

# ANAHEIM UNION HIGH SCHOOL DISTRICT

501 N. Crescent Way, P.O. Box 3520, Anaheim, California 92803-3520, [www.auhsd.us](http://www.auhsd.us)

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## BOARD OF TRUSTEES Minutes Thursday, January 17, 2019

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### 1. CALL TO ORDER–ROLL CALL

Board President O’Neal called the regular meeting of the Anaheim Union High School District Board of Trustees to order at 2:00 p.m.

Present: Brian O’Neal, president; Katherine H. Smith, assistant clerk; Anna L. Piercy, member; Michael B. Matsuda, superintendent; Jaron Fried, Ed.D., Brad Jackson, and Jennifer Root, Ed.D., assistant superintendents; and Karl H. Widell, District counsel.

Absent: Annemarie Randle-Trejo, clerk; and Al Jabbar, member.

### 2. ADOPTION OF AGENDA

Staff requested the following amendments to the agenda:

- Replace page 4 of the agenda to reflect the name change from Lacie Mounger to Kenneth Gompert on item 11.
- Pull item 12.21.7, Exhibit JJ, Savanna Medical Careers Academy Sports Medicine Division

On the motion of Trustee Piercy, duly seconded and unanimously carried by those present, following discussion, the Board of Trustees adopted the amended agenda.

### 3. FACILITIES UPDATE STUDY SESSION

A study session regarding the District’s construction program and Facilities related topics was conducted.

Trustee Randle-Trejo entered at 2:07 p.m.

Trustee Jabbar entered at 2:27 p.m.

### 4. PUBLIC COMMENTS, CLOSED SESSION ITEMS

There were no requests to speak.

### 5. CLOSED SESSION

The Board of Trustees entered closed session at 3:31 p.m.

### 6. RECONVENE MEETING, PLEDGE OF ALLEGIANCE, AND CLOSED SESSION REPORT OUT

#### 6.1 Reconvene Meeting

The Board of Trustees reconvened into open session at 6:00 p.m.

## 6.2 **Pledge of Allegiance and Moment of Silence**

Student Representative to the Board of Trustees Adai Flores led the Pledge of Allegiance to the Flag of the United States of America and provided a moment of silence.

## 6.3 **Closed Session Report**

Board Clerk Randle-Trejo reported the following actions taken during closed session with the exception of item 6.3.4, which was reported when the Board of Trustees returned to open session at 8:50 p.m.

Board Clerk Randle-Trejo reported the following actions taken during closed session.

- 6.3.1 No reportable action taken regarding public employee performance evaluation, superintendent.
- 6.3.2 No reportable action taken regarding existing litigation.
- 6.3.3 No reportable action taken regarding negotiations.
- 6.3.4 No reportable action taken regarding personnel.
- 6.3.5 No reportable action taken regarding anticipated litigation.
- 6.3.6 The Board of Trustees took formal action, with a 5-0 vote, to approve the settlement agreement with Student, resolving all issues by amending Student's IEP and providing up to \$3,000 in reimbursements.
- 6.3.7 The Board of Trustees took formal action, with a 5-0 vote, to suspend the expulsion of student 18-21, as well as approve the expulsions of students 18-13; 18-18; and 18-22.

## 7. **INTRODUCTION OF GUESTS**

The Board of Trustees recognized our community stakeholders for their interest in the Anaheim Union High School District and for attending our Board meeting. Thank you for your participation and contribution as we create an educational environment that graduates socially aware, civic-minded students who are college and career ready for the 21<sup>st</sup> century.

In addition, Board of Trustees' President O'Neal introduced Corey Kretz, APGA co-president; Peggy Kruse, ASCPTA president; James Goran, ASTA vice president; Jennifer Brown, Walker Junior High School principal; Amber Houston, Lexington Junior High School principal; Grant Schuster, ASTA president; and Lisa Eck, CTA advocate.

## 8. **BOARD OF TRUSTEES' RECOGNITION**

### 8.1 **Honor Outgoing Board President**

The Board of Trustees honored Trustee Al Jabbar for his service as Board president from December 2017 through December 2018.

## 8.2 **Anaheim Secondary Council Parent/Teacher Association (ASCPTA) Reflections Winners**

Each year, the PTA Reflections program challenges students to create art inspired by a specific theme. This year's theme is "Heroes Around Me." Students submit entries to local PTA or PTSA units. Nationally, the program consists of six areas of the arts: dance choreography, film production, literature, musical composition, photography, and visual arts. The following students were recognized for their outstanding work and as Anaheim Secondary Council-level PTA Reflections award recipients. Their work is forwarded to the Fourth District PTA to compete in the Regional PTA Reflections program.

- Kayla Ashton, Cypress High School, Dance Choreography
- Aaron Gocłowski, Cypress High School, Film Production
- Gyooyeon (Ashley) Kim, Cypress High School, Visual Arts
- Nithiyashree Moorthi, Lexington Junior High School, Dance Choreography
- Ashmita Papolu, Lexington Junior High School, Visual Arts
- Tanishq Dwivedi, Oxford Academy, Music Composition
- Avi Jagdish, Oxford Academy, Photography
- Lynne Ta, Oxford Academy, Literature
- Matthew Young, Oxford Academy, Music Composition
- Amy Mariscal, Western High School, Visual Arts
- Valerie Prado, Western High School, Literature
- Nathan Zet, Walker Junior High School, Photography

## 8.3 **Association for California School Administrator (ACSA), Valuing Diversity Award**

The Board of Trustees recognized Manuel Colón, AUHSD Chief Academic Officer. In November of 2017, Manuel Colón was selected for the Valuing Diversity Award for the District. In May of 2018, he was honored by ACSA Region 17 as the county level awardee. Finally, on November 9, 2018, he was honored with the statewide Valuing Diversity Award at the ACSA Leadership Summit in San Diego, California. ACSA's Valuing Diversity Award recognizes those who further ACSA's mission by promoting diversity and support for all children, parents, and staff.

## 9. **REPORTS**

### 9.1 **Principals' Report**

Dr. Fried presented the Unlimited You video, which will be the topic of future principals' reports. Principals will resume presentations in February.

### 9.2 **Student Representative's Report**

Adai Flores, student representative to the Board of Trustees, reported on student activities throughout the District.

### 9.3 **Reports of Associations**

Grant Schuster, ASTA president, reported on ASTA's Red for Ed Action Week and the progress regarding negotiations.

9.4 **Parent Teacher Student Association (PTSA) Reports**

Peggy Kruse, ASCPTA president, reported on events throughout the District and invited the Board to the PTA Founder's Celebration on February 13, 2019.

10. **PUBLIC COMMENTS, OPEN SESSION ITEMS**

There were no requests to speak.

11. **PRESENTATION**

**Presentation, Grade Level Counseling**

Background Information:

Historically, counselor caseload distributions were determined by each individual school site. Over the years, several school sites implemented grade level looping, while other sites were alphabetical. In March of 2018, high schools were directed to assign counselors caseloads by grade level looping.

Current Consideration:

At the request of the Board of Trustees, Counselors on Special Assignments (COSA) from Cypress and Katella high schools reported about their progress with grade level looping. COSA Mary Jo Durkin and Kenneth Gompert reported out the success with grade level looping.

Budget Implication:

There is no impact to the budget.

