

BOARD OF TRUSTEES
Minutes
Thursday, October 10, 2013

1. CALL TO ORDER–ROLL CALL

President Mr. Brian O’Neal called the meeting of the Anaheim Union High School District Board of Trustees to order at 2:03 p.m.

Present: Mr. Brian O’Neal, president; Mrs. Annemarie Randle-Trejo, clerk; Mrs. Katherine H. Smith and Mr. Al Jabbar, members; Dr. Elizabeth I. Novack, superintendent; Mr. Russell Lee-Sung, Mrs. Dianne Poore, and Dr. Paul Sevillano, assistant superintendents; and Mr. Jeff Riel, District counsel.

Absent: Mrs. Anna L. Piercy, assistant clerk; Mr. Russell Lee-Sung and Mrs. Dianne Poore, assistant superintendents.

2. ADOPTION OF AGENDA

Staff requested the following amendment to the agenda:

- On page 9, item 11.11, Student/Teacher Calendar 2014-15, under current consideration, third sentence, replace “local holiday” with “non-student/non-teacher day”

On the motion of Mrs. Smith, duly seconded and unanimously carried, the agenda was adopted.

Mrs. Piercy entered the meeting at 2:05 p.m.

3. BOARD OF TRUSTEES AND SUPERINTENDENT STUDY SESSION

A study session regarding roles, responsibilities, governance, and policy decisions for the Board of Trustees and superintendent was provided.

President O’Neal called for a brief recess at 2:57 p.m.; he reconvened the meeting at 3:04 p.m.

Mrs. Poore entered the meeting at 3:04 p.m.

4. PUBLIC COMMENTS, CLOSED SESSION ITEMS

There were no requests to speak.

5. CLOSED SESSION

The Board of Trustees entered closed session at 3:04 p.m.

Mr. Lee-Sung entered the meeting at 4:00 p.m.

6. RECONVENE MEETING, PLEDGE OF ALLEGIANCE, AND CLOSED SESSION REPORT OUT

6.1 Reconvene Meeting

The Board of Trustees reconvened into open session at 6:04 p.m.

6.2 **Pledge of Allegiance and Moment of Silence**

Student Representative to the Board of Trustees Mr. Ibrahim Bharmal led the Pledge of Allegiance to the Flag of the United States of America and provided the moment of silence.

6.3 **Closed Session Report**

6.3.1 No reportable action taken with real property negotiator, Lincoln Avenue properties.

6.3.2 No reportable action taken regarding existing litigation (Anaheim Union High School District Construction Cases, Orange County Superior Court Case No. JCCP 4522).

6.3.3 No reportable action taken regarding negotiations.

6.3.4 No reportable action taken regarding personnel.

6.3.5 Pursuant to Government Code section 54956.9 (a), the Board of Trustees Unanimously voted to approve the settlement agreement in OAH Case No. 2013080253 resolving all outstanding issues by providing student up to 10 hours of compensatory education services, modifying the student's IEP, and reimbursing up to \$2,500, for educationally related fees and costs.

6.3.6 Pursuant to Government Code section 54956.9 (a), the Board of Trustees unanimously voted to approve the settlement agreement in OAH Case No. 2013071002, resolving all outstanding issues by reimbursing up to \$3,375, for educationally related fees and costs.

7. **INTRODUCTION OF GUESTS**

The Board of Trustees recognized our community stakeholders for their interest in the Anaheim Union High School District, for attending our Board meeting, and thanked them for their participation and contribution as we create an education environment that graduates socially aware, civic-minded students who are college and career ready for the 21st Century.

Board President Mr. Brian O'Neal introduced Mrs. Sharon Yager, CSEA; Ms. Joanne Fawley, ASTA; Mr. Mike Matsuda, NOCCCD; and Dr. Robert Cunard, ALTA.

8. **BOARD OF TRUSTEES' RECOGNITION**

8.1 **Oxford Academy, 2013 National Blue Ribbon School**

The Board of Trustees recognized Oxford Academy for being named a 2013 National Blue Ribbon School. The National Blue Ribbon Schools Program awards schools with outstanding student performance and those making significant improvements in academics. This is the first time a school in our District has been awarded Blue Ribbon status. More than 7,000 schools have received National Blue Ribbon awards since the program was started in 1982. Oxford Academy was amongst 13 other California schools and 286 total schools across the United States, who have received the federal award this year. Oxford Academy has also been recognized as a California Distinguished School. In addition, Oxford Academy was recognized by the Secretary of Education, Mr. Arnie Duncan and his staff at a national ceremony November 18, 2013, through November 19, 2013, in Washington, D.C. Representatives for AUHSD, including Trustee Smith and Superintendent Novack, were in attendance.

8.2 **Champion for Character Award, Dr. Robert Cunard, Magnolia High School Principal**

The Board of Trustees recognized Magnolia High School Principal Dr. Robert Cunard for being named a "Champion for Character" by the Southern Section California Interscholastic Federation (CIF). Fourteen years ago, the state CIF and all ten (10) sections throughout California partnered to promote the 16 principles of coaching, competing, and teaching called "Pursuing Victory with Honor." Since that time, they have seen school boards, superintendents, principals, athletic directors, and students embrace these principles in an effort to give athletes tools for success on the playing field and in life. Athletes, coaches, administrators, and media members who demonstrate these qualities are honored and highlighted for their achievements. Dr. Cunard was nominated by Magnolia High School Athletic Director Carol Sarkissian and was honored September 30, 2013, at a dinner event hosted by the Southern Section at the Queen Mary in Long Beach.

