchanged

Select from New, Modified, or Unchanged for 2018-19

Modified

Select from New, Modified, or Unchanged for 2019-20

Modified

2017-18 Actions/Services

Create post-secondary transition opportunities that support students' matriculation to post-secondary programs and build college and career readiness skills.

2018-19 Actions/Services

Create post-secondary transition opportunities that support students' matriculation to post-secondary programs and build college and career readiness skills.

2019-20 Actions/Services

Create post-secondary transition opportunities that support students' matriculation to post-secondary programs and build college and career readiness skills.

# Budgeted Expenditures

Year 2017-18 2018-19 2019-20

Amount	2017-18	2018-19	2019-20
Amount	<ul style="list-style-type: none"> <li>a. \$25,000</li> <li>b. \$10,000</li> <li>c. \$58,000</li> <li>d. \$268,000</li> <li>e. \$186,000</li> </ul>	<ul style="list-style-type: none"> <li>a. \$48,000</li> <li>b. \$75,000</li> <li>c. \$25,000</li> <li>d. \$10,000</li> <li>e. \$58,000</li> <li>f. \$280,000</li> <li>g. \$195,000</li> </ul>	<ul style="list-style-type: none"> <li>a. \$48,000</li> <li>b. \$75,000</li> <li>c. \$25,000</li> <li>d. \$10,000</li> <li>e. \$58,000</li> <li>f. \$288,000</li> <li>g. \$200,00</li> </ul>
Source	<ul style="list-style-type: none"> <li>a. AUHSD Foundation</li> <li>b. Site LCFF</li> <li>c. LCFF</li> <li>d. Special Education Funds</li> <li>e. LCFF</li> </ul>	<ul style="list-style-type: none"> <li>a. LCFF</li> <li>b. LCFF</li> <li>c. AUHSD Foundation</li> <li>d. Site LCFF</li> <li>e. LCFF</li> <li>f. Special Education Funds</li> <li>g. LCFF</li> </ul>	<ul style="list-style-type: none"> <li>a. LCFF</li> <li>b. LCFF</li> <li>c. AUHSD Foundation</li> <li>d. Site LCFF</li> <li>e. LCFF</li> <li>f. Special Education Funds</li> <li>g. LCFF</li> </ul>
Budget Reference	<ul style="list-style-type: none"> <li>a. District College and Career Fair (Object codes 1103, 2465, 5712)</li> <li>b. Site college/career fairs Object codes 1103, 2465, 5712)</li> <li>c. California College Guidance Initiative (CCGI) software (Object code 5880)</li> <li>d. Salaries and benefits for vocational counselors for SWD transition program</li> <li>e. Salaries and benefits for College and Career Community Partnership/AIME Coordinators</li> </ul>	<ul style="list-style-type: none"> <li>a. Stipends for site AIME coordinators (Object code 1114)</li> <li>b. AIME program support (Object codes 5712, 1102, 5721)</li> <li>c. District College and Career Fair (Object codes 1103, 2465, 5712)</li> <li>d. Site college/career fairs Object codes 1103, 2465, 5712)</li> <li>e. California College Guidance Initiative (CCGI) software (Object code 5880)</li> <li>f. Salaries and benefits for vocational counselors for SWD transition program</li> <li>g. Salaries and benefits for College and Career Community Partnership/AIME Coordinators</li> </ul>	<ul style="list-style-type: none"> <li>a. Stipends for site AIME coordinators (Object code 1114)</li> <li>b. AIME program support (Object codes 5712, 1102, 5721)</li> <li>c. District College and Career Fair (Object codes 1103, 2465, 5712)</li> <li>d. Site college/career fairs Object codes 1103, 2465, 5712)</li> <li>e. California College Guidance Initiative (CCGI) software (Object code 5880)</li> <li>f. Salaries and benefits for vocational counselors for SWD transition program</li> <li>g. Salaries and benefits for College and Career Community Partnership/AIME Coordinators</li> </ul>

# Goals, Actions, & Services

Strategic Planning Details and Accountability

Complete a copy of the following table for each of the LEA's goals. Duplicate the table as needed.

Modified: Language was updated to be consistent with the federal Every Students Succeeds Act (ESSA), by changing "involvement" to "engagement," and adding "families."

## Goal 2

### Provide meaningful educational engagement opportunities for all parents and families to advocate for all students.

State and/or Local Priorities addressed by this goal:

State Priorities: Priority #3—Parental Involvement (Conditions of Learning)

Local Priorities: Local Priorities are indicated through the actions listed in the LCAP, and State Priorities 1, 2, 4, 5, 6, 7 and 8 are not explicitly addressed in Goal 2.

Identified Need:

- 2.1. Expand parents' and students' understanding of the importance of successful completion of rigorous courses of study, because not all parents and students understand the importance of completing A-G requirements, and how skills developed through the completion of rigorous courses of study help students to successfully compete in the workforce and in post-secondary educational settings.
- 2.2. Additional qualified personnel are needed at schools to support the needs of English Learners (EL), including Long-Term English Learners (LTEL), and Reclassified/Redesignated Fluent English Proficient (RFEP) students, because current staffing for EL and RFEP students does not support sufficient meaningful two-way communication among EL parents.
- 2.3. Expand and/or improve parent involvement services for Students With Disabilities (SWD), because not all parents of SWD understand the parameters of Free Appropriate Public Education (FAPE) or how to access the resources available, which best support their students.
- 2.4. Increase parent involvement at school sites, and also increase parents' personal connection to school sites, because not all parents feel that their feedback is valued or have been trained on how to participate in the school's decision-making process.

2.5. Increase meaningful two-way communication with all families, because not all parents know how to access timely information regarding important enrollment/registration deadlines, and/or how to access timely information regarding their students' progress.

### Expected Annual Measurable Outcomes

Metrics/Indicators	Baseline	2017-18	2018-19	2019-20
LCAP Parent Survey	2,754 parent responses (May 2016-17)	Growth Target: Increase to 2,854 parent responses (May 2017-18)	Growth Target: Increase to 2,954 parent responses (May 2018-19)	Growth Target: Increase to 3,054 parent responses (May 2019-20)
Blackboard Connect Parent Voicemail Contacts	11,001,576 voicemails (May 2016-17)	11,001,576 voicemails (Maintain similar number of voicemail contacts in 2017-18)	11,001,576 voicemails (Maintain similar number of voicemail contacts in 2018-19)	11,001,576 voicemails (Maintain similar number of voicemail contacts in 2019-20)
Aeries Parent Email Contacts	14,784,228 emails (May 2016-17)	14,784,228 emails (Maintain similar number of voicemail contacts in 2017-18)	14,784,228 emails (Maintain similar number of voicemail contacts in 2018-19)	14,784,228 emails (Maintain similar number of voicemail contacts in 2019-20)
Parent Leadership Academy Participation	382 in 2016-17	Growth Target: Increase to 412 in 2017-18	Growth Target: Increase to 442 in 2018-19	Growth Target: Increase to 472 in 2019-20

### Planned Actions / Services

Complete a copy of the following table for each of the LEA's Actions/Services. Duplicate the table, including Budgeted Expenditures, as needed.

#### Action 2.1

For Actions/Services not included as contributing to meeting the Increased or Improved Services Requirement:

**Students to be Served:**

(Select from All, Students with Disabilities, or Specific Student Groups)

All

**Location(s):**

(Select from All Schools, Specific Schools, and/or Specific Grade Spans):

All Schools

OR

For Actions/Services included as contributing to meeting the Increased or Improved Services Requirement:

<b>Students to be Served:</b> (Select from English Learners, Foster Youth, and/or Low Income)	<b>Scope of Services:</b> (Select from LEA-wide, Schoolwide, or Limited to Unduplicated Student Group(s))	<b>Location(s):</b> (Select from All Schools, Specific Schools, and/or Specific Grade Spans)
NA	NA	NA

**Actions/Services**

Select from New, Modified, or Unchanged for 2017-18	Select from New, Modified, or Unchanged for 2018-19	Select from New, Modified, or Unchanged for 2019-20
Unchanged	Unchanged	Unchanged

**2017-18 Actions/Services**

Improve and/or expand current support structures for parents that strengthen the connection between skills developed in school, and the skills needed to successfully compete in post-secondary educational programs and in the workforce.

**2018-19 Actions/Services**

Improve and/or expand current support structures for parents that strengthen the connection between skills developed in school, and the skills needed to successfully compete in post-secondary educational programs and in the workforce.

**2019-20 Actions/Services**

Improve and/or expand current support structures for parents that strengthen the connection between skills developed in school, and the skills needed to successfully compete in post-secondary educational programs and in the workforce.

**Budgeted Expenditures**

Year	2017-18	2018-19	2019-20
Amount	a. \$5,000 b. \$30,000 c. \$10,000	a. \$5,000 b. \$30,000 c. \$10,000	a. \$5,000 b. \$30,000 c. \$10,000
Source	a. Site LCFF b. Title I c. LCFF	a. Site LCFF b. Title I c. LCFF	a. Site LCFF b. Title I c. LCFF

Year	2017-18	2018-19	2019-20
Budget Reference	<p>a. Parent learning walks (Object codes 4310, 5712)</p> <p>b. Programs for parents that are designed to increase awareness of post-secondary options (Object code 5800)</p> <p>c. Programs that provide real-world learning experiences for students (Object code 4310)</p>	<p>a. Parent learning walks (Object codes 4310, 5712)</p> <p>b. Programs for parents that are designed to increase awareness of post-secondary options (Object code 5800)</p> <p>c. Programs that provide real-world learning experiences for students (Object code 4310)</p>	<p>a. Parent learning walks (Object codes 4310, 5712)</p> <p>b. Programs for parents that are designed to increase awareness of post-secondary options (Object code 5800)</p> <p>c. Programs that provide real-world learning experiences for students (Object code 4310)</p>

## Action 2.2

For Actions/Services not included as contributing to meeting the Increased or Improved Services Requirement:

### Students to be Served:

(Select from All, Students with Disabilities, or Specific Student Groups)

NA

### Location(s):

(Select from All Schools, Specific Schools, and/or Specific Grade Spans):

NA

OR

For Actions/Services included as contributing to meeting the Increased or Improved Services Requirement:

### Students to be Served:

(Select from English Learners, Foster Youth, and/or Low Income)

English Learners

### Scope of Services:

(Select from LEA-wide, Schoolwide, or Limited to Unduplicated Student Group(s))

LEA-wide

### Location(s):

(Select from All Schools, Specific Schools, and/or Specific Grade Spans)

All Schools

### Actions/Services

Select from New, Modified, or Unchanged for 2017-18

Unchanged

Select from New, Modified, or Unchanged for 2018-19

Modified

Select from New, Modified, or Unchanged for 2019-20

Modified

2017-18 Actions/Services	2018-19 Actions/Services	2019-20 Actions/Services
Provide additional qualified personnel to schools to support the needs of Newcomer English Learners (EL), Long-Term English Learners (LTEL), Redesignated Fluent English Proficient (RFEP) students, and/or Initially Fluent English Proficient (IFEP) students.	Provide additional qualified personnel to schools to support the needs of Newcomer English Learners (EL), Long-Term English Learners (LTEL), Redesignated Fluent English Proficient (RFEP) students, and/or Initially Fluent English Proficient (IFEP) students.	Provide additional qualified personnel to schools to support the needs of Newcomer English Learners (EL), Long-Term English Learners (LTEL), Redesignated Fluent English Proficient (RFEP) students, and/or Initially Fluent English Proficient (IFEP) students.

### Budgeted Expenditures

Year	2017-18	2018-19	2019-20
Amount	<ul style="list-style-type: none"> <li>a. \$876,000</li> <li>b. \$178,250</li> <li>c. \$59,800</li> <li>d. \$250,000</li> <li>e. \$118,000</li> <li>f. \$60,000</li> <li>g. \$2,000</li> </ul>	<ul style="list-style-type: none"> <li>a. 1,260,000</li> <li>b. \$178,250</li> <li>c. \$62,800</li> <li>d. \$250,000</li> <li>e. \$155,000</li> <li>f. \$75,000</li> <li>g. \$2,000</li> </ul>	<ul style="list-style-type: none"> <li>a. 1,290,000</li> <li>b. \$178,250</li> <li>c. \$59,800</li> <li>d. \$250,000</li> <li>e. \$159,000</li> <li>f. \$77,000</li> <li>g. \$2,000</li> </ul>
Source	<ul style="list-style-type: none"> <li>a. Title I, and Title III</li> <li>b. LCFF</li> <li>c. Title III</li> <li>d. Title I and Title III (\$200,000) and LCFF (\$50,000)</li> <li>e. LCFF</li> <li>f. LCFF</li> <li>g. Title I McKinney-Vento</li> </ul>	<ul style="list-style-type: none"> <li>a. Title I (\$840,000), LCFF (420,000)</li> <li>b. LCFF</li> <li>c. Title III</li> <li>d. Title I and Title III (\$200,000) and LCFF (\$50,000)</li> <li>e. LCFF</li> <li>f. LCFF</li> <li>g. Title I McKinney-Vento</li> </ul>	<ul style="list-style-type: none"> <li>a. Title I (\$866,000), LCFF (\$424,000)</li> <li>b. LCFF</li> <li>c. Title III</li> <li>d. Title I and Title III (\$200,000) and LCFF (\$50,000)</li> <li>e. LCFF</li> <li>f. LCFF</li> <li>g. Title I McKinney-Vento</li> </ul>

Budget Reference	<ul style="list-style-type: none"> <li>a. Salaries and benefits for FACE Specialists (aka School Community Liaisons/Bilingual School Community Liaisons)</li> <li>b. Salaries and benefits for FACE Specialists (aka School Community Liaisons/Bilingual School Community Liaisons) added in 2015-16</li> </ul>	<ul style="list-style-type: none"> <li>a. Salaries and benefits for Family and Community Engagement Specialists (FACES)</li> <li>b. Salaries and benefits for Vietnamese FACE Specialist (aka School Community Liaison/Bilingual School Community Liaison)</li> </ul>	<ul style="list-style-type: none"> <li>a. Salaries and benefits for Family and Community Engagement Specialists (FACES)</li> <li>b. Salaries and benefits for Vietnamese FACE Specialist (aka School Community Liaison/Bilingual School Community Liaison)</li> </ul>
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Year	2017-18	2018-19	2019-20
	<p>c. Salaries and benefits for Vietnamese FACE Specialist (aka School Community Liaison/Bilingual School Community Liaison)</p> <p>d. Training and resources for EL support staff (Object codes 4315, 5210, 5712)</p> <p>e. Salaries and benefits for Spanish translators/interpreters added in 2015-16</p> <p>f. Salary and benefits for Vietnamese translator/ interpreter added in 2016-17</p> <p>g. Workshops for parents of undocumented students regarding services and resources available to them (Object codes 4315, 5210, 5712)]</p>	<p>c. Training and resources for EL support staff (Object codes 4315, 5210, 5712)</p> <p>d. Salaries and benefits for Spanish translators/interpreters added in 2015-16</p> <p>e. Salary and benefits for Vietnamese translator/ interpreter added in 2016-17</p> <p>f. Workshops for parents of undocumented students regarding services and resources available to them (Object codes 4315, 5210, 5712)</p>	<p>c. Training and resources for EL support staff (Object codes 4315, 5210, 5712)</p> <p>d. Salaries and benefits for Spanish translators/interpreters added in 2015-16</p> <p>e. Salary and benefits for Vietnamese translator/ interpreter added in 2016-17</p> <p>f. Workshops for parents of undocumented students regarding services and resources available to them (Object codes 4315, 5210, 5712)</p>

## Action 2.3

For Actions/Services not included as contributing to meeting the Increased or Improved Services Requirement:

### Students to be Served:

(Select from All, Students with Disabilities, or Specific Student Groups)

All

### Location(s):

(Select from All Schools, Specific Schools, and/or Specific Grade Spans):

All Schools

OR

For Actions/Services included as contributing to meeting the Increased or Improved Services Requirement:

### Students to be Served:

(Select from English Learners, Foster Youth, and/or Low Income)

NA

### Scope of Services:

(Select from LEA-wide, Schoolwide, or Limited to Unduplicated Student Group(s))

NA

### Location(s):

(Select from All Schools, Specific Schools, and/or Specific Grade Spans)

NA

**Actions/Services**

Select from New, Modified, or Unchanged for 2017-18 Unchanged	Select from New, Modified, or Unchanged for 2018-19 Unchanged	Select from New, Modified, or Unchanged for 2019-20 Unchanged
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2017-18 Actions/Services Expand and/or improve parent involvement services for Students With Disabilities (SWD).	2018-19 Actions/Services Expand and/or improve parent involvement services for Students With Disabilities (SWD).	2019-20 Actions/Services Expand and/or improve parent involvement services for Students With Disabilities (SWD).
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**Budgeted Expenditures**

Year	2017-18	2018-19	2019-20
Amount	a. \$5,000	b. \$5,000	a. \$5,000
Source	a. Special Education Funds	b. Special Education Funds	a. Special Education Funds
Budget Reference	a. Mailing costs (Object code 5910)	b. Mailing costs (Object code 5910)	a. Mailing costs (Object code 5910)

**Action 2.4**

For Actions/Services not included as contributing to meeting the Increased or Improved Services Requirement:

<b>Students to be Served:</b> (Select from All, Students with Disabilities, or Specific Student Groups) NA	<b>Location(s):</b> (Select from All Schools, Specific Schools, and/or Specific Grade Spans): NA
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OR

For Actions/Services included as contributing to meeting the Increased or Improved Services Requirement:

<b>Students to be Served:</b> (Select from English Learners, Foster Youth, and/or Low Income)	<b>Scope of Services:</b> (Select from LEA-wide, Schoolwide, or Limited to Unduplicated Student Group(s))	<b>Location(s):</b> (Select from All Schools, Specific Schools, and/or Specific Grade Spans)
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<b>English Learners, Foster Youth, and Low Income</b>	<b>LEA-wide</b>	<b>All Schools</b>
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**Actions/Services**

Select from New, Modified, or Unchanged for 2017-18

Select from New, Modified, or Unchanged for 2018-19

Select from New, Modified, or Unchanged for 2019-20

Modified	Unchanged	Unchanged
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**2017-18 Actions/Services**

Increase parental involvement and personal connection to school sites by establishing, expanding, or refining parent resources that are available at all school sites, particularly for Low-Income, EL, and Foster Youth subgroups.

**2018-19 Actions/Services**

Increase parental involvement and personal connection to school sites by establishing, expanding, or refining parent resources that are available at all school sites, particularly for Low-Income, EL, and Foster Youth subgroups.

**2019-20 Actions/Services**

Increase parental involvement and personal connection to school sites by establishing, expanding, or refining parent resources that are available at all school sites, particularly for Low-Income, EL, and Foster Youth subgroups.

**Budgeted Expenditures**

Year	2017-18	2018-19	2019-20
Amount	<ul style="list-style-type: none"> <li>a. \$52,000</li> <li>b. \$65,000</li> <li>c. \$70,000</li> <li>d. \$3,000</li> </ul>	<ul style="list-style-type: none"> <li>a. \$54,000</li> <li>b. \$67,000</li> <li>c. \$70,000</li> <li>d. \$3,000</li> </ul>	<ul style="list-style-type: none"> <li>a. \$56,000</li> <li>b. \$69,000</li> <li>c. \$70,000</li> <li>d. \$3,000</li> </ul>
Source	<ul style="list-style-type: none"> <li>a. Title III</li> <li>b. Title III</li> <li>c. Site Title I</li> <li>d. Title I McKinney-Vento</li> </ul>	<ul style="list-style-type: none"> <li>a. Title III</li> <li>b. Title III</li> <li>c. Site Title I</li> <li>d. Title I McKinney-Vento</li> </ul>	<ul style="list-style-type: none"> <li>a. Title III</li> <li>b. Title III</li> <li>c. Site Title I</li> <li>d. Title I McKinney-Vento</li> </ul>
Budget Reference	<ul style="list-style-type: none"> <li>a. Salary and benefits for Vietnamese Bilingual Instructional Assistant</li> <li>b. Salary and benefits for Korean Bilingual Instructional Assistant</li> <li>c. Parent education programs (Object codes 4315, 5800, 5210, 5712)</li> </ul>	<ul style="list-style-type: none"> <li>a. Salary and benefits for Vietnamese Bilingual Instructional Assistant</li> <li>b. Salary and benefits for Korean Bilingual Instructional Assistant</li> <li>c. Parent education programs (Object codes 4315, 5800, 5210, 5712)</li> </ul>	<ul style="list-style-type: none"> <li>a. Salary and benefits for Vietnamese Bilingual Instructional Assistant</li> <li>b. Salary and benefits for Korean Bilingual Instructional Assistant</li> <li>c. Parent education programs (Object codes 4315, 5800, 5210, 5712)</li> </ul>

Year	2017-18	2018-19	2019-20
	d. Parent social-emotional workshops (1103, 4315)	d. Parent social-emotional workshops (1103, 4315)	d. Parent social-emotional workshops (1103, 4315)

## Action 2.5

For Actions/Services not included as contributing to meeting the Increased or Improved Services Requirement:

### Students to be Served:

(Select from All, Students with Disabilities, or Specific Student Groups)

All

### Location(s):

(Select from All Schools, Specific Schools, and/or Specific Grade Spans):

All Schools

OR

For Actions/Services included as contributing to meeting the Increased or Improved Services Requirement:

### Students to be Served:

(Select from English Learners, Foster Youth, and/or Low Income)

NA

### Scope of Services:

(Select from LEA-wide, Schoolwide, or Limited to Unduplicated Student Group(s))

NA

### Location(s):

(Select from All Schools, Specific Schools, and/or Specific Grade Spans)

NA

### Actions/Services

Select from New, Modified, or Unchanged for 2017-18

Unchanged

Select from New, Modified, or Unchanged for 2018-19

Unchanged

Select from New, Modified, or Unchanged for 2019-20

Unchanged

2017-18 Actions/Services

Expand methods of meaningful two-way communication between schools, District, and families.

2018-19 Actions/Services

Expand methods of meaningful two-way communication between schools, District, and families.

2019-20 Actions/Services

Expand methods of meaningful two-way communication between schools, District, and families.

## Budgeted Expenditures

Year	2017-18	2018-19	2019-20
Amount	<ul style="list-style-type: none"> <li>a. \$144,000</li> <li>b. \$2,000</li> <li>c. \$5,000</li> <li>d. \$78,000</li> </ul>	<ul style="list-style-type: none"> <li>a. \$153,000</li> <li>b. \$2,000</li> <li>c. \$5,000</li> <li>d. \$70,000</li> </ul>	<ul style="list-style-type: none"> <li>a. \$155,000</li> <li>b. \$2,000</li> <li>c. \$5,000</li> <li>d. \$70,000</li> </ul>
Source	<ul style="list-style-type: none"> <li>a. LCFF</li> <li>b. Site LCFF</li> <li>c. Site Title I</li> <li>d. LCFF</li> </ul>	<ul style="list-style-type: none"> <li>a. LCFF</li> <li>b. Site LCFF</li> <li>c. Site Title I</li> <li>d. LCFF</li> </ul>	<ul style="list-style-type: none"> <li>a. LCFF</li> <li>b. Site LCFF</li> <li>c. Site Title I</li> <li>d. LCFF</li> </ul>
Budget Reference	<ul style="list-style-type: none"> <li>a. Power School (aka Haiku) learning management system (Object code 5880)</li> <li>b. Aeries Parent Portal trainings (Object codes 1103, 4320)</li> <li>c. Communication software classes for parents (Object codes 1103, 4320)</li> <li>d. Blackboard Connect mass-communication program (Object code 5880)</li> </ul>	<ul style="list-style-type: none"> <li>a. Power School (aka Haiku) learning management system (Object code 5880)</li> <li>b. Aeries Parent Portal trainings (Object codes 1103, 4320)</li> <li>c. Communication software classes for parents (Object codes 1103, 4320)</li> <li>d. Blackboard Connect mass-communication program (Object code 5880)</li> </ul>	<ul style="list-style-type: none"> <li>a. Power School (aka Haiku) learning management system (Object code 5880)</li> <li>b. Aeries Parent Portal trainings (Object codes 1103, 4320)</li> <li>c. Communication software classes for parents (Object codes 1103, 4320)</li> <li>d. Blackboard Connect mass-communication program (Object code 5880)</li> </ul>

# Goals, Actions, & Services

Strategic Planning Details and Accountability

Modified: Added "reflective, responsive."

## Goal 3

**Provide and nurture a safe, reflective, responsive, and positive school culture.**

**State and/or Local Priorities addressed by this goal:**

State Priorities: **Priority 1**–Basic (Conditions of Learning)

**Priority 5**–Pupil Engagement (Engagement)

**Priority 6**– School Climate (Engagement)

Local Priorities are indicated through the actions listed in the LCAP and State Priorities 2, 3, 4, 7 and 8 are not explicitly addressed in Goal 3.

**Identified Need:**

- 3.1. Improve student attendance rates, because poor student attendance and truancy lead to failing grades and credit deficiencies that make it impossible for students to complete rigorous courses of study and graduate from high school.
- 3.2. Decrease the numbers of students who engage in inappropriate behaviors that often result in suspension and expulsion, because these students are less likely to complete rigorous courses of study and graduate from high school.
- 3.3. Disaggregate student disciplinary data, because there is a need to develop a District-wide process for identifying the causation of student disciplinary incidents, and District-wide guidance for the implementation of appropriate behavioral interventions.
- 3.4. Implement targeted academic interventions to close the opportunity/achievement gap among Low Income Pupils, English Learners (EL), Foster Youth, and Students With Disabilities (SWD) subgroups, because an opportunity gap exists for these targeted subgroups.
- 3.5. Effectively monitor student academic progress and implement support services recommended by American School Counselor Association (ASCA) National Standards, because currently not all students have academic plans and/or receive sufficient guidance counseling as specified in the ASCA National Standards.

3.6. Upgrade facilities' aesthetic appeal and address maintenance needs, because appealing, well maintained facilities promote a sense of safety and provide a healthy environment for all students.

3.7. Provide additional resources and structures for EL, SWD, McKinney-Vento, and Foster Youth students, because the District needs to improve their sense of connectedness to school and increase the graduation and A-G completion rates for these subgroups.

### Expected Annual Measurable Outcomes

Metrics/Indicators	Baseline	2017-18	2018-19	2019-20
SARC/Williams Reporting: School]	School facilities are maintained and in good repair, as evidenced by 2016-17 Facilities Inspection	School facilities are maintained and in good repair, as evidenced by 2017-18 Facilities Inspection	School facilities are maintained and in good repair, as evidenced by 2018-19 Facilities Inspection	School facilities are maintained and in good repair, as evidenced by 2019-20 Facilities Inspection
Facilities are Properly Maintained	Tool (FIT) results, and also reported in 2016 SARC, that were published in January 2017	Tool (FIT) results, and also reported in 2017 SARC, that will be published in January 2018.	Tool (FIT) results, and also reported in 2018 SARC, that will be published in January 2019.	Tool (FIT) results, and also reported in 2019 SARC, that were published in January 2020.
Graduation Rate: District-wide	In 2015-16, the District-wide graduation rate was 88.5% (Most current results available are from the prior school year.)	Growth Target: Increase to 89.5% in 2016-1	Growth Target: Increase to 90% in 2017-18	Growth Target: Increase to 90.5% in 2018-19
Graduation Rate: Low-Income Pupils (LIP)	In 2015-16, the LIP graduation rate was 85.4% (Most current results available are from the prior school year.)	In 2015-16, the LIP graduation rate was 85.4% (Most current results available are from the prior school year.)	Growth Target: Increase to 86.5% in 2017-18	Growth Target: Increase to 87% in 2018-19
Graduation Rate: EL	In 2015-16, the EL graduation rate was 79.0%. (Most current results available are from the prior school year.)	Growth Target: Increase to 79.5% in 2016-17	Growth Target: Increase to 80% in 2017-18	Growth Target: Increase to 80.5% in 2018-19
Graduation Rate: Students With Disabilities (SWD)	In 2015-16, the SWD graduation rate was 73.4%. (Most current results available are from the prior school year.)	Growth Target: Increase to 75% in 2016-17	Growth Target: Increase to 75.5% in 2017-1	Growth Target: Increase to 76% in 2018-19

Metrics/Indicators	Baseline	2017-18	2018-19	2019-20
Attendance Rate: District-wide	95.24 in 2015-16 (Most current results available are from the prior school year.)	Growth Target: Increase to 95.5% in 2016-17	Growth Target: Increase to 96% in 2017-1	Maintain 96% in 2018-19
Chronic Absenteeism Rate: District-wide (Locally defined as missing 10% or more days of the school year)	12.48% in 2015-16 (Most current results available are from the prior school year.)	Growth Target: Decrease to 12% in 2016-17	Growth Target: Decrease to 11.5% in 2017-18	Growth Target: Decrease to 11% in 2018-19
Suspension Rate: District-wide	5.1% in 2015-16 (Most current results available are from the prior school year.)	Growth Target: Decrease by .1% to 5% in 2016-17	Maintain 5% suspension rate in 2017-18	Maintain 5% suspension rate in 2018-19
Suspension Rate: EL	8.7% in 2015-16 (Most current results available are from the prior school year.)	Growth Target: Decrease by .7% to 8% in 2016-17	Growth Target: Decrease by 1% to 7% in 2017-18	Growth Target: Decrease by 1% to 6% in 2018-19
Suspension Rate: SWD	10.7% in 2015-16 (Most current results available are from the prior school year.)	Growth Target: Decrease by 1.7% to 9% in 2016-17	Growth Target: Decrease by 1% to 8% in 2017-1	Growth Target: Decrease by 1% to 7% in 2018-19
Suspension Rate: African American	9.7% in 2015-16 (Most current results available are from the prior school year.)	Growth Target: Decrease by 1.7% to 8% in 2016-17	Growth Target: Decrease by 1% to 7% in 2017-1	Growth Target: Decrease by 1% to 6% in 2018-19
Suspension Rate: Pacific Islander	6.5% in 2015-16 (Most current results available are from the prior school year.)	Growth Target: Decrease by .5% to 6% in 2016-17	Growth Target: Decrease by .5% to 5.5% in 2017-1	Growth Target: Decrease by .5% to 5% in 2018-19
Expulsion Rate: District-wide	The 2015-16 District-wide expulsion rate is .1%. (Most current results available are from the prior school year.)	Maintain expulsion rate of less than 1% in 2016-1	Maintain expulsion rate of less than 1% in 2017-18	Maintain expulsion rate of less than 1% in 2018-19
High School Dropout Rate: District-wide	6.4% in 2015-16 (Most current results available are from the prior school year.)	Growth Target: Decrease by .5% to 6% in 2016-17	Growth Target: Decrease by .5% to 5.5% in 2017-18	Growth Target: Decrease by .5% to 5% in 2018-19



Metrics/Indicators	Baseline	2017-18	2018-19	2019-20
Middle School/Junior High School Dropout Rate: District-wide]	[0% in 2015-16 (Most current results available are from the prior school year.)	Maintain junior high school dropout rate of less than .05% in 2016-17	Maintain junior high school dropout rate of less than .05% in 2017-18	Maintain junior high school dropout rate of less than .05% in 2018-19

## Planned Actions / Services

Complete a copy of the following table for each of the LEA's Actions/Services. Duplicate the table, including Budgeted Expenditures, as needed.

### Action 3.1

For Actions/Services not included as contributing to meeting the Increased or Improved Services Requirement:

#### Students to be Served:

(Select from All, Students with Disabilities, or Specific Student Groups)

NA

NA

OR

#### Location(s):

(Select from All Schools, Specific Schools, and/or Specific Grade Spans):

For Actions/Services included as contributing to meeting the Increased or Improved Services Requirement:

#### Students to be Served:

(Select from English Learners, Foster Youth, and/or Low Income)

English Learners, Foster Youth, and Low Income

#### Scope of Services:

(Select from LEA-wide, Schoolwide, or Limited to Unduplicated Student Group(s))

LEA-wide

#### Location(s):

(Select from All Schools, Specific Schools, and/or Specific Grade Spans)

All Schools

#### Actions/Services

Select from New, Modified, or Unchanged for 2017-18

Unchanged

Select from New, Modified, or Unchanged for 2018-19

Modified

Select from New, Modified, or Unchanged for 2019-20

Modified

2017-18 Actions/Services

Refine/improve the District's systemic plan for identifying and providing wrap-around support for students with significant truancy issues.

2018-19 Actions/Services

Refine/improve the District's systemic plan for identifying and providing wrap-around support for students with significant truancy issues

2019-20 Actions/Services

Refine/improve the District's systemic plan for identifying and providing wrap-around support for students with significant truancy issues.

**Budgeted Expenditures**

Year	2017-18	2018-19	2019-20
Amount	a. \$165,000 b. \$145,000	a. 3,500,000 b. \$175,000 c. \$145,000	a. \$3,500,000 b. \$177,000 c. \$145,00
Source	a. LCFF b. LCFF	a. LCFF b. LCFF c. LCFF	a. LCFF b. LCFF c. LCFF
Budget Reference	a. Salary and benefits for Attendance Program Administrator b. Saturday Academy program (Object codes 1103, 4310, 5712)	a. Transportation costs for students who live more than 2.5 miles from school (Object code 5721) b. Salary and benefits for Attendance Program Administrator c. Saturday Academy program (Object codes 1103, 4310, 5712)	a. Transportation costs for students who live more than 2.5 miles from school (Object code 5721) b. Salary and benefits for Attendance Program Administrator c. Saturday Academy program (Object codes 1103, 4310, 5712)

**Action 3.2**

For Actions/Services not included as contributing to meeting the Increased or Improved Services Requirement:

**Students to be Served:**

(Select from All, Students with Disabilities, or Specific Student Groups)

NA

**Location(s):**

(Select from All Schools, Specific Schools, and/or Specific Grade Spans):

NA

**OR**

For Actions/Services included as contributing to meeting the Increased or Improved Services Requirement:

**Students to be Served:** (Select from English Learners, Foster Youth, and/or Low Income) **Scope of Services:** (Select from LEA-wide, Schoolwide, or Limited to Unduplicated Student Group(s)) **Location(s):** (Select from All Schools, Specific Schools, and/or Specific Grade Spans)

**English Learners, Foster Youth, and Low Income** **LEA-wide** **All Schools**

**Actions/Services**  
 Select from New, Modified, or Unchanged for 2017-18  
 Unchanged  
 Select from New, Modified, or Unchanged for 2018-19  
 Unchanged  
 Select from New, Modified, or Unchanged for 2019-20  
 Unchanged

**2017-18 Actions/Services**  
 Every school implements multi-tiered academic and behavioral support systems, aka multi-tiered system of supports (MTSS), which includes increased support of mental health school resources and services, which are designed to reduce inappropriate behavior, student suspensions, and improve student learning.

**2018-19 Actions/Services**  
 Every school implements multi-tiered academic and behavioral support systems, aka multi-tiered system of supports (MTSS), which includes increased support of mental health school resources and services, which are designed to reduce inappropriate behavior, student suspensions, and improve student learning.

**2019-20 Actions/Services**  
 Every school implements multi-tiered academic and behavioral support systems, aka multi-tiered system of supports (MTSS), which includes increased support of mental health school resources and services, which are designed to reduce inappropriate behavior, student suspensions, and improve student learning.

**Budgeted Expenditures**

Year	2017-18	2018-19	2019-20
Amount	a. \$268,000 b. \$134,000 c. \$225,000 d. \$896,000 e. \$93,000 f. \$30,000	a. \$290,000 b. \$580,000 c. \$670,000 d. \$138,000 e. \$236,000 f. \$896,000 g. \$93,000 h. \$30,000	a. \$293,000 b. \$580,000 c. \$690,000 d. \$140,000 e. \$240,000 f. \$896,000 g. \$93,000 h. \$30,000

Year	2017-18	2018-19	2019-20
Source	<ul style="list-style-type: none"> <li>a. LCFF</li> <li>b. United Way Funds</li> <li>c. LCFF</li> <li>d. LCFF</li> <li>e. LCFF</li> <li>f. Special Ed. Funds</li> </ul>	<ul style="list-style-type: none"> <li>a. LCFF</li> <li>b. LCFF</li> <li>c. LCFF and Title I</li> <li>d. United Way Funds</li> <li>e. LCFF</li> <li>f. LCFF</li> <li>g. LCFF</li> <li>h. Special Ed. Funds</li> </ul>	<ul style="list-style-type: none"> <li>a. LCFF</li> <li>b. LCFF</li> <li>c. LCFF and Title I</li> <li>d. United Way Funds</li> <li>e. LCFF</li> <li>f. LCFF</li> <li>g. LCFF</li> <li>h. Special Ed. Funds</li> </ul>
Budget Reference	<ul style="list-style-type: none"> <li>a. Salaries and benefits for licensed social workers</li> <li>b. Salaries and benefits for licensed social worker</li> <li>c. Salaries and benefits for health technicians</li> <li>d. Salaries and benefits for assistant principals</li> <li>e. Salaries and benefits for teacher of Alternatives to Suspension program</li> <li>f. Graduate-level interns' hourly pay (Object code 2456)</li> </ul>	<ul style="list-style-type: none"> <li>a. Salaries and benefits for counselors</li> <li>b. Salaries and benefits for counselors social workers</li> <li>c. Salaries and benefits for licensed social worker</li> <li>d. Salaries and benefits for health technicians</li> <li>f. Salaries and benefits for assistant principals</li> <li>g. Salaries and benefits for teacher of Alternatives to Suspension program</li> <li>h. Graduate-level interns' hourly pay (Object code 2456)</li> </ul>	<ul style="list-style-type: none"> <li>a. Salaries and benefits for counselors</li> <li>b. Salaries and benefits for counselors social workers</li> <li>c. Salaries and benefits for licensed social worker</li> <li>d. Salaries and benefits for health technicians</li> <li>f. Salaries and benefits for assistant principals</li> <li>g. Salaries and benefits for teacher of Alternatives to Suspension program</li> <li>h. Graduate-level interns' hourly pay (Object code 2456)</li> </ul>

### Action 3.3

For Actions/Services not included as contributing to meeting the Increased or Improved Services Requirement:

**Students to be Served:**

(Select from All, Students with Disabilities, or Specific Student Groups)

[Add Students to be Served selection here]

**Location(s):**

(Select from All Schools, Specific Schools, and/or Specific Grade Spans):

[Add Location(s) selection here]

OR

For Actions/Services included as contributing to meeting the Increased or Improved Services Requirement:

**Students to be Served:** (Select from English Learners, Foster Youth, and/or Low Income) **Scope of Services:** (Select from LEA-wide, Schoolwide, or Limited to Unduplicated Student Group(s)) **Location(s):** (Select from All Schools, Specific Schools, and/or Specific Grade Spans)

**English Learners, Foster Youth, and/or Low Income**

**LEA-wide**

**All Schools**

**Actions/Services**

Select from New, Modified, or Unchanged for 2017-18

Select from New, Modified, or Unchanged for 2018-19

Select from New, Modified, or Unchanged for 2019-20

Modified

Unchanged

Unchanged

2017-18 Actions/Services

2018-19 Actions/Services

2019-20 Actions/Services

Each school has access to tools and a defined process for identifying the causation of student disciplinary incidents, and guidance for the implementation of appropriate interventions.

Each school has access to tools and a defined process for identifying the causation of student disciplinary incidents, and guidance for the implementation of appropriate interventions.

Each school has access to tools and a defined process for identifying the causation of student disciplinary incidents, and guidance for the implementation of appropriate interventions.

**Budgeted Expenditures**

Year	2017-18	2018-19	2019-20
Amount	a. \$134,000	a. \$140,000	a. \$143,000
Source	a. LCF	a. LCFF	a. LCFF
Budget Reference	a. Salaries and benefits for FTE behavior intervention specialist	a. Salaries and benefits for FTE behavior intervention specialist	a. Salaries and benefits for FTE behavior intervention specialist

## Action 3.4

For Actions/Services not included as contributing to meeting the Increased or Improved Services Requirement:

### Students to be Served:

(Select from All, Students with Disabilities, or Specific Student Groups)

NA

### Location(s):

(Select from All Schools, Specific Schools, and/or Specific Grade Spans):

NA

OR

For Actions/Services included as contributing to meeting the Increased or Improved Services Requirement:

### Students to be Served:

(Select from English Learners, Foster Youth, and/or Low Income)

English Learners, Foster Youth, and/or Low Income

### Scope of Services:

(Select from LEA-wide, Schoolwide, or Limited to Unduplicated Student Group(s))

LEA-wide

### Location(s):

(Select from All Schools, Specific Schools, and/or Specific Grade Spans)

All Schools

### Actions/Services

Select from New, Modified, or Unchanged for 2017-18

Unchanged

Select from New, Modified, or Unchanged for 2018-19

Unchanged

Select from New, Modified, or Unchanged or 2019-20

Unchanged

2017-18 Actions/Services

Each school implements targeted academic and social-emotional/behavioral interventions to close the opportunity gap among student subgroups.

2018-19 Actions/Services

Each school implements targeted academic and social-emotional/behavioral interventions to close the opportunity gap among student subgroups.

2019-20 Actions/Services

Each school implements targeted academic and social-emotional/behavioral interventions to close the opportunity gap among student subgroups.

**Budgeted Expenditures**

Year	2017-18	2018-19	2019-20
Amount	a. \$175,000	a. \$175,000	a. \$175,000
Source	a. Site Title I (\$150,000), site LCFF (\$25,000)	a. Site Title I (\$150,000), site LCFF (\$25,000)	a. Site Title I (\$150,000), site LCFF (\$25,000)
Budget Reference	a. AVID tutoring and after school tutoring (Object code 2276)	a. AVID tutoring and after school tutoring (Object code 2276)	a. AVID tutoring and after school tutoring (Object code 2276)

**Action 3.5**

For Actions/Services not included as contributing to meeting the Increased or Improved Services Requirement:

**Students to be Served:**

(Select from All, Students with Disabilities, or Specific Student Groups)

All

**Location(s):**

(Select from All Schools, Specific Schools, and/or Specific Grade Spans):

All Schools

OR

For Actions/Services included as contributing to meeting the Increased or Improved Services Requirement:

**Students to be Served:**

(Select from English Learners, Foster Youth, and/or Low Income)

NA

**Scope of Services:**

(Select from LEA-wide, Schoolwide, or Limited to Unduplicated Student Group(s))

NA

**Location(s):**

(Select from All Schools, Specific Schools, and/or Specific Grade Spans)

NA

**Actions/Services**

Select from New, Modified, or Unchanged for 2017-18

Unchanged

Select from New, Modified, or Unchanged for 2018-19

Unchanged

Select from New, Modified, or Unchanged for 2019-20

Unchanged

2017-18 Actions/Services

Increase the number of counselors at schools to effectively monitor student progress and implement support services recommended by American School Counselor Association (ASCA) National Standards Mindsets and Behaviors for Student Success.

2018-19 Actions/Services

Increase the number of counselors at schools to effectively monitor student progress and implement support services recommended by American School Counselor Association (ASCA) National Standards Mindsets and Behaviors for Student Success.

2019-20 Actions/Services

Increase the number of counselors at schools to effectively monitor student progress and implement support services recommended by American School Counselor Association (ASCA) National Standards Mindsets and Behaviors for Student Success.

**Budgeted Expenditures**

Year	2017-18	2018-19	2019-20
Amount	a. \$51,000	a. \$51,000	a. \$51,000
Source	a. Site LCFF	a. Site LCFF	a. Site LCFF
Budget Reference	a. Student orientation programs such as Link Crew (Object codes 1103, 4315, 4320, 5712)	a. Student orientation programs such as Link Crew (Object codes 1103, 4315, 4320, 5712)	a. Student orientation programs such as Link Crew (Object codes 1103, 4315, 4320, 5712)

**Action 3.6**

For Actions/Services not included as contributing to meeting the Increased or Improved Services Requirement:

**Students to be Served:**

(Select from All, Students with Disabilities, or Specific Student Groups)

All

**Location(s):**

(Select from All Schools, Specific Schools, and/or Specific Grade Spans):

All Schools

OR

For Actions/Services included as contributing to meeting the Increased or Improved Services Requirement:

**Students to be Served:**

(Select from English Learners, Foster Youth, and/or Low Income)

**Scope of Services:**

(Select from LEA-wide, Schoolwide, or Limited to Unduplicated Student Group(s))

**Location(s):**

(Select from All Schools, Specific Schools, and/or Specific Grade Spans)



NA	NA	NA
<b>Actions/Services</b>		
Select from New, Modified, or Unchanged for 2017-18	Select from New, Modified, or Unchanged for 2018-19	Select from New, Modified, or Unchanged for 2019-20
Unchanged	Unchanged	Unchanged
2017-18 Actions/Services	2018-19 Actions/Services	2019-20 Actions/Services
Upgrade facilities to improve educational learning environments.	Upgrade facilities to improve educational learning environments.	Upgrade facilities to improve educational learning environments.

**Budgeted Expenditures**

Year	2017-18	2018-19	2019-20
Amount	<ul style="list-style-type: none"> <li>a. \$8,200,000</li> <li>b. \$15,000</li> <li>c. \$211,000</li> <li>d. \$309,000</li> <li>e. \$74,000</li> </ul>	<ul style="list-style-type: none"> <li>a. \$8,200,000</li> <li>b. \$155,000</li> <li>c. \$15,000</li> <li>d. \$75,000</li> <li>e. \$324,000</li> <li>f. \$77,000</li> <li>g. \$1,130,000</li> </ul>	<ul style="list-style-type: none"> <li>a. \$8,200,000</li> <li>b. \$15,000</li> <li>c. \$77,000</li> <li>d. \$327,000</li> <li>e. \$79,000</li> <li>f. \$1,130,000</li> </ul>
Source	<ul style="list-style-type: none"> <li>a. Measure H Bond</li> <li>b. LCFF</li> <li>c. LCFF</li> <li>d. LCFF</li> <li>e. LCFF</li> </ul>	<ul style="list-style-type: none"> <li>a. Measure H Bond</li> <li>b. One Time Funding</li> <li>c. LCFF</li> <li>d. LCFF</li> <li>e. LCFF</li> <li>f. LCF</li> <li>g. Measure H Bond</li> </ul>	<ul style="list-style-type: none"> <li>a. Measure H Bond</li> <li>b. LCFF</li> <li>c. LCFF</li> <li>d. LCFF</li> <li>e. LCFF</li> <li>f. Measure H Bond</li> </ul>

Year	2017-18	2018-19	2019-20
Budget Reference	<ul style="list-style-type: none"> <li>a. Facilities repairs, upgrades, and beautification of school sites (Object codes 4370, 6165,6170 6200)</li> <li>b. Training for Audio-Visual Technicians (Object codes 2465, 5210)</li> <li>c. Salaries and benefits for custodians</li> <li>d. Salaries and benefits for athletic field workers</li> <li>e. Salaries and benefits for grounds technician</li> </ul>	<ul style="list-style-type: none"> <li>a. Facilities repairs, upgrades, and beautification of school sites (Object codes 4370, 6165,6170 6200)</li> <li>b. Facilities repairs, upgrades, and beautification of District auditoriums (Object codes 4370, 6165,6170 6200)</li> <li>c. Training for Audio-Visual Technicians (Object codes 2465, 5210)</li> <li>d. Salaries and benefits for custodians</li> <li>e. Salaries and benefits for athletic field workers</li> <li>f. Salaries and benefits for grounds technician</li> <li>g. Security Cameras/Alarm Systems</li> </ul>	<ul style="list-style-type: none"> <li>a. Facilities repairs, upgrades, and beautification of school sites (Object codes 4370, 6165,6170 6200)</li> <li>b. Training for Audio-Visual Technicians (Object codes 2465, 5210)</li> <li>c. Salaries and benefits for custodians</li> <li>d. Salaries and benefits for athletic field workers</li> <li>e. Salaries and benefits for grounds technician</li> <li>f. Security Cameras/Alarm Systems</li> </ul>

### Action 3.7

For Actions/Services not included as contributing to meeting the Increased or Improved Services Requirement:

**Students to be Served:**

(Select from All, Students with Disabilities, or Specific Student Groups)

NA

**Location(s):**

(Select from All Schools, Specific Schools, and/or Specific Grade Spans):

NA

OR

For Actions/Services included as contributing to meeting the Increased or Improved Services Requirement:

**Students to be Served:**

(Select from English Learners, Foster Youth, and/or Low Income)

English Learners, Foster Youth, and Low Income

**Scope of Services:**

(Select from LEA-wide, Schoolwide, or Limited to Unduplicated Student Group(s))

LEA-wide

**Location(s):**

(Select from All Schools, Specific Schools, and/or Specific Grade Spans)

All Schools

**Actions/Services**

Select from New, Modified, or Unchanged for 2017-18	Select from New, Modified, or Unchanged for 2018-19	Select from New, Modified, or Unchanged for 2019-20
Unchanged	Unchanged	Unchanged
2017-18 Actions/Services	2018-19 Actions/Services	2019-20 Actions/Services
Increase academic support and extracurricular engagement opportunities for Foster Youth and McKinney-Vento students by providing additional support.	Increase academic support and extracurricular engagement opportunities for Foster Youth and McKinney-Vento students by providing additional support.	Increase academic support and extracurricular engagement opportunities for Foster Youth and McKinney-Vento students by providing additional support.

**Budgeted Expenditures**

Year	2017-18	2018-19	2019-20
Amount	a. \$10,000	a. \$10,000	a. \$10,000
Source	a. LCFF	a. LCFF	a. LCFF
Budget Reference	a. Instructional materials for Foster Youth and McKinney-Vento students (Object code 4210)	a. Instructional materials for Foster Youth and McKinney-Vento students (Object code 4210)	a. Instructional materials for Foster Youth and McKinney-Vento students (Object code 4210)

# Demonstration of Increased or Improved Services for Unduplicated Pupils

LCAP Year: 2018–19

Estimated Supplemental and Concentration Grant Funds      Percentage to Increase or Improve Services

\$ 61,119,306

23.73%

Describe how services provided for unduplicated pupils are increased or improved by at least the percentage identified above, either qualitatively or quantitatively, as compared to services provided for all students in the LCAP year.

Identify each action/service being funded and provided on a schoolwide or LEA-wide basis. Include the required descriptions supporting each schoolwide or LEA-wide use of funds (see instructions).

## 2018-19 Demonstration of Increased or Improved Services for Unduplicated Pupils

One of the guiding values of the Anaheim Union High School District is the belief that effective first-best classroom instruction is a top priority for our instructional program that supports all students, including students with special needs. The District is choosing to use the proportionate share of the total Local Control Funding Formula (LCFF), approximately \$6.8 million, to maintain services that were supported with Economic Impact Aid-Limited English Proficient (EIA-LEP) funding, and approximately \$54.3 million to improve or expand services for Low Income Pupils, English Learners, and Foster Youth. With these student subgroups in mind, the District is leveraging resources to improve and/or expand academic and behavioral services for unduplicated students that help support successful student achievement outcomes. The following Schoolwide and Districtwide services are principally directed toward and effective in meeting goals for unduplicated pupils:

- a. Improve the instructional model for English Learners to increase access to, and completion of, A-G courses (Action 1.8–Districtwide).
- b. Expand college and career enrichment programs to promote biliteracy, which can serve as a gateway for Redesignated Fluent English Proficient students to access Advanced Placement courses (Action 1.9–Schoolwide at all schools).
- c. Implement services/programs, and/or a Multi-Tiered System of Supports (MTSS), which provide additional support for all students in the completion of A-G requirements, and high school graduation requirements. Special attention is paid to Low Income Pupils, English Learners, Foster Youth, and Students With Disabilities subgroups (Action 1.11–Schoolwide at all schools).
- d. Refine the placement and monitoring system for English Learners (EL), including Long-Term English Learners, and also revise/refine the District's EL curriculum (Action 1.12–Districtwide).

- e. Provide additional qualified school personnel to support the needs of English Learners, Long-Term English Learners, Redesignated Fluent English Proficient students, and/or Initially Fluent English Proficient students (2.2–Schoolwide at all schools).
- f. Expand and/or improve parent involvement services for Low Income Pupils, English Learners, Foster Youth, and Students With Disabilities subgroups (Actions 2.2, 2.3, and 2.4–Districtwide, and Schoolwide at all schools).
- g. Implement a multi-tiered academic and behavioral support system, aka MTSS, which includes increased support for mental health school resources and services that are designed to reduce inappropriate behavior, student suspensions, and improve student learning.
- h. Each school will implement targeted academic interventions to close the opportunity gap among student subgroups (Action 3.2–Districtwide, and Schoolwide at all schools).
- i. Each school has access to tools and a defined process for identifying the causation of student disciplinary incidents and truancy issues, and guidance for the implementation of appropriate interventions. Schools also analyze specific subgroup data respective to disciplinary issues and provide additional support to subgroups with disproportionate disciplinary infractions (Action 3.3–Districtwide, and Schoolwide at all schools).
- j. Increase academic support and extracurricular engagement opportunities for Foster Youth and McKinney-Vento students (Action 3.7–Districtwide).

**2017-18 Demonstration of Increased or Improved Services for Unduplicated Pupils\***

(\*Required to repeat section as it was stated in prior year LCAP.)

One of the guiding values of the Anaheim Union High School District is the belief that effective first-best classroom instruction is a top priority for our instructional program that supports all students, including students with special needs. The District is choosing to use the proportionate share of the total Local Control Funding Formula (LCFF), approximately \$6.4 million, to maintain services that were supported with Economic Impact Aid-Limited English Proficient (EIA-LEP) funding, and approximately \$49.3 million to improve or expand services for Low Income Pupils, English Learners, and Foster Youth. With these student subgroups in mind, the District is leveraging resources to improve and/or expand academic and behavioral services for unduplicated students that help support successful student achievement outcomes. The following Schoolwide and Districtwide services are principally directed toward and effective in meeting goals for unduplicated pupils:

- a. Improve the instructional model for English Learners to increase access to, and completion of, A-G courses (Action 1.8–Districtwide).
- b. Expand college and career enrichment programs to promote biliteracy, which can serve as a gateway for Redesignated Fluent English Proficient students to access Advanced Placement courses (Action 1.9–Schoolwide at all schools).
- c. Implement services/programs, and/or a Multi-Tiered System of Supports (MTSS), which provide additional support for all students in the completion of A-G requirements, and high school graduation requirements. Special attention is paid to Low Income Pupils, English Learners, Foster Youth, and Students With Disabilities subgroups (Action 1.11–Schoolwide at all schools).
- d. Refine the placement and monitoring system for English Learners (EL), including Long-Term English Learners, and also revise/refine the District's EL curriculum (Action 1.12–Districtwide).
- e. Provide additional qualified school personnel to support the needs of English Learners, Long-Term English Learners, Redesignated Fluent English Proficient students, and/or Initially Fluent English Proficient students (2.2–Schoolwide at all schools).

- f. Expand and/or improve parent involvement services for Low Income Pupils, English Learners, Foster Youth, and Students With Disabilities subgroups (Actions 2.2, 2.3, and 2.4–Districtwide, and Schoolwide at all schools).
- g. Implement a multi-tiered academic and behavioral support system, aka MTSS, which includes increased support for mental health school resources and services that are designed to reduce inappropriate behavior, student suspensions, and improve student learning.
- h. Each school will implement targeted academic interventions to close the opportunity gap among student subgroups (Action 3.2–Districtwide, and Schoolwide at all schools).
- i. Each school has access to tools and a defined process for identifying the causation of student disciplinary incidents and truancy issues, and guidance for the implementation of appropriate interventions. Schools also analyze specific subgroup data respective to disciplinary issues and provide additional support to subgroups with disproportionate disciplinary infractions (Action 3.3–Districtwide, and Schoolwide at all schools).
- j. Increase academic support and extracurricular engagement opportunities for Foster Youth and McKinney-Vento students (Action 3.7–Districtwide).

**AUHSD 2018-19 Local Control and Accountability Plan**  
**Stakeholder Engagement Planning Tool**

LCAP Year 1 through 3: 2017-18, 2018-19, and 2019-20

<b>GOAL</b>		Related State and/or Local Priorities: 1 X 2 X 3_ 4 X 5_ 6_ 7 X 8 X	
<b>Goal 1: All students will demonstrate college, career, and life readiness and success.</b>			
<b>Identified Needs:</b>			
1.1. Provide ongoing professional learning/training for teachers, paraprofessionals, and administrators, because teachers, paraprofessionals, and administrators need ongoing professional learning/training to ensure that all staff are highly qualified, also to ensure the use of best pedagogical practices, and to continue to successfully implement all state adopted standards.	1.2. Further support students' language and literacy skills that are necessary to access all state adopted grade-level standards, which includes the ability to read complex text, to use complex text in speech, and to demonstrate competency with evidence-based writing, because not all students demonstrate the literacy skills necessary to access all state adopted grade-level standards.	1.3. Align curriculum across the District through the purchase and implementation of up-to-date instructional materials, because not all students have equal access to a coherent curricular and instructional program at every school.	
1.4. Increase access to technology and/or to the technological resources needed to support the development of 21 <sup>st</sup> century learning skills, because currently not all students and staff have equal access to the technological resources and/or the technology training needed to support the development of 21 <sup>st</sup> century learning skills.	1.5. Refine the current system of assessments to more easily inform teachers of student progress based on college and career readiness indicators, because the current system of assessments is not easily accessible to teachers and does not clearly define which metrics are the District's primary focus.	1.6. Refine school scheduling structures, so that all students have the opportunity to participate in broad courses of study, which includes Science, Technology, Engineering, Arts, and Mathematics (STEAM); Visual and Performing Arts (VAPA); Career and Technical Education (CTE); and, World Languages. However, current school structures restrict some students from accessing broad courses of study, and/or restrict access to STEAM, VAPA, CTE, and World Languages.	
1.7. Increase the number/percentage of students (District-wide) who complete A-G requirements, because currently only 40.0% (2016-17) of the District's students complete A-G requirements.	1.8. There is a need to increase the number/percentage of English Learner (EL) students who complete A-G requirements, because currently 5.8% (2016-17) of EL students complete A-G requirements.	1.9. Expand academic programs to promote biliteracy, because the District needs to more fully develop skills that will help guarantee student success in post-secondary college and career settings, particularly for EL students and for reclassified EL students.	
1.10. Refine the process for using multiple measures to strategically place students in courses, to monitor student progress, and to ensure that all students have access to rigorous courses of study, because student placement and monitoring practices are not consistent at all of the District's schools.	1.11. Support students with increased/expanded intervention strategies and programs that will help struggling students complete all high school graduation requirements, because intervention strategies and programs are not consistent at all of the District's schools.	1.12. Refine the placement and monitoring practices for EL students, including Newcomer EL students and Long-Term English Learner (L TEL) students, because placement and monitoring practices are not consistent at all District schools.	
1.13. Improve services for Students With Disabilities (SWD) to guarantee access to the core curriculum, because services for SWD are not consistent at all of the District's schools.	1.14. Expand and/or refine non-traditional instructional options to meet the learning needs of students who are more successful in non-traditional instructional settings, in order to reduce the District's dropout rate.	1.15. Expand post-secondary transition opportunities, which lead to the successful transition to post-secondary college and career settings, because many of the District's students do not have the resources to create their own post-secondary transition opportunities.	
<b>Expected Annual Measurable Outcomes: See LCAP Summary Data Document</b>			

# AUHSD 2018-19 Local Control and Accountability Plan

## Stakeholder Engagement Planning Tool

Actions/Services	Rank 1-5: Least Important to Most Important Circle one; 1 = Least Important, and 5 = Most Important	Budgeted Expenditures																																																																								
<ul style="list-style-type: none"> <li>✓ Kahoot survey results indicated that consensus was reached (65 yes, 1 no, 1 need clarification).</li> <li>✓ After survey results were provided, there were no questions or comments from stakeholders.</li> </ul>		<b>Estimated Costs:</b> <ul style="list-style-type: none"> <li>- Through the District's negotiations process, all staff received approximately a three percent raise, and a 10% increase to stipends in 2015-16: Approximately \$8.9 million annually (LCFF).</li> <li>- Continue to support 1 FTE additional teacher per site added in 2015-16 (\$1.25 million annually, LCFF)</li> <li>- Continue to support .5 FTE additional teacher added to all schools in 2016-17 (\$1.25 million annually, LCFF).</li> <li>- Reduce student load by 3.75% for a year period (2018-19, 2019-20, and 2020-21): 2018-19- \$3.6 million, 2019-20- \$3.8 million, and 2020-21- \$4 million (LCFF)</li> <li>- Continue to support 18 FTE Lesson Design Coaches: \$2.3 million annual for salaries and benefits (Title I, Title II, and LCFF).</li> <li>- Continue to support 5.5 FTE curriculum specialists and/or instructional coaches \$766,000 annually for salaries and benefits (Title I, II, III, and LCFF).</li> <li>- Support .5 FTE release as a Reading Demo Teacher with a focus on SWD and EL: \$62,500 (LCFF).</li> <li>- Continue to support 19 FTE educational technology coaches (one period release each) added in 2015-16: approximately \$656,000 annually for funds-funding documented in Action 1.4.).</li> <li>- Continue to refine and implement District Professional Learning Plan to increase staff's capacity/understanding of college and career readiness skills, students with disabilities taskforce recommendations, English learner task force recommendations, and how to fully implement all state adopted standards, including ELD standards: \$750,000 annually (Title I, Title II, Title III, LCFF, One-Time Funding).</li> <li>- Refine plan, with appropriate timelines, for all teachers to meet state mandated credentialing requirements, and also provide opportunities and support for teachers to complete this work outside of the school day and/or school year: costs are included in District Professional Learning Plan.</li> <li>- Continue to support the teacher induction program for 50 participating teachers in an effort to retain highly effective teachers.</li> <li>- Provide professional learning/training that addresses cultural proficiency/competency.</li> </ul>																																																																								
<p>1.1. Continue to recruit (as needed), retain, and support highly qualified teachers, support staff, and administrators, who provide first, best instruction and/or 21<sup>st</sup> century learning experiences to all students.</p> <ul style="list-style-type: none"> <li>• Continue to retain highly effective teachers and staff by maintaining salary schedules that are competitive with neighboring school districts.               <ul style="list-style-type: none"> <li>○ Through the District's negotiations process, all staff received approximately a three percent raise, and a 10% increase to stipends in 2015-16: Approximately \$8.9 million annually (Local Control Funding Formula [LCFF]).</li> </ul> </li> <li>• Continue to support 1 FTE additional teacher per site added in 2015-16 (\$2.5 million annually, LCFF)</li> <li>• Continue to support .5 FTE additional teacher added to all schools in 2016-17 (\$1.25 million annually, LCFF).</li> <li>• Reduce student load by 3.75% for a 3-year period (2018-19, 2019-20, and 2020-21).</li> <li>• Continue to support 18 full-time equivalent (FTE) Lesson Design Coaches with a focus on SWD and EL students: \$2.3 million annually (Title I, Title II, and LCFF).</li> <li>• Continue to support 5.5 FTE curriculum specialists with a focus on students with disabilities and English Learners and/or instructional coaches: \$766,000 annually for salaries and benefits (Title I, II, III, and LCFF).</li> <li>• Support .5 FTE release as a Reading Demo Teacher with a focus on SWD and EL: \$62,500 (LCFF).</li> <li>• Continue to support 19 educational technology coaches (one period release each) added in 2015-16: approximately \$656,000 annually for 1 release period per tech coach (site funds-funding documented in Action 1.4.).</li> <li>• Continue to refine and implement District Professional Learning Plan to increase staff's capacity/understanding of college and career readiness skills, students with disabilities taskforce recommendations, English learner task force recommendations, and how to fully implement all state adopted standards, including ELD standards: \$750,000 annually (Title I, Title II, Title III, LCFF, One-Time Funding).</li> <li>○ Refine plan, with appropriate timelines, for all teachers to meet state mandated credentialing requirements, and also provide opportunities and support for teachers to complete this work outside of the school day and/or school year: costs are included in District Professional Learning Plan.</li> <li>○ Continue to support the teacher induction program for 50 participating teachers in an effort to retain highly effective teachers.</li> <li>○ Provide professional learning/training that addresses cultural proficiency/competency.</li> </ul>	<table style="width: 100%; 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<p>including cross-cultural interactions, cultural differences, and culturally responsive curriculum and instruction: costs are included in District Professional Learning Plan.</p> <ul style="list-style-type: none"> <li>o Provide professional learning/training on instructional strategies to better support the needs of Newcomer and Long-Term English Learner (LTEL) students.</li> <li>o Continue to support the AUHSD Writing Collaborative with professional learning/training opportunities.</li> </ul> <ul style="list-style-type: none"> <li>• Develop partnership with California State University, Fullerton to create Tier I administrative credential program that ensures on-going leadership training for future ready administrators and teacher leaders that will ensure success for English learners and students with disabilities.</li> <li>• Develop and implement professional learning monitoring system to track professional learning participation and costs:               <ul style="list-style-type: none"> <li>o Continue to support GoSignMeUp registration software, or other software program that supports the development of District-level and school-level professional learning plans: \$8,500 annually, implemented in 2016-17 (LCFF). PowerSchool-TalentEd Program is being reviewed as a replacement for GoSignMeUp: Program is still being researched and the additional cost still being determined.</li> </ul> </li> <li>• Provide for on-going professional learning for bilingual support staff, including translators, instructional assistants, community liaisons, and testing assistants. (Part of District Professional Learning Plan already referenced.)</li> </ul>	<p style="text-align: center;">1    2    3    4    5</p> <p style="text-align: center;">1    2    3    4    5</p> <p style="text-align: center;">1    2    3    4    5</p> <p style="text-align: center;">1    2    3    4    5</p> <p style="text-align: center;">1    2    3    4    5</p>	<p>III, LCFF, One-Time Funding).</p> <p>– Continue to support professional learning monitoring system (GoSignMeUp software): \$8,500 annually (LCFF).</p>
<p>✓ <b>Kahoot survey results indicated that consensus was reached (69 yes, 1 no, 1 question).</b></p> <p>✓ <b>After survey results were provided, there were no questions or comments from stakeholders.</b></p> <p>1.2. Instructional design and delivery are aligned with all California State Standards, including Common Core State Standards (CCSS), ELD standards, and all other state adopted standards.</p> <ul style="list-style-type: none"> <li>• Provide centralized training necessary for the implementation of all California State Standards, including ELD standards, and all other state adopted, standards-aligned lesson study models, which support close reading of complex text, using complex text in speech, and demonstrating competency with evidence-based writing. Costs are included in District Professional Learning Plan: \$750,000 annually (Title I, Title II, Title III, LCFF, One-Time Funding–duplicated amount from Action 1.1.).</li> <li>• Continue to support teachers in the completion and/or refinement of all CCSS aligned units of study, Performance Task Assessments (PTA), and other lesson study models. Costs are included in District Professional Learning Plan: \$750,000 annually (Title I, Title II, Title III, LCFF, One-Time Funding–duplicated amount from Action 1.1.).</li> <li>• Provide professional learning/training on strategies to develop skills that are part of the Framework for 21<sup>st</sup> Century Learning (aka P21 Framework) and non-cognitive skills. Among the skills included are critical thinking, creativity, communication, collaboration, and character. In addition, provide civic learning across all content areas, with the expectation that what is learned in the classroom will apply to the larger community.               <ul style="list-style-type: none"> <li>o Total professional learning/training costs and/or cost of District Professional Learning Plan: \$750,000 annually (Title I, Title II, Title III, LCFF, One-Time Funding–duplicated amount from Action 1.1.).</li> <li>o Continue to support 18 FTE Lesson Design Coaches with a focus on SWD and EL students: \$: \$2.3 million annually (Title I, Title II, and LCFF–duplicated amount from</li> </ul> </li> </ul>	<p style="text-align: center;">1    2    3    4    5</p> <p style="text-align: center;">1    2    3    4    5</p> <p style="text-align: center;">1    2    3    4    5</p> <p style="text-align: center;">1    2    3    4    5</p> <p style="text-align: center;">1    2    3    4    5</p>	<p><b>Estimated Costs:</b></p> <p>– Total professional development/professional learning costs and/or cost of District Professional Learning Plan: \$750,000 annually (Title I, Title II, Title III, LCFI One-Time Funding–duplicated amount from Action 1.1.).</p> <p>– Continue to support 18 FTE Lesson Design Coaches: \$2.3 million annual for salaries and benefits (Title I, Title and LCFF–duplicated amount from Action 1.1.).</p> <p>– Continue to support 5.5 FTE curricula specialists and/or instructional coach \$766,000 annually for salaries and benefits (Title I, II, III, and LCFF, One Time Funding–duplicated amount fro Action 1.1.).</p>

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<p>Action 1.1.)</p> <ul style="list-style-type: none"> <li>o Continue to support 5.5 FTE curriculum specialists and/or instructional coaches with a focus on students with disabilities and English Learners: \$766,000 annually (Title I, II, III, and LCFF—duplicated amount from Action 1.1.).</li> <li>o Develop teacher leaders that will model 21<sup>st</sup> Century Learning and create model lessons used in district-wide professional learning opportunities.</li> <li>• Implementation of Next Generation Science Standards (NGSS): Piloted implementation in grade 7 at three junior high schools in 2016-17; more piloting of NGSS in grades 7 and 9 in 2017-18; new course models across the District are expected in 2018-19. Costs are included in District Professional Learning Plan: \$750,000 annually (Title I, Title II, Title III, LCFF, One-Time Funding—duplicated amount from Action 1.1.).</li> <li>• Through the library/media center, develop a universal instructional model for incorporating student inquiry and research skills into units of study across all content areas, as well as service learning projects: No cost.</li> <li>• Provide ongoing professional learning for teachers with an emphasis on deepening their understanding of excellence through equity (social emotional) and cultural relevancy. Costs are included in District Professional Learning Plan: \$750,000 annually (Title I, Title II, Title III, LCFF, One-Time Funding—duplicated amount from Action 1.1.).</li> </ul>	<p>1 2 3 4 5</p> <p>1 2 3 4 5</p> <p>1 2 3 4 5</p> <p>1 2 3 4 5</p> <p>1 2 3 4 5</p>	<p><b>Estimated Costs:</b></p> <ul style="list-style-type: none"> <li>- Adopt/Purchase World Languages, Dual Languages and ELD instruction materials/textbooks, to be phased in over three years, beginning with introductory-level courses: \$500,000 spent in 2016-17, \$500,000 in 2017-18 and \$500,000 in 2018-19 (Lottery).</li> <li>- Adopt/purchase textbooks for AP Language and Composition and AP Literature, beginning with AP Language and Composition in 2018-19 year: \$100,000, and AP Literature and Composition in subsequent years: \$100,000 each year. Lottery, One-Time Funding)</li> <li>- Adopt/Purchase History/Social Science materials/textbooks to be purchased over three years, beginning with seventh and tenth grade World History in 2018-19: \$1 million; \$1 million purchased in 2019-20; and \$1 million purchased in 2020-21. (Lottery, One-Time Funding)</li> <li>- Continue to purchase consumable math textbooks in 2018-19, and in 2019-20: \$800,000 annually, and pilot consumable mathematics textbooks 6 junior high schools in 2018-19:</li> </ul>
<ul style="list-style-type: none"> <li>✓ <b>Kahoot survey results indicated that consensus was reached (64 yes, 5 no, 1 need clarification).</b></li> <li>✓ <b>After survey results were provided, there were no questions or comments from stakeholders.</b></li> </ul> <p>1.3. Each school has sufficient instructional materials that are aligned with current California State Standards, including Common Core State Standards (CCSS), English Language Development (ELD) Standards, Next Generation Science Standards (NGSS), and all other state adopted standards and frameworks.</p> <ul style="list-style-type: none"> <li>• Purchase and implement instructional materials that are aligned with current state adopted standards, including Common Core State Standards (CCSS), English Language Development (ELD) Standards, Next Generation Science Standards (NGSS), and all other state adopted standards and frameworks in accordance with current state adoption cycle.             <ul style="list-style-type: none"> <li>o Adopt/Purchase World Languages, Dual Languages and ELD instructional materials/textbooks, to be phased in over three years, beginning with introductory-level courses: \$500,000 purchased in 2016-17, \$500,000 to be purchased in 2017-18, and \$500,000 to be purchased in 2018-19 (Lottery).</li> <li>o Adopt/purchase textbooks for AP Language and Composition and AP Literature and Composition textbooks, beginning with AP Language and Composition in 2018-19 year: \$100,000, and AP Literature and Composition in subsequent years: \$100,000. (Lottery, One-Time Funding)</li> <li>o Adopt/Purchase History/Social Science materials/textbooks to be purchased over three years, beginning with seventh and tenth grade World History in 2018-19: \$1 million; \$1 million purchased in 2019-20; and \$1 million purchased on 2020-21. (Lottery, LCFF, One-Time Funding)</li> <li>o Continue to purchase consumable math textbooks in 2018-19, and in 2019-20: \$800,000 annually, and pilot consumable mathematics textbooks at 6 junior high schools in 2018-19: \$180,000 (Lottery).</li> <li>o Purchase instructional materials for partial adoptions and/or to replace worn out</li> </ul> </li> </ul>	<p>1 2 3 4 5</p> <p>1 2 3 4 5</p> <p>1 2 3 4 5</p> <p>1 2 3 4 5</p> <p>1 2 3 4 5</p> <p>1 2 3 4 5</p> <p>1 2 3 4 5</p>	<p><b>Estimated Costs:</b></p> <ul style="list-style-type: none"> <li>- Adopt/Purchase World Languages, Dual Languages and ELD instruction materials/textbooks, to be phased in over three years, beginning with introductory-level courses: \$500,000 spent in 2016-17, \$500,000 in 2017-18 and \$500,000 in 2018-19 (Lottery).</li> <li>- Adopt/purchase textbooks for AP Language and Composition and AP Literature, beginning with AP Language and Composition in 2018-19 year: \$100,000, and AP Literature and Composition in subsequent years: \$100,000 each year. Lottery, One-Time Funding)</li> <li>- Adopt/Purchase History/Social Science materials/textbooks to be purchased over three years, beginning with seventh and tenth grade World History in 2018-19: \$1 million; \$1 million purchased in 2019-20; and \$1 million purchased in 2020-21. (Lottery, One-Time Funding)</li> <li>- Continue to purchase consumable math textbooks in 2018-19, and in 2019-20: \$800,000 annually, and pilot consumable mathematics textbooks 6 junior high schools in 2018-19:</li> </ul>

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<p>instructional materials: \$500,000 annually (Lottery).</p> <ul style="list-style-type: none"> <li>Adopt NGSS instructional materials in appropriate year: \$200,000 in 2018-19 to pilot instructional materials, \$4 million in 2019-20, to adopt new instructional materials (Lottery, One-Time Funds).</li> <li>Purchase Snap &amp; Read (reading intervention program): \$15,000 annually (Title I)</li> <li>Continue to support each site library/media center by implementing a universal resource system that increases the literary resources for students and staff.</li> <li>Continue to support a modern, cloud-based library operating software system that can be accessed during all hours of the day (i.e. Atrium Book System): \$48,000 annually (LCFF).</li> <li>Increase the variety of online resource database subscriptions (i.e. Britannica, Britannica ImageQuest, AP Source): \$65,000 annually (Title I).</li> <li>Continue to partner with our local public libraries to provide students and staff seamless access to online public resources, such as the "A Card for Every Student" (ACES) library card program: No cost.</li> <li>Purchase technology to support 21<sup>st</sup> century instructional materials.               <ul style="list-style-type: none"> <li>Continue to enhance technology infrastructure to support 21<sup>st</sup> century learning, which includes increasing technology connectivity capacity (wireless access points, switches, and cabling): \$1.13 million (57%-E-Rate, 43%-LCFF).</li> <li>Develop policies and procedures for technology implementations that support 21<sup>st</sup> century learning.</li> </ul> </li> </ul>	<p>1 2 3 4 5</p> <p>1 2 3 4 5</p> <p>1 2 3 4 5</p> <p>1 2 3 4 5</p> <p>1 2 3 4 5</p> <p>1 2 3 4 5</p> <p>1 2 3 4 5</p> <p>1 2 3 4 5</p>	<p>\$180,000. (Lottery).</p> <ul style="list-style-type: none"> <li>Purchase of instructional materials for partial adoptions and/or to replace worn instructional materials: \$500,000 annually (Lottery).</li> <li>Adopt NGSS instructional materials in appropriate year: \$200,000 in 2018-19 to pilot instructional materials, \$4 million in 2019-20 (Lottery, One-Time Funds).</li> <li>Purchase Snap &amp; Read (reading intervention program): \$15,000 annually (Title I)</li> <li>Continue to support a modern, cloud based library operating software system that can be accessed during hours of the day (i.e. Atrium Book System): \$48,000 annually (LCFF).</li> <li>Increase the variety of online resource database subscriptions (i.e. Britannica ImageQuest, Ebsco AP Source): \$65,000 annually (Title I).</li> <li>Enhance technology infrastructure: \$1.13 million (57%-E-Rate, 43%-LCFF).</li> </ul>
<p>✓ Kahoot survey results indicated that consensus was reached (75 yes, 3 no).</p> <p>✓ After survey results were provided, there were no questions or comments from stakeholders.</p> <p>1.4 Students and staff have access to a broad range of sustainable technological resources to match students' individual learning needs.</p> <ul style="list-style-type: none"> <li>Continue to purchase and implement technological resources, including technological infrastructure, devices, programs, and professional learning.           <ul style="list-style-type: none"> <li>Continue to support the regular replacement and growth of infrastructure, and student and staff technology annually as long as funding is available: \$4.9 million (LCFF). <u>Estimation for 2018-19 is still being determined, but is approximately \$1,000,000</u></li> <li>Enhance technology infrastructure \$1.13 million in 2018-19 (57%-E-Rate, 43%-LCFF— duplicated amount from Action 1.3.).</li> <li>Support the implementation and use of technology as part of an instructional model.               <ul style="list-style-type: none"> <li>Continue to support 19 educational technology coaches (one period release each): approximately \$656,000 annually for 1 release period per tech coach (site funds). Possible elimination in 2018-19 due to funding reductions.</li> <li>Continue to support 5 FTE site technicians added in 2015-16 to maintain expanded technological resources, and also support 2 additional site technicians whose salaries and benefits are not covered by LCFF base funds: \$619,000 (LCFF).</li> <li>Continue to support 1 FTE Network Manager added in 2017-18 to manage district network infrastructure: \$163,000 for salary and benefits.</li> </ul> </li> </ul> </li> </ul>	<p>1 2 3 4 5</p> <p>1 2 3 4 5</p> <p>1 2 3 4 5</p> <p>1 2 3 4 5</p> <p>1 2 3 4 5</p> <p>1 2 3 4 5</p> <p>1 2 3 4 5</p> <p>1 2 3 4 5</p>	<p><b>Estimated Costs:</b></p> <ul style="list-style-type: none"> <li>Continue to support the regular replacement and growth of infrastructure and student and staff technology annually as long as funding is available: \$4.9 million (LCFF). <u>Estimation for 2018-19 is still being determined, but for now is approximately \$1,000,000</u></li> <li>Enhance technology infrastructure: \$1.13 million in 2018-19 (57%-E-Rate, 43%-LCFF—duplicated amount from Action 1.3.).</li> <li>Continue to support 19 educational technology coaches: base funded except for 1 release period for tech coach duties, which is approximately \$656,000 annually for salaries and benefits (site funds). <u>Possible elimination in 2018-19.</u></li> <li>Continue to support 5 FTE site technicians added in 2015-16 to maintain expanded technological</li> </ul>

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<ul style="list-style-type: none"> <li>- Increase technology to support access to curriculum for SWD, EL, McKinney-Vento, and Foster Youth students as funding becomes available.</li> </ul>					<p>resources, and also support 2 additional site technicians whose salaries and benefits are not covered by LCFF base funds: \$619,000.</p> <ul style="list-style-type: none"> <li>- Continue to support 1 FTE Network Manager added in 2017-18 to manage district network infrastructure: \$163,000 (LCFF).</li> </ul> <p><b>Estimated Costs:</b></p> <ul style="list-style-type: none"> <li>- District Professional Learning Plan: \$750,000 annually (Title I, Title II, Title III, LCFF, One-Time Funding—duplicated amount from Action 1.1.).</li> <li>- Continue to support 1 FTE Director of Assessment and Evaluation and 1 FTE Assessment Technician: \$315,000 (LCFF)</li> <li>- Continue to support 1 FTE Research/Data Analyst (Language Program Technician) \$105,000, to support for Language Assessment Center: (LCFF)</li> <li>- Continue to partner with Hanover Research consultant \$42,000 (Title I</li> </ul>
<p>✓ Kahoot survey results indicated that consensus was reached (70 yes, 5 no, 2 need clarification, 1 question).</p> <p>✓ After survey results were provided, there were no questions or comments from stakeholders.</p>	1	2	3	4	5
<p>1.5. Through First Best Instruction, which begins with intentional lesson design, teachers use multiple forms of monitoring of student progress to determine appropriate interventions, as needed.</p> <ul style="list-style-type: none"> <li>• Professional Learning Community (PLC) teams will inform instructional practice by sharing and discussing student work examples through guided protocols.</li> <li>• District Professional Learning Plan includes training on a broad range of assessments, such as formative assessment practices, performance task assessments, components of the District Writing Journey, project-based learning, and Capstone-like projects. <ul style="list-style-type: none"> <li>o Costs included in District Professional Learning Plan: \$750,000 annually (Title I, Title II, Title III, LCFF, One-Time Funding—duplicated amount from Action 1.1.).</li> </ul> </li> <li>• Continue to provide training on multiple sources of student data, including school climate, student performance, and summative assessments, to best inform instructional practice. <ul style="list-style-type: none"> <li>o Continue to support District-level assessment and evaluation team, consisting of 1 FTE Director of Assessment and Evaluation and 1 FTE Assessment Technician: \$315,000 (LCFF).</li> <li>o Continue to support 1 FTE Research/Data Analyst (Language Program Technician) to support Language Assessment Center: \$105,000 (LCFF).</li> </ul> </li> <li>• Continue to support Hanover Research as a partner to conduct analysis reports on district focus areas to inform decision-making (A-G Predictive Analysis, Best Practices in Capstone Projects, LCAP Survey: Analysis of Results, LCAP Survey: Reliability Analysis, Reflective Learning Walks Survey, etc.): \$42,000 in 2017-18 (Title I).</li> <li>• Continue training and refinement of Individual Education Plans (IEP) that support culturally and linguistically inclusive practices and provide appropriate training to teachers, thus leveraging expertise specific to English learners, and quarterly progress on goals and objectives. (Costs included in District Professional Learning Plan and site trainings.)</li> <li>• Continue to formally and regularly assess the educational strengths and needs of SWD, EL, McKinney-Vento, and Foster Youth students.</li> </ul>	1	2	3	4	5
<p>✓ Kahoot survey results indicated that consensus was reached (73 yes, 1 no, 1 need clarification, 1 question)</p> <p>✓ After survey results were provided, there were no questions or comments from stakeholders.</p>	1	2	3	4	5
<p><b>Estimated Costs:</b></p> <ul style="list-style-type: none"> <li>- Add .5 FTE VAPA Coordinator/Teacher on Special Assignment to help coordinate the</li> </ul>					

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<p>1.6. Each school implements scheduling structures and adjust course offerings as needed to ensure that students have the opportunity to participate in broad courses of study.</p> <ul style="list-style-type: none"> <li>• Refine school scheduling structures and/or provide scheduling options for students to access broader courses of study, such as access to Science, Technology, Engineering, Arts, and Mathematics (STEAM), Visual and Performing Arts (VAPA), Career Technical Education (CTE), and World Languages. <ul style="list-style-type: none"> <li>– Add .5 FTE VAPA Coordinator/Teacher on Special Assignment to help coordinate the District's VAPA programs and promote Arts equity, which includes seeking viable solutions to barriers to enrollment in VAPA courses: \$70,000 (LCFF).</li> <li>– Utilize a variety of resources including Regional Occupational Program (ROP), grants (such as the California Democracy Grant), and community partnerships to expand STEAM, VAPA, CTE, civic learning, and World Languages course offerings. <ul style="list-style-type: none"> <li>– Maintain supplementary support for CTE pathways: \$505,000 annually (Perkins).</li> <li>– District provides additional resources and professional learning/training to support broader courses of study: \$50,000 annually (LCFF).</li> </ul> </li> <li>• Continue to support Special Education Models Task Force that addresses the continuum of classes and services for SWDs (District Professional Learning Plan).</li> <li>• Continue to support SWD Task Force and EL Task Force to ensure implementation of Task Force recommendations.</li> <li>• Continue to support Newcomer EL Task Force to address wrap-around services needed to best support Newcomer EL students.</li> <li>• Create extracurricular activities that promote language development through music, art, sports, and clubs.</li> <li>• Continue to support funding for academic supports/remediation, transportation, and costs/fees for extracurricular programs (including sports) for SWD, EL, McKinney-Vento, and Foster Youth students: <ul style="list-style-type: none"> <li>○ Intramural sports for grades 7 and 8: \$94,000 (LCFF).</li> <li>○ Transportation for McKinney-Vento, and Foster Youth students: \$40,000 (Title I, LCFF).</li> </ul> </li> </ul> </li> </ul>	1	2	3	4	5	<p>District's VAPA programs and promote Arts equity, which includes seeking viable solutions to barriers to enrollment in VAPA courses: \$70,000 (LCFF).</p> <ul style="list-style-type: none"> <li>– Supplementary support for CTE pathways: \$505,000 annually (Perkins)</li> <li>– Additional resources and professional learning/training to support broader courses of study: \$50,000 annually (LCFF).</li> <li>– Intramural sports for grades 7-8: \$84,000 (LCFF).</li> <li>– Transportation for McKinney-Vento, and Foster Youth students: \$40,000 (Title I, LCFF).</li> </ul>
<p>✓ <b>Kahoot survey results indicated that consensus was reached (74 yes, 1 clarification).</b></p> <p>✓ <b>After survey results were provided, there were no questions or comments from stakeholders.</b></p>	1	2	3	4	5	<p><b>Estimated Costs:</b></p> <ul style="list-style-type: none"> <li>– AP professional learning/training for teachers in 2016-17: approximately \$25,000 annually (site Title I, site Title II, and site LCFF).</li> <li>– Add 1.5 FTE additional IB teachers expand IB course offerings: approximately \$188,000 annually for salaries and benefits (LCFF)</li> <li>– District Professional Learning Plan: \$750,000 (Title I, Title II, Title III, LCFF, One-Time Funding—duplicate amount from Action 1.1).</li> <li>– Continue to support 2 FTE counsell added in 2014-15: \$290,000 annual for salaries and benefits (LCFF).</li> <li>– Continue to support 4 FTE counsell</li> </ul>
<p>1.7. District and schools continue to refine the vertical alignment of all courses, including A-G courses, courses that precede A-G courses, and Honors and Advanced Placement (AP) courses.</p> <ul style="list-style-type: none"> <li>• Provide additional A-G, Honors, AP, and International Baccalaureate (IB) course offerings, and increase the number of sections for existing courses as needed. <ul style="list-style-type: none"> <li>○ AP professional learning/training for teachers in 2017-18: Approximately \$25,000 annually (site Title I, site Title II, and site LCFF).</li> <li>○ Add 1.5 FTE additional IB teachers to expand IB course offerings: approximately \$188,000 annually for salaries and benefits (LCFF)</li> </ul> </li> <li>• Provide teachers with the training and resources to better vertically-align A-G courses, including AP and Honors courses. <ul style="list-style-type: none"> <li>○ District Professional Learning Plan includes training on strategies to develop college-readiness skills that students will need for the successful completion of A-G courses: \$750,000 (Title I, Title II, Title III, LCFF, One-Time Funding—duplicated amount from</li> </ul> </li> </ul>	1	2	3	4	5	<p><b>Estimated Costs:</b></p> <ul style="list-style-type: none"> <li>– AP professional learning/training for teachers in 2016-17: approximately \$25,000 annually (site Title I, site Title II, and site LCFF).</li> <li>– Add 1.5 FTE additional IB teachers expand IB course offerings: approximately \$188,000 annually for salaries and benefits (LCFF)</li> <li>– District Professional Learning Plan: \$750,000 (Title I, Title II, Title III, LCFF, One-Time Funding—duplicate amount from Action 1.1).</li> <li>– Continue to support 2 FTE counsell added in 2014-15: \$290,000 annual for salaries and benefits (LCFF).</li> <li>– Continue to support 4 FTE counsell</li> </ul>



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<ul style="list-style-type: none"> <li>o EL students are given an opportunity to write daily.</li> <li>o Teachers will incorporate ELD Standards into their lesson design.</li> <li>• Increase EL students' engagement in the learning process through expanded access to appropriate technological resources. (Technology costs referenced in Actions 1.2. and 1.3.)</li> <li>• Provide math tutoring for EL students, which integrates ELD Standards.</li> <li>• Continue to support the language needs of EL students with disabilities through the IEP process, by providing linguistically appropriate goals and objectives: No cost.</li> <li>• Continue to support Newcomer EL Task Force to address wrap-around services needed to best support Newcomer EL students.</li> <li>• Expand programs, such as the Advancement Via Individual Determination (AVID) Excel, which employ the use of one-to-one and small group academic tutoring by college students: \$30,000 annually for program, curriculum and resources (Title II).</li> <li>• Support EL students' progression through English learner program to successful reclassification, and provide monitoring tools and data to school sites.             <ul style="list-style-type: none"> <li>o Establish an ELD site team, which includes an administrator, ELD department chairs, general education teacher(s), program specialist, school psychologist(s), counselor, speech-language pathologist, and social worker for the purpose of analyzing data, monitoring ELD progress, and implementing the LCAP recommendations for ELD.</li> <li>o Continue to support the current number of ELD teachers and EL support positions/paraprofessionals at school sites: approximately \$2.9 million annually (LCFF).</li> <li>o Continue to support District EL and Multilingual Services Department staffing needs, such as language testing assistants, translators, and bilingual instructional assistants: \$1.6 million (LCFF and Title II).</li> </ul> </li> </ul>	<p>1 2 3 4 5</p> <p>1 2 3 4 5</p> <p>1 2 3 4 5</p> <p>1 2 3 4 5</p> <p>1 2 3 4 5</p> <p>1 2 3 4 5</p> <p>1 2 3 4 5</p> <p>1 2 3 4 5</p> <p>1 2 3 4 5</p> <p>1 2 3 4 5</p> <p>1 2 3 4 5</p>	<p>language testing assistants, translatic and bilingual instructional assistants: \$1.6 million annually for salaries and benefits (LCFF and Title II).</p>
<ul style="list-style-type: none"> <li>✓ <b>Kahoot survey results indicated that consensus was reached (75 yes, 2 no).</b></li> <li>✓ <b>After survey results were provided, there were no questions or comments from stakeholders.</b></li> </ul> <p>1.9. Expand college and career programs to promote biliteracy.</p> <ul style="list-style-type: none"> <li>• Expand World Languages and Dual Language Academy programs.             <ul style="list-style-type: none"> <li>o Recruit and hire additional World Languages and bilingual authorized teachers (as teaching positions become available).                 <ul style="list-style-type: none"> <li>- Continue to support current bilingual authorized teachers at Sycamore Junior High School and at Anaheim High School (5 FTE): approximately \$625,000 annually (LCFF).</li> <li>- Continue to support teachers working on bilingual authorization: \$5,000 for release time to complete fieldwork (Title III).</li> <li>- Recognize students' attainment of biliteracy through pathway awards in 8<sup>th</sup> and 12<sup>th</sup> grade: \$7,500 annually (Title II).</li> </ul> </li> <li>o Support stipend that was negotiated for teachers with bilingual authorization. Approximately 30 teachers have their bilingual authorization: \$68,000 (LCFF).</li> <li>o Increase World Languages and Dual Language Academy course offerings at high school and junior high school levels. Provide for appropriate instructional materials for students and professional learning for teachers: \$10,000 (site LCFF, site Title I).                 <ul style="list-style-type: none"> <li>- Expansion of Dual Language Academy program to Brookhurst Junior High School and Savanna High School in 2017-18.</li> <li>- Increase Spanish for native speakers course offerings at junior high school level.</li> </ul> </li> <li>o Explore the addition of Arabic and Vietnamese World Language courses and the</li> </ul> </li> </ul>	<p>1 2 3 4 5</p> <p>1 2 3 4 5</p> <p>1 2 3 4 5</p> <p>1 2 3 4 5</p> <p>1 2 3 4 5</p> <p>1 2 3 4 5</p> <p>1 2 3 4 5</p> <p>1 2 3 4 5</p> <p>1 2 3 4 5</p> <p>1 2 3 4 5</p> <p>1 2 3 4 5</p>	<p><b>Estimated Costs:</b></p> <ul style="list-style-type: none"> <li>- Continue to support current bilingual authorized teachers at Sycamore Junior High School and at Anaheim High School (5 FTE): approximately \$625,000 annually for salaries and benefits (LCFF).</li> <li>- Continue to support teachers working on bilingual authorization: \$5,000 annually for release time (Title III).</li> <li>- Recognize students' attainment of biliteracy through pathway awards in 8<sup>th</sup> and 12<sup>th</sup> grade: \$7,500 annually (Title II).</li> <li>- Support stipend that was negotiated for teachers with bilingual authorization: \$68,000 annually (LCFF).</li> <li>- World Languages and Dual Language Academy instructional materials for students and professional learning for teachers: \$10,000 (site LCFF, site Title I).</li> </ul>

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<p>expansion of Mandarin. (Add Arabic at Western High School in 2017-18.)</p> <ul style="list-style-type: none"> <li>Expand high school peer-to-peer academic tutoring programs: minimal to no cost (site funds).</li> <li>Purchase bilingual reading materials for school libraries to support biliteracy in multiple languages (site LCFF-costs to be determined in each school's Single Plan for Student Achievement).</li> </ul>	<p style="text-align: center;">1    2    3    4    5</p>	
<p>✓ <b>Kahoot survey results indicated that consensus was reached (69 yes, 6 no, 1 need clarification).</b></p> <p>✓ <b>After survey results were provided, there were no questions or comments from stakeholders.</b></p> <p>1.10. Implement systems that utilize multiple measures to effectively assist with student placement, monitor student progress, and also ensure that all students have access to challenging courses of study.</p> <ul style="list-style-type: none"> <li>Continue to support data-management systems that make student achievement indicators more accessible to school sites.</li> <li>Continue to refine a District-wide, comprehensive assessment system, which utilizes performance task assessments, project based learning (including capstone-like projects), and summative assessments. <ul style="list-style-type: none"> <li>Continue to provide assessment training, and how to strategically determine student placement and guide student support. Cost included in District Professional Learning Plan: \$750,000 (Title I, Title II, Title III, LCFF, One-Time Funding–duplicated amount from Action 1.2).</li> <li>Continue to support District-level assessment and evaluation team, consisting of 1 FTE Director of Assessment and Evaluation, and 1 FTE Assessment Technician: \$315,000 (Title I and LCFF–duplicated amount from Action 1.5.).</li> <li>Continue to support 1 FTE Research/Data Analyst (Language Program Technician) to support Language Assessment Center: \$105,000 (LCFF–duplicated amount from Action 1.5.).</li> </ul> </li> <li>Provide updated versions of psychoeducational test batteries and protocols in order to provide appropriate identification and placement of SWDs in 2017-18: \$40,000 (Special Education Funds).</li> <li>Formally and regularly assess the educational strengths and needs of each EL, McKinney-Vento, and Foster Youth students. (Duplicated item from Action 1.5.)</li> <li>Promptly and regularly assess whether McKinney-Vento and Foster Youth students are eligible to graduate under Education Code 51225.1. This entitles McKinney-Vento and Foster Youth students who transfer between districts or schools in their third or fourth year of high school, and cannot meet local graduation requirements, to graduate, so long as he/she meets the state graduation requirements. (No cost)</li> <li>Ensure that all students, including EL, McKinney-Vento and Foster Youth, are provided with challenging learning environments, and are also promptly assessed for, and provided appropriate special education or 504 accommodations. (No cost)</li> </ul>	<p style="text-align: center;">1    2    3    4    5</p>	<p><b>Estimated Costs:</b></p> <ul style="list-style-type: none"> <li>Training cost included in District Professional Learning Plan: \$750,000 annually (Title I, Title II, Title III, LCFF One-Time Funding–duplicated amount from Action 1.2.).</li> <li>Continue to support 1 FTE Coordinator of Assessment and Evaluation, and 1 FTE Assessment Technician: \$315,000 annually for salaries and benefits (Title I and LCFF–duplicated amount from Action 1.5.).</li> <li>Continue to support 1 FTE Research/Data Analyst (Language Program Technician) to support Language Assessment Center: \$105,000 (LCFF–duplicated amount from Action 1.5.).</li> <li>Provide updated versions of psychoeducational test batteries and protocols in order to provide appropriate identification and placement of SWDs in 2017-18: \$40,000 (Special Education Funds).</li> </ul>
<p>✓ <b>Kahoot survey results indicated that consensus was reached (65 yes, 4 no, 2 need clarification)</b></p> <p>✓ <b>After survey results were provided, there were no questions or comments from stakeholders.</b></p>	<p style="text-align: center;">1    2    3    4    5</p>	<p><b>Estimated Costs:</b></p> <ul style="list-style-type: none"> <li>All salaries and benefits that support EL, Low Income Pupils and Foster Youth, which are not part of the base fund: \$13.7 million annually for salary</li> </ul>



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	1	2	3	4	5	
<p>1.11. Each school implements services/programs, and/or a multi-tiered system of supports (MTSS), which provides additional opportunities to support all students with the completion of A-G requirements, and high school graduation requirements.</p> <ul style="list-style-type: none"> <li>• Expand basic services/programs for students to remediate credit deficiencies, which includes the expansion of services and programs that support English Learners (EL), Foster Youth, and Low Income Pupils. <ul style="list-style-type: none"> <li>o All positions that support EL, Low Income Pupils, and Foster Youth, which are not part of the base fund: \$13.7 million (Title I, Title III, and LCFF).</li> <li>o Support programs that help struggling students earn a high school diploma through targeted services, such as APEX Learning credit recovery program: \$180,000 annually (Title I and LCFF).</li> <li>o Teacher supplemental hourly pay to support APEX after-school program: \$102,000 annually (LCFF).</li> <li>o Continue to support summer programs that focus on the development of academic skills and include credit recovery opportunities (piloted in 2015-16): \$350,000 annually (Title I and LCFF—duplicated amount from Action 1.8).</li> </ul> </li> <li>• Continue to ensure that EL, McKinney-Vento, and Foster Youth students receive appropriate mental-health and behavioral services, including school social-worker counseling, school-based mental-health services and in-school therapeutic services, regardless of whether he or she qualifies for special education.</li> <li>• Provide ongoing professional learning for teachers with an emphasis on deepening their understanding of excellence through equity (social emotional), disability awareness, and cultural relevancy (duplicated action from 1.2). Costs are included in District Professional Learning Plan: \$750,000 annually (Title I, Title II, Title III, LCFF, One-Time Funding—duplicated amount from Action 1.1.).</li> </ul>	1	2	3	4	5	<p>and benefits (Title I, Title III, and LCFF).</p> <ul style="list-style-type: none"> <li>- APEX Learning credit recovery program: \$180,000 annually for salaries and benefits (Title I and LCFF).</li> <li>- Teacher supplemental hourly pay to support APEX after-school program: \$102,000 annually for salaries and benefits (LCFF).</li> <li>- Summer ELA and math academic sk building program: \$350,000 annually (Title I and LCFF—duplicated amount from Action 1.8).</li> <li>- District Professional Learning Plan: \$750,000 annually (Title I, Title II, Title III, LCFF, One-Time Funding—duplicated amount from Action 1.1.).</li> </ul>
<p>✓ Kahoot survey results indicated that consensus was reached (75 yes, 1 need clarification)</p> <p>✓ After survey results were provided, there were no questions or comments from stakeholders.</p> <p>1.12. District and schools will refine placement and monitoring system for English Learners (EL), including Newcomers and Long-Term English Learners (LTEL), and also will revise/refine the District's ELD curriculum.</p> <ul style="list-style-type: none"> <li>• Purchase/create monitoring system to effectively assess/monitor the language development and academic success of EL students, including newly reclassified EL students: \$50,000 (Title I).</li> <li>• EL Site Teams review placement/course enrollment of each EL student annually. <ul style="list-style-type: none"> <li>o This includes parent conferences to review 6-year plans of 9<sup>th</sup>-grade EL students</li> </ul> </li> <li>• EL Site Teams review EL transcripts annually.</li> <li>• Establish junior high school to high school transition meetings between EL Site Teams to ensure appropriate EL placement in courses/programs.</li> <li>• Support creation of a Welcome Center for Newcomer EL students and their parents/guardians in 2017-18: Approximately \$15,000 (LCFF).</li> <li>• Refine and implement a course of study sequence, teaching strategies, and placement criteria to meet, monitor, and support the needs of EL, including Newcomer EL and LTEL students.</li> <li>• Provide adequate curriculum and teaching strategies for EL, including Newcomers EL</li> </ul>	1	2	3	4	5	<p><b>Estimated Costs:</b></p> <ul style="list-style-type: none"> <li>- Purchase/create monitoring system to effectively assess/monitor the language development and academic success of EL students, including newly reclassified EL students: \$50,000 (Title I).</li> <li>- Creation of a Welcome Center for Newcomer EL students and their parents/guardians in 2017-18: Approximately \$15,000 (LCFF).</li> <li>- Continue to support the current number of EL teachers and EL support positions at school sites: \$2.9 million annually (LCFF—duplicated amount from Action 1.8.).</li> <li>- Professional Learning costs for EL students included in District Professional Learning Plan: \$750,000 annually (Title I, Title II, Title III, LCFF, One-Time Funding—duplicated amount from Action 1.1.).</li> </ul>

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<p>and LTEL students not enrolled in ELD courses.</p> <ul style="list-style-type: none"> <li>o Continue to support the current number of ELD teachers and EL support positions at school sites: \$2.9 million annually (LCFF–duplicated amount from Action 1.8.).</li> <li>o Professional Learning costs for EL staff included in District Professional Learning Plan: \$750,000 (Title I, Title II, Title III, LCFF, One-Time Funding–duplicated amount from Action 1.1.).</li> <li>• Provide additional instructional support to ELs at the lower levels of proficiency, who are enrolled in heterogeneously-mixed content area classes (i.e. English, Math, Social Sciences, and Science). <ul style="list-style-type: none"> <li>o Continue to support positions that provide services to ELs, including EL Support Services staffing needs: \$1.6 million (LCFF, and Title III–duplicated amount from Action 1.8.).</li> <li>o Continue to provide embedded LDC support to address instructional needs of EL students.</li> <li>o Hire/restore additional instructional assistants (Vietnamese, Korean, Arabic, Mandarin, and Spanish) to provide primary language support in content areas: \$150,000 (Title III, site LCFF, site Title I).</li> <li>o Provide training for instructional assistants and teachers on best practices: cost included in District Professional Learning Plan referenced in Action 1.1.</li> <li>o Provide additional primary language supplemental instructional materials to support students/teachers: \$10,000 annually (Title III).</li> <li>o Expand extended learning and/or enrichment opportunities to EL students. <ul style="list-style-type: none"> <li>– Targeted Saturday Academy, afterschool seminars, and summer bridge programs for EL students.</li> <li>– Summer options for 7<sup>th</sup>- and 8<sup>th</sup>-grade EL students.</li> </ul> </li> <li>o Continue to support and expand intensive language support program for Newcomer EL students piloted in 2015-16 (Summer Language Academy): \$53,000 (Title III).</li> </ul> </li> </ul>	<p style="text-align: center;">1    2    3    4    5  1    2    3    4    5  1    2    3    4    5  1    2    3    4    5  1    2    3    4    5  1    2    3    4    5  1    2    3    4    5  1    2    3    4    5  1    2    3    4    5  1    2    3    4    5  1    2    3    4    5  1    2    3    4    5  1    2    3    4    5</p>	<ul style="list-style-type: none"> <li>– EL Services staff: \$1.6 million annually (LCFF, and Title III–duplicated amount from Action 1.8.).</li> <li>– Hire/restore additional instructional assistants to provide primary language support in content areas: \$150,000 (Title III, site LCFF, site Title I).</li> <li>– Provide primary language resources support students/teachers: \$10,000 annually (Title III).</li> <li>– Provide intensive language support program for Newcomer EL students piloted in 2015-16 (Summer Language Academy): \$53,000 (Title III).</li> </ul>
<ul style="list-style-type: none"> <li>✓ <b>Kahoot survey results indicated that consensus was reached (74 yes).</b></li> <li>✓ <b>After survey results were provided, there were no questions or comments from stakeholders.</b></li> </ul> <p>1.13. Improve services for Students With Disabilities (SWD) and expand SWD access to the core curriculum.</p> <ul style="list-style-type: none"> <li>• Refine assessment and identification processes for SWD. <ul style="list-style-type: none"> <li>o Continue to support 1 FTE psychologist added in 2017-18, and continue to support 1 FTE psychologist added in 2015-16, in order for there to be a minimum of 1 dedicated psychologist at each school site: \$290,000 annually salaries and benefits (Medi-Cal and LCFF).</li> <li>o Provide updated versions of psychoeducational test batteries and protocols in order to provide appropriate identification and placement of SWDs in 2017-18: \$40,000 (Special Education Funds–duplicated amount from Action 1.10).</li> </ul> </li> <li>• Refine curriculum, and provide training and coaching in accommodations and modifications in the general education classroom, in order to provide SWD equal access to the core curriculum and to current state adopted standards, including Common Core State Standards (CCSS). <ul style="list-style-type: none"> <li>o Continue to support current positions that provide services to SWDs: \$59.05 million annually (Special Education State and Federal Funding, Mental Health State and Federal Funding, and LCFF).</li> </ul> </li> </ul>	<p style="text-align: center;">1    2    3    4    5  1    2    3    4    5  1    2    3    4    5  1    2    3    4    5  1    2    3    4    5  1    2    3    4    5  1    2    3    4    5  1    2    3    4    5  1    2    3    4    5  1    2    3    4    5  1    2    3    4    5  1    2    3    4    5  1    2    3    4    5  1    2    3    4    5  1    2    3    4    5  1    2    3    4    5  1    2    3    4    5</p>	<p><b>Estimated Costs:</b></p> <ul style="list-style-type: none"> <li>– Continue to support 1 FTE psychologist added in 2017-18, and continue to support 1 FTE psychologist added in 2015-16: \$290,000 annually salaries and benefits (Medi-Cal and LCFF).</li> <li>– Provide updated versions of psychoeducational test batteries and protocols in order to provide appropriate identification and placement of SWDs in 2017-18: \$40,000 (Special Education Funds–duplicated amount from Action 1.10).</li> <li>– Continue to support positions that provide services to SWDs: \$59.05 million annually for salaries and benefits (Special Education State and Federal Funding, Mental Health State and Federal Funding, and LCFF).</li> </ul>



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<p>✓ Kahoot survey results indicated that consensus was reached (70 yes, 1 no, 1 need clarification, 1 question).</p> <p>✓ After survey results were provided, there were no questions or comments from stakeholders.</p> <p>1.14. Each high school will utilize APEX Learning courses, summer courses, eLearning courses, two Independent Learning Centers (ILCs), and other credit-recovery options to reduce dropout rates and to retain students at their home schools.</p> <ul style="list-style-type: none"> <li>• Maintain current non-traditional instructional options, including APEX Learning courses, summer courses, eLearning courses, and other credit-recovery options across the District.               <ul style="list-style-type: none"> <li>○ APEX Learning licenses for expanded program: \$167,000 annually (LCFF).</li> <li>○ PowerSchool Learning Management software for eLearning: \$153,000 annually (LCFF).</li> <li>○ Continue to support summer programs that focus on the development of academic skills and include credit recovery opportunities (piloted in 2015-16): \$350,000 annually (Title I and LCFF—duplicated amount from Action 1.7.).</li> <li>○ Investigate other credit recovery options for students who need accommodated or modified curriculum.                   <ul style="list-style-type: none"> <li>– Pilot credit recovery program for 9<sup>th</sup>- and 10<sup>th</sup>-grade McKinney-Vento and Foster Youth students, second semester 2017-18: \$5,000 (Title I McKinney-Vento).</li> <li>– Continue to support summer institute for EL students that was piloted in 2015-16: \$53,000 (Title III funds-duplicated amount from 1.12.).</li> <li>– Investigate credit recovery options for SWD who receive a modified curriculum in a special day class.</li> </ul> </li> </ul> </li> <li>• Continue to support Independent Learning Centers (ILC) at two schools.</li> <li>• Maintain ILC costs for 2 schools (Anaheim High School, and Western High School), 3 FTE Teachers and 1 FTE Counselor (x 2 sites): \$1.48 million annually (LCFF).</li> </ul> <p>✓ Kahoot survey results indicated that consensus was reached (76 yes).</p> <p>✓ After survey results were provided, there were no questions or comments from stakeholders.</p> <p>1.15. Create post-secondary transition opportunities that support students' matriculation to post-secondary programs and build college and career readiness skills.</p> <ul style="list-style-type: none"> <li>• Continue to support 1.5 FTE AIME Program Coordinator: \$186,000 annually (LCFF).</li> <li>• Strengthen and/or expand community partnerships to provide robust post-secondary transition opportunities for students.               <ul style="list-style-type: none"> <li>○ Nurture existing community partnerships with <b>GAINING EARLY AWARENESS AND READINESS FOR UNDERGRADUATE PROGRAMS (GEAR UP)</b>, TGR Learning Lab, and Chapman University, California State University, Fullerton (CSUF), University of California, Irvine (UCI), and North Orange County Community College District (NOCCCD).</li> <li>○ Continue to refine Anaheim Collaborative as a means to effectively co-create post-secondary transition opportunities, including the development of the Anaheim Union Educational Pledge, which is intended to guarantee admission to CSUF and UCI for District students who meet A-G admissions requirements, and are graduates of the District's high schools.</li> <li>○ Continue to implement all components of the Anaheim Union Educational Pledge.</li> </ul> </li> </ul>	<table border="1" style="width: 100%; border-collapse: collapse;"> <tbody> <tr> <td style="text-align: center;">1</td> <td style="text-align: center;">2</td> <td style="text-align: center;">3</td> <td style="text-align: center;">4</td> <td style="text-align: center;">5</td> </tr> <tr> <td style="text-align: center;">1</td> <td style="text-align: center;">2</td> <td style="text-align: center;">3</td> <td style="text-align: center;">4</td> <td style="text-align: center;">5</td> </tr> <tr> <td style="text-align: center;">1</td> <td style="text-align: center;">2</td> <td style="text-align: center;">3</td> <td style="text-align: center;">4</td> <td style="text-align: center;">5</td> </tr> <tr> <td style="text-align: center;">1</td> <td style="text-align: center;">2</td> <td style="text-align: center;">3</td> <td style="text-align: center;">4</td> <td style="text-align: center;">5</td> </tr> <tr> <td style="text-align: center;">1</td> <td style="text-align: center;">2</td> <td style="text-align: center;">3</td> <td style="text-align: center;">4</td> <td style="text-align: center;">5</td> </tr> <tr> <td style="text-align: center;">1</td> <td style="text-align: center;">2</td> <td style="text-align: center;">3</td> <td style="text-align: center;">4</td> <td style="text-align: center;">5</td> </tr> <tr> <td style="text-align: center;">1</td> <td style="text-align: center;">2</td> <td style="text-align: center;">3</td> <td style="text-align: center;">4</td> <td style="text-align: center;">5</td> </tr> <tr> <td style="text-align: center;">1</td> <td style="text-align: center;">2</td> <td style="text-align: center;">3</td> <td style="text-align: center;">4</td> <td style="text-align: center;">5</td> </tr> <tr> <td style="text-align: center;">1</td> <td style="text-align: center;">2</td> <td style="text-align: center;">3</td> <td style="text-align: center;">4</td> <td style="text-align: center;">5</td> </tr> <tr> <td style="text-align: center;">1</td> <td style="text-align: center;">2</td> <td style="text-align: center;">3</td> <td style="text-align: center;">4</td> <td style="text-align: center;">5</td> </tr> </tbody> </table>	1	2	3	4	5	1	2	3	4	5	1	2	3	4	5	1	2	3	4	5	1	2	3	4	5	1	2	3	4	5	1	2	3	4	5	1	2	3	4	5	1	2	3	4	5	1	2	3	4	5	<p><b>Estimated Costs:</b></p> <ul style="list-style-type: none"> <li>– APEX Learning licenses for expanded program: \$167,000 annually (LCFF).</li> <li>– PowerSchool Learning Management software for eLearning: \$153,000 annually (LCFF).</li> <li>– Summer ELA and math academic sk building program: \$350,000 annually (Title I and LCFF—duplicated amount from Action 1.7.).</li> <li>– Pilot credit recovery program for 9<sup>th</sup>- and 10<sup>th</sup>-grade McKinney-Vento and Foster Youth students, second semester 2017-18: \$5,000 (Title I McKinney-Vento).</li> <li>– Continue to support summer institute for EL students that was piloted in 2015-16: \$53,000 (Title III funds-duplicated amount from 1.12.).</li> <li>– ILC costs for 2 schools (Anaheim High School, and Western High School), 3 FTE teachers and 1 FTE Counselor (x 2 sites): \$1.48 million annually for salaries and benefits (LCFF).</li> </ul>
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## AUHSD 2018-19 Local Control and Accountability Plan

### Stakeholder Engagement Planning Tool

<ul style="list-style-type: none"> <li>o Expands mentoring and volunteering opportunities that are civic minded and support students completing the community-based service learning graduation requirement.</li> <li>o Increase work experience and internship opportunities via the Anaheim's Innovative Mentoring Experience (AIME) program.               <ul style="list-style-type: none"> <li>- The AIME program has served over 3,300 AUHSD students through a unique tiered mentoring program, which allows for a variety of potential business, and corporate and community partners to participate in making a difference in the lives of students. Students benefit from mentoring experiences that help prepare them for the demands of college and career in an authentic environment. Students also make community and personal connections that can last a lifetime. Some of the District's community partners that participate in the AIME program include: Kaiser, Anaheim White House, City of Anaheim, Modern Gourmet Foods, GEAR UP, and California State University, Fullerton (CSUF). The AIME program aligns mentoring and internship experiences with CTE pathways when possible as well. The AIME program creates the framework to ensure that all of our students have intentional experiences to ensure college and career readiness.</li> </ul> </li> </ul>	<p style="text-align: center;">1    2    3    4    5</p> <p style="text-align: center;">1    2    3    4    5</p>	<ul style="list-style-type: none"> <li>- District College and Career Fair: \$25,000 (AUHSD Foundation).</li> <li>- Site college/career fairs: \$10,000 (site funds).</li> <li>- California College Guidance Initiative (CCGI) software: \$58,000 (LCFF).</li> <li>- Continue to support 2 vocational counselors that provide transition support, training, and assessments to Special Education teachers and SWC \$280,000 annually (Special Educator Funds).</li> </ul>
<ul style="list-style-type: none"> <li>- Support AIME Summer Internship Coordinators to coordinate internship and provide career readiness instruction: \$7,000 per coordinator, up to 4 coordinators, total of \$28,000 (LCFF).</li> <li>- Support AIME site coordinators: a stipend of \$2,000 each for 10 sites/schools, for a total cost of \$20,000.</li> <li>- Support AIME Program expenses: graphic arts-\$10,000, transportation costs-\$50,000, and sub costs-\$15,000.</li> </ul>	<p style="text-align: center;">1    2    3    4    5</p>	
<ul style="list-style-type: none"> <li>o Continue to provide District and Career Fair: \$25,000 (AUHSD Foundation, United Way Funds).</li> <li>- Site college/career fairs: \$10,000 (site funds).</li> </ul>	<p style="text-align: center;">1    2    3    4    5</p>	
<ul style="list-style-type: none"> <li>o Increase access to Career Technical Education (CTE) through District and Regional Occupational Program (ROP) classes.</li> <li>o Increase opportunities for dual enrollment with community colleges and universities.</li> <li>o Increased access to career inventories, e.g. Armed Services Vocational Aptitude Battery (ASVAB), or career interest inventory software such as California College Guidance Initiative (CCGI): \$58,000 (LCFF).</li> </ul>	<p style="text-align: center;">1    2    3    4    5</p> <p style="text-align: center;">1    2    3    4    5</p>	
<ul style="list-style-type: none"> <li>o Continue to partner with North Orange County Regional Consortium (NOCRC) for Adult Education to implement approved strategies for adults in the community. (No fiscal impact to the District.)</li> <li>o Continue to support 2 vocational counselors that provide transition support, training, and assessments to Special Education teachers and SWDs: \$280,000 annually (Special Education Funds).</li> </ul>	<p style="text-align: center;">1    2    3    4    5</p> <p style="text-align: center;">1    2    3    4    5</p>	
<ul style="list-style-type: none"> <li>o Develop partnerships with local colleges and universities to assist undocumented students in navigating the AB540 and Deferred Action for Childhood Arrivals (DACA) application process.               <ul style="list-style-type: none"> <li>- Increase awareness and opportunities for AB540 and DACA students.</li> <li>- Provide training and resources for school counselors to increase awareness and understanding of AB540 and DACA, so that they may inform and assist undocumented students who are ready to attend college/university.</li> </ul> </li> </ul>	<p style="text-align: center;">1    2    3    4    5</p> <p style="text-align: center;">1    2    3    4    5</p> <p style="text-align: center;">1    2    3    4    5</p>	

**AUHSD 2018-19 Local Control and Accountability Plan**  
**Stakeholder Engagement Planning Tool**

LCAP Year 1 through 3: 2017-18, 2018-19, and 2019-20

**GOAL:** **Goal 2: Provide meaningful educational engagement opportunities for all parents and families to advocate for all students.**

Related State and/or Local Priorities:

1\_ 2\_ 3 **X** 4\_ 5\_ 6\_ 7\_ 8\_

**Identified Needs:**

<p>2.1. Expand parents' and students' understanding of the importance of successful completion of rigorous courses of study, because not all parents and students understand the importance of completing A-G requirements, and how skills developed through the completion of rigorous courses of study help students to successfully compete in the workforce and in post-secondary educational settings.</p>	<p>2.2. Additional qualified personnel are needed at schools to support the needs of English Learners (EL), including Long-Term English Learners (LTEL), and Reclassified/Redesignated Fluent English Proficient (RFEP) students, because current staffing for EL and RFEP students does not support sufficient meaningful two-way communication among EL parents.</p>	<p>2.3. Expand and/or improve parent involvement services for Students With Disabilities (SWD), because not all parents of SWD understand the parameters of Free Appropriate Public Education (FAPE) or how to access the resources available, which best support their students.</p>
<p>2.4. Increase parent involvement at school sites, and also increase parents' personal connection to school sites, because not all parents feel that their feedback is valued or have been trained on how to participate in the school's decision-making process.</p>	<p>2.5. Increase meaningful two-way communication with all families, because not all parents know how to access timely information regarding important enrollment/registration deadlines, and/or how to access timely information regarding their students' progress.</p>	

**Expected Annual Measurable Outcomes: See LCAP Summary Data Document**

<b>Actions/Services</b>	<b>Rank 1-5: Least Important to Most Important</b> Circle one; 1 = Least Important, and 5 = Most Important	<b>Budgeted Expenditures</b>
<p>✓ <b>Kahoot survey results indicated that consensus was reached (70 yes, 2 no, 2 need clarification).</b>                      ✓ <b>After survey results were provided, there were no questions or comments from stakeholders.</b></p> <p>2.1. Improve and/or expand current support structures for parents that strengthen the connection between skills developed in school, and the skills needed to successfully compete in post-secondary educational programs and in the workforce.</p> <ul style="list-style-type: none"> <li>• The District and schools will continue to implement and refine parent involvement activities that increase parental understanding of the pedagogy used to prepare students for college and career.                             <ul style="list-style-type: none"> <li>○ Continue to provide training to parents on how to proactively monitor student progress.</li> <li>○ Continue to provide Parent Learning Walks: \$5,000 (Site LCFF Funding).</li> <li>○ Continue to support activities, such as the District's Parent Leadership Academy, which help to develop parents' knowledge of educational structures, and promote the</li> </ul> </li> </ul>	<p align="center">1    2    3    4    5</p> <p align="center">1    2    3    4    5</p> <p align="center">1    2    3    4    5</p> <p align="center">1    2    3    4    5</p>	<p><b>Estimated Costs:</b></p> <ul style="list-style-type: none"> <li>- Parent learning walks: \$5,000 annually (Site LCFF Funding).</li> <li>- Programs for parents that are designed to increase awareness of post-secondary options, including the importance of meeting A-G requirements: \$30,000 annually (Title I).</li> <li>- Programs that provide real-world learning experiences for students, which are showcased to parents and community partners, such as capstone projects: \$10,000 annually (LCFF).</li> </ul>

**AUHSD 2018-19 Local Control and Accountability Plan**  
**Stakeholder Engagement Planning Tool**

<p>development of effective advocacy skills.</p> <ul style="list-style-type: none"> <li>- Expand Parent Leadership Academy program to include more languages: Spanish, Korean, Vietnamese, and Arabic.</li> </ul> <ul style="list-style-type: none"> <li>• The District and schools will implement programs for parents that are designed to increase awareness of post-secondary options, including the importance of meeting A-G requirements: \$30,000 annually (Title I).</li> <li>• The District and schools will implement programs that provide real-world learning experiences for students, which are showcased to parents and community partners, through events such as STEAM-A-Palooza, and programs that demonstrate real-world college and career readiness, such as capstone projects: \$10,000 annually (LCFF).</li> </ul> <p>✓ <b>Kahoot survey results indicated that consensus was reached (67 yes 5 no 1 question).</b></p> <p>✓ <b>After survey results were provided, there were no questions or comments from stakeholders.</b></p>	<p align="center">1    2    3    4    5</p> <p align="center">1    2    3    4    5</p>	<p align="center"><b>Estimated Costs:</b></p> <ul style="list-style-type: none"> <li>- Continue to support FACE Specialists: \$1.26 million annually for salaries and benefits (Title I-\$840,000, and LCFF-\$420,000).</li> <li>- Continue to support 1 FTE full-time Vietnamese School Community Liaison/Bilingual School Community Liaison: \$62,800 (Title III).</li> <li>- Creation of Welcome Center for Newcomer EL students and their parents/guardians in 2017-18: \$15,000 (LCFF). (Duplicated amount from Action 1.12.)</li> <li>- Training and resources for EL support staff: \$250,000 (Title I, Title III, and LCFF).</li> <li>- Continue to support 2 FTE 8-hour Spanish translators/interpreters added in 2015-16: \$155,000 (LCFF).</li> <li>- Continue to support 1 FTE (8-hour) Vietnamese translator/interpreter added in 2016-17: \$75,000 (LCFF).</li> <li>- Workshops for parents of undocumented students regarding services and resources available to them: 92,000 (Title I McKinney-Vento).</li> </ul>
<p>2.2. Provide additional qualified personnel to schools to support the needs of Newcomer English Learners (EL), Long-Term English Learners (LTEL), Redesignated Fluent English Proficient (RFEP) students, and/or Initially Fluent English Proficient (IFEP) students.</p> <ul style="list-style-type: none"> <li>• Provide language appropriate community liaison coverage at all school sites. <ul style="list-style-type: none"> <li>o Maintain all current Family and Community Engagement (FACE) Specialists: \$1.26 million annually (Title I, and LCFF), and increase the number of School Community Liaisons/Bilingual School Community Liaisons to one per school site when funding becomes available.</li> <li>o Continue to support 1 FTE full-time Vietnamese School Community Liaisons/Bilingual School Community Liaison added in 2015-16: \$62,800 (Title III).</li> </ul> </li> <li>• Support creation of a Welcome Center for Newcomer EL students and their parents/guardians in 2017-18: \$15,000 (LCFF). (Duplicated amount from Action 1.12.)</li> <li>• Provide additional training and resources to parents of Newcomer EL, LTEL, RFEP, and IFEP students: \$250,000 (Title I, Title III, and LCFF).</li> <li>• Provide language appropriate translators/interpreters as needed to ensure that parent communication, written and oral, is in the home language. <ul style="list-style-type: none"> <li>o Continue to support 2 FTE 8-hour Spanish translators/interpreters added in 2015-16: \$155,000 (LCFF).</li> <li>o Continue to support 1 FTE (8-hour) Vietnamese translator/interpreter added in 2016-17: \$75,000 (LCFF).</li> <li>o Add additional translators as needed using site-level LCFF funding</li> </ul> </li> <li>• Provide parent involvement opportunities and workshops unique to the needs of parents/caregivers of McKinney-Vento, Foster Youth, and Newcomer EL students.</li> <li>• Provide workshops for parents of undocumented students regarding services and resources available to them: \$2,000 (Title I McKinney-Vento).</li> <li>• Provide English classes for parents who need to improve English communication skills. (If funding becomes available-site funds.)</li> </ul> <p>✓ <b>Kahoot survey results indicated that consensus was reached (71 yes, 2 no, 1 question).</b></p> <p>✓ <b>After survey results were provided, there was one question from stakeholders—Can parent involvement services be changed to parent engagement services. Thumbs up indicates consensus.</b></p>	<p align="center">1    2    3    4    5</p> <p align="center">1    2    3    4    5</p> <p align="center">1    2    3    4    5</p> <p align="center">1    2    3    4    5</p> <p align="center">1    2    3    4    5</p> <p align="center">1    2    3    4    5</p> <p align="center">1    2    3    4    5</p> <p align="center">1    2    3    4    5</p> <p align="center">1    2    3    4    5</p> <p align="center">1    2    3    4    5</p> <p align="center">1    2    3    4    5</p> <p align="center">1    2    3    4    5</p> <p align="center">1    2    3    4    5</p> <p align="center">1    2    3    4    5</p> <p align="center">1    2    3    4    5</p> <p align="center">1    2    3    4    5</p>	<p align="center"><b>Estimated Costs:</b></p> <ul style="list-style-type: none"> <li>- Continue to support FACE Specialists: \$1.26 million annually for salaries and benefits (Title I-\$840,000, and LCFF-\$420,000).</li> <li>- Continue to support 1 FTE full-time Vietnamese School Community Liaison/Bilingual School Community Liaison: \$62,800 (Title III).</li> <li>- Creation of Welcome Center for Newcomer EL students and their parents/guardians in 2017-18: \$15,000 (LCFF). (Duplicated amount from Action 1.12.)</li> <li>- Training and resources for EL support staff: \$250,000 (Title I, Title III, and LCFF).</li> <li>- Continue to support 2 FTE 8-hour Spanish translators/interpreters added in 2015-16: \$155,000 (LCFF).</li> <li>- Continue to support 1 FTE (8-hour) Vietnamese translator/interpreter added in 2016-17: \$75,000 (LCFF).</li> <li>- Workshops for parents of undocumented students regarding services and resources available to them: 92,000 (Title I McKinney-Vento).</li> </ul>
<p>2.3. Expand and/or improve parent involvement services for Students With Disabilities (SWD).</p>	<p align="center">1    2    3    4    5</p>	<p align="center"><b>Estimated Costs:</b></p> <ul style="list-style-type: none"> <li>- Printing costs \$5,000 (Special Education Funds)</li> </ul>

# AUHSD 2018-19 Local Control and Accountability Plan

## Stakeholder Engagement Planning Tool

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<ul style="list-style-type: none"> <li>Provide communication to parents regarding Community Advisory Committee (CAC) meetings that provide special education information and training for parents.</li> <li>Involve parents in trainings provided by Greater Anaheim Special Education Local Plan Area (SELPA) on special education topics, including Free Appropriate Public Education (FAPE), behavior strategies and understanding IEPs.</li> <li>Continue to provide multiple ways for parents to participate in IEPs, including in-person and by phone, as well as having meetings at varied times so parents can attend.</li> <li>Continue to make sure that parents feel they have participated in their students' IEP process.</li> <li>Expand engagement of parent and families of SWD in Parent Leadership Academy.</li> <li>Provide communication to parents of SWD on trainings through other District partners, such as NOCCCD and Regional Center of Orange County (RCOC).</li> </ul>	1	2	3	4	5
<ul style="list-style-type: none"> <li>Kahoot survey results indicated that consensus was reached (70 yes, 1 no, 1 need clarification).</li> <li>After survey results were provided, there were no questions or comments from stakeholders.</li> </ul>	1	2	3	4	5
<p>2.4. Increase parental involvement and personal connection to school sites by establishing, expanding, or refining parent resources that are available at all school sites.</p> <ul style="list-style-type: none"> <li>Continue partnership with North Orange County Community College District (NOCCCD) to expand ESL, Citizenship and Computer classes for adults and parents of the community and provide childcare, as needed (NOCCCD Adult Education Block Grant [AEBG]).</li> <li>Provide a family and community resource center at all school sites.                             <ul style="list-style-type: none"> <li>Continue to support FACE Specialists: \$1.26 million annually for salaries and benefits (Title I-\$840,000, and LCFF-\$420,000—duplicated amount from Action 2.2.).</li> <li>Continue to support 3 FTE 8-hour FACE Specialists added in 2015-16: \$178,250 annually (LCFF, Title I, and Title III—duplicated amount from Action 2.2.).</li> <li>Continue to support 1 FTE part-time Vietnamese School Community Liaison/Bilingual School Community Liaison added in 2015-16: \$62,800 (Title III—duplicated amount from Action 2.2.).</li> <li>Continue to support 1 FTE (full-time) Vietnamese Bilingual Instructional Assistant added in 2016-17: \$54,000 (Title III).</li> <li>Add 1 FTE (full-time) Korean Bilingual Instructional Assistant in 2017-18: \$67,000 (LCFF, Title III).</li> </ul> </li> <li>Involve parents in ways that build their confidence, such as through parent education activities and parent leadership opportunities.                             <ul style="list-style-type: none"> <li>Support creation of Welcome Center at district office for newcomer students and families for Newcomer EL students and their parents/guardians in 2019-20: \$15,000 (LCFF). (Duplicated amount from Action 1.12.)</li> <li>Continue to support programs, such as: Disciplina Positiva, Parent Leadership Academy, programs offered through California Association for Bilingual Students (CABE) and/or other programs that help develop parent connection to the school: approximately \$70,000 annually depending on site needs (site Title I and site LCFF).</li> <li>Continue to support and nurture: Superintendent's Advisory Committee (aka District Advisory Council), Parent Teacher Association (PTA), District-level English Learner Advisory Committee (DELAC), English Learner Advisory Committee (ELAC), School Site Council, and other parent advisory committees.</li> </ul> </li> </ul>	1	2	3	4	5
<p><b>Estimated Costs:</b></p> <ul style="list-style-type: none"> <li>Continue to support FACE Specialists: \$1.26 million annually for salaries and benefits (Title I-\$840,000, and LCFF-\$420,000—duplicated amount from Action 2.2.).</li> <li>Continue to support 3 FTE 8-hour FACE Specialists: \$178,250 annually for salaries and benefits (LCFF, Title I, and Title III—duplicated amount from Action 2.2.).</li> <li>Continue to support 1 FTE part-time Vietnamese School Community Liaison/Bilingual School Community Liaison: \$62,800 (Title III—duplicated amount from Action 2.2.).</li> <li>Continue to support 1 FTE (full-time) Vietnamese Bilingual Instructional Assistant added in 2016-17: \$54,000 (Title III).</li> <li>Add 1 FTE (full-time) Korean Bilingual Instructional Assistant in 2017-18: \$67,000 (LCFF, Title III).</li> <li>Creation of Welcome Center for Newcomer EL students and their parents/guardians in 2019-20: \$15,000 (LCFF). (Duplicated amount from Action 1.12.)</li> <li>Disciplina Positiva, Parent Leadership Academy, California Association for Bilingual Educators (CABE), and/or other parent education programs: approximately \$70,000 annually</li> </ul>	1	2	3	4	5



# AUHSD 2018-19 Local Control and Accountability Plan

## Stakeholder Engagement Planning Tool

<ul style="list-style-type: none"> <li>o District staff will develop, expand, and/or improve parent involvement resources, such as the development and implementation of the District Parent Leadership Academy.               <ul style="list-style-type: none"> <li>- Develop/implement parent involvement teams at all schools.</li> <li>- Expand opportunities for parents to participate and facilitate Parent Learning Walks at all schools.</li> <li>- Continue to support parent social-emotional workshops in piloted in 2016-17 to increase student resiliency: \$3,000 (Title I McKinney-Vento)                   <ul style="list-style-type: none"> <li>▪ Reduce the stigma and raise awareness of mental-health issues.</li> <li>▪ Provide resources and parenting tools needed to address students' mental-health needs.</li> </ul> </li> </ul> </li> <li>• Develop and implement a system to electronically track parent involvement contacts.               <ul style="list-style-type: none"> <li>o Implement a visitor management system not to exceed \$1,500 per school site annually.</li> <li>o Continue to support GoSignMeUp registration software: \$8,500 annually. (Title II-- duplicated amount from Action 1.1.), or add a feature in Aeries, so that parents can self-report the school groups that they wish to be involved in.</li> </ul> </li> </ul>	<p>depending on site needs (site Title I and site LCFF).</p> <ul style="list-style-type: none"> <li>- Continue to support pilot parent social-emotional workshops piloted in 2016-17 to increase student resiliency: \$3,000 (Title I McKinney-Vento).</li> <li>- Implement a visitor management system not to exceed \$1,500 per school site annually, as site funding becomes available (site LCFF).</li> <li>- Continue to support Go Sign Me Up registration software: \$8,500 annually. (Title II--duplicated amount from Action 1.1.)</li> </ul>	<p>1 2 3 4 5</p> <p>1 2 3 4 5</p> <p>1 2 3 4 5</p> <p>1 2 3 4 5</p>	<p>1 2 3 4 5</p> <p>1 2 3 4 5</p> <p>1 2 3 4 5</p>
<ul style="list-style-type: none"> <li>✓ Kahoot survey results indicated that consensus was reached (72 yes, 1 no, 1 need clarification).</li> <li>✓ After survey results were provided, there were no questions or comments from stakeholders.</li> </ul> <p>2.5. Expand methods of meaningful two-way communication between schools, District, and families.</p> <ul style="list-style-type: none"> <li>• Encourage and support teachers in their efforts to communicate with parents and families, by providing designated time for teachers to make personal connections with families.</li> <li>• Continue to expand use of parent access to Powerschool (aka Haiku) learning management system at \$153,000 per year. (LCFF--Duplicated amount from 1.14)</li> <li>• Provide parents with access to designated computers at school sites to assist with critical parent communication needs, such as online enrollment and access to Aeries Student Information System Parent Portal: \$2,000 (Site LCFF)</li> <li>• Provide computer classes for parents to learn computer basics and how to use standard District communication software, such as the Aeries Student Information System Parent Portal and PowerSchool learning management system: \$5,000 (Site Title I)</li> <li>• Provide trainings for parents on effectively utilizing parent communication platforms, such as continuing to provide training on use of the Aeries Parent Portal: \$2,000 (Site LCFF).</li> <li>• Provide resources to maintain Websites with up-to-date District and school information: costs to be determined (site funds).</li> <li>• Continue to utilize mass communication systems, such as Aeries Communications to provide responsive mass-communication to parents and community.               <ul style="list-style-type: none"> <li>o Continue to implement Aeries Communications: \$70,000 annually (LCFF and Title I). TeleParent/Blackboard Connect system replaced by Aeries Software Inc. to provide the same services at a reduced rate of \$68,400, starting in 2017-18.</li> </ul> </li> </ul>	<p><b>Estimated Costs:</b></p> <ul style="list-style-type: none"> <li>- Continue to expand use of parent access to Power School (aka Haiku) learning management system at \$153,000 per year. (LCFF--Duplicated amount from 1.14)</li> <li>- Aeries Parent Portal trainings: \$2,000 (Site LCFF)</li> <li>- Communication software classes for parents: \$5,000 (Site Title I)</li> <li>- Continue to Implement Aeries Communications: \$70,000 annually (LCFF and Title I).</li> </ul>	<p>1 2 3 4 5</p> <p>1 2 3 4 5</p> <p>1 2 3 4 5</p> <p>1 2 3 4 5</p> <p>1 2 3 4 5</p> <p>1 2 3 4 5</p> <p>1 2 3 4 5</p> <p>1 2 3 4 5</p> <p>1 2 3 4 5</p>	<p>1 2 3 4 5</p> <p>1 2 3 4 5</p> <p>1 2 3 4 5</p> <p>1 2 3 4 5</p> <p>1 2 3 4 5</p> <p>1 2 3 4 5</p> <p>1 2 3 4 5</p> <p>1 2 3 4 5</p> <p>1 2 3 4 5</p>

**AUHSD 2018-19 Local Control and Accountability Plan  
Stakeholder Engagement Planning Tool**

LCAP Year 1 through 3: 2017-18, 2018-19, and 2019-20

<b>GOAL:</b>	<b>Goal 3: Provide and nurture a safe, reflective, responsive, and positive school culture.</b>	Related State and/or Local Priorities: 1 X 2_ 3_ 4_ 5 X 6 X 7_ 8_
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Identified Needs:		
3.1. Improve student attendance rates, because poor student attendance and truancy lead to failing grades and credit deficiencies that make it impossible for students to complete rigorous courses of study and graduate from high school.	3.2. Decrease the numbers of students who engage in inappropriate behaviors that often result in suspension and expulsion, because these students are less likely to complete rigorous courses of study and graduate from high school.	3.3. Disaggregate student disciplinary data, because there is a need to develop a District-wide process for identifying the causation of student disciplinary incidents, and District-wide guidance for the implementation of appropriate behavioral interventions.
3.4. Implement targeted academic interventions to close the opportunity/achievement gap among Low Income Pupils, English Learners (EL), Foster Youth, and Students With Disabilities (SWD) subgroups, because an opportunity gap exists for these targeted subgroups.	3.5. Effectively monitor student academic progress and implement support services recommended by American School Counselor Association (ASCA) National Standards, because currently not all students have academic plans and/or receive sufficient guidance counseling as specified in the ASCA National Standards.	3.6. Upgrade facilities' aesthetic appeal and address maintenance needs, because appealing, well maintained facilities promote a sense of safety and provide a healthy environment for all students.
3.7. Provide additional resources and structures for EL, SWD, McKinney-Vento, and Foster Youth students, because the District needs to improve their sense of connectedness to school, and increase the graduation and A-G completion rates for these subgroups.		

