

ANAHEIM UNION HIGH SCHOOL DISTRICT

501 N. Crescent Way, P.O. Box 3520, Anaheim, California 92803-3520, www.auhsd.us

BOARD OF TRUSTEES Minutes Tuesday, February 20, 2018

UNADOPTED

1. **CALL TO ORDER–ROLL CALL**

Board President Jabbar called the regular meeting of the Anaheim Union High School District Board of Trustees to order at 2:15 p.m.

Present: Al Jabbar, president; Brian O’Neal, clerk; Katherine H. Smith and Anna L. Piercy, members; Michael B. Matsuda, superintendent; Jaron Fried, Ed.D., Brad Jackson, and Jennifer Root, Ed.D., assistant superintendents; and Jeff Riel, District counsel.

Absent: Annemarie Randle-Trejo, member

2. **ADOPTION OF AGENDA**

Staff requested the following amendment to the agenda:

- Pull closed session item 4.5 on page 2

On the motion of Trustee O’Neal, duly seconded and unanimously carried by those present, following discussion, the Board of Trustees adopted the amended agenda.

3. **PUBLIC COMMENTS, CLOSED SESSION ITEMS**

There were no requests to speak.

4. **CLOSED SESSION**

The Board of Trustees entered closed session at 2:15 p.m.

Trustee Randle-Trejo entered closed session at 2:16 p.m.

5. **RECONVENE MEETING, PLEDGE OF ALLEGIANCE, AND CLOSED SESSION REPORT OUT**

5.1 **Reconvene Meeting**

The Board of Trustees reconvened into open session at 6:03 p.m.

5.2 **Pledge of Allegiance and Moment of Silence**

Student Representative to the Board of Trustees Alexandria Alvarez led the Pledge of Allegiance to the Flag of the United States of America and provided a moment of silence.

5.3 **Closed Session Report**

Board Clerk O’Neal reported the following actions taken during closed session.

- 5.3.1 No reportable action taken regarding public employee performance evaluation, superintendent.
- 5.3.2 No reportable action taken regarding anticipated litigation.
- 5.3.3 No reportable action taken regarding negotiations.
- 5.3.4 No reportable action taken regarding personnel.
- 5.3.5 This item was pulled prior to the adoption of the agenda.
- 5.3.6 The Board of Trustees took formal action, with a 5-0 vote, to dismiss employee HR-2017-18-06.
- 5.3.7 The Board of Trustees took formal action, with a 5-0 vote, to dismiss employee HR-2017-18-07.
- 5.3.8 The Board of Trustees took formal action, with a 5-0 vote, to accept the settlement agreement for employee HR-2017-18-08.
- 5.3.9 No reportable action taken regarding anticipated litigation.
- 5.3.10 No reportable action taken regarding existing litigation.
- 5.3.11 The Board of Trustees took formal action to approve the expulsion of students 17-26; 17-27; 17-28; 17-30, 17-36, as well as to suspend the expulsion of students 17-31; 17-32; 17-34; and 17-35. Additionally, the Board suspended the expulsion of student 17-21 pending an administrative transfer and successful completion of a rehabilitation plan.

6. INTRODUCTION OF GUESTS

The Board of Trustees recognized our community stakeholders for their interest in the Anaheim Union High School District and for attending our Board meeting. Thank you for your participation and contribution as we create an educational environment that graduates socially aware, civic-minded students who are college and career ready for the 21st century.

In addition, Board of Trustees’ President Jabbar introduced Dean Elder, ASTA president; Cheryl Ing, ASCPTA president; and Jackie Brock, CSEA president.

7. BOARD OF TRUSTEES’ RECOGNITION

7.1 CIF Southern Section Regional Football Champions, Katella High School

The Board of Trustees recognized the varsity football team from Katella High School for obtaining their first title in the school’s history as CIF Southern Section Varsity Football Champions. On December 1, 2017, the Knights defeated Covina High School, 55-49, in an incredible game at Covina District Stadium. The staff included Fred DiPalma, head coach; Richard Nieto, Gary Cordray, Dubhe Ramirez, Juvenal Pineda, and Luis Sanchez, assistant coaches. The roster for the team was as follows.

Robert Alas
 Alexis Almonte Jr.
 Jaime Anaya
 Isaac Anderson

Nathan Arrington
 Ricky Arroyo
 Jose Camacho
 Emilio Cardoza

Jair Castro
 Marcus Castro
 Joshua Cedillo
 Alberto Chavez

Giovanni Curiel
Alex Estrada
Adrian Favila
Nicholas Fernandez
Riley Flenniken
James Fraser
Andres Gaspar
Enock Gonzalez
Carlos Guerra
John Guerra
Brandon Gutierrez
Alan Hayar
Ruben Herмосillo
Axel Hernandez

Nahum Hernandez
Jeffrey Johnson
Isaiah Lazaro
Bryan Lopez-Noveron
Daniel Lupercio
Alexus Malvaez
Leo Mauricio
Ben Magallon
Aldair Mejia
David Ortega
Andrew Pisani
Miles Poland
Abel Quintero
Matthew Quinteros

Brandon Rangel
Osbaldo Rivas
Daniel Rivera
Samuel Rosario
Daniel Salgado
Humberto Servin
Luis Suarez
Robert Tenorio
Jonathon Truong
Marcos Ulloa
Edward Williams
Jesus Zuniga

7.2 **Hope Cheerleaders**

The Board of Trustees recognized the Hope High School cheer squad for their participation in the Southern California Holiday Classic cheer competition under the Cheer and Pom category. The squad brought home the 2017 United Spirit Association Special Athlete Performance trophy. The competition took place on Saturday, December 2, 2017, at the Anaheim Convention Center. The team was led by coach Francenia Marshall and co-coach Stephanie Hernandez. The roster for the team was as follows.