9. **REPORTS**

9.1 **Principal's Report**

Mrs. Daphne Hammer, Dale Junior High School principal, and Dr. Robert Cunard, Magnolia High School principal, presented a report on 21st Century learning.

9.2 **District English Learner Advisory Committee (DELAC) Report**

Mr. Carlos Llanos, DELAC parliamentarian and parent representative of Anaheim High School, reported on DELAC activities throughout the District.

9.3 **Student Representative's Report**

Mr. Ibrahim Bharmal, student representative to the Board of Trustees, reported on school activities throughout the District.

9.4 **Reports of Associations**

9.4.1 Ms. Joanne Fawley, ASTA president, spoke regarding the history of the relationship between ASTA and the District, current challenges faced by members of ASTA, and District negotiations with ASTA.

9.4.2 Gerry Adams, AFSCME president, shared his comments regarding a personnel legal ruling.

9.4.3 Mr. Brian Bannon, APGA co-president, highlighted anti-bullying events occurring at school sites throughout the District and shared that counselors are assisting students with college applications.

9.5 **District Highlights**

Public Information Officer Ms. Pat Karlak presented highlights of events throughout the District.

10. **PUBLIC COMMENTS, OPEN SESSION ITEMS**

Mr. Arturo Montez spoke regarding the California Voting Rights Act (CVRA).

11. ITEMS OF BUSINESS

BUSINESS SERVICES

11.1 **Resolution No. 2013/14-BOT-01, National School Bus Safety Week**

Background Information:

National School Bus Safety Week is October 21, 2013, through October 25, 2013. The Anaheim Union High School District Transportation Department employs bus drivers who provide bus transportation to over 3,400 students on a daily basis. We also employ approximately 50 bus aides who assist with our student with special needs. Approximately 750,000 miles are traveled per year transporting to and from school. Our drivers also provide transportation for approximately 5,484 field trips and daily activities per year, taken by the District's schools. Our mission is to strive in providing safe, timely, and courteous transportation services to the students of the District.

Current Consideration:

The resolution recognizes the importance of school bus transportation, and the fact that many public school students in our community are dependent of school bus transportation to get to and from school on a daily basis. The Board of Trustees also recognizes the importance of school bus safety.

Budget Implication:

There is no impact on the budget.

Action:

On the motion of Mrs. Piercy and duly seconded, the Board of Trustees adopted Resolution No. 2013/14-BOT-01, National School Bus Safety Week. The roll call vote follows.

Ayes: Mr. Jabbar, Mrs. Smith, Mrs. Piercy, Mrs. Randle-Trejo, and Mr. O'Neal

Mr. John Jessie, director of transportation, introduced members of the transportation department, and expressed his gratitude for their service to the District.

11.2 **Award of Request for Proposal (RFP) 2014-03, District-Wide Facilities Master Plan and Facilities Condition and Needs Assessment Services**

Background Information:

A Facilities Master Plan (FMP) is an important document to a school district. It is developed after an intensive study and analysis of current facilities needs and then turned into an in-depth, comprehensive plan for the future with regard to facilities. The FMP gives the District direction to future projects and ultimately assists in developing a roadmap for short-term and long-term facilities planning. Most districts hire an outside firm to complete this task. Our last FMP, which is now outdated, was completed in 2001.

The process involves data gathering and analysis including new laws and regulations, current technological advances, energy savings measures, and other such considerations. The firm would provide architectural, engineering, and professional expertise to develop a ten (10) year plan that would be in alignment with the District's goals and objectives. The process is very complex and requires the expertise of a highly skilled team. This team consists of architects, engineers, cost estimators, energy assessors, technology and security professionals, capacity study experts, demographers, and the like.

Current Consideration:

Our District is in need of a current Facilities Master Plan. A District team conducted an intensive review of potential vendor candidates and has selected LPA, Inc. to recommend to

the Board. If approved, the process would start immediately in October 2013, with data gathering and would continue through April 2014 with the completion of the FMP.

Mr. Brad Minami will provide an overview of the vendor selection process, followed by Ms. Wendy Rogers, design principal with LPA, Inc., who will provide an extensive overview of the FMP process.

Budget Implication:

The total amount of the award is not to exceed \$449,500. If a General Obligation Bond is approved in a future election, the bond funding can be used to pay for all, or a large portion of this expenditure. (Routine Restricted Maintenance Fund)

Action:

On the motion of Mrs. Piercy, duly seconded and unanimously carried, the Board of Trustees awarded RFP 2014-03 to LPA, Inc.

EDUCATIONAL SERVICES DIVISION

11.3 Resolution No. 2013/14-E-01, Red Ribbon Week

Background Information:

Red Ribbon Week is the longest running and largest proactive drug prevention program in the United States. It is an awareness campaign about the dangers of drug abuse, which is also intended to be an experiential learning lesson for children and adults alike, and a plan to help parents, schools and others deliver effective anti-drug themes in a positive way. Red Ribbon Week will be celebrated in every community in America during the month of October.

