

**ANAHEIM UNION HIGH SCHOOL DISTRICT**

501 N. Crescent Way, P.O. Box 3520, Anaheim, California 92803-3520, [www.auhsd.us](http://www.auhsd.us)

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**BOARD OF TRUSTEES  
Minutes  
Thursday, July 13, 2017**

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**1. CALL TO ORDER–ROLL CALL**

Board President Piercy called the regular meeting of the Anaheim Union High School District Board of Trustees to order at 3:45 p.m.

Present: Anna L. Piercy, president; Katherine H. Smith, clerk; Al Jabbar, assistant clerk; Brian O’Neal and Annemarie Randle-Trejo, members; Michael B. Matsuda, superintendent; Jaron Fried, Ed.D., Brad Jackson, and Jennifer Root, assistant superintendents.

Absent: Jeff Riel, District counsel

**2. ADOPTION OF AGENDA**

Staff requested the following amendments to the agenda:

- Pull close session item 4.8.
- On page 10, Item 9.15, under “Current Consideration” remove the following language “In addition, the Board is requested to equalize the salary of Jennifer Root, assistant superintendent, Business Services to the current salary for the other assistant superintendents and chief academic officer.”
- On Exhibit R, replace Addendum for Jennifer Root, to remove Section 3: Salary

On the motion of Trustee Jabbar, duly seconded and unanimously carried, the Board of Trustees adopted the agenda as amended.

**3. PUBLIC COMMENTS, CLOSED SESSION ITEMS**

There were no requests to speak.

**4. CLOSED SESSION**

The Board of Trustees entered closed session at 3:49 p.m.

**5. RECONVENE MEETING, PLEDGE OF ALLEGIANCE, AND CLOSED SESSION REPORT OUT**

**5.1 Reconvene Meeting**

The Board of Trustees reconvened into open session at 6:01 p.m.

5.2 **Pledge of Allegiance and Moment of Silence**

Board President Anna L. Piercy led the Pledge of Allegiance to the Flag of the United States of America and provided a moment of silence.

5.3 **Closed Session Report**

Board Clerk Smith reported the following actions taken during closed session.

5.3.1 No reportable action taken regarding public employee performance evaluation, superintendent.

5.3.2 No reportable action taken regarding anticipated litigation.

5.3.3 No reportable action taken regarding anticipated litigation.

5.3.4 No reportable action taken regarding negotiations.

5.3.5 No reportable action taken regarding personnel.

5.3.6 The Board of Trustees took formal action, with a 4-1 vote, to suspend, without pay for 15 days, employee HR-2017-18-01.

5.3.7 No reportable action taken regarding existing litigation.

5.3.8 This item was pulled prior to the adoption of the agenda.

6. **INTRODUCTION OF GUESTS**

The Board of Trustees recognized our community stakeholders for their interest in the Anaheim Union High School District and for attending our Board meeting. Thank you for your participation and contribution as we create an educational environment that graduates socially aware, civic-minded students who are college and career ready for the 21<sup>st</sup> century.

In addition, Board of Trustees' President Piercy introduced Dean Elder, ASTA president; Larry Larsen, Oversight Committee member; Ernesto Medrano and Ron Miller, Building and Trades Commission; and Gil Davila, Orange County Labor Federation president.

7. **REPORTS**

7.1 **Reports of Associations**

Dean Elder, ASTA president, introduced himself to the audience and congratulated all unions in the audience, as well as praised them for their work. He also addressed the audience present regarding the future elections of our Board of Trustees.

7.2 **Parent Teacher Student Association (PTSA) Reports**

There were no reports.

## 8. PUBLIC COMMENTS, OPEN SESSION ITEMS

- 8.1 Richard Samaniego thanked the Board for their support on the Community Benefits Agreement and spoke about the great benefits for all involved.
- 8.2 John O'Neill, Garden Grove City council member, addressed the support towards the Community Benefits Agreement.
- 8.3 Gil Davila said he is in full support of the Community Benefits Agreement and asked for the Board's approval.
- 8.4 Ernesto Medrano noted the importance of the Community Benefits Agreement and urges for the Board support.
- 8.5 Marysol Flores, spoke about her experience and approval of the Community Benefits Agreement.
- 8.6 Susan Gapinski, urges the Board to pass the Community Benefits Agreement.
- 8.7 Clarissa Harmon, recognizes that skills are important and hopes the Board will approve the Community Benefits Agreement.
- 8.8 Kathryn Reynolds, spoke in favor of the Community Benefits Agreement and believes the agreement will bring great things for all.
- 8.9 Richard Byrd, represents the many families that live and work in our community and urges the Board to vote yes on the Community Benefits Agreement.

## 9. ITEMS OF BUSINESS

### RESOLUTIONS

- 9.1 **Resolution No. 2017/18-F-01, Approval of Request for Proposals for Pre-Construction and Lease-Leaseback Services, and Lease-Leaseback Construction Delivery Method**

#### Background Information:

At the June 8, 2017, Board meeting, the Trustees received an update on the Lease-Leaseback (LLB) method of construction procurement. The update was presented by Martin A. Hom, attorney with the law firm of Atkinson, Andelson, Loya, Ruud & Romo. The presentation addressed advantages and disadvantages of the delivery method, and included an update on recent court proceedings, as well as new LLB regulations.

#### Current Consideration:

Some of the benefits for utilizing the Lease-Leaseback method of construction delivery include the ability to control time and budget constraints that cannot be addressed through a traditional construction contract procurement method and working with the contractor, as well as architect in a "team" approach to building the project. The Lease-Leaseback delivery method provides some flexibility to the Board of Trustees for selection of contractors and establishment of a guaranteed maximum price, thereby reducing change orders and schedule delays. Approval of the Resolution No. 2017/18-F-01 will authorize staff to initiate the process of soliciting request for proposals for pre-construction and LLB services for District construction projects.

Budget Implication:

No budget implication at this time until future projects are bid and awarded.