Expected Annual Measurable Outcomes: See LCAP Summary Data Document

Actions/Services	Rank 1-5: Least Important to Most Important					Budgeted Expenditures
	Circle one; 1 = Least Important, and 5 = Most Important					
<ul style="list-style-type: none"> <li>✓ Kahoot survey results indicated that consensus was reached (55 yes, 2 no, 2 need clarification, 2 questions).</li> <li>✓ After survey results were provided, there were no questions or comments from stakeholders.</li> </ul>						<b>Estimated Costs:</b> – Transportation services for students, in need, who live more than 2.5 miles from school: approximately \$3.5 million (LCFF) – Continue to support 1 FTE Attendance Program Administrator added in 2015-16 \$175,000 annually for salary and benefit (LCFF). – Saturday Academy program: \$145,000 annually (LCFF).
3.1. Refine/improve the District's systemic plan for identifying and providing wrap-around support for students with significant truancy issues. <ul style="list-style-type: none"> <li>• Develop a district-wide systemic attendance monitoring system that will lead to reduced dropouts and increased numbers of students who graduate from high school.</li> <li>• Provide school resources, programs, and support services to monitor and improve student attendance District-wide.               <ul style="list-style-type: none"> <li>o Expand transportation services for students, in need, who live more than 2.5</li> </ul> </li> </ul>	1	2	3	4	5	
	1	2	3	4	5	
	1	2	3	4	5	
	1	2	3	4	5	

## AUHSD 2018-19 Local Control and Accountability Plan Stakeholder Engagement Planning Tool

<p>miles from school. Currently the District provides free transportation to students who live more than 2.5 miles from school if they attend Sycamore and South junior high schools, and Kateila High School: approximately \$3.5 million (LCFF).</p> <ul style="list-style-type: none"> <li>• Continue to support 1 FTE Attendance Program Administrator to support improved attendance results: \$175,000 (LCFF), and continue to support Saturday Academy program: \$145,000 (LCFF), which is offset by increased revenue from recuperated attendance. <ul style="list-style-type: none"> <li>o Position supports all students and pays special attention to Low Income Pupils, English Learners, Foster Youth, and McKinney-Vento students.</li> </ul> </li> </ul>	<p style="text-align: center;">1   2   3   4   5</p> <p style="text-align: center;">1   2   3   4   5</p>	<p>✓ <b>Kahoot survey results indicated that consensus was reached (75 yes, 1 no).</b>  ✓ <b>After survey results were provided, there were no questions or comments from stakeholders.</b></p> <p>3.2. Every school implements multi-tiered academic and behavioral support systems, aka multi-tiered system of supports (MTSS), which includes increased support of mental health school resources and services, which are designed to reduce inappropriate behavior, student suspensions, and improve student learning.</p> <ul style="list-style-type: none"> <li>• Implement MTSS, which includes increased mental health resources to meet the social and emotional needs of students.</li> <li>• Continue to support 2 FTE counselors added in 2014-15: \$290,000 annually (LCFF).</li> <li>• Continue to support 4 FTE counselors added in 2015-16: \$580,000 annually (LCFF).</li> <li>• Continue to support 2 FTE Licensed Social Workers with PPS credentials added in 2015-16: \$281,000 (LCFF), and 4 additional social workers added in 2017-18: \$804,000 (Title I, United Way, St. Joseph, and LCFF).</li> <li>• Continue to support 1 FTE social worker added in 2016-17 to support ILC students' mental health needs: \$134,000 (United Way Funds through 2018-19 only).</li> <li>• Continue to support 3 FTE health technicians in 2015-16: \$236,000 annually (LCFF).</li> <li>• Add 1 FTE psychologist in 2017-18, and continue to support 1 FTE psychologist added in 2015-16, in order for there to be a minimum of 1 dedicated psychologist at each school site: \$278,000 annually (Medi-Cal and LCFF). (Duplicated item from 1.13.)</li> <li>• Continue to develop alternatives to suspension, including "Restorative Practices." <ul style="list-style-type: none"> <li>o Continue to support 4.5 FTE assistant principals added in 2014-15: \$618,000 annually (LCFF).</li> <li>o Continue to support 2 FTE assistant principals added in 2015-16: \$278,000 (LCFF).</li> <li>o Continue to support 1 FTE assistant principal added to Sycamore Junior High School in 2016-17: \$150,000 (LCFF).</li> <li>o Continue to support 1 FTE Teacher on Special Assignment added in 2015-16 to implement Alternatives to Suspension program: \$93,000 (LCFF).</li> </ul> </li> <li>• Continue to develop preventative actions and define behavioral expectations through the use of MTSS specialists and Positive Behavioral Interventions and Supports (PBIS) program; and school PBIS teams and/or discipline committees will review suspension/expulsion data bi-monthly.</li> </ul>	<p><b>Estimated Costs:</b></p> <ul style="list-style-type: none"> <li>- Continue to support 2 FTE counselors added in 2014-15: \$290,000 annually for salaries and benefits (LCFF).</li> <li>- Continue to support 4 FTE counselors added in 2015-16: \$580,000 annually for salaries and benefits (LCFF).</li> <li>- Continue to support 2 FTE licensed Social Workers with PPS credentials added in 2015-16: \$281,000 for salaries and benefits (LCFF), and 4 additional social workers added in 2017-18: \$804,000 for salaries and benefits (Title I, United Way St. Joseph, and LCFF).</li> <li>- Continue to support 1 FTE social worker added in 2016-17 to support ILC student \$134,000 for salary and benefits (United Way Funds through 2018-19 only).</li> <li>- Add 1 FTE psychologist in 2017-18, and continue to support 1 FTE psychologist added in 2015-16: \$290,000 annually (Medi-Cal and LCFF). (Duplicated item from 1.13.)</li> <li>- Continue to support 3 FTE health technicians added in 2015-16: \$236,000 annually for salaries and benefits (LCFF)</li> <li>- Continue to support 4.5 FTE Assistant Principals added in 2014-15: \$618,000 annually for salaries and benefits (LCFF)</li> <li>- Continue to support additional 2 FTE assistant principals added in 2015-16: \$278,000 annually for salaries and benefits (LCFF).</li> <li>- Continue to support 1 FTE assistant principal added in 2016-17: \$150,000 for salary and benefits (LCFF).</li> <li>- Continue to support 1 FTE Teacher on Special Assignment added in 2015-16 to</li> </ul>
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# AUHSD 2018-19 Local Control and Accountability Plan

## Stakeholder Engagement Planning Tool

<ul style="list-style-type: none"> <li>o Add 2 nurses (RNs): \$274,000 (LCFF- if funding becomes available). <u>Funding not available in 2017-18.</u></li> <li>o Continue to support Educationally Related Mental Health Services for SWDs, including adding new mental health staff in lieu of an external contract. Positions and cost to be determined based on new model and funding availability. (AB114 funds)"</li> <li>o Train staff on the developmental, social, and emotional needs of McKinney-Vento, Foster youth students, and including the impact of trauma, mental illness, and/or poverty on behavior and student learning. (Costs included in District Professional Learning Plan.)</li> <li>o Decrease the percentage of transfers for McKinney-Vento and Foster Youth students to continuation and other alternative schools.</li> <li>o Ensure that all students, including McKinney-Vento, Foster Youth, and EL students receive appropriate mental health and behavioral services, including school social worker counseling, school based mental health services and in-school therapeutic services, regardless of whether he or she qualifies for special education. (Duplicated from 1.11)</li> <li>o Provide professional learning/training to support MTSS implementation: cost included in District Professional Learning Plan \$750,000 annually (Title I, Title II, Title III, LCFF, One-Time Funding--duplicated amount from Action 1.1.).</li> <li>o In-house PBIS and ProACT trainers will refine implementation of PBIS and improve crisis management services.</li> <li>o In-house Boys Town trainers will refine proactive interventions that target students in restrictive educational environments.</li> <li>o "Capturing Kids Hearts" and civic learning training will be provided during the 2018-19 year. (Costs included in District Professional Learning Plan.)</li> <li>o Provide training on Behavior to Special Education teachers in order to increase positive behavior for SWDs (District Professional Learning Plan).</li> <li>o Continue to support the internship training institution, were graduate-level interns provide mental-health services to the District's students (all subgroups): \$30,000 (Special Ed. Funds).</li> <li>o Provide training to teachers and support staff on the social and emotional needs of lesbian, gay, bisexual, transgender, queer/questioning sexual identity (LGBTQ): Cost included in District Professional Learning Plan.</li> </ul>	<p>1 2 3 4 5</p> <p>1 2 3 4 5</p> <p>1 2 3 4 5</p> <p>1 2 3 4 5</p> <p>1 2 3 4 5</p> <p>1 2 3 4 5</p> <p>1 2 3 4 5</p> <p>1 2 3 4 5</p> <p>1 2 3 4 5</p> <p>1 2 3 4 5</p> <p>1 2 3 4 5</p> <p>1 2 3 4 5</p> <p>1 2 3 4 5</p>	<p>implement Alternatives to Suspension program: \$93,000 (LCFF).</p> <ul style="list-style-type: none"> <li>- Add 2 nurses (RNs) in: \$274,000 (LCFF- funding becomes available). <u>Funding no available in 2017-18.</u></li> <li>- Professional learning/training to implement MTSS: cost included in District Professional Learning Plan \$750,000 annually (Title I, Title II, Title III, LCFF, One-Time Funding--duplicated amount from Action 1.1.).</li> <li>- Graduate-level interns' hourly pay: \$30,000 (Special Ed. Funds).</li> </ul>
<p>✓ <b>Kahoot survey results were provided, there were no questions or comments from stakeholders.</b></p> <p>3.3. Each school has access to tools and a defined process for identifying the causation of student disciplinary incidents, and guidance for the implementation of appropriate interventions.</p> <ul style="list-style-type: none"> <li>o District and school sites will develop, implement, and monitor a proactive system that guides appropriate student disciplinary interventions.</li> <li>o Continue to support 1 FTE additional teacher per site added in 2015-16: \$2.5 million annually (LCFF--duplicated amount from Action 1.1).</li> <li>o Continue to support .5 FTE additional teacher added to all schools in 2016-17: \$1.25 million annually (LCFF--duplicated amount from Action 1.1).</li> </ul>	<p>1 2 3 4 5</p> <p>1 2 3 4 5</p> <p>1 2 3 4 5</p> <p>1 2 3 4 5</p> <p>1 2 3 4 5</p>	<p><b>Estimated Costs:</b></p> <ul style="list-style-type: none"> <li>- Continue to support 1 FTE additional teacher per site added in 2015-16 \$2.5 million annually (LCFF--duplicated amount from Action 1.1).</li> <li>- Continue to support .5 FTE additional teacher added to all schools in 2016-17: \$1.25 million annually (LCFF--duplicated amount from Action 1.1).</li> <li>- Reduce student load by 3.75% for a 3-year period (2018-19, 2019-20, and 2021): 2018-19- \$3.6 million, 2019-20-\$3.8</li> </ul>



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<ul style="list-style-type: none"> <li>Continue to support and develop policy and data infrastructure necessary to support and monitor the educational success of McKinney-Vento, Foster Youth, and Newcomer EL students.</li> <li>Continue to support the internship training institution, were graduate-level interns provide mental-health services to the District's students (all subgroups): No cost.</li> <li>Ensure that all students, including McKinney-Vento, Foster Youth, and EL students receive appropriate mental-health and behavioral services, including school social worker counseling, school-based mental-health services and in-school therapeutic services, regardless of whether he or she qualifies for special education. (Duplicated from 1.11).               <ul style="list-style-type: none"> <li>Provide mental health awareness and mental health resources for families.</li> </ul> </li> </ul>	<p>1 2 3 4 5</p> <p>1 2 3 4 5</p> <p>1 2 3 4 5</p>	<p><b>Estimated Costs:</b></p> <ul style="list-style-type: none"> <li>Continue to support 2 FTE counselors added in 2014-15: \$290,000 annually (LCFF). (LCFF–duplicated amount from Action 1.7.).</li> <li>Continue to support 4 FTE counselors added in 2015-16: \$580,000 annually (LCFF). (LCFF–duplicated amount from Action 1.7.).</li> <li>Continue to support student orientation programs such as Link Crew: \$51,000 (site LCFF)</li> </ul>
<p>✓ <b>Kahoot survey results indicated that consensus was reached (62 yes, 8 no, 1 need clarification).</b></p> <p>✓ <b>After survey results were provided, there were no questions or comments from stakeholders.</b></p> <p>3.5. Increase the number of counselors at schools to effectively monitor student progress and implement support services recommended by American School Counselor Association (ASCA) National Standards Mindsets and Behaviors for Student Success.</p> <ul style="list-style-type: none"> <li>Adopt national counseling standards, provide appropriate professional learning, and monitor implementation.</li> <li>Reduce student/guidance counselor ratio by adding additional counselors in order to increase counseling services provided to students.           <ul style="list-style-type: none"> <li>Continue to support 2 FTE counselors added in 2014-15: \$290,000 annually (LCFF). (LCFF–duplicated amount from Action 1.7.).</li> <li>Continue to support 4 FTE counselors added in 2015-16: \$580,000 annually (LCFF). (LCFF–duplicated amount from Action 1.7.).</li> </ul> </li> <li>Require a six-year academic plan for all students.</li> <li>Require a comprehensive transition plan for all 7<sup>th</sup>- and 9<sup>th</sup>-grade students (ex. new student orientations, campus tours, and Link Crew): approximately \$3,000 per site – potentially \$51,000 if all comprehensive sites implement the program (site LCFF)</li> <li>Ensure that upon full implementation of LCFF, McKinney-Vento, Foster Youth, and EL students receive educational counseling from an academic counselor.</li> <li>Ensure that McKinney-Vento, Foster Youth, and EL students are enrolled in appropriate academic programs, including credit recovery classes, A-G classes, AP classes, after-school classes, summer school, academic tutoring resources, and remediation services.</li> <li>Ensure that all students including McKinney-Vento, Foster Youth, and EL students who transfer into any of the District's schools are promptly enrolled in the appropriate school and classes, and transferring youth will be awarded credit for all work completed, including partial credits.</li> </ul>	<p>1 2 3 4 5</p> <p>1 2 3 4 5</p> <p>1 2 3 4 5</p> <p>1 2 3 4 5</p> <p>1 2 3 4 5</p> <p>1 2 3 4 5</p> <p>1 2 3 4 5</p> <p>1 2 3 4 5</p> <p>1 2 3 4 5</p> <p>1 2 3 4 5</p> <p>1 2 3 4 5</p> <p>1 2 3 4 5</p>	<p><b>Estimated Costs:</b></p> <ul style="list-style-type: none"> <li>Continue to support 2 FTE counselors added in 2014-15: \$290,000 annually (LCFF). (LCFF–duplicated amount from Action 1.7.).</li> <li>Continue to support 4 FTE counselors added in 2015-16: \$580,000 annually (LCFF). (LCFF–duplicated amount from Action 1.7.).</li> <li>Continue to support student orientation programs such as Link Crew: \$51,000 (site LCFF)</li> </ul>
<p>✓ <b>Kahoot survey results indicated that consensus was reached (74 yes, 3 no).</b></p> <p>✓ <b>After survey results were provided, there were no questions or comments from stakeholders.</b></p> <p>3.6. Upgrade facilities to improve educational learning environments.</p>	<p>1 2 3 4 5</p> <p>1 2 3 4 5</p>	<p><b>Estimated Costs:</b></p> <ul style="list-style-type: none"> <li>Increase fiscal resources to provide repairs, upgrades, and beautification of school sites, including security fencing: \$8.2 million over three years (Measure 1-</li> </ul>



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**Stakeholder Engagement Planning Tool**

<p>✓ Kahoot survey results indicated that consensus was reached (77 yes, 1 no, 1 need clarification).</p> <p>✓ After survey results were provided, there was one question from stakeholders— Question was posed and then withdrawn regarding adding staff to the end of the 3.7 heading/descriptor. Also, a request was made to clarify MTSS definition.</p>		<p>district network infrastructure: \$163,000 (LCFF).</p> <p>– Security cameras/surveillance/alarm systems: \$3.4 million over three years, o \$1.13 million per year (Measure H Bond)</p>
<p>3.7. Increase academic support and extracurricular engagement opportunities for Foster Youth and McKinney-Vento students by providing additional support.</p> <ul style="list-style-type: none"> <li>• Increase course selection and course access for Foster Youth and McKinney-Vento students.</li> <li>• Provide additional instructional materials to Foster Youth and McKinney-Vento students: \$10,000 annually (LCFF)</li> <li>• Continue to support 2 FTE Licensed Social Workers with Pupil Personnel Services (PPS) credentials added in 2016-17: \$268,000 if funding becomes available (LCFF– duplicated amount from Action 3.2.).</li> <li>• Provide additional professional learning/training on strategies to better support socio-emotional and/or mental health issues: cost included in District Professional Learning Plan \$750,000 annually (Title I, Title II, LCFF, One-Time Funding–duplicated amount from Action 1.1.).</li> <li>• Increase outreach services for Foster Youth and McKinney-Vento students.             <ul style="list-style-type: none"> <li>◦ Add additional Child Welfare and Attendance outreach position: \$69,000 if funding becomes available (LCFF).</li> <li>◦ Continue to support 1 FTE FACE Specialist added in 2014-15: \$72,000 annually (LCFF).</li> <li>◦ Add additional FACE Specialists: \$72,000 if funding becomes available (LCFF).</li> <li>◦ Add additional Office Assistant, Bilingual: \$40,000 if funding becomes available (LCFF).</li> </ul> </li> <li>• Develop mentoring programs for Foster Youth and McKinney-Vento students: cost to be determined (LCFF).</li> <li>• Ensure that McKinney-Vento and Foster Youth students are enrolled in appropriate academic programs, including credit recovery classes, A-G classes, AP classes, after-school classes, summer school, academic tutoring resources, and remediation services. (Duplicated action from 1.7)</li> <li>• Continue to and engage a cross-agency, multi-disciplinary educational team to support the educational success of McKinney-Vento and Foster Youth students.</li> <li>• Continue to actively collaborate with the county child welfare agency, the county office of education and other agencies working to improve the educational success of McKinney-Vento and Foster Youth students.</li> <li>• Continue to provide McKinney-Vento and Foster Youth students who transfer into a school the support they need to feel welcomed and comfortable. Ensure that their educational records and credits are promptly and accurately transferred, that they are</li> </ul>	<p><b>Estimated Costs:</b></p> <ul style="list-style-type: none"> <li>– Instructional materials for Foster Youth and McKinney-Vento students: \$10,000 annually (LCFF).</li> <li>– Continue to support 2 FTE Licensed Social Workers with Pupil Personnel Services (PPS) credentials added in 2017: \$268,000 for salaries and benefits if funding becomes available (LCFF– duplicated amount from Action 3.2.).</li> <li>– Professional learning/training to support mental health needs: cost included in District Professional Learning Plan \$750,000 annually (Title I, Title II, LCFF, One-Time Funding–duplicated amount from Action 1.1.).</li> <li>– Add additional Child Welfare and Attendance outreach position in: \$69,000 if funding becomes available (LCFF).</li> <li>– Continue to support 1 FTE FACE Specialist added in 2014-15: \$72,000 annually for salary and benefits (LCFF– Already referenced in Action 2.2).</li> <li>– Add additional FACE Specialist: \$72,000 funding becomes available (LCFF–Already referenced in Action 2.2).</li> <li>– Add additional Office Assistant, Bilingual \$40,000 if funding becomes available (LCFF).</li> </ul>	



**AUHSD 2018-19 Local Control and Accountability Plan**

**Stakeholder Engagement Planning Tool**

enrolled in appropriate classes, and that their individual education plan (IEP) is up-to-date and implemented (if the student has special needs).	
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## Addendum

*The Local Control and Accountability Plan (LCAP) and Annual Update Template documents and communicates local educational agencies' (LEAs) actions and expenditures to support student outcomes and overall performance. The LCAP is a three-year plan, which is reviewed and updated annually, as required. Charter schools may complete the LCAP to align with the term of the charter school's budget, typically one year, which is submitted to the school's authorizer. The LCAP and Annual Update Template must be completed by all LEAs each year.*

*For school districts, the LCAP must describe, for the school district and each school within the district, goals and specific actions to achieve those goals for all students and each student group identified by the Local Control Funding Formula (LCFF) (ethnic, socioeconomically disadvantaged, English learners, foster youth, pupils with disabilities, and homeless youth), for each of the state priorities and any locally identified priorities.*

*For county offices of education, the LCAP must describe, for each county office of education-operated school and program, goals and specific actions to achieve those goals for all students and each LCFF student group funded through the county office of education (students attending juvenile court schools, on probation or parole, or expelled under certain conditions) for each of the state priorities and any locally identified priorities. School districts and county offices of education may additionally coordinate and describe in their LCAPs services funded by a school district that are provided to students attending county-operated schools and programs, including special education programs.*

*If a county superintendent of schools has jurisdiction over a single school district, the county board of education and the governing board of the school district may adopt and file for review and approval a single LCAP consistent with the requirements in Education Code (EC) sections 52060, 52062, 52066, 52068, and 52070. The LCAP must clearly articulate to which entity's budget (school district or county superintendent of schools) all budgeted and actual expenditures are aligned.*

*Charter schools must describe goals and specific actions to achieve those goals for all students and each LCFF subgroup of students including students with disabilities and homeless youth, for each of the state priorities that apply for the grade levels served or the nature of the program operated by the charter school, and any locally identified priorities. For charter schools, the inclusion and description of goals for state priorities in the LCAP may be modified to meet the grade levels served and the nature of the programs provided, including modifications to reflect only the statutory requirements explicitly applicable to charter schools in the EC. Changes in LCAP goals and actions/services for charter schools that result from the annual update process do not necessarily constitute a material revision to the school's charter petition.*

*For questions related to specific sections of the template, please see instructions below:*

## **Instructions: Linked Table of Contents**

Plan Summary

Annual Update

Stakeholder Engagement

Goals, Actions, and Services

Planned Actions/Services

Demonstration of Increased or Improved Services for Unduplicated Students

*For additional questions or technical assistance related to completion of the LCAP template, please contact the local county office of education, or the CDE's Local Agency Systems Support Office at: 916-319-0809 or by email at: [lcff@cde.ca.gov](mailto:lcff@cde.ca.gov).*

### **Plan Summary**

The LCAP is intended to reflect an LEA's annual goals, actions, services and expenditures within a fixed three-year planning cycle. LEAs must include a plan summary for the LCAP each year.

When developing the LCAP, enter the appropriate LCAP year, and address the prompts provided in these sections. When developing the LCAP in year 2 or year 3, enter the appropriate LCAP year and replace the previous summary information with information relevant to the current year LCAP.

In this section, briefly address the prompts provided. These prompts are not limits. LEAs may include information regarding local program(s), community demographics, and the overall vision of the LEA. LEAs may also attach documents (e.g., the LCFF Evaluation Rubrics data reports) if desired and/or include charts illustrating goals, planned outcomes, actual outcomes, or related planned and actual expenditures.

An LEA may use an alternative format for the plan summary as long as it includes the information specified in each prompt and the budget summary table.

The reference to LCFF Evaluation Rubrics means the evaluation rubrics adopted by the State Board of Education under *EC* Section 52064.5.

### **Budget Summary**

The LEA must complete the LCAP Budget Summary table as follows:

- **Total LEA General Fund Budget Expenditures for the LCAP Year:** This amount is the LEA's total budgeted General Fund expenditures for the LCAP year. The LCAP year means the fiscal year for which an LCAP is adopted or updated by July 1. The General Fund is the main operating fund of the LEA and accounts for all activities not accounted for in another fund. All activities are reported in the General Fund unless there is a compelling reason to account for an activity in another fund. For further information please refer to the *California School Accounting Manual* (<http://www.cde.ca.gov/fg/ac/sal/>). (Note: For some charter schools that follow governmental fund accounting, this amount is the total budgeted expenditures in the Charter Schools Special Revenue Fund. For charter schools that follow

the not-for-profit accounting model, this amount is total budgeted expenses, such as those budgeted in the Charter Schools Enterprise Fund.)

- **Total Funds Budgeted for Planned Actions/Services to Meet the Goals in the LCAP for the LCAP Year:** This amount is the total of the budgeted expenditures associated with the actions/services included for the LCAP year from all sources of funds, as reflected in the LCAP. To the extent actions/services and/or expenditures are listed in the LCAP under more than one goal, the expenditures should be counted only once.
- **Description of any use(s) of the General Fund Budget Expenditures specified above for the LCAP year not included in the LCAP:** Briefly describe expenditures included in total General Fund Expenditures that are not included in the total funds budgeted for planned actions/services for the LCAP year. (Note: The total funds budgeted for planned actions/services may include funds other than general fund expenditures.)
- **Total Projected LCFF Revenues for LCAP Year:** This amount is the total amount of LCFF funding the LEA estimates it will receive pursuant to *EC* sections 42238.02 (for school districts and charter schools) and 2574 (for county offices of education), as implemented by *EC* sections 42238.03 and 2575 for the LCAP year respectively.

## Annual Update

The planned goals, expected outcomes, actions/services, and budgeted expenditures must be copied verbatim from the previous year's\* approved LCAP; in addition, list the state and/or local priorities addressed by the planned goals. Minor typographical errors may be corrected.

\* For example, for LCAP year 2017/18 of the 2017/18 – 2019/20 LCAP, review the goals in the 2016/17 LCAP. Moving forward, review the goals from the most recent LCAP year. For example, LCAP year 2020/21 will review goals from the 2019/20 LCAP year, which is the last year of the 2017/18 – 2019/20 LCAP.

## Annual Measurable Outcomes

For each goal in the prior year, identify and review the actual measurable outcomes as compared to the expected annual measurable outcomes identified in the prior year for the goal.

## Actions/Services

Identify the planned Actions/Services and the budgeted expenditures to implement these actions toward achieving the described goal. Identify the **actual** actions/services implemented to meet the described goal and the estimated actual annual expenditures to implement the actions/services. As applicable, identify any changes to the students or student groups served, or to the planned location of the actions/services provided.

## Analysis

Using actual annual measurable outcome data, including data from the LCFF Evaluation Rubrics, analyze whether the planned actions/services were effective in achieving the goal. Respond to the prompts as instructed.

- Describe the overall implementation of the actions/services to achieve the articulated goal. Include a discussion of relevant challenges and successes experienced with the implementation process.
- Describe the overall effectiveness of the actions/services to achieve the articulated goal as measured by the LEA.
- Explain material differences between Budgeted Expenditures and Estimated Actual Expenditures. Minor variances in expenditures or a dollar-for-dollar accounting is not required.
- Describe any changes made to this goal, expected outcomes, metrics, or actions and services to achieve this goal as a result of this analysis and analysis of the data provided in the LCFF Evaluation Rubrics, as applicable. Identify where those changes can be found in the LCAP.

## Stakeholder Engagement

Meaningful engagement of parents, students, and other stakeholders, including those representing the student groups identified by LCFF, is critical to the development of the LCAP and the budget process. *EC* identifies the minimum consultation requirements for school districts and county offices of education as consulting with teachers, principals, administrators, other school personnel, local bargaining units of the school district, parents, and pupils in developing the LCAP. *EC* requires charter schools to consult with teachers, principals, administrators, other school personnel, parents, and pupils in developing the LCAP. In addition, *EC* Section 48985 specifies the requirements for the translation of notices, reports, statements, or records sent to a parent or guardian.

The LCAP should be shared with, and LEAs should request input from, school site-level advisory groups, as applicable (e.g., school site councils, English Learner Advisory Councils, student advisory groups, etc.), to facilitate alignment between school-site and district-level goals and actions. An LEA may incorporate or reference actions described in other plans that are being undertaken to meet specific goals.

**Instructions:** The stakeholder engagement process is an ongoing, annual process. The requirements for this section are the same for each year of a three-year LCAP. When developing the LCAP, enter the appropriate LCAP year, and describe the stakeholder engagement process used to develop the LCAP and Annual Update. When developing the LCAP in year 2 or year 3, enter the appropriate LCAP year and replace the previous stakeholder narrative(s) and describe the stakeholder engagement process used to develop the current year LCAP and Annual Update.

**School districts and county offices of education:** Describe the process used to consult with the Parent Advisory Committee, the English Learner Parent Advisory Committee, parents, students, school personnel, the LEA's local bargaining units, and the community to inform the development of the LCAP and the annual review and analysis for the indicated LCAP year.

**Charter schools:** Describe the process used to consult with teachers, principals, administrators, other school personnel, parents, and students to inform the development of the LCAP and the annual review and analysis for the indicated LCAP year.

Describe how the consultation process impacted the development of the LCAP and annual update for the indicated LCAP year, including the goals, actions, services, and expenditures.

## Goals, Actions, and Services

LEAs must include a description of the annual goals, for all students and each LCFF identified group of students, to be achieved for each state priority as applicable to type of LEA. An LEA may also include additional local priorities. This section shall also include a description of the specific planned actions an LEA will take to meet the identified goals, and a description of the expenditures required to implement the specific actions.

**School districts and county offices of education:** The LCAP is a three-year plan, which is reviewed and updated annually, as required.

**Charter schools:** The number of years addressed in the LCAP may align with the term of the charter schools budget, typically one year, which is submitted to the school's authorizer. If year 2 and/or year 3 is not applicable, charter schools must specify as such.

### New, Modified, Unchanged

As part of the LCAP development process, which includes the annual update and stakeholder engagement, indicate if the goal, identified need, related state and/or local priorities, and/or expected annual measurable outcomes for the current LCAP year or future LCAP years are modified or unchanged from the previous year's LCAP; or, specify if the goal is new.

## Goal

State the goal. LEAs may number the goals using the "Goal #" box for ease of reference. A goal is a broad statement that describes the desired result to which all actions/services are directed. A goal answers the question: What is the LEA seeking to achieve?

## Related State and/or Local Priorities

List the state and/or local priorities addressed by the goal. The LCAP must include goals that address each of the state priorities, as applicable to the type of LEA, and any additional local priorities; however, one goal may address multiple priorities. ([Link to State Priorities](#))

## Identified Need

Describe the needs that led to establishing the goal. The identified needs may be based on quantitative or qualitative information, including, but not limited to, results of the annual update process or performance data from the LCFF Evaluation Rubrics, as applicable.

## Expected Annual Measurable Outcomes

For each LCAP year, identify the metric(s) or indicator(s) that the LEA will use to track progress toward the expected outcomes. LEAs may identify metrics for specific student groups. Include in the baseline column the most recent data associated with this metric or indicator available at the time of adoption of the LCAP for the first year of the three-year plan. The most recent data associated with a metric or indicator includes data as reported in the annual update of the LCAP year immediately preceding the three-year plan, as applicable. The baseline data shall remain unchanged throughout the three-year LCAP. In the subsequent year columns, identify the progress to be made in each year of the three-year cycle of the LCAP. Consider how expected outcomes in any given year are related to the expected outcomes for subsequent years.

The metrics may be quantitative or qualitative, but at minimum an LEA must use the applicable required metrics for the related state priorities, in each LCAP year as applicable to the type of LEA. For the student engagement priority metrics, as applicable, LEAs must calculate the rates as described in the LCAP Template Appendix, sections (a) through (d).

## **Planned Actions/Services**

For each action/service, the LEA must complete either the section “For Actions/Services not included as contributing to meeting Increased or Improved Services Requirement” or the section “For Actions/Services included as contributing to meeting the Increased or Improved Services Requirement.” The LEA shall not complete both sections for a single action.

### **For Actions/Services Not Contributing to Meeting the Increased or Improved Services Requirement**

#### Students to be Served

The “Students to be Served” box is to be completed for all actions/services except for those which are included by the LEA as contributing to meeting the requirement to increase or improve services for unduplicated students. Indicate in this box which students will benefit from the actions/services by entering “All”, “Students with Disabilities”, or “Specific Student Group(s)”. If “Specific Student Group(s)” is entered, identify the specific student group(s) as appropriate.

#### Location(s)

Identify the location where the action/services will be provided. If the services are provided to all schools within the LEA, the LEA must identify “All Schools”. If the services are provided to specific schools within the LEA or specific grade spans only, the LEA must enter “Specific Schools” or “Specific Grade Spans”. Identify the individual school or a subset of schools or grade spans (e.g., all high schools or grades K-5), as appropriate.

**Charter schools** operating more than one site, authorized within the same charter petition, may choose to distinguish between sites by entering “Specific Schools” and identifying the site(s) where the actions/services will be provided. For charter schools operating only one site, “All Schools” and “Specific Schools” may be synonymous and, therefore, either would be appropriate. Charter schools may use either term provided they are used in a consistent manner through the LCAP.

### **For Actions/Services Contributing to Meeting the Increased or Improved Services Requirement:**

#### Students to be Served

For any action/service contributing to the LEA’s overall demonstration that it has increased or improved services for unduplicated students above what is provided to all students (see Demonstration of Increased or Improved Services for Unduplicated Students section, below), the LEA must identify the unduplicated student group(s) being served.

#### Scope of Service

For each action/service contributing to meeting the increased or improved services requirement, identify the scope of service by indicating “LEA-wide”, “Schoolwide”, or “Limited to Unduplicated Student Group(s)”. The LEA must identify one of the following three options:

- If the action/service is being funded and provided to upgrade the entire educational program of the LEA, enter “LEA-wide.”
- If the action/service is being funded and provided to upgrade the entire educational program of a particular school or schools, enter “schoolwide”.
- If the action/service being funded and provided is limited to the unduplicated students identified in “Students to be Served”, enter “Limited to Unduplicated Student Group(s)”.

**For charter schools and single-school school districts**, “LEA-wide” and “Schoolwide” may be synonymous and, therefore, either would be appropriate. For charter schools operating multiple schools (determined by a unique CDS code) under a single charter, use “LEA-wide” to refer to all schools under the charter and use “Schoolwide” to refer to a single school authorized within the same charter petition. Charter schools operating a single school may use “LEA-wide” or “Schoolwide” provided these terms are used in a consistent manner through the LCAP.

#### Location(s)

Identify the location where the action/services will be provided. If the services are provided to all schools within the LEA, the LEA must indicate “All Schools”. If the services are provided to specific schools within the LEA or specific grade spans only, the LEA must enter “Specific Schools” or “Specific Grade Spans”. Identify the individual school or a subset of schools or grade spans (e.g., all high schools or grades K-5), as appropriate.

**Charter schools** operating more than one site, authorized within the same charter petition, may choose to distinguish between sites by entering “Specific Schools” and identify the site(s) where the actions/services will be provided. For charter schools operating only one site, “All Schools” and “Specific Schools” may be synonymous and, therefore, either would be appropriate. Charter schools may use either term provided they are used in a consistent manner through the LCAP.

#### Actions/Services

For each LCAP year, identify the actions to be performed and services provided to meet the described goal. Actions and services that are implemented to achieve the identified goal may be grouped together. LEAs may number the action/service using the “Action #” box for ease of reference.

#### New/Modified/Unchanged:

- Enter “New Action” if the action/service is being added in any of the three years of the LCAP to meet the articulated goal.
- Enter “Modified Action” if the action/service was included to meet an articulated goal and has been changed or modified in any way from the prior year description.
- Enter “Unchanged Action” if the action/service was included to meet an articulated goal and has not been changed or modified in any way from the prior year description.
  - If a planned action/service is anticipated to remain unchanged for the duration of the plan, an LEA may enter “Unchanged Action” and leave the subsequent year columns blank rather than having to copy/paste the



action/service into the subsequent year columns. Budgeted expenditures may be treated in the same way as applicable.

**Note:** The goal from the prior year may or may not be included in the current three-year LCAP. For example, when developing year 1 of the LCAP, the goals articulated in year 3 of the preceding three-year LCAP will be from the prior year.

**Charter schools** may complete the LCAP to align with the term of the charter school's budget that is submitted to the school's authorizer. Accordingly, a charter school submitting a one-year budget to its authorizer may choose not to complete the year 2 and year 3 portions of the "Goals, Actions, and Services" section of the template. If year 2 and/or year 3 is not applicable, charter schools must specify as such.

### **Budgeted Expenditures**

For each action/service, list and describe budgeted expenditures for each school year to implement these actions, including where those expenditures can be found in the LEA's budget. The LEA must reference all fund sources for each proposed expenditure. Expenditures must be classified using the California School Accounting Manual as required by *EC* sections 52061, 52067, and 47606.5.

Expenditures that are included more than once in an LCAP must be indicated as a duplicated expenditure and include a reference to the goal and action/service where the expenditure first appears in the LCAP.

If a county superintendent of schools has jurisdiction over a single school district, and chooses to complete a single LCAP, the LCAP must clearly articulate to which entity's budget (school district or county superintendent of schools) all budgeted expenditures are aligned.

## **Demonstration of Increased or Improved Services for Unduplicated Students**

This section must be completed for each LCAP year. When developing the LCAP in year 2 or year 3, copy the "Demonstration of Increased or Improved Services for Unduplicated Students" table and enter the appropriate LCAP year. Using the copy of the section, complete the section as required for the current year LCAP. Retain all prior year sections for each of the three years within the LCAP.

### **Estimated Supplemental and Concentration Grant Funds**

Identify the amount of funds in the LCAP year calculated on the basis of the number and concentration of low income, foster youth, and English learner students as determined pursuant to *California Code of Regulations*, Title 5 (5 CCR) Section 15496(a)(5).

### **Percentage to Increase or Improve Services**

Identify the percentage by which services for unduplicated pupils must be increased or improved as compared to the services provided to all students in the LCAP year as calculated pursuant to 5 CCR Section 15496(a)(7).

Consistent with the requirements of 5 CCR Section 15496, describe how services provided for unduplicated pupils are increased or improved by at least the percentage calculated as compared to services provided for all students in the LCAP year. To improve services means to grow services in quality and to increase services means to grow services in quantity. This description must address

how the action(s)/service(s) limited for one or more unduplicated student group(s), and any schoolwide or districtwide action(s)/service(s) supported by the appropriate description, taken together, result in the required proportional increase or improvement in services for unduplicated pupils.

If the overall increased or improved services include any actions/services being funded and provided on a schoolwide or districtwide basis, identify each action/service and include the required descriptions supporting each action/service as follows.

For those services being provided on an LEA-wide basis:

- For school districts with an unduplicated pupil percentage of 55% or more, and for charter schools and county offices of education: Describe how these services are **principally directed to** and **effective in** meeting its goals for unduplicated pupils in the state and any local priorities.
- For school districts with an unduplicated pupil percentage of less than 55%: Describe how these services are **principally directed to** and **effective in** meeting its goals for unduplicated pupils in the state and any local priorities. Also describe how the services are **the most effective use of the funds to** meet these goals for its unduplicated pupils. Provide the basis for this determination, including any alternatives considered, supporting research, experience or educational theory.

For school districts only, identify in the description those services being funded and provided on a schoolwide basis, and include the required description supporting the use of the funds on a schoolwide basis:

- For schools with 40% or more enrollment of unduplicated pupils: Describe how these services are **principally directed to** and **effective in** meeting its goals for its unduplicated pupils in the state and any local priorities.
- For school districts expending funds on a schoolwide basis at a school with less than 40% enrollment of unduplicated pupils: Describe how these services are **principally directed to** and how the services are **the most effective use of the funds to** meet its goals for English learners, low income students and foster youth, in the state and any local priorities.

# State Priorities

**Priority 1: Basic Services** addresses the degree to which:

- A. Teachers in the LEA are appropriately assigned and fully credentialed in the subject area and for the pupils they are teaching;
- B. Pupils in the school district have sufficient access to the standards-aligned instructional materials; and
- C. School facilities are maintained in good repair.

**Priority 2: Implementation of State Standards** addresses:

- A. The implementation of state board adopted academic content and performance standards for all students, which are:
  - a. English Language Arts – Common Core State Standards (CCSS) for English Language Arts
  - b. Mathematics – CCSS for Mathematics
  - c. English Language Development (ELD)
  - d. Career Technical Education
  - e. Health Education Content Standards
  - f. History-Social Science
  - g. Model School Library Standards
  - h. Physical Education Model Content Standards
  - i. Next Generation Science Standards
  - j. Visual and Performing Arts
  - k. World Language; and
- B. How the programs and services will enable English learners to access the CCSS and the ELD standards for purposes of gaining academic content knowledge and English language proficiency.

**Priority 3: Parental Involvement** addresses:

- A. The efforts the school district makes to seek parent input in making decisions for the school district and each individual school site;
- B. How the school district will promote parental participation in programs for unduplicated pupils; and
- C. How the school district will promote parental participation in programs for individuals with exceptional needs.

**Priority 4: Pupil Achievement** as measured by all of the following, as applicable:

- A. Statewide assessments;
- B. The Academic Performance Index;
- C. The percentage of pupils who have successfully completed courses that satisfy University of California (UC) or California State University (CSU) entrance requirements, or programs of study that align with state board approved career technical educational standards and framework;
- D. The percentage of English learner pupils who make progress toward English proficiency as measured by the California English Language Development Test (CELDT);
- E. The English learner reclassification rate;
- F. The percentage of pupils who have passed an advanced placement examination with a score of 3 or higher; and
- G. The percentage of pupils who participate in, and demonstrate college preparedness pursuant to, the Early Assessment Program, or any subsequent assessment of college preparedness.

**Priority 5: Pupil Engagement** as measured by all of the following, as applicable:

- A. School attendance rates;
- B. Chronic absenteeism rates;
- C. Middle school dropout rates;
- D. High school dropout rates; and

E. High school graduation rates;

**Priority 6: School Climate** as measured by all of the following, as applicable:

A. Pupil suspension rates;

B. Pupil expulsion rates; and

C. Other local measures, including surveys of pupils, parents, and teachers on the sense of safety and school connectedness.

**Priority 7: Course Access** addresses the extent to which pupils have access to and are enrolled in:

A. A broad course of study including courses described under *EC* sections 51210 and 51220(a)-(i), as applicable;

B. Programs and services developed and provided to unduplicated pupils; and

C. Programs and services developed and provided to individuals with exceptional needs.

**Priority 8: Pupil Outcomes** addresses pupil outcomes, if available, for courses described under *EC* sections 51210 and 51220(a)-(i), as applicable.

**Priority 9: Coordination of Instruction of Expelled Pupils (COE Only)** addresses how the county superintendent of schools will coordinate instruction of expelled pupils.

**Priority 10. Coordination of Services for Foster Youth (COE Only)** addresses how the county superintendent of schools will coordinate services for foster children, including:

A. Working with the county child welfare agency to minimize changes in school placement

B. Providing education-related information to the county child welfare agency to assist in the delivery of services to foster children, including educational status and progress information that is required to be included in court reports;

C. Responding to requests from the juvenile court for information and working with the juvenile court to ensure the delivery and coordination of necessary educational services; and

D. Establishing a mechanism for the efficient expeditious transfer of health and education records and the health and education passport.

**Local Priorities** address:

A. Local priority goals; and

B. Methods for measuring progress toward local goals.

# APPENDIX A: PRIORITIES 5 AND 6 RATE CALCULATION INSTRUCTIONS

For the purposes of completing the LCAP in reference to the state priorities under *EC* sections 52060 and 52066, as applicable to type of LEA, the following shall apply:

(a) “Chronic absenteeism rate” shall be calculated as follows:

- (1) The number of pupils with a primary, secondary, or short-term enrollment during the academic year (July 1 – June 30) who are chronically absent where “chronic absentee” means a pupil who is absent 10 percent or more of the schooldays in the school year when the total number of days a pupil is absent is divided by the total number of days the pupil is enrolled and school was actually taught in the total number of days the pupil is enrolled and school was actually taught in the regular day schools of the district, exclusive of Saturdays and Sundays.
- (2) The unduplicated count of pupils with a primary, secondary, or short-term enrollment during the academic year (July 1 – June 30).
- (3) Divide (1) by (2).

(b) “Middle School dropout rate” shall be calculated as set forth in 5 *CCR* Section 1039.1.

(c) “High school dropout rate” shall be calculated as follows:

- (1) The number of cohort members who dropout by the end of year 4 in the cohort where “cohort” is defined as the number of first-time grade 9 pupils in year 1 (starting cohort) plus pupils who transfer in, minus pupils who transfer out, emigrate, or die during school years 1, 2, 3, and 4.
- (2) The total number of cohort members.
- (3) Divide (1) by (2).

(d) “High school graduation rate” shall be calculated as follows:

- (1) The number of cohort members who earned a regular high school diploma [or earned an adult education high school diploma or passed the California High School Proficiency Exam] by the end of year 4 in the cohort where “cohort” is defined as the number of first-time grade 9 pupils in year 1 (starting cohort) plus pupils who transfer in, minus pupils who transfer out, emigrate, or die during school years 1, 2, 3, and 4.
- (2) The total number of cohort members.
- (3) Divide (1) by (2).

(e) “Suspension rate” shall be calculated as follows:

- (1) The unduplicated count of pupils involved in one or more incidents for which the pupil was suspended during the academic year (July 1 – June 30).
- (2) The unduplicated count of pupils with a primary, secondary, or short-term enrollment during the academic year (July 1 – June 30).
- (3) Divide (1) by (2).

(f) “Expulsion rate” shall be calculated as follows:

- (1) The unduplicated count of pupils involved in one or more incidents for which the pupil was expelled during the academic year (July 1 – June 30).
- (2) The unduplicated count of pupils with a primary, secondary, or short-term enrollment during the academic year (July 1 – June 30).
- (3) Divide (1) by (2).

NOTE: Authority cited: Sections 42238.07 and 52064, *Education Code*. Reference: Sections 2574, 2575, 42238.01, 42238.02, 42238.03, 42238.07, 47605, 47605.6, 47606.5, 48926, 52052, 52060, 52061, 52062, 52063, 52064, 52066, 52067, 52068, 52069, 52070, 52070.5, and 64001,; 20 U.S.C. Sections 6312 and 6314.

# APPENDIX B: GUIDING QUESTIONS

## Guiding Questions: Annual Review and Analysis

- 1) How have the actions/services addressed the needs of all pupils and did the provisions of those services result in the desired outcomes?
- 2) How have the actions/services addressed the needs of all subgroups of pupils identified pursuant to *EC* Section 52052, including, but not limited to, English learners, low-income pupils, and foster youth; and did the provision of those actions/services result in the desired outcomes?
- 3) How have the actions/services addressed the identified needs and goals of specific school sites and were these actions/services effective in achieving the desired outcomes?
- 4) What information (e.g., quantitative and qualitative data/metrics) was examined to review progress toward goals in the annual update?
- 5) What progress has been achieved toward the goal and expected measurable outcome(s)? How effective were the actions and services in making progress toward the goal? What changes to goals, actions, services, and expenditures are being made in the LCAP as a result of the review of progress and assessment of the effectiveness of the actions and services?
- 6) What differences are there between budgeted expenditures and estimated actual annual expenditures? What were the reasons for any differences?

## Guiding Questions: Stakeholder Engagement

- 1) How have applicable stakeholders (e.g., parents and pupils, including parents of unduplicated pupils and unduplicated pupils identified in *EC* Section 42238.01; community members; local bargaining units; LEA personnel; county child welfare agencies; county office of education foster youth services programs, court-appointed special advocates, and other foster youth stakeholders; community organizations representing English learners; and others as appropriate) been engaged and involved in developing, reviewing, and supporting implementation of the LCAP?
- 2) How have stakeholders been included in the LEA's process in a timely manner to allow for engagement in the development of the LCAP?
- 3) What information (e.g., quantitative and qualitative data/metrics) was made available to stakeholders related to the state priorities and used by the LEA to inform the LCAP goal setting process? How was the information made available?
- 4) What changes, if any, were made in the LCAP prior to adoption as a result of written comments or other feedback received by the LEA through any of the LEA's engagement processes?
- 5) What specific actions were taken to meet statutory requirements for stakeholder engagement pursuant to *EC* sections 52062, 52068, or 47606.5, as applicable, including engagement with representatives of parents and guardians of pupils identified in *EC* Section 42238.01?

- 6) What specific actions were taken to consult with pupils to meet the requirements 5 *CCR* Section 15495(a)?
- 7) How has stakeholder involvement been continued and supported? How has the involvement of these stakeholders supported improved outcomes for pupils, including unduplicated pupils, related to the state priorities?

## Guiding Questions: Goals, Actions, and Services

- 1) What are the LEA's goal(s) to address state priorities related to "Conditions of Learning": Basic Services (Priority 1), the Implementation of State Standards (Priority 2), and Course Access (Priority 7)?
- 2) What are the LEA's goal(s) to address state priorities related to "Pupil Outcomes": Pupil Achievement (Priority 4), Pupil Outcomes (Priority 8), Coordination of Instruction of Expelled Pupils (Priority 9 – COE Only), and Coordination of Services for Foster Youth (Priority 10 – COE Only)?
- 3) What are the LEA's goal(s) to address state priorities related to parent and pupil "Engagement": Parental Involvement (Priority 3), Pupil Engagement (Priority 5), and School Climate (Priority 6)?
- 4) What are the LEA's goal(s) to address any locally-identified priorities?
- 5) How have the unique needs of individual school sites been evaluated to inform the development of meaningful district and/or individual school site goals (e.g., input from site level advisory groups, staff, parents, community, pupils; review of school level plans; in-depth school level data analysis, etc.)?
- 6) What are the unique goals for unduplicated pupils as defined in *EC* Section 42238.01 and groups as defined in *EC* Section 52052 that are different from the LEA's goals for all pupils?
- 7) What are the specific expected measurable outcomes associated with each of the goals annually and over the term of the LCAP?
- 8) What information (e.g., quantitative and qualitative data/metrics) was considered/reviewed to develop goals to address each state or local priority?
- 9) What information was considered/reviewed for individual school sites?
- 10) What information was considered/reviewed for subgroups identified in *EC* Section 52052?
- 11) What actions/services will be provided to all pupils, to subgroups of pupils identified pursuant to *EC* Section 52052, to specific school sites, to English learners, to low-income pupils, and/or to foster youth to achieve goals identified in the LCAP?
- 12) How do these actions/services link to identified goals and expected measurable outcomes?
- 13) What expenditures support changes to actions/services as a result of the goal identified? Where can these expenditures be found in the LEA's budget?

*Prepared by the California Department of Education, October 2016*



ANAHEIM UNION HIGH SCHOOL DISTRICT  
501 N. Crescent Way—P.O. Box 3520  
Anaheim, CA 92803-3520

<b>EDUCATIONAL CONSULTING AGREEMENT</b>
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**THIS AGREEMENT** is made and entered into this:

14 <sup>th</sup>	June	2018
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by and between

Trilina Mai
-------------

Independent Contractor, hereinafter referred to as "Consultant" and the Anaheim Union High School District, hereinafter referred to as "District."

**WHEREAS** the District is in need of special services and advice;

**WHEREAS** such services and advice are not available at no cost from public agencies;  
and

**WHEREAS** Consultant is specially trained, experienced, and competent to provide the special services and advice required; and

**WHEREAS** such services are needed on a limited basis.

**NOW, THEREFORE**, the parties hereto agree as follows:

1. Services to be provided by Consultant:

Trilina Mai, a 2D/3D animator and character designer, will provide a one-day professional development/training workshop for Cypress High School's visual arts teachers. Workshop participants will learn how to use Sketchpad, a web-based digital painting program, to be used in Draw/Paint and Exploratory Art courses offered at Cypress High School. The workshop will be seven hours, and will include direct, hands-on instruction in the use of Sketchpad. This instruction will also include the technical aspects of using the Chromebooks as the student interface, the features and nuances of digital painting using Sketchpad, and assistance in designing lessons for the different courses. The workshop directly applies to Cypress High School's Single Plan for Student Achievement (SPSA) Goal 1, 1.1.f: VAPA teachers will seek outside professional development designed to enhance knowledge of instructional strategies in literacy of their specific discipline.

Site/School:	Cypress High School	Funds (Cost Center):	Site LCFF (0009)
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2. List of Other Supportive Staff or Consultants:

No other support staff is required.
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3. Consultant shall commence providing services under this AGREEMENT on:

Date:	August 2, 2018
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and shall diligently perform as specified and complete performance by:

Date:	September 30, 2018
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Consultant shall perform said services as an independent contractor and not as an employee of the District. Consultant shall be under the control of the District as to the result to be accomplished and not as to the means or manner by which such result is to be accomplished.

4. District shall prepare and furnish the following information to Consultant, upon request, such information as is reasonably necessary to the performance of Consultant to this AGREEMENT:

No other information from the District needed.

5. District shall pay Consultant the maximum amount of

\$300

for services rendered

to # of people:	2 teachers	# hours per day:	7	# of days:	1
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pursuant to this AGREEMENT. Payment shall be made 15 to 30 days after receipt of invoice. Consultant shall submit an invoice to District.

6. District may at any time for any reason terminate this AGREEMENT. Written notice by the District's superintendent shall be sufficient to stop further performance of services by Consultant. The notice shall be deemed given when received or no later than three (3) days after the day of mailing, whichever is sooner.

7. Consultant agrees to and shall hold harmless and indemnify District, its officers, agents, and employees from every claim or demand and every liability or loss, damage, or expense of any nature whatsoever, which may be incurred by reason of:

a. Liability for damages for death or bodily injury to person, injury to property, or any other loss, damage, expense sustained by Consultant or any person, firm, or corporation employed by Consultant upon or in connection with the services called for in this AGREEMENT except for liability for damages referred to above which result from the sole negligence or willful misconduct of District, its officers, employees, or agents.

b. Any injury to or death of persons or damage to property, sustained by any persons, firm, or corporation, including the District, arising out of, or in any way connected with the services covered by this AGREEMENT, whether said injury or damage occurs either on or off school district property, except for liability for damages which result from the sole negligence or willful misconduct of the District, its officers, employees, or agents.

Consultant, at Consultant's expense, cost, and risk, shall defend any and all actions, suits, or other proceedings that may be brought or instituted against the District, its officers, agents, or employees on any such claim, demand, or liability and shall pay or satisfy any judgment/lawsuit reimbursement that may be rendered against the District, its officers, agents, or employees in any action suit, or other proceedings as a result thereof.

8. This AGREEMENT is not assignable without written consent of the parties hereto.
9. Consultant and assistants shall comply with all applicable federal, state, and local laws, rules, regulations, and ordinances, including Worker's Compensation.
10. Consultant, if an employee of another public agency, certifies that Consultant shall not receive salary or remuneration, other than vacation pay, as an employee of another public agency for the actual time in which services are actually being performed pursuant to the AGREEMENT.
11. The following is a brief description of what will be achieved by Consultant as a result of this AGREEMENT:

Art teachers will learn the details and possibilities of using a digital platform as a technique to teach visual arts standards, as well as complete a classroom ready lesson plan during the workshop, under Trilina's guidance.

12. What are the technical reasons Consultant is being hired as an Independent Contractor rather than an employee?

Trilina Mai is an expert in 2D/3D animation, and the techniques she will teach are the current standard in the college and professional world. She can provide industry-standard instruction on the use of Sketchpad software, and also instruction on specific animation techniques.

List any technical support that will need to be supplied by District:

No technical support is needed.

**COMMON-LAW FACTORS  
(IRS Revenue Rule 87-41)**

Mark all items that are true for the intended Consultant (if completing on-line, double click the box to mark):

- No Instructions:** The consultant will not be required to follow explicit instructions to accomplish the job.
- No Training:** The consultant will not receive training provided by the employer. The consultant will use independent methods to accomplish the work.
- Work Not Essential to the Employer:** The employer's success or continuation does not depend on the services of the consultant.
- Right to Hire Others:** The consultant is being hired to provide a result and will have the right to hire others for actual work, unless otherwise noted.
- Control of Assistants:** Assistants hired at consultant's discretion; consultant responsible for hiring, supervising, paying of assistants.
- Not a Continuing Relationship:** If frequent, will be at irregular intervals, on call, or whenever work is available.
- Own Work Hours:** Consultant will establish work hours for the job.
- Time to Pursue Other Work:** Since specific hours are not required, consultant may work for other employers simultaneously, unless otherwise noted.
- Job Location:** Consultant controls job location, under district discretion, whether on employer's site or not.
- Order of Work:** Consultant, rather than employer, determines order or sequence of steps in performance of work.
- No Interim Reports:** Only specific pre-determined reports defined in the consulting agreement.
- Basis of Payment:** Consultant paid for services rendered, if applicable (see Agreement #4); total compensation set in advance of starting the job.
- Business Expenses:** Consultant is responsible for incidental or special business expenses.
- Tools and Equipment:** Consultant furnishes the identified tools and equipment needed for the job.
- Significant Investment:** Consultant can perform services without using the employer's facilities. Consultant's investment in own trade is real, essential, and adequate.
- Possible Profit or Loss:** Consultant does these (check valid items):
  - Hires, directs, pays assistants
  - Has equipment, facilities
  - Has a continuing and recurring liability
  - Performs specific jobs for prices agreed-upon in advance
  - Lists services in Business Directory
  - Other (explain) \_\_\_\_\_
- Work for Multiple Employers:** Consultant may perform services for more than one employer simultaneously, unless otherwise noted.
- Services Available to the General Public** (check valid items):
  - Maintains an office
  - Business license
  - Business signs
  - Advertises services
  - Lists services in Business Directory
  - Other (explain) \_\_\_\_\_
- Limited Right to Discharge:** Consultant not subject to termination as long as contract specifications are met, unless otherwise noted (see Agreement #5 and #11).
- No Compensation for Non-Completion:** Responsible for satisfactory completion of job; no compensation for non-completion.

IN WITNESS WHEREOF, the parties hereto have caused this AGREEMENT to be executed:

<b>CONSULTANT:</b>	<b>DISTRICT:</b>
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Typed Name of consultant (same as page 1):

Trilina Mai	Anaheim Union High School District
-------------	------------------------------------

Typed Name/Title of Authorized Signatory:

Typed Name of Assistant Superintendent:

Trilina Mai (Sole Proprietor)	Dr. Jaron Fried
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Authorized Signature:

Signature of Assistant Superintendent:

	
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Street Address:

Street Address:

6151 Stonehaven Lane	501 Crescent Way, P.O. Box 3520
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City, State, Zip Code

City, State, Zip Code

Cypress, Ca. 90630	Anaheim, CA 92803-3520
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Date:

Date:

May 15, 2018	
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Mark Appropriately:

Independent/Sole Proprietor:	X
Corporation:	
Partnership:	
Other/Specify:	

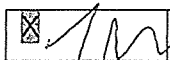
Social Security Number\*

or

Federal Identification Number\*

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\*Or, initial below:

<input checked="" type="checkbox"/> 	I have completed a new IRS Form <b>W-9</b> that will be submitted directly to AUHSD Accounting.
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Telephone Number:

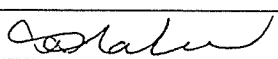
E-mail Address:

(714) 365-7115	<a href="mailto:trilinamai@gmail.com">trilinamai@gmail.com</a>
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*If a company/corporation is being approved, the signature must be that of a responsible person. Typed company/corporation/individual's name must be identical to that on page 1.*

**PRINCIPAL/DISTRICT ADMINISTRATOR:**

Signature of Principal or District Administrator:

Signature:		Date:	May 14, 2018
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May 10, 2018

Anaheim Union High School District  
501 N. Crescent Way  
Anaheim, CA 92801

### School Counseling Consulting Agreement

This agreement is made on May 10, 2018 between the American School Counselor Association (ASCA), 1101 King St. Suite, 310, Alexandria VA, 22314, and the Anaheim Union High School District.

It is agreed that ASCA will provide the services of an ASCA trainer on six (6) agreed upon training dates throughout the course of a two year period to provide the following services: Districtwide Training and Implementation of the ASCA National Model (see pg. 3-6 for full description of services).

It is agreed that ASCA will be paid the sum of \$18,500.00 to be paid in two \$9,250.00 payments, with the first payment being due prior to the first training day of Year 1, and the second payment being due prior to the first training day of Year 2. Pre-payment is preferred; payments received more than 30 days after the first training day in Year 1 and Year 2 are considered overdue. It is further agreed that Anaheim Union High School District will pay an additional \$500 if this agreement is signed fewer than 14 days prior to the initial delivery of the services.

If the school or district decides to cancel this training after submitting a signed contract the district will be responsible for the reimbursement of any travel arrangements or other costs that may have been already incurred.

For Anaheim Union High School  
District Name and Title: Dr. Jaron Fried  
Assistant Superintendent

for American School Counselor Association  
Kwok-Sze Wong, EdD, Executive Director

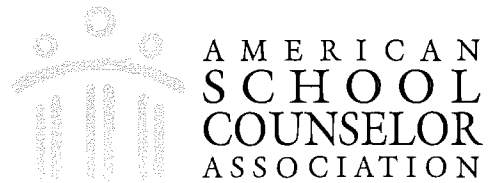
\_\_\_\_\_  
6-15-18                      Signature  
\_\_\_\_\_  
Date

Signature  
May 10, 2018  
Date

Please sign and return via email to [jwalsh@schoolcounselor.org](mailto:jwalsh@schoolcounselor.org), or e-fax to: 703-997-7572 to the attention of Jen Walsh.

ONE VISION ONE VOICE

1101 King St., Suite 310  
Alexandria, VA 22314  
703 683 ASCA (2722) fax 703 997 7572  
[www.schoolcounselor.org](http://www.schoolcounselor.org)



A M E R I C A N  
S C H O O L  
C O U N S E L O R  
A S S O C I A T I O N

## INVOICE

**FROM:**

American School Counselor Association  
1101 King St., Ste. 310  
Alexandria, VA 22314  
(703) 683-ASCA

**ATTN. TO:**

Mr. Carlos Hernandez

Anaheim Union High School District  
501 N. Crescent Way  
Anaheim, CA 92801

Workshop	Description	Amount
Districtwide Training and Implementation of the ASCA National Model  <b>for Anaheim Union High School District</b>  (not to exceed 39 schools)	<ul style="list-style-type: none"> <li>• 6 training days throughout a 2 year period</li> <li>• Training includes trainer's fee, trainer's travel, reviews/feedback of submitted school plans, ASCA National Model Portal access, and the <i>ASCA National Model</i>, <i>ASCA Implementation Guide</i>, and <i>Making Data Work</i> books (1 per counselor)</li> </ul>	\$18,500.00
See pgs. 3-6 for a full description		
		Due 7/25/2018: \$9,250.00
		Due July 2019: \$9,250.00
		<b>Total: \$18,500.00</b>



## **Districtwide Training and Implementation of the ASCA National Model**

The American School Counselor Association (ASCA) believes school counseling is an integral component of student success. An effective school counseling program helps school counselors ensure that all students have access to a developmental curriculum for academic achievement, career development and social/emotional well-being that will lead to improved student outcomes for college and career readiness.

In working towards this goal, ASCA offers a districtwide ASCA National Model training and implementation program for all district school counselors to include professional development, school counseling program implementation and district program evaluation over a two-year period. In this partnership, ASCA will provide training, consultation and program evaluation designed specifically to meet the district's unique needs. The district will allocate six professional development days for all school counselors and provide support, access and logistical coordination throughout the two year program.

### **Expected Outcomes:**

1. 100% of the district's schools will document a fully implemented school counseling program at the end of the two year period.
2. 100% of the district's school counselors will demonstrate results of the school counseling program on student achievement, attendance and/or behavior.
3. District administrators will be able to articulate results of the school counseling program for all students.
4. 10-15% of the district's schools will submit an application for the Recognized ASCA Model Program (RAMP) Award by October 2021 or 2022.

### **Training: Two Year Training and Implementation Schedule**

The training series is designed to lead the district's school counselors through the development, implementation, evaluation and improvement of a comprehensive school counseling program built on school-specific data. The training will consist of six full-day workshops presented over the course of two school years. The workshops will be presented to groups of up to 50 school counselors with one trainer per group. Each session will review and build on information from the previous session. Additionally, participants will discuss and assess the tasks assigned during the previous session. School administrators are encouraged to attend part or all of one or more of the sessions.

The following outline describes the components of the two year training program. The schedule may be adjusted based on the needs and progress of participants. Assignments listed below are written for the school rather than an individual except where noted.



## AGENDA

\*\*\*Subject to change based on District's unique needs.

### **Session 1: Fall, Year 1**

1. Pretest survey of school counselor knowledge
2. Overview of the ASCA National Model
3. School data review based on district's academic, attendance and behavioral data
4. Goal-setting

#### Assignment 1:

1. Evaluate school data to develop three goals for the school counseling program
2. Create school profile data
3. Identify baseline data to be used in action plans

### **Session 2: Winter, Year 1**

1. Annual Agreements
2. Mission and vision statements
3. Closing-the-Gap Action Plans
4. Data collection

#### Assignment 2:

1. Create an annual agreement (one per school counselor)
2. Create closing the gap action plans for program goals and begin implementation
3. Draft belief, vision and mission statements

### **Session 3: Spring, Year 1**

1. ASCA Mindsets & Behaviors for Student Success: K12 College & Career Readiness Standards for Every Student
2. Student competencies - selecting, writing, and adapting
3. School Counseling Curriculum Action Plans
4. Data Collection

#### Assignment 3:

1. Create a curriculum action plan based on school data, district priorities and program goals and begin implementation
2. Select mindset & behavior standards
3. Select or write student competencies aligned with ASCA Mindsets & Behaviors and Common Core



#### **Session 4: Fall, Year 2**

1. School Counseling Curriculum Lesson Plans
2. School counselor competencies assessment/professional development
3. Outcome Data and Results Reports

#### **Assignment 4:**

1. Create core school counseling curriculum with action plans, lesson plan templates, desired outcome data and evaluation benchmarks
2. Create professional development plan

#### **Session 5: Winter, Year 2**

1. Advisory Councils
2. Calendars
3. Small Group Curriculum Action Plans

#### **Assignment 5:**

1. Create an advisory council by identifying participants, creating an invitation to participate, developing an agenda for the first meeting and scheduling the first meeting
2. Create annual calendar for program activities
3. Create weekly calendar (one per school counselor)
4. Create small group plans

#### **Session 6: Spring, Year 2**

1. School counseling program evaluation
2. Review and reflection of overall school counseling program
3. Use of outcome data and results reports to promote the school counseling program
4. Posttest survey of school counselor knowledge

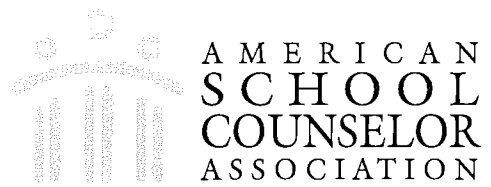
#### **Submitting Assignments for Review through the District's ASCA National Model Portal**

ASCA will provide the district with its own version of the ASCA National Model Portal. One school counselor from each school will establish a unique account for the school, and all assignments will be uploaded in the portal for review.

All submissions submitted by established deadlines will be reviewed by the trainer or others with established knowledge of comprehensive school counseling programs. Each school will receive feedback on each submitted item including strengths and areas for improvement before the next training session. School counselors will have the opportunity to revise as necessary.

District level staff will have the capability to access all school documents. In addition, district staff will have capabilities to search all school documents based on keywords that are common to education and school counseling trends.

**Recognized ASCA Model Program (RAMP)** - The portal has the capability to submit applications seamlessly to ASCA for the RAMP award process. District staff will have the ability to review any



application before submission, and when approved by the district, the application can be submitted by district level staff with the push of a button.

### **Evaluation**

ASCA will provide school counseling program evaluators to review school plans, provide feedback, and coordinate district evaluation. At the end of the two-year period, ASCA will provide the district with a report of the results of school counseling implementation, focusing on student outcomes and changes in school data over the two year period.

### **ASCA and District's Responsibilities**

ASCA will provide the trainers and all training materials, including copies of the following publications for each school counselor: *ASCA National Model: A Framework for School Counseling Programs*, *Making DATA Work*, *ASCA National Model Implementation Guide*, and *ASCA Mindsets & Behaviors for Student Success*. Trainers will be available for consultation with the district's administrators and individual school counselors between sessions.

District staff will be responsible to:

- Reserve six dedicated professional development days for all school counselors,
- Provide oversight of the implementation of comprehensive school counseling program in district schools, which includes providing school counselors with baseline student data to be used for program planning and the collection of school data as a result of the school counseling program to be compared to baseline data.
- Share aggregate student data as allowed by district policies.
- Share training handouts electronically to all participants and make paper copies if desired.
- Provide support for implementation of the ASCA National Model Portal
- Provide meeting space, logistical coordination and scheduling, and support for the training, including release time for all school counselors to attend the six professional development sessions
- Provide support to school counselors to complete training assignments
- Provide encouragement to district administrators to participate in the program

Anaheim Union High School District  
Education Division

**APPLICATION FOR STUDENT-INITIATED,  
NON-CURRICULUM RELATED ORGANIZATION**

CLICK AND ENTER DATA

<b>School:</b>	Magnolia	<b>Date of Application:</b>	01/16/18
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Policy permits student-initiated non-curriculum related school groups to conduct voluntary meetings on school grounds regardless of the size of the group or the religious, political or philosophical purpose of the students' meetings, under the following conditions:

1. The meetings may not interfere with the orderly operation of the school.
2. The meetings must be open to all students without regard to gender, ethnicity, religion or national origin.
3. School employees may not promote, lead or participate in the meetings.
4. Non-school persons may not direct, conduct, control, or regularly attend the meetings of the student groups.
5. No school system funds may be spent on behalf of the student groups, except for the cost of providing space for the group meetings.

**To apply for status as a student-initiated, non-curriculum group, complete the following:**

**Name of proposed group:**

League of Legends
-------------------

**Purpose of the group:**

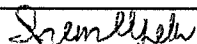
Participation in the Orange County High School eSports League
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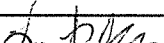
**Frequency of group meetings:**

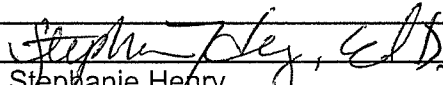
Twice a week at least
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**Proposed meeting day, time and location:**


Day:	Monday	Time:	2:45 - 4:45	Location:	Room 803
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Applicant's Signature:		Date:	1/16/18
Printed Name:	Ivan Ayala		

Advisor's Signature:		Date:	1/16/18
Printed Name:	Lindsay Ruben		

Principal's Signature:		Date:	1/18/2018
Printed Name:	Stephanie Henry		

**Send signed form to #15, Assistant Superintendent/Education, for approval.**

Assistant Superintendent's Signature:		Date:	5/30/18
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**Following approval, the completed application will be returned to the school principal.**

Anaheim Union High School District  
 Education Division  
**APPLICATION FOR STUDENT-INITIATED,  
 NON-CURRICULUM RELATED ORGANIZATION**  
 CLICK AND ENTER DATA

<b>School:</b>	Oxford Academy	<b>Date of Application:</b>	4/23/18
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Policy permits student-initiated non-curriculum related school groups to conduct voluntary meetings on school grounds regardless of the size of the group or the religious, political or philosophical purpose of the students' meetings, under the following conditions:

1. The meetings may not interfere with the orderly operation of the school.
2. The meetings must be open to all students without regard to gender, ethnicity, religion or national origin.
3. School employees may not promote, lead or participate in the meetings.
4. Non-school persons may not direct, conduct, control, or regularly attend the meetings of the student groups.
5. No school system funds may be spent on behalf of the student groups, except for the cost of providing space for the group meetings.

To apply for status as a student-initiated, non-curriculum group, complete the following:

**Name of proposed group:**

OA Esports
------------

**Purpose of the group (Please describe thoroughly):**


Meetings consist of workshops that students will perform weekly to learn important skills about esports and its utility, allowing them to apply for a career in the field. Members will also have a competitive team that is able to compete with other schools in our district in competitive games.
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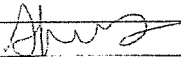
**Frequency of group meetings:**

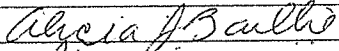
Once a week
-------------

**Proposed meeting day, time and location:**


Day:	friday	Time:	11:15	Location:	Room 105
------	--------	-------	-------	-----------	----------

Applicant's Signature:		Date:	4/25/18
Printed Name:	Samuel Hultman		

Advisor's Signature:		Date:	4/25/18
Printed Name:	Shanon Groover		

Principal's Signature:		Date:	4/25/18
Printed Name:	Alicia J. Baillie		

Send signed form to #15, Assistant Superintendent/Education, for approval.

Assistant Superintendent's Signature:		Date:	5/30/18
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Following approval, the completed application will be returned to the school principal.

Anaheim Union High School District  
Education Division

**APPLICATION FOR STUDENT-INITIATED,  
NON-CURRICULUM RELATED ORGANIZATION**

CLICK AND ENTER DATA

<b>School:</b>	Western High School	<b>Date of Application:</b>	5.3.18
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Policy permits student-initiated non-curriculum related school groups to conduct voluntary meetings on school grounds regardless of the size of the group or the religious, political or philosophical purpose of the students' meetings, under the following conditions:

1. The meetings may not interfere with the orderly operation of the school.
2. The meetings must be open to all students without regard to gender, ethnicity, religion or national origin.
3. School employees may not promote, lead or participate in the meetings.
4. Non-school persons may not direct, conduct, control, or regularly attend the meetings of the student groups.
5. No school system funds may be spent on behalf of the student groups, except for the cost of providing space for the group meetings.

**To apply for status as a student-initiated, non-curriculum group, complete the following:**

**Name of proposed group:**

Arab Association Club
-----------------------

**Purpose of the group:**

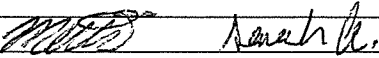
The purpose of this club is to introduce Western students to the Middle Eastern culture, traditions, misconceptions, and create opportunities to serve the community in a positive way through community service and events.
--

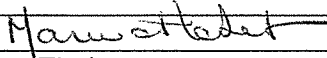
**Frequency of group meetings:**

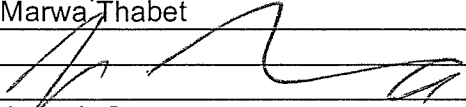
Every other Wednesday
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**Proposed meeting day, time and location:**

<b>Day:</b>	Wednesday	<b>Time:</b>	During lunch	<b>Location:</b>	Western High School Room 902
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Applicant's Signature:		Date:	5.3.18
Printed Name:	Mary Attia and Sarah Aburadaha		

Advisor's Signature:		Date:	5/3/18
Printed Name:	Marwa Thabet		

Principal's Signature:		Date:	5/10/18
Printed Name:	Joseph Carmona		

Send signed form to #15, Assistant Superintendent/Education, for approval.

Assistant Superintendent's Signature:		Date:	5/30/18
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Following approval, the completed application will be returned to the school principal.

Anaheim Union High School District  
 Education Division  
**APPLICATION FOR STUDENT-INITIATED,  
 NON-CURRICULUM RELATED ORGANIZATION**  
 CLICK AND ENTER DATA

<b>School:</b>	Western High School	<b>Date of Application:</b>	4/2/ 18
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Policy permits student-initiated non-curriculum related school groups to conduct voluntary meetings on school grounds regardless of the size of the group or the religious, political or philosophical purpose of the students' meetings, under the following conditions:

1. The meetings may not interfere with the orderly operation of the school.
2. The meetings must be open to all students without regard to gender, ethnicity, religion or national origin.
3. School employees may not promote, lead or participate in the meetings.
4. Non-school persons may not direct, conduct, control, or regularly attend the meetings of the student groups.
5. No school system funds may be spent on behalf of the student groups, except for the cost of providing space for the group meetings.

**To apply for status as a student-initiated, non-curriculum group, complete the following:**

**Name of proposed group:**

Western's Big Brother Big Sister
----------------------------------

**Purpose of the group:**

Big Brothers Big Sisters is a nonprofit organization that focuses on high school students mentoring elementary school students. The club will be connected to the Big Brothers Big Sisters program. Some activities include tutoring, fundraising for supplies and creating a strong bond between the elementary and high school students. High school students will develop their leadership skills as well as earn community service hours through the Big Brother Big Sister program.
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**Frequency of group meetings:**

Every other week.
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**Proposed meeting day, time and location:**

Day:	Friday's	Time:	Lunch	Location:	71B
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Applicant's Signature:	<i>Isabel Delgado</i>	Date:	4-2-18
Printed Name:	Isabel Delgado		

Advisor's Signature:	<i>Ms. Fuentes</i>	Date:	4-2-18
Printed Name:	Ms. Fuentes		

Principal's Signature:	<i>Joseph Carmona</i>	Date:	5/21/18
Printed Name:	Joseph Carmona		

**Send signed form to #15, Assistant Superintendent/Education, for approval.**

Assistant Superintendent's Signature:	<i>[Signature]</i>	Date:	5/30/18
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# AGREEMENT

between the

**ANAHEIM UNION HIGH SCHOOL  
DISTRICT**

and the

**ANAHEIM PERSONNEL AND GUIDANCE  
ASSOCIATION**

for the period

**August 8, 2016**

through

*the first Counselor work day of  
the 2019-20 school year*

Agreement for 2016-2019  
Board Approved: June 15, 2017

Reopener Agreement for 2017-2018  
Board Approved: Pending



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## ARTICLE 1: AGREEMENT

### 1.1 Agreement

This Agreement is made and entered into this 14th day of June 2018 by and between the Board of Trustees of the Anaheim Union High School District, whose address is 501 Crescent Way, Anaheim, California, 92803, hereinafter referred to as the "District" or "Board" and the Anaheim Personnel and Guidance Association, hereinafter referred to as the "Association" whose address is 501 Crescent Way, Anaheim, California, P.O. Box 3520, Anaheim, California, 92803-3520.

### 1.2 Definitions

Whenever utilized in this Agreement:

"Working Day" shall mean any day in which the District Education Center is open for business.

"School Day" shall mean any day unit members covered herein are required to be on duty.

"Superintendent" shall mean the chief executive officer of the District or designee.

"Unit Member/Counselor" unless otherwise clearly indicated by the context, shall mean any person employed by the District in a position or classification which is included within the recognized or certified negotiating unit described in Article 1 - Recognition.

"Board" shall mean the Board of Trustees of the Anaheim Union High School District or its designees.

"Employee" shall mean any person employed by the District in any capacity, including unit members.

### 1.3 Entire Agreement

The District shall not be bound by any requirement which is not expressly and explicitly stated in this Agreement. Specifically, but not exclusively, the District is not bound by any past practices of the District or understandings with any employee organization or council, unless such past practices or understandings are specifically stated in this Agreement.

The Association agrees that the Agreement is intended to cover all matters relating to wages, hours and all other terms and conditions of employment and that during the term of the Agreement neither the District nor the Association will be required to meet and negotiate on any further matters affecting these or any other subjects not specifically set forth in this Agreement, even though such subject or matters may not have been within the knowledge or contemplation of either or both the District or the Association at the time they met and negotiated on and executed this Agreement, or even though such subjects or matters were proposed and later withdrawn.

## ARTICLE 2: RECOGNITION

For the term of this Agreement, the Board of Trustees of the Anaheim Union High School District recognizes the Anaheim Personnel and Guidance Association as the exclusive representative for the following unit:

Included: All regular contract certificated employees who are assigned with District policy 6301.35, Guidance Counselor.

Excluded: All management employees as defined and listed in Board policy; all classified employees; all supervisory and confidential employees; all casual or limited term personnel; all teachers; all nurses; all librarians; all categorically funded teachers; all hearing impaired resource employees; all occupational assessment employees; all itinerant vision resource employees; all substitutes; all temporary employees as defined in Education Code sections 44920 and 44918; all hourly certified personnel; and all summer school and home teachers.

The Association agrees that this represents the appropriate unit and it will not seek by any means, including but not limited to any PERB proceedings, to amend or change in any way the unit described herein. However, the Association shall have the right to seek unit clarification by PERB proceedings on any new titles not specified in the above unit description. Nothing agreed to herein will prevent adjustments to the unit to be made upon mutual agreement of the District and the Association.

Disputes concerning this Article are not subject to the grievance provisions of Article 8.

## ARTICLE 3: MANAGEMENT RIGHTS AND RESPONSIBILITIES

### 3.1 Reserved Rights

All matters not specifically enumerated as within the scope of negotiations in Government Code 3543.2 are reserved to the District. It is agreed that such reserved rights include, but are not limited to, the exclusive right and power to determine, implement, supplement, change, modify, or discontinue, in whole or in part, temporarily or permanently, any of the following:

- 3.1.1 The legal, operational, geographical, or organizational structure of the District, including the chain of command, division of authority, organizational divisions and subdivisions, external and internal boundaries of all kinds, and advisory commissions and committees;
- 3.1.2 The financial structure of the District, including all sources and amounts of financial support, income, funding, taxes and debt, and all means and conditions necessary or incidental to the securing of same, including compliance with any qualifications or requirements, imposed by law or by funding sources as a condition of receiving funds; all investment policies and practices; all budgetary matters and procedures, including the budget calendar, the budget formation process, accounting methods, fiscal and budget control policies and procedures, and all budgetary allocations, reserves, and expenditures apart from those expressly allocated to fund the wage and benefit obligations of this Agreement;
- 3.1.3 The acquisition, disposition, number, location, types and utilization of all District properties, whether owned, leased, or otherwise controlled, including all facilities, grounds, parking areas, and other improvements, and the personnel, work, service, and activity functions assigned to such properties;
- 3.1.4 All services to be rendered to the public and to District personnel support of the services rendered to the public; the nature, methods, quality, quantity, frequency and standards of service, and the personnel, facilities, vendors, supplies, materials, vehicles, equipment and tools to be used in connection with such services; the lawful subcontracting of services to be rendered and functions to be performed, including educational, support, construction, maintenance and repair services;
- 3.1.5 The utilization of personnel not covered by this Agreement, including substitutes, temporaries, home teachers, provisional personnel, consultants, instructional aides, and supervisory or managerial personnel, to do work which is normally done by counselors covered hereby, in the event of work stoppage by counselors;

- 3.1.6 The educational policies, procedures, objectives, goals, and programs, including those relating to curriculum, course content, textbook selection, educational equipment and supplies, admissions, attendance, pupil transfers, grade level advancement, guidance, grading, testing, records, pupil health and safety, pupil conduct and discipline, transportation, food services, racial and ethnic balance, extra-curricular and co-curricular activities, and emergency situations, and the substantive and procedural rights and obligations of students, parents, teachers, other personnel and public with respect to such matters;
- 3.1.7 The selection, classification, direction, promotion, demotion, discipline, and termination of all personnel of the District; affirmative action and equal employment, policies and programs to improve the District's utilization of women and minorities; the assignment of employees to any location and also to any facilities; classrooms, functions, activities, academic subject matters, grade levels, departments, tasks or equipment; and the determination as to whether, when, and where there is a job opening;
- 3.1.8 The job classifications and the content and qualifications thereof;
- 3.1.9 The duties, work contents, and standards of performance for all employees; and whether any employee adequately performs such duties and meets such standards;
- 3.1.10 The dates, times, and hours of operation of District facilities, functions, and activities;
- 3.1.11 Safety and security measures for students, the public, properties, facilities, vehicles, materials, supplies, and equipment, including the various rules and duties for all personnel with respect to such matters;
- 3.1.12 The rules, regulations, and policies for all employees, students, and the public;
- 3.1.13 The retirement of employees for age or disability; and
- 3.1.14 The termination or layoff of employees, consistent with law, as the result of the exercise of any of the rights of the District not limited by the clear and explicit language of this Agreement.

3.2 Other Rights and Responsibilities

All other rights of management and responsibilities not expressly limited by the clear and explicit language of this Agreement are also expressly reserved to the District.

3.3 Intentions

It is not the intention of the parties, in setting forth the above-mentioned rights and responsibilities of management, to detract or diminish in any way the rights of the Association or of counselors as expressly set forth elsewhere in this Agreement. It is the



parties' intention that the clear and explicit provisions of the other articles of this Agreement constitute the only contractual limitation upon the District's rights.

3.4 Exercising Rights

The exercise of any right reserved to the District herein in a particular manner or the non-exercise of any such right shall not be deemed a waiver of the District's rights or preclude the District from exercising the right in a different manner.

3.5 Disputes

Any dispute arising out of or in any way connected with either the existence of or the exercise of any of the above-described rights of the District is not subject to the grievance provisions set forth in Article 8 unless the dispute is otherwise grievable under another article of this Agreement.

3.6 Professional Attire

It is recommended that all counselors be professionally dressed when on duty and/or representing the District at any event.

3.6.1 Certificated bargaining unit members may be advised by an administrator or supervisor not to wear T-shirts or shorts while on duty.

3.6.2 Authorized school T-shirts may be worn while on duty when designated by the administrator or supervisor.

The Association and District further agree to jointly monitor the implementation of these guidelines and investigate future modifications of the guidelines.

## ARTICLE 4: ASSOCIATION RIGHTS

### 4.1 Distribution and Posting of Materials

The Association shall have the right to post notices matters of Association concern using District electronic mail via computer terminals located in individual counselor's offices. These notices may be posted during any non-duty time. The Association shall have the right to use the District mail service and individual counselor mailboxes so far as such use complies with the law. Any literature to be distributed or posted must be dated and must identify the person or organization responsible for its origin. The Association will provide to the Superintendent and the site principal a complete copy of the material deposited in school mailboxes or posted on electronic mail.

### 4.2 Availability of Information

The District will make available to the Association a school board packet at least 72 hours in advance of a regularly scheduled Board meeting and 24 hours in advance of a special Board meeting.

### 4.3 New Hires

The Association will be provided with the names, addresses, and work sites of all new unit members within fifteen (15) days.

### 4.4 District Counseling Meetings

Except in extraordinary circumstances, the District will not schedule Districtwide counseling meetings after 3:00 p.m. If extra-service pay is involved, i.e., department heads, any reasonable time is acceptable.

### 4.5 Publication of Agreement

As soon as possible, the District shall provide copies of this Agreement to each member of the bargaining unit. The cost of the publication of any additional copies of this Agreement which are required by the Association shall be paid by the Association.

## ARTICLE 5: REASSIGNMENT

- 5.1 The parties recognize that it may be necessary to reassign unit members involuntarily because of enrollment adjustments, budgetary restrictions or curriculum needs. When such a reassignment becomes necessary at one or more schools, the Superintendent or designee will review such reassignment with all individuals involved and with the association president prior to a final decision.
- 5.2 In designating the unit member to be reassigned, the local administrator shall consider the following criteria: Reference 9.4.1.
- 5.3 A unit member who has been involuntarily removed from a counseling position and reassigned as a teacher because of enrollment adjustments, budgetary restrictions or curriculum needs will be given first consideration for reappointment to vacancies in counseling positions that occur within the District. Such special consideration will continue for a period of thirty-six (36) months.
- 5.4 If a reassigned unit member twice refuses an opening, the special consideration clause, paragraph 5.4 above, of this section shall be considered to have ended.  
  
This section shall not be applicable to reduction in force instituted under Education Code 44955.
- 5.5 No later than May 15 of the school year preceding the school year in which the reassignment will take place, a unit member being considered for reassignment shall be given written notice stating that it has been recommended that the unit member be reassigned for the ensuing school year, and stating the reasons for such recommendation.
- 5.6 The unit member shall have five (5) working days from the receipt of the notice of reassignment to request a meeting in writing with the Superintendent to determine if there is cause for the reassignment.
- 5.7 In the event a meeting is requested, it shall be conducted in closed session.
- 5.8 The meeting shall be held by May 15 and a final written decision of the Superintendent shall be given to the unit member by the last calendared student day of the school year.
- 5.9 Upon approval of the unit member involved, a copy of the decision will be sent to the Executive Board of the Anaheim Personnel and Guidance Association.

## ARTICLE 6: WORK STOPPAGE

- 6.1 Apart from and in addition to existing legal restrictions upon work stoppages, the Association hereby agrees that neither it nor its officers, officials, agents, or representatives, shall incite, encourage or participate in any strike, walkout, slowdown, or other work stoppage of any nature whatsoever against the District during the life of this Agreement for any cause or dispute whatsoever or wheresoever located, including but not limited to disputes which are subject to the grievance provisions of Article 8, disputes which are specifically not subject to the grievance provisions of Article 8, disputes concerning matters not mentioned in this Agreement, disputes contending that the District has committed unfair employment practices, disputes with other labor organizations, persons or employers, or jurisdictional disputes. In the event of any strike, walkout, slowdown or work stoppage or threat thereof, the Association and their respective officers, agents, representatives and responsible officials will do everything reasonably within their power to end or avert the same. Violation hereof will subject violators to legal and equitable judicial relief.
- 6.2 The Association hereby agrees that neither it nor its officers, officials, agents, or representatives, shall incite, encourage or participate in any strike, walkout, slowdown or other work stoppage of any nature whatsoever against the District during the life of this Agreement.
- 6.3 Any counselor engaging in or assisting any strike, slowdown, work stoppage, or other interference with the District's normal operations in violation of this Article, or refusing to perform duly assigned services in violation of this Article, shall be subject to termination. The District reserves the right to selectively discipline employees hereunder.
- 6.4 Also, in the event that the Association, members, agents, representatives, counselors or persons acting in concert with them have violated the provisions of this Article over a grievance or a dispute which would otherwise properly be subject to resolution by submission to the grievance provisions of Article 8, the Association, and the counselors represented therein, shall be deemed to have waived the right to process the grievance and the grievance or dispute shall be deemed as having been finally settled, with prejudice, in accordance with the District's last stated position with respect thereto.

## ARTICLE 7: GRIEVANCE PROCEDURES

### 7.1 General Provisions

A grievance is defined as a statement by a counselor that the District has violated an express term of this Agreement and that by reason of such violation his/her rights have been adversely affected. All other matters and disputes of any nature are beyond the scope of these procedures. Also excluded from these procedures are those matters so indicated elsewhere in this Agreement.

The respondent in all cases shall be the District itself rather than any individual. The filing or pendency of a grievance shall not delay or interfere with implementation of any District action during the processing thereof. Formal level hearings, if any, may be conducted in compliance with Rule 22 of the rules for voluntary arbitration of the American Arbitration Association if deemed advisable by the Superintendent.

Upon request by a counselor, the Association shall be entitled to represent such person in matters involving discipline or discharge of the counselor, and to accompany such person to review the counselor's personnel file.

### 7.2 Level I

Before filing a written grievance, the grievant shall make a reasonable attempt to resolve the complaint by means of a conference with his/her immediate administrator.

### 7.3 Level II

Within fifteen (15) school days after the occurrence of the act or omission giving rise to the grievance, the grievant must present such grievance in writing to the appropriate administrator. If neither the grievant nor the Association had actual or constructive knowledge of the occurrence of the grievable act or omission, and could not with the exercise of reasonable diligence have known about it, then the fifteen (15) day time limit shall begin to run on the date upon which either the grievant or Association knew, or could with reasonable diligence, have known of the occurrence.

The written statement shall be a clear, concise statement of the grievance, including the specific provisions of this Agreement alleged to have been violated, the circumstances involved, the decision rendered at the informal conference, and the specific remedy sought.

Within five (5) days of the filing of the grievance, the appropriate administrator shall hold a meeting with the grievant or with the grievant and his/her representative. The administrator shall communicate a decision to the employee in writing within five (5) school days after the grievance meeting, and such action will terminate Level II.

#### 7.4 Level III

In the event the grievant is not satisfied with the decision at Level II, the grievant may appeal the decision in writing to the Superintendent or designee. Such appeal must be made within five (5) school days of the termination of Level II.

The appeal shall include a copy of the original grievance, the decision rendered at Level II and a clear, concise statement of the reasons for the appeal. Level II hearings shall be held within ten (10) school days of the receipt of the appeal from Level II.

The Superintendent or designee shall communicate a decision in writing five (5) school days after the date of the Level III hearing, and such a decision will terminate Level III.

#### 7.5 Level IV

If the Level III decision does not settle the grievance, the grievant may, within five (5) school days after the Level III decision is rendered, present to the Board of Trustees, through the Superintendent, a request for a hearing. Within fifteen (15) school days following the request for a hearing, the Board of Trustees, or a committee composed of a minimum of two (2) trustees, shall conduct a hearing of the grievance. The Board may also, if it deems it appropriate, permit oral arguments by representatives of the parties, but only in the presence of one another. The decision of the Board of Trustees will be communicated in writing to all parties.

#### 7.6 Arbitration

##### 7.6.1 Submission to Arbitration

If the Association is not satisfied with the decision at Level IV, the grievance may be submitted, by the Association, to Arbitration, provided that notification of submission to Arbitration is given to the Superintendent within ten (10) days of the Association's receipt of the Level IV decision.

##### 7.6.2 Selection of Arbitrator

The Association and the District shall agree upon an Arbitrator. If no agreement is reached within 10 days, the parties shall request the American Arbitrator Association to administer the selection of the Arbitrator in accordance with its rules.

##### 7.6.3 Hearing: Arbitrator's Decision

The Arbitrator selected in accordance with Paragraph 7.6.2 above shall conduct a hearing. The Arbitrator shall hear the issues presented and shall tender a decision promptly.

7.6.4 Fees and Expenses

The fees and expenses of the Arbitrator and the hearing shall be borne equally by the parties. All other expenses shall be borne by the party incurring them, except that the grievant, the grievance representative and a reasonable number of necessary witnesses shall be released from their assignments without loss in compensation or cost to the association.

7.6.5 Statement of Issues

The Arbitrator shall be limited to deciding the issues submitted. If the parties cannot agree upon a statement of issues, the Arbitrator shall determine the issues. In cases of procedural disputes, the Arbitrator shall be empowered to rule on such disputes.

7.6.6 Rules of Procedure

Upon agreement of the parties, the Arbitrator may proceed under expedited rules of the American Arbitration Association and notice of such agreement shall accompany any request for a list of Arbitrators.

The decision of the Arbitrator shall be binding on the Association, the District and the grievant.

7.7 Failure to Meet Time Limits

If a grievance is not processed by the grievant and Association in accordance with the time limits set forth in this Article, it shall be considered settled on the basis of the decision last made by the District. If the District fails to respond to the grievance in a timely manner at any level, the running of its time limit shall be deemed a denial of the grievance and termination of the level involved, and the grievance may proceed to the next step.

Time limits hereunder may be lengthened or shortened in any particular case only by mutual written agreement. The parties will attempt in good faith to adjust time limit problems which occur above Level II as a result of the summer recess.

7.8 Association Representation

The grievant shall be entitled, upon request, to representation by the Association at all grievance meetings beyond the formal level. In situations where the Association has not been invited to represent the grievant, the District shall not agree to a final resolution of the grievance until the Association has received a copy of the grievance and the proposed resolution and has been given the opportunity to state its view on the matter.

7.9 Confidentiality

In order to encourage a professional and harmonious disposition of unit members' complaints, it is good that from the time a grievance is filed until it is completed, neither the grievant nor the Association nor the District shall make public either the grievance or evidence regarding the grievance.

7.10 No Reprisals

There shall be no reprisal against a unit member for filing a grievance or assisting a grievant in the above procedure.

7.11 Grievance Files

The District's records dealing with the filing and processing of a grievance shall be maintained separately from the grievant's personnel file.



## ARTICLE 8: LEAVES OF ABSENCE

### 8.1 General Provisions

A leave of absence is an authorization for a unit member to be absent from duty, generally for a specific period of time and for an approved purpose.

A leave protects the unit member by holding a place for such member in the District until the leave expires, usually with the right to return to the District in a position of the same status and rank at the conclusion of the leave, providing the position would have otherwise remained. There is, however, no assurance that when a leave of absence necessitates a long-term replacement, a semester or longer or a short-term leave that has been extended beyond a semester, that the return assignment will be in the school or administrative site where such member was assigned when the leave was authorized.

A condition of each leave of absence is that the credential or permit held at the time the leave was granted, properly authorizing the service, must be maintained in full force by the counselor.

Part-time regular employees shall be entitled to leaves of absence to that portion of the leave as the number of hours per day of scheduled duty relates to the number of hours for a full-time employee in a comparable position.

### 8.2 Revocation of Leave

A leave of absence may be revoked at the sole discretion of the Director, Human Resources, upon evidence that the cause for granting it was misrepresented or has ceased to exist.

A unit member may request to return from leave prior to the agreed upon expiration of the leave. The District will consider the request and approve the revocation of the leave if a vacancy is available but there is no right to return to the unit member's school or administrative site.

### 8.3 Failure to Return to Assignment

Any counselor who is absent from work without leave, or who fails to return to work as scheduled after the expiration of an authorized leave of absence, shall be deemed to have abandoned employment with the District, and such conduct shall constitute an automatic resignation.

### 8.4 Application For Leave

8.4.1 Leaves Other Than Sabbatical: A unit member who is eligible for an unpaid leave of absence must make application for such leave on the District form provided. Requests for such leaves to begin in July must be filed in the Human Resources Office prior to the preceding February 15. Requests for leaves to begin in January

must be received on or before the preceding November 15. At the discretion of the Director, Human Resources, the aforementioned deadline may be waived.

#### 8.5 Notification of Return or Request for Extension

The following procedures shall be adhered to relative to return from leaves of absence and/or requests for extension of leave:

8.5.1 District Notification: On or before February 1, October 15 for the first semester leaves, of the semester nearest and preceding the expiration of the leave of absence, the District shall notify the unit member who is on a leave of absence that his/her position is being held pending notification of request for extension of leave or notification of intention to return from leave. Such notification shall be sent by U.S. mail to the unit member's last known address.

8.5.2 Unit Member Response: On or before March 1, November 15 for the first semester leaves, the unit member shall respond to the District notification by indicating either a request for an extension of leave or the unit member's intention to return from leave.

Unit members must inform the district in writing of their intention to return from leave or to extend the leave and provide all required documentation.

In the event that the unit member fails to respond to the District notification, it is understood that the District may proceed to fill the unit member's position. Failure to respond or return from leave will be considered job abandonment per Article 8.3. In addition unit members on an unauthorized leave will be immediately be placed on unpaid status.

#### 8.6 Salary Advancement During Leave

A unit member granted a leave of absence, other than sabbatical leave, military leave, or Peace Corps leave, shall not be advanced on the salary schedule unless s/he has completed the school year according to law. A unit member granted a sabbatical, military, or Peace Corps leave shall be eligible for advancement on the salary schedule.

#### 8.7 Personal Leaves of Absence Without Pay

The Board of Trustees, at their sole discretion, may grant up to one (1) year's leave of absence without pay to unit members for the following reasons:

8.7.1 Health

8.7.2 Maternity, Paternity and Adoption

8.7.3 Activities which contribute to professional development in education, which may include formal study, travel or exchange teaching.

8.7.4 Child care

8.7.5 Compelling family matters / personal necessity

Leaves shall have the prior approval of the principal. All such unpaid leaves may, upon request, be extended for one (1) additional complete semester or school year. With the exception of leaves of absence granted by state or federal law, leaves shall be limited to a maximum of two (2) years within a five (5) year period of time. Requests for leaves of absence under this provision shall not be arbitrarily or capriciously denied.

With the exception of maternity leave, sick leave, bereavement, industrial accident/illness, leaves of absence shall be limited to permanent unit members.

8.8 Tragedy Personal Necessity Leave

A long term ninety (90) day personal necessity leave of absence may be provided to a unit member who experiences a serious tragedy within his/her immediate family. For purposes of this section, "immediate family" shall be defined to include parent, spouse or dependent child. A unit member's compensation during such leave shall be the equivalent of the unit member's regular salary and fringe benefits minus the amount necessary to pay an employee to replace the unit member while on leave.

8.9 Maternity Leaves

Upon request, pregnant unit members shall be granted maternity leave. Said leave shall be unpaid unless unit members have accumulated sick leave (under 8.11) which may be utilized. Maternity leave will be provided in accordance with existing law.

8.10 Industrial Accident and Industrial Illness Leave

8.10.1 Leaves resulting from an industrial accident or industrial illness shall be granted in accordance with the provisions of Education Code sections 44043 and 44984 and this rule.

8.10.2 A unit member who is absent from duty because of an illness or injury defined as an industrial accident or industrial illness under provisions of the Workers' Compensation Insurance Law, shall be granted paid industrial accident leave for each such accident or illness while receiving temporary disability benefits from Workers' Compensation provided that:

8.10.2.1 The employee has probationary or permanent status.

8.10.2.2 The Superintendent or his/ her designated representative has determined that the illness or injury was directly related to the performance of his/her duties while in the employment of the Anaheim Union High School District.

- 8.10.3 A unit member absent from duty because of illness or injury resulting from an accident or condition incurred on duty, which qualifies under Workers' Compensation Insurance, shall be granted an industrial accident and industrial illness leave for each such accident provided that neither the number of days allowed in one (1) school year for more than one (1) such leave does not exceed a total of sixty (60) consecutive working days.
- 8.10.4 Industrial accident and industrial illness leave shall be granted from the first day of disability but shall not extend beyond the last day for which temporary disability indemnity is received. Only absences which are supported by a physician's certificate and have been verified to be the result of a duty connected illness or injury can be paid under the industrial accident and industrial illness leave policy. Any absence that cannot be so verified shall be charged against the unit member's leave.
- 8.10.5 Should the unit member's absence, due to an industrial injury or industrial illness, extend beyond sixty (60) consecutive working days, the unit member shall be permitted to use accumulated sick leave until temporary disability payment ceases, until s/he returns to duty, or until illness credits have been used, whichever is sooner.
- 8.10.6 During any period a unit member is receiving his/her regular salary from the District, s/he is required to endorse over to the District all temporary disability payments received in accordance with Section 44983 of the Education Code. Charges to the unit member's leave balances shall be as follows:
- 8.10.6.1 Industrial accident and industrial illness leave shall be reduced by one (1) day for each day of authorized absence regardless of temporary disability payments paid.
- 8.10.6.2 Sick leave and/or vacation leave shall be reduced only by that amount necessary to provide a full day's wage or salary when added to temporary disability benefits. Any unit member who is absent because of work connected illness shall not be entitled to receive wages or salary from the District which, when added to temporary disability benefits, will exceed his/her full salary during the period of his/her absence. (See Section 44043 of the Education Code.)
- 8.10.7 A unit member while receiving industrial accident and industrial illness leave benefits must remain within the State of California unless the Board of Trustees authorizes travel outside the State.
- 8.10.8 While a unit member is on any paid leave resulting from an industrial accident or industrial illness, the unit member's salary paid by the District shall not, when added to a normal temporary disability allowance award without penalties granted the unit member under State Workers' Compensation Insurance Laws, exceed the unit member's regular salary.

Final allowance for permanent industrial disability settlements shall not be subject to remittance to the District under this rule.

#### 8.11 Personal Necessity Leave of Absence

Unit members may use up to ten (10) days accumulated sick leave without stating a reason for personal necessity, provided the number of personal necessity days does not exceed the number of days of unused sick leave.

Permissible personal necessity use:

- 8.11.1 Personal necessity may be used without prior approval for the reasons listed below. However, the unit member shall make every reasonable effort to comply with District procedures designed to secure substitutes and s/he shall notify the immediate supervisor prior to the absence.
  - 8.11.1.1 Accident or serious illness involving his/her personal property, or person or property of his/ her immediate family.
  - 8.11.1.2 Court appearance as a litigant or as a witness under order.
  - 8.11.1.3 Religious observances.
  - 8.11.1.4 Wedding and graduations for immediate family members. Immediate family for this section shall mean parent, sibling, spouse, or child.
  - 8.11.1.5 Becoming a parent by adoption, surrogate or paternity.
  - 8.11.1.6 Personal necessity may be used for circumstances that meet all of the following criteria: Are of a serious nature, and which the unit member cannot be expected to disregard, and which necessitate the immediate attention of the unit member, and which cannot be accommodated during off-duty hours.
- 8.11.2 Such leave shall not be used for seeking or engaging in other employment, for vacation, or other recreational activities or for other activities which do not fit the criteria listed above.
- 8.11.3 Personal necessity leave shall not be used in whole, or in part, for any strike, work stoppage, work slowdown or concerted activity of any kind.
- 8.11.4 A unit member shall be allowed to use two (2) days of personal necessity leave which will not be charged against his/her accumulated sick leave.

## 8.12 Sabbatical Leave

A sabbatical leave of absence may be granted to any unit member only to the extent that the same will benefit the schools and pupils thereof, for not less than one (1) semester nor more than one (1) school year under the following conditions:

- 8.12.1 The applicant must have served at least seven (7) consecutive years in the District preceding the granting of the leave, and no more than one such leave of absence shall be granted to a unit member in each seven (7) years of employment. Other leave of absences, while not counted as a "year of service" do not constitute a break in consecutive years of service.
- 8.12.2 A leave may be granted for the following reasons:
  - 8.12.2.1 Formal Study - Complete a minimum of eight (8) semester hours each semester in an accredited institution of higher learning. Courses must relate to present or future service in the District.
  - 8.12.2.2 Travel - Engage in foreign or domestic travel during each semester.
  - 8.12.2.3 Study and Travel - A one (1) year leave may be divided between study and travel in accordance with above regulations.
  - 8.12.2.4 Independent Study - Provided that the applicant presents a "plan of work" for independent study and a report relative to the accomplishment of such "plan of work" at the conclusion, sabbaticals may be granted for independent study.
- 8.12.3 Compensation while on sabbatical leave shall be fifty percent (50%) of the salary the unit member would have received had s/he remained in active service. At the expiration of the leave, the unit member shall be assigned to the same school or District office location in which service was being rendered at the time of making application for leave, subject to Article 9.
- 8.12.4 A "Sabbatical Leave Group," composed of unit members of the District, shall be appointed by the Superintendent. At least fifty percent (50%) of the members of this group shall be selected by the Superintendent from a list of unit members submitted to the Superintendent by the Association. The purpose of this group shall be to administer the sabbatical leave article and to submit to the Superintendent a prioritized list of unit members being recommended for sabbatical leave. It is understood that actions of this committee are subject to the approval of the Superintendent.
- 8.12.5 The number of sabbatical leaves granted for any school year shall be at the sole discretion of the Board of Trustees. If the Board determines to grant sabbatical leaves it shall grant no fewer than one such leave if requested by unit member(s).
- 8.12.6 The unit member must provide a surety bond.

8.12.7 The unit member shall agree to serve twice the period of the leave following return to the District.

8.12.8 Should sabbatical leaves be offered, the following timeline will be in effect:

Notices will be sent to all unit members by mid-October.

Proposals will be due at the District no later than the first working day in December.

The Committee will meet to select unit members for sabbatical leave, for the following school year, by the last working day in December.

The Board will be asked to approve selected sabbatical leave requests at a regularly scheduled meeting during the month of January.

Approved applicants will be notified of the Board's action by the first working day in February.

#### 8.13 Sick Leave

A unit member who is absent due to personal illness and/or injury, including a disability caused or contributed to by pregnancy, shall be allowed full pay for the number of days absent provided that the number of days absent does not exceed the employee's total accumulated days of sick leave.

Members of the bargaining unit employed five (5) days a week shall be entitled to eleven (11) days leave of absence for illness or injury for a year of service. Members of the bargaining unit employed less than five (5) days a week for a year of service shall be entitled to that proportion of eleven (11) days leave of absence for illness or injury as the number of days of employment per week bears to five (5). Unused sick leave shall be accumulated from year to year.

Counselors shall use the Sub Caller to report absences (see Appendix D for instructions).

To be eligible for sick leave absence with pay, the unit member shall be in a paid status and scheduled for work on the day(s) of absence.

If a unit member resigns, retires, or is terminated and has used more sick leave than was earned, the amount used but not earned shall be deducted from the final warrant of the unit member.

Members of the bargaining unit must notify the District of the absence as soon as the necessity to be absent becomes known to the unit member but in no instance later than 6:30 a.m. of the day of the absence.

A unit member returning from absence must contact the school or site by 2:00 p.m. of the day preceding the day of intended return. If s/he is unable to make a determination before 2:00 p.m., the District must be notified not later than 6:30 a.m. the following day. In the event that the District has not been notified of the unit member's intention to return, and accordingly has employed a substitute counselor for the day, the District may require the returning unit member to be charged with one (1) additional day of absence.

The Board may require satisfactory proof of the nature, extent and duration of the illness if it believes a unit member to be abusing the use of sick leave. In the event that an investigation results in proof that abuse has taken place, the unit member may be subject to loss of pay for the day(s) of the proven abuse and/or other appropriate action.

#### 8.14 Short Term Personal Leave Without Pay

An excused absence without pay for a unit member may be approved for five (5) days by the principal or certificated supervisor. Upon recommendation of the principal or administrative supervisor, the superintendent or designee, may authorize an excused absence without pay for unit members up to ten (10) days.

#### 8.15 Court Appearance

A unit member shall be granted up to three (3) days of absence with full pay because of necessary appearance in court (other than as a litigant) or in response to a subpoena duly served provided such subpoena is filed with the Board of Trustees or its delegated authority immediately upon its having been received by the unit member.

#### 8.16 Jury Duty

The District agrees to grant to members of the bargaining unit called for jury duty in the manner provided by law, leave of absence without loss of pay for time the unit member is required to perform jury duty during the unit member's regularly assigned working hours. Unit members, so called for jury duty, must notify the District of service date(s) upon receiving said notice from officers of the Court. The District shall pay the unit member the difference, if any, between the unit member's regular rate of pay and the amount received for jury duty. Unit members who elect to contribute their fees to the county in which serving jury duty, must submit a copy of the receipt to payroll indicating that they donated their fee to the county. Unit members are required to return to work during any day or portion thereof in which jury duty services are not required. The District may require verification of jury duty days prior to or subsequent to proving jury duty compensation on a form provided by the District or the Court.

#### 8.17 Bereavement

The District agrees to grant necessary leaves of absence with pay at the unit member's regular rate not to exceed three (3) days, or five (5) if 300 miles or more or out-of-state travel is required, on account of the death of any member of the immediate family of a member of the bargaining unit.



"Member of the immediate family" means the father, mother, father-in-law, mother-in-law, son, daughter, son-in-law, daughter-in-law, husband, wife, grandmother, grandfather, grandchildren, sister, brother, sister-in-law, brother-in-law, niece, nephew, aunt, uncle of the unit member, and like relatives of spouse, or any person living in the immediate household of the unit member.

Bereavement leave shall be limited to a three (3) or five (5) day period following the date of the death in the immediate family. If such leave of three (3) or five (5) days is not scheduled immediately and consecutively following the death, the unit member will notify his/her immediate supervisor prior to scheduling an alternative plan for bereavement leave. In exceptional circumstances, the Superintendent may grant up to two (2) additional days leave.

Unit members exercising this leave provision shall notify their immediate supervisor as soon as possible and indicate the expected duration of the absence.

Unit members shall be required to complete the standard form provided by the payroll department to verify the reason for the absence. The District may require satisfactory proof of the nature, extent, and duration of the bereavement leave if it believes a unit member is abusing the use of bereavement leave. In the event that an investigation results in proof that abuse has taken place, the unit member may be subject to loss of pay for the day(s) of the proven abuse and/or other appropriate action.

#### 8.18 Health/Welfare Benefits While on Leave

A unit member on Board approved leave of absence without pay, may participate in the District's health and dental insurance benefit program at the unit member's own expense provided all costs are paid in advance quarterly. Such coverage shall terminate upon the first day of the month immediately preceding the date that an employee attains age sixty-five (65), or becomes eligible.

#### 8.19 Partial Day Absences

A unit member who is absent for one-half (1/2) day or less shall have deducted one-half (1/2) day from the accumulated sick leave. If the absence exceeds one-half (1/2) day, a full day shall be deducted.

#### 8.20 Extended Illness Leave

Upon exhaustion of all accumulated sick leave credit, a unit member who continues to be absent for purposes of this policy, shall receive fifty percent (50%) of salary or the difference between the unit member's salary and the salary of the substitute, whichever is greater, for a period not to exceed five (5) school months per illness or accident. If the school year terminates before the five month period is exhausted, the employee may take the balance of the five month period in a subsequent school year. In order to qualify for differential pay, unit members shall first utilize all accumulated sick leave credit. Extended illness must be on the basis of a recognized medical doctor's statement.

## 8.21 Family Care and Medical Leave

All unit members are eligible for leave under this provision. Leave shall be granted upon request of a unit member because of the unit member's serious health condition, the serious health condition of a member of the unit member's family, the birth of a child of the unit member, or the placement of a child with a unit member in connection with adoption or foster care of the child by the unit member. As used in this section, "family" includes all persons listed in 8.17 of this Agreement, and "serious health" is any illness injury, impairment, or physical or mental condition. Leave under this section may be as long as twelve weeks or as short as one work day. Such leave shall entitle the unit member to all economic benefits of employment except for salary on the same basis as if the unit member were not on leave. Leave under this section shall run concurrently with other leaves available under the provisions of this Agreement.

