

## MINUTES

**Regular Meeting**  
**Tuesday, August 11, 2009 – 4:15 p.m.**  
**Board Room – District Office**

### 1.0 CALL TO ORDER

The meeting of the Personnel Commission of the Anaheim Union High School District was called to order by Chairperson Speed Castillo at 4:15 p.m.

### 2.0 ROLL CALL

Present: Speed Castillo, Chairperson, Audrey Cherep, Vice Chairperson, and Ron Costello, Commissioner, and Victoria Wintering, Executive Director.

### 3.0 PLEDGE OF ALLEGIANCE

Personnel Commission Chairperson Speed Castillo led the Pledge of Allegiance to the Flag of the United States of America.

### 4.0 PUBLIC COMMENTS

1. Carlos Cruz, equipment operator, requested a reclassification study. Dr. Wintering confirmed that she had received the paperwork on August 11, 2009.

### 5.0 GENERAL FUNCTIONS

5.1 On the motion of Ms. Cherep, duly seconded and unanimously carried, the Personnel Commission adopted the agenda as amended.

5.2 On the motion of Mr. Costello, duly seconded and unanimously carried, the Personnel Commission approved the minutes of the regular meeting of June 9, 2009.

5.3 On the motion of Ms. Cherep, duly seconded and unanimously carried, the Personnel Commission approved the minutes of the Special Meeting of June 16, 2009.

#### 5.4 Communication

5.4.1 Dr. Wintering discussed the Campus Safety Aide training (SB1626) and funding for lunches.

5.4.2 Dr. Wintering discussed the Administrative Assistants meeting that would be held August 12, 2009 and informed the Personnel Commissioners that all secretaries will be invited to focus groups to be held by Dr. Wintering to discuss the final results of the secretary classification study.

### 6.0 SELECTION PROCESS

#### 6.1 List of Current Recruitments (Test Plan)

6.1.1 No action was required.

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### 7.0 CLASSIFICATION AND SALARY

- 7.1 On the motion of Ms. Cherep, duly seconded and unanimously carried, the Personnel Commission approved the job classification of Reprographics Supervisor at salary range 08-M, effective August 11, 2009.
- 7.2 On the motion of Mr. Costello, duly seconded and unanimously carried, the Personnel Commission abolished the job classification of Director of Publications at salary range 36-A, effective August 11, 2009.

### 8.0 RULES AND REGULATIONS

- 8.1 On the motion of Ms. Cherep, duly seconded and unanimously carried, the Personnel Commission approved Chapter 12 of the Personnel Commission Rules.
- 8.2 On the motion of Mr. Costello, duly seconded and unanimously carried, the Personnel Commission approved Chapter 13 of the Personnel Commission Rules.
- 8.3 Personnel Commission Rules, Chapter 14, First Reading.
- 8.4 Personnel Commission Rules, Chapter 15, First Reading.

### 9.0 CLOSED SESSION

None

### 10.0 OTHER

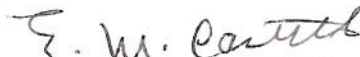
- 10.1 Unfinished Business
- 10.2 Commissioner's Comments

### 11.0 NEXT REGULAR MEETING

The next regularly scheduled meeting will be held on September 8, 2009.

### 12.0 ADJOURNMENT

The Personnel Commission adjourned the meeting at 4:30 p.m.

  
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Speed Castillo, Chairperson