Kimberly Blazer
Jeremiah Esparza
Madison Faircloth
Barbara Fiola
Viveca Flores-Wilkerson

Elizabeth Hernandez
Maria Mira
Alma Miranda
Mareli Mojica
Melissa Mora

Gregory Ramirez
Loreen Rodriguez
Dakota Shibley
Samantha Thomas
Mary Tkach

7.3 **Donations**

The Board of Trustees recognized the following individuals for their generous donation to the District.

Farmers & Merchants Bank	\$7,000	AIME Mentoring Program
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8. **REPORTS**

8.1 **Principals' Report**

Dr. Jodie Wales, Cypress High School principal and Amber Houston, Lexington Junior High School principal acknowledged school site staff regarding the fifth C, Compassion and Kindness, as well as presented a report on their school site.

8.2 **Student Representative's Report**

Alexandria Alvarez, student representative to the Board of Trustees, reported on student activities throughout the District.

8.3 **Reports of Associations**

Dean Elder, ASTA president, thanked Trustees Piercy and Randle-Trejo for attending the ASTA Representative Assembly meeting, as well as thanked the District for working through the negotiation process.

8.4 **Parent Teacher Student Association (PTSA) Reports**

Cheryl Ing, ASCPTA president, announced that Lexington Junior High School student Karnie Liao advanced to the state competition in the PTA Reflections Gallery competition. Additionally, she reported on events throughout the District and invited the Board to the PTA Founders' Day on February 21, 2018.

9. **PUBLIC COMMENTS, OPEN SESSION ITEMS**

Lawrence Hierlmeier and Kassandra Cornejo, Loara High school students, spoke regarding arts equity at the District and its benefits, as well as the lack of presence and support for arts education in the California school system.

10. **PRESENTATION**

Government Financial Strategies

Background Information:

Measure H was successfully approved by voters at the November 2014 election, authorizing \$249 million bonds to help fund the Facilities Master Plan. The first issuance of bonds was sold in May 2015 in the amount of \$64.45 million.

Current Consideration:

A presentation was given to the Board of Trustees from the District's financial advisor, Government Financial Strategies, including an update on Measure H, and discussion of issuance of the second series of bonds.

Budget Implication:

There is no impact to the budget. The bonds are repaid by taxpayers that own property within the District.

Action:

Although this was an information item only, requiring no formal action by the Board of Trustees, the Board officially received the information.

11. **ITEMS OF BUSINESS**

RESOLUTIONS

11.1 **Resolution No. 2017/18-B-14, Calling for Full and Fair Funding of California's Public Schools**

Background Information:

In 2013-14, Governor Brown implemented the Local Control Funding Formula (LCFF). The goal of the LCFF was to restore funding for K-12 education to the 2007-08 levels adjusted for inflation by 2020-21. Due to improvements in the state economy, the Governor's 2018-19 Budget Proposal completes the restoration two years early in 2018-19, but does not provide school funding adequacy. California ranks 45th nationally in the percentage of taxable income spent on education, 41st in per-pupil funding, 45th in pupil-teacher ratios, and 48th in pupil-staff ratios. The increasing cost of education is anticipated to outpace the increases we anticipate receiving in future years based upon the current funding model.

Current Consideration:

This resolution provides a vehicle whereby Anaheim Union High School District can share concerns regarding the lack of school funding adequacy with the State Legislature and urge legislators to fund California public schools at the national average or higher by the year 2020 and at a level that is equal to or above the average of the top 10 states nationally by 2025, as well as to maintain, at a minimum, this level of funding until otherwise decreed.

Budget Implication:

There is no impact to the budget.

Action:

On the motion of Trustee Randle-Trejo, duly seconded and unanimously carried, following discussion, the Board of Trustees adopted Resolution No. 2017/18-B-14. The roll call vote follows.

Ayes: Trustees Piercy, Smith, Randle-Trejo, O'Neal, and Jabbar

11.2 **Resolution No. 2017/18-B-15, Intent to Initiate the International Student Program**

Background Information:

On January 18, 2018, the Board of Trustees approved District staff to begin the process for approval of Anaheim Union High School District to participate in the Student Exchange and Visitor Program (SEVP). The District has applied to, and been approved, into the program. This program allows the District to issue Form I-20 certificates, which permit international students to apply for an F1 Visa that, in turn, will allow international students to enroll in a District school site for up to one year.

Current Consideration:

In order to establish and develop the District's International Student Program and to provide funding and resources for District administrators to travel to China, as well as participate in structured programs, this resolution establishes procedures and protocols for travel related to the International Student Program.

Budget Implication:

There is no impact to the budget.

Action:

On the motion of Trustee O'Neal, and duly seconded, following discussion, the Board of Trustees adopted Resolution No. 2017/18-B-15. The roll call vote follows.