## 8.22 Notification of Sick Leave Accrual

The District shall provide a written notice of sick leave accrual to each bargaining unit member during the month of September.

## 8.23 Catastrophic Leave

Unit members are permitted to irrevocably donate accrued sick leave credits for an employee who experiences a catastrophic personal illness or accident. Donations made under this catastrophic leave program shall be strictly voluntary.

### Definitions

- 8.23.1 Catastrophic illness/accident means illness or non-work related injuries due to an accident that is expected to incapacitate the employee for an extended period of time involving or resulting in substantial, often ruinous, medical expense and creating a financial hardship for the employee because he or she has exhausted all of his or her sick leave and other paid time off with the exception of extended illness leave.
- 8.23.2 Eligible leave credits mean sick leave days accrued to the donating unit member.
- 8.23.3 The Sick Leave Bank represents donated eligible leave credits.
- 8.23.4 The Open Enrollment period is established as the month of October, each year.
- 8.23.5 The Board means the District Board of Trustees, Superintendent, or designee.
- 8.23.6 The Sick Leave Bank Committee shall oversee the operation of the Sick Leave Bank. The Committee shall consist of one voting member from each of the following groups: Anaheim Personnel and Guidance Association (APGA), California School Employees Association (CSEA), American Federation of State, County and Municipal Employees (AFSCME) and the Anaheim Leadership Team Association (ALTA). There will be two voting members from

the Anaheim Secondary Teachers Association (ASTA). Also included will be one voting representative from District Administration, designated by the Superintendent.

#### General Provisions

- 8.23.7 Participation in the Catastrophic Leave Program shall be voluntary, but permitted, for all qualified permanent employees.
- 8.23.8 To establish enrollment, a permanent employee must initially donate one (1) sick leave day. Employees must then donate one (1) sick leave day per year during the Open Enrollment period to maintain eligibility.
- 8.23.9 From implementation of this program through October 1998, any permanent employee who is absent due to a catastrophic illness and has exhausted all eligible leave credits may participate in the Catastrophic Leave Program without a donation.
- 8.23.10 This Program will not be operational until the total sick leave days reaches 100.
- 8.23.11 The Sick Leave Bank is available to all participating permanent employees for use during their work year. Twelve month employees may apply to use the Sick Leave Bank year around. All other employees are eligible according to their regular work year.
- 8.23.12 Employees who elect not to enroll in the Catastrophic Leave Program upon first becoming eligible, have a waiting period of sixty (60) duty days after they enroll before becoming eligible to withdraw from the Bank.
- 8.23.13 The Sick Leave Bank cannot be used concurrently with the extended illness leave benefit.
- 8.23.14 The maximum amount of time for which donated sick leave credits may be used is 25 days for any one catastrophic illness. The lifetime benefit from this policy may not exceed a total of 50 days.
- 8.23.15 This Catastrophic Leave Program may not be used if the employee applies for or has purchased any other benefit or disability insurance program or income protection program either public or private unless the total benefit is less than 100% of the employee's basic salary. Employees having any additional income benefit must apply for that benefit before they are considered eligible for the Catastrophic Leave Program.
- 8.23.16 The receipt of a donated sick leave credit through the Catastrophic Leave Program as designed here, when combined with other District income, or income protection plan, shall not provide the recipient with a greater monthly District income/fringe benefit contribution than he/she received immediately prior to the receipt of catastrophic sick leave.

- 8.23.17 An employee who receives donated sick leave credits shall use any leave credits, including vacation, that he or she continues to accrue on a monthly basis prior to receiving/using additional donated sick leave credits from the Sick Leave Bank.
- 8.23.18 Requests for Sick Leave Bank credits must be made in increments of five (5) days.
- 8.23.19 If more than one applicant is being considered at the same time and there are not enough days in the Bank to fill each request, the available days will be divided equally or proportionately, as is consistent with the requests, between and among the applicants. In this instance, additional donations of eligible leave credits may be accepted.
- 8.23.20 Member employees may make additional donations to a specific employee who has a catastrophic illness. These donations may be made at any time during the year. Any unused donations beyond those authorized by the committee will be returned to the Bank.
- 8.23.21 Any fraudulent or inappropriate use of donated days will result in the return of all donated days to the Bank. The employee will be held responsible for returning any resulting overpayment of wages.
- 8.23.22 Any unused donation will be returned to the Bank, including donations to specific employees as stated in 8.23.20.
- 8.23.23 The employee must waive any and all claims against the Board, District and its officers and employees, arising from the administration of the Sick Leave Bank Program.
- 8.23.24 The Sick Leave Bank Committee will issue a report to all employees of the status of the Bank each semester.

#### Donating to the Sick Leave Bank

- 8.23.25 Any permanent employee on paid duty status shall be eligible to participate with a minimum annual deposit of one (1) sick leave day.
- 8.23.26 All transfers of eligible leave credits are irrevocable.
- 8.23.27 Employees may donate up to three (3) full days of eligible leave credits per school year. Employees must have at least ten (10) days of accrued sick leave remaining after donating to the Sick Leave Bank. Any request for an exception to this provision must be submitted in writing and approved by the Superintendent.
- 8.23.28 Donations to the Bank are general donations and cannot be donated to a specific employee with the exception of 8.23.20.

- 8.23.29 When and if the donated sick leave credits reach a total of 2,000 actual days, the committee may suspend donations for one (1) year for all current members. New members, however, may donate.

#### Withdrawing Leave Credits from the Sick Leave Bank

Eligible leave credits may be requested, in writing, from the Sick Leave Bank for a catastrophic illness or accident if all of the following requirements are met.

- 8.23.30 The employee must be a member of the Sick Leave Bank before requesting sick leave credits.
- 8.23.31 The employee who is suffering from a catastrophic illness or accident provides verification of catastrophic illness as required by the Superintendent.
- 8.23.32 The verification of catastrophic illness must come in the form of a written medical statement from the attending physician indicating the incapacitating nature and probable duration of the illness or accident.
- 8.23.33 The Superintendent may require verification of the need for sick leave days beyond the evidence of a doctor's certification and shall have the authority to accept evidence from other sources.
- 8.23.34 The Sick Leave Bank Committee determines that the employee is unable to work due to the employee's catastrophic illness or accident.
- 8.23.35 The employee has exhausted all accrued paid leave credits with the exception of extended illness leave.
- 8.23.36 At the start of the Sick Leave Bank withdrawal, voluntary deductions from the employee's paycheck will be discontinued (except for District computer loan payments and health and life insurance payments).

#### Not Covered

- 8.23.37 Conditions, illnesses, or accidents resulting from commission of a felony, elective cosmetic surgery, or stress. Also not included are illnesses or accidents which may be covered under the Workers' Compensation Program.

## ARTICLE 9: TRANSFER PROCEDURES

### 9.1 Definitions

#### 9.1.1 Transfer

A transfer is defined as the relocation of unit members from one school to another school, from one District administrative department to another administrative department, or between a school and a District administrative department. Transfers fall into two categories: (1) Voluntary transfers that are initiated at the request of the unit members, and (2) involuntary or administrative transfers that are initiated by the District.

#### 9.1.2 Seniority

For the purposes of the transfer Article, the term “seniority” shall mean the unit members total continuous service to the District in a certificated counseling position, beginning with the first (1<sup>st</sup>) day of paid service as a probationary counselor. The Board shall maintain an up-to-date seniority list, which for purposes of this Article shall be the “order of employment list” required by Education Code Section 44845. This list shall be sent to the association by November 1 of each school year.

### 9.2 Posting of Openings

- 9.2.1 An opening is defined as a position at a school or administrative department location which the District has determined is to be filled by a regular probationary or permanent unit member rather than by a substitute or temporary employee.
- 9.2.2 The District shall post at each school location a notice of each opening as it occurs during the regular school year or summer session. Each notice shall state a deadline for applications which shall be not less than seven (7) school days after posting. In the event an opening for the current school year becomes available within two (2) weeks prior to the start of the school year or thereafter, the deadline for application shall not be less than three (3) days. The opening shall not be filled prior to such deadline. Postings shall be sent to all members of the Association.
- 9.2.3 An opening, for posting purposes, is not created when a permanent or probationary employee is on a paid or unpaid leave of absence or a one semester opening exists.
- 9.2.4 Any unit member may apply for such openings by submitting the Interschool Transfer Request form to the principal of the school where the vacancy exists within the time limit specified above in Article 9.2.2.
- 9.2.5 Posting errors shall not be submitted to grievance. The error shall be corrected prior to filling the openings.

### 9.3 Voluntary Transfer for Posted Openings

- 9.3.1 Requests for voluntary transfers for posted openings may be made by submitting an interschool transfer request to Human Resources. The Superintendent or designated representative will give consideration of the transfer request but may deny it if, in his/her opinion, such transfer is not in the best interest of the District.
- 9.3.2 The filing of a request for transfer is without prejudice. It does not jeopardize the applicant's present assignment. The request may be withdrawn any time prior to confirmation that the transfer has been effected.
- 9.3.3 When an opening is posted, a unit member may request a transfer by submitting an interschool transfer request to Human Resources. The principal or administrative department supervisor will consider the transfer request prior to filling the opening. A unit member may submit as many requests for transfer as desired.
- 9.3.4 A unit member who requests transfer to an available position and is denied, may be provided a written statement, if so requested by the employee.

### 9.4 Involuntary Transfer

- 9.4.1 The parties recognize that it may be necessary to transfer unit members involuntarily because of enrollment adjustments, budgetary restrictions or curriculum needs. The Anaheim Personnel and Guidance Association (Association) and the Anaheim Union High School District (District) agree as follows when designating the unit member to be reassigned:

The following process and tie-breaking criteria will be applied in the event a counselor needs to be reassigned to another location due to a surplus situation.

If a reassignment of one (1) or more counselors is necessary at a site, the following process will occur:

1. Unit members at the affected site(s) shall be provided a list of vacancies by the District and given the opportunity to volunteer for reassignment.
2. If there are no volunteers, tie-breaking criteria will be used to determine who will be reassigned.
3. Should two or more counselors volunteer to be reassigned; the tie-breaking criteria listed below will apply to determine who has the first opportunity to be reassigned.
4. Unit members will be provided an opportunity to list their top three site preferences. This applies to volunteers and non-volunteers. A specific site cannot be guaranteed.
5. Once a counselor decides to voluntarily be reassigned, the counselor cannot change this decision.

In the event that no counselor volunteers for reassignment or there is a tie to determine who will be surplusd at a site and moved to another location, the following criteria in priority order will be used:

1. Current service as a Lead Counselor. (If the principal at a school site designates “co-lead counselors”, he/she will designate one of them as the “primary” lead counselor for Layoff and Reassignment Tiebreaking purposes only. The principal shall notify Human Resources and the APGA Board within 5 working days of the designation.)
2. Seniority as counselor at the current site as determined by the most recent date assigned to the current site by the District.
3. Seniority as a counselor in the District, as outlined in 9.1.2.
4. Length of previous paid full-time counseling experience with clear PPS credential prior to AUHSD employment.
5. Length of additional paid full-time prior service to the District in a certificated position.
6. Length of additional paid full-time prior service in a certificated position outside of the district.
7. Length of additional paid full-time prior service to the District in a non-certificated position.
8. Length of additional paid full-time prior service in a non-certificated position in education or a counseling setting outside of the district.
9. If the criterion above does not break a tie, a lottery will be used to determine who will be reassigned.

The Association President will be notified of all site openings prior to the District notification of reassignment

9.4.2 The Association President will be notified of all involuntary transfers.

9.4.3 Upon written request, an opportunity will be provided for the unit member to meet with the administrator recommending the transfer and be advised of the reasons for such recommended transfer.

9.4.4 No unit member shall be transferred arbitrarily or capriciously.

#### 9.5 Superintendent's Transfer

In situations not provided for herein, the Superintendent's power to assign includes the power to transfer professional personnel within the District when the Superintendent concludes that such a transfer is in the best interest of the District.

#### 9.6 Layoff and Tie Breaking Criteria

In the event that there is a tie between two or more counselors with the same seniority date as a counselor, the following criteria will be used in the priority order indicated below to determine who will be laid off:



1. Seniority as counselor in District.
2. Current service as a Lead Counselor. (If the principal at a school site designates “co-lead counselors”, he/she will designate one of them as the “primary” lead counselor for Layoff and Reassignment Tiebreaking purposes only. The principal shall notify Human Resources and the APGA Board within 5 working days of the designation.)
3. Length of previous paid full-time counseling experience with clear PPS credential prior to AUHSD employment.
4. Length of additional paid full-time prior service to the District in a certificated position.
5. Length of additional paid full-time prior service in a certificated position outside of the district.
6. Length of additional paid full-time prior service to the District in a non-certificated position.
7. Length of additional paid full-time prior service in a non-certificated position in education or a counseling setting outside of the district.
8. If the criterion above does not break a tie, a lottery will be used to determine who will be laid off.

## ARTICLE 10: WORKING HOURS

### 10.1 Hours - General

The District recognizes that the varying nature of a counselor's day-to-day professional responsibilities does not lend itself solely to an instructional day of rigidly established length. The minimum school-based assignment hours are as follows:

Counselors should be available in their office every day for students and parents before school and after school for the duration of the school year. Exception may be made by mutual agreement between the unit member and site administration based on the specific needs of the school.

Unit members must be on duty at least thirty (30) minutes before the beginning of the first class session and remain on duty for a reasonable length of time after the close of the student's regular school day. These minimum school-based assignment hours may be modified by the immediate administrator to suit varying educational and operating needs after reasonable prior consultation with the unit member. These modifications may not be of a permanent and/or continuing nature.

Each unit member shall receive a daily duty-free lunch break of not less than thirty (30) minutes, as scheduled by the immediate administrator except when there are unscheduled fire drills or other such emergencies as determined by the principal of each school. Lunch supervision shall be limited to no more than one student lunch period per day.

Minimum school-based assignment hours shall be applicable to every scheduled school day, including minimum pupil days, inservice days and the like. These minimum school-based assignment hours may be modified by mutual agreement between the immediate administrator and counselor.

In addition to assigned counseling duties, as described in the counselor's job description, counselors shall perform their duties, many of which will occur outside of the minimum school-based assignment hours. Other such duties may include supervising pupils within and outside class hours; supervising and providing leadership of pupil organizations and activities as assigned; cooperating in parent, community and open house activities; serving on committees providing advice and service to the District; and participating in approved development programs.

In assigning the duties as set forth in the preceding paragraph, site administrators shall make a reasonable effort to see that the hours of work involved are equitably distributed among the staff with volunteers sought prior to mandating an assignment, and that reasonable advance notice of scheduling is provided. In assigning the above duties and hours, administrators shall act in a reasonable manner, and not in an arbitrary, capricious, or vindictive manner.

In the event of a work stoppage, no counselor shall be required to substitute for any teacher.

10.2 Assigned Days of Work

The total number of assigned annual days of work for regular full time counselors is 198. These days will be served consecutively whenever practicable as determined by the principal/designee after consulting with the unit member. Any extra days of assignment will be paid on a per diem basis.

The start and end dates for the 2015-16, 2016-17, and 2017-18 work years will be as follows (these dates are subject to change if the teacher work year is revised):

<b>YEAR</b>	<b>START DATE</b>	<b>END DATE</b>
2015-2016	July 22, 2015	May 27, 2016
2016-2017	July 20, 2016	May 26, 2017
2017-2018	July 19, 2017	May 25, 2018

In general, counselors will start their work year 13 days prior to the teacher start date and will end their work year on the last teacher work day. Site principals and counselors will have flexibility to make adjustments as necessary.

10.3 Counselor Meetings

Whenever practicable, as determined by the District, mandated counselor meetings shall be held during normal school hours.

10.4 Counselor Professional Development

Two (2) days will be provided by management for specific training for counselors. These days will be during the regular 198 day contract period. The professional development training will relate directly to day-to-day counselor services at the school site. Counselors' attendance at these two (2) professional development days is not optional and will be supported by site administration. Exceptions can be made in case of a school site emergency which requires the counselor(s) to be present (e.g. to provide support in case of a death of a student or staff member or for other emergency situations affecting a school site). Unit members who do not attend a professional learning day may not use personal necessity referenced in 8.11.4. Unit members will also be required to participate in a make-up session that is of the same nature and quality to recoup the lost learning opportunity.

10.5 Beginning of Semester Professional Development Work Schedule

Counselors may be excused from the staff professional development meeting(s), which are held prior to the start of each semester. Principals and school counselors will confer within two weeks prior to the start of each semester to discuss counselor participation at any part of these meetings that involves school wide staff participation.

## ARTICLE 11: PUPIL-TO-COUNSELOR RATIO

The Board of Trustees shall determine and regulate the ratio of pupils to counselors in relation to the total responsibilities, powers, and rights imposed upon, vested in, and reserved to, respectively, the Board by law.

- 11.1 The Board will continue its efforts to maintain staffing patterns that will avoid State penalties.
- 11.2 The Board shall promote counselor caseloads which are within the best interests of the students concerned.
- 11.3 The Board of Trustees agrees that it shall not arbitrarily or capriciously assign abnormally or unreasonably large counselor caseloads within the District.

Though the Board reserves the power to amend the pupil-to-counselor ratio for the ensuing school year at any time during the preceding school year as deemed appropriate, the Board is also cognizant of the effects of this ratio upon the jobs of counselors and the value of counsel with all employees, whether performing direct or indirect services to pupils, as well as factors enumerated herein above. Therefore, the District agrees to consult with all affected unit members prior to making changes in the pupil-to-counselor ratio, unless the need for change be deemed an emergency by the Board. If the Board determines that an emergency exists, it shall notify the Association in writing of its decision. The decision of the Board, following consultation, shall remain solely a decision of the Board.

## ARTICLE 12: EVALUATION PROCEDURES

### 12.1 General Provisions

The District retains sole responsibility for the evaluation and assessment of performance of each counselor, subject only to the following procedural requirements. Accordingly, no grievance arising under this Article shall challenge the substantive objectives, standards or criteria determined by the evaluator or District, nor shall it contest the judgment of the evaluator; any grievances shall be limited to a claim that the following procedures have been violated.

### 12.2 Procedures

The principal or designated administrative representative shall conduct the evaluation. Unscheduled evaluations may be made at any time during the school year at the discretion of the principal.

12.2.1 All non-permanent unit members will be evaluated annually and all permanent unit members at least every other year, using the Individual Counselor Performance Plan (Appendix G). Unit members with permanent status who have been employed at least ten (10) years with the District and whose previous evaluation rated the employee as meeting or exceeding standards, may be evaluated every five (5) years, if the unit member and evaluator consent to this schedule. Should the evaluator withdraw consent, the evaluator shall provide the employee a written notice within the first two weeks of the beginning of the school year. The final evaluation conference shall be conducted no later than two weeks prior to the end of the school year for unit members and necessary forms forwarded to the Certificated Human Resources Office not later than June 15. The final evaluation should reflect in writing whether or not the unit member has been recommended for re-employment.

12.2.2 Prior to October 15 of each evaluation year, the evaluator and unit member shall hold a preliminary evaluation conference.

12.2.3 The purpose of the preliminary evaluation conference shall be to review the element and planned activity to be achieved in the following required areas of evaluation:

12.2.3.1 Standard 1: Engage, advocate for and support all students learning.

12.2.3.2 Standard 2: Plan, implement, and evaluate programs to promote academic, career, personal and social development of all students.

12.2.3.3 Standard 3: Utilize multiple sources of information to monitor and improve student behavior and achievement.

12.2.3.4 Standard 4: Collaborate and coordinate with school and community resources.

12.2.3.5 Standard 5: Promote and maintain a safe learning environment for all students.

12.2.3.6 Standard 6: Plan, implement and evaluate programs to promote academic, career, personal and social development of all students.

At the time of the conference, the evaluatee and evaluator shall have completed, in duplicate, a work copy stating the element and planned activity in the required areas of evaluation, using the Individual Counselor Performance Plan.

- 12.2.4 The evaluatee and evaluator shall attempt to agree to the specific elements and planned activities, based on District standards, upon which the evaluatee shall be evaluated. Failing an agreement, the evaluatee shall nevertheless be evaluated on the specific goals as determined by the evaluator.
- 12.2.5 In the event of disagreement, the word "disagreement" shall be stated after the element and planned activity on the Individual Counselor Performance Plan; however, disagreement on elements and planned activities shall not be subject to the grievance procedure.
- 12.2.6 Following the preliminary evaluation conference, the evaluatee will be given a typed copy of the Individual Counselor Performance Plan. The signatures of the evaluator and evaluatee shall appear on this form. The evaluatee's signature indicates that the evaluatee has read the document and has been provided the opportunity of attaching rebuttal comments within five (5) school days of the date of the typed copy of the Individual Counselor Performance Plan.
- 12.2.7 The evaluatee shall be observed early in the evaluation year by the evaluator. Within five (5) school days of the observation, the Individual Counselor Performance Plan shall be completed and a follow-up conference with the evaluatee shall be conducted to discuss the report. The time limit may be extended by mutual agreement. This conference shall also serve as a progress check on the elements and planned activities stated in the preliminary evaluation conference.
- 12.2.8 Report of Observation of first and second year certificated unit members will be made at least once during the first and second quarters of each school year.
- 12.2.9 Excellent performance shall be commended in writing on all evaluation forms.
- 12.2.10 The Individual Counselor Performance Plan shall be utilized for overall routine evaluation of unit members. All sections of these forms must be completed accurately. The certificated unit member shall have a conference with the appropriate administrator whenever the Individual Counselor Performance Plan is utilized. The evaluator/evaluatee is to sign the original and all copies of these reports. The original is retained by the school, one (1) copy is sent to the District Certificated Human Resources office and one (1) copy is retained by the evaluatee.

12.3 Conditions

- 12.3.1 The evaluator must maintain on file each completed evaluation form.
- 12.3.2 In the event of unforeseen contingencies, the evaluator and the evaluatee may modify elements and planned activities in the required areas of evaluation (1) Standard 1: Engage, advocate for and support all students learning., (2) Standard 2: Plan, implement, and evaluate programs to promote academic, career, personal and social development of all students., (3) Standard 3: Utilize multiple sources of information to monitor and improve student behavior and achievement., (4) Standard 4: Collaborate and coordinate with school and community resources., (5) Standard 5: Promote and maintain a safe learning environment for all students, and (6) Standard 6: Plan, implement and evaluate programs to promote academic, career, personal and social development of all students. Such modifications must appear on the Individual Counselor Performance Plan with verifying date and signatures.
- 12.3.3 All monitoring or observation of the work of a unit member shall be conducted openly and with full knowledge of the unit member.
- 12.3.4 Matters which will be used to evaluate a unit member will be brought to the attention of the unit member in writing within a reasonable period of time following the dates the administration first becomes aware of such facts.
- 12.3.5 A unit member shall be entitled to have a representative of his/her choice present when s/he is subject to disciplinary action which results in a written reprimand. After a request for such representation is made, any conference will be held within a period of time not to exceed five (5) school days in order that such a representative may have an opportunity to be present. Nothing in these procedures exempts the unit member from the basic responsibilities as described in his/her job description.

12.4 Important Dates

Requirements

October 15	Evaluation system explained to all appropriate unit members and distribution of necessary forms.
	Preliminary evaluation conference to develop elements and planned activities.
End of First Quarter	Report of Observation completed for appropriate unit members.
End of Second Quarter	Report of Observation completed for appropriate unit members.
Two weeks prior to the end of the school year	Final evaluation conference.
By the last day of school	Necessary forms filed in Certificated Human Resources office.

## ARTICLE 13: SAFETY CONDITIONS

### 13.1 Safe Working Conditions

The District shall provide safe working conditions for all unit members within the fiscal capabilities of the District to provide continuous administrative monitoring of working conditions and correction of unsafe working conditions.

### 13.2 Responsibility

Both parties agree that the responsibility for safe working conditions is that of the Board, the responsibility for the maintenance of safe procedures and practices is that of the unit member.

### 13.3 Unsafe Conditions

Any assault or battery upon unit members or any threat of force or violence directed toward unit members at any time or place which is related to school activity or school attendance shall be reported by unit members to their immediate supervisor.

13.3.1 Administrators will monitor and report to the District unsafe working conditions. Unit members aware of unsafe conditions will report said conditions to the immediate supervisor on the appropriate form. The District will respond to the unit member with a copy of the work order.

13.3.2 Assault, battery or any threat of force or violence directed toward a unit member while in attendance at school or at related school activities shall be reported by the unit members to their immediate supervisor.

13.3.3 The District shall take appropriate action whenever a unit member, while in attendance at school or related school functions, is physically or verbally attacked by another person or persons. Such action will include reporting such incidents to the appropriate law enforcement agencies as provided in the Education Code. The affected unit member shall receive a response as to any and all action taken within a reasonable period of time after the report of the incident.

### 13.4 Physical Safety

Since physical safety of unit members is enhanced when school campuses are kept orderly and well disciplined, the District shall give all reasonable support and assistance to unit members as they attempt to maintain an atmosphere conducive to appropriate discipline on school grounds and in the classroom. Such support shall include:

13.4.1 Whenever a student exhibits serious behavioral problems which disrupt the educational process within the unit member's jurisdiction, the unit member may inform the principal who shall arrange for a conference with the unit member to discuss the problem and to decide upon appropriate steps for its resolution. If



necessary, the principal may arrange for an appropriate specialist to attend the meeting.

13.5 Reimbursement for Personal Loss and/or Damage

13.5.1 The Board of Trustees will authorize payment of the cost of replacing or repairing certain property of an employee when such items are damaged or stolen in the line of duty as a result of malicious acts and without fault of the unit member.

Covered items are:

13.5.1.1 Prescription eye glasses, hearing aids, watches, articles of clothing, or other items necessarily worn or carried by the employee,

13.5.1.2 Vehicles,

13.5.1.3 Other personal property of the employee, when approval for the use of the personal property in the line of duty was given in writing by the site administrator or designee before the property was brought to the work site, and when the value of the property was agreed upon in writing by the person or persons bringing the property and the site administrator, or designee appointed by him/her for this purpose, at the time the approval for its use was given.

13.5.2 The following items are excluded from coverage under this article:

13.5.2.1 Vehicle collision (including hit and run incidents).

13.5.2.2 Such personal items as tape recorders, radios, telephones, pagers, or compact disc players belonging to the unit member are not included unless approved by the District in item 13.5.1.3 above. This includes items in a vehicle, regardless of whether the item is fixed or removable from the vehicle.

13.5.2.3 Purses or wallets, or the contents thereof (credit cards, cash, etc.).

13.5.2.4 Cash, credit cards, or other cash equivalent items.

13.5.3 The maximum payment of any one claim is \$1,500 or the actual cost, whichever is less in the case of vehicles and \$1,000 or actual cost whichever is less for other property. Loss or damage shall be reported to the supervisor, and if appropriate, to the police as soon as the employee becomes aware of such loss or damage. Claim forms are available in the Business Office of the District and should be forwarded through the Principal or supervisor to the Business Office when completed.

13.5.4 To preclude double recovery, any losses or damages which are compensable, wholly or partially, under the unit member's private insurance policy, or policies, shall to such extent not be compensable under the terms of this policy.

13.6 Use of Force

Unit members may take necessary action in the performance of their duties to insure the safety of themselves and/or others when necessary for the defense of themselves and/or others.

## ARTICLE 14: WAGES AND ITEMS RELATED TO WAGES

### 14.1 Salary - Counselors

Effective the first workday of the 2016-17 school year, the 2015-16 Counselors' Salary Schedule shall be increased by 0.0% to become the 2016-17 Salary Schedule and is hereby incorporated into the Agreement as Appendix B.

Effective July 22, 2015, each of the Longevity Steps (Steps 16-26) contained in the 2014-15 Counselors' Salary Schedule shall be equalized so that the dollar difference between each step is \$4,507 and equal. This change shall be part of the 2015-16 Salary Schedule and is hereby incorporated into the Agreement as a part of Appendix B.

Additionally, for the 2015-16 school year, the 3.0% increase in the Counselors' Salary Schedule shall also apply to the Longevity Steps (Steps 16-26) after the steps are equalized.

In the event another District employee unit receives an increase in salary greater than 0.0% for the 2016-17 school year, the District or APGA may request, and the other party will agree, to re-open negotiations on salary for 2016-17.

### 14.2 Salary - Extra-Service Pay

Extra-Service Pay specific to Counselors is hereby incorporated as Appendix C of this Agreement.

Extra Service Pay shall be expressed as a percent of Column II, Step 1 of the 2015-16 Counselors' Salary Schedule (Appendix B) and the amount will increase as the Counselors' Salary Schedule increases.

Leadership Positions will be paid monthly with contract pay. Duties assigned are within the scope of the school day.

### 14.3 Salary Schedule Placement Advancement and Structure

#### 14.3.1 Salary Schedule

Counselors who hold or qualify for the Pupil Personnel Services Credential, General Pupil Personnel Services Credential, or Standard Designated Services Credential with specialization in Pupil Personnel will be placed on and advanced on the salary schedule as follows:

14.3.1.1 Column I: Bachelor's Degree plus 30 semester hours

14.3.1.2 Column II: Bachelor's Degree plus 45 semester hours or Master's Degree

14.3.1.3 Column III: Bachelor's Degree plus 60 semester hours including Master's Degree or Doctorate

#### 14.3.2 Initial Salary Placement

Whenever a candidate is recommended for election, tentative placement on the salary schedule is made by the Assistant Superintendent of Human Resources, based on the evidence of experience and training submitted in the application materials. Final placement on the salary schedule is made when completed official college transcripts (due November 1) and written evidence of experience have been received.

If a unit member fails to furnish such written evidence, the member's contract will be rewritten to reflect correct column and step placement and appropriate amounts sufficient to correct the salary error will be deducted from future salary warrant(s).

Effective July 1, 2007, a maximum of six (6) years of credit for approved teaching or counseling outside the District shall be allowed at the rate of one step for one year of service.

Credit for credentialed service outside the District shall be allowed at the rate of one step for one year of comparable service, but in no case shall placement be made above step 7. Credit for credentialed experience in an accredited private school will be allowed. All previous experience shall be verified by official statements from previous employers.

14.3.3 All degrees and credits earned must be from accredited colleges or universities. For purposes of this section, accredited institutions shall be listed in the American Association Collegiate Registrar Admissions (AACRA), Council on Post Secondary Accreditation (COPA), or Association of American Education.

14.3.4 For initial placement, all semester hours must be upper division or graduate level and earned after the Bachelor's Degree.

#### 14.3.5 Vertical Movement

All qualified unit members shall advance one (1) vertical step on the salary schedule for each year of service, except those whose placement is at the maximum step.

Regular full-time unit members, who in any one school year, are in paid status for at least seventy-five percent (75%) of the work days designated for the affected position, shall be deemed to have earned a year of experience credit.

Part-time unit members, who in any two consecutive school years, are in paid status for at least seventy-five percent (75%) of the work days designated for the affected position, shall be deemed to have earned a year of experience credit.

- 14.3.5.1 Any unit member with fifteen (15) complete years of credentialed service in the District shall be placed on Step 16 of the salary schedule.
- 14.3.5.2 Any unit member with twenty (20) complete years of credentialed service in the District shall be placed on Step 21 of the salary schedule.
- 14.3.5.3 Any unit member with twenty-five (25) complete years of credentialed service in the District shall be placed on Step 26 of the salary schedule.

14.3.6 Horizontal Movement

A notice of intent to change columns on the salary schedule shall be filed in the Certificated Personnel Office no later than March 15 of any school year. Contracts will be rewritten only after the unit member submits to the Certificated Personnel Office, prior to November 1, written proof of semester units completed or degree earned. Failure to meet either of these deadlines will preclude a column change that year.

Course credit for salary placement and movement shall be given only for lower division, upper division or graduate course work taken at four-year colleges, universities or graduate schools which are accredited by a regional accrediting commission.

- 14.3.6.1 After employment and placement on the salary schedule under adopted policy, the following guidelines will be used in crediting courses for salary schedule column advancement.

- 14.3.6.1.1 Lower division, upper division or graduate courses that meet any of the five criteria listed below may be credited with prior approval of the principal and the Director, Human Resources. In order to be eligible to use lower division course credit for salary schedule advancement, a "Request for Lower Division Credit" must be submitted through the Director, Human Resources, at least three weeks prior to the start of class. The Director, Human Resources, will respond to the applicant within two weeks.

- 14.3.6.2 Criteria for courses accepted for salary advancement:

- 14.3.6.2.1 A subject directly related to the current or proposed assignment.

- 14.3.6.2.2 A subject directly related to a unit member's teaching major or minor.

- 14.3.6.2.3 A subject directly related to an advanced degree in professional education or in a subject area.
- 14.3.6.2.4 A subject required by a California credential evaluation or renewal.
- 14.3.6.2.5 Courses required for obtaining an additional teaching assignment major or minor.
- 14.3.6.3 Evidence of satisfactory completion of course must be submitted to the Assistant Superintendent of Human Resources, prior to November 1.
- 14.3.6.4 The burden of proof of training, experience, possession of credentials and other required documents shall lie with the unit member, both for initial placement and for subsequent reclassification. Any error in classification which is due to action or inaction on the part of the unit member shall be corrected as soon as the error is verified, but salary adjustments shall be retroactive during the current school year only.

14.3.7 Other Salary Schedule Credit

Full salary schedule credit shall be granted for overseas teaching and Peace Corps teaching. Full salary schedule credit up to six years shall be granted to all counselors newly employed in the District for credentialed teaching or counseling experience gained prior to employment in the Anaheim Union High School District.

The Superintendent may recommend salary schedule credit for experience gained which is related to counseling.

14.3.8 Doctoral Degree Stipend

An additional annual stipend of \$2266 will be paid for an earned doctoral degree from an accredited university. For purposes of this section, accredited institutions shall be listed in the American Association Collegiate Registrar Admissions (AACRA), Council on Post Secondary Accreditation (COPA), or Association of American Education.

14.4 Extra Duty

Unit members who serve in supervisory assignments at athletic events, dances, plays, and other after-school and evening school sponsored events do so for the benefit of students, the curriculum and job effectiveness. When made possible by generation of funds by school-sponsored events, school based personnel may be compensated in accordance with salary schedules established at each school.

#### 14.5 Travel Expenses

Any unit member traveling to an authorized convention, meeting, conference, or visitation within 100 miles of the District, shall use a District vehicle when available. When no District vehicle is available, the unit member shall be reimbursed at the IRS allowable rate per mile. When the conference, convention, or meeting is over 100 miles and the unit member elects to drive his/her personal car in lieu of using commercial transportation, the unit member will be reimbursed at the amount paid for lowest fare charged for commercial air transportation.

Unit members required to drive their personal automobiles in the course of their work shall be reimbursed for such use at the IRS rate with prior approval of their supervisor.

#### 14.6 Part-Time Employment

It is the policy of the Board of Trustees of the Anaheim Union High School District to provide unit members of this District with the opportunity to phase in their retirement by reducing their workload from full-time to part-time duties while maintaining full retirement benefits pursuant to Education Code Section 22724. This reduced workload shall be authorized upon request of any full-time certificated unit member subject to the following conditions:

- 14.6.1 The unit member must have reached the age of fifty-five (55) years prior to reduction in workload.
- 14.6.2 The unit member must have at least ten (10) years of full-time employment in this District in a position requiring certification, of which the immediately preceding five (5) years were full-time employment; and currently earning a salary equivalent to Column I, Step 7, or more.
- 14.6.3 The minimum part-time employment shall be one-half (1/2) of the number of days of service required by the unit member's contract of employment during the final year of service in a full-time position. The term "one-half" means full-time for one-half the days required for the individual's position classification.
- 14.6.4 Only unit members who do not hold positions with salaries above that of the school principals are eligible for this reduced workload-retirement benefits program.
- 14.6.5 The option of part-time employment and full retirement benefits must be exercised on an annual basis.
- 14.6.6 The unit member who elects a reduced workload in accordance with the conditions of this section shall be paid a salary which is the pro rata share of the salary that would be earned if the request for part-time employment had not been made, and shall retain all other rights and benefits of full employment, provided the unit member elects to contribute to the Teachers' Retirement Fund the amount that would have been contributed if employment was on a full-time basis. If the

unit member elects to contribute the full-time employment share to the Teachers' Retirement Fund, the District shall also do the same to assure full-time employment retirement allowance.

14.6.7 The District reserves the right to deny granting a reduced workload to any unit member if doing so would create a staffing problem.

14.6.8 No unit member shall be entitled to receive retirement credit for more than five (5) years service under this section.

14.7 Hourly Rate of Pay

Unit members selected by the District to perform certificated hourly paid duties shall receive an hourly rate of pay equal to the previous Summer's miscellaneous rate of pay. The new hourly rate of pay shall become effective the first day after the end of the regular year.



ARTICLE 15: HEALTH AND WELFARE

15.1 Contributions by the District

The District shall contribute the blended super composite rate towards the cost of medical insurance, and shall provide dental, life, vision care, and accidental death/dismemberment insurance benefits for active employees who are within the unit as indicated below:

15.1.1 Medical Insurance

PPO: Self-insured major medical with \$275 deductible per person, maximum of \$1,100 per family for unit members and eligible dependents utilizing the Blue Cross Prudent Buyer Plan, including a prescription card service, in the amount not to exceed the super composite rate established for 2017 of \$1,348 per month or \$16,179 per year per enrolled unit member, or

HMO: HMO insurance for unit members and eligible dependents utilizing Anthem Blue Cross, in the amount not to exceed the super composite rate established for 2017 of \$1,234 per month or \$14,814 per year per enrolled unit member.

The blended super composite rate shall be the weighted average of the PPO and HMO super composite rates above. Beginning with the 2017 calendar year, the District's contribution to the blended super composite rate shall not exceed \$15,475.

2013 blended super composite rate calculation example.

1,238 employees are in the HMO. (46%)  
1,433 employees are in the PPO. (54%)  
46% of \$11,808 = \$5432. 54% of \$14,364 = \$7,757.  
\$5432 + \$7757 = \$13,189 is 2013 blended super composite rate.

15.1.2 Life and Accidental Death/Dismemberment Insurance

Life and accidental death/dismemberment insurance for unit member and life insurance protection for unit member's spouse and eligible dependents

15.1.3 Dental Insurance

Delta Dental PPO dental insurance for unit members and eligible dependents, or  
Delta Care PMI dental insurance for unit members and eligible dependents.

15.1.4 Vision Care Insurance

Vision care with special contact lens provision for unit members and eligible dependents.

- 15.1.5 Ancillary benefit plan designs (Life, Dental, Vision) shall be determined by the District Insurance Committee.
- 15.1.6 If an agreement is reached with any other collective bargaining group on health and welfare that contains a greater benefit than the current plan or a higher maximum district contribution, the District or APGA may request, and the other party will agree, to re-open negotiations on health and welfare for 2016.

## 15.2 Insurance Committee

The parties agree that the overriding purpose of the Insurance Committee (“Committee”) is to fulfill the commitment contained herein and in previous memorandum of understanding regarding cost containment of health and welfare premiums. The District and the Association agree to a renewed focus on health and welfare cost containment through participation on the Committee. Accordingly, the parties agree as follows:

- 15.2.1 The District will provide regular members of the Insurance Committee release time to attend insurance committee meetings.
- 15.2.2 The parties will work aggressively through the Committee to generate specific changes in health and welfare coverage, if needed, that maximize the district’s contributions for medical, dental, vision, and life insurance. On-going cost evaluations will be generated and provided to the Committee as requested. Each year the super composite rate for the following year will be available to the Committee on or before September 1. Upon review of these rates the Committee will make suggestions for cost containment.
- 15.2.3 The Committee’s final recommendations for implementation of the above-referenced cost containment provisions and actual super composite rates shall be submitted to the Association no later than September 30. The Association and the District negotiation teams will work to reach an agreement on such cost containment provisions and upon agreement, recommendations shall be submitted for ratification. If such agreement is not reached prior to November 1 of each year the district is authorized to initiate payroll deductions beginning with the January 31 paycheck for the difference between the blended super composite rate noted in 15.1 and the current year’s blended super composite rate provided by the contract administrator.

## 15.3 Right to Contract

The Association shall have the right to contact the Health and Welfare contract administrator directly for any information it wishes relative to the plan, but a copy of such request and a copy of any answer received from the contract administrator shall be sent to the District.

15.4 Self-Insurance Plan

The District will maintain a self-insurance plan, using an outside contract administrator.

15.5 Retirees

The Board of Trustees shall provide the 1979-80 fringe benefit amounts toward the major medical and dental portion of the fringe benefit compensation package to all unit members who were regular contract certificated personnel in the employment of the District prior to September 6, 1979 and who retire(d) on or after September 6, 1979 from the District with fifteen (15) or more years of service to the District and who are not otherwise covered by any similar programs provided through Social Security or teacher retirement plans.

Retirees referred to in the above paragraph who wish to continue participation in the program will be required to make monthly payments, in advance to the Business Office the difference between the current year costs and the 1979-80 costs.

All unit members ages 60-65 who are regular contract certificated personnel in the employment of the District and who retire(d) from the District with fifteen (15) or more years of service to the District and who are not otherwise covered by any similar programs provided through Social Security or teacher retirement plans shall be provided with the major medical and dental portion of the District's fringe benefit compensation package for the retiree only. Unit members who retire with fifteen (15) or more years of service to the District, and who have not attained the age of 60, who wish to participate in the major medical and dental portion of the fringe benefit compensation package may do so by depositing the monthly amount of the premium with the District Business Office. The amount of yearly premium will be established each year by the Business Office.

Members retiring after 1969 shall receive benefits no greater than those accorded current, active bargaining unit members. To remain eligible for the district-paid benefit coverage from ages 60-65, the retiree must deposit the monthly amount of the premium with the District Business Office from the date of retirement until age 60.

15.6 IRS Section 125 - Flexible Benefit Plan

The District shall provide an Internal Revenue Service Section 125 Plan for unit members. Such plan will include but not be limited to eligible medical and disability income insurance and dependent care expenses. The plan administrator for the IRS Section 125 Plan shall be mutually agreed upon by the Association and the District. Participation by bargaining unit members in the Plan shall be voluntary.

## ARTICLE 16: JOB SHARING

- 16.1 Job sharing shall refer to two (2) unit members on regular contracts sharing one (1) counseling assignment.
- 16.2 Procedures
- 16.2.1 Requests or applications for a job-sharing assignment for the following school year shall be filed with the District and the site principal no later than March 1.
- 16.2.2 A request or application for job-sharing must include a proposal specifying how the employees will fulfill the responsibilities and duties of the position. Such proposal must be sent to Human Resources and the site principal.
- 16.2.3 The Assistant Superintendent of Human Resources shall approve or deny requests or applications and notify, in writing, the applicants of his/her decision by May 1.
- 16.2.4 Upon approval of a job share, the Assistant Superintendent of Human Resources shall draw up an agreement outlining the specific expectations, work days/hours, salary and benefits information for each of the job share participants.
- 16.2.5 Shared contracts shall be entered into for a period of one year. These contracts may be renewed annually with the approval of the Assistant Superintendent of Human Resources and the site principal.
- 16.2.6 In the event the job share agreement is not meeting the needs of the school and the students, the District and site principal may revoke the job share agreement at any time after providing a two week notice to the job share participants. It is expected that the Assistant Superintendent of Human Resources or site principal provide an opportunity to rectify concerns prior to revoking the agreement.
- 16.3 Notwithstanding other provisions of this Agreement, job-sharing unit member's wages, statutory benefits (if applicable) and paid leaves shall be prorated relative to the actual time worked. In no event shall the total amount of the health and welfare benefits for the job-sharers exceed the amount the District would have paid if the position had not been shared. This agreement does not supersede any previous written agreement made between job-sharing unit members and the District pertaining to the distribution of health and welfare benefits.
- 16.4 Salary Schedule Advancement

In order to advance on the counselor salary schedule the individual or individuals in the job share must work a minimum of 75% of the 198 counselor work days, which is a total of 148 or more days within two consecutive school years. If a work year is adjusted due to furlough days, the unit member must work a minimum of 75% of the work days within the two consecutive years.

16.5. Return to Full-Time Assignment

- 16.5.1 If a unit member on a regular contract is in a job-sharing assignment and elects to return after the first year to full-time counseling, or if the District revokes the job-sharing agreement, the unit member will be returned to his/her original school if a position is available for which the unit member is qualified.
  - 16.5.2 If a unit member on a regular contract is in a job-sharing assignment for more than one (1) year and elects to return to full-time counseling, or if the District revokes the job-sharing agreement, the unit member will be assigned to the first available full-time counseling position for which the unit member is qualified.
  - 16.5.3 If a job sharing unit member decides to end his/her job share agreement and return to a full-time position, or if the District revokes the job-sharing agreement, the other unit member must return full-time or resign his/her position.
- 16.6 Prior to any layoff and/or reduction in force, the District shall advertise to all unit members, for a thirty (30) day period, that the opportunity exists to participate in job sharing.

This article is not subject to the grievance language in the contract nor shall it be deemed as precedent setting or develop a District practice.

## ARTICLE 17: DISCIPLINE

### 17.1 Personnel Files

A unit member shall have the right to examine and respond to all of the material in his/her personnel file which has accrued after his/her employment. A representative of the unit member may, at the unit member's request, accompany the unit member in the review, or with the unit member's consent, may conduct the review. Each unit member's personnel file shall contain only the following:

- 17.1.1 Pre-employment information
- 17.1.2 Copies of annual contracts and supplemental contracts
- 17.1.3 Transcripts
- 17.1.4 Certification material
- 17.1.5 Letters of commendation
- 17.1.6 Copies of official personnel action
- 17.1.7 Written evaluations
- 17.1.8 Other materials, as agreed between the unit members and the Director, Human Resources.

Materials placed in the unit member's file shall be photocopied within forty-eight (48) hours of placement and submitted to the unit member who shall sign a receipt signifying that s/he has received the material. Such receipt does not indicate agreement. The unit member may make a written response to the material which shall also be placed in his/her file, and attached to the material being responded to. Materials which relate to an incident involving a unit member must be submitted for placement in his/her personnel file within a reasonable period of time following the date of the complaint, any material shall be removed from the file if a unit member's claim that it is inaccurate is sustained through the grievance procedure.

### 17.2 Process

Normally, the District shall utilize a "Progressive Discipline" procedure which utilizes the following steps:

- 17.2.1 Verbal warning(s)
- 17.2.2 Written warning
- 17.2.3 Written reprimand(s)

17.2.4 In the administration of this procedure, the parties agree that some actions of unit members may be so severe as to require stringent action without strict adherence to the steps outlined above. It is further agreed, however, that no unit member shall be reprimanded, reduced in compensation, or suspended with or without pay as set forth herein without just cause. This second, 17.2.4, shall not apply to extra service pay positions.

17.3 Notice of Progressive Discipline

In the administration of the overall discipline program of the District, any written notice will clearly state if the discipline represents a:

17.3.1 Written warning, or

17.3.2 Written Reprimand.

17.4 Right to Representation

A unit member shall be entitled to have a representative present when s/he is subject to any disciplinary action. After a request for such representation is made, a conference will be held within a period of time not to exceed five (5) working days in order that a representative of the unit member's choice, when possible, may have an opportunity to be present.

17.5 Removal of Unit Member From Extra Service Pay

It is understood by the parties that the District may remove unit members from extra service pay positions (Appendix C or ASTA Appendix C-2 through C-4)) subject to due process. For purposes of this section, due process means:

17.5.1 Verbal warning(s)

17.5.2 Written warning

17.5.3 Reprimand

17.5.4 Removal

The District may also remove a unit member from extra-pay and leadership positions (Appendix C or ASTA Appendix C-2 through C-4) due to deficiencies in performance. The unit member will be given written notice of the deficiencies prior to removal. If no improvement is made within a reasonable amount of time, the unit member will be given notice by May 15 or at the conclusion of the season of sport effective for the following school year or season. It is understood that any written materials or documents related to the removal of a unit member from an extra service pay position shall not be placed in the unit member's personnel file. This does not prohibit the documentation of serious offenses involving moral turpitude to be included in the personnel file.

ARTICLE 18: SEPARABILITY AND SAVINGS

If any provision of this Agreement or any application thereof to any counselor is held by the highest court in the State or by a federal court to be contrary to law, then such provision or application will be deemed invalid, to the extent required by such court decision, but all other provisions or applications shall continue in full force and effect.

If any such decision or change in law occurs, the parties hereto shall, within ten (10) working days, commence meeting and negotiating with respect to the means of compliance therewith.



ARTICLE 19: MISCELLANEOUS PROVISIONS

In the event of a conflict between the terms of this Agreement and any procedures, or individual contracts of employment, the terms of this Agreement shall prevail.

ARTICLE 20: DURATION

This Agreement shall remain in full force and effect through the first work day of the 2019 school year and shall continue in effect day-to-day until such time as a new or modified agreement is ratified by both parties.

For school year 2018-19, Article 14, Wages and Items Related to Wages, Article 15, Health and Welfare Benefits, Article 11-Pupil to Counselor Ratio, and all MOUs, shall be open for negotiations.

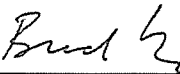
In addition to the articles referenced above, the Association and the District shall each have the option of opening one (1) other article of their choosing in 2018-19. These articles shall be the only subjects of negotiations unless additional articles are opened by mutual consent.

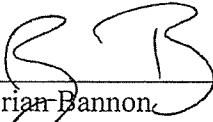
It is understood that other provisions of the Agreement shall remain in full force and effect for the years 2017-18 and 2018-19, notwithstanding the results of the limited reopener of negotiations as outlined above.

DATED: April 19, 2018

ANAHEIM UNION HIGH  
SCHOOL DISTRICT

ANAHEIM PERSONNEL AND GUIDANCE  
ASSOCIATION

  
\_\_\_\_\_  
Brad Jackson  
Assistant Superintendent  
Human Resources

  
\_\_\_\_\_  
Brian Bannon  
Chief Negotiator  
APGA

**Anaheim Union High School District  
2017-2018  
Student/Teacher Calendar**

July 2017					November 2017					March 2018				
3	4*	5	6	7			1	2	3				1	2
10	11	12	13	14	6	7	8	9	10*	5	6	7	8	9<
17	18	19	20	21	13	14	15	16	17	12	13	14	15	16*
24	25	26	27	28	20	21	22	23*	24*	19	20	21	22	23
31					27	28	29	30		26	27	28	29	30
August 2017					December 2017					April 2018				
	1	2	3	4					1	2	3	4	5	6
7 <sup>++</sup>	8 <sup>+</sup>	9 <sup>*</sup>	10	11	4	5	6	7	8	9	10	11	12	13
14	15	16	17	18	11	12	13	14	15	16	17	18	19	20
21	22	23	24	25	18	19	20	21	22<	23	24	25	26	27
28	29	30	31		25*	26*	27	28	29	30				
September 2017					January 2018					May 2018				
				1	1*	2*	3	4	5		1	2	3	4
4*	5	6	7	8	8	9	10	11	12	7	8	9	10	11
11	12	13	14	15	15*	16	17	18	19	14	15	16	17	18
18	19	20	21	22	22	23	24	25	26 <sup>++</sup>	21	22	23	24<	25 <sup>+</sup>
25	26	27	28	29	29	30	31			28*	29	30	31	
October 2017					February 2018					June 2018				
2	3	4	5	6<				1	2					<u>1</u>
9 <sup>++</sup>	10	11	12	13	5	6	7	8	9	<u>4</u>	5	6	7	8
16	17	18	19	20	12*	13	14	15	16	11	12	13	14	15
23	24	25	26	27	19*	20	21	22	23	18	19	20	21	22
30	31				27	27	28			25	26	27	28	29



School Begins



Non-Student/Non-Teacher Day

Holidays

+

Teacher Day; No Students

++

Staff Development Day; No students

<

End of the Quarter or Semester  
And Minimum Day for Students



Underlined Days (May 29-June 4) are subject to  
change to regular school days if it becomes  
necessary to bring the total school days up to State  
minimum.

Quarter	Days	Dates			
1	42	Aug	9	--	Oct 6
2	48	Oct	10	--	Dec 22
3	41	Jan	8	--	Mar 9
4	48	Mar	19	--	May 24

180 Student Days  
185 Teacher Days

Progress Reports Due at  
10:00 a.m. at the site on:  
September 15  
November 9  
February 9  
April 20

Grades Due at  
10:00 a.m. at the site on:  
October 11  
January 10  
March 21  
May 25

Board Approved: June 26, 2014

**Anaheim Union High School District**  
**2018-2019**  
**Student/Teacher Calendar**

July 2018					November 2018					March 2019				
2	3	4*	5	6				1	2					1
9	10	11	12	13	5	6	7	8	9	4	5	6	7	8<
16	17	18	19	20	12*	13	14	15	16	11	12	13	14	15*
23	24	25	26	27	19	20	21	22*	23*	18	19	20	21	22
30	31				26	27	28	29	30	25	26	27	28	29
August 2018					December 2018					April 2019				
		1	2	3	3	4	5	6	7	1	2	3	4	5
6 <sup>++</sup>	7 <sup>+</sup>	8	9	10	10	11	12	13	14	8	9	10	11	12
13	14	15	16	17	17	18	19	20 <sup>#</sup>	21<	15	16	17	18	19
20	21	22	23	24	24*	25*	26	27	28	22	23	24	25	26
27	28	29	30	31	31*					29	30			
September 2018					January 2019					May 2019				
3*	4	5	6	7		1*	2	3	4			1	2	3
10	11	12	13	14	7	8	9	10	11	6	7	8	9	10
17	18	19	20	21	14	15	16	17	18	13	14	15	16	17
24	25	26	27	28	21*	22	23	24	25	20	21	22 <sup>#</sup>	23<	24 <sup>+</sup>
					28	29	30	31		27*	28	29	30	31
October 2018					February 2019					June 2019				
1	2	3	4	5<					1 <sup>++</sup>	3	4	5	6	7
8 <sup>++</sup>	9	10	11	12	4	5	6	7	8	10	11	12	13	14
15	16	17	18	19	11*	12	13	14	15	17	18	19	20	21
22	23	24	25	26	18*	19	20	21	22	24	25	26	27	28
29	30	31			25	26	27	28						



School Begins



Non-Student/Non-Teacher Day  
Holidays

+ Teacher Day; No Students

++ Staff Development Day; No students

< End of the Quarter or Semester  
and Minimum Day for Students

# Minimum Day for H.S. Students Only

— Underlined Days (May 28-June 3) are subject to  
change to regular school days if it becomes  
necessary to bring the total school days up to State  
minimum.

Quarter	Days	Dates			
1	42	Aug	8	--	Oct 5
2	48	Oct	9	--	Dec 21
3	41	Jan	7	--	Mar 8
4	49	Mar	18	--	May 23

180 Student Days  
185 Teacher Days

**Progress Reports Due**  
Fridays at 10:00 a.m. at the  
site on:  
September 14, 2018  
November 9, 2018  
February 8, 2019  
April 19, 2019

**Grades Due Fridays at**  
10:00 a.m. at the site on:  
October 12, 2018  
January 11, 2019  
March 22, 2019  
May 24, 2019

Board Approved: January 18, 2018

**Anaheim Union High School District  
2019-2020  
Student/Teacher Calendar**

July 2019					November 2019					March 2020				
1	2	3	4*	5					1	2	3	4	5	6<
8	9	10	11	12	4	5	6	7	8	9	10	11	12	13
15	16	17	18	19	11*	12	13	14	15	16	17	18	19	20
22	23	24	25	26	18	19	20	21	22	23	24	25	26	27*
29	30	31			25	26	27	28*	29*	30	31			
August 2019					December 2019					April 2020				
			1	2	2	3	4	5	6			1	2	3
5 <sup>++</sup>	6 <sup>+</sup>	7 <sup>☼</sup>	8	9	9	10	11	12	13	6	7	8	9	10
12	13	14	15	16	16	17	18	19 <sup>#</sup>	20<	13	14	15	16	17
19	20	21	22	23	23	24*	25*	26	27	20	21	22	23	24
26	27	28	29	30	30	31*				27	28	29	30	
September 2019					January 2020					May 2020				
2*	3	4	5	6			1*	2	3					1
9	10	11	12	13	6	7	8	9	10	4	5	6	7	8
16	17	18	19	20	13	14	15	16	17	11	12	13	14	15
23	24	25	26	27	20*	21	22	23	24	18	19	20 <sup>#</sup>	21<	22 <sup>+</sup>
30					27	28	29	30	31 <sup>++</sup>	25*	26	27	28	29
October 2019					February 2020					June 2020				
	1	2	3	4<	3	4	5	6	7	1	2	3	4	5
7 <sup>++</sup>	8	9	10	11	10*	11	12	13	14	8	9	10	11	12
14	15	16	17	18	17*	18	19	20	21	15	16	17	18	19
21	22	23	24	25	24	25	26	27	28	22	23	24	25	26
28	29	30	31							29	30			



School Begins



Non-Student/Non-Teacher Day



Holidays

+ Teacher Day; No Students

++ Staff Development Day; No students

< End of the Quarter or Semester  
And Minimum Day for Students

# Minimum Day for H.S. Students Only

— Underlined Days (May 26-June 1) are subject to  
change to regular school days if it becomes  
necessary to bring the total school days up to State  
minimum.

Quarter	Days	Dates			
1	42	Aug	7	--	Oct 4
2	48	Oct	8	--	Dec 20
3	41	Jan	6	--	Mar 6
4	49	Mar	16	--	May 21

180 Student Days  
185 Teacher Days

Progress Reports Due  
Fridays at 10:00 a.m. at the  
site on:

September 13, 2019  
November 8, 2019  
February 7, 2020  
April 17, 2020

Grades Due Fridays at  
10:00 a.m. at the site on:

October 11, 2019  
January 10, 2020  
March 20, 2020  
May 22, 2020

Board Approved: January 18, 2018

**ANAHEIM UNION HIGH SCHOOL DISTRICT  
2015/16 COUNSELOR SALARY SCHEDULE**

		<b>BA + 45 or MA</b>	<b>BA + 60 &amp; MA or Doctorate</b>
<b>STEPS</b>	<b>I</b>	<b>II</b>	<b>III</b>
1	\$59,846	\$64,929	\$70,749
2	\$63,197	\$68,287	\$74,099
3	\$66,556	\$71,636	\$77,458
4	\$69,905	\$74,994	\$80,817
5	\$73,266	\$78,349	\$84,171
6	\$76,662	\$81,710	\$87,522
7	\$79,976	\$85,064	\$90,885
8	\$83,335	\$88,416	\$94,243
9	\$86,692	\$91,780	\$97,601
10	\$90,051	\$95,137	\$100,963
11	\$93,413	\$98,498	\$104,311
<b>LONGEVITY (Years of Credentialed Service in AUHSD-See Article 14.3.5)</b>			
16	\$98,101	\$103,186	\$108,999
21	\$102,790	\$107,875	\$113,688
26	\$107,478	\$112,563	\$118,376

Doctorate: \$2,287

Miscellaneous Rate of Pay: \$44.74 (Effective 5/26/18)

Initial Salary Placement: Initial placement for years of experience is based on the following:

1. A maximum of six (6) years of experience as a credentialed public school employee (excluding emergency permits and internship credentials), having worked a minimum of 75% of each work year.
2. A maximum of six (6) years of experience as a credentialed private school employee (excluding emergency permits and internship credentials), in a WASC accredited private school, having worked a minimum of 75% of each work year.

<u>Years Experience</u>	<u>Placement</u>
1	2
2	3
3	4
4	5
5	6
6 or more	7

Board of Trustees  
Approved June 14, 2018  
Effective: July 1, 2017

ANAHEIM UNION HIGH SCHOOL DISTRICT  
2017-2018

EXTRA SERVICE PAY SCHEDULE

JUNIOR HIGH AND SENIOR HIGH SCHOOL  
COUNSELORS

1. **HIGH RISK COUNSELING**: To be turned in on payroll sheets as duties are performed.

In the event a counselor agrees to perform high risk counseling duties, pursuant to Education Code 48431.6 or 48431.7, outside the regular workday, said counselor will receive the miscellaneous hourly rate of pay. The number of hours to be worked at the above rate will be determined in advance by the site administrator.

2. **EL COORDINATOR STIPEND**: \$1,653 per year - paid at the end of each semester.

Refer to Appendix E-MOU-English Learner Coordinator Stipend. This agreement will begin with the 2013-2014 school year and continue until a new agreement is reached.

3. **ACTIVITIES**: To be paid half at the end of each semester. Counselors assigned to extra service positions in Junior High and Senior High Schools shall be compensated as explained in 14.2 of this Agreement.

<u>Position</u>	<u>Percentage</u>
GATE Coordinator	4.11

4. **LEADERSHIP POSITIONS**: Counselors assigned to leadership positions in Junior High and Senior High Schools shall be compensated monthly as explained in 14.2 of this Agreement. Duties assigned are within the scope of the school day.

<u>Position</u>	<u>Percentage</u>
Junior High School Department Chairs	5.06
Senior High School Department Chairs	7.37

Unit members who egregiously fail to perform extra service pay assignment duties will not be paid extra service pay. Unit members who have abandoned the extra service pay assignment will be removed from the position.



## Classified & Certificated Employee Quick Reference

### INTERNET ACCESS INSTRUCTIONS

System Phone Number: (714) 999-3516  
 Help Desk Phone Number: (714) 999-3550  
 Write your Access ID here: 64-0000- \_\_\_\_\_ or 64-000 \_\_\_\_\_ (no leading zeros)  
 Write your PIN here: \_\_\_\_\_  
 Web Browser URL: <https://anaheimuhsd.eschoolsolutions.com>

#### SIGN IN

Open your browser and access the SmartFindExpress Sign In page. Enter your Access ID and PIN.

#### PIN REMINDER

The "Trouble Signing In" link supports users who want to log into the system, but have forgotten their PIN. When this link is selected, the system displays the PIN Reminder Request page. The user's Access ID and the security code being displayed must be entered on this page. **Note:** *You must be registered with the system and have a valid email address in your profile to use this option.*

#### PROFILE

##### Information

- Review profile status and address information.

##### Update Email

- Enter or change email address. An email address is necessary to utilize the PIN reminder function.

##### Change Password

- Enter your current PIN followed by a new PIN twice and click Save.

#### SELECT ROLE

- For multi-role employees, click on the desired icon to access another profile. No need to log out of the system and back in again!

#### TO CREATE AN ABSENCE

Choose the *Create an Absence* link

**Important Note:** *Items in Bold are required to complete an Absence.*

- Select the Location
- Select the Classification
  - Choose from the drop-down menu
- Select the Reason for this absence from the drop-down menu.
 

**NOTE:** *If you select a reason that requires administrator approval, the system displays a notification that the selected reason requires approval. You can continue with the job create with this reason or choose another reason. You can also provide an Approval Comment. SFE will proceed with arranging a substitute while awaiting administrator approval.*
- Indicate if a substitute is required for this absence
  - Choose Yes or No
- Select Start and End Dates for your absence
  - Enter the dates with forward slashes (MM/DD/YYYY) or use the calendar icon
- Select Start and End Times for your absence. **Default times are listed**
  - To change defaults, enter time in HH:MM am or pm format
  - Ensure that the correct time is entered. If the times for the substitute are different than the absence times, please enter the adjusted times
- Multiple Day (Recurring) Absence.
  - Your default work schedule is shown. Remove the checkmark(s) from the Work Days boxes that do not apply to this absence
  - Modify daily schedule and/or times for absence and substitute
- **FOR CERTIFICATED EMPLOYEES ONLY:** Request a particular substitute
  - Enter the substitute's access ID number or use the Search feature to find the substitute by name
    - Indicate if the requested substitute has accepted this job
      - Yes = substitute is prearranged and will not be called and offered the job
      - No = call will be placed and the substitute will be offered the job
    - Enter special instructions for the substitute to view
    - Add File Attachment(s) to the job record, if desired. Up to 3 files can be added. The attachments can be lesson plans, slides, images or other file types. Files cannot exceed the maximum per file size limit.
- Select the Continue button

**COMPLETE!** You **MUST** receive a Job Number for your absence to be recorded in the system and to receive a substitute.

TO REVIEW/ CANCEL ABSENCE OR MODIFY SPECIAL INSTRUCTIONS

## APPENDIX D-1





ANAHEIM UNION HIGH SCHOOL DISTRICT  
SMARTFIND EXPRESS SUBSTITUTE SYSTEM



## Classified & Certificated Employee Quick Reference

### INTERNET ACCESS INSTRUCTIONS

Choose the *Review Absences* link to review past, present and future absences or to cancel an absence.

Follow these steps

- Select the format for absence display: List or Calendar view.
- Search for Jobs: Enter specific date range (MM/DD/YYYY) or Calendar icon, or enter job number or leave blank to return all your absences
- Select the *Search* Button
- Select the *Job Number* link to view job details on future jobs

From the Job Details screen

- Special instructions can be updated on future jobs. Modify the special instructions and select the *Save* button
- To cancel your job, select the *Cancel Job* button
- If a substitute is assigned to your absence and you want the system to notify them of the job cancellation (by calling them), place a checkmark in the box prior to the question "Notify the Substitute of Cancellation?"
- Select *Return to List* button to return to the job listing

---

#### SIGN OUT AND WEB BROWSER INFORMATION

At any time during the session, the *Sign Out* link can be selected to end the session and disconnect from *SmartFindExpress*. Selecting the browser's back button or going to another site on the Internet does not disconnect the session from *SmartFindExpress*.

To ensure security and privacy of information, use the *Sign Out* link to disconnect from *SmartFindExpress*, and close the web browser when you finish with your session.

You can click the *Help* link to access Help Guides and How-to videos.

**Important Note:** Do NOT use the browser's BACK button to navigate to screens.

Navigation buttons are on the bottom of *SmartFindExpress* screens, such as the *Return to List* and *Continue* buttons.



ANAHEIM UNION HIGH SCHOOL DISTRICT  
SMARTFIND EXPRESS SUBSTITUTE SYSTEM



*Classified & Certificated Employee Quick Reference*

TELEPHONE ACCESS INSTRUCTIONS

System Phone Number: (714) 999-3516  
 Help Desk Phone Number: (714) 999-3550  
 Write your Access ID here: 64-0000- \_\_\_\_\_ or 64-000 \_\_\_\_\_ (no leading zeros)  
 Write your PIN here: \_\_\_\_\_  
 Web Browser URL: <https://anaheimuhsd.eschoolsolutions.com>

THE SYSTEM CALLS SUBSTITUTES DURING THESE TIMES:

	Today's Jobs	Future Jobs
Weekdays	Starts at 5:00 am	6:00 - 10:00 pm
Saturday	None	None
Sunday	None	6:00 - 10:00 pm
Holidays	None	6:00 - 10:00 pm

REASONS FOR ABSENCE (listed in order of voice prompt):

- |                          |                       |                          |                       |
|--------------------------|-----------------------|--------------------------|-----------------------|
| 1. PERSONAL ILLNESS      | 15. VACANCY           | 20. ADMINISTRATIVE LEAVE | 3. NON-DUTY DAY       |
| 10. PERSONAL WITHOUT PAY | 16. FAMILY LEAVE      | 21. LTS-VACANCY          | 4. PERSONAL NECESSITY |
| 11. SUBPOENA             | 17. GROWTH            | 22. LTS-PERSONAL LEAVE   | 7. WORKER'S COMP      |
| 12. MILITARY LEAVE       | 18. TRAGEDY LEAVE     | 23. LTS-MILITARY LEAVE   | 8. BEREAVEMENT        |
| 13. SABBATICAL           | 19. CHILD/PRNT/SPOUSE | 24. UNION BUSINES        | 9. JURY DUTY          |
| 14. *VACATION            | 2. EXCUSED            | 25. FURLOUGH DAY         |                       |

Before any features are available, you must register with the system and create a PIN. The Access ID and PIN are used for all interactions with the system.

REGISTRATION

1. Enter your Access ID followed by the star (\*) key.
2. Enter your Access ID again when it asks for your PIN followed by the star (\*) key.
3. Record your name followed by the star (\*) key.
4. Hear your work schedule. If this information is incorrect, complete the registration and then contact your Help Desk to correct.
5. You will be asked to select a new PIN. Enter a PIN at least six (6) digits in length followed by the star (\*) key.

TELEPHONE ACCESS INSTRUCTIONS

1. Enter your Access ID followed by the star (\*) key
2. Enter your PIN followed by the star (\*) key

MENU OPTIONS

- 1 – Create an Absence
- 2 – Review, Cancel Absence or Modify Special Instructions
- 3 – Review Work Locations and Job Descriptions
- 4 – Change PIN, Re-record Name
- 9 – Exit and hang-up

TO CREATE AN ABSENCE

1. Enter dates for the absence  
 PRESS 1 if the Absence is only for today  
 PRESS 2 if the Absence is only for tomorrow  
 PRESS 3 to Enter the dates and times for the absence
2. If you pressed 3 to Enter Dates and time  
 Enter Start Date  
 PRESS 1 to Accept the date offered  
 PRESS 2 to Enter start date (MMDD)



ANAHEIM UNION HIGH SCHOOL DISTRICT  
SMARTFIND EXPRESS SUBSTITUTE SYSTEM



*Classified & Certificated Employee Quick Reference*  
TELEPHONE ACCESS INSTRUCTIONS

3. Enter the reason from above followed by the star (\*) key or wait for a list of reasons

FOR <b>CERTIFICATED</b> EMPLOYEES:	FOR <b>CLASSIFIED</b> EMPLOYEES:
4. Record Special Instructions <b>PRESS 1</b> to Record special instructions. Press the star (*) key when done <b>PRESS 2</b> to Bypass this step	4. Complete Absence <b>PRESS 1</b> to Receive the job number <i>Record the Job Number. The Job Number is your confirmation.</i>
5. Is a Substitute Required? <b>PRESS 1</b> if a substitute is required <b>PRESS 2</b> if a substitute is not required	
6. If you <b>pressed 1</b> , a substitute is required	
7. If you <b>pressed 1</b> , a substitute is required <b>PRESS 1</b> to Request a particular substitute Enter the substitute access ID, followed by the star (*) key <b>PRESS 1</b> to Accept requested substitute <b>PRESS 1</b> if the Substitute should be called <b>PRESS 2</b> if the Substitute has already agreed to work and does not need to be called <b>PRESS 2</b> to Bypass requesting a substitute	
8. Complete Absence <b>PRESS 1</b> to Receive the job number <i>Record the Job Number. The Job Number is your confirmation.</i>	

---

**TO REVIEW/CANCEL ABSENCE OR MODIFY SPECIAL INSTRUCTIONS**

Hear the job information  
**PRESS 1** to Hear absence information again  
**PRESS 2** to Modify special instructions  
**PRESS 3** to Cancel the absence

If you **pressed 3** to Cancel the job

**PRESS 1** to Confirm the cancellation request  
If a substitute is assigned to the absence  
**PRESS 1** for the System to call the assigned substitute  
**PRESS 2** to Not have the system call the substitute

Once you confirm a request to cancel the job, you **MUST** wait for the system to say "*Job Number has been cancelled.*"

---

**TO CHANGE PIN or RE-RECORD NAME**

**PRESS 1** to Change your PIN  
**PRESS 2** to Change the recording of your name

---

**MEMORANDUM OF UNDERSTANDING**

**Between the**

**Anaheim Union High School District (AUHSD)**

**and the**

**Anaheim Personnel and Guidance Association (APGA)**

**English Learner Coordinator Stipend**

The Anaheim Personnel and Guidance Association (Association) and the Anaheim Union High School District (District) agree as follows:

An annual stipend will be paid to the English Learner (EL) Coordinator based on the number of EL students served at the site as determined by the CALPADS report in the fall of the current school year. The compensation will be determined using the following formula:

<b>Number of EL Students Served</b>	<b>Annual Stipend</b>
1-150	\$600 base stipend
Each additional student above 150	\$2.40 per student added to base stipend

The stipend will be paid in two equal semester payments.

The responsibilities and roles matrix for EL services will be provided to the EL Coordinators and all counselors by the Education Division each school year before or at the first EL Coordinator meeting.

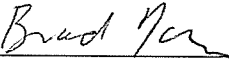
If no counselor agrees to be the EL Coordinator, the principal will then meet with the site counseling team to discuss their shared roles and responsibilities in regards to EL students. The principal will follow up by meeting with the lead counselor to discuss and select one of the counselors to be the EL Coordinator and who will receive the stipend for that school year.

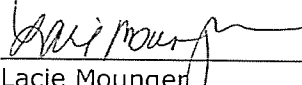
The duties and responsibilities of EL Coordinators will be provided to all counselors by Education Services at the beginning of each school year.

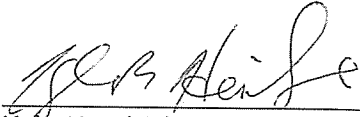
While this MOU is in effect, this agreement replaces Appendix C (Extra Service Pay Schedule) Item 2 (EL Stipend). All other contract language in Appendix C still applies.

This agreement will be effective for the 2015-2016 school year and replaces the previously negotiated MOU. The agreement will continue until a new agreement is reached.

This agreement is dated: March 22, 2016

  
Brad Jackson  
Assistant Superintendent  
Human Resources

  
Lacie Mounger  
Co-President  
APGA

  
Kyle Hendricksen  
Co-President  
APGA

**APPENDIX E**

MEMORANDUM OF UNDERSTANDING

Between the

Anaheim Union High School District (AUHSD)  
and the  
Anaheim Personnel and Guidance Association (APGA)

Health and Welfare Program Change for 2018

The Anaheim Union High School District (AUHSD) and the Anaheim Personnel and Guidance Association (APGA) agree to the following changes in the health and welfare program that were recommended by the Insurance Committee on October 3, 2017. Changes are effective on January 1, 2018:

Medical Insurance

HMO

- Eliminated as of December 31, 2017

EPO (Exclusive Provider Organization)

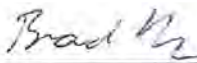
- Added to replace HMO plan
- All co-pays, deductibles, and out-of-pocket costs will remain the same as the 2017 HMO co-pays, deductibles, and out-of-pocket costs
- Mental health services will be provided by The Holman Group
- Prescription services will be provided through Express Scripts, Inc.

The current maximum District contribution to the blended super composite rate is \$15,475. For calendar year 2018, the blended super-composite rate is \$15,759. The maximum District contribution to the blended super composite rate will be \$15,759. There will not be an employee contribution for calendar year 2018.

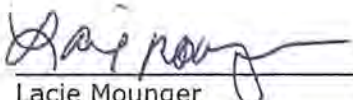
This MOU has no effect on any other portion of the District's benefit plan.

If an agreement is reached with any other collective bargaining group on health and welfare that contains a greater benefit than the current plan or a higher maximum District contribution, the District or CSEA may request, and the other party will agree, to re-open negotiations on health and welfare for 2018.

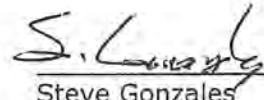
This MOU is dated: October 3, 2017



Brad Jackson  
Assistant Superintendent  
Human Resources



Lacie Mounger  
Co-President  
APGA



Steve Gonzales  
Co-President  
APGA

## ANAHEIM UNION HIGH SCHOOL DISTRICT

### Directions and Timeline Information For Counselor Evaluation

**DEPARTMENT PLANNING/SELF-ASSESSMENT:** The counseling departments at each school site are encouraged to meet yearly to plan departmental goals for the school year. This meeting can take place at the end of the previous school year, during the summer, or the beginning of the school year. The Department Planning/Self-Assessment form should be completed at this meeting, and a copy is given to all counselors in the department at the given school site.

#### INITIAL CONFERENCE:

- Prior to the initial conference, the counselor will review the goals/plan from the current Department Planning/Self-Assessment form as a basis to fill out the Counselor Evaluation form.
- The counselor will pick at least one element (e.g. identified as 1.1, 1.2, etc.) from each of the 6 standards for the administrator to evaluate.
- The implementation of each chosen element is to be described in the relevant “Planned Activity” section.
- The counselor will submit the proposed Individual Counselor Performance Plan to the administrator prior to October 1<sup>st</sup>.
- The administrator and counselor will review all standards and planned activities, make any necessary modifications, and sign in agreement prior to October 15<sup>th</sup>.
- A copy of the signed form is given to the counselor, and the original will be filed on campus.

The administrator may use the Classroom/Educational Setting Observation form when observing the counselor during the school year. It is recommended that a copy of the observation form will be given to the counselor within five (5) working days of the observation. A report of the observation must be completed prior to the end of the first quarter and prior to the end of the second quarter.

#### FINAL RATING:

- Administrator will use any observation forms/notes to complete the Individual Counselor Performance Plan form.
- Each standard will be rated by the administrator (1-5) based on the scale on the form.
- Comments must be made if a counselor is rated a 3 or 4; comments are encouraged for ratings 0, 1, or 2.
- The administrator will determine a final rating of all evaluation categories as: Meets, Partially Meets, Does Not Meet Standards, or Not Observed.
- The administrator will review the completed form with the counselor two weeks prior to the end of the school year.
- The final rating form will be signed by the administrator and counselor at this meeting.
- The counselor’s signature will indicate that they have received a copy of the evaluation form, and will identify if there will be a rebuttal or waiver of rebuttal.
- Rebuttal comments, if necessary, must be submitted by the counselor to the administrator, within five (5) working days.

**Standard 1: Engage, advocate for and support all students learning.**

- 1.1 Ensure all students are engaged in a system of support designed for learning and academic success
- 1.2 Advocate for educational opportunity, equity and access for all students
- 1.3 Advocate for the learning and academic success of all students
- 1.4 Identify student problems in their earliest stages and implement prevention and intervention strategies

**Standard 2: Plan, implement and evaluate programs to promote academic, career, personal and social development of all students.**

- 2.1 Demonstrate organization skills
- 2.2 Develop outcome-based programs
- 2.3 Assess program outcomes and analyze data
- 2.4 Demonstrate leadership in program development

**Standard 3: Utilize multiple sources of information to monitor and improve student behavior and achievement.**

- 3.1 Assess student's characteristics and utilize the information to plan for individual student growth and achievement
- 3.2 Interpret and use student's assessment data with students and parents/guardians in developing personal, academic, and career plans
- 3.3 Monitor student's personal, academic, career progress

**Standard 4: Collaborate and coordinate with school and community resources.**

- 4.1 Build and maintain student teams for student achievement
- 4.2 Provide consultation and education for teachers and parents
- 4.3 Develop working relationships within the school that include school staff members
- 4.4 Coordinate support from community agencies

**Standard 5: Promote and maintain a safe learning environment for all students.**

- 5.1 Promote a positive, safe, and supportive learning environment
- 5.2 Develop and implement programs that address the personal and social risk factors of students
- 5.3 Develop and implement programs that reduce the incidence of school site violence
- 5.4 Incorporate models of systemic school safety that address elements of prevention, intervention, and treatment into the school

**Standard 6: Plan, implement and evaluate programs to promote academic, career, personal and social development of all students.**

- 6.1 Establish professional goals and pursue opportunities to improve
  - 6.2 Model effective practices and continuous progress in school counseling
- Adhere to professional codes of ethics, legal mandates, and district policies

ANAHEIM UNION HIGH SCHOOL DISTRICT  
**INDIVIDUAL COUNSELOR PERFORMANCE PLAN**

Employee's Name: \_\_\_\_\_ School: \_\_\_\_\_ Grade: \_\_\_\_\_ Date: \_\_\_\_\_

Probationary/Temporary (All Standards)  Permanent Prof. Expectation  Initial Conference Date: \_\_\_\_\_  Observation Date: \_\_\_\_\_

**Based on the California Standards for the School Counseling Profession**

4. Does not meet standards	3. Partially meets standards	2. Meets standards	1. Exemplifies/exceeds standards	0. Not Observed				
<b>NATIONAL COUNSELING MODEL</b>								
<b>Standard 1: Engage, advocate for and support all students in learning.</b>				<b>4</b>	<b>3</b>	<b>2</b>	<b>1</b>	<b>0</b>
ELEMENT #	PLANNED ACTIVITY							
ELEMENT #	PLANNED ACTIVITY							
COMMENTS								
<b>Standard 2: Plan, implement and evaluate programs to promote academic, career, personal, and social development of all students.</b>				<b>4</b>	<b>3</b>	<b>2</b>	<b>1</b>	<b>0</b>
ELEMENT #	PLANNED ACTIVITY							
ELEMENT #	PLANNED ACTIVITY							
COMMENTS								

APPENDIX G-3



4. Does not meet standards		3. Partially meets standards		2. Meets standards		1. Exemplifies/exceeds standards		0. Not Observed			
NATIONAL COUNSELING MODEL											
<b>Standard 3: Utilize multiple sources of information to monitor and improve student behavior and achievement.</b>							<b>4</b>	<b>3</b>	<b>2</b>	<b>1</b>	<b>0</b>
ELEMENT #	PLANNED ACTIVITY										
ELEMENT #	PLANNED ACTIVITY										
COMMENTS											
<b>Standard 4: Collaborate and coordinate with school and community resources.</b>							<b>4</b>	<b>3</b>	<b>2</b>	<b>1</b>	<b>0</b>
ELEMENT #	PLANNED ACTIVITY										
ELEMENT #	PLANNED ACTIVITY										
COMMENTS											

4. Does not meet standards		3. Partially meets standards		2. Meets standards		1. Exemplifies/exceeds standards		0. Not Observed		
<b>NATIONAL COUNSELING MODEL</b>										
<b>Standard 5: Promote and maintain a safe learning environment for all students.</b>						<b>4</b>	<b>3</b>	<b>2</b>	<b>1</b>	<b>0</b>
ELEMENT #	PLANNED ACTIVITY									
ELEMENT #	PLANNED ACTIVITY									
COMMENTS										
<b>Standard 6: Develop as a professional school counselor.</b>						<b>4</b>	<b>3</b>	<b>2</b>	<b>1</b>	<b>0</b>
ELEMENT #	PLANNED ACTIVITY									
ELEMENT #	PLANNED ACTIVITY									
COMMENTS										

**Initial Conference:**

The standards and planned activities were discussed and agreed upon at the initial conference on this signed date.

\_\_\_\_\_  
Administrator's Signature                      Date

\_\_\_\_\_  
Counselor's Signature                      Date

**Final Rating:**

The final rating of evaluation categories assessed in this evaluation is:

- Meets Standards                       Partially Meets Standards                       Does Not Meet Standards

A copy of this document will be filed in your personnel file. You are entitled to review and comment upon this document and to have your own written comments attached. Any such written comments should be submitted to the personnel office within ten (10) working days of the following date.

\_\_\_\_\_  
Administrator's Signature                      Date

I have received a copy of this evaluation report. Signing this form does not necessarily mean that I agree with the ratings. Rebuttal comments, if any, must be made in writing and RECEIVED BY EVALUATOR within five (5) working days of the date of this report.

- Rebuttal                       Rebuttal Waived

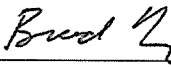
\_\_\_\_\_  
Counselor's Signature                      Date

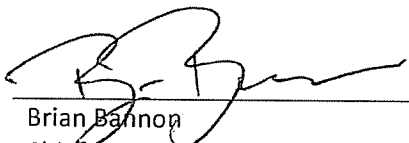
MEMORANDUM OF UNDERSTANDING  
BETWEEN  
ANAHEIM UNION HIGH SCHOOL DISTRICT (AUHSD)  
AND  
ANAHEIM PERSONNEL AND GUIDANCE ASSOCIATION (APGA)

COUNSELOR EVALUATION COMMITTEE

The Anaheim Personnel and Guidance Association (Association) and the Anaheim Union High School District (District) agree to form a committee to review Article 12-Evaluation Procedures and Appendix G regarding counselor evaluations. The joint committee will be comprised of counselors, and site and District administrators.

This agreement is dated: April 19, 2018

  
\_\_\_\_\_  
Brad Jackson  
Assistant Superintendent  
Human Resources

  
\_\_\_\_\_  
Brian Bannon  
Chief Negotiator  
APGA


**MEMORANDUM OF UNDERSTANDING**  
**BETWEEN**  
**ANAHEIM UNION HIGH SCHOOL DISTRICT (AUHSD)**  
**AND**  
**ANAHEIM PERSONNEL AND GUIDANCE ASSOCIATION (APGA)**

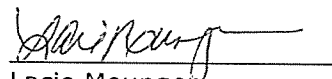
**PUPIL-TO-COUNSELOR RATIO**

The Anaheim Personnel and Guidance Association (APGA) and the District agree to meet to discuss concerns about Pupil-to-Counselor ratios and look at options to continue reducing these ratios in the 2015-2016 and subsequent school years. These meetings will occur prior to May 1 of each school year.

This agreement will remain in effect for the 2014-2015, 2015-2016, and 2016-2017 school years and will continue until a new agreement is reached.

This agreement is dated: March 22, 2016

  
\_\_\_\_\_  
Brad Jackson  
Assistant Superintendent  
Human Resources

  
\_\_\_\_\_  
Lacie Mounger  
Co-President  
APGA

  
\_\_\_\_\_  
Kyle Hendricksen  
Co-President  
APGA

**MEMORANDUM OF UNDERSTANDING**  
**BETWEEN**  
**ANAHEIM UNION HIGH SCHOOL DISTRICT (AUHSD)**  
**AND**  
**ANAHEIM PERSONNEL AND GUIDANCE ASSOCIATION (APGA)**

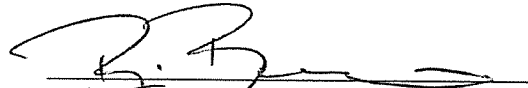
**COUNSELOR JOB DESCRIPTION COMMITTEE**

The Anaheim Personnel and Guidance Association (Association) and the Anaheim Union High School District (District) agree to form a committee to review District policy 6301.35 Guidance Counselor and the job description for Outreach Counselor (Independent Learning Center counselor job description). The joint committee will be comprised of counselors, and site and District administrators.

This agreement is dated: April 19, 2018



Brad Jackson  
Assistant Superintendent  
Human Resources



Brian Bannon  
Chief Negotiator  
APGA

MEMORANDUM OF UNDERSTANDING

BETWEEN

ANAHEIM UNION HIGH SCHOOL DISTRICT (AUHSD)

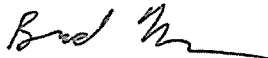
AND

ANAHEIM PERSONNEL AND GUIDANCE ASSOCIATION (APGA)

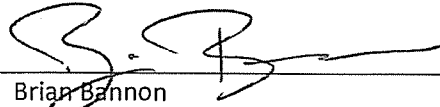
April 19, 2018

COUNSELOR STAFFING

The Anaheim Personnel and Guidance Association (Association) and the Anaheim Union High School District (District) agree to extend the reduction of 2 counselor positions through the end of the 2020/21 school year.



Brad Jackson  
Assistant Superintendent  
Human Resources



Brian Bannon  
Chief Negotiator  
APGA

**APPENDIX K**

# MEMORANDUM OF UNDERSTANDING

BETWEEN

ANAHEIM UNION HIGH SCHOOL DISTRICT (AUHSD)

AND

ANAHEIM PERSONNEL AND GUIDANCE ASSOCIATION (APGA)

## COUNSELOR ON SPECIAL ASSIGNMENT

The Anaheim Personnel and Guidance Association (Association) and the Anaheim Union High School District (District) agree to the creation of a Counselor on Special Assignment (COSA) position subject to the following provisions:

### Duration

The duration of this MOU is from February 20, 2018 through June 30, 2021.

### Job Description

- Support each school's counseling team in the process of implementation and execution of the AUHSD Educational Pledge
- Serves as liaison between counselors and district management
- Assists in the coordination of professional development activities for counselors, and may be expected to provide direct training as needed
- Assists counselors and the school's site administrator in assessing their needs and supports implementing a comprehensive guidance program that addresses the academic, career, and personal/social development of all students
- Assists in the coordination of professional development activities with counselors and provides support in promoting the academic, career, and personal/social development of students
- Assists in the re-design of the counseling evaluation tool and support the director with the maintenance and monitoring of the evaluation tools effectiveness
- Supports the director in facilitating district all-counseling and lead counseling meetings
- Facilitates the counselor task force, designed to establish and improve best practices
- Work with local universities to recruit counseling interns
- Performs other counselor specific duties, as required

### WORKING HOURS

10.1 Hours - General – Current contract language as stated per article 10.1 will apply.

10.2 Assigned Days of Work – current contract language as stated per article 10.2 with the addition of up to 13 additional work days.



**Extra Service Pay**

Appendix C (4)-The COSA will receive a stipend consistent with the Extra Pay Schedule for Senior High School Department Chairs.

**Return Rights**

The COSA will have return rights to their previous position and site, including any extra service pay positions referenced in Appendix C of the collective bargaining agreement, during the duration of the MOU under the following condition:

- If the proposed return occurs at the beginning of the school year, the COSA must notify the District in writing of the intent to return no later than 45 calendar days before the end of the previous school year.

If, during the duration of the MOU, a vacant counselor position exists in the District, the COSA may apply for a transfer to the position per Article 9.3: Voluntary Transfers of the collective bargaining agreement.

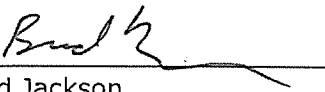
If the duration of the MOU is extended, the COSA will not maintain return rights to any previous site nor will they retain return rights to any previously held extra service pay positions referenced in Appendix C (4). However, they will maintain return rights to a counselor position in the District once a vacancy exists. Article 9: Transfer Procedures will apply to that transfer.

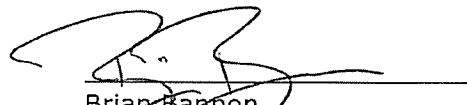
For any other situations involving the COSA returning to a counselor position, Article 9: Transfer Procedures will apply.

**Backfilling the Vacant Counselor Position**

The vacant counselor position created by the filling of the COSA position will be filled on a temporary basis without a posting.

This MOU is dated: April 19, 2018

  
Brad Jackson  
Assistant Superintendent  
Human Resources

  
Brian Bannon  
Chief Negotiator  
APGA

CHANGES TO  
AGREEMENT  
between the  
ANAHEIM UNION HIGH SCHOOL DISTRICT  
and the  
ANAHEIM PERSONNEL AND GUIDANCE  
ASSOCIATION  
for the period  
August 8, 2016  
through  
*the first Counselor work day of  
the 2019-20 school year*

Agreement for 2016-2019  
Board Approved: June 15, 2017

Reopener Agreement for 2017-2018  
Board Approved: Pending

ARTICLE 1: AGREEMENT

1.1 Agreement

This Agreement is made and entered into this ~~15~~<sup>14</sup>th day of June ~~2017~~<sup>2018</sup> by and between the Board of Trustees of the Anaheim Union High School District, whose address is 501 Crescent Way, Anaheim, California, 92803, hereinafter referred to as the "District" or "Board" and the Anaheim Personnel and Guidance Association, hereinafter referred to as the "Association" whose address is 501 Crescent Way, Anaheim, California, P.O. Box 3520, Anaheim, California, 92803-3520.

ARTICLE 12: EVALUATION PROCEDURES

12.2.1 All non-permanent unit members will be evaluated annually and all permanent unit members at least every other year, using the Individual Counselor Performance Plan (Appendix G). Unit members with permanent status who have been employed at least ten (10) years with the District and whose previous evaluation rated the employee as meeting or exceeding standards, may be evaluated every five (5) years, if the unit member and evaluator consent to this schedule. Should the evaluator withdraw consent, the evaluator shall provide the employee a written notice within the first two weeks of the beginning of the school year. The final evaluation conference shall be conducted no later than two weeks prior to the end of the school year ~~May 31~~ for unit members and necessary forms forwarded to the Certificated Human Resources Office not later than June 15. The final evaluation should reflect in writing whether or not the unit member has been recommended for re-employment.

12.2.2 Prior to ~~November~~ October 15 of each evaluation year, the evaluator and unit member shall hold a preliminary evaluation conference.

<u>Important Dates</u>	<u>Requirements</u>
<del>November</del> <u>October</u> 15	Evaluation system explained to all appropriate unit members and distribution of necessary forms.
	Preliminary evaluation conference to develop elements and planned activities.
End of First Quarter	Report of Observation completed for appropriate unit members.
End of Second Quarter	Report of Observation completed for appropriate unit members.

~~No Later than May 31~~ Final evaluation conference.  
Two weeks prior to the  
end of the school year

~~June 15~~ Necessary forms filed in Certificated Human Resources office.  
By the last day of school

#### ARTICLE 20: DURATION

This Agreement shall remain in full force and effect through the first work day of the 2019 school year and shall continue in effect day-to-day until such time as a new or modified agreement is ratified by both parties.

~~For school year 2017-18, Article 14, Wages and Items Related to Wages, Article 15, Health and Welfare Benefits, Article 11 Pupil to Counselor Ratio, and all MOUs, shall be open for negotiations.~~

For school year 2018-19, Article 14, Wages and Items Related to Wages, Article 15, Health and Welfare Benefits, Article 11-Pupil to Counselor Ratio, and all MOUs, shall be open for negotiations.

In addition to the articles referenced above, the Association and the District shall each have the option of opening one (1) other article of their choosing in 2017-18 and on (1) other article of their choosing in 2018-19. These articles shall be the only subjects of negotiations unless additional articles are opened by mutual consent.

It is understood that other provisions of the Agreement shall remain in full force and effect for the years ~~2016-17~~, 2017-18 and 2018-19, notwithstanding the results of the limited reopener of negotiations as outlined above.

## APPENDIX G-1

### ANAHEIM UNION HIGH SCHOOL DISTRICT

#### Directions and Timeline Information For Counselor Evaluation

**DEPARTMENT PLANNING/SELF-ASSESSMENT:** The counseling departments at each school site are encouraged to meet yearly to plan departmental goals for the school year. This meeting can take place at the end of the previous school year, during the summer, or the beginning of the school year. The Department Planning/Self-Assessment form should be completed at this meeting, and a copy is given to all counselors in the department at the given school site.

#### INITIAL CONFERENCE:

- Prior to the initial conference, the counselor will review the goals/plan from the current Department Planning/Self-Assessment form as a basis to fill out the Counselor Evaluation form.
- The counselor will pick at least one element (e.g. identified as 1.1, 1.2, etc.) from each of the 6 standards for the administrator to evaluate.
- The implementation of each chosen element is to be described in the relevant "Planned Activity" section.
- The counselor will submit the proposed Individual Counselor Performance Plan to the administrator prior to ~~November~~ October 1<sup>st</sup>.
- The administrator and counselor will review all standards and planned activities, make any necessary modifications, and sign in agreement prior to ~~November~~ October 15<sup>th</sup>.
- A copy of the signed form is given to the counselor, and the original will be filed on campus.

The administrator may use the Classroom/Educational Setting Observation form when observing the counselor during the school year. It is recommended that a copy of the observation form will be given to the counselor within five (5) working days of the observation. A report of the observation must be completed prior to the end of the first quarter and prior to the end of the second quarter.

#### FINAL RATING:

- Administrator will use any observation forms/notes to complete the Individual Counselor Performance Plan form.
- Each standard will be rated by the administrator (1-5) based on the scale on the form.
- Comments must be made if a counselor is rated a 3 or 4; comments are encouraged for ratings 0, 1, or 2.
- The administrator will determine a final rating of all evaluation categories as: Meets, Partially Meets, Does Not Meet Standards, or Not Observed.
- The administrator will review the completed form with the counselor ~~before May 31<sup>st</sup>~~ two weeks prior to the end of the school year.
- The final rating form will be signed by the administrator and counselor at this meeting.
- The counselor's signature will indicate that they have received a copy of the evaluation form, and will identify if there will be a rebuttal or waiver of rebuttal.
- Rebuttal comments, if necessary, must be submitted by the counselor to the administrator, within five (5) working days.

APPENDIX H

**MEMORANDUM OF UNDERSTANDING**  
**BETWEEN**  
**ANAHEIM UNION HIGH SCHOOL DISTRICT (AUHSD)**  
**AND**  
**ANAHEIM PERSONNEL AND GUIDANCE ASSOCIATION (APGA)**  
  
**COUNSELOR EVALUATION COMMITTEE**

The Anaheim Personnel and Guidance Association (Association) and the Anaheim Union High School District (District) agree to form a committee to review Article 12-Evaluation Procedures and Appendix G regarding counselor evaluations. The joint committee will be comprised of counselors, and site and District administrators. ~~The committee will make recommendations to the District and Association by April 15, 2016.~~

APPENDIX J

**MEMORANDUM OF UNDERSTANDING**  
**BETWEEN**  
**ANAHEIM UNION HIGH SCHOOL DISTRICT (AUHSD)**  
**AND**  
**ANAHEIM PERSONNEL AND GUIDANCE ASSOCIATION (APGA)**  
  
**COUNSELOR JOB DESCRIPTION COMMITTEE**

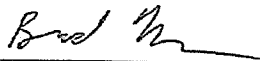
The Anaheim Personnel and Guidance Association (Association) and the Anaheim Union High School District (District) agree to form a committee to review District policy 6301.35 Guidance Counselor and the job description for Outreach Counselor (Independent Learning Center counselor job description). The joint committee will be comprised of counselors, and site and District administrators. ~~The committee will make recommendations to the District and Association by December 1, 2017.~~

MEMORANDUM OF UNDERSTANDING  
BETWEEN  
ANAHEIM UNION HIGH SCHOOL DISTRICT (AUHSD)  
AND  
ANAHEIM PERSONNEL AND GUIDANCE ASSOCIATION (APGA)

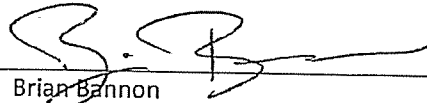
April 19, 2018

COUNSELOR STAFFING

The Anaheim Personnel and Guidance Association (Association) and the Anaheim Union High School District (District) agree to extend the reduction of 2 counselor positions through the end of the 2020/21 school year.



Brad Jackson  
Assistant Superintendent  
Human Resources



Brian Bannon  
Chief Negotiator  
APGA

APPENDIX K

**MEMORANDUM OF UNDERSTANDING**

**BETWEEN**

**ANAHEIM UNION HIGH SCHOOL DISTRICT (AUHSD)**

**AND**

**ANAHEIM PERSONNEL AND GUIDANCE ASSOCIATION (APGA)**

**COUNSELOR ON SPECIAL ASSIGNMENT**

The Anaheim Personnel and Guidance Association (Association) and the Anaheim Union High School District (District) agree to the creation of a Counselor on Special Assignment (COSA) position subject to the following provisions:

**Duration**

The duration of this MOU is from February 20, 2018 through June 30, 2021.

**Job Description**

- Support each school's counseling team in the process of implementation and execution of the AUHSD Educational Pledge
- Serves as liaison between counselors and district management
- Assists in the coordination of professional development activities for counselors, and may be expected to provide direct training as needed
- Assists counselors and the school's site administrator in assessing their needs and supports implementing a comprehensive guidance program that addresses the academic, career, and personal/social development of all students
- Assists in the coordination of professional development activities with counselors and provides support in promoting the academic, career, and personal/social development of students
- Assists in the re-design of the counseling evaluation tool and support the director with the maintenance and monitoring of the evaluation tools effectiveness
- Supports the director in facilitating district all-counseling and lead counseling meetings
- Facilitates the counselor task force, designed to establish and improve best practices
- Work with local universities to recruit counseling interns
- Performs other counselor specific duties, as required

**WORKING HOURS**

10.1 Hours - General – Current contract language as stated per article 10.1 will apply.

10.2 Assigned Days of Work – current contract language as stated per article 10.2 with the addition of up to 13 additional work days.



Extra Service Pay

Appendix C (4)-The COSA will receive a stipend consistent with the Extra Pay Schedule for Senior High School Department Chairs.

Return Rights

The COSA will have return rights to their previous position and site, including any extra service pay positions referenced in Appendix C of the collective bargaining agreement, during the duration of the MOU under the following condition:

- If the proposed return occurs at the beginning of the school year, the COSA must notify the District in writing of the intent to return no later than 45 calendar days before the end of the previous school year.

If, during the duration of the MOU, a vacant counselor position exists in the District, the COSA may apply for a transfer to the position per Article 9.3: Voluntary Transfers of the collective bargaining agreement.


If the duration of the MOU is extended, the COSA will not maintain return rights to any previous site nor will they retain return rights to any previously held extra service pay positions referenced in Appendix C (4). However, they will maintain return rights to a counselor position in the District once a vacancy exists. Article 9: Transfer Procedures will apply to that transfer.


For any other situations involving the COSA returning to a counselor position, Article 9: Transfer Procedures will apply.

Backfilling the Vacant Counselor Position

The vacant counselor position created by the filling of the COSA position will be filled on a temporary basis without a posting.

This MOU is dated: April 19, 2018

  
\_\_\_\_\_  
Brad Jackson  
Assistant Superintendent  
Human Resources

  
\_\_\_\_\_  
Brian Bannon  
Chief Negotiator  
APGA

**ANAHEIM UNION HIGH SCHOOL DISTRICT  
2017/18 COUNSELOR SALARY SCHEDULE**

		<b>BA + 45 or MA</b>	<b>BA + 60 &amp; MA or Doctorate</b>
<b>STEPS</b>	<b>I</b>	<b>II</b>	<b>III</b>
1	\$59,846	\$64,929	\$70,749
2	\$63,197	\$68,287	\$74,099
3	\$66,556	\$71,636	\$77,458
4	\$69,905	\$74,994	\$80,817
5	\$73,266	\$78,349	\$84,171
6	\$76,662	\$81,710	\$87,522
7	\$79,976	\$85,064	\$90,885
8	\$83,335	\$88,416	\$94,243
9	\$86,692	\$91,780	\$97,601
10	\$90,051	\$95,137	\$100,963
11	\$93,413	\$98,498	\$104,311
<b>LONGEVITY (Years of Credentialed Service in AUHSD-See Article 14.3.5)</b>			
16	\$98,101	\$103,186	\$108,999
21	\$102,790	\$107,875	\$113,688
26	\$107,478	\$112,563	\$118,376

Doctorate: \$2,287

Miscellaneous Rate of Pay: \$44.74 (Effective 5/26/18)

Initial Salary Placement: Initial placement for years of experience is based on the following:

1. A maximum of six (6) years of experience as a credentialed public school employee (excluding emergency permits and internship credentials), having worked a minimum of 75% of each work year.
2. A maximum of six (6) years of experience as a credentialed private school employee (excluding emergency permits and internship credentials), in a WASC accredited private school, having worked a minimum of 75% of each work year.

<b>Years Experience</b>	<b>Placement</b>
1	2
2	3
3	4
4	5
5	6
6 or more	7

Board of Trustees  
Approved June 14, 2018  
Effective: July 1, 2017



## SUPERVISED FIELDWORK AGREEMENT

Please check below all the applicable supervised fieldwork in which in your District will be participating with Brandman University Irvine Campus.

TEACHER EDUCATION	<input checked="" type="checkbox"/>	SCHOOL PSYCHOLOGY	<input checked="" type="checkbox"/>
SCHOOL COUNSELING	<input checked="" type="checkbox"/>	EDUCATION ADMINISTRATION	<input type="checkbox"/>

THIS AGREEMENT is made and entered into by and between Brandman University hereinafter called the "UNIVERSITY," and the Anaheim Union High School District, hereinafter called "FIELDWORK SITE."

### I. RESPONSIBILITIES OF THE UNIVERSITY

- A. The UNIVERSITY will assure that the student shall have completed the necessary educational prerequisites, to be eligible for supervised fieldwork including proof of negative TB test current within one year of supervised fieldwork and issuance of finger print clearance.
- B. The UNIVERSITY shall designate a faculty or staff member to coordinate, consult, and collaborate with the classroom teacher or district designee of the FIELDWORK SITE, the activities of each student assigned to FIELDWORK SITE and student fieldwork experience.
- C. The UNIVERSITY shall complete periodic observations and/or evaluations of the student regarding his/her performance at the FIELDWORK SITE as per arrangement between the UNIVERSITY faculty or staff member and the FIELDWORK SITE supervisor.
- D. The UNIVERSITY may provide monetary compensation for services rendered by the FIELDWORK SITE in an amount not to exceed the actual cost of the services rendered by the FIELDWORK SITE per Appendix A.

### II. RESPONSIBILITIES OF THE FIELDWORK SITE

- A. The FIELDWORK SITE shall provide students with experiences with a student population that is diverse in terms of ethnicity, culture, language, socio-economics and/or special needs.
- B. The FIELDWORK SITE staff will promptly and thoroughly investigate any complaint by any participating student of unlawful discrimination or harassment at the FIELDWORK SITE or involving employees or agents of the FIELDWORK SITE, take prompt and effective remedial action when discrimination or harassment is found to have occurred, and promptly notify the UNIVERSITY of the existence and outcome of any complaint of harassment by, against, or involving any participating student.
- C. The FIELDWORK SITE staff will provide, upon request by any participating student, such reasonable accommodations at the FIELDWORK SITE as required by law in order to allow qualified disabled students to participate in the program.

- D. To provide for emergency health care of the student in case of accident at the expense of the student.
- E. To provide all participating students with a copy of the FIELDWORK SITE'S rules, regulations, policies, and procedures with which the students are expected to comply and notify the UNIVERSITY of any change in its personnel, operation, or policies which may affect the field education experience.
- F. Comply with all federal, state and local statutes and regulations applicable to the operation of the program, including without limitation, laws relating to the confidentiality of student records.
- G. The FIELDWORK SITE staff shall comply with APPENDIX B regarding the FIELDWORK SITE'S supervision of UNIVERSITY students.

### **III. THE PARTIES MUTUALLY AGREE**

- A. The FIELDWORK SITE shall provide field experiences in such schools or classes of the FIELDWORK SITE and under the direct supervision and instruction of such employees of the FIELDWORK SITE, as specified by the duly authorized representatives of the FIELDWORK SITE and the UNIVERSITY.
- B. The FIELDWORK SITE may, for good cause, refuse to accept for field experiences, or terminate the field experience assignment of any student of the UNIVERSITY assigned to the FIELDWORK SITE in writing. Prior to removal of a student, the FIELDWORK SITE shall consult with the UNIVERSITY about its concerns and proposed course of action. The UNIVERSITY may terminate the field experience assignment or student teaching assignment of any student of the UNIVERSITY at the FIELDWORK SITE at any time, and may do so if the FIELDWORK SITE so requests in writing with a statement of reasons why the FIELDWORK SITE desires to have the student withdrawn.
- C. Neither party shall discriminate in the assignment of students on the basis of race, color, disability, sex, religion, national origin, ancestry, sexual orientation, or any other basis prohibited by law.
- D. The UNIVERSITY agrees to indemnify, hold harmless, and defend the FIELDWORK SITE, its agents, and employees from and against all loss or expense (including costs and attorney fees) resulting from liability imposed by law upon the FIELDWORK SITE because of bodily injury to or death of any person or on account of damages to property, including loss of use thereof, arising out of or in connection with this Agreement and due or claimed to be due to the negligence of the UNIVERSITY, its agents, employees, or students.
- E. The FIELDWORK SITE agrees to indemnify, hold harmless, and at the UNIVERSITY'S request, defend the UNIVERSITY, its agencies and employees from and against all loss or expenses (including costs and attorney fees) resulting from liability imposed by law upon the UNIVERSITY because of bodily injury to or death of any person or on account of damages to property, including loss of use thereof, arising out of or in connection with this Agreement, and due or claimed to be due to the negligence of the FIELDWORK SITE, its agents, or employees.
- F. The parties agree that the students are considered learners who are fulfilling specific requirements for field experiences as part of a degree and/or credential requirement. Therefore, regardless of the nature or extent of the acts performed by them, students are not to be considered employees or agents of either the UNIVERSITY or the FIELDWORK SITE for any purpose including Workers' Compensation or any other employee benefit programs. The students shall not be entitled to any monetary remuneration for services performed by them in the course of their training.

- G. The parties mutually agree each shall provide and maintain commercial general liability insurance or self-insurance acceptable to both parties in the minimum amounts of \$1,000,000 per occurrence, \$3,000,000 general aggregate and upon request shall furnish proof thereof in the form of a certificate of insurance within 30 days of the effective date of this Agreement. Each Certificate of Insurance shall specify that should any above described policies be cancelled before the expiration date thereof, notice will be delivered in accordance with the policy provisions.
- H. Both parties acknowledge they are independent contractors, and nothing contained in this Agreement shall be deemed to create an agency, joint venture, franchise or partnership relation between the parties and neither party shall so hold itself out. Neither party shall have the right to obligate or bind the other party in any manner whatsoever, and nothing contained in this Agreement shall give or is intended to give any right of any kind to third persons.
- I. Any failure of a party to enforce that party's right under any provision of this Agreement shall not be construed or act as a waiver of said party's subsequent right to enforce any provisions contained herein.
- J. Notices required or permitted to be provided under this Agreement shall be in writing and shall be deemed to have been duly given if mailed first class to the parties that signed this agreement and to the addresses below.

FIELDWORK SITE CONTACT INFORMATION:

Anaheim Union High School District  
 501 N. Crescent Way  
 Anaheim, CA 92081  
 Attn: Liliana Carrillo, Executive Assistant  
 HR Tel: (714) 999-1512

UNIVERSITY CONTACT INFORMATION:

Brandman University  
 16355 Laguna Canyon Road  
 Irvine, CA 92618  
 Attn: School of Education, Dean  
 Fax: (800) 775-0128

- K. If any term or provision of this Agreement is for any reason held to be invalid, such invalidity shall not affect any other term or provision, and this Agreement shall be interpreted as if such term or provision had never been contained in this Agreement.
- L. In the event of any material default under this Agreement, which default remains uncured for a period of twenty-one (21) days after receipt of written notice of such default, or in the event of the loss of WASC accreditation by the UNIVERSITY, this Agreement may be immediately terminated by the non-defaulting party.
- M. This Agreement fully supersedes any and all prior agreements or understandings between the parties or any of their respective affiliates with respect to the subject matter hereof. No change, modification, addition, amendment, or supplement to this Agreement shall be valid unless set forth in writing and signed and dated by both parties hereto subsequent to the execution of this Agreement.
- N. This Agreement shall be construed in accordance with the laws of the State of California in effect at the time of the execution of this Agreement. Should either party institute legal action to enforce any obligation contained herein, it is agreed that the proper venue of such suit or action shall be Orange County, California.

**IV. TERM AND TERMINATION OF AGREEMENT**

- A. THE TERM of this Agreement shall be effective July 2, 2018 and shall continue in full force and effect through July 1, 2021. This Agreement may be renewed for one (1) additional term of the contract by mutual written consent of the parties.
- B. THIS AGREEMENT may be terminated by either the UNIVERSITY or the FIELDWORK SITE with or without cause upon thirty (30) days written notice provided that (subject to the other terms of this Agreement) all students performing fieldwork at the time of notice of termination are given the opportunity to complete their fieldwork at the Fieldwork Site.

**SIGNATURES:**

FIELDWORK SITE:      Signature: \_\_\_\_\_  
Name:                    Brad Jackson  
Title:                    Assistant Superintendent, Human Resources  
Date:                    \_\_\_\_\_

UNIVERSITY:            Signature: \_\_\_\_\_  
Name:                    Phillip L. Doolittle  
Title:                    Executive Vice Chancellor of Finance and  
                                 Administration and Chief Financial Officer  
Date:                    \_\_\_\_\_

Appendix A  
Payment for Master Teachers for Teacher Education Fieldwork Only

**I. SPECIAL PROVISIONS – RATES and PAYMENTS**

- (a) \$ 200 Master Teacher stipend per eight (8) week session of full-time student teaching consisting of three to six (3-6) units for Multiple and Single Subject Credential candidates.
- (b) \$ 200 Master Teacher stipend per eight (8) week session of full-time student teaching consisting of three to six (3-6) units for Education Specialist Instruction Credential (Special Education) candidates.

METHOD OF PAYMENT: Stipend is to be paid directly to the Master Teacher.

In the event the assignment of a UNIVERSITY student is terminated by the UNIVERSITY and/or the FIELDWORK SITE for any reason after the student has been in student teaching and has been at the assignment for a minimum of two weeks, MASTER TEACHER shall receive payment for one assignment on account of each student as though there had been no termination of the assignment. Said payment is to exceed no more than six (6) units per session of terminated assignment. In the event the field experience of a UNIVERSITY student is terminated by the UNIVERSITY and/or the MASTER TEACHER for any reason after the student has been in the field experience for a minimum of two weeks, MASTER TEACHER shall receive payment for one assignment on account of each student as though there had been no termination of the assignment.

Within thirty (30) days following the close of each session or academic session of the UNIVERSITY, the MASTER TEACHER shall submit an invoice and I-9 form as provided and signed to them by the UNIVERSITY, to the UNIVERSITY for payment at the rate provided therein for all field experiences provided by the FIELDWORK SITE under and in accordance with this agreement during said session. This process may be altered according to individual districts procedures as to the manner in which the invoicing will proceed so long as the parties mutually agree to such alteration in advance.

**Appendix B**  
**Specific Supervision Requirements for Each Program**

**Teacher Education Fieldwork:**

- A. "Field Experience" as used herein and elsewhere in this agreement means active participation in the duties and function of classroom under the direct supervision and instruction of employees of the FIELDWORK SITE who hold valid teaching credentials issued by the California Commission on Teacher Credentialing, authorizing them to serve as classroom teachers in the schools or classes in which the field experience is provided, and have completed a minimum of three years successful teaching experience. "Student Teaching" is used herein and elsewhere in this agreement means participation in the duties and function of classroom teaching under the direct supervision and instruction of employees of the FIELDWORK SITE who hold valid, teaching credentials issued by the California Commission on Teacher Credentialing, authorizing them to serve as classroom teachers in the schools or classes in which the student teaching experience is provided, and have completed a minimum of three years successful teaching experience.
- B. The UNIVERSITY'S Teacher Education Policy provides that student teachers without emergency or substitute permits may not be asked by the school districts to serve and be paid for substitute teaching as, under California law, student teachers are not certificated personnel and as they require full-time supervision. Those holding substitute or emergency permits may substitute for their master teacher only (a maximum of four (4) days only): when s/he is ill; when it is determined by the principal that this is in the best interest of the students in the classroom as well as the candidate; after the first four weeks of the first assignment; and/or when the candidate is paid.
- C. "Session of Student Teaching," for Multiple Subject and Single Subject Credential candidates as used herein and elsewhere in this agreement is considered to be a full day of student teaching daily for five (5) days a week for a minimum of eight (8) weeks for elementary credential candidates (for this, the elementary credential candidate receives three to six (3-6) session units of practice teaching credit), and three periods a day for five (5) days a week for a minimum of eight (8) weeks for secondary credential candidates (for this, the secondary credential candidate receives three to six (3-6) session units of practice teaching credit).
- D. "Session of Student Teaching," for Education Specialist Instruction Credential (Special Education) candidates as used herein and elsewhere in this agreement is considered to be a full day of student teaching daily for five (5) days a week for a minimum of eight (8) weeks for elementary credential candidates (for this, the elementary credential candidate receives three to six (3-6) session units of practice teaching credit), and three periods a day for five (5) days a week for a minimum of eight (8) weeks for secondary credential candidates (for this, the secondary credential candidate receives three to six (3-6) session units of practice teaching credit).
- E. An assignment of a Multiple Subject and Single Subject Credential candidate of the UNIVERSITY to student teaching in classes of schools of the FIELDWORK SITE shall be for a two eight (8) week session as mutually agreed between the UNIVERSITY and FIELDWORK SITE.
- F. An assignment of an Education Specialist Instruction Credential (Special Education) candidate of the UNIVERSITY to student teaching in classes of schools of the FIELDWORK SITE shall be for a single eight (8) week session as mutually agreed between the UNIVERSITY and FIELDWORK SITE.
- G. The assignment of a UNIVERSITY student to field experiences and student teaching at FIELDWORK SITE shall be deemed to be effective for the purposes of this agreement as of the date the student presents to the proper FIELDWORK SITE officials the assignment papers or



other documents provided by the UNIVERSITY effecting such assignment, but not earlier than the date of such assignment as shown on such card or other document.

**School Counseling Fieldwork:**

- A. Provide an average of one (1) hour of individual or one-and-one-half (1.5) hours of small group supervision per week from an experienced school counselor with at least two years of professional experience.
- B. Provide opportunities for students to gain a broad range of experiences, including experiences in:
  - a. Personal and career assessments
  - b. Personal counseling experience in either an individual or group context
  - c. Experience in School-based programs serving parents and family members
  - d. Observing classroom instruction
  - e. Attending district and school based meetings
  - f. Mapping school-based community resources
  - g. The candidate is to perform, under supervision, the functions of school counselors in school counseling domains.
  - h. Participating in professional development activities.
  - i. Participating in individual or group supervision.
  - j. Learning about and using technology and information systems.
  - k. Learning about Individual differences and student diversity.
- C. The FIELDWORK SITE shall provide activities that occur across at minimum of two of four settings, including, (a) elementary, middle school or junior high, and (b) high school.
- D. The FIELDWORK SITE in collaboration with the UNIVERSITY will designate one school counselor who has at least two years experience in school counseling to serve as the primary supervisor. The student may also work with other experienced school counselors for specific activities. In no case shall any supervisor be assigned by the FIELDWORK SITE to provide concurrent supervision for more than two interns or students.
- E. The FIELDWORK SITE shall ensure that the student receives an average of one hour of individual or one and one-half hours of group face-to-face supervision per week, although more time may be needed, especially at the beginning of the FIELDWORK experience.
- F. The FIELDWORK SITE supervisor, in collaboration with the UNIVERSITY faculty, will complete at least one written evaluation of the student's performance near the end of each university session.
- G. The FIELDWORK SITE shall ensure that the student will be treated by the district as part of the professional staff and provided a supportive work environment, adequate supplies, counseling and test materials. In addition, it shall see that the student is encouraged to participate in district, SELPA, or county committees; and that he/she is provided release time as needed to attend professional development experiences or professional association meetings.

**I. Specific Supervision Requirements School Psychology Fieldwork:**

- A. Provide an average of one (1) hour of individual or one-and-one-half (1.5) hours of small group supervision per week from an experienced school psychologist with at least two years of professional experience.
- B. Provide experiences with a diverse student population.
- C. Provide experiences with a variety of educational programs.
- D. Provide opportunities for students to gain a broad range of experiences, including experiences in:

- a. Data based decision making: Assessing and reevaluating individual pupils and their programs.
  - b. Collaboration and consultation with school personnel and participation on interdisciplinary teams.
  - c. Developing, implementing and evaluating academic and behavioral interventions.
  - d. Providing counseling and other mental health interventions.
  - e. Home, school, community collaboration: working with parents and community members.
  - f. Learning about, helping develop, or evaluating policy, practices and programs.
  - g. Participating in professional development activities.
  - h. Participating in individual or group supervision.
  - i. Learning about and using technology and information systems.
  - j. Learning about Individual differences and student diversity.
- E. The FIELDWORK SITE shall provide activities that occur across at minimum of two of four settings, including (a) preschool, (b) elementary, (c) middle school or junior high, and (d) high school.
- F. The FIELDWORK SITE in collaboration with the UNIVERSITY will designate one school psychologist who has at least two years experience in School Psychology to serve as the primary supervisor. The student may also work with other experienced school psychologists for specific activities. In no case shall any supervisor be assigned by the FIELDWORK SITE to provide concurrent supervision for more than two interns or students.
- G. The FIELDWORK SITE shall ensure that the student receives an average of one hour of individual or one and one-half hours of group face-to-face supervision per week, although more time may be needed, especially at the beginning of the FIELDWORK experience.
- H. The FIELDWORK SITE supervisor, in collaboration with the UNIVERSITY faculty, will complete at least one written evaluations of the student's performance near the end of each university session.
- I. The FIELDWORK SITE shall ensure that the student will be treated by the district as part of the professional staff and provided a supportive work environment, adequate supplies, counseling and test materials. In addition, it shall see that the student is encouraged to participate in district, SELPA, or county committees; and that he/she is provided release time as needed to attend professional development experiences or professional association meetings.

**School Administration:**

- A. The FIELDWORK SITE shall provide student with individual and/or small group supervision from an experienced school administrator.
- B. The FIELDWORK SITE shall ensure that the student receives an average of one hour of individual and/or one and one-half hours of group face-to-face supervision per week, although more time may be needed, especially at the beginning of the FIELDWORK experience.
- C. The FIELDWORK SITE supervisor, in collaboration with the UNIVERSITY faculty, will complete at least one written evaluation of the student's performance near the end of each university session.

The Governing Board recognizes the District is primarily responsible for complying with applicable state and federal laws and regulations governing educational programs. The District shall investigate any complaints alleging failure to comply with such laws and/or alleging unlawful discrimination, harassment, intimidation, or bullying and shall seek to resolve those complaints in accordance with the District's uniform complaint procedures.

The District developed the Uniform Complaint Procedures (UCP) process with policies and procedures adopted by our governing board. Programs and activities subject to the UCP are:

Adult Education  
After School Education and Safety  
Agricultural Vocational Education  
American Indian Education Centers and Early Childhood Education Program  
Assessments  
Bilingual Education  
California Peer Assistance and Review Programs for Teachers  
Career Technical and Technical Education; Career Technical; Technical Training  
Career Technical Education  
Child Care and Development  
Child Nutrition  
Compensatory Education  
Consolidated Categorical Aid  
Course Periods without Educational Content (for grades nine through twelve)  
Economic Impact Aid  
Education of Pupils in Foster Care, Pupils who are Homeless, and former Juvenile  
Court Pupils now enrolled in a school district  
English Learner Programs  
Every Student Succeeds Act / No Child Left Behind (Titles I–VII)  
Local Control and Accountability Plans (LCAP)  
Migrant Education  
Physical Education Instructional Minutes (for grades one through six)  
Pupil Fees  
Reasonable Accommodations to a Lactating Pupil  
Regional Occupational Centers and Programs  
School Safety Plans  
Special Education  
State Preschool  
Tobacco-Use Prevention Education

The District shall use the uniform complaint procedures to resolve any complaint alleging unlawful discrimination, harassment, intimidation, or bullying against any protected group as identified under Education Code Section 200 and 220 and Government Code section 11135, including those with actual or perceived characteristics such as race or ethnicity, color, ancestry, national origin, immigration status, nationality, ethnic group identification, age, religion, marital or parental status, physical or mental disability, sex, sexual orientation, gender, gender identity or

expression, or genetic information, or perceived characteristics as set forth in Penal Code Section 422.55 or on the basis of a person's association with a person or group with one or more of these actual or perceived characteristics, in any program or activity conducted by the District or that is funded directly by, or that receives or benefits from any state financial assistance.

~~Uniform complaint procedures shall also be used to address any complaint alleging the District's failure to comply with state and/or federal laws in, adult education programs, consolidated categorical aid programs, accommodations for lactating students, bilingual education, California Peer Assistance, and review programs for teachers, educational rights of foster youth, homeless students, former juvenile court school students, and children of military families; assignment of students to courses without educational content, physical education instructional minutes, migrant education, career technical and technical education and training programs, child care and development programs, child nutrition programs, compensatory education, consolidated categorical aid, special education programs, and the development and adoption of the school safety plan.~~

Uniform complaint procedures shall also be used to address a complaint regarding Pupil Fees, Local Control and Accountability Plans (LCAP), Education of Pupils in Foster Care, Pupils who are Homeless, and former Juvenile Court Pupils now enrolled in our school district, Reasonable Accommodations to a Lactating Pupil, Course Periods without Educational Content (grades nine through twelve), and Physical Education Instructional Minutes (grades one through eight), we shall provide a remedy. In the case of complaints regarding Course Periods without Educational Content, Reasonable Accommodations to a Lactating Pupil, and Education of Pupils in Foster Care, Pupils who are Homeless, and former Juvenile Court Pupils now enrolled in our school district, the remedy shall go to the affected pupil. In the case of complaints regarding Pupil Fees, Physical Education Instructional Minutes and LCAP, the remedy shall to go all affected pupils and parents/guardians.

Uniform complaint procedures shall be used to address any complaint alleging the District's non-compliance with Article 5.5 of Chapter 6 of Part 27 of Division 4 of Title 2 of the Education Code (commencing with Section 49010) regarding pupil fees. Pupil fees complaints shall be filed no later than one year from the date the alleged violation occurred.

A pupil fees complaint may be filed with the principal of a school or our superintendent or his or her designee.

We ensure an attempt shall be made in good faith to engage in reasonable efforts to identify and fully reimburse all pupils, parents, and guardians who paid a pupil fee within one year prior to the filing of the complaint.

In addition, pursuant to Education Code Section 52075, individuals may file a complaint under the district's Uniform Complaint Procedure alleging that the school district has not complied with the Local Control and Accountability Plan (LCAP) requirements in the

Education Code. A complaint may be filed anonymously if the complaint provides evidence or information leading to evidence to support an allegation of noncompliance with the requirements of the Education Code. A complainant not satisfied with the decision of a school district may appeal the decision to the Superintendent and shall receive a written appeal decision within 60 days of the Superintendent's receipt of the appeal.

If the school district finds merit in the complaint or the Superintendent finds merit in an appeal, the school district will provide a remedy to all affected pupils, parents, and guardians.

ALL COMPLAINTS ARE PROTECTED FROM RETALIATION. The Board prohibits any form of retaliation against any complainant in the complaint process. Participation in the complaint process shall not in any way affect the status, grades, or work assignments of the complainant.

