

**BOARD OF TRUSTEES**  
**Minutes**  
**Thursday, October 13, 2011**

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**1. CALL TO ORDER–ROLL CALL**

President Jordan Brandman called the meeting of the Anaheim Union High School District Board of Trustees to order at 3:30 p.m.

Present: Jordan Brandman, president; Anna L. Piercy, clerk; Jan Harp Domene, assistant clerk; Katherine H. Smith and Brian O’Neal, members; Elizabeth I. Novack, superintendent; Dianne Poore, and Paul Sevillano, assistant superintendents; and Jeff Riel, District counsel.

Russell Lee-Sung, assistant superintendent, entered the meeting at 3:31 p.m.

**2. ADOPTION OF AGENDA**

Staff requested the following amendments to the agenda.

Remove the following clubs from item 10.10, School Sponsored Student Organizations:

- Oxford Academy Film club
- Visual Art Club, Oxford Academy

On the motion of Mr. O’Neal, duly seconded and unanimously carried, the Board of Trustees adopted the agenda as amended.

**3. PUBLIC COMMENTS, CLOSED SESSION ITEMS**

There were no requests to speak.

**4. CLOSED SESSION**

The Board of Trustees entered Closed Session at 3:31 p.m.

**5. RECONVENE MEETING, PLEDGE OF ALLEGIANCE, AND MOMENT OF SILENCE**

**5.1 Reconvene Meeting**

The Board of Trustees reconvened into Open Session at 6:01 p.m.

**5.2 Pledge of Allegiance and Moment of Silence**

Kelly Wilson, Gilbert and Polaris High School principal, led the Pledge of Allegiance to the Flag of the United States of America and the moment of silence.

## 6. **INTRODUCTION OF GUESTS**

Mr. Brandman introduced Michael Worley, ROP; Joanne Fawley, ASTA; Sharon Yager, CSEA; and Russell Earnest, ALTA.

## 7. **REPORTS**

### 7.1 **Closed Session**

7.1.1 No reportable action taken regarding negotiations.

7.1.2 No reportable action taken regarding personnel.

7.1.3 The Board of Trustees took formal action to terminate public employee HR-2011-12-3.

7.1.4 Pursuant to Government Code Section 54956.9 (b), the Board of Trustees unanimously voted to approve settlement agreement HR-2010-11-3.

7.1.5 The Board of Trustees took formal action to approve the expulsion of the following students:

1. 11-00 under Education Code 48900(c), 48900(k), 48915(b)(1)
2. 11-01 under Education Code 48900(a)(1), 48915(a)(1)

7.1.6 The Board of Trustees took formal action to approve the readmission of students 08-125, 08-294, 09-135, 10-26, and 10-116.

### 7.2 **Principal Reports**

Mr. Wilson presented a report on Gilbert and Polaris high schools. Mr. Colon presented a report on Savanna High School.

### 7.3 **ASCPTA Report**

Cindy Mendoza, ASCPTA president, reported on activities throughout the District.

### 7.4 **Reports of Associations**

Mr. Earnest, ALTA president, reported on ALTA memberships.

Mrs. Yager, CSEA president, stated that this year is the 50<sup>th</sup> Anniversary of Magnolia High School.

Mrs. Fawley, ASTA president, reported on her attendance at the Orange County Business Council meeting. She also discussed an upcoming joint ASTA/Site Administrator training.

### 7.5 **Student Representative's Report**

John Yergler, student representative to the Board of Trustees, reported on school activities throughout the District.

7.6 **District Update**

Pat Karlak, public information officer, presented highlights on events throughout the District.

8. **PRESENTATIONS**

8.1 **Interquest Detection Canine Services Presentation**

Christine Schultz, president, presented information on the Interquest Detection Canine Services program, which is currently utilized at all schools throughout the District. The presentation included a demonstration and a report on their work in the District over the past nine years. The agreement was approved at the August 18, 2011, Board of Trustees' meeting, at a cost not to exceed \$27,000.

8.2 **Orange County Auto Dealers Association**

The Board Trustees honored the Orange County Auto Dealers Association for providing an outstanding fundraising partnership with the District and the Orange County Auto Show. On September 17, 2011, the District received a fundraising check for participating schools, in the amount of \$17,710.