Ayes: Trustees Piercy, Randle-Trejo, O'Neal, and Jabbar

Abstain: Trustee Smith

11.3 **Resolution No. 2017/18-E-14, Read Across America 2018**

Background Information:

In 1997, an organization known as the National Education Association (NEA) advocated for a special day to celebrate reading throughout the United States. The first Read Across America Day was held on March 2, 1998. This nationwide observance coincides with the birthday of Dr. Seuss, who is known for writing children's books. The United States, particularly students, parents, and teachers, join forces on Read Across America Day, annually held on March 2.

Current Consideration:

The Board of Trustees was requested to adopt Resolution No. 2017/18-E-14, Read Across America 2018. The adoption of this resolution provides an opportunity to inform parents, guardians, and communities of the efforts that the District is making to support community involvement in the education of our youth.

Budget Implication:

There is no impact to the budget.

Action:

On the motion of Trustee Piercy, duly seconded and unanimously carried, the Board of Trustees adopted Resolution No. 2017/18-E-14. The roll call vote follows.

Ayes: Trustees Piercy, Smith, Randle-Trejo, O'Neal, and Jabbar

11.4 **Resolution No. 2017/18-E-15, Preserve Music in our Schools Month**

Background Information:

The month of March has been designated as Preserve Music in our School Month. For at least the past two decades, the U.S. House of Representatives has passed annual concurrent resolutions stating the importance of music education for all children in America's schools.

Current Consideration:

The Board of Trustees was requested to adopt Resolution No. 2017/18-E-15 for Preserve Music in our Schools Month. The adoption of the resolution recognizes that music education is an important component of a well-rounded academic curriculum. The skills gained through sequential music instruction, including discipline and the ability to analyze, solve problems, create, communicate, as well as work cooperatively are vital for success in the 21st century workplace.

Budget Implication:

There is no impact to the budget.

Action:

On the motion of Trustee Randle-Trejo, duly seconded and unanimously carried, the Board of Trustees adopted Resolution No. 2017/18-E-15. The roll call vote follows.

Ayes: Trustees Piercy, Smith, Randle-Trejo, O'Neal, and Jabbar

11.5 **Resolution No. 2017/18-E-16, Women's History Month**

Background Information:

Women's History Month had its origins as a national celebration in 1981 when Congress passed Public Law 97-28, which authorized and requested the President to proclaim the week, beginning March 7, 1982, as "Women's History Week." Throughout the next five years, Congress continued to pass joint resolutions designating a week in March as "Women's History Week." In 1987, after being petitioned by the National Women's History Project, Congress passed Public Law 100-9, which designated the month of March, as "Women's History Month." Since 1995, Presidents Clinton, Bush, and Obama have issued a series of annual proclamations designating the month of March as "Women's History Month."

Current Consideration:

The Board of Trustees was requested to adopt Resolution No. 2017/18-E-16 for Women's History Month. The adoption of this resolution provides an opportunity to inform parents, guardians, and communities of the efforts that the District is making to support Women's History Month.

Budget Implication:

There is no impact to the budget.

Action:

On the motion of Trustee Randle-Trejo, duly seconded and unanimously carried, the Board of Trustees adopted Resolution No. 2017/18-E-16. The roll call vote follows.

Ayes: Trustees Piercy, Smith, Randle-Trejo, O'Neal, and Jabbar

11.6 **Resolution No. 2017/18-E-17, Arts Education Month**

Background Information:

Arts education in California is mandated for pupils in grades one through twelve, inclusive by Sections 51210 and 51220 of the Education Code to provide that the adopted course of study shall include instruction in visual and performing arts, including instruction in the subjects of dance, music, theatre, and visual arts. This is aimed at the development of aesthetic appreciation and the skills of creative expression. Governors and mayors throughout the United States issue proclamations declaring March as Arts Education Month.

Current Consideration:

The Board of Trustees was requested to adopt Resolution No. 2017/18-E-17, Arts Education Month. The adoption of this resolution provides an opportunity to inform parents, guardians, and communities of the efforts that the District is making to support Arts Education Month for the month of March.

Budget Implication:

There is no impact to the budget.

Action:

On the motion of Trustee Smith, duly seconded and unanimously carried, following discussion, the Board of Trustees adopted Resolution No. 2017/18-E-17. The roll call vote follows.

Ayes: Trustees Piercy, Smith, Randle-Trejo, O'Neal, and Jabbar

11.7 **Resolution No. 2017/18-E-18, National Athletic Training Month**

Background Information:

Since 1950, an organization known as the National Athletic Trainers' Association (NATA) has advocated for setting a standard for professionalism, education, certification, research, and practice settings nationwide. Since its inception, NATA has been a driving force behind the recognition of the athletic training profession. March has been designated as National Athletic Training Month.

Certified athletic trainers employed by the District are nationally certified and dedicated to providing professional health care for our student-athletes. The athletic healthcare services provided by certified athletic trainers include the education, prevention, recognition,

evaluation, treatment, and rehabilitation of athletic injuries and illness. The District continues to be recognized as a leader in sports-related concussion management for high school athletes. Our athletic trainers work collaboratively with parents, school staff, and community medical providers to promote safe participation for over 23,000 student-athletes each year.

