

**BOARD OF TRUSTEES
ANAHEIM UNION HIGH SCHOOL DISTRICT**

501 N. Crescent Way, P.O. Box 3520
Anaheim, California 92803-3520
www.auhsd.us

NOTICE OF REGULAR MEETING

Date: February 1, 2019

To: Brian O'Neal, P.O. Box 3520, Anaheim, CA 92803-3520
Annemarie Randle-Trejo, P.O. Box 3520, Anaheim, CA 92803-3520
Katherine H. Smith, P.O. Box 3520, Anaheim, CA 92803-3520
Al Jabbar, P.O. Box 3520, Anaheim, CA 92803-3520
Anna L. Piercy, P.O. Box 3520, Anaheim, CA 92803-3520

Orange County Register, 1771 S. Lewis, Anaheim, CA 92805
Anaheim Bulletin, 1771 S. Lewis, Anaheim, CA 92805
News Enterprise, P.O. Box 1010, Los Alamitos, CA 90720
Los Angeles Times, 1375 Sunflower, Costa Mesa, CA 92626
Event News, 9559 Valley View Street, Cypress, CA 90630
Unidos, 523 N. Grand Avenue, Santa Ana, CA 92701

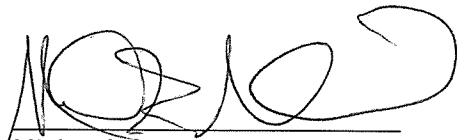
You are hereby notified that a regular meeting of the
Board of Trustees of the Anaheim Union High School District
is called for

Thursday, the 7th day of February 2019

in the District Board Room, 501 N. Crescent Way, Anaheim, California

Closed Session—2:30 p.m.

Regular Meeting—6:00 p.m.



Michael B. Matsuda
Superintendent

ANAHEIM UNION HIGH SCHOOL DISTRICT

501 N. Crescent Way, P.O. Box 3520, Anaheim, California 92803-3520, www.auhsd.us

BOARD OF TRUSTEES

Agenda

Thursday, February 7, 2019

Closed Session–2:30 p.m.

Regular Meeting–6:00 p.m.

Some items on the agenda of the Board of Trustees' meeting include exhibits of supportive and/or background information. These items may be inspected in the superintendent's office of the Anaheim Union High School District, at 501 N. Crescent Way in Anaheim, California. The office is open from 7:45 a.m. to 4:30 p.m., Monday through Friday, and is closed for most of the federal and local holidays. These materials are also posted with the meeting agenda on the District website, www.auhsd.us, at the same time that they are distributed to the Board of Trustees. *In compliance with the Americans with Disabilities Act, individuals with a disability who require modification or accommodation in order to participate in this meeting should contact the executive assistant to the superintendent at (714) 999-3503 by noon on Monday, February 4, 2019.*

Meetings are recorded for use in the official minutes.

1. **CALL TO ORDER–ROLL CALL** **ACTION ITEM**
2. **ADOPTION OF AGENDA** **ACTION ITEM**
3. **PUBLIC COMMENTS, CLOSED SESSION ITEMS** **INFORMATION ITEM**

This is an opportunity for community members to address the Board of Trustees on closed session agenda items only. Persons wishing to address the Board of Trustees should complete a speaker request form, available on the information table, at the back of the room, and submit it to the executive assistant prior to the meeting. Each speaker is limited to a maximum of five minutes; each topic or item is limited to a total of 20 minutes. Board Members cannot immediately respond to public comments, as stated on the speaker request form.

4. **CLOSED SESSION** **ACTION/INFORMATION ITEM**

The Board of Trustees will meet in closed session for the following purposes:

- 4.1 To consider matters pursuant to Government Code Section 54957: Public employee performance evaluation, superintendent.
- 4.2 To consider matters pursuant to Government Code Section 54956.9 (d)(2): Conference with legal counsel, anticipated litigation regarding one matter.
- 4.3 To consider matters pursuant to Government Code Section 54956.9(d)(1): Conference with legal counsel, existing litigation regarding one matter (*State of California ex rel. OnTheGo Wireless, LLC v. Celco Partnership d/b/a Verizon Wireless, et al.*, Sacramento Superior Court Case No. 34-2012-00127517).
- 4.4 To consider matters pursuant to Government Code Section 54956.9(d)(2): Conference with legal counsel, anticipated litigation regarding one matter (Case No. 30-2018-01040100-CU-NP-CJC).

- 4.5 To consider matters pursuant to Government Code Section 54956.9(d)(2): Conference with legal counsel, anticipated litigation (imputed income to employees), potential cases.
- 4.6 To consider matters pursuant to Government Code Section 54957.6: Conference with labor negotiators Mr. Matsuda, Dr. Fried, Dr. Root, and Mr. Jackson regarding negotiations and contracts with the American Federation of State, County and Municipal Employees (AFSCME), Anaheim Personnel and Guidance Association (APGA), Anaheim Secondary Teachers Association (ASTA), California School Employees Association (CSEA), and Mid-Managers Association (MMA).
- 4.7 To consider matters pursuant to Government Code Section 54957: Public employee discipline/dismissal/release.
- 4.8 To consider matters pursuant to Government Code Section 54957: Public employee discipline/dismissal/release, HR-2018-19-05. **[CONFIDENTIAL]**
- 4.9 To consider matters pursuant to Government Code Section 54957: Public employee discipline/dismissal/release, HR-2018-19-06. **[CONFIDENTIAL]**

5. RECONVENE MEETING, PLEDGE OF ALLEGIANCE, AND CLOSED SESSION REPORT OUT *INFORMATION ITEM*

5.1 Reconvene Meeting

The Board of Trustees will reconvene into open session.

5.2 Pledge of Allegiance and Moment of Silence

Student Representative to the Board of Trustees Adai Flores will lead the Pledge of Allegiance to the Flag of the United States of America and provide a moment of silence.

5.3 Closed Session Report

The clerk of the Board of Trustees will report actions taken during closed session.

6. INTRODUCTION OF GUESTS *INFORMATION ITEM*

The Board of Trustees would like to recognize our community stakeholders for their interest in the Anaheim Union High School District and for attending our Board meeting. Thank you for your participation and contribution as we create an educational environment that graduates socially aware, civic-minded students who are college and career ready for the 21st century.

In addition, Board President O’Neal will introduce dignitaries in attendance.

7. BOARD OF TRUSTEES’ RECOGNITIONS *INFORMATION ITEM*

7.1 Donations

The Board of Trustees will recognize the following individuals for their generous donation to the District.

Farmers & Merchants Bank	\$10,400	AIME Mentoring Program
--------------------------	----------	------------------------

7.2 **Western High School Football Team, Division XI Southern Section CIF Boys' Football Champions**

The Board of Trustees will recognize the Western High School Boys' Varsity Football Team for their outstanding performance in becoming the Division XI CIF Football Champions. The team secured their first CIF championship with a 49-21 win over Peninsula High School. The team is led by Head Coach Dan Davidson. This accomplishment has brought a lot of enthusiasm to the campus, community, parents, and alumni.

7.3 **Cypress High School Spirit Squad, Division 3AA CIF Southern Section Champions**

The Board of Trustees will recognize the Cypress High School Varsity Competition Cheer Team for their outstanding performance in becoming the 3AA Division CIF Competition Cheer Champions. This is the inaugural year for this type of CIF Competition. Cypress' Varsity Competition Cheer Team not only took first place, but also had the highest score of the day. The team is led by Head Coach Eric Galvan and Assistant Coach Michael Cobos. This accomplishment has brought a lot of enthusiasm to the campus, boosters, community, parents, and alumni.

8. **REPORTS**

INFORMATION ITEM

8.1 **Principals' Report**

Dr. Jodie Wales, Cypress High School principal, and Amber Houston, Lexington Junior High School principal, will present how Unlimited You opportunities are being created at their school sites.

8.2 **Student Representative's Report**

Adaí Flores, student representative to the Board of Trustees, will report on student activities throughout the District.

8.3 **Reports of Associations**

Officers present from the District's employee associations will be invited to address the Board of Trustees.

8.4 **Parent Teacher Student Association (PTSA) Reports**

PTSA representatives present will be invited to address the Board of Trustees.

9. **PUBLIC COMMENTS, OPEN SESSION ITEMS**

INFORMATION ITEM

Opportunities for public comments occur at the beginning of each agenda item and at this time for items not on the agenda. Persons wishing to address the Board of Trustees should complete a speaker request form, available on the information table, at the back of the room, and submit it to the executive assistant prior to the meeting. Each speaker is limited to a maximum of five minutes; each topic or item is limited to a total of 20 minutes. Board members cannot immediately respond to public comments, as stated on the speaker request form.

10. **PRESENTATION**

INFORMATION ITEM

Mikva Challenge, Project Soapbox

Background Information:

Project Soapbox is a public speaking competition facilitated by Mikva Challenge that calls young people to speak out on issues that affect them and their communities. These powerful speeches have lasting, transformative impacts on classrooms, schools, and communities. Out of seven middle school finalists, four were from Brookhurst Junior High School and one was from Orangeview Junior High School. When the awards were given out, Brookhurst Junior High School students finished first and third and the Orangeview Junior High School student took second place.

Current Consideration:

Orange County Middle School Soapbox speech winner, Jimmy Che, Brookhurst Junior High School student, will present his speech on the topic, "Implicit Bias." Hannah Karanick, Orangeview Junior High School student and second place winner, will present her speech titled, "Kill Them With Kindness."

Budget Implication:

There is no impact to the budget.

Staff Recommendation:

Although this is an information item only, requiring no formal action by the Board of Trustees, it is recommended that the Board receive the information.

11. **ITEMS OF BUSINESS**

RESOLUTIONS

11.1 **Resolution No. 2018/19-B-17, Signature Authorization**
(Roll Call Vote)

ACTION ITEM

Background Information:

The Board of Trustees is requested to adopt Resolution No. 2018/19-B-17, Signature Authorization. In accordance with Education Code Section 42633, the governing board of each school district shall be responsible for filing or causing to be filed with the county superintendent of schools the verified signature of each person authorized to sign orders in its name.

Except for districts determined to be fiscally accountable pursuant to Section 42650, no order on the funds of any school district shall be approved by the county superintendent of schools unless the signatures are on file in his office and he is satisfied that the signatures on the order are those of persons authorized to sign the order.

Current Consideration:

The Orange County Department of Education requires that all designated personnel authorized to sign various documents, and as listed on the attached resolution, be approved by the Board of Trustees.

Budget Implication:

There is no impact to the budget.

Staff Recommendation:

It is recommended that the Board of Trustees adopt Resolution No. 2018/19-B-17, by a roll call vote. **[EXHIBIT A]**

11.2 **Resolution No. 2018/19-F-03, Approval of Notice of Exemption for the Lexington Junior High School Relocatable Buildings Project (Roll Call Vote)** **ACTION ITEM**

Background Information:

On July 10, 2014, the Board of Trustees approved the District's Facilities Master Plan (FMP), which provides a roadmap for the future improvement and development of the District's facilities over the next ten years. Capital improvements at Lexington Junior High School are identified in the approved FMP. The Lexington Junior High School Relocatable Buildings Project (Project) is consistent with the intent of the approved FMP.

The scope of work for the Project consists of the installation of five relocatable classrooms to accommodate increased enrollment.

Current Consideration:

The District is required, pursuant to the California Environmental Quality Act (CEQA), Public Resources Code Sections 21000 et seq., to evaluate each potential public works project to determine whether that project might have a significant effect on the environment. CEQA and the Guidelines promulgated thereunder (California Code of Regulations, Title 14, Division 6, Chapter 3, Article 19) provide for categorical exemptions from the provisions of CEQA. Where an approved project is determined to be exempt from CEQA, the District may file a Notice of Exemption (NOE) with the Orange County Clerk-Recorder, who must then post the NOE for a period of 30 days.

The District has evaluated the Project and has determined that the Project is categorically exempt from CEQA.

Budget Implication:

There is no impact to the budget.

Staff Recommendation:

It is recommended that the Board of Trustees adopt Resolution No. 2018/19-F-03, approving the NOE for the Project and direct that the NOE be filed with the Orange County Clerk-Recorder, by a roll call vote. **[EXHIBIT B]**

11.3 **Resolution No. 2018/19-E-12, Read Across America 2019 (Roll Call Vote)** **ACTION ITEM**

Background Information:

In 1997, an organization known as the National Education Association (NEA) advocated for a special day to celebrate reading throughout the United States. The first Read Across America Day was held on March 2, 1998. This nationwide observance coincides with the birthday of Dr. Seuss, who is known for writing children's books. The United States, particularly students, parents, and teachers, join forces on Read Across America Day, annually held on March 2.

Current Consideration:

The Board of Trustees is requested to adopt Resolution No. 2018/19-E-12 for Read Across America 2019. The adoption of this resolution provides an opportunity to inform parents, guardians, and communities of the efforts that the District is making to support community involvement in the education of our youth.

Budget Implication:

There is no impact to the budget.

Staff Recommendation:

It is recommended that the Board of Trustees adopt Resolution No. 2018/19-E-12, by a roll call vote. **[EXHIBIT C]**

11.4 **Resolution No. 2018/19-E-13, Preserve Music in our Schools Month** **ACTION ITEM**
(Roll Call Vote)

Background Information:

The month of March has been designated as Preserve Music in our School Month. For at least the past two decades, the U.S. House of Representatives has passed annual concurrent resolutions stating the importance of music education for all children in America's schools.

Current Consideration:

The Board of Trustees is requested to adopt Resolution No. 2018/19-E-13 for Preserve Music in our Schools Month. The adoption of the resolution recognizes that music education is an important component of a well-rounded academic curriculum. The skills gained through sequential music instruction, including discipline and the ability to analyze, solve problems, create, communicate, and work cooperatively, are vital for success in the 21st century workplace.

Budget Implication:

There is no impact to the budget.

Staff Recommendation:

It is recommended that the Board of Trustees adopt Resolution No. 2018/19-E-13, by a roll call vote. **[EXHIBIT D]**

11.5 **Resolution No. 2018/19-E-14, Women's History Month** **ACTION ITEM**
(Roll Call Vote)

Background Information:

Women's History Month had its origins as a national celebration in 1981 when Congress passed Public Law 97-28, which authorized and requested the President to proclaim the week, beginning March 7, 1982, as "Women's History Week." Throughout the next five years, Congress continued to pass joint resolutions designating a week in March as "Women's History Week." In 1987, after being petitioned by the National Women's History Project, Congress passed Public Law 100-9, which designated the month of March, as "Women's History Month." Since 1995, Presidents Clinton, Bush, and Obama have issued a series of annual proclamations designating the month of March as "Women's History Month."

Current Consideration:

The Board of Trustees is requested to adopt Resolution No. 2018/19-E-14 for Women's History Month. The adoption of this resolution provides an opportunity to inform parents, guardians, and communities of the efforts that the District is making to support Women's History Month.

Budget Implication:

There is no impact to the budget.

Staff Recommendation:

It is recommended that the Board of Trustees adopt Resolution No. 2018/19-E-14, by a roll call vote. **[EXHIBIT E]**

11.6 **Resolution No. 2018/19-E-15, Arts Education Month** ***ACTION ITEM***
(Roll Call Vote)

Background Information:

Arts education in California is mandated for pupils in grades one through twelve, inclusive by Sections 51210 and 51220 of the Education Code to provide that the adopted course of study shall include instruction in visual and performing arts, including instruction in the subjects of dance, music, theatre, and visual arts. This is aimed at the development of aesthetic appreciation and the skills of creative expression. Governors and mayors throughout the United States issue proclamations declaring March as Arts Education Month.

Current Consideration:

The Board of Trustees is requested to adopt Resolution No. 2018/19-E-15 for Arts Education Month. The adoption of this resolution provides an opportunity to inform parents, guardians, and communities of the efforts that the District is making to support Arts Education Month for the month of March.

Budget Implication:

There is no impact to the budget.

Staff Recommendation:

It is recommended that the Board of Trustees adopt Resolution No. 2018/19-E-15, by a roll call vote. **[EXHIBIT F]**

11.7 **Resolution No. 2018/19-E-16, National Athletic Training Month** ***ACTION ITEM***
(Roll Call Vote)

Background Information:

Since 1950, an organization known as the National Athletic Trainers' Association (NATA) has advocated for setting a standard for professionalism, education, certification, research, and practice settings nationwide. Since its inception, NATA has been a driving force behind the recognition of the athletic training profession. March has been designated as National Athletic Training Month.

Certified athletic trainers employed by the District are nationally certified and dedicated to providing professional health care for our student-athletes. The athletic healthcare services provided by certified athletic trainers include the education, prevention, recognition, evaluation, treatment, as well as rehabilitation of athletic injuries and illness. The District continues to be recognized as a leader in sports-related concussion management for high school athletes. Our athletic trainers work collaboratively with parents, school staff, and

community medical providers to promote safe participation for over 23,000 student-athletes each year.

Current Consideration:

The Board of Trustees is requested to adopt Resolution No. 2018/19-E-16 recognizing March as National Athletic Training Month. The adoption of this resolution provides an opportunity to inform parents, guardians, and the community of the efforts that the District is making in the involvement of protecting our youth.

Budget Implication:

There is no impact to the budget.

Staff Recommendation:

It is recommended that the Board of Trustees adopt the Resolution No. 2018/19-E-16, by a roll call vote. **[EXHIBIT G]**

BUSINESS SERVICES

11.8 **Revised Board Policy, Multiple Policies, Second Reading** **INFORMATION/ACTION ITEM**

Background Information:

The Office of Management and Budget's (OMB's) Uniform Grant Guidance (UGG) requires nonfederal entities to have written policies and procedures in place. The objectives these policies and procedures provide are: ease of administrative burden, strengthening of oversight, and strengthening of internal controls in the administrative process. The policies and procedures identified for inclusion and/or updating allow for administrative flexibility, reasonable assurance of grant compliance, reduction of level of risk, and protection of allowable costs. Properly written policies and procedures have been identified as one of the best ways to improve an organization's internal controls, minimizing the likelihood of fraud, waste, and abuse.

Current Consideration:

Districts have been required through the annual audit process to review and update, as necessary, their policies and procedures related to the UGG process. A committee of administrators representing the Educational Services Division, Human Resources Division, and the Business Services Division convened to identify policies for addition, review, and revision as needed. The District had many of the necessary policies in place and the committee reviewed, and revised as needed, the policies using California School Board Association's Gamut Online System as the foundation.

The Business Services Division has submitted the following policies for review and/or approval:

- 11.8.1 Board Policy 41006.02 (3314), Payment for Goods and Services **[EXHIBIT H]**
- 11.8.2 Board Policy 41008 (3312), Contracts **[EXHIBIT I]**
- 11.8.3 Board Policy 5703 (3580), Care of District Records **[EXHIBIT J]**
- 11.8.4 Board Policy 6206 (3350), Employee Participation in Conferences, Convention, and Seminars **[EXHIBIT K]**
- 11.8.5 Board Policy 9201 (1340), Access to District Records **[EXHIBIT L]**

Budget Implication:

There is no impact to the budget.

Staff Recommendation:

It is recommended that the Board of Trustees review and/or approve the revised policies listed above.

11.9 **New Board Policy, Multiple Policies,
Second Reading**

INFORMATION/ACTION ITEM

Background Information:

The Office of Management and Budget's (OMB's) Uniform Grant Guidance (UGG) requires nonfederal entities to have written policies and procedures in place. The objectives these policies and procedures provide are: ease of administrative burden, strengthening of oversight, and strengthening of internal controls in the administrative process. The policies and procedures identified for inclusion and/or updating allow for administrative flexibility, reasonable assurance of grant compliance, reduction of level of risk, and protection of allowable costs. Properly written policies and procedures have been identified as one of the best ways to improve an organization's internal controls, minimizing the likelihood of fraud, waste, and abuse.

Current Consideration:

Districts have been required through the annual audit process to review and update, as necessary, their policies and procedures related to the UGG process. A committee of administrators representing the Educational Services Division, Human Resources Division, and the Business Services Division convened to identify policies for addition, review, and revision as needed. The District had many of the necessary policies in place and the committee reviewed, and revised as needed, the policies using California School Board Association's Gamut Online System as the foundation.

The Business Services Division has submitted the following policies for review and/or approval:

- 11.9.1 Board Policy 4510 (3400), Management of District Assets/Accounts [EXHIBIT M]
- 11.9.2 Board Policy 4512 (3300), Expenditures and Purchases [EXHIBIT N]
- 11.9.3 Board Policy 4514 (3311), Bids [EXHIBIT O]
- 11.9.4 Board Policy 4516 (3440), Inventories [EXHIBIT P]
- 11.9.5 Board Policy 4518 (3460), Financial Reports and Accountability [EXHIBIT Q]
- 11.9.6 Board Policy 4520 (3512), Equipment [EXHIBIT R]
- 11.9.7 Board Policy 4522 (3270), Sale and Disposal of Books, Equipment, and Supplies [EXHIBIT S]

Budget Implication:

There is no impact to the budget.

Staff Recommendation:

It is recommended that the Board of Trustees review and/or approve the new policies listed above.

11.10 **Agreement, Government Financial Strategies, Inc. (GFS)**

ACTION ITEM

Background Information:

At various times the District requires financial advisory services which include, but are not limited to, a range of topics such as: review of facilities needs and costs, review of short and long term cash flow schedules, potential revenue sources, assistance with the production of a comprehensive financial plan, financial advisory services in connection with

any debt issues, real estate acquisition and lease agreements, allocation of revenues to expenditures, development of financial strategies, as well as reviews of documents and presentations if needed to the Board of Trustees.

Current Consideration:

The District wishes to continue its relationship with GFS, headed by President Lori Raineri, to provide financial advisory services to the District. The current scope of work is to provide financial advisory for a potential 2020 bond measure.

Budget Implication:

The scope of work that is in relationship to the financial advisory for a potential 2020 bond measure provides a fixed hourly rate of \$225 (\$112.50 for travel time), plus out-of-pocket expenses. Estimated at \$45,000, the cost of service may be reimbursable from bond proceeds should the bond measure be successful. (General Funds)

Staff Recommendation:

It is recommended that the Board of Trustees approve the agreement with GFS.

[EXHIBIT T]

EDUCATIONAL SERVICES

11.11 **New Board Policy, Board Policy 3515,** ***INFORMATION/ACTION ITEM***
Campus Security-Surveillance Systems, Second Reading

Background Information:

The District is committed to providing a school environment that promotes the safety of students, employees, and visitors to school grounds. The District also recognizes the importance of protecting property, facilities, and equipment from vandalism and theft.

Current Consideration:

On December 13, 2018, at the regular meeting of the Board of Trustees, a resolution was passed to award a video surveillance solution Districtwide. As a result, the District needs to develop a campus security policy for surveillance systems, which is consistent with the goals and objectives of the District's comprehensive safety plan and site-level safety plans. This policy was developed utilizing the California School Boards Association (CSBA) GAMUT online service, which is consistent with federal, state, and local codes.

Budget Implication:

There is no impact to the budget.

Staff Recommendation:

It is recommended that the Board of Trustees review and/or approve Board Policy 3515, Campus Security-Surveillance Systems. **[EXHIBIT U]**

11.12 **New Board Policies, Board Policy 71103 (6190),** ***INFORMATION/ACTION ITEM***
Evaluation of Instructional Program and Board Policy 1800 (0500),
Accountability, Second Reading

Background Information:

The Office of Management and Budget's (OMB's) Uniform Grant Guidance (UGG) requires nonfederal entities to have written policies and procedures in place. The objectives of these policies and procedures provided are: ease of administrative burden, strengthening of

oversight, and strengthening of internal controls in the administrative process. The policies and procedures identified for inclusion and/or updating allow for administrative flexibility, reasonable assurance of grant compliance, reduction of level of risk, and protection of allowable costs. Properly written policies and procedures have been identified as one of the best ways to improve an organization's internal controls, minimizing the likelihood of fraud, waste, and abuse.

Current Consideration:

Districts have been required through the annual audit process to review and update as necessary their policies and procedures related to the UGG process. A committee of administrators representing the Educational Services Division, Human Resources Division, and the Business Services Division convened to identify Board policies for addition, review, and revision, as needed. The District had many of the necessary policies in place. The committee used the California School Board Association's Gamut Policies as a guide for any changes.

The Educational Services Division has submitted the following policies for review and/or approval:

11.12.1 Board Policy 71103 (6190), Evaluation of Instructional Program [**EXHIBIT V**]

11.12.2 Board Policy 1800 (0500), Accountability [**EXHIBIT W**]

Budget Implication:

There is no impact to the budget.

Staff Recommendation:

It is recommended that the Board of Trustees review and/or approve the policies listed above.

11.13 **Request for Research, The Connected Learning Lab (CLL)** ***ACTION ITEM***
Advancing Informal STEM Learning (AISL)

Background Information:

The Connected Learning Lab (CLL), a research unit at the University of California, Irvine, is conducting a research project funded by a National Science Foundation initiative titled Advancing Informal STEM Learning (AISL).

Current Consideration:

CLL is requesting permission to conduct a research study entitled, All Together Now: The Role of Mentorship in Persistence in Informal Science, Technology, Engineering, and Mathematics (STEM) Programs. The purpose of this project is to investigate how informal programs like Mathematics Engineering Science Achievement (MESA) can broaden participation by building social capital in STEM for youth from underrepresented groups. The research design will include observational field visits of each of the MESA programs and interviews with about 40 MESA students, as well as three to five MESA teachers once a year through Spring 2020. All participants will be de-identified and no student academic record or teacher record will be requested. Research will be conducted February 8, 2019, through June 30, 2020.

Budget Implication:

There is no impact to the budget.

Staff Recommendation:

It is recommended that the Board of Trustees approve the research request. **[EXHIBIT X]**

11.14 **Low-Performing Students Block Grant (LPSBG)**

ACTION ITEM

Background Information:

Former Governor Brown signed Assembly Bill 1808 (AB 1808) into law on June 27, 2018. AB 1808 authorizes the allocation of a \$300 million dollar Low-Performing Students Block Grant (LPSBG) in the 2018-19 year to provide California's low-performing students with additional supports to increase their academic achievement as defined in California Education Code 41570(d).

The LPSBG funding is available to school districts that had students identified as low-performing on the California Assessment of Student Performance and Progress during the 2016-17 year and who are not otherwise identified for supplemental grant funding under the local control funding formula or eligible for special education services.

The District had 696 students who met the criteria in the 2016-17 year resulting in an allocation of \$1,375,313.

Current Consideration:

In order to receive funds, the District must develop a plan describing how the funds will increase or improve evidence-based services for the students identified, how the effectiveness of services will be measured, and how the services align with and are described in the school district's Local Control and Accountability Plan (LCAP). An additional requirement is that the plan needs to be discussed and adopted at a regularly scheduled meeting by the governing board of the school district.

Budget Implication:

The state allocation to the District is \$1,375,313. (LPSBG Funds)

Staff Recommendation:

It is recommended that the Board of Trustees discuss and adopt the LPSBG plan. **[EXHIBIT Y]**

11.15 **School-Sponsored Student Organizations**

ACTION ITEM

Background Information:

The Board of Trustees shall give approval for the establishment of all student organizations. The proposed organizations shall not engage in any activities, other than those that are organizational in nature, until the Board of Trustees has approved its application.

Current Consideration:

The following schools have submitted school-sponsored student organization applications:

11.15.1 Legion of Men, Cypress High School **[EXHIBIT Z]**

11.15.2 Offensive Security Society, Western High School **[EXHIBIT AA]**

11.15.3 Colorguard, Walker Junior High School **[EXHIBIT BB]**

11.15.4 Walker Nerdy Library Book Club, Walker Junior High School **[EXHIBIT CC]**

Budget Implication:

Each school-sponsored student organization offsets operational costs through donations and fundraising efforts.

Staff Recommendation:

It is recommended that the Board of Trustees approve the school-sponsored organization applications.

HUMAN RESOURCES

11.16 **Board Policy, Multiple Policies, Second Reading**

INFORMATION/ACTION ITEM

Background Information:

The Office of Management and Budget's (OMB's) Uniform Grant Guidance (UGG) requires nonfederal entities to have written policies and procedures in place. The objectives of these policies and procedures provide are: ease of administrative burden, strengthening of oversight, and strengthening of internal controls in the administrative process. The policies and procedures identified for inclusion and/or updating allow for administrative flexibility, reasonable assurance of grant compliance, reduction of level of risk, and protection of allowable costs. Properly written policies and procedures have been identified as one of the best ways to improve an organization's internal controls, minimizing the likelihood of fraud, waste, and abuse.

Current Consideration:

Districts have been required through the annual audit process to review and update as necessary their policies and procedures related to the UGG process. A committee of administrators representing the Educational Services Division, Human Resources Division, and the Business Services Division convened to identify policies for addition, review, and revision as needed. The District had many of the necessary policies in place and the committee reviewed, and revised as needed, the policy using California School Board Association's Gamut Policies as the foundation.

The Human Resources Division has submitted the following policies for review and/or approval:

11.16.1 Board Policy 6312.02 (4131), Staff Development-Certificated **[EXHIBIT DD]**

11.16.2 Board Policy 6312.03 (4231), Staff Development-Classified **[EXHIBIT EE]**

11.16.3 Board Policy 6612.04 (4331), Staff Development-Administrators **[EXHIBIT FF]**

Budget Implication:

There is no impact to the budget.

Staff Recommendation:

It is recommended that the Board of Trustees review and/or approve Board Policy 6312.02 (4131), Board Policy 6312.03 (4231), and Board Policy 6312.04 (4331).

12. **CONSENT CALENDAR**

ACTION ITEM

The Board will list consent calendar items that they wish to pull for discussion.

The Board of Trustees is requested to approve/ratify items listed under the consent calendar. These items are considered routine and are acted on by the Board of Trustees in one motion. It is understood that the administration recommends approval of all consent calendar items. Each item on the consent calendar, approved by the Board, shall be deemed to have been considered in full and approved/ratified as recommended. There is no discussion of these items prior to the Board vote unless a member of the Board, staff, or the public requests specific items be discussed or removed from the consent calendar.

BUSINESS SERVICES

12.1 **Agreement Amendment, Knowland Construction Services**

Background Information:

Knowland Construction Services has been providing Division of the State Architect (DSA) inspector of record and related services for the District. These services are necessary for public works construction and other renovation projects. The Board of Trustees approved the original agreement with Knowland Construction Services on May 14, 2015. The term of the current agreement is May 15, 2015, through May 15, 2020.

Current Consideration:

The District has an interest in continuing to utilize the services provided by Knowland Construction Services as required for the upcoming Measure H projects, as well as other work associated with the Maintenance and Operations and Facilities departments. This firm has prior knowledge of the District's facilities, projects, and standard procedures. The amended agreement will be signed following Board approval.

Budget Implication:

This amendment will increase the current agreement by an additional \$1,500,000, for a not to exceed amount of \$2,500,000. (Measure H Funds, Deferred Maintenance Funds, Routine Restricted Maintenance Funds, Facilities Funds, and/or other funds as appropriate)

Staff Recommendation:

It is recommended that the Board of Trustees approve the agreement amendment.

[EXHIBIT GG]

12.2 **Agreement, Transportation**

Background Information:

The Board of Trustees has in past years approved the agreements to provide transportation services to the City of Cypress (Parks and Recreation), Cornelia Connelly School, GOALS Academy, Greater Anaheim SELPA, Knott Avenue Christian Church, North Orange County Regional Occupation Program (ROP), Servite High School, Tiger Woods Learning Center, and Zion Lutheran Church. The District was approached by Calgary Roman Catholic Separate School from Bishop Grandin in Alberta, Canada, to provide transportation services while visiting Anaheim.

Current Consideration:

It is in the best interest of the District to provide transportation services to this school. The agreement will be in effect March 1, 2019, through July 31, 2019. The contract will be signed following Board of Trustees' approval.

Budget Implication:

The transportation agreement will provide a net income to the District, which assists in offsetting the transportation contribution from the General Fund.

Staff Recommendation:

It is recommended that the Board of Trustees approve the agreement. **[EXHIBIT HH]**

12.3 **Purchase of Maintenance Vehicles**

Background Information:

At the August 16, 2018, Board of Trustees' meeting, the Board approved to award Bid No. 2018-25 Maintenance Vehicles to Mc Coy & Mills Ford for the purchase of vehicles for Maintenance and Operations. The bid was established as a means to purchase vehicles on an as-needed basis for up to three years at the prices and discounts listed in the bid. Although the bid was awarded in August, this bid was to fulfill the needs of the Maintenance and Operations Department for the 2017-18 fiscal year.

Current Consideration:

The District currently has a need to replace three specialized maintenance vehicles that have long outlived their usefulness and would be too costly to repair. The initial award was for \$205,000 to replace the five vehicles identified for the 2017-18 fiscal year. The funds were set aside in 2017-18 and carried over to 2018-19 for this purchase. In addition to the five vehicles purchased earlier this year, the Maintenance and Operations Department has planned for the replacement of three more vehicles in the 2018-19 budget utilizing this bid.

Budget Implication:

The anticipated expenditure for the three additional vehicles is not to exceed \$200,000. (General Funds)

Staff Recommendation:

It is recommended that the Board of Trustees increase the annual expenditure for fiscal year 2018-19, utilizing Bid 2018-25 Maintenance Vehicles, in an amount not to exceed \$200,000 for the purchase of maintenance vehicles from Mc Coy & Mills Ford.

12.4 **Award of Bids, E-Rate 22**

Background Information:

The Schools and Libraries Program of the Universal Service Fund, commonly known as E-Rate, is administered by the Universal Service Administrative Company (USAC) under the direction of the Federal Communications Commission (FCC), and provides discounts to assist most schools and libraries in the United States to obtain affordable digital services, equipment, software, and internet access.

At the August 16, 2018, Board meeting, the process to utilize competitive request for proposals (RFP) was approved by the Board of Trustees and staff proceeded with the bidding process.

Current Consideration:

As a result of the bidding process, there are three RFPs that would be awarded to the lowest responsible and responsive bidders per Resolution No. 2018/19-B-05 pursuant to Public Contract Code (PCC) 20118.2, and two public works bids pursuant to PCC 20111 as follows.

Award of Bids

<u>Bid#</u>	<u>Service</u>	<u>Amount</u>
2019-18	Structured Cabling for Various Schools on the West Side of the District	Federal Technology Solutions, Inc. \$204,082

2019-19	Firewall	Mark Enterprises, Inc.	\$279,165
2019-20	Structured Cabling for Various Schools on the East Side of the District	Federal Technology Solutions, Inc.	\$436,197
2019-22	Web Caching Maintenance	ApplianSys LLC	\$39,146*
2019-23	Network Equipment	Sehi Computer Products, Inc	\$204,029

Cost may increase due to future tariffs that may be imposed on certain goods and components imported from China.

Budget Implication:

Under the Federal E-Rate program, USAC will directly subsidize the cost of the material, equipment, and services being awarded. As a result, the District will pay a considerable amount less and will qualify for 80 percent of eligible services based on the Free-and-Reduced numbers.

2019-18	E-Rate: \$163,266	General Funds: \$40,816
2019-19	E-Rate: \$169,680	General Funds: \$109,485
2019-20	E-Rate: \$348,958	General Funds: \$87,239
2019-22	E-Rate: \$31,317	General Funds: \$7,829
2019-23	E-Rate: \$161,392	General Funds: \$42,637

Staff Recommendation:

It is recommended that the Board of Trustees award Bid No. 2019-19, 2019-22, and 2019-23 pursuant to PCC 20118.2, as well as Bid No. 2019-18 and 2019-20 pursuant to PCC 20111 all as listed.

12.5 **Award of Bid**

The Board of Trustees is requested to award the following bid.

<u>Bid#</u>	<u>Service</u>	<u>Award</u>	<u>Amount</u>
2019-27	Lexington Junior High School Relocatable Buildings Project (Developer Fee Funds)	JM & J Contractors	\$499, 785

Staff Recommendation:

It is recommended that the Board of Trustees award the bid as listed.

12.6 **Declaring Certain Furniture and Equipment as Unusable, Obsolete, and/or Out-of-Date, and Ready for Sale or Destruction**

Staff Recommendation:

It is recommended that the Board of Trustees approve the list of District furniture and equipment as unusable, obsolete, and/or out-of-date, and ready for sale or destruction, as well as authorize proper disposal in accordance with Education Code Section 17545 et al.

[EXHIBIT II]

12.7 **Donations**

Staff Recommendation:

It is recommended that the Board of Trustees accept the donations as submitted.

[EXHIBIT JJ]

12.8 **Purchase Order Detail Report and Change Orders**

Staff Recommendation:

It is recommended that the Board of Trustees ratify the reports January 8, 2019, through January 28, 2019. **[EXHIBITS KK and LL]**

12.9 **Check Register/Warrants Report**

Staff Recommendation:

It is recommended that the Board of Trustees ratify the report January 8, 2019, through January 28, 2019. **[EXHIBIT MM]**

12.10 **SUPPLEMENTAL INFORMATION**

12.10.1 ASB Fund, December 2018 **[EXHIBIT NN]**

12.10.2 Cafeteria Fund, November 2018 **[EXHIBIT OO]**

12.10.3 Enrollment, Month 6 **[EXHIBIT PP]**

EDUCATIONAL SERVICES

12.11 **Agreement, Education Programs for Careers in Healthcare, Kaiser Foundation Health Plan, Inc.**

Background Information:

Kaiser Foundation Health Plan, Inc. and Kaiser Foundation Hospitals (Kaiser) is a partner with the Anaheim Innovation Mentoring Experience (AIME) program. Kaiser is a licensed health care facility, which provides various health care services to its patients. Kaiser has a long history of community outreach programs for the development of non-clinical professionals to best understand the array of healthcare careers available.

Current Consideration:

Kaiser is currently one of the District's AIME partners for the summer paid internship opportunity. Selected students will be assigned to shadow a Kaiser professional for the six-week summer program. This agreement details the roles of the District and Kaiser to ensure students are prepared to work in this highly confidential work environment. Services will be provided June 3, 2019, through July 12, 2019.

Budget Implication:

There is no impact to the budget.

Staff Recommendation:

It is recommended that the Board of Trustees approve the agreement. **[EXHIBIT QQ]**

12.12 **Memorandum of Understanding (MOU), North Orange County Community College District (NOCCCD), Reimbursement for Babysitting**

Background Information:

Since 2013-14, the District has been a member of the North Orange County Regional Consortium (NOCRC). The purpose of the consortium was to evaluate existing adult education programs, identify needs, and develop plans to address those needs. Within the consortium, five work groups were created to develop strategies for implementation to improve educational outcomes for adult learners. One of the approved strategies, submitted by the English as a Second Language (ESL) work group, is to reimburse participating school districts for the cost of babysitting for adult ESL classes.

Current Consideration:

Currently, adult ESL classes and childcare are offered at Ball Junior High School. Other schools are eligible to apply for reimbursement of babysitting costs if ESL classes are formed and funds are available. The MOU is needed to facilitate the reimbursement of babysitting services. Services are being provided September 1, 2018, through June 30, 2019. The agreement will be signed following Board approval.

Budget Implication:

There is no impact to the budget.

Staff Recommendation:

It is recommended that the Board of Trustees ratify the MOU. **[EXHIBIT RR]**

12.13 **Individual Service Contracts**

Staff Recommendation:

It is recommended that the Board of Trustees approve/ratify the individual service contracts as submitted. (Special Education Funds) **[EXHIBIT SS]**

12.14 **Instructional Materials Submitted for Adoption**

The Instructional Materials Review Committee has recommended the selected books for English and social science courses. The books have been made available for public view.

Staff Recommendation:

It is recommended that the Board of Trustees adopt the selected materials. **[EXHIBIT TT]**

12.15 **Field Trip Report**

Staff Recommendation:

It is recommended that the Board of Trustees approve/ratify the report as submitted. **[EXHIBIT UU]**

HUMAN RESOURCES

12.16 **Renewal, Memorandum of Understanding (MOU), California Association of Bilingual Educators (CABE)**

Background Information:

CABE is a non-profit organization that promotes bilingual education and quality educational experiences for all students in California. CABE supports its vision of biliteracy, educational equity, and 21st century success for all students by implementing initiatives and services targeted to teachers, administrators, parents, and others. The MOU was initially approved at the January 18, 2018, Board of Trustees' meeting.

Current Consideration:

This renewal MOU releases Cynthia Petitt from her duties with the District and temporarily assigns her to a position with CABE, after which she may return to an available teaching position with the District or an additional MOU may be submitted for renewal. CABE will reimburse the District for costs incurred, which include salary, statutory benefits, as well as health and welfare benefits. This MOU will be signed following approval by the Board of Trustees.

Budget Implication:

There is no impact to the budget.

Staff Recommendation:

It is recommended that the Board of Trustees approve the MOU renewal. **[EXHIBIT VV]**

12.17 **2018-19 Classified Employee Salary Schedules, American Federation of State, County and Municipal Employees (AFSCME)**

Background Information:

The California Public Employees' Retirement System (CalPERS) requires the Board of Trustees to formally approve classified salary schedules, along with any subsequent additions, corrections, or modifications made to the schedules. Additional modifications continue to be necessary to accurately represent necessary updates and corrections on the schedules.

Current Consideration:

Adopt modifications to the AFSCME classified salary schedule.

The proposed modifications include updated or corrected salary and longevity stipend amounts based on the recently approved collective bargaining agreement between AFSCME and AUHSD.

Budget Implication:

The approval for the salary schedule itself is not approval to fund specific assignments, but rather approval for the types of positions and compensation that may be approved later with subsequent Board action for specific individuals.

Staff Recommendation:

It is recommended that the Board of Trustees adopt the salary schedule for AFSCME as submitted. **[EXHIBIT WW]**

12.18 **Agreement, StaffRehab**

Background Information:

When a nurse takes a leave of absence, or if there is a sudden need to fill a vacancy, we must fill that position on a temporary basis with a qualified individual. Due to the specific qualifications needed to fill this type of position, and for only a limited time, it is increasingly difficult to find a qualified individual to perform these services. Agreements with staffing agencies provide qualified individuals when there is a sudden need to fill a vacancy. The District entered into an agreement with StaffRehab in 2015 to provide contract services on an as-needed basis. The agreement is ongoing unless terminated by either party.

Current Consideration:

The agreement with StaffRehab provides nursing contract services effective January 16, 2019, through April 16, 2019.

Budget Implication:

The total cost is \$48 per hour. (General Funds)

Staff Recommendation:

It is recommended that the Board of Trustees ratify the agreement. **[EXHIBIT XX]**

12.19 **Certificated Personnel Report**

Staff Recommendation:

It is recommended that the Board of Trustees approve/ratify the report as submitted. **[EXHIBIT YY]**

12.20 **Classified Personnel Report**

Staff Recommendation:

It is recommended that the Board of Trustees approve/ratify the report as submitted. **[EXHIBIT ZZ]**

SUPERINTENDENT’S OFFICE

12.21 **Board of Trustees’ Meeting Minutes**

12.21.1 December 13, 2018, Regular Meeting **[EXHIBIT AAA]**

12.21.2 January 17, 2019, Regular Meeting **[EXHIBIT BBB]**

Staff Recommendation:

It is recommended that the Board of Trustees approve the minutes as submitted.

13. **SUPERINTENDENT AND STAFF REPORT**

INFORMATION ITEM

14. **BOARD OF TRUSTEES’ REPORT**

INFORMATION ITEM

Announcements regarding school visits, conference attendance, and meeting participation.

15. **ADVANCE PLANNING**

INFORMATION ITEM

15.1 **Future Meeting Dates**

The next regular meeting of the Board of Trustees will be held on Thursday, March 5, 2019, at 6:00 p.m.

Thursday, April 11
Tuesday, May 7
Thursday, June 13
Thursday, June 20
Thursday, July 11

Thursday, August 15
Thursday, September 12
Thursday, October 10
Thursday, November 7
Thursday, December 12

15.2 **Suggested Agenda Items**

16. **ADJOURNMENT**

ACTION ITEM

In compliance with the Americans with Disabilities Act, individuals with a disability who require modification or accommodation in order to participate in this meeting should contact the executive assistant to the superintendent at (714) 999-3503 by noon on Monday, February 4, 2019.

**RESOLUTION OF THE BOARD OF TRUSTEES OF THE
ANAHEIM UNION HIGH SCHOOL DISTRICT**

EXHIBIT A

SIGNATURE AUTHORIZATION

RESOLUTION NO. 2018/19-B-17

February 7, 2019

On the motion of Trustee _____ and duly seconded, the following resolution was adopted:

WHEREAS, it is necessary to authorize certain offices of the Anaheim Union High School District to sign District documents in order to conduct the business of the District; and

WHEREAS, legal and county requirements are that said signatures be duly adopted and recorded.

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of the Anaheim Union High School District hereby authorizes the following named persons of the Anaheim Union High School District to sign the documents as indicated:

Resolution No. 2018/19-B-17 Signature Authorization	Federal/State/ County Documents	Contracts & Agreements	Inter-District Agreements	Purchase & Bid Documents	Personnel Documents/Contracts	Payroll Documents	Check/Savings	"B" Warrants/Accounts Payable Batches	Warrant Registers	Travel Reimbursements
Michael Matsuda, Superintendent	X	X	X	X	X	X	X	X	X	X
Michael Matsuda, Superintendent (Facsimile)	X							X	X	
Jennifer Root, Ed.D., Assistant Superintendent, Business	X	X	X	X	X	X	X	X	X	X
Jennifer Root, Ed.D., Assistant Superintendent, Business (Facsimile)	X							X	X	
Jaron Fried, Ed.D., Assistant Superintendent, Education	X	X	X		X	X	X			X
Brad Jackson, Assistant Superintendent, Human Resources	X	X			X	X	X			X
Brandon Tietze, Executive Director, Human Resources, Classified	X				X	X				
Scott Jensen, Director, Human Resources Certificated	X				X	X				

Rita Ray, Director, Human Resources Certificated	X				X	X				
Jeri Chinarian, Director, Business Operations	X							X		
Celeste Kruger, Director, Special Youth Services		X	X							
Karen Orr, Controller						X		X	X	
Ester Yanez, Accounting Manager						X		X	X	
Brad Minami, Director, Purchasing and Central Services		X		X						
Orlando Griego, Director, Food Services	X						X			
Erin Baker, Payroll Supervisor						X				

APPROVED, PASSED AND ADOPTED by the Board of Trustees of the Anaheim Union High School District this 7th day of February 2019, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

STATE OF CALIFORNIA)
)
) SS
)
 COUNTY OF ORANGE)

I, Michael B. Matsuda, superintendent of the Anaheim Union High School District of Orange County, California, and secretary to the Board of Trustees, hereby certify that the above and foregoing resolution was duly and regularly adopted by the said Board of Trustees at the regular meeting thereof held the 7th day of February, and passed by a roll call vote of the members of said Board.

IN WITNESS WHEREOF, I have hereunto set my hand and seal this 7th day of February 2019.

Michael B. Matsuda
 Superintendent and
 Secretary to the Board of Trustees
 Anaheim Union High School District

**RESOLUTION OF THE BOARD OF TRUSTEES OF THE
ANAHEIM UNION HIGH SCHOOL DISTRICT**

EXHIBIT B

**Approval of Notice of Exemption for the
Lexington Junior High School Relocatable Buildings Project**

RESOLUTION NO. 2018/19-F-03

February 7, 2019

On the motion of _____ and duly seconded, the following resolution was adopted.

WHEREAS, on July 10, 2014, the Anaheim Union High School District's (District) governing board (Board) approved the District's Facilities Master Plan (FMP) to address the facilities needs of the District over the next ten years; and

WHEREAS, the District owns and operates Lexington Junior High School, located at 4351 Orange Avenue, in the City of Cypress, County of Orange, State of California; and

WHEREAS, capital improvements at Lexington Junior High School are identified in the approved FMP; and

WHEREAS, the Lexington Junior High School Relocatable Buildings Project (Project) is consistent with the intent of the approved FMP; and

WHEREAS, on February 7, 2019, the Board awarded a public works contract for the Project; and

WHEREAS, the scope of work for the Project consists of the installation of five relocatable classroom buildings; and

WHEREAS, the Board has determined that the Project is categorically exempt from the provisions of the California Environmental Quality Act of 1974 (CEQA), Public Resources Code Sections 21000 et seq., as amended, pursuant to Title 14, Sections 15303 and 15314 of the California Code of Regulations, as the Project consists of the construction and location of limited numbers of new, small structures and minor additions to an existing school within the school grounds where the addition does not increase original student capacity by more than twenty-five percent or ten classrooms, whichever is less.