8.3 **YMCA 100<sup>th</sup> Year Anniversary**

The Board of Trustees honored the YMCA for their 100<sup>th</sup> anniversary. The YMCA Anaheim Achieves program partners with six schools in our District to provide after school programs for our students. President and CEO Paul Andresen accepted the recognition on behalf of the YMCA.

8.4 **Robotics Club**

Instructor Michael Manning and the students of the Cypress High School Robotics Club presented information on the Robotics Club. The students provided a demonstration of their award winning robots.

9. **PUBLIC COMMENTS, OPEN SESSION ITEMS**

There were no requests to speak.

10. **ITEMS OF BUSINESS**

10.1 **Resolution No. 2011/12-E-03, Red Ribbon Week**

On the motion of Mr. O'Neal and duly seconded, the Board of Trustees adopted Resolution No. 2011/12-E-03 designating October 22-30, 2011, as Red Ribbon Week throughout the Anaheim Union High School District and supporting our partnership with Mothers Against Drunk Driving (MADD), which will sponsor a series of free parent education workshops associated with underage drinking and driving.

The roll call vote follows.

Ayes: Trustees Smith, O'Neal, Harp Domene, Piercy, and Brandman

10.2 **Resolution No. 2011/12-BOT-01, Character Education Month**

On the motion of Mr. O'Neal and duly seconded, the Board of Trustees adopted Resolution No. 2011/12-BOT-01, Character Education Month. The adoption of this resolution provides an opportunity to inform parents, guardians, communities, and the media of efforts that the District is taking to awaken moral and ethical values, which build a fundamental strength of character.

The roll call vote follows.

Ayes: Trustees Smith, O'Neal, Harp Domene, Piercy, and Brandman

10.3 **Memorandum of Understanding, ASTA**

On the motion of Mr. O'Neal, duly seconded and unanimously carried, the Board of Trustees approved the memorandum of understanding (MOU) with the Anaheim Secondary Teachers Association (ASTA) regarding amendments to Article 12 and Appendix E. This MOU clarified language pertaining to teacher evaluations and procedures.

10.4 **Educational Consulting Agreement, Belinda Dunnick-Karge, Ph.D.**

On the motion of Mr. O'Neal, duly seconded and unanimously carried, following discussion, the Board of Trustees approved the consulting agreement with Belinda Dunnick-Karge, Ph.D. to provide five days of training for inclusion co-teaching teams and other support staff. Trainings will include understanding the legal and instructional foundations for inclusive services, co-teaching strategies, engagement strategies, differentiated instructional strategies, and coaching for teacher teams. This training is in conjunction with District Instructional Assistance Team (DAIT) suggested actions. Services will be provided October 27, 2011, through June 30, 2012, at a cost not to exceed \$5,000. (Corrective Action and Special Education Funds)

10.5 **Consulting Agreement, Paradise Canyon, Inc.**

On the motion of Mr. O'Neal, duly seconded and unanimously carried, following discussion, the Board of Trustees approved the consulting agreement with Paradise Canyon, Inc. for information and/or technology services. Due to rapid changes in technology, the Education and Information Technology Department periodically utilizes network engineering consultants to provide assistance with the District's wide-area network, email system, and other critical information systems. Paradise Canyon, Inc. will provide the expertise to migrate EMC's end-of-life product, Email Xtender, to its new platform, Source One. The project will be completed in conjunction with the Orange County Department of Education (OCDE) data migration. OCDE hosts the District's email archive system. Services will be provided October 24, 2011, through December 31, 2011, at a cost not to exceed \$18,050. (General Funds)

10.6 **CSBA Annual Conference**

On the motion of Mr. Brandman, duly seconded and unanimously carried, following a lengthy discussion, the Board of Trustees discussed, approved, and authorized limited payment of the authorized expenditures for two of the Board of Trustees and superintendent to attend the California School Boards Association annual conference. The conference will be held November 30, 2011, through December 3, 2011, in San Diego, California. It was the consensus of the Board to allow Trustees Piercy and Harp Domene, as

well as Dr. Novack to attend the conference with payment of the registration fee and hotel cost only, at a cost not to exceed \$2,165. (General Funds)

The vote follows.

