

# ANAHEIM UNION HIGH SCHOOL DISTRICT

501 N. Crescent Way, P.O. Box 3520, Anaheim, California 92803-3520, [www.auhsd.us](http://www.auhsd.us)

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## BOARD OF TRUSTEES

### Minutes

Thursday, October 5, 2017

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#### 1. CALL TO ORDER—ROLL CALL

Board President Piercy called the regular meeting of the Anaheim Union High School District Board of Trustees to order at 2:03 p.m.

Present: Anna L. Piercy, president; Katherine H. Smith, clerk; Al Jabbar, assistant clerk; Brian O'Neal and Annemarie Randle-Trejo, members; Michael B. Matsuda, superintendent; Jaron Fried, Ed.D., Brad Jackson, and Jennifer Root, assistant superintendents; and Jeff Riel, District counsel.

#### 2. ADOPTION OF AGENDA

On the motion of Trustee Randle-Trejo, duly seconded and unanimously carried, following discussion, the Board of Trustees adopted the agenda.

#### 3. HEALTH INSURANCE STUDY SESSION

A study session regarding the District's health insurance considerations and options, as well as an insurance update by Arthur J. Gallagher & Co. was provided.

Trustee Smith exited at 2:20 p.m.

#### 4. PUBLIC COMMENTS, CLOSED SESSION ITEMS

There were no requests to speak.

#### 5. CLOSED SESSION

The Board of Trustees entered closed session at 3:15 p.m.

Trustee Smith entered at 3:16 p.m.

#### 6. RECONVENE MEETING, PLEDGE OF ALLEGIANCE, AND CLOSED SESSION REPORT OUT

##### 6.1 Reconvene Meeting

The Board of Trustees reconvened into open session at 6:01 p.m.

##### 6.2 Pledge of Allegiance and Moment of Silence

Student Representative to the Board of Trustees Alexandria Alvarez led the Pledge of Allegiance to the Flag of the United States of America and provided a moment of silence.

### 6.3 **Closed Session Report**

Board Clerk Smith reported the following actions taken during closed session.

- 6.3.1 No reportable action taken regarding public employee performance evaluation, superintendent.
- 6.3.2 The Board of Trustees took formal action, with a 5-0 vote, to authorize reimbursement to the family for private psychological services identified in the student's IEP.
- 6.3.3 No reportable action taken regarding negotiations.
- 6.3.4 No reportable action taken regarding personnel.
- 6.3.5 The Board of Trustees took formal action, with a 5-0 vote, to appoint David Green as Program Administrator I.
- 6.3.6 The Board of Trustees took formal action, with a 5-0 vote, to authorize legal counsel to file an appeal in Case No. 30-2016-00891539-CU-PT-CJC.
- 6.3.7 No reportable action taken regarding existing litigation.
- 6.3.8 The Board of Trustees took formal action, with a 5-0 vote, to accept settlement on Claim AUHSD 17-07, Tort #379.

David Green thanked Cabinet and the Board for the opportunity and expressed his excitement to be a part of the District.

## 7. **INTRODUCTION OF GUESTS**

The Board of Trustees recognized our community stakeholders for their interest in the Anaheim Union High School District and for attending our Board meeting. Thank you for your participation and contribution as we create an educational environment that graduates socially aware, civic-minded students who are college and career ready for the 21<sup>st</sup> century.

In addition, Board of Trustees' President Piercy introduced Dean Elder, ASTA president; Mr. Calhoun, NAACP Education Chair; and Cheryl Ing, ASCPTA president.

## 8. **BOARD OF TRUSTEES' RECOGNITION**

The Board of Trustees recognized Orange County United Way (OCUW) for their funding, which has supported numerous District programs, such as the Anaheim Collaborative, which assists in developing a systemic approach to providing all students with college and career readiness opportunities. OCUW has donated funding to support the District's paid summer student internship opportunity through the Anaheim Innovative Mentoring Experience (AIME) program, as well as provided funding to support the Independent Learning Centers.

9. **PRESENTATION**

**Introduction of the 2017-18 AUHSD Student Service Foundation Board**

The Board of Trustees welcomed and confirmed the following students to serve as the 2017-18 AUHSD Student Service Foundation Board for their respective school sites.

Noah Ramos	Anaheim High School
Katelyn Phan	Cypress High School
Emmeline Cruz	Katella High School
Kyle Acal	Kennedy High School
Sally Kim	Kennedy High School
Sara Jilani	Loara High School
Tran Nguyen	Magnolia High School
Karina Ramirez	Oxford Academy
Tong (Hitomi) Torng	Oxford Academy
Jane Nguyen	Savanna High School
Cecilia Dang	Western High School

10. **REPORTS**

10.1 **Principals' Report**

Refugio Gracian, Orangeview Junior High School principal, and Joe Carmona, Western High School principal, presented a report on their school site branding plan.

10.2 **Student Representative's Report**

Alexandria Alvarez, student representative to the Board of Trustees, reported on student activities throughout the District.

10.3 **Reports of Associations**

Dean Elder, ASTA president, spoke regarding California Teachers Association's (CTA) support towards the District.

10.4 **Parent Teacher Student Association (PTSA) Reports**

Cheryl Ing, ASCPTA president, reported on school site activities throughout the District, as well as invited the Board to the Reflections Gallery event on October 19, at Cypress High School.

11. **PUBLIC COMMENTS, OPEN SESSION ITEMS**

11.1 Dion Thomas, Savanna High School parent, spoke regarding Savanna High School's mascot and requested its removal.

11.2 Matthew Thomas, Savanna High School student, voiced his concerns about the Savanna High School mascot and said it should be removed.

