

**BOARD OF TRUSTEES
ANAHEIM UNION HIGH SCHOOL DISTRICT**

501 N. Crescent Way, P.O. Box 3520
Anaheim, California 92803-3520
www.auhsd.us

NOTICE OF REGULAR MEETING

Date: Thursday May 4, 2017

To: Anna L. Piercy, P.O. Box 3520, Anaheim, CA 92803-3520
Katherine H. Smith, P.O. Box 3520, Anaheim, CA 92803-3520
Al Jabbar, P.O. Box 3520, Anaheim, CA 92803-3520
Brian O'Neal, P.O. Box 3520, Anaheim, CA 92803-3520
Annemarie Randle-Trejo, P.O. Box 3520, Anaheim, CA 92803-3520

Orange County Register, 1771 S. Lewis, Anaheim, CA 92805
Anaheim Bulletin, 1771 S. Lewis, Anaheim, CA 92805
News Enterprise, P.O. Box 1010, Los Alamitos, CA 90720
Los Angeles Times, 1375 Sunflower, Costa Mesa, CA 92626
Event News, 9559 Valley View Street, Cypress, CA 90630
Unidos, 523 N. Grand Avenue, Santa Ana, CA 92701

You are hereby notified that a regular meeting of the
Board of Trustees of the Anaheim Union High School District
is called for

Tuesday, the 9th day of May 2017

in the District Board Room, 501 N. Crescent Way, Anaheim, California

Closed Session–2:45 p.m.

Regular Meeting–6:00 p.m.



Michael B. Matsuda
Superintendent

ANAHEIM UNION HIGH SCHOOL DISTRICT

501 N. Crescent Way, P.O. Box 3520, Anaheim, California 92803-3520, www.auhsd.us

BOARD OF TRUSTEES

Agenda

Tuesday, May 9, 2017

Closed Session–2:45 p.m.

Regular Meeting–6:00 p.m.

Some items on the agenda of the Board of Trustees' meeting include exhibits of supportive and/or background information. These items may be inspected in the superintendent's office of the Anaheim Union High School District, at 501 N. Crescent Way in Anaheim, California. The office is open from 7:45 a.m. to 4:30 p.m., Monday through Friday, and is closed for most of the federal and local holidays. These materials are also posted with the meeting agenda on the District website, www.auhsd.us, at the same time that they are distributed to the Board of Trustees. *In compliance with the Americans with Disabilities Act, individuals with a disability who require modification or accommodation in order to participate in this meeting should contact the executive assistant to the superintendent at (714) 999-3503 by noon on Friday, May 5, 2017.*

Meetings are recorded for use in the official minutes.

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|----|----------------------------------------------|-------------------------|
| 1. | CALL TO ORDER–ROLL CALL | ACTION ITEM |
| 2. | ADOPTION OF AGENDA | ACTION ITEM |
| 3. | PUBLIC COMMENTS, CLOSED SESSION ITEMS | INFORMATION ITEM |

This is an opportunity for community members to address the Board of Trustees on closed session agenda items only. Persons wishing to address the Board of Trustees should complete a speaker request form, available on the information table, at the back of the room, and submit it to the executive assistant prior to the meeting. Each speaker is limited to a maximum of five minutes; each topic or item is limited to a total of 20 minutes. Board Members cannot immediately respond to public comments, as stated on the speaker request form.

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| 4. | CLOSED SESSION | ACTION/INFORMATION ITEM |
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The Board of Trustees will meet in closed session for the following purposes:

- 4.1 To consider matters pursuant to Government Code Section 54597: Public employee performance evaluation, superintendent.
- 4.2 To consider matters pursuant to Government Code Section 54957.6: Conference with labor negotiators Mr. Matsuda, Dr. Fried, Mrs. Root, and Mr. Jackson regarding negotiations and contracts with the American Federation of State, County and Municipal Employees (AFSCME), Anaheim Personnel and Guidance Association (APGA), Anaheim Secondary Teachers Association (ASTA), and California School Employees Association (CSEA).
- 4.3 To consider matters pursuant to Government Code Section 54597: Public employee performance evaluation.
- 4.4 To consider matters pursuant to Government Code Section 54957: Public employee discipline/dismissal/release, HR-2016-17-17. **[CONFIDENTIAL]**

- 4.5 To consider matters pursuant to Government Code Section 54957: Public employee discipline/dismissal/release, HR-2016-17-18. **[CONFIDENTIAL]**
- 4.6 To consider matters pursuant to Government Code Section 54957: Public employee administrative appointment/reassignment–principal.
- 4.7 To consider matters pursuant to Government Code Section 54957: Public employee administrative appointment/reassignment–assistant principal.
- 4.8 To consider matters pursuant to Government Code Section 54956.9: Conference with legal counsel, existing litigation (OAH Case No. 2016040305).
- 4.9 To consider matters pursuant to Government Code Sections 54956.9: Conference with legal counsel, existing litigation (Case No. 30-2012-00570626). **[CONFIDENTIAL]**
- 4.10 To consider matters pursuant to Government Code Section 54956.9 (a): Conference with legal counsel, existing litigation (OAH Case No. 2017031427).
- 4.11 To consider matters pursuant to Education Code Section 48918: Expulsion of students 16-28, 16-32, 16-33, 16-35, 16-36, and 16-37.

5. **RECONVENE MEETING, PLEDGE OF ALLEGIANCE, AND CLOSED SESSION REPORT OUT** ***INFORMATION ITEM***

5.1 **Reconvene Meeting**

The Board of Trustees will reconvene into open session.

5.2 **Pledge of Allegiance and Moment of Silence**

Student Representative to the Board of Trustees Ruthie Mendez will lead the Pledge of Allegiance to the Flag of the United States of America and provide a moment of silence.

5.3 **Closed Session Report**

The clerk of the Board of Trustees will report actions taken during closed session.

6. **INTRODUCTION OF GUESTS** ***INFORMATION ITEM***

The Board of Trustees would like to recognize our community stakeholders for their interest in the Anaheim Union High School District and for attending our Board meeting. Thank you for your participation and contribution as we create an educational environment that graduates socially aware, civic-minded students who are college and career ready for the 21st century.

In addition, Board of Trustees President Piercy will introduce dignitaries in attendance.

7. **BOARD OF TRUSTEES' RECOGNITION** ***INFORMATION ITEM***

7.1 **Student Representative to the Board of Trustees**

The Board of Trustees will honor Ruthie Mendez for her service as student representative to the Board during the 2016-17 year.

7.2 **2016-17 AUHSD Student Ambassadors**

The Board of Trustees will honor the District's student ambassadors for their service during the 2016-17 year. The ambassadors serve as official spokespersons for all of the District's students at special ceremonies, events, and functions. The student leaders are also deeply embedded in the District's governance structure and actively provide the "student voice" wherever possible. The following students will be recognized for this important contribution to the District.

Kiabeth Verduzco	Anaheim High School
Maryfer Mendoza	Cypress High School
Ivette Virgen	Gilbert High School
Gabriella Henry	Katella High School
Elise Freij	Kennedy High School
Helen Le	Loara High School
Annalia Magallon	Magnolia High School
Rachel Gagnon	Oxford Academy
Karina Villa	Savanna High School
Richard Hernandez	Western High School

7.3 **2016-17 AUHSD Student Service Foundation**

The Board of Trustees will honor the AUHSD Student Service Foundation board members for their service during the 2016-17 year. The student board members serve as leaders on their campus, promote AUHSD service grants, and provide grant writing training to students. Student board members also worked with administration to promote the AUHSD Foundation Servathon. The following students will be recognized for their important contributions to the District.

Danyah Mousa	Cypress High School
Tracy Nguyen	Katella High School
Reiczel Bael	Kennedy High School
Alfonso Sanchez	Loara High School
Samantha Cadondon	Loara High School
Trishia Lim	Magnolia High School
Seokmin Oh	Oxford Academy
Yoselin Paredes	Savanna High School
Abraham Vicente	Western High School

7.4 **Donations**

The Board of Trustees will recognize the following individuals for their generous donation to the District.

Lyonesse America, Inc.	10 desktop computers, 10 monitors, 10 keyboards and mouse - valued at \$5,200	Savanna High School
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7.5 **Eagle Scouts of America**

The Board of Trustees will recognize current District students, for their outstanding service to our community as Eagle Scouts. The honor and distinction of the Eagle Scout rank can only be achieved through hard work and commitment to the ideals of the Scouting

movement. The achievement is so rare, that only 5 percent of Scouts earn the Eagle rank. Once a scout advances to Eagle Scout, he will remain an Eagle for the rest of his life regardless of age or participation in Scouting. The students below have achieved Eagle ranking by their involvement in school and/or community related projects.

Cypress High School

Andy Farmer
Kyle Farmer
Montgomery Jennings
Hieu Alex Nguyen
Lorenzo Ortiz

Kennedy High School

Isaac Kim
John Kim Jr.
Skylar Koska

Western High School

Marc Babcock

Oxford Academy

Rahul Nair

7.6 **Girl Scout Gold Award**

The Board of Trustees will recognize Natalie Ozawa, for her outstanding service to our community by obtaining the Girl Scout Gold Award. The Gold Award represents the highest achievement in Girl Scouting, recognizing girls who demonstrate extraordinary leadership through remarkable Take Action projects that have sustainable impact in their communities- and beyond. Gold Award recipients spend between one and two years on their projects. The student below has achieved the Gold Award by her involvement in school and/or community related projects.

7.7 **Home Builders Committee (HBC) Annual Design/Build Competition, Anaheim High School**

The Board of Trustees will recognize the following students for their outstanding accomplishment as second place winners of the HBC Design/Build Competition on April 8-9, 2017. Design/Build engages teams from local high schools with Building Industry Technology Academy (BITA) and Youth Build programs in a two-day competition to see, which team can build the best structure from start to finish. The District team worked 16 hours to safely and quickly build a playhouse from the ground up, and then passing inspection by city building inspectors. The following students are being recognized.

Jesus Cortes
Isaac Escobar
Jose Higareda
Salvador Mercado
Christian Ramos

Jeffrey Do
Jobanny Garcia-Foreman
Peter Lopez
Adrian Perez
Bryan Sierra

7.8 **Culinary Arts Programs**

The Board of Trustees will recognize the culinary arts students and teachers from Cypress, Gilbert, Katella, Kennedy, Savanna, and Western high schools. Throughout the 2016-17 year, the culinary arts students prepared and served delicious dinners for the Board of Trustees prior to each Board of Trustees' meeting. The following teachers and students will be recognized for their culinary arts talents.

Cypress High School

Eleni Karapoulis, Teacher
Ean Ramos

Gilbert High School

Jason Jassman, Teacher
Jaelynn Hubbard

Katella High School

Stacey Izabal, Teacher
Josue Pineda

Samantha Hansbury
Kayla Munden
Candice Galindo
Hak Kyu Im
Pana John Ortega
Celeste Ibarra
Christina Mitchell
Jacob Falkenborg
Sierra Jackson
Matt Hunt
Jayvee Suarez
Selena Calderon
Daniel Nguyen
Daniel Munden
Andrew Hedley

Janaeya Jefferson
Angel Avalos
Andrew Orduno
Thomas Hansen
Paula Espino
Kevin Ortega
Darius Carr
Hope Corrales
Carlos Gomez
Yasmedi Guillen
Keith Magee
Elvis Salman

Leslie Martinez

Kennedy High School

Mary Cronin, Teacher
Damon Berry
Rachel Pereira
Wael (Sammy) Alsadi
Jacob Marcroft
Kandy Diaz
Deanna Hajjar
Sandra Lacuesta

Savanna High School

Bob Moonswami, Teacher
Anthony Lopez
Virginia Mayorga
Tiffany Sosa
Valeria Pinto
Sharon Cureno

Western High School

Sarah Zepeda, Teacher
Ryan Anthony
Andrew Salas
Irene Tec-Ek
Kathy Zelaya
Salamah Khreiwesh

8. **REPORTS**

INFORMATION ITEM

8.1 **Principals' Report**

Carlos Hernandez, Savanna High School Principal and Sam Joo, Brookhurst Junior High School Principal will present a report on their school site branding plan.

8.2 **Student Representative's Report**

Ruthie Mendez, student representative to the Board of Trustees, will report on student activities throughout the District.

8.3 **Reports of Associations**

Officers present from the District's employee associations will be invited to address the Board of Trustees.

8.4 **Parent Teacher Student Association (PTSA) Reports**

PTSA representatives present will be invited to address the Board of Trustees.

9. **PUBLIC COMMENTS, OPEN SESSION ITEMS**

INFORMATION ITEM

Opportunities for public comments occur at the beginning of each agenda item and at this time for items not on the agenda. Persons wishing to address the Board of Trustees should complete a speaker request form, available on the information table, at the back of the room, and submit it to the executive assistant prior to the meeting. Each speaker is limited to a maximum of five minutes;

each topic or item is limited to a total of 20 minutes. Board Members cannot immediately respond to public comments, as stated on the speaker request form.

10. ITEMS OF BUSINESS

RESOLUTIONS

10.1 **Resolution No. 2016/17-HR-10, Day of the Teacher** ***ACTION ITEM*** ***(Roll Call Vote)***

Background Information:

California's Day of the Teacher was established in 1982 to recognize teachers for their hard work in preparing students for success in the future. California's future success depends on these students. Anaheim Union High School District teachers work in public education to build a better California.

Current Consideration:

Resolution No. 2016/17-HR-10 declares May 10, 2017, Day of the Teacher. Teachers will be recognized for their dedication and hard work in preparing our students for success in the future.

Budget Implication:

There is no impact to the budget.

Staff Recommendation:

It is recommended that the Board of Trustees adopt the resolution, by a roll call vote.

[EXHIBIT A]

10.2 **Resolution No. 2016/17-HR-11, National School Nurse Day** ***ACTION ITEM*** ***(Roll Call Vote)***

Background Information:

National School Nurse Day was established to foster a better understanding of the role of school nurses in the educational setting. The District recognizes that school nurses provide critical services to students and staff and National School Nurse Day accentuates the school nurse's vital role in promoting wellness now so as to ensure healthy futures.

Current Consideration:

Resolution No. 2016/17-HR-11 declares May 10, 2017, National School Nurse Day. The Board will recognize the contributions that school nurses make every day to improve the health and success of our Nation's children.

Budget Implication:

There is no impact to the budget.

Staff Recommendation:

It is recommended that the Board of Trustees adopt the resolution, by a roll call vote.

[EXHIBIT B]

10.3 **Resolution No. 2016/17-HR-12, Classified School Employee Week, May 21-27, 2017** **ACTION ITEM**
(Roll Call Vote)

Background Information:

Since 1986, California has taken the third week in May to honor the invaluable contributions of classified school employees. From the time students board a school bus to the time they head home at the end of the day, every aspect of their educational experience is impacted by a classified school employee.

The Board of Trustees recognizes that classified school employees play crucial roles in education. From transporting and feeding students to teaching them vital skills, as well as ensuring that schools are operating smoothly, classified employees are integral to the District and public education.

Current Consideration:

Resolution No. 2016/17-HR-12 declares May 21, 2017, through May 27, 2017, Classified School Employee Week. Classified employees will be recognized for their valuable services to the schools and students of the Anaheim Union High School District.

Budget Implication:

There is no impact to the budget.

Staff Recommendation:

It is recommended that the Board of Trustees adopt the resolution, by a roll call vote.

[EXHIBIT C]

10.4 **Resolution No. 2016/17-E-20, Equity in Arts Learning** **ACTION ITEM**
(Roll Call Vote)

Background Information:

California's statewide arts education coalition, CREATE/CA, has developed a resolution to address the rights of all students to equity in arts learning. Districts are encouraged to adopt their own resolution, modeled after CREATE/CA's resolution, and become "Arts Equity Districts." Learning in the arts is widely held to be an important factor in developing 21 century learning skills, such as creativity, critical thinking, communication, and collaboration skills.

Current Consideration:

The Board of Trustees is requested to adopt Resolution No. 2016/17-E-20 for Equity in Arts Learning.

Budget Implication:

There is no impact to the budget.

Staff Recommendation:

It is recommended that the Board of Trustees adopt the resolution, by a roll call vote.

[EXHIBIT D]

10.5 **Resolution No. 2016/17-BOT-06, Supporting Passage of AB 1360, AB 1478, and SB 808: Charter School Accountability Transparency, Equity, and Access (Roll Call Vote)**

ACTION ITEM

Background Information:

The California Constitution establishes access to a public education as a fundamental right fully guaranteed and protected. The California Constitution forbids the use of public money to support any sectarian, or denominational school, or any school not under the exclusive control of the officers of the public schools. In 1992, California passed the Charter Schools Act establishing Education Code Section 47600 et seq. The current Education Code provisions provide limited fiscal, facility, and educational program accountability, as well as transparency related to the development and operation of charter schools.

Current Consideration:

The District Board of Trustees is the democratically elected body that is responsible for increasing student achievement, protecting public monies, and improving equity and access to all schools. Local school districts deserve the right to authorize locally controlled charter schools. Education Code Section 47600 et seq. provides limited fiscal, facility, and educational program accountability and transparency for charter schools. Current charter laws regulating charter schools need to be updated to assure local control, transparency, and accountability to the taxpayers and parents. AB 1360 seeks to provide equity, access, and due process for all students by prohibiting discriminatory admission practices and ensuring due process in pupil discipline at charter schools. AB 1478 requires that charter operations be subject to the same conflict of interest laws and disclosure regulations that traditional schools follow, as well as prohibits charter school board members and their immediate families from benefitting from their schools. SB 808 requires that the local education authority hold the sole jurisdiction to approve or reject any charter school petition. Local control is undermined county offices of education and the State Board of Education can summarily over ruling rigorous evaluations of charter applications by local school boards. In March 2016, the Board of Trustees passed Resolution No. 15/16-BOT-6 calling for a moratorium of passage of charter schools until such time that many of requirements identified in proposed legislation are in place for charter schools.

Budget Implication:

There is no impact to the budget.

Staff Recommendation:

That the District Board of Trustees review and consider adopting Resolution No. 16-17 supporting AB 1360, AB 1478, and SB 808. **[EXHIBIT E]**

BUSINESS SERVICES

10.6 **New Board Policy 41010, Debt Policy, Second Reading**

ACTION ITEM

Background Information:

On September 12, 2016, Governor Brown signed Senate Bill (SB) 1029 (Hertzberg) that requires school districts, beginning January 1, 2017, to certify that they have adopted a debt policy, and that each proposed issuance of debt is consistent with the policy. The certification will be required in the Report of Proposed Debt Issuance that is filed with the California Debt & Investment Advisory Commission (CDIAC) prior to the issuance of debt.

Current Consideration:

The Board of Trustees will be asked to consider adoption of the Debt Policy. The policy meets the requirements of Government Code Section 8855, which was amended by SB 1029.

Budget Implication:

There is no impact to the budget.

Staff Recommendation:

It is recommended that the Board of Trustees review and approve new Board Policy 41010.

[EXHIBIT F]

10.7 **Agreement, North Orange County Regional Occupational Program (NOCROP)** **ACTION ITEM**

Background Information:

AUHSD has had a longstanding partnership with NOCROP, whereby NOCROP agrees to provide teachers and instructional support, including textbooks, consumable supplies, and other required course materials, for ROP studies maintained by NOCROP in the District.

Due to the expiration of the State Maintenance of Effort for funding of ROP, a formal agreement is needed to clarify the specifics of the relationship between AUHSD and NOCROP. NOCROP engaged the services of School Services of California to design a Joint Powers Agreement, which outlines the specifics of the relationship between the District and ROP, as well as the compensation agreement for ROP classes.

Current Consideration:

AUHSD will enter into a Joint Powers Agreement with NOCROP to provide educational classes within the District for ROP studies. The number of classes, which is currently set at 248.6 classes, may be adjusted each year based on the needs of the District. This agreement will be signed following approval by the Board of Trustees.

Budget Implication:

For the 2017-18 year based on our current allocation of 248.6 classes, the District will pay NOCROP \$23,561 per section, for a total of up to \$5,857,168. The per section cost, plus prior ROP generated Adult ADA funding received by the District of \$436,746, results in a total payment from AUHSD to NOCROP of up to \$6,293,914 for the 2017-18 year. The agreement utilizes the State Cost of Living Adjustment for future cost increases. (General Fund and CTEIG Fund)

Staff Recommendation:

It is recommended that the Board of Trustees approve the agreement. **[EXHIBIT G]**

10.8 **Revised Board Policy 9701.01, Community Use of School Facilities, Second Reading** **ACTION ITEM**

Background Information:

California legislators have amended Education Code Sections 38130-38139 to better define use of school district buildings and grounds. The amended sections allow districts to recoup direct costs incurred by an organization's use of school facilities.

Current Consideration:

Board Policy 9701.01 has been revised to ensure compliance with California State Assembly and Senate updates to Education Code Sections 38130-38139.

Budget Implication:

Revisions to the policy will help to reduce expenses resulting from non-District use of school facilities to the General Fund.

Staff Recommendation:

It is recommended that the Board of Trustees review and approve the revised policy.

[EXHIBIT H]

EDUCATIONAL SERVICES

10.9 **AUHSD Technology Strategic Plan 2017-20**

ACTION ITEM

Background Information:

The District is required by Education Code Section 51871.5 to prepare a technology plan every three to five years as a precondition to receiving technology grants. The Educational Services Division has worked with Orange County Department of Education Instructional Technology Division to assure that the technology plan meets the California Department of Education (CDE) formatting and content requirements.

Current Consideration:

The District's new Technology Strategic Plan covers the period of July 1, 2017, through June 30, 2020. The plan was developed by The Educational Services Division. Feedback was gathered through site visits, Local Control Accountability Plan (LCAP) community meetings, and recurring technology action group meetings. The Curriculum Section focuses on Partnership for 21 Century Skills (P21), Professional Learning Communities (PLCs), Multi-Tiered Support System (MTSS), Literacy Across Content Areas, Continuum of Assessment, and California Assessment of Student Performance and Progress (AB484, CAASPP). The Professional Development section sets objectives to support the Curriculum section. In addition, the Infrastructure and Budget sections forecast the District's technology needs over the next three years, as they apply to the LCAP and other expenditures. Erik Greenwood, chief technology officer, will give a report on the AUHSD Technology Strategic Plan for 2017-20.

Budget Implication:

There is no impact to the budget.

Staff Recommendation:

It is recommended that the Board of Trustees approve the plan. **[EXHIBIT I]**

10.10 **Education Programs for Careers in Healthcare Agreement, Kaiser Foundation Health Plan, Inc.**

ACTION ITEM

Background Information:

Kaiser Foundation Health Plan, Inc. and Kaiser Foundation Hospitals (Kaiser) is a partner with the District's Anaheim Innovative Mentoring Experience (AIME) program. Kaiser is a licensed health care facility, which provides various health care services to its patients. Kaiser has a long history of community outreach programs that provide a variety of educational supports, including shadowing programs for the development of non-clinical professionals to best understand the array of health care careers available.

Current Consideration:

Kaiser is currently one of the District's AIME partners for the summer paid internship opportunity. Selected students have been assigned a Kaiser professional to shadow for the six-week summer program. This agreement details the roles of the District and Kaiser to ensure students are prepared to work in this highly confidential work environment. Services will be provided June 5, 2017, through July 14, 2017. This agreement will be signed following approval by the Board of Trustees.

Budget Implication:

There is no impact to the budget.

Staff Recommendation:

It is recommended that the Board of Trustees approve agreement. [EXHIBIT J]

10.11 **2016-17 Safe Schools Action Plan**

ACTION ITEM

Background Information:

California Education Code Section 32281 specifies that schools operated by school districts, in cooperation with local law enforcement agencies, community leaders, parents, pupils, teachers, administrators, and other persons develop a Safe Schools Action Plan. The purpose of the Safe Schools Action Plan is to evaluate the social climate and physical environment at each school, and to identify areas for improvement, list priorities for action, and set 1-2 achievable goals every year. The Safe School Action Plan is written and updated by the school site council or school safety planning committee, and is submitted for approval pursuant to subdivision (a) of Section 32288.

Current Consideration:

Each Safe School Action Plan, recently distributed to the Board of Trustees, and available to the public, includes information pertaining to a safe and orderly environment conducive to learning. Each action plan identifies site personnel responsible for each action, professional development, parent and student involvement, as well as budget expenditures.

Budget Implication:

There is no impact to the budget.

Staff Recommendation:

It is recommended that the Board of Trustees approve the plan.

10.12 **Application for the Student and Exchange Visitor Program (SEVP) Certification**

ACTION ITEM

Background Information:

The Student and Exchange Visitor Program (SEVP) provides approval and oversight to schools authorized to enroll international students with an F-1 Visa. The F-1 Visas are non-immigration student visas, which allow international students to study and live full-time in the United States to pursue a full course of academic study. School districts must apply for SEVP-certification by completing Form I-17: Petition for Approval of School for Attendance by Non-immigrant Students. Students accepted into SEVP-approved public high schools may only stay for one school year. The Anaheim Union High School District is applying for SEVP-certification. All students accepted to attend our schools will compensate the District for educational services at a rate above our current ADA.

Current Consideration:

The SEVP certification application will include nine sites: Anaheim, Cypress, Katella, Kennedy, Loara, Magnolia, Savanna, and Western high schools, as well as Oxford Academy. Additionally, the District is listed on the application as the student records will be centrally maintained at the District.

Budget Implication:

The total cost for the SEVP-certification is not to exceed \$7,595. (LCFF Funds)

Staff Recommendation:

It is recommended that the Board of Trustees approve the submission of the application.

[EXHIBIT K]

10.13 **Educational Consulting Agreement, Renee Citlau**

ACTION ITEM

Background Information:

Renee Citlau retired from the District in June 2015. She was an innovative teacher and Educational Technology Specialist, who designed and implemented the District's eLearning program. Renee also recruited and coached the current Tech Coaches from each of the District school sites. She is well versed in curriculum writing and was trained through the University of California course approval process. Renee assisted in the selection of the current District virtual teachers, and has trained each virtual teacher on how to adjust curriculum and to teach in the online environment. She has been recognized locally, regionally, and nationally for her pioneer work in online learning.

Current Consideration:

Renee Citlau will train and coach a team of teachers to write curriculum and design a blended online program for credit recovery and enrichment options for students. Services will be provided May 10, 2017, through June 30, 2018.

Budget Implication:

The total cost for these services is not to exceed \$10,000. (Educator Effectiveness Funds)

Staff Recommendation:

It is recommended that the Board of Trustees approve the educational consulting agreement. **[EXHIBIT L]**

10.14 **Consulting Agreement, Alison Dover**

ACTION ITEM

Background Information:

Dr. Alison G. Dover is an assistant professor in the Department of Secondary Education at California State University, Fullerton. A former urban secondary English Language Arts teacher, Dr. Dover's scholarship examines approaches to teaching for social justice within K-12 education and teacher preparatory contexts. In addition to her recent co-authored book, *Preparing to Teach Social Studies for Social Justice* (Teachers College Press, 2016), Dr. Dover's work has been published in many edited volumes and academic journals, including *Teaching and Teacher Education*, *English Journal*, *Teachers College Record*, the *Journal of Adolescent & Adult Literacy*, *Action in Teacher Education*, *Equity & Excellence in Education*, and *Multicultural Perspectives*.

Current Consideration:

Our District ELA Curriculum Specialist, Michael Switzer, has recommended Dr. Alison Dover as a presenter for the AUHSD Writing Collaborative on Wednesday, May 31, 2017. In

addition to the teachers and administrators participating in the AUHSD Writing Collaborative, specific groups of District staff will be invited (Lesson Design Coaches and National Writing Project Fellows) to participate in the workshop. Dr. Dover will share how she uses a "justice-oriented curriculum" to engage students in academically-rigorous investigations of contextually-relevant questions. In her workshop, Dr. Dover will guide teachers through a lesson-design process, which that uses disciplinary and Common Core literacy standards as building blocks in developing a performance task with writing at its core. Services will be provided May 31, 2017.

Budget Implication:

The total cost for these services is not to exceed \$500. (Educator Effectiveness Funds)

Staff Recommendation:

It is recommended that the Board of Trustees approve the consulting agreement. This agreement will be signed following approval by the Board of Trustees.

[EXHIBIT M]

10.15 **Educational Consulting Agreement, Dr. Pedro A. Noguera**

ACTION ITEM

Background Information:

Pedro A. Noguera is one of the most important voices for improving public education. Dr. Noguera's work focuses on how schools are affected by social and economic conditions in local, regional and global contexts. He is an expert on school reform, diversity, and the achievement gap, and he translates social theory into concise, direct language with emotional impact and intellectual rigor. Dr. Noguera is known for delivering riveting, inspiring and profound lectures that address the major challenges of our time.

Current Consideration:

Dr. Noguera will be the keynote speaker at the 2017 AUHSD Professional Learning Day. He will speak on a wide range of topics. His focus will be on equity in classrooms and our schools and equity through literacy. Services will be provided on October 9, 2017.

Budget Implication:

The total cost for these services is not to exceed \$6,000. (Educator Effectiveness Funds)

Staff Recommendation:

It is recommended that the Board of Trustees approve the educational consulting agreement. **[EXHIBIT N]**

10.16 **Grant Agreement, Orange County United Way (OCUW)
P21 Community Mentorship Program**

ACTION ITEM

Background Information:

OCUW funding has supported numerous District programs, such as the Anaheim Collaborative, which assists in developing a systemic approach to providing all students with college and career readiness opportunities. OCUW funding has also provided students the opportunity to earn tax preparation certification and participate in the annual United Way Community Tax Days, preparing tax returns for low-income individuals.

Current Consideration:

OCUW will donate \$85,000 to the District to pay the cost of the Anaheim Innovative Mentoring Experience (AIME) Summer Internship program. This agreement will be signed following approval by the Board of Trustees.

Budget Implication:

There is no impact to the budget.

Staff Recommendation:

It is recommended that the Board of Trustees accept the grant agreement. **[EXHIBIT O]**

10.17 **Memorandum of Understanding (MOU),
Orange County Health Care Agency (HCA) and AUHSD**

ACTION ITEM

Background Information:

Orange County Health Care Agency (HCA), through funds that come from the Mental Health Services Act, provides prevention and early intervention services such as counseling, life skills education, facilitation of referrals, linkages to community and school resources for children and parents in the school setting, as well as sharing certain programmatic and demographic data.

Current Consideration:

The HCA agrees to provide two or three licensed clinicians, to be placed at designated junior high schools for four days weekly for the entire year, and as yearly funding permits. The licensed mental health clinician will provide prevention and early intervention services and will focus on addressing mental health symptoms early, reduce risk factors, build resiliency, as well as strengthen culturally appropriate coping skills. The District's leadership team will designate which schools will be selected. Current considerations are Sycamore, South, Ball, or Dale junior high schools. The District's Program Administrator for mental health and District's school social workers will have full access to records, treatment services, and data for all students being serviced. The site's and District's leadership teams will also have access to non-confidential information pertaining to student progress and data. Services will be provided as of July 1, 2017, and will remain in effect unless terminated by either party. This agreement will be signed following approval by the Board of Trustees.

Budget Implication:

There is no impact to the budget.

Staff Recommendation:

It is recommended that the Board of Trustees approve the MOU. **[EXHIBIT P]**

10.18 **Memorandum of Understanding (MOU), American Psychiatric
Association Foundation (APAF) Typical or Troubled Program for Schools**

ACTION ITEM

Background Information:

Typical or Troubled? is a registered trademark of the American Psychiatric Association Foundation. Since 2005, the Typical or Troubled® program has been implemented in over 37 states and territories, trained over 80,000 teachers, school-staff, and parents, as well as reached over one million students. The program works to increase the early detection and identification of mental illnesses within adolescents, while breaking down the stigma by promoting awareness, outreach, and education.

Current Consideration:

As part of this agreement, APAF will provide Anaheim with a copy of the Typical or Troubled? School Mental Health Education Program training materials including the Tipico o Problematico? version for Spanish-speaking parents (the "Materials"). APAF grants Anaheim a non-exclusive license to utilize the Materials in performing its obligations under this agreement.

The Typical or Troubled? program is a "Train the Trainer" model where the Foundation will train the partner schools' health professionals (i.e. school counselors, social workers, nurses, etc.) who will train their school personnel and implement the program within their schools. The program includes tools and a curriculum, technical assistance, training, as well as evaluation. The curriculum includes a full suite of evidence-based, community-informed, field-tested, as well as medically-accurate education curriculum on mental illness and early identification. Services will be provided May 15, 2017, through December 31, 2017.

Budget Implication:

The total cost for these services is not to exceed \$25,000. (Educator Effectiveness Funds)

Staff Recommendation:

It is recommended that the Board of Trustees approve the MOU. **[EXHIBIT Q]**

10.19 **School-Sponsored Student Organization**

ACTION ITEM

Background Information:

The Board of Trustees shall give approval for the establishment of all student organizations. The proposed organizations shall not engage in any activities, other than those that are organizational in nature, until the Board of Trustees has approved its application.

Current Consideration:

The following school has submitted a school-sponsored student organization application.

Magnolia Aesthetics, Magnolia High School

Budget Implication:

Each school-sponsored student organization offsets operational costs through donations and fundraising efforts.

Staff Recommendation:

It is recommended that the Board of Trustees approve the school-sponsored organization application. **[EXHIBIT R]**

HUMAN RESOURCES

10.20 **Memorandum of Understanding (MOU), San Diego County Superintendent of Schools**

ACTION ITEM

Background Information:

The District has traditionally entered into agreements with programs to provide opportunities for educators to gain valuable professional experiences. The San Diego County Superintendent of Schools provides a program for educators to obtain a clear credential.

Current Consideration:

This is a new MOU and provides the opportunity for employees of AUHSD school sites to fulfill course requirements for their clear credential. The agreement will be effective May 9, 2017, through June 30, 2022. This agreement will be signed following approval by the Board of Trustees.

Budget Implication:

There is no impact to the budget.

Staff Recommendation:

It is recommended that the Board of Trustees approve the MOU. **[EXHIBIT S]**

11. **CONSENT CALENDAR**

ACTION ITEM

The Board will list consent calendar items that they wish to pull for discussion.

The Board of Trustees is requested to approve/ratify items listed under the consent calendar. These items are considered routine and are acted on by the Board of Trustees in one motion. It is understood that the administration recommends approval of all consent calendar items. Each item on the consent calendar, approved by the Board, shall be deemed to have been considered in full and approved/ratified as recommended. There is no discussion of these items prior to the Board vote unless a member of the Board, staff, or the public requests specific items be discussed or removed from the consent calendar.

BUSINESS SERVICES

11.1 **Student Accident and Health Insurance Program, Myers-Steven and Toohey and Co., Inc.**

Background Information:

Education Code Section 49470 allows school districts to make group accident insurance available on a voluntary basis for purchase by parents or guardians. Myers-Stevens and Toohey and Co., Inc., has provided student accident and health insurance programs for District students for many years.

Current Consideration:

The insurance programs allow students who do not have coverage under private plans to participate in athletics, and provide a supplement to a parent or guardian's private insurance for both athletes and other students. The student accident and health insurance programs are underwritten by BCS Insurance Company and administered by Myers-Stevens and Toohey and Co., Inc., as well as cover school-time accident insurance, full-time accident insurance, and interscholastic tackle football coverage. Dental and illness insurance programs are also available. The 2017-18 insurance program costs are paid by parents or guardians who elect to obtain this voluntary coverage. The 2017-18 rates, which remain unchanged are listed below.

		Low Option	Mid Option	High Option
School Time Accident	Gr. 7-12	\$ 39	\$ 63	\$ 77
Full Time Accident	Gr. 7-12	\$ 165	\$ 219	\$ 317
Interscholastic Tackle Football Coverage	Gr. 9-12	\$ 180	\$ 235	\$ 338
Full Time Dental (with another plan)	Gr. 7-12	\$ 12	\$ 12	\$ 12
(purchased seperately)		\$ 16	\$ 16	\$ 16
Full Time Health Care*	Gr. 7-12			
Intitial Payment		\$ 208		
Subsequent Payments (billed every 2 months)				\$ 338

*Initial payment covers the remainder of the month in which it was paid and the month following. Subsequent payment covers an additional two-month period.

Budget Implication:

There is no impact to the budget.

Staff Recommendation:

It is recommended that the Board of Trustees approve the program.

11.2 **Piggyback Bids, Purchase Through Public Corporation or Agency**

Background Information:

The District is receiving new furniture in approximately 140 classrooms in the summer of 2017. Maintenance and Operations made an assessment of the current floor conditions in these classrooms and identified carpet flooring material that is beyond the end of its current life cycle and needs to be replaced. There will also be other projects throughout the year that may require carpeting for which this contract can be utilized.

Current Consideration:

The State of California's Department of General Services (DGS) has a piggybackable contract through the California Multiple Awards Schedule (CMAS) with KYA Services, LLC that will allow other agencies, including local districts, to purchase carpet and related materials, while also including various removal and installation services. The material and services will be purchased utilizing the DGS CMAS contracts 4-14-72-0057A, including any extensions of the contract. The District will utilize this contract pursuant to the provisions of Public Contract Code Sections 10298, 10299, and 12100 et seq.

Budget Implication:

The total amount of the award is not to exceed \$300,000. (Measure H Fund, Routine Restricted Maintenance Funds, and Various Funds)

Staff Recommendation:

It is recommended that the Board of Trustees approve the purchase of carpet, vinyl base, and related material including removal, as well as installation services utilizing the DGS CMAS contract 4-14-72-0057A to KYA Services, LLC, including extensions of the contract.

11.3 **Piggyback Bids, Purchase Through Public Corporation or Agency**

Background Information:

The District has been utilizing a Managed Print Solution (MPS) for the past five years for all of its copying and printing requirements. The program has provided many advantages to the District including a new copier fleet and a refresh of over 70 percent of the printer fleet with new network printers. There is manageability software that allowed for reporting and visibility of each device along with faxing software for enhanced functionality. The District was also provided an equivalent to two full-time service technicians who serviced our equipment to ensure little to no downtime. Another advantage to the program was that there was no need to invest in capital outlay for large dollar copier leases, printers, or toner purchases.

Current Consideration:

The State of California's Department of General Services (DGS) has a piggybackable contract through the California Multiple Awards Schedule (CMAS) with Kyocera Document Solutions America, Inc. that will allow other agencies, including local agencies, to purchase

copiers, printers, software, and related managed print services. The material and services will be purchased utilizing DGS CMAS contract 3-16-36-0044B, for three years with the option of extending for two additional one-year terms upon approval by the District director of purchasing and central service. The District will utilize this contract pursuant to the provisions of Public Contract Code Sections 10298, 10299, and 12100 et seq.

This contract will provide the District with additional cost savings that include lowering the cost per copy rate, creating a tiered color print rate based on sheet coverage, upgrading 30 percent of the copier and printer fleet, as well as providing Districtwide monitoring and faxing software. There are also opportunity costs that the District will continue to receive that include the following: 1) dedicated support of two full-time technicians, 2) savings of not having staff rename nearly 2,000 network printers, 3) no additional requirement to reprogram, reconfigure, or replace existing print servers and protocols, 4) eliminate need to process purchase orders for toner, supplies, and maintenance (approximately 273 orders in FY 2011/12 year), 5) standardization of equipment and services for quicker fulfillment of supply orders and ease of use for end-users, 6) no need to invest large capital outlay in replacing out-of-date printers and copiers, and 7) increased data to provide additional insight of all volumes, print landscape, and carbon footprint information for detailed analysis to drive further potential cost savings and program efficacy. The District's current copier fleet is comprised of all Kyocera copiers and a large number of Kyocera printers.

Budget Implication:

There will be an overall cost savings of approximately 14 percent annually for the first two years with a two percent escalation starting in year three for manufacturer cost increases. Additional savings can be attained with a reduction in volume.

The total amount of the award is estimated at \$550,000 annually, but will vary since cost is based on actual copy and print volume. (Various Funds)

Staff Recommendation:

It is recommended that the Board of Trustees approve the purchase of managed print services and related hardware, software, and services utilizing the DGS CMAS contract 3-16-36-0044B to Kyocera Document Solutions America, Inc., pursuant to the provisions of Public Contract Code Sections 10298, 10299, and 12100 et seq., for three years with the option of extending for two additional one- year terms renewed by the District director of purchasing and central service.

11.4 **Award of Bids, Photography Equipment, Computer Accessories, and Related**

Background Information:

As the District approaches the fiscal year-end, there is always a large influx of requisitions with similar items from multiple school sites. This year, there were items such as graphic cards, memory, monitors, small tablets, digital hand-held camera recorders, cameras, lenses, tripods, software, lighting kits, and similar items. These items are combined to develop an overall requirement of the District's needs. As an aggregate of similar purchases throughout the fiscal year, the District will exceed the current bid limit as defined per Public Contract Code (PCC 20111) and require a formal bid.

Current Consideration:

There were two bids prepared listed below.

2017-13 Photography Equipment and Related Accessories
2017-14 Computer Accessories and Related Components

<u>Bid #</u>	<u>Award</u>	<u>Estimated Amount</u>
2017-13	Adorama, Inc.	\$90,409
2017-14	Adorama Inc.	\$25,071
	Laptops Discounters, Inc.	\$2,234
	Sehi Computer Products, Inc.	\$36,055

The amounts shown are best estimates; actual amounts spent could be higher or lower.

These bids will also establish a means to be able to purchase similar equipment on an as-needed basis in the future and will be awarded on an annual basis, for up to a total of three years, renewed annually at the discretion of the District's director, purchasing and central services.

Budget Implication:

The total amount of the award is not to exceed \$120,000 per fiscal year.

Staff Recommendation:

It is recommended that the Board of Trustees awards Bids 2017-13 and 2017-14 for up to three years, pursuant to PCC 20111, renewable annually at the discretion of the District's director, purchasing and central services.

11.5 **Award of Bid, National Fire Protection Agency (NFPA) 72 Fire Alarm Systems Testing**

Background Information:

There is a state requirement to inspect all fire alarm systems semi-annually to ensure they are operating as required by law in order to keep our students, staff, and buildings safe. The National Fire Protection Agency (NFPA) establishes the standards for fire alarm system testing under its National Fire Alarm and Signaling Code called NFPA 72. NFPA 72 provides the latest safety provisions to meet changing fire detection, signaling, and emergency communications demands.

Current Consideration:

This type of service is specialized and there are a limited number of contractors performing this type of work. The lowest most responsible and responsive bidder is Cal Building Systems, Inc.

This bid will be awarded on an annual basis for up to a total of three years, renewable annually at the discretion of the District's director, purchasing and central services.

Budget Implication:

The total amount of the award is not to exceed \$42,595, annually.

Staff Recommendation:

It is recommended that the Board of Trustees awards Bid 2017-08 to Cal Building Systems, Inc., at an amount not to exceed \$42,595 annually, pursuant to Public Contract Code 20111, for a period of up to three years; renewable annually at the discretion of the District's director, purchasing and central services.

11.6 **Award of Bids**

The Board of Trustees is requested to award the bids.

<u>Bid #</u>	<u>Service</u>	<u>Award</u>	<u>Amount</u>
2017-15	Classroom Repairs-Painting (Routine Restricted Maintenance Funds)	GDL Best, Contractors, Inc.	\$126,000
2017-16	Classroom Repairs-Abatement (Routine Restricted Maintenance Funds)	A&V Contractors, Inc.	\$124,000
2017-17	Classroom Repairs-Polished Concrete (Routine Restricted Maintenance Funds)	GDL Best	\$167,000

Staff Recommendation:

It is recommended that the Board of Trustees award the bids as listed.

11.7 **Declaring Certain Furniture and Equipment as Unusable, Obsolete, and/or Out-of-Date, and Ready for Sale or Destruction**

Staff Recommendation:

It is recommended that the Board of Trustees approve the list of District furniture and equipment as unusable, obsolete, and/or out-of-date, and ready for sale or destruction, as well as authorize proper disposal in accordance with Education Code Section 60510 et al.

[EXHIBIT T]

11.8 **Declaring Certain Textbooks and Instructional Materials as Unusable, Obsolete, and/or Out-of-Date, Damaged, and Ready for Sale or Destruction**

Staff Recommendation:

It is recommended that the Board of Trustees approve the list of District textbooks and instructional materials as unusable, obsolete, and/or out-of-date, damaged, and ready for sale or destruction as surplus, as well as authorize staff to dispose of the textbooks and instructional materials in accordance with Education Code Section 60510 et al.

[EXHIBIT U]

11.9 **Donations**

Staff Recommendation:

It is recommended that the Board of Trustees accept the donations as submitted.

[EXHIBIT V]

11.10 **Purchase Order Detail Report**

Staff Recommendation:

It is recommended that the Board of Trustees ratify the report April 4, 2017, through April 27, 2017. **[EXHIBIT W]**

11.11 **Check Register/Warrants Report**

Staff Recommendation:

It is recommended that the Board of Trustees ratify the report April 4, 2017, through April 27, 2017. **[EXHIBIT X]**

HUMAN RESOURCES

11.12 Declaration of Need for Fully Qualified Educators

Background Information:

The Declaration of Need for Fully Qualified Educators is a requirement established by the California Commission on Teacher Credentialing (CCTC) to permit the District to employ certificated staff members in certain identified areas of need. When the District is unable to find a suitable, fully prepared teacher for an assignment, despite its diligent efforts, the District is permitted to hire teachers with alternate teaching permits.

Current Consideration:

The Declaration of Need for Fully Qualified Educators fulfills the CCTC requirements for hiring teachers with alternate authorizations and interns for subject areas that are difficult to fill. The declaration permits the District to hire teachers with an emergency Cross-Cultural and Language Development (CLAD), Bilingual Cross-Cultural and Language Development (BCLAD), Language, Speech and Hearing, or Special Class Authorization, as well as allowing the District to apply for a Provisional Internship Permit (PIP), and/or a short-term staff permit (STSP), which is used for acute staffing in subject areas that are difficult to fill. Many California school districts experience shortages of teachers in these areas.

Budget Implication:

There is no impact to the budget.

Staff Recommendation:

It is recommended that the Board of Trustees approve the Declaration of Need for Fully Qualified Educators, as required by the State Commission on Teacher Credentialing.

[EXHIBIT Y]

11.13 SUPPLEMENTAL INFORMATION

11.13.1 ASB Fund, March 2017 **[EXHIBIT Z]**

11.13.2 Cafeteria Fund, February 2017 **[EXHIBIT AA]**

11.13.3 Enrollment, Month 8 **[EXHIBIT BB]**

EDUCATIONAL SERVICES

11.14 Agreement, Capturing Kids' Hearts, The Flippen Group

Background Information:

Founded in 1990 by educator, psychotherapist, and New York Times® best-selling author, Flip Flippen, The Flippen Group has become one of the fastest growing professional development organizations in the world. They combine their passion for people with scientific research to build teams and individuals into models of achievement. Their research-based tools and processes combined with expert coaching and training have brought transformation to many of the most respected school districts, Fortune 500 companies, governments, sports teams, and non-profit corporations in the world. Their mission: Building relationships and processes that bring out the best in people.

Current Consideration:

The Flippen Group will provide four Capturing Kids' Hearts sessions to District school sites with the first session to take place July 24-26, 2017. Services will be provided for up to 50 staff members in each session. The remaining three sessions will be scheduled throughout the 2017-18 year. This agreement will be signed following approval by the Board of Trustees.

Budget Implication:

The total cost for the four sessions is not to exceed \$99,200, an additional \$3,000 is requested to provide Teen Leadership trainings. The total cost for all services is not to exceed \$102,200. (Educator Effectiveness Funds)

Staff Recommendation:

It is recommended that the Board of Trustees approve the agreement. **[EXHIBIT CC]**

11.15 **Agreement, AVID Excel, AVID College Readiness System Services and Products**

Background Information:

AVID Excel is a research-based junior high school program designed to accelerate academic language acquisition while increasing the college readiness of designated English Learner (EL) students. The goal of AVID Excel is to interrupt students' path to Long-Term English Learner (LTEL) status and put them on a pathway to college preparation by intervening in very direct ways. AVID Excel focuses on developing reading, writing, oral language, and academic vocabulary skills. It also builds study skills, self-determination, and leadership skills that underlie academic and social achievements. As an equity component of the AVID College Readiness System, AVID Excel is designed to fulfill AVID's mission of preparing all students for college readiness and success in a global society.

Current Consideration:

AVID Excel has been successfully implemented for the past year at Ball, Brookhurst, Dale, Orangeview, South, and Sycamore junior high schools. To continue to implement the program, the District must pay a benefit package fee, as well as AVID summer institute fees for training staff members from each participating school site. Services will be provided July 1, 2017, through June 30, 2018.

Budget Implication:

The total cost for these services is not to exceed \$9,900. (Title III Funds)

Staff Recommendation:

It is recommended that the Board of Trustees approve the agreement. This agreement will be signed following approval by the Board of Trustees. **[EXHIBIT DD]**

11.16 **Student Observation Agreement, St. Joseph Heritage Healthcare**

Background Information:

St. Joseph Heritage Healthcare (Heritage) is a partner with the District Anaheim Innovative Mentoring Experience (AIME) program. Heritage is a licensed health care facility, which provides various health care services to its patients. Heritage has a long history of community outreach programs that provide a variety of educational supports, including shadowing programs for the development of non-clinical professionals to best understand the array of health care careers available.

Current Consideration:

St. Joseph Heritage is currently one of the District's AIME partners for the summer paid internship opportunity. Selected students have been assigned a Heritage professional to shadow for the eight-week summer program. This agreement details the roles of the District and Heritage to ensure students are prepared to work in this highly confidential work environment.

Budget Implication:

There is no impact to the budget.

Staff Recommendation:

It is recommended that the Board of Trustees approve the student observation agreement. This agreement will be signed following approval by the Board of Trustees. **[EXHIBIT EE]**

11.17 **Implementation Agreement, Advancement Via Individual Determination (AVID) Center**

Background Information:

The AVID College Readiness System supports a culture of rigor and success for more than 200,000 students in approximately 1,400 schools throughout the Nation. Their mission is to close the achievement gap by preparing all students for college readiness and success in a global society.

Services provided by AVID Center include: training for AVID site teams, AVID elective teachers, and District AVID coordinator; coordination with the District to analyze AVID program data; AVID certification review and/or monitoring of programs; access to AVID resources at the password protected AVID website; and access to AVID College Readiness System workshops as well as online offerings.

Current Consideration:

The yearly fee for Anaheim, Katella, Loara, Magnolia and Savanna high schools, Oxford Academy, as well as Ball, Brookhurst, Dale, Orangeview, South, and Sycamore junior high schools, covers all AVID materials, and AVID weekly resources. Services will be provided July 1, 2017, through June 30, 2018. This agreement will be signed following approval by the Board of Trustees.

Budget Implication:

The total cost for these services is not to exceed \$47,928. (Title I and Title II Site Funds)

Staff Recommendation:

It is recommended that the Board of Trustees approve the agreement. **[EXHIBIT FF]**

11.18 **Amendment Agreement, North Orange County Community College District (NOCCCD), College and Career Access Pathways (CCAP), Dual Enrollment Partnership, Fullerton College**

Background Information:

NOCCCD has offered concurrent enrollment in selected courses to high school students for over a decade. NOCCCD and the District have entered into a College and Career Access Pathways partnership agreement for the purpose of offering or expanding dual enrollment opportunities, consistent with the provisions of Assembly Bill 288, for high school students. The goal is to develop seamless pathways from high school to community college.

Current Consideration:

An agreement with NOCCCD, through Fullerton College, was approved on August 11, 2016, to offer four Introduction to Chicano/Chicana Studies courses at Savanna and Magnolia high schools, as well as three College Orientation courses at Anaheim, Gilbert, and Loara high schools. An amendment is necessary to include a District Business Skills Internship course for students who participate in our Anaheim Innovative Mentoring Experience (AIME) summer internship program. All other terms of the agreement remain intact. Services will be provided June 2, 2017, through July 7, 2017. This agreement will be signed following approval by the Board of Trustees.

Budget Implication:

There is no impact to the budget.

Staff Recommendation:

It is recommended that the Board of Trustees approve the amendment. **[EXHIBIT GG]**

11.19 **Amendment, Agreement, North Orange County Community College District (NOCCCD), College and Career Access Pathways (CCAP), Dual Enrollment Partnership, Cypress College**

Background Information:

NOCCCD has offered concurrent enrollment in selected courses to high school students for over a decade. NOCCCD and the District have entered into a College and Career AccessPathways partnership agreement for the purpose of offering or expanding dual enrollment opportunities, consistent with the provisions of Assembly Bill 288, for high school students. The goal is to develop seamless pathways from high school to community college.

Current Consideration:

An agreement with NOCCCD, through Cypress College, was approved on December 8, 2016, to offer American Ethnic Studies at Oxford Academy and Western High School, Computer Forensics I at Oxford Academy and Cypress High School, Art History at Kennedy High School, Introduction to Research at Kennedy High School, and Educational Planning at Cypress, Kennedy and Western high schools. An amendment is necessary to include Career Exploration, Educational Planning, Spelling for Modern Business, and Punctuation for Court Reporting, at Cypress, Kennedy, Magnolia, Savanna, and Western high schools, as well as Oxford Academy. Students served will be those who participate in our Anaheim Innovative Mentoring Experience (AIME) summer internship program. All other terms of the agreement remain intact.

Budget Implication:

There is no impact to the budget.

Staff Recommendation:

It is recommended that the Board of Trustees approve the amendment. **[EXHIBIT HH]**

11.20 **Instructional Materials Submitted for Adoption**

The Instructional Materials Review Committee has recommended the selected books for health, English language development, as well as career technical education courses. The books have been made available for public view.

Staff Recommendation:

It is recommended that the Board of Trustees adopt the selected materials. **[EXHIBIT II]**

11.21 **Instructional Materials Submitted for Display**

The Instructional Materials Review Committee recommended the selected material for display, for courses in social science, English, career technical education, math, and world languages. Before the materials can be approved for adoption, they must be made available for public review. The Board of Trustees will be requested to consider adoption of the materials following the end of the period of public display, May 9, 2017, through June 15, 2017.

Staff Recommendation:

It is recommended that the Board of Trustees approve the display. **[EXHIBIT JJ]**

11.22 **Field Trip Report**

Staff Recommendation:

It is recommended that the Board of Trustees approve/ratify the report as submitted. **[EXHIBIT KK]**

HUMAN RESOURCES

11.23 **Agreement, California State University, Fullerton (CSUF), Athletic Training Education Program (ATEP)**

Background Information:

The District has traditionally entered into agreements with university programs to provide opportunities for university students to meet their field work requirements and to gain valuable experience in a professional setting within our District schools. The District has had an agreement in place with CSUF, Athletic Training Education Program (ATEP), since 2014.

Current Consideration:

This agreement is a renewal of the current agreement already in place. The new agreement includes updated language that more closely reflects the current ATEP program at the University and more clearly defines the partnership with the District. University students in the ATEP will meet with school site certified athletic trainers and provide supervised athletic trainer services to earn credit toward a Bachelor of Science degree in Athletic Training. Additionally, professional attire, development, and conduct will be reviewed. This agreement will be effective April 5, 2017, through April 5, 2022. Due to the University's policy for executing agreements, this agreement will be signed following approval by the Board of Trustees.

Budget Implication:

There is no impact to the budget.

Staff Recommendation:

It is recommended that the Board of Trustees ratify the agreement. **[EXHIBIT LL]**

11.24 **Agreement, California State Polytechnic University, Pomona**

Background Information:

The District has traditionally entered into agreements with university programs to provide opportunities for university students to meet their field work requirements and to gain

valuable experience in a professional setting within our District schools. The District has had a student teaching agreement in place with California State Polytechnic University, Pomona since 2001.

Current Consideration:

This agreement is a renewal of the current agreement already in place with California State Polytechnic University, Pomona. The current agreement expires June 30, 2017. University students will meet with school site master teachers to be involved in the students' reparation for student teaching. This agreement provides opportunities for student teachers to observe, participate, assist, and teach in the master teacher's classroom for one semester. Master teachers will model to the student teacher effective planning, instruction, and management strategies, as well as discuss these strategies with the student teacher. Additionally, professional attire, development, and conduct will be reviewed. This agreement will be in effect July 1, 2017, through June 30, 2020.

Budget Implication:

There is no impact to the budget.

Staff Recommendation:

It is recommended that the Board of Trustees approve the agreement. **[EXHIBIT MM]**

11.25 **Agreement, Orange County Superintendent of Schools, ACCESS Program**

Background Information:

The Orange County Superintendent of Schools provides an alternative education program for Orange County students. Alternative, Community, and Correctional Schools and Services (ACCESS) schools are set in community-based, alternative venues and provide a safe, disciplined, and supportive environment. ACCESS provides summer school programs for students to improve both their learning skills and their test scores, while earning credits toward graduation.

Current Consideration:

The agreement with the Orange County Superintendent of Schools offers appropriate school programs to students who, due to reduced or eliminated school programs as a result of budgetary concerns, are in need of such services. Services will be provided June 5, 2017, through August 25, 2017. Due to the Orange County superintendent of schools' policy for executing agreements, this agreement will be signed following approval by the Board of Trustees.

Budget Implication:

There is no impact to the budget.

Staff Recommendation:

It is recommended that the Board of Trustees approve the agreement. **[EXHIBIT NN]**

11.26 **2016-17 Williams Settlement Legislation Review Report**

Background Information:

The Orange County Department of Education (OCDE) conducts a bi-annual review of decile 1-3 schools based on the 2012 Academic Performance Index and school sites participating in the Quality Education Investment Act (QEIA) program to ensure compliance with Williams Settlement Legislation requirements. This process is conducted in addition to the District's submission of Williams Uniform Complaints reports, which summarize all complaints relative

to adequate textbooks and instructional materials, teacher vacancies or misassignments, facilities conditions, intensive instruction, as well as services for students who have not passed the California High School Exit Examination (CAHSEE) by the end of the 12th grade.

Current Consideration:

According to Education Code Section 1240(2)(H), the findings of the review by OCDE must be publically shared with the Board of Trustees. The report, as provided, indicates any deficiencies during July, August, and September 2016, which were reported to school administrators for remediation.

Budget Implication:

There is no impact to the budget.

Staff Recommendation:

It is recommended that the Board of Trustees accept the report as submitted.

[EXHIBIT OO]

11.27 **Certificated Personnel Report**

Staff Recommendation:

It is recommended that the Board of Trustees approve/ratify the report as submitted.

[EXHIBIT PP]

11.28 **Classified Personnel Report**

Staff Recommendation:

It is recommended that the Board of Trustees approve/ratify the report as submitted.

[EXHIBIT QQ]

12. **SUPERINTENDENT AND STAFF REPORT**

INFORMATION ITEM

13. **BOARD OF TRUSTEES' REPORT**

INFORMATION ITEM

Announcements regarding school visits, conference attendance, and meeting participation.

14. **ADVANCE PLANNING**

INFORMATION ITEM

14.1 **Future Meeting Dates**

The next regular meeting of the Board of Trustees will be held on Thursday, June 8, 2017, at 6:00 p.m.

Thursday, June 15
Thursday, July 13
Thursday, August 10
Thursday, September 7

Thursday, October 5
Thursday, November 2
Thursday, December 7

14.2. **Suggested Agenda Items**

15. **ADJOURNMENT**

ACTION ITEM

In compliance with the Americans with Disabilities Act, individuals with a disability who require modification or accommodation in order to participate in this meeting should contact the executive assistant to the superintendent at (714) 999-3503 by noon on Friday, May 5, 2017.

**RESOLUTION OF THE BOARD OF TRUSTEES OF THE
ANAHEIM UNION HIGH SCHOOL DISTRICT**

Day of the Teacher

May 10, 2017

RESOLUTION NO. 2016/17-HR-10

May 9, 2017

On the motion of Trustee _____ and duly seconded, the following resolution was adopted:

WHEREAS, quality education is key to progress, success, and meeting the challenges of a changing world; and

WHEREAS, the role of the classroom teacher cannot be overemphasized, for they are the single most influential factor in a child's education; and

WHEREAS, teachers fill many roles, including listener, role model, motivator, and mentor; and

WHEREAS, our teachers are at their best when they hold students to high expectations, challenge them to think critically, push them to excel in the face of any obstacle, and guide their development into contributing citizens; and

WHEREAS, excellent teaching is a labor of love, and our dedicated professionals often use their own resources and work evenings and weekends to enhance and enrich the daily learning experiences of their students with innovative lessons; and

WHEREAS, District teachers strive to make every classroom an exciting environment where productive and useful learning can take place and each student is encouraged to grow and develop; and

WHEREAS, District teachers are dedicated to providing students optimum opportunities for success and fulfillment, as well as motivating students to reach high levels of achievement;

NOW, THEREFORE, BE IT RESOLVED that the Anaheim Union High School District Board of Trustees observes May 10, 2017, as California Day of the Teacher, to salute the teachers who mold and educate our children, as well as impact and enrich our lives.

The foregoing resolution was passed and adopted at the regular meeting of the Board of Trustees, on May 9, 2017, by the following roll call vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Resolution No. 2016/2017-HR-10

STATE OF CALIFORNIA)
)
) SS
)
COUNTY OF ORANGE)

I, Michael B. Matsuda, superintendent of the Anaheim Union High School District, Orange County, California, and secretary to the Board of Trustees thereof, hereby certify that the above and foregoing resolution was duly and regularly adopted by the said board at the regular meeting thereof held on the 9th day of May 2017, and passed by a roll call vote of all members of said Board.

IN WITNESS WHEREOF, I have hereunto set my hand and seal this 9th day of May 2017.

Michael B. Matsuda
Superintendent and Secretary to the
Board of Trustees

EX-100-1

**RESOLUTION OF THE BOARD OF TRUSTEES OF THE
ANAHEIM UNION HIGH SCHOOL DISTRICT**

National School Nurse Day

May 10, 2017

RESOLUTION NO. 2016/17-HR-11

May 9, 2017

On the motion of Trustee _____ and duly seconded, the following resolution was adopted:

WHEREAS, the Anaheim Union High School District is served by dedicated nurses who are committed to the health and well-being of our students; and

WHEREAS, children are the future and, by investing in them today, we are ensuring our world for tomorrow; and

WHEREAS, all students have a right to have their health needs safely met while in the school setting; and

WHEREAS, children today face more complex and life-threatening health problems requiring care in school; and

WHEREAS, school nurses have served a critical role in improving public health and in ensuring student's academic success for more than 100 years; and

WHEREAS, school nurses are professional nurses that advance the well-being, academic success, and life-long achievements of all students by serving on the frontlines and providing a critical safety net for our nation's most fragile children; and

WHEREAS, school nurses act as a liaison to the school community, parents, and health care providers on behalf of children's health by promoting wellness and improving health outcomes for our nation's children; and

WHEREAS, school nurses support the health and educational success of children and youth by providing access to care when children's cognitive development is at its peak; and

WHEREAS, school nurses are members of school-based mental health teams; and

WHEREAS, school nurses understand the link between health and learning and are in a position to make a positive difference for children every day.

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of the Anaheim Union High School District observes May 10, 2017, as National School Nurse Day to honor the dedication, commitment, and tireless efforts of school nurses.

The foregoing resolution was passed and adopted at the regular meeting of the Board of Trustees, on May 9, 2017, by the following roll call vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

STATE OF CALIFORNIA)
)
) SS
)
COUNTY OF ORANGE)

I, Michael Matsuda, superintendent of the Anaheim Union High School District, Orange County, California, and secretary to the Board of Trustees thereof, hereby certify that the above and foregoing resolution was duly and regularly adopted by the said board at the regular meeting thereof held on the 9th day of May 2017, and passed by a roll call vote of all members of said Board.

IN WITNESS WHEREOF, I have hereunto set my hand and seal this 9th day of May 2017.

Michael B. Matsuda
Superintendent and Secretary to the
Board of Trustees

**RESOLUTION OF THE BOARD OF TRUSTEES OF THE
ANAHEIM UNION HIGH SCHOOL DISTRICT**

**Classified School Employee Week
May 21-27, 2017**

RESOLUTION NO. 2016/17-HR-12

May 9, 2017

On the motion of Trustee _____ and duly seconded, the following resolution was adopted:

WHEREAS, classified school employees provide valuable services to the schools and students of the Anaheim Union High School District; and

WHEREAS, the theme of the 2017 Classified School Employee Week is Everyday Heroes; and

WHEREAS, classified school employees contribute to the establishment and promotion of a positive instructional environment; and

WHEREAS, classified school employees play a vital role in providing for the welfare and safety of Anaheim Union High School District's students; and

WHEREAS, classified school employees employed by the Anaheim Union High School District strive for excellence in all areas relative to the educational community;

NOW, THEREFORE BE IT PROCLAIMED that the Board of Trustees hereby recognizes and wishes to honor the contribution of the classified school employees to quality education in the state of California and in the Anaheim Union High School District, and declares the week of May 21-27, 2017, as "Classified School Employee Week" in the Anaheim Union High School District.

The foregoing resolution was passed and adopted at the regular meeting of the Board of Trustees, on May 9, 2017, by the following roll call vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

STATE OF CALIFORNIA)
)
) SS
)
COUNTY OF ORANGE)

I, Michael B. Matsuda, superintendent of the Anaheim Union High School District, Orange County, California, and secretary to the Board of Trustees thereof, hereby certify that the above and foregoing resolution was duly and regularly adopted by the said board at the regular meeting thereof held on the 9th day of May 2017, and passed by a roll call vote of all members of said Board.

IN WITNESS WHEREOF, I have hereunto set my hand and seal this 9th day of May 2017.

Michael B. Matsuda
Superintendent and Secretary to the
Board of Trustees

2016-17

**RESOLUTION OF THE BOARD OF TRUSTEES OF THE
ANAHEIM UNION HIGH SCHOOL DISTRICT**

EQUITY IN ARTS LEARNING

RESOLUTION NO. 2016/17-E-20

May 9, 2017

On the motion of Trustee _____ and duly seconded, the following resolution was adopted:

WHEREAS, the Anaheim Union High School District Board of Trustees acknowledges that arts learning, which includes dance, music, theatre, and visual and media arts, is an essential part of a comprehensive education for all students, in grades seven through twelve, to prepare them for college, career, and life; and

WHEREAS, arts learning promotes critical thinking and problem-solving skills, supports overall academic achievement, and nurtures skills that help all students in the Anaheim Union High School District succeed in school and in life; and

WHEREAS, the Anaheim Union High School District Board of Trustees recognizes that particular groups of students experience significant barriers to access, participation, and success in arts learning and that these barriers are directly linked to historical, persistent, and pervasive inequities in our educational system; and

WHEREAS, we do adopt this declaration as follows:

Declaration of Rights of All Students to Equity in Arts Learning

1. The right to equitable access to free, coherent, and sequential standards-based arts learning that is part of the core curriculum in grades seven through twelve, and that provides both integrated and discrete visual and performing arts learning opportunities; and the right to equitable outcomes as a result of this

Resolution No. 2016/17-E-20

access, without distinction on account of race, culture, language, religion, national origin, geographical location, or legal status.

2. The right to protection for every student's artistic and aesthetic development.
The right to protection from policies and practices that exclude or preclude certain students or populations from equitable access to, and success in, powerful and coherent arts learning in grades seven through twelve.
3. The right to arts learning that is culturally and linguistically responsive and relevant, with particular attention to those populations that have traditionally been excluded or precluded, such as English learners, students of color, foster youth, homeless youth, low-income students, migrant students, and students with disabilities.
4. The right to arts learning programs in every school, District, and community that are funded and supported with the necessary resources, including qualified administrators, teachers, and other staff, adequate materials, and appropriate facilities to support powerful culturally and linguistically responsive arts learning.
5. The right to educators, leaders, parents, and community members who are knowledgeable about the intrinsic and extrinsic benefits of arts learning for individual students, families, communities, the nation, and global society.
6. The right to be brought-up in school and community environments that value and protect the arts and equity as essential to the full development of every student, and that demonstrate those values/beliefs in their public policies and practices.

NOW, THEREFORE, BE IT RESOLVED that the Anaheim Union High School District Board of Trustees recognizes the powerful impact that an arts curriculum has in the cognitive and social development of students, and its role as an essential component of a comprehensive education.

THEREFORE, BE IT FURTHER RESOLVED that the Anaheim Union High School District Board of Trustees adopts this Declaration and commits to taking the following actions:

- Post the Arts Equity District badge on the District's website and social media channels.
- Ask staff members to encourage students to participate in visual and performing arts courses that will help promote academic achievement, express creativity, and support social development.
- Review our District's arts enrollment data to analyze and understand where we currently stand, and then report the findings.
- Use findings of the data analysis to refine the District's strategic arts plan, in an effort to help the District achieve and fulfill the Declaration of the Rights of All Students to Equity in Arts Learning.
- Dedicate appropriate resources, such as utilizing academic materials that align with state standards, and providing suitable facilities that allow all students the opportunity to participate in visual and performing arts learning.
- Promote arts learning that honors all cultures and languages by developing staff capacities, identifying community resources, and creating opportunities for students to contribute to the design of their learning.

The foregoing resolution was passed and adopted at a regular meeting of the Board of Trustees, on May 9, 2017, by the following roll call vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

Resolution No. 2016/17-E-20

STATE OF CALIFORNIA)
)
) SS
)
COUNTY OF ORANGE)

I, Michael B. Matsuda, superintendent of the Anaheim Union High School District of Orange County, California, and secretary to the Board of Trustees thereof, hereby certify that the above and foregoing resolution was duly and regularly adopted by the said Board of Trustees at the regular meeting thereof held on the 9th day of May 2017, and passed by a roll call vote of all members of said board.

IN WITNESS WHEREOF, I have hereunto set my hand and seal this 9th day of May 2017.

Michael B. Matsuda
Superintendent and
Secretary to the Board of Trustees

**RESOLUTION OF THE BOARD OF TRUSTEES OF THE
ANAHEIM UNION HIGH SCHOOL DISTRICT**

**SUPPORTING PROPOSITIONS AB 1360, AB 1478, AND SB 808: CHARTER SCHOOL
ACCOUNTABILITY, TRANSPARENCY, EQUITY, AND ACCESS**

RESOLUTION NO. 2016/17-BOT-06

May 9, 2017

On the motion of _____ and duly seconded, the following resolution was adopted:

WHEREAS, the education system in California has experienced a tremendous growth in charter schools in the last 10 years; and

WHEREAS, the current provisions in the Education Code Section 47600 et seq. provides limited fiscal, facility, and educational program accountability and transparency; and

WHEREAS, the current rules with regards to transparency, accountability, equity, and access have not been sufficient to support the oversight of charter school operations; and

WHEREAS, the District Board of Trustees is the democratically elected body that is responsible in increasing student achievement, protecting public monies, and improving equity and access to all schools; and

WHEREAS, A recent study conducted by the American Civil Liberties Union identified California charter schools that had discriminatory admission practices; and

WHEREAS, California taxpayers and citizens deserve to have transparency and accountability with respect to public school funding; and

WHEREAS, local school districts deserve the right to authorize locally controlled charter schools; and,

WHEREAS, the current charter laws regulating charter laws need to be updated to assure local control, transparency, and accountability to the taxpayers and parents;

WHEREAS, AB 1360 Equity, Access, and Due Process for all students prohibits discriminatory admission practices and ensures due process in pupil discipline at charter schools, which would address any practices of denying or pushing out certain children or families from charter schools; and

WHEREAS, AB 1478 Accountability and Transparency at Charter Schools requires that charter operations be subject to the same conflict of interest laws and disclosure regulations that traditional schools follow, as well as prohibits charter school board members and their

Resolution No. 2016/17-BOT-06

immediate families from benefitting from their schools; and

WHEREAS, SB 808 Local Control of Charter Schools requires that the local education authority hold the sole jurisdiction to approve or reject any charter school petition; and

WHEREAS, SB 808 maintains that local school boards are best equipped to make decisions regarding education programs within their jurisdiction; and

WHEREAS, county offices of education and the State Board of Education can summarily overrule rigorous evaluations of charter applications by local school boards is undermining the practice of "local control," wherein districts develop priorities and plans with input from all stakeholders including parents, students, teacher, and community members; and

WHEREAS, the Board of Trustees passed Resolution No. 15/16-BOT-6 calling for a moratorium of passage of charter schools until such time that the requirements identified in proposed legislation are in place for charter schools;

NOW, THEREFORE, BE IT RESOLVED, that the Anaheim Union High School District Board of Trustees supports AB 1360, AB 1478, and SB 808, and urges the Legislature to approve passage;

The foregoing resolution was passed and adopted at a regular meeting of the Board of Trustees, on May 9, 2017, by the following roll call vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

STATE OF CALIFORNIA)
)
) SS
)
COUNTY OF ORANGE)

I, Michael B. Matsuda, superintendent of the Anaheim Union High School District of Orange County, California, and secretary to the Board of Trustees thereof, hereby certify that the above and foregoing resolution was duly and regularly adopted by the said Board of Trustees at the regular meeting thereof held on the 9th day of May 2017, and passed by a roll call vote of all members of said board.

Resolution No. 2016/17-BOT-06

IN WITNESS WHEREOF, I have hereunto set my hand and seal this 9th day of May 2017.

Michael B. Matsuda
Superintendent and
Secretary to the Board of Trustees

Debt Issuance and Management

41010

Business and Noninstructional Operations

The Board of Trustees is committed to long-term capital and financial planning and recognizes that the issuance of debt is a key source for funding the improvement and maintenance of school facilities and managing cash flow. Any debt issued by the district shall be consistent with law and this policy.

The district shall not enter into indebtedness or liability that in any year exceeds the income and revenue provided for such year, unless two-thirds of the voters approve the obligation or one of the exceptions specified in law applies. (California Constitution, Article 16, Section 18)

When the Board determines that it is in the best interest of the district, the Board may issue debt or order an election to issue debt. The Assistant Superintendent, Business or designee shall make recommendations to the Board regarding appropriate financing methods for capital projects or other projects that are authorized purposes for debt issuance. When approved by the Board and/or the voters as applicable, the Assistant Superintendent, Business or designee shall administer and coordinate the district's debt issuance program and activities, including the timing of issuance, sizing of issuance, method of sale, structuring of the issue, and marketing strategies.

The Assistant Superintendent, Business or designee shall retain a financial advisor, municipal advisor, investment advisor, and other financial services professionals as needed to assist with the structuring of the debt issuance and to provide general advice on the district's debt management program, financing options, investments, and compliance with legal requirements. Contracts for services provided by such advisors may be for a single transaction or for multiple transactions, consistent with the contracting requirements in Education Code 17596. In the event that the district issues debt through a negotiated sale, underwriters may be selected for multiple transactions if multiple issuances are planned for the same project. In addition, the district shall select a legal team on an as-needed basis to assist with debt issuances or special projects.

Goals

The district's debt issuance activities and procedures shall be aligned with the district's vision and goals for providing adequate facilities and programs that support student learning and well-being. When issuing debt, the district shall ensure that it:

1. Maintains accountability for the fiscal health of the district, including prudent management and transparency of the district's financing programs
2. Attains the best possible credit rating for each debt issue in order to reduce interest costs, within the context of preserving financial flexibility and meeting capital funding requirements
3. Takes all practical precautions and proactive measures to avoid any financial decision that will negatively impact current credit ratings on existing or future debt issues
4. Maintains effective communication with rating agencies and, as appropriate, credit enhancers such as bond insurers or other providers of credit or liquidity instruments in order to enhance the creditworthiness, liquidity, or marketability of the debt
5. Monitors the district's statutory debt limit in relation to assessed valuation within the district and the tax burden needed to meet long-term debt service requirements

6. When determining the timing of debt issuance, considers market conditions, cash flows associated with repayment, and the district's ability to expend the obtained funds in a timely, efficient, and economical manner consistent with federal tax laws
7. Determines the amortization (maturity) schedule which will fit best within the overall debt structure of the district at the time the new debt is issued
8. Considers the useful lives of assets funded by the debt issue, as well as repair and replacement costs of those assets to be incurred in the future
9. Preserves the availability of the district's general fund for operating purposes and other purposes that cannot be funded by the issuance of voter-approved debt
10. Meets the ongoing obligations and accountability requirements associated with the issuance and management of debt under state and federal tax and securities laws

Authorized Purposes for the Issuance of Debt

The district may issue debt for any of the following purposes:

1. To pay for the cost of capital improvements, including acquiring, constructing, reconstructing, rehabilitating, replacing, improving, extending, enlarging, and/or equipping district facilities
2. To refund existing debt
3. To provide for cash flow needs

Pursuant to Government Code 53854, general operating costs, including, but not limited to, items normally funded in the district's annual operating budget, shall not be financed from debt payable later than 15 months from the date of issuance. The district may deem it desirable to finance cash flow requirements under certain conditions so that available resources better match expenditures within a given fiscal year. To satisfy both state constitutional and statutory constraints, such cash flow borrowing shall be payable from taxes, income, revenue, cash receipts, and other moneys attributable to the fiscal year in which the debt is issued.