NOW, THEREFORE BE IT RESOLVED, the Board of Trustees of the Anaheim Union High School District hereby resolves and declares, as follows:

Section 1. The Notice of Exemption attached hereto as Exhibit "A" and incorporated herein by reference is approved and adopted.

Section 2. The superintendent or his designee is hereby authorized and directed to cause the Notice of Exemption to be executed and timely filed with the Orange County Clerk-Recorder.

The foregoing resolution was passed and adopted at the regular meeting of the Board of Trustees on February 7, 2019, by the following roll call vote.

AYES:

NOES:

ABSTAIN:

ABSENT:

STATE OF CALIFORNIA)
)
) SS
)
 COUNTY OF ORANGE)

I, Michael B. Matsuda, superintendent of the Anaheim Union High School District of Orange County, California, and secretary to the Board of Trustees thereof, hereby certify that the above and foregoing resolution was duly and regularly adopted by the said Board at the regular meeting thereof held on the 7th day of February 2019, and passed by a roll call vote of all members of said Board.

IN WITNESS WHEREOF, I have hereunto set my hand and seal this 7th day of February 2019.

Michael B. Matsuda
 Superintendent and
 Secretary to the Board of Trustees

EXHIBIT "A"

NOTICE OF EXEMPTION

Notice of Exemption

To: Office of Planning and Research
P.O. Box 3044, Room 113
Sacramento, CA 95812-3044

From: Anaheim Union High School District
501 North Crescent Way
Anaheim, CA 92801

County Clerk-Recorder
County of Orange
12 Civic Center Plaza, Room 101
Santa Ana, CA 92701

Project Title: Lexington Junior High School Relocatable Buildings Project

Project Applicant: Anaheim Union High School District

Project Location – Specific: Lexington Junior High School, 4351 Orange Avenue, Cypress, CA 90630

Project Location – City: Cypress Project Location – County: Orange

Description of Nature, Purpose, and Beneficiaries of Project:

The Project consists of the installation of five (5) relocatable classroom buildings to accommodate increased enrollment. The beneficiaries will be the students, parents, staff, teachers, and administrators.

Name of Public Agency Approving Project: Anaheim Union High School District

Name of Person or Agency Carrying Out Project Anaheim Union High School District

Exempt Status: (check one):

- Ministerial (Sec. 21080(b)(1); 15268)
 Declared Emergency (Sec. 21080(b)(3); 15269(a))
 Emergency Project (Sec. 21080(b)(4); 15269(b)-(c))
 Categorical Exemption. State type and section number: Sections 15303 (New Construction or Conversion of Small Structures) and 15314 (Minor Additions to Schools)
 Statutory Exemptions. State Code number: _____

Reasons why project is exempt:

The installation of five (5) relocatable classroom buildings is categorically exempt pursuant to Section 15303, as it consists of the construction and location of limited numbers of new, small structures; and Section 15314, as it consists of minor additions to an existing school within the existing school grounds where the addition does not increase original student capacity by more than twenty-five percent (25%) or ten (10) classrooms, whichever is less.

Lead Agency

Contact Person: Patricia Neely Area Code/Telephone/Extension: (714) 999-3505

If filed by applicant:

1. Attach certified document of exemption finding.
2. Has a notice of exemption been filed by the public agency approving the project? Yes No

Signature: _____ Date: / /2019 Title: Assistant Superintendent, Business

Signed by Lead Agency Signed by Applicant

Authority cited: Sections 21083 and 21110, Public Resources Code.
Reference: Sections 21108, 21152, and 21152.1, Public Resources Code.

Date Received for filing at OPR: _____

**RESOLUTION OF THE BOARD OF TRUSTEES OF THE
ANAHEIM UNION HIGH SCHOOL DISTRICT**

READ ACROSS AMERICA 2019

RESOLUTION NO. 2018/19-E-12

February 7, 2019

On the motion of Trustee _____ and duly seconded, the following resolution was adopted:

WHEREAS, the Board of Trustees of the Anaheim Union High School District stands firmly committed to promoting reading as the catalyst for our students' future academic success, their preparation for America's jobs of the future, and their ability to compete in a global economy; and

WHEREAS, the Board of Trustees of the Anaheim Union High School District has provided significant leadership in the area of community involvement in the education of our youth, grounded in the principle that educational investment is key to the community's well being and long-term quality of life; and

WHEREAS, *Read Across America 2019*, a national celebration of Dr. Seuss's birthday on March 2nd, promotes reading and adult involvement in the education of our community's students;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees calls on the citizens of the Anaheim Union High School District to assure that every student has multiple opportunities to engage in reading;

AND BE IT FURTHER RESOLVED that the Board of Trustees enthusiastically endorses ***Read Across America 2019*** and recommits to engage in programs and activities to make America's children the best readers in the world.

The foregoing resolution was passed and adopted at a regular meeting of the Board of Trustees on February 7, 2019, by the following roll call vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

STATE OF CALIFORNIA)
)
) SS
)
COUNTY OF ORANGE)

I, Michael B. Matsuda, superintendent of the Anaheim Union High School District of Orange County, California, and secretary to the Board of Trustees thereof, hereby certify that the above and foregoing resolution was duly and regularly adopted by the said Board of Trustees at the regular meeting thereof held on the 7th day of February 2019, and passed by a roll call vote of all members of said board.

IN WITNESS WHEREOF, I have hereunto set my hand and seal this 7th day of February 2019.

Michael B. Matsuda
Superintendent and
Secretary to the Board of Trustees

**RESOLUTION OF THE BOARD OF TRUSTEES OF THE
ANAHEIM UNION HIGH SCHOOL DISTRICT**

PRESERVE MUSIC IN OUR SCHOOLS MONTH

RESOLUTION NO. 2018/19-E-13

February 7, 2019

On the motion of Trustee _____ and duly seconded, the following resolution was adopted:

WHEREAS, school music programs enhance intellectual development and enrich the academic environment for students of all ages; and

WHEREAS, students who participate in school music programs are less likely to be involved with drugs, gangs, or alcohol and have better attendance in school; and

WHEREAS, the skills gained through sequential music instruction, including discipline and the ability to analyze, solve problems, create, communicate, and work cooperatively, are vital for success in the 21st century workplace; and

WHEREAS, the majority of students attending public schools in inner city neighborhoods have virtually no access to music education, which places them at a disadvantage compared to their peers in other communities; and

WHEREAS, local budget cuts are predicted to lead to significant curtailment of school music programs, thereby depriving millions of students of an education that includes music; and

WHEREAS, the arts are a core academic subject, and music is an essential element of the arts; and

WHEREAS, every student in the United States should have an opportunity to reap the benefits of music education.

Resolution No. 2018/19-E-13

NOW, THEREFORE, BE IT RESOLVED by the Anaheim Union High School District Board of Trustees, that music education, grounded in rigorous instruction, is an important component of a well-rounded academic curriculum and should be available to every student in every school; and, that the Anaheim Union High School District Board of Trustees does hereby support and designate March 2019 as Preserve Music in our Schools Month.

The foregoing resolution was passed and adopted at a regular meeting of the Board of Trustees, on February 7, 2019, by the following roll call vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

STATE OF CALIFORNIA)
)
) SS
)
COUNTY OF ORANGE)

I, Michael B. Matsuda, superintendent of the Anaheim Union High School District of Orange County, California, and secretary to the Board of Trustees thereof, hereby certify that the above and foregoing resolution was duly and regularly adopted by the said Board of Trustees at the regular meeting thereof held on the 7th day of February 2019, and passed by a roll call vote of all members of said board.

IN WITNESS WHEREOF, I have hereunto set my hand and seal this 7th day of February 2019.

Michael B. Matsuda
Superintendent and
Secretary to the Board of Trustees

**RESOLUTION OF THE BOARD OF TRUSTEES OF THE
ANAHEIM UNION HIGH SCHOOL DISTRICT**

WOMEN'S HISTORY MONTH

RESOLUTION NO. 2018/19-E-14

February 7, 2019

On the motion of Trustee _____ and duly seconded, the following resolution was adopted:

WHEREAS, American women of every race, class, and ethnic background have made historical contributions to the growth and strength of our Nation in countless recorded and unrecorded ways; and

WHEREAS, American women have played and continue to play a critical economic, cultural, and social role in every sphere of the life of the Nation by constituting a significant portion of the labor force working inside and outside of the home; and

WHEREAS, American women have played a unique role throughout the history of the Nation by providing the majority of the volunteer labor force of the Nation; and

WHEREAS, American women were particularly important in the establishment of early charitable, philanthropic, and cultural institutions in our Nation; and

WHEREAS, American women of every race, class, and ethnic background served as early leaders in the forefront of every major progressive social change movement; and

WHEREAS, American women have been leaders, not only in securing their own rights of suffrage and equal opportunity, but also in the abolitionist movement, the emancipation movement, the industrial labor movement, the civil rights movement, and other movements, especially the peace movement, which creates a more fair and just society for all; and

WHEREAS, despite these contributions, the role of American women in history has been consistently overlooked and undervalued, in literature, teaching, and study of American history.

NOW, THEREFORE, BE IT RESOLVED that the Anaheim Union High School District, is in support of celebrating Women’s History Month to honor the many achievements and contributions made by American women, and that the Anaheim Union High School District Board of Trustees does hereby support and designate March 2019 as Women’s History Month.

The foregoing resolution was passed and adopted at a regular meeting of the Board of Trustees, on February 7, 2019, by the following roll call vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

STATE OF CALIFORNIA)
)
) SS
)
COUNTY OF ORANGE)

I, Michael B. Matsuda, superintendent of the Anaheim Union High School District of Orange County, California, and secretary to the Board of Trustees thereof, hereby certify that the above and foregoing resolution was duly and regularly adopted by the said Board of Trustees at the regular meeting thereof held on the 7th day of February 2019, and passed by a roll call vote of all members of said board.

IN WITNESS WHEREOF, I have hereunto set my hand and seal this 7th day of February 2019.

Michael B. Matsuda
Superintendent and
Secretary to the Board of Trustees

**RESOLUTION OF THE BOARD OF TRUSTEES OF THE
ANAHEIM UNION HIGH SCHOOL DISTRICT**

ARTS EDUCATION MONTH

RESOLUTION NO. 2018/19-E-15

February 7, 2019

On the motion of Trustee _____ and duly seconded, the following resolution was adopted:

WHEREAS, Arts Education, which includes dance, music, theatre, and the visual arts, is an essential part of basic education for all students, grades one through twelve, to provide for balanced learning and to develop the full potential of their minds; and

WHEREAS, through well-planned instruction and activities in the arts, children develop initiative, creative ability, self-expression, self-reflection, thinking skills, discipline, a heightened appreciation of beauty and cross-cultural understanding; and

WHEREAS, experience in the arts develops insights and abilities central to the experience of life, and are collectively one the most important repositories of culture; and

WHEREAS, many national and state professional educational associates hold celebrations in March focused on students' participation in the arts; and

WHEREAS, these celebrations give California schools a unique opportunity to focus on the value of the arts for all students to foster cross-cultural understanding, to give recognition to the state's outstanding young artists, to focus on the careers in the arts available to California students, and to enhance public support for this important part of our curriculum; and

WHEREAS, the California State Board of Education states in its Arts Education Policy adopted in July 1989 that each student should receive a high quality, comprehensive arts education program based on the adopted visual and performing arts curriculum documents.

Resolution No. 2018/19-E-15

NOW, THEREFORE, BE IT RESOLVED that the Anaheim Union High School District Board of Trustees, proclaims the month of March 2019 as Arts Education Month and encourages all educational communities to celebrate the arts with meaningful student activities and programs that demonstrate learning and understanding in the visual and performing arts.

The foregoing resolution was passed and adopted at a regular meeting of the Board of Trustees, on February 7, 2019, by the following roll call vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

STATE OF CALIFORNIA)
)
) SS
)
COUNTY OF ORANGE)

I, Michael B. Matsuda, superintendent of the Anaheim Union High School District of Orange County, California, and secretary to the Board of Trustees thereof, hereby certify that the above and foregoing resolution was duly and regularly adopted by the said Board of Trustees at the regular meeting thereof held on the 7th day of February 2019, and passed by a roll call vote of all members of said board.

IN WITNESS WHEREOF, I have hereunto set my hand and seal this 7th day of February 2019.

Michael B. Matsuda
Superintendent and
Secretary to the Board of Trustees

**RESOLUTION OF THE BOARD OF TRUSTEES OF THE
ANAHEIM UNION HIGH SCHOOL DISTRICT**

NATIONAL ATHLETIC TRAINING MONTH

RESOLUTION NO. 2018/19-E-16

February 7, 2019

On the motion of Trustee _____ and duly seconded, the following resolution was adopted:

WHEREAS, athletic trainers have a long history of providing quality health care for athletes and those engaged in physical activity based on specific tasks, knowledge and skills acquired through their nationally regulated educational processes; and

WHEREAS, athletic trainers provide prevention of injuries; recognition, evaluation, and aggressive treatment; rehabilitation; health care administration; as well as education and guidance; and

WHEREAS, the National Athletic Trainers' Association represents and supports 35,000 members of the athletic training profession employed in the following settings: professional sports; colleges and universities; high schools; clinics and hospitals; corporate and industrial settings; and military branches; and

WHEREAS, leading organizations concerned with athletic training and health care have joined together in a common desire to raise public awareness of the importance of the athletic training profession and to emphasize the importance of quality health care within the aforementioned settings; and

WHEREAS, such an effort will improve health care for athletes and those engaged in physical activity and promote athletic trainers as health professionals;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of the Anaheim Union High School District hereby recognizes the month of March as National Athletic

Resolution No. 2018/19-E-16

Training Month and encourages all people of Anaheim Union High School District to learn more about the importance of athletic training and to support our athletic trainers.

The foregoing resolution was passed and adopted at a regular meeting of the Board of Trustees on February 7, 2019, by the following roll call vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

STATE OF CALIFORNIA)
)
) SS
)
COUNTY OF ORANGE)

I, Michael B. Matsuda, superintendent of the Anaheim Union High School District of Orange County, California, and secretary to the Board of Trustees thereof, hereby certify that the above and foregoing resolution was duly and regularly adopted by the said Board of Trustees at the regular meeting thereof held on the 7th day of February 2019, and passed by a roll call vote of all members of said board.

IN WITNESS WHEREOF, I have hereunto set my hand and seal this 7th day of February 2019.

Michael B. Matsuda
Superintendent and
Secretary to the Board of Trustees

Business and Noninstructional Operations

EXHIBIT H

The Board of Trustees recognizes the importance of developing a system of internal control procedures in order to help fulfill its obligation to monitor and safeguard District resources. To facilitate warrant processing, the superintendent or designee shall ensure that purchasing, receiving, and payment functions are kept separate. He/she shall also ensure that invoices are paid expeditiously so that the District may, to the extent possible, take advantage of available discounts and avoid finance charges.

The superintendent or designee shall sign all warrants and shall ensure that warrants have appropriate documentary support verifying that all goods and services to be paid for have been delivered or rendered in accordance with the purchase agreement.

The Board of Trustees shall approve all warrants at a regularly scheduled Board of Trustees meeting.

The District shall not be responsible for unauthorized purchases.

Legal Reference:

EDUCATION CODE

17605 Delegation of authority for purchases
42630-42651 Orders, requisitions and warrants
42800-42806 Revolving cash fund
42810 Alternative revolving fund
42820 Prepayment funds

CODE OF CIVIL PROCEDURE

685.010 Rate of interest

GOVERNMENT CODE

16.5 Digital signatures
5500-5506 Uniform Facsimile Signatures of Public Officials Act
8111.2 Definition of public entity

PUBLIC CONTRACT CODE

7107 Retention proceeds; withholding; disbursement
7201 Retention proceeds; limits and exceptions
9203 Payment for projects costing over \$5000
20104.50 Timely progress payments

CODE OF REGULATIONS, TITLE 2

22000-22005 Digital signatures

Board of Trustees August 7, 1986

Reviewed: November 13, 1989

Reviewed: February 1993

Revised: TBD

B

Business and Noninstructional Operations

The Board of Trustees recognizes its responsibility to enter into contracts on behalf of the District for the acquisition of equipment, supplies, services, and other resources necessary for the achievement of district goals. In exercising this authority to enter into a contract, the Board of Trustees shall ensure that the District's interest is protected and that the terms of the contract conform to applicable legal standards, including the bidding requirements in Public Contract Code 20111.

The Board of Trustees may, by a majority vote, delegate to the superintendent or designee the authority to enter into contracts on behalf of the District. To be valid or to constitute an enforceable obligation against the District, all such contracts must be approved and/or ratified by the Board of Trustees.

Every contract entered into on behalf of the District shall be made available for public inspection, except when the law prohibits disclosure. No contract shall prohibit a district employee from disparaging the goods or services of any contracting party.

Contracts for Non-nutritious Foods or Beverages

The District shall not enter into or renew a contract for the sale of foods or beverages that do not meet applicable nutritional standards specified in Education Code 49431-49431.7, 5 CCR 15500-15501 or 15575-15578, or 7 CFR 210.11 or 220.12, unless the contract specifies that such sale will occur off campus or outside the time restriction specified in the applicable law.

Before the District enters into or renews a contract that grants exclusive or nonexclusive advertising or sale of carbonated beverages, non-nutritious beverages, or non-nutritious foods as defined in law, the Board of Trustees shall ensure that the District has sufficient internal controls in place to protect the integrity of public funds and to ensure that funds raised as a result of the contract benefit public education. (Education Code 35182.5)

The superintendent or designee shall develop the District's internal control procedures to protect the integrity of public funds. Such internal controls may include, but not be limited to, the following:

1. Procedures that produce accurate and reliable financial statements and, at the same time, safeguard the assets, financial resources, and integrity of every employee responsible for handling money or property. Control systems shall be systematically evaluated and revised to keep pace with the changing responsibilities of management.
2. Procedures to ensure that District personnel do not handle cash or product at the school site. The contract shall specify that the vendor stock the machines and shall provide cash accounting, along with a check, for District proceeds directly to the controller's office.

Any contract for the sale or advertisement of non-nutritious foods or carbonated or

non-nutritious beverages shall be entered into on a competitive bid basis pursuant to Public Contract Code 20111 or through the issuance of a Request for Proposal. (Education Code 35182.5)

The Board of Trustees shall hold an annual public hearing to review and discuss all existing and potential contracts for the sale of foods and beverages on campus, including those sold as full meals or through competitive sales, fundraisers, or vending machines. The Board of Trustees shall hold a public hearing for any contract not discussed at the annual public hearing. (Education Code 35182.5)

The public hearing shall include, but not be limited to, a discussion of the nutritional value of foods and beverages sold within the District; the availability of fresh fruit, vegetables, and grains in school meals and snacks, including locally grown and organic produce; the amount of fat, sugar, and additives in the foods and beverages discussed; and barriers to student participation in school breakfast and lunch programs. (Education Code 35182.5)

The contract shall be accessible to the public and may not include a confidentiality clause that would prevent the District or a District school from making any part of the contract public. (Education Code 35182.5)

Contracts for Electronic Products or Services

The Board of Trustees shall not enter into a contract for electronic products or services that requires the dissemination of advertising to students, unless the Board of Trustees (Education Code 35182.5):

1. Enters into the contract at a noticed, public hearing of the Board of Trustees.
2. Makes a finding that the electronic product or service is or would be an integral component of the education of students.
3. Makes a finding that the District cannot afford to provide the electronic product or service unless it contracts to permit dissemination of advertising to students.
4. As part of the District's normal, ongoing communication to parents/guardians, provides written notice that the advertising will be used in the classroom or other learning center.
5. Offers parents/guardians the opportunity to request in writing that their child not be exposed to the program that contains the advertising. A request shall be honored for the school year in which it is submitted, or longer if specified, but may be withdrawn by the parents/guardians at any time.

Contracts for Digital Storage and Maintenance of Student Records

The District may enter into or renew a contract with a third party for the purpose of providing

services, including cloud-based services, for the digital storage, management, and retrieval of student records and/or to provide digital educational software that authorizes a third-party provider of digital educational software to access, store, and use student records. For these purposes, student records include any information maintained by the District that is directly related to a student and any information acquired directly from the student through the use of instructional software or applications assigned to the student by a teacher or other District employee, and do not include de-identified information. (Education Code 49073.1)

Any such contract shall contain all of the following: (Education Code 49073.1)

1. A statement that student records continue to be the property of and under the control of the District
2. If applicable, a description of the means by which students may retain possession and control of their own student-generated content, as defined in Education Code 49073.1, including options by which a student may transfer student-generated content to a personal account
3. A prohibition against the third party using any information in the student record for any purpose other than those required or specifically permitted by the contract
4. A description of the procedures by which a parent/guardian or a student age 18 years or older may review personally identifiable information in the student's records and correct erroneous information
5. A description of the actions the third party will take, including the designation and training of responsible individuals, to ensure the security and confidentiality of student records
6. A description of the procedures for notifying the affected parent/guardian, or the affected student if age 18 years or older, in the event of an unauthorized disclosure of the student's records
7. A certification that a student's records shall not be retained or available to the third party upon completion of the terms of the contract and a description of how that certification will be enforced, except that these requirements shall not apply to student-generated content if the student chooses to establish or maintain an account with the third party for the purpose of storing that content
8. A description of how the District and the third party will jointly ensure compliance with the federal Family Educational Rights and Privacy Act, 20 USC 1232g
9. A prohibition against the third party using personally identifiable information in student records to engage in targeted advertising

Legal Reference:

EDUCATION CODE

200-262.4 Prohibition of discrimination on the basis of sex
14505 Provisions required in contracts for audits
17250.10-17250.55 Design-build contracts
17595-17606 Contracts
35182.5 Contract prohibitions
45103.1 Personal services contracts
45103.5 Contracts for management consulting service related to food service
49073.1 Contract requirements for digital storage, maintenance and retrieval of student records
49431-49431.7 Nutritional standards

CODE OF CIVIL PROCEDURE

685.010 Rate of interest

GOVERNMENT CODE

12990 Nondiscrimination and compliance employment programs
53260 Contract provision re maximum cash settlement
53262 Ratification of contracts with administrative officers

LABOR CODE

1775 Penalties for violations
1810-1813 Working hours

PUBLIC CONTRACT CODE

4100-4114 Subletting and subcontracting fair practices
7104 Contracts for excavations; discovery of hazardous waste
7106 Noncollusion affidavit
20111 Contracts over \$50,000; contracts for construction; award to lowest responsible bidder
20104.50 Construction Progress Payments
22300 Performance retentions

CODE OF REGULATIONS, TITLE 5

15500 Food sales by student organizations
15501 Sales in high schools and junior high schools
15575-15578 Food and beverage requirements outside of the federal school meal programs

UNITED STATES CODE, TITLE 20

1232g Family Educational Rights and Privacy Act
1681-1688 Title IX, discrimination

CODE OF FEDERAL REGULATIONS, TITLE 7

210.1-210.31 National School Lunch Program
220.1-220.21 National School Breakfast Program

Management Resources:

CSBA PUBLICATIONS

Student Wellness: A Healthy Food and Physical Activity Policy Resource Guide, rev. 2005

WEB SITES

CSBA: <http://www.csba.org>

California Association of School Business Officials: <http://www.casbo.org>

Board of Trustees

August 7, 1986

Reviewed: November 13, 1989

Revised: February 1993

Revised: TBD

B

The Board of Trustees recognizes the importance of securing and retaining District documents. The superintendent or designee shall ensure that District records are developed, maintained, and disposed of in accordance with law, Board policy, and administrative regulation.

The superintendent or designee shall consult with District legal counsel, site administrators, District information technology staff, personnel department staff, and others as necessary to develop a secure document management system that provides for the storage, retrieval, archiving, and destruction of district documents, including electronically stored information such as email. This document management system shall be designed to comply with state and federal laws regarding security of records, record retention and destruction, response to "litigation hold" discovery requests, and the recovery of records in the event of a disaster or emergency.

The superintendent or designee shall ensure the confidentiality of records as required by law and shall establish regulations to safeguard data against damage, loss, or theft.

The superintendent or designee shall ensure that employees receive information about the District's document management system, including retention and confidentiality requirements and an employee's obligations in the event of a litigation hold established on the advice of legal counsel.

If the District discovers or is notified that a breach of security of District records containing unencrypted personal information has occurred, the superintendent or designee shall notify every individual whose personal information was, or is reasonably believed to have been, acquired by an unauthorized person. Personal information includes, but is not limited to, a social security number, driver's license or identification card number, medical information, health insurance information, or an account number in combination with an access code or password that would permit access to a financial account. (Civil Code 1798.29)

The superintendent or designee shall provide the notice in a timely manner either in writing or electronically, unless otherwise provided in law. The notice shall include the material specified in Civil Code 1798.29, be formatted as required, and be distributed in a timely manner, consistent with the legitimate needs of law enforcement to conduct an uncompromised investigation or any measures necessary to determine the scope of the breach and restore reasonable integrity of the data system. (Civil Code 1798.29)

Safe at Home Program

District public records shall not include the actual addresses of students, parents/guardians, or employees when a substitute address is designated by the Secretary of State pursuant to the Safe at Home program. (Government Code 6206, 6207)

When a substitute address card is provided pursuant to this program, the confidential, actual address may be used only to establish District residency requirements for enrollment and for school emergency purposes.

Legal Reference:

EDUCATION CODE

- 35145 Public meetings
- 35163 Official actions, minutes and journal
- 35250-35255 Records and reports
- 44031 Personnel file contents and inspection
- 49065 Reasonable charge for transcripts
- 49069 Absolute right to access

CIVIL CODE

- 1798.29 Breach of security involving personal information

CODE OF CIVIL PROCEDURE

- 1985.8 Electronic Discovery Act
- 2031.010-2031.060 Civil Discovery Act, scope of discovery demand
- 2031.210-2031.320 Civil Discovery Act, response to inspection demand

GOVERNMENT CODE

- 6205-6210 Confidentiality of addresses for victims of domestic violence, sexual assault or stalking
- 6252-6265 Inspection of public records
- 12946 Retention of employment applications and records for two years

PENAL CODE

- 11170 Retention of child abuse reports

CODE OF REGULATIONS, TITLE 5

- 430 Individual student records; definition
- 432 Varieties of student records
- 16020-16022 Records, general provisions
- 16023-16027 Retention of records

UNITED STATES CODE, TITLE 20

- 1232g Family Educational Rights and Privacy Act

CODE OF FEDERAL REGULATIONS, TITLE 34

- 99.1-99.8 Family Educational Rights and Privacy Act

Management Resources:

WEB SITES

California Secretary of State: <http://www.sos.ca.gov/safeathome>

Board of Trustees

September 25, 1989

Reviewed: November 13, 1989

Reviewed: February 1993

Revised: TBD

B

The Board of Trustees recognizes that District employees may incur expenses in the course of performing their assigned duties and responsibilities. To ensure the prudent use of public funds, the superintendent or designee shall establish rules to keep such expenses to a minimum while affording employees a reasonable level of safety and convenience.

The Board of Trustees shall authorize payment for actual and necessary travel expenses incurred by any employee performing authorized services for the District, whether within or outside District boundaries. (Education Code 44032)

The superintendent or designee shall establish procedures for the approval of travel requests and the submission and verification of expense claims. He/she also shall establish reimbursement rates in accordance with law and Board policy.

An employee shall obtain approval from the superintendent or designee prior to traveling. The superintendent or designee may approve travel requests in accordance with the adopted budget and upon determining that the travel is authorized or assigned by the employee's supervisor, is necessary to attend a conference or other staff development opportunity that will enhance employee performance, and/or is otherwise necessary to the performance of the employee's duties. Travel expenses not previously budgeted may be approved on a case-by-case basis by the superintendent or designee if he/she determines that the travel is essential and that resources may be obtained or redirected for this purpose.

Reimbursable travel expenses may include, but are not limited to, costs of transportation, parking fees, bridge or road tolls, lodging and food when District business reasonably requires an overnight stay, registration fees for seminars and conferences, telephone and other communication expenses incurred on district business, and other necessary incidental expenses.

The District shall not reimburse personal travel expenses including, but not limited to alcohol, entertainment, laundry, expenses of any family member who is accompanying the employee on District-related business, personal use of an automobile, and personal losses or traffic violation fees incurred while on District business.

Except as otherwise provided, reimbursement of travel expenses shall be based on actual expenses as documented by original receipts.

Authorized employees shall be reimbursed for the use of their own private vehicles in the performance of assigned duties, on either a mileage or monthly basis as determined by the superintendent or designee. (Education Code 44033)

The mileage allowance provided by the District for employees' use of their private vehicles shall be equal to the rate established by the Internal Revenue Service.

Vehicles should be shared whenever possible to minimize travel costs. No employee shall be entitled to reimbursement for automobile travel when he/she is transported free of charge or by another employee who is entitled to the expense reimbursement.

**EMPLOYEE PARTICIPATION IN CONFERENCES,
CONVENTIONS AND SEMINARS**

6206 (3350)

Meal costs shall be reimbursed based on documented actual expenses within the maximum amounts established by the superintendent or designee and based on the time of day that travel for District business begins and ends.

Any expense that exceeds the maximum rate of reimbursement established by the District shall be reimbursed only with the approval of the superintendent or designee.

All expense reimbursement claims shall be submitted on a District form, within 10 working days following return from travel. The form shall be accompanied by original receipts and any explanation necessary to document that the expenses meet District criteria for reimbursement.

The superintendent or designee shall approve expense claims only upon verifying that all necessary documentation is provided and that all expenses are appropriate and related to District business. If an expense claim is disallowed due to lack of documentation or inappropriate expenses, the employee may be personally responsible for any improper costs incurred.

Legal Reference:

EDUCATION CODE

- 42634 Itemization of expenses
- 44016 Travel expense to employment interview
- 44032 Travel expenses
- 44033 Automobile allowance
- 44802 Student teacher's travel expense

Management Resources:

INTERNAL REVENUE SERVICE PUBLICATIONS

Per Diem Rates (For Travel Within the Continental United States), Publication 1542

WEB SITES

Internal Revenue Service: <http://www.irs.gov>

U.S. General Services Administration, Per Diem Rates: <http://www.gsa.gov/perdiem>

Board of Trustees

November 22, 1982

Reviewed: October 23, 1986

Revised: February 22, 1990

Revised: April, 1993

Revised: July, 1994

E

Revised: TBD

B

ACCESS TO DISTRICT RECORDS

The Board of Trustees recognizes the right of citizens to have access to public records of the District. The Board of Trustees intends the District to provide any person reasonable access to the public records of the schools and District during normal business hours and within the requirements of law. Public access shall not be given to records listed as exempt from public disclosure in the California Public Records Act and other state or federal law.

In response to a public records request, the superintendent or designee shall make reasonable efforts to locate the requested records, including, but not limited to, any electronic communication substantively related to the records, such as email, text messages, instant messages, and other electronic communications, regardless of whether they are transmitted through a District-provided device or account or through an employee's or Board member's personal device or account.

The District may charge for copies of public records or other materials requested by individuals or groups. The charge shall be based on actual costs of duplication, as determined by the superintendent or designee and as specified in administrative regulation.

In order to help maintain the security of District records, members of the public granted access shall examine records in the presence of a District staff member.

Legal Reference:

EDUCATION CODE

35145	Public meetings
35170	Authority to secure copyrights
35250	Duty to keep certain records and reports
41020	Requirement for annual audit
42103	Publication of proposed budget; hearing
44031	Personnel file contents and inspections
44839	Medical certificates; periodic medical examination
49060-49079	Student records
49091.10	Parental review of curriculum and instruction

GOVERNMENT CODE

3547	Proposals relating to representation
6250-6270	California Public Records Act
6275-6276.48	Other exemptions from disclosure
53262	Employment contracts
54957.2	Minute book record of closed sessions
54957.5	Agendas and other writings distributed for discussion or consideration
81008	Political Reform Act, public records; inspection and reproduction

CALIFORNIA CONSTITUTION

Article 1, Section 3 Right of access to governmental information

CODE OF REGULATIONS, TITLE 5
430-438 Individual student records

COURT DECISIONS

City of San Jose v. Superior Court (2017) 2 Cal.5th 608
Los Angeles County Board of Supervisors v. Superior Court (2016) 2 Cal.5th 282
International Federation of Professional and Technical Engineers v. The Superior Court of Alameda County, (2007) 42 Cal.4th 319
Los Angeles Times v. Alameda Corridor Transportation Authority, (2001) 88 Cal.App.4th 1381
Kleitman v. Superior Court, (1999) 74 Cal.App. 4th 324
Fairley v. Superior Court, (1998) 66 Cal.App. 4th 1414
North County Parents Organization for Children with Special Needs v. Department of Education, (1994) 23 Cal.App. 4th 144

ATTORNEY GENERAL OPINIONS

71 Ops.Cal.Atty.Gen. 235 (1988)
64 Ops.Cal.Atty.Gen. 186 (1981)

Management Resources:

CSBA PUBLICATIONS

Legal Alert: Tips for Governing Boards in Response to Public Records Act Ruling on Electronic Communications, March 2017

ATTORNEY GENERAL PUBLICATIONS

Summary of the California Public Records Act, 2004

LEAGUE OF CALIFORNIA CITIES PUBLICATIONS

The People's Business: A Guide to the California Public Records Act, 2008

WEB SITES

CSBA: <http://www.csba.org>
California Attorney General's Office: <http://oag.ca.gov>
Institute for Local Government: <http://www.cacities.org>
State Bar of California: <http://www.calbar.ca.gov>

Board of Trustees

April 16, 2017

Revised: TBD

B

Business and Noninstructional Operations

The Board of Trustees recognizes its fiduciary responsibility to effectively manage and safeguard the District's assets and resources in order to help achieve the District's goals for student learning. The superintendent or designee shall establish and maintain an accurate, efficient financial management system that enhances the district's ability to meet its fiscal obligations, produces reliable financial reports, and complies with laws, regulations, policies, and procedures. He/she shall ensure that the District's accounting system provides ongoing internal controls and meets generally accepted accounting standards.

Capital Assets

The superintendent or designee shall develop a system to accurately identify and value District assets in order to help ensure financial accountability and to minimize the risk of loss or misuse. District assets with a useful life of more than one year and an initial acquisition cost of \$5,000 or more shall be considered capital assets. The superintendent or designee shall determine the estimated useful life of each capital asset and shall calculate and report the estimated loss of value or depreciation during each accounting period for all capital assets.

Internal Controls/Fraud Prevention

The Board expects Board members, employees, consultants, vendors, contractors, and other parties maintaining a business relationship with the district to act with integrity and due diligence in dealings involving the District's assets and fiscal resources.

The superintendent or designee shall develop internal controls which aid in the prevention and detection of fraud, financial impropriety, or irregularity within the District. These internal controls may include, but are not limited to, segregating employee duties relating to authorization, custody of assets, and recording or reporting of transactions; providing detailed, written job descriptions explaining the segregation of functions; adopting an integrated financial system; conducting background checks on business office employees; and requiring continuous in-service training for business office staff on the importance of fraud prevention.

All employees shall be alert for any indication of fraud, financial impropriety, or irregularity within their area of responsibility. Any employee who suspects fraud, impropriety, or irregularity shall immediately report those suspicions to his/her immediate supervisor and/or the superintendent or designee. In addition, the superintendent or designee shall establish a method for employees and outside persons to anonymously report any suspected instances of fraud, impropriety, or irregularity.

The superintendent or designee shall have primary responsibility for any necessary investigations of suspected fraud, impropriety, or irregularity, in coordination with legal counsel, the District's auditors, law enforcement agencies, or other governmental entities, as appropriate.

The superintendent or designee shall provide regular reports to the Board on the status of the District's internal control procedures and recommend any necessary revisions to related Board policies or administrative regulations.

Legal Reference:

EDUCATION CODE

14500-14508 Financial and compliance audits

35035 Powers and duties of superintendent

35250 Duty to keep certain records and reports

41010-41023 Accounting regulations, budget controls and audits

42600-42603 Control of expenditures

42647 Drawing of warrants by district on county treasurer; form; reports, statements and other data

GOVERNMENT CODE

53995-53997 Obligation of contract

Board of Trustees

Board Approved: TBD

B

Business and Noninstructional Operations**EXHIBIT N**

The Board of Trustees recognizes its fiduciary responsibility to oversee the prudent expenditure of District funds. In order to best serve District interests, the superintendent or designee shall develop and maintain effective purchasing procedures that are consistent with sound financial controls and that ensure the district receives maximum value for items purchased. He/she shall ensure that records of expenditures and purchases are maintained in accordance with law.

Expending Authority

The superintendent or designee may purchase supplies, materials, apparatus, equipment, and services up to the amounts specified in Public Contract Code 20111, beyond which a competitive bidding process is required. The Board of Trustees shall not recognize obligations incurred contrary to board policy and administrative regulations.

To process District purchase orders as efficiently as possible while still permitting the Board of Trustees to have an opportunity to review and approve as much as possible, the Business Services Division will prepare a report of purchase orders to be ratified at each meeting of the Board of Trustees. (Education Code 17605)

The superintendent or designee may authorize an expenditure, which exceeds the budget classification allowance against which the expenditure is charged, if the charged amount is available in the budget for transfer by the Board of Trustees.

District funds shall not be expended for the purchase of alcoholic beverages. (Education Code 32435)

Purchasing Procedures

Insofar as possible, goods and services purchased shall meet the needs of the person or department ordering them at the lowest price consistent with standard purchasing practices. Maintenance costs, replacement costs, and trade-in values shall be considered when determining the most economical purchase price. When price, fitness, and quality are equal, recycled products shall be preferred when procuring materials for use in district schools and buildings.

All purchases shall be made by formal contract or purchase order and shall be accompanied by a receipt. In order to eliminate the processing of numerous small purchase orders, the superintendent or designee may create a "blanket" or "open" purchase order system for the purchase of minor items as needed from a vendor. He/she shall ensure that the "open" purchase order system details a maximum purchase amount, the types of items that can be purchased under this order, the individuals authorized to approve purchases, and the expiration date of the "open" order.

Legal Reference:

EDUCATION CODE

- 17604 Delegation of powers to agents; approval or ratification of contracts by governing board
- 17605 Delegation of authority to purchase supplies and equipment
- 32370-32376 Recycling paper
- 32435 Prohibited use of public funds, alcoholic beverages
- 35010 Control of district; prescription and enforcement of rules
- 35035 Powers and duties of superintendent
- 35160 Authority of governing boards
- 35250 Duty to keep certain records and reports
- 38083 Purchase of perishable foodstuffs and seasonal commodities
- 41010 Accounting system
- 41014 Requirement of budgetary accounting

GOVERNMENT CODE

- 4330-4334 California made materials

PUBLIC CONTRACT CODE

- 3410 U.S. produce and processed foods
- 20111 Contracts over \$50,000; contracts for construction; award to lowest responsible bidder

Management Resources:

WEB SITES

- CSBA, Financial Services: <http://www.csba.org/fs>
- California Association of School Business Officials: <http://www.casbo.org>
- California Department of Education: <http://www.cde.ca.gov>

Board of Trustees

Approved: TBD

B

Business and Noninstructional Operations

The Board of Trustees is committed to promoting public accountability and ensuring prudent use of public funds. When leasing, purchasing, or contracting for equipment, materials, supplies, or services for the District, including when contracting for public projects involving District facilities, the Board of Trustees shall explore lawful opportunities to obtain the greatest possible value for its expenditure of public funds. When required by law, or if the Board of Trustees determines that it is in the best interest of the District, such contracts shall be made using competitive bidding.

No work, project, service, or purchase shall be split or separated into smaller work orders or projects for the purpose of evading legal requirements for competitive bidding. (Public Contract Code 20116)

The superintendent or designee shall establish comprehensive bidding procedures for the District in accordance with law. The procedures shall include a process for advertising bids, instructions and timelines for submitting and opening bids, and other relevant requirements.

For award of contracts which, by law or Board of Trustees policy, require prequalification, the procedures shall identify a uniform system for rating bidders on the basis of a completed questionnaire and financial statements.

When calling for bids, the superintendent or designee shall ensure that the bid specifications clearly describe in appropriate detail the quality, delivery, and service required and include all information which the district knows, or has in its possession, that is relevant to the work to be performed or that may impact the cost of performing the work.

Except as authorized by law, contracts shall be let to the lowest responsible bidder who shall give such security as the Board of Trustees requires, or else all bids shall be rejected. (Public Contract Code 20111)

When the Board of Trustees has determined that it is in the best interest of the District, the District may piggyback onto the contract of another public agency or corporation to lease or purchase any personal property to the extent authorized by law. (Public Contract Code 20118, 10298, and 10299)

Legal Reference:**EDUCATION CODE**

17070.10-17079.30 Leroy F. Greene School Facilities Act

17250.10-17250.55 Design-build contracts

17406 Lease-leaseback contracts

17595 Purchase of supplies through Department of General Services

17602 Purchase of surplus property from federal agencies

38083 Purchase of perishable foodstuffs and seasonable commodities

38110-38120 Apparatus and supplies

39802 Transportation services

BUSINESS AND PROFESSIONS CODE

7056 General engineering contractor

7057 General building contractor

CODE OF CIVIL PROCEDURE

446 Verification of pleadings

GOVERNMENT CODE

4217.10-4217.18 Energy conservation contracts

4330-4334 Preference for California-made materials

6252 Definition of public record

53060 Special services and advice

54201-54205 Purchase of supplies and equipment by local agencies

PUBLIC CONTRACT CODE

1102 Emergencies

1103 Definition, responsible bidder

2000-2002 Responsive bidders

3000-3010 Roofing projects

3400 Bids, specifications by brand or trade name not permitted

3410 United States produce and processed foods

4113 Prime contractor; subcontractor

6610 Bid visits

12200 Definitions, recycled goods, materials and supplies

20101-20103.7 Public construction projects, requirements for bidding

20103.8 Award of contracts

20110-20118.4 Local Agency Public Construction Act; school districts

20189 Bidder's security, earthquake relief

22000-22045 Alternative procedures for public projects (UPCCAA)

22152 Recycled product procurement

COURT DECISIONS

Los Angeles Unified School District v. Great American Insurance Co., (2010) 49 Cal.4th 739

Great West Contractors Inc. v. Irvine Unified School District, (2010) 187 Cal.App.4th 1425

Marshall v. Pasadena Unified School District, (2004) 119 Cal.App.4th 1241

Konica Business Machines v. Regents of the University of California, (1988) 206 Cal.App.3d 449

City of Inglewood-Los Angeles County Civic Center Authority v. Superior Court, (1972) 7 Cal.3d 861

ATTORNEY GENERAL OPINIONS

89 Ops.Cal.Atty.Gen. 1 (2006)

Management Resources:

WEB SITES

CSBA: <http://www.csba.org>

California Association of School Business Officials: <http://www.casbo.org>

California Department of Education: <http://www.cde.ca.gov>

California Department of General Services: <https://www.dgs.ca.gov>

Board of Trustees

Approved: TBD

B

Business and Noninstructional Operations**EXHIBIT P**

In order to provide for the proper control and conservation of District property, the superintendent or designee shall maintain an inventory in a manner authorized by the State Board of Education for the following:

1. All items currently valued in excess of \$500.
2. All items purchased with federal funds or matching non- federal funds and acquired at a unit cost of \$500 or more.

Legal Reference:

EDUCATION CODE

35168 Inventory of equipment

CODE OF REGULATIONS, TITLE 5

16023 Class 1 - Permanent records

16035-16036 Historical inventory of equipment

CARL D. PERKINS VOCATIONAL EDUCATION ACT, Public Law 98-524, 99-159

34 CODE OF FEDERAL REGULATIONS, 74.132-74.140

Office of Management and Budget, Circular A-102, Attachment N, Property Management Standards

Anaheim Union High School District

Board of Trustees

Approved: TBD

B

Business and Noninstructional Operations

The Board of Trustees is committed to ensuring public accountability and the fiscal health of the District. The Board shall adopt sound fiscal policies, oversee the District's financial condition, and continually evaluate whether the District's budget and financial operations support the District's goals for student achievement.

The superintendent or designee shall ensure that all financial reports are prepared in accordance with law and in conformity with generally accepted accounting principles and financial reporting standards stipulated by the Governmental Accounting Standards Board and the California Department of Education (CDE). He/she shall establish a system of ongoing internal controls to ensure the reliability of financial reporting.

When required by law or the Board, the superintendent or designee shall submit to the Board reports of the District's financial status, including, but not limited to, any report specified in this Board policy or accompanying administrative regulation. When any such report must be approved by the Board prior to its submission to a local, state, and/or federal agency, the superintendent or designee shall provide the report to the Board in sufficient time to enable the Board to carefully review the report and meet any applicable submission deadline.

The Board shall regularly communicate the District's financial position to the public and shall use financial reports to determine what actions and budget amendments, if any, are needed to ensure the District's financial stability.

If District conditions predict fiscal distress or indicate that the District might not be able to meet its fiscal obligations, the Board and superintendent or designee shall act quickly to identify and resolve these conditions. The Board shall work cooperatively with the County Superintendent of Schools to improve the District's fiscal health and may contract with an external individual or organization to advise the District on fiscal matters.

Unaudited Actual Receipts and Expenditures

On or before September 15, the Board shall approve and file with the County Superintendent a statement of the District's unaudited actual receipts and expenditures for the preceding fiscal year. The superintendent or designee shall prepare this statement using the state's standardized account code structure (SACS) as prescribed by the Superintendent of Public Instruction (SPI). (Education Code 42100)

Gann Appropriations Limit Resolution

On or before September 15, the Board shall adopt a resolution identifying, pursuant to Government Code 7900-7914, the District's estimated appropriations limit for the current fiscal year and the actual appropriations limit for the preceding fiscal year. Documentation used to identify these limits shall be made available to the public on the day of the Board meeting. (Education Code 42132; Government Code 7910)

Interim Reports/Certification of Ability to Meet Fiscal Obligations

The superintendent or designee shall submit two interim fiscal reports to the Board, the first report covering the District's financial and budgetary status for the period ending October 31 and the second report covering the period ending January 31. The reports and supporting data shall be made available by the District for public review. (Education Code 42130)

Within 45 days after the close of the period reported, the Board shall approve the interim report and certify, on the basis of the interim report and any additional financial information known by the Board, whether the district will be able to meet its fiscal obligations for the remainder of the fiscal year and, based on current forecasts, for the two subsequent fiscal years. The certification shall be classified as one of the following: (Education Code 42130, 42131)

1. "Positive certification" indicating that the District will meet its financial obligations for the current fiscal year and two subsequent fiscal years
2. "Qualified certification" indicating that the District may not meet its financial obligations for the current fiscal year or two subsequent fiscal years
3. "Negative certification" indicating that the District will be unable to meet its financial obligations for the remainder of the fiscal year or the subsequent fiscal year

The superintendent or designee shall submit a copy of each interim report and certification to the County Superintendent using the state's SACS software, as prescribed by the SPI. (Education Code 42130, 42131)

If the District's certification is subsequently changed by the County Superintendent from a positive to a qualified or negative certification, or from a qualified to a negative certification, the Board may appeal the decision to the SPI within five days of receiving the notice of change. (Education Code 42131)

Whenever the District receives a qualified or negative certification from the Board or the County Superintendent, the Superintendent or designee shall cooperate in the implementation of any remedial actions taken or prescribed by the County Superintendent under the authority granted to him/her pursuant to Education Code 42131.