Current Consideration:

The District will acknowledge Red Ribbon Week, October 21-25, 2013, and will encourage all staff to wear red ribbons and participate in anti-drug awareness activities. This year's theme is, "A Healthy Me is Drug Free."

Budget Implication:

There is no impact on the budget.

Action:

On the motion of Mrs. Piercy and duly seconded, the Board of Trustees adopted Resolution No. 2013-14-E-01, for Red Ribbon Week. The roll call vote follows.

Ayes: Mr. Jabbar, Mrs. Smith, Mrs. Piercy, Mrs. Randle-Trejo, and Mr. O'Neal

11.4 Public Hearing, Sufficiency of Textbooks and Instructional Materials

Background Information:

In response to the Williams Settlement Legislation, each year the Board of Trustees is requested to hold a public hearing to determine that each pupil in the District has sufficient textbooks and instructional materials. Notice of the public hearing is posted in three (3) public places in the District, ten (10) days prior to the public hearing, in an effort to encourage community participation.

Current Consideration:

Notice of the public hearing was posted in three (3) public places in the school District, ten (10) days prior to the public hearing, to determine that each pupil in the District has sufficient textbooks and instructional materials for the 2013-14 year.

Budget Implication:

Textbooks and instructional materials are purchased as necessary to achieve compliance. (Lottery Funds)

Action:

On the motion of Mr. O'Neal, duly seconded and unanimously carried, the Board of Trustees opened a public hearing, at 7:48 p.m., to provide the public with an opportunity to speak on the sufficiency of textbooks and instructional materials.

There were no requests to speak.

On the motion of Mr. O'Neal, duly seconded and unanimously carried, the Board of Trustees closed the public hearing, at 7:48 p.m.

11.5 **Resolution No. 2013/14-E-02, Textbooks and Instructional Materials Compliance for 2013-14**

Background Information:

Per Education Code Section 60229 and as required in the Williams Settlement Legislation, the Board holds an annual public hearing to determine if each pupil in the District has sufficient textbooks and instructional materials. Textbooks and instructional materials are aligned to the content and performance standards adopted by the State Board of Education.

Current Consideration:

The Board will hold its annual public hearing October 10, 2013, to determine if each pupil in the District has sufficient textbooks or instructional materials, in history-social science, mathematics, reading, English language arts, science, health, and foreign languages. The Orange County Department of Education has verified that the District has met Williams Settlement Legislation textbook and instructional materials requirements.

Budget Implication:

Textbooks and instructional materials were purchased as necessary to achieve compliance. (Lottery Funds)

Action:

On the motion of Mrs. Randle-Trejo and duly seconded, the Board of Trustees adopted Resolution No. 2013/14-E-02, Textbooks and Instructional Materials Compliance for 2013-14. The roll call vote follows.

Ayes: Mr. Jabbar, Mrs. Smith, Mrs. Piercy, Mrs. Randle-Trejo, and Mr. O'Neal

11.6 **Agreement, College Board College Readiness System Products and Services**

Background Information:

The College Board's Early Participation Program is an initiative to support the involvement of all students in the college-going process at an earlier age while there is still time to inform instruction and learning, as well as increase students' readiness for college expectations. The College Board provides national college readiness assessments that include RediStep for eighth grade and PSAT tenth grade assessment, which will provide students and parents with college readiness data. These assessments will also expose students to a wealth of college planning and preparation tools to keep them actively involved in the process.

Current Consideration:

The District, pending Board approval, will purchase the RediStep assessment for all eighth grade students and PSAT assessment for all tenth grade students. Both assessments will be administered to all students October 16, 2013. The college readiness assessment data will

be used to inform students and parents how their student is progressing towards college preparation. Additional college planning tools and online parent resources will be provided by the College Board to support college preparation. College parent nights and classroom presentations will be provided at schools to inform parents and students on how to use the assessment data for college preparation. The RediStep and PSAT assessment data will also be utilized by school counselors for student placement decisions for honors and advanced placement courses. Additionally, utilization of the aforementioned instrument will continue to promote academic curricular relevance and rigor.

Budget Implication:

The College Board will provide the District with a 75 percent discount off the purchase price for the RediStep and a 25 percent discount for the PSAT assessments. Costs for these assessments, which are included in current schoolhouse budgets, are not to exceed \$67,651.50. (LCFF Supplemental Funds)

Action:

On the motion of Mrs. Piercy, duly seconded and unanimously carried, the Board of Trustees approved the agreement between College Board and the Anaheim Union High School District. Services and products will be provided October 11, 2013, though June 30, 2014.

11.7 **Grant Award, California State University, Fullerton, Science, Technology, Engineering, and Math (STEM Grant)**

Background Information:

Anaheim Union High School District (AUHSD) has partnered with California State University, Fullerton (CSUF) through several grants, which have included professional development and curriculum development opportunities for content teachers. The District has also prioritized STEM (Science, Technology, Engineering, and Math) opportunities for professional development for interested teachers. This STEM grant was developed to support underperforming student populations, especially Hispanics and English learners who do not typically qualify for four (4) year institutions, do not enter college, or do not choose to major in strategically important STEM majors.