Action:

On the motion of Trustee O'Neal and duly seconded, the Board of Trustees adopted Resolution No. 2017/18-F-01. The roll call vote follows.

Ayes: Trustees Randle-Trejo, O'Neal, Jabbar, Smith, and Piercy

9.2 **Resolution No. 2017/18-B-01, Community Benefits Agreement For Projects Funded by the Measure H Bond**

Background Information:

In November 2014, local voters approved the Classroom Repair and School Safety Bond, a \$249 million Measure H school bond.

As stated in California Public Contract Code (PCC) Section 2500, a Project Labor Agreement, which the District calls a Community Benefits Agreement (CBA) is defined as a "...prehire collective bargaining agreement that establishes terms and conditions of employment for a specific construction project or projects." Also, the code provides that a public entity may require contractors to enter into a project labor agreement for a construction project if specific provisions are included. One of the requirements state that all qualified contractors and subcontractors be permitted to bid for and be awarded work on the project, without regard to whether they are otherwise parties to collective bargaining agreements.

At the October 2016 Board meeting, the Trustees directed the superintendent, or his designee, to negotiate terms for a CBA, and bring the negotiated agreement back to the Board of Trustees for consideration.

Current Consideration:

The purpose for the Community Benefits Agreement is to ensure a sufficient supply of high skilled craftsperson and eliminate disruptions or interference with project work while utilizing the most modern, efficient, and effective procedures for construction, and enter into a five-year agreement with The Los Angeles and Orange Counties Building and Construction Trade Council and The Signatory Craft Councils and Unions for construction to accomplish this for projects funded by Measure H. Since the CBA sets forth a contractor's obligations and impacts the terms of their employment on a particular project, the District or the District's construction manager will provide advance notice to potential bidders that each successful bidder must agree to be bound by a CBA.

Budget Implication:

There is no budget implication at this time until future projects are bid and awarded.

Action:

On the motion of Trustee Jabbar and duly seconded, following discussion, the Board of Trustees adopted Resolution No. 2017/18-B-01. The roll call vote follows.

Ayes: Trustees Randle-Trejo, O'Neal, Jabbar, Smith, and Piercy

9.3 **Resolution No. 2017/18-HR-01, Classified Reduction in Force**

Background Information:

Economic conditions including declining enrollment, increased employer contribution to CalSTRS and CalPERS, and increased employee health and welfare costs have caused deficit spending, which has had an adverse impact on the finances of the District. According to the 2017-18 adopted budget, which is a three-year forecast, the District will be required to reduce approximately 21.6 million dollars in expenditures over the next three years.

Due to this economic uncertainty, the District will need to begin reducing expenditures with the 2017-18 adopted budget. These needed reductions necessitate a reduction in force among personnel in certificated, classified, and management positions.

Current Consideration:

The resolution is a revision of Resolution No. 2016/17-HR-09, and a reduction in force, due to lack of work and/or lack of funds. The eliminated positions are listed in Exhibit C and will be effective July 1, 2017. Though services will be reduced in these areas, essential services will continue to be provided. The layoff will be implemented in accordance with the requirements of the Education Code.

Budget Implication:

There is minimal impact to the budget.

Action:

On the motion of Trustee O'Neal and duly seconded, following discussion, the Board of Trustees adopted Resolution No. 2017/18-HR-01. The roll call vote follows.

Ayes: Trustees Randle-Trejo, O'Neal, Jabbar, Smith, and Piercy

**BUSINESS SERVICES**

9.4 **Rejection of Liability Claim**

The Board of Trustees was requested to reject a liability claim that was filed on June 5, 2017, and identified as AUHSD 17-07 (Tort 379). After review, staff determined that the claim was not a proper charge against the District.

Action:

On the motion of Trustee O'Neal, duly seconded and unanimously carried, The Board of Trustees rejected AUHSD 17-07 as not a proper charge against the District and authorized staff to send the notice of rejection.

9.5 **Rejection of Liability Claim**

The Board of Trustees was requested to reject a liability claim that was filed on June 12, 2017, and identified as AUHSD 17-08. After review, staff determined that the claim was not a proper charge against the District.

Action:

On the motion of Trustee O'Neal, duly seconded and unanimously carried, the Board of Trustees rejected AUHSD 17-08 as not a proper charge against the District and authorized staff to send the notice of rejection.

9.6 **Business Consulting Services Agreement, Colleen R. Patterson**

Background Information:

Colleen R. Patterson is a retired assistant superintendent, business services. She is well respected in the field and served 17 years in Fullerton Joint Unified School District as a director of fiscal services and assistant superintendent, business services. Since retiring, she has served in numerous interim assignments supporting districts when they have the need.

Current Consideration:

Colleen R. Patterson will provide consulting services to support the Payroll and Accounting Departments, as well as provide expert support in the area of year-end closing, during the vacancy of the District's controller. Services are being provided June 18, 2017, until the position is filled, or December 31, 2017.

Budget Implication:

The cost for these services is not to exceed \$15,000 (\$100 per hour).

Action:

On the motion of Trustee O'Neal, duly seconded and unanimously carried, the Board of Trustees ratified the business consulting services agreement.

9.7 **New Board Policy, 8300 Bus Conduct and Surveillance System, First Reading**

Background Information:

The Board of Trustees approved the purchase and installation of bus video surveillance systems at the November 10, 2016, Board meeting. There is no current administrative regulation or board policy regarding bus conduct rules, disciplinary procedures, or bus video surveillance systems.

Current Consideration:

To better serve the students, employees, and District property, the District has purchased camera systems for 42 buses. As the budget permits, the Transportation Department will continue to add surveillance systems to the remaining buses in the fleet. Student and parent notifications will be included in the registration packets annually, regarding the use of bus surveillance systems.

Budget Implication:

There is no impact to the budget.

Action:

Although this was an information item only, requiring no formal action by the Board of Trustees, the Board officially reviewed and discussed new Board Policy 8300.

