

**BOARD OF TRUSTEES**  
**Minutes**  
**Tuesday, September 3, 2013**

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**1. CALL TO ORDER–ROLL CALL**

President Mr. Brian O’Neal called the meeting of the Anaheim Union High School District Board of Trustees to order at 4:00 p.m.

Present: Mr. Brian O’Neal, president; Mrs. Annemarie Randle-Trejo, clerk; Mrs. Anna Piercy, assistant clerk; Mrs. Katherine Smith and Mr. Al Jabbar, members; Dr. Elizabeth I. Novack, superintendent; Mr. Russell Lee-Sung, Mrs. Dianne Poore, and Dr. Paul Sevillano, assistant superintendents; and Mr. Jeff Riel, District counsel.

**2. ADOPTION OF AGENDA**

Staff requested the following amendments to the agenda:

- Item 11.7, Ratification, Inter-Special Education Local Plan Area (SELPA) with ABC Unified School District, add Exhibit A as listed on Exhibit P
- Replace Exhibit Z, August 8, 2013, minutes with revised Exhibit Z

On the motion of Mrs. Piercy, duly seconded and unanimously carried, the agenda was adopted.

**3. PUBLIC COMMENTS, CLOSED SESSION ITEMS**

There were no requests to speak.

**4. CLOSED SESSION**

The Board of Trustees entered closed session at 4:02 p.m.

**5. RECONVENE MEETING, PLEDGE OF ALLEGIANCE, AND CLOSED SESSION REPORT OUT**

**5.1 Reconvene Meeting**

The Board of Trustees reconvened into open session at 6:01 p.m.

**5.2 Pledge of Allegiance and Moment of Silence**

Board President Mr. Brian O’Neal led the Pledge of Allegiance to the Flag of the United States of America and provided the moment of silence.

**5.3 Closed Session Report**

5.3.1 No reportable action taken regarding negotiations.

5.3.2 No reportable action taken regarding personnel.

5.3.3 The Board of Trustees took action to approve the appointment of Dr. Jodie Wales as principal, Cypress High School.

5.3.4 The Board of Trustees took formal action to approve the readmission of students listed on the agenda.

6. **INTRODUCTION OF GUESTS**

Board of Trustees' President Mr. Brian O'Neal introduced Ms. Fawley.

7. **REPORTS**

**Reports of Associations**

Ms. Fawley, ASTA president, noted that she visited school sites on the first day of school and shared that she is proud to represent the teachers in the District.

8. **BOARD OF TRUSTEES' PRESENTATIONS**

**Introduction of the 2013-14 Student Representative to the Board of Trustees**

Background Information:

The position of student representative to the Board of Trustees was created with the Student Ambassador Program 16 years ago. The student representative represents the 32,000 students of the AUHSD and reports on the activities from each school site to the Board of Trustees.

Current Consideration:

Expand current position of the student representative to the Board of Trustees to include:

- Lead monthly leadership meetings with student ambassadors at a District site.
- Create report from student ambassador findings to present to District Leadership and to the Board of Trustees at Board meetings for greater awareness of activities, student achievement, etc.

Budget Implication:

Student uniform and name badge, for a total amount not to exceed \$150.

Action:

The Board of Trustees' welcomed and confirmed Ibrahim Bharmal as the Student Representative to the Board of Trustees.

Mr. Bharmal shared that he is honored to have this role and is looking forward to working with the Board. He provided details of his academic activities and introduced his family.

9. **PUBLIC COMMENTS, OPEN SESSION ITEMS**

There were no requests to speak.

## 10. ITEMS OF BUSINESS

### BUSINESS SERVICES

#### 10.1 **Government Financial Strategies (GFS):**

**Background Information:**

Government Financial Strategies provides comprehensive financial advisory services, beginning with financial planning through project implementation and on-going administration. Last October, GFS assisted the District in a successful refunding of our GO Bonds, which will save the District taxpayers \$4.8 million over the life of the bond.

**Current Consideration:**

Government Financial Strategies was sought by the District to provide general financial planning and advisory services as the District considers the process by which to identify its facility's needs, prioritize the needs, and provide a source of funds to address the needs.