Authorized Types of Debt

The Assistant Superintendent, Business or designee shall recommend to the Board potential financing method(s) that result in the highest benefit to the district, with the cost of staff and consultants considered. Potential financing sources may include:

1. Short-Term Debt
 - a. Short-term debt, such as tax and revenue anticipation notes (TRANS), when necessary to allow the district to meet its cash flow requirements (Government Code 53850-53858)
 - b. Bond anticipation notes (BANs) to provide interim financing for capital bond projects that will ultimately be paid from general obligation bonds (Education Code 15150)

- c. Grant anticipation notes (GANs) to provide interim financing pending the receipt of grants and/or loans from the state or federal government that have been appropriated and committed to the district (Government Code 53859-53859.08)
- 2. Long-Term Debt
 - a. General obligation bonds for projects approved by voters (California Constitution, Article 13A, Section 1; Education Code 15100-15262, 15264-15276; Government Code 53506-53509.5)
 - b. Special tax bonds issued pursuant to the Mello-Roos Community Facilities Act of 1982 (Government Code 53311-53368.3)
- 3. Lease financing, including certificates of participation (COPs)
 - a. Lease financing to fund the highest priority capital equipment purchases when pay-as-you-go financing is not feasible (Education Code 17450-17453.1)
 - b. Lease financing to fund facilities projects when there is insufficient time to obtain voter approval or in instances where obtaining voter approval is either not feasible or unavailable (Education Code 17400-17429)
- 4. Special financing programs or structures offered by the federal or state government, such as Qualified Zone Academy Bonds or other tax credit obligations or obligations that provide subsidized interest payments, when the use of such programs or structures is determined to result in sufficiently lower financing costs compared to traditional tax-exempt bonds and/or COPs
- 5. Temporary borrowing from other sources such as the County Treasurer

COPs, TRANS, revenue bonds, or any other non-voter approved debt instrument shall not be issued by the district in any fiscal year in which the district has a qualified or negative certification, unless the County Superintendent of Schools determines, pursuant to criteria established by the Superintendent of Public Instruction, that the district's repayment of that indebtedness is probable. (Education Code 42133)

Relationship of Debt to District Facilities Program and Budget

Decisions regarding the issuance of debt for the purpose of financing capital improvement shall be aligned with current needs for acquisition, development, and/or improvement of district property and facilities as identified in the district's facilities master plan or other applicable needs assessment, the projected costs of those needs, schedules for the projects, and the expected resources.

The cost of debt issued for major capital repairs or replacements shall be evaluated against the potential cost of delaying such repairs and/or replacing such facilities.

When considering a debt issuance, the Board and the Superintendent or designee shall evaluate both the short-term and long-term implications of the debt issuance and additional operating costs associated with the new projects involved. Such evaluation may include, but is not limited to, the projected ratio of annual debt service to the tax burden on the district's

taxpayers and the ratio of annual debt service secured by the general fund to general fund expenditures.

The district may enter into credit enhancement agreements such as municipal bond insurance, surety bonds, letters of credit, and lines of credit with commercial banks, municipal bond insurance companies, or other financial entities when their use is judged to lower borrowing costs, eliminate restrictive covenants, or have a net economic benefit to the financing.

Structure of Debt Issues

The district shall consider the overall impact of the current and future debt burden of the financing when determining the duration of the debt issue.

The district shall design the financing schedule and repayment of debt so as to take best advantage of market conditions, ensure cost effectiveness, provide flexibility, and, as practical, recapture or maximize its debt capacity for future use. Principal amortization will be structured to meet debt repayment, tax rate, and flexibility goals.

For new money debt issuances for capital improvements, the district shall size the debt issuance with the aim of funding capital projects as deemed appropriate by the Board, as long as the issuance is consistent with the overall financing plan, does not exceed the amount authorized by voters, and, unless a waiver is sought and received from the state, will not cause the district to exceed the limitation on debt issuances specified in the California Constitution or Education Code 15106.

To the extent practicable, the district shall also consider credit issues, market factors, and tax law when sizing the district's bond issuance. The sizing of refunding bonds shall be determined by the amount of money that will be required to cover the principal of, any accrued interest on, and any redemption premium for the debt to be paid on the call date and to cover appropriate financing costs.

Any general obligation bond issued by the district shall mature within 40 years of the issuance date or as otherwise required by law. (California Constitution, Article 16, Section 18; Government Code 53508.6)

The final maturity of equipment or real property lease obligations will be limited to the useful life of the assets to be financed but, with respect to a lease purchase of equipment, no longer than a period of 10 years. (Education Code 17452)

Method of Sale

For the sale of any district-issued debt, the Assistant Superintendent, Business or designee shall recommend the method of sale with the potential to achieve the lowest financing cost and/or to generate other benefits to the district. Potential methods of sale include:

1. A competitive bidding process through which the award is based on, among other factors, the lowest offered true interest cost
2. Negotiated sale, subject to approval by the district to ensure that interest costs are in accordance with comparable market interest rates
3. Private placement sale, when the financing can or must be structured for a single or limited number of purchasers or where the terms of the private placement are more

beneficial to the district than either a negotiated or competitive sale

Investment of Proceed

The district shall actively manage the proceeds of debt issued for public purposes in a manner that is consistent with state law governing the investment of public funds and with the permitted securities covenants of related financing documents executed by the district. Where applicable, the district's official investment policy and legal documents for a particular debt issuance shall govern specific methods of investment of bond-related proceeds. Preservation of principal shall be the primary goal of any investment strategy, followed by the availability of funds and then by return on investment.

With regard to general obligation bonds, the district shall invest new money bond proceeds in the county treasury pool as required by law. (Education Code 15146)

The management of public funds shall enable the district to respond to changes in markets or changes in payment or construction schedules so as to ensure liquidity and minimize risk.

Refunding/Restructuring

The district may consider refunding or restructuring outstanding debt if it will be financially advantageous or beneficial for debt repayment and/or structuring flexibility. When doing so, the district shall consider the maximization of the district's expected net savings over the life of the debt issuance and, when using a general obligation bond to refund an existing bond, shall ensure that the final maturity of the refunding bond is no longer than the final maturity of the existing bond.

Internal Controls

The Assistant Superintendent, Business or designee shall establish internal control procedures to ensure that the proceeds of any debt issuance are directed to the intended use. Such procedures shall assist the district in maintaining the effectiveness and efficiency of operations, properly expending funds, reliably reporting debt incurred by the district and the use of the proceeds, complying with all laws and regulations, preventing fraud, and avoiding conflict of interest.

The district shall be vigilant in using bond proceeds in accordance with the stated purposes at the time such debt was incurred as defined in the text of the voter-approved bond measure. (Government Code 53410)

When feasible, the district shall issue debt with a defined revenue source in order to preserve the use of the general fund for general operating purposes.

The district shall annually conduct a due diligence review to ensure its compliance with all ongoing obligations applicable to issuers of debt. Such a review may be conducted by general legal counsel or bond counsel. Any district personnel involved in conducting such reviews shall receive periodic training regarding their responsibilities.

In addition, the Assistant Superintendent, Business or designee shall ensure that the district completes, as applicable, all performance and financial audits that may be required for any debt issued by the district, including disclosure requirements applicable to a particular transaction.

Records/Reports

At least 30 days prior to the sale of any debt issue, the Assistant Superintendent, Business or designee shall submit a report of the proposed issuance to the California Debt and Investment Advisory Commission (CDIAC). Such report shall include a self-certification that the district has adopted a policy concerning the use of debt that complies with law and that the contemplated debt issuance is consistent with that policy. (Government Code 8855)

On or before January 31 of each year, the Assistant Superintendent, Business or designee shall submit a report to the CDIAC regarding the debt authorized, the debt outstanding, and the use of proceeds of the issued debt for the period from July 1 to June 30. (Government Code 8855)

The Assistant Superintendent, Business or designee shall provide initial and any annual or ongoing disclosures required by 17 CFR 240.10b-5 and 240.15c2-12 to the Municipal Securities Rulemaking Board, investors, and other persons or entities entitled to disclosure, and shall ensure that the district's disclosure filings are updated as needed.

The Assistant Superintendent, Business or designee shall maintain transaction records of decisions made in connection with each debt issuance, including the selection of members of the financing team, the structuring of the financing, selection of credit enhancement products and providers, and selection of investment products. Each transaction file shall include the official transcript for the financing, interest rates and cost of issuance on the day when the debt was sold ("final number runs"), and a post-pricing summary of the debt issue. In addition, documentation evidencing the expenditure of proceeds, the use of debt-financed property by public and private entities, all sources of payment or security for the debt, and investment of proceeds shall be kept for as long as the debt is outstanding, plus the period ending three years after the financial payment date of the debt or the final payment date of any obligations or series of bonds issued to refund directly or indirectly all of any portion of the debt, whichever is later.

The Assistant Superintendent, Business or designee shall annually report to the Board regarding debts issued by the district, including information on actual and projected tax rates, an analysis of bonding capacity, ratings on the district's bonds, market update and refunding opportunities, new development for California bond financings, and the district's compliance with post-issuance requirements.

Legal Reference:

EDUCATION CODE

5300-5441 Conduct of elections

15100-15262 Bonds for school districts and community college districts

15264-15276 Strict accountability in local school construction bonds

15278-15288 Citizen's oversight committees

15300-15425 School Facilities Improvement Districts

17150 Public disclosure of non-voter-approved debt

17400-17429 Leasing of district property

17450-17453.1 Leasing of equipment

17456 Sale or lease of district property

17596 Duration of contracts

42130-42134 Financial reports and certifications

ELECTIONS CODE

1000 Established election dates

GOVERNMENT CODE

8855 California Debt and Investment Advisory Commission

53311-53368.3 Mello-Roos Community Facilities Act
53410-53411 Bond reporting
53506-53509.5 General obligation bonds
53550-53569 Refunding bonds of local agencies
53580-53595.55 Bonds
53850-53858 Tax and revenue anticipation notes
53859-53859.08 Grant anticipation notes
CALIFORNIA CONSTITUTION
Article 13A, Section 1 Tax limitation
Article 16, Section 18 Debt limit
UNITED STATES CODE, TITLE 15
78o-4 Registration of municipal securities dealers
UNITED STATES CODE, TITLE 26
54E Qualified Zone Academy Bonds
CODE OF FEDERAL REGULATIONS, TITLE 17
240.10b-5 Prohibition against fraud or deceit
240.15c2-12 Municipal securities disclosure
CODE OF FEDERAL REGULATIONS, TITLE 26
1.103 Interest on state and local bonds
1.141 Private activity bonds
1.148 Arbitrage and rebate
1.149 Hedge bonds
1.6001-1 Records
5/17

North Orange County Regional Occupational Program

JOINT POWERS AGREEMENT

In consideration of the mutual covenants hereinafter set forth, that certain JOINT POWERS AGREEMENT entered into by and between the ANAHEIM UNION HIGH SCHOOL DISTRICT, the BREA-OLINDA UNIFIED SCHOOL DISTRICT, the FULLERTON JOINT UNION HIGH SCHOOL DISTRICT, the PLACENTIA-YORBA LINDA UNIFIED SCHOOL DISTRICT and the LOS ALAMITOS UNIFIED SCHOOL DISTRICT to establish a Regional Occupational Program in the North Orange County Region comprising the same geographic area as said school districts hereby their JOINT POWERS AGREEMENT effective May 15, 2017 as follows :

WITNESSETH:

WHEREAS, it is to the mutual benefit of the school districts participating herein and in the best interest of the public for said participating school districts to establish a Joint Powers Agreement to accomplish the purpose hereinafter set forth; and

WHEREAS, due to the results of the survey specified in the Section 52302 of the Education Code of California, the school districts participating herein have determined that there is a need to broaden career technical education in said North Orange County Region and for a Regional Occupational Program and instructional facilities to be made available therein; and

WHEREAS, the development, organization, and implementation of such a program is of such magnitude that it is necessary for the participating school districts to join together in this Joint Powers Agreement in order to accomplish the purpose hereinafter set forth; and

WHEREAS, the school districts participating in this Joint Powers Agreement are legally authorized under Sections 52300 et seq. of the Education Code of California to perform the functions relative to career technical education hereinafter set forth; and

WHEREAS, in enacting said statutes the California Legislature recognized that career technical education programs might achieve great flexibility of planning, scope and operation by the conduct of such programs in a variety of physical facilities at various training locations; and

WHEREAS, it was the further intent of the California Legislature that Regional Occupational Programs provide career technical education instruction related to the attainment of skills so that trainees are prepared for gainful employment in the area for which training was provided, or are upgraded, so they have the higher level skills required because of new and changing technologies or so they are prepared for enrollment in more advanced training programs;

NOW THEREFORE, the parties mutually agree as follows:

1. EFFECT AND TERM OF AGREEMENT: This Joint Powers Agreement shall become effective and binding upon the five participating school districts. All previous agreements between the parties shall be canceled and superseded by this Joint Powers Agreement upon execution hereof by the duly authorized representatives of each of said school districts and approval hereof by the Orange County Superintendent of Schools and the State Board of Education. This Agreement shall continue in effect until terminated as hereinafter provided.

Additional school districts may enter into this Agreement as participants subject to approval and conditions agreed upon by the requesting school district, the participating school districts, and approved by the Orange County Superintendent of Schools, and the State Board of Education.

2. ESTABLISHMENT AND NAME OF PROGRAM: A separate joint powers entity is hereby established and is named and shall hereafter be known as the NORTH ORANGE COUNTY REGIONAL OCCUPATIONAL PROGRAM, herein referred to as the "PROGRAM."
3. PURPOSE OF PROGRAM: The purpose of the PROGRAM, acting under the governance of its Board of Trustees, shall be to determine the career technical education needs of the participating school districts and to develop and maintain a Regional Occupational Program to serve those needs.
4. BOARD OF TRUSTEES: The PROGRAM conducted under this Agreement shall be governed by a Board of Trustees, hereinafter referred to as the "Board." The Board shall consist of seven members, including one duly designated representative of each of the unified school districts participating in the Agreement and two duly designated representatives of each of the union high school districts participating in this Agreement. The Board shall be responsible to the participating school districts for program development, policy formulation, and program implementation to meet the career technical education needs of said school districts.

- (a) Officers of the Board: The Board, at its initial and subsequent organizational meetings, shall elect from its membership a President and a Vice President/Clerk who shall serve for concurrent terms of one year or until the election of their successors.

The Superintendent of the PROGRAM shall be the Secretary of the Board.

- (b) Term of Office: Each member of the Board shall serve for a term of four years, except as hereinafter provided. A member of the Board may be appointed to serve successive terms.

The terms of office of members of the Board shall be staggered. The three-four year terms which commenced on April 1, 1975, shall have successive four-year terms commencing in December 1979. The three two-year terms which commenced on April 1, 1975, shall have subsequent four-year terms expiring in December 1981, with successive four-year terms thereafter.

The first term of office of the member of the Board from the LOS ALAMITOS UNIFIED SCHOOL DISTRICT shall commence on July 1, 1980, and expire in December 1983, with successive four-year terms thereafter.

Interim vacancies on the Board shall be filled by the appropriate school district for the balance of the unexpired terms. In the event, legislation is enacted changing the month of the year during which school districts shall hold their annual organizational meetings, the terms of office of all members of the Board shall be extended to the newly-designated month of the following year.

- (c) Statement of Facts: As provided in Section 53051 of the Government Code of California from time-to-time the Board shall file a required Statement of Facts with the Secretary of State and with the Orange County Clerk
- (d) Meetings: An organizational meeting of the Board will be held each year during the same month as the annual organizational meetings of the participating school districts, but subsequent thereto. At the organizational meeting, the Board shall adopt a calendar of its regular meetings for the ensuing year. The hour, time and place of such regular meetings shall be fixed by the Board.

The Board shall hold special meetings when deemed necessary.

All meetings of the Board shall be called, held, and conducted in accordance with the terms and provisions of, The Ralph M. Brown Act, Chapter 9 (Sections 54950 et seq.) of the Government Code of California, as amended, or in such manner not inconsistent therewith as may be determined by the Board from time-to-time.

Except as otherwise provided or permitted by law, all meetings of the Board shall be open and public. The Board shall cause minutes of its public meetings be kept and shall promptly transmit to the governing board of each of the participating school districts true and correct copies of the minutes of such meetings.

- (e) Quorum: Four or more members of the Board shall constitute a quorum for the conduct or transaction of business of the Board.
- (f) No action of the Board shall be valid unless a majority of the Board members constituting all of the membership of the governing board concur therein by their votes.

(g) Alternates: Each of the five participating school districts shall designate an alternate representative of the district for each regular representative who is duly designated by it to serve as a member of the Board. Such designation shall be filed in writing in the office of the Secretary of the Board. If any such regular representative is absent from any meeting or meetings of the Board, the designated alternate for such absent representative may attend such meeting or meetings and during same shall have the same rights, duties and privileges as the absent representative of such district would have if present, except that such alternate shall not then succeed to any office on the Board, which such absent representative then holds.

5. SUPERINTENDENT

(a) Responsibilities: The Superintendent of the PROGRAM shall be employed by the Board and shall be responsible to the Board for the development and operation of the PROGRAM in accordance with Board policies and all applicable laws, rules, and regulations.

(b) The Superintendent will be responsible for adhering to the Professional Governance Standards as delineated in Board Policy 2412(a).

6. POWERS OF THE PROGRAM: Subject to the restrictions set forth in this Agreement or otherwise imposed by the participating school districts or by law, the PROGRAM shall have the following powers: To make and enter contracts, to employ agents and employees, to acquire, construct, manage, maintain, use, and operate any building, works or improvement, and to acquire, hold, lease or dispose of real and personal property.

7. OPERATION OF SPECIFIC PROGRAMS: The Board shall adopt specific programs to carry out the functions set forth in Sections 52300 et seq. of the Education Code of California as amended from time to time.

As provided in Section 52305 of the Education Code of California, specific programs may be established pursuant to Section 52301 of said code to provide day, including Saturday and Sunday, and evening full-time and part-time career technical education programs for minors and adults, the year around. Career technical training programs may include the establishment and operation of a sheltered workshop. The PROGRAM may also establish and operate such business, commercial, trade, manufacturing, or construction activities as will best serve the aims and purposes of career technical education. Such activities may include the sale of products or services to private or public corporations or companies, or to the general public.

The PROGRAM may establish and operate, fee-based, career technical education programs to adult students and other out of district high school students.

8. PUPIL TRANSPORTATION: The Board may provide transportation for pupils assigned to or enrolled in the PROGRAM.
9. FISCAL DUTIES AND RESPONSIBILITIES: The Orange County Department of Education is designated as the depository and custodian of all monies of the PROGRAM.

Any and all expenditures of such money shall be authorized by the Board.

The Board shall exercise authority to incur obligations in excess of the funds which are appropriated annually for use by the PROGRAM in accordance with AB 1200.

The Board shall make an annual fiscal report to each participating school district, accounting for all PROGRAM receipts and disbursements. Such report shall be made within 100 days after the end of each fiscal year.

- (a) Budget: The Board shall adopt a budget for each fiscal year which is prepared in accordance with the applicable provision of the Education Code of California. The proposed budget shall be prepared under the direction of the Superintendent of the PROGRAM in cooperation with the participating school districts. Such budget shall reflect the career technical education needs of the participating school districts as determined by the Board.
- (b) Operating Funds From Participating School Districts: The PROGRAM (in an amount as determined by Appendix A), shall receive in annual operating funds from each of the participating districts class periods offered zero through seventh periods at the participating school district school site.

Beginning in the 2017-18 school year any statutory COLA increase indicated in the School Services of California, Inc., School District and Charter School Financial Projection Dashboard, for the Adopted State Budget, applied to the district's base grant shall also be applied to the PROGRAM'S section costs or such greater amount as all of the participating school districts may agree to provide for the operation of the PROGRAM from time to time.

In the event of any major funding changes (including deficits, deferrals, or funding reductions) the parties agree to meet and review the impact to the JPA and to the districts to determine if changes to the agreement should be made.

Notification of class section reductions shall be made and provided in writing to the PROGRAM by January 31, preceding the fiscal year the reductions will be implemented.

(c) Audit: The Board shall require the books and accounts of the PROGRAM to be audited at least annually in the manner provided by law.

(d) Employee Bonding: The Board may require each employee of the PROGRAM, whose duty it is to handle funds of the PROGRAM, to be bonded under a suitable bond indemnifying the PROGRAM against loss. Such bond may be a name schedule bond, schedule position bond, or blanket bond, and shall be in such amount and type as the Board shall consider necessary and desirable. The Board shall pay from the funds of the PROGRAM the cost of the premium necessary to provide the bond.

(e) Other Funding: The Board shall have the authority to contract for funds for the PROGRAM to be used in any manner consistent with the purposes and provisions of this Agreement. As provided by law, the Board shall have the power and authority to receive, accept and utilize all funds and property, whether from private or public agencies.

(f) Contributions: The Board shall have the authority to accept and utilize personal services offered by individuals, organizations or agencies, including any participating school district, and to accept and utilize property, real, personal or mixed, offered by any individuals, organizations, or agencies, including any participating school district. Such authority shall be exercised in a manner which is consistent with law and the purposes and provisions of this Agreement.

10. LIABILITY INSURANCE: The PROGRAM shall provide necessary insurance to provide coverage in accordance with State law in regards to liability. Notwithstanding the provisions of Education Code section 51769, it shall be the responsibility of the PROGRAM, rather than the Districts, to provide Workers' Compensation insurance coverage to students who are receiving community classroom and internship training through the PROGRAM.

The Districts shall, at their own expense, carry sufficient insurance to insure against liabilities, errors, and omissions arising out of its performance. The Districts shall, at its own expense, obtain and maintain in force during the term of this Agreement the following insurance: (1) a policy of comprehensive single-limit general liability insurance, insuring the District and the other Participating Districts against claims and liabilities arising out of District's performance of this Agreement, (2) a policy of automobile insurance covering any owned, non-owned, leased, or hired automotive equipment used by the District or its employees in connection with District's performance of this Agreement, (3) a policy of public officials errors and omissions insurance, and (4) a policy of pollution liability insurance. The minimum coverage for all insurance shall be not less than three million dollars (\$3,000,000) Combined Single Limit and at least as broad as the Insurance Service Office (ISO) Forms (CG 00 01 and CA 00 01) for bodily injury, death and property damage as a result of any one occurrence and a three million dollar (\$3,000,000) general aggregate policy (to be adjusted upward as deemed appropriate). That insurance shall name Participating Districts, their employees,

trustees, and agents, as additional insureds. The District shall provide a certificate of insurance, including an endorsement that names all of the Participating Districts as additional insureds, to each Participating District, upon execution of this Agreement and upon request of any of the Participating Districts during the term of this Agreement, evidencing this coverage in a form satisfactory to the Participating Districts. Liability insurance shall continue throughout the term of this Agreement.

The District shall ensure that appropriate and adequate Workers' Compensation insurance covering all persons employed by the District or engaged in the performance of this Agreement is in effect at all times during the term of this Agreement, and shall comply with all provisions of law applicable to District with respect to obtaining and maintaining Workers' Compensation insurance. Prior to the commencement and any renewal of this Agreement, or of any Workers' Compensation insurance policy, and upon the request of any of the Participating Districts, District shall provide the Participating Districts, as evidence of this required coverage, a certificate of insurance in a form satisfactory to the Participating Districts, providing that coverage shall not be canceled or reduced without thirty (30) days prior written notice to the Participating Districts.

The District shall provide endorsements requiring each insurer to provide each of the Participating Districts thirty days prior written a notice of cancellation, alteration or reduction in coverage. All insurance of the District shall be primary, and any insurance policy or self-insurance procured by the Participating Districts be secondary. All District insurance policies shall contain a cross liability endorsement. The Participating Districts shall have the right to reassess and increase the policy limits for all insurance every three years. All SIRs and/or deductibles shall be disclosed to all Participating Districts. All insurance shall be with carriers approved by the Participating Districts. At least thirty (30) days prior to the expiration of each insurance certificate, and every subsequent certificate, District shall deliver to the Participating Districts a new certificate of insurance consistent with all of the terms and conditions required in connection with the original certificate of insurance as described in this Liability and Indemnity Section.

11. HOLD HARMLESS: The PROGRAM shall defend, indemnify, save and hold harmless the districts, its officers, directors, and employees from and against all obligations, claims or liabilities of any kind, including costs and attorneys' fees that may arise out of any negligent or intentional acts or omissions of any agent or employee of the PROGRAM. This shall include any acts of sexual abuse alleged against any agent or employee of the PROGRAM.

Each member district shall defend, indemnify, save, and hold harmless the PROGRAM, its officers, directors, and employees from and against all obligations, claims or liabilities of any kind, including costs and attorneys' fees that may arise out of any negligent or intentional acts or omissions of any agent or employee of the district. This shall include any acts of sexual abuse alleged against any agent or employee of the district.

12. WITHDRAWAL OF PARTICIPATING SCHOOL DISTRICT: Upon written notice (of not less than one year) given to all other participating school districts prior to the close of any fiscal year, any participating school district may withdraw from its status as a participant of the PROGRAM as of the end of the subsequent fiscal year in which such notice is given. A withdrawing school district will incur no liability for any obligation incurred by the PROGRAM after the date of submission of its notice of withdrawal, provided that such withdrawal is completed by the end of such fiscal year. No such notice of withdrawal may be revoked after submission without the consent of all other participating school districts.

In the event that a participating school district withdraws from this PROGRAM and desires to retain any personal property owned by the PROGRAM and located within the geographical area of the withdrawing school district, such district shall first reimburse the PROGRAM in an amount equal to the then reasonable value of such personal property as determined by the Board, subject to such offset or adjustment, if any, as shall be determined the Board to be the fair and reasonable value of the withdrawing school district's contributed share of the acquisition cost to the PROGRAM of such personal property.

A withdrawing district shall not be entitled to any reimbursement for, nor shall it retain any interest in real property to which the ROP has a title.


13. DISSOLUTION OF PROGRAM:

- (a) Distribution of Property: In the event of the dissolution of the PROGRAM, or the complete rescission or other final termination of the Agreement by all participating school districts, any and all surplus property remaining in the PROGRAM under control of the Board following a discharge of all the obligations of the PROGRAM, shall be distributed in kind to the school districts then participating in the PROGRAM. Such surplus property shall be apportioned among such school districts on the basis of the then fair market value of such property and in proportion to the net pro rata contributions made to the PROGRAM by each such school district that is a member at the date of resolution.
- (b) Arbitration: Distribution on the foregoing basis shall be made as said school districts shall agree, or, if they do not agree, by an arbitrator to be appointed by the Orange County Superintendent of Schools. The expenses and compensation of such arbitrator shall be shared equally by the school districts participating in the arbitration. Each such school district shall pay the expenses and compensation of any witnesses it calls.
- (c) Winding Up: The addition or withdrawal of one or more school districts as participants in the PROGRAM shall not cause and shall not be deemed to be a dissolution of the PROGRAM or a termination of this Agreement. The power and

authority of the Board shall continue until termination of this Agreement and the winding up of the affairs of the PROGRAM.

14. SEVERABILITY: Should any portion, term, condition, or provision of this Agreement be determined by any court of the competent jurisdiction to be illegal or in conflict with any law of the State of California or be otherwise rendered unenforceable or ineffectual, the validity of the remaining portions, terms, conditions, and provisions of this Agreement shall not be affected thereby and shall continue in full force and effect.

Approvals:

	<u>4/18/17</u>	
Superintendent or Designee	Date	Date of Board Approval
Anaheim Joint Union High School District		

For North Orange County ROP

_____	_____	_____
Superintendent	Date	Date of Board Approval

COMMUNITY USE OF SCHOOL FACILITIES

9701.01

General: The Civic Center Act as defined in the State of California Education Code Sections 38130 through 38139 describes uses of school facilities, including all buildings and grounds for public purposes and the fees that may be assessed. This policy is subject to the limitations of the code, the Constitution of the State of California, and the other policies and regulations of the Anaheim Union High School District Board of Trustees.

When an alternative location is not available, the District may grant the use of its school buildings or grounds to:

- a. Girl Scouts, Boy Scouts, Camp Fire, Inc. or YMCA.
- b. Parent-Teacher Associations.
- c. School-community advisory councils.
- d. Local non-profit recreational youth sports leagues that charge participants an average of no more than \$60 per month.
- e. Any other non-profit group that the Board of Trustees shall determine is providing activities that are beneficial to youth or public school activities of the District.

Further, the Anaheim Union High School District Board of Trustees may make available school buildings and grounds for any of the following purposes:

- a. Public, literary, scientific, recreational, educational, or public agency meetings.
- b. The discussion of matters of general or public interest.
- c. The conduct of religious services for temporary periods, on a one-time or renewable basis, by any church or religious organization that has no suitable meeting place for the conduct of the services. Churches or religious organizations shall provide written evidence that they have an active plan and program to obtain a permanent facility to the Board of Trustees for their consideration with any request for renewal. (Subdivision (d) of section 38134 of the code provides that the District shall charge the church or religious organization using the school facilities or grounds a fee that is at least equal to the District's direct cost.)
- d. Child care or day care programs to provide supervision and activities for children of preschool and elementary school age.
- e. The administration of examinations for the selection of personnel or the instruction of precinct board members by public agencies. Supervised recreational activities including, but not limited to, sports league activities for youths that are arranged for and supervised by entities, including religious organizations or churches, and in which youths may participate regardless of religious belief or denomination.

- f. Supervised recreational activities including, but not limited to, sports league activities for youths that are arranged for and supervised by entities, including religious organizations or churches, and in which youths may participate regardless of religious belief or denomination.
- g. A community youth center.
- h. Mass care and welfare shelters during disasters or other emergencies affecting the public health and welfare.
- i. A ceremony, patriotic celebration, or related educational assembly conducted by a veterans' organization. A veterans' organization means the American Legion, Veterans of Foreign Wars, Disabled American Veterans, United Spanish War Veterans, Grand Army of the Republic or other duly recognized organization of honorably discharged soldiers, sailors, or marines of the United States, or any of their territories. (California Military and Veterans Code, Section 1800)
- j. Other purposes deemed appropriate by the Board of Trustees.

The Anaheim Union High School District Board of Trustees may, at times, enter into agreements with parties that provide those parties with rights to use the buildings and grounds of the District. As an example, the District has historically maintained joint-use agreements with other public entities that provide mutual benefit to both parties to the agreements. In such agreements, the Board of Trustees may establish terms, conditions and/or fees that supersede those contained in this policy. All other provisions of this policy shall remain in effect.

Application for Use: Application for use of school facilities shall be made on official forms provided by the Anaheim Union High School District. Any persons applying for the use of any school buildings or grounds on behalf of any society, group, or organization shall present written authorization from the group to make the application. Applications will be accepted no sooner than 6 months prior to an event and may take up to 4 weeks to process. Athletic facility requests will be approved based on availability and existing District use. Requests for athletic tournaments may not be approved during a high school's season of sport.

No application will be denied because of sex, race, color, creed, or national origin. No permit shall be issued for a period longer than one year. Users that desire to continue to use District facilities shall submit new applications each season. The privilege to use the District's buildings and grounds is renewable and/or revocable at the discretion of the District at any time.

Approval for Use: The principal or assistant principal of the school shall sign applications indicating the availability or non-availability of each specific venue (i.e., each gym, field, classroom, etc.) requested by the applicant, the necessary parking spaces to accommodate the use and the consistency/non-interference of the use with the operations of the school. To provide for flexibility in scheduling school functions, to allow for proper maintenance and cleaning, to mitigate parking impacts and to limit the wear and tear of constant use, the principal may reserve one consistent weekday of unscheduled use for each venue as he/she deems appropriate. The superintendent, or his/her designated representative, is authorized to approve applications for use of school facilities with the following exceptions which must be approved by the Board of Trustees:

- a. Requests from any one user totaling more than 10 venues during any season, except as previously approved or delegated by the Board of Trustees in a joint-use agreement or other approval.
- b. Requests from any one user spanning more than one season, except as previously approved or delegated by the Board of Trustees in a joint-use agreement or other approval.

Guidelines for Use: The following are guidelines for use of certain school facilities:

- a. A District employee responsible for oversight of the use permit shall be at the facility at all times whenever a facility's buildings or grounds are used. The District employee shall open the facility only upon the presentation by the adult sponsor of a District facility use permit properly issued and signed. The District employee shall be responsible for reporting any damage, misuse, and/or abuse to the superintendent or his/her designated representative.
- b. Although the cost of utilities is covered by the user fee, the user group shall conserve energy and water in a manner similar to the daily use of the facility by school operations. The only supplies that shall be utilized by the user group include toilet paper, hand soap, and other toiletries. Users shall place all refuse in appropriate containers
- c. School affiliated groups using the kitchen for counter space only to serve refreshments (where there is no exchange of money) may do so at no additional cost subject to the approval of the principal who shall be responsible to ensure that the kitchen is left in its original condition and properly secured.
- d. Any request to modify or improve District facilities shall be submitted for review to the District facilities department. District facilities must be left in the same condition as they existed prior to the permitted use. Decorations shall be erected and completely removed in a manner not destructive to school property.
- e. Furniture and/or equipment shall be returned to the same position and/or location as it existed prior to the permitted use.
- f. Users shall use the facilities only for the purposes as specified in this policy, District regulations, or the use permit and shall limit use to the specific spaces specified in the use permit.

- g. District swimming pools are available for use by city-sponsored or YMCA programs located within District boundaries. Private schools may be permitted to use pools on a temporary, emergency need basis for team practices.

Restrictions for Use: The following restrictions apply to the use of school facilities:

- a. Public use shall not be inconsistent with nor interfere with school District use.
- b. Use is denied to any individual, society, group, or organization for the commission of any crime or any act prohibited by law, including those acts intended to further any program or movement to overthrow by any means the government of the United States.
- c. Where minors are involved, users shall have at least one adult for every twenty-five minors present while using District facilities to ensure adequate control. The adult sponsor listed on the facility use application shall be present before the facilities are opened.
- d. There shall be no profane language, fighting, or gambling on school premises. There shall be no loud music or other amplified sounds, noise, lights, or other activities that violate local ordinances or otherwise disrupt adjacent neighborhoods and businesses.
- e. There shall be no public use prior to 7:00 a.m. or after 10:00 p.m., or as per local ordinance.
- f. The possession or use of narcotics, alcoholic beverages, or any other restricted substance on District property is a misdemeanor and prohibited.
- g. The use of tobacco and vape products on District property is prohibited.
- h. No product, including, but not limited to food or drink shall be advertised or offered for sale on school premises without a separate District approved permit.
- i. People present shall not exceed the posted capacity of the facility or as otherwise required by regulation or law. Appropriate space shall be assigned to users based on expected or past average attendance.
- j. Vehicles present shall not exceed the number authorized in the use permit. Vehicles shall be parked only in off-street, on-site parking areas in appropriately marked spaces. Vehicles shall not be parked on neighborhood streets. Vehicles inappropriately parked on District property shall be subject to towing at the owner's expense.
- k. Filming in or on District facilities by private individuals for commercial use is prohibited. For-profit, commercial requests will be handled on a case-by-case basis and are subject to fair value rental fees.

- l. The use of drones by private and commercial users is prohibited due to city and municipal airport "no fly zone" regulations.
- m. Food trucks and outside vendors are not permitted on District sites during school hours. Food trucks and outside vendors may be permitted to provide services after school hours and on non-student days. Upon request, all vendors must have appropriate city and county permits and provide appropriate insurance certificates.
- n. No modification of District facilities shall be permitted without the express written permission of the District facilities department. Users shall not be permitted to use ladders or mechanical lifts. The use of open flames such as candles, or non-fire proof decorations, nails, tacks, staples, or any tape other than blue or red painter's tape is not permitted.
- o. Equipment shall not be used without prior approval on the facility use permit. Users are not permitted to leave equipment or materials at the school facility.
- p. Custodians, teachers, and coaches, as well as other staff members shall not permit any individual or group to use any equipment, room, or other facility on the premises without obtaining the appropriate approvals. Non-approved use shall result in additional charges and may result in denial of future use privileges.
- q. Fields may not be used at any time when there is precipitation or when the fields are wet. Field users will be notified in those cases where District staff determines that the field closures are necessary due to: maintenance or repair work, potential hazards to users, or, wet turf or infield. If the user has not been notified and is unclear whether the fields are playable, the user shall contact the 24-hour facility use information phone number listed on the use permit to ascertain whether the fields are playable.
- r. During periods when students and staff are not at the schools, District staff shall make the repair and maintenance of each and every one of the District's buildings and grounds their top priority. Consequently, the District will generally not schedule or permit community use of its buildings and grounds during the following periods: winter break, spring break, and from the last day of school to July 31. However, District staff may, at their discretion, approve uses when the following conditions are met.
 - 1. The venue is in good repair.
 - 2. All scheduled maintenance for the venue is current.
 - 3. There is no beneficial maintenance or repair that could be scheduled for the venue and completed during the period.
 - 4. The use would not accelerate the decline in condition or increase the operating, maintenance, or repair costs of the venue.
 - 5. The conditions present for students and staff at the venue when they return from the break would not be compromised in any way.
- s. Use of District facilities for private events such as weddings, funeral services or other non-curricular activities is prohibited.

- t. Users shall not sublet, pass-through, or assign their privileges without the express written permission of the District. When a city or other group sponsors a user under their application, that city or group shall be fully liable for all debts and actions of the user. Further, that city or group shall not be permitted to charge any fees or costs greater than its actual costs to facilitate the use.
- u. Any failure to comply with this policy, applicable laws and ordinances, District established regulations and directives, written or oral, or any use which results in complaints resulting from misuse shall result in revocation of the privilege to use District facilities.

Damage and Liability: Groups or persons using school facilities, buildings, or grounds shall be liable for any property damages caused by the activity and shall be charged the amount necessary to repair the damages. Any group using school facilities, buildings, or grounds shall be liable for any injuries resulting from its negligence during its use. The District shall not be responsible for loss, theft, or damage of user or attendee property, equipment, or articles. The group shall bear the cost of insuring against the risks arising from its use and defending itself against claims arising from these risks. Groups shall provide the District with evidence of insurance against claims arising out of the group's own negligence. A Certificate of Insurance naming the Anaheim Union High School District, its trustees and officers, employees, agents, volunteers, or representatives, as the certificate holder and additional insured, shall be furnished by every group approved to use school facilities. Further, said Certificate and policies of insurance shall contain the covenant of the insurance carrier(s) that shall provide no less than a thirty-day written notice be given to the District prior to any material modification or cancellation of such insurance. The policy limits shall not be less than \$1,000,000 per occurrence and \$2,000,000 aggregate for bodily injury, personal injury, and property. Groups shall also be required to include the District as an additional insured on their liability policies for claims arising out of the negligence of the group in use of District facilities and grounds.

Priority of Use: Priority of facilities use will be given to the uses that provide the greatest educational and recreational opportunities to the most Anaheim Union High School District students. The priority shall be determined by the order as listed below.

1. Uses sponsored, administered, and overseen by the Anaheim Union High School District, its schools, and affiliated organizations. Affiliated organizations are those organizations recognized by the Board of Trustees as existing solely to serve the students of the Anaheim Union High School District.
2. Uses sponsored, administered, and overseen by the District's constituent cities that include active participation of at least 55 percent students within the Anaheim Union High School District boundaries. Use terms and fees will be governed by the joint-use agreement, if any. Otherwise, use terms and fees shall be the same as for local community organizations.
3. Uses sponsored, administered, and overseen by local non-profit community organizations that include active participation of at least 55 percent students within the Anaheim Union High School District boundaries, is not based on ability to play and charges participants no more than sixty dollars (\$60) per month. Each organization must be registered as a non-profit organization with

the Internal Revenue Service (IRS) at an address within the Anaheim Union High School District's boundaries and provide the District with copies of the IRS approval of its non-profit status, its IRS Form 990 (when required), and its constitution, bylaws, and mission statement which clearly state the objectives of the organization are of a non-profit, non-commercial nature.

Organizations included within this group are associations and clubs organized for cultural activities and/or general character-building or welfare purposes, in which membership dues or contributions are accepted solely for the support of the organization.

4. Non-profit youth organizations whose participation is based on ability and/or play competitively against similar teams from other jurisdictional areas (i.e. independent travel teams. In order to qualify under this classification, the team must include active participation of no less than 55 percent students and the head coach/manager must reside within the Anaheim Union High School District boundaries.
5. City or non-profit sponsored uses that serve at least 55 percent adult residents within the Anaheim Union High School District boundaries and are administered and overseen by the city or non-profit.
6. Any for-profit youth or adult organizations, commercial-use groups and/or other organizations outside of the Anaheim Union High School District boundaries.

Any conflicts remaining after the application of the prioritization criteria above have been applied shall be resolved by District staff in the following manner:

- a. In the favor of applications that would further the continuous use of the same venues, at the same times, for the same purposes.
- b. In the favor of applications based on the date that they were submitted within the specified submittal period.

Charges for Use: The District shall charge for use of its facilities so that the cost of community use does not encroach upon the funds intended for the education of its students.

District staff shall maintain a limited number of employees who shall be available at straight time to oversee use of buildings and/or grounds on non-school hours and weekends. When these employees are not available to facilitate the requested use, District staff may offer applicants the option to use higher cost District employees and/or to pay overtime wages to facilitate the use. If no appropriate employees, are available to facilitate the use, District staff may deny the requested use.

The components of these direct costs shall consist of: 1) the cost of administering the community use program, 2) the cost of utilities and supplies, 3) the cost of labor directly associated with the use, and, 4) the cost of equipment usage where applicable.

Commercial users shall follow the same procedures as non-commercial users but will be charged fair rental value rates.

A Food Service Worker is required to be on site when kitchen use (including utensils and equipment) for food preparation and service is requested.

The fees to be charged for all uses where the purpose is to raise funds (e.g., sporting tournaments) will be dependent on the purpose of the fund-raising. When the net receipts will be deposited into a District account for the welfare of the pupils of the District, the user shall be charged the direct cost rates. In such cases, the user may indicate that the intent of their donation is for a specific purpose. However, the District shall not be obligated to fulfill the donor's intent, but shall be obligated to use the funds strictly for the welfare of pupils and not for salaries or operating expenses. For all other fund-raising uses, the user shall be charged the fair rental value rates.

- a. Administration. The District shall charge a non-refundable fee of \$20 per application to offset a portion of the costs of administering the community use program. This fee shall not be charged to District schools or its affiliated groups. All other users shall pay this fee at the time of application.
- b. Labor. A District employee must be present at all times whenever school facilities are being used to open the facility for use, to secure the facility after use, and to provide necessary observation or assistance to all groups. Labor fees shall not be charged to District schools or its affiliated organizations for activities that are scheduled from 7:00 a.m. to 10:00 p.m., Monday through Friday unless the use falls during holiday periods. This waiver shall not apply to facilities which have special technical and security needs such as Handel Stadium, Cook Auditorium, The Performing Arts Center, The Forum, and the Loara High School Auditorium. Regardless of time of use, when prior users from priority 1 and 2 have demonstrated a history of excellent care for the District's facilities, staff may waive the fee and permit the user to designate a responsible person from their organization to observe and facilitate the use. Key security shall be maintained per the District standard protocol. Keys shall not be given or loaned to users.

All other users shall pay the costs for the District employee or employees that must be present to facilitate the use which may vary based on staff available, overtime costs, or other factors. Upon the request of two or more users, District staff may assign the employee(s) to facilitate the multiple uses and split the costs between the users. This option is provided as a potential mutual benefit to the users and to the District. District staff shall have the right to make decisions regarding the use or non-use of this option, including any and all specific decisions regarding its implementation, rescission, and/or revocation. Costs will be estimated for the user at the at the time of application based on the information that they provide. Typically, users will be charged one-half hour for setup prior to the scheduled start of the event, and one hour after the actual departure of the user group. The District reserves the right to require additional personnel, at additional cost to the user, if it deems it is in the District's best interest to require such personnel.

- c. Fair rental value. All commercial users and organizations conducting fundraising events where funds do not directly benefit District students shall pay this fee. The District has calculated the fair rental value cost per square foot, per hour, for its typical types of venues. These costs will be estimated for the user at the time of application based on the information that they provide.

- d. Utilities and Supplies. The District has calculated the average cost per square foot, per hour, based on its actual costs. This fee shall not be charged to District schools or for meetings of affiliated organizations when their activities occur before 10:00 p.m. on school days. Otherwise, all users shall pay this fee two weeks prior to the use.
- e. Equipment Usage. Certain venues require the use and protection of specialized equipment that must be operated by trained staff persons such as food service equipment, and auditorium lighting and sound controls. The cost to use this equipment will be estimated for the user at the time of application based on the information that they provide. If the use necessitates costs greater than the original estimate (e.g., more time or more equipment) the user will be charged the additional costs.
- f. Deposit. The District shall charge a deposit of \$100 for each use or a maximum of \$500 for multiple uses by the same organization. Payment of the deposit is required within three days of approval of the use or prior to the use, whichever comes earlier. Deposits will be refunded after settlement of any outstanding fees, cleaning charges, or damages. This may take up to thirty days. Deposits may be applied to future uses at the request of the organization. The District will not pay interest on the deposit.
- g. Payment. Payment of the estimated costs will be due two weeks prior to the use. If the use necessitates actual costs greater than the original estimate (e.g., more hours, excessive cleaning required) the user will be charged the additional costs. Payment for events must be made prior to the acceptance of additional applications.

Payment of fees and estimated costs shall be made by check and drawn upon a local bank with sufficient funds and without hold. Checks held or returned for any reason may result in cancellation of the use. Submittal of all insurance documents or other use related paperwork shall be made as required above, but no later than one week prior to the use. Failure to make full payment and/or to submit all documents may result in cancellation of the application and/or permit, and in charges to recover all costs to the District. Any cancellation of use must be made in writing at least ten days prior to the scheduled use. Failure to cancel within ten days prior to use shall result in forfeiture of the security deposit, and may result in other charges to recover all costs to the District caused by the cancellation. Requests for changes in facility, or time, shall be made at least three weeks prior to the scheduled use. Although, the District is not obligated to accommodate requests to change facilities or time, it will make reasonable accommodations when possible. Repeated requests to change facilities or time, may be considered new applications, which may result in the assessment of additional administrative fees.

Certifications: District staff shall include the following certifications as part of the application form. As a condition of approval, the applicant shall make these certifications under the penalty of perjury. Applications with incomplete certifications shall not be processed.

- a. I, the undersigned, hereby certify that I shall be personally responsible, on behalf of my organization for any damage or abuse of school buildings, grounds or equipment, resulting from the occupancy of said premises by our organization. I agree to abide by and enforce the rules and regulations of the ANAHEIM UNION HIGH SCHOOL DISTRICT governing the non-school use of buildings, grounds, and equipment, and hereby acknowledge receipt of a copy of said rules and regulations.
- b. In consideration of being permitted to use the buildings, grounds, and equipment of the ANAHEIM UNION HIGH SCHOOL DISTRICT, indicated in this application, I, the undersigned, agree to the extent authorized by law, to hold harmless, indemnify, and defend the ANAHEIM UNION HIGH SCHOOL DISTRICT and its officers, agents, and employees from any liability or claims of liability for bodily injury, sickness, disease, or death of any person or persons, or damage to property, real, personal, tangible, or intangible, arising from or connected with the use or occupancy of the premises indicated in this application.
- c. The undersigned states that, to the best of his or her knowledge, the school property for use of which application is hereby made will not be used for the commission of any act intended to further any program or movement, the purpose of which is to accomplish the overthrow of the government of the United States by force, violence, or other unlawful means; That _____, the organization on whose behalf he or she is making application for use of school property, does not, to the best of his or her knowledge, advocate the overthrow of the government of the United States or the State of California by force, violence, or other unlawful means, and that, to the best of his or her knowledge, it is not a Communist action organization or Communist front organization required by law to be registered with the Attorney General of the United States. This statement is made under the penalties of perjury.

Enforcement, Implementation, and Revision: The Board of Trustees delegates responsibility for the enforcement and implementation of this policy, and the development and enforcement of rules and regulations supporting it, to the superintendent and/or his/her designees. The Board of Trustees reserves its right to revise, revoke, suspend, terminate, or otherwise alter this policy, in part or whole.

Legal References:

Education Code Sections:

10901	Chapter definitions
10902	Governing board authority
10902.5	Interference or disruption of recreational activities
10905	Cooperative agreements
10906	Class 3 counties, governing board of union high school agreements with nonprofits
10910	Use of school buildings, grounds, and equipment
10912	Fee for use of recreational facilities
10914	Expenses are a charge against the funds of the District
38130 – 38139	Civic Center Act

Board of Trustees January 21, 1988

Revised: February 23, 1989

Revised: November 13, 1989

Revised: February 1993

Revised: April 20, 1995

Revised: June 26, 2008

B/F

Anaheim Union High School District



TECHNOLOGY STRATEGIC PLAN 2017-20

CDE APPROVED – TBD
AUHSD BOT APPROVED – TBD

TECHNOLOGY STRATEGIC PLAN 2017 - 2020

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ABOUT AUHSD

The Anaheim Union High School District (AUHSD), established in 1898, provides educational services to students residing in Anaheim, Buena Park, Cypress, La Palma, and Stanton. The district encompasses 46 square miles, is bordered by the Santa Ana and San Gabriel Rivers. AUHSD is among the top three employers in the city of Anaheim, employing over 3,000 staff members.

AUHSD VISION

The Anaheim Union High School District will graduate socially aware, civic-minded students who are college and career ready for the 21st Century.

1. PLAN DURATION

This three-year technology plan (7/1/2017 – 6/30/2020) is presented to meet the curricular goals in this document through the implementation of programs, professional development and technology. The District uses a state rubric to take into account state and federal funding opportunities. This technology plan is also used for E-Rate purposes.

2. DESCRIPTION OF STAKEHOLDERS

Special thanks to the following members who contributed to the technology plan through such committees as the Technology Action Group, Local Control Accountability Plan (LCAP) process, Technology Coaches, and the 21st Century Furniture process.

Students

Bryan Le	Student – Oxford Academy
Ruben Sanchez	Student – Oxford Academy
Daniel Ayala	Student – Anaheim High School
Karina Villa	Student – Western High School

Parents

Nicole Nguyen	Parent
Guillermina Ocampo	Parent

Community Partners

Tom Kelly	Hewlett Packard
Eric Tenorio	California State University, Fullerton
Phil Lawrence	Sehi Computer Products

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District Administration

Jackie Counts	Program Administrator
Dr. Diane Donnelly	Director, Instruction
Willie Dumas	Information Systems Specialist I
Erik Greenwood	Chief Technology Officer
Orlando Griego	Director, Food Services
Reuben Patino	Educational Technology Specialist
Regina Powers	District Librarian
Scott Reindl	Curriculum Specialist
Jennifer Root	Assistant Superintendent, Business
Hector Saldivar	Network Analyst

School Site Representatives

John Bautista	Teacher – Katella High School
Matthew Bidwell	Teacher – South Junior High School
Justin Buz’zard	Teacher – South Junior High School
Jennifer Cao	Teacher – Ball Junior High School
Joe Carmona	Principal – Western High School
John Dechene	Teacher – Gilbert High School
Dean Delgado	Teacher – Cypress High School
Mike Derbish	Teacher – Sycamore Junior High School
Jack Gupton	Teacher – Walker Junior High School
Troy Hansen	Teacher – Orangeview Junior High School
Travis Heath	Teacher – Loara High School
Jamie Keledjian	Teacher – Brookhurst Junior High School
Jana Kovar	Assistant Principal – South Junior High School
Cathy Larson	Teacher – Kennedy High School
Andy Lee	Teacher – Savanna High School
Samuel Lopez	Teacher – Anaheim High School
Dennis Nelson	Teacher – Savanna High School
Pete Nguyen	Teacher – Western High School
Julie Nielson	Teacher – Cypress High School
Lindsay Ruben	Teacher – Magnolia High School
Michael Seltzer	Counselor – Western High School
Ray Solorzano	Teacher – Western High School
Kasey Spencer	Teacher – Oxford Academy
Bradley Watrous	Technology Services Technician – Savanna High School
Jason Williams	Teacher – Dale Junior High School
Heather Wilson	Teacher – Lexington Junior High School

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TECHNOLOGY STRATEGIC PLANNING PROCESS

In January 2002, the Technology Action Group (TAG) was established to serve as a strategic planning committee for technology. The overall work of this committee has been to gather and evaluate information on the current status and needs for technology and to develop strategic priorities to address those needs. In the tradition of the 1998, 2002, 2003, 2005, 2008, 2011 and 2014 Revisions of the AUHSD Technology Plan, the plan components have been organized and updated in this revision to meet the California State Board of Education adopted document, “Educational Technology Planning: A Guide for School Districts”.

As one action group within the overall AUHSD strategic planning process, the focus of our group is to address issues specific to technology, as well as to consider how technology can serve as a tool or vehicle to meet the needs identified by the other district strategic action groups.

The TAG is a representative committee of district stakeholders, including parents, students, teachers, and site administrators from each division and various district departments. Activities of this group include:

1. Evaluating the status of the current technology plan;
2. Examining the status of current AUHSD technology projects;
3. Brainstorming and researching how emerging technologies affect AUHSD;
4. Gaining synergies by networking with other local school districts and educational entities;
5. Gathering input from parents, teachers, administrators, technology staff, and other stakeholders;
6. Examining federal, state and county technology plans, goals and requirements;
7. Reading various technology plans, planning resources and rubrics, from federal, regional and state level resource sites;
8. Gathering and evaluating district technology data with regard to hardware, wiring, resources, and professional development projects;
9. Collecting and examining survey data from teachers and principals; and
10. Monitoring plan implementation progress; and
11. Examining the progress towards meeting technology plan goals on an annual basis.

From these types of activities, the committee identifies continuing common needs and issues with regard to technology. These issues provide a framework for the identification of five strategic goals for technology and implementation strategies, as well as a foundation for further planning.

AUHSD CURRICULAR GOALS

3a. Current Access to Technology

All administrators, teachers, and instructional support personnel have access to technology by being assigned a computer and an email account. All classrooms have one or more network connected computers and a telephone. The overall student to computer ratio is 1.31:1. School sites use more than 17,200 ChromeBooks, HP Streams and tablets. All school sites have at least one computer lab. Figure 1 shows technology concentration of all schools.

Every school site and all classrooms have Internet access, wireless access points, projectors, document cameras, and printers. School libraries have computers available for students to access school collections, the Internet, and electronic resources. All physical education teachers and some special education and social science teachers are utilizing digital devices such as laptops and iPads to support instructional delivery and enhance student learning. School computers are available to students before school, during lunch, and after school. Public access exists through specific school site parent centers, and all community libraries throughout the communities that Anaheim Union High School District serves. The overall goal of Anaheim Union High School District is to ensure that each classroom has an adequate number of computers for 21st Century engagement and effective subject matter instruction, and that parents and students have sufficient access to technology outside of the school day in ways that improve overall student achievement.

Figure 1. Technology Figures from 2016-17 Technology Inventory (% of Classrooms with access to technology)

School	Document Camera	Printer	Interactive White Board	Projector	21 st Century Furniture	Computers At Site
Anaheim HS	72.6%	98.0%	7.8%	100.0%	34.5%	2,410
2013-14	43.0%		12.0%	85.4%		969
Ball JHS	91.7%	100.0%	0.0%	97.2%	17.9%	1,107
2013-14	30.2%		9.3%	95.4%		317
Brookhurst JHS	71.8%	100.0%	10.3%	84.6%	23.4%	929
2013-14	76.1%		15.2%	87.0%		579
Cypress HS	82.8%	85.1%	3.4%	100.0%	38.2%	1,956
2013-14	69.7%		11.2%	93.3%		617
Dale JHS	83.7%	83.7%	7.0%	97.7%	15.4%	1,168
2013-14	54.0%		6.0%	88.0%		568
Gilbert HS	90.9%	90.9%	0.0%	97.0%	29.5%	829
2013-14	35.3%		44.1%	94.1%		366
Hope School	4.5%	90.9%	0.0%	100.0%	11.8%	236
2013-14	29.2%		8.3%	95.8%		145
Katella HS	85.6%	88.9%	0.0%	100.0%	37.8%	1,400
2013-14	48.4%		5.3%	90.5%		473
Kennedy HS	76.0%	96.0%	2.7%	98.7%	37.2%	1,575
2013-14	20.9%		5.8%	83.7%		529
Lexington JHS	95.5%	86.4%	4.5%	100.0%	31.8%	1,113
2013-14	51.2%		9.3%	90.7%		371
Loara HS	80.5%	96.3%	0.0%	98.8%	37.4%	2,014
2013-14	40.8%		6.1%	82.7%		506

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School	Document Camera	Printer	Interactive White Board	Projector	21 st Century Furniture	Computers At Site
Magnolia HS	92.6%	85.3%	20.6%	98.5%	15.9%	1,519
2013-14	50.7%		20.3%	88.4%		668
Orangeview JHS	80.0%	85.7%	22.9%	82.9%	25.0%	906
2013-14	68.4%		36.8%	89.5%		436
Oxford Academy	67.5%	86.4%	0.0%	100.0%	36.7%	1,127
2013-14	57.1%		0.0%	88.6%		729
Savanna HS	80.5%	98.5%	12.3%	100.0%	25.3%	1,915
2013-14	73.1%		2.6%	91.0%		802
South JHS	92.6%	92.6%	1.9%	100.0%	36.8%	1,763
2013-14	55.3%		13.2%	88.2%		829
Sycamore JHS	88.5%	96.2%	0.0%	98.1%	26.9%	1,353
2013-14	57.5%		2.7%	91.8%		667
Walker JHS	97.5%	100.0%	5.0%	100.0%	15.9%	834
2013-14	64.3%		11.9%	90.5%		513
Western HS	72.7%	75.8%	3.0%	98.5%	23.9%	2,011
2013-14	60.0%		7.1%	89.4%		524
Average Total	81.3%		5.3%	98.1%	28.9%	26,844
2013-14	51.5%		11.0%	88.5%		10,706

3b. Description of the district's current use of hardware and software to support teaching and learning.

The standard software on all computers include Windows and Microsoft Office. Web-based software such as Aeries, Blackboard, and PowerSchool are available for all teachers, parents, and students. Schools access additional software resources such as those from HMH, Scholastic, Klein Educational Systems, Pearson, McGraw Hill and Renaissance Learning. Anaheim Union High School District utilizes approximately 40 distinct software programs and versions to support student learning. Teachers use technology such as Aeries, Blackboard, CCGI, and PowerSchool, to document student academic progress, design instruction, develop, collaborate with other educators, and communicate with parents regarding student learning and progress in school.

Students use technology to collaborate, communicate, research, evaluate information, learn, and reinforce skills taught in class. Examples of how students are using technology include word processing, Power Point presentations, videos, and Internet searches. All students have an email account and access Aeries to check their grades and academic progress.

Students enrolled in online programs use digital media and various technologies to communicate and work collaboratively, including at a distance, to support individual learning and contribute to the learning of others.

All AUHSD high school students have access to a district-wide online learning environment. Students in the AUHSD eLearning program are able to take one or two courses online in a variety of core and elective subject areas including advanced placement. Students take an online course as part of his or her regular school schedule. All eLearning curriculum is developed by AUHSD teachers and aligned with iNACOL (International

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Association for K12 Online Learning) Standards. The virtual teachers teach one or more online courses as part of his or her regular teaching schedule. Online students access their classes through the learning management system, Haiku (PowerSchool). The online program allows students to extend the school day, enroll in classes that might not be available on their school site, and collaborate with students from across the district.

BlackBoard Collaborate is used for weekly synchronous online class sessions. During these sessions students communicate with their teachers and classmates, collaborate on projects, and ask clarifying questions. Sessions are recorded so that students can review as necessary.

Students also use the online curriculum from APEX Learning primarily for credit recovery. All sites have an after-school hybrid credit recovery program. In addition, two high schools have an independent learning center where students use APEX curriculum to complete all graduation requirements. The learning center is an instructional option for students who need more flexibility in time, instructional support, and prefer a more 21st Century approach to learning. Students access course curriculum through Apex Learning, an online curriculum provider. Outreach teachers monitor student progress through the APEX software.

Students in both programs have the opportunity to work in the computer lab and/or at home. All content area courses and all academic levels are available for students.

Students with special learning needs, use a variety of technology to make instruction more accessible (e.g. laptops, headsets, translators, Snap & Read Universal). Snap & Read Universal allows special education students to obtain extra support through screen reading technology that reads just about any online text, tables and images. The software also has translation abilities.

Technology is used to support instruction for all English learners. Various district-developed programs and reports for reclassification, progress monitoring, movement through program analysis, and other EL related data are created and disseminated. Teachers and EL students use presentation technology, such as LCD projectors, document cameras, and “smart boards”, Google Docs, Microsoft programs, such as Word, Excel, and PowerPoint for various classroom applications, response-oriented technology to support student involvement and progress monitoring. EL parents receive Blackboard home communication technology in their home language to support parent communication and involvement. The District is reviewing Microsoft Translator and other systems to allow for simultaneous and consecutive translation in the classroom in multiple languages.

3c. Summary of the District’s curricular goals that are supported by the technology plan.

The AUHSD Strategic Plan was initiated by the Board of Trustees to provide a roadmap for future District endeavors designed to maximize student success. The strategic plan is centered on four areas including the Legacy of Student Success: Student Learning. The district’s strategic plan focuses on graduating all students college and career ready. The district’s educational learning initiatives put into action the strategic plan.

Partnership for 21st Century Skills (P21)

AUHSD is a P21 (Partnership for 21st Century Skills) district which intentionally offers a wide array of curricular and extra-curricular choices including CTE (Career Technical Education, STEAM (science, technology, engineering, arts, and mathematics) course options for students. All courses focus on students attaining the 21st Century skills of critical thinking, collaboration, cooperation, and creativity. Students also have instructional options through seat-based and online course offerings, but both options will provide the use of technology to support teaching and learning.

Professional Learning Communities (PLCs)

All teachers participate in one, or more, grade-level PLC that are focused on student learning. All teachers collaborate on curriculum, instruction, and assessment on a regular basis. Data analysis is used to make instructional adjustments to ensure student learning for all students. All teachers participate in Learning Walks as a reflective process for strengthening instructional practices.

Multi-Tiered Support System (MTSS)

MTSS is a systemic approach to providing a school culture with academic and behavioral support protocols that result in the academic achievement of all students. Quality instruction is at the heart of every lesson, in every classroom, every day. Before progressing in a unit, teachers understand and implement re-teaching strategies for struggling students, as well as, enrichment strategies for students who are at mastery level. Strategies are used by school leadership and staff to develop personalized approaches to learning and alternative instructional options which allow access to and progress in the rigorous standards-based curriculum.

Literacy Across Content Areas

AUHSD curriculum is aligned to the Common Core State Standards with the emphasis on literacy across all content areas. Project-based learning lessons, embedded with the use of technology, supports teaching and learning. Daily language objectives are deliberately expressed and taught in all classrooms. All students read, listen, write, and speak in every class, every day. Technology is used to support the daily emphasis of literacy acquisition.

Continuum of Assessment

All classrooms, on a daily basis, intentionally utilize a multitude of ways to assess what students know and can do. Emphasis is on performance tasks and assessments having students show what they know. Common Formative and Summative Assessments are collaboratively developed, curriculum embedded, and analyzed for instructional intervention by teachers. Effective use of technology is used to ensure an accurate calibration between effective teaching strategies and student learning. District benchmarks results are utilized to evaluate program effectiveness and to assist with student placement criteria.

California Assessment of Student Performance and Progress (AB484, CAASPP)

Technology monies was used to purchase Chromebooks and update existing infrastructure for Smarter Balanced Assessments. Teachers will be trained on best instructional practices that integrate technology and infuse 21st century skills.

3d. List of clear goals, measurable objectives, annual benchmarks, and an implementation plan for using technology to improve teaching and learning by supporting the district curricular goals.

Strategic Goal # 1 of 7:

AUHSD will provide appropriate technology to staff and students to support quality teaching and learning.

Measurable Objective One:

By June 30, 2020, all teachers will utilize technology instructionally at the SAMR transformational level, as measured by lessons designed.

Annual Benchmarks:

By June 30, 2018

- 50% of teachers will design and implement lessons that utilize technology at the SAMR transformational level.

By June 30, 2019

- 75% of teachers will design and implement lessons that utilize technology at the SAMR transformational level.

By June 30, 2020

- 100% of teachers will design and implement lessons that utilize technology at the SAMR transformational level.

Measureable Objective Two:

By June 30, 2020, eligible students will have the opportunity to participate in an online course that enhances student learning, including credit recovery opportunities, as measured by enrollment numbers in AUHSD eLearning and Credit Recovery courses.

Annual Benchmarks:

By June 30, 2018

- 25% of eligible students will be enrolled in online learning instructional options as measured by enrollment in APEX and AUHSD eLearning courses.

By June 30, 2019

- 50% of eligible students will have access to online learning instructional options as measured by enrollment in APEX and AUHSD eLearning courses.

By June 30, 2020

- 75% of eligible students will have access to online learning instructional options as measured by enrollment in APEX and AUHSD eLearning.

Measurable Objective Three:

By June 30, 2020, at least 75% of students and teachers will utilize the District's learning management system (LMS) to conduct routine classroom functions, as measured by the number of visits and time spent on the LMS.

Annual Benchmarks:

By June 30, 2018

- 30% of students will participate in a blended learning environment as measured by the number of students with learning management system accounts.

By June 30, 2019

- 60% of students will participate in a blended learning environment as measured by the number of students with learning management system accounts.

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By June 30, 2020

- 90% of students will participate in a blended learning environment as measured by the number of students with learning management system accounts.

Goal #1 Implementation Plan			
Activity	When	Who	Evaluation/Monitoring
Technology coaches will be trained on <i>LMS/SAMR/First Best Instructions (FBI)/Google/Snap& Read/etc</i>	March 2017 and ongoing thereafter	Educational Technology Coaches Lesson Design Coaches	Meeting Agendas Projects/performance tasks/Units produced by coaches Coach reflections Student work
Educational Technology coaches, and Lesson Design Coaches, will work with curriculum specialists to help teachers to reflect and revise PBL/PTs based on Habits of Mind, 21 st Century Skills, CCSS, literacy skills, technology skills, and language development	June 2017 and ongoing thereafter	Educational Technology Specialist Curriculum Specialists Site Educational Technology Coaches	Meeting Agendas/Time Logs Online discussions and reflections Teacher training that may include: <ul style="list-style-type: none"> Discussions Reflections Student work examples Teacher portfolio of revision and reflection process Exemplary projects and performance tasks
Educational Technology Coaches will help identify and vet effective technologies that require students to collaborate, communicate effectively, demonstrate creativity, and think critically	July 2017 and ongoing thereafter	Educational Technology coaches Educational Technology Specialist Chief Technology Officer	Purchased technologies Student work Usage reports Teacher and student surveys Teacher projects and performance tasks
Continued implementation of LMS for teacher and student collaboration	Summer 2017 and ongoing thereafter	Educational Technology Coaches Educational Technology Curriculum Specialist eLearning teachers	Online discussions and lesson sharing
Teachers create and implement and students complete PBL/PTs that integrate various technologies	Fall 2017 and ongoing thereafter	Educational Technology coaches Teachers	Completed lessons and projects/performance tasks Student work Student and teacher surveys
Recruit and enroll students into previously created eLearning courses	Spring 2017 and ongoing thereafter	Counselors Administration eLearning Teachers	Enrollment numbers in each course by site.
Recruit and enroll credit deficient students in the credit recovery program	Spring 2014 and ongoing thereafter	Counselors Administration Credit Recovery Teachers	Credit Completion results

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Goal #1 Implementation Plan			
Activity	When	Who	Evaluation/Monitoring
Develop additional teacher-created eLearning courses through established online curriculum development process that is based on best practices in online pedagogy, UC guidelines, NCAA criteria, district initiatives, CCSS, and iNACOL standards	Summer 2017 and ongoing thereafter	Educational Technology Curriculum Specialist eLearning teachers	Sign in sheets Agendas eLearning course outlines Online courses in LMS UC and NCAA approval Self and peer assessment of eLearning courses based on rubric
eLearning teachers will continually modify their teacher developed courses according to UC, NCAA criteria, district initiatives, iNACOL Standards, CCSS, and best practices in online pedagogy	Summer 2017 and ongoing thereafter	Educational Technology Curriculum Specialist eLearning Teachers	UC approval NCAA approval Teacher reflections Teacher self-assessment based on iNACOL Standards and district initiatives
Develop policies and procedures for the continuum of blended learning models	Fall 2017 and ongoing thereafter	Educational Technology Curriculum Specialist Educational Technology Coaches eLearning teachers Education Division	Approved policy and procedures.
Site Educational Technology Coaches and Lesson Design Coaches will train all teachers in best practices in blended learning using the FBI Process Sheet as the foundational document	Fall 2017 and ongoing thereafter	Educational Technology Coaches	Blended Lessons posted to district resource bank. LMS usage reports
Site Lesson Design Coaches and Educational Technology Coaches will develop Technology Learning Walk criteria for effective technology integration based on ISTE NETs and the AUHSD FBI Process sheet to be used in Reflective learning walks	Fall 2017 and ongoing thereafter	Educational Technology Specialist Site Lesson Design Coaches	Agendas Technology Learning Walk Guide Evidence from learning walks of technology integration

3e. List of clear goals, measurable objectives, annual benchmarks, and an implementation plan detailing how and when students will acquire the technology skills and information literacy skills needed to succeed in the classroom and the workplace.

Strategic Goal # 2 of 7:

All students will graduate high school college and career ready, equipped with 21st Century skills.

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Measurable Objective One:

By June 30, 2020, all students will demonstrate proficiency in technology skills as measured by the increased usage of the district LMS and the Google Apps for Education (GAPE) to develop and submit cross-curricular assignments that incorporate a range of technology performance indicators, such as: basic computer usage, file and resource management, word processing, graphics and publishing, Internet use, Email, presentation tools, spreadsheets, electronic collaboration, and integrated projects.

Annual Benchmarks:

By June 30, 2018

- 50% of students will submit cross-curricular assignments that demonstrate proficiency in technology skills.

By June 30, 2019

- 75% of students will submit cross-curricular assignments that demonstrate proficiency in technology skills.

By June 30, 2020

- 100% of students will submit cross-curricular assignments that demonstrate proficiency in technology skills.

Measurable Objective Two:

By June 30, 2020, students will demonstrate proficiency in information literacy skills, as measured by submission of projects and assignments that demonstrate the use of critical thinking skills to plan and conduct research, solve problems, and make informed decisions using appropriate digital tools and resources.

Annual Benchmarks:

By June 30, 2018

- 30% of students will submit projects and assignments that demonstrate mastery level information literacy skills.

By June 30, 2019

- 60% of students will submit projects and assignments that demonstrate mastery level information literacy skills.

By June 30, 2020

- 100% of students will submit projects and assignments that demonstrate mastery level information literacy skills.

Goal #2 Implementation Plan			
Activity	When	Who	Evaluation/Monitoring
Embed ISTE NETs into lesson design	Summer 2017 and annually thereafter	Educational Technology Curriculum Specialist Educational Technology Coaches Lesson Design Coaches Curriculum Specialists	Completed lessons
Train teachers on the effective use of current and emerging digital tools to locate, analyze, evaluate, and use information resources to support research and learning (ISTE NETs)	Fall 2017 and annually thereafter	Educational Technology Curriculum Specialist Educational Technology Coaches	Sign in sheets Agendas, Digital tools purchased by AUHSD and referenced Lessons shared during PLC time

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Goal #2 Implementation Plan			
Activity	When	Who	Evaluation/Monitoring
Students will use critical thinking skills to plan and conduct research, manage projects, solve problems, and make informed decisions using appropriate digital tools and resource	Fall 2017 and ongoing thereafter	Educational Technology Curriculum Specialist Educational Technology Coaches Lesson Design Coaches Teachers	Reflective learning walks Informal classroom observations Student projects showcased at site and/or District. Student projects posted in the LMS
Students will use digital tools such as word processing, spreadsheets, presentation, video, and graphic programs, and Web 2.0 tools such as Wikis, online discussions, and the Google Apps for Education (GAFE) to think critically, communicate at a distance, collaborate effectively, solve complex problems, and demonstrate effective presentation skills	Fall 2017 and ongoing thereafter	Educational Technology Curriculum Specialist Educational Technology Coaches Lesson Design Coaches Teachers	Reflective learning walks Informal classroom observations Student's digital portfolios Student reflections Student work in LMS
Students will use Web 2.0 tools such as Wikis, online discussion in LMS, and the Google Apps for Education (GAFE) to communicate and work collaboratively, including at a distance, to support individual learning and contribute to the learning of others	Fall 2017 and ongoing thereafter	Educational Technology Curriculum Specialist Educational Technology Coaches Lesson Design Coaches Teachers	Informal classroom observations Reflective learning walks Student projects showcased at site and/or District. Student projects posted in the LMS
Teachers will collaborate using a learning management system, such as Power School Learning , to develop, revise, and share lessons that incorporate information literacy skills and are aligned with State Standards	Fall 2017 and ongoing thereafter	Educational Technology Curriculum Specialist Educational Technology Coaches Lesson Design Coaches Teachers	PLC Agendas LMS account usage.
Students will complete at least one project from each course that will include 21 st Century skills, Habits of Mind, information literacy skills, Career Readiness Practices, and aligned with Common Core Literacy Standards	Fall 2018 and ongoing thereafter	Educational Technology Curriculum Specialist Educational Technology Coaches Lesson Design Coaches Teachers	Student projects showcased at site and/or District. Student projects posted in the LMS

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3f. List of goals and an implementation plan that describe how the district will address the appropriate and ethical use of information technology in the classroom so that students and teachers can distinguish lawful from unlawful uses of copyrighted works, including the following topics: the concept and purpose of both copyright and fair use; distinguishing lawful from unlawful downloading and peer-to-peer file sharing; and avoiding plagiarism.

Strategic Goal # 3 of 7:

All AUHSD students and staff will understand and abide by federal, state and district laws, regulations, policies, and procedures that ensure safe and legal use of all technology.

Goal #3 Implementation Plan			
Activity	When	Who	Evaluation/Monitoring
Educate all students and staff on the ethical use of information technology, including copyright, fair use, peer-to-peer filesharing, and avoiding plagiarism	Fall 2017 and annually thereafter.	Educational Technology Coaches CTE Teachers Lesson Design Coaches	Staff training agendas and feedback. Lesson plans Formative assessment documentation
All teachers will develop units of study that include how to use information technology in a fair and ethical manner	Fall 2017 and ongoing thereafter	Educational Technology Curriculum Specialist Educational Technology Coaches Lesson Design Coaches Teachers	Lessons observed in classroom. Reflective Learning Walks Unit Formative Assessment
All students and parents will sign an acceptable use policy that defines copyright and fair use, plagiarism, social networking, and peer-to-peer file sharing	August 2017 and annually thereafter	Education Division Information Services Dept.	AUHSD Online Registration documentation which includes the AUP..
Update units of study to reflect current legislation and public needs	2017 and annually as needed.	Education Division Educational Technology Curriculum Specialist Educational Technology Coaches Information Services Department	Updated Acceptable Use Policy

3g. List of goals and an implementation plan that describe how the district will address Internet safety, including how students and teachers will be trained to protect online privacy and avoid online predators.

Strategic Goal # 4 of 7:

All AUHSD students will understand Internet safety, including Cyberbullying, how to protect online privacy, and avoid online predators.

Goal #4 Implementation Plan			
Activity	When	Who	Evaluation/Monitoring
Train all students and staff on Internet safety, social media, online privacy, and the avoidance of online predators	Fall 2017, and annually thereafter	Educational Technology Coaches Teachers Lesson Design Coaches	Staff training agendas and feedback. Lesson plans Formative Assessment documentation

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Goal #4 Implementation Plan			
Activity	When	Who	Evaluation/Monitoring
Train all students and staff on Digital Citizenship and the dangers of Cyberbullying	Fall 2017, and annually thereafter	Educational Technology Coaches Lesson Design Coaches Teachers	Staff training agendas Teacher and student survey Formative Assessment documentation Reduction of student discipline incidents involving Cyberbullying.
Train parents on Internet safety, social media, online privacy, and the avoidance of online predators	Annually, 2017- 2017	Educational Technology Coaches	Reduction of student discipline incidents involving Cyberbullying. Parent training sign in sheets.

3h. Description of or goals about the district policy or practices that ensure equitable technology access for all students.

Strategic Goal # 5 of 7:

All AUHSD students will have equitable access to technology.

The district provides access to technology to all students during and outside of the normal school day through the Media Research Centers and general use computer labs. All students, including special needs and English Learner students, use their technology skills to enrich their academic program, collaborate, improve their presentation of information and ideas, and prepare themselves for careers in their areas of interest. Several sites have utilized iPads, desktops, Snap & Read, and laptops to assist students enrolled in the English Language Development program and the Special Needs program. Students use technology during class to assist in skill building, language acquisition, research, communication, group collaboration, and project design. All high school students have the opportunity to enroll in an AUHSD eLearning course as part of his or her regular school schedule.

3i. List of clear goals, measurable objectives, annual benchmarks, and an implementation plan to use technology to make student record keeping and assessment more efficient and supportive of teachers' efforts to meet individual student academic needs.

Strategic Goal # 6 of 7:

All AUHSD teachers will use technology to record, maintain, and communicate student progress in a timely manner through the District student information system and learning management system.

Measurable Objective One:

By June 30, 2020, All teachers will fully utilize the student information system and the learning management system, as measured by data collection, gradebook usage, attendance records, and communication logs.

Annual Benchmarks:

By June 30, 2018

- 80% of teachers will use all functions of the District student information system and the learning management system on a daily basis.

By June 30, 2019

- 90% of teachers will use all functions of the District student information system and the learning management system on a daily basis.

By June 30, 2020

- 100% of teachers will use all functions of the District student information system and the learning management system on a daily basis.