## **EDUCATIONAL SERVICES**

9.8 **New Board Policy, 8803.05 Comprehensive Suicide Prevention and Intervention Policy, Second Reading**

Background Information:

Assembly Bill 2246, which was signed into law on September 26, 2016, adds Education Code Section 215 effective January 1, 2017. Education Code Section 215(a)(1) requires the governing board of a local educational agency that serves pupils in grades 7 to 12, inclusive,

before the beginning of the 2017-18 year, to adopt a policy on pupil suicide prevention in grades 7-12.

Current Consideration:

Education Code Section 215(a)(2) states that the policy shall specifically address the needs of high-risk groups, including, but not limited to, all of the following:

- Youth bereaved by suicide.
- Youth with disabilities, mental illness, or substance abuse disorders.
- Youth experiencing homelessness or in out-of-home settings, such as foster care.
- Lesbian, gay, bisexual, transgender, or questioning youth.

Education Code Section 215(a)(3) states that the policy shall also address any training to be provided to teachers on suicide awareness and prevention. Materials approved by a local educational agency for training shall include how to identify appropriate mental health services, both at the school site and within the larger community, as well as when and how to refer youth and their families to those services. The policy shall be written to ensure that a school employee acts only within the authorization and scope of the employee's credential or license.

Budget Implication:

There is no impact to the budget.

Action:

Although this was an information item only, requiring no formal action by the Board of Trustees, the Board officially reviewed and discussed, the second reading of the new Board policy.

9.9 **Partnership Agreement, Khan Academy**

Background Information:

Khan Academy is a non-profit educational organization created in 2006 by educator Salman Khan, with a goal of creating an accessible place for people to be educated. Khan Academy offers practice exercises, instructional videos, and a personalized learning dashboard that empower learners to study at their own pace inside and outside of the classroom. Khan Academy offers math, science, engineering, computer programming, history, art history, economics, as well as SAT preparation. The math tutorials guide learners from kindergarten to calculus using state-of-the-art adaptive technology that identifies strengths and learning gaps.

Current Consideration:

The District will partner with Khan Academy to offer students access to real-time support in any subject area, but specifically targeting the area of math. Khan Academy will work directly with the school sites to develop a Khan Academy implementation plan to ensure full utilization of resources. Included in the plan will be detailed training and a support plan for teachers. Services are being provided July 1, 2017, through June 30, 2018.

Budget Implication:

There is no impact to the budget.

Action:

On the motion of Trustee Smith, duly seconded and unanimously carried, following discussion, the Board of Trustees ratified the agreement.

9.10 **School-Sponsored Student Organizations**

Background Information:

The Board of Trustees shall give approval for the establishment of all student organizations. The proposed organizations shall not engage in any activities, other than those that are organizational in nature, until the Board of Trustees has approved its application.

Current Consideration:

The following schools submitted school-sponsored student organization applications:

- 9.10.1 Aasha, Oxford Academy
- 9.10.2 Creative Writing Club, Oxford Academy
- 9.10.3 Fashion Club, Oxford Academy
- 9.10.4 Make-A-Wish Club, Oxford Academy
- 9.10.5 The Culinary Club, Oxford Academy
- 9.10.6 WHS Latina Leadership Program, Western High School

Budget Implication:

Each school-sponsored student organization offsets operational costs through donations and fundraising efforts.

Action:

On the motion of Trustee Randle-Trejo, duly seconded and unanimously carried, the Board of Trustees approved the school-sponsored organization applications.

**HUMAN RESOURCES**

9.11 **Memorandum of Understanding (MOU) with AFSCME**

Background Information:

On January 21, 2016, the Board of Trustees approved an agreement with Zonar Systems, Inc. for the purchase and installation of a Zonar solution, which includes, among other services, a Global Positioning System (GPS) for District school buses.

Current Consideration:

The MOU between the District and the American Federation of State, County and Municipal Employees (AFSCME) states the effects of GPS/Zonar tracking devices and/or videotape cameras.

Budget Implication:

There is no impact to the budget.

Action:

On the motion of Trustee Jabbar, duly seconded and unanimously carried, the Board of Trustees approved the MOU.

9.12 **Declaration of Need for Fully Qualified Educators**

Background Information:

The Declaration of Need for Fully Qualified Educators is a requirement established by the California Commission on Teacher Credentialing (CCTC) to permit the District to employ certificated staff members in certain identified areas of need. When the District is unable to



find a suitable, fully prepared teacher for an assignment, despite its diligent efforts, the District is permitted to hire teachers with alternate teaching permits.

Current Consideration:

The Declaration of Need for Fully Qualified Educators fulfills the CCTC requirements for hiring teachers with alternate authorizations and interns for subject areas that are difficult to fill. The declaration permits the District to hire teachers with an emergency Cross-Cultural and Language Development (CLAD), Bilingual Cross-Cultural and Language Development (BCLAD), Language, Speech and Hearing, or Special Class Authorization, as well as allowing the District to apply for a Provisional Internship Permit (PIP) and/or a short-term staff permit (STSP), which is used for acute staffing in subject areas that are difficult to fill. Many California districts experience shortages of teachers in these areas.

Budget Implication:

There is no impact to the budget.

Action:

On the motion of Trustee Jabbar, duly seconded and unanimously carried, the Board of Trustees approved the Declaration of Need for Fully Qualified Educators, as required by the State Commission on Teacher Credentialing.

9.13 **Agreement, PPR Education Services**

Background Information:

When a speech-language pathologist takes a leave of absence, or if there is a sudden need to fill a vacancy, we must fill that position on a temporary basis with a qualified individual. Due to the specific qualifications needed to fill this type of position, and for only a limited time, it is increasingly difficult to find a qualified individual to perform these services. Agreements with staffing agencies provide qualified individuals when there is a sudden need to fill a vacancy.

Current Consideration:

The agreement with PPR Education Services provides speech-language pathologist contract services, for the period of August 7, 2017, through December 22, 2017, due to a temporary leave of absence of District personnel.