**Budget Implication:**

There are no budget implications at this time.

**Action:**

The Board of Trustees heard an informational presentation provided by Lori Raineri, president of Government Financial Strategies and independent financial advisor.

#### 10.2 **Resolution No. 2013/14-B-01, Adjustments to Income and Expenditure, General Fund, and Resolution No. 2013/14-B-02 Adjustments to Income and Expenditures, Various Funds, and 2012/13 Unaudited Actual Financial Statements**

**Background Information:**

Each fiscal year, the District prepares the Unaudited Actual Financial report in accordance with Education Code Section 41010. Also, as part of the year-end closing of the financial records, budget adjustments are made to income and expenditures.

**Current Consideration:**

The Unaudited Actual Financial report must be Board approved and filed with the state, pursuant to Education Code Section 42100. In addition, current budget adjustments to income and expenditures need to be authorized per Education Code Sections 42600-42601.

**Budget Implication:**

The budget implications are provided in the exhibit.

**Action:**

1. On the motion of Mrs. Piercy and duly seconded, the Board of Trustees adopted Resolution No. 2013/14-B-01, Adjustments to Income and Expenditures, General Fund, and Resolution No. 2013/14-B-02, Adjustments to Income and Expenditures, Various Funds. The roll call vote follows.

Ayes: Mr. Jabbar, Mrs. Smith, Mrs. Piercy, Mrs. Randle-Trejo, and Mr. O'Neal

2. On the motion of Mr. Jabbar, duly seconded and unanimously carried, the Board of Trustees adopted the 2012-13 Unaudited Actual Financial Statements.

10.3 **Resolution No. 2013/14-B-03, Recalculation of the 2012-13 Appropriations Limit and Establishing the 2013-14 Estimated Appropriations Limit Calculations**

Background Information:

Proposition 4 (GANN Amendment) was approved by the voters of California in 1979, which states that all school districts must establish a GANN Limit for the preceding and current fiscal years in accordance with the provision of the GANN Amendment and applicable statutory law.

Current Consideration:

The California Department of Education requested these forms in accordance with Government Code Section 7906 (f), which states: "Each school district shall report to the Superintendent of Public Instruction and to the Director of Finance, at least annually, its appropriation limit, its appropriations subject to limitation, and amount of its state aide apportionments and subventions included within the proceeds of taxes of the school district, and amounts excluded from its appropriations limit, at a time and in a manner prescribed by the Superintendent of Public Instruction and by the Director of Finance."

Budget Implication:

There are no budget implications at this time.

Action:

On the motion of Mr. Piercy and duly seconded, the Board of Trustees adopted Resolution No. 2013/14-B-03. The roll call vote follows.

Ayes: Mr. Jabbar, Mrs. Smith, Mrs. Piercy, Mrs. Randle-Trejo, and Mr. O'Neal

**EDUCATIONAL SERVICES DIVISION**

10.4 **Educational Consulting Agreement, Teaching Positive, Ball Junior High School**

Background Information:

Teaching Positive, based in Laguna Beach, California, provides Positive Discipline training to family therapists, teachers, and parents. The Positive Discipline model is based upon the research of renowned psychiatrists Jane Nelsen, Rudolf Dreikurs, and Alfred Adler.

As Ball Junior High School expands the use of Positive Behavioral Interventions and Supports (PBIS) and transitions to Common Core State Standards, Teaching Positive will train teachers to manage their classrooms and relate to students using the Positive Discipline model. Making the instructional shift to 21<sup>st</sup> Century instructional strategies, such as daily use of the four (4) C's (critical thinking, creativity, communication, and collaboration), will require teachers to manage their classrooms in a different way.

Additionally, many Ball Junior High School parents have received Positive Discipline training through Disciplina Positiva. Teaching Positive will train teachers on the same Positive Discipline model to help create a bridge between families and staff, so they are all using common strategies to manage student behavior. The ultimate goal is to create a positive classroom environment and a positive school culture.

