

BOARD OF TRUSTEES
Minutes
Thursday, June 26, 2014

1. CALL TO ORDER–ROLL CALL

Board President Brian O’Neal called the meeting of the Anaheim Union High School District Board of Trustees to order at 3:30 p.m.

Present: Brian O’Neal, president; Annemarie Randle-Trejo, clerk; Anna L. Piercy, assistant clerk; Katherine H. Smith and Al Jabbar, members; Michael B. Matsuda, superintendent; Russell Lee-Sung, Dianne Poore, assistant superintendents; and Jeff Riel, District counsel.

Absent: Dr. Paul Sevillano, assistant superintendent

2. ADOPTION OF AGENDA

Staff requested the following amendments to the agenda:

- On item 9.2, change the words “Action Item” to “Information Item”
- On item 9.3, replace Exhibit D with revised Exhibit D
- On item 9.7, change the words “Action Item” to “Information Item”
- On item 10.10, replace Exhibit U with revised Exhibit U; the only change was to correct a spelling error

On the motion of Trustee Jabbar, duly seconded and unanimously carried, following discussion, the agenda was adopted as amended.

3. PUBLIC COMMENTS, CLOSED SESSION ITEMS

There were no requests to speak.

4. CLOSED SESSION

The Board of Trustees entered closed session at 3:34 p.m.

Dr. Sevillano entered closed session at 4:34 p.m.

5. RECONVENE MEETING, PLEDGE OF ALLEGIANCE, AND CLOSED SESSION REPORT OUT

5.1 Reconvene Meeting

The Board of Trustees reconvened into open session at 6:02 p.m.

5.2 **Pledge of Allegiance and Moment of Silence**

Board President Brian O’Neal led the Pledge of Allegiance to the Flag of the United States of America and provided the moment of silence.

5.3 **Closed Session Report**

Board Clerk Annemarie Randle-Trejo reported the following actions taken during closed session:

5.3.1 No reportable action taken regarding public employee performance evaluation, superintendent.

5.3.2 No reportable action taken regarding negotiations.

5.3.3 No reportable action taken regarding personnel.

5.3.4 The Board of Trustees took formal action with a 3-2 vote, to appoint the following assistant principals Hilda Vazquez, Oxford Academy; Mike Pooley, Brookhurst Junior High School; Israel Rubio, Dale Junior High School; Amber Hardy-Soto, Lexington Junior High School; Jeff Howe, Orangeview Junior High School; and Agnes Asiedu-Kumi, South Junior High School.

5.3.5 The Board of Trustees took formal action to appoint Dr. Stephanie Henry as coordinator, assessment and evaluation.

6. **INTRODUCTION OF GUESTS**

The Board of Trustees recognized our community stakeholders for their interest in the Anaheim Union High School District, for attending our Board meeting, and thanked them for their participation and contribution, as we create an education environment that graduates socially aware, civic-minded students who are college and career ready for the 21st century.

In addition, Board of Trustees’ President Brian O’Neal introduced Deal Elder, ASTA president.

7. **REPORTS**

Reports of Associations

Dean Elder, ASTA president, thanked Dr. Sevillano for including them in the Local Control and Accountability Plan (LCAP) process. He said he is looking forward to the fall and elections, as well as the ASTA contract negotiations. He wished everyone a good summer.

8. **PUBLIC COMMENTS, OPEN SESSION ITEMS**

Theresa Frankel spoke about issues regarding her son at Kennedy High School.

There was an additional speaker following item 9.5.

9. **ITEMS OF BUSINESS**

RESOLUTIONS

9.1 **Resolution No. 2013/14-B-16, General Funds; Resolution No. 2013/14-B-17, Various Funds; and Proposed Budget (All Funds)**

Background Information:

The Board of Trustees must adopt a budget for the next fiscal year by July 1, 2014, per Education Code Section 42127(a). The Board has a fiduciary responsibility to maintain fiscal solvency for the current and subsequent two fiscal years. The District will submit a detailed list of methods of acquiring such funds for Board approval as part of the 2015 Second Interim Report.

Current Consideration:

After thorough analysis and review, the 2014-15 budget was updated from the Second Interim Report, which was presented to and approved by the Board of Trustees at its March 11, 2014, meeting. Per Education Code Sections 42600 and 42601, all adjustments to the current budget must be approved by a resolution of the Board of Trustees. Resolution No. 2013/14-B-16 summarizes adjustments to the General Fund; Resolution No. 2013/14-B-17 summarizes adjustments to all other funds.

