

ANNUAL FINANCIAL REPORT

**JUNE 30, 2013** 

## TABLE OF CONTENTS JUNE 30, 2013

FINANCIAL SECTION	
Independent Auditors' Report	2
Management's Discussion and Analysis	5
Basic Financial Statements	
Government-Wide Financial Statements	
Statement of Net Position	16
Statement of Activities	17
Fund Financial Statements	
Governmental Funds - Balance Sheet	18
Reconciliation of the Governmental Funds Balance Sheet to the Statement of Net Position	19
Governmental Funds - Statement of Revenues, Expenditures, and Changes in Fund Balances Reconciliation of the Governmental Funds Changes in Fund Balances to the Statement of	20
Activities	21
Proprietary Funds - Statement of Net Position	23
Proprietary Funds - Statement of Revenues, Expenses, and Changes in Fund Net Position	24
Proprietary Funds - Statement of Cash Flows	25
Fiduciary Funds - Statement of Net Position	26
Notes to Financial Statements	27
REQUIRED SUPPLEMENTARY INFORMATION	
General Fund - Budgetary Comparison Schedule	61
Schedule of Other Postemployment Benefits (OPEB) Funding Progress	62
SUPPLEMENTARY INFORMATION	- 1
Schedule of Expenditures of Federal Awards	64
Local Education Agency Organization Structure	66
Schedule of Average Daily Attendance	67
Schedule of Instructional Time	68
Reconciliation of Annual Financial and Budget Report With Audited Financial Statements	69
Schedule of Financial Trends and Analysis	70
Combining Statements - Non-Major Governmental Funds	
Combining Balance Sheet	71
Combining Statement of Revenues, Expenditures, and Changes in Fund Balances	72
General Fund Selected Financial Information	73
Cafeteria Account Selected Financial Information	74
Note to Supplementary Information	75
INDEPENDENT AUDITORS' REPORTS	
Report on Internal Control Over Financial Reporting and on Compliance and Other Matters	
Based on an Audit of Financial Statements Performed in Accordance With Government	
Auditing Standards	78
Report on Compliance for Each Major Program and Report on Internal Control Over Compliance	
Required by the OMB Circular A-133	80
Report on State Compliance	82

## TABLE OF CONTENTS JUNE 30, 2013

SCHEDULE OF FINDINGS AND QUESTIONED COSTS	
Summary of Auditors' Results	85
Financial Statement Findings	86
Federal Awards Findings and Questioned Costs	87
State Awards Findings and Questioned Costs	88
Summary Schedule of Prior Audit Findings	89
Management Letter	90

FINANCIAL SECTION



#### INDEPENDENT AUDITORS' REPORT

Governing Board Anaheim Union High School District Anaheim, California

### **Report on the Financial Statements**

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Anaheim Union High School District (the District) as of and for the year ended June 30, 2013, and the related notes to the financial statements, which collectively comprise the District's basic financial statements as listed in the table of contents.

### **Management's Responsibility for the Financial Statements**

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### **Auditor's Responsibility**

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and *Standards and Procedures for Audits of California K-12 Local Education Agencies* 2012-2013, issued by the California Education Audit Appeals Panel as regulations. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the District's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

### **Opinion**

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of the Anaheim Union High School District, as of June 30, 2013, and the respective changes in financial position and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

#### **Other Matters**

### Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the required supplementary information such as management's discussion and analysis on pages 5 through 14, and the budgetary comparison information and schedule of other postemployment benefits on pages 61 and 62 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

### Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Anaheim Union High School District's basic financial statements. The accompanying supplementary information such as the *Schedule of Expenditures of Federal Awards*, as required by the *Office of Management and Budget Circular A-133, Audits of States, Local Governments, and Non-Profit Organizations* and the other information as listed in the table of contents, are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The accompanying supplementary information listed in the table of contents is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the accompanying supplementary information is fairly stated, in all material respects, in relation to the basic financial statements as a whole.

The accompanying other information has not been subjected to the auditing procedures applied in the audit of the basic financial statements, and accordingly, we do not express an opinion or provide any assurance on it.

### Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated December 13, 2013, on our consideration of the Anaheim Union High School District's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Anaheim Union High School District's internal control over financial reporting and compliance.

Varinek, Jrine, Day & Ct., LLP Rancho Cucamonga, California

Rancho Cucamonga, California December 13, 2013



This section of Anaheim Union High School District's (the District) June 30, 2013, annual financial report presents our discussion and analysis of the District's financial performance during the fiscal year that ended on June 30, 2013, with comparative information for June 30, 2012. Please read it in conjunction with the District's financial statements, which immediately follow this section.

#### **OVERVIEW OF THE FINANCIAL STATEMENTS**

#### The Financial Statements

The financial statements presented herein include all of the activities of the District and its component units using the integrated approach as prescribed by Governmental Accounting Standards Board (GASB) Statement No. 34.

The *Government-Wide Financial Statements* present the financial picture of the District from the economic resources measurement focus using the accrual basis of accounting. These statements include all assets of the District (including capital assets), as well as all liabilities (including long-term obligations). Additionally, certain eliminations have occurred as prescribed by the statement in regards to interfund activity, payables, and receivables.

Governmental Activities are prepared using the economic resources measurement focus and the accrual basis of accounting.

The *Fund Financial Statements* include statements for each of the three categories of activities: governmental, proprietary, and fiduciary.

The *Governmental Activities* are prepared using the current financial resources measurement focus and modified accrual basis of accounting.

The *Proprietary Activities* are prepared using the economic resources measurement focus and the accrual basis of accounting.

The *Fiduciary Activities* are prepared using the economic resources measurement focus and the accrual basis of accounting.

Reconciliation of the Fund Financial Statements to the Government-Wide Financial Statements is provided to explain the differences created by the integrated approach.

The Primary unit of the government is the Anaheim Union High School District.

## MANAGEMENT'S DISCUSSION AND ANALYSIS JUNE 30, 2013

#### REPORTING THE DISTRICT AS A WHOLE

#### The Statement of Net Position and the Statement of Activities

The *Statement of Net Position* and the *Statement of Activities* report information about the District as a whole and about its activities. These statements include all assets and liabilities of the District using the accrual basis of accounting, which is similar to the accounting used by most private-sector companies. All of the current year's revenues and expenses are taken into account regardless of when cash is received or paid.

These two statements report the District's net position and changes in them. Net position is the difference between assets and liabilities, one way to measure the District's financial health, or financial position. Over time, increases or decreases in the District's net position are one indicator of whether *its financial health is* improving or deteriorating. Other factors to consider are changes in the District's property tax base and the condition of the District's facilities.

The relationship between revenues and expenses is the District's *operating results*. Since the governing board's responsibility is to provide services to our students and not to generate profit as commercial entities do, one must consider other factors when evaluating the overall health of the District. The quality of the education and the safety of our schools will likely be an important component in this evaluation.

In the Statement of Net Position and the Statement of Activities, we present the District activities as follows:

**Governmental Activities** - All of the District's services are reported in this category. This includes the education of grade seven through grade twelve students, and the on-going effort to improve and maintain buildings and sites. Property taxes, State income taxes, user fees, interest income, Federal, State and local grants, as well as general obligation bonds, finance these activities.

### REPORTING THE DISTRICT'S MOST SIGNIFICANT FUNDS

#### **Fund Financial Statements**

The fund financial statements provide detailed information about the most significant funds - not the District as a whole. Some funds are required to be established by State law and by bond covenants. However, management establishes many other funds to help it control and manage money for particular purposes or to show that it is meeting legal responsibilities for using certain taxes, grants, and other money that it receives from the governmental agencies.

## MANAGEMENT'S DISCUSSION AND ANALYSIS JUNE 30, 2013

Governmental Funds - Most of the District's basic services are reported in governmental funds, which focus on how money flows into and out of those funds and the balances left at year-end that are available for spending. These funds are reported using an accounting method called modified accrual accounting, which measures cash and all other financial assets that can readily be converted to cash. The governmental fund statements provide a detailed short-term view of the District's general government operations and the basic services it provides. Governmental fund information helps determine whether there are more or fewer financial resources that can be spent in the near future to finance the District's programs. The differences of results in the governmental fund financial statements to those in the government-wide financial statements are explained in a reconciliation following each governmental fund financial statement.

**Proprietary Funds** - When the District charges users for the services it provides, whether to outside customers or to other departments within the District, these services are generally reported in proprietary funds. Proprietary funds are reported in the same way that all activities are reported in the *Statement of Net Position* and the *Statement of Revenues, Expenses, and Changes in Fund Net Position*. We use internal service funds to report activities that provide supplies and services for the District's other programs and activities - such as the District's Self-Insurance Fund. The internal service funds are reported with governmental activities in the government-wide financial statements.

#### THE DISTRICT AS TRUSTEE

### Reporting the District's Fiduciary Responsibilities

The District is the trustee, or *fiduciary*, for funds held on behalf of others, like our funds for associated student body activities. The District's fiduciary activities are reported in the *Statements of Fiduciary Net Position*. We exclude these activities from the District's other financial statements because the District cannot use these assets to finance its operations. The District is responsible for ensuring that the assets reported in these funds are used for their intended purposes.

## MANAGEMENT'S DISCUSSION AND ANALYSIS JUNE 30, 2013

### FINANCIAL HIGHLIGHTS

#### THE DISTRICT AS A WHOLE

#### **Net Position**

The District's net position was \$208.2 million for the fiscal year-ended June 30, 2013. Of this amount, \$2.7 million was unrestricted. Restricted net position is reported separately to show legal constraints from debt covenants, grantors, constitutional provisions, and enabling legislation that limit the governing board's ability to use the net position for day-to-day operations. Our analysis below, in summary form, focuses on the net position (Table 1) and change in net position (Table 2) of the District's governmental activities.

### Table 1

(Amounts in millions)		Governmental Activitie			
	2	.013		2012	
Assets					
Current and other assets	\$	167.3	\$	178.6	
Capital assets		282.9		285.0	
<b>Total Assets</b>		450.2		463.6	
Liabilities					
Current liabilities		73.4		81.5	
Long-term obligations		168.6		169.6	
<b>Total Liabilities</b>		242.0		251.1	
Net Position					
Net investment in capital assets		139.5		137.1	
Restricted		66.0		64.9	
Unrestricted		2.7		10.5	
<b>Total Net Position</b>	\$	208.2	\$	212.5	

The \$2.7 million in unrestricted net position of governmental activities represents the accumulated results of all past years' operations. The decrease to total assets can be attributed to depreciation charges being greater than additions to capital assets, and to a decline in accounts receivable. Total liabilities decreased primarily due to an \$8 million reduction in cash flow loans due to a better cash position than the prior year.

## MANAGEMENT'S DISCUSSION AND ANALYSIS JUNE 30, 2013

### **Changes in Net Position**

The changes in net position for this year's operations for the District as a whole are reported in the *Statement of Activities* on page 17. Table 2 takes the information from the Statement, rounds off the numbers, and rearranges them slightly so you can see our total revenues for the year.

### Table 2

(Amounts in millions)	nts in millions) Governmental A				
			2012		
Revenues					
Program revenues:					
Charges for services	\$	3.7	\$	4.0	
Operating grants and contributions		65.7		71.3	
General revenues:					
Federal and State aid not restricted		162.8		178.3	
Property taxes		76.3		59.7	
Other general revenues		13.9		15.6	
<b>Total Revenues</b>		322.4		328.9	
Expenses					
Instruction-related		212.3		218.9	
Student support services		47.2		45.9	
Administration		13.7		14.6	
Plant services		29.7		30.3	
Other		23.8		23.9	
<b>Total Expenses</b>		326.7		333.6	
Change in Net Position	\$	(4.3)	\$	(4.7)	

### **Governmental Activities**

As reported in the *Statement of Activities* on page 17, the cost of all of our governmental activities this year was \$326.7 million. However, the amount that our taxpayers ultimately financed for these activities through local taxes was only \$76.3 million because the cost was paid by those who benefited from the programs (\$3.7 million) or by other governments and organizations who subsidized certain programs with grants and contributions (\$65.7 million). We paid for the remaining "public benefit" portion of our governmental activities with \$176.7 million in Federal and State funds and with other revenues, like interest and general entitlements. Operating grants and contributions consist of categorical programs. Capital grants and contributions consist of State modernization and construction funds.

## MANAGEMENT'S DISCUSSION AND ANALYSIS JUNE 30, 2013

In Table 3, we have presented the cost and net cost of each of the District's largest functions - regular program instruction, instruction-related activities, pupil services, general administration, plant services, and other. As discussed above, net cost shows the financial burden that was placed on the District's taxpayers by each of these functions. Providing this information allows our citizens to consider the cost of each function in comparison to the benefits they believe are provided by that function.

Table 3

(Amounts in millions)	7	Total Cost of Services Net Cost of Services					Net Cost of Services		
		2013		2012		2013		2012	
Instruction	\$	188.8	\$	193.6	\$	152.4	\$	154.3	
Instruction-related activities		23.5		25.3		21.0		19.8	
Pupil services		47.2		45.9		20.3		19.8	
Administration		13.7		14.6		12.6		13.3	
Plant services		29.7		30.3		29.0		28.8	
Facilities acquisition and construction		-		0.7		-		0.7	
Other		23.8		23.2		22.0		21.6	
Total	\$	326.7	\$	333.6	\$	257.3	\$	258.3	

The main reason for the year-to-year changes in total cost of services is due to salary and benefit expenditure decreases, and decreases in other operating expenditures.

### THE DISTRICT'S FUNDS

As the District completed this year, our governmental funds reported a combined fund balance of \$71.7 million, which is a decrease of \$5.3 million from last year (Table 4).

Table 4

(Amounts in thousands)	Balances and Activity											
	July 01, 2012		Re	Revenues E		Revenues		Revenues		enditures	June	30, 2013
General Fund	\$	34.1	\$	282.5	\$	289.2	\$	27.4				
Capital Facilities Fund		22.5		6.4		5.7		23.2				
Cafeteria Fund		8.3		23.4		22.6		9.1				
County School Facilities Fund		0.5		-		0.1		0.4				
Special Reserve Fund for Capital												
Outlay Projects		4.9		-		1.2		3.7				
Bond Interest and Redemption Fund		6.7		33.2		32.0		7.9				
Total	\$	77.0	\$	345.5	\$	350.8	\$	71.7				

## MANAGEMENT'S DISCUSSION AND ANALYSIS JUNE 30, 2013

The primary reasons for these increases/decreases are:

- 1. The General Fund is the principal operating fund. The fund balance during the 2012-2013 fiscal year decreased approximately \$6.7 million due to 2011-2012 reserves that were designated to be expended in 2012-2013.
- 2. Our Special Reserve Fund for Capital Outlay Projects decreased \$1.2 million. The decrease to the fund was due to expenditures for the Central Kitchen COPS principal and interest payments.
- 3. Our Capital Facilities Fund increased by \$.7 million due to slightly increased revenues and decreased expenditures.

### **General Fund Budgetary Highlights**

Over the course of the year, the District revises its budget as it attempts to deal with unexpected changes in revenues and expenditures. The final amendment to the budget was adopted in September 3, 2013. (A schedule showing the District's original and final budget amounts compared with amounts actually paid and received is provided in our annual report on page 61.)

- 1. The budgeted Federal revenue in the 2012-2013 Adopted budget was based on an anticipated reduction of eight percent from the prior year funding due to Federal Sequestration. Once the Federal budget was adopted, adjustments were made resulting in an increase in Title I, Title II, Title III, Medi-Cal Reimbursement, and Special Education Local Assistance funding.
- 2. In 2012-2013 significant changes were made to the mandated cost reimbursement claiming process when Local Educational Agencies were given two options to file claims with the State. One option was to file claims based on actual costs which would result in the deferral of claims payments to an unknown future year. The other option, Mandated Block Grant, was to receive reimbursement based on a flat dollar amount per Average Daily Attendance (ADA) in the year the claims are filed. The District chose the flat funding option and as result received \$1.0 million in State revenue from the Mandated Block Grant. In addition, State transportation funding was restored, resulting in \$0.7 million in funding. Increased lottery sales, resulted in an additional \$0.5 million in funding.

## MANAGEMENT'S DISCUSSION AND ANALYSIS JUNE 30, 2013

#### CAPITAL ASSET AND DEBT ADMINISTRATION

#### **Capital Assets**

At June 30, 2013, the District had \$282.9 million in a broad range of capital assets (net of depreciation), including land, buildings, and furniture and equipment. This amount represents a net decrease (including additions, deductions, and depreciation) of approximately \$2.1 million, or 0.7 percent, from last year.

### Table 5

(Amounts in millions)	Governmental Activities			
		2013		2012
Land and construction in process	\$	5.9	\$	6.6
Buildings and improvements		271.7		274.5
Furniture and equipment		5.3		3.9
Total	\$	282.9	\$	285.0

This year's reduction of \$2.1 million is due primarily to the depreciation cost exceeding the increase in capital assets.

The District's major construction program is completed. Smaller, routine facilities projects are on-going. We present more detailed information about our capital assets in Note 4 to the financial statements.

### **Long-Term Obligations**

At the end of this year, the District had \$168.6 million in long-term obligations outstanding versus \$169.6 million last year, a decrease of 0.4 percent. The long-term obligations consisted of the following:

### Table 6

(Amounts in millions)	Governmental Activi			
	2013			2012
General obligation bonds (financed with property taxes)	\$	109.5	\$	113.8
Premium on issuance		5.6		4.7
Certificates of participation (net of discount)		37.4		37.6
Other postemployment benefits		13.8		10.7
Other		2.3		2.8
Total	\$	168.6	\$	169.6

The District's general obligation bond rating is "Aa2" (insured). The State limits the amount of general obligation debt that districts can issue to no more than 2.5 percent of the assessed value of all taxable property within the District's boundaries. The District's outstanding general obligation debt of \$113.8 million is significantly below this \$830.1 million statutorily-imposed limit.

## MANAGEMENT'S DISCUSSION AND ANALYSIS JUNE 30, 2013

Other obligations include compensated absences payable and cumulative rebate liability. We present more detailed information regarding our long-term obligations in Note 9 of the financial statements.

### SIGNIFICANT ACCOMPLISHMENTS OF FISCAL YEAR 2012-2013 ARE NOTED BELOW:

Categorical funds have supported educational programs such as:

All categorical expenditures are intended to support improved student achievement through: (1) curricula, instructional strategies and materials responsive to the individual needs and learning styles of each pupil; (2) instructional and auxiliary services to meet the special needs of non-English speaking or limited-English speaking pupils, including instruction in a language these pupils understand; educationally disadvantaged pupils; gifted and talented pupils; and pupils with exceptional needs; (3) a staff development program for teachers, paraprofessionals, other school personnel, and volunteers, including those participating in special programs; and, (4) ongoing evaluation of the educational programs at each of the District's schools. Improved student achievement is measured in a variety of ways including improved Academic Performance Index (API) results.

Some of the major activities which support the above goals are listed below:

- Professional Learning Communities (PLC) were instituted at all schools, for the purpose of reviewing local and State student-achievement data to determine the best educational strategies/practices to implement, to improve student achievement results and increase API results for all subgroups.
   "Illuminate" was purchased to generate a variety of District- and site-level assessment data, used during PLC meetings, and at District-level meetings to analyze student achievement needs. A test-item bank called "Intel-Assess" was also purchased to help develop more valid and reliable District-level interim assessments.
- 2. The District Lesson Design Specialist (LDS) Program continues to provide on-site coaching to teachers that leads to reflective professional practice based on the District lesson design model, which includes content objective, language objective, and formative assessment that builds academic literacy and language across the curriculum. In 2012-2013 the LDS program rolled out a focus on complex text and performance task assessments, as the District shifts to Common Core State Standards (CCSS), in which instructional strategies are aligned with CCSS Habits of Mind. The program plays a major role in monitoring the continued implementation of state content standards and research-proven instructional strategies.

## MANAGEMENT'S DISCUSSION AND ANALYSIS JUNE 30, 2013

- 3. The District continues to address District-level No Child Left Behind Corrective Action by conducting comprehensive needs assessments each year to determine the educational needs of student subgroups. The results of schools' comprehensive needs assessments are presented to the District Leadership Team (DLT) through the District's Single Plan for Student Achievement (SPSA) Peer Review process, which occurs during the fall of each school year. Also through that process, each school's SPSA is vetted, and recommendations are made (as needed) to refine the SPSAs. In this way the District continues to determine the District's strengths and areas for improvement, as related to CDE approved DAIT standards for: governance; alignment of curriculum, instruction, and assessments to state standards; fiscal operations; parent and community involvement; human resources; data systems and achievement monitoring; and, professional development. Findings are reported to the DLT. The District's most current LEA Plan is reviewed. District-level staff refines the action plan, based on DAIT standards, to address district-level No Child Left Behind (NCLB) Corrective Action.
- 4. The District continues to refine the professional development plan created to address DAIT recommendations, and provided professional development to District- and site-level administration, teachers, paraprofessionals, and other school personnel. Professional development topics included: Professional Learning Communities (PLC); Response to Instruction & Intervention (RTI²); reading language arts and mathematics curriculum and instruction; Positive Behavioral Intervention and Supports (PBIS); special education inclusion, and Science, Technology, Engineering, Arts, and Mathematics (STEAM).
- 5. The Naviance Succeed program was purchased again in 2012, to allow high school counselors to teach students how to develop 6-year plans to address successful high school completion, and to successfully transition to college and career.
- 6. The District did a refunding of a 2003 General Obligation Bond series. The bonds were issued at an aggregate price of \$23,326,386. The District saved the taxpayers \$4.8 million over the life of the loan, or \$3.8 million on a net present value basis.