If the second interim report is accompanied by a qualified or negative certification, the Board shall, no later than June 1, provide to the County Superintendent, the State Controller, and the SPI a financial statement as of April 30 ("third interim report") that projects the District's fund and cash balances through June 30. (Education Code 42131)

At any time during the year when the County Superintendent conducts a comprehensive review of the District's financial and budgetary conditions after he/she has determined that the District's budget does not comply with state criteria and standards for fiscal stability, the Board shall

review the County Superintendent's recommendations at a public Board meeting. Within 15 days of receiving the report, the District shall notify the County Superintendent and the SPI of its proposed actions on the recommendation. (Education Code 42637)

Audit Report

By April 1 of each year, the Board shall provide for an annual audit of the District's books and accounts. (Education Code 41020)

To conduct the audit, the Board shall select a certified public accountant or public accountant licensed by the State Board of Accountancy from among those deemed qualified by the State Controller. (Education Code 41020, 41020.5)

The Board shall not select any public accounting firm to provide audit services if the lead or coordinating audit partner having primary responsibility for the audit, or the audit partner responsible for reviewing the audit, has performed audit services for the District in each of the six previous fiscal years. (Education Code 41020)

No later than December 15, the report of the audit for the preceding fiscal year shall be filed with the County Superintendent, the CDE, and the State Controller. (Education Code 41020)

Prior to December 15 whenever possible, but in no case later than January 31, the Board shall review, at an open meeting, the annual District audit for the prior year, any audit exceptions identified in that audit, the recommendations or findings of any management letter issued by the auditor, and any description of correction or plans to correct any exceptions or any issue raised in a management letter. (Education Code 41020.3)

The Board shall have an opportunity at the meeting to ask questions of the auditor and request further information about the audit findings.

Audit Committee

The Board may appoint an audit committee composed of staff knowledgeable about fiscal matters, other staff, and representatives of the community.

The committee shall serve in an advisory capacity and may:

1. Make recommendations regarding the selection of the external independent auditor in accordance with Education Code 41020 and 41020.5
2. Review the plan for the audit process with the independent auditor to determine the adequacy of the nature, scope, and timetable of the audit
3. Review the results of the audit and participate with the independent auditor and management in preparing final recommendations and responses

4. Participate with the independent auditor in presenting the audit report to the Board
5. Review Board policies and administrative regulations to recommend any revisions needed to ensure effective financial reporting
6. Provide input on the effectiveness of the independent auditor
7. Periodically report to the Board regarding the status of previous audit recommendations for improving the accounting and internal control systems

Legal Reference:

EDUCATION CODE

- 1240 Duties of county superintendent of schools
- 14500-14508 Financial and compliance audits
- 17070.10-17079.30 Leroy F. Greene School Facilities Act
- 17150-17150.1 Public disclosure of non-voter-approved debt
- 17170-17199.5 California School Finance Authority
- 33127 Standards and criteria for local budgets and expenditures
- 33128 Standards and criteria; inclusions
- 33129 Standards and criteria; use by local agencies
- 35035 Powers and duties of superintendent
- 41010-41024 Accounting system and audits
- 41326 Emergency apportionment
- 41344 Repayment of apportionment significant audit exceptions
- 41344.1 Appeals of audit findings
- 41455 Examination of financial problems of local districts
- 42100-42105 Requirement to prepare and file annual statement
- 42120-42129 Budget requirements
- 42130-42134 Financial reports and certifications
- 42140-42142 Public disclosure of fiscal obligations
- 42637 County superintendent review of district's financial and budgetary conditions
- 42652 Revocation or suspension of warrant authority
- 48300-48316 Student attendance alternatives
- 52060-52077 Local control and accountability plan

GOVERNMENT CODE

- 3540.2 School district; qualified or negative certification; proposed agreement review and comment
- 7900-7914 Appropriations limit
- 16429.1 Local agency investment fund
- 53646 Reports of investment policy and compliance

CODE OF REGULATIONS, TITLE 2

1859.104 Leroy F. Greene School Facilities Program, reporting requirements

CODE OF REGULATIONS, TITLE 5

15060 Standardized account code structure

15070 Submission of reports using standardized account code structure

15440-15451 Criteria and standards for school district budgets

15453-15464 Criteria and standards for school district interim reports

19810-19816.1 Audits

UNITED STATES CODE, TITLE 31

7501- 7507 Single audits of federal program funds

CODE OF FEDERAL REGULATIONS, TITLE 2

200.0-200.521 Federal uniform grant guidance

Board of Trustees

Board Approved: TBD

B

Business and Noninstructional Operations

Noninstructional equipment of the District is for the support of the maintenance and operations programs. Rules and regulations shall be established to ensure proper supervision, utilization, and maintenance of all district-owned equipment wherever located.

With respect to instructional equipment, the District shall provide comparable basic classroom equipment and furniture for all classes.

The superintendent or designee shall ensure that any equipment which cannot be supplied to every class is shared within and among the schools.

Use of District Equipment

District equipment may be used in other than District-owned facilities only when such use promotes the educational program of the District. Such use must be authorized, in advance, by the employee's Division assistant superintendent and operated under the direct supervision of District personnel. The borrower shall be responsible for the safe return of the equipment.

Any other use is prohibited by this policy and considered a gift of public funds and any violation may be cause for disciplinary action.

Legal Reference:**EDUCATION CODE**

35160 Authority of governing boards

**HAWKINS-STAFFORD ELEMENTARY AND SECONDARY IMPROVEMENT
AMENDMENTS OF 1988, Public Law 100-297**

Anaheim Union High School District

Board of Trustees

Approved: TBD

B

Business and Noninstructional Operations

The Board of Trustees recognizes its fiscal responsibility to maximize the use of District equipment, supplies, instructional materials, and other personal property while providing up-to-date resources that facilitate student learning and effective district operations. When the Board of Trustees, upon recommendation of the Superintendent or designee, declares any District-owned personal property unusable, obsolete, or no longer needed, the Board of Trustees shall determine the estimated value of the property and shall decide whether the property will be donated, sold, or otherwise disposed of as prescribed by law and administrative regulation.

The Board of Trustees shall approve the price and terms of any sale or lease of personal property of the District.

If the Board of Trustees members who are in attendance at a meeting unanimously agree that the property, whether one or more items, does not exceed \$2,500 in value, the property may be sold without advertising for bids. (Education Code 17546)

If the Board of Trustees members who are in attendance at a meeting unanimously find that the value of the property is insufficient to defray the costs of arranging a sale, the property may be donated to a charitable organization deemed appropriate by the Board of Trustees or may be disposed of in the local public dump. (Education Code 17546)

Instructional materials shall be considered obsolete or unusable by the District if they have been replaced by more recent editions or new materials selected by the Board of Trustees, are not aligned with the District's academic standards or course of study, and have no foreseeable value in other instructional areas. Such materials may be sold or donated if they continue to serve educational purposes that would benefit others outside the District. Instructional materials are not appropriate for sale or donation if they meet any of the following criteria:

1. Contain information rendered inaccurate or incomplete by new research or technologies
2. Contain demeaning, stereotyping, or patronizing references to any group of persons protected against discrimination by law or Board policy
3. Are damaged beyond use or repair

The superintendent or designee shall establish procedures to be used whenever the District sells equipment or supplies originally acquired under a federal grant or subgrant. Such procedures shall be designed to ensure the highest possible return. (2 CFR 200.313)

Legal Reference:

EDUCATION CODE

17540-17542 Sale or lease of personal property by one district to another

17545-17555 Sale of personal property

35168 Inventory, including record of time and mode of disposal

60510-60530 Sale, donation, or disposal of instructional materials

SALE AND DISPOSAL OF BOOKS, EQUIPMENT AND SUPPLIES 4522 (3270)

GOVERNMENT CODE

25505 District property; disposition; proceeds

CODE OF REGULATIONS, TITLE 5

3944 Consolidated categorical programs, district title to equipment

3946 Disposal of equipment purchased with state and federal consolidated application funds

UNITED STATES CODE, TITLE 40

549 Surplus property

CODE OF FEDERAL REGULATIONS, TITLE 2

200.0-200.521 Federal uniform grant guidance

Management Resources:

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

California School Accounting Manual

Standards for Evaluating Instructional Materials for Social Content, 2013

WEB SITES

California Department of Education: <http://www.cde.ca.gov>

School Services of California, Inc.: <http://www.sscal.com>

Board of Trustees

Approved: TBD

B



MEMORANDUM

To: Jennifer Root
From: Keith Weaver
Date: November 8, 2018
Re: Scope of Work for a Potential 2020 Bond Measure

Jennifer, thank you again for the opportunity to work with Anaheim Union High School District. Below is a scope of work for us to provide financial advisory services for a potential 2020 bond measure.

The financial advisory services we anticipate providing include:

- Analysis of bond financial plans based on the District's facilities funding goals, the projected property tax base, structuring options, and legal constraints
• Assistance with seeking community and stakeholder input and communicating information
• Research and analysis of the District's property tax base
• Developing and updating the process and schedule of events
• Assistance with an RFP/selection process for other professionals as needed
• Developing, reviewing, and commenting on public opinion survey questionnaire
• Reviewing and commenting on bond measure related documents
• Attending and presenting at Board meetings, community meetings, and staff meetings

For this type of work, we will work on an hourly basis. Our hourly rate is \$225 (\$112.50 for travel time) plus out-of-pocket expenses. We estimate a budget of \$45,000 including professional services, travel time, and expenses. We will not exceed the proposed budget without authorization from you. Also, the cost of our services may be reimbursable from bond proceeds should the bond measure be successful. Should the District move forward with the issuance of bonds, we will propose a separate scope of work and budget at that time based on the specifics of the proposed bond issuance. This fee will be payable from the bonds with no out-of-pocket cost to the District.

As always, our commitment to our clients is "100 percent satisfaction guaranteed, 100 percent of the time". If the scope of work is acceptable, please sign below and return a copy to us. Thank you!

Accepted By:

[Handwritten signature of Jennifer Root]

Jennifer Root
Assistant Superintendent, Business Services
Anaheim Union High School District

Date: 1/18/19

Campus Security

The Governing Board is committed to providing a school environment that promotes the safety of students, employees, and visitors to school grounds. The Board also recognizes the importance of protecting District property, facilities, and equipment from vandalism and theft.

The Superintendent or designee shall develop campus security procedures which are consistent with the goals and objectives of the District's comprehensive safety plan and site-level safety plans. Such procedures shall be regularly reviewed to reflect changed circumstances and to assess their effectiveness in achieving safe school objectives.

Surveillance Systems

The Board believes that reasonable use of surveillance cameras will help the District achieve its goals for campus security. In consultation with the District Infrastructure Committee and relevant staff, the Superintendent or designee shall identify appropriate locations for the placement of surveillance cameras. Cameras shall not be placed in areas where students, staff, or community members have a reasonable expectation of privacy.

Prior to the operation of the surveillance system, the Superintendent or designee shall ensure that signs are posted at conspicuous locations at affected school buildings and grounds. These signs shall inform students, staff, and visitors that surveillance may occur. The Superintendent or designee shall also make available on the District website written notice to students and parents/guardians about the District's surveillance system, explaining that the recordings may be used in disciplinary proceedings, and that matters captured by the camera may be referred to local law enforcement, as appropriate.

To the extent that any images from the District's surveillance system create a student or personnel record, the Superintendent or designee shall ensure that the images are accessed, retained, and disclosed in accordance with law, Board policy, administrative regulation, and any applicable collective bargaining agreements.

*Legal Reference:*EDUCATION CODE

32020 Access gates

32211 Threatened disruption or interference with classes

32280-32288 School safety plans

35160 Authority of governing boards

35160.1 Broad authority of school districts

38000-38005 Security patrols

49050-49051 Searches by school employees

49060-49079 Student records

PENAL CODE

469 Unauthorized making, duplicating or possession of key to public building

626-626.10 Disruption of schools

CALIFORNIA CONSTITUTION

Article 1, Section 28(c) Right to Safe Schools

UNITED STATES CODE, TITLE 20

1232g Family Educational Rights and Privacy Act

COURT DECISIONS

New Jersey v. T.L.O. (1985) 469 U.S. 325

ATTORNEY GENERAL OPINIONS

83 Ops.Cal.Atty.Gen. 257 (2000)

75 Ops.Cal.Atty.Gen. 155 (1992)

Management Resources:

CSBA PUBLICATIONS

Protecting Our Schools: Governing Board Strategies to Combat School Violence, 1999

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

Safe Schools: A Planning Guide for Action, 2002

NATIONAL INSTITUTE OF JUSTICE PUBLICATIONS

The Appropriate and Effective Use of Security Technologies in U.S. Schools: A Guide for Schools and Law Enforcement Agencies, 1999

WEB SITES

CSBA: <http://www.csba.org>

GAMUT Online: <http://www.gamutonline.net>

California Department of Education, Safe Schools Office: <http://www.cde.ca.gov/l/s/ss>

National Institute of Justice: <http://www.ojp.usdoj.gov/nij>

Instruction

The Board of Trustees recognizes that it is accountable to students, parents/guardians, and the community for the effectiveness of the district's educational program in meeting district goals for student learning. The Superintendent or designee shall conduct a continual evaluation of the curriculum and the instructional program in order to improve student achievement.

The Superintendent or designee shall provide the Board and the community with regular reports on student progress toward Board-established standards of expected achievement. In addition, he/she shall evaluate and report data for each district school and for every numerically significant student group, as defined in Education Code 52052, including, but not limited to, school and student group performance on statewide achievement indicators and progress toward goals specified in the District's local control and accountability plan (LCAP). Additional local measures, indicators or initiatives may also be used to evaluate district and school performance.

Based on these reports, the Board shall take appropriate actions to maintain the effectiveness of programs and to improve the quality of education that district students receive.

Annual Monitoring of Consolidated Application Programs

The Board and the Superintendent or designee shall annually determine whether the district's categorical programs funded through the state's consolidated application are effective in meeting the needs of the students they are intended to serve. As a basis for this evaluation, the Superintendent or designee shall recommend for Board approval the specific, measurable criteria that shall be used at each school and at the district level. These criteria may include, but are not necessarily limited to, the progress of all students and of each numerically significant student group toward goals contained in the district's LCAP, the school's single plan for student achievement, Title I local educational agency plan, and/or other applicable district or school plans.

Federal Program Monitoring

To ensure that the District's categorical programs comply with applicable legal requirements, the Superintendent or designee shall, on an ongoing basis, conduct a district self-evaluation which may utilize tools developed by the district or the California Department of Education (CDE).

When the district is selected by the CDE for a Federal Program Monitoring (FPM) compliance review, the Superintendent or designee shall gather and submit all documentation and data required for the review and shall cooperate with CDE staff to facilitate program monitoring.

In the event that the FPM review results in a finding of noncompliance in relation to any program, the Superintendent or designee shall submit a proposed resolution to the CDE within 45 days of the date the district was notified of the finding. The resolution shall be implemented in accordance with the terms and timeframe specified in the resolution agreement with the CDE.

The Superintendent or designee shall report to the Board regarding the results of the review process.

Western Association of Schools and Colleges (WASC) Accreditation

The Board believes that accreditation by the Western Association of Schools and Colleges (WASC) can foster excellence and ongoing academic improvement in the district's schools. The results of the accreditation process also may demonstrate to parents/guardians and the community that the schools are meeting their goals and objectives and the WASC criteria for school effectiveness through a viable instructional program.

The Superintendent or designee shall undertake procedures whereby district schools may achieve and maintain full WASC accreditation status. The schools shall conduct a self-study in accordance with WASC requirements, cooperate with the WASC committee during a site visit, and develop and review action plans to increase the effectiveness of the instructional program for students. The Superintendent or designee shall regularly report to the Board on the status of district schools and any WASC recommendations for school improvement.

The results of any inspection of a school by WASC, or any other accrediting agency, shall be published not later than 60 days after the results are made available to the school.

Publication shall be by notifying each parent/guardian in writing and/or by posting the information on the district's or school's web site, as determined by the Superintendent or designee. (Education Code 35178.4)

If any district school loses its accreditation status, the Board shall give official notice at a regularly scheduled Board meeting. The Superintendent or designee shall provide written notification to each parent/guardian of a student in the school that the school has lost its accreditation status, including the potential consequences of the loss of accreditation status. This notice shall also be posted on the district's web site and the school's web site. (Education Code 35178.4)

Legal Reference:**EDUCATION CODE**

33400-33407 Educational evaluations

35178.4 Notice of accreditation status

44662 Evaluation and assessment guidelines, certificated employee performance

48985 Compliance with translation of parental notifications

51041 Education program, evaluation and revisions

51226 Model curriculum standards

52052-52052.1 Academic Performance Index; numerically significant student subgroups

52060-52077 Local control and accountability plan

62005.5 Failure to comply with purposes of funds

64000-64001 Consolidated application process

CODE OF REGULATIONS, TITLE 5

3930-3937 Program requirements

3942 Continuity of funding

UNITED STATES CODE, TITLE 20

6311 Adequate yearly progress

Management Resources:

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

FPM Frequently Asked Questions

Federal Program Monitoring Instruments

WESTERN ASSOCIATION OF SCHOOLS AND COLLEGES PUBLICATIONS

Focus on Learning Joint WASC/CDE Process Guide, 2014

WEB SITES

CSBA: <http://www.csba.org>

California Department of Education, Testing and Accountability: <http://www.cde.ca.gov/ta>

Western Association of Schools and Colleges (WASC), Accrediting Commission for Schools:

<http://www.acswasc.org>

The Governing Board recognizes its responsibility to ensure accountability to the public for the performance of the District and each District school. The Board shall regularly review the effectiveness of district programs, personnel, and fiscal operations, with a focus on the capacity to improve student achievement. The Board shall establish appropriate processes and measures to monitor results and to evaluate progress toward accomplishing the district's vision and goals set forth in the local control and accountability plan (LCAP).

District and school performance shall be annually evaluated based on multiple measures specified in the California Accountability and Continuous Improvement System as reported on the California School Dashboard. Additional local measures, indicators or initiatives may also be used to evaluate district and school performance.

The District's alternative schools serving high-risk student populations, including continuation high schools, opportunity schools, community day schools, and nonpublic, nonsectarian schools pursuant to Education Code 56366, shall be subject to an alternative accountability system established by the Superintendent of Public Instruction. (Education Code 52052, 56366)

The district and each district school shall demonstrate comparable improvement in academic achievement for all numerically significant student groups. Numerically significant groups include ethnic groups, socioeconomically disadvantaged students, English learners, students with disabilities, foster youth, and homeless students, when the group consists of at least 30 students with a valid test score or 15 foster youth or homeless students. (Education Code 52052)

The Superintendent or designee shall provide regular reports to the Board and the public regarding district and school performance. Opportunities for feedback from students, parents/guardians, staff, and community members shall be made available as part of any review and evaluation of district programs and operations and as part of the development or annual update of the LCAP.

Evaluation results may be used as a basis for revising district or school goals, updating the LCAP or other comprehensive plans, identifying and developing strategies to address disparities in achievement among student groups, implementing programmatic changes, and determining the need for additional support and assistance.

(cf. 0400 - Comprehensive Plans)
(cf. 0420 - School Plans/Site Councils)
(cf. 4141/4241 - Collective Bargaining Agreement)

Legal Reference:

EDUCATION CODE

33127-33129 Standards and criteria for fiscal accountability
33400-33407 California Department of Education evaluation of district programs
44660-44665 Evaluation of certificated employees
51041 Evaluation of the educational program
52052 Accountability; numerically significant student subgroups
52060-52077 Local control and accountability plan

56366 Nonpublic, nonsectarian schools

60640-60649 California Assessment of Student Performance and Progress

CODE OF REGULATIONS, TITLE 5

1068-1074 Alternative schools accountability model, assessments

15440-15464 Standards and criteria for fiscal accountability

UNITED STATES CODE, TITLE 20

6311 Accountability, state plan

6312 Local educational agency plan

CODE OF FEDERAL REGULATIONS, TITLE 34

200.12-200.24 State accountability system

200.30-200.48 State and LEA report cards and plans

Management Resources:

WEB SITES

CSBA: <http://www.csba.org>

California Department of Education, Accountability: <http://www.cde.ca.gov/ta/ac>

California School Dashboard: <http://www.caschooldashboard.org>

U.S. Department of Education: <http://www.ed.g>

UCI Connected Learning Lab

Research Outline & Request for District Permissions – Research Study: “All Together Now: The Role of Mentorship in Persistence in Informal STEM Programs”

Background: The Connected Learning Lab (CLL), a research unit at the University of California, Irvine, is conducting a research project funded by a National Science Foundation initiative titled Advancing Informal STEM Learning (AISL).

Purpose: The purpose of this project is to investigate how informal programs (like MESA) can broaden participation by building social capital in STEM for youth from underrepresented groups.

Research Design:

- Two observational field visits of each participating school of the MESA program (January 2019-December 2020; 2 hrs)
- One interview with roughly 40 youth participants at participating sites (January 2019-December 2020; 1 hr each) at 3 different points in time; we expect to conduct these in Spring 2019, Fall 2019, and Spring 2020.
- One interview with 3 to 5 teachers/program staff at the participating sites or at a public venue of their choice such as a coffee shop at 2 points in time (January 2019-December 2020, 30-40 mins.); we expect to conduct these in Spring 2019 and Spring 2020.

Research Safeguards:

- Research protocols will be vetted and approved by the UCI Institutional Review Board, with special attention to minors as vulnerable population
- Will include full informed consent and assent protocols, including parent consent/minor assent, as well as adult consent from teachers
- All participants will be anonymized
- No student academic records or teacher records requested

Requests:

- District approval to conduct this research at participating MESA school sites
- A permissions letter for submission to UCI IRB (sample letter attached)

Research Personnel:

Principal Investigator: Dr. Mizuko Ito, UC Irvine / Director of the Connected Learning Lab, mizuoi@uci.edu, (949) 824-9011

Amanda Wortman, Research Manager, awortman@uci.edu, (949) 824-4583

Tiera Tanksley, Postdoctoral Scholar, Connected Learning Lab

Oshin Khachikian, Graduate Student Research Assistant



Sample letter template for districts

DATE

To Whom it May Concern:

This letter serves as support and permission from [Name of School District] for researchers of the Connected Learning Lab at the University of California, Irvine, to recruit, interview, and observe voluntary research participants from among the students and adult personnel involved in the MESA program.

With the approval of our staff, we agree to host researchers from the Connected Learning Lab to visit with, observe, and interview our students/participants at participating schools.

We understand that [Name of School District] is not responsible for formally recruiting students for this study. We also understand that parental consent and consent of the students will be sought directly by the researchers in accordance with the University of California, Irvine's rules and regulations governing ethical research procedures.

Sincerely,

[Name, Title]

Low-Performing Student Block Grant Plan**2018-19 through 2020-21****Summarize how the funds will be used to increase or improve evidence-based services for pupils identified.**

The funds will be used to support professional development, instructional coaching, and supplemental classroom supports in the area of mathematics. Professional development activities will focus on curriculum design and development, implementation of Common Core Standards for Mathematical Practice, and reflective practices for monitoring of instruction. Instructional coaching will address use of instructional strategies, assessment, and curriculum implementation. Additionally, this coaching will include individual, classroom-based support for teachers. Supplemental supports will address areas such as tutoring, one-on-one support, and acceleration outside of the school day.

How will the effectiveness of the evidence-based services be measured?

Effectiveness of these services will be measured by improved performance on multiple measures including classroom observation, curriculum-based assessments, grades, and CAASPP end of year scores. Additionally, reflective feedback from teachers will be collected to help measure the effectiveness of professional development and instructional coaching.

How are services aligned with and described in the Local Control and Accountability Plan (LCAP)?

The services described are aligned with Goal 1.1 “Continue to recruit (as needed), retain, and support highly qualified teachers, support staff, and administrators, who provide first, best instruction and/or 21st century learning experiences to all students.” This goal captures professional development and learning for teachers

Goal 1.2 “Instructional design and delivery is aligned with all California State Standards, including Common Core State Standards (CCSS), English Language Development (ELD) Standards, and all other state adopted standards.” This goal includes support for curriculum development, implementation of standards and support for teachers.

Goal 3.4 “Each school implements targeted academic and social-emotional/behavioral interventions to close the opportunity gap among student subgroups.” This goal includes interventions and supplemental services for students.

Anaheim Union High School District
Education Division
**APPLICATION FOR STUDENT-INITIATED,
NON-CURRICULUM RELATED ORGANIZATION**
CLICK AND ENTER DATA

School:	Cypress High School	Date of Application:	9/17/18
----------------	---------------------	-----------------------------	---------

Policy permits student-initiated non-curriculum related school groups to conduct voluntary meetings on school grounds regardless of the size of the group or the religious, political or philosophical purpose of the students' meetings, under the following conditions:

1. The meetings may not interfere with the orderly operation of the school.
2. The meetings must be open to all students without regard to gender, ethnicity, religion or national origin.
3. School employees may not promote, lead or participate in the meetings.
4. Non-school persons may not direct, conduct, control, or regularly attend the meetings of the student groups.
5. No school system funds may be spent on behalf of the student groups, except for the cost of providing space for the group meetings.

To apply for status as a student-initiated, non-curriculum group, complete the following:

Name of proposed group:

Legion of Men

Purpose of the group (Please describe thoroughly):

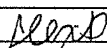
A student mentor group where we discuss the importance of being respectful and learning how to be successful individuals.

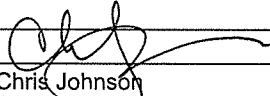
Frequency of group meetings:

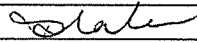
Weekly

Proposed meeting day, time and location:


Day:	Wednesday	Time:	Lunch	Location:	Room 322
------	-----------	-------	-------	-----------	----------

Applicant's Signature:		Date:	9/18/18
Printed Name:	Alex Daerr		

Advisor's Signature:		Date:	9/18/18
Printed Name:	Chris Johnson		

Principal's Signature:		Date:	9/19/18
Printed Name:	Dr. Jodie Wales		

Send signed form to #15, Assistant Superintendent/Education, for approval.

Assistant Superintendent's Signature:		Date:	1/24/19
---------------------------------------	--------------------------------------------------------------------------------------	-------	---------

Following approval, the completed application will be returned to the school principal.

Anaheim Union High School District
 Education Division
**APPLICATION FOR STUDENT-INITIATED,
 NON-CURRICULUM RELATED ORGANIZATION**
 CLICK AND ENTER DATA

School:	Western High School	Date of Application:	December 19th 2018
----------------	---------------------	-----------------------------	--------------------

Policy permits student-initiated non-curriculum related school groups to conduct voluntary meetings on school grounds regardless of the size of the group or the religious, political or philosophical purpose of the students' meetings, under the following conditions:

1. The meetings may not interfere with the orderly operation of the school.
2. The meetings must be open to all students without regard to gender, ethnicity, religion or national origin.
3. School employees may not promote, lead or participate in the meetings.
4. Non-school persons may not direct, conduct, control, or regularly attend the meetings of the student groups.
5. No school system funds may be spent on behalf of the student groups, except for the cost of providing space for the group meetings.

To apply for status as a student-initiated, non-curriculum group, complete the following:

Name of proposed group:

Offensive Security Society

Purpose of the group (Please describe thoroughly):


OSS seeks to teach and educate students on the use of offensive security and to protect themselves in an evolving digital age.

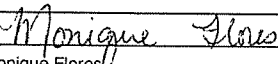
Frequency of group meetings:

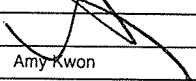
Mondays & Tuesdays after school (2:40 - 4:00 pm)

Proposed meeting day, time and location:

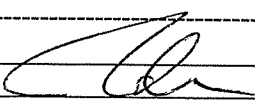
Day:	MON & TUES	Time:	2:40 - 4:00 pm	Location:	Mon: Room 70A Tues: SSLH
-------------	------------	--------------	----------------	------------------	--------------------------

Applicant's Signature:		Date:	12/21
Printed Name:	Cyrus Baybay		

Advisor's Signature:		Date:	
Printed Name:	Monique Flores		

Principal's Signature:		Date:	1/7/19
Printed Name:	Amy Kwon		

Send signed form to #15, Assistant Superintendent/Education, for approval.

Assistant Superintendent's Signature:		Date:	1/23/19
----------------------------------------------	-------------------------------------------------------------------------------------	--------------	---------

Following approval, the completed application will be returned to the school principal.

**APPLICATION FOR STUDENT-INITIATED,
NON-CURRICULUM RELATED ORGANIZATION**

CLICK AND ENTER DATA

School:	Walker	Date of Application:	11-16-18
----------------	--------	-----------------------------	----------

Policy permits student-initiated non-curriculum related school groups to conduct voluntary meetings on school grounds regardless of the size of the group or the religious, political or philosophical purpose of the students' meetings, under the following conditions:

1. The meetings may not interfere with the orderly operation of the school.
2. The meetings must be open to all students without regard to gender, ethnicity, religion or national origin.
3. School employees may not promote, lead or participate in the meetings.
4. Non-school persons may not direct, conduct, control, or regularly attend the meetings of the student groups.
5. No school system funds may be spent on behalf of the student groups, except for the cost of providing space for the group meetings.

To apply for status as a student-initiated, non-curriculum group, complete the following:

Name of proposed group:

Colorguard

Purpose of the group (Please describe thoroughly):

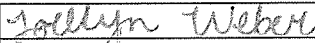
To provide junior high students an opportunity to participate and compete in colorguard and to get early exposure to this traditionally high school-level activity. Colorguard also encourages students to develop collaboration, communication, and creativity skills in the context of a team activity.

Frequency of group meetings:

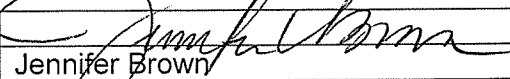
Mondays and Wednesdays

Proposed meeting day, time and location:

Day:	Mon/Wed	Time:	3:00 pm-6:00 pm	Location:	MPR/Gym
------	---------	-------	-----------------	-----------	---------

Applicant's Signature:		Date:	11-16-18
Printed Name:	Jocelyn Webber		

Advisor's Signature:		Date:	11-16-18
Printed Name:	Hector Brambila		

Principal's Signature:		Date:	11-26-18
Printed Name:	Jennifer Brown		

Send signed form to #15, Assistant Superintendent/Education, for approval.

Assistant Superintendent's Signature:		Date:	1/23/19
---------------------------------------	--------------------------------------------------------------------------------------	-------	---------

Anaheim Union High School District
 Education Division
**APPLICATION FOR STUDENT-INITIATED,
 NON-CURRICULUM RELATED ORGANIZATION**
 CLICK AND ENTER DATA

School:	Walker JH	Date of Application:	12/10/18
----------------	-----------	-----------------------------	----------

Policy permits student-initiated non-curriculum related school groups to conduct voluntary meetings on school grounds regardless of the size of the group or the religious, political or philosophical purpose of the students' meetings, under the following conditions:

1. The meetings may not interfere with the orderly operation of the school.
2. The meetings must be open to all students without regard to gender, ethnicity, religion or national origin.
3. School employees may not promote, lead or participate in the meetings.
4. Non-school persons may not direct, conduct, control, or regularly attend the meetings of the student groups.
5. No school system funds may be spent on behalf of the student groups, except for the cost of providing space for the group meetings.

To apply for status as a student-initiated, non-curriculum group, complete the following:

Name of proposed group:

Walker Nerdy Library Book Club

Purpose of the group (Please describe thoroughly):

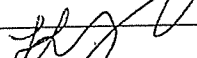
To promote reading fun; to motivate and encourage social reading activities.

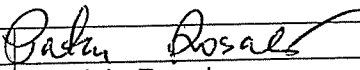
Frequency of group meetings:

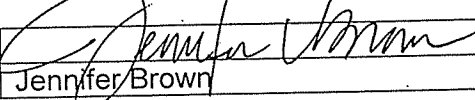
Once per week

Proposed meeting day, time and location:

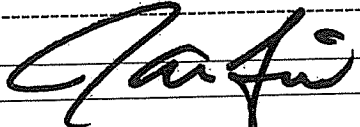
Day:	Tuesday	Time:	8:00 am	Location:	Library/Media Center
-------------	---------	--------------	---------	------------------	----------------------

Applicant's Signature:		Date:	12/10/18
Printed Name:	Kailey Yoon		

Advisor's Signature:		Date:	12/10/18
Printed Name:	Patricia Rosales		

Principal's Signature:		Date:	12/10/18
Printed Name:	Jennifer Brown		

Send signed form to #15, Assistant Superintendent/Education, for approval.

Assistant Superintendent's Signature:		Date:	1/31/19
----------------------------------------------	--------------------------------------------------------------------------------------	--------------	---------

Following approval, the completed application will be returned to the school principal.

The Board of Trustees believes that, in order to maximize student learning and achievement, certificated staff members must be continuously learning and improving their skills. The Superintendent or designee shall develop a program of ongoing professional development, which includes opportunities for teachers to enhance their instructional and classroom management skills and become informed about changes in pedagogy and subject matter.

The Superintendent or designee shall involve teachers, site and District administrators, and others, as appropriate, in the development of the District's staff development program. He/she shall ensure that the District's staff development program is aligned with District priorities for student achievement, school improvement objectives, the local control and accountability plan, and other District and school plans.

The District's staff development program shall assist certificated staff in developing knowledge and skills, including, but not limited to:

1. Mastery of subject-matter knowledge, including state Common Core Standards and the California standards for the Teaching Profession (CSTPs).
2. Use of effective, subject-specific teaching methods, strategies, and skills.
3. Use of technologies to enhance instruction.
4. Sensitivity to and ability to meet the needs of diverse student populations, including but not limited to, students of various racial and ethnic groups, students with disabilities, English learners, economically disadvantaged students, foster youth, gifted and talented students, and at-risk students.
5. Understanding of how academic and career technical instruction can be integrated and implemented to increase student learning.
6. Knowledge of strategies that encourage parents/guardians to participate fully and effectively in their children's education.
7. Effective classroom management skills and strategies for establishing a climate that promotes respect, fairness, tolerance, and discipline, including conflict resolution and hatred prevention.
8. Ability to relate to students, understand their various stages of growth and development, and motivate them to learn.
9. Ability to interpret and use data and assessment results to guide instruction.
10. Knowledge of topics related to student health, safety and welfare.
11. Knowledge of topics related to employee health, safety and security.

The Superintendent or designee shall, in conjunction with teachers, interns, and administrators, as appropriate, develop an individualized program of professional growth to increase competence, performance, and effectiveness in teaching and classroom management, and as necessary, to assist them in meeting state or federal requirements to be fully qualified for their positions.

Professional learning opportunities offered by the District shall be evaluated based on the criteria specified in Education Code 44277. Such opportunities may be part of a coherent plan that combines school activities within a school, including lesson study or co-teaching, and external learning opportunities related to academic subjects taught, provide time to meet and work with other teachers, and support instruction and student learning. Learning activities may include, but are not limited to, mentoring projects for new teachers, extra support for teachers to improve practice, and collaboration time for teachers to develop new instructional lessons, select or develop common formative assessments or analyze student data. (Education Code 44277)

The District's staff evaluation process may be used to recommend additional, individualized staff development for individual employees.

The Board of Trustees may budget funds for actual and reasonable expenses incurred by staff who participate in staff development activities.

The Superintendent or designee shall provide a means for continual evaluation of the benefit of staff development activities to both staff and students and shall regularly report to the Board of Trustees regarding the effectiveness of the staff development program. Based on the Superintendent's report, the Board may revise the program as necessary to ensure that the staff development program supports the District's priorities for student achievement.

Board of Trustees

May 23, 1985

Reviewed: October 23, 1986

Revised: March 19, 1990

Reviewed: April, 1993

Reviewed: September, 1997

Revised: September 14, 2000

Revised: Pending Board Approval

P

The Board of Trustees recognizes that classified staff does essential work that supports a healthy school environment and the educational program. Classified staff shall have opportunities to participate in staff development activities, in order to improve job skills, learn best practices, and re-train as appropriate, in order to meet changing conditions in the District, and/or enhance personal growth.

The Superintendent or designee shall involve classified staff, site and District administrators, and others, as appropriate, in the development of the District's staff development program. He/she shall ensure that the District's staff development program is aligned with District goals, school improvement objectives, the local control and accountability plan, and other District and school plans.

Staff development may address general workplace skills and/or skills and knowledge specific to the duties of each classified position, including, but not limited to, the following topics:
(Education Code 45391)

1. Student learning and achievement.
 - a. How paraprofessionals can assist teachers and administrators to improve the academic achievement of students.
 - b. Alignment of curriculum and instructional materials with the CSTPs (California Standards for the Teaching Profession), the 5Cs (Creativity, Character, Communication, Collaboration, Critical Thinking) and Common Core State Standards.
 - c. The management and use of state and local student data to improve student learning.
 - d. Best practices in appropriate interventions and assistance to at-risk students.
2. Student and campus safety.
3. Education technology, including management strategies and best practices regarding the use of educational technology to improve student performance.
4. School facility maintenance and operations, including best practices in the operation and maintenance of school facilities, such as green technology and energy efficiency, that help reduce the use and cost of energy at school sites.
5. Special education, including best practices to meet the needs of special education students and to comply with any new state and federal mandates.
6. School transportation and bus safety.

7. Parent involvement, including ways to increase parent involvement at school sites, and increase opportunities for parents to be participatory in their student’s education.
8. Food service, including food preparation to provide nutritional meals, food safety and food management.
9. Health, counseling, and nursing services.
10. Environmental safety, including pesticides and other possibly toxic substances, in an effort to use them safely at school sites.

For classroom instructional aides, or other classified staff involved in the direct instruction of students, staff development activities may also include academic content of the core curriculum, teaching strategies, classroom management, and other training designed to improve student performance, conflict resolution, and relationships among students. Such professional learning opportunities shall be evaluated based on criteria specified in Education Code 44277 and Board Policy 6312.02 - Staff Development - Certificated.

The District's staff evaluation process may be used to recommend additional individualized staff development for individual employees.

The Superintendent or designee shall provide a means for continual evaluation of the benefit of staff development activities to staff and students and shall regularly report to the Board of Trustees regarding the effectiveness of the staff development program.

Board of Trustees
Pending Board Approval

The Board of Trustees recognizes that professional development enhances employee effectiveness and contributes to personal growth. Staff development for administrative and supervisory personnel shall be designed to guide institutional improvement, build leadership skills, and enhance overall management efficiency.

The Superintendent or designee shall develop a plan for administrator support and development activities that is based on a systematic assessment of the needs of District students and staff and is aligned to the District's vision, goals, local control and accountability plan, and other comprehensive plans.

The District's staff development program for District and school administrators may include, but is not limited to, the following topics:

1. Personnel management, including best practices on hiring, recruitment, assignment, and retention of staff.
2. Effective fiscal management and accountability practices.
3. Academic standards and standards-aligned curriculum and instructional materials.
4. Leadership training to improve the academic achievement of all students, including capacity building in pedagogies of learning, instructional strategies that meet the varied learning needs of students, including Special Education and English Learner students, and student engagement.
5. The use of student assessments, including analysis of disaggregated assessment results to identify areas of concern and the progress of student subgroups.
6. The use of technology to improve student performance and District operations.
7. Creation of safe and inclusive school environments.
8. Parental involvement and community collaboration.
9. Employee relations.
10. Effective school and District planning processes.

The District's staff evaluation process may be used to recommend additional staff development for individual employees.

The Superintendent or designee shall evaluate the benefit to staff and students of professional development activities.

**THIRD
AMENDMENT TO THE AGREEMENT
BETWEEN THE
ANAHEIM UNION HIGH SCHOOL DISTRICT
AND
KNOWLAND CONSTRUCTION SERVICES**

This Amendment Agreement is made and entered into this 8th day of February, 2019 (“Effective Date”), by and between the **Anaheim Union High School District**, 501 Crescent Way, Anaheim, California 92801 (“District”), and **Knowland Construction Services**, 33 Narcissa Drive, Rancho Palos Verdes, California 90275 (“Consultant”), for DSA Inspector of Record Services.

WHEREAS, the District and Consultant entered into an agreement on May 15, 2015, setting forth the terms and conditions under which the Consultant would perform professional DSA Inspector of Record Services (“Agreement”), in connection with the District’s facilities and maintenance projects requiring inspection services (“Project” or “Projects”);

WHEREAS, the District and Consultant subsequently agreed to amend the Agreement by vote of the Board of Trustees on April 13, 2017 and February 20, 2018;

WHEREAS, the term of the Agreement is from May 15, 2015 to May 15, 2020;

WHEREAS, the Board of Trustees of the District limited the expenditures under the agreement not to exceed \$1,000,000;

WHEREAS, the scope of services under the Agreement have expanded due to additional Projects;

WHEREAS, the District and Consultant desire to amend the Agreement;

NOW, THEREFORE, District and Consultant hereby agree to modify the Agreement with the following:

1. The authorized expenditures under this Agreement shall be increased by \$1,500,000 to not exceed \$2,500,000 in total.
2. All other terms and conditions of the Agreement shall remain in force.

IN WITNESS WHEREOF, this Amendment Agreement entered into as of the day and year first written above.

DISTRICT
Anaheim Union High School District

CONSULTANT
Knowland Construction Services

Jennifer Root
Assistant Superintendent, Business

Chris Knowland
President

ANAHEIM UNION HIGH SCHOOL DISTRICT AGREEMENT FOR PUPIL TRANSPORTATION

THIS AGREEMENT, made and entered into the 1st day of March, 2019, by and between the

ANAHEIM UNION HIGH SCHOOL DISTRICT
A PUBLIC SCHOOL DISTRICT

and

CALGARY ROMAN CATHOLIC SEPARATE SCHOOL
(BISHOP GRANDIN)

WITNESSETH:

WHEREAS, the parties hereto desire, from March 1, 2019, through July 31, 2019, that the DISTRICT will provide buses and drivers to the CALGARY ROMAN CATHOLIC SEPARATE SCHOOL located at 111 Haddon Rd SW, Calgary, AB, Canada T2V 2Y2 on an as needed and when available basis.

THE PARTIES HERETO MUTUALLY AGREE AS FOLLOWS:

1. The DISTRICT, for consideration as herein after set forth, shall provide school buses and licensed school bus drivers to the PROGRAM for the transportation of the CALGARY ROMAN CATHOLIC SEPARATE SCHOOL students when the DISTRICT has available extra school buses and licensed school bus drivers.
2. The CALGARY ROMAN CATHOLIC SEPARATE SCHOOL, in consideration for services rendered, agrees that the compensation shall be rated at \$76 per hour with no mileage or other additional charges.
3. The DISTRICT shall indemnify, defend, and hold the CALGARY ROMAN CATHOLIC SEPARATE SCHOOL harmless from any liability for personal injury or property damage arising out of the negligence of the DISTRICT. The CALGARY ROMAN CATHOLIC SEPARATE SCHOOL shall indemnify, defend, and hold the DISTRICT harmless from any liability for personal injury or property damage arising out of the negligence of the CALGARY ROMAN CATHOLIC SEPARATE SCHOOL.
4. The CALGARY ROMAN CATHOLIC SEPARATE SCHOOL shall for the duration of the Agreement secure and maintain in force at its own cost and expense, at all times during which this Agreement is in effect, Commercial Liability Insurance for personal bodily wrongful death, and broad form property damage losses included, written on an occurrence form, with limits as follows:

- Each Occurrence \$1,000,000
- Sexual Misconduct (may be included in General Liability) \$1,000,000

If the General Liability coverage has any sub-limits or exclusions that apply to coverage for sexual misconduct, the Certificate of Insurance must define those limits or exclusions.

- General Aggregate \$2,000,000

5. The CALGARY ROMAN CATHOLIC SEPARATE SCHOOL must provide a Certificate of Insurance or

other evidence of insurance satisfactory to Anaheim Union High School District, with specific reference to the event described in this Agreement and by endorsement, the policy must reflect Anaheim Union High School District as an additional insured. The policy number on the certificate of insurance must match the policy number on the endorsement (if blanket additional insured endorsement is not provided).

6. This agreement is subject to cancellation by either party upon thirty (30) days advance written notice.

IN WITNESS WHEREOF, the parties hereto have executed this agreement in duplicate on the day and year first written above.

