

BOARD OF TRUSTEES
Minutes
Friday, April 19, 2013

1. CALL TO ORDER–ROLL CALL

President Mr. Brian O’Neal called the meeting of the Anaheim Union High School District Board of Trustees to order at 4:01 p.m.

Present: Mr. Brian O’Neal, president; Mrs. Annemarie Randle-Trejo, clerk; Mrs. Anna Piercy, assistant clerk; Mrs. Katherine Smith and Mr. Al Jabbar, members; Dr. Elizabeth I. Novack, superintendent; Mrs. Dianne Poore, Mr. Russell Lee-Sung, and Dr. Paul Sevillano, assistant superintendents; and Mr. Jeff Riel, District counsel.

2. ADOPTION OF AGENDA

Staff requested the following amendments to the agenda:

- Pull closed session item 4.4

On the motion of Mrs. Piercy, duly seconded and unanimously carried, the Board of Trustees adopted the agenda as amended.

3. PUBLIC COMMENTS, CLOSED SESSION ITEMS

There were no requests to speak.

4. CLOSED SESSION

The Board of Trustees entered closed session at 4:02 p.m.

5. RECONVENE MEETING, PLEDGE OF ALLEGIANCE, AND CLOSED SESSION REPORT OUT

5.1 Reconvene Meeting

The Board of Trustees reconvened into open session at 5:35 p.m.

5.2 Pledge of Allegiance and Moment of Silence

Student Representative to the Board of Trustees Ms. Primala Parmar led the Pledge of Allegiance to the Flag of the United States of America and provided the moment of silence.

5.3 Closed Session Report

Board Clerk Mrs. Annemarie Randle-Trejo reported the following actions taken during closed session:

5.3.1 No reportable action taken regarding negotiations.

5.3.2 No reportable action taken regarding personnel.

5.3.3 The Board of Trustees took formal action to change the status of public employee HR 2012-13-11 from paid administrative leave to unpaid administrative leave, per Education Code Section 44940.

5.3.4 This item was pulled prior to the adoption of the agenda.

5.3.5 No reportable action taken regarding litigation.

6. INTRODUCTION OF GUESTS

Board of Trustees' President Mr. Brian O'Neal introduced Mrs. Sandra Blumberg, Anaheim City School District (ACSD), board member.

7. RECOGNITIONS

Spotlight on Educators Awards

The Board of Trustees recognized the AUHSD recipients of the Spotlight on Educators Award. Every year, the Women's Division of the Anaheim Chamber of Commerce celebrates outstanding educators in both the certificated and classified ranks. This year, the AUHSD claimed four (4) of seven (7) recipients of the prestigious Spotlight on Educators Award: Jamie Senecal, science and English teacher, Gilbert High School; Sandra Blumberg, health technician, Brookhurst Junior High School; Connie Cobian, District receptionist, Anaheim Union High School District; and Christy Hutchings, special education teacher, Walker Junior High School. These individuals were chosen because they display a sense of responsibility to school and community, and because they inspire and elevate students and their colleagues by example.

8. REPORTS

8.1 **Principal's Report**

Mrs. Kathy Scott, Oxford Academy principal, presented information regarding 21st Century Learning Walks.

8.2 **Anaheim Secondary Council Parent Teacher Association (ASCPTA) Report**

Mrs. Donna Eades, Savanna High School PTA president, reported on PTA activities throughout the District.

8.3 **Student Representative's Report**

Ms. Primala Parmar, student representative to the Board of Trustees, reported on the student ambassador selection process.

8.4 **Reports of Associations**

There were no reports at this meeting.

9. PUBLIC COMMENTS, OPEN SESSION ITEMS

There were no requests to speak.

Trustee Mrs. Smith expressed her gratitude for the change of the Board of Trustees' meeting date from April 18, 2013, to April 19, 2013, so that she would be in attendance.

10. ITEMS OF BUSINESS

EDUCATIONAL SERVICES DIVISION

10.1 **International Baccalaureate Presentation**

Background Information:

International Baccalaureate (IB), Kennedy High School's honors program, promotes knowledge, skills, experience, and critical thinking. The program was introduced in the United States from Europe in 1974 and has expanded rapidly. IB classes help prepare students for success in four (4) year colleges and universities. Colleges recognize the value of this preparation and look for students who choose the most rigorous courses. IB classes begin in 11th grade and are offered in English, social science, world language, science, film, and math. The curriculum is divided into higher level (HL) courses (two [2] years of study) and standard level (SL) courses (usually one [1] year of study).