Budget Implication:

As part of the annual budget reporting process, budget adjustments are made to income, expenditures, and fund balances. Resolution No. 2013/14-B-16, General Funds; and Resolution No. 2013/14-B-17, Various Funds, authorizes budget adjustments per Education Code Sections 42600 and 42601.

Action:

1. On the motion of Trustee Randle-Trejo and duly seconded, the Board of Trustees adopted Resolution No. 2013/14-B-16, General Funds. The roll call vote follows.

Ayes: Trustees Jabbar, Smith, Piercy, Randle-Trejo, and O'Neal

2. On the motion of Trustee Randle-Trejo and duly seconded, the Board of Trustees adopted Resolution No. 2013/14-B-17, Various Funds. The roll call vote follows.

Ayes: Trustees Jabbar, Smith, Piercy, Randle-Trejo, and O'Neal

3. On the motion of Trustee Randle-Trejo, duly seconded and unanimously carried, following a lengthy discussion, the Board of Trustees adopted the 2014-15 Proposed Budget (All Funds).

BUSINESS SERVICES DIVISION

9.2 **Citizens' Oversight Committee Report**

Background Information:

The process for determining what the District's facilities needs are and how they could be funded has been an open and transparent process. By way of background, the Blueprint for the Future Committee (Committee) held four meetings during the month of February, and spent approximately 500 hours cumulatively learning about the District's facilities needs, the options for addressing them, and developing consensus. The Committee consisted of approximately 65 volunteers, including employees, students, parents, and community members. The Committee's report to the Board was completed with 100 percent consensus.

One of the recommendations from the Committee was oversight. Specifically:

"Consideration of a bond measure should begin with accountability. The statutorily required Citizens' Bond Oversight Committee should be formed before the Board considers action to place a bond measure on the ballot. The Oversight Committee should review the proposed bond project list and confirm that the projects can be completed with the anticipated bond measure funding before the Board takes action to put a bond measure on the ballot. The Oversight Committee could also be tasked with establishing benchmarks to measure progress of the facilities projects to be completed with bond funding. The benchmarked performance should be regularly reported to the community via the website www.auhsdblueprint.us."

To implement this recommendation, the Board of Trustees appointed three initial members to the Citizens' Oversight Committee, at the May 29, 2014, Board meeting. This initial Citizen's Oversight Committee reviewed the proposed bond project list and anticipated bond measure funding.

Current Consideration:

The initial members of the Citizens' Oversight Committee will be reporting to the Board, based on their independent review, whether the proposed bond project list can be completed with the anticipated funding. This will help inform the Board prior to the Board's consideration to place a bond measure on the ballot.

Budget Implication:

There is no impact to the budget.

Action:

The Board of Trustees received the informational report from the Citizens' Oversight Committee.

9.3 **Bond Measure, Election Documents Review**

Background Information:

The Board previously heard information presentations about the District's facilities needs and a potential bond measure to help fund a portion of the facilities needs at Board meetings in September 2013, December 2013, February 2014, April 2014, and May 2014.

Current Consideration:

Election documents have been drafted to give the Board an opportunity to review the election documents, ask questions, and provide input prior to considering action to approve them at the July 10, 2014, Board meeting.

The election documents consist of the following:

- Resolution to place a bond measure on the ballot, and exhibits to the resolution
- Ballot measure
- Facilities project list
- Tax rate statement

Budget Implication:

There is no impact to the budget.

Action:

On the motion of Trustee Piercy, duly seconded and unanimously carried, following a lengthy discussion, the Board of Trustees reviewed and discussed the information presented.

9.4 **Facilities Master Plan Follow-up:**

At the Facilities Master Plan study session, the Board of Trustees expressed an interest/concern regarding safety and security at school sites. The Board continued the discussion on the Facilities Master Plan project list.

Action:

On the motion of Trustee Randle-Trejo, duly seconded and unanimously carried, following discussion, the Board of Trustees reviewed and discussed the information presented. The consensus of the Board of Trustees was to secure schools with proper fencing.

Trustee Smith exited the meeting at 8:08 p.m. and returned at 8:09 p.m.

EDUCATIONAL SERVICES DIVISION

9.5 **Adoption, Local Control and Accountability Plan (LCAP)**

Background Information:

Education Code Section 52060 requires school districts to adopt a local control and accountability plan (LCAP) on or before July 1 of each year, and Education Code Section 52070 requires that school districts file a LCAP with the county superintendent of schools not later than five days after adoption of the LCAP. School districts must also ensure that teachers, principals, administrators, and other school personnel, as well as local bargaining units, parents, and pupils were consulted in the development of the LCAP for the 2014-15 year.