ANAHEIM UNION HIGH SCHOOL DISTRICT

Of Orange County California

CALGARY ROMAN CATHOLIC SEPARATE
SCHOOL

Of AB Canada

Jennifer Root
Assistant Superintendent, Business, AUHSD

Norm Martin, Principal
Calgary Roman Catholic Separate School

**Declaring Certain Furniture as Unusable, Obsolete, and/or
Out-of-Date and Ready for Sale, or Destruction**

Quantity	Description
78	Student Desks

**Declaring Certain Equipment as Unusable, Obsolete, and/or
Out-of-Date and Ready for Sale, or Destruction**

Quantity	Type of Equipment
44	Drum Parts (Misc.)
2	Violin Cases
1	Violin Part

DONATIONS
February 7, 2019

EXHIBIT J J

Location

Katella

Donated By

Marlene Flint

Item

Men's Golf Club Set, Athletics

ANAHEIM UHSD

PURCHASE ORDER DETAIL REPORT BY VENDOR NAME

BOARD OF TRUSTEES MEETING 02/07/2019

FROM 01/08/2019 TO 01/28/2019

<u>PO NUMBER</u>	<u>VENDOR</u>	<u>PO TOTAL</u>	<u>ACCOUNT AMOUNT</u>	<u>ACCOUNT NUMBER</u>	<u>PSEUDO / OBJECT DESCRIPTION</u>
M64R0984	AARDVARK CLAY AND SUPPLIES INC	7,309.68	3,703.02	0122385010 4310	MA/TITLE IV/INSTR / INSTRUCTIONAL MATL &
			3,606.66	0122385010 4410	MA/TITLE IV/INSTR / EQUIPMENT -
M64R0987	ABLENET INC.	1,023.63	1,023.63	0147000910 4310	HOPE/LCFF-CONCENTRATION/INSTR /
M64T0295	ACME NETWORK, THE	6,300.00	6,300.00	0128393010 5880	CY/VEA-2B/INSTR / OTHER OPERATING EXPENSES
M64T0297	ADORAMA	533.20	533.20	0120000910 4310	AN/LCFF-CONCENTRATION/INSTR /
M64S0107	ADVANTAGE WEST INVESTMENT ENTE	2,843.85	2,843.85	0100000000 9320	GEN FUND/INC & BALANCE SHEET / STORES
M64R1000	ALONTI CAFE AND CATERING	2,497.17	2,497.17	0125918510 4390	KA/INFLEXION (RRP)/INSTR / MEETING EXPENSE -
M64R1001	ALONTI CAFE AND CATERING	2,013.11	2,013.11	0135918510 4390	DA/INFLEXION (RRP)/INSTR / MEETING EXPENSE -
M64A0233	AMERICAN ELECTRIC COMPANY	73,000.00	73,000.00	0127231081 5610	KE/ELECTRIC/MO / REPAIRS/MAINT - O/S SERVICES
M64R0953	ANAHEIM COMMUNITY SERVICES	568.00	568.00	0115916040 5880	BAND SPECTACULAR/ANCIL / OTHER OPERATING
M64A0236	ANAHEIM FAMILY YMCA	731,996.61	731,996.61	0100439540 5100	AFTER SCHOOL ED/SAFETY/ANCILLA /
M64R0948	ANAHEIM UNITED METHODIST CHURC	250.00	250.00	0125000010 5620	KA/INSTR / RENTALS/OPERATING LEASES
M64R0999	APPLE TEXTBOOKS	4,541.90	4,541.90	0117402510 4150	IS/COLLEGE READINESS/INSTR / TEXTS - STATE
M64S0111	B AND K ELECTRIC WHOLESAL	171.24	171.24	0100000000 9320	GEN FUND/INC & BALANCE SHEET / STORES
M64R0977	B AND M LAWN AND GARDEN INC	2,844.30	2,844.30	0123000010 4410	SA/INSTR / EQUIPMENT - NON-CAPITALIZED
M64R1013	B AND M LAWN AND GARDEN INC	4,854.13	4,854.13	0111220081 4410	OPERATIONS - GENERAL / EQUIPMENT -
M64R0969	BARNES AND NOBLE	244.81	244.81	0115115021 4210	EDUCATION/SUPV INST / BOOKS AND REFERENCE
M64R1025	BCT ENTERTAINMENT	3,590.33			AN/INFLEXION (RRP)/INSTR / INSTRUCTIONAL
			12.93	0120918510 4310	AN/INFLEXION (RRP)/INSTR / REPAIRS/MAINT - O/S
			1,050.00	0120918510 5610	AN/INFLEXION (RRP)/INSTR /
			2,527.40	0120918510 5620	
M64R0960	BEST BUY FOR BUSINESS	1,321.70	1,321.70	0135013010 4410	DALE/HECT/INSTR / EQUIPMENT -
M64R1014	BIG TEX TRAILERS CA	2,152.49	2,152.49	0111220081 4410	OPERATIONS - GENERAL / EQUIPMENT -
M64R0979	BLICK ART MATERIALS LLC	827.87	827.87	0131381010 4310	BR/ECIA1/INSTR / INSTRUCTIONAL MATL &
M64R0980	BLICK ART MATERIALS LLC	462.63	462.63	0122385010 4310	MA/TITLE IV/INSTR / INSTRUCTIONAL MATL &
M64X0422	BORDER TIRE	35,000.00	35,000.00	0179113036 4386	GARAGE/TRANS-REG ED/TRANSPORT /

EXHIBIT KK

ANAHEIM UHSD

PURCHASE ORDER DETAIL REPORT BY VENDOR NAME

BOARD OF TRUSTEES MEETING 02/07/2019

FROM 01/08/2019 TO 01/28/2019

<u>PO NUMBER</u>	<u>VENDOR</u>	<u>PO TOTAL</u>	<u>ACCOUNT AMOUNT</u>	<u>ACCOUNT NUMBER</u>	<u>PSEUDO / OBJECT DESCRIPTION</u>
M64R1024	BROAD REACH	759.22	759.22	0122000910 4210	MA/LCFF-CONCENTRATION/INSTR / BOOKS AND
M64R0955	BSN SPORTS	1,223.92	1,223.92	0134054040 4310	WA/AFTER SCHOOL/ANCILLARY / INSTRUCTIONAL
M64R0956	BSN SPORTS	2,283.40	2,283.40	0134027010 4310	WA/PHYS ED/INSTR / INSTRUCTIONAL MATL &
M64R0954	BUDDY'S ALL STARS INC	6,145.00	6,145.00	0121028081 5630	WESTERN/ATHL/FIELDMAN SUPP /
M64R0967	BUDDY'S ALL STARS INC	9,162.00	7,286.50	0128025040 5630	CY/ASB/ANCIL / REPAIRS/ATHLETIC EQUIPMENT
			1,875.50	0128028081 5630	CY/ATHLET/INSTR / REPAIRS/ATHLETIC
M64R1003	BUREAU OF EDUCATION AND RESEAR	1,287.00	1,287.00	0144000910 5210	LEX/LCFF-CONCENTRATION/INSTR / TRAVEL AND
M64R0949	CABE	640.00	640.00	0135381010 5210	DALE/ECIA/INSTR / TRAVEL AND CONFERENCE
M64R0945	CADA CENTRAL	350.00	350.00	0122025040 5210	MA/ASB/ANCIL / TRAVEL AND CONFERENCE
M64R0951	CADA CENTRAL	700.00	700.00	0121025040 5210	ASB/ANCIL / TRAVEL AND CONFERENCE
M64R0952	CALIFORNIA INTERSCHOLASTIC	1,329.90	1,329.90	0122028010 5310	MA/ATHLET/INSTR / DUES AND MEMBERSHIPS
M64R0991	CALIFORNIA PLUMBING PARTS	947.86	947.86	2528710085 6274	CY/DEV FEES/ACQ / CONSTRUCTION - OTHER
M64R0961	CAROLINA BIOLOGICAL SUPPLY CO.	245.08	245.08	0127036010 4310	KE/ANAT-PHYS/INSTR / INSTRUCTIONAL MATL &
M64R0985	CAROLINA BIOLOGICAL SUPPLY CO.	608.28	608.28	0131381010 4310	BR/ECIA/INSTR / INSTRUCTIONAL MATL &
M64R1023	CBDA	195.00	195.00	0147000910 5210	HOPE/LCFF-CONCENTRATION/INSTR / TRAVEL
M64R1018	CITY OF ANAHEIM	3,010.00	3,010.00	0120028040 5810	AN/ATHLET/ANCILLARY / NON-INSTRUCTIONAL
M64S0099	COMPLETE OFFICE OF CA	1,402.91	1,402.91	0100000000 9320	GEN FUND/INC & BALANCE SHEET / STORES
M64R1005	CONTAINER ALLIANCE	3,058.17	3,058.17	0110230081 4410	MAINTENANCE/MO / EQUIPMENT -
M64A0228	CULVER NEWLIN	414.26	414.26	0147257011 4320	SEVER HDCP/SE SEP CL/SEV / OTHER OFFICE/MISC
M64A0232	CULVER NEWLIN	2,277.30	2,277.30	2437731185 4310	SY/BOND SERIES 2015 - MEAS H / INSTRUCTIONAL
M64R0944	CYPRESS COLLEGE	5,705.00	5,705.00	0128028040 5620	CY/ATHLET/ANCILLARY / RENTALS/OPERATING
M64S0106	D. HAUPTMAN CO. INC.	5,010.38	5,010.38	0100000000 9320	GEN FUND/INC & BALANCE SHEET / STORES
M64C0081	DARTCO TRANSMISSION SALES SVC	2,623.22	2,623.22	0179113536 4410	GARAGE/TRANS-SP ED/TRANSP / EQUIPMENT -
M64S0109	DEMCO INC	2,049.17	2,049.17	0100000000 9320	GEN FUND/INC & BALANCE SHEET / STORES

ANAHEIM UHSD

PURCHASE ORDER DETAIL REPORT BY VENDOR NAME

BOARD OF TRUSTEES MEETING 02/07/2019

FROM 01/08/2019 TO 01/28/2019

<u>PO NUMBER</u>	<u>VENDOR</u>	<u>PO TOTAL</u>	<u>ACCOUNT AMOUNT</u>	<u>ACCOUNT NUMBER</u>	<u>PSEUDO / OBJECT DESCRIPTION</u>
M64R0971	DISNEYLAND RESORT	2,200.00	2,200.00	0128393010 5880	CY/VEA-2B/INSTR / OTHER OPERATING EXPENSES
M64R1008	EBERHARD EQUIPMENT	479.49	479.49	0111220081 5620	OPERATIONS - GENERAL / RENTALS/OPERATING
M64R1010	EBERHARD EQUIPMENT	23,957.14	23,957.14	0111220081 6490	OPERATIONS - GENERAL / EQUIPMENT - OTHER
M64R1011	EBERHARD EQUIPMENT	13,517.24	13,517.24	0111220081 6490	OPERATIONS - GENERAL / EQUIPMENT - OTHER
M64R1012	EBERHARD EQUIPMENT	10,284.74	915.88	0111220081 4410	OPERATIONS - GENERAL / EQUIPMENT -
			9,368.86	0111220081 6490	OPERATIONS - GENERAL / EQUIPMENT - OTHER
M64R0964	FHEG CYPRESS COLLEGE BOOKSTORE	862.20	862.20	0117402510 4310	IS/COLLEGE READINESS/INSTR / INSTRUCTIONAL
M64R0963	FLINN SCIENTIFIC INC	1,355.15	1,355.15	0127031010 4310	KE/CHEM/INSTR / INSTRUCTIONAL MATL &
M64R1015	FOLLETT SCHOOL SOLUTIONS INC.	1,784.42	1,784.42	0122000910 4210	MA/LCFF-CONCENTRATION/INSTR / BOOKS AND
M64R1021	FULLER TRUCK ACCESSORIES	2,134.12	67.88	0110230081 4355	MAINTENANCE/MO / MAINTENANCE SUPPLIES
			2,066.24	0110230081 4410	MAINTENANCE/MO / EQUIPMENT -
M64R0958	GANAHL LUMBER CO	1,957.50	1,957.50	0144017010 4310	LEX/INDUS TECH/INSTR / INSTRUCTIONAL MATL &
M64X0424	GANAHL LUMBER CO	650.00	650.00	0132017010 4310	OR/INDUSTRIAL TECHNOLOGY / INSTRUCTIONAL
M64S0105	GENERAL INDUSTRIAL TOOL AND SU	426.56	426.56	0100000000 9320	GEN FUND/INC & BALANCE SHEET / STORES
M64R0978	GLASBY MAINTENANCE SUPPLY CO.	3,942.14	3,942.14	0131000081 4410	BR/MO / EQUIPMENT - NON-CAPITALIZED
M64S0100	GLASBY MAINTENANCE SUPPLY CO.	2,425.59	2,425.59	0100000000 9320	GEN FUND/INC & BALANCE SHEET / STORES
M64R0959	GOPHER SPORTS EQUIPMENT	1,632.77	1,632.77	0122027010 4310	MA/PHYS ED/INSTR / INSTRUCTIONAL MATL &
M64S0101	GORM INC	7,034.95	7,034.95	0100000000 9320	GEN FUND/INC & BALANCE SHEET / STORES
M64A0237	GOVERNMENT FINANCIAL STRATEGIE	1,250.00	1,250.00	0106106072 5880	BUSINESS/GENL ADM / OTHER OPERATING
M64C0085	GRAINGER	1,266.31	1,266.31	0179113036 4410	GARAGE/TRANS-REG ED/TRANSPORT /
M64R0992	GRAINGER	267.68	267.68	2528710085 6274	CY/DEV FEES/ACQ / CONSTRUCTION - OTHER
M64S0112	GRAINGER	143.26	143.26	0100000000 9320	GEN FUND/INC & BALANCE SHEET / STORES
M64M0022	HAMILTON CEILING SYSTEMS	19,581.00	19,581.00	0123230081 5610	SA/GENERAL/MO / REPAIRS/MAINT - O/S SERVICES
M64C0083	HAULAWAY STORAGE CONTAINERS IN	1,135.00	1,135.00	0169230081 5620	TRIDENT/ GENERAL/ MO / RENTALS/OPERATING

ANAHEIM UHSD

PURCHASE ORDER DETAIL REPORT BY VENDOR NAME

BOARD OF TRUSTEES MEETING 02/07/2019

FROM 01/08/2019 TO 01/28/2019

<u>PO NUMBER</u>	<u>VENDOR</u>	<u>PO TOTAL</u>	<u>ACCOUNT AMOUNT</u>	<u>ACCOUNT NUMBER</u>	<u>PSEUDO / OBJECT DESCRIPTION</u>
M64R0973	HAZ PARTY RENTAL	786.90	786.90	0125918510 5620	KA/INFLEXION (RRP)/INSTR /
M64R0970	HOME ECONOMICS EDUCATION	685.00	685.00	0117393010 5210	INSTR SVC/VEA-2B/INSTR / TRAVEL AND
M64A0230	HUNTINGTON BEACH U.H.S.D.	10,000.00	10,000.00	01131113036 5620	TRANS/REG-ED/TRANSPORTATION /
M64T0300	IXL	479.00	479.00	0128252011 5880	CY/MILD MODERATE/SE SEP CL/NSP / OTHER
M64X0423	J.W. PEPPER AND SON INC.	1,000.00	1,000.00	0137385010 4310	SY/TITLE IV/INSTR / INSTRUCTIONAL MATL &
M64C0077	JASPER ENGINES AND TRANSMISSIO	11,133.83	11,133.83	0179113536 6490	GARAGE/TRANS-SP ED/TRANSP / EQUIPMENT -
M64S0104	JEYCO PRODUCTS INC	2,395.68	2,395.68	0100000000 9320	GEN FUND/INC & BALANCE SHEET / STORES
M64R1004	JUNIOR LIBRARY GUILD	159.47	159.47	0122000910 4210	MA/LCFF-CONCENTRATION/INSTR / BOOKS AND
M64T0301	KARMATECH INC	2,801.50	2,801.50	0108108077 4410	INFO SYSTEM/DP / EQUIPMENT -
M64A0225	KORDAB, MOURAD	35,000.00	35,000.00	0117402510 5805	IS/COLLEGE READINESS/INSTR / INSTRUCTIONAL
M64R1016	KYA SERVICES	3,887.37	3,887.37	0124233081 5610	LOARA/FLOOR/MO / REPAIRS/MAINT - O/S
M64R1017	KYA SERVICES	5,387.16	5,387.16	0137233081 5610	SY/FLOOR/MO / REPAIRS/MAINT - O/S SERVICES
M64R0986	LAKESHORE CURRICULUM	453.53	453.53	0147000910 4310	HOPE/LCFF-CONCENTRATION/INSTR /
M64A0235	LIU, CYNTHIA	20,000.00	20,000.00	0115115010 5805	EDUCATION/INSTR / INSTRUCTIONAL PROF
M64R0994	LIVE FREE APPAREL	2,705.75	2,705.75	0120000910 4410	AN/LCFF-CONCENTRATION/INSTR / EQUIPMENT -
M64S0102	MAINTEX INC.	253.43	253.43	0100000000 9320	GEN FUND/INC & BALANCE SHEET / STORES
M64R0988	MARKERBOARD PEOPLE, THE	226.28	226.28	0128000910 4310	CY/LCFF-CONCENTRATION/INSTR /
M64R0966	MD INSTALLATIONS INT'L INC.	1,594.00	1,594.00	0168400010 5610	GIL/MANDATED 1-TIME FUNDS/INST /
M64R0968	MEDCO SPORTS MEDICINE	468.48	468.48	0125028034 4320	KA/ATHLETICS/HEALTH / OTHER OFFICE/MISC
M64R1002	MUSIC AND ARTS CENTERS	5,499.99	5,499.99	0137385010 4310	SY/TITLE IV/INSTR / INSTRUCTIONAL MATL &
M64R0981	NASCO	1,930.33	1,930.33	0131000910 4310	BR/LCFFF-CONCENTRATION/INSTR /
M64R1020	O.C. ROPES COURSE	1,200.00	1,200.00	0120405010 5880	TRANSP GRANT/INSTR / OTHER OPERATING
M64R0972	OCAD ASSOCIATION	785.00	685.00	0122000910 5880	MA/LCFF-CONCENTRATION/INSTR / OTHER
			100.00	01223381010 5880	MA/ECIA1/INSTR / OTHER OPERATING EXPENSES

ANAHEIM UHSD

PURCHASE ORDER DETAIL REPORT BY VENDOR NAME

BOARD OF TRUSTEES MEETING 02/07/2019

FROM 01/08/2019 TO 01/28/2019

<u>PO NUMBER</u>	<u>VENDOR</u>	<u>PO TOTAL</u>	<u>ACCOUNT AMOUNT</u>	<u>ACCOUNT NUMBER</u>	<u>PSEUDO / OBJECT DESCRIPTION</u>
M64R0974	OCDE	250.00	250.00	0134399010 5210	TITLE II IMPR TCHR QUAL - ED / TRAVEL AND
M64R0975	OCDE	200.00	200.00	0127261012 5210	SE RES SP(RSP)/SE RES SP/NSEV / TRAVEL AND
M64R1009	OCDE	700.00	700.00	0128399010 5210	TITLE II IMPR TCHR QUAL - ED / TRAVEL AND
M64R0982	OFFICE DEPOT	150.15	150.15	0135918510 4390	DA/INFLEXION (RRP)/INSTR / MEETING EXPENSE -
M64R1007	ORANGE COUNTY FIRE PROTECTION	395.23	395.23	0148230081 5610	HANDE/LGENERAL/MO / REPAIRS/MAINT - O/S
M64A0234	ORANGE COUNTY HEALTH CARE AGEN	700,000.00	700,000.00	0119282531 5810	SP ED IDEA MENTAL HEALTH SERVS /
M64R0990	PARADISE CONSTRUCTION AND CONT	6,450.00	6,450.00	2423731185 6276	SA/BOND SERIES 2015 - MEAS H / INTERIM
M64R0965	PEARSON EDUCATION	1,675.73	1,675.73	0117402510 4210	IS/COLLEGE READINESS/INSTR / BOOKS AND
M64M0023	POOL SUPPLY OF ORANGE COUNTY	23,022.53	10,743.08	0121240081 5610	WESTERN/POOL/MO / REPAIRS/MAINT - O/S
M64R0995	QUICK CRETE PRODUCTS CORP	66,751.13	12,279.45	0123240081 5610	SA/POOL/MO / REPAIRS/MAINT - O/S SERVICES
M64R0983	RENEWABLE FARMS	17,000.00	66,751.13	2628731185 6490	CYP/BOND SERIES 2018- MEAS H / EQUIPMENT -
M64R1006	REPUBLIC SERVICES OF SO. CALIF	272.14	17,000.00	0125931010 6490	KA/AQUA PONICS-COUNTY OF ORANG /
M64X0425	RIDDELL ALL AMERICAN	10,000.00	272.14	0150220081 5580	OPERATIONS-GENERAL / SANITATION
M64R0962	SCHOOL SPECIALTY INC	428.24	10,000.00	0125028040 5630	KA/ATHLET/ANCILLARY / REPAIRS/ATHLETIC
M64R0957	SCSBOA	6,890.00	428.24	0131255011 4310	HEARING/SE SEP CL/SEV / INSTRUCIONAL MATL
M64T0285	SEHI COMPUTER PRODUCTS INC	3,586.60	6,890.00	0153385010 5210	SP/TITLE IV, PART A/INSTR / TRAVEL AND
M64X0421	SKYFIT TECH INC	1,000.00	978.97	0140381010 4310	SOUTH/ECIA1/INSTR / INSTRUCIONAL MATL &
M64T0298	SNO SITES	650.00	2,607.63	0140381010 4410	SOUTH/ECIA1/INSTR / EQUIPMENT -
M64A0229	SOULDERS, ROBERT	200.00	1,000.00	0122027010 5610	MA/PHYS ED/INSTR / REPAIRS/MAINT - O/S
M64S0108	SOUTHWEST SCHOOL AND OFFICE SU	3,868.66	650.00	0168000910 5880	G/ILCFF-CONCENTRATION/INSTR / OTHER
M64A0226	STAFFREHAB	14,525.00	200.00	0153000910 5810	SP PR/LCFF-SUPPLEMENTAL /
M64S0110	STAPLES ADVANTAGE	262.48	3,868.66	0100000000 9320	GEN FUND/INC & BALANCE SHEET / STORES
			14,525.00	0119283039 5810	SYS/OTHER PUPIL / NON-INSTRUCIONAL PROF
			262.48	0100000000 9320	GEN FUND/INC & BALANCE SHEET / STORES

ANAHEIM UHSD

PURCHASE ORDER DETAIL REPORT BY VENDOR NAME

BOARD OF TRUSTEES MEETING 02/07/2019

FROM 01/08/2019 TO 01/28/2019

<u>PO NUMBER</u>	<u>VENDOR</u>	<u>PO TOTAL</u>	<u>ACCOUNT AMOUNT</u>	<u>ACCOUNT NUMBER</u>	<u>PSEUDO / OBJECT DESCRIPTION</u>
M64R0996	SWRCB	1,400.00	1,400.00	0113113036 5880	TRANS/REG-ED/TRANSPORTATION / OTHER
M64R0976	THEATREFOLK LTD.	143.91	36.16	0131381010 4310	BR/ECIA1/INSTR / INSTRUCTIONAL MATL &
			107.75	0131381010 5880	BR/ECIA1/INSTR / OTHER OPERATING EXPENSES
M64T0299	TOP TIER FULFILLMENT LLC	770.41	770.41	0120405010 4310	TRANSP GRANT/INSTR / INSTRUCTIONAL MATL &
M64R0950	U S BANK	998.25	998.25	0106106072 5880	BUSINESS/GENL ADM / OTHER OPERATING
M64R1022	ULINE	316.95	316.95	0122385010 4310	MA/TITLE IV/INSTR / INSTRUCTIONAL MATL &
M64T0294	UNITED STATES ACADEMIC DECATHL	318.10	43.10	0144595027 4310	LEX/SHORT STAY VISIT PROG FEE /
			275.00	0144595027 5880	LEX/SHORT STAY VISIT PROG FEE / OTHER
M64R0989	UTIL LOCATE	30,800.00	15,900.00	2437731185 6209	SY/BOND SERIES 2015 - MEAS H /
			14,900.00	2438731185 6209	BA/BOND SERIES 2015 - MEAS H /
M64R0993	UTIL LOCATE	24,025.00	24,025.00	2622731185 6209	MA/BOND SERIES 2018 - MEAS H /
M64A0227	VACA, ANDREW BLAKE	200.00	200.00	0153000910 5810	SP PR/LCFF-SUPPLEMENTAL /
M64R0947	VAVRINEK TRINE DAY AND CO	1,732.70	1,732.70	0107107071 5810	ACCTG /AUDIT / NON-INSTRUCTIONAL PROF
M64R1019	VENTURA COUNTY SUPER. OF SCHOO	150.00	150.00	0153381510 5210	ECIA-1/PROFESSIONAL DEVELOPMNT / TRAVEL
M64S0103	VERITIV OPERATING COMPANY	329.97	329.97	0100000000 9320	GEN FUND/INC & BALANCE SHEET / STORES
M64C0084	VERSATILE SYSTEMS INC	1,225.00	1,225.00	0100970081 5610	COMMUNITY SERVICE/MO / REPAIRS/MAINT - O/S
M64R0997	WESTSIDE BUILDING MATERIALS	448.03	448.03	0110230081 4355	MAINTENANCE/MO / MAINTENANCE SUPPLIES
M64A0231	WOODSMALL LAW GROUP PC	16,800.00	16,800.00	0119283021 5821	SYS/SUPV INST / LEGAL FEES
M64R1026	YENNIS PARTY RENTALS INC.	437.00	437.00	0135918510 5620	DA/INFLEXION (RRP)/INSTR /
M64T0293	ZONES	1,091.48	80.84	0120110810 4310	AN/LCFF-ILC/INSTR / INSTRUCTIONAL MATL &
			1,010.64	0120110810 4410	AN/LCFF-ILC/INSTR / EQUIPMENT -
	Fund 01 Total:	1,950,839.40			
	Fund 24 Total:	39,527.30			
	Fund 25 Total:	1,215.54			
	Fund 26 Total:	90,776.13			

ANAHEIM UHSD

PURCHASE ORDER DETAIL REPORT BY VENDOR NAME

BOARD OF TRUSTEES MEETING 02/07/2019

FROM 01/08/2019 TO 01/28/2019

<u>PO</u> <u>NUMBER</u>	<u>VENDOR</u>	<u>PO</u> <u>TOTAL</u>	<u>ACCOUNT</u> <u>AMOUNT</u>	<u>ACCOUNT</u> <u>NUMBER</u>	<u>PSEUDO / OBJECT DESCRIPTION</u>
----------------------------	---------------	---------------------------	---------------------------------	---------------------------------	------------------------------------

Total Amount of Purchase Orders: 2,082,358.37

ANAHEIM UHSD

PURCHASE ORDER DETAIL REPORT - CHANGE ORDERS BY VENDOR NAME

BOARD OF TRUSTEES MEETING 02/07/2019

FROM 01/08/2019 TO 01/28/2019

<u>PO NUMBER</u>	<u>VENDOR</u>	<u>PO TOTAL</u>	<u>CHANGE AMOUNT</u>	<u>ACCOUNT NUMBER</u>	<u>PSEUDO / OBJECT DESCRIPTION</u>
M64X0019	ADI	12,000.00	+5,000.00	0110230081 4355	MAINTENANCE/MO / MAINTENANCE SUPPLIES
L64C0015	AMERICAN FENCE COMPANY INC	3,561.60	+1,070.37	4520727085 6274	ORANGE/NEIGHBORHOOD DEVE/FAC A /
M64X0085	ARROW SERVICES INC	17,500.00	+7,500.00	0111220081 5580	OPERATIONS - GENERAL / SANITATION
M64C0065	BLACK SHEEP ENTERPRISES	5,361.54	+1,297.96	0100970081 4410	COMMUNITY SERVICE/MO / EQUIPMENT -
M64X0329	CALIFORNIA STATE TEACHERS RETI	16,291.26	+1,291.26	0100000010 3101	GEN FUND/INSTR / STRS - CERTIFICATED POSITIONS
M64R0665	ELITE SHEET METAL INC	4,998.00	+461.00	0132230081 5610	OR/GENERAL/MO / REPAIRS/MAINT - O/S SERVICES
M64X0031	GRAINGER	5,382.37	+2,382.37	0179113036 4376	GARAGE/TRANS-REG ED/TRANSPORT / TRANS
M64X0130	GRAINGER	44,617.63	-2,382.37	0110230081 4355	MAINTENANCE/MO / MAINTENANCE SUPPLIES
M64X0357	LUCYS LAUNDRY ANAHEIM	2,000.00	+500.00	0125028081 5560	KATELLA/ATHLETCS/FIELD SUPP / LAUNDRY
J64T0338	MC GRAW HILL	3,500.00	+1,750.00	0168000910 5880	GI/LCFF-CONCENTRATION/INSTR / OTHER
L64A0339	MINDKIND INSTITUTE LLC	53,250.00	+5,250.00	0104911072 5810	HR/WELLNESS PROGRAM/ADMIN /
M64X0006	PACIFIC COACHWAYS CHARTER SERV	114,618.50	+24,418.50	0113113036 5620	TRANS/REG-ED/TRANSPORTATION /
M64T0021	SHI INTERNATIONAL CORP	11,173.40	-7,772.80	0108527010 5880	MICROSOFT SETTLEMENT / OTHER OPERATING
M64X0289	U S BANK	2,500.00	+500.00	0127013010 4310	KE/HECT/INSTR / INSTRUCTIONAL MATL &
M64R0937	WAXIE SANITARY SUPPLY	9,915.38	-9,999.99	0125901010 4410	KA/LOCAL GRANTS/INSTR / EQUIPMENT -
			+9,915.38	0125931010 4410	KA/AQUA PONICS-COUNTY OF ORANG /
			40,111.31		
			1,070.37		
			41,181.68		
			Fund 01 Total:		
			Fund 45 Total:		
			Total Amount of Change Orders:		

EXHIBIT L L

VENDOR CHECK REGISTER
JANUARY 8, 2019 THROUGH JANUARY 28, 2019

<u>VENDOR NAME</u>	<u>VENDOR ID</u>	<u>OBJECT</u>	<u>AMOUNT</u>	<u>CK#</u>
A AND C URGENT CARE	V6412935	5810	545.00	00153263
A U H S D FOOD SERVICE DEPT	V6400023	4390	894.31	00153116
			468.72	00153264
A Z BUS SALES INC.	V6400025	4376	206.75	00152936
AAA ELECTRIC MOTOR SALES	V6400033	4355	890.97	00152886
			1,093.10	00153184
ABRIL, YVONNE	V6411787	5210	60.16	00153117
ABU KHALAF, ZINEH	V6412791	5220	41.15	00153265
ACME NETWORK, THE	V6409414	5880	6,300.00	00153342
ACOUSTICAL MATERIAL SERVICES	V6400070	4355	419.96	00152887
ACS BILLING SERVICE	V6400072	5580	3,942.56	00153026
ADI	V6400095	4355	437.39	00152888
			1,795.61	00153027
			1,202.46	00153185
ADVANTAGE WEST INVESTMENT ENTERPRISES INC.	V6412537	4347	624.48	00153186
		4410	750.10	00152937
		9320	5,975.66	00152889
AGRI TURF DISTRIBUTING LLC	V6412836	4355	1,033.11	00153187
ALBRIGHT LIGHTING PLASTICS	V6410869	4355	364.20	00153266
ALL AMERICAN TROPHY ENGRAVING	V6400159	4320	275.84	00153028
ALLIANCE ENVIRONMENTAL COMPLIANCE INC	V6400169	5610	14,052.04	00153188
ALONTI CAFE AND CATERING	V6413206	4390	176.19	00153267
ALT REV CASH FUND	V6405195	4310	2,110.15	00153343
		4320	958.00	00153343
		4347	239.73	00153343
		4390	280.51	00153343
		5880	392.94	00153343
		5910	3.59	00153343
AMAZON WEB SERVICES INC.	V6412894	5880	4.69	00152890
AMERICAN LOGISTICS COMPANY LLC	V6412509	5620	14,497.50	00153311
AMERICAN TIME	V6410391	4355	417.74	00152891
AMTECH ELEVATOR SERVICES	V6412267	5610	1,575.00	00153268
ANAHEIM COMMUNITY SERVICES	V6412336	5880	568.00	00152988
ANAHEIM HIGH SCHOOL	V6400260	8699	947.36	00152989
ANAHEIM UNION HIGH SCHOOL DIST	V6400267	5454	21,261.75	00153189
ANAHEIM UNITED METHODIST CHURCH	V6400268	5620	250.00	00153118
ANDERSON, LESLIE	V6402718	5210	679.90	00153344
APPLE INC	V6400319	4310	406.17	00153190
		4410	1,218.36	00152938
			2,703.60	00153269
ARCHIVESOCIAL	V6412852	5610	7,188.00	00152892
ARMSTRONG, IAN	V6408439	5220	40.88	00153029
ARROW SERVICES INC	V6412839	5580	3,300.28	00153191
ART SUPPLY WAREHOUSE	V6400350	4310	424.08	00153030
			326.85	00153192
ARTIANO SHINOFF	V6408054	5821	200.00	00152893
			683.72	00153031
			290.00	00153119
AVID CENTER	V6400410	5210	560.00	00153312

<u>VENDOR NAME</u>	<u>VENDOR ID</u>	<u>OBJECT</u>	<u>AMOUNT</u>	<u>CK#</u>
AWARDS BY PAUL	V6400412	4320	88.36	00153120
			178.87	00153193
B AND H PHOTO VIDEO INC	V6400422	4310	1,600.82	00153121
			99.92	00153313
		4410	1,795.40	00153121
B AND M LAWN AND GARDEN INC	V6400423	4347	2,973.18	00153270
			627.65	00153314
BACH COMPANY, THE	V6407748	4310	2,302.39	00153315
BAKER ELECTRIC INC.	V6413204	6165	31,312.80	00153182
BALL JR HIGH SCHOOL	V6400433	5810	640.00	00152894
		8699	59.37	00152990
BARNES AND NOBLE	V6400450	4210	275.41	00153032
			641.33	00153122
			156.94	00153271
			209.10	00153316
		4320	161.46	00153032
BAUTISTA,JOHN	V6409243	5210	1,329.14	00153123
BAVCO	V6407678	4355	5,585.76	00153194
			760.28	00153317
BEACON DAY SCHOOL	V6409269	5860	8,027.58	00153124
BEE BUSTERS	V6400472	5610	50.00	00153318
BELL PIPE AND SUPPLY CO	V6400476	4355	278.44	00153033
BEST BUY FOR BUSINESS	V6408717	4310	1,494.88	00153319
BILLINGS, JANICE	V6402265	3701	1,809.00	00153034
		8699	1,809.00	00152939
BIOMETRICS4ALL INC	V6409224	5810	74.25	00153035
BJ BINDERY	V6411113	5810	293.00	00153125
BLACK SHEEP ENTERPRISES	V6411381	4410	3,932.98	00152940
BLACKBOARD INC	V6410739	5880	24,000.00	00152895
BLICK ART MATERIALS LLC	V6401357	4310	299.46	00153320
BOGGS, AMANDA	V6412487	5220	100.07	00153345
BONFIRE INTERACTIVE LTD	V6413207	5880	3,000.00	00153126
BOUND TO STAY BOUND BOOKS	V6400575	4210	30.37	00153321
BOYD, LOREES	V6413047	5880	850.65	00153195
BREWER, AMANDA	V6412654	5220	57.22	00153036
BROOKHURST JUNIOR HIGH SCHOOL	V6400602	8699	86.73	00152991
BRYANT, AMANDA	V6412448	5210	1,329.14	00153127
BSN SPORTS LLC	V6412536	4310	1,366.74	00153346
		4355	164.38	00153196
BUSINESS MACHINES UNLIMITED	V6400636	5610	391.00	00152896
CABE	V6400656	5310	90.00	00152992
CADA CENTRAL	V6400658	5210	1,050.00	00152993
CALIF. DEPT. OF TAX AND FEE ADMINISTRATION	V6404444	4381	738.28	00153197
		4382	213.31	00153198
CALIFORNIA DEPT. OF JUSTICE	V6400689	5810	4,367.00	00153347
CALIFORNIA INTERSCHOLASTIC	V6400699	5310	1,329.90	00152994
CALIFORNIA PLUMBING PARTS	V6412567	4355	4,203.93	00152941
CALIFORNIA SCHOOL LIBRARY ASSOCIATION	V6409339	5210	315.00	00153199
CALIFORNIA STATE TEACHERS RETIRE SYSTEM	V6406204	3101	8,641.38	00153200
CAMPBELL, BARBARA	V6413231	5210	235.00	00152942
CAPISTRANO GOLF CARS INC	V6411745	5610	774.02	00153128
CARMAN, CANDICE	V6412031	5220	23.98	00153037
CARMONA, JOSEPH	V6406088	5210	670.85	00153272

<u>VENDOR NAME</u>	<u>VENDOR ID</u>	<u>OBJECT</u>	<u>AMOUNT</u>	<u>CK#</u>
CAROLINA BIOLOGICAL SUPPLY CO.	V6400778	4310	1,293.87	00152897
			913.51	00152943
			747.25	00153129
CART MAN INC, THE	V6404668	5610	407.78	00152995
			477.13	00153130
CENGAGE LEARNING	V6404723	4210	7,434.75	00152944
CENTRAL RESTAURANT PRODUCTS	V6411274	4310	658.15	00153273
CERASUOLO, KATHRYN	V6412765	5210	894.36	00152945
		5220	53.14	00153201
CERVANTEZ MARTINEZ, PATRICIA	V6413139	5880	365.40	00153322
CHILD SHUTTLE	V6406415	5870	1,080.00	00153202
CHRISTIAN BUILDING MATERIALS	V6400919	4355	383.56	00153203
			136.84	00153323
CITY OF ANAHEIM	V6400957	5520	165,153.58	00152876
			53,997.30	00153131
		5530	19,271.19	00152876
			4,830.34	00153131
		5580	25,627.73	00152876
			8,213.76	00153131
CITY OF BUENA PARK	V6400958	5530	3,389.30	00153038
		5580	346.43	00153038
CLARK SECURITY PRODUCTS	V6400966	4355	38.64	00152946
CLEAR BLUE ENERGY CORP	V6413169	6216	219,556.52	00152996
COCO PRINTING AND GRAPHICS	V6410045	5810	3,439.38	00152997
COLON, MELIDA DIAZ	V6409180	8699	35.70	00152947
COLON, TAMARA ELIZABETH	V6412357	5810	450.00	00152998
COMPREHENSIVE DRUG TESTING INC.	V6410899	5810	315.00	00153274
CONCORD EQUIPMENT COMPANY	V6407347	4410	3,596.70	00153132
CORTEZ, LORENA	V6412054	5220	107.80	00153204
CORVUS INDUSTRIES LTD	V6413085	4355	375.65	00152948
			2,067.10	00153205
CPR1 LLC	V6412104	4320	118.44	00153133
CROOKS, ANDREA NICOLE	V6413238	5210	1,329.14	00153134
CUE INC.	V6409411	5210	682.10	00153324
CULVER NEWLIN	V6411589	4320	678.83	00153206
		4410	1,856.00	00153206
			1,617.54	00153275
CURRICULUM ASSOCIATES INC	V6401193	4310	56.02	00152949
CVT RECYCLING	V6407455	5580	41.91	00152950
CYPRESS HIGH SCHOOL	V6405640	5810	10,000.00	00153135
DAGHIGHIAN, MARYAM	V6413235	5210	12.87	00153039
DAIGNAULT, KARIN	V6402510	5220	7.36	00153040
DALE JUNIOR HIGH ASB	V6405581	8699	398.23	00152999
DANCE MASTERS	V6412961	5805	5,400.00	00153348
DEVEREUX TEXAS TREATMENT NETWORK	V6401339	5860	400.00	00153000
			13,876.75	00153207
DIRECT DRIVES AND CONTROLS INC	V6413172	4410	1,716.88	00153325
DISCOUNT DANCE SUPPLY	V6409507	4310	937.73	00153349
DOERSCHEL, DARREN P	V6413012	5610	3,600.00	00153136
DOMINGUES, SCOTT	V6408405	5210	1,261.52	00153208
DUCA, JASON	V6407065	5220	107.09	00153350
DUNN EDWARDS PAINTS	V6401448	4355	2,741.72	00152898
			1,461.32	00153137

<u>VENDOR NAME</u>	<u>VENDOR ID</u>	<u>OBJECT</u>	<u>AMOUNT</u>	<u>CK#</u>
DURAN, NOHEMI	V6412713	5220	77.12	00153209
			77.44	00153326
DURLEY, NATALIE	V6413236	5210	12.87	00153041
DWYER, KEVIN	V6402579	5210	1,576.64	00153276
E.B. BRADLEY COMPANY	V6401456	4355	294.26	00153042
ECONOMY RENTALS INC	V6401478	5610	130.33	00153043
		5620	700.00	00153043
ENABLING DEVICES	V6401583	4310	429.90	00153044
ERNEST, SHANTI	V6405759	5210	465.00	00153277
ESCOE, BARRY	V6400453	3701	3,020.40	00153138
EWING IRRIGATION PRODUCTS	V6401634	4355	227.74	00152899
			1,077.93	00153045
			429.43	00153139
FARMAN, JUANA	V6406999	5220	69.11	00153140
FEDEX	V6401675	5910	11.82	00153210
FELIX, STEPHANIE	V6412478	5220	62.13	00153327
FENN TERMITE AND PEST CONTROL	V6401679	5610	35.00	00153046
			1,246.00	00153141
FERGUSON ENTERPRISES INC	V6409823	4355	1,768.63	00152951
			895.78	00153142
			256.39	00153211
FERRELLGAS LP	V6411875	5810	2,882.03	00152917
			698.16	00152918
			1,366.43	00152952
			8,113.63	00153143
FINNAMEX LANDSCAPE	V6413025	6490	20,082.50	00152953
FLAGHOUSE INC	V6401703	4310	42.38	00152900
FLEET SERVICES INC	V6405625	4376	124.78	00152954
FLINN SCIENTIFIC INC	V6401708	4310	549.05	00153212
FLORES, STEPHANIE	V6412292	5220	83.93	00153351
FOLLETT SCHOOL SOLUTIONS INC.	V6411526	4210	3,236.73	00152901
		4310	199.99	00153047
FOURNIER, JUSTIN	V6413232	5210	86.24	00152955
FROG ENVIRONMENTAL INC.	V6407428	5610	1,059.00	00152919
FUJIMOTO, DIANA	V6401342	5210	1,329.14	00153144
		5220	41.42	00153144
FUKUMOTO, PHYLLIS	V6403667	5210	253.21	00152902
			15.00	00152956
FULLERTON ACE HARDWARE	V6405244	4310	79.25	00153048
G M BUSINESS INTERIORS	V6412498	4320	1,249.04	00153213
GANAHL LUMBER CO	V6401804	4310	1,929.44	00152957
		4347	37.13	00152903
		4355	3,143.87	00152903
			862.94	00153049
			41.43	00153352
GARCIA, BREYSI	V6407687	5210	1,276.08	00153145
GARDENA VALLEY NEWS	V6401808	4310	724.83	00153146
GARY'S RADIATOR SERVICE	V6401818	4376	791.96	00152904
GAS COMPANY, THE	V6404372	5510	1,642.12	00152958
			48,239.77	00153147
GCR TIRES AND SERVICE	V6409136	4370	7,339.36	00153148
GILBERT HIGH SCHOOL	V6407727	8699	12.18	00153001
GILBERT, JEFF	V6411446	5210	13.95	00153149

<u>VENDOR NAME</u>	<u>VENDOR ID</u>	<u>OBJECT</u>	<u>AMOUNT</u>	<u>CK#</u>
GLASBY MAINTENANCE SUPPLY CO.	V6401863	4347	272.83	00152905
			51.56	00153050
			282.37	00153214
GLENN, JERRY	V6402322	3701	1,203.00	00153051
GLENN, MARK	V6411268	5210	342.18	00153052
GOLDEN STATE WATER COMPANY	V6408018	5530	3,549.27	00152877
			11,900.11	00153353
GOMEZ, DIANA	V6411742	5210	1,329.14	00153150
GOV CONNECTION INC	V6406748	5610	912.71	00153151
GRAINGER	V6404982	4355	2,917.42	00152906
			2,396.37	00153215
		4375	229.08	00153354
GRAYBAR ELECTRIC COMPANY	V6401918	4320	1,125.49	00153152
		4355	35.01	00153216
GREATER ANAHEIM SELPA	V6401927	8311	167,412.49	00152920
GREENS DISCOUNT GLASS AND SCREEN	V6409591	4355	107.75	00153217
GROVE, KELLY A.	V6409563	5220	28.34	00153328
H AND H AUTO PARTS WHOLESALE	V6401967	4385	91.78	00152959
HARDAWAY, HOWARD AND MELISSA	V6411288	5880	134.62	00153329
HAUGEN, CRAIG	V6401122	3701	1,203.00	00153053
HD INDUSTRIES	V6401983	4376	5,714.07	00152960
HEALTH SCIENCE ASSOCIATES	V6412896	5610	3,526.00	00152961
HEALTHY ADVENTURES FOUNDATION	V6412541	5810	8,501.16	00153054
			3,673.28	00153355
HEMINGWAY, ROBERT	V6410037	5210	93.21	00152907
HENDRICKSEN, KYLE	V6409024	5210	1,329.14	00153153
HOME DEPOT CREDIT SERVICES	V6405234	4320	26.81	00153055
		4345	16.58	00153218
		4347	98.30	00152908
			1,313.38	00153218
		4355	1,970.29	00152908
			168.53	00152962
			516.98	00153218
			1,663.91	00153356
		4376	124.74	00152962
HOME ECONOMICS EDUCATION HETAC	V6409748	5210	685.00	00153357
HOUGHTON MIFFLIN HARCOURT	V6407563	4310	409.39	00153056
HOWARD INDUSTRIES	V6402088	4355	233.80	00152909
			8,286.13	00153057
			133.88	00153219
HUNTINGTON BEACH U.H.S.D.	V6402101	5721	464.51	00153330
HUTTNER, HEATHER	V6412032	5220	28.34	00153058
ICS SERVICE CO.	V6406452	5610	782.00	00152963
IMAGE APPAREL FOR BUSINESS	V6402628	4345	78.17	00153154
			217.77	00153220
INLAND TOP SOIL MIXES INC.	V6402153	4347	3,200.18	00152910
INTELESYSONE INC.	V6412444	4320	457.35	00153059
		5610	1,560.72	00153059
J.W. PEPPER AND SON INC.	V6402214	4310	642.72	00152964
			1,138.15	00153060
			96.98	00153155
			227.36	00153331
			391.11	00153358

<u>VENDOR NAME</u>	<u>VENDOR ID</u>	<u>OBJECT</u>	<u>AMOUNT</u>	<u>CK#</u>
JACKSONS A S BREA F M P	V6406346	4347	2,719.54	00153332
		4375	693.82	00152965
		4376	130.84	00152965
			(155.16)	00153332
		4385	965.52	00152965
JACOBS, LAURA	V6412203	5210	530.27	00153061
			6.68	00153221
JART DIRECT MAIL SERVICE	V6402271	4310	1,896.84	00153062
		5910	1,078.01	00153062
JASPER ENGINES AND TRANSMISSIONS	V6409131	6490	6,570.17	00153333
JEYCO PRODUCTS INC	V6402332	4376	3,768.26	00152966
JHM SUPPLY INC.	V6411647	4355	1,986.66	00153334
			110.48	00153359
JOHNSON CONTROLS	V6406981	5210	8,402.00	00152921
JOHNSTONE SUPPLY	V6402415	4355	914.39	00152922
JOURNEYED.COM INC.	V6412811	5880	9,944.00	00153063
JUGO, JOHN PAUL	V6412890	5210	1,244.00	00153360
KATELLA HIGH SCHOOL	V6402515	5810	14,862.00	00153361
		8699	3,903.00	00153002
KELLY PAPER	V6402557	4320	370.39	00153362
KENNEDY HIGH SCHOOL	V6402571	8699	582.80	00153003
KIM, SAM	V6413091	5220	32.70	00153363
KNORR SYSTEMS INC.	V6402610	4355	4,913.40	00152923
			700.38	00153335
KORDAB, MOURAD	V6412930	5805	14,000.00	00153064
KUSTOM IMPRINTS	V6408734	4310	112.14	00153222
KYA SERVICES	V6411393	5610	5,106.43	00153156
KYOCERA DOCUMENT SOLUTIONS AMERICA INC.	V6412795	4310	38,744.13	00152878
		4320	4,869.86	00152878
LABELL EXCHANGE	V6412680	5918	600.00	00152924
LAM, JANE	V6412453	5220	6.54	00153157
LANGUAGE NETWORK INC	V6409301	5810	6,490.62	00153065
LARA, JOSE	V6413230	5210	30.00	00152967
LARNER, JOHN	V6402395	3702	1,203.00	00153066
LE, CAITLIN	V6411725	5220	54.72	00153067
LEARNING A TO Z	V6411270	5880	349.90	00153158
LEE, ANDY	V6411388	5210	1,329.14	00153159
LETTER PERFECT SIGNS	V6402726	4355	1,842.53	00152968
			2,445.93	00153336
LEXINGTON JUNIOR HIGH SCHOOL	V6402729	8699	2,209.80	00153004
LIBRARY STORE INC., THE	V6402737	4315	96.85	00153068
LOARA ASB	V6402803	8699	2,982.21	00153005
LONE STAR PERCUSSION	V6408001	4410	1,538.00	00153160
LOPEZ, CYNTHIA D.	V6407771	5220	65.95	00153161
		8699	66.49	00153161
LOS ALAMITOS UNIFIED SCHOOL DISTRICT	V6402825	5620	1,320.00	00152911
LUCYS LAUNDRY ANAHEIM	V6412017	5560	472.51	00152969
LUNDQUIST, KATHY	V6402536	5220	22.89	00153069
M.P. SOUTH INC	V6402889	5610	4,600.00	00152912
MACKIN LIBRARY MEDIA	V6402903	4210	785.00	00153162
MAGCALAS, JOSE	V6412794	5210	1,329.14	00153163
MAGNOLIA HIGH SCHOOL	V6402920	5810	2,489.00	00152925
		8699	312.44	00153006
MAGUIRE, CHRISTINA	V6413239	5210	1,329.14	00153164

