

# ANAHEIM UNION HIGH SCHOOL DISTRICT

501 N. Crescent Way, P.O. Box 3520, Anaheim, California 92803-3520, www.auhsd.us

---

## BOARD OF TRUSTEES Minutes Thursday, January 21, 2016

---

### 1. CALL TO ORDER–ROLL CALL

Board President Randle-Trejo called the regular meeting of the Anaheim Union High School District Board of Trustees to order at 2:15 p.m.

Present: Annemarie Randle-Trejo, president; Anna L. Piercy, clerk; Katherine H. Smith, assistant clerk; Brian O’Neal and Al Jabbar, members; Michael B. Matsuda, superintendent; Jaron Fried, Ed.D., assistant superintendent; and Jeff Riel, District counsel.

Absent: Dianne Poore, assistant superintendent, and Brad Jackson, interim assistant superintendent.

### 2. ADOPTION OF AGENDA

Staff requested the following amendments to the agenda:

- Pull item 4.11.
- Pull item 4.12.
- Item 11.20, change the budget implication to, “There is a budget impact as the chief academic officer is a new position.”

On the motion of Trustee Jabbar, duly seconded and unanimously carried, following discussion, the Board of Trustees adopted the agenda as amended.

Dianne Poore, assistant superintendent, and Brad Jackson, interim assistant superintendent, entered the meeting at 2:16 p.m.

### 3. PUBLIC COMMENTS, CLOSED SESSION ITEMS

There were no requests to speak.

### 4. CLOSED SESSION

The Board of Trustees entered closed session at 2:16 p.m.

### 5. RECONVENE MEETING, PLEDGE OF ALLEGIANCE, AND CLOSED SESSION REPORT OUT

#### 5.1 Reconvene Meeting

The Board of Trustees reconvened into open session at 6:06 p.m.

5.2 **Pledge of Allegiance and Moment of Silence**

Student Representative to the Board of Trustees Sophia Soliman led the Pledge of Allegiance to the Flag of the United States of America and provided a moment of silence.

5.3 **Closed Session Report**

Board Clerk Piercy reported the following actions taken during closed session.

- 5.3.1 No reportable action taken regarding public employee performance evaluation, superintendent.
- 5.3.2 No reportable action taken regarding negotiations.
- 5.3.3 No reportable action taken regarding anticipated litigation.
- 5.3.4 Pursuant to Government Code Section 54956.9 (a), the Board of Trustees unanimously voted to approve the settlement agreement in OAH Case No. 2015090857 resolving all outstanding issues by continuing student's placement and reimbursing parent \$8,750 for educationally-related fees and costs.
- 5.3.5 No reportable action taken regarding existing litigation.
- 5.3.6 No reportable action taken regarding property negotiations.
- 5.3.7 The Board of Trustees took formal action with a 5-0 vote, to make the following administrative appointments.  
  
Dr. Jaron Fried, assistant superintendent, Educational Services  
Brad Jackson, assistant superintendent, Human Resources  
Manuel Colón, chief academic officer  
Darrick Garcia, director, Human Resources  
Janet Queneau, director, Special Youth Services
- 5.3.8 No reportable action taken regarding personnel.
- 5.3.9 The Board of Trustees took formal action, with a 5-0 vote, to dismiss employee HR-2015-16-04.
- 5.3.10 No reportable action taken regarding employee HR-2015-16-06.
- 5.3.11 This item was pulled prior to the adoption of the agenda.
- 5.3.12 This item was pulled prior to the adoption of the agenda.
- 5.3.13 The Board of Trustees took formal action, with a 5-0 vote, to accept the settlement agreement for employee HR-2015-16-13.

Newly appointed Special Youth Services Director Janet Queneau introduced her family.

## 6. INTRODUCTION OF GUESTS

The Board of Trustees recognized our community stakeholders for their interest in the Anaheim Union High School District and for attending our Board meeting. Thank you for your participation and contribution as we create an educational environment that graduates socially aware, civic-minded students who are college and career ready for the 21<sup>st</sup> century.

In addition, Board of Trustees' President Randle-Trejo introduced Dean Elder, ASTA president; James Goran, ASTA vice president; Joanne Fawley, ASTA past president; Kyle Hendrickson and Lacie Mounger, APGA co-presidents; Daphne Hammer, ALTA president; Leah Winter, Anaheim Secondary Council PTA president; and Julie Dentler, ROP coordinator of curriculum and instruction.

## 7. BOARD OF TRUSTEES' RECOGNITION

### 7.1 **Fagen Friedman & Fulfrost, LLP**

The Board of Trustees recognized Fagen Friedman & Fulfrost, LLP for their generous donation of \$5,000 to the Sustainability Showcase.

### 7.2 **Christina Hui Kuo**

The Board of Trustees recognized Christina Hui Kuo for her generous donation of \$2,000 to the Cypress High School tennis program.

### 7.3 **OC Wellness Physicians**

The Board of Trustees recognized OC Wellness Physicians for their generous donation of 500 hygiene bags and over 500 backpacks for District students.

## 8. REPORTS

### 8.1 **Principals' Report**

Daphne Hammer, Dale Junior High School principal, and Dr. Robert Cunard, Magnolia High School principal, presented a report on the A-G completion plan.

### 8.2 **Student Representative's Report**

Sophia Soliman, student representative to the Board of Trustees, reported on student activities throughout the District.

### 8.3 **Reports of Associations**

Dean Elder, ASTA president, spoke of teacher expectations and partnership with the District, as well as negotiations.

### 8.4 **Parent Teacher Student Association (PTSA) Reports**

Leah Winter, ASCPTA president, thanked the Board of Trustees for the many associations with the District and for allowing PTA to have a voice at AUHSD.



9. **PUBLIC COMMENTS, OPEN SESSION ITEMS**

Jon Hultman, Oxford Academy PTSA president, provided an update regarding a housing project near Oxford Academy.

10. **BOARD OF TRUSTEES' APPOINTMENTS TO COMMITTEES**

Action:

On the motion of Trustee Jabbar, duly seconded and unanimously carried, following discussion, the Board of Trustees appointed Gary Humphries to serve on the Anaheim Union High School District Foundation Board of Directors.

