

BOARD OF TRUSTEES
ANAHEIM UNION HIGH SCHOOL DISTRICT
501 Crescent Way, P.O. Box 3520
Anaheim, California 92803-3520
www.auhsd.us

NOTICE OF SPECIAL MEETING

Date: October 21, 2011

To: Jordan Brandman, P.O. Box 3520, Anaheim, CA 92803-3520
Anna L. Piercy, P.O. Box 3520, Anaheim, CA 92803-3520
Jan Harp Domene, P.O. Box 3520, Anaheim, CA 92803-3520
Katherine H. Smith, P.O. Box 3520, Anaheim, CA 92803-3520
Brian O'Neal, P.O. Box 3520, Anaheim, CA 92803-3520

Orange County Register, 1771 S. Lewis, Anaheim, CA 92805
Anaheim Bulletin, 1771 S. Lewis, Anaheim, CA 92805
News Enterprise, P.O. Box 1010, Los Alamitos, CA 90720
Los Angeles Times, 1375 Sunflower, Costa Mesa, CA 92626
Event News, 9559 Valley View Street, Cypress, CA 90630
Excelsior, 523 N. Grand Avenue, Santa Ana, CA 92701

You are hereby notified that a special meeting of the
Board of Trustees of the Anaheim Union High School District
is called for

Monday, 24th day of October 2011, at 6:00 p.m.

in the District Board Room, 501 Crescent Way, Anaheim, California

Public Hearing, Sufficiency of Textbooks and Instructional Materials

The Board of Trustees is requested to hold a public hearing to determine that each pupil in the District has sufficient textbooks and instructional materials for the 2011-12 year. Notice of the public hearing was posted in three public places within the school District, 10 days prior to the public hearing, in an effort to encourage community participation.

Resolution No. 2011/12-E-02, Textbook and Instructional Materials Compliance (Roll Call Vote)

The Board of Trustees is requested to adopt Resolution No. 2011/12-E-02 for Textbook and Instructional Materials Compliance, per Education Code Section 60229. As required in the Williams Settlement Legislation, the Board held its annual public hearing on October 24, 2011, to determine if each pupil in the District has sufficient textbooks or instructional materials in history-social science, mathematics, reading, English language arts, science, health, and foreign languages. Textbooks and instructional materials are aligned to content and performance standards and are consistent with the content and cycles of the curriculum framework adopted by the State Board of Education. The Board members will receive the results of the textbook distribution certification survey, prior to the Board meeting.

**Certification of Provision of Standards-Aligned Instructional Materials
(Roll Call Vote)**

The Board of Trustees is requested to certify that every student has been issued a standards-aligned textbook or basic instructional materials, in each of the following areas: history-social science, mathematics, reading, English language arts, science, health, and foreign languages. This is an annual requirement in order to be in compliance with the Williams Settlement Legislation. Every school principal was issued a survey instrument to determine and declare that every student in his/her school has been issued a textbook. Once the survey was completed, the principal's signature confirms that his/her survey was accurate. Legally, this certification is required before the District's Instructional Materials Funds Realignment Program (IMFRP) monies can be spent. The certification must be kept on file in the District for auditing purposes.

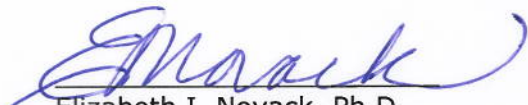
CSBA Delegate Assembly Appointment

The Board of Trustees is requested to appoint a representative to the California School Boards Association (CSBA) Delegate Assembly. The term of the appointment is October 25, 2011, through March 31, 2012.

Field Trip Report

Recommendation:

It is recommended that the Board of Trustees approve the field trip report as submitted.



Elizabeth I. Novack, Ph.D.
Superintendent

ANAHEIM UNION HIGH SCHOOL DISTRICT

501 Crescent Way, P.O. Box 3520, Anaheim, California 92803-3520, www.auhsd.us

**BOARD OF TRUSTEES
Special Meeting Agenda
Monday, October 24, 2011
6:00 p.m.**

Some items on the agenda of the Board of Trustees' meeting include exhibits of supportive and/or background information. These items may be inspected in the superintendent's office of the Anaheim Union High School District, at 501 Crescent Way in Anaheim, California. The office is open from 7:45 a.m. to 4:30 p.m., Monday through Friday, and is closed for most of the federal and local holidays. These materials are also posted with the meeting agenda on the district web site, www.auhsd.us, at the same time that they are distributed to the Board of Trustees.

