

**BOARD OF TRUSTEES**  
**Regular and Annual Organization Meeting Minutes**  
**Thursday, December 9, 2010**

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**1. CALL TO ORDER–ROLL CALL**

President Brian O’Neal called the regular and annual organization meeting of the Anaheim Union High School District Board of Trustees to order at 3:30 p.m.

Present: Brian O’Neal, president; Jordan Brandman, clerk; Anna L. Piercy, assistant clerk; Katherine H. Smith and Jan Harp Domene, members; Elizabeth I. Novack, superintendent; Tim Holcomb, deputy superintendent; Fred Navarro, Dianne Poore, and Russell Lee-Sung, assistant superintendents.

**2. ADOPTION OF AGENDA**

Staff requested the following amendment to the agenda:

- Replace Exhibit U, agreement with North Orange County Community College District Tech Prep Local Consortia. On page 3 of the exhibit, number 4 was added, which changed the numbering for the remainder of the agreement.

On the motion of Mrs. Smith, duly seconded and unanimously carried, the Board of Trustees adopted the agenda as amended.

**3. PUBLIC COMMENTS, CLOSED SESSION ITEMS**

There were no requests to speak.

**4. CLOSED SESSION**

The Board of Trustees entered closed session at 3:31 p.m.

**5. STUDENT PRESENTATION**

Students from the Hope High School Performing Arts Department, under the direction of Julie Hahn and Melissa Saunders, performed.

**6. RECONVENE MEETING, PLEDGE OF ALLEGIANCE, AND MOMENT OF SILENCE**

**6.1 Reconvene Meeting**

The Board of Trustees reconvened into open session at 6:09 p.m.

**6.2 Pledge of Allegiance and Moment of Silence**

Donna Erickson, Hope High School principal, led the Pledge of Allegiance to the Flag of the United States of America and the moment of silence.

## 7. INTRODUCTION OF GUESTS

Mr. O'Neal introduced Joanne Fawley, ASTA; Sharon Yager, CSEA; Susan Stocks, ALTA; Cindy Mendoza, ASCPTA; Frank Donovan, GASELPA; Mike Matsuda, NOCCCD; Irv Trinkle and Cristi Woodward, Centralia School District; Speed Castillo, personnel commissioner; Gayle Eastman, city of Anaheim councilwoman; and Assemblyman, Chris Norby.

## 8. REPORTS

### 8.1 Closed Session

The clerk of the Board of Trustees reported the following actions taken during closed session.

8.1.1 The Board of Trustees took formal action to approve the expulsion of the following students:

1. 10-22 under Education Code 48900(c), 48900(j), 48915(a)(3)
2. 10-23 under Education Code 48900(c), 48900(k), 48915(b)(1)
3. 10-24 under Education Code 48900(a)(1), 48915(a)(5)
4. 10-25 under Education Code 48900(c), 48900(k), 48915(a)(3)
5. 10-26 under Education Code 48900(a)(1), 48915(b)(2)
6. 10-27 under Education Code 48900(a)(1), 48900(k), 48915(b)(2)
7. 10-28 under Education Code 48900(c)
8. 10-30 under Education Code 48900(a)(1), 48900(e), 48900(g), 48900.4
9. 10-31 under Education Code 48900(c), 48900(j), 48900(k)
10. 10-32 under Education Code 48900(a)(1), 48915(b)(1), 48915(b)(2)
11. 10-33 under Education Code 48900.2, 48900.4, 48915(b)(2)
12. 10-34 under Education Code 48900(b)
13. 10-35 under Education Code 48900(j), 48915(b)(1)
14. 10-36 under Education Code 48900(c), 48915(a)(3)
15. 10-37 under Education Code 48900(b), 48915(a)(2)
16. 10-38 under Education Code 48900(k), 48915(b)(1), 48915(b)(2)
17. 10-39 under Education Code 48900(a)(1), 48900(b), 48915(c)(2)
18. 10-40 under Education Code 48900(k), 48900(m)
19. 10-41 under Education Code 48900(k), 48915(b)(1)
20. 10-43 under Education Code 48900(c), 48900(k), 48915(a)(3)
21. 10-44 under Education Code 48900(a)(1), 48900(k), 48915(b)(1), 48915(b)(2)
22. 10-45 under Education Code 48900(a)(1), 48915(b)(2)