11. **ITEMS OF BUSINESS**

**RESOLUTIONS**

11.1 **Resolution No. 2015/16-B-10, Authorization to Prepay the 2004 COP's**

Background Information:

At the August 2015 Board meeting, the Board received an information presentation discussing options to manage outstanding Certificates of Participation (COP) debt and fund the new central kitchen. At the September 2015 Board meeting, the Board received an information presentation discussing in more depth the COP plans and central kitchen plans. The plans involved prepaying the 2004 COPs and issuing new COPs to fully fund the new central kitchen and complete additional Facilities Master Plan projects.

Current Consideration:

The Board was asked to consider adoption of a Resolution that authorizes District staff to proceed with prepaying the 2004 COP's. If authorized, the COPs will be prepaid on March 1, 2016.

Budget Implication:

The repayment amount is \$9.35 million. This will be funded with a combination of unspent 2004 COP funds of \$8.48 million and deferred maintenance funds of \$0.87 million. No expenditures are anticipated from the General Fund.

The prepayment of the 2004 COPs will eliminate annual payments owed of approximately \$1.2 million per year over the next 10 years. (General Funds)

Action:

On the motion of Trustee Piercy and duly seconded, following discussion, the Board of Trustees adopted Resolution 2015/16-B-10, Authorization to Prepay the 2004 COP's. The roll call vote follows.

Ayes: Trustees O'Neal, Jabbar, Smith, Piercy, and Randle-Trejo

11.2 **Resolution No. 2015/16-E-05, Civic and Service Learning**

Background Information:

It is the intention of Anaheim Union High School District that all District students will graduate with the skills, motivation, curiosity, empathy, and resilience to succeed in their choice of college and career in order to lead and participate in our democratic society. Resolution No. 2015/16-E-05, Civic and Service Learning, recognizes that schools are a



critical place for students to develop the civic knowledge, skills, and values needed to effectively contribute to and participate in our democracy.

Current Consideration:

The Board of Trustees was requested to adopt Resolution No. 2015/16-E-05, Civic and Service Learning. This will provide an opportunity to inform parents, guardians, and the community of the efforts that the District is making to recognize the importance of civic education.

Budget Implication:

There is no impact to the budget.

Action:

On the motion of Trustee Jabbar and duly seconded, the Board of Trustees adopted Resolution No. 2015/16-E-05, Civic and Service Learning. The roll call vote follows.

Ayes: Trustees O'Neal, Jabbar, Smith, Piercy, and Randle-Trejo

11.3 **Resolution No. 2015/16-E-06, National African American History Month**

Background Information:

National African American History Month in February celebrates the contributions that African Americans have made to American history in their struggles for freedom and equality, as well as deepens our understanding of our nation's history.

Current Consideration:

The Board of Trustees was requested to adopt Resolution No. 2015/16-E-06 for National African American History Month. The adoption of this resolution provides an opportunity to inform parents, guardians, and the community of the efforts that the District is making to honor the many achievements and contributions made by African Americans to our economic, cultural, spiritual, and political development.

Budget Implication:

There is no impact to the budget.

Action:

On the motion of Trustee O'Neal and duly seconded, the Board of Trustees adopted Resolution No. 2015/16-E-06, National African American History Month. The roll call vote follows.

Ayes: Trustees O'Neal, Jabbar, Smith, Piercy, and Randle-Trejo

11.4 **Resolution No. 2015/16-E-07, National Parent/Teacher Association Founders Day**

Background Information:

National Parent/Teacher Association Founders Day honors the dedication of the Parent/Teacher Association (PTA), which was established more than a century ago.

Current Consideration:

The Board of Trustees was requested to adopt Resolution No. 2015/16-E-07 for National Parent/Teacher Association Founders Day. The adoption of this resolution provides an opportunity to inform parents, guardians, and the community of the efforts that the District is making to support parent involvement and work on behalf of all children and families.

Budget Implication:

There is no impact to the budget.

Action:

On the motion of Trustee Piercy and duly seconded, the Board of Trustees adopted Resolution No. 2015/16-E-07, National Parent/Teacher Association Founders Day. The roll call vote follows.

Ayes: Trustees O'Neal, Jabbar, Smith, Piercy, and Randle-Trejo

11.5 **Resolution No. 2015/16-E-08, Career and Technical Education Month**

Background Information:

The month of February has been designated as Career and Technical Education Month by the Association for Career and Technical Education. Career and technical education provides Americans with a school-to-career connection and it is the backbone of a strong, well-educated workforce, which fosters productivity in business and industry and contributes to America's leadership in the international marketplace.

Current Consideration:

The Board of Trustees was requested to adopt Resolution No. 2015/16-E-08 for Career and Technical Education Month. The adoption of this resolution provides an opportunity to inform parents, guardians, and communities of the efforts that the District is taking to promote career and technical education.

Budget Implication:

There is no impact to the budget.

Action:

On the motion of Trustee O'Neal and duly seconded, the Board of Trustees adopted Resolution No. 2015/19-E-08, Career and Technical Education Month. The roll call vote follows.

Ayes: Trustees O'Neal, Jabbar, Smith, Piercy, and Randle-Trejo

11.6 **Resolution No. 2015/16-HR-02, National School Counseling Week**

Background Information:

National School Counseling Week focuses public attention on the unique contribution of professional school counselors and how students are different as a result of what school counselors do. National School Counseling Week highlights the tremendous impact school counselors can have in helping students achieve school success and plan for a career. The special week honors school counselors for being actively engaged in helping students examine their abilities, strengths, interests, and talents; working in a partnership with parents as they encounter the challenges of raising children in today's world; focusing on positive ways to enhance students' social/personal, educational, and career development; as well as working with teachers and other educators to provide an educational system where students can realize their potential and set healthy, realistic, and optimistic aspirations for themselves. Professional school counselors are certified, experienced educators with a master's degree in guidance and counseling. The combination of their training and experience makes them an integral part of the total educational program.