Current Consideration:

The Board of Trustees was requested to adopt Resolution No. 2017/18-E-18 recognizing March as National Athletic Training Month. The adoption of this resolution provides an opportunity to inform parents, guardians, and the community of the efforts that the District is making in the involvement of protecting our youth.

Budget Implication:

There is no impact to the budget.

Action:

On the motion of Trustee Randle-Trejo, duly seconded and unanimously carried, the Board of Trustees adopted Resolution No. 2017/18-E-18. The roll call vote follows.

Ayes: Trustees Piercy, Smith, Randle-Trejo, O'Neal, and Jabbar

BUSINESS SERVICES

11.8 **Revised Board Policy 6603, Health and Welfare Benefits-Management Employees, First Reading**

Background Information:

Based on the most recent changes to the District's health and welfare benefits offered to eligible employees and dependents, it is necessary to revise the current policy to reflect those revisions. The revisions include elimination of the HMO medical plan, implementation of the EPO medical plan, and elimination of outdated deductible and carrier references.

Current Consideration:

Board Policy 6603 has been revised to reflect an accurate offering of current health and welfare benefits to eligible employees and dependents.

Budget Implication:

There is no impact to the budget.

Action:

Although this was an information item only, requiring no formal action by the Board of Trustees, the Board officially reviewed revised Board Policy, 6603 Health and Welfare Benefits-Management Employees.

11.9 **New Board Policy, 5302; 5302-R Energy and Water Management Conservation, First Reading**

Background Information:

The District currently employs an energy manager through the Maintenance and Operations Department who is responsible for reducing the District's overall energy costs. Capital investments in energy efficient equipment, such as lighting, heating and cooling equipment can conserve electricity, but the initial investment is significant. Energy conservation can be

accomplished without any capital investment by building awareness to staff and students, as well as providing recommendations for simple behavioral changes such as remembering to turn off lights when leaving a room or turning off electronic devices when not in use.

A comprehensive energy conservation program will build this awareness and provide for regular monitoring of school facilities for compliance with the program. The Maintenance and Operations Department utilizes specially designed software to determine baseline energy use to evaluate the effectiveness of this program in terms of energy saved. Similar programs have reduced energy use up to 23 percent in other districts.

Current Consideration:

New Board Policy and Administrative Regulation, 5302; 5302-R Energy and Water Management Conservation, provides a framework and guidance to administer the District's energy conservation program. The policy has been prepared to provide methods for energy conservation through awareness and provide a means for reporting energy use, as well as energy savings to District staff and the Board of Trustees.

Budget Implication:

There is no impact to the budget.

Action:

Although this was an information item only, requiring no formal action by the Board of Trustees, the Board officially reviewed new Board Policy, 5302; 5302-R Energy and Water Management Conservation.

EDUCATIONAL SERVICES

11.10 School-Sponsored Student Organizations

Background Information:

The Board of Trustees shall give approval for the establishment of all student organizations. The proposed organizations shall not engage in any activities, other than those that are organizational in nature, until the Board of Trustees has approved its application.

Current Consideration:

The following schools have submitted school-sponsored student organization applications:

- 11.10.1 Model United Nations (MUN), Anaheim High School
- 11.10.2 Animation Club, Cypress High School
- 11.10.3 Graphic Design Club, Cypress High School
- 11.10.4 Skills USA for NOCROP, Magnolia High School

Budget Implication:

Each school-sponsored student organization offsets operational costs through donations and fundraising efforts.

Action:

On the motion of Trustee O'Neal, duly seconded and unanimously carried, the Board of Trustees approved the school-sponsored organization applications.

HUMAN RESOURCES

11.11 **Initial Contract Proposal, AUHSD to APGA**

Background Information:

In accordance with Board Policy 6500.01, the District's initial contract proposal to APGA must be presented in writing to the Board of Trustees.

Current Consideration:

Before the negotiation process begins, proposals are presented to the public via a Board of Trustees' meeting. The District's initial contract proposal to APGA for 2017-18 was presented to the Board of Trustees.

Budget Implication:

There is no impact to the budget.

Action:

Although this was an information item only, requiring no formal action by the Board of Trustees, the Board officially received the proposal in order to proceed to the public hearing.

11.12 **Public Hearing, Initial Contract Proposal, AUHSD to APGA**

Background Information:

The Board of Trustees is required to hold a public hearing to hear comments related to the District's initial contract proposal to APGA.

Current Consideration:

The Board must hold a public hearing of the District's initial contract proposal to APGA for the 2017-18 year. This is the public's opportunity to provide feedback and voice their support or any concerns associated with the proposal.

Budget Implication:

There is no impact to the budget.

Action:

Although this was an information item only, requiring no formal action by the Board of Trustees, the Board formally opened a public hearing to provide the public an opportunity to speak on the proposal.

Board President Jabbar opened the public hearing at 7:41 p.m.

There were no requests to speak.

Board President Jabbar closed the public hearing at 7:42 p.m.

11.13 **Initial Contract Proposal, APGA to AUHSD**

Background Information:

In accordance with Board Policy 6500.01, the Anaheim Personnel and Guidance Association's (APGA) initial contract proposal to the District must be presented in writing to the Board of Trustees.

Current Consideration:

Before the negotiation process begins, proposals are presented to the public via a Board of Trustees' meeting. APGA's initial contract proposal to the District for 2017-18 is presented to the Board of Trustees.

