

ANAHEIM UNION HIGH SCHOOL DISTRICT

501 N. Crescent Way, P.O. Box 3520, Anaheim, California 92803-3520, www.auhsd.us

BOARD OF TRUSTEES Minutes Thursday, January 18, 2018

1. CALL TO ORDER–ROLL CALL

Board President Jabbar called the regular meeting of the Anaheim Union High School District Board of Trustees to order at 2:30 p.m.

Present: Al Jabbar, president; Brian O’Neal, clerk; Anna L. Piercy, member; Michael B. Matsuda, superintendent; Jaron Fried, Ed.D., Brad Jackson, and Jennifer Root, Ed.D., assistant superintendents.

Jeff Riel, District counsel entered at 2:31 p.m.

Trustee Smith entered at 2:33 p.m.

Absent: Trustee Randle-Trejo

2. ADOPTION OF AGENDA

Staff requested the following amendments to the agenda:

- Insert Exhibit Y
- Insert Exhibit MM

On the motion of Trustee Piercy, duly seconded and unanimously carried, following discussion, the Board of Trustees adopted the amended agenda.

3. PUBLIC COMMENTS, CLOSED SESSION ITEMS

There were no requests to speak.

4. CLOSED SESSION

The Board of Trustees entered closed session at 2:33 p.m.

Trustee Randle-Trejo entered closed session at 2:38 p.m.

5. RECONVENE MEETING, PLEDGE OF ALLEGIANCE, AND CLOSED SESSION REPORT OUT

5.1 Reconvene Meeting

The Board of Trustees reconvened into open session at 6:04 p.m.

5.2 **Pledge of Allegiance**

Board President Jabbar led the Pledge of Allegiance to the Flag of the United States of America.

5.3 **Closed Session Report**

Board Clerk O'Neal reported the following actions taken during closed session.

5.3.1 No reportable action taken regarding public employee performance evaluation, superintendent.

5.3.2 No reportable action taken regarding anticipated litigation.

5.3.3 No reportable action taken regarding negotiations.

5.3.4 No reportable action taken regarding personnel.

5.3.5 The Board of Trustees took formal action, with a 5-0 vote, to appoint Christie Gutierrez as Program Administrator I.

5.3.6 No reportable action taken regarding anticipated litigation.

5.3.7 No reportable action taken regarding Claim AUHSD 15-01, Tort Claim #342, Case No. 30-2014-00761469-CU-PA-CJC.

5.3.8 The Board of Trustees took formal action, with a 5-0 vote, to accept settlement on Claim AUHSD 16-01, Tort Claim #358.

5.3.9 No reportable action taken regarding conference with property negotiators.

Christie Gutierrez, newly appointed Program Administrator I, thanked the Board and cabinet for the opportunity to be part of a great team and introduced her family in attendance.

6. **INTRODUCTION OF GUESTS**

The Board of Trustees recognized our community stakeholders for their interest in the Anaheim Union High School District and for attending our Board meeting. Thank you for your participation and contribution as we create an educational environment that graduates socially aware, civic-minded students who are college and career ready for the 21st century.

In addition, Board of Trustees' President Jabbar introduced Dean Elder, ASTA president; Steve Gonzales, APGA co-president; Cheryl Ing, ASCPTA president; Allison Edwards, OC Human Relations CEO; Larry Larsen, Anaheim High School alumni; Misha Houser, TESLA Foundation; Janet Brown, representative for Congressman Lou Correa; and Dr. Jose F. Moreno, city of Anaheim council member.

7. **BOARD OF TRUSTEES' RECOGNITION**

7.1 **Honor Outgoing Board President**

The Board of Trustees honored Trustee Anna L. Piercy for her service as Board president from December 2016 through December 2017.

7.2 **Donations**

The Board of Trustees recognized the following individuals for their generous donations to the District.

SHOPOFF Realty Investments	\$2,500	AIME Mentoring Program
Anaheim Municipal Employees Associations	\$1,500	Anaheim High School Band Boosters

7.3 **Rusty Kennedy, Orange County Human Relations Council (OCHRC)**

The Board of Trustees recognized Rusty Kennedy, who recently retired as CEO of Orange County Human Relations Council (OCHRC). Rusty Kennedy was the founding CEO of the non-profit, which was established in 1991. Mr. Kennedy is an inspiring and innovative leader who has established a public/private partnership. He has received numerous awards and honors for his work in civil rights. Additionally, he serves as a mentor and guide for law enforcement agencies, community leaders, and anti-violence experts. OCHRC has been a long-standing partner with the District through various programs such as Bridges, Restorative Justice Practices, and Peer Mediation. It is an honor to recognize someone who has shown compassion and kindness while connecting diverse communities with one another.

7.4 **Anaheim Secondary Council Parent/Teacher Association (ASCPTA) Reflections Winners**

Each year, the PTA Reflections program challenges students to create art inspired by a specific theme. This year's theme is "Within Reach." Students submit entries to local PTA or PTSA units. Nationally, the program consists of six areas of the arts: dance choreography, film production, literature, musical composition, photography, and visual arts. The following students were recognized for their outstanding work and as Anaheim Secondary Council-level PTA Reflections award recipients. Their work will be forwarded to the Fourth District PTA to compete in the Regional PTA Reflections program.

- Annie Barnes, Cypress High School, Literature and Photography
- Amber Galante, Lexington Junior High School, Dance Choreography
- Natalie Leminh, Lexington Junior High School, Music Composition
- Karnie Liao, Lexington Junior High School, Visual Arts
- Nathan Nam, Lexington Junior High School, Film Production
- Hana Chung, Oxford Academy, Film Production
- Amanda Gao, Oxford Academy, Dance Choreography
- Suvan Ravi, Oxford Academy, Photography
- Ritika Singh, Oxford Academy, Visual Arts
- David Yi, Oxford Academy, Literature
- Jeffrey Yoh, Oxford Academy, Music Composition
- Veronica Salas, Savanna High School, Photography
- Rohan Bhakta, Walker Junior High School, Literature

8. REPORTS

8.1 **Principals' Report**

Dr. Ben Carpenter, Katella High School principal, and Hilda Vasquez, South Junior High School interim principal acknowledged school site staff regarding the fifth C, Compassion and Kindness, as well as presented a report on their school site.

8.2 **Student Representative's Report**

Alexandria Alvarez, student representative to the Board of Trustees, reported on student activities throughout the District.

8.3 **Reports of Associations**

Dean Elder, ASTA president, spoke about the Servathon and thanked the District for creating a culture where giving back to the community is encouraged. Additionally, he reported ASTA elections are approaching and his return to the classroom.

8.4 **Parent Teacher Student Association (PTSA) Reports**

Cheryl Ing, ASCPTA president, reported they hosted their annual holiday potluck and the assistant principal appreciation breakfast, as well as invited the Board to attend the Fourth District Reflections Gallery and Parent Education Night.

9. PUBLIC COMMENTS, OPEN SESSION ITEMS

9.1 Bianca Muratalla, current student, spoke regarding her administrative transfer stemming from a disciplinary issue.

9.2 Michi Kono, attorney for Bianca Muratalla, requested that Bianca Muratalla be reinstated into Katella High School.

10. ITEMS OF BUSINESS

Trustee Smith exited at 7:21 p.m. and re-entered at 7:23 p.m.

RESOLUTIONS

10.1 **Resolution No. 2017/18-E-13, Designate Magnolia High School as a Center of Excellence for Technology and Innovation**

Background Information:

The Tesla Foundation has agreed to work in close partnership with Magnolia High School to develop and implement technology and innovation programs to inspire its students to become leaders in technological fields, as well as to empower their creative exploration of new ideas, inventions, and technology solutions for the wider community. Magnolia High School has implemented a first-of-its-kind program for all students focusing on cybersecurity and related innovation technology including drones.

Current Consideration:

The Board of Trustees was requested to adopt Resolution No. 2017/18-E-13 to Designate Magnolia High School as a Center of Excellence for Technology and Innovation. The

adoption of this resolution provides an opportunity to inform parents, guardians, and communities of the efforts that the District is making to implement new programs and partnerships with leading technology organizations and companies.

Budget Implication:

There is no impact to the budget.

Action:

On the motion of Trustee Randle-Trejo, duly seconded and unanimously carried, following discussion, the Board of Trustees adopted Resolution No. 2017/18-E-13. The roll call vote follows.

Ayes: Trustees Piercy, Smith, Randle-Trejo, O’Neal, and Jabbar

10.2 **Resolution No. 2017/18-E-08, Career and Technical Education Month**

Background Information:

The month of February has been designated as Career and Technical Education Month by the Association for Career and Technical Education. Career and technical education provides Americans with a school-to-career connection and it is the backbone of a strong, well-educated workforce, which fosters productivity in business and industry, as well as contributes to America’s leadership in the international marketplace.

Current Consideration:

The Board of Trustees was requested to adopt Resolution No. 2017/18-E-08 for Career and Technical Education Month. The adoption of this resolution provides an opportunity to inform parents, guardians, and communities of the efforts that the District is making to promote career and technical education.

