

Alternative Education

Home of the Gladiators and Navigators



Parent-Student Handbook

1800 West Ball Road
Anaheim, CA 92804

Gilbert High School
714-999-3738
gilbert.auhsd.us

Independent Study Programs
714-999-3796
polaris.auhsd.us



Welcome to the school year 2020-2021

Principal's Message

Dear Alternative Education Families,

Welcome to the 2020-2021 school year. We are excited to begin a new year of learning. Alternative Education programs offer students a plethora of opportunities to ensure they meet their academic and career goals. At Gilbert and the four independent study programs offered through Anaheim Union High School district, staff strive to provide individualized program to students that meet their personalized academic needs. Students are provided with opportunities to not only expand their academic growth but also participate in dual enrollment opportunities and explore career options through a multitude of CTE and ROP career related pathways.

We believe that the foundation for student success is a positive working relationship between students, families and the school. Through our Parent Center we provide families with extensive parent engagement programs in which parents and family members will have opportunities to participate in various classes offered throughout the year, as well as, participate in learning walks to see the great things happening in the classroom.

The staff at all of our alternative education sites are committed to bringing quality instruction and highly engaging learning experiences to students. Staff and administration work diligently to ensure students are working to build the skills that allow them to be successful both academically and personally. We look forward to partnering with you throughout this year.

Sincerely,

Katrina Callaway

Coordinator Alternative Education

Important Contacts

Gilbert: (714) 999-3738
Independent Study Programs: (714) 999-3796

Administration

Katrina Callaway, Alternative Education Coordinator
Adriana Campos, Sr. Administrative Asst.
Cristina Pittman, Asst. Principal (A-L)
Nabil Slim, Asst. Principal (M -Z)

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Student Support

Tracy Garcia, Family & Community Engagement Specialist
Katrina Weed, Health Clerk
Mirna Leavenworth, School Support

garcia_t@auhsd.us
weed_k@auhsd.us
leavenworth_m@auhsd.us

Attendance Office

Xochitl Mata-Abad, Attendance Secretary

714-808-0971
mataabad_x@auhsd.us

Registrar/Records

TBD, Gilbert Registrar/Records Secretary

Joe Laris, Independent Study Programs
Registrar/Records Secretary

714-999-3798
Fax 714-999-3681
714-999-3796
Fax 714-220-3084

Counselors/Social Workers

Cristina Gray, IS Counselor
Jill Briquetet, Counselor (M-Z)
Sandy Allen, Counselor (A-L)
Vanessa Gaytan, Social Worker
Emanuel Najera, Social Worker

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Media Center / ASB

TBD, Media Technician
John Dechene, ASB Advisor (room 29)
Kathy Saindon, ASB Accounting Technician

dechene_j@auhsd.us
saindon_k@auhsd.us

Important Dates

DATES TO REMEMBER FOR 2020-2021

August 12, 2020.....	First day of school
October 9, 2020.....	End of First Quarter–Minimum day
December 17, 2020.....	1 st Semester Finals–Minimum day
December 18, 2020.....	1 st Semester Finals–Minimum day
March 12, 2021	End of Third Quarter–Minimum day
May 26, 2021	2 nd Semester Finals–Minimum day
May 26, 2021	Graduation day
May 27, 2021	2 nd Semester Finals–Minimum day

HOLIDAYS AND VACATION DAYS (NON-STUDENT DAYS)

September 7, 2020.....	Labor Day (Holiday)
October 12, 2020	Staff Development Day – Non-Student day
November 11, 2020.....	Veteran’s Day (Holiday)
November 23 – 27, 2020	Thanksgiving Break
December 21, 2020 – January 1, 2021	Christmas Break
January 29, 2021	Staff Development Day – Non-Student day
February 8, 2021	Lincoln’s Birthday (Holiday)
February 15, 2021	President’s Day (Holiday)
March 22-26, 2021	Spring Break

ALTERNATIVE EDUCATION REFERRAL PROCEDURES

Students are referred to Alternative Education Programs by comprehensive high school counselors and administrators. Currently enrolled AUHSD students must be referred and approved prior to enrolling.

Gilbert High School

(Grades 11 –12)

- All referrals are reviewed case by case.
- All Special Education students must have an IEP and be approved for enrollment before transferring to Gilbert.
- There are no ELD classes. Students in ELD classes should stay at their comprehensive school, unless they have signed a Parental Request for English Language Mainstream Program form.

PROCESS:

Students enroll at the beginning of each quarter (with the exception of fourth quarter due to testing) as space permits.