Current Consideration:

Resolution No. 2015/16-HR-02, National School Counseling Week, declares the week of February 1, 2016, through February 5, 2016, as National School Counseling Week throughout the Anaheim Union High School District. Counselors will be recognized for their dedication and hard work in preparing our students for success in the future.

Budget Implication:

There is no impact to the budget.

Action:

On the motion of Trustee O'Neal and duly seconded, the Board of Trustees adopted Resolution No. 2015/16-HR-02, National School Counseling Week. The roll call vote follows.

Ayes: Trustees O'Neal, Jabbar, Smith, Piercy, and Randle-Trejo

## **BUSINESS SERVICES**

### **11.7 Consulting Agreement, Gallagher Benefit Services, Inc.**

Background Information:

The District has been associated with Gallagher Benefit Services, Inc., the District's health benefits consultant, since 2006. The consulting agreement with Gallagher Benefit Services, Inc., and the consulting fees for administering the District's health benefit insurance plans, has not been amended since 2010 and has been renewing automatically for additional one-year periods since 2013.

Current Consideration:

The consulting agreement will become effective March 1, 2016, and will extend professional benefit consulting services for three years. Thereafter, the consulting period will be extended for additional one-year periods upon approval of the assistant superintendent of Business Services.

Budget Implication:

The fees for benefit consulting services are not to exceed \$138,600 in year one, which will be billed in equal installments of \$11,550 and paid on a monthly basis. The fee will increase by 5 percent on March 1, 2017, and again on March 1, 2018. (Health and Welfare Funds)

Action:

On the motion of Trustee O'Neal, duly seconded and unanimously carried, the Board of Trustees approved the consulting agreement.

### **11.8 Financial Audit Report for Fiscal Year 2014-15**

Background Information:

California Education Code Section 41020 requires that school districts provide for an annual audit of all funds under the district's jurisdiction using an independent auditor and reported using the format established by the California State Controller's Office. California Education Code Section 41020.3 requires that the Governing Board review the annual audit at one of its regularly scheduled meetings.

Current Consideration:

The Board of Trustees previously retained the firm of Vavrinek, Trine, Day & Co., LLP, certified public accountants to conduct the District's annual audit. Representatives of the



firm have completed their examination and have presented the results to District staff. The final report was attached as an exhibit.

Budget Implication:

There is no impact to the budget.

Action:

Although this was an information item only, requiring no formal action by the Board of Trustees, the Board formally reviewed and accepted the report.

11.9 **Agreement, Zonar Systems, Inc.**

Background Information:

Currently, bus drivers use a paper form daily to record the conditions of the school buses they drive to show the required pre-trip inspection was completed. This method is common, however, has become inefficient and uses a large amount of paper.

The Transportation Department also has an inadequate Global Positioning System (GPS) that is attached to the two-way radio system and it is difficult to obtain "real time" data from these units. The District's buses do not have a current system for bus drivers to record and ensure the driver has done a "child check" after each run and/or route.

Current Consideration:

There are many companies that offer GPS systems. ZONAR Systems, Inc. is the only company that offers GPS with their patented Electronic Vehicle Inspection Report (EVIR). The GPS function also affords the District the ability to locate vehicles at any point in time, see where they are stopped and the speeds traveled, as well as report the actual times the vehicle's engines were started or stopped. ZONAR Systems, Inc.'s solution also has a "child check" function included in the EVIR, that will assist the drivers in making sure no one is left on the bus.

The District is a proud recipient of the Don Carnahan Memorial ZONAR and National Association for Pupil Transportation (NAPT) Grant winner in the amount of \$50,000, which was specifically designated for the purchase of a ZONAR solution. An additional \$15,000 discount was also given to the District by Zonar. The total cost of the equipment, installation, training, and first year software, licenses, and services will total \$58,224. There will be a license fee, billed annually at \$28,848 thereafter for one additional year.

Budget Implication:

The District is receiving a \$50,000 grant and an additional cost savings of \$15,000. The total amount of the expenditures are not to exceed \$87,072. (General Funds)

Action:

On the motion of Trustee Piercy, duly seconded and unanimously carried, following a lengthy discussion, the Board of Trustees approved the agreement.

11.10 **Public Hearing, California Department of Education (CDE) Site Selection Standard Compliance**

Background Information:

The District is working with CDE to insure that the approximate two acres of property along Lincoln Avenue adjacent to Anaheim High School, will be eligible for potential school building

use in the future. CDE has established certain site selection standards in the Education Code and Title 5 of the California Code of Regulations, including but not limited to: identification of pipelines and railroads within 1,500 feet of the site; identification of potential air quality hazards within a quarter of a mile of the site; and identification of oil or gas wells and high voltage transmission lines in the vicinity of the site.

In support and satisfaction of each required standard, the following documents have been prepared and are available for review in the Business Services Department of the District:

1. Phase 1 Environmental Site Assessment, dated October 4, 2013;
2. Preliminary Geotechnical Evaluation, dated March 31, 2015;
3. Final Preliminary Environmental Assessment Report ("PEA"), dated May 1, 2015;
4. Letter from Department of Toxic Substances Control Approving PEA, dated September 28, 2015; and
5. Initial Study and Mitigated Negative Declaration, approved August 19, 2015.

Current Consideration:

As part of the District's efforts to obtain contingent site approval from CDE, the District is required, prior to acquiring the Taormina Family Capital Fund, LLC and city of Anaheim property adjacent to Anaheim High School, to hold a public hearing to evaluate the property using the site selection standards established by CDE as discussed in the above documents.

Budget Implication:

There is no impact on the budget.

Action:

Although this was an information item only, requiring no formal action by the Board of Trustees, Board President Randle-Trejo formally opened the public hearing to provide the public an opportunity to address the District's compliance with the CDE established site selection standards at 7:50 p.m.

Doug Yeoman, general attorney, spoke about the District meeting all CDE requirements.

Trustee Smith exited the meeting at 7:52 p.m.

Board President Randle-Trejo closed the public hearing at 7:53 p.m.

**11.11 Purchase and Sale Agreement, Taormina Family Capital Fund, LLC**

Background Information:

On September 23, 2014, the Board of Trustees approved entering into a Purchase and Sale Agreement with the Taormina Family Capital Fund LLC (Taormina) for the acquisition of approximately 1.06 acres of improved real property (Taormina Property) adjacent to Anaheim High School for public school purposes as determined by the District.