11.3 Marcus Thomas, Savanna High School student, expressed his feelings towards the Savanna High School mascot.

- 11.4 Savannah Rangel, Savanna High School student, communicated her thoughts on why she believes the Savanna High School mascot should be taken down.
- 11.5 Lay'onna Clark, Savanna High School student, expressed her feelings towards Savanna High School's mascot.
- 11.6 Pastor George Stark, Savanna High School parent, spoke about the dialogue he has had with several Savanna High School students regarding this issue and expressed his support for the removal of the mascot at Savanna High School.
- 11.7 Fred Calhoun, NAACP Education Chair, addressed the removal of Savanna High School's Mascot.
- 11.8 Margaret Dalke, retired District employee, thanked the Board for approving the retirement incentive and mentioned she is enjoying retirement.

12. **ITEMS OF BUSINESS**

**RESOLUTIONS**

- 12.1 **Resolution No. 2017/18-B-05, Procurement of Various Telecommunications Equipment, Software, and Other Related Electronic Equipment, Apparatus, and Services**

Background Information:

The Schools and Libraries Program of the Universal Service Fund, commonly known as E-Rate, administered by the Universal Service Administrative Company (USAC) under the direction of the Federal Communications Commission (FCC), provides discounts to assist most schools and libraries in the United States to obtain affordable telecommunication services, equipment, software, and data access.

Current Consideration:

Approval of this item will enable the District to proceed with a competitive request for proposal, under Public Contract Code (PCC) 20118.2, telecommunications and data services; data cabling and/or cabling services; wireless equipment and services; switching equipment and services; network equipment and services firewall maintenance; and web caching services (collectively, "Telecommunications Equipment and Related Services"). PCC 20118.2 states, "Due to the highly specialized and unique nature of technology, telecommunications, related equipment, software, and services, because products and materials of that nature are undergoing rapid technological changes, and in order to allow for the introduction of new technological changes into the operations of a school district, it is in the public's best interest to allow a school district to consider, in addition to price, factors such as vendor financing, performance reliability, standardization, life-cycle costs, delivery timetables, support logistics, the broadest possible range of competing products and materials available, fitness of purchase, manufacturer's warranties, and similar factors in the award of contracts for technology, telecommunications, related equipment, software, and services."

Budget Implication:

There is no impact to the budget.

Action:

On the motion of Trustee O'Neal, and duly seconded, the Board of Trustees approved Resolution No. 2017/18-B-05. The roll call vote follows.

Ayes: Trustees Randle-Trejo, O'Neal, Jabbar, Smith, and Piercy

12.2 **Resolution No. 2017/18-E-05, Great American Smokeout Day**

Background Information:

The Great American Smokeout Day is an annual event held on the third Thursday of November by the American Cancer Society. The event encourages Americans to stop smoking and discourages the use of tobacco, as well as nicotine products. The event challenges people to abstain from these products for 24 hours, hoping their decision will last forever. The first Great American Smokeout Day was held in San Francisco's Union Square on November 16, 1977.

Current Consideration:

The District will acknowledge the Great American Smokeout Day on November 16, 2017. The District also encourages all staff and students to help users of tobacco and nicotine products make a plan to quit. The goal of the Great American Smokeout Day is also to discourage teens from starting the use of these products, while making a visible statement that we are strongly committed to the health and welfare of our staff and students.

Budget Implication:

There is no impact to the budget.

Action:

On the motion of Trustee O'Neal, and duly seconded, the Board of Trustees adopted Resolution No. 2017/18-E-05. The roll call vote follows.

Ayes: Trustees Randle-Trejo, O'Neal, Jabbar, Smith, and Piercy

12.3 **Resolution No. 2017/18-E-06, Support of Deferred Action for Childhood Arrivals (DACA) Legislation**

Background Information:

The Board of Trustees is committed to the success of all students irrespective of their immigration status, ethnicity, race, religion, sexual orientation, ability, sex and gender identity, socio-economic status or beliefs. The California Department of Education has declared California public schools as welcoming, safe places for learning and teaching for all students, regardless of immigration status. The Board of Trustees believes that every school site should be a welcoming place for all students and their families. Recently, President Donald Trump announced the rescission of the Deferred Action for Childhood Arrivals (DACA) Program, impacting both our local and national community.

Current Consideration:

The purpose of the District is to ensure students receive an education in a safe, non-disruptive, non-threatening, and non-discriminatory learning environment, regardless of the student's or their families' immigration status. Recently, many students and families are expressing fear, sadness, and concern for student safety. The Board of Trustees reaffirms the District's unequivocal commitment to ensuring a safe educational environment for all students, as a safe school district for students and families regarding immigration enforcement or discrimination, to the fullest extent provided by the law. Moreover, the

Board of Trustees reaffirms its focus on promoting and supporting inclusiveness and kindness of all students, families, and staff at all District school sites, facilities, and property under its control. The District urges President Donald Trump and the United States Congress to continue the DACA program, which grants individuals who were brought to this country as children by their parents, to continue to pursue an education, reprieve from deportation since California and the United States are stronger, due to their contributions to our economy, to our communities, and to our Armed Forces.

Budget Implication:

There is no impact to the budget.

Action:

On the motion of Trustee Jabbar, and duly seconded, the Board of Trustees adopted Resolution No. 2017/18-E-06. The roll call vote follows.

Ayes: Trustees Randle-Trejo, O'Neal, Jabbar, Smith, and Piercy

## **BUSINESS SERVICES**

### **12.4 Agreement, Benefits and Risk Management Services (BRMS)**

Background Information:

Due to the District providing a self-funded Provider Organization (PPO) program as part of our health and welfare program, the District requires the services of a Third-Party Administrator (TPA) to support the management and oversight of the PPO services.

