

**BOARD OF TRUSTEES**  
**Minutes**  
**Thursday, September 4, 2014**

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**1. CALL TO ORDER–ROLL CALL**

Board President Brian O’Neal called the meeting of the Anaheim Union High School District Board of Trustees to order at 3:30 p.m.

Present: Brian O’Neal, president; Annemarie Randle-Trejo, clerk; Katherine H. Smith and Al Jabbar, members; Michael B. Matsuda, superintendent; Dianne Poore, Russell Lee-Sung, and Manuel Colón, assistant superintendents; and Jeff Riel, District counsel.

Absent: Anna L. Piercy, assistant clerk

**2. ADOPTION OF AGENDA**

Staff requested the following amendments to the agenda:

- On agenda item 9.3, add the words “ACTION ITEM” following the title

On the motion of Trustee Smith, duly seconded and unanimously carried, by those present, following discussion, the agenda was adopted as amended.

**3. PUBLIC COMMENTS, CLOSED SESSION ITEMS**

There were no public comments.

**4. CLOSED SESSION**

The Board of Trustees entered closed session at 3:31 p.m.

**5. RECONVENE MEETING, PLEDGE OF ALLEGIANCE, AND CLOSED SESSION REPORT OUT**

**5.1 Reconvene Meeting**

The Board of Trustees reconvened into open session at 6:00 p.m.

**5.2 Pledge of Allegiance and Moment of Silence**

Board President Brian O’Neal led the Pledge of Allegiance to the Flag of the United States of America and provided a moment of silence.

**5.3 Closed Session Report**

Board Clerk Annemarie Randle-Trejo reported the following actions taken during closed session:

- 5.3.1 No reportable action taken regarding public employee performance evaluation, superintendent.
- 5.3.2 No reportable action taken regarding negotiations.
- 5.3.3 No reportable action taken regarding personnel.
- 5.3.4 The Board of Trustees unanimously voted to approve a settlement agreement in this matter resolving all outstanding issues by modifying student's placement and reimbursing parent up to \$4,000 for educationally-related fees and costs.
- 5.3.5 No reportable action taken regarding property negotiations.

## 6. INTRODUCTION OF GUESTS

The Board of Trustees recognized our community stakeholders for their interest in the Anaheim Union High School District and for attending our Board meeting. Thank you so much to each of you for your participation and contribution as we create an education environment that graduates socially aware, civic-minded students who are college and career ready for the 21<sup>st</sup> century.

## 7. REPORTS

### **Reports of Associations**

There were no reports.

## 8. PUBLIC COMMENTS, OPEN SESSION ITEMS

There were no public comments at this time. However, there was a speaker following item 9.7.

## 9. ITEMS OF BUSINESS

### RESOLUTIONS

- 9.1 **Resolution No. 2014/15-B-04, Adjustments to Income and Expenditures General Fund; Resolution No. 2014/15-B-05 Adjustments to Income and Expenditures Various Funds; and 2013-14 Unaudited Actual Financial Statements**

#### Background Information:

Each fiscal year, the District prepares the Unaudited Actual Financial report in accordance with Education Code Section 41010. Also, as part of the year-end closing of the financial records, budget adjustments are made to income and expenditures.

#### Current Consideration:

The Unaudited Actual Financial report must be Board approved and filed with the state, pursuant to Education Code Section 42100. In addition, current budget adjustments to income and expenditures need to be authorized per Education Code Sections 42600-42601.

#### Budget Implication:

There is no impact to the budget.

Action:

1. On the motion of Trustee Randle-Trejo and duly seconded, the Board of Trustees adopted Resolution No. 2014/15-B-04, Adjustments to Income and Expenditures, General Fund, and Resolution No. 2014/15-B-05, Adjustments to Income and Expenditures, Various Funds, by the following roll call vote.

Ayes: Trustees Jabbar, Smith, Randle-Trejo, and O'Neal

Absent: Trustee Piercy

2. On the motion of Trustee Randle-Trejo, duly seconded and unanimously carried, by those present, the Board of Trustees approved the 2013-14 Unaudited Actual Financial Statements.

9.2 **Resolution No. 2014/15-B-06, Recalculation of the 2013-14 Appropriations Limit and Establishing the 2014-15 Estimated Appropriations Limit Calculations**

Background Information:

Proposition 4 (GANN Amendment) was approved by the voters of California in 1979, which states that all school districts must establish a GANN Limit for the preceding and current fiscal years in accordance with the provision of the GANN Amendment and applicable statutory law.