#### ECONOMIC FACTORS AND NEXT YEAR'S BUDGETS AND RATES

In considering the District Adopted Budget for the 2013-2014 year, the governing board and management used the following criteria:

The key assumptions in our revenue forecast are:

- 1. Cost-of-Living Adjustment (COLA) of zero percent.
- 2. Funding from Revenue Limit will be \$7,705.36 per ADA. This includes a deficit of 22.272 percent.
- 3. ADA was budgeted at no change from prior year.
- 4. Federal income was not increased or decreased other than for carryover, except Title I was decreased approximately 5.2 percent.
- 5. State lottery was budgeted at \$154 per ADA.
- 6. Grants include estimated carryover from 2012-2013 and are adjusted to actual after June 30, 2013.
- 7. Certificated negotiations for the 2013-2014 fiscal year were not complete. The budget was reduced by \$500,000 for attrition.

## MANAGEMENT'S DISCUSSION AND ANALYSIS JUNE 30, 2013

- 8. Classified negotiations for the 2013-2014 fiscal year were not complete. The budget was reduced by \$500,000 for attrition.
- 9. Health and welfare costs were budgeted to increase five percent due to trend increases. Workers' Compensation was budgeted to increase eight percent due to premium increases.
- 10. Routine restricted maintenance expenditures include three percent of total budgeted expenditures.

### CONTACTING THE DISTRICT'S FINANCIAL MANAGEMENT

This financial report is designed to provide our citizens, taxpayers, students, investors and creditors with a general overview of the District's finances and to show the District's accountability for the money it receives. If you have questions about this report or need any additional financial information, contact the Assistant Superintendent, Business Services, at (714) 999-3555, Anaheim Union High School District, 501 Crescent Way, Anaheim, California, 92803, or e-mail at poore\_d@auhsd.us.

## STATEMENT OF NET POSITION JUNE 30, 2013

	Governmental Activities
ASSETS	
Deposits and investments	\$ 117,836,821
Receivables	47,033,613
Prepaid expenses	3,799
Stores inventories	566,760
Deferred cost on issuance	1,949,174
Capital assets	
Land and construction in process	5,914,930
Other capital assets	400,068,923
Less: Accumulated depreciation	(123,131,481)
Total Capital Assets	282,852,372
Total Assets	450,242,539
LIABILITIES	
Accounts payable	20,587,811
Interest payable	2,075,009
Deferred revenue	495,455
Claims liability	3,275,523
Current loans	47,000,000
Long-term obligations	
Current portion of long-term obligations	10,935,593
Noncurrent portion of long-term obligations	157,618,219
Total Long-Term Obligations	168,553,812
Total Liabilities	241,987,610
NET POSITION	
Net investment in capital assets	139,520,628
Restricted for:	, ,
Debt service	11,970,934
Capital projects	10,178,207
Educational programs	12,325,831
Other activities	31,515,494
Unrestricted	2,743,835
<b>Total Net Position</b>	\$ 208,254,929

## STATEMENT OF ACTIVITIES FOR THE YEAR-ENDED JUNE 30, 2013

								Net (Expenses) Revenues and Changes in
			harges for	Prog	gram Revenues Operating Capital			Net Position
			ervices and		Grants and		nts and	
Functions/Programs	Expenses		Sales	_C	ontributions	Contr	ibutions	Total
<b>Governmental Activities:</b>								
Instruction	\$ 188,789,072	\$	-	\$	36,352,531	\$	1,171	\$ (152,435,370)
Instruction-related activities:								
Supervision of instruction	3,694,335		-		2,123,443		-	(1,570,892)
Instructional library, media								
and technology	1,822,011		-		238,476		-	(1,583,535)
School site administration	18,010,549		-		205,373		-	(17,805,176)
Pupil services:								
Home-to-school transportation	5,559,469		793,083		739,559		-	(4,026,827)
Food services	22,577,178		2,764,941		18,532,863		-	(1,279,374)
All other pupil services	19,084,256		-		4,071,363		-	(15,012,893)
General administration:								
Data processing	3,286,131		-		-		-	(3,286,131)
All other general								
administration	10,413,950		34,253		1,055,951		-	(9,323,746)
Plant services	29,680,581		68,271		616,352		-	(28,995,958)
Ancillary services	4,231,406		-		814,745		-	(3,416,661)
Community services	632,654		-		73,768		-	(558,886)
Interest on long-term obligations	6,491,340		-		-		-	(6,491,340)
Other outgo	12,404,876		_		869,316		-	(11,535,560)
<b>Total Governmental</b>								
Activities	\$ 326,677,808	\$	3,660,548	\$	65,693,740	\$	1,171	(257,322,349)
	General Revenue	es and	Subventions:					
			ied for genera	l nur	noses			62,599,219
			ied for debt se					9,881,815
			ther specific p					3,825,902
				_	specific purpos	ses		162,845,416
			ment earnings		-France barbon			349,901
	Miscellaneou							13,561,462
			General Reve	nues				253,063,715
	Change in Net F							(4,258,634)
	Net Position - B							212,513,563
	Net Position - E							\$ 208,254,929

### GOVERNMENTAL FUNDS BALANCE SHEET JUNE 30, 2013

	 Capital General Facilities Fund Fund		Non-Major overnmental Funds	G	Total overnmental Funds	
ASSETS						
Deposits and investments	\$ 60,100,419	\$	23,629,883	\$ 20,333,989	\$	104,064,291
Receivables	43,654,883		2,540	3,354,472		47,011,895
Due from other funds	2,324,446		-	-		2,324,446
Prepaid expenditures	3,799		-	-		3,799
Stores inventories	443,174		_	123,586		566,760
<b>Total Assets</b>	\$ 106,526,721	\$	23,632,423	\$ 23,812,047	\$	153,971,191
LIABILITIES AND FUND BALANCES						
Liabilities:						
Accounts payable	\$ 18,429,546	\$	330,776	\$ 532,710	\$	19,293,032
Due to other funds	13,213,279		148,247	2,176,199		15,537,725
Current loans	47,000,000		-	-		47,000,000
Deferred revenue	473,589			21,866		495,455
<b>Total Liabilities</b>	79,116,414		479,023	2,730,775		82,326,212
Fund Balances:						
Nonspendable	601,973		-	123,586		725,559
Restricted	12,325,831		23,153,400	17,192,520		52,671,751
Assigned	4,890,367		-	3,765,166		8,655,533
Unassigned	9,592,136		-	-		9,592,136
<b>Total Fund Balances</b>	27,410,307		23,153,400	21,081,272		71,644,979
<b>Total Liabilities and</b>						
<b>Fund Balances</b>	\$ 106,526,721	\$	23,632,423	\$ 23,812,047	\$	153,971,191

# RECONCILIATION OF THE GOVERNMENTAL FUNDS BALANCE SHEET TO THE STATEMENT OF NET POSITION JUNE 30, 2013

<b>Total Fund Balance - Governmental Funds</b>		\$	71,644,979
Amounts Reported for Governmental Activities in the Statement			
of Net Position are Different Because:			
Capital assets used in governmental activities are not financial resources and, therefore, are not reported as assets in governmental funds.			
The cost of capital assets is the following	\$ 405,983,853		
Accumulated depreciation is the following	(123,131,481)		
Net Capital Assets	(123,131,401)		282,852,372
Expenditures relating to issuance of debt were recognized in modified accrual basis, but should not be recognized in accrual basis. Under accrual basis, these expenditures are capitalized and amortized over the life of the debt as an adjustment to interest expense.			1,949,174
In governmental funds, unmatured interest on long-term obligations is recognized in the period when it is due. On the government-wide financial statements, unmatured interest on long-term obligations is recognized when it is incurred.			(2,075,009)
An Internal Service Fund is used by the District's management to charge the costs of the workers' compensation insurance program to the individual funds. The assets and liabilities of the Internal Service Fund are included with governmental activities. Internal Service Fund net assets are the following:			22,437,225
Long-term obligations at year-end consist of the following:			
General obligation bonds	109,472,743		
Premium on issuance, net of amortization	5,591,168		
Certificates of participation	37,410,723		
Discount on issuance, net of amortization	(26,629)		
Supplemental early retirement plan	752,272		
Property and liability	205,000		
Accumulated vacation	1,325,804		
Other postemployment benefits	13,822,731		
Total Long-Term Obligations		ф.	(168,553,812)
<b>Total Net Position - Governmental Activities</b>		\$	208,254,929

### GOVERNMENTAL FUNDS STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES FOR THE YEAR-ENDED JUNE 30, 2013

	General Fund		Capital Facilities Fund	Non-Major overnmental Funds	G	Total overnmental Funds
REVENUES						
Revenue limit sources	\$ 190,685,191	\$	-	\$ -	\$	190,685,191
Federal sources	16,823,482		-	18,756,010		35,579,492
Other State sources	71,962,253		-	1,537,686		73,499,939
Other local sources	3,106,642		5,239,341	13,084,375		21,430,358
<b>Total Revenues</b>	282,577,568		5,239,341	33,378,071		321,194,980
EXPENDITURES			_			_
Current						
Instruction	182,802,799		-	-		182,802,799
Instruction-related activities:						
Supervision of instruction	3,664,685		-	-		3,664,685
Instructional library, media,						
and technology	1,811,870		-	-		1,811,870
School site administration Pupil services:	17,234,506		-	-		17,234,506
Home-to-school transportation	5,287,492		-	-		5,287,492
Food services	-		-	21,791,872		21,791,872
All other pupil services General administration:	18,956,047		-	-		18,956,047
Data processing	3,345,376		-	-		3,345,376
All other general administration	10,141,042		27,584	-		10,168,626
Plant services	28,336,985		46,072	515,177		28,898,234
Facility acquisition and construction	609,322		4,337,645	462,164		5,409,131
Ancillary services	4,194,790		-	-		4,194,790
Community services	628,259		-	-		628,259
Other outgo	12,217,829		187,047	-		12,404,876
Debt service						
Principal	-		640,000	4,130,000		4,770,000
Interest and other	 		523,358	 4,913,536		5,436,894
<b>Total Expenditures</b>	289,231,002		5,761,706	31,812,749		326,805,457
Excess (Deficiency) of Revenues	 _		_	·		·
Over Expenditures OTHER FINANCING SOURCES (USES)	 (6,653,434)		(522,365)	 1,565,322		(5,610,477)
Transfers in	_		1,163,358	_		1,163,358
Other sources - proceeds of			, ,			, ,
refunding bonds	_		_	23,326,386		23,326,386
Transfers out	_		-	(1,163,358)		(1,163,358)
Other uses - payment to refunded				, , ,		, , ,
bond escrow agent	_		-	(22,994,429)		(22,994,429)
<b>Net Financing Sources (Uses)</b>			1,163,358	(831,401)		331,957
NET CHANGE IN FUND BALANCES	(6,653,434)		640,993	733,921		(5,278,520)
Fund Balances - Beginning	 34,063,741	_	22,512,407	 20,347,351		76,923,499
Fund Balances - Ending	\$ 27,410,307	\$	23,153,400	\$ 21,081,272	\$	71,644,979

### RECONCILATION OF THE GOVERNMENTAL FUNDS CHANGES IN FUND BALANCES TO THE STATEMENT OF ACTIVITIES FOR THE YEAR-ENDED JUNE 30, 2013

1	Total Net Change in Fund Balances - Governmental Funds Amounts Reported for Governmental Activities in the Statement of Activities are Different Because:		\$ (5,278,520)
	Capital outlays to purchase or build capital assets are reported in governmental funds as expenditures, however, for governmental activities, those costs are shown in the Statement of Net Position and allocated over their estimated useful lives as annual depreciation expenses in the Statement of Activities.		
	This is the amount by which depreciation exceeds capital outlays in the period.		
	Capital outlays	\$ 5,841,517	
	Depreciation expense	(7,984,225)	(2,142,708)
]	Loss on disposal of capital assets is reported in the government-wide		
	Statement of Net Position, but is not recorded in the governmental funds.		(16,933)
]	n the Statement of Activities, certain operating expenses - compensated		
	absences (vacations), special termination benefits (supplemental early		
	retirement plan) and other postemployment benefits are measured by		
	the amounts earned during the year. In the governmental funds,		
	however, expenditures for these items are measured by the amount		
	of financial resources used (essentially, the amounts actually paid).		
	Vacation used was more than the amounts earned by \$33,258.		
	Special termination benefits paid was more than the amount added		
	by \$376,136. Other postemployment benefits paid was less than the		(2.729.201)
	amount earned by \$3,147,675.		(2,738,281)
	The claims activity for property liability are reported in governmental funds (General Fund) as expenditures. In the Statement of Net Position,		
	the property liabilities incurred but not claimed are reported as long-term		
	obligations.		205,000
	Proceeds received from issuance of debt is a revenue in the governmental		203,000
	funds, but it increases long-term obligations in the Statement of Net		
	Position and does not affect the Statement of Activities:		
	sale of general obligation bonds		(23,326,386)
	Governmental funds report the effect of premiums, discounts, issuance		(,,,,,
	costs, and the deferred amount on a refunding when the debt is first		
	issued, whereas the amounts are deferred and amortized in the		
	Statement of Activities. This amount is the net effect of these related		
	items:		
	Cost of issuance	331,957	
	Deferred amount on refunding	1,009,429	1,341,386

### RECONCILATION OF THE GOVERNMENTAL FUNDS CHANGES IN FUND BALANCES TO THE STATEMENT OF ACTIVITIES -(Continued)

### FOR THE YEAR-ENDED JUNE 30, 2013

Repayment of bond principal is an expenditure in the governmental funds, but it reduces long-term obligations in the Statement of Net Position and does not affect the Statement of Activities:

General obligation bonds \$26,115,000
Certificates of participation 640,000

Under the modified basis of accounting used in the governmental funds, expenditures are not recognized for transactions that are not normally paid with expendable available financial resources. In the Statement of Activities, however, which is presented on the accrual basis, expenses and liabilities are reported regardless of when financial resources are available. This adjustment combines the net changes of the following balances:

Amortization of debt premium

Amortization of debt discount

Amortization of cost of issuance

1,181,369

(2,420)

(1,760,079)

(581,130)

Interest on long-term obligations in the Statement of Activities differs from the amount reported in the governmental funds because interest is recorded as an expenditure in the funds when it is due, and thus requires the use of current financial resources. In the Statement of Activities, however, interest expense is recognized as the interest accrues, regardless of when it is due. The additional interest reported in the Statement of Activities is the result of two factors. First, accrued interest on the general obligation bonds and certificates of participation decreased by \$184,522, and second, \$989,795 of additional accumulated interest was accreted on the District's "capital appreciation" general obligation bonds and certificates of participation.

(805,273)

\$ 26,755,000

Interest on long-term debt in the statement of activities differs from the amount reported in the governmental funds because interest is recorded as an expenditure in the funds when it is due, and thus requires the use of current financial resources. In the statement of activities, however, interest expense is recognized as the interest accrues, regardless of when it is due. The additional interest reported in the Statement of Activities is the net result of two factors.

An Internal Service Fund is used by the District's management to charge the costs of the Health and Welfare insurance program to the individual funds. The net loss of the Internal Service Fund is reported with governmental activities.

2,329,211 (**4,258,634**)

**Change in Net Position of Governmental Activities** 

### PROPRIETARY FUNDS STATEMENT OF NET POSITION JUNE 30, 2013

	Governmental Activities -
	Internal
	Service Fund
ASSETS	
Current Assets	
Deposits and investments	\$ 13,772,530
Receivables	21,718
Due from other funds	13,213,279_
<b>Total Current Assets</b>	27,007,527
LIABILITIES Current Liabilities	
Accounts payable	1,294,779
Current portion of Claims liability	3,028,000
Total Current Liabilities	4,322,779
Noncurrent Liabilities	
Claims liability	247,523
<b>Total Non-Current Liabilities</b>	4,570,302
NET POSITION	
Restricted	22,437,225
Total Net Position	\$ 22,437,225

### PROPRIETARY FUNDS STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN FUND NET POSITION JUNE 30, 2013

	Governmental Activities - Internal Service Fund
OPERATING REVENUES	
Charges to other funds and miscellaneous revenues	\$ 39,413,304
OPERATING EXPENSES	
Professional and contract services	37,133,245
Operating Income	2,280,059
NONOPERATING REVENUES	
Interest income	49,152
Change in Net Position	2,329,211
Total Net Position - Beginning	20,108,014
Total Net Position - Ending	\$ 22,437,225

### PROPRIETARY FUNDS STATEMENT OF CASH FLOWS FOR THE YEAR-ENDED JUNE 30, 2013

	A	vernmental ctivities -
		Internal
	Sei	vice Fund
CASH FLOWS FROM OPERATING ACTIVITIES		
Cash receipts from interfund services provided	\$ 4	10,149,042
Cash payments for interfund services used, including payments in lieu of taxes		
that are payments for, and equivalent to, services provided	(	37,819,571)
Net Cash Provided by Operating Activities	•	2,329,471
CASH FLOWS FROM INVESTING ACTIVITIES		
Interest on investments		49,152
Net Increase in Cash and Cash Equivalents		2,378,623
Cash and Cash Equivalents - Beginning		11,393,907
Cash and Cash Equivalents - Ending	\$	13,772,530
RECONCILIATION OF OPERATING INCOME TO NET CASH		
PROVIDED BY OPERATING ACTIVITIES:		
Operating income	\$	2,280,059
Changes in assets and liabilities:		
Receivables		31,742
Due from other funds		634,306
Prepaid expenses		69,690
Accounts payable		94,818
Claims liability		(781,144)
NET CASH PROVIDED BY OPERATING ACTIVITIES	\$	2,329,471

### FIDUCIARY FUNDS STATEMENT OF NET POSITION JUNE 30, 2013

A CONTROL	 Agency Funds	
ASSETS		
Deposits and investments	\$ 2,791,792	
Receivables	6	
Stores inventories	8,114	
Total Assets	\$ 2,799,912	
LIABILITIES		
Accounts payable	\$ 123,745	
Due to student groups	2,675,614	
Due to other agencies	553	
Total Liabilities	\$ 2,799,912	

## NOTES TO FINANCIAL STATEMENTS JUNE 30, 2013

#### NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

### **Financial Reporting Entity**

The Anaheim Union High School District (the District) was organized in 1898 under the laws of the State of California. The District operates under a locally-elected five member Board form of government and provides educational services to grades 7-12 as mandated by the State and Federal agencies. The District operates eight high schools, eight junior high schools, one 7-12 academy, one special education facility, and one alternative education program.

A reporting entity is comprised of the primary government, component units, and other organizations that are included to ensure the financial statements are not misleading. The primary government of the District consists of all funds, departments, boards, and agencies that are not legally separate from the District. For the District, this includes general operations, food service, and student related activities.

### **Basis of Presentation - Fund Accounting**

The accounting system is organized and operated on a fund basis. A fund is defined as a fiscal and accounting entity with a self-balancing set of accounts, which are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions, or limitations. The District's funds are grouped into three broad fund categories: governmental, proprietary, and fiduciary.

Governmental Funds Governmental funds are those through which most governmental functions typically are financed. Governmental fund reporting focuses on the sources, uses, and balances of current financial resources. Expendable assets are assigned to the various governmental funds according to the purposes for which they may or must be used. Current liabilities are assigned to the fund from which they will be paid. The difference between governmental fund assets and liabilities is reported as fund balance. The following are the District's major and non-major governmental funds.

### **Major Governmental Funds**

**General Fund** The General Fund is the chief operating fund for all districts. It is used to account for the ordinary operations of the District. All transactions except those accounted for in another fund are accounted for in this fund.

**Capital Facilities Fund** The Capital Facilities Fund is used primarily to account separately for monies received from fees levied on developers or other agencies as a condition of approving a development (*Education Code* Sections 17620-17626). Expenditures are restricted to the purposes specified in *Government Code* Sections 65970-65981 or to the items specified in agreements with the developer (*Government Code* Section 66006).