<u>VENDOR NAME</u>	<u>VENDOR ID</u>	<u>OBJECT</u>	<u>AMOUNT</u>	<u>CK#</u>
MANN, DENISE	V6401321	5210	263.21	00152913
MARCUS MANAGEMENT SOLUTIONS	V6411856	5805	26,000.00	00153337
MC COY MILLS FORD	V6411093	4370	148.30	00153070
MC FADDEN DALE HARDWARE CO	V6403056	4355	114.37	00152914
			53.55	00152970
			574.14	00153364
MC GRAW HILL EDUCATION INC.	V6411310	4210	2,489.04	00152926
		5880	1,750.00	00153165
MC KESSON MEDICAL SURGICAL INC.	V6403060	4320	297.07	00152927
MC LAUGHLIN, BETHANY	V6408748	5210	361.60	00153223
MEDCO SPORTS MEDICINE	V6405872	4320	31.91	00152879
METCALFE, ANGELA	V6412468	5210	32.26	00153365
MICRO CONNECTORS INC.	V6412826	4320	217.95	00152880
MIKE ELAM CONSTRUCTION	V6412866	5610	1,235.00	00152971
MISSION LINEN SUPPLY	V6411115	4388	275.72	00152972
MONTGOMERY HARDWARE CO.	V6405624	4355	6,042.09	00152915
			1,869.44	00152973
			1,159.78	00153071
			174.56	00153366
MORRIS, DR. ROBIN	V6413159	5850	5,000.00	00153072
MORSCO SUPPLY LLC	V6412910	4355	2,840.18	00152916
			739.63	00153073
			1,409.54	00153367
MUSIC AND ARTS CENTERS	V6411397	4310	62.60	00152881
NAKAYAMA, ROBERT	V6409891	5210	1,329.14	00153166
NAOMY X MACHADO CECENA	V6412688	5810	210.00	00153368
NASCO	V6403253	4310	716.28	00152928
NAVARRO, MONICA	V6412545	5220	40.33	00153074
NCS PEARSON INC.	V6403319	4310	564.33	00152929
		5880	100.00	00152929
NGUYEN HUYNH, MONIQUE	V6413191	5220	15.81	00153167
NGUYEN, CHINH	V6412608	5220	43.60	00153075
NOREX INC	V6412612	5880	6,040.00	00153168
NORTH ORANGE COUNTY REGIONAL	V6403384	5805	1,850.72	00153169
		7283	636,976.94	00152930
NORTHSTAR AV LLC	V6411265	4310	80.98	00153076
OCAD ASSOCIATION	V6405541	5880	785.00	00153370
OCDE	V6403452	5210	698.00	00153077
			400.00	00153224
OFFICE DEPOT	V6403421	4320	188.66	00153278
			347.04	00153371
OFFICE SOLUTIONS BUSINESS PRODUCTS	V6411976	9320	7,366.57	00153279
OLIVE CREST ACADEMY	V6410765	5860	31,169.23	00152974
			10,403.48	00153280
O'NEAL, BRIAN	V6406725	5210	142.35	00153369
ORANGE COUNTY FARM SUPPLY	V6403455	4347	1,629.18	00153008
			112.67	00153281
ORANGE COUNTY FIRE PROTECTION	V6403457	4376	292.00	00153009
		5610	174.00	00153009
ORANGE COUNTY REGISTER	V6403461	4320	5,889.84	00153282
			1,313.52	00153372
ORANGE COUNTY TRANSIT AUTHORITY	V6406414	5880	8,335.28	00153225
ORANGE COUNTY WINDUSTRIAL	V6412671	4410	2,127.86	00153010
ORANGEVIEW JR HIGH SCHOOL	V6403468	8699	305.51	00153011

<u>VENDOR NAME</u>	<u>VENDOR ID</u>	<u>OBJECT</u>	<u>AMOUNT</u>	<u>CK#</u>
O'REILLY AUTO PARTS	V6411401	4370	1,027.14	00153007
		4375	26.93	00153007
		4376	280.99	00153007
		4387	538.74	00153007
ORVAC ELECTRONICS	V6403479	4320	353.30	00153283
		4347	294.07	00153283
		4355	128.98	00153012
OXFORD ACADEMY	V6403485	8699	227.15	00153013
PACIFIC COACHWAYS CHARTER SERVICES INC.	V6407365	5620	2,670.00	00153226
PARADIGM HEALTHCARE SERVICES	V6403536	5810	2,969.16	00153284
PARK, ESTHER	V6411350	5220	63.77	00153285
PARKER AND COVERT LLP	V6403544	5821	10,269.34	00153227
PARRATTO, ROBYN	V6412361	5210	149.00	00153228
PASSARO PH.D., PERRY	V6411634	5810	80.00	00153229
PATINO, REUBEN	V6403910	5220	45.40	00153230
PATTON SALES CORP.	V6403579	4310	606.31	00153286
PAVASARS, JOHN	V6408437	5220	124.37	00153231
PAXTON PATTERSON	V6403589	4310	198.07	00153287
		4410	522.59	00153014
PEARSON EDUCATION	V6403609	4150	3,974.62	00153015
		4210	822.55	00153078
PINNACLE PETROLEUM INC.	V6412426	4381	19,287.50	00152931
PIPS	V6407384	3601	226,505.38	00153079
		3602	75,501.79	00153079
PITNEY BOWES PRESORT SERVICES INC.	V6409632	5610	23.56	00152975
PITSCO INC.	V6403679	4310	434.82	00153016
			15.09	00153288
PLASTIC CONNECTIONS INC.	V6412515	9320	2,397.60	00153289
PLUMBING AND INDUSTRIAL SUPPLY CO INC	V6412332	4355	24.89	00153080
POGGIO, RANDY	V6411750	5210	1,329.14	00153170
POOL SUPPLY OF ORANGE COUNTY	V6403700	4355	879.42	00153081
POOR RICHARD'S PRESS	V6412712	4210	400.03	00153082
PORTVIEW PREPARATORY	V6411850	5860	5,920.00	00153083
POSITIVE DISCIPLINE	V6411046	4310	1,345.77	00153084
PRESCOTT HARDWARE AND SHEET	V6408590	4355	454.43	00153085
PRESENTATION FOLDER INC	V6403738	5810	641.11	00153373
PRINGLES DRAPERIES AND BLINDS	V6405953	4355	599.63	00153290
PROJECT LEAD THE WAY INC	V6410754	4310	28,139.18	00153291
PROTECTION ONE ALARM MONITORING INC.	V6412084	5620	3,229.83	00153338
PRZ CONSULTING	V6413190	5810	14,000.00	00153339
RABBIT LASER USA LLC	V6412226	4310	600.00	00153086
		5610	500.00	00153086
		6490	11,075.00	00153292
RAMIREZ, MARIA T.	V6412066	5220	74.67	00153293
RANGEL, ANDRES	V6412885	5220	469.25	00152976
RC BODY AND PAINT	V6413168	5610	3,300.00	00153087
REAL, JEANNETTE	V6411176	5220	115.27	00153232
RED DOT UNIFORMS	V6412905	4388	484.01	00153088
REEL LUMBER SERVICE	V6403871	4355	767.42	00153089
			357.26	00153294
REFRIGERATION SUPPLIES DIST.	V6403873	4355	133.40	00153090
			410.98	00153295
RENEWABLE FARMS	V6413242	6490	8,500.00	00153374
REPUBLIC SERVICES OF SO. CALIFORNIA	V6410174	5580	5,645.39	00153233

<u>VENDOR NAME</u>	<u>VENDOR ID</u>	<u>OBJECT</u>	<u>AMOUNT</u>	<u>CK#</u>
REVOLVING CASH FUND	V6405190	5880	468.00	00152932
		5910	1,795.16	00152932
		8699	182.72	00152932
RIDDLE APPLIANCE AND TV	V6406711	5610	303.26	00153091
ROGHAIR, DANIELLE	V6411353	5210	25.00	00153234
ROSEBURROUGH TOOL CO. INC	V6404014	4355	120.67	00153296
ROSSIER PARK SCHOOL	V6411451	5860	16,157.05	00153092
RUIZ FLORES, CLAUDIA	V6408647	5210	1,329.14	00153171
RUTHENBECK, LYNN	V6402876	5210	1,329.14	00153172
S.C. SIGNS AND SUPPLIES LLC	V6410977	4355	73.27	00153297
SAFETY KLEEN	V6404072	5610	239.83	00153093
SARVI, NASREEN	V6412876	5210	364.94	00153235
SAVANNA HIGH SCHOOL	V6404130	8699	59.63	00153017
SCHOOL SPECIALTY INC	V6404173	4310	220.19	00153094
		9320	91.93	00153094
SCHOOLMART	V6410364	4310	107.97	00153095
SCHOOLS FIRST FCU DCP	V6403419	3901	1,750.00	00153174
			1,750.00	00153175
			1,750.00	00153176
			1,750.00	00153177
		3902	1,750.00	00153173
SCHORR METALS INC	V6404179	4355	512.03	00153298
SCHWARTZ, BILLIE	V6400521	5220	57.77	00153236
SCSBOA	V6406007	5210	1,890.00	00153096
SEHI COMPUTER PRODUCTS INC	V6404221	4310	8,205.34	00153299
		4320	568.57	00153299
		4410	896.92	00153097
			8,640.45	00153299
SHERWIN WILLIAMS CO., THE	V6410919	4355	32.53	00153098
			752.01	00153300
SHIELD FIRE PROTECTION	V6410947	5610	1,000.00	00153099
SHRED IT USA LLC	V6411124	5610	187.67	00153237
SIGLER INC., RUSSELL	V6410420	4355	708.02	00153100
SILBERMAN, STACEY	V6410814	5210	1,329.14	00153178
SIMOES, MELISSA	V6412999	8699	191.61	00153375
SISKY, JEANNE	V6413013	8699	67.03	00153376
SIX SIGMA HVAC SERVICES INC	V6413183	5610	6,750.00	00152933
SMARTSIGN	V6411431	4320	360.00	00152977
SO CAL OFFICE TECHNOLOGIES	V6406339	5620	460.00	00153238
SOFTWARE 4 SCHOOLS	V6410482	4320	112.33	00153101
SOSA, KANDYCE	V6413144	5220	53.25	00153239
SOUDERS, ROBERT	V6413234	5810	200.00	00153102
SOUTH JHS ASB	V6405227	5810	360.00	00153240
		8699	1,523.55	00153018
SOUTHERN CALIFORNIA EDISON CO.	V6404370	5520	98,682.39	00152978
SOUTHLAND INSTRUMENTS INC	V6404379	5610	332.33	00153103
			1,753.10	00153104
SOUTHWEST SCHOOL AND OFFICE SUPPLY	V6404383	9320	745.90	00153105
			393.93	00153241
SPEECH AND LANGUAGE	V6404400	5860	60,518.49	00152979
			1,103.22	00153301
SPICERS PAPER INC	V6404405	4320	1,043.77	00153106
SPIRITLINE	V6411135	4320	549.98	00153107
SPORTS FIELD SERVICES	V6413228	5610	6,400.00	00153108

<u>VENDOR NAME</u>	<u>VENDOR ID</u>	<u>OBJECT</u>	<u>AMOUNT</u>	<u>CK#</u>
SPOT LIGHTING SUPPLIES	V6411867	9320	802.00	00153302
SPYKERMAN, JULIE	V6405752	5220	139.63	00153242
STANDARD CONCESSION SUPPLY	V6413192	4410	1,299.38	00153109
STAPLES ADVANTAGE	V6410116	4310	750.48	00153110
			124.28	00153243
		4320	1,203.78	00153110
		4410	1,199.25	00153110
STECK, MICHELLE	V6411752	5220	14.85	00153244
STEINBRICK, GAIL	V6408751	5220	118.27	00153245
STEINLE, CHARLES	V6410113	3701	1,203.00	00153111
STIFT, ASHLEY	V6411541	5210	1,329.14	00153179
SUSSANNE, MIRANDA	V6413233	5210	48.00	00152980
SWITZER CENTER	V6413048	5860	2,519.25	00153303
SYCAMORE JR HIGH ASB	V6404569	8699	38.60	00153019
T MOBILE	V6410424	5810	381.00	00152882
		5918	3,477.31	00152882
TARVER, DENISE	V6408745	5210	30.00	00152981
TEXTBOOK WAREHOUSE	V6404663	4210	673.44	00153112
THEATREFOLK LTD.	V6412578	4310	133.85	00153304
THOMSON REUTERS WEST	V6407958	4320	273.06	00153113
TORO AIRE INC	V6408584	4355	249.98	00153305
TREJO, ANNAMARIE RANDLE	V6411236	5210	81.91	00153377
TRUCK PRO PTO SALES CORPORATION	V6403784	4376	631.41	00153246
		4385	104.81	00153246
TUPARAN, LUIS	V6410822	5220	45.51	00153247
TURF STAR INC	V6404805	4347	990.22	00153248
U S BANK	V6406511	4310	16,382.03	00153378
		4320	1,083.33	00153378
		4390	976.75	00153378
		5210	1,449.80	00153378
		5880	998.25	00153020
			599.95	00153378
UNION AUTO SERVICE CENTER	V6404840	4370	1,554.46	00153249
		5610	1,241.95	00153249
UNITED REFRIGERATION INC.	V6404853	5620	72.54	00153306
US AIR CONDITIONING DISTRIBUTORS	V6404317	4355	60.37	00153250
VACA, ANDREW BLAKE	V6413229	5810	200.00	00153251
VALLEY VISTA SERVICES INC	V6411966	5580	5,594.97	00153114
VAVRINEK TRINE DAY AND CO	V6404910	5810	1,732.70	00153021
VAZQUEZ, LIZBETH SEGURA	V6412067	5220	37.61	00153252
VILLMER, PAULA	V6410695	5220	17.17	00153253
VISION COMMUNICATIONS CO.	V6404955	5610	464.80	00153254
WALKER JR HIGH SCHOOL	V6404990	8699	561.03	00153022
WALTERS WHOLESALE	V6409053	4310	388.55	00153255
		4355	1,701.47	00153255
WARDS MEDIA TECH	V6408345	4410	4,144.07	00153307
WESTERN HIGH SCHOOL ASB	V6405044	5810	2,491.00	00153308
			4,506.00	00153379
		8699	841.65	00153023
WHEELS OF FREESTYLE INC.	V6412255	5805	1,798.00	00153380
WILDE, STEPHANIE	V6413126	5220	6.32	00153256
WILLIAMS, JASON	V6406593	5210	93.20	00152982
WOODCRAFT	V6405102	4355	48.90	00153257
WOODSMALL LAW GROUP PC	V6412138	5821	16,800.00	00153340

<u>VENDOR NAME</u>	<u>VENDOR ID</u>	<u>OBJECT</u>	<u>AMOUNT</u>	<u>CK#</u>
XEROX CORPORATION	V6405129	5620	7,279.41	00153381
XEROX FINANCIAL SERVICES LLC	V6412617	5620	266.42	00153382
YELLOW CAB OF GREATER ORANGE COUNTY	V6405135	5870	641.00	00153258
YETT, JESSICA	V6412457	5210	133.51	00152983
			1,329.14	00153180
ZENDEJAS, NORMA	V6413220	5220	97.33	00153383
ZISKO, AMBER	V6406552	5220	31.77	00153259
GENERAL FUND (0101)			2,869,825.94	
CULVER NEWLIN	V6411589	4310	860.15	00153309
RED HAWK SERVICES	V6412861	6165	22,002.14	00153183
REVOLVING CASH FUND	V6405190	6210	2,050.00	00152934
GO BOND FUND (2124)			24,912.29	
DIVISION OF THE STATE ARCHITECT	V6411414	6210	1,300.00	00153115
GO BOND FUND SERIES 2018 (2124)			1,300.00	
P2S ENGINEERING INC	V6411662	6212	3,350.00	00153341
REVOLVING CASH FUND	V6405190	6222	3,120.10	00152935
U S BANK	V6406511	7619	646,965.23	00153024
CAPITAL FACILITIES RDA FUND (2545)			653,435.33	
INTELESYSONE INC.	V6412444	6490	65,472.00	00153025
SPECIAL RESERVE FUND (4041)			65,472.00	
AUHSD	V6400400	5890	3,840.57	00153260
WORKER'S COMPENSATION FUND (6768)			3,840.57	
AUHSD	V6400400	5891	1,140,652.66	00152984
BENISTAR HARTFORD	V6410980	5466	88,758.93	00153181
CALIFORNIA SCHOOLS DENTAL COALITION	V6405368	5892	250,791.00	00152985
DELTA DENTAL INSURANCE COMPANY	V6411391	5465	15,036.78	00152986
EXPRESS SCRIPTS INC.	V6410974	5895	310,663.96	00152883
			163,986.01	00152987
			196,749.28	00153261
			142,504.75	00153310
HOLMAN PROFESSIONAL COUNSELING CENTERS	V6411743	5463	147,642.51	00152884
PINNACLE CLAIMS MANAGEMENT INC.	V6409946	5812	2,588.00	00153262
VISION SERVICE PLAN	V6404956	5464	52,512.97	00152885
HEALTH & WELFARE INS FUND (6769)			2,511,886.85	
GRAND TOTAL ALL FUNDS			6,130,672.98	

**ANAHEIM UNION HIGH SCHOOL DISTRICT
ASB SUMMARY OF CASH BALANCES
DECEMBER 2018**

School Name	Prior Month Total	Current Month			Total
		Checking	Petty Cash / Change Fund	Savings	
Anaheim	385,896.29	349,367.36	1,000.00	53,035.92	403,403.28
Western	358,218.81	207,947.18	1,275.00	123,615.27	332,837.45
Magnolia	125,085.90	110,520.47	700.00		111,220.47
Savanna	114,291.27	108,961.53	500.00	262.91	109,724.44
Loara	187,079.26	128,694.52	800.00	67,867.42	197,361.94
Katella	230,086.36	220,424.96	2,100.00		222,524.96
Kennedy	519,284.48	490,567.64	1,300.00		491,867.64
Cypress	629,306.75	607,161.03	1,700.00	48,364.15	657,225.18
Brookhurst	32,484.76	32,981.01			32,981.01
Orangeview	35,293.88	39,268.48	100.00		39,368.48
Walker	107,826.26	111,681.34			111,681.34
Dale	59,835.14	49,894.91			49,894.91
Sycamore	35,643.08	31,198.15			31,198.15
Ball	20,266.51	20,694.66			20,694.66
South	57,842.11	54,566.69			54,566.69
Oxford	382,151.14	368,307.05	350.00		368,657.05
Lexington	76,521.66	68,744.88			68,744.88
Hope	79,615.69	80,954.22			80,954.22
Gilbert	40,595.07	35,520.36			35,520.36
Total	3,477,324.42	3,117,456.44	9,825.00	293,145.67	3,420,427.11

**Anaheim Union High School District
Cafeteria Fund
Financial Statements
November 2018**

Balance Sheet
Anaheim Union High School District
11/30/2018

Account Number	Description	
Asset	Assets	
CASH		
9120	Cash-Checking	\$6,472,969.67
9122	Change Fund	\$12,740.00
Total CASH		\$6,485,709.67
RECEIVABLE		
9210	A/R - Current	\$74,986.00
9280	A/R - State	\$297,147.76
9290	A/R - Federal	\$3,856,642.43
Total RECEIVABLE		\$4,228,776.19
INVENTORIES		
9321	Warehouse Food	\$97,578.06
9322	Warehouse Commodity	\$1,724.12
9323	Warehouse Supplies	\$56,428.77
9326	School Food	\$131,507.94
9327	School Commodity	\$103.35
9328	School Supplies	\$32,611.05
Total INVENTORIES		\$319,953.29
Total Asset		\$11,034,439.15
Liability	Liabilities and Fund Balance	
LIABILITIES		
9510	A/P - Current	\$2,088,198.18
9530	A/P - Accrued Vacation	\$49,356.00
9580	Sales Tax Liability	\$2,610.86
9599	Purchases Clearing	\$0.00
9650	Deferred Revenue	\$92,964.07
Total LIABILITIES		\$2,233,129.11
Total Liability		\$2,233,129.11
Fund Balance	Liabilities and Fund Balance	
FUND BALANCE		
9780	Spending Plan/Central Kitchen	\$3,871,410.12
9798	Fund Balance	\$4,959,102.38
Total FUND BALANCE		\$8,830,512.50
Total Fund Balance		\$8,830,512.50
Current Year Profit (Loss)		(\$29,202.48)
Total Liabilities and Fund Balance		\$11,034,439.13
Show all data		

Statement of Revenue and Expense
Anaheim Union High School District

	Period 5 Ending In 11/30/2018				Period 5 Ending in 11/30/2017			
	Monthly	%	YTD	%	Monthly	%	YTD	%
Revenue								
Local Revenue								
8621	\$38,475.00	1.90 %	\$172,944.00	1.87 %	\$35,628.00	1.72 %	\$158,748.00	1.73 %
Elementary - Lunch								
8632	\$7,248.50	0.36 %	\$31,529.75	0.34 %	\$6,195.00	0.30 %	\$26,670.00	0.29 %
High School - Breakfast								
8633	\$70,299.00	3.47 %	\$347,466.00	3.75 %	\$70,002.00	3.39 %	\$335,077.00	3.65 %
High School - Lunch								
8634	\$0.00	0.00 %	\$0.00	0.00 %	\$291.00	0.01 %	\$291.00	0.00 %
Meal Sales								
8635	\$91,074.47	4.50 %	\$465,374.39	5.02 %	\$102,922.17	4.98 %	\$486,081.90	5.29 %
A La Carte Sales								
8636	\$27.80	0.00 %	\$222.50	0.00 %	\$272.78	0.01 %	\$391.54	0.00 %
Adult Rev. - Breakfast								
8637	\$1,931.23	0.10 %	\$8,930.36	0.10 %	\$3,265.97	0.16 %	\$15,071.84	0.16 %
Adult Rev. - Lunch								
Local Revenue	\$209,056.00	10.32 %	\$1,026,467.00	11.08 %	\$218,576.92	10.58 %	\$1,022,331.28	11.13 %
Federal Reimbursements								
8200	\$343,680.84	16.97 %	\$1,502,390.21	16.21 %	\$342,887.48	16.59 %	\$1,476,320.09	16.07 %
Fed. Meal Rev.-Breakfast								
8220	\$1,265,695.69	62.49 %	\$5,772,223.10	62.29 %	\$1,295,582.91	62.68 %	\$5,758,156.77	62.70 %
Fed. Meal Rev.-Lunch								
8290	\$47,480.16	2.34 %	\$215,918.43	2.33 %	\$44,484.88	2.15 %	\$193,335.12	2.11 %
Misc Fed Rev.-Snack								
Federal Reimbursements	\$1,656,856.69	81.80 %	\$7,490,531.74	80.83 %	\$1,682,955.27	81.43 %	\$7,427,811.98	80.88 %
State Reimbursements								
8500	\$38,506.55	1.90 %	\$168,109.81	1.81 %	\$39,747.84	1.92 %	\$170,781.35	1.86 %
St. Meal Rev.-Breakfast								
8520	\$89,268.83	4.41 %	\$406,987.87	4.39 %	\$94,648.65	4.58 %	\$418,654.89	4.56 %
St. Meal Rev.-Lunch								
State Reimbursements	\$127,775.38	6.31 %	\$575,097.68	6.21 %	\$134,396.49	6.50 %	\$589,436.24	6.42 %
Other Revenue								
8638	(\$1,176.83)	-0.06 %	(\$6,294.45)	-0.07 %	(\$1,639.45)	-0.08 %	(\$4,679.30)	-0.05 %
Cash Over & Short								
8699	\$32,901.47	1.62 %	\$180,652.46	1.95 %	\$32,561.37	1.58 %	\$149,290.38	1.63 %
Spec Activity/Cater								
Other Revenue	\$31,724.64	1.57 %	\$174,358.01	1.88 %	\$30,921.92	1.50 %	\$144,611.08	1.57 %
Total Revenue	\$2,025,412.71	100.00 %	\$9,266,454.43	100.00 %	\$2,066,850.60	100.00 %	\$9,184,190.58	100.00 %
Expense								
Food Purchases & Govmnt								
4700	\$680,008.00	33.57 %	\$3,316,122.93	35.79 %	\$702,946.17	34.01 %	\$3,302,161.10	35.95 %
Food Purchases								
Food Purchases & Govmnt	\$680,008.00	33.57 %	\$3,316,122.93	35.79 %	\$702,946.17	34.01 %	\$3,302,161.10	35.95 %
Supplies								
4300	\$14,086.18	0.70 %	\$101,273.76	1.09 %	\$71,970.23	3.48 %	\$397,774.01	4.33 %
Materials & Supplies								
4400	\$1,510.88	0.07 %	\$84,390.88	0.91 %	(\$282.83)	-0.01 %	\$57,880.63	0.63 %
Noncapitalized Equipment-Under \$5000								
4790	\$124,368.23	6.14 %	\$362,172.28	3.91 %	\$15,985.71	0.77 %	\$6,691.42	0.07 %
Supplies (Food)								

Statement of Revenue and Expense
Anaheim Union High School District

	Period 5 Ending In 11/30/2018				Period 5 Ending In 11/30/2017			
	Monthly	%	YTD	%	Monthly	%	YTD	%
Supplies	\$139,965.29	6.91 %	\$547,836.92	5.91 %	\$87,673.11	4.24 %	\$462,346.06	5.03 %
Salaries								
2200	\$743,061.87	36.69 %	\$2,844,669.44	30.70 %	\$697,361.06	33.74 %	\$2,791,541.18	30.40 %
Classified Salaries								
2300	\$44,480.32	2.20 %	\$227,485.38	2.45 %	\$41,154.54	1.99 %	\$205,772.70	2.24 %
Class.Sup/Admin Salaries								
2400	\$43,458.89	2.15 %	\$202,126.15	2.18 %	\$38,226.88	1.85 %	\$163,628.41	1.78 %
Clerical/Office Salaries								
2550	\$12,339.00	0.61 %	\$49,356.00	0.53 %	\$12,429.00	0.60 %	\$49,716.00	0.54 %
Food Service Vacation Pay								
Salaries	\$843,340.08	41.64 %	\$3,323,636.97	35.87 %	\$789,171.48	38.18 %	\$3,210,658.29	34.96 %
Benefits								
3202	\$115,799.95	5.72 %	\$470,837.52	5.08 %	\$91,682.46	4.44 %	\$388,859.58	4.23 %
PERS, Classified Position								
3302	\$62,114.50	3.07 %	\$246,944.74	2.66 %	\$58,264.11	2.82 %	\$240,218.54	2.62 %
OASD/MED/Classified Position								
3402	\$203,342.03	10.04 %	\$1,016,924.75	10.97 %	\$197,456.43	9.55 %	\$952,173.93	10.37 %
Hlth/Welfare, Classified								
3502	\$413.82	0.02 %	\$1,636.33	0.02 %	\$392.82	0.02 %	\$1,586.88	0.02 %
SUI, Classified Position								
3602	\$20,225.91	1.00 %	\$79,834.12	0.86 %	\$18,096.43	0.88 %	\$73,109.71	0.80 %
Workers Comp, Classified								
Benefits	\$401,896.21	19.84 %	\$1,816,177.46	19.60 %	\$365,892.25	17.70 %	\$1,655,948.64	18.03 %
Other Expenses								
5200	\$1,266.94	0.06 %	\$5,700.67	0.06 %	\$575.77	0.03 %	\$7,762.82	0.08 %
Travel & Conference								
5500	\$9,450.00	0.47 %	\$90,480.93	0.98 %	\$3,504.44	0.17 %	\$59,153.05	0.64 %
Operation & Housekeeping								
5600	\$4,412.34	0.22 %	\$69,045.01	0.75 %	\$5,786.46	0.28 %	\$26,090.09	0.28 %
Rental/Lease/Repair								
5800	\$852.05	0.04 %	\$9,948.23	0.11 %	\$0.00	0.00 %	\$1,589.94	0.02 %
Prof. Consult Service								
5900	\$0.00	0.00 %	\$20,463.44	0.22 %	\$2,697.70	0.13 %	\$19,162.15	0.21 %
Fax, Pager, Postage								
Other Expenses	\$15,981.33	0.79 %	\$195,638.28	2.11 %	\$12,564.37	0.61 %	\$113,758.05	1.24 %
Capital Outlay								
6500	\$27,332.44	1.35 %	\$96,244.35	1.04 %	\$0.00	0.00 %	\$37,274.51	0.41 %
Equipment- Over \$5000								
Capital Outlay	\$27,332.44	1.35 %	\$96,244.35	1.04 %	\$0.00	0.00 %	\$37,274.51	0.41 %
Total Expense	\$2,108,523.35	104.10 %	\$9,295,656.91	100.32 %	\$1,958,247.38	94.75 %	\$8,782,146.65	95.62 %
Net Profit (Loss)	(\$83,110.64)	-4.10 %	(\$29,202.48)	-0.32 %	\$108,603.22	5.25 %	\$402,043.93	4.38 %

Show all data

ANAHEIM UNION HIGH SCHOOL DISTRICT
Business Division
2018/19 MONTHLY ENROLLMENT REPORT

MONTH 6
01/07/19 to 01/25/19

SCHOOL	REGULAR DAY							Subtotal	Hosp/Hm	Sp Ed	TOTAL STUDENTS
	9th	10th	11th	12th	11th	12th	Subtotal				
Anaheim	757	733	744	541	2,775	1	144	2,920			
Cypress	706	762	641	655	2,764	-	86	2,850			
Katella	645	651	584	583	2,463	4	160	2,627			
Kennedy	579	569	503	596	2,247	-	87	2,334			
Loara	464	481	448	435	1,828	2	129	1,959			
Magnolia	421	416	315	366	1,518	1	141	1,660			
Oxford	206	198	184	200	788	-	-	788			
Savanna	416	464	430	432	1,742	2	82	1,826			
Western	425	447	449	366	1,687	-	99	1,786			
Total Comprehensive	4,619	4,721	4,298	4,174	17,812	10	928	18,750			
Independent Learning Center	2	4	29	231	266	-	-	266			
Gilbert High School	-	1	218	301	520	5	127	652			
Katella Satellite Independent Study	4	16	21	30	71	-	-	71			
Kennedy Satellite Independent Study	3	16	23	31	73	-	-	73			
Polaris High School	12	19	39	45	115	-	-	115			
Special Education Transition Program	-	-	-	-	-	-	-	155			
Total Alternative Ed	21	56	330	638	1,045	5	282	1,332			
Hope	-	-	-	-	-	-	-	229			
Total Senior High Schools	4,640	4,777	4,628	4,812	18,857	15	1,439	20,311			

SCHOOL	REGULAR DAY				Subtotal	Hosp/Hm	Sp Ed	TOTAL STUDENTS
	7th	8th	11th	12th				
Ball	477	431	908	1	49	958		
Brookhurst	533	501	1,034	1	49	1,084		
Dale	521	455	976	1	68	1,045		
Lexington	676	777	1,453	-	26	1,479		
Orangeview	409	396	805	1	55	861		
Oxford	246	209	455	-	-	455		
South	748	722	1,470	1	68	1,539		
Sycamore	646	646	1,292	2	54	1,348		
Walker	512	478	990	-	30	1,020		
Total Comprehensive	4,768	4,615	9,383	7	399	9,789		
Polaris High School	5	16	21	-	3	24		
Total Junior High Schools	4,773	4,631	9,404	7	402	9,813		

DISTRICT TOTAL 30,124

ANAHEIM UNION HIGH SCHOOL DISTRICT
 Business Division
 2018/19 MONTHLY ENROLLMENT REPORT

GROWTH vs. DECLINE - MONTH to MONTH COMPARISON
Month 6

HIGH SCHOOL	Month 5	Month 6	Growth v. (Decline)
Anaheim	2,931	2,920	(11)
Cypress	2,868	2,850	(18)
Katella	2,633	2,627	(6)
Kennedy	2,339	2,334	(5)
Loara	1,967	1,959	(8)
Magnolia	1,665	1,660	(5)
Oxford	791	788	(3)
Savanna	1,828	1,826	(2)
Western	1,791	1,786	(5)
Total Senior High	18,813	18,750	(63)

JUNIOR HIGH SCHOOL	Month 5	Month 6	Growth v. (Decline)
Ball	950	958	8
Brookhurst	1,087	1,084	(3)
Dale	1,044	1,045	1
Lexington	1,479	1,479	-
Orangeview	870	861	(9)
Oxford	455	455	-
South	1,539	1,539	-
Sycamore	1,343	1,348	5
Walker	1,025	1,020	(5)
Total Junior High	9,792	9,789	(3)

Total Comprehensive Schools	28,605	28,539	(66)
------------------------------------	---------------	---------------	-------------

Alternative Education	Month 5	Month 6	Growth v. (Decline)
Independent Learning Center	250	266	16
Gilbert High School	603	652	49
Hope School	233	229	(4)
Katella Satellite Independent Study	79	71	(8)
Kennedy Sattelite Independent Study	75	73	(2)
Polaris High School	136	139	3
Special Education Transition Program	162	155	(7)
Total Alternative Ed.	1,538	1,585	47

District Total	30,143	30,124	(19)
-----------------------	---------------	---------------	-------------

AGREEMENT FOR EDUCATION PROGRAMS FOR CAREERS IN HEALTHCARE

This AGREEMENT FOR EDUCATION PROGRAMS FOR CAREERS IN HEALTHCARE ("Agreement"), is entered into by and among the Anaheim Union High School District ("AUHSD") and KAISER FOUNDATION HEALTH PLAN, Inc., a California nonprofit public benefit corporation ("Health Plan") and KAISER FOUNDATION HOSPITALS, a California nonprofit public benefit corporation ("Hospitals") (Health Plan and Hospitals may collectively be referred to herein as "Kaiser").

WITNESSETH:

WHEREAS, AUHSD operates and governs accredited high schools in the district;

WHEREAS, AUHSD and the City of Anaheim co-sponsor Anaheim's Innovative Mentoring Experience ("AIME") program (the "Program") in conjunction with participating businesses in and around the City of Anaheim;

WHEREAS, AUHSD desires Kaiser's participation in the Program and Kaiser desires to be a participating business;

WHEREAS, Kaiser owns and operates business and clinical facilities suitable for participation in the Program;

WHEREAS, all parties hereto share an interest in the educational goal and career development of students participating in the Program; and

WHEREAS, the parties desire to conduct an experiential component of the Program in certain of Kaiser facilities in and around Kaiser's Anaheim service area (collectively, the "Facilities").

NOW, THEREFORE, the parties hereto enter into this Agreement as a full statement of their respective responsibilities during the term of this Agreement, and in consideration of the representations made above and the covenants and conditions set forth herein, the parties agree as follows:

I. GENERAL INFORMATION

A. This Agreement governs the establishment and operation of the Program at the Facilities. Kaiser may make arrangements for the Program on the terms and conditions set forth herein.

B. Kaiser is solely responsible for determining whether to participate or continue participation in the Program and for the content of the Program at any of its Facilities.

C. The parties recognize that the Program is part of an educational curriculum and is for the benefit of the students. Students will not be used to displace regular Kaiser employees, nor are they automatically entitled to a job at the conclusion of the Program. Kaiser does not receive any immediate advantage from the activities of the students at any of the Facilities. Students are also not entitled to wages or fringe benefits for the time spent in the Program.

D. At any time, and for any reason, Kaiser may terminate participation in the Programs.

II. OBLIGATIONS OF AUHSD

AUHSD SHALL:

A. Generally develop the structure and requirements for the Program. However, any Program activities occurring in any of the Facilities shall be designed in concert with applicable Health Plan and/or Hospitals designated personnel, and Health Plan and/or Hospitals, as applicable, shall have final approval for all Program related activities occurring in any of the Facilities.

B. Designate the students who are enrolled and in good standing in the said curricula to be assigned for training at the Facilities in such numbers as are acceptable to Kaiser.

C. Certify to Kaiser at the time each student first reports to the Facilities that the student complies with Kaiser's requirements for orientation, compliance training, drug screening, health screening and immunization that Kaiser may determine applicable.

D. Require every student to conform to all applicable Kaiser policies, procedures, and regulations as a condition of participation in the Program at Kaiser facilities, including but not limited to requiring each student to complete Kaiser's Youth Internship Programs Letter of Understanding attached hereto as Attachment B.

E. Comply with and enforce the AUHSD Summer Internship Agreement attached hereto as Attachment A with respect to AUSHD, Student, and Student Internship Coordinator obligations.

F. Ensure that students in the Programs maintain the confidentiality of any and all patient and other information received in the course of the Programs and do not discuss, transmit or narrate in any form, including through any type of social media, any patient information of a personal nature, medical or otherwise, except as expressly instructed by authorized Facility personnel.

G. Report to Kaiser at least two (2) weeks before commencement of the Programs' session the following information about each student:

1. Name, address and telephone number;
2. Health care providers and/or health insurance; and
3. All other reasonable information about the Programs and students as requested

by Kaiser.

H. Require its Programs' administrators to attend any orientation programs/trainings required by Kaiser.

I. Require its Programs' students to attend any orientation programs/trainings required by Kaiser.

J. Certify to Kaiser that each student, employee and instructor reporting to the Facilities has received the training required by the OSHA bloodborne pathogens standard, 8 CCR Section 5193.

K. Ensure that every student complies with all federal, state, and local occupational health and safety and environmental statutes and regulations, and complies with the OSHA bloodborne pathogens standard, 8 CCR Section 5193.

III. OBLIGATIONS OF KAISER

KAISER SHALL:

A. Permit access to those students designated by the AUHSD pursuant to Section II B. above to the Facilities as necessary to participate in the Programs so long as such access does not interfere with the regular activities of the Facilities.

B. Perform the obligations described in Attachment A pertaining to Internship Provider.

C. Designate a member of the Facilities staff to participate with the Program administrators

or designees to plan, implement and coordinate the Programs. The name of the designated person(s) shall be given to AUHSD prior to commencement of each Program session.

D. Permit designated personnel at the Facilities to participate in the Program to enhance the students' education so long as such participation does not interfere with the personnel's regular job duties.

E. Have the right to demand that AUHSD withdraw from any of the Facilities any student who Kaiser determines is not performing satisfactorily or is not complying with applicable policies, procedures, or regulations. Such demand must be in writing and include a statement why Kaiser demands that the student be withdrawn. AUHSD shall comply with such a demand within five (5) days of receiving it.

F. Provide necessary emergency health care or first aid required by an accident occurring at any of the Facilities for a student participating in the Program at one of the Facilities. Except as herein provided Kaiser shall have no obligation to furnish medical or surgical care to any student, instructor or employee.

G. Provide training/orientation to the Facilities for the Program administrators.

H. Provide training/orientation to students, including training to ensure compliance Health Insurance Portability and Accountability Act of 1996 (HIPAA), when necessary.

I. Retain ultimate professional and administrative accountability for all work or services performed at any of the facilities, including patient care.

J. Not decrease their customary number of staff because of the assignment of Program students to any of the Facilities.

IV. INSURANCE

A. AUHSD shall maintain in full force and effect, at its sole expense and written by outside carriers acceptable to the Kaiser: (1) a comprehensive general liability insurance policy to cover AUHSD's employees, instructors and students while at any of the Facilities at levels of not less than One Million Dollars (\$1,000,000.00) per occurrence and Three Million Dollars (\$3,000,000.00) annual aggregate, and (2) a professional liability insurance policy to cover AUHSD's employees, instructors, and students while at any of the Facilities at levels of not less than One Million Dollars (\$1,000,000.00) per occurrence and Three Million Dollars (\$3,000,000.00) annual aggregate.

B. AUHSD shall cause the comprehensive general liability insurance and professional liability insurance policies specified in Section IV.A. herein to name Health Plan, Hospitals and Southern California Permanente Medical Group ("SCPMG") as additional insureds and to require thirty (30) days written notice to Health Plan, Hospitals and SCPMG prior to the effective date of any material change to or cancellation of such policies. AUHSD shall present Health Plan, Hospitals and SCPMG with satisfactory evidence of compliance with the insurance requirements specified in Sections IV A., IV B., and IV C., herein immediately after execution of this Agreement.

C. AUHSD shall extend its usual workers' compensation insurance to cover all students, instructors and employees who are participating in the Program at any of the Facilities.

V. INDEMNIFICATION

A. AUHSD shall indemnify and hold harmless (and at Health Plan, Hospitals or SCPMG's request, defend) Health Plan, Hospitals and SCPMG and all other persons or organizations cooperating in the conduct of the health care program commonly known as the "Kaiser Permanente Medical Care Program," and each of their officers, directors, members, managers, partners, employees or agents (each of which persons and organizations are referred to collectively herein as "Indemnitees" or individually as "Indemnitee") from and against any and all demands, debts, liens, claims, losses, damages, liabilities, costs, expenses, judgments, or obligations, actions or causes of action, (including the payment of attorneys' fees and expenses actually incurred whether or not litigation be commenced) for or in connection with injury or damage (including, but not limited to, death) to any person or property resulting from or in any way connected with the performance of or failure to perform obligations hereunder by AUHSD, its officers, directors, partners, employees, instructors, students or agents. The foregoing indemnity and hold harmless obligations of AUHSD include and apply without limitation to injury or damage to Indemnitees, patients, third parties, or any or all of them and their respective property, officers, directors, members, managers, partners, employees, or agents, regardless of how such injury or damage occurred or is suffered, notwithstanding any alleged contributory negligence on the part of any Indemnitee.

B. Notwithstanding the foregoing, AUHSD's liability hereunder shall not include any responsibility for or obligation to indemnify and hold harmless any Indemnitee from loss, damage or expense resulting solely from the negligence or willful misconduct of any Indemnitee.

C. Neither termination of this Agreement nor completion of the acts to be performed under this Agreement shall release any party hereto from its obligations to indemnify as to any claim or cause

of action asserted so long as the event upon which such claim or cause of action is predicated shall have occurred prior to the effective date of any such termination or completion.

VI. AFFIRMATIVE ACTION AND NONDISCRIMINATION

AUHSD recognizes that as government contractors, Health Plan, Hospitals and/or Medical Group are subject to various federal laws, executive orders and regulations regarding equal opportunity and affirmative action.

A. This subsection constitutes notice that the AUHSD may be subject to the following Federal Acquisition Regulations (each a "FAR") at 48 CFR Part 52 and the Office of Federal Contract Compliance Regulations at 41 CFR Part 60, which are incorporated herein by reference: (i) FAR 52.222-26 – Equal Opportunity (APR 2015) and 41 CFR 60.1.4(a); (ii) FAR 52.222-21 – Prohibition of Segregated Facilities (APR 2015) and 41 CFR 60-1.8; (iii) FAR 52.222-37 – Employment Reports on Veterans (OCT 2015); (iv) FAR 52.222-35 – Equal Opportunity for Veterans (OCT 2015) and 41 CFR 60-300.5(a) and FAR 52.222-36 – Equal Opportunity for Workers with Disabilities (JUL 2014) and 41 CFR 60-741.5(a), which provide (and are required to be stated in bold print): **"This contractor [Kaiser] and subcontractor [AUHSD, if covered] shall abide by the requirements of 41 CFR 60-300.5(a) and 60-741.5(a). These regulations prohibit discrimination against qualified individuals on the basis of protected veteran status or disability, and require affirmative action by covered prime contractors and subcontractors to employ and advance in employment qualified protected veterans and qualified individuals with disabilities."** In addition, per Executive Order 11246 regarding nondiscrimination in employment decisions, as amended by Executive Order 13665 regarding non-retaliation for disclosure of compensation information, and Executive Order 13496 (codified at 29 CFR Part 471, Appendix A to Subpart A) concerning the obligations of federal contractors and subcontractors to provide notice to employees about their rights under Federal labor laws shall be incorporated herein by reference. As part of Kaiser's efforts to comply with these requirements, Kaiser has developed and implemented equal employment opportunity and affirmative action policies and programs designed to ensure that all qualified applicants and employees are treated without regard to such factors as race, color, religion, sex, sexual orientation, gender identify, national origin, disability, veteran status, or any other reason prohibited by law. To the extent required by law, Kaiser requests that the AUHSD take appropriate action, as necessary, to support Kaiser's commitment to these requirements, as required by 41 CFR 60-300.44(f)(1)(ii) and 60-741.44(f)(1)(ii).

B. To the extent required by law, AUHSD agrees to comply with and be bound by each of the applicable clauses referred to in this Section VI, and recognizes that in the event of its failure to

comply with such applicable clauses, rules, regulations or orders, this Agreement may be canceled, terminated or suspended in whole or in part.

VII. STATUS OF AUHSD, ITS PERSONNEL, HEALTH PLAN, HOSPITALS, AND SCPMG

This Agreement is not intended and shall not be construed to create the relationship of agent, servant, employee, partnership, joint venture or association between AUHSD and Health Plan, Hospitals, and/or SCPMG and their employees, students, partners, or agents, but rather is an agreement by and among independent contractors. Neither party has authorization to enter into any contracts, assume any obligations or make any warranties or representations on behalf of the other parties, and Health Plan, Hospitals and SCPMG shall not be responsible to AUHSD, AUHSD's officers, directors, students, employees, instructors or agents or to any governing body for any payroll-related taxes or any other employment related liability in connection with the performance of services by AUHSD, AUHSD's students, employees, instructors or agents under this Agreement. It is expressly understood that AUHSD will be responsible for all legally required tax withholding for itself and its students, if any, employees, instructors and agents. AUHSD warrants that it will comply with all applicable federal, state and local laws, including, but not limited to, wage and hour laws and employment discrimination laws. It is expressly understood that none of AUHSD's students, employees, instructors and agents who are providing services hereunder are employees of Kaiser and/or SCPMG for any purpose, including but not limited to, employee welfare and pension benefits of employment, workers' compensation, disability insurance or compensation for services or any other fringe benefits of employment. AUHSD will notify Kaiser and SCPMG of any change (including, but not limited to, the tax withholding status) in the employer/employee relationship between AUHSD and those individuals providing services under this Agreement. Neither AUHSD nor any of its students, instructors, employees or agents shall receive any compensation from Kaiser or SCPMG.

VIII. PUBLICITY

AUHSD shall not, without Kaiser's prior written consent, publish or otherwise disseminate any advertising, promotion, report, article, research piece or publicity wherein the name Kaiser Foundation Health Plan, Inc., Kaiser Foundation Hospitals, Southern California Permanente Medical Group, Kaiser Permanente, The Permanente Federation or the Kaiser Permanente Medical Care Program is mentioned or otherwise reasonably identified, or use language from which a relationship between, any of these organizations and AUHSD may, in the reasonable judgment of any of the Kaiser Entities, be inferred.

IX. TERM AND TERMINATION

A. The term of this Agreement shall commence June 3rd, 2019 ("Effective Date") and expire July 12th, 2019.

B. Kaiser representatives at the Facilities have sole discretion to terminate, decline to renew, or modify the Program for which they are responsible.

C. Any written notice given under this Section IX shall be sent, postage prepaid, by certified mail, return receipt requested, to the following person(s), as the case may be:

KAISER FOUNDATION HEALTH PLAN, INC.
3440 E. La Palma Ave. Anaheim, CA 92806
Mark Costa
Senior Vice President and Area Manager

ANAHEIM UNION HIGH SCHOOL DISTRICT
MJ Cooke Elliott
AIME Program Director
501 N. Crescent Way Anaheim, CA 92801
714-404-4001 Cell Phone

X. COMPLIANCE WITH IMMIGRATION LAWS

AUHSD hereby certifies to the Kaiser Entities that AUHSD shall comply during the term of this Agreement with the provisions of the Immigration Reform and Control Act of 1986, as amended, and any regulations promulgated thereunder. AUHSD hereby certifies that it has obtained a properly completed Employment Eligibility Certificate (INS Form I-9) for each worker performing services under this Agreement, hired by AUHSD after November 5, 1986.

XI. MODIFICATION

No modification, amendment, supplement to this Agreement or waiver of any provision of this Agreement shall be binding upon the parties unless made in writing and duly signed by all parties hereto.

XII. SURVIVING SECTIONS

All obligations under this Agreement which are continuing in nature shall survive the termination or conclusion of this Agreement.

XIII. ASSIGNMENT

AUHSD shall not assign its rights or obligations under this Agreement without the express written consent of each of the Kaiser Entities.

XIV. RULES OF CONSTRUCTION

The language in all parts of this Agreement shall in all cases be construed as a whole, according to its fair meaning, and not strictly for or against either AUHSD or Kaiser. Section headings in this Agreement are for convenience only and are not to be construed as a part of this Agreement or in any way limiting or amplifying the provisions hereof. All pronouns and any variations thereof shall be deemed to refer to the masculine, feminine, neuter, singular or plural, as the identifications of the person or persons, firm or firms, corporation or corporations may require.

XV. ENTIRE AGREEMENT

This Agreement contains the final, complete and exclusive agreement between the parties hereto. Any prior agreements, promises, negotiations or representations relating to the subject matter of this Agreement not expressly set forth herein are of no force or effect. This Agreement is executed without reliance upon any promise, warranty or representation by any party or any representative of any party other than those expressly contained herein. Each party hereto has carefully read this Agreement and signs the same of its own free will.

XVI. GOVERNING LAW

This Agreement is made and entered into in the State of California, and shall in all respects be interpreted, enforced and governed by and under the laws of the State of California.

