

The approved budget, statistical compilations, reports, notices, bulletins, memoranda, minutes of meetings and official communications between governmental branches are public records, and access thereto during normal hours of business may be granted to any citizen. When access to school records is granted, examination thereof will be made in the presence of a record custodian regularly responsible for maintenance of files.

Not included in the category of records to which the privilege of access is given are the following:

1. personnel records
2. pupil records
3. personal correspondence

(cf. 1111.1 School Directory)
(cf. 1340--Access to School Procedures and Materials)
(cf. 5125/5125.1--Student Records; Confidentiality)

Legal Reference:

Education Code

35145(a)	Meetings; Minutes; Agenda
35250	Article 8. Records and Reports
42103	Public Hearing on Budget
49060-49078	Chapter 6.5 Pupil Records, Article 1. Legislative Intent

Government Code

6252-6269	Public Records Act; Definitions
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Bylaw Adopted:

October 9, 1980

Revised: October 26, 1989

Reviewed: January 1993

References Revised: May 2004

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