## NOTES TO FINANCIAL STATEMENTS JUNE 30, 2013

### **Non-Major Governmental Funds**

**Special Revenue Funds** The Special Revenue funds are established to account for the proceeds from specific revenue sources (other than trusts, major capital projects, or debt service) that are restricted or committed to the financing of particular activities and that compose a substantial portion of the inflows of the fund. Additional resources that are restricted, committed, or assigned to the purpose of the fund may also be reported in the fund.

**Cafeteria Fund** The Cafeteria Fund is used to account separately for Federal, State, and local resources to operate the food service program (*Education Code* Sections 38090-38093) and is used only for those expenditures authorized by the governing board as necessary for the operation of the District's food service program (*Education Code* Sections 38091 and 38100).

**Capital Project Funds** The Capital Project funds are used to account for and report financial resources that are restricted, committed, or assigned to the acquisition or construction of major capital facilities and other capital assets (other than those financed by proprietary funds and trust funds).

County School Facilities Fund The County School Facilities Fund is established pursuant to *Education Code* Section 17070.43 to receive apportionments from the 1998 State School Facilities Fund (Proposition 1A), the 2002 State School Facilities Fund (Proposition 47), or the 2004 State School Facilities Fund (Proposition 55) authorized by the State Allocation Board for new school facility construction, modernization projects, and facility hardship grants, as provided in the Leroy F. Greene School Facilities Act of 1998 (*Education Code* Section 17070 et seq.).

**Special Reserve Fund for Capital Outlay Projects** The Special Reserve Fund for Capital Outlay Projects exists primarily to provide for the accumulation of General Fund monies for capital outlay purposes (*Education Code* Section 42840).

**Debt Service Funds** The Debt Service funds are used to account for the accumulation of restricted, committed, or assigned resources for and the payment of principal and interest on general long-term obligations.

**Bond Interest and Redemption Fund** The Bond Interest and Redemption Fund is used for the repayment of bonds issued for a District (*Education Code* Sections 15125-15262).

**Proprietary Fund** Proprietary Fund reporting focuses on the determination of operating income, changes in net position, financial position, and cash flows. The District applies all GASB pronouncements, as well as the Financial Accounting Standards Board pronouncements issued on or before November 30, 1989, unless those pronouncements conflict with or contradict GASB pronouncements. Proprietary funds are classified as enterprise or internal service. The District has the following proprietary fund:

**Internal Service Fund** Internal Service Fund may be used to account for any activity for which services are provided to other funds of the District on a cost-reimbursement basis. The District operates workers' compensation and health and welfare self-insurance funds that are accounted for in an internal service fund.

## NOTES TO FINANCIAL STATEMENTS JUNE 30, 2013

**Fiduciary Funds** Fiduciary funds are used to account for assets held in trustee or agent capacity for others that cannot be used to support the District's own programs. The fiduciary fund category is split into four classifications: pension trust funds, investment trust funds, private-purpose trust funds, and agency funds. The key distinction between trust and agency funds is that trust funds are subject to a trust agreement that affects the degree of management involvement and the length of time that the resources are held.

Trust funds are used to account for the assets held by the District under a trust agreement for individuals, private organizations, or other governments and are therefore not available to support the District's own programs. The District operates no trust funds. Agency funds are custodial in nature (assets equal liabilities) and do not involve measurement of results of operations. Such funds have no equity accounts since all assets are due to individuals or entities at some future time. The District's agency fund accounts for student body activities (ASB) and monies received on behalf of Special Education Local Plan Area (SELPA) for special education revenue passed through to Greater Anaheim Special Education Local Plan Area (GASELPA).

### **Basis of Accounting - Measurement Focus**

**Government-Wide Financial Statements** The government-wide financial statements are prepared using the economic resources measurement focus and the accrual basis of accounting. This is the same approach used in the preparation of the proprietary fund financial statements, but differs from the manner in which governmental fund financial statements are prepared.

The government-wide financial statement of activities presents a comparison between direct expenses and program revenues for each governmental program, and excludes fiduciary activity. Direct expenses are those that are specifically associated with a service, program, or department and are therefore clearly identifiable to a particular function. The District does not allocate indirect expenses to functions in the Statement of Activities. Program revenues include charges paid by the recipients of the goods or services offered by the programs and grants and contributions that are restricted to meeting the operational or capital requirements of a particular program. Revenues that are not classified as program revenues are presented as general revenues. The comparison of program revenues and expenses identifies the extent to which each program is self-financing or draws from the general revenues of the District. Eliminations have been made to minimize the double counting of internal activities.

Net position should be reported as restricted when constraints placed on net asset use are either externally imposed by creditors (such as through debt covenants), grantors, contributors, or laws or regulations of other governments or imposed by law through constitutional provisions or enabling legislation. The net position restricted for other activities result from special revenue funds and the restrictions on their net asset use.

**Fund Financial Statements** Fund financial statements report detailed information about the District. The focus of governmental financial statements is on major funds rather than reporting funds by type. Each major fund is presented in a separate column. Non-major funds are aggregated and presented in a single column. The internal service fund is presented in a single column on the face of the proprietary fund statements.

## NOTES TO FINANCIAL STATEMENTS JUNE 30, 2013

Governmental Funds All governmental funds are accounted for using a flow of current financial resources measurement focus and the modified accrual basis of accounting. With this measurement focus, only current assets and current liabilities generally are included on the balance sheet. The statement of revenues, expenditures, and changes in fund balance reports on the sources (revenues and other financing sources) and uses (expenditures and other financing uses) of current financial resources. This approach differs from the manner in which the governmental activities of the government-wide financial statements are prepared. Governmental fund financial statements therefore include reconciliation with brief explanations to better identify the relationship between the government-wide financial statements and the statements for the governmental funds on a modified accrual basis of accounting and the current financial resources measurement focus. Under this basis, revenues are recognized in the accounting period in which they become measurable and available. Expenditures are recognized in the accounting period in which the fund liability is incurred, if measurable.

**Proprietary Funds** Proprietary Funds are accounted for using a flow of economic resources measurement focus and the accrual basis of accounting. All assets and all liabilities associated with the operation of this fund are included in the statement of net position. The statement of changes in fund net position presents increases (revenues) and decreases (expenses) in net total assets. The statement of cash flows provides information about how the District finances and meets the cash flow needs of its proprietary fund.

**Fiduciary Funds** Fiduciary funds are accounted for using the flow of economic resources measurement focus and the accrual basis of accounting.

Revenues – Exchange and Non-Exchange Transactions Revenue resulting from exchange transactions, in which each party gives and receives essentially equal value, is recorded on the accrual basis when the exchange takes place. On a modified accrual basis, revenue is recorded in the fiscal year in which the resources are measurable and become available. Available means that the resources will be collected within the current fiscal year or are expected to be collected soon enough thereafter to be used to pay liabilities of the current fiscal year. Generally, available is defined as collectible within 90 days. However, to achieve comparability of reporting among California districts and so as not to distort normal revenue patterns, with specific respect to reimbursement grants and corrections to State-aid apportionments, the California Department of Education has defined available for districts as collectible within one year. The following revenue sources are considered to be both measurable and available at fiscal year-end: State apportionments, interest, certain grants, and other local sources.

Non-exchange transactions, in which the District receives value without directly giving equal value in return, include property taxes, certain grants, entitlements, and donations. Revenue from property taxes is recognized in the fiscal year in which the taxes are received. Revenue from certain grants, entitlements, and donations is recognized in the fiscal year in which all eligibility requirements have been satisfied. Eligibility requirements include time and purpose requirements. On a modified accrual basis, revenue from non-exchange transactions must also be available before it can be recognized.

**Deferred Revenue** Deferred revenue arises when potential revenue does not meet both the "measurable" and "available" criteria for recognition in the current period or when resources are received by the District prior to the incurrence of qualifying expenditures. In subsequent periods, when both revenue recognition criteria are met, or when the District has a legal claim to the resources, the liability for deferred revenue is removed from the combined balance sheet and revenue is recognized.

## NOTES TO FINANCIAL STATEMENTS JUNE 30, 2013

Certain grants received before the eligibility requirements are met are recorded as deferred revenue. On the governmental fund financial statements, receivables that will not be collected within the available period are also recorded as deferred revenue.

**Expenses/Expenditures** On the accrual basis of accounting, expenses are recognized at the time they are incurred. The measurement focus of governmental fund accounting is on decreases in net financial resources (expenditures) rather than expenses. Expenditures are generally recognized in the accounting period in which the related fund liability is incurred, if measurable, and typically paid within 90 days. Principal and interest on long-term obligations, which has not matured, are recognized when paid in the governmental funds as expenditures. Allocations of costs, such as depreciation and amortization, are not recognized in the governmental funds but are recognized in the government-wide statements.

### **Cash and Cash Equivalents**

The District's cash and cash equivalents are considered to be cash on hand, demand deposits, and short-term investments with original maturities of three months or less from the date of acquisition. Cash equivalents also include cash with county treasury balances for purposes of the Statement of Cash Flows.

#### **Investments**

Investments held at June 30, 2013, with original maturities greater than one year are stated at fair value. Fair value is estimated based on quoted market prices at year-end. All investments not required to be reported at fair value are stated at cost or amortized cost. Fair values of investments in county and State investment pools are determined by the program sponsor.

#### **Prepaid Expenditures (Expenses)**

Prepaid expenditures (expenses) represent amounts paid in advance of receiving goods or services The District has the option of reporting an expenditure in governmental funds for prepaid items either when purchased or during the benefiting period. The District has chosen to report the expenditures when incurred.

#### **Stores Inventories**

Inventories consist of expendable food and supplies held for consumption. Inventories are stated at cost, on the first-in, first-out basis. The costs of inventory items are recorded as expenditures in the governmental type funds and expenses in the proprietary type funds when used.

### **Deferred Charges**

Deferred charges consist of costs of issuance and refunding of long-term debt obligations. In the government-wide and proprietary funds financial statements, costs of issuance and costs of refunding (the difference between the reacquisition price and the net carrying value of the refunded debt) are capitalized and amortized over the life of the related debt as a component of interest expense using a method that approximates the effective interest method. In the governmental fund financial statements, these costs are reported as expenditures.

## NOTES TO FINANCIAL STATEMENTS JUNE 30, 2013

### **Capital Assets and Depreciation**

The accounting and reporting treatment applied to the capital assets associated with a fund are determined by its measurement focus. General capital assets are long-lived assets of the District. The District maintains a capitalization threshold of \$5,000. The District does not possess any infrastructure. Improvements are capitalized; the costs of normal maintenance and repairs that do not add to the value of the asset or materially extend an asset's life are not capitalized, but are expensed as incurred.

When purchased, such assets are recorded as expenditures in the governmental funds and capitalized in the government-wide financial statement of net position. The valuation basis for general capital assets are historical cost, or where historical cost is not available, estimated historical cost based on replacement cost. Donated capital assets are capitalized at estimated fair market value on the date donated.

Depreciation of capital assets is computed and recorded by the straight-line method. Estimated useful lives of the various classes of depreciable capital assets are as follows: buildings, 25 to 50 years; improvements/infrastructure, 5 to 50 years; equipment, 5 to 15 years.

#### **Interfund Balances**

On fund financial statements, receivables and payables resulting from short-term interfund loans are classified as "interfund receivables/payables". These amounts are eliminated in the governmental activities columns of the Statement of Net Position.

### **Compensated Absences**

Compensated absences are accrued as a liability on the government-wide statement of net position as the benefits are earned. For governmental funds, unpaid compensation absences are recognized as a fund liability only upon the occurrence of relevant events such as employee resignations and retirements that occur prior to year-end that have not yet been paid with expendable available financial resources. These amounts are recorded in the accounts payable in the fund from which the employees who have accumulated leave are paid.

Sick leave is accumulated without limit for each employee at the rate of one day for each month worked. Leave with pay is provided when employees are absent for health reasons; however, the employees do not gain a vested right to accumulated sick leave. Employees are never paid for any sick leave balance at termination of employment or any other time. Therefore, the value of accumulated sick leave is not recognized as a liability in the District's financial statements. However, credit for unused sick leave is applicable to all classified school members who retire after January 1, 1999. At retirement, each member will receive .004 year of service credit for each day of unused sick leave. Credit for unused sick leave is applicable to all certificated employees and is determined by dividing the number of unused sick days by the number of base service days required to complete the last school year, if employed full-time.

### NOTES TO FINANCIAL STATEMENTS JUNE 30, 2013

### **Accrued Liabilities and Long-Term Obligations**

All payables, accrued liabilities, and long-term obligations are reported in the government-wide and proprietary fund financial statements. In the government-wide financial statements and in the proprietary fund type financial statements, premiums and discounts on issuance of long-term obligations are deferred and amortized over the life of the related debt as a component of interest expense using the straight-line method. In the governmental funds, premiums and discounts on issuance of long-term obligations are recognized as other financing sources and uses, respectively.

In general, governmental fund payables and accrued liabilities that, once incurred, are paid in a timely manner and in full from current financial resources are reported as obligations of the funds.

However, claims and judgments, compensated absences, special termination benefits, and contractually required pension contributions that will be paid from governmental funds are reported as a liability in the fund financial statements only to the extent that they are due for payment during the current year. Bonds, capital leases, and long-term loans are recognized as liabilities in the governmental fund financial statements when due.

### **Deferred Issuance Costs, Premiums and Discounts**

In the government-wide financial statements and in the proprietary fund type financial statements, long-term obligations are reported as liabilities in the applicable governmental activities statement of net position. Bond premiums and discounts, as well as issuance costs, are deferred and amortized over the life of the bonds using the straight line method.

### **Fund Balances - Governmental Funds**

As of June 30, 2013, fund balances of the governmental funds are classified as follows:

**Nonspendable** - amounts that cannot be spent either because they are in nonspendable form or because they are legally or contractually required to be maintained intact.

**Restricted** - amounts that can be spent only for specific purposes because of constitutional provisions or enabling legislation or because of constraints that are externally imposed by creditors, grantors, contributors, or the laws or regulations of other governments.

**Committed** - amounts that can be used only for specific purposes determined by a formal action of the governing board. The governing board is the highest level of decision-making authority for the District. Commitments may be established, modified, or rescinded only through resolutions or other action as approved by the governing board.

**Assigned** - amounts that do not meet the criteria to be classified as restricted or committed but that are intended to be used for specific purposes. Under the District's adopted policy, only the governing board or assistant superintendent of business may assign amounts for specific purposes.

Unassigned - all other spendable amounts.

# NOTES TO FINANCIAL STATEMENTS JUNE 30, 2013

#### **Net Position**

Net position represents the difference between assets and liabilities. Net position net investment in capital assets, consists of capital assets, net of accumulated depreciation, reduced by the outstanding balances of any borrowings used for the acquisition, construction or improvement of those assets. Net position is reported as restricted when there are limitations imposed on their use either through the enabling legislation adopted by the District or through external restrictions imposed by creditors, grantors, or laws or regulations of other governments. The District first applies restricted resources when an expense is incurred for purposes for which both restricted and unrestricted net position is available. The government-wide financial statements report net position restricted by enabling legislation of \$65,990,466.

#### **Operating Revenues and Expenses**

Operating revenues are those revenues that are generated directly from the primary activity of the proprietary funds. For the District, these revenues are charges to other funds for self-insurance. Operating expenses are necessary cost incurred to provide the good or service that is the primary activity of the fund.

#### **Interfund Activity**

Transfers between governmental activities in the government-wide financial statements are reported in the same manner as general revenues.

Exchange transactions between funds are reported as revenues in the seller funds and as expenditures/expenses in the purchaser funds. Flows of cash or goods from one fund to another without a requirement for repayment are reported as interfund transfers. Interfund transfers are reported as other financing sources/uses in governmental funds and after non-operating revenues/expenses in proprietary funds. Repayments from funds responsible for particular expenditures/expenses to the funds that initially paid for them are not presented on the financial statements. Interfund transfers are eliminated in the governmental activities column of the statement of activities.

#### **Estimates**

The preparation of the financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the amounts reported in the financial statements and accompanying notes. Actual results may differ from those estimates.

#### **Budgetary Data**

The budgetary process is prescribed by provisions of the California *Education Code* and requires the governing board to hold a public hearing and adopt an operating budget no later than July 1 of each year. The District governing board satisfied these requirements. The adopted budget is subject to amendment throughout the year to give consideration to unanticipated revenue and expenditures primarily resulting from events unknown at the time of budget adoption with the legal restriction that expenditures cannot exceed appropriations by major object account.

# NOTES TO FINANCIAL STATEMENTS JUNE 30, 2013

The amounts reported as the original budgeted amounts in the budgetary statements reflect the amounts when the original appropriations were adopted. The amounts reported as the final budgeted amounts in the budgetary statements reflect the amounts after all budget amendments have been accounted for. For budget purposes, on behalf payments have not been included as revenue and expenditures as required under generally accepted accounting principles.

#### **Property Tax**

Secured property taxes attach as an enforceable lien on property as of January 1. Taxes are payable in two installments on November 1 and February 1 and become delinquent on December 10 and April 10, respectively. Unsecured property taxes are payable in one installment on or before August 31. The County of Orange bills and collects the taxes on behalf of the District. Local property tax revenues are recorded when received.

#### **Changes in Accounting Principles**

In June 2011, the GASB issued Statement No. 63, Financial Reporting of Deferred Outflows of Resources, Deferred Inflows of Resources, and Net Position. This Statement provides financial reporting guidance for deferred outflows of resources and deferred inflows of resources. Concepts Statement No. 4, Elements of Financial Statements, introduced and defined those elements as a consumption of net assets by the government that is applicable to a future reporting period, and an acquisition of net assets by the government that is applicable to a future reporting period, respectively. Previous financial reporting standards do not include guidance for reporting those financial statement elements, which are distinct from assets and liabilities.

Concepts Statement No. 4 also identifies net position as the residual of all other elements presented in a statement of financial position. This Statement amends the net asset reporting requirements in Statement No. 34, *Basic Financial Statements—and Management's Discussion and Analysis—for State and Local Governments*, and other pronouncements by incorporating deferred outflows of resources and deferred inflows of resources into the definitions of the required components of the residual measure and by renaming that measure as net position, rather than net assets.

The District has implemented the provisions of this Statement for the year ended June 30, 2013.

### **New Accounting Pronouncements**

In March 2012, the GASB issued Statement No. 65, *Items Previously Reported as Assets and Liabilities*. This Statement establishes accounting and financial reporting standards that reclassify, as deferred outflows of resources or deferred inflows of resources, certain items that were previously reported as assets and liabilities and recognizes, as outflows of resources or inflows of resources, certain items that were previously reported as assets and liabilities.

# NOTES TO FINANCIAL STATEMENTS JUNE 30, 2013

Concepts Statement No. 4, *Elements of Financial Statements*, introduced and defined the elements included in financial statements, including deferred outflows of resources and deferred inflows of resources. In addition, Concepts Statement No. 4 provides that reporting a deferred outflow of resources or a deferred inflow of resources should be limited to those instances identified by the Board in authoritative pronouncements that are established after applicable due process. Prior to the issuance of this Statement, only two such pronouncements have been issued. Statement No. 53, *Accounting and Financial Reporting for Derivative Instruments*, requires the reporting of a deferred outflow of resources or a deferred inflow of resources for the changes in fair value of hedging derivative instruments, and Statement No. 60, *Accounting and Financial Reporting for Service Concession Arrangements*, requires a deferred inflow of resources to be reported by a transferor government in a qualifying service concession arrangement. This Statement amends the financial statement element classification of certain items previously reported as assets and liabilities to be consistent with the definitions in Concepts Statement No. 4.

This Statement also provides other financial reporting guidance related to the impact of the financial statement elements deferred outflows of resources and deferred inflows of resources, such as changes in the determination of the major fund calculations and limiting the use of the term *deferred* in financial statement presentations.

The provisions of this Statement are effective for financial statements for periods beginning after December 15, 2012. Early implementation is encouraged.

In June 2012, the GASB issued Statement No. 68, *Accounting and Financial Reporting for Pensions*—an amendment of Statement No. 27. The primary objective of this Statement is to improve accounting and financial reporting by state and local governments for pensions. It also improves information provided by State and local governmental employers about financial support for pensions that is provided by other entities. This Statement results from a comprehensive review of the effectiveness of existing standards of accounting and financial reporting for pensions with regard to providing decision-useful information, supporting assessments of accountability and inter-period equity, and creating additional transparency.

This Statement replaces the requirements of Statement No. 27, *Accounting for Pensions by State and Local Governmental Employers*, as well as the requirements of Statement No. 50, *Pension Disclosures*, as they relate to pensions that are provided through pension plans administered as trusts or equivalent arrangements (hereafter jointly referred to as trusts) that meet certain criteria. The requirements of Statements No. 27 and No. 50 remain applicable for pensions that are not covered by the scope of this Statement.

The scope of this Statement addresses accounting and financial reporting for pensions that are provided to the employees of State and local governmental employers through pension plans that are administered through trusts that have the following characteristics:

Contributions from employers and nonemployer contributing entities to the pension plan and earnings on those contributions are irrevocable.