1. Referral is made by current school.

2. Gilbert will notify schools via email of the approved students. Students should not be dropped until they have been approved to enroll at Gilbert.

3. Once a referral is approved, parent/student will be notified to come to the Gilbert Student Center to register. Please bring the drop slip from your comprehensive home school.

Independent Study Programs

(Grades 7-12)

- All referrals are reviewed case by case.
- IS is a voluntary program.
- IS candidates should read at grade level or no less than one year below current grade level.
- IS candidates should have SBAC test scores of basic, proficient, or advanced.
- IS candidates should be able to complete 4-5 hours of homework daily.

PROCESS:

1. Student and a parent/guardian meets with a current school counselor.

2. Referral is made by current school counselor/administrator to alternative education administrator.

3. Approved students and parents/guardians will be invited to attend an orientation to sign a contract and meet their case carrier.

ALTERNATIVE EDUCATION PROGRAM DESCRIPTIONS

Gilbert High School

Gilbert High School is an alternative education program that offers credit recovery to students seeking a supportive educational environment to complete high school diploma requirements. The credit recovery is designed to assist students in earning up to 100 credits in one academic year. Direct instruction provides the California State Content Standards based curriculum. The Gilbert program population includes regular education students and special education. Credit acceleration, credit recovery and ROP classes for elective credits are all components of the program. Attendance is imperative.

Entrance Requirements:

- Students should be 16 years of age and have the desire to develop good academic skills and good time management skills while completing the high school diploma program.
- Individuals who are working part-time, pregnant minors, students having child care requirements, health problems or are active in athletic programs that preclude daily attendance and students seeking a credit recovery program should apply.
- Students must be recommended by their high school administrator through our quarterly student intake process. An Alt. Ed. counselor evaluates each referral and recommends the appropriate program, with final approval/denial made by the Alternative Education Program's administrator.

Alternative Education students wishing to return to a comprehensive high school must:

1. Meet credit requirements to complete at the comprehensive site
2. A record of regular attendance
3. Completion of any credit deficiencies, putting them on track for graduation
4. Or be referred by site administrator

Independent Study Programs

This is a unique educational program of study that offers flexibility to students needing a nontraditional program and seeking a different educational challenge to complete a high school diploma. This is a volunteer program. Entrance Requirements – Students should have solid academic skills, good time management skills and are responsible for appointments. Typical students considered for enrollment are individuals who are working full time, pregnant, have child care requirements, health problems or active in athletic training programs that preclude daily attendance.

Students are recommended by an Administrator from their high school to an Administrator at Polaris High School. Students are responsible for a minimum of 2 credits (30 hours of homework) each week. They may do more than the minimum and accelerate through courses. Students are welcome to come to campus to work in a quiet setting or to get help from the teachers. Students not meeting the parent-student agreement will return to their home H.S.

Car Parking Permits

Students who would like to park their car at school must obtain a parking permit. You must present your driver's license, registration and proof of insurance with student name. The school and the District are NOT responsible for lost or stolen items. The parking lot is private property and parking permits may be revoked for violations. Unpermitted vehicles may be towed.

Bicycles, skateboard and scooters

You may bring them to school, however, not ride them on campus. They will be kept in a locked area and you must bring a lock to secure your bike/skateboard/ scooter. The school and the District are NOT responsible for lost or stolen items

Dress Code

Dress which is "disruptive" to the educational process is not permitted. Footwear is required. Students should be neat and clean per Education Code 35183 and follow these guidelines. The following are **NOT** permitted:

- Clothing with alcohol, tobacco or drug promotions, slang, sexual reference, vulgar, sexist, racist sayings, gang insignia, or basically offensive.
- Clothing that could be construed as gang related (per Police Dept/Safe Schools). No long coats, pajamas, lounge wear or obvious bedroom slippers, including hats, hoods and bandanas.
- Accessories that could be used as a weapon, such as spiked wrist or ankle bands, safety pins, large spiked rings, lengthy chains, or long-hanging belts.
- Strapless, revealing garments, showing of midriff or stomach, tube tops, swimsuits and NO undergarments visible.
- Shorts and skirts that are inappropriate; also no men's tank undershirts.
- First offense: Warning, removal from class, change of clothing. Second offense: Parent call/ Parent picks up items from Assistant Principal. Third offense: Suspension.
- No athletic team jerseys or numbers. (i.e. Angels, Ducks, Raiders, Cowboys, etc)
- No hats allowed on campus except for Alternative Ed school hats

**Upon district approval, schools may add additional, more specific dress requirements in order to maintain a safe learning environment.*

**Consistent with the general philosophy of this district, responsibility for the proper attire of all students attending classes in the Anaheim Union High School District rests with the parents/guardians.*

Ethics Policy

Students of the AUHSD are subject to an Ethics Policy that addresses students who cheat on tests or plagiarize assignments. All tests, quizzes, reports, homework, other assignments and any school related tests are all subject to this policy. Cheating includes looking at another student's phone or paper or talking during an exam. Helping another student cheat on an exam, homework or other assignment is also a violation of the Ethics Policy if it has been made clear by the instructor that students are to work on their own and not collaborate.