Action:

Although this was an information item only, requiring no formal action by the Board of Trustees, the Board received the information.

12. **ITEMS OF BUSINESS**

**RESOLUTIONS**

12.1 **Resolution No. 2018/19-F-02, Adopting Prequalification of Construction Contractors Pursuant to Public Contract Code Section 20111.6**

Background Information:

Public Contract Code Section 20111.6, requires the governing board of a school district to prequalify bidders including electrical, mechanical, and plumbing subcontractors for construction contracts/projects awarded on or after January 1, 2014, if (1) the contract value is \$1,000,000 or more; and (2) the project is funded, in whole or in part, with state bond funds. Mandatory contractor prequalification must include the submission of a standardized prequalification questionnaire and financial statement verified under oath, and a system for rating the bidders on the basis of the questionnaire and financial statement, which include issues covered by the model guidelines developed by the Department of Industrial Relations ("DIR").

Current Consideration:

The District desires to adopt a prequalification process pursuant to Public Contract Code Section 20111.6, for all future public works projects valued at \$1,000,000 or more, and funded, in part or in whole, with state bond funds, or any future projects that require

prequalification pursuant to Public Contract Code Section 20111.6. The Board of Trustees is required to adopt a resolution, a prequalification questionnaire, and a uniform system of prequalifying and rating prospective bidders. The resolution further delegates authority to the assistant superintendent, Business, to hear and oversee prequalification determination appeals, to make revisions to all prequalification documents subject to approval by staff and legal counsel, as well as to determine which specific projects are subject to prequalification.

Budget Implication:

There is no impact to the budget.

Action:

On the motion of Trustee Piercy and duly seconded, the Board of Trustees adopted Resolution No. 2018/19-F-02, to implement a uniform system of prequalifying and rating prospective bidders pursuant to Public Contract Code Section 20111.6. The roll call vote follows.

Ayes: Trustees Jabbar, Piercy, Smith, Randle-Trejo, and O'Neal

12.2 **Resolution No. 2018/19-E-07, Career and Technical Education Month**

Background Information:

The month of February has been designated as Career and Technical Education Month by the Association for Career and Technical Education. Career and technical education provides Americans with a school-to-career connection and it is the backbone of a strong, well-educated workforce, which fosters productivity in business and industry, as well as contributes to America's leadership in the international marketplace.

Current Consideration:

The Board of Trustees was requested to adopt Resolution No. 2018/19-E-07 for Career and Technical Education Month. The adoption of this resolution provides an opportunity to inform parents, guardians, and communities of the efforts that the District is making to promote career and technical education.

Budget Implication:

There is no impact to the budget.

Action:

On the motion of Trustee Smith and duly seconded, the Board of Trustees adopted Resolution No. 2018/19-E-07. The roll call vote follows.

Ayes: Trustees Jabbar, Piercy, Smith, Randle-Trejo, and O'Neal

12.3 **Resolution No. 2018/19-E-08, National Parent/Teacher Association Founders Day**

Background Information:

National Parent/Teacher Association Founders Day honors the dedication of the Parent/Teacher Association (PTA), which was established more than a century ago.

Current Consideration:

The Board of Trustees was requested to adopt Resolution No. 2018/19-E-08 for National Parent/Teacher Association Founders Day. The adoption of this resolution provides an opportunity to inform parents, guardians, and communities of the efforts that the District is making to support parent involvement and working on behalf of all children and families.

Budget Implication:

There is no impact to the budget.

Action:

On the motion of Trustee Jabbar and duly seconded, following discussion, the Board of Trustees adopted Resolution No. 2018/19-E-08, as amended. The roll call vote follows.

Ayes: Trustees Jabbar, Piercy, Smith, Randle-Trejo, and O'Neal

12.4 **Resolution No. 2018/19-E-09, National African American History Month**

Background Information:

National African American History Month in February celebrates the contributions that African Americans have made to American history in their struggles for freedom and equality, as well as deepens our understanding of our nation's history.

Current Consideration:

The Board of Trustees was requested to adopt Resolution No. 2018/19-E-09 for National African American History Month. The adoption of this resolution provides an opportunity to inform parents, guardians, and communities of the efforts that the District is taking to honor the many achievements and contributions made by African Americans to our economic, cultural, spiritual, and political development.

Budget Implication:

There is no impact to the budget.

Action:

On the motion of Trustee Randle-Trejo and duly seconded, following discussion, the Board of Trustees adopted Resolution No. 2018/19-E-09. The roll call vote follows.

Ayes: Trustees Jabbar, Piercy, Smith, Randle-Trejo, and O'Neal

12.5 **Resolution No. 2018/19-E-10, Kick Butts Day**

Background Information:

In 1996, an organization known as the Campaign for Tobacco-Free Kids advocated for a special day to stand out, speak up, and seize control against Big Tobacco throughout the United States. The first Kick Butts Day was held in March of 1996. This nationwide observance encourages teachers, administrators, classified employees, and all staff to use the date to stand up to the tobacco industry and join together at events highlighting the deadly toll of tobacco.

Current Consideration:

The Board of Trustees was requested to adopt Resolution No. 2018/19-E-10 for Kick Butts Day 2019. The adoption of this resolution provides an opportunity to inform parents, guardians, and communities of the efforts that the District is making to support their commitment to tobacco-free, healthy lifestyles.

Budget Implication:

There is no impact to the budget.

Action:

On the motion of Trustee Randle-Trejo and duly seconded, the Board of Trustees adopted Resolution No. 2018/19-E-10. The roll call vote follows.

Ayes: Trustees Jabbar, Piercy, Smith, Randle-Trejo, and O'Neal

12.6 **Resolution No. 2018/19-E-11, Through with Chew Week**

Background Information:

Through with Chew Week is a national week of activism that empowers youth and any concerned group to stand out, speak up, and seize control against the tobacco industry. The purpose is to raise awareness of the problem of smokeless tobacco use, encourage youth to reject the tobacco industry's deceptive marketing, and stay tobacco-free, as well as urge elected officials to take action to protect kids from tobacco.

Current Consideration:

The Board of Trustees was requested to adopt Resolution No. 2018/19-E-11 for Through with Chew Week 2019. The adoption of this resolution provides an opportunity to inform parents, guardians, and communities of the efforts that the District is making to support their commitment to decrease spit tobacco use, and increase awareness of the negative health effects of using these tobacco products.

Budget Implication:

There is no impact to the budget.

Action:

On the motion of Trustee Jabbar and duly seconded, the Board of Trustees adopted Resolution No. 2018/19-E-11. The roll call vote follows.

Ayes: Trustees Jabbar, Piercy, Smith, Randle-Trejo, and O'Neal

12.7 **Resolution No. 2018/19-HR-02, National School Counseling Week**

Background Information:

National School Counseling Week focuses public attention on the unique contribution of professional school counselors and how students benefit as a result of what school counselors do. National School Counseling Week highlights the tremendous impact school counselors can have in helping students achieve school success and plan for a career. The special week honors school counselors for being actively engaged in helping students examine their abilities, strengths, interests, and talents; working in a partnership with parents as they encounter the challenges of raising children in today's world; focusing on positive ways to enhance students' social/personal, educational and career development; and working with teachers and other educators to provide an educational system where students can realize their potential and set healthy, realistic, and optimistic aspirations for themselves. Professional school counselors are certified, experienced educators with a master's degree in guidance and counseling. The combination of their training and experience makes them an integral part of the total educational program.