Pension plan assets are dedicated to providing pensions to plan members in accordance with the benefit terms.

Pension plan assets are legally protected from the creditors of employers, nonemployer contributing entities, and the pension plan administrator. If the plan is a defined benefit pension plan, plan assets also are legally protected from creditors of the plan members.

### NOTES TO FINANCIAL STATEMENTS JUNE 30, 2013

This Statement establishes standards for measuring and recognizing liabilities, deferred outflows of resources, and deferred inflows of resources, and expense/expenditures. For defined benefit pensions, this Statement identifies the methods and assumptions that should be used to project benefit payments, discount projected benefit payments to their actuarial present value, and attribute that present value to periods of employee service.

This Statement is effective for fiscal years beginning after June 15, 2014. Early implementation is encouraged.

#### **NOTE 2 - DEPOSITS AND INVESTMENTS**

#### **Summary of Deposits and Investments**

Deposits and investments as of June 30, 2013, are classified in the accompanying financial statements as follows:

Governmental activities	\$ 117,836,821
Fiduciary funds	2,791,792
Total Deposits and Investments	\$ 120,628,613
Deposits and investments as of June 30, 2013, consisted of the following:	
Cash on hand and in banks	\$ 13,184,531
Cash in revolving	155,000
Investments	107,289,082
Total Deposits and Investments	\$ 120,628,613

#### **Policies and Practices**

The District is authorized under California Government Code to make direct investments in local agency bonds, notes, or warrants within the State; U.S. Treasury instruments; registered State warrants or treasury notes; securities of the U.S. Government, or its agencies; bankers acceptances; commercial paper; certificates of deposit placed with commercial banks and/or savings and loan companies; repurchase or reverse repurchase agreements; medium term corporate notes; shares of beneficial interest issued by diversified management companies, certificates of participation, obligations with first priority security; and collateralized mortgage obligations.

**Investment in County Treasury -** The District is considered to be an involuntary participant in an external investment pool as the District is required to deposit all receipts and collections of monies with their County Treasurer (*Education Code* Section 41001). The fair value of the District's investment in the pool is reported in the accounting financial statements at amounts based upon the District's pro-rata share of the fair value provided by the County Treasurer for the entire portfolio (in relation to the amortized cost of that portfolio). The balance available for withdrawal is based on the accounting records maintained by the County Treasurer, which is recorded on the amortized cost basis.

# NOTES TO FINANCIAL STATEMENTS JUNE 30, 2013

#### **General Authorizations**

Limitations as they relate to interest rate risk, credit risk, and concentration of credit risk are indicated in the schedules below:

	Maximum	Maximum	Maximum
Authorized	Remaining	Percentage	Investment
Investment Type	Maturity	of Portfolio	in One Issuer
Local Agency Bonds, Notes, Warrants	5 years	None	None
Registered State Bonds, Notes, Warrants	5 years	None	None
U.S. Treasury Obligations	5 years	None	None
U.S. Agency Securities	5 years	None	None
Banker's Acceptance	180 days	40%	30%
Commercial Paper	270 days	25%	10%
Negotiable Certificates of Deposit	5 years	30%	None
Repurchase Agreements	1 year	None	None
Reverse Repurchase Agreements	92 days	20% of base	None
Medium-Term Corporate Notes	5 years	30%	None
Mutual Funds	N/A	20%	10%
Money Market Mutual Funds	N/A	20%	10%
Mortgage Pass-Through Securities	5 years	20%	None
County Pooled Investment Funds	N/A	None	None
Local Agency Investment Fund (LAIF)	N/A	None	None
Joint Powers Authority Pools	N/A	None	None

#### **Interest Rate Risk**

Interest rate risk is the risk that changes in market interest rates will adversely affect the fair value of an investment. Generally, the longer the maturity of an investment, the greater the sensitivity of its fair value to changes in market interest rates. The District manages its exposure to interest rate risk by investing in the county pool and having the Pool purchase a combination of shorter term and longer term investments and by timing cash flows from maturities so that a portion of the portfolio is maturing or coming close to maturity evenly over time as necessary to provide the cash flow and liquidity needed for operations.

### NOTES TO FINANCIAL STATEMENTS JUNE 30, 2013

Information about the sensitivity of the fair values of the District's investments to market interest rate fluctuation is provided by the following schedule that shows the distribution of the District's investment by maturity:

				Maturity Date/
	A	Amortized	Fair	Average Maturity
Investment Type		Cost	 Value	in Days
Mutual Funds	\$	2,158,088	\$ 2,158,088	53
First American Treasury Obligations		8,489,110	8,489,110	53
Orange County Investment Pool		93,950,708	93,764,484	300
Commercial Paper		2,691,176	 2,740,718	December 24, 2013
Total	\$	107,289,082	\$ 107,152,400	

#### Credit Risk

Credit risk is the risk that an issuer of an investment will not fulfill its obligation to the holder of the investment. This is measured by the assignment of a rating by a nationally recognized statistical rating organization. While the District's investment in the county pool is not required to be rated as of year-end, it reflected an Aaa rating by Moody's. Likewise, the First American Treasury Obligations reflected an Aaa rating by Moody's. Commercial paper reflected an Aa3 rating by Moody's. Investment agreements were not rated.

#### **Concentration of Credit Risk**

The investment policy of the District contains no limitations on the amount that can be invested in any one issuer beyond the amount stipulated by the California Government Code. There were no investments in any one issuer that represent five percent (5%) or more of the total investments.

#### **Custodial Credit Risk - Deposits**

This is the risk that in the event of a bank failure, the District's deposits may not be returned to it. The District does have a policy for custodial credit risk for deposits. Monies so deposited shall be in a fully-secured or collateralized account or instruments. However, the California Government Code requires that a financial institution secure deposits made by State or local governmental units by pledging securities in an undivided collateral pool held by a depository regulated under State law (unless so waived by the governmental unit). The market value of the pledged securities in the collateral pool must equal at least 110 percent of the total amount deposited by the public agency. California law also allows financial institutions to secure public deposits by pledging first trust deed mortgage notes having a value of 150 percent of the secured public deposits and letters of credit issued by the Federal Home Loan Bank of San Francisco having a value of 105 percent of the secured deposits. As of June 30, 2013, the District's bank balance of \$12,001,892 was exposed to custodial credit risk because it was uninsured but collateralized with securities held by the pledging financial institution's trust department or agent, but not in the name of the District.

# NOTES TO FINANCIAL STATEMENTS JUNE 30, 2013

#### **NOTE 3 - RECEIVABLES**

Receivables at June 30, 2013, consisted of intergovernmental grants, entitlements, interest, and other local sources. All receivables are considered collectible in full.

		Capital	Non-Major	Internal	Total	
	General	Facilities	Governmental	Service	Governmental	Fiduciary
	Fund	Fund	Funds	Fund	Activities	Fund
Federal Government						
Categorical aid	\$ 4,462,823	\$ -	\$ 3,030,497	\$ -	\$ 7,493,320	\$ -
State Government						
Apportionment	27,016,743	-	-	-	27,016,743	-
Categorical aid	6,308,548	-	251,601	-	6,560,149	-
Lottery	2,763,227	-	-	-	2,763,227	-
Local Government						
Interest	40,634	2,540	93	3,688	46,955	-
Greater Anaheim						
SELPA	1,250,229	-	-	-	1,250,229	-
North Orange County						
ROP	38,438	-	-	-	38,438	-
Due from other LEAs	372,959	-	-	-	372,959	-
Other local sources	1,401,282		72,281	18,030	1,491,593	6
Total	\$ 43,654,883	\$ 2,540	\$ 3,354,472	\$ 21,718	\$ 47,033,613	\$ 6

# NOTES TO FINANCIAL STATEMENTS JUNE 30, 2013

### **NOTE 4 - CAPITAL ASSETS**

Capital asset activity for the fiscal year-ended June 30, 2013, was as follows:

	Balance			Balance
	July 1, 2012	Additions	Deductions	June 30, 2013
<b>Governmental Activities</b>				
Capital Assets Not Being Depreciated				
Land	\$ 5,869,831	\$ -	\$ -	\$ 5,869,831
Construction in process	700,712	3,657,998	4,313,611	45,099
Total Capital Assets				
Not Being Depreciated	6,570,543	3,657,998	4,313,611	5,914,930
Capital Assets Being Depreciated				
Land improvements	19,881,881	1,969,419	-	21,851,300
Buildings and improvements	360,555,069	2,344,192	-	362,899,261
Furniture and equipment	7,829,261	2,134,720	44,220	9,919,761
Vehicles	5,398,359	48,799	48,557	5,398,601
Total Capital Assets				
Being Depreciated	393,664,570	6,497,130	92,777	400,068,923
Total Capital Assets	400,235,113	10,155,128	4,406,388	405,983,853
Less Accumulated Depreciation				
Land improvements	17,635,646	197,533	-	17,833,179
Buildings and improvements	88,298,999	6,960,932	-	95,259,931
Furniture and equipment	5,021,657	626,052	40,657	5,607,052
Vehicles	4,266,798	199,708	35,187	4,431,319
Total Accumulated				
Depreciation	115,223,100	7,984,225	75,844	123,131,481
Governmental Activities				
Capital Assets, Net	\$ 285,012,013	\$ 2,170,903	\$ 4,330,544	\$ 282,852,372

Depreciation expense was charged as a direct expense to governmental functions as follows:

#### **Governmental Activities**

Instruction	\$ 5,030,062
School site administration	638,738
Home-to-school transportation	239,527
Food services	718,580
Data processing	79,842
All other general administration	399,211
Plant services	 878,265
Total Depreciation Expenses Governmental Activities	\$ 7,984,225

# NOTES TO FINANCIAL STATEMENTS JUNE 30, 2013

#### **NOTE 5 - INTERFUND TRANSACTIONS**

#### **Interfund Receivables/Payables (Due To/Due From)**

Interfund receivable and payable balances arise from interfund transactions and are recorded by all funds affected in the period in which transactions are executed. Interfund receivable and payable balances at June 30, 2013, between major and non-major governmental funds are as follows:

		Due From										
	Capital			N	Non-Major							
	General	General Facilities				overnmental						
Due To	Fund		Fund		Fund		Fund		Funds			Total
General Fund	\$	•	\$	148,247	\$	2,176,199	\$	2,324,446				
Internal Service Fund	13,213,279	)				-		13,213,279				
Total	\$ 13,213,279	)	\$ 148,247		\$	2,176,199	\$	15,537,725				

A balance of \$10,000,000 is due to the Internal Service Fund from the General Fund for reimbursement of a loan.

A balance of \$3,213,279 is due to the Internal Service Fund from the General Fund for Health and Welfare costs.

The Balance of \$148,347 is due to the General Fund from the Capital Facilities Fund for RDA monies subject to revenue limit.

The balance of \$2,176,199 is due to the General Fund from the Cafeteria Non-Major Governmental Fund for repayment of payroll related costs and supplies.

#### **Operating Transfers**

Interfund transfers for the year-ended June 30, 2013, consisted of the following:

	Tran					
	N	Non-Major				
	Go	overnmental				
Transfer To		Total				
Capital Facilities Fund	\$ 1,163,358			1,163,358		
The Special Reserve Fund for Capital Projects transferred to the Capital to pay debt service payments for food services COP.	Facil	ities Fund	\$	1,163,358		

# NOTES TO FINANCIAL STATEMENTS JUNE 30, 2013

#### NOTE 6 - ACCOUNTS PAYABLE

Accounts payable at June 30, 2013, consisted of the following:

		Capital	Non-Major	Internal	Total	
	General	Facilities	Governmental	Service	Governmental	Fiduciary
	Fund	Fund	Funds	Fund	Activities	Fund
Accrued payroll						
and benefits	\$10,257,086	\$ -	\$ -	\$ -	\$10,257,086	\$ -
Construction	208,119	287,164	-	-	495,283	-
Anaheim City School						
District	-	-	141,159	-	141,159	-
Greater Anaheim						
SELPA	485,531	-	-	-	485,531	-
North Orange County						
ROP	5,224,517	-	-	-	5,224,517	-
Books and supplies	314,238	-	312,658	-	626,896	-
Services	1,616,340	43,612	78,893	1,294,779	3,033,624	123,745
Other	323,715				323,715	
Total	\$18,429,546	\$330,776	\$ 532,710	\$ 1,294,779	\$20,587,811	\$123,745

#### **NOTE 7 - DEFERRED REVENUES**

Deferred revenues at June 30, 2013, consisted of the following:

			No	on-Major		Total
		General	Gov	ernmental	Go	vernmental
	Fund			Funds	A	Activities
Federal financial assistance	\$	399,386	\$	-	\$	399,386
State categorical aid		12,776		-		12,776
Other local		61,427		21,866		83,293
Total	\$	473,589	\$	21,866	\$	495,455

### NOTES TO FINANCIAL STATEMENTS JUNE 30, 2013

#### **NOTE 8 - CURRENT LOANS**

On January 22, 2013, in accordance with California Constitution Article XVI, Section 6, and *Education Code* Section 42620, the District entered into a Bridge Transfer Agreement with the County of Orange, whereby the District borrowed during the fiscal year from the County Treasurer for funding the District's short-term cash flow. Repayment terms require installments to be paid with interest by August 31, 2013. Interest on the loan will accrue and be payable by the District at a rate equal to the gross rate the Orange County Investment Pool is earning for the same period from the date of the Bridge Transfer plus five basis points until the entire loan and applicable interest is repaid. At June 30, 2013, the District had an outstanding loan balance in the amount of \$47,000,000.

#### **NOTE 9 - LONG-TERM OBLIGATIONS**

#### **Summary**

The changes in the District's long-term obligations during the year consisted of the following:

	Balance			Balance	Due in
	July 1, 2012	Additions	Deductions	June 30, 2013	One Year
General obligation bonds	\$113,791,853	\$ 21,795,890	\$ 26,115,000	\$109,472,743	\$ 7,985,000
Premium on issuance	4,671,151	2,101,386	1,181,369	5,591,168	-
Certificates of participation	37,631,818	418,905	640,000	37,410,723	670,000
Discount on issuance	(29,049)	-	(2,420)	(26,629)	-
Property and liability	410,000	484,876	689,876	205,000	-
Accumulated vacation - net	1,359,062	-	33,258	1,325,804	-
Supplemental early retirement plan	1,128,408	-	376,136	752,272	376,136
Other postemployment					
benefits	10,675,056	5,049,132	1,901,457	13,822,731	1,901,457
	\$169,638,299	\$ 29,850,189	\$ 30,934,676	\$168,553,812	\$ 10,932,593
	· · · · · · · · · · · · · · · · · · ·	·	·	·	· · · · · · · · · · · · · · · · · · ·

Payments on the general obligation bonds are made by the Bond Interest and Redemption Fund with local revenues. Payments on the certificates of participation are made by the Capital Facilities Fund. Payments for the cumulative rebate liability, property and liability and supplemental early retirement plan are made by the General Fund. The accumulated vacation will be paid by the fund for which the employee worked. Other postemployment benefits are paid by the Self-Insurance Fund.

# NOTES TO FINANCIAL STATEMENTS JUNE 30, 2013

#### **General Obligation Bonds**

The outstanding general obligation bonded debt is as follows:

					Bonds					
Issue	Maturity	Interest	Original	(	Outstanding				(	Outstanding
Date	Date	Rate	 Issue	J	July 1, 2012		Accreted	 Redeemed	Ju	ine 30, 2013
6/6/02	8/1/26	3.00% - 5.70%	\$ 91,999,603	\$	6,918,596	\$	219,307	\$ 3,125,000	\$	4,012,903
12/5/03	8/1/28	2.00% - 5.54%	26,999,352		28,068,257		351,583	22,210,000		6,209,840
1/13/05	8/1/25	3.00% - 5.00%	70,590,000		68,270,000		-	125,000		68,145,000
5/10/06	8/1/22	4.00% - 5.25%	13,000,000		10,535,000		-	655,000		9,880,000
10/11/12	8/1/27	2.50% - 5.00%	21,225,000		-		21,225,000	 -		21,225,000
			\$ 223,813,955	\$	113,791,853	\$	21,795,890	\$ 26,115,000	\$	109,472,743

#### 2002 General Obligation Bonds, Series A

On June 6, 2002, the District issued \$91,999,603 aggregate original principal amount of 2002 General Obligation Bonds, Series A. The bonds issued included \$89,790,000 of current interest bonds and \$2,209,603 of capital appreciation bonds. The capital appreciation bonds have a maturing principal balance of \$8,570,000. The bonds mature through August 1, 2026, with interest yields ranging from 3.00 to 5.70 percent. On January 13, 2005, \$67,565,000 of the bonds were advanced refunded with proceeds from the 2005 General Obligation Refunding Bonds. At June 30, 2013, the principal balance outstanding (including accreted interest to date) was \$4,012,903 and unamortized premium and issuance costs were \$1,155,326 and \$527,223, respectively. Premium and issuance costs are amortized over the life of the bonds as a component of interest expense on the bonds.

#### 2003 General Obligation Bonds

On December 5, 2003, the District issued the \$26,999,352 aggregate original principal amount of 2003 General Obligation Bonds. The bonds issued included \$24,020,000 of current interest bonds and \$2,979,352 of capital appreciation bonds. The capital appreciation bonds have a maturing principal balance of \$15,040,000. The bonds mature through August 1, 2028, with interest yields ranging from 2.00 to 5.541 percent.

As a result of the issuance of the 2012 General Obligation Refunding Bonds, a partial funding of \$21,985,000 was affected for these bonds. As of June 30, 2013, the principal balance outstanding was \$6,209,840.

#### 2005 General Obligation Refunding Bonds

On January 13, 2005, the District issued the 2005 General Obligation Refunding Bonds in the amount of \$70,590,000. The bonds were issued at an aggregate price of \$73,878,394, (representing the principal amount of \$70,590,000 plus an original issue premium of \$3,834,443, less underwriter's discount of \$388,245, and cost of issuance of \$157,804). The bonds mature through August 1, 2025, and yield interest rates of 3.00 to 5.00 percent.

### NOTES TO FINANCIAL STATEMENTS JUNE 30, 2013

The bonds were issued to refund \$67,565,000 of the outstanding Anaheim Union High School District 2002 General Obligation Bonds, Series A. The bonds associated with the \$67,565,000 of 2002 Issuance Series A were placed in an escrow account with U.S. Bank for the future redemption of these bonds. Deferred charges on refunding of \$6,171,436 will be amortized into interest expense over the prepayment period. As of June 30, 2013, the principal balance of \$68,145,000 remained outstanding and unamortized premium and issuance costs were \$2,212,794 and \$397,037, respectively.

#### 2002 General Obligation Bonds, Series 2006 C

On May 10, 2006, the District issued \$13,000,000 of the 2002 General Obligation Bonds, Series 2006 C. The District has previously issued general obligation bonds under the same authorization in the amount of \$91,999,603 and \$26,999,352 for the 2002 Series A and 2003 General Obligation Bonds. The current issuance represents the final portion of the \$132,000,000 general obligation bonds authorized on March 5, 2002. The bonds mature through August 1, 2022, with interest yields ranging from 4.00 to 5.25 percent. The proceeds from the sales of the bonds will be used to finance school construction and improvements to the school facilities. At June 30, 2013, the principal balance outstanding was \$9,880,000 and unamortized premium and issuance costs were \$261,754 and \$172,486, respectively. Premium and issuance costs are amortized over the life of the bonds as a component of interest expense on the bonds.

#### 2012 General Obligation Refunding Bonds

In October 2012, the Anaheim Union High School District issued the \$21,225,000 of 2012 General Obligation Refunding Bonds. The current interest bonds mature August 1, 2027, with interest yields of 2.50 to 5.00 percent. The bonds were issued at an aggregate price of \$23,326,386 (representing the principal amount of \$21,225,000 plus an original issue premium of \$2,101,386 less cost of issuance of \$331,957).

Proceeds from the bonds were be used to advance refund the District's outstanding 2003 General Obligation Bonds current interest bonds and pay costs associated with the issuance of the bonds. The prepayment for these refunding will occur August 1, 2013.

The refunding of debt resulted in a decrease in debt service payments of \$4,808,520. The transaction resulted in an economic gain (difference between the present value of the debt service on the old and the new certificates) of \$3,765,564. The advance refunding met the requirements of an in-substance defeasance and the associated liabilities were removed from the District's financial statements. As of June 30, 2013, the principal balance outstanding was \$6,209,840, and unamortized premium was \$1,961,294. Premium is amortized over the life of the bonds as a component of interest expense on the bonds.