Current Consideration:

The California Department of Education requested these forms in accordance with Government Code Section 7906 (f), which states: "Each school district shall report to the Superintendent of Public Instruction and to the Director of Finance, at least annually, its appropriation limit, its appropriations subject to limitation, and amount of its state aide apportionments and subventions included within the proceeds of taxes of the school district, and amounts excluded from its appropriations limit, at a time and in a manner prescribed by the Superintendent of Public Instruction and by the Director of Finance."

Budget Implication:

There are no budget implications at this time.

Action:

On the motion of Trustee Randle-Trejo and duly seconded, the Board of Trustees adopted Resolution No. 2014/15-B-06, by the following roll call vote.

Ayes: Trustees Jabbar, Smith, Randle-Trejo, and O'Neal

Absent: Trustee Piercy

**BUSINESS SERVICES DIVISION**

9.3 **Agreement, Parker and Covert, LLP**

Background Information:

Parker and Covert, LLP, provides specific legal consultation and services, which are not provided by attorneys at the Orange County Department of Education. Attorneys at Parker and Covert, LLP, specialize in legal issues related to school districts and are experts in analyzing and interpreting California Education Code.



Current Consideration:

The agreement is providing services from August 22, 2014, through April 30, 2015, regarding engineering matters.

Budget Implication:

The total cost of the agreement is not to exceed \$50,000. (General Funds)

Action:

On the motion of Trustee Randle-Trejo, duly seconded and unanimously carried, by those present, the Board of Trustees ratified the agreement with Parker and Covert, LLP.

## **EDUCATIONAL SERVICES DIVISION**

### 9.4 **Memorandum of Understanding, Irvine Unified School District and Anaheim Union High School District, CaPROMISE Initiative**

Background Information:

Promoting Readiness of Minors in Supplementary Security Income (PROMISE) is a joint initiative of the U.S. Social Security Administration and the U.S. Departments of Education, Health and Human Services, and Labor. The goal of PROMISE is to improve the provision and coordination of services for youth who receive Supplementary Security Income (SSI) to promote education and employment outcomes resulting in long-term reduction in the reliance of youth on SSI. California is one of 11 states that received funding in a five-year grant to establish and operate model demonstration PROMISE programs designed to address many of the barriers to economic independence faced by SSI youth and their families.

California's PROMISE (CaPROMISE) Initiative includes 21 lead educational agencies. Ten Orange County school districts have agreed to work together on the initiative. Irvine Unified School District (IUSD) will serve as the Orange County educational lead agency.

Current Consideration:

The memorandum of understanding between IUSD and AUHSD will lead to the establishment of processes for information sharing and service provision, which will result in more comprehensive, effective, and timely services for youth SSI recipients participating in the CaPROMISE program. Recipients will remain in the program for an anticipated five years. Services will be provided September 5, 2014, through September 4, 2019.

Budget Implication:

There is no budget implication.

Action:

On the motion of Trustee Smith, duly seconded and unanimously carried, by those present, following discussion, the Board of Trustees approved the memorandum of understanding with IUSD.

### 9.5 **Educational Consulting Agreement, Mohammed Forouzesh, Ph.D., MPH**

Background Information:

The District has recently become the lead fiscal agency for a Tobacco Use Prevention Education (TUPE) consortium grant, in the amount of \$1,850,094. The District and the Anaheim City School District (ACSD) are consortium partners. The grant is targeted for grades 6-12 and mandates that curriculum, specific to the appropriate grade levels, is taught at participating schools, including 24 ACSD elementary sites and all District comprehensive schools, Gilbert High School, Polaris High School, and Community Day School. In addition,

youth development activities related to tobacco and e-cigarette cessation and prevention are expected by each participating school, as well as ongoing prevention education for staff, students, and parents.

Current Consideration:

Dr. Mohammad Forouzesh, an experienced and highly regarded TUPE consultant for the Orange County Department of Education, will provide a professional learning workshop for teachers and staff at Ball, Brookhurst, Dale, Lexington, Orangeview, South, Sycamore, and Walker junior high schools. Teachers and staff will learn how traumatic life experiences and substance addiction can affect cognition and learning. Additionally, they will learn various strategies needed to effectively identify students who are in need of additional support and resources. Services are being provided August 22, 2014, through October 31, 2014.

Budget Implication:

The costs for these services are not to exceed \$2,000. (TUPE Funds)

Action:

On the motion of Trustee Randle-Trejo, duly seconded and unanimously carried, by those present, the Board of Trustees ratified the agreement with Mohammad Forouzesh, Ph.D., MPH.