Budget Implication:

There is no impact to the budget.

Action:

On the motion of Trustee Piercy, duly seconded and unanimously carried, the Board of Trustees adopted Resolution No. 2017/18-E-08. The roll call vote follows.

Ayes: Trustees Piercy, Smith, Randle-Trejo, O’Neal, and Jabbar

10.3 **Resolution No. 2017/18-E-09, National Parent/Teacher Association Founders Day**

Background Information:

National Parent/Teacher Association Founders Day honors the dedication of the Parent/Teacher Association (PTA), which was established more than a century ago.

Current Consideration:

The Board of Trustees was requested to adopt Resolution No. 2017/18-E-09 for National Parent/Teacher Association Founders’ Day. The adoption of this resolution provides an opportunity to inform parents, guardians, and communities of the efforts that the District is making to support parent involvement and working on behalf of all children and families.

Budget Implication:

There is no impact to the budget.

Action:

On the motion of Trustee Randle-Trejo, duly seconded and unanimously carried, the Board of Trustees adopted Resolution No. 2017/18-E-09. The roll call vote follows.

Ayes: Trustees Piercy, Smith, Randle-Trejo, O'Neal, and Jabbar

10.4 **Resolution No. 2017/18-E-10, National African American History Month**

Background Information:

National African American History Month in February celebrates the contributions that African Americans have made to American history in their struggles for freedom and equality, as well as deepens our understanding of our nation's history.

Current Consideration:

The Board of Trustees was requested to adopt Resolution No. 2017/18-E-10 for National African American History Month. The adoption of this resolution provides an opportunity to inform parents, guardians, and communities of the efforts that the District is taking to honor the many achievements and contributions made by African Americans to our economic, cultural, spiritual, and political development.

Budget Implication:

There is no impact to the budget.

Action:

On the motion of Trustee O'Neal, duly seconded and unanimously carried, the Board of Trustees adopted Resolution No. 2017/18-E-10. The roll call vote follows.

Ayes: Trustees Piercy, Smith, Randle-Trejo, O'Neal, and Jabbar

10.5 **Resolution No. 2017/18-E-11, Kick Butts Day**

Background Information:

In 1996, an organization known as the Campaign for Tobacco-Free Kids advocated for a special day to stand out, speak up, and seize control against Big Tobacco throughout the United States. The first Kick Butts Day was held in March of 1996. This nationwide observance encourages teachers, administrators, classified employees, and all staff to use the date to stand up to the tobacco industry and join together at events highlighting the deadly toll of tobacco.

Current Consideration:

The Board of Trustees was requested to adopt Resolution No. 2017/18-E-11 for Kick Butts Day. The adoption of this resolution provides an opportunity to inform parents, guardians, and communities of the efforts that the District is making to support their commitment to tobacco-free, healthy lifestyles.

Budget Implication:

There is no impact to the budget.

Action:

On the motion of Trustee Smith, duly seconded and unanimously carried, the Board of Trustees adopted Resolution No. 2017/18-E-11. The roll call vote follows.

Ayes: Trustees Piercy, Smith, Randle-Trejo, O'Neal, and Jabbar

10.6 **Resolution No. 2017/18-E-12, Through with Chew Week**

Background Information:

Through with Chew Week is a national week of activism that empowers youth and any concerned group to stand out, speak up, and seize control against the tobacco industry. The purpose is to raise awareness of the problem of smokeless tobacco use, encourage youth to reject the tobacco industry's deceptive marketing, and stay tobacco-free, as well as urge elected officials to take action to protect kids from tobacco.

Current Consideration:

The Board of Trustees was requested to adopt Resolution No. 2017/18-E-12 for Through with Chew Week. The adoption of this resolution provides an opportunity to inform parents, guardians, and communities of the efforts that the District is making to support their commitment to decrease spit tobacco use and increase awareness of the negative health effects of using these tobacco products.

Budget Implication:

There is no impact to the budget.

Action:

On the motion of Trustee Piercy, duly seconded and unanimously carried, the Board of Trustees adopted Resolution No. 2017/18-E-12. The roll call vote follows.

Ayes: Trustees Piercy, Smith, Randle-Trejo, O'Neal, and Jabbar

10.7 **Resolution No. 2017/18-HR-03, National School Counseling Week**

Background Information:

National School Counseling Week focuses public attention on the unique contribution of professional school counselors and how students benefit as a result of what school counselors do. National School Counseling Week highlights the tremendous impact school counselors can have in helping students achieve school success and plan for a career. The special week honors school counselors for being actively engaged in helping students examine their abilities, strengths, interests, and talents; working in a partnership with parents as they encounter the challenges of raising children in today's world; focusing on positive ways to enhance students' social and/or personal, educational and career development; working with teachers and other educators to provide an educational system where students can realize their potential and set healthy, realistic, and optimistic aspirations for themselves. Professional school counselors are certified, experienced educators with a master's degree in guidance and counseling. The combination of their training and experience makes them an integral part of the total educational program.

Current Consideration:

Resolution No. 2017/18-HR-03, National School Counseling Week, declares the week of February 5, 2018, through February 9, 2018, as National School Counseling Week throughout Anaheim Union High School District. Counselors will be recognized for their dedication and hard work in preparing our students for success in the future.

Budget Implication:

There is no impact to the budget.

Action:

On the motion of Trustee Randle-Trejo, duly seconded and unanimously carried, the Board of Trustees adopted Resolution No. 2017/18-HR-03. The roll call vote follows.

Ayes: Trustees Piercy, Smith, Randle-Trejo, O'Neal, and Jabbar

10.8 **Resolution No. 2017/18-BOT-01, Compensation for Board Meeting**

Background Information:

Education Code Section 35120 provides that the monthly compensation provided to Board members shall be commensurate with the percentage of meetings attended during the month. Education Code Section 35120 specifies limited circumstances under which the Board is authorized to compensate a Board member for meetings he/she missed but authorizes the Board, by resolution, to compensate a Board member for meetings he/she missed due to one of the following reasons: (1) performance of other designated duties for the District during the time of the meeting; (2) illness or jury duty; or (3) hardship deemed acceptable by the Board.

Current Consideration:

Trustee Katherine H. Smith was not present on the December 7, 2017, Board of Trustees meeting due to illness.

Budget Implication:

There is no impact to the budget.

Action:

On the motion of Trustee Randle-Trejo, duly seconded and unanimously carried, the Board of Trustees adopted Resolution No. 2017/18-BOT-01. The roll call vote follows.

Ayes: Trustees Piercy, Randle-Trejo, O'Neal, and Jabbar

Abstain: Trustee Smith

10.9 **Resolution No. 2017/18-B-12, Tort Claim Settlement Authority**

Background Information:

The Governing Board of the Anaheim Union High School District, as a public entity in the State of California, is permissibly self-insured up to at least \$1,000,000, and is a member of the Southern California Regional Liability Excess Fund, administered by Keenan & Associates, with additional excess liability coverage to a maximum of \$50,000,000. The Board of Trustees has a self-insurance retention of \$25,000 for property and \$50,000 for liability.

Government Code Section 935.4 states that the Board of Trustees may authorize and direct responsibility to designated employees to allow, compromise, or settle claims against the District. This resolution authorizes the settlement and payment of property claims, not to exceed \$25,000, and the settlement and payment of liability claims, not to exceed \$50,000, to the superintendent or the assistant superintendent, Business.

Current Consideration:

Approval of this item will enable the District to settle property and liability claims in an expeditious and efficient manner to ensure fair resolution of claims.

Budget Implication:

There is no impact to the budget.

Action:

On the motion of Trustee Randle-Trejo, duly seconded and unanimously carried, the Board of Trustees adopted Resolution No. 2017/18-B-12. The roll call vote follows.

Ayes: Trustees Piercy, Smith, Randle-Trejo, O'Neal, and Jabbar

Public comments:

Dennis Robinson, community member and Visser's Florist employee, spoke on the effects the Lincoln Avenue Widening Project could have on the business.

Ted Robinson, owner of Visser's Florist, expressed his opposition to the Lincoln Avenue Widening Project.

Paul Kott, community member, expressed why he believes the Lincoln Avenue Widening Project should not go forward.

Roberta Thompson-Hopkins, community member, provided her opinion on the Lincoln Avenue Widening Project.

Steve White, community member, communicated his thoughts on the Lincoln Avenue Widening Project.

Sandy Lamar, community member, conveyed her opposition in regards to the Lincoln Avenue Widening Project.

Vern Nelson, community member, spoke against the Lincoln Avenue Widening Project.

Cynthia Ward, community member, voiced her disapproval regarding the Lincoln Avenue Widening Project.

Jordan Brandman, community member and former city council member, voiced his opposition on the Lincoln Avenue Widening Project and asked the Board to reconsider this project.