Budget Implication:

There is no impact to the budget.

Action:

Although this was an information item only, requiring no formal action by the Board of Trustees, the Board officially received the proposal in order to proceed to the public hearing.

11.14 **Public Hearing, Initial Contract Proposal, APGA to AUHSD**

Background Information:

The Board of Trustees is required to hold a public hearing to hear comments related to the Anaheim Personnel and Guidance Association's (APGA) initial contract proposal to the District.

Current Consideration:

The Board must hold a public hearing of APGA's initial contract proposal to the District for the 2017-18 year. This is the public's opportunity to provide feedback and voice their support or any concerns associated with the proposal.

Budget Implication:

There is no impact to the budget.

Action:

Although this was an information item only, requiring no formal action by the Board of Trustees, the Board formally opened a public hearing to provide the public an opportunity to speak on the proposal.

Board President Jabbar opened the public hearing at 7:42 p.m.

There were no requests to speak.

Board President Jabbar closed the public hearing at 7:42 p.m.

11.15 **Memorandum of Understanding (MOU) with APGA**

Background Information:

The Anaheim Union High School District unveiled the Anaheim Union Educational Pledge on September 27, 2017, designed to ensure that students have the support they need for college, career, as well as life readiness and success. The Anaheim Union Educational Pledge includes Fullerton and Cypress colleges, California State University, Fullerton, the University of California, Irvine, and the city of Anaheim, in partnership with the District to ensure that AUHSD graduates achieve their post-secondary goals.

Current Consideration:

The Anaheim Personnel and Guidance Association (APGA) and the District agree to the creation of a Counselor on Special Assignment (COSA) position to support each school's counseling team in the process of implementation and execution of the AUHSD Educational Pledge. The MOU will be in effect from February 20, 2018, through June 30, 2020.

Budget Implication:

There is no impact to the budget.

Action:

On the motion of Trustee Randle-Trejo, duly seconded and unanimously carried, the Board of Trustees approved the MOU.

12. **CONSENT CALENDAR**

On the motion of Trustee O'Neal, duly seconded and unanimously carried, following discussion, the Board of Trustees approved all consent calendar items, with the exception of items 12.13 and 12.14 pulled by Trustee O'Neal.

BUSINESS SERVICES

12.1 **Amendment to Agenda Item, Agreement, Benefits & Risk Management Services (BRMS)**

Background Information:

Due to AUHSD providing a self-funded Exclusive Provider Organization (EPO) in place of the fully-insured HMO program for 2018 as part of our health and welfare program, the District requires additional services of a third-party administrator to support the management and oversight of the EPO services.

Current Consideration:

It is necessary to increase the amount of our current third-party administrator to allow for the additional cost incurred by the addition of EPO members.

Budget Implication:

EPO & PPO claim administration services are being provided January 1, 2018, through December 31, 2018, at a total cost of \$110.63, which includes BRMS claims administration, leasing of the Anthem Blue Cross Network, and Stop Loss premium (provided by Optum) for active employees and eligible retirees.

Action:

The Board of Trustees approved the amended agenda item with Benefits & Risk Management Services, Inc.

12.2 **Agreement, Government Financial Strategies, Inc. (GFS)**

Background Information:

At various times the District requires financial advisory services which include, but are not limited to, a range of topics such as: review of facilities needs and costs, review of short and long term cash flow schedules, potential revenue sources, assistance with the production of a comprehensive financial plan, financial advisory services in connection with any debt issues, real estate acquisition and lease agreements, allocation of revenues to expenditures, development of financial strategies, as well as review of documents and presentations if needed to the governing board.

Current Consideration:

The District wishes to continue its relationship with GFS, headed by President Lori Raineri, to provide financial advisory services to the District. The current scope of work includes a specific project for the potential issuance of the 2018 General Obligation Bonds (GO Bonds).

Services are being provided January 1, 2018, through June 30, 2021, or until either party gives a 30-day notice of termination.

Budget Implication:

The scope of work that is in relationship to the issuance of the 2018 GO Bonds provides a fixed fee not to exceed \$58,750, plus \$1,500 for expenses (mainly printing and distribution of the official statements). (Measure H and General Funds)

Action:

The Board of Trustees ratified the agreement with GFS.

12.3 **Agreement, guided decisions-inform**

Background Information:

The firm guided decisions-inform is led by Eva Lueck, a highly regarded school financial consultant. Ms. Lueck offers consulting services to school districts regarding school financial and business operations by providing clients with practical, hands-on services.

Current Consideration:

The District may require assistance regarding issues of budgeting and general fiscal issues. Services are being provided January 25, 2018, through June 30, 2019.

Budget Implication:

The costs for services is not to exceed \$20,000, plus expenses. (General Funds)

Action:

The Board of Trustees ratified the agreement.

12.4 **Agreement, Brightview Tree Care Services, Inc., Districtwide Tree Inventory and Master Plan**

Background Information:

The Maintenance and Operations Department desires to inventory and assess the condition of all of the trees at District school sites. The department will use this information to produce a five-year master plan for tree care and maintenance to identify safety concerns that require immediate attention.

Current Consideration:

Staff solicited proposals from certified arborists with expertise in this field. Proposals for RFP 2018-16 Tree Inventory and Master Plan were received on January 8, 2018. Brightview Tree Care Services, Inc. submitted a proposal and has experience working with large municipalities and other government agencies.