9.6 **School-Sponsored Student Organization**

Background Information:

The Board of Trustees shall give approval for the establishment of all student organizations. The proposed organizations shall not engage in any activities, other than those that are organizational in nature, until the Board of Trustees has approved its application.

Current Consideration:

The following school has a submitted school-sponsored student organization application:

- Sisterhood of Loara, Loara High School

Budget Implication:

Each school-sponsored student organization offsets operational costs through donations and fundraising efforts.

Action:

On the motion of Trustee Smith, duly seconded and unanimously carried, by those present, the Board of Trustees approved the school-sponsored student organization application.

## **HUMAN RESOURCES**

9.7 **Agreement, Pepperdine University**

Background Information:

The District has traditionally entered into agreements with university programs to provide opportunities for university students to meet their field work requirements and to gain valuable experience in a professional setting within our District schools.



Current Consideration:

This is a new student teaching agreement with Pepperdine University. University students will meet with school site master teachers to be involved in the students' preparation for student teaching. This agreement provides opportunities for student teachers to observe, participate, assist, and teach in the master teacher's classroom for one semester. Master teachers will model to the student teacher effective planning, instruction, and management strategies, as well as discuss these strategies with the student teacher. Additionally, professional attire, development, and conduct will be reviewed. This agreement will be effective September 4, 2014, through September 3, 2019.

Budget Implication:

There is no cost to the District.

Action:

On the motion of Trustee Smith, duly seconded and unanimously carried, by those present, the Board of Trustees approved the agreement with Pepperdine University.

**PUBLIC COMMENT**

Ibrahim Bharmal, former student representative to the Board of Trustees, thanked the Board and staff for the opportunity to serve. He addressed current issues at two school sites regarding the RSVP program and summit.

10. **CONSENT CALENDAR**

On the motion of Trustee Smith, duly seconded and unanimously carried, by those present, the Board of Trustees approved all consent calendar items, with the exception of item 10.3 pulled by Trustee Randle-Trejo.

**BUSINESS SERVICES DIVISION**

10.1 **Agreement, School Services of California, Inc.**

Background Information:

School Services of California, Inc. is one of the most highly regarded school financial consultants in the state. The firm provides assistance regarding issues of school finance, legislation, budgeting, and other general fiscal issues by providing their clients with continuous legislative updates, as well as critical and informative financial information. The District has been a client for over 25 years.

Current Consideration:

The District needs assistance regarding issues of school finance, legislation, budgeting, general fiscal issues, and the state-mandated program cost claims process.

Budget Implication:

Services are being provided September 1, 2014, through August 31, 2015, at a cost not to exceed \$3,420, plus expenses. Services include 12 hours of direct consulting service. This is a \$120 increase in fees from last year. (General Funds)

Action:

The Board of Trustees ratified the agreement with School Services of California, Inc.

10.2 **Agreement, Orange County Superintendent of Schools**

Background Information:

The Orange County Department of Education (OCDE) provides professional services for the operation of a Payroll Time and Attendance system capable of capturing and reporting employees' time and attendance through web access. OCDE provides training, on-going maintenance services, future software enhancements, and support services. The District has used the Time and Attendance system since 2006.

Current Consideration:

The Time and Attendance system provides the Payroll Department a tool to accurately record balances for vacation, sick leave, jury duty, personal necessity, etc. and provide reports to employees for these balances. Services are being provided July 1, 2014, through June 30, 2019.

Budget Implication:

The District made a one-time payment of \$50,214 in 2005 for the use of the system. There is no additional cost for this contract extension. (General Funds)

Action:

The Board of Trustees ratified the contract with the Orange County Superintendent of Schools.

10.3 **Award of Bid**

Action:

On the motion of Trustee Smith, duly seconded and unanimously carried, by those present, following discussion, the Board of Trustees awarded the bid as listed.

<u>Bid #</u>	<u>Service</u>	<u>Award</u>	<u>Amount</u>
2015-03	Paving & Tennis Court Improvements District-wide Ball, Brookhurst, and Walker (Maintenance Funds)	Terra Pave, Inc.	\$460,450

10.4 **Check Register/Warrants Report**

Action:

The Board of Trustees ratified the check register/warrants report, August 11, 2014, through August 25, 2014.

10.5 **Purchase Order Detail Report**

Action:

The Board of Trustees ratified the Purchase Order Detail Report, August 11, 2014, through August 25, 2014.