The following action may be taken for violation of this policy.

- **First offense:** (1) Automatic "F" (Failure) on assignment or test. (2) Parent notification (3) Referral placed in student discipline file. (4) Student given a "U" in citizenship for the semester.
- **Second offense:** (1) Student given "WF" in class and "U" in citizenship and work habits in which the second offense occurred. (2) Student is on probation in all remaining classes through the rest of the school year. (3) Parent conference. (4) Student removed from any and all elected or appointed leadership positions for the remainder of the school year.
- **Third offense:** (The third offense by the student during the period of probation). (1) Student dropped from class in which violation occurs with a WF and "U" in citizenship and work habits. (2) Minimum 3 day suspension and parent conference. (3) Transfer to a different program.

Discipline Policy

In developing self-discipline, students must assume an increased responsibility for their own behavior. They are expected to obey all rules and regulations developed by the school and District. When student violates rules and/or regulations, the parents and all school personnel have a shared responsibility in taking the necessary action to correct the student's behavior. Every reasonable effort shall be made to change a student's inappropriate behavior through alternative means, including restorative practices, before implementing more severe action such as suspension or expulsion. The guidelines describe what will be done in most cases; however, exceptions may require more severe action. The list below is not necessarily in any order. Violations may result in one or combination of the listed consequences. Continued violations of the same rule constitutes defiance and disrespect and could be subject to suspension.

Alcohol/Drugs/Drug Paraphernalia

Violation Education Code 48900. Any alcohol, drug or drug paraphernalia use, possession, or under the influence could result in a recommendation for expulsion; after a 5 day suspension. A police report will be filed for any possession. Alternative to suspension group sessions referral will be offered at the west site to students and parents.

Weapons- Including guns knives, brass knuckles, pepper spray, mace, Tasers, laser pens, soft- air pellet guns, or other personal protection items and fireworks.

First offense: (1) Five day suspension from school, recommended expulsion and police called. Laser pens or firework-First offense: (1) suspension. (2) Second offense- referred for expulsion; police/ fire called.

Harassment/Hate Crimes/Bullying

(1) First offense: 3-5 day suspension from school depending on offense, possible expulsion, police report.

(2) Second offense: Five day suspension from school; recommended expulsion, police involvement.

Defiance/Disrespect

(1) First offense: Teacher handles/possible written paper on defiance/disrespect. (student reflection)

(2) Second offense: Referral to administration/contact parent/teacher-parent-student conference, possible schedule change.

(3) Third offense: Suspension, parent-student contract developed.

Class Disturbance

(1) First offense: Teacher handles/possible written paper on class behavior.

(2) Second offense: Referral to administration/contract/ teacher-parent-student conference.

(3) Third offense: Referral to administration, teacher-parent-student conference, suspension.

Disrespect/Obscene Gesture toward Staff

(1) First offense: 1-3 day suspension/parent contact/ parent-student-teacher conference.

Profanity in Classroom

(1) First offense: Teacher handles/possible written paper on proper speech/ parent called.

(2) Second offense: Referral/ teacher-parent-student conference.

Fighting

(1) First offense: 1-5 day suspension off campus/parent conference. Possible police report.

(2) Second offense: Parent/Student conference, police report, referral to school placement committee.

(3) Second offense: Counseling, suspension, possible expulsion, police report.

Theft

(1) First offense: 1-5 day off campus suspension. Possible police report.

(2) Second offense: Possible expulsion, police report, restitution.

(3) Third offense: Removal from school/alternate placement/ parent conference/possible expulsion.

Suspected Property Damage

(1) First offense: Warning/parent conference/reimbursement for damages/police report based on damage.

(2) Second offense: Parent conference/suspension/police report/reimbursement.

(3) Third offense: Removal from school/police report/reimbursement/possible expulsion.

Tobacco

Any smoking or tobacco products (including VAPE) on campus, in the parking lot, sidewalk, or within 1000 feet of school is prohibited by law.

(1) First offense: Warning/parent notified.