Current Consideration:

Resolution No. 2018/19-HR-02, National School Counseling Week, declares the week of February 4, 2019, through February 8, 2019, as National School Counseling Week throughout the Anaheim Union High School District. Counselors will be recognized for their dedication and hard work in preparing our students for success in the future.

Budget Implication:

There is no impact to the budget.

Action:

On the motion of Trustee Jabbar and duly seconded, the Board of Trustees adopted Resolution No. 2018/19-HR-02, National School Counseling Week. The roll call vote follows.

Ayes: Trustees Jabbar, Piercy, Smith, Randle-Trejo, and O'Neal

**BUSINESS SERVICES**

**12.8 Financial Audit for Fiscal Year 2017-18**

Background Information:

California Education Code Section 41020 requires that school districts provide for an annual audit of all funds under the District's jurisdiction using an independent auditor and report using the format established by the California State Controller's Office. California Education Code Section 41020.3 requires that the Board of Trustees review the annual audit at one of its regularly scheduled meetings.

Current Consideration:

The Board of Trustees has previously retained the firm of Vavrinek, Trine, Day and Co., LLP (VTD), certified public accountants, to conduct the District's annual audit. Representatives of the firm have completed their examination and have presented the results to District staff. The final report has been provided to the Board of Trustees and will be presented in open session.

Budget Implication:

There is no impact to the budget.

Action:

Although this was an information item only, requiring no formal action by the Board of Trustees, the Board of Trustees reviewed and accepted the Annual Financial Audit Report.

**12.9 Bond Audit Report for Fiscal Year 2017-18**

Background Information:

Vavrinek, Trine, Day and Co., LLP (VTD), certified public accountants, recently issued the Building Fund (Measure H) Financial and Performance Audits Report. The report will be presented to the Citizens' Oversight Committee on February 5, 2019. California Education Code Section 15286 requires the audit report be submitted to the Board of Trustees no later than March 31 of each year.

Current Consideration:

The District retained VTD to conduct the District's 2017-18 audit of the Building Fund (Measure H). Representatives of the firm have completed their examination and have presented the results to District staff. The final report has been provided to the Board of Trustees.

Budget Implication:

There is no impact to the budget.



Action:

Although this was an information item only, requiring no formal action by the Board of Trustees, the Board officially reviewed and accepted the Building Fund (Measure H) Financial and Performance Audits Report for the year ended, June 30, 2018.

12.10 **Revised Board Policy, Multiple Policies, First Reading**

Background Information:

The Office of Management and Budget's (OMB's) Uniform Grant Guidance (UGG) requires nonfederal entities to have written policies and procedures in place. The objectives these policies and procedures provide are: ease of administrative burden, strengthening of oversight, and strengthening of internal controls in the administrative process. The policies and procedures identified for inclusion and/or updating allow for administrative flexibility, reasonable assurance of grant compliance, reduction of level of risk, and protection of allowable costs. Properly written policies and procedures have been identified as one of the best ways to improve an organization's internal controls, minimizing the likelihood of fraud, waste, and abuse.

Current Consideration:

Districts have been required through the annual audit process to review and update, as necessary, their policies and procedures related to the UGG process. A committee of administrators representing the Educational Services Division, Human Resources Division, and the Business Services Division convened to identify policies for addition, review, and revision as needed. The District had many of the necessary policies in place and the committee reviewed, and revised as needed, the policies using California School Board Association's Gamut Online System as the foundation. The Board of Trustees was requested to review the first reading of the policies listed below.

The Business Services Division submitted the following policies for review:

- 12.10.1 Board Policy 41006.02 (3314), Payment for Goods and Services
- 12.10.2 Board Policy 41008 (3312), Contracts
- 12.10.3 Board Policy 5703 (3580), Care of District Records
- 12.10.4 Board Policy 6206 (3350), Employee Participation in Conferences, Convention, and Seminars
- 12.10.5 Board Policy 9201 (1340), Access to District Records

Budget Implication:

There is no impact to the budget.

Action:

Although this was an information item only, requiring no formal action by the Board of Trustees, the Board reviewed the policies listed above.

12.11 **New Board Policy, Multiple Policies, First Reading**

Background Information:

The Office of Management and Budget's (OMB's) Uniform Grant Guidance (UGG) requires nonfederal entities to have written policies and procedures in place. The objectives these policies and procedures provide are: ease of administrative burden, strengthening of oversight, and strengthening of internal controls in the administrative process. The policies and procedures identified for inclusion and/or updating allow for administrative flexibility, reasonable assurance of grant compliance, reduction of level of risk, and protection of

allowable costs. Properly written policies and procedures have been identified as one of the best ways to improve an organization's internal controls, minimizing the likelihood of fraud, waste, and abuse.

Current Consideration:

Districts have been required through the annual audit process to review and update, as necessary, their policies and procedures related to the UGG process. A committee of administrators representing the Educational Services Division, Human Resources Division, and the Business Services Division convened to identify policies for addition, review, and revision as needed. The District had many of the necessary policies in place and the committee reviewed, and revised as needed, the policies using California School Board Association's Gamut Online System as the foundation. The Board of Trustees was requested to review the first reading of the policies listed below.

The Business Services Division submitted the following policies for review:

- 12.11.1 Board Policy 4510 (3400), Management of District Assets/Accounts
- 12.11.2 Board Policy 4512 (3300), Expenditures and Purchases
- 12.11.3 Board Policy 4514 (3311), Bids
- 12.11.4 Board Policy 4516 (3440), Inventories
- 12.11.5 Board Policy 4518 (3460), Financial Reports and Accountability
- 12.11.6 Board Policy 4520 (3512), Equipment
- 12.11.7 Board Policy 4522 (3270), Sale and Disposal of Books, Equipment, and Supplies

Budget Implication:

There is no impact to the budget.

Action:

Although this was an information item only, requiring no formal action by the Board of Trustees, the Board reviewed the policies listed above.

12.12 **AB 1808, Classified School Employee Summer Assistance Program**

Background Information:

In the Omnibus Education Trailer Bill, AB 1808, signed by the Governor on June 27, 2018, the Legislature appropriated \$50 million to provide matching grant assistance to eligible classified employees. The purpose of the matching grant funds is to encourage classified employees, who work less than 12 months per year, who would otherwise not be paid during the summer months to defer a portion of their pay. Employee participation in the program is voluntary. Depending upon the number of school districts and classified employees who elect to participate, the matching grant would provide up to a one-to-one match of deferred pay (limited to a maximum of 10 percent of the employee's monthly pay). The Classified School Employee Summer Assistance Program (CSESAP) is currently only for the 2019-20 year. District participation is optional.

The District was required to determine whether to participate in the program and notify classified employees by January 1, 2019. Once the District notifies classified employees that the District is participating in the program, that decision becomes irrevocable.

AB 1808 provides that the State matching funds received by eligible employees under this program would not be considered compensation for purposes of determining CalPERS retirement benefits.

Current Consideration:

On December 31, 2018, the District notified all classified employees of the District's intent to participate in the CSESAP. In January, eligible employees will be informed about the program, and invited to informational meetings to learn more about the specifics of the program. Per AB 1808 regulations, employees must determine if they wish to participate in the program by March 1, 2019.