Meetings are recorded for use in the official minutes.

1. **CALL TO ORDER—ROLL CALL** **ACTION ITEM**
2. **ADOPTION OF AGENDA** **ACTION ITEM**
3. **PLEDGE OF ALLEGIANCE**

Board President Jordan Brandman will lead the Pledge of Allegiance to the Flag of the United States of America.

4. **PUBLIC COMMENTS, OPEN SESSION ITEMS** **INFORMATION ITEM**

Opportunities for public comments occur at the beginning of each agenda item. Persons wishing to address the Board of Trustees should complete a speaker request form, available on the information table, at the back of the room, and submit it to the executive assistant prior to the meeting. Each speaker is limited to a maximum of five minutes; each topic or item is limited to a total of 20 minutes. Board members cannot immediately respond to public comments, as stated on the speaker request form.

5. **ITEMS OF BUSINESS**

- 5.1 **Public Hearing, Sufficiency of Textbooks and Instructional Materials** **INFORMATION ITEM**

The Board of Trustees is requested to hold a public hearing to determine that each pupil in the District has sufficient textbooks and instructional materials for the 2011-12 year. Notice of the public hearing was posted in three public places within the school District, 10 days prior to the public hearing, in an effort to encourage community participation.

Recommendation:

Although this is an information item, requiring no formal action by the Board of Trustees, it is recommended that the Board formally open a public hearing to provide the public an opportunity to speak on the sufficiency of textbooks and instructional materials.

- 5.2 **Resolution No. 2011/12-E-02, Textbook and Instructional Materials Compliance (Roll Call Vote)** **ACTION ITEM**

The Board of Trustees is requested to adopt Resolution No. 2011/12-E-02 for Textbook and Instructional Materials Compliance, per Education Code Section 60229. As required in the

Williams Settlement Legislation, the Board held its annual public hearing on October 24, 2011, to determine if each pupil in the District has sufficient textbooks or instructional materials in history-social science, mathematics, reading, English language arts, science, health, and foreign languages. Textbooks and instructional materials are aligned to content and performance standards and are consistent with the content and cycles of the curriculum framework adopted by the State Board of Education. The Board members will receive the results of the textbook distribution certification survey, prior to the Board meeting.

[EXHIBIT A]

Recommendation:

It is recommended that the Board of Trustees adopt Resolution No. 2011/12-E-02, by a roll call vote.

5.3 **Certification of Provision of Standards-Aligned Instructional Materials (Roll Call Vote)** **ACTION ITEM**

The Board of Trustees is requested to certify that every student has been issued a standards-aligned textbook or basic instructional materials, in each of the following areas: history-social science, mathematics, reading, English language arts, science, health, and foreign languages. This is an annual requirement in order to be in compliance with the Williams Settlement Legislation. Every school principal was issued a survey instrument to determine and declare that every student in his/her school has been issued a textbook. Once the survey was completed, the principal's signature confirms that his/her survey was accurate. Legally, this certification is required before the District's Instructional Materials Funds Realignment Program (IMFRP) monies can be spent. The certification must be kept on file in the District for auditing purposes. **[EXHIBIT B]**

Recommendation:

It is recommended that the Board of Trustees certify the provision, by a roll call vote.

5.4 **CSBA Delegate Assembly Appointment** **ACTION ITEM**

The Board of Trustees is requested to appoint a representative to the California School Boards Association (CSBA) Delegate Assembly. The term of the appointment is October 25, 2011, through March 31, 2012. **[EXHIBIT C]**

Recommendation:

It is recommended that the Board of Trustees appoint a representative.

5.5 **Field Trip Report** **ACTION ITEM**

Recommendation:

It is recommended that the Board of Trustees approve the field trip report as submitted. **[EXHIBIT D]**

6. **ADJOURNMENT** **ACTION ITEM**

In compliance with the Americans with Disabilities Act, individuals with a disability who require modification or accommodation in order to participate in this meeting should contact the executive assistant to the Board of Trustees at (714) 999-3503 by noon on October 24, 2011.