Current Consideration:

The International Baccalaureate (IB) program at Kennedy High School is a demanding pre-university course of study for highly motivated students in the 11th and 12th grades. It is recognized worldwide for rigorous coursework, assessments, international emphasis, and giving deserving students access to the world's leading universities. Students take rigorous classes at IB standard level and IB higher level to complete the diploma program. Additionally, they complete a 4,000 word extended essay, participate in an outside project, and take a class on theory of knowledge. Students receive credit towards university when they earn proficiency on exams. There are currently 111 students enrolled in the IB program at Kennedy High School.

Budget Implication:

All necessary expenditures associated with the IB Program are paid for through Title II and General Funds.

Action:

Following discussion, the Board of Trustees received the information as presented by Dr. Paul Sevillano, assistant superintendent, Educational Services, Mr. Russ Earnest, principal, Kennedy High School, and Mrs. Christine Helton, International Baccalaureate coordinator.

Trustee Mrs. Smith exited the Board of Trustees' meeting at 6:47 p.m. and returned at 6:49 p.m.

10.2 **Educational Consulting Agreement, Russ Peak (Magic of the Mind)**

Background Information:

Consultant Russ Peak is a professional presenter and an expert at empowering teens to make positive life choices. Mr. Peak is recognized as one (1) of the world's most skilled mentalists, and serves schools and community groups nationwide. He is a well-studied teen motivation expert who has researched his topics, stayed current with teen issues, refined his studies to discover how to present his message to teens, and carefully scripts every presentation to engage, inspire, and challenge the audience.

Current Consideration:

Lexington Junior High School would like to invite Russ Peak (Magic of the Mind) to be the guest speaker at the assembly held on May 3, 2013. The purpose is to have the students mentally and physically alert to have an optimal testing environment and provide motivation for them during testing period.

Budget Implication:

Services will be provided at a cost not to exceed \$2,000. (Tobacco Use Prevention Education [TUPE] and General Funds)

Action:

On the motion of Mrs. Randle-Trejo, duly seconded and unanimously carried, the Board of Trustees approved the educational consulting agreement with Russ Peak (Magic of the Mind). Services will be provided May 3, 2013.

10.3 **School Sponsored Student Organization, Savanna High School**

Background Information:

The Board of Trustees shall give approval for the establishment of all student organizations. The proposed organizations shall not engage in any activities, other than those that are organizational in nature, until the Board of Trustees has approved its application.

Current Consideration:

The following school has submitted a school sponsored student organization application:

Book Club, Savanna High School

Budget Implication:

Each school sponsored student organization offsets operational costs through donations and fundraising efforts.

Action:

On the motion of Mrs. Piercy, duly seconded and unanimously carried, the Board of Trustees approved the school sponsored organization application.

HUMAN RESOURCES DIVISION

10.4 **Resolution No. 2012/13-HR-10, National School Nurse Day**

Background Information:

National School Nurse Day was established to foster a better understanding of the role of school nurses in the educational setting. The District recognizes that school nurses provide critical services to students and staff and National School Nurse Day accentuates the school nurses' vital role in promoting wellness now in order to ensure healthy futures.

Current Consideration:

Resolution No. 2012/13-HR-10, declares May 8, 2013, National School Nurse Day. The Board of Trustees will recognize the contributions that school nurses make every day to improve the health and success of our nation's children.

Budget Implication:

There is no impact to the budget.

Action:

On the motion of Mrs. Piercy and duly seconded, the Board of Trustees adopted Resolution No. 2012/13-HR-10. The roll call vote follows.

Ayes: Trustees Mr. Jabbar, Mrs. Smith, Mrs. Piercy, Mrs. Randle-Trejo, and Mr. O'Neal

10.5 **Proposed 2013-14 Employee Work Calendar**

Background Information:

The 2013-14 Student/Teacher Calendar was approved by the Board of Trustees on October 11, 2012. Once approved, the Employee Work Calendar is established for classified employees, certificated administrators, and classified management. This calendar designates the employee work days and holidays for the 2013-14 year.

Current Consideration:

The 2013-14 Employee Work Calendar designates work days and legal and local holidays.

Budget Implication:

There is no impact to the budget.

Action:

On the motion of Mrs. Piercy, duly seconded and unanimously carried, the Board of Trustees adopted the 2013-14 Employee Work Calendar.