Budget Implication:

The total cost is not to exceed \$53,550. (Special Education Funds)

Action:

On the motion of Trustee Randle-Trejo, duly seconded and unanimously carried, the Board of Trustees approved the agreement.

**SUPERINTENDENT'S OFFICE**

9.14 **Public Disclosure of Superintendent's Employment Agreement**

Background Information:

At the June 15, 2017, Board meeting, the Trustees approved an extension of the employment agreement with Michael B. Matsuda, superintendent of the Anaheim Union High School District until June 30, 2020.

Current Consideration:

This item is to publically disclose the modification of the superintendent's employment agreement.

Budget Implication:

There is no impact to the budget.

Action:

On the motion of Trustee Smith, duly seconded and unanimously carried, the Board of Trustees approved the agreement.

9.15 **Extension of Employment Agreements with Assistant Superintendents, Chief Academic Officer, and District Counsel**

Background Information:

Employment agreements are required for upper-level management who are unrepresented employees. Current employment agreements with the assistant superintendents, chief academic officer, and District counsel expire on June 30, 2019.

Current Consideration:

At the June 15, 2017, Board meeting, the Trustees approved a one-year extension, until June 30 2020, of the employment agreement with Michael B. Matsuda, superintendent of the Anaheim Union High School District. The superintendent respectfully requests that the Board of Trustees consider extending by one year the employment agreements with Dr. Jaron Fried, assistant superintendent, Educational Services, Brad Jackson, assistant superintendent, Human Resources, Jennifer Root, assistant superintendent, Business Services, Manuel Colón, chief academic officer, and Jeffrey J. Riel, District counsel.

Budget Implication:

There is minimal impact to the budget.

Action:

On the motion of Trustee Smith, duly seconded and unanimously carried, as amended prior to the adoption of the agenda, the Board of Trustees approved the addendums to the employment agreements with the assistant superintendents, chief academic officer, and District counsel.

10. **CONSENT CALENDAR**

On the motion of Trustee O'Neal, duly seconded and unanimously carried, following discussion, the Board of Trustees approved all consent calendar items, with the exception of items 10.10 and 10.11 pulled by Trustee O'Neal.

**BUSINESS SERVICES**

10.1 **Agreement, Transportation**

Background Information:

The Board of Trustees has in past years approved the agreements to provide transportation services to the Greater Anaheim SELPA, North Orange County Regional Occupation Program, Tiger Woods Learning Center, Servite High School, City of Cypress, and GOALS Academy. In addition to these agreements, transportation services will also be provided to the West Coast Islamic Society.

Current Consideration:

It is in the best interest of the District to add this transportation agreement. The agreement will be in effect July 14, 2017, through June 30, 2018.

Budget Implication:

The transportation agreement will provide revenue to the District, which assists in offsetting the transportation contribution from the General Fund.

Action:

The Board of Trustees approved the agreement.

10.2 **Agreement, California School Management (CSM) Consulting, Inc**

Background Information:

E-Rate is administered by the Universal Service Administrative Company (USAC), under the direction of the Federal Communications Commission (FCC), and provides discounts to assist most schools and public libraries in the United States to obtain affordable telecommunication services, equipment, software, and Internet access.

Current Consideration:

The education and information technology (EIT) department utilizes E-Rate consultants to provide assistance including, but not limited to E-Rate form filing, process, guidance, audit documentation, document management, telecommunication services review, and fund collection. The agreement brings highly-specialized and unique expertise to the District, and is considered crucial to the E-Rate funding. In the current cycle, the District applied for more than \$1,300,000 in funding. To date, the District has been approved for more than \$18,000,000 in E-Rate funding over the life of the program.

Budget Implication:

Services will be provided at a cost not to exceed \$32,600 annually. (General Funds)

Action:

The Board of Trustees awarded an agreement to California School Management (CSM) Consulting, Inc. for a period of two years. The agreement will be reviewed annually, and will be approved or terminated by the District's director of purchasing and central services for up to a maximum of three additional one-year terms.

10.3 **Assignment of a Contract to PowerSchool LLC**

Background Information:

On June 19, 2014, at a regular meeting of the Board of Trustees, a five-year contract with Haiku Learning, Inc. was approved on RFP 2014-12 for a learning management system (LMS) used districtwide, in an annual amount of \$144,000.

Current Consideration:

In June of 2017, the District received a letter from PowerSchool Group LLC, which explained they have acquired Haiku Learning, Inc., as of June 3, 2017. This acquisition included the assignment of all contractual agreements, including the agreement for bid 2014-12 with Anaheim Union High School District. As expressed in the District's agreement, an assignment is only allowed by written consent of both parties. Therefore, the District must now approve the assignment in order for the contract to continue under the same terms and conditions with PowerSchool LLC.

Budget Implication:

The cost is not to exceed \$144,000 annually for the remainder of the term. (General Funds)

Action:

The Board of Trustees approve the assignment of the agreement for RFP 2014-12 from Haiku Learning, Inc. to PowerSchool LLC.

10.4 **Piggyback Contract for Mail Processing Equipment, Software, and Service**

Background Information:

The District has utilized Pitney Bowes postage equipment for mailings that are sent out for all school sites and departments on a daily basis. The postage machine that the District currently owns is at the end of its life-cycle and is no longer being supported, therefore parts and maintenance are no longer being offered and new equipment is required.

Current Consideration:

National Association of State Procurement Officials/Western States Contracting Alliance (NASPO-WSCA) is a consortium consisting of various states throughout the United States that provides its members with better purchasing power, and deeply discounted prices. The contract is a "direct from the manufacturer" purchasing vehicle, based on volume-discounted prices, where orders can be placed directly with a manufacturer or through an authorized reseller. Volumes are being pooled with other members of the NASPO-WSCA alliance to obtain lowest prices due to economy of scale. Arizona was the State that took the lead and processed a bid that resulted in an award of a contract to Pitney Bowes, Inc. for mailing equipment, software, and services.