Current Consideration:

CSUF and AUHSD have applied and were awarded with a prestigious research grant supported by the National Science Foundation valued at \$1.5 million dollars that will support dual immersion students in STEM. The three (3) year project, titled "Transforming Academic and Cultural Identity through Biliteracy (TACIB)," will support six (6) AUHSD teachers and six (6) Anaheim City Elementary District teachers, who will collaborate with CSUF science and math professors to develop contextualized curriculum aligned with implementation of Next Generation Science and Common Core mathematics in the junior high. The research goal of TACIB is to determine whether a dual immersion STEM program will influence Hispanics entering the seventh and eighth grade at Sycamore Junior High School in deciding to become STEM majors. This project plans to collect data on students in dual language programs, in the Anaheim City School District and AUHSD. It will build on the bilingual skills of these students to determine if the program can enhance the interest and familiarity of math and science through enhancing cultural identity, integrating after school activities, and build on the content knowledge of their parents. The grant also includes the Discovery Center partnership, which will provide after school STEM activities for junior high students in the Dual Immersion Academy at Sycamore Junior High School beginning in 2014-15.

Budget Implication:

There is no cost to the District for these services. The grant is valued at up to \$1.5 million over three (3) years.

Action:

On the motion of Mrs. Piercy, duly seconded and unanimously carried, following discussion, the Board of Trustees approved the grant award from California State University, Fullerton. Services will be provided October 11, 2013, through August 31, 2016.

11.8 **School Sponsored Student Organizations, Anaheim, Savanna, and Western High Schools**

Background Information:

The Board of Trustees shall give approval for the establishment of all student organizations. The proposed organizations shall not engage in any activities, other than those that are organizational in nature, until the Board of Trustees has approved its application.

Current Consideration:

The following schools have submitted school sponsored student organization applications:

Metal Club, Anaheim High School
Future Business Leaders of America (FBLA), Savanna High School
Urban Dance Club, Savanna High School
Do Your Part, Western High School
League of Legends Club, Western High School

Budget Implication:

Each school sponsored student organization offsets operational costs through donations and fundraising efforts.

Action:

On the motion of Mrs. Randle-Trejo, duly seconded and unanimously carried, the Board of Trustees approved the school sponsored student organization applications.

11.9 **Local Control Accountability Plan/Local Control Funding Formula Presentation**

Background Information:

The 2013-14 Local Control Funding Formula (LCFF) originated out of Assembly Bill (AB) 97, which is the most sweeping revision to California's school finance system in over 40 years. The LCFF eliminates the revenue limit/categorical system of school finance. The LCFF provides equal base grants per pupil, for four (4) grade spans and are the same for all school districts, as well as charter schools. LCFF also provides supplemental funding based on fixed percentages of the base grant amounts per pupil. Supplemental and concentration grant funding is based on the percentage of English learners, free and reduced meal program (FRPM), and foster youth.

The Local Control Accountability Plan (LCAP), enacted as part of the LCFF, is an accountability system between local school districts and the state for spending LCFF funds. For each fiscal year, LCAP must include annual goals and specific actions based on state priorities for all students, as well as "numerically significant subgroups" and include a description of expenditures. On or before July 1, 2014, and every three (3) years thereafter, each Local Education Agency (LEA) must adopt the LCAP using the template provided by the State Board of Education (SBE). The LCAP adoption process includes consultation and review with teachers, principals, school personnel, students, local bargaining units, parent advisory committee, and English learner parent advisory committee. Finally, all LEA's must have their LCAP approved by their county office of education.

Current Consideration:

Assistant Superintendent of Business Services, Mrs. Dianne Poore, will present information on the budget implications for Local Control Funding Formula (LCFF) and Assistant Superintendent of Educational Services, Dr. Paul Sevillano, will provide an overview of the Local Control Accountability Plan.

Budget Implication:

The LCFF and LCAP will significantly alter the budget development and budget approval process for the 2014-15 year.

Action:

The Board of Trustees received an informational overview of LCFF and LCAP as presented by Assistant Superintendent, Business Services, Mrs. Poore and Assistant Superintendent, Educational Services, Dr. Sevillano.

HUMAN RESOURCES DIVISION

11.10 Resolution No. 2013/14-HR-01, Concerning the Reinstatement of Classified Positions from the 2008-09, 2009-10, and 2011-12 Reductions in Force

Background Information:

The Board of Trustees took action during the 2008-09, 2009-10, and 2011-12 years to reduce particular kinds of services provided by classified employees. These actions were necessitated by the state-wide budget crisis and significant reductions in District revenues. Reinstatement of positions is based on the current needs of the District and the availability of funds.

Current Consideration:

The resolution provides the reinstatement of six (6) positions: two (2) custodian positions will be reinstated, one (1) custodian position will be restored from a nine (9) month work year to a 12 month work year, two (2) part time campus safety aide positions at 3.75 hours will be reinstated, and one (1) ASB technician position will be restored from a six (6) hour position to an eight (8) hour position. The reinstatement will be effective retroactive to October 1, 2013, for custodian positions and effective October 14, 2013, for the campus safety aide and ASB technician positions. The reinstatement process will be in accordance with the requirements of the Education Code and offered to employees by seniority.