8.1.2 No action taken regarding pending litigation.

8.1.3 No action taken regarding negotiations.

8.1.4 No action taken regarding public employee, HR-2010-11-3.

8.1.5 No action taken regarding public employee, HR-2010-11-4.

### 8.2 Principal's Report

Mrs. Erickson presented a report on Hope High School and congratulated Trustees Brandman, Piercy, and Harp Domene. She spoke about the self contained program and noted staff has seen an improvement in behavior and received great parent feedback. She said Homecoming, which was held at the Brookhurst Junior High School gym, was a fun event with the Oxford Academy and Savanna High School "Best Buddies" present. She thanked Mr. Holcomb for all of the facility work done at Hope and wished everyone a great holiday season.

8.3 **Anaheim Secondary Council Parent Teacher Association (ASCPTA) Report**

Cindy Mendoza, ASCPTA president, reported on the Reflections Program. She said ten entries have been sent to the next level of competition. Mrs. Mendoza invited everyone to the Orange County Department of Education on Saturday, January 29, 2011, from 1:00 p.m. to 4:00 p.m., for the 4<sup>th</sup> District PTA Reflections Gallery. She added that awards will be announced and all entries will be on display. She noted that every special education teacher received a bookmark on December 3, 2010, for Day of the Special Educator.

8.4 **Reports of Associations**

Joanne Fawley, ASTA president, said it's a wonderful night. She noted that joy is the seed of hope and it should be sustained throughout the year. She congratulated Mr. Brandman, Mrs. Piercy, and Mrs. Harp Domene, as well as Dr. Navarro.

Mr. Holcomb exited the meeting at 6:18 p.m.

8.5 **Student Representative's Report**

Paola Gonzalez, student representative to the Board of Trustees, reported that several schools are involved in charity events and helping the community. She added the student ambassadors and she are working together with the food service director to sample food for the schools.

Mr. Holcomb returned to the meeting at 6:33 p.m.

9. **PUBLIC COMMENTS, OPEN SESSION ITEMS**

There were no public comments.

10. **OATH OF OFFICE**

The Oath of Office was administered to newly elected Trustee Jan Harp Domene, as well as re-elected Trustees Anna L. Piercy and Jordan Brandman.

11. **ELECTION OF OFFICERS**

The Board of Trustees participated in a brief discussion on the election process prior to the nomination and selection of trustees for the listed positions.

11.1 **President of the Board of Trustees**

On the motion of Mrs. Piercy and duly seconded, she opened nominations and nominated Mr. Brandman for the position of president.

On the motion of Mrs. Piercy and duly seconded, the nominations were closed. The vote follows.

Ayes: Trustees Smith, Harp Domene, Piercy, O'Neal, and Brandman

Mr. Brandman was elected as president, and Mr. O'Neal turned the meeting over to him.

11.2 **Clerk of the Board of Trustees**

On the motion of Mr. Brandman and duly seconded, he opened nominations and nominated Mrs. Piercy for the position of clerk.

On the motion of Mr. Brandman and duly seconded, the nominations were closed. The vote follows.

Ayes: Trustees Smith, Harp Domene, Piercy, O'Neal, and Brandman

11.3 **Assistant Clerk of the Board of Trustees**

On the motion of Mrs. Piercy and duly seconded, she nominated Mrs. Harp Domene for the position of assistant clerk.

On the motion of Mrs. Piercy and duly seconded, the nominations were closed. The vote follows.

Ayes: Trustees Smith, Harp Domene, Piercy, O'Neal, and Brandman

Mr. Brandman called a recess at 6:43 p.m. in order for the Board of Trustees to host a reception.

Mr. Brandman called the meeting back to order at 7:13 p.m.

12. **APPOINTMENTS TO THE BOARD OF TRUSTEES**

12.1 **Secretary**

On the motion of Mrs. Smith, duly seconded and unanimously carried, the Board of Trustees appointed Superintendent Elizabeth I. Novack, Ph.D., as the secretary of the Board of Trustees.

12.2 **Assistant Secretary**

On the motion of Mrs. Harp Domene, duly seconded and unanimously carried, the Board of Trustees reappointed Assistant Superintendent, Business, Dianne Poore as the assistant secretary of the Board of Trustees.