The District will utilize the State of California Department of General Services' (DGS) California Participating Addendum 7-12-70-26 Amendment 6, which is under the WSCA-NASPO Master Agreement No. ADSP011-00000411-7 awarded by the State of Arizona, and approved for local agencies. This will allow staff to enter a sixty-month lease-purchase contract for mailing equipment, software, and maintenance. The new mail machine will give the District added features such as the ability to print Intelligent Mail Barcodes (IMb), and return addresses with a small color logo directly onto the envelope.

Budget Implication:

The total cost is \$37,305. (General Funds)

Action:

The Board of Trustees approve the use of the contract for the lease-purchase of mailing equipment, software, and related services, utilizing the State of California Department of General Services' (DGS) California Participating Addendum 7-12-70-26 Amendment 6, which is under the WSCA-NASPO Master Agreement No. ADSP011-00000411-7 to Pitney Bowes, Inc. pursuant to the provisions of Public Contract Code Sections 10298, 10299, and 12100 et seq.

10.5 **Cancellation of Invitation to Bid**

The Board of Trustees canceled the invitation to bid.

<u>Bid#</u>	<u>Service</u>	<u>Award</u>	<u>Amount</u>
2017-18	New Central Kitchen Project	Cancel Invitation to Bid	N/A

Action:

The Board of Trustees canceled the invitation to bid as listed.

10.6 **Ratification of Change Order**

The Board of Trustees was requested to ratify the change order as listed.

Bid #2017-12, District-Wide	P.O. #K64A0254
Gender Neutral Signage Installation (Maintenance Funds)	
A Good Sign & Graphic Company	
Original Contract	\$35,000
Change Order #1	(\$4,721.60)
New Contract Value	\$30,278.40

Action:

The Board of Trustees ratified the change order as listed.

10.7 **Notice of Completion**

The Board of Trustees was requested to approve the notice of completion as listed.

Bid #2017-12, District-Wide	P.O. #K64A0254
Gender Neutral Signage Installation (Maintenance Funds)	
A Good Sign & Graphic Company	
Original Contract	\$35,000
Contract Changes	(\$4,721.60)
Total Amount Paid	\$30,278.40

Action:

The Board of Trustees authorized the assistant superintendent, Business Services, to accept all listed work as complete and authorized the filing of the notice of completion with the Office of the County Recorder.

10.8 **Declaring Certain Furniture and Equipment as Unusable, Obsolete, and/or Out-of-Date, and Ready for Sale or Destruction**

Action:

The Board of Trustees approved the list of District furniture and equipment as unusable, obsolete, and/or out-of-date, and ready for sale or destruction, as well as authorized proper disposal in accordance with Education Code Section 60510 et al.

10.9 **Declaring Certain Textbooks and Instructional Materials as Unusable, Obsolete, and/or Out-of-Date, Damaged, and Ready for Sale or Destruction**

Action:

The Board of Trustees approved the list of District textbooks and instructional materials as unusable, obsolete, and/or out-of-date, damaged, and ready for sale or destruction as surplus, as well as authorized staff to dispose of the textbooks and instructional materials in accordance with Education Code Section 60510 et al.

On the motion of Trustee O'Neal, duly seconded and unanimously carried, the Board of Trustees ratified items 10.10 and 10.11 with the following roll call vote.

Ayes: Trustees Randle-Trejo, Jabbar, Smith, and Piercy

Abstain: Trustee O'Neal

10.10 **Purchase Order Detail Report**

Action:

The Board of Trustees ratified the report June 6, 2017, through July 4, 2017.

10.11 **Check Register/Warrants Report**

Action:

The Board of Trustees ratified the report June 6, 2017, through July 4, 2017.

10.12 **SUPPLEMENTAL INFORMATION**

10.12.1 ASB Fund, May 2017

10.12.2 Cafeteria Fund, April 2017

10.12.3 Enrollment, Month 10

**EDUCATIONAL SERVICES**

10.13 **Agreement Amendment, Educational Consulting Agreement, Language Network, Inc.**

Background Information:

The District's English Learner (EL) and Multilingual Services Department provides translation and interpretation services in Spanish and Korean. There are many families, however, who speak languages that the District is not able to support through our current District employed translators and/or interpreters. These families require periodic translation and/or interpretation services in many different languages to assist with mandated educational issues.

Current Consideration:

With an increase in requests for interpretation and translation services for Arabic and other languages, additional funding was needed to support translation needs for the remainder of the 2016-17 year.

Budget Implication:

An additional \$2,558.85 is requested to cover the costs incurred for these as-needed services. The amended total cost is not to exceed \$37,558.85. (LCFF Funds)

Action:

The Board of Trustees approved the agreement amendment.

10.14 **Educational Consulting Agreement, Language Network, Inc.**

Background Information:

The English Learner (EL) and Multilingual Services Department provides translation and interpretation services in the languages of the highest demand in the District. There are many families, however, who speak languages that the District is not able to support through the EL and Multilingual Services Department. These families require periodic translation and/or interpretation services in many different languages, to assist with health, safety, and mandated educational issues. The Language Network provided translation and interpretation services for the 2016-17 year in Farsi, Hindi, Urdu, Tagalog, Punjabi, Bengali, Indonesian, as well as Mandarin Chinese. These services included parent interpretation support in meetings, and the translation of written documents, primarily for Individualized Education Plan (IEP) meetings. In addition, there was an increase in requests for interpretation and translation services for Vietnamese and Arabic.

Current Consideration:

The Language Network will continue to provide translation and interpretation services during the 2017-18 year. Services will be provided August 1, 2017, through July 31, 2018.

Budget Implication:

The total cost for these services is not to exceed \$35,000. (LCFF Funds)

Action:

The Board of Trustees approved the educational consulting agreement.

10.15 **Grant Award (2017-20), Tobacco Use Prevention Education (TUPE) Cohort M, Tier 2**

Background Information:

The District became the lead fiscal agency of the Tobacco Use Prevention Education (TUPE) consortium grant between Anaheim Elementary School District (AESD) and the District, in the amount of \$1,850,094, for a three-year term from 2014-17. This grant term concluded on June 30, 2017, and the consortium was able to reapply for an additional three-year term.