# NOTES TO FINANCIAL STATEMENTS JUNE 30, 2013

### **Debt Service Requirements to Maturity**

The 2002 Series A Bonds mature through 2027 as follows:

	Princ	cipal			Curre	ent		
Fiscal Year	Including	Accreted	Accre	eted	Interes	st to		
June 30,	Interest	Interest to Date		Interest		rity	Total	
2014	\$	-	\$	-	\$	-	\$	-
2015		-		-		-		-
2016		-		-		-		-
2017		-		-		-		-
2018		-		-		-		-
2019-2023		-		-		-		-
2024-2027	4	,012,903	4,55	57,097				8,570,000
Total	\$ 4	,012,903	\$ 4,55	57,097	\$	_	\$	8,570,000

The 2003 Series Bonds mature through 2029 as follows:

	F	Principal		(	Current			
Fiscal Year	Includ	ling Accreted	Accreted	In	terest to			
June 30,	Inte	rest to Date	 Interest		Maturity		Total	
2014	\$	745,000	\$ -	\$	14,900	\$	759,900	
2015		-	-		-		-	
2016		-	-		-		-	
2017		-	-		-		-	
2018		-	-		-		-	
2019-2023		-	-		-		-	
2024-2028		1,552,666	2,507,334		-		4,060,000	
2029		3,912,174	 7,067,826		-		10,980,000	
Total	\$	6,209,840	\$ 9,575,160	\$	14,900	\$	15,799,900	

# NOTES TO FINANCIAL STATEMENTS JUNE 30, 2013

The 2005 Refunding Bonds mature through 2026 as follows:

		Current						
Fiscal Year	Interest to							
June 30,	Principal	Maturity	Total					
2014	\$ 2,925,000	\$ 3,186,913	\$ 6,111,913					
2015	3,230,000	3,033,038	6,263,038					
2016	3,670,000	2,860,538	6,530,538					
2017	4,005,000	2,668,662	6,673,662					
2018	4,360,000	2,459,538	6,819,538					
2019-2023	27,760,000	8,705,062	36,465,062					
2024-2026	22,195,000	1,631,030	23,826,030					
Total	\$ 68,145,000	\$ 24,544,781	\$ 92,689,781					

The Series 2006 C Bonds mature through 2023 as follows:

				Current		
Fiscal Year			I	nterest to		
June 30,	F	Principal Maturity				Total
2014	\$	830,000	\$	456,073	\$	1,286,073
2015		880,000		420,773		1,300,773
2016		805,000		381,947		1,186,947
2017		870,000		340,072		1,210,072
2018		930,000		298,793		1,228,793
2019-2023		5,565,000		739,981		6,304,981
Total	\$	9,880,000	\$	2,637,639	\$	12,517,639

The Series 2012 Refunding Bonds mature through 2028 as follows:

		Current	
Fiscal Year		Interest to	
June 30,	Principal	Maturity	Total
2014	\$ 360,000	\$ 803,519	\$ 1,163,519
2015	1,000,000	778,119	1,778,119
2016	1,000,000	738,119	1,738,119
2017	1,000,000	693,119	1,693,119
2018	1,000,000	643,119	1,643,119
2019-2023	5,590,000	2,421,843	8,011,843
2024-2028	11,275,000	1,027,840	12,302,840
Total	\$ 21,225,000	\$ 7,105,678	\$ 28,330,678

# NOTES TO FINANCIAL STATEMENTS JUNE 30, 2013

#### **Certificates of Participation**

The outstanding certificate of participation debt is as follows:

Issue	Maturity	Interest	Original	Outstanding			Outstanding
Date	Date	Rate	Issue	July 1, 2012	Accreted	Redeemed	June 30, 2013
8/27/04	9/1/24	4.00-5.13%	\$ 15,000,000	\$ 11,895,000	\$ -	\$ 640,000	\$ 11,255,000
12/23/03	12/23/18	-	5,000,000	5,000,000	-	-	5,000,000
		2.10% until 12/1/14, Subsequent Change					
1/26/12	12/1/41	in Interest Mode	20,593,095	20,736,818	418,905		21,155,723
				\$ 37,631,818	\$ 418,905	\$ 640,000	\$ 37,410,723

#### 2004 Certificates of Participation, Series A, B, and C

On August 27, 2004, the District, pursuant to a lease agreement with the Anaheim Union High School District Facilities Corporation, issued certificates of participation in the amount of \$15,000,000. The certificates were issued to finance the acquisition and improvements of school facilities, fund a reserve fund for the certificates, and pay costs of issuance incurred in connection with the execution and delivery of the certificates. The interest rate of the certificates ranges from 4.00 to 5.13 percent, and the certificates mature through September 1, 2024. At June 30, 2013, principal balance outstanding was \$11,255,000 and unamortized discount and issuance costs were \$26,629 and \$21,319, respectively.

The certificates mature through 2025 as follows:

Fiscal Year			
June 30,	Principal	Principal Interest	
2014	\$ 670,000	\$ 491,093	\$ 1,161,093
2015	700,000	456,663	1,156,663
2016	735,000	420,030	1,155,030
2017	855,000	384,078	1,239,078
2018	890,000	348,733	1,238,733
2019-2023	5,055,000	1,130,373	6,185,373
2024-2025	2,350,000	111,625	2,461,625
Total	\$ 11,255,000	\$ 3,342,595	\$ 14,597,595

### NOTES TO FINANCIAL STATEMENTS JUNE 30, 2013

#### 2003 Qualified Zone Academy Bond Certificates of Participation

On December 23, 2003, the District issued \$5,000,000 aggregate principal amount of Qualified Zone Academy Bond Program (QZAB) certificates of participation. The QZAB certificates represent interest free financing for the District. Owners of the QZAB certificates receive a Federal tax credit in lieu of charging the District interest on the certificates. The certificates mature on December 23, 2018. The District received net proceeds of \$4,941,850 (after payment of \$58,150 in underwriter fees, insurance, and other issuance costs). At June 30, 2013, the principal balance outstanding was \$5,000,000 and unamortized issuance costs were \$162,519. The issuance costs are amortized over the life of the bonds as a component of interest expense on the bonds.

#### 2012 Refunding Certificates of Participation

On January 26, 2012, the Anaheim Union High School District Facilities Corporation issued the \$20,593,095 2012 Refunding Certificates of Participation. The certificates accrete at the rate of 2.01 percent until December 1, 2014 to the amount of \$21,800,000. Subsequently, the District will make scheduled payments until December 1, 2041, paying the current market interest rates based on the interest method selected by the District at that time. The net proceeds of \$17,702,056 from the issuance (issuance of \$21,593,095 net of deposited amount to reserve fund of \$2,059,310 and costs incurred on issuance of \$831,730) were used to current refund the District's outstanding 1999 Certificates of Participation, with the prepayment occurring March 1, 2012. Contributions from the 1999 Certificates of Participation interest and reserve funds resulted in additional funds of \$3,105,735 placed with an escrow agent to satisfy prepayment of the remaining balance of the 1999 Certificates of Participation. At June 30, 2013, the principal balance outstanding on the 2012 Refunding Certificates of Participation was \$21,155,723. Unamortized costs on issuance of the bonds amounted to \$668,590 as of June 30, 2013.

The certificates mature through 2041 as follows:

	Pr	rincipal					
Fiscal Year	Includi	ng Accreted	A	ccreted			
June 30,	Intere	est to Date	Interest		Interest*		Total
2014	\$	-	\$	-	\$	-	\$ -
2015		-		-		228,900	228,900
2016		-		-		457,800	457,800
2017		145,567		4,433		456,225	606,225
2018		174,680		5,320		452,760	632,760
2019-2023		1,407,147		42,853		2,186,625	3,636,625
2024-2028		2,542,569		77,431		1,975,680	4,595,680
2029-2033		4,066,169		123,831		1,622,355	5,812,355
2034-2038		6,094,401		185,599		1,077,300	7,357,300
2039-2041		6,725,190		204,810		302,715	7,232,715
Total	\$	21,155,723	\$	644,277	\$	8,760,360	\$ 30,560,360

<sup>\*</sup> Interest is calculated based on the District's selection made after December 1, 2014. The interest noted for the above schedule was based on the interest rate of 2.01 percent, which is the current accretion rate.

# NOTES TO FINANCIAL STATEMENTS JUNE 30, 2013

#### **Property and Liability**

The District has a property and liability program balance of \$205,000 at June 30, 2013.

#### **Accumulated Unpaid Employee Vacation**

Accumulated unpaid employee vacation for the District at June 30, 2013, amounted to \$1,325,804.

#### **Supplemental Early Retirement Plan (SERP)**

During the 2010-2011 fiscal year, the District adopted a supplemental early retirement plan whereby certain eligible certificated employees are provided an annuity to supplement the retirement benefits they are entitled to through the California State Teachers' Retirement System. The criteria for participation are as follows; full-time certificated and classified employees of the District, at least 55 years of age by the date of retirement, with at least five years of continuous service with the District by date of retirement. The annuities offered to the employees are to be paid over a five-year period.

Future annuity payments are as follows:

Year Ending	
June 30,	Amount
2014	\$ 376,136
2015	376,136_
Total	\$ 752,272

#### Other Postemployment Benefits (OPEB) Obligation

The District's annual required contribution for the year-ended June 30, 2013, was \$4,888,457, and contributions made by the District during the year were \$1,901,457. Interest on the net OPEB obligation and adjustments to the annual required contribution were \$694,428 and (\$533,753), respectively, which resulted in an increase to the net OPEB obligation of \$3,147,675. As of June 30, 2013, the net OPEB obligation was \$13,822,731. See Note 11 for additional information regarding the OPEB obligation and the postemployment benefits plan.

# NOTES TO FINANCIAL STATEMENTS JUNE 30, 2013

### NOTE 10 - FUND BALANCES

Fund balances are composed of the following elements:

	General Fund	Capital Facilities Fund	Non-Major Governmental Funds	Total
Nonspendable				
Revolving cash	\$ 155,000	\$ -	\$ -	\$ 155,000
Stores inventories	443,174	-	123,586	566,760
Prepaid expenditures	3,799			3,799
Total Nonspendable	601,973		123,586	725,559
Restricted				
Legally restricted programs	12,325,831	-	-	12,325,831
Nutrition services	-	-	8,954,683	8,954,683
Capital projects	-	23,153,400	363,181	23,516,581
Debt services			7,874,656	7,874,656
Total Restricted	12,325,831	23,153,400	17,192,520	52,671,751
Assigned				
Site carryover	865,572	-	-	865,572
Mandated cost reimbursement	2,026,915	-	-	2,026,915
Deferred maintenance	1,500,000	-	-	1,500,000
Site information system software	497,880	-	-	497,880
Capital projects			3,765,166	3,765,166
Total Assigned	4,890,367		3,765,166	8,655,533
Unassigned				
Reserve for economic uncertainties	5,639,300	-	-	5,639,300
Remaining unassigned	3,952,836	-	-	3,952,836
Total Unassigned	9,592,136			9,592,136
Total	\$ 27,410,307	\$ 23,153,400	\$ 21,081,272	\$ 71,644,979

# NOTES TO FINANCIAL STATEMENTS JUNE 30, 2013

### NOTE 11 - POSTEMPLOYMENT HEALTH CARE PLAN AND OTHER POSTEMPLOYMENT BENEFITS (OPEB) OBLIGATION

#### **Plan Description**

The Postemployment Benefit District Plan (the Plan) is a single-employer defined benefit healthcare plan administered by the Anaheim Union High School District. The Plan provides medical and dental insurance benefits to eligible retirees and their spouses. The Plan also provides vision benefits for six retirees and their spouses. Membership of the Plan consists of 483 retirees and beneficiaries currently receiving benefits, and 2,453 active Plan members.

#### **Contribution Information**

The contribution requirements of Plan members and the District are established and may be amended by the District and the Anaheim Secondary Teachers Association (ASTA), the local California School Employees Association (CSEA), Anaheim Personnel and Guidance Association (APGA), American Federal of State, County and Municipal Employees (AFSCME), and unrepresented groups. The required contribution is based on projected pay-as-you-go financing requirements. No additional amount to prefund benefits has been determined through the agreements between the District, CEA, CSEA, APGA, AFSCME, and the unrepresented groups. For fiscal year 2012-2013, the District contributed \$1,901,457 to the Plan, all of which was used for current premiums.

#### **Annual OPEB Cost and Net OPEB Obligation**

The District's annual OPEB cost (expense) is calculated based on the annual required contribution of the employer (ARC), an amount actuarially determined in accordance with the parameters of GASB Statement No. 45. The ARC represents a level of funding that, if paid on an ongoing basis, is projected to cover normal cost each year and amortize any unfunded actuarial accrued liabilities (UAAL) (or funding excess) over a period not to exceed 30 years. The following table shows the components of the District's annual OPEB cost for the year, the amount actually contributed to the Plan, and changes in the District's net OPEB obligation to the Plan:

Annual required contribution	\$ 4,888,457
Interest on net OPEB obligation	694,428
Adjustment to annual required contribution	(533,753)
Annual OPEB cost (expense)	5,049,132
Contributions made	(1,901,457)
Increase in net OPEB obligation	3,147,675
Net OPEB obligation, beginning of year	10,675,056
Net OPEB obligation, end of year	\$ 13,822,731

# NOTES TO FINANCIAL STATEMENTS JUNE 30, 2013

#### **Trend Information**

Trend information for annual OPEB cost, the percentage of annual OPEB cost contributed to the Plan, and the net OPEB obligation is as follows:

Year Ended	An	Annual OPEB		ual Employer	Percentage	Net OPEB	
June 30,		Cost		ontribution	Contributed	Obligation	
2011	\$	4,784,310	\$	2,373,372	50%	\$ 7,883,442	
2012		4,850,279		2,058,665	42%	10,675,056	
2013		5,049,132		1,901,457	38%	13,822,731	

#### **Funded Status and Funding Progress**

A schedule of funding progress as of the most recent actuarial valuation is as follows:

		Actuarial				
		Accrued				
		Liability	Unfunded			UAAL as a
Actuarial	Actuarial	(AAL) -	AAL	Funded		Percentage of
Valuation	Value of	Projected	(UAAL)	Ratio	Covered	Covered Payroll
Date	Assets (a)	Unit Credit (b)	(b - a)	(a / b)	Payroll (c)	([b - a] / c)
July 1, 2010	\$ -	\$ 42,269,472	\$ 42,269,472	0%	\$ 182,294,011	23%

Actuarial valuations of an ongoing plan involve estimates of the value of reported amounts and assumptions about the probability of occurrence of events far into the future. Examples include assumptions about future employment, investment returns, mortality, and the healthcare cost trend. Amounts determined regarding the funded status of the Plan and the annual required contributions of the employer are subject to continual revision as actual results are compared with past expectations and new estimates are made about the future. The schedule of funding progress, presented as required supplementary information following the notes to the financial statements, presents multiyear trend information about whether the actuarial value of plan assets is increasing or decreasing over time relative to the actuarial accrued liabilities for benefits. Since this is the first year of implementation, only the current year information is presented.

# NOTES TO FINANCIAL STATEMENTS JUNE 30, 2013

#### **Actuarial Methods and Assumptions**

Projections of benefits for financial reporting purposes are based on the substantive plan (the plan as understood by the employer and the plan members) and include the types of benefits provided at the time of each valuation and the historical pattern of sharing of benefit costs between the employer and plan members to that point. The actuarial methods and assumptions used include techniques that are designed to reduce the effects of short-term volatility in actuarial accrued liabilities and the actuarial value of assets, consistent with the long-term perspective of the calculations.

In the July 1, 2010, actuarial valuation, the projected unit credit method was used. Currently, the District does not set aside assets in an irrevocable employee benefit trust. The actuarial assumptions included a five percent discount rate based on employer assets that are not restricted for other purposes and are expected to be used to finance benefits payments. Healthcare cost trend rates ranged from an initial eight percent to an ultimate rate of five percent. The cost trend rate used for the Dental and Vision programs was four percent. The UAAL is being amortized at a level dollar open period method. The remaining amortization period at June 30, 2013, was 25 years.

#### **NOTE 12 - RISK MANAGEMENT - CLAIMS**

#### **Description**

The Anaheim Union High School District's risk management activities are recorded in the General, Health and Welfare, and the Workers' Compensation Funds. The purpose of the Self-Insurance Funds is to administer retiree and employee medical, dental, vision, and workers' compensation programs of the Anaheim Union High School District on a cost-reimbursement basis. These funds account for the risk financing activities of the Anaheim Union High School District, but do not constitute a transfer of risk for the Anaheim Union High School District. As of 1997-1998, the District has purchased an insurance policy for workers' compensation and is fully insured. Unpaid claims liability relate to the period prior to 1997-1998.

The District participates in the Southern California Regional Liability Excess Fund for property and liability coverage. Excess property and liability coverage is obtained through Schools Excess Liability Fund. Refer to Note 15 for additional information regarding the JPA's.

#### **Claims Liabilities**

Claims liabilities are based on estimates of the ultimate cost of reported claims (including future claim adjustment expenses) and an estimate for claims incurred, but not reported based on historical experience.

# NOTES TO FINANCIAL STATEMENTS JUNE 30, 2013

### **Unpaid Claims Liabilities**

The fund establishes a liability for both reported and unreported events, which includes estimates of both future payments of losses and related claim adjustment expenses. The following represent the changes in approximate aggregate liabilities for the District from July 1, 2011 to June 30, 2013 (in thousands):

	Workers'		Health and			
	Com	pensation		Welfare	Total	
Liability Balance, July 1, 2011	\$	550	\$	3,982	\$	4,532
Claims and changes in estimates		(103)		26,557		26,454
Claims payments		(70)		(26,859)		(26,929)
Liability Balance, June 30, 2012		377		3,680		4,057
Claims and changes in estimates		(130)		(20,983)		(21,113)
Claims payments		74		20,258		20,332
Liability Balance, June 30, 2013	\$	321	\$	2,955	\$	3,276
Assets available to pay claims at June 30, 2013	\$	1,532	\$	25,476	\$	27,008

#### **NOTE 13 - EMPLOYEE RETIREMENT SYSTEMS**

Qualified employees are covered under multiple-employer retirement plans maintained by agencies of the State of California. Certificated employees are members of the California State Teachers' Retirement System (CalSTRS) and classified employees are members of the California Public Employees' Retirement System (CalPERS).

#### **CalSTRS**

#### **Plan Description**

The District contributes to CalSTRS, a cost-sharing multiple-employer public employee retirement system defined benefit pension plan administered by CalSTRS. The plan provides retirement and disability benefits, annual cost-of-living adjustments, and survivor benefits to beneficiaries. Benefit provisions are established by State statutes, as legislatively amended, within the State Teachers' Retirement Law. CalSTRS issues a separate comprehensive annual financial report that includes financial statements and required supplementary information. Copies of the CalSTRS annual financial report may be obtained from CalSTRS, 100 Waterfront Place, West Sacramento, California 95605.

### **Funding Policy**

Active plan members are required to contribute 8.0 percent of their salary and the District is required to contribute an actuarially determined rate. The actuarial methods and assumptions used for determining the rate are those adopted by CalSTRS Teachers' Retirement Board. The required employer contribution rate for fiscal year 2012-2013 was 8.25 percent of annual payroll. The contribution requirements of the plan members are established by State statute. The District's contributions to CalSTRS for the fiscal years ending June 30, 2013, 2012, and 2011, were \$10,933,016, \$11,108,199, and \$10,893,422, respectively, and equal 100 percent of the required contributions for each year.

### NOTES TO FINANCIAL STATEMENTS JUNE 30, 2013

#### **CalPERS**

#### **Plan Description**

The District contributes to the School Employer Pool under CalPERS, a cost-sharing multiple-employer public employee retirement system defined benefit pension plan administered by CalPERS. The plan provides retirement and disability benefits, annual cost-of-living adjustments, and survivor benefits to plan members and beneficiaries. Benefit provisions are established by State statutes, as legislatively amended, within the Public Employees' Retirement Laws. CalPERS issues a separate comprehensive annual financial report that includes financial statements and required supplementary information. Copies of the CalPERS' annual financial report may be obtained from the CalPERS Executive Office, 400 P Street, Sacramento, California 95811.

#### **Funding Policy**

Active plan members are required to contribute 7.0 percent of their salary and the District is required to contribute an actuarially determined rate. The actuarial methods and assumptions used for determining the rate are those adopted by the CalPERS Board of Administration. The required employer contribution rate for fiscal year 2012-2013 was 11.417 percent of covered payroll. The contribution requirements of the plan members are established by State statute. The District's contributions to CalPERS for the fiscal years ending June 30, 2013, 2012, and 2011, were \$5,682,538, \$5,525,821, and \$5,224,682, respectively.

#### **Social Security**

As established by Federal law, all public sector employees who are not members of their employer's existing retirement system (CalSTRS or CalPERS) must be covered by social security or an alternative plan. The District has elected to use Social Security as its alternative plan. The District contributes 6.2 percent of an employee's gross earnings. An employee is required to contribute 6.2 percent of his or her gross earnings to the pension plan.