RESOLUTION OF THE BOARD OF TRUSTEES OF THE
ANAHEIM UNION HIGH SCHOOL DISTRICT

EXHIBIT A

STEPS TO ENSURE AVAILABILITY OF TEXTBOOKS AND INSTRUCTIONAL
MATERIALS FOR 2011-12

RESOLUTION NO. 2011/12-E-02

October 24, 2011

On the motion of Trustee _____ and duly seconded, the following resolution was adopted:

WHEREAS, Education Code Section 60119 establishes steps and procedures to ensure the availability of textbooks and instructional materials in order to be eligible to receive funds for that purpose; and

WHEREAS, the procedures require that school districts take appropriate action to ensure the availability of textbooks and instructional materials on a yearly basis; and

WHEREAS, pursuant to Education Code Sections 60119 and 60422(b), the Board of Trustees is required to hold a public hearing to encourage participation by parents, teachers, members of the community interested in the affairs of the school district, and bargaining unit leaders; and

WHEREAS, the Board of Trustees is required to provide 10 days' notice of the public hearing or hearings; and

WHEREAS, the notice shall contain the time, place, and purpose of the hearing and be posted in three public places within the school district; and

WHEREAS, the hearing shall be held at a time that will encourage the attendance of teachers and parents and guardians of pupils who attend the schools in the district, and shall not take place during or immediately following school hours; and

WHEREAS, the Board of Trustees of a school district, as part of the required hearing, shall also make a written determination as to whether each pupil enrolled in a foreign language or health course has sufficient textbooks or instructional materials that are consistent with the content and cycles of the curriculum frameworks adopted by the State Board of Education for those subjects; and

WHEREAS, the Board of Trustees shall also determine the availability of laboratory science equipment as applicable to science laboratory courses offered in grades 9 to 12, inclusive; and

WHEREAS, a public hearing was held on October 24, 2011; and

WHEREAS, the Board of Trustees is required to make a determination as to whether each pupil, in each school in the district, has sufficient textbooks or instructional materials, or both, in each of the following subjects, as appropriate, that are consistent with the content and cycles of the curriculum framework adopted by the State Board of Education:

- (i) Mathematics,
- (ii) Science,
- (iii) History-social science,

Resolution No. 2011/12-E-02

- (iv) English language arts, including the English language development component of an adopted program,
- (v) Instructional Materials Funds related to the Williams Settlement for the fiscal year 2011-12.

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of the Anaheim Union High School District makes the determination that each pupil of the district has available textbooks and instructional materials in each subject listed above, that are consistent with the content and cycles of the curriculum framework adopted by the State Board of Education, and adopted by this Board of Trustees, in accordance with the procedures as established.

BE IT FURTHER RESOLVED that for the 2011-12 school year, the Anaheim Union High School District has provided each pupil with sufficient textbooks and instructional materials consistent with the cycles and content of the curriculum frameworks.

The foregoing resolution was passed and adopted at a special meeting of the Board of Trustees, on October 24, 2011, by the following roll call vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

STATE OF CALIFORNIA)
)
 SS
)
 COUNTY OF ORANGE)

I, Elizabeth I. Novack, Ph.D., Superintendent of the Anaheim Union High School District of Orange County, California, and Secretary to the Board of Trustees thereof, hereby certify that the above and foregoing resolution was duly and regularly adopted by the said Board of Trustees at the special meeting thereof held on the 24th day of October 2011, and passed by a roll call vote of all members present of said board.

IN WITNESS WHEREOF, I have hereunto set my hand and seal this 24th day of October 2011.

Elizabeth I. Novack, Ph.D.
 Superintendent and
 Secretary to the Board of Trustees

**CERTIFICATION
OF
PROVISION OF STANDARDS-ALIGNED INSTRUCTIONAL MATERIALS**

CERTIFICATION NO. 2011/12-E-02

2011-12 SCHOOL YEAR

The Board of Trustees of the Anaheim Union High School District hereby certifies that it has provided the availability to each student, in grades 7-12, a standards-aligned textbook, or the basic instructional materials in each of the following areas:

- (i) Mathematics,
- (ii) Science,
- (iii) History-social science,
- (iv) English language arts, including the English language development,
- (v) Instructional Materials Funds related to the Williams Settlement for the fiscal year 2011-12.

