

**BOARD OF TRUSTEES' MEETINGS**

2400

**Annual Organizational Meeting.** The Board of Trustees shall hold an annual organizational meeting. In a year in which a regular election for governing board members is conducted, the meeting shall be held on a day within a 15-day period that commences with the date upon which a governing board member elected at that election takes office. Organizational meetings in years in which no regular election for governing board members is conducted shall be held during the same 15-day period on the calendar. Unless otherwise provided by rule of the Board of Trustees, the day and time of the annual meeting shall be selected by the board at its regular meeting held immediately prior to the first day of such 15-day period, and the board shall notify the county superintendent of schools of the day and time selected. The clerk of the board shall, within 15 days prior to the date of the annual meeting, notify in writing all members and members-elect of the date and time selected for the meeting. At the annual organizational meeting the board shall elect a President, a Clerk, and an Assistant Clerk by roll call vote or by secret ballot, as the board may direct.

**Regular Meetings.** The Board of Trustees may meet twice monthly on the second and fourth Thursday of each month of the calendar year at 7:30 p.m. Alternate days of the week may be used with approval of the majority of the board. One meeting a month may be approved by the majority of the board. A quorum is required for the transaction of business at any meeting of the board, and shall constitute three members of the governing board of the Anaheim Union High School District. The board may adjourn any regular meeting to a later fixed date to complete any unfinished business and at an adjourned meeting it shall have all the powers of the preceding regular session. The Secretary shall send written notice of all regular meetings at least 72 hours before the hour of meeting to all members of the board, and shall post one copy at the district board room.

**Special Meetings.** A special meeting of the Board of Trustees of the Anaheim Union High School District may be called at any time by the presiding officer of the board, or by a majority of the members thereof, by delivering personally, or by mail, written notice to each member of the board. Such notice must be delivered at least 24 hours before the time of such meeting specified in the notice. The call and notice shall specify the time and place of the special meeting and the business to be transacted. No other business shall be considered at such meetings by the governing board.

**Legal References:**

## Education Code

- 35140 Article 3. Meetings
- 35141 Meetings
- 35142 Time of Meetings
- 35143 Annual Organizational Meetings
- 35144 Special Meetings

35145 Meetings; Minutes; Agenda

Government Code

~~54954 Brown Act—Open Meeting Laws; Time and Place of Regular Meetings~~

~~54954.1 Brown Act—Open Meeting Laws; Requests for Agenda and/or Agenda Packet~~

~~54954.2 Brown Act—Open Meeting Laws; Posting Agenda, Action on Items Not on Agenda~~

~~54955 Brown Act—Open Meeting Laws~~

~~54956 Brown Act—Open Meeting Laws; Special Meetings~~

Board of Trustees

January 11, 1979

Revised: October 26, 1989

Revised: February 14, 1991

Reviewed: September 1993

References Revised: May 2004

Revised: October 9, 2008

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PROPOSED