Current Consideration:

Through a Request for Proposal (RFP) process, combined with a presentation to the District's Insurance Committee, it was decided that it would be in the District's best interest to move to a new TPA. The committee selected Benefits and Risk Management Services, Inc. (BRMS) as the new provider. BRMS was established in 1993 and is a respected TPA that will provide administration for the self-funded PPO. There were three notable benefits to this company: 1) enhanced TPA services, including better customer service experience and reporting features, 2) the ability to include, at no additional cost, a technology-based employee benefit administration online system that will allow employees to self-serve their own benefits (typically valued at \$3-5 per member), and 3) management of our District's COBRA program. The agreement will be signed following Board approval.

The District previously used Pinnacle Claims Management, Inc. as our TPA.

Budget Implication:

Claim administration services will be provided January 1, 2018, through December 31, 2018. It is anticipated that the budget implications will include a first-year increased cost of approximately \$67,473, which includes the runout costs charged by Pinnacle at \$12 per claim processed, a \$10,000 BRMS implementation fee, and an increase of \$0.57 cents per employee enrolled in the PPO program. After the first year, the anticipated increase is approximately \$10,000 over the current cost. (Health and Welfare Funds)

Action:

On the motion of Trustee O'Neal, duly seconded and unanimously carried, following discussion, the Board of Trustees approved the agreement with Benefits and Risk Management Services, Inc.

12.5 **Rejection of Liability Claim**

The Board of Trustees was requested to reject a liability claim that was filed on August 11, 2017, and identified as AUHSD 17-10. After review, staff determined that the claim was not a proper charge against the District.

Action:

On the motion of Trustee Jabbar, duly seconded and unanimously carried, the Board of Trustees rejected AUHSD 17-10 as not a proper charge against the District, and authorized staff to send the notice of rejection.

12.6 **Agreement, The Sobel Group, Inc.**

Background Information:

In the event of an emergency, first-responders will show up to a District school site with little to no knowledge of buildings or where specific rooms are located. Immediate access to information that can aid first-responders can be critical in assessing a situation, as well as developing a plan to immediately and successfully address a situation. Working together with local authorities and providing them school site specific information will give them an invaluable tool to use when responding to an emergency situation.

Current Consideration:

A representative from The Sobel Group, Inc. will work with Anaheim Union High School District, Anaheim Police Department, and Anaheim Fire Department staff to prepare the portion of the District's school safety plan, which includes tactical responses to criminal incidents. As part of the service, The Sobel Group, Inc. will work with District and school specific personnel to develop a visual map of the tactical response plan as one of the steps used to safeguard pupils and staff, secure the affected school premises, and to apprehend the criminal perpetrator(s). Several on-site school visits will be conducted to collect site specific information and digital imagery. After all data is collected, The Sobel Group, Inc. will prepare a report and provide an encrypted electronic copy to the District. The agreement will be signed following Board approval.

Budget Implication:

Services will be provided at a cost not to exceed \$25,000. (General Funds)

Action:

On the motion of Trustee O'Neal, duly seconded and unanimously carried, the Board of Trustees approved the agreement with The Sobel Group, Inc. pursuant to Government Code Section 53060.

## EDUCATIONAL SERVICES

### 12.7 **North Orange County Regional Consortium (NOCRC) Adult Education Block Grant, Appointment of Designee and Alternate**

#### Background Information:

In 2013-14, the State Budget included a two year, \$25 million total, state-wide adult education planning grant, AB 86. AB 86 called for the development of local regional consortia comprised of representatives from community college districts, K-12 districts, and other organizations that serve a role in adult education (each consortium was defined by the boundaries of a community college district). The purpose of the planning grant was to evaluate existing adult education programs, identify needs and gaps, as well as develop plans to address the identified needs and gaps.

To transition from planning to implementation, the 2015-16 State Budget includes a \$500 million Adult Education Block Grant (AEBG) to be allocated among the regional consortia. The accompanying trailer bill, AB 104, includes language that identifies the program areas of adult education that can be funded through this allocation and the necessary decision making structure. Specifically, AB 104, Article 9, Section 84905(a) authorizes a community college district, school district, county office of education, or any joint powers authority to join the local adult education consortium as a member. Section 84905(c) states that a member of the consortium shall be represented only by an official designated by the governing board of the member; and Section 84905(d)(1) describes the decision making procedures, including a requirement that all members of the consortium shall participate in any decision made by the consortium, Section 84905(d)(1)(A).

#### Current Consideration:

The three entities that make-up the North Orange County Community College District (NOCCCD) are all integral parts of the NOCRC. The NOCRC includes, as equal members, the four entities of NOCCCD, Anaheim Union High School District (AUHSD), Fullerton Joint Union School District (FJUHSD), Los Alamitos School District (LASD), and Placentia-Yorba Linda Unified School District (PYLUSD). As Jei Garlitos, coordinator of alternative education and Araceli Chavez, parent involvement specialist, currently serve on the NOCRC executive committee, it is recommended that Jei Garlitos be the designee for AUHSD for the 2017-18 year and Araceli Chavez be the alternate.

#### Budget Implication:

There is no impact to the budget.

#### Action:

On the motion of Trustee O'Neal, duly seconded and unanimously carried, following discussion, the Board of Trustees approved Jei Garlitos as the appointed AUHSD designee and Araceli Chavez as the AUHSD alternate designee for NOCRC.

### 12.8 **Master Contract, Haynes Family of Programs Inc.**

#### Background Information:

The District employs school psychologists that provide counseling to special education students throughout the District. Occasionally, through a settlement agreement, counseling services are provided through an outside non-public agency (NPA). The Haynes Family of Programs, Inc. is a non-profit agency that provides an array of mental and behavioral health services along a continuum of care, including outpatient mental health services.



Current Consideration:

The District has agreed, through a settlement agreement, to fund counseling services for a student through an outside NPA. The Haynes Family of Programs, Inc. is an approved provider for these services. Services are being provided July 1, 2017, through June 30, 2018, or until agreed upon hours are completed.

Budget Implication:

The total costs for these services is not to exceed \$3,000. (Special Education Funds)

Action:

On the motion of Trustee O'Neal, duly seconded and unanimously carried, the Board of Trustees ratified the master contract.

