

## MINUTES

Regular Meeting  
Tuesday, May 12, 2009 – 4:15 p.m.  
Board Room – District Office

### 1.0 CALL TO ORDER

The meeting of the Personnel Commission of the Anaheim Union High School District was called to order by Chairperson Speed Castillo at 4:15 p.m.

### 2.0 ROLL CALL

Present: Speed Castillo, Chairperson, Audrey Cherep, Vice Chairperson, and Victoria Wintering, Executive Director.

### 3.0 PLEDGE OF ALLEGIANCE

Personnel Commission Chairperson Speed Castillo led the Pledge of Allegiance to the Flag of the United States of America.

### 4.0 PUBLIC COMMENTS

None

### 5.0 GENERAL FUNCTIONS

5.1 On the motion of Ms. Cherep, duly seconded and unanimously carried, the Personnel Commission adopted the agenda.

5.2 On the motion of Ms. Cherep, duly seconded and unanimously carried, the Personnel Commission approved the minutes of the regular meeting of April 14, 2009.

5.3 Budget Discussion

The Personnel Commission discussed the 2009-2010 budget.

5.4 On the motion of Ms. Cherep, duly seconded and unanimously carried, the Personnel Commission opened a public hearing on the 2009-2010 Personnel Commission budget at 4:18 p.m.

There were no requests to speak.

On the motion of Ms. Cherep, duly seconded and unanimously carried, the Personnel Commission closed the public hearing at 4:25 p.m.

On the motion of Ms. Cherep, duly seconded and unanimously carried, the Personnel Commission accepted the 2009-2010 Budget.

5.5 Communication

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### 6.0 SELECTION PROCESS

- 6.1 List of Current Recruitments (Test Plan)

### 7.0 CLASSIFICATION AND SALARY

- 7.1 On the motion of Ms. Cherep, duly seconded and unanimously carried, the Personnel Commission abolished the job classification of Instructional Assistant-Bilingual at salary range 47-CSEA.

### 8.0 RULES AND REGULATIONS

- 8.1 Personnel Commission Rules, Chapter 11, First Reading.
- 8.2 On the motion of Ms. Cherep, duly seconded and unanimously carried, the Personnel Commission approved the Personnel Commission Rules Chapter 9.
- 8.3 On the motion of Ms. Cherep, duly seconded and unanimously carried, the Personnel Commission approved the Personnel Commission Rules Chapter 10.

### 9.0 CHARGES AND HEARINGS

None

### 10.0 OTHER

- 10.1 Unfinished Business

Dr. Wintering discussed the request of a classification study on an Office Assistant position at Gilbert West. The position is currently held by Kathryn Saindon who may be performing duties that are characteristic of the Secretary classification.


- 10.2 Commissioner's Comments

### 11.0 NEXT REGULAR MEETING

Date: **Tuesday, June 9, 2009**  
Time: 4:15 p.m.  
Location: Board Room

### 12.0 ADJOURNMENT

The Personnel Commission adjourned the meeting at 4:45 p.m.

  
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Speed Castillo, Chairperson