The Board encourages the early, informal resolution of complaints at the site level whenever possible. The Board recognizes that a neutral mediator can often suggest a compromise that is agreeable to all parties in a dispute. In accordance with uniform complaint procedures, whenever all parties to a complaint agree to try resolving the problem through mediation, the Superintendent or designee shall initiate that process. The Superintendent or designee shall ensure that the results are consistent with state and federal laws and regulations.

In investigating complaints, the confidentiality of the parties involved and the integrity of the process shall be protected. As appropriate, the Superintendent or designee may keep the identity of a complainant confidential to the extent that the investigation of the complaint is not obstructed.

The District's Williams uniform complaint procedures, BP 7703.01, shall be used to investigate and resolve any complaint related to the following:

1. Textbooks or Instructional Materials
2. Facility Conditions
3. Teacher Vacancies or Misassignments
4. High School Exit Examination

Legal Reference:

**EDUCATION CODE**

200-262.4	Prohibition of discrimination
8200-8498	Child care and development programs

8500-8538	Adult basic education
18100-18203	School libraries
32289	School safety plan, uniform complaint procedures
35186	Williams uniform complaint procedures
37254	Intensive instruction and services for students who have not passed exit exam
41500-41513	Categorical education block grants
48985	Notices in language other than English
49060-49079	Student records
49490-49590	Child nutrition programs
52160-52178	Bilingual education programs
52300-52490	Career technical education
52500-52616.24	Adult schools
52800-52870	School-based program coordination
54000-54028	Economic impact aid programs
54100-54145	Miller-Unruh Basic Reading Act
54400-54425	Compensatory education programs
54440-54445	Migrant education
54460-54529	Compensatory education programs
56000-56867	Special education programs
59000-59300	Special schools and centers
64000-64001	Consolidated application process

**GOVERNMENT CODE**

11135	Nondiscrimination in programs or activities funded by state
12900-12996	Fair Employment and Housing Act

**PENAL CODE**

422.6	Interference with constitutional right or privilege
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**CODE OF REGULATIONS, TITLE 5**

3080	Application of section
4600-4687	Uniform complaint procedures
4900-4965	Nondiscrimination in elementary and secondary education programs

**UNITED STATES CODE, TITLE 20**

6301-6577	Title I basic programs
6601-6777	Title II preparing and recruiting high quality teachers and principals
6801-6871	Title III language instruction for limited English proficient and immigrant students
7101-7184	Safe and Drug-Free Schools and Communities Act
7201-7283g	Title V promoting informed parental choice and innovative programs

7301-7372 Title V rural and low-income school programs

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Revised: July 2008

Revised: March 2013

Revised: April 2014

Revised: July 2014

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**Compliance Officers**

The Board designates the Assistant Superintendent of Human Resources as the Compliance Officer designated to receive and investigate complaints and ensure District compliance with the law. The Compliance Officer may designate another District administrator to investigate complaints.

Assistant Superintendent, Human Resources  
501 Crescent Way / P.O. Box 3520  
Anaheim, CA 92803  
Phone: 714 999-1512

The Superintendent or designee shall ensure that employees designated to investigate complaints are knowledgeable about the laws and programs for which they are responsible. Designated employees may have access to legal counsel as determined by the Superintendent or designee.

**Notifications**

The Superintendent or designee shall annually provide written notification of the District's uniform complaint procedures to students, employees, parents/guardians, the District advisory committee, school advisory committees, appropriate private school officials or representatives, and other interested parties. (5 CCR 4622)

The notice shall:

1. Identify the person(s), position(s), or unit(s) responsible for receiving complaints
2. Advise the complainant of any civil law remedies that may be available to him/her under state or federal discrimination laws, if applicable
3. Advise the complainant of the appeal process pursuant to Education Code sections 262.3 and 49013(c), including the complainant's right to take a complaint directly to the California Department of Education (CDE) or to pursue remedies before civil courts or other public agencies
4. Include statements that:
  - a. The District is primarily responsible for compliance with state and federal laws and regulations.
  - b. The complaint review shall be completed within 60 calendar days from the date of receipt of the complaint unless the complainant agrees in writing to an extension of the timeline.



- c. An unlawful discrimination, harassment, intimidation or bullying complaint must be filed not later than six months from the date the alleged discrimination harassment, intimidation, or bullying occurs, or six months from the date the complainant first obtains knowledge of the facts of the alleged discrimination, harassment, intimidation, or bullying.
- d. The complainant has a right to appeal the District's decision to the CDE by filing a written appeal within 15 days of receiving the District's decision.
- e. The appeal to the CDE must include a copy of the complaint filed with the District and a copy of the District's decision.
- f. Copies of the District's uniform complaint procedures are available free of charge.
- g. In addition, pursuant to Education Code Section 52075, individuals may file a complaint under the district's Uniform Complaint Procedure alleging that the school district has not complied with the Local Control and Accountability Plan (LCAP) requirements in the Education Code. A complaint may be filed anonymously if the complaint provides evidence or information leading to evidence to support an allegation of noncompliance with the requirements of the Education Code. A complainant not satisfied with the decision of a school district may appeal the decision to the Superintendent and shall receive a written appeal decision within 60 days of the Superintendent's receipt of the appeal. If the school district finds merit in the complaint or the Superintendent finds merit in an appeal, the school district will provide a remedy to all affected pupils, parents, and guardians.

### **Procedures**

The following procedures shall be used to address all complaints which allege that the District has violated federal or state laws or regulations governing educational programs or which allege unlawful discrimination, harassment, intimidation or bullying.

All complaints shall be investigated and resolved within 60 days of the receipt of the complaint. Compliance Officers shall maintain a record of each complaint and subsequent related actions, including all information required for compliance with 5 CCR 4631 and 4633.

All known complainants and respondents involved in allegations shall be notified when a complaint is filed, when a complaint meeting or hearing is scheduled, and when a decision or ruling is made.

**Step 1: Filing of Complaint**

Any individual, public agency or organization may file a written complaint of the District's alleged noncompliance with federal or state laws or regulations governing educational programs. (5 CCR 4630)

A complaint concerning unlawful discrimination, harassment, intimidation, or bullying may be filed only by a person who alleges that he/she personally suffered unlawful discrimination, harassment, intimidation, or bullying or by a person who believes that an individual or any specific class of individuals has been subjected to unlawful discrimination, harassment, intimidation, or bullying. The complaint shall be initiated no later than six months from the date when the alleged discrimination, harassment, intimidation, or bullying occurred, or six months from the date when the complainant first obtained knowledge of the facts of the alleged discrimination, harassment, intimidation, or bullying. However, upon written request by the complainant, the Superintendent or designee may extend the filing period for up to 90 days. (5 CCR 4630)

A complaint alleging non-compliance with the law regarding student fees and charges (Education Code Section 49010 et seq.) may be filed anonymously if the complaint provides evidence or information leading to evidence to support an allegation of non-compliance.

The complaint shall be presented to the Assistant Superintendent of Human Resources who shall maintain a log of complaints received, providing each with a code number and a date stamp.

If a complainant is unable to put a complaint in writing due to conditions such as a disability or illiteracy, District staff shall assist him/her in the filing of the complaint. (5 CCR 4600)

**Step 2: Mediation**

The Compliance Officer may informally discuss with all the parties the possibility of using mediation. If the parties agree to mediation, the Compliance Officer shall make all arrangements for this process.

Before initiating the mediation of a discrimination complaint, the Compliance Officer shall ensure that all parties agree to make the mediator a party to related confidential information.

If the mediation process does not resolve the problem within the parameters of law, the Compliance Officer shall proceed with his/her investigation of the complaint.

The use of mediation shall not extend the District's timelines for investigating and resolving the complaint unless the complainant agrees in writing to such an extension of time. (5 CCR 4631)

**Step 3: Investigation of Complaint**

Within a reasonable time of receiving the complaint, the Compliance Officer shall provide the complainant (if known) and/or his/her representative an opportunity to present the complaint and any evidence, or information leading to evidence, to support the allegations in the complaint. The Compliance Officer also shall collect all documents and interview all witnesses with information pertinent to the complaint.

A complainant's refusal to provide the District's investigator with documents or other evidence related to the allegations in the complaint, failure or refusal to cooperate in the investigation, or engagement in any other obstruction of the investigation, may result in the dismissal of the complaint because of a lack of evidence to support the allegation. (5 CCR 4631) This provision shall not apply to anonymous complaints alleging non-compliance with the laws regarding student fees and charges (Education Code Section 49010 et seq.) if the complaint provides evidence or information leading to evidence to support an allegation of non-compliance.

District personnel shall provide the investigator with access to records and other information related to the allegation in the complaint and shall not in any way obstruct the investigation. Failure or refusal of district personnel to cooperate in the investigation may result in a finding based on evidence collected that a violation has occurred and in the imposition of a remedy in favor of the complainant. (5 CCR 4631)

In accordance with law, the District shall provide the investigator with access to records and/or other information related to the allegation in the complaint. (5 CCR 4631)

**Step 4: Response**

Unless extended by written agreement with the complainant, the Compliance Officer shall prepare and send to the complainant a written report of the District's investigation and decision, as described in Step #5 below, within 60 days of the District's receipt of the complaint. (5 CCR 4631)

**Step 5: Final Written Decision**

The District's decision shall be in writing and sent to the complainant. (5 CCR 4631) The District's decision shall be written in English and, when required by Education Code 48985, in the complainant's primary language.

For all complaints, the decision shall include: (5 CCR 4631)

1. The findings of fact based on the evidence gathered.
2. The conclusion(s) of law.
3. Disposition of the complaint.

4. Rationale for such disposition.
5. Corrective actions, if any are warranted. If a complaint alleging non-compliance with the laws regarding student fees and charges is found to have merit, the District shall provide a remedy to all affected pupils, parents, and guardians that, where applicable, includes reasonable efforts by the District to ensure full reimbursement to all affected pupils, parents, and guardians, subject to procedures established through regulations adopted by the state board.
6. Notice of the complainant's right to appeal the District's decision within 15 days to the CDE and procedures to be followed for initiating such an appeal.

In addition, any decision concerning a complaint of discrimination, harassment, intimidation, or bullying based on state law shall include a notice that the complainant must wait until 60 days have elapsed from the filing of an appeal with the CDE before pursuing civil law remedies. (Education Code 262.3)

If investigation of a complaint results in discipline to a student or an employee, the decision shall simply state that effective action was taken and that the student or employee was informed of District expectations. The report shall not give any further information as to the nature of the disciplinary action.

### **Appeals to the California Department of Education**

If dissatisfied with the District's decision, the complainant may appeal in writing to the CDE within 15 days of receiving the District's decision. When appealing to the CDE, the complainant shall specify the basis for the appeal of the decision and whether the facts are incorrect and/or the law has been misapplied. The appeal shall be accompanied by a copy of the locally filed complaint and a copy of the District's decision. (5 CCR 4632)

Upon notification by the CDE that the complainant has appealed the District's decision, the Superintendent or designee shall forward the following documents to the CDE: (5 CCR 4633)

1. A copy of the original complaint.
2. A copy of the decision.
3. A summary of the nature and extent of the investigation conducted by the District, if not covered by the decision.
4. A copy of the investigation file including, but not limited to, all notes,

interviews, and documents submitted by the parties and gathered by the investigator.

5. A report of any action taken to resolve the complaint.
6. A copy of the District's uniform complaint procedures.
7. Other relevant information requested by the CDE.

The CDE may directly intervene in a complaint without waiting for action by the District when one of the conditions listed in 5 CCR 4650 exists, including cases in which the District has not taken action within 60 days of the date the complaint was filed with the District.

### **Civil Law Remedies**

Civil law remedies may be available under state or federal discrimination, harassment, intimidation or bullying laws, if applicable. In appropriate cases, an appeal may be filed pursuant to Education Code Section 262.3.

A complainant may pursue available civil law remedies outside of the District's complaint procedures. Complainants may seek assistance from mediation centers or public/private interest attorneys. Civil law remedies that may be imposed by a court include, but are not limited to, injunctions and restraining orders.

For complaints of discrimination, harassment, intimidation, or bullying based on state law, a complainant shall wait until 60 days have elapsed from the filing of an appeal with the CDE before pursuing civil law remedies, provided the District has appropriately and in a timely manner apprised the complainant of his/her right to file a complaint in accordance with 5 CCR 4622. The moratorium does not apply to injunctive relief and to complaints of discrimination, harassment, intimidation, or bullying based on federal law.

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**WILLIAMS UNIFORM COMPLAINT PROCEDURES****7703.01**

The *Eliezer Williams, et al., vs. State of California, et al. (Williams)* case was filed as a class action in 2000 in San Francisco County Superior Court. The plaintiffs included nearly 100 San Francisco County students who filed suit against the State of California and state education agencies, including the California Department of Education (CDE). The basis of the lawsuit was that the agencies failed to provide public school students with equal access to instructional materials, safe and decent school facilities, and qualified teachers.

The case was settled in 2004. As a result of the Williams Settlement, Education Code 35186 mandates districts to establish policies and procedures regarding complaints for deficiencies related to textbooks and instructional materials, emergency or urgent facilities conditions that pose a threat to the health and safety of students or staff, and teacher vacancy or misassignment.

Assembly Bill 347 (Chapter 526, Statutes of 2007) amended Education Code 35186 to include the use of this complaint procedure by districts that receive California High School Exit Examination (CAHSEE) intensive intervention funds, for deficiencies related to the provision of intensive instruction and services to students who have not passed one or both parts of the high school exit examination after the completion of grade 12.

The Anaheim Union High School District is committed to providing adequate and appropriate textbooks and instructional materials, clean and safe facilities in good repair, appropriately credentialed teachers, and the opportunity for students who have not passed the high school exit examination by the end of 12<sup>th</sup> grade to receive intensive instruction and services.

The district will use the following procedure for those complaints specified in Education Code 35186. Regular uniform complaint procedures will continue to be used, as required, for complaints alleging harassment, unlawful discrimination, or failure to comply with state or federal laws regarding consolidated categorical aid programs (Board Policy 91200, Uniform Complaint Procedures).

I. General Information

1. The district shall post Williams complaint information in each classroom.
2. Williams complaint forms, containing submission information, shall be available at each school, the district office, and on the district's website: [www.auhsd.us](http://www.auhsd.us).

II. Types of Complaints

1. Textbooks and Instructional Materials

- a. A pupil, including an English learner, does not have standards-aligned textbooks or instructional materials or state-adopted or district-adopted textbooks or other required instructional materials to use in class.
- b. A pupil does not have access to textbooks or instructional materials to use at home or after school.
- c. A pupil was provided photocopied sheets from only a portion of a textbook or instructional materials to address a shortage of textbooks or instructional materials.

2. Facility Conditions

- a. A condition poses an urgent or emergency threat to the health or safety of students or staff, including: gas leaks, nonfunctioning heating, ventilation, fire sprinklers or air-conditioning systems, electrical power failure, major sewer line stoppage, major pest or vermin infestation, broken windows or exterior doors or gates that will not lock and that pose a security risk, abatement of hazardous materials previously undiscovered that pose an immediate threat to pupils or staff, structural damage creating a hazardous or uninhabitable condition, and any other emergency conditions the school district determines appropriate.

- b. A school restroom has not been maintained or cleaned regularly, is not fully operational, or has not been stocked at all times with toilet paper, soap, and paper towels or functional hand dryers.
  - c. The school has not kept all restrooms open during school hours when pupils are not in classes and has not kept a sufficient number of restrooms open during school hours when pupils are in classes.
3. Teacher Vacancy or Misassignment
- a. Teacher vacancy - A semester begins and a teacher vacancy exists. (A teacher vacancy is a position to which a single designated certificated employee has not been assigned at the beginning of the year for an entire year or, if the position is for a one-semester course, a position to which a single designated certificated employee has not been assigned at the beginning of a semester for an entire semester.)
  - b. Teacher misassignment - A teacher who lacks credentials or training to teach English learners is assigned to teach a class with more than 20 percent English learner pupils in the class.
  - c. Teacher misassignment - A teacher is assigned to teach a class for which the teacher lacks subject matter competency.
- ~~4. High School Exit Examination~~
- ~~a. Pupils who have not passed the high school exit exam by the end of 12<sup>th</sup> grade were not provided the opportunity to receive intensive instruction and services pursuant to Education Code 37254 (d)(4) and (5).~~

A complainant may add as much text to the complaint form, to explain the complaint, as he/she wishes.



**III. Filing a Complaint**

1. We make sure that the Williams Complaint form is available for parents, guardians, pupils, and teachers to use. Williams complaint forms identify the place for filing the complaint as with the principal of the school or his or her designee that includes the office and address of the principal or his/her designee of the school in which the complaint arises, or the form may be submitted on-line to the district for forwarding to the appropriate school administrator.
2. Williams complaints may be filed anonymously. A complainant who identifies himself or herself will receive a response if he or she indicates in the space provided on the form that a response is requested. The response shall be made to the mailing address of the complainant indicated on the complaint. When Education Code 48985 is applicable (15 percent or more of the pupils enrolled speak a single primary language other than English) and the complainant has requested a response, the response and report shall be written in English and the primary language in which the complaint was filed.
3. Williams identified complaints shall be filed with the principal of the school or his or her designee in which the complaint arises.
4. Complaints about problems beyond the authority of the school principal shall be forwarded in a timely manner, but not to exceed ten (10) working days, to the appropriate school district official for resolution.
5. The complainant need not use the Williams Complaint form to file a complaint. A Williams complaint will not be rejected if the form is not used as long as the complaint is submitted in writing.

**IV. Investigation and Response**

1. The principal, or designee of the district superintendent, as applicable, shall make all reasonable efforts to investigate any problem within his or her authority and shall remedy a valid complaint within thirty (30) working days from the date the complaint was received and shall report to the complainant the resolution of the complaint within forty-five (45) working days of the initial filing, if the complainant requested a response. If the principal makes this report, the principal shall also report the same information in the same timeframe to the district superintendent or his or her designee.

2. A complainant who is not satisfied with the resolution of the principal or the district superintendent or his or her designee, has the right to describe the complaint to the governing board of the school district at a regularly scheduled meeting of the governing board. Complainants not satisfied with the district’s resolution involving a condition of a facility that poses an emergency or urgent threat as defined in paragraph (1) of subdivision C, Education Code 17592.72, have the right to file an appeal with the Superintendent of Public Instruction at the California Department of Education, within fifteen (15) days of receiving the district’s report. The complainant shall comply with the appeal requirements specified in the California Code of Regulations, Title 5, Section 4632.
  
3. All complaints and responses are public records. The summaries shall be publicly reported on a quarterly basis at a regularly scheduled meeting of the governing board of the school district.
  
4. Summarized data on the nature and resolution of all complaints are reported to the county Superintendent of Schools and the Board of Trustees on a quarterly basis (Code of Regulations, Title 5, Sections 4680-4687). The report shall include the number of complaints by general subject area with the number of resolved and unresolved complaints.

Cross References:

Anaheim Union High School District Board Policy  
91200 Uniform Complaint Procedures

California Department of Education: The *Williams* Case – An Explanation

Legal References:

Education Code  
17592.72 Property Maintenance and Control  
35186 Uniform Complaint Process  
35292.5 School Restrooms  
37254 Supplemental Instruction  
48985 English Language Learners

California Code of Regulations, Title 5  
4600 General Definitions  
4621 District Policies and Procedures  
4632 Appeal of Local Education Agency Decision  
4680-4687 Williams Complaints

Board of Trustees  
May 1, 2008  
Revised: July 2008  
Revised: April 16, 2014  
Revised: Pending Board Approval

**Students**

The Governing Board is committed to the success of all students and believes that every school site should be a safe and welcoming place for all students and their families irrespective of their citizenship or immigration status.

District staff shall not solicit or collect information or documents regarding the citizenship or immigration status of students or their family members or provide assistance with immigration enforcement at district schools, except as may be required by state and federal law. (Education Code 234.7)

No student shall be denied equal rights and opportunities nor be subjected to unlawful discrimination, harassment, intimidation, or bullying in the district's programs and activities on the basis of his/her immigration status. (Education Code 200, 220, 234.1) The Superintendent or designee shall notify parents/guardians regarding their children's right to a free public education regardless of immigration status or religious beliefs and their rights related to immigration enforcement. (Education Code 234.7)

Consistent with requirements of the California Office of the Attorney General, the Superintendent or designee shall develop procedures for addressing any requests by a law enforcement officer for access to district records, school sites, or students for the purpose of immigration enforcement.

Teachers, school administrators, and other school staff shall receive training regarding immigration issues, including information on responding to a request from an immigration officer to visit a school site or to have access to a student.

The Superintendent or designee shall report to the Board in a timely manner any requests for information or access to a school site by an officer or employee of a law enforcement agency for the purpose of enforcing the immigration laws. Such notification shall be provided in a manner that ensures the confidentiality and privacy of any potentially identifying information. (Education Code 234.7)

## Legal Reference:

## EDUCATION CODE

200 Educational equity

220 Prohibition of discrimination

234.1 Safe Place to Learn Act

234.7 Student protections relating to immigration and citizenship status

48204.4 Evidence of residency for school enrollment

48980 Parental notifications

48985 Notices to parents in language other than English

## GOVERNMENT CODE

8310.3 California Religious Freedom Act

**PENAL CODE**

422.55 Definition of hate crime

627.1-627.6 Access to school premises, outsiders

**UNITED STATES CODE, TITLE 20**

1232g Family Educational Rights and Privacy Act

**COURT DECISIONS**

Plyler v. Doe, 457 U.S. 202 (1982)

**Management Resources:**

**CSBA PUBLICATIONS**

Legal Guidance on Providing All Children Equal Access to Education, Regardless of Immigration Status, February 2017

**CALIFORNIA OFFICE OF THE ATTORNEY GENERAL PUBLICATIONS**

Promoting a Safe and Secure Learning Environment for All: Guidance and Model Policies to Assist California's K-12 Schools in Responding to Immigration Issues, April 2018

**WEB SITES**

CSBA: <http://www.csba.org>

California Office of the Attorney General: <http://oag.ca.gov>

California Department of Education: <http://www.cde.ca.gov>

California Department of Fair Employment and Housing: <http://www.dfeh.ca.gov>

California Department of Justice: <http://www.justice.gov>

U.S. Department of Education, Office for Civil Rights:

<http://www.ed.gov/about/offices/list/ocr>

U.S. Immigration and Customs Enforcement: <http://www.ice.gov>

U.S. Immigration and Customs Enforcement, Online Detainee Locator System:

<http://locator.ice.gov/odls>

**Students**

## Responding to Requests for Information

Unless authorized by the Family Educational Rights and Privacy Act pursuant to 20 USC 1232g, student information shall not be disclosed to immigration law enforcement authorities without parental consent, a court order, or judicial subpoena. The Superintendent or designee shall annually notify parents/guardians that the district will not release student information to third parties for immigration enforcement purposes, unless the parent/guardian consents or as required to do so by a court order or judicial subpoena.

Upon receiving any verbal or written request for information related to a student's or family's immigration or citizenship status, district staff shall:

1. Notify the Superintendent or designee about the information request
2. Provide students and families with appropriate notice and a description of the immigration officer's request
3. Document any request for information by immigration authorities
4. Provide students and parents/guardians with any documents provided by the immigration enforcement officer, unless such disclosure is prohibited by a subpoena served on the district or in cases involving investigations of child abuse, neglect, or dependency

Resources and data collected by the district shall not be used, directly or by others, to compile a list, registry, or database of individuals based on national origin, immigration status, religion, or other category of individual characteristics protected against unlawful discrimination. (Government Code 8310.3)

## Responding to Requests for Access to Students or School Grounds

District staff shall receive parent/guardian consent before a student is interviewed or searched by any officer seeking to enforce civil immigration laws at the school, unless the officer presents a valid, effective warrant signed by a judge or a valid, effective court order. A student's parent/guardian shall be immediately notified if a law enforcement officer requests or gains access to the student for immigration enforcement purposes, unless the judicial warrant or subpoena restricts disclosure to the parent/guardian.

All visitors and outsiders, including immigration enforcement officers, shall register with the principal or designee upon entering school grounds during school hours. Each visitor or outsider shall provide the principal or designee with his/her name, address, occupation, age if less than 21, purpose in entering school grounds, proof of identity, and any other information required by law. (Penal Code 627.2, 627.3)

As early as possible, district staff shall notify the Superintendent or designee of any request by an immigration enforcement officer for access to the school or a student or for review of school documents, including service of lawful subpoenas, petitions, complaints, warrants, or other such documents.

In addition, district staff shall take the following actions in response to an officer present on the school campus specifically for immigration enforcement purposes:

1. Advise the officer that before school personnel can respond to the officer's request, they must first receive notification and direction from the Superintendent or designee, except under exigent circumstances that necessitate immediate action
2. Request to see the officer's credentials, including his/her name and badge number, and the phone number of the officer's supervisor, and note or make a copy of all such information
3. Ask the officer for his/her reason for being on school grounds and document the response.
4. Request that the officer produce any documentation that authorizes his/her school access
5. Make a copy of all documents produced by the officer and retain one copy for school records.
6. If the officer declares that exigent circumstances exist and demands immediate access to the campus, comply with the officer's orders and immediately contact the Superintendent or designee.
7. If the officer does not declare that exigent circumstances exist, respond according to the requirements of the officer's documentation, as follows:
  - a. If the officer has an Immigrations and Customs Enforcement (ICE) administrative warrant, district staff shall inform the agent that they cannot consent to any request without first consulting with the district's legal counsel or other designated district official.
  - b. If the officer has a federal judicial warrant, such as a search and seizure warrant or an arrest warrant signed by a federal judge or magistrate, district staff shall promptly comply with the warrant. If feasible, district staff shall

- consult with the district's legal counsel or designated administrator before providing the officer with access to the person or materials specified in the warrant.
- c. If the officer has a subpoena for production of documents or other evidence, district staff shall inform the district's legal counsel or other designated official of the subpoena and await further instructions as to how to proceed.
8. Do not attempt to physically impede the officer, even if the officer appears to be exceeding the authorization given under a warrant or other document. If an officer enters the premises without consent, district staff shall document the officer's actions while on campus.
  9. After the encounter with the officer, promptly make written notes of all interactions with the officer, including:
    - a. A list or copy of the officer's credentials and contact information.
    - b. The identity of all school personnel who communicated with the officer.
    - c. Details of the officer's request.
    - d. Whether the officer presented a warrant or subpoena to accompany his/her request, what was requested in the warrant or subpoena, and whether the warrant or subpoena was signed by a judge.
    - e. District staff's response to the officer's request.
    - f. Any further action taken by the officer.
    - g. A photo or copy of any documents presented by the officer.
  10. Provide a copy of these notes and associated documents collected from the officer to the district's legal counsel or other designated district official

The district's legal counsel or other designated official shall submit a timely report to the Governing Board regarding the officer's requests and actions and the district's responses. (Education Code 234.7)

The Superintendent or designee shall also email the Bureau of Children's Justice in the



California Department of Justice (BCJ@doj.ca.gov) regarding any attempt by a law enforcement officer to access a school site or a student for immigration enforcement purposes.

#### Responding to the Detention or Deportation of Student's Family Member

The Superintendent or designee shall encourage students and their families to update their emergency contact information as needed throughout the school year and to provide alternative contacts, including an identified trusted adult guardian, in case a student's parent/guardian is detained or is otherwise unavailable. The Superintendent or designee shall notify students' families that information provided on the emergency cards will only be used in response to specific emergency situations and not for any other purpose.

The Superintendent or designee shall also encourage all students and families to learn their emergency phone numbers and be aware of the location of important documentation, including birth certificates, passports, social security cards, physicians' contact information, medication lists, lists of allergies, and other such information that would allow the students and families to be prepared in the event that a family member is detained or deported.

In the event that a student's parent/guardian is detained or deported by federal immigration authorities, the Superintendent or designee shall release the student to the person(s) designated in the student's emergency contact information or to any individual who presents a caregiver's authorization affidavit on behalf of the student. The Superintendent or designee shall only contact child protective services if district personnel are unable to arrange for the timely care of the student by the person(s) designated in the emergency contact information maintained by the school or identified on a caregiver's authorization affidavit.

The Superintendent or designee shall notify a student whose parent/guardian was detained or deported that the student continues to meet the residency requirements for attendance in a district school, provided that the parent/guardian was a resident of California and the student lived in California immediately before he/she moved out of state as a result of the parent/guardian's departure. (Education Code 48204.4)

The Superintendent or designee may refer a student or his/her family members to other resources for assistance, including, but not limited to, an ICE detainee locator, legal assistance, or the consulate or embassy of the parent/guardian's country of origin.

AGREEMENT NUMBER 41659

AMENDMENT #3  
 ANAHEIM UNION HIGH SCHOOL DISTRICT  
 BUSINESS-PLUS SYSTEM SUPPORT  
 IMPLEMENTATION AND SOFTWARE SUPPORT SERVICE AGREEMENT

The AGREEMENT entered into April 13, 2015, by and between the Orange County Superintendent of Schools, 200 Kalmus Drive, Costa Mesa, California 92626, hereinafter referred to as SUPERINTENDENT, and Anaheim Union High School District, 501 North Crescent Way, Anaheim, California 92801, hereinafter referred to as DISTRICT, is hereby further amended as follows:

1.0 Section 5.0 PAYMENT shall be amended to read: DISTRICT agrees to pay SUPERINTENDENT the sum of One hundred thousand six hundred sixty dollars (\$108,660.00) for annual software support service fees for fiscal year 2018-2019. Annual software support service fees due for each fiscal year shall be paid by DISTRICT on or before August 1st of that fiscal year upon receipt of an itemized invoice from SUPERINTENDENT. SUPERINTENDENT shall evaluate software support service charges annually, for possible upward or downward adjustments, based on SUPERINTENDENT'S actual costs to support Bi-Tech software. SUPERINTENDENT will provide DISTRICT written notice of the annual software support service fees due for the renewal period ninety (90) days prior to the end of each renewal period.

2018 - 2019 Annual Software Support Service Fees

Basic Financial/Budget	\$ 75,372.00
School Site Finance	\$ 13,284.00
Stores Inventory	\$ 10,002.00

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Fixed Assets \$ 10,002.00

\$ 108,660.00

2.0 Except as expressly herein amended, including any amendments thereto, said AGREEMENT of April 13, 2015, shall in all respects be and remain in full force and effect.

IN WITNESS WHEREOF, the Parties hereto set their hands.

DISTRICT: ANAHEIM UNION HIGH SCHOOL DISTRICT

ORANGE COUNTY SUPERINTENDENT OF SCHOOLS

BY: \_\_\_\_\_  
Authorized Signature

BY: *Renee Hendrick*  
Authorized Signature

PRINTED NAME: Jennifer Root, Ed.D.

PRINT NAME: Renee Hendrick

TITLE: Assistant Superintendent, Business

TITLE: Associate Superintendent

DATE: \_\_\_\_\_

DATE: May 31, 2018

Anaheim Union HSD-AMENDMENT- Bus Plus-(41659)2018-19-Amend#3  
ZIP 6

*E*

AGREEMENT NUMBER 46306

ANAHEIM UNION HIGH SCHOOL DISTRICT  
HUMAN RESOURCES APPLICATION  
IMPLEMENTATION AND SOFTWARE SUPPORT SERVICE AGREEMENT

This AGREEMENT is hereby made and entered into this 1st day of July, 2018, by and between the Orange County Superintendent of Schools, 200 Kalmus Drive, Costa Mesa, California 92628, hereinafter referred to as SUPERINTENDENT, and Anaheim Union High School District, 501 north Crescent Way, Anaheim, California 92801, hereinafter referred to as DISTRICT. SUPERINTENDENT and DISTRICT shall be collectively referred to as the Parties.

NOW, THEREFORE, the Parties hereto mutually agree as follows:

1.0 BASIS OF AGREEMENT. SUPERINTENDENT will provide professional services to DISTRICT for the operation of the SUPERINTENDENT'S Human Resources Application, including on-going training services for present and future employees, future software enhancements, and support services.

2.0 NETWORK INFRASTRUCTURE. The network standard protocol is TCP/IP. Each DISTRICT site that uses SUPERINTENDENT'S Human Resources Application must have a Local Area Network (LAN) connected via the DISTRICT office. DISTRICT should review its LAN design with SUPERINTENDENT'S Information Technology Division during the Technical Information phase of the project. DISTRICT will, at DISTRICT'S expense, connect to SUPERINTENDENT'S county-wide computer network via high speed data circuit and data communication devices for the services set forth in this AGREEMENT. DISTRICT costs associated with connectivity will be invoiced separately according to the terms of

1 the DISTRICT'S Intranet Network Support Service Agreement with  
2 SUPERINTENDENT. Computer processing will be performed on Windows  
3 servers at SUPERINTENDENT'S offices. DISTRICT will access  
4 SUPERINTENDENT'S Human Resources Application from DISTRICT personal  
5 computers through the DISTRICT'S Local Area Network.

6 3.0 SOFTWARE SUPPORT SERVICES

7 A. SUPERINTENDENT will provide DISTRICT access to  
8 SUPERINTENDENT'S Human Resources Application via a leased high speed  
9 data circuit to SUPERINTENDENT'S Windows based servers located at 200  
10 Kalmus Drive, Costa Mesa. DISTRICT will be responsible for the  
11 recurring cost of the leased high speed data circuit. DISTRICT shall  
12 have the ability to use the Human Resources Application (in Standard  
13 Mode).

14 B. SUPERINTENDENT will provide DISTRICT ongoing software  
15 support and assistance during normal business hours, provided  
16 however, that the availability or performance of this software  
17 support service shall not be construed as altering or affecting  
18 SUPERINTENDENT'S obligations as set forth in this AGREEMENT.  
19 SUPERINTENDENT'S technical support via telephone shall be provided to  
20 DISTRICT without charge Monday through Friday from 8:00 A.M. - 5:00  
21 P.M., excluding SUPERINTENDENT'S holidays.

22 C. SUPERINTENDENT may, upon mutual agreement of the parties,  
23 provide other services to DISTRICT which may include, but not be  
24 limited to, special reporting and other software assistance.  
25 DISTRICT shall pay SUPERINTENDENT for such additional services at a  
rate mutually agreed between the parties.

1 4.0 TERM. The term of this AGREEMENT shall be for one (1) year  
2 commencing July 1, 2018 and ending June 30, 2019. This AGREEMENT  
3 shall automatically be renewed annually, unless DISTRICT gives  
4 written notice to SUPERINTENDENT six (6) months prior to the end of  
5 each one (1) year renewal period. In no event shall this AGREEMENT  
6 exceed a five (5) year period, and shall terminate by its own terms  
7 on June 30, 2023.

8 5.0 PAYMENT. DISTRICT agrees to pay SUPERINTENDENT the sum of  
9 Eighty thousand twenty-eight dollars (\$80,028.00) for  
10 SUPERINTENDENT'S Human Resources Application annual software support  
11 service fees for fiscal year 2018-2019. Annual software support  
12 service fees due for each fiscal year shall be paid by DISTRICT on or  
13 before August 1st of that fiscal year upon receipt of an itemized  
14 invoice from SUPERINTENDENT. Annual Human Resources Application  
15 software support service fees will be evaluated annually for possible  
16 upward or downward adjustments. SUPERINTENDENT will provide DISTRICT  
17 written notice of the annual Human Resources Application software  
18 support service fees due for the renewal period ninety (90) days  
19 prior to the end of each renewal period. Renewal fees shall be based  
20 on the actual costs incurred by SUPERINTENDENT to support the Human  
21 Resources Application software.

22 6.0 EQUIPMENT/SOFTWARE REQUIREMENTS. The Human Resources Application  
23 supports the use of computers running Windows 7 or higher. All  
24 printing requirements for the Human Resources Application will take  
25 place at the DISTRICT.

1 7.0 DATA ROLLOVERS. If DISTRICT desires any data rollovers from its  
2 present system into SUPERINTENDENT'S Human Resources Application it  
3 will be necessary for DISTRICT to submit this data to SUPERINTENDENT  
4 in a flat file format according to specifications provided by  
5 SUPERINTENDENT'S Information Technology Division. Coordination  
6 meetings between DISTRICT and SUPERINTENDENT'S staff will be  
7 necessary to work out the rollover details. In the event that it  
8 proves impractical to successfully accomplish any part of the  
9 rollovers, it may be necessary for the DISTRICT'S staff to enter in  
10 test and/or production data to complete the conversion to  
11 SUPERINTENDENT'S Human Resources Application.

12 8.0 TRAINING. SUPERINTENDENT will provide on-going training  
13 services for present and future employees as determined by  
14 SUPERINTENDENT and DISTRICT to assist DISTRICT personnel in the use  
15 and operation of the software to enable DISTRICT to make optimum use  
16 of SUPERINTENDENT'S Human Resources Application. Training will be  
17 provided at SUPERINTENDENT'S training lab between the hours of 8:30  
18 A.M. and 4:30 P.M. Monday through Friday, excluding SUPERINTENDENT'S  
19 holidays.

20 9.0 FUTURE MODULES/OPTIONS. SUPERINTENDENT expects to offer  
21 additional features and optional services to its customers in the  
22 future. Each new capacity may have an additional charge.

23 10.0 INDEPENDENT CONTRACTOR. SUPERINTENDENT is and at all times shall  
24 be an independent contractor and shall be wholly responsible for the  
25 manner in which the services required by the terms of this AGREEMENT  
are performed. Nothing herein contained shall be construed as

1 creating the relationship of employer and employee, or principal and  
2 agent, between SUPERINTENDENT and DISTRICT. SUPERINTENDENT assumes  
3 the responsibility for the acts of its employees or agents as they  
4 relate to the services to be provided. SUPERINTENDENT, its officers,  
5 agents, and employees, shall not be entitled to any rights, and/or  
6 privileges of DISTRICT'S employees and shall not be considered in any  
7 manner to be DISTRICT'S employees.

8 11.0 HOLD HARMLESS.

9 A. SUPERINTENDENT hereby agrees to indemnify, defend, and  
10 hold harmless DISTRICT, its Governing Board, officers, agents, and  
11 employees from liability and claims of liability for bodily injury,  
12 personal injury, sickness, disease, or death of any person or  
13 persons, or damage to any property, real personal, tangible or  
14 intangible, arising out of the negligent acts or omissions of  
15 employees, agents or officers of SUPERINTENDENT or the Orange County  
16 Board of Education during the period of this AGREEMENT.

17 B. DISTRICT hereby agrees to indemnify, defend, and hold  
18 harmless SUPERINTENDENT, the Orange County Board of Education, and  
19 its officers, agents, and employees from liability and claims of  
20 liability for bodily injury, personal injury, sickness, disease, or  
21 death of any person or persons, or damage to any property, real,  
22 personal, tangible or intangible, arising out of the negligent acts  
23 or omissions of employees, agents or officers of DISTRICT during the  
24 period of this AGREEMENT.



1 12.0 NON-DISCRIMINATION. SUPERINTENDENT and DISTRICT agree that they  
2 will not engage in unlawful discrimination because of race, color,  
3 religious creed, national origin, ancestry, physical handicap,  
4 medical condition, marital status, or sex of such persons.

5 13.0 APPLICABLE LAW. SUPERINTENDENT and DISTRICT agree to comply with  
6 all federal, state and local laws, rules and regulations and  
7 ordinances that are now or may in the future become applicable to  
8 SUPERINTENDENT or DISTRICT'S business, equipment and personnel  
9 engaged in operations covered by this AGREEMENT or occurring out of  
10 the performance of such operations.

11 14.0 ASSIGNMENT. SUPERINTENDENT or DISTRICT shall not subcontract or  
12 assign the performance of any of the services in this AGREEMENT  
13 without prior written approval of the other party.

14 15.0 TOBACCO USE POLICY. In the interest of public health, the  
15 SUPERINTENDENT provides a tobacco-free environment. Smoking or the  
16 use of any tobacco products are prohibited in buildings and vehicles,  
17 and on any property owned, leased or contracted for by the  
18 SUPERINTENDENT pursuant to SUPERINTENDENT Policy 400.15. Failure to  
19 abide with conditions of this policy could result in the termination  
20 of this AGREEMENT.

21 16.0 TERMINATION. SUPERINTENDENT or DISTRICT may terminate this  
22 AGREEMENT with or without cause upon the giving of six (6) months  
23 prior written notice to the other party. Notification must be given  
24 six (6) months prior to the end of each renewal period.

25 17.0 NOTICES. All notices or demands to be given under this AGREEMENT  
by either party to the other shall be in writing and given by: i)

1 Personal service, or ii) U.S. Mail, mailed either by registered or  
2 certified mail, return receipt requested, with postage prepaid.  
3 Service shall be considered given when received if personally served  
4 or, if mailed, on the third (3rd) day after deposit in any U.S. Post  
5 Office. The address to which notices or demands may be given by  
6 either party may be changed by written notice given in accordance  
7 with the notice provisions of this section. As of the date of this  
8 AGREEMENT the addresses of the parties are as follows:

9           DISTRICT:           Anaheim Union High School District  
                                  501 north Crescent Way  
10                                 Anaheim, California 92801  
                                  Attn: \_\_\_\_\_

11           SUPERINTENDENT:     Orange County Superintendent of Schools  
12                                 200 Kalmus Drive  
                                  Costa Mesa, California 92626  
13                                 Attn: Patricia McCaughey

14 18.0 SEVERABILITY. If any term, condition or provision of this  
15 AGREEMENT is held by a court of competent jurisdiction to be invalid,  
16 void or unenforceable, the remaining provisions will nevertheless  
17 continue in full force and effect and shall not be affected, impaired  
18 or invalidated in any way.

19 19.0 GOVERNING LAW. The terms and conditions of this AGREEMENT shall  
20 be governed by the laws of the State of California, with venue in  
21 Orange County, California.

22 20.0 ENTIRE AGREEMENT/AMENDMENT. This AGREEMENT and any exhibits  
23 attached hereto constitute the entire agreement between  
24 SUPERINTENDENT and DISTRICT regarding the services and any agreement  
25 made shall be ineffective to modify this AGREEMENT in whole or in  
part unless such agreement is embodied in an Amendment to this

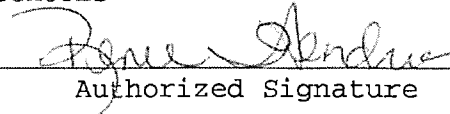
1 AGREEMENT which has been signed by both Parties. This AGREEMENT  
2 supersedes all prior negotiations, understandings, representations  
3 and agreements.

4 IN WITNESS WHEREOF, the Parties hereto have caused this  
5 AGREEMENT to be executed.

6 DISTRICT: ANAHEIM UNION HIGH  
SCHOOL DISTRICT

ORANGE COUNTY SUPERINTENDENT  
OF SCHOOLS

7 BY: \_\_\_\_\_  
8 Authorized Signature

BY:   
Authorized Signature

9 PRINT NAME: Jennifer Root, Ed.D.

PRINT NAME: Renee Hendrick

10 TITLE: Assistant Superintendent, Business

TITLE: Associate Superintendent

11 DATE: \_\_\_\_\_

DATE: May 31, 2018

12 Anaheim Union HSD-Human Resources Application (46306) 2018-2023  
13 ZIP 6

**AGREEMENT BETWEEN THE  
ANAHEIM UNION HIGH SCHOOL DISTRICT AND THE  
NORTH ORANGE COUNTY REGIONAL OCCUPATIONAL PROGRAM  
FOR USE OF FACILITIES**

THIS AGREEMENT, made and entered into this 15th day of June, 2018, by and between the Anaheim Union High School District, with principal offices located at 501 Crescent Way, Anaheim, California 92801, hereinafter referred to as the "DISTRICT", and the North Orange County Regional Occupational Program, with principal offices located at 385 N. Muller St., Anaheim, California 92801, hereinafter referred to as the "NOCROP."

W I T N E S S E T H:

WHEREAS, pursuant to NOCROP plans for the creation and establishment of education teaching centers at the various high schools within the DISTRICT for ROP students, NOCROP intends to contract with the DISTRICT for the use of classrooms as described through an application, and agreement for the use of facilities form provided by the DISTRICT, and

WHEREAS, a written agreement is needed:

1. To clarify the contractual relationship between NOCROP, and the DISTRICT, with regard to the use of facilities of the DISTRICT; and
2. To establish the charges for the use of said facilities; and
3. To provide the DISTRICT with necessary information of the facilities to be provided; and
4. To establish procedures for the responsibility of facilities during the time the facilities are being used by NOCROP.

NOW, THEREFORE, the DISTRICT and NOCROP agree as follows:

**1.0 RESPONSIBILITIES**

- 1.1 The DISTRICT shall be responsible for the normal custodial and maintenance services for the facilities leased by NOCROP.

- 1.2 NOCROP shall supply all necessary consumable supplies used in the program employed by NOCROP.
- 1.3 NOCROP shall be responsible for any damage, or loss of equipment that takes place or, any damage or loss of equipment that is checked out to NOCROP, during the time NOCROP is using said facilities.
- 1.4 NOCROP shall be responsible for the maintenance of equipment used in the teaching station(s) owned by NOCROP.

## **2.0 PROCEDURES**

- 2.1 NOCROP shall submit an application and agreement for the use of school facilities for each and every facility center that NOCROP desires to use, by DISTRICT campus location.
- 2.2 NOCROP shall submit to the DISTRICT, by DISTRICT campus, the facility centers used each month. This listing will be verified by the DISTRICT campus administrator and submitted to the Assistant Superintendent, Business of the DISTRICT. Billing will be based on the attached Fee Schedule for Community Use of School Facilities.

## **3.0 HOLD HARMLESS & INDEMNIFICATION**

3.1 To the extent of the insurance coverage specified in the following paragraph, NOCROP agrees to, and does hereby indemnify, and hold harmless the DISTRICT, its officers, agents, and employees from every liability, loss, damage, or expense which may be incurred by reason of liability for damages for (1) death or bodily injury to persons, (2) injury to, loss, or theft of property, or (3) any other loss, damage, or expense arising under either (1) or (2) above, sustained by NOCROP, its students participating in laboratory learning experiences, or by any person employed by NOCROP in connection with the facilities which are the subject of this Agreement, except for liability resulting from the sole negligence or willful misconduct of the DISTRICT, or its officers, employees, agents, or independent

contractors who are directly employed by the DISTRICT; and any injury to or death of persons or damage to property caused by any act, neglect, default, or omission of NOCROP, its employees, or students.

**4.0 INSURANCE**

4.1 NOCROP agrees to take out and maintain, during the life of this Agreement, such public liability, and property damage insurance as will protect NOCROP, and the DISTRICT, with respect to those liabilities as to which NOCROP holds the DISTRICT harmless. NOCROP shall provide the DISTRICT with certificates of general liability, and property damage insurance, declaring the DISTRICT as an additional insured. Such insurance shall be single limit, bodily injury and property damage coverage, including coverage for sexual abuse and molestation in the amount of \$2,000,000.

THIS AGREEMENT is effective for the period beginning July 1, 2018 to June 30, 2019, and may be renewed for up to four additional one-year terms by written, mutual agreement of both parties.

ANAHEIM UNION HIGH SCHOOL DISTRICT

By: \_\_\_\_\_ Date \_\_\_\_\_  
Jennifer Root, Ed.D  
Assistant Superintendent, Business

NORTH ORANGE COUNTY REGIONAL  
OCCUPATIONAL PROGRAM

By: \_\_\_\_\_ Date \_\_\_\_\_  
Terri Giamarino  
Superintendent

<b>FACILITY RENTAL COSTS (Rates are hourly unless noted)</b>	<b>APPROX. CAPACITY</b>	<b>GROUP A (Labor Only)</b>	<b>GROUP B (Direct Cost)</b>	<b>GROUP C (33% Discount)</b>	<b>GROUP D (Fair Value)</b>
<b>Special Use Auditoriums (Note 1)</b>					
Cook Auditorium (Anaheim)	1200	\$	122.00	\$ 183.00	\$ 550.00
Performing Arts Center (Kennedy)	700	\$	138.00	\$ 207.00	\$ 622.00
The Forum (Western)	300	\$	48.00	\$ 72.00	\$ 217.00
Loara	300	\$	48.00	\$ 72.00	\$ 217.00
<b>General Use Auditoriums</b>					
Cypress, Katella, Savanna	300	\$	48.00	\$ 72.00	\$ 217.00
<b>Small Auditoriums, Large MPR</b>					
Katella, Lexington, Oxford	200	\$	36.00	\$ 54.00	\$ 163.00
<b>Multipurpose Rooms / Cafeterias</b>					
Anaheim, Ball, Hope, South, Sycamore	150	\$	18.00	\$ 27.00	\$ 82.00
Brookhurst, Cypress, Dale, Kennedy, Loara, Magnolia, Orangeview, Savanna, Walker, Western	100	\$	15.00	\$ 24.00	\$ 69.00
<b>Kitchens (Note 2)</b>					
Average all schools (Non-cooking)	n/a	\$	11.00	\$ 17.00	\$ 51.00
Average all schools (Cooking)	n/a	\$	17.00	\$ 26.00	\$ 78.00
<b>Classrooms (Note 3)</b>					
	40	\$	10.00	\$ 15.00	\$ 46.00
<b>Specialty Classrooms (Note 4)</b>					
Art	50	\$	12.00	\$ 18.00	\$ 55.00
Home Economics	50	\$	11.00	\$ 17.00	\$ 51.00
Science	50	\$	11.00	\$ 17.00	\$ 51.00
Computer Labs	50	\$	10.00	\$ 15.00	\$ 46.00
Industrial Arts	50	\$	13.00	\$ 20.00	\$ 60.00

<b>FACILITY RENTAL COSTS</b> <b>(Rates are hourly unless noted)</b>	<b>APPROX. CAPACITY</b>	<b>GROUP A (Labor Only)</b>	<b>GROUP B (Direct Cost)</b>	<b>GROUP C (33% Discount)</b>	<b>GROUP D (Fair Value)</b>
<b>Large Gyms (Note 5)</b>					
Anaheim, Cypress, Katella, Kennedy, Loara, Magnolia, Oxford, Savanna, Western	----		\$ 71.00	\$ 108.00	\$ 321.00
<b>Small Gyms (Note 5)</b>					
Ball, Brookhurst, Cypress, Dale, Katella, Kennedy, Lexington, Loara, Orangeview, South, Sycamore, Walker, Western	----		\$ 53.00	\$ 80.00	\$ 240.00
<b>Athletic Fields (Note 6)</b>					
	----		\$ 16.00	\$ 24.00	\$ 73.00
<b>Tennis Courts (Note 6)</b>					
	----		\$ 16.00	\$ 24.00	\$ 73.00
<b>Swimming Pools (Note 6)</b>					
	----		\$ 36.00	N/A	N/A
<b>Parking Lot (8)</b>					
District Office - Daily Rate	400		\$ 184.00	\$ 276.00	\$ 829.00
High School - Daily Rate	300		\$ 139.00	\$ 210.00	\$ 627.00
Junior High - Daily Rate	200		\$ 95.00	\$ 144.00	\$ 429.00
<b>Handel Stadium</b>					
	7000		\$ 92.00	\$ 138.00	\$ 415.00



## **FACILITY RENTAL COSTS - Notes**

### **The facility fee schedule includes rates for physical plant facilities only. Labor rates are assessed separately.**

- 1.** These auditoriums have special usage, security, and staffing requirements. The use of sound systems, light systems, rigging, or other arrangements will require additional specially trained staff. An estimate of total fees will be provided to the user, and approved by the user prior to the approval of the use permit. These fees will be based on the specific use as determined by the District.
- 2.** The kitchens have special usage and staffing requirements. The use of kitchen equipment will require specially trained staff. An estimate of total fees will be provided to the user, and approved by the user, prior to the approval of the use permit. These fees will be based on the specific use as determined by the district.
- 3.** The rates quoted are for standard classrooms only. Unless otherwise listed as available for use, specialty classrooms, administrative areas, and other spaces are not available for use.
- 4.** Specialty classrooms are only permitted to specific users such as, the North Orange County Regional Occupation Program, who provide special programs for AUHSD students within district facilities, pursuant to special use permits, such as joint-use agreements.
- 5.** The rates quoted for the gyms are for the gyms and associated restrooms only. Locker rooms, weight rooms, wrestling rooms, and other ancillary spaces will not be made available to users due to special security, liability, and training requirements of these spaces.
- 6.** The rates for fields and pools are assessed per field and/or pool. Pools are not available for lease by the general public.
- 7.** Cancellations must be made in writing at least ten days prior to the scheduled use to avoid forfeiture of deposit and assessment of recovery fees.
- 8.** Prices are per lot (some sites have multiple lots). Long-term use rates are available.

## **DEFINITION OF GROUPS**

Group "A" - Anaheim Union High School District groups, or non-profit groups organized to solely serve and benefit Anaheim Union High School District students. No charge for physical plant facilities during normal school hours. Custodial, technical & security charges will be assessed to activities taking place after school hours. Labor rates are based on current association contracts.

Group "B" - Non-profit organizations registered in the State of California with a 501(c)(3) status and 55% participation of residents within the Anaheim Union High School District boundaries.

Group "C" - Non-profit groups not expending net proceeds for the benefit of Anaheim Union High School District students.

Group "D" - Any for-profit youth or adult organization, commercial-use groups and/or other organizations outside the Anaheim Union High School District boundaries.

**ANAHEIM UNION HIGH SCHOOL DISTRICT****MEAL & MILK AGREEMENT**

THIS AGREEMENT, entered into this 30<sup>th</sup> day of June, 2018, shall govern the providing of meals and milk by the ANAHEIM UNION HIGH SCHOOL DISTRICT, 501 Crescent Way, Anaheim, CA 92803 to: ANAHEIM ELEMENTARY SCHOOL DISTRICT – PRESCHOOL PROGRAM, 1001 S. East Street, Anaheim, CA 92805.

THIS AGREEMENT to begin July 1, 2018, and terminate June 30, 2019.

Milk will be provided and meals will be prepared in compliance with the official Anaheim Union High School District's calendar. Both parties will furnish notice of one week in case of special holidays or changes in the calendar that affect service. The Food Service programs of the Anaheim Union High School District will take priority over those of contracting agencies.

Hot and cold breakfasts, lunches with ½ pint of milk, and snacks conforming to the USDA Child Care Meal pattern will be provided. All meals will meet Federal and State requirements for Child Care Meals and snacks. Milk provided will be ½ pints of homogenized, low fat and non-fat.

The Anaheim Union High School District agrees to adhere to the California Uniform Retail Food Facilities Law (CURFFL) and will maintain current county permits for food preparation facilities.

The Anaheim Elementary School District will indemnify and hold the Anaheim Union High School District and its officers, employees, and agents harmless from any and all liability, cost, or expense incurred as a result of negligence on the part of the Anaheim Union High School District.

The Anaheim Elementary School District will keep and maintain liability insurance, including extended coverage for product liability in an amount no less than \$2,000,000 for each occurrence and will provide the Anaheim Union High School District with a certificate evidencing insurance in the amount, naming the Anaheim Union High School District as an additional insured and specifying that the coverage will not be canceled or modified without thirty (30) days prior written notice to the Anaheim Union High School District.

The daily number of breakfasts, lunches, milk, and snacks received from the Anaheim Union High School District will be the number that will be charged for. Any difference in the number of meals delivered and the number served will be the responsibility of the Anaheim Elementary School District.

This Agreement may be canceled by either agency within one (1) year written notice.

ANAHEIM ELEMENTARY SCHOOL DISTRICT agrees:

1. To enter into meal agreements as needed with the California State Department of Education, Child Nutrition & Food Distribution Division and The United States Department of Agriculture.
2. To follow the policies and procedures for free and reduced-price meals as prescribed by the United States Department of Agriculture, Food and Nutrition Services.
3. To maintain records and file claims for meal reimbursements.

4. Ensure that an Agency representative is available at each site to receive, inspect and sign for the requested number of meals. If a representative is unavailable at the time of delivery, meals will be inspected by the Agency representative upon arrival.

5. To ensure that proper food safety procedures are followed. It is recommended by AUHSD Food Services that any leftover food items are discarded after meal service. If food safety procedures are not followed by AESD staff, then AESD assumes responsibility for any and all food safety hazards.

ANAHEIM UNION HIGH SCHOOL DISTRICT agrees:

1. To prepare meals that offer a variety of appetizing and nutritious foods, and meet federal requirements for reimbursable meals that meet the preschool meal pattern.

2. To keep daily menu planning worksheets, invoices, inventories, and all other records essential to the Meal Pattern Breakfast and Lunch Programs on file for a period of five (5) years for review by the California State Department of Education, Child Nutrition Division.

3. Provide a copy of the monthly printed menus to the Anaheim Elementary School District two weeks prior to the first day of the month covered by the menu. Anaheim Union High School District reserves the right to change the menu when necessary.

4. To bill Anaheim Elementary School District, 1001 S. East St., Anaheim, CA 92805 at the end of each month for the total number of meals delivered, with payment due within thirty (30) days.

5. To provide plastic eating utensils, cups and plates.

6. To provide a delivery schedule at the beginning of each year; updates will be provided as necessary.

7. To maintain records of the temperature of meals when it is taken off the truck and delivered to the school site.

The charge for breakfast, lunch or snack is:

Breakfast - \$1.50  
Lunch - \$2.50

Recommendations for price changes will be made by April 1<sup>st</sup> each year.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed:

For:  
Anaheim Union High School District

For:  
Anaheim Elementary School District

\_\_\_\_\_  
Jennifer Root, Ed.D.  
Assistant Superintendent, Business

\_\_\_\_\_  
Assistant Superintendent, Administrative Svcs.

Dated: \_\_\_\_\_

Dated: \_\_\_\_\_

CC

ANAHEIM UNION HIGH SCHOOL DISTRICT  
AGREEMENT FOR PUPIL TRANSPORTATION

THIS AGREEMENT, made and entered into the 1<sup>st</sup> day of July 2018, by and  
between the  
ANAHEIM UNION HIGH SCHOOL DISTRICT  
A PUBLIC SCHOOL DISTRICT  
And  
CITY OF CYPRESS  
A PUBLIC AUTHORITY

WITNESSETH:

WHEREAS, Education Code 10900.5 authorized a school district to contract with public authorities as defined in Education Code 10901 for the provision of school transportation services by a district for public authorities and the payment for the same by the benefitted public authority to the district performing said services; and

WHEREAS, the parties hereto desire, from July 1, 2018, through June 30, 2019, that the District (herein after Transporting District), for consideration, will provide buses and drivers to the public authority (herein after City) on an as needed and when available basis.

NOW THEREFORE BE IT AGREED AS FOLLOWS:

1. That the Transporting District, for consideration as herein after set forth, shall provide school buses and licensed school bus drivers for the transportation of Recreation and Community Services participants, when the City lacks the necessary buses to transport its Recreation and Community Services participants, and when the Transporting District has available extra school buses and licensed school bus drivers.
2. That the City, in consideration for services rendered by the Transporting District under this agreement, agrees that the compensation shall be rated at \$76 per hour with no mileage or other additional charges.
3. The Transporting District shall indemnify, defend, and hold the City harmless from any liability for personal injury or property damage arising out of the negligence of the Transporting District. The City shall indemnify, defend, and hold the Transporting District harmless from any liability for personal injury or property damage arising out of the negligence of the City.
4. This agreement is subject to cancellation by either party upon thirty (30) days advanced written notice.
5. This agreement constitutes the entire understanding of the parties hereto with respect to this matter and supersedes all prior discussions and communications. Any modifications to this agreement must be done in writing and signed by both parties in order to be effective.

IN WITNESS WHEREOF, the parties hereto have executed this agreement in duplicate on the day and year first written above.

ANAHEIM UNION HIGH SCHOOL DISTRICT  
of Orange County, California

CITY OF CYPRESS  
of Orange County, California

\_\_\_\_\_  
Jennifer Root, Ed.D.  
Assistant Superintendent, Business

\_\_\_\_\_  
Peter Grant  
City Manager

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

ANAHEIM UNION HIGH SCHOOL DISTRICT  
AGREEMENT FOR PUPIL TRANSPORTATION

THIS AGREEMENT, made and entered into the 1<sup>st</sup> day of July 2018, by and  
between the  
ANAHEIM UNION HIGH SCHOOL DISTRICT  
A PUBLIC SCHOOL DISTRICT  
And  
CONNELLY HIGH SCHOOL  
A PRIVATE HIGH SCHOOL IN ANAHEIM CA

WITNESSETH:

WHEREAS, the parties hereto desire, from July 1, 2018, through June 30, 2019, that the ANAHEIM UNION HIGH SCHOOL DISTRICT (AUHSD) will provide buses and drivers to the CONNELLY HIGH SCHOOL on an as needed and when available basis.

THE PARTIES HERETO MUTUALLY AGREE AS FOLLOWS:

1. The AUHSD, for consideration as hereinafter set forth, shall provide school buses and licensed school bus drivers to the CONNELLY HIGH SCHOOL for the transportation of CONNELLY students, when the AUHSD has available extra school buses and licensed school bus drivers.
2. The CONNELLY HIGH SCHOOL, in consideration for services rendered, agrees that the compensation shall be rated at \$76 per hour with no mileage or other additional charges.
3. The AUHSD shall indemnify, defend, and hold the CONNELLY HIGH SCHOOL harmless from any liability for personal injury or property damage arising out of the negligence of the AUHSD. The CONNELLY HIGH SCHOOL shall indemnify, defend, and hold the AUHSD harmless from any liability for personal injury or property damage arising out of the negligence of the CONNELLY HIGH SCHOOL.
4. This agreement is subject to cancellation by either party upon thirty (30) days advanced written notice.

INWITNESS WHEREOF. The parties hereto have executed this agreement in duplicate on the day and year first written above.

ANAHEIM UNION HIGH SCHOOL DISTRICT  
of Orange County, California

CONNELLY HIGH SCHOOL  
of Orange County, California

\_\_\_\_\_  
Jennifer Root, Ed.D  
Assistant Superintendent, Business

\_\_\_\_\_  
Connelly Principal

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

ANAHEIM UNION HIGH SCHOOL DISTRICT  
AGREEMENT FOR PUPIL TRANSPORTATION

THIS AGREEMENT is made and entered into the 1<sup>st</sup> day of July 2018, by and between the

ANAHEIM UNION HIGH SCHOOL DISTRICT  
A PUBLIC SCHOOL DISTRICT

And

GOALS ACADEMY

WITNESSETH:

WHEREAS, Education Code 10900.5 authorized a school district to contract with public authorities as defined in Education Code 10901 for the provision of school transportation services by a district for public authorities and the payment for same by the benefited public authority to the district performing said services; and

WHEREAS, the parties hereto desire, from July 1, 2018, through June 30, 2019, that the district (herein after Transporting District), for consideration, will provide buses and drivers to GOALS Academy on an as needed and when available basis.

NOW THEREFORE BE IT AGREED AS FOLLOWS:

1. That the Transporting District, for consideration as herein after set forth, shall provide school buses and licensed school bus drivers for the transportation of GOALS Academy scholars, when the Academy lacks the necessary buses to transport its scholars, and when the Transporting District has available extra school buses and licensed school bus drivers.

2. That the GOALS Academy, in consideration for services rendered by the Transporting District under this agreement, agrees that the compensation shall be rated at \$76 per hour.

3. The Transporting District shall indemnify, defend, and hold GOALS Academy harmless from any liability for personal injury or property damage arising out of the negligence of the transporting district. GOALS Academy shall indemnify, defend, and hold the Transporting District harmless from any liability for personal injury or property damage arising out of the negligence of GOALS Academy.

4. This agreement is subject to cancellation by either party upon thirty (30) days advanced written notice.

5. This Agreement constitutes the entire understanding of the parties hereto with respect to this matter and supersedes all prior discussions and communications. Any modifications to this Agreement must be done in writing and signed by both parties in order to be effective.

IN WITNESS WHEREOF, the parties hereto have executed this agreement in duplicate on the day and year first written above.



ANAHEIM UNION HIGH SCHOOL DISTRICT  
of Orange County, California

GOALS ACADEMY  
of Orange County, California

\_\_\_\_\_  
Jennifer Root, Ed.D.  
Assistant Superintendent, Business

\_\_\_\_\_  
Debra Schroeder  
Director, GOALS Academy

Dated: \_\_\_\_\_

Dated: \_\_\_\_\_

ANAHEIM UNION HIGH SCHOOL DISTRICT  
AGREEMENT FOR PUPIL TRANSPORTATION

THIS AGREEMENT is made and entered into the 1<sup>st</sup> day of July 2018, by and  
between the

ANAHEIM UNION HIGH SCHOOL DISTRICT  
A PUBLIC SCHOOL DISTRICT

And

GREATER ANAHEIM SELPA  
A PUBLIC SCHOOL AGENCY

WITNESSETH:

WHEREAS, Education Code 11001 authorized a school district to contract with another school district for the provision of school services by one district for another and the reciprocal payment for same by the benefited district to the district performing said services; and

WHEREAS, the parties hereto desire, from July 1, 2018, through June 30, 2019, that the District (herein after Transporting District), for consideration, will provide buses and drivers to the other district (herein after Paying District) on an as needed and when available basis.

NOW THEREFORE BE IT AGREED AS FOLLOWS:

1. That the parties, for consideration as hereinafter set forth, shall provide school buses and licensed school bus drivers for the transportation of pupils, when the Paying District lacks the necessary buses to transport its pupils and when the Transporting District has available extra school buses and licensed school bus drivers.
2. That the Paying District, in consideration for services rendered by the Transporting District under this agreement, agrees that the compensation shall be rated at \$76 per hour with no mileage or other additional charges, with the charges for home-to-school special needs student transportation to be rated at \$41.75 per day, per student.
3. The Transporting District shall indemnify, defend, and hold the paying district harmless from any liability for personal injury or property damage arising out of the negligence of the Transporting District. The Paying District shall indemnify, defend, and hold the Transporting District harmless from any liability for personal injury or property damage arising out of the negligence of the Paying District.
4. This agreement is subject to cancellation by either party upon thirty (30) days advanced written notice.

IN WITNESS WHEREOF, the parties hereto have executed this agreement in duplicate on the day and year first herein above written.

Anaheim Union High School District  
of Orange County, California

Greater Anaheim SELPA  
of Orange County, California

---

Jennifer Root, Ed.D.  
Assistant Superintendent, Business

---

Executive Director

Dated: \_\_\_\_\_

Date: \_\_\_\_\_

ANAHEIM UNION HIGH SCHOOL DISTRICT  
AGREEMENT FOR PUPIL TRANSPORTATION

THIS AGREEMENT, made and entered into the 1<sup>st</sup> day of July 2018, by and  
between the  
ANAHEIM UNION HIGH SCHOOL DISTRICT  
A PUBLIC SCHOOL DISTRICT  
And  
KNOTT AVENUE CHRISTIAN CHURCH  
A CHURCH

WITNESSETH:

WHEREAS, the parties hereto desire, from July 1, 2018, through June 30, 2019, that the ANAHEIM UNION HIGH SCHOOL DISTRICT (AUHSD) will provide buses and drivers to the KNOTT AVENUE CHRISTIAN CHURCH (KACC) on an as needed and when available basis.

THE PARTIES HERETO MUTUALLY AGREE AS FOLLOWS:

1. The AUHSD, for consideration as hereinafter set forth, shall provide school buses and licensed school bus drivers to the KACC for the transportation of passengers, when the AUHSD has available extra school buses and licensed school bus drivers.
2. The KACC, in consideration for services rendered, agrees that the compensation shall be rated at \$76 per hour with no mileage or other additional charges.
3. The AUHSD shall indemnify, defend, and hold the KACC harmless from any liability for personal injury or property damage arising out of the negligence of the AUHSD. The KACC shall indemnify, defend, and hold the AUHSD harmless from any liability for personal injury or property damage arising out of the negligence of the KACC.
4. This agreement is subject to cancellation by either party upon thirty (30) days advanced written notice.

INWITNESS WHEREOF. The parties hereto have executed this agreement in duplicate on the day and year first written above.

ANAHEIM UNION HIGH SCHOOL DISTRICT  
of Orange County, California

KNOTT AVENUE CHRISTIAN CHURCH  
of Orange County, California

\_\_\_\_\_  
Jennifer Root, Ed.D.  
Assistant Superintendent, Business

\_\_\_\_\_  
Knott Avenue Christian Church

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

ANAHEIM UNION HIGH SCHOOL DISTRICT  
AGREEMENT FOR PUPIL TRANSPORTATION

THIS AGREEMENT, made and entered into the 1<sup>st</sup> day of July 2018, by and  
between the  
ANAHEIM UNION HIGH SCHOOL DISTRICT  
A PUBLIC SCHOOL DISTRICT  
And  
NORTH ORANGE COUNTY REGIONAL OCCUPATIONAL PROGRAM  
A PUBLIC DISTRICT

WITNESSETH:

WHEREAS, the parties hereto desire, from July 1, 2018, through June 30, 2019, that the ANAHEIM UNION HIGH SCHOOL DISTRICT (AUHSD) will provide buses and drivers to the NORTH ORANGE COUNTY REGIONAL OCCUPATIONAL PROGRAM (NOCROP) on an as needed and when available basis.

THE PARTIES HERETO MUTUALLY AGREE AS FOLLOWS:

1. The AUHSD, for consideration as hereinafter set forth, shall provide school buses and licensed school bus drivers to the NOCROP for the transportation of NOCROP students, when the AUHSD has available extra school buses and licensed school bus drivers.
2. The NOCROP, in consideration for services rendered, agrees that the compensation shall be rated at \$76 per hour with no mileage or other additional charges.
3. The AUHSD shall indemnify, defend, and hold the NOCROP harmless from any liability for personal injury or property damage arising out of the negligence of the AUHSD. The NOCROP shall indemnify, defend, and hold the AUHSD harmless from any liability for personal injury or property damage arising out of the negligence of the NOCROP.
4. This agreement is subject to cancellation by either party upon thirty (30) days advanced written notice.

INWITNESS WHEREOF. The parties hereto have executed this agreement in duplicate on the day and year first written above.

ANAHEIM UNION HIGH SCHOOL DISTRICT  
of Orange County

NORTH ORANGE COUNTY REGIONAL  
OCCUPATIONAL PROGRAM  
of Orange County, California

\_\_\_\_\_  
Jennifer Root, Ed.D.  
Assistant Superintendent, Business

\_\_\_\_\_  
Theresa M. Giamarino  
Superintendent

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

ANAHEIM UNION HIGH SCHOOL DISTRICT  
AGREEMENT FOR PUPIL TRANSPORTATION

THIS AGREEMENT, made and entered into the 1<sup>st</sup> day of July 2018, by and between the

ANAHEIM UNION HIGH SCHOOL DISTRICT  
PUBLIC SCHOOL DISTRICT

And

SERVITE HIGH SCHOOL  
A PRIVATE NOT FOR PROFIT HIGH SCHOOL

WITNESSETH :

WHEREAS, the parties hereto desire, from July 1, 2018, through June 30, 2019, that the DISTRICT will provide buses and drivers to SERVITE HIGH SCHOOL on an as needed and when available basis.

THE PARTIES HERETO MUTUALLY AGREE AS FOLLOWS:

1. The DISTRICT, for consideration as herein after set forth, shall provide school buses and licensed school bus drivers to the PROGRAM for the transportation of SERVITE HIGH SCHOOL students when the DISTRICT has available extra school buses and licensed school bus drivers.
2. SERVITE HIGH SCHOOL, in consideration for services rendered, agrees that the compensation shall be rated at \$76 per hour with no mileage or other additional charges.
3. The DISTRICT shall indemnify, defend, and hold SERVITE HIGH SCHOOL harmless from any liability for personal injury or property damage arising out of the negligence of the DISTRICT. SERVITE HIGH SCHOOL shall indemnify, defend, and hold the DISTRICT harmless from any liability for personal injury or property damage arising out of the negligence of SERVITE HIGH SCHOOL.
4. This agreement is subject to cancellation by either party upon thirty (30) days advanced written notice.

IN WITNESS WHEREOF, the parties hereto have executed this agreement in duplicate on the day and year first written above.

ANAHEIM UNION HIGH SCHOOL DISTRICT  
of Orange County, California

SERVITE HIGH SCHOOL  
of Orange County, California

\_\_\_\_\_  
Jennifer Root, Ed.D.  
Assistant Superintendent, Business

\_\_\_\_\_  
Michael Brennan  
Principal

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

ANAHEIM UNION HIGH SCHOOL DISTRICT  
AGREEMENT FOR PUPIL TRANSPORTATION

THIS AGREEMENT, made and entered into the 1<sup>st</sup> day of July 2018, by and  
between the  
ANAHEIM UNION HIGH SCHOOL DISTRICT  
A PUBLIC SCHOOL DISTRICT  
And  
TIGER WOODS LEARNING CENTER  
A NON-PROFIT ORGANIZATION

WITNESSETH:

WHEREAS, the parties hereto desire, from July 1, 2018, through June 30, 2019, that the DISTRICT will provide buses and drivers to the TIGER WOODS LEARNING CENTER on an as needed and when available basis.

THE PARTIES HERETO MUTUALLY AGREE AS FOLLOWS:

1. The DISTRICT, for consideration as herein after set forth, shall provide school buses and licensed school bus drivers.
2. The TIGER WOODS LEARNING CENTER, in consideration for services rendered, agrees that the compensation shall be rated at \$76 per hour with no mileage or other additional charges.
3. The DISTRICT shall indemnify, defend, and hold the TIGER WOODS LEARNING CENTER harmless from any liability for personal injury or property damage arising out of the negligence of the DISTRICT. The TIGER WOODS LEARNING CENTER shall indemnify, defend, and hold the DISTRICT harmless from any liability for personal injury or property damage arising out of the negligence of the TIGER WOODS LEARNING CENTER.
4. This agreement is subject to cancellation by either party upon thirty (30) days advanced written notice.

INWITNESS WHEREOF. The parties hereto have executed this agreement in duplicate on the day and year first written above.

ANAHEIM UNION HIGH SCHOOL DISTRICT  
of Orange County, California

TIGER WOODS LEARNING CENTER  
of Orange County, California

\_\_\_\_\_  
Jennifer Root, Ed.D.  
Assistant Superintendent, Business

\_\_\_\_\_  
Katherine Bihr  
Executive Director

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

ANAHEIM UNION HIGH SCHOOL DISTRICT  
AGREEMENT FOR PUPIL TRANSPORTATION

THIS AGREEMENT, made and entered into the 1<sup>st</sup> day of July 2018, by and  
between the  
ANAHEIM UNION HIGH SCHOOL DISTRICT  
A PUBLIC SCHOOL DISTRICT  
And  
YOUTH LEADERSHIP AMERICA  
A NONPROFIT GROUP

WITNESSETH:

WHEREAS, Education Code 10900.5 authorized a school district to contract with public authorities as defined in Education Code 10901 for the provision of school transportation services by a district for public authorities and the payment for the same by the benefitted public authority to the district performing said services; and

WHEREAS, the parties hereto desire, from July 1, 2018, through June 30, 2019, that the district (herein after Transporting District), for consideration, will provide buses and drivers to the nonprofit group (herein after Group) on an as needed and when available basis.

NOW THEREFORE BE IT AGREED AS FOLLOWS:

1. That the Transporting District, for consideration as herein after set forth, shall provide school buses and licensed school bus drivers for the transportation of Youth Leadership America participants, when the Group lacks the necessary buses to transport its Youth Leadership America participants, and when the Transporting District has available extra school buses and licensed school bus drivers.
2. That the Group, in consideration for services rendered by the Transporting District under this agreement, agrees that the compensation shall be rated at \$76 per hour with no mileage or other additional charges (other than the driver's pre trip inspection and time to drive to and from trip origination).
3. The Transporting District shall indemnify, defend, and hold the Group harmless from any liability for personal injury or property damage arising out of the negligence of the Transporting District. The Group shall indemnify, defend, and hold the Transporting District harmless from any liability for personal injury or property damage arising out of the negligence of the Group.
4. This agreement is subject to cancellation by either party upon thirty (30) days advanced written notice.
5. This agreement constitutes the entire understanding of the parties hereto with respect to this matter and supersedes all prior discussions and communications. Any modifications to this agreement must be done in writing and signed by both parties in order to be effective.



IN WITNESS WHEREOF, the parties hereto have executed this agreement in duplicate on the day and year first written above.

ANAHEIM UNION HIGH SCHOOL DISTRICT  
Of Orange County, California

YOUTH LEADERSHIP AMERICA  
of Orange County, California

\_\_\_\_\_  
Jennifer Root  
Assistant Superintendent, Business

\_\_\_\_\_  
Ron Hoshi  
Advisor for YLA

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

Youth Leadership America

Address (PO Box): 8543, Anaheim, CA 92812

Address: 4229 Via Largo, Cypress, CA 90630

Phone number: (714) 815-5579

Person responsible for contracts: Ron Hoshi (advisor)

ANAHEIM UNION HIGH SCHOOL DISTRICT  
AGREEMENT FOR PUPIL TRANSPORTATION

THIS AGREEMENT, made and entered into the 1<sup>st</sup> day of July 2018, by and  
between the

ANAHEIM UNION HIGH SCHOOL DISTRICT  
A PUBLIC SCHOOL DISTRICT

And

ZION LUTHERAN CHURCH and SCHOOL  
A CHURCH and SCHOOL

WITNESSETH:

WHEREAS, the parties hereto desire, from July 1, 2018, through June 30, 2019, that the ANAHEIM UNION HIGH SCHOOL DISTRICT (AUHSD) will provide buses and drivers to the ZION LUTHERAN CHURCH/SCHOOL (ZLCS) on an as needed and when available basis.

THE PARTIES HERETO MUTUALLY AGREE AS FOLLOWS:

1. The AUHSD, for consideration as hereinafter set forth, shall provide school buses and licensed school bus drivers to the ZLCS for the transportation of passengers, when the AUHSD has available extra school buses and licensed school bus drivers.
2. The ZLCS, in consideration for services rendered, agrees that the compensation shall be rated at \$76 per hour with no mileage or other additional charges.
3. The AUHSD shall indemnify, defend, and hold the ZLCS harmless from any liability for personal injury or property damage arising out of the negligence of the AUHSD. The ZLCS shall indemnify, defend, and hold the AUHSD harmless from any liability for personal injury or property damage arising out of the negligence of the ZLCS.
4. This agreement is subject to cancellation by either party upon thirty (30) days advanced written notice.

INWITNESS WHEREOF. The parties hereto have executed this agreement in duplicate on the day and year first written above.

ANAHEIM UNION HIGH SCHOOL DISTRICT  
of Orange County, California

ZION LUTHERAN CHURCH/SCHOOL  
of Orange County, California

\_\_\_\_\_  
Jennifer Root, Ed.D.  
Assistant Superintendent, Business

\_\_\_\_\_  
Zion Lutheran Church/School

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

10/11/18

**Professional Services Agreement**

Page 1 of 4

**PROFESSIONAL SERVICES AGREEMENT**

1. **IDENTIFICATION OF PARTIES.** This Agreement (“The Agreement”), executed in duplicate with each party receiving an executed original, is entered into on the fifteenth day of June, 2018, by and between the undersigned clients, Anaheim Union High School District (hereafter referred to as “CLIENT”) and The Sobel Group, Inc. (hereafter referred to as “TSG”).

**WHEREAS** the client is in need of special services and advice;  
**WHEREAS** such services and advice are not available at no cost from public agencies; and  
**WHEREAS** TSG is specially trained, experienced, and competent to provide the special services required; and  
**WHEREAS** such services are needed on a limited basis  
**NOW, THEREFORE,** the parties hereto agree as follows:

2. **SERVICES TO BE PROVIDED.** The services to be provided by TSG to CLIENT are as follows: TSG will consult with CLIENT, the local police department, and the local fire department, and provide advice regarding the preparation of the portion of the CLIENT’s school safety plans for two high schools (to be identified by CLIENT) that includes tactical responses to criminal incidents. As part of the service, TSG will consult with CLIENT and school specific personnel to develop a visual map of the tactical response plan as one of the steps used to safeguard pupils and staff, secure the affected school premises, and to apprehend the criminal perpetrator or perpetrators. Several on-site school visits will be conducted to collect site specific information and digital imagery. After all data is collected, TSG will prepare a report and provide an electronic copy to the CLIENT. CLIENT hereby authorizes TSG to do whatever TSG deems advisable in this matter, including (without limitation thereto); to hire additional consultants, experts and other services on CLIENT’S behalf, at CLIENT’S cost pursuant to paragraph number 4 below. If CLIENT desires that TSG provide any services not covered by this Agreement, a separate written agreement between TSG and CLIENT will be required. TSG will establish work hours for the services and TSG may work for other clients simultaneously, unless otherwise noted. TSG will determine the order or sequence of steps in performance of work.
3. **RESPONSIBILITIES OF TSG AND CLIENT.** TSG will perform the services called for under this Agreement as an independent contractor and not as an employee of the CLIENT, keep CLIENT informed of progress and developments, and respond promptly to CLIENT’S inquiries and communications. CLIENT further agrees to abide by this Agreement, to make payment on invoices in a timely manner as set forth herein, and to cooperate and require any employees of CLIENT to cooperate with TSG in any activities undertaken on the CLIENT’S behalf. CLIENT agrees to prepare and furnish current up-to-date site plans, floor plans, and as-built diagrams, utility shut-off locations, and any available aerial photographs of each school site. CLIENT agrees to grant TSG unrestricted access to the schools during non-school hours on pre-arranged dates and times. TSG will furnish all tools and equipment

CLIENT Initial: \_\_\_\_\_

TSG Initial: \_\_\_\_\_

## Professional Services Agreement

Page 2 of 4

needed for the job. TSG will diligently perform the specified services and estimates the services will be completed within ninety (90) days from the date of the first site visit at each site.

4. **COST.** CLIENT shall pay TSG a fee of FIFTY THOUSAND DOLLARS (\$50,000) for services rendered. The total amount billed by TSG will not exceed FIFTY THOUSAND DOLLARS (\$50,000).
5. **STATEMENTS AND PAYMENTS.** TSG will send CLIENT monthly invoices as work is completed. CLIENT agrees to make payment in full of TSG's invoices within thirty (30) days of receipt.
6. **LATE CHARGES.** If the entire balance shown due on any statement is not paid within 30 days from the statement date, a late charge equal to 1.5% of the outstanding balance will be assessed to CLIENT'S account.
7. **NO DISCHARGE OF DEBT.** CLIENT specifically acknowledges and agrees that any dollar amounts owed to TSG for fees and/or costs incurred by TSG on CLIENT'S behalf as set forth herein shall create a payment obligation on the part of CLIENT that shall not be discharged by CLIENT in any bankruptcy or other action instituted by CLIENT, or any of them, or otherwise. In the case of any petition in bankruptcy or similar action by CLIENT, CLIENT agrees to promptly execute a Reaffirmation Agreement on behalf of TSG, reaffirming CLIENT'S payment obligation to TSG and CLIENT'S agreement to pay same, as set forth herein.
8. **ARBITRATION.** CLIENT and TSG agree to have any and all disputes (except where CLIENT may request Arbitration of a fee dispute) that arise out of, or relate to this Agreement, including but not limited to claims of negligence or malpractice arising out of or relating to the services provided by TSG to CLIENT, decided only by binding arbitration in accordance with the provisions of the California Code of Civil Procedure Section 1280, *et seq.*, and not by court action, except as provided by California law for judicial review of arbitration proceedings. Judgment upon the award rendered by the arbitrator(s) may be entered in any court having jurisdiction thereof. TSG and CLIENT shall each have the right of discovery in connection with any arbitration proceeding in accordance with, and to the full extent allowed by, the California Rules of Civil Procedure section 1283.05. Any party initiating court action without first requesting arbitration as set forth herein expressly waives any claim to attorneys' fees and costs they may have otherwise been entitled to.
9. **ENFORCEMENT EXPENSES.** Should it be necessary to institute legal proceedings for the enforcement of this Agreement, the prevailing party in any such proceeding shall be entitled to recover all court costs and reasonable attorney's fees incurred in prosecuting or defending said action.
10. **RESPONSIBILITY FOR DATA.** CLIENT shall at all times be solely responsible for ensuring that all site specific data remains accurate, complete, and current. CLIENT may engage TSG for additional consulting services to make updates related to any

CLIENT Initial: \_\_\_\_\_

TSG Initial: \_\_\_\_\_

## Professional Services Agreement

Page 3 of 4

changes to the site specified in this Agreement. TSG and CLIENT agree not to disclose any information related to tactical responses to criminal incidents to unauthorized recipients. "Information" includes but is not limited to reports, diagrams, photographs, digital images, and descriptions.

**11. INSURANCE AND APPLICABLE LAWS.** TSG maintains errors and omissions insurance and worker's compensation coverage applicable to the services to be rendered under this Agreement. TSG and its employees shall comply with all applicable federal, state, and local laws, rules, regulations, and ordinances.

**12. INDEMNIFICATION.** TSG agrees to and shall hold harmless and indemnify CLIENT, its officers, agents, and employees from every claim or demand and every liability or loss, damage, or expense of any nature whatsoever, which may be incurred by reason of:

- a. Liability for damages for death or bodily injury to person, injury to property, or any other loss, damage, expense sustained by TSG or any person, firm, or corporation employed by TSG upon or in connection with the services called for in this AGREEMENT except for liability for damaged referred to above which result from the sole negligence or willful misconduct of CLIENT, its officers, employees, or agents.
- b. Any injury or death to persons or damage to property, sustained by any persons, firm, or corporation, including the CLIENT, arising out of, or in any way connected with the services covered by this AGREEMENT, whether said injury or damage occurs either on or off school district property, except for liability for damages which result from the sole negligence or willful misconduct of the CLIENT, its officers, employees, or agents.

TSG, at TSG's expense, cost, and risk, shall defend any and all actions, suits, or other proceedings that may be brought or instituted against the CLIENT, its officers, agents, or employees on any such claim, demand, or liability and shall pay or satisfy any judgement/lawsuit reimbursement that may be rendered against the CLIENT, its officers, agents, or employees in any actions, suit, or other proceedings unless such actions, suits, or other proceedings result from the sole negligence or willful misconduct of the CLIENT, its officers, employees, or agents.

**13. ASSIGNMENT.** This AGREEMENT is not assignable without written consent of the parties hereto.

**14. COMPLETE AGREEMENT.** This Agreement constitutes the entire agreement pertaining to the subject of the services TSG will be performing and the compensation for such services. Any modification of this Agreement shall be made in writing and signed by all Parties hereto. It is expressly understood and agreed by the Parties that should any provision or portion of this Agreement be held invalid, illegal, or void, the remainder of this Agreement shall nevertheless continue in full force and effect. Either party may terminate this Agreement at any time upon written notice to the other.

CLIENT Initial: \_\_\_\_\_

TSG Initial: \_\_\_\_\_

**Professional Services Agreement**

15. **FINGERPRINT CERTIFICATION.** TSG must execute a Certification by Contractor, Criminal Records Check school district form prior to the performance of any work.

16. **DRUG, ALCOHOL, AND TOBACCOO FREE WORKPLACE.** TSG hereby certifies, under penalty of perjury, under the laws of the State of California that under the agreement it will comply with the requirements of the Drug-Free Workplace Act of 1988 (Government Code Section 8350 et. seq.). Therefore, the work site shall be kept drug and alcohol free at all times.

TSG hereby agrees, under the agreement, it will comply with the Anaheim Union School District Board of Education’s Policy which states: “The Governing Board recognizes the health hazards associated with tobacco products, including the breathing of second hand smoke and desires to provide a health environment for students and staff.” Therefore, the work site shall be kept tobacco free and smoke-free at all times.

17. **NOTICES.** Any notices required under this Agreement shall be in writing and shall be deemed to have been duly served if delivered in person to CLIENT or, if delivered at or sent by registered or certified mail, to the last known business or home address of CLIENT.

18. **GOVERNING LAW.** The laws of the State of California shall govern the construction and interpretation of this Agreement.

19. **EFFECTIVE DATE OF AGREEMENT.** The effective date of this Agreement shall be the date first written above.

**CLIENT HAS READ AND UNDERSTANDS THE FOREGOING, AGREES TO ALL OF ITS TERMS AND CONDITIONS, AND HAS RECEIVED AN EXECUTED COPY THEREOF.**

*The Sobel Group, Inc.*

*Anaheim Union High School District*

By: \_\_\_\_\_

By: \_\_\_\_\_

Print Name/Title of Authorized Signatory:

Print Name/Title of Authorized Signatory:

David Sobel  
President

Jennifer Root, Ed.D.  
Assistant Superintendent, Business

P.O. Box 462637  
Escondido, CA 92046

501 Crescent Way  
Anaheim, CA 92803

Dated: \_\_\_\_\_

Dated: \_\_\_\_\_

CLIENT Initial: \_\_\_\_\_  
TSG Initial: \_\_\_\_\_

**THIRD  
AMENDMENT TO THE AGREEMENT  
BETWEEN THE  
ANAHEIM UNION HIGH SCHOOL DISTRICT  
AND  
SCHOOL FACILITY CONSULTANTS**

This Amendment Agreement is made and entered into this 15<sup>th</sup> day of June, 2018 (“Effective Date”), by and between the **Anaheim Union High School District**, 501 Crescent Way, Anaheim, California 92801 (“District”), and **School Facility Consultants**, 1303 J St, Suite 500, Sacramento, California 95814 (“Consultant”), for special services and advice for maximizing potential state funding.

WHEREAS, the District and Consultant entered into an agreement effective May 1, 2014, setting forth the terms and conditions under which the Consultant would perform professional consulting services (“Agreement”), in connection with the District’s need for special services to analyze data to determine eligibility for potential state funding and advice. (“Project” or “Projects”);

WHEREAS, the District and Consultant subsequently agreed to amend the Agreement by vote of the Board of Trustees on June 16, 2016 and June 15, 2017;

WHEREAS, the term of the Agreement is from May 1, 2014 to June 30, 2018;

WHEREAS, the Board of Trustees of the District limited the expenditures under the agreement to not to exceed \$120,000;

WHEREAS, the scope of services under the Agreement have expanded due to additional Projects;

WHEREAS, the District and Consultant desire to amend the Agreement;

NOW, THEREFORE, District and Consultant hereby agree to modify the Agreement with the following:

1. The term of this Agreement shall be extended until June 30, 2019. Neither District nor Consultant shall have any obligations to the other after June 30, 2019, unless specified in writing between the firms.
2. The authorized expenditures under this Agreement shall be increased by \$50,000 to not exceed \$170,000 in total.
3. All other terms and conditions of the Agreement shall remain in force.

IN WITNESS WHEREOF, this Amendment Agreement entered into as of the day and year first written above.

DISTRICT  
Anaheim Union High School District

CONSULTANT  
School Facility Consultants

\_\_\_\_\_  
Jennifer Root  
Assistant Superintendent - Business

\_\_\_\_\_  
Alex R. Murdoch  
President

**AMENDMENT TO THE AGREEMENT  
BETWEEN THE  
ANAHEIM UNION HIGH SCHOOL DISTRICT  
AND  
BLUE COAST CONSULTING**

This Amendment Agreement is made and entered into this 15th day of June, 2018 ("Effective Date"), by and between the **Anaheim Union High School District**, 501 Crescent Way, Anaheim, California 92801 ("District"), and **Blue Coast Consulting**, 2658 Del Mar Heights Road Ste. 516, Del Mar, California 92014 ("Consultant"), for DSA Inspector of Record Services.

WHEREAS, the District and Consultant entered into an agreement on May 15, 2015, setting forth the terms and conditions under which the Consultant would perform professional DSA Inspector of Record Services ("Agreement"), in connection with the District's facilities and maintenance projects requiring inspection services ("Project" or "Projects");

WHEREAS, the term of the Agreement is from May 15, 2015 to May 15, 2018;

WHEREAS, the Board of Trustees of the District limited the expenditures under the agreement not to exceed \$250,000;

WHEREAS, the scope of services under the Agreement have expanded due to additional Projects;

WHEREAS, the District and Consultant desire to amend the Agreement;

NOW, THEREFORE, District and Consultant hereby agree to modify the Agreement with the following:

1. The term of this Agreement shall be extended until May 15, 2020. Neither District nor Consultant shall have any obligations to the other after May 15, 2020 unless and until a written extension agreement is entered into between the parties.
2. The authorized expenditures under this Agreement shall be increased by \$100,000 to not exceed \$350,000 in total.
3. All other terms and conditions of the Agreement shall remain in force.

IN WITNESS WHEREOF, this Amendment Agreement entered into as of the day and year first written above.

DISTRICT  
Anaheim Union High School District

CONSULTANT  
Blue Coast Consulting

\_\_\_\_\_  
Jennifer Root  
Assistant Superintendent, Business

\_\_\_\_\_  
Jason Maletic  
President



**AMENDMENT TO THE AGREEMENT  
BETWEEN THE  
ANAHEIM UNION HIGH SCHOOL DISTRICT  
AND  
VITAL INSPECTION SERVICES, INC.**

This Amendment Agreement is made and entered into this 15th day of June, 2018 (“Effective Date”), by and between the **Anaheim Union High School District**, 501 Crescent Way, Anaheim, California 92801 (“District”), and **Vital Inspections Services, Inc.**, 5505 E. Santa Ana Canyon Road #18771, Anaheim, California 92817 (“Consultant”), for DSA Inspector of Record Services.

WHEREAS, the District and Consultant entered into an agreement on May 15, 2015, setting forth the terms and conditions under which the Consultant would perform professional DSA Inspector of Record Services (“Agreement”), in connection with the District’s facilities and maintenance projects requiring inspection services (“Project” or “Projects”);

WHEREAS, the term of the Agreement is from May 15, 2015 to May 15, 2018;

WHEREAS, the Board of Trustees of the District limited the expenditures under the agreement not to exceed \$250,000;

WHEREAS, the scope of services under the Agreement have expanded due to additional Projects;

WHEREAS, the District and Consultant desire to amend the Agreement;

NOW, THEREFORE, District and Consultant hereby agree to modify the Agreement with the following:

1. The term of this Agreement shall be extended until May 15, 2020. Neither District nor Consultant shall have any obligations to the other after May 15, 2020 unless and until a written extension agreement is entered into between the parties.
2. The authorized expenditures under this Agreement shall be increased by \$500,000 to not exceed \$750,000 in total.
3. All other terms and conditions of the Agreement shall remain in force.

IN WITNESS WHEREOF, this Amendment Agreement entered into as of the day and year first written above.

DISTRICT  
Anaheim Union High School District

CONSULTANT  
Vital Construction Services, Inc.

\_\_\_\_\_  
Jennifer Root  
Assistant Superintendent, Business

\_\_\_\_\_  
Philip Barragan  
President

**SECOND  
AMENDMENT TO THE AGREEMENT  
BETWEEN THE  
ANAHEIM UNION HIGH SCHOOL DISTRICT  
AND  
PUBLIC ECONOMICS, INC.**

This Amendment Agreement is made and entered into this 15<sup>th</sup> day of June, 2018 (“Effective Date”), by and between the **Anaheim Union High School District**, 501 Crescent Way, Anaheim, California 92801 (“District”), and **Public Economics, Inc.**, 221 S Glassell St, Orange, California 92866 (“Consultant”), for special services and advice for financial, economic, facilities and administrative matters such as Redevelopment Area (RDA) pass through entitlements, and update RDA audits.

WHEREAS, the District and Consultant entered into an agreement on July 1, 2014, setting forth the terms and conditions under which the Consultant would perform professional consulting services (“Agreement”), in connection with the District’s need for special services and advice for financial, economic, facilities and administrative matters such as Redevelopment Area (RDA) pass through entitlements, and update RDA audits. (“Project” or “Projects”);

WHEREAS, the District and Consultant subsequently agreed to amend the Agreement by vote of the Board of Trustees on June 16, 2016;

WHEREAS, the term of the Agreement is from July 1, 2014 to June 30, 2018;

WHEREAS, the Board of Trustees of the District limited the expenditures under the agreement not to exceed \$35,000;

WHEREAS, the scope of services under the Agreement have expanded due to additional Projects;

WHEREAS, the District and Consultant desire to amend the Agreement;

NOW, THEREFORE, District and Consultant hereby agree to modify the Agreement with the following:

1. The term of this Agreement shall be extended until June 30, 2019. Neither District nor Consultant shall have any obligations to the other after June 30, 2019, unless specified in writing between the firms.
2. The authorized expenditures under this Agreement shall be increased by \$10,000 to not exceed \$45,000 in total.
3. All other terms and conditions of the Agreement shall remain in force.

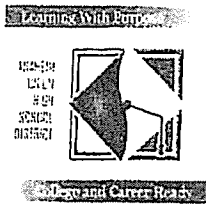
IN WITNESS WHEREOF, this Amendment Agreement entered into as of the day and year first written above.

DISTRICT  
Anaheim Union High School District

CONSULTANT  
Public Economics, Inc.

\_\_\_\_\_  
Jennifer Root  
Assistant Superintendent - Business

\_\_\_\_\_  
Dante Gumucio  
Chief Executive Officer



Facilities Planning, Design and Construction  
 501 Crescent Way ~ P.O. Box 3520  
 Anaheim, CA 92803-3520  
 Tel: 714.999.3505 Fax: 714.520.5741

Project Name: Brookhurst JHS Tennis Court  
 Project Number: 2018-20

P.O. #  
 DSA #: N/A

**Work Order**

To: *United Paving Company*  
 1880 N. Delilah Street  
 Corona, CA 92879

Work Order # 001

You are directed to make the following changes in the contract. All work shall be performed subject to all the conditions as contained in our Contract above as fully as if same were repeated in this Work Order. This Work Order shall constitute a full and final settlement of any and all claims you have arising out of the revision set forth herein, including claims for impact and delay costs, excluding those identified herein.

1. During the re-pavement of the tennis courts, it was discovered that the existing tennis net posts were unstable and could not be re-used. The contractor was directed to remove all 10 of them, replace them with new ones provided by the District and install new tennis net hardware provided by the District. \$3, 712.00
2. Provide credit for allowance not used per Summary of Work Item 1.13: (\$10,000.00)

Not Valid until signed by the Owner.

Contractor agrees to furnish all labor and materials and perform all of the above-described Work in accordance with applicable sections of the Contract Documents. The amount of the charges (if applicable) under the Work Order is limited to \$100,000.00. The adjustment in Contract Sum, if any, an the adjustment in the Contract Time, if any, set out in this Work Order shall constitute the entire compensation and /or adjustment in the Contract Time and Contract Sum due to the Contractor arising out of the change in Work covered by this Work Order unless otherwise provided in this Work Order.

**COST:**

- Lump Sum: (\$3,238.00)  Not to Exceed \_\_\_\_\_
- Time and Materials. Submit daily time and material equipment documentation on TIME & MATERIAL DAILY EXTRA WORK REPORT forms
- Submit quotations promptly for the work described above. The cost of the work will be determined from the CHANGE ORDER PROPOSAL subject to review, and will be resolved to be mutually agreeable.
- In accordance with contract unit prices

**TIME:**

- No Change  Impact unknown at this time  Impact to contract completion date is estimated at \_\_\_\_\_ days
  - Will not change completion date but is expected to impact durations of specific CPM activities. (Activity Nos. \_\_\_\_\_ days\_\_\_\_\_)
- The contractor will create activities in the Contractor's Detailed Construction Schedule immediately following approval of this Work Order showing the impact of this work. These activities will be reviewed and approved in accordance with the contractor's weekly and monthly schedule submittals.

	Signature	Date
AUHSD Assistant Superintendent, Business	<i>Jennifer Reed</i>	5/13/18
AUHSD Patricia Neely	<i>Patricia Neely</i>	5/11/18
Contractor	<i>Mark White</i>	5/4/18
Architect	<i>[Signature]</i>	
Project Manager	<i>[Signature]</i>	5/3/18
IOR	<i>For Campbell</i>	5-7-18

Thursday, May 03, 2018

**CHANGE ORDER NO. 1**

(Deductive)

PROJECT: Bid #2018-20 Brookhurst JHS Tennis Court Project

TO: United Paving Company

You are hereby directed to comply with this Change Order. Work Order #1

DESCRIPTION OF CHANGE:

**Work Order #1** – Add new tennis net posts and tennis net hardware  
Credit for allowance not used

COST (This cost shall be deleted.):

Original contract price:	\$ 141,990
Change Order amount:	\$ (6,288)
New contract price:	\$ 135,702

TIME FOR COMPLETION:

Original completion date:	33 consecutive calendar days
Time for completion of Change Order:	0 days
New completion date:	no change

Contractor agrees to deduct the above-described work in accordance with the above terms and in compliance with applicable sections of the Project Documents. Contractor agrees to the adjustment in the contract sum, if any, and the adjustment in the contract time, if any, set out in this Change Order.

No additions or deletions to this Change Order shall be allowed, except with written permission of District. Contractor accepts the terms and conditions stated above as full and final settlement of any and all claims arising from this Change Order.

(continued on next page)

This Change Order is hereby agreed to, accepted and approved.

CONTRACTOR

DISTRICT

By: \_\_\_\_\_  
Signature

By: \_\_\_\_\_  
Signature

Mark Wiley  
Print Name

Jennifer Root  
Print Name

RMO  
Title

Assistant Superintendent, Business  
Title

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

**Declaring Certain Furniture as Unusable, Obsolete,  
and/or Out-of-Date and Ready for Sale, or Destruction**

Quantity	Description
4	File Cabinet
2	Lab Table
6	Stool
108	Desk
59	Chairs
2	Podium
51	Table

**Declaring Certain Food Service Items as Unusable, Obsolete,  
and/or Out-of-Date and Ready for Sale, or Destruction**

Quantity	Description
4	Cart
1	Ameripax Tray Sealer
2	Coffee Maker
1	Conveyor Belt
1	Food Processor
2	Food Scale
2	Hobart Mixer
251	Miscellaneous Cooking Items
5	Mixer Bowl
2	Rethermalizer Rack
3	Salad Bar Cover
2	Shelve Rack
1	Can Opener
8	Shelving
2	Transit Trays / Cambro
21	Transport Cabinet

**Declaring Certain Technology as Unusable, Obsolete,  
and/or Out-of-Date and Ready for Sale, or Destruction**

Quantity	Description
2	AV Cart
1	Television
1	VCR
9	Keyboard
3	Monitor
5	Mouse

**Declaring Certain Equipment as Unusable, Obsolete,  
and/or Out-of-Date and Ready for Sale, or Destruction**

Quantity	Description	Model	Make	Serial #
1	Paper Cutter	CKB-P	Seybold Saber	2827
25	Exercise Bike		Schwinn	

**Declaring Certain Vehicles as Unusable, Obsolete,  
and/or Out-of-Date and Ready for Sale, or Destruction**

Quantity	Vehicle No	Year	Make	Vehicle Vin.
1	#254	1982	Ford	1FTHF25E0CRA08294
1	#293	1988	Chevrolet	1GCGR23JXJJ134868
1	#264	1986	Dodge	1B7D14H7GS120963

**Declaring Certain Books as Unusable, Obsolete,  
and/or Out-of-Date and Ready for Sale, or Destruction**

**EXHIBIT UU**

<b>Description</b>	<b>Quantity</b>	<b>Publication Date</b>	<b>General Condition</b>	<b>Reason For Disposition</b>	<b>Compliant Y/N</b>
<b>Various Biology</b>					
Campbell Biology	4	Outdated	Fair	Obsolete	No To Be Sold
<b>Various Chemistry</b>					
Changing World	4	Outdated	Fair	Obsolete	No To Be Sold
Matter and Change	3	Outdated	Fair	Obsolete	No To Be Sold
The Central Science	58	Outdated	Fair	Obsolete	No To Be Sold
<b>Various Computer</b>					
Adobe Flash CS3	5	Outdated	Fair	Obsolete	No To Be Sold
Century 21 Computer App	2	Outdated	Fair	Obsolete	No To Be Sold
Computer Concepts	3	Outdated	Fair	Obsolete	No To Be Sold
<b>Various Encyclopedia</b>					
World Book Encyclopedia	21	Outdated	Fair	Obsolete	No To Be Sold
<b>Various Grammar</b>					
Grammar and Composition	1	Outdated	Fair	Obsolete	No To Be Sold
<b>Various Health</b>		Outdated	Fair	Obsolete	No To Be Sold
Glenco Health	2	Outdated	Fair	Obsolete	No To Be Sold
<b>Various History</b>					
The American Pageant	39	Outdated	Fair	Obsolete	No To Be Sold
Modern World History	3	Outdated	Fair	Obsolete	No To Be Sold
<b>Various Library</b>					
Library Books	1695	Outdated	Fair	Obsolete	No To Be Sold
<b>Various Literature</b>					
High Point	1	Outdated	Fair	Obsolete	No To Be Sold
<b>Various Math</b>					
Algebra Readiness	317	Outdated	Fair	Obsolete	No To Be Sold
Algebra Readiness TE	2	Outdated	Fair	Obsolete	No To Be Sold
<b>Various Physics</b>					
Glenco Physics	2	Outdated	Fair	Obsolete	No To Be Sold
Holt Physics	1	Outdated	Fair	Obsolete	No To Be Sold
Principles with Applications	10	Outdated	Fair	Obsolete	No To Be Sold
<b>Various Reading</b>					
Bon Voyage I	3	Outdated	Fair	Obsolete	No To Be Sold
Realidades 1	1	Outdated	Fair	Obsolete	No To Be Sold
Scholastic Read	1	Outdated	Fair	Obsolete	No To Be Sold
<b>Various Science</b>					
Glenco Life Science	1	Outdated	Fair	Obsolete	No To Be Sold
Globe Concepts	1	Outdated	Fair	Obsolete	No To Be Sold
How It Works	18	Outdated	Fair	Obsolete	No To Be Sold
Modern Earth Science	9	Outdated	Fair	Obsolete	No To Be Sold
Prentice Hall Life Science	2	Outdated	Fair	Obsolete	No To Be Sold
Science Interactions	1	Outdated	Fair	Obsolete	No To Be Sold
<b>Various Sociology</b>					
Sociology and You	1	Outdated	Fair	Obsolete	No To Be Sold
<b>Various Spanish</b>					
TU Mundo	1	Outdated	Fair	Obsolete	No To Be Sold



**DONATIONS**

**EXHIBIT V V**

**June 14, 2018**

<u>Location</u>	<u>Donated By</u>	<u>Item</u>
Adult Transition Program	Wheel Fun Rentals	Rental of Single and Double Surrey Bikes, \$1,000
Anaheim	Anthony Novello, Plumbers & Steamfitter Local 582	\$800, Softball Program
	Larry Verne, Sr., Verne's Plumbing	\$800, Softball Program
Color and Light 18 <sup>th</sup> Annual Student Art and Photography Exhibition	Anaheim Arts Council	\$250
	Anaheim Hills Auxiliary Assistance League of Anaheim	\$500
	Anaheim Public Utilities	10 cases, bottled water
	Anaheim Secondary Council PTA	\$200
	Assistance League Anaheim	\$1,964.81
	Anna L. Piercy	\$400
	Susan Stocks	\$250
	Dan and Leah Winter	\$150

**ANAHEIM UHSD**

**PURCHASE ORDER DETAIL REPORT BY VENDOR NAME**

BOARD OF TRUSTEES MEETING 06/07/2018

FROM 04/27/2018 TO 05/29/2018

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L64R1658	AARDVARK CLAY AND SUPPLIES INC	1,423.08	1,423.08	0122000910 4310	MA/LCFF-CONCENTRATION/INSTR /
L64A0306	ABACU MARTINEZ AND PATRICIA CE	1,096.20	1,096.20	0119283031 5880	SYS/GUID / OTHER OPERATING EXPENSES
L64C0151	ABE'S PLUMBING	3,700.00	3,700.00	0144239081 5610	LEX/PLUMB/MO / REPAIRS/MAINT - O/S SERVICES
L64R1506	ABLENET INC.	290.93	290.93	0147257011 4310	SEVER HDCP/SE SEP CL/SEV / INSTRUCTIONAL
L64R1512	ABLENET INC.	210.11	210.11	0147257011 4310	SEVER HDCP/SE SEP CL/SEV / INSTRUCTIONAL
L64R1615	ACTION DOOR REPAIR CORPORATION	9,500.00	9,500.00	0113113036 6490	TRANS/REG-ED/TRANSPORTATION / EQUIPMENT -
L64T0568	ADAFRUIT INDUSTRIES LLC	1,939.50	1,939.50	0117393010 4320	INSTR SVC/VEA-2B/INSTR / OTHER OFFICE/MISC
L64T0531	ADORAMA	109.58	109.58	0120487010 4310	MULTIMEDIA COMPUTER TECH/INST /
L64T0538	ADORAMA	808.13	808.13	0120487010 4410	MULTIMEDIA COMPUTER TECH/INST / EQUIPMENT
L64T0539	ADORAMA	4,086.41	2,577.91	0140000910 4310	SO/LCFF-CONCENTRATION/INSTR /
			1,508.50	0140000910 4410	SO/LCFF-CONCENTRATION/INSTR / EQUIPMENT -
L64T0540	ADORAMA	4,855.12	979.35	0125102210 4310	KA/INNOVATION GRATN/INSTR / INSTRUCTIONAL
			3,875.77	0125102210 4410	KA/INNOVATION GRATN/INSTR / EQUIPMENT -
L64T0547	ADORAMA	1,948.13	517.20	0127000910 4310	KE/LCFF-CONCENTRATION/INSTR /
			1,430.93	0127000910 4410	KE/LCFF-CONCENTRATION/INSTR / EQUIPMENT -
L64T0550	ADORAMA	13,429.98	6,140.69	0117393010 4310	INSTR SVC/VEA-2B/INSTR / INSTRUCTIONAL MATL
			7,289.29	0117393010 4410	INSTR SVC/VEA-2B/INSTR / EQUIPMENT -
L64T0551	ADORAMA	280.15	280.15	0127000910 5880	KE/LCFF-CONCENTRATION/INSTR / OTHER
L64T0565	ADORAMA	463.33	463.33	0120110810 4310	AN/LCFF-ILC/INSTR / INSTRUCTIONAL MATL &
L64T0566	ADORAMA	396.52	396.52	0120000910 4310	AN/LCFF-CONCENTRATION/INSTR /
L64T0567	ADORAMA	1,082.82	441.71	0135381110 4310	DA/TITLE I - PARENTING / INSTRUCTIONAL MATL
			641.11	0135381110 4410	DA/TITLE I - PARENTING / EQUIPMENT -
L64X0457	ADVANCED WILDLIFE REMOVAL	2,000.00	2,000.00	0111220081 5610	OPERATIONS - GENERAL / REPAIRS/MAINT - O/S
L64R1613	ADVANTAGE WEST INVESTMENT ENTE	2,542.17	262.30	0121000081 4347	WESTERN/MO / OPERATIONS SUPPLIES - MISC
			2,279.87	0121000081 4410	WESTERN/MO / EQUIPMENT - NON-CAPITALIZED

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L64R1627	ADVANTAGE WEST INVESTMENT ENTE	3,887.23	3,887.23	0128000081 4410	CY/MO / EQUIPMENT - NON-CAPITALIZED
L64R1573	ALLIED SUPPLY CORP	5,048.83	5,048.83	0110230081 4355	MAINTENANCE/MO / MAINTENANCE SUPPLIES
L64R1502	AMERICAN COUNCILS FOR INTERNAT	1,974.00	1,974.00	0127591510 4310	KE/LOCAL GRANTS/GIFTS/INSTR / INSTRUCTIONAL
L64R1494	ANAHEIM HIGH SCHOOL	250.00	250.00	0120595027 4320	AN/SHORT STAY VISIT PROG FEE / OTHER
L64R1495	ANAHEIM HIGH SCHOOL	80.00	80.00	0120595027 4320	AN/SHORT STAY VISIT PROG FEE / OTHER
L64R1551	ANAHEIM UNITED METHODIST CHURC	600.00	600.00	0125000031 5620	KA/GUID / RENTALS/OPERATING LEASES
L64R1560	ANIXTER	10,881.08	4,414.22	2424731185 6274	LO/BOND SERIES 2015 - MEAS H / CONSTRUCTION -
			4,414.22	2431731185 6274	BR/BOND SERIES 2015 - MEAS H / CONSTRUCTION -
			2,052.64	2450731185 6274	BOND SERIES 2015 - MEAS H / CONSTRUCTION -
L64R1567	AP BY THE SEA	775.00	775.00	0123000910 5210	SA/LCFF-CONCENTRATION/INSTR / TRAVEL AND
L64R1569	ARBOR SCIENTIFIC	297.67	297.67	0161000910 4310	PO/LCFF-CONCENTRATION/INSTR /
L64R1570	ARBOR SCIENTIFIC	815.62	815.62	0128030010 4310	CYPRESS/BIOLOGY/INSTRUCTIONAL /
L64T0560	AUDIO RESOURCE GROUP INC	2,627.53	2,627.53	0122381110 4410	ECIA TITLE I - PARENTING / EQUIPMENT -
L64A0323	AUGUSTIN EGELSEE LLP	4,000.00	4,000.00	0119283021 5821	SYS/SUPV INST / LEGAL FEES
L64R1586	AUVSI FOUNDATION	2,458.83	2,458.83	0127000910 4310	KE/LCFF-CONCENTRATION/INSTR /
L64R1676	AUVSI FOUNDATION	1,999.55	1,999.55	0140000910 4310	SO/LCFF-CONCENTRATION/INSTR /
L64R1500	AVID CENTER	2,385.00	2,385.00	0140545010 5210	SO/AVID-DESTINATION/INSTR / TRAVEL AND
L64R1533	AVID CENTER	4,770.00	4,770.00	0124545010 5210	LO/AVID-DESTINATION GRADUATION / TRAVEL
L64R1540	AVID CENTER	2,385.00	2,385.00	0138545010 5210	BA/AVID-DESTINATION GRADUATION / TRAVEL
L64R1509	AWARDS BY PAUL	362.04	362.04	0125102210 4310	KA/INNOVATION GRATN/INSTR / INSTRUCTIONAL
L64R1549	AWARDS BY PAUL	320.56	320.56	0131000910 4310	BR/LCFFFF-CONCENTRATION/INSTR /
L64R1582	AWARDS BY PAUL	193.95	193.95	0128140027 4320	CY/SCH ADM/SCH ADM / OTHER OFFICE/MISC
L64X0456	AWARDS BY PAUL	500.00	500.00	0120140027 4320	ANAHEIM/SCH ADM / OTHER OFFICE/MISC
L64T0569	B AND H PHOTO VIDEO INC	284.62	284.62	0117393010 4320	INSTR SVC/VEA-2B/INSTR / OTHER OFFICE/MISC

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L64R1578	BACH COMPANY, THE	292.44	292.44	0125381010 4310	KA/ECIA1/INSTR / INSTRUCTIONAL MATL &
L64R1579	BACH COMPANY, THE	519.22	519.22	0122381010 4310	MA/ECIA1/INSTR / INSTRUCTIONAL MATL &
L64A0315	BALFOUR BEATTY CONSTRUCTION LL	11,100,000.00	11,100,000.00	2428731185 6165	CYP/BOND SERIES 2015 - MEAS H / SITE
L64R1600	BARNES AND NOBLE	68.48	68.48	0122000910 4210	MA/LCFF-CONCENTRATION/INSTR / BOOKS AND
L64R1607	BARNES AND NOBLE	755.90	755.90	0140000910 4210	SO/LCFF-CONCENTRATION/INSTR / BOOKS AND
L64R1609	BARNES AND NOBLE	9,658.45	9,658.45	0163379010 4210	TITLE IIIA / LIMITED ENG PROF / BOOKS AND
L64R1636	BARNES AND NOBLE	438.33	438.33	0102102071 4320	SUPT/BRD SUPT / OTHER OFFICE/MISC SUPPLIES
L64R1651	BARNES AND NOBLE	241.34	241.34	0125252011 4210	KA/MILD MODERATE/SE SEP CL/NSE / BOOKS AND
L64R1653	BARNES AND NOBLE	226.28	226.28	0142102210 4210	OX/INNOVATION GRANT/INSTR / BOOKS AND
L64R1598	BCT ENTERTAINMENT	1,084.68	1,084.68	0121000910 4410	WE/LCFF-CONCENTRATION/INSTR / EQUIPMENT -
L64R1599	BERTRAND'S MUSIC	886.12	886.12	0121007010 4310	WESTERN/INS MUS/INSTR / INSTRUCTIONAL MATL
L64T0553	BEST BUY FOR BUSINESS	168.94	168.94	0138000910 4310	BA/LCFF-CONCENTRATION/INSTR /
L64T0554	BEST BUY FOR BUSINESS	1,910.52	1,910.52	0121000910 4410	WE/LCFF-CONCENTRATION/INSTR / EQUIPMENT -
L64C0142	BIG TOP RENTALS	217.68	217.68	0124000010 5620	LOARA/INSTR / RENTALS/OPERATING LEASES
L64R1528	BLICK ART MATERIALS LLC	534.78	534.78	0128005010 4310	CY/ART/INSTR / INSTRUCTIONAL MATL &
L64R1529	BLICK ART MATERIALS LLC	117.57	117.57	0128005010 4310	CY/ART/INSTR / INSTRUCTIONAL MATL &
L64R1530	BLICK ART MATERIALS LLC	153.03	153.03	0168000910 4310	GI/LCFF-CONCENTRATION/INSTR /
L64R1532	BLICK ART MATERIALS LLC	136.80	136.80	0124400010 4310	LO/MANDATED 1-TIME FUNDS/INSTR /
L64R1539	BOLSA CHICA CONSERVANCY	450.00	450.00	0120381010 5880	ANAHEIM/ECIA1/INSTR / OTHER OPERATING
L64T0552	BOOK SYSTEMS INC	673.98	673.98	0122000910 4410	MA/LCFF-CONCENTRATION/INSTR / EQUIPMENT -
L64T0571	BOOK SYSTEMS INC	673.98	673.98	0153000921 4410	SP PROG/LCFF (EIA)/SUPRV INSTR / EQUIPMENT -
L64C0146	BREA ORANGE COUNTY PLUMBING HE	6,300.00	6,300.00	0131239081 5610	BR/PLUMB/MO / REPAIRS/MAINT - O/S SERVICES
L64T0570	BREAKOUT EDU	296.31	296.31	0140000910 5880	SO/LCFF-CONCENTRATION/INSTR / OTHER
L64R1618	BREATHE FOR CHANGE	2,650.00	2,650.00	0131000910 5210	BR/LCFFFF-CONCENTRATION/INSTR / TRAVEL AND

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L64R1498	BSN SPORTS LLC	3,239.47	2,400.69	0120000910 4310	AN/LCFF-CONCENTRATION/INSTR /
			838.78	0120000910 4410	AN/LCFF-CONCENTRATION/INSTR / EQUIPMENT -
L64R1543	BSN SPORTS LLC	9,837.00	9,837.00	0148230081 5610	HANDE/LGENERAL/MO / REPAIRS/MAINT - O/S
L64R1646	C TECH CONSTRUCTION INC.	515.00	515.00	4520727085 6165	ORANGE/NEIGHBORHOOD DEVE/FAC A / SITE
L64R1545	CAL BUILDING SYSTEMS INC	390.00	390.00	0125230081 5610	KA/GENERAL/MO / REPAIRS/MAINT - O/S SERVICES
L64A0308	CARE YOUTH CORPORATION	47,059.00	37,184.00	0119282539 5860	SP ED MENTAL HEALTH SERVICES / NONPUBLIC
			9,875.00	0119285018 5860	SYS/SE NPS/SEV / NONPUBLIC SCHOOLS
L64A0309	CARE YOUTH CORPORATION	12,585.00	9,960.00	0119282539 5860	SP ED MENTAL HEALTH SERVICES / NONPUBLIC
			2,625.00	0119285018 5860	SYS/SE NPS/SEV / NONPUBLIC SCHOOLS
L64R1547	CASCWA	1,260.00	1,260.00	0172172083 5210	SAFE SCHOOLS / TRAVEL AND CONFERENCE
L64R1564	CELEBRATIONS	253.93	106.96	0135025040 5620	DALE/ANCIL / RENTALS/OPERATING LEASES
			146.97	0135489710 5620	DA/TUPE-COHORT M/INSTR / RENTALS/OPERATING
L64R1484	CENTRALIA SCHOOL DIST	70,076.68	70,076.68	0119283039 5810	SYS/OTHER PUPIL / NON-INSTRUCTIONAL PROF
L64R1625	CEREBELLUM CORPORATION	223.98	223.98	0135000910 4310	DA/LCFF-CONCENTRATION/INSTR /
L64C0161	CHEFS' TOYS	632.28	632.28	0127013010 4310	KE/HECT/INSTR / INSTRUCTIONAL MATL &
L64R1587	CHROMARK CORP.	609.55	609.55	0132000910 4310	OR/LCFF-CONCENTRATION/INSTR /
L64R1531	CITY OF ANAHEIM	2,893.38	2,893.38	0123000010 5810	SA/INSTR / NON-INSTRUCTIONAL PROF CONSULT
L64R1644	CITY OF ANAHEIM	36.00	36.00	0120230081 5610	ANAHEIM/GENERAL/MO / REPAIRS/MAINT - O/S
L64R1537	CLASSICS FLOWERS AND CONFECTIO	86.20	86.20	0117402510 4320	IS/COLLEGE READINESS/INSTR / OTHER
L64S0115	COMPLETE OFFICE OF CA	10,942.66	10,942.66	0100000000 9320	GEN FUND/INC & BALANCE SHEET / STORES
L64R1556	CONTAINER ALLIANCE	22,241.50	22,241.50	4520727085 4410	ORANGE/NEIGHBORHOOD DEVE/FAC A /
L64A0314	CULVER NEWLIN	1,718.08	1,718.08	0117432010 4410	CTE INCENTIVE GRANT/INST / EQUIPMENT -
L64C0122	CULVER NEWLIN	38,101.30	26,810.98	2431731185 4310	BR/BOND SERIES 2015 - MEAS H / INSTRUCTIONAL
			11,290.32	2431731185 4410	BR/BOND SERIES 2015 - MEAS H / EQUIPMENT -
L64C0156	CULVER NEWLIN	11,966.88	10,862.44	0121000910 4310	WE/LCFF-CONCENTRATION/INSTR /

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L64C0156	*** CONTINUED ***		1,104.44	0121000910 4410	WE/LCFF-CONCENTRATION/INSTR / EQUIPMENT -
L64R1601	CULVER NEWLIN	1,002.08	1,002.08	0121140027 4320	WESTERN/SCH ADM/SCH ADM / OTHER
L64R1660	CULVER NEWLIN	956.28	956.28	0137027010 4310	SY/PHYS ED/INSTR / INSTRUCTIONAL MATL &
L64C0147	DAKTRONICS	940.88	940.88	0123231081 4410	SA/ELECTRIC/MO / EQUIPMENT -
L64R1624	DAKTRONICS	186.63	186.63	0123231081 5880	SA/ELECTRIC/MO / OTHER OPERATING EXPENSES
L64R1514	DEMCO INC	102.25	102.25	0132001024 4315	LIBRARY / LIBRARY/MEDIA/TECH SUPPLIES
L64R1515	DEMCO INC	107.92	107.92	0135000024 4315	DALE / L M T / LIBRARY/MEDIA/TECH SUPPLIES
L64R1516	DEMCO INC	418.86	418.86	0138000910 4310	BA/LCFF-CONCENTRATION/INSTR /
L64R1571	DEMCO INC	54.67	54.67	0168001024 4315	GIL SOUTH/MEDIA-LIBRARY /
L64R1510	DESIGNS BY MARINA	278.60	278.60	0105105072 4320	CLASS HR/GENL ADM / OTHER OFFICE/MISC
L64R1518	DISCOUNT DANCE SUPPLY	708.28	708.28	0128027010 4310	CY/PHYS ED/INSTR / INSTRUCTIONAL MATL &
L64R1629	DISPLAYS2GO	696.90	696.90	0147257027 4410	SEVER HDCP/SCH ADM/SEV / EQUIPMENT -
L64R1623	DUDE SOLUTIONS INC	450.00	450.00	0110230081 5610	MAINTENANCE/MO / REPAIRS/MAINT - O/S
L64R1490	EARTHWORKSHEALTH LLC	641.11	641.11	0111220081 4347	OPERATIONS - GENERAL / OPERATIONS SUPPLIES -
L64R1511	ENABLING DEVICES	170.05	170.05	0147257011 4310	SEVER HDCP/SE SEP CL/SEV / INSTRUCTIONAL
L64R1671	ENVIRONMENTAL REMEDIATION	2,700.00	2,700.00	2428731185 6299	CYP/BOND SERIES 2015 - MEAS H / CONSTRUCTION
L64T0533	EXPLORELEARNING	5,895.00	5,895.00	0140000910 5880	SO/LCFF-CONCENTRATION/INSTR / OTHER
L64R1616	FAIR PLAY SCOREBOARDS	2,499.38	253.21	0121489710 4310	WE/TUPE-COHORT M/INSTR / INSTRUCTIONAL
			2,246.17	0121489710 4410	WE/TUPE-COHORT M/INSTR / EQUIPMENT -
L64R1679	FENSCO SERVICES INC	4,259.00	4,259.00	2538710085 6126	BALL/DEVELOPER FEES/FAC ACQ / SITE IMPR
L64R1642	FERREE'S TOOLS INC.	3,285.30	3,285.30	0110230081 4355	MAINTENANCE/MO / MAINTENANCE SUPPLIES
L64A0316	FERRELLGAS LP	122,835.00	122,835.00	01131113036 5810	TRANS/REG-ED/TRANSPORTATION /
L64R1667	FHEG CYPRESS COLLEGE BOOKSTORE	52,750.32	51,565.07	0117402510 4150	IS/COLLEGE READINESS/INSTR / TEXTS - STATE
			1,185.25	0117402510 4310	IS/COLLEGE READINESS/INSTR / INSTRUCTIONAL