12.9 **School-Sponsored Student Organizations**

Background Information:

The Board of Trustees shall give approval for the establishment of all student organizations. The proposed organizations shall not engage in any activities, other than those that are organizational in nature, until the Board of Trustees has approved its application.

Current Consideration:

The following schools submitted school-sponsored student organization applications:

- 12.9.1 Debate Club, Anaheim High School
- 12.9.2 Acts of Random Kindness, Cypress High School
- 12.9.3 Aviation & Aeronautics, Cypress High School
- 12.9.4 Centurion Investment Club, Cypress High School
- 12.9.5 Conspiracy Club, Cypress High School
- 12.9.6 Fellowship of Christian Athletes, Cypress High School
- 12.9.7 Students for Life of Cypress High School, Cypress High School
- 12.9.8 Katella HS Ukulele Club, Katella High School
- 12.9.9 Speech and Debate Club, Katella High School
- 12.9.10 Electronic Sports Club, Kennedy High School
- 12.9.11 Kababayan Club, Kennedy High School
- 12.9.12 Young Republicans of Kennedy, Kennedy High School
- 12.9.13 Loara Mock Trial Club, Loara High School
- 12.9.14 Sociedad Honoraria Hispanica, Spanish Honorary Society, Loara High School
- 12.9.15 National Alliance on Mental Illness (NAMI) on Campus High School (NCHS), Savanna High School
- 12.9.16 Red Cross, Savanna High School
- 12.9.17 Chess Club, Western High School
- 12.9.18 Dungeons and Dragons Club, Western High School
- 12.9.19 Next Gen Gaming Club, Western High School
- 12.9.20 Planeteers, Western High School
- 12.9.21 Anime Club, Brookhurst Junior High School
- 12.9.22 Yoga Club, South Junior High School

Budget Implication:

Each school-sponsored student organization offsets operational costs through donations and fundraising efforts.

Action:

On the motion of Trustee O'Neal, duly seconded and unanimously carried, following discussion, the Board of Trustees approved the school-sponsored organization applications.

13. **CONSENT CALENDAR**

On the motion of Trustee Randle-Trejo, duly seconded and unanimously carried, following discussion, the Board of Trustees approved all consent calendar items, with the exception of items 13.7 and 13.8 pulled by Trustee O'Neal.

**BUSINESS SERVICES**

13.1 **Interagency Agreement, Meal**

Background Information:

Students from the Orange County Department of Education (OCDE) Regional Deaf and Hard of Hearing Program will be attending school at Mann Elementary in the Anaheim Elementary School District (AESD). These students will require nutritious meals and this Interagency Agreement will allow Anaheim Union High School District Food Services to provide those meals. Since these students are not enrolled in AESD, a separate agreement between AUHSD Food Services and OCDE must be issued.

Current Consideration:

This agreement generates income from the meals served and provides a community service. Staff requests approval for services to be provided for a one-year agreement, effective August 31, 2017, through June 30, 2018. The AUHSD Food Services Department prepares and delivers meals to AESD schools on a daily basis.

Budget Implication:

This agreement generates income from the meals served. (Cafeteria Funds)

Action:

The Board of Trustees ratified the agreement.

13.2 **Increase to Award of Bid, Physical Education (P.E.) Uniforms and Related Apparel**

Background Information:

At the April 13, 2017, Board meeting, a bid for Districtwide P.E. uniforms was awarded to Kustom Imprints.

Current Consideration:

The award of the bid was for an annual amount not to exceed \$106,447, and was based on the number of uniforms purchased the year prior. Since order quantities vary annually based on various factors including number of students, additional items being purchased, numbers, and sizes of uniforms that are needed to be purchased. For these reasons, the initial agenda item stated that the amount could be more or less depending on actual quantity and requirements of each school site.

Budget Implication:

The total amount of the award will be increased to \$148,000 annually. The amount may be more or less depending on actual quantity requirements of each school site.

Action:

The Board of Trustees increased the amount of the award of Bid 2017-07 to Kustom Imprints, for an amount not to exceed \$148,000 annually, with no other changes.

13.3 **Purchase Through Public Corporation or Agency**

Background Information:

The District has been utilizing Dunn Edwards paint for all of its painting requirements at every school site. Standard colors have been developed for each school site that can only be produced identically by Dunn Edwards, and it is important that they continue to match. Often times, for this reason, paint is provided by the District to contractors on projects to ensure uniformity to all buildings and structures.

Current Consideration:

The State of California's Department of General Services (DGS) has a piggybackable contract through the California Multiple Awards Schedule (CMAS) with Galaxie Defense Marketing Services that will allow other agencies, including local districts, the purchase of various hardware products and supplies including paint, electrical supplies, HVAC equipment, lighting, plumbing fixtures, and tools while also including various services. Although the majority of the use will be for Dunn Edwards paint and related items, purchases of some of the other offerings may also be utilized. The material and services will be purchased utilizing DGS CMAS contracts 4-12-51-0023B, through April 30, 2020, including any extensions of the contract. The District will utilize this contract pursuant to the provisions of Public Contract Code Sections 10298, 10299, and 12100 et seq.

Budget Implication:

There will be a savings upwards of 33 percent off current paint pricing. The total cost is not to exceed \$150,000 per fiscal year. (Routine Restricted Maintenance Funds)

Action:

The Board of Trustees approved the purchase of various hardware products and supplies, including paint and related items, while also including various services utilizing DGS's CMAS contract 4-12-51-0023B to Galaxie Defense Marketing Services, with orders being placed directly or with any authorized dealer, including extensions of the contract.