12.3 **Parliamentarian**

On the motion of Mrs. Smith, duly seconded and unanimously carried, the Board of Trustees appointed District Counsel Jeff Riel as the parliamentarian of the Board of Trustees.

12.4 **Chief Negotiator**

On the motion of Mr. O'Neal, duly seconded and unanimously carried, the Board of Trustees appointed Assistant Superintendent, Human Resources, Russell Lee-Sung as the chief negotiator of the Board of Trustees.

13. **BOARD OF TRUSTEES' APPOINTMENTS TO COMMITTEES**

On the motion of Mrs. Piercy and duly seconded, following discussion, it was the consensus of the Board of Trustees that Mr. O'Neal replace Mrs. Smith on the NOCROP board. The vote follows.

Ayes: Trustees Harp Domene, Piercy, O'Neal, and Brandman

No: Trustee Smith

On the motion of Mrs. Piercy and duly seconded, it was the consensus of the Board of Trustees that Mr. Brandman continue on the NOCROP Board. The vote follows.

Ayes: Trustees Harp Domene, Piercy, O'Neal, and Brandman

Abstain: Trustee Smith

On the motion of Mrs. Piercy, duly seconded and unanimously carried, following discussion, it was the consensus of the Board of Trustees that Mrs. Piercy continue on the GASELPA Board.

On the motion of Mr. O'Neal, duly seconded and unanimously carried, following discussion, the Board of Trustees reviewed the various committees and reached a consensus on the Trustees that would represent the District on the various committees as attached.

14. **ESTABLISH DAY AND HOUR FOR REGULAR SCHOOL BOARD MEETINGS**

On the motion of Mr. O'Neal, duly seconded and unanimously carried, the Board of Trustees approved the calendar for the 2011 regular Board meetings. Meetings will be held on Thursdays, with the exception of one meeting in May, which will be held on a Wednesday. The start time for the open session of these meetings will be 6:00 p.m.

Thursday, January 20  
Thursday, February 10  
Thursday, March 3  
Thursday, March 24  
Thursday, April 14  
Wednesday, May 4  
Thursday, May 26  
Thursday, June 23

Thursday, July 14  
Thursday, August 18  
Thursday, September 8  
Thursday, September 22  
Thursday, October 13  
Thursday, November 3  
Thursday, December 8

15. ***ROBERT'S RULES OF ORDER, 10<sup>th</sup> EDITION***

On the motion of Mr. O'Neal, duly seconded and unanimously carried, the consensus of the Board of Trustees was to continue to use *Robert's Rules of Order, 10<sup>th</sup> Edition*, for conducting business of the District.

16. **RECEPTION**

This item was moved forward in the agenda, and the reception was held following the election of officers, item 11.3.

17. **ITEMS OF BUSINESS**

17.1 ***Resolution No. 2010/11-HR-02, Concerning the Reinstatement of Classified Positions from the 2009-10 Reduction in Force Custodian-Athletic Facility***

The Board of Trustees took action on April 29, 2010, to reduce particular kinds of services provided by classified employees. This action was necessitated by the state-wide budget crisis and significant reductions in District revenues.

On the motion of Mr. O'Neal and duly seconded, following discussion, the Board of Trustees adopted Resolution No. 2010/11-HR-02 to reinstate seven custodian-athletic facility positions

(3.0 hours per day/12 months), effective December 10, 2010. The District has determined that the services of these employees are needed in maintenance. The reinstatement process will be in accordance with the requirements of the Education Code and offered to employees by seniority.

The roll call vote follows.

Ayes: Trustees Smith, Harp Domene, Piercy, O'Neal, and Brandman

17.2 **Resolution No. 2010/11-B-07, Fund Balance Budget Adjustments**

On the motion of Mr. O'Neal and duly seconded, the Board of Trustees adopted Resolution No. 2010/11-B-07, Fund Balance Budget Adjustments. This resolution makes adjustments to the 2010-11 budgets for the difference between the estimated 2010-11 beginning fund balances and the 2009-10 unaudited actual ending fund balances. This resolution affects all funds requiring an adjustment.

The roll call vote follows.

