

BOARD OF TRUSTEES
Minutes
Thursday, February 21, 2013

1. CALL TO ORDER—ROLL CALL

President Brian O’Neal called the meeting of the Anaheim Union High School District Board of Trustees to order at 3:31 p.m.

Present: Brian O’Neal, president; Annemarie Randle-Trejo, clerk; Anna L. Piercy, assistant clerk; Katherine H. Smith and Al Jabbar, members; Elizabeth I. Novack, superintendent; Dianne Poore, Russell Lee-Sung, and Paul Sevillano, assistant superintendents; and Jeff Riel, District counsel.

2. ADOPTION OF AGENDA

Staff requested the following amendments to the agenda:

- On item 12.2, Board of Trustees’ Proposed Meeting Date Change, include request to formally change the Board of Trustees’ meeting date of June 20, 2013, to June 18, 2013
- On item 13.1, Agreement Amendment, Knowland Construction Services, change staff recommendation from a cost not to exceed \$500,000, to a cost not to exceed \$350,000
- On item 13.2, E-Rate 16, under Background Information, change date from October 11, 2013, to October 11, 2012
- On Exhibit Z, Transportation Agreement, change the days from 123 to 161 and the amount from \$682.65 to \$893.55
- On Exhibit BB, Transportation Agreement, change date of January 7, 2012, to January 7, 2013
- On Exhibit GG, Certificated Personnel Report, remove Vatcharasumphun, Siriporn from page 5 of 5

On the motion of Mrs. Randle-Trejo, duly seconded and unanimously carried, the Board of Trustees adopted the agenda as amended.

3. PUBLIC COMMENTS, CLOSED SESSION ITEMS

There were no requests to speak.

4. CLOSED SESSION

The Board of Trustees entered closed session at 3:35 p.m.

5. RECONVENE MEETING, PLEDGE OF ALLEGIANCE, AND CLOSED

5.1 Reconvene Meeting

The Board of Trustees reconvened into open session at 6:01 p.m.

5.2 **Pledge of Allegiance and Moment of Silence**

Student Representative to the Board of Trustees Ms. Primala Parmar led the Pledge of Allegiance to the Flag of the United States of America and provided the moment of silence.

5.3 **Closed Session Report**

Board Clerk Annemarie Randle-Trejo reported the following actions taken during closed session.

5.3.1 No reportable action taken regarding negotiations.

5.3.2 No reportable action taken regarding personnel.

5.3.3 The Board of Trustees took formal action to approve the discipline agreement with public employee, HR-2012-13-04.

5.3.4 The Board of Trustees took formal action to approve the expulsion of the following students:

1. 12-50 under Education Code 48900(b), 48900(c), 48915(a)(2), 48915(b)(2)
2. 12-52 under Education Code 48900(b), 48915(a)(2), 48915(b)(1), 48915(b)(2)

6. **INTRODUCTION OF GUESTS**

Board of Trustees' President Brian O'Neal introduced Assemblywoman Sharon Quirk-Silva; Barbara Dressel, ASTA; Joanne Fawley, ASTA; Sharon Yager, CSEA; Lisa Rockwell, APGA; Espiridion (Speed) Castillo and Chuck Darrington, personnel commissioners; Jose Moreno, Anaheim City School District; Stephen Blount, Cypress School District; and Mike Matsuda, North Orange County Community College District.

7. **OATH OF OFFICE**

The ceremonial oath of office was administered to newly appointed Trustee Al Jabbar by Assemblymember Sharon Quirk-Silva. The official oath of office was administered to Trustee Al Jabbar on February 1, 2013.

President O'Neal called for a short recess at 6:12 p.m.; he reconvened the meeting at 6:23 p.m.

8. **BOARD OF TRUSTEES' RECOGNITION**

8.1 **Spelling Bee/Oral Interpretation Winners**

The Board of Trustees recognized the following students for their outstanding accomplishments as winners of Words Out Loud, the District's spelling bee and oral interpretation competition. The following students were recognized:

7th Grade Spelling Bee

1st Place	Shanni Lam	Brookhurst Junior High School
2 nd Place	Samantha Yao	Oxford Academy

8th Grade Spelling Bee

1 st Place	Germaine Baltazar	Dale Junior High School
2 nd Place	Andy Ho	Orangeview Junior High School

Junior High Oral Interpretation

1 st Place	Brendan Pyper	Orangeview Junior High School
2 nd Place	Carolina Mendez	Brookhurst Junior High School

Senior High Oral Interpretation

1 st Place	Matt Argame	Loara High School
2 nd Place	Brendon Moore	Western High School

8.2 **Kindness Matters Awards**

Celebrating kindness is a valued quality and a priority of the Board of Trustees. It is acknowledged that even the smallest acts of kindness by a single person have the power to change the lives of our students and community. With this in mind, the Board of Trustees began this recognition in 2011 honoring students, parents, District employees, and community members for their acts of kindness. All individuals recognized were nominated by a student, staff member, or community member and selected by the Kindness Matters Committee.