13.4 **Purchase Through Public Corporation or Agency**

Background Information:

The District has standard locks and hardware that are currently being used Districtwide. There are special patents that the District holds through some of the manufacturers that only allow the key combination type to be purchased by the District. Staff has also researched various manufacturers of proximity locks, and is looking to pilot a solution at the District Office and a school site. If the solution proves to be successful, a plan will be devised to evaluate and implement the proximity locks at all District school sites.

Current Consideration:

The County of Orange has a piggybackable contract with Montgomery Hardware Co., that will allow other agencies, including local districts, to purchase various door hardware, locks, security components, and related items. The materials and services will be purchased utilizing County of Orange contract MA-080-18010289, through August 29, 2022, including any extensions of the contract. The District will utilize this contract pursuant to the provisions of Public Contract Code Section 20118.

Budget Implication:

The total amount of the award is not to exceed \$110,000, per fiscal year (Routine Restricted Maintenance Funds) and a one-time cost of \$100,000 (Measure H Funds).

Action:

The Board of Trustees approved the purchase of various door hardware, locks, security components, and related items utilizing the County of Orange contract MA-080-18010289 to Montgomery Hardware Co., including extensions of the contract.

13.5 **Declaring Certain Furniture and Equipment as Unusable, Obsolete, and/or Out-of-Date, and Ready for Sale or Destruction**

Action:

The Board of Trustees approved the list of District furniture and equipment as unusable, obsolete, and/or out-of-date, and ready for sale or destruction, as well as authorized proper disposal in accordance with Education Code Section 17545 et al.

13.6 **Declaring Certain Textbooks and Instructional Materials as Unusable, Obsolete, and/or Out-of-Date, Damaged, and Ready for Sale or Destruction**

Action:

The Board of Trustees approved the list of District textbooks and instructional materials as unusable, obsolete, and/or out-of-date, damaged, and ready for sale or destruction as surplus, as well as authorized staff to dispose of the textbooks and instructional materials in accordance with Education Code Section 60510 et al.

On the motion of Trustee Randle-Trejo, and duly seconded, following discussion, the Board of Trustees ratified items 13.7 and 13.8 with the following roll call vote.

Ayes: Trustees Randle-Trejo, Jabbar, Smith, and Piercy

Abstain: Trustee O'Neal

13.7 **Purchase Order Detail Report**

Action:

The Board of Trustees ratified the report August 29, 2017, through September 25, 2017.

13.8 **Check Register/Warrants Report**

Action:

The Board of Trustees ratified the report August 29, 2017, through September 25, 2017.

13.9 **SUPPLEMENTAL INFORMATION**

13.9.1 ASB Fund, August 2017

13.9.2 Cafeteria Fund, July 2017

13.9.3 Enrollment, Month 1

## EDUCATIONAL SERVICES

### 13.10 **Membership, Accrediting Commission for Schools, Western Association of Schools and Colleges**

#### Background Information:

The accreditation process is managed by the Western Association of Schools and Colleges (WASC), which is responsible for authorizing a school's certification. Accreditation is vital to a school's certification, as it is required for its courses and diplomas to be recognized by colleges and universities. Students of schools that do not receive accreditation will not have their coursework accepted by institutions of higher education.

#### Current Consideration:

Anaheim and Polaris high schools will host a mid-term revisit to document the progress of their six-year accreditation term status.

#### Budget Implication:

The fee for the two-day mid-term revisit to Anaheim High School is \$3,275. The fee for Polaris High School for the two-day mid-term revisit is \$1,310. (General Funds)

#### Action:

The Board of Trustees approved payment to the Accrediting Commission for Schools to provide revisit services to the aforementioned District school sites.

### 13.11 **Amendment, Agreement, North Orange County Community College District (NOCCCD), College and Career Access Pathways (CCAP), Dual Enrollment Partnership, Cypress College**

#### Background Information:

NOCCCD has offered concurrent enrollment in selected courses to high school students for over a decade. NOCCCD and the District have entered into a College and Career Access Pathways partnership agreement for the purpose of offering or expanding dual enrollment opportunities, consistent with the provisions of Assembly Bill 288, for high school students. The goal is to develop seamless pathways from high school to community college.

#### Current Consideration:

An agreement with NOCCCD, through Cypress College, was approved on July 13, 2017, to offer dual enrollment courses at the following school sites: Anaheim, Cypress, Gilbert, Katella, Kennedy, Loara, Magnolia, Savanna, and Western high schools, as well as Oxford Academy. An amendment is necessary to include four additional courses: PC Hardware Configurations, Writing for Business, Legal Environment of Business, as well as First Aid, CPR, and Emergencies. All other terms of the agreement remain intact.

#### Budget Implication:

There is no impact to the budget.

#### Action:

The Board of Trustees approved the amendment.

13.12 **Educational Partner Agreement, WE Schools**

Background Information:

WE Schools empowers young people to discover the causes they care about and take actions to make a difference. The WE Schools program motivates young people to take action at home and abroad by providing accessible resources that are educationally focused and inclusive of community causes, bringing relevance and excitement into schools.

Current Consideration:

The District will partner with WE to maximize student opportunities to take action on local and global causes through the WE Schools program. Through service-based learning and engagement, WE Schools will equip students to develop skills for success academically, in the workforce, and as active citizens. Services are being provided August 1, 2017, through July 1, 2020.

Budget Implication:

There is no impact to the budget.

Action:

The Board of Trustees ratified the educational partner agreement.

13.13 **Participation Agreement, Orange County Department of Education, Inside the Outdoors School Program**

Background Information:

The Orange County Department of Education (OCDE) offers an annual Traveling Scientist program through their Inside the Outdoors Department. The Traveling Scientist program offers a variety of in-classroom experiences, connects students to the natural world through unforgettable hands-on experiences, and offers a variety of educational field trips. Anaheim High School has participated in the program since the 2015-16 year.