Budget Implication:

The cost for these positions is \$192,000 and is a budgeted General Fund expenditure.

Action:

On the motion of Mrs. Randle-Trejo and duly seconded, the Board of Trustees adopted Resolution No. 2013/14-HR-01, Reinstatement of Classified Positions, to reinstate six (6) classified positions. The roll call vote follows.

Ayes: Mr. Jabbar, Mrs. Smith, Mrs. Piercy, Mrs. Randle-Trejo, and Mr. O'Neal

11.11 Student/Teacher Calendar, 2014-15

Background Information:

The Student/Teacher Calendar is an instructional calendar that is negotiated between the District and the Anaheim Secondary Teacher's Association (ASTA). The District and ASTA engaged in negotiations and reached a tentative agreement for a Student/Teacher Calendar for the 2014-15 year.

Current Consideration:

The 2014-15 Student/Teacher Calendar maintains a similar pattern as the calendar of the current year and the previous two (2) years. The first work day for teachers will be August 21, 2013, and the first day for students is August 25, 2013. However, unlike in previous years, the day prior to Veteran's Day, November 10, 2014, has been designated as a local holiday. To keep the same number of student and teacher days, an additional day has been added to the end of the school year. Therefore, the last day for students will be June 11, 2015, and the last work day for teachers will be June 12, 2015. There will be 180 instructional days and 185 teacher work days. Additionally, federal legal holidays and District holidays are designated.

Budget Implication:

There is no impact to the budget.

Action:

On the motion of Mrs. Randle-Trejo, duly seconded and unanimously carried, the Board of Trustees adopted the 2014-15 Student/Teacher Calendar.

SUPERINTENDENT'S OFFICE

11.12 Board Policy 9800, AUHSD Foundation, Second Reading

Background Information:

On May 13, 2013, the Board of Trustees held a study session with the Board of Directors of the AUHSD Foundation (Foundation) to discuss roles and responsibilities, protocols, and policies regarding fundraising activities to benefit our students. The Board is committed to providing the best educational opportunities possible for all students, which is only limited by the public resources available to the District. The Foundations' mission is to enhance the learning experience for all students by monetary and in-kind donations leading to structured programs in sports, academics, and the arts. At the aforementioned study session, the Board and Foundation expressed an interest in collaborating to provide greater support for both co-curricular and extra-curricular activities throughout the District. In preparing a draft policy regarding corporate sponsorship, it was determined that the Board did not have a policy regarding the AUHSD Foundation.

The Board of Trustees was presented with the first reading of new Board Policy 9800 in consideration of the partnership between AUHSD and the AUHSD Foundation at the September 19, 2013, Board of Trustees meeting.

Current Consideration:

The Board of Trustees is requested to review the second reading of Board Policy 9800, regarding working with the AUHSD Foundation.

Budget Implication:

There is no fiscal impact to the District.

Action:

On the motion of Mrs. Piercy, duly seconded and unanimously carried, the Board of Trustees approved the second reading of Board Policy 9800, AUHSD Foundation.

11.13 Board Policy 9801, Corporate Sponsorship and Naming Rights, Second Reading

Background Information:

On May 13, 2013, the Board of Trustees held a study session with the Board of Directors of the AUHSD Foundation (Foundation) to discuss roles and responsibilities, protocols, and policies regarding fundraising activities to benefit our students. The Board is committed to

providing the best educational opportunities possible for all students, which is only limited by the public resources available to the District. The Foundations' mission is to enhance the learning experience for all students by monetary and in-kind donations leading to structured programs in sports, academics, and the arts. At the aforementioned study session, the Board and Foundation expressed an interest in collaborating to provide greater support for both co-curricular and extra-curricular activities throughout the District.

Current Consideration:

Following the study session, on May 13, 2013, staff was directed to bring back for the Board's consideration a policy that provides guidance regarding fundraising activities throughout the District. Consequently, the Board of Trustees reviewed for first reading, new Board Policy 9801, Corporate Sponsorship and Naming Rights at the September 19, 2013, Board of Trustees meeting.

Budget Implication:

There is no fiscal impact to the District.

Action:

On the motion of Mrs. Piercy, duly seconded and unanimously carried, the Board of Trustees approved the second reading of Board Policy 9801, Corporate Sponsorship and Naming Rights.

11.14 **Revised Policy 10110: Number of Adult/Student Members and Terms of Office, Second Reading**

Background Information:

At the August 22, 2013, Board meeting the Board further discussed the implications of the demographic study regarding historic voting patterns within the District, reviewed Board Policy 10110 regarding the election process, and reviewed a draft timeline regarding the process if the Board were to move toward a residency based election system. Consistent with the proposed timeline, the Board directed staff to revise Board Policy 10110 to reflect a by-trustee area election system. On September 19, 2013, the Board made minor revisions following the first reading.

Current Consideration:

The Board of Trustees is requested to review the second reading of revised Board Policy 10110 regarding the election process for the Board of Trustees.