Ayes: Trustees Brandman, Piercy, and Harp Domene

Noes: Trustees Smith and O'Neal

10.7 **Revised Policy, First Reading**

The Board of Trustees reviewed the first reading of revised Board Policy 41009, Fund Balance. The District's external auditors, Vavrinek, Trine, Day and Co., recommended that the funds in the Deferred Maintenance Fund (Fund 14) be committed by the Board. If the funds remain uncommitted, the balances in the Deferred Maintenance Fund will be combined with the General Fund (Fund 01) for the purpose of the audited financial statement presentation. Committing the funds sets aside those funds for a specific purpose. Deferred Maintenance funds are earmarked for use by the Facilities Department for various projects. Should it be necessary, the Board of Trustees can un-commit the funds through formal Board action.

10.8 **Notice of Completion**

On the motion of Mr. O'Neal, duly seconded and unanimously carried, following discussion, the Board of Trustees approved the notice of completion as listed.

Bid #2011-23, Western High School	P.O. #F64A0053
Site Improvements (RDA Funds)	
Big Ben, Inc.	
Original Contract	\$585,000
Contract Changes	*
Total Amount Paid	*

\*Staff is currently negotiating a final close-out change order, which will be brought to the Board of Trustees at a subsequent meeting.

10.9 **AUHS Student Achievement Data Presentation**

The Educational Services Division presented data regarding student achievement.

10.10 **School Sponsored Student Organizations**

On the motion of Mrs. Smith, duly seconded and unanimously carried, the Board of Trustees approved the school sponsored organizations as listed. Ambassador John Yergler cast a preferential vote on the student organizations.

Fashion Illustration Design (F.I.D.), Oxford Academy  
K Girl Talk, Katella High School  
Psychology Club, Oxford Academy  
Red Cross Club, Katella High School

## 11. **CONSENT CALENDAR**

On the motion of Mr. O'Neal, duly seconded and unanimously carried, the Board of Trustees approved/ratified the following Consent Calendar with the exception of items 11.1.1, 11.4, and 11.7 pulled by Mrs. Smith, and item 11.2 pulled by Mr. Brandman, for discussion.

### 11.1 **Educational Consulting Agreements**

#### 11.1.1 **Orange County Human Relations Council, Servite High School**

On the motion of Mr. O'Neal, duly seconded and unanimously carried, following discussion, the Board of Trustees approved the educational consulting agreement with the Orange County Human Relations Council to provide training to Servite High School staff and students. The District is required to extend certain federal categorical program resources to private schools. The Orange County Human Relations Council will assist in the development of improved inter-ethnic relations. Services include, but are not limited to: leadership orientation, task formation, all-day student retreats, faculty workshops, planning and implementation of parent outreach and involvement strategies, assistance in the planning of school-wide projects, student conflict resolution and anger management training, and Bridges program facilitator training. Services will be provided October 14, 2011, through June 30, 2012, at a cost not to exceed \$6,000. Services were provided last year at an amount of \$6,000. (Title II Funds)

#### 11.1.2 **Orange County Human Relations Council, Sycamore Junior High School**

The Board of Trustees approved the educational consulting agreement with the Orange County Human Relations Council to provide training to Sycamore Junior High School parents. The Orange County Human Relations Council will provide a comprehensive six-session training program, designed to promote the development of language-minority parent leaders, and to facilitate their participation in the school's decision-making processes. Modules will be tailored to the specific needs of the school, and include: public relations, communication skills, and how to conduct a public meeting. The training will also teach parents how to access local community resources, which are available to support families in the successful education of their children. Services will be provided October 14, 2011, through June 30, 2012, at a cost not to exceed \$3,500. The previous contract provided services to all schools in the District, at a cost not to exceed \$45,000. (Title I Funds)