(2) Second offense: 1-3 day suspension/parent contact/possible police involvement.

(3) Possible alternate placement.

Cell Phones/iPods/CD Players/Earphones (Electric Devices)

The policy is at discretion of the classroom teacher. Abuse of such policy will result in referral to administration.



Gilbert High School
Title 1 Program, Home-School Compact
Parent/Family Member

As a parent/family member, I will:

- See that my student attends school regularly and on time.
- Encourage my student to complete homework assignments and to do well in school.
- Provide or seek additional academic support for my student if needed.
- Participate in parent/family-staff conferences and school committees and functions when possible.
- Routinely check student progress (credits, grades, attendance) via Aeries or a staff member.

Student

To be a successful student, I will:

- Attend school regularly, be in class on time, and bring the materials I need.
- Follow school and classroom rules and treat others with respect.
- Pay attention in class, participate, ask for help when needed, and complete assignments on time.
- Request assignments ahead of time if I am going to be absent.
- Routinely check my progress (credits, grades, attendance) through Aeries or a staff member.
- Give my parent/family member all grade reports and notices given to me by the school.

School

School staff will:

- Create a learning environment that is safe, positive, healthy, culturally aware, and supportive.
- Provide effective, high-quality instruction that is based on the current state adopted standards, 21st century skills, Next Generation Science Standards, and First Best Instruction.
- Use a variety of teaching strategies to meet student needs, and provide extra support when needed.
- Maintain consistent academic and behavioral standards for students.
- Provide access to student progress through report cards, and Aeries gradebook.
- Provide parents/family members reasonable access to staff, including at school events, before or after school, at scheduled meetings, and by email or phone.
- Provide parents/family members opportunities to join decision-making committees (School Site Council, ELAC), observe classrooms (Learning Walks), and participate in district and school events.
- Provide the compact and other communication in the parent/family member's home language.

This Compact was adopted by the Gilbert High School Site Council on October 24, 2019 and will be in effect for one year.

Parent signature: _____ Date: _____

Student signature: _____ Date: _____

School representative signature: _____ Date: _____



ESCUELA PREPARATORIA DE GILBERT

Programa de Título 1, Contrato de Escuela y Hogar

PADRES/MIEMBRO DE LA FAMILIA

Como un padre/miembro de la familia, voy a:

- Ver que mi estudiante asista a la escuela con regularidad y a tiempo.
- Animar a mi estudiante a completar tarea y hacer bien en la escuela.
- Proporcionar o buscar el apoyo académico adicional para mi estudiante si es necesario.
- Participar en conferencias con el personal y los comités escolares y funciones cuando sea posible.
- Rutinariamente checar el progreso (créditos, grados, asistencia) de mi estudiante a través de Aeries o un miembro del personal.

ESTUDIANTE

Para ser un estudiante con éxito, voy a:

- Asistir a la escuela con regularidad, estar en la clase a tiempo, y traer los materiales que necesito.
- Seguir las reglas de la escuela y de la clase y tratar a todos con respeto.
- Poner atención en la clase, participar, pedir ayuda cuando sea necesario, y completar trabajos y tareas a tiempo.
- Pedir trabajos por adelantado si voy a estar ausente.
- Rutinariamente checar mi progreso (créditos, grados, asistencia) a través de Aeries o un miembro del personal.
- Dar mis padres/miembro de la familia los informes y las comunicaciones dadas a mí por la escuela.

PERSONAL ESCOLAR

El personal escolar va a:

- Crear un ambiente de aprendizaje que es seguro, sano, positivo, culturalmente conscientes, y de apoyo.
- Proporcionar instrucción eficaz y de alta calidad que se basa en el estado actual adopto estándares, habilidades del siglo 21, Estándares de Ciencias de próxima generación, y Primero Mejor Instrucciones.
- Utilizar una variedad de estrategias de enseñanza para satisfacer las necesidades de los estudiantes, y proporcionar apoyo adicional cuando sea necesario.
- Mantener estándares académicos y de comportamiento consistentes para todos los estudiantes.
- Proporcionar a los padres/miembro de la familia al progreso del estudiante a través de cartillas y notas Aeries
- Proporcionar a los padres/miembro de la familia acceso razonable al personal, incluyendo en los eventos, antes o después de la escuela, en las reuniones programadas, y por correo electrónico o por teléfono.
- Proporcionar a los padres/miembro de la familia oportunidades para unirse a los comités de toma de decisiones (Consejo Escolar, Comité Asesor de Estudiantes de Inglés), observar de varias clases (caminata al aprendizaje), y participar en los eventos del distrito y de la escuela.
- Proporcionar el contrato y otras comunicaciones en lengua de los padres/miembro de la familia.