10.6 **Resolution No. 2012/13-HR-11, Classified Reduction in Force (Food Services)**

Background Information:

District Food Service employees provide essential services to meet the nutritional needs of students. Due to an agreement with Anaheim City School District (ACSD), District Food Service staff provides services at ACSD schools. ACSD has school sites that operate on either a multi-track or single-track calendar. ACSD has notified the District that two (2) of their school sites, Lincoln Elementary and Sunkist Elementary, will be converting from multi-track schedules to single-track schedules for the 2013-14 year. This change is significant due to the fact that there are two (2) employees at each school site whose work year will be impacted. Therefore, there will be a need to reduce the work year for a total of four (4) positions, from 11.5 months to nine (9) months. In order to accomplish this reduction, the District met and consulted with the American Federation of State, County and Municipal Employees (AFSCME) and must now initiate a reduction process to reduce the work year of four (4) positions.

Current Consideration:

The resolution is a reduction in force due to lack of work for Food Services employees. The positions include the reduction of four (4) positions providing food services to elementary schools at ACSD, effective July 1, 2013.

The reduction will be implemented in accordance with the requirements of the Education Code.

Budget Implication:

The reduction of the work year calendar and the resulting Food Service positions will reduce budgeted expenditures for the Cafeteria Fund. There will be no impact to the General Fund.

Action:

On the motion of Mrs. Piercy and duly seconded, following discussion, the Board of Trustees adopted Resolution No. 2012/13-HR-11. The roll call vote follows.

Ayes: Trustees Mr. Jabbar, Mrs. Smith, Mrs. Piercy, Mrs. Randle-Trejo, and Mr. O'Neal

10.7 **Board Policy 91200, Uniform Complaint Procedures, Second Reading, (Revised)**

Background Information:

Board Policy 91200, Uniform Complaint Procedures, provides the procedure for students, parents/guardians, and District employees to make complaints alleging failure to comply with applicable state and federal laws and regulations and/or alleging discrimination. The policy was last revised in 2008 and does not include recent legislation requiring school districts to provide a process for complaints specifically related to bullying and student fees.

Current Consideration:

The first reading of the aforementioned policy was presented at the March 28, 2013, Board of Trustees' meeting. The revised policy includes new language to ensure compliance with new legislation including AB9 (Bullying) and AB 1575 (Pupil Fees).

Budget Implication:

There is no impact to the budget.

Action:

On the motion of Mrs. Piercy, duly seconded and unanimously carried, the Board of Trustees approved the second reading of revised Board Policy 91200, Uniform Complaint Procedures.

11. **CONSENT CALENDAR**

On the motion of Piercy, duly seconded and unanimously carried, following discussion, the Board of Trustees approved/ratified the following consent calendar, with the exception of item 11.5 pulled by Mr. Jabbar.

BUSINESS SERVICES DIVISION

11.1 **Award of Bids**

<u>Bid #</u>	<u>Service</u>	<u>Award</u>	<u>Amount</u>
2013-11	Paving Improvements District-wide (Deferred Maintenance Funds)	J.B. Bostick Company	\$697,378
2013-12	Lighting and Low Voltage Upgrade Oxford Academy Buildings E & F (RDA Funds and/or Maintenance Funds)	Parkia, Inc.	\$258,000

Action:

The Board of Trustees awarded the bids as listed.

11.2 **Notice of Completion**

Bid #2012-16, Loara High School Security Fence and Landscape Improvements (Deferred Maint and RDA Funds)	P.O. #G64A0140
JM & J Contractors	
Original Contract	\$239,500
Contract Changes	0
Total Amount Paid	0

*Staff is currently negotiating a final close-out change order, which will be brought to the Board of Trustees at a subsequent meeting.

Action:

The Board of Trustees authorized the assistant superintendent of Business Services to accept all listed work as complete, and authorized the filing of the notice of completion with the office of the county recorder.

11.3 **Declaring Certain Furniture and Equipment as Unusable, Obsolete, and/or Out-of-Date, and Ready for Sale, or Destruction**

Action:

The Board of Trustees approved the list of District furniture and equipment as unusable, obsolete, and/or out-of-date, and ready for sale, or destruction, and authorized proper disposal in accordance with Education Code Section 60510 et al.

11.4 **Donations**

Action:

The Board of Trustees accepted the donations as listed on the exhibit.

11.5 **Check Register/Warrants Report**

Action:

On the motion of Mr. Jabbar, duly seconded and unanimously carried, following discussion, the Board of Trustees ratified the check register/warrants report, March 19, 2013, through April 8, 2013.

11.6 **Purchase Order Detail Report**

Action:

The Board of Trustees ratified the Purchase Order Detail Report, March 19, 2013, through April 8, 2013.

