Responsibility	Number of Days Prior to Election	Action to be Taken
Governing Board	123 Days	Before this date, Board of Trustees, at a regular meeting, adopts the resolution and order of election. As soon as this resolution has been adopted, certified copies should be delivered to the county superintendent of schools and the officer conducting the election (Education Code 5320 and 5322).
County Superintendent	120 Days	County superintendent of schools delivers his/her order of election, notice of election, and a copy of the board's resolution and order of election to the Registrar of Voters (Education Code 5324, 5325 and 5361).
Registrar of Voters	120-90 Days	Registrar of Voters sends his/her notice re: submission of arguments on the measure to the appropriate newspaper for publication.
		During this period, the Registrar of Voters publishes his/her notice regarding submission of arguments, once (Education Code 5325, 5361, 5363; Elections Code 23511).
Proponents of Arguments	Set by Registrar of Voters	Deadline for receipt of direct arguments, both pro and con, by Registrar of Voters (Elections Code 3784).
	10 Days After Above Date	If arguments against the proposed measure have been received by registrar, then rebuttal arguments are permitted. This is the final date on which such rebuttal arguments may be submitted to registrar (Elections Code 3787).
Voter	29 Days	Last day to register for this election (Elections Code 301).

Responsibility	Number of Days Prior to Election	Action to be Taken
Voter	29-7 Days	Period during which voters may apply for absent voter ballots (Elections Code 1002).
Voter	0 Days	Day of election – polls open 7:00 a.m. to 8:00 p.m. (Elections Code 2602 and 14206).

Note: The above is an abbreviated and incomplete statement of the applicable laws. Should an issue arise concerning any of the divisions of the above calendar, go directly to the Elections Code or Education Code references for a definitive statement, or contact the superintendent's office.

Bylaw Adopted: October 9, 1980

Revised: May 24, 1990 Reviewed: January 1993

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