For students in grades 7-8, the instructional materials were purchased from an approved standards-aligned state adoption list, as required by *CCR, Title 5, Section 9531*.

For students in grades 9-12, the instructional materials were adopted by the Anaheim Union High School District Board of Trustees following district review of the materials and their alignment with state content standards, as required by *CCR, Title 5, Section 9531*.

I hereby certify the foregoing to be a full, true, and correct copy of a certification duly adopted by the Anaheim Union High School District Board of Trustees, at a special board meeting held in Anaheim, California, on October 24, 2011, and passed by the following roll call vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

October 24, 2011

October 24, 2011

Jordan Brandman
President, Board of Trustees

Elizabeth I. Novack, Ph.D.
Superintendent and Secretary,
Board of Trustees

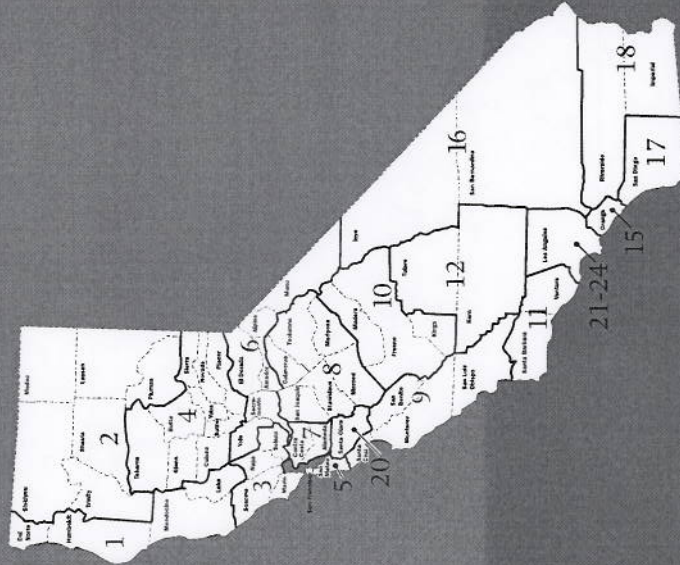


CSBA DELEGATE ASSEMBLY

PROVIDING LEADERSHIP FOR CALIFORNIA'S SCHOOL DISTRICTS AND COUNTY OFFICES OF EDUCATION



CSBA GEOGRAPHIC REGION MAP

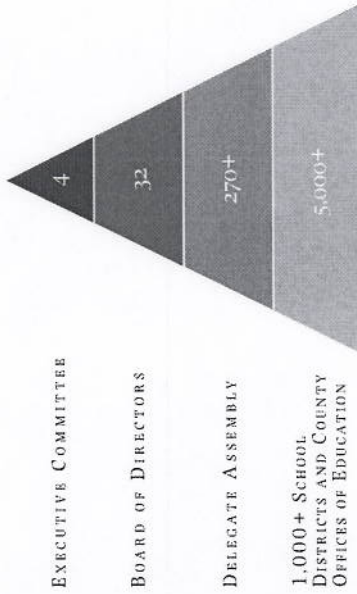


California School Boards Association | 3700 Beeson Blvd., West Sacramento, CA 95694
(800) 406-3382 | FAX (916) 377-3497 | www.csba.org

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CSBA GOVERNANCE

Delegates and Directors are CSBA's key governance links. They enable the association to serve California's more than 1,000 school districts and county offices of education and its more than 5,000 locally elected school board members.



- 5,000+ school and county board members, divided into geographic regions
- 270+ Delegates elected by local boards in each CSBA region
- 32 Directors elected by the Delegate Assembly
- 4 officers elected by the Delegate Assembly, plus the Executive Director

ABOUT THE DELEGATE ASSEMBLY

CSBA's Delegate Assembly is a vital link in the association's governance structure. The Delegate Assembly sets the general policy direction for the association. Working with local districts, county offices, the Board of Directors and Executive Committee, Delegates ensure that the association reflects the interests of school districts and county offices of education throughout the state.