Budget Implication:

Fees for services including inventory, analysis, and recommendations for a five-year maintenance plan are not to exceed \$25,600. (Operations–Unrestricted General Funds)

Action:

The Board of Trustees approved the agreement with Brightview Tree Care Services, Inc. for the Districtwide Tree Inventory and Master Plan.

12.5 **Piggyback Bids, Purchase Through Public Corporation or Agency**

Background Information:

In the summer of 2017, there were 147 classrooms districtwide that received the new 21st century furniture. An online application process, including a thorough review and evaluation by a committee, was used to determine the recipients of the new furniture. The school sites and number of classrooms were determined by various factors such as available funding, future modernization projects, and total number of classrooms per school site. The same selection process will be used for the upcoming 2018-19 summer.

Current Consideration:

Per Public Contract Code (PCC) 20118, a district may acquire various materials, supplies, and equipment by utilizing an existing contract of another public entity, which is commonly known as piggybacking. By piggybacking, the District can take advantage of lower costs through economy-of-scale, and also avoid the time and expense of the public bid process, while fulfilling the District's legal requirements. Staff has analyzed purchasing options for classroom furniture and it has been determined that the Hawthorne Unified School District Bid 13-14-1 can be utilized to acquire these products from Culver-Newlin, Inc. Staff has also negotiated better discounts than those currently on this piggybackable bid, which will result in additional cost savings to the District, and delivery to be made for the start of the 2018-19 year. It is anticipated that approximately 105 classrooms will be furnished this phase.

Budget Implication:

The total cost is not to exceed \$2,000,000. There will be a cost savings upwards of 54 percent off of list price for furniture. (Measure H Funds)

Action:

The Board of Trustees approved the use of the Hawthorne Unified School District Bid 13-14-1 for the purchase and delivery of 21st century classroom furniture, as well as related items from Culver-Newlin, Inc.

12.6 **Agreement Amendment, Knowland Construction Services**

Background Information:

Knowland Construction Services has been providing Division of the State Architect (DSA) inspector of record and related services for the District. These services are necessary for public works construction and other renovation projects. The Board of Trustees approved the original agreement with Knowland Construction Services on May 14, 2015. The term of the current agreement is from May 15, 2015, to May 15, 2018.

Current Consideration:

The District has an interest in continuing to utilize the services provided by Knowland Construction Services as required for the upcoming Measure H projects, and other work associated with the Maintenance and Facilities departments. This firm has prior knowledge of the District's facilities, projects, and standard procedures.

Budget Implication:

This amendment will increase the current agreement by an additional \$500,000 for a cost not to exceed \$1,000,000, and extend the agreement's expiration until May 15, 2020. (Measure H Funds, Deferred Maintenance Funds, Routine Restrictive Maintenance Funds, Facilities Funds, and/or other funds as appropriate)

Action:

The Board of Trustees approved the amended agreement.

12.7 **Award of Bid**

The Board of Trustees was requested to award the bid.

<u>Bid #</u>	<u>Service</u>	<u>Award</u>	<u>Amount</u>
2018-20	Brookhurst Junior High School Tennis Court Project (Measure H Funds)	Superior Paving Company, Inc. dba United Paving Company	\$141,990

Action:

The Board of Trustees awarded the bid as listed.

12.8 **Ratification of Change Orders**

The Board of Trustees was requested to ratify the change orders as listed.

Bid #2018-08, Cypress High School Relocatable Buildings Project (Developer Fees Funds) Mobile Modular Construction, Inc.	P.O. #L64A0257
Original Contract	\$340,000
Change Order #1	\$0
New Contract Value	\$340,000
Bid #2018-09, Anaheim High School Grandstand Demolition (Routine Restricted Maintenance Funds) Resource Environmental	P.O. #L64A0258
Original Contract	\$65,000
Change Order #1	\$(2,500)
New Contract Value	\$62,500

Action:

The Board of Trustees ratified the change orders as listed.

12.9 **Notices of Completion**

The Board of Trustees was requested to approve the notices of completion as listed.

Bid #2018-08, Cypress High School Relocatable Buildings Project (Developer Fees Funds) Mobile Modular Construction, Inc.	P.O. #L64A0257
Original Contract	\$340,000
Contract Changes	\$0
Total Amount Paid	\$340,000
Bid #2018-09, Anaheim High School Grandstand Demolition (Routine Restricted Maintenance Funds) Resource Environmental	P.O. #L64A0258
Original Contract	\$65,000
Contract Changes	\$(2,500)

Total Amount Paid

\$62,500

Action:

The Board of Trustees authorized the assistant superintendent, business to accept all listed work as complete, and authorized the filing of the notices of completion with the Office of the County Recorder.

12.10 **Declaring Certain Furniture and Equipment as Unusable, Obsolete, and/or Out-of-Date, and Ready for Sale or Destruction**

Action:

The Board of Trustees approved the list of District furniture and equipment as unusable, obsolete, and/or out-of-date, and ready for sale or destruction, as well as authorized proper disposal in accordance with Education Code Section 17545 et al.