On June 18, 2015, the Board of Trustees approved entering into the First Amendment to the Purchase and Sale Agreement, which authorized the delay of the Due Diligence Period and close of escrow to the end of October 2015 and authorized Taormina to seek individuals



from the community who desired to relocate one or more of the residential structures from the property. Taormina has advised that there was no interest expressed in relocating any of the residential structures.

On November 5, 2015, the Board of Trustees approved entering into the Second Amendment to the Purchase and Sale Agreement, which (a) extended the expiration of the Due Diligence Period to January 1, 2016, (b) required Taormina to remove all structures and foundations from the Taormina Property prior to the close of escrow (collectively, the "Work"), (c) adjusted the Base Purchase Price to include the cost to complete the Work at a not to exceed amount of \$235,000, and (d) facilitates the District's ability to comply with Department of Toxic Substances Control (DTSC) requirements, as well as the development of the Taormina Property.

Consistent with the Second Amendment to the Purchase and Sale Agreement, Taormina has caused all structures and foundations, including any remaining personal property located within the interior or exterior of each property to be properly removed from the Taormina Property.

The District remains in discussions with the city of Anaheim to acquire the approximate .64 acres of property consisting of North Ohio Street, North Illinois Street, and that portion of the alley behind the Taormina Property between North Ohio Street and North Illinois Street located immediately adjacent to Anaheim High School.

The District has satisfied all conditions to closing specified in the Purchase and Sale Agreement, including the approval of a Mitigated Negative Declaration on August 19, 2015, to comply with the California Environmental Quality Act (CEQA) and the receipt of a letter dated September 28, 2015, from DTSC approving the Preliminary Environmental Assessment for the subject property. The District is working with and expects to receive a contingent site approval letter from CDE to enable the District to utilize the property for a school building in the future if and when deemed appropriate, and therefore waives the condition that that said approval be received prior to the close of escrow.

Current Consideration:

The Parties desire to adjust the Base Purchase Price of the Taormina Property from \$2,926,523 to \$3,161,523 to reflect the \$235,000 actual cost to perform the Work and to more accurately reflect the fair market value of the Taormina Property, free of any improvements.

Consistent with the terms of the Purchase and Sale Agreement, as amended, the Board of Trustees may authorize that the District close escrow on the Taormina Property and enter into the required School Cleanup Agreement and Removal Action Plan following the close of escrow to remediate the required hazardous materials from the property to enable the proposed parking lot to be constructed for use by Anaheim High School.

Budget Implication:

The District and Taormina have agreed that the Base Purchase Price for the Taormina Property is \$2,926,523, plus required title and escrow fees. With the addition of the \$235,000 cost of the Work, the Revised Purchase Price will be \$3,161,523. The Revised Purchase Price and closing cost shall be paid from capital facilities funds. (Capital Facilities Funds and Developer Fees)



Action:

On the motion of Trustee Jabbar, duly seconded and unanimously carried by those present, the Board of Trustees: (1) authorized the payment of the Revised Purchase Price of \$3,161,523, plus required title and escrow fees; (2) authorized that escrow for the Taormina Property be closed pursuant to the terms of the Purchase and Sale Agreement; (3) authorized entering into the required School Cleanup Agreement and Removal Action Plan with DTSC; and (4) to comply with CEQA, provided the Clerk for Orange County with the Notice of Determination and two copies of the Certificate of Fee Exemption, and provided the State Clearinghouse with a copy of the Notice of Determination.

## **EDUCATIONAL SERVICES**

### **11.12 Memorandum of Understanding (MOU), RTH Stroke Foundation S.M.A.R.T. Program, Anaheim High School**

Background Information:

The RTH Stroke Foundation is dedicated to conducting community education seminars and screenings for stroke, as well as providing stroke survivors and their families with education and support. The S.M.A.R.T. (Students learning about stroke and Making healthy lifestyle choices Aware of Risk factors Teaching others) Program is an educational program targeted at school-aged children on the signs and symptoms of stroke. RTH Stroke Foundation personnel also teach students the measures they can take in their lives to grow into healthy adults.

Current Consideration:

RTH Stroke Foundation personnel will provide a minimum of three sessions per each participating classroom of S.M.A.R.T. curriculum, administered in either a one, two, or three-week period as stipulated by Anaheim High School. Session one will consist of a lecture on stroke, session two will consist of a demonstration on stroke, and session three will feature a guest speaker along with time reserved for question and answer. The term of this agreement shall be for three years and will be automatically renewed.

Budget Implication:

There is no impact to the budget.

Action:

On the motion of Trustee Jabbar, duly seconded and unanimously carried by those present, the Board of Trustees approved the MOU.

Trustee Smith returned to the meeting at 7:54 p.m.

### **11.13 Educational Consulting Agreements, Sharon Lavery and Ken Gammie**

Background Information:

The District's Honor Band program was initiated in 2000, and has given the District's most promising instrumental music students an opportunity to perform as a District-level orchestra. The High School Honor Band serves approximately 75 students, and the Junior High School Honor Band serves approximately 100 students. The District's band directors prepare students for the audition process, and then guest conductors rehearse and conduct students who are selected to be part of the Honor Band program.

The AUHSD Foundation has been supporting this program for the past few years, and they have funded the guest conductors' honorariums. This year, the AUHSD Foundation has not

yet approved the honorariums due to parliamentary setbacks within the AUHSD Foundation Board. Therefore, the Educational Services Department is requesting that District funds are used to support the honorariums for the guest conductors. The Honor Band concert is scheduled for February 5, 2016.

Current Consideration:

Approve the educational consulting agreements for Sharon Lavery and Ken Gammie, guest conductors for the District's Honor Band program. Services will be provided February 2, 2016, through February 5, 2016.

Budget Implication:

The total cost is not to exceed \$1,500. (LCFF Funds)

Action:

On the motion of Trustee O'Neal, duly seconded and unanimously carried, the Board of Trustees approved the educational consulting agreement with Sharon Lavery and Ken Gammie.