The Board of Trustees honored the following individuals:

Shaquille Alapati	Student, 8 th grade	Sycamore Junior High School
Eduardo Arenazas	Student, 10 th grade	Magnolia High School
Sandra Blumberg	Health Technician I	Brookhurst Junior High School
Rose Chen	ASB Technician	Cypress High School
Clifton Ellens	Campus Safety Aide	Western High School
Miguel Flores	Store Director	Jax Markets
Elizabeth Gardea	Student, 8 th grade	Sycamore Junior High School
Ken Kanouse	Teacher-Science and AVID	Brookhurst Junior High School
Kathy Lewis	Teacher-Special Education	Cypress High School
Maria Macedo	Student, 12 th grade	Magnolia High School
Tom Mazza	Head Custodian	Lexington Junior High School
Natalie Morris	Student, 10 th grade	Cypress High School
Judy Mugica	Substitute Instructional Aide	Walker Junior High School
Anthony Munoz	Student, 12 th grade	Cypress High School
Taylah Padilla	Student, 12 th grade	Loara High School
Angela Reed	Teacher-Math	Sycamore Junior High School
Paul Schiada	Teacher-Math	Magnolia High School
Jamie Senecal	Teacher-Reading and Science	Gilbert High School
Dagmawi Tewodros	Student, 7 th grade	Oxford Academy
James Urquidez	Teacher-Social Science	Dale Junior High School

President O’Neal called for a short recess at 6:48 p.m.; he reconvened the meeting at 6:57 p.m.

9. **REPORTS**

9.1 **Principals’ Report**

Mr. Carlos Hernandez, South Junior High School principal, and Mr. Luis Lopez, Katella High School principal, presented information regarding 21st Century learning as augmented by our Career Technical Education pathways.

9.2 **Anaheim Secondary Council Parent Teacher Association (ASCPTA) Report**

There was no report at this meeting.

9.3 **Student Representative's Report**

Ms. Primala Parmar, student representative to the Board of Trustees, welcomed new Board member Al Jabbar and reported on school activities throughout the District.

9.4 **Reports of Associations**

9.4.1 Joanne Fawley, ASTA president, welcomed Al Jabbar to the Board.

9.4.2 Sharon Yager, CSEA president, welcomed Al Jabbar to the Board. She reported that there was an increase in CSEA site representatives. She also stated there is a committee working to bring the Clothes Closet "back to life."

9.4.3 Lisa Rockwell, APGA co-president, welcomed Al Jabbar to the Board and reported on National School Counseling Week, as well as highlighted events occurring at school sites throughout the District.

9.5 **District Highlights**

Public Information Officer Ms. Pat Karlak presented highlights of events throughout the District.

10. **PRESENTATION**

Personnel Commission Annual Report

Background Information:

The Personnel Commission provides human resources services to the District in a variety of areas including: classification, compensation, recruitment and selection, hiring, leave of absence, maintenance of personnel files, employee relations, training and development, appeal hearings and District employee recognition events. The Personnel Commission staff works closely with school sites, District departments, and outside resources to provide exemplary service to the Anaheim Union High School District community. The Personnel Commission annual report is prepared for the commission and covers the commission activities for the preceding year. The report is approved by the commission in November and then submitted to the Board of Trustees.

Current Consideration:

Dr. Wintering, executive director of Human Resources, classified personnel, presented the 2011-12 Personnel Commission Annual Report. The annual report is a comprehensive view of the services the Personnel Commission provides to District employees and the leadership team, which contribute to the overall success of the schools, employees, and student performance at District schools.

Budget Implication:

There is no impact to the budget.

Action:

Following a presentation by Dr. Wintering, the Board of Trustees officially received the annual report.

11. **PUBLIC COMMENTS, OPEN SESSION ITEMS**

- 11.1 Ms. Autumn Browne spoke regarding the Honor Theater and Dance Festival. She invited the Board to this event on March 2, 2013. Additionally, she welcomed new Board member Mr. Al Jabbar.
- 11.2 Mr. Amin David welcomed Mr. Al Jabbar and shared his advice for Mr. Jabbar.
- 11.3 Mr. Arturo Montez congratulated Mr. Al Jabbar and welcomed him to public service. Additionally, he discussed District elections.
- 11.4 Mr. Jose Moreno welcomed Mr. Al Jabbar and thanked the Board for the Sycamore Junior High School Jazz Band Dedication. Additionally, he congratulated the District for their Seal of Biliteracy honor.

12. **ITEMS OF BUSINESS**

SUPERINTENDENT'S OFFICE

12.1 **Board of Trustees' Appointments to Committees**

Background Information:

During the Board of Trustees' annual organizational meeting, committee assignments for the ensuing year are discussed and assigned as approved. At the December 13, 2012, Board of Trustees' meeting, committee assignments were approved with the understanding that the assignments would be revised at a later Board of Trustees' meeting, given the Board of Trustees would be making a provisional appointment to fill the seat of Mr. Jordan Brandman, who resigned December 7, 2012, due to his election to the Anaheim City Council.

Current Consideration:

At the Board of Trustees' special meeting on January 31, 2013, the Board appointed Mr. Al Jabbar as their provisional appointment to the Board of Trustees. Consequently, the Board of Trustees will review and participate in a brief discussion on committee appointments to re-distribute the responsibilities among the five (5) member Board.

Budget Implication:

None

Action:

The Board of Trustees reviewed the various committees, as listed on the exhibit, and reached a consensus on which Trustee will participate on the various committees and approved the appointments to all committees by the following vote:

On the motion of Mrs. Randle-Trejo, duly seconded and unanimously carried, following discussion, the Board of Trustees approved committee assignments.