10.10 **Resolution No. 2017/18-B-13, Declaring Support of Proposed Lincoln Avenue Widening Project**

Background Information:

The city of Anaheim ("City") applied for and was selected for a grant by the Orange County Transportation Authority ("OCTA") to evaluate and implement certain street widening improvements to Lincoln Avenue between West Street and Harbor Boulevard located in the city of Anaheim, in order to improve existing conditions consisting of heavy pedestrian volumes, substandard sidewalks, corridor bottleneck, and degrading level of service. The City initially explored the viability of a North Alignment Alternative, Centered Alignment Alternative, and South Alignment Alternative. After completing its evaluation of the three alternatives, the City concluded that only the North Alignment Alternative is fiscally viable and meets the criteria of the OCTA grant.

Current Consideration:

The City has requested the support of the District to implement the proposed North Alignment Alternative. The District desires to approve a resolution in support of the North Alignment Alternative, conditioned upon the City and District entering into one or more subsequent agreements concerning the properties owned by the City and District, located north of Lincoln Avenue between West Street and Citron Street.

Budget Implication:

There is no impact to the budget.

Action:

On the motion of Trustee O'Neal, duly seconded and unanimously carried, following a lengthy discussion, the Board of Trustees did not adopt Resolution No. 2017/18-B-13. The roll call vote follows.

Noes: Trustees Piercy, Smith, Randle-Trejo, O'Neal, and Jabbar

BUSINESS SERVICES

10.11 **Financial Audit for Fiscal Year 2016-17**

Background Information:

California Education Code Section 41020 requires that school districts provide an annual audit of all funds under the District's jurisdiction using an independent auditor, and a report using the format established by the California State Controller's Office. California Education Code Section 41020.3 requires that the Governing Board review the annual audit at one of its regularly scheduled meetings.

Current Consideration:

The Board of Trustees has previously retained the firm of Vavrinek, Trine, Day & Co., LLP, certified public accountants, to conduct the District's annual audit. Representatives of the firm have completed their examination and have presented the results to District staff. The final report has been provided to the Board of Trustees and will be presented in open session.

Budget Implication:

There is no impact to the budget.

Action:

Although this was an information item only, requiring no formal action by the Board of Trustees, the Board reviewed and accepted the Annual Financial Report.

10.12 **Bond Audit Report for Fiscal Year 2016-17**

Background Information:

Vavrinek, Trine, Day and Co., LLP recently issued the audit report for the General Obligation Bonds, Building Fund (Measure H). The report will be presented to the Citizens' Oversight Committee in January 2018. California Education Code Section 15286 requires the audit report be submitted to the Board of Trustees no later than March 31 of each year.

Current Consideration:

The Board of Trustees retained the firm of Vavrinek, Trine, Day & Co., LLP, certified public accountants, to conduct the District's 2016-17 audit of the General Obligation Bonds,

Building Fund (Measure H). Representatives of the firm have completed their examination and have presented the results to District staff. The final report has been provided to the Board of Trustees.

Budget Implication:

There is no impact to the budget.

Action:

Although this was an information item only, requiring no formal action by the Board of Trustees, the Board officially reviewed and accepted the Building Fund (Measure H) Financial and Performance Audits Report for the year ended June 30, 2017.

10.13 **New Board Policy, 4506 Federal Grant Funds, Second Reading**

Background Information:

All grants awarded by the federal government including formula grants and discretionary grants are subject to the requirements contained in the Office of Management of Budget's (OMB) Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (commonly called "Uniform Guidance"). The Uniform Guidance, adopted in December 2014, applies to all new and continuing grant awards made on or after December 26, 2014. The District is mandated to adopt written procedures related to procurement, conflict of interest, cash managements, payments, and allowable costs. In addition to the following policy, it is recommended that districts maintain a detailed administrative regulation or procedures manual addressing the mandated components.

Current Consideration:

New Board Policy, 4506 Federal Grant Funds, provides guidance for the implementation and administration of the District's Federal Grant Funds. The policy has been prepared to meet the requirements of Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards specified in 2 CFR 200.0-200.521.

Budget Implication:

There is no impact to the budget.

Action:

On the motion of Trustee O'Neal, duly seconded and unanimously carried, the Board of Trustees reviewed and approved new Board Policy, 4506 Federal Grant Funds.

10.14 **Purchase and Sale Agreement for Portable Buildings, Cucamonga School District (CSD)**

Background Information:

The District is preparing to undertake Measure H projects that will require, on an interim basis, displacing students and staff while construction work is being performed. The District plans on installing and certifying many portable buildings that will serve as interim housing. This action will ensure that students and staff are properly housed during construction. In June 2017, the District purchased 27 portable buildings from Glendale Unified School District for interim housing use at Dale Junior High School. The District informed that additional portable classroom buildings would be needed.

Current Consideration:

The District contacted Cucamonga School District (CSD) to inquire about three of its portable buildings that would soon be subject to surplus. In anticipation of considerable savings to our District, staff met with CSD representatives to identify the portable buildings

that would be suitable for interim housing use at Dale Junior High School, and subsequently, at other District schools. The portable buildings will be certified by the Division of the State Architect upon relocation to our District. Pursuant to California Education Code Section 17540, school districts are authorized to buy or sell personal property from and to other districts without advertisement or receipt of bids, by action of their governing boards.

Three 24' x 40' portable buildings from CSD will be purchased to complete the interim housing campus at Dale Junior High School.

Budget Implication:

The purchase price of the three portable buildings including ramps is \$3. (Measure H Funds)

Action:

On the motion of Trustee Piercy, duly seconded and unanimously carried, the Board of Trustees approved the purchase and sale agreement with Cucamonga School District.

10.15 **Selection of Contractor for the Dale Junior High School and Polaris High School New Construction and/or Modernization-RFP #2018-11**

Background Information:

Staff is using the Lease-Leaseback (LLB) delivery method to procure construction for the Dale Junior High School and Polaris High School New Construction and/or Modernization project as approved by the Board. Education Code Section 17406 is the LLB provision, which allows districts to lease real property for the purpose of constructing buildings and improvements for District use during the term of the lease, as well as requires that title to the buildings and improvements shall vest in the District at the expiration of that term.

Current Consideration:

The District issued Request for Proposals (RFP) #2018-11 inviting contractors to submit qualifications and proposals to perform the work associated with the subject projects. Staff received proposals from prequalified contractors. After a review of the submitted qualifications and proposals, and interviews of shortlisted firms, staff recommends to the Board of Trustees the selection of Tilden-Coil Constructors as the LLB contractor for the projects based on the fact it achieved the highest best value score pursuant to the criteria set forth in the RFP. Next, staff will commence negotiations with the selected contractor for the final agreement that will include the guaranteed maximum price, and other costs that will be presented to the Board of Trustees for ratification at a future meeting.

Budget Implication:

There is no impact to the budget at this time. The final guaranteed maximum price will be presented to the Board of Trustees for ratification at a future Board meeting.

Action:

On the motion of Trustee Piercy, duly seconded and unanimously carried, following discussion, the Board approved the selection of Tilden-Coil Constructors as the LLB contractor pursuant to RFP #2018-11, and delegated authority to the assistant superintendent, Business to: (1) negotiate and enter into the LLB Agreement pursuant to the terms indicated in the forms of the LLB contract documents previously approved by the Board, subject to minor revisions approved by staff and legal counsel; and (2) take all steps and perform all actions necessary to execute and implement the LLB contract, as well as to take any actions deemed necessary to best protect the interest of the District, all subject to ratification by the Board of Trustees.

10.16 **Selection of Contractor for Oxford Academy New Construction and/or Modernization, Savanna High School Modernization–RFP #2018-13, and Award of Preconstruction Services Agreement**

Background Information:

Staff is using the Lease-Leaseback (LLB) delivery method to procure construction for the Oxford Academy New Construction and Modernization and the Savanna High School Modernization projects. Education Code Section 17406 is the LLB provision, which allows districts to lease real property for the purpose of constructing buildings and improvements for District use during the term of the lease, as well as requires that title to the buildings and improvements shall vest in the District at the expiration of that term.

Current Consideration:

The District issued Request for Proposals (RFP) #2018-13 inviting contractors to submit qualifications and proposals to perform the work associated with the subject projects. Staff received proposals from prequalified contractors. After a review of the submitted qualifications and proposals, as well as interviews of shortlisted firms, staff recommends to the Board of Trustees the selection of Erickson-Hall Construction as the LLB contractor for the projects based on the fact it achieved the highest best value score pursuant to the criteria set forth in the RFP. Next, staff will commence negotiations with the selected contractor for the final agreement that will include the guaranteed maximum price, and other costs that will be presented to the Board of Trustees for ratification at a future Board meeting.

Pursuant to RFP #2018-13, the District also requested contractors to provide preconstruction services. The District will negotiate and enter into a contract with Erickson-Hall Construction for preconstruction services that will be presented to the Board of Trustees for ratification at a future Board meeting.

Budget Implication:

There is no budget impact for the selection of the LLB contractor for the Oxford Academy New Construction and Modernization, as well as the Savanna High School Modernization. The final guaranteed maximum price, and the preconstruction services contract, will be presented to the Board of Trustees for ratification at a future Board meeting.

