

MINUTES

Regular Meeting Tuesday, July 8, 2008 Board Room – District Office

1.0 CALL TO ORDER

The meeting of the Personnel Commission of the Anaheim Union High School District was called to order by Chairperson Audrey Cherep at 4:15 p.m.

2.0 ROLL CALL

Present: Audrey Cherep, chairperson, Ron Costello, vice chairperson, Speed Castillo, commissioner, and Victoria Wintering, Executive Director

3.0 PLEDGE OF ALLEGIANCE

Personnel Commission Chairperson Audrey Cherep, led the Pledge of Allegiance to the Flag of the United States of America.

4.0 ADOPTION OF THE AGENDA

On the motion of Speed Castillo, duly seconded and unanimously carried, the Personnel Commission approved the agenda as submitted.

5.0 PUBLIC COMMENTS

There were no requests to speak.

6.0 GENERAL FUNCTIONS

6.1 On the motion of Mr. Castillo, and duly seconded, the Personnel Commission approved the June 10, 2008 minutes as follows:

Ayes: Chairperson Cherep and Vice Chairperson Castillo

Abstained: Commissioner Ron Costello

6.2 Communication

Victoria Wintering gave a brief summary of the Strategic Plan.

7.0 SELECTION PROCESS

7.1 List of Current Recruitments (Test Plan)

There was a brief discussion regarding the Web Master, Bus Driver and Accounting Manager positions.

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7.2 Certification/ratification of eligibility lists

7.2.1 On the motion of Ron Costello, duly seconded and unanimously carried, the Personnel Commission ratified the eligibility list for Accounting Manager.

7.2.2 On the motion of Ron Costello, duly seconded and unanimously carried, the Personnel Commission ratified the eligibility list for Bus Driver.

8.0 CLASSIFICATION AND SALARY

8.1 On the motion of Speed Castillo, duly seconded and unanimously carried, the Personnel Commission approved the reclassification of Office Assistant at Magnolia High School, at salary range 43, to Office Assistant, Bilingual, at salary range 47, effective July 9, 2008.

8.2 On the motion of Speed Castillo, duly seconded and unanimously carried, the Personnel Commission approved the reclassification of the incumbent, Jacqueline Garcia, to the position of Office Assistant, Bilingual, and reallocate her to salary range 47, based on her current step, effective July 9, 2008.

9.0 RULES AND REGULATIONS

None

10.0 CHARGES AND HEARINGS

None

11.0 OTHER

11.1 Unfinished Business

11.2 Commissioner's Comments

12.0 NEXT REGULAR MEETING

Date: **Tuesday, August 12, 2008**
Time: 4:15 p.m.
Location: Board Room

13.0 ADJOURNMENT

The meeting of the Personnel Commission was adjourned at 4:27 p.m.

Audrey Cherep, Chairperson