12.2 **Board of Trustees' Proposed Meeting Date Change**

Background Information:

At its annual organizational meeting on December 13, 2012, the Board of Trustees approved the meeting dates for 2013 as presented.

Current Consideration:

Staff has determined that the prior approved September 5, 2013, Board of Trustees' meeting is the same date as the Jewish holiday Rosh Hashana. The District makes every effort not to schedule District events that conflict with our communities' religious holidays.

Budget Implication:

None

Action:

On the motion of Mrs. Piercy, duly seconded and unanimously carried, the Board of Trustees formally changed the Board of Trustees' meeting date of September 5, 2013, to September 3, 2013, and the meeting date of June 20, 2013, to June 18, 2013.

BUSINESS SERVICES DIVISION

12.3 **Agreement for Legal Services, Emmer & Graeber**

Background Information:

Since health and welfare insurance and retiree benefit issues have become a very complex, multi-faceted, and complicated arena, issues are arising more frequently. Recent legislation continues to provide growth opportunities for staff, as well as the District.

Current Consideration:

Historically, the District has provided quality service in the area of health benefit issues and has an interest in continuing in this fashion. To that end, The District requires professional assistance from a legal consultant specializing in health and welfare insurance programs and retiree benefits.

Budget Implication:

Cost for services rendered to review and advise the District on specific and general health and welfare and retiree benefit matters will not exceed a cost of \$5,000. (General Funds)

Action:

On the motion of Mrs. Piercy, duly seconded and unanimously carried, the Board of Trustees approved the agreement with Emmer & Graeber, at a cost not to exceed \$5,000.

12.4 **Ratification of Agreement, MVE Institutional, Inc.**

Background Information:

The District is considering building an aquatic center using donated funds at Anaheim High School to replace the obsolete swimming pool currently present on campus. The swimming pool and its ancillary grandstands are in a state of disrepair and the equipment is in poor working order.

Current Consideration:

The architectural firm MVE Institutional, Inc. (MVEI) is willing to provide conceptual design services for the District on a pro bono basis at this time for the production of renderings that will serve as fundraising tools for the Bring Back the Splash ad hoc committee.

Budget Implication:

None at this time.

Once the project is successfully funded and the District proceeds to build the aquatic center, if MVEI is retained for architectural and engineering (A & E) services, compensation for conceptual design services will be incorporated in the overall agreement for A & E services.

If the District wishes not to contract with MVEI in favor of an alternate architectural firm, MVEI will be compensated \$5,000 for the conceptual design services rendered. (District Funds raised through the Bring Back the Splash Committee).

Action:

On the motion of Mrs. Piercy, duly seconded and unanimously carried, following discussion, the Board of Trustees ratified the agreement with MVE Institutional, Inc. for conceptual design services.

EDUCATIONAL SERVICES DIVISION

12.5 Common Core State Standards Implementation Plan

Background Information:

Common Core State Standards have been voluntarily adopted by 46 states as a shared benchmark defining college and career readiness in English language arts and mathematics. These rigorous standards articulate high expectations for students and will drive a new era of curriculum, teaching pedagogy, and assessments in California and nation-wide. Full implementation is expected in the 2014-2015 school year.

Current Consideration:

Assistant Superintendent, Educational Services, Dr. Paul Sevillano presented the District's implementation plan for the Common Core State Standards. The presentation included a four (4) year District plan that outlines the changes to curriculum, instruction, assessment, professional development, and communication.

Budget Implication:

The fiscal impact for full implementation of the Common Core State Standards is unknown. Funding will include Common Core professional development for certificated staff, instructional materials purchases for students, and additional technology infrastructure improvements for school sites.

Action:

Following a lengthy discussion, The Board of Trustees received the information as presented by Assistant Superintendent, Educational Services, Dr. Paul Sevillano.

12.6 New Policy, Free Schools Guarantee, Board Policy 8402, First Reading

Background Information:

In 2010, the American Civil Liberties Union (ACLU) filed a lawsuit against the state of California alleging a failure to enforce the free schools guarantee outlined in Article IX Section 5 of the California constitution. Through the legislative process, the state addressed the concerns raised in the lawsuit through passage of Assembly Bill 1575, which was signed by the governor on September 29, 2012, and became effective on January 1, 2013.

Current Consideration:

The free schools guarantee is now codified in Education Code Sections 49011 through 49013. As part of the legislation, school boards are required to create a board policy by March 1, 2013, addressing the free schools guarantee.

Budget Implication:

Data will be collected to determine the financial impact of this new Board policy.

Action:

The Board of Trustees reviewed the first reading of new Board Policy 8402, Free Schools Guarantee.

12.7 **Resolution No. 2012/13-E-05, National African American History Month**

Background Information:

National African American History Month in February celebrates the contributions that African Americans have made to American history in their struggles for freedom and equality, as well as deepens our understanding of our nation's history.

Current Consideration:

A resolution honoring National African American History Month provides an opportunity to inform parents, guardians, and communities of the efforts that the District is taking to honor the many achievements and contributions made by African Americans to our economic, cultural, spiritual, and political development.

Budget Implication:

There is no cost to the District.