Budget Implication:

There is no budget implication at this time.

Action:

On the motion of Mrs. Randle-Trejo, duly seconded and unanimously carried, the Board of Trustees approved the second reading of revised Board Policy 10110, Number of Adult/Student Members and Terms of Office.

11.15 **Demographic Study: Trustee Voting Patterns**

Background Information:

On December 6, 2012, staff presented information regarding the Board's election system, relevant education code and election code provisions, as well as the California Voting Rights Act. On March 28, 2013, staff presented information about conducting a demographic study to assist the Board in addressing the complex issues related to the California Voting Rights Act, trustee area districting or redistricting, and voting processes or procedures. On June 18, 2013, and July 11, 2013, the Board reviewed the findings from the demographic study and discussed implications associated with voting patterns related to Board elections. On

August 22, 2013, the Board reviewed Board Policy 10110 and a draft timeline should the Board move toward a by-trustee area election system. The Board directed staff to amend Board Policy 10110 and proceed with activities based on the draft timeline presented. On September 19, 2013, the Board reviewed the first reading of amended Board Policy 10110, which indicated a shift to by-trustee area elections. With few changes, Board Policy 10110 was brought back for a second reading for tonight's meeting.

Current Consideration:

According to the timeline associated with moving to by-trustee area elections by November 2014, at the November 7, 2013, Board meeting, the Board would review trustee area boundary scenarios that, if approved by the Board, would be presented at several community meetings for community input on the various trustee area boundary scenarios. In preparation for the November 7, 2013, Board meeting, staff, in conjunction with Mr. Larry Ferchaw and Mr. Spencer Covert, have prepared a presentation to review the legal considerations for developing trustee area boundaries under both the California Voting Rights Act and the Federal Voting Rights Act, review the process for drawing possible trustee boundaries, and receive input from the Board regarding considerations in developing trustee areas. To assist the discussion, Mr. Ferchaw will provide several sample trustee area maps for review that illustrate different configurations of trustee areas. In addition, staff is scheduling a possible study session for November 1, 2013, to provide an opportunity to review in more depth possible trustee area boundary maps in preparation for the November 7, 2013, Board meeting.

Budget Implication:

There is no known implication to the budget at this time.

Action:

The Board of Trustees reviewed and discussed the information presented, as well as provided guidance to staff and consultants for further development of possible trustee area scenarios for review and consideration by the Board on November 7, 2013.

12. **CONSENT CALENDAR**

On the motion of Mrs. Randle-Trejo, duly seconded and unanimously carried, the Board of Trustees approved/ratified the following consent calendar.

BUSINESS SERVICES DIVISION

12.1 ***Special Services Agreement with Demsey, Filliger and Associates, LLC***

Background Information:

Government Code Section 53060 authorizes public agencies to contract with specially trained, experienced, and competent persons for professional services. In order to comply with the Government Accounting Standards Board (GASB) 45 regulations regarding retirement benefit liabilities, specialized actuarial services are needed to prepare a valuation of the District's retiree health insurance program. Demsey, Filliger and Associates, LLC, performed actuarial services on the original study of retirement benefit liabilities as of July 1, 2008, and provided an updated valuation of liabilities, as well as a comparison as of July 1, 2010.

Current Consideration:

A valuation of retirement benefit liabilities as of July 1, 2012, is now due. The actuarial valuation is needed by the auditors for their June 30, 2013, closing of the District's financial reports.

Budget Implication:

Cost of actuarial services would not exceed \$5,500. (General Funds)

Action:

The Board of Trustees approved the agreement with Demsey, Filliger and Associates, LLC.

12.2 **Run-Off Claims Administration Agreement with Keenan & Associates for Industrial Injuries**

Background Information:

The District workers' compensation program for industrial injuries prior to 1996 was fully self-insured, as permitted by California Education Code Section 17566 and the California Department of Self-Insurance Plans.

Current Consideration:

Self-insurance claims with a date of injury prior to October 1, 1996, have been administered by Keenan and Associates since first occurrence of the injuries. Although these claims were settled long ago, claimants have not been willing to settle out the future medical care option in their original legal action, thereby considered "Run-off Claims". There are claims that remain open that require further administration by Keenan and Associates. The earliest open self-insured claim is for a work injury that occurred in 1988. This agreement is to renew claims administration services for the period October 1, 2013, through September 30, 2014.

Budget Implication:

The cost of the agreement is not to exceed \$6,500, which is unchanged from last year. (Workers' Compensation Fund)

Action:

The Board of Trustees approved the Run-Off Claims Administration agreement with Keenan and Associates.

12.3 **Declaring Certain Furniture and Equipment as Unusable, Obsolete, and/or Out-of-Date, and Ready for Sale, or Destruction**

Action:

The Board of Trustees approved the list of District furniture and equipment as unusable, obsolete, and/or out-of-date, and ready for sale, or destruction, and authorized proper disposal in accordance with Education Code Section 60510 et al.