11.7 **Supplemental Information**

Enrollment Report, Month 7

EDUCATIONAL SERVICES DIVISION

11.8 **Educational Consulting Agreement, Disciplina Positiva**

Background Information:

Disciplina Positiva is a parent education program designed to promote the development of positive communication between parents and their adolescent children, as well as to facilitate a connection between family, community, and school. During the 2011-12 year, South Junior High School, Western High School, as well as the Parent Involvement and McKinney-Vento offices at the District Campus piloted the program, which was well received by parent participants. Classes were tailored to the specific needs of the schools and included criteria for effective home discipline, ways to maximize the potential of adolescents, and to understand adolescent behavior.

Current Consideration:

For the 2012-13 year, Disciplina Positiva will provide a comprehensive six (6) session training program for approximately 150 Orangeview Junior High School parents. The

workshops will be taught in Spanish and English by experienced bilingual facilitators. Services will be provided April 25, 2013, through May 31, 2013.

Budget Implication:

The costs for these services are not to exceed \$4,000. (Economic Impact Aid [EIA] and Limited English Proficient [LEP] Funds)

Action:

The Board of Trustees approved the educational consulting agreement with Disciplina Positiva.

11.9 **Instructional Materials Submitted for Adoption**

The Instructional Materials Review Committee has recommended the selected books for basic and supplemental courses in science and English. The books have been made available for public view.

Action:

The Board of Trustees adopted the selected materials.

11.10 **Field Trip Report**

Action:

The Board of Trustees approved/ratified the field trip report as submitted.

HUMAN RESOURCES DIVISION

11.11 **2012-13 Third Quarterly Report, Williams Uniform Complaints**

Background Information:

The Williams Uniform Complaints report summarizes all complaints relative to adequate textbooks and instructional materials, teacher vacancies or misassignments, facilities conditions, and intensive instruction and services for students who have not passed the California High School Exit Examination (CAHSEE) by the end of the 12th grade. This is a quarterly report required by Education Code Section 35186, which is submitted to the Orange County Department of Education.

Current Consideration:

The Williams Uniform Complaints Third Quarterly Report, for the period January 1, 2013, through March 31, 2013, states there were no complaints during this quarter.

Budget Implication:

There is no impact to the budget.

Action:

The Board of Trustees accepted the 2012-13 Third Quarterly Report, Williams Uniform Complaints.

11.12 **Contract Agreement for Speech and Language Services, Pacific Coast Speech Services, Inc.**

Background Information:

The District is obligated to provide mandated services to students with special needs. Speech-language pathologists provide some of these services. When a speech-language pathologist takes a leave of absence, or if there is a sudden need to fill a vacancy, we must

fill that position on a temporary basis with a qualified individual. Due to the specific qualifications needed to fill this type of position, and for only a limited time, it is increasingly difficult to find a qualified individual to perform these services. Agreements with staffing agencies provide qualified individuals when there is a sudden need to fill a vacancy.

Current Consideration:

This agreement with Pacific Coast Speech Services, Inc. provides speech-language pathologist contract services, for the period of March 18, 2013, through June 13, 2013, due to a temporary leave of absence of District personnel. The District has had agreements with Pacific Coast Speech Services, Inc. since January 2012.

Budget Implication:

Services provided are at a cost not to exceed \$20,664, based on the experience of the temporary speech-language pathologist, and is a budgeted General Fund expenditure.

Action:

The Board of Trustees ratified the agreement with Pacific Coast Speech Services, Inc.

11.13 **Certificated Personnel Report**

Action:

The Board of Trustees approved/ratified the certificated personnel report as submitted.

11.14 **Classified Personnel Report**

Action:

The Board of Trustees approved/ratified the classified personnel report as submitted.

SUPERINTENDENT'S OFFICE

11.15 **Board of Trustees' Meeting Minutes**

11.15.1 March 12, 2013, Regular Meeting

11.15.2 March 28, 2013, Regular Meeting

Action:

The Board of Trustees approved the minutes as submitted.

12. **ADVANCE PLANNING**

12.1 **Future Meeting Dates**

The next regular meeting of the Board of Trustees will be held on Monday, May 13, 2013, at 4:00 p.m.

Thursday, May 30
Tuesday, June 18
Thursday, July 11
Thursday, August 22
Tuesday, September 3

Thursday, September 19
Thursday, October 10
Thursday, November 7
Thursday, December 12

12.2 **Suggested Agenda Items**

There were no suggested agenda items.

13. **ADJOURNMENT**

On the motion of Mrs. Smith, duly seconded and unanimously carried, the Board of Trustees adjourned the meeting at 7:08 p.m.

Approved  Clerk, Board of Trustees