Este Acuerdo fue adoptado por el Consejo Escolar de la escuela preparatoria de Gilbert en 24 de octubre 2019 y estará vigente por un año.

Firma de los padres: _____ Fecha: _____

Firma del estudiante: _____ Fecha: _____

Representante de la escuela: _____ Fecha: _____

Parent/Student Resource Center

- Parent Involvement Opportunities (meetings, trainings, workshops, volunteering, etc.)
- Aeries Parent Portal assistance
- Hosts monthly parent events such as Coffee with the Principal, Parent Learning Walks, E.L.A.C. and more.

Center Hours: Open Monday – Friday 7:30am-4:00pm (*Closed for lunch*)
Contact number: (714) 999-3738
Contact person: Tracy Garcia garcia_t@auhsd.us

McKinney-Vento

HOMELESS EDUCATION ACT

If your family is in a temporary or inadequate living situation due to a loss of housing, your child might be eligible for certain educational rights and services under the McKinney-Vento Homeless Education Act.

Eligibility for McKinney-Vento Services if your family lives

- In a shelter,
- In a motel or campground due to the lack of an alternative adequate accommodation,
- In a car, park, abandoned building, or bus or train station, or
- Doubled-up with other people due to loss of housing or economic hardship

If any of the above applies, then your child might be able to receive help through a federal law called the McKinney-Vento Act.

Your McKinney-Vento eligible children have the right to

- Receive a free, appropriate public education
- Enroll in school immediately, even if lacking documents normally required for enrollment.
- Enroll in school and attend classes while the school gathers needed documents.
- Enroll in the local school; or continue attending their school of origin (the school they attended when permanently housed or the school in which they were last enrolled), if that is your preference.
- Receive transportation to and from the school of origin, if you request this.
- Receive educational services comparable to those provided to other students, according to your children's needs.

*If the school district believes that the school you select is not in the best interest of your children, then the district must provide you with a written explanation of its position and inform you of your right to appeal its decision.

Have questions or need assistance? Call the McKinney-Vento Liaison

Dr. Adela Cruz, LCSW, PPSC; Coordinator, School Mental Health
McKinney-Vento (Homelessness)/ Foster Youth
Email: cruz_ad@auhsd.us Office: 714-999-773

FIRST DAY OF SCHOOL: AUGUST 12TH, 2020 – START TIME: 8:00 am

Registration for 2020-2021

Dear Students, Parents, or Guardians,

Welcome to the 2020-2021 school year. We at Alternative Education are planning another excellent year for students and staff. Your enrollment for the 2020-2021 school year will depend on your completion of the necessary registration forms. For more information on what you'll need in order to complete the registration process below:

Phase 1- Aeries Online Enrollment- OPEN NOW!



Aeries Portal

In order to complete Phase 1 enrollment, you **MUST** have an Aeries PARENT PORTAL account. If you do not have an account, you can create one with your personal email by going to our website <https://aeriesconnect.auhsd.us/auconnect> and click on the Aeries Portal icon. Begin completing the Aeries Enrollment. Make sure that all of the sections are completed.

If you have any password questions, email passwords@auhsd.us

Phase 2- Registration on campus- July



Once you've completed Aeries Online Enrollment, you should have a printed Emergency Card, which you will bring on your assigned date and times. Make sure to bring your "Ticket to Register" **signed!**

Monday, July 27	8 am-11:30 am
Tuesday, July 28	8 am-11:30 am
Wednesday, July 29	8 am-11:30 am
Wednesday, July 29	4 pm-6:00 pm
Thursday, July 30	1 pm-3:00 pm

NEW STUDENTS TO AUHSD

Any new students to Anaheim Union High School District must enroll in Aeries Air before completing Phases 1 & 2. Please go to: <https://aeriesair.auhsd.us/air/> and complete the steps.

IMPORTANT NOTICE:

Please bring the following paperwork to registration: it's as easy as 1,2,3, and you are done!

1. Print out your emergency card, This is your Ticket
 2. Acknowledgment and Assumption of Potential Risk
 3. Proof of residency (Gas Bill, Electric Bill or Rental Agreement)
- * PTSA information available during Phase 2 of registration.