Budget Implication:

Not all classified employees would be eligible to participate in the program, only those less than 12 month classified employees, who were employed by the District for at least a year, and who are paid less than twice the minimum vc wage rate for a full-time classified employee would be eligible. Business Services estimates that 646, less than 12 month classified employees of the District would be eligible to participate in the matching grant program, although it is unknown how many would elect to do so.

Costs for the program will include administrative costs for processing participation forms, changes in participation level, and accounting for the disbursement of the matching grant funds. In addition, the State will pay the matching grant funds directly to the District, which will then be disbursed as regular payroll. Although the matching grant funds are not considered "compensation" for CalPERS retirement purposes, which means that CalPERS contributions do not need to be paid on the matching grant amount, the funds will be considered ordinary income and taxes will have to be withheld and paid on that amount. Business Services estimates that the District will have to pay an amount equal to 10.126 percent of the matching grant funds for employer payroll taxes. If all eligible employees participated and deferred the maximum amount, and there was a one-to-one match by the State, Business Services estimates that the District's tax payment for the matching funds would not exceed \$169,000.

Action:

On the motion of Trustee Jabbar, duly seconded and unanimously carried, following discussion, the Board of Trustees ratified participation in the AB 1808, Classified School Employee Summer Assistance Program.

12.13 **Third Term Reappointment, Citizens' Oversight Committee Members**

Background Information:

Pursuant to Education Code, Chapter 1.5, Strict Accountability in Local School Construction Bonds Act of 2000, a school district is required to establish a Citizens' Oversight Committee (COC) upon the passing of a local school construction bond. The committee's duties include informing the public concerning the District's expenditure of the bond proceeds, reviewing the expenditure reports produced by the District, and presenting an annual report with a focus on bond expenditure compliance to the Board of Trustees.

Since the passing of Measure H in 2014, and in accordance with Education Code Section 15282(a), as well as committee bylaws, the Board of Trustees has established a COC consisting of at least seven members serving up to three consecutive two-year terms.

Current Consideration:

The COC members who were initially appointed in 2014 have served their second two-year term, and must be reappointed by the Board of Trustees for an additional term.

The Citizens' Oversight Committee members reappointed are:

- Mr. Larry Larsen
- Ms. Patricia Rich
- Mr. Alan Walker

Budget Implication:

There is no impact to the budget.

Action:

On the motion of Trustee Piercy, duly seconded and unanimously carried, following discussion, the Board of Trustees reappointed Citizens' Oversight Committee members, Larry Larsen, Patricia Rich, and Alan Walker, for a third two-year term.

12.14 **Approve Design-Build Delivery Method for the Design and Construction of Proposition 39 Heating, Ventilation, and Air Conditioning Project**

Background Information:

Education Code Section 17250 et seq. permits school districts to award a single contract for the design and construction of school facility projects when design and construction costs exceed one million dollars. This integrated delivery approach is called design-build. Traditional project delivery methods, including design-bid-build, would have the district enter into a contract for the design, and a separate contract for the construction, usually let to the lowest bidder.

Current Consideration:

For the Proposition 39 Heating, Ventilation, and Air Conditioning Projects ("Project"), staff has determined that the design-build delivery method would be most appropriate procurement for this project.

The estimated Project budget is \$1,700,000, including design and construction, and is within the statutory limits for this delivery method. This delivery method will expedite the procurement process and allow the District to encumber its Proposition 39 grant funds by the June 30, 2019, deadline. Therefore, the design-build delivery method is the optimum delivery method for this Project.

Budget Implication:

There is no impact to the budget.

Action:

On the motion of Trustee Smith, duly seconded and unanimously carried, the Board of Trustees approved the use of the design-build delivery for the design and construction of Proposition 39 Heating, Ventilation, and Air Conditioning Project, as well as authorized the assistant superintendent, Business to execute the necessary documents for this procurement.

## EDUCATIONAL SERVICES

### 12.15 **New Board Policy, Board Policy 3515, Campus Security-Surveillance Systems, First Reading**

#### Background Information:

The District is committed to providing a school environment that promotes the safety of students, employees, and visitors to school grounds. The District also recognizes the importance of protecting property, facilities, and equipment from vandalism and theft.

#### Current Consideration:

On December 13, 2018, at the regular meeting of the Board of Trustees, a resolution was passed to award a video surveillance solution Districtwide. As a result, the District needs to develop a campus security policy for surveillance systems, which is consistent with the goals and objectives of the District's comprehensive safety plan and site-level safety plans. This policy was developed utilizing the California School Boards Association (CSBA) GAMUT online service, which is consistent with federal, state, and local codes.

#### Budget Implication:

There is no impact to the budget.

#### Action:

Although this was an information item only, requiring no formal action by the Board of Trustees, the Board reviewed the policy listed above.

### 12.16 **New Board Policies, Board Policy 71103 (6190), Evaluation of Instructional Program and Board Policy 1800 (0500), Accountability, First Reading**

#### Background Information:

The Office of Management and Budget's (OMB's) Uniform Grant Guidance (UGG) requires nonfederal entities to have written policies and procedures in place. The objectives of these policies and procedures provided are: ease of administrative burden, strengthening of oversight, and strengthening of internal controls in the administrative process. The policies and procedures identified for inclusion and/or updating allow for administrative flexibility, reasonable assurance of grant compliance, reduction of level of risk, and protection of allowable costs. Properly written policies and procedures have been identified as one of the best ways to improve an organization's internal controls, minimizing the likelihood of fraud, waste, and abuse.

#### Current Consideration:

Districts have been required through the annual audit process to review and update as necessary their policies and procedures related to the UGG process. A committee of administrators representing the Educational Services Division, Human Resources Division, and the Business Services Division convened to identify Board policies for addition, review, and revision, as needed. The District had many of the necessary policies in place. The committee used the California School Board Association's Gamut Policies as a guide for any changes. The Board of Trustees was requested to review the first reading of the policies listed below.

The Educational Services Division submitted the following policies for review:

12.16.1 Board Policy 71103 (6190), Evaluation of Instructional Program

12.16.2 Board Policy 1800 (0500), Accountability

Budget Implication:

There is no impact to the budget.

Action:

Although this was an information item only, requiring no formal action by the Board of Trustees, the Board reviewed the policies listed above.

12.17 **Educational Consulting Agreements, Dr. Mitchell J. Fennell and Melissa Palmer**

Background Information:

The District's Honor Band program was initiated in 2000, and has given the District's most advanced instrumental music students an opportunity to rehearse and perform as a District-level ensemble, led by renowned conductors/educators from across the country. The High School Honor Band serves approximately 80 students, and the Junior High School Honor Band serves approximately 100 students. The District's band directors prepare students for the audition process, and then guest conductors rehearse and conduct students who are selected to be part of the Honor Band program. The Honor Band concert is scheduled for February 8, 2019.

Current Consideration:

Dr. Mitchell Fennell and Melissa Palmer will be the guest conductors for the District's Honor Band program. Dr. Fennell is the former Director of Bands at CSU Fullerton, where he conducted the University Wind Symphony and the University Band. He is producer of the Bravo Bands concert series, which is one of the few professional concert series in America dedicated to wind music performance. Dr. Fennell is a highly sought-after conductor and clinician having worked throughout the United States and abroad.