**11.14 Memorandum of Understanding (MOU), City of Anaheim**

Background Information:

The city of Anaheim, through the Anaheim Public Library, is supporting A Card for Every Student (ACES) project. The goal of the project is to partner with the District to provide the students and faculty access to the city of Anaheim's extensive collection of online resources. The collection of online resources includes: e-books, language learning resources, and electronic databases that cover a wide array of subject matter. The library's online resources and content is consistent with the American Library Association's Library Bill of Rights and Freedom to Read statement.

Current Consideration:

With permission from their parents during the annual registration process, District students will use their student ID numbers to access the online resources. District faculty will use their faculty ID numbers and a four digit personal identification number to access the online resources. The Anaheim Public Library will work with the District's Education and Information Technology Department to follow all federal and state law regulations regarding the exchange of student information and student internet usage. The MOU shall begin July 1, 2016, and extend through June 30, 2017. The agreement is automatically renewable from year to year, unless either party gives a 30-day notice of intent to withdraw from the collaboration.

Budget Implication:

There is no impact to the budget.

Action:

On the motion of Trustee Piercy, duly seconded and unanimously carried, following discussion, the Board of Trustees approved the MOU.

**11.15 Agreement, GFK Home Health Care**

Background Information:

Students who attend schools in the District may require health and nursing services, which are documented within the Individualized Education Plan (IEP) and provided by personnel employed by the District. These students also often receive in-home health care services



provided by a licensed nurse, who is not employed by the District. On occasion, parents will request that the nurse who assists the student within the home setting also provide the student's health and nursing services at school, rather than have these services provided by District employees.

Current Consideration:

A GFK Home Health Care private-duty nurse will accompany the student to school and provide the doctor-ordered specialized health care procedures. Services are being provided November 30, 2015, through June 30, 2016.

Budget Implication:

There is no impact to the budget.

Action:

On the motion of Trustee O'Neal, duly seconded and unanimously carried, following discussion, the Board of Trustees ratified the agreement.

11.16 **Educational Consulting Agreement, Anxiety and Depression Center**

Background Information:

Sometimes, students can exhibit behavior that may indicate a threat toward self and/or others. When there is a significant concern that a student may be a danger to self or others, District personnel makes the determination if the student requires further emergency assessment. The Anxiety and Depression Center provides threat assessment evaluations of students and their families at the request of the District to help determine next steps, supports, and services.

Current Consideration:

The Anxiety and Depression Center will provide clinical evaluations that must be conducted by a clinical psychologist, who has experience in diagnosing and treating significant mental health issues. Services are being provided July 1, 2015, through June 30, 2016.

Budget Implication:

The total cost for these services is not to exceed \$40,000, based on a rate of at least \$1,500 per threat assessment evaluation. (LCFF Funds)

Action:

On the motion of Trustee Jabbar, duly seconded and unanimously carried, the Board of Trustees ratified the educational consulting agreement.

11.17 **Agreement, California Association for Bilingual Education (CABE)/Professional Development Services (PDS)**

Background Information:

CABE is a pioneering professional association with 40 years of experience with educational programs for second language learners. CABE's PDS is recognized for its expertise in assisting districts in implementing dual language and other innovative language-learning programs. With the increased interest and anticipated enrollment from feeder dual language programs in Anaheim City and Magnolia school districts, the District formed a Dual Language Academy Advisory Council to address the needs that accompany expansion and growth of the District's Dual Language Academy. The District is uniquely situated to be the leader in dual language programs at the secondary level in the Anaheim area, as its junior



and high schools are the nexus between their feeder elementary school districts and the continuance of their dual language programs.

Current Consideration:

CABE/PDS will provide their expertise to support the District with developing new programs and growing existing programs, and also help strengthen the vertical alignment of the dual language programs between the District and the feeder elementary school districts. Services will be provided January 22, 2016, through June 30, 2016.

Budget Implication:

The total cost for services is not to exceed \$7,500. (Title III Funds)

Action:

On the motion of Trustee Jabbar, duly seconded and unanimously carried, the Board of Trustees approved the agreement.

11.18 **School-Sponsored Student Organizations**

Background Information:

The Board of Trustees shall give approval for the establishment of all student organizations. The proposed organizations shall not engage in any activities, other than those that are organizational in nature, until the Board of Trustees has approved its application.

Current Consideration:

The following schools submitted school-sponsored student organization applications:

- 11.18.1 Anaheim High School Ecology Club, Anaheim High School
- 11.18.2 Glam Squad "Club", Loara High School
- 11.18.3 The Pioneer Press Club, Western High School
- 11.18.4 Rainbow Warriors, South Junior High School

Budget Implication:

Each school-sponsored student organization offsets operational costs through donations and fundraising efforts.

Action:

On the motion of Trustee O'Neal, duly seconded and unanimously carried, the Board of Trustees approved the applications.

The student representative to the Board of Trustees cast a preferential vote for the school-sponsored student organizations.

## HUMAN RESOURCES

11.19 **Memorandum of Understanding (MOU), The Association of California School Administrators (ACSA) Foundation for Educational Administration (FEA)/New Teacher Center (NTC)**

Background Information:

Obtaining a Clear Administrative Services credential is a requirement for all employees serving in an administrator position. To obtain the credential, individuals must enroll in a program authorized by the California Commission on Teacher Credentialing (CTC) and complete coursework and a minimum number of hours. Due to an increasing number of new

administrators at the District in recent years, the District collaborated with the Association of California School Administrators (ACSA) to establish a cohort to complete a clear credential program. By serving as a host site, this ensures the program meets the District's high standards for leadership development.

The California Network of School Leadership Coaches (CNSLC) was created and is administered through a partnership with ACSA, the Foundation for Educational Administration (FEA), and the New Teacher Center (NTC). CNSLC includes ACSA-FEA/NTC's Affiliated Local Programs and independent Member Local Programs providing approved Commission on Teacher Credentialing Clear Administrative Services Credential programs. Each program is operated through regional local educational agencies.

The MOU between ACSA-FEA/NTC allows administrators to be trained by CNSLC in School Leadership Coaching as administrative coaches/mentors.