Current Consideration:

The public hearing was held on June 19, 2014. The purpose of the public hearing was to allow the public an additional opportunity to ask questions concerning the District's LCAP.

Budget Implication:

There is no impact to the budget.

Action:

On the motion of Trustee Randle-Trejo, duly seconded and unanimously carried, following discussion, the Board of Trustees adopted the Local Control and Accountability Plan.

PUBLIC COMMENT

Maria Guzman shared that she attended the Santa Ana Unified School District board meeting when they presented and adopted their LCAP. She said it was well presented and the meeting was well attended by their community. She stated her opinion that our community was not properly communicated to regarding the LCAP.

HUMAN RESOURCES DIVISION

9.6 **Proposed 2015-16, 2016-17, and 2017-18 Student/Teacher Calendars**

Background Information:

The Student/Teacher Calendar is an instructional calendar that is negotiated between the District and the Anaheim Secondary Teacher's Association (ASTA). These calendars shift from a traditional school year to an early start in an effort to benefit students. Some of the benefits of an early start calendar are to maximize instructional days prior to important testing such as Advanced Placement (AP), International Baccalaureate (IB), and the California High School Exit Exam (CAHSEE). An early start also avoids overlap of high-stakes exams. Another crucial benefit is continuity of instruction by ending the first semester prior to the winter break. The early start also better aligns with colleges and universities and allows students greater opportunity to take advantage of college programs. With these benefits in mind, the District and ASTA negotiated specific dates for the early start calendars.

On May 8, 2014, the Board approved a memorandum of understanding (MOU) for the teacher start/end dates, student start/end dates, vacation periods, and holidays for the 2015-16, 2016-17, and 2017-18 Student/Teacher Calendars. The District and ASTA agreed to engage in further negotiations to set specific dates for staff development days/non-student days, quarters, semesters, and deadlines for progress reports and grades. The District and ASTA reached a tentative agreement on May 19, 2014, for all outstanding calendar dates.

Current Consideration:

The 2015-16, 2016-17, and 2017-18 Student/Teacher Calendars specify all teacher start/end dates, student start/end dates, vacation periods, and holidays. Additionally, the calendars designate dates for staff development days/non-student days, quarters, semesters, and deadlines for progress reports and grades.

Budget Implication:

There is no impact to the budget.

Action:

On the motion of Trustee Piercy, duly seconded and unanimously carried, the Board of Trustees adopted the 2015-16, 2016-17, and 2017-18 student/teacher calendars.

SUPERINTENDENT'S OFFICE

9.7 **Revised Board Policy 91200, Uniform Complaint Procedures, First Reading**

Background Information:

Board Policy 91200, Uniform Complaint Procedures, provides the procedure for students, parents/guardians, and District employees to make complaints alleging failure to comply with applicable state, as well as federal laws and regulations and/or alleging discrimination. As part of the legislation adopting the Local Control Funding Formula (LCFF) and Local Control and Accountability Plan (LCAP), the Legislature enacted Education Code Section 52075, which states that an individual may file a complaint alleging that a school district, county superintendent of schools, or a charter school has not complied with the requirements for adopting the LCAP under the Uniform Complaint Procedures. The new Education Code further provides instructions for how a formal complaint may be filed and the school district's responsibility to respond.

Current Consideration:

The Board of Trustees is requested to review the first reading of revised Board Policy 91200, Uniform Complaint Procedures, to include new language regarding complaints alleging the District has not complied with the requirements for adopting the LCAP.

Budget Implication:

There is no impact to the budget.

Action:

The Board of Trustees reviewed revised Board Policy 91200.

10. **CONSENT CALENDAR**

On the motion of Trustee Piercy, duly seconded and unanimously carried, the Board of Trustees approved all items on the consent calendar.

BUSINESS SERVICES DIVISION

10.1 **Inter-Agency Meal Agreements**

Background Information:

Anaheim Union High District has had an agreement to provide meals to Anaheim City School District since the state meal mandate passed in 1975. The meal mandate requires all school districts to provide nutritious meals for all enrolled students who are determined to be eligible. Anaheim City School District does not have adequate kitchen facilities to provide meal service to their students at most of their school sites. The inter-agency meal agreement is a five-year agreement, which requires school board approval for each year. Approval of the inter-agency agreement is requested in order to continue providing nutritious meals to the Anaheim City School District. Area eligible sites will receive provision II breakfast at no charge, and after school supplement at no charge. The price for the elementary school lunch is \$2.75. The cost per meal for these agreements generate income from the meals served to cover program cost.