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L64A0313	FLIPPEN GROUP LLC, THE	18,000.00	18,000.00	0117469021 5805	ED/EDUCATOR EFFECTIVENESS/SUPR /
L64R1491	FOLLETT SCHOOL SOLUTIONS INC.	1,600.00	1,600.00	0132381010 4210	OR/ECIAI/INSTR / BOOKS AND REFERENCE
L64R1496	FOLLETT SCHOOL SOLUTIONS INC.	4,295.99	4,295.99	0122000910 4210	MA/LCFF-CONCENTRATION/INSTR / BOOKS AND
L64R1517	FUN AND FUNCTION LLC	204.66	204.66	0147257011 4310	SEVER HDCP/SE SEP CL/SEV / INSTRUCTIONAL
L64C0150	GARY'S RADIATOR SERVICE	727.31	727.31	0179113036 4376	GARAGE/TRANS-REG ED/TRANSPORT / TRANS
L64A0320	GDL BEST CONTRACTORS INC	133,300.00	133,300.00	0110237081 5610	MAINTENANCE/PAINT/MO / REPAIRS/MAINT - O/S
L64A0322	GDL BEST CONTRACTORS INC	129,000.00	129,000.00	0110233081 5610	MAINTENANCE/FLOOR/MO / REPAIRS/MAINT - O/S
L64R1588	GLASBY MAINTENANCE SUPPLY CO.	2,381.89	2,381.89	0131000081 4410	BR/MO / EQUIPMENT - NON-CAPITALIZED
L64R1637	GOLDEN STATE PAVING CO INC	3,464.00	3,464.00	0168245081 5610	GI/SAFETY & SECURITY/M & O / REPAIRS/MAINT -
L64R1681	GOPHER SPORTS EQUIPMENT	119.24	119.24	0124027010 4310	LOARA/PHYS ED/INSTR / INSTRUCTIONAL MATL &
L64R1682	GOPHER SPORTS EQUIPMENT	311.22	311.22	0168000910 4310	GI/LCFF-CONCENTRATION/INSTR /
L64T0549	GOV CONNECTION INC	173.91	173.91	0122381010 4310	MA/ECIAI/INSTR / INSTRUCTIONAL MATL &
L64R1672	GUITAR CENTER	1,971.80	1,971.80	0120000910 4410	AN/LCFF-CONCENTRATION/INSTR / EQUIPMENT -
L64R1673	H L CORPORATION	313.63	313.63	0124028010 4310	LOARA/ATHLET/INSTR / INSTRUCTIONAL MATL &
L64A0321	HARBOR ENVIRONMENTAL GROUP INC	64,525.00	64,525.00	0110230081 5610	MAINTENANCE/MO / REPAIRS/MAINT - O/S
L64C0155	HAULAWAY STORAGE CONTAINERS IN	600.00	600.00	2442731185 6274	OX/BOND SERIES 2015 - MEAS H / CONSTRUCTION -
L64R1563	HAZ PARTY RENTAL	253.30	253.30	0153000921 5620	SP PROG/LCFF (EIA)/SUPRV INSTR /
L64R1562	HEALTH EDCC	121.52	121.52	0137489710 4310	SY/TUPE-COHORT M/INSTR / INSTRUCTIONAL
L64R1647	HEARTSMART.COM	1,679.82	137.92	0125028010 4310	KA/ATHLET/INSTR / INSTRUCTIONAL MATL &
			1,395.36	0125028010 4410	KA/ATHLET/INSTR / EQUIPMENT -
			146.54	0125028040 4310	KA/ATHLET/ANCILLARY / INSTRUCTIONAL MATL
L64R1589	HEINEMANN BOOKS	2,594.92	2,594.92	0117469010 4210	ED DIV/EDUCATOR EFFECT/INSTR / BOOKS AND
L64R1590	HEINEMANN BOOKS	3,512.13	3,512.13	0117469010 4210	ED DIV/EDUCATOR EFFECT/INSTR / BOOKS AND
L64R1626	HOUGHTON MIFFLIN HARCOURT	610.06	610.06	0138261012 4310	SE RES SP(RSP)/SE RES SP/NSEV / INSTRUCTIONAL

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L64R1678	HOUGHTON MIFFLIN HARCOURT	1,484.24	1,484.24	0140252011 4310	SO/MILD MODERATE/SE SEP CL/NSE /
L64T0521	HP DIRECT	1,077.50	1,077.50	0168381010 4410	GI/TITLE I/INSTR / EQUIPMENT -
L64T0559	HUMANWARE USA INC	309.00	309.00	0135255511 4310	VISION/SE SEP CL/SEV / INSTRUCTIONAL MATL &
L64X0455	HUNTINGTON BEACH U.H.S.D.	10,000.00	10,000.00	0113113036 5620	TRANS/REG-ED/TRANSPORTATION /
L64A0312	ILLUMINATION INSTITUTE	8,000.00	8,000.00	0117469021 5805	ED/EDUCATOR EFFECTIVENESS/SUPR /
L64R1526	IMAGE APPAREL FOR BUSINESS	106.52	106.52	0125000081 4320	KA/MO / OTHER OFFICE/MISC SUPPLIES
L64R1602	INNOVATIVE SYSTEMS	1,263.92	1,263.92	0121000910 4310	WE/LCFF-CONCENTRATION/INSTR /
L64R1664	INTERNATIONAL E Z UP INC	1,626.22	1,626.22	0142489710 4410	OX/TUPE-COHORT M/INSTR / EQUIPMENT -
L64A0310	IVL CONTRACTORS INC	331,000.00	331,000.00	2527710085 6221	KE/DEV FEES/ACQ / BUILDING PORTABLE
L64T0548	IXL	429.00	429.00	0128252011 5880	CY/MILD MODERATE/SE SEP CL/NSE / OTHER
L64C0114	J AND A FENCE	5,235.00	5,235.00	2538710085 6126	BALL/DEVELOPER FEES/FAC ACQ / SITE IMPR
L64R1513	J.W. PEPPER AND SON INC.	394.39	394.39	0122008010 4310	MA/VOC MUSIC/INSTR / INSTRUCTIONAL MATL &
L64R1534	J.W. PEPPER AND SON INC.	1,534.66	1,534.66	0135000910 4310	DA/LCFF-CONCENTRATION/INSTR /
L64R1535	J.W. PEPPER AND SON INC.	376.56	376.56	0128006010 4310	CY/THEATER/INSTR / INSTRUCTIONAL MATL &
L64R1610	JART DIRECT MAIL SERVICE	1,353.31	1,353.31	0163000921 5910	EL/LCFF-CONCENTRATION/SUPV / MAILING COSTS
L64R1662	JART DIRECT MAIL SERVICE	351.75	351.75	0163000921 5910	EL/LCFF-CONCENTRATION/SUPV / MAILING COSTS
L64R1591	JUNIOR LIBRARY GUILD	2,332.80	2,332.80	0138381010 4210	BALL/ECIAI/INSTR / BOOKS AND REFERENCE
L64R1592	JUNIOR LIBRARY GUILD	2,894.29	2,894.29	0168381010 4210	GI/TITLE I/INSTR / BOOKS AND REFERENCE
L64R1593	JUNIOR LIBRARY GUILD	2,817.05	2,817.05	0137381010 4210	SY/ECIAI/INSTR / BOOKS AND REFERENCE
L64R1594	JUNIOR LIBRARY GUILD	1,894.63	1,894.63	0135381010 4210	DALE/ECIAI/INSTR / BOOKS AND REFERENCE
L64R1595	JUNIOR LIBRARY GUILD	3,319.76	3,319.76	0124000910 4210	LO/LCFF-CONCENTRATION/INSTR / BOOKS AND
L64R1596	JUNIOR LIBRARY GUILD	413.70	413.70	0123000910 4210	SA/LCFF-CONCENTRATION/INSTR / BOOKS AND
L64A0319	KITCHELL	500,000.00	500,000.00	2456731185 6213	BOND SERIES 2015 - MEAS H /
L64R1548	KNORR SYSTEMS	7,870.19	1,159.65	0121240081 5610	WESTERN/POOL/MO / REPAIRS/MAINT - O/S



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L64R1548	*** CONTINUED ***				
L64R1661	KUSTOM IMPRINTS	2,848.70	2,848.70	0117909510 4320	ED/SUMMER INTERNSHIP-AIM/INSTR / OTHER
L64A0304	KYA SERVICES	145,208.53	145,208.53	0110233081 5610	MAINTENANCE/FLOOR/MO / REPAIRS/MAINT - O/S
L64R1620	KYA SERVICES	1,028.82	1,028.82	0150232081 5610	DO/FENCE/MO / REPAIRS/MAINT - O/S SERVICES
L64R1597	LAERDAL MEDICAL CORP	2,871.72	2,871.72	0127000910 4310	KE/LCFF-CONCENTRATION/INSTR /
L64R1519	LAKESHORE CURRICULUM	287.06	287.06	0147257011 4310	SEVER HDCP/SE SEP CL/SEV / INSTRUCTIONAL
L64R1565	LAKESHORE CURRICULUM	296.17	296.17	0128272511 4310	AUTISM/SE SEP CL/SEV / INSTRUCTIONAL MATL &
L64R1572	LIBRARY STORE, THE	171.32	171.32	0168001024 4315	GIL SOUTH/MEDIA-LIBRARY /
L64R1628	LIBRARY STORE, THE	434.43	434.43	0128000024 4320	CY / L M T / OTHER OFFICE/MISC SUPPLIES
L64R1659	LOARA ASB	610.36	610.36	0124000010 4320	LOARA/INSTR / OTHER OFFICE/MISC SUPPLIES
L64R1611	LONG BEACH USD	775.00	775.00	0122381010 5210	MA/ECIA1/INSTR / TRAVEL AND CONFERENCE
L64R1507	LUXE DIRECT LLC	274.76	274.76	0144000010 4310	LEX/INSTR / INSTRUCTIONAL MATL & SUPPLIES
L64R1485	MACKIN LIBRARY MEDIA	1,250.00	1,250.00	0132381010 4210	OR/ECIA1/INSTR / BOOKS AND REFERENCE
L64R1486	MACKIN LIBRARY MEDIA	3,404.52	3,404.52	0138381010 4210	BALL/ECIA1/INSTR / BOOKS AND REFERENCE
L64R1487	MACKIN LIBRARY MEDIA	750.00	750.00	0135381010 4210	DALE/ECIA1/INSTR / BOOKS AND REFERENCE
L64R1489	MACKIN LIBRARY MEDIA	952.63	952.63	0168381010 4210	GI/TITLE I/INSTR / BOOKS AND REFERENCE
L64T0555	MAKEMYNEWSPAPER.COM INC.	79.00	79.00	0168000910 4310	GI/LCFF-CONCENTRATION/INSTR /
L64R1666	MAXIAIDS	432.66	432.66	0135255511 4310	VISION/SE SEP CL/SEV / INSTRUCTIONAL MATL &
L64R1665	MC GRAW HILL EDUCATION INC.	1,920.11	1,920.11	0132000910 4210	OR/LCFF-CONCENTRATION/INSTR / BOOKS AND
L64T0557	MC GRAW HILL EDUCATION INC.	1,066.72	1,066.72	0134000910 4210	W/LCFF-CONCENTRATION/INSTR / BOOKS AND
L64R1501	MD INSTALLATIONS INT'L INC.	1,787.34	1,787.34	0125140027 5610	KA/SCH ADM/SCH ADM / REPAIRS/MAINT - O/S

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L64R1561	MOLLY HAWKINS HOUSE	258.38	258.38	0140005010 4310	SOUTH/ART/INSTR / INSTRUCTIONAL MATL &
L64R1605	MUSIC IS ELEMENTARY	231.82	231.82	0147257011 4310	SEVER HDCP/SE SEP CL/SEV / INSTRUCTIONAL
L64R1577	NCS PEARSON INC.	1,778.54	1,778.54	0119283232 4310	SYS/PSYCH / INSTRUCTIONAL MATL & SUPPLIES
L64R1583	NCS PEARSON INC.	401.09	401.09	0119271519 4310	SPEECH & LANG/SE OTHER/NSEV /
L64X0453	NEWPORT MESA USD	10,000.00	10,000.00	0113113036 5620	TRANS/REG-ED/TRANSPORTATION /
L64T0530	NTH GENERATION COMPUTING INC	1,811.00	1,811.00	0108108077 5810	INFO SYSTEM/DP / NON-INSTRUCTIONAL PROF
L64R1499	OCDE	50.00	50.00	0172172083 5210	SAFE SCHOOLS / TRAVEL AND CONFERENCE
L64R1544	OCDE	1,346.22	1,346.22	0117117021 5880	INSTR SRVS/SUPV INST / OTHER OPERATING
L64R1558	OCDE	300.00	300.00	0117469021 5210	ED/EDUCATOR EFFECTIVENESS/SUPR / TRAVEL
L64R1559	OCDE	150.00	150.00	0117469021 5210	ED/EDUCATOR EFFECTIVENESS/SUPR / TRAVEL
L64R1608	OCDE	275.00	275.00	0163000921 5210	EL/LCFF-CONCENTRATION/SUPV / TRAVEL AND
L64T0528	OCDE	995.40	995.40	0117117021 5810	INSTR SRVS/SUPV INST / NON-INSTRUCTIONAL
L64T0529	OFFICE DEPOT	358.05	358.05	0142000910 4310	OX/LCFF-CONCENTRATION/INSTR /
L64R1663	ORANGE COUNTY REGISTER	1,095.60	1,095.60	0112112072 4320	PURCHASING/GENL ADM / OTHER OFFICE/MISC
L64X0454	ORANGE UNIFIED SCHOOL DISTRICT	10,000.00	10,000.00	0113113036 5620	TRANS/REG-ED/TRANSPORTATION /
L64R1614	ORANGEVIEW JR HIGH SCHOOL	193.95	193.95	0132595027 4320	OR/SHORT STAY VISIT PROG FEE / OTHER
L64R1675	ORIENTAL TRADING COMPANY	264.25	264.25	0137489710 4310	SY/TUPE-COHORT M/INSTR / INSTRUCTIONAL
L64R1488	OXFORD UNIVERSITY PRESS	36.96	36.96	0127000910 4210	KE/LCFF-CONCENTRATION/INSTR / BOOKS AND
L64R1612	PATEL, SAPANA	1,067.51	1,067.51	0142000910 5880	OX/LCFF-CONCENTRATION/INSTR / OTHER
L64T0558	PAXTON PATTERSON	79,764.10	79,764.10	0153000910 6490	SP PR/LCFF-SUPPLEMENTAL / EQUIPMENT - OTHER
L64T0561	PC AND MACEXCHANGE	1,345.80	1,345.80	0138381010 4410	BALL/ECIA1/INSTR / EQUIPMENT -
L64R1606	PCASC	198.00	198.00	0105105072 5210	CLASS HR/GENL ADM / TRAVEL AND
L64R1670	PEACOCKS MARCHING WORLD	1,906.86	1,906.86	0120000910 4410	AN/LCFF-CONCENTRATION/INSTR / EQUIPMENT -
L64R1630	PENNER PARTITIONS INC	6,350.00	6,350.00	0132230081 5610	OR/GENERAL/MO / REPAIRS/MAINT - O/S SERVICES

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L64R1493	PERMA BOUND	500.00	500.00	0132381010 4210	OR/ECIA/INSTR / BOOKS AND REFERENCE
L64R1503	PERMA BOUND	1,000.00	1,000.00	0168381010 4210	GI/TITLE I/INSTR / BOOKS AND REFERENCE
L64R1504	PERMA BOUND	545.97	545.97	0128004010 4210	CY/ENGLISH/INSTR / BOOKS AND REFERENCE
L64R1505	PERMA BOUND	1,908.25	1,908.25	0128004010 4210	CY/ENGLISH/INSTR / BOOKS AND REFERENCE
L64C0158	POOL SUPPLY OF ORANGE COUNTY	1,511.17	1,511.17	0125240081 5610	KA/POOL/MO / REPAIRS/MAINT - O/S SERVICES
L64R1621	POOL SUPPLY OF ORANGE COUNTY	851.33	851.33	0127240081 5610	KE/POOL/MO / REPAIRS/MAINT - O/S SERVICES
L64R1550	PREVENTION PARTNERS	90.62	90.62	0168489710 4310	GI/TUPE-COHORT M/INSTR / INSTRUCTIONAL
L64R1557	RABBIT LASER USA LLC	511.81	511.81	0140002010 4410	SOUTH/BUS ED/INSTR / EQUIPMENT -
L64R1525	RECORDED BOOKS INC	327.51	327.51	0122252011 4310	MA/MILD MODERATE/SE SEP CL/NSE /
L64R1553	RELIABLE WORKPLACE SOLUTIONS	181.01	181.01	0120000010 4310	ANAHEIM/INSTR / INSTRUCTIONAL MATL &
L64T0542	RENAISSANCE LEARNING INC	3,275.00	3,275.00	0132000910 5880	OR/LCFF-CONCENTRATION/INSTR / OTHER
L64R1575	REPUBLIC SERVICES OF SO. CALIF	268.14	268.14	0150220081 5580	OPERATIONS-GENERAL / SANITATION
L64X0452	REPUBLIC SERVICES OF SO. CALIF	2,000.00	2,000.00	2435731185 6274	DALE/BOND SERIES 2015 - MEAS H /
L64R1585	RIDDELL ALL AMERICAN	8,854.02	8,854.02	0123028081 5630	SAVANNA/ATHLETICS/MAINT /
L64A0307	ROSSIER PARK SCHOOL	830.84	830.84	0119285018 5860	SYS/SE NPS/SEV / NONPUBLIC SCHOOLS
L64T0527	SADA SYSTEMS INC	3,445.00	3,445.00	0108108077 5810	INFO SYSTEM/DP / NON-INSTRUCTIONAL PROF
L64R1641	SANTILLANA PUBLISHING CO INC	314.00	314.00	0131000910 4210	BR/LCFFF-CONCENTRATION/INSTR / BOOKS AND
L64R1554	SCHEIN INC., HENRY	1,612.64	1,612.64	0127000910 4310	KE/LCFFF-CONCENTRATION/INSTR /
L64R1655	SCHOLASTIC BOOK CLUBS INC.	280.21	280.21	0132000910 4210	OR/LCFF-CONCENTRATION/INSTR / BOOKS AND
L64R1650	SCHOLASTIC INC.	256.85	256.85	0132000910 4210	OR/LCFF-CONCENTRATION/INSTR / BOOKS AND
L64T0523	SDL INC.	23,291.63	5,819.63	0163000921 5610	EL/LCFF-CONCENTRATION/SUPV / REPAIRS/MAINT
			17,472.00	0163000921 5880	EL/LCFF-CONCENTRATION/SUPV / OTHER
L64R1552	SEAPERCH	840.00	160.00	0153000910 5210	SP PR/LCFF-SUPPLEMENTAL / TRAVEL AND
			680.00	0153000910 5880	SP PR/LCFF-SUPPLEMENTAL / OTHER OPERATING

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L64R1656	SEARCH INSTITUTE	383.28	383.28	0122381110 4310	ECIA TITLE I - PARENTING / INSTRUCTIONAL
L64R1555	SEHI COMPUTER PRODUCTS INC	746.71	746.71	0105105072 4320	CLASS HR/GENL ADM / OTHER OFFICE/MISC
L64T0519	SEHI COMPUTER PRODUCTS INC	4,052.39	4,052.39	0168381010 4410	GI/TITLE I/INSTR / EQUIPMENT -
L64T0520	SEHI COMPUTER PRODUCTS INC	908.78	908.78	0168381010 4310	GI/TITLE I/INSTR / INSTRUCTIONAL MATL &
L64T0522	SEHI COMPUTER PRODUCTS INC	38,919.30	38,919.30	0137381010 4410	SY/ECIA1/INSTR / EQUIPMENT - NON-CAPITALIZED
L64T0524	SEHI COMPUTER PRODUCTS INC	5,118.13	5,118.13	0137381010 4410	SY/ECIA1/INSTR / EQUIPMENT - NON-CAPITALIZED
L64T0525	SEHI COMPUTER PRODUCTS INC	33,615.75	33,615.75	0137000910 4310	SY/LCFF-CONCENTRATION/INSTR /
L64T0526	SEHI COMPUTER PRODUCTS INC	604.63	604.63	0142000910 4310	OX/LCFF-CONCENTRATION/INSTR /
L64T0532	SEHI COMPUTER PRODUCTS INC	14,545.69	10,700.00	0108108077 4410	INFO SYSTEM/DP / EQUIPMENT -
			3,845.69	0108400510 4410	EIT/ONE-TIME FUNDING (2017-18) / EQUIPMENT -
L64T0534	SEHI COMPUTER PRODUCTS INC	1,895.32	1,895.32	0108108077 4410	INFO SYSTEM/DP / EQUIPMENT -
L64T0535	SEHI COMPUTER PRODUCTS INC	11,359.89	11,359.89	0108400510 4410	EIT/ONE-TIME FUNDING (2017-18) / EQUIPMENT -
L64T0536	SEHI COMPUTER PRODUCTS INC	18,209.75	11,288.00	0108400010 4410	EIT/MANDATED 1-TIME FUNDS/INST / EQUIPMENT
			6,921.75	0108400510 4410	EIT/ONE-TIME FUNDING (2017-18) / EQUIPMENT -
L64T0537	SEHI COMPUTER PRODUCTS INC	1,731.93	1,731.93	0119283011 4410	SYS/INSTR / EQUIPMENT - NON-CAPITALIZED
L64T0541	SEHI COMPUTER PRODUCTS INC	743.60	743.60	0108108077 5880	INFO SYSTEM/DP / OTHER OPERATING EXPENSES
L64T0545	SEHI COMPUTER PRODUCTS INC	85,768.12	27,909.16	0131000910 4310	BR/LCFFF-CONCENTRATION/INSTR /
			45,631.13	0131381010 4310	BR/ECIA1/INSTR / INSTRUCTIONAL MATL &
			12,227.83	0131381010 4410	BR/ECIA1/INSTR / EQUIPMENT - NON-CAPITALIZED
L64T0562	SEHI COMPUTER PRODUCTS INC	20,169.45	20,169.45	0140000910 4310	SO/LCFF-CONCENTRATION/INSTR /
L64T0563	SEHI COMPUTER PRODUCTS INC	1,731.93	1,731.93	0140000910 4410	SO/LCFF-CONCENTRATION/INSTR / EQUIPMENT -
L64T0564	SEHI COMPUTER PRODUCTS INC	33,047.56	13,446.30	0138381010 4310	BALL/ECIA1/INSTR / INSTRUCTIONAL MATL &
			19,601.26	0138381010 4410	BALL/ECIA1/INSTR / EQUIPMENT -
L64R1617	SHIELD FIRE PROTECTION	720.00	360.00	0120230081 5610	ANAHEIM/GENERAL/MO / REPAIRS/MAINT - O/S
			180.00	0123230081 5610	SA/GENERAL/MO / REPAIRS/MAINT - O/S SERVICES
			180.00	0125230081 5610	KA/GENERAL/MO / REPAIRS/MAINT - O/S SERVICES

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L64R1541	SIGLER INC., RUSSELL	5,152.61	5,152.61	0134235081 6490	WA/HVAC/MO / EQUIPMENT - OTHER
L64R1542	SIGLER INC., RUSSELL	5,885.31	5,885.31	0128235081 6490	CY/HVAC/MO / EQUIPMENT - OTHER
L64R1622	SOUTH COAST AIR QUALITY	3,970.04	3,970.04	0110230081 5880	MAINTENANCE/MO / OTHER OPERATING
L64R1645	SOUTH COAST AIR QUALITY	257.22	128.61	0127230081 5880	KE/GENERAL/MO / OTHER OPERATING EXPENSES
			128.61	0128230081 5880	CY/GENERAL/MO / OTHER OPERATING EXPENSES
L64R1669	SPINITAR PRESENTATION PRODUCTS	1,540.53	1,540.53	0122000910 4310	MA/LCFF-CONCENTRATION/INSTR /
L64C0154	SPORTS USA PREMIER LLC	1,811.33	1,811.33	0120025040 4410	ANAHEIM/ASB/ANCIL / EQUIPMENT -
L64R1508	STACKHOUSE ATHLETIC EQUIPMENT	1,977.88	1,977.88	0122025040 4410	MA/ASB/ANCIL / EQUIPMENT - NON-CAPITALIZED
L64R1520	STAPLES ADVANTAGE	195.71	195.71	0128261012 4310	SE RES SP(RSP)/SE RES SP/NSEV / INSTRUCTIONAL
L64R1521	STAPLES ADVANTAGE	464.07	464.07	0140140027 4320	SOUTH/SCH ADM/SCH ADM / OTHER OFFICE/MISC
L64R1538	STAPLES ADVANTAGE	217.59	217.59	0127140027 4320	KE/SCH ADM / OTHER OFFICE/MISC SUPPLIES
L64R1631	STAPLES ADVANTAGE	64.58	64.58	0128000031 4320	CY/GUID / OTHER OFFICE/MISC SUPPLIES
L64R1632	STAPLES ADVANTAGE	249.90	249.90	0128037010 4310	CY/SOC SCI/INSTR / INSTRUCTIONAL MATL &
L64R1633	STAPLES ADVANTAGE	221.17	221.17	0128088039 4320	CY/PARENT CENTER/OTH PUPIL SER / OTHER
L64R1634	STAPLES ADVANTAGE	220.42	220.42	0128257511 4310	EMOTION DISTRB/SE SEP CL/SEV /
L64R1635	STAPLES ADVANTAGE	107.67	107.67	0122140027 4320	MA/SCH ADM / OTHER OFFICE/MISC SUPPLIES
L64R1638	STAPLES ADVANTAGE	433.06	433.06	0135381110 4310	DA/TITLE I - PARENTING / INSTRUCTIONAL MATL
L64R1677	STAPLES ADVANTAGE	600.85	600.85	0105105072 4320	CLASS HR/GENL ADM / OTHER OFFICE/MISC
L64R1426	STEELCRAFT	1,709.20	1,709.20	2431731185 6274	BR/BOND SERIES 2015 - MEAS H / CONSTRUCTION -
L64M0068	SUNBELT FLOORING INC	18,969.00	18,969.00	0132233081 5610	OR/FLOOR/MO / REPAIRS/MAINT - O/S SERVICES
L64C0145	TENNANT COMPANY	1,129.11	1,129.11	0148230081 4355	HANDE/LGENERAL/MO / MAINTENANCE SUPPLIES
L64R1546	TENNANT COMPANY	574.68	574.68	0148230081 5610	HANDE/LGENERAL/MO / REPAIRS/MAINT - O/S
L64R1603	TEXTBOOK WAREHOUSE	472.75	472.75	0127004010 4210	KE/ENGLISH/INSTR / BOOKS AND REFERENCE
L64R1604	TEXTBOOK WAREHOUSE	927.08	927.08	0121381010 4210	WE/ECA TITLE I/INSTRUCTI / BOOKS AND

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L64R1639	TEXTBOOK WAREHOUSE	148.05	148.05	0125252011 4210	KA/MILD MODERATE/SE SEP CL/NSE / BOOKS AND
L64R1640	TEXTBOOK WAREHOUSE	321.96	321.96	0124004010 4210	LOARA/ENGLISH/INSTR / BOOKS AND REFERENCE
L64R1643	TEXTBOOK WAREHOUSE	371.54	371.54	0128000010 4210	CY/INSTR / BOOKS AND REFERENCE MATERIAL
L64R1648	TEXTBOOK WAREHOUSE	349.98	349.98	0125252011 4210	KA/MILD MODERATE/SE SEP CL/NSE / BOOKS AND
L64R1649	TEXTBOOK WAREHOUSE	401.10	401.10	0138000910 4210	BA/LCFF-CONCENTRATION/INSTR / BOOKS AND
L64A0311	THE SOLIS GROUP	350,000.00	350,000.00	0156731185 5810	BOND SERIES 2015 / NON-INSTRUCTIONAL PROF
L64R1668	TICK TOCK TONY	7,425.00	7,425.00	0120231081 5610	ANAHEIM/ELECTRIC/MO / REPAIRS/MAINT - O/S
L64C0153	TIME AND ALARM SYSTEM	289.26	289.26	0127231081 4355	KE/ELECTRIC/MO / MAINTENANCE SUPPLIES
L64A0317	TOWNSEND PUBLIC AFFAIRS INC.	80,000.00	80,000.00	0106106072 5810	BUSINESS/GENL ADM / NON-INSTRUCTIONAL
L64T0546	TROXELL COMMUNICATIONS INC	14,339.38	14,339.38	0100970081 4410	COMMUNITY SERVICE/MO / EQUIPMENT -
L64T0556	UNITED STATES ACADEMIC DECATHL	744.00	744.00	0128086040 5880	CY/ADECATH/ANCIL / OTHER OPERATING
L64R1527	US GAMES	2,486.79	2,486.79	0128027010 4310	CY/PHYS ED/INSTR / INSTRUCTIONAL MATL &
L64R1652	US GAMES	3,871.73	3,871.73	0137027010 4310	SY/PHYS ED/INSTR / INSTRUCTIONAL MATL &
L64R1680	US GAMES	612.56	612.56	0124028010 4310	LOARA/ATHLET/INSTR / INSTRUCTIONAL MATL &
L64R1657	VERITIV OPERATING COMPANY	1,099.05	1,099.05	0118118072 5810	GRAPHICS/GENL ADM / NON-INSTRUCTIONAL
L64R1566	VERNIER SOFTWARE	2,778.01	2,778.01	0124000910 4310	LO/LCFF-CONCENTRATION/INSTR /
L64T0543	VISION COMMUNICATIONS CO.	90.51	90.51	0172172021 4320	SAFE SCHOOLS / OTHER OFFICE/MISC SUPPLIES
L64T0544	VISION COMMUNICATIONS CO.	1,276.52	1,276.52	0140000910 4310	SO/LCFF-CONCENTRATION/INSTR /
L64R1523	VWR INTERNATIONAL	1,470.83	90.19	0128030010 4310	CYPRESS/BIOLOGY/INSTRUCTIONAL /
			1,380.64	0128030010 4410	CYPRESS/BIOLOGY/INSTRUCTIONAL / EQUIPMENT
L64R1522	WARD'S NATURAL SCIENCE EST	3,198.48	3,198.48	0121000910 4310	WE/LCFF-CONCENTRATION/INSTR /
L64R1524	WARD'S NATURAL SCIENCE EST	1,400.73	1,400.73	0128030010 4310	CYPRESS/BIOLOGY/INSTRUCTIONAL /
L64R1492	WENGER CORP	3,084.89	3,084.89	0138025040 4410	BALL/ASB/ANCIL / EQUIPMENT -
L64R1497	WENGER CORP	9,017.33	9,017.33	0131000910 4410	BR/LCFFF-CONCENTRATION/INSTR / EQUIPMENT -

**ANAHEIM UHSD**

**PURCHASE ORDER DETAIL REPORT BY VENDOR NAME**

BOARD OF TRUSTEES MEETING 06/07/2018

FROM 04/27/2018 TO 05/29/2018

<u>PO NUMBER</u>	<u>VENDOR</u>	<u>PO TOTAL</u>	<u>ACCOUNT AMOUNT</u>	<u>ACCOUNT NUMBER</u>	<u>PSEUDO / OBJECT DESCRIPTION</u>
L64R1584	WENGER CORP	1,198.86	460.09	0140007010 4310	SOUTH/INS MUS/INSTR / INSTRUCTIONAL MATL &
			738.77	0140007010 4410	SOUTH/INS MUS/INSTR / EQUIPMENT -
L64R1654	WENGER CORP	1,667.44	1,667.44	0135000910 4310	DA/LCFF-CONCENTRATION/INSTR /
L64A0318	WEST ED	7,371.20	7,371.20	0172489710 5880	SS/TUPE-COHORT M, TIER 2/INSTR / OTHER
L64R1576	WESTERN PSYCHOLOGICAL SERVICES	7,395.88	7,395.88	0119283232 4310	SYS/PSYCH / INSTRUCTIONAL MATL & SUPPLIES
L64R1580	WESTERN PSYCHOLOGICAL SERVICES	2,430.37	2,430.37	0119271519 4310	SPEECH & LANG/SE OTHER/NSEV /
L64C0152	WESTERN SPECIALTY CONTRACTORS	2,875.00	2,875.00	0122230081 5610	MA/GENERAL/MO / REPAIRS/MAINT - O/S
L64R1674	WILSON LANGUAGE TRAINING	184.04	184.04	0138252011 4310	BALL/MILD MODERATE/SE SEP CL/N /
L64C0157	WOLVERINE FENCE COMPANY INC	9,000.00	9,000.00	0125232081 5610	KA/FENCE/MO / REPAIRS/MAINT - O/S SERVICES
L64M0067	WOLVERINE FENCE COMPANY INC	14,900.00	14,900.00	0144027010 6490	LEX/PHYS ED/INSTR / EQUIPMENT - OTHER
L64R1619	WOLVERINE FENCE COMPANY INC	3,500.00	3,500.00	0120232081 5610	MAINT-FENCE/MO / REPAIRS/MAINT - O/S
L64R1581	WRESTLINGMART.COM	6,698.87	5,582.39	0121025040 4310	ASB/ANCIL / INSTRUCTIONAL MATL & SUPPLIES
			1,116.48	0121028010 4310	WESTERN/ATHLET/INSTR / INSTRUCTIONAL MATL
L64R1568	ZONAR SYSTEMS INC	34,526.28	34,526.28	0113113036 5610	TRANS/REG-ED/TRANSPORTATION /
	<b>Fund 01 Total:</b>	<b>2,134,996.70</b>			
	<b>Fund 24 Total:</b>	<b>11,655,991.58</b>			
	<b>Fund 25 Total:</b>	<b>340,494.00</b>			
	<b>Fund 45 Total:</b>	<b>22,756.50</b>			
	<b>Total Amount of Purchase Orders:</b>	<b>14,154,238.78</b>			

**ANAHEIM UHSD**

**PURCHASE ORDER DETAIL REPORT - CHANGE ORDERS BY VENDOR NAME**

BOARD OF TRUSTEES MEETING 06/07/2018

FROM 04/27/2018 TO 05/29/2018

PO NUMBER	VENDOR	PO TOTAL	CHANGE AMOUNT	ACCOUNT NUMBER	PSEUDO / OBJECT DESCRIPTION
L64R0908	A 1 FENCE COMPANY	12,161.00	+508.00	0124232081 5610	LOARA/FENCE/MO / REPAIRS/MAINT - O/S SERVICES
			+769.00	0128232081 5610	CY/FENCE/MO / REPAIRS/MAINT - O/S SERVICES
L64T0328	ADORAMA	2,064.92	-245.02	0120487010 4310	MULTIMEDIA COMPUTER TECH/INST /
L64T0425	ADORAMA	1,829.54	+153.50	0120487010 4310	MULTIMEDIA COMPUTER TECH/INST /
			-774.72	0120487010 4410	MULTIMEDIA COMPUTER TECH/INST / EQUIPMENT -
L64X0093	ALBRIGHT LIGHTING PLASTICS	6,250.00	+250.00	0110230081 4355	MAINTENANCE/MO / MAINTENANCE SUPPLIES
L64C0015	AMERICAN FENCE COMPANY INC	1,935.52	+107.80	4520727085 6274	ORANGE/NEIGHBORHOOD DEVE/FAC A /
L64R0675	ANAHEIM UNITED METHODIST CHURC	175.00	+75.00	0125000031 5620	KA/GUID / RENTALS/OPERATING LEASES
L64T0510	BANCTEC INC.	3,600.00	+1,800.00	0108108077 5610	INFO SYSTEM/DP / REPAIRS/MAINT - O/S SERVICES
L64A0255	C S LEGACY CONSTRUCTION INC	728,507.00	+55,000.00	2431731185 6165	BR/BOND SERIES 2015 - MEAS H / SITE
L64X0113	CALIFORNIA RETROFIT INC	8,800.00	+2,800.00	0110230081 4355	MAINTENANCE/MO / MAINTENANCE SUPPLIES
L64A0239	COMPHEALTH MEDICAL STAFFING	38,080.00	+2,240.00	0119283039 5810	SYS/OTHER PUPIL / NON-INSTRUCTIONAL PROF
L64R1452	CROWD FAVORITE PROMOTIONAL	799.42	+266.40	0117909540 4310	ED/SUMMER INTERNSHIP-AIM/ANCIL /
L64C0124	CULVER NEWLIN	40,253.15	+268.92	2424731185 4310	LO/BOND SERIES 2015 - MEAS H / INSTRUCTIONAL
L64X0378	DIGITAL DOC ORANGE COUNTY	500.00	-1,000.00	0108108077 5610	INFO SYSTEM/DP / REPAIRS/MAINT - O/S SERVICES
L64A0217	ENCORP	110,000.00	+65,000.00	0110230081 5610	MAINTENANCE/MO / REPAIRS/MAINT - O/S
L64A0218	ENCORP	300,000.00	+175,000.00	2400731185 6250	GOB 2015 - MEAS H/FAC ACQ / PLANNING - TESTING
L64X0125	EWING IRRIGATION PRODUCTS	12,500.00	+2,500.00	0110230081 4355	MAINTENANCE/MO / MAINTENANCE SUPPLIES
L64A0029	FROG ENVIRONMENTAL INC.	5,536.00	+1,300.00	0113113036 5610	TRANS/REG-ED/TRANSPORTATION /
L64X0314	FULLERTON ACE HARDWARE	959.65	+66.41	0137022010 4310	SY/WOOD/INSTR / INSTRUCTIONAL MATL &
L64R0608	GANAHL LUMBER CO	1,037.44	+972.79	0123000010 4310	SA/INSTR / INSTRUCTIONAL MATL & SUPPLIES
			-6.45	0123230081 4355	SA/GENERAL/MO / MAINTENANCE SUPPLIES
K64R1358	GOPHER SPORTS EQUIPMENT	1,205.47	-5.21	0134027010 4310	WA/PHYS ED/INSTR / INSTRUCTIONAL MATL &
K64X0298	GREATER ANAHEIM SELPA	221,916.00	+21,916.00	76 9620	WARRANT PASSTHRU / DUE TO STUDENT GRPS/OTH



**ANAHEIM UHSD**

**PURCHASE ORDER DETAIL REPORT - CHANGE ORDERS BY VENDOR NAME**

BOARD OF TRUSTEES MEETING 06/07/2018

FROM 04/27/2018 TO 05/29/2018

<u>PO NUMBER</u>	<u>VENDOR</u>	<u>PO TOTAL</u>	<u>CHANGE AMOUNT</u>	<u>ACCOUNT NUMBER</u>	<u>PSEUDO / OBJECT DESCRIPTION</u>
L64X0304	GREATER ANAHEIM SELPA	325,000.00	+100,000.00	0119283011 5805	SYS/INSTR / INSTRUCTIONAL PROF CONSULTANT
L64X0134	HALL CO INC, GEORGE T	2,500.00	+1,500.00	01110230081 4355	MAINTENANCE/MO / MAINTENANCE SUPPLIES
L64R0940	HONORS GRADUATION LLC	7,290.11	+167.83	0117402510 4310	IS/COLLEGE READINESS/INSTR / INSTRUCTIONAL
L64X0075	JEYCO PRODUCTS INC	60,000.00	+20,000.00	0179113036 4376	GARAGE/TRANS-REG ED/TRANSPORT / TRANS
L64R1436	JONES SCHOOL SUPPLY	309.75	-0.02	0132000910 4310	OR/LCFF-CONCENTRATION/INSTR /
L64R1370	KANO LABORATORIES INC	817.48	+92.54	01110236081 4355	MAINTENANCE/LOCKS/MO / MAINTENANCE
L64X0152	KNORR SYSTEMS	60,000.00	+10,000.00	01110230081 4355	MAINTENANCE/MO / MAINTENANCE SUPPLIES
L64M0048	KYA SERVICES	4,656.45	+877.19	2450731185 6270	BOND SERIES 2015 - MEAS H / MAIN BUILDING
L64X0373	LOARA ASB	19,000.00	+5,000.00	0124028040 5810	LOARA/ATHLET/ANCILLARY /
L64R0885	MD INSTALLATIONS INT'L INC.	6,156.48	+1,304.00	01115115021 5610	EDUCATION/SUPV INST / REPAIRS/MAINT - O/S
L64C0071	MONTGOMERY HARDWARE CO.	35,587.28	+4,730.63	2456731185 6490	BOND SERIES 2015 - MEAS H / EQUIPMENT - OTHER
L64X0372	MUSIC AND ARTS CENTERS	2,500.00	+500.00	0132901010 4310	OR/LOCAL GRANT/INSTR / INSTRUCTIONAL MATL &
L64R1343	NASCO	241.00	+57.82	0123489710 4310	SA/TUPE-COHORT M/INSTR / INSTRUCTIONAL MATL
L64R1358	P. LO BROWN INDUSTRIES	193.96	+0.01	0134027010 4310	WA/PHYS ED/INSTR / INSTRUCTIONAL MATL &
L64R1413	POSITIVE PROMOTIONS INC	471.91	-53.77	0131489710 4310	BR/TUPE-COHORT M/INSTR / INSTRUCTIONAL MATL
L64R1458	QUALITY AIRE	410.00	+160.00	0121235081 5610	WESTERN/HVAC/MO / REPAIRS/MAINT - O/S
L64R0631	RAY LITE INDUSTRIES INC.	67,601.81	+422.38	0110400581 4355	M&O/ONE-TIME FUNDING (2017-18) / MAINTENANCE
L64X0096	RIDDELL ALL AMERICAN	7,113.10	+113.10	0122028081 5630	MAGNOLIA/ATHLETICS/FIELD SUPP /
L64X0047	SC FUELS	25,000.00	+10,000.00	0179113036 4384	GARAGE/TRANS-REG ED/TRANSPORT /
L64T0393	SEHI COMPUTER PRODUCTS INC	3,360.64	+404.06	0108108077 4410	INFO SYSTEM/DP / EQUIPMENT - NON-CAPITALIZED
L64X0157	SEHI COMPUTER PRODUCTS INC	7,000.00	+1,000.00	0108108077 4320	INFO SYSTEM/DP / OTHER OFFICE/MISC SUPPLIES
L64X0271	SIGN MART PLASTICS PLUS	15,000.00	+5,000.00	0118118072 5810	GRAPHICS/GENL ADM / NON-INSTRUCTIONAL PROF
L64S0086	SOUTHWEST SCHOOL AND OFFICE SU	543.07	-74.48	0100000000 9320	GEN FUND/INC & BALANCE SHEET / STORES
L64R1438	STAPLES ADVANTAGE	637.88	+42.07	0117393021 4320	INSTR SVC/VEA-2B/SUPV INST / OTHER OFFICE/MISC

**ANAHEIM UHSD**

**PURCHASE ORDER DETAIL REPORT - CHANGE ORDERS BY VENDOR NAME**

BOARD OF TRUSTEES MEETING 06/07/2018

FROM 04/27/2018 TO 05/29/2018

<u>PO NUMBER</u>	<u>VENDOR</u>	<u>PO TOTAL</u>	<u>CHANGE ACCOUNT AMOUNT</u>	<u>ACCOUNT NUMBER</u>	<u>PSEUDO / OBJECT DESCRIPTION</u>
L64X0243	TURF STAR INC	17,500.00	+3,500.00	0111220081 4347	OPERATIONS - GENERAL / OPERATIONS SUPPLIES -
L64X0280	U S BANK	20,000.00	+7,000.00	0102102071 5210	SUPT/BRD SUPT / TRAVEL AND CONFERENCE
L64X0323	U S BANK	3,400.00	+1,400.00	0125102210 4310	KA/INNOVATION GRATN/INSTR / INSTRUCTIONAL
L64X0351	U S BANK	12,000.00	+2,000.00	0128013010 4310	CY/HECT/INSTR / INSTRUCTIONAL MATL &
L64X0244	UNITED REFRIGERATION INC.	10,000.00	+5,000.00	0110230081 4355	MAINTENANCE/MO / MAINTENANCE SUPPLIES
L64X0246	US AIR CONDITIONING DISTRIBUTO	11,700.00	+3,700.00	0110230081 4355	MAINTENANCE/MO / MAINTENANCE SUPPLIES
L64X0230	VISION COMMUNICATIONS CO.	5,000.00	+1,500.00	0114114072 5610	WAREHOUSE/GENL ADM / REPAIRS/MAINT - O/S
L64X0054	WINZER	27,000.00	+15,000.00	0179113036 4376	GARAGE/TRANS-REG ED/TRANSPORT / TRANS
		<b>Fund 01 Total:</b>	<b>271,405.24</b>		
		<b>Fund 24 Total:</b>	<b>235,876.74</b>		
		<b>Fund 45 Total:</b>	<b>107.80</b>		
		<b>Fund 76 Total:</b>	<b>21,916.00</b>		
		<b>Total Amount of Change Orders:</b>	<b>529,305.78</b>		

**VENDOR CHECK REGISTER  
APRIL 27, 2018 THROUGH MAY 29, 2018**

**EXHIBIT Y Y**

<u>VENDOR NAME</u>	<u>VENDOR ID</u>	<u>OBJECT</u>	<u>AMOUNT</u>	<u>CK#</u>
3SCREENS.COM	V6412940	5805	625.00	00147772
A 1 FENCE COMPANY	V6408537	4355	82.96	00147274
		5610	1,277.00	00148014
A TO Z CIRCUIT BREAKERS INC	V6409879	4355	102.36	00147501
A U H S D FOOD SERVICE DEPT	V6400023	4320	5.39	00147728
		4390	486.05	00147318
			871.06	00147728
A1 TRANSMISSION SERVICE	V6400030	4370	1,812.08	00147502
		5610	1,050.00	00147502
AAA ELECTRIC MOTOR SALES	V6400033	4355	455.75	00147275
			1,844.95	00147319
			410.47	00147503
			249.07	00147773
			162.51	00147964
ABACU MARTINEZ AND PATRICIA CERVANTEZ	V6412756	5880	195.75	00148015
ABC SCHOOL EQUIPMENT INC	V6400047	4355	5,432.00	00147320
ABE'S PLUMBING	V6406307	5610	3,700.00	00148071
ABLENET INC.	V6405539	4310	498.72	00147504
ABU KHALAF, ZINEH	V6412791	5220	52.73	00147505
ACADEMIC ASSET MANAGEMENT INC.	V6412691	4150	329.86	00147506
ACE HARDWARE	V6411077	4310	126.91	00148016
ACOUSTICAL MATERIAL SERVICES	V6400070	4355	356.05	00147276
			1,700.41	00148017
ACS BILLING SERVICE	V6400072	5580	3,942.56	00147507
ADAFRUIT INDUSTRIES LLC	V6411889	4310	299.85	00148018
ADAIR, JEFF	V6413000	5210	16.00	00147774
ADI	V6400095	4355	63.17	00147277
			72.18	00147508
			11.84	00148072
ADORAMA	V6411023	4310	363.29	00147278
			386.40	00147825
			3,463.45	00148073
		4410	2,353.24	00148073
ADVANTAGE WEST INVESTMENT ENTERPRISES INC.	V6412537	4347	47,489.47	00147669
			523.80	00147887
		9320	375.49	00147669
AERIES SOFTWARE INC	V6409157	5880	63,000.00	00147400
AGRI TURF DISTRIBUTING LLC	V6412836	4355	99.45	00147219
			2,351.86	00147321
AIRSUPPLY TOOLS INC.	V6412933	9320	1,010.70	00147775
AIRWOLF 3D	V6411803	4410	14,578.77	00147509
ALBRIGHT LIGHTING PLASTICS	V6410869	4355	384.02	00147615
			536.60	00147826
ALL AMERICAN TROPHY ENGRAVING	V6400159	4320	9.70	00147776
ALL WE PRINT	V6412650	4310	2,150.69	00148074
ALLIANCE ENVIRONMENTAL COMPLIANCE INC	V6400169	5610	4,391.12	00147220
			3,314.22	00147401
			6,434.13	00147670
			3,631.59	00148019
ALLIED SUPPLY CORP	V6400173	4355	4,632.49	00148020

	<u>VENDOR NAME</u>	<u>VENDOR ID</u>	<u>OBJECT</u>	<u>AMOUNT</u>	<u>CK#</u>
ALT REV CASH FUND		V6405194	4210	170.36	00147965
			4299	60.00	00147965
			4310	2,967.40	00147485
				2,631.23	00147965
			4320	472.70	00147485
				85.87	00147965
			4347	67.28	00147485
			4390	633.67	00147485
				1,490.73	00147965
			5210	50.00	00147965
			5560	27.45	00147485
			5880	200.00	00147485
				52.41	00147965
			5910	203.95	00147485
				99.90	00147965
		V6405195	4310	7,453.09	00147777
			4320	1,568.96	00147777
			4347	415.42	00147777
			4355	27.41	00147777
			4390	1,034.54	00147777
			4399	57.75	00147777
			5880	400.00	00147777
			5910	13.33	00147777
AMAZON WEB SERVICES INC.		V6412894	5880	14.83	00147510
AMERICAN CASUAL		V6407489	4310	320.02	00147221
AMERICAN COUNCILS FOR INTERNATIONAL		V6412629	4310	1,974.00	00147402
AMERICAN LOGISTICS COMPANY LLC		V6412509	5620	6,145.00	00147222
AMTECH ELEVATOR SERVICES		V6412267	5610	1,575.00	00148021
ANAHEIM ELEMENTARY SCHOOL DISTRICT		V6400254	5100	13,172.48	00147279
			5620	2,272.50	00147671
ANAHEIM HIGH SCHOOL		V6400260	4320	330.00	00147403
			5810	2,329.00	00147280
			8699	98.15	00147616
ANAHEIM UNION HIGH SCHOOL DIST		V6400267	5454	57,310.63	00147617
ANAHEIM UNITED METHODIST CHURCH		V6400268	5620	600.00	00147511
				175.00	00147729
AP BY THE SEA		V6406743	5210	775.00	00147672
APPLE INC		V6400319	4320	409.45	00147374
			4410	3,704.49	00147512
				323.25	00147827
AQUATIC FACILITY SERVICES INC		V6412553	4355	9,804.97	00147322
ARAMARK SPORTS AND ENTERTAINMENT		V6400326	4390	12,038.26	00147281
ARAMARK UNIFORM SERVICE		V6407528	4388	146.00	00147323
				56.50	00147828
				113.00	00147888
				56.50	00148022
ARBOR SCIENTIFIC		V6400327	4310	4,977.19	00147404
				758.27	00147829
				277.75	00148075
ARMSTRONG, IAN		V6408439	5220	57.23	00147513
ARROW SERVICES INC		V6412839	5580	526.50	00147282
				994.50	00147486
ART SUPPLY WAREHOUSE		V6400350	4310	112.24	00147375
				115.54	00147487
				258.42	00147730
				725.45	00147830

<u>VENDOR NAME</u>	<u>VENDOR ID</u>	<u>OBJECT</u>	<u>AMOUNT</u>	<u>CK#</u>
ARTIANO SHINOFF	V6408054	5821	14,119.43	00147831
			4,369.50	00147966
			13,296.32	00148076
ASCD	V6400361	4210	169.97	00147405
ASSOCIATED BUSINESS PRODUCTS	V6400369	5610	155.97	00147731
AT AND T	V6400374	5918	12,742.73	00147674
			12,703.03	00147889
	V6406157	5918	0.81	00147673
ATKINSON ANDELSON LOYA RUUD	V6400383	5821	500.00	00147488
			2,467.50	00147709
			627.38	00147890
ATVANTAGE ATHLETIC TRAINING	V6411449	5805	276.25	00147514
AUGUSTIN EGELSEE LLP	V6407847	5821	4,000.00	00148077
AVID CENTER	V6400410	5210	2,385.00	00147891
			7,155.00	00147967
			3,180.00	00148078
AWARDS BY PAUL	V6400412	4310	280.15	00147223
			894.33	00147376
			362.04	00148023
		4320	3,115.05	00147778
			1,507.42	00147832
		5880	250.52	00147515
AZEVEDO, VICKY	V6412068	5220	163.47	00147833
B AND H PHOTO VIDEO INC	V6400422	4310	1,028.76	00147406
		4410	2,939.70	00147406
B AND K ELECTRIC WHOLESALE	V6400623	4355	398.73	00147618
			169.80	00147779
B AND M LAWN AND GARDEN INC	V6400423	4347	1,072.39	00147283
			666.62	00147407
			737.85	00147619
			1,141.04	00147892
		4355	301.89	00148024
		5610	236.01	00148024
BACH COMPANY, THE	V6407748	4310	811.64	00147893
BALL JR HIGH SCHOOL	V6400433	5810	640.00	00147224
BANCTEC INC.	V6412975	5610	1,800.00	00147377
			1,800.00	00148079
BARBOZA, MARIA ALEJANDRA	V6412288	5210	120.51	00147284
BARNES AND NOBLE	V6400450	4210	343.18	00148025
		4320	242.44	00147620
BARNEY'S BLENDS INC.	V6411700	4347	123.91	00147780
BARRERA, ROXANNE	V6409617	5210	469.34	00147516
BAUERLE, KIM	V6402593	5210	600.98	00148026
BAVCO	V6407678	4347	375.95	00147408
		4355	868.88	00147621
BEACON DAY SCHOOL	V6409269	5860	11,315.92	00147622
BEAN, AMANDA	V6409023	5210	221.18	00147834
BEE BUSTERS	V6400472	5610	1,025.00	00147894
			125.00	00148027
BELL PIPE AND SUPPLY CO	V6400476	4355	114.25	00147409
BELLFLOWER MUSIC	V6400477	4310	1,373.44	00147517
BEST BUY FOR BUSINESS	V6408717	4310	1,985.14	00147285
		4410	878.68	00147285
BIG TEX TRAILERS CA	V6400509	6490	9,150.12	00147675
BIG TOP RENTALS	V6409077	5620	217.68	00147732
BIOMETRICS4ALL INC	V6409224	5810	57.00	00147835

<u>VENDOR NAME</u>	<u>VENDOR ID</u>	<u>OBJECT</u>	<u>AMOUNT</u>	<u>CK#</u>
BLACK AND DECKER U S INC	V6400533	4355	7.14	00147489
BLICK ART MATERIALS LLC	V6401357	4310	131.93	00147410
			338.24	00147623
			136.80	00147781
			652.31	00147895
BOLSA CHICA CONSERVANCY	V6410881	5880	450.00	00147518
BONDED CLEANERS	V6411953	5560	1,306.02	00148080
BOOK SYSTEMS INC	V6412321	4315	110.15	00147411
BOWIE, MARK	V6413006	5220	20.22	00147896
BRAND WAVE, THE	V6412196	4410	8,425.88	00147225
BREA ORANGE COUNTY PLUMBING HEATING	V6412728	5610	6,300.00	00147519
BREATHE FOR CHANGE	V6413001	5210	2,650.00	00147836
BRENNAN, MICHAEL	V6403096	5210	363.38	00147676
BREWER, AMANDA	V6412654	5220	108.13	00147520
BRIGHTVIEW TREE CARE SERVICES INC	V6412892	5610	2,500.00	00147897
BROOKHURST JUNIOR HIGH SCHOOL	V6400602	8699	23.37	00147624
BRYANT, RENAE	V6412971	5210	1,130.14	00147286
BSN SPORTS	V6400615	4310	4,250.86	00147287
			2,888.23	00147521
BSN SPORTS LLC	V6412536	4310	1,158.10	00147288
			4,444.86	00147522
			1,737.94	00147733
		4355	187.40	00147378
BUDDY'S ALL STARS INC	V6406311	4310	831.66	00147734
BUSINESS MACHINES UNLIMITED	V6400636	5610	234.56	00148081
BUSWEST LLC	V6407892	4376	441.05	00147625
			1,521.86	00147898
C2 IMAGING	V6408990	4320	2,758.26	00147412
		5880	165.42	00147412
CABE	V6400656	5210	3,840.00	00147289
			675.00	00148028
			1,780.00	00148082
		5805	2,500.00	00147324
CAL BUILDING SYSTEMS INC	V6412620	5610	390.00	00147226
			390.00	00147523
CAL LIFT INC	V6400664	5610	449.00	00147899
CALIFORNIA DEPT. OF JUSTICE	V6400689	5810	2,942.00	00147900
CALIFORNIA PLUMBING PARTS	V6412567	4355	745.29	00147325
			1,085.48	00147524
			1,901.85	00147837
CALIFORNIA RETROFIT INC	V6406910	4347	1,181.48	00147677
		4355	1,020.84	00147379
			121.22	00147677
			330.53	00147782
CAMERON WELDING SUPPLY	V6400741	4355	581.44	00147783
CAMFIL USA INC	V6412918	4347	2,153.79	00147380
CANYON AUTO GLASS	V6408005	4370	62.66	00147901
		5610	100.00	00147901
CAPISTRANO GOLF CARS INC	V6411745	4410	3,789.11	00147290
		5610	431.93	00148029
CARE YOUTH CORPORATION	V6412565	5860	59,187.00	00147626
CARLSON, WENDY	V6405020	5210	250.00	00147525
CAROLINA BIOLOGICAL SUPPLY CO.	V6400778	4310	280.11	00147326
CART MAN INC, THE	V6404668	5610	411.48	00147490
CATE	V6400805	5210	1,420.00	00147327
CBDA	V6412569	5210	190.00	00147328

<u>VENDOR NAME</u>	<u>VENDOR ID</u>	<u>OBJECT</u>	<u>AMOUNT</u>	<u>CK#</u>
CELEBRATIONS	V6412197	5620	253.93	00147735
CEMEX	V6404364	4355	3,547.02	00147526
			2,563.85	00147784
CENTER FOR DRUG FREE COMMUNITIES	V6400833	5880	15,600.00	00147736
CENTRAL RESTAURANT PRODUCTS	V6411274	4310	758.01	00147785
CENTRALIA SCHOOL DIST	V6400844	5810	70,076.68	00147413
CHANDLER MUSIC INC.	V6412865	4310	108.87	00147627
CHANG, SUNYEE	V6412527	5210	584.86	00147381
CHAVEZ, ARACELI	V6408992	5210	938.44	00147227
			118.75	00147291
CHEFS' TOYS	V6410110	4310	3,105.68	00147737
		4410	556.10	00147737
CHILD SHUTTLE	V6406415	4310	672.00	00147902
		5870	2,840.00	00147491
CHROMARK CORP.	V6410400	4310	504.27	00147738
CISCO'S SHOP INC.	V6411971	4355	211.17	00147228
CITLAU, RENEE	V6403897	5810	4,500.00	00148030
CITY AUTO TOP	V6400953	4370	172.40	00147329
			134.68	00147903
		5610	252.60	00147329
			205.00	00147903
CITY OF ANAHEIM	V6400957	5520	25,538.70	00147229
			208,384.84	00147492
			30,748.74	00147527
			35,612.71	00147968
		5530	2,245.98	00147229
			34,416.46	00147492
			3,274.38	00147527
			5,887.27	00147968
		5580	3,390.46	00147229
			25,010.20	00147492
			3,284.64	00147527
			4,863.90	00147968
		5610	36.00	00147838
		5810	2,893.38	00147414
CITY OF BUENA PARK	V6400958	5530	3,357.70	00147628
		5580	343.27	00147628
CLASSICS FLOWERS AND CONFECTIONS INC	V6412982	4320	86.40	00147415
CLETA HARDER DEVELOPMENTAL SCHOOL	V6407031	5860	3,785.35	00147230
			1,008.36	00147786
CM SCHOOL SUPPLY	V6400991	4310	404.59	00147739
COACH FOREIGN LANGUAGE PROJECT INC	V6411789	5210	150.00	00147382
COCO PRINTING AND GRAPHICS	V6410045	5810	1,576.80	00147416
COLE, JEFFREY	V6405860	5210	783.92	00147292
COLLEGE BOARD, THE	V6401014	5210	225.00	00147383
COLON, MELIDA DIAZ	V6409180	5220	29.16	00147493
COLON, TAMARA ELIZABETH	V6412357	5810	450.00	00147904
COMPHEALTH MEDICAL STAFFING	V6412846	5810	4,480.00	00147494
			5,600.00	00147740
COOKE, MARYJO	V6407036	5210	82.30	00147905
CRAWFORD DIXON, LORI	V6412533	5210	225.00	00147231
CREATIVE BUS SALES	V6409840	4376	288.82	00147906
			162.04	00148031
		4385	2,164.08	00147906
CROWD FAVORITE PROMOTIONAL	V6412906	4310	533.02	00147907
		4320	1,437.76	00147528

<u>VENDOR NAME</u>	<u>VENDOR ID</u>	<u>OBJECT</u>	<u>AMOUNT</u>	<u>CK#</u>
CROWN TROPHY	V6401151	4310	176.71	00147529
			122.84	00147787
CRUZ, IRMA	V6412985	5210	861.64	00147495
CUENCA, JUN	V6413002	5210	411.89	00147788
			489.05	00148032
CULVER NEWLIN	V6411589	4310	76.67	00147293
			3,276.14	00147969
CVT RECYCLING	V6407455	5580	251.22	00147232
			13.52	00147629
			128.16	00147970
CYPRESS HS	V6405640	5810	9,800.00	00147741
DALE JUNIOR HIGH ASB	V6405581	8699	36.25	00147630
DATA IMPRESSIONS	V6410357	9320	775.48	00147530
DAY, RUSSELL	V6404040	5210	112.36	00147384
DBQ PROJECT, THE	V6406985	4210	750.00	00147294
DE FRANCO, JILL	V6410939	5210	143.42	00147233
			290.00	00147742
DEFINE3 LLC	V6412952	4310	845.50	00147385
DEL SOL SCHOOL	V6411308	5860	4,129.00	00147789
DEMCO INC	V6401318	4315	102.29	00147631
			108.68	00147678
			55.45	00147839
DESIGNS BY MARINA	V6401334	4320	278.60	00147417
DEVEREUX TEXAS TREATMENT NETWORK	V6401339	5860	830.00	00147908
			13,030.46	00148033
DHAWAN, SONITA	V6410951	5220	50.96	00147531
DISCOUNT DANCE SUPPLY	V6409507	4310	548.04	00147743
DISPLAYS2GO	V6411207	4410	658.03	00148034
DUNN EDWARDS PAINTS	V6401448	4355	3,161.14	00147632
E.B. BRADLEY COMPANY	V6401456	4355	208.85	00147840
EARTHWORKSHEALTH LLC	V6412931	4347	128.22	00147234
EBERHARD EQUIPMENT	V6405532	4347	67.20	00147330
			442.54	00147532
			548.29	00148035
ECONOMY RENTALS INC	V6401478	5620	1,128.19	00147331
			94.02	00147533
			806.06	00147841
			242.63	00147909
			281.24	00147971
ELAMPARO, ROBYN	V6405724	5220	20.22	00147910
ELLIOTT, CLAY	V6400977	5220	20.22	00147911
ENABLING DEVICES	V6401583	4310	158.90	00147633
ENCORP	V6409154	5610	14,632.00	00147332
ESCAMILLA, ANA MERCEDES	V6412291	5210	102.86	00147438
ETHORITY LLC	V6411977	5810	11,399.83	00147235
EVERBIND BOOKS	V6401625	4210	1,681.53	00147236
EVERYTHING MEDICAL	V6404851	9320	376.76	00147333
EVOQUA WATER TECHNOLOGIES LLC.	V6408457	4380	444.84	00147534
EWING IRRIGATION PRODUCTS	V6401634	4355	2,133.94	00147237
			1,083.63	00147790
			194.11	00147972
EXPLORELEARNING	V6412055	5880	5,895.00	00147973
EXPO PROPANE	V6412144	5810	1,195.20	00147634
FARMAN, JUANA	V6406999	5220	124.75	00147439
FARMERS AND MERCHANTS BANK	V6412156	5880	10,172.22	00147679
FATHER FLANAGAN'S BOYS' HOME	V6409821	5810	5,078.56	00147418



<u>VENDOR NAME</u>	<u>VENDOR ID</u>	<u>OBJECT</u>	<u>AMOUNT</u>	<u>CK#</u>
FEDEX	V6401675	5910	104.08	00147912
			32.93	00148036
			33.92	00148083
FELIX, STEPHANIE	V6412478	5220	80.26	00147913
FENN TERMITE AND PEST CONTROL	V6401679	5610	1,391.00	00147843
FERGUSON ENTERPRISES INC	V6409823	4355	2,575.40	00147535
			1,510.50	00147844
			487.62	00147974
			1,181.95	00148037
			105.42	00148084
		4410	1,873.55	00147844
		6490	5,598.98	00147535
FERGUSON, JULIANN	V6412657	5210	32.00	00147791
FERNANDEZ, LETICIA	V6411473	2410	53.85	00147710
FERRELLGAS LP	V6411875	5810	2,182.50	00147238
			3,074.58	00147334
			5,522.63	00147440
			4,881.28	00147680
			151.30	00147914
			6,771.18	00147975
			1,008.45	00148038
			1,968.07	00148085
FERUGLIO, MARCELO	V6412932	5210	447.00	00147792
FIVE STAR RUBBER STAMP INC	V6405116	4310	43.07	00147915
		4320	49.07	00147793
			103.17	00147915
FLEET SERVICES INC	V6405625	4370	136.75	00147335
			730.92	00147536
			2,005.76	00147916
			54.46	00148039
		4375	286.40	00147681
		4376	566.69	00147335
			396.82	00147681
			(178.03)	00147916
		4385	244.49	00147335
			28.79	00147681
			210.26	00147916
			107.00	00148039
FLINN SCIENTIFIC INC	V6401708	4310	735.33	00147386
			14,670.46	00147537
			618.70	00147845
			275.68	00147976
		4410	1,343.51	00147537
FLYNN, COURTNEY	V6412991	5210	464.84	00147794
FOLLETT SCHOOL SOLUTIONS INC.	V6411526	4210	2,176.89	00147538
			1,341.44	00147917
			2,441.54	00148040
FONG, CATHY	V6408093	5220	20.22	00147846
FREE SPIRIT PUBLISHING	V6401759	4310	51.83	00147539
FROG ENVIRONMENTAL INC.	V6407428	5610	1,059.00	00147540
FULLERTON ACE HARDWARE	V6405244	4310	66.41	00147847
FUN AND FUNCTION LLC	V6411593	4310	78.94	00147541
			189.95	00147848
GALVAN, MELISSA	V6409004	5220	20.22	00147849

<u>VENDOR NAME</u>	<u>VENDOR ID</u>	<u>OBJECT</u>	<u>AMOUNT</u>	<u>CK#</u>
GANAHL LUMBER CO	V6401804	4310	966.33	00147795
		4355	2,009.84	00147542
			96.95	00147711
			1,830.56	00147850
		32.08	00147977	
GARCIA, DARRICK	V6406240	5210	223.27	00147796
GARTNER INC.	V6412983	5880	9,773.00	00147543
GARY'S RADIATOR SERVICE	V6401818	4370	414.83	00147682
		4376	727.31	00147851
		5610	175.00	00147918
GAS COMPANY, THE	V6404372	5510	23,252.48	00147683
GCR TIRES AND SERVICE	V6409136	4386	1,282.70	00147919
GIAKOUMIS, SABINA	V6409517	5210	271.04	00147336
GILBERT SOUTH ASB	V6407543	5880	240.00	00147712
GILMAN, GARY R.	V6410259	5810	280.00	00147797
GLASBY MAINTENANCE SUPPLY CO.	V6401863	4347	469.06	00147852
			407.28	00147978
			61.29	00148041
GLAUDINI, DAVID	V6412989	5210	325.93	00147544
GOLDEN STATE WATER COMPANY	V6408018	5530	3,773.50	00147853
			37,904.26	00147979
GONZALEZ, LAURA	V6410576	5220	55.22	00147387
GOV CONNECTION INC	V6406748	4310	173.91	00148042
		5880	16,225.51	00147545
		4355	2,388.02	00147546
		563.02	00147854	
		25.23	00147980	
		32.49	00148043	
GRAY STEP SOFTWARE INC	V6411851	8699	1,145.00	00147981
GRAYBAR ELECTRIC COMPANY	V6401918	4320	78.03	00148086
		4355	329.00	00147547
GREAT LAKES SPORTS	V6401924	4310	153.98	00147548
GREATER ANAHEIM SELPA	V6401927	5805	20,558.88	00147713
			15,245.21	00147798
		8311	164,984.38	00147549
GREENS DISCOUNT GLASS AND SCREEN	V6409591	4355	1,607.63	00147550
			1,274.68	00147855
			821.05	00148087
GRIFFITTS, MARCY	V6412990	5210	589.95	00147551
GUITAR CENTER	V6401958	4310	795.20	00147799
H AND H AUTO PARTS WHOLESALE	V6401967	4370	106.45	00147920
		4376	408.52	00147920
		4385	212.91	00147337
			180.88	00147920
HALE, DEBORAH	V6401296	5220	20.22	00147856
HALL CO INC, GEORGE T	V6401845	4355	1,097.04	00147857
HARDAWAY, HOWARD AND MELISSA	V6411288	5880	54.85	00148044
HART, DANIEL	V6412994	5210	607.30	00147684
HATCHER, PATTY	V6408994	5220	90.47	00147714
HAULAWAY STORAGE CONTAINERS INC.	V6410468	5610	360.00	00147338
HAYNES FAMILY OF PROGRAMS INC	V6412785	5860	519.60	00147441
HAZ PARTY RENTAL	V6402005	5620	253.30	00147715
			374.62	00147982
HD INDUSTRIES	V6401983	4376	128.56	00147339
HEALTH EDCO	V6402013	4310	121.52	00147858
HEINEMANN BOOKS	V6402027	4210	2,518.19	00147859

<u>VENDOR NAME</u>	<u>VENDOR ID</u>	<u>OBJECT</u>	<u>AMOUNT</u>	<u>CK#</u>
HI TECH SERVICES	V6412913	5805	2,400.00	00147552
HILLYARD FLOOR CARE SUPPLY	V6402055	4347	69,798.37	00147635
		4410	1,745.07	00147860
HOFREITER, OLGA	V6410691	5210	100.00	00147553
HOGAN, BRIAN	V6407659	5220	20.22	00147861
HOLLANDER GLASS INC	V6402071	4310	477.72	00147442
HOME DEPOT CREDIT SERVICES	V6405234	4320	31.70	00147340
		4347	55.90	00147983
		4355	1,057.22	00147340
			534.46	00147388
			414.89	00147443
			548.49	00147554
			524.55	00147685
			268.89	00147800
			1,520.96	00147983
		4375	55.33	00147340
			52.73	00147685
			96.08	00147921
HONORS GRADUATION LLC	V6411298	4310	2,220.10	00147341
			155.76	00147984
HORIZON	V6408259	4347	162.06	00148045
HOWARD INDUSTRIES	V6402088	4355	777.86	00147444
			22.50	00147862
			109.13	00147985
HP DIRECT	V6408671	4410	2,155.00	00147445
HUTTNER, HEATHER	V6412032	5220	51.61	00147555
ICS SERVICE CO.	V6406452	5610	1,530.00	00147446
IDENTICARD SYSTEMS WORLDWIDE INC	V6409335	4320	646.50	00147389
IMAGE APPAREL FOR BUSINESS	V6402628	4345	208.96	00147986
		4355	630.45	00147342
IPC USA INC.	V6410467	4382	20,191.63	00148088
IXL	V6410650	5880	429.00	00148089
J.W. PEPPER AND SON INC.	V6402214	4310	166.35	00147343
			23.44	00147447
			222.82	00147801
			425.52	00148046
			178.60	00148090
JACKSON, BRAD	V6408374	5210	736.33	00147922
JACKSONS A S BREA F M P	V6406346	4347	718.57	00147448
			321.75	00147802
		4370	659.14	00147390
			156.23	00147686
			255.25	00147923
			163.48	00148047
		4375	38.66	00147390
			404.07	00147686
			52.34	00147923
		4376	507.26	00147390
			26.08	00147686
			246.58	00147923
			34.70	00148047
		4385	509.70	00147390
			47.89	00147686
			66.29	00147923
			115.72	00148047
		4387	470.24	00147686

<u>VENDOR NAME</u>	<u>VENDOR ID</u>	<u>OBJECT</u>	<u>AMOUNT</u>	<u>CK#</u>
JART DIRECT MAIL SERVICE	V6402271	5910	1,353.31	00147803
			351.75	00147987
JAUREGUI, BLANCA	V6411619	5210	1,004.38	00147449
JAUREGUI, JOSE	V6411346	5220	48.45	00147556
			52.16	00147924
JB BOSTICK COMPANY INC	V6411311	5610	4,860.00	00147239
JEYCO PRODUCTS INC	V6402332	4375	10,180.33	00147988
			2,378.04	00148048
		4387	192.47	00147988
JHM SUPPLY INC.	V6411647	4355	1,244.48	00147344
			1,635.60	00147391
			2,554.01	00147450
			947.18	00147687
			757.81	00147804
			2,308.94	00147989
JM AND J CONTRACTORS	V6410460	5610	10,900.00	00147240
JOE RHODES MAINTENANCE SERVICE	V6402367	5610	997.18	00147716
			329.64	00148049
JOHNSTONE SUPPLY	V6402415	4355	41.69	00147557
			547.52	00148050
JONES SCHOOL SUPPLY	V6402421	4310	251.78	00147717
JUICED UP ATHLETICS	V6412968	4320	484.88	00147345
JUNIOR LIBRARY GUILD	V6402477	4210	377.11	00147451
		5880	1,545.35	00147451
KANO LABORATORIES INC	V6402492	4355	765.34	00147452
KANOUSE, KENNETH	V6402573	5210	271.04	00147346
KARMATECH INC	V6412903	4310	2,482.29	00147558
KATELLA HIGH SCHOOL	V6402515	8699	648.40	00147636
KEMP, CHRISTINE	V6400923	5220	65.40	00147863
			61.31	00147925
KENNEDY HIGH SCHOOL	V6402571	8699	46.37	00147637
			375.30	00147990
KNORR SYSTEMS	V6402610	4355	9,826.80	00147991
KNOWLAND CONSTRUCTION SERVICES LLC	V6409073	5810	11,802.00	00147419
KORDAB, MOURAD	V6412930	5810	8,000.00	00147420
KWAK, AERI	V6408131	5210	575.00	00147805
KYA SERVICES	V6411393	5610	2,486.61	00147421
LABELL EXCHANGE	V6412680	5918	600.00	00147559
LACOE	V6406272	5210	90.00	00147453
LAERDAL MEDICAL CORP	V6405603	4310	965.39	00147864
			1,907.18	00148051
LAKESHORE CURRICULUM MATERIALS	V6402648	4310	583.25	00147865
LAM, JANE	V6412453	5220	36.24	00147688
LANGUAGE NETWORK INC	V6409301	5810	1,987.50	00147392
			1,040.35	00147718
LATHEM TIME COMPANY	V6409059	4355	919.34	00147689
LE, CAITLIN	V6411725	5220	61.53	00147393
			51.18	00147690
LECTORUM PUBLICATIONS INC	V6402706	4210	147.00	00147347
LEE, EUN	V6401615	5210	601.98	00148052
LEININGER, FRED	V6401752	5220	478.83	00147806
LEONARD CHAIDEZ TREE SERVICE	V6402714	4347	300.00	00147454
			50.00	00147992
LETTER PERFECT SIGNS	V6402726	4355	1,106.59	00147993

<u>VENDOR NAME</u>	<u>VENDOR ID</u>	<u>OBJECT</u>	<u>AMOUNT</u>	<u>CK#</u>
LEXINGTON JUNIOR HIGH SCHOOL	V6402729	5810	212.50	00147926
			17.50	00148053
		8699	639.40	00147638
LIBRARY STORE, THE	V6402737	4315	364.45	00147394
		4320	434.43	00148054
LINCOLN AQUATICS	V6411554	4355	1,208.69	00148055
LOADBALANCER.ORG INC.	V6412958	5880	5,562.00	00147422
LOARA ASB	V6402803	4320	610.36	00147994
		8699	307.40	00147639
LONE STAR PERCUSSION	V6408001	4410	4,148.38	00147866
LONG BEACH USD	V6406012	5210	775.00	00147744
LOPEZ, CYNTHIA D.	V6407771	5220	48.50	00147560
LOS ANGELES FREIGHTLINER INC	V6402833	4376	42.15	00147927
			451.48	00147995
LUCYS LAUNDRY ANAHEIM	V6412017	5560	127.50	00147719
LUXE DIRECT LLC	V6412979	4310	255.00	00147455
MACKIN LIBRARY MEDIA	V6402903	4210	1,281.43	00147348
			1,336.02	00147561
			1,782.27	00147928
MALLARD, PATTIE	V6412973	5210	143.42	00147349
MALOTTE, NANCY	V6403248	5210	426.00	00148056
MARCUS MANAGEMENT SOLUTIONS	V6411856	5805	12,978.00	00148057
MATSUDA, MICHAEL	V6403107	5220	51.18	00147562
MC FADDEN DALE HARDWARE CO	V6403056	4350	300.29	00147350
		4355	154.93	00147456
			479.06	00147691
			385.45	00147807
			485.34	00147996
MD INSTALLATIONS INT'L INC.	V6410469	5610	608.00	00147563
			6,156.48	00147720
MEDCO SPORTS MEDICINE	V6405872	4320	70.04	00147351
MENDOZA MARTINEZ, BRITZA	V6412970	5210	126.37	00147457
MICRO CONNECTORS INC.	V6412826	4320	223.71	00147564
MIKE ELAM CONSTRUCTION	V6412866	5610	1,870.00	00147745
			1,530.00	00148058
MIKE'S FITNESS EQUIPMENT	V6411082	4310	4,525.37	00147352
MILLER, JAMES	V6412114	5210	1,027.43	00147721
MINAMI, BRAD	V6412955	5210	10.79	00147353
MOBILE INDUSTRIAL SUPPLY	V6407890	4375	56.00	00147929
MONTGOMERY HARDWARE CO.	V6405624	4355	9,892.48	00147354
			2,218.64	00147395
			317.75	00147930
			4,111.47	00147997
MORALES, MARIO	V6412974	5210	1,105.12	00147355
MORENO, DELMY	V6412995	5210	112.30	00147722
MORRIS, JOHN	V6409299	5210	329.67	00147565
MUSIC AND ARTS CENTERS	V6411397	5610	45.23	00147808
NAOMY X MACHADO CECENA	V6412688	5810	420.00	00147396
NASCO	V6403253	4310	291.36	00147356
			2,226.81	00147566
			241.00	00147809
			194.00	00147931
NATIONAL BALSA	V6409490	4310	384.20	00147397
NAVARRO, MONICA	V6412545	5220	34.88	00147810
NCS PEARSON INC.	V6403319	4310	401.09	00148059
		4320	602.82	00147567

<u>VENDOR NAME</u>	<u>VENDOR ID</u>	<u>OBJECT</u>	<u>AMOUNT</u>	<u>CK#</u>
NEFF COMPANY	V640555	4320	491.64	00147568
NEW HORIZONS CONTRACTING	V6410459	5610	2,495.00	00147867
NEW MANAGEMENT INC.	V6405318	4355	13,035.38	00147932
NEWPORT MESA USD	V6406013	5620	1,320.65	00147868
NGUYEN, CHINH	V6412608	5220	34.34	00148060
NGUYEN, KIM NGOC	V6411835	5220	20.22	00147869
NIMCO	V6403365	4310	465.37	00147569
			2,080.36	00147933
NORTH ORANGE COUNTY REGIONAL	V6403384	4390	68.86	00147934
		5805	629,376.96	00147458
NORTH ORANGE COUNTY ROP	V6409740	5805	1,157.77	00148061
NORTHSTAR AV LLC	V6411265	4310	358.98	00147398
O.C.A.D.A.	V6407016	5880	500.00	00147459
OCCIDENTAL COLLEGE	V6412394	5210	795.00	00147746
OCDE	V6403452	5210	725.00	00147640
		5810	995.40	00147423
			1,346.22	00147870
		5880	200.00	00147296
OFFICE DEPOT	V6403421	4310	603.38	00147357
			1,097.62	00147641
		4320	31.18	00147241
			107.71	00147254
			29.84	00147297
			226.28	00147357
			106.64	00147571
			214.68	00147641
			155.66	00147811
			17.77	00147936
		4410	1,284.36	00147357
OLIVE CREST ACADEMY	V6410765	5860	10,919.79	00148092
OLMEDO, ADRIAN	V6411498	5210	834.56	00147298
OLSON, MITCH	V6412914	5210	632.86	00147242
ONE STOP PARTS SOURCE	V6406259	4376	55.17	00147937
ORANGE COUNTY FIRE AUTHORITY	V6403456	5880	250.00	00147572
ORANGE COUNTY PUBLIC SAFETY	V6411157	5810	13,700.00	00147460
ORANGE COUNTY REGISTER	V6403461	4320	5,154.36	00147461
			5,154.36	00148093
ORANGEVIEW JR HIGH SCHOOL	V6403468	5810	230.00	00147871
		8699	16.91	00147642
O'REILLY AUTO PARTS	V6411401	4370	84.69	00147295
			37.71	00147570
			114.69	00147935
			143.93	00148091
		4376	278.80	00147935
		4385	(43.65)	00147935
			41.33	00148091
ORVAC ELECTRONICS	V6403479	4320	592.63	00147643
		4355	22.44	00147573
			39.58	00147747
OXFORD ACADEMY	V6403485	5810	5,277.00	00147255
			2,427.00	00147462
		8699	33.05	00147644
OXFORD UNIVERSITY PRESS	V6403487	4210	36.96	00147463

<u>VENDOR NAME</u>	<u>VENDOR ID</u>	<u>OBJECT</u>	<u>AMOUNT</u>	<u>CK#</u>
PACIFIC COACHWAYS CHARTER SERVICES INC.	V6407365	5620	4,665.00	00147464
			2,475.00	00147574
			2,275.00	00147692
			3,294.50	00147998
PAITEC USA	V6412960	4310	475.44	00147575
PALMER, DONALD	V6405811	5220	164.97	00147872
PARADIGM HEALTHCARE SERVICES	V6403536	5810	2,625.16	00147748
			1,000.00	00147812
PARK, ESTHER	V6411350	5220	83.93	00147465
PARKER AND COVERT LLP	V6403544	5821	8,469.05	00147938
PARKHOUSE TIRE INC.	V6403547	4386	878.17	00147299
PASSARO PH.D., PERRY	V6411634	5810	1,650.00	00147243
PATEL, SAPANA	V6412998	5880	1,067.51	00148094
PATHWAY COMMUNICATIONS LTD	V6410645	4410	1,124.91	00147939
PATINO, REUBEN	V6403910	5220	83.44	00147576
PC AND MACEXCHANGE	V6410706	4410	37,682.35	00147300
			5,383.20	00147577
PCASC	V6403602	5210	198.00	00147749
PEAP	V6411299	4310	388.00	00147466
PENNER PARTITIONS INC	V6403625	4355	65.73	00147256
			70.04	00147467
			142.23	00147578
			200.95	00147813
			43.75	00148095
PERFETTO, NICHOLAS	V6412986	5210	603.42	00147579
PERMA BOUND	V6403638	4210	545.96	00147814
PEST OPTIONS INC	V6406848	5610	811.75	00147257
PHAM, RICK	V6406082	5220	409.39	00147750
PIPS	V6407384	3601	309,823.60	00147468
		3602	103,274.52	00147468
PITNEY BOWES	V6403677	5610	78.30	00147469
		5910	4,068.55	00147258
			3,599.76	00147940
PITNEY BOWES INC	V6403678	5610	1,946.15	00147259
PITSCO INC.	V6403679	4310	165.50	00147244
POOL SUPPLY OF ORANGE COUNTY	V6403700	4355	836.01	00147260
			299.87	00147301
			482.07	00147358
			2,365.00	00147999
			178.62	00148096
PORTVIEW PREPARATORY	V6411850	5860	8,040.00	00147645
POSITIVE PROMOTIONS INC	V6403704	4310	417.57	00147470
			566.98	00147580
PRAXAIR	V6403719	4355	85.25	00147471
PREVENTION PARTNERS	V6403744	4310	84.75	00147693
			1,110.10	00147873
PRINGLES DRAPERIES AND BLINDS	V6405953	4355	3,934.78	00148000
PRO ED INC.	V6403756	4150	485.95	00147359
PROTECTION ONE ALARM MONITORING INC.	V6412084	5620	2,596.91	00147751
PSAV PRESENTATION SERVICES	V6411495	5620	1,440.00	00147646
QUALITY AIRE	V6408631	5610	410.00	00147941
QUENEAU, JANET	V6405658	5210	507.16	00147752
RAMIREZ, MARIA T.	V6412066	5220	93.20	00147245
RANGEL, ANDRES	V6412885	5220	112.49	00147581
RAY LITE INDUSTRIES INC.	V6411422	4355	422.38	00148097

<u>VENDOR NAME</u>	<u>VENDOR ID</u>	<u>OBJECT</u>	<u>AMOUNT</u>	<u>CK#</u>
RAYVERN LIGHTING SUPPLY	V6409867	9320	1,002.81	00147582
			120.16	00147753
REAL, JEANNETTE	V6411176	5220	70.52	00147874
RECKNOR, HILARY	V6409295	5210	578.78	00147583
REEL LUMBER SERVICE	V6403871	4355	166.26	00147647
REFRIGERATION SUPPLIES DIST.	V6403873	4355	347.90	00147261
			9.41	00147302
			1,290.85	00147472
			165.10	00147584
			5.28	00147694
			270.38	00148001
RELIABLE WORKPLACE SOLUTIONS	V6403889	4310	181.01	00147648
RENAISSANCE LEARNING INC	V6403894	5880	3,275.00	00147754
REPUBLIC SERVICES OF SO. CALIFORNIA	V6410174	5580	5,432.32	00147755
REVO SCREEN PRINT AND EMBROIDERY	V6412088	5610	226.28	00147649
REVOLVING CASH FUND	V6405190	1106	2,345.14	00147262
		4310	813.40	00147585
		4320	9,260.50	00147585
		4390	24.95	00147262
			2,515.29	00147585
		5210	1,893.58	00147262
			831.00	00147585
		5880	14,986.20	00147262
			4,760.00	00147585
		5910	5,455.59	00147262
			11,574.38	00147585
		8699	3,183.97	00147262
			48.00	00147585
RIBBONS GALORE INC	V6412944	4310	151.16	00147246
			151.16	00147360
RIDDELL ALL AMERICAN	V6403939	5630	8,967.12	00147695
RIEL, JEFFREY	V6407850	5210	578.65	00147696
			473.47	00148002
RIVERA, CLAUDIA	V6412993	5210	89.60	00147650
ROCKLER WOODWORKING AND HARDWARE	V6403987	4310	80.97	00147263
RODRIGUEZ, VIRIDIANA	V6412875	5220	23.54	00147247
RONAN, BRENDAN	V6409805	5210	329.98	00147586
ROOT, JENNIFER	V6412833	5210	1,155.49	00147303
			137.98	00147473
ROSEBURROUGH TOOL CO. INC	V6404014	4355	447.10	00147587
			678.52	00147651
			698.36	00147697
			217.18	00148003
ROSEN, STEPHANIE	V6412886	5220	47.95	00147588
ROSSIER PARK SCHOOL	V6411451	5860	31,550.95	00147304
			415.42	00147589
			25,749.10	00147875
RUBEN, LINDSAY	V6411952	5210	214.97	00147756
RUSK, KATHERYN	V6412972	5230	250.00	00147361
RYLAARSDAM, MICHAEL	V6408791	5220	20.22	00147876
S.C. SIGNS AND SUPPLIES LLC	V6410977	4355	254.29	00148004
SACRAMENTO STATE COLLEGE OF	V6410844	5210	25.00	00147757
SADA SYSTEMS INC	V6411435	5810	3,445.00	00147698
SAFETY KLEEN	V6404072	5610	65.00	00147305
			479.77	00148005



<u>VENDOR NAME</u>	<u>VENDOR ID</u>	<u>OBJECT</u>	<u>AMOUNT</u>	<u>CK#</u>
SAN DIEGO COUNTY OFFICE OF EDUCATION	V6404098	5210	225.00	00147652
SAUCEDO, NANCY	V6411992	5210	44.81	00147815
SC FUELS	V6404378	4375	575.19	00147306
		4384	2,182.41	00147306
SCHEIN INC., HENRY	V6411726	4310	1,496.65	00147699
SCHOOL BUS PARTS	V6404157	4376	999.95	00147942
		4385	376.50	00147590
			484.00	00147942
SCHOOL HEALTH CORPORATION	V6404160	4310	83.31	00147591
SCHOOL SPECIALTY INC	V6404173	4310	544.89	00147307
		9320	937.38	00147474
SCHORR METALS INC	V6404179	4355	107.75	00147592
			336.65	00148006
SDL INC.	V6412977	5610	5,819.63	00147653
		5880	17,472.00	00147653
SECURE DATA RECOVERY	V6411212	5610	1,250.23	00147943
SEHI COMPUTER PRODUCTS INC	V6404221	4310	302.87	00147248
			25,699.72	00147362
			6,210.78	00147593
			555.99	00147654
			120,412.96	00147816
			338,827.77	00147944
		4410	40,611.89	00147362
			119,498.93	00147593
			33,361.60	00147654
			19,907.22	00147816
			11,681.83	00147944
		5610	185.43	00147758
		5880	27,252.69	00147944
SEWVAC LTD	V6411805	5610	1,098.81	00147594
SHERWIN WILLIAMS CO., THE	V6410919	4355	118.51	00147759
SHIELD FIRE PROTECTION	V6410947	5610	8,905.00	00147424
SHRED IT USA LLC	V6411124	5610	74.05	00147264
SIGLER INC., RUSSELL	V6410420	4355	1,025.60	00147265
			106.32	00147595
			1,132.07	00147700
SIGN MART PLASTICS PLUS	V6412529	4320	9.69	00147475
SIGNATURE PARTY RENTALS	V6406791	5620	2,399.52	00147425
SIGNWAREHOUSE INC	V6412945	4410	570.28	00147945
SIMOES, MELISSA	V6412999	5210	386.61	00147760
SO CAL OFFICE TECHNOLOGIES	V6406339	5620	495.65	00147308
			495.65	00147817
SOBEL GROUP INC., THE	V6412820	5810	25,000.00	00147723
SOCALGRAD	V6411708	4310	1,011.23	00147596
		4320	2,924.83	00147476
			1,019.32	00147596
			215.50	00147946
SOTOZ SPORTS	V6411511	4310	822.78	00147701
SOUTH COAST AIR QUALITY	V6404356	5880	3,970.04	00147818
			257.22	00147947
SOUTH JHS ASB	V6405227	8699	168.21	00147655
SOUTHERN CALIFORNIA EDISON CO.	V6404370	5520	99,400.18	00147597
SOUTHLAND INSTRUMENTS INC	V6404379	5610	1,479.50	00147309
			1,479.50	00147363
SOUTHWEST SCHOOL AND OFFICE SUPPLY	V6404383	9320	575.09	00148098
SPECTRUM CABLE	V6412959	5610	5,051.00	00147364

<u>VENDOR NAME</u>	<u>VENDOR ID</u>	<u>OBJECT</u>	<u>AMOUNT</u>	<u>CK#</u>
SPEECH AND LANGUAGE	V6404400	5860	22,203.62	00148099
SPICERS PAPER INC	V6404405	4320	3,103.64	00147477
			857.73	00147761
STAGE TECH	V6405298	5620	5,018.00	00148100
STAPLES ADVANTAGE	V6410116	4310	159.11	00147819
			27.99	00147877
			8.61	00148101
		4320	86.09	00147365
			587.08	00147819
			77.49	00147877
			421.15	00148101
		4410	2,448.08	00147598
STECK, MICHELLE	V6411752	5220	19.62	00148007
STEINBRICK, GAIL	V6408751	5220	128.51	00147599
STORM WATER INSPECTION	V6412799	5610	4,500.70	00147702
SZENERI, KANDYCE	V6412490	5220	86.60	00147656
T MOBILE	V6410424	5918	7,127.42	00147820
TACOS LEXIS	V6412954	5880	500.00	00147600
TANAKA, DALE	V6409251	5210	32.00	00147762
TAYLOR, NATHAN	V6407554	5220	20.22	00147878
TEACHER'S DISCOVERY	V6404620	4310	147.35	00147601
TEACHERS' SCHOOL SUPPLY	V6412953	4310	818.55	00147249
TENNANT COMPANY	V6404637	4355	1,129.11	00147763
		5610	542.47	00147763
THAI, JENNY	V6409554	5220	92.38	00147879
THOMAS, MATTHEW	V6412272	5210	40.70	00147250
THOMPSON'S BUILDING MAT'L.	V6404721	4355	135.77	00147251
THOMSON REUTERS WEST	V6407958	4320	161.00	00147764
THREE BEAR ENTERPRISES	V6411944	4310	292.86	00147657
TIME AND ALARM SYSTEM	V6404729	4355	305.88	00148102
TISOR, TRAVIS	V6408158	5210	250.00	00147658
TOWNSEND PUBLIC AFFAIRS INC.	V6413003	5810	15,000.00	00147961
TRANE COMPANY, THE	V6407007	4355	463.26	00147310
			1,480.50	00147366
TROXELL COMMUNICATIONS INC	V6404796	4310	1,670.13	00147367
		4410	1,172.32	00147367
			2,397.44	00148103
TRUCK PRO PTO SALES CORPORATION	V6403784	4370	85.96	00147948
		4376	2,416.03	00147311
			783.79	00147948
		4385	88.66	00147602
TURF STAR INC	V6404805	4347	70.75	00147252
			328.22	00147266
			468.71	00147478
			1,047.27	00147603
			719.81	00148008
TURNER, SISTER JOHNELLEN	V6409888	5210	692.76	00147949
U S BANK	V6406511	4310	4,757.45	00147765
		4320	911.13	00147765
		4390	1,956.74	00147765
		5210	9,748.79	00147765
		5880	6,177.63	00147765

<u>VENDOR NAME</u>	<u>VENDOR ID</u>	<u>OBJECT</u>	<u>AMOUNT</u>	<u>CK#</u>	
UNION AUTO SERVICE CENTER	V6404840	4370	48.42	00147312	
			1,251.63	00147604	
				433.23	00147950
		5610		399.85	00147312
				2,544.85	00147604
				1,546.75	00147950
				59.95	00148009
UNITED INDUSTRIES	V6405275	4310	59.95	00148104	
			993.02	00147253	
UNITED REFRIGERATION INC.	V6404853	4355	5,707.35	00147267	
			5,764.33	00147703	
US AIR CONDITIONING DISTRIBUTORS	V6404317	4355	(727.31)	00147267	
			171.32	00147368	
			1,026.52	00147479	
			384.90	00147821	
US GAMES	V6404813	4310	37.53	00148105	
			2,873.95	00147605	
			2,486.79	00148010	
VALENZUELA, ANDREA	V6409612	5210	593.72	00147606	
VALLEY VISTA SERVICES INC	V6411966	5580	5,320.04	00147607	
VAZQUEZ, LIZBETH SEGURA	V6412067	5220	58.97	00147480	
VERNIER SOFTWARE	V6404919	4310	2,925.92	00147313	
			2,778.00	00147822	
VISION COMMUNICATIONS CO.	V6404955	5610	222.52	00147369	
			558.08	00147481	
			369.80	00147766	
			95.00	00147951	
VITAL INSPECTION SERVICES INC	V6412251	5810	324.00	00148062	
WALES, JODIE	V6409697	5210	50.00	00148011	
WALKER JR HIGH SCHOOL	V6404990	5810	460.00	00147268	
			8699	00147659	
WALTERS WHOLESALE	V6409053	4355	50.56	00147659	
			57.72	00147370	
			312.08	00147952	
			38.91	00148012	
WANG, DEAN	V6407202	5210	987.27	00147660	
WARD'S NATURAL SCIENCE EST	V6404999	4310	341.57	00147661	
			3,957.02	00147767	
WAXMAN MARKS, MICHELLE	V6405945	5210	387.48	00147768	
WESTERN HIGH SCHOOL ASB	V6405044	8699	103.90	00147662	
WESTRUX INTERNATIONAL INC	V6405053	4370	112.33	00148106	
			4376	00147314	
				130.16	00147314
				149.51	00147608
		4385	95.16	00147314	
WHEELS OF FREESTYLE INC.	V6412255	5805	5,394.00	00147823	
WINZER	V6412060	4375	614.29	00147482	
			2,191.37	00147609	
			33.84	00147953	
			615.09	00148107	
WOLVERINE FENCE COMPANY INC	V6410121	5610	14,035.00	00147371	
WOODCRAFT	V6405102	4355	56.53	00147269	
			36.95	00147663	
			111.48	00147704	
XEROX CORPORATION	V6405129	5620	4,246.90	00147483	
			2,747.38	00147664	
			2,040.80	00147665	
			3,640.51	00148108	

<u>VENDOR NAME</u>	<u>VENDOR ID</u>	<u>OBJECT</u>	<u>AMOUNT</u>	<u>CK#</u>
XEROX FINANCIAL SERVICES LLC	V6412617	5620	266.42	00147315
YAMAHA GOLF CARTS OF CALIFORNIA	V6405131	5610	209.66	00147270
			188.60	00147666
YELLOW CAB OF GREATER ORANGE COUNTY	V6405135	5870	2,837.00	00147954
ZAJEC, EYDIE	V6401646	5210	75.65	00147610
ZINN, CARI	V6412992	5210	504.84	00147667
ZISKO, AMBER	V6406552	5220	86.66	00147668
ZONAR SYSTEMS INC	V6412168	5810	7,801.53	00147962
ZURBANO, REGINA	V6412815	5210	1,273.51	00147880
<b>GENERAL FUND (0101)</b>			<b>4,399,194.53</b>	
BALFOUR BEATTY CONSTRUCTION LLC	V6412996	6165	731,503.80	00147881
C S LEGACY CONSTRUCTION INC	V6409813	6165	163,661.58	00147426
C2 IMAGING	V6408990	6241	9,201.33	00147427
		6276	495.22	00147427
CITY OF ANAHEIM	V6400957	6222	4,500.00	00147428
			7,250.00	00147429
			6,000.00	00147430
CULVER NEWLIN	V6411589	2473	11,556.19	00147316
		4310	43,027.90	00147316
		4410	9,205.36	00147316
CUMMING CONSTRUCTION MANAGEMENT INC	V6411922	6273	57,745.00	00147882
DOUGHERTY DOUGHERTY ARCHITECTS LLP	V6412384	6212	194,371.74	00147705
ENCORP	V6409154	6250	1,028.00	00147496
KNOWLAND CONSTRUCTION SERVICES LLC	V6409073	6273	1,785.00	00147431
		6276	14,110.00	00147431
		6291	4,758.00	00147431
KYA SERVICES	V6411393	6270	4,036.96	00147497
MIKE ELAM CONSTRUCTION	V6412866	6274	3,145.00	00147769
			1,445.00	00148063
MONTGOMERY HARDWARE CO.	V6405624	6490	2,722.49	00147372
PARADISE CONSTRUCTION AND CONTRACT MANANGEMENT INC	V6412708	6276	730,442.67	00147955
REVOLVING CASH FUND	V6405190	6221	3.00	00147271
RMA GROUP	V6412381	6276	4,364.50	00147724
TWINING CONSULTING	V6412575	6290	1,534.00	00147725
UNITED PAVING	V6412925	6165	90,240.50	00147770
VITAL INSPECTION SERVICES INC	V6412251	6276	567.00	00148064
		6291	9,963.00	00148064
<b>GO BOND FUND (2124)</b>			<b>2,108,663.24</b>	
C2 IMAGING	V6408990	6241	190.53	00147432
CYPRESS SCHOOL DISTRICT	V6401211	8681	8,035.32	00147963
IVL CONTRACTORS INC	V6412936	6221	118,393.75	00148065
J AND A FENCE	V6409989	6126	5,235.00	00147883
KNOWLAND CONSTRUCTION SERVICES LLC	V6409073	6273	1,275.00	00147433
		6291	7,020.00	00147433
PUBLIC ECONOMICS INC	V6403787	5810	2,961.43	00147771
			867.25	00147956
REVOLVING CASH FUND	V6405190	8681	2,893.62	00147272
SCHOOL FACILITY CONSULTANTS	V6404158	5810	6,070.00	00147726
TWINING CONSULTING	V6412575	6290	348.00	00147727
<b>CAPITAL FACILITIES FUND (2525)</b>			<b>153,289.90</b>	

<u>VENDOR NAME</u>	<u>VENDOR ID</u>	<u>OBJECT</u>	<u>AMOUNT</u>	<u>CK#</u>
AMERICAN FENCE COMPANY INC	V6407611	6274	107.80	00147706
			107.80	00148066
C TECH CONSTRUCTION INC.	V6410905	6165	515.00	00147886
C2 IMAGING	V6408990	6241	3,783.64	00147434
CUMMING CONSTRUCTION MANAGEMENT INC	V6411922	6273	22,585.00	00147884
KITCHELL	V6412966	6213	13,248.00	00148067
KNOWLAND CONSTRUCTION SERVICES LLC	V6409073	6291	255.00	00147435
REVOLVING CASH FUND	V6405190	6222	3,900.00	00147611
VITAL INSPECTION SERVICES INC	V6412251	6291	1,458.00	00148068
<b>CAPITAL FACILITIES RDA FUND (2545)</b>			<b>45,960.24</b>	
ENCORP	V6409154	6250	64,029.00	00147498
KNOWLAND CONSTRUCTION SERVICES LLC	V6409073	6271	255.00	00147436
<b>SPECIAL RESERVE FUND 2017 COP (4041)</b>			<b>64,284.00</b>	
AUHSD	V6400400	5890	4,209.97	00147499
GATEWAY URGENT CARE CENTER	V6407482	5890	581.10	00147957
			376.07	00148069
<b>WORKERS COMPENSATION FUND (6768)</b>			<b>5,167.14</b>	
AMERICAN FIDELITY ASSURANCE COMPANY	V6408036	5450	8,169.28	00148109
AUHSD	V6400400	5891	1,303,860.58	00147399
			554,840.80	00147885
BENEFIT AND RISK MANAGEMENT SERVICES	V6412889	5812	305,728.70	00147373
			309,108.84	00148013
BENISTAR HARTFORD	V6410980	5466	90,345.81	00147612
CALIFORNIA SCHOOLS DENTAL COALITION	V6405368	5892	248,394.00	00147613
DELTA DENTAL INSURANCE COMPANY	V6411391	5465	12,653.29	00147500
EXPRESS SCRIPTS INC.	V6410974	5895	215,300.88	00147437
			198,148.61	00147707
			213,051.52	00147958
			188,378.70	00148110
GALLAGHER BENEFIT SERVICES INC.	V6408675	5812	13,946.64	00147708
HOLMAN PROFESSIONAL COUNSELING CENTERS	V6411743	5463	813.60	00147484
			155,049.20	00147824
METLIFE	V6408692	5462	21,928.60	00148070
PINNACLE CLAIMS MANAGEMENT INC.	V6409946	5812	10,772.98	00147959
REVOLVING CASH FUND	V6405190	5499	260.00	00147273
			31.20	00147614
<b>HEALTH &amp; WELFARE INS FUND (6969)</b>			<b>3,850,783.23</b>	
GREATER ANAHEIM SELPA	V6401927	9620	7,952.00	00147317
			42,479.00	00147960
<b>PASS THRU FUND (7676)</b>			<b>50,431.00</b>	
<b>GRAND TOTAL ALL FUNDS</b>			<b>10,677,773.28</b>	

**ANAHEIM UNION HIGH SCHOOL DISTRICT  
ASB SUMMARY OF CASH BALANCES  
APRIL 2018**

School Name	Prior Month Total	Current Month			Total
		Checking	Petty Cash / Change Fund	Savings	
Anaheim	355,439.75	280,819.04	1,000.00	49,899.81	331,718.85
Western	314,002.54	154,174.72	1,275.00	122,479.16	277,928.88
Magnolia	114,591.28	101,993.94	700.00	-	102,693.94
Savanna	134,762.05	119,263.31	500.00	262.91	120,026.22
Loara	193,749.71	104,372.00	800.00	67,560.19	172,732.19
Katella	186,595.25	218,444.92	2,100.00	-	220,544.92
Kennedy	447,549.67	424,580.15	1,300.00	-	425,880.15
Cypress	583,285.49	501,710.95	1,700.00	48,364.15	551,775.10
Brookhurst	21,769.38	25,969.68	-	-	25,969.68
Orangeview	40,834.00	39,223.54	100.00	-	39,323.54
Walker	125,607.99	118,565.12	-	-	118,565.12
Dale	50,751.21	51,889.37	-	-	51,889.37
Sycamore	39,143.17	35,411.84	-	-	35,411.84
Ball	22,071.12	24,088.68	-	-	24,088.68
South	94,929.90	93,516.86	-	-	93,516.86
Oxford	428,428.81	449,419.28	350.00	-	449,769.28
Lexington	70,808.76	69,683.44	-	-	69,683.44
Hope	84,966.71	85,088.66	-	-	85,088.66
Gilbert	34,129.66	43,526.93	-	-	43,526.93
<b>Total</b>	<b>3,343,416.45</b>	<b>2,941,742.43</b>	<b>9,825.00</b>	<b>288,566.22</b>	<b>3,240,133.65</b>

**Anaheim Union High School District  
Cafeteria Fund  
Financial Statements  
March 2018**

**Balance Sheet**  
**Anaheim Union High School District**  
03/31/2018

Account Number	Description	
<b>Asset</b>	<b>Assets</b>	
<b>CASH</b>		
9120	Cash-Checking	\$6,968,385.29
9122	Change Fund	\$13,330.00
9123	Petty Cash	\$50.00
<b>Total CASH</b>		<b>\$6,981,765.29</b>
<b>RECEIVABLE</b>		
9210	A/R - Current	\$100,269.99
9280	A/R - State	\$279,295.80
9290	A/R - Federal	\$3,634,355.80
<b>Total RECEIVABLE</b>		<b>\$4,013,921.59</b>
<b>INVENTORIES</b>		
9321	Warehouse Food	\$97,308.88
9322	Warehouse Commodity	\$2,120.00
9323	Warehouse Supplies	\$55,650.64
9326	School Food	\$100,497.62
9327	School Commodity	\$9.15
9328	School Supplies	\$24,497.87
<b>Total INVENTORIES</b>		<b>\$280,084.16</b>
<b>Total Asset</b>		<b>\$11,275,771.04</b>
<b>Liability</b>	<b>Liabilities and Fund Balance</b>	
<b>LIABILITIES</b>		
9510	A/P - Current	\$1,966,322.85
9530	A/P - Accrued Vacation	\$99,432.00
9580	Sales Tax Liability	\$4,530.31
9599	Purchases Clearing	\$0.00
9650	Deferred Revenue	\$1,129.56
<b>Total LIABILITIES</b>		<b>\$2,071,414.72</b>
<b>Total Liability</b>		<b>\$2,071,414.72</b>
<b>Fund Balance</b>	<b>Liabilities and Fund Balance</b>	
<b>FUND BALANCE</b>		
9780	Spending Plan/Central Kitchen	\$3,871,410.12
9798	Fund Balance	\$5,014,217.95
<b>Total FUND BALANCE</b>		<b>\$8,885,628.07</b>
<b>Total Fund Balance</b>		<b>\$8,885,628.07</b>
<b>Current Year Profit (Loss)</b>		<b>\$318,728.23</b>
<b>Total Liabilities and Fund Balance</b>		<b>\$11,275,771.02</b>
Show all data		



**Statement of Revenue and Expense**  
**Anaheim Union High School District**

	Period 9 Ending In 03/31/2018				Period 9 Ending In 03/31/2017			
	Monthly	%	YTD	%	Monthly	%	YTD	%
<b>Revenue</b>								
<b>Local Revenue</b>								
8621	\$33,033.00	1.56 %	\$283,788.00	1.64 %	\$42,930.50	1.72 %	\$273,949.75	1.57 %
Elementary - Lunch								
8632	\$6,573.00	0.31 %	\$51,763.25	0.30 %	\$6,639.50	0.27 %	\$52,794.00	0.30 %
High School - Breakfast								
8633	\$63,510.00	3.00 %	\$596,329.00	3.44 %	\$61,378.25	2.46 %	\$533,056.75	3.06 %
High School - Lunch								
8634	\$40.00	0.00 %	\$331.00	0.00 %	\$0.00	0.00 %	\$0.00	0.00 %
Meal Sales								
8635	\$86,328.69	4.08 %	\$840,398.44	4.84 %	\$108,638.18	4.35 %	\$961,049.49	5.52 %
A La Carte Sales								
8636	\$55.60	0.00 %	\$583.39	0.00 %	\$42.75	0.00 %	\$983.95	0.01 %
Adult Rev. - Breakfast								
8637	\$3,446.37	0.16 %	\$27,942.82	0.16 %	\$5,639.48	0.23 %	\$40,010.76	0.23 %
Adult Rev. - Lunch								
<b>Local Revenue</b>	<b>\$192,986.66</b>	<b>9.12 %</b>	<b>\$1,801,135.90</b>	<b>10.38 %</b>	<b>\$225,268.66</b>	<b>9.02 %</b>	<b>\$1,861,844.70</b>	<b>10.69 %</b>
<b>Federal Reimbursements</b>								
8200	\$355,145.94	16.79 %	\$2,831,281.94	16.32 %	\$424,263.45	16.99 %	\$2,887,497.83	16.58 %
Fed. Meal Rev.-Breakfast								
8220	\$1,350,685.96	63.85 %	\$10,964,885.35	63.20 %	\$1,589,129.60	63.65 %	\$10,950,939.00	62.86 %
Fed. Meal Rev.-Lunch								
8290	\$45,503.04	2.15 %	\$364,020.80	2.10 %	\$57,426.50	2.30 %	\$367,657.74	2.11 %
Misc Fed Rev.-Snack								
<b>Federal Reimbursements</b>	<b>\$1,751,334.94</b>	<b>82.79 %</b>	<b>\$14,160,188.09</b>	<b>81.62 %</b>	<b>\$2,070,819.55</b>	<b>82.95 %</b>	<b>\$14,206,094.57</b>	<b>81.55 %</b>
<b>State Reimbursements</b>								
8500	\$39,634.58	1.87 %	\$322,040.02	1.86 %	\$47,896.27	1.92 %	\$325,887.30	1.87 %
St. Meal Rev.-Breakfast								
8520	\$95,000.53	4.49 %	\$784,910.35	4.52 %	\$112,719.97	4.52 %	\$775,198.50	4.45 %
St. Meal Rev.-Lunch								
<b>State Reimbursements</b>	<b>\$134,635.11</b>	<b>6.36 %</b>	<b>\$1,106,950.37</b>	<b>6.38 %</b>	<b>\$160,616.24</b>	<b>6.43 %</b>	<b>\$1,101,085.80</b>	<b>6.32 %</b>
<b>Other Revenue</b>								
8638	(\$755.59)	-0.04 %	(\$8,010.27)	-0.05 %	(\$850.65)	-0.03 %	(\$6,384.67)	-0.04 %
Cash Over & Short								
8689	\$0.00	0.00 %	\$0.00	0.00 %	\$0.00	0.00 %	(\$1,710.50)	-0.01 %
Misc Fees/Contract								
8699	\$37,208.41	1.76 %	\$289,538.71	1.67 %	\$40,623.81	1.63 %	\$258,918.20	1.49 %
Spec Activity/Cater								
<b>Other Revenue</b>	<b>\$36,452.82</b>	<b>1.72 %</b>	<b>\$281,528.44</b>	<b>1.62 %</b>	<b>\$39,773.16</b>	<b>1.59 %</b>	<b>\$250,823.03</b>	<b>1.44 %</b>
<b>Total Revenue</b>	<b>\$2,115,409.53</b>	<b>100.00 %</b>	<b>\$17,349,802.80</b>	<b>100.00 %</b>	<b>\$2,496,477.61</b>	<b>100.00 %</b>	<b>\$17,419,848.10</b>	<b>100.00 %</b>
<b>Expense</b>								
<b>Food Purchases &amp; Govnmt</b>								
4700	\$745,112.64	35.22 %	\$6,182,894.00	35.64 %	\$848,725.44	34.00 %	\$6,026,424.01	34.60 %
Food Purchases								
<b>Food Purchases &amp; Govnmt</b>	<b>\$745,112.64</b>	<b>35.22 %</b>	<b>\$6,182,894.00</b>	<b>35.64 %</b>	<b>\$848,725.44</b>	<b>34.00 %</b>	<b>\$6,026,424.01</b>	<b>34.60 %</b>
<b>Supplies</b>								
4300	\$11,239.09	0.53 %	\$457,841.24	2.64 %	\$86,574.30	3.47 %	\$317,855.57	1.82 %
Materials & Supplies								
4400	\$433.49	0.02 %	\$78,298.81	0.45 %	\$15,726.85	0.63 %	\$136,841.36	0.79 %
Noncapitalized Equipment-Under \$5000								

**Statement of Revenue and Expense**  
**Anaheim Union High School District**

	Period 9 Ending In 03/31/2018				Period 9 Ending In 03/31/2017			
	Monthly	%	YTD	%	Monthly	%	YTD	%
4790	\$64,838.20	3.07 %	\$265,594.61	1.53 %	\$0.00	0.00 %	\$421,549.81	2.42 %
Supplies (Food)								
Supplies	\$76,510.78	3.62 %	\$801,734.66	4.62 %	\$102,301.15	4.10 %	\$876,246.74	5.03 %
Salaries								
2200	\$673,235.10	31.83 %	\$5,642,169.06	32.52 %	\$663,337.13	26.57 %	\$5,697,602.18	32.71 %
Classified Salaries								
2300	\$41,154.54	1.95 %	\$373,230.86	2.15 %	\$35,275.27	1.41 %	\$332,809.98	1.91 %
Class.Sup/Admin Salaries								
2400	\$42,352.64	2.00 %	\$324,614.40	1.87 %	\$35,002.04	1.40 %	\$297,562.45	1.71 %
Clerical/Office Salaries								
2550	\$12,429.00	0.59 %	\$99,432.00	0.57 %	\$12,429.00	0.50 %	\$99,432.00	0.57 %
Food Service Vacation Pay								
Salaries	\$769,171.28	36.36 %	\$6,439,446.32	37.12 %	\$746,043.44	29.88 %	\$6,427,406.61	36.90 %
Benefits								
3202	\$91,693.04	4.33 %	\$771,824.91	4.45 %	\$79,416.29	3.18 %	\$666,020.43	3.82 %
PERS, Classified Position								
3302	\$57,029.54	2.70 %	\$479,753.22	2.77 %	\$55,828.85	2.24 %	\$480,951.27	2.76 %
OASD/MED/Classified Position								
3402	\$203,304.37	9.61 %	\$1,763,702.38	10.17 %	\$193,387.87	7.75 %	\$1,723,208.05	9.89 %
Hlth/Welfare, Classified								
3502	\$378.55	0.02 %	\$3,189.83	0.02 %	\$368.12	0.01 %	\$3,161.01	0.02 %
SUI, Classified Position								
3602	\$17,473.09	0.83 %	\$147,064.09	0.85 %	\$16,575.86	0.66 %	\$142,509.58	0.82 %
Workers Comp, Classified								
Benefits	\$369,878.59	17.48 %	\$3,165,534.43	18.25 %	\$345,576.99	13.84 %	\$3,015,850.34	17.31 %
Other Expenses								
5200	\$975.61	0.05 %	\$12,741.31	0.07 %	\$1,104.34	0.04 %	\$13,575.44	0.08 %
Travel & Conference								
5500	\$9,165.00	0.43 %	\$152,733.10	0.88 %	\$74,637.89	2.99 %	\$145,634.43	0.84 %
Operation & Housekeeping								
5600	\$10,859.60	0.51 %	\$51,049.08	0.29 %	\$5,507.15	0.22 %	\$82,314.54	0.47 %
Rental/Lease/Repair								
5712	\$1,096.60	0.05 %	\$1,096.60	0.01 %	\$0.00	0.00 %	\$0.00	0.00 %
Graphic Arts								
5800	\$10,116.00	0.48 %	\$141,068.89	0.81 %	\$1,244.57	0.05 %	\$235,359.86	1.35 %
Prof. Consult Service								
5900	\$209.78	0.01 %	\$21,317.15	0.12 %	\$143.91	0.01 %	\$14,098.29	0.08 %
Fax, Pager, Postage								
Other Expenses	\$32,422.59	1.53 %	\$380,006.13	2.19 %	\$82,637.86	3.31 %	\$490,982.56	2.82 %
Capital Outlay								
6500	\$15,659.30	0.74 %	\$61,459.03	0.35 %	\$0.00	0.00 %	\$33,330.23	0.19 %
Equipment- Over \$5000								
Capital Outlay	\$15,659.30	0.74 %	\$61,459.03	0.35 %	\$0.00	0.00 %	\$33,330.23	0.19 %
<b>Total Expense</b>	<b>\$2,008,755.18</b>	<b>94.96 %</b>	<b>\$17,031,074.57</b>	<b>98.16 %</b>	<b>\$2,125,284.88</b>	<b>85.13 %</b>	<b>\$16,870,240.49</b>	<b>96.84 %</b>
<b>Net Profit (Loss)</b>	<b>\$106,654.35</b>	<b>5.04 %</b>	<b>\$318,728.23</b>	<b>1.84 %</b>	<b>\$371,192.73</b>	<b>14.87 %</b>	<b>\$549,607.61</b>	<b>3.16 %</b>

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ANAHEIM UNION HIGH SCHOOL DISTRICT  
Business Division  
2017/18 MONTHLY ENROLLMENT REPORT

Month 10  
4/30/18 to 5/24/18

SCHOOL	REGULAR DAY						Subtotal	Hosp/Hm	SP ED	TOTAL STUDENTS
	9th	10th	11th	12th						
Anaheim	745	778	662	534	2,719	133	2,854			
Cypress	770	662	654	629	2,715	90	2,807			
Katella	664	628	601	607	2,500	152	2,657			
Kennedy	573	537	598	536	2,244	90	2,337			
Loara	483	491	470	447	1,891	139	2,036			
Magnolia	426	364	375	395	1,560	129	1,689			
Oxford	204	191	199	193	787	-	787			
Savanna	471	452	472	420	1,815	65	1,882			
Western	450	506	401	372	1,729	92	1,823			
<b>Total Comprehensive</b>	<b>4,786</b>	<b>4,609</b>	<b>4,432</b>	<b>4,133</b>	<b>17,960</b>	<b>890</b>	<b>18,872</b>			
Independent Learning Center	-	6	57	211	274	-	274			
Gilbert High School	1	13	198	243	455	1	456			
Katella Satellite Independent Study	9	15	26	9	59	-	59			
Kennedy Satellite Independent Study	17	28	36	13	94	-	94			
Polaris High School	11	36	41	30	118	-	118			
Special Education Transition Program	-	-	-	-	-	-	-			
<b>Total Alternative Ed</b>	<b>27</b>	<b>62</b>	<b>317</b>	<b>476</b>	<b>882</b>	<b>1</b>	<b>1,220</b>			
Hope	-	-	-	-	-	-	224			
<b>Total Senior High Schools</b>	<b>4,813</b>	<b>4,671</b>	<b>4,749</b>	<b>4,609</b>	<b>18,842</b>	<b>23</b>	<b>20,316</b>			

SCHOOL	REGULAR DAY				Subtotal	Hosp/Hm	SP ED	TOTAL STUDENTS
	7th	8th						
Ball	449	508	957	1	52	1,010		
Brookhurst	534	462	996	2	55	1,053		
Dale	454	528	982	-	86	1,068		
Lexington	765	668	1,433	2	30	1,465		
Orangeview	378	398	776	2	51	829		
Oxford	210	208	418	-	-	418		
South	733	696	1,429	1	68	1,498		
Sycamore	656	680	1,336	-	47	1,383		
Walker	478	552	1,030	-	38	1,068		
<b>Total Comprehensive</b>	<b>4,657</b>	<b>4,700</b>	<b>9,357</b>	<b>8</b>	<b>427</b>	<b>9,792</b>		
Polaris High School	7	18	25	-	-	25		
<b>Total Alternative Ed</b>	<b>7</b>	<b>18</b>	<b>25</b>	<b>-</b>	<b>-</b>	<b>25</b>		
<b>Total Junior High Schools</b>	<b>4,664</b>	<b>4,718</b>	<b>9,382</b>	<b>8</b>	<b>427</b>	<b>9,817</b>		

DISTRICT TOTAL 30,133

**ANAHEIM UNION HIGH SCHOOL DISTRICT**

Business Division

2017/18 MONTHLY ENROLLMENT REPORT

**GROWTH vs. DECLINE - MONTH to MONTH COMPARISON**

**Month 10**

<b>HIGH SCHOOL</b>	<b>Month 9</b>	<b>Month 10</b>	<b>Growth v. (Decline)</b>
Anaheim	2,862	2,854	(8)
Cypress	2,806	2,807	1
Katella	2,659	2,657	(2)
Kennedy	2,345	2,337	(8)
Loara	2,041	2,036	(5)
Magnolia	1,696	1,689	(7)
Oxford	787	787	-
Savanna	1,887	1,882	(5)
Western	1,826	1,823	(3)
<b>Total Senior High</b>	<b>18,909</b>	<b>18,872</b>	<b>(37)</b>

<b>JUNIOR HIGH SCHOOL</b>	<b>Month 9</b>	<b>Month 10</b>	<b>Growth v. (Decline)</b>
Ball	1,011	1,010	(1)
Brookhurst	1,053	1,053	-
Dale	1,073	1,068	(5)
Lexington	1,466	1,465	(1)
Orangeview	830	829	(1)
Oxford	418	418	-
South	1,501	1,498	(3)
Sycamore	1,382	1,383	1
Walker	1,067	1,068	1
<b>Total Junior High</b>	<b>9,801</b>	<b>9,792</b>	<b>(9)</b>

<b>Total Comprehensive Schools</b>	<b>28,710</b>	<b>28,664</b>	<b>(46)</b>
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<b>Alternative Education</b>	<b>Month 9</b>	<b>Month 10</b>	<b>Growth v. (Decline)</b>
Independent Learning Center	273	274	1
Gilbert High School	566	546	(20)
Hope School	226	224	(2)
Katella Satellite Independent Study	83	59	(24)
Kennedy Satellite Independent Study	112	94	(18)
Polaris High School	155	143	(12)
Special Education Transition Program	130	129	(1)
<b>Total Alternative Ed.</b>	<b>1,545</b>	<b>1,469</b>	<b>(76)</b>
<b>District Total</b>	<b>30,255</b>	<b>30,133</b>	<b>(122)</b>

**2018-19 Certification of Assurances**

Submission of Certification of Assurances is required every fiscal year. A complete list of legal and program assurances for the fiscal year can be found at <http://www.cde.ca.gov/fg/aa/co/ca18asstoc.asp>.

**CDE Program Contact:**

Joy Paull, [jpaull@cde.ca.gov](mailto:jpaull@cde.ca.gov), 916-319-0297

**Consolidated Application Certification Statement**

I hereby certify that all of the applicable state and federal rules and regulations will be observed by this applicant; that to the best of my knowledge the information contained in this application is correct and complete; and I agree to participate in the monitoring process regarding the use of these funds according to the standards and criteria set forth by the California Department of Education Federal Program Monitoring (FPM) Office. Legal assurances for all programs are accepted as the basic legal condition for the operation of selected projects and programs and copies of assurances are retained on site. I certify that we accept all assurances except for those for which a waiver has been obtained or requested. A copy of all waivers or requests is on file. I certify that actual ink signatures for this form are on file.

Authorized Representative's Full Name	Michael B. Matsuda
Authorized Representative's Signature	
Authorized Representative's Title	Superintendent
Authorized Representative Signature Date	06/15/2018

**\*\*\*Warning\*\*\***

The data in this report may be protected by the Family Educational Rights and Privacy Act (FERPA) and other applicable data privacy laws. Unauthorized access or sharing of this data may constitute a violation of both state and federal law.

**2018-19 Protected Prayer Certification**

ESSA Section 8524 specifies federal requirements regarding constitutionally protected prayer in public elementary and secondary schools. This form meets the annual requirement and provides written certification.

**CDE Program Contact:**

Franco Rozic, Title I Monitoring and Support Office, [frozic@cde.ca.gov](mailto:frozic@cde.ca.gov), 916-319-0269

**Protected Prayer Certification Statement**

The LEA hereby assures and certifies to the California State Board of Education that the LEA has no policy that prevents, or otherwise denies participation in, constitutionally protected prayer in public schools as set forth in the "Guidance on Constitutionally Protected Prayer in Public Elementary and Secondary Schools."

The LEA hereby assures that this page has been printed and contains an ink signature. The ink signature copy shall be made available to the California Department of Education upon request or as part of an audit, a compliance review, or a complaint investigation.