Ms. Palmer was the manager of the Honor Jazz Band for the prestigious Southern California School Band and Orchestra Association (SCSBOA). She served on the SCSBOA Board for two years as Vice President of Jazz Education. Her musical performance talents extend to multiple instruments: alto sax, flute, clarinet, piccolo, and trumpet. As a professional musician, she toured with Motown stars, The Four Tops, and performed in the Disneyland Band. Services will be provided January 18, 2019, through February 28, 2019.

Budget Implication:

The total cost for Dr. Mitchell Fennell is not to exceed \$1,000 and the total cost for Melissa Palmer is not to exceed \$500. (LCFF Funds and/or Title IV Funds)

Action:

On the motion of Trustee Piercy, duly seconded and unanimously carried, the Board of Trustees approved the educational consulting agreements.

12.18 **Memorandum of Understanding (MOU), Kaiser Permanente Educational Theatre**

Background Information:

Kaiser Foundation Health Plan, Inc. and Kaiser Foundation Hospitals (Kaiser) is a partner with the District's Anaheim Innovative Mentoring Experience (AIME) program. Kaiser is a licensed health care facility, which provides various health care services to its patients. Kaiser has a long history of community outreach programs for the development of non-clinical professionals to best understand the array of healthcare careers available.

Current Consideration:

Kaiser Permanente Educational Theatre will provide free educational programs to the District. There are two programs offered. The first is entitled "What Goes Around," which is a Sexually Transmitted Disease (STD)/Human Immunodeficiency Virus (HIV) prevention focused program designed for high school students. The second program is entitled "Someone Like Me," which focuses on bullying awareness for junior high school students. Both programs support the California Health Education Content Standards. All school sites are welcome to participate in the two programs. Services are being provided January 1, 2019, through January 1, 2020.

Budget Implication:

There is no impact to the budget.

Action:

On the motion of Trustee Smith, duly seconded and unanimously carried, the Board of Trustees ratified the MOU.

12.19 **Contract, Independent Transition Assessment, Gwennyth Palafox, Ph.D., Meaningful Growth**

Background Information:

The District employs psychologists, speech-language pathologists, teachers, as well as other personnel who evaluate a student's needs for special education and related services. The District has both the right and obligation to assess special education students in all areas of suspected disability. Under the Individuals with Disabilities Education Act and California special education law, a parent of a special education student who disagrees with an evaluation conducted by a school district has a right to obtain an independent education evaluation at public expense. When a request for an independent evaluation is made, a district must either fund an independent evaluation or file a request for due process within a reasonable period of time to prove that the district's evaluation was appropriate. Districts also can come to an agreement during due process to fund an independent evaluation in order to resolve a due process filing.

Current Consideration:

During the mediation portion of due process, the District determined that it was in the best interest of the student and the District to provide an independent transition evaluation and allow the Individualized Education Program team to consider the information.

Budget Implication:

The total cost for these services is not to exceed \$5,500. (Special Education Funds)

Action:

On the motion of Trustee Randle-Trejo, duly seconded and unanimously carried, the Board of Trustees approved the contract.

12.20 **Contract, Independent Psycho Educational Evaluation, Scott Larson, Ph.D.**

Background Information:

The District employs psychologists, speech-language pathologists, teachers, as well as other personnel who evaluate a student's needs for special education and related services. The District has both the right and obligation to assess special education students in all areas of suspected disability. Under the Individuals with Disabilities Education Act and California special education law, a parent of a special education student who disagrees with an

evaluation conducted by a school district has a right to obtain an independent education evaluation at public expense. When a request for an independent evaluation is made, a district must either fund an independent evaluation or file a request for due process within a reasonable period of time to prove that the district's evaluation was appropriate. Districts also can come to an agreement during due process to fund an independent evaluation in order to resolve a due process filing.

Current Consideration:

During the mediation portion of due process, the District determined that it was in the best interest of the student and the District to provide an independent transition evaluation and allow the Individualized Education Program team to consider the information.

Budget Implication:

The total cost for these services is not to exceed \$5,500. (Special Education Funds)

Action:

On the motion of Trustee Randle-Trejo, duly seconded and unanimously carried, the Board of Trustees approved the contract.

12.21 **School-Sponsored Student Organizations**

Background Information:

The Board of Trustees shall give approval for the establishment of all student organizations. The proposed organizations shall not engage in any activities, other than those that are organizational in nature, until the Board of Trustees has approved its application.

Current Consideration:

The following schools submitted school-sponsored student organization applications:

- 12.21.1 Journalism, Anaheim High School
- 12.21.2 Student Association of Free Speech, Cypress High School
- 12.21.3 Vietnamese Student Association (VSA), Kennedy High School
- 12.21.4 Competitive Games Club, Loara High School
- 12.21.5 LHS Puente Club, Loara High School
- 12.21.6 Speech and Debate Club, Savanna High School
- 12.21.7 This item was pulled prior to the adoption of the agenda.

Budget Implication:

Each school-sponsored student organization offsets operational costs through donations and fundraising efforts.

Action:

On the motion of Trustee Jabbar, duly seconded and unanimously carried, the Board of Trustees approved the school-sponsored organization applications, as amended prior to the adoption agenda.

**HUMAN RESOURCES**

12.22 **Board Policy, Multiple Policies, First Reading**

Background Information:

The Office of Management and Budget's (OMB's) Uniform Grant Guidance (UGG) requires nonfederal entities to have written policies and procedures in place. The objectives of these



policies and procedures provide are: ease of administrative burden, strengthening of oversight, and strengthening of internal controls in the administrative process. The policies and procedures identified for inclusion and/or updating allow for administrative flexibility, reasonable assurance of grant compliance, reduction of level of risk, and protection of allowable costs. Properly written policies and procedures have been identified as one of the best ways to improve an organization's internal controls, minimizing the likelihood of fraud, waste, and abuse.

Current Consideration:

Districts have been required through the annual audit process to review and update as necessary their policies and procedures related to the UGG process. A committee of administrators representing the Educational Services Division, Human Resources Division, and the Business Services Division convened to identify policies for addition, review, and revision as needed. The District had many of the necessary policies in place and the committee reviewed, and revised as needed, the policy using California School Board Association's Gamut Policies as the foundation. The Board of Trustees is requested to review the first reading of the policies listed below.

The Human Resources Division submitted the following policies for review:

- 12.22.1 Board Policy 6312.02 (4131), Staff Development-Certificated
- 12.22.2 Board Policy 6312.03 (4231), Staff Development-Classified
- 12.22.3 Board Policy 6612.04 (4331), Staff Development-Administrators

Budget Implication:

There is no impact to the budget.

Action:

Although this was an information item only, requiring no formal action by the Board of Trustees, the Board of Trustees reviewed Board Policy 6312.02 (4131), Board Policy 6312.03 (4231), and Board Policy 6312.04 (4331).

**13. CONSENT CALENDAR**

On the motion of Trustee Randle-Trejo, duly seconded and unanimously carried, following discussion, the Board of Trustees approved all consent calendar items, with the exception of items 13.5, 13.6, and 13.8 pulled by Trustee Randle-Trejo; 13.2 and 13.11 pulled by Trustee Jabbar; 13.15 pulled by Trustee Piercy; and 13.12, Exhibit TT, pulled by Trustee O'Neal.