The Delegate Assembly is made up of approximately 270+ Delegates who are elected by local board members in 21 geographic regions throughout the state. Some geographic regions have been further divided into subregions. Ex-officio members of the Delegate Assembly with all privileges of membership include members of CSBA's Board of Directors, past presidents of CSBA and the immediate past president of the California County Boards of Education.

Delegates serve two-year terms beginning April 1. They meet twice a year to conduct business, and may also meet with the other Delegates and the Director within their region. Furthermore, they participate in CSBA events and they maintain contact with local boards in their region.

BECOMING A DELEGATE

QUALIFICATIONS

To be eligible to serve on CSBA's Delegate Assembly, a board member must:

- be a trustee of a district or county office of education that is a current member of CSBA; and
- be a trustee of a district or county office of education within the geographic region or subregion which the Delegate will represent.

TERM OF OFFICE

The term of office for each Delegate is two years and begins on April 1. Within each region, approximately half of the Delegates are elected in even-numbered years and half in odd-numbered years.

NOMINATIONS AND ELECTIONS

NOMINATIONS

Nominations for Delegate Assembly seats are made each year between the last Friday in October and January 7.

A board member must be formally nominated by a board in the region or subregion and may be nominated by his or her own district or county office. The nomination is an action that is taken in a public board meeting and requires a majority vote. A board may nominate as many individuals as it wishes. Nominees must sign a confirmation that they are willing to serve. It is critical that nominations and biographical sketch forms be delivered to the CSBA office, faxed or postmarked on or before January 7; late nominations and biographical sketch forms will not be accepted.

ELECTIONS

Ballots are mailed by February 1 to each district or county board within the region or subregion which has a vacancy. Ballots must be delivered to the CSBA office or postmarked by March 15 in order to be accepted. Ballots may not be faxed.

Voting for Delegates is an action of the entire board rather than individual board members; therefore, it is done at a public meeting and requires a majority vote. Each board may vote for as many persons as there are positions to be filled within the region or subregion.

TIMELINE FOR DELEGATE ELECTIONS

Last Friday in October–January 7 | Nominations and biographical sketch are submitted by local boards.

February 1–March 15 | Local boards vote and return ballots to CSBA.

April 30 | Closing date for any runoff election held in regions or subregions with a tie vote.

By May 11 | Final results are distributed to the CSBA membership.

May Delegate Assembly | Seating of new Delegates.

ROLES AND RESPONSIBILITIES OF DELEGATES

Delegates set the general policy direction and fulfill a critical governance role within the association. They communicate the interests of local boards to CSBA's Board of Directors, Executive Committee and staff. Delegates give policy and legislative direction through the adoption of CSBA's Policy Platform every two years and the adoption of other policy statements as needed. They also speak on issues and provide direct advocacy on behalf of the association.

Delegates play an important communications and support role within their region. They also elect the association's officers and Board of Directors. The authority and primary duties of Delegates are contained in the CSBA Bylaws.

DELEGATES' ROLES AND RESPONSIBILITIES

Primary responsibilities of Delegates include:

- providing a link to other public officials at the local, state and national levels;
- providing a communications link between local board members and the regional Director;
- attending all Delegate Assembly meetings;
- adopting the Policy Platform which guides the association's policy and political leadership activities;
- as needed, adopting policies and positions to supplement CSBA's Policy Platform;
- providing testimony and input on critical issues;
- electing the officers, Board of Directors and Nominating Committee members;
- adopting the association's bylaws;
- serving on committees, task forces and focus groups; and
- supporting the association's activities and events.

Field Trip

Board of Trustees

October 24, 2011

1. Loara High School – ROP Auto Tech (10 students); John Kasabian, adviser; Pam Krey, Russ Bacarella, Jennifer Kasabian, chaperones.

To: Las Vegas, NV
Dates: October 29, 2011 – November 4, 2011
Purpose: (SEMA Convention) National Competition
Expenses: General Site Budget: Meals (Principal)
ASB/Club Fundraisers (Auto Club): Transportation
Accommodations: Hot Rodders of Tomorrow Association

Number of school days missed for this trip: 5
Number of school days missed previously: 0
Total number of days missed by this group: 5