Action:

On the motion of Trustee Smith, duly seconded and unanimously carried, the Board approved the selection of Erickson-Hall Construction as the LLB contractor pursuant to RFP #2018-13, awarded a contract for preconstruction services agreement to Erickson-Hall Construction for the Oxford Academy New Construction and Modernization, as well as the Savanna High School Modernization, and delegated authority to the assistant superintendent, Business to: (1) negotiate and enter into the LLB Agreement pursuant to the terms indicated in the forms of the LLB contract documents previously approved by the Board, subject to minor revisions approved by staff and legal counsel; (2) negotiate and enter into a Preconstruction Services Agreement, subject to approval by staff and legal counsel; and (3) take all steps and perform all actions necessary to execute and implement the LLB contract and Preconstruction Services Agreement, as well as to take any actions deemed necessary to best protect the interest of the District, all subject to ratification by the Board of Trustees.

10.17 **Agreement, Health Science Associates**

Background Information:

During winter break, debris was discovered in the Cypress and Loara high schools swimming pools and determined to contain asbestos fibers. Based upon this finding, it was necessary to bring in an outside expert to provide District staff with knowledge and recommendations on the topic involving the interpretation of the situation, as well as to serve as a resource to our students and parents to understand what occurred and its potential impacts. Due to his reputation in the industry as a preeminent expert in the area of asbestos, District staff selected Howard Spielman from Health Science Associates to support District staff.

Current Consideration:

Howard Spielman, Health Science Associates, will provide consultation services to District staff and participate in informational outreach meetings as needed. Services are being provided January 3, 2018, through December 31, 2018.

Budget Implication:

The cost for services is not to exceed \$38,000. (General Funds)

Action:

On the motion of Trustee Randle-Trejo, duly seconded and unanimously carried, the Board of Trustees ratified the contract with Health Science Associates.

10.18 **Agreement, AB 939 Regional Recycling and Waste Reduction Grant Funding Assistance**

Background Information:

Through an infusion of funding, Katella High School has transformed into a school noted for its environmental friendliness and sustainability. Through recent modernization at the school, the campus is now designed for water reclamation and conservation. Additionally, the school has also established an anti-littering campaign. Katella High School staff and students are continually looking at additional ways to increase the environmental consciousness for the school.

Current Consideration:

To implement additional "green" projects at the school site, Katella High School has applied for and been awarded an AB 939 Recycling and Waste Reduction Grant through the OC Waste & Recycling Department. The goal of AB 939 requires that counties and local jurisdictions divert 50 percent of all solid waste from landfills through such diversion efforts of source reduction, recycling, and composting activities. The grant application was coordinated by Leone Walsh, teacher and advisor for the Save the Earth/Recycling Club at Katella High School, and supported by 24 other staff and students. The goal of the grant is to support, continue, and expand the school-wide recycling program for all cans, glass and plastic bottles, batteries, cell phones, paper, ink cartridges, and cardboard. The grant will also fund a new composting program, which will be used in the Katella High School greenhouse. Funds raised from the recycling portion of the grant will be used to create ongoing sustainability of the grant after grant funding has ended. Any additional funds raised will be distributed among various school clubs and organizations. The five-year grant is designed to provide start-up funding for the project, and each year transition more of the fiscal responsibility of the project to the school site as it is able to become fiscally sustained by the school site.

Budget Implication:

Katella High School will receive \$54,268 to implement the grant.

Action:

On the motion of Trustee Piercy, duly seconded and unanimously carried, following discussion, the Board of Trustees approved the Funding Assistance agreement.

10.19 **Memorandum of Understanding (MOU) between the Orange County Superintendent of Schools and School Districts in Orange County for Participation in the Orange County Integrated Foster Youth Education Database**

Background Information:

This Memorandum of Understanding (MOU) is for the District's participation in the Orange County Integrated Foster Youth Education Database (OCIFYED) maintained by the Orange County Department of Education (OCDE). The purpose of this MOU is to facilitate secured electronic data sharing for foster youth under the jurisdiction of the California Juvenile Courts. Currently, academic information regarding foster youth is provided via Foster Focus, a third-party database, as well as through faxing and/or mailing of records. The OCIFYED would replace this process and allow for the real-time sharing of student data through an electronic database maintained by OCDE. Foster youth placement information will be uploaded into the District's Aeries Student Information System on a daily basis providing the District immediate access to information regarding the foster youth. For those districts that do not have Aeries, there is a bridge built to connect this data. Information is exchanged through an encrypted and secure transfer protocol to OCDE's information technology network and securely stored in the OCIFYED.

The sharing of foster youth information will improve the identification, case management, and ability to utilize data to develop programs to support foster youth, improving their academic outcomes. Further, OCDE will be able to utilize the data to enhance the collaboration and coordination of foster youth services between the school districts and the Orange County Social Services Agency. Both the District and OCDE will be able to generate academic reports to use to improve program planning and improve the educational outcomes of foster youth consistent with the Local Control Funding Formula. Foster youth are one of the vulnerable populations identified in the Local Control Accountability Plan for concentration and supplemental grants.

Benefits to the District:

- Ability to pull district data to measure foster youth academic outcomes for Local Control Accountability Plan planning and reporting
- Immediate access to foster youth demographic data in the District's Student Information System including, but not limited to Social Worker and/or Probation Officer name and contact information, current placement information, status of parental rights, court dates and courtroom number, and Foster Youth Client ID used to populate CALPADS
- Immediate access to records when foster youth move into the District from another Orange County school district
- Increased team coordination to document and develop foster youth service plans
- Streamline and reduce the amount of staff time required to obtain, process, and transfer foster youth educational records
- Provide more timely and accurate student information used by the OCDE Foster Youth Services Coordinating Program to create and send Educational Summary

Reports on foster youth to the Social Worker and/or Probation Officer used to share information with the Juvenile Court for status review hearings

Current Consideration:

Approve MOU between the Orange County Superintendent of Schools and School Districts in Orange County for Participation in the Orange County Integrated Foster Youth Education Database (OCIFYED) through June 30, 2022. The MOU is automatically renewable for five years at the end of each five-year term. There is not a cost associated with this MOU.

Budget Implication:

There is no impact to the budget.

Action:

On the motion of Trustee O'Neal, duly seconded and unanimously carried, the Board of Trustees approved the MOU.

EDUCATIONAL SERVICES

10.20 Memorandum of Understanding (MOU), Assistance League

Background Information:

The Assistance League (AL) is an all-volunteer nonprofit organization that puts together philanthropic programs in Orange County. Member volunteers are dedicated to working with local schools and districts to support the basic needs of students.

Current Consideration:

The purpose of the MOU is to approve the AL to work with the District to support McKinney-Vento and Foster Youth students with school uniforms, clothing, shoes, and other basic needs. Services are free of cost to the students and the District. The MOU allows for the collaboration to begin January 19, 2018. Services will be provided until either party gives a 30-day notice of termination. Services will be offered to students based on the needs of students and availability of funds and services at the AL of Anaheim. The MOU will be signed following Board approval.

Budget Implication:

There is no impact to the budget.

Action:

On the motion of Trustee Piercy, duly seconded and unanimously carried, following discussion, the Board of Trustees approved the MOU.

10.21 Memorandum of Understanding (MOU), Community Health Initiative of Orange County (CHI OC)

Background Information:

Community Health Initiative of Orange County (CHI OC) is a non-profit agency dedicated to reducing the number of uninsured children in Orange County. CHI OC helps families by screening them for health care and social services programs, as well as determining their eligibility and assisting them with the enrollment process.

Current Consideration:

The purpose of this MOU is to approve CHI OC agency to partner with school sites. The agency may implement outreach efforts and program objectives which include: enrolling

eligible youth into available healthcare and social services; educating families on how to navigate their child's health coverage; increasing utilization of health services; and increasing re-enrollment, as well as retaining youth in healthcare and social services. The MOU allows for the collaboration to begin January 19, 2018. Services will be provided until either party gives a 30-day notice of termination. Services will be offered to families at all participating school sites through the District's parent involvement efforts and activities.

Budget Implication:

There is no impact to the budget.

Action:

On the motion of Trustee O'Neal, duly seconded and unanimously carried, the Board of Trustees approved the MOU.

10.22 **Memorandum of Understanding (MOU), Schools on Wheels, Inc.**

Background Information:

School on Wheels, Inc. is a nonprofit organization that understands the importance of education to homeless students and the unique challenges they face. Volunteers work one-on-one with children whose homelessness prevents them from getting the academic stability and help they need. The heart of School on Wheels' programs is the volunteer tutors who come from all backgrounds and professions with a shared goal, which is to reach out to a child, to teach, to mentor, and to assist in their educational life.