### 11.2 **Independent Contractor Agreement, Anaheim Family YMCA**

On the motion of O'Neal duly seconded and unanimously carried, following discussion, the Board of Trustees ratified the independent contractor agreement with the Anaheim Family YMCA. The District has been awarded a California Department of Education After School Education and Safety (ASES) Program grant, in the amount of \$778,354 for the fiscal year of July 1, 2011, through June 30, 2012. The ASES grant is administered through "Anaheim Achieves." The District wishes to subcontract with the YMCA to provide the program administration, staffing, equipment, materials, training, data collection, and evaluation for Ball, Brookhurst, Dale, Orangeview, South, and Sycamore junior high schools. The structure of the approval process prevents the District from approving the ASES grant award prior to the contract being developed. The agreement allows the District to pay YMCA for these services. (State Funds)

11.3 **Instructional Materials Submitted for Display**

The Board of Trustees approved the selected materials for display, recommended by the Instructional Material Review Committee, for supplemental courses in foreign language and English language arts. Before the materials can be approved for adoption, they must be made available for public review. The Board of Trustees will be requested to consider adoption of the materials following the end of the period of public display October 14, 2011, through November, 3, 2011.

11.4 **2011-12 First Quarterly Report, Williams Uniform Complaints**

On the motion of Mr. O'Neal, duly seconded and unanimously carried, following discussion, the Board of Trustees accepted the Williams Uniform Complaints First Quarterly Report, July 1, 2011, through September 30, 2011, as required by Education Code Section 35186, which will be submitted to the Orange County Department of Education. The report summarizes all complaints relative to adequate textbooks and instructional materials, teacher vacancies or misassignments, facilities conditions, and intensive instruction and services, for students who have not passed the California High School Exit Examination (CAHSEE) by the end of the 12th grade. There were no complaints during this quarter.

11.5 **Request to Bid Telecommunications, Web Hosting, and Data Services for E-Rate 15 Using Public Contract Code (PCC) 20118.2**

The Board of Trustees approved the request to bid telecommunications, web hosting, and data services for E-Rate 15 using PCC 20118.2. The Schools and Libraries Program of the Universal Service Fund, commonly known as E-Rate, is administered by the Universal Service Administrative Company (USAC) under the direction of the Federal Communications Commission (FCC), provides discounts to assist most schools and libraries in the United States to obtain affordable telecommunications and Internet access. The Education and Information Technology Department is requesting to proceed with a project to update the District's cellular telecommunications, cellular data, web hosting, and broadband data services leveraging the Federal E-Rate program. The District's existing contracts are set to expire on June 30, 2012. The E-Rate program requires a competitive process for new contracts.

Approval of this action will enable the District to proceed with a competitive request for proposal, under Public Contract Code (PCC) 20118.2, for various types of technology, software, and services District-Wide. PCC 20118.2 states, "Due to the highly specialized and unique nature of technology, telecommunications, related equipment, software, and services, because products and materials of that nature are undergoing rapid technological changes, and in order to allow for the introduction of new technological changes into the operations of the school district, it is in the public's best interest to allow a school district to consider, in addition to price, factors such as vendor financing, performance reliability, standardization, life-cycle costs, delivery timetables, support logistics, the broadest possible range of competing products and materials available, fitness of purchase, manufacturer's warranties, and similar factors in the award of contracts for technology, telecommunications, related equipment, software, and services." (E-Rate and General Funds)

11.6 **Request to Bid Print Managed Solution Using Public Contract Code (PCC) 20118.2**

The Board of Trustees approved the request to bid print management solutions including supplies, equipment, and services, and to proceed with a process to review print management services, including the replacement of existing copiers and printers. It would

also include the implementation of new technology to manage, direct, and maintain an optimized state for all prints and copies made in the District. The District Campus has piloted the print management concept for nine months and realized an approximate savings of \$2,000 per month and a decrease in the amount of time it takes to receive toner. Aside from cost savings, other benefits include a streamlined printer and copier fleet, streamlined inventory, lowest cost printing, and improved workflow.

Approval of this action will enable the District to proceed with a competitive request for proposal, under PCC 20118.2, for various types of technology, software, and services District-Wide. PCC 20118.2 states, "Due to the highly specialized and unique nature of technology, telecommunications, related equipment, software, and services, because products and materials of that nature are undergoing rapid technological changes, and in order to allow for the introduction of new technological changes into the operations of the school district, it is in the public's best interest to allow a school district to consider, in addition to price, factors such as vendor financing, performance reliability, standardization, life-cycle costs, delivery timetables, support logistics, the broadest possible range of competing products and materials available, fitness of purchase, manufacturer's warranties, and similar factors in the award of contracts for technology, telecommunications, related equipment, software, and services." (E-Rate and General Funds)

#### 11.7 **Agreement Amendments**

On the motion of Mr. O'Neal, duly seconded and unanimously carried, following discussion, the Board of Trustees approved the following agreement amendments.