The Positive Discipline model gained recognition after being successfully implemented in Seattle Public Schools. Teaching Positive has successfully trained teachers on use of the Positive Discipline model at several schools in the Anaheim City School District, and at the New Horizon School in Irvine, California.

Current Consideration:

For the 2013-14 year, Teaching Positive will provide a comprehensive six (6) session training program and four (4) coaching/teacher mentoring sessions for individual or small group support, for 45 Ball Junior High School teachers.

Budget Implication:

Costs for these services are not to exceed \$3,000. (Title I Funds)

Action:

On the motion of Mrs. Piercy, duly seconded and unanimously carried, the Board of Trustees approved the educational consulting agreement with Teaching Positive. Services will be provided September 4, 2013, through May 1, 2014.

10.5 **AVID Income Agreement, Orange County Superintendent of Schools**

Background Information:

As a result of funding being eliminated at the state level to support the Advancement Via Individual Determination (AVID) program, schools are required to pay an AVID licensing fee directly to AVID Center. Moreover, Orange County Department of Education's (OCDE) funding for an AVID Coordinator to assist school districts has been eliminated.

The OCDE AVID Coordinator's role has been to serve Orange County school districts, by providing AVID pre-certification and certification services, data approval and analysis, class visits and coaching, as well as professional development. These duties are now to be assigned to District staff. OCDE is offering to help the District transition to this new model during the 2013-14 year, by continuing to provide the services listed above, and provide training for District Educational Services staff who will be assigned these duties.

Current Consideration:

During the 2013-14 year, the OCDE AVID Coordinator will provide training and support for District staff who are assigned AVID Coordinator duties. This is necessary for maintenance of the District's AVID program.

Budget Implication:

The cost of services provided by OCDE is \$17,250. OCDE has written a grant to cover 50 percent of the cost. The total cost to the District will be \$8,625. (Title II Funds)

Action:

On the motion of Mrs. Piercy, duly seconded and unanimously carried, the Board of Trustees approved the income agreement between the Anaheim Union High School District and Orange County Superintendent of Schools. Services will be provided September 6, 2013, through June 30, 2014.

10.6 **New Board Policy 8539, Universal Access, First Reading**

Background Information:

The District recognizes its role and responsibility to ensure that every student must have equal access to a high-quality education that challenges them to succeed. Every student must be prepared for work and/or higher education immediately after graduation, and must be provided with the skills to be a 21<sup>st</sup> Century learner, as well as an effective member of society. As educators we are committed to make universal access a guiding principal for placing students in academically challenging school programs by giving all willing and academically prepared students the opportunity to participate.

Current Consideration:

As presented in proposed policy 8539, universal access and procedures for student placement in advanced placement and honors programs in the District is defined. The superintendent will assign a designee to develop administrative regulations that will provide schools with specific student placement guidelines for implementation of the new policy. Administrative regulations will be developed by a committee representing stakeholders to ensure that students and parents are provided with appropriate opportunities to access honors and advanced placement courses in the District.

Budget Implication:

There is no fiscal impact to the District.

Action:

The Board of Trustees reviewed new Board Policy 8539, Universal Access.

10.7 **Agreement, Orange County Department of Education and the Center for Healthy Kids and Schools**

Background Information:

The Center for Healthy Kids and Schools offers a range of health resources, including links to professionals who address health matters, nutrition, physical education, the prevention of mental health problems, and emergency preparedness in schools. In addition, OCDE will also provide training, tools, and resources in health education, physical education, physical activity, youth and high school sports, as well as school wellness policy.

Current Consideration:

The District's Physical Education program needs additional support to be fully aligned with current state requirements, and would like to partner with OCDE to assist the District in developing and implementing an action plan as it relates to: updating physical education, activity, and athletic program policy and administrative regulations; transitioning from Physical Education Program (PEP) Grant implementation to the institutionalization of the new physical education curriculum and instructional program; creating a sustainability plan for the progress made in culture and climate surrounding these programs; and support with Federal Program Monitoring (FPM) compliance review, which is scheduled during the 2013-14 year.