Current Consideration:

The purpose of this agreement is to provide the District the ability to train administrators and serve as their credentialing institution for the Clear Administrative Credential Program. Services will be provided February 1, 2016, through June 30, 2017.

Budget Implication:

The total cost is not to exceed \$26,750. (General Funds)

Action:

On the motion of Trustee Piercy, duly seconded and unanimously carried, following a lengthy discussion, the Board of Trustees approved the MOU with the Association of California School Administrators (ACSA)-Foundation for Educational Administration (FEA)/New Teacher Center (NTC).

**SUPERINTENDENT'S OFFICE**

11.20 **Employment Agreement with Assistant Superintendents and Chief Academic Officer**

Background Information:

Employment agreements are required for upper-level management who are unrepresented employees, which includes the assistant superintendents and the new position of chief academic officer.

Current Consideration:

The Board was requested to enter into the following new employment agreements.

<u>Name</u>	<u>Title</u>	<u>Term</u>
Dr. Jaron Fried	Assistant Superintendent, Educational Services	1/21/16-6/30/18
Brad Jackson	Assistant Superintendent, Human Resources	1/21/16-6/30/18
Manuel Colón	Chief Academic Officer	1/21/16-6/30/18

Budget Implication:

There is a budget impact as the chief academic officer is a new position.



Action:

On the motion of Trustee O'Neal, duly seconded and unanimously carried, the Board of Trustees approved the employment agreements, as amended prior to the adoption of the agenda.

11. **CONSENT CALENDAR**

On the motion of Trustee O'Neal, duly seconded and unanimously carried, following discussion, the Board of Trustees approved all consent calendar items, with the exception of items 12.6 and 12.7 pulled by Trustee O'Neal.

**BUSINESS SERVICES**

12.1 **Agreement, Third Party Claims Administration**

Background Information:

The District has been associated with Claim Retention Services, Inc. (CRS), since 2007 when claim administration services were transferred from another third party administrator.

Current Consideration:

Approval of the agreement would allow CRS to continue to administer the District's property and liability claims program from February 1, 2016, through January 31, 2017. Claims Administration services would include those claims within the self-insured retention of \$25,000 for property claims and \$50,000 for liability.

Budget Implication:

The annual fixed rate fee for property and liability claims that occur within the self-insured retention of the District would be \$24,000 for claims administration services. In addition to the annual claims administration fee, investigative and mileage expenses would be billed on a time and expense basis as needed. Additional investigative expenses may include, but not limited to, expert and professional assistance, such as professional photography, laboratory services, property damage appraisals, on-site investigation and witness statements, copying material and other records, trial preparation and professional engineering services. (General Funds)

Action:

The Board of Trustees approved the agreement.

12.2 **Award of Bid**

Background Information:

The Board of Trustees was requested to award a bid for the purchase of standard multi-purpose copier paper used district wide. Staff is leveraging annual usage and strategic delivery times to obtain the best possible pricing for this paper.

Current Consideration:

This bid will establish discounted pricing and will fulfill any formal bid requirements. The amounts shown below are based on best annual estimates and actual amount spent could be higher or lower. The following "Award of Bid" is the lowest, most responsible, and responsive bidders.



Award of Bid:

The Board of Trustees was requested to award the following bid.

<u>Bid #</u>	<u>Commodity</u>	<u>Award</u>	<u>Amount</u>
2016-09	Multi-Purpose Copy Paper (General Funds)	DD Office Products DBA Liberty Paper	\$221,388/ Annually
		Spicers Paper, Inc.	\$ 79,200/ Annually

Action:

The Board of Trustees awarded the bid for the purchase of multi-purpose copier paper from the listed suppliers for up to three years, renewable annually by the District's director of purchasing and central services.

12.3 **Agreement, General Auction Company (GAC)**

Background Information:

Public auction is one of the approved methods for disposal of surplus equipment from a public agency. The District currently utilizes a nonexclusive contract with an auctioneer to dispose of surplus equipment throughout the District that is obsolete and/or reached the end of its useful life. The District seeks alternate sources for auction services for surplus on an as-needed basis.

Current Consideration:

GAC holds monthly public auctions at its facility in Buena Park, California. They have a 150,000 square foot lot and a 6,500 square foot warehouse to sell surplus property. GAC has over 20,000 qualified bidders that receive their auction information prior to each auction. The company has been in business for over 60 years and serves many local municipality agencies, cities, public utility companies, local agencies, and other businesses throughout California. Some other added benefits of utilizing GAC is that they have agreed to transport the District's surplus at no cost and their commission rates are lower than the current auctioneer. This contract would be utilized on an as-needed basis for the sale of surplus property.

Budget Implication:

There is no impact to the budget.

Action:

The Board of Trustees approved the agreement.

12.4 **Declaring Certain Furniture and Equipment as Unusable, Obsolete, and/or Out-of-Date, and Ready for Sale or Destruction**

Action:

The Board of Trustees approved the list of District furniture and equipment as unusable, obsolete, and/or out-of-date, and ready for sale or destruction, as well as authorized proper disposal in accordance with Education Code Section 60510 et al.

12.5 **Donations**

Action:

The Board of Trustees accepted the donations as submitted.

On the motion of Trustee O’Neal and duly seconded, following discussion, the Board of Trustees ratified items 12.6 and 12.7 with the following vote.

Ayes: Trustees Jabbar, Smith, Piercy, and Randle-Trejo

Abstain: Trustee O’Neal

12.6 **Purchase Order Detail Report**

Action:

The Board of Trustees ratified the report, December 1, 2015, through January 11, 2016.

12.7 **Check Register/Warrants Report**

Action:

The Board of Trustees ratified the report December 1, 2015, through January 11, 2016.

12.8 **SUPPLEMENTAL INFORMATION**

12.8.1 ASB Fund, November 2015

12.8.2 Cafeteria Fund, October 2015

12.8.3 Enrollment, Month 4

**EDUCATIONAL SERVICES**

12.9 **2015-16 Single Plan for Student Achievement**

Background Information:

California Education Code Section 64001 specifies that schools and districts that receive state and federal funding prepare a Single Plan for Student Achievement for any recipient school. The purpose of the Single Plan for Student Achievement is to coordinate all educational services at the school, and it serves as a blueprint to improve the academic performance of all students.