**BUSINESS SERVICES**

**13.1 Agreement, Third Party Claims Administration**

Background Information:

The District has utilized Claim Retention Services, Inc. (CRS), since 2007, as a third-party administrator for claims within the self-insured retention of \$25,000 for property claims and \$50,000 for liability claims.

Current Consideration:

Approval of the agreement would allow CRS to continue to administer the District's property and liability claims program, February 1, 2019, through December 31, 2020. Claims administration services would include those claims.

Budget Implication:

The fixed rate fee for property and liability claims administration that occur within the self-insured retention of the District would be \$24,000, February 1, 2019, through January 31, 2020, and \$22,000, February 1, 2020, through December 31, 2020. Investigative and mileage expenses would be billed on a time and expense basis as needed at a rate of \$80 per hour. Investigative expenses may include, but not limited to, expert and professional assistance, including photography, laboratory services, property damage appraisals, on-site investigation and witness statements, copying material and other records, trial preparation, as well as professional engineering services. (General Funds)

Action:

The Board of Trustees approved the agreement.

13.2 **Purchase Through Public Corporation or Agency**

Background Information:

The District's Transportation Department employs mechanics that work on District owned vehicles, trucks, buses, and other types of equipment. The mechanics currently utilize their personal tools to work on these vehicles. The District is going to purchase the tools necessary for them to complete their day-to-day duties.

Current Consideration:

The State of California's Department of General Services (DGS) has a piggybackable contract through the California Multiple Awards Schedule (CMAS) with IDSC Holdings, LLC (IDSC) that will allow other agencies, including local districts, to purchase various types of Snap-On tools, test equipment, hand tools, and power tools. The tools will be purchased utilizing DGS CMAS contract 4-01-51-0001D pursuant to the provisions of Public Contract Code Sections 10298, 10299, and 12100 et seq.

Budget Implication:

The total amount of the award is not to exceed \$135,000. (General Funds)

Action:

On the motion of Trustee Randle-Trejo, duly seconded and unanimously carried, following discussion, the Board of Trustees approved the purchase of various hand tools, power tools, and related materials including various services utilizing DGS CMAS contract 4-01-51-0001D to IDSC Holding, LLC.

13.3 **Piggyback Bids, Purchase Through Public Corporation or Agency**

Background Information:

By piggybacking onto other public agencies' existing bids, our District can take advantage of lower costs through economies-of-scale, and also avoid the time and expense of the public bid process, while keeping the District within its legal requirements. Per Public Contract Code (PCC) 20118, a district may acquire various materials, supplies, and equipment by utilizing an existing bid of another public entity, which is commonly known as piggybacking.

Current Consideration:

At this time, staff has analyzed purchasing options for office supplies and related items. It has been determined that the following bid can be utilized to acquire these products at the best value:

Val Verde Unified School District Bid-18-19-001 Authorization to Award Contracts allows for the purchase of office supplies and related items to Southwest School & Office Supply through May 31, 2019, for up to three additional years upon extension by the contracting agency.

Piggyback bids provide an opportunity to purchase materials from various funding sources. This is why no specific funding source is designated. The use of these piggybackable contracts is not exclusive and the District can purchase similar products from other suppliers as needed.

Budget Implication:

The total amount of the award is not to exceed \$165,000 annually. (Various Funds)

Action:

The Board of Trustees approved the use of piggybackable bid, Val Verde Unified School District Bid-18-19-001 Authorization to Award Contracts, including any extensions, for the purchase of office supplies and related items pursuant to PCC 20118.

13.4 **Piggyback Bids, Purchase Through Public Corporation or Agency**

Background Information:

In the summer of 2018, there were 102 classrooms Districtwide that received the new 21<sup>st</sup> century furniture. An online application process, including a thorough review and evaluation by a committee, was used to determine the recipients of the new furniture. The school sites and number of classrooms were determined by various factors such as available funding, future modernization projects, and the total number of classrooms per school site. The same selection process will be used for the upcoming 2019-20 summer.

Current Consideration:

Per Public Contract Code (PCC) 20118, a district may acquire various materials, supplies, and equipment by utilizing an existing contract of another public entity, which is commonly known as piggybacking. By piggybacking, the District can take advantage of lower costs through economy-of-scale, and also avoid the time and expense of the public bid process, while fulfilling the District's legal requirements. Staff has analyzed purchasing options for classroom furniture and it has been determined that the Hawthorne Unified School District Bid-13-14-1 can be utilized to acquire these products from Culver-Newlin, Inc. Staff has also negotiated better discounts than those currently on this piggybackable bid, which will result in additional cost savings to the District, and delivery to be made for the start of the 2019-20 year. It is anticipated that approximately 21 classrooms will be furnished this phase.

Budget Implication:

The total cost is not to exceed \$525,000. There will be a cost savings upwards of 54 percent off of list price for furniture. (Measure H Funds)

Action:

The Board of Trustees approved the use of the Hawthorne Unified School District Bid-13-14-1, pursuant to PCC 20118, for the purchase and delivery of 21<sup>st</sup> century classroom furniture, and related items from Culver-Newlin, Inc.

13.5 **Award of Bid, Renewable Diesel Fuel**

Background Information:

Anaheim Union High School District currently uses approximately 105,000 gallons of diesel fuel annually for of its buses and utility vehicles. Diesel purchases have been made utilizing a cooperative bid that only included a low sulfur diesel fuel. This low sulfur diesel fuel has been causing the particulate filters in the buses to become dirty and to clog rapidly. The District proceeded to test a clean diesel fuel called Neste Renewable Diesel, and the filters lasted more than twice as long, in turn, reducing the amount of maintenance labor required.

Current Consideration:

The award is for an annual contract, for up to three years, for the renewable diesel fuel. The amount shown below is the best estimate based on an average usage over the past three years. Actual annual expenditures could be higher or lower depending on fuel costs and consumption. The cost of the fuel is about the same price, or a little less, than what the District would currently be paying for low sulfur diesel.

Budget Implication:

The annual anticipated expenditure is approximately \$317,625, annually. (General Funds)

Action:

On the motion of Trustee Randle-Trejo, duly seconded and unanimously carried, following discussion, the Board of Trustees awarded Bid 2019-16 Renewable Diesel Fuel, pursuant to Public Contract Code 20111, for the purchase of renewable diesel fuel from IPC USA, Inc., for up to three years, renewable annually by the District's director of Purchasing and Central Services.

13.6 **Award of Bids**

The Board of Trustees was requested to award the following bids.

<u>Bid #</u>	<u>Service</u>	<u>Award</u>	<u>Amount</u>
2019-15	AUHSD Performing Arts Center Systems Integration (General Funds)	Southern California Sound Image, Inc.	\$148,119
2019-24	Sycamore Junior High School Security Fencing Phase 1 (Measure H Funds)	Red Hawk Services	\$382,763

Action:

On the motion of Trustee Randle-Trejo, duly seconded and unanimously carried, following discussion, the Board of Trustees awarded the bids as listed.

13.7 **Ratification of Change Order**

The Board of Trustees was requested to ratify the change order as listed.

Bid #2018-29, Kennedy High School Culinary Arts Classroom (CTE Funds) JM & J Contractors Original Contract	P.O. #M64A0036    \$221,770
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Change Order #1	\$2,132
New Contract Value	\$223,902

Action:

The Board of Trustees ratified the change order as listed.