Current Consideration:

In an effort to create a continuous level of support from grades 6-12, for the next grant cycle (2017-20 years), the District will continue to act as the lead fiscal agency and collaborate with AESD. The District received notification that the TUPE grant application was approved for \$1,732,590, for the term of the grant (2017-20 years). The grant is targeted for grades 6-12 and mandates that curriculum, specific to the appropriate grade levels, is taught at participating schools, including 24 AESD elementary school sites, and all District comprehensive school sites, as well as Gilbert and Polaris high schools. In addition, youth development activities related to tobacco and e-cigarette cessation/prevention are expected by each participating school, as well as ongoing prevention education for staff, students, and parents. Services are being provided July 1, 2017, through June 30, 2020.

Budget Implication:

There is no impact to the budget. The Cohort M, Tier 2 TUPE grant is in the amount of \$1,732,590.

Action:

The Board of Trustees approved the grant award.

10.16 **Educational Consulting Agreement, Pamela Luna, DrPH, Med**

Background Information:

The District became the lead fiscal agency for a Tobacco Use Prevention Education (TUPE) consortium grant in the amount of \$1,850,094, for a three-year term, from 2014-17. The District and the Anaheim Elementary School District (AESD) are consortium partners. The grant is targeted for grades 6-12 and mandates that curriculum, specific to the appropriate grade levels, is taught at participating schools, including 24 AESD school sites and all District comprehensive school sites, as well as Gilbert and Polaris high schools. In addition, youth development activities related to tobacco and e-cigarette cessation and prevention are expected by each participating school, as well as ongoing prevention education for staff, students, and parents.

Current Consideration:

Dr. Pamela Luna will conduct a professional development Project ALERT training workshop for junior high school health and science teachers that will be teaching the research-validated curriculum mandated by the Tobacco Use Prevention Education (TUPE) grant. Project ALERT is a substance abuse prevention program for junior high school students, developed by RAND, the nation's leading think tank on drug policy. Services will be provided on August 16, 2017, and up to September 29, 2017, as necessary.

Budget Implication:

The total cost for these services is not to exceed \$1,500. (TUPE Funds)

Action:

The Board of Trustees approved the educational consulting agreement.

10.17 **Educational Consulting Agreement, Orange County Human Relations Council, Servite High School**

Background Information:

The District is required to extend certain federal categorical program resources to private schools. The Orange County Human Relations Council's (OCHRC) Bridges program is recognized by the U.S. Department of Justice and U.S. Department of Education as one of seven programs to help prevent hate crimes in schools and communities. Since the 2009-10 year, Servite High School has partnered with OCHRC to provide interethnic relations training at Servite High School.

Current Consideration:

OCHRC will provide Bridges program training to Servite High School staff and students. The training will assist Servite in the further development of a safe and welcoming campus culture for parents, students, and where all stakeholders feel respected. Services will be provided August 1, 2017, through June 30, 2018.

Budget Implication:

The total cost for these services is not to exceed \$5,000. (Title II Funds)

Action:

The Board of Trustees approved the agreement.



10.18 **Agreement, AccentCare Home Health of California**

Background Information:

Students who attend schools in the District may require health and nursing services, which are documented within the Individualized Education Plan (IEP) and provided by personnel employed by the District. These students also often receive in-home health care services provided by a licensed nurse, who is not employed by the District. On occasion, parents will request that the nurse who assists the student within the home setting also provide the student's health and nursing services at school rather than have these services provided by District employees.

Current Consideration:

An AccentCare Home Health of California private-duty nurse will accompany the student to school and provide the doctor-ordered specialized health care procedures. Services will be provided August 9, 2017, through June 30, 2018.

Budget Implication:

There is no impact to the budget.

Action:

The Board of Trustees approved the agreement.

10.19 **Memorandum of Understanding (MOU), Inter-Special Education Local Plan Area (SELPA) with Placentia-Yorba Linda Unified School District (PLYUSD)**

Background Information:

Anaheim Union High School District (AUHSD) operates several unique special education programs that are not available in some local school districts. School districts may enter agreements to provide services to special education students that are living in other districts. At times, the District admits special education students from other school districts into some of the District's unique special education programs.

Current Consideration:

PLYUSD has requested to enter into a MOU with the District permitting students from PLYUSD to be enrolled in specialized programs operated by the District. The MOU for placing special education students from PLYUSD in the District programs is presented to the Board of Trustees for approval. Services were provided August 10, 2016, through June 30, 2017.

Budget Implication:

PLYUSD will fund these services per billing agreement between PLYUSD and AUHSD/Greater Anaheim SELPA.

Action:

The Board of Trustees ratified the MOU.

10.20 **Memorandum of Understanding (MOU), Inter-Special Education Local Plan Area (SELPA) with Tustin Unified School District (TUSD)**

Background Information:

Anaheim Union High School District (AUHSD) operates several unique special education programs that are not available in some local school districts. School districts may enter agreements to provide services to special education students that are living in other

districts. At times, the District admits special education students from other school districts into some of the District's unique special education programs.

Current Consideration:

TUSD has requested to enter into a MOU with the District permitting students from TUSD to be enrolled in specialized programs operated by the District. The MOU for placing special education students from TUSD in the District programs is presented to the Board of Trustees for consideration of approval. Services were provided August 10, 2016, through June 30, 2017.

Budget Implication:

TUSD will fund these services per billing agreement between TUSD and AUHSD/Greater Anaheim SELPA.

Action:

The Board of Trustees ratified the MOU.

10.21 **Memorandum of Understanding (MOU), Orange County Superintendent of Schools**

Background Information:

Pursuant to the authority established in Education Code Sections 56195, 56195.1, 56195.3, and 56195.5, the Orange County Department of Education (OCDE) may provide for the education of individual pupils in special education programs who reside in other districts or counties. The OCDE Division of Special Education Services operates the OCDE Special Schools Program to provide special education services to individuals with exceptional needs requiring intensive educational services, including a regional deaf and hard of hearing program.