Action:

On the motion of Mrs. Randle-Trejo and duly seconded, the Board of Trustees adopted Resolution No. 2012/13-E-05, National African American History Month. The roll call vote follows:

Ayes: Trustees Jabbar, Smith, Piercy, Randle-Trejo, and O'Neal

12.8 **Resolution No. 2012/13-E-06, National Parent/Teacher Association Founders Day**

Background Information:

National Parent/Teacher Association Founders Day honors the dedication of the Parent/Teacher Association (PTA), which was established more than a century ago.

Current Consideration:

A resolution honoring National Parent/Teacher Association Founders Day provides an opportunity to inform parents, guardians, and communities of the efforts that the District is making to support parent involvement and working on behalf of all children and families.

Budget Implication:

There is no cost to the District.

Action:

On the motion of Mrs. Smith and duly seconded, the Board of Trustees adopted Resolution No. 2012/13-E-06, National Parent/Teacher Association Founders Day. The roll call vote follows.

Ayes: Trustees Jabbar, Smith, Piercy, Randle-Trejo, and O'Neal

12.9 **Resolution No. 2012/13-E-07, Read Across America 2013**

Background Information:

In 1997, an organization known as the National Education Association (NEA) advocated for a special day to celebrate reading throughout the United States. The first Read Across America Day was held on March 2, 1998. This nationwide observance coincides with the birthday of Dr. Seuss, who is known for writing children's books. The United States, particularly students, parents, and teachers, join forces on Read Across America Day, annually held on March 2.

Current Consideration:

A resolution honoring Read Across America 2013 provides an opportunity to inform parents, guardians, and communities of the efforts that the District is making to support community involvement in the education of our youth.

Budget Implication:

There is no cost to the District.

Action:

On the motion of Mrs. Piercy and duly seconded, following discussion, the Board of Trustees adopted Resolution No. 2012/13-E-06, National Parent/Teacher Association Founders Day. The roll call vote follows.

Ayes: Trustees Jabbar, Smith, Piercy, Randle-Trejo, and O'Neal

12.10 **Ratification, Agreement, Orange County Department of Education, School Climate Surveys Research Pilot Project, Sycamore and Dale Junior High Schools**

Background Information:

The School Climate Survey Research Pilot Project is part of the Superintendent's Institute for Leadership, Learning Support, and Instructional Services Programs, as required by the Regional Student Mental Health Initiative (CCSESA) Grant administered through the Orange County Department of Education.

Current Consideration:

Dale and Sycamore junior high schools agree to participate in the School Climate Survey Research Pilot Project during the 2012-13 school year. The computer-based School Climate Survey will be administered to Dale and Sycamore junior high school students and staff by the Orange County Department of Education (OCDE). OCDE researchers, Dr. Lucy Vezzuto and Mrs. Sharon Bi, will support and consult on the survey administration.

Budget Implication:

The Orange County Department of Education will provide a \$1,500 stipend to Dale Junior High School for their participation in the survey for the second year. Sycamore Junior High School is a first-year participant in the survey and does not qualify for the stipend.

Action:

On the motion of Mrs. Piercy, duly seconded and unanimously carried, following discussion, the Board of Trustees ratified the agreement with Orange County Department of Education. Services will be provided November 1, 2012, through June 30, 2013.

12.11 **Agreement, North Orange County Community College District, English Classes for Adults, South Junior High**

Background Information:

The School of Continuing Education at North Orange County Community College District (NOCCCD) offers English classes for adults. The purpose is to support the community in building capacity in the English language in order for parents to more effectively support learning at home.

Current Consideration:

NOCCCD will provide staff and resources to conduct adult English classes to parents. Classes will be held at South Junior High School, four (4) times per week, from 6:00 p.m. to 9:30 p.m.

Budget Implication:

Services will be provided at no cost to the District.

Action:

On the motion of Mrs. Randle-Trejo, duly seconded and unanimously carried, the Board of Trustees approved the agreement with NOCCCD.

12.12 **Agreement, Royer Studios, Animated Public Service Announcements Program**

Background Information:

Royer Studios provides students with the opportunity to create animated public-service announcements (PSAs), which contribute to meaningful media messages promoting Tobacco Use Prevention Education (TUPE).

Current Consideration:

Royer Studios will provide a five (5) lesson curriculum to Orangeview Junior High School and Cypress, Magnolia, and Savanna high schools. The curriculum will include a professional animation facilitator in the classroom that will work with teams of six (6) to eight (8) participants, for a total of 36 students per class. The groups will produce and voice-over one (1) short animated public-service announcement per team. Royer Studios supplies all art and animation materials, as well as all video and computer equipment required to complete the project. The schools will each receive five (5) DVD copies of the completed PSAs, and the films will be made available to be uploaded on the school/District website as desired.

Budget Implication:

Costs for these services are not to exceed \$19,900. (TUPE Funds)

Action:

On the motion of Mrs. Piercy, duly seconded and unanimously carried, following discussion, the Board of Trustees approved the agreement with Royer Studios, February 22, 2013, through June 13, 2013.

12.13 **Ratification of Agreement, Inside the Outdoors, Environmental Education Program**

Background Information:

The Tobacco Use Prevention Education (TUPE) grant in which all District schools, with the exception of Hope School, are participating, promotes youth development activities. Inside the Outdoors is a unique, hands-on environmental education program, administered by the Orange County Department of Education (OCDE), that meets that description. Students take an active role in learning about the effects of tobacco use on the environment and voluntarily engage in beach and/or park clean-up activities. The program is presented by certified OCDE instructors and supervised by District staff members.

