

Verification of student absence due to illness or quarantine will be made as follows:

1.0 Minor Pupils

- 1.1 Absences must be verified by their parents, guardian, or adult having charge or control.

2.0 Adult Pupils

- 2.1 Absences must be verified. An adult pupil has the right to verify his/her absences in accordance with Education Code Section 46012.

A pupil shall be excused from school for justifiable personal reasons including but not limited to, an appearance in court, observance of a holiday or ceremony of his or her religion, or an employment conference, when the pupil's absence has been requested in writing by the parent or guardian and approved by the principal or a designated representative.

A pupil absent from school under this section shall be allowed to complete all assignments and tests missed during the absence which can be reasonably provided and, upon satisfactory completion, shall be given full credit therefore. The teacher of any class from which a pupil is absent shall determine what assignments the pupil shall make up and in what period of time the pupil shall complete such assignments. The tests and assignments shall be reasonably equivalent to, but not necessarily identical to, the tests and assignments which the pupil missed during the absence.

Legal Reference: Title 5, California Administrative Code, Section 421 Education Code, Sections 46012,48205

Board of Trustees

April 14, 1983

Reviewed: January 20, 1987

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