Current Consideration:

The purpose of this MOU is to approve the Schools on Wheels, Inc. to work with the District to support the McKinney-Vento office with academic support programs. The services will be provided at school sites or any location that the parents/legal guardians approve, as an effort to make sure students have access. Services include one-on-one weekly tutoring, school supplies, scholarships, and guidance for parents in educational matters for their children. The MOU allows for the collaboration to begin January 19, 2018. Services will be provided until either party gives a 30-day notice of termination.

Budget Implication:

There is no impact to the budget.

Action:

On the motion of Trustee Piercy, duly seconded and unanimously carried, following discussion, the Board of Trustees approved the MOU.

10.23 **Memorandum of Understanding (MOU), Teen Leadership Foundation, Inc.**

Background Information:

Teen Leadership Foundation, Inc.'s mission is to improve the lives of current and emancipating foster youth through leadership equipping programs. Starting with summer camps, Teen Leadership Foundation, Inc. has since expanded to include life skills workshops, mentoring, monthly youth groups, and transitional housing to help prepare teens for meaningful and successful lives beyond foster care.

Current Consideration:

The purpose of this MOU is to approve the Teen Leadership Foundation, Inc. to work with the District to support Foster Youth with onsite life skills workshops and support groups. The

MOU allows for the collaboration to begin January 19, 2018. Services will be provided until either party gives a 30-day notice of termination.

Budget Implication:

There is no impact to the budget.

Action:

On the motion of Trustee O'Neal, duly seconded and unanimously carried, the Board of Trustees approved the MOU.

10.24 **Educational Consulting Agreement, Hi-Tech Services**

Background Information:

In 2016, Katella High School was awarded a \$2 million Drought Response Outreach Program for Schools (DROPS) grant by the State Water Board. DROPS projects are intended to reduce storm-water pollution and provide multiple benefits, including water conservation, water supply augmentation, energy savings, increased awareness of water resource sustainability, and the reduction of dry-weather runoff. All DROPS projects include an educational component to increase the awareness of water resource sustainability at schools.

Although the educational requirements of DROPS have been fulfilled, the school's vision has been to build upon this program, which will also further the implementation of Next Generation Science Standards (NGSS). To that end, Katella High School's science department has been seeking funding opportunities to support agricultural aquaponics related projects, such as the greenhouse and the aquaponics farm. They are in need of experienced grant writers who specialize in writing agricultural aquaponics related proposals for educational organizations.

Current Consideration:

Hi-Tech Services will assist Katella High School in writing and submitting a range of three-to-five grants to support the development and the implementation of the agricultural aquaponics program. Services will be provided January 19, 2018, through June 30, 2018.

Budget Implication:

The total cost is not to exceed \$9,600. (Site Discretionary Funds)

Action:

On the motion of Trustee Piercy, duly seconded and unanimously carried, following discussion, the Board of Trustees approved the agreement.

10.25 **Memorandum of Understanding (MOU), Higher Ground Youth and Family Services**

Background Information:

Higher Ground's mission is to bring together youth and mentors. The vision is to expand purpose, possibilities, and hope, for at risk youth and families. Higher Ground provides a multi-use field, a club house, and modulars for activities and tutoring. Their youth programs are all mentoring based and focused on STEM classes, homework and tutoring, dance, music and arts, computer graphics and video production, all sports, as well as educational field trips.

Current Consideration:

Higher Ground will offer services to students, parents, and families in our community. They are offering family therapy, ESL classes, computer literacy classes, Zumba, food distribution, and Family Health Days with mobile medical clinics to our parents and families. Services will be provided January 19, 2018, through September 1, 2020. The MOU will be signed following Board approval.

Budget Implication:

There is no impact to the budget.

Action:

On the motion of Trustee O'Neal, duly seconded and unanimously carried, following discussion, the Board of Trustees approved the MOU.

10.26 **International Student Visitations**

Background Information:

In 2017, the Board of Trustees approved the District's Federal Government application to a District participation in the Student Exchange and Visitor Program (SEVP). Once approved, the authorization would allow the District to issue Form I-20 certificates, which permit international students to apply for an F1 Visa that, in turn, allows international students to enroll in a District school for up to one year. The District recently received approval to award I-20 certificates.

Due to our SEVP application, the District has received numerous inquiries from international student groups seeking to visit our schools while they are touring the United States on visitor visas. These short-stay visits are intended as cultural exchanges exposing both the international students and our students to different cultures and experiences. Under this program, various international student groups would visit our school sites anywhere from a single day up to multiple weeks. Typically, international students would be paired with or shadow our students (referred to as Ambassadors) through a typical school day to share the experience of attending a U.S. school. This benefits both the international student and our resident students, who will have an opportunity to interact with someone of a different culture.

Current Consideration:

The District is seeking authorization from the Board to engage in these short-stay visits. If approved, the District would develop an agreement that can be used for each short-stay group whom plans to visit our school sites.

Budget Implication:

There is no impact to the budget.

Action:

On the motion of Trustee Randle-Trejo and duly seconded, the Board of Trustees approved the District developing a short-stay program permitting international students to visit our school sites with the following roll call vote.

Ayes: Trustees Piercy, Randle-Trejo, O'Neal, and Jabbar

Abstain: Trustee Smith

10.27 **Letters of Intent (LOI), International Students**

Background Information:

In 2017, the Board of Trustees approved the District's Federal Government application to permit District participation in the Student Exchange and Visitor Program (SEVP). Once approved, the authorization would allow the District to issue Form I-20 certificates, which permit international students to apply for an F1 Visa that, in turn, will allow international students to enroll in a District school for up to one year. The District recently received approval to award I-20 certificates.

Current Consideration:

The District has received numerous inquiries from international student groups seeking to visit our schools, while they are touring the United States on visitor visas. These short-stay visits are intended as cultural exchanges exposing both the international students and our students to different cultures and experiences. Under this program, various international student groups would visit our school sites anywhere from a single day up to multiple weeks. Typically, international students would be paired with or shadow our students (referred to as Ambassadors) through a typical school day to share the experience of attending a U.S. school. This benefits both the international student and our resident students, who will have an opportunity to interact with someone of a different culture.

The Center for American Education and Culture (CAEC) is one agency and/or group that will promote our school sites for future short stay students and potential F1 students. These agencies often request a Letter of Intent signed by the District. A Letter of Intent will be used to demonstrate to potential foreign school administrators and/or agencies that the District is committed to participating in placing short-stay students on our campuses.

Budget Implication:

There is no impact to the budget.

Action:

On the motion of Trustee Randle-Trejo and duly seconded, the Board of Trustees authorized staff to sign non-binding letters of intent with agencies interested in short-stay agreements.

Ayes: Trustees Piercy, Randle-Trejo, O'Neal, and Jabbar

Abstain: Trustee Smith

10.28 **Memorandum of Understanding (MOU), Inflexion**

Background Information:

In November 2017, the Educational Policy Improvement Center (EPIC) changed its name to Inflexion, as they shifted from a focus on state and federal policy to one of direct partnerships with educators. The new name is inspired by educators who prioritize a culture that truly supports students as they develop the skills needed to become lifelong learners. Inflexion is thrilled to continue their journey to ensure all students graduate ready for college, career, and life.

Current Consideration:

The District and Inflexion will enter a research practice partnership (RPP) designed to improve students' deeper learning, life readiness, and success through deliberate reflective practice, reaching at least 80 percent of the District's high school students. The District and Inflexion have been awarded a three-year \$1 million grant from the William and Flora Hewlett Foundation to: (a) establish this RPP; (b) support scaling deliberate reflective

practices across the District; and (c) conduct research on the effects of our grant-related activities.

Budget Implication:

There is no impact to the budget.

Action:

On the motion of Trustee Piercy, duly seconded and unanimously carried, following discussion, the Board of Trustees approved the MOU.

10.29 **Memorandum of Understanding (MOU), JMh-Anaheim Foundation, Inc, DBA Love Anaheim**

Background Information:

The JMh-Anaheim Foundation Inc., DBA Love Anaheim is a non-profit community service organization dedicated to serving the West Anaheim community. Since 1975, Dale Junior High School has raised \$5,000 to \$7,000 through their annual holiday community service project. This community service project provides food for 40-50 families over the winter holiday break. Love Anaheim has partnered with Dale Junior High School on this holiday community service project for the past two years.

Current Consideration:

Love Anaheim has agreed to assist the project by taking over as the custodian for the collected donations. Love Anaheim will maintain the financial records and release the funds to the coordinator of the project from Dale Junior High School for the purchase of the groceries for the identified families. Services were provided December 4, 2017, through December 31, 2017.

Budget Implication:

There is no impact to the budget.

Action:

On the motion of Trustee Piercy, duly seconded and unanimously carried, following discussion, the Board of Trustees ratified the MOU.

10.30 **Educational Consulting Agreement, Mourad Kordab**

Background Information:

Mourad Kordab is a recent graduate from the College of Engineering and Computer Science from California State University, Fullerton (CSUF). Mr. Kordab was also a graduate of Western High School. While at CSUF, Mr. Kordab was instrumental in beginning a chapter of the Offensive Security Society (OSS), which provides a fresh perspective to cybersecurity via an offensive approach, rather than a defensive approach. Students learn how to ethically and proactively "hack" to discover weaknesses in technological systems and to have the weaknesses corrected before becoming a crisis.