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Goal #6 Implementation Plan			
Activity	When	Who	Evaluation/Monitoring
Provide professional development to coaches on how to develop formative assessments in an LMS and how to analyze the results to drive instruction	Summer 2017 and ongoing thereafter	Educational Technology Curriculum Specialist Educational Technology Coaches Lesson Design Coaches	LMS statistics Variety of assessments Analysis of Assessments Reflections
Teachers will work in PLCs to develop formative assessments in an LMS and how to use the results to drive instruction	Fall 2017, and ongoing thereafter	Assessment and Evaluation Analysis Educational Technology Coaches Lesson Design Coaches Teachers	PLC agenda Teacher reflections Assessments Developed Student Achievement Results
Results of assessments will be available to students and parents through the LMS and the Aeries gradebooks	Fall 2017 and ongoing thereafter	Teachers	Aeries gradebook LMS gradebook
Train Site Education Technology teams on how to develop authentic assessments, including rubrics, self and peer assessments, and student reflections using an LMS	Summer 2017 and ongoing thereafter	Educational Technology Curriculum Specialist Curriculum Specialists Lesson Design Specialists	Training agendas Assessments and rubrics posted on the LMS
As PLC teams, teachers will use technology to collaborate and monitor student progress on an ongoing basis	Fall 2017, ongoing for the duration of the plan	Educational Technology Curriculum Specialist Educational Technology coaches Lesson Design Coaches Teachers	PLC meeting notes and observations Student Achievement Results

3j. List of clear goals, measurable objectives, annual benchmarks, and an implementation plan to use technology to improve two-way communication between home and school.

Strategic Goal # 7 of 7:

AUHSD will use technology to ensure two-way communication (school-to-home and home-to-school) is accessible by all parents.

Measureable Objective One:

By June 30, 2020 90% of parents will have access to student information, including attendance and grades, through the Aeries portal and school activities through the District mobile app.

Annual Benchmarks:

By June 30, 2018

- 60% of parents will access the Aeries Parent Portal and mobile app as measured by the program usage statistics.

By June 30, 2019

- 80% of parents will access the Aeries Parent Portal and mobile app as measured by the program usage statistics.

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By June 30, 2020

- 90% of parents will access the Aeries Parent Portal and mobile app as measured by the program usage statistics.

Measureable Objective Two:

By June 30, 2020, the district will provide technology resources such as Blackboard Connect email, Power School Learning access for parents, and Aeries registration for parents to build strong, comprehensive parent involvement, as measured by parent usage statistics for each communication program.

Annual Benchmarks:

By June 30, 2018

- 50% of parents will utilize an array of technology resources that support strong parent involvement, as measured by parent usage statistics for each program.

By June 30, 2019

- 75% of parents will utilize an array of technology resources that support strong parent involvement, as measured by parent usage statistics for each program.

By June 30, 2020

- 90% of parents will utilize an array of technology resources that support strong parent involvement, as measured by parent usage statistics for each program.

Goal #7 Implementation Plan			
Activity	When	Who	Evaluation/Monitoring
Schools will provide Aeries Parent Portal training for parents	Fall 2017, and annually thereafter.	Site Administration Community Liaison	Training Sign in Sheets Portal usage statistics
District and school sites will send parents electronic communications, such as Blackboard Connect, email, and Aeries alerts, as needed	July 2014 and ongoing as needed	Site and District Administration	Electronic communication usage statistics
Schools will provide Learning Management Systems training for parents	Fall 2014, and annually thereafter	Educational Technology Coaches	Training Sign in Sheets LMS sign-on usage statistics
Teachers will use email and the Blackboard Connect system for parent communication	Fall 2017 and ongoing thereafter	Teachers	Electronic communication usage statistics
An annual parent survey will be administered via technology, which includes items on home-school communications	Spring 2018 Spring 2019 Spring 2020	Education Division Information Technology Dept.	Parent Survey Results

3k. Monitoring and Evaluation

Describe the process that will be used to monitor the Curricular Component (Section 3d-3j) goals, objectives, benchmarks, and planned implementation activities including roles and responsibilities.

Each identified objective will be reviewed, evaluated, and revised every year per the measurement instruments described in the Evaluation/Monitoring section of each Implementation Plan detailed above. In addition, ad hoc reporting will occur as benchmarks are met and as implementation steps are completed. Data collection, analysis, communication among stakeholders, and the implementation of changes as a result of the analysis will

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be overseen by the Education Division assistant superintendent who will report to the superintendent and Board of Trustees.

Data collection will be coordinated by Information Systems staff, and reported to the Education Division. The Technology Action Group will review all plan components, timelines, and the budget at least once annually. TAG will present the revised plan, along with recommendations, to the superintendent and Board of Trustees on an annual basis.

AUHSD PROFESSIONAL DEVELOPMENT

4a. Summary of the teachers' and administrators current technology proficiency and integration skills and needs for professional development.

Previous technology surveys (CTAP and EdTechProfile) showed increasing technology proficiency skill levels for both teachers and administrators. Credentialed staff will take the (Massachusetts Technology Self-Assessment Tool (TSAT)) each year to assess proficiency levels..

Since 2009, the district has supported the Lesson Design Coach (LDC) Initiative which has focused on Long Term English Learners (LTELs) and other underperforming student populations through teacher coaching, Reflective Learning Walks, course alike and cross-curricular PLC activities, Lesson Study, and development of Performance Task Assessments, that integrate First Best Instruction including Habits of Mind and the 5Cs (Collaboration, Communication, Creativity, and Communication, Character). The LDC consists of site teacher/coaches who are half-time released and who work collaboratively on developing teacher capacity. Daily lessons are expected to include essential components of First Best Instruction.

In 2014, the district selected an Educational Technology Coach from each school site. Educational Technology Coaches are working in a district wide professional learning community with the Educational Technology Specialist to develop best practices in technology integration based on ISTE's National Educational Standards, iNACOL Standards, and and First Best Instruction. Educational Technology Coaches train teachers at their site during late start days, pull out days, and after school.

Finally, the district believes more awareness and training on performance assessments , project based learning, and other professional development is vital to implement quality teaching and learning.

4b. List of clear goals, measurable objectives, annual benchmarks, and an implementation plan for providing professional development opportunities based on your district needs assessment data (4a) and the Curriculum Component objectives (Sections 3d - 3j) of the plan.

Strategic Goal # 1 of 7:

AUHSD will provide appropriate technology to staff and students to support quality teaching and learning.

Measureable Objective One:

By June 30, 2020, all teachers will utilize technology instructionally at the SAMR transformational level, as measured by lessons designed.

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Annual Benchmarks:

By June 30, 2018

- 50% of teachers will design and implement lessons that utilize technology at the SAMR transformational level.

By June 30, 2019

- 75% of teachers will design and implement lessons that utilize technology at the SAMR transformational level.

By June 30, 2020

- 100% of teachers will design and implement lessons that utilize technology at the SAMR transformational level.

Measureable Objective Two:

By June 30, 2020, 100% of teachers will be trained on how to develop blended courses that are aligned to iNACOL's Standards for Quality Online Courses and utilize the District's learning management system (LMS) as measured by the number of such courses in the LMS and time spent on the LMS.

Annual Benchmarks:

By June 30, 2018

- 35% of teachers will be trained in a blended learning environment measured by the time spent on the LMS.
- 35% of teachers will be trained on effective course development strategies based on iNACOL Standards for Quality Online Courses

By June 30, 2019

- 65% of teachers will be trained in a blended learning environment measured by the time spent on the LMS.
- 65% of teachers will be trained on effective course development strategies based on iNACOL Standards for Quality Online Courses

By June 30, 2020

- 100% of teachers will be trained in a blended learning environment measured by the time spent on the LMS.
- 100% of teachers will be trained on effective course development strategies based on iNACOL Standards for Quality Online Courses.

Measureable Objective Three:

By June 30, 2020, all teachers and administrators will be trained in technology skills that support, First Best Instruction and quality teaching and learning as measured by increased usage of the Google Apps for Education (GAFE).

Annual Benchmarks:

By June 30, 2018

- 50% of teachers will be trained in effective technology integration practices that develop First Best Instruction and quality teaching and learning.
- 50% of teachers will be trained on in effective technology integration practices and increased usage of the Google Apps for Education (GAFE).

By June 30, 2019

- 75% of teachers will be trained in effective technology integration practices that develop First Best Instruction and quality teaching and learning.
- 75% of teachers will be trained on in effective technology integration practices and increased usage of the Google Apps for Education (GAFE).

By June 30, 2020

- 100% of teachers will be trained in effective technology integration practices that develop First Best Instruction and quality teaching and learning.
- 100% of teachers will be trained on in effective technology integration practices and increased usage of the Google Apps for Education (GAFE).

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Goal #1 Implementation Plan			
Activity	When	Who	Evaluation/Monitoring
Provide online and face-to-face professional learning on effective use of the LMS and the Google Apps for Education (GAFE) to support student learning	Summer 2017 and ongoing thereafter	Educational Technology Specialist and Educational Technology Coaches	Training sign-ins Agendas Teacher developed online and blended courses in the LMS LMS usage statistics
Provide online and face-to-face professional learning FBI	Summer 2017 and ongoing thereafter	Curriculum Specialists, Department Chairs, Lesson Design Coaches, and Educational Technology Coaches	Training sign-ins Agendas Projects/performance tasks produced Student work
Provide online and face-to-face training on online tools and resources for student and teacher collaboration	Summer 2017 and ongoing thereafter	Curriculum Specialists, Department Chairs, Lesson Design Coaches, and Educational Technology Coaches	Training sign-ins Agendas Resource bank Online discussions PLC notes and agendas Lesson, project, instructional strategies sharing Student projects Lesson Study
Train teachers on technology tools to develop formative, self, peer, summative assessments and authentic assessments	Summer 2017 and ongoing thereafter	Curriculum Specialists, Department Chairs, Lesson Design Coaches, and Educational Technology Coaches	Training sign in sheets Agendas Variety of assessments in Learning Management System Student work
Provide ongoing professional learning in Online course development based on iNACOL Standards for Quality Online Courses	Summer 2017 and ongoing thereafter	Educational Technology Specialist and Educational Technology Coaches	Training agendas Training feedback Lesson Study Learning Walks Student work Online and blended courses Teacher self-assessments based on iNACOL Standards
Provide ongoing professional learning in how to use technology tools such as Wikis, online discussions, and Google Drive to increase and support FBI	Summer 2017 and ongoing thereafter	Educational Technology Specialist and Educational Technology Coaches	Training agendas Training feedback Training sign in sheets Teacher surveys Student work Learning walks Usage reports
Provide an annual survey (TSAT) to teachers and administrators that includes how they use technology tools to provide quality teaching and learning	Fall 2017 and annually thereafter	Chief Technology Officer Educational Technology Specialist	Survey Survey results

Strategic Goal # 2 of 7:

All AUHSD teachers will understand and abide by federal, state and district laws, regulations, policies, and

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procedures that ensure safe and legal use of technology.

Measureable Objective One:

By June 30, 2020, all teachers will be trained annually to understand and abide by federal, state, and district laws and policies and procedures that ensure the safe and legal use of all technology as measured by training attendance and teacher survey results.

Annual Benchmarks:

By June 30, 2018

- 50% of teachers will be trained on federal, state laws and district policies on safe and legal use of technology

By June 30, 2019

- 75% of teachers will be trained on federal, state laws and district policies on safe and legal use of technology

By June 30, 2020

- 100% of teachers will be trained on federal, state laws and district policies on safe and legal use of technology

Measureable Objective Two:

By June 30, 2020, all teachers will develop units of study that include acceptable use, Internet safety, cyberbullying, copyright, plagiarism, the ethical use of technology, how to protect online privacy, and how to avoid online predators, as measured by the number of units posted on the LMS.

Annual Benchmarks.

By June 30, 2018

- 100% of teachers will develop units of study that include acceptable use, Internet safety, cyberbullying, copyright, plagiarism, the ethical use of technology, how to protect online privacy, and how to avoid online predators.

By June 30, 2019

- 100% of teachers will be trained on federal, state laws and district policies on safe and legal use of technology

By June 30, 2020

- 100% of teachers will be trained on federal, state laws and district policies on safe and legal use of technology

Implementation Plan			
Activity	When	Who	Evaluation/Monitoring
Provide professional learning on federal, state, and district policies and procedures in the safe and legal use of technology	Fall 2017 and annually thereafter	Educational Technology Curriculum Specialist Educational Technology Coaches	Agendas Sign In sheets Attendance logs Projects & Performance Tasks Staff surveys
Provide online and site professional learning on developing projects, lessons, and performance tasks that include the ethical use of technology	Summer 2017 and ongoing thereafter	Educational Technology Curriculum Specialist Educational Technology Coaches	Agendas Attendance logs Student work Online discussions Bank of exemplary lessons
Teachers create projects, lessons, and performance tasks that incorporate student demonstration of digital and information literacy	Fall 2017 and ongoing thereafter	Educational Technology Curriculum Specialist Educational Technology Coaches	Agendas Student work Online discussions Bank of exemplary lessons
Online and site professional learning on effective strategies to locate, analyze, evaluate and	Fall 2017 and ongoing thereafter	Educational Technology Curriculum Specialist Educational Technology	Agendas Student work Online discussions

use information resources to support research and learning		Coaches	Bank of exemplary lessons
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Strategic Goal # 3 of 7:

All AUHSD students and staff will understand and abide by federal, state and district laws, regulations, policies, and procedures that ensure safe and legal use of all technology.

Strategic Goal 3 is addressed for staff and students in Goal 3 of the Curriculum Section on page 16.

Strategic Goal # 4 of 7:

All AUHSD teachers will understand Internet safety, including Cyberbullying, how to protect online privacy, and avoid online predators.

Measureable Objective One:

By June 30, 2020, all teachers will be trained on Internet safety and will include relevant information on how to protect online privacy and avoid online predators as measured by training attendance, teacher survey results.

Annual Benchmarks:

By June 30, 2018

- 50% of teachers trained on Internet safety, social media and digital footprints
- 50% of teachers will develop and implement units of study that include Internet safety including information on social media and digital footprints

By June 30, 2019

- 50% of teachers trained on Internet safety, social media and digital footprints
- 75% of teachers will develop and implement units of study that include Internet safety including information on social media and digital footprints

By June 30, 2020

- 100% of teachers trained on Internet safety, social media and digital footprints
- 100% of teachers will develop and implement units of study that include Internet safety including information on social media and digital footprints

Measureable Objective Two:

By June 30, 2020, all teachers will develop and present units of study to all students on Internet safety, including information on social media and digital footprints, as measured by the number of units in the LMS.

Annual Benchmarks:

By June 30, 2018

- 50% of teachers will develop and present units of study to students on Internet safety, including information on social media and digital footprints.

By June 30, 2019

- 75% of teachers will develop and present units of study to students on Internet safety including information on social media and digital footprints.

By June 30, 2020

- 100% of teachers will develop and present units of study to students on Internet safety including information on social media and digital footprints.

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Goal #4 Implementation Plan			
Activity	When	Who	Evaluation/Monitoring
Provide professional learning on Internet safety, social media, online privacy, and the avoidance of online predators	2017 and annually thereafter	Educational Technology Curriculum Specialist and Educational Technology Coaches	Agendas Attendance logs Formative assessments
Provide Online and site professional learning on developing projects, lessons, and performance tasks that include the Cyber citizenship including Cyberbullying, online privacy, and the avoidance of online predators	Fall 2017 and annually thereafter	Educational Technology Curriculum Specialist and Educational Technology Coaches	Agendas Sign In sheets Digital Resource Bank
Provide online and face-to-face professional learning on developing units of study that include Internet safety, social media, and digital footprints	Fall 2017 and annually thereafter	Educational Technology Curriculum Specialist and Educational Technology Coaches	Agendas Sign In Sheets Units of study in LMS
Teachers implement units of study that include Internet safety, social media, cyberbullying and avoidance of online predators	Winter 2017 and ongoing	Educational Technology Coaches Teachers	Lesson Plans Informal observations Teacher survey
Training for parents on Internet safety, social media, Cyber bullying, online privacy and the avoidance of online predators	Annually 2017-2020	Educational Technology Coaches	Agendas Reduction in student discipline Sign in sheets

Strategic Goal # 5 of 7:

All AUHSD teachers will be trained on technology accessibility.

Measureable Objective One:

By June 30, 2020 all teachers will be trained on how to make technology accessible for all users and to comply with section 508 of the American Disabilities Act, as measured by training attendance and teacher survey results.

Annual Benchmarks:

By June 30, 2018

- 75% of teachers will be trained on how to make technology accessible for all users and to comply with section 508 of the American Disabilities Act.

By June 30, 2019

- 85% of teachers will be trained on how to make technology accessible for all users and to comply with section 508 of the American Disabilities Act.

By June 30, 2020

- 100% of teachers will be trained on how to make technology accessible for all users and to comply with section 508 of the American Disabilities Act.

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Implementation Plan			
Activity	When	Who	Evaluation/Monitoring
Provide professional learning on accessibility tools	Summer 2017 and ongoing thereafter	Educational Technology Curriculum Specialist and Educational Technology Coaches	Agendas Sign in sheets Assessments
Provide professional learning on creating documents and virtual environments that comply with Section 508 of the ADA	Summer 2017 and ongoing thereafter	Educational Technology Curriculum Specialist and Educational Technology Coaches	Agendas Sign In sheets Assessments Digital Resource Bank

Strategic Goal # 6 of 7:

All AUHSD teachers will use technology record, maintain, and communicate student progress in a timely manner through the District student information system and learning management system.

Measureable Objective One:

By June 30, , All teachers will fully utilize the student information system and the learning management system, as measured by data collection, gradebook usage, attendance records, and communication logs.

Annual Benchmarks:

By June 30, 2018

- 80% of teachers will use all functions of the District student information system and the learning management system on a daily basis.

By June 30, 2019

- 90% of teachers will use all functions of the District student information system and the learning management system on a daily basis.

By June 30, 2020

- 100% of teachers will use all functions of the District student information system and the learning management system on a daily basis.

Goal #5 Implementation Plan			
Activity	When	Who	Evaluation/Monitoring
Provide professional learning on how to use all functions of the District student information system	Fall 2017 and ongoing thereafter	Educational Technology Specialist and Educational Technology Coaches	Agendas Sign In sheets Assessments Digital Resource Bank
Provide professional learning on how to develop formative, self, peer, and summative assessments in a learning management system	Fall 2017 and ongoing thereafter	Educational Technology Coaches	Agendas Sign in sheets Digital resource bank Statistics from the learning management system
Teachers will reflect on the efficacy of assessments developed in the LMS by participating in Reflective Learning Walks	Spring 2018 and ongoing thereafter	Lesson Design Specialists, Educational Technology Coaches, Technology Curriculum Specialist	Agendas Teacher exit slips Reflections on "Next Steps"

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Strategic Goal # 7 of 7:

All AUHSD teachers to will use technology to ensure two-way (school-to-home and home-to-school) communication, accessible by all parents.

Measureable Objective One:

By June 30, 2020, all technology coaches will be trained on parent access to student information, including attendance and grades, through the Aeries portal and school activities through the District mobile apps.

Annual Benchmarks:

By June 30, 2018

- 100%of technology coaches trained on two-way parent communication.

By June 30, 2019

- 100% of technology coaches trained on two-way parent communication.

By June 30, 2020

- Train 100% of technology coaches in 100% of schools trained on two-way parent communication.

Measureable Objective Two:

By June 30, 2020 the district will train all teachers to use technology resources such as Blackboard Connect, Power School Learning (LMS) access for parents, and Aeries registration for parents to build strong, comprehensive parent involvement, as measured by parent usage statistics for each communication program.

Annual Benchmarks:

By June 30, 2018

- 50% of teachers will be trained to use Blackboard Connect, Power School Learning (LMS) access for parents and Aeries registration to increase parent communication.

By June 30,2019

- 75% of teachers will be trained to use Blackboard Connect, Power School Learning (LMS) access for parents and Aeries registration to increase parent communication.

By June 30,2020

- 100% of teachers will be trained to use Blackboard Connect, Power School Learning (LMS) access for parents and Aeries registration to increase parent communication.

Goal #6 Implementation Plan			
Activity	When	Who	Evaluation/Monitoring
Professional learning for site coaches on technologies such as Blackboard Connect, Aeries and LMS to increase parent and school communication	Summer 2017 and ongoing thereafter	Educational Technology Curriculum Specialist and Educational Technology Coaches	Agendas Sign in sheets Assessments
Coaches implement parent trainings on using Blackboard Connect, Aeries and LMS increase communication	Fall 2017and ongoing thereafter	Educational Technology Curriculum Specialist and Educational Technology Coaches	Agendas Sign In sheets Usage statistics
Coaches implement professional learning for teachers on how to use	Fall 2017 and ongoing thereafter	Educational Technology Curriculum Specialist and Educational	Agendas Sign In sheets Usage statistics

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technologies such as Blackboard Connect Aeries and LMS to increase teacher and parent communication		Technology Coaches	
Train parents on how to use Aeries for online registration and two-way communication	Spring 2018 and annually thereafter	Educational Technology Curriculum Specialist and Educational Technology Coaches	Agendas Sign In Sheets Formative assessment results
Review usage statistics of Blackboard Connect, Aeries and LMS to determine if teachers are meeting benchmarks	Spring 2018 and annually thereafter	Educational Technology Curriculum Specialist Chief Technology Officer	Usage statistic and benchmark analysis

4c. Monitoring and Evaluation

Describe the process that will be used to monitor the Professional Development (Section 4b) goals, objectives, benchmarks, and planned implementation activities including roles and responsibilities.

Ongoing evaluation of professional learning opportunities by Program Administrator for Professional Learning , assistant superintendent of Education Division, Chief Academic Officer, directors of Education Division, and the Chief Technology Officer will assist trainers and lead teachers in monitoring and adjusting to better meet participant(s) needs. Each identified objective will be reviewed, evaluated, and revised every year per the measurement instruments described in the implementation section of each respective professional development benchmark. In addition, ad hoc reporting will occur as benchmarks are met and as implementation steps are completed. Data collection, analysis, communication among stakeholders, and the implementation of changes as a result of the analysis will be overseen by the Education Division assistant superintendent, who will report to the superintendent and Board of Trustees. Findings will be reported out on a quarterly basis to the Technology Action Group (TAG) for feedback purposes.

Administrators will create time whereby teachers can meet to collaborate, share, and build upon the knowledge, skills, and abilities acquired during preliminary preparation for the use of appropriate computer-based technology to facilitate the teaching and learning processes. School sites have time built into the master schedule for a collaborative period for teacher sharing of information, data, testing, and other student information. Administrators and teachers will share in the collection of exemplary student work, classroom observational data, and reflective data. Other data that can be shared are curriculum units, lesson plans, student work, IIP(s), classroom observations, and results of reflective analysis. With the implementation of more online training options; downloads, and access statistics will serve as an initial method of evaluating usefulness.

Teacher professional learning t, including workshops and seminars, will be guided by a common set of expectations. These will be designed, presented, and reinforced with follow-up activities so that teachers will find the learning experiences to be helpful and relevant to their individual needs. Technology Proficiency progress will be monitored by data provided by the AUHSD Annual Survey. This data will be evaluated quarterly by the Program Administrator of Professional Learning , assistant superintendent of Education Division, Chief Academic Officer, directors of Education Division, and Chief Technology Officer to guide planning of future training options. The Technology Action Group (TAG) will review all plan components, timelines, and the budget at least once annually. TAG will present the revised plan, along with recommendations, to the Superintendent and Board of Trustees on an annual basis. The AUHSD Annual Survey and professional development participation will form the basis of the data. To measure the impact of

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professional development learning on teacher attitudes and classroom practice, the Professional Development Needs Assessment will be evaluated along with the AUHSD Annual Survey by the Program Administrator of Professional Learning .

Goal #7 Implementation Plan			
Activity	When	Who	Evaluation/Monitoring
Assist trainers, monitor and review trainings based on participant needs, board policy, and district initiatives	Summer 2017 and ongoing thereafter	Program Administrator of Professional Learning , assistant superintendent of Education Division, Chief Academic Officer, directors of Education Division, and the Chief Technology Officer	Agendas Sign in sheets Reflections Assessments Analysis of objectives, district initiatives and measurement instruments Board of Trustees Superintendent
Provide ongoing professional learning that supports First Best Instruction and quality instruction and learning	Fall 2017 and ongoing thereafter	Program Administrator of Professional Learning , assistant superintendent of Education Division, Chief Academic Officer, directors of Education Division, and the Chief Technology Officer	Agendas Sign in sheets Reflections Assessments Analysis of objectives, district initiatives and measurement instruments TAG Team Review Analysis of teacher usage reports Analysis of student and teacher surveys

INFRASTRUCTURE, HARDWARE, TECHNICAL SUPPORT, AND SOFTWARE

5a. Describe the existing hardware, Internet access, electronic learning resources, and technical support already in the district that will be used to support the Curriculum and Professional Development Components (Sections 3 & 4) of the plan.

Connectivity

All AUHSD classrooms have wired and wireless connectivity. The district presently has multiprotocol label switching (MPLS) network capacities of 1 Gbps at all schools with the contractual capacity to grow to 40Gbps.

Hardware

Our 2016 technology inventory shows 26,844 computing devices at the district's 21 school sites. There are also servers situated at each site for classroom management, imaging, print sharing, file sharing, domain administration, active directory, and application hosting.

All classrooms have projectors and / or flat panel TV's. 77.5% of teachers have access to document cameras. A majority of teachers indicate they have speakers in their classroom.

Telecommunications

The district is in the process of transitioning phone systems to voice over internet protocol (VoIP) based systems. There is a district-wide Shoretel project that is scheduled to complete at the end of the 2016-17 school year.

Cellular phones play a critical role in the Anaheim Union High School District. Management, athletic directors, trainers and other staff are assigned phones with various features including, but not limited to, phone service, text messaging, internet connectivity, email synchronization, and geo-applications. School and district administrators use a wide array of apps to complement various aspects and curriculum and business operations.

Software and Learning Resources

The district currently utilizes a number of software packages in its operations in the classroom and administratively. The following is an overview of the major systems implemented within the district. Projects listed in this plan may augment or replace some of the systems listed below.

Operating Systems

Servers – Windows 2008 / 2012 running on primarily on HP DL 60 / 160 Servers

End User Computing Devices –

PC – Windows 7, 8 and 10 running on Core i5 computers

Stream – Windows 8, 10

Apple – iPads, iPod Touches, and various hardware and Mac OS X specs

ChromeOS – Chromebooks

Business Applications

The district is standardized on the Adobe Creative Cloud, Microsoft Office Professional and Google Apps for Education platforms.

Student system

Eagle Software – Aeries Student Information System

Eagle Software – Student and Parent information portals

Assessment System

Illuminate – Application Service Provider (ASP) based assessment system for our Language Assessment Center

Learning Management System

PowerSchool Learning

Financial System

Bi-Tech – ASP hosted legacy system for accounting and finance

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Human Resources System

Bi-Tech – ASP hosted legacy system

SmartFind Express (SFE) – ASP hosted substitute teacher system

Electronic Learning Resources

Google Apps for Education

HMH Collections –hosted English Language Arts curriculum

Microsoft Office – business application suite

Adobe Creative Cloud – development application suite

CCGI – career guidance system

Apex Learning – online curriculum provider

Snap & Read – screen reader software

School-to-Home Communications

Blackboard Mass Notification – ASP hosted attendance calling system

Mail Chimp – Mass mailing

Library Packages

Atrium – locally hosted library programs (Gale, Ebsco, Worldbook)

Support

The district currently employs twenty-one, 12 month employees to provide support to the 26,844 computers at the district's 20 physical sites – realizing a one-to-one model. Three additional employees provide second level support to said sites. Recommendations have been made to provide additional technical staffing, and increase staffing resources for state reporting and network support.

Internet Safety

The district currently utilizes a two-layer approach to protecting students from objectionable materials on the Internet. The first layer is the enterprise content blocking program Lightspeed Systems hosted at the district office. The district uses blacklisting on its two Cherckpoint 13800 firewalls as a second level of protection. The district is in process of reviewing direct denial of service (DDOS) functionality. The district currently prohibits unapproved social networking sites such as Facebook and Twitter through policy, Parent Handbook and Internet User Agreements, and the aforementioned content blocking tools.

5b. Describe the technology hardware, electronic learning resources, networking and telecommunications infrastructure, physical plant modifications, and technical support needed by the district's teachers, students, and administrators to support the activities in the Curriculum and Professional Development Components of the plan.

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Strategic Goal # 1 of 4: *AUHSD will provide infrastructure to attain curriculum and professional development goals/objectives.*

The district intends to address wire density issues by appropriately providing levels of coverage to meet site density needs.

Another goal of the district is to monitor the capacity of the district's existing multiprotocol label switching (MPLS) network to facilitate the increasing presence of online curricular resources. The net effect will be a bandwidth increase beyond 1 Gbps for sites with demonstrated needs. Scaling past 1 Gbps will require further equipment investments at the school sites and the district office.

The district also intends to increase wireless presence at all sites to address wireless capacity and density issues. The goal will be the creation of a service level agreement (SLA) for staff and students.

- Wireless Assessment
- Classroom Network Drops
- Classroom Wireless Access Points
- Network Access Control
- WAN Optimization
- Distributed Denial-of Service (DDOS) Attack prevention
- DMZ Considerations for Network
- E-Rate Switches, AP's, Routers
- Telephony
- Digital Signage – for way finding and information
- School Bell Systems
- School PA Systems
- Classroom Audio Systems
- Classroom Control Panels
- District and School UPS
- MDF AC / Ventilation
- IDF Ventilation
- Digital Entry Systems
- Climate Sensors for IDF and MDF
- Data Center Generator
- Regional Generators
- School Site Transfer Switches
- Server Upgrades and / or Virtualization
- Auditorium Technology, such as speakers, mixing boards, lighting and staging
- Common Area Access Points & Antennas
- Common Area Network Drops

Strategic Goal # 2 of 4: *AUHSD will provide hardware to attain curriculum and professional development goals/objectives.*

- Classroom Projection
- Classroom Document Cameras

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Student Computer Devices
Staff Computer Devices
Peripheral Upgrades to Legacy Labs
Memory Upgrades to Legacy Labs
Virtual Desktop Labs (VDI)
Mobile and Traditional Computer Labs

Other Hardware Needs

IP Surveillance Cameras
IP Video Management Systems
Video Conferencing

Disaster and Recovery Upgrade

Strategic Goal # 3 of 4: AUHSD will provide software and learning resources to attain curriculum and professional development goals/objectives.

Instructional Management System Review
Student Assessment System Review
Learning Management System Review
Apps and Systems, Including Student Data Privacy Concerns

Other Software / Learning Resource Needs

Video Conferencing
Digital Textbooks
Single Sign On - Parents

5c. List of clear annual benchmarks and a timeline for obtaining the hardware, infrastructure, learning resources and technical support required to support the other plan components identified in Section 5b.

What	Who	When	Evaluation
Instructional Management System Review	IS, AUHSD Users	SY 17/18 to SY 18/19	Staff feedback
Student Assessment System Review	Selected vendors	SY 17/18	Staff feedback
Learning Management System Review	IS, AUHSD Users	SY 18/19	Staff feedback
Apps and Systems, Including Student Data Privacy Concerns	Selected vendors	SY 17/18 to SY 19/20	Staff feedback
Wireless Assessment	IS, AUHSD Users Selected vendors	SY 17/18 to SY 18/19	Assessment report
Classroom Network Drops	IS, Selected vendors	SY 17/18 to SY 19/20	Throughput Data traffic
Classroom Wireless Access Points	IS, Selected vendors	SY 17/18 to SY 19/20	Wireless throughput, system logs Concurrent sessions
DMZ Review	IS, Selected vendors	SY 17/18	Data traffic Concurrent sessions, network data
WAN Optimization	IS, Selected vendors	SY 18/19	Optimization metrics

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What	Who	When	Evaluation
Network Access Control	IS, Selected vendors	SY 18/19	Utilization metrics
DDOS Review	IS, AUHSD Users Selected vendors	SY 17/18	Throughput Data traffic
Telephony	IS, AUHSD Users Selected vendors	SY 17/18 to SY 18/19	Work orders
Digital Signage	IS, AUHSD Users Selected vendors	SY 19/20	Staff feedback via technology survey
Classroom Audio Systems	IS, AUHSD Users Selected vendors	SY 19/20	Staff feedback via technology survey
Classroom Control Panels	IS, Selected vendors	SY 19/20	Staff feedback via technology survey
District and School UPS	IS, Selected vendors	SY 19/20	IS Staff feedback
MDF AC / Ventilation	IS, Selected vendors	SY 17/18 to SY 19/20	Work orders, temperature readings
IDF Ventilation	IS, Selected vendors	SY 17/18 to SY 19/20	Work orders, temperature readings
Climate Sensors for IDF and MDF	IS, Selected vendors	SY 19/20	Temperature metrics
School Site Transfer Switches	IS, Selected vendors	SY 19/20	IS Staff feedback
Auditorium Technology	IS, Selected vendors	SY 19/20	Staff feedback
Common Area Access Points & Antennas	IS, Selected vendors	SY 17/18 to SY 18/19	Utilization statistics
Common Area Network Drops	IS, Selected vendors	SY 17/18 to SY 18/19	IS Staff feedback
Classroom Projection	IS, AUHSD Users Selected vendors	SY 17/18 to SY 19/20	Staff feedback via technology survey
Classroom Document Cameras	IS, AUHSD Users Selected vendors	SY 17/18 to SY 19/20	Staff feedback via technology survey
Student Computer Devices	IS, AUHSD Users Selected vendors	SY 17/18 to SY 19/20	Staff feedback via technology survey
Staff Computer Devices	IS, AUHSD Users Selected vendors	SY 17/18 to SY 19/20	Staff feedback via technology survey
Peripheral Upgrades to Legacy Labs	IS, AUHSD Users Selected vendors	SY 17/18 to SY 19/20	Staff feedback via technology survey
Memory Upgrades to Legacy Labs	IS, AUHSD Users Selected vendors	SY 17/18 to SY 19/20	Improved computer performance Work orders
Virtual Desktop Labs (VDI)	IS, AUHSD Users Selected vendors	SY 17/18 to SY 19/20	Staff feedback via technology survey
Traditional Computer Labs	IS, AUHSD Users Selected vendors	SY 17/18 to SY 18/19	Staff feedback via technology survey
Mobile Computer Labs	IS, AUHSD Users Selected vendors	SY 17/18 to SY 19/20	Staff feedback via technology survey
IP Surveillance Cameras	IS, AUHSD Users Selected vendors	SY 17/18 to SY 19/20	System metrics
IP Video Management Systems	IS, AUHSD Users Selected vendors	SY 17/18 to SY 19/20	System metrics
Video Conferencing	IS, AUHSD Users Selected vendors	SY 17/18 to SY 19/20	System metrics
Disaster and Recovery Upgrade	IS, Selected vendors	SY 17/18 to SY 19/20	System metrics

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What	Who	When	Evaluation
Digital Textbooks	IS, AUHSD Users Selected vendors	SY 17/18 to SY 19/20	Utilization statistics
Single Sign On - Parents	IS, AUHSD Users Selected vendors	SY 17/18	Utilization statistics

5d. Monitoring and Evaluation

The AUHSD Education & Information Technology Department evaluates the capability of the district's infrastructure. An updated asset management system will assist the district in managing and evaluating its hardware inventory. Other measures are already in place and serving a monitoring function such as anti-virus software, line conditioning hardware, content filtering hardware and software, and other network tools. The Chief Technology Officer will monitor technology needs and evaluation data and report these findings to the assistant superintendent of Education Division. Modifications will be made as required, and financially feasible to support curriculum goals. Findings will be reported out on a quarterly basis to the Technology Action Group (TAG) for feedback purposes.

Funding and Budget

6a. Established and Potential Funding Sources

Funding for implementation of district and site technology initiatives are available through numerous sources, including:

Current Funding Sources

- E-Rate
- General Fund
- State Technology funding, when available
- Block Grants
- SIP funds
- Titles I, IID, III funding
- ARRA
- Local Control Funding Formula
- West Ed. Raise Grant
- Gear Up Grant
- OCDE ERIA Grant (DBQ)
- Measure H Bond

Potential Funding Sources

- General Obligation Bond
- Grants
- Partnerships

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6b. Estimated annual implementation costs for the term of the plan.

Cost Impact Analysis

1000-1999 Certificated	FY 17-18	FY 18-19	FY 19-20
• Ed. Tech. Curriculum Specialist (1 FTE)	\$105,788.00	\$105,788.00	\$105,788.00
• Tech Coaches (one release period)	<u>\$302,618.50</u>	<u>\$304,688.33</u>	<u>\$305,206.00</u>
• Total	\$408,406.50	\$410,476.33	\$410,994.00
2000-2999 Classified Personnel Salaries	FY 17-18	FY 18-19	FY 19-20
• Chief Technology Officer (1 FTE)	\$159,564.96	\$159,564.96	\$159,564.96
• Ed. Tech. Supervisor (1 FTE)	\$97,104.00	\$97,104.00	\$97,104.00
• Sr. Admin. Asst. Prog. Support (1 FTE)	\$73,563.60	\$73,563.60	\$73,563.60
• System Administrator (1 FTE)	\$114,193.20	\$114,193.20	\$114,193.20
• Network Analyst (3 FTE)	\$319,227.36	\$319,227.36	\$319,227.36
• Programmer Analyst (1 FTE)	\$94,972.80	\$96,900.00	\$98,832.00
• Webmaster (1 FTE)	\$71,665.20	\$71,665.20	\$71,665.20
• Network Technician (3 FTE)	\$250,514.88	\$250,514.88	\$250,514.88
• IS Specialist II (1 FTE)	\$73,788.00	\$73,788.00	\$73,788.00
• IS Specialist I (2 FTE)	\$141,108.36	\$141,108.36	\$141,108.36
• Technology Service Tech. (21 FTE)	\$1,288,159.20	\$1,301,959.20	\$1,314,967.20
• Add: Upgrade TST to TST II (8 FTE)	\$52,128.00	\$52,128.00	\$52,128.00
• Add: Network Manager (1 FTE)	\$117,461.00	\$117,461.00	\$117,461.00
• Add: Application Support (1 FTE)	<u>\$56,040.00</u>	<u>\$58,224.00</u>	<u>\$60,564.00</u>
• Total	\$2,909,490.56	\$2,927,401.76	\$2,944,681.76
4000-4999 Books and Supplies	FY 17-18	FY 18-19	FY 19-20
Supplies	\$100,000	\$100,000	\$100,000
Uniforms	\$3,000	\$3,000	\$3,000
Staff computer cycling (five years)	\$538,300	\$538,300	\$538,300
Projector cycling	\$548,340	\$548,340	\$548,340
Add: Sound: audio (FMP)	\$867,000	\$867,000	\$867,000
Grade camera	\$23,069	\$23,069	\$23,069
Headphones	\$26,460	\$26,460	\$26,460
Lab computers	\$728,800	\$728,800	\$728,800
Apple Lab Computers	\$80,600	\$80,600	\$80,600
Maintain existing ChromeBooks	\$1,769,900	\$1,769,900	\$1,769,900
Maintain existing HP Streams	\$80,900	\$80,900	\$80,900
Maintain existing student tablets	\$136,800	\$136,800	\$136,800
Maintain existing computers	\$389,500	\$389,500	\$389,500
Add: One-to-one student computers	\$1,401,400	\$1,401,400	\$1,401,400
Student computers	<u>\$1,213,540</u>	<u>\$1,213,540</u>	<u>\$1,213,540</u>
Total	\$7,907,609	\$7,907,609	\$7,907,609
5000-5999 Services and Other Operating Expenditures	FY 17-18	FY 18-19	FY 19-20

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IT Conferences (EIT)	\$4,000	\$4,000	\$4,000
Mileage (EIT)	\$1,000	\$1,000	\$1,000
IT Graphic Arts Production (EIT)	\$5,000	\$5,000	\$5,000
Steam-a-palooza (EIT)	\$2,500	\$2,500	\$2,500
E-Rate Professional Services (EIT)	\$27,600	\$27,600	\$27,600
Network Professional Services (EIT)	\$20,000	\$20,000	\$20,000
Core Routing Maintenance (EIT)	\$6,000	\$6,000	\$6,000
Code Combat (SYC (20))	\$1,000	\$1,000	\$1,000
Storyboard That (BRO (5))	\$375	\$375	\$375
5 Star Students (ANA)	\$972	\$972	\$972
IFAS HR (OCDE)	\$78,459	\$78,459	\$78,459
IFAS Business (OCDE)	\$98,558	\$98,558	\$98,558
Brainpop (BRO, ORA)	\$6,230	\$2,840	\$6,230
Softchalk (50 users)	\$12,500	\$12,500	\$12,500
Career Cruising (WAL)	\$695	\$695	\$695
Cengage Calculus e-Texts	\$105,114	\$105,114	\$105,114
Cengage Chemistry e-access	\$72,262	\$72,262	\$72,262
Certiport (CYP)	\$3,275	\$3,275	\$3,275
Gamut (SUP)	\$5,410	\$5,410	\$5,410
Sportsware (ED)	\$1,800	\$1,800	\$1,800
DBQ Project (DAL, SOU)	\$2,000	\$2,000	\$2,000
Document Tracking Service (ED)	\$4,290	\$4,290	\$4,290
SurveyMonkey (SOU)	\$225	\$225	\$225
Toon Boom (KEN)	\$14,980	\$14,980	\$14,980
Syscloud (EIT)	\$15,500	\$15,500	\$15,500
Adobe Creative Cloud (EIT)	\$49,364	\$49,364	\$49,364
Microsoft CAMSA (EIT)	\$121,000	\$123,400	\$125,850
Schooldude (M&O, FAC)	\$45,755	\$38,841	\$38,841
Flocabulary (KEN)	\$96	\$96	\$96
Gizmos (BRO)	\$799	\$799	\$799
Hayes Textbook Mgmt (ED)	\$16,707	\$16,707	\$16,707
Government Jobs (HR)	\$6,000	\$6,000	\$6,000
HMH	\$0	\$0	\$0
Illuminate (ED)	\$27,000	TBD	TBD
IXL Math (SYS)	\$1,800	\$1,800	\$1,800
Klein Educational Systems	TBD	TBD	TBD
KnowledgeNet (ED for EIT)	\$14,364	\$14,364	\$14,364
Scholastic	TBD	TBD	TBD
Edjoin (HR)	\$4,509	\$4,509	\$4,509
Turnitin (HS, WAL)	\$56,230	\$56,230	\$56,230
Rosetta Stone (LAC, ANA)	\$31,005	\$31,005	\$31,005
Pearson	TBD	TBD	TBD
Kofax (OCDE)	\$648	\$648	\$648
Networking (OCDE)	\$4,600	\$4,600	\$4,600

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Relias Learning (SYS)	\$5,802	\$5,802	\$5,802
My Payment Network (EIT)	\$500	\$500	\$500
McGraw Hill	TBD	TBD	TBD
Renaissance Learning (ANA, SOU)	\$24,032	\$24,032	\$24,032
Unique Learning (HOP, SYS)	\$1,916	\$1,916	\$1,916
Netop Vision (MAG, WES)	\$1,270	\$1,270	\$1,270
Identicard (HR)	\$511	\$511	\$511
Snap & Read (SYS)	\$14,850	\$14,850	\$14,850
Junior Library Guild (ANA, BAL, BRO, GIL, KAT, ORA, SAV, SOU)	\$21,948	\$13,171	\$21,948
Discipline for Schools (GIL, LOA, SYC, WES)	\$1,223	\$1,223	\$1,223
Makemusic (OXF)	\$2,079	\$2,079	\$2,079
Mobymax (ORA)	\$107	\$107	\$107
Vizzle! (SYS)	\$0	\$22,410	\$0
Review Text in Spanish (LAC)	\$0	\$0	\$1,322
Education Week (SUP)	\$60	\$60	\$60
All the Right Type (GIL)	\$450	\$450	\$450
Why Try (LOA)	\$499	\$499	\$499
TransTracks (TRS)	\$100,800	\$100,800	\$100,800
eTriton (FDS)	\$137,400	\$137,400	\$137,400
Healthy Meal Planner (FDS)	\$8,800	\$8,800	\$8,800
eControl Systems (FDS)	\$4,400	\$4,400	\$4,400
Wowers Math (SYC)	\$3,500	\$3,500	\$3,500
Smart Finder Express (HR)	\$8,007	\$8,007	\$8,007
Encyclopedia Britannica	\$22,000	\$22,000	\$22,000
PowerSchool Learning (ED)	\$144,000	\$144,000	\$144,000
Go Sign Me Up (ED)	\$7,500	\$7,500	\$7,500
Follett (ED)	\$145	\$145	\$145
Virtual Enterprise Fee (KEN)	\$1,400	\$1,400	\$1,400
Aeries (EIT)	\$85,500	\$85,500	\$85,500
Wireless Maintenance (EIT)	\$170,500	\$78,000	\$78,000
Server Maintenance (EIT)	\$40,000	\$40,000	\$40,000
Telephone Maintenance (EIT)	\$76,350	\$76,350	\$76,350
Blackboard Collaborate (EIT)	\$34,178	\$34,861	\$35,559
Glogster (ED)	\$5,000	\$5,000	\$5,000
Webnetworks Maintenance (EIT)	\$3,000	\$3,000	\$3,000
Camtasia (EIT)	\$5,700	\$5,700	\$5,700
GAFE Audit (EIT)			\$4,600
Fortisiem (EIT)	\$10,000	\$10,000	\$10,000
MailChimp (EIT)	\$3,500	\$3,500	\$3,500
Certica (EIT)	\$33,500	\$33,500	\$33,500
School to Home Comm. (ED / EIT)	\$90,000	\$90,000	\$90,000
OCDE Network (EIT)	\$6,500	\$6,500	\$6,500
Gartner (EIT)	\$9,300	\$9,500	\$9,700

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Web Hosting Schools (EIT)	\$11,000	\$11,000	\$11,000
Web Hosting DO (EIT)	\$2,500	\$2,500	\$2,500
AUHSD Domains / Certificates (EIT)	\$500	\$500	\$500
Solarwinds (EIT)	\$1,300	\$1,300	\$1,300
Indeni	\$4,600	\$4,600	\$4,600
Insight	\$8,000	\$8,000	\$8,000
Tableau	\$12,100	\$12,500	\$13,000
Goldfax (EIT)	\$1,200	\$1,200	\$1,200
Google Contacts Mgmt (EIT)	\$900	\$900	\$900
Cyber Safe (EIT)	\$3,800	\$3,800	\$3,800
Norex (EIT)	\$6,500	\$6,500	\$6,500
Experts Exchange (EIT)	\$2,000	\$2,000	\$2,000
DNS Firewall (EIT)	\$2,700	\$2,700	\$2,700
Deep Freeze (EIT)	\$7,600	\$7,800	\$8,000
UPS Maintenance (EIT)	\$3,500	\$3,500	\$3,500
Apex SQL (EIT)	\$1,300	\$1,300	\$1,300
Email Archiving (EIT)	\$43,500	\$43,500	\$43,500
Single Sign On (EIT)	\$23,000	\$23,000	\$23,000
Legacy Wireless Controllers (EIT)	\$2,000	\$2,000	\$2,000
Disaster Recovery (EIT)	TBD	TBD	TBD
Cellular Communications (EIT)	\$88,800	\$44,400	\$44,400
Telecommunications (5918) (EIT)	\$43,200	\$43,200	\$43,200
Data Services (E-Rate) (EIT)	\$431,900	\$443,100	\$443,100
Mailing Costs (EIT)	<u>\$1,500</u>	<u>\$1,500</u>	<u>\$1,500</u>
Total	\$2,659,249	\$2,513,761	\$2,513,488
6000-6999 Capital Outlay	FY 17-18	FY 18-19	FY 19-20
Core switching	\$19,822	\$19,822	\$19,822
Core Routing	\$12,785	\$12,785	\$12,785
Edge switching (E-Rate)	\$282,828	\$282,828	\$282,828
Wireless hardware (E-Rate)	\$93,700	\$93,700	\$93,700
Network servers	\$52,900	\$52,900	\$52,900
Load Balancer	\$6,400	\$6,400	\$6,400
File Services	\$10,800	\$10,800	\$10,800
Backup and Restore	\$19,300	\$19,300	\$19,300
Firewall (E-Rate)	\$129,500	\$129,500	\$129,500
Content Filter	\$39,564	\$39,564	\$39,564
Pressure Sealer	\$6,700	\$6,700	\$6,700
School Application Servers	TBD	TBD	TBD
School Core Servers	<u>\$46,200</u>	<u>\$46,200</u>	<u>\$46,200</u>
Total	\$720,499	\$720,499	\$720,499
Grand total	<u>\$14,821,345</u>	<u>\$14,695,838</u>	<u>\$14,713,363</u>

6c. Equipment Replacement Cycle

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The Education & Information Technology Department cycles its server equipment every four to five years. The district has implemented a managed print service that covers a large majority of the district's print and copy needs, including hardware. All other equipment including, but not limited to, computers, laptops, printers, servers, routers, switches, and storage devices are replaced when they cease to be functional – provided funding is available. This policy is subject to budget availability.

6d. Monitoring and Evaluation

Each identified objective and the budget will be reviewed, evaluated, and revised annually with many components examined more frequently by the Chief Technology Officer. Data collection, analysis, communication among stakeholders, and the implementation of changes as a result of the analysis, will be overseen by the Education Division assistant superintendent, who will report to the superintendent and Board of Trustees. Education & Information Technology staff will coordinate data collection, with reports to the Education Division.

Hardware standards will be reviewed and revised on a quarterly basis by Technology Action Group (TAG). The TAG will review all plan components, timelines, and the budget at least once annually. TAG will present the revised plan, along with recommendations, to the superintendent and Board of Trustees on an annual basis.

MONITORING AND EVALUATION

7a. Process for evaluating the plan's overall progress and impact on teaching and learning.

The process used for evaluating overall progress is a blend of report and survey reviews by the Technology Action Group (TAG), meeting quarterly, and an analysis of benchmark standings. Each objective from sections three and four will be monitored, evaluated and revised at the close of every year with many components examined more frequently by the Education Division. Data collection, analysis, the communication among stakeholders, and the implementation of changes as a result of the analysis will be overseen by the Education Division assistant superintendent. Hardware standards are also reviewed and revised by the TAG. Data collection will be coordinated by Information Systems with reports to the Education Division via the Chief Technology Officer.

The TAG's annual review and any suggested revisions to the plan, along with recommendations, will be presented to the superintendent and Board of Trustees. This review will be developed through the quarterly meeting structure. Each site will be expected to present relevant information related to the following primary goals:

1. Access for all students and parents during and beyond school hours to technology tools and resources
2. Technology support status and needs
3. Technology integration status by content
4. Student achievement in core content areas as related to increased technology proficiency
5. Staff and student technology proficiencies
6. Professional development needs

This annual report will also include specific recommendations arising from site-based decisions and

activities that have occurred outside the scope of the plan and that have promise for other locations.

The AUHSD Technology Plan is a dynamic document. The primary purpose in developing this strategic plan is to provide a guide for district and site technology and budget decision-making processes.

7b. Schedule for evaluating the effect of plan implementation

The table below outlines the timetable for the review of data needed to determine plan effectiveness. Individual components of the study will include the measurements defined in sections three and four. These include, but are not limited to the following data elements:

1. The development and population of a student project exemplar web site
2. Online registration and course completion rates
3. Annual AUHSD technology surveys
4. Parent and Staff Surveys
5. Enrollment and evaluation reports from Staff Trainings and conference attendance, including specific trainings in ISTE NETS standards, and online teaching
6. Annual technology inventory and standards changes
7. Updated Acceptable Use Policy and revised Student Handbook
8. ISTE NETS standards mastery of all students as measured by the ISTE NETS Rubric rates
9. Hours expansion for tech access as measured by site reports
10. Student academic growth monitoring through of Illuminate as measured by teacher utilization reports and summary reports by site
11. Parent portal use as measured by hit counters, parent survey and anecdotal records

Anaheim Union High School District Technology Plan Timeline					
Monitoring and Evaluation					
Start Date	Methodology	Activity or Benchmark	Target Audience	Person Responsible	Division Responsible
09/17 12/17 03/18 06/18	Narrative report Updated technology plan timelines	Quarterly reports (Curriculum, Professional Development, and Infrastructure) to education technology administrator of services delivered with evaluation data for goals and benchmarks	All sites	Asst. Sup. Ed. Svcs. CTO Coord. Innovative Prog.	Education Quality Teacher Program
09/17 12/17 03/18 06/18	Face-to-face meeting	Quarterly Meetings of Technology Action Group (TAG)	TAG	CTO	Education
06/18	Local and state report templates Aggregated report template	Annual data (Ed Tech Profile annual evaluation, Parent/Student survey, CDE Technology Survey, benchmark review and AUHSD annual survey)	All sites Parents Students	Asst. Sup. Ed. Svcs. CTO	Education
07/18	Approved technology plan with modifications	Technology plan revisited and recommendations and adjustments submitted to superintendent and Board of Trustees	TAG Cabinet Board of Trustees	TAG CTO	Education
09/18 12/18 03/19 06/19	Narrative report Updated technology plan timelines	Quarterly reports (Curriculum, Professional Development, and Infrastructure) to education technology administrator of services delivered with evaluation data for goals and	All sites	Asst. Sup. Ed. Svcs. CTO Coord. Innovative Prog.	Education Quality Teacher Program

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Anaheim Union High School District Technology Plan Timeline					
Monitoring and Evaluation					
		benchmarks			
09/18 12/18 03/19 06/19	Face-to-face meeting	Quarterly Meetings of Technology Action Group (TAG)	TAG	CTO	Education
06/19	Local and state report templates Aggregated report template	Annual data (Ed Tech Profile annual evaluation, Parent/Student survey, CDE Technology Survey, benchmark review and AUHSD annual survey)	All sites Parents Students	Asst. Sup. Ed. Svcs. CTO	Education
07/19	Approved technology plan with modifications	Technology plan revisited and recommendations and adjustments submitted to superintendent and Board of Trustees	TAG Cabinet Board of Trustees	TAG CTO	Education
09/19 12/19 03/20 06/20	Narrative report Updated technology plan timelines	Quarterly reports (Curriculum, Professional Development, and Infrastructure) to education technology administrator of services delivered with evaluation data (which includes student projects, ISTE NETs attainment rates, teacher lessons and units, number of trainings, program usage statistics, etc.) for goals and benchmarks	All sites	Asst. Sup. Ed. Svcs. CTO Coord. Innovative Prog.	Education Quality Teacher Program
09/19 12/19 03/20 06/20	Face-to-face meeting	Quarterly Meetings of Technology Action Group (TAG)	TAG	CTO	Education
06/20	Local and state report templates Aggregated report template	Annual data (Parent/Student survey, CDE Technology Survey, benchmark review and AUHSD annual tech survey)	All sites Parents Students	Asst. Sup. Ed. Svcs. CTO	Education

7c. The Process And Frequency Of Communicating Evaluation Results To Tech Plan Stakeholders.

Reports and data required for quarterly meetings noted above will be distributed to TAG members, and discussed at administrative meetings where relevant and needed. Minutes of the TAG meetings will be posted to the AUHSD intranet for review online and anywhere/any time, and copies will be available to all employees and any parent or student requesting them. Related information will be shared at professional development sessions scheduled throughout the year so staff will have a continuing focus on the current expectations, challenges and best practices in use or under development.

The annual report to the Board of Trustees to be prepared by the Education Services division will be widely disseminated to all sites, and a version will be posted to the parent portal for review by all parents and residents who are interested. A press release on progress will be issued annually and sent to business supporters and other district partners.

The annual results report will also be shared at parent council meetings, teacher advisory meetings, administrative council, and classified leadership meetings. Necessary revisions or adjustments to the plan will be presented to the superintendent and the Board of Trustees at a regularly scheduled board meeting. The Education & Information Technology Department will work with the various departments and school sites to survey the progress of the departments, school sites, teachers and administrators. This will allow the district to make mid-course corrections to the direction of the plan if needed. Through this means of communication, the Education Services division in collaboration with Education & Information Technology Department will also

share the strategies, activities, and software/hardware that have had a positive effect on teaching and learning. This should also help with the replication of such strategies.

ADULT LITERACY

8. Effective Collaborative Strategies with Adult Literacy Providers to Maximize the Use of Technology Criterion

The Anaheim Union High School District suspended its Adult Education program in 2011. The district works with the North Orange County Community College District (NOCCCD) to transition students to the NOCCCD Adult Education programs.

EFFECTIVE, RESEARCHED-BASED METHODS AND STRATEGIES

9a. Summarize the relevant research and describe how it supports the plan's curricular and professional development goals.

Curriculum

To succeed at our goals to harness technology as a teaching tool and a learning tool, we must understand the role technology plays in our students' lives and the impact it will have on their success in a 21st century world. Don Tapscott has studied this generation that is dramatically transforming every institution of modern life. From the workplace to the marketplace, from politics to education to the basic unit of any society, the family, they are replacing a culture of control with a culture of enablement. In his book, Grown Up Digital, Tapscott identified eight characteristics that describe the typical "Net Gener" (Tapscott, 2009):

- They prize freedom and freedom of choice.
- They want to customize things, make them their own.
- They're natural collaborators, who enjoy a conversation, not a lecture.
- They'll scrutinize you and your organization.
- They insist on integrity.
- They want to have fun, even at work and at school.
- Speed is normal.
- Innovation is part of life.

Historically, nations that foster knowledge, innovation and creativity, have embraced technological advances and led the world in prosperity. These qualities of excellence, agility, and openness continue to drive the wealth of nations and reward individuals. It is the role of every educator to prepare all students with a 21st century education that will position them with the knowledge and skills they need to survive, and thrive, in a technological world, whether they continue their formal education or enter the workforce after high school. "If the American education system is to prepare its students to meet the demands of an increasingly technological world, indeed if it is to be effective at all, it must integrate technology into the academic curriculum (Daggett, 2010). This will require schools to provide a much more rigorous and *relevant* education than many students presently receive.

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The International Society for Technology in Education (ISTE) updated the NETS (National Educational Technology Standards) to NETS-S (National Educational Technology Standards for Students). NETS-S represents the most recent international thinking about the wide range of skills required to learn and live in an increasingly digital world. Both NETS and NET-S has been used to guide our technology plan, including professional development for our teachers. Specifically, NETS-S addresses:

- Empowered Learners (*Students leverage technology to take an active role in choosing, achieving, and demonstrating competency in their learning goals*).
- Digital Citizen (*Students recognize the rights, responsibilities and opportunities of living, learning and working in an interconnected digital world and they act and model in ways that are safe, legal, and ethical*).
- Knowledge Constructor (*Students curate a variety of resources using digital tools to construct knowledge, produce artifacts, and make meaningful learning experiences for themselves and others*).
- Innovative Designer (*Students use a variety of technologies within a design process to identify and solve problems by creating new, useful, or imaginative solutions*).
- Computational Thinker (*Students develop and employ strategies for understanding and solving problems in ways that leverage the power of technological methods to develop and test solutions*).
- Creative Communicator (*Students communicate clearly and express themselves creatively for a variety of purposes using the platforms, tools, styles, formats and digital media appropriate to their goals*).
- Global Collaborator (*Students use digital tools to broaden their perspectives and enrich their learning by collaborating with others and working effectively in teams locally and globally*).

Willard Daggett, CEO of the International Center for Leadership in Education, has done extensive research on the changing role of teachers and education. He believes teachers, more than ever, have a vital role to play in helping students realize their futures by providing them with instruction that gives direction and allows them to hone their new cognitive and technological skills (Daggett, 2010):

“In a nutshell, students need facilitated content to be fully capable citizens, whether its blogging on a social network site or solving a math problem. They may have limitless technology and information at their disposal, but can they access that information efficiently and effectively? Can they evaluate it critically and competently and identify objective facts from propaganda? Do they understand the real ethical, legal, and moral issues concerning access to and use of information? Can they create meaning from data? In essence, do they know the value of information, aside from what is needed to pass a test?” (Daggett, 2010)

A virtually unanimous 99 percent of voters say that teaching students a wide range of 21st century skills that include critical thinking and problem-solving skills, computer and technology skills, and communication and self-direction skills, is critical to our country’s future economic success in the global economy of today and the future. This consensus, which cuts across all socioeconomic classes, age groups and political affiliations, indicates that there is nearly universal agreement among Americans about the connection between 21st century skills and economics (Partnership for 21 Century Skills, 2007).

“Schools cannot possibly prepare students to participate in a global economy without making intensive use of technology. Schools are doing a good job of teaching technology proficiency to students. But technology also must be used routinely for learning core subjects and 21st Century skills, such as critical thinking and problem solving, innovation and creativity, and life and career skills. And technology must be a fundamental building block for strengthening teaching and learning and for modernizing education

support systems” (Kay, P21, 2007)

A similar study *Are They Really Ready to Work?* (2006), employers by The Conference Board, the Partnership for 21st Century Skills, Corporate Voices for Working Families and the Society for Human Resource Management said that the future U.S. workforce is “woefully ill-prepared for the demands of today’s (and tomorrow’s) workforce” and they cited 21st century skills as “very important” to success at work. Schools need to focus on preparing students for college and a demanding workforce, rather than trying to do a better job of teaching what they have always been teaching.

Twenty-first century skills must be an integral part of teaching and learning of all academic subjects, not just merely add-ons to the curriculum or just in the Business Information classes. To allow this to occur, transforming classroom practice and providing professional development to teachers to understand, accept, and adapt these changes in their instructional practices, will enable students to learn to apply critical thinking skills in the context of learning math, or work in collaborative teams on a geography project, or use scientific technology to explore the environment. It must be that the basics of curriculum and instruction, along with 21st century skills, come, not at cross-purposes but that they are complimentary and embedded so that seamless learning takes place (Daggett, 2010).

“Schools are missing a key ingredient that ties education to careers and lifelong success. This ingredient is the application of the skills and knowledge needed to be successful not just in college, but also in chosen careers as well. While we must continue to prepare our young people to be good citizens and ready them for higher education, we must also acknowledge a fundamental purpose to education – *learning to apply academic skills needed for the increasingly sophisticated workplace and society*” (Daggett, 2010).

For all students to acquire 21st century skills, the education system must create learning environments, both for students and for educators that mirror those of high-performance, knowledge-driven organizations. In these organizations, leaders motivate everyone to contribute, expect people to meet high standards and model effective strategies. They cultivate a culture of knowledge-sharing and collaboration that extends beyond their organizations, engage people in interesting work, challenge them to recognize and solve problems, give them opportunities to learn and grow, and reward them for creative solutions. They also provide people with the technology tools and support they need to succeed. Technology can be a compelling hook that engages and motivates students to succeed as well. Already, students are among the most enthusiastic and able technology users. They embrace technology as a tool for learning, communicating, sharing, creating—and even for schoolwork (Christiansen, C., Horn, M. & Johnson, C. 2008).

Research has shown that online learning is a way to enhance student learning as well as provide students with an instructional option. Online learning offers the advantage of personalization, allowing individualized attention and support when students need it most. In addition, students collaborate, communicate, and develop the “Habits of Mind” necessary to compete in a 21st century global economy. It provides the very best educational opportunities to all students, regardless of their zip code, with highly qualified teachers delivering instruction using the Internet and a vast array of digital resources and content. (NACOL, 2008) The International Association for K12 Online Learning (iNACOL) updated the *National Standards for Quality Online Courses* in October, 2011. AUHSD online courses are developed and evaluated based on iNACOL’s *National Standards for Quality Online Courses* through a variety of ways including peer review, self-review, technology specialist, and administrator review. Each of the standards and its primary objective are listed below.

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- **Content Standards:** The course provides online learners with multiple ways of engaging with learning experiences that promote their mastery of content and are aligned with state and national content standards. (Standard A)
- **Instructional Design:** The course uses learning activities that engage students in active learning: provides students with multiple learning paths to master; the content is based on student needs; and provides ample opportunities for interaction and communications – students to student, student to instructor, and instructor to student. (Standard B)
- **Student Assessment:** The course uses multiple strategies and activities to assess student readiness for and progress in course content and provides students with feedback on their progress. (Standard C)
- **Technology:** The course takes full advantage of a variety of technology tools, has a user-friendly interface and meets accessibility standards for interoperability and access for learners with special needs. (Standard D)
- **Course Evaluation and Support:** The course is evaluated regularly for effectiveness, using a variety of assessment strategies, and the findings are used as a basis for improvement. The course is kept up to date, both in content and in the application of new research on course design and technologies. Online instructors and their students are prepared to teach and learn in an online environment and provided support during the course. (Standard E)

Considering all the research conducted in the area of education in a technologically driven world, one thing seems clear: What needs to be learned is secondary to how to use the vast amount of information that is so readily available. Problem-solving, information processing, working collaboratively, and knowing what to do when you are not sure what to do, are essential skills necessary to succeed in college and career, as well as to manage the dynamic setting of the 21st century. Today, the expectation is for every student to graduate from high school and be prepared for higher education and the workforce. Moreover, students today use technology constantly. These digital natives do not respond well to the textbook-driven lesson plans of previous eras. Our goal is to effectively promote highly rigorous and relevant learning in which students have opportunities to tackle challenging problems, the kind they are likely to encounter in life.

Professional Development

Teachers must embrace the uniqueness of the 21st century learners seated in their classrooms. As Tapscott identified in his research on the the NET Generation, there are seven strategies recommended for teachers to better instructors for the new digital age (Tapscott, 2009):

- 1) Don't throw technology into the classroom and hope for good things. *Focus on the change in pedagogy, not the technology.*
- 2) Cut back on lecturing. *Start asking questions, let students discover the answer.*
- 3) Empower students to collaborate. *Give them access to the world of subject-matter experts.*
- 4) Focus on life-long learning, not teaching to the test. *Focus on teaching them how to learn – not what to know.*
- 5) Use technology to get to know each student. *Customize their learning.*
- 6) Design educational programs according to the eight norms. *There should be choice, customization, transparency, integrity, collaboration, fun, speed, and innovation in their learning experiences.*

7) Reinvent yourself as a teacher, professor, or educator.

The Anaheim Union High School District has implemented a district-wide eLearning program. The AUHSD eLearning brought together a team of virtual teachers who went through a very rigorous selection process. The virtual teachers are traditional teachers with a modified teaching schedule that includes 1 to 5 periods of an online course. Virtual teachers are content area experts who spent over a year developing their online course to ensure the course meets *iNACOL National Course Standards*. In addition, teachers participate in peer and self-review their teaching practice based on *iNACOL Standards for Quality Online Teaching*. Each primary standard is listed below.

- **Standard A**: The online teacher knows the primary concepts and structures of effective online instruction and is able to create learning experiences to enable student success.
- **Standard B**: The online teacher understands and is able to use a range of technologies, both existing and emerging, that effectively support student learning and engagement in the online environment.
- **Standard C**: The online teacher plans, designs, and incorporates strategies to encourage active learning, application, interaction, participation, and collaboration in the online environment.
- **Standard D**: The online teacher promotes student success through clear expectations, prompt responses, and regular feedback.
- **Standard E**: The online teacher models, guides, and encourages legal, ethical, and safe behavior related to technology use.
- **Standard F**: The online teacher is cognizant of the diversity of student academic needs and incorporates accommodations into the online environment.
- **Student G**: The online teacher demonstrates competencies in creating and implementing assessments in online learning environments in ways that ensure validity and reliability of the instruments and procedures.
- **Standard H**: The online teacher develops and delivers assessments, projects, and assignments that meet standards-based learning goals and assesses learning progress by measuring student achievement of the learning goals.
- **Standard I**: The online teacher demonstrates competency in using data from assessments and other data sources to modify content and to guide student learning.
- **Standard J**: The online teacher interacts in a professional, effective manner with colleagues, parents, and other members of the community to support students' success.

All eLearning courses are offered to all AUHSD students as part of his or her regular school schedule. Access is provided by each school to those students wishing to participate, but do not have access at home or encounter technical difficulties while enrolled in an eLearning course. The overall vision for providing online learning is to provide access to an online, collaborative, and self-paced learning environment that facilitates 21st century

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skills development to ensure students evolve as competent, 21st century citizens and workers. Online learning is available to students in need of acceleration, enrichment (AP/IB), credit recovery, or simply an alternative instructional option.

Professional Development for all virtual, online learning staff is conducted quarterly to support the staff's acquisition of the 21st century technology skills and tools, appropriate pedagogy for online learning, interactive and engaging learning activities, and best practices for online instruction. In addition to formal quarterly meetings, ongoing training and teacher support is provided teachers via the Learning Management System, Haiku, and BB Collaborate. Teachers continually reflect and revise courses and teaching strategies based on current research in online learning and student feedback.

Online learning has expanded in AUHSD to support the at-risk students, those needing credit recovery, and those simply preferring a non-traditional instructional option. An Independent Learning Center (ILC) has been implemented at two of the district's high schools. The ILC will provide a 21st century independent study approach to educate and graduate at-risk and disengaged students. Staff will identify and recover students that have dropped out of school, have poor attendance, are struggling academically, and are at-risk of not earning their high school diploma. An appropriate educational program placement, goals, and support services are articulated in a personalized learning plan for each individual student. Emphasis is on the development of the academic and personal skills that lead to high school graduation and post-secondary connection (i.e.: college and/or career placement).

9b. Anaheim Union High School District's plans to use technology to extend or supplement the district's curriculum with rigorous academic courses and curricula, including distance-learning technologies.

Anaheim Union High School District (AUHSD) uses technology to extend or supplement curriculum with rigorous academic courses and curricula via 1) the integration of technology into content instruction and assessment and 2) the use of technology applications to facilitate student collaboration. The availability of on-line databases such as EBSCO for teachers, students, and parents is example of how technology can be integrated into rigorous academic courses to extend or supplement curriculum. These databases extend curriculum by providing content specific resources such as full-text news articles, historical documents, editorials, photographs, maps, novel reviews, literary criticisms, literary genres, periodical articles, video clips, biographical information, practice examinations, and other test preparation materials. In addition to data bases, all adopted core content textbooks are standards based and include on-line instructional materials such as electronic textbooks, electronic test banks (e.g. Exam View), teacher and student web links (e.g. scilinks.org and go.hrw.com), DVDs (e.g. BioDetectives, Animated Biological Concepts), CD-ROMs (e.g. textbooks, lab simulations, PresentationExpress, Voices from the Past). In addition, some school sites use databases such as United Streaming, which integrates seamlessly into any curriculum with 4,000 full-length videos segmented into 40,000 content-specific clips. Such technology expand learning by using new multimedia content; providing creative assignment building tools for teachers; and enhancing the capacity to customize lessons to different subjects, grades, and learning styles.

AUHSD is shifting its computer literacy focus from basic computer skills to 21st Century Skills, as outlined in the NETS-S. This shift prepares students to become "technologically literate" so they can demonstrate more proficient technology skills when developing performance tasks for content area classes. 21st century technology skills training coupled with electronic databases and assigned group projects create opportunities for students to learn collaboratively in ways that are rigorous, relevant, and expand learning to levels of advanced

proficiencies.

Anaheim Union is a Google Apps for Education” (GAFE) district. The tools in Google Drive are aligned to the ISTE’s NETS-S. To address the need for all teachers to shift their instructional practices to incorporate the use of appropriate and engaging technology in their lesson designing, a multi-year plan has been developed to provide training to all teachers through designated staff members selected as “Technology Coaches”. Technology coaches will be responsible for the training of all staff on the appropriate and pertinent use of technology and software.

APPENDICES:

Appendix C – Criteria for EETT Funded Technology Plans

In order to be approved, a technology plan needs to have “Adequately Addressed” each of the following criteria:

- For corresponding EETT Requirements, see the EETT Technology Plan Requirements (Appendix D).
- Include this form (Appendix C) with “Page in District Plan” completed at the end of your technology plan.

1. PLAN DURATION CRITERION	Page in District Plan	Example of Adequately Addressed	Example of Not Adequately Addressed
The plan should guide the district's use of education technology for the next three to five years. (For a new plan, can include technology plan development in the first year)	3	The technology plan describes the districts use of education technology for the next three to five years. (For new plan, description of technology plan development in the first year is acceptable). Specific start and end dates are recorded (7/1/xx to 6/30/xx).	The plan is less than three years or more than five years in length. Plan duration is 2009-11.
2. STAKEHOLDERS CRITERION Corresponding EETT Requirement(s): 7 and 11 (Appendix D).	Page in District Plan	Example of Adequately Addressed	Not Adequately Addressed
Description of how a variety of stakeholders from within the school district and the community-at-large participated in the planning process.	3-4	The planning team consisted of representatives who will implement the plan. If a variety of stakeholders did not assist with the development of the plan, a description of why they were not involved is included.	Little evidence is included that shows that the district actively sought participation from a variety of stakeholders.

3. CURRICULUM COMPONENT CRITERIA Corresponding EETT Requirement(s): 1, 2, 3, 8, 10, and 12 (Appendix D).	Page in District Plan	Example of Adequately Addressed	Example of Not Adequately Addressed
a. Description of teachers' and students' current access to technology tools both during the school day and outside of school hours.	6-7	The plan describes the technology access available in the classrooms, library/media centers, or labs for all students and teachers.	The plan explains technology access in terms of a student-to-computer ratio, but does not explain where access is available, who has access, and when various students and teachers can use the technology.
b. Description of the district's current use of hardware and software to support teaching and learning.	7-8	The plan describes the typical frequency and type of use (technology skills/information literacy/integrated into the curriculum).	The plan cites district policy regarding use of technology, but provides no information about its actual use.
c. Summary of the district's curricular goals that are supported by this tech plan.	8-9	The plan summarizes the district's curricular goals that are supported by the plan and referenced in district document(s).	The plan does not summarize district curricular goals.
d. List of clear goals, measurable objectives, annual benchmarks, and an implementation plan for using technology to improve teaching and learning by supporting the district curricular goals.	10-12	The plan delineates clear goals, measurable objectives, annual benchmarks, and a clear implementation plan for using technology to support the district's curriculum goals and academic content standards to improve learning.	The plan suggests how technology will be used, but is not specific enough to know what action needs to be taken to accomplish the goals.
e. List of clear goals, measurable objectives, annual benchmarks, and an implementation plan detailing how and when students will acquire the technology skills and information literacy skills needed to succeed in the classroom and the workplace.	12-14	The plan delineates clear goal(s), measurable objective(s), annual benchmarks, and an implementation plan detailing how and when students will acquire technology skills and information literacy skills.	The plan suggests how students will acquire technology skills, but is not specific enough to determine what action needs to be taken to accomplish the goals.

f. List of goals and an implementation plan that describe how the district will address the appropriate and ethical use of information technology in the classroom so that students and teachers can distinguish lawful from unlawful uses of copyrighted works, including the following topics: the concept and purpose of both copyright and fair use; distinguishing lawful from unlawful downloading and peer-to-peer file sharing; and avoiding plagiarism	15	The plan describes or delineates clear goals outlining how students and teachers will learn about the concept, purpose, and significance of the ethical use of information technology including copyright, fair use, plagiarism and the implications of illegal file sharing and/or downloading.	The plan suggests that students and teachers will be educated in the ethical use of the Internet, but is not specific enough to determine what actions will be taken to accomplish the goals.
g. List of goals and an implementation plan that describe how the district will address Internet safety, including how students and teachers will be trained to protect online privacy and avoid online predators.	15-16	The plan describes or delineates clear goals outlining how students and teachers will be educated about Internet safety.	The plan suggests Internet safety education but is not specific enough to determine what actions will be taken to accomplish the goals of educating students and teachers about Internet safety.
h. Description of or goals about the district policy or practices that ensure equitable technology access for all students.	16	The plan describes the policy or delineates clear goals and measurable objectives about the policy or practices that ensure equitable technology access for all students. The policy or practices clearly support accomplishing the plan's goals.	The plan does not describe policies or goals that result in equitable technology access for all students. Suggests how technology will be used, but is not specific enough to know what action needs to be taken to accomplish the goals.
i. List of clear goals, measurable objectives, annual benchmarks, and an implementation plan to use technology to	16-17	The plan delineates clear goal(s), measurable objective(s), annual benchmarks, and an implementation plan for using technology to support the district's student record-keeping and assessment efforts.	The plan suggests how technology will be used, but is not specific enough to know what action needs to be taken to

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make student record keeping and assessment more efficient and supportive of teachers' efforts to meet individual student academic needs.			accomplish the goals.
j. List of clear goals, measurable objectives, annual benchmarks, and an implementation plan to use technology to improve two-way communication between home and school.	17-18	The plan delineates clear goal(s), measurable objective(s), annual benchmarks, and an implementation plan for using technology to improve two-way communication between home and school.	The plan suggests how technology will be used, but is not specific enough to know what action needs to be taken to accomplish the goals.
k. Describe the process that will be used to monitor the Curricular Component (Section 3d-3j) goals, objectives, benchmarks, and planned implementation activities including roles and responsibilities.	18-19	The monitoring process, roles, and responsibilities are described in sufficient detail.	The monitoring process either is absent, or lacks detail regarding procedures, roles, and responsibilities.

4. PROFESSIONAL DEVELOPMENT COMPONENT CRITERIA Corresponding EETT Requirement(s): 5 and 12 (Appendix D).	Page in District Plan	Example of Adequately Addressed	Example of Not Adequately Addressed
a. Summary of the teachers' and administrators' current technology proficiency and integration skills and needs for professional development.	19	The plan provides a clear summary of the teachers' and administrators' current technology proficiency and integration skills and needs for professional development. The findings are summarized in the plan by discrete skills that include CTC Standard 9 and 16 proficiencies.	Description of current level of staff expertise is too general or relates only to a limited segment of the district's teachers and administrators in the focus areas or does not relate to the focus areas, i.e., only the fourth grade teachers when grades four to eight are the focus grade levels.
b. List of clear goals, measurable objectives, annual benchmarks, and	19-27	The plan delineates clear goals, measurable objectives, annual benchmarks, and an implementation	The plan speaks only generally of professional

an implementation plan for providing professional development opportunities based on your district needs assessment data (4a) and the Curriculum Component objectives (Sections 3d through 3j) of the plan.		plan for providing teachers and administrators with sustained, ongoing professional development necessary to reach the Curriculum Component objectives (sections 3d through 3j) of the plan.	development and is not specific enough to ensure that teachers and administrators will have the necessary training to implement the Curriculum Component.
c. Describe the process that will be used to monitor the Professional Development (Section 4b) goals, objectives, benchmarks, and planned implementation activities including roles and responsibilities.	27-28	The monitoring process, roles, and responsibilities are described in sufficient detail.	The monitoring process either is absent, or lacks detail regarding who is responsible and what is expected.

