

MINUTES

Regular Meeting
Tuesday, September 9, 2008 – 4:15 p.m.
Board Room – District Office

1.0 CALL TO ORDER

The meeting of the Personnel Commission of the Anaheim Union High School District was called to order by Chairperson Audrey Cherep at 4:15 p.m.

2.0 ROLL CALL

Present: Audrey Cherep, chairperson, Ron Costello, vice chairperson, Speed Castillo, commissioner, and Victoria Wintering, executive director.

3.0 PLEDGE OF ALLEGIANCE

Personnel Commission Chairperson Audrey Cherep, will led the Pledge of Allegiance to the Flag of the United States of America.

4.0 PUBLIC COMMENTS

Pete Schnauffer, AFSCME representative, requested the Personnel Commission revise their policy for public comments during the meeting.

5.0 GENERAL FUNCTIONS

Staff removed item 7.1, Reclassification of Auditorium Operations Technician from the agenda.

5.1 On the motion of Mr. Castillo, duly seconded and unanimously carried, the Personnel Commission adopted the agenda as amended.

5.2 On the motion of Mr. Castillo, duly seconded and unanimously carried, the Personnel Commission approved the minutes of the regular meeting of August 12, 2008.

5.3 On the motion of Mr. Castillo, duly seconded and unanimously carried, the Personnel Commission approved the minutes of the special meeting of August 12, 2008.

5.4 Communication

- Campus Safety Aide Flyer
- Instructional Assistant, Severely Handicapped Flyer
- Instructional Assistant, Special Education Flyer
- School Safety and Security Manager Flyer

6.0 SELECTION PROCESS

6.1 List of Current Recruitments (Test Plan)

MINUTES

Regular Meeting
Tuesday, September 9, 2008 – 4:15 p.m.
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6.2 Certification/Ratification of Eligibility Lists

On the motion of Mr. Castillo, duly seconded and unanimously carried, the Personnel Commission certified the eligibility lists for Credentials Technician and Maintenance Carpenter.

7.0 **RECLASSIFICATION**

7.1 Reclassification of the position of Auditorium Operations Technician was removed from the agenda.

8.0 **RULES AND REGULATIONS**

8.1 Classified Personnel Employees Handbook, Chapter 1

There was a discussion between Pete Schnauffer, Gerry Adams, and Victoria Wintering regarding items in Chapter 1.

On the motion of Mr. Costello, duly seconded and unanimously carried, the Personnel Commission approved the adoption the Classified Personnel Employees Handbook, Chapter 1 with the addition of step-sister and step-brother to be added to the definition of Relatives.

8.2 Classified Personnel Employees Handbook, Chapters 2 and 3, First Reading

Pete Schnauffer discussed items in Chapter 2.

9.0 **CHARGES AND HEARINGS**

None

10.0 **OTHER**

10.1 There was no unfinished business.

10.2 There were no comments from the commissioners.

11.0 **CLOSED SESSION**

11.1 Adjourn to Closed Session

The Personnel Commission adjourned to closed session at 5:10 p.m.

The Personnel Commission reconvened to open session at 5:30 p.m.

No action taken regarding Government Code Section 54957: Public Employee Performance Evaluation – Executive Director.

MINUTES

Regular Meeting
Tuesday, September 9, 2008 – 4:15 p.m.
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12.0 NEXT REGULAR MEETING

Date: **Tuesday, October 14, 2008**
Time: 4:15 p.m.
Location Board Room

13.0 ADJOURNMENT

The Personnel Commission adjourned the meeting at 5:32 p.m.

Audrey Cherep, Chairperson