Ayes: Trustees Smith, Harp Domene, Piercy, O'Neal, and Brandman

17.3 **Resolution No. 2010/11-B-08, Adjustments to Income and Expenditures, and the 2010-11 First Interim Report**

On the motion of Mr. O'Neal and duly seconded, following discussion, and a report by Mrs. Poore, the Board of Trustees approved the certification that the District was able to meet its financial obligations for the remainder of the fiscal year and, based on current forecasts, for two subsequent fiscal years. The certifications were classified as positive, pursuant to the standards and criteria adopted by the State Board of Education, Education Code Section 33127.

In certifying the 2010-11 First Interim Report as positive, the Board understands its fiduciary responsibility to maintain fiscal solvency for the current and subsequent two fiscal years. Due to the depletion of one-time revenue in 2010-11, the District will implement in 2011-12 approximately \$ 5,700,000 in ongoing budget reductions and an additional \$ 20,200,000 in reductions in 2012-13 to maintain the positive certification. It is further recognized that the District will submit a detailed list of Board approved ongoing budget reductions, revisions, and/or fund transfers, with the 2010-11 Second Interim Report.

As part of the interim reporting process, budget adjustments are made to income, expenditures, and fund balances. Resolution No. 2010/11-B-08, Adjustments to Income and Expenditures, authorizes budget adjustments per Education Code Sections 42602 and 42610.

The roll call vote follows.

Ayes: Trustees Smith, Harp Domene, Piercy, O'Neal, and Brandman

17.4 **Resolution No. 2010/11-B-09, Including Accounting of Developer Fees Report**

On the motion of Mrs. Piercy and duly seconded, following discussion, the Board of Trustees adopted Resolution No. 2010/11-B-09. Government Code requires the District to make an annual accounting of the developer fees available to the public and to be reviewed by the Board of Trustees. These fees are recorded in the Capital Facilities Fund.

The Developer Fees Report is available to the public at the Anaheim Union High School District Business Office, 501 Crescent Way, Anaheim, California.

The roll call vote follows.

Ayes: Trustees Smith, Harp Domene, Piercy, O'Neal, and Brandman

17.5 **Developer Fee Deferral Request**

On the motion of Mrs. Piercy and duly seconded, following a lengthy discussion, the Board of Trustees extended the school fee deferral process, within the city of Anaheim, for the 2011 calendar year. In 2008, the Board of Trustees took action to implement a program to defer payment of school facilities impact fees on residential developments for the 2009 calendar year. Last year, the Board of Trustees extended the program for the 2010 calendar year. The vote follows.

Ayes: Trustees Harp Domene, Piercy, O'Neal, and Brandman

No: Trustee Smith

17.6 **Community Center Authority (CCA)**

On the motion of Mrs. Piercy, duly seconded and unanimously carried, following discussion, the Board of Trustees ratified the appointment of Mr. Vijay Desai and Mr. Harold Rapoza to the Governing Board of the Community Center Authority (CCA). The CCA is a California joint powers authority that was created and oversees the Anaheim Convention Center. Per the CCA agreement, the Anaheim City Council has the right to appoint members to the Governing Board of the CCA subject to ratification by the AUHSD Board of Trustees. Mr. Desai and Mr. Rapoza were appointed by the city council at their meeting on June 22, 2010.

Mrs. Piercy exited the meeting at 8:00 p.m. and returned at 8:06 p.m.

17.7 **BOT Resolution No. 2010/11-BOT-02, Mental Health Services For Special Education Students**

On the motion of Mr. O'Neal and duly seconded, the Board of Trustees adopted Resolution No. 2010/11-BOT-02. Following elimination of some mental health funding (AB3632) through gubernatorial veto, the Orange County Health Care Agency has notified the Orange County Department of Education that it will cease providing state mandated mental health services to special education students on or before December 31, 2010. Resolution No. 2010/11-BOT-02 approves authorization for the superintendent to determine whether to join other Orange County school districts in filing an interagency dispute resolution process or lawsuit, should it be deemed necessary, against the Orange County Health Care Agency for its discontinuation of providing state mandated mental health services pursuant to Government Code 7570 et seq. and memorialized in a memorandum of understanding with the Orange County Department of Education.

The roll call vote follows.