Current Consideration:

Each action plan, recently distributed to the Board of Trustees, and available to the public, includes information pertaining to site curriculum, instruction, professional development, parent activities, and budget expenditures.

Budget Implication:

There is no impact to the budget.

Action:

The Board of Trustees approved the 2015-16 Single Plan for Student Achievement, for all school sites.



12.10 **Memorandum of Understanding (MOU) Amendment, OneOC AmeriCorps CalPREP Program**

Background Information:

In June 2015, the District entered into an agreement with OneOC a non-profit organization that works with CalServes AmeriCorps Program. AmeriCorps CalPREP fellows have been placed at Ball, Brookhurst, Dale, Orangeview, South, and Sycamore junior high schools. The fellows work with the District sites to recruit and coordinate volunteer mentors for on-going college mentoring, and to build the infrastructure to support services to youth and their families.

Current Consideration:

OneOC and the District would like to amend the original MOU to include an additional monthly stipend of \$150 per month for each of the six AmeriCorp fellows. This stipend would be paid by the District and would retroactively cover the 12 month period beginning September 1, 2015, through August 31, 2016.

Budget Implication:

The District will provide additional non-federal matching funds of \$1,800 per AmeriCorp fellow, for a total amount not to exceed \$10,800 per year. (General Funds)

Action:

The Board of Trustees approved the MOU amendment.

12.11 **Educational Consulting Agreement, Parent Institute for Quality Education (PIQE), Anaheim High School**

Background Information:

For the past 13 years, the District has worked with PIQE to deliver parent training that is consistent with the parent involvement requirements of the Title I, Part A, program. A key parent involvement requirement is teaching parents how to help their children become more successful in school, as well as teaching parents how to become more involved in their children's educational process.

Current Consideration:

PIQE will conduct nine weekly training sessions for Anaheim High School parents. Services will include telephone calls to all households for the recruitment of parent participants, curriculum for nine parent seminars, and materials required for the course, such as binders and lesson plans for 150 parent participants. Services will be provided February 11, 2016, through April 7, 2016.

Budget Implication:

The total cost for services is not to exceed \$15,000. (Title I and LCFF Funds)

Action:

The Board of Trustees approved the educational consulting agreement.

12.12 **Educational Consulting Agreement, Parent Institute for Quality Education (PIQE), Magnolia High School**

Background Information:

For the past 13 years, the District has worked with PIQE to deliver parent training that is consistent with the parent involvement requirements of the Title I, Part A, program. A key

parent involvement requirement is teaching parents how to help their children become more successful in school, as well as teaching parents how to become more involved in their children's educational process.

Current Consideration:

PIQE will conduct eight weekly training sessions for Magnolia High School parents. Services will include telephone calls to all households for the recruitment of parent participants, curriculum for eight parent seminars, and materials required for the course, such as binders and lesson plans for 150 parent participants. Services will be provided February 4, 2016, through March 31, 2016.

Budget Implication:

The total cost for services is not to exceed \$13,500. (Title I Funds)

Action:

The Board of Trustees approved the educational consulting agreement.

12.13 **Memorandum of Understanding (MOU), Orange County United Way (OCUW)**

Background Information:

The Anaheim Collaborative for Higher Education aims to create a seamless intersegmental pipeline to help students progress on to higher education and be college and career ready. The Anaheim Collaborative is a partnership with schools, school districts, the city of Anaheim, local colleges and universities (including UCI, CSUF, Fullerton College, and Cypress College), as well as community-based partners. The Anaheim Collaborative actively engages students, parents, teachers, faculty, counselors, administrators, and community members to foster 21<sup>st</sup> century learning opportunities. These opportunities embed the five C's; Critical Thinking, Communication, Collaboration, Creativity, and Compassion, as well as a college-going culture for all students. Students are exposed to the various options to attend higher education and are supported with a roadmap to college and career success.

Current Consideration:

This MOU provides funds from Orange County United Way (OCUW), under the FACE 2024 Grant, for the Anaheim Collaborative for Higher Education. Participation in the FACE 2024 grant program requires participation in OCUW's Education Coalition and Collaborative(s), helping to develop community solutions in support of OCUW's 10-year education goal to cut the high school dropout rate in half by 2024. OCUW staff members will also provide school site visits as part of the grant. The District will support and promote the following OCUW engagement opportunities: Corporate Speakers Brureau, OCUW campaign, as well as Walk United and Corporate Volunteer Opportunities. The District will also market and promote the grant partnership through media, print, and social media outlets. Additionally, OCUW will provide opportunities for volunteer engagement with their corporate partners and affinity groups.

Budget Implication:

The District will receive a total grant amount not to exceed \$25,000, which will be spent in support of the Anaheim Collaborative for Higher Education. Services will be provided July 1, 2016, through June 30, 2017.

Action:

The Board of Trustees approved the MOU.



12.14 **Educational Consulting Agreement, Belinda Dunnick-Karge, Ph.D., Special Education Inclusion Trainings for Certificated and Support Staff**

Background Information:

The District provided extensive inclusion staff development during the 2014-15 year. This initiative was supported by the efforts of Belinda Dunnick-Karge, Ph.D. She has worked with the District providing trainings for inclusion co-teaching teams and other support staff, and is a nationally recognized expert in inclusive education. Dr. Dunnick-Karge is part of the faculty at California State University, Fullerton, where many District teachers have earned their teaching credentials. She is uniquely qualified to assist the District as part of our improvement efforts, as she knows our staff, state requirements, and has a national perspective.

Current Consideration:

Dr. Belinda Dunnick-Karge will provide 10 days of training and/or services for inclusion co-teaching teams and other support staff. Trainings will include understanding the legal and instructional foundations for inclusive services, co-teaching strategies, engagement strategies, differentiated instructional strategies, and coaching for teacher teams. Services will be provided April 12, 2016, through June 30, 2016.