5. INFRASTRUCTURE, HARDWARE, TECHNICAL SUPPORT, AND SOFTWARE COMPONENT CRITERIA Corresponding EETT Requirement(s): 6 and 12 (Appendix D).	Page in District Plan	Example of Adequately Addressed	Example of Not Adequately Addressed
a. Describe the existing hardware, Internet access, electronic learning resources, and technical support already in the district that will be used to support the Curriculum and Professional Development Components (Sections 3 & 4) of the plan.	28-30	The plan clearly summarizes the existing technology hardware, electronic learning resources, networking and telecommunication infrastructure, and technical support to support the implementation of the Curriculum and Professional Development Components.	The inventory of equipment is so general that it is difficult to determine what must be acquired to implement the Curriculum and Professional Development Components. The summary of current technical support is missing or lacks sufficient detail.
b. Describe the technology hardware, electronic learning resources, networking and telecommunications infrastructure, physical plant modifications, and	30-32	The plan provides a clear summary and list of the technology hardware, electronic learning resources, networking and telecommunications infrastructure, physical plant modifications, and technical support the district will need to support the implementation of the district's Curriculum and Professional	The plan includes a description or list of hardware, infrastructure, and other technology necessary to implement the plan, but there doesn't

<p>technical support needed by the district's teachers, students, and administrators to support the activities in the Curriculum and Professional Development Components of the plan.</p>		<p>Development Components.</p>	<p>seem to be any real relationship between the activities in the Curriculum and Professional Development Components and the listed equipment. Future technical support needs have not been addressed or do not relate to the needs of the Curriculum and Professional Development Components.</p>
<p>c. List of clear annual benchmarks and a timeline for obtaining the hardware, infrastructure, learning resources and technical support required to support the other plan components as identified in Section 5b.</p>	<p>32-34</p>	<p>The annual benchmarks and timeline are specific and realistic. Teachers and administrators implementing the plan can easily discern what needs to be acquired or repurposed, by whom, and when.</p>	<p>The annual benchmarks and timeline are either absent or so vague that it would be difficult to determine what needs to be acquired or repurposed, by whom, and when.</p>
<p>d. Describe the process that will be used to monitor Section 5b & the annual benchmarks and timeline of activities including roles and responsibilities.</p>	<p>34</p>	<p>The monitoring process, roles, and responsibilities are described in sufficient detail.</p>	<p>The monitoring process either is absent, or lacks detail regarding who is responsible and what is expected.</p>

6. FUNDING AND BUDGET COMPONENT CRITERIA Corresponding EETT Requirement(s): 7 & 13, (Appendix D)	Page in District Plan	Example of Adequately Addressed	Example of Not Adequately Addressed
a. List established and potential funding sources.	34	The plan clearly describes resources that are available or could be obtained to implement the plan.	Resources to implement the plan are not clearly identified or are so general as to be useless.
b. Estimate annual implementation costs for the term of the plan.	35-38	Cost estimates are reasonable and address the total cost of ownership, including the costs to implement the curricular, professional development, infrastructure, hardware, technical support, and electronic learning resource needs identified in the plan.	Cost estimates are unrealistic, lacking, or are not sufficiently detailed to determine if the total cost of ownership is addressed.
c. Describe the district's replacement policy for obsolete equipment.	39	Plan recognizes that equipment will need to be replaced and outlines a realistic replacement plan that will support the Curriculum and Professional Development Components.	Replacement policy is either missing or vague. It is not clear that the replacement policy could be implemented.
d. Describe the process that will be used to monitor Ed Tech funding, implementation costs and new funding opportunities and to adjust budgets as necessary.	39	The monitoring process, roles, and responsibilities are described in sufficient detail.	The monitoring process either is absent, or lacks detail regarding who is responsible and what is expected.

7. MONITORING AND EVALUATION COMPONENT CRITERIA Corresponding EETT Requirement(s): 11 (Appendix D).	Page in District Plan	Example of Adequately Addressed	Example of Not Adequately Addressed
a. Describe the process for evaluating the plan's overall progress and impact on teaching and learning.	39-40	The plan describes the process for evaluation using the goals and benchmarks of each component as the indicators of success.	No provision for an evaluation is included in the plan. How success is determined is not defined. The evaluation is defined, but the process to conduct the evaluation is missing.
b. Schedule for evaluating the effect of plan implementation.	40-41	Evaluation timeline is specific and realistic.	The evaluation timeline is not included or indicates an expectation of unrealistic results that does not support the continued implementation of the plan.
c. Describe the process and frequency of communicating evaluation results to tech plan stakeholders.	41-42	The plan describes the process and frequency of communicating evaluation results to tech plan stakeholders.	The plan does not provide a process for using the monitoring and evaluation results to improve the plan and/or disseminate the findings.
8. EFFECTIVE COLLABORATIVE STRATEGIES WITH ADULT LITERACY PROVIDERS TO MAXIMIZE THE USE OF TECHNOLOGY CRITERION Corresponding EETT Requirement(s): 11 (Appendix D).	Page in District Plan	Example of Adequately Addressed	Example of Not Adequately Addressed
If the district has identified adult literacy providers, describe how the program will be developed in collaboration with them. (If	42	The plan explains how the program will be developed in collaboration with adult literacy providers. Planning included or will include consideration of collaborative strategies and other funding resources	There is no evidence that the plan has been, or will be developed in collaboration with

TECHNOLOGY STRATEGIC PLAN 2017-20

no adult literacy providers are indicated, describe the process used to identify adult literacy providers or potential future outreach efforts.)		to maximize the use of technology. If no adult literacy providers are indicated, the plan describes the process used to identify adult literacy providers or potential future outreach efforts.	adult literacy service providers, to maximize the use of technology.
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9. EFFECTIVE, RESEARCHED-BASED METHODS, STRATEGIES, AND CRITERIA Corresponding EETT Requirement(s): 4 and 9 (Appendix D).	Page in District Plan	Example of Adequately Addressed	Not Adequately Addressed
a. Summarize the relevant research and describe how it supports the plan's curricular and professional development goals.	42-47	The plan describes the relevant research behind the plan's design for strategies and/or methods selected.	The description of the research behind the plan's design for strategies and/or methods selected is unclear or missing.
b. Describe the district's plans to use technology to extend or supplement the district's curriculum with rigorous academic courses and curricula, including distance-learning technologies.	47-48	The plan describes the process the district will use to extend or supplement the district's curriculum with rigorous academic courses and curricula, including distance learning opportunities (particularly in areas that would not otherwise have access to such courses or curricula due to geographical distances or insufficient resources).	There is no plan to use technology to extend or supplement the district's curriculum offerings.

Appendix J – Technology Plan Contact Information (Required)

Education Technology Plan Review System (ETPRS) Contact Information

County & District Code: 30 -66431

School Code (Direct-funded charters only):

LEA Name: Anaheim Union High School District

*Salutation: Mr. ☒ Ms. Dr.

*First Name: Erik

*Last Name: Greenwood

*Job Title: Chief Technology Officer

*Address: 501 N. Crescent Way

*City: Anaheim

*Zip Code: 92803

*Telephone: 714-999-3765

Fax: 714-758-0571

*E-mail: greenwood@auhsd.us

Please provide backup contact information.

1st Backup Name: Dr. Diane Donnelly-Toscano

E-mail: donnely_d@auhsd.us

2nd Backup Name: Reuben Patino

E-mail: patino_r@auhsd.us

*Required information in the ETPRS

AGREEMENT FOR EDUCATION PROGRAMS FOR CAREERS IN HEALTHCARE

This AGREEMENT FOR EDUCATION PROGRAMS FOR CAREERS IN HEALTHCARE ("Agreement"), is entered into by and among the Anaheim Union High School District ("AUHSD") and KAISER FOUNDATION HEALTH PLAN, Inc., a California nonprofit public benefit corporation ("Health Plan") and KAISER FOUNDATION HOSPITALS, a California nonprofit public benefit corporation ("Hospitals") (Health Plan and Hospitals may collectively be referred to herein as "Kaiser").

WITNESSETH:

WHEREAS, AUHSD operates and governs accredited high schools in the district;

WHEREAS, AUHSD and the City of Anaheim co-sponsor Anaheim's Innovative Mentoring Experience ("AIME") program (the "Program") in conjunction with participating businesses in and around the City of Anaheim;

WHEREAS, AUHSD desires Kaiser's participation in the Program and Kaiser desires to be a participating business;

WHEREAS, the Kaiser Entities own and operate business and clinical facilities suitable for participation in the Program;

WHEREAS, all parties hereto share an interest in the educational goal and career development of students participating in the Program; and

WHEREAS, the parties desire to conduct an experiential component of the Program in certain of Kaiser facilities in and around Kaiser's Anaheim service area (collectively, the "Facilities").

NOW, THEREFORE, the parties hereto enter into this Agreement as a full statement of their respective responsibilities during the term of this Agreement, and in consideration of the representations made above and the covenants and conditions set forth herein, the parties agree as follows:

I. GENERAL INFORMATION

A. This Agreement governs the establishment and operation of the Program at the Facilities. Kaiser may make arrangements for the Program on the terms and conditions set forth herein.

B. The Kaiser Entities are solely responsible for determining whether to participate or continue participation in the Program and for the content of the Program at any of its Facilities.

C. The parties recognize that the Program are part of an educational curriculum and are for the benefit of the students. Students will not be used to displace regular employees of either of the Kaiser Entities, nor are they automatically entitled to a job at the conclusion of the Program. None of the Kaiser Entities receive any immediate advantage from the activities of the students at any of the Facilities. Students are also not entitled to wages or fringe benefits for the time spent in the Program.

D. At any time, and for any reason, Kaiser may terminate participation in the Programs.

II. OBLIGATIONS OF AUHSD

AUHSD SHALL:

A. Generally develop the structure and requirements for the Program. However, any Program activities occurring in any of the Facilities shall be designed in concert with applicable Health Plan and/or Hospitals designated personnel, and Health Plan and/or Hospitals, as applicable, shall have final approval for all Program related activities occurring in any of the Facilities.

B. Designate the students who are enrolled and in good standing in the said curricula to be assigned for training at the Facilities in such numbers as are acceptable to Kaiser.

C. Certify to Kaiser at the time each student first reports to the Facilities that the student complies with Kaiser's requirements for orientation, compliance training, drug screening, health screening and immunization that Kaiser may determine applicable.

D. Require every student to conform to all applicable Kaiser policies, procedures, and regulations as a condition of participation in the Program at Kaiser facilities, including but not limited to requiring each student to complete Kaiser's Youth Internship Programs Letter of Understanding attached hereto as Attachment B.

E. Comply with and enforce the AUHSD Summer Internship Agreement attached hereto as Attachment A with respect to AUSHD, Student, and Student Internship Coordinator obligations.

F. Ensure that students in the Programs maintain the confidentiality of any and all patient and other information received in the course of the Programs and do not discuss, transmit or narrate in any form, including through any type of social media, any patient information of a personal nature, medical or otherwise, except as expressly instructed by authorized Facility personnel.

G. Report to Kaiser at least two (2) weeks before commencement of the Programs' session the following information about each student:

1. Name, address and telephone number;
2. Health care providers and/or health insurance; and
3. All other reasonable information about the Programs and students as requested by Kaiser.

H. Require its Programs' administrators to attend any orientation programs/trainings required by Kaiser.

I. Require its Programs' students to attend any orientation programs/trainings required by Kaiser.

J. Certify to Kaiser that each student, employee and instructor reporting to the Facilities has received the training required by the OSHA bloodborne pathogens standard, 8 CCR Section 5193.

K. Ensure that every student complies with all federal, state, and local occupational health and safety and environmental statutes and regulations, and complies with the OSHA bloodborne pathogens standard, 8 CCR Section 5193.

III. OBLIGATIONS OF KAISER

KAISER SHALL:

A. Permit access to those students designated by the AUHSD pursuant to Section II B. above to the Facilities as necessary to participate in the Programs so long as such access does not interfere with the regular activities of the Facilities.

B. Perform the obligations described in Attachment A pertaining to Internship Provider.

C. Designate a member of the Facilities staff to participate with the Program administrators

or designees to plan, implement and coordinate the Programs. The name of the designated person(s) shall be given to AUHSD prior to commencement of each Program session.

D. Permit designated personnel at the Facilities to participate in the Program to enhance the students' education so long as such participation does not interfere with the personnel's regular job duties.

E. Have the right to demand that AUHSD withdraw from any of the Facilities any student who Kaiser determines is not performing satisfactorily or is not complying with applicable policies, procedures, or regulations. Such demand must be in writing and include a statement why Kaiser demands that the student be withdrawn. AUHSD shall comply with such a demand within five (5) days of receiving it.

F. Provide necessary emergency health care or first aid required by an accident occurring at any of the Facilities for a student participating in the Program at one of the Facilities. Except as herein provided Kaiser shall have no obligation to furnish medical or surgical care to any student, instructor or employee.

G. Provide training/orientation to the Facilities for the Program administrators.

H. Provide training/orientation to students, including training to ensure compliance Health Insurance Portability and Accountability Act of 1996 (HIPAA), when necessary.

I. Retain ultimate professional and administrative accountability for all work or services performed at any of the facilities, including patient care.

J. Not decrease their customary number of staff because of the assignment of Program students to any of the Facilities.

IV. INSURANCE

A. AUHSD shall maintain in full force and effect, at its sole expense and written by outside carriers acceptable to the Kaiser: (1) a comprehensive general liability insurance policy to cover AUHSD's employees, instructors and students while at any of the Facilities at levels of not less than One Million Dollars (\$1,000,000.00) per occurrence and Three Million Dollars (\$3,000,000.00) annual aggregate, and (2) a professional liability insurance policy to cover AUHSD's employees, instructors, and students while at any of the Facilities at levels of not less than One Million Dollars (\$1,000,000.00) per occurrence and Three Million Dollars (\$3,000,000.00) annual aggregate.

B. AUHSD shall cause the comprehensive general liability insurance and professional liability insurance policies specified in Section IV.A. herein to name Health Plan, Hospitals and Southern California Permanente Medical Group ("SCPMG") as additional insureds and to require thirty (30) days written notice to Health Plan, Hospitals and SCPMG prior to the effective date of any material change to or cancellation of such policies. AUHSD shall present Health Plan, Hospitals and SCPMG with satisfactory evidence of compliance with the insurance requirements specified in Sections IV A., IV B., and IV C., herein immediately after execution of this Agreement.

C. AUHSD shall extend its usual workers' compensation insurance to cover all students, instructors and employees who are participating in the Program at any of the Facilities.

V. INDEMNIFICATION

A. AUHSD shall indemnify and hold harmless (and at Health Plan, Hospitals or SCPMG's request, defend) Health Plan, Hospitals and SCPMG and all other persons or organizations cooperating in the conduct of the health care program commonly known as the "Kaiser Permanente Medical Care Program," and each of their officers, directors, members, managers, partners, employees or agents (each of which persons and organizations are referred to collectively herein as "Indemnitees" or individually as "Indemnatee") from and against any and all demands, debts, liens, claims, losses, damages, liabilities, costs, expenses, judgments, or obligations, actions or causes of action, (including the payment of attorneys' fees and expenses actually incurred whether or not litigation be commenced) for or in connection with injury or damage (including, but not limited to, death) to any person or property resulting from or in any way connected with the performance of or failure to perform obligations hereunder by AUHSD, its officers, directors, partners, employees, instructors, students or agents. The foregoing indemnity and hold harmless obligations of AUHSD include and apply without limitation to injury or damage to Indemnitees, patients, third parties, or any or all of them and their respective property, officers, directors, members, managers, partners, employees, or agents, regardless of how such injury or damage occurred or is suffered, notwithstanding any alleged contributory negligence on the part of any Indemnatee.

B. Notwithstanding the foregoing, AUHSD's liability hereunder shall not include any responsibility for or obligation to indemnify and hold harmless any Indemnatee from loss, damage or expense resulting solely from the negligence or willful misconduct of any Indemnatee.

C. Neither termination of this Agreement nor completion of the acts to be performed under this Agreement shall release any party hereto from its obligations to indemnify as to any claim or cause of action asserted so long as the event upon which such claim or cause of action is predicated shall

have occurred prior to the effective date of any such termination or completion.

VI. AFFIRMATIVE ACTION AND NONDISCRIMINATION

AUHSD recognizes that as government contractors, Health Plan, Hospitals and/or Medical Group are subject to various federal laws, executive orders and regulations regarding equal opportunity and affirmative action.

A. This subsection constitutes notice that the AUHSD may be subject to the following Federal Acquisition Regulations (each a "FAR") at 48 CFR Part 52 and the Office of Federal Contract Compliance Regulations at 41 CFR Part 60, which are incorporated herein by reference: (i) FAR 52.222-26 – Equal Opportunity (APR 2015) and 41 CFR 60.1.4(a); (ii) FAR 52.222-21 – Prohibition of Segregated Facilities (APR 2015) and 41 CFR 60-1.8; (iii) FAR 52.222-37 – Employment Reports on Veterans (OCT 2015); (iv) FAR 52.222-35 – Equal Opportunity for Veterans (OCT 2015) and 41 CFR 60-300.5(a) and FAR 52.222-36 – Equal Opportunity for Workers with Disabilities (JUL 2014) and 41 CFR 60-741.5(a), which provide (and are required to be stated in bold print): **"This contractor [Kaiser] and subcontractor [AUHSD, if covered] shall abide by the requirements of 41 CFR 60-300.5(a) and 60-741.5(a). These regulations prohibit discrimination against qualified individuals on the basis of protected veteran status or disability, and require affirmative action by covered prime contractors and subcontractors to employ and advance in employment qualified protected veterans and qualified individuals with disabilities."** In addition, per Executive Order 11246 regarding nondiscrimination in employment decisions, as amended by Executive Order 13665 regarding non-retaliation for disclosure of compensation information, and Executive Order 13496 (codified at 29 CFR Part 471, Appendix A to Subpart A) concerning the obligations of federal contractors and subcontractors to provide notice to employees about their rights under Federal labor laws shall be incorporated herein by reference. As part of Kaiser's efforts to comply with these requirements, Kaiser has developed and implemented equal employment opportunity and affirmative action policies and programs designed to ensure that all qualified applicants and employees are treated without regard to such factors as race, color, religion, sex, sexual orientation, gender identify, national origin, disability, veteran status, or any other reason prohibited by law. To the extent required by law, Kaiser requests that the AUHSD take appropriate action, as necessary, to support Kaiser's commitment to these requirements, as required by 41 CFR 60-300.44(f)(1)(ii) and 60-741.44(f)(1)(ii).

B. To the extent required by law, AUHSD agrees to comply with and be bound by each of the applicable clauses referred to in this Section VI, and recognizes that in the event of its failure to comply with such applicable clauses, rules, regulations or orders, this Agreement may be canceled, terminated or suspended in whole or in part.

VII. STATUS OF AUHSD, ITS PERSONNEL, HEALTH PLAN, HOSPITALS, AND SCPMG

This Agreement is not intended and shall not be construed to create the relationship of agent, servant, employee, partnership, joint venture or association between AUHSD and Health Plan, Hospitals, and/or SCPMG and their employees, students, partners, or agents, but rather is an agreement by and among independent contractors. Neither party has authorization to enter into any contracts, assume any obligations or make any warranties or representations on behalf of the other parties, and Health Plan, Hospitals and SCPMG shall not be responsible to AUHSD, AUHSD's officers, directors, students, employees, instructors or agents or to any governing body for any payroll-related taxes or any other employment related liability in connection with the performance of services by AUHSD, AUHSD's students, employees, instructors or agents under this Agreement. It is expressly understood that AUHSD will be responsible for all legally required tax withholding for itself and its students, if any, employees, instructors and agents. AUHSD warrants that it will comply with all applicable federal, state and local laws, including, but not limited to, wage and hour laws and employment discrimination laws. It is expressly understood that none of AUHSD's students, employees, instructors and agents who are providing services hereunder are employees of Kaiser and/or SCPMG for any purpose, including but not limited to, employee welfare and pension benefits of employment, workers' compensation, disability insurance or compensation for services or any other fringe benefits of employment. AUHSD will notify Kaiser and SCPMG of any change (including, but not limited to, the tax withholding status) in the employer/employee relationship between AUHSD and those individuals providing services under this Agreement. Neither AUHSD nor any of its students, instructors, employees or agents shall receive any compensation from Kaiser or SCPMG.

VIII. PUBLICITY

AUHSD shall not, without Kaiser's prior written consent, publish or otherwise disseminate any advertising, promotion, report, article, research piece or publicity wherein the name Kaiser Foundation Health Plan, Inc., Kaiser Foundation Hospitals, Southern California Permanente Medical Group, Kaiser Permanente, The Permanente Federation or the Kaiser Permanente Medical Care Program is mentioned or otherwise reasonably identified, or use language from which a relationship between, any of these organizations and AUHSD may, in the reasonable judgment of any of the Kaiser Entities, be inferred.

IX. TERM AND TERMINATION

A. The term of this Agreement shall commence June 5th, 2017 ("Effective Date") and expire July 14th, 2017).

B. Kaiser representatives at the Facilities have sole discretion to terminate, decline to renew, or modify the Program for which they are responsible.

C. Any written notice given under this Section IX shall be sent, postage prepaid, by certified mail, return receipt requested, to the following person(s), as the case may be:

KAISER FOUNDATION HEALTH PLAN, INC.
3440 E. La Palma Ave. Anaheim, CA 92806
Attn.: Mark Costa
Title: Senior Vice President & Area Manager

ANAHEIM UNIFIED HIGH SCHOOL DISTRICT
501 N. Crescent Way, Anaheim, Ca. 92801
MJ Cooke Elliott
District Intramural Sports Director
Physical Education Programs Specialist
AIME Program Director
714-404-4001

X. COMPLIANCE WITH IMMIGRATION LAWS

AUHSD hereby certifies to the Kaiser Entities that AUHSD shall comply during the term of this Agreement with the provisions of the Immigration Reform and Control Act of 1986, as amended, and any regulations promulgated thereunder. AUHSD hereby certifies that it has obtained a properly completed Employment Eligibility Certificate (INS Form I-9) for each worker performing services under this Agreement, hired by AUHSD after November 5, 1986.

XI. MODIFICATION

No modification, amendment, supplement to this Agreement or waiver of any provision of this Agreement shall be binding upon the parties unless made in writing and duly signed by all parties hereto.

XII. SURVIVING SECTIONS

All obligations under this Agreement which are continuing in nature shall survive the termination or conclusion of this Agreement.

XIII. ASSIGNMENT

AUHSD shall not assign its rights or obligations under this Agreement without the express written consent of each of the Kaiser Entities.

XIV. RULES OF CONSTRUCTION

The language in all parts of this Agreement shall in all cases be construed as a whole, according to its fair meaning, and not strictly for or against either AUHSD or Kaiser. Section headings in this Agreement are for convenience only and are not to be construed as a part of this Agreement or in any way limiting or amplifying the provisions hereof. All pronouns and any variations thereof shall be deemed to refer to the masculine, feminine, neuter, singular or plural, as the identifications of the person or persons, firm or firms, corporation or corporations may require.

XV. ENTIRE AGREEMENT

This Agreement contains the final, complete and exclusive agreement between the parties hereto. Any prior agreements, promises, negotiations or representations relating to the subject matter of this Agreement not expressly set forth herein are of no force or effect. This Agreement is executed without reliance upon any promise, warranty or representation by any party or any representative of any party other than those expressly contained herein. Each party hereto has carefully read this Agreement and signs the same of its own free will.

XVI. GOVERNING LAW

This Agreement is made and entered into in the State of California, and shall in all respects be interpreted, enforced and governed by and under the laws of the State of California.

XVII. COUNTERPARTS

This Agreement may be executed in counterparts, and all such counterparts together shall constitute the entire agreement of the parties hereto.

XVIII. SEVERABILITY

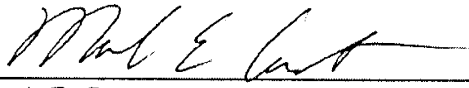
The provisions of this Agreement are specifically made severable. If any clause, provision, right and/or remedy provided herein is unenforceable or inoperative, the remainder of this Agreement shall be enforced as if such clause, provision, right and/or remedy were not contained herein.

XIX. AUTHORIZATION

The undersigned individuals represent that they are fully authorized to execute this Agreement on behalf of the named parties.

IN WITNESS WHEREOF, this Agreement has been executed by the parties hereto as of the day and year first written above.

KAISER FOUNDATION HEALTH PLAN, INC.
KAISER FOUNDATION HOSPITALS
Each California nonprofit public benefit corporations

By: 
Mark E. Costa
Senior Vice President & Area Manager

Date: 4-19-17

ANAHEIM UNION HIGH SCHOOL DISTRICT

By: _____
Manuel Colon
Chief Academic Officer
AUHSD

Date: _____

Attachment "A" – AUHSD Summer Internship Agreement

Summer Internship Agreement

AUHSD's Summer Internship Program enables students to experience work-based learning and earn high school credit at the same time. The internship experience requires communication and coordination between AUHSD, internship providers, summer internship coordinators, parents, and students.

Important: Please complete the student and parent/guardian portions of this form. Once your completed packet is turned in, the rest of the agreement will be completed and a copy will be provided to you.

Student:

As a student intern, I agree to:

1. Attend summer internship kickoff celebration and student orientation: May 6th from 8:00am-3:00pm at Savanna HS in the Auditorium.
2. Arrive on time to the internship each day and sign in
3. Wear professional attire to the internship
4. Notify and work with my Summer Internship Coordinator to resolve any concerns during the internship
5. Notify Summer Internship Coordinator and internship provider if I will be absent during the internship (illness or emergencies only – contact information to be given during training)
6. Work to the best of my ability during the internship
7. Complete the entire 6-week internship - students who do not complete the entire internship will not be eligible for the \$600 work-based learning scholarship (6 weeks, at least 15 hours/week)

Student Signature

Date

Print First & Last Name

Parents and Guardians:

I understand the obligation of this agreement and approve the Summer Internship for my son or daughter. I give my permission for participation in the Summer Internship.

Parent Signature

Date

Print First & Last Name

AUHSD:

The Anaheim Union High School District Agrees to:

1. Provide workplace readiness training to all summer interns
2. Provide OCTA bus passes to interns to assist with travel costs
3. Provide an \$600 work-based learning scholarship to summer interns upon successful completion of the internship (6 weeks, at least 15 hours/week)
4. Provide Summer Internship Coordinators to assist students, parents, and partners with the internship experience
5. Per California Labor Code Section 3368 and Education Code Section 51769, assume liability for worker's compensation during the internship

Authorized Signature

Date

Print Name & Title

Summer Internship Coordinator:

During the summer internship, I agree to:

1. Attend summer internship kickoff celebration and student orientation: May 6th from 8:00am-3:00pm at Savanna HS in the Auditorium.
2. Ensure that all necessary paperwork is at the worksite (agreements, emergency contact information, etc.).
3. Visit each business/organization periodically to ensure that summer interns are meeting the expectations of our internship providers
4. Meet with each summer intern periodically to ensure that their experience is meeting program and student expectations
5. Provide student support throughout the internship
6. Contact parents, internship providers, and students to resolve issues that may arise from internship activities
7. Interview summer interns to gather qualitative data for grant reporting purposes
8. Coordinate video recording and photography by AUHSD staff and subcontractors to document the internship

Authorized Signature

Date

Print Name

Phone Number

Internship Provider:

During this internship, I agree to:

1. Provide meaningful non-paid work experience for summer interns, approximately 15-20 hours per week for each intern, between the dates of June 5th and July 14th, 2017
2. Provide adequate supervision and work conditions that will not endanger the health, safety, welfare, or morals of summer interns
3. Help students demonstrate desirable work habits and develop career readiness skills
4. Communicate expectations to summer interns as well as Summer Internship Coordinators
5. Sign time sheets for summer interns to verify hours completed
6. Consider participation in video-taping and photography of student interns by AUHSD staff and/or subcontractors for intern program promotional purposes
7. Communicate any concerns to the AUHSD Summer Internship Coordinators
8. Complete a pre- and post-survey to assist in improving internship program
9. Consider writing letters of recommendation for your intern(s)
10. Consider attending closing celebration to be held on Friday, July 14th (time and location to be determined)

Internship Provider – Firm Name

Address

Phone Number

Authorized Signature

Date

Print Name and Title

Attachment "B" – Kaiser Youth Internship Programs Letter of Understanding



Youth Internship Programs

LETTER OF UNDERSTANDING

This Letter of Understanding is to communicate the intent of the Youth Internship Programs and specific restrictions as outlined below, to promote safety and compliance with KP policies and procedures.

KPSC Youth Programs (Summer Youth, INROADS & Health Career Connections) and other internship programs, were developed to provide opportunities for students to gain valuable work experience. These programs provide an opportunity for students to develop a variety of social, technical and employability skills and offers the following opportunities:

- experiencing "real life" work in a healthcare administrative environment
- coming in contact with a variety of career experiences
- completing job tasks successfully
- receiving feedback and enjoying the rewards of improved performance
- becoming familiar with use of computers and technology in the workplace
- learning effective ways to interact and communicate on a professional level with adults
- becoming entry-level-trained in a healthcare environment
- exploring career paths and how various departments support the delivery of health care services
- understanding the relationship between educational experiences and occupational choices

The healthcare setting is highly regulated. Ensuring patient safety, workplace safety, privacy and the patient care experience are paramount goals. Accordingly, students in the KPSC Youth Programs ("Students") and their supervisors are expected to abide all Kaiser Permanente policies and procedures, including SCAL.SCPMG.HR Policy HR.015, which provides that individuals who are not present for the benefit of the patient and who are not currently participating in an educational program affiliated with the Kaiser Permanente Medical Care Program (e.g. medical residency, clinical rotations) may not "shadow" or observe physicians and other staff members during the provision of care to any patient. KPSC Youth Programs are not clinical education programs. Moreover, Students may **NOT** engage in the following:

- Any type of clinical activities or care, including, without limitation, providing or assisting with patient duties that require a license, certificate or registration such as taking vital signs, administering medications, transporting patients, perform blood pressure checks, wound cleaning, etc.
- Pick up or deliver pharmaceuticals, instruments or medical supplies, blood or lab specimens.

I acknowledge receipt of this Letter of Understanding and agree to adhere to the provisions as outlined above.

Direct Supervisor Signature

Print Name

Student Signature

Print Name

Date: _____ Youth Workforce Internship (Circle One) SYEP KP INROADS HCC

Other (specify) _____

NOTE: The KP Program Coordinator and the direct supervisor must keep a copy of this agreement.
Updated 4-10-2017

Petition for Approval of School for Attendance by Nonimmigrant Student

ANAHEIM UNION HIGH SCHOOL DISTRICT

Section 1: Contact Information

1.1 Approval for Attendance of Students Under:

Section 101(a)(15)(f) of the Act (academic and language students)

1.1a Previous School Code: none

1.2 Name of School or School System: ANAHEIM UNION HIGH SCHOOL DISTRICT

1.3 Name of Main Campus: ANAHEIM UNION HIGH SCHOOL DISTRICT

1.4 Mailing Address of the School:

501 N CRESCENT WAY
ANAHEIM, CA 92801

1.5 Telephone Number: 714-999-5654

1.6 Fax Number: 714-808-9090

1.7 Physical Location of the school:

501 N CRESCENT WAY
ANAHEIM, CA 92801

1.8 School Type: Public

Section 2: Program of Study

2.1 This School is Engaged in:

Public High School (Grades 9-12)

This school **does** qualify its graduates for acceptance by accredited schools at a higher education level.

This school **does** charge the full per student cost for tuition and restricts students to one year of study.

2.2 Areas of Study:

Other: Secondary Education, Public High School Grades 9-12

2.3 Degrees Available from this School:

High School Diploma

2.4 Courses of Study and Time Necessary to Complete each:

K-12 High School Diploma Requirements: Four years/220 credits (Course areas and specifics detailed below)

ENGLISH: 4 years/40 credits

- 9th grade English 1: 1 year/180 days/10 credits
- 10th grade English 2: 1 year/180 days/10 credits
- 11th grade English 3: 1 year/180 days/10 credits
- 12th grade English 4: 1 year/180 days/10 credits

HISTORY: 3 years/30 credits

- 10th grade World History/Culture Geography: 1 year/180 days/10 credits
- 11th grade US History/Geography: 1 year/180 days/10 credits
- 12th grade Principles of American Democracy-Government: 1 semester/90 days/5 credits
- 12th grade Economics: 1 semester/90 days/5 credits)

SCIENCE: 2 years/20 credits

- Life Science: 1 year/180 days/10 credits
- Physical Science: 1 year/180 days/10 credits MATH: 3 years/30 credits
- FINE ARTS or LANGUAGE: 1 year/10 credits
- Visual Arts Course Offerings: ceramics; 3-D design; drawing/painting; multimedia design; photography;
- Performing Arts Course Offerings: band; color guard; dance (team for band; dance production; dance-levels 1 & 2); drama/theatre; choir (concert; ensemble; show); guitar-levels 1 & 2;
- World Language Course Offerings: French, Japanese, Korean, Mandarin, Spanish

HEALTH: 1 semester/90 days/5 credits

PHYSICAL EDUCATION: 2 years/20 credits

ELECTIVES

CIVIC & SERVICE LEARNING: 40 hours

CAREER EDUCATION: 1 year/10 credits

- CAREER TECHNICAL EDUCATION (CTE) PATHWAY: Successful completion of a concentration or capstone level course designated in industry-recognized career pathway.
- Arts, Media & Entertainment Industry: Includes Design, Visual & Media Arts and Media Production Arts with courses about business technology, graphic communications, digital photography, animation, video production, broadcast media production. This pathway also includes Performing Arts and Production Management with courses about dance, dance production, dance for commercial or production, stagecraft technology. Potential occupations: animation assistant, make-up artist, special effects coordinator, scriptwriter, videographer, producer, visual effects coordinator, disc jockey, actor, TV broadcaster, music director, film

composer, choreographer, production manager, costume or set designer, camera operator, sound engineer.

-Business & Finance Industry/Marketing, Sales & Service Industry: Includes Financial Services (Accounting/Banking) and Entrepreneurship & Self-Employed with courses about accounting principles, financial services-banking, business/marketing. Potential occupations: book keeper, accountant, auditor, bank teller, customer service representative, account executive.

-Information & Communication Technologies Industry: Includes Information Support & Services, Software & Systems Development and Games & Simulations with courses about business technology, graphic communications, web page design, computer technology/science, mobile app development, Web page design, video game design & development. Potential occupations: desktop publisher, technical writer, software engineer, software technician, web architect, computer hardware engineer.

-Health Science & Medical Technology Industry: Includes Biotechnology and Patient Care with courses about biomedical science, human body systems & disorders, medical interventions & innovation, sports medicine, nursing assistant, pharmacy technician, dental care. Potential occupations: biotechnology assistant, biomedical chemist, clinical trials researcher, registered nurse, physical therapist, physician assistant.

-Education, Child Development & Family Services Industry/Hospitality, Tourism & Recreation Industry: Includes Child Development, Education and Food Service & Hospitality with courses about child development, principles of teaching, culinary. Potential occupations: child care provider, child psychologist, teacher, counselor, caterer, chef, food service manager, food stylist.

-Public Services Industry: Includes Public Safety, Emergency Response and Legal Professions with courses about leadership & management, legal & law occupations, forensics science/crime science, criminal justice, emergency medical responder/technician (EMR/EMT), fire technology, legal careers. Potential occupations: security guard, police officer, firefighter, paralegal, legal assistant, mediator.

-Building & Construction Trades Industry/Engineering & Design Industry: Includes Residential & Commercial Construction and Engineering & Architecture with courses about carpentry/construction, wood manufacturing, design & fabrication for engineering, computer integrated manufacturing. Potential occupations: contractor, surveyor, engineer, draft/designer, architect, structural engineer.

-Transportation Industry/Manufacturing & Product Design Industry/Agriculture Industry: Includes Systems Diagnostics & Services, Product Innovation & Design and Ornamental Horticulture with courses about automotive technology, auto mechanics, advanced manufacturing & engineering, floral design. Potential occupations: parts & service sales, machine

inspector/operator, mechanic, electrician, mechanical engineer, floral designer.

-CAREER-RELATED: Successful completion of a career-related course aligned to one of the following programs:

(A).ROP Courses with Site(s) Where Offered:

-American Sign Language I (learn the basic signs of the alphabet, numbers, words, short phrases) -Cypress

-American Sign Language II (review skills from ASL I and acquire skills in ASL lexicon, grammar/syntax) -Cypress

-American Sign Language III (third level course; emphasis on vocabulary, grammatical features, abstract concepts, Deaf culture, interpreting as a career) -Cypress

-Automotive Technology (learn to use diagnostic equipment to find automotive operational faults, document/repair them) -Katella, Loara, Savanna

-Building Industry Technology Academy/BITA (gain carpentry/construction skills and learn to use tools) -Anaheim, Katella, Magnolia, Savanna, Western

-Body Systems and Disorders (learn human anatomy and physiology, normal body system functions, diseases and disorders of those systems) -Savanna

-Business, Finance and Careers (introduction to fundamentals of personal and business finance; includes in-depth career planning) -Loara

-Careers with Children: Preschool Assistant (train to become preschool teacher) -Loara, Savanna

-Child Development (study children's developmental stages from conception to early adolescence) -Cypress, Katella, Kennedy, Loara, Magnolia, Western

-Computer Graphics, Design and Illustration (trains students in electronic layout, design, illustration as used in preparation of electronic/print-ready artwork) -Katella

-Culinary Arts/Introduction (learn basic cooking skills) -Savanna, Western

-Culinary Arts and Hospitality Management (second course: students further develop culinary skills in lab setting class and in working food service kitchen) -Savanna, Western

-Dental Core (learn dental assistant skills) -Anaheim

-Design and Fabrication for Engineering Careers (use power tools and computer numerically controlled equipment) -Anaheim

-Digital Photography (creatively manipulate your photographs with digital editing software) -Magnolia

-Financial Services/Marketing/Banking (trains students to secure employment as bank teller or customer service representative at a financial institution) -Loara

-Floral Design (trains students for employment in industry, including floral design, display, marketing) -Cypress

Introduction to Forensic Science/Crime Scene Investigation (learn basics of evidence collection and investigation) -Katella, Kennedy, Magnolia

-Legal and Law Enforcement (gain understanding of many careers in law enforcement) -Cypress, Katella, Kennedy, Magnolia

-Legal Careers 1 (theory and hands-on experience required in legal careers) -Cypress

- Medical Assistant-Clinical and Administrative (prepare for job as clinical back office assistant) - Magnolia, Savanna
- Medical Careers (learn about diverse medical/health occupations) -Loara, Magnolia, Savanna, Western
- Medical Interventions (learn how to prevent, diagnose, treat diseases) -Oxford
- Pharmacy Technician (learn to read and transcribe doctors' orders, prepare unit dose medications, perform calculations) -Kennedy
- Nurse Assistant, Long-Term Care (teaches basic nursing care, emergency procedures, communication, skills for working as member of the health care team) -Savanna
- Principles of Engineering (explore careers in field of engineering/engin. technology) - Anaheim, Magnolia, Oxford
- Principles of Teaching and Learning (learn principles of effective teaching, curriculum development) -Kennedy, Savanna
- Professional Dance I (trains students in dance theory, fitness, disciplines, techniques) - Western
- Professional Dance II (second level course/introduces the concepts of choreography, dance critique, production) -Western
- Professional Dance: Production (students choreograph their own pieces, deliver performance critiques; participate in competitions) -Western
- Sports Medicine and Therapy (learn vocabulary, theories, skills involved with careers in sports medicine as athletic trainers) -Loara, Western
- Stagecraft Technology (learn to create/design scenery, props, lighting, and sound for theatrical productions) -Anaheim
- Wood Manufacturing Occupations (introduction to cabinet building, pattern making, wood machining) -Anaheim

Career-Related (continued):

(B).MESA: Math, Engineering, Science Achievement - academic preparation course with a focus on STEAM career fields (science, technology, engineering, arts and mathematics)

(C).ASB: Associated Student Body - student leadership organization on each campus

(D).Yearbook: students produce the school's annual yearbook

(E).School Newspaper: course addresses all aspect of newspaper production; students study and use writing process

(F).International Baccalaureate (IB) Program

(G). Work Experience: students apply basic skills of reading, writing and computation and acquire occupational skills

Section 3: Accreditations and Recognitions

3.1 Date School Was Established: 10/03/1898

3.2 Department of Education Recognized Accrediting Agencies:

None

3.3 SEVP Identified Accrediting Agencies:

11/04/2015 - 06/30/2021 Western Association of Schools and Colleges, Accrediting
Commission for Schools

3.4 State Recognitions:

None

3.5 Optional Comments:

Anaheim High School:

Established 10/01/1898 - Accreditation/WASC Effective: 11/04/2015 - 06/30/2021

Cypress High School:

Established 09/04/1973 - Accreditation/WASC Effective: 07/03/2016 - 06/30/2022

Katella High School:

Established 09/06/1966 - Accreditation/WASC Effective: 05/02/2015 - 06/30/2018

John F. Kennedy High School:

Established 09/08/1964 - Accreditation/WASC Effective: 07/03/2016 - 06/30/2022

Loara High School:

Established 09/04/1962 - Accreditation/WASC Effective: 05/01/2015 - 06/30/2018

Magnolia High School:

Established 09/05/1961 - Accreditation/WASC Effective: 11/19/2015 - 06/30/2019

Oxford Academy:

Established 09/08/1998 - Accreditation/WASC Effective: 02/01/2016 - 06/30/2022

Savanna High School:

Established 09/05/1961 - Accreditation/WASC Effective: 05/02/2015 - 06/30/2018

Western High School:

Established 09/03/1957 - Accreditation/WASC Effective: 06/28/2012 - 06/30/2018

3.6 FAA Certification:

None

Section 4: School Calendar, Costs, and Demographics**4.1 This School's Sessions are based on:**

Semesters

4.2 Date Registration begins for EACH session during a calendar year:

August 09

January 08

4.3 Sessions are Held: Day**4.4 Average Annual Number of classes: 3024****4.5 Average Annual Number of Students: 19376****4.6 Average Annual Number of Teachers or Instructors: 772****4.7 Average Annual Number of Non-Teaching Employees: 603****4.8 Approximate Annual Cost of Room, Board, Tuition, etc. per Student: 16500****4.9 Requirements for Admission:** This field should include requirements for admission into the programs of study listed on Page 2: Programs of Study. Do not list requirements for programs not listed on Page 2: Programs of Study

Suggestions:

State of California Immunizations:

A copy of a doctor's proof of the immunization and dates is required before meeting with the Director of Pupil Personnel Services. For more details and timelines refer to: www.shotsforschool.org. All of these immunizations are available worldwide and are required before entering a classroom.

Complete High School Transcript (must be evaluated for a fee by American Education Research Corp at www.aerc-eval.com)

Letter of Recommendation from School Administrator now in attendance (must have stamp of school).

Upon arrival all students will be assessed using the CELDT test to determine Language support at the school site and appropriate classes based on their language fluency.

Section 5/6: Campuses and Instructional Sites and Officials

ANAHEIM UNION HIGH SCHOOL DISTRICT Main Campus: ANAHEIM UNION HIGH SCHOOL

DISTRICT**Campus 3-digit suffix:** 000**Mailing Address:** 501 N CRESCENT WAY, ANAHEIM, CA, 92801-5401**Physical Address:** 501 N CRESCENT WAY, ANAHEIM, CA, 92801-5401**Telephone Number:** 714-999-5654 **Fax Number:** 714-808-9090

Officials Name	Title	Role	Telephone #	E-Mail Address
IVORY EGANS, SHANNA	DIRECTOR, STUDENT SUPPORT SERVICES	PDSO	714-999-5654	egans_s@auhsd.us

ANAHEIM UNION HIGH SCHOOL DISTRICT Campus: ANAHEIM HIGH SCHOOL**Campus 3-digit suffix:** 001**Mailing Address:** 811 W LINCOLN AVE, ANAHEIM, CA, 92805-2402**Physical Address:** 811 W LINCOLN AVE, ANAHEIM, CA, 92805-2402**Telephone Number:** 714-999-3717 **Fax Number:** 714-772-6537

Officials Name	Title	Role	Telephone #	E-Mail Address
IVORY EGANS, SHANNA	DIRECTOR, STUDENT SUPPORT SERVICES	PDSO	714-999-5654	egans_s@auhsd.us
CORRAL, ANNA	PRINCIPAL	DSO	714-999-3772	corral_a@auhsd.us

ANAHEIM UNION HIGH SCHOOL DISTRICT Campus: CYPRESS HIGH SCHOOL**Campus 3-digit suffix:** 002**Mailing Address:** 9801 VALLEY VIEW ST, CYPRESS, CA, 90630-3923**Physical Address:** 9801 VALLEY VIEW ST, CYPRESS, CA, 90630-3923**Telephone Number:** 714-220-4144 **Fax Number:** 714-220-4174

Officials Name	Title	Role	Telephone #	E-Mail Address
IVORY EGANS, SHANNA	DIRECTOR, STUDENT SUPPORT SERVICES	PDSO	714-999-5654	egans_s@auhsd.us
KIM, DAVID	Teacher on Special Assignment - International Admissions	DSO	714-999-5654	kim_da@auhsd.us

ANAHEIM UNION HIGH SCHOOL DISTRICT Campus: JOHN F. KENNEDY HIGH SCHOOL**Campus 3-digit suffix:** 004**Mailing Address:** 8281 WALKER ST, LA PALMA, CA, 90623-2123

Physical Address: 8281 WALKER ST, LA PALMA, CA, 90623-2123**Telephone Number:** 714-220-4101 **Fax Number:** 714-995-1833

Officials Name	Title	Role	Telephone #	E-Mail Address
IVORY EGANS, SHANNA	DIRECTOR, STUDENT SUPPORT SERVICES	PDSO	714-999-5654	egans_s@auhsd.us
GLADYSZ-BROWN, JENNIFER	PRINCIPAL	DSO	714-220-4118	brown_j@auhsd.us

ANAHEIM UNION HIGH SCHOOL DISTRICT Campus: LOARA HIGH SCHOOL**Campus 3-digit suffix:** 005**Mailing Address:** 1765 W CERRITOS AVE, ANAHEIM, CA, 92804-6197**Physical Address:** 1765 W CERRITOS AVE, ANAHEIM, CA, 92804-6197**Telephone Number:** 714-999-3677 **Fax Number:** 714-999-3703

Officials Name	Title	Role	Telephone #	E-Mail Address
IVORY EGANS, SHANNA	DIRECTOR, STUDENT SUPPORT SERVICES	PDSO	714-999-5654	egans_s@auhsd.us
CALLAWAY, KATRINA	PRINCIPAL	DSO	714-999-3698	callaway_k@auhsd.us

ANAHEIM UNION HIGH SCHOOL DISTRICT Campus: KATELLA HIGH SCHOOL**Campus 3-digit suffix:** 003**Mailing Address:** 2200 E WAGNER AVE, ANAHEIM, CA, 92806-4933**Physical Address:** 2200 E WAGNER AVE, ANAHEIM, CA, 92806-4933**Telephone Number:** 714-999-3621 **Fax Number:** 714-535-3991

Officials Name	Title	Role	Telephone #	E-Mail Address
IVORY EGANS, SHANNA	DIRECTOR, STUDENT SUPPORT SERVICES	PDSO	714-999-5654	egans_s@auhsd.us
CARPENTER, BENJAMIN	PRINCIPAL	DSO	714-999-3638	carpenter_b@auhsd.us

ANAHEIM UNION HIGH SCHOOL DISTRICT Campus: MAGNOLIA HIGH SCHOOL**Campus 3-digit suffix:** 006**Mailing Address:** 2450 W BALL RD, ANAHEIM, CA, 92804-5211**Physical Address:** 2450 W BALL RD, ANAHEIM, CA, 92804-5211**Telephone Number:** 714-220-4221 **Fax Number:** 714-220-4233

Officials Name	Title	Role	Telephone #	E-Mail Address
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IVORY EGANS, SHANNA	DIRECTOR, STUDENT SUPPORT SERVICES	PDSO	714-999-5654	egans_s@auhsd.us
HAMMER, DAPHNE	PRINCIPAL	DSO	714-220-4245	hammer_d@auhsd.us

ANAHEIM UNION HIGH SCHOOL DISTRICT Campus: SAVANNA HIGH SCHOOL**Campus 3-digit suffix: 007****Mailing Address: 301 N GILBERT ST, ANAHEIM, CA, 92801-5018****Physical Address: 301 N GILBERT ST, ANAHEIM, CA, 92801-5018****Telephone Number: 714-220-4262 Fax Number: 714-995-2544**

Officials Name	Title	Role	Telephone #	E-Mail Address
IVORY EGANS, SHANNA	DIRECTOR, STUDENT SUPPORT SERVICES	PDSO	714-999-5654	egans_s@auhsd.us
HERNADEZ, CARLOS	PRINCIPAL	DSO	714-220-4262	hernandez_c@auhsd.us

ANAHEIM UNION HIGH SCHOOL DISTRICT Campus: WESTERN HIGH SCHOOL**Campus 3-digit suffix: 008****Mailing Address: 501 S WESTERN AVE, ANAHEIM, CA, 92804-1615****Physical Address: 501 S WESTERN AVE, ANAHEIM, CA, 92804-1615****Telephone Number: 714-220-4040 Fax Number: 714-220-4027**

Officials Name	Title	Role	Telephone #	E-Mail Address
IVORY EGANS, SHANNA	DIRECTOR, STUDENT SUPPORT SERVICES	PDSO	714-999-5654	egans_s@auhsd.us
CARMONA, JOSEPH	PRINCIPAL	DSO	714-220-4032	carmona_jo@auhsd.us

ANAHEIM UNION HIGH SCHOOL DISTRICT Campus: OXFORD ACADEMY**Campus 3-digit suffix: 009****Mailing Address: 5172 ORANGE AVE, CYPRESS, CA, 90630-2921****Physical Address: 5172 ORANGE AVE, CYPRESS, CA, 90630-2921****Telephone Number: 714-220-3055 Fax Number: 714-527-7128**

Officials Name	Title	Role	Telephone #	E-Mail Address
IVORY EGANS, SHANNA	DIRECTOR, STUDENT SUPPORT SERVICES	PDSO	714-999-5654	egans_s@auhsd.us

KIM, DAVID	Teacher on Special Assignment - International Admissions	DSO	714-999-5654	kim_da@auhsd.us
HOSHI, RONALD	PRINCIPAL	DSO	714-220-3056	hoshi_r@auhsd.us

Certification and Signature by President, Owner, or Head of School

If the school is approved, THE PETITIONER AGREES to maintain SEVIS records and student records in accordance with 8 CFR 214.2 (f), 214.2 (m), 8 CFR 214.3, 8 CFR 214.4 and 8 CFR 248.

Designated school official (DSO) means a regularly employed member of the school administration whose office is located at the school and whose compensation does not come from commissions for recruitment of foreign students. A DSO may not delegate this designation to any other person. An individual whose principal obligation to the school is to recruit foreign students for compensation may not be a DSO. The president, owner, or head of a school system must designate a principal DSO. The principal DSO is required to have a thorough knowledge of the regulations, policies and procedures governing nonimmigrant students, and is responsible for ensuring that each additional DSO has a thorough knowledge of the same.

I, the president, owner, or head of the school or school system named in this petition, certify that:

1. I am authorized to sign this petition on the behalf of this school.
2. The school and its Designated School Officials intend to comply with the regulations listed above.
3. I will be responsible for providing the resources and training necessary for the Designated School Officials to properly implement the regulations referenced above.
4. I understand that if this institution does not fully complies with the regulatory requirements, approval may be withdrawn pursuant to 8 CFR 214.4.
5. All of all information contained within this petition is true to best of my knowledge.
6. I acknowledge that the submission of inaccurate or misleading information may result in the loss of my institution's SEVP certification.
7. I understand that willful misstatements may constitute perjury under 18 U.S.C. 1621.
8. I understand that providing materially false, fictitious, or fraudulent information may subject me to criminal prosecution under 18 U.S.C.1001.

Date

4-14-17

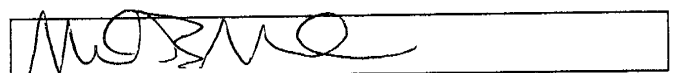
Title

Superintendent

Printed name of President, Owner, or Head of School

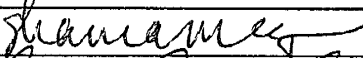
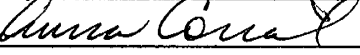
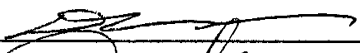
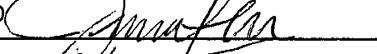
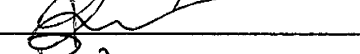

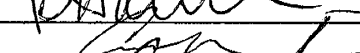
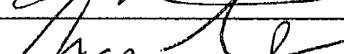
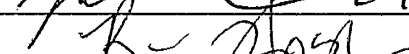
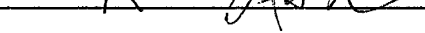
Michael Matsuda

Signature



Instructions: This section must be signed by all officials listed below.

I, THE UNDERSIGNED, have read the Department of Homeland Security's regulations relating to nonimmigrant students, namely 8 CFR 214.1, 8 CFR 214.2(f), and/or 8 CFR 214.2(m); the Department's regulations relating to change of nonimmigrant classification for students, namely 8 CFR 248; the Department's regulations relating to school approval and withdrawal of school approval, namely 8 CFR 214.3 and 214.4, and intend to comply with these regulations at all times. I understand that willful misstatements may constitute perjury (18 U.S.C. 1621) and that providing materially false, fictitious, or fraudulent information may subject me to criminal prosecution under 18 U.S.C. 1001. Other possible criminal and civil violations may also be applicable.

Name	Role	Signature	Date
IVORY EGANS, SHANNA	PDSO		4/11/17
CORRAL, ANNA	DSO		4/11/17
KIM, DAVID	DSO		4/13/17
GLADYSZ-BROWN, JENNIFER	DSO		4/12/17
CALLAWAY, KATRINA	DSO		4/17/17
CARPENTER, BENJAMIN	DSO		4/12/17
HAMMER, DAPHNE	DSO		4/12/17
HERNADEZ, CARLOS	DSO		4/11/17
CARMONA, JOSEPH	DSO		4/12/17
HOSHI, RONALD	DSO		4-11-17

ANAHEIM UNION HIGH SCHOOL DISTRICT
501 Crescent Way – P.O. Box 3520
Anaheim, CA 92803-3520

EDUCATIONAL CONSULTING AGREEMENT

THIS AGREEMENT is made and entered into this (Board Approval Date):

9th	day of	May	2017
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by and between

Renee Citlau

Independent Contractor, hereinafter referred to as "Consultant" and the Anaheim Union High School District, hereinafter referred to as "District."

WHEREAS the District is in need of special services and advice;

WHEREAS such services and advice are not available at no cost from public agencies; and

WHEREAS Consultant is specially trained, experienced, and competent to provide the special services and advice required; and

WHEREAS such services are needed on a limited basis.

NOW, THEREFORE, the parties hereto agree as follows:

1. Services to be provided by Consultant:

Renee Citlau is a retired teacher from the District. Her expertise in online learning curriculum, course design, and professional learning resulted in the development and implementation of the District's current eLearning program. Ms. Citlau will return to assist a team of teachers in the development of online curriculum for the District's credit recovery program, which is currently paying for APEX licenses.

Site/School:	District Office	Funds (Cost Center):	4690
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2. List of Other Supportive Staff or Consultants:

None

3. Consultant shall commence providing services under this AGREEMENT on:

Date:	May 10, 2017
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and shall diligently perform as specified and complete performance by:

Date:	June 30, 2018
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Consultant shall perform said services as an independent contractor and not as an employee of the District. Consultant shall be under the control of the District as to the result to be accomplished and not as to the means or manner by which such result is to be accomplished.

4. District shall prepare and furnish the following information to Consultant, upon request, such information as is reasonably necessary to the performance of Consultant to this AGREEMENT:

Renee Citlau will be provided access to the current AUHSD eLearning program and curriculum, as well as the Credit Recovery APEX program and curriculum. Any other resources, as necessary, will also be provided.

5. District shall pay Consultant the maximum amount of

\$10,000, plus travel costs.

for services rendered

to # of people:	20 teachers	# hours per day:	6	# of days:	20
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pursuant to this AGREEMENT. Payment shall be made 15 to 30 days after receipt of invoice. Consultant shall submit an invoice to District.

6. District may at any time for any reason terminate this AGREEMENT. Written notice by the District's superintendent shall be sufficient to stop further performance of services by Consultant. The notice shall be deemed given when received or no later than three (3) days after the day of mailing, whichever is sooner.
7. Consultant agrees to and shall hold harmless and indemnify District, its officers, agents, and employees from every claim or demand and every liability or loss, damage, or expense of any nature whatsoever, which may be incurred by reason of:
 - a. Liability for damages for death or bodily injury to person, injury to property, or any other loss, damage, expense sustained by Consultant or any person, firm, or corporation employed by Consultant upon or in connection with the services called for in this AGREEMENT except for liability for damages referred to above which result from the sole negligence or willful misconduct of District, its officers, employees, or agents.

- b. Any injury to or death of persons or damage to property, sustained by any persons, firm, or corporation, including the District, arising out of, or in any way connected with the services covered by this AGREEMENT, whether said injury or damage occurs either on or off school district property, except for liability for damages which result from the sole negligence or willful misconduct of the District, its officers, employees, or agents.

Consultant, at Consultant's expense, cost, and risk, shall defend any and all actions, suits, or other proceedings that may be brought or instituted against the District, its officers, agents, or employees on any such claim, demand, or liability and shall pay or satisfy any judgment/lawsuit reimbursement that may be rendered against the District, its officers, agents, or employees in any action suit, or other proceedings as a result thereof.

8. This AGREEMENT is not assignable without written consent of the parties hereto.
9. Consultant and assistants shall comply with all applicable federal, state, and local laws, rules, regulations, and ordinances, including Worker's Compensation.
10. Consultant, if an employee of another public agency, certifies that Consultant shall not receive salary or remuneration, other than vacation pay, as an employee of another public agency for the actual time in which services are actually being performed pursuant to the AGREEMENT.
11. The following is a brief description of what will be achieved by Consultant as a result of this AGREEMENT:

The consultant will: (1) train selected teachers on course design for the blended online environment; (2) provide on-going support to the credit recovery teachers; and (3) facilitate communication between AUHSD staff and the blended credit recovery program.

12. What are the technical reasons Consultant is being hired as an Independent Contractor rather than an employee?

Renee Citlau provides a unique set of skills to act as the consultant for the blended online course design for the AUHSD Credit Recovery program. She is familiar with the District and its current and past educational programs. Ms. Citlau's work in the online environment has given her local, state, and national recognition.

List any technical support that will need to be supplied by District:

None needed.


COMMON-LAW FACTORS

(IRS Revenue Rule 87-41)

Mark all items that are true for the intended Consultant (if completing on-line, double click the box to mark):

- ☒ **No Instructions:** The consultant will not be required to follow explicit instructions to accomplish the job.
- ☒ **No Training:** The consultant will not receive training provided by the employer. The consultant will use independent methods to accomplish the work.
- ☒ **Work Not Essential to the Employer:** The employer's success or continuation does not depend on the services of the consultant.
- ☒ **Right to Hire Others:** The consultant is being hired to provide a result and will have the right to hire others for actual work, unless otherwise noted.
- ☒ **Control of Assistants:** Assistants hired at consultant's discretion; consultant responsible for hiring, supervising, paying of assistants.
- ☒ **Not a Continuing Relationship:** If frequent, will be at irregular intervals, on call, or whenever work is available.
- ☒ **Own Work Hours:** Consultant will establish work hours for the job.
- ☒ **Time to Pursue Other Work:** Since specific hours are not required, consultant may work for other employers simultaneously, unless otherwise noted.
- ☒ **Job Location:** Consultant controls job location, under district discretion, whether on employer's site or not.
- ☒ **Order of Work:** Consultant, rather than employer, determines order or sequence of steps in performance of work.
- ☒ **No Interim Reports:** Only specific pre-determined reports defined in the consulting agreement.
- ☒ **Basis of Payment:** Consultant paid for services rendered, if applicable (see Agreement #4); total compensation set in advance of starting the job.
- ☒ **Business Expenses:** Consultant is responsible for incidental or special business expenses.
- ☒ **Tools and Equipment:** Consultant furnishes the identified tools and equipment needed for the job.
- ☒ **Significant Investment:** Consultant can perform services without using the employer's facilities. Consultant's investment in own trade is real, essential, and adequate.
- ☒ **Possible Profit or Loss:** Consultant does these (check valid items):
 - ☒ Hires, directs, pays assistants
 - ☒ Has equipment, facilities
 - ☒ Has a continuing and recurring liability
 - ☒ Performs specific jobs for prices agreed-upon in advance
 - ☐ Lists services in Business Directory
 - ☐ Other (explain) _____
- ☒ **Work for Multiple Employers:** Consultant may perform services for more than one employer simultaneously, unless otherwise noted.
- ☒ **Services Available to the General Public** (check valid items):
 - ☒ Maintains an office
 - ☒ Business license
 - ☐ Business signs
 - ☒ Advertises services
 - ☐ Lists services in Business Directory
 - ☐ Other (explain) _____
- ☒ **Limited Right to Discharge:** Consultant not subject to termination as long as contract specifications are met, unless otherwise noted (see Agreement #5 and #11).
- ☒ **No Compensation for Non-Completion:** Responsible for satisfactory completion of job; no compensation for non-completion.

IN WITNESS WHEREOF, the parties hereto have caused this AGREEMENT to be executed:

CONSULTANT:	DISTRICT:
Typed Name of consultant (same as page 1):	
Renee Citlau	Anaheim Union High School District
Typed Name/Title of Authorized Signatory:	
Renee Citlau	Jaron Fried, Ed.D
Authorized Signature:	
Signature of Assistant Superintendent:	
	
Street Address:	
Street Address:	
1045 Schoolview Pl	501 Crescent Way, P.O. Box 3520
City, State, Zip Code	
City, State, Zip Code	
White Salmon, WA 98672	Anaheim, CA 92803-3520
Date:	
Date:	
April 17, 2017	May 10, 2017

Mark Appropriately:

Independent/Sole Proprietor:	<input checked="" type="checkbox"/>
Corporation:	<input type="checkbox"/>
Partnership:	<input type="checkbox"/>
Other/Specify:	<input type="checkbox"/>

Social Security Number* or Federal Identification Number*

573-78-0779	
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*Or, initial below:

	I have completed a new IRS Form W-9 that will be submitted directly to AUHSD Accounting.
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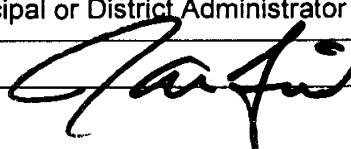
Telephone Number: E-mail Address:

714-595-9158	rcitlau@gmail.com
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If a company/corporation is being approved, the signature must be that of a responsible person. Typed company/corporation/individual's name must be identical to that on page 1.

PRINCIPAL/DISTRICT ADMINISTRATOR:

Signature of Principal or District Administrator (sign prior to submitting to District Indicating review and approval):

Signature:		Date:	4/26/17
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This Consulting Agreement is being entered into between Anaheim Union High School District and Alison Dover ("Consultant") on the date indicated below.

1. **Work to be Performed.**

Facilitation of a two-hour workshop for approximately 30 teachers and administrators participating in the AUHSD Writing Collaborative. Workshop content will involve curriculum development related to civic inquiry, engagement, and authentic writing processes. The workshop will take place on May 31, from 9:30-11:30 AM.

2. **Compensation.**

Client shall pay Consultant a flat fee of \$500 total compensation for the duties described above.

3. **Independent Contractor Relationship.** Consultant's relationship with Client will be that of an independent contractor, and nothing in this Agreement is intended to, or should be construed to, create a partnership, agency, joint venture, or employment relationship. No part of Consultant's compensation will be subject to withholding by Client for the payment of any social security, federal, state, or any other employee payroll taxes.

4. **Cancellation.** In the event of any schedule or travel disruption, these services may be rescheduled.

Dr. Alison Dover
Consultant
18 Third St.
Ladera Ranch, CA 92694

Signature

Date

For Anaheim Union High School District
501 North Crescent Way
Anaheim, CA 92801

Signature

Date

ANAHEIM UNION HIGH SCHOOL DISTRICT
501 Crescent Way – P.O. Box 3520
Anaheim, CA 92803-3520

EDUCATIONAL CONSULTING AGREEMENT

THIS AGREEMENT is made and entered into this (Board Approval Date):

9	day of	May	2017
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by and between

Dr. Pedro Noguera, PAN Ltd.

Independent Contractor, hereinafter referred to as "Consultant" and the Anaheim Union High School District, hereinafter referred to as "District."

WHEREAS the District is in need of special services and advice;

WHEREAS such services and advice are not available at no cost from public agencies;
and

WHEREAS Consultant is specially trained, experienced, and competent to provide the special services and advice required; and

WHEREAS such services are needed on a limited basis.

NOW, THEREFORE, the parties hereto agree as follows:

1. Services to be provided by Consultant:

Pedro A. Noguera is one of the most important voices for improving public education. Dr. Noguera's work focuses on how schools are affected by social and economic conditions in local, regional and global contexts. He is an expert on school reform, diversity, and the achievement gap, and he translates social theory into concise, direct language with emotional impact and intellectual rigor. Dr. Noguera is known for delivering riveting, inspiring and profound lectures that address the major challenges of our time. Dr. Noguera will be the keynote speaker at the 2017 AUHSD Professional Learning Day. He will speak on a wide range of topics. His focus will be on equity in classrooms and our schools and equity through literacy.

Site/School:	District Office	Funds (Cost Center):	Educator Effectiveness
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2. List of Other Supportive Staff or Consultants:

N/A

3. Consultant shall commence providing services under this AGREEMENT on:

Date:	October 9, 2017
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and shall diligently perform as specified and complete performance by:

Date:	October 9, 2017
-------	-----------------

Consultant shall perform said services as an independent contractor and not as an employee of the District. Consultant shall be under the control of the District as to the result to be accomplished and not as to the means or manner by which such result is to be accomplished.

4. District shall prepare and furnish the following information to Consultant, upon request, such information as is reasonably necessary to the performance of Consultant to this AGREEMENT:

No other support staff is required.

5. District shall pay Consultant the maximum amount of

Total cost for services for the year shall not exceed \$6,000

for services rendered

to # of people:	1,500	# hours per day:	6	# of days:	1
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pursuant to this AGREEMENT. Payment shall be made 15 to 30 days after receipt of invoice. Consultant shall submit an invoice to District.

6. District may at any time for any reason terminate this AGREEMENT. Written notice by the District's superintendent shall be sufficient to stop further performance of services by Consultant. The notice shall be deemed given when received or no later than three (3) days after the day of mailing, whichever is sooner.

7. Consultant agrees to and shall hold harmless and indemnify District, its officers, agents, and employees from every claim or demand and every liability or loss, damage, or expense of any nature whatsoever, which may be incurred by reason of:

- a. Liability for damages for death or bodily injury to person, injury to property, or any other loss, damage, expense sustained by Consultant or any person, firm, or corporation employed by Consultant upon or in connection with the services called for in this AGREEMENT except for liability for damages referred to above which result from the sole negligence or willful misconduct of District, its officers, employees, or agents.

- b. Any injury to or death of persons or damage to property, sustained by any persons, firm, or corporation, including the District, arising out of, or in any way connected with the services covered by this AGREEMENT, whether said injury or damage occurs either on or off school district property, except for liability for damages which result from the sole negligence or willful misconduct of the District, its officers, employees, or agents.

Consultant, at Consultant's expense, cost, and risk, shall defend any and all actions, suits, or other proceedings that may be brought or instituted against the District, its officers, agents, or employees on any such claim, demand, or liability and shall pay or satisfy any judgment/lawsuit reimbursement that may be rendered against the District, its officers, agents, or employees in any action suit, or other proceedings as a result thereof.

8. This AGREEMENT is not assignable without written consent of the parties hereto.
9. Consultant and assistants shall comply with all applicable federal, state, and local laws, rules, regulations, and ordinances, including Worker's Compensation.
10. Consultant, if an employee of another public agency, certifies that Consultant shall not receive salary or remuneration, other than vacation pay, as an employee of another public agency for the actual time in which services are actually being performed pursuant to the AGREEMENT.
11. The following is a brief description of what will be achieved by Consultant as a result of this AGREEMENT:

Dr. Noguera will provide training and guidance to our District staff during the 2017 AUHSD Professional Learning Day.

12. What are the technical reasons Consultant is being hired as an Independent Contractor rather than an employee?

Pedro Noguera is a Distinguished Professor of Education in the Graduate School of Education and Information Sciences at UCLA. His focus will be on equity in classrooms and our schools and equity through literacy.

List any technical support that will need to be supplied by District:

The district will provide audio visual equipment for presentation as well as audio video with a good sound system including a hand-held microphone.

COMMON-LAW FACTORS
(IRS Revenue Rule 87-41)

Mark all items that are true for the intended Consultant (if completing on-line, double click the box to mark):

- ☒ **No Instructions:** The consultant will not be required to follow explicit instructions to accomplish the job.
- ☒ **No Training:** The consultant will not receive training provided by the employer. The consultant will use independent methods to accomplish the work.
- ☒ **Work Not Essential to the Employer:** The employer's success or continuation does not depend on the services of the consultant.
- ☒ **Right to Hire Others:** The consultant is being hired to provide a result and will have the right to hire others for actual work, unless otherwise noted.
- ☒ **Control of Assistants:** Assistants hired at consultant's discretion; consultant responsible for hiring, supervising, paying of assistants.
- ☒ **Not a Continuing Relationship:** If frequent, will be at irregular intervals, on call, or whenever work is available.
- ☒ **Own Work Hours:** Consultant will establish work hours for the job.
- ☒ **Time to Pursue Other Work:** Since specific hours are not required, consultant may work for other employers simultaneously, unless otherwise noted.
- ☒ **Job Location:** Consultant controls job location, under district discretion, whether on employer's site or not.
- ☒ **Order of Work:** Consultant, rather than employer, determines order or sequence of steps in performance of work.
- ☒ **No Interim Reports:** Only specific pre-determined reports defined in the consulting agreement.
- ☒ **Basis of Payment:** Consultant paid for services rendered, if applicable (see Agreement #4); total compensation set in advance of starting the job.
- ☒ **Business Expenses:** Consultant is responsible for incidental or special business expenses.
- ☒ **Tools and Equipment:** Consultant furnishes the identified tools and equipment needed for the job.
- ☐ **Significant Investment:** Consultant can perform services without using the employer's facilities. Consultant's investment in own trade is real, essential, and adequate.
- ☒ **Possible Profit or Loss:** Consultant does these (check valid items):
 - ☒ Hires, directs, pays assistants
 - ☐ Has equipment, facilities
 - ☒ Has a continuing and recurring liability
 - ☒ Performs specific jobs for prices agreed-upon in advance
 - ☐ Lists services in Business Directory
 - ☐ Other (explain) _____
- ☒ **Work for Multiple Employers:** Consultant may perform services for more than one employer simultaneously, unless otherwise noted.
- ☒ **Services Available to the General Public** (check valid items):
 - ☒ Maintains an office
 - ☒ Business license
 - ☐ Business signs
 - ☐ Advertises services
 - ☐ Lists services in Business Directory
 - ☐ Other (explain) _____
- ☒ **Limited Right to Discharge:** Consultant not subject to termination as long as contract specifications are met, unless otherwise noted (see Agreement #5 and #11).
- ☒ **No Compensation for Non-Completion:** Responsible for satisfactory completion of job; no compensation for non-completion.

IN WITNESS WHEREOF, the parties hereto have caused this AGREEMENT to be executed:

CONSULTANT:	DISTRICT:
Typed Name of consultant (same as page 1):	
Dr. Pedro Noguera, PAN Ltd.	Anaheim Union High School District
Typed Name/Title of Authorized Signatory:	
Dr. Pedro Noguera	
Typed Name of Assistant Superintendent:	
Authorized Signature:	Signature of Assistant Superintendent:
<i>Pedro Noguera</i>	
Street Address:	Street Address:
4220 Revere Place	501 Crescent Way, P.O. Box 3520
City, State, Zip Code	City, State, Zip Code
Culver City, CA 90232	Anaheim, CA 92803-3520
Date:	Date:
4/19/17	

Mark Appropriately:

Independent/Sole Proprietor:	X
Corporation:	
Partnership:	
Other/Specify:	

Social Security Number* or Federal Identification Number*

	36-4630793
--	------------

*Or, initial below:

	I have completed a new IRS Form W-9 that will be submitted directly to AUHSD Accounting.
--	------------------------------------------------------------------------------------------

Telephone Number:


E-mail Address:

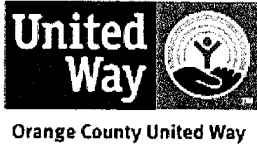
310-206-9208	Pedro.noguera@nyu.edu
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If a company/corporation is being approved, the signature must be that of a responsible person. Typed company/corporation/individual's name must be identical to that on page 1.

PRINCIPAL/DISTRICT ADMINISTRATOR:

Signature of Principal or District Administrator (sign prior to submitting to District indicating review and approval):

Signature:		Date:	4/20/17
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ORANGE COUNTY UNITED WAY ("GRANTOR")
Grant Agreement | Community Impact
FACE 2024 | Grant Year 2016-2017

GRANTEE ORGANIZATION: Anaheim Union High School District (AUHSD)

GRANTEE ADDRESS: 501 N. Crescent Way Anaheim, CA 92803

PROJECT DIRECTOR: Michael Matsuda, Superintendent

EFFECTIVE DATE: April 1, 2017

TERMINATION DATE: August 31, 2017

This document is to serve as a grant agreement between AUHSD (grantee) and Orange County United Way.

GRANT TITLE AND PURPOSE: P21 Community Mentorship Program's Summer Internship Initiative

Unless otherwise stated in this Agreement, the Grant Funds will be used specifically as described in Grantee's application/scope of work/program outline and proposed budget (together, the "Application"), which can be located in the Orange County United Way (OCUW) Grants e-Management System ("e-CImpact") and in this grant agreement (Attachment A) and are made a part hereof for all purposes. To the extent that the terms of this Agreement conflict with the terms of the Application, the terms of this Agreement will prevail.

GRANT AMOUNT ("Grant Funds"): \$ 85,000

PAYMENT TERMS: Grant Funds will be payable in one (1) installment of **\$85,000**. Payment will be made to Grantee within 30 days after Grantee executes this Agreement and contingent upon grantee compliance with all grant requirements at the time payments are scheduled to be released.

Within 45 days after the expiration or early termination of this Agreement, Grantee will remit to OCUW all unspent funds.

REPORTING REQUIREMENTS: Final Progress Report(s), to include cumulative post-internship results and applicable shared outcomes, progress, demographic, and financial reporting due **9/30/17**.

The above reports will not be treated as confidential and may be reviewed and evaluated by third parties. OCUW will not be responsible for any damages resulting from the disclosure of the reports to third parties. Further, OCUW may share Grant information, including the reports, with donors or with members of the general public.

OCUW continues to refine its evaluative processes to assist grantee and the community to successfully measure OCUW's impact. Where appropriate, grantee agrees to participate in the ongoing development of these evaluative processes. Specific areas may include, but are not limited to, the development of shared and individual outcomes for programmatic performance, standards for service delivery and assessment tools.

FINANCIAL REVIEW AND AUDIT: Grantee's Financial Statements will be reviewed by OCUW's Financial Review Committee (FRC).

Grantee agrees to submit required financial statements/documents (listed below) to OCUW **no later than SIX (6) months after** grantee's fiscal year end, unless grantee has requested and been approved for a one-time 30 day extension. All financial statements must be prepared on an accrual basis according to the Generally Accepted Accounting Principles (GAAP) of the American Institute of Certified Public Accountants (AICPA) for non-profit agencies. Financial statement requirements are based on grantee total revenue as follows:

AGENCY Revenue of \$300,000 and above must submit:

- Board approved independent Financial Audit
- Corresponding management letter – SAS 115 (regardless of whether or not any material weaknesses are found)

AGENCY Revenue of \$100,000 up to \$299,000 must submit:

- Board approved independent Financial Review may be submitted in lieu of an independent Financial Audit
- Corresponding management letter - SAS 115 (regardless of whether or not any material weaknesses are found)

AGENCY Revenue Less than \$100,000 must submit:

- A Financial Compilation with full disclosures may be submitted in lieu of an independent Financial Audit or a Financial Review

Grantee's failure to provide required statements can lead to termination of the funding partnership.

GRANT COMPLIANCE – OCUW GRANT FUNDING POLICIES: Failure to maintain grant compliance may result in grantee's placement in OCUW's Monitoring and Support program and may result in the withholding of grant allocations and/or cancellation of grantee's grant at the discretion of OCUW's Community Impact Cabinet and/or Board of Directors. It is the responsibility of the grantee to become familiar with and maintain grant compliance throughout the grant term as set forth in this active grant agreement. Grantee agrees to notify OCUW in writing, within thirty days, of any failure to meet or maintain compliance with grant requirements.