13.8 **Notice of Completion**

The Board of Trustees was requested to approve the notice of completion as listed.

Bid #2018-29, Kennedy High School	P.O. #M64A0036
Culinary Arts Classroom (CTE Funds)	
JM & J Contractors	
Original Contract	\$221,770
Contract Changes	\$2,132
Total Amount Paid	\$223,902

Action:

On the motion of Trustee Randle-Trejo, duly seconded and unanimously carried, following discussion, the Board of Trustees authorized the assistant superintendent, Business to accept all listed work as complete, and authorized the filing of the notice of completion with the Office of the County Recorder.

13.9 **Declaring Certain Furniture and Equipment as Unusable, Obsolete, and/or Out-of-Date, and Ready for Sale or Destruction**

Action:

The Board of Trustees approved the list of District furniture and equipment as unusable, obsolete, and/or out-of-date, and ready for sale or destruction, as well as authorized proper disposal in accordance with Education Code Section 17545 et al.

13.10 **Declaring Certain Textbooks and Instructional Materials as Unusable, Obsolete, and/or Out-of-Date, Damaged, and Ready for Sale or Destruction**

Action:

The Board of Trustees approved the list of District textbooks and instructional materials as unusable, obsolete, and/or out-of-date, damaged, and ready for sale or destruction as surplus, as well as authorized staff to dispose of the textbooks and instructional materials in accordance with Education Code Section 60510 et al.

13.11 **Donations**

Action:

On the motion of Trustee Jabbar, duly seconded and unanimously carried, following discussion, the Board of Trustees accepted the donations as submitted.

On the motion of Trustee Jabbar and duly seconded, following discussion, the Board of Trustees ratified items 13.12, Exhibit TT, with the following roll call vote.

Ayes: Trustees Jabbar, Piercy, Smith, and Randle-Trejo

Abstain: Trustee O'Neal

13.12 **Purchase Order Detail Report and Change Orders**

Action:

The Board of Trustees ratified the reports December 4, 2018, through January 7, 2019.

13.13 **Check Register/Warrants Report**

Action:

The Board of Trustees ratified the report December 4, 2018, through January 7, 2019.

13.14 **SUPPLEMENTAL INFORMATION**

13.14.1 ASB Fund, November 2018

13.14.2 Cafeteria Fund, October 2018

13.14.3 Enrollment, Month 5

**EDUCATIONAL SERVICES**

13.15 **2018-19 Single Plan for Student Achievement**

Background Information:

California Education Code, Section 64001, specifies that schools and districts that receive state and federal funding prepare a Single Plan for Student Achievement for any recipient school. The purpose of the Single Plan for Student Achievement is to coordinate all educational services at the school, and it serves as a blueprint to improve the academic performance of all students.

Current Consideration:

Each action plan, recently distributed to the Board of Trustees, and available to the public, includes information pertaining to school site curriculum, instruction, professional development, parent activities, and budget expenditures.

Budget Implication:

There is no impact to the budget.

Action:

On the motion of Trustee Piercy, duly seconded and unanimously carried, following discussion, the Board of Trustees approved the single plan for student achievement.

13.16 **Agreement Amendment, ATvantage Athletic Training**

Background Information:

The Educational Services Division has been working since early 2013 with ATvantage Athletic Training to provide athletic training services to high school sites. ATvantage Athletic Training is an independent contractor designed to provide athletic training services to school sites throughout the District, in which a certified athletic trainer is currently not employed or the position is vacant. A certified athletic trainer is a health care provider recognized by the American Medical Association and defined as an allied health professional who provides education, prevention, emergency care, clinical diagnosis, therapeutic intervention, as well as rehabilitation services for a variety of injuries and medical conditions. Recently a new

classification of athletic trainer was created, and Human Resources conducted a thorough search, hiring an athletic trainer for seven of eight open high school sites.

Current Consideration:

On June 16, 2016, the Board of Trustees approved the Educational Consulting agreement with ATvantage Athletic Training to provide, as needed, substitute services for all athletic trainer absences beginning on the first full day absent. Kennedy and Savanna high schools had been unable to fill their athletic trainer positions. Substitutes have been working the hours needed to provide appropriate medical care to the students at these school sites. Human Resources has now secured the appropriate staff and an additional \$4,000 is requested to cover the cost of providing certified athletic trainers, during the time the school sites had not filled the positions. This requires an amendment from the previous approved amount of \$6,000.

Budget Implication:

The total amended cost is not to exceed \$10,000 for the 2018-19 year. (General Funds)

Action:

The Board of Trustees approved the agreement amendment.

13.17 **School Counseling Consulting Agreement, American School Counselor Association (ASCA) National Model**

Background Information:

ASCA is the foundation that expands the image and influence of school counselors through advocacy, leadership, collaboration, and systemic change. ASCA empowers school counselors with the knowledge, skills, and resources to promote student success in the school, the home, as well as the community.

The ASCA National Model provides consultation, professional development, program implementation, as well as District program evaluation and improvement of a comprehensive school counseling program.

Current Consideration:

Administrators will be trained on the ASCA National Model, which reinforces how school counseling programs are an integral part of the students' daily educational environment and how school counselors are partners in student achievement. Services will be provided on March 27, 2019.

Budget Implication:

Total costs for these services is not to exceed \$3,000. (Professional Development Funds)

Action:

The Board of Trustees approved the educational consulting agreement.

13.18 **Educational Consulting Agreement, Dance Masters**

Background Information:

The District became the lead fiscal agency for a Tobacco Use Prevention Education (TUPE) consortium grant, in the amount of \$1,732,590 for a three-year term, 2017-20. The District and the Anaheim Elementary School District (AESD) are consortium partners. The grant is targeted for grades 6-12 and mandates that curriculum, specific to the appropriate

grade levels, is taught at participating schools, including 24 AESD elementary school sites and all District comprehensive schools, as well as Gilbert and Polaris high schools. In addition, youth development activities related to tobacco, e-cigarette cessation, and prevention are expected by each participating school, as well as ongoing prevention education for staff, students, and parents. Student assemblies will enhance the TUPE curriculum, as well as provide students with real world experiences and information related to overall goals of the TUPE program.

Current Consideration:

Dance Masters will provide two assembly sessions each to students at Loara High School. The program is an educational student dance assembly with anti-tobacco theme focusing on encouraging students to find something they love to do and concentrate on the personal fulfillment they can gain, instead of choosing to engage in negative behaviors such as tobacco, alcohol, and drug use. Dance Masters has 12 years of experience performing throughout the world delivering custom messages tailored to each event. Services will be provided February 20, 2019, through May 23, 2019.

Budget Implication:

The total cost for these services is not to exceed \$1,800. (TUPE Funds)

Action:

The Board of Trustees approved the educational consulting agreement.

13.19 **Transportation Agreement, Anaheim High School**

Background Information:

Under the Individuals with Disability Education Act, the District is obligated to provide transportation services to special education students that require transportation to receive a free and appropriate public education. Our Transportation Department safely and effectively transports approximately 700 special education students on any given school day. In rare circumstances, a student's needs are such that our Transportation Department is not able to safely or efficiently transport the student. In those circumstances, alternative forms of transportation are provided through contracted services or through reimbursing parents the cost incurred in transporting their child. These alternative forms of transportation are permitted under the Education Code and federal law. Due to student confidentiality, the transportation agreements are redacted with limited information regarding the student or family.