12.11 **Declaring Certain Textbooks and Instructional Materials as Unusable, Obsolete, and/or Out-of-Date, Damaged, and Ready for Sale or Destruction**

Action:

The Board of Trustees approved the list of District textbooks and instructional materials as unusable, obsolete, and/or out-of-date, damaged, and ready for sale or destruction as surplus, as well as authorized staff to dispose of the textbooks and instructional materials in accordance with Education Code Section 60510 et al.

12.12 **Donations**

Action:

The Board of Trustees accepted the donations as submitted.

On the motion of Trustee O'Neal and duly seconded, following discussion, the Board of Trustees ratified items 12.13 and 12.14 with the following roll call vote.

Ayes: Trustees Piercy, Smith, Randle-Trejo, and Jabbar

Abstain: Trustee O'Neal

12.13 **Purchase Order Detail Report**

Action:

The Board of Trustees ratified the report January 9, 2018, through February 5, 2018.

12.14 **Check Register/Warrants Report**

Action:

The Board of Trustees ratified the report January 9, 2018, through February 5, 2018.

12.15 **SUPPLEMENTAL INFORMATION**

12.15.1 ASB Fund, December 2017

12.15.2 Cafeteria Fund, November 2017

12.15.3 Enrollment, Month 6

EDUCATIONAL SERVICES

12.16 **Agreement, California Highway Patrol, Anaheim High School**

Background Information:

The California Highway Patrol has sponsored the Every 15 Minutes (E15M) program since the mid-1990s. It is a two-day program focusing on teenagers and challenging them to think about drinking, driving, personal safety, and the responsibility of making mature decisions, as well as the impact their decisions have on family, friends, and many others. The program brings together a broad coalition of interested local agencies with the goal of reducing alcohol-related incidents among youth. The partnering of the California Highway Patrol, local law enforcement, local hospitals, emergency medical responders, schools, businesses, and service clubs, validates the importance of working together to ensure a healthy community.

Current Consideration:

The result of eight-to-ten months of careful planning in collaboration with the California Highway Patrol and other community agencies is a two-day program called Every 15 Minutes (E15M). Prior to the actual event, approximately 25 students, representing a cross section of the school, are selected. Waivers are reviewed and signed by students and their parents. It is strongly encouraged that Anaheim High School request 100 percent participation by both students and their parents. Anaheim High School is in the planning process for E15M to be held on April 5, 2018, through April 6, 2018.

Budget Implication:

With funding available from the California Office of Traffic Safety, the California Highway Patrol provides mini-grants to agencies and organizations implementing the program. Anaheim High School may request reimbursement for allowable expenses by way of this grant for an amount not to exceed \$6,000. Therefore, the net cost will have zero to minimal impact to the District and school site. Services are being provided January 1, 2018, through June 30, 2018.

Action:

The Board of Trustees ratified the agreement with the California Highway Patrol.

12.17 **Memorandum of Understanding (MOU), K to College (K2C)**

Background Information:

K to College (K2C) (also doing business as "SupplyBank.Org") is a grassroots non-profit organization dedicated to meeting the needs of homeless youth across the state. It works with manufacturers, school districts, and social service agencies to distribute basic materials to alleviate kids' material needs.

From 2013 to 2015, the organization's focus has been to ensure that California's homeless children and youth receive the basic materials they need to develop, learn, and thrive. There are two main reasons for this focus: (1) the homeless are the most underserved and critically at-risk population; and (2) the existing framework of school district homeless liaisons required by the federal McKinney-Vento Homeless Assistance Act provides an efficient and effective way to reach those in need.

Current Consideration:

The purpose of this MOU is to continue the partnership with K2C to provide basic materials to the District's students who are experiencing homelessness. Services will be provided February 21, 2018, through June 30, 2022.

Budget Implication:

There is no impact to the budget.

Action:

The Board of Trustees approved the MOU.

12.18 **Instructional Materials Submitted for Display**

The Instructional Materials Review Committee recommended the selected material for display, for courses in dual enrollment, English, and social science. Before the materials can be approved for adoption, they must be made available for public review. The Board of Trustees will be requested to consider adoption of the materials following the end of the period of public display, February 20, 2018, through March 6, 2018.

Action:

The Board of Trustees approved the display.

12.19 **Individual Service Contracts**

Action:

The Board of Trustees approved/ratified the individual service contracts as submitted. (Special Education Funds)

12.20 **Field Trip Report**

Action:

The Board of Trustees approved/ratified the report as submitted.

HUMAN RESOURCES

12.21 **Agreement, StaffRehab**

Background Information:

When a psychologist takes a leave of absence, or if there is a sudden need to fill a vacancy, we must fill that position on a temporary basis with a qualified individual. Due to the specific qualifications needed to fill this type of position, and for only a limited time, it is increasingly difficult to find a qualified individual to perform these services. Agreements with staffing agencies provide qualified individuals when there is a sudden need to fill a vacancy. The District entered into an agreement with StaffRehab in 2015 to provide contract services on an as-needed basis. The agreement is ongoing unless terminated by either party.

Current Consideration:

The agreement with StaffRehab provides psychologist contract services effective January 26, 2018, through February 2, 2018.

Budget Implication:

The total cost is \$90 per hour. (General Funds)

Action:

The Board of Trustees ratified the agreement.

12.22 **Memorandum of Understanding (MOU), Point Loma Nazarene University**

Background Information:

The District has traditionally entered into agreements with university programs to provide opportunities for university students to meet their field work requirements and to gain valuable experience in a professional setting within our District school sites.