Ayes: Trustees Smith, Harp Domene, Piercy, O'Neal, and Brandman

17.8 **Contract Agreement for Investigative Services, T. Davis Associates, Inc.**

On the motion of Mr. O'Neal, duly seconded and unanimously carried, the Board of Trustees approved the consulting agreement with T. Davis & Associates, Inc. to provide investigative services. The purpose of this agreement is to provide an impartial party to investigate complaints in a timely and professional manner in order to expedite resolution. Investigations may include, but are not limited to, discrimination and harassment claims, policy and procedure violations, unprofessional conduct complaints, charges of theft, and other serious allegations. Services will be provided December 9, 2010, through June 30, 2011, at a cost not to exceed \$19,219 (\$2,916 per month; prorated for December in the amount of \$1,723). (General Funds)

18. **CONSENT CALENDAR**

On the motion of Mr. O'Neal, duly seconded and unanimously carried, the Board of Trustees approved/ratified the following consent calendar with the exception of item 18.21, pulled by Mrs. Smith for discussion.

18.1 **Agreements**

18.1.1 **Student Teaching, Biola University**

The Board of Trustees ratified the agreement with Biola University for student teaching, September 1, 2010, through September 1, 2012. University students will meet with school site master teachers to be involved in the student's preparations for student teaching. This agreement provides opportunities for the student teacher to observe, participate, assist, and teach in the master teacher's classroom for one semester. Master teachers will model to the student teacher effective planning, instruction, and management strategies, as well as discuss these strategies with the student teacher. Services are being provided at no cost to the District.

18.1.2 **Student Teaching, California State Polytechnic University, Pomona**

The Board of Trustees ratified the agreement with California State Polytechnic University, Pomona, for student teaching, July 1, 2010, through June 30, 2011. University students will meet with school site master teachers to be involved in the student's preparations for student teaching. This agreement provides opportunities for the student teacher to observe, participate, assist, and teach in the master teacher's classroom for one semester. Master teachers will model to the student teacher, effective planning, instruction, and management strategies, as well as discuss these strategies with the student teacher. Services are being provided at no cost to the District.

18.1.3 **University of Southern California, Federal Work-Study Program**

The Board of Trustees ratified the agreement with the University of Southern California, Federal Work-Study Program, for social work interns during the 2010-11 year, July 1, 2010, through June 30, 2011, at no cost to the District. All interns are supervised by Dr. Donald Baumeister, clinical social worker.

18.1.4 **Orange County Superintendent of Schools**

The Board of Trustees ratified the agreement to refer students to the Orange County Superintendent of Schools. The purpose of the agreement is to offer appropriate school programs to students who, because of reduced or eliminated school programs



as a result of budgetary concerns, are in need of such services. Services are being provided September 1, 2010, through June 30, 2011, at no cost to the District. This agreement will be signed following approval by the Board of Trustees.

18.1.5 **Orange County Consortium District Intern Program**

The Board of Trustees ratified the agreement with Orange County Consortium District Intern Program for intern teacher placement, July 1, 2010, through June 30, 2013. Interns will meet with school site master teachers for guidance in the student's preparations for internships. This agreement provides opportunities for the intern to observe, participate, assist, and teach in the master teacher's classroom for one semester. Master teachers will model to the intern effective planning, instruction, and management strategies, as well as discuss these strategies with the intern. Services are being provided at no cost to the District.

18.2 **Amend Contract Agreement, Pacific Coast Speech Services, Inc.**

The Board of Trustees approved the amendment to the contract agreement with Pacific Coast Speech Services, Inc., to provide speech and language pathologist contract services. This agreement was previously approved on September 23, 2010, but was not in the proper consulting agreement format. The terms and details of the agreement remain the same. The only change is in formatting. Services are being provided September 24, 2010, through June 9, 2011, at a cost not to exceed \$101,024. (Special Education Funds)

18.3 **Consulting Agreement Amendment, Public Economics, Inc.**

The Board of Trustees ratified the consulting agreement amendment with Public Economics, Inc. The highly technical and complex process of updating and reporting of Redevelopment Area (RDA) pass through entitlements is a specialized service. Public Economics, Inc. has special expertise in these processes. The District benefits from economies of scale by contracting with Public Economics, Inc. for these services, because the cost of these services is shared by the multiple Districts that are often affected by each project area. This agreement amendment will extend the effective date of the agreement until June 30, 2011, at a cost not to exceed \$20,000. (Redevelopment Funds, and/or other funds as appropriate)

18.4 **Agreement, School Innovations & Advocacy, Inc.**

The Tax Relief Act of 1972, SB 90, allowed counties and other local agencies to request reimbursement for costs incurred by programs that the state of California has required the agencies to carry out. Due to the complexities and amount of resources it takes to prepare a mandated cost report, it is common that a professional consultant who specializes in SB 90 reporting be used.