The authorized representative agrees to the above statement	Yes
Authorized Representative's Full Name	Michael B. Matsuda
Authorized Representative Title	Superintendent
Authorized Representative Signature Date	06/15/2018
Comment If the LEA is not able to certify at this time an explanation must be provided in the Comment field. (Maximum 500 characters)	

**\*\*\*Warning\*\*\***

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**2018-19 Application for Funding**

**CDE Program Contact:**

Education Data Office, [ConApp@cde.ca.gov](mailto:ConApp@cde.ca.gov), 916-319-0297

**Local Governing Board Approval**

The LEA is required to review and receive approval of their Application for Funding selections with their local governing board.

Date of approval by local governing board	06/14/2018
---	------------

**District English Learner Advisory Committee (DELAC) Review**

Per Title 5 of the California Code of Regulations Section 11308, if your district has more than 50 English learners the district must establish a District English Learner Advisory Committee (DELAC) and involve them in the application for funding for programs that serve English learners.

DELAC representative's full name	Anna Mercedes
DELAC review date	02/13/2018
Meeting minutes web address Please enter the Web address of DELAC review meeting minutes (format <a href="http://SomeWebsiteName.xxx">http://SomeWebsiteName.xxx</a> ). If a Web address is not available, the LEA must keep the minutes on file which indicates that the application is approved by the committee.	
DELAC comment If an advisory committee refused to review the application, or if DELAC review is not applicable, enter a comment. (Maximum 500 characters)	

**Application for Categorical Programs**

To receive specific categorical funds for a school year the LEA must apply for the fund by selecting Yes. Only the categorical funds the LEA is eligible to receive are displayed.

<b>Title I, Part A (Basic Grant)</b> ESSA Sec. 1111et seq. SACS 3010	Yes
<b>Title II, Part A (Supporting Effective Instruction)</b> ESEA Sec. 2104 SACS 4035	Yes
<b>Title III English Learner</b> ESEA Sec. 3102 SACS 4203	Yes
<b>Title III Immigrant</b> ESEA Sec. 3102 SACS 4201	Yes
<b>Title IV, Part A (Student Support)</b>	Yes

**\*\*\*Warning\*\*\***

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## 2018-19 Application for Funding

**CDE Program Contact:**

Education Data Office, [ConApp@cde.ca.gov](mailto:ConApp@cde.ca.gov), 916-319-0297

ESSA Sec. 1112(b) SACS 4127	
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**\*\*\*Warning\*\*\***

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## Program Grant Management System (PGMS)

Anaheim Union High (131 - Secondary)

2018-19 Application

### Section I - State Assurances and Certifications

Allocation Amount	\$532,422.00
Budgeted Amount	\$532,422.00
Indirect Amount	\$25,353.00 *
Maximum Claim Indirect Amount	The maximum indirect amount that can be expended cannot exceed \$0.00
Application Due Date	Friday, May 25, 2018 5:00 PM
Application Status	Submitted For Review on May 15 2018
Fiscal Activity	No Activity
Certified Claims	
Signed GAN Received by CDE	GAN has not been processed or sent to LEA

\* Subject to change based on Capital Outlay and actual expenditures

#### Certifications Sign-off

This application is a commitment to comply with the following assurances, certifications, terms, and conditions associated with the Carl D. Perkins Career and Technical Education Improvement Act of 2006.

The following Assurances, Certifications, and Grant Conditions are requirements of applicants and grantees as a condition of receiving funds. Applicants do not need to sign and return the general assurances and certification with the application; Every year, the LEA must download them, collect the appropriate signatures, and keep them on file to be available for compliance reviews, complaint investigations, or audits.

- \* [California Department of Education General Assurances](#)
- \* [Drug Free Workplace Certification](#)
- \* [U.S. Department of Education Debarment and Suspension](#)
- \* [U.S. Department of Education Lobbying](#)
- \* [Perkins IV Assurances and Certifications](#)
- \* [2018-19 Grant Conditions](#)

**LEA Sign-off**

As the duly authorized representative of the local educational agency applying for Carl D. Perkins Career and Technical Education Improvement Act of 2006, 2017-18 funding, I confirm that the LEA coordinators or administrators responsible for each of the programs associated with special population groups have reviewed and approved the 2018-19 Perkins IV application for funds.

**CDE Review and Sign-off**

**Section Approved**

Save

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## Program Grant Management System (PGMS)

Anaheim Union High (131 - Secondary)

2018-19 Application

### Section II - Representatives of Special Populations

Allocation Amount	\$532,422.00
Budgeted Amount	\$532,422.00
Indirect Amount	\$25,353.00 *
Maximum Claim Indirect Amount	The maximum indirect amount that can be expended cannot exceed \$0.00
Application Due Date	Friday, May 25, 2018 5:00 PM
Application Status	Submitted For Review on May 15 2018
Fiscal Activity	No Activity
Certified Claims	
Signed GAN Received by CDE	GAN has not been processed or sent to LEA

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#### Representatives of Special Populations Sign-off

The Carl D. Perkins Career and Technical Education Improvement Act of 2006 requires local educational agencies (LEAs) to implement strategies to overcome barriers that may be lowering special population students' rates of access to or success in career technical education (CTE) programs assisted with the funds. CTE programs must be designed to enable special population students to meet the performance level targets established for the programs. These programs must also provide the activities needed to prepare these students for high-skill, high-wage, or high-demand occupations that lead to self-sufficiency.

Download the Sign-off Form for Representatives of Special Populations, collect the appropriate signatures, and keep the form on file to be available for compliance reviews, complaint investigations, or audits.

After collecting the required signatures, enter the name and title of the person representing each of the special populations listed below.

**Economically Disadvantaged (Title I Coordinator)**

Title I Coordinator Name: Susan Stocks, Ed.D

Title I Coordinator Title: Director, Special Programs

**Limited English Proficiency (English Learner Coordinator)**

English Learner Coordinator Name: Renae Bryant, Ed.D

English Learner Coordinator Title: English Learner & Multilingual Services

**Disabled (Handicapped) (Special Education Coordinator)**

Special Education Coordinator Name: Janet Queneau

Special Education Coordinator Title: Director, Special Youth Services

**Single Parent or Single Pregnant Women (Title IX Coordinator)**

Title IX Coordinator Name: Jaron Fried, Ed.D

Title IX Coordinator Title: Assistant Superintendent, Education

**Gender Equity or Nontraditional Training (Title IX Coordinator)**

Title IX Coordinator Name: Jaron Fried, Ed.D

Title IX Coordinator Title: Assistant Superintendent, Education

**LEA Sign-off**

As the duly authorized representative of the local educational agency applying for Carl D. Perkins Career and Technical Education Improvement Act of 2006, 2016–17 funding, I confirm that the LEA coordinators or administrators responsible for each of the programs associated with special population groups have reviewed and approved the 2017–18 Perkins IV application for funds.

**CDE Review and Sign-off**

Section Approved

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## Program Grant Management System (PGMS)

### Anaheim Union High (131 - Secondary)

#### 2018-19 Application

#### Section III - Assessment of Career Technical Education Programs

Allocation Amount	\$532,422.00
Budgeted Amount	\$532,422.00
Indirect Amount	\$25,353.00 *
Maximum Claim Indirect Amount	The maximum indirect amount that can be expended cannot exceed \$0.00
Application Due Date	Friday, May 25, 2018 5:00 PM
Application Status	Submitted For Review on May 15 2018
Fiscal Activity	No Activity
Certified Claims	
Signed GAN Received by CDE	GAN has not been processed or sent to LEA

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Section 123(b) of Perkins IV requires states to conduct annual evaluations of the progress and efforts grant recipients are making toward achieving the core indicator performance levels established for the state's CTE programs. California LEAs provide data to the CDE through the 101-E1 report in the fall and 101-E2 report in the spring, and these data are used to determine the core indicators.

This section identifies the LEA's actual performance on each of the Core Indicators of performance and indicates if the LEA has met the state-established performance targets.

Anaheim Union High (131 - Secondary) has failed to meet three or more of the required targets of performance or has fallen below 60 percent in any one core indicator and is identified as a Priority Improvement Agency. This designation requires the LEA to submit an Action Plan. This form can be found on the CDE [Perkins Forms and](#)

Files page. The Action Plan must be submitted along with the annual application. Applications cannot be approved without the submission of an Action Plan.

N/A may indicate that the LEA:

- Failed to report the required data for that indicator
- Is one of the State Special Schools or California Education Authority
- Did not receive Perkins funds in the prior year and was not required to report data

If 5S1 is the only indicator showing an N/A, the LEA failed to submit the required CDE-101 E2 report

#### 1S1 Academic Attainment-Reading/Language Arts

**Numerator:**  
Number of 12th grade CTE concentrators who have met the proficient or advanced level in English-language arts.

**Denominator:**  
Number of 12th grade CTE concentrators.

<b>LEA Level 2014-15:</b>	LEA Level 2015-16:	N/A	LEA Level 2016-17:	N/A
<b>State Level 2016-17:</b>	<b>Required Target:</b>	N/A	<b>Met Target:</b>	N/A

#### 1S2 Academic Attainment-Mathematics

**Numerator:**  
Number of 12th grade CTE concentrators who have met the proficient or advanced level in mathematics.

**Denominator:**  
Number of 12th grade CTE concentrators.

<b>LEA Level 2014-15:</b>	LEA Level 2015-16:	N/A	LEA Level 2016-17:	N/A
<b>State Level 2016-17:</b>	<b>Required Target:</b>	N/A	<b>Met Target:</b>	N/A

#### 2S1 Technical Skill Attainment

**Numerator:**  
Number of CTE concentrators enrolled in a capstone CTE course who received an 'A', 'B', or 'C' grade in the course, or received an industry-recognized certification, or passed an end of program assessment aligned with industry-recognized standards.

**Denominator:**  
Number of CTE concentrators enrolled in capstone CTE courses during the reporting year.

<b>LEA Level 2014-15:</b>	LEA Level 2015-16:	N/A	LEA Level 2016-17:	N/A
<b>State Level 2016-17:</b>	<b>Required Target:</b>	N/A	<b>Met Target:</b>	N/A

## 3S1 Secondary School Completion

**Numerator:**

Number of 12th grade CTE concentrators who earned a high school diploma, or other state-recognized equivalent (including recognized alternative standards for individuals with disabilities).

**Denominator:**

Number of 12th grade CTE concentrators who left secondary education during the reporting year.

**LEA Level 2014-15:** LEA Level 2015-16: N/A LEA Level 2016-17: N/A N/A

**State Level 2016-17: Required Target:** N/A **Met Target:** N/A N/A

## 4S1 Student Graduation Rate

**Numerator:**

Number of 12th grade CTE concentrators who, in the reporting year, were included as graduated in the states computation of its graduation rate.

**Denominator:**

Number of 12th grade CTE concentrators.

**LEA Level 2014-15:** LEA Level 2015-16: N/A LEA Level 2016-17: N/A N/A

**State Level 2016-17: Required Target:** N/A **Met Target:** N/A N/A

## 5S1 Secondary Placement

**Numerator:**

Number of 12th grade CTE concentrators who left secondary education during the reporting year and entered postsecondary education or advanced training, military service, or employment, as reported on a survey six months following graduation.

**Denominator:**

Number of 12th grade CTE concentrators who left secondary education during the reporting year and responded to a follow-up survey.

**LEA Level 2014-15:** LEA Level 2015-16: N/A LEA Level 2016-17: N/A N/A

**State Level 2016-17: Required Target:** N/A **Met Target:** N/A N/A

## 6S1 Non-traditional Participation

**Numerator:**

Number of CTE participants from underrepresented gender groups who were enrolled in a program sequence that leads to employment in nontraditional fields.

**Denominator:**

Number of all CTE participants enrolled in a program sequence that leads to employment in nontraditional fields.

**LEA Level 2014-15:** LEA Level 2015-16: N/A LEA Level 2016-17: N/A N/A



State Level 2016-17: Required Target: N/A Met Target: N/A

6S2 Non-traditional Completion

Numerator:

Number of CTE concentrators from underrepresented gender groups enrolled in a capstone CTE course that leads to employment in a nontraditional field who received an 'A', 'B', or 'C' grade in the course, or received an industry-recognized certification, or passed an end of program assessment aligned with industry-recognized standards.

Denominator:

Number of all CTE concentrators enrolled in a capstone CTE course that leads to employment in nontraditional fields.

LEA Level 2014-15: LEA Level 2015-16: N/A LEA Level 2016-17: N/A

State Level 2016-17: Required Target: N/A Met Target: N/A

LEA Sign-off

Assessment of Career Technical Education Programs section is complete and ready for CDE review.

CDE Review and Sign-off

CDE Comments

Section Approval

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## Program Grant Management System (PGMS)

Anaheim Union High (131 - Secondary)

2018-19 Application

### Section IV - Progress Report Toward Implementing the Local CTE Plan

Allocation Amount	\$532,422.00
Budgeted Amount	\$532,422.00
Indirect Amount	\$25,353.00 *
Maximum Claim Indirect Amount	The maximum indirect amount that can be expended cannot exceed \$0.00
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The implementation of each LEA's local Career Technical Education (CTE) plan directly affects the implementation of the State CTE Plan. Through the five-year duration of Perkins IV, 2008-2013, LEAs will report on the progress they have made toward implementation of their local CTE plan. This progress report is an opportunity to reflect on the goals outlined in the local CTE plan as well as noting the successes and challenges that occurred during the previous school year.

Additionally, the LEA should set measurable CTE outcomes for the next school year based on the needs of the CTE students and programs offered by the LEA and the results of the core indicator data reported in Section III.

LEA personnel must respond to the following questions:

## LEA Response

**1. What process is used to annually evaluate the effectiveness of the CTE program and who is involved in the evaluation? How is data (both CTE and non-CTE) used as a component of the evaluation?**

AUHSD evaluates the graduation rate and A-G completion of CTE completers, and monitors the enrollment of students in CTE pathways. The district also surveys students on post-secondary enrollment. This data helps the district assess the success of CTE recruitment, and student engagement in all subjects while participating in a CTE pathway. The data on post-secondary enrollment assists in measuring whether students are completing CTE programs with the knowledge they need to continue their journey to a successful college and career experience.

**2. It is a requirement that the results of annual evaluation be shared with the public in a variety of formats. Doing so with fidelity and creativity shows that a school's stated value of career preparation as the equal to college preparation ("college and careers") is matched by their actions. Describe the variety of formats, venues, and ways in which your results of annual evaluation are shared with the public.**

CTE data is shared by our school sites with stakeholders in marketing brochures and on school websites. In addition, each school's School Accountability Report Card includes CTE pathway information, including graduation rates for students in CTE Pathways. Parents and community members also discuss CTE programs during the annual LCAP process. School counselors also share data during school information nights with parents and students and while recruiting students to participate in CTE pathways.

**3. All Perkins funds are supplemental support for CTE programs. In order to demonstrate that Perkins funds are supplemental and that the district is not supplanting funds, LEAs are to use a specific Goal Code (3800, 6000, 4630) with in the Standard Accounting Code Structure. Please describe the funding sources your LEA uses to support CTE programs in the Local Control Funding Formula (LCFF) and how do you ensure that these funds are correctly coded?**

All of our programs have individual cost center numbers that separate the funds from each other depending on the resource code. Our accounting structure is based on the California School Accounting Manual and the Standardized Account Code Structure. Our process is set up so that various levels of staff and management review incoming revenue and outgoing expenditures for appropriate coding. Our LCFF funds support our CTE programs provided by North Orange County ROP, as well as costs such as internship coordinators and work-based learning expenses (transportation, subs for chaperones, etc.). We have been using a combination of CTE Incentive Grant and Perkins funding to expand and enhance our CTE pathways, including launching several new pathways over the last few years.

**4. Describe how your LEA manages the Perkins purchasing process so that all expenditures over \$500 and the highly pilferable items are added to the historical inventory as required by both federal regulations and California Education Code.**

To fulfill the requirements of tracking assets we mark all of the assets over \$500 with an inventory barcode tag. If the program is for Perkins, Title I, or any other special program, the asset tag will show the name of that specific program. All of these items are tracked in our BiTech financial system and we can generate reports that show location, asset description, asset tag number, PO, etc., and can run based on program and location.

We conduct a physical asset inventory count every two years on a rotational basis, meaning we count approximately half of the district one year and the remainder the following year. As for pilferable items, we utilize additional strategies for inventory and loss prevention. For example, all Chromebooks in the district have software called Absolute placed on them as our District standard. These devices can be pinged and located at any time as long as they are connected to the internet. If there are any other items under \$500 that require tagging, the requesting department typically lets our purchasing department know and they would be asset tagged and counted with the bi-annual physical asset inventory.

**5. Please share how student leadership development is included as an integral part of the CTE sequence of courses in pathways offered by your LEA.**

Our schools have FBLA, HOSA, SkillsUSA, and FCCLA chapters where appropriate. Students participate in regular meetings and leadership activities, and participate in CTSO competitions. In addition, our students engage in civic action projects to demonstrate leadership in the community.

**6. Outside of serving on your district CTE Advisory Committee, describe the involvement of business and industry partners in your CTE pathways.**

Our AIME Program (Anaheim's Innovative Mentoring Experience) provides work-based learning experiences from our 48 active business partners, including one-day field trips, multi-event mentoring, and summer internships. In addition, we have created innovative programs with our business partners, such as the Anaheim Kindness program, where our Business and Marketing pathway students, in partnership with the marketing firm Modern Gourmet Foods, create products to both fundraise for our schools and also spread the message of kindness in our city. North Orange County ROP also provides work-based learning through its business and industry relationships within the pathways they provide.

**CTE Teacher Matrix**

**Please download the CTE Teacher Matrix.**

**LEA Sign-off**

Progress Report Toward Implementing the Local CTE Plan section is complete and ready for CDE review.

**CDE Review and Sign-off**

**CDE Comments**

**Section Approval**

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## Program Grant Management System (PGMS)

### Anaheim Union High (131 - Secondary)

#### 2018-19 Application

#### Section V - Sequence of Courses to Be Funded

Allocation Amount	\$532,422.00
Budgeted Amount	\$532,422.00
Indirect Amount	\$25,353.00 *
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[Add Program](#)

To budget funds in a pathway, select the 'Budget' link to the right of each pathway.

Only those Pathways identified in an LEA's approved Local CTE Plan, or submitted in a revision to the Local Plan may be supported by Perkins IV funds.

To fund a pathway not currently listed on this page and the pathway is approved in your CTE Local Plan on file at the CDE, you must add the pathway to this list. To add a pathway, select the site at which the pathway is offered. Next, select the industry sector in which the pathway lies. Then, select the pathway you wish to add and select the 'Add Pathway' button.

If a pathway is no longer going to be offered by the District, delete it from the list below.  
 If you are not funding a pathway in this application, but may fund that pathway in future applications, do not remove it from the list below.

Other Site Name:

Industry Sector:  ▼

Program Detail

This section is used to budget expenditures for each pathway in an industry sector.

Site Name	Industry Sector	Career Pathway	Budget Amount	Action
Across All Sites	Across Multiple Sectors	Across	\$136,422.00	<u>Detail</u>
Anaheim High	Arts, Media, and Entertainment	Design, Visual, and Media Arts	\$ .00	<u>Detail</u>
Anaheim High	Building and Construction Trades	Residential and Commercial Construction	\$ .00	<u>Detail</u>
Anaheim High	Information and Communication Technologies	Software and Systems Development	\$ .00	<u>Detail</u>
Anaheim High	Marketing, Sales, and Services	Entrepreneurship/Self Employment	\$40,000.00	<u>Detail</u>
Cypress High	Arts, Media, and Entertainment	Design, Visual, and Media Arts	\$ .00	<u>Detail</u>
Cypress High	Arts, Media, and Entertainment	Production and Managerial Arts	\$30,000.00	<u>Detail</u>
Cypress High	Engineering and Architecture	Engineering Design	\$70,000.00	<u>Detail</u>
Cypress High	Hospitality, Tourism, and Recreation	Food Service and Hospitality	\$10,000.00	<u>Detail</u>
Cypress High	Information and Communication Technologies	Software and Systems Development	\$13,000.00	<u>Detail</u>
John F. Kennedy High	Arts, Media, and Entertainment	Design, Visual, and Media Arts	\$7,500.00	<u>Detail</u>
John F. Kennedy High	Arts, Media, and Entertainment	Production and Managerial Arts	\$ .00	<u>Detail</u>
John F. Kennedy High	Education, Child Development, and Family Services	Child Development	\$2,500.00	<u>Detail</u>
John F. Kennedy High	Health Science and Medical Technology	Patient Care	\$7,500.00	<u>Detail</u>
John F. Kennedy High	Hospitality, Tourism, and Recreation	Food Service and Hospitality	\$10,000.00	<u>Detail</u>
John F. Kennedy High	Marketing, Sales, and Services	Entrepreneurship/Self Employment	\$25,000.00	<u>Detail</u>
Katella High	Arts, Media, and Entertainment	Production and Managerial Arts	\$30,000.00	<u>Detail</u>
Katella High	Building and Construction Trades	Residential and Commercial Construction	\$ .00	<u>Detail</u>
Katella High	Hospitality, Tourism, and Recreation	Food Service and Hospitality	\$10,000.00	<u>Detail</u>
Katella High School	Building and Construction Trades	Residential and Commercial Construction	\$ .00	<u>Detail</u>
Loara High	Arts, Media, and Entertainment	Production and Managerial Arts	\$45,000.00	<u>Detail</u>
Loara High	Information and Communication Technologies	Software and Systems Development	\$ .00	<u>Detail</u>
Magnolia High	Building and Construction Trades	Residential and Commercial Construction	\$2,500.00	<u>Detail</u>
Magnolia High	Information and Communication Technologies	Networking	\$5,000.00	<u>Detail</u>

Oxford Academy	Information and Communication Technologies	Software and Systems Development	\$ .00	Detail
Oxford Academy	Marketing, Sales, and Services	Entrepreneurship/Self Employment	\$16,000.00	Detail
Savanna High	Arts, Media, and Entertainment	Production and Managerial Arts	\$40,000.00	Detail
Western High	Arts, Media, and Entertainment	Production and Managerial Arts	\$20,000.00	Detail
Western High	Information and Communication Technologies	Software and Systems Development	\$12,000.00	Detail
		<b>Total</b>	<b>\$532,422.00</b>	

**Inventory Verification**

Each LEA maintains a historical inventory system, which contains the description, name, serial or other identification number, acquisition date, original cost, and percentage of federal participation in the cost, location, use, condition, and mode of disposal of all equipment items acquired by it that has a market value of five-hundred \$500.00 or more per item. A reasonable estimate of the original cost may be used if the actual original cost is unknown. [CEC 35268]

Anaheim Union High (131 - Secondary) conducts a historical inventory verification at least every 2 years for all of the following:

- Description
- Name
- Serial or other identification number
- Acquisition date
- Original cost
- Location (room)
- Use, condition, and date and mode of disposal of all equipment items acquired by it that has a market value of five-hundred \$500.00 or more per item. A reasonable estimate of the original cost may be used if the actual original cost is unknown.

Yes  No

**Provide justification for not maintaining a historical inventory system that meet all of the above points.**

**LEA Sign-off**

Sequence of Courses to Be Funded section is complete.

**CDE Review and Sign-off**

**CDE Comments**

**Section Approval**

California Department of Education  
1430 N Street  
Sacramento, CA 95814

Web Policy

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Save and Continue





DEPARTMENT OF  
**EDUCATION**

## Program Grant Management System (PGMS)

Anaheim Union High (131 - Secondary)

2018-19 Application

### Section VI - Budget and Expenditure Schedule

Allocation Amount	\$532,422.00
Budgeted Amount	\$532,422.00
Indirect Amount	\$25,353.00 *
Maximum Claim Indirect Amount	The maximum indirect amount that can be expended cannot exceed \$0.00
Application Due Date	Friday, May 25, 2018 5:00 PM
Application Status	Submitted For Review on May 15 2018
Fiscal Activity	No Activity
Certified Claims	
Signed GAN Received by CDE	GAN has not been processed or sent to LEA

\* Subject to change based on Capital Outlay and actual expenditures

To add more budget detail, go to Section V.

Object Code	At Least 85% of the grant must be spent in these areas								Total
	(A) Instruction (including Career	(B) Professional Development	(C) Curriculum Development	(D) Transportation and Child Care for	(E) Special Populations Services	(F) Research Evaluation	(G) Career and Academic Guidance	(H) Administration or Indirect Costs	

Section VI - PGMS (CA Dept of Education)

	Technical Student Organizations)	\$15,215.00	\$2,500.00	Economically Disadvantaged Participants	\$0.00	and Data Development	\$0.00	and Counseling for Students Participating in CTE Programs	\$20,000.00	\$54,340.00
1000 Certificated Salaries	\$16,625.00	\$15,215.00	\$2,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$20,000.00	\$0.00	\$54,340.00
2000 Classified Salaries	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3000 Employee Benefits	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,400.00	\$2,400.00
4000 Books/Supplies	\$349,375.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$349,375.00
5000 Services/ Operating Expenses	\$2,500.00	\$67,400.00	\$0.00	\$22,250.00	\$0.00	\$0.00	\$0.00	\$10,000.00	\$0.00	\$102,150.00
6000 Capital Outlay	\$0.00	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	\$0.00
7000 Indirect Costs	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	\$24,157.00	\$24,157.00
<b>Total</b>	<b>\$368,500.00</b>	<b>\$82,615.00</b>	<b>\$2,500.00</b>	<b>\$22,250.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$30,000.00</b>	<b>\$26,557.00</b>	<b>\$532,422.00</b>

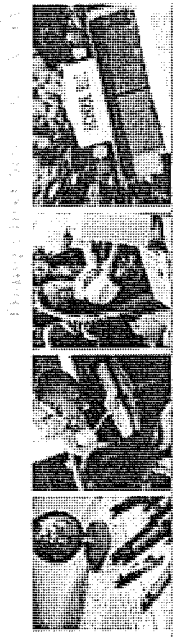
**CDE Review and Sign-off**

Section Approved

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 1430 N Street  
 Sacramento, CA 95814

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## Program Grant Management System (PGMS)

Anaheim Union High (131 - Secondary)

2018-19 Application

### Section VII - Local CTE Plan Update

Allocation Amount	\$532,422.00
Budgeted Amount	\$532,422.00
Indirect Amount	\$25,353.00 *
Maximum Claim Indirect Amount	The maximum indirect amount that can be expended cannot exceed \$0.00
Application Due Date	Friday, May 25, 2018 5:00 PM
Application Status	Submitted For Review on May 15 2018
Fiscal Activity	No Activity
Certified Claims	
Signed GAN Received by CDE	GAN has not been processed or sent to LEA

\* Subject to change based on Capital Outlay and actual expenditures

#### Local CTE Plan Update

**Applicants may update their local CTE plans annually, if necessary. Review the local CTE plan benchmarks and make adjustments to reflect progress or additions to the CTE program. This is particularly important if:**

- New courses have been added to an existing program sequence.
- New sequences of courses have been developed for an existing industry sector.
- A new industry sector and the corresponding sequences of courses have been developed.

Are there any changes made to the local CTE plan for 2018-19?

Yes \* No

LEA Sign-off

Local CTE Plan Update section is complete and ready for CDE review.

CDE Review and Sign-off

Section Approved

Save Save and Continue to Application Status

California Department of Education  
1430 N Street  
Sacramento, CA 95814

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## Program Grant Management System (PGMS)

Anaheim Union High (131 - Secondary)

2018-19 Application

### Application Status

Allocation Amount	\$532,422.00
Budgeted Amount	\$532,422.00
Indirect Amount	\$25,353.00 *
Maximum Claim Indirect Amount	The maximum indirect amount that can be expended cannot exceed \$0.00
Application Due Date	Friday, May 25, 2018 5:00 PM
Application Status	Submitted For Review on May 15 2018
Fiscal Activity	No Activity
Certified Claims	
Signed GAN Received by CDE	GAN has not been processed or sent to LEA

\* Subject to change based on Capital Outlay and actual expenditures

### Application Overall Status

**Application Over All Status: Submitted For Review on Tuesday, May 15, 2018 at 12:52:26 PM**

This application has been finalized and submitted to CDE for review. This application has not been approved by CDE.

Sections	Perkins	CDE	Superintendent
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Application Status - PGMS (CA Dept of Education)

	Coordinator Progress	Progress	Progress
LEA Profile	Submitted	Accepted	Not Submitted
Section I	Submitted	Pending	Not Submitted
Section II	Submitted	Pending	Not Submitted
Section III	Submitted	Pending	Not Submitted
Section IV	Submitted	Pending	Not Submitted
Section V	Submitted	Pending	Not Submitted
Section VI	Submitted	Accepted	Not Submitted
Section VII	Submitted	Pending	Not Submitted

California Department of Education  
 1430 N Street  
 Sacramento, CA 95814

Web Policy

ANAHEIM UNION HIGH SCHOOL DISTRICT  
 501 Crescent Way – P.O. Box 3520  
 Anaheim, CA 92803-3520

**EDUCATIONAL CONSULTING AGREEMENT**

**THIS AGREEMENT** is made and entered into this:

14 <sup>th</sup>	day of	May	2018
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by and between

Dr. Fernando Rodriguez-Valls

Independent Contractor, hereinafter referred to as “Consultant” and the Anaheim Union High School District, hereinafter referred to as “District.”

**WHEREAS** the District is in need of special services and advice;

**WHEREAS** such services and advice are not available at no cost from public agencies;  
 and

**WHEREAS** Consultant is specially trained, experienced, and competent to provide the special services and advice required; and

**WHEREAS** such services are needed on a limited basis.

**NOW, THEREFORE**, the parties hereto agree as follows:

1. Services to be provided by Consultant:

Dr. Fernando Rodriguez-Valls, who is an associate professor at California State University, Fullerton, will agree to: <ul style="list-style-type: none"> <li>● Design materials for professional development, curriculum and evaluation for the AUHSD Summer Language Academy (15 hours)</li> <li>● Conduct professional development for District staff, teachers, and instructional assistants to prepare them to facilitate and teach the language and literacy development components of the Summer Language Academy (15 hours)</li> <li>● Observe the Summer Language Academy classrooms and gather data (30 hours)</li> <li>● Analyze collected data and write a report to the District on the outcomes of the pilot (15 hours)</li> </ul>
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Site/School:	EL and Multilingual Services, ELD Program	Funds:	Title III (3780)
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2. List of Other Supportive Staff or Consultants:

No other support staff is required.

3. Consultant shall commence providing services under this AGREEMENT on:

Date: May 7, 2018

and shall diligently perform as specified and complete performance by:

Date: July 31, 2018

Consultant shall perform said services as an independent contractor and not as an employee of the District. Consultant shall be under the control of the District as to the result to be accomplished and not as to the means or manner by which such result is to be accomplished.

4. District shall prepare and furnish the following information to Consultant, upon request, such information as is reasonably necessary to the performance of Consultant to this AGREEMENT:

No other information from the District is needed.
---

5. District shall pay Consultant the maximum amount of

\$4,500
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for services rendered

to # of people:	6-10 District staff (teachers and bilingual instructional assistants)	# hours per day:	5	# of days:	3
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pursuant to this AGREEMENT. Payment shall be made 15 to 30 days after receipt of invoice. Consultant shall submit an invoice to District.

6. District may at any time for any reason terminate this AGREEMENT. Written notice by the District's superintendent shall be sufficient to stop further performance of services by Consultant. The notice shall be deemed given when received or no later than three (3) days after the day of mailing, whichever is sooner.
7. Consultant agrees to and shall hold harmless and indemnify District, its officers, agents, and employees from every claim or demand and every liability or loss, damage, or expense of any nature whatsoever, which may be incurred by reason of:
  - a. Liability for damages for death or bodily injury to person, injury to property, or any other loss, damage, expense sustained by Consultant or any person, firm, or corporation employed by Consultant upon or in connection with the services called for in this AGREEMENT except for liability for damages referred to above which result from the sole negligence or willful misconduct of District, its officers, employees, or agents.



- b. Any injury to or death of persons or damage to property, sustained by any persons, firm, or corporation, including the District, arising out of, or in any way connected with the services covered by this AGREEMENT, whether said injury or damage occurs either on or off school district property, except for liability for damages which result from the sole negligence or willful misconduct of the District, its officers, employees, or agents.

Consultant, at Consultant's expense, cost, and risk, shall defend any and all actions, suits, or other proceedings that may be brought or instituted against the District, its officers, agents, or employees on any such claim, demand, or liability and shall pay or satisfy any judgment/lawsuit reimbursement that may be rendered against the District, its officers, agents, or employees in any action suit, or other proceedings as a result thereof.

- 8. This AGREEMENT is not assignable without written consent of the parties hereto.
- 9. Consultant and assistants shall comply with all applicable federal, state, and local laws, rules, regulations, and ordinances, including Worker's Compensation.
- 10. Consultant, if an employee of another public agency, certifies that Consultant shall not receive salary or remuneration, other than vacation pay, as an employee of another public agency for the actual time in which services are actually being performed pursuant to the AGREEMENT.
- 11. The following is a brief description of what will be achieved by Consultant as a result of this AGREEMENT:

Dr. Rodriguez-Valls, in collaboration with District staff, will design and tailor the Summer Language Academy curriculum to fit the needs of the District's English learner students. His services will also include professional development for district staff, teachers, and support staff, classroom observations, collection and analyzing of data, and presentation to the District with a written report of the program.

- 12. What are the technical reasons Consultant is being hired as an Independent Contractor rather than an employee?

Dr. Rodriguez-Valls has created partnerships with school districts, local educational agencies and universities to develop and implement community-based literacy programs. His work focuses on equitable instructional practices for second language learners and migrant students as well as on the socio-cultural factors affecting their academic achievement, educational continuity and school engagement.

List any technical support that will need to be supplied by District:

No technical support is needed.

**COMMON-LAW FACTORS  
(IRS Revenue Rule 87-41)**

Mark all items that are true for the intended Consultant (if completing on-line, double click the box to mark):

- No Instructions:** The consultant will not be required to follow explicit instructions to accomplish the job.
- No Training:** The consultant will not receive training provided by the employer. The consultant will use independent methods to accomplish the work.
- Work Not Essential to the Employer:** The employer's success or continuation does not depend on the services of the consultant.
- Right to Hire Others:** The consultant is being hired to provide a result and will have the right to hire others for actual work, unless otherwise noted.
- Control of Assistants:** Assistants hired at consultant's discretion; consultant responsible for hiring, supervising, paying of assistants.
- Not a Continuing Relationship:** If frequent, will be at irregular intervals, on call, or whenever work is available.
- Own Work Hours:** Consultant will establish work hours for the job.
- Time to Pursue Other Work:** Since specific hours are not required, consultant may work for other employers simultaneously, unless otherwise noted.
- Job Location:** Consultant controls job location, under district discretion, whether on employer's site or not.
- Order of Work:** Consultant, rather than employer, determines order or sequence of steps in performance of work.
- No Interim Reports:** Only specific pre-determined reports defined in the consulting agreement.
- Basis of Payment:** Consultant paid for services rendered, if applicable (see Agreement #4); total compensation set in advance of starting the job.
- Business Expenses:** Consultant is responsible for incidental or special business expenses.
- Tools and Equipment:** Consultant furnishes the identified tools and equipment needed for the job.
- Significant Investment:** Consultant can perform services without using the employer's facilities. Consultant's investment in own trade is real, essential, and adequate.
- Possible Profit or Loss:** Consultant does these (check valid items):
  - Hires, directs, pays assistants
  - Has equipment, facilities
  - Has a continuing and recurring liability
  - Performs specific jobs for prices agreed-upon in advance
  - Lists services in Business Directory
  - Other (explain) \_\_\_\_\_
- Work for Multiple Employers:** Consultant may perform services for more than one employer simultaneously, unless otherwise noted.
- Services Available to the General Public** (check valid items):
  - Maintains an office
  - Business license
  - Business signs
  - Advertises services
  - Lists services in Business Directory
  - Other (explain) \_\_\_\_\_
- Limited Right to Discharge:** Consultant not subject to termination as long as contract specifications are met, unless otherwise noted (see Agreement #5 and #11).
- No Compensation for Non-Completion:** Responsible for satisfactory completion of job; no compensation for non-completion.

IN WITNESS WHEREOF, the parties hereto have caused this AGREEMENT to be executed:

<b>CONSULTANT:</b>	<b>DISTRICT:</b>
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Typed Name of consultant (same as page 1):

Dr. Fernando Rodriguez-Valls	Anaheim Union High School District
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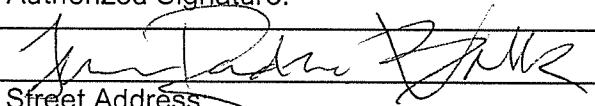
Typed Name/Title of Authorized Signatory:

Typed Name of Assistant Superintendent:

Dr. Fernando Rodriguez-Valls	Dr. Jaron Fried
------------------------------	-----------------

Authorized Signature:

Signature of Assistant Superintendent:

	
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Street Address:

Street Address:

538 Wickliffe Drive	501 Crescent Way, P.O. Box 3520
---------------------	---------------------------------

City, State, Zip Code

City, State, Zip Code

Pasadena CA 91104	Anaheim, CA 92803-3520
-------------------	------------------------

Date:

Date:

May 9, 2018	
-------------	--

Mark Appropriately:

Independent/Sole Proprietor:	X
Corporation:	
Partnership:	
Other/Specify:	

Social Security Number\*

or

Federal Identification Number\*

--	--

\*Or, initial below:

<input checked="" type="checkbox"/>	I have completed a new IRS Form W-9 that will be submitted directly to AUHSD Accounting.
-------------------------------------	--

Telephone Number:

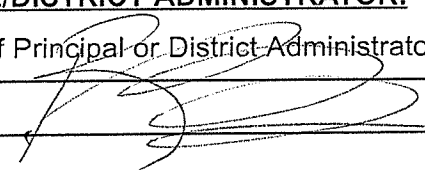
E-mail Address:

626-354-6094	frodriquez-valls@Fullerton.edu
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If a company/corporation is being approved, the signature must be that of a responsible person. Typed company/corporation/individual's name must be identical to that on page 1.

**PRINCIPAL/DISTRICT ADMINISTRATOR:**

Signature of Principal or District Administrator:

Signature:		Date:	May 9, 2018
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17

**Agreement  
Between  
Anaheim Union High School District and  
The Regents of the University of California, on behalf of  
University of California, Irvine**

This Agreement for **student outreach and academic enrichment services** is by and between The Regents of the University of California, a California constitutional Corporation, on behalf of the University of California, Irvine campus **MESA Schools Program** (hereinafter “University”) and **Anaheim Union High School District** (hereinafter “Buyer”).

**I. SCOPE OF WORK**

- A. University shall provide the **MESA program: math and science academic enrichment to pre-college students. See attached “ATTACHMENT 1” (which is herein incorporated by this reference) for detailed project description.**

All work is being performed by the University on a best efforts basis, and the University makes no warranty regarding the outcome of the work specified herein.

**II. PERIOD OF PERFORMANCE**

- A. The period of performance of this Agreement shall commence on **July 1, 2018** and continue through **June 30, 2019**.
- B. Either the University or the Buyer may terminate this Agreement at any time, without cause, by giving the other **30** days written notice of such action. If terminated prior to completion, the University shall, in thirty (30) days, receive full payment from Buyer for all costs incurred under this Agreement up to and including the date of termination.

**III. COMPENSATION AND REIMBURSEMENT OF EXPENSES**

- A. The total amount of this Agreement is **\$4000.00**.

\*See ATTACHMENT 1 section IV for a full breakdown of class sets by school site.

- B. Payments shall be made to the University based on the following schedule:  
**Prior to the final date indicated on the period of performance.**
- C. Payment checks shall reference this Agreement and be issued to the **UC Regents** and mailed to:

**MESA Schools Program**  
Samueli School of Engineering  
University of California, Irvine  
Attn: Marvin J. Maldonado  
5200 Engineering Hall  
Irvine, CA 92697-2700

#### IV. TERMS AND CONDITIONS

##### A. Indemnification

Except as otherwise limited herein, University shall defend, indemnify and hold harmless Buyer, its officers, employees, and agents from and against any and all liability, loss, expense (including reasonable attorneys' fees), or claims for injury or damages arising out of the performance of this Agreement but only in proportion to and to the extent such liability, loss, expense (including reasonable attorney' fees), or claims for injury or damage are caused by or result from the negligent or intentional acts or omissions of University, its officers, employees, or agents.

Buyer shall defend, indemnify and hold harmless Buyer, its officers, employees, and agents from and against any and all liability, loss, expense (including reasonable attorneys' fees), or claims for injury or damages arising out of the performance of this Agreement but only in proportion to and to the extent such liability, loss, expense (including reasonable attorney' fees), or claims for injury or damage are caused by or result from the negligent or intentional acts or omissions of Buyer, its officers, employees, or agents.

Neither termination of this Agreement nor completion of the acts to be performed under this Agreement shall release any party from its obligation to indemnify as to any claims or cause of action asserted so long as the event(s) upon which such claim or cause of action is predicated shall have occurred prior to the effective date of termination or completion.

##### B. Insurance

1. Buyer shall provide proof of insurance, naming the University as additional insured, showing amounts of coverage as follows:

Broad Form Commercial General Liability Insurance (Contractual Liability Included):

- Each Occurrence: \$1,000,000
- General Aggregate: \$2,000,000

2. The University shall maintain self-insurance covering its activities under this Agreement in an amount not less than \$1,000,000 per occurrence.

##### C. WARRANTY

**THE PRODUCTS AND SERVICES UNDER THIS AGREEMENT ARE PROVIDED WITHOUT WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE OR ANY OTHER WARRANTY, EXPRESSED OR IMPLIED. IN NO EVENT IS THE REGENTS OF THE UNIVERSITY OF CALIFORNIA LIABLE FOR ANY INCIDENTAL, SPECIAL, OR CONSEQUENTIAL DAMAGES RESULTING FROM THE USE OF THE PRODUCTS AND SERVICES CONTRACTED FOR HEREIN.**

##### D. Conflict of Interest

Buyer affirms that there exists no actual or potential conflict of interest between the parties, including the financial interests of their officers, agents, or employees. Any question regarding a possible conflict of interest will be raised with the University.

E. Equal Opportunity Affirmative Action

Buyer will abide by the requirements set forth in Executive Orders 11246 and 11375. Where applicable, Buyer will abide by 41 CFR §§ 60-1.4(a), 60-300.5(a) and 60-741.5(a), incorporated by reference with this statement: **“This contractor and subcontractor shall abide by the requirements of 41 CFR §§ 60-1.4(a), 60-300.5(a) and 60-741.5(a). These regulations prohibit discrimination against qualified individuals based on their status as protected veterans or individuals with disabilities, and prohibit discrimination against all individuals based on their race, color, religion, sex, sexual orientation, gender identity, or national origin. Moreover, these regulations require that covered prime contractors and subcontractors take affirmative action to employ and advance in employment individuals without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, protected veteran status or disability.”**

With respect to activities occurring in the State of California, Buyer agrees to adhere to the California Fair Employment and Housing Act. Buyer will provide University on request a breakdown of its labor force by groups as specified by University, and will discuss with University its policies and practices relating to its affirmative action programs. Buyer will not maintain or provide facilities for employees at any establishment under its control that are segregated on a basis prohibited by federal law. Separate or single-user restrooms and necessary dressing or sleeping areas must be provided, however, to ensure privacy.

F. Cooperation

University and Buyer shall cooperate in the event of any legal action or claim made by a third party that may result from activities relating to the performance of this Agreement.

G. Compliance

University and Buyer agree to comply with all applicable federal, state, and local laws, regulations and codes in the performance of this Agreement.

H. Force Majeure

University shall not be responsible for damages or for delays or failures in performance resulting from acts or occurrences beyond its reasonable control, including, without limitation: fire, lightning, explosion, power surge or failure, water, acts of God, war, revolution, civil commotion or acts of civil or military authorities or public enemies; any law, order, regulation, ordinance, or requirement of any government or legal body or any representative of any such government or legal body; or labor unrest, including without limitation, strikes, slowdowns, picketing or boycotts; inability to secure materials and supplies, transportation facilities, fuel or energy shortages, or acts or omissions of others.

I. Assignment

The obligations of the parties pursuant to this Agreement shall not be assigned without the prior written consent of the parties.

J. Confidentiality

It is agreed that Buyer shall disclose only information necessary to the work and, if any such information is considered confidential, it shall be clearly marked “Confidential Information” and sent by Buyer in writing only to the University (as specified in article IV, paragraph K.) or orally disclosed to the University and reduced to writing by Buyer within thirty days of disclosure. University shall inform its employees that for a period of one year from the end of the Agreement, Confidential Information shall not be used or disclosed to others except in furtherance of this Agreement unless Confidential Information: (i) is or shall have been known to the University before his receipt thereof; (ii) is disclosed to the University by a third party; (iii) is or shall have become known to the public through no fault of the University; (iv) is required by law to be disclosed.

**K. Notice**

Whenever any notice is to be given hereunder, it shall be in writing and shall be deemed received, if delivered by courier on a business day, on the day delivered, or on the second business day following mailing, if sent by first-class certified or registered mail, postage prepaid, to the following addresses:

To University:           **University of California, Irvine**  
                                  **MESA Schools Program**  
                                  **Irvine, CA 92697-2700**  
                                  **Attn: Gregory Washington, Principal Investigator**

AND

**University of California, Irvine**  
**Purchasing and Risk Services**  
**Irvine, CA 92697-4530**  
**Attn: Director**

To Buyer:               **Anaheim Union High School District**  
                                  **District Office**  
                                  **501 N. Crescent Way**  
                                  **Anaheim, CA 92801**  
                                  **Attn: Jaron Fried, Ed.D, Assistant Superintendent, Education**

**L. Severability**

If any term, condition, or provision of this Agreement is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remaining provisions will nevertheless continue in full force and effect, and shall not be affected, impaired, or invalidated in any way.

**M. Use of Name**

The Parties agree that they will not use the name, logo, or seal, of the other Party or its employees in any advertisement, press release or publicity with reference to this Agreement or any product or service resulting from this Agreement, without prior written approval of the other Party.

N. Non-Waiver

Waiver or non-enforcement by either party of a term or condition shall not constitute a waiver or a non-enforcement of any other term or condition or of any subsequent breach of the same or similar term or condition.

O. No Third-Party Rights

Nothing in this Agreement is intended to make any person or entity who is not signatory to the agreement a third-party beneficiary of any right created by this Agreement or by operation of law.

P. Dispute Resolution

Any dispute arising regarding the interpretation or implementation of this Agreement, including any claims for breach of this Agreement, shall be resolved by submitting the claim for arbitration to JAMS in accordance with its rules and procedures applicable to commercial disputes. The location of any arbitration proceedings shall be Orange County, California, and any enforcement of the arbitrator's decision shall be brought in a court of competent jurisdiction in Orange County, California.

Q. Attorney's Fees

In any action brought by a party to enforce the terms of this Agreement, the prevailing party shall be entitled to reasonable attorney's fees and costs. The prevailing party shall be entitled to the reasonable value of any services provided to it by in-house counsel. The reasonable value or services provided by in-house counsel shall be calculated by applying an hourly rate commensurate with prevailing market rates charged by attorneys in private practice for such services.

R. Amendments

Any amendments to this Agreement must be made, in writing, and approved by the authorized representatives of the Buyer and the University.

S. Entire Agreement

This Agreement and any exhibits attached hereto constitute the entire agreement between the parties to it and supersede any prior understanding or agreement with respect to the services contemplated, and may be amended only by written amendment executed by both parties to this Agreement.

T. Governing Law

This Agreement shall be construed in accordance with the laws of the State of California without regard to its conflicts of laws rules.

U. Independent Contractor

University in the performance of this Agreement shall be and act as an independent contractor.

V. PROJECT PERSONNEL & OTHER INFORMATION

A. Buyer



i. Program Matters

**Name:** Diane Donnelly-Toscano, Ed.D.  
**Title:** Director, Curriculum & Instruction  
**Address:** 501 N. Crescent Way, Anaheim, CA 92803  
**Phone:** (714) 999-3585

ii. Contractual Matters

**Name:** Jaron Fried, Ed.D  
**Title:** Assistant Superintendent, Education  
**Address:** 501 N. Crescent Way, Anaheim, CA 92803  
**Phone:** (714) 999-3558

B. University

i. Program Matters

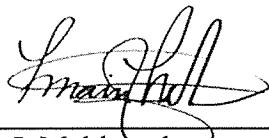
**Name:** Marvin J. Maldonado  
**Title:** Director, UCI MESA Schools Program  
**Address:** 5200 Engineering Hall, Irvine, CA 92697-2700  
**Phone:** (949) 824-1578

ii. Principal Investigator

**Name:** Gregory Washington, Ph.D.  
**Title:** Dean, Samueli School of Engineering  
**Address:** 5200 Engineering Hall, Irvine, CA 92697-2700  
**Phone:** (949) 824-4050

ACKNOWLEDGED AND ACCEPTED BY:

**The Regents of the University of California**



\_\_\_\_\_  
Marvin J. Maldonado  
Director, UCI MESA Schools Program

\_\_\_\_\_  
5/14/18  
Date

\_\_\_\_\_  
Gregory Washington, Ph.D.  
Dean, Samueli School of Engineering

\_\_\_\_\_  
Date

**Buyer: Anaheim Union High School District**



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Jaron Fried, Ed.D  
Assistant Superintendent, Education

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Date

## ATTACHMENT 1

### Mathematics, Engineering, Science Achievement (MESA) Academic Year 2018-2019

UC Irvine administers the MESA Program which has established guidelines for the middle and high schools, provides training for district personnel who are implementing these programs, and provides staff support for these programs.

ANAHEIM UNION HIGH SCHOOL DISTRICT will implement the MESA program and offer it to its designated 6<sup>th</sup>-12<sup>th</sup> grade student constituency.

#### I. STATEMENT OF WORK

The primary objective of the University of California, Irvine (UC Irvine) MESA Schools Program is to create opportunities for educationally disadvantaged students, especially those from groups with low participation rates in college, to prepare for and enter professions requiring degrees in engineering and other mathematics-based scientific fields. MESA provides math and science academic enrichment to pre-college students so they can be admitted to the most competitive colleges and universities. The program will expose students to projects related to math, science, and engineering; Individual Academic Plans (IAP); Academic Excellence Workshops (AEW); test preparation; study skills training; college and career advising; and field trips to college campuses. MESA will also offer parents the opportunity to attend informational workshops related to preparing for higher education.

#### II. RESPONSIBILITIES OF UC IRVINE MESA

- A. Provide professional staff to coordinate the program.
- B. Provide the following professional development to the school site:
  1. Training for advisors, counselors, and administrators
  2. Advisor resource materials including short and long term materials per class set
  3. UCI MESA professional and undergraduate staff support
- C. Provide staff to conduct parent workshops and Individual Academic Planning Sessions.
- D. Coordinate a minimum of 3 MESA fieldtrips per year:
  1. *Preliminary MESA Day @ UC Irvine*
  2. *Regional MESA Day @ TBD*
  3. *Engineering Your Future Closing Ceremony @ UC Irvine*
- E. Pay transportation costs to Regional MESA Day and, per available funding, to additional STEM and college related fieldtrips.
- F. Adhere to FERPA laws as they relate to student records requested of partner schools.
  1. Confidential AUHSD Information/Data is defined as any information or data that Inflexion creates, obtains, accesses, receives, or uses in the course of its performance of the MOU which include, but may not be limited to: student identification number; social security number; any data protected or made confidential or sensitive by the Family Educational Rights and Privacy Act, as set forth in 20 U.S.C. §1232g (FERPA), California Assembly Bill 1584 or any other applicable federal or state law or regulation. Application and / or system functionality and automatically generated content that include any confidential AUHSD Data must have mechanisms to

comply with FERPA, California state statutes or any other applicable federal or California law or regulation.

### III. RESPONSIBILITIES OF AUHSD SCHOOL SITES

- A. Provide at least 1 teacher at the school site to act as the MESA Advisor.
- B. Recruit a minimum of 1 class set of eligible students (~30 students) and a minimum of 10 students for each grade level served, if possible. Students must meet criteria as specified on the MESA Student Educational Disadvantaged Form.
- C. Provide a point of contact/coordinator for school site related matters.
- D. Pay the costs for the following:
  1. Total amount as indicated in section IV of this Attachment and section III-A
  2. Additional materials and supplies that are not provided by UCI MESA.
  3. Transportation for 2 field trips:
    - a. Preliminary MESA Day @ UC Irvine
    - b. Engineering Your Future Closing Ceremony @ UC Irvine \*\*optional\*\*
- E. Provide MESA Advisor(s) with the following:
  1. If applicable, compensation for implementing the MESA program at the school site.
  2. Two substitute days (or equivalent) per advisor for MESA professional development trainings.
  3. Reproduction of MESA classroom materials, including building supplies and paper copies of various MESA documents.
- F. If applicable, provide a Plant/Facilities Manager to open the school sites on scheduled MESA Saturday Institute (MSI) days.
- G. At least one certified teacher shall supervise MESA participants during the performance of the program.
- H. Provide access to student records upon request. In particular, provide the MESA staff with transcripts of all MESA graduating seniors by September 1, 2019. These records are essential to tracking student progress and evaluating program outcomes.
  1. Confidential AUHSD Information/Data is defined as any information or data that Inflexion creates, obtains, accesses, receives, or uses in the course of its performance of the MOU which include, but may not be limited to: student identification number; social security number; any data protected or made confidential or sensitive by the Family Educational Rights and Privacy Act, as set forth in 20 U.S.C. §1232g (FERPA), California Assembly Bill 1584 or any other applicable federal or state law or regulation. Application and / or system functionality and automatically generated content that include any confidential AUHSD Data must have mechanisms to comply with FERPA, California state statutes or any other applicable federal or California law or regulation.

IV. BUDGET

**Program Costs per AUHSD School Site**

*Cost per class = \$400*

Description	# of Class Sets	School Cost
Ball Middle School	3	\$1200.00
Dale Junior High School	1	\$0.00*
South Junior High School	2	\$800.00
Sycamore Middle School	1	\$0.00*
Loara High School	1	\$400.00
Magnolia High School	1	\$400.00
Western High School	1	\$400.00
Gilbert High School (continuation)	1	\$400.00
Katella High School	1	\$400.00
<b>TOTAL Class Sets &amp; Cost</b>	<b>12</b>	<b>\$4000.00</b>

*\*Supported by United Way grant*

AGREEMENT NUMBER 46174

ANAHEIM UNION HIGH SCHOOL DISTRICT  
SCHOOL-BASED MEDI-CAL ADMINISTRATIVE ACTIVITIES (SMAA)  
PARTICIPATION AGREEMENT

This AGREEMENT is hereby entered into this 1st day of July, 2018, by and between the Orange County Superintendent of Schools, 200 Kalmus Drive, Costa Mesa, California 92626, Region 9 Local Educational Consortium (LEC), hereinafter referred to as SUPERINTENDENT, and the Anaheim Union High School District, 501 North Crescent Way, Anaheim, California 92801, hereinafter referred to as DISTRICT. SUPERINTENDENT and DISTRICT shall be collectively referred to as the Parties.

## WITNESSETH:

WHEREAS, SUPERINTENDENT has entered into an Agreement with the California State Department of Health Care Services, hereinafter referred to as STATE, which is incorporated herein by this reference, to serve as the Local Educational Consortium (LEC) for the Region 9 in accordance with the California Welfare and Institutions Code Section 14132.47(c) (1); and

WHEREAS, SUPERINTENDENT has been designated by the STATE to represent school districts and county offices located in Region 9, hereinafter referred to as LEA (Local Education Agency) to administer School-based Medi-Cal Administrative Activities (SMAA) described as Administrative Claiming process in the California Welfare and Institutions Code Section 14132.47(c) (1); and

WHEREAS, the goal of the School-based Medi-Cal Administrative Activities (SMAA) Program is to improve the availability and accessibility of Medi-Cal services to Medi-Cal eligible and

1 potentially eligible individuals, and their families where  
2 appropriate, served by the SUPERINTENDENT and participating LEA'S; and

3 WHEREAS, DISTRICT is providing School-based Medi-Cal  
4 Administrative Activities and wishes to participate in the School-  
5 based Medi-Cal Administrative Activities Program.

6 NOW, THEREFORE, the Parties hereby agree as follows:

7 1.0 TERM. The term of this AGREEMENT shall be for a period of one  
8 (1) year commencing on July 1, 2018, and ending on June 30, 2019,  
9 subject to termination as set forth in this AGREEMENT.

10 2.0 RESPONSIBILITIES OF SUPERINTENDENT.

11 a. Responsibilities of SUPERINTENDENT and DISTRICT will be  
12 amended as necessary to comply with all Federal, state  
13 and SUPERINTENDENT'S program requirements.

14 b. "Certify" to the STATE the amount of DISTRICT'S general  
15 funds or any other funds allowed under Federal law and  
16 regulation expended on the allowable "Program  
17 activities".

18 c. Certify to the STATE the availability and expenditure of  
19 one hundred percent (100%) of the non-Federal cost of  
20 performing Program activities.

21 d. Certify to the STATE that DISTRICT expenditures represent  
22 costs that are eligible for Federal financial  
23 participation for that fiscal year.

24 e. Act as liaison between STATE and DISTRICT.

25 f. As mandated, provide a software platform through a third  
party vendor, through which the DISTRICT shall utilize

1 the Random Moment Time Survey (RMTS) process. Although  
2 the SUPERINTENDENT will make every reasonable effort to  
3 facilitate the use of the software platform, the  
4 SUPERINTENDENT is not responsible for problems resulting  
5 from software platform or system errors.

6 g. Represent DISTRICT'S issues, concerns, and questions at  
7 scheduled statewide LEC Advisory Committee meetings,  
8 STATE meetings, and SMAA Program work groups.

9 h. As mandated by STATE, attend STATE trainings.

10 i. Conduct Region 9 LEC DISTRICT SMAA Coordinator meetings  
11 and trainings.

12 j. On behalf of STATE, provide STATE approved training  
13 materials and updates to DISTRICT.

14 k. On behalf of STATE, provide program technical assistance.

15 l. Code all RMTS moments and make available to the DISTRICT  
16 its RMTS results.

17 m. Review and submit the Random Moment Time Survey (RMTS)  
18 quarterly invoice to the STATE on behalf of the DISTRICT  
19 and convey to the DISTRICT by warrant all funds received  
20 on behalf of DISTRICT from the STATE less any amount due  
21 the SUPERINTENDENT as defined in Section 5.0 of this  
22 AGREEMENT. No funds will be conveyed to DISTRICT for  
23 invoices that have been disallowed by the STATE.

24 n. Offer the DISTRICT the option of the LEC preparing the  
25 RMTS quarterly invoice for a mutually agreed to additional  
fee (See Appendix "C").



- 1 o. If necessary, assist the DISTRICT with the calculation of  
2 the LEA Medi-Cal Eligibility Rate or "Data Match  
3 percentage" from student data submitted by the DISTRICT.
- 4 p. Review DISTRICT'S quarterly invoice documents for  
5 accuracy and completeness and request corrections if  
6 necessary.
- 7 q. Review corrected documents for compliance with rules and  
8 regulations; work with DISTRICT to resolve any outstanding  
9 matters that prevent SUPERINTENDENT'S certification of  
10 claim.
- 11 r. Provide DISTRICT access to STATE SMAA Appeal Process upon  
12 request.
- 13 s. Appeal DISTRICT decision or action through the STATE SMAA  
14 Appeal Process if necessary.
- 15 t. Monitor compliance of DISTRICT with all Federal, STATE,  
16 and SUPERINTENDENT'S Program requirements.
- 17 u. Designate an employee to act as liaison to DISTRICT  
18 regarding issues relating to this AGREEMENT.

19 3.0 RESPONSIBILITIES OF DISTRICT.

- 20 a. Responsibilities of SUPERINTENDENT and DISTRICT will be  
21 amended as necessary to comply with all Federal, STATE  
22 and SUPERINTENDENT'S program requirements.
- 23 b. RMTS software platform may be accessed only by employees  
24 of the DISTRICT for RMTS purposes. DISTRICT agrees to  
25 comply with the confidentiality and other requirements  
associated with use of the RMTS software platform.

1 DISTRICT shall be responsible for any unauthorized use  
2 and understands that the DISTRICT may be held liable.

3 c. Quarterly assess SMAA claiming potential within the  
4 DISTRICT and determine which staff perform SMAA activities  
5 and will participate in the Random Moment Time Survey  
6 (RMTS) and what direct charges, if applicable, will be  
7 claimed.

8 d. Certify to the SUPERINTENDENT and STATE the amount of  
9 DISTRICT'S general funds or any other funds allowed under  
10 Federal law and regulations expended on the allowable  
11 "Program activities".

12 e. Comply fully with all Title XIX Federal, STATE, and  
13 SUPERINTENDENT'S Program requirements.

14 f. Certify to SUPERINTENDENT and STATE the availability and  
15 expenditure, from allowable non-Federal funding sources,  
16 of one hundred percent (100%) of the cost of performing  
17 Program activities.

18 g. Certify to SUPERINTENDENT and STATE expenditures  
19 represent costs that are eligible for Federal financial  
20 participation for that fiscal year.

21 h. If subcontracting for certain administrative activities,  
22 provide SUPERINTENDENT with a copy of the DISTRICT'S  
23 contract with vendor. DISTRICT may include vendor's  
24 allowable costs on its invoice, to the extent that same  
25 tasks are not performed by the SUPERINTENDENT and with

1 the understanding that the total vendor fees cannot exceed  
2 fifteen percent (15%).

3 i. Ensure that DISTRICT'S designated SMAA Coordinator  
4 attends quarterly Region 9 LEC SMAA Coordinators trainings  
5 and meetings.

6 j. Adhere to timelines established by the STATE and  
7 SUPERINTENDENT for completion of Program documentation  
8 (e.g., Program invoices, Random Moment Time Survey (RMTS)  
9 Rosters, reports, etc.). Respond in a timely manner to  
10 all STATE and SUPERINTENDENT requests for information and  
11 documentation.

12 k. Respond to SUPERINTENDENT reviews with information and  
13 corrected documents upon request.

14 l. Work with SUPERINTENDENT to resolve any outstanding  
15 matters.

16 m. Appeal SUPERINTENDENT'S decision through the STATE SMAA  
17 LEA Appeal Process if necessary.

18 n. Complete quarterly Random Moment Time Survey (RMTS), as  
19 required by the Centers for Medicare and Medicaid Services  
20 (CMS), to determine the amount of paid time spent on  
21 Program claimable activities.

22 o. DISTRICT will maintain a minimum response rate of eighty-  
23 five percent (85%) of the moments assigned per time study  
24 quarter. If DISTRICT is unable to maintain the required  
25 response rate, DISTRICT will have sanctions applied

1 according to the School-based Medi-Cal Administrative  
2 Activities (SMAA) Manual.

3 p. Develop and maintain at the DISTRICT an Operational  
4 Plan/Audit File to include at a minimum the following:

- 5 • Training materials.
- 6 • Random Moment Time Survey (RMTS) Time Survey  
7 Participant (TSP) Roster Reports and other  
8 documentation, including validation of time  
9 survey participant attendance.
- 10 • Time certification and supporting documentation  
11 for direct charge staff.
- 12 • Position Descriptions/Duty Statements.
- 13 • Medi-Cal Percentage documentation.
- 14 • Invoice documents and supporting documentation.
- 15 • Contracts/MOU.
- 16 • Organizational Charts.
- 17 • School Calendar.
- 18 • Resource Directories and outreach materials.
- 19 • Program review documentation.

20 q. Prepare and certify School-based MAA invoices to the LEC  
21 in conformance with STATE requirements and timelines.

22 r. Provide SUPERINTENDENT with copies of SMAA invoice  
23 supporting documentation upon request.

24 s. DISTRICT agrees to maintain and preserve, documentation  
25 for a period of not less than five years after termination  
of Agreement Number 46174 and final payment from  
Department of Health Care Services (DHCS) to  
SUPERINTENDENT, to permit Department of Health Care  
Services (DHCS) or any duly authorized representative, to  
have access to examine or audit any pertinent books,  
documents, papers and records related to this AGREEMENT

1 and to allow interviews of any employee who might  
2 reasonably have information related to such records.

3 t. If DISTRICT'S AGREEMENT is in excess of Ten thousand  
4 dollars (\$10,000.00), DISTRICT shall agree and comply with  
5 the following terms and conditions:

6 1. Maintain books, records, documents, and other  
7 evidence, accounting procedures and practices,  
8 sufficient to properly reflect all direct and  
9 indirect costs of whatever nature claimed to  
10 have been incurred in the performance of this  
11 AGREEMENT, including any matching costs and  
12 expenses. The foregoing constitutes "records"  
13 for the purpose of this provision.

14 2. DISTRICT'S facility or office or such part  
15 thereof as may be engaged in the performance of  
16 this AGREEMENT and its records shall be subject  
17 at all reasonable times to inspection, audit,  
18 and reproduction.

19 3. The Department of Health Care Services (DHCS),  
20 the Department of General Services, the Bureau  
21 of State Audits, or their designated  
22 representatives including the Comptroller  
23 General of the United States shall have the  
24 right to review and to copy any records and  
25 supporting documentation pertaining to the  
performance of this AGREEMENT. DISTRICT agrees

1 to allow the auditor(s) access to such records  
2 during normal business hours and to allow  
3 interviews of any employees who might reasonably  
4 have information related to such records.  
5 Further, DISTRICT agrees to include a similar  
6 right of the STATE to audit records and  
7 interview staff related to performance of this  
8 AGREEMENT.

9 4. Preserve and make available its records (1) for  
10 a period of five (5) years from the date of final  
11 payment under this AGREEMENT, and (2) for such  
12 longer period, if any, as required by applicable  
13 statute, by any other provision of this  
14 AGREEMENT, or by subparagraphs (a) or (b) below:

15 (a) If this AGREEMENT is completely or partially  
16 terminated, the records relating to the  
17 work terminated shall be preserved and  
18 made available for a period of five (5)  
19 years from the date of resulting final  
20 settlement.

21 (b) If any litigation, claim, negotiation,  
22 audit, or other action involving the  
23 records has been started before the  
24 expiration of the five-year period, the  
25 records shall be retained until completion  
of the action and resolution of all issues

1 which arise from it, or until the end of  
2 the regular five-year period, whichever is  
3 later.

4 5. DISTRICT shall comply with the above  
5 requirements and be aware of the penalties for  
6 violations of fraud and for obstruction of  
7 investigation as set forth in Public Contract  
8 Code §10115.10, if applicable.

9 6. DISTRICT, may at its discretion, following  
10 receipt of final payment under this AGREEMENT,  
11 reduce its accounts, books and records related  
12 to this AGREEMENT to microfilm, computer disk,  
13 CD ROM, DVD, or their data storage medium. Upon  
14 request by an authorized representative to  
15 inspect, audit or obtain copies of said records,  
16 DISTRICT must supply or make available  
17 applicable devices, hardware, and/or software  
18 necessary to view, copy and/or print said  
19 records. Applicable devices may include, but  
20 are not limited to microfilm readers and  
21 microfilm printers, etc.

22 u. The STATE, through any authorized representatives, has  
23 the right at all reasonable times to inspect or otherwise  
24 evaluate the work performed or being performed hereunder  
25 and the premises in which it is being performed. If any  
inspection or evaluation is made of the premises of

1 DISTRICT, DISTRICT shall provide all reasonable  
2 facilities and assistance for the safety and convenience  
3 of the authorized representative in the performance of  
4 their duties. All inspections and evaluations shall be  
5 performed in such a manner as will not unduly delay the  
6 work.

7 v. In the event an invoice is revised or is disallowed by  
8 the STATE, agree to reimburse SUPERINTENDENT within thirty  
9 (30) days of receipt of an invoice from SUPERINTENDENT  
10 evidencing SUPERINTENDENT'S payment to the STATE for  
11 DISTRICT'S revised or disallowed invoice.

12 w. Ensure no duplicative billings.

13 x. Hold SUPERINTENDENT harmless from any Federal  
14 disallowance of SMAA claim payments made to DISTRICT by  
15 the STATE.

16 y. Designate an employee to act as a liaison with  
17 SUPERINTENDENT to provide DISTRICT specific information  
18 relative to SMAA Program administration and fiscal issues.

19 z. If necessary, provide SUPERINTENDET with student data  
20 files required for the calculation of the LEA Medi-Cal  
21 Eligibility Rate or "Data Match percentage".

22 aa. Complete and return with the fully executed AGREEMENT,  
23 SUPERINTENDENT'S School-based Medi-Cal Administrative  
24 Activities (SMAA) District Information 2018-2019 form,  
25 Appendix "A", the School-based Medi-Cal Administrative  
Activities (SMAA) LEC Fee Information 2018-2019 form,



1 Appendix "C" and Certification Regarding Lobbying form,  
2 Appendix "D", attached hereto and incorporated by  
3 reference herein.

4 4.0 DISTRICT CLAIM REIMBURSEMENT. Upon satisfactory compliance of  
5 DISTRICT'S responsibilities outlined in Section 3.0 of this AGREEMENT  
6 and after SUPERINTENDENT has received reimbursement from the STATE for  
7 DISTRICT'S quarterly SMAA claim(s), SUPERINTENDENT shall convey to  
8 DISTRICT by warrant, all funds received on behalf of DISTRICT from the  
9 STATE less any amount due the SUPERINTENDENT and STATE as determined  
10 in Section 5.0 below. No funds will be conveyed to DISTRICT for  
11 invoices that have been revised or disallowed by the STATE or Federal.  
12 Payment to DISTRICT shall be made within forty-five (45) days of  
13 receipt and reconciliation of STATE funds by SUPERINTENDENT.

14 5.0 FEE SCHEDULE.

15 a. State RMTS Software Platform Fee. DISTRICT will be  
16 responsible for DISTRICT'S share of the State RMTS  
17 Software Platform Fee, which is based on the DISTRICT'S  
18 actual cost of utilizing the State RMTS Software Platform  
19 through a third party administrator selected by the Region  
20 9 LEC for the Random Moment Time Survey. SUPERINTENDENT  
21 will bill DISTRICT for DISTRICT'S share of the software  
22 platform fees as described in the School-based Medi-Cal  
23 Administrative Activities (SMAA) RMTS Fee Information  
24 2018-2019 form, Appendix "B", attached hereto and  
25 incorporated by reference herein.

b. SUPERINTENDENT'S LEC Fees.

1                   1.    After SUPERINTENDENT has received reimbursement  
2                            from the STATE for DISTRICT'S quarterly SMAA  
3                            claim(s), SUPERINTENDENT will transfer to  
4                            DISTRICT an amount equal to the Federal share  
5                            of cost received as reimbursement for DISTRICT'S  
6                            SMAA claim submitted by DISTRICT, less four and  
7                            one-half percent (4.5%) fee per quarterly claim  
8                            which will be used to support SUPERINTENDENT'S  
9                            SMAA administration. The four and one-half  
10                           percent (4.5%) fee may be amended as necessary  
11                           to support compliance with all Federal, STATE  
12                           and SUPERINTENDENT'S program requirements. LEC  
13                           fee will include DISTRICT'S share of the STATE  
14                           Participation Fee, which is based on the STATE'S  
15                           cost for administering the SMAA claiming  
16                           process.

17                   2.    Optional Services. If the DISTRICT selects the  
18                           option of having the LEC prepare the RMTS  
19                           quarterly invoice, an additional two percent  
20                           (2.0%) will be added to the LEC Fee percentage  
21                           mentioned in 5.b.1 above, but billed separately.  
22                           SUPERINTENDENT will provide Optional Services  
23                           upon written request of DISTRICT (See Appendix  
24                           "C").

25                   c.    The obligations of SUPERINTENDENT and DISTRICT under this  
                          AGREEMENT are contingent upon the availability of funds

1 furnished by the United States Government and the State  
2 of California. In the event that such funding is  
3 terminated or reduced, this AGREEMENT may be terminated,  
4 and SUPERINTENDENT'S and DISTRICT'S fiscal obligations  
5 hereunder shall be limited to a pro-rated amount of  
6 funding actually received by the SUPERINTENDENT and  
7 DISTRICT from the United States Government and the State  
8 of California under this AGREEMENT. SUPERINTENDENT shall  
9 provide DISTRICT written notification of such  
10 termination. Notice shall be deemed given when received  
11 by the DISTRICT or no later than three (3) days after the  
12 day of mailing, whichever is sooner. Complete and return  
13 with the fully executed AGREEMENT, SUPERINTENDENT'S  
14 School-based Medi-Cal Administrative Activities (SMAA)  
15 District Information 2018-2019 form, Appendix "A", the  
16 School-based Medi-Cal Administrative Activities (SMAA)  
17 LEC Fee Information 2018-2019 form, Appendix "C" and  
18 Certification Regarding Lobbying form, Appendix "D",  
19 attached hereto and incorporated by reference herein.

20 6.0 FEDERAL CLAIMING.

- 21 a. TITLE 31 - Money and Finance, Subtitle V - General  
22 Assistance Administration, Chapter 75 - Requirements for  
23 Single Audits, Section 7502 requires each pass through  
24 entity provide the sub-recipient program names and any  
25 identifying numbers from which such assistance is derived.  
The Catalog of Federal Domestic Assistance (CFDA) number

1 for this Federal program is 93.778, Medical Assistance  
2 Program (Medi-Cal).

3 b. A "Vendor" means a dealer, distributor, merchant, or other  
4 seller providing goods or services that are required for  
5 the conduct of a Federal program. These goods or services  
6 may be for an organization's own use or for the use of  
7 beneficiaries of the Federal program. Additional guidance  
8 on distinguishing between a sub-recipient and a vendor is  
9 provided in OMB Circular A-133.

10 7.0 INDEPENDENT CONTRACTOR. SUPERINTENDENT, in the performance of  
11 this AGREEMENT, shall be and act as an independent contractor.  
12 SUPERINTENDENT understands and agrees that he/she and all of his/her  
13 employees shall not be considered officers, employees or agents of the  
14 DISTRICT, and are not entitled to benefits of any kind or nature  
15 normally provided employees of the DISTRICT and/or to which DISTRICT'S  
16 employees are normally entitled, including, but not limited to, State  
17 Unemployment Compensation or Workers' Compensation. SUPERINTENDENT  
18 assumes full responsibility for the acts and/or omissions of his/her  
19 employees or agents as they relate to the services to be provided  
20 under this AGREEMENT. SUPERINTENDENT shall assume full responsibility  
21 for payment of all Federal, STATE and local taxes or contributions,  
22 including unemployment insurance, social security and income taxes  
23 with respect to SUPERINTENDENT'S employees.

24 8.0 COPYRIGHT. DISTRICT understands and agrees that all forms, plans,  
25 and related instructional materials developed by SUPERINTENDENT or  
DISTRICT under this AGREEMENT shall become the exclusive property of

1 the Department of Health Care Services. The Department of Health Care  
2 Services shall have all right, title and interest in said matters,  
3 including the right to secure and maintain the copyright, trademark  
4 and/or patent all forms and related instructional materials developed  
5 under this AGREEMENT.

6 9.0 HOLD HARMLESS.

7 a. SUPERINTENDENT hereby agrees to indemnify, defend, and  
8 hold harmless DISTRICT, its Governing Board, and its  
9 officers, agents, and employees from liability and claims  
10 of liability for bodily injury, personal injury, sickness,  
11 disease, or death of any person or persons, or damage to  
12 any property, real, personal, tangible or intangible,  
13 arising out of the negligent acts or omissions of  
14 employees, agents or officers of SUPERINTENDENT or the  
15 Orange County Board of Education during the term of this  
16 AGREEMENT.

17 b. DISTRICT hereby agrees to indemnify, defend, and hold  
18 harmless SUPERINTENDENT, the Orange County Board of  
19 Education, and its officers, agents, and employees from  
20 liability and claims of liability for bodily injury,  
21 personal injury, sickness, disease, or death of any person  
22 or persons, or damage to any property, real, personal,  
23 tangible or intangible, arising out of the negligent acts  
24 or omissions of employees, agents or officers of DISTRICT  
25 during the term of this AGREEMENT.

10.0 CONFIDENTIALITY.

1 a. SUPERINTENDENT and DISTRICT shall maintain  
2 confidentiality of their respective records and  
3 information, governing the confidentiality of client or  
4 student information for Medi-Cal clients served under this  
5 AGREEMENT. Applicable laws include, but are not limited  
6 to, 42 U.S.C. Section 1396a(a)7, 42 CFR Section 431.300,  
7 Welfare and Institutions Code, Section 14100.2 and 22  
8 California Code of Regulations Section 51009 and all  
9 applicable Federal and/or STATE laws or regulations as  
10 each may now exist or be hereafter amended. The  
11 confidentiality obligations contained in this section  
12 shall survive termination of this AGREEMENT.

13 b. DISTRICT understands and agrees to take all reasonable  
14 steps to avoid unauthorized disclosure of any of  
15 SUPERINTENDENT'S agents' proprietary data provided for  
16 purposes of this AGREEMENT hereinafter defined as data  
17 file specifications, related instructions, management  
18 reports, training materials, plans or other information  
19 relating to the performance of SUPERINTENDENT'S agents  
20 services hereunder, disclosed by SUPERINTENDENT to  
21 DISTRICT pursuant to this AGREEMENT. DISTRICT shall not  
22 during or after the term of this AGREEMENT, permit the  
23 copying, duplication, or use of any of SUPERINTENDENT'S  
24 agents' proprietary data by or to any person other than  
25 authorized employees, agents or representatives of  
DISTRICT.

1 11.0 ACCURACY OF INFORMATION. DISTRICT shall make reasonable effort  
2 to assure that the information supplied to SUPERINTENDENT hereunder  
3 shall be true, complete, and accurate in all respects. DISTRICT shall  
4 assume sole responsibility for the truth, completeness and accuracy  
5 of all information supplied to SUPERINTENDENT and agrees that  
6 SUPERINTENDENT shall have no responsibility or liability for the  
7 truth, completeness or accuracy of any information submitted by  
8 DISTRICT hereunder. SUPERINTENDENT reserves the right to not certify  
9 SMAA invoice(s) that do not comply with STATE and Federal SMAA  
10 requirements.

11 12.0 LIMITATION OF LIABILITY. SUPERINTENDENT shall not be liable for  
12 damages or losses to DISTRICT employees, agents, independent  
13 contractors or students relating to lost medical services or lost data  
14 under this AGREEMENT. SUPERINTENDENT shall not be liable for any sums  
15 DISTRICT does not obtain in reimbursement from the STATE, or for any  
16 incidental, indirect, special or consequential damages to DISTRICT  
17 arising from the denial of any request for reimbursement from the  
18 STATE.

19 13.0 ASSIGNMENT. The obligations of the DISTRICT pursuant to this  
20 AGREEMENT shall not be assigned by the DISTRICT without prior written  
21 approval of SUPERINTENDENT.

22 14.0 COMPLIANCE WITH APPLICABLE LAWS. The services completed herein  
23 must meet the approval of the DISTRICT and shall be subject to the  
24 DISTRICT'S general right of inspection to secure the satisfactory  
25 completion thereof. SUPERINTENDENT and DISTRICT agree to comply with  
all Federal, STATE and local laws, rules, regulations and ordinances

1 that are now or may in the future become applicable to SUPERINTENDENT  
2 or DISTRICT'S, equipment and personnel engaged in operations covered  
3 by this AGREEMENT or accruing out of the performance of such  
4 operations.

5 15.0 LOBBYING RESTRICTIONS AND DISCLOSURE CERTIFICATION. DISTRICT  
6 shall complete and return with the fully executed AGREEMENT the  
7 Certification Regarding Lobbying form, Appendix "D", attached hereto  
8 and incorporated by reference herein, that the DISTRICT has not made,  
9 and will not make, any payment prohibited by Item 1 of the  
10 Certification Regarding Lobbying form.

11 16.0 DEBARMENT AND SUSPENSION CERTIFICATION. By signing this  
12 AGREEMENT, DISTRICT certifies to the best of its knowledge and belief,  
13 that it:

- 14 a. Is not presently debarred, suspended, proposed for  
15 debarment, declared ineligible, or voluntarily excluded  
16 by any federal department or agency;
- 17 b. Has not within a three-year period preceding this  
18 AGREEMENT been convicted of or had a civil judgement  
19 rendered against them for commission of fraud or a  
20 criminal offense in connection with obtaining, attempting  
21 to obtain, or performing a public (Federal, STATE or  
22 local) transaction or contract under a public transaction;  
23 violation of Federal or STATE antitrust statutes or  
24 commission of embezzlement, theft, forgery, bribery,  
25 falsification or destruction of records, making false  
statements, or receiving stolen property.



1 c. Is not presently indicted for or otherwise criminally or  
2 civilly charged by a government entity (Federal, STATE or  
3 local) with commission of any of the offenses enumerated  
4 in Section 16.0(b) herein; and

5 d. Has not within a three-year period preceding this  
6 AGREEMENT had one or more public transactions (Federal,  
7 STATE or local) terminated for cause or default.

8 e. The terms and definitions herein have the meanings set  
9 out in the Definitions and Coverage sections of the rules  
10 implementing Federal Executive Order 12549.

11 f. If DISTRICT is unable to certify to any of the statements  
12 in this certification, DISTRICT shall submit an  
13 explanation to SUPERINTENDENT.

14 g. If DISTRICT knowingly violates this certification, in  
15 addition to other remedies available to the Federal  
16 Government, the Department of Health Care Services (DHCS)  
17 may terminate this AGREEMENT for cause or default.

18 17.0 HIPAA. DISTRICT agrees to inform all students and faculty of the  
19 importance of complying with all relevant State and Federal  
20 confidentiality laws, including the Health Insurance Portability and  
21 Accountability Act of 1996 (HIPAA) to the extent applicable. In  
22 addition, DISTRICT agrees to provide students and faculty with training  
23 in the requirements of the privacy and security provisions of HIPAA  
24 and to advise them of the importance of complying with Facility's  
25 policies and procedures relative to HIPAA.

1 18.0 NON-DISCRIMINATION. In the performance of this AGREEMENT,  
2 SUPERINTENDENT and DISTRICT agree that they shall not engage nor employ  
3 any unlawful discriminatory practices in employment of personnel or in  
4 any other respect on the basis of sex, race, color, ethnicity, national  
5 origin, ancestry, religion, age, marital status, medical condition,  
6 sexual orientation, physical or mental disability or any other  
7 protected group in accordance with the requirements of all applicable  
8 Federal or STATE law.

9 19.0 TOBACCO USE POLICY. In the interest of public health,  
10 SUPERINTENDENT provides a tobacco-free environment. Smoking or the use  
11 of any tobacco products are prohibited in buildings and vehicles, and  
12 on any property owned, leased or contracted for by the SUPERINTENDENT  
13 pursuant to SUPERINTENDENT' Policy 400.15. Failure to abide with  
14 conditions of this policy could result in the termination of this  
15 AGREEMENT.

16 20.0 TERMINATION. SUPERINTENDENT or DISTRICT may, at any time, with  
17 or without cause, terminate this AGREEMENT with the giving of thirty  
18 (30) days prior written notice to the other party. However, once  
19 SUPERINTENDENT has submitted a RMTS Roster Report to the Department  
20 of Health Care Services (DHCS), according to the School-based Medi-  
21 Cal Administrative Activities (SMAA) Manual, DISTRICT may not  
22 terminate until the next quarter survey period.

23 21.0 NOTICE. All notices or demands to be given under this AGREEMENT  
24 by either party to the other shall be in writing and given either by:  
25 (a) personal service or (b) by U.S. Mail, mailed either by registered  
or certified mail, return receipt requested, with postage prepaid.

1 Service shall be considered given when received if personally served  
2 or if mailed on the third day after deposit in any U.S. Post Office.  
3 The address to which notices or demands may be given by either party  
4 may be changed by written notice given in accordance with the notice  
5 provisions of this section. As of the date of this AGREEMENT, the  
6 addresses of the parties are as follows:

7 DISTRICT: Anaheim Union High School District  
8 501 North Crescent Way  
9 Anaheim, California 92801  
10 Attn: \_\_\_\_\_

11 SUPERINTENDENT: Orange County Superintendent of Schools  
12 200 Kalmus Drive  
13 Costa Mesa, California 92626  
14 Attn: Patricia McCaughey

15 22.0 NON WAIVER. The failure of SUPERINTENDENT or DISTRICT to seek  
16 redress for violation of, or to insist upon, the strict performance  
17 of any term or condition of this AGREEMENT shall not be deemed a waiver  
18 by that party of such term or condition, or prevent a subsequent  
19 similar act from again constituting a violation of such term or  
20 condition.

21 23.0 SEVERABILITY. If any term, condition or provision of this  
22 AGREEMENT is held by a court of competent jurisdiction to be invalid,  
23 void, or unenforceable, the remaining provisions will nevertheless  
24 continue in full force and effect, and shall not be affected, impaired  
25 or invalidated in any way.

26 24.0 GOVERNING LAW. The terms and conditions of this AGREEMENT shall  
27 be governed by the laws of the State of California with venue in Orange  
28 County, California.

1 25.0 ENTIRE AGREEMENT/AMENDMENT. This AGREEMENT and any exhibits  
2 attached hereto constitute the entire agreement among the Parties to  
3 it and supercedes any prior or contemporaneous understanding or  
4 agreement with respect to the services contemplated, and may be amended  
5 only by a written amendment executed by both Parties to the AGREEMENT.

6 IN WITNESS WHEREOF, the Parties hereto set their hands.

7 DISTRICT: ANAHEIM UNION HIGH  
8 SCHOOL DISTRICT

ORANGE COUNTY SUPERINTENDENT  
OF SCHOOLS

9 BY: \_\_\_\_\_  
Authorized Signature

BY: *Patricia McCaughey*  
Authorized Signature

10 PRINTED NAME: \_\_\_\_\_

PRINTED NAME: Patricia McCaughey

11 TITLE: \_\_\_\_\_

TITLE: Administrator

12 DATE: \_\_\_\_\_

DATE: May 8, 2018

13 \_\_\_\_\_  
14 FEDERAL IDENTIFICATION NUMBER

15  
16  
17  
18 Anaheim UnionHSD-SMAA (46174) 2018-2019  
ZIP6



Local Educational Consortium School-Based Medi-Cal Administrative Activities  
 Region 9 • Imperial, Orange, and San Diego Counties  
 Administered by the Orange County Superintendent of Schools

**SCHOOL-BASED MEDI-CAL ADMINISTRATIVE ACTIVITIES (SMAA)  
 DISTRICT INFORMATION  
 2018-2019**

**1 DISTRICT/SCHOOL**

\_\_\_\_\_  
*District/School Name* *County*

Claiming Unit: \_\_\_\_\_  
*If different than name above.*

**2 DISTRICT SMAA COORDINATOR**

\_\_\_\_\_  
*Name* *District Job Title*

\_\_\_\_\_  
*Street Address* *City, State, Zip*

\_\_\_\_\_  
*Mailing Address (if different than street address)* *City, State, Zip*

\_\_\_\_\_  
*Phone (please include extension)* *Fax* *Email*

Check the box for this person to:  have access to the RMTS system  
 receive RMTS late notifications

**3 SUPERVISOR OF DISTRICT SMAA COORDINATOR**

\_\_\_\_\_  
*Name* *District Job Title*

\_\_\_\_\_  
*Phone (please include extension)* *Fax* *Email*

Check the box for this person to:  be included in all program communications  
 have access to the RMTS system  
 receive RMTS late notifications

**4. ALTERNATE DISTRICT CONTACT – SMAA COORDINATOR DESIGNEE/ASSISTANT (1)**

\_\_\_\_\_  
*Name* *District Job Title*

\_\_\_\_\_  
*Phone (please include extension)* *Fax* *Email*

Check the box for this person to:  be included in all program communications  
 have access to the RMTS system  
 receive RMTS late notifications

**SCHOOL-BASED MEDICAL ADMINISTRATIVE ACTIVITIES (SMAA)  
DISTRICT INFORMATION  
2018-2019**

**ALTERNATE DISTRICT CONTACT – SMAA COORDINATOR DESIGNEE/ASSISTANT (2)**

<i>Name</i>	<i>District Job Title</i>	
<i>Phone (please include extension)</i>	<i>Fax</i>	<i>Email</i>
<p>Check the box for this person to:</p> <p><input type="checkbox"/> be included in all program communications</p> <p><input type="checkbox"/> have access to the RMTS system</p> <p><input type="checkbox"/> receive RMTS late notifications</p>		

**5. ALTERNATE DISTRICT CONTACT – FISCAL DESIGNEE**

<i>Name</i>	<i>District Job Title</i>	
<i>Phone (please include extension)</i>	<i>Fax</i>	<i>Email</i>
<p>Check the box for this person to:</p> <p><input type="checkbox"/> be included in all program communications</p> <p><input type="checkbox"/> have access to the RMTS system</p>		

**6. SMAA INVOICE SUBCONTRACTOR/THIRD-PARTY VENDOR**

<i>Company Name</i>		
<i>Contact</i>	<i>Contact Job Title</i>	
<i>Mailing Address</i>	<i>City, State, Zip</i>	
<i>Phone</i>	<i>Fax</i>	<i>Email</i>

---

<b>PRINTED NAME OF PERSON FILLING OUT FORM</b>	<b>JOB CLASSIFICATION TITLE</b>
--	---------------------------------

---

**DATE**

**SCHOOL-BASED MEDI-CAL ADMINISTRATIVE ACTIVITIES (SMAA)  
STATE RMTS FEE INFORMATION  
2018-2019**

**State RMTS Software Platform Fee**

DISTRICT will be responsible for DISTRICT'S share of the State RMTS Software Platform Fee, which is based on the DISTRICT'S actual cost of utilizing the State RMTS Software Platform through a third party administrator selected by the Region 9 LEC for the Random Moment Time Study. SUPERINTENDENT will bill DISTRICT for DISTRICT'S share of the software platform fees. The DISTRICT'S share of the software platform fees may be included in the DISTRICT's claim for reimbursement based on actual costs paid.

Current third party administrator under contract with SUPERINTENDENT is Public Consulting Group Inc. (PCG). RMTS Software Platform Fees are structured on a quarterly Time Survey Participant (TSP) rate based on the actual count of TSPs by district in the PCG RMTS system at the time of sample generation prior to the start of each fiscal quarter. Since the California Department of Health Care Services (DHCS) does not require a time study for FY quarter 1, the July-September quarter, these charges will be half the rate of the quarterly fee and based on the district's prior quarter participant count.

<b>FY Quarter</b>	<b>Quarterly Participant Rate</b>
FY Q1: July - September	\$0.67/participant/quarter
FY Q2: October – December	\$1.34/ participant/quarter
FY Q3: January – March	\$1.34/ participant/quarter
FY Q4: April – June	\$1.34/ participant/quarter

and submit final invoice claim to SUPERINTENDENT for final review, audit and submission to DHCS for processing.

SUPERINTENDENT will provide annual training to the DISTRICT SMAA Coordinator and relevant finance/business office staff.

Please indicate below, the DISTRICT's response to the optional service being offered and return with the fully executed AGREEMENT.

Optional Service		Effective Date
<input type="checkbox"/> YES	<input type="checkbox"/> NO	July 1, 2018 – June 30, 2019

\_\_\_\_\_  
Name

\_\_\_\_\_  
Date

\_\_\_\_\_  
District Name



**SCHOOL-BASED MEDICAL ADMINISTRATIVE ACTIVITIES (SMAA)  
LEC FEE INFORMATION  
2018-2019**

**SUPERINTENDENT'S LEC Fee for Administrative Support**

After SUPERINTENDENT has received reimbursement from the STATE for DISTRICT'S quarterly SMAA claim(s), SUPERINTENDENT will transfer to DISTRICT an amount equal to the Federal share of cost received as reimbursement for DISTRICT'S SMAA claim submitted by DISTRICT, less four and one-half percent (4.5%) fee per quarterly claim which will be used to support SUPERINTENDENT'S SMAA administration. The four and one-half percent (4.5%) LEC fee may be amended as necessary to support compliance with all Federal, STATE and SUPERINTENDENT'S program requirements.

Included in the LEC fee is the DISTRICT'S share of the STATE Participation Fee assessed to each LEC region, based on the STATE'S cost for administering the SMAA claiming process. Also, if needed, the SUPERINTENDENT will assist the DISTRICT with the calculation or transmission of student data files to the DHCS for calculation of the Medi-Cal Eligibility Rate or "Data Match percentage".

**SUPERINTENDENT'S OPTIONAL SERVICES Fee**

The following optional service is being offered to support and provide an additional option for participating districts regarding the preparation of the SMAA program's invoice claims. If the DISTRICT selects the optional service, an additional two percent (2.0%) will be in addition to the LEC Fee percentage but billed separately by the SUPERINTENDENT so that the DISTRICT may submit the optional service costs for claim reimbursement based on actual costs paid.

SUPERINTENDENT will create and provide to DISTRICT a fiscal workbook to assist in gathering and preparing the fiscal information required to complete the SMAA invoice claim. The Time Study Participant pool lists and RMTS results will be integrated with the fiscal workbook which will reduce data entry and support consistency of information. SUPERINTENDENT will prepare SMAA invoice claims in accordance with program guidelines approved by DHCS, based on information supplied by the DISTRICT for each fiscal quarter during the Term of the Agreement. SUPERINTENDNET will establish and maintain a secure file transfer protocol (SFTP) site for the transmission of all fiscal related documentation. Once notified that claims have been prepared and are ready for district's review, the DISTRICT will print, sign

**CERTIFICATION REGARDING LOBBYING**

The undersigned certifies, to the best of his or her knowledge and belief, that:

(1) No federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency of the United States Government, a Member of Congress in connection with the making, awarding or entering into this Federal contract, Federal grant, or cooperative agreement, and the extension, continuation, renewal, amendment, or modification of this Federal contract, grant, or cooperative agreement.

(2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency of the United States Government, a Member of Congress, an officer or employee of Congress, or an employee of a Member Congress in connection with this Federal contract, grant, or cooperative agreement, the undersigned shall complete and submit Standard Form LLL., 'Disclosure of Lobbying Activities' in accordance with its instructions.

(3) The undersigned shall require that the language of this certification be included in the award documents for all sub-awards at all tiers (including sub-contractors, sub-grants, and contracts under grants and cooperative agreements) of \$100,000 or more, and that all sub-recipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, Title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

DISTRICT: \_\_\_\_\_

BY: \_\_\_\_\_  
Authorized Signature

PRINTED NAME: \_\_\_\_\_

TITLE: \_\_\_\_\_

DATE: \_\_\_\_\_

# Khan Academy District Partnership Agreement

## Partnership vision

Khan Academy and Anaheim Union High School District ("AUHSD") will partner to support AUHSD's mission to accelerate student performance and ensure career and college readiness of all students. The goal of the partnership is to support AUHSD by driving usage of Khan Academy for practice and learning across subjects and grades.

Leading up to and throughout the 2018-2019 school year, Khan Academy and AUHSD will:

- Work together to devise and execute a yearlong implementation plan to enable and support Khan Academy usage to address specific learning needs.
- Raise awareness among school leaders and district staff that Khan Academy is an official, district-endorsed tool for practice and learning across select subjects and grades.
- Ensure that teachers in select grades and subjects within AUHSD have the knowledge, training, and ongoing support to use Khan Academy effectively in their classrooms.

## Timing

Should Khan Academy and AUHSD agree to partner for the 2018-2019 school year by signing this partnership contract, the following milestones apply:

- Prior to the end of July 2018, AUHSD will identify an implementation point person and work with Khan Academy to fully develop a customized year-long partnership implementation plan.
- Prior to the end of September 2018, Khan Academy will ensure that AUHSD's implementation lead and relevant technical support leads, instructional coaches, and teachers are equipped to implement Khan Academy successfully.
- Throughout the partnership and until the end of the 2018-2019 school year, Khan Academy and AUHSD will confer quarterly to analyze the success of the partnership, discuss usage trends, and plan additional actions to support teachers, instructional coaches, and technical support leads.
- Continuance of this agreement throughout the 2018-2019 school year is contingent upon both Khan Academy and AUHSD meeting the roles and responsibilities laid out within this agreement.

## Roles and responsibilities

*AUHSD Partnership sponsor and signatory of this contract*

- Provide overarching leadership of the partnership and make it a priority for AUHSD.
- Support active promotion of Khan Academy by sharing information about the

partnership with instructional leads and school principals, and by supporting the individuals and actions specified under subsequent sections.

- Nominate an implementation lead at AUHSD level. Include management of this partnership as part of the implementation lead's official roles and responsibilities.
- Provide consent on behalf of AUHSD for students to use Khan Academy as part of their education within AUHSD.

#### *AUHSD implementation lead*

- Work with Khan Academy between the date this agreement is signed and the start of the 2018-2019 school year to plan how Khan Academy will be used across select subjects to meet the needs of students and teachers.
- Set a usage goal in collaboration with Khan Academy partnership manager. Usage goals are intended to be one input to analyze the effectiveness of the partnership.
- Coordinate logistics and recruitment for Khan Academy training and professional development sessions.
- Participate in quarterly conversations with Khan Academy partnership manager.
- Collaborate with Khan Academy to analyze the results of this partnership. Analytical methods may include but are not limited to classroom observations, teacher surveys, student surveys, and analysis of classroom outcomes.
- Appoint or select at least 3 school-site teacher experts who commit to becoming sufficiently prepared to answer questions and lead Khan Academy trainings by the 2nd half of the 2018-2019 school year.

#### *District curriculum team and/or instructional coaches*

- Include aligned Khan Academy resources within district curriculum guides or as an addendum to the curriculum guides for select courses, as mutually determined by AUHSD and Khan Academy.
- Attend Khan Academy training and actively coach interested teachers on effective implementation throughout the school year

#### *District technology and/or PR team*

- When applicable, add a Khan Academy link to the student and teacher technology dashboard
- Add announcement of Khan Academy partnership to district website and in a back-to-school letter home to parents in targeted courses

#### *Khan Academy*

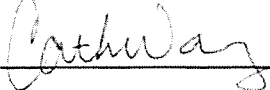
- Provide resources (videos, articles, exercises, quizzes, unit tests) across a range of subjects and grades.
- Partner with district leaders to define and provide guidance for how Khan Academy can be implemented to support students and teachers in AUHSD.
- Provide training and professional development for district administrators,

technical support leads, implementation coaches, and classroom teachers. The format, length, and date of the training will be determined by AUHSD and Khan Academy.

- Provide ongoing technical support for teachers throughout the 2018-2019 school year. Tag all teacher accounts from AUHSD so that they may receive prioritized support with Khan Academy's help center.
- Share aggregated Khan Academy usage data on a monthly basis throughout the 2018-2019 school year.
- Support AUHSD to raise awareness of the opportunity to use Khan Academy with marketing messaging and collateral.

**Signed**

Khan Academy

By: 

Name: Catherine Wang

Title: VP, Business Development

Date: 5/16/2018

Anaheim Union High School District

By: \_\_\_\_\_

Name: Jaron Fried, Ed.D

Title: Assistant Superintendent, Education

Date: \_\_\_\_\_



1801 E. Edinger Ave., Ste 101  
 Santa Ana, CA 92705  
 T: 714.544.7773  
 F: 714.544.7643  
 Ocbigs.org  
 Tax ID# 95-1992702

## Workplace Mentoring Memorandum of Understanding

This Memorandum of Understanding (“MOU”) is an agreement between BIG BROTHERS BIG SISTERS of Orange County and the Inland Empire and Anaheim Union High School District. The purpose of this document is to outline each entity’s roles and responsibilities for the development and growth of the Workplace Mentoring Program. The goal is to pair students (Littles) from Anaheim Union High School District: Anaheim, Cypress, & Savanna High Schools with positive, caring, screened and trained adult corporate mentors (Bigs) through a tiered mentoring system. This tiered mentoring system will nurture relationships that provide positive modeling that leads to school and lifetime success. Term of this agreement is 2018-2019 School Year.

Anaheim Union High School District  
 Dr. Jaron Fried, Assistant Superintendent  
 501 N. Crescent Way, P.O. Box 3520  
 Anaheim, CA 92803

Big Brothers Big Sisters of Orange County  
 Cristal Ochoa, Assoc. Dir. - Site Based Programs  
 1801 E. Edinger Ave. #101  
 Santa Ana, CA 92705

### Big Brothers Big Sisters of Orange County (“BBBSOC&IE”) agrees to:

- Work collaboratively with the identified school(s) to provide their youth with strong and enduring, professionally supported one-to-one relationships that can change their lives for the better, forever.
- Assign BBBSOC&IE staff members to work in partnership with the identified school(s). This person will coordinate program logistics, recruitment, and enrollment and bring the program to fruition.
- Provide insurance coverage for all mentors and mentee participants.
- Provide full screening of all mentors (i.e., interviews, references, assessments, etc.)
- Provide appropriate pre-match training to all mentors and provide on-going training opportunities.
- Assist school with identification of mentees that would be appropriate to participate in the program.
- Match mentors and mentees based on needs and common interests.
- Plan sessions for mentors and mentees to meet on a regular basis; monthly for 90 minutes.
- Provide activities and supervision at program meetings.
- Contact both the mentee and the mentor on a regular basis and provide support to each match.
- Meet with individual school staff to discuss individual match issues and program logistics on an as needed basis (e.g. when matches are made or when matches are closed).



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OCbig.org  
Tax ID# 95-1992702

- Plan and coordinate summer communication between mentors and mentees.
- Collect evaluations of matches and program during the course of the school year (surveying at the beginning of the school year and end of the school year).
- Share outcomes/feedback specific to the program at key points during the year.
- Report on successes, challenges, and opportunities within the partnership to the school at the end of each year.

**Responsibilities Anaheim Union High School District (AUHSD):**

- Promote the BBBSOC&IE Partnership with school personnel to enhance collaboration efforts
- Assign a school coordinator for the program at each participating school. This person will coordinate implementing the program and supply requested reporting information.
- Identify currently enrolled boys and girls in grades 9<sup>th</sup> through 12<sup>th</sup> that need and appear ready to benefit from extra attention through a match relationship with Big Brothers and Big Sisters.
- Recognize the school-based mentoring program as a year-round program.
- Recognize the goal of the program to be three years beginning when students are sophomores and seeing them through on-time high school graduation.
- Provide access to mentee records (i.e. grades, suspensions, attendance) of participating mentees whose parents have given written consent.
- Maintain goal number of matches. If mentees leave the club, loses interest in the program or are dismissed from the program the identified schools will assist to replace those spots with newly recruited mentees.
- Provide BBBSOC&IE staff person with updated contact information and preferred methods of contact.
- Promote good attendance by ensuring mentees are aware of program meeting times and locations. This may include passing out reminder flyers and making announcements to remind mentees to meet.



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Tax ID# 95-1992702

Upon execution, the parties attest to their acceptance of the terms and conditions of this agreement. At the expiration of this agreement, the undersigned parties will meet at an agreed upon date prior to the end of this agreement to evaluate the partnership and to define future partnership parameters.

Agreed and approved by:

***Signature(s) from Anaheim Union High School District:***

Printed Name of AUHSD Representative: Dr. Jaron Fried

Signature: \_\_\_\_\_

Title: Assistant Superintendent

Date: \_\_\_\_\_

***Signature(s) from Big Brothers Big Sisters of Orange County:***

Printed Name of BBBSOC Representative: Cristal Ochoa

Signature of BBBSOC Representative: Cristal Ochoa

Title: Associate Director of Site Based Programs

Date: 5/17/18



**Letter of Agreement**

Date of Agreement: May 3, 2018

Client: Anaheim Union High School District

Effective Date: 9/23/2018

End Date: 9/22/2021

Agreement

This agreement "Agreement" between The Hanover Research Council LLC ("Hanover Research") and Client runs from the Effective Date to the End Date. Under this Agreement, Client has the authority to request research services on any topic (the "Research Services"), as well as the right to ask Hanover Research to expedite work of particular urgency.

All Research Services are available to Client on a subscription basis within the confines of a sequential research queue, in that Hanover will perform up to one (1) Research Services project at a time. Client shall, in its discretion, prioritize the research projects that form the basis of the Research Services as it deems appropriate. Research Services may include, but are not limited to: custom research reports; survey design, administration and analysis; interviews with industry/issue experts; secondary research; data analysis; and benchmarking (product/service comparison, key performance and efficiency metrics).

This Agreement hereby incorporates by reference the following terms and conditions ("Terms") that are available for review by Client online at: <http://www.hanoverresearch.com/client-services-terms-conditions-education/>. Client's signature below shall be deemed its acceptance and acknowledgement of the Terms as they related to the Research Services. Client may terminate this Agreement by a sixty (60) days' written notice prior to the anniversary date of each partnership year (September 23, 2019 and September 23, 2020).

Service Fee: \$129,818

 Invoicing – Net 30 – *Failure to pay promptly will result in project postponement.*

Invoicing Schedule	
9/23/18	\$42,000
9/23/19	\$43,260
9/23/20	\$44,558

Client understands and agrees that there may from time to time be incidental costs not included in the Service Fee set forth above ("Additional Services"). Such Additional Services may include purchased database access, panel costs, survey incentives, translation costs, infographic development costs, postage/printing for mass mailings, etc. With prior written approval, Client agrees to pay for all such Additional Services to either Hanover or directly to such third-party vendor if requested. If Additional Services are estimated to cost more than \$5,000, Client shall either (1) contract directly with the third-party vendor(s) for such Additional Services, or (2) pre-pay to Hanover the estimated costs for the Additional Services prior to the project kick-off.

Confirmation

Each person signing this Agreement represents and warrants that he or she is duly authorized and has legal capacity to execute and deliver this Agreement.

**Anaheim Union High School District**
**Hanover Research Council LLC**
Signature: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_



## MEMORANDUM OF UNDERSTANDING 2018-2019

This is a Memorandum of Understanding between the **Constitutional Rights Foundation, Orange County ("CRF-OC")** and the **Anaheim Union High School District ("AUHSD")** to provide the CRF-OC Juvenile Peer Court Program ("Peer Court" or the "Program"). Peer Court is a unique juvenile crime diversion program that offers both a second chance to first-time juvenile offenders who have committed misdemeanor level offenses and a valuable educational experience to junior high and high school students in Orange County. The Program is designed to change illegal activities of juvenile offenders, provide restorative justice for families and the community, and teach individual accountability and responsible decision-making. Peer Court serves as an opportunity to make a positive impact on the lives of juvenile offenders, as well as the Peer Court jurors and the student observers and audience members (see Peer Court Program Description attached hereto as Addendum A).

It is expressly understood and agreed by and between CRF-OC and AUHSD as follows:

1. Purpose: The purpose of this Memorandum of Understanding is to continue the relationship between the parties as set forth in the Memorandum of Understanding for the 2017-2018 academic year.
2. Term: This Memorandum of Understanding shall be in effect from September 1, 2018 to August 30, 2019, unless earlier terminated by either party upon giving sixty (60) days written notice.

3. Goals:

**Peer Court Sessions:** During the 2018-2019 academic year, a total of eight (8) Peer Court sessions will be coordinated and administered at conventional high school and/or junior high school campuses in the Anaheim Union High School District. High school and junior high school students enrolled at any AUHSD campus will be eligible to participate in any of the sessions and also will be eligible to participate in CRF-OC Peer Court sessions held in summer 2019 at the Central Justice Center, Santa Ana.

- **AUHSD school sites** will be determined by AUHSD.
- **Scheduling of AUHSD Program dates** will be at the mutual agreement of the parties with the goal of scheduling four (4) sessions in each academic semester (fall and spring).
- **Each AUHSD Peer Court session will include** a minimum of one (1) case and a maximum of three (3) cases, unless otherwise agreed by the parties.

° AUHSD understands and agrees that Peer Court cases are screened, selected and referred to the Program by third-party agencies, including the Orange County Probation Department and Waymakers, and that the number of cases scheduled in any given session is contingent upon the referral of appropriate cases by these various agencies.

4. Description of Services:

**It is agreed that CRF-OC will:**

a) Work closely with designated AUHSD representatives to schedule and deliver a total of eight (8) Peer Court sessions during the 2018-2019 academic year at times mutually agreeable to both parties. CRF-OC will make every reasonable effort to accommodate scheduling requests of AUHSD and to prioritize any such requests over those of other school districts/sites participating in the Program. AUHSD understands and agrees that CRF-OC may need to cancel a given Peer Court session on late notice due to unanticipated circumstances involving the presiding judge and/or juvenile offenders. In the event a Peer Court session needs to be cancelled, CRF-OC will provide AUHSD with as much advance notice as possible (telephone and email) and work diligently with AUHSD to reschedule the cancelled session. (See Tentative Schedule for the 2018-2019 Academic Year attached hereto as Addendum B.)

b) Facilitate day-to-day Program management and coordinate and administer Peer Court sessions with all collaborative Program partners, including the Orange County Superior Court, Orange County Probation Department, Waymakers, Orange County District Attorney's Office, Orange County Department of Education, local police departments, Peer Court Program Committee, local law firms and volunteer attorneys and community members. This includes coordinating with case referral agencies to schedule and confirm appropriate cases and the appearance of the juvenile offenders selected to participate and recruiting, training and scheduling judges to preside at each Peer Court session and volunteer attorneys to serve as legal advisors to Peer Court jurors. All juvenile offenders will be currently attending a school (either within or outside of the AUHSD) other than the school site at which his/her case is being presented and will be accompanied by a parent or guardian.

c) Provide on-site coordination and administration of Peer Court sessions, working with AUHSD school administrators, educators and staff to ensure the provision of appropriate and adequate facilities and a pool of students to serve as Peer Court jurors, bailiffs and audience members. At least one (1) Peer Court Program staff member will be present at each session and will provide appropriate orientation to juvenile

offenders, parents/caretakers, Peer Court jurors and bailiffs, and students in the audience and will assist AUHSD representatives in supervising the session to ensure it is conducted in an orderly manner. It is intended that a courtroom atmosphere be maintained to reflect the purposes behind the Peer Court Program.

d) Provide AUHSD with promotional materials such as flyers, email notifications, etc., for the purpose of publicizing the Peer Court sessions at school sites.

e) Assist AUHSD in the development of a method for Program evaluation/assessment to determine the effectiveness of the Peer Court experience and to encourage reflection and personal growth by participating students. CRF-OC will collect and compile the evaluation data and present findings to AUHSD on an annual basis. Participation in the evaluation process will be strongly encouraged of students, parents, educators and administrative staff participating in the Program.

**It is agreed that AUHSD will:**

a) Designate and authorize appropriate AUHSD representatives, including educators and/or administrative staff at school sites, to work with CRF-OC to schedule, coordinate and administer Peer Court sessions. One or more AUHSD representatives will be present at each Peer Court session with authority to supervise the session.

b) Provide appropriate and adequate facilities at each school site to hold each Peer Court session(s). Generally, appropriate facilities include a "courtroom" with sufficient capacity to seat fifty (50) or more students and two (2) "deliberation" classrooms.

c) Make dedicated and diligent efforts to publicize Peer Court sessions within the district and at school sites and to recruit students to serve as Peer Court jurors, bailiffs and audience members with the goal of securing the largest student attendance possible at each session. The parties understand and agree that it is desirable to have a minimum of fifty (50) students in the audience.

d) Ensure compliance with fire codes and other regulations governing assemblies in or on school property.

e) Ensure that student behavior at Peer Court sessions is appropriate to being in a court of law.

f) Provide CRF-OC with a minimum of twenty-four (24) hours' notice (telephone or email) in the event of problems or concerns or the need to cancel or reschedule any Peer Court session.

g) Support the success and effectiveness of the Peer Court Program and to this end communicate and collaborate with CRF-OC on a regular basis.

5. Program Budget:

a) The total Program budget is forty-nine thousand, five-hundred and seven dollars (\$49,507). The budget includes a proportionate cost of salaries for CRF-OC staff members assigned to the Program and CRF-OC operational expenses directly related to the Program. (See Peer Court Program Budget attached hereto as Addendum C).

b) The Program budget represents the cost to CRF-OC to manage and implement thirty (30) Peer Court sessions at eighteen (18) participating high schools and junior high schools throughout Orange County and three (3) Peer Court sessions at the Central Justice Center in Santa Ana during the 2018-2019 year. CRF-OC will be providing twenty-four percent (24%) of the Peer Court sessions to AUHSD directly.

c) AUHSD will pay to CRF-OC the total amount of eight thousand dollars (\$8,000) payable by June 1, 2019. The total amount reflects sixteen and two tenths percent (16.2%) of the total Program Budget and a cost of twenty dollars (\$20) per student (assuming fifty (50) student attendees per session) to AUHSD. As student participation increases, the cost per student to AUHSD decreases as follows:

<i>Average Student Attendance Per Session</i>	<i>Total Number of Student Attendees</i>	<i>Cost Per Student Attendee</i>
50	400	\$20.00
75	600	\$13.33
100	800	\$10.00

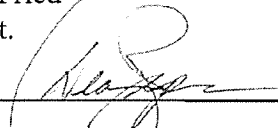
d) If fewer than eight (8) sessions are completed or scheduled to be completed during the term of this agreement, the amount owed will be adjusted to reflect the actual number of sessions.

e) CRF-OC is a non-partisan, non-profit education organization, Federal Tax ID #33-0068500, and is tax-exempt under Section 501(c)(3) of the Internal Revenue Code.

In witness whereof, this Memorandum of Understanding has been executed by the parties hereto:

\_\_\_\_\_  
Anaheim Union High School District  
Dr. Jaron Fried  
Asst. Supt.

Date \_\_\_\_\_

  
\_\_\_\_\_

Date 5/4/18

Constitutional Rights Foundation, Orange County  
Dean J. Zipser, Esq.  
President

**Addendum A:  
Peer Court Program Description**

Peer Court is a unique juvenile crime diversion program that offers both a second chance to first-time juvenile offenders who have committed misdemeanor level offenses and a valuable educational experience to all high school students in Orange County.

Peer Court sessions are held on high school campuses across Orange County. Sitting judges preside, attorneys advise and high school students designated as “jurors” assess the cases presented and assign appropriate sanctions. Students in the audience observe and participate in an interactive curriculum, learning about the juvenile justice system and the importance of making responsible decisions. Peer Court is an extremely cost effective program and has proven to be a successful strategy for preventing repeat offenses.

Program benefits include:

- *Community Policing:* Juvenile Crime Diversion helps promote a positive perception of the Police Department in the community by linking families to resources and providing parents tools to deal with problem behavior in the future instead of just punishing the offender.
- *Reduced Recidivism:* Juvenile Crime Diversion helps reduce recidivism by strengthening protective factors in families through educational tools, resources and support to work through the youth's delinquent behaviors.
- *Restorative Justice:* Juvenile Crime Diversion impacts the lives of victims and offenders by supporting a Restorative Justice approach where offenders are encouraged to take responsibility for their actions and repair the harm done to victims or communities often promoting civic duty, gaining a sense of community and learning job skills through community service in the process.

**Addendum B:  
Tentative Schedule for 2018-2019 Academic Year**

The proposed dates are tentatively scheduled and subject to change due to case availability or other unforeseen circumstances.

<b>Session #</b>	<b>Date</b>	<b>Site</b>
1	8/29/2018	Loara High School
2	9/5/2018	Anaheim High School
3	2/13/2019	Loara High School
4	2/20/2019	Anaheim High School
5	3/7/2019	Dale Junior High School
6	TBD	Savanna High School
7	TBD	Savanna High School
8	TBD	TBD



**Addendum C:  
Peer Court Program Budget**

This budget represents the estimated cost to CRF-OC to manage and implement thirty (30) Peer Court sessions at fifteen (15) participating junior high and high schools throughout Orange County and three (3) Peer Court sessions at the Central Justice Center in Santa Ana during the 2018-2019 year. CRF-OC will be providing twenty-four percent (24%) of the Peer Court sessions to AUHSD directly.

<b>Expenses</b>	
<i>Employee Expenses (Salaries, Benefits, and Taxes)</i>	27,242
<i>Program Expenses</i>	
Facilities	1,100
Travel	600
Partnership Development	1,000
Graphic Design	300
Marketing/Printing	900
Materials	700
<i>Program Operating Expenses</i>	
Bank Fees	100
Computer Equipment & Support	1,300
Maintenance Contracts	1,550
Insurance	900
Maintenance/Repairs	20
Payroll Services	180
Professional Services	3,000
Rent	7,200
Supplies	1,400
Taxes/Licenses	60
Telephone	1000
Utilities	160
Website Maintenance	445
E-Communications	350
<b>Total Expenses</b>	<b><u>\$49,507</u></b>

AGREEMENT NUMBER: 45444

AGREEMENT FOR PROVISION OF  
ORANGE COUNTY FRIDAY NIGHT LIVE PARTNERSHIP SERVICES  
BETWEEN  
ORANGE COUNTY SUPERINTENDENT OF SCHOOLS  
AND  
ANAHEIM UNION HIGH SCHOOL DISTRICT  
FISCAL YEAR 2017-2018

This AGREEMENT, entered into this 1st day of September, 2017, which date is enumerated for purposes of reference only, is by and between Orange County Superintendent of Schools, 200 Kalmus Drive, Costa Mesa, California 92626, hereinafter referred to as "SUPERINTENDENT", and Anaheim Union High School District, 501 Crescent Way, Anaheim, California 92803, hereinafter referred to as "DISTRICT".

WITNESSETH:

WHEREAS, SUPERINTENDENT has entered into an AGREEMENT with the COUNTY OF ORANGE, hereinafter referred to as "COUNTY", to offer Orange County Friday Night Partnership services to the residents of Orange County; and

WHEREAS, SUPERINTENDENT is desirous of contracting with DISTRICT for the provision of Orange County Friday Night Live Partnership advisor stipends in order to comply with the Agreement with COUNTY to provide comprehensive primary prevention programs to the residents of Orange County; and

WHEREAS, DISTRICT is specially trained, experienced and competent to perform the services required, and is agreeable to the rendering of such services according to the terms and conditions hereinafter set forth.

NOW, THEREFORE, IT IS MUTUALLY AGREED AS FOLLOWS:

1 1.0 SCOPE OF WORK. SUPERINTENDENT hereby engages DISTRICT as an  
2 independent contractor to provide the services as described in the  
3 "2017-2018 Participation & Stipend Requirements for School-Based  
4 Chapters", which is attached hereto as Exhibit "A" and incorporated  
5 herein by this reference. SUPERINTENDENT shall provide advisor stipends  
6 to the designated Orange County Friday Night Live chapter advisor(s)  
7 at: Brookhurst Junior High School, Gilbert High School, Kennedy High  
8 School, Magnolia High School, Orangeview Junior High School, Savanna  
9 High School and South Junior High School. DISTRICT hereby agrees to  
10 perform said work upon the terms and conditions hereinafter set forth  
11 for the Community & Student Support Services Program.

12 2.0 TERM. DISTRICT shall commence providing services under this  
13 AGREEMENT on September 1, 2017 and will diligently perform as required  
14 and complete performance by June 30, 2018, subject to termination as  
15 set forth in this AGREEMENT.

16 3.0 PAYMENT.

17 A. SUPERINTENDENT agrees to pay DISTRICT for services  
18 satisfactorily rendered pursuant to Section 1.0 of this AGREEMENT the  
19 total sum not to exceed Seven thousand dollars (\$7,000.00).

20 Reimbursement for Advisor Stipends shall be made at the maximum rate of  
21 One thousand dollars (\$1,000.00) for each eligible school chapter.

22 Verification and completion of all activities by June 1, 2018, is  
23 required to receive full stipend. Payment to DISTRICT shall be made

24 upon satisfactory performance of activities identified in Section 1.0  
25 of this AGREEMENT, satisfactory completion of reporting requirements,  
and receipt and approval of an itemized invoice. DISTRICT'S invoice is

1 due to SUPERINTENDENT no later than June 29, 2018. Payment shall be  
2 mailed to: Anaheim Union High School District, 501 Crescent Way,  
3 Anaheim, California 92803, or at such other place as DISTRICT may  
4 designate in writing. Payment shall be made within thirty (30) days  
5 from receipt of an accurate invoice from DISTRICT.

6 B. DISTRICT shall not claim reimbursement for food, equipment  
7 purchases, or services provided beyond the expiration and/or termination  
8 of this AGREEMENT, except as may otherwise be provided under this  
9 AGREEMENT.

10 C. SUPERINTENDENT may withhold or delay any payment should  
11 DISTRICT fail to comply with any of the provisions set forth in this  
12 AGREEMENT.

13 D. The obligation of SUPERINTENDENT under this AGREEMENT is  
14 contingent upon the availability of funds furnished by the State of  
15 California. In the event that such funding is terminated or reduced,  
16 this AGREEMENT may be terminated, and SUPERINTENDENT'S fiscal  
17 obligations hereunder shall be limited to the amount owed to DISTRICT  
18 for services thus far performed at the time notice is given to DISTRICT.  
19 SUPERINTENDENT shall provide DISTRICT written notification of such  
20 termination. Notice shall be deemed given when received by the DISTRICT  
21 or no later than three (3) days after the day of mailing, whichever is  
22 sooner.

23 4.0 EXPENSES. SUPERINTENDENT shall not be liable to DISTRICT for any  
24 costs or expenses paid or incurred by DISTRICT in performing services  
25 for SUPERINTENDENT, except as follows: N/A.

1 5.0 INDEPENDENT CONTRACTOR. DISTRICT, in the performance of this  
2 AGREEMENT, shall be and act as an independent contractor. DISTRICT  
3 understands and agrees that he/she and all of his/her employees shall  
4 not be considered officers, employees or agents of the SUPERINTENDENT,  
5 and are not entitled to benefits of any kind or nature normally provided  
6 employees of the SUPERINTENDENT and/or to which SUPERINTENDENT'S  
7 employees are normally entitled, including, but not limited to, State  
8 Unemployment Compensation or Workers' Compensation. DISTRICT assumes  
9 the full responsibility for the acts and/or omissions of his/her  
10 employees or agents as they relate to the services to be provided under  
11 this AGREEMENT. DISTRICT shall assume full responsibility for payment  
12 of all federal, state and local taxes or contributions, including  
13 unemployment insurance, social security and income taxes with respect  
14 to DISTRICT'S employees.

15 6.0 HOLD HARMLESS. DISTRICT agrees to and does hereby indemnify, hold  
16 harmless and defend the SUPERINTENDENT, the Orange County Board of  
17 Education and its officers, agents and employees from every claim or  
18 demand made and every liability, loss, damage or expense, of any nature  
19 whatsoever, which may be incurred by reason of:

- 20 (a) Liability for damages for: (1) death or bodily injury  
21 to person; (2) injury to, loss or theft of property; or  
22 (3) any other loss, damage or expense arising out of (1) or  
23 (2) above, sustained by the DISTRICT or any person, firm or  
24 corporation employed by the DISTRICT, either directly or by  
25 independent contract, upon or in connection with the services  
called for in this AGREEMENT, however caused, except for

1 liability for damages referred to above which result from  
2 the sole negligence or willful misconduct of the  
3 SUPERINTENDENT, the Orange County Board of Education, or its  
4 officers, employees or agents.

5 (b) Any injury to or death of any persons, including the  
6 SUPERINTENDENT or its officers, agents and employees, or  
7 damage to or loss of any property caused by any act, neglect,  
8 default, or omission of the DISTRICT, or any person, firm or  
9 corporation employed by the DISTRICT, either directly or by  
10 independent contract, arising out of, or in any way connected  
11 with, the services covered by this AGREEMENT, whether said  
12 injury or damage occurs either on or off SUPERINTENDENT'S  
13 property, except for liability for damages which result from  
14 the sole negligence or willful misconduct of the  
15 SUPERINTENDENT, the Orange County Board of Education, or its  
16 officers, employees or agents.

17 (c) Any liability for damages which may arise from the  
18 furnishing or use of any copyrighted or uncopyrighted matter  
19 or patented or unpatented invention under this AGREEMENT.

20 7.0 ASSIGNMENT. The obligations of the DISTRICT pursuant to this  
21 AGREEMENT shall not be assigned by the DISTRICT without prior written  
22 approval of SUPERINTENDENT.

23 8.0 TOBACCO USE POLICY. In the interest of public health,  
24 SUPERINTENDENT provides a tobacco-free environment. Smoking or the use  
25 of any tobacco products are prohibited in buildings and vehicles, and  
on any property owned, leased or contracted for by the SUPERINTENDENT

1 pursuant to SUPERINTENDENT Policy 400.15. Failure to abide with  
2 conditions of this policy could result in the termination of this  
3 AGREEMENT.

4 9.0 NON-DISCRIMINATION. DISTRICT agrees that it will not engage in  
5 unlawful discrimination in employment of persons because of race, color,  
6 religious creed, national origin, ancestry, physical handicap, medical  
7 condition, marital status, or sex of such persons.

8 10.0 TERMINATION. SUPERINTENDENT or DISTRICT may, at any time, with or  
9 without cause, terminate this AGREEMENT. SUPERINTENDENT and DISTRICT  
10 shall provide written notice to the other party thirty (30) days in  
11 advance of termination. SUPERINTENDENT shall compensate DISTRICT only  
12 for services satisfactorily rendered to the date of termination. Written  
13 notice by SUPERINTENDENT shall be sufficient to stop further performance  
14 of services by DISTRICT. Notice shall be deemed given when received by  
15 SUPERINTENDENT or DISTRICT or no later than three (3) days after the  
16 day of mailing, whichever is sooner.