Current Consideration:

This is a new agreement and provides the opportunity for university students attending Point Loma Nazarene University to serve as interns in our District classrooms. Interns will meet with master teachers to observe, participate, and assist. Interns will meet with an on-site supervisor for the purpose of completing the University's field instruction and participation requirements. Additionally, professional attire and conduct will be reviewed. The agreement is effective February 20, 2018, through August 31, 2023.

Budget Implication:

There is no impact to the budget.

Action:

The Board of Trustees approved the MOU.

12.23 **Certificated Personnel Report**

Action:

The Board of Trustees approved/ratified the report as submitted.

12.24 **Classified Personnel Report**

Action:

The Board of Trustees approved/ratified the report as submitted.

SUPERINTENDENT'S OFFICE

12.25 **Institutional Membership**

Anaheim Chamber of Commerce, January 1, 2018, through December 31, 2018, \$385.
(General Funds)

Action:

The Board of Trustees ratified the institutional membership.

12.26 **Conferences and/or Meetings**

It was recommended that the Board of Trustees approve the attendance to the following conferences by the superintendent with payment of necessary expenses (travel, hotel, parking, taxi, etc.)

- 12.26.1 California Association for Bilingual Education (CABE) Conference, March 28, 2018, through March 31, 2018, Sacramento, CA, at a cost not to exceed \$900. Registration costs will be paid by CABE. (General Funds)

12.26.2 2018 NCCEP/GEAR UP Annual Conference, July 15, 2018, through July 18, 2018, Washington, D.C., at a cost not to exceed \$1,500. Registration costs will be paid by GEAR UP. (General Funds)

Action:

The Board of Trustees approved the superintendent to attend the conferences with payment of necessary expenses.

12.27 **Board of Trustees' Meeting Minutes**

January 18, 2018, Regular Meeting

Action:

The Board of Trustees approved the minutes as submitted.

13. **SUPERINTENDENT AND STAFF REPORT**

Dr. Fried invited the Board to attend the Tesseract Summit at the Anaheim Convention Center on March 2, 2018.

Mr. Brad Jackson reported that an agreement with ASTA was reached and thanked ASTA for their collaborative nature in the bargaining session.

14. **BOARD OF TRUSTEES' REPORT**

Trustee Piercy indicated she attended the ROP Teacher of the Year Award event honoring Ron Ponce, at Anaheim High School, Tom Danley Gymnasium Dedication ceremony, meeting with Paul Wargo and Dr. Fried regarding arts equity, Anaheim State of the City Luncheon, Buena Park State of the City Luncheon, Townhall meeting with Assemblywoman Sharon Quirk-Silva at Kennedy High School, Insurance Committee meeting, ROP Board meeting, and ASTA Representative Assembly meeting.

Trustee Smith said she attended a conference on equality and education.

Trustee Randle-Trejo shared she attended Big Brother Big Sister event in collaboration with the AIME program, Coffee with the Principal at Anaheim High School, Sycamore Junior High School Award ceremony, OCDE Fiscal meeting, Congressman Lou Correa's Open House, meeting with Paul Wargo and Dr. Fried regarding arts equity, Black Heritage and Culture Parade, Western High School Open House, PTA Reflections Art Gallery at OCDE, ASCPTA meeting, ASTA Representative Assembly meeting, Tom Danley Gymnasium Dedication ceremony, South Junior High School and Katella High School Choir Concert, Anaheim High School vs. Katella High School game, meeting with Anaheim High School student regarding pollution, Anaheim State of the City Luncheon, Huy Tran's service, and the Tet Parade.

Trustee O'Neal reported he attended the Budget Committee meeting, AUHSD Honor Choir Show, Sister City meeting, Student Health Advisory Committee meeting, OCDE Fiscal meeting, Tom Danley Gymnasium Dedication ceremony, and Honor Band Concert at Kennedy High School.

Trustee Jabbar stated he attended a tour of Katella High School with former Congresswoman Loretta Sanchez, Tom Danley Gymnasium Dedication ceremony, Anaheim High School girls' basketball games, met with the softball team at Western High School, Congressman Lou Correa's Open House, AUHSD Foundation meeting, and Anaheim High School band booster fundraiser.

15. **ADVANCE PLANNING**

15.1 **Future Meeting Dates**

The next regular meeting of the Board of Trustees will be held on Tuesday, March 6, 2018, at 6:00 p.m.

Thursday, April 12
~~Tuesday~~, May 8
Thursday, June 7
Thursday, June 14
Thursday, July 19

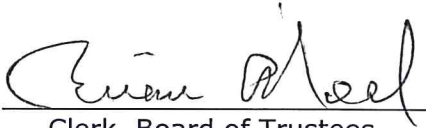
Thursday, August 16
Thursday, September 13
Thursday, October 11
Thursday, November 8
Thursday, December 13

15.2 **Suggested Agenda Items**

President Jabbar requested a resolution on the issue of school safety.

16. **ADJOURNMENT**

On the motion of Trustee O'Neal, duly seconded and unanimously carried, the Board of Trustees adjourned the meeting in memory of former Orangeview Junior High School teacher Huy Tran and the Marjory Stoneman Douglas High School victims at 8:33 p.m.

Approved 
Clerk, Board of Trustees