Budget Implication:

Services calculated for up to 100 hours of service rated at \$100 per hour, for meeting, presentations and training sessions, as well as \$50 per hour, for planning, research and writing services, for a total amount not to exceed \$10,000. (Title II Funds)

Action:

On the motion of Mrs. Piercy, duly seconded and unanimously carried, the Board of Trustees approved the proposal for services between the Anaheim Union High School District and Orange County Department of Education. Services will be provided September 9, 2013, through June 30, 2014.

**SUPERINTENDENT'S OFFICE**

10.8 **California School Boards Association (CSBA)**

Background Information:

The Board of Trustees is requested to consider nominations for representatives to the California School Boards Association (CSBA) Director-at-Large, American Indian, Black, and

County. The elections will take place at CSBA's Delegate Assembly meeting at the San Diego Marriott Marquis & Marina Hotel December 4, 2013, and December 5, 2013. Directors-at-Large will serve a two (2) year term and take office immediately upon the close of the association's Annual Education Conference.

Current Consideration:

This item is to consider nominating a Board member, or members, from the District to run for election to the CSBA Board of Directors, 2013 Director-at-Large. The Board may nominate as many individuals as it chooses, but must submit the following:

- A completed, signed nomination form
- Two (2) letters of recommendation
- A completed, signed, and dated candidate's form completed by the nominee is due to CSBA by Monday, October 7, 2013

Nominations must be postmarked by Monday, September 30, 2013. The current Directors-at-Large are D. Shelly Yarbrough, American Indian, Val Verde Unified School District; and Emma Turner, Black, La Mesa-Spring Valley School District.

Budget Implication:

There is no impact to the budget.

Action:

It was the consensus of the Board of Trustees to discuss this item and decline to nominate anyone to the CSBA Director-at-Large, American Indian, and Black.

11. **CONSENT CALENDAR**

On the motion of Mrs. Piercy, duly seconded and unanimously carried, the Board of Trustees approved/ratified the following consent calendar.

**BUSINESS SERVICES DIVISION**

11.1 **Agreement Amendment, Environmental Network Corporation (ENCORP)**

Background Information:

The District has a need for required Environmental Protection Agency/Asbestos Hazard Emergency Response Act (EPA/AHERA) inspections at all District sites, as well as hazardous abatement and inspections consulting services. Environmental Network Corporation (ENCORP) has been providing the District with these services, primarily for the District's maintenance and facilities programs.

Current Consideration:

The District has an interest in continuing services with ENCORP through April 20, 2014. The agreement amendment extends services for the second year.

Budget Implication:

Costs for these services are not to exceed \$45,000 per year, for EPA/AHERA required inspections and \$40,000 per year, for miscellaneous hazardous abatement consulting services. (Maintenance Funds, Facilities Funds, and/or other funds as appropriate)

Action:

The Board of Trustees ratified the extension of the agreement amendment with Environmental Network Corporation and the District.

11.2 **Declaring Certain Furniture and Equipment as Unusable, Obsolete, and/or Out-of-Date, and Ready for Sale, or Destruction**

Action:

The Board of Trustees approved the list of District furniture and equipment as unusable, obsolete, and/or out-of-date, and ready for sale, or destruction, and authorized proper disposal in accordance with Education Code Section 60510 et al.

11.3 **Declaring Certain Textbooks and Instructional Materials as Unusable, Obsolete, and/or Out-of-Date, Damaged, and Ready for Sale, or Destruction**

Action:

The Board of Trustees approved the list of District textbooks and instructional materials as unusable, obsolete, and/or out-of-date, damaged, and ready for sale, or destruction as surplus, and authorized staff to dispose of the textbooks and instructional materials in accordance with Education Code Section 60510 et al.

11.4 **Donations**

Action:

The Board of Trustees accepted the donations as listed.

11.5 **Check Register/Warrants Report**

Action:

The Board of Trustees ratified the check register/warrants report, August 13, 2013, through August 26, 2013.

11.6 **Purchase Order Detail Report**

Action:

The Board of Trustees ratified the Purchase Order Detail Report, August 13, 2013, through August 26, 2013.