Immunization Requirements

STUDENTS ADMITTED AT TK/K-12 NEED:

STARTING JULY 1, 2020

- **Diphtheria, Tetanus, and Pertussis (DTap, DTP, Tdap, or Td) – 5 doses**
(4 Doses OK if one was given on or after 4th birthday. 3 doses OK if one was given on or after 7th birthday) For 7th-12th graders, at least 1 dose of pertussis-containing vaccine is required on or after 7th birthday.
- **Polio (OPV or IPV) – 4 doses**
(3 doses OK if one was given on or after 4th birthday)
- **Hepatitis B – 3 doses**
- **Measles, Mumps, and Rubella (MMR) – 2 doses**
(Both given on or after 1st birthday)
- **Varicella (Chickenpox) – 2 doses**

These immunization requirements apply to new admissions for all grades.

Earned Income Tax Credit Act

(EITC) INFORMATION ACT

Based on your annual earnings, you may be eligible to receive the Earned Income Tax Credit from the Federal Government (Federal EITC). The Federal EITC is a refundable federal income tax credit for low-income working individuals and families. The Federal EITC has no effect on certain welfare benefits. In most cases, Federal EITC payments will not be used to determine eligibility for Medicaid, Supplemental Security Income, food stamps, low-income housing, or most Temporary Assistance For Needy Families payments. Even if you do not owe federal taxes, you must file a federal tax return to receive the Federal EITC. Be sure to fill out the Federal EITC form in the Federal Income Tax Return Booklet. For information regarding your eligibility to receive the Federal EITC, including information on how to obtain the Internal Revenue Service (IRS) Notice 797 or any other necessary forms and instructions, contact the IRS by calling 1-800-829-3676 or through its website at www.irs.gov.

You may also be eligible to receive the California Earned Income Tax Credit (California EITC) starting with the calendar year 2015 tax year. The California EITC is a refundable state income tax credit for low-income working individuals and families. The California EITC is treated in the same manner as the Federal EITC and generally will not be used to determine eligibility for welfare benefits under California law. To claim the California EITC, even if you do not owe California taxes, you must file a California income tax return and complete and attach the California EITC Form (FTB 3514). For information on the availability of the credit eligibility requirements and how to obtain the necessary California forms and get help filing, contact the Franchise Tax Board at 1-800-852-5711 or through its website at www.ftb.ca.gov.

Free & Reduced Lunch Benefits

EXTENDED BENEFITS OF PARTICIPATING IN FREE & REDUCED LUNCH PROGRAM

There are many benefits for students who are approved as eligible for free and/or reduced meals through the National School Lunch Program.

- A healthy, delicious breakfast and lunch each day at school
- \$15 AP Testing - Regularly \$94 per AP Test
- Free 11th Grade PSAT - Regularly \$16
- Free SAT Testing (up to 2 opportunities) - Regularly \$64.50 each opportunity
- Free college application fees at participating colleges or universities - including all California State and University of California schools - Regularly \$55 to \$80 each
- Free unlimited sending of SAT scores to colleges - Regularly \$12 each

AUHSD also benefits as the school district receives additional funding for each student eligible for free and/or reduced meals. This funding is currently used in AUHSD to support additional social workers, counselors, and teachers, as well as improved and increased services for students.

There are two ways to submit your application. One way is to complete a paper Application for Free and Reduced Lunch and return it to your child's school. A second, and fastest, way is to complete an online application (see below).

Please note that it can take up to 10 days to process the application. Once processed, you will receive a letter via US Mail. It is necessary to keep this letter to document eligibility

Free & Reduced Lunch Application

FREE & REDUCED PRICE MEAL APPLICATION INFORMATION

1. Free & Reduced price meal applications can be submitted throughout the school year. SY20/21 applications will be available online the first week of July 2020; <https://anaheimuhsd.rocketscanapps.com/>
It can take up to 10 days to process an application; please send your child to school with money or a lunch until your Application is processed.
2. Parents/guardians can pre-pay for full price meals and check account meal history balances online at: www.schoolpay.com
3. Meal prices: Breakfast \$1.75, Lunch \$3.00
4. Special diet information and requirements are available on the Food Services website.
5. Breakfast and Lunch menus are available on the Food Services website and are posted in all cafeterias.

ATTENDANCE POLICIES AND PROCEDURES:

Attendance Phone: 714-808-0971

School staff and administration believes that to be successful at Gilbert HS students may not have excessive tardiness and truancies and/or all day unexcused absences. This behavior is in violation of state law that compels students 6-18 years of age to attend school regularly and on time. Children found to be habitually truant are subject to prosecution through the Orange County Probation Department and the Office of the District Attorney (Educ. Code Section 48200). Your attendance demonstrates whether or not you are serious about earning a high school diploma. Since the purpose of our program is to assist in credit recovery, you must be here and on time to achieve success toward your goals. "Every day counts as two."