17 11.0 NOTICE. All notices or demands to be given under this AGREEMENT  
18 by either party to the other, shall be in writing and given either by:  
19 (a) personal service or (b) by U.S. Mail, mailed either by registered  
20 or certified mail, return receipt requested, with postage prepaid.  
21 Service shall be considered given when received if personally served or  
22 if mailed on the third day after deposit in any U.S. Post Office. The  
23 address to which notices or demands may be given by either party may be  
24 changed by written notice given in accordance with the notice provisions  
25 of this section. As of the date of this AGREEMENT, the addresses of the  
parties are as follows:

1           DISTRICT:   Anaheim Union High School District  
2                           501 Crescent Way  
3                           Anaheim, California 92803  
4                           Attn: \_\_\_\_\_

5           SUPERINTENDENT:   Orange County Superintendent of Schools  
6                           200 Kalmus Drive  
7                           P.O. Box 9050  
8                           Costa Mesa, California 92628-9050  
9                           Attn: Patricia McCaughey

10 12.0 NON WAIVER.   The failure of SUPERINTENDENT or DISTRICT to seek  
11 redress for violation of, or to insist upon, the strict performance of  
12 any term or condition of this AGREEMENT, shall not be deemed a waiver  
13 by that party of such term or condition, or prevent a subsequent similar  
14 act from again constituting a violation of such term or condition. Or  
15 prevent a subsequent similar act from again constituting a violation of  
16 such term or condition. Nevertheless continue in full force and effect,  
17 and shall not be affected, impaired or invalidated in any way.

18 13.0 SEVERABILITY.   If any term, condition or provision of this  
19 AGREEMENT is held by a court of competent jurisdiction to be invalid,  
20 void, or unenforceable, the remaining provisions will nevertheless  
21 continue in full force and effect, and shall not be affected, impaired  
22 or invalidated in anyway.

23 14.0 APPLICABLE LAWS.   The services completed herein must meet the  
24 approval of the SUPERINTENDENT and shall be subject to the  
25 SUPERINTENDENT'S general right of inspection to secure the satisfactory  
completion thereof. DISTRICT agrees to comply with all federal, state  
and local laws, rules, regulations and ordinances that are now or may  
in the future become applicable to DISTRICT, DISTRICT'S business,



1 equipment and personnel engaged in operations covered by this AGREEMENT  
2 or accruing out of the performance of such operations.

3 15.0 TRAFFICKING VICTIMS PROTECTION ACT OF 2000. DISTRICT and its  
4 Subcontractors, if any, that provide services covered by this AGREEMENT  
5 shall comply with Section 106(g) of the Trafficking Victims Protection  
6 Act of 2000 (22 U.S.C. 7104(g)) as amended by Section 1702.

7 16.0 GOVERNING LAW. The terms and conditions of this AGREEMENT shall  
8 be governed by the laws of the State of California with venue in Orange  
9 County, California.

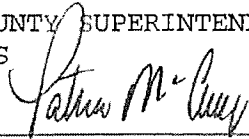
10 17.0 ENTIRE AGREEMENT/AMENDMENT. This AGREEMENT and any exhibits  
11 attached hereto constitute the entire agreement among the Parties to it  
12 and supersedes any prior or contemporaneous understanding or agreement  
13 with respect to the services contemplated, and may be amended only by  
14 a written amendment executed by both Parties to the AGREEMENT.

15 IN WITNESS WHEREOF, the Parties hereto set their hands.

16 DISTRICT: ANAHEIM UNION HIGH  
17 SCHOOL DISTRICT

ORANGE COUNTY SUPERINTENDENT  
OF SCHOOLS

18 BY: \_\_\_\_\_  
19 Authorized Signature

BY:   
Authorized Signature

20 PRINTED NAME: Dr. Jaron Fried

PRINTED NAME: Patricia McCaughey

21 TITLE: Assistant Superintendent

TITLE: Administrator

22 DATE: 6-15-18

DATE: December 20, 2017

23 AUHSD-OCFNLP Advisor Stipend (45444)18  
24 Zip 6  
25

**Orange County Friday Night Live Partnership Advisor Stipend Participation Requirements  
Anaheim Union High School District 2017-2018 Contract Request Attachment**

**DESCRIPTION OF SERVICES**

- This contract allocates monies for Orange County Friday Night Live Partnership (OCFNLP) Advisor Stipends.
- The listed schools are eligible for these funds by fulfilling the requirements of the grant as delineated.
- Eligibility requirements are distributed to the advisors at the September OCFNLP Advisor Kick-off meeting.
- Actual payment amount will be determined by the OCFNLP Program Specialist based on completion of requirements.

**DEFINITION OF AN ACTIVE CHAPTER**

- The Orange County Friday Night Live Partnership (OCFNLP) is a youth development and alcohol, tobacco, other drug, and violence prevention program established on school campuses and in youth-serving organizations. Participating sites operate under the following core program activities: chapter establishment and development, prevention activities, recruitment and maintenance activities, skill building and leadership trainings.

**ADVISOR STIPEND DESCRIPTION**

- Each school chapter is eligible to receive a *maximum of \$1,000.00* for advisor stipend funds.
- Verification and completion of all activities by *June 1, 2018*, is required to receive a full stipend.
- OCFNLP will contact the district's accounting department requesting an invoice listing payment amounts per chapter (any adjusted amount will be included) after completion of requirements has been determined. A copy of the contractual agreement between Orange County Department of Education and the District will also be forwarded.
- The district agrees to provide an invoice to OCFNLP no later than *June 29, 2018*.
- Advisor stipend funds are to be paid directly to the chapter advisor.

The eligible schools in this district are:

1. Brookhurst Junior High School
2. Gilbert High School
3. Kennedy High School
4. Magnolia High School
5. Orangeview Junior High School
6. Savanna High School
7. South Junior High School

**ADVISOR STIPEND JUSTIFICATION**

Chapters are student-led with the assistance of their site advisor(s). The support and participation of the advisor is essential to the success of the students. The use of a contract-based stipend will ensure the continuity of program activities on a local, countywide, and statewide level, and will ensure the integrity of all activities.

**SPECIAL PROVISION TO BE INCLUDED IN CONTRACT (must be written as follows):**

Subcontractor shall not use the funds provided by means of this Agreement for lobbying any governmental agency or official. Subcontractor shall file all certificates and reports in compliance with the requirement pursuant to Title 31, Section 1352, U.S.C.A.

**The district has been screened and cleared to do business with OCDE.**

## Club Live

### 2017-2018 Participation & Stipend Requirements for School-Based Chapters

This document reflects the integrity and funding requirements of the Orange County Friday Night Live Partnership (OCFNLP). Club Live advisors who meet the requirements listed have the opportunity to receive an advisor stipend. Amounts listed reflect payment distribution for the 2017-2018 fiscal year. Each component may be counted only one time. Maximum obligation is \$1,000 per school site.

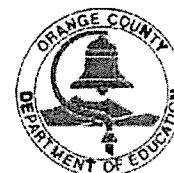
Requirement	Stipend
<b>1. Name, Membership, Meetings, and Standards of Practice:</b> Utilize the Club Live name for meetings, events, and activities. Maintain a Club Live chapter, including a minimum of one (1) advisor and ten (10) youth; hold and facilitate a minimum of two (2) chapter meetings per month; uphold the Standards of Practice.	\$100
<b>2. Annual Paperwork:</b> Complete and submit the following paperwork by October 6, 2017: Chapter Profile, Chapter Application, Participation Requirements, and Lobbying Policy.	\$50
<b>3. Monthly Logs:</b> Due monthly by the 10 <sup>th</sup> day of the following month.	\$100
<b>4. Advisor Leadership Training:</b> Participate in the Advisor Leadership Training. In addition, all new advisors must participate in the Advisor 101 training.	\$100
<b>5. Fall Youth Training:</b> Participate in the Fall Leadership Training or a 3-hour training conducted at school site.	\$100
<b>6. Spring Youth Training/Event:</b> Participate in the Spring Leadership Training and/or the Chapter Recognition Ceremony.	\$100
<b>7. Program Evaluation:</b> Administer the year-end survey to current chapter members in April.	\$50
<b>8. Alcohol and Other Drug Prevention Activities:</b> Implement two (2) youth-led activities that focus on the prevention of alcohol or other drugs. <i>For credit: Submit description on monthly logs and include photo.</i>	\$200
<b>9. School-based Prevention Activity #1:</b> Conduct one (1) prevention activity by December 31, 2017 that results in contact with 50% of the school population. <i>For credit: Submit description on monthly logs and include photo.</i>	\$100
<b>10. School-based Prevention Activity #2:</b> Conduct one (1) prevention activity by June 15, 2018 that results in contact with 50% of the school population. <i>For credit: Submit description on monthly logs and include photo.</i>	\$100

***I have read and understand the requirements in this document.***

Chapter Name		
Print Advisor's Name	Advisor's Signature	Date
Print Principal's Name	Principal's Signature	Date



Orange County Friday Night Live Partnership (OCFNLP) is administered by the Orange County Department of Education with funding from the Orange County Health Care Agency, Alcohol and Drug Education and Prevention Team.



## Friday Night Live (FNL)

### 2017-2018 Participation & Stipend Requirements for School-Based Chapters

This document reflects the integrity and funding requirements of the Orange County Friday Night Live Partnership (OCFNLP). Friday Night Live (FNL) advisors who meet the requirements listed have the opportunity to receive an advisor stipend. Amounts listed reflect payment distribution for the 2017-2018 fiscal year. Each component may be counted only one time. Maximum obligation is \$1,000 per school site.

Requirement	Stipend
1. <b>Name, Membership, Meetings, and Standards of Practice:</b> Utilize the Friday Night Live (FNL) name for meetings, events, and activities. Maintain a FNL chapter, including a minimum of one (1) advisor and ten (10) youth; hold and facilitate a minimum of two (2) chapter meetings per month; uphold the Standards of Practice.	\$100
2. <b>Annual Paperwork:</b> Complete and submit the following paperwork by October 6, 2017: Chapter Profile, Chapter Application, Participation Requirements, and Lobbying Policy.	\$50
3. <b>Monthly Logs:</b> Due monthly by the 10 <sup>th</sup> day of the following month.	\$100
4. <b>Advisor Leadership Training:</b> Participate in the Advisor Leadership Training. In addition, all new advisors must participate in the Advisor 101 training.	\$100
5. <b>Fall Youth Training:</b> Participate in the Fall Leadership Training or a 3-hour training conducted at school site.	\$100
6. <b>Spring Youth Training/Event:</b> Participate in the Spring Leadership Training and/or the Chapter Recognition Ceremony.	\$100
7. <b>Program Evaluation:</b> Administer the year-end survey to current chapter members in April.	\$50
8. <b>Alcohol and Other Drug Prevention Activity:</b> Implement one (1) youth-led activity that focuses on the prevention of one of the following: underage drinking, prescription drug use, impaired driving, or marijuana use. <i>For credit: Submit description on monthly logs and include photo.</i>	\$100
9. <b>Feeder School Activity:</b> Conduct two (2) youth-led alcohol and other drug prevention activities at a feeder middle or elementary school. <i>For credit: Submit description on monthly logs and include photo.</i>	\$200
10. <b>School-based Prevention Activity:</b> Conduct one (1) prevention activity that results in contact with 40% of the school population. <i>For credit: Submit description on monthly logs and include photo.</i>	\$100

***I have read and understand the requirements in this document.***

Chapter Name		
Print Advisor's Name	Advisor's Signature	Date
Print Principal's Name	Principal's Signature	Date



Orange County Friday Night Live Partnership (OCFNLP) is administered by the Orange County Department of Education with funding from the Orange County Health Care Agency, Alcohol and Drug Education and Prevention Team.



## INDEPENDENT CONTRACTOR AGREEMENT

This AGREEMENT is hereby entered into between the Anaheim Union High School District, hereinafter referred to as "DISTRICT" and Perry Passaro, Ph.D. hereinafter referred to as "CONTRACTOR."

WHEREAS, DISTRICT is in need of special services and advice on a limited basis;

WHEREAS, DISTRICT is authorized by Section 53060 of the California Government Code to contract with and employ any persons for the furnishing of special services and advice in financial, economic, accounting, engineering, legal, or administrative matters, if such persons are specially trained and experienced and competent to perform the special services required ;

WHEREAS, DISTRICT is in need of such special services and advice; and

WHEREAS, CONTRACTOR is specially trained and experienced and competent to perform the special services required by the DISTRICT and such services are needed on a limited basis;

NOW, THEREFORE, the parties agree as follows:

1. Services. The CONTRACTOR will provide the following services:  
Evaluation and assessment of special education students and/or general education students that require a clinical evaluation and/or independent evaluation that is beyond the expertise of a credentialed educational psychologist.

DISTRICT will use funds for services provided to students from all school sites, as necessary.

Services shall be provided by Perry Passaro, Ph.D.

Consultant agrees to abide by the requirements outlined in Exhibit A which are consistent with federal and state law.

2. Term. CONTRACTOR shall commence providing services under this AGREEMENT on July 1, 2018, and continue until June 30, 2019 as required by DISTRICT.
3. List of Other Supportive Staff or Consultants. Dr. Shanna Egans, Director, Student Support Services will manage CONTRACTOR as necessary.
4. Reason for Consultant. The technical reason that an independent contractor is being used rather than a DISTRICT employee is as follows: For threat evaluations or other complicated

Evaluations the District requires the expertise of a clinical psychologist. In some circumstances, credentialed educational psychologists are not trained nor have the necessary experience to make clinical determinations.

5. Compensation. DISTRICT agrees to pay the CONTRACTOR for services satisfactorily rendered pursuant to this AGREEMENT a total fee not to exceed forty thousand dollars (\$50,000) which includes observation, assessment, reports, protocols, and associated costs of travel and attendance at IEP meetings, and other miscellaneous costs for services rendered pursuant to this Agreement. Compensation will be at an hourly rate not to exceed \$250 per hour for all hours reasonably expended. Expenses must be supported by appropriate documentation. Payment shall be made upon receipt of invoice from CONSULTANT.
6. Expenses. DISTRICT shall not be liable to CONTRACTOR for any costs or expenses paid or incurred by CONTRACTOR in performing services for DISTRICT, except as follows: None.
7. Independent Contractor. CONTRACTOR, in the performance of this AGREEMENT, shall be and act as an independent contractor. CONTRACTOR understands and agrees that he/she and all of his/her employees shall not be considered officers, employees or agents of the DISTRICT, and are not entitled to benefits of any kind or nature normally provided employees of the DISTRICT and/or to which DISTRICT's employees are normally entitled, including, but not limited to, State Unemployment Compensation or Workers' Compensation. CONTRACTOR assumes the full responsibility for the acts and/or omissions of his/her employees or agents as they relate to the services to be provided under this AGREEMENT. CONTRACTOR shall assume full responsibility for payment of all federal, state, and local taxes or contributions, including unemployment insurance, social security, and income taxes with respect to CONTRACTOR's employees.

Consultant shall perform said services as an independent contractor and not as an employee of the DISTRICT. Consultant shall be under the control of the DISTRICT as to the result to be accomplished and not as to the means or manner by which such result is to be accomplished. CONTRACTOR acknowledges that the common-law factors identified in Exhibit A attached hereto are true and accurate.

8. Materials. CONTRACTOR shall furnish, at its own expense, all labor, materials, equipment, supplies, and other items necessary to complete the services to be provided pursuant to this AGREEMENT.

CONTRACTOR's services will be performed, findings obtained, reports and recommendations prepared in accordance with generally and currently accepted principles and practices of his/her profession.

9. Originality of Services. CONTRACTOR agrees that all technologies, formulae, procedures, processes, methods, writings, ideas, dialogue, compositions, recordings, teleplays, and/or video productions prepared for, written for, submitted to the DISTRICT and/or used in connection with this AGREEMENT, shall be wholly original to CONTRACTOR and shall not be copied in whole or in part from any other source, except that submitted to CONTRACTOR by DISTRICT as a basis for such services.
  
10. Copyright/Trademark/Patent. CONTRACTOR understands and agrees that all matters produced under this AGREEMENT shall become the property of DISTRICT and cannot be used without DISTRICT's express written permission. DISTRICT shall have all right, title, and interest in said matters, including the right to secure and maintain the copyright, trademark, and/or patent of said matter in the name of the DISTRICT. CONTRACTOR consents to use of CONTRACTOR's name in conjunction with the sale, use, performance, and distribution of the matters, for any purpose and in any medium.
  
11. Termination. DISTRICT may, at any time, with or without reason, terminate this AGREEMENT and compensate CONTRACTOR only for services satisfactorily rendered to the date of termination. Written notice by DISTRICT shall be sufficient to stop further performance of services by CONTRACTOR. Notice shall be deemed given when received by the CONTRACTOR or no later than three days after the day of mailing, whichever is sooner.

DISTRICT may terminate this AGREEMENT upon giving of written notice of intention to terminate for cause. Cause shall include: (a) material violation of this AGREEMENT by the CONTRACTOR; or (b) any act by CONTRACTOR exposing the DISTRICT to liability to others for personal injury or property damage; or (c) CONTRACTOR is adjudged a bankrupt, CONTRACTOR makes a general assignment for the benefit of creditors or a receiver is appointed on account of CONTRACTOR's insolvency. Written notice by DISTRICT shall contain the reasons for such intention to terminate and unless within thirty days (30) days after service of such notice the condition or violation shall cease, or satisfactory arrangements for the correction thereof be made, this AGREEMENT shall upon the expiration of the thirty (30) days cease and terminate. In the event of such termination, the DISTRICT may secure the required services from another contractor. If the cost to the DISTRICT exceeds the cost of providing the service pursuant to this AGREEMENT, the excess cost shall be charges to and collected from the CONTRACTOR. The foregoing provisions are in addition to and not a limitation of, any other rights or remedies available to DISTRICT. Written notice by DISTRICT shall be deemed

given when received by the other party, or no later than three days after the day of mailing, whichever is sooner.

12. Hold Harmless. CONTRACTOR agrees to and does hereby indemnify, hold harmless and defend the DISTRICT and its governing board, officers, employees, and agents from every claim or demand made and every liability, loss, damage or expense, of any nature whatsoever, which may be incurred by reason of:

- (a) Liability for damages for: (1) death or bodily injury to person; (2) injury to, loss or theft of property; or (3) any other loss, damage or expense arising out (1) or (2) above, sustained by the CONTRACTOR or any person, firm, or corporation employed by the CONTRACTOR, either directly or by independent contract, upon or in connection with the services called for in this AGREEMENT, however caused, except for liability for damages referred to above, which result from the negligence or willful misconduct of the DISTRICT or its officers, employees, or agents.
- (b) Any injury to or death of any person(s), including the DISTRICT's officers, employees, and agents, or damage to or loss of any property caused by any act, neglect, default, or omission of the CONTRACTOR, or any person, firm, or corporation employed by the CONTRACTOR, either directly or by independent contract, arising out of, or in any way connected with, the services covered by this AGREEMENT, whether said injury or damage occurs either on or off DISTRICT's property, except for liability for damages, which result from the sole negligence or willful misconduct of the DISTRICT or its officers, employees, or agents.
- (c) Any liability for damages which may arise from the furnishing or use of any copyrighted or uncopyrighted matter or patented or unpatented invention under this AGREEMENT.

Consultant, at Consultant's expense, cost, and risk, shall defend any and all actions, suits, or other proceedings that may be brought or instituted against the District, its officers, agents, or employees on any such claim, demand, or liability, and shall pay or satisfy any judgment /lawsuit reimbursement that may be rendered against the District, its officers, agents, or employees in any action suit, or other proceedings as a result thereof.

13. Insurance. Pursuant to Section 10, CONTRACTOR agrees to carry a comprehensive general and automobile liability insurance with limits of \$1 million (\$1,000,000) per occurrence combined single limit for bodily injury and property damage in a form mutually acceptable to both parties to protect CONTRACTOR and DISTRICT against liability or claims of liability which may arise out of this AGREEMENT. In addition, CONTRACTOR agrees to provide an endorsement to this policy stating, "Such insurance as is afforded by this policy shall be



primary and any insurance carried by DISTRICT shall be excess and noncontributory.” No later than fifteen (15) days from execution of this AGREEMENT by the DISTRICT and CONTRACTOR, CONTRACTOR shall provide DISTRICT with certificates of insurance evidencing all coverages and endorsements required hereunder, including a thirty (30) day written notice of cancellation or reduction in coverage. CONTRACTOR agrees to name DISTRICT and its governing board, officers, agents, and employees as additional insureds under said policy.

14. Assignment. The obligations of the CONTRACTOR pursuant to this AGREEMENT shall not be assigned by the CONTRACTOR.
15. Compliance with Applicable Laws. The services completed herein must meet the approval of the DISTRICT and shall be subject to the DISTRICT's general right of inspection to secure the satisfactory completion thereof. CONTRACTOR agrees to comply with all federal, state, and local laws, rules, regulations, and ordinances that are now or may in the future become applicable to CONTRACTOR, CONTRACTOR's business, equipment, and personnel engaged in services covered by this AGREEMENT or accruing out of the performance of such services.
16. Permits/Licenses. CONTRACTOR and all CONTRACTOR's employees or agents shall secure and maintain in force such permits and licenses as are required by law in connection with the furnishing of services pursuant to this AGREEMENT.
17. Employment with Public Agency. CONTRACTOR, if an employee of another public agency, agrees that CONTRACTOR will not receive salary or remuneration, other than vacation pay as an employee of another public agency for the actual time in which services are actually being performed pursuant to this AGREEMENT.
18. Entire Agreement/Amendment. This AGREEMENT and any exhibits attached hereto constitute the entire agreement among the parties to it and supersedes any prior or contemporaneous understanding or agreement, with respect to the services contemplated and may be amended only by a written amendment executed by both parties to the AGREEMENT.
19. Nondiscrimination. CONTRACTOR agrees that it will not engage in unlawful discrimination in employment of persons because of race, ethnicity, religion, nationality, disability, gender, marital status, or age of such persons.
20. Non Waiver. The failure of DISTRICT or CONTRACTOR to seek redress for violation of, or to insist upon, the strict performance of any term or condition of this AGREEMENT, shall

not be deemed a waiver by that party of such term or condition, or prevent a subsequent similar act from again constituting a violation of such term or condition.

- 21 Notice. All notices or demands to be given wldcr this AGREEMENT by either party to the other, shall be in writing and given either by: (a) personal service or (b) by U.S. Mail, mailed either by registered or certified mail, return receipt requested, with postage prepaid. Service shall be considered given when received if personally served or if mailed on the third day after deposit in any U.S. Post Office. The address to which notices or demands may be given by either party may be changed by written notice given in accordance with the notice provisions of this section. At the date of this AGREEMENT, the addresses of the parties are as follows:

DISTRICT:

Jaron Fried, Ed.D.  
Anaheim Union High School District  
501 N. Crescent Way  
Anaheim, CA 92801

CONTRACTOR:

Perry Passaro, Ph.D.  
Anxiety & Depression Center  
1500 Quail, Suite 215  
Newport Beach, CA 92660

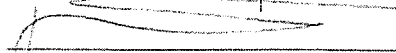
Severability. If any term, condition, or provision of this AGREEMENT is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remaining provisions will nevertheless continue in full force and effect, and shall not be affected, impaired, or invalidated in any way.

22. Attorney Fees/Costs. Should litigation be necessary to enforce any terms or provisions of this AGREEMENT, then each party shall bear its own litigation and collection expenses, witness fees, court costs, and attorneys' fees.
23. Governing Law. The terms and conditions of this AGREEMENT shall be governed by the laws of the State of California with venue in Orange County, California. This AGREEMENT is made in and shall be performed in Orange County, California.
24. Exhibits. This AGREEMENT incorporates by this reference, any exhibits, which are attached hereto and incorporated herein.
- a. Exhibit A.

THIS AGREEMENT IS ENTERED INTO THIS 1ST DAY OF JULY 2018.

Anxiety & Depression Center

Date: 5/30/18



Perry Passaro, Ph.D.  
Anxiety & Depression Center  
1500 Quail, Suite 215 Newport  
Beach, CA 92660

Anaheim Union High School District

Date: \_\_\_\_\_

Jaron Fried, Ed.D.  
Assistant Superintendent  
Educational Services Division  
501 N. Crescent Way/P.O.Box 3520  
Anaheim, CA 92803-3520

Please check one:

Independent Sole Proprietor	<input type="checkbox"/>
Corporation	<input type="checkbox"/>
Partnership	<input type="checkbox"/>
Other	<input type="checkbox"/>

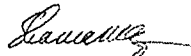
Federal Identification Number

\_\_\_\_\_

*If a company/corporation is being approved, the signature must be that of a responsible person.  
Typed company/corporation/individual's name must be identical to that on page 1.*

**PRINCIPAL/DISTRICT ADMINISTRATOR:**

Signature of Principal or District Administrator



Date: 5/30/2018

Shanna M. Egans, Ed.D.  
Director, Student Support Services  
Anaheim Union High School District

Exhibit A

**COMMON-LAW FACTORS  
(IRS Revenue Rule 87-41)**

Mark all items that are true for the intended Consultant (if completing on-line, double click the box to mark):

- No Instructions:** The consultant will not be required to follow explicit instructions to accomplish the job.
- No Training:** The consultant will not receive training provided by the employer. The consultant will use independent methods to accomplish the work.
- Work Not Essential to the Employer:** The employer's success or continuation does not depend on the services of the consultant.
- Right to Hire Others:** The consultant is being hired to provide a result and will have the right to hire others for actual work, unless otherwise noted.
- Control of Assistants:** Assistants hired at consultant's discretion; consultant responsible for hiring, supervising, paying of assistants.
- Not a Continuing Relationship:** If frequent, will be at irregular intervals, on call, or whenever work is available.
- Own Work Hours:** Consultant will establish work hours for the job.
- Time to Pursue Other Work:** Since specific hours are not required, consultant may work for other employers simultaneously, unless otherwise noted.
- Job Location:** Consultant controls job location, under District discretion, whether on employer's site or not.
- Order of Work:** Consultant, rather than employer, determines order or sequence of steps in performance of work.
- No Interim Reports:** Only specific pre-determined reports defined in the independent contractor agreement.
- Basis of Payment:** Consultant paid for services rendered, if applicable (see Agreement #4); total compensation set in advance of starting the job.
- Business Expenses:** Consultant is responsible for incidental or special business expenses.
- Tools and Equipment:** Consultant furnishes the identified tools and equipment needed for the job.
- Significant Investment:** Consultant can perform services without using the employer's facilities. Consultant's investment in own trade is real, essential, and adequate.
- Possible Profit or Loss:** Consultant does these (check valid items):
  - Hires, directs, pays assistants
  - Has equipment, facilities
  - Has a continuing and recurring liability
  - Performs specific jobs for prices agreed-upon in advance
  - Lists services in Business Directory
  - Other (explain) \_\_\_\_\_
- Work for Multiple Employers:** Consultant may perform services for more than one employer simultaneously, unless otherwise noted.
- Services Available to the General Public:** (check valid items):
  - Maintains an office
  - Business license
  - Business signs
  - Advertises services
  - Lists services in Business Directory
  - Other (explain) \_\_\_\_\_
- Limited Right to Discharge:** Consultant not subject to termination as long as contract specifications are met, unless otherwise noted (see Agreement #5 and #11).

- No Compensation for Non-Completion:** Responsible for satisfactory completion of job; no compensation for non-completion.

**2018-2019 Designation of CIF Representatives to League**

Please complete the form below for each school under your jurisdiction and **RETURN TO THE CIF SECTION OFFICE (ADDRESSES ON REVERSE SIDE) no later than June 29, 2018.**

Anaheim Union High School District School District/Governing Board at its June 14, 2018 meeting,  
(Name of school district/governing board) (Date)

appointed the following individual(s) to serve for the 2018-2019 school year as the school's league representative:

**PHOTOCOPY THIS FORM TO LIST ADDITIONAL SCHOOL REPRESENTATIVES**

NAME OF SCHOOL Anaheim High School  
 NAME OF REPRESENTATIVE Robert Saldivar POSITION Principal  
 ADDRESS 811 W. Lincoln Ave. CITY Anaheim ZIP 92805  
 PHONE 714-999-3717 FAX 714-772-6537 E-MAIL saldivar\_r@auhsd.us

\*\*\*\*\*

NAME OF SCHOOL Cypress High School  
 NAME OF REPRESENTATIVE Dr. Jodie Wales POSITION Principal  
 ADDRESS 9801 Valley View St. CITY Cypress ZIP 90630  
 PHONE 714-220-4144 FAX 714-220-4174 E-MAIL wales\_j@auhsd.us

\*\*\*\*\*

NAME OF SCHOOL Katella High School  
 NAME OF REPRESENTATIVE Dr. Ben Carpenter POSITION Principal  
 ADDRESS 2200 E. Wagner Ave. CITY Anaheim ZIP 92806  
 PHONE 714-999-3621 FAX 714-535-3991 E-MAIL carpenter\_b@auhsd.us

\*\*\*\*\*

NAME OF SCHOOL Kennedy High School  
 NAME OF REPRESENTATIVE Dr. Regina Zurbano POSITION Principal  
 ADDRESS 8281 Walker St. CITY La Palma ZIP 90623  
 PHONE 714-220-4101 FAX 714-995-1833 E-MAIL zurbano\_@auhsd.us

If the designated representative is not available for a given league meeting, an alternate designee of the district governing board may be sent in his/her place. **NOTE:** League representatives from public schools and private schools must be designated representatives of the school's governing boards in order to be eligible to serve on the section and state governance bodies.

Superintendent's or Principal's Name Dr. Jaron Fried Signature \_\_\_\_\_  
 Address 501 Crescent Way City Anaheim Zip 92801  
 Phone 714-999-3557 Fax 714-520-9754

**PLEASE MAIL OR FAX THIS FORM DIRECTLY TO THE CIF SECTION OFFICE.  
 SEE REVERSE SIDE FOR CIF SECTION OFFICE ADDRESSES.**

**2018-2019 Designation of CIF Representatives to League**

Please complete the form below for each school under your jurisdiction and **RETURN TO THE CIF SECTION OFFICE (ADDRESSES ON REVERSE SIDE) no later than June 29, 2018.**

Anaheim Union High School District \_\_\_\_\_ School District/Governing Board at its June 14, 2018 meeting,  
(Name of school district/governing board) (Date)

appointed the following individual(s) to serve for the 2018-2019 school year as the school's league representative:

**PHOTOCOPY THIS FORM TO LIST ADDITIONAL SCHOOL REPRESENTATIVES**

NAME OF SCHOOL Loara High School  
NAME OF REPRESENTATIVE Katrina Callaway POSITION Principal  
ADDRESS 1765 W. Cerritos Ave. CITY Anaheim ZIP 92804  
PHONE 714-999-3677 FAX 714-999-3703 E-MAIL callaway\_k@auhsd.us

NAME OF SCHOOL Magnolia High School  
NAME OF REPRESENTATIVE Daphne Hammer POSITION Principal  
ADDRESS 2450 W. Ball Rd. CITY Anaheim ZIP 92804  
PHONE 714-220-4221 FAX 714-220-4233 E-MAIL hammer\_d@auhsd.us

NAME OF SCHOOL Oxford Academy  
NAME OF REPRESENTATIVE Dr. Alicia Baillie POSITION Principal  
ADDRESS 5172 Orange Ave. CITY Cypress ZIP 90630  
PHONE 714-220-3055 FAX 714-527-7128 E-MAIL baillie\_a@auhsd.us

NAME OF SCHOOL Savanna High School  
NAME OF REPRESENTATIVE Michael Pooley POSITION Principal  
ADDRESS 301 N. Gilbert St. CITY Anaheim ZIP 92801  
PHONE 714-220-4262 FAX 714-995-2544 E-MAIL pooley\_m@auhsd.us

If the designated representative is not available for a given league meeting, an alternate designee of the district governing board may be sent in his/her place. **NOTE:** League representatives from public schools and private schools must be designated representatives of the school's governing boards in order to be eligible to serve on the section and state governance bodies.

Superintendent's or Principal's Name Dr. Jaron Fried Signature \_\_\_\_\_  
Address 501 Crescent Way City Anaheim Zip 92801  
Phone 714-999-3557 Fax 714-520-9754

**PLEASE MAIL OR FAX THIS FORM DIRECTLY TO THE CIF SECTION OFFICE.  
SEE REVERSE SIDE FOR CIF SECTION OFFICE ADDRESSES.**

**2018-2019 Designation of CIF Representatives to League**

Please complete the form below for each school under your jurisdiction and **RETURN TO THE CIF SECTION OFFICE (ADDRESSES ON REVERSE SIDE) no later than June 29, 2018.**

Anaheim Union High School District                      School District/Governing Board at its June 14, 2018 meeting,  
(Name of school district/governing board) (Date)

appointed the following individual(s) to serve for the 2018-2019 school year as the school's league representative:

**PHOTOCOPY THIS FORM TO LIST ADDITIONAL SCHOOL REPRESENTATIVES**

NAME OF SCHOOL Western High School  
 NAME OF REPRESENTATIVE Joseph Carmona POSITION Principal  
 ADDRESS 501 S. Western Ave. CITY Anaheim ZIP 92804  
 PHONE 714-220-4040 FAX 714-220-4027 E-MAIL carmona\_j@auhsd.us

\*\*\*\*\*

NAME OF SCHOOL \_\_\_\_\_  
 NAME OF REPRESENTATIVE \_\_\_\_\_ POSITION \_\_\_\_\_  
 ADDRESS \_\_\_\_\_ CITY \_\_\_\_\_ ZIP \_\_\_\_\_  
 PHONE \_\_\_\_\_ FAX \_\_\_\_\_ E-MAIL \_\_\_\_\_

\*\*\*\*\*

NAME OF SCHOOL \_\_\_\_\_  
 NAME OF REPRESENTATIVE \_\_\_\_\_ POSITION \_\_\_\_\_  
 ADDRESS \_\_\_\_\_ CITY \_\_\_\_\_ ZIP \_\_\_\_\_  
 PHONE \_\_\_\_\_ FAX \_\_\_\_\_ E-MAIL \_\_\_\_\_

\*\*\*\*\*

NAME OF SCHOOL \_\_\_\_\_  
 NAME OF REPRESENTATIVE \_\_\_\_\_ POSITION \_\_\_\_\_  
 ADDRESS \_\_\_\_\_ CITY \_\_\_\_\_ ZIP \_\_\_\_\_  
 PHONE \_\_\_\_\_ FAX \_\_\_\_\_ E-MAIL \_\_\_\_\_

If the designated representative is not available for a given league meeting, an alternate designee of the district governing board may be sent in his/her place. **NOTE:** League representatives from public schools and private schools must be designated representatives of the school's governing boards in order to be eligible to serve on the section and state governance bodies.

Superintendent's or Principal's Name Dr. Jaron Fried Signature \_\_\_\_\_  
 Address 501 Crescent Way City Anaheim Zip 92801  
 Phone 714-999-3557 Fax 714-520-9754

**PLEASE MAIL OR FAX THIS FORM DIRECTLY TO THE CIF SECTION OFFICE.  
 SEE REVERSE SIDE FOR CIF SECTION OFFICE ADDRESSES.**



Field Trip Report

Board of Trustees

June 14, 2018

1. Anaheim High School: ASB (32 students-7 male, 25 female)  
 Adviser/Lead Chaperone: Doug Wager (male)  
 Chaperones: Sergio Hernandez (male), Terry Dancer (female), Kacie Herrera (female), Sara Daddario (female), and Stacey Silberman (female)  
 Chaperones from the organization will assist in meeting District guidelines.  
  
 To: Chapman University, Orange, CA  
 Dates: July 30, 2018 to August 1, 2018  
 Purpose: Summer Leadership Conference  
 Expenses: ASB/Club Fundraisers-registration, meals, transportation, accommodations  
 Parent/Student-registration, meals, transportation, accommodations  
  
 Number of school days missed for this trip: 0  
 Number of school days missed previously: 0  
 Total number of days missed by this group: 0
  
2. Anaheim, Katella, and Loara High Schools: GEAR UP (80 students-29 male, 51 female)  
 Adviser/Lead Chaperone: Evelyn Soqui (female)  
 Chaperones: Cindy Ponce (female), Mashonda Salsberry (female), Olga Regino (female), Alma Robles (female), Cristina Ruiz (female), Clarissa Rodriguez (female), Marcos Resendiz (male), William Acosta (male), Sergio Mendoza (male), and Gabriel Mendoza (male)  
  
 To: University of California, San Diego  
 Dates: July 27, 2018 to July 28, 2018  
 Purpose: Leadership Development/College Tour  
 Expenses: GEAR UP-meals, transportation, accommodations  
  
 Number of school days missed for this trip: 0  
 Number of school days missed previously: 0  
 Total number of days missed by this group: 0
  
3. Cypress High School: Boys Basketball (14 male students)  
 Adviser/Lead Chaperone: Derek Mitchell (male)  
 Chaperone: Thomas Wong (male)  
  
 To: Westmont College, Santa Barbra, CA  
 Dates: June 29, 2018 to July 1, 2018  
 Purpose: Basketball Tournament  
 Expenses: Booster Club-registration, transportation, accommodations  
 Parent/Student-meals  
  
 Number of school days missed for this trip: 0  
 Number of school days missed previously: 0  
 Total number of days missed by this group: 0

**Field Trip Report**

Board of Trustees

June 14, 2018

4. Cypress High School: Cross Country (14 students-7 male, 7 female)  
Adviser/Lead Chaperone: Matthew Tweed (male)  
Chaperones: Katrina Tweed (female) and Kaela Crone (female)

To: Mammoth Lakes, CA  
Dates: July 14, 2018 to July 21, 2018  
Purpose: High Altitude Training  
Expenses: ASB/Club Fundraisers-accommodations  
Parent/Student-meals, transportation, accommodations

Number of school days missed for this trip: 0  
Number of school days missed previously: 0  
Total number of days missed by this group: 0

5. Cypress High School: ASB (32 students-11 male, 21 female)  
Adviser/Lead Chaperone: Sarah Binford (female)  
Chaperones: Alison Cook (female), Tramaine Malone (Female), Paul Chylinski (male),  
and Scott Wilmoth (male)  
Chaperones from the organization will assist in meeting District guidelines.

To: Chapman University, Orange, CA  
Dates: July 30, 2018 to August 1, 2018  
Purpose: Summer Leadership Conference  
Expenses: ASB/Club Fundraisers-registration, meals, transportation, accommodations  
Parent/Student-registration, meals, transportation, accommodations

Number of school days missed for this trip: 0  
Number of school days missed previously: 0  
Total number of days missed by this group: 0

6. Kennedy High School: JROTC (9 students-8 male, 1 female)  
Adviser/Lead Chaperones: Victor Napoles (male) and Wiley Rittenhouse (male)  
Chaperone: Yvette Roman (female)

To: Hubert Eaton Scout Reservation, Cedar Glen, CA  
Dates: June 18, 2018 to June 22, 2018  
Purpose: Summer Leadership Camp  
Expenses: Parent/Students-registration, meals, accommodations  
LCFF-transportation

Number of school days missed for this trip: 0  
Number of school days missed previously: 3  
Total number of days missed by this group: 3

**Field Trip Report**

Board of Trustees

June 14, 2018

7. Loara High School: JROTC (30 students-16 male, 14 female)  
Adviser/Lead Chaperones: Kevin McMahan (male)  
Chaperones: Robert Duesenberg (male), Marixa Golden (female), and Maria Sotelo-Albarran (female)  
  
To: Hubert Eaton Scout Reservation, Cedar Glen, CA  
Dates: June 18, 2018 to June 22, 2018  
Purpose: Summer Leadership Camp  
Expenses: Parent/Students-registration, meals, accommodations  
LCFF-transportation  
  
Number of school days missed for this trip: 0  
Number of school days missed previously: 0  
Total number of days missed by this group: 0
  
8. Loara High School: ASB (39 students-12 male, 27 female)  
Adviser/Lead Chaperone: Paul Chylinski (male)  
Chaperones: Scott Wilmoth (male), Kyle Walker (male), Sarah Binford (female), Alison Cook (female), Paola Gonzalez (Female), Lorena Dayton (female), Sarah Anderson (female), Sarah Daddario (female) and Carole Casto (female)  
Chaperones from the organization will assist in meeting District guidelines.  
  
To: Chapman University, Orange, CA  
Dates: July 30, 2018 to August 1, 2018  
Purpose: Summer Leadership Conference  
Expenses: ASB/Club Fundraisers-registration, meals, transportation, accommodations  
Parent/Student-registration, meals, transportation, accommodations  
  
Number of school days missed for this trip: 0  
Number of school days missed previously: 0  
Total number of days missed by this group: 0
  
9. Loara High School: Ethnic Studies (10 students-3 male, 7 female)  
Adviser/Lead Chaperone: Jose Paolo Magcalas (male)  
Chaperone: Maria L. Magcalas (female)  
  
To: Oahu, Hawaii  
Dates: February 16, 2019 to February 22, 2019  
Purpose: Educational Trip  
Expenses: ASB/Club Fundraisers-registration, meals, transportation, accommodations, substitutes  
Parent/Student-registration, meals, transportation, accommodations  
  
Number of school days missed for this trip: 4  
Number of school days missed previously: 0  
Total number of days missed by this group: 4

## Field Trip Report

Board of Trustees

June 14, 2018

10. Oxford Academy: FBLA (1 female student)  
Adviser/Lead Chaperone: Alicia Baillie (female)  
  
To: Sacramento, CA  
Dates: June 22, 2018 to June 23, 2018  
Purpose: California FBLA Summit 2018  
Expenses: FBLA-registration, meals, transportation, accommodations  
  
Number of school days missed for this trip: 0  
Number of school days missed previously: 0  
Total number of days missed by this group: 0
  
11. Oxford Academy: FBLA (3 students-2 male, 1 female)  
Adviser/Lead Chaperone: Mike Rylaarsdam (male)  
Chaperone: April Rylaarsdam (female)  
  
To: Baltimore, Maryland  
Dates: June 28, 2018 to July 2, 2018  
Purpose: National Leadership Conference  
Expenses: ASB/Club Fundraisers-registration, meals, transportation, accommodations  
Parent/Student-transportation, accommodations  
  
Number of school days missed for this trip: 0  
Number of school days missed previously: 1  
Total number of days missed by this group: 1
  
12. Oxford Academy: Girls Basketball (14 female students)  
Adviser/Lead Chaperone: Dave Clifton (male)  
Chaperones: Chris Masuno (male), Teresa Gagnon (female), and Judy Hall (female)  
  
To: Palm Springs, CA  
Dates: June 29, 2018 to July 1, 2018  
Purpose: Summer Basketball Tournament  
Expenses: ASB/Club Fundraisers-registration  
Parent/Student-meals, transportation, accommodations  
  
Number of school days missed for this trip: 0  
Number of school days missed previously: 0  
Total number of days missed by this group: 0

## Field Trip Report

Board of Trustees

June 14, 2018

13. Oxford Academy: Yearbook (15 students-1 male, 14 female)  
Adviser/Lead Chaperone: Jin Chang (male)  
Chaperone: Jennifer Hipolito (female)  
Chaperones from the organization will assist in meeting District guidelines.
- To: California State University, Long Beach  
Dates: July 28, 2018 to August 1, 2018  
Purpose: Summer Yearbook Camp  
Expenses: ASB/Club Fundraisers-registration, meals, transportation, accommodations  
Parent/Student-registration, meals, transportation, accommodations
- Number of school days missed for this trip: 0  
Number of school days missed previously: 0  
Total number of days missed by this group: 0
14. Oxford Academy: ASB (42 students-12 male, 30 female)  
Adviser/Lead Chaperone: Debbie Hale (female)  
Chaperones: Cathy Fong (female), Sarah Anderson (female), Katrina Tweed (female), Lorena Dayton (female), Carole Casto (female), Sarah Binford (female), Alison Cook (female), Sara Daddario (female), Paul Chylinski (male), Doug Wager (male), Scott Wilmoth (male), and John Dechene (male)  
Chaperones from the organization will assist in meeting District guidelines.
- To: Chapman University, Orange, CA  
Dates: July 30, 2018 to August 1, 2018  
Purpose: Summer Leadership Conference  
Expenses: ASB/Club Fundraisers-registration, meals, transportation, accommodations  
Parent/Student-registration, meals, transportation, accommodations
- Number of school days missed for this trip: 0  
Number of school days missed previously: 0  
Total number of days missed by this group: 0
15. Oxford Academy: Social Science Department (41 students-12 male, 29 female)  
Adviser/Lead Chaperone: Fabiana Muench-Casanova (female)  
Chaperones: Maria Gallardo (female), Hilda Vazquez (female), April Hancock (female), Courtney Flynn (female), Nathan Taylor (male), David Clifton (male), and David Alcala (male)
- To: Washington, D.C.  
Dates: March 8, 2019 to March 14, 2019  
Purpose: Educational Trip  
Expenses: Parent/Student-registration, meals, transportation, accommodations
- Number of school days missed for this trip: 0  
Number of school days missed previously: 0  
Total number of days missed by this group: 0

**Instructional Materials Submitted for Adoption**  
**Thursday, June 14, 2018**  
**June 8, 2018-June 14, 2018**

<b>Curriculum</b>	<b>Basic/ Suppl.</b>	<b>Course Name (Number)</b>	<b>Grade</b>	<b>Title</b>	<b>Publisher</b>
Dual Enrollment	Basic	Court Reporting- Advanced Vocabulary Development (#2049)	11-12	<i>Advancing Vocabulary Skills (4th Edition)</i>	Townsend Press Inc.
Dual Enrollment	Basic	Court Reporting-Basic Vocabulary Development (#2048)	11-12	<i>Improving Vocabulary Skills (4th Edition)</i>	Townsend Press Inc.
ELD	Suppl.	Summer Language Academy	8-10	<i>From North to South</i>	Lee and Low Books
ELD	Suppl.	Summer Language Academy	8-10	<i>Hairs/Pelitos</i>	Dragonfly Books New York
ELD	Suppl.	Summer Language Academy	8-10	<i>Here I Am</i>	Capstone
ELD	Suppl.	Summer Language Academy	8-10	<i>It's Okay to Be Different</i>	Little Brown and Company
ELD	Suppl.	Summer Language Academy	8-10	<i>Lost and Found Cat</i>	Random House
ELD	Suppl.	Summer Language Academy	8-10	<i>Mama the Alien</i>	Lee and Low Books
ELD	Suppl.	Summer Language Academy	8-10	<i>My Chinatown</i>	Harper Collins

<b>Curriculum</b>	<b>Basic/ Suppl.</b>	<b>Course Name (Number)</b>	<b>Grade</b>	<b>Title</b>	<b>Publisher</b>
ELD	Suppl.	Summer Language Academy	8-10	<i>My Name is Jorge on Both Sides of the River</i>	Highlights
ELD	Suppl.	Summer Language Academy	8-10	<i>My Name is Sangoel</i>	Eerdmans Books
ELD	Suppl.	Summer Language Academy	8-10	<i>Piecing Me Together</i>	Bloomsbury
ELD	Suppl.	Summer Language Academy	8-10	<i>The Name Jar</i>	Dragonfly Books New York
English	Suppl.	English 2 (#1520)	10-12	<i>Winesburg, Ohio</i>	Random House

**Instructional Materials Submitted for Display**  
**Thursday, June 14, 2018**  
**June 15, 2018-July 12, 2018**

<b>Curriculum</b>	<b>Basic/ Suppl.</b>	<b>Course Name (Number)</b>	<b>Grade</b>	<b>Title</b>	<b>Publisher</b>
English	Suppl.	Analysis of Comedy in Culture (#1682)	12	<i>Twelfth Night (Folger Shakespeare Library Series)</i>	Simon & Schuster Paperbacks
English	Suppl.	English 4 (#1550)	12	<i>Othello</i>	Washington Square Press
English	Suppl.	English 7 (#1330)	7	<i>On My Honor</i>	Houghton Mifflin Harcourt
English	Suppl.	English 8 (#1350)	8	<i>Like Water on Stone</i>	Random House
Math	Basic	Math 3 (#3725) Math 3A (#3723) Math 3-4 (HP) (#3726)	9-12	<i>High School Math Solutions: Integrated Math 1</i>	Carnegie Learning
Math	Basic	Math 4 (#3735) Math 3-4 (HP) (#3726) Math 4-5 (HP) (#3756)	9-12	<i>High School Math Solutions: Integrated Math 2</i>	Carnegie Learning
Social Science	Basic	World History and Geography (#2440)	7	<i>World History: Medieval and Early Modern Times</i>	National Geographic Learning
Social Science	Basic	World History, Geography, and Culture (#2610)	10	<i>World History, Culture, and Geography: The Modern World</i>	McGraw Hill



**University of La Verne  
LaFetra College of Education  
University/District Fieldwork Agreement**

**Undergraduate Level Programs**

**Liberal Studies  
Child Development**

**Graduate Level Programs**

**Multiple Subject and Single Subject Credential Candidates  
Multiple and Single Subjects Intern Credential Candidates  
Educational Specialist: Mild/Moderate Preliminary Credential  
Candidates  
Educational Specialist: Mild/Moderate Preliminary Intern  
Credential Candidates  
School Counseling Credential Candidates  
School Counseling Intern Credential Candidates  
School Psychology Credential Candidates  
School Psychology Intern Credential Candidates  
Administrative Services Credential Candidates  
Administrative Services Intern Credential Candidates**

**THIS AGREEMENT** entered into this 20<sup>th</sup> day of April 2018 through the 30<sup>th</sup> day of June 2022 with **Anaheim Union High School District** and between the University of La Verne through the Provost of the University of La Verne on behalf of the Board of Trustees hereinafter called the University and, hereafter called the District, referred to in the collective as the Parties.

**WITNESSETH**

**WHEREAS**, the University is accredited by the California Commission on Teacher Credentialing (CCTC) and the National Council of Accreditation for Teacher Education (NCATE) as a credential granting institution and desires to provide fieldwork experiences through directed teaching, practicum experiences and/or fieldwork experiences to its students enrolled in the University's undergraduate programs: Liberal Studies and Child Development programs and graduate programs: Multiple and Single Subject Teacher Education program,

Educational Specialist program, School Counseling program, School Psychology program, and Administrative Services program curricula; and

**WHEREAS**, District agrees to allow University's students to gain the necessary fieldwork, practicum, and teaching, counseling, psychology, and administrative services experiences by interacting with and observing, assessing/assessment of students and teachers, counselors, psychologists, and administrators and teaching classes and working with students at its schools; and

**WHEREAS**, the Parties agree to provide for the payment in money for multiple and single subject candidates and educational specialist candidates or in services for school counseling, school psychology, administrative services, and the liberal studies and child development undergraduate programs, for the services rendered by the District of an amount not to exceed the actual cost to the District of the services rendered; and

**WHEREAS**, it has been determined between the Parties hereto that the payments for multiple and single subject candidates and educational specialist candidates be made to the District under this agreement do not exceed the actual cost of the District of the services rendered by the District and that there is an understanding that the University does not provide stipends to the District for the school counseling, school psychology, administrative services, and the liberal studies and child development programs;

**NOW, THEREFORE**, it is mutually agreed between the Parties hereto as follows:

1. The District shall provide experiences through multiple and single subject and educational specialist fieldwork and directed teaching, school counseling, school psychology, and administrative services practicum experiences and fieldwork, and fieldwork experiences in liberal studies, and fieldwork and supervised teaching experiences in child development in schools and classes of the District for students of the University qualified for such assignments and assigned by the University to multiple and single subject and educational specialist candidates fieldwork and directed teaching, school counseling, school psychology, and administrative services practicum experiences, and/or fieldwork, and field work in the liberal studies program, and fieldwork and supervised teaching in child development in schools or classes of the District, and under the direct supervision and instruction of such credentialed employees of the District, as the district and the University, through their duly authorized representatives, may agree upon.

Directed teaching for multiple and single subject credential candidates shall be deemed to include all supervised student teaching in the University's two supervised teaching courses,

Educational Specialist Level I: Mild/Moderate credential candidates complete a minimum of 40 hours in a general education classroom setting and a ten-week supervised teaching experience over a fifteen-week semester in SPED 409: Supervised teaching in the fall and spring semesters.

School Counseling and School Psychology programs require practicum experiences and fieldwork experiences that must be completed under the supervision of a credentialed District employee to meet the required number of practicum hours. Administrative Services program requires fieldwork experiences only.

At the undergraduate level, fieldwork experiences are required for the Liberal Studies program and the Child Development program.

The Child Development program also requires a supervised teaching experience in EDUC 454: Early Childhood Student Teaching.

Fieldwork experiences are completed as part of the curricula requirements in both the undergraduate level for the bachelor's degree requirements and the graduate level credential programs. These fieldwork experiences are hourly based and require the undergraduate candidates and graduate credential candidates to complete the requirements in appropriate districts and school classes.

### **Intern Programs**

The University of La Verne College of Education and Organizational Leadership offers Internship Programs in Multiple and Single Subject Teaching, Educational Specialist Mild/Moderate Level I, School Counseling, School Psychology, and Administrative Services for qualified students. These internship programs provide a process whereby selected, qualified individuals may be employed as multiple and single subject teachers, education specialist teachers, counselors, psychologists, and school administrators in participating public schools and concurrently meet the University of La Verne's requirements in professional education. These internship requirements are consistent with the current multiple and single subject teaching, educational specialist teaching, counseling, psychology, and administrative services credential programs.

Under this contract, the District shall provide intern experiences for multiple and single subject credential program, educational specialist program, school counseling program, school psychology program, and the administrative services program.

Full explanation of the University's undergraduate and graduate programs can be found in: **Exhibit A**

Intern Programs Eligibility can be found in: **Exhibit B**

Intern Programs Agreement can be found in: **Exhibit C**

Prior to any University student entering a District or school-site to complete fieldwork, practicum, or supervised teaching, he/she must have TB clearance and be cleared by the state with either a Certificate of Clearance or other form of DOJ clearance.

The District may, in its sole discretion, refuse to accept for directed teaching, practicum, or fieldwork, any student of the University assigned in the district. Upon request of the District, the University shall terminate the directed teaching, practicum, or fieldwork assignment of any student of the University in the District.

Multiple and single subject and educational specialist and liberal studies and child development directed teaching and fieldwork students, and students completing practicum and fieldwork experiences in school counseling, school psychology, and administrative services programs as used herein and elsewhere in this agreement mean active participation in the duties and function of classroom teaching, school counseling, school psychology, and administrative services practicum, and fieldwork experiences under the direct supervision and instruction of employees of the District holding a valid credential, with a minimum of three years of exemplary experience as a classroom teacher, school counselor, school psychologist, or site administrator, issued by the California Commission on Teacher Credentialing.

2. In the multiple and single subject and educational specialist programs, the University will pay the District directly for the performance by the District of all services required to be performed by the District under this agreement. There is no payment provision for the University's fieldwork assignments that must be completed in the University's coursework or for the school counseling, school psychology, and administrative services programs or the undergraduate programs, liberal studies and child development.

The number of semester units of directed teaching or fieldwork to be provided for each student of the University assigned to directed teaching, practicum, or fieldwork under this agreement shall be determined by the University.

3. An assignment of a student of the University to directed teaching, practicum, or fieldwork in schools or classes of the District shall be at the

discretion of the University. A student may be given more than one assignment by the University for placement in directed teaching, practicum or fieldwork experiences in such schools or classes. The assignment of a student of the University to directed teaching, practicum, or fieldwork in the District shall be deemed to be effective for the purposes of this Agreement as of the date the student presents to the proper authorities of the District the assignment letter or other document given him/her by the University effecting such assignments, but not earlier than the date of such assignments as shown on such letter or other document.

In the event the assignment of a multiple subject, single subject, or educational specialist student of the University to directed teaching, practicum or fieldwork is terminated by the University or the District for any reason, the District shall receive payment on account of such student as though there had been no termination of the assignment, except that if such assignment is terminated before half the term of the assignment is completed, the District shall receive payment for an assignment for one-half services only. There is no payment for students in the school counseling, school psychology, administrative services, or liberal studies and child development programs.

4. Within a reasonable time following the close of each semester of the University the District shall submit an invoice, in duplicate, to the University for payment at the rate provided herein, for all students who participated in directed teaching in the multiple and single subject programs and the education specialist program provided by the District under and in accordance with this Agreement during said semester or term.

The District shall attach to the invoice a certificate, in duplicate, executed by a duly authorized representative of the District certifying that the District expended or became obligated to expend in providing such directed teaching an amount not less than the amount of the invoice.

#### **2042 Multiple and Single Subject Credential Program Educational Specialist Credential Program**

ED 468: Introductory Supervised Teaching - \$100.00 per student teaching assignment for each student in full-day introductory directed teaching.

ED 478 and SPED 409: Advanced Supervised Teaching - \$200.00 per student teaching assignment for each student in full-day directed teaching.

ED 467: Intern Teaching: Multiple and Single Subjects and SPED 459: Intern Teaching Educational Specialist school-site support providers receive a stipend of \$200 for each semester they have an intern.

**Child Development: Liberal Studies: School Counseling: School Psychology: Administrative Services**

The university does not pay a stipend to school-site supervisors for these programs.

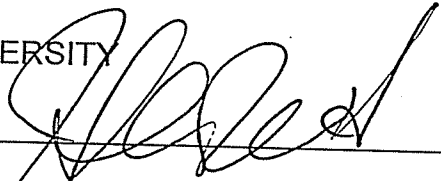
5. The term of the agreement shall commence on the **20<sup>th</sup> day of April 2018 through the 30<sup>th</sup> day of June 2022**. This agreement may be terminated by either District or University immediately for cause upon giving written notice to the other party. If not terminated, this contract will remain in effect until either the District or the University requests to alter the existing contract or write a new contract.
6. Notwithstanding anything herein contained to the contrary, this Agreement may be terminated and the provisions of this agreement may be altered, changed, or amended, by mutual written consent of both parties hereto.
7. Notwithstanding any other provisions of this agreement, the University shall not be obligated by this agreement to pay the District any amount in excess of a total of Two Hundred (\$200.00) for ED 478 and SPED 409 or One Hundred (\$100.00) per student for ED 468, or Two Hundred (\$200) per student for ED 467 and SPED 459.
8. Parties agree District is not responsible for maintaining workers' compensation coverage for students of the University.

**INDEMNIFICATION:** The parties hereto, and each of them, do hereby mutually agree to indemnify, defend, save and hold harmless each other, and their respective officers, agents, servants and employees, of and from any and all liability, claims, demands, debts, suits, actions and causes of action, including wrongful death and reasonable attorneys' fees for the defense thereof, arising out of or in any manner connected with the performance of any act or deed under or pursuant to the terms and provisions of this agreement by such indemnifying party, or its officers, agents, servants and employees, but only in proportion to and to the extent such liability, claims demands, debts, suits, actions, causes of action, or attorneys' fees are caused by or result from the negligent or intentional acts of omissions of either party.

UNIVERSITY shall carry and maintain at least \$1,000,000 per occurrence and \$3,000,000 in General Aggregate commercial general liability insurance and provide DISTRICT with an additional covered party endorsement naming the DISTRICT as an additional covered party. Copies of renewal notices during the term of this contract must be provided to the DISTRICT within thirty (30) days to keep the contract in force. If the UNIVERSITY changes insurance carriers, DISTRICT must be notified thirty (30) days prior to change.

For purposes of this paragraph, the student teacher shall not be deemed to be an officer, agent, servant, or employee of **UNIVERSITY OF LA VERNE** or **ANAHEIM UNION HIGH SCHOOL DISTRICT**.

The following signature hereby indicates approval of this contract:

**University of La Verne**  
UNIVERSITY  
By   
Dr. Jonathan Reed  
Provost

**Anaheim Union High School  
District  
DISTRICT**  
By \_\_\_\_\_  
Brad Jackson  
Assistant Superintendent, HR  
TITLE

## CERTIFICATION

I, the duly appointed and acting Secretary to the Governing Board of the School District listed below, do hereby certify that the following is a true and exact copy of a portion of the Minutes of the regular meeting of said Board held on  
June 14  
\_\_\_\_\_, 2018.

It was moved, seconded and carried that the attached contract with **Anaheim Union High School District** whereby the University may assign students to the schools in the School District for multiple and single subject and educational specialist internship, directed teaching and/or fieldwork, school counseling and school psychology internship, practicum and/or fieldwork, and administrative services internship and fieldwork be approved; and the Secretary to the Board is hereby authorized to execute the same.

\_\_\_\_\_  
Anaheim Union High School District

DISTRICT

\_\_\_\_\_  
Orange

COUNTY

\_\_\_\_\_  
BY Michael B. Matsuda

\_\_\_\_\_  
Superintendent

TITLE



## EXHIBIT A

### Program Descriptions

#### Fieldwork Experiences

The University of La Verne requires fieldwork experiences for students at both the undergraduate and graduate levels.

#### UNDERGRADUATE LEVEL PROGRAMS

##### Liberal Studies Program Child Development Program

#### Fieldwork Experiences

At the undergraduate level, the University seeks to place students in fieldwork experiences where each student can observe and interact with regularly certified or credentialed teachers.

These fieldwork experiences may or may not be observed by the University's instructors and may involve observations and small group instruction with limited whole class involvement.

These fieldwork experiences are totally different from the fieldwork experiences required for the graduate programs. These experiences are not graduate level supervised teaching assignments and undergraduate students do not have to meet the same requirements as the graduate students.

Each undergraduate student must hold a State of California Certificate of Clearance (Liberal Studies) or State of California Department of Justice Bureau of Criminal Information and Analysis (Child Development Program) allowing him/her to engage with children in a public or private school setting and a verification of negative TB screening.

Each undergraduate candidate will be issued a letter of introduction listing the requirements of the fieldwork experience to be presented to the school-site and/or the District to request fieldwork placement.

These undergraduate experiences are designated as "Field Study Candidates."

At the undergraduate level, the University seeks to place two classifications of field-work students: 1) Field Study Candidates and 2) Undergraduate Student Teaching Candidates.

## **Field Study Candidates**

Field Study Candidates can observe and interact with regularly certified or credentialed teachers. At this level, students may or may not be supervised by the University's instructors and the experience may involve observations and small group instruction with limited whole class involvement.

## **Undergraduate Student Teaching Candidates**

Undergraduate Student Teaching is a requirement of the Child Development Program. Requirements for this program are completely different from the supervised teaching assignments that must be completed at the graduate and credential level. At this level, students are supervised by the University on a weekly basis. The University works solely with the cooperating school or school district to request placement with a certified or credentialed school-site supervisor for each supervised student teacher.

## **GRADUATE LEVEL PROGRAMS**

**Teacher Education: Multiple and Single Subject Credential Program**  
**Educational Specialist Credential Program**  
**School Counseling Credential Program**  
**School Psychology Credential Program**  
**School Administration Credentials Program**  
**Level I Administrative Credential Program**  
**Level II Administrative Credential Program**

Graduate level students are placed in participating districts and schools for the purpose of meeting individual course work requirements for field experiences relating to the individual course or for supervised teaching or practicum experiences.

Supervised teaching is a requirement of the Teacher Education and Educational Specialist Credential programs.

Practicum and fieldwork experiences are requirements of the School Counseling and School Psychology programs.

The Administrative Credential program requires fieldwork experiences only.

## **TEACHER EDUCATION: MULTIPLE AND SINGLE SUBJECT CREDENTIAL PROGRAMS**

### **Fieldwork Requirements**

Teacher education programs require fieldwork experiences in classrooms that are not supervised by the University, but are approved by the course instructor, and the placements must be approved by the individual school-sites and districts. Each individual candidate will arrange cooperatively with the school-site administrator and/or the district for his/her own fieldwork placement and will present a letter of introduction from the course instructor, in which the fieldwork experience is required, outlining the requirements for the fieldwork assignment.

Each candidate seeking a fieldwork placement holds a Certificate of Clearance and a clear TB verification, has passed, or is completing, the University's writing requirement, and has passed or is completing the CBEST and CSET requirements.

### **Supervised Teaching**

Teacher Education supervised teaching assignments are set up by the University with the cooperating partner districts and are supervised by the University's supervisors on a weekly schedule.

The University works solely with the cooperating partner school districts to request placements for supervised teaching. Candidates are never permitted to seek to placement for themselves.

Placement requests for multiple subject candidates are any two assignments either K-2: 3-5: or 6-8 core middle school.

Placement requirements for single subject candidates are grades 7-12 in the credential area. Students may be placed in a middle school/junior high school assignment for one of the supervised teaching assignments or they can complete the two assignments in a comprehensive high school.

ED 468: Introductory Supervised Teaching: five-week supervised teaching experience.

ED 478: Advanced Supervised Teaching: ten-week supervised teaching experience.

Either the District or the University may remove the supervised teaching candidate for unsatisfactory performance.

### **Intern Teaching: Multiple and Single Subject**

Intern teacher candidates have been accepted into the University of La Verne's Intern Program having successfully completed the pre-requisite requirements.  
Completed: ED 460: Diversity, Interaction, and the Learning Process

ED 470: Theories and methods of Education for Linguistically Diverse Students

Passed: CBEST: CSET or subject matter competency: University's writing requirement

Verified: Certificate of Clearance: TB clearance: U.S. Constitution

The maximum amount of time for a candidate to remain as an intern is two years.

University of La Verne's interns are supervised on a weekly basis by the University supervisor and by a qualified District employee until the intern has completed all of the state and University's credential requirements. The school-site support provider must be teaching at the same school-site within the same subject area as the intern, and must hold the appropriate credential, has taught in the subject area for a minimum of three years, is EL proficient, and would be an exemplary teacher who can successfully mentor and monitor the supervised teacher.

Either the District or the University may remove the intern candidate for unsatisfactory performance.

## **EDUCATION SPECIALIST CREDENTIAL PROGRAM**

### **Fieldwork Requirements**

Education Specialist Credential program requires fieldwork experiences in appropriate special education classrooms, or mainstreamed classrooms, or included classrooms that are not supervised by the university, but are approved by the course instructor and the placements must be approved by the individual school-sites and districts.

Each individual candidate will arrange cooperatively with the school-site administrator and/or the District for his/her own fieldwork placement and will present a letter of introduction from the course instructor, in which the fieldwork experience is required, outlining the requirements for the fieldwork assignment.

Each candidate seeking a fieldwork placement holds a Certificate of Clearance and a clear TB verification, has passed, or is completing, the University's writing requirement, and has passed or is completing the CBEST and CSET requirements.

### **Supervised Teaching**

Education Specialist supervised teaching assignments are set up by the university with the cooperating partner districts and are supervised by the university's supervisors every two weeks.

The university works solely with the cooperating partner school Districts to request placements for supervised teaching. Candidates are never permitted to seek to place themselves.

Placement assignment requests are for RSP, SDC classrooms, an included classroom, or a mainstream classroom.

SPED 409: Education specialist Mild-Moderate Supervised Teaching: ten-week supervised teaching experience.

Either the District or the University may remove the supervised teaching candidate for unsatisfactory performance.

### **Intern Teaching: Education Specialist Credential Program**

Intern special education teacher candidates have been accepted into the University of La Verne's Intern Program having successfully completed the prerequisite requirements.

The maximum amount of time for a candidate to remain as an intern is two years. University of La Verne's educational specialist interns are supervised on a bi-weekly basis until they have completed all of the state and university's credential requirements.

Either the District or the University may remove the intern candidate for unsatisfactory performance.

## **PRACTICUM REQUIREMENTS**

### **SCHOOL COUNSELING CREDENTIAL PROGRAM**

School Counseling unsupervised fieldwork assignments and supervised practicum assignments are arranged by the University with the cooperating Districts. Supervised practicum assignments are supervised by the University on a regularly scheduled calendar.

All School Counseling candidates hold a Certificate of Clearance and a clear TB verification.

### **Graduate Level School Counselor Trainee**

Graduate Level School Counselor Trainees are University recommended master's degree candidates who have been approved to engage in unpaid educational observation or service for the purpose of gaining professional experience under the supervision of an appropriately trained or credentialed

professional of the district. Arrangements for this experience will be made cooperatively between the counselor trainee and the principal of the participating school.

### **School Counseling Fieldwork Candidate**

School Counseling Fieldwork candidates are University recommended master's degree candidates who have been approved to engage in unpaid counseling experiences under the supervision of a fully credentialed school counselor from the district and a University supervisor. Assignment of a University candidate to placement in a district school shall be at the discretion of the University working cooperatively with the District. The school-site supervisor and the school counseling fieldwork candidate will decide on the number of hours to be completed at the site in fulfillment of the requirements of the California Commission on Teacher Credentialing and the American School Counselor Association standards. This information will be noted in writing prior to beginning the fieldwork experience. The University reserves the right to issue or deny the PPS credential at the end of the fieldwork experience. Either the District or the University may remove the school counseling candidate for unsatisfactory performance.

### **School Counseling Intern**

School counseling interns are University recommended master's degree candidates who possess a Pupil Personnel Service (PPS) Internship Credential. School counseling interns have been approved to engage in paid counseling services under the supervision of a fully credentialed school counselor from the district and a university supervisor. The district supervisor and the school counseling fieldwork candidate will decide on the number of hours to be completed at the site in fulfillment of the requirements of the California Commission on Teacher Credentialing. This information will be noted in writing prior to beginning the internship. The University reserves the right to issue or deny the PPS credential at the end of the internship experience. Either the District or the University may remove the school counseling intern for unsatisfactory performance.

## **SCHOOL PSYCHOLOGY CREDENTIAL PROGRAM**

### **School Psychology Practicum Trainees**

School Psychology Practicum Trainees are candidates recommended by the University possessing a Certificate of Clearance or other appropriate certificate who have been approved to participate in unpaid school psychology experiences that occur prior to the field experience. These experiences are conducted in laboratory field-based settings under the supervision of a credentialed school psychologist, with three years full-time experience, and a University supervisor.

The District supervisor or the on-site supervisor and the school psychology practicum trainee will decide how the 450 prescribed clock hours (spread over two years) will be accomplished in fulfillment of the National Association of School Psychology domains, to be completed at the site. These hours are prescribed by the School Psychology curriculum: the district supervisor is not necessarily involved. This information will be noted in writing, in the Planning Document, prior to beginning the practicum experience. Either the district or the university may remove the school psychology practicum trainee for unsatisfactory performance.

### **School Psychology Fieldwork Candidates**

School Psychology Fieldwork Candidates are candidates recommended by the University possessing a Certificate of Clearance or other appropriate certificate who have been approved to engage in unpaid school psychology experiences under supervision of a credentialed school psychologist, with three years full-time experience, and a University supervisor. An assignment of a candidate of the University to a placement in schools of the District shall be at the discretion of the University, working cooperatively with the District. The District supervisor and the school psychology candidate will decide how the 1,200 fieldwork hours will be accomplished in fulfillment of the National Association of School Psychology domains to be completed at the site. This information will be noted in writing, in the Planning Document, prior to beginning the fieldwork experience. The University reserves the right to issue or deny the Pupil Personnel Service Credential at the end of the fieldwork experience, based on passing the PRAXIS at the University of La Verne required level. Either the District or the University may remove the school psychology candidate for unsatisfactory performance.

### **School Psychology Interns**

School Psychology Interns are candidates recommended by the University, possessing a Certificate of Clearance and an Intern Credential, who have been approved to engage in paid school psychology services under the supervision of a credentialed school psychologist, with three years full-time experience, and a University supervisor. The district supervisor and the school psychology candidate will decide how the 1,200 fieldwork hours will be accomplished, in fulfillment of the National Association of School Psychology domains, to be completed at the site. This information will be noted in writing, in the Planning Document, prior to beginning the fieldwork experience. The University reserves the right to issue or deny the Pupil Personnel Service Credential at the end of the internship experience. Either the District or the University may remove the school psychology intern for unsatisfactory performance.

## **ADMINISTRATIVE SERVICES CREDENTIAL PROGRAM**

### **Administrative Services Credentials**

The Administrative Services Preliminary and Professional Credential Programs require fieldwork experiences supervised by the University staff at the beginning of the placement. All administrative services placements must be approved by the individual school-sites and Districts prior to starting the program.

### **Administrative Fieldwork Candidates**

Administrative Fieldwork Candidates are candidates recommended by the University, who possess appropriate certification, and have been approved to engage in unpaid administrative services under the supervision of a fully credentialed administrative employee of the district. An assignment of a candidate of the University to a placement in schools of the District shall be at the discretion of the University, working cooperatively with the District. Either the District or the University may remove the administrative fieldwork candidate for unsatisfactory performance.

### **Administrative Interns**

Administrative Interns are candidates recommended by the University, possess an Intern Credential issued by the California Teacher Credentialing Commission, who have been approved to engage in paid administrative duties under the supervision of a fully credentialed employee of the District, and a University supervisor. The University reserves the right to issue or deny the Preliminary Administrative Credential upon completion of the University program. Either the District or the University may remove the administrative Intern for unsatisfactory performance.

### **Professional Administrative Fieldwork Candidates**

Professional Fieldwork Candidates are candidates who hold a valid Preliminary Administrative Credential, have been hired by a District for a full time, paid administrative position, and are under the supervision of a fully credentialed administrative employee of the District and a University supervisor. Recommendation for the Professional Credential shall be at the discretion of the University, working cooperatively with the District.



## EXHIBIT B

### Intern Credential Program Eligibility

These programs permit the students to become eligible for the intern credential if the student has:

#### Multiple and Single Subject Intern Eligibility

1. Bachelor's degree
2. Admitted into program and completed the program's prerequisite course requirements
3. Certificate of Clearance
4. TB Clearance
5. Subject matter competence: CSET
6. Passed CBEST
7. Been offered employment as a classroom teacher in the credential subject area.
8. U.S. Constitution
9. Speech

Internship must be completed within two years.

Interns are observed by the University weekly.

#### Education Specialist Intern Eligibility

1. Bachelor's degree
2. Admitted into program and completed program's prerequisite course requirements
3. Certificate of Clearance
4. TB Clearance
5. Subject matter competence: CSET
6. Passed CBEST
7. Been offered employment as an educational specialist-mild-moderate teacher
8. Complete previous experience in a special education classroom.

Internship must be completed within two years.

Interns are observed by the University bi-weekly.

### **School Counseling Intern Eligibility**

1. Bachelor's degree
2. Admitted into program and completed program's prerequisite course requirements
3. Certificate of Clearance
4. TB Clearance
5. Passed CBEST
6. Letters of recommendation
7. Personal statement
8. Been offered employment as a school counselor

Internship must be completed within two years.

Interns are supervised by the University.

### **School Psychology Intern Eligibility**

1. Bachelor's degree
2. Admitted into program and completed program's prerequisite course requirements
3. Certificate of Clearance
4. TB Clearance
5. Passed CBEST
6. Letters of recommendation
7. Personal statement
8. Been offered employment as a school psychologist

Internship must be completed within two years.

Interns are supervised by the University.

### **Administrative Services Intern Eligibility**

1. Preliminary or clear teaching credential or other appropriate credential
2. Admitted into program and completed program's prerequisite course requirements
3. Minimum three years teaching or other appropriate experience
4. Letters of recommendation
5. Personal statement
6. Been offered employment as a school administrator

Internship must be completed within two years.

Interns are supervised by the University.

## EXHIBIT C

### INTERNSHIP PROGRAMS AGREEMENT

#### RESPONSIBILITIES OF PARTICIPATING PUBLIC SCHOOL DISTRICTS

The participating public school district has the following responsibilities:

1. To assist in the screening of interns;
2. To screen and employ qualified interns;
3. To determine the salary of each intern in accordance with district policies;
4. To identify and assign an individual who holds a valid California teaching credential to provide on-site supervision of the internship teacher, counselor, psychologist, administrative services candidate throughout the internship experience
5. To assume appropriate responsibilities for preparing the intern for full credentialing, including advising, supervising, evaluating and recommending the intern for the credential.
6. District shall assign each intern a site supervisor who, along with the University, shall supervise the intern on a regular basis.

#### EVALUATION

The Multiple and Single Subject Teacher Internship Program, Special Education Level I - Mild/Moderate Internship Program, School Counseling Intern Program, School Psychology Intern Program, and the Administrative Services Intern Program Evaluation Plan will be conducted by the individual Departments of the College of Education and Organizational Leadership of the University in cooperation with approved participating public school districts. The evaluation plan will include the following components:

1. evaluation of candidates prior to admission to the program;
2. continuing evaluation during the period of internship counseling;
3. final evaluation prior to recommendation to CCTC;
4. follow-up of graduates; and
5. evaluation of the program.

AGREEMENT

This Agreement is made this 14th day of June, 2018, by and between Anaheim Union High School District, with an address located at 501 N. Crescent Way, Anaheim, CA 92801 ("School" or "District"), the University of Southern California, a California nonprofit educational institution, with an address of Waite Phillips Hall, 3470 Trousdale Parkway, Los Angeles, CA 90089 ("USC") and 2U, Inc., a Delaware corporation with an address located at 7900 Harkins Road, Lanham, MD 20706 ("2U"), acting on behalf of USC.

WHEREAS, USC offers masters degree programs to its students in classroom and in online learning environments; and

WHEREAS, with respect to the online learning environment, 2U supplies the technology platform that enables delivery of the USC Rossier Online programs, facilitates online student and faculty interaction, and provides other support services to USC; and

WHEREAS, USC may fulfill its obligations set forth below with respect to the online program through 2U and 2U's provision of support services to USC;

NOW THEREFORE, intending to be legally bound hereby, the parties agree as follows:

1. Placements. The School/District agrees to host one or more teacher candidates as Observation Students, Research Students and/or Student Teachers. The School/District shall facilitate opportunities for Observation Students and Research Students to observe School/District students, and/or Student Teachers to teach well-planned lessons mediated by Guiding Teachers (defined below), all to occur during the School's/District's operating hours. Opportunities may also include interviewing teachers, school leaders, students and other members of the school community.

2. Placement Opportunities.

(a) USC will request placements for its students. Each request shall identify the particular student (or, for groups of students, a composite description of relevant background, assignment request, assignment objectives and suggested activities as appropriate to requested assignments for the student group). USC shall comply with any School/District policy applicable to such placement requests and provided by the School/District to USC (including through 2U).

(b) USC shall identify prospective Observation Students to the School/District for potential placement (*e.g.*, recess observation, lunchtime interactions, interactions with parents/teachers, etc.) within the School/District including assignment to a teacher of record. USC shall supply the prospect's name, relevant program and background clearance information and type of assignment appropriately matching the prospect's needs. Notwithstanding the foregoing, the School/District shall at all times have discretion over the maximum number of students it shall accept as Observation Students, the length of assignments, and the distribution of assignments.

(c) USC shall identify prospective Research Students to the School/District for potential placement (*e.g.*, case study, classroom observation with student interaction, lesson delivery as part of fieldwork, etc.) within the School/District including assignment to a teacher of record. USC shall supply the prospect's name, relevant program and background clearance information and type of assignment appropriately matching the prospect's needs. Notwithstanding the foregoing, the School/District shall at all times have discretion over the maximum number of students it shall accept as Observation Students, the length of assignments, and the distribution of assignments.



(d) USC shall identify prospective Student Teachers to the School/District for potential placement (*i.e.*, "Guided Practice") within the School/District. USC shall supply the prospect's name, relevant background information and type of assignment appropriately matching the prospect's needs; and, in conjunction with the School/District as set forth in Section 3(a) below, recommend School/District teachers to be Guiding Teachers (as defined below) for such Student Teacher prospects. Notwithstanding the foregoing, the School/District shall at all times have discretion over the maximum number of students it shall accept as Student Teachers, the length of assignments, and the distribution of assignments.

(e) The School/District agrees to use good-faith efforts to place teacher candidates proposed by USC within the School/District. The School/District shall have the sole discretion with respect to all Observation Student, Research Student, and/or Student Teacher assignments hereunder, provided that the School/District shall involve USC throughout the decision-making process. The School/District shall not in any way be obligated to accept assignments of teacher candidates beyond the capabilities of the School/District, as determined by the School/District in its sole discretion. The School/District shall have the right to terminate its relationship with any teacher candidate for violation of the School's/District's regulations or for other reasonable cause in accordance with the School's/District's standard policies or practice.

3. Guiding Teachers.

(a) The School/District shall make recommendations to USC regarding teachers whom it believes are appropriate to serve as Guiding Teachers (defined below). Through the School's/District's recommendations, USC's observations and Student Teacher reference, USC shall identify teachers working within the School/District to supervise and prepare Student Teachers during their student teaching experiences ("Guiding Teacher").

(b) Both the School/District and USC shall approve the participation of any teacher as a Guiding Teacher, provided that the School/District shall use its best efforts to approve a sufficient quantity of Guiding Teachers necessary to oversee the agreed-upon number of Student Teachers placed within the School/District at any time.

(c) Should any Guiding Teacher become unable to perform or fulfill his or her duties hereunder, the School/District shall assign an alternative Guiding Teacher to the teacher candidate (excluding a substitute teacher that replaces the original Guiding Teacher within the School/District).

4. Compliance.

(a) *Background Investigations.* (i) USC shall ensure that all Student Teachers being hosted by the School/District have completed a background check and received appropriate clearance(s) prior to commencing any assignment as a Student Teacher at the School/District. (ii) The School/District may impose requirements upon teacher candidates in addition to those referenced in Section 4(a)(i) above (the "Additional Requirements"). In such event, the School/District agrees to provide all such Additional Requirements in writing to USC promptly following execution of this Agreement (or, as applicable, promptly upon any adoption or modification thereof occurring during the Term of this Agreement). USC shall communicate all such Additional Requirements to teacher candidates, and shall advise teacher candidates to make any and all additional required submissions directly to the School/District. Upon notice to the teacher candidate, the School/District shall have the right to reject any teacher candidate who fails to comply with the Additional Requirements from participating in an assignment at the School/District.

(b) *Credential Seeking Candidates.* Any credential seeking USC Student Teacher shall be required to



sit for and pass applicable, state-specific, subject-specific exams prior to the commencement of his or her assignment as a Student Teacher.

5. Honorarium.

(a) Upon each Student Teacher's completion of his or her guided learning assignment, USC or 2U shall pay an honorarium of \$350.00 directly to each Guiding Teacher for his or her participation in a Student Teacher's guided learning assignment. The School/District agrees that USC/2U (as applicable) may require Guiding Teachers to submit reasonable documentation to USC/2U (as applicable) prior to USC/2U (as applicable) making payments hereunder.

(b) USC and 2U shall comply with any School/District policy requiring that the School/District, and not third parties, make Guiding Teacher payments to Guiding Teachers. In such event, the School/District may require USC/2U (as applicable) to make Guiding Teacher payments to the School/District for distribution by the School/District to Guiding Teachers, provided that the School/District shall first invoice USC/2U (as applicable) for any such payment(s). For the avoidance of doubt, in the event that USC/2U makes Guiding Teacher payments to the School/District in accordance with this Section 5(b), Section 5(a) above shall be deemed stricken from this Agreement with respect thereto.

(c) Should any Guiding Teacher fail to complete his or her assignment hereunder (either due to such teacher's own circumstances or due to USC's removal of the teacher as a Guiding Teacher), USC/2U (as applicable) shall pay the corresponding honorarium on a pro rata basis.

(d) USC and 2U shall comply with any written School/District policy or procedure contrary to this Section 5, provided that the School/District shall provide any copy/copies thereof upon execution of this Agreement or subsequent adoption thereof.

6. Use of Video. USC utilizes video recording pervasively throughout its programs, including as an essential element of its instruction methodology. (By way of example only, the State of California requires USC to administer a Teaching Performance Assessment ("TPA") of its students as part of USC's teacher preparation program, with a component of that TPA being video that USC must obtain from each Student Teacher and maintain on file with the California Commission on Teacher Credentialing.) As such, any teacher candidate may make video recordings as part of his or her program studies throughout his or her assignment at the School/District. USC shall require teacher candidates to be responsible for obtaining appropriate and signed video release/authorization forms (which USC shall provide to teacher candidates) on behalf of recorded individuals, as appropriate, including obtaining parent/guardian signatures on behalf of recorded individuals who are minors (*i.e.*, under the age of legal competence). The School/District may provide reasonable assistance to teacher candidates in obtaining signatures on such forms.

7. No Employment Relationship of Teacher Candidates.

(a) Teacher candidates are students, and not employees of USC, 2U or the School/District. As such, they are not covered by USC's, 2U's or the School's/District's workers' compensation policies.

(b) Teacher candidates are neither entitled to, nor shall receive, any compensation or other employee-related benefit (without limitation) from USC, 2U or the School/District. Teacher candidates shall not displace any School/District employee.

(c) The School/District shall provide in writing any requirements for teacher candidates to obtain and maintain personal liability insurance coverage. USC shall communicate to teacher candidates any such



School/District coverage requirements, provide reasonable assistance to teacher candidates in obtaining such coverage, and facilitate teacher candidate's submission of appropriate documentation thereof directly to the School/District (which the School/District agrees to accept).

8. Information, Hiring & Confidentiality.

(a) USC is a non-profit, educational research institution interested in evaluating the success of its graduates in impacting student achievement relative to comparable teachers. As such, USC may request the School/District to provide information to assist USC in its evaluative process. If available, the School/District shall provide such information to USC following any such reasonable request.

(b) The School/District may hire any teacher candidate(s) upon program completion, but is under no obligation to do so. Should the School/District hire any teacher candidate(s), the School/District shall support USC's program evaluation initiatives by sharing student-level performance data for students he or she teaches to measure teacher efficiency relative to other Master of Arts in Teaching graduates and to other new teachers prepared through other pathways. USC shall keep such data confidential and use it only to facilitate analysis of its effectiveness, and will share its findings with the School/District. This paragraph 8(b) shall survive the expiration or termination of this Agreement for any reason.

(c) Neither USC nor 2U shall request the School/District to provide any health or other records of any student of the School/District covered by the Family Educational Rights and Privacy Act ("FERPA"); nor shall USC or 2U request any teacher candidate to share any protected School/District data (whether about School/District students or personnel) with USC or 2U.

(d) To the extent that any party to this Agreement discloses any confidential information to any other party hereto in connection with the relationships contemplated hereunder, the parties agree during the term of this Agreement (and all renewals thereof) and for a period of two (2) years thereafter to use reasonable efforts to protect, maintain as confidential, and not disclose, any such confidential information of any other party.

9. Compliance with the Law. The parties hereto shall comply with all applicable federal, state and local laws, rules, statutes, acts, regulations, code and similar legal requirements, including but not limited to FERPA.

10. Non-Discrimination. Each party represents that it is an equal opportunity employer. Each party certifies that it does not, and shall not, discriminate against its employees, students or applicants on any unlawful basis. Each party certifies that it is, and shall remain, in compliance with all laws, regulations, executive orders or other legal prohibitions against discrimination.

11. Indemnification.

(a) *Indemnification by School/District.* The School/District shall indemnify, defend and hold harmless USC and 2U, their employees, agents and representatives, from all claims, actions, awards or judgments for damages, including costs, expenses and attorneys' fees, where liability is found to exist by reason of the acts or omissions of the School/District, its employees, agents or representatives.

(b) *Indemnification by USC.* USC shall indemnify, defend and hold harmless the School/District, its employees, agents and representatives, from all claims, actions, awards or judgments for damages, including costs, expenses and attorneys' fees, where liability is found to exist by reason of the acts or omissions of USC, its employees, agents or representatives.



(c) Indemnification by 2U. 2U shall indemnify, defend and hold harmless the School/District, its employees, agents and representatives, from all claims, actions, awards or judgments for damages, including costs, expenses and attorneys' fees, where liability is found to exist by reason of the acts or omissions of 2U, its employees, agents or representatives.

12. Governing Law. The interpretation, application, and enforcement of this Agreement shall be governed by the laws of the State of California without reference to choice of law principles. Any claim, suit, or cause of action involving the interpretation, application, or enforcement of this Agreement shall be commenced in the appropriate state or federal courts in the State of California.

13. Term, Termination and Renewal. The Term of this Agreement shall be from the date of the School's/District's signature set forth below through June 30, 2020. Unless any party terminates this Agreement pursuant to this Section 13, this Agreement shall automatically renew for successive one (1) year periods beginning each July 1<sup>st</sup> thereafter. Any party may terminate this Agreement with or without cause upon written notice to the other parties, provided that any such termination shall only be effective after the end of the school year during which the written notice of termination is issued. For the avoidance of doubt, other than where the School/District removes a teacher candidate pursuant to Section 2(e) above, the School/District shall permit current teacher candidates to complete the current school year at the time of any such termination.

14. Notices. Any notice to be given hereunder by any party to this Agreement shall be in writing and will be deemed given on the date received as evidenced by confirmation of receipt, except if such confirmation is later than 3:00 p.m. (School/District local time), addressed as follows (provided that, upon written notice in accordance herewith, any party may update its notice recipients at any time during the term of this Agreement):

(a) *If to the School/District:*  
501 N. Crescent Way, Anaheim, CA 92801

(b) *If to USC:* University of Southern California, Rossier School of Education, Waite Phillips Hall, 3470 Trousdale Parkway, WPH-504G, Los Angeles, CA 90089; attention: Dr. Kathy Stowe, Associate Dean of Academic Programs; Facsimile No. (213) 740-5799.

(c) *If to 2U:* 2U, Inc., attention: Office of the General Counsel, attention: General Counsel, 2U, Inc.; 7900 Harkins Road, Lanham, MD 20706; Facsimile No. (240) 667-7844; *with a copy to:* Skadden, Arps, Slate, Meagher & Flom LLP, attention: Steven J. Daniels, Esq.; 920 N. King Street, Wilmington, DE 19801; Facsimile No. (302) 552-3240.

15. Limitation of Liability. Except as such damages may be sought or assessed in respect to third party actions covered by the indemnification provisions herein, no party shall be liable to the other for consequential, incidental, indirect, exemplary, punitive or special damages of any nature or character (including loss of profits, data, business or goodwill), from causes of action of any kind, including contract, tort or otherwise, even if the party at fault or in breach has been advised of the possibility of such damages.

16. Severability. In the event that any provision of this Agreement conflicts with the law under which this Agreement is to be construed or if any such provision is held invalid or unenforceable by a court with jurisdiction over the Parties to this Agreement, such provision will be restated to reflect as nearly as possible the original intentions of the Parties in accordance with applicable law; and the remaining terms, provisions, covenants, and restrictions of this Agreement will remain in full force and effect.





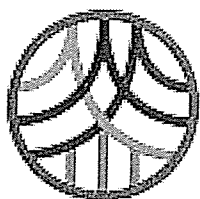
17. Entire Agreement/No Modification/Counterparts/Execution/Binding Agreement. This Agreement constitutes the entire agreement between the Parties with respect to its subject matter, and supersedes and replaces all prior or contemporaneous understandings or agreements, written or oral, regarding such subject matter. Any waiver, amendment or other modification of any provision of this Agreement will be effective only if in writing and signed by all parties hereto. This Agreement may be executed in any number of counterparts, each of which shall be deemed to be an original as against any Party whose signature appears thereon, and all of which shall together constitute one and the same instrument. This Agreement shall become binding when one or more counterparts hereof, individually or taken together, bear the signatures of all of the Parties reflected hereon as the signatories. A faxed, PDF or electronic signature shall have the same legally binding effect as an original signature. This Agreement will be binding upon the parties and their successors, affiliates, subsidiaries, assigns, officers, directors, employees, and agents.

18. Waiver of Jury Trial. The parties hereby irrevocably and unconditionally waive any right(s) to trial by jury in any action or proceeding arising out of, in connection with or relating to this Agreement.

INTENDING TO BE LEGALLY BOUND HEREBY, the parties affix their respective hands below:

Anaheim Union High School District	<b>UNIVERSITY OF SOUTHERN CALIFORNIA, ON BEHALF OF THE ROSSIER SCHOOL OF EDUCATION</b>	<b>2U, INC.</b>
<b>Print Name:</b> Brad Jackson	<b>Print Name:</b> Mark K. Todd Vice Provost for Academic Operations	<b>Print Name:</b> Brad Adams COO
<b>Signature:</b> _____	<b>Signature:</b> _____	<b>Signature:</b> _____
<b>Dated:</b> _____	<b>Dated:</b> _____	<b>Dated:</b> _____





Alliant International University  
**California School  
of Education**

**MEMORANDUM OF UNDERSTANDING**  
**Between**  
**ALLIANT INTERNATIONAL UNIVERSITY, INC. A CALIFORNIA BENEFIT**  
**CORPORATION**  
**And**  
**ANAHEIM UNION HIGH SCHOOL DISTRICT**

Alliant International University, Inc., a California Benefit Corporation (the “University”), and Anaheim Union High School District (the “District”) agree to the following conditions that apply to Practicum Students, Student Teachers, and Teacher Interns (collectively, “Interns”) who are or will be enrolled in the Teacher Credential Program, the MA/PPS: School Psychology Program or School Counseling Program through the California School of Education at Alliant International University and will be serving their Practicum or Internship in the District. Interns nominated by either the University or the District shall be mutually acceptable by both the University and the District, and shall be subject to a mutually acceptable placement within the District. This Memorandum of Understanding shall become effective August 1, 2018 for a period of five (5) calendar years. This Memorandum of Understanding may be terminated by either party with sixty (60) days’ written notice, unless both parties agree to an earlier termination date. Any termination of the Memorandum of Understanding by either party shall not affect the status of any Intern who has been placed with the District prior to the effective date of termination.

**The University agrees and certifies that:**

1. Each Candidate shall have passed the Basic Skills Requirement or California Educational Basic Skill Test (CEBST) and, for Student Teachers and Teacher Interns, required subject matter competency prior to assuming Student Teaching or Intern services or responsibilities.
2. Each Candidate shall possess a Bachelor’s Degree, documented by official transcripts with a minimum overall GPA of 3.0. Teacher Credential Interns shall have passed the subject matter requirement.
3. Each Teacher Intern shall have a minimum of 120 hours of verified pre-service experience with students in educational settings. Each School Psychology Intern shall have a minimum of 400 hours of verified Practicum experience, and each School Counseling Intern shall have a minimum of 100 hours of verified Practicum experience.
4. Each Teacher Intern shall have passed U.S. Constitution coursework or examination.
5. Each Candidate shall be provided adequate supervision, advice, encouragement and support, as appropriate, by University personnel, including but not limited to the University faculty and the University field supervisor as directed by the California Commission on Teacher Credentialing Standards.
6. University Supervisors will observe and evaluate Teacher Interns at least six (6) times during a semester and allocate time with each Intern after each visit to discuss the observation.
7. University Supervisors will meet with District Support Providers at the beginning of the Candidate’s field placement in order to establish roles and duties in order to best support the Candidate.

8. For Teacher Education programs, District Support Providers will be required to provide one evaluation per Alliant academic term (8 weeks) using Alliant's evaluative matrix based on the Teacher Performance Expectations (TPE) established by the Commission on Teacher Credentialing (CTC).

**The District agrees and certifies that:**

1. The purpose of the Internship Program is to add to the pool of qualified teachers, school psychologists, or school counselors that the District has continually sought to maintain.
2. The Intern's services shall meet the instructional or service needs of the District.
3. Each Intern shall be assigned as an Intern under a contract with an appointment of at least .60 FTE of her/his workday, and placed in a job that shall allow for substantial experience in instructional or service duties.
4. No appointment shall be made unless the prospective Intern provides proof of fingerprint clearance or a photocopy of a California teaching permit, and verification that he or she is free from tuberculosis.
5. No Intern shall displace any fully credentialed employee in the District.
6. Each Intern shall be provided adequate supervision, advice, encouragement and support, as appropriate, by District personnel, including but not limited to both an immediate field supervisor and an in-district mentor as directed by the California Commission on Teacher Credentialing Standards.
7. The District and the University, in partnership, must provide support for each Intern.
8. The District and University, in partnership, must provide a total of 189 hours annually of support for each teacher intern (45 hours of which will be dedicated to ELL support).
9. The Intern's salary shall not be reduced to pay for the supervision of the Intern.
10. The Intern will apply to the California School of Education at Alliant International University for the Intern Credential within the first semester of coursework.
11. District Support Providers will meet with University Supervisors at the beginning of the candidate's field placement in order to establish roles and duties in order to best support the candidate.
12. The District Support Provider will observe and evaluate each Intern Teacher at least one time during a term (4 times in an academic year) and allocate time with each Intern after each visit to discuss the observation. The District Support Provider will provide evidence of each observation and evaluation to the University Supervisor.
13. District Site Support Providers must hold credentials in the same areas as the Interns they support and/or hold an Administrative Services Credential.
14. All Intern Teachers and Student Teachers must have experience working with diverse student populations including English Language Learners (ELLs), students with disabilities, and students from varying socioeconomic statuses. For Clinical Practice placements, at least 10% of the student body must be comprised of each of the following: ELLs, students with disabilities, and students from a low socioeconomic background. If a candidate is in a Clinical Practice placement that falls short of the 10% threshold in any of the aforementioned areas, the District understands that for each percentage point below that threshold, the candidate will be required to observe for two (2) full days in either an ELL classroom, a Special Education classroom, or a classroom at a Title 1 school, depending on the area or areas, of deficient diverse student population group(s), to gain sufficient experience in those student population groups.

15. District Intern Support Providers, District Induction Support Providers (Education Specialist Clear Credential), and master teachers must have a minimum of three (3) years' teaching experience, have a Clear Credential in the credential area they are supervising (or an Administrative Service Credential), and have a Master's degree or equivalent. The District confirms that its Intern Support Providers and Induction Support Providers have been adequately trained in their supervisory roles.

#### INSURANCE

Alliant International University, Inc. shall maintain commercial general liability insurance from an insurance carrier with an AM Best rating of A- VII or better in the minimum amounts of \$1,000,000 per occurrence, \$3,000,000 general aggregate, and shall furnish proof thereof in the form of a certificate of insurance within 30 days of the effective date of this Memorandum of Understanding.

The District shall provide and maintain commercial general liability insurance acceptable to Alliant International University, Inc., or utilize a program of self-insurance in the minimum amounts of \$1,000,000 combined single limit, \$3,000,000 general aggregate, and upon request shall furnish proof thereof in the form of a certificate of insurance within 30 days of the effective date of this Memorandum of Understanding.

Alliant International University does not furnish workers' compensation for students participating in this program. It is understood that Student Teachers are not employees of the District. Alliant International University, Inc., at its discretion, may maintain at its sole expense workers' compensation and employer's liability for students who are participating in its program.

#### NON-DISCRIMINATION, HARASSMENT, RETALIATION CLAUSE

The University and the District agree to abide by the requirements of all federal and state laws regarding prohibited discrimination, harassment, and retaliation, as well as equal opportunity, including, but not limited to: Titles VI and VII of the Civil Rights Act of 1964, as amended by the Equal Employment Opportunity Act of 1972, Federal Executive Order 11246, as amended, the Rehabilitation Act of 1973, as amended, the Vietnam Era Veteran's Readjustment Assistance Act of 1974, Title IX of the Education Amendments of 1972, the Age Discrimination in Employment Act of 1975, the Americans with Disabilities Act of 1990, the Equal Pay Act, the Fair Employment & Housing Act of 1968, as amended, the California Unruh Civil Rights Act, the California Fair Pay Act, and the California Fair Employment & Housing Act of 1959, as amended.

The University and the District agree not to discriminate in their enrollment and employment practices, and will render services under this Memorandum of Understanding without regard to an individual's age, race, color, religion, creed, sex (including pregnancy, childbirth, breastfeeding, and related medical conditions), sexual orientation, gender, gender expression, gender identification, national origin, ancestry, genetic information, military or veteran status, political affiliation, disabilities, or any other legally protected status. The University and the District will not permit harassment against individuals based on any of the aforementioned characteristics, nor will they permit retaliation against any individual who makes a good faith complaint regarding discrimination or harassment. Any act of discrimination, harassment, or retaliation committed by the University or the District or failure to comply with these statutory obligations when applicable shall be grounds for termination of this Memorandum of Understanding.

#### MUTUAL HOLD HARMLESS AND INDEMNIFICATION; LIMITATION OF LIABILITY; STUDENT STATUS

The University shall hold harmless, defend and indemnify the District and its officers, employees, and agents from and against any and all losses, demands, claims, damages (including costs and attorneys' fees), or causes of action arising from any negligent act or omission or willful misconduct of the University, its officers, employees, or student teachers, incurred in the performance of this Memorandum of Understanding, but only in proportion in and to the extent that such liability, loss, expense, attorneys' fees or claims for injury or damages are caused by or result from the negligent or intentional acts or omissions of the University, its officers, employees and agents.

The District shall hold harmless, defend and indemnify the University and its officers, employees, and agents from and against any and all losses, demands, claims, damages (including costs and attorneys' fees), or causes of action arising from any negligent act or omission or willful misconduct of the District, its officers, employees, or agents, incurred in the performance of this Memorandum of Understanding, but only in proportion in and to the extent that such liability, loss, expense, attorneys' fees or claims for injury or damages are caused by or result from the negligent or intentional acts or omissions of the District, its officers, employees and agents.

Except for the indemnifying party's obligations pursuant to the immediately preceding two paragraphs or the other party's gross negligence or willful misconduct: (i) neither party shall be liable to the other party for any special, incidental, consequential, indirect or punitive damages (including loss of (anticipated) profits), and/or reasonable attorneys' fees and costs, arising in any way out of this Memorandum of Understanding, however caused and on any theory of liability.

Subject to the first two paragraphs of this section, a party shall have no liability to the other party for any loss suffered which arises out of any action or inaction if, in good faith, it is determined that such course of conduct was in the best interests of the parties involved and such course of conduct did not constitute gross negligence or intentional misconduct.

The parties to this Memorandum of Understanding hereby assert that no liability is assumed by either party for damages or injuries which arise from participants independently traveling to or from service sites.

The parties understand and agree that Interns are not employees, contractors or agents of the parties. Interns are students of the University. It is understood and agreed that the University's students are not to be considered employees of the District and therefore students are not eligible for worker's compensation insurance and the University does not maintain worker's compensation insurance for student coverage.

The parties to this Memorandum of Understanding also agree that each is responsible only for the actions of their respective officers, agents, and employees. Neither party hereto is to be considered the agent of the other party for any purpose whatsoever, and neither party has any authority to enter into any contract or assume any obligation for the other party or to make any warranty or representation on behalf of the other party.

## CONFIDENTIALITY

The parties acknowledge that many student educational records are protected by the Family Educational Rights and Privacy Act, 20 U.S.C. § 1232g; 34 C.F.R. Part 99, as amended ("FERPA"), and that the permission of students must be obtained before student data can be released to anyone.

The parties' mutual understanding on the treatment of Confidential Information (as defined below) is as follows:

1. The District and the University shall not, and shall not permit any of their respective employees, agents or contractors, to use, reproduce, distribute, publish, disclose, transmit or otherwise transfer, directly or indirectly, to any other person, organization or entity, any Confidential Information of the other party (or any portion thereof), except (i) to the extent necessary to perform its obligations to the other party in connection with this Memorandum of Understanding; or (ii) with the prior written permission of the other party. Each party agrees to disclose the Confidential Information of the other party solely to those of its employees, agents and contractors having a good faith need to know such information. Each party shall protect the Confidential Information of the other party by exercising at least the same measures that such party uses to protect its own confidential information of like character, which shall be no less than a reasonable standard of care. Each party shall be held responsible for any and all breaches of this paragraph by or through any employee, agent or contractor of such party. Each party shall (x) inform all employees, agents and contractors having access to any or all of the Confidential Information of the other party of the existence of this Memorandum of Understanding and the confidentiality obligations set forth herein; and (y) take sufficient steps to cause such employees, agents and contractors to observe the confidentiality obligations set forth herein. If either party or one of their employees, agents or contractors is compelled

(by deposition, interrogatory, request for documents, subpoena, civil investigation demand or similar process) to disclose any of the Confidential Information of the other party, that party shall provide the other party with prompt prior written notice of such compulsion so that the other party may seek, at its own expense, a protective order or other appropriate remedy or, if appropriate, waive compliance with the terms of this Memorandum of Understanding.

2. As used herein, "Confidential Information" means all confidential information in documents or other tangible materials clearly marked as proprietary or confidential about, or disclosed by, either party to this Memorandum of Understanding, including knowledge, technical and business information relating to such party's products, research and development, production, costs, engineering processes, artwork, designs, computer software, formulas, methods, ideas, concepts, contemplated new services, improvements, associations with other organizations, profit or margin information, finances, customers, suppliers, marketing, and past, present or future business plans and business arrangements, and information concerning employees (including, in the case of the University and the District, faculty), Interns, and students or prospective students (provided any disclosure relating to any student or prospective student is permitted by and carried out in accordance with FERPA). Notwithstanding the foregoing, no information shall be deemed Confidential Information if such information: (i) is generally known to the public on the date of disclosure of same or becomes generally known to the public after such date through no breach of this Memorandum of Understanding or any other obligation of confidentiality; (ii) was known by the party receiving such information under this Memorandum of Understanding (the "Receiving Party") without any obligation to hold it in confidence at the time of disclosure; (iii) is received by the Receiving Party after the date of disclosure by the other party (the "Disclosing Party") hereunder from a third party without imposition, knowledge or breach of any obligation of confidentiality; (iv) is independently developed by the Receiving Party after the date of disclosure by the Receiving Party without access to Confidential Information of the Disclosing Party; or (v) is approved for release by written authorization of the Disclosing Party.
3. The District and the University acknowledge that the University's use of the internship programs may be subject to the privacy regulations outlined in FERPA, for the handling of such information. The District shall not knowingly disclose Confidential Information to any third party in violation of FERPA. The District represents and warrants that it will comply with FERPA to the extent applicable and will instruct its employees handling Intern student information provided by the University of its obligations under FERPA. The District further agrees that it will prohibit its employees from accessing any records of any student or prospective students at the University, including Interns, without a valid business reason to access such records.

## GENERAL TERMS

This Memorandum of Understanding contains all of the terms and conditions between the parties. This Memorandum of Understanding may be revised or modified only by mutual agreement and written amendment signed by both parties.

Each party represents and warrants to the other party that: (i) it has all requisite power and authority to execute this Memorandum of Understanding and to perform its obligations hereunder; (ii) the execution, delivery and performance of this Memorandum of Understanding have been duly authorized and approved by each party, and will not conflict with any agreement of, or law applicable to, such party; (iii) this Memorandum of Understanding is a valid and binding agreement of each party enforceable in accordance with its terms.

In addition to its representations in the immediately preceding paragraph, the District represents and warrants to the University that:

1. it is and will continue to be in compliance all applicable federal, state, and local laws, including without limitation all privacy, data protection, advertising and marketing laws, and contracts;

2. neither it nor any of its affiliates has been debarred or suspended, or engaged in any activity that is cause for debarment or suspension, pursuant to applicable state law; and
3. it shall take any and all actions, or refrain from or cease such actions, as is necessary to maintain the University's reputation, accreditation, state approvals, Title IV eligibility, and academic integrity, including, but not limited to, adherence with the U.S. Department of Education's misrepresentation regulations provided at 34 C.F.R. Part 668 Subpart F.

Neither party may, without written approval of the other, assign this Memorandum of Understanding or transfer its interest or any part thereof under this Memorandum of Understanding to any third party, except that a party may assign its rights or obligations to a third party in connection with the merger, reorganization or acquisition of stock or assets affecting all or substantially all of the properties or assets of the assigning party.

This Memorandum of Understanding constitutes the entire understanding and agreement among the parties hereto with respect to the subject matter hereof, and there are no agreements, understandings, restrictions or warranties among the parties other than those set forth herein provided for.

If any of the sections of this Memorandum of Understanding shall be deemed invalid, void, or for any reason unenforceable, that section shall be deemed severable and shall not affect the validity and enforceability of any remaining section.

Except for ancillary measures in aid of arbitration and for proceedings to obtain provisional or equitable remedies and interim relief, including, without limitation, injunctive relief, any controversy, dispute or claim arising out of or in connection with or relating to this Memorandum of Understanding, or the breach, termination or validity thereof or any transaction contemplated hereby (any such controversy, dispute or claim being referred to as a "Dispute"), shall be finally settled by arbitration administered by Judicial Arbitration & Mediation Services, Inc. ("JAMS"), pursuant to its Comprehensive Arbitration Rules & Procedures (the "JAMS Rules"). The parties understand and agree that, by signing this Agreement, they are expressly waiving, to the fullest extent permitted by law, any and all rights to a trial before a judge or jury or hearing before an adjudicative agency, regarding any disputes and claims which they now have or which they may in the future have that are subject to arbitration under this Agreement. There shall be one neutral arbitrator that shall be mutually agreed to by the parties or, if the parties do not agree, then one shall be appointed pursuant to JAMS's procedures, in each case, within 30 business days of receipt of the demand for arbitration by the respondent(s) in any such proceeding. An arbitration pursuant to this paragraph shall take place in San Diego, California. A final award shall be rendered as soon as reasonably possible. The Arbitrator shall permit both parties to engage in reasonable pre-hearing discovery to obtain information to prosecute or defend the asserted claims. The arbitration decision or award shall be in writing. The arbitrator shall have the authority to award any relief authorized by law in connection with the asserted claims or disputes. Judgment on the decision or award rendered by the arbitrator may be entered and specifically enforced in any court having jurisdiction thereof. All arbitrations commenced pursuant to this Memorandum of Understanding, or any other related agreement or document, shall be consolidated and heard by the initially appointed arbitrator. The arbitration award or ruling shall provide for payment by the losing party of the fees and costs of the arbitration, including without limitation, the reasonable attorneys' fees and attorneys' costs incurred by the prevailing parties.

This Memorandum of Understanding, and any controversy arising out of or relating to this Memorandum of Understanding, shall be governed by and construed in accordance with the internal laws of the State of California, without regard to conflict of law principles that would result in the application of any law other than the law of the State of California.

This Memorandum of Understanding may be executed and delivered by facsimile signature and in two or more counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument and each of which may be executed by less than all parties, each of which shall be enforceable against the parties actually executing such counterparts, and all of which together shall constitute one instrument.

The titles and subtitles used in this Memorandum of Understanding are used for convenience only and are not to be considered in construing or interpreting this Memorandum of Understanding.

All notices and other communications given or made pursuant to this Memorandum of Understanding shall be in writing and shall be deemed effectively given: (a) upon personal delivery to the party to be notified, (b) when sent by confirmed facsimile if sent during normal business hours of the recipient, and if not so confirmed, then on the next business day, (c) five (5) days after having been sent by registered or certified mail, return receipt requested, postage prepaid, or (d) one (1) business day after deposit with a nationally recognized overnight courier, specifying next business day delivery, with written verification of receipt. All communications shall be sent to the respective parties at their address as set forth on the signature page hereto, or to such facsimile number or address as subsequently modified by written notice given in accordance with this paragraph.

The Sections titled "Non-Discrimination, Harassment, and Retaliation Clause," "Mutual Hold Harmless and Indemnification; Limitation of Liability; Student Status," "Confidentiality," and "General Terms" shall survive the termination of this Memorandum of Understanding.

*(Signatures on following page)*



IN WITNESS WHEREOF, and intending to be legally bound, the parties have duly executed this Memorandum of Understanding by their authorized representatives as of the date first written above.

**Alliant International University, Inc.:**

\_\_\_\_\_  
Andy Vaughn, President  
Alliant International University, Inc.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Dr. Mary Oling-Sisay, Dean  
California School of Education  
Alliant International University, Inc.

\_\_\_\_\_  
Date

Address:

10455 Pomerado Rd.  
San Diego, CA 92131

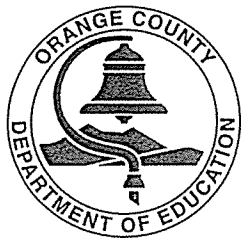
**Anaheim Union High School District:**

\_\_\_\_\_  
Brad Jackson  
Anaheim Union High School District

\_\_\_\_\_  
Date

Address:

501 N. Crescent Way  
Anaheim, CA 92801



April 27, 2018

**To:** Michael B. Matsuda, Superintendent, Anaheim Union High School District

**From:** Nicole Savio Newfield, Administrator, Community and Student Support Services

**Subject:** Williams Settlement Legislation 3<sup>rd</sup> Quarter Report

**ORANGE COUNTY  
DEPARTMENT  
OF EDUCATION**

200 KALMUS DRIVE  
P.O. BOX 9050  
COSTA MESA, CA  
92628-9050  
(714) 966-4000  
FAX (714) 432-1916  
www.ocde.us

**AL MIJARES, Ph.D.**  
County Superintendent  
of Schools

I am pleased to provide the third quarter Williams Settlement Legislation report for the 2017-18 fiscal year. This report represents activity conducted by the Orange County Department of Education (OCDE) during January, February, and March 2018. California Education Code section 1240(2)(H) requires this report to be provided to your Board at a regularly scheduled meeting held in accordance with public notification requirements.

**THIRD QUARTER REPORT**

**School Accountability Report Card**

- In March 2018, all schools in deciles 1-3 were required to submit to OCDE the School Accountability Report Card (SARC) published in the 2017-18 school year. OCDE conducted a review to verify the accuracy of data reported on the SARC with respect to the sufficiency of instructional materials and the condition of facilities. SARC verification results are enclosed.

**Uniform Complaint Procedures (UCP)**

- OCDE requested data regarding uniform complaints related to textbooks and instructional materials, facility conditions, and teacher vacancies or misassignments received during the second quarter.
- No complaints were filed in your district during the period of October through December 2017.

**Upcoming Quarter**

- Teacher assignment monitoring
- Uniform Complaint Procedure reporting

If you have any questions regarding this report, please contact me at (714) 966-4385 or [nsavio@ocde.us](mailto:nsavio@ocde.us).

On behalf of Dr. Al Mijares, County Superintendent of Schools, thank you and your staff for your diligent efforts to address the Williams Settlement Legislation requirements.

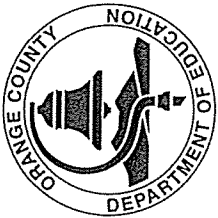
NSN:ts

Enclosure

c: Al Mijares, Ph.D., County Superintendent of Schools  
Susan Stocks, Director, Special Programs, Education Division

**ORANGE COUNTY  
BOARD OF EDUCATION**

JOHN W. BEDELL, PH.D.  
DAVID L. BOYD  
REBECCA "BECKIE" GOMEZ  
LINDA LINDHOLM  
KEN L. WILLIAMS, D.O.



**Orange County Department of Education**  
**Williams Settlement Legislation**  
 3<sup>rd</sup> Quarter Report 2017-18  
 Anaheim Union High School District

**SCHOOL ACCOUNTABILITY REPORT CARD (SARC) VERIFICATION**

The SARCs published in 2017-18 for the following schools were reviewed to determine the accuracy of the information reported for sufficiency of textbooks and instructional materials and safety, cleanliness, and functionality of school facilities.

School	SARC Review Date(s)	Instructional Materials Accurate	Instructional Material Discrepancies	Facility Conditions Accurate	Facility Conditions Discrepancies
Ball Junior High	March 12, 2018	Yes	N/A	Yes	N/A
Magnolia High	March 12, 2018	Yes	N/A	Yes	N/A
South Junior High	March 12, 2018	Yes	N/A	Yes	N/A
Sycamore Junior High	March 12, 2018	Yes	N/A	Yes	N/A

Respectfully submitted,

4/27/18

\_\_\_\_\_  
 Nicole Savio Newfield  
 Administrator, Community and Student Support Services

\_\_\_\_\_  
 Date

## Memorandum of Understanding 2018-2019

*between*

**The Association of California School Administrators (ACSA) -  
Foundation for Educational Administration (FEA)  
and ANAHEIM UNION HIGH SCHOOL DISTRICT**

**RE: ANAHEIM UNION HIGH SCHOOL DISTRICT in the Network of ACSA Local Programs**

### **Network of ACSA Local Programs**

The **Network of ACSA Local Programs** is created and administered through a partnership of the Association of California School Administrators (ACSA)/ Foundation for Educational Administration (FEA) and Local Education Agencies. This includes ACSA-FEA *Affiliated Local Programs* providing ACSA's approved Commission on Teacher Credentialing Clear Administrative Credential Program and services. Operated through regional Local Educational Agencies.

### **Purpose**

The purpose of this Memorandum of Understanding is to clarify the collaboration between ACSA-FEA and ANAHEIM UNION HIGH SCHOOL DISTRICT regarding the services and responsibilities of ACSA and the ANAHEIM UNION HIGH SCHOOL DISTRICT in the Network of ACSA Local Programs pertaining to:

- ◆ Professional development of leadership coaches in ACSA Leadership Coaching skills, strategies, and resources through ACSA and Lead Learner Associates;
- ◆ Professional development of leadership coaches in building confidential, trust-based relationships with credential candidates, goal setting and action plan development, in the use of CACP Assessments, Leadership Coach Tools, and Strategies, and other resources;
- ◆ Ongoing professional development of new and experienced leadership coaches deepening and broadening coaching capacity, providing coaching practice and feedback, providing opportunities for professional collegial networking, and current policy, research, and trends impacting school leadership;
- ◆ Certification of demonstrated competence by leadership coaches in the application of ACSA Leadership Coaching, skills, strategies and tools; and
- ◆ Support and networking of Affiliated Local Program Coordinators;
- ◆ Localized implementation of ACSA's Clear Administrative Credential Program.

While ACSA-FEA has their own Clear Administrative Services Credential (ASC) program, their partnership has a broader interest in supporting the induction and development of school leaders through leadership coaching that is provided by well-trained coaches in independent Affiliate Clear Administrative Services Credential programs.

ACSA-FEA has the responsibility for alignment of procedures and adherence to credential program requirements of the Commission on Teacher Credentialing for the Affiliated Local Programs; it is the responsibility of the Affiliated Local Programs to determine charges for coaching services as well as the hiring of coaches.

**Local Program Affiliation includes:**

- ACSA Leadership Coaching (ALC) \*
  - Program Orientation Training \*
  - California Network of School Leadership Coaches (CNET) \*
  - ACSA Leadership Coach Certification \*
  - Clear Administrative Credential Local Program affiliation
- \*required for ALL Clear Administrative Credential Program Leadership Coaches*

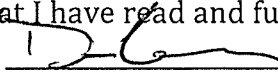
**Services provided by ACSA-FEA will include:**

- ◆ Two (2) days of professional development in ACSA Leadership Coaching strategies, skills, and resources through an ACSA-FEA approved regional location. Services include:
  - 2 qualified presenters
    - Presenter lodging, air/ground transportation, all meals included
    - Presenter provides laptop w/PowerPoint and video clips
  - Materials for each participant
  - Supplemental materials
    - sign in sheets
    - name tents
    - session evaluation
  - Daily continental breakfast for participants
  - Daily lunch for participants
  
- ◆ One (1) day of professional development, Program Orientation, for all New Coaches in an ACSA-FEA approved regional Affiliate Local Program. Services include:
  - 1-2 qualified presenters
    - Presenter lodging, air/ground transportation, all meals included
    - Presenter provide laptop w/PowerPoint and video clips
  - Materials for Program Orientation trainings
    - Participant materials for Program Orientation
    - Sign in sheets
    - Name tents
    - Session evaluations
  - Continental breakfast for participants
  - Lunch for participants
  
- ◆ Two (2) days of professional development, California Network of School Leadership Coaches for all coaches, new and experienced, in an ACSA-FEA approved regional location in Fall and Winter. Services include:
  - 1-2 qualified presenters
    - Presenter lodging, air/ground transportation, all meals included
    - Presenter provide laptop w/PowerPoint and video clips

- Materials
  - Participant materials
  - Sign in sheets
  - Name tents
  - Session evaluation
- Daily continental breakfast for participants
- Daily lunch for participants
  
- ◆ Review of Coach Certification Portfolios by an ACSA team who will:
  - Provide a letter of certification and a certificate to all coaches who meet the certification criteria
  - Provide specific feedback to coaches who did not meet the certification portfolio review criteria with a date for resubmittal and further review
  
- ◆ Local Program Coordinator with support and professional consultation of other Affiliate coordinators and of Clear Administrative Credential Program (CACP) coordinators through in-person (4 times/year), video-conference collaborations (as scheduled) and Local Program Coordinator Retreat (1 time per year).
  
- ◆ Development and support for CTC approved Clear Administrator Credential Program (CACP) beginning July 1, 2016.
  - Research and development of Clear Administrative Services Credential (ASC) Program
  - Liaison between CTC and Clear ASC program including annual data collection and reports, Biennial reports, Program Assessment, CTC fees, and timely responses to requests for correspondence, data, and other reports
  - Liaison between Clear ASC program Local Program/Coordinator, coaches, and clear credential candidates
  - Respond to requests/inquiries from organizations and Local Programs in a timely and appropriate manner
  - Provide logistics and support for program implementation including application, enrollment, monitoring, and recommendation for candidate credentials
  - Provide logistics and support for program coaches implementing Clear ASC program components and using program tools
  - Research, develop, and support for candidate professional development
  - Implement and maintain online Learning Management System (LMS) for CACP candidates, coaches and Local Program Coordinators
  - Provide marketing and advertisement
  - Ensure education code law and CTC policy and procedures are adhered

**Responsibilities of the Local Program Affiliate will include:**

- ◆ Designate site Local Program\_PD coordinator who will:
  - Schedule and secure professional development training room reservation
  - Coordinate room set up including
    - Tables and seating in presentation room (tables seating 4-6 participants)

- Tables and seating positioned so that all participants can clearly see presenter and screen
  - Ensure screen, sound, projection equipment, and Wi-Fi is provided and in good working order
  - Advise ACSA PD coordinator re: local options for catering services
  - Receive training materials, sign-in sheets, name cards sent by ACSA-FEA to support training
  - Ensure that training materials sent by ACSA-FEA are available in professional development room one (1) hour prior to each session
  
- ◆ Designate a local Program Coordinator who will:
  - Respond to ACSA-FEA communications
  - Assume responsibility for communicating any local questions, suggestions, or requests to ACSA-FEA presenters
  - Participate consistently and actively in Affiliated Local Program Coordinator meetings four times each year
  - Distribute annual CNET and CACP surveys
  - Require and monitor coach attendance and active participation in all CACP program components and required professional development (ACSA Leadership Coaching and ongoing CNET)
  - Communicate, advise, and monitor candidate progress towards program completion
  - Report to and resolve issues connected with coaches and candidate progress
  
- ◆ Clear Administrative Credential Program (CACP)
  - Designate individual or designee to manage CACP Local Program
  - Provide information and respond to requests to interested CACP candidates
  - Recruit, match, and hire coaches for CACP candidates
  - Ensure program coaches register and participate in required program training
  - Meet with Local Program coaches a minimum of four times per year
  - Act as Academic Advisor to CACP candidates
  - Respond to requests for information/data to credential program office
  - Participate in program meetings, surveys, and evaluations
  - Liaison between coaches and candidates
  - Liaison between educational partners and credential program office
  
- ◆ ACSA's Educational Services/Credential Department must be notified if any of the following conditions should occur.
  - Candidate changes schools or administrator position
  - Candidate is no longer employed in an administrator position
  - Leave of Absence: date let - date return
  
- ◆ I Darrick Garcia, acknowledge that I have read and fully understand my responsibilities as the Local Program Coordinator  .  

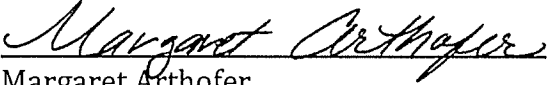
*LPC Signature*

**ACSA Local Program Agreement for 2018-2019 calculated as follows:**

ACSA/FEA Educational Services Training	Cost per coach	Number of participants	Registration Fees
ACSA Leadership Coaching training: 2 consecutive days	\$650.00/new coach		\$ 0
Program Orientation 1 day <i>Open only to ACSA Clear Administrative Credential Program (CACP) coaches.</i>	No Charge		\$ 0
CNET training 2-days: FALL/SPRING	\$185.00/credential coaches \$450.00/non credential coaches		\$ 2035.00 \$0
ACSA Leadership Coach Certification	\$75.00/per portfolio submission		\$ 0
<b>Total Registration Fees</b>			<b>\$ 2035.00</b>

Affiliate fee in Leadership Coach training will be invoiced by Association of California School Administrators with instructions for payment no later than 45 days from invoice.

\_\_\_\_\_  
Brad Jackson  
Anaheim Union High School District  
Assistant Superintendent

  
Margaret Arthofer  
Association of California School Administrators  
Senior Director Ed Services

\_\_\_\_\_  
Date

April 20, 2018  
\_\_\_\_\_  
Date



## ATTORNEY - CLIENT RETAINER AGREEMENT

This document (the "Agreement") is the written fee contract that California law requires lawyers to have with their clients. We, Artiano Shinoff Abed Blumenfeld Carelli Kostic Sleeth & Wade APC ("Attorneys"), agree to provide legal services to Anaheim Union High School District, (the "District") on the terms set forth below:

1. **SCOPE OF SERVICES:** The District retains us as its Attorneys for the purposes of providing general legal advice and counsel as the District shall from time to time require. We will represent the District on specific litigation as instructed and we will provide research and advice of specific issues as requested by the Superintendent, or the President of the Board.

We will provide all legal services reasonably requested to represent the District's interest.

2. **CLIENT'S DUTIES:** The Client is the District and not any individual, Board member or administrator. The District agrees to provide specific instruction where services are requested, to abide by this agreement and to pay our bills on time and to cooperate and require its employees to cooperate with us in any activities we undertake on the District's behalf.

3. **LEGAL FEES:** The District agrees to pay for legal services as follows:

- (a) Paralegal services at \$80.00 per hour;
- (b) Associate attorneys' time at \$190.00 per hour; and
- (c) Senior Counsel/Partner's time at \$200.00 per hour.