## EDUCATIONAL SERVICES DIVISION

### 10.6 **Agreement, Orange County Department of Education, Positive Behavior Interventions and Supports (PBIS)**

#### Background Information:

For the past four years, the Orange County Department of Education (OCDE) has provided Positive Behavior Interventions and Supports (PBIS) training to all of our District's schools. PBIS is the behavioral component to Response to Intervention and Instruction (RtI<sup>2</sup>), one of the District initiatives.

#### Current Consideration:

OCDE offers the trainings to districts through a fee-based structure. Due to the District's longstanding relationship with OCDE and the PBIS program, as well as our willingness to partner with in-kind resources such as staff facilitators and meeting space, a negotiated cost was calculated for our District, resulting in a \$6,340 discount off the published price. Services are being provided July 1, 2014, through June 30, 2015.

#### Budget Implication:

In exchange for these services the District agrees to pay OCDE an amount not to exceed \$25,410 for the 2014-15 year. (Local Control Funding Formula Funds)

#### Action:

The Board of Trustees ratified the agreement with OCDE.

### 10.7 **Memorandum of Understanding (MOU), Boys Town California, Inc.**

#### Background Information:

Boys Town California, Inc. is a non-profit child-care agency that provides compassionate treatment for the behavioral, emotional, and physical problems of children and families. Boys Town California, Inc. has provided their parent education courses entitled Common Sense Parenting® at school sites in the District. Ball Junior High School was the first school to contract for services with Boys Town California, Inc. We are now expanding the contract with Boys Town California, Inc. to provide services for all schools in our District.

#### Current Consideration:

In an effort to maintain the relationship between Boys Town California, Inc. and the AUHSD, our schools will provide referrals to Boys Town California, Inc. when appropriate for parenting classes for students' parents/caregivers. The goal of this memorandum of understanding is to help parents learn to reduce children's problem behaviors, minimize problems that disrupt family life, and build strong, healthy relationships by providing Common Sense Parenting® classes, at no cost, to the parents/caregivers of our students. Services will be provided September 5, 2014, through September 4, 2015.

#### Budget Implication:

There are no budget implications.

#### Action:

The Board of Trustees approved the MOU with Boys Town California, Inc.



10.8 **Instructional Materials Submitted for Adoption**

Action:

The Board of Trustees adopted the selected instructional materials, which have been recommended by the Instructional Materials Review Committee, for basic and supplemental courses that include science, English, and math. The books have been made available for public view:

**HUMAN RESOURCES DIVISION**

10.9 **Certificated Personnel Report**

Action:

The Board of Trustees approved/ratified the certificated personnel report as submitted.

10.10 **Classified Personnel Report**

Action:

The Board of Trustees approved/ratified the classified personnel report as submitted.

11. **SUPERINTENDENT AND STAFF REPORT**

Mr. Matsuda reported on the opening day of school and commended the city liaisons for helping with a smooth transition. He noted the total enrollment count as of today was 31,666.

Mr. Colón congratulated staff on a great start of school and briefly discussed the AUHSD community liaisons, response to intervention specialist, as well as multiple instructional trainings at sites.

Mr. Lee-Sung discussed the hiring done during the summer.

Mrs. Poore commended staff on their reports.

12. **BOARD OF TRUSTEES' REPORT**

Trustee Smith shared that she is well and ready to assume all duties.

Trustee Randle-Trejo said she attended the Back-to-School Night at Oxford Academy, an Anaheim City School District Board Meeting, and visited a former student at St. Jude's Hospital.

Trustee O'Neal congratulated Mrs. Smith on her recovery and thanked staff for all their hard work during the summer.

13. **ADVANCE PLANNING**

13.1 **Future Meeting Dates**

The next regular meeting of the Board of Trustees will be held on Tuesday, September 23, 2014, at 6:00 p.m.

Thursday, October 16  
Thursday, November 6

Thursday, December 11

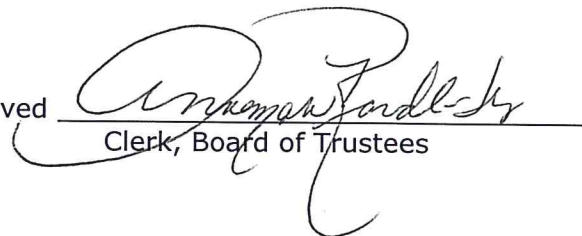
13.2 **Suggested Agenda Items**

There were no suggested agenda items.

14. **ADJOURNMENT**

On the motion of Trustee Smith, duly seconded and unanimously carried, by those present, the Board of Trustees adjourned the meeting at 6:28 p.m.

Approved



Clerk, Board of Trustees