OCUW maintains the right to revise and update policies at will. OCUW will advise grantee of any significant policy changes in writing.

MONITORING AND SUPPORT (M&S): OCUW will monitor grantee to ensure all expectations are being met, as outlined in this grant agreement. If or when an issue is identified, OCUW will work closely with grantee through OCUW's Monitoring and Support program to establish an action plan, addressing the issue identified.

Grantee can be placed on M & S for the following issues, which may include, but are not limited to:

1. Concerns about program quality and/or effectiveness as identified by OCUW.
2. Financial concerns that cause grantee to receive a score of 30 or less on annual Financial Reviews or Audits.
3. Significant changes to a program that effect the scope of work, program design, and/or quality of services to be provided.
4. Failure to adhere to established reporting deadlines.
5. Submitting incomplete and/or inadequate activity reports.
6. Failure to meet OCUW Certification Criteria on an annual basis.
7. Breach of local, State and/or Federal laws.

OCUW continues to refine its evaluative processes to assist grantee and the community to successfully measure OCUW's impact. Where appropriate, grantee agrees to participate in the ongoing development of these evaluative processes. Specific areas may include, but are not limited to, the development of shared and individual outcomes for programmatic performance, standards for service delivery and assessment tools.

PROGRAM SITE VISITS: Grantee agrees to schedule and provide program site visits/tours for OCUW staff, leadership and/or community stakeholders throughout the grant term, during mutually agreeable times.

COALITION BUILDING: Grantee agrees to participate in OCUW's Education Coalition and Collaborative(s), helping to develop community solutions in support of OCUW's 10-Year Education Goal to cut the high school dropout rate in half by 2024. OCUW's Education Coalition and Collaborative(s), comprised of education, business, nonprofit organizations and community leaders, will focus on

increasing student academic achievement, increasing the number of students who enter and succeed in postsecondary education and empowering students with the skills they need to thrive in a global economy. Meetings will occur throughout the grant term during dates and times that are predetermined by the Coalition and Collaborative(s).

ENGAGEMENT OPPORTUNITIES: Grantee agrees to work collaboratively with OCUW around engagement opportunities that will highlight its partnership under FACE 2024, which may include but are not limited to the Corporate Speakers Bureau, OCUW Campaign, Walk United and Corporate Volunteer Opportunities. Grantee will receive advance notice and guidance from OCUW regarding participation and promotion of these activities.

MARKETING AND PROMOTIONS: Grantee agrees to promote the grant partnership through media, print and social media outlets, which may include but are not limited to, the placement of OCUW logo on grantee's website, education and marketing materials. Grantee may not alter OCUW materials without prior consent from OCUW. United Way will promote our partners via traditional and social media as news and events develop. We will also include stories and outcomes in our community report, videos and on our website. United Way will also include opportunities for volunteer engagement with our corporate partners and affinity groups when the activities highlight our shared goals in education, income, health and housing.

MERGERS AND ACQUISITIONS: OCUW will support grantee in mergers and/or acquisitions that demonstrate relevance to OCUW's funding priorities at the time of merger and/or acquisition. We ask that grantee notify OCUW, in writing, of the *intended* merger and/or acquisition three-months *prior* to the completion of the merger and/or acquisition, notification to include the following:

- Impact on grantee program(s) funded by OCUW.
- Key program elements to be eliminated as a result of the merger and/or acquisition.
- Status of grantee governance, management, administrative costs and financial stability.

After the merger and/or acquisition are complete, the entity assuming legal and fiscal responsibility of OCUW funding shall provide OCUW with the following information in writing:

- Official date of merger and/or acquisition.
- Date change is to be effective (if different than the date of the merger and/or acquisition).
- Proof of State approval of the new legal entity.
- Letter from the Attorney General that recognizes the dissolution of the acquired grantee.
- Updated roster of the Board of Directors.
- Other information, as requested.

NOTICES: Any notice will be in writing and personally delivered, delivered by facsimile or sent via reputable overnight courier (such as Federal Express) or certified mail, postage prepaid and return receipt requested, addressed to the other party at the address specified below (unless otherwise notified in writing by a party):

If to Orange County United Way: **18012 Mitchell South, Irvine, CA 92614**

If to Grantee: At the address on Page 1 of this Agreement.

TERMINATION OF FUNDING: OCUW or Grantee receiving OCUW FACE 2024 grant funds may terminate the funding relationship upon prior 30-day written notice to the other party.

A letter of intent to terminate the funding relationship shall be submitted to OCUW by grantee Board President (or appropriate leadership) 30-days prior to the requested termination date. Upon receipt of request for termination of funding, OCUW will hold any and all pending grant allocations until final approval is given by OCUW's CIC. When the request for termination of funding is approved by OCUW's CIC, grantee will be notified in writing of this decision.

OCUW reserves the right to terminate the funding partnership for just cause(s), including but not limited to, when grantee:

- Fails to meet the funding requirements and expectations as outlined in the grant agreement and other fund distribution policies and procedures
- Ceases operations or the program funded is no longer in operation
- Has not been able to successfully resolve identified concerns resulting in an agency being placed in the Monitoring and Support Program
- Breaches local/City, State, or Federal law(s)
- Experiences significant changes to a program that affects the scope of work, program design, quality of services provided or outcome measurement plan
- Uses funding for a program or other matters, not approved by OCUW

By signing below, both parties agrees and confirms to the terms and conditions set forth in this grant agreement and in OCUW's grant funding policies. Upon receipt of this signed document, this grant agreement will be in effect.

BY ANAHEIM UNION HIGH SCHOOL DISTRICT:

Sign:  Date: 4/10/17

Print Name: Michael B Matsuda Title: Superintendent

BY ORANGE COUNTY UNITED WAY:

Carla Vargas | Senior Vice President, Community Impact Date

Sandra Bensworth | Chief Financial Officer Date

Please sign and email signed Grant Agreement to:
Orange County United Way - Attn: Carol Kim, carolk@unitedwayoc.org

Proposal – Expansion of Work-Based Learning in AUHSD: Paid Internships

The Anaheim Union High School District offers over twenty Career Technical Education pathways representing over a dozen industries at high schools throughout the district, including pathways in engineering, biomedical science, medical careers, construction, hospitality and tourism, and computer science. In addition, we have established a work-based learning program that is primed for growth. Our P21 Community Mentorship Program, launched by Anaheim Mayor Tom Tait and AUHSD Superintendent Michael Matsuda, enlists the support of over fifteen business partners and has provided mentoring experiences to over 500 students. With partners such as Kaiser Permanente, Wells Fargo, Y Marketing, Anaheim Public Utilities, and a range of other businesses, our students have benefited from experiences that prepare them for the world of work and provide connections with mentors that will continue for years to come.

Our mentorship program is organized around four tiers, offering businesses several options for providing work-based learning for our students. The tiers are summarized below, as well as in the attached brochure.

- Tier 1: Career Expo – several adults working with small groups of students, providing a career exploration experience.
- Tier 2: Job Shadowing – one adult with up to four students, meeting on a monthly or quarterly basis to provide a deeper understanding of the career and a more meaningful relationship between mentor and mentee.
- Tier 3: Beyond School Walls Anaheim – one adult per student to provide a focused career-readiness experience.
- Tier 4: Business/Corporate Referral to Community Based Mentoring – one adult per student, facilitated by Big Brothers Big Sisters, includes community-based experiences to build college, career, and life-readiness in mentees.
- **Tier 5: Paid Internships** – AUHSD's next step in providing work-based learning experiences, outlined in this proposal.

Why would we like to add this fifth tier? Many of our students come from economically challenged backgrounds, and spend their time outside of school assisting their families, either at home or by working low-wage jobs. At the same time, the demands of our local and global economy call for a highly skilled, highly educated workforce. Our low-income and minority students are rarely provided enough opportunities to gain the necessary skills and experience to meet these demands. A paid internship holds the promise of transforming the lives of our students as they not only prepare for the demands of college and career in an authentic environment, but also make community connections that will last a lifetime. We would like to offer this experience to our students without putting them through the hardship of a loss of income or family support.

While the benefits of such internships go well beyond numbers and data, we are hoping to achieve the following measureable outcomes with this effort:

- increase in college preparedness (A-G Completion)
- increase in post-secondary education placements for students
- increased student persistence in post-secondary education
- increase in career readiness (measured through pre- and post-survey)
- establishment of community connection (measure through pre- and post-survey)

Our plan is to conduct a three-year pilot of this program. This would begin this summer 2015-2016, 2016-2017, and 2017-2018 school year. We would like to offer up to fifty paid internships to students between their junior and senior year of high school. The internships would last for eight weeks over the summer. To make this happen, the AUHSD is willing to:

- utilize existing relationships and develop new relationships with business partners to create internship opportunities
- implement an application and selection process to ensure a good fit between students and business partners
- provide career-readiness training to prepare students for the expectations of a summer internship
- hire and train two Work-Based Learning Coordinators to manage the program over the summer. The coordinators will be teachers or counselors from AUHSD, and will visit student interns in the workplace, coordinate the program, and ensure that internships are running smoothly.
- conduct a longitudinal study of students participants, tracking data related to the desired outcomes of the program (A-G completion, post-secondary placement, etc.)
- create a sustainability plan upon completion of the three-year pilot

We are asking United Way to support this effort in the amount of **\$85,000** per year over the course of three years. Attached is a timeline and anticipated budget for this program.

ATTACHMENT B**Budget - AIME Summer Internships 2017-2018, Summer 2017**

	<u>Object Code:</u>	<u>Description:</u>	<u>Cost:</u>
1.	1000-1999	Scholarships for Student Interns (up to qty. 105 @ \$600 per student)	63,000.00
2.	4000-4999	Internship Program Polo Shirts for Students (2 per student, Qty. 210 @ \$30/ea)	6,300.00
3.	4000-4999	ID Card Holders and Lanyards for Summer Interns	355.00
4.	4000-4999	Training Supplies for Internship Orientation and ongoing meetings	2,013.00
5.	4000-4999	Food cost for orientation, closing celebration, and College and Career Field Trip	5,580.00
6.	4000-4999	Transportation for Career Exploration Field Trip (7 hours @ \$68/hour per bus, 2 buses)	952.00
7.	5000-5999	Bus Passes (Qty. 2 of 30-day pass per student @ \$40/ea, for up to 85 students)	6,800.00
Total			\$85,000.00

Budget Justification

Scholarships for Student Interns:

105 Students from the Anaheim Union High School District, \$600 per student, \$63,000 total

Each student will:

1. Arrive on time to the internship each day and sign in.
2. Wear professional attire to the internship
3. Notify and work with Summer Internship Coordinator to resolve any concerns during the internship
4. Notify Summer Internship Coordinator and internship provider if you will be absent during the internship (illness or emergencies only – contact information to be given during training)
5. Work to the best of their ability during the internship
6. Complete the entire 8-week internship - students who do not complete the entire internship will not be eligible for the \$800 internship scholarship (8 weeks, at least 15 hours/week)

Other Direct Costs:

Supplies:

Internship Program Polo Shirts for Summer Interns 6,300.00

- Qty. 210 @ \$30 ea
- Cost based on average paid to vendor

ID Card Holder and Lanyards for Summer Interns 355.00

- Qty. 100 Lanyards @ \$1.95/ea (minimum 100) + tax
- Qty. 100 ID Card Holders @ \$1.31/ea (minimum 100) + tax
- Cost based on quote from local vendor

Training Supplies \$2,013.00

- Poster Paper
Amazon.com: Qty. 10 @\$37.80 = \$378.00 + tax
- Markers
Amazon.com: Qty. 10 @ 4.98/ea = 49.80 + tax
- Journals for summer interns
Staples.com: Qty. 112 @\$9.99/ea + tax (\$1,212)
- Customized Folders for summer interns
Quote from Vista Print, \$220 for minimum 100 + tax
- Copying costs (1000 copies @ .10/ea = \$100 + tax)

Food:

Food cost for Summer Internship Orientation 1,670.00

- Breakfast at \$9 per person, up to 170 people (includes tax & tip)
(students, staff, trainers, parents, internship providers) (\$1,530.00)
- Lunch – 15 pizzas + 8 2-liter bottles of soda (\$140)
- Cost per quote from Corner Bakery/Papa John's Pizza

Food cost for Closing Celebration \$2,700.00

- Lunch at \$15 per person, up to 180 people (includes tax & tip)

- Cost per quote from Dad Miller Golf Course

Food cost for College and Career Field Trip \$1,210.00

- Box lunch at \$9 + tax per person, for 110 people (students, summer internship coordinators, guests)
- Drinks at \$1.99 + tax per person, for 110 people
- Cost per quote from Corner Bakery

Transportation:

Bus transportation for College & Career Field Trip \$952.00

- 7 hours at \$68/hour, 2 buses
- Cost per AUHSD transportation department

Bus Passes (Qty. 2 of 30-day pass per student @ \$40/ea) \$6,800.00

- Qty. 2 of 30-day pass for 85 students @ \$40/ea
- Cost per Orange County Transit Authority (OCTA)

Timeline

April 1 st	Internship provider commitments due
April 3 rd -12 th	Interviews to be completed at school sites
April 14 th	Intern selections due from school sites (acceptance letters and student packets to be sent from district - distributed by site coordinators)
April 14 th	Internship provider commitments due
April 19 th	AIME Summer Internship Parent & Student Information Night @ Savanna High School Auditorium – Program overview, internship coordinators introduced, and give out paperwork.
May 6 th	AIME Summer Internship Student Orientation – Orientation, expectations, student selection of internship locations, and students turn in paperwork
May 22 nd	Internship Location reveal - students find out their locations and coordinator.
May 30 th -June 2 nd	Coordinators meet & greet intern providers, work out logistics (hours/travel) with interns
Week of June 5 th	AIME Summer Internships begins
June 23 rd (Friday)	AIME Summer Internships field trip
July 14 th (Friday)	AIME Summer Internships conclude and closing celebration

MEMORANDUM OF UNDERSTANDING
BETWEEN
COUNTY OF ORANGE HEALTH CARE AGENCY
AND
ANAHEIM UNION HIGH SCHOOL DISTRICT
FOR THE PROVISION OF PREVENTION AND EARLY INTERVENTION SERVICES AND
DATA SHARING

This Memorandum of Understanding (MOU) between the County of Orange Health Care Agency (HCA) and Anaheim Union High School District is to outline the collaborative efforts between the parties for the purpose of providing prevention and early intervention services such as counseling, life skills education and facilitation of referrals and linkages to community and school resources for children and parents in the school setting, as well as sharing certain programmatic and demographic data.

I. TERM

This specific MOU with Anaheim Union High School District is only one of several MOUs to which the term of this Master Memorandum of Understanding applies. The term of this Master Memorandum of Understanding shall commence upon execution of all necessary signatures and will remain continuously in effect unless terminated by either Party pursuant to the provisions of Paragraph XVII of this MOU. However, the Parties shall be obligated to perform such duties as would normally extend beyond this term including, but not limited to, obligations with respect to confidentiality.

II. SCOPE OF SERVICE

HCA will provide prevention and early intervention services to address mental health symptoms early, reduce risk factors, build resiliency, and strengthen culturally appropriate coping skills in students.

A. HCA staff serving as providers include the following designations: Licensed Marriage and Family Therapist, Licensed Clinical Social Worker, Licensed Professional Clinical Counselors, Marriage and Family Therapist Intern, Associate Clinical Social Worker, Professional Clinical Counselor Interns, Mental Health Specialists, Health Education Associates, Community Workers and Mental Health Workers. Additional designations may be used to co-facilitate groups and provide assistance with child care, and other program support as needed. HCA represents that the individuals serving as providers are qualified to do so and will be appropriately licensed, credentialed, certified, or otherwise experienced or trained to provide such services to public school students in the state of California. HCA will furnish Anaheim Union High School District the names of the individuals providing services, and, upon request, copies of their certifications or licenses, if applicable.

B. The following documentation may be kept by HCA for participants that may contain identifying information: Referral form, Consent for Participation, Confidentiality Statement, Receipt of Notice of

1 Privacy Practices, Release of Information, Participant's Rights, Demographic/Intake Form, outcome
2 measures, Encounter Documents, progress notes, and any other documents deemed necessary
3 //
4 for treatment. Documents may be kept in HCA's Electronic Health Record (EHR) maintained in
5 IRIS data system.

6 C. HCA staff will follow all laws in regards to Mandated Reporting of Child, Elder, or Dependent
7 Adult Abuse. HCA represents that all individuals providing services under this MOU have signed
8 statements indicating their understanding of and compliance with child abuse and neglect reporting
9 requirements and patient confidentiality under applicable law. These requirements will be provided to
10 HCA in writing by Anaheim Union High School District upon request.

11 D. HCA represents that all employees, contractors, volunteers, or staff who will have contact with
12 students have a current TB test and have been Live Scanned, before entering properties of Anaheim
13 Union High School District and will follow volunteer protocols and procedures per Anaheim Union
14 High School District Employees, volunteers, contractors, or other staff members will be considered
15 agents of the HCA.

16 E. HCA represents that it has developed and implemented a quality control system to ensure the
17 services meet or exceed the standard of care in the community.

18 F. Prevention-oriented services such as psychoeducational curriculum may be provided by HCA to
19 AUHSD students in a classroom or group setting during the school day or immediately after school.

20 G. Prevention-oriented services such as parenting education groups or other psychoeducational
21 curriculum groups may be provided to parents and families at school sites during evening hours by
22 mutual agreement with the school. Schools will provide sufficient space for the service and identify
23 AUHSD school staff, if any, to be present during the intervention.

24 H. When Early Intervention individual-level services are to be provided to students, schools will
25 provide HCA staff with private space, a locking filing cabinet, and a dedicated phone line for each
26 clinician assigned to a school. In addition, schools are asked to provide necessary supplies, materials,
27 and allow use of their office equipment so that mental health clinicians can conduct mental health
28 services in ways that would enable them to complete their responsibilities at the school.

29 I. When Early Intervention, individual-level, services are to be provided to students, HCA staff are
30 regarded as a member of the school team: Although not a school employee, the HCA staff is expected to
31 work closely with the school staff, to share non-confidential and confidential information with the staff
32 as appropriate under the conditions noted below, and to assist staff in responding to behavioral health
33 concerns. Administrative aggregate information such as the number of students seen, the number and
34 theme of therapeutic groups and general concerns raised will be shared.

35 J. When Early Intervention, individual-level, services are provided to students, HCA staff can
36 acknowledge receipt of a mental health referral and indicate whether that student has been seen.
37 Compliance with a request to share any other information related to a student's treatment would require

an appropriate release of information signed by the student or legal guardian, depending on the age of the student. Monthly summary reports of aggregate mental health data will be provided to the District or school principal upon request.

K. AUHSD School staff and HCA staff will meet and confer upon request of either party.

L. Efforts will be made to resolve dilemmas that arise from the legal confidentiality requirements that are in place for the HCA and the school so that all staff involved with a student can work together in the student's best interest while adhering to mandatory mental health laws.

III. DISCRETION

Anaheim Union High School District reserves the right to refuse entry to its schools or facilities by any agent of HCA who, in the sole discretion of Anaheim Union High School District, poses any risk to students, staff, or property of the District.

IV. COST OF SERVICE

All costs associated with the delivery of services identified in the Scope of Services section in this MOU shall be the sole responsibility of the County of Orange, Health Care Agency, Behavioral Health Services, Prevention and Intervention. All costs associated with facilities, facility personnel for the purpose of maintaining the facility and associated tasks, and the costs associated with facility maintenance are the sole responsibility of the Anaheim Union High School District.

V. INSURANCE

HCA is self-insured for liability including Malpractice Errors and Omissions. Upon request, HCA will provide a Certificate of Self-Insurance with the limits of \$1,000,000 per occurrence.

VI. INDEMNIFICATION

Anaheim Union High School District agrees to indemnify, defend, and hold COUNTY, its elected and appointed officials, officers, employees, agents and those special districts and agencies for which COUNTY's Board of Supervisors acts as the governing Board ("COUNTY INDEMNITEES") harmless from any claims, demands or liability of any kind or nature, including but not limited to personal injury or property damage, arising from or related to the services, products or other performance provided by COUNTY pursuant to this MOU that are caused by the sole negligence or willful misconduct of the District. If judgment is entered against Anaheim Union High School District and COUNTY by a court of competent jurisdiction because of the concurrent active negligence of COUNTY or COUNTY INDEMNITEES, Anaheim Union High School District and COUNTY agree that liability will be apportioned as determined by the court. Neither party shall request a jury apportionment.

COUNTY/HCA agrees to defend, indemnify, and hold harmless the District and its agents, employees, appointed officials, officers, and governing board members, from and against all claims, damages,

1 losses, and injuries to persons or property and all costs and expenses (including, but not limited to
2 attorney's fees, costs, and fees of other professional consultants) arising out of or related to the negligent
3 acts or omissions or willful misconduct of COUNTY or its respective agents, contractors, or employees,
4 during or related in any way to the COUNTY'S or HCA's obligations under this MOU, including, but
5 not limited to, the offer or delivery of services, except to the extent arising from the sole negligence or
6 willful misconduct of the District.

7 8 **VII. COMPLIANCE WITH LAW AND DISTRICT POLICY**

9 The parties will adhere to all applicable laws, regulations, and Anaheim Union High School District
10 policies in the performance of their respective responsibilities under this MOU, including but not limited
11 to HIPAA and laws and regulations related to the confidentiality of pupil records, which are
12 incorporated by this reference.

13 14 **VIII. RESPONSIBILITIES**

15 This MOU describes the mutual agreements and obligations of Anaheim Union High School District and
16 HCA for the sole purpose of rendering services to District students. It does not place any additional
17 responsibilities on either party or imply any transfer of responsibility from one to the other or sharing of
18 statutory responsibilities.

19 20 **IX. NO THIRD PARTY BENEFICIARIES**

21 Nothing in this MOU, express or implied, is intended or shall be construed to confer on any person or
22 entity other than the parties hereto any remedy or claim under or by reason of this MOU or any term,
23 covenant, or condition hereof, as a third party beneficiary or otherwise.

24 25 **X. INDEPENDENT RELATIONSHIP**

26 The parties acknowledge and agree that the relationship created between the Anaheim Union High
27 School District and HCA is strictly that of an independent contractor with respect to the Services
28 described. Nothing contained in this MOU shall be construed as creating any other type of relationship
29 between the parties such as that of a principal-agent, master-servant, or employer-employee between
30 HCA and Anaheim Union High School District. No party to this MOU nor any of its agents shall have
31 any claim hereunder or otherwise against the other party for payment of employment taxes, workers'
32 compensation, vacation, sick leave, retirement benefits, social security benefits, disability benefits,
33 unemployment insurance, or employee compensation or benefits of any kind.

34 35 **XI. NONDISCRIMINATION**

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37

Neither Anaheim Union High School District nor HCA shall discriminate on the basis of race, religion, sex, sexual orientation, national origin, age or disability in employment or in the delivery of Services hereunder.

XII. NON-ASSIGNMENT

Neither party shall assign, transfer or subcontract the rights, duties or obligations called for under this MOU without the written consent of the other party.

XIII. SEVERABILITY

In the event any part of this MOU should be found invalid, unenforceable, or non-binding, the remaining portion will remain in force and fully binding.

XIV. INTERPRETATION

This MOU is entered into pursuant to the laws of the State of California and the United States and shall be interpreted pursuant to those laws.

XV. ENTIRE AGREEMENT

This MOU constitutes the entire understanding between the parties and supersedes all prior agreements, representations or understandings between the parties relating to the subject matter hereof. It may be changed or modified only by a supplemental written agreement between the parties.

XVI. CORRESPONDENCE

Correspondence concerning this MOU will be sent to:

Anaheim Union High School District

Attn: Dr. Jaron Fried, Assistant Superintendent of Educational Services

501 N Crescent Way,

Anaheim, CA 92801

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Health Care Agency

Attn: Dawn M. Smith, L.C.S.W.

405 W. 5th Street

Santa Ana, CA 92701

Health Care Agency
Attn: Contract Services
405 W. 5th Street
Santa Ana, CA 92701

XVII. TERMINATION

A. Either Anaheim Union High School District or HCA may terminate this MOU without penalty immediately with cause or after thirty (30) calendar day's written notice without cause, unless otherwise specified. Notice shall be deemed served on the date of mailing. Cause shall be defined as any breach of this MOU, any misrepresentation, or fraud on the part of either Agency. Exercise by Anaheim Union High School District of the right to terminate this MOU shall relieve Anaheim Union High School District of all further obligations; and exercise by HCA of the right to terminate this MOU shall relieve HCA of all further obligations.

B. Upon termination, or notice thereof, the Parties agree to cooperate with each other in the orderly transfer of service responsibilities, case records, and pertinent documents.

C. The obligations of Anaheim Union High School District and HCA under this MOU are contingent upon the availability of Federal and/or State funds, as applicable, for the reimbursement of either Agency's expenditures, and inclusion of sufficient funds for the services hereunder in the budget approved by the Orange County Board of Supervisors each fiscal year this MOU remains in effect or operation. In the event that such funding is terminated or reduced, either Agency may immediately terminate or request to renegotiate this MOU. Each Agency shall provide the other Agency with written notification of such determination.

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1 **IN WITNESS WHEREOF**, duly authorized representatives of the Parties have entered into this
2 Memorandum of Understanding, in the County of Orange as attested to below.

3
4 ANAHEIM UNION HIGH SCHOOL DISTRICT
5 JARON E. FRIED, Ed.D.
6

7
8 BY: _____ DATED: _____
9

10 TITLE: ASSISTANT SUPERINTENDENT OF EDUCATIONAL SERVICES
11

12
13
14 COUNTY OF ORANGE HEALTH CARE AGENCY
15 MARK REFOWITZ, DIRECTOR
16

17
18 BY: _____ DATED: _____
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20 HEALTH CARE AGENCY
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Anaheim Union High
School District and
American Psychiatric Association Foundation
Memorandum of Understanding

May 9, 2017

This Memorandum of Understanding (MOU) establishes the contractual relationship between the American Psychiatric Association Foundation ("APAF") and Anaheim Union High School District ("Anaheim") for the planning, training, and support of the implementation of the *Typical or Troubled?*® School Mental Health Education Program in Anaheim Union High School District, in Anaheim, California.

For good and valuable consideration, the receipt of which is hereby acknowledged, the parties hereby agree as follows:

Article 1. Services to be Performed:

Services shall be performed as described in Exhibit A, which is attached hereto and incorporated herein by reference.

Article 2. Period of Performance:

The period of performance is from May 15, 2017 through December 31, 2017.

Article 3. Agreement Modifications:

Any changes to the terms and conditions set forth in this Agreement, including an extension of the period of performance, will be accomplished by a written modification or amendment to the Agreement, signed and executed by both parties.

Article 4. Consideration:

Under this Agreement, Anaheim will pay APAF a one-time sum of \$25,000.00 no later than October 1, 2017.

Article 5. Licenses; Copyright:

As part of this Agreement, APAF will provide Anaheim with a copy of the *Typical or Troubled?*® School Mental Health Education Program training materials including the *Tipico o Problematico?* version for Spanish-speaking parents (the "Materials"). APAF grants Anaheim a non-exclusive license to utilize the Materials in performing its obligations under this Agreement. Throughout the training, there will be specific slides and materials from the program that will need to be customized in order to reflect the Anaheim school community. Those slides will be discussed with by the parties and revised during the course of the project implementation. Anaheim shall not otherwise abridge, modify, alter, or adapt the Materials without prior written approval of APAF. Any usage of the Materials by Anaheim that is outside of the scope of this Agreement is expressly prohibited. Nothing in this Agreement shall be construed to grant Anaheim any ownership or other proprietary interest in the Materials.

Typical or Troubled?® is a registered trademark of the American Psychiatric Association Foundation, and APAF owns the copyright for the training materials for the *Typical or Troubled?*® program. In any instance where any portion of the Materials appear, the following notices shall be used:

Reprinted with permission from *Typical or Troubled?*® Copyright © American Psychiatric Association Foundation. All Rights Reserved.

***Typical or Troubled?*® is a registered trademark of the American Psychiatric Association Foundation, and is used with permission herein. Use of this term is prohibited without permission from the American Psychiatric Association Foundation.**

Article 6. Disputes: Choice of Law.

This Agreement shall be interpreted, construed, and governed by and in accordance with the laws of the Commonwealth of Virginia, without regard to its principles regarding choice of law, and shall be treated, in all respects, as a Commonwealth of Virginia contract. In the event of a dispute between the parties, the parties agree to attempt to negotiate a settlement in good faith through informal means. If, after 60 days, a settlement has not been reached, the parties agree to submit to the jurisdiction of the courts of the Commonwealth of Virginia.

Article 7. Anaheim’s Employees/Contractors.

At all times during the performance of this Agreement the parties shall be independent contractors, and are not employees of one another. APAF will utilize its consultants, The Reilly Group, Inc., as strategic consultants and trainers to perform some of its obligations under this Agreement. Neither any APAF employee nor its consultants shall be considered employees of Anaheim. Any trainers and/or other individuals utilized by Anaheim in its performance of its responsibilities under this Agreement are not employees of APAF or its consultants. APAF will not provide to Anaheim or any of Anaheim's employees/contractors any APAF employee-offered benefit such as pension, health/life insurance, vacation/sick pay, state or federal unemployment compensation payments, or any other such fringe benefit offered to APAF employees. APAF will not obtain Workers' Compensation or any other insurance on behalf of Anaheim or its employees/contractors.


Article 8. Miscellaneous.

The parties understand and agree that each is responsible for the payment of all taxes arising out of its activities and as a result of the performance of this Agreement.

This Agreement shall be binding upon and shall inure to the benefit of Anaheim and APAF and to APAF's successors and assigns. Nothing in this Agreement shall be construed to permit the assignment by Anaheim of any of its rights or obligations hereunder, and such assignment is expressly prohibited without the prior written consent of the APAF. Notices and correspondence shall be addressed to the American Psychiatric Association Foundation, 1000 Wilson Blvd., Suite 1825, Arlington, VA 22209, and Attn: Executive Director.

The parties executing this Agreement have the legal authority to bind their respective institutions.

Name:
Title:
Anaheim Union High
School District



Dan Gillison
Executive Director
American Psychiatric Association Foundation

Exhibit A

American Psychiatric Association Foundation (APAF) roles and responsibilities:

In order to fulfill its obligations under this agreement the APAF, with the assistance of The Reilly Group, Inc. consultants, will provide the following:

- Provide informational and background briefing sessions with the Anaheim Union High School team leaders;
- Assessment and Planning Sessions (completed through a series of conference calls), resulting in a detailed plan of implementation,
 - These sessions are to occur via several conference calls with the Anaheim Union High School District's designated leaders and designated student mental health education in order to set up the overall program for success by assessing and ensuring readiness for the implementation of the *Typical or Troubled?*® School Mental Health Education program in the school community.
 - This helps determine what will ultimately be the program and the curriculum elements in the subsequent program and Train-the-Trainer workshop.
 - These sessions also will cover planning and preparation for the roll out in the various identified Anaheim Union High School District schools throughout the time period selected during the school year.
 - Work with Anaheim Union High School District's identified staff to outline, discuss and review all of the various program elements, provide information on the basis for the program and best practices, discuss Anaheim Union High School District's specific goals and objectives, and criteria for selecting those who will be part of the train the trainer workshop.
- Outline a plan for implementation of the program;
- Discuss and assess the current student mental health referral systems that may already be in place for student mental health and the available resources as this is an important component of the overall program;
- Provide all materials associated with this planning phase including agendas and other planning documents to follow.
- Implement one Train-the-Trainer Workshop which will occur on-site with a preparation meeting held the day before to walk through the day
 - This workshop works to ensure that those who will present the *Typical or Troubled?*® program presentations at the identified school buildings are well prepared for success using the program's educational materials and tools to achieve optimal results.
 - The number of participants for the workshop varies, but should be no more than 60 people comprised of those identified during the planning and assessment period.
 - Provide training professionals for the full-day workshop and educate participants on presenting the program at their selected sites including best practices for successful implementation, presentation skills training, and interactive role playing exercises.
 - Participants will:
 - Gain an understanding of the scientific and social science evidence-base behind the program and discuss case studies relevant to implementation and impact;
 - Learn key presentation skills and how to best to work with the curriculum to engage teachers and school personnel in learning;
 - Engage in interactive role-playing exercises and rehearsal and practice time with their team; and
 - Engage in planning and leave prepared to present the program with an understanding of the schedule for presentations in schools.
 - Work closely with the Anaheim Union High School District's school leaders of the program to ensure the most relevant student mental health information pertinent to the community and the schools is included in the training.
 - APAF will provide all *Typical or Troubled?*® Program Materials including training PowerPoint, scripted notes, section-by-section over, introductory materials, handouts, and all subset Spanish-speaking Parent version *Tipico o Problematico?*® Program Materials.
 - Deliver technical assistance prior to the training workshop to help further implement and advance the program.

Anaheim Union High School District's Roles and Responsibilities:

In order to fulfill its obligations under this agreement the Anaheim Union High School District will provide the following:

- Designated key leaders/staff will work directly with the APAF expert team and serve as the lead contact(s) on the program and with the schools to fulfill the *Typical or Troubled?*® program. This will include the management and oversight for all required tasks including assessment of needs, planning and preparation, logistical needs, coordination, communication, promotion, workshop support, and implementation of the program including:
 - Field a survey (provided by APAF) to identified school leaders on key objectives and return to the expert team the completed survey forms from all *Typical or Troubled?*® Program participants (including staff, trainers, trainees, and program participants) within two weeks of survey implementation
 - Identify school personnel who will attend the workshop and promote and educate the attendees on what will be covered and their roles
 - Cover costs for all printing and photocopying and distributing all program materials (including possibly flash drives with the program materials uploaded as appropriate) for the participants at the train the trainer workshop
 - Review key slides in the program presentation and customize them for the training workshop
 - Provide a training room and AV requirements and any associated fees, lunch/food for the workshop participants.
 - In addition, each designated school site that will be delivering the presentation and implementing the program will be responsible for any copying of materials, set-up of the venue for the presentation including any AV required, finding the room/location, and advertising the program to ensure optimal attendance of educators, school staff and other participants.
 - Each school will be responsible for producing any copies needed related to the *Typical or Troubled?*® handouts and any electronic follow-up information to school staff
- Identify the teams of those presenting the *Typical or Troubled?*® program. Identify the schools (middle and high schools) where the program will be implemented. Build a calendar of dates when the program will be implemented and manage the implementation on those specific dates.

Anaheim Union High School District
Education Division
**APPLICATION FOR STUDENT-INITIATED,
NON-CURRICULUM RELATED ORGANIZATION**
CLICK AND ENTER DATA

School:	Magnolia High School	Date of Application:	3/27/17
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Policy permits student-initiated non-curriculum related school groups to conduct voluntary meetings on school grounds regardless of the size of the group or the religious, political or philosophical purpose of the students' meetings, under the following conditions:

1. The meetings may not interfere with the orderly operation of the school.
2. The meetings must be open to all students without regard to gender, ethnicity, religion or national origin.
3. School employees may not promote, lead or participate in the meetings.
4. Non-school persons may not direct, conduct, control, or regularly attend the meetings of the student groups.
5. No school system funds may be spent on behalf of the student groups, except for the cost of providing space for the group meetings.

To apply for status as a student-initiated, non-curriculum group, complete the following:

Name of proposed group:

Magnolia Aesthetics

Purpose of the group (Please describe thoroughly):

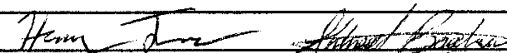
Magnolia Aesthetics aims to create a positive and welcoming environment that focuses on the value of fitness. Fitness is very important, but is often overlooked in society today. With the new proposed club, there will be a strong focus on living a healthy lifestyle through teaching the club members the significance of a good diet and an active lifestyle. The club will help clarify common misconceptions and the negative stigma that is associated with working out. In the end, we hope to inspire and implement a positive mindset of fitness into the members.

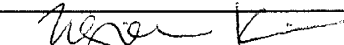
Frequency of group meetings:

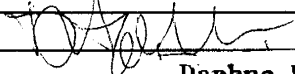
Meetings will be held every week.

Proposed meeting day, time and location:

Day:	Tuesday	Time:	Lunch	Location:	Mrs. Kim's Room (106)
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Applicant's Signature:		Date:	3/27/17
Printed Name:	Henry Tran		

Advisor's Signature:		Date:	3/28/17
Printed Name:	Virginia Kim		

Principal's Signature:		Date:	4/3/17
Printed Name:	Daphne Hammer		

Send signed form to #15, Assistant Superintendent/Education, for approval.

Assistant Superintendent's Signature:  Date: 4/26/17

Following approval, the completed application will be returned to the school principal.

Memorandum of Understanding
2017 - 2022
Designated Subjects Adult and Career Technical Education Credentials Program

This Memorandum of Understanding (MOU), is entered into this 9 day of May, 2017 by and between the San Diego County Superintendent of Schools, herein called the "County" and the Anaheim Union High School District herein called the "Contractor," who agrees to access the following services from the Superintendent.

SCOPE OF SERVICES

A. The County agrees to:

1. Act as Local Educational Agency (LEA) in accordance with San Diego County Local Educational Agency agreement with the California Commission on Teacher Credentialing.
 - a. Provide credential services for the review of applications for the Adult and Career Technical Education Designated Subjects Credentials.
2. Distribute Commission on Teacher Credentialing updates for credential standards and program information.
3. Review and organize data from course evaluations and mentor experiences. Report findings at Credential advisory meetings.
4. Organize and publicize annual Credential Advisory meeting.
5. Adhere to the California Commission on Teacher Credentialing educator preparation accreditation system's 7-year cycle of activities.
6. Provide support and linkages to partnering Institution of Higher Education (IHE).
7. Provide ongoing program improvement collaboration opportunities with IHEs, Districts, employers, and all relevant stakeholders.

B. The Contractor agrees to:

1. Provide Supervisors (evaluative) who are:
 - a. Certificated and experienced in teaching
 - b. Trained in supervision and support of beginning teachers
 - c. Experienced in offering professional development opportunities
 - d. Experienced in providing ongoing support to Support Providers and candidates
 - e. Responsible for collaborating with the County Program staff on selecting qualified mentors and completing all necessary paperwork.
2. Provide Support Provider (non-evaluative) mentors for each preliminary credential candidate (including substitute teachers) upon hire who are:
 - a. Program Approved and meet Minimum Qualifications:
 - i. Hold a Valid Clear California Teaching Credential
 - ii. Verify a minimum of three (3) years of classroom teaching experience
 - iii. Verify recent work experience in an educational setting
 - b. Trained in providing coaching and support to beginning teachers
 - c. Assessed by new teacher candidates for their services
 - d. Competent in providing complete, accurate and timely feedback to new teacher candidates and submitting mentor logs to the Program Mentor Coordinator in September, March and June including information about progress toward competence.

- e. Attend annual Credential Advisory meeting.
3. Provide staff available to assist and support candidates in the processing of credential application materials (i.e., district credential technician).
4. Ensure candidates complete a Program sponsored online Early Program Orientation within the first 30-days of employment.
5. Identify one (1) contact person as liaison with the County.

TOBACCO – FREE FACILITY

The County is a tobacco-free facility. Tobacco use (smoked or smokeless) is prohibited at all times on all areas of County Office property.

PERIOD OF MOU AND RENEWAL TERMS

This MOU shall be effective from May 9, 2017 **until June 30, 2022** and is renewable by mutual written agreement.

CONTACT PERSONS

The contact person(s) for the County shall be:

Mary Willis, Interim Assoc. Supt.
6401 Linda Vista Road, Room 406
San Diego, CA 92111
Telephone: (858) 292-3588

Chris Reising, Director HR
6401 Linda Vista Road, Room 406
San Diego, CA 92111
Telephone: (858) 292-3556
Email: creising@sdcoe.net

Carol Tomeo, Coordinator, Teacher
Preparation and Support,
Designated Subjects
6401 Linda Vista Road, Room 406
San Diego, CA 92111
Email: carol.tomeo@sdcoe.net

The contact(s) for AUHSD shall be:

Administrator

Name, Title: Brad Jackson, Assistant Superintendent

Address: 501 N. Crescent Way

City, ST Zip: Anaheim, CA 92801

Telephone: (714) 999-3511

Email: jackson_b@auhsd.us

Administrator

Name, Title: _____

Address: _____

City, ST Zip: _____

Telephone: _____

Email: _____

Credential Technician

Name, Title: Julissa Germano

Address: 501 N. Crescent Way

City, ST Zip: Anaheim, CA 92801

Telephone: (714) 999-3511

Email: germano_j@auhsd.us

TERMINATION

This MOU may be terminated by either party by mutual agreement with thirty (30) days written notice.

OWNERSHIP OF DOCUMENTS OR WORK

Any documents are equally owned by the County and Contractor.

GOVERNING LAW/VENUE SAN DIEGO

In the event of litigation, the MOU and related matters shall be governed by and construed in accordance with the laws of the State of California. Venue shall be with the appropriate State or Federal court located in San Diego County.

COMPLIANCE WITH THE LAW

The Contractor shall be subject to and shall comply with all Federal, State, and local laws and regulations applicable with respect to its performance under this MOU including, but not limited to, licensing, employment and purchasing practices and wages, hours and conditions of employment, including nondiscrimination.

FINAL APPROVAL

This MOU is of no force or effect until approved by signature by the County Superintendent of Schools or his designee, the Assistant Superintendent of Business Services.

ENTIRE AGREEMENT

This MOU represents the entire agreement and understanding of the parties hereto and no prior writings, conversations or representations of any nature shall be deemed to vary the provisions hereof. This MOU may not be amended in any way except by a writing duly executed by both parties hereto.

IN WITNESS WHEREOF, the parties hereto have caused this MOU to be duly executed, such parties acting by their representative being thereunto duly authorized.

**SAN DIEGO COUNTY
SUPERINTENDENT OF SCHOOLS**

CONTRACTOR

By (Authorized Signature)

By (Authorized Signature)

Lora Duzyk

Brad Jackson

Name (Type or Print)

Name (Type or Print)

Assistant Superintendent – Business Services

Assistant Superintendent, Human Resources

Title

Title

Date

Date

Federal I.D. No./Social Security #

**Declaring Certain Furniture as Unusable, Obsolete, and/or
Out-of-Date and Ready for Sale, or Destruction**

Quantity	Description
1	Book Shelf
1	Metal Shelving
1	Pan Hanger
1	Wall Shelf

**Declaring Certain Equipment as Unusable, Obsolete, and/or
Out-of-Date and Ready for Sale, or Destruction**

Quantity	Type of Equipment
30	Cables
22	Computers
10	Keyboards
10	Monitor Stands
26	Monitors
15	Mouse
84	Phones
6	Printers
1	Salad Bar
2	Standing Mixers (FS)
1	Standing Warmer
4	VCR's

**Declaring Certain Textbooks and Instructional Materials as Unusable, Obsolete,
And/or Out-of-Date, Damaged, and Ready for Sale, or Destruction**

Description*	Quantity	Publication Date	General Condition	Reason for Disposition	Compliant with Current Instructional Standards (Yes or No) **
ART BOOKS					
Gardeners Art Through The Ages	8	Outdated	Fair	Obsolete	No To be sold
BUSINESS BOOKS					
Accounting	72	Outdated	Fair	Obsolete	No To be sold
GRAMMAR, READING, AND WRITING BOOKS					
Grammar and Composition	515	Outdated	Fair	Obsolete	No To be sold
Grammar and Composition Blue	93	Outdated	Fair	Obsolete	No To be sold
Grammar and Composition Green	94	Outdated	Fair	Obsolete	No To be sold
Literature American Experience	220	Outdated	Fair	Obsolete	No To be sold
Perrine's Literature	146	Outdated	Fair	Obsolete	No To be sold
Sound and Sense	196	Outdated	Fair	Obsolete	No To be sold

Speech Communication Matter	37	Outdated	Fair	Obsolete	No To be sold
Timeless Voices of Literature	95	Outdated	Fair	Obsolete	No To be sold
Writing Coach	29	Outdated	Fair	Obsolete	No To be sold
Writing Coach Teacher's Pack	1	Outdated	Fair	Obsolete	No To be sold
LIBRARY BOOKS					
Dictionaries	335	Outdated	Fair	Obsolete	No To be sold
Thesaurus	25	Outdated	Fair	Obsolete	No To be sold
MATH BOOKS					
Algebra	21	Outdated	Fair	Obsolete	No To be sold
Geometry	365	Outdated	Fair	Obsolete	No To be sold
*Books have been viewed by the Education Division and deemed unusable, obsolete, and/or out-of-date, damaged, and ready for sale, or destruction.					**If not sold, will be destroyed.

Donations

May 9, 2017

<u>Location</u>	<u>Donated By</u>	<u>Item</u>
Color and Light 17 th annual Student Art and Photography Exhibition	Anaheim Arts Council	\$250
	Anaheim Hills Auxiliary	\$500
	Assistance League of Anaheim	
	Anaheim Public Utilities	10 Cases Bottled Water
	Anaheim Secondary Council PTA	\$150 Scholarship Award
	Denise Barnes	Four Angels Stadium of Anaheim Suite Tickets
	Anna L. Piercy	\$400
	Susan Stocks	\$400
	Dan and Leah Winter	\$150
Katella	Friends of Golf, Inc.	\$400 Golf Program
Savanna	Lyoness America, Inc.	10 Dell Computers, 10 Dell Monitors, 10 Logitech Keyboard and Mouse
Walker	The Wonderful Giving`	\$500 Special Education Teacher's Budget

ANAHEIM UHSD

PURCHASE ORDER DETAIL REPORT BY VENDOR NAME

BOARD OF TRUSTEES MEETING 05/09/2017

FROM 04/04/2017 TO 04/27/2017

PO NUMBER	VENDOR	PO TOTAL	ACCOUNT AMOUNT	ACCOUNT NUMBER	PSEUDO / OBJECT DESCRIPTION
K64R1474	GLASS CLEANER	1,245.00	1,245.00	0169234081 5610	TRIDENT/GLASS/MO / REPAIRS/MAINT - O/S
K64C0220	A 1 FENCE COMPANY	1,389.00	1,389.00	0125232081 5620	KA/FENCE/MO / RENTALS/OPERATING LEASES
K64R1448	A ALVARADO PAINTING	750.00	750.00	0122237081 5610	MA/PAINT/MO / REPAIRS/MAINT - O/S SERVICES
K64T0486	ACE DEPOT LLC	1,082.95	1,082.95	0121025040 4410	ASB/ANCIL / EQUIPMENT - NON-CAPITALIZED
K64C0229	ACTION DOOR REPAIR CORPORATION	705.00	705.00	0128230081 5610	CY/GENERAL/MO / REPAIRS/MAINT - O/S SERVICES
K64T0524	ADAFRUIT INDUSTRIES LLC	1,505.05	1,505.05	0142393110 4310	VEA PERKINS STUDENT ORG OXFORD /
K64R1378	ADVANTAGE WEST INVESTMENT ENTE	3,841.89	3,841.89	0135000081 4410	DALE/MO / EQUIPMENT - NON-CAPITALIZED
K64R1380	ADVANTAGE WEST INVESTMENT ENTE	3,288.01	3,288.01	0138000081 4410	BALL/MO / EQUIPMENT - NON-CAPITALIZED
K64T0476	AESCRIPITS INC	279.30	279.30	0121393010 5880	WESTERN/VEA-2B/INSTR / OTHER OPERATING
K64T0470	AIRWOLF 3D	310.32	310.32	0144102210 4310	LEX/INNOVATION GRANT/INSTR / INSTRUCTIONAL
K64R1478	ALL WE PRINT	849.56	849.56	0122489510 4310	MA/TUPE-COHORT J-TIER 2/INSTR /
K64R1369	AMERICAN COUNCILS FOR INTERNAT	570.00	570.00	0127011010 5880	KE/WORLD LNG/INSTR / OTHER OPERATING
K64M0105	AMTECH ELEVATOR SERVICES	37,620.00	37,620.00	0110230081 5610	MAINTENANCE/MO / REPAIRS/MAINT - O/S
K64T0483	APPLE INC	981.52	981.52	0134000910 4310	WA/LCFF-CONCENTRATION/INSTR /
K64T0542	APPLE INC	4,253.24	4,253.24	0140000910 4310	SO/LCFF-CONCENTRATION/INSTR /
K64R1390	ARBOR SCIENTIFIC	1,962.00	1,962.00	0127000910 4310	KE/LCFF-CONCENTRATION/INSTR /
K64T0528	AUVSI FOUNDATION	1,147.20	315.71	0144102210 4310	LEX/INNOVATION GRANT/INSTR / INSTRUCTIONAL
			831.49	0144102210 4410	LEX/INNOVATION GRANT/INSTR / EQUIPMENT -
K64R1364	AVID CENTER	6,080.00	3,800.00	0140381010 5210	SOUTH/ECIA/INSTR / TRAVEL AND CONFERENCE
			2,280.00	0140545010 5210	SO/AVID-DESTINATION/INSTR / TRAVEL AND
K64R1372	AWARDS BY PAUL	451.48	451.48	0120140027 4320	ANAHEIM/SCH ADM / OTHER OFFICE/MISC
K64R1475	AWARDS BY PAUL	6,421.05	6,421.05	0163379021 4320	TITLE IIIA / LIMITED ENG PROG / OTHER
K64C0151	AXLE TRANSMISSION XCHANGE	3,178.63	3,178.63	0179113036 4376	GARAGE/TRANS-REG ED/TRANSPORT / TRANS
K64R1349	B AND M LAWN AND GARDEN INC	237.00	237.00	0144000081 4347	LEX/MO / OPERATIONS SUPPLIES - MISC

ANAHEIM UHSD

PURCHASE ORDER DETAIL REPORT BY VENDOR NAME

BOARD OF TRUSTEES MEETING 05/09/2017

FROM 04/04/2017 TO 04/27/2017

<u>PO NUMBER</u>	<u>VENDOR</u>	<u>PO TOTAL</u>	<u>ACCOUNT AMOUNT</u>	<u>ACCOUNT NUMBER</u>	<u>PSEUDO / OBJECT DESCRIPTION</u>
K64R1387	B AND M LAWN AND GARDEN INC	462.25	462.25	0121000081 4347	WESTERN/MO / OPERATIONS SUPPLIES - MISC
K64R1368	BARNES AND NOBLE	462.38	462.38	0128257511 4210	EMOTION DISTRB/SE SEP CL/SEV / BOOKS AND
K64R1383	BARNES AND NOBLE	1,168.66	1,168.66	0122000910 4210	MA/LCFF-CONCENTRATION/INSTR / BOOKS AND
K64R1401	BEACHAM, BILL	5,200.00	5,200.00	0172489510 5880	SAFE SCHL/TUPE GNT-COHORT J / OTHER
K64R1403	BEACHAM, BILL	5,200.00	5,200.00	0172489510 5880	SAFE SCHL/TUPE GNT-COHORT J / OTHER
K64R1391	BLICK ART MATERIALS LLC	226.49	226.49	0140000910 4310	SO/LCFF-CONCENTRATION/INSTR /
K64R1416	BLICK ART MATERIALS LLC	283.85	283.85	0140000910 4310	SO/LCFF-CONCENTRATION/INSTR /
K64R1420	BLICK ART MATERIALS LLC	257.83	257.83	0121005010 4310	WESTERN/ART/INSTR / INSTRUCTIONAL MATL &
K64R1427	BLICK ART MATERIALS LLC	542.28	542.28	0137489510 4310	SY/TUPE-COHORT J-TIER 2/INSTR /
K64R1428	BLICK ART MATERIALS LLC	329.77	329.77	0121005010 4310	WESTERN/ART/INSTR / INSTRUCTIONAL MATL &
K64R1429	BLICK ART MATERIALS LLC	232.26	232.26	0121005010 4310	WESTERN/ART/INSTR / INSTRUCTIONAL MATL &
K64R1414	BMI EDUCATIONAL SERVICES	664.12	664.12	0140004010 4210	SOUTH/ENGLISH/INSTR / BOOKS AND REFERENCE
K64R1477	BREAKOUT EDU	269.38	269.38	0122381010 4310	MA/ECIA1/INSTR / INSTRUCTIONAL MATL &
K64R1360	BSN SPORTS	2,163.73	2,163.73	0138054040 4310	BALL/AFTSCHL/ANCIL / INSTRUCTIONAL MATL &
K64R1419	BSN SPORTS	1,016.89	1,016.89	0140027010 4310	SOUTH/PHYS ED/INSTR / INSTRUCTIONAL MATL &
K64R1471	BSN SPORTS LLC	6,322.27	4,398.93	0121027010 4310	WESTERN/PHYS ED/INSTR / INSTRUCTIONAL MATL
			1,923.34	0121027010 4410	WESTERN/PHYS ED/INSTR / EQUIPMENT -
K64R1346	BUDDY'S ALL STARS INC	127.07	127.07	0138054040 4310	BALL/AFTSCHL/ANCIL / INSTRUCTIONAL MATL &
K64S0209	BUDDY'S ALL STARS INC	816.53	816.53	0100000000 9320	GEN FUND/INC & BALANCE SHEET / STORES
K64C0221	BUSWEST LLC	1,632.18	1,632.18	0179113036 4376	GARAGE/TRANS-REG ED/TRANSPORT / TRANS
K64R1462	CALIFORNIA DEPARTMENT OF EDUC.	14,851.98	14,851.98	0100370500 8290	CaMSP-COHORT 10 / ALL OTHER FEDERAL
K64A0268	CALIFORNIANS TOGETHER	10,000.00	10,000.00	0117469010 5805	ED DIV/EDUCATOR EFFECT/INSTR /
K64R1405	CALPERS	11,767.50	11,267.50	0100000010 3202	GEN FUND/INSTR / PERS-CLASSIFIED
			500.00	0100000072 5880	GEN FUND/GENL ADM / OTHER OPERATING

ANAHEIM UHSD

PURCHASE ORDER DETAIL REPORT BY VENDOR NAME

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K64R1440	CANON U.S.A. INC.	149.34	149.34	0121393010 5610	WESTERN/VEA-2B/INSTR / REPAIRS/MAINT - O/S
K64M0104	CAREY SIGN CORPORATION	4,565.00	4,565.00	0138000910 5610	BA/LCFF-CONCENTRATION/INSTR /
K64R1445	CAROLINA BIOLOGICAL SUPPLY CO.	3,094.28	2,189.44	0127000910 4310	KE/LCFF-CONCENTRATION/INSTR /
			904.84	0127000910 4410	KE/LCFF-CONCENTRATION/INSTR / EQUIPMENT -
K64S0212	CCP INDUSTRIES INC	1,189.56	1,189.56	0100000000 9320	GEN FUND/INC & BALANCE SHEET / STORES
K64T0491	CDW GOVERNMENT INC.	2,528.66	2,528.66	0110230081 4410	MAINTENANCE/MO / EQUIPMENT -
K64A0271	CHANCE THEATER, THE	500.00	500.00	0153591510 5810	SPECIAL PROG/LOC GIFTS & GRNTS /
K64R1455	CHROMARK CORP.	480.59	480.59	0121489510 4310	WE/TUPE-COHORT J-TIER 2/INSTR /
K64R1418	COLLEGE BOARD, THE	1,450.00	1,450.00	0128399010 5210	TITLE II IMPR TCHR QUAL - ED / TRAVEL AND
K64S0204	CONTRACT PAPER GROUP INC.	2,037.94	2,037.94	0100000000 9320	GEN FUND/INC & BALANCE SHEET / STORES
K64R1479	CPR1 LLC	1,597.19	45.15	0119283134 4320	SYS/HEALTH / OTHER OFFICE/MISC SUPPLIES
			1,552.04	0119283134 4410	SYS/HEALTH / EQUIPMENT - NON-CAPITALIZED
K64T0546	CPR1 LLC	1,650.94	45.15	0119283134 4320	SYS/HEALTH / OTHER OFFICE/MISC SUPPLIES
			1,605.79	0119283134 4410	SYS/HEALTH / EQUIPMENT - NON-CAPITALIZED
K64R1374	CROWN TROPHY	804.89	804.89	0120000010 4310	ANAHEIM/INSTR / INSTRUCTIONAL MATL &
K64A0266	CULVER NEWLIN	961.47	398.24	0138140027 4320	BALL/SCH ADM/SCH ADM / OTHER OFFICE/MISC
			563.23	0138140027 4410	BALL/SCH ADM/SCH ADM / EQUIPMENT -
K64A0267	CULVER NEWLIN	1,248.28	1,248.28	0138140027 4410	BALL/SCH ADM/SCH ADM / EQUIPMENT -
K64A0270	CULVER NEWLIN	1,194.73	1,194.73	0120336010 4310	ANAHEIM/ROTC/INSTR / INSTRUCTIONAL MATL &
K64A0273	CULVER NEWLIN	2,849.79	2,143.15	0128140027 4320	CY/SCH ADM/SCH ADM / OTHER OFFICE/MISC
			706.64	0128140027 4410	CY/SCH ADM/SCH ADM / EQUIPMENT -
K64R1355	CULVER NEWLIN	402.10	402.10	0147257027 4320	SEVER HDCP/SCH ADM/SEV / OTHER OFFICE/MISC
K64R1365	CULVER NEWLIN	1,573.58	1,573.58	0121000910 4310	WE/LCFF-CONCENTRATION/INSTR /
K64R1454	CURRICULUM ASSOCIATES INC	399.17	399.17	0122272511 4310	MA/AUTISM/SE SEP CL/SEV / INSTRUCTIONAL
K64M0102	CUSTOM SIGNS INC	58,009.60	58,009.60	0122230081 6490	MA/GENERAL/MO / EQUIPMENT - OTHER

ANAHEIM UHSD

PURCHASE ORDER DETAIL REPORT BY VENDOR NAME

BOARD OF TRUSTEES MEETING 05/09/2017

FROM 04/04/2017 TO 04/27/2017

PO NUMBER	VENDOR	PO TOTAL	ACCOUNT AMOUNT	ACCOUNT NUMBER	PSEUDO / OBJECT DESCRIPTION
K64R1373	CYPRESS HS	1,800.00	1,800.00	0153000910 4390	SP PR/LCFF-SUPPLEMENTAL / MEETING EXPENSE -
K64X0459	CYPRESS HS	9,800.00	9,800.00	0128028040 5810	CY/ATHLET/ANCILLARY / NON-INSTRUCTIONAL
K64R1410	DARTCO TRANSMISSION SALES SVC	1,731.33	1,731.33	0179113036 4376	GARAGE/TRANS-REG ED/TRANSPORT / TRANS
K64R1348	DEMCO INC	86.23	86.23	0138000910 4310	BA/LCFF-CONCENTRATION/INSTR /
K64R1442	DEMCO INC	317.14	317.14	0131000024 4315	BR /L M T / LIBRARY/MEDIA/TECH SUPPLIES
K64R1443	DEMCO INC	97.97	97.97	0128000024 4315	CY /L M T / LIBRARY/MEDIA/TECH SUPPLIES
K64X0460	DESIGNS BY MARINA	500.00	500.00	0125140027 4320	KA/SCH ADM/SCH ADM / OTHER OFFICE/MISC
K64C0202	DESOTO SALES INC	2,172.20	2,172.20	0137233081 4355	SY/FLOOR/MO / MAINTENANCE SUPPLIES
K64R1393	DHARMA TRADING CO.	463.75	463.75	0128489510 4310	CY/TUPE-COHORT J-TIER 2/INSTR /
K64R1456	DISPLAYS4SALE	1,011.77	1,011.77	0138025040 4410	BALL/ASB/ANCIL / EQUIPMENT -
K64R1413	DON JOHNSTON INC	87.26	87.26	0134000910 4210	W/A/LCFF-CONCENTRATION/INSTR / BOOKS AND
K64R1451	DON JOHNSTON INC	87.26	87.26	0134000910 4210	W/A/LCFF-CONCENTRATION/INSTR / BOOKS AND
K64R1356	DOWNTOWN FORD SALES	48,188.71	48,188.71	01112220081 6490	OPERATIONS - GENERAL / EQUIPMENT - OTHER
K64T0466	DRONEFLY INC.	1,506.34	1,506.34	0120405010 4410	TRANSP GRANT/INSTR / EQUIPMENT -
K64R1469	DUNLAP INDUSTRIES	3,448.00	3,448.00	0122025040 4410	MA/ASB/ANCIL / EQUIPMENT - NON-CAPITALIZED
K64C0222	ECONOMY RENTALS INC	273.05	273.05	0120000910 5620	AN/LCFF-CONCENTRATION/INSTR /
K64R1446	EDGEWOOD PRESS INC.	494.49	494.49	0120000910 4310	AN/LCFF-CONCENTRATION/INSTR /
K64R1452	EXPERIA USA	95.00	95.00	0147400010 5610	HOPE/MANDATED 1-TIME FUNDS/INS /
K64R1434	FERGUSON ENTERPRISES INC	4,705.53	4,705.53	0128393010 4310	CY/VEA-2B/INSTR / INSTRUCTIONAL MATL &
K64R1424	FISHER SCIENCE EDUCATION	1,907.55	1,907.55	0128030010 4310	CYPRESS/BIOLOGY/INSTRUCTIONAL /
K64S0201	FISHER SCIENCE EDUCATION	146.27	146.27	0100000000 9320	GEN FUND/INC & BALANCE SHEET / STORES
K64R1397	FLINN SCIENTIFIC INC	714.72	714.72	0127000910 4310	KE/LCFF-CONCENTRATION/INSTR /
K64R1398	FLINN SCIENTIFIC INC	2,473.94	2,473.94	0128030010 4310	CYPRESS/BIOLOGY/INSTRUCTIONAL /
K64R1441	FLINN SCIENTIFIC INC	201.63	102.92	0122032010 4210	MA/BIOLOGY/INSTR / BOOKS AND REFERENCE

ANAHEIM UHSD

PURCHASE ORDER DETAIL REPORT BY VENDOR NAME

BOARD OF TRUSTEES MEETING 05/09/2017

FROM 04/04/2017 TO 04/27/2017

<u>PO NUMBER</u>	<u>VENDOR</u>	<u>PO TOTAL</u>	<u>ACCOUNT AMOUNT</u>	<u>ACCOUNT NUMBER</u>	<u>PSEUDO / OBJECT DESCRIPTION</u>
K64R1441	*** CONTINUED ***				
K64R1466	FOLLETT SCHOOL SOLUTIONS INC.	214.42	98.71	0122032010 4310	MA/BIOLOGY/INSTR / INSTRUCTIONAL MATL &
K64R1472	FOTODYNE INC.	386.55	214.42	0127000910 4310	KE/LCFF-CONCENTRATION/INSTR /
K64A0274	FOUNDATION FOR CALIFORNIA	57,831.50	386.55	0128030010 4310	CYPRESS/BIOLOGY/INSTRUCTIONAL /
K64R1463	FULL SOURCE LLC	1,767.16	57,831.50	0117402510 5810	IS/COLLEGE READINESS/INSTR /
K64S0210	FULLERTON ACE HARDWARE	287.82	1,767.16	0120000910 4310	AN/LCFF-CONCENTRATION/INSTR /
K64R1381	GLASBY MAINTENANCE SUPPLY CO.	1,214.76	287.82	0100000000 9320	GEN FUND/INC & BALANCE SHEET / STORES
K64R1422	GLASBY MAINTENANCE SUPPLY CO.	82.32	1,214.76	0138000081 4410	BALL/MO / EQUIPMENT - NON-CAPITALIZED
K64R1433	GLASBY MAINTENANCE SUPPLY CO.	380.01	82.32	0128140027 4320	CY/SCH ADM/SCH ADM / OTHER OFFICE/MISC
K64R1357	GOPHER SPORTS EQUIPMENT	2,435.51	380.01	0142000081 4347	OXFORD/MO / OPERATIONS SUPPLIES - MISC
K64R1358	GOPHER SPORTS EQUIPMENT	1,205.47	2,435.51	0134054040 4310	W/A/AFTER SCHOOL/ANCILLARY / INSTRUCTIONAL
K64R1371	GOPHER SPORTS EQUIPMENT	910.93	1,205.47	0134027010 4310	W/A/PHYS ED/INSTR / INSTRUCTIONAL MATL &
K64T0521	GOV CONNECTION INC	93.43	910.93	0120027010 4310	ANAHEIM/PHYS ED/INSTR / INSTRUCTIONAL MATL
K64T0534	GOV CONNECTION INC	280.29	93.43	0144024010 4310	LEX/MATH/INSTR / INSTRUCTIONAL MATL &
K64T0540	GOV CONNECTION INC	280.82	280.29	0127000010 4310	KE/INSTR / INSTRUCTIONAL MATL & SUPPLIES
K64C0223	GRAINGER	1,211.33	280.82	0140381010 4310	SOUTH/ECIA1/INSTR / INSTRUCTIONAL MATL &
K64R1411	GRAINGER	461.17	605.66	0134239081 4410	W/A/PLUMB/MO / EQUIPMENT - NON-CAPITALIZED
K64X0458	GREATER ANAHEIM SELPA	18,452.00	605.67	0144239081 4410	LEX/PLUMB/MO / EQUIPMENT - NON-CAPITALIZED
K64R1461	H2O LABS INC.	872.17	461.17	0121000081 4347	WESTERN/MO / OPERATIONS SUPPLIES - MISC
K64C0218	HALDEMAN INC.	246.91	18,452.00	76 9620	WARRANT PASSTHRU / DUE TO STUDENT
K64R1361	HAZ PARTY RENTAL	194.68	872.17	0120032010 4410	ANAHEIM/SCIENCE/INSTR / EQUIPMENT -
K64R1362	HAZ PARTY RENTAL	374.62	246.91	0142235081 4347	OXFORD/HVAC/MO / OPERATIONS SUPPLIES - MISC
			194.68	0125000010 5620	KA/INSTR / RENTALS/OPERATING LEASES
			351.67	0125000010 5620	KA/INSTR / RENTALS/OPERATING LEASES
			22.95	0147230081 5610	HOPE/GENERAL/MO / REPAIRS/MAINT - O/S

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K64R1447	HEALTH EDCO	1,506.31	1,506.31	0137489510 4310	SY/TUPE-COHORT J-TIER 2/INSTR /
K64T0484	HEWLETT PACKARD COMPANY	52.41	19.65	0134000910 5610	W/A/LCFF-CONCENTRATION/INSTR /
			32.76	0134000910 5880	W/A/LCFF-CONCENTRATION/INSTR / OTHER
K64T0543	HEWLETT PACKARD COMPANY	227.11	85.15	0140000910 4310	SO/LCFF-CONCENTRATION/INSTR /
			141.96	0140000910 5880	SO/LCFF-CONCENTRATION/INSTR / OTHER
K64R1382	HILLYARD FLOOR CARE SUPPLY	246.67	246.67	0128028010 5610	CY/ATHLET/INSTR / REPAIRS/MAINT - O/S
K64R1470	HOUGHTON MIFFLIN COMPANY	312.98	312.98	0128261012 4310	SE RES SP(RSP)/SE RES SP/NSEV / INSTRUCTIONAL
K64R1457	HOUGHTON MIFFLIN HARCOURT	978.50	978.50	0127261012 4310	SE RES SP(RSP)/SE RES SP/NSEV / INSTRUCTIONAL
K64R1468	HOUGHTON MIFFLIN HARCOURT	406.71	406.71	0144261012 4310	SE RES SP(RSP)/SE RES SP/NSEV / INSTRUCTIONAL
K64T0499	HP DIRECT	2,155.00	2,155.00	0121381010 4410	WE/ECIA TITLE I/INSTRUCTI / EQUIPMENT -
K64T0503	HP DIRECT	2,155.00	2,155.00	0121000910 4410	WE/LCFF-CONCENTRATION/INSTR / EQUIPMENT -
K64T0512	HP DIRECT	1,077.50	1,077.50	0121000910 4410	WE/LCFF-CONCENTRATION/INSTR / EQUIPMENT -
K64R1450	HUNTINGTON BEACH FORD	24,692.12	24,692.12	01112220081 6490	OPERATIONS - GENERAL / EQUIPMENT - OTHER
K64R1458	J.W. PEPPER AND SON INC.	400.24	400.24	0122008010 4310	MA/VOC MUSIC/INSTR / INSTRUCTIONAL MATL &
K64C0212	JASPER ENGINES AND TRANSMISSIO	10,961.43	10,961.43	0179113036 4376	GARAGE/TRANS-REG ED/TRANSPORT / TRANS
K64R1351	JONES SCHOOL SUPPLY	245.17	245.17	0132140027 4320	OR/SCH ADM/SCH ADM / OTHER OFFICE/MISC
K64T0473	KEM VENTURES INC	96.87	96.87	0120000910 4310	AN/LCFF-CONCENTRATION/INSTR /
K64R1370	KEN GRODY FORD	70,381.62	70,381.62	01112220081 6490	OPERATIONS - GENERAL / EQUIPMENT - OTHER
K64R1467	KEN GRODY FORD	808.12	808.12	01112220081 4347	OPERATIONS - GENERAL / OPERATIONS SUPPLIES -
K64R1476	LAGUNA TOOLS	7,254.66	7,254.66	0140102210 6490	SO/INNOVATION GRANT/INSTR / EQUIPMENT -
K64R1481	LANGUAGE TESTING INTERNATIONAL	365.00	365.00	0163379021 5810	TITLE IIIA / LIMITED ENG PROG /
K64T0472	LED CO INC	2,423.36	2,423.36	0128000910 4410	CY/LCFF-CONCENTRATION/INSTR / EQUIPMENT -
K64R1366	LONG BEACH USD	725.00	725.00	0121381010 5210	WE/ECIA TITLE I/INSTRUCTI / TRAVEL AND
K64R1385	LONG BEACH USD	775.00	775.00	0120381010 5210	ANAHEIM/ECIA1/INSTR / TRAVEL AND

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K64T0537	MAC-FUSION	69.00	69.00	0128009010 5610	CY/PHOTO/INSTR / REPAIRS/MAINT - O/S SERVICES
K64R1340	MACKIN LIBRARY MEDIA	773.76	773.76	0131261012 4210	SE RES SP(RSP)/SE RES SP/NSEV / BOOKS AND
K64R1352	MACKIN LIBRARY MEDIA	1,941.69	1,941.69	0140000910 4210	SO/LCFF-CONCENTRATION/INSTR / BOOKS AND
K64R1482	MACKIN LIBRARY MEDIA	1,540.00	1,540.00	0120000910 4210	AN/LCFF-CONCENTRATION/INSTR / BOOKS AND
K64R1483	MACKIN LIBRARY MEDIA	3,550.00	550.00	0132001024 4210	LIBRARY / BOOKS AND REFERENCE MATERIAL
			3,000.00	0132381010 4210	OR/ECIA1/INSTR / BOOKS AND REFERENCE
K64R1484	MACKIN LIBRARY MEDIA	760.00	760.00	0120000910 4210	AN/LCFF-CONCENTRATION/INSTR / BOOKS AND
K64R1485	MACKIN LIBRARY MEDIA	1,250.00	1,250.00	0121381010 4210	WE/ECIA TITLE I/INSTRUCTI / BOOKS AND
K64R1486	MACKIN LIBRARY MEDIA	1,250.00	1,250.00	0121381010 4210	WE/ECIA TITLE I/INSTRUCTI / BOOKS AND
K64R1487	MACKIN LIBRARY MEDIA	218.30	218.30	0135381010 4210	DALE/ECIA1/INSTR / BOOKS AND REFERENCE
K64R1488	MACKIN LIBRARY MEDIA	1,738.44	1,738.44	0135381010 4210	DALE/ECIA1/INSTR / BOOKS AND REFERENCE
K64R1489	MACKIN LIBRARY MEDIA	101.88	101.88	0135000024 4210	DALE /L M T / BOOKS AND REFERENCE MATERIAL
K64R1490	MACKIN LIBRARY MEDIA	2,811.49	2,811.49	0128000910 4210	CY/LCFF-CONCENTRATION/INSTR / BOOKS AND
K64R1491	MACKIN LIBRARY MEDIA	500.00	500.00	0134000910 4210	WA/LCFF-CONCENTRATION/INSTR / BOOKS AND
K64A0265	MATT BELLACE PRESENTATIONS LLC	7,000.00	7,000.00	0172489510 5805	SAFE SCHL/TUPE GNT-COHORT J / INSTRUCTIONAL
K64C0178	MD INSTALLATIONS INT'L INC.	9,312.00	9,312.00	0110230081 5610	MAINTENANCE/MO / REPAIRS/MAINT - O/S
K64R1379	MEDCO SPORTS MEDICINE	452.41	452.41	0121028034 4320	WESTERN/ATHLETICS/HEALTH / OTHER
K64R1363	MG ARTS	8,850.00	8,850.00	0128140027 5610	CY/SCH ADM/SCH ADM / REPAIRS/MAINT - O/S
K64C0215	MONTGOMERY HARDWARE CO.	1,302.71	1,302.71	0127230081 4410	KE/GENERAL/MO / EQUIPMENT -
K64R1396	MUSIC AND ARTS CENTERS	2,262.75	450.00	0128008010 4410	CY/VOC MUSIC/INSTR / EQUIPMENT -
			782.46	0128400010 4310	CY/MANDATED 1-TIME FUNDS/INSTR /
			1,030.29	0128400010 4410	CY/MANDATED 1-TIME FUNDS/INSTR / EQUIPMENT
K64R1415	MUSIC AND ARTS CENTERS	9,999.98	3,205.89	0140000910 4310	SO/LCFF-CONCENTRATION/INSTR /
			6,794.09	0140000910 4410	SO/LCFF-CONCENTRATION/INSTR / EQUIPMENT -
K64R1388	NASCO MODESTO	71.25	71.25	0127261012 4310	SE RES SP(RSP)/SE RES SP/NSEV / INSTRUCTIONAL

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K64R1400	NASCO MODESTO	521.60	521.60	0131000910 4310	BR/LCFFF-CONCENTRATION/INSTR /
K64R1402	NASCO MODESTO	3,167.96	1,013.18 2,154.78	0125393010 4310 0125393010 4410	KA/VEA-2B/INSTR / INSTRUCTIONAL MATL & KA/VEA-2B/INSTR / EQUIPMENT -
K64R1404	NASCO MODESTO	1,778.92	1,778.92	0140005010 4310	SOUTH/ART/INSTR / INSTRUCTIONAL MATL &
K64R1431	NASCO MODESTO	62.99	62.99	0137489510 4310	SY/TUPE-COHORT J-TIER 2/INSTR /
K64R1432	NASCO MODESTO	1,693.47	1,693.47	0140000910 4310	SO/LCFFF-CONCENTRATION/INSTR /
K64S0200	NASCO MODESTO	590.32	590.32	0100000000 9320	GEN FUND/INC & BALANCE SHEET / STORES
K64T0493	NEVCO INC	12,148.69	12,148.69	0138000910 6490	BA/LCFFF-CONCENTRATION/INSTR / EQUIPMENT -
K64R1342	NIMCO	185.21	185.21	0138489510 4310	BA/TUPE-COHORT J-TIER 2/INSTR /
K64R1395	NIMCO	235.38	235.38	0144489510 4310	LEX/TUPE-COHORT J-TIER 2/INSTR /
K64R1407	NIMCO	1,030.78	1,030.78	0161489510 4310	PO/TUPE-COHORT J-TIER 2/INSTR /
K64R1435	NIMCO	353.97	353.97	0137489510 4310	SY/TUPE-COHORT J-TIER 2/INSTR /
K64R1436	NIMCO	119.00	119.00	0138489510 4310	BA/TUPE-COHORT J-TIER 2/INSTR /
K64R1437	NIMCO	124.88	124.88	0120489510 4310	AN//TUPE-COHORTJ-TIER 2/INSTR /
K64R1438	NIMCO	235.38	235.38	0144489510 4310	LEX/TUPE-COHORT J-TIER 2/INSTR /
K64X0443	NORTH ORANGE COUNTY REGIONAL	250.00	250.00	0102102071 4390	SUPT/BRD SUPT / MEETING EXPENSE - FOOD
K64C0216	NSTA	275.00	275.00	0138000910 5210	BA/LCFFF-CONCENTRATION/INSTR / TRAVEL AND
K64R1375	OCDE	300.00	300.00	0132381010 5210	OR/ECIAI/INSTR / TRAVEL AND CONFERENCE
K64R1480	OFFICE DEPOT	70.64	70.64	0105105072 4320	CLASS HR/GENL ADM / OTHER OFFICE/MISC
K64S0206	OFFICE DEPOT	1,551.60	1,551.60	0100000000 9320	GEN FUND/INC & BALANCE SHEET / STORES
K64R1339	ORANGE COUNTY REGISTER	2,163.96	2,163.96	0112112072 4320	PURCHASING/GENL ADM / OTHER OFFICE/MISC
K64R1453	ORANGE COUNTY TRANSIT AUTHORITY	1,133.37	1,133.37	0147257011 5880	SEVER HDCP/SE SEP CL/SEV / OTHER OPERATING
K64R1449	ORIENTAL TRADING COMPANY	136.66	136.66	0140000910 4310	SO/LCFFF-CONCENTRATION/INSTR /
K64C0162	ORRAVAN MECHANICAL	500.00	500.00	0120235081 5610	ANAHEIM/HVAC/MO / REPAIRS/MAINT - O/S