Current Consideration:

Mourad Kordab will assist in the establishment of OSS chapters at various school sites. He will train and mentor a team of students and supervising teachers to run the OSS chapter. Mr. Kordab will also provide the materials and curriculum, as well as host competitions to test the mastery of the learned cybersecurity skills. Services will be provided January 19, 2018, through May 31, 2018.

Budget Implication:

The costs for services are not to exceed \$15,000. (College Readiness Block Grant Funds)

Action:

On the motion of Trustee O’Neal, duly seconded and unanimously carried, the Board of Trustees approved the educational consulting agreement.

10.31 **Grant Award, Bilingual Teacher Professional Development Program (BTPDP): California State University, Fullerton (CSUF), Anaheim Elementary School District (AESD), and Westminster School District (WSD)**

Background Information:

The District partnered with California State University, Fullerton (CSUF) on several grants, which included professional development and curriculum development opportunities for content teachers. Anaheim Elementary School District (AESD) is one of feeder elementary districts with the largest number of dual language school sites. AESD was a partner in the Transforming Academic and Cultural Identidad through Biliteracy (TACIB) grant. The District, CSUF, AESD, and Westminster School District (WSD) applied as partners and were awarded a research grant supported by the California Department of Education for \$625,000.

Current Consideration:

The District and its partners are one of only eight applications to be funded statewide. The two-year project, entitled Biliterate, Equitable, Communicative, Observant and Multicultural Educators (BECOME) will provide professional development to selected teachers, classified staff, and administrators who are involved in dual language programs. Project goals include increasing the capacity of our dual language programs, and increasing the number of bilingual credentialed teachers. Services are being provided January 1, 2018, through June 30, 2020.

Budget Implication:

There is no impact to the budget. The grant is \$625,000 over a two-year period.

Action:

On the motion of Trustee Randle-Trejo, duly seconded and unanimously carried, the Board of Trustees accepted and ratified the grant award.

10.32 **School-Sponsored Student Organizations**

Background Information:

The Board of Trustees shall give approval for the establishment of all student organizations. The proposed organizations shall not engage in any activities, other than those that are organizational in nature, until the Board of Trustees has approved its application.

Current Consideration:

The following schools submitted school-sponsored student organization applications:

- 10.32.1 Anaheim High School Best Buddies, Anaheim High School
- 10.32.2 Ethnic Studies, Anaheim High School
- 10.32.3 Newspaper-Journalism, Cypress High School
- 10.32.4 Health Occupations Students of America (HOSA), Katella High School
- 10.32.5 Knights for Christ, Katella High School
- 10.32.6 Run Club, Savanna High School

- 10.32.7 Be Kind: Walker's Kindness Club, Walker Junior High School
- 10.32.8 ILC Leadership, Western High School
- 10.32.9 National Art Honor Society, Western High School

Budget Implication:

Each school-sponsored student organization offsets operational costs through donations and fundraising efforts.

Action:

On the motion of Trustee O'Neal, duly seconded and unanimously carried, the Board of Trustees approved the school-sponsored organization applications.

HUMAN RESOURCES

10.33 Memorandum of Understanding (MOU), California Association of Bilingual Educators (CABE)

Background Information:

CABE is a non-profit organization that promotes bilingual education and quality educational experiences for all students in California. CABE supports its vision of biliteracy, educational equity, and 21st century success for all students by implementing initiatives and services targeted to teachers, administrators, parents, and others.

Current Consideration:

This MOU releases Cynthia Petitt from her duties with the District and temporarily assigns her to a position with CABE, after which she may return to an available teaching position with the District or an additional MOU may be submitted for renewal. CABE will reimburse the District for costs incurred, which include salary, statutory benefits, as well as health and welfare benefits. This MOU will be signed following approval by the Board of Trustees.

Budget Implication:

There is no impact to the budget.

Action:

On the motion of Trustee Randle-Trejo, duly seconded and unanimously carried, the Board of Trustees adopted the MOU.

10.34 Amended 2018-19 and 2019-20 Student/Teacher Calendars

Background Information:

The Student/Teacher Calendar is an instructional calendar that is negotiated between the District and the Anaheim Secondary Teacher's Association (ASTA). The District and ASTA engaged in negotiations and reached a tentative agreement for Student/Teacher Calendars for the 2018-19 and 2019-20 years.

Current Consideration:

On December 7, 2017, the Board of Trustees approved the 2018-19 and 2019-20 Student/Teacher Calendars, which specify all teacher start/end dates, student start/end dates, vacation periods, and holidays. Additionally, the calendars designate dates for staff development days/non-student days, quarters, semesters, and deadlines for progress reports and grades. These amended calendars specify the holiday in March.

Budget Implication:

There is no impact to the budget.

Action:

On the motion of Trustee Piercy, duly seconded and unanimously carried, following discussion, the Board of Trustees adopted the amended 2018-19 and 2019-20 Student/Teacher Calendars.

10.35 **Public Hearing, Disclosure of Collective Bargaining**

Background Information:

The Board of Trustees must hold a public hearing to hear comments related to the collective bargaining agreement with the American Federation of State, County, and Municipal Employees (AFSCME) for 2016-17, in accordance with AB 1200 (Statutes of 1991, G.C. 3547.3, Chapter 1213). Copies of the disclosure are available for review and study in the Business Office, 501 N. Crescent Way, Anaheim, California.

Current Consideration:

After the negotiation process with AFSCME has concluded, the collective bargaining agreement is presented to the public via a Board of Trustees' meeting. This is the public's opportunity to provide feedback and voice their support or any concerns associated with the agreement.

Budget Implication:

There is no impact to the budget.

Action:

Although this was an information item only, requiring no formal action by the Board of Trustees, the Board formally opened the public hearing to provide the public an opportunity to speak on the proposed agreement.

Board President Jabbar opened the public hearing at 9:39 p.m.

There were no requests to speak.

Board President Jabbar closed the public hearing at 9:40 p.m.

10.36 **Adoption of the 2016-17 Collective Bargaining Agreement with AFSCME**

Background Information:

The District entered into contract negotiations with the American Federation of State, County, and Municipal Employees (AFSCME) for a successor agreement after proposals were brought forth by both parties. Negotiations were held and a tentative agreement was reached by both parties and ratified by AFSCME.

Current Consideration:

The tentative agreement includes contract language changes.

Budget Implication:

There is minimal impact to the budget. (General Funds)

Action:

On the motion of Trustee Randle-Trejo, duly seconded and unanimously carried, the Board of Trustees adopted the agreement.

11. **CONSENT CALENDAR**

On the motion of Trustee Randle-Trejo, duly seconded and unanimously carried, following discussion, the Board of Trustees approved all consent calendar items, with the exception of items 11.1 pulled by Trustee Jabbar, as well as 11.9 and 11.10 pulled by Trustee O'Neal.

BUSINESS SERVICES

11.1 **Operations Professional Development, Brightview Landscape Services**

Background Information:

The Anaheim Union High School District grounds department consists of twelve employees tasked with maintaining over nine million square feet of landscaped areas each week. Efficient use of labor and materials is critical for the success of the program. Changes in landscape design and maintenance requirements for drought tolerant landscaping is changing the way our grounds department approaches landscape maintenance. Training is required in order to care for the investment in our school grounds.

Brightview Landscape Services is a commercial landscaping company that offers tailored training for landscaping professionals to handle large commercial accounts similar in size and scope as public schools. In addition to providing training, they also provide templates that the department can use to care for the landscaping and prioritize tasks at the appropriate time of the year with existing staff.

Current Consideration:

Brightview Landscape Services will train District staff to prioritize, schedule, and perform general landscaping tasks throughout all of the District school sites. They will provide a recommended schedule for routine and planned services for the ongoing maintenance of landscaped areas. Training will be provided to existing grounds staff, including two supervisors, in a classroom and in a field setting over multiple days.

Budget Implication:

Total cost for services is not to exceed \$15,900. (General Funds)

Action:

On the motion of Trustee Randle-Trejo, duly seconded and unanimously carried, following discussion, the Board of Trustees approved the operations professional development agreement.

11.2 **Agreement, Government Financial Strategies, Inc. (GFS)**

Background Information:

Government Code Section 8855, effective January 1, 2017, requires state and local governments to submit an annual debt report to the California Debt and Investment Advisory Commission (CDIAC) for any issuance of debt for which they have filed a report for final sale on or after January 21, 2017. Due to the District's sale of Certificates of Participation in 2017, as well as anticipated future sales of GO Bond Certificates, it will be necessary for the District to file these reports.

Current Consideration:

The District wishes to have GFS, headed by President Lori Raineri, complete the annual reports on behalf of the District. The scope of work for this agreement includes preparation and filing of the Annual Debt Transparency Report to CDIAC.