12.4 **Declaring Certain Textbooks and Instructional Materials as Unusable, Obsolete, and/or Out-of-Date, Damaged, and Ready for Sale, or Destruction**

Action:

The Board of Trustees approved the list of District textbooks and instructional materials as unusable, obsolete, and/or out-of-date, damaged, and ready for sale, or destruction as surplus, and authorized staff to dispose of the textbooks and instructional materials in accordance with Education Code Section 60510 et al.

12.5 **Donations**

Action:

The Board of Trustees accepted the donations as listed.

12.6 **Check Register/Warrants Report**

Action:

The Board of Trustees ratified the check register/warrants report, September 10, 2013, through September 30, 2013.

12.7 **Purchase Order Detail Report**

Action:

The Board of Trustees ratified the Purchase Order Detail Report, September 10, 2013, through September 30, 2013.

12.8 **Supplemental Information**

12.8.1 Cafeteria Report, July 2013

12.8.2 Enrollment Report, Month 1

EDUCATIONAL SERVICES DIVISION

12.9 **Amendment, Orange County Superintendent of Schools Tobacco Use Prevention Education (TUPE)**

Background Information:

In December 2010, the Board of Trustees approved a grant award with the Orange County Superintendent of Schools for the Tobacco Use Prevention Education (TUPE) grant. District schools have been a partner in a consortium managed by the Orange County Department of Education during that time. The respective curriculums (Project ALERT in junior high schools and Project Towards No Drugs (TND) in ninth grade) have been taught in seventh, eighth, and ninth grade and each participating school has involved students in youth development activities designed to develop anti-tobacco advocacy campaigns. The initial three (3) year cycle of the grant was due to expire at the end of the 2012-13 year, however, the state allowed approximately one-half of the high-performing consortiums to have an automatic extension of one (1) more year and the consortium the District belongs to was one (1) of those. As a result of receiving the extra year, additional funds have been allocated to the county to fund the TUPE program for this additional school year.

Current Consideration:

Due to the state's decision to extend the TUPE grant one extra year, the District's portion of additional funding is \$141,911, which increases the total dollar amount of the grant to \$546,478.50 after adjustments. The original grant amount of \$454,585 was decreased last year to \$404,567.50, due to funding cuts by the state. In addition, the effective date of the agreement will change from July 1, 2010, through June 28, 2013, to July 1, 2010, through June 30, 2014.

Budget Implication:

There is no cost to the District for these services. (TUPE Grant Funds)

Action:

The Board of Trustees ratified the agreement with the Orange County Superintendent of Schools. Services are being provided July 1, 2010, through June 30, 2014.

12.10 **Ratification, Memorandum of Understanding, Orange County United Way (OCUW)**

Background Information:

Destination Graduation is an education initiative sponsored by Orange County United Way (OCUW) to ensure that all students graduate from high school, college and career ready. OCUW works with eight (8) high schools and six (6) intermediate/junior high schools in Orange County. Katella and Savanna high schools currently participate in the program. Beginning the 2013-14 year, Brookhurst and South junior high schools have been added to the grant. The purpose of the grant is to support the academic enhancement efforts of the AVID program, provide AVID students with additional college and career exposure opportunities, and aid in their development of 21st Century skills.

Current Consideration:

This agreement provides funds for the Advancement Via Individual Determination (AVID) Program for instructional support services. Participation in the Destination Graduation Initiative provides stipends, substitute costs, and reimbursement for travel-related expenses for teachers attending AVID training, and reimbursement for tutors, as well as classroom materials for the AVID elective classes. The contract from OCUW was received by the Educational Services Division September 2, 2013.

Budget Implication:

Each School participating in this program receives \$8,025, for a total amount not to exceed \$32,100. The amount for the 2012-13 year was \$21,830, for two (2) schools. (Destination Graduation AVID Funds)

Action:

The Board of Trustees ratified the memorandum of understanding between the Anaheim Union High School District and Orange County United Way, July 1, 2013, through June 30, 2014.

12.11 **Special Education Legal Alliance (Alliance) Membership**

Background Information:

The Special Education Legal Alliance (Alliance) is a collaborative comprised of all school districts in Orange County. The Alliance provides districts professional development, trainings, seminars, outreach, advocacy, and other supports addressing special education issues. The Alliance also supports various legal issues related to special education matters that have significant impact on districts throughout the county. To fund the Alliance, each participating district provides \$.15 per ADA. The District has been implementing this membership since 2005.

Current Consideration:

The Alliance provides education, support, advocacy, and assistance to the District on important legal issues related to special education matters. The District significantly benefits from Alliance services.

Budget Implication:

Costs for these services are not to exceed \$4,583.76. (Special Education Funds)

Action:

The Board of Trustees approved the payment of membership dues to the Orange County Special Education Legal Alliance. Services will be provided October 11, 2013, through June 30, 2014.

12.12 **News-2-You Membership**

Background Information:

News-2-You is a curriculum tool utilized in moderate to severe special education programs. It is a symbol-supported, simple text electronic newspaper delivered weekly on the Internet. Its focus is on current events. Each issue is wrapped around a newsworthy and subject appropriate event of interest to readers. For the past seven (7) years, the District's special education teachers have been successfully using News-2-You tools including: online newspapers, differentiated worksheets and templates, structured practice online games, and the SymbolStix library of 12,000 picture symbols, which enable teachers to create materials specific to individual student needs.