Current Consideration:

The MOU between the Orange County Superintendent of Schools and the District allows students who live within District boundaries to be placed into county operated special education programs. Placement in county programs occurs if recommended by an Individualized Educational Plan, due to the District's inability to meet the student's needs. Services are being provided July 1, 2017, through June 30, 2018.

Budget Implication:

The funds are allocated on an individual student basis. (Special Education Funds)

Action:

The Board of Trustees ratified the MOU.

10.22 **Agreement, Paradigm Healthcare Services, LLC**

Background Information:

Paradigm Healthcare Services, LLC (Paradigm) provides healthcare billing services to school districts, county offices of education, and local education consortia within the state of California. Paradigm provides Medi-Cal billing services, determines Medi-Cal eligibility, and identifies Medi-Cal numbers within the limits imposed by the Department of Health Services (DHS) and county governments. Paradigm also prepares the annual Cost and Reimbursement Comparison Schedule Workbook, in accordance with the claim guidelines approved by DHS, and assists administrative staff with the development, as well submission of the Medi-Cal Administrative Activities (MAA) Operational Plan in accordance with the DHS and MAA operational instructions.

Current Consideration:

The program generates revenues, of which Paradigm will be paid 12 percent. The amount of payment to Paradigm is completely dependent upon the revenue generated. MAA and Medi-Cal billing generate revenues that the District would otherwise not receive, even after the percentage payment to Paradigm, for the service it provides. Services are being provided July 1, 2017, through June 30, 2020.

Budget Implication:

Total costs for these services are not to exceed \$150,000, annually.  
(Special Education Funds)

Action:

The Board of Trustees ratified the agreement.

10.23 **Agreement, Orange County Superintendent of Schools and Orange County Health Care Agency (OCHCA)**

Background Information:

Following the legislative changes that shifted responsibility for providing educationally-related mental health services to school districts, the Orange County Department of Education (OCDE) and Orange County Health Care Agency (OCHCA) negotiated an agreement that allowed school districts to contract with OCHCA to provide educationally-related mental health services to students with special needs. Since the 2012-13 year, Proposition 63 Funds that had been allocated to OCHCA for mental health services were allocated directly to school districts to provide such services.

Current Consideration:

Due to the unique nature of providing direct mental health services, the District intends to continue to use the expertise of OCHCA to provide mental health services for the 2017-18 year. Services are being provided July 1, 2017 through June 30, 2018.

Budget Implication:

Funding for mental health services that were previously provided to OCHCA are now being provided directly to the District. Mental health funds have been budgeted by the District to offset these costs. (Special Education Funds)

Action:

The Board of Trustees ratified the agreement.

10.24 **Agreement, Pacific Audiologics**

Background Information:

Hearing and vision screening is mandated in California public schools in kindergarten/first grade, second grade, fifth grade, tenth/eleventh grade, and upon first school entry (California Code of Regulations, Title 17, Section 2952 (c)(1)). Hearing screening in California public schools must be conducted by a credentialed audiometrist. The District has contracted with Pacific Audiologics for the past ten years to provide this service.

Current Consideration:

The District does not have the personnel capacity to conduct these screenings for approximately 10,500 students. The District is requesting to have Pacific Audiologics conduct assessments for our students during the 2017-18 year. Services are being provided July 1, 2017, through June 30, 2018.

Budget Implication:

Total costs for these services are not to exceed \$57,500. (Special Education Funds)

Action:

The Board of Trustees ratified the agreement.

10.25 **Agreements, North Orange County Community College District (NOCCCD), College and Career Access Pathways (CCAP), Dual Enrollment Partnerships, Cypress College and Fullerton College**

Background Information:

NOCCCD has offered concurrent enrollment in selected courses to high school students for over a decade. NOCCCD and the District have entered into CCAP agreements for the purpose of offering or expanding dual enrollment opportunities, consistent with the provisions of Assembly Bill 288, for high school students. The goal is to develop seamless pathways from high school to community college.

Current Consideration:

NOCCCD, through Cypress College and Fullerton College, will offer dual enrollment courses at the following schools: Anaheim, Cypress, Gilbert, Katella, Kennedy, Loara, Magnolia, Savanna, and Western high schools, as well as Oxford Academy. Services will be provided July 14, 2017, through June 30, 2018.

Budget Implication:

There is no impact to the budget.

Action:

The Board of Trustees approved the agreements.

10.26 **Agreement, Transportation**

Background Information:

Under the Individuals with Disability Education Act, the District is obligated to provide transportation services to special education students that require transportation to receive a free and appropriate public education. The District's Transportation Department safely and effectively transports approximately 700 special education students on any given school day. In rare circumstances, a student's needs are such that the Transportation Department is not able to safely or efficiently transport the student. In these circumstances, alternative forms of transportation are provided through contracted services, or through reimbursing parents the cost incurred in transporting their child. These alternative forms of transportation are permitted under the Education Code and federal law. Due to student confidentiality, the transportation agreements are redacted with limited information provided regarding the student or family.

Current Consideration:

The Board of Trustees is requested to approve the transportation agreement to reimburse the parent of a special education student attending Savanna High School, located at 301 North Gilbert Street, Anaheim, CA 92801, for providing round trip daily transportation, August 9, 2017, through May 24, 2018.

Budget Implication:

The total cost for services is not to exceed \$423. (Special Education Funds)

Action:

The Board of Trustees approved the agreement.

10.27 **Instructional Materials Submitted for Adoption**

The Instructional Materials Review Committee has recommended the selected books for world language courses. The books have been made available for public view.

Action:

The the Board of Trustees adopted the selected materials.

10.28 **Instructional Materials Submitted for Display**

The Instructional Materials Review Committee recommended the selected material for display, for courses in world languages, English, career technical education, and health. Before the materials can be approved for adoption, they must be made available for public review. The Board of Trustees will be requested to consider adoption of the materials following the end of the period of public display, July 13, 2017, through August 10, 2017.