Current Consideration:

Anaheim High School is again requesting to participate in the Traveling Scientist program. Specifically, Anaheim High School will participate in The Water Effect experience. Inside the Outdoors is partnering with The Ecology Center. The goal of this project is to empower, engage, and educate students, teachers, and the community on water issues, awareness, as well as conservation to create behavior change. This program is sponsored by the Municipal Water District of Orange County and is funded by local Orange County water agencies. One certificated teacher will participate for each group of 25-30 students, with no more than 120 students participating in the program. Services are being provided September 1, 2017, through August 31, 2018.

Budget Implication:

Inside the Outdoors has secured a sponsor for the expense of the program for Anaheim High School. There is no impact to the budget.

Action:

The Board of Trustees ratified the agreement with the Orange County Department of Education.

13.14 **Memorandum of Understanding (MOU), North Orange County Community College District (NOCCCD), Reimbursement for Babysitting**

**Background Information:**

Since 2013-14, the District has been a member of the North Orange County Regional Consortium (NOCRC). The purpose of the consortium was to evaluate existing adult education programs, identify needs, and develop plans to address those needs. Within the consortium, five work groups were created to develop strategies for implementation to improve educational outcomes for adult learners. One of the approved strategies, submitted by the English as a Second Language (ESL) work group, is to reimburse participating school districts for the cost of babysitting for adult ESL classes.

**Current Consideration:**

Currently, adult ESL classes and babysitting are offered at Ball Junior High School. Other schools are eligible to apply for reimbursement of childcare costs, if ESL classes are formed and funds are available. The MOU is needed to facilitate the reimbursement of babysitting services. Services are being provided September 11, 2017, through June 30, 2018.

**Budget Implication:**

There is no impact to the budget.

**Action:**

The Board of Trustees ratified the MOU.

13.15 **Agreement, Anaheim Family YMCA**

**Background Information:**

The District has received funding through the California Department of Education After School Education and Safety (ASES) Program grant for the past ten years. The District has subcontracted the administration of the ASES grant to the Anaheim Family YMCA through the Anaheim Achieves program at Ball, Brookhurst, Dale, Orangeview, South, and Sycamore junior high schools. YMCA provides program administration, staffing, equipment, materials, training, data collection, and evaluation for the aforementioned schools.

**Current Consideration:**

The District has been awarded another year of funding by the California Department of Education ASES grant, in the amount of \$784,473.41, for the fiscal year of July 1, 2017, through June 30, 2018. The structure of the approval process prevents the District from approving the ASES grant prior to the contract being developed therefore, this agreement will be signed following approval by the AUHSD Board of Trustees. The agreement allows the District to pay YMCA for these services. Services are being provided July 1, 2017, through June 30, 2018.

**Budget Implication:**

The District passes the funds to the YMCA, less an indirect cost of five percent of the total ASES funds; therefore, there are no direct implications to the budget. The ASES funds for the 2016-17 year were \$776,877. The ASES funds for the 2017-18 year are \$784,473.41. (ASES Grant Funds)

**Action:**

The Board of Trustees ratified the agreement.

13.16 **Memorandum of Understanding (MOU), Girls Incorporated of Orange County (Girls Inc.)**

**Background Information:**

Girls Inc. is a private, non-profit agency, which has been serving girls ages four-and-a-half to 18 years, since 1954. They are an affiliate of the national Girls Inc., which serves approximately 125,000 girls annually across the United States and Canada. Girls Inc. develops research-based supplementary educational programs that encourage girls to master physical, intellectual, and emotional challenges. The programs focus on career and life planning, health education, leadership, community action, self-reliance and life skills, as well as cultures and heritage, academic achievement, participation in sports, and excellence in math, science, and technology.

**Current Consideration:**

Girls Inc. will provide comprehensive supplemental after-school programs that promote positive body image, good nutritional and social habits, communication skills and leadership traits at Ball, Brookhurst, Dale, Orangeview, South, Sycamore, and Walker junior high schools, as well as Anaheim, Katella, Loara, Magnolia, Savanna, and Western high schools. The programs are a supplementary resource for school counseling departments. Girls Inc. will work collaboratively with school counseling departments to refer students to the programs and to monitor students who have participated in the programs. Services are being provided September 5, 2017, through June 29, 2018.

**Budget Implication:**

There is no impact to the budget.

**Action:**

The Board of Trustees ratified the MOU.

13.17 **Cooperative Agreement, The Regents of the University of California, The Puente Project**

**Background Information:**

The Puente Project works in partnership with forty-three secondary schools throughout California, to provide a seamless transition for high school students to the University of California campuses. Anaheim, Katella, Loara, Magnolia, and Savanna high schools currently participate in this program. Western High School and Orangeview Junior High School will participate, starting this year.

**Current Consideration:**

This agreement was received from The Regents of the University of California, The Puente Project on August 14, 2017, which made ratification after the implementation date unavoidable. Services are being provided July 1, 2017, through June 30, 2021. The agreement will be signed following Board approval.

**Budget Implication:**

The fee for the initial implementation of the Middle School Program at Orangeview Junior High School is \$22,200 for the fiscal year 2017-18, and \$10,400 per year, for fiscal years 2018-19, 2019-20, and 2020-21. In addition, each participating school will budget \$5,000 per year, to support site-based activities, as required in the agreement. Training and ongoing professional development for the High School Program will be provided at no additional cost to the District. (College Readiness Block Grant Funds)



Action:

The Board of Trustees ratified the cooperative agreement.

13.18 **Memorandum of Understanding (MOU), West Ed California Healthy Kids Survey (CHKS)**

Background Information:

The District became the lead fiscal agency for a Tobacco Use Prevention Education (TUPE) consortium grant between Anaheim Elementary School District and the District, in the amount of \$1,732,590 for a three-year term from 2017-20 that was approved by the Board on July 13, 2017. TUPE grantees are required to conduct the California Healthy Kids Survey (CHKS) Core and Tobacco Module biennially in grades seven, nine, and eleven. The CHKS is a companion tool to the California School Climate Survey (CSCS) and the California School Parent Survey (CSPS). Together they form the California School Climate, Health, and Learning Survey (Cal-SCHLS) system, a comprehensive set of integrated surveys designed to help schools meet the mandates and goals of the Every Student Succeeds Act.