Budget Implication:

The cost of the report(s) is not to exceed \$2,000 per year, plus costs for out-of-pocket expenses for third party data needed by GFS for preparation of the report annually. (Measure H and General Funds)

Action:

The Board of Trustees ratified the agreement with GFS.

11.3 **Actuarial Services Agreement, Bickmore**

Background Information:

The Government Accounting Standards Board (GASB) Statement No. 10 requires the District to accrue a liability on its financial statement for the ultimate cost of claims and expenses associated with all reported and unreported claims. This includes the allocated and unallocated loss adjustment expenses. Professional actuarial services for the District’s self-insured general liability program was completed by Bickmore Risk Services for outstanding liabilities as of June 30, 2016. The District is in need of an updated study and analysis of the District’s self-insured general liability program.

Current Consideration:

In their study and analysis of the District’s self-insured general liability program, Bickmore will provide a projection of loss costs, cash flow and investment income, as well as calculate program funding levels, determine appropriate rates for claims incurred, estimate required funding for the program’s outstanding losses for the next two years, and provide a statement of compliance with the Government Accounting Standards Board (GASB) Statements No. 10 and 30. Services will be provided January 19, 2018, through June 30, 2018.

Budget Implication:

The cost is not to exceed \$4,250. (General Funds)

Action:

The Board of Trustees approved the agreement.

11.4 **Award of Bids**

The Board of Trustees was requested to award the bids.

<u>Bid #</u>	<u>Service</u>	<u>Award</u>	<u>Amount</u>
2018-12	Anaheim High School Temporary Interim Housing Project (Redevelopment Agency Funds)	Reject all bids	N/A
2018-15	Kennedy High School Relocatable Buildings Project (Developer Fee Funds)	Reject all bids	N/A

Action:

The Board of Trustees rejected the bids as listed.

11.5 **Ratification of Change Order**

The Board of Trustees was requested to ratify the change order as listed.

Bid #2018-01, Anaheim and Katella high schools	P.O. #L64A0104
Room Signage (Routine Restricted Maintenance Funds)	
A Good Sign & Graphics Co.	
Original Contract	\$34,200
Change Order #1	\$(5,000)
New Contract Value	

Action:

The Board of Trustees ratified the change order as listed. \$29,200

11.6 **Notice of Completion**

The Board of Trustees was requested to approve the notice of completion as listed.

Bid #2018-01, Anaheim and Katella high schools	P.O. #L64A0104
Room Signage (Routine Restricted Maintenance Funds)	
A Good Sign & Graphics Co.	
Original Contract	\$34,200
Contract Changes	\$(5,000)
Total Amount Paid	\$29,200

Action:

The Board of Trustees authorized the assistant superintendent of business to accept all listed work as complete, and authorized the filing of the notice of completion with the Office of the County Recorder.

11.7 **Declaring Certain Furniture and Equipment as Unusable, Obsolete, and/or Out-of-Date, and Ready for Sale or Destruction**

Action:

The Board of Trustees approved the list of District furniture and equipment as unusable, obsolete, and/or out-of-date, and ready for sale or destruction, as well as authorized proper disposal in accordance with Education Code Section 17545 et al.

11.8 **Donations**

Action:

The Board of Trustees accepted the donations as submitted.

On the motion of Trustee O’Neal, and duly seconded, following discussion, the Board of Trustees ratified items 11.9 and 11.10 with the following roll call vote.

Ayes: Trustees Piercy, Smith, Randle-Trejo, and Jabbar
Abstain: Trustee O’Neal

11.9 **Purchase Order Detail Report**

Action:

The Board of Trustees ratified the report November 22, 2017, through January 8, 2018.

11.10 **Check Register/Warrants Report**

Action:

The Board of Trustees ratified the report November 22, 2017, through January 8, 2018.

11.11 **SUPPLEMENTAL INFORMATION**

11.11.1 ASB Fund, November 2017

11.11.2 Cafeteria Fund, October 2017

11.11.3 Enrollment, Month 5

EDUCATIONAL SERVICES

11.12 **2017-18 Single Plan for Student Achievement**

Background Information:

California Education Code Section 64001, specifies that schools and districts that receive state and federal funding prepare a Single Plan for Student Achievement for any recipient school. The purpose of the Single Plan for Student Achievement is to coordinate all educational services at the school site, and serve as a blueprint to improve the academic performance of all students.

Current Consideration:

Each action plan, recently distributed to the Board of Trustees, and available to the public, includes information pertaining to school site curriculum, instruction, professional development, parent activities, and budget expenditures.

Budget Implication:

There is no impact to the budget.

Action:

The Board of Trustees approved the 2017-18 Single Plan for Student Achievement, for all school sites.

11.13 **Amendment, Memorandum of Understanding (MOU), California State University, Fullerton (CSUF) Auxiliary Services Corporation**

Background Information:

CSUF Auxiliary Services Corporation is a fiscal and administrative agent of CSUF. This organization works with CSUF and its partners, including Cypress College, to collaborate and coordinate to meet the goals and objectives of mutual projects, such as the newly acquired grant, The North Orange County Allied and other Health Careers Opportunity Program (NOCA HCOP). This project is a three-year program focused on increasing the pipeline of disadvantaged Latinos, Pacific Islanders, and Southeast Asians into the professions of communicative disorders, counseling, occupational therapy, public health, physical therapy, and social work. This multifaceted effort is specifically designed to increase retention and

graduation of these diverse underserved students across the educational continuum, from high school and community college into four-year college and graduate allied, as well as other health profession programs.

Current Consideration:

On November 15, 2015, the Board of Trustees approved the MOU with NOCA HCOP, which requires the District to assist in the identification of eligible students enrolled in the Medical Careers Pathway, provide NOCA HCOP evaluators with access to information pertinent to the progress of selected NOCA HCOP students, and participate in discussions about how to sustain the NOCA HCOP after the three-year funding period ends. The MOU must be amended to include Fullerton College in this partnership. The grant amount is \$1,765,618. Services are being provided November 6, 2015, through August 31, 2018.

Budget Implication:

CSUF will be the fiscal agent for this project funded through a U.S. Department of Health and Human Services Health Careers Opportunity Program. There is no cost to the District. All terms of the agreement remain intact.

Action:

The Board of Trustees approved the amended MOU.

11.14 **Amendment to Agenda Item, Agreement, TESLA Foundation**

Background Information:

On August 10, 2017, the Board of Trustees approved the agreement with Tesla Foundation to collaborate with the District to implement the Tesla Technology Farm System, which identifies students interested in the Unmanned Aircraft Systems (UAS) field. Through a trainer-of-trainer model, Tesla will provide after school UAS drone camps for interested students and teachers.

Current Consideration:

The previously approved agenda item stated an amount not to exceed \$50,984. After careful review of the services and the implementation costs, it has been agreed by both parties to increase the amount to allow other cohorts, as well as other school sites to also participate in the program. The agenda item needs to be amended to increase the amount previously approved. All terms of the agreement remain intact.

Budget Implication:

The new amended amount is not to exceed \$150,000. (Perkins and LCFF Funds)

Action:

The Board of Trustees amended the agenda item.

11.15 **Agreement, Father Flanagan's Boys' Home**

Background Information:

Father Flanagan's Boys' Home, also known as Boys Town, is one of the largest non-profit child-care agencies in the country. It was originally founded in 1917 by Father Edward Flanagan. It provides extensive training and support to school personnel via the Boys Town Education Model (BTEM), which is designed to increase time for academic instruction by reducing the amount of time needed to address inappropriate behaviors in the classroom. This is accomplished through implementing a research-proven social skills curriculum,

administrative intervention processes, and a proactive approach to classroom behavior management.

Current Consideration:

The District provides special education services to a variety of students with significant emotional and behavioral needs in both the Emotional Disturbance (ED) and Bridges programs. Boys Town will provide six days of training and consultation in the BTEM over the course of the 2017-18 year for up to 50 District staff members supporting these programs. The intent is to maximize the District's ability to successfully meet the educational needs of these populations in District programs. Services will be provided February 1, 2018, through June 30, 2018.

Budget Implication:

The District will pay Father Flanagan's Boys' Home a fee not to exceed \$17,568.36 for the 2017-18 year. (Educator Effectiveness Funds)

Action:

The Board of Trustees approved the agreement.

11.16 **Orange County Department of Education (OCDE) Special Education Legal Alliance Membership**

Background Information:

The Special Education Legal Alliance (Alliance) is a collaborative comprised of all school districts in Orange County. The Alliance provides districts professional development, trainings, seminars, outreach, advocacy, and other supports addressing special education issues. The Alliance also supports various legal issues related to special education matters that have significant impact on districts throughout the county. This year, the Alliance review committee has recommended district dues for the 2017-18 year be set at 0.10 per ADA. This recommendation was approved by the district Superintendents at the Executive Committee on March 24, 2017. The District has been implementing this membership since 2005.

Current Consideration:

The Alliance provides education, support, advocacy, and assistance to the District on important legal issues related to special education matters. The District significantly benefits from Alliance services. Services are being provided July 1, 2017, through June 30, 2018.