Current Consideration:

The purpose for renewing the District's membership to News-2-You is to allow students with moderate to severe disabilities to have access to understandable reading activities that are standards-based and age appropriate.

Budget Implication:

The cost of weekly online News-2-You newsletter will be for 25 teachers at an amount not to exceed \$3,312. The amount paid for the 2012-13 year was \$2,800 for 20 teachers. (Special Education Funds)

Action:

The Board of Trustees approved an annual membership for News-2-You. The membership will be in effect from October 11, 2013, through October 10, 2014.

12.13 **Instructional Materials Submitted for Adoption**

Action:

The Board of Trustees adopted the selected materials for display, recommended by the Instructional Materials Review Committee, for basic and supplemental courses, which include AVID, Computer Science, and Non-Departmental. The books have been made available for public view.

12.14 **Instructional Materials Submitted for Display**

Action:

The Board of Trustees approved the selected materials for display, which have been recommended by the Instructional Materials Review Committee, for basic and supplemental courses in English and Science. Before the materials can be approved for adoption, they must be made available for public review. The Board of Trustees will be requested to consider adoption of the materials following the end of the period of public display, October 10, 2013, through November 7, 2013.

12.15 **Individual Service Contracts**

Action:

The Board of Trustees approved/ratified the individual service contracts as submitted. (Special Education Funds)

12.16 **Field Trip Report**

Action:

The Board of Trustees approved/ratified the field trip report as submitted.

HUMAN RESOURCES DIVISION

12.17 **2013-14 First Quarterly Report, Williams Uniform Complaints**

Background Information:

The Williams Uniform Complaints report summarizes all complaints relative to adequate textbooks and instructional materials, teacher vacancies or misassignments, facilities conditions, and intensive instruction, as well as services for students who have not passed the California High School Exit Examination (CAHSEE) by the end of the 12th grade. This is a quarterly report required by Education Code Section 35186, which is submitted to the Orange County Department of Education.

Current Consideration:

The Williams Uniform Complaints First Quarterly Report, for the period July 1, 2013, through September 30, 2013, states there were no complaints during this quarter.

Budget Implication:

There is no impact to the budget.

Action:

The Board of Trustees accepted the 2013-14 First Quarterly Report, Williams Uniform Complaints.

12.18 **Certificated Personnel Report**

Action:

The Board of Trustees approved/ratified the certificated personnel report as submitted.

12.19 **Classified Personnel Report**

Action:

The Board of Trustees approved/ratified the classified personnel report as submitted.

SUPERINTENDENT'S OFFICE

12.20 **Board of Trustees' Meeting Minutes**

12.20.1 September 3, 2013, Regular Meeting

12.20.2 September 19, 2013, Regular Meeting

Action:

The Board of Trustees approved the minutes as submitted.

13. SUPERINTENDENT AND STAFF REPORT

Dr. Novack recognized Mrs. Ellis for her support of the Superintendent's Office as interim senior executive assistant, Ms. Karlak for her work with the Bring Back the Splash initiative, and Mrs. Cobian for her work as interim executive assistant to the superintendent.

Dr. Sevillano discussed the October 25, 2013, collaborative planning meeting concerning college and career readiness.

Mr. Lee-Sung reported that at the next Board of Trustees' meeting staff will have a recommendation for principal, Lexington Junior High School.

14. **BOARD OF TRUSTEES' REPORT**

Mr. Jabbar attended Back-to-School Nights at Katella and Anaheim high schools, as well as Ball Junior High School, and an Anaheim City Council meeting.

Mrs. Smith shared her attendance at Back-to-School Night at Dale Junior High School.

Mrs. Piercy attended the Sister City Commission meeting, Back-to-School Nights at Dale Junior High School and Katella High School, lunch meeting with ROP Superintendent Dr. Worley and AUHSD Superintendent Dr. Novack, as well as the Insurance Committee meeting.

Mrs. Randle-Trejo shared her attendance at the City of La Palma/AUHSD Liaison meeting, City of Anaheim/AUHSD Liaison meeting, varsity volleyball games, and College Night at Oxford Academy.

Mr. O'Neal attended the Sister City Commission meeting, Back-to-School Nights at Anaheim High School, as well as Brookhurst, Ball, and Lexington junior high schools, lunch meeting with ROP Superintendent Dr. Worley and AUHSD Superintendent Dr. Novack, Common Core math class at Anaheim High School, and City of La Palma/AUHSD Liaison meeting.

15. **ADVANCE PLANNING**

15.1 **Future Meeting Dates**

The Board of Trustees will participate in a facilities tour and study session Friday, November 1, 2013. The next regular meeting of the Board of Trustees will be held Thursday, November 7, 2013, at 6:00 p.m.

The last meeting for 2013 will be held Thursday, December 12, 2013, which is the annual organizational meeting.

15.2 **Suggested Agenda Items**

There were no suggested agenda items.

16. **ADJOURNMENT**

On the motion of Mr. Jabbar, duly seconded and unanimously carried, the Board of Trustees adjourned the meeting at 9:14 p.m.

Approved 
Clerk, Board of Trustees