The Board of Trustees approved the professional services contract with School Innovations & Advocacy, Inc. (SI&A) to provide State Mandated Cost Reimbursement claims. This contract provides for the 2010-11, 2011-12, and 2012-13 mandated cost claims to be filed. SI&A collects documentation and prepares the cost claims for submission to the State Controller's Office, per SB 90 guidelines. SI&A also provides staff training to District personnel who are involved in the claiming process. The cost of this contract is considered a mandated cost, and it is reimbursable through the claiming process. The cost shall not exceed \$21,000 for 2010-11, \$21,000 for 2011-12, and \$21,000 for 2012-13 fiscal year claims.

A competitive request for proposal was used by District staff to determine which contractor would be recommended to provide mandated cost services. It is recommended that the award of bid be given to SI&A to provide mandated cost services for the claim years as stated above. (General Funds)

18.5 **Educational Consulting Agreements**

18.5.1 **Kagan Professional Development**

The Board of Trustees approved the educational consulting agreement with Kagan Professional Development. The consultant will train South Junior High School teachers on research-based learning structures and cooperative learning strategies, for immediate use in their classrooms. Teachers will learn to use a variety of learning structures and strategies to improve student engagement and improve student learning. South Junior High School is in year five of No Child Left Behind Program Improvement and is required to consult with independent experts, as necessary, to implement school reform. Services will be provided January 28, 2011, at a cost not to exceed \$3,749. (Title I Funds)

18.5.2 **Parent Institute for Quality Education**

The Board of Trustees approved the educational consulting agreement with Parent Institute for Quality Education (PIQE). PIQE will conduct a nine-week program, consisting of morning and evening training sessions, for Magnolia High School parents. The purpose of the training is to increase parents' involvement in their child's educational process. Additionally, the training promotes a partnership between parents and the school. Services include: telephone calls to all households for the recruitment of parent participants, curriculum development for nine parent seminars, and required instructional materials such as binders and lesson plans for the 300 parent participants. Services will be provided January 27, 2011, through March 31, 2011, at a cost not to exceed \$24,000. (Title I Funds)

18.6 **Agreement, North Orange County Community College District Tech Prep Local Consortia**

The Board of Trustees ratified Subcontractor Agreement No. 10-139-860 with the North Orange County Community College District (NOCCCD). This agreement is a Technology Preparation (Tech Prep) Partnership grant, which provides \$15,300 in supplemental funding for Career Technical Education (CTE) articulation efforts with NOCCCD. These funds will provide professional development, articulation training, and supplemental instructional materials for District CTE instructors. These funds also provide Tech Prep career events, for the District's CTE students, at Cypress College and Fullerton College. NOCCCD will sign this agreement following approval by the AUHSD Board of Trustees. Services are being provided July 1, 2010, through June 30, 2011, at no cost to the District.

18.7 **Grant Award, Orange County Superintendent of Schools**

The Board of Trustees approved the grant award with the Orange County Superintendent of Schools for the Tobacco Use Prevention Education (TUPE) grant. The District has been named in the grant application as a collaborative partner with anticipated funding in the amount of \$454,585 for the three year period (2010-11, 2011-12, and 2012-13) of the grant. The Orange County Department of Education (OCDE) is waiting final funding confirmation from the California Department of Education. When the grant award is received, final contracts will be issued. However, training begins immediately in December and the District must assign substitute coverage in order to be in compliance with the grant. Once the grant contract has

been finalized, OCDE will reimburse the District for all expenses incurred. Therefore, the Board of Trustees authorized the superintendent to sign the contract when it arrives at the District in order to allow our teachers to be included in all trainings. (TUPE Grant Funds)

18.8 **Agreement, 2010-11 Earned Income Tax Credit (EITC) Campaign Community Partner Stipend**