#### **On Behalf Payments**

The State of California makes contributions to CalSTRS on behalf of the District. These payments consist of State General Fund contributions to CalSTRS in the amount of \$6,833,823 (5.176 percent of annual payroll). Contributions are no longer appropriated in the annual *Budget Act* for the legislatively mandated benefits to CalPERS. Therefore, there is no on behalf contribution rate for CalPERS.). Under accounting principles generally accepted in the United States of America, these amounts are to be reported as revenues and expenditures. Accordingly, these amounts have been recorded in these financial statements. On behalf payments have been excluded from the calculation of available reserves, and have not been included in the budgeted amounts reported in the *General Fund - Budgetary Comparison Schedule*.

# NOTES TO FINANCIAL STATEMENTS JUNE 30, 2013

#### **NOTE 14 - COMMITMENTS AND CONTINGENCIES**

As of June 30, 2013, the District had the following commitments with respect to the unfinished capital projects.

	F	Remaining	Expected
	C	onstruction	Date of
Capital Projects	Co	ommitment	Completion
Site Work Improvement and Bike Rack at Anaheim High	\$	173,000	8/19/13
Gymnasium Lighting Retrofit		199,900	8/24/13
Painting at Savanna High School		106,435	8/26/13
Katella High School		245,000	8/26/13
Paving Improvement at South Junior High School		627,749	8/26/13
District-wide Paving Improvement		496,231	9/9/13
Lighting and Low Voltage Upgrade at Oxford Academy		258,000	9/1/13
	\$	2,106,315	

#### Grants

The District received financial assistance from Federal and State agencies in the form of grants. The disbursement of funds received under these programs generally requires compliance with terms and conditions specified in the grant agreements and are subject to audit by the grantor agencies. Any disallowed claims resulting from such audits could become a liability of the General Fund or other applicable funds. However, in the opinion of management, any such disallowed claims will not have a material adverse effect on the overall financial position of the District at June 30, 2013.

#### Litigation

The District is involved in various litigation arising from the normal course of business. In the opinion of management and legal counsel, the disposition of all litigation pending is not expected to have a material adverse effect on the overall financial position of the District at June 30, 2013.

# NOTES TO FINANCIAL STATEMENTS JUNE 30, 2013

#### NOTE 15 - PARTICIPATION IN JOINT POWERS AGENCIES AND PUBLIC ENTITY RISK POOLS

The District is a member of the North Orange County Regional Occupational Program (NOCROP) and the Schools Excess Liability Fund (SELF), and California State Association of Counties Excess Liability Authority (CSAC) public entity risk pools. The District pays an annual premium to each entity for its health and property/liability coverage, and education services. The relationships between the District and the pools are such that they are not component units of the District for financial reporting purposes.

These entities have budgeting and financial reporting requirements independent of member units and their financial statements are not presented in these financial statements; however, fund transactions between the entities and the District are included in these statements. Audited financial statements are available from the respective entities.

The District has appointed one board member to the governing board of NOCROP, SELF, and CSAC.

During the year-ended June 30, 2013, the District made payments of \$10,780,781, \$112,440, and \$464,552 to NOCROP, SELF, and CSAC, respectively, for services rendered and pass-through funds.

REQUIRED SUPPLEMENTARY INFORMATION

### GENERAL FUND BUDGETARY COMPARISON SCHEDULE FOR THE YEAR-ENDED JUNE 30, 2013

				Variances - Positive (Negative)
	Budgeted	Amounts	Actual	Final
	Original	Final	(GAAP Basis)	to Actual
REVENUES			<u> </u>	
Revenue limit sources	\$ 190,734,434	\$ 190,685,192	\$ 190,685,191	\$ (1)
Federal sources	15,463,500	18,926,766	16,823,482	(2,103,284)
Other State sources	61,824,933	64,934,862	71,962,253	7,027,391
Other local sources	3,341,811	3,519,523	3,106,642	(412,881)
<b>Total Revenues</b> <sup>1</sup>	271,364,678	278,066,343	282,577,568	4,511,225
EXPENDITURES				
Current				
Certificated salaries	134,823,506	134,293,173	134,725,680	(432,507)
Classified salaries	42,347,222	44,481,243	44,368,611	112,632
Employee benefits	63,111,776	63,578,375	70,070,688	(6,492,313)
Books and supplies	17,689,328	10,073,215	7,430,860	2,642,355
Services and operating expenditures	23,024,171	19,805,954	19,411,773	394,181
Capital Outlay	656,453	1,028,417	1,005,561	22,856
Other outgo	11,290,025	12,225,986	12,217,829	8,157
Total Expenditures <sup>1</sup>	292,942,481	285,486,363	289,231,002	(3,744,639)
NET CHANGE IN FUND BALANCE	(21,577,803)	(7,420,020)	(6,653,434)	766,586
Fund Balance - Beginning	34,063,741	34,063,741	34,063,741	
Fund Balance - Ending	\$ 12,485,938	\$ 26,643,721	\$ 27,410,307	\$ 766,586

On behalf payments of \$6,833,823 are included in the actual revenues and expenditures, but have not been included in the budgeted amounts, as they are not required to be budgeted.

# SCHEDULE OF OTHER POSTEMPLOYMENT BENEFITS (OPEB) FUNDING PROGRESS FOR THE YEAR-ENDED JUNE 30, 2013

		Accrued				
		Liability	Unfunded			UAAL as a
Actuarial	Actuarial	(AAL) -	AAL	Funded		Percentage of
Valuation	Value of	Projected	(UAAL)	Ratio	Covered	Covered Payroll
Date	Assets (a)	Unit Credit (b)	(b - a)	(a / b)	Payroll (c)	([b - a] / c)
July 1, 2008	\$ -	\$ 34,666,336	\$ 34,666,336	0%	\$ 189,507,993	18%
July 1, 2010	-	42,269,472	42,269,472	0%	182,294,011	23%

**SUPPLEMENTARY INFORMATION** 

# SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS FOR THE YEAR-ENDED JUNE 30, 2013

Federal Grantor/Pass-Through	CFDA	Pass-Through Entity Identifying	Program	
Grantor/Program	Number	Number	Expenditures	
U.S. DEPARTMENT OF EDUCATION				
Fund for the Improvement of Education	84.215F	[1]	\$ 496,826	
Passed through California Department of Education (CDE):				
Title I - Part A, Grants to Local Educational Agencies	84.010	14981	6,873,606	
Title I - Part A, Program Improvement LEA				
Corrective Action	84.010	14955	144,647	
Title I - Part G, Advanced Placement Test Fee Program	84.330	14831	42,090	
Title II - Part A, Improving Teacher Quality	84.367	14341	868,602	
Title III - Limited English Proficiency	84.365	14346	554,643	
Carl D. Perkins Vocational and Technical Education:				
Vocational and Applied Technology - Secondary	84.048	14894	543,043	
Special Education (IDEA) Cluster:				
Basic Local Assistance Entitlement, Part B, Section 611	84.027	13379	5,644,275	
IDEA Local Assistance, Part B, Section 611 Private School	84.027	10115	1,780	
IDEA Mental Health Allocation Plan, Part B, Section 611	84.027A	14468	179,664	
Total Special Education (IDEA) Cluster			5,825,719	
Passed through California Department of Rehabilitation:				
Workability II, Transition Partnership	84.158	10006	54,093	
Total U.S. Department of Education			15,403,269	
U.S. DEPARTMENT OF AGRICULTURE				
Passed through CDE:				
Child Nutrition Cluster:				
National School Lunch Program	10.555	13391	13,614,394	
Especially Needy Breakfast	10.553	13390	3,500,471	
Meal Supplements	10.556	13392	443,226	
Food Distribution	10.555	13391	1,197,919	
Total Child Nutrition Cluster			18,756,010	
Total U.S. Department of Agriculture			18,756,010	

[1] - Direct Award

# SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS (CONTINUED) FOR THE YEAR-ENDED JUNE 30, 2013

Federal Grantor/Pass-Through Grantor/Program	CFDA Number	Pass-Through Entity Identifying Number		Program penditures_
DEPARTMENT OF HEALTH AND HUMAN SERVICES				
Passed through the California Department of Health and Human Services:  Medi-Cal Cluster:				
Medi-Cal Administrative Activities	93.778	10060	\$	302,340
LEA Medi-Cal Billing Option	93.778	10013		570,555
Total U.S. Department of Health and Human Services				872,895
DEPARTMENT OF DEFENSE				
Passed through the Orange County Department of Education:				
Junior Reserve Officers Training Corps - Army	12.000	[2]		433,131
Total U.S. Department of Defense				433,131
Total Expenditures of Federal Awards			\$ 3	35,465,305

[2] - Pass-Through Entity Identifying Number not available

# LOCAL EDUCATION AGENCY ORGANIZATION STRUCTURE JUNE 30, 2013

#### **ORGANIZATION**

The Anaheim Union High School District was established in 1898, and consists of an area comprising approximately 46 square miles. The District operates eight high schools, one continuation high school, eight junior high schools, one 7-12 academy, one special education facility, a community day school, and an independent study program. There were no boundary changes during the year.

#### **GOVERNING BOARD**

<u>MEMBER</u>	<u>OFFICE</u>	TERM EXPIRES
Brian O' Neal	President	2016
Annemarie Randle-Trejo	Clerk	2014
Anna L. Piercy	Assistant Clerk	2014
Al Jabbar	Member	2014
Katherine H. Smith	Member	2016

### **ADMINISTRATION**

Elizabeth I. Novack, Ph.D.

Superintendent

Assistant Superintendent, Business Services

Paul Sevillano, Ed.D.

Assistant Superintendent, Educational Services

Russell Lee-Sung

Assistant Superintendent, Human Resources

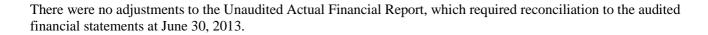
# SCHEDULE OF AVERAGE DAILY ATTENDANCE FOR THE YEAR-ENDED JUNE 30, 2013

	Final Report		
	Second Period A		
	Report	Report	
ELEMENTARY			
Seventh and eighth	9,709	9,697	
Home and hospital	4	5	
Special education	358	356	
Community day	13	19	
Total Elementary	10,084	10,077	
SECONDARY			
Regular classes	18,813	18,697	
Continuation education	567	544	
Home and hospital	11	11	
Special education	1,046	1,034	
Community day	37	38	
Total Secondary	20,474	20,324	
Total K-12	30,558	30,401	

# SCHEDULE OF INSTRUCTIONAL TIME FOR THE YEAR-ENDED JUNE 30, 2013

		Reduced		Reduced				
	1982-83	1982-83	1986-87	1986-87	2012-13	Number	of Days	
	Actual	Actual	Minutes	Minutes	Actual	Traditional	Multitrack	
Grade Level	Minutes	Minutes	Requirement	Requirement	Minutes	Calendar	Calendar	Status
Grades 7 - 8	61,182	59,483	54,000	52,500		-		
Grade 7					60,250	179	-	Complied
Grade 8					60,250	179	-	Complied
Grades 9 - 12	59,708	58,049	64,800	63,000				
Grade 9					63,738	179	-	Complied
Grade 10					63,738	179	-	Complied
Grade 11					63,738	179	-	Complied
Grade 12					63,738	179	-	Complied

# RECONCILIATION OF ANNUAL FINANCIAL AND BUDGET REPORT WITH AUDITED FINANCIAL STATEMENTS FOR THE YEAR-ENDED JUNE 30, 2013



### SCHEDULE OF FINANCIAL TRENDS AND ANALYSIS FOR THE YEAR-ENDED JUNE 30, 2013

	(Budget)			
	$2014^{1}$	2013	2012	2011
GENERAL FUND				
Revenues	\$ 286,715,722	\$ 282,577,568	\$ 290,342,296	\$ 300,942,450
Other sources and transfers in				271,879
Total Revenues and				
Other Sources	286,715,722	282,577,568	290,342,296	301,214,329
Expenditures	(302,076,642)	(289,231,002)	(296,227,541)	(302, 322, 722)
Other uses and transfers out			(700,000)	(700,000)
Total Expenditures and				
Other Uses	(302,076,642)	(289,231,002)	(296,927,541)	(303,022,722)
INCREASE (DECREASE)				
IN FUND BALANCE	\$ (15,360,920)	\$ (6,653,434)	\$ (6,585,245)	\$ (1,808,393)
ENDING FUND BALANCE	\$ 12,049,387	\$ 27,410,307	\$ 34,063,741	\$ 40,648,986
AVAILABLE RESERVES <sup>2</sup>	\$ 11,194,385	\$ 9,592,136	\$ 11,920,646	\$ 20,017,802
AVAILABLE RESERVES AS A				
PERCENTAGE OF TOTAL OUTGO <sup>3</sup>	3.71%	3.40%	4.11%	6.73%
LONG-TERM OBLIGATIONS	N/A	\$ 168,553,812	\$ 168,638,299	\$ 172,708,799
K-12 AVERAGE DAILY				
ATTENDANCE AT P-2	30,348	30,558	31,051	31,532

The General Fund balance has decreased by \$13,238,679 over the past two years. The fiscal year 2013-2014 budget projects a further decrease of \$15,360,920 (56 percent). For a district this size, the State recommends available reserves of at least two percent of total General Fund expenditures, transfers out, and other uses (total outgo).

The District has incurred operating deficits in all of the past three years and anticipates incurring an operating deficit during the 2013-2014 fiscal year. Total long-term obligations have decreased by \$4,154,987 over the past two years.

Average daily attendance has decreased by 974 over the past two years. Additional decline of 210 ADA is anticipated during fiscal year 2013-2014.

<sup>&</sup>lt;sup>1</sup> Budget 2014 is included for analytical purposes only and has not been subjected to audit.

<sup>&</sup>lt;sup>2</sup> Available reserves consist of all unassigned fund balances including all amounts reserved for economic uncertainties contained with the General Fund.

<sup>&</sup>lt;sup>3</sup> On behalf payments have been excluded from the calculation of available reserves for the fiscal years ending June 30, 2013, 2012, and 2011, respectively.

#### NON-MAJOR GOVERNMENTAL FUNDS COMBINING BALANCE SHEET JUNE 30, 2013

	Cafeteria Fund	County School Facilities Fund	Special Reserve Fund for Capital Outlay Projects
ASSETS			
Deposits and investments	\$ 8,329,838	\$ 364,329	\$ 3,765,166
Receivables	3,354,379	93	-
Stores inventories	123,586		
Total Assets	\$ 11,807,803	\$ 364,422	\$ 3,765,166
LIABILITIES AND FUND BALANCES Liabilities:			
Accounts payable	\$ 531,469	\$ 1,241	\$ -
Due to other funds	2,176,199	-	<u>-</u>
Deferred revenue	21,866	-	-
<b>Total Liabilities</b>	2,729,534		-
Fund Balances:			
Nonspendable	123,586	-	-
Restricted	8,954,683	363,181	-
Assigned			3,765,166
<b>Total Fund Balances</b>	9,078,269	363,181	3,765,166
Total Liabilities and Fund Balances	\$ 11,807,803	\$ 364,422	\$ 3,765,166

	ond Interest and edemption Fund		Total Non-Major overnmental Funds
\$	7,874,656	\$	20,333,989 3,354,472
\$	7,874,656	\$	123,586 23,812,047
Ψ	7,074,030	Ψ	23,012,047
\$	-	\$	532,710 2,176,199
			21,866
			2,730,775
	_		123,586
	7,874,656		17,192,520
			3,765,166
	7,874,656		21,081,272
\$	7,874,656	\$	23,812,047

#### NON-MAJOR GOVERNMENTAL FUNDS COMBINING STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES FOR THE YEAR-ENDED JUNE 30, 2013

	Cafeteria Fund	County School Facilities Fund	Special Reserve Fund for Capital Outlay Projects
REVENUES			
Federal sources	\$ 18,756,010	\$ -	\$ -
Other State sources	1,455,058	-	-
Other local sources	3,219,554	1,172	51,365
<b>Total Revenues</b>	23,430,622	1,172	51,365
EXPENDITURES			
Current			
Pupil services:			
Food services	21,791,872	-	-
Plant services	507,677	-	7,500
Facility acquisition and construction	396,325	98,409	(32,570)
Debt service			, ,
Principal	_	_	_
Interest and other	_	_	_
Total Expenditures	22,695,874	98,409	(25,070)
Excess (Deficiency) of Revenues			· · · · · ·
Over Expenditures	734,748	(97,237)	76,435
OTHER FINANCING USES	,		
Other sources - proceeds of refunding bonds	-	_	_
Transfers out	_	-	(1,163,358)
Other uses - payment to refunded bond			· · · · · · · · · · · · · · · · · · ·
escrow agent	-	-	-
Net Financing			
Sources (Uses)	-	_	(1,163,358)
NET CHANGE IN FUND BALANCES	734,748	(97,237)	(1,086,923)
Fund Balances - Beginning	8,343,521	460,418	4,852,089
Fund Balances - Ending	\$ 9,078,269	\$ 363,181	\$ 3,765,166

ar Reder	Interest nd mption und		Total Non-Major overnmental Funds
\$	_	\$	18,756,010
	82,628		1,537,686
9	,812,284		13,084,375
9	,894,912		33,378,071
	- -		21,791,872 515,177
	-		462,164
4	,130,000		4,130,000
4	,913,536		4,913,536
9	,043,536	1	31,812,749
	851,376		1,565,322
23	,326,386		23,326,386 (1,163,358)
(22	2,994,429)		(22,994,429)
1	331,957		(831,401) 733,921
	5,691,323		20,347,351
	,874,656	\$	21,081,272

# GENERAL FUND SELECTED FINANCIAL INFORMATION THREE-YEAR SUMMARY OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES

FOR THE YEAR-ENDED JUNE 30, 2013

Part	(Dollar amounts in thousands)	Actual Results for the Years					
REVENUES   Federal revenue   \$16,824   6.0   \$24,152   8.3   \$20,823   6.9     State and local revenue   71,962   25.4   70,380   24.2   82,639   27.5     Other State revenue   71,962   25.4   70,380   24.2   82,639   27.5     Other State revenue   71,962   25.4   70,380   24.2   82,639   27.5     Other local revenue   3,107   1.1   3,262   1.1   4,400   1.5     Total Revenues   282,578   100.0   290,342   100.0   300,942   100.0     EXPENDITURES   70,071   24.8   75,401   26.0   73,401   24.5     Employee benefits   74,411   26.0   70,505   2.4   70,505   2.5     Contracts and operating expenses   19,412   6.9   19,197   6.6   17,570   5.8     Capital outlay   1,005   0,4   915   0.3   417   0.2     Other outgoing   12,218   4.3   11,838   4.1   25,721   8.6     Contracts and operating expenses   19,412   6.9   19,197   6.6   17,570   5.8     Capital outlay   1,005   0,4   915   0.3   417   0.2     Other outgoing   12,218   4.3   11,838   4.1   25,721   8.6     Contracts and operating expenses   19,412   6.9   91,197   6.6   17,570   5.8     Capital outlay   1,005   0,4   915   0.3   417   0.2     Other outgoing   2,223   2,233   2,233   2,333   2,333   2,333   2,333     Contracts and operating expenses   19,412   6.9   91,197   6.6   17,570   5.8     Capital outlay   1,005   0,4   915   0,3   417   0.2     Other outgoing   2,234   2,234   2,333   2,333   2,333   2,333     Contracts and operating expenses   2,233   2,333   2,333   2,333     Contracts and operating expenses   19,412   6.9   91,197   6.6   17,570   5.8     Capital outlay   2,334   2,334   2,334   2,334   2,334   2,334     Other outgoing   2,334   2,334   2,334   2,334   2,334   2,334   2,334     Other outgoing   2,334   2,334   2,334   2,334   2,334   2,334   2,334   2,334   2,334   2,334   2,334   2,334   2,334   2,334   2,334   2,334		2012-	2013	2011-	2012	2010-2011	
REVENUES         Amount         Revenue         Amount         Revenue         Amount         Revenue         Amount         Revenue         Amount         Revenue         Amount         Revenue         Revenue         Federal revenue         \$16,824         6.0         \$24,152         8.3         \$20,823         6.0           State and local revenue         190,685         67.5         192,548         66.4         193,080         64.1           Other State revenue         71,962         25.4         70,380         24.2         82,639         27.5           Other State revenue         3,107         1.1         3,262         1.1         4,400         1.5           Other local revenue         282,578         100.0         290,342         100.0         300,942         100.0           EXPENDITURES         313,77         1.1         3,262         1.1         4,409         1.5           Classified salaries         44,369         15.7         45,110         15.5         43,674         14.5           Employee benefits         70,071         24.8         75,401         26.0         73,401         24.1           Books and supplies         74,311         2.6         7,050         8.8         251,109			Percent		Percent		Percent
Federal revenue			of		of		of
State and local revenue   \$16,824   6.0   \$24,152   8.3   \$20,823   6.9     State and local revenue limit   190,685   67.5   192,548   66.4   193,080   64.1     Other State revenue   71,962   25.4   70,380   24.2   82,639   27.5     Other local revenue   3,107   1.1   3,262   1.1   4,400   1.5     Total Revenues   282,578   100.0   290,342   100.0   300,942   100.0     EXPENDITURES   Salaries and Benefits   243,726   47.7   136,716   47.1   134,034   44.5     Classified salaries   44,369   15.7   45,110   15.5   43,674   14.5     Employee benefits   70,071   24.8   75,401   26.0   73,401   24.4     Total Salaries   and Benefits   249,166   88.2   257,227   88.6   251,109   83.4     Books and supplies   7,431   2.6   7,050   2.4   7,505   2.5     Contracts and operating expenses   19,412   6.9   19,197   6.6   17,570   5.8     Capital outlay   1,005   0.4   915   0.3   417   0.2     Other outgoing   12,218   4.3   11,838   4.1   25,721   8.6     Total Expenditures   289,232   102.4   296,227   102.0   302,322   100.5    EXCESS OF REVENUES OVER (UNDER) EXPENDITURES   (6,654)   (2.4)   (5,885)   (2.0)   (1,380)   (0.5)    Transfers in     -   (700)   (0.3)   (700)   (0.2)    Total Other Financing   Sources (Uses)   -   (6,654)   (2.4)   (6,585)   (2.3)   (1,808)   (0.6)    FUND BALANCE, BEGINNING   34,064   40,649   40,649   54,045    ENDING FUND BALANCE   ENDING   5 27,410   5 34,064   5 40,649   5 40,6		Amount	Revenue	Amount	Revenue	Amount	Revenue
State and local revenue included in revenue limit included in revenue limit 0190,685         67.5         192,548         66.4         193,080         64.1           Other State revenue 21,1962         25.4         70,380         24.2         82,639         27.5           Other local revenue 3,107         1.1         3,262         1.1         4,400         1.5           Total Revenues 282,578         100.0         290,342         100.0         300,942         100.0           EXPENDITURES         Salaries and Benefits         8         8         290,342         100.0         300,942         100.0           Cartificated salaries and Benefits         8         8         8         47.7         136,716         47.1         134,034         44.5           Classified salaries and Benefits         70,071         24.8         75,401         25.5         43,674         14.5           Employee benefits 70,071         24.8         75,401         26.0         73,401         24.4           Employee benefits 70,071         24.8         75,401         26.0         73,401         24.4           Total Salaries and Benefits 80,41         249,166         88.2         257,227         88.6         251,109         83.4           Books and supplies Capita	REVENUES						
included in revenue limit         190,685         67.5         192,548         66.4         193,080         64.1           Other State revenue         71,962         25.4         70,380         24.2         82,639         27.5           Other local revenue         3,107         1.1         3,262         1.1         4,400         1.5           Total Revenues         282,578         100.0         290,342         100.0         300,942         100.0           EXPENDITURES         282,378         100.0         290,342         100.0         300,942         100.0           Classified salaries         134,726         47.7         136,716         47.1         134,034         44.5           Employee benefits         70,071         24.8         75,401         26.0         73,401         26.0         73,401         24.4         1.5           Tot	Federal revenue	\$ 16,824	6.0	\$ 24,152	8.3	\$ 20,823	6.9
Other State revenue         71,962         25.4         70,380         24.2         82,639         27.5           Other local revenue         3,107         1.1         3,262         1.1         4,400         1.5           Total Revenues         282,578         100.0         290,342         100.0         300,942         100.0           EXPENDITURES         8         100.0         290,342         100.0         300,942         100.0           EXPENDITURES         8         134,726         47.7         136,716         47.1         134,034         44.5           Certificated salaries         134,726         47.7         45,110         15.5         43,674         14.5           Employee benefits         70,071         24.8         75,401         26.0         73,401         24.4           Total Salaries         44,369         15.7         45,110         15.5         43,674         14.5           Employee benefits         70,071         24.8         75,401         26.0         73,401         24.4           Total Salaries         4,436         88.2         257,227         88.6         251,109         83.4           Books and supplies         7,431         2.6         7,050							
Other local revenue         3,107         1.1         3,262         1.1         4,400         1.5           Total Revenues         282,578         100.0         290,342         100.0         300,942         100.0           EXPENDITURES           Salaries and Benefits         313,726         47.7         136,716         47.1         134,034         44.5           Classified salaries         44,369         15.7         45,110         15.5         43,674         14.5           Employee benefits         70,071         24.8         75,401         26.0         73,401         24.4           Employee benefits         70,071         24.8         75,401         26.0         73,401         24.4           Employee benefits         70,071         24.8         75,401         26.0         73,401         24.4           Employee benefits         249,166         88.2         257,227         88.6         251,109         83.4           Books and supplies         7,431         2.6         7,050         2.4         7,505         2.5           Contracts and operating expenses         19,412         6.9         19,197         6.6         17,570         5.8           Capital outlay         1,00	included in revenue limit	190,685	67.5	192,548	66.4	193,080	64.1
Total Revenues         282,578         100.0         290,342         100.0         300,942         100.0           EXPENDITURES Salaries and Benefits Certificated salaries         134,726         47.7         136,716         47.1         134,034         44.5           Classified salaries         44,369         15.7         45,110         15.5         43,674         14.5           Employee benefits         70,071         24.8         75,401         26.0         73,401         24.4           Total Salaries and Benefits and Benefits         249,166         88.2         257,227         88.6         251,109         83.4           Books and supplies         7,431         2.6         7,050         2.4         7,505         2.5           Contracts and operating expenses         19,412         6.9         19,197         6.6         17,570         5.8           Capital outlay         1,005         0.4         915         0.3         417         0.2           Other outgoing         12,218         4.3         11,838         4.1         25,721         8.6           EXCESS OF REVENUES OVER         (0,654)         (2.4)         (5,885)         (2.0)         (1,380)         (0.5)           OTHER FINANCING         <	Other State revenue	71,962	25.4	70,380	24.2	82,639	27.5
EXPENDITURES   Salaries and Benefits   Certificated salaries   134,726   47.7   136,716   47.1   134,034   44.5     Classified salaries   44,369   15.7   45,110   15.5   43,674   14.5     Employee benefits   70,071   24.8   75,401   26.0   73,401   24.4     Total Salaries   and Benefits   249,166   88.2   257,227   88.6   251,109   83.4     Books and supplies   7,431   2.6   7,050   2.4   7,505   2.5     Contracts and operating expenses   19,412   6.9   19,197   6.6   17,570   5.8     Capital outlay   1,005   0.4   915   0.3   417   0.2     Other outgoing   12,218   4.3   11,838   4.1   25,721   8.6     Total Expenditures   289,232   102.4   296,227   102.0   302,322   100.5     EXCESS OF REVENUES OVER (UNDER) EXPENDITURES   (6,654)   (2.4)   (5,885)   (2.0)   (1,380)   (0.5)     OTHER FINANCING SOURCES (USES)   Transfers in     272   0.1     Transfers out     (700)   (0.3)   (700)   (0.2)     Total Other Financing   Sources (Uses)     (700)   (0.3)   (428)   (0.1)     DECREASE IN FUND BALANCE   (6,654)   (2.4)   (6,585)   (2.3)   (1,808)   (0.6)     FUND BALANCE, BEGINNING   34,064   40,649   42,457     FUND BALANCE, ENDING   \$27,410   \$34,064   \$40,649   \$42,457     ENDING FUND BALANCE   (6,654)   (2.4)   (6,585)   (2.3)   (1,308)   (0.6)     ENDING FUND BALANCE   (6,654)   (2.4)   (6,585)   (2.3)   (1,308)   (0.6)     ENDING FUND BALANCE   (6,654)   (2.4)   (6,585)   (2.3)   (1,308)   (0.6)     ENDING FUND BALANCE   (6,654)   (2.4)   (6,585)   (2.3)   (1,308)   (0.6)     ENDING FUND BALANCE   (6,654)   (2.4)   (6,585)   (2.3)   (1,308)   (0.6)     ENDING FUND BALANCE   (6,654)   (2.4)   (4,649   42,457   44,649   44,6	Other local revenue	3,107	1.1	3,262	1.1	4,400	1.5
Salaries and Benefits           Certificated salaries         134,726         47.7         136,716         47.1         134,034         44.5           Classified salaries         44,369         15.7         45,110         15.5         43,674         14.5           Employee benefits         70,071         24.8         75,401         26.0         73,401         24.4           Total Salaries and Benefits         249,166         88.2         257,227         88.6         251,109         83.4           Books and supplies         7,431         2.6         7,050         2.4         7,505         2.5           Contracts and operating expenses         19,412         6.9         19,197         6.6         17,570         5.8           Capital outlay         1,005         0.4         915         0.3         417         0.2           Other outgoing         12,218         4.3         11,838         4.1         25,721         8.6           EXCESS OF REVENUES OVER         (UNDER) EXPENDITURES         (6,654)         (2.4)         (5,885)         (2.0)         (1,380)         (0.5)           Transfers in         -         -         -         -         272         0.1     <	Total Revenues	282,578	100.0	290,342	100.0	300,942	100.0
Certificated salaries         134,726         47.7         136,716         47.1         134,034         44.5           Classified salaries         44,369         15.7         45,110         15.5         43,674         14.5           Employee benefits         70,071         24.8         75,401         26.0         73,401         24.4           Total Salaries and Benefits         249,166         88.2         257,227         88.6         251,109         83.4           Books and supplies         7,431         2.6         7,050         2.4         7,505         2.5           Contracts and operating expenses         19,412         6.9         19,197         6.6         17,570         5.8           Capital outlay         1,005         0.4         915         0.3         417         0.2           Other outgoing         12,218         4.3         11,838         4.1         25,721         8.6           EXCESS OF REVENUES OVER         (0.654)         (2.4)         (5,885)         (2.0)         (1,380)         (0.5)           OTHER FINANCING         (6,654)         (2.4)         (5,885)         (2.0)         (1,380)         (0.5)           Total Other Financing Sources (Uses)         -	EXPENDITURES						
Classified salaries         44,369         15.7         45,110         15.5         43,674         14.5           Employee benefits         70,071         24.8         75,401         26.0         73,401         24.4           Total Salaries and Benefits         249,166         88.2         257,227         88.6         251,109         83.4           Books and supplies         7,431         2.6         7,050         2.4         7,505         2.5           Contracts and operating expenses         19,412         6.9         19,197         6.6         17,570         5.8           Capital outlay         1,005         0.4         915         0.3         417         0.2           Other outgoing         12,218         4.3         11,838         4.1         25,721         8.6           Total Expenditures         289,232         102.4         296,227         102.0         302,322         100.5           EXCESS OF REVENUES OVER         (6,654)         (2.4)         (5,885)         (2.0)         (1,380)         (0.5)           OTHER FINANCING         5         7         7         7         7         272         0.1           Transfers in         -         -         - <td>Salaries and Benefits</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td>	Salaries and Benefits						
Employee benefits         70,071         24.8         75,401         26.0         73,401         24.4           Total Salaries and Benefits         249,166         88.2         257,227         88.6         251,109         83.4           Books and supplies         7,431         2.6         7,050         2.4         7,505         2.5           Contracts and operating expenses         19,412         6.9         19,197         6.6         17,570         5.8           Capital outlay         1,005         0.4         915         0.3         417         0.2           Other outgoing         12,218         4.3         11,838         4.1         25,721         8.6           Total Expenditures         289,232         102.4         296,227         102.0         302,322         100.5           EXCESS OF REVENUES OVER (UNDER) EXPENDITURES         (6,654)         (2.4)         (5,885)         (2.0)         (1,380)         (0.5)           OTHER FINANCING SOURCES (USES)         Transfers in         -         -         -         -         272         0.1           Transfers out         -         -         (700)         (0.3)         (428)         (0.1)           DECREASE IN FUND BALANCE         (6,654) </td <td>Certificated salaries</td> <td>134,726</td> <td>47.7</td> <td>136,716</td> <td>47.1</td> <td>134,034</td> <td>44.5</td>	Certificated salaries	134,726	47.7	136,716	47.1	134,034	44.5
Total Salaries and Benefits         249,166         88.2         257,227         88.6         251,109         83.4           Books and supplies         7,431         2.6         7,050         2.4         7,505         2.5           Contracts and operating expenses         19,412         6.9         19,197         6.6         17,570         5.8           Capital outlay         1,005         0.4         915         0.3         417         0.2           Other outgoing         12,218         4.3         11,838         4.1         25,721         8.6           Total Expenditures         289,232         102.4         296,227         102.0         302,322         100.5           EXCESS OF REVENUES OVER (UNDER) EXPENDITURES         (6,654)         (2.4)         (5,885)         (2.0)         (1,380)         (0.5)           OTHER FINANCING SOURCES (USES)         5         2.0         1,380)         (0.5)           Transfers out         -         -         -         -         272         0.1           Transfers out         -         -         (700)         (0.3)         (700)         (0.2)           DECREASE IN FUND BALANCE         (6,654)         (2.4)         (6,585)         (2.3)	Classified salaries	44,369	15.7	45,110	15.5	43,674	14.5
and Benefits         249,166         88.2         257,227         88.6         251,109         83.4           Books and supplies         7,431         2.6         7,050         2.4         7,505         2.5           Contracts and operating expenses         19,412         6.9         19,197         6.6         17,570         5.8           Capital outlay         1,005         0.4         915         0.3         417         0.2           Other outgoing         12,218         4.3         11,838         4.1         25,721         8.6           Total Expenditures         289,232         102.4         296,227         102.0         302,322         100.5           EXCESS OF REVENUES OVER (UNDER) EXPENDITURES         (6,654)         (2.4)         (5,885)         (2.0)         (1,380)         (0.5)           OTHER FINANCING SOURCES (USES)         7         -         -         -         272         0.1           Transfers out         -         -         -         -         272         0.1           Transfers out         -         -         -         (700)         (0.3)         (428)         (0.1)           DECREASE IN FUND BALANCE         (6,654)         (2.4)         (6,585) <td>Employee benefits</td> <td>70,071</td> <td>24.8</td> <td>75,401</td> <td>26.0</td> <td>73,401</td> <td>24.4</td>	Employee benefits	70,071	24.8	75,401	26.0	73,401	24.4
Books and supplies	Total Salaries						
Contracts and operating expenses         19,412         6.9         19,197         6.6         17,570         5.8           Capital outlay         1,005         0.4         915         0.3         417         0.2           Other outgoing         12,218         4.3         11,838         4.1         25,721         8.6           Total Expenditures         289,232         102.4         296,227         102.0         302,322         100.5           EXCESS OF REVENUES OVER (UNDER) EXPENDITURES         (6,654)         (2.4)         (5,885)         (2.0)         (1,380)         (0.5)           OTHER FINANCING SOURCES (USES)         50000         302,322         0.1         302,322         0.1         302,322         0.1         302,322         100.5         302,322         100.5         302,322         100.5         302,322         100.5         302,322         100.5         302,322         100.5         302,322         100.5         302,322         100.5         302,322         100.5         302,322         100.5         302,322         100.5         302,322         100.5         302,322         100.5         302,322         100.5         302,322         100.5         302,322         100.5         302,322         100.5         302,3	and Benefits	249,166	88.2	257,227	88.6	251,109	83.4
Capital outlay         1,005         0.4         915         0.3         417         0.2           Other outgoing         12,218         4.3         11,838         4.1         25,721         8.6           Total Expenditures         289,232         102.4         296,227         102.0         302,322         100.5           EXCESS OF REVENUES OVER (UNDER) EXPENDITURES         (6,654)         (2.4)         (5,885)         (2.0)         (1,380)         (0.5)           OTHER FINANCING SOURCES (USES)         5         2.7         2.72         0.1           Transfers out         -         -         -         2.7         2.72         0.1           Transfers out         -         -         (700)         (0.3)         (700)         (0.2)           Total Other Financing Sources (Uses)         -         -         (700)         (0.3)         (428)         (0.1)           DECREASE IN FUND BALANCE         (6,654)         (2.4)         (6,585)         (2.3)         (1,808)         (0.6)           FUND BALANCE, BEGINNING FUND BALANCE, ENDING         \$27,410         \$34,064         \$40,649         \$40,649           ENDING FUND BALANCE         \$27,410         \$34,064         \$40,649         \$40,649	Books and supplies	7,431	2.6	7,050	2.4	7,505	2.5
Other outgoing         12,218         4.3         11,838         4.1         25,721         8.6           Total Expenditures         289,232         102.4         296,227         102.0         302,322         100.5           EXCESS OF REVENUES OVER (UNDER) EXPENDITURES         (6,654)         (2.4)         (5,885)         (2.0)         (1,380)         (0.5)           OTHER FINANCING SOURCES (USES)         50URCES (USES)         50URCES (USES)         50URCES (USES)         50URCES (USES)         50URCES (USES)         50URCES (USES)         60.1         60.1         60.2         60.2         60.1         60.2 <td>Contracts and operating expenses</td> <td>19,412</td> <td>6.9</td> <td>19,197</td> <td>6.6</td> <td>17,570</td> <td>5.8</td>	Contracts and operating expenses	19,412	6.9	19,197	6.6	17,570	5.8
Total Expenditures 289,232 102.4 296,227 102.0 302,322 100.5  EXCESS OF REVENUES OVER (UNDER) EXPENDITURES (6,654) (2.4) (5,885) (2.0) (1,380) (0.5)  OTHER FINANCING SOURCES (USES)  Transfers in 272 0.1  Transfers out (700) (0.3) (700) (0.2)  Total Other Financing Sources (Uses) (700) (0.3) (428) (0.1)  DECREASE IN FUND BALANCE (6,654) (2.4) (6,585) (2.3) (1,808) (0.6)  FUND BALANCE, BEGINNING FUND BALANCE, ENDING \$27,410 \$34,064 \$40,649  ENDING FUND BALANCE	Capital outlay	1,005	0.4	915	0.3	417	0.2
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES (6,654) (2.4) (5,885) (2.0) (1,380) (0.5)  OTHER FINANCING SOURCES (USES)  Transfers in  272 0.1  Transfers out (700) (0.3) (700) (0.2)  Total Other Financing Sources (Uses) (700) (0.3) (428) (0.1)  DECREASE IN FUND BALANCE (6,654) (2.4) (6,585) (2.3) (1,808) (0.6)  FUND BALANCE, BEGINNING FUND BALANCE FUND BALANCE ENDING \$ 27,410 \$ 34,064 \$ 40,649 \$ 40,649  ENDING FUND BALANCE	Other outgoing	12,218	4.3	11,838	4.1	25,721	8.6
(UNDER) EXPENDITURES       (6,654)       (2.4)       (5,885)       (2.0)       (1,380)       (0.5)         OTHER FINANCING SOURCES (USES)       3000 SOURCES (USES)       <	Total Expenditures	289,232	102.4	296,227	102.0	302,322	100.5
OTHER FINANCING SOURCES (USES)  Transfers in 272 0.1  Transfers out (700) (0.3) (700) (0.2)  Total Other Financing Sources (Uses) (700) (0.3) (428) (0.1)  DECREASE IN FUND BALANCE (6,654) (2.4) (6,585) (2.3) (1,808) (0.6)  FUND BALANCE, BEGINNING 34,064 40,649 42,457  FUND BALANCE, ENDING \$27,410 \$34,064 \$40,649  ENDING FUND BALANCE	EXCESS OF REVENUES OVER						
SOURCES (USES)         Transfers in       -       -       -       -       272       0.1         Transfers out       -       -       (700)       (0.3)       (700)       (0.2)         Total Other Financing Sources (Uses)       -       -       (700)       (0.3)       (428)       (0.1)         DECREASE IN FUND BALANCE       (6,654)       (2.4)       (6,585)       (2.3)       (1,808)       (0.6)         FUND BALANCE, BEGINNING       34,064       40,649       42,457         FUND BALANCE, ENDING       \$ 27,410       \$ 34,064       \$ 40,649         ENDING FUND BALANCE       \$ 27,410       \$ 34,064       \$ 40,649	(UNDER) EXPENDITURES	(6,654)	(2.4)	(5,885)	(2.0)	(1,380)	(0.5)
Transfers in         -         -         -         -         272         0.1           Transfers out         -         -         (700)         (0.3)         (700)         (0.2)           Total Other Financing Sources (Uses)         -         -         (700)         (0.3)         (428)         (0.1)           DECREASE IN FUND BALANCE         (6,654)         (2.4)         (6,585)         (2.3)         (1,808)         (0.6)           FUND BALANCE, BEGINNING         34,064         40,649         42,457         40,649	OTHER FINANCING						
Transfers out         -         -         (700)         (0.3)         (700)         (0.2)           Total Other Financing Sources (Uses)         -         -         -         (700)         (0.3)         (428)         (0.1)           DECREASE IN FUND BALANCE         (6,654)         (2.4)         (6,585)         (2.3)         (1,808)         (0.6)           FUND BALANCE, BEGINNING FUND BALANCE         34,064         40,649         42,457         40,649	SOURCES (USES)						
Total Other Financing Sources (Uses) (700) (0.3) (428) (0.1)  DECREASE IN FUND BALANCE (6,654) (2.4) (6,585) (2.3) (1,808) (0.6)  FUND BALANCE, BEGINNING 34,064 40,649 42,457  FUND BALANCE, ENDING \$27,410 \$34,064 \$40,649  ENDING FUND BALANCE	Transfers in	-	-	-	-	272	0.1
Sources (Uses)         -         -         (700)         (0.3)         (428)         (0.1)           DECREASE IN FUND BALANCE         (6,654)         (2.4)         (6,585)         (2.3)         (1,808)         (0.6)           FUND BALANCE, BEGINNING         34,064         40,649         42,457           FUND BALANCE, ENDING         \$ 27,410         \$ 34,064         \$ 40,649           ENDING FUND BALANCE         \$ 40,649         \$ 40,649	Transfers out	_	-	(700)	(0.3)	(700)	(0.2)
Sources (Uses)         -         -         (700)         (0.3)         (428)         (0.1)           DECREASE IN FUND BALANCE         (6,654)         (2.4)         (6,585)         (2.3)         (1,808)         (0.6)           FUND BALANCE, BEGINNING         34,064         40,649         42,457           FUND BALANCE, ENDING         \$ 27,410         \$ 34,064         \$ 40,649           ENDING FUND BALANCE         \$ 40,649         \$ 40,649	Total Other Financing						
DECREASE IN FUND BALANCE       (6,654)       (2.4)       (6,585)       (2.3)       (1,808)       (0.6)         FUND BALANCE, BEGINNING       34,064       40,649       42,457         FUND BALANCE, ENDING       \$ 27,410       \$ 34,064       \$ 40,649         ENDING FUND BALANCE       \$ 40,649       \$ 40,649		_	=	(700)	(0.3)	(428)	(0.1)
FUND BALANCE, BEGINNING         34,064         40,649         42,457           FUND BALANCE, ENDING         \$ 27,410         \$ 34,064         \$ 40,649           ENDING FUND BALANCE         \$ 40,649         \$ 40,649		(6.654)	(2.4)				
FUND BALANCE, ENDING \$ 27,410 \$ 34,064 \$ 40,649 ENDING FUND BALANCE			(21.)	` ' '	(2.0)		(0.0)
ENDING FUND BALANCE							
		,,13					
			9.7		11.7		13.5