Current Consideration:

The curriculum created for Inside the Outdoors programs is aligned with California science and social science standards and allows students to interact with these concepts in a real-world setting. Students are engaged in hands-on activities to study plant and animal adaptations and characteristics of local ecosystems. In addition, the experience qualifies as a youth development activity for the purposes of complying with the current TUPE grant. Anaheim, Cypress, Western, Kennedy, Magnolia, Gilbert, and Savanna high schools and Orangeview, Ball, and Dale junior high schools have all expressed an interest in the aforementioned program and resources are sufficient to fund their respective participation. If additional schools have an interest in the environmental education program, consideration will be provided given the budgeted amount as indicated.

Budget Implication:

There is a flat fee of \$14.25 per student paid to the OCDE. In addition, the cost of District transportation is incurred by the participating group. TUPE grant funds have been budgeted to allow the aforementioned schools to participate, at a cost not to exceed \$10,000 (TUPE Funds). Consideration will be given to additional schools as funding allows.

Action:

On the motion of Mrs. Piercy, duly seconded and unanimously carried, following discussion, the Board of Trustees ratified the agreement with Inside the Outdoors, September 1, 2012, through August 31, 2013.

12.14 **School Sponsored Student Organizations, Anaheim High School and Orangeview Junior High School**

Background Information:

The Board of Trustees shall give approval for the establishment of all student organizations. The proposed organization shall not engage in any activities, other than those that are organizational in nature, until the Board of Trustees has approved its application.

Current Consideration:

The following schools have submitted school sponsored student organization applications:

12.14.1 Students Offering Support, Anaheim High School

12.14.2 OV Book Club, Orangeview Junior High School

Budget Implication:

Each school sponsored student organization offsets operational costs through donations and fundraising efforts.

Action:

On the motion of Mrs. Randle-Trejo, duly seconded and unanimously carried, following discussion, the Board of Trustees approved the school sponsored organization applications.

HUMAN RESOURCES DIVISION

12.15 **Proposed Student/Teacher Calendar, 2014-15**

Background Information:

Historically, the District has implemented a student/teacher calendar that is "traditional" in nature. While the AUHSD community has become very familiar with the traditional calendar, stakeholder interest became evident last year with a request to pursue a revised student/teacher calendar.

Current Consideration:

The District conducted a survey to identify the benefits and challenges associated with a change to the student/teacher calendar from its current start, at the end of August, to an earlier start in mid/early August. The District sought input from stakeholders regarding this change to the student/teacher calendar beginning with the 2014 year. The District surveyed students, parents, staff, administrators, and community members. As part of the survey, an information sheet provided potential benefits and issues associated with this type of change to take under consideration.

Budget Implication:

There is no impact to the budget.

Action:

Following a lengthy discussion, the Board of Trustees received the presentation.

Trustee Smith exited the meeting at 9:44 p.m. and returned at 9:47 p.m.

12.16 **Resolution, Week of the School Administrator**

Background Information:

Per Education Code Section 44015.1, the state of California observes the importance of educational leadership at the school, school district, and county levels. The first full week in the month of March of each year is designated as "Week of the School Administrator."

Current Consideration:

The resolution, as prepared and presented, declares the week of March 3, 2013, through March 9, 2013, as Week of the School Administrator throughout the Anaheim Union High School District. Schools, school districts, and county superintendents of schools are encouraged to observe the week with public recognition of the contribution that school administrators make to successful pupil achievement.

Budget Implication:

There is no impact to the budget.

Action:

On the motion of Mrs. Randle-Trejo and duly seconded, the Board of Trustees adopted Resolution No. 2012/13-HR-08, Week of the School Administrator. The roll call vote follows:

Ayes: Trustees Jabbar, Smith, Piercy, Randle-Trejo, and O'Neal

12.17 **Agreement, National University**

Background Information:

The District has traditionally entered into agreements with university programs to provide opportunities for university students to meet their field work requirements and to gain valuable professional experiences. This agreement provides the opportunity for National University social work interns to provide supervised support services to District students and staff.

Current Consideration:

University interns will have the opportunity to develop skills in assessment, intervention, and prevention to improve students' academic performance by addressing the areas of mental health and emotional health through evidenced-based treatment models and practices. Additionally, professional attire, development, and conduct will be reviewed. The agreement will be effective February 21, 2013, through February 20, 2016. University interns will report to the District intern service specialist, or school site administrator to meet the university's field instruction and participation requirements. All interns are supervised by the intern services specialist.

Budget Implication:

The services provided are at no cost to the District.

Action:

On the motion of Mrs. Piercy, duly seconded and unanimously carried, following discussion, the Board of Trustees approved the agreement with National University, February 21, 2013, through February 20, 2016.

12.18 **New Policy, Professional Attire, Board Policy 6317.25, First Reading**

Background Information:

The professionalism of the Anaheim Union High School District is reflected in the employees' appearance and the professional image portrayed. A professional image is important and requires District employees to maintain standards of dress and appearance appropriate to both the organization and their individual position, as well as their responsibilities. Dress, grooming, personal cleanliness, and professional behavior contribute to the professional image and positive learning environment the District strives to present for our students, parents, and visitors.