No fee will be charged for general clerical or secretarial services.

Bills will be sent monthly, stating clearly the amount, rate, basis for calculation, description and date of service. The District agrees to pay each bill within thirty (30) days. Interest at the rate of 10% may be charged on any unpaid balance.

4. **COSTS:** All costs, disbursements and litigation expenses are the responsibility of the District. Costs are those expenses which must be paid to third parties or otherwise incurred in the course of the representation. Costs include, but are not limited to, court fees, service or process charges, photocopying services, notary fees, computer assisted legal research, long distance telephone charges, messenger and delivery fees, postage, in-office photocopying at \$.15 per page, facsimile charges, deposition costs, parking fees, mileage at IRS standard business rate, investigation expenses, consultant or expert witnesses and similar items. We agree to obtain written consent before incurring any outside services.

5. **NEGOTIATION OF FEES:** Attorneys' fees are not set by law, but rather are negotiable between the attorney and client.

6. **ARBITRATION CLAUSE:** Client and Law Firm are agreeing to have any and all disputes (except where Client may request arbitration of a fee dispute by the State Bar) that arise out of, or relate to this Agreement, including but not limited to claims of negligence or malpractice arising out of or relating to the legal services provided by Law Firm to Client, decided only by binding arbitration in accordance with the provisions of the Code of Civil Procedure section 1280 et seq., and not by court action, except as provided by California law for judicial review of arbitration proceedings. Judgment upon the award rendered by the arbitrator(s) may be entered in any court having jurisdiction thereof. Law Firm and Client shall each have the right of discovery in connection with any arbitration proceeding in accordance with, and to the full extent allowed by, the California Rules of Civil Procedure section 1283.05. Client, however, may request arbitration of a fee dispute by the State Bar or San Diego County Bar Association as provided by Business and Professions Code Section 6200 et seq.

7. **ERROR AND OMISSIONS INSURANCE:** Attorneys maintain errors and omissions insurance coverage applicable to the services to be rendered under this agreement.

8. **DURATION:** This agreement shall be effective for the period of July 1, 2018 through June 30, 2019.

DATED: \_\_\_\_\_, 2018 ANAHEIM UNION HIGH SCHOOL DISTRICT

By: \_\_\_\_\_  
Michael Matsuda, Superintendent

DATED: May 29, 2018 ARTIANO SHINOFF ABED BLUMENFELD  
CARELLI KOSTIC SLEETH & WADE APC

By: *Daniel R. Shinoff*  
Daniel R. Shinoff

ANAHEIM UNION HIGH SCHOOL DISTRICT  
501 Crescent Way – P.O. Box 3520  
Anaheim, CA 92803-3520

**EDUCATIONAL CONSULTING AGREEMENT**

THIS AGREEMENT is made and entered into this (Board Approval Date):

14th day of June 2018

by and between

Monjaras & Wismeyer Group, Inc.

Independent Contractor, hereinafter referred to as "Consultant" and the Anaheim Union High School District, hereinafter referred to as "District."

**WHEREAS** the District is in need of special services and advice:

**WHEREAS** such services and advice are not available at no cost from public agencies; and

**WHEREAS** Consultant is specially trained, experienced, and competent to provide the special services and advice required; and

**WHEREAS** such services are needed on a limited basis;

**NOW, THEREFORE**, the parties hereto agree as follows:

- 1. Services to be provided by Consultant:

Steve Monjaras, consultant, will provide development of essential function job analyses, facilitate accommodation meetings and manage return to work program.

Site/School: As needed Funds (Cost Center): General Funds (1040)

- 2. List of Other Supportive Staff or Consultants:

Regina De La Rosa, as needed.

- 3. Consultant shall commence providing services under this AGREEMENT on:

Date: July 1, 2018

and shall diligently perform as specified and complete performance by:

Date: June 30, 2019

Consultant shall perform said services as an independent contractor calling and not as an employee of the District. Consultant shall be under the control of the District as to the result to be accomplished and not as to the means or manner by which such result is to be accomplished.

4. District shall prepare and furnish the following information to Consultant, upon request, such information as is reasonably necessary to the performance of Consultant to this AGREEMENT:

Human Resource personnel will provide job descriptions and other relevant information to setup and facilitate meetings with staff requiring accommodation.

5. District shall pay Consultant the maximum amount of

\$10,000

for services rendered

to # of people:	As needed	# hours per day:	As needed	# of days:	As needed
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pursuant to this AGREEMENT. Payment shall be made 15 to 30 days after receipt of invoice. Consultant shall submit an invoice to District.

6. District may at any time for any reason terminate this AGREEMENT. Written notice by the District's superintendent shall be sufficient to stop further performance of services by Consultant. The notice shall be deemed given when received or no later than three (3) days after the day of mailing, whichever is sooner.
7. Consultant agrees to and shall hold harmless and indemnify District, its officers, agents, and employees from every claim or demand and every liability or loss, damage, or expense of any nature whatsoever, which may be incurred by reason of:
- a. Liability for damages for death or bodily injury to person, injury to property, or any other loss, damage, expense sustained by Consultant or any person, firm, or corporation employed by Consultant upon or in connection with the services called for in this AGREEMENT except for liability for damages referred to above which result from the sole negligence or willful misconduct of District, its officers, employees, or agents.

- b. Any injury to or death of persons or damage to property, sustained by any persons, firm, or corporation, including the District, arising out of, or in any way connected with the services covered by this AGREEMENT, whether said injury or damage occurs either on or off school district property, except for liability for damages which result from the sole negligence or willful misconduct of the District, its officers, employees, or agents.

Consultant, at Consultant's expense, cost, and risk, shall defend any and all actions, suits, or other proceedings that may be brought or instituted against the District, its officers, agents, or employees on any such claim, demand, or liability and shall pay or satisfy any judgment/lawsuit reimbursement that may be rendered against the District, its officers, agents, or employees in any action suit, or other proceedings as a result thereof.

- 8. This AGREEMENT is not assignable without written consent of the parties hereto.
- 9. Consultant and assistants shall comply with all applicable federal, state, and local laws, rules, regulations, and ordinances, including Worker's Compensation.
- 10. Consultant, if an employee of another public agency, certifies that Consultant shall not receive salary or remuneration, other than vacation pay, as an employee of another public agency for the actual time in which services are actually being performed pursuant to the AGREEMENT.
- 11. The following is a brief description of what will be achieved by Consultant as a result of this AGREEMENT:

This agreement will improve the management of the District's return to work program and ensure proper documentation of the rights of employees and the District.

- 12. What are the technical reasons Consultant is being hired as an Independent Contractor rather than an employee?

Consultant has unique knowledge and experience with the laws that govern the return to work program.

List any technical support that will need to be supplied by District:

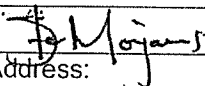
none

**COMMON-LAW FACTORS  
(IRS Revenue Rule 87-41)**

Mark all items that are true for the intended Consultant:

- No Instructions:** The consultant will not be required to follow explicit instructions to accomplish the job.
- No Training:** The consultant will not receive training provided by the employer. The consultant will use independent methods to accomplish the work.
- Work Not Essential to the Employer:** The employer's success or continuation does not depend on the services of the consultant.
- Right to Hire Others:** The consultant is being hired to provide a result and will have the right to hire others for actual work, unless otherwise noted.
- Control of Assistants:** Assistants hired at consultant's discretion; consultant responsible for hiring, supervising, paying of assistants.
- Not a Continuing Relationship:** If frequent, will be at irregular intervals, on call, or whenever work is available.
- Own Work Hours:** Consultant will establish work hours for the job.
- Time to Pursue Other Work:** Since specific hours are not required, consultant may work for other employers simultaneously, unless otherwise noted.
- Job Location:** Consultant controls job location, under district discretion, whether on employer's site or not.
- Order of Work:** Consultant, rather than employer, determines order or sequence of steps in performance of work.
- No Interim Reports:** Only specific pre-determined reports defined in the consulting agreement.
- Basis of Payment:** Consultant paid for services rendered, if applicable (see Agreement #4); total compensation set in advance of starting the job.
- Business Expenses:** Consultant is responsible for incidental or special business expenses.
- Tools and Equipment:** Consultant furnishes the identified tools and equipment needed for the job.
- Significant Investment:** Consultant can perform services without using the employer's facilities. Consultant's investment in own trade is real, essential, and adequate.
- Possible Profit or Loss:** Consultant does these (check valid items):
  - Hires, directs, pays assistants
  - Has equipment, facilities
  - Has a continuing and recurring liability
  - Performs specific jobs for prices agreed-upon in advance
  - Lists services in Business Directory
  - Other (explain) \_\_\_\_\_
- Work for Multiple Employers:** Consultant may perform services for more than one employer simultaneously, unless otherwise noted.
- Services Available to the General Public** (check valid items):
  - Maintains an office
  - Business license
  - Business signs
  - Advertises services
  - Lists services in Business Directory
  - Other (explain) \_\_\_\_\_
- Limited Right to Discharge:** Consultant not subject to termination as long as contract specifications are met, unless otherwise noted (see Agreement #5 and #11).
- No Compensation for Non-Completion:** Responsible for satisfactory completion of job; no compensation for non-completion.

IN WITNESS WHEREOF, the parties hereto have caused this AGREEMENT to be executed:

<b>CONSULTANT:</b>		<b>DISTRICT:</b>	
Typed Name: Steve Monjaras, President		Brad Jackson, Human Resources	
Monjaras & Wismeyer Group, Inc.		Anaheim Union High School District	
Authorized Signature:		Signature of Assistant Superintendent:	
			
Street Address:		Street Address:	
2201 East Willow Street, Suite #D189		501 Crescent Way, P.O. Box 3520	
City, State, Zip Code		City, State, Zip Code	
Signal Hill, CA 90755		Anaheim, CA 92803-3520	
Date: 5-24-18		Date:	

Mark Appropriately:

Independent/Sole Proprietor:	Yes		No	X
Corporation:	Yes	X	No	
Partnership:	Yes		No	X
Other/Specify:				

Social Security Number or Federal Identification Number

	20-2210968
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Telephone Number: E-mail Address:

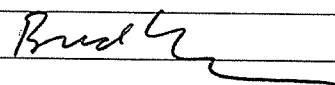
(877) 984-7969	steve@gortw.com
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If a corporation is being approved, the signature must be that of a responsible person. Typed corporation name must be identical to that on front page.

If an individual consultant, signature must match name on front page.

**PRINCIPAL/DISTRICT ADMINISTRATOR:**

Signature of Principal or District Administrator (sign prior to submitting to District indicating review and approval):

Signature: 	Date: 5/25/18
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**Wellness Programs for  
Anaheim Union High School District 2018-2020**

**Healthy Adventures Foundation**

Wendy Hileman, Ph.D., MPH, MSW, MS  
(619) 840-4386 cell  
619-466-4386 x110 office  
[wendy@healthyadventuresfoundation.org](mailto:wendy@healthyadventuresfoundation.org)  
[www.healthyadventuresfoundation.org](http://www.healthyadventuresfoundation.org)





## Anaheim Union High School District 2018-2020

### *Organizational Qualifications*

#### Who is Healthy Adventures Foundation

Healthy Adventures Foundation (501)(c)(3) has been around since 1997, formerly as a for profit organization. We are unique since we are a non-profit wellness company, driven by mission instead of profit. We have been actively engaged in research since 2006, as a primary researcher and as associate researchers in several projects with California Schools VEBA, UnitedHealthcare, and the Rand Corporation in genetic testing and lifestyle markers, type II diabetes, and wellness participation variances based on neighborhood and workplace income assumptions based in zip (where you live and work matters to your health outcomes).

We are a well-rounded wellness company that uses evidence-based practices for a variety of target audiences: organizations, employees, communities, groups, and youth. We are a full-service, high-touch wellness company. We are willing to try new things and to think outside the box to meet our client's needs.

#### Healthy Adventures Foundation History

We currently serve wellness programs to more than 100 organizations, primarily in schools, non-profits, for-profit corporations, public sector, and youth-based. We have organizational clients in four states. In California, we are mostly in Southern California but currently have reach in several counties.

#### Healthy Adventures Foundation's Capabilities

##### *Locations*

We have two locations, currently. We have an office in Escondido (close to Riverside County). We also have staff throughout San Diego county.

##### *Support*

We currently offer wellness consulting, which is important for an adequate needs assessment, program planning, development, implementation, and evaluation. We also support the development of wellness champions within the organization, can provide training on what it means to be a wellness champion and provide on-going support to those champions.

We offer a wide vary of wellness services for the organizations and their employees (spouses and dependents can also be included, if desired):

- On-site, phone, or a variety of platform options
  - health coaching (in-person, usually at work site or our office; telephone with email follow-up; electronic face-to-face through on-line platforms; group sessions, usually at work; or theme-based group track coaching),
  - wellness workshops,

- healthy cooking classes,
  - exercise classes,
  - train-the-trainer, staff development workshops,
  - speakers for special engagements or events (conferences, etc.),
  - client-based wellness (for the clients/patients that the organization serves)
  - on-site health screenings with immediate results and health coaching
  - on-site fitness testing
  - on-site assistance to complete health risk assessments
- On-line or remotely
    - online health tools (health risk assessments with outreach for identified risk, tracking tools, health calculators, rewards store/incentive management, wellness challenge registrations, and health coaching application/qualification quiz),
    - wellness competitions or challenges,
    - wellness rewards and incentive programs
    - wellness marketing: newsletters and communication emails/flyers
    - able to integrate, supplement, and promote other vendors' services that are already in-place (EAP, Best Doctors, Carrier wellness services that are available) as part of the total wellness package

### *Flexible and Adaptable*

We understand that situations change and that sometimes plans need to be shaken up for a variety of reasons: new situations, change in funding, new locations, change in leadership with a different vision, etc.

### *Innovative*

We specialize in healthy programming, employee wellness, health coaching, adult and youth lifestyle programs, healthy cooking classes, gardening, grant writing, program development, and more.

Our staff receives continuing education funding and training throughout their employment with Healthy Adventures Foundation, keeping them current with the latest research and best practices with wellness service delivery.

We also have partnered with many of our non-profit based partner organizations and organizational clients on new pilot programs, grant-funded projects, and research to offer new wellness options, test out new program, and to be more of a partner in wellness, instead of just another wellness vendor. Over the years, we have brought in about \$400,000 in grant funds that provided services, resources, and incentives to our partner organizations.

### Healthy Adventures Foundation's Approach

Get to know the organization and who their employees are, as it is important to learn about their job and how it impacts their perceived ability to be healthy. We have embraced one of the key social work principles – which is to start where the client is, this includes the organizational client. It doesn't really make sense to offer exercise to someone who is intimidated or hates

exercise. You need to start earlier in the process to start to change the way they think about exercise first! This does not always provide the fittest or healthiest employees initially; however, it is critical in creating opportunities for actual long-term changes and activating the client towards actionable change.

We believe that health and wellness efforts need to follow the Ecological Model of Health, which is to change policies, the environment, the culture and the individual in health and wellness strategies. This means efforts will not create sustainable change unless efforts and support comes from top down, from the bottom up and from sides, as well.

There is no cookie cutter formula for wellness. Each organization is different, every employee is different and every situation is different. You have to take some time getting to know the organization, their employees and to understand their current and future needs. Wellness strategies need to adapt to the client, not the other way around.

### ***Staff Qualifications***

Our staff is highly skilled, with degrees in public health, social work, physical education, kinesiology, and nutrition, with a variety of expertise, education, experiences, and certifications.

Staff is provided with annual continuing education reimbursement funding, on-going training workshops, certification opportunities, flexible work schedules with employees who choose to go back to school or are currently working towards a higher educational degree, community-based training, intensive training schedules during the holidays (when we tend to be slow), and research opportunities for our graduate student employees and graduate student interns.

### ***Program Goals***

The Anaheim Union High School District 2018-2020 overall goal is to create a healthier workforce among all the organizational membership and their employees. The program aims to educate, engage and empower approximately 2500 employees to make healthy lifestyle choices, which impacts their mental and physical well-being. Helping professionals are particularly vulnerable to health risks due to the nature of what they do and potential exposure, stress, and healthcare associated infections.

Healthier employees tend to have higher productivity rates, lower absenteeism, higher life satisfaction, lower morbidity and mortality, lower health care utilization, and lower worker compensation claim incidences and costs per incidence. We want to educate staff on ways they can influence their health, which assists them in knowing that they can make a difference in how they feel and to feel confident in taking charge of their nutrition, physical activity, and overall health in a proactive, coordinated, and cost-effective manner.

## SERVICES AGREEMENT

This Services Agreement, including all Attachments and Exhibits, (collectively referred to as the "Agreement") is made and entered into on July 1, 2018 ("Effective Date") by and between Healthy Adventures Foundation, a California non-profit corporation, with offices at 333 South Ivy Street, Escondido, CA 92025. Healthy Adventures Foundation and Client may individually be referred to as the "party" or collectively as "the Parties".

WHEREAS, Healthy Adventures Foundation is in the business of providing incentive fulfillment services; and

WHEREAS, Client desires to engage Healthy Adventures Foundation for the provision of incentive fulfillment services;

NOW THEREFORE, in consideration of the promises set forth herein and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Parties agree as follows:

### ARTICLE 1: DEFINITIONS

1.1 Definitions. Unless otherwise specifically provided, the capitalized terms used in this Agreement shall have the meanings set forth in Attachment A-Healthy Adventures Foundation Service Specifications- attached hereto and incorporated by reference.

### ARTICLE 2: RESPONSIBILITIES OF HEALTHY ADVENTURES FOUNDATION

2.1 Services. Healthy Adventures Foundation shall provide wellness services ("Services") for Client subject to the terms of the Healthy Adventures Foundation Service Specifications attached hereto as Attachment A and as specified throughout this Agreement. Unless otherwise specified, Services and related deliverables are provided in English only.

2.2 Insurance. Healthy Adventures Foundation shall maintain at its sole expense valid policies of (a) workers compensation insurance, (b) commercial general liability insurance with minimum limits of \$1,000,000 per occurrence and \$2,000,000 annual aggregate, and (c) professional liability insurance with minimum limits of \$1,000,000 per occurrence and \$2,000,000 annual aggregate during the term of this Agreement.

2.3 Healthy Adventures Foundation Personnel. All Personnel provided by Healthy Adventures Foundation shall be employees or contractors of Healthy Adventures Foundation or its operating subsidiaries, and not of Client.

2.4 Reporting. Healthy Adventures Foundation shall provide Client with relevant de-identified and aggregate reporting regarding Services as specified in the Service Specifications. Unless otherwise specified or unless reporting available on-demand by Client, reporting shall be

provided at the end of the Program Year. Client may request additional reports and if Healthy Adventures Foundation is able to provide such reports, additional fees may apply and shall be agreed by the parties in advance of the production of same.

### ARTICLE 3: BILLING AND COMPENSATION

3.1 Compensation. In consideration of the Services under this Agreement, Client shall pay Healthy Adventures Foundation undisputed fees and expenses as set forth in the Billing and Payment Schedule attached hereto as Attachment A. All billing cycles shall begin on the first of the month. Electronic invoices for all payments shall be presented to Client within one month of the delivery of Services and unless otherwise specified in this Agreement, payment for Services shall be due within thirty (30) days of the date of the invoice. Notwithstanding the provisions of the Billing and Payment Schedule, payments not received within thirty (30) days of the date of the invoice will accumulate interest, until paid, at the rate of one and one-half percent (1 1/2%) per month on the unpaid balance, equal to an annual percentage rate of eighteen percent (18%), or the maximum rate permitted by applicable law, whichever is less. If Client's account is more than 90 days past due, in addition to other rights and remedies it may have, Healthy Adventures Foundation, without liability to Client, reserves the right to suspend Services until the past due undisputed amount is paid in full.

3.2 Expenses. Unless otherwise explicitly provided in the Agreement, travel, expenses, and sales and other state taxes are not included in the Services.

3.3. Billing Contact.

Name of person to receive invoices:

Name: Liliana Carrillo

Title: Coordinator, Wellness Program

Phone number: 714-999-1512

Email address: carrillo\_l@auhsd.us

Billing address: 501 N. Crescent Way, Anaheim, CA 92801

### ARTICLE 4: RESPONSIBILITIES OF CLIENT

4.1 Fulfillment. The process of preparing to deliver Services under this Agreement is referred to as the "Fulfillment" process. Client shall designate a "Fulfillment Coordinator" to work with the designated staff at Healthy Adventures Foundation.

4.2 Fulfilment File. Client understands that a Fulfilment File containing the required data for all employees to have access to the online portal: first name, last name, work email address. This file will be in an excel spreadsheet or .csv file. In addition, any onsite activities scheduled must include dates and time, target locations to receive services, and a point person for each location with their specific phone number and email address necessary for the performance of Services and agrees to the following:

4.2.1 Client will provide the Fulfillment File in accordance with Healthy Adventures Foundation's Specifications no later than fifteen (30) days prior to the fulfillment period. Permits will need to be pulled for each location and must be submitted no later than 30 days prior and includes the information required for any fingerstick testing: address, phone number, date, day of the week, start/end times, and a contact person (name, phone, email).

4.2.2 Client is responsible for identifying and notifying Healthy Adventures Foundation of any changes at least 5 days prior to event days and will be charged for any changes that must be made to permits that have already been submitted.

4.3 Notice of Privacy Practices. Healthy Adventures Foundation will provide a Release of Information in compliance with the applicable sections of the Health Insurance Portability and Accountability Act ("HIPAA"). Only participants with signed Release of Information forms will be included in any shared data. Client must provide information as to which organizations are authorized to receive identified information 30 days prior to the first date of events. All reports provided to the Client will be in aggregate and de-identified form only. Identified data will not be shared with the district or any of its employees. An example of an appropriate share would be the healthcare carrier group for a shared wellness effort.

#### ARTICLE 5: TERM

5.1 Term. The Initial Term of this Agreement shall be from the Effective Date of this Agreement and shall continue for a period of two (2) years or until the fulfillment of services is complete.

5.2 Renewal Term. Upon expiration of the Initial Term, this Agreement shall automatically renew as an evergreen contract, which may terminate by either party with a 30-day notice.

5.3 Termination. Notwithstanding anything to the contrary contained in this Agreement, this Agreement may be terminated:

5.3.1 by either Party, upon written notice to the other, if the other Party (the "Defaulting Party") shall materially breach any obligation or covenant of the Defaulting Party hereunder and if such breach shall remain uncured for thirty (30) days following notice of such breach given by the non-Defaulting Party to the Defaulting Party.

5.3.2 immediately and automatically upon the filing of a voluntary or involuntary petition for reorganization or bankruptcy by or against a party.

5.3.3 at the discretion of Healthy Adventures Foundation if Client is more than ninety (90) days past due on payments owed to Healthy Adventures Foundation under this Agreement and subject to the terms of paragraph 8.7 of this Agreement.

5.3.4 by Client, upon 30 days advance written notice to Healthy Adventures Foundation, if sufficient funds are not allocated by the appropriating government agency or agencies. The terms of this Agreement, and the services to be provided under it, are contingent upon the approval of funds by the appropriating government agency or agencies, whose appropriations. Nothing in this section limits or otherwise affects the right of Healthy Adventures Foundation to inspect public records under the California Public Records Act.

5.4 Rights of the Parties. Termination or expiration of this Agreement shall not alter or impair any rights of either Party accrued under this Agreement through the date of termination or expiration.

## ARTICLE 6: CONFIDENTIALITY

6.1 Confidential Information. All written, electronic, or oral proprietary or confidential information or documentation received by a party hereto (the "Receiving Party") from the other party or trade secrets of the other party (the "Disclosing Party") shall be deemed to be the Disclosing Party's proprietary and confidential information ("Confidential Information") including information disclosed prior to the effective date of this Agreement but disclosed in anticipation of its execution or the services contemplated herein. Confidential Information includes any and all information, know-how, and data, technical or non-technical, whether written, graphic, or oral, furnished by either party or on its behalf, to the other, that is confidential and proprietary or is treated as such by the Disclosing Party and shall include without limitation (i) content contained in or derived from Healthy Adventures Foundation website, including all source code, object code, executable formats, files, modifications, processes, and any and all derivative works of Healthy Adventures Foundation website); (ii) financial information, pricing Information, trade secrets, intellectual property, ideas, concepts, designs, research and technical information, business and operational policies, processes, procedures and strategies, business plans, and system design and operating specifications; (iii) other information disclosed in writing by the Disclosing Party and marked as proprietary, confidential, or with a similar designation; (iv) other information disclosed in writing that the Disclosing Party, within thirty (30) days of disclosure, specifies in writing as being Confidential Information; and (v) other information disclosed orally or not in a tangible medium of expression that the Disclosing Party, within thirty days of disclosure, describes and specifies in writing as being Confidential Information. Confidential Information does not include information which, at the time of its disclosure, is in the public domain or which, after disclosure, becomes part of the public domain by publication or otherwise through no action or fault of the receiving party. The parties agree and covenant as follows:

6.1.1 Ownership. All Confidential Information furnished, disclosed or exchanged is and shall be considered for all purposes to be the property of the Disclosing Party.

6.1.2 Disclosure. The Receiving Party shall comply with this Article 6 using at least the same degree of care as used to protect its own important confidential or proprietary information, but in any case using no less than a reasonable degree of care. The Receiving Party may disclose the Disclosing Party's Confidential Information to its and its affiliates' employees and

independent contractors who have a need to know such information and who agree to protect the Confidential Information from unauthorized use and disclosure under standard provisions of employment or under the terms of a written agreement containing restrictive covenants at least as restrictive as those set forth herein.

The terms and conditions of this Agreement shall be considered the Confidential Information of both parties. Confidential Information shall not include material, data or information which is known to the Receiving Party prior to the disclosure by the Disclosing Party, which is generally available to the public or in the industry, or which has been obtained from a third party (which, to the Receiving Party's knowledge, has a right to disclose the same). Except as contemplated by or required to perform its obligations under this Agreement, the Receiving Party shall not, either directly or indirectly, use or disclose to any third party any Confidential Information without the prior written consent of the Disclosing Party. The Receiving Party may disclose Confidential Information:

- (i) as required by any court or other governmental body (provided it shall give the Disclosing Party prompt notice, prior to the disclosure, so that the Disclosing Party may take steps to oppose such disclosure);
- (ii) as otherwise required by law;
- (iii) to legal counsel of the parties;
- (iv) in connection with the requirements of an initial public offering or securities tiling;
- (v) in confidence, to accountants, banks, and financing sources and their advisors;
- (vi) in confidence, in connection with the enforcement of this Agreement or rights under this Agreement; or
- (vii) in confidence, in connection with a merger or acquisition or proposed merger or acquisition, or the like.

6.1.3 Survival. The provisions of this section shall survive termination of the Agreement.

## ARTICLE 7: GENERAL TERMS

7.1 Independent Contractors. The parties enter into this Agreement as independent contractors, and nothing contained in this Agreement will be construed to create a partnership, joint venture, agency, or employment relationship between the parties. Additionally, under no circumstances shall the employees, agents, or subcontractors of one party be considered employees or agents of the other party.

7.2 Non-Solicitation of Personnel. From the date hereof until one (1) year following the termination of this Agreement, the parties agree that they will not engage in any activities that would cause either party's personnel to leave the employment of the other, without the prior written consent of the other party, that includes but is not limited to: (i) directly soliciting or employing for full-time or part-time work with the other party or on behalf of a third-party or, (ii) soliciting or accepting employment applications directly or from a third-party from the other party's personnel. If it appears that one party is (or threatens to be) in violation of this covenant,



the other party shall be entitled to injunctive relief to restrain the first party from further violation. Neither party shall be prohibited by this provision from pursuing other remedies, including a claim for losses and damages, or termination of this Agreement for cause.

7.3 Service Modification. Healthy Adventures Foundation reserves the right to make modifications to the Services outlined below for the express purpose of continuously improving the effectiveness and or efficiency of the Services. Healthy Adventures Foundation will provide advance written notice to Client of any material modifications where feasible.

7.4 Business Associate Status. The parties acknowledge that in providing the Services specified in this Agreement Healthy Adventures Foundation is a Business Associate under HIPAA, and that the parties have entered or will enter into the Business Associate Agreement (BAA) as a condition of this Agreement. Healthy Adventures Foundation's BAA is attached hereto as Exhibit B.

7.5 Compliance with Laws. Healthy Adventures Foundation agrees that all Services provided pursuant to this Agreement shall be performed in compliance with all applicable federal or state laws, rules and regulations.

7.6 Indemnification. Healthy Adventures Foundation agrees to indemnify and hold harmless Client, and its directors, officers, employees, and agents from and against any and all claims, actions, or liabilities which may be asserted against them by third parties determined to have arisen out of, the negligent acts or omissions of Healthy Adventures Foundation, its directors, officers, employees or agents in providing services under this Agreement. Client agrees to indemnify and hold harmless Healthy Adventures Foundation, and its directors, officers, shareholders, employees and agents, from and against any and all claims, actions, or liabilities which may be asserted against them by third parties determined to have arisen out of the negligent acts or omissions of Client, its directors, officers, employees, contractors or agents under this Agreement. The parties agree to provide prompt written notice to the other party of any claim or circumstance that likely will give rise to a request for indemnification.

7.7 Limitation of Liability. Neither Healthy Adventures Foundation nor Client will be responsible for special, indirect, incidental, punitive, consequential, or other similar damages, including but not limited to lost profits, that the other party may incur or experience in connection with this Agreement, whether in contract, tort, or otherwise, however caused, even if such party has been advised of the possibility of such damages. Notwithstanding the foregoing, in the event of a default by Client of any of the provisions of this Agreement, Healthy Adventures Foundation, without limiting any other remedies provided for in this Agreement, at law or in equity, shall be entitled to immediately accelerate and recover any and all amounts then due or to become due from Client pursuant to the provisions of this Agreement during the remaining term of this Agreement.

7.8 Applicable Law. The validity of this Agreement and any of its terms and provisions or the parties' rights and duties shall be interpreted and enforced in accordance with the laws of the State of California, without regard to its principles of conflict of laws. Any dispute or claim from this Agreement shall be resolved exclusively in the federal or state courts of the State of

California and the parties hereby irrevocably submit to the personal jurisdiction of said courts and waive all jurisdictional defenses thereto.

7.9 Mediation. If any dispute arises out of or relates to this Agreement, including any dispute by and between Healthy Adventures Foundation and Client and, if the dispute cannot be settled through negotiation, the parties agree first to try in good faith to settle the dispute by mediation before resorting to litigation. The mediation shall be conducted in a mutually agreed upon location with a mediator who is agreeable to each of the parties to the dispute. The mediation shall be conducted in accordance with the mediator's rules. The fees, costs and expenses of the mediation will be borne equally by the parties. Each party will also bear the fees and expenses of its own counsel. This mediation clause shall survive the termination of this Agreement.

7.10 Attorneys' Fees. In the event mediation is unsuccessful, if either party is then required to obtain legal assistance to enforce its rights under this Agreement, or to collect any monies due hereunder, the prevailing party shall be entitled to recover from the other party, in addition to all other sums due, reasonable attorneys' fees, court costs and expenses, if any, incurred enforcing its rights and/or collecting its monies.

7.11 Force Majeure. Neither Client nor Healthy Adventures Foundation shall be deemed to be in default of any provision of this Agreement, or for failures in performance, resulting from acts or events beyond its reasonable control. Without limitation, such acts may include acts of Nature, civil or military authority, terrorists, civil disturbance, war, strikes, fires, other catastrophes, labor disputes, parts shortages, or other events beyond the Parties' control. If a party's non-performance under this section extends for thirty (30) days or longer, the party affected by such non-performance may terminate this Agreement by providing written notice thereof to the other party.

7.12 No Waiver. The failure of either party hereto to enforce at any time any of the provisions of this Agreement, or the failure to require at any time performance by the other party of any of the provisions of this Agreement, shall in no way be construed to be a present or future waiver of such provisions, nor in any way affect the validity of either party to enforce each and every such provision thereafter. The express waiver by either party of any provision, condition or requirement of this Agreement shall not constitute a waiver of any future obligation to comply with such provision, condition, or requirement.

7.13 Assignment. No party may assign any of its rights or delegate any of its obligations under this Agreement without the prior written consent of the other party, except that a merger, acquisition, change in control, change of ownership or a majority interest, or the sale of a significant portion of the assets of either party shall not constitute an assignment or delegation hereunder. Notwithstanding the foregoing, this Agreement will apply to, be binding in all respects upon and inure to the benefit of the successors and permitted assigns of the parties. Nothing expressed or referred to in this Agreement will be construed to give any party other than the parties to this Agreement any legal or equitable right, remedy or claim under or with respect to this Agreement or any provision of this Agreement, except such rights as shall inure to the successors and assigns of either party permitted under the first sentence of this section.

7.14 No Third Party Beneficiaries. Healthy Adventures Foundation and Client intend that this Agreement will not benefit or create any right or cause of action in or on behalf of any person or entity other than the Parties.

7.15 Notices. Any notice or demand required under this Agreement, other than rate adjustment or renewal notices, will be in writing, will be personally served or sent by certified mail, return receipt requested and postage prepaid, or by a recognized overnight carrier which provides proof of receipt, and will be sent to the attention of person(s) at the address specified below Rate adjustment notices or renewal notices may be provided by standard commercial means, including e-mail or facsimile transmission.

Invoices shall be submitted to Liliana Carrillo, Coordinator, Wellness Program; payments to go directly to Healthy Adventures Foundation.

7.16 Headings. The headings of the sections and subsections of this Agreement are for reference only and will not affect in any way the meaning or interpretation of this Agreement.

7.17 Severability. In the event that one or more provision of this Agreement is deemed invalid, unlawful and/or unenforceable, then only that provision will be omitted, and will not affect the validity or enforceability of any other provision; the remaining provisions will be deemed to continue in full force and effect.

7.18 Entire Contract; Counterparts. This Agreement and the Schedules, Attachments and Exhibits hereto constitute the entire contract between Client and Healthy Adventures Foundation regarding the Services to be provided hereunder. Any agreements, promises, proposals, negotiations, or representations (whether written, oral, express, or implied) which are not expressly set forth in this Agreement are of no force or effect. This Agreement may be executed in any number of counterparts, each of which will be deemed to be the original, but all of which shall constitute one and the same document. No amendments to this Agreement will be effective unless made in writing and signed by duly authorized representatives of both parties. The parties acknowledge and agree that the execution and delivery of this Agreement by facsimile or e-mail transmission shall be valid and binding.

Attachment(s): Attachment A-Healthy Adventures Foundation Service Specifications

IN WITNESS WHEREOF, by placing their duly authorized signatures below, the Parties hereby agree to be bound by the terms and conditions of this Agreement as of the Effective Date.

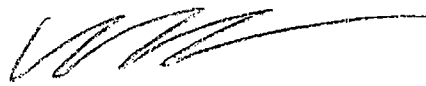
**FOR ANAHEIM UNION HIGH SCHOOL DISTRICT:**

Brad Jackson  
Assistant Superintendent, Human Resources  
Anaheim Union High School District  
501 N. Crescent Way  
Anaheim, CA 92801  
714-999-0816  
jackson\_b@auhsd.us  
www.auhsd.us

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**FOR HEALTHY ADVENTURES:**

  
\_\_\_\_\_  
Signature  
Wendy Hileman, Ph.D., MPH, MSW, MS  
Chief Executive and Financial Officer  
Healthy Adventures Foundation  
333 South Ivy Street, Escondido, CA 92025  
619-466-4386 ext 110  
wendy@healthyadventuresfoundation.org  
www.healthyadventuresfoundation.org

2/9/18  
\_\_\_\_\_  
Date

**ATTACHMENT A**  
*Wellness Programming Options for Anaheim Union High School District*

HEALTHY ADVENTURES FOUNDATION SERVICE SPECIFICATIONS

Client has selected the following Services. The fees for selected Services are listed in the Summary of Services. Any modifications or adjustments to the Standard reports, programs, materials, or other deliverables shall be subject to additional fees including but not limited to an hourly rate of \$150 per hour for time estimated to accommodate the Client requested customization. "Standard" shall be defined as provision of Services and other deliverables in the manner, frequency, and format that is customary for Healthy Adventures Foundation in the normal course and scope of its business. Products or Services not expressly listed in Attachment A are not included.

BILLING AND PAYMENT SCHEDULE

**Summary of Services:**

*\*Client is billed only for services used.*

A. Exercise Classes/Workshops:	\$10,000
B. Health Coaching:	\$20,000
C. Online Tools:	\$7,500
D. Biometric/Health Screenings:	\$10,000
E. Wellness Consulting:	\$4,750
Total estimate for Services*:	\$52,250

**Detailed Description of Services:**

A. Exercise classes, staff development workshops, healthy cooking classes:

Exercise classes, staff development workshops:	\$100 each (1 hour)
Healthy cooking	\$150 each (1 hour)

The most popular workshops are: Foods and Moods, Healthy Cooking classes, Exercise Classes, and Stress Management – Hands on techniques. We also do workshops on disease prevention and management for diabetes, hypertension, hyperlipidemia, and weight.

Cooking classes and demonstrations include samples for up to 30 people. Samples for more than 30 are \$1/per person. Classes for 50 or more people (up to 99) require an additional chef to assist at \$60/hour. Classes for 100 or more people will need a separate quote.

## B. Health Coaching

\$45/hour with no travel (phone, web-based, email)

\$60/hour for any onsite (plus travel expenses, mileage and travel time)

Coaching onsite for any service is \$480/day or \$60/hour.

## C. On-line tools – health risk assessments, incentive management and challenges. Includes the following (Cost is \$1/PEPM with an annual contract):

- a. 20 mini health risk assessments, with reporting capabilities
  - i. Health coach follow up and support for all at-risk scoring
  - ii. English/Spanish
- b. Point-based incentive management program with on-line store for redemption (incentives and fulfillment/shipping is not included in costs)
  - i. Customizable point based store
  - ii. Fulfillment and cost of incentives (extra costs)
  - iii. Branding and/or customization (extra costs)
- c. Communications
  - i. Monthly customized newsletter
  - ii. Email communications
  - iii. Flyers
- d. Survey development and reporting
  - i. Wellness interest surveys
  - ii. Beginning/end of program
  - iii. Satisfaction surveys
- e. Wellness challenge planning, development, implementation, management and evaluation (2-4 challenges per year)
  - i. Online registration
  - ii. Weekly or bi-monthly update emails
  - iii. Phone support for challenge
  - iv. Promotional and communication emails/outreach
- f. Health coach support line
  - i. Telephone and email support
- g. Health coaching eligibility quiz
- h. Evaluation
  - i. Participation rates
  - ii. Wellness challenges outcomes
  - iii. Health risk assessments, aggregate reports

\*Note: Store set-up, developing an incentive plan, branding and any customization is extra. If you choose from items that are already available, store set-up comes in the PEPM model.

The cost of the incentives and any fulfillment costs (shipping and handling) is an additional fee.

#### D. Biometric / Health Screenings

- 1) Heart health
  - a. Heart rate
  - b. Respirations
  - c. Total cholesterol (extra, if you want lipid panels, due to cost of the strips).
  - d. Blood pressure
- 2) Pulmonary screenings
  - a. Respirations
  - b. Oxygen saturation
  - c. Heart rate
- 3) Weight management
  - a. Height
  - b. Weight
  - c. Body mass index (BMI)
  - d. Body composition (either bio-impedance or skinfold)
  - e. Girth measurements (neck, waist, hips)
  - f. Body scanning
    - i. Body age
    - ii. Visceral fat
    - iii. BMI
    - iv. Body fat %
    - v. Skeletal muscle %
    - vi. Resting metabolism
    - vii. Weight
- 4) Disease risk
  - a. Girth measurement (neck, waist, hips)
    - i. Sleep apnea
    - ii. Preventable disease risk related to visceral fat
  - b. Waist-to-hip ratio
  - c. Blood glucose (can be added onto lipid for \$0.50 per person).
  - d. A1C (extra, due to the cost of the strips and disposable machine).
  - e. Total cholesterol (lipid panel is extra).
  - f. Body scanning
    - i. Body age
    - ii. Visceral fat
    - iii. BMI
    - iv. Body fat %
    - v. Skeletal muscle %
    - vi. Resting metabolism
    - vii. Weight
- 5) All the above or any combination of the above screenings

NOTE: The most important health screenings for disease risk are: blood pressure, heart rate, body scanning, glucose, cholesterol, A1C, and girth measurements.

Healthy Adventures can provide any combination of services with a print out of results and a brief health coaching session to discuss the results. Additionally, Healthy Adventures will work with Client to setup a referral system to assist anyone with results out of normal ranges, with any organizations that Healthy Adventures is not currently offering on-going health coaching.

Health screening supplies: are \$15/person for lipids/ \$15/person for A1C/\$0.50/person for glucose as an add-on to lipid testing + staffing + travel.

Handouts are billed at \$.10/page. For screenings, it is usually billed at \$1/person, which includes all the handouts, referrals, data collection papers, recommendations, etc.

Minimal aggregate report is an additional \$150. A more comprehensive report can be requested for an additional fee.

#### E. Wellness Consulting (for Wellness Program leaders)

Consulting includes program planning, development, implementation and evaluation.

Services included with annual agreement.

Outside annual agreement: \$150/hour or 10% of program annual budget

Comprehensive wellness consulting services available:

- Planning, developing and implementing services
- Survey development and evaluation
- Gaining leadership support
- Developing and facilitating wellness committee support
- Program evaluation – Group data, de-identified data to demonstrate group progress, participation rates, and strengths and areas for improvement for the group

#### F. Grant writing / Fundraising

This is offered to all non-profit, government and public entities that we partner with. There is no fee associated with this service.



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**1. Resignations/Retirements, effective as noted:**

Aguirre, Candice	Resignation	5/25/18
Campbell, Thea	Retirement	5/25/18
Contreras, Raul	Retirement	5/24/18
Fernandez, Sandy	Resignation	5/25/18
Gonzalez, Israel	Resignation	5/31/18
Haifley, Laura	Resignation	5/25/18
Hohensee, Phillip	Retirement	5/25/18
Jacobsen, Showna	Resignation	5/25/18
Lee, Jean	Resignation	5/25/18
Linden, Gregory	Retirement	6/30/18
McMillen, John	Resignation	5/25/18
Meehan, Lacey	Resignation	5/25/18
Queneau, Janet	Resignation	6/29/18
Villaseca-Trejo, Betzabely	Resignation	5/25/18
Winn, Kimberly	Retirement	5/25/18

**2. Leaves of Absence:**

Schuster, Grant, Dale Junior High School, to serve as President of Teachers United/ASTA, effective for the 2018-19 school year, with pay and with benefits. The cost reimbursement by ASTA at the long-term substitute rate of pay per Board Policy 6306.

**3. Employment:**

A. Teacher(s)/Probationary:

		<u>Column</u>	<u>Step</u>
Bautista, Estefani	8/6/18	1	2
Bruner, Kayla	8/6/18	1	3
Carrillo, Julie	8/6/18	1	2
Dodosh, Peter	8/6/18	3	1
Feruglio, Marcelo	8/6/18	3	3
Gonzalez, Diana	8/6/18	3	2
Hawkins, Shelley	8/6/18	4	8
Johnson, William	8/6/18	3	1
Lee, Kyoung	8/6/18	4	8
Luviano, Ivan	8/6/18	3	1
Mai, Liliana	8/6/18	4	8
Melchor, Jose	8/6/18	3	6
Mendoza, Kathleen	8/6/18	3	3
Peng, Shaina	8/6/18	3	4
Pina, Jaasmin	8/6/18	3	2
Saldivar, Carlos	8/6/18	2	2
Soukaseume, Robert	8/6/18	2	2
Souza, Jessica	8/6/18	3	2
Spandikow, Christina	8/6/18	3	8
Thabet, Marwa	8/6/18	4	1
Thorne, Taylor	8/6/18	3	1
Welker, Lauren	8/6/18	2	2

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B. Teacher(s)/Temporary:

		<u>Column</u>	<u>Step</u>
Arvizu Rangel, Maribel	8/6/18	3	3
Aza, Vincent	8/6/18	4	5
Gartner, Aaron	8/6/18	4	5
Ghareebo, Christopher	8/6/18	3	2
Kang, Jung	8/6/18	1	4
Kile, Brian	8/6/18	2	6
Ramirez, William	8/6/18	2	1
Reese, David	8/6/18	3	7
Rodriguez, Jemma	8/6/18	3	2
Roundtree, Megan	8/6/18	1	4
Ruby, Christine	8/6/18	4	9
Torres, Ricardo	8/6/18	1	2
Van Berkum, Sarah	8/6/18	2	1

C. Counselor(s)/Temporary:

		<u>Column</u>	<u>Step</u>
Bradford, Karina	7/18/18	3	2
Ponce, Cindy	7/18/18	2	2
Sarvi, Nasreen	7/18/18	2	2

D. Social Worker(s)/Temporary:

		<u>Column</u>	<u>Step</u>
Rodriguez, Viridiana	6/14/18	3	1

E. Day-to-Day Substitute Teacher(s) with authorization to teach in subject areas where they have adequate preparation, effective as noted:

Haller, Ethan	5/3/18
Roubanis, Jody	5/3/18
Tran, Viet Victor	5/2/18

F. Day-to-Day Substitute Teacher(s) for Extended School Year with authorization to teach in subject areas where they have adequate preparation, effective 5/29/18:

Alfares, Waleed	Loya, Liza
Alvarez, Juan	McKinney, Kellie
Anderson, David	Pineda-Garcia, Juvenal
Fieldson, Tony	Quezada, Angelica
Gholdoian, Linda	Ramirez, Brian
Gutierrez, Joby	Ross, Methrone
Harris, Daniel	Schuster, Grant
Johnson, Heather	Staton, Amy
Kelii, Veronica	Ten Eyck, Amanda
Khadige, Rita	Tillman, Timothy
Kirby, Meredith	Ward, Mary
Link, Tom	





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- G. OCDE Career Technical Education (CTE) Credential Stipend, for the completion of the Orange County Department of Education CTE Credential Program, effective June 1, 2018. Total amount not to exceed \$1,500 per individual: (CTE Incentive/Perkins Fund)

Chang, Sunyee  
Churchill, Mark  
Haaf, Erik  
Karapoulios, Eleni  
Parratto, Robyn  
Schumm, Brett  
Rylaarsdam, Michael  
Tran, Trinh

- H. OCDE Career Technical Education (CTE) Credential Stipend, for the completion of the Orange County Department of Education CTE Credential Program, effective June 1, 2018. Total amount not to exceed \$500 per individual: (CTE Incentive/Perkins Fund)

Barba, Patricia

- I. AIME Summer Internship Coordinator Stipend, for the following individual(s) who will oversee 130 high school students selected for a paid summer internship with business partners. Coordinators will work for seven weeks from May 29, 2018, through July 13, 2018. Individuals will be paid \$7,000 per person, to be paid in two equal payments: (AIME Funds)

Johnson, Mandy  
Morales, Mario  
Pfeiffer, Sean  
Tenorio, Eric

- J. Additional Work Days, for the 2018-19 school year, for the District Librarian, 15 additional days, at the individual's per diem rate of pay, effective July 1, 2018: (Library Media Fund)

Powers, Regina      District Librarian

- K. Math Credit Recovery Stipend, for the following individual(s) for the period of May 30, 2018, through June 28, 2018, to be paid at the hourly rate of pay of \$44.74 per person. (Instructional Services Funds)

Aguayo, Jairo  
Arvizu, Maribel  
Ashford, Andrew  
Atkinson, Dorothy  
Avila, Jennifer  
Corcoran, Matt  
Duarte, Thomas  
Hart, Daniel  
Hawkins, Shelley

Hernandez, Sarah  
Leang, Charlene  
Lecesne-Switzer, Julie  
Lee, Pei (Pamela)  
Leon, Jesus  
Long, Garrett  
Mackay, Scott  
Marinone, Olivia  
Matuchniak, Alyssa

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Nguyen, Lilian  
Ochoa, Demmi  
Rathgeb, Michael  
Romo, Helen  
Royal, Christopher

Souza, Jessica  
Thorne, Taylor  
Viramontes, Ricardo  
Wager, Doug

- L. APEX Stipend, for the following individual(s) for the period of May 30, 2018, through June 28, 2018, to be paid at the hourly rate of pay of \$44.74 per person. (Title I Funds)

Aquino, Nicole  
Carrillo, Julie  
Castelli, Brian  
Colby, Conrad  
Cook, Sharlene  
Cortes, Brian  
Davidson, Dan  
Erickson, Brian  
Jespersen, Mary  
Garcia, Michael  
Gartner, Aaron  
Gomez, Diana

Karapoulios, Eleni  
Kobayashi, Erika  
Lauber, Stephan  
McDaid, Eileen  
Montelli, Rocky  
Rollerson, Terence  
Shickler, Edward  
Smith, David  
Soqui-Lopez, Susana  
West, Janae  
Zambrano, Erik

- M. Health Enrichment Course Stipend, for the following individual(s) for the period of May 30, 2018, through June 28, 2018, to be paid at the hourly rate of pay of \$44.74 per person. (LCFF Funds)

Frank, Carolyn  
Fumelle, Anne

- N. Curriculum Specialist Stipend and Additional Work Days, for the 2018-19 school year, for the following curriculum specialists, with a \$4,529 stipend plus 15 additional days, at their per diem rate of pay: (LCFF Funds)

Dinkle, Tracy                      Special Education Curriculum Specialist  
Hill-Bonales, Poppy              Special Program Curriculum Specialist

- O. Professional Development Summer Stipend, to be paid to the following individual(s) participating in an Online Health Professional Development Day to collaborate and revise the new online health curriculum. Total amount no to exceed \$100 per individual: (One-Time Funds)

Allen, Lisa	South
Blackshear, Sherrita	Walker
Cary, Shari	Orangeview
Dunham, AJ	Lexington
Frasco, Robert	Orangeview
Serna, Margo	Sycamore
Shoup, Bryan	Brookhurst
Williams, Jason	Dale

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- P. Summer STEAM Stipend, for the 2018-19 school year, for the following teachers to work the Summer STEAM program at Brookhurst and Orangeview junior high school, from July 9, 2018, through August 2, 2018. Hourly total stipend not to exceed amount stated below: (General Funds)

Almazan, Michelle	\$660
De La Torre, Ada	\$2,640
Fournier, Justin	\$1,320
Garcia, Christine	\$2,640
Kirby, Meredith	\$2,640
Preciado, Roland	\$660
Ramirez, Brian	\$2,640
Rosenberg, Paola	\$2,640
Wang, Dean	\$2,640

**5. Education Code/California Regulation Authorization:**

Approval to Teach Other Subject Areas, for the following teachers to teach out of their majors as authorized under their Standard Secondary, Single Subject, or Multiple Subject teaching credential based on the following Education Codes. The required units of coursework in the specific subject area have been met.

*Education Code 44258.3*

For academic assignments, holders of Credential other than emergency permits may be assigned to teach academic departmentalized classes 1-12 provided:

1. Local board to verify adequacy of subject knowledge.
2. Bargaining unit is notified of each assignment.
3. Assignment is limited to district verifying adequacy.

<u>Name</u>	<u>School</u>	<u>Subject</u>
Parsons, Mitchell	Magnolia	Earth Science

*Education Code 44258.7(b)*

For athletics and competitive sports, approval to coach one period per day in a competitive sport for which students receive physical education credit.

<u>Name</u>	<u>School</u>	<u>Subject</u>
Kitchens, Katina	Magnolia	Song/Cheer

**6. Change of contract for the following personnel who have completed the additional units and/or years of experience to advance on the salary schedule, effective as noted:**

	<u>From</u>	<u>To</u>	<u>Effective</u>
Clark, Sean	3 6	4 7	8/6/18
Hill Bonales, Poppy	3 16	4 16	8/6/18
Tran, Winston	3 2	3 7	1/26/18
Watrous, Tiffany	3 5	4 5	1/8/18

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**7. Volunteer Employee Aides, with coverage by Workers' Compensation Insurance, effective as noted:**

Abenojaagtalon, Christine	5/23/18	Jinadasa, Natashika	5/21/18
Archev, Sara	4/27/18	Kim, Sunyoung	4/30/18
Cabaruvias, Laura	5/16/18	Le, Suong	5/12/18
Carvey, Ayla	5/22/18	Leonard, Michelle	4/30/18
Coats, Robert	4/27/18	Martino, Kaylyn	5/18/18
Cooper, Sarah	5/22/18	Meza, Cristian	4/27/18
Cyrus, Samad	5/23/18	Mosley, Amanda	5/24/18
Deauna, Christian	5/8/18	Mueller, Cody	5/24/18
Diaz, Biancha	5/29/18	Rodriguez, Melvin	5/5/18
Doherty, Lisa	6/1/18	Romero, Timothy	5/15/18
Duesenberg, Robert	5/17/18	Ruiz Osuna, Sugey	5/7/18
Espinoza Hernandez, Idalia	5/23/18	Schwagerl, Andrew	5/30/18
Ewart, Danielle	5/22/18	Stamper, David	4/27/18
Farve, Lisette	4/26/18	Troung, Jennifer	5/2/18
Gallegosgarcia, Zoila	5/1/18	Trujillo, Adrienne	5/17/18
Girotti, McKayla	5/24/18	Tse, Cara	5/22/18
Gonzalez, Gustavo	5/24/18	Tuzzolino, Gail	5/19/18
Gonzalez, Sandra	5/2/18	Vela, Amanda	5/15/18
Harris, Morgan	5/18/18	Villaruz, Crystal	5/18/18
Harrison, David	5/14/18		

**8. Extra Service Assignments, employment effective as noted:**

**Classified:**

	<u>Salary</u>	<u>Term</u>	<u>Effective</u>
<u>Cypress</u>			
Applebaum, Sterling	\$3,023	Season	2/6/18
Swimming, Asst./Lower Level			
<u>Katella</u>			
Esteves, Gabriel	\$3,383	Season	8/6/18
Tennis, Varsity, Girls			
<u>Paddison, Richard</u>			
Golf, Varsity, Girls	\$3,053	Season	8/6/18
<u>Kennedy</u>			
Bixby, Billie	\$3,383	Season	10/29/18
Basketball, Asst./Lower Level, Girls			
Bixby, Billie	\$3,752	Season	7/30/18
Volleyball, Varsity			
Bixby, Billie	\$3,053	Season	1/28/19
Volleyball, Asst./Lower Level			
Cervantes Cenizo, Sergio	\$2,137	Season	8/6/18
Water Polo, Asst./Lower Level			



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Cervantes Cenizo, Sergio Water Polo, Asst./Lower Level	\$2,137	Season	10/28/18
Crone, Kaela Cross Country, Varsity, Girls	\$3,383	Season	8/6/18
Johnson, Devan Tennis, Varsity, Girls	\$3,752	Season	8/6/18
Moore, Shantani Dance	\$1,876	1 <sup>st</sup> Semester	8/6/18
Moore, Shantani Songleader	\$1,255.50	1 <sup>st</sup> Semester	8/6/18
Panis, Aehjai Dan Tennis, Asst./Lower Level, Girls	\$3,053	Season	8/6/18
Ruiz, Christopher Football, Frosh/Soph Asst./Lower Level	\$3,053	Season	8/7/18
Sanchez, Daniel Cross Country, Varsity, Boys	\$3,383	Season	8/6/18
<u>Oxford</u> Ambatali, Sheika-Ann Tennis, Assistant	\$3,023	Season	3/8/18
Anderson, Lawrence Softball, Assistant	\$3,350	Season	3/2/18
Dodd, Timothy Softball	\$2,486	4 <sup>th</sup> Quarter	3/19/18
Hernandez, Jose Volleyball	\$2,486	4 <sup>th</sup> Quarter	3/19/18
Stone, Jason Swimming, Assistant	\$3,023	Season	2/13/18
<u>Savanna</u> Cordray, Gary Football, Junior Varsity	\$3,383	Season	8/6/18
Herrera, Isaac Football, Assistant, Frosh/Soph	\$3,053	Season	8/6/18
Kammer, Karyn Song/Cheer	\$2,508	2 <sup>nd</sup> Semester	7/2/18

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<u>South</u> Ramirez Jr., Israel Volleyball	\$2,486	4 <sup>th</sup> Quarter	3/19/18
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1. **Retirements/Resignations/Terminations, effective as noted:**

	<b><u>Location:</u></b>	<b><u>Effective</u></b>
Arzate, Miguel Campus Safety Aide	Katella High School	05/24/2018
As, Abdulkareem Instructional Assistant – Specialized Academic Instruction	Katella High School	05/14/2018
Garcia, Jacob Campus Safety Aide	South Jr. High School	05/24/2018
Garcia, Kevin Bus Driver	Transportation Department	05/24/2018
Gonzalez, Sandra Food Service Assistant I	Kennedy High School	05/01/2018
Madrigal, Rodrigo Warehouse Worker – Central Services	Central Warehouse	04/24/2018
Nevarez-Telles, Javier Instructional Assistant – Behavioral Support	Sycamore Jr. High School	05/11/2018
Obiedo, Henry Equipment Operator	Maintenance and Operations	06/08/2018
Ramirez, Patricia Food Service Assistant I	Food Service Department	05/11/2018
Sanchez, Sandra Bus Driver	Transportation Department	05/15/2018
Serrano, William Language Testing Assistant	English Learner Office	05/16/2018
Stephens, Thomas Instructional Assistant – Behavioral Support	Hope School	05/05/2017
Toledo, Maria Food Service Assistant I	Dale Jr. High School	05/24/2018
Villareal, Sandra Instructional Assistant – Bilingual (Spanish)	Dale Jr. High School	05/24/2018

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**2. Employment, effective as noted:**

	<b><u>Range/Step:</u></b>	<b><u>Effective:</u></b>
<b>Permanent Employees:</b>		
Dosal, Patricia Food Service Assistant I	41/01	08/08/2018
Guerrero, Zulma Food Service Assistant I	41/01	08/08/2018
Lizarraga-Miralda, Norma Language Testing Assistant	51/01	07/17/2018
Marchena, Sandra Food Service Assistant I	41/01	08/08/2018
Nguyen, Hiep Bus Driver	55/06	05/15/2018
Shahriar, Akhi Food Service Assistant I	41/01	08/08/2018
Sharifzadeh, Bahrain Food Service Assistant I	41/01	08/08/2018
Warner, John Warehouse Worker – Food Service	55/01	05/24/2018
Wolf, Ted Instructional Assistant – Behavioral Support	51/07	05/14/2018
<b>Promotions:</b>		
De la Cruz-Avila, Jose Food Service Assistant II	49/04	08/08/2018
Islas, Brian Warehouse Worker – Central Warehouse	51/09	05/29/2018
<b>Substitute Employees:</b>		
Barragan, Angelica Substitute Instructional Assistant – Behavioral Support	51/01	08/08/2018
Barragan, Angelica Substitute Instructional Assistant – Specialized Academic Instruction	43/01	08/08/2018

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Cortes-Hernandez, Arturo Substitute Instructional Assistant – Behavioral Support	51/01	05/07/2018
Cortes-Hernandez, Arturo Substitute Instructional Assistant – Specialized Academic Instruction	43/01	05/07/2018
Dimatulac, Teresa Substitute Instructional Assistant – Behavioral Support	51/01	05/11/2018
Dimatulac, Teresa Substitute Instructional Assistant – Specialized Academic Instruction	43/01	05/11/2018
Goldsberry, Janice Substitute Sr. Administrative Assistant	59/10	04/11/2018
Hernandez, Joana Substitute Instructional Assistant – Behavioral Support	51/01	05/08/2018
Hernandez, Joana Substitute Instructional Assistant – Specialized Academic Instruction	43/01	05/08/2018
Hinojosa, Alexis Substitute Bus Driver	55/01	05/08/2018
Hook, Jeremy AVID Tutor	\$14.53/Hr.	03/08/2018
Mack, Robert Substitute Campus Safety Aide	41/01	04/27/2018
Morgana-Norwood, Amber Substitute Instructional Assistant – Behavioral Support	51/01	08/08/2018
Morgana-Norwood, Amber Substitute Instructional Assistant – Specialized Academic Instruction	43/01	08/08/2018
Teran, Jesse Substitute Food Service Assistant I	41/01	04/20/2018
Velazquez, Adriana Substitute Office Assistant	43/10	05/04/2018

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3. **Workability, current minimum wage or stipend of \$256 effective as noted:**  
(Workability Grant Funds)

	<b><u>Effective</u></b>
Ahumada-Trujillo, Cristina	05/09/2018
Blue, Kayde	05/09/2018
Campos, Eric	05/17/2018
Cardona, Damian	05/04/2018
Cardona-Salinaz, Brandon	05/31/2018
Cedeno-Cocoletzi, Kati	05/17/2018
Cedillo, Kayla	05/09/2018
Ceniceros, Gabriel	04/26/2018
Cordova-Redford, Christina	05/17/2018
De Loera, Jasmin	05/17/2018
Enriquez, Isaiah	05/03/2018
Figueroa, Jonathan	05/15/2018
Gonzalez, Raul	05/17/2018
Gonzalez-Lara, Denise	05/16/2018
Head, Dylan	04/26/2018
Hernandez, Steve	05/09/2018
Lee, Victoria	05/03/2018
Leon, Daniel	04/26/2018
Loeza, Michael	05/16/2018
Lopez, Viviana	05/21/2018
Marquez, Abraham	05/22/2018
Mclendon, William	05/21/2018
Mora, Brisa	05/22/2018
Moreno, Andrew	05/17/2018
Moreno, Kassandra	05/17/2018
Muniz, Valeria	05/17/2018
Ortiz, Stephanie	05/31/2018
Picon, Jacob	05/03/2018
Ramirez, Janell	05/10/2018
Reyes, Miguel	05/17/2018
Rojas, Jacqueline	05/09/2018
Santos, Rafael	05/31/2018
Valdez-Valencia, Esmeralda	05/09/2018

4. **Food Service Student Workers**

	<b><u>Effective</u></b>
Carranza, Samantha	05/23/2018
Montano, Cynthia	05/16/2018
Nguyen, Huy	05/22/2018
Nguyen, Leyna	05/22/2018
Parrales, Pierina	05/23/2018
Rodarte, Jason	05/23/2018

**Human Resources Division, Classified Personnel**

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5. **Pay adjustments for the following military instructors for the JROTC/NJROTC program unless otherwise noted by military contract, effective as noted:**

	<b><u>Salary</u></b>	<b><u>Effective</u></b>
Pearce, Jerry	\$9,075.59	02/01/2018

6. **Summer Employment other than Extended School Year, effective as noted:**

	<b><u>Range/Step</u></b>	<b><u>Effective:</u></b>
Aguilar, Dahlia Custodian	48/01	05/29/2018
Aguirre, Brandy Custodian	48/01	05/25/2018
Alvarez, Gemma Senior Administrative Assistant – School Support	59/05	06/01/2018
Alviso, Jennifer Health Service Technician	51/02	07/23/2018
Arcos, Marco Instructional Assistant – Specialized Academic Instruction	43/10	07/30/2017
Arias, Elva Secretary – Attendance (Bilingual)	53/10	07/30/2018
Armenta, Amber Instructional Assistant – Behavioral Support	51/03	07/23/2018
Ascencio, Laura Instructional Assistant – Behavioral Support	51/10	07/23/2018
Asturi, Victoria Custodian	48/01	06/18/2018
Atuatasi, Faapito Campus Safety Aide	41/03	07/23/2018
Bevins, Stephen Custodian	48/01	05/29/2018
Bloomer, Dennis Custodian	48/01	07/06/2018
Borzilleri, David Custodian	48/01	07/16/2018

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Cabrera, Veronica Senior Administrative Assistant – School Support (Bilingual)	61/05	06/01/2018
Carr, Vanessa Senior Administrative Assistant – School Support (Bilingual)	61/05	06/01/2018
Carranza, Virginia Office Assistant	43/10	07/18/2018
Castillo, Anahuac Custodian	48/01	05/29/2018
Castillo, Marlene Custodian	48/01	05/25/2018
Castro-Acuna, Maria Custodian	48/01	06/18/2018
Cornejo, Patricia Custodian	48/01	05/29/2018
Correa, Albert Custodian	48/01	07/16/2018
De Santana, Jose Custodian	48/01	07/16/2018
De Torres, Gabriela Custodian	48/01	05/29/2018
Denunno-Putnam, Sandra Secretary – Attendance	51/10	07/20/2018
Diazcolon, Melida Family and Community Engagement Specialist	56/05	07/13/2018
Doiron, David Custodian	48/01	07/16/2018
Dolores, Gabriela Custodian	48/01	06/18/2018
Esquivel, Kathleen Custodian	48/01	05/29/2018
Farias, Lorena Custodian	48/01	06/01/2018



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Fernandez, Maria Custodian	48/01	05/29/2018
Figueroa, Graciela Secretary – Attendance (Bilingual)	53/10	07/20/2018
Fite, Esperanza Instructional Assistant – Bilingual (Spanish)	47/10	07/13/2018
Flores, Micah Custodian	48/01	05/29/2018
Gangnath, Erika Custodian	48/01	06/01/2018
Garcia, Jasmine Office Assistant	43/10	07/30/2018
Gaspar, Victor Custodian	48/01	05/29/2018
Gaspar, Victor Instructional Assistant – Specialized Academic Instruction (Bilingual)	47/10	07/23/2018
Gonzales, Derrick Custodian	48/01	06/18/2018
Gonzalez, Maricela Custodian	48/01	05/29/2018
Gonzalez-Cisneros, Ofelia Senior Administrative Assistant – School Support (Bilingual)	61/05	06/01/2018
Guillen, Heather Health Services Technician	51/04	07/23/2018
Gutierrez, Leo Custodian	48/01	05/29/2018
Hernandez, Peter Campus Safety Aide	41/10	05/30/2018
Hernandez-Gutierrez, Geovania Custodian	48/01	05/29/2018
Herrera, Brenda Office Assistant - Bilingual	47/01	07/23/2018

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Hicks-Webb, Crystal Instructional Assistant – Specialized Academic Instruction	43/01	07/23/2018
Ibarra, Erika Campus Safety Aide	41/10	07/23/2018
Jones, Angelique Health Services Technician	51/02	07/23/2018
Kelley, Henry Custodian	48/01	05/25/2018
Lemus-Leon, Nancy Office Assistant (Bilingual)	47/03	07/20/2018
Lemus-Leon, Nancy Senior Administrative Assistant – School Support (Bilingual)	61/05	06/01/2018
Licon, Gerhard Instructional Assistant – Specialized Academic Instruction	43/03	07/23/2018
Lizarraga, Isabel Custodian	48/01	05/29/2018
Luna, Rocio Office Assistant – Bilingual	47/04	07/23/2018
Maldonado-Leon, Martha Custodian	48/01	06/18/2018
Magdaleno, Mario Custodian	48/01	07/16/2018
Maldonado, Richard Custodian	48/01	07/02/2018
Martinez, Angelica Health Services Technician	51/10	07/20/2018
Martinez, Linda Custodian	48/01	05/25/2018
Martinez, Maria Custodian	48/01	05/29/2018
McCord, Jason Custodian	48/01	06/11/2018

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Milanes, Francia Instructional Assistant – Specialized Academic Instruction	43/10	07/23/2018
Mugica, Judy Custodian	48/01	05/29/2018
Nava, Sofia Custodian	48/01	05/29/2018
Navarro, Monica Translator	53/03	06/04/2018
Nguyen, Chinh Translator	53/04	06/04/2018
Nguyen, Jennifer Health Services Technician	51/04	07/18/2018
Ochoa, Cirilo Custodian	48/01	07/02/2018
Ochoa, Erika Custodian	48/01	05/29/2018
Orozco, Silvia Custodian	48/01	05/29/2018
Ortiz, Elva Campus Safety Aide	41/10	07/18/2018
Osorio-Serrano, Victor Custodian	48/01	07/02/2018
Palacios-Farias, Maria Custodian	48/01	05/25/2018
Park, Esther Translator	53/07	06/04/2018
Paniagua, Elisa Instructional Assistant – Bilingual (Spanish)	47/10	07/17/2018
Piro, Lesley Instructional Assistant – Special Abilities	51/10	07/30/2018
Preston, Ruthie Instructional Assistant – Behavioral Support	51/03	07/23/2018
Ramirez, Maria Translator	53/04	06/04/2018

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Rangel, Gerardo Instructional Assistant – Bilingual (Spanish)	47/10	07/13/2018
Real, Jeanette Job Developer	55/10	06/04/2018
Reyes, Gerardo Campus Safety Aide	41/10	05/30/2018
Riggin, Jennifer Secretary – Registrar/Records	51/06	07/12/2018
Rojano-Cirne, Sara Custodian	48/01	05/25/2018
Romeros, Trina Custodian	48/01	05/25/2018
Ruddell, Cheri Secretary – Attendance	51/10	07/23/2018
Sanft, Jacqueline Secretary – Attendance	51/10	07/18/2018
Santana, Jose Custodian	48/01	07/02/2018
Sebbo, Michael Custodian	48/01	07/16/2018
Segura-Vazquez, Lizbeth Translator	53/08	06/04/2018
Serrao, Vincent Instructional Assistant – Behavioral Support	51/06	07/23/2018
Shepard, Amy Custodian	48/01	05/29/2018
Small, Rebena Instructional Assistant – Specialized Academic Instruction	43/10	07/23/2018
Steck, Michelle Human Resources Technician	57/10	05/25/2018
Steinbrick, Gail Job Developer	55/10	06/04/2018
Sutherland, Peggy Health Services Technician	51/10	07/30/2018

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Swetland, Scot Custodian	48/01	05/29/2018
Tabares-Torres, Ma Isabel Instructional Assistant – Bilingual (Spanish)	47/02	07/23/2018
Torres, Victor Custodian	48/01	07/06/2018
Trujillo, Wendy Custodian	48/01	06/18/2018
Uresti, Teresa Instructional Assistant – Special Abilities	43/10	07/30/2018
Valdez, Jocelyn Instructional Assistant – Behavioral Support	51/01	07/23/2018
Valenzuela, Tomasa Custodian	48/01	06/18/2018
Valerio, Geovannie Custodian	48/01	07/02/2018
Valle, Maria Custodian	48/01	06/18/2018
Villasenor, Jesus Translator	53/10	06/04/2018
Viramontes, Daisy Instructional Assistant – Behavioral Support	51/05	07/23/2018
Viramontes, Olivia Custodian	48/01	05/25/2018
Zelaya, Kevin Custodian	48/01	07/02/2018

7. **Extended School Year Employment, effective as noted:**

	<b><u>Range/Step</u></b>	<b><u>Effective:</u></b>
Armas, Norma Secretary – School Support (Bilingual)	53/10	06/15/2018
Macias, Martha Office Assistant - Bilingual	47/10	06/04/2018
Neri, Yazmin Senior Administrative Assistant – School Support (Bilingual)	61/05	06/01/2018

**ANAHEIM UNION HIGH SCHOOL DISTRICT**

501 N. Crescent Way, P.O. Box 3520, Anaheim, California 92803-3520, [www.auhsd.us](http://www.auhsd.us)

**BOARD OF TRUSTEES  
Minutes  
Tuesday, May 8, 2018**

**UNADOPTED**

**1. CALL TO ORDER—ROLL CALL**

Board President Jabbar called the regular meeting of the Anaheim Union High School District Board of Trustees to order at 3:16 p.m.

Present: Al Jabbar, president; Brian O’Neal, clerk; Anna L. Piercy and Katherine H. Smith, members; Michael B. Matsuda, superintendent; Jaron Fried, Ed.D., Brad Jackson, and Jennifer Root, Ed.D., assistant superintendents; and Jeff Riel, District counsel.

Absent: Annemarie Randle-Trejo, assistant clerk

**2. ADOPTION OF AGENDA**

Staff requested the following amendments to the agenda:

- Pull the following names on item 7.6, page 5, under Cypress High School:
  - Kobe Behrens, Rocco Celentano, and Zhihao Xu

On the motion of Trustee O’Neal, duly seconded and unanimously carried by those present, following discussion, the Board of Trustees adopted the amended agenda.

**3. PUBLIC COMMENTS, CLOSED SESSION ITEMS**

There were no requests to speak.

**4. CLOSED SESSION**

The Board of Trustees entered closed session at 3:17 p.m.

Trustee Randle-Trejo entered at 3:18 p.m.

**5. RECONVENE MEETING, PLEDGE OF ALLEGIANCE, AND CLOSED SESSION REPORT OUT**

**5.1 Reconvene Meeting**

The Board of Trustees reconvened into open session at 6:00 p.m.

**5.2 Pledge of Allegiance and Moment of Silence**

Student Representative to the Board of Trustees Alexandria Alvarez led the Pledge of Allegiance to the Flag of the United States of America and provided a moment of silence.

### 5.3 **Closed Session Report**

Board Clerk O'Neal reported the following actions taken during closed session.

- 5.3.1 The Board of Trustees completed the Superintendent's performance evaluation. The Board by a vote of 5-0 approved a two-year extension of the Superintendent's contract through June 30, 2022. The Board requests that the Superintendent's contract be brought back at our next regularly scheduled Board meeting for discussion and disclosure.
- 5.3.2 No reportable action taken regarding anticipated litigation.
- 5.3.3 No reportable action taken regarding negotiations.
- 5.3.4 The Board of Trustees discussed the performance evaluations of the Assistant Superintendents, Chief Academic Officer, and District Counsel. The Board by a vote of 5-0 approved the two-year extensions, through June 30, 2022, of the contracts for the Assistant Superintendents, Chief Academic Officer, and District counsel. The Board requests that these contracts be brought back at our next regularly scheduled Board meeting for discussion.
- 5.3.5 No reportable action taken regarding personnel.
- 5.3.6 No reportable action taken regarding existing litigation.
- 5.3.7 The Board of Trustees took formal action, with a 5-0 vote, to accept the settlement agreement in OAH Case No. 2018020420 resolving all issues by providing updated assessments.
- 5.3.8 No reportable action taken regarding consultation.
- 5.3.9 The Board of Trustees took formal action to approve the expulsion of the students listed on the agenda.

## 6. **INTRODUCTION OF GUESTS**

The Board of Trustees recognized our community stakeholders for their interest in the Anaheim Union High School District and for attending our Board meeting. Thank you for your participation and contribution as we create an educational environment that graduates socially aware, civic-minded students who are college and career ready for the 21<sup>st</sup> century.

In addition, Board of Trustees' President Jabbar introduced Janet Brown, representative for Congressman Lou Correa; Claudia Peña, representative for Assemblywoman Sharon Quirk-Silva; Stevan Abdamalik, representative for Senator Josh Newman; Dean Elder, ASTA president; Cheryl Ing, ASCPTA president; and Peggy Kruse, incoming ASCPTA president.

## 7. **BOARD OF TRUSTEES' RECOGNITION**

### 7.1 **MeridianLink**

The Board of Trustees recognized the students below for being selected as recipients of the innovation monetary award from MeridianLink. Students were selected as a result of their entrepreneurship spirit and creative mindset. High school students received a monetary

award of \$2,500 and \$1,000 at the junior high school level. MeridianLink is an Orange County based software engineering company that fosters an innovative mindset. These awards were recommended based on two criteria: Student has demonstrated outstanding capacity for innovation and creativity; and student's drive for innovation based on character and compassion. The awards address two of the 5Cs (creativity and character/compassion).

In addition, Tim Nguyen was recognized for his leadership and support toward Innovation and Entrepreneurship.

Karar Aljadeed	Jason Palomino
Marialaria Arjon Castro	Rahi Patel
Jamie Cinco	Shawn Patel
Karina Cuevas	Jennifer Pena
Rosalyn Gomez	Moksh Rajput
Lawrence Hierlmeier	Alan Salgado
Thanh Hong	Lily Stanton
Areeba Islam	Matthew "Sully" Sullivan
Natalie Kim	Dan Ta
Naomi Mejia	Thomas Tran
Martha Misikei	Eric Truong
Jelica Negos	

7.2 **Student Representative to the Board of Trustees**

The Board of Trustees honored Alexandria Alvarez for her service as student representative to the Board during the 2017-18 year.

7.3 **2017-18 AUHSD Student Ambassadors**

The Board of Trustees honored the District's student ambassadors for their service during the 2017-18 year. The ambassadors serve as official spokespersons for all of the District's students at special ceremonies, events, and functions. The student leaders are also deeply embedded in the District's governance structure and actively provide the "student voice" wherever possible. The following students were recognized for this important contribution to the District.

Cindy Guzman	Anaheim High School
Aarushi Pande	Cypress High School
Veronica Fajardo	Gilbert High School
Lujain Altawarah	Kennedy High School
Kristian Solis	Loara High School
Melissa Tapia	Magnolia High School
Karina Love	Oxford Academy
Ramez Zureigat	Savanna High School
Joseph Rodriguez	Western High School

7.4 **2017-18 AUHSD Student Service Foundation**

The Board of Trustees honored the AUHSD Student Service Foundation board members for their service during the 2017-18 year. The student board members serve as leaders on their campus, promote AUHSD service grants, and provide grant writing training to students. Student board members also work with administration to promote the AUHSD



Foundation Servathon. The following students were recognized for their important contributions to the District.

Noah Ramos	Anaheim High School
Katelyn Phan	Cypress High School
Emmelin Cruz	Katella High School
Kyle Acal	Kennedy High School
Sally Kim	Kennedy High School
Sara Jilani	Loara High School
Tran Nguyen	Magnolia High School
Karina Ramirez	Oxford Academy
Tong (Hitomi) Torng	Oxford Academy
Jane Nguyen	Savanna High School
Cecilia Dang	Western High School

#### 7.5 **Culinary Arts Programs**

The Board of Trustees recognized the culinary arts students and teachers from Cypress, Gilbert, Katella, Kennedy, Savanna, and Western high schools. Throughout the 2017-18 year, the culinary arts students prepared and served delicious dinners for the Board of Trustees prior to each Board of Trustees' meeting. The following teachers and students were recognized for their culinary arts talents.

##### **Cypress High School**

Eleni Karapoulios, Teacher  
Eren Alvarez  
CJ Boyd  
Lauren Day  
Kathryn Hitchcock  
Matthew Hunt  
Sierra Jackson  
Kayla Munden  
Madeleine Nelson  
John Pana Ortega  
Mackenzie Walter

##### **Gilbert High School**

Jason Jassman, Teacher  
Paul Bravo  
Miguel Chavez  
David Espinoza  
Bryan Gutierrez  
Keith Magee  
David Martinez  
Kaitlen Peterson  
Giselle Valladolid

##### **Katella High School**

Stacey Izabal, Teacher  
Jacqueline Alcaraz  
Jacqueline Perez

##### **Kennedy High School**

Robyn Parratto, Teacher  
Adrian Baltazar  
Victor Gil  
Sebastian Marty

##### **Savanna High School**

Bob Moonswami, Teacher  
Yaritz Bahena  
Leslie Martinez  
Natalie Padilla  
Andrea Ramirez  
Tiffany Sosa

##### **Western High School**

Sarah Zepeda, Teacher  
Litzy Lopez  
Yasmin Martinez  
America Vergara

#### 7.6 **Eagle Scouts of America**

The Board of Trustees recognized seven current District students for their outstanding service to our community as Eagle Scouts. The honor and distinction of the Eagle Scout rank can only be achieved through hard work and commitment to the ideals of the Scouting movement. The achievement is so rare, that only 5 percent of Scouts earn the Eagle rank. Once a scout advances to Eagle Scout, he will remain an Eagle for the rest of his life regardless of age or participation in Scouting. The students below have achieved Eagle ranking by their involvement in school and/or community related projects.

**Cypress High School**

Jacob Kern

**Oxford Academy**

Erick Ho  
Ryan Leung  
Shawn Patel  
Dan Ta  
Samuel Zeng

**Savanna High School**

Matthew Aguirre

7.7 **Girl Scout Gold Award**

The Board of Trustees recognized three students for their outstanding service to our community by obtaining the Girl Scout Gold Award. The Gold Award represents the highest achievement in Girl Scouting, recognizing girls who demonstrate extraordinary leadership through remarkable Take Action projects that have sustainable impact in their communities and beyond. Gold Award recipients spend between one and two years on their projects.

Jennifer Pippert  
Amy Leung  
Ivy Ta

Magnolia High School  
Oxford Academy  
Oxford Academy

8. **REPORTS**

8.1 **Principals' Report**

Robert Saldivar, Anaheim High School principal, and Gary Brown, Sycamore Junior High School principal, acknowledged school site staff regarding the fifth C, Compassion and Kindness, as well as presented a report on their school site.

8.2 **Student Representative's Report**

Alexandria Alvarez, student representative to the Board of Trustees, reported on student activities throughout the District.

8.3 **Reports of Associations**

Dean Elder, ASTA president, expressed he enjoyed his term as ASTA president, as well as introduced Grant Schuster, incoming ASTA president. Grant stated he is looking forward to his term as ASTA president and working with everyone.

8.4 **Parent Teacher Student Association (PTSA) Reports**

Cheryl Ing, ASCPTA president, reported on activities throughout the District. Additionally, she thanked the Board for their support during her term.

Trustee Smith exited at 7:40 p.m.

9. **PUBLIC COMMENTS, OPEN SESSION ITEMS**

9.1 Yesenia Rojas, community member and parent, spoke on the lack of parks around her neighborhood where children can be active. She asked the Board to approve item 11.7, so that children can have a designated space to be active.

- 9.2 Oscar Burrayo, community member and prospective District student, requested that the Board pass item 11.7 and allow children around the Sycamore Junior High School neighborhood to use the school site's athletic field.
- 9.3 Josue Lopez, community member and prospective District student, asked the Board to support the use of Sycamore Junior High School's athletic field by children in the community.
- 9.4 Anthony Rodriguez, Sycamore Junior High School student, urged the Board to grant access to the athletic field at Sycamore Junior High School.
- 9.5 Adriel Perez, Sycamore Junior High School student, called on the Board to make the athletic field at Sycamore Junior High accessible to children in the surrounding areas.

10. **PRESENTATION**

**Government Financial Strategies**

Background Information:

Measure H was successfully approved by voters at the November 2014 election, authorizing \$249 million bonds to help fund the Facilities Master Plan. The first issuance of bonds was sold in May 2015 in the amount of \$64.45 million. The second issuance of bonds was in April 2018 in the amount of \$83 million.

Current Consideration:

A presentation was given to the Board of Trustees from the District's financial advisor, Government Financial Strategies, regarding the second Measure H bond sale.

Budget Implication:

There is no impact to budget.

Action:

Although this was an information item only, requiring no formal action by the Board of Trustees, the Board officially received the information.

11. **ITEMS OF BUSINESS**

**RESOLUTIONS**

11.1 **Public Hearing, Statutory School Facilities Fees Pursuant to Education Code Section 17620 (Level 1 Fees)**

Background Information:

On January 24, 2018, the State Allocation Board pursuant to Government Code Section 65995(b)(3) took action to authorize school districts to increase statutory school facilities fees, as long as such fees are properly justified in accordance with Government Code Section 66000 et seq. Statutory school facilities fees can be increased to \$3.79 per square foot, for assessable space of residential development and \$0.61 per square foot of chargeable covered and enclosed space for all categories of commercial/industrial, as well as senior housing development.

Pursuant to agreements between the District and its feeder elementary districts, and as provided by law, only 50 percent of said statutory school facilities fees (\$1.895 per square foot for residential construction and \$0.305 per square foot for commercial/industrial, as well as senior housing construction) may be collected on behalf of the District.

The "Residential Development School Fee Justification Study", and the "Commercial/Industrial Development School Fee Justification Study" dated April 26, 2018, which were prepared for the District in accordance with Government Code Section 66000 et seq., is reflective of the student generation rates, the amount of future development, and the costs of school facilities needed to accommodate students generated from such development.

Current Consideration:

Pursuant to Government Code Section 66016, the Board of Trustees was requested to hold a public hearing prior to levying a new fee or prior to approving an increase in an existing fee. The Board of Trustees considered adopting an increase in statutory school facilities fees based on the facts set forth on the "Residential Development School Fee Justification Study," and the "Commercial/Industrial Development School Fee Justification Study" dated April 26, 2018.

Budget Implication:

Ongoing revenue for categorical school construction funds. (Capital Facilities Funds)

Action:

Although this was an information item only, requiring no formal action by the Board of Trustees, the Board of Trustees formally opened the public hearing to provide the public an opportunity to speak on statutory school facilities fees.

President Jabbar opened the hearing at 7:59 p.m.

There were no requests to speak.

President Jabbar closed the hearing at 8:00 p.m.

11.2 **Resolution No. 2017/18-F-10, Increasing Statutory School Facilities Fees and Notice of Exemption**

Background Information:

On January 24, 2018, the State Allocation Board pursuant to Government Code Section 65995(b)(3) took action to authorize school districts to increase statutory school facilities fees, as long as such fees are properly justified in accordance with Government Code Section 66000 et seq. Statutory school facilities fees can be increased to \$3.79 per square foot, for assessable space of residential development and \$0.61 per square foot of chargeable covered and enclosed space for all categories of commercial/industrial, as well as senior housing development.

Pursuant to agreements between the District and its feeder elementary districts, and as provided by law, only 50 percent of said statutory school facilities fees (\$1.895 per square foot for residential construction and \$0.305 per square foot for commercial/industrial, as well as senior housing construction) may be collected on behalf of the District.

The "Residential Development School Fee Justification Study", and the "Commercial/Industrial Development School Fee Justification Study" dated April 26, 2018, which were prepared for the District in accordance with Government Code Section 66000 et

seq., is reflective of the student generation rates, the amount of future development, and the costs of school facilities needed to accommodate students generated from such development.

Current Consideration:

The Board of Trustees was requested to adopt Resolution No. 2017/18-F-10, adopting statutory school fees in accordance with the "Residential Development School Fee Justification Study," and the "Commercial/Industrial Development School Fee Justification Study" dated April 26, 2018, and increasing the existing statutory school fees for residential, commercial/industrial, as well as senior housing development identified therein, pursuant to Education Code Section 17621.

Education Code Section 17621 specifically exempts the adoption, increase, or imposition of any fee, charge, dedication or other requirement pursuant to Education Code Section 17620 from the provisions of the California Environmental Quality Act (CEQA), thereby the Board of Trustees was requested to consider its exemption from the requirements of CEQA relative to the adoption and increase of statutory school facilities fees, and the adoption of a notice of exemption (NOE) pursuant to Education Code Section 17620.

Budget Implication:

Ongoing revenue for categorical school construction funds. (Capital Facilities Funds)

Action:

On the motion of Trustee O'Neal and duly seconded, the Board of Trustees adopted Resolution No. 2017/18-F-10; 1) adopting and increasing statutory school facilities fees; and 2) adopting and directing that the NOE be filed with the Orange County Clerk-Recorder adopting and increasing statutory school facilities fees. The roll call vote follows.

Ayes: Trustees Piercy, Randle-Trejo, O'Neal, and Jabbar  
Absent: Trustee Smith

11.3 **Resolution No. 2017/18-HR-06, Classified School Employee Week, May 20-26, 2018**

Background Information:

Since 1986, California has taken the third week in May to honor the invaluable contributions of classified school employees. From the time students board a school bus to the time they head home at the end of the day, every aspect of their educational experience is impacted by a classified school employee.

The Board of Trustees recognizes that classified school employees play crucial roles in education. From transporting and feeding students to teaching them vital skills and ensuring that schools are operating smoothly, classified employees are integral to the District and public education.

Current Consideration:

Resolution No. 2017/18-HR-06 declares May 20, 2018, through May 26, 2018, Classified School Employee Week. Classified employees will be recognized for their valuable services to the schools and students of the Anaheim Union High School District.

Budget Implication:

There is no impact to the budget.

Action:

On the motion of Trustee Piercy and duly seconded, the Board of Trustees adopted Resolution No. 2017/18-HR-06. The roll call vote follows.

Ayes: Trustees Piercy, Randle-Trejo, O'Neal, and Jabbar

Absent: Trustee Smith

**BUSINESS SERVICES**

11.4 **Rejection of Liability Claim**

Background Information:

The District received a liability claim that was filed on April 2, 2018, and identified as AUHSD 18-01 (No tort form).

Current Consideration:

After review, staff determined that the claim was not a proper charge against the District.

Budget Implication:

There is no impact to the budget.

Action:

On the motion of Trustee O'Neal, duly seconded and unanimously carried by those present, the Board of Trustees rejected liability claim AUHSD 18-01 (No tort form) as not a proper charge against the District, and authorized staff to send the notice of rejection.

11.5 **Rejection of Liability Claim**

Background Information:

The District received a liability claim that was filed on April 18, 2018, and identified as AUHSD 18-03 (Tort 389).

Current Consideration:

After review, staff determined that the claim was not a proper charge against the District.

Budget Implication:

There is no impact to the budget.

Action:

On the motion of Trustee Piercy, duly seconded and unanimously carried by those present, the Board of Trustees rejected liability claim AUHSD 18-03 (Tort 389) as not a proper charge against the District, and authorized staff to send the notice of rejection.

11.6 **Rejection of Liability Claim**

Background Information:

The District received a liability claim that was filed on April 13, 2018, and identified as AUHSD 18-04 (Tort 382).

Current Consideration:

After review, staff determined that the claim was not a proper charge against the District.

Budget Implication:

There is no impact to the budget.

Action:

On the motion of Trustee O'Neal, duly seconded and unanimously carried by those present, the Board of Trustees rejected liability claim AUHSD 18-04 (Tort 382) as not a proper charge against the District, and authorized staff to send the notice of rejection.

11.7 **Agreement, City of Anaheim**

Background Information:

The city of Anaheim (City) has built a line item into their budget to support the development of a collaborative relationship to provide for the use of school field facilities for park use. The City has limited park space and is looking to expand their available space through use of the AUHSD fields.

Current Consideration:

Over the past year, City staff and AUHSD staff have been working collaboratively to create an agreement that would open up access to the fields at South and Sycamore junior high schools, as well as Trident for use in collaboration with the City Parks and Recreation Department. Nonprofit youth organizations with 55 percent Anaheim residents will have the ability to access the fields at no cost to the organization. The District's use and community use manager will retain the ability to schedule teams on each of the school sites.

The City will pay the District \$91,000 each year, for a five-year period to provide for the maintenance and upkeep of the fields. Also provided through the agreement will be a City employed Park Ranger to monitor the three school sites. Additionally, a pilot program will be considered at Sycamore Junior High School to allow for the school fields to remain open for the neighborhood children to have a space for recreation.

Budget Implication:

There is no impact to the budget.

Action:

On the motion of Trustee Randle-Trejo, duly seconded and unanimously carried by those present, following discussion, the Board of Trustees approved the agreement with the City of Anaheim.

11.8 **Agreement, Darren P. Doerschel, System Integration Consultant**

Background Information:

Darren P. Doerschel is a systems integration consultant specializing in audio-visual and television production design, project management, and commissioning. He has over 20 years of experience working on theater, sound, and lighting projects with school districts across Southern California.

Current Consideration:

The District is in need of updating its aging sound equipment, specifically at the AUHSD Performing Arts Center. There are serious issues with this system's ability to deliver reliable and consistent services to support a thriving theater program. We are in need of a systems integration specialist to assist in the design, project oversight, and commissioning of a new sound system to improve the overall delivery of services from theater groups. The AUHSD

Performing Arts Center project is supported in the Local Control Accountability Plan, Goal 3.6.am

In addition to the current need at the AUHSD Performing Arts Center, the District anticipates the need for further design assistance for communication and performing arts projects Districtwide.

Performance and pricing will be reviewed each year to determine the most cost effective solution for the District, and the agreement may be extended annually for up to four additional one-year terms by the director of Purchasing and Central Services.

Budget Implication:

The total cost is not to exceed \$50,000 per year for professional services for up to five years. (General Funds)

Action:

On the motion of Trustee Randle-Trejo, duly seconded and unanimously carried by those present, following discussion, the Board of Trustees approved an agreement for up to five years with Darren P. Doerschel to be reviewed at the end of each annual term and approved or terminated by the director of Purchasing and Central Services.

## **EDUCATIONAL SERVICES**

### 11.9 **Memorandum of Understanding (MOU), University of California Irvine (UCI) School of Education**

Background Information:

The University of California, Irvine (UCI) School of Education has contributed to the vitality of Orange County by promoting educational success and achievement of ethnically and economically diverse learners of all ages through research, teaching, and service. UCI's teacher credential program combines classroom instruction with research and service opportunities. The doctoral program provides students with core knowledge of educational theory and research that focuses on five main areas: equity of opportunity for ethnically, linguistically, and economically diverse learners; teaching and learning in science and math; innovative approaches to literacy, early childhood education, and development; out-of-school learning; and interfaces between technology and education.

Current Consideration:

The District will become a UCI research-practice partnership site. The District will join the Networked Improvement Community, a collaborative organized by the UCI School of Education to share best practices in formative evaluation, professional development, and design-oriented institutional improvement efforts. The UCI School of Education will embed one or more doctoral students at selected school sites that will engage in formative evaluation efforts addressing research questions identified by the school site leadership teams. The District will continue to collaborate regarding placement of teacher education candidates at District school sites. Services will be on-going and will begin May 9, 2018.

Budget Implication:

There is no impact to the budget.



Action:

On the motion of Trustee O'Neal, duly seconded and unanimously carried by those present, the Board of Trustees approved the MOU.

11.10 **Memorandum of Understanding (MOU), Western Youth Services, Covenant of Collaboration**

Background Information:

Western Youth Services (WSY) serves as the lead agency for the "Intersections Initiative," which is a program that funds agencies to work together on community improvement projects. The first community improvement project to be launched is a campaign to raise awareness regarding adverse childhood experiences or trauma. St. Joseph Providence is the agency that has funded this particular project and WSY is the fiscal manager of the funds. Ultimately, the collaborative partnership between several agencies will address the community determinants of health that lead to adverse childhood experiences or trauma.

Current Consideration:

As part of the Network Anaheim Committee, the District has been asked to participate in the Intersections project, which will focus its efforts on serving the Anaheim neighborhoods that are part of Zip Code 92801. Anaheim Initiative partners have agreed to participate in and/or lead several activities consistent with the Spectrum of Prevention, such as: ACEs education campaign, stigma reduction, and educating; restorative practices; as well as trauma-informed workforce development. Services are being provided January 1, 2018, through December 31, 2020. The MOU will be signed following Board approval.

Budget Implication:

There is no impact to the budget.

Action:

On the motion of Trustee Randle-Trejo, duly seconded and unanimously carried by those present, the Board of Trustees ratified the MOU.

11.11 **Memorandum of Understanding (MOU), Straight Talk Clinic, Inc.**

Background Information:

Straight Talk Clinic, Inc., founded in 1971, is a nonprofit organization determined to make a variety of mental health, substance abuse, as well as rehabilitative services affordable and available to individuals whose access to such services are generally limited, restricted, or otherwise unavailable.

Current Consideration:

Straight Talk Clinic, Inc. will provide prevention and early intervention services to address mental health symptoms early, reduce risk factors, build resiliency, and strengthen culturally appropriate coping skills in students. These services will be provided free of charge to the District's students and/or their families. The MOU includes all District schools, however, the services will initially be provided at Kennedy High School and Walker Junior High School. Services will begin on May 9, 2018, and will remain in effect unless terminated by either party. The MOU will be signed following Board approval.

Budget Implication:

There is no impact to the budget.

Action:

On the motion of Trustee Piercy, duly seconded and unanimously carried by those present, following discussion, the Board of Trustees approved the MOU.

11.12 **Memorandum of Understanding (MOU), Giving Children Hope**

Background Information:

Giving Children (GC) Hope is a nonprofit that equips partners with resources to serve vulnerable children and families. Their mission is to provide sustainable hope through wellness programs and disaster response in collaboration with local and global communities. They do this through the gathering and giving of medical resources, nutritional foods, and basic needs. The main focus of this partnership is to address the issue of hunger across the District.

Current Consideration:

Giving Children Hope collaborate with the District to develop a backpack program designed to provide a weekly supply of food to youth who are homeless or living in severe poverty. The partners expect to achieve the following: identify students in the District who would benefit from the support of a regular supply of nutritious food and basic needs; deliver weekly supply of backpacks filled with non-perishable food items and basic needs items to youth who are in a homeless situation, i.e., unaccompanied minors, foster youth, or at risk youth in need of support; and work with GC Hope to maintain an ongoing supply of essential basic needs such as food and personal hygiene items. Services will be provided May 9, 2018, through May 9, 2019, and may be extended upon written mutual agreement.

Budget Implication:

There is no impact to the budget.

Action:

On the motion of Trustee O'Neal, duly seconded and unanimously carried by those present, the Board of Trustees approved the MOU.

## **HUMAN RESOURCES**

11.13 **Initial Contract Proposal, AUHSD to Anaheim Union High School District Mid-Managers Association (MMA)**

Background Information:

In accordance with Board Policy 6500.01, the District's initial contract proposal to MMA must be presented in writing to the Board of Trustees.

Current Consideration:

Before the negotiation process begins, proposals are presented to the public via a Board of Trustees' meeting. The District's initial contract proposal to MMA for the 2017-18 year was presented to the Board of Trustees.

Budget Implication:

There is no impact to the budget.

Action:

Although this was an information item only, requiring no formal action by the Board of Trustees, the Board officially received the proposal in order to proceed to the public hearing.

11.14 **Public Hearing, Initial Contract Proposal, AUHSD to Mid-Managers (MMA)**

Background Information:

The Board of Trustees was required to hold a public hearing to hear comments related to the District's initial contract proposal to MMA.

Current Consideration:

The Board must hold a public hearing of the District's initial contract proposal to MMA for the 2017-18 year. This is the public's opportunity to provide feedback and voice their support or any concerns associated with the proposal.

Budget Implication:

There is no impact to the budget.

Action:

Although this was an information item only, requiring no formal action by the Board of Trustees, the Board formally opened a public hearing to provide the public an opportunity to speak on the proposal.

President Jabbar opened the public hearing at 8:15 p.m.

There were no requests to speak.

President Jabbar closed the public hearing at 8:15 p.m.

11.15 **Initial Contract Proposal, MMA to AUHSD**

Background Information:

In accordance with Board Policy 6500.01, the Mid-Managers Association's (MMA) initial contract proposal to the District must be presented in writing to the Board of Trustees.

Current Consideration:

Before the negotiation process begins, proposals are presented to the public via a Board of Trustees' meeting. MMA's initial contract proposal to the District for the 2017-18 year was presented to the Board of Trustees.

Budget Implication:

There is no impact to the budget.

Action:

Although this was an information item only, requiring no formal action by the Board of Trustees, the Board officially received the proposal in order to proceed to the public hearing.

11.16 **Public Hearing, Initial Contract Proposal, MMA to AUHSD**

Background Information:

The Board of Trustees was required to hold a public hearing to hear comments related to the Mid-Managers Association's (MMA) initial contract proposal to the District.

Current Consideration:

The Board must hold a public hearing of MMA's initial contract proposal to the District for the 2017-18 year. This is the public's opportunity to provide feedback and voice their support or any concerns associated with the proposal.

Budget Implication:

There is no impact to the budget.

Action:

Although this was an information item only, requiring no formal action by the Board of Trustees, the Board formally opened a public hearing to provide the public an opportunity to speak on the proposal.

President Jabbar opened the hearing at 8:15 p.m.

There were no requests to speak.

President Jabbar closed the hearing at 8:15 p.m.

11.17 **Agreement, New York University**

Background Information:

The District has traditionally entered into agreements with university programs to provide opportunities for university students to meet their field work requirements and to gain valuable experience in a professional setting within our District school sites. This agreement provides the opportunity for New York University interns to provide supervised support services for the District.

Current Consideration:

University students will meet with District clinical supervisors at the intern's assigned school site. This agreement provides opportunities for the student to observe, participate, and assist in the District's counseling and guidance, speech language pathology, as well as occupational therapy programs. Clinical supervisors will model to the student effective planning, instruction, and management strategies, as well as discuss these strategies with the student teacher. Additionally, professional attire, development, and conduct will be reviewed. The agreement will be effective May 8, 2018, and will continue unless terminated by either party. Due to the university's policy for entering into agreements, the agreement will be signed following Board approval.

Budget Implication:

There is no impact to the budget.

Action:

On the motion of Trustee O'Neal, duly seconded and unanimously carried by those present, the Board of Trustees approved the agreement.

11.18 **Substitute Teacher Pay Increase**

Background Information:

The state of California is currently experiencing a shortage in the number of substitute teachers available to cover teacher absences. Over the past two years, there have been an abnormal number of unfilled assignments that have resulted in an adverse impact on the school sites. To remedy the situation, school sites have payed classroom teachers to work during their conference periods at the hourly teacher rate to fill the assignments. This has resulted in increased expenditures and stress.

Current Consideration:

The current daily sub rates for substitute teachers in our District are: \$125 for day-to-day substitutes and \$140 for substitutes serving in a long-term position. The proposal is to increase the daily rate of pay for day-to-day substitutes on Mondays and Fridays from \$125 to \$140, and to increase the daily rate of pay for long-term substitutes, on Mondays and Fridays, from \$140 to \$155 per day.

Budget Implication:

Based on the average costs of substitute teachers for the past two years, the total increase of the sub rate, plus benefits in the 2018-19 year would be \$188,722. However, it is expected that considering the reduced amount of extra teacher pay used to fill the unfilled assignments, this number would be reduced significantly.

Action:

On the motion of Trustee Piercy, duly seconded and unanimously carried by those present, the Board of Trustees approved the increase to substitute teacher pay.

11.19 **Declaration of Need for Fully Qualified Educators**

Background Information:

The Declaration of Need for Fully Qualified Educators is a requirement established by the California Commission on Teacher Credentialing (CCTC) to permit the District to employ certificated staff members in certain identified areas of need. When the District is unable to find a suitable, fully prepared teacher for an assignment, despite its diligent efforts, the District is permitted to hire teachers with alternate teaching permits.

Current Consideration:

The Declaration of Need for Fully Qualified Educators fulfills the CCTC requirements for hiring teachers with alternate authorizations and interns for subject areas that are difficult to fill. The declaration permits the District to hire teachers with an emergency Cross-Cultural and Language Development (CLAD), Bilingual Cross-Cultural and Language Development (BCLAD), Language, Speech and Hearing, or Special Class Authorization, as well as allowing the District to apply for a Provisional Internship Permit (PIP) and/or a short-term staff permit (STSP), which is used for acute staffing in subject areas that are difficult to fill. Many California districts experience shortages of teachers in these areas.

Budget Implication:

There is no impact to the budget.

Action:

On the motion of Trustee Piercy, duly seconded and unanimously carried by those present, the Board of Trustees approved the Declaration of Need for Fully Qualified Educators, as required by the State Commission on Teacher Credentialing.

12. **CONSENT CALENDAR**

On the motion of Trustee Randle-Trejo, duly seconded and unanimously carried by those present, following discussion, the Board of Trustees approved all consent calendar items, with the exception of items 12.7, 12.8, and 12.9 pulled by Trustee O'Neal.

## **BUSINESS SERVICES**

### **12.1 Consulting Agreement, Parker and Covert, LLP**

#### Background Information:

Parker and Covert, LLP, provides specific legal consultation and services, which are not provided by attorneys at the Orange County Department of Education. Attorneys at Parker and Covert, LLP, specialize in legal issues related to school districts and are experts in analyzing and interpreting California Education Code.

#### Current Consideration:

This agreement provides services for engineering matters, May 9, 2018, through December 31, 2018.

#### Budget Implication:

Services provided in this agreement are not to exceed \$10,000. (General Funds)

#### Action:

The Board of Trustees approved the agreement with Parker and Covert, LLP.

### **12.2 Piggyback Bids, Purchase Through Public Corporation or Agency**

#### Background Information:

Anaheim Union High School District has the option to piggyback onto another district's existing bid. By piggybacking, our District can take advantage of lower costs through economy of scale.

#### Current Consideration:

Approve the purchases as listed through public corporation or agency, per Public Contract Code Section 20118, allowing public entities to acquire various products by participating in an existing contract of another public entity, which is commonly known as piggybacking.

It has been determined that the following bids can be utilized to acquire these products at their best value:

Alhambra Unified School District RFP number 1173-15/16 was awarded to Gold Star Foods for the procurement of frozen and refrigerated food products, which was extended through the 2018-19 year. This piggybackable bid, originally approved for use at the July 14, 2016, Board meeting, has been used this fiscal year and will continue through the end of the 2018-19 year. The annual estimated expenditure for these products is approximately \$5,000,000 and will be more or less dependent on actual usage.

Duarte Unified School District RFP number FS001:15-16 awarded to Gold Star Foods for the procurement of fresh and processed produce, which was extended through the 2018-19 year. This piggybackable bid, originally approved for use at the July 14, 2016, Board meeting, has been used this fiscal year and will continue through the end of the 2018-19 year. The annual estimated expenditure for these products is approximately \$1,500,000 and will be more or less dependent on actual usage.

Ontario-Montclair School District RFP number C-167-423 was awarded to Gold Star Foods for the procurement of fresh and processed produce, which was extended through the 2018-19 school year. The piggybackable bid will be utilized for the 2018-19 school year and for an additional year, if it is extended by the Ontario-Montclair School District. The annual

estimated expenditure for these products is approximately \$1,500,000 and will be more or less dependent on actual usage.

Budget Implication:

This agreement allows the Food Services Department to take advantage of the lower costs and services afforded to other districts through economy of scale. (Cafeteria Funds)

Action:

The Board of Trustees approved the use of the piggyback bids as listed for the purchase and procurement of frozen food products and fresh and processed produce pursuant to Public Contract Code Section 20118.

12.3 **Award of Bid**

The Board of Trustees was requested to award the bid.

<u>Bid #</u>	<u>Service</u>	<u>Award</u>	<u>Amount</u>
2018-22	Districtwide Irrigation	Fenname Landscape Controllers (General Funds)	\$199,200

Action:

The Board of Trustees awarded the bid as listed.

12.4 **Declaring Certain Furniture and Equipment as Unusable, Obsolete, and/or Out-of-Date, and Ready for Sale or Destruction**

Action:

The Board of Trustees approved the list of District furniture and equipment as unusable, obsolete, and/or out-of-date, and ready for sale or destruction, as well as authorized proper disposal in accordance with Education Code Section 17545 et al.

12.5 **Declaring Certain Textbooks and Instructional Materials as Unusable, Obsolete, and/or Out-of-Date, Damaged, and Ready for Sale or Destruction**

Action:

The Board of Trustees approved the list of District textbooks and instructional materials as unusable, obsolete, and/or out-of-date, damaged, and ready for sale or destruction as surplus, as well as authorized staff to dispose of the textbooks and instructional materials in accordance with Education Code Section 60510 et al.

12.6 **Donations**

Action:

The Board of Trustees accepted the donations as submitted.

On the motion of Trustee O'Neal and duly seconded, following discussion, the Board of Trustees ratified items 12.7, 12.8, and 12.9 with the following roll call vote.

Ayes: Trustees Piercy, Randle-Trejo, and Jabbar

Abstain: Trustee O'Neal

Absent: Trustee Smith

12.7 **Purchase Order Detail Report**

Action:

The Board of Trustees ratified the report April 3, 2018, through April 26, 2018.

12.8 **Purchase Order Detail Report-Change Orders**

Action:

The Board of Trustees ratified the report July 5, 2017, through February 22, 2018.

12.9 **Check Register/Warrants Report**

Action:

The Board of Trustees ratified the report April 3, 2018, through April 26, 2018.

12.10 **SUPPLEMENTAL INFORMATION**

12.10.1 ASB Fund, March 2018

12.10.2 Cafeteria Fund, February 2018

12.10.3 Enrollment, Month 9

**EDUCATIONAL SERVICES**

12.11 **WELNET Service Agreement, Focused Fitness**

Background Information:

Focused Fitness provided training to the District physical education (P.E.) teachers during the three years of the Physical Education Program (PEP) grant from 2008 through 2011. During this time, Focused Fitness worked with the P.E. teachers in developing quality physical education lessons and a Districtwide curriculum guide. Since the PEP grant, the District has also maintained Focused Fitness' online WELNET software system to support the required State physical fitness testing and has continued to provide professional development for the PE/Health Department consolidation and curriculum alignment.

Current Consideration:

The WELNET online assessment tool records and analyzes individual student physical fitness testing results. To continue the recording and analysis of student physical fitness data, a renewal of the WELNET Service Agreement is needed. The renewal will provide services July 1, 2018, through June 30, 2019.

Budget Implication:

The total cost is not to exceed \$1,500. (LCFF Funds)

Action:

The Board of Trustees approved the service agreement.

12.12 **Agreement, AVID Excel, AVID College Readiness System Services and Products**

Background Information:

AVID Excel is a research-based junior high school program designed to accelerate academic language acquisition while increasing the college readiness of designated English Learner



(EL) students. The goal of AVID Excel is to interrupt students' path to Long-Term English Learner (LTEL) status and put them on a pathway to college preparation by intervening in very direct ways. AVID Excel focuses on developing reading, writing, oral language, and academic vocabulary skills. It also builds study skills, self-determination, as well as leadership skills that underlie academic and social achievements. As an equity component of the AVID College Readiness System, AVID Excel is designed to fulfill AVID's mission of preparing all students for college readiness and success in a global society.

Current Consideration:

AVID Excel has been successfully implemented for the past year at the following school sites: Ball, Brookhurst, Dale, Orangeview, South, and Sycamore junior high schools. To continue to implement the program, the District must pay a benefit package fee, as well as AVID summer institute fees for training staff members from participating school sites. Services will be provided July 1, 2018, through June 30, 2019. The agreement will be signed following Board approval.

Budget Implication:

The total cost is not to exceed \$7,935. (Title III Funds)

Action:

The Board of Trustees approved the agreement.

12.13 **Implementation Agreement, Advancement via Individual Determination (AVID) Center**

Background Information:

The AVID College Readiness System supports a culture of rigor and success for more than 200,000 students in approximately 1,400 schools throughout the Nation. Their mission is to close the achievement gap by preparing all students for college readiness and success in a global society.

Services provided by AVID Center include: training for AVID site teams, AVID elective teachers, and District AVID coordinator; coordination with the District to analyze AVID program data; AVID certification review/monitoring of programs; access to AVID resources at the password protected AVID website; and access to AVID College Readiness System workshops and online offerings.

Current Consideration:

The yearly fee for Anaheim, Katella, Loara, Magnolia, Savanna, and Western high schools, Oxford Academy, as well as Ball, Brookhurst, Dale, Orangeview, South, and Sycamore junior high schools, covers all AVID materials, AVID District Leadership Professional Learning, and AVID weekly resources. Services will be provided July 1, 2018, through June 30, 2019. The agreement will be signed following Board approval.

Budget Implication:

The total cost is not to exceed \$57,417. (Title I and Title II Site Funds)

Action:

The Board of Trustees approved the agreement.

12.14 **Student Observation Agreement, St. Joseph Heritage Healthcare**

Background Information:

St. Joseph Heritage Healthcare (Heritage) is a partner with the District's Anaheim Innovative Mentoring Experience (AIME) program. Heritage is a licensed health care facility, which provides various health care services to its patients. Heritage has a long history of community outreach programs that provide a variety of educational supports, including shadowing programs for the development of non-clinical professionals to best understand the array of healthcare careers available.

Current Consideration:

St. Joseph Heritage is currently one of the District's AIME partners for the summer paid internship opportunity. Selected students have been assigned a Heritage professional to shadow for the eight-week summer program. This agreement details the roles of the District and Heritage to ensure students are prepared to work in this highly confidential work environment. Services will be provided May 9, 2018, through May 9, 2019. This agreement shall automatically renew for one additional year.

Budget Implication:

There is no impact to the budget.

Action:

The Board of Trustees approved the student observation agreement.

12.15 **Agreement Amendment #2, The Foundation for California Community Colleges/ The California College Guidance Initiative (CCGI)**

Background Information:

On May 11, 2016, the District entered into an agreement with CCGI. This program has provided services to all schools in the District. Services include, but are not limited to, University of California (UC) Course Management Portal (CMP) database audit and assistance with clean-up, improved submission of grades to California State University (CSU) Mentor, transcript evaluation for easier analysis of UC/CSU eligibility, four year academic plan, lesson plans, and modules, as well as customized ongoing user support for District personnel and local partners.

Current Consideration:

CCGI has submitted an amendment modifying the dates of services to extend to three years rather than two years, and the fees for the 2018-19 year have gone up to \$68,626. A one-time discount of 25 percent (\$17,156.50) is extended for the 2018-19 year only. The 2018-19 total fee less discount is \$51,469.50. The amount for the 2017-18 year was \$77,807 of the original agreement regarding payments and invoicing. The amendment details the allocation of funds and the restrictions for carry-over funding. All other terms of the agreement remain intact. This agreement will be signed following Board approval.

Budget Implication:

The total amended cost is not to exceed \$51,469.50. (LCFF Funds)

Action:

The Board of Trustees approved the agreement amendment.

12.16 **Educational Consulting Agreement, Barry Tambara (Ninja Bear and Associates)**

Background Information:

Barry Tambara has worked as a consultant for the District during his tenure with UC Regents/UCLA School Management Program (SMP), which provided focused, site-specific training, and coaching in an effort to improve student achievement outcomes. Barry was one of the lead consultants for SMP, and as part of that partnership, Barry helped Savanna High School refine its school leadership structure and the Capstone Project program. He then helped develop leadership capacity at Oxford Academy, Western High School, and Orangeview Junior High School, specifically with school leadership team members in order to create structures and processes that promote continuous improvement. Barry has also worked as a private consultant focusing on increasing the capacity of school leadership teams through professional learning seminars and coaching sessions.

Current Consideration:

As he did in the 2016-17 year, Barry Tambara (Ninja Bear and Associates) will work with selected District school administrative teams to identify and create structures, as well as processes that promote continuous improvement of both student learning and professional practice. This will be accomplished through the enhancement of the capacities and abilities of school leaders, as well as school leadership teams. Services will be provided June 1, 2018, through May 30, 2019.

Budget Implication:

The total cost is not to exceed \$50,000. (One-time Funding and Grants)

Action:

The Board of Trustees approved the educational consulting agreement.

12.17 **Amendment Agreement, North Orange County Community College District (NOCCCD) College and Career Access Pathways (CCAP), Dual Enrollment Partnership, Fullerton College**

Background Information:

NOCCCD has offered concurrent enrollment in selected courses to high school students for over a decade. NOCCCD and the District have entered into a College and Career Access Pathways partnership agreement for the purpose of offering or expanding dual enrollment opportunities, consistent with the provisions of Assembly Bill 288, for high school students. The goal is to develop seamless pathways from high school to community college.

Current Consideration:

An agreement with NOCCCD, through Fullerton College, was approved on July 13, 2017, to offer dual enrollment courses at the following school sites: Anaheim, Cypress, Gilbert, Katella, Kennedy, Loara, Magnolia, Savanna, and Western high schools, as well as Oxford Academy. An amendment is necessary to include additional courses. All other terms of the agreement remain intact.

Budget Implication:

There is no impact to the budget.

Action:

The Board of Trustees approved the amendment.

12.18 **Agreement, Pacific Audiologics**

Background Information:

Hearing and vision screenings are mandated in California public schools in kindergarten or first grade, second grade, fifth grade, tenth or eleventh grade, and upon first school entry (California Code of Regulations, Title 17, Section 2952 (c)(1)). Hearing screenings in California public schools must be conducted by a credentialed audiometrist. The Anaheim Union High School District has contracted with Pacific Audiologics for the past ten years to provide this service.

Current Consideration:

The District does not have the personnel capacity to conduct these screenings for approximately 10,500 students. The District is requesting to have Pacific Audiologics conduct screenings assessments for our students during the 2018-19 year. Services will be provided July 1, 2018, through June 30, 2019.

Budget Implication:

The total cost for these services is not to exceed \$57,500. (Special Education Funds)

Action:

The Board of Trustees approved the agreement.

12.19 **Transportation Agreement, Magnolia High School**

Background Information:

Under the Individuals with Disability Education Act, the District is obligated to provide transportation services to special education students that require transportation to receive free and appropriate public education. Our Transportation Department safely and effectively transports approximately 700 special education students on any given school day. In rare circumstances, a student's needs are such that our Transportation Department is not able to safely or efficiently transport the student. In those circumstances, alternative forms of transportation are provided through contracted services or through reimbursing parents the cost incurred in transporting their child. These alternative forms of transportation are permitted under the Education Code and federal law. Due to student confidentiality, the transportation agreements are redacted with limited information regarding the student or family.

Current Consideration:

The Board of Trustees was requested to approve the extended school year transportation agreement to reimburse the parent of a special education student attending ESY at Magnolia High School, located at 2450 W. Ball Road., Anaheim, CA 92801, for providing round-trip, daily transportation, June 4, 2018, through June 29, 2018.

Budget Implication:

The total cost is not to exceed \$78.40. (Special Education Funds)

Action:

The Board of Trustees approved the transportation agreement.

12.20 **Instructional Materials Submitted for Adoption**

The Instructional Materials Review Committee has recommended the selected books for dual enrollment and English courses. The books have been made available for public view.

Action:

The Board of Trustees adopted the selected materials.

12.21 **Instructional Materials Submitted for Display**

The Instructional Materials Review Committee recommended the selected material for display, for courses in dual enrollment, English, and science. Before the materials can be approved for adoption, they must be made available for public review. The Board of Trustees was requested to consider adoption of the materials following the end of the period of public display, May 9, 2018, through June 7, 2018.

Action:

The Board of Trustees approved the display.

12.22 **Individual Service Contracts**

Action:

The Board of Trustees approved/ratified the individual service contracts as submitted. (Special Education Funds)

12.23 **Field Trip Report**

Action:

The Board of Trustees approved/ratified the report as submitted.

**HUMAN RESOURCES**

12.24 **Agreement, Chapman University School Psychology Supervised Paid Internship**

Background Information:

The District has traditionally entered into agreements with university programs to provide opportunities for university students to meet their field work requirements and to gain valuable professional experiences. This agreement provides the opportunity for Chapman University psychology interns to receive a stipend while providing supervised support services to District students and staff.

Current Consideration:

University interns will provide services including, but not limited to, research and program evaluation, interventions and mental health services, data-based decision making and accountability, legal, ethical, and professional practice, as well as preventive and responsive services. Interns will work under the supervision of the District psychologists and will enter an internship agreement that clearly outlines the roles, expectations, and responsibility of the paid psychology intern. The internship agreement requires all participants to follow District policy and practice regarding work expectations, confidentiality, safety, and dress. The agreement will be effective August 1, 2018, through September 1, 2023. Due to the university's policy, this agreement will be signed following approval by the AUHSD Board of Trustees.

In addition to the paid interns, the District may continue offering unpaid internships to undergraduates, or those starting their graduate program.

Budget Implication:

Intern psychologists will be paid \$54 per day. (LCFF Funds)

Action:

The Board of Trustees approved the agreement.

12.25 **Agreement, Chapman University Education Specialist Internship Credential**

Background Information:

The District has traditionally entered into agreements with Chapman University programs to provide opportunities for university students to meet their field work requirements and to gain valuable professional experiences. This agreement provides the opportunity for students seeking their education specialist credential to provide supervised support services to District students and staff. The District has had an agreement in place with Chapman University and their Education Specialist Internship Credential program since 2006.

Current Consideration:

The internship agreement with Chapman University is a renewal of the current agreement already in place, which expires August 31, 2018. The agreement will be effective September 1, 2018, through August 31, 2023. University students will meet with school site master teachers to be involved in the student's preparation for internships. This agreement provides opportunities for the intern to observe, participate, assist, and teach in the master teacher's classroom. Master teachers will model to the intern effective planning, instruction, and management strategies, as well as discuss these strategies with the intern. Additionally, professional attire, development, and conduct will be reviewed. Due to the university's policy for entering into agreements, the agreement will be signed following Board approval.

Budget Implication:

There is no impact to the budget.

Action:

The Board of Trustees approved the agreement.

12.26 **Agreement, National University Internship Credential Program**

Background Information:

The District has traditionally entered into agreements with university programs to provide opportunities for university students to meet their field work requirements and to gain valuable experience in a professional setting within our District schools. The District has had student teaching and other intern credential program agreements in place with National University since 1999.

Current Consideration:

This agreement with National University applies to interns obtaining the following internship credentials: teacher education, special education, pupil personnel services-School of Counseling, pupil personnel services-School of Psychology, and preliminary administrative services. Interns will meet with school site supervisors in their respective fields to observe, participate, and assist. Additionally, supervisors will model professional attire, development, and conduct. This agreement is effective March 29, 2018, and will continue unless terminated by either party. Due to the university's policy for entering into agreements, the agreement will be signed following Board approval.

Budget Implication:

There is no impact to the budget.

Action:

The Board of Trustees ratified the agreement.

12.27 **Agreement, National University Student Teaching and Practicum**

Background Information:

The District has traditionally entered into agreements with university programs to provide opportunities for university students to meet their field work requirements and to gain valuable experience in a professional setting within our District school sites. The District has had student teaching and other intern credential program agreements in place with National University since 1999.

Current Consideration:

This agreement with National University provides student teaching and/or practicum experience. Interns will meet with school site supervisors in their respective fields to observe, participate, and assist. Additionally, supervisors will model professional attire, development, and conduct. This agreement is effective March 29, 2018, and will continue unless terminated by either party. Due to the university's policy for entering into agreements, the agreement will be signed following Board approval.

Budget Implication:

There is no impact to the budget.

Action:

The Board of Trustees ratified the agreement.

12.28 **Certificated Personnel Report**

Action:

The Board of Trustees approved/ratified the report as submitted.

12.29 **Classified Personnel Report**

Action:

The Board of Trustees approved/ratified the report as submitted.

**SUPERINTENDENT'S OFFICE**

12.30 **Conferences and/or Meetings**

It was recommended that the Board of Trustees approve the attendance to the following conference for the superintendent and President Jabbar with payment of necessary expenses (travel, hotel, parking, taxi, etc.)

The Mikva Conference, July 19-20, 2018, Chicago, IL, at a cost not to exceed \$2,900.

Action:

The Board of Trustees approved for the superintendent and Board President Jabbar to attend the conference with payment of necessary expenses.

12.31 **Board of Trustees' Meeting Minutes**

April 12, 2018, Regular Meeting

Action:

The Board of Trustees approved the minutes as submitted.

13. **SUPERINTENDENT AND STAFF REPORT**

Dr. Fried, Mr. Jackson, and Dr. Root thanked Alexandria for her service as Student Representative to the Board of Trustees.

14. **BOARD OF TRUSTEES' REPORT**

Trustee Piercy indicated she attended the Color and Light Show, ROP Board meeting, ROP WASC meeting, Oxford Academy's 20<sup>th</sup> Anniversary Celebration, Kennedy High School's Open House, Sister City meeting, ROP Celebration of Success, Anaheim Collaborative Summit, Insurance Committee meeting, Classified Employee of the Year Celebration, and ASCPTA Honorary Service Awards.

Trustee Randle-Trejo shared she attended Oxford Academy's 20<sup>th</sup> Anniversary Celebration, Color and Light Show, STEAM-a-Palooza, Mental Health Awareness Fair, AUHSD Health Fair, WE Day, GASELPA Awards, ROP Board meeting, ROP Celebration of Success, Anaheim Collaborative Summit, Anaheim Elementary School District Board meeting, AUHSD Film Festival, Classified Employee of the Year Celebration, TESLA Foundation Drone Pilot Program graduation at Magnolia High School, California Department of Education School Recognition Awards, ACSA Awards Dinner, Celebration of Life for Huy Tran at Orangeview Junior High School, "Wizard of Oz" Theatre Production at Brookhurst Junior High School, NOCCD Board meeting, and Digital Mapping Press Conference.

Trustee O'Neal reported he attended the Color and Light Show, Open House for Kennedy and Loara high schools, as well as Ball Junior High School, AUHSD Health Fair, ASCPTA Honorary Service Awards, Hope Cup Soccer Tournament, Oxford Academy's 20<sup>th</sup> Anniversary Celebration, Oxford Academy Founder's Tea, STEAM-a-Palooza, Sister City meeting, Anaheim Collaborative Summit, Student Health Advisory Committee meeting, Classified Employee of the Year Celebration, Civic Expo at Walker Junior High School, ACSA Awards Dinner, and Digital Mapping Press Conference.

Trustee Jabbar stated he attended Oxford Academy's 20<sup>th</sup> Anniversary Celebration, visited Mr. Kanouse's Science honor classes at Brookhurst Junior High School, Color and Light Show, Dual Language Academy Banquet, Arab Heritage Month Gala, West Anaheim Neighborhood Development Council (WAND) Barbecue, Anaheim Collaborative Summit, Anaheim Elementary School District Board meeting, Classified Employee of the Year Celebration, Anaheim Union Educational Pledge Handoff at Cypress College, and Digital Mapping Press Conference.

15. **ADVANCE PLANNING**

15.1 **Future Meeting Dates**

The next regular meeting of the Board of Trustees will be held on Thursday, June 7, 2018, at 6:00 p.m.

Thursday, June 14

Thursday, July 12

Thursday, August 16

Thursday, September 13

Thursday, October 11

Thursday, November 8

Thursday, December 13



15.2 **Suggested Agenda Items**

There were no suggested agenda items.

16. **ADJOURNMENT**

On the motion of Trustee O'Neal, duly seconded and unanimously carried by those present, the Board of Trustees adjourned the meeting at 9:21 p.m.

Approved \_\_\_\_\_  
Clerk, Board of Trustees