Budget Implication:

Costs for these services are not to exceed \$2,942.18. The amount paid for the 2016-17 year was \$2,988.18. (Special Education Funds)

Action:

The Board of Trustees ratified the payment of membership dues.

11.17 **Agreement, Orange County Department of Education (OCDE), Positive Behavior Interventions and Supports (PBIS)**

Background Information:

The Orange County Department of Education (OCDE) has provided Positive Behavior Interventions and Supports (PBIS) training to all of our District's schools. PBIS is a behavioral component necessary in a Multi-Tiered System of Supports.

Current Consideration:

OCDE offers trainings to districts through a fee-based structure. As a PBIS Sustainability District, OCDE will provide one District team, three half-day meetings, and one full-day symposium, including on-going consultation and technical assistance. Services are being provided September 1, 2017, through June 30, 2018.

Budget Implication:

The cost of these services is \$750 for our District team. (LCFF Funds)

Action:

The Board of Trustees ratified the agreement.

11.18 **Institutional Membership, College Board**

Action:

The Board of Trustees ratified the membership with College Board for 2017-18 year, at an amount not to exceed \$400. (General Funds)

11.19 **Instructional Materials Submitted for Adoption**

The Instructional Materials Review Committee has recommended the selected books for English and dual enrollment courses. The books have been made available for public view.

Action:

The Board of Trustees adopted the selected materials.

11.20 **Individual Service Contracts**

Action:

The Board of Trustees approved/ratified the individual service contracts as submitted. (Special Education Funds)

11.21 **Field Trip Report**

Action:

The Board of Trustees approved/ratified the field trip report as submitted.

HUMAN RESOURCES

11.22 **Classified Employee Salary Schedules**

Background Information:

The California Public Employees' Retirement System (CalPERS) requires the Board of Trustees to formally approve classified salary schedules, along with any subsequent additions, corrections, or modifications made to the schedules. Additional modifications continue to be necessary to accurately represent necessary changes and corrections on the schedules.

Current Consideration:

Adopt the salary schedules for employees in the following classifications and bargaining units: the American Federation of State, County and Municipal Employees (AFSCME), California School Employees Association (CSEA), classified confidential, and classified management.

The proposed modifications include the addition of the Integrated Pest Management Technician, Language Program Technician, Assistant Mechanic, and Network Manager classifications, along with updating all Food Service position job titles to "Food Service" from "Food Services" and "Nutrition Services."

Budget Implication:

Once filled, the addition of the classifications will impact the budget. However, the exact fiscal impact will not be known until the specific salary step and other position change factors are known. Notably, the new classifications on the schedule only represent the types of assignments that could later be approved. The approval for the salary schedule is not approval to fund specific assignments within the new classifications, but rather approval for the types of positions that may be approved later by the Board.

Action:

The Board of Trustees adopted the salary schedules for AFSCME, CSEA, classified confidential, and classified management.

11.23 **Agreement, StaffRehab**

Background Information:

When a psychologist takes a leave of absence, or if there is a sudden need to fill a vacancy, we must fill that position on a temporary basis with a qualified individual. Due to the specific qualifications needed to fill this type of position, and for only a limited time, it is increasingly difficult to find a qualified individual to perform these services. Agreements with staffing agencies provide qualified individuals when there is a sudden need to fill a vacancy. The District entered into an agreement with StaffRehab in 2015 to provide contract services on an as-needed basis. The agreement is ongoing unless terminated by either party.

Current Consideration:

The agreement with StaffRehab provides psychologist contract services effective January 8, 2018, through January 25, 2018.

Budget Implication:

The total cost is \$90 per hour. (General Funds)

Action:

The Board of Trustees ratified the agreement.

11.24 **Agreement, 24 Hour Fitness**

Background Information:

The Well Done! Wellness Program assists employees and their families by providing programs and services that support healthy choices at home and in the workplace. Research has shown that increased physical activity promotes good health and reduces risks for heart disease, diabetes, and metabolic syndrome, as well as improves blood pressure, blood glucose, cholesterol, metabolism and body mass index. Typically, negotiated agreements that offer reduced rates at 24 Hour Fitness require a "sponsorship" fee whereby the organization must pay a fee up front to facilitate reduced monthly rates for enrollees. However, 24 Hour Fitness has agreed to partner with the District for no service fee to offer employees reduced monthly rates for all employees and their families.

Current Consideration:

The agreement will be effective February 16, 2018, through February 28, 2019. Due to 24 Hour Fitness' policy for executing agreements, this agreement will be signed following approval by the AUHSD Board of Trustees.

Budget Implication:

There is no impact to the budget.

Action:

The Board of Trustees approved the agreement.

11.25 **2017-18 Second Quarterly Report, Williams Uniform Complaints**

Background Information:

The Williams Uniform Complaints report summarizes all complaints relative to adequate textbooks and instructional materials, teacher vacancies or misassignments, facilities conditions, and intensive instruction and services for students who have not passed the California High School Exit Examination (CAHSEE) by the end of the 12th grade. This is a quarterly report required by Education Code Section 35186, which is submitted to the Orange County Department of Education.

Current Consideration:

The Williams Uniform Complaints Second Quarterly Report, October 1, 2017, through December 31, 2017, states there were no complaints during this quarter.

Budget Implication:

There is no impact to the budget.

Action:

The Board of Trustees accepted the report.

11.26 **2017-18 Williams Settlement Legislation Review Report**

Background Information:

The Orange County Department of Education (OCDE) conducts a semi-annual review of decile 1-3 schools based on the 2012 Academic Performance Index and school sites participating in the Quality Education Investment Act (QEIA) program to ensure compliance with Williams Settlement Legislation requirements. This process is conducted in addition to the District's submission of Williams Uniform Complaints reports, which summarize all complaints relative to the sufficiency of textbooks and instructional materials, maintenance of facilities, accuracy of data reported on School Accountability Report Cards (SARC), and compliance with teacher assignments.

Current Consideration:

According to Education Code Section 1240(2)(H), the findings of the review by OCDE must be publically shared with the Board of Trustees. The reports, as provided, indicate any deficiencies during 2017-18, which were reported to school administrators for remediation.

Budget Implication:

There is no impact to the budget.

Action:

The Board of Trustees officially received the report.

11.27 **Certificated Personnel Report**

Action:

The Board of Trustees approved/ratified the report as submitted.

11.28 **Classified Personnel Report**

Action:

The Board of Trustees approved/ratified the report as submitted.

SUPERINTENDENT'S OFFICE

11.29 **Board of Trustees' Meeting Minutes**

11.29.1 November 6, 2017, Special Meeting

11.29.2 December 7, 2017, Regular Meeting

Action:

The Board of Trustees approved the minutes as submitted.

12. **SUPERINTENDENT AND STAFF REPORT**

There was no report.

13. **BOARD OF TRUSTEES' REPORT**

Trustee Piercy indicated she attended the Insurance Committee meeting, Lunch with the Viking at Walker Junior High School, Cypress State of the City, and the Servathon VIP tour.

Trustee Randle-Trejo shared she attended the Servathon VIP tour, GASELPA Board meeting, tour of Magnolia High School's special education program, ROP Board meeting, Katella High School's championship football game, ASCPTA Reflections Gallery, ASCPTA meeting, Personnel Commission meeting, CSBA conference in San Diego, UCI Saturday Academy of Law graduation, and Veterans' Day celebration.

Trustee O'Neal reported he attended the Budget Committee meeting, Kennedy High School's choir performance, "Frozen" show at Hope High School, Servathon VIP tour, city of La Palma swearing-in ceremony, Green Band performance, and Cypress State of the City.

Trustee Jabbar congratulated Trustee Randle-Trejo for being classified employee of the year at her school site, and shared he attended the UCI Saturday Academy of Law graduation, the Servathon, AUHSD Foundation meeting, Anaheim High School vs. Katella High School basketball game, BROS holiday dinner, Dr. Jose F. Moreno's city council member District update meeting, civic engagement event at Anaheim High School, Katella High School's championship game, as well as visited Anaheim High School softball field.

14. **ADVANCE PLANNING**

On the motion of Trustee Randle-Trejo, duly seconded and unanimously carried, the Board of Trustees approved to move the next regular Board of Trustees' meeting from Thursday, February 15, 2018, to Tuesday, February 20, 2018.

14.1 **Future Meeting Dates**

The next regular meeting of the Board of Trustees will be held on Tuesday, February 20, 2018, at 6:00 p.m.

Tuesday, March 6
Thursday, April 12
Tuesday, May 8
Thursday, June 7
Thursday, June 14
Thursday, July 19

Thursday, August 16
Thursday, September 13
Thursday, October 11
Thursday, November 8
Thursday, December 13

14.2 **Suggested Agenda Items**

15. **ADJOURNMENT**

On the motion of Trustee O'Neal, duly seconded and unanimously carried, the Board of Trustees adjourned the meeting at 10:23 p.m.

Approved 
Clerk, Board of Trustees