Absences

- All absences must be verified within three days.
- Call the attendance office before 11:30am to verify your student's absence.
- Three consecutive absences require a doctor's note to be verified.
- Failure to verify an absence will result in your student being marked truant. Truant means out of school without permission and the absence will remain unexcused on his permanent attendance record.
- Teachers will only provide time and/or assignments for students with verified/excused absences.
- Absences due to illness, court appearances, funeral services for an immediate family member, or for medical, dental, or chiropractic services rendered are all considered as excused absences. Vacations are not.
- Parent must meet with an administrator *prior* to student leaving for a family vacation or other event. Failure to meet with an Administrator *prior* to student leaving, will result in all absences being marked as unexcused and student will not be allowed to make up missing assignments.
- After 7+ unexcused absences, a parent/student/administrator conference will be held to place student on an attendance contract (SART). Consideration of a SARB (School Attendance Review Board) meeting at AUHSD Safe Schools Office will also be discussed.

Tardies

- The first bell rings 5 min. before school begins at 8:00 AM. Students must be in their seat by 8:00 am to avoid being marked tardy.
- Tardy students must report directly to the Attendance office to get a time-stamp tardy pass.
- Chronic lateness will impact the student's ability to earn credits.
- **Consequences**
- Unexcused absences negatively impact student's grades as teachers are not required to provide time and/or assignments for unexcused absences.
- Excessive absenteeism may also lead to the student's suspension from participating in co-curricular programs, field trips, and loss of work permits.
- After 7+ unexcused absences, a parent/student/administrator conference will be held to place student on an attendance contract (SART).
- Students who have chronic absenteeism and who have broken their SART contracts may be referred to the district SARB board at the Anaheim Police Dept., or may be dropped to the County ACCESS program.

Important Links

You will be asked during the registration process to verify that you have read the school's policy pages and annual notifications. Here are the links:

SCHOOL POLICY PAGES

<https://gilbert.auhsd.us/files/user/1/file/academichonesty.pdf>

ANNUAL NOTIFICATIONS

<https://www.auhsd.us/district/index.php/parents/notification-to-parents-guardians>

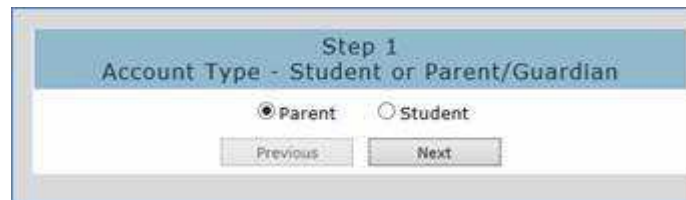
CREATING A NEW AERIES ACCOUNT

If you do not already have a Parent Portal Account it is very easy to create however you will also need an active email address to create your Aeries Portal Account. **You will first need to obtain the Student ID, Telephone and VPC code from your school site.** To create a new Parent Portal account visit <https://aeriesconnect.auhsd.us/auconnect> . The following Login screen will display. Click on **Create New Account**.



The image shows the Aeries Student Information System login screen. At the top right, there is a language dropdown menu set to "English". The Aeries logo is prominently displayed in the center, with the text "Aeries Student Information System" below it. A white input field is present, and a red "NEXT" button is centered below it. At the bottom, there are links for "Forgot Password?" and "Create New Account".

Step 1 - select Parent for **Account Type**. Click **Next**.



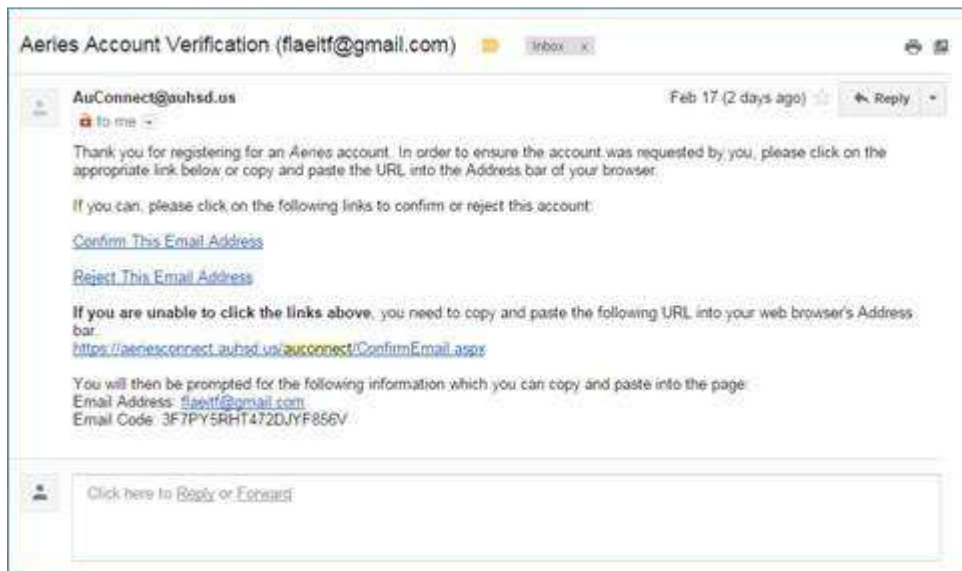
The image shows the "Step 1: Account Type - Student or Parent/Guardian" screen. It features two radio button options: "Parent" (which is selected) and "Student". Below these options are "Previous" and "Next" buttons.