The Board of Trustees approved the 2010-11 EITC Campaign Community Partner Stipend agreement with Orange County Financial Stability Alliance, Orange County United Way (OCUW), and the Legal Aid Society of Orange County (LASOC). The EITC campaign is a community-based effort designed to assist low-income families and individuals, as well as the elderly with preparing and submitting their federal and state tax return claims. Anaheim Union High School District accounting pathway students at Cypress, Katella, Kennedy, Loara, and Savanna high schools, and their accounting teachers are members of the Volunteer Income Tax Assistance (VITA) program. The accounting students and their teachers have prepared for, and passed, the basics taxation certification through the United States Internal Revenue Services. Collectively, these students and their accounting teachers will host several "Community Tax Days" with VITA at Cypress High School and/or the District Campus Professional Development Center. To offset the cost of hosting these Community Tax Days, OCUW and LASOC will provide a stipend of \$1,130 to the AUHSD accounting pathway program. The term of this agreement is January 15, 2011, through May 1, 2011, at no cost to the District.

18.9 **Transportation Agreement, Cypress High School Student**

The Board of Trustees ratified the transportation agreement to pay the parent of a special education student attending Cypress High School, 9801 Valley View Street, Cypress, California, for round trip daily transportation, October 13, 2010, through June 15, 2011, at a cost not to exceed \$8,820. (Special Education Funds)

18.10 **Instructional Materials Submitted for Adoption**

The Board of Trustees adopted the selected instructional materials. The Instructional Materials Review Committee has recommended the selected materials for history and English courses. The instructional materials have been made available for public review.

18.11 **Award of Bid**

The Board of Trustees awarded the bid as listed.

<u>Bid #</u>	<u>Service</u>	<u>Award</u>	<u>Amount</u>
2011-07	Painting Western High School (Deferred Maintenance Funds)	CBM Painting	\$75,000

18.12 **Donations**

The Board of Trustees accepted the donations as listed.

<u>Location</u>	<u>Donated by</u>	<u>Item</u>
Hope	Target	\$134.25
	Linda Barnett	\$500

Kennedy	Korean Consulate General	\$6,660
Orangeview	LB Property Management	\$2,000
Walker	Lori Kaihewalu	\$50
	Carl Karcher Enterprises, Inc.	\$826
Western	LB Property Management	\$2,000

18.13 **Declare Certain Furniture and Equipment as Unusable, Obsolete, and/or Out-of-Date, and Ready for Sale, or Destruction**

The Board of Trustees approved the list of District furniture and equipment as unusable, obsolete, and/or out-of-date, and ready for sale, or destruction, and authorized proper disposal.

18.14 **Declare Certain Textbooks and Instructional Materials as Unusable, Obsolete, and/or Out-of-Date, Damaged, and Ready for Sale, or Destruction**

The Board of Trustees approved the list of District textbooks and instructional materials as unusable, obsolete, and/or out-of-date, damaged, and ready for sale, or destruction, as surplus and authorized staff to dispose of the textbooks and instructional materials in accordance with Education Code Section 60510.

18.15 **Purchase Order Detail Report**

The Board of Trustees ratified the purchase order detail report, October 26, 2010, through November 29, 2010.

18.16 **Check Register/Warrants Report**

The Board of Trustees ratified the check register/warrants report October 26, 2010, through November 29, 2010.

18.17 **Individual Service Contracts**

The Board of Trustees approved/ratified the individual service contracts as submitted. (Special Education Funds)

18.18 **Certificated Personnel Report**

The Board of Trustees approved/ratified the certificated personnel report as submitted.

18.19 **Classified Personnel Report**

The Board of Trustees approved/ratified the classified personnel report as submitted.

18.20 **Field Trip Report**

The Board of Trustees approved/ratified the field trip report as submitted.

18.21 **Institutional Membership**

On the motion of Mrs. Smith, duly seconded and unanimously carried, following discussion, and the announcement by Dr. Novack that the Anaheim Chamber of Commerce agreed to discount the dues from \$302 to \$200, because of the financial crisis, the Board of Trustees ratified the membership, December 1, 2010, through November 30, 2011. (General Funds)

18.22 **Board of Trustees' Meeting Minutes**

The Board of Trustees approved the minutes as submitted.