Current Consideration:

The cost of the paid lunch is \$2.75. The cost per meal for Headstart/Preschool will remain at \$1.25 for breakfast, \$2.25 for lunch, and \$.50 for snacks. These agreements generate income from the meals served. The agreements provide a service to the community. Services will be provided July 1, 2014, through June 30, 2015.

Budget Implication:

This agreement generates income. (Cafeteria Fund)

Action:

The Board of Trustees approved the meal agreements to provide meals to Anaheim City School District, Anaheim City School District Preschool Program, and Anaheim City School District Headstart Program for the 2014-15 year.

10.2 **Declaring Certain Furniture and Equipment as Unusable, Obsolete, and/or Out-of-Date, and Ready for Sale, or Destruction**

Action:

The Board of Trustees approved the list of District furniture and equipment as unusable, obsolete, and/or out-of-date, and ready for sale, or destruction, and authorized proper disposal in accordance with Education Code Section 60510 et al.

10.3 **Declaring Certain Textbooks and Instructional Materials as Unusable, Obsolete, and/or Out-of-Date, Damaged, and Ready for Sale, or Destruction**

Action:

The Board of Trustees approved the list of District textbooks and instructional materials as unusable, obsolete, and/or out-of-date, damaged, and ready for sale, or destruction as surplus, and authorized staff to dispose of the textbooks and instructional materials in accordance with Education Code Section 60510 et al.

10.4 **Check Register/Warrants Report**

Action:

The Board of Trustees ratified the check register/warrants report, June 10, 2014, through June 16, 2014.

10.5 **Purchase Order Detail Report**

Action:

The Board of Trustees ratified the Purchase Order Detail Report, June 10, 2014, through June 16, 2014.

10.6 **Supplemental Information**

Enrollment Report, Month 10

EDUCATIONAL SERVICES DIVISION

10.7 **Amendment to Agenda Item, Agreement, Boys Town**

Background Information:

On May 29, 2014, the Board of Trustees approved the agreement with Boys Town, which provides special education services to a variety of students with significant emotional and behavioral needs in both the Emotional Disturbance (ED) and Bridges programs. Students that cannot be served in these programs often require non-public or residential treatment facility placements. Boys Town will provide extensive training in the Boys Town Educational Model (BTEM), over the course of the 2014-15 year, for up to 50 District staff who support these programs.

Current Consideration:

The previously approved agenda item stated that June 30, 2015, would be the ending date for services provided. However, the contract states the ending date for the agreement is August 6, 2015; therefore, the agenda item needs to be amended to be consistent with the language of the original contract.

Budget Implication:

Costs for these services are not to exceed \$104,892. (Special Education Funds)

Action:

The Board of Trustees amended the correction to the agenda item with Boys Town. Services will be provided July 1, 2014, through August 6, 2015.

10.8 **Memorandum of Understanding between the Orange County Superintendent of Schools**

Background Information:

Pursuant to the authority established in Education Code Sections 56195, 56195.1, 56195.3, and 56195.5, the Orange County Department of Education (OCDE) may provide for the education of individual pupils in special education programs who reside in other districts or counties. The OCDE Division of Special Education Services operates the OCDE Special Schools Program to provide special education services to individuals with exceptional needs requiring intensive educational services, including a regional deaf and hard of hearing program.

Current Consideration:

The memorandum of understanding between the Orange County Superintendent of Schools and the District allows students who live within District boundaries to be placed in county operated special education programs. Placement in county programs occurs if recommended by an Individualized Educational Plan due to the District's inability to meet the student's needs.

Budget Implication:

Funds are allocated on an individual student basis. (Special Education Funds)

Action:

The Board of Trustees approved the memorandum of understanding with the Orange County Superintendent of Schools. Services will be provided July 1, 2014, through June 30, 2015.

10.9 **Paradigm Healthcare Services, LLC**

Background Information:

Paradigm Healthcare Services, LLC is engaged in the business of providing healthcare billing services to school districts, county offices of education, and local education consortia within the state of California. Paradigm provides Medi-Cal billing services, determines Medi-Cal eligibility, and identifies Medi-Cal numbers within the limits imposed by the Department of Health Services (DHS) and county governments. Paradigm also prepares the annual Cost and Reimbursement Comparison Schedule Workbook, in accordance with the claim guidelines approved by DHS, and assists administrative staff with the development and submission of the Medi-Cal Administrative Activities (MAA) Operational Plan in accordance with the DHS and MAA operational instructions.