**EDUCATIONAL SERVICES DIVISION**

11.7 **Ratification, Inter-Special Education Local Plan Area (SELPA) with ABC Unified School District**

Background Information:

Anaheim Union High School District (AUHSD) operates several unique special education programs that are not available in some local school districts. School districts may enter agreements to provide services to special education students who are living in other districts. At times, the District admits special education students from other school districts into some of the District's unique special education programs.

Current Consideration:

ABC Unified School District (ABCUSD) has requested to enter into a memorandum of understanding (MOU), with the District permitting students from ABCUSD to be enrolled in specialized programs operated by the District.

Budget Implication:

ABCUSD will fund these services per billing agreement between ABCUSD and AUHSD/Greater Anaheim SELPA.



Action:

The Board of Trustees ratified the MOU between the District and ABCUSD. Services are being provided August 26, 2013, through June 30, 2014.

11.8 **Memorandum of Understanding, Boys Town California, Inc.**

Background Information:

Boys Town California, Inc. is a non-profit child-care agency that provides compassionate treatment for the behavioral, emotional, and physical problems of children and families. Ball Junior High School held a community resource fair on November 14, 2012, in which Boys Town California, Inc. participated. As a result of this contact with the school, Boys Town California, Inc. offered to conduct a free parenting program for parents of Ball Junior High School students. Boys Town California, Inc.'s parenting program, entitled Common Sense Parenting®, is very similar to Disciplina Positiva's parenting program, and was implemented at Ball Junior High School during the 2012-13 year. The classes were well attended and received positive feedback from the parents who participated. This year, Boys Town California, Inc. will continue to serve Ball Junior High School, and have offered to extend services to other District schools upon request. The parent education classes are available in English, Spanish, and Vietnamese.

Current Consideration:

Boys Town California, Inc. will provide Common Sense Parenting® classes, a comprehensive six (6) session training program for District parents, during the 2013-14 year. The Boys Town California, Inc. parent education program is available to all District schools upon request. The training is designed to promote the development of positive communication between parents and their adolescent children, as well as to facilitate a connection between the family, community, and school. Services will be advertised through TeleParent phone calls, as well as community and parent fairs held at Ball Junior High School.

Budget Implication:

Boys Town California, Inc. has a grant to cover the cost of services. Curriculum and instruction for the parenting classes are at no cost to the District.

Action:

The Board of Trustees approved the memorandum of understanding with Boys Town California, Inc. Services will be provided September 4, 2013, through June 30, 2014.

11.9 **Educational Consulting Agreement, Disciplina Positiva, Anaheim High School**

Background Information:

Disciplina Positiva is a parent education program designed to promote the development of positive communication between parents and their adolescent children, as well as to facilitate a connection between the family, community, and school. During the 2011-12 year, South Junior High School and Western High School, as well as the Parent Involvement/McKinney-Vento offices at the District Campus piloted the program, which was well received by parent participants. During the 2012-13 year, Ball and Orangeview Junior High Schools contracted with Disciplina Positiva. Classes were tailored to the specific needs of the schools and included criteria for effective home discipline, ways to maximize the potential of adolescents, and understanding of adolescent behavior. The parent education classes are available in Spanish and English.

Current Consideration:

For the 2013-14 year, Disciplina Positiva will provide three (3) comprehensive six (6) session training programs for approximately 150 Anaheim High School parents.

Budget Implication:

The cost for each of the six (6) week training programs is \$4,000, for a total cost not to exceed \$12,000. (Title I and Economic Impact Aid [EIA]-Limited English Proficient [LEP] Funds)

Action:

The Board of Trustees approved the educational consulting agreement with Disciplina Positiva. Services will be provided September 16, 2013, through June 13, 2014.

11.10 **Instructional Materials Submitted for Adoption**

Action:

The Board of Trustees approved the selected materials for adoption, recommended by the Instructional Materials Review Committee, for basic and supplemental courses in English, Math, Music, and Electives. The books have been made available for public view.