##### 11.7.1 **Westgroup Designs, Inc.**

The Board of Trustees approved an amendment to an existing agreement with Westgroup Designs, Inc. Westgroup Designs, Inc. provides architectural and engineering services, and has been under contract with the District since February 2008, when the original agreement was signed. There is approximately a year and a half left on the five-year agreement. Since then, Westgroup Designs, Inc. has been performing design and construction administration services for many of the District's past projects, including those requested and funded by individual schools and District departments. For projects slated for the District's 2011-12 and 2012-13 capital improvement programs, staff requests that the contract amount be increased by \$150,000. By this action, the revised contract amount shall not exceed \$1,520,000. (Maintenance Funds, Facilities Funds, and/or other funds as appropriate)

##### 11.7.2 **Jubany-NAC/Architecture, Inc.**

The Board of Trustees approved an amendment to an existing agreement with Jubany-NAC/Architecture, Inc. Jubany-NAC/Architecture, Inc. provides architectural and engineering services and has been under contract with the District since February 2008, when the original agreement was signed. There is approximately a year and a half left on the five-year agreement. Since then, Jubany-NCA/Architecture, Inc. has been performing design and construction administration services for many of the District's past projects, including those requested and funded by individual schools and District departments. For projects slated for the District's 2011-12 and 2012-13 capital improvement programs, staff requests that the contract amount be increased by \$150,000. By this action, the revised contract amount shall not exceed \$550,000. (Maintenance Funds, Facilities Funds, and/or other funds as appropriate)



11.8 **Memorandum of Understanding (MOU) Amendment, Orange County United Way**

The Board of Trustees ratified the MOU previously approved with the Orange County Superintendent of Schools for the Destination Graduation Grant funds to reflect implementation of the agreement by the Orange County United Way (OCUW). The original agreement supported activities for Advancement Via Individual Determine (AVID) programs at Cypress, Savanna, and Katella high schools. Originally approved July 17, 2011, this agreement provides for stipends, substitute costs, and reimbursement for travel-related expenses for teachers attending AVID training, and reimbursement for tutors and classroom materials for the AVID elective classes, at no cost to the District. In September 2011, the AUHSD was notified that OCUW had ended its association with the Orange County Superintendent of Schools for the administration of the grant and would henceforth be working directly with AUHSD. (Orange County United Way Destination Graduation Grant Funds)

11.9 **Donations**

The Board of Trustees accepted the donations as listed.

<u>Location</u>	<u>Donated by</u>	<u>Item</u>
Kennedy	Target	\$1,557.22
Western	Target	\$773.30
	Class of 1981 Alumni	\$500

11.10 **Declaring Certain Furniture and Equipment as Unusable, Obsolete, and/or Out-of-Date, and Ready for Sale, or Destruction**

The Board of Trustees approved the list of District furniture and equipment as unusable, obsolete, and/or out-of-date, and ready for sale, or destruction, and authorized proper disposal.

11.11 **Declaring Certain Textbooks and Instructional Materials as Unusable, Obsolete, and/or Out-of-Date, Damaged, and Ready for Sale, or Destruction**

The Board of Trustees approved the list of District textbooks and instructional materials as unusable, obsolete, and/or out-of-date, damaged, and ready for sale, or destruction, as surplus and authorized staff to dispose of the textbooks and instructional materials in accordance with Education Code Section 60510.

11.12 **Individual Service Contracts**

The Board of Trustees approved/ratified the individual service contracts as submitted. (Special Education Funds)

11.13 **Purchase Order Detail Report**

The Board of Trustees ratified the purchase order detail report, September 13, 2011, through October 3, 2011.

11.14 **Check Register/Warrants Report**

The Board of Trustees ratified the check register/warrants report September 13, 2011, through October 3, 2011.