Budget Implication:

The cost for services is not to exceed \$10,000. The cost for the 2014-15 year did not exceed \$10,000. (Special Education Funds)

Action:

The Board of Trustees approved the educational consulting agreement.

12.15 **Membership, Special Education Legal Alliance**

Background Information:

The Special Education Legal Alliance (Alliance) is a collaborative comprised of all school districts in Orange County. The Alliance provides districts professional development, trainings, seminars, outreach, advocacy, and other supports addressing special education issues. The Alliance also supports various legal issues related to special education matters that have significant impact on districts throughout the county. This year, the review committee has recommended district dues for the 2015-16 year be set at \$0.10 per average daily attendance. This recommendation was approved by district superintendents at the executive committee on March 13, 2015. The District has held this membership since 2005.

Current Consideration:

The Alliance provides education, support, advocacy, and assistance to the District on important legal issues related to special education matters. The District significantly benefits from Alliance services. Services are being provided September 22, 2015, through June 30, 2016.

Budget Implication:

The total cost for these services are not to exceed \$3,006.23. The amount paid for the 2014-15 year was \$4,550.93. (Special Education Funds)

Action:

The Board of Trustees ratified the payment of membership dues.

12.16 **Field Trip Report**

Action:

The Board of Trustees approved/ratified the report as submitted.

**HUMAN RESOURCES**

12.17 **2015-16 Second Quarterly Report, Williams Uniform Complaints**

Background Information:

The Williams Uniform Complaints report summarizes all complaints relative to adequate textbooks and instructional materials, teacher vacancies or misassignments, facilities conditions, as well as intensive instruction and services for students who have not passed the California High School Exit Examination (CAHSEE) by the end of the 12<sup>th</sup> grade. This is a quarterly report required by Education Code Section 35186, which is submitted to the Orange County Department of Education.

Current Consideration:

The Williams Uniform Complaints Second Quarterly Report, October 1, 2015, through December 31, 2015, states there were no complaints during this quarter.

Budget Implication:

There is no impact to the budget.

Action:

The Board of Trustees accepted the report.

12.18 **Certificated Personnel Report**

Action:

The Board of Trustees approved/ratified the report as submitted.

12.19 **Classified Personnel Report**

Action:

The Board of Trustees approved/ratified the report as submitted.

**SUPERINTENDENT'S OFFICE**

12.20 **Community Center Authority (CCA)**

The Board of Trustees was requested to ratify the appointment of Amanda Edinger to the governing board of the Community Center Authority (CCA). The CCA is a California joint powers authority that was created and oversees the Anaheim Convention Center. Per the CCA agreement, the Anaheim City Council has the right to appoint members to the governing board of the CCA, subject to ratification by the AUHSD Board of Trustees. She was appointed by the Anaheim City Council at their November 3, 2015, meeting.

Action:

The Board of Trustees ratified the appointment.



12. **SUPERINTENDENT AND STAFF REPORT**

Dr. Fried stated that there will be an Educational Services Department retreat on January 28, 2016, which will focus on priorities to better support all school sites.

Mr. Jackson shared information regarding part three of the four part series of progressive discipline, as well as sharing this work with all the bargaining units.

13. **BOARD OF TRUSTEES' REPORT**

Trustee O'Neal said he attended the Oxford Academy Career Pathways Grand Opening, funeral for former Superintendent Dr. Cynthia Grennan, ROP board meeting, Servathon VIP tour, Cypress State of the City Luncheon, OCSBA Fiscal Seminar, Ball Junior High School's 21<sup>st</sup> Scholar and Principal's Honor Roll Red Carpet event, as well as the Green Band Benefit Concert at AUHSD Performing Arts Center at Kennedy High School.

Trustee Jabbar shared that he attended the Oxford Academy Career Pathways Grand Opening, Servathon VIP tour, and Ball Junior High School's 21<sup>st</sup> Scholar and Principal's Honor Roll Red Carpet event. He also thanked Pat Karlak and Paul Chylinski for their work with the Servathon.

Trustee Smith reported her attendance at the Oxford Academy Career Pathways Grand Opening, Servathon VIP tour, P21 Community Mentoring Program Kick-off event with St. Jude at Anaheim High School, Ball Junior High School's 21<sup>st</sup> Scholar and Principal's Honor Roll Red Carpet event, and a tour of Anaheim High School pool. She also extended her gratitude to Patty Neely and Ralph Figueroa for facilitating the Anaheim High School pool tour.

Trustee Piercy stated she attended an ROP board meeting, Oxford Academy Career Pathways Grand Opening, Insurance Committee meeting, Cypress State of the City Luncheon, funeral for former Superintendent Dr. Cynthia Grennan, as well as the funeral for former Substitute Instructional Assistant Molly Ortega.

Trustee Randle-Trejo indicated she attended the Green Band Benefit Concert at AUHSD Performing Arts Center at Kennedy High School, Oxford Academy Career Pathways Grand Opening, Young Americans Workshop at Katella High School, two AUHSD Foundation meetings, P21 Community Mentoring Program Kick-off event with St. Jude at Anaheim High School, District Honor Choir event, 6<sup>th</sup> Grade Parent Information Night, OCSBA Fiscal Seminar, Greater Anaheim SELPA board meeting, Servathon VIP tour, funeral for former Substitute Instructional Assistant Molly Ortega, and NAMM 2016, which was opened by the Savanna High School marching band.

14. **ADVANCE PLANNING**

14.1 **Future Meeting Dates**

The next regular meeting of the Board of Trustees will be held on Thursday, February 18, 2016, at 6:00 p.m.

Thursday, March 10  
Thursday, April 14  
Tuesday, May 10  
Thursday, June 9  
Thursday, June 16  
Thursday, July 14

Thursday, August 11  
Thursday, September 8  
Thursday, October 13  
Thursday, November 10  
Thursday, December 8

14.2 **Suggested Agenda Items**

Trustee Jabbar requested a resolution to recognize the Anaheim High School Alumni Association.

15. **ADJOURNMENT**

On the motion of Trustee Jabbar, duly seconded and unanimously carried, the Board of Trustees adjourned the meeting at 8:48 p.m.

Approved

  
Assistant Clerk, Board of Trustees