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K64M0103	ORRAVAN MECHANICAL	2,086.66	2,086.66	0125235081 5610	KA/HVAC/MO / REPAIRS/MAINT - O/S SERVICES
K64R1423	PACIFIC TURF EQUIPMENT	1,785.37	390.00 1,395.37	01112220081 4347 01112220081 4410	OPERATIONS - GENERAL / OPERATIONS SUPPLIES - OPERATIONS - GENERAL / EQUIPMENT -
K64T0523	PATHWAY COMMUNICATIONS LTD	11,372.45	11,372.45	0147000910 4410	HOPE/LCFF-CONCENTRATION/INSTR / EQUIPMENT
K64T0535	PATHWAY COMMUNICATIONS LTD	2,277.33	557.40 1,719.93	0121102210 4310 0121102210 4410	WE/INNOVATION GRANT/INSTR / INSTRUCTIONAL WE/INNOVATION GRANT/INSTR / EQUIPMENT -
K64T0475	PC AND MACEXCHANGE	2,691.60	2,691.60	0140000910 4410	SO/LCFF-CONCENTRATION/INSTR / EQUIPMENT -
K64T0479	PC AND MACEXCHANGE	1,345.80	1,345.80	0140381010 4410	SOUTH/ECIA1/INSTR / EQUIPMENT -
K64T0481	PC AND MACEXCHANGE	1,345.80	1,345.80	0140000910 4410	SO/LCFF-CONCENTRATION/INSTR / EQUIPMENT -
K64T0496	PC AND MACEXCHANGE	2,691.60	2,691.60	0120381010 4410	ANAHEIM/ECIA1/INSTR / EQUIPMENT -
K64T0509	PC AND MACEXCHANGE	1,345.80	1,345.80	0140000910 4410	SO/LCFF-CONCENTRATION/INSTR / EQUIPMENT -
K64T0514	PC AND MACEXCHANGE	1,345.80	1,345.80	0142000910 4410	OX/LCFF-CONCENTRATION/INSTR / EQUIPMENT -
K64T0526	PC AND MACEXCHANGE	2,691.60	2,691.60	0138381010 4410	BALL/ECIA1/INSTR / EQUIPMENT -
K64T0529	PC AND MACEXCHANGE	2,691.60	2,691.60	0108108077 4410	INFO SYSTEM/DP / EQUIPMENT -
K64T0530	PC AND MACEXCHANGE	2,691.60	2,691.60	0125393010 4410	KA/VEA-2B/INSTR / EQUIPMENT -
K64T0538	PC AND MACEXCHANGE	2,691.60	2,691.60	0127000010 4410	KE/INSTR / EQUIPMENT - NON-CAPITALIZED
K64T0522	PCM SALES INC	611.47	27.48 583.99	0147257011 4310 0147257011 4410	SEVER HDCP/SE SEP CL/SEV / INSTRUCTIONAL SEVER HDCP/SE SEP CL/SEV / EQUIPMENT -
K64R1350	PEAP	340.25	340.25	0132140027 4320	OR/SCH ADM/SCH ADM / OTHER OFFICE/MISC
K64R1377	PERMA BOUND	1,790.77	1,790.77	0128000910 4110	CY/LCFF-CONCENTRATION/INSTR / APPROVED
K64R1384	PERMA BOUND	1,795.65	1,795.65	0128000910 4110	CY/LCFF-CONCENTRATION/INSTR / APPROVED
K64R1392	PITSCO INC.	1,199.58	418.39 781.19	0144102210 4310 0144102210 4410	LEX/INNOVATION GRANT/INSTR / INSTRUCTIONAL LEX/INNOVATION GRANT/INSTR / EQUIPMENT -
K64R1430	PITSCO INC.	1,232.67	1,232.67	0142102210 4310	OX/INNOVATION GRANT/INSTR / INSTRUCTIONAL
K64C0209	PORTER BOILER SERVICE INC	13,239.37	13,239.37	0127239081 5610	KE/PLUMB/MO / REPAIRS/MAINT - O/S SERVICES

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K64R1386	PRO ED INC.	217.78	217.78	0128257011 4110	SEVER HDCP/SE SEP CL/SEV / APPROVED
K64R1376	PROPAC INC	1,956.59	1,956.59	0120000910 4310	AN/LCFF-CONCENTRATION/INSTR /
K64C0169	REEL LUMBER SERVICE	162.08	162.08	0127035010 4310	KE/PHYSICS/INSTR / INSTRUCTIONAL MATL &
K64C0211	REFRIGERATION SUPPLIES DIST.	1,580.48	1,580.48	0150235081 4410	ADMIN/HVAC/MO / EQUIPMENT -
K64S0205	RELIABLE WORKPLACE SOLUTIONS	2,029.58	2,029.58	0100000000 9320	GEN FUND/INC & BALANCE SHEET / STORES
K64T0468	RENAISSANCE LEARNING INC	4,319.00	4,319.00	0132381010 5880	OR/ECIA1/INSTR / OTHER OPERATING EXPENSES
K64C0219	RIV OR COUNTIES PUMP COMPANY I	600.00	600.00	0134222081 5610	OPERATIONS - GROUNDS / REPAIRS/MAINT - O/S
K64R1341	RIV OR COUNTIES PUMP COMPANY I	3,094.58	3,094.58	0134222081 4410	OPERATIONS - GROUNDS / EQUIPMENT -
K64R1394	RIV OR COUNTIES PUMP COMPANY I	3,415.94	3,415.94	0121222081 4410	OPERATIONS - GROUNDS / EQUIPMENT -
K64C0226	ROUTLEY ENTERPRISES	1,185.75	1,185.75	0111221081 5610	OPERATIONS - CUSTODIAL / REPAIRS/MAINT - O/S
K64C0213	RUSSELL SIGLER INC DBA SIGLER	621.00	621.00	0127235081 4410	KE/HVAC/MO / EQUIPMENT - NON-CAPITALIZED
K64C0214	RUSSELL SIGLER INC DBA SIGLER	542.91	542.91	0142235081 4410	OXFORD/HVAC/MO / EQUIPMENT -
K64R1425	RYONET CORP.	3,366.28	3,366.28	0120102210 4410	AN/INNOVATION GRANT/INSTR / EQUIPMENT -
K64R1409	SAFETY KLEEN	5,046.66	5,046.66	0111220081 5610	OPERATIONS - GENERAL / REPAIRS/MAINT - O/S
K64S0199	SARGENT WELCH VWR	1,452.98	1,452.98	0100000000 9320	GEN FUND/INC & BALANCE SHEET / STORES
K64S0203	SCHOOL SPECIALTY INC	1,770.47	1,770.47	0100000000 9320	GEN FUND/INC & BALANCE SHEET / STORES
K64T0541	SCHOOL SPECIALTY INC	1,062.42	1,062.42	0140000910 4310	SO/LCFF-CONCENTRATION/INSTR /
K64T0544	SCHOOL SPECIALTY INC	733.39	733.39	0142011010 4310	OXFORD/WORLD LNG/INSTR / INSTRUCTIONAL
K64R1353	SCHORR METALS INC	986.45	986.45	0137230081 4410	SY/GENERAL/MO / EQUIPMENT -
K64T0454	SEHI COMPUTER PRODUCTS INC	822.13	822.13	0118118072 4410	GRAPHICS/GENL ADM / EQUIPMENT -
K64T0455	SEHI COMPUTER PRODUCTS INC	374.04	374.04	0163000921 4320	EL/LCFF-CONCENTRATION/SUPV / OTHER
K64T0456	SEHI COMPUTER PRODUCTS INC	1,084.61	1,084.61	0127000010 4410	KE/INSTR / EQUIPMENT - NON-CAPITALIZED
K64T0457	SEHI COMPUTER PRODUCTS INC	25,801.80	25,801.80	0127000010 4310	KE/INSTR / INSTRUCTIONAL MATL & SUPPLIES
K64T0458	SEHI COMPUTER PRODUCTS INC	18,020.80	18,020.80	0140000910 4310	SO/LCFF-CONCENTRATION/INSTR /

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K64T0459	SEHI COMPUTER PRODUCTS INC	1,015.15	1,015.15	0177177072 4410	RISK MANAGEMENT / EQUIPMENT -
K64T0460	SEHI COMPUTER PRODUCTS INC	1,262.37	1,262.37	0128025040 4410	CY/ASB/ANCIL / EQUIPMENT - NON-CAPITALIZED
K64T0461	SEHI COMPUTER PRODUCTS INC	10,451.75	10,451.75	0108108077 4310	INFO SYSTEM/DP / INSTRUCTIONAL MATL &
K64T0462	SEHI COMPUTER PRODUCTS INC	408.37	408.37	0128140027 4320	CY/SCH ADM/SCH ADM / OTHER OFFICE/MISC
K64T0463	SEHI COMPUTER PRODUCTS INC	51,603.60	51,603.60	0128000910 4310	CY/LCFF-CONCENTRATION/INSTR /
K64T0464	SEHI COMPUTER PRODUCTS INC	1,182.45	1,182.45	0121000910 4310	WE/LCFF-CONCENTRATION/INSTR /
K64T0465	SEHI COMPUTER PRODUCTS INC	1,204.75	1,204.75	0138000910 4410	BA/LCFF-CONCENTRATION/INSTR / EQUIPMENT -
K64T0467	SEHI COMPUTER PRODUCTS INC	2,370.50	2,370.50	0137381010 4310	SY/ECIA1/INSTR / INSTRUCTIONAL MATL &
K64T0469	SEHI COMPUTER PRODUCTS INC	139.00	139.00	0121000910 4310	WE/LCFF-CONCENTRATION/INSTR /
K64T0478	SEHI COMPUTER PRODUCTS INC	12,900.90	12,900.90	0137381010 4310	SY/ECIA1/INSTR / INSTRUCTIONAL MATL &
K64T0480	SEHI COMPUTER PRODUCTS INC	12,900.90	12,900.90	0140381010 4310	SOUTH/ECIA1/INSTR / INSTRUCTIONAL MATL &
K64T0482	SEHI COMPUTER PRODUCTS INC	3,225.23	3,225.23	0140000910 4310	SO/LCFF-CONCENTRATION/INSTR /
K64T0485	SEHI COMPUTER PRODUCTS INC	2,483.31	247.29	0120000910 4310	AN/LCFF-CONCENTRATION/INSTR /
			2,236.02	0120000910 4410	AN/LCFF-CONCENTRATION/INSTR / EQUIPMENT -
K64T0487	SEHI COMPUTER PRODUCTS INC	8,063.06	8,063.06	0122381010 4310	MA/ECIA1/INSTR / INSTRUCTIONAL MATL &
K64T0488	SEHI COMPUTER PRODUCTS INC	8,063.06	8,063.06	0122000910 4310	MA/LCFF-CONCENTRATION/INSTR /
K64T0492	SEHI COMPUTER PRODUCTS INC	136.00	136.00	0110230081 5880	MAINTENANCE/MO / OTHER OPERATING
K64T0494	SEHI COMPUTER PRODUCTS INC	5,163.36	5,000.00	0134000910 4410	W/LCFF-CONCENTRATION/INSTR / EQUIPMENT -
			163.36	0134002010 4410	W/BUS ED/INSTR / EQUIPMENT -
K64T0495	SEHI COMPUTER PRODUCTS INC	25,801.80	25,801.80	0120381010 4310	ANAHEIM/ECIA1/INSTR / INSTRUCTIONAL MATL &
K64T0497	SEHI COMPUTER PRODUCTS INC	68.00	68.00	0144024010 4310	LEX/MATH/INSTR / INSTRUCTIONAL MATL &
K64T0498	SEHI COMPUTER PRODUCTS INC	12,900.90	12,900.90	0121381010 4310	WE/ECIA TITLE I/INSTRUCTI / INSTRUCTIONAL
K64T0500	SEHI COMPUTER PRODUCTS INC	901.04	901.04	0121261012 4310	SE RES SP(RSP)/SE RES SP/NSEV / INSTRUCTIONAL
K64T0501	SEHI COMPUTER PRODUCTS INC	25,801.80	25,801.80	0138381010 4310	BALL/ECIA1/INSTR / INSTRUCTIONAL MATL &

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PO NUMBER	VENDOR	PO TOTAL	ACCOUNT AMOUNT	ACCOUNT NUMBER	PSEUDO / OBJECT DESCRIPTION
K64T0502	SEHI COMPUTER PRODUCTS INC	12,900.90	12,900.90	0121000910 4310	WE/LCFF-CONCENTRATION/INSTR /
K64T0504	SEHI COMPUTER PRODUCTS INC	39,934.83	32,252.25	0134000910 4310	WA/LCFF-CONCENTRATION/INSTR /
			7,682.58	0134000910 4410	WA/LCFF-CONCENTRATION/INSTR / EQUIPMENT -
K64T0505	SEHI COMPUTER PRODUCTS INC	5,764.41	5,764.41	0121000910 4410	WE/LCFF-CONCENTRATION/INSTR / EQUIPMENT -
K64T0506	SEHI COMPUTER PRODUCTS INC	384.20	384.20	0142002010 4310	OXFORD/BUS ED/INSTR / INSTRUCTIONAL MATL &
K64T0507	SEHI COMPUTER PRODUCTS INC	4,837.84	4,837.84	0121000910 4310	WE/LCFF-CONCENTRATION/INSTR /
K64T0508	SEHI COMPUTER PRODUCTS INC	7,449.99	1,459.30	0140000910 4310	SO/LCFF-CONCENTRATION/INSTR /
			5,990.69	0140000910 4410	SO/LCFF-CONCENTRATION/INSTR / EQUIPMENT -
K64T0510	SEHI COMPUTER PRODUCTS INC	12,900.90	12,900.90	0140000910 4310	SO/LCFF-CONCENTRATION/INSTR /
K64T0511	SEHI COMPUTER PRODUCTS INC	6,450.45	6,450.45	0121000910 4310	WE/LCFF-CONCENTRATION/INSTR /
K64T0513	SEHI COMPUTER PRODUCTS INC	17,861.68	17,861.68	0142000910 4310	OX/LCFF-CONCENTRATION/INSTR /
K64T0515	SEHI COMPUTER PRODUCTS INC	641.11	641.11	0110230081 4410	MAINTENANCE/MO / EQUIPMENT -
K64T0516	SEHI COMPUTER PRODUCTS INC	22,860.40	22,860.40	0108108077 4310	INFO SYSTEM/DP / INSTRUCTIONAL MATL &
K64T0517	SEHI COMPUTER PRODUCTS INC	6,328.16	6,328.16	0108108077 4410	INFO SYSTEM/DP / EQUIPMENT -
K64T0525	SEHI COMPUTER PRODUCTS INC	484.88	484.88	0138381010 4310	BALL/ECIA/INSTR / INSTRUCTIONAL MATL &
K64T0531	SEHI COMPUTER PRODUCTS INC	383.13	383.13	0124000910 4310	LO/LCFF-CONCENTRATION/INSTR /
K64T0532	SEHI COMPUTER PRODUCTS INC	187.90	187.90	0120000910 4310	AN/LCFF-CONCENTRATION/INSTR /
K64S0213	SHAMROCK SUPPLY CO.	1,241.43	1,241.43	0100000000 9320	GEN FUND/INC & BALANCE SHEET / STORES
K64S0211	SHERWIN WILLIAMS CO., THE	1,041.51	1,041.51	0100000000 9320	GEN FUND/INC & BALANCE SHEET / STORES
K64R1389	SHOP ANATOMICAL INC.	588.03	588.03	0135489510 4310	DA/TUPE-COHORT J-TIER 2/INSTR /
K64R1343	SOCALGRAD	1,989.36	226.28	0161000040 4320	POLARIS/ANCIL / OTHER OFFICE/MISC SUPPLIES
			1,763.08	0168000040 4320	GILBERT SOUTH/ANCIL / OTHER OFFICE/MISC
K64R1345	SOCALGRAD	1,099.49	13.50	0161000040 4320	POLARIS/ANCIL / OTHER OFFICE/MISC SUPPLIES
			1,085.99	0168000040 4320	GILBERT SOUTH/ANCIL / OTHER OFFICE/MISC
K64X0457	SOCALGRAD	14,000.00	14,000.00	0168025040 4310	GILBERT SOUTH/ASB/ANCILLARY /

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K64R1439	SOCIAL STUDIES SCHOOL SERVICE	459.32	352.70	0128037010 4210	CY/SOC SCI/INSTR / BOOKS AND REFERENCE
			106.62	0128037010 4310	CY/SOC SCI/INSTR / INSTRUCTIONAL MATL &
K64C0210	SOUTHCOAST SHORTLOAD	441.78	441.78	0127230081 5610	KE/GENERAL/MO / REPAIRS/MAINT - O/S SERVICES
K64S0202	SOUTHWEST SCHOOL AND OFFICE SU	1,947.91	1,947.91	0100000000 9320	GEN FUND/INC & BALANCE SHEET / STORES
K64A0272	ST. JOSEPH HOSPITAL	24,000.00	24,000.00	0104911072 5810	HR/WEELLNESS PROGRAM/ADMIN /
K64R1408	STAPLES ADVANTAGE	413.75	413.75	0105105072 4320	CLASS HR/GENL ADM / OTHER OFFICE/MISC
K64R1464	STAPLES ADVANTAGE	297.39	297.39	0110230081 4320	MAINTENANCE/MO / OTHER OFFICE/MISC
K64S0207	STAPLES ADVANTAGE	350.40	350.40	0100000000 9320	GEN FUND/INC & BALANCE SHEET / STORES
K64T0490	STAPLES ADVANTAGE	354.65	312.05	0122000910 4310	MA/LCFF-CONCENTRATION/INSTR /
			42.60	0122140027 4320	MA/SCH ADM / OTHER OFFICE/MISC SUPPLIES
K64R1354	STATE OF CALIFORNIA	675.00	675.00	0121230081 5610	WESTERN/GENERAL/MO / REPAIRS/MAINT - O/S
K64T0536	SUPPORT WAREHOUSE LTD	706.00	706.00	0108108077 5610	INFO SYSTEM/DP / REPAIRS/MAINT - O/S SERVICES
K64T0527	SWEETWATER	1,483.51	1,483.51	0125102210 4310	KA/INNOVATION GRATN/INSTR / INSTRUCTIONAL
K64R1459	TEAM ATHLETICS	258.60	258.60	0124000010 4310	LOARA/INSTR / INSTRUCTIONAL MATL &
K64R1406	TIME AND ALARM SYSTEM	4,574.15	4,574.15	0144231081 4410	LEX/ELECTRIC/MO / EQUIPMENT -
K64C0225	TOMARK SPORTS INC.	1,072.11	1,072.11	0127230081 4410	KE/GENERAL/MO / EQUIPMENT -
K64T0477	TOP TIER FULFILLMENT LLC	783.34	783.34	0128000910 4310	CY/LCFF-CONCENTRATION/INSTR /
K64T0539	TOP TIER FULFILLMENT LLC	391.67	391.67	0140381010 4310	SOUTH/ECIAI/INSTR / INSTRUCTIONAL MATL &
K64T0474	TROXELL COMMUNICATIONS INC	1,758.48	1,758.48	0138000910 4410	BA/LCFF-CONCENTRATION/INSTR / EQUIPMENT -
K64T0518	TROXELL COMMUNICATIONS INC	17,584.80	17,584.80	0137381010 4410	SY/ECIAI/INSTR / EQUIPMENT - NON-CAPITALIZED
K64T0519	TROXELL COMMUNICATIONS INC	4,103.12	4,103.12	0140381010 4410	SOUTH/ECIAI/INSTR / EQUIPMENT -
K64T0520	TROXELL COMMUNICATIONS INC	1,178.31	1,178.31	0134000910 4310	W/LCFF-CONCENTRATION/INSTR /
K64T0533	TROXELL COMMUNICATIONS INC	713.31	713.31	0127000910 4410	KE/LCFF-CONCENTRATION/INSTR / EQUIPMENT -
K64R1412	ULINE	957.71	957.71	0118118072 5810	GRAPHICS/GENL ADM / NON-INSTRUCTIONAL

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K64C0217	UNITED REFRIGERATION INC.	727.31	727.31	0142235081 4410	OXFORD/HVAC/MO / EQUIPMENT -
K64C0224	US AIR CONDITIONING DISTRIBUTO	569.60	569.60	0125235081 4410	KA/HVAC/MO / EQUIPMENT - NON-CAPITALIZED
K64R1460	US COACHWAYS INC.	8,175.82	8,175.82	0124000010 5620	LOARA/INSTR / RENTALS/OPERATING LEASES
K64R1347	US GAMES	223.86	223.86	0138054040 4310	BALL/AFTSCHL/ANCIL / INSTRUCTIONAL MATL &
K64R1359	US GAMES	990.45	990.45	0134027010 4310	WA/PHYS ED/INSTR / INSTRUCTIONAL MATL &
K64S0208	US GAMES	3,486.67	3,486.67	0100000000 9320	GEN FUND/INC & BALANCE SHEET / STORES
K64R1473	USCUTTER INC.	775.21	775.21	0122489510 4310	MA/TUPE-COHORT J-TIER 2/INSTR /
K64R1421	VERNIER SOFTWARE	2,823.46	1,418.40	0128030010 4310	CYPRESS/BIOLOGY/INSTRUCTIONAL /
			1,405.06	0128030010 4410	CYPRESS/BIOLOGY/INSTRUCTIONAL / EQUIPMENT
K64T0471	VEX ROBOTICS INC	741.51	159.67	0144102210 4310	LEX/INNOVATION GRANT/INSTR / INSTRUCTIONAL
			581.84	0144102210 4410	LEX/INNOVATION GRANT/INSTR / EQUIPMENT -
K64R1426	WARD'S NATURAL SCIENCE EST	1,948.10	1,948.10	0128030010 4310	CYPRESS/BIOLOGY/INSTRUCTIONAL /
K64R1444	WARD'S NATURAL SCIENCE EST	215.50	215.50	0120032010 4310	ANAHEIM/SCIENCE/INSTR / INSTRUCTIONAL MATL
K64R1399	WENGER CORP	1,101.81	1,101.81	0121007010 4410	WESTERN/INS MUS/INSTR / EQUIPMENT -
K64R1417	WENGER CORP	824.00	824.00	0140007010 4410	SOUTH/INS MUS/INSTR / EQUIPMENT -
K64R1465	WENGER CORP	23,153.32	23,153.32	0123230081 6490	SA/GENERAL/MO / EQUIPMENT - OTHER
K64R1344	WIESER EDUCATIONAL INC.	124.83	124.83	0132261011 4210	RES SPEC/SE RES SP/NEV/SEP CL / BOOKS AND
K64T0545	ZONES	876.98	876.98	0138381010 4310	BALL/ECIA/1/INSTR / INSTRUCTIONAL MATL &
Fund 01 Total:			1,192,660.69		
Fund 76 Total:			18,452.00		
Total Amount of Purchase Orders:			1,211,112.69		

VENDOR CHECK REGISTER
APRIL 4, 2017 THROUGH APRIL 27, 2017

<u>VENDOR NAME</u>	<u>VENDOR ID</u>	<u>OBJECT</u>	<u>AMOUNT</u>	<u>CK#</u>
A 1 FENCE COMPANY	V6408537	4355	211.02	00139391
			244.72	00139942
A U H S D FOOD SERVICE DEPT	V6400023	1102	13.75	00139757
		4320	21.55	00139593
		4390	105.00	00139593
		8699	63.25	00139593
A Z BUS SALES INC.	V6400025	4376	265.27	00139498
		4385	165.34	00139498
AAA ELECTRIC MOTOR SALES	V6400033	4347	157.36	00139392
			373.90	00139758
			397.37	00139943
		4355	462.86	00139943
		4410	856.97	00139594
ABE'S PLUMBING	V6406307	5610	6,100.00	00139704
ACCURATE LABEL DESIGNS INC.	V6405870	4320	150.95	00139944
		4410	593.95	00139944
ACE HARDWARE	V6411077	4310	18.62	00139409
ACHIEVERS INC	V6412277	4320	501.01	00139393
ACORN MEDIA	V6400068	4320	3,051.48	00139394
		9320	1,706.76	00139832
ACOUSTICAL MATERIAL SERVICES	V6400070	4347	154.00	00139759
		4355	154.00	00139395
			746.48	00139759
			214.78	00139945
ACS BILLING SERVICE	V6400072	5580	3,583.28	00139595
			119.94	00139739
ACSA'S FOUNDATION FOR EDUC. ADMIN.	V6400076	5210	300.00	00139740
ADI	V6400095	4355	186.62	00139741
ADVANTAGE WEST INVESTMENT ENTERPRISES INC.	V6412537	4320	77.26	00139946
		4347	1,208.59	00139760
		4410	724.12	00139760
			3,841.89	00139946
AERIES SOFTWARE INC	V6409157	5210	425.00	00139869
AESCRPTS INC	V6412634	5880	279.30	00139671
AICHELE, STEVEN G.	V6407891	5610	125.00	00139499
ALBRIGHT LIGHTING PLASTICS	V6410869	4355	64.97	00139410
			43.10	00139761
ALL ACTION AWARDS	V6400155	4310	544.26	00139411
ALTERNATIVE REVOLVING CASH	V6400190	4199	65.77	00139947
		4210	320.80	00139947
		4299	75.01	00139947
		4310	4,491.83	00139672
			5,303.57	00139947
		4320	1,365.19	00139672
			1,210.80	00139947
		4347	176.37	00139672
			97.92	00139947
		4390	1,948.52	00139672
			1,141.40	00139947
		5620	72.00	00139672

			125.00	00139947
		5880	36.00	00139672
			454.90	00139947
		5910	236.95	00139672
AMERICAN COUNCILS FOR INTERNATIONAL	V6412629	5880	570.00	00139596
AMERICAN LOGISTICS COMPANY LLC	V6412509	5620	2,520.00	00139597
AMERICAN RED CROSS	V6400236	5210	145.00	00139396
ANAHEIM ELEMENTARY SCHOOL DISTRICT	V6400254	5100	8,558.41	00139870
		5620	1,277.50	00139397
			536.24	00139598
			280.00	00139833
ANAHEIM UNION HIGH SCHOOL DIST	V6400267	5454	63,214.78	00139638
ANDERSON, SARAH	V6410353	5210	890.54	00139762
APPLE INC	V6400319	4310	168.09	00139673
ARAMARK UNIFORM SERVICE	V6407528	4388	1,531.92	00139412
ARBOR SCIENTIFIC	V6400327	4310	96.12	00139763
ARRIZON, ARACELI	V6412116	5220	20.20	00139413
ARTIANO SHINOFF	V6408054	5821	51,579.27	00139882
ASSOCIATED BUSINESS PRODUCTS	V6400369	5610	115.41	00139500
AT AND T	V6400374	5918	16,425.42	00139949
			16,619.34	00139998
	V6406157	5918	408.66	00139948
			5,402.89	00139997
ATVANTAGE ATHLETIC TRAINING	V6411449	5805	2,330.25	00139834
AWARDS BY PAUL	V6400412	4320	3,258.36	00139501
AXLE TRANSMISSION XCHANGE	V6405352	4376	3,178.63	00139502
AZEVEDO, VICKY	V6412068	5220	106.98	00139599
B AND K ELECTRIC WHOLESALE	V6400623	4355	884.87	00139674
			250.97	00139764
			69.12	00139835
		9320	1,278.24	00139764
B AND M LAWN AND GARDEN INC	V6400423	4347	2,266.40	00139675
		4410	2,176.50	00139675
BARNES AND NOBLE	V6400450	4150	1,998.12	00139676
		4210	19.78	00139676
			814.14	00139765
BARRERA, ROXANNE	V6409617	5210	620.33	00139883
BAVCO	V6407678	4355	194.26	00139414
			498.27	00139766
		4410	2,433.82	00139766
BAY ALARM COMPANY	V6410926	5610	360.00	00139415
BERARDI, JANET	V6402262	5220	45.58	00139600
BEST BUY BUSINESS ADVANTAGE ACCT	V6408717	4410	646.49	00139767
BIG TOP RENTALS	V6409077	5620	1,209.05	00139503
BILINGUAL DICTIONARIES INC.	V6400513	4210	1,391.69	00139871
			469.82	00139950
BIO CORPORATION	V6400524	4310	43.50	00139768
BIOMETRICS4ALL INC	V6409224	5810	57.00	00139884
BLACK AND DECKER U S INC	V6400533	4355	30.23	00139677
			69.37	00139836
BLICK ART MATERIALS LLC	V6401357	4310	1,061.79	00139678
			147.98	00139742
BOBCAT OF CERRITOS INC.	V6410676	5610	2,243.51	00139601
BOBCAT OF LOS ANGELES INC	V6412602	4347	316.88	00139602
BOOMERANG PROJECT	V6408986	5210	5,290.00	00139872

BROOKS INSTALLATIONS	V6403919	5610	1,150.00	00139504
			2,840.00	00139679
BROWN, GARY	V6407729	5210	1,369.07	00139885
BROWNE, AUTUMN	V6405269	4310	356.00	00139416
		4390	204.47	00139398
		5210	437.81	00139639
BUDDY'S ALL STARS INC	V6406311	4310	3,908.11	00139951
BUSWEST LLC	V6407892	4376	896.91	00139680
			1,632.18	00139952
C2 IMAGING	V6408990	8699	72.72	00139505
CABRERA, VERONICA	V6412362	5220	58.15	00139603
CAL LIFT INC	V6400664	5610	691.74	00139506
			787.62	00139604
CAL TRACK RECONDITIONING INC.	V6400669	5610	4,310.00	00139417
CALIFORNIA DEPARTMENT OF EDUC.	V6400688	8290	14,851.98	00139886
CALIFORNIA PLUMBING PARTS	V6412567	4355	2,224.38	00139681
			8,327.99	00139769
			304.99	00139837
CALIFORNIA RETROFIT INC	V6406910	4355	253.22	00139682
CALPERS	V6409986	3202	11,267.50	00139684
		5880	500.00	00139683
CALTAC PBIS INC.	V6412456	5210	250.00	00139887
CAMERON WELDING SUPPLY	V6400741	4310	92.40	00139685
CARMAN, CANDICE	V6412031	5220	41.73	00139605
CART MAN INC, THE	V6404668	5610	1,371.13	00139999
CARTER, ALLEN	V6410938	5210	536.10	00139640
CASAREZ, ESTELA	V6411755	5310	408.90	00139873
CASE AND SONS CONSTRUCTION INC	V6400796	5610	8,365.00	00139507
CDW GOVERNMENT INC.	V6400819	4310	103.40	00139771
		4410	1,049.13	00139770
CENTER FOR DRUG FREE COMMUNITIES	V6400833	5210	1,250.00	00139874
		5805	11,000.00	00139874
CHAVEZ, ARACELI	V6408992	5210	49.25	00139875
			108.66	00139888
CHEFS' TOYS	V6410110	4310	6,343.57	00139743
		4410	4,445.44	00139743
CHILD SHUTTLE	V6406415	5870	1,524.00	00139508
CHILDERS, KAITI	V6412258	5210	262.69	00139641
CHOI, JULIA	V6406280	5220	18.20	00139876
CHRISTIAN BUILDING MATERIALS	V6400919	4355	5,809.52	00139686
CHYLINSKI, PAUL	V6403583	5210	48.00	00139953
CISCO'S SHOP INC.	V6411971	4355	184.50	00139744
CITY AUTO TOP	V6400953	4370	64.80	00139606
		4376	156.60	00139606
		5610	395.00	00139606
CITY OF ANAHEIM	V6400957	5520	266,246.08	00139441
			12,497.45	00139607
			62,633.92	00139838
		5530	24,587.70	00139441
			80.86	00139607
			14,950.78	00139838
		5580	29,022.47	00139441
			8,088.72	00139838
CITY OF BUENA PARK	V6400958	5530	2,849.85	00139877
		5580	284.98	00139877

CLETA HARDER DEVELOPMENTAL SCHOOL	V6407031	5860	16,443.15	00139608
			6,401.65	00139687
COBIAN, CONNIE	V6412128	5310	523.54	00139399
COLLEGE BOARD, THE	V6401014	5210	225.00	00139609
COLON, TAMARA ELIZABETH	V6412357	5810	675.00	00139745
COMPREHENSIVE DRUG TESTING	V6410899	5810	525.00	00139400
CONCRETE CORING	V6412599	5610	490.00	00139418
CONTINENTAL CHEMICAL AND SANITARY	V6409578	9320	12,930.00	00139878
CORNELIUS, JEFF	V6402295	5210	678.61	00139642
CRUZ SR., ANTONIO	V6412621	5860	437.32	00139419
CSM CONSULTING INC.	V6409922	5810	2,300.00	00139839
CSPCA	V6409770	5210	1,160.00	00139442
CVT RECYCLING	V6407455	5580	1,129.05	00139840
CYPRESS HS	V6405640	4390	1,800.00	00139772
DADDARIO, SARA	V6411580	5210	548.21	00139954
DATA IMPRESSIONS	V6410357	9320	573.77	00139889
DAYTON, LORENA	V6405616	5210	600.03	00139643
DEL SOL SCHOOL	V6411308	5860	28,243.00	00139644
DEMCO INC	V6401318	4310	344.43	00139841
		9320	305.30	00139841
DHAWAN, SONITA	V6410951	5220	57.08	00139746
DISCIPLINA POSITIVA INC	V6411770	5805	4,000.00	00139401
DISPLAYS2GO	V6411207	4320	430.00	00139773
DOMINGUES, SCOTT	V6408405	5210	1,081.86	00139688
DUNN EDWARDS PAINTS	V6401448	4355	1,669.37	00139747
			676.86	00139774
E POLY STAR INC	V6409866	9320	5,624.55	00139775
EBERHARD EQUIPMENT	V6405532	4347	264.73	00139748
		4410	1,283.04	00139776
ECONOMY RENTALS INC	V6401478	5620	701.17	00139749
EDUCATIONAL DATA SYSTEMS	V6410138	4310	80.00	00139443
ESPECIAL NEEDS LLC	V6411854	4310	334.60	00139777
EWING IRRIGATION PRODUCTS	V6401634	4347	335.77	00139610
			77.68	00139778
			113.19	00139842
EXPO PROPANE	V6412144	5810	410.46	00139843
EXPRESS PIPE AND SUPPLY CO INC	V6401644	4355	1,027.53	00139779
EZ FLEX SPORT MATS	V6412082	4310	582.00	00139780
FACILITY SOLUTIONS GROUP INC.	V6412428	9320	1,880.67	00139890
FARMAN, JUANA	V6406999	5220	57.89	00139924
FARMERS AND MERCHANTS BANK	V6412156	5880	22,008.59	00139781
FELIX, STEPHANIE	V6412478	5220	62.10	00139509
			52.59	00139925
FELLER, ROBERT G.	V6412606	5805	1,000.00	00139478
FENN TERMITE AND PEST CONTROL	V6401679	5610	2,849.00	00139785
FERGUSON ENTERPRISES INC	V6409823	4347	461.36	00139786
FERRELLGAS LP	V6411875	5810	13,689.52	00139787
			3,266.78	00140000
FIRST BOOK	V6412481	4210	340.00	00139510
FIVE STAR RUBBER STAMP INC	V6405116	4310	823.92	00139788
		4320	24.19	00139788
FLEET SERVICES INC	V6405625	4370	58.53	00139789
		4375	447.39	00139789
		4376	2,885.07	00139789
		4385	317.52	00139789

FLINN SCIENTIFIC INC	V6401708	4310	83.68	00139511
			149.25	00139891
FOOTAGE FIRM INC	V6412603	4310	348.00	00139790
FOUNDATION FOR EDUCATIONAL	V6401735	5810	3,550.00	00139512
FREESTYLE PHOTOGRAPHIC SUPPLIES	V6401761	4310	388.62	00139791
FUJIMOTO, DIANA	V6401342	5220	53.93	00139926
FULLERTON ACE HARDWARE	V6405244	4310	31.59	00139892
		9320	4,140.06	00139792
GAIL MATERIALS	V6401793	4347	2,274.78	00139444
			2,638.81	00139793
GALE SUPPLY CO	V6401798	9320	392.55	00139445
GANAHL LUMBER CO	V6401804	4347	140.26	00139794
		4355	4,188.42	00139446
			274.42	00139794
GANS INK AND SUPPLY CO. INC.	V6412496	4320	358.27	00139447
			143.31	00139844
GARY'S RADIATOR SERVICE	V6401818	4370	469.80	00139448
		4376	590.00	00139448
		5610	725.00	00139448
GAS COMPANY, THE	V6404372	5510	244.24	00139449
			36,996.74	00139795
GASELPA	V6406517	5805	14,674.04	00139845
			4,902.29	00139955
GAZE, ROBBIE	V6411032	5712	924.48	00139513
GCR TIRES AND SERVICE	V6409136	4386	8,121.28	00139450
GEARY PACIFIC SUPPLY	V6401824	4347	187.59	00139451
GEIL INDUSTRIES	V6408427	5610	566.80	00139514
GILBERT SOUTH ASB	V6407543	5880	120.00	00139479
GILMAN, GARY R.	V6410259	5805	700.00	00139402
GLASBY MAINTENANCE SUPPLY CO.	V6401863	4347	2,209.86	00139452
			156.01	00139796
		9320	2,315.73	00139452
GLENN, MARK	V6411268	5310	1,069.25	00139515
GOLDEN STATE PAVING CO INC	V6408228	5610	5,475.00	00139879
GOLDEN STATE WATER COMPANY	V6408018	5530	14,144.72	00139403
			37,724.70	00140001
GOLDEN WEST MEDICAL CENTER	V6401892	5810	700.00	00139797
GOPHER SPORTS EQUIPMENT	V6401902	4310	4,810.04	00139453
		4410	725.34	00139453
GOV CONNECTION INC	V6406748	5880	900.68	00139798
GOVERNMENTJOBS.COM	V6409634	5880	8,519.00	00139846
GRADECAM LLC	V6411543	4310	5,700.00	00139847
		5880	4,800.00	00139799
GRAINGER	V6404982	4347	76.14	00139480
		4355	7,261.45	00139455
			1,102.80	00139800
		4376	167.29	00139455
		4385	11.54	00139800
		4410	587.10	00139800
		9320	145.60	00139455
GRAYBAR ELECTRIC COMPANY	V6401918	4355	902.98	00139481
			366.69	00139848
GREAT SCOTT TREE SERVICE INC	V6412538	4347	5,935.00	00139801
		5610	590.00	00139849
GREATER ANAHEIM SELPA	V6401927	8311	175,227.17	00139404

GREENS DISCOUNT GLASS AND SCREEN	V6409591	4355	3,045.18	00139482
		4410	3,017.00	00139482
GST INC.	V6401950	4310	391.00	00139456
GUIDED DECISIONS - INFORM	V6412611	5810	10,185.76	00139750
GUITAR CENTER	V6401958	4410	1,304.19	00139483
H AND H AUTO PARTS WHOLESALE	V6401967	4370	45.00	00139802
		4376	382.05	00139405
			1,368.68	00139802
		4385	846.31	00139405
			1,040.41	00139802
HAHN, JULIA	V6405758	5210	754.35	00139516
			387.34	00139803
HAMILTON CEILING SYSTEMS	V6412008	5610	7,700.00	00139850
HAMILTON, KEVIN	V6412607	5805	500.00	00139484
HAMMER, DAPHNE	V6408514	5210	1,386.90	00139420
HARDAWAY, HOWARD AND MELISSA	V6411288	5880	91.12	00139485
			104.40	00139893
HATCHER, PATTY	V6408994	5220	50.40	00139517
HAZ PARTY RENTAL	V6402005	5620	287.50	00139804
HD INDUSTRIES	V6401983	4376	287.65	00139894
HEADSETS.COM INC	V6407253	4320	355.52	00139895
HEALTHY ADVENTURES FOUNDATION	V6412541	5810	3,375.83	00139851
HELTON, CHRISTINE	V6407338	5210	1,156.20	00139896
HERNANDEZ, CARLOS	V6400767	5210	1,171.31	00139927
HERNANDEZ, CARLOS HORACIO	V6412647	5210	66.60	00139928
HERNANDEZ, JOSE	V6408762	5880	1,020.00	00139486
			960.00	00139852
HEWLETT PACKARD COMPANY	V6406770	5880	52.41	00139421
HISSHO INC.	V6411959	5805	3,850.00	00139897
HOME DEPOT CREDIT SERVICES	V6405234	4320	226.46	00139423
		4347	226.29	00139424
		4355	6,666.34	00139423
			3,761.61	00139854
HOTSY EQUIPMENT CO.	V6402080	4347	59.45	00139705
HOUGHTON MIFFLIN HARCOURT	V6407563	4310	2,228.48	00139898
HOWARD INDUSTRIES	V6402088	4347	755.88	00139899
		4410	810.51	00139487
HP DIRECT	V6408671	4410	3,000.00	00139900
HUMPHREY, DEANNA	V6408493	5210	647.92	00139518
HUTTNER, HEATHER	V6412032	5220	67.63	00139519
ICS SERVICE CO.	V6406452	5610	2,176.05	00139488
		5620	782.00	00139901
IMAGE APPAREL FOR BUSINESS	V6402628	4345	272.27	00139425
			799.70	00139805
			61.17	00139855
		9320	4,023.48	00139805
INLAND TOP SOIL MIXES INC.	V6402153	4347	513.00	00139806
J AND M PROMOTIONS INC	V6402207	4310	244.95	00139520
J.W. PEPPER AND SON INC.	V6402214	4310	637.34	00139521
			1,013.38	00139706
			1,176.99	00139902
JACKSON, BRAD	V6408374	5210	435.00	00139522
JACKSONS A S BREA F M P	V6406346	4347	1,208.58	00139930
		4370	583.95	00139808
			1,531.98	00139930

		4375	350.30	00139808
			351.63	00139930
		4376	1,747.67	00139808
			605.21	00139930
		4385	3,176.15	00139808
			1,500.58	00139930
		4387	133.56	00139808
			(117.53)	00139930
JACOBS, LAURA	V6412203	5210	16.90	00139523
JART DIRECT MAIL SERVICE	V6402271	5810	1,924.43	00139856
JAUREGUI, ROBERT	V6411548	5210	776.22	00139524
JEYCO PRODUCTS INC	V6402332	4375	2,048.86	00139426
			1,803.33	00139903
		4386	147.38	00139903
JHM SUPPLY INC.	V6411647	4347	5,748.46	00139376
			309.70	00139707
			5,573.13	00139857
			1,388.11	00139904
JIST PUBLISHING	V6410636	4210	296.49	00139809
JM AND J CONTRACTORS	V6410460	5610	2,450.00	00139905
JOE RHODES MAINTENANCE SERVICE	V6402367	5610	456.76	00139906
JOHNSON CONTROLS	V6406981	5610	5,595.76	00139858
JOHNSON, MANDY	V6412625	5210	776.03	00139525
JOURNEYWORKS PUBLISHING	V6402443	4310	314.99	00139907
JUNIOR LIBRARY GUILD	V6402477	4210	1,329.94	00139526
			2,534.77	00139908
K 12 SPECIALTIES INC	V6407667	4347	1,252.37	00139859
KARAPOULIOS, ELENI	V6406815	4390	453.90	00139880
KARLAK, PAT	V6405656	4320	39.00	00139527
KATELLA HIGH SCHOOL	V6402515	5810	3,083.00	00139489
KEM VENTURES INC	V6411067	4310	96.87	00139909
KILMER WAGNER AND WISE PAPER	V6402592	9320	902.26	00139860
KLINGSPOM, MONICA	V6412618	5210	269.00	00139528
KONICA MINOLTA BUSINESS	V6403156	5620	6,171.34	00139931
KOVAR, JANA	V6412359	5210	1,301.09	00139810
KRAUS, STEVE	V6410557	4390	174.58	00139529
KU, CHARLES	V6412648	5210	15.00	00139932
KUSTOM IMPRINTS	V6408734	4310	853.70	00139861
LAIRD PLASTICS	V6406890	4355	805.43	00139708
LAM, JANE	V6412453	5220	20.00	00139645
LANGUAGE NETWORK INC	V6409301	2106	235.00	00139862
		5810	235.00	00139530
			1,604.99	00139862
			3,278.42	00139933
LE, CAITLIN	V6411725	5220	61.21	00139934
LEARNING ZONE EXPRESS	V6402705	4310	766.65	00139910
LETTER PERFECT SIGNS	V6402726	4355	373.89	00139911
LIBERTY FLAGS	V6405477	4320	341.25	00139912
LIBERTY PAPER	V6410278	9320	19,841.95	00139751
LIBRARY STORE, THE	V6402737	4315	283.43	00139913
		4320	95.07	00139913
LINCOLN AQUATICS	V6411554	4347	71.82	00139427
LOS ANGELES FREIGHTLINER INC	V6402833	4375	2,400.00	00139490
		4376	217.68	00139490
			145.12	00139914

		4385	130.51	00139914
LRP PUBLICATIONS	V6402849	5880	15,207.00	00139428
LUNDQUIST, KATHY	V6402536	5220	160.16	00139531
LUX BUS AMERICA COMPANY	V6412135	5620	3,900.00	00139491
LYMAN, SEAN	V6407962	5210	400.00	00139532
MACKIN LIBRARY MEDIA	V6402903	4210	851.35	00139915
MAGNOLIA HIGH SCHOOL	V6402920	5810	2,957.00	00139533
MALOTTE, NANCY	V6403248	4310	300.00	00139534
MARTINEZ RAINGUTTER INC	V6412562	5610	13,958.00	00139535
MASTERSON, GRACE	V6409613	5210	579.88	00139429
MATCO TECH	V6403024	5610	650.38	00139430
MATHBOAT	V6411183	4210	102.40	00139492
MATSUDA, MICHAEL	V6403107	5210	195.00	00139916
		5220	44.67	00139811
MAXIM HEALTHCARE SERVICES INC.	V6412105	5810	6,187.46	00139935
MC COY MILLS FORD	V6411093	4370	72.15	00139431
			95.09	00139917
		4376	44.76	00139917
MC FADDEN DALE HARDWARE CO	V6403056	4355	433.01	00139432
			571.65	00139863
			318.39	00139918
MC GHEE, JOAN	V6402354	5210	794.21	00139536
MC GRAW HILL ALEKS	V6409330	4210	875.00	00139433
MCM ELECTRONICS	V6406833	9320	2,035.90	00139936
MD INSTALLATIONS INT'L INC.	V6410469	5610	5,056.00	00139937
MEDCO SPORTS MEDICINE	V6405872	4310	318.60	00139493
		4320	71.76	00139812
MEMPHIS NET AND TWINE INC	V6412581	4310	290.85	00139864
		4410	762.88	00139864
MERCADO, CLAUDIA	V6406536	5220	68.91	00139537
MICHELOTTI, RON	V6404003	5210	477.36	00139938
MICROSOFT STORE	V6411263	4410	860.92	00139494
MILLAM, MICHAEL	V6411445	5210	621.20	00139434
MOBILE INDUSTRIAL SUPPLY	V6407890	4375	172.19	00139813
MONOPRICE	V6410897	4310	599.09	00139865
MONTGOMERY HARDWARE CO.	V6405624	4355	663.50	00139435
			1,302.56	00139538
			334.72	00139866
			426.97	00139919
		4410	949.29	00139538
MONTGOMERY, VANESSA	V6411453	5880	400.00	00139539
MORALES, PAULINA	V6412556	5210	30.00	00139540
MUSIC AND ARTS CENTERS	V6411397	4410	4,226.09	00139436
NAVARRO, MONICA	V6412545	5220	45.48	00139541
NEELY, PATRICIA	V6411271	5210	741.24	00139437
NETOP	V6406702	5880	150.00	00139438
NEW HORIZONS CONTRACTING	V6410459	5610	2,295.00	00139495
			5,780.00	00139752
NGUYEN, CHINH	V6412608	5220	53.50	00139542
NORTH ORANGE COUNTY REGIONAL	V6403384	4390	85.29	00139753
		5805	3,825,243.00	00139753
OAK GROVE INSTITUTE	V6403402	5860	7,252.61	00140002
QCDE	V6403452	5210	75.00	00139920
OFFICE DEPOT	V6403421	9320	2,823.91	00139611
			1,551.60	00139956

OFFICE DIGITAL SOLUTIONS PLUS INC.	V6411101	4310	95,581.89	00139544
		4320	9,117.53	00139544
ONE STOP PARTS SOURCE	V6406259	4370	109.72	00139815
OPTIMUM ENERGY DESIGN	V6411411	6212	3,760.00	00139377
ORANGE COUNTY FARM SUPPLY	V6403455	4347	1,247.26	00139957
ORANGE COUNTY FIRE PROTECTION	V6403457	5610	652.07	00139545
			4,716.32	00139646
ORANGE COUNTY PUBLIC SAFETY	V6411157	5810	700.00	00139612
			13,700.00	00140003
ORANGE COUNTY TRANSIT AUTHORITY	V6406414	5880	9,424.00	00139958
O'REILLY AUTO PARTS	V6411401	4370	1,505.55	00139814
		4376	478.45	00139814
ORRAVAN MECHANICAL	V6411315	5610	2,086.66	00139959
ORVAC ELECTRONICS	V6403479	4355	28.84	00139613
PACIFIC COACHWAYS CHARTER SERVICES INC.	V6407365	5620	13,285.00	00139614
PACIFIC TURF EQUIPMENT	V6403502	4347	390.00	00139816
		4410	1,399.51	00139816
PALMER, DONALD	V6405811	5220	160.90	00139647
PALOMINO, STEPHANIE	V6412425	8699	531.17	00139546
PARADIGM HEALTHCARE SERVICES	V6403536	5810	5,626.47	00139648
PARK PLACE TECHNOLOGIES	V6410464	5610	56.78	00139615
PARK, ESTHER	V6411350	5220	56.71	00139547
PARK, MARY ELLEN	V6408790	5210	708.99	00139548
PARKER AND COVERT LLP	V6403544	5821	2,853.00	00139378
PARKHOUSE TIRE INC.	V6403547	4386	7,028.54	00139549
PATINO, REUBEN	V6403910	5210	1,588.88	00139616
		5220	91.65	00139616
PDT INC	V6412151	4375	414.84	00139550
PENNER PARTITIONS INC	V6403625	4355	204.73	00139617
			70.04	00139960
PERRY PASSARO Ph.D.	V6411634	5810	500.00	00139961
PHI, SEAN	V6405753	5210	275.00	00139939
PINNACLE PETROLEUM INC.	V6412426	4382	40,356.13	00139551
PINNER CONSTRUCTION CO INC	V6412130	6270	376,585.89	00139379
PIONEER CHEMICAL CO	V6403672	4347	101.29	00139962
PIPS	V6407384	3601	307,754.19	00139689
		3602	102,584.73	00139689
PITNEY BOWES	V6403677	5620	161.63	00139618
POOL SUPPLY OF ORANGE COUNTY	V6403700	4347	329.72	00139619
			659.44	00139690
PORTER BOILER SERVICE INC	V6412640	5610	975.13	00139963
PORTVIEW PREPARATORY	V6411850	5860	5,482.50	00139817
POWERS, REGINA	V6411665	5220	77.85	00139818
PRECIADO, ELVIA	V6412623	5210	126.08	00139552
PRINGLES DRAPERIES AND BLINDS	V6405953	4355	171.69	00139620
PROPAC INC	V6412632	4310	1,836.00	00139964
PROTECTION ONE ALARM MONITORING INC.	V6412084	5620	6,637.85	00139380
			24,360.66	00139622
PUBLIC WORKS GROUP	V6411656	5805	12,518.00	00139496
RAMIREZ, ALEJANDRO	V6410719	5210	307.77	00139649
RAMIREZ, MARIA T.	V6412066	5220	96.57	00139965
RAUTERKUS, DR. CATHY	V6412624	5210	290.03	00139553
REAL INSPIRATION INC.	V6412594	5805	7,500.00	00140004
REAL, JEANNETTE	V6411176	5220	118.82	00139554
RECKNOR, HILARY	V6409295	5210	343.17	00139555

REEL LUMBER SERVICE	V6403871	4310	720.07	00139623
			162.08	00139966
		4355	189.23	00139381
REFRIGERATION SUPPLIES DIST.	V6403873	4347	10,502.77	00139407
			5,797.80	00139624
			268.26	00139691
			1,020.51	00139709
			210.55	00139819
			697.22	00139967
		4410	790.24	00139407
			1,580.48	00139556
REGENCY LIGHTING	V6411239	9320	1,227.92	00139382
			103.44	00139968
RELIABLE SHEET METAL WORKS	V6403891	4355	334.03	00139969
RELIABLE WORKPLACE SOLUTIONS	V6403889	9320	1,374.69	00139383
			85.54	00139557
REPUBLIC SERVICES OF SO. CALIFORNIA	V6410174	5580	5,372.03	00139625
			5,372.03	00139650
REVOLVING CASH FUND	V6405190	2106	220.31	00139710
		4390	1,237.50	00139710
		5210	1,700.00	00139710
		5610	1,000.00	00139710
		5880	11,389.00	00139710
		5910	11,566.25	00139710
		8650	150.00	00139710
RIDDELL ALL AMERICAN	V6403939	5630	5,997.59	00139651
RIDDLE APPLIANCE AND TV	V6406711	5610	341.00	00139626
RIGHT CLICK INC	V6412534	4310	20,234.51	00139384
			1,880.90	00139970
		4410	5,588.70	00139384
			517.20	00139970
		5610	1,000.00	00139384
RITE WAY ROOF CORPORATION	V6411709	5610	18,188.00	00139385
RIV OR COUNTIES PUMP COMPANY INC.	V6409881	5610	1,459.65	00139386
ROCKLER WOODWORKING AND HARDWARE	V6403987	4310	34.02	00139627
ROMERO, ENRIQUE	V6411625	5210	454.56	00139558
ROSSIER PARK SCHOOL	V6411451	5860	32,617.91	00139921
ROUTLEY ENTERPRISES	V6411368	5610	1,185.75	00139971
ROYSTER, LORA	V6406796	4320	26.32	00139559
ROZENBERG, ABBY M.	V6412546	5850	270.00	00139972
RUSSELL SIGLER INC DBA SIGLER	V6410420	4347	4,604.42	00139387
			70.33	00139628
			493.32	00139973
		4410	2,596.91	00139387
			1,163.91	00139560
		5610	975.30	00139387
S.C. SIGNS AND SUPPLIES LLC	V6410977	4355	935.06	00139457
			635.18	00139974
SAFETY KLEEN	V6404072	5610	583.31	00139458
			5,046.66	00139922
SAVANNA HIGH SCHOOL	V6404130	5810	2,116.00	00139459
SC FUELS	V6404378	4384	1,254.36	00139460
			1,561.59	00139975
SCHOLASTIC INC.	V6404150	4310	169.90	00139461
SCHOOL OUTFITTERS	V6408379	4310	2,257.43	00139462

SCHOOL SERVICES OF CALIFORNIA	V6404171	5210	2,255.00	00139463
			205.00	00139692
SCHOOL SPECIALTY INC	V6404173	4310	5,441.86	00139464
		9320	1,096.95	00139464
			1,335.68	00139976
SCHORR METALS INC	V6404179	4310	421.78	00139465
		4355	1,928.24	00139465
			491.47	00139629
		4410	986.45	00139465
SEHI COMPUTER PRODUCTS INC	V6404221	4310	25,620.21	00139497
			13,650.91	00139561
		4320	503.86	00139497
			429.85	00139977
		4410	8,084.75	00139497
			23,380.71	00139561
		5880	68.00	00139497
		6490	357.59	00139497
			23,027.27	00139630
SERRANO, WILLIAM	V6407383	5220	36.92	00139562
SEWVAC LTD	V6411805	5610	1,657.15	00139466
SHAMRELL, KATHY	V6412636	5210	38.75	00139711
SHERWIN WILLIAMS CO., THE	V6410919	4355	70.58	00139467
			74.99	00139820
		9320	1,053.16	00139978
SHI INTERNATIONAL CORP	V6411373	5880	71.20	00139693
SIGN MART PLASTICS PLUS	V6412529	4320	643.18	00139563
		5810	91.59	00139563
SILBERMAN, STACEY	V6410814	5210	565.08	00139564
SKYLIGHT PUBLISHING	V6404298	4210	31.15	00139468
SLIM, NABIL	V6403237	5210	15.00	00139940
SNOWDEN, KRISTIN	V6402620	5210	35.00	00139652
SOCALGRAD	V6411708	4310	20.78	00139565
		4320	3,027.30	00139469
			2,366.19	00139631
SOLORZANO, RAYMOND	V6411140	5210	731.54	00139566
SOUTHCOAST SHORTLOAD	V6412398	5610	441.78	00139470
			441.78	00139979
SOUTHERN CALIFORNIA EDISON CO.	V6404370	5520	87,825.77	00139471
SOUTHERN COMPUTER WAREHOUSE	V6412246	4310	130.94	00139472
SOUTHPAW ENTERPRISES	V6404380	4310	163.59	00139473
SOUTHWEST SCHOOL AND OFFICE SUPPLY	V6404383	9320	11,066.65	00139567
			25,789.92	00139653
SPEECH AND LANGUAGE	V6404400	5860	36,233.75	00140005
SPICERS PAPER INC	V6404405	4320	1,649.28	00139632
SPINITAR PRESENTATION PRODUCTS	V6404407	6490	5,641.11	00139980
SPORN, DANA	V6407911	5210	786.94	00139941
SPORN, DAVID	V6401275	5210	756.94	00139568
SPOT LIGHTING SUPPLIES	V6411867	9320	751.56	00139474
			417.53	00139633
SPRINT SOLUTIONS INC	V6411072	5918	320.47	00139712
STAPLES ADVANTAGE	V6410116	4310	1,655.22	00139569
			201.65	00139981
		4320	58.45	00139694
		4410	1,658.27	00139694
STATE BOARD OF EQUALIZATION	V6404444	4381	612.14	00139713

		4382	350.94	00139713
			306.07	00139714
STATE OF CALIFORNIA	V6404447	5610	675.00	00139570
STECHER, ANGELA	V6412631	5210	546.10	00139571
STEINBRICK, GAIL	V6408751	5220	151.46	00139654
STERICYLE COMMUNICATION SOLUTIONS INC.	V6411455	5918	939.49	00139475
			1,158.07	00139572
STEWART, MARIANNE	V6412622	4390	46.00	00139573
STORESMART	V6412056	4310	84.94	00139476
SUPER DUPER SCHOOL COMPANY	V6404529	4310	89.98	00139477
SWITZER, MICHAEL	V6411497	5220	37.59	00139574
SYCLONE CORPORATION	V6411534	4410	668.99	00139982
SZENERI, KANDYCE	V6412490	5220	63.88	00139575
T MOBILE	V6410424	4310	13.30	00139715
		5918	5,554.70	00139715
TAMBARA, BARRY	V6412423	5805	2,100.00	00139695
TANGRAM	V6412583	4320	590.77	00139655
TEACHER'S DISCOVERY	V6404620	4310	128.63	00139656
TECHDOCENT LLC	V6412323	9320	16,044.45	00139696
TEXTBOOK WAREHOUSE	V6404663	4210	1,575.84	00139657
		4310	595.59	00139657
THAI, JENNY	V6409554	5220	70.62	00139576
THE RITZ CLEANERS	V6412555	5560	1,200.00	00139388
THEATREFOLK LTD.	V6412578	4310	49.20	00139634
THOMPSON'S BUILDING MAT'L.	V6404721	4355	308.34	00139658
THOMSON REUTERS WEST	V6407958	4320	164.21	00139821
			164.21	00139983
TOLEDO P.E. SUPPLY CO INC	V6404740	4310	702.82	00139659
TOON BOOM ANIMATION INC.	V6409907	5880	10,480.00	00139660
TORO AIRE INC	V6408584	4347	145.46	00139661
			52.80	00139984
TORRINGTON BRUSH WORKS INC	V6404757	9320	994.54	00139662
TRAK ENGINEERING INC	V6407572	5610	3,760.00	00139663
TRAN, THAO	V6412446	5220	26.75	00139577
TRANE COMPANY, THE	V6407007	4347	150.03	00139664
TRANSPORTATION CHARTER SVCS. INC.	V6404779	5620	2,870.00	00139665
TRAUDT, EUGENIA	V6401613	5210	521.81	00139578
TRIMBLE INC	V6412559	6414	695.00	00139822
TRUCK PRO PTO SALES CORPORATION	V6403784	4370	808.13	00139666
		4376	3,040.25	00139666
TUPARAN, LUIS	V6410822	5220	199.87	00139716
TURF STAR INC	V6404805	4347	2,297.11	00139667
			113.58	00139717
			389.54	00139985
TURNER, JENNIFER	V6409210	5210	1,331.60	00139579
			936.00	00139718
U S BANK	V6406511	4310	5,989.00	00139923
		4320	337.72	00139923
		4347	1,339.63	00139923
		4390	175.45	00139923
		5210	1,381.08	00139923
		5880	754.78	00139923
U S POSTAL SERVICE	V6404814	5910	225.00	00139635
ULINE	V6406546	4320	200.14	00139697
		5610	128.28	00139697

		5810	817.34	00139697
ULLOA, ELIZABETH	V6411926	5210	30.00	00139719
UNION AUTO SERVICE CENTER	V6404840	4370	3,108.42	00139823
		5610	7,286.46	00139823
UNITED INDUSTRIES	V6405275	4310	372.38	00139698
		9320	2,280.93	00139698
UNITED PARCEL SERVICE	V6408429	5910	59.40	00139699
			59.40	00139986
UNITED REFRIGERATION INC.	V6404853	4347	298.20	00139700
			349.35	00139824
			113.04	00139987
		4410	2,181.93	00139700
UNITED STATES ACADEMIC DECATHLON	V6404818	4310	705.00	00139701
US AIR CONDITIONING DISTRIBUTORS	V6404317	4347	8.96	00139702
US COACHWAYS INC.	V6412615	5620	8,175.82	00140006
US GAMES	V6404813	4310	6,884.53	00139825
			2,204.76	00139988
VALENZUELA, ANDREA	V6409612	5210	559.03	00139580
VALLEY VISTA SERVICES INC	V6411966	5580	4,852.87	00139636
VALUETINA PIZZA COMPANY	V6410252	4390	211.80	00139720
VAN WYE, SILVIA	V6412078	5210	49.96	00139721
VAVRINEK TRINE DAY AND CO	V6404910	5820	3,905.49	00139668
VAZQUEZ, LIZBETH SEGURA	V6412067	5220	53.50	00139581
VERNIER SOFTWARE	V6404919	4310	9,710.61	00139826
			1,416.44	00139989
VEX ROBOTICS INC	V6410612	4310	149.91	00139990
		4410	539.99	00139990
VILLALOBOS, PAUL	V6408956	5210	685.83	00139582
VILLASENOR JR, JESUS	V6408991	5210	44.00	00139583
VISION COMMUNICATIONS CO.	V6404955	4320	548.56	00139722
		5610	249.08	00139637
WAGER, DOUG	V6401420	5210	536.10	00139584
WALKER JR HIGH SCHOOL	V6404990	5810	640.00	00139585
WALKERS DELI	V6407901	4390	101.39	00139723
WALTERS WHOLESALE	V6409053	4355	4,153.24	00139724
WARDLE, DAVID	V6401277	4390	72.55	00139389
WARD'S NATURAL SCIENCE EST	V6404999	4310	408.20	00139725
			1,950.23	00139991
WEIR, TIFFANY	V6406497	5210	562.32	00139669
WEISSMAN'S DESIGNS FOR DANCE	V6405016	4310	3,006.14	00139726
WENGER CORP	V6405024	4410	824.89	00139992
WESTED	V6406835	4210	310.07	00139727
WESTERN HIGH SCHOOL ASB	V6405044	5880	244.00	00139586
WESTERN ILLUMINATED PLASTICS	V6405045	4355	1,675.34	00139728
WESTERN PSYCHOLOGICAL SERVICES	V6405047	4310	1,434.16	00139729
WESTERN STATE DESIGN INC	V6405048	5610	250.98	00139730
WESTRUX INTERNATIONAL INC	V6405053	4376	858.85	00139731
		4385	1,027.36	00139731
WESTSIDE BUILDING MATERIALS	V6405054	4355	29.58	00139732
WHITMORE, SHANNON	V6412630	5210	203.95	00139587
WIESER EDUCATIONAL INC.	V6405067	4210	127.17	00139993
WINZER	V6412060	4375	978.89	00139588
WOODCRAFT	V6405102	4355	72.87	00139733
XVR SOFTWARE LLC	V6411285	5610	1,200.00	00139734
		5880	1,500.00	00139734

YAMAHA GOLF CARTS OF CALIFORNIA	V6405131	5610	2,040.01	00139735
YELLOW CAB OF GREATER ORANGE COUNTY	V6405135	5870	717.00	00139589
			695.00	00139994
YETT, JESSICA	V6412457	5210	199.30	00139995
ZILPRINT PUBLISHING	V6412601	4310	61.38	00139736
ZISKO, AMBER	V6406552	5220	70.99	00139827
ZONES	V6405158	4410	607.20	00139737
GENERAL FUND (0101)			<u>7,068,361.52</u>	
CASE AND SONS CONSTRUCTION INC	V6400796	6216	12,000.00	00139828
INSPECTION RESOURCES	V6412038	6209	21,400.00	00139754
KYA SERVICES	V6411393	6216	21,856.36	00139867
NEW HORIZONS CONTRACTING	V6410459	6268	14,375.00	00139868
REVOLVING CASH FUND	V6405190	6222	382.00	00139738
RUHNAU RUHNAU CLARKE	V6412249	6212	110,983.66	00139755
GO BOND FUND (2124)			<u>180,997.02</u>	
INTELESYSONE INC.	V6412444	6490	156,386.60	00139590
RUHNAU RUHNAU CLARKE	V6412249	6212	1,210.41	00139390
			24,664.14	00139756
CAPITAL FACILITIES RDA FUND (2545)			<u>182,261.15</u>	
AUHSD	V6400400	5890	4,917.47	00139591
WORKERS COMPENSATION FUND (6768)			<u>4,917.47</u>	
ANTHEM BLUE CROSS	V6409810	5461	1,711,435.45	00139439
AUHSD	V6400400	5891	1,021,789.19	00139670
BENISTAR HARTFORD	V6410980	5466	74,363.72	00139829
CALIFORNIA SCHOOLS DENTAL COALITION	V6405368	5892	261,377.00	00139703
DELTA DENTAL INSURANCE COMPANY	V6411391	5465	11,521.99	00139440
EXPRESS SCRIPTS INC.	V6410974	5895	105,500.80	00139592
			124,496.48	00139830
			130,326.34	00139881
GALLAGHER BENEFIT SERVICES INC.	V6408675	5812	12,127.50	00139831
HEALTH AND WELFARE INS FUND (6769)			<u>3,452,938.47</u>	
GREATER ANAHEIM SELPA	V6401927	9620	886,409.00	00139408
PASS THRU (7676)			<u>886,409.00</u>	
GRAND TOTAL ALL FUNDS			<u>11,775,884.63</u>	



State of California
Commission on Teacher Credentialing
Certification Division
1900 Capitol Avenue
Sacramento, CA 95811-4213

Email: credentials@ctc.ca.gov
Website: www.ctc.ca.gov

DECLARATION OF NEED FOR FULLY QUALIFIED EDUCATORS

Original Declaration of Need for year: 2017/2018

Revised Declaration of Need for year: _____

FOR SERVICE IN A SCHOOL DISTRICT

Name of District: Anaheim Union High School District District CDS Code: 66431

Name of County: Orange County CDS Code: 030

By submitting this annual declaration, the district is certifying the following:

- A diligent search, as defined below, to recruit a fully prepared teacher for the assignment(s) was made
- If a suitable fully prepared teacher is not available to the school district, the district will make a reasonable effort to recruit based on the priority stated below

The governing board of the school district specified above adopted a declaration at a regularly scheduled public meeting held on 05 /09 /2017 certifying that there is an insufficient number of certificated persons who meet the district's specified employment criteria for the position(s) listed on the attached form. The attached form was part of the agenda, and the declaration did NOT appear as part of a consent calendar.

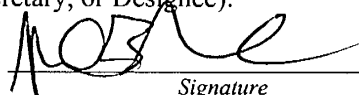
► **Enclose a copy of the board agenda item**

With my signature below, I verify that the item was acted upon favorably by the board. The declaration shall remain in force until June 30, 2017.

Submitted by (Superintendent, Board Secretary, or Designee):

Michael Matsuda

Name



Signature

Superintendent

Title

714-535-1706

Fax Number

714-999-3501

Telephone Number

04/19/2017

Date

501 Crescent Way Anaheim, CA 92803-3520

Mailing Address

matsuda_m@auhsd.us

Email Address

FOR SERVICE IN A COUNTY OFFICE OF EDUCATION, STATE AGENCY OR NONPUBLIC SCHOOL OR AGENCY

Name of County _____ County CDS Code _____

Name of State Agency _____

Name of NPS/NPA _____ County of Location _____

The Superintendent of the County Office of Education or the Director of the State Agency or the Director of the NPS/NPA specified above adopted a declaration on ____/____/____, at least 72 hours following his or her public announcement that such a declaration would be made, certifying that there is an insufficient number of certificated persons who meet the county's, agency's or school's specified employment criteria for the position(s) listed on the attached form.

The declaration shall remain in force until June 30, _____.

► **Enclose a copy of the public announcement**

Submitted by Superintendent, Director, or Designee:

Name	Signature	Title
Fax Number	Telephone Number	Date
Mailing Address		
E-Mail Address		

- *This declaration must be on file with the Commission on Teacher Credentialing before any emergency permits will be issued for service with the employing agency*

AREAS OF ANTICIPATED NEED FOR FULLY QUALIFIED EDUCATORS

Based on the previous year's actual needs and projections of enrollment, please indicate the number of emergency permits the employing agency estimates it will need in each of the identified areas during the valid period of this Declaration of Need for Fully Qualified Educators. This declaration shall be valid only for the type(s) and subjects(s) identified below.

This declaration must be revised by the employing agency when the total number of emergency permits applied for exceeds the estimate by ten percent. Board approval is required for a revision.

Type of Emergency Permit	Estimated Number Needed
CLAD/English Learner Authorization (applicant already holds teaching credential)	15
Bilingual Authorization (applicant already holds teaching credential)	15
List target language(s) for bilingual authorization: Spanish, Mandarin, French, Korean & Arabic	
Resource Specialist	10
Teacher Librarian Services	5

LIMITED ASSIGNMENT PERMITS

Limited Assignment Permits may only be issued to applicants holding a valid California teaching credential based on a baccalaureate degree and a professional preparation program including student teaching.

Based on the previous year's actual needs and projections of enrollment, please indicate the number of Limited Assignment Permits the employing agency estimates it will need in the following areas:

TYPE OF LIMITED ASSIGNMENT PERMIT	ESTIMATED NUMBER NEEDED
Multiple Subject	5
Single Subject	5
Special Education	5
TOTAL	15

EFFORTS TO RECRUIT CERTIFIED PERSONNEL

The employing agency declares that it has implemented in policy and practices a process for conducting a diligent search that includes, but is not limited to, distributing job announcements, contacting college and university placement centers, advertising in local newspapers, exploring incentives included in the Teaching as a Priority Block Grant (refer to www.cde.ca.gov for details), participating in state and regional recruitment centers and participating in job fairs in California.

If a suitable fully prepared teacher is not available to the school district, the district made reasonable efforts to recruit an individual for the assignment, in the following order:

- A candidate who qualifies and agrees to participate in an approved internship program in the region of the school district
- An individual who is scheduled to complete initial preparation requirements within six months

EFFORTS TO CERTIFY, ASSIGN, AND DEVELOP FULLY QUALIFIED PERSONNEL

Has your agency established a District Intern program? Yes ☒ No ☐

If no, explain. _____

Does your agency participate in a Commission-approved college or university internship program? Yes ☒ No ☐

If yes, how many interns do you expect to have this year? 10

If yes, list each college or university with which you participate in an internship program.

CSUF, CSULB, Chapman University, Alliant, National, UCI & APU

If no, explain why you do not participate in an internship program.