Action:

The Board of Trustees approved the display.

10.29 **Field Trip Report**

Action:

The Board of Trustees approved/ratified the report as submitted.

**HUMAN RESOURCES**

10.30 **2016-17 Fourth Quarterly Report, Williams Uniform Complaints**

Background Information:

The Williams Uniform Complaints report summarizes all complaints relative to adequate textbooks and instructional materials, teacher vacancies or misassignments, facilities conditions, and intensive instruction, as well as services for students who have not passed the California High School Exit Examination (CAHSEE) by the end of the 12<sup>th</sup> grade. This is a quarterly report required by Education Code Section 35186, which is submitted to the Orange County Department of Education.

Current Consideration:

The Williams Uniform Complaints Fourth Quarterly Report, April 1, 2017, through June 30, 2017, states there were no complaints during this quarter.

Budget Implication:

There is no impact to the budget.

Action:

Although this was an information item only, requiring no formal action by the Board of Trustees, the Board officially accepted the report.

10.31 **2016-17 Classified Employee Salary Schedules**

Background Information:

The California Public Employees' Retirement System (CalPERS) requires the Board of Trustees to formally adopt classified salary schedules, including any subsequent modifications made to them after initial approval. The proposed revisions included in the attached comprehensive salary schedule include a title change, a salary range modification, and two salary range rate corrections. All changes have consent from administration, the applicable union, and the Personnel Commission.

Current Consideration:

Adopt the salary schedules for employees in the following classifications and bargaining units: classified management, classified confidential, California School Employees Association (CSEA), and the American Federation of State, County and Municipal Employees (AFSCME).

Budget Implication:

There is no impact to the budget. The salaries reflected on the schedules are Board approved as part of the bargaining process.

Action:

The Board of Trustees adopted the salary schedules for classified management, classified confidential employees, CSEA, and AFSCME.

10.32 **Certificated Personnel Report**

Action:

The Board of Trustees approved/ratified the report as submitted.

10.33 **Classified Personnel Report**

Action:

The Board of Trustees approved/ratified the report as submitted.

**SUPERINTENDENT'S OFFICE**

10.34 **Membership, Orange County School Boards Association (OCSBA)**

Background Information:

OCSBA is a professional organization of local school boards and community college boards in Orange County established to serve each other's needs through consolidated action, exchange of information, and programs focusing on public education. OCSBA sponsors three dinner meetings per year, two of which are co-sponsored with the Association of California School Administrators (ACSA), Region VII, featuring relevant speakers from the educational, governmental, and business communities. Additionally, fiscal update meetings are scheduled during the budget cycle.

Current Consideration:

OCSBA membership provides the opportunity to belong to a forum for local school and community college board members to network, exchange information, and participate in educational opportunities focused on topics pertinent to public education.

Budget Implication:

The cost of the membership for the 2017-18 year is not to exceed \$125. (General Funds)

Action:

The Board of Trustees approved the membership.

10.35 **California School Boards Association (CSBA), GAMUT Online Policy Services**

Background Information:

At the June 15, 2017, the Board approved the GAMUT online service, which provides access to and use of model policies that comply with all state and federal legal requirements. The model policies are continually updated as new laws or mandates are implemented. The amount needs to be corrected from \$5,410 to \$5,680.

Current Consideration:

GAMUT online provides access to all model CSBA policies, regulations, and bylaws for use by the District. This is a renewal of the subscription. Staff suggests that the Board approve the corrected amount and renewing this subscription annually until such time that the Board determines the subscription is no longer necessary.

Budget Implication:

The total cost for the 2017-18 year is \$5,680. For the 2016-17 year, the total cost was \$5,410. The District shall pay the annual fee as set forth in the renewal notice provided by CSBA to the District. (General Funds)

Action:

The Board of Trustees approved the corrected amount of the ongoing subscription to CSBA's GAMUT online service.

10.36 **Board of Trustees' Meeting Minutes**

10.36.1 June 8, 2017, Regular Meeting

10.36.2 June 15, 2017, Regular Meeting

Action:

The Board of Trustees approved the minutes as submitted.

11. **SUPERINTENDENT AND STAFF REPORT**

Dr. Fried reminded the Board about two upcoming events, the GEAR UP Conference and Leadership Advance.

Mrs. Root thanked the team for putting together the Community Benefits Agreement and reported that she will also be presenting at the Leadership Advance.

12. **BOARD OF TRUSTEES' REPORT**

Trustee Randle-Trejo attended a GASELPA board meeting, an ROP board meeting, Endowment meeting at Oxford Academy, visited the firework stand for Anaheim High School, and the Dalai Lama visit, which she enjoyed.

Trustee O'Neal participated in the Dalai Lama visit and shared that he is really having fun this summer.

Trustee Jabbar enjoyed attending the Dalai Lama visit and also visited many of the fireworks stands in Anaheim. In addition, he thanked the city of Anaheim for partnering with AUHSD.

Trustee Smith expressed her excitement for attending the Dalai Lama visit, Summer Language Academy celebration, and the "Wings of the City" ceremony.

Trustee Piercy reported on her attendance at the Dalai Lama visit, "Wings of the City" ceremony, an ROP board meeting, and Sister Cities meeting. Additionally, she said she is enjoying the summer vacation.

13. **ADVANCE PLANNING**

13.1 **Future Meeting Dates**

The next regular meeting of the Board of Trustees will be held on Thursday, August 10, 2017, at 6:00 p.m.

Thursday, September 7  
Thursday, October 5

Thursday, November 2  
Thursday, December 7

13.2 **Suggested Agenda Items**

There were no suggested agenda items.

14. **ADJOURNMENT**

On the motion of Trustee O'Neal, duly seconded and unanimously carried, the Board of Trustees adjourned the meeting at 7:10 p.m.

Approved \_\_\_\_\_

Assistant Clerk, Board of Trustees