Current Consideration:

The program generates revenues of which, Paradigm will be paid 12 percent. The amount of payment to Paradigm is completely dependent upon the revenue generated. MAA and Medi-Cal billing generate revenues that the District would otherwise not receive, even after the percentage payment to Paradigm for the service it provides.

Budget Implication:

Services will be provided at a cost not to exceed \$125,000 annually. (Special Education Funds)

Action:

The Board of Trustees approved the three-year service agreement with Paradigm Healthcare Services, LLC. Services will be provided July 1, 2014, through June 30, 2017.

10.10 **Instructional Materials Submitted for Display**

The Instructional Review Committee recommended the selected books for display, for basic and supplemental courses in English, business, and math. Before the materials can be approved for adoption, they must be made available for public review. The Board of Trustees will be requested to consider adoption of the materials following the end of the period of public display, June 27, 2014, through July 10, 2014.

Action:

The Board of Trustees approved the instructional materials for display.

10.11 **Field Trip Report**

Action:

The Board of Trustees approved/ratified the field trip report as submitted.

HUMAN RESOURCES DIVISION

10.12 **Certificated Personnel Report**

Action:

The Board of Trustees approved/ratified the certificated personnel report as submitted.

10.13 **Classified Personnel Report**

Action:

The Board of Trustees approved/ratified the classified personnel report as submitted.

SUPERINTENDENT'S OFFICE

10.14 **Orange County School Boards Association (OCSBA) Membership**

Background Information:

The Orange County School Boards Association (OCSBA) is a professional organization of local school boards and community college boards in Orange County established to serve each other's needs through consolidated action, exchange of information, and programs focusing on public education. OCSBA sponsors three dinner meetings per year, two of which are co-sponsored with the Association of California School Administrators (ACSA), Region VII, featuring relevant speakers from the educational, governmental, and business communities. Additionally, fiscal update meetings are scheduled during the budget cycle.

Current Consideration:

OCSBA membership provides the opportunity to belong to a forum for local school and community college board members to network, exchange information, and participate in educational opportunities focused on topics pertinent to public education.

Budget Implication:

The cost of the membership for the 2014-15 year is not to exceed \$125. (General Funds)

Action:

The Board of Trustees approved the membership with OCSBA for the 2014-15 year.

11. **SUPERINTENDENT AND STAFF REPORT**

Mr. Matsuda expressed his gratitude towards Dr. Sevillano and added that AUHSD will continue to honor his work.

Dr. Sevillano said he has learned a lot and will carry it forward as he goes along.

Mr. Lee-Sung shared how great it was working with Dr. Sevillano.

Mrs. Poore said she will miss Dr. Sevillano.

Mr. Riel thanked Dr. Sevillano and wished him the best of luck.

12. **BOARD OF TRUSTEES' REPORT**

Trustee Jabbar expressed his gratitude toward Dr. Sevillano's service to our District.

Trustee Smith wished Dr. Sevillano the best of luck, health, and a long life.

Trustee Piercy shared her attendance at the Sister Cities Committee meeting and noted they are preparing for the visit on July 26, 2014. She thanked Dr. Sevillano for his service. She noted she will be attending the grand opening of Katella High School's garden.

Trustee Randle-Trejo thanked Dr. Sevillano for his work with our District. She said she attended the GASELPA meeting. She expressed how well Dr. Donovan handles all of the special education work.

Trustee O'Neal stated he attended the GEAR UP Closing Ceremony at CSUF, Sister Cities Committee meeting, and a La Palma Community Hospital recognition.

13. **ADVANCE PLANNING**

13.1 **Future Meeting Dates**

The next regular meeting of the Board of Trustees will be held on Thursday, July 10, 2014, at 6:00 p.m.

Thursday, August 21
Thursday, September 4
Tuesday, September 23


Thursday, October 16
Thursday, November 6
Thursday, December 11

13.2 **Suggested Agenda Items**

There were no suggested agenda items.

14. **ADJOURNMENT**

On the motion of Trustee Randle-Trejo, duly seconded and unanimously carried, the Board of Trustees adjourned the meeting at 8:38 p.m.

Approved 
Assistant Clerk, Board of Trustees