**ANAHEIM UNION HIGH SCHOOL DISTRICT
ASB SUMMARY OF CASH BALANCES
MARCH 2017**

School Name	Prior Month Total	Current Month			
		Checking	Petty Cash / Change Fund	Savings	Total
Anaheim	345,557.26	297,571.29	1,000.00	41,118.50	339,689.79
Western	297,411.98	171,226.65	275.00	121,326.26	292,827.91
Magnolia	100,871.89	97,426.16	700.00	-	98,126.16
Savanna	97,749.33	84,981.13	500.00	262.61	85,743.74
Loara	159,343.77	101,170.13	800.00	66,788.45	168,758.58
Katella	193,497.51	194,858.41	2,100.00	-	196,958.41
Kennedy	404,339.12	426,999.01	1,300.00	-	428,299.01
Cypress	600,105.59	614,181.33	1,700.00	50,395.04	666,276.37
Brookhurst	35,841.61	30,188.13	-	-	30,188.13
Orangeview	45,590.98	43,310.73	100.00	-	43,410.73
Walker	130,320.43	131,228.14	-	-	131,228.14
Dale	51,863.01	54,496.91	-	-	54,496.91
Sycamore	42,053.68	39,955.36	-	-	39,955.36
Ball	29,140.94	27,852.84	-	-	27,852.84
South	92,224.77	83,064.52	-	-	83,064.52
Oxford	441,654.52	432,624.62	-	-	432,624.62
Lexington	63,495.20	63,483.88	-	-	63,483.88
Hope	80,705.92	8,157.46	-	-	8,157.46
Gilbert	35,587.76	34,243.17	-	-	34,243.17
Total	3,247,355.27	2,937,019.87	8,475.00	279,890.86	3,225,385.73

**Anaheim Union High School District
Cafeteria Fund
Financial Statements
February 2017**

Balance Sheet

Anaheim Union High School Dist/Food Services

2/28/2017

Asset	Assets	
CASH		
9120	Cash-Checking	\$6,875,955.65
9122	Change Fund	\$14,230.00
9123	Petty Cash	\$50.00
Total CASH		\$6,890,235.65
RECEIVABLE		
9210	A/R - Current	\$65,369.75
9280	A/R - State	\$265,701.10
9290	A/R - Federal	\$3,432,200.62
Total RECEIVABLE		\$3,763,271.47
INVENTORIES		
9321	Warehouse Food	\$105,532.14
9322	Warehouse Commodity	\$1,111.50
9323	Warehouse Supplies	\$73,841.18
9326	School Food	\$122,575.03
9327	School Commodity	\$2.25
9328	School Supplies	\$24,754.26
Total INVENTORIES		\$327,816.36
Total Asset		\$10,981,323.48
Liability	Liabilities and Fund Balance	
LIABILITIES		
9510	A/P - Current	\$2,198,919.22
9530	A/P - Accrued. Vacation	\$87,003.00
9580	Sales Tax Liability	\$5,983.78
9599	Purchases Clearing	\$0.00
9650	Deferred Revenue	\$58,799.19
Total LIABILITIES		\$2,350,705.19
Total Liability		\$2,350,705.19
Fund Balance		
FUND BALANCE		
9780	Spending Plan/Central Kitchen	\$3,871,410.12
9798	Fund Balance	\$4,580,793.28
Total FUND BALANCE		\$8,452,203.40
Total Fund Balance		\$8,452,203.40
Current Year Profit (Loss)		\$178,414.88
Total Liabilities and Fund Balance		\$10,981,323.47

Accounting Period equals 8 - 2017

Statement of Revenues and Expenses

Anaheim Union High School Dist/Food Services

	Period Ending 2/28/2017				Period Ending 2/29/2016			
	Monthly	%	YTD	%	Monthly	%	YTD	%
Revenue								
Local Revenue								
8621	\$33,921.25	1.51 %	\$231,019.25	1.55 %	\$34,443.75	1.45 %	\$209,297.00	1.40 %
Elementary - Lunch								
8632	\$6,427.75	0.29 %	\$46,154.50	0.31 %	\$6,464.50	0.27 %	\$42,225.75	0.28 %
High School - Breakfast								
8633	\$67,305.50	2.99 %	\$471,678.50	3.16 %	\$62,047.25	2.61 %	\$415,251.25	2.78 %
High School - Lunch								
8634	(\$1,124.75)	-0.05 %	\$0.00	0.00 %	\$0.00	0.00 %	\$0.00	0.00 %
Meal Sales								
8635	\$111,017.35	4.94 %	\$852,411.31	5.71 %	\$139,096.79	5.86 %	\$954,076.48	6.39 %
A La Carte Sales								
8636	\$109.64	0.00 %	\$941.20	0.01 %	\$160.96	0.01 %	\$1,271.37	0.01 %
Adult Rev. - Breakfast								
8637	\$5,139.10	0.23 %	\$34,371.28	0.23 %	\$6,763.51	0.28 %	\$40,361.38	0.27 %
Adult Rev. - Lunch								
Local Revenue	\$222,795.84	9.91 %	\$1,636,576.04	10.97 %	\$248,976.76	10.48 %	\$1,662,483.23	11.13 %
Federal Reimbursements								
8200	\$372,841.64	16.59 %	\$2,463,234.38	16.51 %	\$392,047.60	16.50 %	\$2,422,635.49	16.22 %
Fed. Meal Rev.-Breakfast								
8220	\$1,426,991.60	63.49 %	\$9,361,809.40	62.73 %	\$1,497,795.60	63.05 %	\$9,378,549.58	62.80 %
Fed. Meal Rev.-Lunch								
8290	\$48,818.76	2.17 %	\$310,231.24	2.08 %	\$51,388.68	2.16 %	\$305,031.72	2.04 %
Misc Fed Rev.-Snack								
Federal Reimbursements	\$1,848,652.00	82.25 %	\$12,135,275.02	81.32 %	\$1,941,231.88	81.72 %	\$12,106,216.79	81.07 %
State Reimbursements								
8500	\$42,121.11	1.87 %	\$277,991.03	1.86 %	\$45,436.12	1.91 %	\$280,529.74	1.88 %
St. Meal Rev.-Breakfast								
8520	\$101,162.39	4.50 %	\$662,478.53	4.44 %	\$109,397.52	4.61 %	\$684,606.46	4.58 %
St. Meal Rev.-Lunch								
State Reimbursements	\$143,283.50	6.37 %	\$940,469.56	6.30 %	\$154,833.64	6.52 %	\$965,136.20	6.46 %
Other Revenue								
8291	\$0.00	0.00 %	\$0.00	0.00 %	\$0.00	0.00 %	\$18,500.00	0.12 %
Misc Federal Revenue								
8638	(\$589.26)	-0.03 %	(\$5,534.02)	-0.04 %	(\$2,621.61)	-0.11 %	(\$10,059.58)	-0.07 %
Cash Over & Short								
8689	(\$1,710.50)	-0.08 %	(\$1,710.50)	-0.01 %	\$0.00	0.00 %	\$0.00	0.00 %
Misc Fees/Contract								
8699	\$35,267.07	1.57 %	\$218,294.39	1.46 %	\$33,159.19	1.40 %	\$191,289.31	1.28 %
Spec Activity/Cater								
Other Revenue	\$32,967.31	1.47 %	\$211,049.87	1.41 %	\$30,537.58	1.29 %	\$199,729.73	1.34 %
Total Revenue	\$2,247,698.65	100.00 %	\$14,923,370.49	100.00 %	\$2,375,579.86	100.00 %	\$14,933,565.95	100.00 %
Expense								
Food Purchases & Govnmt								
4700	\$734,637.81	32.68 %	\$5,177,698.57	34.70 %	\$783,492.60	32.98 %	\$5,601,058.62	37.51 %
Food Purchases								
Food Purchases & Govnmt	\$734,637.81	32.68 %	\$5,177,698.57	34.70 %	\$783,492.60	32.98 %	\$5,601,058.62	37.51 %
Supplies								
4300	\$21,098.56	0.94 %	\$231,281.27	1.55 %	\$74,125.88	3.12 %	\$648,152.32	4.34 %
Materials & Supplies								
4400	\$0.00	0.00 %	\$121,114.51	0.81 %	\$0.00	0.00 %	\$9,121.90	0.06 %
Noncapitalized Equipment Under \$5000								

Statement of Revenues and Expenses

Anaheim Union High School Dist/Food Services

Expense	Period Ending 2/28/2017				Period Ending 2/29/2016			
	Monthly	%	YTD	%	Monthly	%	YTD	%
Supplies								
4790	\$78,398.20	3.49 %	\$421,549.81	2.82 %	\$91.95	0.00 %	\$10,770.18	0.07 %
Supplies (Food)								
Supplies	\$99,496.76	4.43 %	\$773,945.59	5.19 %	\$74,217.83	3.12 %	\$668,044.40	4.47 %
Salaries								
2200	\$759,308.96	33.78 %	\$5,034,265.05	33.73 %	\$717,095.74	30.19 %	\$4,984,267.25	33.38 %
Classified Salaries								
2300	\$35,616.20	1.58 %	\$297,534.71	1.99 %	\$39,808.30	1.68 %	\$309,377.40	2.07 %
Class.Sup/Admin Salaries								
2400	\$31,986.39	1.42 %	\$262,560.41	1.76 %	\$30,000.50	1.26 %	\$252,901.96	1.69 %
Clerical/Office Salaries								
2550	\$12,429.00	0.55 %	\$87,003.00	0.58 %	\$12,429.00	0.52 %	\$87,003.00	0.58 %
Food Service Vacation Pay								
Salaries	\$839,340.55	37.34 %	\$5,681,363.17	38.07 %	\$799,333.54	33.65 %	\$5,633,549.61	37.72 %
Benefits								
3202	\$86,739.67	3.86 %	\$586,604.14	3.93 %	\$72,824.58	3.07 %	\$514,301.16	3.44 %
PERS, Classified Position								
3302	\$62,939.73	2.80 %	\$425,122.42	2.85 %	\$61,316.31	2.58 %	\$424,620.70	2.84 %
OASD/MED/Classified Position								
3402	\$196,209.68	8.73 %	\$1,529,820.18	10.25 %	\$191,992.64	8.08 %	\$1,470,107.47	9.84 %
Hlth/Welfare, Classified								
3502	\$413.65	0.02 %	\$2,792.89	0.02 %	\$406.88	0.02 %	\$2,813.55	0.02 %
SUI, Classified Position								
3602	\$18,672.71	0.83 %	\$125,933.72	0.84 %	\$18,754.63	0.79 %	\$129,494.30	0.87 %
Workers Comp, Classified								
Benefits	\$364,975.44	16.24 %	\$2,670,273.35	17.89 %	\$345,295.04	14.54 %	\$2,541,337.18	17.02 %
Other Expenses								
5200	\$1,270.72	0.06 %	\$12,471.10	0.08 %	\$701.55	0.03 %	\$10,878.87	0.07 %
Travel & Conference								
5500	\$2,069.62	0.09 %	\$70,996.54	0.48 %	\$103,209.35	4.34 %	\$317,230.87	2.12 %
Operation & Housekeeping								
5600	\$10,150.85	0.45 %	\$76,807.39	0.51 %	\$10,004.59	0.42 %	\$130,967.55	0.88 %
Rental/Lease/Repair								
5650	\$0.00	0.00 %	\$0.00	0.00 %	\$0.00	0.00 %	\$60.00	0.00 %
Bank Fees								
5800	\$128,515.29	5.72 %	\$234,115.29	1.57 %	\$0.00	0.00 %	\$11,850.00	0.08 %
Prof. Consult Service/Other Operating Exp								
5900	\$213.20	0.01 %	\$13,954.38	0.09 %	\$775.43	0.03 %	\$20,684.43	0.14 %
Fax, Pager, Postage								
6200	\$0.00	0.00 %	\$0.00	0.00 %	\$26,235.96	1.10 %	\$26,235.96	0.18 %
Bldg & Imp of Bldg								
6400	\$0.00	0.00 %	\$0.00	0.00 %	\$3,181.26	0.13 %	\$123,517.27	0.83 %
Dont Use - See Account 4400								
Other Expenses	\$142,219.68	6.33 %	\$408,344.70	2.74 %	\$144,108.14	6.07 %	\$641,424.95	4.30 %
Capital Outlay								
6500	\$0.00	0.00 %	\$33,330.23	0.22 %	\$2,417.71	0.10 %	\$251,825.55	1.69 %
Equipment-RPmoreS5000								
Capital Outlay	\$0.00	0.00 %	\$33,330.23	0.22 %	\$2,417.71	0.10 %	\$251,825.55	1.69 %
Total Expense	\$2,180,670.24	97.02 %	\$14,744,955.61	98.80 %	\$2,148,864.86	90.46 %	\$15,337,240.31	102.70 %
Net Profit (Loss)	\$67,028.41	2.98 %	\$178,414.88	1.20 %	\$226,715.00	9.54 %	(\$403,674.36)	-2.70 %

ANAHEIM UNION HIGH SCHOOL DISTRICT

Business Division

2016/17 MONTHLY ENROLLMENT REPORT

Month 8

02/27/17 to 03/31/17

SCHOOL	REGULAR DAY						Hosp/Hm	SP ED	TOTAL STUDENTS
	9th	10th	11th	12th	Subtotal				
Anaheim	779	703	702	558	2,742	2		97	2,841
Cypress	667	686	656	609	2,618	4		86	2,708
Katella	648	676	647	530	2,501	5		149	2,655
Kennedy	550	625	566	577	2,318	5		83	2,406
Loara	501	519	496	491	2,007	1		124	2,132
Magnolia	392	405	414	390	1,601	1		121	1,723
Oxford	202	205	193	184	784	-		-	784
Savanna	456	520	467	411	1,854	4		54	1,912
Western	533	489	408	404	1,834	1		90	1,925
Total Comprehensive	4,728	4,828	4,549	4,154	18,259	23		804	19,086
Independent Learning Centers	1	5	44	184	234	-		-	234
Gilbert High School	2	17	298	302	619	6		110	735
Polaris High School	41	57	68	75	241	-		-	241
Special Education Transition Program	-	-	-	-	-	-		124	124
Total Alternative Ed	44	79	410	561	1,094	6		234	1,334
Hope	-	-	-	-	-	-		224	224
Total Senior High Schools	4,772	4,907	4,959	4,715	19,353	29		1,262	20,644

SCHOOL	REGULAR DAY				Hosp/Hm	SP ED	TOTAL STUDENTS
	7th	8th	Subtotal				
Ball	499	493	992	-	43		1,035
Brookhurst	472	540	1,012	2	52		1,066
Dale	567	593	1,160	1	69		1,230
Lexington	642	701	1,343	-	37		1,380
Orangeview	402	391	793	-	46		839
Oxford	205	206	411	1	-		412
South	705	745	1,450	1	65		1,516
Sycamore	702	640	1,342	-	65		1,407
Walker	574	541	1,115	-	34		1,149
Total Comprehensive	4,768	4,850	9,618	5	411		10,034
Polaris High School	4	7	11	-	-		11
Total Alternative Ed	4	7	11	-	-		11
Total Junior High Schools	4,772	4,857	9,629	5	411		10,045

DISTRICT TOTAL	30,689
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ANAHEIM UNION HIGH SCHOOL DISTRICT

Business Division

2016/17 MONTHLY ENROLLMENT REPORT**GROWTH vs. DECLINE - MONTH to MONTH COMPARISON****Month 8**

HIGH SCHOOL	Month 7	Month 8	Growth v. (Decline)
Anaheim	2,866	2,841	(25)
Cypress	2,715	2,708	(7)
Katella	2,661	2,655	(6)
Kennedy	2,404	2,406	2
Loara	2,139	2,132	(7)
Magnolia	1,731	1,723	(8)
Oxford	784	784	-
Savanna	1,920	1,912	(8)
Western	1,939	1,925	(14)
Total Senior High	19,159	19,086	(73)

JUNIOR HIGH SCHOOL	Month 7	Month 8	Growth v. (Decline)
Ball	1,032	1,035	3
Brookhurst	1,069	1,066	(3)
Dale	1,223	1,230	7
Lexington	1,371	1,380	9
Orangeview	839	839	-
Oxford	412	412	-
South	1,523	1,516	(7)
Sycamore	1,405	1,407	2
Walker	1,146	1,149	3
Total Junior High	10,020	10,034	14

Total Comprehensive Schools	29,179	29,120	(59)
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Alternative Education	Month 7	Month 8	Growth v. (Decline)
Independent Learning Center	239	234	(5)
Gilbert High School	742	735	(7)
Hope School	221	224	3
Polaris High School	225	252	27
Special Education Transition Program	127	124	(3)
Total Alternative Ed.	1,554	1,569	15

District Total	30,733	30,689	(44)
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Training Confirmation Agreement

Prepared for

Anaheim Union High School District

April 24, 2017



Anaheim Union High School District
501 North Crescent Way
Anaheim, CA 92801

Thank you for selecting The Flippen Group to provide your staff development needs. We look forward to serving you. Our goal is to provide you with a training that will both motivate and empower the participants to a new level of success. Please take a moment to review the information that follows and then sign and return this form to us promptly in order to confirm your training reservation.

SECTION 1: TRAINING INFORMATION

Products	Date and Time
Capturing Kids' Hearts 1™ Four, 2 ½ -consecutive-day training sessions for up to 50 participants per session. <ul style="list-style-type: none">Principal's Online Implementation SupportTeacher Tips, 13 lesson email course sent throughout the school year designed to encourage and assist each participant with Capturing Kids' Hearts implementation.Capturing Kids' Hearts Cloud™, a subscription to online solution that will help each participant extend and reinforce Capturing Kids' Hearts processes on your campus.	July 24-26, 2017 (1) August 29-31, 2017 (1) September 19-21, 2017 (1) September 26-28, 2017 (1) 8:00am-5:00pm (with one hour break for lunch each day)

SECTION 2: TRAINING SET-UP SPECIFICATIONS

Note: All facility details will need to be coordinated and funded by Anaheim Union High School District. As you know, the environment in which the training is conducted impacts training effectiveness. In order to ensure outstanding results for those attending, we will need your help in arranging the facility based on the specifications found below.

- There are to be no more than 50 people per trainer because of group processes involved.
- As our training is a process, participants must attend all sessions consecutively and should not "come and go" to sessions. There are no make-up-days for training. Please invite participants who will be able to attend all days.
- A quiet and service oriented facility should be selected for this type of training. We recommend that the training not be conducted on district or school properties.
- A meeting room should be selected that is at least 40' X 70' (or 2800 square feet) in size for every group of 50 people expected and should be set in a "Modified Chevron" shape (see appendix A) with no participant's back positioned toward the presenter.
- Each meeting room should allow space for two breakout sessions on the first day.
- Training cannot be in a long, narrow room.
- Each meeting room should comfortably seat all participants. Each meeting room should have comfortable chairs, good acoustics, and lighting that can be dimmed or brightened on demand.
- In order to provide a quality presentation, we will need the following pieces of equipment to be provided, set up, and tested for function in each meeting room prior to our arrival at training:
 - Speaker's table or podium
 - Registration table for check-in needs
 - 2 display tables inside the meeting room(s)
 - Post-it style flipchart pad with easel and selection of colored markers
 - Wireless lavalier microphone
 - Video projector, laptop, connections cables, remote, large screen and speaker system for both days

Authorized Signer Initials _____



- Refreshments and light beverages need to be set up by the booking organization for the entire day for all participants (NO alcohol). Meals can be coordinated by Anaheim Union High School District with facility or caterer of choice or left up to individuals on their own.

SECTION 3: YOUR INVESTMENT

Contract Fee: minimum of \$92,000 (minimum of \$24,500.00 per session scheduled June – August; minimum of \$21,500.00 per session scheduled September – May)

Travel Fee: \$7,200 (\$1,800.00 per training*)

Other charges (if applicable): A \$400.00 fee will be charged per person over 50 participants (not to exceed 60). A \$24,500.00/\$21,500.00 fee will be charged if group size exceeds 60 people as another trainer will be needed and is subject to availability.

For services performed in the state of New Mexico, sales tax applies at the rate of 5.125%.

**Travel packages will be billed at rate of \$1,000.00 for one-day events, \$1,500.00 for two-day events and \$1,800.00 for three-day events (per trainer). Travel rates are subject to change. Travel expenses that The Flippen Group has incurred and that have to be cancelled as a result of rescheduling or cancelling of a service without two weeks notice, may result in an extra charge to your organization.*

SECTION 4: PAYMENT POLICIES

- Purchase order is required 45 days prior to each scheduled event.
- The fee for each service, including travel (if applicable), will be billed when services are rendered.
- Invoices are due upon receipt. Please make all checks payable to Flippen Group.

SECTION 5: EVENT CONFIRMATION

- Both parties will consider this program confirmed upon the signing of this agreement prior to May 18, 2017. Upon execution of this Agreement, The Flippen Group will reserve your function at the exclusion of all other business opportunities.
- Anaheim Union High School District grants The Flippen Group permission to contact its employees and or faculty members via email.

SECTION 6: RESCHEDULING/CANCELLATION POLICY

- The Flippen Group can honor rescheduling requests 90 days or more before the first day of the event at no penalty and can be rescheduled for another time based on availability.
- Should Anaheim Union High School District notify The Flippen Group less than 90 days before the first day of the event, then both parties understand this event has been cancelled and the full contract fee will be assessed.
- Force Majeure: Neither party shall be liable for any failure to perform its obligations where such failure is as a result of Acts of God (including fire, flood, earthquake, storm, hurricane or other natural disaster), war, invasion, act of foreign enemies, hostilities (whether war is declared or not), civil war, rebellion, revolution, insurrection, military or usurped power or confiscation, terrorist activities, government sanction, blockage, embargo, labor dispute, strike, lockout or interruption or failure of electricity [or telephone service], and no other Party will have a right to terminate this Agreement in such circumstances.
- Any Party asserting Force Majeure as an excuse shall have the burden of proving that reasonable steps were taken (under the circumstances) to minimize delay or damages caused by foreseeable events, that all non-excused obligations were substantially fulfilled, and that the other Party was timely notified of the likelihood or actual occurrence which would justify such an assertion, so that other prudent precautions could be contemplated.

Authorized Signer Initials _____



SECTION 7: INTELLECTUAL PROPERTY POLICY

- The Flippen Group's intellectual property is a crucial part of providing training materials and consulting services to its clients, and The Flippen Group could not continue its work if its clients did not honor and respect The Flippen Group's intellectual property rights. None of our work or work product is done on a "work for hire" basis, and all of our material and work product is owned exclusively by The Flippen Group and is subject to one or more of the following: copyright, trademark, patent, license, or trade secret. Intellectual property and learning/know-how that may be developed while working with any client shall remain the property of The Flippen Group. By entering into this agreement you are expressly acknowledging and agreeing to the matters set forth in this paragraph, and you are agreeing that none of the training materials, notebooks, videos, presentations, processes, concepts, or parts thereof may be used by you, for any purpose, without the express advance written consent of The Flippen Group. In addition, you are agreeing to have any of your engaged contractors or subcontractors sign an agreement to protect The Flippen Group's intellectual property.
- Video and/or audio taping is strictly prohibited without prior written approval by The Flippen Group.
- Media representatives are not allowed to attend training without prior written approval by The Flippen Group.

SECTION 8: CONFIRMATION

I have read and understand the policies of The Flippen Group as printed in this agreement, and, as the contact person for this training, I will endeavor to see that all policies and related details are understood and completed by all involved parties in the planning of this event.

Signed: _____ Date: _____
(Group contact person or representative)

Print Name: _____ Title: _____

SECTION 9: CONTACT US

If you have any questions or need additional assistance, please do not hesitate to contact us.

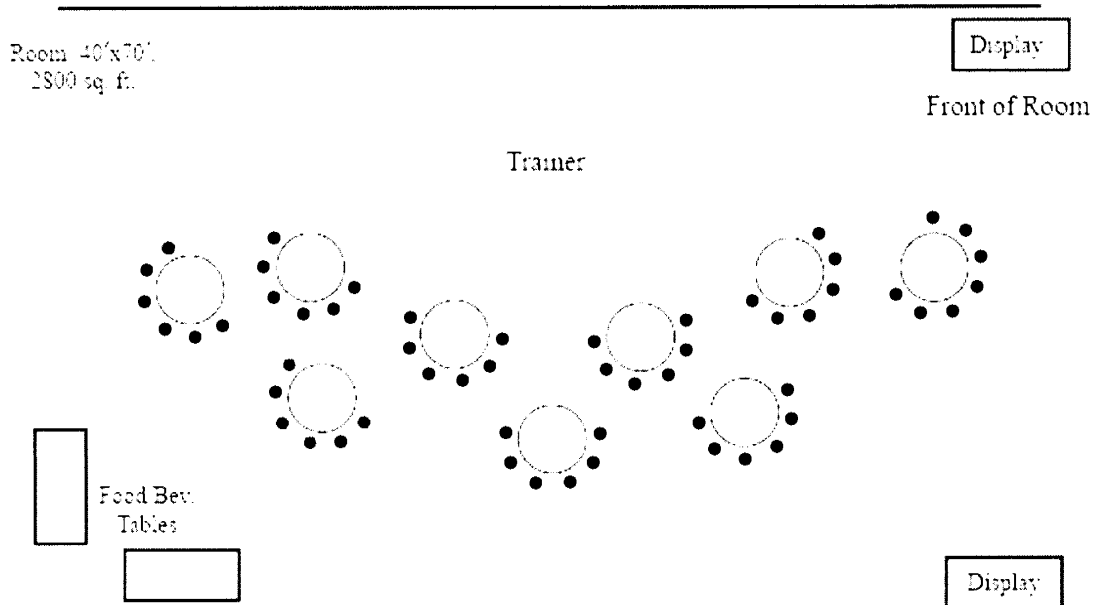
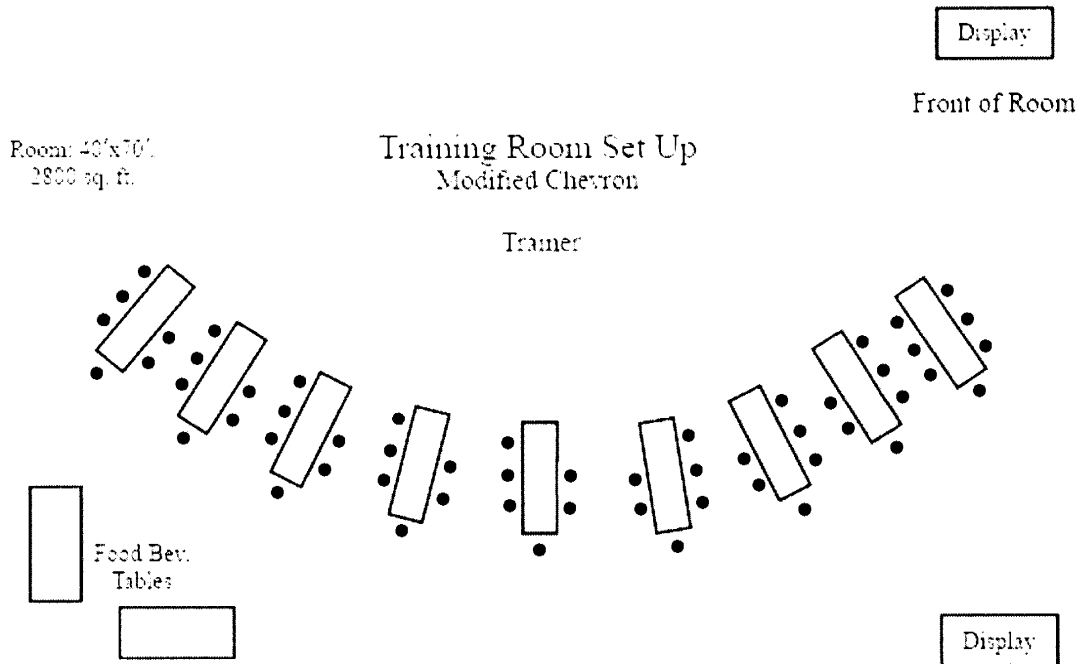
The Flippen Group
Attn: Sharon Centala
1199 Haywood Drive
College Station, TX 77845

Phone: 888-608-8488
Fax: 877-941-4700
sharon.centala@flippengroup.com

Authorized Signer Initials _____



APPENDIX A



Please choose based on table type availability or if both table types available, please choose based on room shape size to maximize walking movement space for both the facilitator and participants.

Authorized Signer Initials _____

ORDER FORM



TEEN LEADERSHIPTM

To use *Teen Leadership* materials, please plan on purchasing a Student Manual for each student. Each *Teen Leadership* Course Leader will need to have completed *Capturing Kids' Hearts*® training, as well as the online *Teen Leadership Certification*™. A digital download of a Course Leader Guide is included in the cost of the online *Teen Leadership Certification*.

Certification	Quantity	Cost Per Unit	Total Cost (A)
Online <i>Teen Leadership</i> Certification		\$295 per person includes digital download of Course Leader Guide. Shipping charges do not apply. If you'd like a hard copy (\$100 each) of the Course Leader Guide upon completion of your certification, please see below.	

TEEN LEADERSHIP COURSE LEADER INFORMATION (REQUIRED) Please Print

Complete both columns if purchasing more than one certification. For additional Course Leader information please use a separate sheet.

Course Leader Name /Title

Course Leader Name /Title

Campus Where Course Leader Will Teach This Course

MS / HS

Campus Where Course Leader Will Teach This Course

MS / HS

Email

Email

Date & Location of Course Leader's *Capturing Kids' Hearts* Attendance

Date & Location of Course Leader's *Capturing Kids' Hearts* Attendance

Curriculum	Quantity	Cost Per Unit	Total Cost (B)
Middle School Student Manual 5.0 (2015 edition)		1-99: \$8.75 100-499: \$7.75 500+: \$6.75	
High School Student Manual 5.0 (2015 edition)		1-99: \$8.75 100-499: \$7.75 500+: \$6.75	
Middle School Course Leader Guide 5.0 (2015 edition)		\$100 per hard copy Digital copy download is included in online certification.	
High School Course Leader Guide 5.0 (2015 edition)		\$100 per hard copy Digital copy download is included in online certification.	

ORDER FORM



BOOKS

Description	Quantity	Cost Per Unit	Total Cost (C)
The Flip Side: Break Free of the Behaviors That Hold You Back (Paperback only)		\$9.00	

Subtotal (A): _____

SHIPPING INFORMATION

- Shipping charges only apply to hard copy guides, manuals, or books.
- Call us for international shipping rates.

Subtotal (B+C): _____

Add Standard Delivery (5-7 days): 10% of Subtotal (B+C) from above: _____

OR Add Express Delivery (2-4 days): 20% of Subtotal (B+C) from above: _____

Overall Total:

Please Specify Approximate Delivery Date Preferred: _____

ORDER CONTACT INFORMATION (REQUIRED) Please Print

Primary Contact

Primary Contact Position

Primary Contact Phone

Primary Contact Email Address

Campus Where Materials Will Be Used

District

BILLING INFORMATION (REQUIRED) Please Print

Purchase Order Number

Bill To (Billing Contact Name) / Phone

Billing Address

City

State

Zip

SHIPPING INFORMATION (REQUIRED) Please Print

Ship to Name

Ship to Location

Shipping Address

City

State

Zip

Shipping Phone

Flippen Group

1199 Haywood Drive, College Station, TX 77845 U.S.A.

Phone: 1-800-316-4311

Fax: 1-877-941-4700

info@flippengroup.com

www.flippengroup.com

ORDER FORM

www.flippengroup.com

Exhibit to the AVID College Readiness System Services and Products Agreement for AVID Excel

As per AVID Excel being listed on an approved Quote, this Exhibit to the AVID College Readiness System Services and Products Agreement for AVID Excel ("AVID Excel Exhibit") is hereby fully incorporated into the Agreement by and between AVID Center and the Client named on the Quote. The following terms and conditions are in addition to the standard terms and conditions; in the event of a conflict between the standard terms and conditions and this Exhibit, the terms and conditions of this Exhibit shall apply.

Article I. AVID Excel Participation

1.1 AVID Excel: AVID Excel is a middle school program designed to increase the college readiness of designated English Language Learner students. The goal of AVID Excel is to interrupt students' path to long-term ELL status, accelerate their academic language acquisition, and place them in AVID and college preparatory coursework.

1.2 AVID Excel Participation: By signing the Quote and paying the associated Participation Fee for each participating site and a one-time curriculum fee per site, Client and their school sites listed in the Quote will be considered AVID Excel "Participant(s)." Participation runs concurrently with the Term of this Agreement.

1.3 AVID College Readiness System and Materials: Participation entitles Client to implement AVID Excel only at the Participant school sites listed in the Quote and to use the licensed AVID trademarks, copyrights and other intellectual property strictly for the Client's AVID Excel participation pursuant to the provisions of this Agreement.

1.4 AVID Center Support: AVID Center agrees to provide support to Client through AVID Center's national and/or divisional offices. Participation includes support from AVID Center's national office in the following ways:

- Access to resources, including but not limited to: recruiting documents, coaching materials, and training modules,
- Access to updates of curriculum and other resources,
- Access to phone, email, web conference support tailored to AVID Excel,
- Coordination with Client to collect, report, and analyze data from Participant schools,
- Access to ongoing AVID Excel development through various professional learning sessions and workshops,
- Permission/license to use the AVID Trademarks and other intellectual property as described in the AVID Standard Terms and Conditions,
- Electronic newsletters and access to the resources available through the password-protected MyAVID area of AVID Center's website.

1.5 Licensing Benefits: Participation includes a license to use the AVID Trademarks to promote Client's implementation of AVID Excel, to use and implement the AVID Methodologies, and to copy the student activity sheets from the AVID Materials at the school sites listed as Participants (sites purchasing Participation fee) in the Quote for educational purposes relating to AVID, all pursuant to the provisions of this Agreement. Licensing runs concurrently with the Term of this Exhibit.

1.6 Annual Participation/License Fee: Client agrees to pay AVID Center an annual Participation fee for each Participant site according to the pricing schedule set forth in the Quote.

Article II. Period of Agreement

2.1 Term: The Term of this exhibit shall be July 1, 2017 to June 30, 2018

Article III. Client Responsibilities

3.1 AVID Methods: Client agrees to implement AVID Excel according to AVID guidelines and teaching methodologies (collectively "AVID Methodologies") set forth in the AVID publications, guidebooks and materials (collectively "AVID Materials") or otherwise established by AVID Center, as the same may be modified and/or updated by AVID from time to time at AVID's discretion. Client will not materially deviate from the AVID Methodologies without the prior written consent of the Executive Director of AVID Center. Client is responsible for each of its school sites' compliance with this Agreement.

3.2 Student Selection: Client agrees to select students for AVID's Excel in accordance with the selection criteria established in the AVID Excel recruiting process. Student Selection criteria may be modified and/or updated by AVID from time to time at AVID's sole discretion.

3.3 AVID Excel District Leader: In order to disseminate AVID effectively and to build a strong district AVID Excel program, AVID Center coordinates professional learning and networking with district leaders known as AVID Excel District Leaders. The primary role of the AVID Excel District Leader is to coordinate support for AVID Excel within Client's School System. These individuals accept responsibility for ensuring the implementation of the AVID Excel program components according to the AVID Methodologies and for facilitating the development of site conditions that ensure effective AVID Excel participation. The AVID Excel District Leader is required to be present at both the Professional Learning/Site Visitation Days for Years 1 and 2. Client agrees to maintain, at its expense, at least one district-level AVID Excel District Leader.

3.4 District Virtual Professional Learning: Client agrees to purchase and attend virtual professional learning in the district's first and second year of participation. Each year, Client's Participant sites attend approximately 5 hours of virtual professional learning. District Virtual Professional Learning is available for content-area teachers who teach AVID Excel students.

3.5 District On-Site Professional Learning/Site Visitation Days: Client agrees to purchase and participate in two (2) Professional Learning/Site Visitation Days in each of the district's first and second year of participation. A representative from AVID Excel will observe participating classrooms and meet with the building administrators, the AVID Excel District Leader, and AVID Excel teachers to discuss progress and provide support needed by the site and the AVID Excel District Leader.

3.6 Summer Institute: Client agrees to register and attend an AVID Summer Institute in the first year of participation for the AVID Excel District Leader in addition to a site team with a minimum of (6) six members per Participant site. The site team will include AVID Excel teachers, building administrator(s), AVID Excel content area teacher, and others such as the English language learner site/district coordinator or counselors. In Years 2 and 3 of participation, the AVID Excel District Leader is required to attend in addition to a site team with a minimum of two (2) members, including the AVID Excel site administrator and AVID Excel teacher, unless there are multiple AVID Excel teachers, in which case all must attend.

3.7 AVID Excel Curriculum Set(s): Client agrees to purchase at least four (4) complete AVID Excel Curriculum Sets for each site in their initial year of participation of AVID Excel and one (1) complete AVID Excel Curriculum Set for the district office. Participant sites in their second year and beyond will continue to have access to the AVID Excel Curriculum materials electronically throughout their participation. AVID Excel Curriculum Set prices are set forth in the Quote. Client shall be entitled to use AVID Excel Curriculum Sets only at the specific school sites listed in the Quote for which the materials were originally purchased. AVID Excel Curriculum Sets are non-transferable. Client and its individual AVID school sites agree to ensure that each AVID Excel classroom has adequate AVID curriculum materials. The use of the AVID Excel Curriculum Sets, which are part of the AVID Materials, will also be subject to the provisions of the AVID Standard Terms and Conditions.

3.8 Curriculum Shipment: AVID Center will ship AVID Excel curriculum libraries upon full execution of the Quote, once materials are in stock, upon Client provision of purchase order or form of payment (unless indicated otherwise on the Quote) and in accordance with the delivery date requested by Client as indicated on the Quote as the "Requested Delivery Date". The Client confirms that this date reflects the best time for receipt of shipment. Client should allow one week on either side of the Requested Delivery Date as unforeseen circumstances may occur in the supply chain. Please allow additional time if Requested Delivery Date is within three (3) weeks of AVID Center's receipt of a fully executed copy of this Agreement. The Requested Delivery Date is provided for Client's convenience only. AVID Center's collection and Client's provision of such date does not constitute an affirmation of fact or promise nor does it create an obligation of law or in equity on behalf of AVID Center if materials do not arrive within the given timeframe. Client agrees that AVID Center makes no remedial promise and does not expressly intend to create a warranty or guarantee for any loss or damage, whether material or immaterial, arising from the late or early shipment of materials. AVID Center will send curriculum via standard ground delivery service. Any request by the Client to expedite shipping will be at the expense of the Client and subject to availability of the item(s) ordered.

Exhibit to the AVID College Readiness System Services and Products Agreement for AVID Secondary Membership

As per AVID Secondary Membership being listed on an approved Quote, this Exhibit to the AVID College Readiness System Services and Products Agreement for AVID Secondary Membership ("AVID Secondary Membership Exhibit") is hereby fully incorporated into the Agreement by and between AVID Center and the Client named on the Quote. The following terms and conditions are in addition to the Standard Terms and Conditions; in the event of a conflict between the Standard Terms and Conditions and this Exhibit, the terms and conditions of this Exhibit shall apply.

Article I. AVID Membership Benefits

1.1 **AVID Membership:** "AVID Members" or "AVID Member Sites" are those school sites listed on the Quote as implementing one or more AVID programs—Secondary, or Elementary/Secondary. Annual membership runs concurrently with the Term of this Exhibit.

1.2 **AVID College Readiness System and Materials:** Client is entitled to implement the applicable AVID program(s) only at the AVID Member Sites listed on the Quote, and to use the licensed AVID trademarks, libraries, and student materials for the AVID Member Sites' AVID College Readiness System pursuant to the provisions of this Exhibit and the Standard Terms and Conditions.

1.3 **AVID Center Support for Secondary:** AVID Center agrees to provide support to Client for its Secondary AVID Member Sites through the District Director and in conjunction with AVID Center's national and/or divisional offices. Membership for Client and AVID Member Sites implementing the Secondary Program includes support from AVID Center's national and/or divisional offices in the following ways:

- Access to training for the AVID site team(s) and AVID elective teacher(s) through AVID Summer Institute;
- Access to training for the District Director through AVID District Leadership Training (ADL), divisional/state meetings and Summer Institute;
- Access to other quality continuing professional learning trainings or services such as AVID Path to Schoolwide Trainings, AVID Weekly, AVID Roadtrip Nation Experience, and others;
- Access to the resources available through the password-protected MyAVID portal website;
- Coordination with Client's District Director to collect, report, and analyze data from Client and AVID Member Sites;
- Review the quality of implementation through the certification processes;
- Access to ongoing AVID College Readiness System development through various divisional workshops and online offerings;
- Permission to use the AVID Trademarks as described in the Standard Terms and Conditions;
- Assistance in disseminating information about AVID to Client's potential new AVID middle school and high school sites.

1.4 **AVID Reports:** AVID Center agrees to provide Client with access to reports on AVID data collected by Client.

1.5 **AVID Summer Institute:** AVID Center agrees to provide Client and its listed AVID Member Sites access to AVID Summer Institute. Client and its listed AVID Member Sites may attend strands at AVID Summer Institutes including the Implementation strands appropriate for their level of implementation (i.e. Secondary). Planning districts and sites are restricted from attending any of the Implementation strands offered but can attend all other strands offered for their program level.

1.6 **Licensing Benefits:** Membership includes a license to use the AVID Trademarks to promote the AVID Member Sites' implementation of the AVID College Readiness System, to use and implement the AVID Methodologies, and to copy the student activity sheets from the AVID Materials for educational purposes relating to AVID, all pursuant to the provisions of this Exhibit. Licensing runs concurrently with the Term of this Exhibit.

1.7 **Annual Membership/License Fee:** Client agrees to pay AVID Center an annual membership/license fee based on the total number of AVID Member Sites in Client's AVID program according to the pricing schedule set forth on the Quote.

Article II. Term of Exhibit

2.1 **Term:** The parties agree that this Exhibit shall be in effect from July 1, 2017 to June 30, 2018 unless earlier terminated as provided for in the Standard Terms and Conditions ("Term").

Article III. Client Responsibilities

3.1 **AVID Secondary Methodology:** Client agrees to implement AVID according to AVID guidelines and teaching methodologies (collectively "AVID Methodologies") set forth in the AVID publications, guidebooks, and materials (collectively "AVID Materials") or otherwise established by AVID Center, as the same may be modified and/or updated by AVID from time to time at AVID's discretion. Client will implement the AVID Methodologies in the AVID elective class and in academic subject area classes. Client will not materially deviate from the AVID Methodologies without the prior written consent of the Chief Executive Officer of AVID Center. Client is responsible for each of its AVID Member Sites' compliance with this Exhibit.

3.2 **AVID Secondary Student Selection:** Client agrees to select students for AVID in accordance with the selection criteria established in the AVID Methodologies. AVID Methodologies may be modified and/or updated by AVID from time to time at AVID's sole discretion. Any modifications or updates will be made available to the Client and its AVID Member Sites via the MyAVID portal.

3.3 **AVID Secondary Staff Training:** Client agrees to provide, at its expense, ongoing training for site coordinators and AVID site teams at AVID Member Sites.

3.4 **AVID Summer Institute:** Client agrees to ensure that each secondary site in their initial year of implementing AVID Secondary will send a minimum of eight (8) participants (unless AVID agrees to a lesser number on the Quote) to an AVID Summer Institute. The AVID District Director attends at no additional cost and shall not be included in the minimum number of participants required per site team. AVID Center recommends sending a site team that includes the principal, counselor, AVID coordinator, and core subject area teachers. AVID Center recommends AVID Member Sites implementing the second year of the Secondary program send teams of at least five (5) members and encourages AVID Member Sites to continue to send teams to its Summer Institute in subsequent years to maintain and enhance the quality of AVID at their sites. The AVID Summer Institute registration pricing is listed on the Quote. Client understands that travel, lodging, per diem costs and any other costs are not included in the price of the registration.

3.5 **Professional Learning:** Client agrees to conduct AVID professional learning for its AVID Member Sites based on AVID's national model of providing site coordinator workshops and site team conferences. Agenda for professional learning sessions will be based on school needs, on AVID's national model for coordinator workshops, on topics and agendas provided in training materials, and on the content areas related to educational reform initiatives in public schools in Client's state.

3.6 **Data Collection:** On at least an annual basis, according to the timeline established by AVID Center, Client shall collect data pertaining to student demographics, course enrollment, site characteristics and related outcomes specified by AVID Center and provide that data to AVID Center via their secure web portal. Client shall also submit such individual student academic and disciplinary data concerning AVID participants as AVID Center may specify. AVID Center's data collection process conforms to the privacy protections specified in the federal Family Educational Rights and Privacy Act (FERPA). AVID Center will maintain as confidential any personally identifiable student information or information that is privileged or confidential under federal or state law and that is conspicuously marked by Client as "privileged" or "confidential" before Client delivers to AVID Center. AVID Center will destroy all individual student data when it is no longer needed for reporting purposes. Client reserves the right to withhold, revise, and/or edit certain confidential data such as student names, Social Security numbers and any other information the disclosure of which would violate FERPA. AVID Center agrees not to use any of the data collected under this Section 3.6 in a manner that would violate, or cause Client to violate, any applicable provision of FERPA.



AVID Center HQ
 9246 Lightwave Ave
 Suite 200
 San Diego, CA 92123
 Phone: (858) 380-4800
 Fax: 1-800-915-6897

Quote: Anaheim Union High School District

To	From
Anaheim Union High School District	Pamela Specht
fujimoto_d@auhsd.us	E-mail: pspecht@avidcenter.org
501 N. Crescent Way	Phone: 858-380-4725
Anaheim,	

Summary

Total Amount:	\$9,900.00	Quote ID:	QUO-08809-K4B5N2
Shipping Method:	FedEx	Date:	4/6/2017
Payment Terms:	Net 30		
Number of SI:	6	Number of Elementary Libraries:	
Number of Memberships:		Number of Middle Libraries:	
Number of AVID Weekly:		Number of High Libraries:	

Details

Site	Product ID	Product	Quantity	Price	Sub Total
Site: Ball Jr. High School					
Program Level: Secondary	EXCEL BENEFIT PACKAGE	AVID EXCEL Benefit Package	1.00	\$890.00	\$890.00
	Summer Institute Registration	AVID Summer Institute Registration Fee	1.00	\$760.00	\$760.00

Site	Product ID	Product	Quantity	Price	Sub Total
Site: Brookhurst Junior High School Program Level: Secondary	EXCEL BENEFIT PACKAGE	AVID EXCEL Benefit Package	1.00	\$890.00	\$890.00
	Summer Institute Registration	AVID Summer Institute Registration Fee	1.00	\$760.00	\$760.00
Site: Dale Junior High School Program Level: Secondary	EXCEL BENEFIT PACKAGE	AVID EXCEL Benefit Package	1.00	\$890.00	\$890.00
	Summer Institute Registration	AVID Summer Institute Registration Fee	1.00	\$760.00	\$760.00
Site: Orangeview Junior High School Program Level: Secondary	EXCEL BENEFIT PACKAGE	AVID EXCEL Benefit Package	1.00	\$890.00	\$890.00
	Summer Institute Registration	AVID Summer Institute Registration Fee	1.00	\$760.00	\$760.00
Site: South Junior High School Program Level: Secondary	EXCEL BENEFIT PACKAGE	AVID EXCEL Benefit Package	1.00	\$890.00	\$890.00
	Summer Institute Registration	AVID Summer Institute Registration Fee	1.00	\$760.00	\$760.00
Site: Sycamore Junior High School Program Level: Secondary	EXCEL BENEFIT PACKAGE	AVID EXCEL Benefit Package	1.00	\$890.00	\$890.00
	Summer Institute Registration	AVID Summer Institute Registration Fee	1.00	\$760.00	\$760.00

Pre Freight Amount	\$9,900.00
Total Tax	\$0.00
Total	\$9,900.00

By signing below, Client hereby agrees to purchase all Items listed on this Quote, subject to and in accordance with the AVID Standard Terms and Conditions, this Quote, and any Exhibits attached hereto, all of which comprise the AVID College Readiness System Services and Products Agreement.

☐ Purchase Order is not required.

If Client checks the box above, Client hereby confirms that the Client does not require a Purchase Order for payment of any related Invoice(s); in which case AVID Center will proceed to the fulfill services and/or products and invoice Client according to this approved Quote.

If Client does not check the box above, Client agrees to provide AVID Center with a valid Purchase Order in a timely manner, in which case AVID Center will not invoice Client until Client provides and AVID Center receives a valid copy of the Purchase Order; AVID Center will not fulfill any services or products until such Purchase Order is received.

Client Signature

Title

Date

**STUDENT OBSERVATION AGREEMENT
(Non-Clinical)**

THIS **STUDENT OBSERVATION AGREEMENT** is made and entered into as of June 6, 2017, by and between St. Joseph Heritage Healthcare and Anaheim Union High School District.

RECITALS

A. Heritage is a licensed health care facility which provides various health care services to its patients.

B. Heritage has an interest in supporting various educational shadowing programs for the development of non-clinical professionals and has agreed to provide non-clinical staff and its facilities to allow individuals observation opportunities and non-clinical experiences in order to be exposed to administrative health care careers.

C. School desires to have students ("Students") have the opportunity to be exposed to non-clinical administrative health care careers.

D. Heritage and School enter into this Agreement for the purpose of affording Students the opportunity to follow/observe non-clinical Heritage personnel (the "Program").

AGREEMENT

NOW THEREFORE, in consideration of these premises and terms and conditions set forth herein, the mutual benefits to be received for each party herein and other good and valuable consideration, the receipt of which is acknowledged, the parties agree as follows:

1. RESPONSIBILITIES OF SCHOOL

1.1 Preparation and Supervision of Students. School shall provide the necessary preparatory instruction and overall supervision for the Students.

1.2 Program Coordinator. School shall recommend Students to the Heritage Program Coordinator who shall be responsible for coordinating the Student's participation in the Program at Heritage and for any Heritage personnel who will work directly with individual Students.

1.3 Performance Evaluation. School shall continuously monitor and evaluate the performance of each Student and shall remove any Student who is not competent or qualified to participate in the experience. Furthermore, School shall cooperate with Heritage in matters of Student discipline when the welfare of Heritage, its employees, patients, visitors, Medical Staff, or volunteers has been or will be jeopardized and shall assist Heritage in the immediate removal of any Student for whom Heritage has determined acted in an incompetent, negligent or careless manner, or who is unable to continue to participate in the Program for reasons of health, performance or other reasonable cause.

1.4 Insurance & Indemnification. School shall secure and maintain during the term of this Agreement from an insurance carrier reasonably acceptable to Hospital comprehensive

general liability insurance, and property damage insurance providing minimum limits of liability as follows:

Comprehensive General Liability:	\$1,000,000/\$1,000,000
Property Damage Insurance:	\$1,000,000

Upon request by Heritage, School shall provide a certificate of insurance evidencing such coverage of the School. School immediately shall notify Heritage of any notice from its insurance carrier of intent to modify or cancel such insurance coverage.

School agrees to indemnify, hold harmless, and defend Heritage, its agents, and employees from and against all loss or expense (including reasonable costs and attorney's fees) resulting from liability imposed by law upon Heritage because of bodily injury to or death of any person or on account of damages to property, including loss of use thereof, arising out of or in connection with this Agreement and due or claimed to be due to the negligence of School, its officers, agents, employees or Students.

1.5 Required Training. School shall require each Student to complete training and education on the following prior to participating in the experience: (1) HIPAA; and (2) any other training identified by the Heritage

1.6 Student Participation Agreement and Waiver. School shall require each Student to sign and agree to abide by all provisions of the Student Participation Agreement and Waiver, Attachment A.

2. RESPONSIBILITIES OF HOSPITAL

2.1 Services. Heritage shall retain ultimate responsibility for the quality and provision of all services provided by Heritage including, but not limited to, patient care.

2.2 Program Coordinator. Heritage agrees to designate a Program Coordinator who will be the School's contact involving the Program.

2.3 Refusal of Student. Heritage shall have the right to refuse any Student for any reason unless such refusal is prohibited by law.

2.5 Authority. Heritage shall retain ultimate administrative authority consistent with the established policies of Heritage for all Student activities which influence the operation of Heritage.

3. TERM AND TERMINATION

3.1 Term. This Agreement shall commence on the Effective Date and, unless terminated sooner as provided for herein continue for one (1) year. Thereafter, this Agreement shall automatically renew for additional one (1) year periods.

3.2 Termination. This Agreement may be terminated without cause by either party by providing thirty (30) days advance written notice of termination to the other party. This Agreement may be immediately terminated as necessary and determined at the sole discretion

of Heritage, for failure to adhere to Heritage policies and procedures or any threat to the health or safety of employees and patients or Heritage operations.

4. HIPAA COMPLIANCE.

Each Student shall sign a Confidentiality Agreement, a form of which is attached to this Agreement and incorporated herein as **Exhibit 2**. The parties agree that the Students and any School faculty or supervisor on site shall be considered part of Heritage's workforce solely for HIPAA purposes. The provisions set forth herein shall survive expiration or other termination of this Agreement regardless of the cause of such termination.

5. GENERAL PROVISIONS

5.1 Independent Contractor. In the performance of the obligations under this Agreement, it is mutually understood and agreed that School is at all times acting and performing as an independent contractor. Nothing in this Agreement is intended nor shall be construed to create between Heritage and School an employer/employee relationship, a joint venture relationship, or a lease or landlord/tenant relationship. Students shall maintain the status of learners and neither this Agreement nor any acts pursuant to it shall be deemed to create an employment or agency relationship between Heritage and any student. Therefore, the parties understand and agree that Heritage is not responsible in any way, directly or indirectly, for any employment-related benefits for students. Such benefits not covered include but are not limited to, salaries, vacation time, sick leave, Workers' Compensation, and health benefits. The sole interest of Heritage is to assure that services to its patients are performed in a competent and satisfactory manner. No relationship of employer and employee is created by this Agreement, and neither School nor any student enrolled in the Program, whether as a shareholder, partner, employee, independent contractor, subcontractor or otherwise, shall have any claim under this Agreement or otherwise against Hospital for vacation pay, sick leave, retirement benefits, Social Security, Workers' Compensation, disability or unemployment benefits. School shall indemnify and hold harmless Heritage from any and all liability for fees, compensation, wages and benefits of itself or its students, and from taxes on business income and other costs and expenses of an employer that Heritage would incur if, contrary to the parties' intention, School or its students are determined to be employees of Heritage.

5.2 Role of Students. It is not the intention of School or Heritage that any Student occupy the position of third-party beneficiary of any obligations assumed by Heritage or School pursuant to this Agreement.

5.3 Publicity. Neither School nor Heritage shall cause to be published or disseminate any advertising materials, either printed or electronically transmitted, which identifies the other party or its facilities with respect to the Program without the prior written consent of the other party.

5.4 Records. It is understood and agreed that all records, other than student evaluation records and information, shall remain the property of Heritage.

5.5 Attire. Students may be required to wear attire consistent with Heritage policy, which shall be neat and attractive at all times, and that the cost of the attire or of cleaning shall not be the responsibility of Heritage.

5.6 Limitations of Program. Student assignments are to be of an educational and observation status only with the understanding that such assignments are not to be construed to be a substitute for the services of an employee of Heritage.

5.7 Policies and Procedures. Students shall adhere to internal policies of Heritage relative to matters which relate to the internal operation of Heritage. There shall be a strict interpretation of, and respect for, information which is received but which is confidential in nature and may pertain to matters related to patient privacy or the internal operations of Heritage.

5.8 Entire Agreement; Amendment. This Agreement including the attachments and exhibits hereto contains the complete and full agreement between the parties with respect to the subject matter hereof and shall supersede all other agreements relative to the subject matter hereof by and between the parties. This Agreement may be amended but only by an instrument in writing signed by both parties to the Agreement. The parties agree to amend this Agreement to the extent reasonably necessary for Heritage or its affiliates to comply with its tax-exempt bond obligations and covenants, to maintain tax-exempt status, and to qualify for tax-exempt financing.

5.9 Assignment. School shall not subcontract, assign its rights or delegate its duties under this Agreement without the prior written consent of Heritage. This Agreement shall be binding on and inure to the benefit of successors and permitted assigns of each party.

5.10 Governing Law. This Agreement shall be governed by and interpreted in accordance with the laws of the State of California. Any action arising out of this Agreement shall be instituted and prosecuted only in a court of proper jurisdiction in Orange County, California.

5.11 Non-Discrimination. Neither party shall discriminate against any student on the basis of race, age, religion, sex, color, creed, national origin, handicap, disability or sexual preference. In addition, the parties will fully comply with any and all applicable local, state and federal anti-discrimination regulations, statutes and judicial decisions.

5.12 Notices. Any and all notices permitted or required by this Agreement shall be in writing and shall be deemed to have been duly given (a) on the date personally delivered; (b) three business days after being mailed by United States post, certified and return receipt requested; or (c) one business day after being sent by nationally recognized overnight courier, properly addressed as follows or such other address as may later be designated by the party:

St. Joseph Heritage Healthcare:

Attn: _____

School:

Anaheim Union High School
District
501 Crescent Way
Attn: Scott Reindl

5.13 Severability. The provisions of this Agreement shall be deemed severable and if any portion shall be held invalid, illegal or unenforceable for any reason, the remainder of this Agreement shall be effective and binding upon the parties.

5.14 Waiver. Any waiver of any terms, covenants and/or conditions hereof must be in writing and signed by the parties hereto. A waiver of any of the terms, covenants and/or conditions hereof shall not be construed as a waiver of any other terms, covenants and/or conditions hereof nor shall any waiver constitute a continuing waiver.

Signatures on Following Page

The parties have caused this Agreement to be executed by each party's duly authorized representative as of the date set forth below such party's signature, effective as of the Effective Date.

"HERITAGE"

By: _____
Name: _____
Its: _____
Date: _____

"SCHOOL"

By: _____
Name: Dr. Jaron Fried
Date: 5/10/17

ATTACHMENT A

STUDENT PARTICIPATION AGREEMENT AND WAIVER

I, _____, am student in a program at _____ ("School") during which I will be permitted to observe non-clinical St. Joseph Heritage Healthcare personnel in the course of actually performing non-clinical services. As a condition of participation, I agree to the following terms and conditions.

1. I acknowledge and agree that I am required to participate in training on the Health Information Portability and Accountability Act, and its implementing regulations ("HIPAA") and all other applicable federal, state and local patient privacy standards, as provided by the School and/or Hospital. I further acknowledge and agree that I am acting as a member of Hospital's workforce only for HIPAA purposes and will at all times while participating in the Program comply with HIPAA and all other applicable federal, state and local patient privacy standards, including the access, use and disclosure of protected health information of Hospital only as permitted under the Heritage's HIPAA and patient privacy policies, as such are amended from time to time. The restrictions on access, use and disclosure of health information set forth herein shall survive termination of this Student Participation Agreement and my participation in the Program.
2. I agree to abide by all Heritage policies and procedures at all times while I am at the hospital observing non-clinical Heritage personnel.
3. I agree that I will not be an employee of the Heritage and that I will not be entitled to any of the benefits of employment at Heritage, including worker's compensation.
4. I agree to sign a confidentiality agreement and to maintain the confidentiality of any patient information I have access to or learn while I am present at Heritage.
5. I understand that my failure to comply with the terms and conditions of the Participation Agreement will cause an immediate termination of any right or expectation that I may have to observe procedure or the rendering of health care services pursuant to this Participation Agreement.
6. I save and hold harmless Heritage and/or any subsidiaries, affiliates, officers, contractors, providers, directors, employees, servants and agents or other third parties designated by these entities or individuals from any liability for any personal injury or potential exposure or property damage which may as a result of my presence at Heritage.

By signing below, I acknowledge that I have this Student Participation Agreement and Waiver, that I understand its terms, and that I agree to abide by it.

By signing below, I acknowledge that I have read the Agreement and this Participation Agreement and Waiver, that I understand its terms, and that I agree to abide by it.

Signature of Student

Date

Signature of Parent/Guardian

Date

AVID® STANDARD TERMS AND CONDITIONS

This AVID College Readiness System Services and Products Agreement ("Agreement") is entered into by and between AVID Center, a California non-profit corporation ("AVID Center"), and the client named in the Quote(s) ("Client").

Article I. Definitions

- 1.1 AVID College Readiness System Services and Products Agreement: The Agreement consisting of these AVID Standard Terms and Conditions, Quote(s), Exhibit(s), and any other applicable, incorporated addenda.
- 1.2 AVID College Readiness System: The AVID College Readiness System consists of AVID Elementary, AVID Secondary, and AVID for Higher Education. Client may choose to implement (order) one or more of these components of the AVID College Readiness System as indicated on Quote(s).
 - (a) AVID Elementary is a foundational component for elementary sites (grades K-8), designed as an embedded, sequential academic skills resource. It is intended for non-elective, multi-subject, multi-ability level classrooms.
 - (b) AVID Secondary consists of the AVID Elective class as the core and content area teachers using AVID strategies as school-wide implementation.
 - (c) AVID for Higher Education works with postsecondary institutions to support students with the goal of increasing academic success, persistence and completion rates.
- 1.3 AVID Materials: Any material, in any medium, printed or electronic, produced by AVID Center as a resource for Client's implementation of AVID Elementary, AVID Secondary, or AVID for Higher Education.
- 1.4 AVID Member Site: Any Client that implements (orders membership corresponding to) AVID Elementary and/or AVID Secondary, or AVID for Higher Education.
- 1.5 AVID Methodologies: Those methodologies that, when combined, form the core of AVID Elementary, AVID Secondary, or AVID for Higher Education.

- 1.6 AVID Programs: Other AVID offerings that are supplementary to AVID Elementary, AVID Secondary, or AVID for Higher Education (with the corresponding program indicated in parentheses in this Paragraph). The specific AVID Programs are further defined in their corresponding Exhibit. This list is subject to change without notice: AVID Excel (AVID Secondary); AVID Roadtrip Nation Experience (AVID Secondary); AVID Summer Bridge (AVID Secondary); AVID Weekly (versions for each: AVID Elementary, AVID Secondary, AVID for Higher Education. AVID Elementary and AVID for Higher Education subscriptions are included as part of membership; AVID Secondary subscriptions are included in Middle School and High School Libraries, if so ordered by Client).
- 1.7 Exhibit:
The document with terms and conditions that relate specifically to a corresponding service or product ordered on the Quote(s).
- 1.8 Payment Terms: The terms of when payment is due, as listed on the Quote.
- 1.9 Quote: The order document that is fully incorporated into this Agreement by reference.
- 1.10 AVID District Director: District leaders that coordinate the implementation of AVID Secondary and/or AVID Elementary at AVID Member Sites within their school system according to the AVID Methodologies. If Client implements AVID Elementary and/or AVID Secondary at any of its AVID Member Sites, then Client agrees to maintain, at its expense, at least one AVID District Director who will enroll in and complete, or have previously completed, the series of AVID District Leadership (ADL) trainings (as described in the corresponding Exhibit).

Article II. Period of Agreement

- 2.1 Term: The Term ("Term") of this Agreement shall be July 1, 2017 to June 30, 2018 unless earlier terminated as provided herein.

Article III. Licenses and Rights

- 3.1 Copyright License: Subject to Client's performance of all the provisions of this Agreement, AVID Center hereby grants to Client a non-transferable license, without the right to sublicense, to distribute, reproduce, and display the AVID Materials and AVID Methodologies solely to implement AVID Elementary and/or AVID Secondary, or AVID for Higher Education as ordered on Quote(s), during the period listed in the corresponding Exhibit, and for no other purpose.
- (a) Client may distribute, reproduce, and display the AVID Materials only to appropriate staff and students of the AVID Member Sites listed in Quote(s), for the sole purpose of implementing the specified AVID service or product at the AVID Member Sites and for no other purpose. Client will not permit any of the AVID Materials or AVID Methodologies to be used by anyone other than the AVID Member Sites.
- (b) Further, Client will only distribute, display, photocopy, reproduce or otherwise duplicate, those AVID Materials and AVID Methodologies corresponding to the specific AVID service or product listed for each AVID Member Site in Quote(s). [For example, if Quote(s) specifies both AVID Elementary and AVID Secondary membership at ABC School Site, but only specifies AVID Elementary membership at XYZ School Site, Client will not distribute, display, photocopy, reproduce, duplicate, or otherwise make available the AVID Secondary Materials and Methodologies to XYZ School Site.]
- (c) Client and any AVID Member Sites will not distribute, display, photocopy, reproduce or otherwise duplicate, all or any part of the AVID Materials or AVID Methodologies to anyone other than the AVID Member Sites without AVID Center's prior written consent.
- (d) Should Client wish to make any of the AVID Materials or AVID Methodologies accessible to its AVID Member Sites through the Internet, it will do so on a password-protected website, and it will ensure that only appropriate staff and students of the AVID Member Sites are allowed access to the website.
- (e) Should Client wish to make electronic versions of any of the AVID Materials or AVID Methodologies available for download by its AVID Member Sites, it will ensure that only appropriate staff and students of the AVID Member Sites are allowed access to those materials, and it will require that those staff and students agree not to distribute, reproduce, display, or transfer those materials to anyone other than appropriate staff and students of the AVID Member Sites before downloading those materials.
- (f) Client and any AVID Member Sites shall not modify or otherwise alter the AVID Materials or AVID Methodologies in any way, or create or distribute any derivative works of the AVID Methodologies or the AVID Materials in any way. Client also agrees not to use or adopt the AVID Methodologies or AVID Materials with respect to any educational or other program except solely to implement AVID under the provisions of this Agreement.
- (g) Client and any AVID Member Sites acknowledge that they do not have the right to sell, sublicense, transfer, or lease any of the AVID Materials or AVID Methodologies to any person or entity.

- 3.2 Trademark License: Subject to Client's performance of all the provisions of this Agreement, AVID Center hereby grants to Client during the Term a non-exclusive, non-transferable, indivisible license, without the right to sublicense, to use the AVID trademarks (collectively "AVID Trademarks"), (a) only as they are incorporated in the AVID Materials, and (b) only on advertising flyers and written promotional materials created by Client or the AVID Member Sites listed in Quote(s) in order to promote and implement AVID at those AVID Member Sites. Client agrees that it will use its best efforts to use the AVID Trademarks in a professional manner in order to preserve and enhance AVID Center's substantial goodwill associated with the AVID Trademarks. Client agrees that it or its AVID Member Sites will not use any of the AVID Trademarks as a corporate or business entity name, as a fictitious business name or as a trade name, and will not use any name in such capacity that is confusingly similar to the AVID Trademarks. Client further acknowledges and agrees that it and its AVID Member Sites cannot modify or otherwise alter any of the AVID Trademarks or use any other designs or logos in conjunction with its use of the AVID Trademarks. Client cannot use the AVID Trademarks for any educational or other program other than to implement AVID at the Member Sites listed in Quote(s) consistent with the above license. Client and its AVID Member Sites will always use the proprietary symbol ® immediately adjacent to the respective AVID Trademarks as noted above with respect to their use of the AVID Trademarks. If Client or its Member Sites desire to use or place the AVID Trademarks on any products, things, or other merchandising items in order to promote AVID, it must first seek and obtain permission from AVID Center by completing AVID Center's Request to Use AVID Center Trademark Form and complying with any of AVID Center's conditions for approval. Any such additional uses of the AVID Trademarks approved by AVID Center shall also be subject to the terms of this license and the other provisions of this Article III.
- 3.3 Rights Reserved: Notwithstanding anything to the contrary in this Agreement, all rights not specifically granted in this Agreement to Client shall be reserved and remain always with AVID Center.
- 3.4 Proprietary Rights: The parties agree that AVID Center shall solely own and have exclusive worldwide right, title and interest in and to the AVID Trademarks, AVID Materials and AVID Methodologies, to all modifications, enhancements and derivative works thereof, and to all United States and worldwide trademarks, service marks, trade names, trade dress, logos, copyrights, rights of authorship, moral rights, patents, know-how, trade secrets and all other intellectual and industrial property rights related thereto ("Intellectual Property Rights"). Client shall not challenge, contest or otherwise impair AVID Center's ownership of the AVID Trademarks, AVID Materials or AVID Methodologies, or any of AVID Center's applications or registrations thereof, or the validity or enforceability of AVID Center's Intellectual Property Rights related thereto. Client also agrees not to submit any applications or otherwise attempt to register for itself or others any of the AVID Trademarks, AVID Materials or AVID Methodologies.
- 3.5 Enforcement: The parties agree that except to the limited extent expressly set forth in Paragraphs 3.1 and 3.2 above, AVID Center will be irreparably harmed and money damages would be inadequate compensation to AVID Center in the event Client breaches any material provision of Article III. Accordingly, all of the provisions of this Agreement shall be specifically enforceable by injunctive and other relief against Client without the requirement to post a bond, in addition to any other remedies available to AVID Center, for Client's breach of any provision of this Agreement.

- 3.6 Proprietary Notices: Client agrees not to remove, alter or otherwise render illegible any trademark, copyright or other proprietary right notices or other identifying marks from the AVID Materials or any permitted copies thereof.
- 3.7 Infringement: Client agrees to notify AVID Center of any conduct or actions on the part of third parties of which it becomes aware that might be deemed an infringement or other violation of AVID Center's rights in the AVID Trademarks, AVID Materials or AVID Methodologies. In such an event, AVID Center shall have the sole right to bring an action for infringement or other appropriate action with respect thereto. AVID Center shall exclusively control the prosecution and settlement of any such action. Client agrees to fully cooperate with AVID Center in any such action and provide AVID Center with all information and assistance reasonably requested by AVID Center.
- 3.8 Compliance With Laws: Client agrees that the AVID Trademarks, AVID Materials and AVID Methodologies will be used in accordance with all applicable laws and regulations and in compliance with any regulatory or governmental agency that has jurisdiction over Client and its educational programs.
- 3.9 Sole Source: AVID Center affirms that it is the sole source of the AVID College Readiness System to which competition may be precluded due to the existence of a patent, copyright, secret process, or monopoly. AVID Center's sole source development includes intellectual property - copyrights and trademarks - in the AVID Materials, licensing for reproduction of student activity sheets associated with the curriculum, technical assistance, training to teachers and administrators, and coordination of the AVID College Readiness System through consultation, data collection, and certification processes.

Article IV. Compensation

- 4.1 Quotes--Invoicing and Payment: During the Term of this Agreement, Client may request Quote(s) for AVID services and/or products. Client indicates its acceptance of a Quote by signing the respective Quote or issuing a Purchase Order in the amount of the Quote. Should Client issue Purchase Order(s) for such Quote(s), the terms and conditions of this Agreement shall control for all Purchase Orders; no terms and conditions on Purchase Orders will apply to any part of this Agreement. AVID Center will invoice Client according to the terms listed in the accepted Quote(s).

Article V. Status of Parties

- 5.1 Independent Contractors: AVID Center and Client are independent contractors and their relationship is that of a licensor and licensee. This Agreement is not intended to create a relationship of employment, agency, partnership, joint venture, or similar arrangement between the parties. Neither party shall have any power or authority to bind or commit the other party in any respect, contractually or otherwise. In no event shall either party, or any of its respective officers, agents, or employees, be considered the officers, agents, or employees of the other party.

Article VI. Authority

- 6.1 AVID Center Warranty: AVID Center warrants that the person signing this Agreement is authorized to enter into this Agreement on behalf of the non-profit AVID Center and to bind AVID Center to perform all of its obligations under this Agreement.
- 6.2 Client Warranty: Client warrants that it has obtained all necessary approvals and taken all necessary steps to enter into this Agreement. The person signing on behalf of Client warrants that he or she has the authority to enter into this Agreement on behalf of Client and to bind Client to perform all of its obligations under this Agreement.

Article VII. Termination

- 7.1 Termination for Cause: Subject to the last sentence of this Paragraph 7.1, either party has the right to terminate this Agreement at any time if the other party is in material breach of any warranty, term, condition or covenant of this Agreement and (i) fails to cure that breach within thirty (30) days of receiving notice from the non-breaching party which specifies such material breach and demands cure thereof, or (ii) fails to provide the non-breaching party assurance that the breach will be cured within a longer period of time which is acceptable to the non-breaching party. In the case of a breach by Client that is not cured as described above, AVID Center shall have the right to terminate Client's right to conduct all or part of an AVID product or service at one or more specific AVID Member Sites, by giving written notice to Client of the sites so terminated, without terminating this Agreement with respect to the other products or services at the particular AVID Member Site and/or other AVID Member Site(s) subject to this Agreement. Any termination under this Paragraph 7.1 will become effective automatically upon expiration of the cure period in the absence of a cure or mutually agreed-upon resolution. Notwithstanding the foregoing, any material breach by Client, which is further defined as a breach of any of the provisions of Article III, shall be deemed non-curable and AVID Center shall have the right to immediately terminate this Agreement upon such material breach by Client.
- 7.2 Termination Without Cause: Notwithstanding Paragraph 7.1 above, either party may terminate this Agreement upon thirty (30) days prior written notice to the other party.
- 7.3 Cessation of Use: Upon termination or expiration of this Agreement: (a) the licenses in Article III shall automatically terminate and revert to AVID Center, (b) Client shall thereafter immediately discontinue AVID in all of its school sites and cease using the AVID Materials, AVID Methodologies, or AVID Trademarks in any way, and (c) Client shall pay any unpaid balances to AVID Center and remain liable for its obligations or other actions that accrued or occurred prior to the termination date.
- 7.4 Cumulative Remedies: All rights and remedies conferred herein shall be cumulative and in addition to all of the rights and remedies available to each party at law, equity or otherwise. In addition, Paragraphs 3.3, 3.4, 3.5, 3.6, 4.1, and all of the provisions of Articles VII and VIII shall survive the termination or expiration of this Agreement.

Article VIII. General Provisions

- 8.1 Governing Law and Venue: If any action at law or in equity is brought to enforce or interpret the provisions of this Agreement, then (i) if AVID is the party initiating the action (e.g., as plaintiff), this Agreement shall be interpreted under the law of the State in which Client is located, the action shall be submitted to the exclusive jurisdiction of the applicable court in the city and State where Client is located and venue for the action shall be that city and State; and (ii) if Client is the party initiating that action (e.g., as plaintiff), this Agreement shall be interpreted under California law, the action shall be submitted to the exclusive jurisdiction of the applicable court in San Diego, California, and venue for the action shall be San Diego, California.
- 8.2 Entire Agreement: All Quotes, Exhibits, and other addenda to this Agreement are fully incorporated herein. This Agreement, including all addenda, constitutes the entire agreement between the parties regarding this subject matter hereof and supersedes all prior oral or written agreements or understandings regarding this subject matter. This Agreement can only be amended by a written document signed by both parties.
- 8.3 Limitation of Liability: NEITHER PARTY SHALL BE LIABLE FOR ANY INDIRECT, SPECIAL, INCIDENTAL, CONSEQUENTIAL OR EXEMPLARY DAMAGES, WHETHER FORESEEABLE OR NOT, THAT ARE IN ANY WAY RELATED TO THIS AGREEMENT, THE BREACH THEREOF, THE USE OR THE INABILITY TO USE THE AVID COLLEGE READINESS SYSTEM SERVICES AND PRODUCTS, THE RESULTS GENERATED FROM THE USE OF THE AVID COLLEGE READINESS SYSTEM SERVICES AND PRODUCTS, LOSS OF GOODWILL OR PROFITS AND/OR FROM ANY OTHER CAUSE WHATSOEVER.
- 8.4 Force Majeure: Neither party shall have any liability to the other hereunder by reason of any delay or failure to perform any obligation or covenant if the delay or failure to perform is occasioned by force majeure, meaning any act of God, storm, fire, casualty, unanticipated work stoppage, strike, lockout, labor dispute, civil disturbance, riot, war, national emergency, act of Government, act of public enemy, or other cause of similar or dissimilar nature beyond its control.
- 8.5 Severability: If any provision of this Agreement is judicially determined to be invalid, void or unenforceable, the remaining provisions shall remain in full force and effect.
- 8.6 Attorney Fees: In the event a dispute arises regarding this Agreement and a legal proceeding is brought by either party, each party shall be responsible for paying their own attorney fees regardless of the outcome or resolution of the dispute.
- 8.7 No Assignment, Delegation or Transfer: Client acknowledges that the favorable terms of this Agreement were granted solely to Client, and that the substitution of any party by Client would destroy the intent of the parties. Accordingly, Client shall have no right to assign, delegate, transfer or otherwise encumber this Agreement or any portion thereof without AVID Center's prior written consent, which can be withheld in its sole discretion.

- 8.8 Notice: All notices, requests or other communications under this Agreement shall be in writing, shall be sent to the designated representatives of the parties at the addresses set forth in Quote(s), and shall be deemed to have been duly given on the date of service if sent by facsimile or electronic mail, or on the day following service if sent by overnight air courier service with next day delivery and with written confirmation of delivery, or five (5) days after mailing if sent by first class, registered or certified mail, return receipt requested. Each party is required to notify the other party in the above manner of any change of address.
- 8.9 Counterparts: This Agreement may be executed in several counterparts that together shall be originals and constitute one and the same instrument.
- 8.10 Non-Waiver: The failure of a party to enforce any of its rights hereunder or at law or in equity shall not be deemed a waiver or a continuing waiver of any of its rights or remedies against the other party, unless such waiver is in writing and signed by the party to be charged.
- 8.11 Facsimile and Electronic Signatures: The parties hereto (i) each agree to permit the use, from time to time and where appropriate under the circumstances, of signatures sent via facsimile or electronically in a .pdf file or other digital format in order to expedite the transaction(s) contemplated by this Agreement; (ii) each intend to be bound by its respective signature sent by that party via facsimile or electronically in a .pdf file or other digital format; (iii) are each aware that the other, and the other's agents and employees, will rely on signature pages sent via facsimile or electronically in a .pdf file or other digital format; and (iv) each acknowledge such reliance and waive any defenses to the enforcement of this Agreement or of other documents effecting the transactions contemplated by this Agreement based on the signature page being a facsimile, .pdf copy or other digital format. The parties covenant to each other that each time they send a signature page via facsimile or electronically in a .pdf file or other digital format, they will in a timely manner send the other party the countersigned signature page(s).

IN WITNESS WHEREOF, the parties have executed this Agreement on the dates below their signatures, but such dates shall not alter the Term of this Agreement as specified herein:

AVID Center,
a California Non-Profit Corporation 501(c)(3)

Anaheim Union High School District
CA

Signature: AVID Center Authorized

Signature: Client Authorized

Printed or Typed Name

Printed or Typed Name

Title

Title of Designee

Date

Date

AVID Center
9246 Lightwave Avenue, Suite 200
San Diego, CA 92123
Employer ID # 33-0522594



AVID Center HQ
9246 Lightwave Ave
Suite 200
San Diego, CA 92123
Phone: (858) 380-4800
Fax: 1-800-915-6897

Quote: Anaheim Union High School District

To	From
Anaheim Union High School District	Pamela Specht
Julie Payne	E-mail: pspecht@avidcenter.org
501 Crescent Way	Phone: 858-380-4725
Anaheim, CA 92803	

Summary

Total Amount:	\$47,928.00	Quote ID:	QUO-08436-M8Q9V0
Shipping Method:	FedEx	Date:	3/10/2017
Payment Terms:	Net 30		

Number of SI:		Number of Elementary Libraries:	
Number of Memberships:	12	Number of Middle Libraries:	
Number of AVID Weekly:	12	Number of High Libraries:	

Details

Site	Product ID	Product	Quantity	Price	Sub Total
Site: Anaheim High School					
	AVID WEEKLY	AVID Weekly Subscription	1.00	\$485.00	\$485.00
Program Level: Secondary					
	MEMBERSHIP SECONDARY	AVID Membership Fees	1.00	\$3,509.00	\$3,509.00
Site: Ball Jr. High School					
	AVID WEEKLY	AVID Weekly Subscription	1.00	\$485.00	\$485.00
Program Level: Secondary					

QuoteID: QUO-08436-M8Q9V0 Anaheim Union High School District (2017 - 2018)

3/10/2017 6:44:04 PM

Site	Product ID	Product	Quantity	Price	Sub Total
Site: Ball Jr. High School	MEMBERSHIP SECONDARY	AVID Membership Fees	1.00	\$3,509.00	\$3,509.00
Program Level: Secondary					
Site: Brookhurst Junior High School	AVID WEEKLY	AVID Weekly Subscription	1.00	\$485.00	\$485.00
Program Level: Secondary	MEMBERSHIP SECONDARY	AVID Membership Fees	1.00	\$3,509.00	\$3,509.00
Site: Dale Junior High School	AVID WEEKLY	AVID Weekly Subscription	1.00	\$485.00	\$485.00
Program Level: Secondary	MEMBERSHIP SECONDARY	AVID Membership Fees	1.00	\$3,509.00	\$3,509.00
Site: Katella High School	AVID WEEKLY	AVID Weekly Subscription	1.00	\$485.00	\$485.00
Program Level: Secondary	MEMBERSHIP SECONDARY	AVID Membership Fees	1.00	\$3,509.00	\$3,509.00
Site: Loara High School	AVID WEEKLY	AVID Weekly Subscription	1.00	\$485.00	\$485.00
Program Level: Secondary	MEMBERSHIP SECONDARY	AVID Membership Fees	1.00	\$3,509.00	\$3,509.00
Site: Magnolia High School	AVID WEEKLY	AVID Weekly Subscription	1.00	\$485.00	\$485.00
Program Level: Secondary	MEMBERSHIP SECONDARY	AVID Membership Fees	1.00	\$3,509.00	\$3,509.00
Site: Orangeview Junior High School	AVID WEEKLY	AVID Weekly Subscription	1.00	\$485.00	\$485.00
Program Level: Secondary	MEMBERSHIP SECONDARY	AVID Membership Fees	1.00	\$3,509.00	\$3,509.00

Site	Product ID	Product	Quantity	Price	Sub Total
Site: Oxford Academy Program Level: Secondary	AVID WEEKLY	AVID Weekly Subscription	1.00	\$485.00	\$485.00
	MEMBERSHIP SECONDARY	AVID Membership Fees	1.00	\$3,509.00	\$3,509.00
Site: Savanna High School Program Level: Secondary	AVID WEEKLY	AVID Weekly Subscription	1.00	\$485.00	\$485.00
	MEMBERSHIP SECONDARY	AVID Membership Fees	1.00	\$3,509.00	\$3,509.00
Site: South Junior High School Program Level: Secondary	AVID WEEKLY	AVID Weekly Subscription	1.00	\$485.00	\$485.00
	MEMBERSHIP SECONDARY	AVID Membership Fees	1.00	\$3,509.00	\$3,509.00
Site: Sycamore Junior High School Program Level: Secondary	AVID WEEKLY	AVID Weekly Subscription	1.00	\$485.00	\$485.00
	MEMBERSHIP SECONDARY	AVID Membership Fees	1.00	\$3,509.00	\$3,509.00

Pre Freight Amount	\$47,928.00
Total Tax	\$0.00
Total	\$47,928.00

By signing below, Client hereby agrees to purchase all items listed on this Quote, subject to and in accordance with the AVID Standard Terms and Conditions, this Quote, and any Exhibits attached hereto, all of which comprise the AVID College Readiness System Services and Products Agreement.

☐ Purchase Order is not required.

If Client checks the box above, Client hereby confirms that the Client does not require a Purchase Order for payment of any related invoice(s); in which case AVID Center will proceed to the fulfill services and/or products and invoice Client according to this approved Quote.