11.15 **Field Trip Report**

The Board of Trustees approved/ratified the field trip report as submitted.

11.16 **Certificated Personnel Report**

The Board of Trustees approved/ratified the certificated personnel report as submitted.

11.17 **Classified Personnel Report**

The Board of Trustees approved/ratified the classified personnel report as submitted.

11.18 **Board of Trustees' Meeting Minutes**

The Board of Trustees approved the minutes as submitted.

11.18.1 September 22, 2011, Regular Meeting

11.18.2 October 4, 2011, Special Meeting

12. **SUPPLEMENTAL INFORMATION**

Minutes of Department Meetings

13. **SUPERINTENDENT AND STAFF REPORT**

Dr. Novack reported on the District Strategic Plan and communication of the plan at community forums. She said the discussions have been very robust.

Dr. Sevillano commented on the return of the curriculum administrators and his efforts to increase two-way communication.

Mr. Lee-Sung announced the formulation of the District Leadership Institute. He said the application period is open and selected applicants will be the "rising stars" of the District.

Mrs. Poore said the Leadership Academy will present the second class, Money Matters. She noted that she and Jeri Chinarian would be providing the report.

Mr. Riel discussed two assembly bills; the Free Schools Guarantee and SB161, the Anti-Seizure Medication Bill, which permits unlicensed personnel to administer seizure medications in cases of emergency.

14. **BOARD OF TRUSTEES' REPORT**

Mrs. Smith commented on her attendance at the Simon Family Foundation Awards Dinner, a luncheon sponsored by the Citizens Against Lawsuit Abuse (CALA), the "E Ticket" tour of District facilities, the City of Anaheim/AUHSD Liaison Meeting, and the Savanna High School Community Forum.

Mr. O'Neal reported on his attendance at the Simon Family Foundation Awards Dinner, the City of Cypress/AUHSD Liaison Meeting, the Cypress, Western, and Kennedy high schools' Back-to-School nights, the Dale Junior High School Back-to-School night, the Kennedy vs. Western football game, two ROP meetings, the Budget Committee meeting, the Anaheim Sister Cities meeting, and the "E Ticket" tour of District facilities.

Mrs. Harp Domene noted her attendance at the Simon Family Foundation Awards Dinner, the City of Anaheim/AUHSD Liaison Meeting, the Budget Committee meeting, the "In My Life", a Beatles tribute concert, the Closing the Achievement Gap conference at Santa Ana College, the "E Ticket" tour of District facilities, several District football games, MADD meetings, several Back-to-School nights, and the Anaheim High School Career Day.

Mrs. Piercy stated she also attended the Simon Family Foundation Awards Dinner, the "E-Ticket" District facilities tour, Walker Junior High School Back-to-School night, the SELPA meeting where they gave kudos to John Jessie for transportation services to SELPA, the Sister Cities Regional Conference, the Insurance Committee meeting, the Rally Day debrief, the city of Cypress Red Ribbon Week Committee meeting, the city of Cypress Police Appreciation Luncheon, the 7-11 Committee meeting at the Cypress Elementary School District, and a Katella High School football game. She also mentioned she served as a judge for the ASCPTA Reflections program.

Mr. Brandman said he went to two ROP meetings, the Anaheim Mayor's Prayer Breakfast, attended a couple of football games, a meeting with Assemblyman Chris Norby and Dr. Novack, and the Orange County Business Council Workforce Conference. He also said he was in attendance when the Barona Band of Mission Indians presented a \$5,000 check to Anaheim High School.

## 15. **ADVANCE PLANNING**

### 15.1 **Future Meeting Dates**

The next regular meeting of the Board of Trustees will be held on Thursday, November 3, 2011, at 6:00 p.m.

Thursday, December 8

### 15.2 **Suggested Agenda Items**

Mrs. Smith requested the Board conduct a budget study session, as well as provide an expenditure report for money spent outside of the classroom. A lengthy discussion ensued.

## 16. **ADJOURNMENT**

On the motion of Mr. O'Neal, duly seconded and unanimously carried, the Board of Trustees adjourned the meeting in memory of Alice Canaster, at 9:15 p.m.

Approved \_\_\_\_\_  
Clerk, Board of Trustees