# CAFETERIA ACCOUNT SELECTED FINANCIAL INFORMATION THREE-YEAR SUMMARY OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE

FOR THE YEAR-ENDED JUNE 30, 2013

(Dollar amounts in thousands)	Actual Results for the Years					
	2012-2	2013	2011-2	2011-2012		2011
		Percent		Percent		Percent
		of		of		of
	Amount	Revenue	Amount	Revenue	Amount	Revenue
REVENUES						
Federal	\$ 18,756	80.1	\$ 18,473	78.6	\$ 17,839	77.3
State meal program	1,455	6.2	1,504	6.4	1,466	6.4
Food sales	2,886	12.3	3,319	14.1	3,626	15.7
Other	333	1.4	198	0.9	138	0.6
Total Revenues	23,430	100.0	23,494	100.0	23,069	100.0
EXPENDITURES						
Salaries and employee benefits	11,108	47.4	10,984	46.8	10,594	45.9
Food	9,757	41.7	9,818	41.8	9,566	41.5
Other	1,831	7.8	2,170	9.2	1,401	6.1
Total Expenditures	22,696	96.9	22,972	97.8	21,561	93.5
INCREASE IN FUND						
BALANCE	734	3.1	522	2.2	1,508	6.5
FUND BALANCE, BEGINNING	8,344	35.6	7,822	33.3	6,314	27.4
FUND BALANCE, ENDING	\$ 9,078		\$ 8,344		\$ 7,822	
ENDING FUND BALANCE						
TO TOTAL REVENUES		38.7		35.5		33.9

#### TYPE 'A' LUNCH/BREAKFAST PARTICIPATION

	2012-2	013 2011-2012		2012	2010-2	011
	Amount	Percent	Amount	Percent	Amount	Percent
TYPE 'A' LUNCHES						
Paid	332,014	6.6	506,230	9.4	567,212	10.5
Reduced price	707,625	14.1	754,093	13.9	709,520	13.2
Free	3,995,512	79.3	4,148,335	76.7	4,106,368	76.3
Total Lunches	5,035,151	100.0	5,408,658	100.0	5,383,100	100.0
BREAKFAST						
Paid	51,334	2.6	55,014	2.7	53,427	2.7
Reduced price	253,791	12.8	262,384	13.1	249,460	12.5
Free	1,672,019	84.6	1,685,188	84.2	1,686,032	84.8
Total Breakfast	1,977,144	100.0	2,002,586	100.0	1,988,919	100.0

### NOTE TO SUPPLEMENTARY INFORMATION JUNE 30, 2013

#### NOTE 1 – PURPOSE OF SCHEDULES

#### **Schedule of Expenditures of Federal Awards**

The accompanying Schedule of Expenditures of Federal Awards includes the Federal grant activity of the District and is presented on the modified accrual basis of accounting. The information in this schedule is presented in accordance with the requirements of the United States Office of Management and Budget Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Therefore, some amounts presented in this schedule may differ from amounts presented in, or used in the preparation of, the financial statements.

The following schedule provides reconciliation between revenues reported on the Statement of Revenues, Expenditures, and Changes in Fund Balances and the related expenditures reported on the Schedule of Expenditures of Federal Awards. The reconciling amounts consist of Medi-Cal Billing Option funds have been recorded in the current period as revenues that have not been expended as of June 30, 2013. These unspent balances are reported as legally restricted ending balances within the General Fund.

	CFDA	
	Number	Amount
Total Federal Revenues From the Statement of Revenues,	<u> </u>	
Expenditures, and Changes in Fund Balances:		\$ 35,579,492
Medi-Cal Billing Option	93.778	(114,187)
Total Schedule of Expenditures of Federal Awards		\$ 35,465,305

CEDA

#### **Local Education Agency Organization Structure**

This schedule provides information about the District's boundaries and schools operated, members of the governing board, and members of the administration.

#### Schedule of Average Daily Attendance (ADA)

Average daily attendance is a measurement of the number of pupils attending classes of the District. The purpose of attendance accounting from a fiscal standpoint is to provide the basis on which apportionments of State funds are made to school districts. This schedule provides information regarding the attendance of students at various grade levels and in different programs.

#### **Schedule of Instructional Time**

The District has received incentive funding for increasing instructional time as provided by the Incentives for Longer Instructional Day. This schedule presents information on the amount of instructional time offered by the District and whether the District complied with the provisions of *Education Code* Sections 46200 through 46206.

#### Reconciliation of Annual Financial and Budget Report With Audited Financial Statements

This schedule provides the information necessary to reconcile the fund balance of all funds reported on the Unaudited Actual Financial Report to the audited financial statements.

### NOTE TO SUPPLEMENTARY INFORMATION JUNE 30, 2013

#### Schedule of Financial Trends and Analysis

This schedule discloses the District's financial trends by displaying past years' data along with current year budget information. These financial trend disclosures are used to evaluate the District's ability to continue as a going concern for a reasonable period of time.

### Non-Major Governmental Funds - Balance Sheet and Statement of Revenues, Expenditures, and Changes in Fund Balances

The Non-Major Governmental Funds Combining Balance Sheet and Combining Statement of Revenues, Expenditures, and Changes in Fund Balances is included to provide information regarding the individual funds that have been included in the Non-Major Governmental Funds column on the Governmental Funds Balance Sheet and Statement of Revenues, Expenditures, and Changes in Fund Balances.

#### **General Fund Selected Financial Information**

This schedule provides a comparison of revenues and expenditures as a percentage of total revenue for the General Fund for the past three years.

#### **Cafeteria Account Selected Financial Information**

This schedule provides a comparison of revenues and expenditures as a percentage of total revenue for the Cafeteria Account for the past three years.

INDEPENDENT AUDITORS' REPORTS



# INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

Governing Board Anaheim Union High School District Anaheim, California

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of Anaheim Union High School District (the District) as of and for the year ended June 30, 2013, and the related notes to the financial statements, which collectively comprise Anaheim Union High School District's basic financial statements, and have issued our report thereon dated December 13, 2013.

#### **Internal Control Over Financial Reporting**

In planning and performing our audit of the financial statements, we considered Anaheim Union High School District's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Anaheim Union High School District's internal control. Accordingly, we do not express an opinion on the effectiveness of Anaheim Union High School District's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the District's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

#### **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether Anaheim Union High School District's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

We noted certain matters that we reported to management of Anaheim Union High School District in a separate letter dated December 13, 2013.

#### **Purpose of This Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the District's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the District's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Rancho Cucamonga, California

Varinek, Trine, Day + Co., LLP

December 13, 2013



## INDEPENDENT AUDITORS' REPORT ON COMPLIANCE FOR EACH MAJOR PROGRAM AND REPORT ON INTERNAL CONTROL OVER COMPLIANCE REQUIRED BY OMB CIRCULAR A-133

Governing Board Anaheim Union High School District Anaheim, California

#### Report on Compliance for Each Major Federal Program

We have audited Anaheim Union High School District's compliance with the types of compliance requirements described in the *OMB Circular A-133 Compliance Supplement* that could have a direct and material effect on each of Anaheim Union High School District's (the District) major Federal programs for the year ended June 30, 2013. Anaheim Union High School District's major Federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

#### Management's Responsibility

Management is responsible for compliance with the requirements of laws, regulations, contracts, and grants applicable to its Federal programs.

#### **Auditor's Responsibility**

Our responsibility is to express an opinion on compliance for each of Anaheim Union High School District's major Federal programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major Federal program occurred. An audit includes examining, on a test basis, evidence about Anaheim Union High School District's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major Federal program. However, our audit does not provide a legal determination of Anaheim Union High School District's compliance.

#### **Opinion on Each Major Federal Program**

In our opinion, Anaheim Union High School District complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major Federal programs for the year ended June 30, 2013.

#### **Report on Internal Control Over Compliance**

Management of Anaheim Union High School District is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered Anaheim Union High School District's internal control over compliance with the types of requirements that could have a direct and material effect on each major Federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major Federal program and to test and report on internal control over compliance in accordance with OMB Circular A-133, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of Anaheim Union High School District's internal control over compliance.

A *deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a Federal program on a timely basis. A *material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a Federal program will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a Federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of OMB Circular A-133. Accordingly, this report is not suitable for any other purpose.

Varinek, Jine, Day & Co., LLP Rancho Cucamonga, California

December 13, 2013



#### INDEPENDENT AUDITORS' REPORT ON STATE COMPLIANCE

Governing Board Anaheim Union High School District Anaheim, California

#### **Report on State Compliance**

We have audited Anaheim Union High School District's compliance with the types of compliance requirements as identified in the *Standards and Procedures for Audit of California K-12 Local Educational Agencies 2012-2013* that could have a direct and material effect on each of the Anaheim Union High School District's State government programs as noted below for the year ended June 30, 2013.

#### Management's Responsibility

Management is responsible for compliance with the requirements of laws, regulations, contracts, and grants applicable to its State's programs.

#### **Auditor's Responsibility**

Our responsibility is to express an opinion on compliance of each of the Anaheim Union High School District's State programs based on our audit of the types of compliance requirements referred to above. We conducted our audit in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the *Standards and Procedures for Audits of California K-12 Local Educational Agencies 2012-2013*. These standards require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the compliance requirements referred to above that could have a material effect on the applicable government programs noted below. An audit includes examining, on a test basis, evidence about Anaheim Union High School District's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our audit provides a reasonable basis for our opinion. Our audit does not provide a legal determination of Anaheim Union High School District's compliance with those requirements.

#### **Unmodified Opinion on Each of the Programs**

In our opinion, Anaheim Union High School District complied, in all material respects, with the compliance requirements referred to above that are applicable to the government programs noted below that were audited for the year ended June 30, 2013.

In connection with the audit referred to above, we selected and tested transactions and records to determine the Anaheim Union High School District's compliance with the State laws and regulations applicable to the following items:

	Procedures in Audit Guide	Procedures Performed
Attendance Accounting:	Audit Guide	1 errormed
Attendance Reporting	6	Yes
Teacher Certification and Misassignments	3	Yes
	3	
Kindergarten Continuance	23	Not Applicable Yes
Independent Study Continuation Education	10	Yes
Instructional Time:	10	1 es
School Districts	6	Yes
	6 3	
County Offices of Education Instructional Materials:	3	Not Applicable
	O	Yes
General Requirements	8	Yes
Ratios of Administrative Employees to Teachers Classroom Teacher Salaries	1	Yes
	1	
Early Retirement Incentive Gann Limit Calculation	4	Not Applicable Yes
	1	Yes
School Accountability Report Card	3	
Juvenile Court Schools	8	Not Applicable
Class Size Reduction Program (including in charter schools):	7	NT - 4 A 1* 1-1 -
General Requirements	7	Not Applicable
Option One Classes	3	Not Applicable
Option Two Classes	4	Not Applicable
Districts or Charter Schools With Only One School Serving K-3	4	Not Applicable
After School Education and Safety Program:	4	<b>T</b> 7
General Requirements	4	Yes
After School	5	Yes
Before School	6	Not Applicable
Charter Schools:	_	
Contemporaneous Records of Attendance	1	Not Applicable
Mode of Instruction	1	Not Applicable
Non Classroom-Based Instruction/Independent Study	15	Not Applicable
Determination of Funding for Non Classroom-Based Instruction	3	Not Applicable
Annual Instruction Minutes Classroom-Based	4	Not Applicable

Varrinck, Trine, Day of Co., LLP

Rancho Cucamonga, California

December 13, 2013

SCHEDULE OF FINDINGS AND QUESTIONED COSTS

## SUMMARY OF AUDITORS' RESULTS FOR THE YEAR-ENDED JUNE 30, 2013

FINANCIAL STATEMENTS		
Type of auditors' report issued:		Unmodified
Internal control over financial re	porting:	
Material weakness identified	?	No
Significant deficiency identif	ied?	None reported
Noncompliance material to finan	cial statements noted?	No
FEDERAL AWARDS  Internal control over major progr  Material weakness identified		No
Significant deficiency identif	ied?	None reported
Type of auditors' report issued or	n compliance for major programs:	Unmodified
Any audit findings disclosed that Section .510(a) of OMB Circula Identification of major programs		No
CFDA Numbers	Name of Federal Program or Cluster	
84.010	Title I - Part A, Grants to Local Educational Agencies	
	Title I - Part A, Program Improvement	
84.010		
10.553, 10.555, 10.556		
Dollar threshold used to distingu Auditee qualified as low-risk aud STATE AWARDS	ish between Type A and Type B programs: litee?	\$ 1,063,959 Yes
Type of auditors' report issued or	n compliance for State programs:	Unmodified

#### FINANCIAL STATEMENT FINDINGS FOR THE YEAR-ENDED JUNE 30, 2013

None reported.

## FEDERAL AWARDS FINDINGS AND QUESTIONED COSTS FOR THE YEAR-ENDED JUNE 30, 2013

None reported.

## STATE AWARDS FINDINGS AND QUESTIONED COSTS FOR THE YEAR-ENDED JUNE 30, 2013

None reported.

## SUMMARY SCHEDULE OF PRIOR YEAR AUDIT FINDINGS FOR THE YEAR-ENDED JUNE 30, 2013

There were no audit findings reported in the prior year's schedule of financial statement findings.



Governing Board Anaheim Union High School District Anaheim, California

In planning and performing our audit of the basic financial statements of Anaheim Union High School District for the year-ending June 30, 2013, we considered its internal control structure in order to determine our auditing procedures for the purpose of expressing our opinion on the basic financial statements and not to provide assurance on the internal control structure.

However, during our audit we noted matters that are opportunities for strengthening internal controls and operating efficiency. The following items represent conditions noted by our audit that we consider important enough to bring to your attention. This letter does not affect our report dated December 13, 2013, on the basic financial statements of the Anaheim Union High School District.

#### ASSOCIATED STUDENT BODY (ASB)

Cypress High School

#### **Observations**

Revenue potential forms tested were not completed. In addition, we noted the fundraisers the revenue forms were created for were not approved in the ASB minutes.

#### Recommendations

Revenue potential forms are vital internal control tool and should be used to document revenues, expenditures, potential revenue, and actual revenue. This allows an analysis of the fundraiser to be conducted, indicating to the staff the success or failure of the completed project. The revenue potential also indicates weak control areas in the fund-raising procedures at the site, including lost or stolen merchandise, problems with collecting all moneys due and so forth. The site administrator should also ensure that the fundraisers are properly approved by the ASB council in the minutes prior to the start of the event.

Lexington Junior High School

#### Observations

During our review of associated student body procedures, the following issues were noted:

- 1. Ten of 24 deposits are not made in a timely manner.
- 2. One of 14 disbursements reviewed did not have the three required signatures of approval.
- 3. One of 14 disbursements reviewed did not have receiving documentation to ensure the site received the goods or services.

#### Recommendations

- 1. Deposits should be made weekly to minimize the amount of cash held at the site. During weeks of high cash activity there may be a need to make more than one deposit. The District should communicate guidelines for such a procedure including the maximum cash on hand that should be maintained at the site. In addition, the site should ensure that year-end closeout procedures include depositing all remaining cash on hand before leaving for the summer. Furthermore, in instances of system malfunction, adequate supporting documentation should be maintained to properly account for all activity. Documentation may include such items as original and revised financial statements, system vendor communication, etc.
- 2. The site should review the cash disbursement procedures outlined in the California Department of Education's manual titled, "Accounting and Procedures for Student Organizations". The manual explains that three signatures, one being a student representative, are required pursuant to California *Educational Code* Section 48933(5)(b) on all disbursements from a student body account and that documents supporting a disbursement should be kept in organized files with the student body bookkeeper so that they can be easily reviewed should the need arise.
- 3. All expenditures should indicate whether the items purchases have been received. This can be noted with a stamp, signature, packing slip, etc. This reduces the risk of items being paid for but not received.

Kennedy High School

#### **Observations**

During our review of associated student body procedures, the following issues were noted:

- 1. Two purchase orders were made prior to the approval of the requisition form.
- 2. One cash disbursement had expenditure over the maximum amount authorized by approved requisition form.
- 3. Twelve outstanding checks were dated from October 2011.

#### Recommendations

- 1. Purchase orders should be made after it has been verified that the student council has approved the expenditure and the requisition form has the appropriate signatures of approval. This ensures that purchase orders are not inappropriately made for non approved expenditures.
- 2. Expenditures should not exceed approved amount because ASB may not have sufficient funding to pay for the expenditure.
- 3. As a good business practice, outstanding checks should be cleared within 6 months. If they are not, procedures should be in place to investigate the outstanding checks. This will improve reconciliation and accuracy of funds.

Governing Board Anaheim Union High School District

Oxford Academy

#### Observations

During our review of associated student body procedures, the following issues were noted:

- 1. Nine purchase orders were made prior to the approval of the requisition form.
- 2. One expenditure was made prior to the approval of the requisition form.
- 3. Five of the cash disbursements were approved without a "not to exceed" amount stated.
- 4. Seven outstanding checks were dated from September 2007.
- 5. Twelve cash deposits were untimely.
- 6. Two checks that were manually written in August 2012, have not been appropriately recorded to the club's account.
- 7. Fundraisers are not being approved in the ASB minutes.

#### Recommendations

- 1. Purchase orders should be made after it has been verified that the student council has approved the expenditure and the requisition form has the appropriate signatures of approval. This ensures that purchase orders are not inappropriately made for non approved expenditures.
- 2. In order to ensure proper internal controls over the ASB disbursements, the site should make certain that all disbursement transactions are pre-approved in the ASB minutes and authorized administrative personnel. This would allow ASB and the reviewing administrator to determine if the proposed activities are appropriate and to determine if sufficient funding is available to finance the activities or the purchases.
- 3. Purchase requisitions should have a stated "not to exceed" amount. This ensures that the club/team has enough funds to pay for the expenditures.
- 4. As a good business practice, outstanding checks should be cleared within 6 months. If they are not, procedures should be in place to investigate the outstanding checks. This will improve reconciliation and accuracy of funds.
- 5. Deposits should be taken to the bank in a timely manner of under 10 days. This will ensure that the money is safe.
- 6. Manual checks should be input into the accounting system when written. This will ensure that the financials are appropriately stating the financials.
- 7. Fundraisers should be approved in the ASB minutes. This will ensure that no two clubs are selling the same products, or at the same time. They also can be certain that the clubs are in compliance with the laws of ASB.

We will review the status of the current year comments during our next audit engagement.

Rancho Cucamonga, California

Varinek, Trine, Day & Co., LLP

December 13, 2013

92