Current Consideration:

The Anaheim Union High School District is a professional organization. Our students, parents, and community form impressions of our professional credibility based on the appearance of our schools, facilities, and employees. Professional dress and grooming of our employees contributes to a productive learning environment, models positive behavior for our students, demonstrates a high regard for education, as well as presents an image consistent with the public trust given to our employees in educating our students.

Budget Implication:

There is no implication to the budget.

Action:

The Board of Trustees reviewed the first reading of new Board Policy 6317.25 regarding professional attire.

13. **CONSENT CALENDAR**

On the motion of Mrs. Piercy, duly seconded and unanimously carried, the Board of Trustees approved all consent calendar items with the exception of item 13.4 pulled by Mrs. Piercy, item 13.17 pulled by Mrs. Randle-Trejo, and item 13.1 pulled by Mr. Jabbar.

BUSINESS SERVICES DIVISION

13.1 **Agreement Amendment, Knowland Construction Services**

Background Information:

Knowland Construction Services has been providing Division of the State Architect (DSA) Inspector of Record services for the District. These services are necessary for public works construction. The Board of Trustees approved the original agreement with Knowland Construction Services on April 19, 2012. The term of this agreement is from April 20, 2012, to April 20, 2013, in an amount not to exceed \$170,000.

Current Consideration:

The District has an interest in the continuance of inspection services for two (2) additional years as required for essential projects planned over the next few years and to finish up old projects. Knowland Construction Services would also be retained to closeout old DSA projects, including legacy projects, as required by the DSA. This firm has prior knowledge of the District's facilities projects and standard procedures.

Budget Implication:

This agreement amendment will not exceed a cost of \$350,000 for services through April 20, 2015. The actual amount expended will vary depending on the type, duration, and complexity of the projects and seasonal work load. This estimation is based on an increased

work load. Staff does not anticipate expending the funds in their entirety over the next few years. (Maintenance Funds, Facilities Funds, and/or other funds as appropriate)

Action:

On the motion of Mrs. Piercy, duly seconded and unanimously carried, following discussion, the Board of Trustees approved the agreement amendment with Knowland Construction Services, at a cost not to exceed \$350,000 for services through April 20, 2015.

13.2 **E-Rate 16**

Background Information:

The Schools and Libraries Program of the Universal Service Fund, commonly known as E-Rate, is administered by the Universal Service Administrative Company (USAC) under the direction of the Federal Communications Commission (FCC) and provides discounts to assist most schools and libraries in the United States to obtain affordable telecommunication services, equipment, software, and internet access. At the October 11, 2012, meeting of the Board of Trustees, the process to utilize competitive request for proposals (RFP) was approved and staff proceeded with the bidding process.

Current Consideration:

As a result of the bidding process, there are three (3) requests for proposals that would be awarded to the lowest responsible and responsive bidders and one (1) request for proposal that would be rejected as follows:

Award of Bids

<u>Bid</u>	<u>Service</u>	<u>Award</u>	<u>Amount</u>
#2013-05	Telecommunications and Related Services District-wide	AT&T Corporation	*\$278,932/Year **Up to 5 years
#2013-06	Internet Services District-wide	Time Warner Cable, LLC	*\$304,619/Year **2 up to 5 Years
#2013-08	Network Equipment	Sehi Computer Products, Inc.	\$1,107,030

*Amounts are estimates and based on actual usage may be higher or lower

**Performance and pricing will be reviewed annually by staff to determine the most cost effective solution for the District.

Reject All Bids

#2013-07 Learning Management System (LMS) and Content Management System (CMS)

Budget Implication:

#2013-05	E-Rate: \$139,466	CTF**: \$64,613	General Funds: \$74,853
#2013-06	E-Rate: \$231,511	CTF**: \$36,554	General Funds: \$36,554
#2013-08	E-Rate: \$996,327		General Funds: \$110,703

** California Teleconnect Fund

Action:

The Board of Trustees awarded Bid #2013-05, #2013-06, and #2013-08, as listed, for a period of up to five (5) years. The bids will be reviewed at the end of each year and will be approved, or terminated, by the assistant superintendent of Business Services, or her designee. Additionally, the Board of Trustees rejected all bids submitted under Bid #2013-07.

13.3 **Ratification of Change Orders**

Bid #2012-18, Western High School Tennis and Basketball Courts (RDA Funds and Developer Fees) Big Ben, Inc.	P.O. #G64A0031
Original Contract	\$1,235,000
Change Order #1	\$0
New Contract Value	\$1,235,000

The Board previously approved the filing of the notice of completion for this project on December 6, 2012.

Action:

The Board of Trustees ratified the change orders as listed.

13.4 **Declaring Certain Furniture and Equipment as Unusable, Obsolete, and/or Out-of-Date, and Ready for Sale, or Destruction**

Action:

On the motion of Mrs. Randle-Trejo, duly seconded and unanimously carried, following discussion, the Board of Trustees approved the list of District furniture and equipment as unusable, obsolete, and/or out-of-date, and ready for sale, or destruction, and authorized proper disposal in accordance with Education Code Section 60510 et al.

13.5 **Declaring Certain Textbooks and Instructional Materials as Unusable, Obsolete, and/or Out-of-Date, Damaged, and Ready for Sale, or Destruction**

Action:

The Board of Trustees approved the list of District textbooks and instructional materials as unusable, obsolete, and/or out-of-date, damaged, and ready for sale, or destruction as surplus, and authorized staff to dispose of the textbooks and instructional materials in accordance with Education Code Section 60510 et al.