Current Consideration:

The CHKS is a comprehensive and customizable student self-reported, data-collection system that provides essential and reliable data on school climate, youth resilience, health and well-being, as well as learning barriers and supports. CHKS survey implementation costs include, grades seven, nine, and eleven. In addition to the survey, the District will provide CHKS with information on current student enrollment figures for all school sites by grade level, and provide accurate staff counts by school. Services will be provided November 1, 2017, through May 24, 2018.

Budget Implication:

Total costs for these services are not to exceed \$15,000. (TUPE Funds)

Action:

The Board of Trustees approved the MOU.

13.19 **Independent Contractor Agreement, Marcus Management Solutions**

Background Information:

Since the late 1990s, Marcus Management Solutions has helped many local school districts and non-profit organizations write grants. In particular, they have helped Anaheim Elementary School District (AESD) and Anaheim Family YMCA write grants for mental health programs, Tobacco Use Prevention Education (TUPE), and 21<sup>st</sup> Century Community Learning Centers, such as Anaheim Achieves. They provide grant writing services free of cost to these organizations. Once a grant is awarded, they provide evaluation management services for programs funded by the grant. The District became the lead fiscal agency for a TUPE consortium grant between AESD and the District, starting in 2014.

The District continues to be the lead fiscal agency for the TUPE consortium grant between AESD and the District, in the amount of \$1,732,590, for a three-year term (2017-20) that was approved by the Board on July 13, 2017. The TUPE grant requires that an independent program evaluator prepare the annual program evaluation report, which must be submitted to the California Department of Education.

Current Consideration:

Marcus Management Solutions has once again been selected to provide the program evaluation services for this second three-year grant. To secure these services, the District

will enter into an independent contractor agreement with Marcus Management Solutions. Services are being provided July 1, 2017, through June 30, 2020.

Budget Implication:

Costs for these services are not to exceed \$51,978 per fiscal year, for a total of \$155,933 over a three-year period. (TUPE Funds)

Action:

The Board of Trustees ratified the independent contractor agreement.

13.20 **Memorandum of Understanding (MOU), Anaheim Regional Medical Center (ARMC) Tobacco Cessation Services**

Background Information:

The District is the lead fiscal agency for a Tobacco Use Prevention Education (TUPE) consortium grant between Anaheim Elementary School District (AESD) and the District, in the amount of \$1,732,590, for a three-year term (2017-20). The grant is targeted for grades 6-12 and mandates that curriculum, specific to the appropriate grade levels, is taught at participating schools, including 24 AESD elementary sites and all District comprehensive school sites, as well as Gilbert and Polaris high schools. Grant goals include revitalizing the promotion of available intervention, cessation services, and anti-tobacco messages, as well as increase efforts to educate parents about alternative tobacco products and current issues, and where to access intervention and cessation services. With the TUPE grant it would be beneficial to all involved to consider using Anaheim Regional Medical Center's (ARMC's) in-kind intervention and cessation services for our students, staff, and parents, as well as to streamline services within the alternative to suspension, Pathways to Success program.

Current Consideration:

ARMC has a Tobacco Cessation Department for the Youth Division, which is funded by the Orange County Health Care Agency (OCHCA) and Tobacco Use Prevention Program (TUPP). It is the intention to continue an Assignment to Tobacco Intervention/Cessation Program Series for the District as an alternative to the suspension program within the Pathways to Success program. This would include modifying current practice from suspension to changing behavior and making a real difference in life choices. ARMC has an 84 percent cessation rate for its youth program. Services are being provided July 1, 2017, through June 30, 2020.

Budget Implication:

There is no impact to the budget.

Action:

The Board of Trustees ratified the MOU.

13.21 **Instructional Materials Submitted for Adoption**

The Instructional Materials Review Committee has recommended the selected books for English, social sciences, and world languages courses. The books have been made available for public view.

Action:

The Board of Trustees adopted the selected materials.

13.22 **Instructional Materials Submitted for Display**

The Instructional Materials Review Committee recommended the selected material for display, for courses in English, English language development, science, social science, visual and performing arts, and world languages. Before the materials can be approved for adoption, they must be made available for public review. The Board of Trustees will be requested to consider adoption of the materials following the end of the period of public display, October 6, 2017, through November 2, 2017.

Action:

The Board of Trustees approved the display.

13.23 **Individual Service Contracts**

Action:

The Board of Trustees approved/ratified the individual service contracts as submitted. (Special Education Funds)

13.24 **Field Trip Report**

Action:

The Board of Trustees approved/ratified the field trip report as submitted.

**HUMAN RESOURCES**

13.25 **Agreement, StaffRehab**

Background Information:

When a psychologist takes a leave of absence, or if there is a sudden need to fill a vacancy, we must fill that position on a temporary basis with a qualified individual. Due to the specific qualifications needed to fill this type of position, and for only a limited time, it is increasingly difficult to find a qualified individual to perform these services. Agreements with staffing agencies provide qualified individuals when there is a sudden need to fill a vacancy. The District entered into an agreement with StaffRehab in 2015 to provide contract services on an as-needed basis. The agreement is ongoing unless terminated by either party.

Current Consideration:

The agreement with StaffRehab provides psychologist contract services effective August 31, 2017, through November 17, 2017.

Budget Implication:

The total cost is \$90 per hour. (General Funds)

Action:

The Board of Trustees ratified the agreement.

13.26 **Classified Employee Salary Schedules**

Background Information:

The California Public Employees' Retirement System (CalPERS) requires the Board of Trustees to formally adopt classified salary schedules, including any subsequent modifications made to them after initial approval.