XVII. COUNTERPARTS

This Agreement may be executed in counterparts, and all such counterparts together shall constitute the entire agreement of the parties hereto.

XVIII. SEVERABILITY


The provisions of this Agreement are specifically made severable. If any clause, provision, right and/or remedy provided herein is unenforceable or inoperative, the remainder of this Agreement shall be enforced as if such clause, provision, right and/or remedy were not contained herein.

XIX. AUTHORIZATION

The undersigned individuals represent that they are fully authorized to execute this Agreement on behalf of the named parties.

IN WITNESS WHEREOF, this Agreement has been executed by the parties hereto as of the day and year first written above.

KAISER FOUNDATION HEALTH PLAN, INC.
KAISER FOUNDATION HOSPITALS
Each California nonprofit public benefit corporations

By: 
Mark E. Costa
Senior Vice President & Area Manager

Date: 12-20-2018

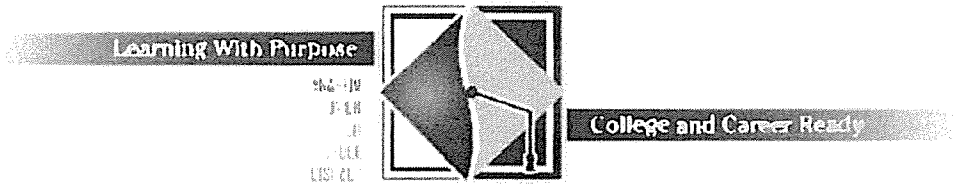
ANAHEIM UNIFIED HIGH SCHOOL DISTRICT

By: _____

Date: _____

Dr. Jaron Fried
Assistant Superintendent, Educational
Services Division

Attachment "A" – AUHSD Summer Internship Agreement



2019 AIME Summer Internship Agreement

AUHSD's Summer Internship Program enables students to experience work-based learning while earning both high school and college course credit. The internship experience requires communication and coordination between AUHSD, internship providers, summer internship coordinators, parents, and students.

Important: Please complete the student and parent/guardian portions of this form. Once your completed packet is turned in, the rest of the agreement will be completed and a copy will be provided to you.

Student:

As a student intern, I agree to:

1. Attend summer internship student orientation: May 11th from 9:00 am-2:30pm at the AUHSD District Office, 501 N. Crescent Way, Anaheim.
2. Arrive on time to the internship each day and sign in.
3. Wear appropriate professional attire to the internship unless indicated otherwise by your internship provider (i.e. construction related industry.)
4. Notify and work with my Summer Internship Coordinator to resolve any concerns during the internship.
5. Notify Summer Internship Coordinator and internship provider if I will be absent during the internship (illness or emergencies only – contact information to be given during training).
6. Work to the best of my ability during the internship.
7. Complete the entire 6-week internship - students who do not complete the entire internship will not be eligible for the \$599 work-based learning scholarship (6 weeks, at least 15 hours/week)
8. Attend all Educational Workshops (Every Friday during the 6 week internship, starting Friday, June 1st.)
9. Attend summer internship closing celebration: July 12th, from 2:00pm-4:00pm at Kennedy Performing Arts Center.

Student Signature

Date

Print First & Last Name

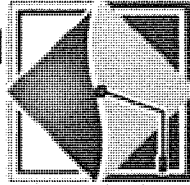
Parents and Guardians:

I understand the obligation of this agreement and approve the Summer Internship for my son or daughter. I give my permission for participation in the Summer Internship.

Parent Signature

Date

Print First & Last Name



2019 AIME Summer Internship Agreement

AUHSU:

The Anaheim Union High School District Agrees to:

1. Provide workplace readiness training to all summer interns.
2. Provide OCTA bus passes to interns to who need assistance with travel costs.
3. Provide a \$599 work-based learning scholarship to summer interns upon successful completion of the internship (6 weeks, at least 15 hours/week).
4. Provide Summer Internship Coordinators to assist students, parents, and partners with the internship experience.
5. Per California Labor Code Section 3368 and Education Code Section 51769, assume liability for worker's compensation during the internship.

Authorized Signature

Date

Print Name & Title

Summer Internship Coordinator:

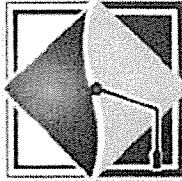
During the summer internship, I agree to:

1. Attend summer internship kickoff celebration and student orientation: May 11th from 9:00am-2:30 pm.
2. Ensure that all necessary paperwork is at the worksite (agreements, emergency contact information, etc.).
3. Visit each business/organization periodically to ensure that summer interns are meeting the expectations of our internship providers.
4. Meet with each summer intern periodically to ensure that their experience is meeting program and student expectations.
5. Provide student support throughout the internship.
6. Contact parents, internship providers, and students to resolve issues that may arise from internship activities.
7. Interview summer interns to gather qualitative data for grant reporting purposes.
8. Coordinate video recording and photography by AUHSU staff and subcontractors to document the internship.

Authorized Signature

Date

Print Name



2019 AIME Summer Internship Agreement

Internship Provider:

During this internship, I agree to:

1. Provide meaningful non-paid work experience for summer interns, approximately 15-20 hours per week for each intern, between the dates of June 3rd and July 12th, 2019, excluding Fridays as interns are required to attend mandatory educational workshops. Interns are also required to attend a mandatory fieldtrip- July 11, 2019. Interns will be unavailable on this date.
2. Provide adequate supervision and work conditions that will not endanger the health, safety, welfare, or morals of summer interns
3. Help students demonstrate desirable work habits and develop career readiness skills
4. Communicate expectations to summer interns as well as Summer Internship Coordinators
5. Sign time sheets for summer interns to verify hours completed
6. Consider participation in video-taping and photography of student interns by AUHSD staff and/or subcontractors for intern program promotional purposes
7. Communicate any concerns to the AUHSD Summer Internship Coordinators
8. Complete a pre- and post-survey to assist in improving internship program
9. Consider writing letters of recommendation for your intern(s)
10. Consider attending closing celebration to be held on Friday, July 12th (2:00-4:00pm at the AUHSD Performing Arts Center at Kennedy High School: 8281 Walker St, La Palma, CA 90623)

Internship Provider - Firm Name

Address

Phone Number

Authorized Signature

Date

Print Name and Title



Youth Internship Programs

LETTER OF UNDERSTANDING

This Letter of Understanding is to communicate the intent of the Youth Internship Programs and specific restrictions as outlined below, to promote safety and compliance with KP policies and procedures.

KPSC Youth Programs (Summer Youth, INROADS & Health Career Connections) and other internship programs, were developed to provide opportunities for students to gain valuable work experience. These programs provide an opportunity for students to develop a variety of social, technical and employability skills and offers the following opportunities:

- experiencing "real life" work in a healthcare administrative environment
- coming in contact with a variety of career experiences
- completing job tasks successfully
- receiving feedback and enjoying the rewards of improved performance
- becoming familiar with use of computers and technology in the workplace
- learning effective ways to interact and communicate on a professional level with adults
- becoming entry-level-trained in a healthcare environment
- exploring career paths and how various departments support the delivery of health care services
- understanding the relationship between educational experiences and occupational choices

The healthcare setting is highly regulated. Ensuring patient safety, workplace safety, privacy and the patient care experience are paramount goals. Accordingly, students in the KPSC Youth Programs ("Students") and their supervisors are expected to abide all Kaiser Permanente policies and procedures, including SCAL.SCPMG.HR Policy HR.015, which provides that individuals who are not present for the benefit of the patient and who are not currently participating in an educational program affiliated with the Kaiser Permanente Medical Care Program (e.g. medical residency, clinical rotations) may not "shadow" or observe physicians and other staff members during the provision of care to any patient. KPSC Youth Programs are not clinical education programs. Moreover, Students may NOT engage in the following:

- Any type of clinical activities or care, including, without limitation, providing or assisting with patient duties that require a license, certificate or registration such as taking vital signs, administering medications, transporting patients, perform blood pressure checks, wound cleaning, etc.
- Pick up or deliver pharmaceuticals, instruments or medical supplies, blood or lab specimens.

I acknowledge receipt of this Letter of Understanding and agree to adhere to the provisions as outlined above.

Direct Supervisor Signature	Print Name
-----------------------------	------------

Student Signature	Print Name
-------------------	------------

Date: _____ Youth Workforce Internship (Circle One) SYEP KP INROADS HCC

Other (specify) _____

NOTE: The KP Program Coordinator and the direct supervisor must keep a copy of this agreement.

Updated 4.10.2017

North Orange County Regional Consortium Member

EXHIBIT RR

MEMORANDUM OF UNDERSTANDING

This agreement of understanding made and entered into on **September 1, 2018** by and between the **Anaheim Union High School District** and known henceforth in this document as “the Facility” and **North Orange Continuing Education (NOCE)** as part of the **North Orange County Community College District**, as fiscal agent for the North Orange County Regional Consortium for Adult Education (NOCRC), **hereinafter called “The District.”**

This Memorandum of Understanding shall stand as evidence that the **Facility** and the **District** intend to work together toward the mutual goal of executing the strategies of the NOCRC for the Adult Education Block Grant (AEBG) to improve the delivery of adult education in the region. To this end, both entities agree to coordinate services accordingly.

NOCRC AEBG, Supporting Adults for Student Success (SASS) Workgroup Approved Service: **SASS Curriculum Development**

RESPONSIBILITIES:

- A. **The Facility** is a Member of the consortium which entails ongoing communication and collaboration with the consortium throughout the duration of this MOU.
- B. The **Facility** will provide staff and facilities for babysitting in conjunction with existing and future adult education classes. Facility agrees that all babysitters have undergone the background and fingerprinting process and can provide evidence of clearance to **the Facility** and **District** before working with children.
- C. **The Facility** agrees to comply with all state regulations and standards.
- D. **The District** as fiscal agent for the NOCRC AEBG will reimburse the **Facility** as denoted in Responsibility F.
- E. Initial cost for babysitting will be covered by the **Facility**. Reimbursement will be based on the flat rate of \$18 per hour per person up to three (3) babysitters. Monthly invoices broken down by site with accompanying back-up are to be provided to the **District** and will be paid using the NOCRC AEBG allocation.



Reimbursement may not exceed the approved amount of **\$7,000.00** for the duration of this MOU.

- F. The **Facility** will also provide babysitting attendance sheets broken down by class/workshop and babysitting provider(s) with the monthly invoice submittal and/or when requested by the **District** and/or State AEBG Office.
- G. The **Facility** acknowledges that continued funding of the NOCE SASS courses is contingent upon strong enrollment in said courses as determined by NOCE.

TERMS AND CONDITIONS

- A. District, its agents, employees, consultants, or subcontractors, shall not be entitled to any rights or privileges of Facility's employees and shall not be considered in any manner to be Facility's employees.
- B. Indemnification: District hereby agrees to indemnify, defend, and hold harmless Facility, the **Anaheim Union High School District Board of Education**, and its officers, agents, and employees from liability and claims of liability for bodily injury, personal injury, sickness, disease, or death of any person or persons, or damage to any property, real or personal, tangible or intangible, arising out of the negligent acts or omissions of District or its employees, agents or officers during the period of this agreement.

Facility hereby agrees to indemnify, defend, and hold harmless District, their Board, and its officers, agents, and employees and the North Orange County Regional Consortium from liability and claims of liability for bodily injury, personal injury, sickness, disease, or death of any person or persons, or damage to any property, real or personal, tangible or intangible, arising out of the negligent acts or omissions of Facility, or its employees, agents, or officers during the period of this agreement.

Insurance: Facility shall insure its activities in connection to this Agreement and procure and maintain insurance comparable to the following:



1. Commercial General Liability insurance covering bodily injury liability, property damage liability, personal injury liability and contractual liability (including coverage for the assumption of risk set forth in the Indemnification section) of Facility in connection to this Agreement. The policy affording such coverage shall be written on an "occurrence" basis, contain limits of not less than \$1,000,000 per occurrence/\$3,000,000 aggregate, and be endorsed to name District as an additional insured.
2. Sexual Abuse & Molestation Liability insurance to cover legal liability of Facility for actual, threatened or alleged acts of physical abuse, sexual abuse, sexual molestation, sexual exploitation or sexual injury in connection to the babysitting services of Facility under this Agreement. The policy affording such coverage shall be written on an "occurrence" basis, contain limits of not less than \$1,000,000 per occurrence/\$3,000,000 aggregate, and be endorsed to name District as an additional insured.
3. Workers' Compensation insurance to statutory limits and Employer's Liability insurance with limits of not less than \$1,000,000 per accident for bodily or disease to cover injuries sustained by staff of Facility in connection to the services provided under this Agreement. Facility and its insurer further agree to waive any right of subrogation each may have against District as respects to claims or losses filed in connection to this Agreement.

Facility agrees to provide District with a Certificate of Insurance, and copies of the policy endorsements referenced above, as evidence of its compliance with the insurance coverage required by this Agreement.

- c. Disputes: The parties shall deal in good faith and attempt to resolve potential disputes informally. If the dispute concerning a question of fact arising under the terms of this agreement is not disposed of in a reasonable period of time by the District and Facility, such matter shall be brought to the attention of the Board



of the District and Facility and will be resolved by the Boards or their appointees.

- D. Nondiscrimination: The parties agree that they will not engage in unlawful discrimination in employment of persons, because of race, ethnicity, religion, nationality, disability, gender, sex, marital status, age or other characteristics protected by federal or state laws.
- E. Severability: If any term, condition or provision of this agreement or application thereof to any person or circumstances is held by a court of competent jurisdiction to be invalid, void, or unenforceable, or if any provision of the agreement contravenes any federal, state or county statute, ordinance, or regulation, the remaining provisions of this agreement or application thereof will continue to be in full force and effect, and shall not be affected, impaired or invalidate in any way.
- F. Authorized Signatures: The individuals signing this agreement warrant that they are authorized to do so, and further, that they are authorized to make the promises in this agreement on behalf of the respective Parties. The Parties understand and agree that a breach of this warranty shall constitute a breach of the agreement and shall entitle the non-breaching party to all appropriate legal and equitable remedies against the breaching party.
- G. Governing Law: The terms and conditions of the agreement shall be governed by the laws of the State of California with venue in Orange County, California

This agreement shall be effective for the period beginning **September 1, 2018 to June 30, 2019**. Either party hereto may at any time terminate the agreement with or without cause upon thirty (30) days written notice to the other party of such termination. At the end of said thirty (30) day notice period, this agreement shall be forthwith terminated for all purposes.



MEMBER DISTRICT

ANAHEIM UNION HIGH SCHOOL DISTRICT
501 N. CRESCENT WAY
ANAHEIM, CA 92801

**NORTH ORANGE COUNTY COMMUNITY COLLEGE
DISTRICT**
1830 W. ROMNEYA DRIVE
ANAHEIM, CA 92801

BY:

DR. JARON FRIED
POSITION: ASST. SUPERINTENDENT

BY: DR. W. CHERRY LI BUGG

**VICE CHANCELLOR, EDUCATIONAL SERVICES &
TECHNOLOGY**

DATE:

**NORTH ORANGE COUNTY COMMUNITY COLLEGE
DISTRICT**
1830 W. ROMNEYA DRIVE
ANAHEIM, CA 92801

DATE:

**NORTH ORANGE COUNTY REGIONAL
CONSORTIUM FOR ADULT EDUCATION**
1830 W. ROMNEYA DRIVE
ANAHEIM, CA 92801

BY: JENNEY HO

DISTRICT DIRECTOR, PURCHASING

BY: VALENTINA PURTELL

**NOCCCD BOARD APPROVED DESIGNEE FOR
NOCRC/NORTH ORANGE CONTINUING
EDUCATION PROVOST**

DATE:

DATE:

SCHEDULE A

**STUDENT IN NONPUBLIC SCHOOL UNDER EC 56030
Regular School Year 2018-2019**

STUDENT	DOB	GRADE	BOARD APPROVAL DATE	NONPUBLIC SCHOOL	TOTAL CONTRACT COST*
1819 – 162	01/09/1999	12+	02/07/2019	Speech and Language Development Center	\$40,000.00
1819 – 202	09/03/1997	12+	02/07/2019	Port View Preparatory	\$100,00.00
1819 – 203	09/26/2006	7	02/07/2019	Del Sol School	\$30,0000

Instructional Materials Submitted for Adoption
Thursday, February 7, 2019
January 18, 2019-February 7, 2019

Curriculum	Basic/ Suppl.	Course Name (Number)	Grade	Title	Publisher
English	Basic	English 7, English 7 HP (#1330, #1335)	7	<i>Refugee</i>	Scholastic
English	Basic	English 8 (#1350)	8	<i>Unwind</i>	Simon & Schuster
Social Science	Basic	AP American Government & Politics (#2700, #2700E)	12	<i>American Politics Today</i>	W.W. Norton & Co.

Field Trip Report

Board of Trustees

February 7, 2019

1. Anaheim High School: PUENTE (48 students-16 male, 32 female)
 Adviser/Lead Chaperone: Amie Cuellar (female)
 Chaperones: Christie Naranjo (female), Sharon King (female), Lilia Camacho (female), Samuel Lopez-Romero (male), and Kyle Hendricksen (male)

 To: Northern California Universities
 Dates: March 25, 2019 to March 26, 2019
 Purpose: College visits
 Expenses: ASB/Club Fundraisers-meals, accommodations
 Parent/Student-meals
 Site Funds-transportation, substitutes

 Number of school days missed for this trip: 2
 Number of school days missed previously: 0
 Total number of days missed by this group: 2

2. Anaheim High School: Anaheim Transportation Academy (8 students-6 male, 2 female)
 Adviser/Lead Chaperone: Brett Schumm (male)
 Chaperone: Maria Gamboa (female)

 To: Lake Skinner, Winchester, CA
 Dates: May 17, 2019 to May 19, 2019
 Purpose: Solar Boat Races
 Expenses: ASB/Club Fundraisers-meals, accommodations
 Site Funds-transportation, substitutes

 Number of school days missed for this trip: 1
 Number of school days missed previously: 0
 Total number of days missed by this group: 1

3. Cypress High School: Softball (19 female students)
 Adviser/Lead Chaperone: Kevin Dull (male)
 Chaperones: Donna McElrea (female), Sandra Armstrong (female), Kim Govea (female), and Debra Thompson (female)

 To: Bullhead City, AZ
 Dates: March 6, 2019 to March 10, 2019
 Purpose: Softball Tournament
 Expenses: Parent/Student-meals, transportation, accommodations
 Site Funds-registration, substitutes

 Number of school days missed for this trip: 2
 Number of school days missed previously: 0
 Total number of days missed by this group: 2

Field Trip Report

Board of Trustees

February 7, 2019

- 4. Cypress High School: HOSA (23 students-7 male, 16 female)
Adviser/Lead Chaperone: Taylor Swaney (female)
Chaperone(s): Wendy Wilson (female) and Ryan LeBaron (male)

To: Sacramento, CA
Dates: March 27, 2019 to March 31, 2019
Purpose: HOSA State Leadership Conference
Expenses: Parent/Student-registration, meals, transportation, accommodations

Number of school days missed for this trip: 2
Number of school days missed previously: 0
Total number of days missed by this group: 2

- 5. Cypress High School: Tennis (3 male students)
Adviser/Lead Chaperone: Joseph Paul (male)
Chaperone: Lindsey Thornburg (female)

To: Ojai, CA
Dates: April 25, 2019 to April 28, 2019
Purpose: CIF Tennis Tournament
Expenses: ASB/Club Fundraisers-registration, meals, transportation, accommodations
Site Funds-substitutes

Number of school days missed for this trip: 2
Number of school days missed previously: 0
Total number of days missed by this group: 2

- 6. Magnolia High School: PUENTE (40 students-20 male, 20 female)
Adviser/Lead Chaperone: Steve Gonzalez (male)
Chaperones: Alan Garcia (male), Chris Esperanza (male), Jesus Eugenio (male), Julie Carrillo (female), Margaret Tagler (female), Yvette Roman (female), and Odalis Hernandez-Ramirez (female)

To: UC Berkeley
Dates: February 14, 2019 to February 16, 2019
Purpose: College visit
Expenses: Site Funds-transportation, substitutes
Parent/Student-meals accommodations

Number of school days missed for this trip: 2
Number of school days missed previously: 1
Total number of days missed by this group: 3

Field Trip Report

Board of Trustees

February 7, 2019

- 7. RATIFICATION: Magnolia High School: Wrestling (4 male students)
Adviser/Lead Chaperone: Kevin McMahan (male)

To: Palm Springs, CA
Dates: February 7, 2019 to February 9, 2019
Purpose: CIF Wrestling Tournament
Expenses: ASB/Club Fundraisers-meals, transportation, accommodations
Site Funds-meals, transportation, accommodations

Number of school days missed for this trip: 1
Number of school days missed previously: 0
Total number of days missed by this group: 1

- 8. North Orange County ROP: HOSA (7 female students)
Adviser/Lead Chaperone: Elizabeth McPeak (female)

To: Sacramento, CA
Dates: March 27, 2019 to March 31, 2019
Purpose: HOSA State Leadership Conference
Expenses: NOCROP-registration, meals, transportation, accommodations

Number of school days missed for this trip: 2
Number of school days missed previously: 0
Total number of days missed by this group: 2

Memorandum of Understanding

This Memorandum of Understanding is between the Anaheim Union High School District (AUHSD or District), the California Association for Bilingual Education (CABE), and Cynthia Vasquez Petitt (Contractor) (collectively referred to as Parties).

1. Statement of Purpose:

AUHSD assigned Cynthia Vasquez Petitt, a certificated teacher with AUHSD, to serve as Deputy Director, California Association of Bilingual Education through June 30, 2019, pursuant to a Memorandum of Understanding among the Parties dated January 30, 2018.

This MOU defines the terms and conditions under which the District will continue to assign Cynthia Vasquez Petitt to the position of Deputy Director, California Association of Bilingual Education and release her from her duties with the District for the 2019-2020 and 2020-2021 school years.

This release allows Cynthia Vasquez Petitt to be assigned as Deputy Director, California Association of Bilingual Education, to continue her contributions to the State Teacher Retirement System (STRS) for the covered period, which is the 2019-2020 and 2020-2021 school years, while being contracted with CABE. After June 30, 2021, Cynthia Vasquez Petitt will either (a) return to AUHSD to an available teaching position or (b) the Parties will renew an MOU for another agreed upon length of time.

2. Duration of the MOU

The MOU will become effective as of the date of the signing by the final signatory below. The following terms and conditions shall be incorporated in their entirety where applicable. This MOU can be terminated as outlined in Paragraph 11.

3. Services

AUHSD enters this agreement with CABE releasing Cynthia Vasquez Petitt from her duties to the District under her employment agreement and assigns her full time to work for CABE during the term listed above. Cynthia Vasquez Petitt will serve as the Deputy Director, California Association of Bilingual Education during the term specified in this MOU.

4. Compensation to Contractor:

Cynthia Vasquez Petitt will remain an employee of AUHSD. AUHSD will continue to pay her an annual salary of \$109,133.00 during this term. CABE will reimburse AUHSD the total cost for Cynthia Vasquez Petitt's annual salary of \$109,133.00, including any subsequent raises that may occur. CABE shall reimburse AUHSD for all actual costs incurred by the District regarding Cynthia Vasquez Petitt's employment including, but not limited to, employer contributions toward the

California State Teacher Retirement System, Health and Welfare Benefits, Worker's Compensation Insurance, Unemployment Insurance, and Medicare contribution. AUHSD will make the monthly salary payments directly to Cynthia Vasquez Petitt. For reference, Cynthia Vasquez Petitt's current total compensation package is the following:

2019-20 Total Compensation - \$150,930

Salary - \$ 109,133

Benefits - \$ 24,070

Health & Welfare - \$ 17,727*

2020-21 Total Compensation - \$151,989

Salary - \$109,133

Benefits - \$25,129

Health & Welfare - \$17,727*

*The Parties understand that future Health & Welfare numbers are estimates. CABE agrees to reimburse actual costs.

5. STRS Exemption & Hold Harmless

Contractor warrants that she has been advised to consult with her own tax advisers concerning any tax consequences of this Agreement. Neither CABE nor the District make any warranties concerning the tax treatment or STRS treatment of any amounts paid pursuant to this Agreement. Contractor agrees that neither CABE nor the District shall have liability for any tax or STRS-related consequences arising from this Agreement, and agrees to hold harmless and indemnify CABE and the District from any claims, demands, or causes of action, including any taxes or penalties, arising out of or relating to this Agreement.

6. Return to District Employment:

Upon termination of this MOU, Cynthia Vasquez Petitt will be entitled to return to an open teaching position within the District. Cynthia Vasquez Petitt will not be entitled to return to the same position held prior to implementation of this MOU.

7. Travel and other Expenses:

Any travel or other expenses incurred by Cynthia Vasquez Petitt, as directed and approved by CABE will be the expense of CABE, who will reimburse Cynthia Vasquez Petitt directly, and will not result in any additional cost to AUHSD.

8. Invoice and Payments:

AUHSD will invoice CABE periodically in arrears for actual salary and benefit costs incurred during the previous billing period. CABE will pay such invoices within thirty (30) days of receipt.

9. Indemnification:

AUHSD shall defend, indemnify and hold CABA, its officers, employees and agents harmless from any and all liability, loss, expense (including reasonable attorneys' fees), or claims for injury or damages arising out of the performance of the Agreement, but only in proportion to and to the extent such liability, loss, expense, attorneys' fees, or claims for injury or damages are caused by or result from the negligent or intentional acts or omissions of AUHSD, its officers, agents or employees.

CABA shall defend, indemnify, and hold AUHSD, its officers, employees, and agents harmless from and against any and all liability, loss, expense (including reasonable attorney's fees) or claims for injury or damages arising out of the performance of this Agreement, but only in proportion to and to the extent such liability, loss, expense, attorneys' fees, or claims of injury or damages are caused by or result from the negligent or intentional acts or omissions of CABA, its officers, agents or employees.

10. Insurance:

CABA shall insure its activities in connection with the work under this agreement and obtain, keep in force and maintain insurance as follows:

- a. General Liability Insurances, including Government Codes and Errors and Omissions and sexual abuse and molestation Coverage with combined single limits of one million dollars (\$1,000,000) each occurrence and two million dollars (\$2,000,000) aggregate. If the above insurance is written on a claims-made form, it shall continue for three years following termination of this Agreement. The insurance shall have a retroactive date of placement prior to coinciding with the effective date of the Agreement.
- b. Business Automobile Liability insurance for owned, scheduled, non-owned, or hired automobiles with a combined single limit not less than one million (\$1,000,000) per occurrence and two million dollars (\$2,000,000) aggregate.

It is expressly understood, however, that the coverage and limits referred to under a and b above shall not in any way limit the liability of District. The coverage required under a and b of this Article shall include AUHSD as an additional insured. Such provision shall apply only in proportion to and to the extent of negligent acts or omissions of the Contractor, its officers, employees or agents. CABA will furnish to the District with certificates of insurance evidencing compliance with all requirements. Certificates shall provide for thirty (30) days (ten days for non-payment of premium) advance written notice to District of any material modification, change or cancellation of the above insurance coverage.

11. Termination:

Any party may terminate the Agreement for any reason including, but not limited to, the following: Cynthia Vasquez Petitt becomes unable to perform services for CABA; sufficient funds are not

available to continue the projects on which she is working; CABA, in its reasonable discretion, determines her performance under the Agreement to be less than satisfactory; or AUHSD determines that Cynthia Vasquez Petitt is required to return to her position in AUHSD. In the event of such termination, the party seeking to terminate this agreement shall give written notice in advance no later than March 1 of the preceding school year with an effective date no sooner than the following July 1 to the other parties. Furthermore, if any party breaches a material provision of the Agreement and having been notified in writing of the nature of the breach, fails to cure such breach within a thirty-day period, the non-breaching party shall have the right to terminate the Agreement without further notice. CABA shall reimburse AUHSD for the portion of Cynthia Vasquez Petitt's salary cost incurred for services actually provided to CABA through its effective date of termination.

12. No Third Party Rights

Nothing in the Agreement is intended to make any person or entity who is not signatory to the agreement a third-party beneficiary of any right created by the Agreement or by operator of law.

13. Dispute Resolution

Any dispute arising regarding the interpretation or implementation of the Agreement, including any claims for breach of the Agreement, shall be resolved by submitting the claim for arbitration to the American Arbitration Association in accordance with its rules and procedures applicable to commercial disputes. The location of any arbitration hearing shall be in Orange County, California and any enforcement of the arbitrator's decision shall be brought to Superior Court of Orange County, California.

14. Attorney's Fees

In any action brought by a party to enforce the terms of the Agreement, the prevailing party shall be entitled to reasonable attorney's fees and costs, including the reasonable value of any services provided by in-house counsel. The reasonable value of services provided by in-house counsel shall be calculated by applying an hourly rate commensurate with prevailing market rates charged by attorneys in private practice for such services.

15. Notices

Any written notification required hereunder shall be personally served or mailed by certified mail, return receipt requested, to the following:

For Jan Gustafson-Corea, CEO, California Association for Bilingual Education
20888 Amar Rd., Walnut, CA 91789

For Cynthia Vasquez Petitt
1516 N. Highland Ave., Fullerton, CA 92835

For Anaheim Union High School District
Assistant Superintendent Educational Services
501 N. Crescent Way
Anaheim, CA 92803

16. Entire Agreement

The Agreement, including this and all attached Schedules, constitutes the entire agreement and understanding between CAFE and AUHSD and supersedes all prior written or oral agreements with respect to subject matter herein. Any modification to the Agreement must be made in writing and signed by the authorized representatives of CAFE and AUHSD.

17. Governing Law

The laws of the State of California shall govern the Agreement.

The Parties agree to the terms of this MOU, which have been approved by the Board of Trustees of the Anaheim Union High School District.

On behalf of AUHSD

Dated: _____

By: _____
Jaron Fried, Ed.D.
Assistant Superintendent Educational
Services

On behalf of CAFE

Dated: _____

By: _____
Jan Gustafson-Corea, CEO, California
Association for Bilingual Education

On behalf of Cynthia Vasquez Petitt

Dated: _____

By: _____
Cynthia Vasquez Petitt

**ANAHEIM UNION HIGH SCHOOL DISTRICT
AMERICAN FEDERATION OF STATE, COUNTY AND MUNICIPAL EMPLOYEES (AFSCME)
2018/19 SALARY SCHEDULE**

Effective 7/1/18 - BOT Approved (Pending Contract Approval) - REVISED

Salary Range	Position Title	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7	STEP 8	STEP 9	STEP 10	Monthly Hourly
41	FOOD SERVICE ASSISTANT I	2,755.00 15.64	2,865.00 16.27	2,986.00 16.96	3,101.00 17.61	3,224.00 18.31	3,356.00 19.08	3,420.00 19.43	3,490.00 19.84	3,560.00 20.22	3,630.00 20.62	Monthly Hourly
48	AUDITORIUM OPERATIONS ASSISTANT CUSTODIAN EVENT/FACILITY ATTENDANT	3,344.00 19.00	3,476.00 19.75	3,603.00 20.48	3,753.00 21.33	3,895.00 22.14	4,055.00 23.05	4,117.00 23.38	4,214.00 23.94	4,293.00 24.39	4,365.00 24.82	Monthly Hourly
49	ATHLETIC FACILITIES WORKER I FOOD SERVICE ASSISTANT II GROUNDS MAINTENANCE WORKER	3,353.00 19.05	3,489.00 19.84	3,620.00 20.56	3,770.00 21.42	3,923.00 22.28	4,081.00 23.20	4,156.00 23.61	4,245.00 24.13	4,326.00 24.58	4,409.00 25.07	Monthly Hourly
50	FOOD SERVICE ASSISTANT III	3,486.00 19.80	3,622.00 20.58	3,754.00 21.34	3,907.00 22.19	4,057.00 23.07	4,217.00 23.96	4,293.00 24.39	4,380.00 24.89	4,461.00 25.33	4,545.00 25.83	Monthly Hourly
51	FOOD SERVICE ASSISTANT IV FOOD SERVICE PRODUCTION ASST	3,519.00 19.99	3,656.00 20.79	3,810.00 21.63	3,958.00 22.50	4,119.00 23.39	4,280.00 24.32	4,363.00 24.81	4,458.00 25.32	4,541.00 25.82	4,639.00 26.36	Monthly Hourly
52	ATHLETIC FACILITIES WORKER II FOOD SERVICE ASSISTANT III-BILING SENIOR CUSTODIAN	3,545.00 20.14	3,699.00 21.03	3,838.00 21.81	3,981.00 22.62	4,156.00 23.61	4,322.00 24.56	4,408.00 25.06	4,488.00 25.50	4,583.00 26.05	4,677.00 26.58	Monthly Hourly
53A	WAREHOUSE WORKER-CENTRAL SERVICES WAREHOUSE WORKER-FOOD SERVICE	3,607.00 20.49	3,747.00 21.31	3,905.00 22.17	4,057.00 23.06	4,222.00 23.97	4,387.00 24.93	4,472.00 25.43	4,569.00 25.95	4,655.00 26.47	4,755.00 27.02	Monthly Hourly
53	EQUIPMENT OPERATOR TECHNOLOGY SERVICES ASSISTANT	3,699.00 21.03	3,840.00 21.82	3,994.00 22.69	4,154.00 23.59	4,324.00 24.57	4,498.00 25.55	4,583.00 26.05	4,677.00 26.58	4,767.00 27.10	4,865.00 27.65	Monthly Hourly
54	AUDITORIUM OPERATIONS TECHNICIAN MAINTENANCE SERVICE WORKER	3,790.00 21.87	3,937.00 22.71	4,095.00 23.63	4,259.00 24.57	4,432.00 25.57	4,609.00 26.59	4,697.00 27.10	4,793.00 27.65	4,887.00 28.19	4,988.00 28.78	Monthly Hourly
55	BUS DRIVER FOOD SERVICE SOUS CHEF INVENTORY CONTROL SPECIALIST SR EQUIPMENT OPERATOR	3,881.00 22.07	4,033.00 22.92	4,195.00 23.84	4,363.00 24.81	4,539.00 25.81	4,720.00 26.82	4,811.00 27.34	4,909.00 27.89	5,006.00 28.45	5,110.00 29.04	Monthly Hourly
56	HEAVY EQUIPMENT OPERATOR SR WAREHOUSE WORKER-GENT WHSE SR WAREHOUSE WORKER-FOOD SERV	3,981.00 22.97	4,134.00 23.85	4,301.00 24.81	4,472.00 25.80	4,652.00 26.84	4,836.00 27.90	4,934.00 28.47	5,034.00 29.04	5,134.00 29.62	5,238.00 30.22	Monthly Hourly

EXHIBIT W W

**ANAHEIM UNION HIGH SCHOOL DISTRICT
AMERICAN FEDERATION OF STATE, COUNTY AND MUNICIPAL EMPLOYEES (AFSCME)
2018/19 SALARY SCHEDULE**

Effective 7/1/18 - BOT Approved (Pending Contract Approval) - REVISED

Salary Range	Position Title	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7	STEP 8	STEP 9	STEP 10	
57	DRIVER INSTRUCTOR IRRIGATION SYSTEMS TECHNICIAN INTEGRATED PEST MANAGEMENT	4,080.00 23.20	4,234.00 24.05	4,406.00 25.05	4,581.00 26.04	4,764.00 27.09	4,952.00 28.14	5,056.00 28.72	5,159.00 29.33	5,261.00 29.90	5,365.00 30.50	Monthly Hourly
58	ATHLETIC FACILITIES TECHNICIAN MAINTENANCE GLAZIER MAINTENANCE PAINTER POOL MAINTENANCE TECHNICIAN TECHNOLOGY SERVICES TECHNICIAN	4,179.00 24.11	4,342.00 25.05	4,515.00 26.05	4,696.00 27.09	4,884.00 28.18	5,078.00 29.30	5,182.00 29.90	5,287.00 30.50	5,392.00 31.11	5,497.00 31.71	Monthly Hourly
59	ASSISTANT MECHANIC GRAPHIC ARTS TECHNICIAN MAINTENANCE LOCKSMITH OFFSET PRESS OPERATOR TRANSPORTATION DISPATCHER	4,277.00 24.31	4,450.00 25.29	4,624.00 26.27	4,810.00 27.33	5,003.00 28.44	5,204.00 29.56	5,307.00 30.16	5,414.00 30.76	5,522.00 31.39	5,629.00 31.99	Monthly Hourly
60	ELECTRONICS TECHNICIAN EQUIPMENT REPAIR MECHANIC MAINTENANCE CARPENTER MAINTENANCE FLOOR/PLASTER WORKER MAINTENANCE PLUMBER SHOP EQUIPMENT REPAIR TECHNICIAN	4,383.00 25.29	4,560.00 26.31	4,739.00 27.34	4,931.00 28.45	5,131.00 29.60	5,332.00 30.76	5,439.00 31.38	5,549.00 32.01	5,659.00 32.65	5,772.00 33.30	Monthly Hourly
61	AUDIO-VISUAL TECHNICIAN TRANSPORTATION OPERATIONS SPEC	4,488.00 25.50	4,669.00 26.55	4,854.00 27.58	5,052.00 28.69	5,258.00 29.88	5,459.00 31.03	5,571.00 31.64	5,683.00 32.29	5,796.00 32.93	5,914.00 33.60	Monthly Hourly
62A	FOOD SERVICE EQUIPMENT TECHNICIAN INSTRUMENT REPAIR TECHNICIAN MAINTENANCE ELECTRICIAN MAINTENANCE WELDER-FABRICATOR MECHANIC	4,600.00 26.14	4,786.00 27.21	4,975.00 28.27	5,178.00 29.41	5,389.00 30.63	5,595.00 31.81	5,710.00 32.43	5,825.00 33.10	5,941.00 33.75	6,062.00 34.44	Monthly Hourly
62		4,677.00 26.58	4,870.00 27.67	5,063.00 28.76	5,266.00 29.93	5,474.00 31.11	5,696.00 32.37	5,815.00 33.04	5,932.00 33.70	6,056.00 34.42	6,174.00 35.09	Monthly Hourly
63	GRAPHIC PRODUCTION SPECIALIST SR GRAPHIC ARTS TECHNICIAN	4,717.00 26.80	4,901.00 27.86	5,097.00 28.98	5,306.00 30.14	5,517.00 31.33	5,734.00 32.58	5,851.00 33.25	5,967.00 33.92	6,087.00 34.59	6,210.00 35.30	Monthly Hourly
64	HVAC ENERGY MAINT CONT SYS TECH (4/1/18)	4,836.00 27.90	5,030.00 29.01	5,231.00 30.17	5,440.00 31.38	5,657.00 32.63	5,883.00 33.93	6,000.00 34.61	6,121.00 35.31	6,243.00 36.02	6,368.00 36.74	Monthly Hourly

**ANAHEIM UNION HIGH SCHOOL DISTRICT
AMERICAN FEDERATION OF STATE, COUNTY AND MUNICIPAL EMPLOYEES (AFSCME)
2018/19 SALARY SCHEDULE**

Effective 7/1/18 - BOT Approved (Pending Contract Approval) - REVISED

Salary Range	Position Title	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7	STEP 8	STEP 9	STEP 10	Monthly Hourly
67	NETWORK TECHNICIAN	5,199.00 29.53	5,406.00 30.71	5,620.00 31.94	5,849.00 33.23	6,080.00 34.55	6,322.00 35.93	6,450.00 36.65	6,581.00 37.39	6,708.00 38.12	6,846.00 38.89	Monthly Hourly

2% plus \$519 after ten (10) years of service with AUHSD
 4% plus \$1,543 additional after fifteen (15) years of service with AUHSD
 7% plus \$2,840 additional after twenty (20) years of service with AUHSD
 10% plus \$3,705 additional after twenty-five (25) years of service with AUHSD
 12% plus \$3,705 additional after thirty (30) years of service with AUHSD

Percentages and flat rates stand alone. They are not added together or compounded.

Bilingual stipend and Nightwork differential: \$135.00

Senior Grounds Maintenance Worker Stipend for June/July 2018 (expires 8/1/18): \$135

Transportation Dispatch Stipend: \$275



Candidate Rate Confirmation
Date January 18, 2019

This agreement is entered into on January 18, 2019 by and between **Rockstar Recruiting LLC, DBA StaffRehab** (StaffRehab) and **Anaheim Union High School District**. The purpose of this confirmation is to establish a bill rate for the candidate referenced below.

Facility agrees to the following:

Candidate's Name:	Sylvia Romero – LVN
Assignment Dates:	January 16 th , 2019 – April 16 th , 2019
Approved Time Off:	N/A
Guaranteed Hours & Schedule	M-F 7:45am -2:45pm with 30 minute lunch ,6.5 billable hours, Per the School Calendar Year
Cancellation Notice:	30 days
Bill Rate:	\$48.00
Overtime/Holiday Rate:	\$72.00
Pre-employment Processing Fee:	One time fee of \$125 on the first invoice.
Mileage Reimbursement:	Per IRS Guidelines for drive time between Schools

All time over 40 hours in a week or 8 hours in a day will be billed at time and one half (1 ½)
Guarantee of hours for all assignments is agreed upon billable time for candidates regardless of student attendance, per school calendar year.

Please complete the following information:

District Name and Address:	Anaheim Union High School District Special Youth Services 501 N. Crescent Way, Anaheim, CA 92801
District Telephone Number:	(714) 999-6756
District Supervisor Name:	TBD
District Dress Code:	Business Casual
Timesheet Approver Email Address and Name:	Celeste Krueger - krueger_c@auhsd.us

Billing Info:

Billing Address:	Anaheim Union High School District Special Youth Services 501 N. Crescent Way, Anaheim, CA 92801
Billing Telephone Number:	(714) 999-6756
Billing Contact Info:	Celeste Krueger or Angelica Flores
Billing Email Address:	krueger_c@auhsd.us or flores_a@auhsd.us

Cancellation of Services: A minimum 30 day written cancellation notice whereas the traveler's end date falls on a Friday must be given to StaffRehab directly (not the contract employee) for cancellation or early termination of any specific traveler contract, other than termination for cause attributable to StaffRehab or the contract employee.

Please sign and fax back to 949-258-5296 or scan and send over to tisam@staffrehab.com . If you have any questions or concerns, please contact Sara Palmer at 888.835.0894.

Client: Anaheim Union High School District	
Name:	
Print:	Brad Jackson
Title:	Asst. Superintendent, HR
Date:	

Rockstar Recruiting, LLC DBA StaffRehab	
Name:	<i>Tiara Medley</i>
Print:	Tiara Medley
Title:	Account Manager
Date:	1/18/19

Board of Trustees
February 7, 2019

1. Resignations/Retirements, effective as noted:

Jarjoura, Rola	Resignation	1/18/19
Kiapos, Harry	Retirement	5/24/19
Taylor, Armando	Resignation	1/22/19
Wasserman, Christine	Resignation	2/5/19

2. Leaves of Absence:

Barredo, Karyn, for personal necessity, without pay and without health benefits from 8/5/19 through the end of the working day on 5/22/20.

Garlitos, Jei, for personal necessity, without pay and without health benefits from 12/3/18 through the end of the working day on 6/28/19.

Maessen, Monique, for child care, without pay and without health benefits from 1/22/19 through the end of the working day on 5/24/19.

Millam, Michael, for professional growth, without pay and without health benefits from 8/5/19 through the end of the working day on 5/22/20.

3. Employment:

A. Teacher(s)/Temporary:

		<u>Column</u>	<u>Step</u>
Look, Kathryn	1/22/19	1	1
Pham, Tony	1/28/19	1	1

B. Speech Language Pathologist(s)/Temporary:

		<u>Column</u>	<u>Step</u>
Giles, Julie	2/4/19	3	1

C. Day-to-Day Substitute Teacher(s) with authorization to teach in subject areas where they have adequate preparation, effective as noted:

Alferes, Wendy	1/11/19
Douglas, Kelly	1/15/19
Garcia, Juan Pablo	1/17/19
Hullinger, Claudia	1/15/19
Faren, Jessica	1/11/19
Jones, Korinna	1/24/19
Khan, Mazhar	1/21/19
Mantey, Jordan	1/30/19
Mendivil, Jessica	1/22/19
Ortiz, Susana	1/22/19
Peralta, Francine	1/28/19
Putnam, Dana	1/29/19
Roberts, Bradley	1/30/19
Vargas, Hugo Noel	1/17/19
Yescas, Sandra	1/23/19

Human Resources Division, Certificated Personnel

Board of Trustees
March 7, 2017

Page 2 of 12

- D. Day-to-Day Substitute Counselor(s), effective as noted:

Aguilar, Jesse 1/30/19

- E. Administrator Substitue, on an if and as needed basis, at the noted authorized salary per day, effective as noted:

Malotte, Nancy \$592 1/7/19

- F. Temporary Contract Junior ROTC Teachers, granted one-year contract for 2018-19 with pay per military contract:

McCall, Eric 2/4/19 \$8,618.79 Katella High School

4. Extra Service Compensation:

- A. Additional Salary, for an extra period of coverage to be paid tenthly and based on the individual's salary for 2018-19, effective as noted: (General Funds)

O'Hern, Patrick 1/7/19

- B. AUHSD STEAM and Civic Engagement Stipend, to be paid for the 2018-19 school year to the following individuals as noted: (LCFF Funds)

Carrillo, Julie	\$2,000
Cortes, Brian	\$2,000
Flores, Monique	\$2,000
Garcia, Juanis	\$1,000
Giakoumis, Sabina	\$2,000
Herrick, Lauren	\$1,000
Pham, Debbie	\$2,000
Ruben, Lindsay	\$2,000
Solorzano, Raymond	\$2,000

- C. EL Coordinators, for the 2018-2019 year, for the following individuals, to be paid in the amounts indicated, one half at the end of each semester. (Title III Funds)

Ambriz, Amalia	Anaheim High School	\$2,165
Gibson-Cross, Adrienne	Ball Jr. High School	\$986
Pineda, Rosalinda	Brookhurst Jr. High School	\$876
Hurtado, Osvaldo	Cypress High School	\$682
Widger, Annel	Dale Jr. High School	\$1,162
Shumski, Thomas	Gilbert High School	\$838
Cruz, Alfred	Hope High School	\$600
Mounger, Lacie	Katella High School	\$1,601
Ponce, Cindy	Kennedy High School	\$655
Selbe, Denise	Lexington Jr. High School	\$600
Frembling, Jennifer	Loara High School	\$1,339
Cardoza, Rosa	Magnolia High School	\$1,546
Swanson, Michelle	Orangeview Jr. High School	\$948
Allen, Sandra	Oxford Academy	\$600

Human Resources Division, Certificated Personnel

Board of Trustees
February 7, 2019

Page 3 of 12

Ruiz-Flores, Claudia	Savanna High School	\$1,234
Sarvi, Nasreen	South Jr. High School	\$1,267
Morales, Mario	Sycamore Jr. High School	\$1,356
Schwartz, Hank	Walker Jr. High School	\$600
Lavrov, Billie	Western High School	\$1,231

- D. LEAD Co-Instructor Stipend, for the term of the LEAD Program (fall 2018 through and including fall 2019), for the following individual(s), to be paid in an amount not to exceed \$4,500, per co-instructed semester. (General Funds)

Colón, Manuel
Fried, Jaron
Jackson, Brad

- E. JROTC/NJROTC Department Leadership Stipend, for the following individuals, for the 2018-19 school year, in the amount of \$1,500, to be paid half at the end of each semester: (General Funds)

McCall, Eric Katella High School

- 5. Change of contract for the following personnel who have completed the additional units and/or years of experience to advance on the salary schedule, effective as noted:**

	<u>From</u>		<u>To</u>		<u>Effective</u>
Calderon, Martin	1	2	3	2	1/7/19
Childers, Kaitlin	2	5	3	5	1/7/19
Jojola, John	1	1	2	1	1/7/19
Look, Kathryn	1	1	2	1	1/22/19
Lopez, Mark	3	1	4	1	1/7/19
Rasanen, Erik	3	1	4	1	1/7/19
Shehadeh, Ahmad	1	1	2	1	1/7/19

- 6. Pay adjustments for the following military instructors for the JROTC/NJROTC program unless otherwise noted by military contract, effective as noted:**

	<u>Salary</u>	<u>Effective</u>
Knight, John	\$9,375.79	1/1/19
Truby, Richard	\$6,339.59	1/1/19

- 7. Education Code/California Regulation Authorization:**

Approval to Teach Other Subject Areas, for the following teachers to teach out of their majors as authorized under their Standard Secondary, Single Subject, or Multiple Subject teaching credential based on the following Education Codes. The required units of coursework in the specific subject area have been met.