Step 2 - enter a valid email address and password. Click **Next**.



The image shows the "Step 2: Account Information" screen. It prompts the user to "Please Enter The Following Information About Yourself". The form includes fields for "Email Address" (filled with "fiaerf@gmail.com"), "Verify Email Address" (filled with "fiaerf@gmail.com"), "Password" (masked with "*****"), and "ReType Password" (masked with "*****"). A red-bordered box contains a warning: "A verification email will be sent to your email address from: AuConnect@auhsd.us. Before continuing, Please add this email address to your 'contacts' or 'safe senders' list to ensure you receive this email." "Previous" and "Next" buttons are at the bottom.

Step 3 - check your email for an **Aeries Account Verification**. Click on **Confirm this Email Address**.



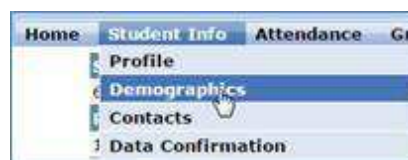
A message will display. Return to **Login Page** and **Login to Aeries Parent Portal**.



Step 4 - enter your Students Permanent ID, Home Telephone number and Verification code. This information can be obtained from the Registrar at your school site. Click **Next**.

A web form titled "Step 1 Student Verification" with the instruction "Please Enter The Following Information About Your Student". It contains three input fields: "Student Permanent ID Number" with the value "1014079", "Student Home Telephone Number" with the value "(888) 324-5363", and "Verification Code" with the value "4w348ttmw8" and a clear button (X). At the bottom are "Previous" and "Next" buttons.

You should then be able to access the Student Information that is available.



Gilbert High School Behavior Matrix *(updated 4/4/2019)*

	Setting				
	All Settings	Hall	Classroom	Restroom	Lunch Area
Be On Time	Follow bell schedule Get to school and class on time Plan ahead	Keep moving Walk with a purpose	Be in seat before bell rings	If during class, be quick (in and out)	Go straight to lunch area after bell Head for class at first bell
Be Respectful	Write or draw only on appropriate materials Use appropriate speaking voice Follow instructions Use appropriate language Be considerate of others' feelings	Keep it clean Keep hands to yourself Greet all with respect Use eye contact Use Mr. Ms. etc. Keep quiet during class	Participate Wait your turn Follow instructions Listen when others speak Raise your hand Stay awake Use inside voice Cover your mouth if you cough or sneeze	Flush Turn water off when you're done Throw away your trash Keep it neat and clean Keep the walls and stalls clean	Throw away your trash Use 'please' and 'thank you' Wait your turn in line Keep tables clean
Be Responsible	Follow school rules Follow dress code Show up daily Secure bikes and skateboards in designated areas	Have a hall pass during class time	Pay attention Bring materials Electronic devices off Ask for help Be where you are supposed to be Follow class rules Turn in work on time	Wash your hands Be quick and get back to class Have a pass	Eat healthy Clean up your area Clean up after yourself



GILBERT HIGH SCHOOL



CREATIVITY

- COURAGE TO TAKE RISKS
- FLEXIBILITY
- SEE FROM DIFFERENT PERSPECTIVES

CHARACTER

- INTEGRITY AND HONESTY
- RESPECT OTHERS
- CIVIC MINDED

COMMUNICATION

- READ, WRITE, SPEAK AND LISTEN EFFECTIVELY
- SHARE KNOWLEDGE

CRITICAL THINKING

- ASK HIGHER LEVEL QUESTIONS
- FIND RELEVANCE
- EVALUATE ARGUMENTS

COLLABORATION

- SHARED IDEAS
- FEEDBACK
- TEAMWORK

