



**AGENDA**

**Regular Meeting**  
**Tuesday, July 8, 2008**  
**Board Room – District Office**

AGENDA POSTED: July 3, 2008 – Personnel Commission Office Window

1.0 **CALL TO ORDER** By: \_\_\_\_\_ Time: \_\_\_\_\_

2.0 **ROLL CALL**

		PRESENT	ABSENT
Chairperson:	Audrey Cherep	_____	_____
Vice-Chairperson	Ron Costello	_____	_____
Commissioner	Speed Castillo	_____	_____
Executive Director	Victoria Wintering	_____	_____

3.0 **PLEDGE OF ALLEGIANCE**

Personnel Commission Chairperson, Audrey Cherep, will lead the Pledge of Allegiance to the Flag of the United States of America.

4.0 **ADOPTION OF THE AGENDA**

**Action**

Approve the agenda as submitted or amended.

Moved by \_\_\_\_\_  
 Seconded \_\_\_\_\_  
 Vote \_\_\_\_\_

5.0 **PUBLIC COMMENTS**

This is an opportunity for employees and community members to address the Personnel Commission on a closed session item or a non-agenda item. Comments on items that are on the agenda will be heard when the item is considered. A maximum of five minutes will be allotted to each speaker with a total of 20 minutes for each subject matter. Speakers will follow procedures specified on the *Speaker Request Form* that is available on the table at the back of the Board Room. These forms are submitted to the secretary prior to the meeting.

In accordance with Government Code Section 54954.3, matters not on the agenda may not be acted on by the Personnel Commission, but will be researched and responded to in any one of the following ways:

- By telephone after research, or
- By mail after research, or
- At the next regular meeting of the Personnel Commission as an agenda item.

If you wish to address the Commission, please step to the podium and identify yourself for the record.

6.0 **GENERAL FUNCTIONS**

**Reference**

**Action**

6.1 Approve the minutes of the regular meeting of June 10, 2008.

**Exhibit A**

Moved by \_\_\_\_\_  
 Seconded \_\_\_\_\_  
 Vote \_\_\_\_\_



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	<u>Reference</u>	<u>Action</u>
6.2 Communication		No Action Required
6.2.1 Strategic Plan	<b>Exhibit B</b>	
<b>7.0 SELECTION PROCESS</b>		
7.1 List of Current Recruitments (Test Plan)	<b>Exhibit C</b>	No Action Required
7.2 Certification/ratification of eligibility lists		
7.2.1 Accounting Manager	<b>Exhibit D</b>	Moved by _____ Seconded _____ Vote _____
7.2.2 Bus Driver	<b>Exhibit E</b>	Moved by _____ Seconded _____ Vote _____
<b>8.0 CLASSIFICATION AND SALARY</b>		<u><b>Action</b></u>
8.1 Reclassify the position of Office Assistant at Magnolia High School at salary range 43, to Office Assistant, Bilingual, at salary range 47, effective July 9, 2008.	<b>Exhibit F</b>	Moved by _____ Seconded _____ Vote _____
8.2 Reclassify the incumbent, Jacqueline Garcia, to the position of Office Assistant, Bilingual, and reallocate her to salary range 47, based on her current step, effective July 9, 2008.		Moved by _____ Seconded _____ Vote _____
<b>9.0 RULES AND REGULATIONS</b>		
None		
<b>10.0 CHARGES AND HEARINGS</b>		
None		
<b>11.0 OTHER</b>		
10.1 Unfinished Business		No Action Required
10.2 Commissioner's Comments		No Action Required
<b>12.0 NEXT REGULAR MEETING</b>		
Date: <u>Tuesday, August 12, 2008</u>		
Time: 4:15 p.m.		
Location Board Room		
<b>13.0 ADJOURNMENT: _____p.m.</b>		Moved _____ Seconded _____ Vote _____