Education Code 44258.3

For academic assignments, holders of Credential other than emergency permits may be assigned to teach academic departmentalized classes 1-12 provided:

1. Local board to verify adequacy of subject knowledge.
2. Bargaining unit is notified of each assignment.
3. Assignment is limited to district verifying adequacy.

Human Resources Division, Certificated Personnel

Board of Trustees
February 7, 2019

Page 4 of 12

Name	Subject	School
Anderson, David	Mathematics	Oxford
Belyea, Steven	ELD	Anaheim
Callanan, Joseph	Integrated Science	Ball
Chavez, Joe	Biology	Anaheim
Clark, George	Biology	Western
Doherty, Erin	Environmental Science/Biology	Cypress
Durrego, Corina	Chemistry	Western
Dyvig Finger, Abbigail	Social Science	Dale
Elder, Dean	Chemistry; Biology	Anaheim
Eusebio, Julie	Drama	Walker
Franks, Michael	Biology	Cypress
Garabedian, Phil	Biology	Savanna
Gray, Laura	ELD	Orangeview
Green, Elizabeth	Math 1	Walker
Hemingway, Rob	Integrated Science	Dale
Larsen, Susan	English	Lexington
Lopez-Romero, Samuel	Biology	Anaheim
Lujan, Debra	Biology	Katella
Mc Bride, Shawn	Integrated Science	Sycamore
Mc Jilton, Stephen	Earth Science	Western
Nguyen, Kim	Physics	Oxford
Pascal, Christophe	Earth Science; Biology	Kennedy
Peng, Shaina	Chemistry	Western
Prange, Edward	Social Science	Loara
Pratt, William	Biology	Anaheim
Reta, Karen	Biology	Western
Shamrell, Kathleen	Biology	Anaheim
Sircable, Weston	Physics	Savanna
Suarez, Gema	Chemistry	Katella
Thoma Lundber, Jon	Biology	Cypress
Thorne, Taylor	ELD	Magnolia
Todd, Alan	Math 4	Western
Trevett, David	World History	Ball
Walsh, Leone	FLM	Katella
White Jr., Michael	Biology	Savanna
Wilmoth, Scott	Biology	Katella
Wilson, James	Human Anatomy/Phys	Loara

Education Code 44258.7(c) and (d)

For electives and special assignments, teachers having a special skill or preparation outside of credential authorization may, with consent, be assigned to teach an

Human Resources Division, Certificated Personnel

Board of Trustees
February 7, 2019

Page 5 of 12

elective course in the area of special skill. Assignment requires prior approval by a committee established by Board and Superintendent action.

Name	Subject	School
Alvarez, Jose G.	PE	Kennedy
Bettendorf, Christie	FILM (Elective)	Kennedy
Binder, Jonathan	PE	Savanna
Borad, Matthew	CTE Business	Cypress
Brazil, Frank	PE-2	Katella
Broad, Tera	PE	Savanna
Chang, Dolly	Student Government	Walker
Chang, Jin Young	Yearbook	Oxford
Choi, Christina	Student Government	Oxford
Chylinski, Paul	Yearbook; ASB Leadership	Loara
Cornelius, Jeff	Student Government	Lexington
Derbish, Michael	Business	Magnolia
Domingues, Scott	PE	Loara
Dull, Kevin	PE	Cypress
Feldman, Richard	Athletics	Cypress
Foy, Julie	Theory/Knowledge (Elective)	Kennedy
Freeman, Alan	Wood Manufacturing	Walker
Freeman, Kevin	CTE	Loara
Fumelle, Anne	Psychology	Magnolia
Garcia Juanis	PE-1	Western
Garcia, Breysi	PE-Marching Band	Anaheim
Glorioso, Salvatore	Athletics; CTE	Katella
Goossens, Kristen	Athletics	Katella
Gray, Matthew	Art	Loara
Guerrero, Heather	Student Government	Sycamore
Hale, Deborah	CTE	Oxford
Harlan, Dylan	PE	Katella
Harrison, Marc	Health	Dale
Hench, Sandra	PE-2	Western
Hind, Jane E.	Art, Memory Book	Lexington
Hogencamp, Jon	CTE	Savanna
Hokuf, Brandy	Health	Dale
Holton, Kerri	Athletics	Loara
Jankowski, David	Athletics	Kennedy
Latham, Ronald	Essentials of Technology	Walker
Laubie, Joseph	CTE	Katella
Leanza, Daniel	PE	Katella
Leon, Jesus	Athletics	Loara
Letourneau, Thomas	Business Tech	Walker

Human Resources Division, Certificated Personnel

Board of Trustees
February 7, 2019

Page 6 of 12

Link, Tom	PE-2	Kennedy
Lopez-Romero, Samuel	Yearbook	Anaheim
Lopez-Romero, Samuel	Athletics	Anaheim
Luethke, Donald	CTE/Athletics/PE2	Western
Mackprang, Emily	Lifetime Fit 3	Magnolia
Mai, Liliana	Yearbook	Magnolia
Malone, Steven	CTE	Katella
Mc Bride, Shawn	Business Tech	Sycamore
Mikesell, David	Athletics	Katella
Miranda, Marcelo	Athletics	Katella
Miranda, Sussanne	Memory Book	Dale
Moorlach, Edward	Wood Mfg	Sycamore
Mundi Jr., Frank	Yearbook	Ball
Nelson, Dennis	Athletics, CTE	Savanna
Olson, Ryan	PE	Kennedy
Parsons, Joshua	PE	Katella
Pascal, Christophe	PE	Kennedy
Paul, Joseph	Athletics	Cypress
Penaloza Cardenas, Fernando	PE	Savanna
Poggio, Randi	PE	Ball
Ponte, Jose	PE-1	Kennedy
Quirion, James	PE-1 Marching Band	Cypress
Rambaud, Aimee	Yearbook Design	Katella
Ramirez, Alejandro	Athletics	Savanna
Ramirez, Gabriela	Spanish	South
Reall, Julieanne	Computer Science	Anaheim
Reed, Timothy	PE	Kennedy
Reiter, Michael	CTE	Anaheim
Ricci, Thomas	Athletics	Savanna
Rodriguez, Alfonso	Athletics	Anaheim
Rodriguez, Lorenzo	Student Government	Ball
Rolph, Neil	Athletics	Loara
Rueter, Ryan	PE	Magnolia
Salazar, Valentine	Spanish	Sycamore
Sandvig, Darren	Athletics/PE	Cypress
Schumm, Brett	Modified PE (teaches PE 2)	Anaheim
Sibley, Tommy	Health Science	Kennedy
Slevcove, Mark	Athletics	Cypress
Soukaseume, Robert	PE	Magnolia
Spencer, Kasey	PE	Oxford
Sporn, Dana	Graphic Communications	Western
Steffel, Theodore	CTE	Savanna

Human Resources Division, Certificated Personnel

Board of Trustees
February 7, 2019

Page 7 of 12

Storm, Michael	Athletics	Anaheim
Thoma Lundberg, Jon	PE	Cypress
Tice, Maryanne	TV Studio Production	Sycamore
Tilson, Zachary	Athletics	Loara
Turshman, Linda	Career/Finance/Tech	Kennedy
Ulit, Cenicio	School Paper	Ball
Urbanos, Daniel	PE-2	Kennedy
Valenzuela, Sarah	AVID	Savanna
Warner, Travis	Athletics	Kennedy
Watson, Jeffery	Memory Book	Orangeview
Weber, John	Athletics/PE	Cypress
Weird, Tiffany	Theory Knowledge (Elective)	Kennedy
Williams, Jason	Health	Dale
Wittman, Jeremy	PE	Oxford
Yim, Aaron	PE-1	Magnolia

Education Code 44865

Alternative Education – Approval to teach one or more of the following subjects: Art, Business, English, Health, Home Economics, Industrial and Technology Education, Foreign Language, Mathematics, Music, Physical Education, Biological Science, Chemistry, Physical Science, Geosciences.

Name	Subject	School
Blanton, Peggy	Alternative Ed	Polaris
Cho, Tom	Alternative Ed	Gilbert
Dechene, John	Alternative Ed	Gilbert
Esparza, Stephanie	Alternative Ed	Polaris
Fagan, Brenda	Alternative Ed	Gilbert
Frese, Janelle	Alternative Ed	Gilbert
Hickman, Karen	Alternative Ed	Polaris
Kersten, Johanna	Alternative Ed	Gilbert
Lee, Eun	Alternative Ed	Gilbert
Leininger, Frederick	Alternative Ed	Polaris
Ortega-Gamez, Veronica	Alternative Ed	Gilbert
Pakiser, Scott	Alternative Ed	Polaris
Perez, Melchor	Alternative Ed	Gilbert
Shickler, Edward	Alternative Ed	Gilbert
Shoup, Stacy	Alternative Ed	Gilbert
Whalen, Cynthia	Alternative Ed	Gilbert

California Regulation Title 5 §80005(b)

For elective subjects where no credential exists that authorizes the curriculum, a credentialed teacher whose knowledge and training best fulfills the needs of the students may teach, with their consent, in such assignment. Title 5 §80005(b) allows an employing agency to select an individual who holds a credential based on a

Human Resources Division, Certificated Personnel

Board of Trustees
February 7, 2019

Page 8 of 12

bachelor's degree and a teacher preparation program including student teaching and approved subject area knowledge and training. An individual who holds an emergency permit, teaching permit, internship, or waiver may not serve in this type of assignment.

Name	Subject	School
Almaraz, Michelle	AVID	Anaheim
Alvarado, Rogelio	AVID	Savanna
Barrera, Miguel	AVID	Anaheim
Bryant, Amanda	AVID	Orangeview
Campbell, Barbara	AVID	Magnolia
Davis, Valencia	AVID	Loara
Esperanza, Cori	AVID	Magnolia
Estrada, Natalie	AVID	Loara
Garcia, Alan	AVID	Magnolia
Gascon-Jewell, Jennifer	AVID	South
Graham, Melissa	AVID	Katella
Guerrero, Heather	AVID	Sycamore
Jurado, Nicole	AVID	Anaheim
Jurado, Uriel	AVID	Anaheim
Kanouse, Kenneth	AVID	Brookhurst
Kelli, Veronica	AVID	Sycamore
Larsen, Kathleen	AVID	Ball
Ludeman, Tisha	AVID	Brookhurst
Manville, Laurie	AVID	Brookhurst
Martin, Richard	AVID	Loara
Montgomery, Vanessa	AVID	Loara
Moreno, Gabriela	AVID	Savanna
Mundy, Katrina	AVID	Magnolia
Nakayama, Robert	AVID	Orangeview
Rahill, Jennifer	AVID	Katella
Rippon, Matthew	AVID	Anaheim
Ruiz, Raul	AVID	Western
Slagle, Michael	AVID	Savanna
Smith, Jacob	AVID	South
Tagler, Craig	AVID	Western
Trevett, Kirsten	AVID	Ball
Wetrosky, Marina	AVID	South
Yogurtian, Melanie	AVID	Katella
Miranda, Sussanne	AVID	Dale

Human Resources Division, Certificated Personnel

Board of Trustees
February 7, 2019

Page 10 of 12

Richardson, Brandon Basketball	\$2,511	3 rd Quarter	1/7/19
Sohng, Eunyoung Accompanist	\$632	2 nd Semester	1/7/19
Small, Rebena Cross Country	\$2,511	3 rd Quarter	1/7/19
<u>Cypress</u>			
Bacon, Bridget Cheer	\$1,255.50	Season	12/14/18
McElrea, Donna Softball, Asst./Lower Level	\$3,383	Season	11/16/18
Mora, Freddy Soccer, Asst./Lower Level	\$3,053	Season	9/12/18
Prado, Alejandra Softball, Asst./Lower Level	\$3,383	Season	1/15/19
Ruiz, Manuel Drill Team	\$2,748.50	1 st Semester	8/6/18
Ruiz, Manuel Drill Team	\$2,748.50	2 nd Semester	1/7/19
Thompson, Terry Softball, Asst./Lower Level	\$3,383	Season	11/5/18
<u>Katella</u>			
Vasquez, Gonzalo Soccer	\$3,385	Season	10/29/18
<u>Kennedy</u>			
Burkhardt, Mark Softball	\$4,239	Season	1/28/19
Daly, Thomas Baseball, Asst./Lower Level	\$1,691.50	Season	1/28/19
Forsythe, Keith Baseball	\$1,500	Season	1/28/19
Tweed, Matthew Basketball, Assistant	\$1,000	Season	12/3/18
<u>Magnolia</u>			
Alonso, Gerardo Basketball, Assistant	\$1,691.50	Season	12/3/18

Human Resources Division, Certificated Personnel

Board of Trustees
February 7, 2019

Page 11 of 12

Avila, Sarah Softball, Assistant	\$3,383	Season	1/28/19
Campbell, Giovanny Basketball, Assistant	\$1,691.50	Season	12/28/18
Catolico, Shawn Tennis, Assistant	\$3,053	Season	1/28/19
De La Cruz, Jose Golf	\$3,053	Season	1/7/19
Dong, Qianting Accompanist	\$830.50	2 nd Semester	1/7/19
Hernandez Lombera, Desmond Softball, Assistant	\$3,383	Season	1/28/19
Hobson, Douglas Baseball, Assistant	\$3,389	Season	1/28/19
Jones Jr., Erland Track	\$4,239	Season	2/4/19
Lopez, Michelle Cheer, Assistant	\$376.20	2 nd Semester	12/14/18
Nguyen, Dianna Volleyball, Assistant	\$3,053	Season	2/4/19
Pena Monroy, Irving Swimming, Assistant	\$3,053	Season	2/4/19
Rosas Jr., Andres Baseball, Assistant	\$3,383	Season	1/7/19
Velasco, Wilfredo Track	\$4,239	Season	2/4/19
Viramontes, Jesse Softball	\$4,239	Season	1/28/19
<u>Oxford</u> Anthony, Robert Band, Assistant	\$1,605	2 nd Semester	1/7/19
Anthony, Robert Band, Jazz	\$774.50	2 nd Semester	1/7/19
O'Neal, Gareth Debate	\$1,691.50	2 nd Semester	1/7/19

Human Resources Division, Certificated Personnel

Board of Trustees
February 7, 2019

Page 12 of 12

Parsons, Bernie Band	\$1,605	2 nd Semester	1/7/19
Rothbart, Michael Accompanist	\$830.50	2 nd Semester	1/7/19
<u>Savanna</u> Arealos, Rudy Band, Assistant Director	\$1,605	2 nd Semester	1/7/19
Availa, Elizabeth Track	\$4,239	Season	2/4/19
Emaguna, Isiah Track, Asst./Lower Level	\$3,053	Season	2/4/19
Lomeli, Greg Baseball, Asst./Lower Level	\$3,383	Season	2/4/19
Lu, Felix Tennis	\$3,383	Season	12/20/18
Sauvey, Audrey Swimming, Assistant	\$3,053	Season	2/4/19
<u>South</u> Ramirez Jr., Israel Soccer	\$2,511	Season	1/7/19
<u>Sycamore</u> Greco, Stephanie Basketball	\$2,511	3 rd Quarter	1/7/19
Jimmerson, Marcus Cross Country, Assistant	\$928.50	3 rd Quarter	1/7/19
<u>Western</u> Hockett, Brian Baseball, Asst./Lower Level	\$3,383	Season	1/28/19
Takahama, Paul Tennis	\$3,752	Season	1/28/19

1. Retirements/Resignations/Terminations, effective as noted:

	<u>Location:</u>	<u>Effective</u>
Aceituno, Mayra Food Service Assistant I	Dale Jr. High School	01/25/2019
Acevedo, Monica Instructional Assistant – Behavioral Support	Hope School	01/25/2019
Gonzalez-Zuniga, Fernando Food Service Assistant I	Food Service Department	02/01/2019
Guzman, Jojo Instructional Assistant – Specialized Academic Instruction	Brookhurst Jr. High School	01/18/2019

2. Employment, effective as noted:

	<u>Range/Step:</u>	<u>Effective:</u>
Permanent Employees:		
Aparicio, Viridiana Office Assistant	43/01	01/14/2019
Arechiga, Moises Campus Safety Aide	41/03	01/11/2019
Arroyo, Miguel Warehouse Worker – Food Service	53a/03	01/28/2019
Baez, Joseph Office Assistant - Bilingual	47/01	01/14/2019
Beltran, Angelica Instructional Assistant – Specialized Academic Instruction	43/01	01/16/2019
Brito, Jessie Food Service Assistant I (Voluntary Demotion)	41/07	01/16/2019
Flores-Cervantes, Marisol Instructional Assistant – Specialized Academic Instruction	43/01	01/14/2019
Garcia, Remedios Office Assistant	43/01	01/14/2019
Gildo, Breanna Office Assistant	43/01	01/14/2019

Human Resources Division, Classified Personnel

Board of Trustees
February 7, 2019

Page 2 of 5

Gonzalez, Eva Instructional Assistant – Deaf/Hard of Hearing	51/01	01/07/2019
Juarez Santos, Verenise Office Assistant	43/01	01/28/2019
Leon, Raquel Office Assistant	43/01	01/14/2019
Moran-Herrera, Veronica Office Asssitant	43/01	01/14/2019
Ortiz, Gus II Warehouse Worker – Food Service	53a/07	01/28/2019
Osorio, Oscar Bus Driver	55/01	01/21/2019
Parker III, Alonzo Campus Safety Aide	41/01	01/11/2019
Paz, Margarita Instructional Assistant – Specialized Academic Instruction	43/02	01/08/2019
Rayle, Jennifer Bus Driver	55/02	01/29/2019
Vildosola, Patricia Translator/Interpreter	53/03	01/07/2019
Ward, Stephanie Instructional Assistant –Deaf/Hard of Hearing	51/01	02/01/2019
Promotions:		
Castaneda, Karen Secretary – Attendance (Bilingual)	53/04	01/22/2019
Frazier, Craig Office Assistant	51/10	01/14/2019
Luna, Rocio Secretary – Attendance (Bilingual)	53/02	01/14/2019
Martinez, Linda Food Service Assistant II	49/01	01/22/2019
Otero, Larry Transportation Dispatcher	59/08	01/22/2019

Human Resources Division, Classified Personnel

Board of Trustees
February 7, 2019

Page 3 of 5

Sangren, Scott Transportation Supervisor	14/03	01/22/2019
---------------------------------------------	-------	------------

Yanez, Ester Accounting Manager	21/02	01/07/2019
------------------------------------	-------	------------

Substitute Employees:

Aguilera, Ernie Substitute Health Services Technician	51/01	01/21/2019
----------------------------------------------------------	-------	------------

Aguilera, Ernie Substitute Instructional Assistant – Adult Transition	51/01	01/21/2019
-----------------------------------------------------------------------------	-------	------------

Aguilera, Ernie Substitute Instructional Assistant – Behavioral Support	51/01	01/21/2019
-------------------------------------------------------------------------------	-------	------------

Aguilera, Ernie Substitute Instructional Assistant – Special Abilities	51/01	01/21/2019
------------------------------------------------------------------------------	-------	------------

Aguilera, Ernie Substitute Instructional Assistant – Specialized Academic Instruction	43/01	01/21/2019
---------------------------------------------------------------------------------------------	-------	------------

Bilbo, Edward Substitute Custodian	48/01	01/09/2019
---------------------------------------	-------	------------

Bilbo, Edward Substitute Campus Safety Aide	41/01	01/09/2019
------------------------------------------------	-------	------------

Flading, Cameron Substitute Campus Safety Aide	41/01	01/15/2019
---------------------------------------------------	-------	------------

Gomez, Andrea Intern	\$14.53/Hr.	01/16/2019
-------------------------	-------------	------------

Han, Kevin Substitute Instructional Assistant – Adult Transition	51/01	01/23/2019
------------------------------------------------------------------------	-------	------------

Han, Kevin Substitute Instructional Assistant – Behavioral Support	51/01	01/23/2019
--------------------------------------------------------------------------	-------	------------

Han, Kevin Substitute Instructional Assistant – Special Abilities	51/01	01/23/2019
-------------------------------------------------------------------------	-------	------------

Human Resources Division, Classified Personnel

Board of Trustees
February 7, 2019

Page 4 of 5

Han, Kevin Substitute Instructional Assistant – Specialized Academic Instruction	43/01	01/23/2019
Jimmerson, Jordan Substitute Campus Safety Aide	41/01	01/07/2019
Medina, Jaime Substitute Campus Safety Aide	48/01	01/09/2019
Merritts, Tammy Substitute Instructional Assistant – Adult Transition	51/01	01/07/2019
Merritts, Tammy Substitute Instructional Assistant – Behavioral Support	51/01	01/07/2019
Merritts, Tammy Substitute Instructional Assistant – Special Abilities	51/01	01/07/2019
Mills, Justin Substitute Custodian	48/01	01/14/2019
Peralta, John Substitute Custodian	48/01	01/14/2019
Speltie, John Substitute Instructional Assistant – Adult Transition	51/01	01/18/2019
Speltie, John Substitute Instructional Assistant – Behavioral Support	51/01	01/18/2019
Speltie, John Substitute Instructional Assistant – Special Abilities	51/01	01/18/2019
Speltie, John Substitute Instructional Assistant – Specialized Academic Instruction	43/01	01/18/2019
Quiroz, Marilyn Substitutue Food Service Assistant I	41/01	01/09/2019
Wells, Dawn Substitute Licensed Vocational Nurse	55/01	01/28/2019

Human Resources Division, Classified Personnel

Board of Trustees
February 7, 2019

3. **Workability, current minimum wage or stipend of \$256 effective as noted:**
(Workability Grant Funds)

Effective

Arellano, Giselle	01/02/2019
Bakluk, Chiloudeen	01/07/2019
Barrios, Angel	01/28/2019
Chavez, Oscar	01/07/2019
Duron, Andrew	01/07/2019
Gutierrez, Nelly	01/12/2019
Meza, John	01/02/2019
Patel, Dhruv	02/08/2019

4. **Food Service Student Workers**

Effective

Moreno, Edwin	01/15/2019
Pham, Dai	01/15/2019

5. **Stipends**

Stipend Amount

Effective

Positive Discipline Parenting Workshop Stipend

Huerta, Araceli Family and Community Engagement Specialist	\$1500	02/08/2019
Maldonado-Rangel, Yuriko Family and Community Engagement Specialist	\$1500	02/08/2019

Transportation Dispatcher Stipend

Otero Jr., Larry Transportation Dispatcher	\$275/month	01/22/2019
-----------------------------------------------	-------------	------------

ANAHEIM UNION HIGH SCHOOL DISTRICT

501 N. Crescent Way, P.O. Box 3520, Anaheim, California 92803-3520, www.auhsd.us

BOARD OF TRUSTEES
Minutes
Thursday, December 13, 2018

UNADOPTED**1. CALL TO ORDER–ROLL CALL**

Board President Jabbar called the regular meeting of the Anaheim Union High School District Board of Trustees to order at 2:30 p.m.

Present: Al Jabbar, president; Brian O’Neal, clerk; Annemarie Randle-Trejo, assistant clerk; and Katherine H. Smith, member; Michael B. Matsuda, superintendent; Jaron Fried, Ed.D., Brad Jackson, and Jennifer Root, Ed.D., assistant superintendents; and Karl H. Widell, District counsel.

Absent: Anna L. Piercy, member

2. ADOPTION OF AGENDA

Staff requested the following amendments to the agenda:

- Replace page 5 of the agenda to reflect correct Board meeting dates
- Exhibit E, replace page 5 to reflect the correct interest income
- Exhibit O, replace page 2 to reflect the correct number of people and sessions provided
- Exhibit DD, replace page 9
- Exhibit NNN, replace page 3 to reflect correct stipend amount

On the motion of Trustee O’Neal, duly seconded and unanimously carried, following discussion, the Board of Trustees adopted the amended agenda.

3. PUBLIC COMMENTS, CLOSED SESSION ITEMS

There were no requests to speak.

4. CLOSED SESSION

The Board of Trustees entered closed session at 2:31 p.m.

Trustee Piercy entered closed session at 2:34 p.m.

5. STUDENT PRESENTATION

Students from the Hope School cheerleading team, under the direction of Stephanie Hernandez and Melissa Saunders, performed.

6. RECONVENE MEETING, PLEDGE OF ALLEGIANCE, AND CLOSED SESSION REPORT OUT**6.1 Reconvene Meeting**

The Board of Trustees reconvened into open session at 6:00 p.m.

6.2 **Pledge of Allegiance and Moment of Silence**

Student Representative to the Board of Trustees Adai Flores led the Pledge of Allegiance to the Flag of the United States of America and provided a moment of silence.

6.3 **Closed Session Report**

Board Clerk O'Neal reported the following actions taken during closed session.

- 6.3.1 No reportable action taken regarding public employee performance evaluation, superintendent.
- 6.3.2 No reportable action taken regarding existing litigation.
- 6.3.3 No reportable action taken regarding negotiations.
- 6.3.4 No reportable action taken regarding personnel.
- 6.3.5 The Board of Trustees took formal action, with a 5-0 vote, to accept settlement on Claim AUHSD 17-05.
- 6.3.6 The Board of Trustees took formal action, with a 5-0 vote, to accept settlement on Claim AUHSD 17-02.
- 6.3.7 The Board of Trustees took formal action, with a 5-0 vote, to approve the settlement agreement in OAH Case No. 2018100339/2018061027, resolving all issues by amending student's IEP, funding compensatory services, and an independent evaluation, as well as providing \$16,800 in reimbursements.
- 6.3.8 The Board of Trustees took formal action, with a 5-0 vote, to suspend the expulsion of students 18-04; 18-12; 18-15; and 18-17, as well as approve the expulsion of student 15-16.

7. **INTRODUCTION OF GUESTS**

The Board of Trustees recognized our community stakeholders for their interest in the Anaheim Union High School District and for attending our Board meeting. Thank you for your participation and contribution as we create an educational environment that graduates socially aware, civic-minded students who are college and career ready for the 21st century.

In addition, Board of Trustees' President Jabbar introduced Jordan Brandman, City of Anaheim council member; Leonard Lahtinen, former NOCCCD trustee; Dr. J Paolo Magcalas, AESD trustee; Stephen Blount, NOCCCD trustee; Claudia Peña, representative for Assemblywoman Sharon Quirk-Silva; Laci Mounger, former APGA co-president; Sergio Contreras, City of Westminster council member; Peggy Kruse, ASCPTA president; Linda Elliott, Western High School Alumni Association president; Ron Flores, Western High School Alumni Association member; Lisa Eck, CTA advocate; Tim Steed, assistant general manager, OC Employee Association; Paul Andresen, personnel commissioner; Grant Schuster, ASTA president; Loretta Sanchez, former congresswoman; Janet Brown, representative for Congressman Lou Correa.

8. **BOARD OF TRUSTEES' RECOGNITION**

- 8.1 This item was taken out of order and placed after item 12.

8.2 **Puente Program Leadership Award**

The Board of Trustees recognized three District students for being recipients of the annual Statewide Academic and Leadership Award by the Puente Project. The Puente Project is a national award-winning program, which has for more than 30 years, improved the college-going rate of tens of thousands of California's educationally underrepresented students. This year, an impressive 171 students throughout California sent in applications that were thoroughly reviewed for academic achievement, community leadership involvement, and personal statements. The Puente Project Statewide Office recognized 25 students across California for their exemplary Puente leadership, spirit, and outstanding academic achievement; three of these students hail from the Anaheim Union High School District.

Jesenia De Jesus Vargas, Anaheim High School
Eduardo Garcia, Katella High School
Angeliza Sanchez, Magnolia High School

9. **REPORTS**

9.1 **Principals' Report**

Dr. Regina Zurbano, Kennedy High School principal, and Jennifer Brown, Walker Junior High School principal, acknowledged school site staff regarding the fifth C, Compassion and Kindness, as well as presented a report on their school site.

9.2 **Student Representative's Report**

A dai Flores, student representative to the Board of Trustees, reported on student activities throughout the District.

9.3 **Reports of Associations**

There was no report.

9.4 **Parent Teacher Student Association (PTSA) Reports**

Peggy Kruse, ASCPTA president, reported on the ASCPTA Reflections event, thanked everyone who attended the holiday luncheon, and invited everyone to participate in the sock drive during the month of January.

10. **PUBLIC COMMENTS, OPEN SESSION ITEMS**

10.1 Ron Flores, Western High School Alumni Association member, invited the Board to the March 30, 2019, fundraiser. In addition, he thanked Trustees Jabbar and Randle-Trejo, Superintendent Matsuda, as well as Dr. Root for their continued support towards Western High School.

10.2 Linda Elliott, Western High School Alumni Association president, thanked Dr. Root and staff for the quick turnaround in inspecting Handel Stadium. She also announced that there is a need for more instruments at Western High School, therefore the school site is accepting used instruments and asked those in attendance to spread the information in their communities. Lastly, she wished everyone happy holidays.

10.3 Mark Richard Daniels, Cultural and Heritage Commission member, congratulated Trustee Jabbar, Piercy, and Randle-Trejo for being re-elected, as well as Western High School for winning the CIF championship.

11. **OATH OF OFFICE**

The Oath of Office was administered to Trustees Al Jabbar, Anna L. Piercy, and Annemarie Randle-Trejo.

12. **RECEPTION**

The Board of Trustees hosted a reception to honor Trustees Al Jabbar, Anna L. Piercy, and Annemarie Randle-Trejo.

BOARD OF TRUSTEES' RECOGNITION

8.1 **Vietnamese American Chamber of Commerce (VACOC)**

The Board of Trustees recognized the Vietnamese American Chamber of Commerce (VACOC) for selecting 20 students who received \$500 scholarships, for a total of \$10,000, funded by the Disneyland Resort.

13. **ELECTION OF OFFICERS**

The Board of Trustees was requested to participate in a brief discussion on the election process prior to the nomination and selection of Trustees for the listed positions.

13.1 **President of the Board of Trustees**

Trustee Randle-Trejo nominated Trustee O'Neal for president of the Board of Trustees.

Action:

On the motion of Trustee Randle-Trejo, duly seconded and unanimously carried, the Board of Trustees selected Trustee O'Neal for the position of president of the Board of Trustees.

13.2 **Clerk of the Board of Trustees**

Trustee Piercy nominated Trustee Randle-Trejo for clerk of the Board of Trustees.

Action:

On the motion of Trustee Piercy, duly seconded and unanimously carried, the Board of Trustees selected Trustee Randle-Trejo for the position of clerk of the Board of Trustees.

13.3 **Assistant Clerk of the Board of Trustees**

Trustee Jabbar nominated Trustee Smith for assistant clerk of the Board of Trustees.

Action:

On the motion of Trustee Jabbar, duly seconded and unanimously carried, the Board of Trustees selected Trustee Smith for the position of assistant clerk of the Board of Trustees.

14. **APPOINTMENTS TO THE BOARD OF TRUSTEES**

14.1 **Secretary**

Action:

On the motion of Trustee Piercy, duly seconded and unanimously carried, the Board of Trustees appointed the superintendent as the secretary of the Board of Trustees.

14.2 **Assistant Secretary**

Action:

On the motion of Trustee Piercy, duly seconded and unanimously carried, the Board of Trustees appointed the assistant superintendent, Business, as the assistant secretary of the Board of Trustees.

14.3 **Parliamentarian**

Action:

On the motion of Trustee Piercy, duly seconded and unanimously carried, the Board of Trustees appointed the District counsel as the parliamentarian of the Board of Trustees.

14.4 **Chief Negotiator**

Action:

On the motion of Trustee Piercy, duly seconded and unanimously carried, the Board of Trustees appointed the assistant superintendent, Human Resources, as the chief negotiator of the Board of Trustees.

15. **ESTABLISH DAY AND HOUR FOR REGULAR SCHOOL BOARD MEETINGS**

The Board of Trustees was requested to determine the calendar for the 2019 regular school Board meetings. Regular meetings will be held on Thursdays, with the exception of two dates (Tuesday, March 5, 2019, and Tuesday, May 7, 2019). All regular meetings will begin at 6:00 p.m. for open session.

Action:

On the motion of Trustee Piercy, duly seconded and unanimously carried, the Board of Trustees reviewed and approved the amended dates provided and established the schedule for the 2019 regular Board of Trustees' meetings.

16. **ROBERT'S RULES OF ORDER NEWLY REVISED, 11th EDITION**

Action:

On the motion of Trustee Randle-Trejo, duly seconded and unanimously carried, the Board of Trustees adopted *Robert's Rules of Order Newly Revised, 11th Edition*, for conducting the business of the District.

17. **BOARD OF TRUSTEES' APPOINTMENTS TO COMMITTEES**

Action:

On the motion of Trustee Piercy, duly seconded and unanimously carried, the Board of Trustees reviewed the various committees, as listed on the exhibit, reached a consensus on which Trustee

will participate on the various committees, and approved the appointments to all committees with one vote.

18. **PRESENTATION**

2018-19 First Interim Budget Report

Background Information:

Education Code Section 42131 (a)(1) states that pursuant to the reports required by Section 42130, the governing board of each school district shall certify, in writing, within 45 days after the close of the period being reported, whether the school district is able to meet its financial obligations for the remainder of the fiscal year and, based on current forecasts, for the two subsequent fiscal years. These certifications shall be based upon the Board's assessment, on the basis of standards and criteria for fiscal stability adopted by the State Board of Education, pursuant to Section 33127 of the District budget, as revised to reflect current information regarding the adopted state budget, district property tax revenues pursuant to Sections 95 through 100 inclusive, of the Revenue and Taxation Code, and ending balances for the preceding fiscal year as reported pursuant to Section 42100. The certifications shall be classified as positive, qualified, or negative, as prescribed by the superintendent of public instruction for the purposes of determining subsequent actions by the superintendent of public instruction, the controller, or the county superintendent of schools, pursuant to subdivisions (b) and (c). These certifications shall be based upon the financial and budgetary reports required by Section 42130, but may include additional financial information known by the governing board to exist at the time of each certification. For purposes of this subdivision, a positive certification shall be assigned to any school district that, based upon current projections, will meet its financial obligations for the current fiscal year and subsequent two fiscal years. A qualified certification shall be assigned to any school district that, based upon current projections, may not meet its financial obligations for the current fiscal year, or two subsequent fiscal years. A negative certification shall be assigned to any school district that, based upon current projections, will be unable to meet its financial obligations for the remainder of the fiscal year or the subsequent fiscal year.

Current Consideration:

The Board received a presentation from the assistant superintendent, Business regarding the District's fiscal solvency.

Budget Implication:

There is no impact to the budget.

Action:

Although this was an information item only, requiring no formal action by the Board of Trustees, the Board officially received the information.

19. **ITEMS OF BUSINESS**

RESOLUTIONS

19.1 **Resolution No. 2018/19-B-11, Adjustments to Income and Expenditures, General Funds; Resolution No. 2018/19-B-12, Adjustments to Income and Expenditures, Various Funds; and the 2018-19 First Interim Report**

Background Information:

Education Code Section 42131 (a)(1) states that pursuant to the reports required by Section 42130, the governing board of each school district shall certify, in writing, within 45

days after the close of the period being reported, whether the school district is able to meet its financial obligations for the remainder of the fiscal year and, based on current forecasts, for the two subsequent fiscal years. These certifications shall be based upon the Board's assessment, on the basis of standards and criteria for fiscal stability adopted by the State Board of Education, pursuant to Section 33127 of the District budget, as revised to reflect current information regarding the adopted state budget, district property tax revenues pursuant to Sections 95 through 100 inclusive, of the Revenue and Taxation Code, and ending balances for the preceding fiscal year as reported pursuant to Section 42100. The certifications shall be classified as positive, qualified, or negative, as prescribed by the superintendent of public instruction for the purposes of determining subsequent actions by the superintendent of public instruction, the controller, or the county superintendent of schools, pursuant to subdivisions (b) and (c). These certifications shall be based upon the financial and budgetary reports required by Section 42130, but may include additional financial information known by the governing board to exist at the time of each certification. For purposes of this subdivision, a positive certification shall be assigned to any school district that, based upon current projections, will meet its financial obligations for the current fiscal year and subsequent two fiscal years. A qualified certification shall be assigned to any school district that, based upon current projections, may not meet its financial obligations for the current fiscal year, or two subsequent fiscal years. A negative certification shall be assigned to any school district that, based upon current projections, will be unable to meet its financial obligations for the remainder of the fiscal year or the subsequent fiscal year.

Current Consideration:

In certifying the 2018-19 First Interim Report as positive, the Board of Trustees understands its fiduciary responsibility to maintain fiscal solvency for the current and subsequent two fiscal years.

Budget Implication:

As part of the interim reporting process, budget adjustments are made to income, expenditures, and fund balances. Resolution No. 2018/19-B-11, Adjustments to Income and Expenditures, General Funds, and Resolution No. 2018/19-B-12, Adjustments to Income and Expenditures, Various Funds, authorizes budget adjustments per Education Code Sections 42602 and 42610.

Action:

1. On the motion of Trustee Jabbar and duly seconded, the Board of Trustees adopted Resolution No. 2018/19-B-11 and Resolution No. 2018/19-B-12. The roll call vote follows.

Ayes: Trustees Piercy, Smith, Randle-Trejo, Jabbar, and O'Neal

2. On the motion of Trustee Jabbar and duly seconded, the Board of Trustees approved, as amended prior to the adoption of the agenda, the positive certification of the 2018-19 First Interim Report that the District will meet its financial obligations.

19.2 **Resolution No. 2018/19-B-13, Fund Balance Budget Adjustments**

Background Information:

When the 2018-19 budget was developed, the beginning fund balances were estimated amounts. The 2017-18 fiscal year was not finalized, and therefore the actual fund balances were not known. The prior year's ending fund balances becomes the beginning fund

balances for the current year. After the 2017-18 fiscal year is closed and the actual ending fund balances are known, then the 2018-19 beginning fund balances must be adjusted to match the 2017-18 actual ending fund balances amounts.

Current Consideration:

This resolution makes adjustments to the 2018-19 budget for the difference between the estimated 2018-19 beginning fund balances and the 2017-18 unaudited actual ending fund balances.

Budget Implication:

This resolution affects all funds requiring an adjustment. Budget impact varies depending on the fund and is identified within the resolution.

Action:

On the motion of Trustee Piercy and duly seconded, the Board of Trustees adopted Resolution 2018/19-B-13. The roll call vote follows.

Ayes: Trustees Piercy, Smith, Randle-Trejo, Jabbar, and O'Neal

19.3 **Resolution No. 2018/19-B-14, Including Accounting of Developer Fees Report**

Background Information:

Government Code Sections 66006(b) and 66001(d) require the District to make an annual and a five-year accounting of the collected developer fees (Fees) available to the public, and be reviewed by the Board of Trustees. The Fees, which are recorded in the Capital Facilities Fund, are received from new residential and commercial/industrial development. The Fees will be used to mitigate the impact of new development on the District's school facilities.

Pursuant to statutory requirements, the District made the reports available to the public no less than 15 days prior to the District's Board meeting. The reports are available for viewing in the Accounting Department.

Current Consideration:

The attached developer fee reports are for the 2017-18 fiscal year. This is a reporting of developer fee financial information only. The reports have been made available to the public, and will be reviewed by the Board of Trustees before adopting a resolution, which affirms the reported information.

Budget Implication:

There is no impact to the budget.

Action:

On the motion of Trustee Randle-Trejo and duly seconded, the Board of Trustees adopted Resolution 2018/19-B-14. The roll call vote follows.

Ayes: Trustees Piercy, Smith, Randle-Trejo, Jabbar, and O'Neal

19.4 **Resolution No. 2018/19-B-15, Request for Proposals for Learning Management System and Services**

Background Information:

The Board of Trustees approved a contract with Haiku Learning Systems, Inc. (Haiku) at the June 19, 2014, Board of Trustees' meeting. PowerSchool Group LLC (PowerSchool) acquired

Haiku in June 2016. The District's five-year learning management system (LMS) contract with PowerSchool is set to expire at the end of the 2018-19 year. Education Code 17596 allows contracts to be extended up to five years for work and service.

Current Consideration:

Approval of this item will enable the District to proceed with a competitive request for proposal, under Public Contract Code (PCC) 20118.2, for various types of technology software and services Districtwide; for all sites within the District. PCC 20118.2 states, "Due to the highly specialized and unique nature of technology, telecommunications, related equipment, software, and services, because products and materials of that nature are undergoing rapid technological changes, and in order to allow for the introduction of new technological changes into the operations of the school district, it is in the public's best interest to allow a school district to consider, in addition to price, factors such as vendor financing, performance reliability, standardization, life-cycle costs, delivery timetables, support logistics, the broadest possible range of competing products and materials available, fitness of purchase, manufacturer's warranties, and similar factors in the award of contracts for technology, telecommunications, related equipment, software, and services."

Budget Implication:

There is no impact to the budget at this time.

Action:

On the motion of Trustee Smith and duly seconded, the Board of Trustees adopted Resolution No. 2018/19-B-15. The roll call vote follows.

Ayes: Trustees Piercy, Smith, Randle-Trejo, Jabbar, and O'Neal

19.5 **Resolution No. 2018/19-B-16, Award Request for Proposals 2019-10 Video Surveillance Solution Districtwide**

Background Information:

The Blue Print for the future committee, comprised of students, parents, staff, and community members, assisted the District in developing priorities under the Facilities Master Plan (FMP), which would guide future projects. One of the areas identified and discussed as it related to the FMP was safety and security. This component included various items, one of which was video surveillance systems to help secure our campuses.

Current Consideration:

An extensive process was used to develop a Request for Proposal (RFP). A committee of key stakeholders including principals, assistant principals, District office administrators, private and local law enforcement, as well as surveillance system engineers and/or consultants, met to determine the methodology and general requirements of a solution specific to the District's needs. Then specifications were developed by the surveillance system engineer that included a general site plan layout, by visiting each school site and meeting with the respective principal and/or his/her designee(s). Next, a determination of key areas that needed to be monitored by the principals and/or his/her designee(s) were identified and approved.

With all the information gathered, an RFP was prepared, a two-day mandatory job walk occurred with an optional third day, and proposals were received. The District received five responses for the first phase of the evaluation process, which was the paper screening. All five proposals were evaluated and moved to the final phase. The final phase consisted of a presentation of the offerings from each of the bidders. A committee comprised mostly of the

same key stakeholders (principal, assistant principals, District office administrators, private and local law enforcement, as well as surveillance system engineer and/or consultant), spent approximately two days evaluating and determining the solution that would best fit the requirements of the District. The criteria used to score each proposal included price (being the highest value), level of service and delivery, technical proposal, qualifications, past performance and background, overall solution and design, scheduling, video management solution including storage and archiving, cameras, hardware, functionality, future flexibility, serviceability, scalability, as well as features.

The bidder with the highest overall score that is being recommended for the award is HCI Systems, Inc. Although HCI Systems, Inc. was the second lowest price, the committee used the evaluation criteria as described above to determine the overall rankings. Public Contract Code (PCC) 20118.2 allowed the District to consider key factors other than just price in determining the award due to the highly specialized requirement of the entire system. Staff is confident with its findings and recommendation that HCI Systems, Inc. has the overall best solution for the District based on the criteria established for the award.

Budget Implication:

The total cost is not to exceed \$2,235,014, which includes a \$20,000 contingency for any additional requirements. (Measure H Funds)

Action:

On the motion of Trustee Smith and duly seconded, following discussion, the Board of Trustees adopted Resolution No. 2018/19-B-16. The roll call vote follows.

Ayes: Trustees Piercy, Smith, Randle-Trejo, Jabbar, and O'Neal

BUSINESS SERVICES

19.6 Rejection of Liability Claim

Background Information:

The District received a liability claim that was filed on October 31, 2018, and identified the claim as AUHSD 18-10 (Tort 400).

Current Consideration:

After review, staff determined that the claim was not a proper charge against the District.

Budget Implication:

There is no impact to the budget.

Action:

On the motion of Trustee Piercy, duly seconded and unanimously carried, the Board of Trustees rejected liability claim AUHSD 18-10 (Tort 400) as not a proper charge against the District and authorized staff to send the notice of rejection.

19.7 Rejection of Liability Claim

Background Information:

The District received a liability claim that was filed on November 14, 2018, and identified the claim as OLRA 19-03 (Tort 398).

Current Consideration:

After review, staff determined that the claim was not a proper charge against the District.

Budget Implication:

There is no impact to the budget.

Action:

On the motion of Trustee Randle-Trejo, duly seconded and unanimously carried, the Board of Trustees rejected liability claim OLRA 19-03 (Tort 398) as not a proper charge against the District and authorized staff to send the notice of rejection.

19.8 **Consulting Agreement, Diana Larsen**

Background Information:

The District has been utilizing Eagle Aeries as its Student Information System (SIS) since the 2012-13 year. This system is used to track student data electronically including schedules, grades, student records, attendance, and other important information. It is also used for California Longitudinal Pupil Achievement Data Systems (CALPADS) which is a system used to maintain student-level data including student demographics, course data, discipline, assessments, staff assignments, and other data for state reporting.

Current Consideration:

The District currently owns the Eagle Aeries software that resides on the District's internal servers. This means that that the software, including revisions, patches, super-patches, updates, and maintenance are handled locally on-site. The cost for updates and support for two years is \$122,916, which exceeds the current bid limit as defined in Public Contract Code Section 20111, currently set at \$90,200. A sole source justification is needed when only one source is available and the estimated value of the purchase exceeds the bid limit.

The only company that can maintain or provide updates to the Eagle Aeries product is Aeries Software and should be considered a sole source vendor. Sole sourcing a vendor will require an opinion from an independent consultant with expertise regarding the product or service required by a district. The opinion should be obtained from an impartial third party prior to an award of any contract. Diana Larsen has performed consulting services for several other school districts. She will analyze our student information requirements and develop a sole source justification document. This document will then be brought to the Board of Trustees for approval at a future Board meeting. Services will be provided December 13, 2018, through January 11, 2019. The agreement will be signed following Board approval.

Budget Implication:

The total cost is for a not to exceed amount of \$350. (General Funds)

Action:

On the motion of Trustee Randle-Trejo, duly seconded and unanimously carried, the Board of Trustees approved the consulting agreement.

EDUCATIONAL SERVICES

19.9 **Memorandum of Understanding (MOU), TeachFX, Inc.**

Background Information:

TeachFX is an app that has helped hundreds of schools increase their student engagement by visualizing, for teachers, what portions of the class are teacher talk versus student talk. The idea is to give teachers a useful barometer of student engagement that can be checked every day. In addition, TeachFX promotes meaningful and equitable classroom dialogue through professional learning that is data-driven, job-embedded, and teacher-led.

Current Consideration:

The District's Local Control and Accountability Plan (LCAP) has identified English learners (EL) as a high priority subgroup. Additionally, the District has established an EL Task Force that has identified specific recommendations to be implemented Districtwide. One of the EL Task Force recommendations is that students speak 30 percent of the time during a class period. The District currently does not have a way to measure student speaking time. TeachFX will be used as a pilot with 100 teachers throughout the District. The goal of the pilot is to measure student talk time in classrooms and track progress toward the District's goal of increasing student talk for English learner students to 30 percent of class time. TeachFX will provide the District a TeachFX software subscription for 100 accounts for one year, January 1, 2019, through December 31, 2019. In addition, TeachFX will provide six professional development workshops to the District.

Budget Implication:

The total costs for these services is not to exceed \$39,000. (LCFF Funds)

Action:

On the motion of Trustee Randle-Trejo, duly seconded and unanimously carried, following discussion, the Board of Trustees approved the MOU.