13.6 **Donations**

Action:

The Board of Trustees accepted the donations as listed.

13.7 **Check Register/Warrants Report**

Action:

The Board of Trustees ratified the check register/warrants report, November 27, 2012, through January 14, 2013. The item was previously approved at the January 24, 2013, Board of Trustees' meeting; however, the item has been updated to reflect the appropriate end date of January 14, 2013, instead of 2014.

13.8 **Check Register/Warrants Report**

Action:

The Board of Trustees ratified the check register/warrants report, January 15, 2013, through February 11, 2013.

13.9 **Purchase Order Detail Report**

Action:

The Board of Trustees ratified the Purchase Order Detail Report, January 15, 2013, through February 11, 2013.

EDUCATIONAL SERVICES DIVISION

13.10 **Educational Consulting Agreement, Disciplina Positiva**

Background Information:

Disciplina Positiva is a parent education program designed to promote the development of positive communication between parents and their adolescent children, as well as to facilitate a connection between the family, community, and school. During 2011-12, South Junior High School, Western High School, and the Parent Involvement/McKinney-Vento offices at the District piloted the program, which was well received by parent participants. Classes were tailored to the specific needs of the schools and included criteria for effective home discipline, ways to maximize the potential of adolescents, and to understand adolescent behavior.

Current Consideration:

For the 2012-13 year, Disciplina Positiva will provide a comprehensive six (6) session training program for selected District parents through a referral process. Workshops will be taught in Spanish and in English by experienced bilingual facilitators.

Budget Implication:

The costs for these services are not to exceed \$12,000. (OCDE TUPE Funds)

Action:

The Board of Trustees approved the educational consulting agreement with Disciplina Positiva. Services will be provided February 22, 2013, through June 13, 2013.

13.11 **Ratification of Transportation Agreement, Savanna High School**

Background Information:

Students with special needs require transportation services to and from school as part of their special education program. The Education Code permits districts to reimburse parents for transporting their student to and from school if it is necessary.

Current Consideration:

The District has agreed to reimburse the parents of this student for transportation costs to Savanna High School.

Budget Implication:

The costs for these services are not to exceed \$893.55. (Special Education Funds)

Action:

The Board of Trustees ratified the transportation agreement. Services are being provided September 24, 2012, through June 13, 2013.

13.12 **Ratification of Transportation Agreement, Speech and Language Development Center**

Background Information:

Students with special needs require transportation services to and from school as part of their special education program. The Education Code permits districts to reimburse parents for transporting their student to and from school if it is necessary.

Current Consideration:

This student transitioned to the District with an Individual Education Program (IEP) agreement between the elementary school district and the parent, which indicated that the parent would be reimbursed mileage for transporting the student to and from Speech and Language Development Center.

Budget Implication:

The costs for these services are not to exceed \$465.53. (Special Education Funds)

Action:

The Board of Trustees ratified the transportation agreement. Services are being provided July 9 2012, through December 20, 2012.

13.13 **Ratification of Transportation Agreement, Speech and Language Development Center**

Background Information:

Students with special needs require transportation services to and from school as part of their special education program. The Education Code permits districts to reimburse parents for transporting their student to and from school if it is necessary.

Current Consideration:

This student transitioned to the District with an Individual Education Program (IEP) agreement between the elementary school district and the parent, indicating that the parent would be reimbursed mileage for transporting the student to and from the Speech and Language Development Center.

Budget Implication:

The costs for these services are not to exceed \$579.70. (Special Education Funds)

Action:

The Board of Trustees ratified the transportation agreement. Services are being provided January 7, 2013, through June 21, 2013.

13.14 **Instructional Materials Submitted for Display**

Action:

The Board of Trustees approved the selected materials submitted for display, recommended by the Instructional Materials Review Committee, for basic and supplemental courses in Career Technical Education (CTE) Pathways Performing Arts. Before the materials can be approved for adoption, they must be made available for public review. The Board of Trustees will be requested to consider adoption of the materials following the end of the period of public display, February 22, 2013, through March 12, 2013.

13.15 **Institutional Membership**

Ratify the institutional membership as listed:

College Board for 2012-13, \$325. (General Funds)

Action:

The Board of Trustees approved the institutional membership.

13.16 **Individual Service Contracts**

Action:

The Board of Trustees approved the individual service contracts as submitted. (Special Education Funds)

13.17 **Field Trip Report**

Action:

On the motion of Mrs. Randle-Trejo, duly seconded and unanimously carried, following discussion, the Board of Trustees approved the field trip report as submitted.

HUMAN RESOURCES DIVISION

13.18 **Ratification of Agreement, Chapman University, Athletic Training Education Program (ATEP)**

Background Information:

The District has traditionally entered into agreements with university programs to provide opportunities for university students to meet their field work requirements and to gain valuable experience in a professional setting within our District schools. The District has had a physical education student teaching agreement in place with Chapman University and their Athletic Training Education Program (ATEP) since 2000.