Current Consideration:

The Board of Trustees is requested to adopt the revised salary schedules for employees in the following classifications and bargaining units: American Federation of State, County, and Municipal Employees (AFSCME), California School Employees Association (CSEA), classified management, and the administrators' schedule.

The following changes are included:

- 1) Corrected hourly rates for CSEA Range 62
- 2) Moved the Instructional Assistant-Student/Parent Liaison/Bilingual to the correct CSEA Range 47 from 51
- 3) Expanded the listed job title for some classifications (minor formatting)
- 4) Title change of Director of Risk Management to Director of Risk Management & Insurance

Budget Implication:

There is no impact to the budget. The salaries reflected on the schedules are Board approved as part of the bargaining process.

Action:

The Board of Trustees adopted the individual salary schedules with proposed revisions for AFSCME, CSEA, and classified management, along with the comprehensive schedule that includes all individual salary schedules.

13.27 **2017-18 First Quarterly Report, Williams Uniform Complaints**

Background Information:

The Williams Uniform Complaints report summarizes all complaints relative to adequate textbooks and instructional materials, teacher vacancies or misassignments, facilities conditions, as well as intensive instruction and services for students who have not passed the California High School Exit Examination (CAHSEE) by the end of the 12<sup>th</sup> grade. This is a quarterly report required by Education Code Section 35186, which is submitted to the Orange County Department of Education.

Current Consideration:

The Williams Uniform Complaints Fourth Quarterly Report, July 1, 2017, through September 30, 2017, states there were no complaints during this quarter.

Budget Implication:

There is no impact to the budget.

Action:

The Board of Trustees accepted the report.

13.28 **Certificated Personnel Report**

Action:

The Board of Trustees approved/ratified the report as submitted.

13.29 **Classified Personnel Report**

Action:

The Board of Trustees approved/ratified the report as submitted.

## **SUPERINTENDENT'S OFFICE**

### **13.30 Conferences and/or Meetings**

It was recommended that the Board of Trustees approve the attendance to the following conference by the superintendent with payment of necessary expenses (travel, hotel, parking, taxi, etc.)

The Network for Public Education, October 14-15, 2017, Oakland, CA, at a cost not to exceed \$1,450. (General Funds)

**Action:**

The Board of Trustees approved for the superintendent to attend the conference with payment of necessary expenses.

### **13.31 Board of Trustees' Meeting Minutes**

13.31.1 August 29, 2017, Special Meeting

13.31.2 September 7, 2017, Regular Meeting

**Action:**

The Board of Trustees approved the minutes as submitted.

## **14. SUPERINTENDENT AND STAFF REPORT**

Dr. Fried thanked Manuel Colón for his leadership and hard work in putting together the AUHSD Educational Pledge and invited the Board to attend the AUHSD Educational Summit taking place on October 9, at Anaheim High School as well as the October 11, Cybersecurity Town Hall meeting at the AUHSD Performing Arts Center.

## **15. BOARD OF TRUSTEES' REPORT**

Trustee Randle-Trejo shared she attended a GASELPA board meeting, AUHSD Foundation meeting, OCSBA Joint Dinner, AUHSD Educational Pledge signing, Hope School Homecoming Dance, Mental Health Town Hall meeting at Oxford Academy, CSBA Roadshow event, AIME Kick-off event at Savanna High School, South Junior High School's Back-to-School night, and DACA Forums at Sycamore Junior High School and Western High School.

Trustee O'Neal said he attended Back-to-School nights for Orangeview, South, and Walker junior high schools as well as Hope, Gilbert, and Savanna high schools, Graduation Debrief meeting, Kennedy High School vs. Magnolia High School Homecoming football game, Budget Committee meeting, Student Health Advisory Committee meeting, AIME Kick-off event at Savanna High School, Hope School Homecoming Dance, Kennedy High School Choir Show, and the Cypress Mayor's Prayer Breakfast.

Trustee Jabbar shared he attended the DACA Forum at Sycamore Junior High School, Anaheim High School Alumni breakfast, Coffee with a Trustee at Anaheim High School, Anaheim High School vs. Santa Ana High School football game, Anaheim High School vs. Rancho Alamitos Homecoming football game, Dual Immersion meeting, ASTA Representative Council meeting, AUHSD Educational Pledge signing, as well as a tour of the Transportation and Food Service departments and thanked the departments for showing him around. Additionally, he thanked Patricia Neely for doing a great job presenting at a community meeting.

Trustee Smith reported she attended the Insurance Committee meeting, AUHSD Foundation meeting, Student Health Advisory Committee meeting, AIME Kick-off event at Savanna High School, and the AUHSD Educational Pledge signing.

Trustee Piercy stated she attended the AUHSD Educational Pledge signing, NOCROP meeting, Walker Junior High School's Back-to-School night, Fun Run at Walker Junior High School, Insurance Committee meeting, Online Agenda presentation, Sister City Commission meeting, Anaheim Convention Center's Grand Opening, AIME Kick-off event at Savanna High School, CTE Legislative Workshop, OCSBA Joint Dinner, City of Cypress Women's Conference, and the Cypress Mayor's Prayer Breakfast.

16. **ADVANCE PLANNING**

16.1 **Future Meeting Dates**

The next regular meeting of the Board of Trustees will be held on Thursday, November 2, 2017, at 6:00 p.m.

Thursday, December 7

16.2 **Suggested Agenda Items**

Recognition for Maria Alejo, Anaheim High School parent, for her efforts in helping those affected by the earthquake in Mexico City.

17. **ADJOURNMENT**

On the motion of Trustee Randle-Trejo, duly seconded and unanimously carried, the Board of Trustees adjourned the meeting in memory of the Las Vegas victims at 8:17 p.m.

Approved Katherine H. Smith  
Clerk, Board of Trustees