18.22.1 August 26, 2010, Regular Meeting

18.22.2 September 2, 2010, Regular Meeting

18.22.3 September 23, 2010, Regular Meeting

18.22.4 October 14, 2010, Regular Meeting

18.22.5 November 4, 2010, Regular Meeting

19. **SUPPLEMENTAL INFORMATION**

19.1 Cafeteria Fund, September 2010

19.2 Enrollment, Month 2

19.3 Minutes of Department Meetings

20. **SUPERINTENDENT AND STAFF REPORTS**

Dr. Novack congratulated Mr. Brandman, Mrs. Piercy, and Mrs. Harp Domene. She emphasized that she is looking forward to the exciting new year. She acknowledged everyone from the education department and thanked Dr. Navarro for his tenure and stellar accomplishments at AUHSD and noted Lennox School District is fortunate to have him as their new superintendent, effective January 3, 2011. She wished everyone a happy holiday. Dr. Novack thanked Student Representative Paola Gonzalez for highlighting AUHSD students' outreach efforts.

Dr. Navarro thanked everyone in the Education Division for being such a great team.

Mr. Lee-Sung noted his attendance at the California League of Middle Schools' Educator of the Year Awards. He discussed Brookhurst Junior High School Assistant Principal Derek Garcia's inspirational speech. He added that Mr. Garcia was honored for his teaching at Sycamore Junior High School. He said that Dr. Navarro is a courageous leader.

Mrs. Poore discussed a cost saving measure for print management solutions with Southern California Office Technology. She noted that it has started at the District level and will save approximately \$3,000 per month.

Mr. Holcomb explained how his department is working on improving the quality of the portables at Western and Savanna high schools. He added that teachers have moved into classrooms or the permanent portables at Western High School.

21. **BOARD OF TRUSTEES' REPORT**

Mrs. Smith said that Dr. Farley did a wonderful job when he hired Dr. Navarro. She discussed the many affordable houses being built in the city of Anaheim, without added infrastructures such as hospitals, etc. She also spoke about the international PISA Test and her concern for the future. Mrs. Smith noted her attendance at the Orange County Teacher of the Year awards.

Mrs. Harp Domene thanked everyone for their support and said she is excited about the "journey." She said she attended the Orange County Teacher of the Year awards, Words Out Loud, Orange County School District of the Year Governor's Council Spotlight on Fitness award presentation at the Orange County Department of Education, and the dedication of the Governor's Challenge Fitness Center at Katella High School. Mrs. Harp Domene said this is a phenomenal District, with great staff and students.

Mrs. Piercy welcomed with Mrs. Harp Domene to the Board of Trustees. She noted her attendance at the Orange County Teacher of the Year awards, Retirement Tea for Personnel Commissioner Ron Costello, Anaheim Sister Cities meeting, Words Out Loud, Orange County School District of the Year Governor's Council Spotlight on Fitness award presentation at the Orange County Department of Education, the dedication of the Governor's Challenge Fitness Center at Katella High School, and the Anaheim City Council meeting at the Heritage Forum.

Mr. O'Neal reported on his attendance at the Orange County Teacher of the Year awards, Band Spectacular, Wellness Committee meeting, Hope High School Homecoming, Budget Committee meeting, Anaheim Sister Cities meeting, and the dedication of the Governor's Challenge Fitness Center at Katella High School. He thanked Dr. Navarro for his accomplishments and wished him well. He welcomed Mrs. Harp Domene.

Mr. Brandman noted his attendance at the Retirement Tea for Personnel Commissioner Ron Costello, Band Spectacular, Veteran's Day Recognition at the District Campus, La Palma Days Parade, Anaheim Halloween Spooktacular Parade, CIF Football games, Orange County Teacher of the Year awards, CTA dinner for newly elected board members, ROP meeting, city of Anaheim organization meeting, and Words Out Loud. He discussed the YMCA Youth in Government Day.

22. **ADVANCE PLANNING**

22.1 **Future Meeting Dates**

The next regular meeting of the Board of Trustees will be held on Thursday, January 20, 2011, at 6:00 p.m.

22.2 **Suggested Agenda Items**

Mrs. Smith requested an update on the Mandarin Committee.

23. **ADJOURNMENT**

On the motion of Mr. O'Neal, duly seconded and unanimously carried, the Board of Trustees adjourned the meeting at 8:47 p.m.

Approved \_\_\_\_\_  
Clerk, Board of Trustees