If Client does not check the box above, Client agrees to provide AVID Center with a valid Purchase Order in a timely manner, in which case AVID Center will not invoice Client until Client provides and AVID Center receives a valid copy of the Purchase Order; AVID Center will not fulfill any services or products until such Purchase Order is received.

Client Signature

Title

Date

**AMENDMENT TO
NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT
COLLEGE AND CAREER ACCESS PATHWAYS
A DUAL ENROLLMENT PARTNERSHIP AGREEMENT
2016-2017**

As of May 10, 2017, the agreement entitled “College and Career Access Pathways Partnership Agreement (CCAP Agreement)” between Fullerton College (“COLLEGE”) a college of the North Orange County Community College District, (NOCCCD) and Anaheim Union High School District (“SCHOOL DISTRICT”) will be amended by adding one educational program (ADDENDUM A).

This change is only the addition of one educational program; the entire remainder of the original agreement remains in full force.

This Amendment may be executed by the parties in separate counterparts, each of which when so executed and delivered shall be an original, but all such counterparts shall together constitute one and the same instrument.

Executed on May 10, 2017

By: _____
Anaheim Union High School District
Dr. Jaron Fried
Assistant Superintendent, Education Services

By: _____
Fullerton College
José Ramón Núñez, Ph.D.
Vice President, Instruction

By: _____
North Orange County Community College District
Cherry Li-Bugg, Ph.D.
Vice Chancellor, Educational Services and Technology

ADDENDUM A

1. **CCAP AGREEMENT PROGRAM YEAR 2016-2017** – The college has identified the following: program year, educational program(s) and course(s) to be offered at the said date, time and location; the total number of students to be served and projected FTES; and the instructor; and employer of record.

PROGRAM YEAR: 2016-2017

COLLEGE: Fullerton College

EDUCATIONAL PROGRAMS: _____ Business Management _____ SCHOOL DISTRICT: Anaheim Union High School District
HIGH SCHOOL: AUHSD

TOTAL NUMBER OF STUDENTS TO BE SERVED: 125 students					TOTAL PROJECTED FTES: 8.33 FTES		
COURSE NAME	COURSE NUMBER	TERM	TIME	DAYS/ HOURS	INSTRUCTOR	EMPLOYER OF RECORD	LOCATION
1. Business Skills Internship	BUS 061 F	Summer 2017	9:00am-12:00pm	6/2/17 to 7/7/17 Friday and TBA	Gwen Earle	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input type="checkbox"/> CC <input checked="" type="checkbox"/> HS AUHSD

Required: Describe the criteria used to assess the ability of pupils to benefit from the course(s) offered (Sec. 2 (c)(1)):

College credit courses have been offered previously to college bound AUHSD students. The courses helped those students to access college and be successful as they begin their college career.

2. **BOOKS AND INSTRUCTIONAL MATERIALS** - The total cost of books and instructional materials for school district students participating as part of this CCAP agreement will be borne by school district.

COURSE NAME	TEXT	COST	OTHER INSTRUCTIONAL MATERIALS	COST

Business Skills Internship	<u>Get an Internship and Make the Most of It: Practical Information for High School and Community College Students by Joan E. McLachlan (Author), Patricia F. Hess (Author)</u>	\$21.00	N/A	
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**AMENDMENT TO
NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT
COLLEGE AND CAREER ACCESS PATHWAYS
A DUAL ENROLLMENT PARTNERSHIP AGREEMENT
2016-2017**

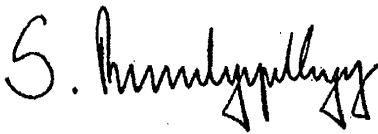
As of May 10, 2017, the agreement entitled "College and Career Access Pathways Partnership Agreement (CCAP Agreement)" between Cypress College ("COLLEGE") a college of the North Orange County Community College District, (NOCCCD) and Anaheim Union High School District ("SCHOOL DISTRICT") will be amended by adding one educational program (ADDENDUM A).


This change is only the addition of one educational program, the entire remainder of the original agreement remains in full force.

This Amendment may be executed by the parties in separate counterparts, each of which when so executed and delivered shall be an original, but all such counterparts shall together constitute one and the same instrument.

Executed on May 10, 2017

By: _____
Anaheim Union High School District
Dr. Jaron Fried
Assistant Superintendent, Education Services

By: 
Cypress College
Santanu Bandyopadhyay, Ph.D.
Executive Vice President, Educational
Programs & Support Services

By: 
North Orange County Community College District
Cherry Li-Bugg, Ph.D.
Vice Chancellor, Educational Services and Technology

ADDENDUM A - Pg. 1 of 2

1. **CCAP AGREEMENT PROGRAM YEAR 2016-2017** – The college has identified the following: program year, educational program(s) and course(s) to be offered at the said date, time and location; the total number of students to be served and projected FTES; and the instructor; and employer of record.

PROGRAM YEAR: 2016-2017

COLLEGE: Cypress College

EDUCATIONAL PROGRAMS: Counseling, Court Reporting SCHOOL DISTRICT: Anaheim Union High School District
HIGH SCHOOL: Magnolia, Cypress, Oxford, Western, Savanna, Kennedy

TOTAL NUMBER OF STUDENTS TO BE SERVED: 240 students				TOTAL PROJECTED FTES: 14 FTES			
COURSE NAME	COURSE NUMBER	TERM	TIME	DAYS/ DATE	INSTRUCTOR	EMPLOYER OF RECORD	LOCATION
Career Exploration (4 Sections)	COUN-141C	Summer 2017	9am-12pm or 1pm-4pm	M-Tu-W (06/12/17 – 06/22/17) & (07/10/17 – 07/20/17)	TBD	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS AUHSD
Educational Planning (2 Sections)	COUN-140C	Summer 2017	9am-12pm or 1pm-4pm	M-Tu-W (06/12/17 – 06/22/17) & (07/10/17 – 07/20/17)	TBD	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS AUHSD
Spelling for Modern Business	CTRP-073AC	Summer 2017	9am-10:30pm	M-W (06/26/17 – 07/26/17)	TBD	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS AUHSD
Punctuation for Court Reporting	CTRP-073BC	Summer 2017	11am-12:30pm	M-W (06/26/17 – 07/26/17)	TBD	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS AUHSD

ADDENDUM A – Pg. 2 of 2

Required: Describe the criteria used to assess the ability of pupils to benefit from the course(s) offered (Sec. 2 (c)(1):

College credit courses have been offered previously to college bound AUHSD students. The courses helped those students to access college and be successful as they begin their college career.

2.

BOOKS AND INSTRUCTIONAL MATERIALS - The total estimated cost of books and instructional materials for school district students participating as part of this CCAP agreement will be borne by school district.

COURSE NAME	TEXT	COST	OTHER INSTRUCTIONAL MATERIALS	COST
Career Exploration	N/A		\$3 for Strengths Assessments	\$120
Educational Planning	N/A		\$10 - Class Catalog	\$600

Instructional Materials Submitted for Adoption

May 9, 2017

May 9, 2017-June 15, 2017

Curriculum	Basic/ Suppl.	Course Name (Number)	GR	Title	Publisher
Health	Basic	Health Science (5230)	7	<i>Teen Health</i>	Glencoe
Health Science Physical Education	Basic	Health Science I (2310)	7	<i>Comprehensive Health</i>	Goodheart Wilcox
Physical Education Health Science Special Education	Suppl.	Health Science (5230)	7-8	<i>Positive Prevention Plus (middle school)</i>	Cardea Services
Physical Education Health Science Special Education	Suppl.	Health Science I (2310)	9-12	<i>Positive Prevention Plus (high school)</i>	Cardea Services
Physical Education Health Science Special Education	Suppl.	Health Science I (2310)	7-12	<i>Positive Prevention Plus (Special Populations)</i>	Cardea Services
English Language Development	Basic	ELD I (1900)	9-12	<i>Edge Level A</i>	Cengage Learning
English Language Development	Basic	ELD II (1910)	9-12	<i>Edge Level B</i>	Cengage Learning
English Language Development	Basic	ELD I (1900)	9-12	<i>Inside the USA</i>	Hampton Brown
Career Technical Education	Basic	Culinary Techniques 1 & 2 (1120, 1130) Food Service/ Hospitality (1140)	9-12	<i>Guide to Good Food</i>	Goodheart Wilcox

Curriculum	Basic/ Suppl.	Course Name (Number)	GR	Title	Publisher
Career Technical Education	Basic	Culinary Techniques 1 & 2 (1120, 1130) Food Service/ Hospitality (1140)	9-12	<i>Food for Today</i>	McGraw Hill
Career Technical Education	Basic	Culinary Techniques 1 & 2 (1120, 1130) Food Service/ Hospitality (1140)	9-12	<i>The Culinary Professional</i>	Goodheart Wilcox

Instructional Materials Submitted for Display

May 9, 2017

May 9, 2017-June 15, 2017

Curriculum	Basic/ Suppl.	Course Name (Number)	GR	Title	Publisher
English	Basic	AP Language and Composition (1553)	11	<i>Conversations in American Literature</i>	Bedford/St. Martin's
Career Technical Education	Suppl.	Culinary Techniques 1 & 2 (1120, 1130) Food Service and Hospitality (1140)	9-12	<i>Food, Nutrition, and Wellness</i>	McGraw Hill
Career Technical Education	Suppl.	Culinary Techniques 1 & 2 (1120, 1130) Food Service and Hospitality (1140)	9-12	<i>Culinary Essentials</i>	McGraw Hill
Social Science	Suppl.	American Ethnic Studies (2775)	11-12	<i>American Slavery 1619-1877</i>	Hill and Wang
Social Science	Basic	American Ethnic Studies (2775)	11-12	<i>A Different Mirror - A History of Multicultural America</i>	Back Bay Books
Social Science	Suppl.	American Ethnic Studies (2775)	11-12	<i>Becoming Mexican American</i>	Oxford University Press
Career Technical Education	Basic	To be determined	9-12	<i>Sports Medicine Essentials</i>	Cengage Learning
Math	Basic	Math 1 (3452) Math 1 Honors (3453)	7	<i>Middle School Math Solution - Course 2</i>	Carnegie Learning
Math	Basic	Math 2 (3462) Math 2 Honors (3463)	8	<i>Middle School Math Solution - Course 3</i>	Carnegie Learning

Curriculum	Basic/ Suppl.	Course Name (Number)	GR	Title	Publisher
World Languages	Suppl.	Spanish for Spanish Speakers 1,2,3 (2167, 2172, 2178)	9-12	<i>Senderos Fronterizos</i>	Houghton Mifflin
World Languages	Suppl.	Spanish for Spanish Speakers 1,2,3 (2167, 2172, 2178)	9-12	<i>Mas alla de mi</i>	Houghton Mifflin
World Languages	Suppl.	Spanish for Spanish Speakers 1,2,3 (2167, 2172, 2178)	9-12	<i>La travesia de Enrique</i>	Delacorte Press

Field Trip Report

Board of Trustees

May 9, 2017

1. Anaheim High School: BROS (48 male students)
 Adviser/Lead Chaperone: Ryan A. Ruelas (male)
 Chaperones: Alfonso Rodriguez (male), Martin Calderon (male), Oscar Reyes (male), Mark Lopez (male), and Dennis Figueroa (male)

 To: Northern California Universities
 Dates: May 14, 2017 to May 16, 2017
 Purpose: Promote post-secondary education among Hispanic males by visiting universities in northern California
 Expenses: ASB/Club Fundraisers-meals
 Parent/Student-meals
 OCDE-transportation, accommodations
 LCFF-substitutes

 Number of school days missed for this trip: 2
 Number of school days missed previously: 2
 Total number of days missed by this group: 4

2. Anaheim High School: BROS (32 male students)
 Adviser/Lead Chaperone: Ryan A. Ruelas (male)
 Chaperones: Sergio Hernandez (male), Dennis Figueroa (male), and Kevin Ramirez (male)

 To: Yosemite, CA, San Francisco, CA, and Santa Cruz, CA
 Dates: May 18, 2017 to May 21, 2017
 Purpose: Promote cultural enrichment within diverse communities while educating for environmental protection of the ecosystem
 Expenses: ASB/Club Fundraisers-meals, substitutes
 Parent/Student-meals
 OCDE-transportation, accommodations

 Number of school days missed for this trip: 2
 Number of school days missed previously: 2
 Total number of days missed by this group: 4

3. Anaheim High School: PUENTE (13 students-2 male, 11 female)
 Adviser/Lead Chaperone: Amie Cuellar (female)
 Chaperones: Lacie Mounger (female), Claudia Ruiz (female), and Steve Gonzalez (male)

 To: UC Berkeley, CA
 Dates: June 13, 2017 to June 15, 2017
 Purpose: Attend admission workshops, campus tour, speakers and resource fair
 Expenses: Berkeley Center for Education Partnerships-meals, transportation, accommodations

 Number of school days missed for this trip: 0
 Number of school days missed previously: 0
 Total number of days missed by this group: 0

Field Trip Report

Board of Trustees

May 9, 2017

4. Cypress High School: ASB (43 students-17 male, 26 female)
Adviser/Lead Chaperone: Sarah Binford (female)
Chaperones: Alison Cook (female), Toni Stroud (female), Carole Casto (female), Lorena Dayton (female), Sara Daddario (female), Sarah Anderson (female), Tina Matic (female), Terry Dancer (female), Angela Stecher (female), Scott Wilmoth (male), Paul Chylinski (male), Allen Carter (male), and Douglas Wager (male)

To: Chapman University, CA
Dates: July 31, 2017 to August 2, 2017
Purpose: ASB Leadership Training
Expenses: ASB/Club Fundraisers-registration, meals, transportation, accommodations
Parent/Student-registration, meals, transportation, accommodations

Number of school days missed for this trip: 0
Number of school days missed previously: 0
Total number of days missed by this group: 0
5. Katella High School: ASB (33 students-7 male, 26 female)
Adviser/Lead Chaperone: Scott Wilmoth (male)
Chaperones: Alison Cook (female), Toni Stroud (female), Carole Casto (female), Lorena Dayton (female), Sara Daddario (female), Sarah Anderson (female), Tina Matic (female), Terry Dancer (female), Angela Stecher (female), Paul Chylinski (male), Allen Carter (male), and Douglas Wager (male)

To: Chapman University, CA
Dates: July 31, 2017 to August 2, 2017
Purpose: ASB Leadership Training
Expenses: ASB/Club Fundraisers-registration, meals, accommodations

Number of school days missed for this trip: 0
Number of school days missed previously: 0
Total number of days missed by this group: 0
6. Katella High School: PUENTE (10 students-2 male, 8 female)
Adviser/Lead Chaperone: Lacie Mounger (female)
Chaperone: Steve Gonzales (male)

To: UC Berkeley, CA
Dates: June 13, 2017 to June 15, 2017
Purpose: Attend admission workshops, campus tour, speakers and resource fair
Expenses: Berkeley Center for Education Partnerships-meals, transportation, accommodations

Number of school days missed for this trip: 0
Number of school days missed previously: 0
Total number of days missed by this group: 0

Field Trip Report

Board of Trustees

May 9, 2017

7. Katella High School: JROTC (30 students-8 male, 22 female)
Adviser/Lead Chaperone: Clevester Granville (male)
Chaperones: Christina Maguire (female), Blanca Felix (female), and Blanca Sanchez-Chavez (female)
- To: Forest Lawn Scout Reservation, Cedar Glen, CA
Dates: June 11, 2017 to June 15, 2017
Purpose: Leadership Summer Camp
Expenses: U.S. Army JROTC-meals, transportation, accommodations
- Number of school days missed for this trip: 0
Number of school days missed previously: 0
Total number of days missed by this group: 0
8. RATIFICATION: Kennedy High School: Every 15 Minutes (20 students-8 male, 12 female)
Adviser/Lead Chaperone: Sarah Anderson (female)
Chaperones: Jennifer Brown (female), Christie Bettendorf (female), and Rafael Santiago (male)
- To: La Quinta Suites, La Palma, CA
Dates: April 20, 2017 to April 21, 2017
Purpose: Every 15 Minutes Program
Expenses: City of La Palma-meals, transportation, accommodations
Booster Club-meals
LCFF-substitutes
- Number of school days missed for this trip: 2
Number of school days missed previously: 0
Total number of days missed by this group: 2
9. Magnolia High School: PUENTE (13 students-1 male, 12 female)
Adviser/Lead Chaperone: Steve Gonzales (male)
Chaperones: Lacie Mounger (female), Claudia Ruiz (female), Amie Cuellar (female) and Denis Alvarado (female)
- To: UC Berkeley, CA
Dates: June 13, 2017 to June 15, 2017
Purpose: Attend admission workshops, campus tour, speakers and resource fair
Expenses: PUENTE-meals, transportation, accommodations
- Number of school days missed for this trip: 0
Number of school days missed previously: 0
Total number of days missed by this group: 0

Field Trip Report

Board of Trustees

May 9, 2017

10. Magnolia High School: JROTC (30 students-18 male, 12 female)
Adviser/Lead Chaperone: Gregory Linden (male)
Chaperones: Noel Miles (male), Philip Dentis (male), Lisa Price (female), and Monica Montiso (female)
- To: Forest Lawn Scout Reservation, Cedar Glen, CA
Dates: June 11, 2017 to June 15, 2017
Purpose: Leadership Summer Camp
Expenses: U.S. Army JROTC-registration, meals, transportation, accommodations
- Number of school days missed for this trip: 0
Number of school days missed previously: 0
Total number of days missed by this group: 0
11. Sycamore Jr. High School: BROS (40 male students)
Adviser/Lead Chaperone: Anthony Barber (male)
Chaperones: Daniel Fernandez (male), Kevin Carlson (male), Brian Carlson (male) and John Lombardi (male)
- To: Sycamore Jr. High School (In-house event)
Dates: May 12, 2017 to May 13, 2017
Purpose: Year-end culminating event to close out BROS chapter
Expenses: ASB/Club Fundraisers-meals
- Number of school days missed for this trip: 0
Number of school days missed previously: 0
Total number of days missed by this group: 0
12. Oxford Academy: Girls Basketball (13 female students)
Adviser/Lead Chaperone: David Clifton (male)
Chaperones: Courtney Flynn (female), Jessica Dominguez (female), and Chris Masuno (male)
- To: San Diego Summer Classic, San Diego, CA
Dates: June 29, 2017 to July 2, 2017
Purpose: Summer Basketball Tournament
Expenses: ASB/Club Fundraisers-registration
Parent/Student-meals, transportation, accommodations
- Number of school days missed for this trip: 0
Number of school days missed previously: 0
Total number of days missed by this group: 0

Field Trip Report

Board of Trustees

May 9, 2017

13. Oxford Academy: 8th Grade/History (50 students-20 male, 30 female)
Adviser/Lead Chaperone: David Clifton (male)
Chaperones: David Alcala (male), Nathan Taylor (male), Chris Royal (male), Carlos H. Hernandez (male), Fabiana Muench-Casanova (female), Hiba Taylor (female), Janet Low (female), Jennifer Hipolito (female) and Becky Gibb (female)

To: Washington, DC and Colonial Virginia
Dates: March 9, 2018 to March 15, 2018
Purpose: To see and experience first-hand life in Colonial Virginia and tour our nation's capital including monuments, memorials, Capitol, Whitehouse, Smithsonian museums, Holocaust, and Arlington National Cemetery
Expenses: Parent/Student-registration, meals, transportation, accommodations

Number of school days missed for this trip: 0
Number of school days missed previously: 0
Total number of days missed by this group: 0

14. Oxford Academy: Instrumental Music (48 students-24 male, 24 female)
Adviser/Lead Chaperone: Deanna Miner (female)
Chaperones: Tammy Sasaki (female), Elizabeth Atwater (female), Robert Anthony (male), Nathan Atwater (male), David Alcala (male) and Ron Hoshi (male)

To: Hawaii
Dates: April 4, 2018 to April 8, 2018
Purpose: Participate in music festival
Expenses: Parent/Student-registration, meals, transportation, accommodations

Number of school days missed for this trip: 3
Number of school days missed previously: 1
Total number of days missed by this group: 4

15. Western High School: JROTC (30 students-16 male, 14 female)
Adviser/Lead Chaperone: Jerry Pearce (male)
Chaperones: Richard Toliver (male), Lizbeth Ramirez (female), and Marie Christy (female)

To: Forest Lawn Scout Reservation, Cedar Glen, CA
Dates: June 11, 2017 to June 15, 2017
Purpose: Leadership Summer Camp
Expenses: U.S. Army JROTC-meals, transportation, accommodations

Number of school days missed for this trip: 0
Number of school days missed previously: 0
Total number of days missed by this group: 0

CALIFORNIA STATE UNIVERSITY, FULLERTON

AFFILIATED CLINICAL SITE AGREEMENT

Athletic Training Program

Agreement No. C17-0071

THIS AGREEMENT is made and entered into this **4th day of April 2017** by and between the State of California acting through the Trustees of the California State University on behalf of **California State University, Fullerton**, hereinafter called the ("University") and **ANAHEIM UNION HIGH SCHOOL DISTRICT** hereinafter called the ("Affiliated Clinical Site").

WHEREAS, the University has approved the Clinical Proficiencies in Athletic Training courses in Kinesiology (367, 368, 369, 468, & 469), and such courses for Athletic Training Program ("ATP") students ("Student") require clinical experience(s) under the direct supervision of a Board of Certification – Certified Athletic Trainer or related licensed Healthcare professional in an athletic training or similar health care facility; and

WHEREAS, the Affiliated Clinical Site has adequate equipment and furnishings for clinical experience(s) for Student(s); and

WHEREAS, it is to the benefit of the University and its Student(s) to be permitted to use the facilities and equipment at the Affiliated Clinical Site for their clinical experience(s); and

WHEREAS, it is to the benefit of the Affiliated Clinical Site to contribute to the education and training of future Certified Athletic Trainers.

NOW THEREFORE, in consideration of the covenants, conditions, and stipulations hereinafter expressed and in consideration of the mutual benefit to be derived by the parties therefore, the parties hereto agree as follows;

I. THE UNIVERSITY WILL ADVISE THE STUDENT(S) OF THEIR RESPONSIBILITY TO:

1. Perform within the administrative framework of the Affiliated Clinical Site.
2. Seek direct and indirect supervision from the Affiliated Clinical Site and the Preceptor.
3. Meet clinical/course objectives.
4. Assume responsibility for any personal medical costs incurred during the clinical placement.
5. Inform Affiliated Clinical Site immediately if unable to meet commitments due to illness or other reasons.
6. Schedule clinical time with Affiliated Clinical Site in compliance with required hours per week over the course of the semester.
7. Schedule regular appointments with the ATP Clinical Coordinator for individual supervision.
8. Conduct self-evaluation according to the clinical objectives and Agreement.
9. Maintain communication with the Preceptor regarding care for clients served.
10. Complete a background check as required by the Affiliated Clinical site with the results being sent directly to the designated individual for the specific Affiliated Clinical Site.
11. Comply with Affiliated Clinical Site requirements for immunizations and tests, including but not limited to rubella, MMR, hepatitis B, tuberculin skin test and chest x-ray, if determined appropriate by Affiliated Clinical Site. Student also agrees to follow Affiliated Clinical Site's policies and procedures regarding blood-borne pathogens, including but not limited to, universal precautions.

II. UNIVERSITY'S RESPONSIBILITIES:

1. Recommend Student(s) for clinical experience(s) at the Affiliated Clinical Site.
2. Be responsible for all academic records for Student(s).

3. Agree the Student(s) shall be subject to clinical requirements and restrictions specified jointly by representatives of the University and the Affiliated Clinical Site.
4. Permit no more than four (4) Students to be assigned to the supervision of any one Preceptor at the Affiliated Clinical Site.
5. Agree, following written recommendation by the Preceptor and mutual agreement between the Affiliated Clinical Site and the University, to withdraw any Student(s) who fails to observe the regulations of the Affiliated Clinical Site
6. Provide each Preceptor with appropriate materials that will be used as guidelines in the implementation of each Student(s) clinical experience at the Facility.
7. Inform each Student that prior to commencement of internship, if determined appropriate by Affiliated Clinical Site, that a clear background check must be obtained at Student's sole cost and expense.
8. Ensure that each Student complies with Affiliated Clinical Site requirements for immunizations and tests, including but not limited to rubella, MMR, hepatitis B, tuberculin skin test and chest x-ray, if determined appropriate by Affiliated Clinical Site, and follows Affiliated Clinical Site policies and procedures regarding blood-borne pathogens, including but not limited to, universal precautions.

III. AFFILIATED CLINICAL SITE'S RESPONSIBILITIES:

1. Understand the purpose of the clinical experience is primarily a student-focused learning experience. As such, provide clinical education in athletic training and allow designated Student (s) to use the appropriate facilities and equipment for learning clinical skills of athletic training. The practical experience(s) for any Student(s) shall cover such periods of time as may be specified by the University and mutually agreed upon by both parties concerned.
2. Provide healthcare facilities and equipment in such a manner that there will not be a conflict with learning opportunities among Student(s), and permit the designated University official and Student(s) access to these facilities according to mutually arranged scheduling.
3. Permit the members of the Affiliated Clinical Site staff to attend meetings of the ATP and any committee thereof to plan, implement, and coordinate the clinical experience program in the general operation of the ATP when the University requests such attendance.
4. Insure that the Preceptor (direct supervisor of the fieldwork experience in the healthcare facility) meets or exceeds the supervisory qualifications of the Board of Certification (BOC) and the Commission on Accreditation of Athletic Training Education (CAATE). Each Preceptor will:
 - a. Be a current BOC Certified Athletic Trainer or appropriated licensed healthcare professional in good standing.
 - b. Demonstrate a strong academic orientation in healthcare, including athletic training.
 - c. Meet with the ATP Director and Clinical Coordinator a minimum of once each year.
 - d. Demonstrate a sincere interest in the education of the Students.
 - e. Know, understand, and agree to follow University – ATP guidelines.
 - f. Abide by the NATA Code of Ethics and the BOC Standards of Practice at all times.
 - g. Provide educational feedback using the ATP Student evaluation.
5. Agree each Preceptor will not supervise more than four (4) Students during any period.
6. Inform the University, if a clear Student background check must be obtained prior to commencement of internship.

IV. TERM

The term of this Agreement shall be effective from April 5, 2017 and shall continue for five (5) years from this date forward. Provided, however, that this Agreement may be terminated by either party by thirty (30) days written notice. However, any such termination by the Affiliated Clinical Site will not be effective against the Student if the Student at the date of mailing of said notice by the Affiliated Clinical Site was participating in the ATP until such Student has completed the ATP as mutually agreed upon.

V. GENERAL PROVISIONS

A. Indemnification

1. The University agrees to defend all claims of loss, indemnify and hold harmless the Affiliated Clinical Site and its officers, agents and employees from any and all liability for personal injury, damages, wrongful death or other losses and costs, including but not limited to reasonable attorney fees and defense costs, arising out of the negligent acts or omissions or willful misconduct of the University or its employees, officers, or volunteers in the performance of this Agreement.
2. The Affiliated Clinical Site agrees to defend all claims of loss, indemnify and hold harmless the State of California, the Trustees of the California State University, California State University, Fullerton and their officers, agents, volunteers, students and employees from any and all liability for personal injury, damages, wrongful death or other losses and costs, including but not limited to reasonable attorney fees and defense costs, arising out of the negligent acts or omissions or willful misconduct of the Affiliated Clinical Site or its employees, agents or volunteers in the performance of this Agreement.

B. Insurance

1. University Insurance: The State of California has elected to be self-insured for its general liability, worker's compensation, professional liability, motor vehicle liability, and property exposures through an annual appropriation from the General Fund. As a State agency, the California State University, Office of the Chancellor, the Trustees, and its system of campuses are included in this self-insured program.

The Office of Risk Management in the Chancellor's Office administers the general liability, workers' compensation, property, and professional liability programs. The State Office of Risk and Insurance Management administer the motor vehicle liability program.

Under this form of insurance, the State and its employees (as defined in Section 810.2 of the Government Code) are insured for any tort liability that may develop through carrying out official activities, including state official operations on non-state owned property. Should and claims arise by reason of such operations or under an official contract or license agreement, they should be referred to the California State University, Office of Risk Management, 401 Golden Shore, 5th Floor, Long Beach, CA 90802-4210.

2. Student Insurance. The California State University Risk Management Authority maintains a Student Professional Liability Insurance Program (SPLIP).

Coverage is provided on a "claims-made" basis for claims which are both made against the Insured during the Policy Period and reported to the Carrier as soon as practicable, but not later than three (3) years after the Policy Period for claims arising from Professional Services which are rendered or Incidents which occurred during the Policy Period.

Insureds include CSU students enrolled in required credited coursework in addition to employees, faculty and staff of the CSU. Affiliate institutions to whom the University is obligated by written agreement to provide such coverage are included as additional insureds.

Coverage includes General, Professional, & Educator's Errors and Omissions Liability. Coverage limits are one million (\$1,000,000) each loss and three million (\$3,000,000) aggregate for all Covered Parties, and not per student.

3. **Affiliated Clinical Site Insurance.** Affiliated Clinical Site shall procure and maintain in force during the term of this Agreement, at its sole cost and expense, insurance in amounts that are reasonably necessary to protect it against liability arising from any and all negligent acts or incidents caused by its employees. Coverage under such professional and commercial general liability insurance shall be not less than one million dollars (\$1,000,000) for each occurrence and three million dollars (\$3,000,000) in the aggregate. Such coverage is to be obtained from a carrier rated A VII or better by AM Best or a qualified program of self-insurance. Affiliated Clinical Site shall also maintain and provide evidence of workers' compensation and disability coverage for its employees as required by law. Affiliated Clinical Site shall provide University with evidence of the insurance coverage required by this paragraph. Affiliated Clinical Site shall promptly notify University of any cancellation, reduction, or other material change in the amount or scope of any coverage required hereunder.

C. Independent Status

The parties, in the performance of this Agreement, will act in an independent capacity and not as officers, employees or agents of the other. While each party may (or may not) be required under the terms of this Agreement to carry Workers' Compensation Insurance, the parties are not entitled to unemployment or Workers' Compensation benefits from the other.

D. Liability

The University does not accept liability for students participating in any off-campus experience-based learning activity. There is no provision in State or CSU policy for contractually accepting responsibility for students.

E. Status of Student

The Student is not an officer, employee, agent or volunteer of the University.

F. Potential Risk

University will advise Student(s) of any potential personal, health, or safety risks that may be inherent in an off-campus experience-based learning activity.

G. Amendment

No amendments or modifications to this Agreement are valid unless made in writing and signed by authorized representatives of the University and the Affiliated Clinical Site.

H. Governing Law

This Agreement will be construed in accordance with, and its performance governed by, the laws of the State of California.

I. Assignment

Without written consent of the University, the Affiliated Clinical Site may not assign this Agreement.

J. Endorsement

Nothing contained in this Agreement may be construed as conferring on any party any right to use the other party's name(s) as an endorsement of a product/service or to advertise, promote or otherwise market any product or service without the prior written consent of the other party. Moreover, nothing in this Agreement may be construed as an endorsement of any commercial product or service by the University, its officers or employees.

M. Survival

Upon termination of this Agreement for any reason, the terms, provisions, representations and warranties contained in this agreement survive expiration or earlier termination of this agreement.

N. Severability

The parties agree that if any provision of this Agreement is held to be unconscionable or invalid under any applicable statute or rule of law, that provision will be omitted from this Agreement. However, the balance of the Agreement will remain in full force and effect.

O. Fair Labor Standards Act and Displacement of Organization Employees

Student may not perform services that would displace or replace regular employees of the Affiliated Clinical Site.

P. Nondiscrimination

During the performance of this Agreement, the parties and their subcontractors may not deny the benefits of this Agreement to any person on the basis of religion, color, ethnic group identification, sex, age, physical or mental disability, nor may they discriminate unlawfully against any employee or applicant for employment because of race, religion, color, national origin, ancestry, physical handicap, mental disability, medical condition, marital status, age (over 40) or sex. The parties will insure that the evaluation and treatment of patients are free of such discrimination.

Q. Entire Agreement

This Agreement constitutes the entire agreement and understanding of the parties with respect to the subject matter hereof and supersedes all prior agreements, arrangements, and understandings with respect thereto. No representation, promise, inducement, or statement of intention has been made by any party that is not embodied herein, and no party is bound by or liable for any alleged representation, promise, inducement, or statement not set forth herein.

R. Notices

Any and all notices required or permitted by this Agreement shall be deemed to have been duly given if written and mailed by United States registered or certified mail and addressed as follows:

UNIVERSITY:

California State University, Fullerton
Contracts and Procurement
2600 E. Nutwood Avenue, Suite 300
Fullerton, CA 92831
Karen Pearson, Buyer II

AFFILIATED CLINICAL SITE

Anaheim Union High School District
501 N. Crescent Way
Anaheim, CA 92801
Brad Jackson, Assistant Superintendent
Human Resources

P. Acceptance

The signatures below constitute full and final acceptance of this Agreement.

IN WITNESS WHEREOF, this Agreement has been executed by and on behalf of the parties hereto, this day and year.

**CALIFORNIA STATE UNIVERSITY,
FULLERTON**

ANAHEIM UNION HIGH SCHOOL DISTRICT

By: _____
Authorized Signature

By: _____
Authorized Signature

Karen Pearson, Buyer II
Printed Name and Title

Printed Name and Title

Date

Date

California State Polytechnic University, Pomona

STUDENT TEACHING AGREEMENT

This **AGREEMENT** entered into on **July 1, 2017** by and between the State of California through the Board of Trustees of the California State University (CSU), on behalf of California State Polytechnic University, Pomona, hereinafter called **State** or **State University**, and **School District** as noted below, hereinafter called the **District**, and collectively referred to as **party** or **parties**:

WITNESSETH

WHEREAS, under the California Education Code, the governing board of any **District** is authorized to enter into agreements with a **State University** accredited by the State Board of Education as a teacher-education institution, to provide educational fieldwork experiences through practice teaching for the students enrolled in teacher training curricula of the **State University**; and

WHEREAS, the **District** is authorized to enter into agreements with the **State**, to provide teaching experience through practice teaching to students enrolled in teacher training curricula of the **State University**; and

WHEREAS, any such agreement may provide for the payment for the services rendered by the **District** of an amount not to exceed the actual cost to the **District** of the service rendered; and

WHEREAS, it has been determined between the **parties** hereto that the payments to be made to the **District** under this agreement do not exceed the actual cost to the **District** of the services rendered by the **District**; and

WHEREAS, the honorarium or payment provided herein is intended to be transmitted promptly by the **District** to the supervising teacher as compensation for and recognition of services performed for the student teacher in the supervisory teacher's charge.

NOW, THEREFORE, it is mutually agreed between the **State** and the **District** as follows.

SPECIAL PROVISIONS

The **State University** and the **District** are as follows:

STATE UNIVERSITY

California State Polytechnic University, Pomona
3801 West Temple Avenue
Pomona, CA 91768

And

SCHOOL DISTRICT

Anaheim Union High School District
501 N. Crescent Way
Anaheim, CA 92801

The **TERM** of the Agreement shall be for *three (3) fiscal years*, beginning **July 1, 2017** through **June 30, 2020**. This agreement is valid and enforceable only if funds are made available for 2017/2018, 2018/2019 and 2019/2020 fiscal year's Budget Act for the purpose of this program.

The **SERVICES** to be provided by **District** to **University** shall not exceed eleven (11) weeks of practice teaching.

The **STATE** shall pay **DISTRICT** for such services provided, quarterly at the rate of **\$150.00** per student.

GENERAL TERMS

1. The **District** shall provide to **State University** student teacher candidates field experience through practice teaching in schools and classes of the **District** not to exceed the units of practice teaching set forth in the Special Provisions. Such practice teaching shall be provided in such schools or classes of the **District** and under the direct supervision and instruction of such employees of the **District**, as the **District** and the **State** through their duty-authorized representatives may agree upon.

The **District** may at its sole discretion, refuse to accept for practice teaching any student teacher candidate of the **State University** assigned to practice teaching in the **District**. Upon request of the **District**, at its sole discretion, the **State** shall terminate the assignment of any student teacher candidate of the **State University** to practice teaching in the **District**.

“Practice teaching” as used herein and elsewhere in this agreement means active participation in the duties and functions of classroom teaching under the direct supervision and instruction of employees of the **District** holding valid credentials issued by the State Board of Education, California Commission on Teacher Credentialing, other than emergency or provisional credentials, authorizing them to serve as classroom teachers in the schools or classes in which the practice teaching is provided.

2. The **State** will pay the **District** for the performance by the **District** of all services required to be performed under this agreement at the amount set forth in Special Provisions.

Each quarter of practice teaching for elementary and secondary schools shall be a full-time practice teaching experience or its equivalent. Student teaching shall normally provide for a full day’s experience or its equivalent to five days per week. Any deviation from this definition of assignment must be consistent with **State University** policy and can be made only with the approval of the **State University**.

3. An assignment of a student teacher candidate of the **State University** to practice teaching in schools or classes of the **District** shall for approximately eleven (11) weeks, but a student teacher candidate may be given more than one assignment by the **State University** to practice teaching in such schools or classes.

The assignment of a student teacher candidate of the **State University** to practice teaching in the **District** shall be deemed to be effective for purposes of this agreement as of the date the student teacher candidate presents to the proper authorities of the **District** the placement letter or other document given the student teacher candidate by the **State University** effecting such assignment, but not earlier than the date of such assignment as shown on such letter or other document.

In the event the assignment of a student teacher candidate of the **State University** to practice teaching is terminated by the **State University** for any reason, the **District** shall receive payment on account of such student teacher candidate except that if such assignment is terminated before the end of the second week of the term of the assignment, the **District** shall receive half of the payment for said assignment.

Absences of a student teacher candidate from assigned practice teaching shall not be counted as absences in computing the quarter units of practice teaching provided by the **District**.

4. Within a reasonable time following the close of each quarter session of the **State University**, the **State** shall provide payment directly to the **District**, at the rate provided herein, for all units of practice teaching provided by the **District** under and in accordance with this agreement during said quarter.

The **State** will pay the amount due each quarter from monies made available for such purpose by or pursuant to the laws of the **State**.

Student inquires: **CEIS-Office of Clinical Practice**
California State Polytechnic University, Pomona
3801 West Temple Avenue
Pomona, CA 91768
909-869-4300 **telephone**

Contract inquires: **Procurement and Support Services**
909-869-3383 **telephone**

5. Notwithstanding any other provisions of this agreement, the **University** shall not be obligated by this agreement to pay the **District** any amount in excess of the services rendered.

INSURANCE

1. The **University** and **District** shall secure and maintain at all times during the term, at their respective sole expense, professional general liability insurance covering themselves and their respective employees.
 - Such coverage provided by the **University** and **District** may be afforded via commercial insurance, self-insurance, a captive, or some combination thereof at limits of at least \$1,000,000 per occurrence. Such insurance shall not be cancelable except upon 30 days prior written notice to the other party. Such coverage shall be primary and non-contributory. Upon either party's request, the other party shall provide a certificate of insurance evidencing such coverage.
 - Comprehensive or Commercial Form General Liability Insurance (contractual liability included) with limits as follows:
 - 1) Each Occurrence \$1,000,000
 - 2) General Aggregate \$3,000,000
 - The **University** and **District** shall each secure and maintain at all times during the term of their contract, at their respective sole expense, workers' compensation and employers' liability insurance covering their respective employees. **University** CSURMA provides Workers' Compensation coverage for all registered CSU students who are pursuing a professional credential in Education (including teaching) while participating in this program. Such coverage provided by either the **University** and/or **District** may be afforded via commercial insurance or self-insurance.

- Business Liability Insurance for owned, scheduled, non-owned or hired automobiles with a combined single limits no less than One Million Dollars (\$1,000,000) per occurrence.

The **University** and **District** shall further provide for thirty-day (30) advance written notice of any modification, change or cancellation of any of the above insurance coverage's.

2. The **University** shall self-insure its activities in connection with this Agreement by maintaining programs of self-insurance as follows:

THE CALIFORNIA STATE UNIVERSITY GENERAL LIABILITY, WORKERS' COMPENSATION, PROPERTY, PROFESSIONAL LIABILITY, AND AUTOMOBILE LIABILITY SELF-INSURANCE PROGRAM

The State of California has elected to be self-insured for its general liability, workers' compensation, professional liability, motor vehicle liability, and property exposures through an annual appropriation from the General Fund. As a State agency, the California State University, Office of the Chancellor, the Trustees, and its system of campuses are included in this self-insured program.

The Office of Risk Management in the Chancellor's Office administers the general liability, workers' compensation, property, and professional liability programs. The State Office of Risk and Insurance Management administers the motor vehicle liability program.

Under this form of insurance, the State and its employees (as defined in Section 810.2 of the Government Code) are insured for any tort liability that may develop through carrying out official activities, including state official operations on non-state owned property. Should any claims arise by reason of such operations or under an official contract or license agreement, they should be referred to the California State University, Office of Risk Management, 401 Golden Shore, 5th Floor, Long Beach, CA 90802-4210.

GOVERNING LAW

This Agreement will be governed by the laws of the State of California and shall in all respects be interpreted enforced and governed by California laws.

INDEMNIFICATION

Pursuant to the provisions of Section 895.4 of the California Government Code, the public entities may provide for contribution or indemnification by any or all of the public entities that are parties to the agreement upon any liability arising out of the performance of the agreement.

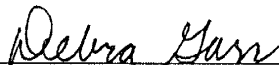
FINGERPRINTING/BACKGROUND CHECKS

In accordance with California Education Code Section 44320 (d), each credential candidate prior to assignment to **District** must obtain at their sole expense a "Certificate of Clearance," which includes a complete Live Scan Service. The **State University** will ensure that student's receive a Certificate prior to beginning their assignment in the **District**.

TUBERCULOSIS

In accordance with California Education Code Section 49406, each credential candidate prior to assignment to **District** must obtain at their sole expense an examination within the **District** timeframe to determine that he or she is free of active tuberculosis, by a licensed physician or surgeon prior to beginning their assignment in the **District**.

IN WITNESS WHEREOF, this agreement has been executed by the **parties** hereto, effective the date above written.

State of California Trustees of the California State University	School District
California State Polytechnic University, Pomona	Anaheim Union High School District
	
Signature	Signature
Debra Garr	Brad Jackson
Print Name	Print Name
Contract Analyst Procurement & Support Services	Assistant Superintendent, Human Resources
Title	Title

AGREEMENT TO REFER STUDENTS

This AGREEMENT is hereby entered into between the Anaheim Union High School District, hereinafter referred to as "DISTRICT," and The Orange County Superintendent of Schools, hereinafter referred to as "CONTRACTOR."

WHEREAS, CONTRACTOR offers programs appropriate for District students;

WHEREAS, DISTRICT has reduced or eliminated certain school programs as a result of budgetary concerns and DISTRICT students are in need of such services;

WHEREAS, DISTRICT desires to refer students to CONTRACTOR during each school year;

WHEREAS, Education Code Section 1294.5 allows CONTRACTOR to hire temporary certificated employees to provide services to students referred pursuant to this Agreement.

NOW, THEREFORE, the parties agree as follows:

1. Referrals by DISTRICT. DISTRICT agrees to refer such students to CONTRACTOR during the term of this Agreement as are deemed to be likely to benefit from CONTRACTOR'S programs.
2. Services to be provided by CONTRACTOR. CONTRACTOR will provide services to DISTRICT students who are eligible for and enroll in CONTRACTOR'S programs during the term of this Agreement.
3. Term. The Term of this Agreement is from June 5, 2017, to August 25, 2017.
4. Independent Contractor. CONTRACTOR, in the performance of this AGREEMENT, shall be and act as an independent contractor. CONTRACTOR understands and agrees that he/she and all of his/her employees shall not be considered officers, employees or agents of the DISTRICT, and are not entitled to benefits of any kind or nature normally provided employees of the DISTRICT and/or to which DISTRICT's employees are normally entitled, including, but not limited to, State Unemployment Compensation or Workers' Compensation. CONTRACTOR assumes the full responsibility for the acts and/or omissions of his/her employees or agents as they relate to the services to be provided under this AGREEMENT. CONTRACTOR shall assume full responsibility for payment of all federal, state and local taxes or contributions, including unemployment insurance, social security and income taxes with respect to CONTRACTOR's employees.
5. Termination. Either party may terminate this Agreement with or without cause on thirty (30) days' written notice to the other party.
6. Entire Agreement/Amendment. This AGREEMENT constitutes the entire agreement among the parties to it and supersedes any prior or contemporaneous understanding or agreement with respect to the services contemplated, and may be amended only by a written amendment executed by both parties to the AGREEMENT.
7. Non Waiver. The failure of DISTRICT or CONTRACTOR to seek redress for violation of, or to insist upon, the strict performance of any term or condition of this AGREEMENT, shall not be deemed a waiver by that party of such term or condition, or prevent a subsequent similar act from again constituting a violation of such term or condition.

8. Notice. All notices or demands to be given under this AGREEMENT by either party to the other, shall be in writing and given either by: (a) personal service or (b) by U.S. Mail, mailed either by registered or certified mail, return receipt requested, with postage prepaid. Service shall be considered given when received if personally served or if mailed on the third day after deposit in any U.S. Post Office. The address to which notices or demands may be given by either party may be changed by written notice given in accordance with the notice provisions of this section. At the date of this AGREEMENT, the addresses of the parties are as follows:

DISTRICT:

Anaheim Union High School District
501 N. Crescent Way
Anaheim, CA 92803

CONTRACTOR:

Orange County Superintendent of Schools
200 Kalmus Drive
Costa Mesa, CA 92628
Attn: Renee Hendrick
Associate Superintendent, Administrative Services

9. Severability. If any term, condition or provision of this AGREEMENT is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remaining provisions will nevertheless continue in full force and effect, and shall not be affected, impaired or invalidated in any way.

10. Attorney Fees/Costs. Should litigation be necessary to enforce any terms or provisions of this AGREEMENT, then each party shall bear its own litigation and collection expenses, witness fees, court costs, and attorneys' fees.

11. Governing Law. The terms and conditions of this AGREEMENT shall be governed by the laws of the State of California with venue in Orange County, California. This AGREEMENT is made in and shall be performed in Orange County, California.

THIS AGREEMENT IS ENTERED INTO THIS 9 DAY OF May, 2017.

Anaheim Union High School District

Orange County Superintendent of Schools

By: _____

By: _____

Brad Jackson

Renee Hendrick

Typed Name

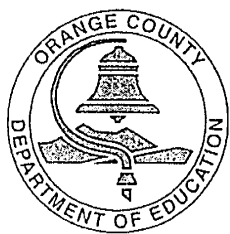
Typed Name

Assistant Superintendent, Human Resources

Associate Superintendent, Admin. Services

Title

Title



October 28, 2016

**ORANGE COUNTY
DEPARTMENT
OF EDUCATION**

200 KALMUS DRIVE
P.O. BOX 9050
COSTA MESA, CA
92628-9050
(714) 966-4000
FAX (714) 432-1916
www.ocde.us

AL MIJARES, Ph.D.
County Superintendent
of Schools

To: Michael B. Matsuda, Superintendent, Anaheim Union High School District
From: Nicole Savio Newfield, Administrator, Community and Student Support Services
Subject: Williams Settlement Legislation 1st Quarter Report

I am pleased to provide the first quarter Williams Settlement Legislation report for the 2016-17 fiscal year. The attached report represents activity conducted by the Orange County Department of Education (OCDE) during July, August, and September 2016. As required by California Education Code section 1240(2)(H), this report is to be provided to your Board of Education at a regularly scheduled meeting held in accordance with public notification requirements.

FIRST QUARTER SUMMARY

Instructional Material Reviews

- Four reviews were conducted at decile 1-3 schools from August 23-30, 2016.

School Site Facility Reviews

- Four reviews were conducted from August 29 - September 1, 2016.

Uniform Complaint Procedures (UCP)

- No complaints were filed during the period of April through June 2016.

If you have any questions regarding the attached report, please contact me at (714) 966-4385 or nsavio@ocde.us.

On behalf of Dr. Al Mijares, County Superintendent of Schools, thank you for your diligent efforts to address the Williams Settlement Legislation requirements.

NSN:ts

Enclosure

c: Al Mijares, Ph.D., County Superintendent of Schools
Susan Stocks, Director, Special Programs, Education Division

**ORANGE COUNTY
BOARD OF EDUCATION**

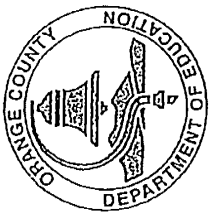
JOHN W. BEDELL, PH.D.

DAVID L. BOYD

REBECCA "BECKIE" GOMEZ

LINDA LINDHOLM

KEN L. WILLIAMS, D.O.



Orange County Department of Education
Williams Settlement Legislation
1st Quarter Report 2016-17
Anaheim Union High School District

INSTRUCTIONAL MATERIALS

Schools were evaluated to have sufficient textbooks and instructional materials.¹

School	Review Date	Subject	Textbook/Instructional Materials Insufficiencies	Grade	Room	Materials Needed	Correction Date
Ball Junior High	August 23, 2016		NONE				
Magnolia High	August 23, 2016		NONE				
South Junior High	August 30, 2016		NONE				
Sycamore Junior High	August 30, 2016		NONE				

¹"Sufficient textbooks and instructional materials" means that each pupil, including English learners, has a standards-aligned textbook or instructional materials, or both, to use in class and to take home in the core subject areas of mathematics, science, history-social science, and English language arts, including the English language development component of an adopted program. Middle and high schools include foreign language and health. High schools include science laboratory equipment.



Orange County Department of Education
Williams Settlement Legislation
1st Quarter Report 2016-17
Anaheim Union High School District

FACILITIES

Schools were reviewed with respect to the safety, cleanliness, and functionality of school facilities. Any deficiencies were reported to school administrators for remediation.²

School Site	Review Date	Room/Area	Facility Conditions Identified
Ball Junior High	September 1, 2016	Amphitheatre	Asphalt is deteriorated with cracks
Magnolia High	August 29, 2016	Attendance Office	Mini refrigerator on top on student desk not secure
Magnolia High	August 29, 2016	Girl's PE	Drain cover on floor missing in girl's restroom – trip hazard
Magnolia High	August 29, 2016	Boy's PE	Paint peeling on wall in coach's restroom
Magnolia High	August 29, 2016	Room 103	Broken window
Magnolia High	August 29, 2016	Room 103	Fire extinguisher certification expired
Magnolia High	August 29, 2016	Room 110	Sink does not work and soap dispenser is rusted
Magnolia High	August 29, 2016	Room 605	T.V. on top of file cabinet not secured
Magnolia High	August 29, 2016	Room 701	Objects blocking electrical panel in storage room
Magnolia High	August 29, 2016	Room 805	Fire extinguisher certification expired
South Junior High	September 1, 2016		NONE
Sycamore Junior High	August 29, 2016	Band Room	T.V. blocking access to fire extinguisher
Sycamore Junior High	August 29, 2016	Room 10	Fire extinguisher access blocked by book shelf
Sycamore Junior High	August 29, 2016	Room 30	Sink does not work
Sycamore Junior High	August 29, 2016	Room 73	Fire extinguisher certification expired

Respectfully submitted,


 Nicole Savio Newfield
 Administrator, Community Student Support Services
 Date 10/28/16

² Districts are not required to report corrections to the Orange County Department of Education.

Human Resources Division, Certificated Personnel

Board of Trustees
May 9, 2017

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1. Resignations/Retirements, effective as noted:

Abe, Alan	Retirement	5/26/17
Ames, Patricia	Retirement	5/26/17
Balas, Susan	Retirement	5/26/17
Barlow Jr, Robert	Retirement	5/26/17
Berardi, Janet	Retirement	5/31/17
Blackney, David	Retirement	5/26/17
Blake, Rebecca	Retirement	5/26/17
Bookout, Pamela	Retirement	5/26/17
Broadly, Marilyn	Retirement	5/26/17
Carter, Allen	Retirement	5/26/17
Cendejas, Armando	Retirement	5/26/17
Cooper, Beth	Retirement	5/26/17
Cronin, Mary	Retirement	5/26/17
Cullinane, Daniel	Retirement	5/26/17
Culver, John	Retirement	5/26/17
Davis-Esterman, Penny	Retirement	5/26/17
De Cook, Edward	Retirement	5/26/17
Doyle, Kevin	Retirement	5/26/17
Elkins, Frank	Retirement	5/26/17
Eszlinger, Elizabeth	Retirement	5/26/17
Fogel, Robert	Retirement	5/26/17
Geier, James	Retirement	5/26/17
Haslam, Pamela	Retirement	5/26/17
Hoshi, Ron	Retirement	6/30/17
Hughes, Rhonda	Retirement	5/26/17
Hullinger, Claudia	Retirement	5/26/17
Hullinger Jr, Richard	Retirement	5/26/17
Jauregui, Robert	Retirement	6/6/17
Kelly, Timothy	Retirement	5/26/17
Kreyche, Daniel	Retirement	5/26/17
Laux, William	Retirement	5/26/17
Licata, Thomas	Retirement	5/26/17
Luckey, Philip	Retirement	5/26/17
Maier, Kathie	Retirement	5/26/17
Matsushita, Julie	Retirement	5/26/17
Montelongo, Patricia	Retirement	5/26/17
Morrell, Donald	Retirement	5/26/17
Mulcahy, Eugene	Retirement	5/26/17
Munsey, Cuba	Retirement	6/6/17
Murvin, William	Retirement	5/26/17
Patten, James	Retirement	5/26/17
Philip, Carol	Retirement	5/26/17
Pointer, Luther	Retirement	5/26/17
Reger, Janice	Retirement	5/26/17
Rofey, Sandra	Retirement	5/26/17
Royster, Lora	Retirement	5/26/17
Rumbolt, Gerald	Retirement	5/26/17
Schreiber, Lisa	Retirement	5/26/17
Shaw Jr, Walter	Retirement	6/30/17
Silverman, Larry	Retirement	5/26/17

Human Resources Division, Certificated Personnel

Board of Trustees
May 9, 2017

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Slusser, Suanne	Retirement	5/26/17
Stalker, Dana	Retirement	5/26/17
Stevens, Bruce	Retirement	5/26/17
Torres, David	Retirement	5/26/17
Traudt, Eugenia	Retirement	5/26/17
Trosper, Jeff	Retirement	5/26/17
Umles, Stephen,	Retirement	5/26/17
Valencia, Eva	Retirement	6/6/17
Waltzman, Steve	Retirement	5/26/17
Werneth, Deborah	Retirement	5/26/17
Whitsett, Cassandra	Retirement	5/26/17
Wilkerson, William	Retirement	5/26/17
Wilson, Judith	Retirement	5/26/17
Wilson, William	Retirement	5/26/17
Young, Lori	Retirement	5/26/17
Young, Samuel	Retirement	5/26/17
Zhang, Zhihong	Retirement	5/26/17

2. Employment:

- A. Day-to-Day Substitute Teacher(s) with authorization to teach in subject areas where they have adequate preparation, effective as noted:

Iniestra, Estefani	4/5/17
Munguia, Daniel	4/11/17
Renteria, Jocelyn	4/27/17
Sauvey, Audrey	4/11/17

- B. Beginning Teacher Support and Assessment (BTSA)/Induction Specialists, on an if and as needed basis, to the following individuals to coordinate training and various phases of program evaluation, oversee induction participant credentialing, Peer Assistance Review (PAR), substitute training, and student teacher placement, effective 9/1/17 through 6/30/18. (BTSA Funds)

Schwartz, Billie	\$4,375.50/month, not to exceed \$43,755
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- C. Temporary Contract Junior ROTC Teachers, granted one-year contract for 2017-18 with pay per military contract:

Golden, Marixa	Loara High School
Granville, Clevester	Katella High School
Knight, John	Anaheim High School
Linden, Gregory	Magnolia High School
Miles, Noel	Magnolia High School
Pearce, Jerry	Western High School
Purkins III, Charles	Anaheim High School
Toliver, Richard	Western High School

- D. Teacher(s)/Temporary:

Thabet, Marwa		Column	Step
4/10/17		4	1

Human Resources Division, Certificated Personnel

Board of Trustees
May 9, 2017

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3. Extra Service Compensation:

- A. JROTC/NJROTC Department Leadership Stipend, for the following individuals, for the 2017-18 school year, in the amount of \$1,500, to be paid half at the end of each semester: (General Funds)

Knight, John	Anaheim High School
Linden, Gregory	Magnolia High School
Pearce, Jerry	Western High School

- B. JROTC/NJROTC Drill Team Stipend, for the following individuals, for the 2017-18 school year, in the amount of \$2,000, to be paid half at the end of each semester: (General Funds)

Golden, Marixa	Loara High School
Miles, Noel	Magnolia High School
Purkins III, Charles	Anaheim High School
Toliver, Richard	Western High School

- C. Bilingual Authorization Stipend, to be paid to the following individual(s) for an earned Bilingual Cross-cultural Language and Academic Development (BCLAD) or equivalent certification, effective as noted:

Fujimoto, Diana	8/8/16
Guajardo, Roxana	8/8/16
Padilla, Ricardo	3/29/17
Suarez, Gema	8/8/16

- D. Reimbursement for expenses related to completion of the Orange County Department of Education (OCDE) Career Technical Education (CTE) Credential Program, effective the 2016-2017 school year. Reimbursement not to exceed \$1,000 per teacher: (Carl D. Perkins Funds)

Olmedo, Adrian

- E. Link Crew Program Stipend, for the following individual(s) to develop curriculum July 24, 2017, for the 2017-18 school year, to be paid at the miscellaneous rate of \$44.29 per hour, not to exceed seven hours per person, per day: (LCFF)

Flores, Jaime	Western
Flores, Monique	Western
Garcia, Juanis	Western
Jensen, Ann	Western
Leighton, Brandon	Western

Human Resources Division, Certificated Personnel

Board of Trustees
May 9, 2017

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- F. AP Honors Vertical Alignment Stipend, for the following individual(s) to develop curriculum June 1, 2017, for the 2017-18 school year, to be paid at the miscellaneous rate of \$44.29 per hour, not to exceed a total of four hours per person: (LCFF)

Criner, Wendy	Western
Pryor, Roslynn	Western
Rosette, Lizabeth	Western
Shozi, Lisa	Western

- G. Music Tech/Choir Workshop Stipend, for the following individual(s) to develop curriculum for four days in May and June 2017, for the 2017-18 school year, to be paid at the miscellaneous rate of \$44.29 per hour, not to exceed six hours per person, per day: (LCFF)

Wargo, Paul	Western
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- H. Professional Development for Science Stipend, for the following individual(s) to develop curriculum May 29-30, 2017, for the 2017-18 school year, to be paid at the miscellaneous rate of \$44.29 per hour, not to exceed three hours per person, per day: (LCFF)

Abril, Yvonne	Western
Durrego, Corina	Western
Jaramillo, Samuel	Western
Parikh, Sneha	Western
Reta, Karen	Western

- I. Visual Art Curriculum Development Stipend, for the following individual(s) to develop curriculum May 29-31, 2017 and June 1-2, 2017, for the 2017-18 school year, to be paid at the miscellaneous rate of \$44.29 per hour, not to exceed four hours per person, per day: (LCFF)

Milliam, Michael	Western
Moen, Melinda	Western

- J. French Curriculum Summer Development Stipend, for the following individual(s) to develop curriculum May 31, and June 1-6, 2017 (5 days), for the 2017-18 school year, to be paid at the miscellaneous rate of \$44.29 per hour, not to exceed a total of five hours per person, per day: (LCFF)

Ngo, Diana	Western
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Human Resources Division, Certificated Personnel

Board of Trustees
May 9, 2017

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- K. WASC Report Stipend, for the following individual(s) to assist with WASC reporting on June 5-9, 2017, for the 2017-18 school year, to be paid at the miscellaneous rate of \$44.29 per hour, not to exceed a total of seven hours per person, per day: (Title I)

Criner, Wendy	Western
Jaramillo, Samuel	Western
Leang, Charlene	Western

- L. Thinking Maps Stipend, for the following individual(s) to develop curriculum May 30, 2017, for the 2017-18 school year, to be paid at the miscellaneous rate of \$44.29 per hour, not to exceed four hours per person, per day: (LCFF)

Clark Yamamoto, Karen	Western
Criner, Wendy	Western
Flores, Monique	Western
Millam, Michael	Western
Ngo, Diana	Western
Sporn, Dana	Western

- M. English Department Planning Stipend, for the following individual(s) to develop curriculum August 2, 2017, for the 2017-18 school year, to be paid at the miscellaneous rate of \$44.29 per hour, not to exceed a total of four hours per person: (LCFF)

Criner, Wendy	Western
Lauber, Stephan	Western
Leang, Charlene	Western
Link, Tom	Western
Pryor, Roslynn	Western
Rosette, Elizabeth	Western
Seagraves, David	Western
Shozi, Lisa	Western
Torres, Maria	Western

- N. Discipline and Alternative to Suspension Data Recovery/Correction Stipend, to be paid for the 2016-17 school year to the following individuals as noted: (LCFF Funds)

Adela Cruz	\$1,250
Alison Konrad	\$5,500

- O. California State University, Fullerton, ITEST STEM, Inc. After School Program Teacher Stipend, to provide after school engineering activities for students, to be paid to the following individual(s) for the 2016-17 school year, in the amount of \$1,961 per person: (ITEST STEM, Inc. Grant Funds)

Ashton, Carolyn	South
Cao, Jennifer	Ball
Day, Russell	Lexington

Human Resources Division, Certificated Personnel

Board of Trustees
May 9, 2017

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Galipeau, Steven	Brookhurst
Galvin, Sandra	Lexington
Malmborg, Debra	Ball
Marquez, Lisa	South
Meza, Susanna	Brookhurst

4. Change of contract for the following personnel who have completed the additional units and/or years of experience to advance on the salary schedule, effective as noted:

	<u>From</u>	<u>To</u>	<u>Effective</u>
Frank-Johnson, Karen	2 11	3 11	8/7/17

5. Volunteer Employee Aides, with coverage by Workers' Compensation Insurance, effective as noted:

Alvarez, Sergio	4/7/17
Anglee, Reginaclarise	4/28/17
Atilano, Victor	4/14/17
Avery, Veronica	4/14/17
Brown, Thomas	4/7/17
Celik, Pelin Fatma	4/17/17
Delacruz, Ruperto	4/25/17
Diaz, Brittany	4/7/17
Eirich, Hobie	4/5/17
Ferraro, Lynette	4/4/17
Fritsch, Maria	4/23/17
Gutierrez, Johnmichael	4/11/17
Guzman, Guadalupe	4/13/17
Iguchi, Kyle	4/19/17
Kim, Alice	4/28/17
Kraemer, Judith	4/14/17
Martinezlucero, Maria	4/21/17
Mauler, Jack	4/18/17
Morante, Juan	4/10/17
Morenodecardenas, Maria	4/25/17
Murakami, Lisa	4/24/17
Murakami, Steve	4/25/17
Pulido, Mary Grace	4/18/17
Ramirez, Lizbeth	4/10/17
Rodriguez, Jennifer	4/6/17
Scott, Jamier	4/5/17
Silverio, Miriam	4/12/17
Stacey, Ezekiel	4/19/17
Thews, Lauren	4/6/17
Valencerina, Marcia	4/24/17
Voung, Leon	4/8/17
Whisler, Ann	4/11/17

Human Resources Division, Certificated Personnel

Board of Trustees
May 9, 2017

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6. Extra Service Assignments, employment effective as noted:

Classified:

	<u>Salary</u>	<u>Term</u>	<u>Effective</u>
<u>Ball</u> Sherman, Jacob Intramural Sports	\$1,243	4 th Quarter	3/20/17
<u>Brookhurst</u> Pollack, Karen Yearbook	\$556.50	2 nd Semester	11/28/16
Loth, Sandra Yearbook	\$556.50	2 nd Semester	11/28/16
<u>Cypress</u> Mitchell, Douglas Golf, Head Varsity	\$3,023	Season	2/14/17
Phan, Kevin Accompanist	\$822	2 nd Semester	4/19/17
<u>Katella</u> Beaubien, Gregory Baseball, Asst./Lower Level	\$3,350	Season	2/7/17
<u>Kennedy</u> Aguilar, Nancy Drill Team	\$2,721	2 nd Semester	1/9/17
Allen, Alexandra Softball, Assistant	\$3,350	Season	2/14/17
Cervantes Cenizo, Sergio Swimming, Girls, Head Varsity *REVISED	\$3,350*	Season	2/14/17
Johnson, Devan Track, Assistant	\$3,023	Season	2/14/17
Sanchez, Daniel Track, Girls, Head Varsity	\$4,197	Season	2/7/17
<u>Loara</u> Bahena Ocampo, Jose Volleyball, Head Varsity *REVISED	\$3,350*	Season	2/14/17
Saikaly, Kieran Basketball, Assistant	\$3,350	Season	10/31/16

Human Resources Division, Certificated Personnel

Board of Trustees
May 9, 2017

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Magnolia

Aguirre, Tiffani Softball, Asst./Lower Level	\$1,802.30	Season	3/28/17
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Oxford

Barnes, David Volleyball, Asst./Lower Level *REVISED	\$2,016.34*	Season	2/14/17
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Phan, John Debate	\$1,675	2 nd Semester	1/9/17
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Savanna

Arellano, Stephen Tennis, Head Varsity and Junior Varsity *REVISED	\$3,715*	Season	2/14/17
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Arevalos, Rudy Asst. Band *REVISED	\$3,178*	Year	8/10/16
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Kammer, Karyn Song/Cheer *REVISED	\$2,483*	2 nd Semester	1/9/17
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Konrad, John Volleyball, Asst./Lower Level	\$3,023	Season	2/14/17
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Robinson, Cory Colorguard	\$2,721	2 nd Semester	1/9/17
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Robinson, Cory Dance	\$1,589	2 nd Semester	1/9/17
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Sycamore

Galaviz, Lucero Track and Field	\$2,486	4 th Quarter	3/20/17
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Kolakowski, Lawrence Accompanist	\$1,251	2 nd Semester	1/9/17
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Walker

Pappas, Daniel Music Accompanist	\$625.50	2 nd Semester	1/9/17
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Human Resources Division, Classified Personnel

Board of Trustees
May 9, 2017

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1. **Retirements/Resignations/Terminations, effective as noted:**

	<u>Location:</u>	<u>Effective:</u>
Aguilera, Robert Athletic Facilities Worker II	Magnolia High School	06/30/2017
Alcantar, Hortencia Food Service Assistant I	Food Service Department	06/15/2017
Arvizu, Catalina Food Service Assistant I	Food Service Department	06/15/2017
Ballard, Steven Grounds Maintenance Worker	Operations Department	05/04/2017
Baltazar, Susan Secretary – Attendance	Magnolia High School	05/31/2017
Barnard, Sharon Network Analyst	Education and Information Technology	06/30/2017
Bloomfield, Joan Instructional Assistant – Specialized Academic Instruction	South Jr. High School	05/25/2017
Cabrera, Eileen Secretary – Attendance	Loara High School	05/31/2017
Cates, Linda Sr. Payroll Technician	Payroll Department	06/30/2017
Chan, Jimmy Technology Services Technician	Education and Information Technology	06/30/2017
Chase, Melanie Instructional Assistant – Special Abilities	Hope School	05/25/2017
Chen, Rose ASB Accounting Technician	Cypress high School	06/16/2017
Currier, Connie Food Service Assistant I	Food Service Department	05/25/2017
Dalke, Margaret Secretary – School Support	Savanna High School	06/16/2017
Erman, Melissa Food Service Manager I	Savanna High School	04/28/2017

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Ernsting, John Custodian	Kennedy High School	06/30/2017
Farah, Renee Bus Driver	Transportation Department	06/30/2017
Fender, Suzanne Food Service Assistant III	Food Service Department	06/16/2017
Fredrickson, Noah Athletic Facilities Worker I	South Jr. High School	06/30/2017
Fronaberger, Heidi Instructional Assistant – Behavioral Support	Hope School	04/13/2017
Gilreath, Eneida Instructional Assistant – Specialized Academic Instruction (Bilingual)	Anaheim High School	05/25/2017
Goldsberry, Janice Sr. Administrative Assistant – School Support	Walker Jr. High School	06/30/2017
Gutjahr, Sharon Secretary – School Support	Cypress High School	06/16/2017
Hackworth, Dona Health Services Technician	Kennedy High School	05/31/2017
Hanna, Barbara Sr. Administrative Assistant – School Support	Gilbert High School	06/30/2017
Haskin, Larry Education Technology Supervisor	Audio Visual Department	06/30/2017
Hays, George Maintenance Service Worker	Maintenance Department	06/30/2017
Hicks, Christine Secretary – Attendance	Western High School	05/31/2017
Ho, Viet Custodian	Anaheim High School	06/30/2017
Hockett, Jean Risk Manager	Risk Management	06/30/2017
Iglesias, Clotilde Food Service Assistant I	Anaheim High School	05/25/2017

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	Department	
Jones, Erland Campus Safety Aide	Magnolia High School	05/25/2017
Jones, Gary Custodian	Savanna High School	06/30/2017
Lappin, Georgia Secretary – School Support	Loara High School	06/16/2017
Leonard, Thomas Operations Supervisor	Operations Department	06/30/2017
Lessard, Maria School Library Media Technician	Cypress High School	06/16/2017
Lomeli, Macaria Food Service Assistant I	Food Service Department	06/15/2017
McDonald, Brian Sr. Warehouse Worker – Food Service	Food Service Department	06/30/2017
Morales, Jose Bus Driver	Transportation Department	05/04/2017
Morris, Pamela Office Assistant	Lexington Jr. high School	05/31/2017
Nagamine, Mona Food Service Assistant I	Food Service Department	06/15/2017
Navarro, Maria Food Service Assistant I	Food Service Department	06/30/2017
Nerey, Xiomara Food Service Assistant I	Food Service Department	06/15/2017
Oceguera, Judy Administrative Assistant	Education Division	06/30/2017
Ontiveros, Cynthia Campus Safety Aide	Magnolia High School	05/25/2017
Pacia, Shirley Sr. Administrative Assistant – Program Support	Education Information Technology	06/30/2017
Patanella, Jean Health Services Technician	South Jr. High School	05/31/2017

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Payne, Julie Accounting Technician	Accounting Department	06/30/2017
Porter, Holleigh Instructional Assistant – Behavioral Support	Hope School	04/06/2017
Reed, Harriett Health Services Technician	Orangeview Junior High School	05/31/2017
Reed, Lisa Instructional Assistant – Specialized Academic Instruction	Magnolia High School	05/25/2017
Rennie, Daniel Warehouse Supervisor	Central Warehouse	06/30/2017
Reyes-Saucedo, Jose Campus Safety Aide	South Jr. high School	05/25/2017
Ruiz, Anna Marie Sr. Administrative Assistant – School Support (Bilingual)	Kennedy High School	06/30/2017
Ryan, Susan Instructional Assistant – Specialized Academic Instruction	Savanna High School	05/25/2017
Salas, Virginia Instructional Assistant – Special Abilities	Brookhurst Jr. High School	05/25/2017
Saltz, Bruce Controller	Accounting Department	06/30/2017
Strimback, Jerri Food Service Manager I	Loara High School	05/31/2017
Swetland, Sandra Instructional Assistant – Specialized Academic Instruction	Dale Jr. High School	05/25/2017
Tarnosky, Nancy Food Service Assistant III	Food Service Department	06/30/2017
Tetreault, Stephen Warehouse Worker – Central Warehouse	Central Warehouse	06/30/2017
Valois, Karen Instructional Assistant – Specialized Academic Instruction	Magnolia High School	05/25/2017
Vanderpool, Cheryl School Library Media Technician	Magnolia High School	05/31/2017

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Viles, Robin Instructional Assistant – Specialized Academic Instruction	Katella High School	05/25/2017
Velasquez, Freddy Bus Driver	Transportation Department	04/18/2017
Walker, Pauline Secretary – Registrar/Records	Savanna High School	06/16/2017
Welsh, Lina Secretary – Program Support	Education Division	06/30/2017
Wright, Dana Secretary – Registrar/Records	Anaheim High School	06/16/2017

2. **Leaves of Absence:**

REVISED - Valdez, Daniella, for educational purposes, without pay and without health benefits from 2/27/17 through the end of the working day on 5/15/17.

3. **Employment, effective as noted:**

	<u>Range/Step:</u>	<u>Effective:</u>
Permanent Employees:		
Antoinette, Marie Instructional Assistant – Behavioral Support	51/01	04/03/2017
Jin, Soo Oh Instructional Assistant – Specialized Academic Instruction	43/01	04/10/2017
Padilla, Maria Food Service Assistant I	41/01	03/27/2017
Promotions:		
Campbell, Ian Mechanic	61/03	04/18/2017
Hernandez, Maria District Receptionist	51/02	06/01/2017
Walker, Shawna Food Service Assistant III	50/02	04/03/2017

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Substitute Employees:

Alamia, Anthony Substitute Instructional Assistant – Adult Transition	51/01	05/01/2017
Alamia, Anthony Substitute Instructional Assistant – Behavioral Support	51/01	05/01/2017
Alamia, Anthony Substitute Instructional Assistant – Specialized Academic Instruction	43/01	05/01/2017
Baltazar, Marta Substitute Food Service Assistant I	41/01	04/14/2017
Carter, Chekesha Substitute Instructional Assistant – Adult Transition	51/01	04/21/2017
Carter, Chekesha Substitute Instructional Assistant – Behavioral Support	51/01	04/21/2017
Carter, Chekesha Substitute Instructional Assistant – Specialized Academic Instruction	43/01	04/21/2017
Castro, Nora Substitute Instructional Assistant – Behavioral Support	51/01	04/20/2017
Castro, Nora Substitute Instructional Assistant – Specialized Academic Instruction	43/01	04/20/2017
Chiriboga, Silvia Substitute Translator/Interpreter	53/10	04/18/2017
Cordova, Betty Substitute Food Service Assistant I	41/01	04/05/2017
Ellard, Amy Substitute Instructional Assistant – Behavioral Support	51/01	04/24/2017
Ellard, Amy Substitute Instructional Assistant – Specialized Academic Instruction	43/01	04/24/2017

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Gomez, Jose Substitute Food Service Assistant I	41/01	04/04/2017
Gonzales, Angela Substitute Sr. Administrative Assistant	59/01	04/03/2017
Gonzalez, Jesus Substitute Custodian	48/01	04/18/2017
Hoeffken, James Substitute Custodian	48/01	04/20/2017
Kinney, Yanira Substitute Bus Driver	55/01	04/17/2017
Monroe, Yvonne Substitute Food Service Assistant I	41/01	04/04/2017
Montgomery, Priscilla Substitute Office Assistant	43/01	04/18/2017
Montgomery, Priscilla Substitute Secretary	51/01	04/10/2017
Okerlund, Jane Substitute Food Service Assistant I	41/01	04/06/2017
Resendiz-Loza, Ana Substitute Food Service Assistant I	41/01	04/14/2017
Shahriar, Akhi Substitute Food Service Assistant I	41/01	04/10/2017
Toledo, Maria Substitute Food Service Assistant I	41/01	04/11/2017
Trejo, Jennifer Substitute Food Service Assistant I	41/01	04/10/2017
Umpornpuckdi, Kimberly Substitute Instructional Assistant – Adult Transition	51/01	04/24/2017
Umpornpuckdi, Kimberly Substitute Instructional Assistant – Behavioral Support	51/01	04/24/2017
Umpornpuckdi, Kimberly Substitute Instructional Assistant – Specialized Academic Instruction	43/01	04/24/2017

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Valdez, Jocelyn Substitute Instructional Assistant – Adult Transition	51/01	04/24/2017
Valdez, Jocelyn Substitute Instructional Assistant – Behavioral Support	51/01	04/24/2017
Valdez, Jocelyn Substitute Instructional Assistant – Specialized Academic Instruction	43/01	04/24/2017
Zaragoza, Oscar Public Information Intern	\$14.53/Hr.	04/19/2017

Increase in hours/months worked:

Warrior, Brian Event/Facility Attendant - From fifteen (15) to sixteen (16) hours per week	48/10	04/27/2017
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4. **Workability, current minimum wage or stipend of \$256 effective as noted:**
(Workability Grant Funds)

Effective

Rwakatare, Byelakatusiime	04/21/2017
Reza, Jonathan	04/05/2017

5. **Summer Employment other than Extended School Year, effective as noted:**

	<u>Range/Step</u>	<u>Effective:</u>
Arcos, Marco Instructional Assistant – Specialized Academic Instruction	43/10	07/27/2017
Arias, Elva Secretary - Attendance	53/10	07/27/2017
Correa, Patricia Instructional Assistant - Bilingual	47/10	04/25/2017
Fite, Esperanza Instructional Assistant - Bilingual	47/10	04/25/2017
Guillen, Heather Health Services Technician	51/03	07/24/2017
Luna, Rocio Office Assistant - Bilingual	47/03	07/24/2017

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Ortiz, Elva Campus Safety Aide	41/10	07/25/2017
Paniagua, Elisa Instructional Assistant - Bilingual	47/10	07/20/2017
Rangel, Gerardo Instructional Assistant - Bilingual	47/10	07/20/2017
Real, Jeanette Job Developer	55/09	06/05/2017
Reed, Harriett Health Services Technician	51/10	07/27/2017
Ruddell, Cheri Secretary – Attendance	51/10	07/24/2017
Sanft, Jacqueline Secretary - Attendance	51/10	07/25/2017
Steinbrick, Gail Job Developer	55/10	06/05/2017
Torres, Jose Instructional Assistant - Bilingual	47/10	04/25/2017
Uresti, Teresa Instructional Assistant – Specialized Academic Instruction	43/10	07/27/2017
Villareal, Sandra Instructional Assistant - Bilingual	47/10	04/25/2017