11.11 **Instructional Materials Submitted for Display**

Action:

The Board of Trustees approved the selected materials for display, which have been recommended by the Instructional Materials Review Committee, for basic and supplemental courses in Social Science, Psychology, and Foreign Language. Before the materials can be approved for adoption, they must be made available for public review. The Board of Trustees will be requested to consider adoption of the materials following the end of the period of public display, September 4, 2013, through September 19, 2013.

11.12 **Individual Service Contracts**

Action:

The Board of Trustees approved/ratified the individual service contracts as submitted. (Special Education Funds)

11.13 **Field Trip Report**

Action:

The Board of Trustees approved/ratified the field trip report as submitted.

**HUMAN RESOURCES DIVISION**

11.14 **2012-13 Fourth Quarter Williams Uniform Complaints Audit Report**

Background Information:

The District submits a quarterly report summarizing all complaints relative to adequate textbooks and instructional materials, teacher vacancies or misassignments, facilities conditions, and intensive instruction and services for students who have not passed the California High School Exit Examination (CAHSEE) by the end of the 12<sup>th</sup> grade. This is a quarterly report required by Education Code Section 35186, which is submitted to the Orange County Department of Education (OCDE). Each quarter, the OCDE conducts an audit of the submitted report and provides a report of their findings.

Current Consideration:

According to Education Code, this report is to be provided to the Board of Trustees. The report, as provided, indicates the District submitted an accurate report and was in compliance for the fourth quarter of the 2012-13 year.

Budget Implication:

There is no impact to the budget.

Action:

The Board of Trustees accepted the 2012-13 Fourth Quarter Williams Uniform Complaints Audit Report as submitted.

11.15 **Certificated Personnel Report**

Action:

The Board of Trustees approved/ratified the certificated personnel report as submitted.

11.16 **Classified Personnel Report**

Action:

The Board of Trustees approved/ratified the classified personnel report as submitted.

**SUPERINTENDENT'S OFFICE**

11.17 **Board of Trustees' Meeting Minutes**

August 8, 2013, Special Meeting

Action:

The Board of Trustees approved the minutes as submitted.

12. **SUPERINTENDENT AND STAFF REPORT**

Dr. Novack shared that she visited school sites on the first day of school and thanked staff, as well as the community, for their hard work to ensure that our students had a successful start of the 2013-14 year. Additionally, she congratulated and welcomed Mr. Bharmal as the student representative to the Board of Trustees.

Dr. Sevillano noted that staff had high energy at the start of the new school year and commended staff for creating a welcoming environment for students.

Mr. Lee-Sung thanked the Human Resources Division for their staffing work prior to the start of the new school year and discussed recently hired positions.

Mrs. Poore explained the work completed by the Maintenance and Operations Department, as well as the Facilities Department, over the summer. Additionally, she discussed student enrollment figures for the 2013-14 year.

Mr. Riel commented that he was able to visit school sites on the first day of school.

13. **BOARD OF TRUSTEES' REPORT**

Mr. Bharmal reported that the student ambassadors attended trainings at Dale Carnegie Leadership Training, as well as Disneyland for business and dining etiquette training. He discussed the upcoming ambassador meeting and Raising Student Voice and Participation (RSVP) club.

Mr. Jabbar attended several school sites on the first day of school, as well as Oxford Academy's Back-to-School Night.

Mrs. Smith shared her attendance at the Insurance Committee meeting.

Mrs. Piercy attended the Sister City Commission meeting and Insurance Committee meeting.

Mrs. Randle-Trejo welcomed Mr. Bharmal to the Board. Additionally, she attended Oxford Academy's Back-to-School Night and South Junior High School's Community Forum.

Mr. O'Neal welcomed everyone and shared that he is looking forward to the new year.

14. **ADVANCE PLANNING**

14.1 **Future Meeting Dates**

The next regular meeting of the Board of Trustees will be held Thursday, September 19, 2013, at 6:00 p.m.

Thursday, October 10  
Thursday, November 7

Thursday, December 12

14.2 **Suggested Agenda Items**

There were no suggested agenda items.

15. **ADJOURNMENT**

On the motion of Mrs. Piercy, duly seconded and unanimously carried, the Board of Trustees adjourned the meeting at 7:43 p.m.

Approved   
Clerk, Board of Trustees