Current Consideration:

This agreement is a renewal of the current agreement already in place. The new agreement includes updated language and more closely reflects the current ATEP program at the university and more clearly defines the partnership with the District. University students in the ATEP will meet with school site master teachers to be involved in the student's preparation for student teaching. This agreement provides opportunities for student teachers in the physical education field to observe, participate, assist, and teach in the master teacher's classroom for one (1) semester. Master teachers will model to the student teacher effective planning, instruction, and management strategies, as well as discuss these strategies with the student teacher. Additionally, professional attire, development, and conduct will be reviewed. This agreement will be in effect January 1, 2013, through June 30, 2017. Due to Chapman University's policy for executing agreements, this agreement will be signed by the university following approval by the AUHSD Board of Trustees.

Budget Implication:

There is no cost to the District.

Action:

The Board of Trustees ratified the student teaching agreement with Chapman University.

13.19 **Certificated Personnel Report**

Action:

The Board of Trustees approved/ratified the certificated personnel report as submitted.

13.20 **Classified Personnel Report**

Action:

The Board of Trustees approved/ratified the classified personnel report as submitted.

SUPERINTENDENT'S OFFICE

13.21 **Board of Trustees' Meeting Minutes**

13.21.1 January 24, 2013, Regular Meeting

13.21.2 January 29, 2013, Special Meeting

13.21.3 January 31, 2013, Special Meeting

13.21.4 February 7, 2013, Special Meeting

Action:

The Board of Trustees approved the minutes as submitted.

14. **SUPPLEMENTAL**

14.1 Cafeteria Fund, December 2012

14.2 Enrollment Report, Month 5

15. **SUPERINTENDENT AND STAFF REPORT**

Dr. Novack noted she is excited to report her future participation in Read Across America. She added that she will be reading to students at Hope School and Juarez Elementary. Dr. Sevillano discussed his attendance at the California Association for Bilingual Education (CABE) Conference, as well as the honor the District received at the Seal of Biliteracy recognition.

Mr. Lee-Sung commended the Human Resources Division for their work and presentations at this evening's meeting.

Mrs. Poore discussed the District's business projects and compliance with new legislation.

16. **BOARD OF TRUSTEES' REPORT**

Mr. Jabbar noted his attendance at the Magnolia High School's International Week Show, South Junior High Crafts Fair, Oxford Academy Instrumental Concert, DELAC meeting, Celebration of Life for Mr. Solis, and immigration reform event at Anaheim City Hall. Additionally, he acknowledged that he is the first Sri Lankan American to hold political office in the United States. He inquired about school uniform policies and school sites utilizing community venues.

Mrs. Smith reported her attendance at the Insurance Committee Meeting, the Budget Study Session, and a recent event at the Family Justice Center.

Mrs. Piercy discussed her attendance at the Anaheim State of the City Luncheon, Buena Park State of the City Luncheon, State of the County Luncheon, Insurance Committee Meeting, Magnolia High School's International Show, Red Ribbon Essay winners event in Cypress, AUHSD/City of Stanton Liaison Meeting, ROP Meeting, Lexington Junior High's Science Fair (as a judge), and Sister City Meeting, Additionally, she spoke about her attendance at an upcoming Regional Occupational Program (ROP) breakfast.

Mrs. Randle-Trejo noted her attendance at the presentation of an award to Savanna High School's alum Tony Okada. She added that she attended the 65th Assembly District Education Roundtable with Assemblywoman Sharon Quirk-Silva, Buena Park State of the City Luncheon, AUHSD/City of La Palma Liaison Meeting, Anaheim State of the City Luncheon, Budget Study Session, State of the County Luncheon, Orange County School Boards Association (OCSBA) Reception for new Trustees, CABE Conference, and Greater Anaheim Special Education Local Plan Area (GASELPA) meeting. In addition, she welcomed Mr. Jabbar to the Board.

Mr. O'Neal said he attended the 65th Assembly District Education Roundtable with Assemblywoman Sharon Quirk-Silva, ROP In-Service, Wellness Committee Meeting, Anaheim State of the City Luncheon, Buena Park State of the City Luncheon, State of the County Luncheon, AUHSD/City of La Palma Liaison Meeting, PTA Reflections presentations at Orange County Department of Education (OCDE), OCDE Outstanding Contribution to Education Award presented to Magnolia High School, ROP special meeting, acceptance of a Career and Technical Education (CTE) month proclamation from city of La Palma, Celebration of life for Mr. Solis, OCSBA Reception for new Trustees, Oxford Academy Instrumental Concert, ROP Board Meeting, YMCA's annual fundraising drive kick-off, District Honor Band Concert, Kennedy High School Pops Festival, and CABE Seal of Biliteracy Reception. He also shared his excitement that he is a grandpa for the fifth time.

17. **ADVANCE PLANNING**

17.1 **Future Meeting Dates**

The next regular meeting of the Board of Trustees will be held on Thursday, March 12, 2013, at 6:00 p.m.

Thursday, March 28
Thursday, April 18
Monday, May 13
Thursday, May 30
Tuesday, June 18
Thursday, July 11

Thursday, August 22
Tuesday, September 3
Thursday, September 19
Thursday, October 10
Thursday, November 7
Thursday, December 12

17.2 **Suggested Agenda Items**

Trustee Smith requested District voting be agendized, as requested by public speaker Arturo Montez.

18. **ADJOURNMENT**

On the motion of Mrs. Piercy, duly seconded and unanimously carried, the Board of Trustees adjourned the meeting at 11:15 p.m.

Approved 
Clerk, Board of Trustees