Current Consideration:

The Board of Trustees was requested to ratify the transportation agreement to reimburse the parent of a special education student attending Anaheim High School, located at 811 W. Lincoln Avenue, Anaheim, CA 92805, for providing round trip daily transportation to school, August 8, 2018, through May 23, 2019.

Budget Implication:

The total cost for these services is not to exceed \$1,393.20. (Special Education Funds)

Action:

The Board of Trustees ratified the transportation agreement.



13.20 **Memorandum of Understanding (MOU), Inter-Special Education Local Plan Area (SELPA), Huntington Beach Union High School District (HBUHSD)**

Background Information:

The District operates several unique special education programs that are not available in some local school districts. School districts may enter into agreements to provide services to special education students that are living in other districts. At times, the District admits special education students from other school districts into some of the District's unique special education programs.

Current Consideration:

Huntington Beach Union High School District (HBUHSD) has requested to enter into an MOU with the District permitting students from HBUHSD to be enrolled in specialized programs operated by the District. The MOU for placing special education students from HBUHSD in the District programs was presented to the Board of Trustees for consideration of approval. Services are being provided August 8, 2018, through June 30, 2019.

Budget Implication:

HBUHSD will fund these services per billing agreement between HBUHSD and AUHSD/Greater Anaheim SELPA.

Action:

The Board of Trustees ratified the MOU.

13.21 **Instructional Materials Submitted for Display**

The Instructional Materials Review Committee recommended the selected material for display for courses in English and social science. Before the materials can be approved for adoption, they must be made available for public review. The Board of Trustees was requested to consider adoption of the materials following the end of the period of public display, January 18, 2019, through February 7, 2019.

Action:

The Board of Trustees approved the display.

13.22 **Field Trip Report**

Action:

The Board of Trustees approved/ratified the report as submitted.

**HUMAN RESOURCES**

13.23 **Agreement, 24 Hour Fitness**

Background Information:

The Well Done! Wellness Program assists employees and their families by providing programs and services that support healthy choices at home and in the workplace. Research has shown that increased physical activity promotes good health and reduces risks for heart disease, diabetes, and metabolic syndrome, as well as improves blood pressure, blood glucose, cholesterol, metabolism, and body mass index. Typically, negotiated agreements that offer reduced rates at 24 Hour Fitness require a "sponsorship" fee whereby the organization must pay a fee up front to facilitate reduced monthly rates for enrollees. However, 24 Hour Fitness has agreed to partner with the District for no service fee to offer

employees reduced monthly rates for all employees and their families. The agreement will be signed following Board approval.

Current Consideration:

The agreement will be effective January 18, 2019, through January 17, 2020. Due to 24 Hour Fitness' policy for executing agreements, this agreement will be signed following approval by the AUHSD Board of Trustees.

Budget Implication:

There is no impact to the budget.

Action:

The Board of Trustees approved the agreement.

13.24 **2018-19 Second Quarterly Report, Williams Uniform Complaints**

Background Information:

The Williams Uniform Complaints report summarizes all complaints relative to adequate textbooks and instructional materials, teacher vacancies or misassignments, facilities conditions, and intensive instruction and services for students who have not passed the California High School Exit Examination (CAHSEE) by the end of the 12<sup>th</sup> grade. This is a quarterly report required by Education Code Section 35186, which is submitted to the Orange County Department of Education.

Current Consideration:

The Williams Uniform Complaints Second Quarterly Report, October 1, 2018, through December 31, 2018, states there were no complaints during this quarter.

Budget Implication:

There is no impact to the budget.

Action:

The Board of Trustees accepted the report.

13.25 **Agreement, StaffRehab**

Background Information:

When a psychologist takes a leave of absence, or if there is a sudden need to fill a vacancy, we must fill that position on a temporary basis with a qualified individual. Due to the specific qualifications needed to fill this type of position, and for only a limited time, it is increasingly difficult to find a qualified individual to perform these services. Agreements with staffing agencies provide qualified individuals when there is a sudden need to fill a vacancy. The District entered into an agreement with StaffRehab in 2015 to provide contract services on an as-needed basis. The agreement is ongoing unless terminated by either party.

Current Consideration:

The agreement with StaffRehab provides psychologist contract services effective January 7, 2019, through May 23, 2019.

Budget Implication:

The total cost is \$90 per hour. (General Funds)

Action:

The Board of Trustees ratified the agreement.

13.26 **Certificated Personnel Report**

Action:

The Board of Trustees approved/ratified the report as submitted.

13.27 **Classified Personnel Report**

Action:

The Board of Trustees approved/ratified the report as submitted.

14. **SUPERINTENDENT AND STAFF REPORT**

Dr. Fried invited everyone to attend the Servathon on Monday, January 15, 2019, as well as invited the Board to attend Professional Learning Day at the school sites on February 1, 2019.

15. **BOARD OF TRUSTEES' REPORT**

Trustee Jabbar said he attended the ROP Board meeting and the Anaheim vs. Savanna basketball game. Additionally, he invited everyone to stop by Anaheim High School and view the mural created by the students.

Trustee Piercy indicated she met with Lexington Junior High School students, attended the ROP Jingle Mingle Holiday Event, Insurance Committee meeting, and Lunch with Santa at Walker Junior High School.

Trustee Smith shared she attended the Insurance Committee meeting.

Trustee Randle-Trejo reported she attended the ROP Board meeting, city of Anaheim council meeting, as well as extended the invitation to the OC Black History Parade, February 2, 2019, and the Tet Parade, February 9, 2019.

Trustee O'Neal stated he attended Lunch with Santa at Walker Junior High School, as well as the Green Band and Swedish Navy Cadet Band Performance at Kennedy High School. In addition, he thanked Lance Bidnick for his work and wished him good luck in future endeavors.

16. **ADVANCE PLANNING**

16.1 **Future Meeting Dates**

The next regular meeting of the Board of Trustees will be held on Thursday, February 7, 2019, at 6:00 p.m.

Tuesday, March 5  
Thursday, April 11  
Tuesday, May 7  
Thursday, June 13  
Thursday, June 20  
Thursday, July 11

Thursday, August 15  
Thursday, September 12  
Thursday, October 10  
Thursday, November 7  
Thursday, December 12

16.2 **Suggested Agenda Items**

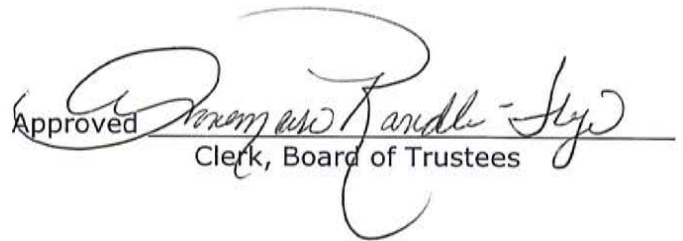
Trustee Smith requested to place an item on a future agenda, which modifies the November 7 Board meeting date.

**CLOSED SESSION**

As noted on item 6.3, the Board of Trustees returned to closed session at 8:10 p.m., reconvened into open session at 8:50 p.m., and reported out at that time.

17. **ADJOURNMENT**

On the motion of Trustee Jabbar, duly seconded and unanimously carried, the Board of Trustees adjourned the meeting at 8:50 p.m.

Approved  Clerk, Board of Trustees