19.10 **Agreement, North Orange County Regional Occupational Program (NOCROP)**

Background Information:

The District has had a longstanding partnership with NOCROP, whereby NOCROP agrees to provide teachers and instructional support, including textbooks, consumable supplies, as well as other required course materials, for ROP studies maintained by NOCROP in the District. The Board of Trustees approved a Joint Powers Agreement with NOCROP on May 9, 2017.

Current Consideration:

Pursuant to the existing partnership, NOCROP has agreed to utilize District school sites as career-technical training program locations (also known as a community classrooms) for vocational nursing training under the immediate supervision and control of a credentialed NOCROP employee. This collaboration between NOCROP and the District allows for the advancement of vocational training and adult education while simultaneously providing additional nursing support at District school sites and access to expanded community health services for District students.

Budget Implication:

There is no impact to the budget.

Action:

On the motion of Trustee Piercy, duly seconded and unanimously carried, the Board of Trustees approved the agreement.

19.11 **Educational Consulting Agreement, Dung Tran**

Background Information:

On January 18, 2018, the Board of Trustees accepted the Bilingual Teacher Professional Development Program (BTPDP) Grant Award. The two-year project, entitled Biliterate, Equitable, Communicative, Observant and Multicultural Educators (Project BECOME) will provide professional development to selected teachers, classified staff, and administrators who are or will be involved in dual language programs.

Current Consideration:

Dung Tran, Vietnamese professor and language expert, will provide translation of the Project BECOME materials from English to Vietnamese, per grant narrative. Services are being provided January 19, 2018, through June 30, 2020.

Budget Implication:

The total costs for these services is not to exceed \$2,500. (Grant Funds)

Action:

On the motion of Trustee Randle-Trejo, duly seconded and unanimously carried, the Board of Trustees ratified the educational consulting agreement.

19.12 **Educational Consulting Agreement, Vy Hoang**

Background Information:

On January 18, 2018, the Board of Trustees accepted the Bilingual Teacher Professional Development Program (BTPDP) Grant Award. The two-year project, entitled Biliterate, Equitable, Communicative, Observant and Multicultural Educators (Project BECOME) will provide professional development to selected teachers, classified staff, and administrators who are or will be involved in dual language programs.

Current Consideration:

Vy Hoang, Vietnamese language teacher, will provide services for Project BECOME to teach modules in Vietnamese. Services are being provided January 19, 2018, through June 30, 2020.

Budget Implication:

The total costs for these services is not to exceed \$2,500. (Grant Funds)

Action:

On the motion of Trustee Randle-Trejo, duly seconded and unanimously carried, the Board of Trustees ratified the educational consulting agreement, as amended prior to the adoption of the agenda.

19.13 **Educational Consulting Agreement, Embassy Consulting Services, LLC**

Background Information:

Embassy Consulting Services, LLC believes the journey to building and maintaining a positive school climate begins with professional development for the school's faculty and staff. Embassy Consulting Services, LLC fulfills this mission by offering a variety of

customized training programs with the goal of improving the quality and safety of the workplace and school environment.

Current Consideration:

Embassy Consulting Services, LLC will provide a two-hour active shooter and/or workplace violence training for staff at Cypress High School. This hands-on training is focused on preparing schools to effectively respond to an active shooter incident and mitigate the impact of a violent attack. Services will be provided on February 1, 2019.

Budget Implication:

The total costs for these services is not to exceed \$750. (Site Funds)

Action:

On the motion of Trustee Randle-Trejo, duly seconded and unanimously carried, the Board of Trustees approved the educational consulting agreement.

19.14 **Educational Consulting Agreement, Cynthia Liu, K-12 News Network**

Background Information:

The District currently has need of a strategic plan to broaden its use of social media communication platforms to incorporate dialogue with parent and student groups that have an online presence. School community engagement is thriving and in need of organization to complement existing District communications strategies. As a prior Board resolution, Resolution No. 2018-19-B-04, provides for hiring of services to revamp Administration Information Systems, including consultants, communications software, and/or technology, the District is in need of a survey of current use cases and a plan that adheres to social media best practices and privacy laws, as well as suggests solutions compatible with the District's digital platforms and staffing.

K-12 News Network is a grassroots education news and civic engagement business that has served the needs of the District previously by designing a social media-enabled successful campaign: student-led advocacy led to Anaheim's designation of the city as a P21 (Partnership for 21st Century Learning) city. Student engagement, peer-to-peer education, and the civic participation of students using online and offline methods were key.

Current Consideration:

Cynthia Liu will assist the District in the development of a comprehensive social media strategy to complement existing communication strategies. She will conduct surveys, interviews, and otherwise gather research to design a social media strategy. She will integrate a broad social media plan to incorporate new groups with existing District assets, technology, and communication strategies. In addition, she will provide two-way conversations with District parent and student groups on platforms best suited for them. Cynthia will also enable formation of communication with recent graduates and young alumni organizations to keep them abreast of District news, ensuring any students engaged in District-related public communication do so in alignment with state and student privacy laws and that the social media strategy provides clear protocols for teacher, parent, and staff messaging. Services will be provided December 14, 2018, through June 30, 2019.

Budget Implication:

The total costs for these services is not to exceed \$20,000. (General Funds)

Action:

On the motion of Trustee Randle-Trejo, duly seconded and unanimously carried, the Board of Trustees approved the educational consulting agreement.

19.15 **School-Sponsored Student Organizations**

Background Information:

The Board of Trustees shall give approval for the establishment of all student organizations. The proposed organizations shall not engage in any activities, other than those that are organizational in nature, until the Board of Trustees has approved its application.

Current Consideration:

The following schools submitted school-sponsored student organization applications:

- 19.15.1 Interact Club of Katella High School, Katella High School
- 19.15.2 Technology Student Association, Kennedy High School
- 19.15.3 Magnolia Esports, Magnolia High School
- 19.15.4 Asian and Pacific Islands Culture Club, Savanna High School
- 19.15.5 Vietnamese Student Association, Dale Junior High School
- 19.15.6 SOAR Club, South Junior High School

Budget Implication:

Each school-sponsored student organization offsets operational costs through donations and fundraising efforts.

Action:

On the motion of Trustee Piercy, duly seconded and unanimously carried, the Board of Trustees approved the school-sponsored organization applications.

HUMAN RESOURCES

19.16 **Public Hearing, Disclosure of Collective Bargaining Agreement with CSEA**

Background Information:

The Board of Trustees is requested to hold a public hearing on the collective bargaining agreement with the California School Employees Association (CSEA) for 2017-20, in accordance with AB 1200 (Statutes of 1991, G.C. 3547.3, Chapter 1213). Copies of the disclosure are available for review and study in the Business Office, 501 N. Crescent Way, Anaheim, California 92801.

Current Consideration:

After the negotiation process with CSEA has concluded, the collective bargaining agreement is presented to the public via a Board of Trustees' meeting. This is the public's opportunity to provide feedback and voice their support or any concerns associated with the agreement.

Budget Implication:

There is no impact to the budget.

Action:

Although this was an information item only, requiring no formal action by the Board of Trustees, the Board formally opened the public hearing to provide the public an opportunity to speak on the proposed agreement.

President O'Neal opened the public hearing at 9:00 p.m.

There were no requests to speak.

President O'Neal closed the public hearing at 9:00 p.m.

19.17 **Adoption of the 2017-20 Collective Bargaining Agreement with CSEA**

Background Information:

The District entered into contract negotiations with the California School Employees Association (CSEA) for a successor agreement after proposals were brought forth by both parties. Negotiations were held and a tentative agreement was reached by both parties and ratified by CSEA.

Current Consideration:

The tentative agreement includes a one percent increase on the salary schedule retroactive to July 1, 2017, and an increase to the District's maximum contribution to the benefits cap for medical insurance for 2018. Additionally, the agreement provides for the restoration of positions that may have been reduced or eliminated in past years. The agreements also includes other contract language changes.

Budget Implication:

The increase for the one percent salary will impact the budget with an additional estimated expense of \$420,000 per year. The restoration of the positions will be approximately a combined \$3 million over the length of the agreement. (General Funds)

Action:

On the motion of Trustee Piercy, duly seconded and unanimously carried, following discussion, the Board of Trustees adopted the 2017-20 collective bargaining agreement with CSEA.

19.18 **Public Hearing, Disclosure of Collective Bargaining Agreement with MMA**

Background Information:

The Board of Trustees is requested to hold a public hearing on the collective bargaining agreement with the Mid-Managers Association (MMA) for 2018-21, in accordance with AB 1200 (Statutes of 1991, G.C. 3547.3, Chapter 1213). Copies of the disclosure are available for review and study in the Business Office, 501 N. Crescent Way, Anaheim, California 92801.

Current Consideration:

After the negotiation process with MMA has concluded, the collective bargaining agreement is presented to the public via a Board of Trustees' meeting. This is the public's opportunity to provide feedback and voice their support or any concerns associated with the agreement.

Budget Implication:

There is no impact to the budget.

Action:

Although this was an information item only, requiring no formal action by the Board of Trustees, the Board formally opened the public hearing to provide the public an opportunity to speak on the proposed agreement.

President O'Neal opened the public hearing at 9:03 p.m.

There were no requests to speak.

President O'Neal closed the public hearing at 9:03 p.m.

19.19 **Adoption of the 2018-21 Collective Bargaining Agreement with MMA**

Background Information:

The District and MMA brought forth proposals to begin the negotiations for the 2018-19 year and negotiations commenced in the spring of 2018. A tentative agreement was reached on October 16, 2018. The tentative agreement was ratified by unit members of MMA.

Current Consideration:

The tentative agreement includes a one percent increase on the salary schedule retroactive to July 1, 2017, and an increase to the District's maximum contribution to the benefits cap for medical insurance for 2018. Additionally, the agreement provides for a \$50, per month, cell phone stipend for plant managers.

Budget Implication:

The increase for the one percent salary and the cell phone stipend will impact the budget with an additional estimated expense of \$40,000 per year. (General Funds)

Action:

On the motion of Trustee Piercy, duly seconded and unanimously carried, following discussion, the Board of Trustees adopted the 2018-21 collective bargaining agreement with MMA.

19.20 **Agreement, California State University, Long Beach, Athletic Training Program**

Background Information:

The District has traditionally entered into agreements with university programs to provide opportunities for university students to meet their field work requirements and to gain valuable experience in a professional setting within our District school sites. The District has had various agreements in place with California State University, Long Beach, since 2003.

Current Consideration:

University students will meet with school site athletic trainers and provide supervised athletic trainer services to earn credit. Additionally, professional attire, development, and conduct will be reviewed. This agreement will be effective December 14, 2018, through November 7, 2023. Due to the university's policy for executing agreements, this agreement will be signed following Board approval.

Budget Implication:

There is no impact to the budget.

Action:

On the motion of Trustee Piercy, duly seconded and unanimously carried, the Board of Trustees approved the agreement.

19.21 **Agreement, American Red Cross**

Background Information:

The District utilizes health and wellness professionals to provide targeted programs and services that fulfill the mission and vision of the Well Done! employee wellness program. The American Red Cross will be conducting blood drives at District school sites.

Current Consideration:

Participation in the blood drive is voluntary. Information shared with the District will be aggregated and will not identify any single individual. Services will be provided December 14, 2018, through June 30, 2019.

Budget Implication:

There is no impact to the budget.

Action:

On the motion of Trustee Randle-Trejo, duly seconded and unanimously carried, following discussion, the Board of Trustees approved the agreement.

19.22 **Revised Board Policy 6106; 6106-R, Sexual Harassment-Employees and Applicants, Second Reading**

Background Information:

Board Policy 6106; 6106-R, Sexual Harassment-Employees and Applicants, provides the procedure for District employees and applicants to make complaints alleging sexual harassment. The policy was last revised in 2002.

Current Consideration:

The Board of Trustees was requested to review the second reading of revised Board Policy 6106; 6106-R, Sexual Harassment-Employees and Applicants. The revised policy includes new language to ensure compliance.

Budget Implication:

There is no impact to the budget.

Action:

On the motion of Trustee Jabbar, duly seconded and unanimously carried, the Board of Trustees approved revised Board Policy 6106; 6106-R, Sexual Harassment-Employees and Applicants, as amended prior to the adoption of the agenda.

19.23 **Memorandum of Understanding (MOU) with ASTA, STEAM and Civic Engagement**

Background Information:

The District has negotiated this MOU with the Anaheim Secondary Teachers Association (ASTA) to include both a STEAM and Civic Engagement stipend, each in the amount of \$2,000.

Current Consideration:

These two additional stipends will be incorporated for the term beginning in the 2018-19 year.

Budget Implication:

It is anticipated that the budget implication will be approximately \$180,000. (LCFF Funds)

Action:

On the motion of Trustee Piercy, duly seconded and unanimously carried, the Board of Trustees approved the MOU with ASTA.

SUPERINTENDENT'S OFFICE

19.24 **California School Boards Association (CSBA) Delegate Assembly Nominations for Additional Representatives**

Background Information:

CSBA's Delegate Assembly is a vital link in the association's governance structure. Working with local districts and county offices, as well as the Board of Directors and Executive Committee, delegates ensure that the association reflects the interests of school districts and county offices of education throughout the state.

Current Consideration:

As noted on the Board of Trustees' Appointments to Committees list, Anaheim Union High School District automatically has one CSBA Delegate Assembly Representative due to the size of our District.

This agenda item was for the Board of Trustees to consider if it is in the best interest of the Anaheim Union High School District to nominate an additional Trustee to run for election as an additional representative to the Delegate Assembly. All Region 15 Board members will vote on the open seats. The term of office is April 1, 2019, through March 31, 2021.

If it is the consensus of the Anaheim Union High School District Board of Trustees, the Board may submit a letter of nomination for one or more of its own Board members, or for one or more Region 15 Board members to run for election as Delegate Assembly representative(s).

This item is **not** a duplicate of the Board of Trustees' Appointments to Committees item.

This item requires separate consideration by the Board.

Budget Implication:

There is no impact to the budget.

Action:

On the motion of Trustee Piercy, duly seconded and unanimously carried, following discussion, the Board of Trustees nominated Trustee Jabbar to run for election as an additional representative to the CSBA Delegate Assembly.

19.25 **Revised Board Policy 6203.1 (9270), Conflict of Interest, First and Final Reading**

Background Information:

The Political Reform Act requires every agency to review its conflict of interest code biennially and to notify the code reviewing body (Board of Trustees) if their current code is accurate, or alternatively, that their code must be amended.

Current Consideration:

The Board of Trustees was requested to review and approve revised Board Policy 6203.01, Conflict of Interest Code. Changes to the policy include the removal, addition, and renaming of positions indicated on the exhibit, as well as new language to ensure compliance.

Budget Implication:

There is no impact to the budget.

Action:

On the motion of Trustee Piercy, duly seconded and unanimously carried, following discussion, the Board of Trustees reviewed and approved the revised policy.

20. **CONSENT CALENDAR**

On the motion of Trustee Randle-Trejo, duly seconded and unanimously carried, following discussion, the Board of Trustees approved all consent calendar items, with the exception of items 20.17 and 20.18 pulled by Trustee O'Neal.

BUSINESS SERVICES

20.1 **Agreement, Government Financial Strategies, Inc.**

Background Information:

Government Code Section 8855, effective January 1, 2017, requires state and local governments to submit an annual debt report to the California Debt and Investment Advisory Commission (CDIAC) for any issuance of debt for which they have filed a report for final sale on or after January 21, 2017. Due to Anaheim Union High District's sale of Certificates of Participation in 2017, as well as anticipated future sales of General Obligation Bond Certificates, it will be necessary for the District to file these reports.

Current Consideration:

The District requests to have Government Financial Strategies (GFS) complete the annual reports on behalf of the District. The scope of work for this agreement includes preparation and filing of the Annual Debt Transparency Report to CDIAC, for the 2017-18 fiscal year, which is due January 31, 2019.

Budget Implication:

The cost of the report(s) is not to exceed \$2,000, plus out-of-pocket expenses for third party data needed by GFS for preparation of the report. (Measure H and General Funds)

Action:

The Board of Trustees approved the agreement.

20.2 **Contract for Audit Services, Vavrinek, Trine, Day and Co., LLP**

Background Information:

California school districts are required to have an annual financial and compliance audit, per Education Code Sections 14500-14508 and 41020. Financial and compliance audits are performed in accordance with generally accepted audit standards issued by the Comptroller General of the United States, and Standards and Procedures for Audits of California K-12 Local Education Agencies issued by the California Education Audit Appeals Panel. The auditor audits the financial statements, categorical programs, and various financial procedures in order to express an opinion on the financial statements and position of the District.

Current Consideration:

The Board was requested to approve the contract with Vavrinek, Trine, Day and Co., LLP. Services will be provided to the District for the audit of June 30, 2019, 2020, and 2021.

Budget Implication:

The total is not to exceed \$56,000 for the 2018-19 year; \$57,000 for the 2019-20 year; and \$58,000 for the 2020-21 year, plus related incidental costs. (General Funds)

Action:

The Board of Trustees approved the contract.

20.3 **Bond Audit Agreement, Vavrinek, Trine, Day and Co., LLP**

Background Information:

Proposition 39 was authorized in the November 2000 general election, and it allows school districts to incur bonded indebtedness based on a 55 percent vote, rather than the two-thirds vote previously required. Proposition 39 contains specific provisions that require: 1) bond money only to be used for construction, reconstruction, rehabilitation, or replacement of school facilities; 2) the specific projects that use bond funds must be identified; and 3) the District is required to have an annual independent performance and financial audit of the bond proceeds.

The District issued Measure H bonds in May 2015. This requires the District to have a bond audit under the Proposition 39 rules. Vavrinek, Trine, Day and Co., LLP (VTD), is the District's current general financial auditor. Since the District already uses VTD to perform the annual audit, it is recommended to use them for the bond audit. This increases efficiency in the audit. The audit report will be provided to the District.

Current Consideration:

The Board was requested to approve the contract with Vavrinek, Trine, Day and Co., LLP. This is a one-year contract for the audit of the July 1, 2018, through June 30, 2019, fiscal year, with a renewal option for up to two additional years.

Budget Implication:

The total is not to exceed \$10,000, per year, for 2018-19, 2019-20, 2020-21, plus related incidental costs. (General Funds)

Action:

The Board of Trustees approved the contract.

20.4 **Consulting Agreement, Vavrinek, Trine, Day and Co., LLP**

Background Information:

The District has contracted Vavrinek, Trine, Day and Co., LLP (VDT) for audit services as defined by Governmental Auditing Standards issued by the Comptroller General of the United States. The District has an obligation to provide regular training regarding ASB accounting, policies, and procedures.

Current Consideration:

Staff desires to engage the services of VDT to provide professional development workshops to staff on the topics of ASB accounting, policies, and procedures. Services will be provided January 1, 2019, through December 1, 2019.

Budget Implication:

The costs for these services will be based on an hourly rate, for a total not to exceed \$5,000. (General Funds)

Action:

The Board of Trustees approved the consulting agreement.

20.5 **Group Disability Income Benefits Agreement, American Fidelity Assurance Company**

Background Information:

The District has been utilizing American Fidelity Assurance Company (AFA) for employer-paid short term disability insurance for all classified employees who work 20 hours or more per week.

Current Consideration:

The master contract is in need of renewal as of January 1, 2019. AFA has enhanced their short-term disability plan to include an accelerated survivor benefit, as well as remove language that precludes armed forces, mental illness, as well as alcohol and drug related exclusions.

Budget Implication:

The total cost will be approximately \$100,000. (Health and Welfare Funds)

Action:

The Board of Trustees approved the Group Disability Income Benefits agreement with American Fidelity Assurance Company.

20.6 **Contract, Holman Professional Counseling Centers, Mental Health and Substance Abuse Carve Out Group**

Background Information:

The District utilizes the Holman Professional Counseling Centers (The Holman Group) as the mental health and substance abuse provider for the District's self-funded Preferred Provider Organization (PPO) and Exclusive Provider Organization (EPO) medical plans.

Current Consideration:

A new contract with The Holman Group is necessary to continue services, January 1, 2019, through December 31, 2019. The Holman Group will provide a full range of inpatient, outpatient, and day care behavioral health services for eligible and enrolled employees, as well as their dependents. The Holman Group will also provide Employee Assistance Program to the District's eligible and enrolled employees. The contract will be signed following Board approval.

Budget Implication:

The anticipated cost will be approximately \$1,860,000. (Health and Welfare Funds)

Action:

The Board of Trustees approved the contract with the Holman Professional Counseling Centers.

20.7 **Post-Termination Addendum, Pinnacle Claims Management, Inc.**

Background Information:

Prior to January 1, 2018, the District utilized Pinnacle Claims Management, Inc., as the third-party administrator to support the management and oversight of the Preferred Provider Organization (PPO) services.

Current Consideration:

A Post-Termination Addendum is required for Pinnacle Claims Management, Inc. to manage and process PPO claims received for services rendered during their active service agreement. The addendum will be signed following Board approval.

Budget Implication:

It is anticipated that the budget implication will be approximately \$10,000. (Health and Welfare Funds)

Action:

The Board of Trustees approved the post-termination addendum with Pinnacle Claims Management, Inc.

20.8 **Agreement Amendment, Perkins Eastman Architects, DPC**

Background Information:

The District selected Perkins Eastman Architects, DPC (PEADPC) as one of their firms to provide architectural and engineering design services. PEADPC has been working on several projects, including the modernization and new construction of Oxford Academy and Savanna High School Site Improvements.

Current Consideration:

Staff is planning the next wave of construction projects and would like to continue services with PEADPC. The amount allocated to PEADPC needs to be amended to allow for several projects to begin design services. The amended agreement will be signed following Board approval.

Budget Implication:

This amendment will increase the current agreement by an additional \$2.5 million for a not to exceed amount of \$5.5 million. (Measure H Funds, Maintenance Funds, Facilities Funds, and/or other funds as appropriate)

Action:

The Board of Trustees approved the agreement amendment.

20.9 **Agreement Amendment, Ruhnau Clarke Architects**

Background Information:

The District selected Ruhnau Clarke Architects as one of their firms to provide architectural and engineering design services. Ruhnau Clarke Architects has been working on several projects, including the new Anaheim Aquatics Center, Central Kitchen, Cypress High School Site Improvements Project, and Kennedy High School Site Improvements Project.

Current Consideration:

Staff is planning the next wave of construction projects and would like to continue services with Ruhnau Clarke Architects. The amount allocated to Ruhnau Clarke Architects needs to

be amended to allow for several projects to begin design services. The amended agreement will be signed following Board approval.

Budget Implication:

This amendment will increase the current agreement by an additional \$1.5 million for a not to exceed amount of \$4.5 million. (Measure H Funds, Maintenance Funds, Facilities Funds, and/or other funds as appropriate)

Action:

The Board of Trustees approved the agreement amendment.

20.10 **Agreement, Digital Mapping, The Sobel Group, Inc.**

Background Information:

The Sobel Group, Inc. (TSG) successfully worked with Anaheim Union High School District, Anaheim Police Department, and Anaheim Fire Department staff to prepare the portion of the Anaheim High School's school safety plan that included tactical responses to criminal incidents. As part of the service, The Sobel Group, Inc. worked with District and school specific personnel to develop a visual map of the tactical response plan as one of the steps used to safeguard pupils and staff in an effort to secure the premises. Several on-site school visits were conducted to collect site specific information and digital imagery. After all data was collected, an electronic report with an electronic usable file was provided by the District and first-responders. A similar process was utilized for Katella High School and Kennedy High School with respective agencies.

Current Consideration:

TSG will consult with the District, the local police department, and the local fire department, as well as provide necessary updates to the portion of the school safety plans that includes tactical responses to criminal incidents. As part of the service, TSG will consult with the District and school specific personnel to update visual maps of the tactical response plans, which are used as one of the steps to safeguard pupils and staff, secure the affected school premises, and to apprehend the criminal perpetrator or perpetrators. On-site school visits will be conducted to collect site specific information and digital imagery as needed. After all data is collected, TSG will update the school specific report and provide an electronic copy to the District. TSG will also provide additional services as needed. Services will be provided December 14, 2018, through December 13, 2019, with an option for four additional one year terms.

Budget Implication:

Services will be provided on an as-needed basis at a cost not to exceed \$25,000 annually. (General Funds)

Action:

The Board of Trustees approved the agreement for up to five years, renewable annually by the District's assistant superintendent, Business.

20.11 **Purchase Through Public Corporation or Agency**

Background Information:

The District has been utilizing various vendors for the purchase of services and electronic equipment for the repair and maintenance of security alarms, fire alarms, as well as public announcement systems.

Current Consideration:

The State of California's Department of General Services (DGS) has a piggybackable contract through the California Multiple Awards Schedule (CMAS) with Time and Alarm Systems, Inc. that will allow other agencies, including local districts, to purchase various hardware products and supplies including electrical system supplies for the repair and maintenance of low-voltage electrical systems and various services.

The District currently has a desire to upgrade the clock, bell, and paging system at multiple schools throughout the District. The material and services will be purchased utilizing DGS CMAS contracts 3-18-84-0042E, through February 19, 2023, including any extensions of the contract. The District will utilize this contract pursuant to the provisions of Public Contract Code Sections 10298, 10299, and 12100 et seq.

Budget Implication:

The total amount of the award is not to exceed \$500,000 for the first fiscal year, and \$150,000 per fiscal year. (Measure H and Routine Restricted Maintenance Funds)

Action:

The Board of Trustees approved the purchase of various hardware products and supplies including electrical equipment and various services utilizing DGS's CMAS contract 3-18-84-0042E with Time and Alarm Systems, Inc., pursuant to Public Contract Code Sections 10298, 10299, and 12100 et seq.

20.12 **Ratification of Change Orders**

The Board of Trustees was requested to ratify the change orders as listed.

Bid #2018-07, Loara High School Security Fencing (Measure H Funds) Red Hawk Services	P.O. #L64A0256
Original Contract	\$443,011.00
Change Order #1	(\$2,968.25)
New Contract Value	\$440,042.75
 Bid #2019-05, District Office Electrical Repairs (Routine Restricted Maintenance Funds) SoLED Energy, Inc.	 P.O. #M64A0093
Original Contract	\$90,000
Change Order #1	\$(5,000)
New Contract Value	\$85,000

Action:

The Board of Trustees ratified the change orders as listed.

20.13 **Notices of Completion**

The Board of Trustees was requested to approve the notices of completion as listed.

Bid #2018-07, Loara High School Security Fencing (Measure H Funds) Red Hawk Services	P.O. #L64A0256
Original Contract	\$443,011
Contract Changes	(\$2,968.25)

Total Amount Paid	\$440,042.75
Bid #2019-05, District Office	P.O. #M64A0093
Electrical Repairs (Routine Restricted Maintenance Funds)	
SoLED Energy, Inc.	
Original Contract	\$90,000
Change Order #1	\$(5,000)
New Contract Value	\$85,000

Action:

The Board of Trustees authorized the assistant superintendent, Business to accept all listed work as complete, and authorized the filing of the notice of completion with the Office of the County Recorder.

20.14 **Declaring Certain Furniture, Equipment, and Vehicles as Unusable, Obsolete, and/or Out-of-Date, and Ready for Sale or Destruction**

Action:

The Board of Trustees approved the list of District furniture, equipment, and vehicles as unusable, obsolete, and/or out-of-date, and ready for sale or destruction, as well as authorized proper disposal in accordance with Education Code Section 17545 et al.

20.15 **Declaring Certain Textbooks and Instructional Materials as Unusable, Obsolete, and/or Out-of-Date, Damaged, and Ready for Sale or Destruction**

Action:

The Board of Trustees approved the list of District textbooks and instructional materials as unusable, obsolete, and/or out-of-date, damaged, and ready for sale or destruction as surplus, as well as authorized staff to dispose of the textbooks and instructional materials in accordance with Education Code Section 60510 et al.

20.16 **Donations**

Action:

The Board of Trustees accepted the donations as submitted.

On the motion of Trustee Piercy and duly seconded, following discussion, the Board of Trustees ratified items 20.17 and 20.18 with the following roll call vote.

Ayes: Trustees Piercy, Smith, Randle-Trejo, and Jabbar

Abstain: Trustee O'Neal

20.17 **Purchase Order Detail Report and Change Orders**

Action:

The Board of Trustees ratified the reports October 30, 2018, through December 3, 2018.

20.18 **Check Register/Warrants Report**

Action:

The Board of Trustees ratified the report October 30, 2018, through December 3, 2018.

20.19 SUPPLEMENTAL INFORMATION

- 20.19.1 ASB Fund, October 2018
- 20.19.2 Cafeteria Fund, September 2018
- 20.19.3 Enrollment, Month 4

EDUCATIONAL SERVICES

20.20 **Amendment, Agenda Item, University of Irvine (UCI) School of Law**

Background Information:

In 2016, the Board approved the memorandum of understanding (MOU) with the University of California, Irvine (UCI) School of Law. The UCI School of Law partnered with Anaheim High School and the District to enroll 50 students in the Saturday Academy of Law (SAL) held at the UCI School of Law for six consecutive Saturdays. A District teacher, hired by UCI to teach the curriculum, was assisted by UCI Law students. Interspersed with the academic content were guest speakers, including Superior Court judges, law firm attorneys, government and public interest advocates, as well as law enforcement professionals.

Current Consideration:

On October 11, 2018, the Board approved the MOU for the 2018-19 year with UCI School of Law. The previously approved agenda item specified three high schools where services would be conducted: Anaheim, Cypress, and Savanna high schools. The agenda item needs to be amended to remove Cypress High School and include Western High School. All other terms remain intact.

Budget Implication:

Costs for these services are not to exceed \$19,000. (General Funds)

Action:

The Board of Trustees approved the amendment to the agenda item.

20.21 **Agreement, Orange County Superintendent of Schools, Friday Night Live and Club Live Programs**

Background Information:

Friday Night Live, a high school program, and Club Live, a junior high school program, are school-based programs that implement student activities, which focus on alcohol and other drug prevention services. The Orange County Superintendent of Schools' agreement provides the District with funding to pay stipends to school advisors for supporting the programs.

Current Consideration:

The schools participating in these programs are Brookhurst, Orangeview, and South junior high schools, as well as Gilbert, Kennedy, Magnolia, and Savanna high schools. Services are being provided November 1, 2018, through June 30, 2019.

Budget Implication:

The total cost is not to exceed \$7,000, to be reimbursed through the Orange County Superintendent of Schools. (Grant Funds)

Action:

The Board of Trustees ratified the agreement.

20.22 **Amendment Agreement, North Orange County Community College District (NOCCCD) College and Career Access Pathways (CCAP), Dual Enrollment Partnership, Cypress College and Fullerton College**

Background Information:

NOCCCD has offered concurrent enrollment in selected courses to high school students for over a decade. NOCCCD and the District have entered into a College and Career Access Pathways partnership agreement for the purpose of offering or expanding dual enrollment opportunities, consistent with the provisions of Assembly Bill 288, for high school students. The goal is to develop seamless pathways from high school to community college.

Current Consideration:

An agreement with NOCCCD, through Cypress College and Fullerton College, was approved on July 12, 2018, to offer dual enrollment courses at the following school sites: Anaheim, Cypress, Gilbert, Katella, Kennedy, Loara, Magnolia, Savanna, and Western high schools, as well as Oxford Academy. An amendment is necessary to include additional courses. All other terms of the agreement remain intact. The amended agreement will be signed following Board approval.

Budget Implication:

There is no impact to the budget.

Action:

The Board of Trustees approved the amendment.

20.23 **Educational Consulting Agreement, Dr. Fernando Rodriguez-Valls**

Background Information:

The District currently serves over 500 English learners who have been enrolled in United States schools less than three years. In order to accelerate their English language acquisition, the District will continue the Summer Language Academy (SLA), an enrichment program for four weeks during the month of June that will serve up to 100 high school English learner students. The curriculum design, developed by Dr. Fernando Rodríguez-Valls, associate professor, California State University, Fullerton, involves students in activities that allow them to explore the English language in all its dimensions through art, literature, and film, while connecting them with their cultural identities. Dr. Rodríguez-Valls has created partnerships with school districts, local educational agencies, and universities to develop and implement community-based literacy programs. Dr. Rodríguez-Valls' work focuses on equitable, instructional practices for second language learners and migrant students, as well as on the socio-cultural factors affecting their academic achievement, educational continuity, and school engagement.

Current Consideration:

Dr. Fernando Rodríguez-Valls, in collaboration with District staff, will design and tailor the SLA curriculum to fit the needs of the District's English learner students. His services will also include professional development for district staff, teachers, and support staff. In addition, he will facilitate classroom observations, collection and analysis of data, as well as present the District with a written report of the fourth-year program. Services will be provided January 1, 2019, through July 31, 2019.

Budget Implication:

The total cost is not to exceed \$11,000. (Title III Funds)

Action:

The Board of Trustees approved the educational consulting agreement.

20.24 **Educational Consulting Agreement, Wheels of Freestyle, Inc.**

Background Information:

The District became the lead fiscal agency for a Tobacco Use Prevention Education (TUPE) consortium grant, in the amount of \$1,732,590 for a three-year term from 2017-20. The District and the Anaheim Elementary School District (AESD) are consortium partners. The grant is targeted for grades 6-12 and mandates that curriculum, specific to the appropriate grade levels, is taught at participating schools, including 24 AESD elementary sites and all District comprehensive schools, as well as Gilbert and Polaris High Schools. In addition, youth development activities related to tobacco and e-cigarette cessation and prevention are expected by each participating school, as well as ongoing prevention education for staff, students, and parents. Student assemblies will enhance the TUPE curriculum, as well as provide students with real world experiences and information related to overall goals of the TUPE program.

Current Consideration:

Wheels of Freestyle, Inc., an experienced and highly regarded TUPE consultant, will provide two assembly sessions at Orangeview Junior High School. The program is anti-tobacco themed with professional bicycle motocross (BMX) riders. The program focuses on encouraging students to find something they love to do and concentrate on the personal fulfillment they can gain, instead of choosing to engage in negative behaviors such as tobacco, alcohol, and drug use. The BMX extreme sports athletes use an X Games-like show with exhilarating tricks to keep attention and emphasize what you can do if you stay tobacco-free, while instilling self-confidence and positive values. Services will be provided December 14, 2018, through May 23, 2019.

Budget Implication:

Total costs for these services is not to exceed \$1,798. (TUPE Funds)

Action:

The Board of Trustees approved the educational consulting agreement.

20.25 **Educational Consulting Agreement, Dance Masters**

Background Information:

The District became the lead fiscal agency for a Tobacco Use Prevention Education (TUPE) consortium grant, in the amount of \$1,732,590 for a three-year term from 2017-20. The District and the Anaheim Elementary School District (AESD) are consortium partners. The grant is targeted for grades 6-12 and mandates that curriculum, specific to the appropriate grade levels, is taught at participating schools, including 24 AESD elementary school sites and all District comprehensive schools, as well as Gilbert and Polaris high schools. In addition, youth development activities related to tobacco, e-cigarette cessation, and prevention are expected by each participating school, as well as ongoing prevention education for staff, students, and parents. Student assemblies will enhance the TUPE curriculum, as well as provide students with real world experiences and information related to overall goals of the TUPE program.

Current Consideration:

Dance Masters, will provide two assembly sessions each to students at Ball Junior High School, as well as Gilbert/Polaris and Kennedy high schools. The program is an educational student dance assembly with anti-tobacco theme focusing on encouraging students to find something they love to do and concentrate on the personal fulfillment they can gain, instead of choosing to engage in negative behaviors such as tobacco, alcohol, and drug use. Dance Masters has 12 years of experience performing throughout the world delivering custom messages tailored to each event. Services will be provided January 9, 2019, through May 23, 2019.

Budget Implication:

The total cost for these services are not to exceed \$5,400 (TUPE Funds).

Action:

The Board of Trustees approved the educational consulting agreement.

20.26 **Memorandum of Understanding (MOU), Inter-Special Education Local Plan Area (SELPA), Capistrano Unified School District (CUSD)**

Background Information:

The District operates several unique special education programs that are not available in some local school districts. School districts may enter agreements to provide services to special education students that are living in other districts. At times, the District admits special education students from other school districts into some of the District's unique special education programs.

Current Consideration:

Capistrano Unified School District (CUSD) has requested to enter into a memorandum of understanding (MOU) with the District permitting students from CUSD to be enrolled in specialized programs understanding operated by the District. The MOU for placing special education students from CUSD in the District programs is presented to the Board of Trustees for consideration of approval.

Budget Implication:

CUSD will fund these services per billing agreement between CUSD and AUHSD/Greater Anaheim SELPA. Services are being provided from August 8, 2018, through June 30, 2019.

Action:

The Board of Trustees ratified the MOU between the District and CUSD.

20.27 **Instructional Materials Submitted for Adoption**

The Instructional Materials Review Committee has recommended the selected books for dual enrollment and English courses. The books have been made available for public view.

Action:

The Board of Trustees adopted the selected materials.

20.28 **Individual Service Contracts**

Action:

The Board of Trustees approved/ratified the individual service contracts as submitted. (Special Education Funds)

20.29 **Field Trip Report**

Action:

The Board of Trustees approved/ratified the report as submitted.

HUMAN RESOURCES

20.30 **Agreement, StaffRehab**

Background Information:

When a psychologist takes a leave of absence, or if there is a sudden need to fill a vacancy, we must fill that position on a temporary basis with a qualified individual. Due to the specific qualifications needed to fill this type of position, and for only a limited time, it is increasingly difficult to find a qualified individual to perform these services. Agreements with staffing agencies provide qualified individuals when there is a sudden need to fill a vacancy. The District entered into an agreement with StaffRehab in 2015 to provide contract services on an as-needed basis. The agreement is ongoing unless terminated by either party.

Current Consideration:

The agreement with StaffRehab provides psychologist contract services effective November 26, 2018, through December 21, 2018.

Budget Implication:

The total cost is \$90 per hour. (General Funds)

Action:

The Board of Trustees ratified the agreement.

20.31 **Agreement Amendment, Educational Consulting Agreement, Pivotal Leadership LLC DBA MindKind Institute, LLC**

Background Information:

The Board of Trustees approved the agreement with Pivotal Leadership LLC on April 12, 2018, for providing a multi-pronged approach towards developing mindful leaders at AUHSD with the highest level of commitment to the 5Cs-Collaboration, Communication, Creativity, Critical thinking, Character and Compassion, at a cost not to exceed \$48,000.

Current Consideration:

Increase the amount of the agreement by an additional \$5,250, for a total amount not to exceed \$53,250, and increase the total number of coaching services.

Budget Implication:

Increase the amount of the current agreement by an additional \$5,250. (Wellness Program Funds, Providence St. Joseph Health Community Partnership Funds, and General Funds)

Action:

The Board of Trustees approved the agreement amendment.

20.32 **Agreement, Investigative Services, The Sobel Group, Inc.**

Background Information:

The District is required to investigate formal complaints filed by employees, parents, or students. In certain circumstances, an investigation firm is needed to provide an impartial third party to conduct the investigation.

Current Consideration:

The consulting agreement provides investigative services for the period of December 14, 2018, through December 13, 2020, with the option to renew for up to three additional annual terms upon approval by the assistant superintendent of Human Resources.

Budget Implication:

The total cost is not to exceed \$40,000 annually. (General Funds)

Action:

The Board of Trustees approved the agreement.

20.33 **2018-19 Williams Settlement Legislation Review Report**

Background Information:

The Orange County Department of Education (OCDE) conducts a semi-annual review of decile 1-3 schools based on the 2012 Academic Performance Index and school sites participating in the Quality Education Investment Act (QEIA) program to ensure compliance with Williams Settlement Legislation requirements. This process is conducted in addition to the District's submission of Williams Uniform Complaints reports, which summarize all complaints relative to the sufficiency of textbooks and instructional materials, maintenance of facilities, accuracy of data reported on School Accountability Report Cards (SARC), and compliance with teacher assignments.

Current Consideration:

According to Education Code Section 1240(2)(H), the findings of the review by OCDE must be publically shared with the Board of Trustees. The report, as provided, indicates any deficiencies during 2018-19, which were reported to school administrators for remediation.

Budget Implication:

There is no impact to the budget.

Action:

Although this was an information item, requiring no formal action by the Board of Trustees, the Board officially received the report.

20.34 **Certificated Personnel Report**

Action:

The Board of Trustees approved/ratified the report, as amended prior to the adoption of the agenda.

20.35 **Classified Personnel Report**

Action:

The Board of Trustees approved/ratified the report as submitted.

SUPERINTENDENT'S OFFICE

20.36 Conference and/or Meeting

It was recommended that the Board of Trustees approve the attendance to the following conference by the superintendent with payment of necessary expenses (travel, hotel, parking, taxi, etc.)

2019 NCCPEP/GEAR UP Capacity Building Workshop, February 10, 2019, through February 13, 2019, San Antonio, Texas, at a cost not to exceed \$1,800. Registration costs will be paid by GEAR UP. (General Funds)

Action:

The Board of Trustees approved the attendance for the superintendent to attend the conference with payment of necessary expenses.

20.37 Board of Trustees' Meeting Minutes

November 8, 2018, Regular Meeting

Action:

The Board of Trustees approved the minutes as submitted.

21. SUPERINTENDENT AND STAFF REPORT

Dr. Fried wished everyone a happy holiday season.

22. BOARD OF TRUSTEES' REPORT

Trustee Piercy stated she attended the CTE Conference, Insurance Committee meeting, Cypress Signal Ribbon Cutting Ceremony, Student Discipline Taskforce meeting, Principals' Meeting, ASCPTA Holiday Luncheon, ROP Board meeting, and Lexington Junior High School choir show.

Trustee Smith reported she attended the Insurance Committee meeting, Student Discipline Taskforce meeting, and California Teachers Association Dinner. In addition, she wished everyone a happy holiday season.

Trustee Randle-Trejo indicated she attended HEEF Awards, Vietnamese Cohort Parent meeting, AFSCME Dinner, CSBA Conference, City of Anaheim Council meeting, West Anaheim Tree Lighting Ceremony, "Brothers Grimm" at Loara High School, Western High School Dance Recital, "The Nutcracker," Graduation meeting, AUHSD Foundation meeting, ROP Board meeting, and PTA Reflections Gallery.

Trustee O'Neal said he attended the Buena Park Mayor's Prayer Breakfast, PTA Reflections Gallery, California Teachers Association Dinner, Orange County Pathways event, CSBA Conference, Kennedy High School choir show, ASCPTA Holiday Luncheon, Bob Hathaway Retirement ceremony, and the City of La Palma Swearing-in ceremony.

Trustee Jabbar shared he attended the CAIR Annual Banquet, California Teachers Association Dinner, CSBA Conference, West Anaheim Tree Lighting Ceremony, HEEF Awards, and the Western High School CIF Championship Game.

23. **ADVANCE PLANNING**

23.1 **Future Meeting Dates**

The next regular meeting of the Board of Trustees will be held on Thursday, January 17, 2019, at 6:00 p.m.

Thursday, February 7
Tuesday, March 5
Thursday, April 11
Tuesday, May 7
Thursday, June 13
Thursday, June 20

Thursday, July 11
Thursday, August 15
Thursday, September 12
Thursday, October 10
Thursday, November 7
Thursday, December 12

23.2 **Suggested Agenda Items**

Trustee Randle-Trejo requested to open up a discussion regarding vending machines in collaboration with the AUHSD Foundation at a future Board meeting.

24. **ADJOURNMENT**

On the motion of Trustee Jabbar, duly seconded and unanimously carried, the Board of Trustees adjourned the meeting at 9:42 p.m.

Approved _____
Clerk, Board of Trustees

ANAHEIM UNION HIGH SCHOOL DISTRICT

501 N. Crescent Way, P.O. Box 3520, Anaheim, California 92803-3520, www.auhsd.us

BOARD OF TRUSTEES
Minutes
Thursday, January 17, 2019

UNADOPTED**1. CALL TO ORDER–ROLL CALL**

Board President O’Neal called the regular meeting of the Anaheim Union High School District Board of Trustees to order at 2:00 p.m.

Present: Brian O’Neal, president; Katherine H. Smith, assistant clerk; Anna L. Piercy, member; Michael B. Matsuda, superintendent; Jaron Fried, Ed.D., Brad Jackson, and Jennifer Root, Ed.D., assistant superintendents; and Karl H. Widell, District counsel.

Absent: Annemarie Randle-Trejo, clerk; and Al Jabbar, member.

2. ADOPTION OF AGENDA

Staff requested the following amendments to the agenda:

- Replace page 4 of the agenda to reflect the name change from Lacie Mounger to Kenneth Gompert on item 11.
- Pull item 12.21.7, Exhibit JJ, Savanna Medical Careers Academy Sports Medicine Division

On the motion of Trustee Piercy, duly seconded and unanimously carried by those present, following discussion, the Board of Trustees adopted the amended agenda.

3. FACILITIES UPDATE STUDY SESSION

A study session regarding the District’s construction program and Facilities related topics was conducted.

Trustee Randle-Trejo entered at 2:07 p.m.

Trustee Jabbar entered at 2:27 p.m.

4. PUBLIC COMMENTS, CLOSED SESSION ITEMS

There were no requests to speak.

5. CLOSED SESSION

The Board of Trustees entered closed session at 3:31 p.m.

6. RECONVENE MEETING, PLEDGE OF ALLEGIANCE, AND CLOSED SESSION REPORT OUT**6.1 Reconvene Meeting**

The Board of Trustees reconvened into open session at 6:00 p.m.

6.2 **Pledge of Allegiance and Moment of Silence**

Student Representative to the Board of Trustees Adai Flores led the Pledge of Allegiance to the Flag of the United States of America and provided a moment of silence.

6.3 **Closed Session Report**

Board Clerk Randle-Trejo reported the following actions taken during closed session with the exception of item 6.3.4, which was reported when the Board of Trustees returned to open session at 8:50 p.m.

Board Clerk Randle-Trejo reported the following actions taken during closed session.

- 6.3.1 No reportable action taken regarding public employee performance evaluation, superintendent.
- 6.3.2 No reportable action taken regarding existing litigation.
- 6.3.3 No reportable action taken regarding negotiations.
- 6.3.4 No reportable action taken regarding personnel.
- 6.3.5 No reportable action taken regarding anticipated litigation.
- 6.3.6 The Board of Trustees took formal action, with a 5-0 vote, to approve the settlement agreement with Student, resolving all issues by amending Student's IEP and providing up to \$3,000 in reimbursements.
- 6.3.7 The Board of Trustees took formal action, with a 5-0 vote, to suspend the expulsion of student 18-21, as well as approve the expulsions of students 18-13; 18-18; and 18-22.

7. **INTRODUCTION OF GUESTS**

The Board of Trustees recognized our community stakeholders for their interest in the Anaheim Union High School District and for attending our Board meeting. Thank you for your participation and contribution as we create an educational environment that graduates socially aware, civic-minded students who are college and career ready for the 21st century.

In addition, Board of Trustees' President O'Neal introduced Corey Kretz, APGA co-president; Peggy Kruse, ASCPTA president; James Goran, ASTA vice president; Jennifer Brown, Walker Junior High School principal; Amber Houston, Lexington Junior High School principal; Grant Schuster, ASTA president; and Lisa Eck, CTA advocate.

8. **BOARD OF TRUSTEES' RECOGNITION**

8.1 **Honor Outgoing Board President**

The Board of Trustees honored Trustee Al Jabbar for his service as Board president from December 2017 through December 2018.

8.2 **Anaheim Secondary Council Parent/Teacher Association (ASCPTA) Reflections Winners**

Each year, the PTA Reflections program challenges students to create art inspired by a specific theme. This year's theme is "Heroes Around Me." Students submit entries to local PTA or PTSA units. Nationally, the program consists of six areas of the arts: dance choreography, film production, literature, musical composition, photography, and visual arts. The following students were recognized for their outstanding work and as Anaheim Secondary Council-level PTA Reflections award recipients. Their work is forwarded to the Fourth District PTA to compete in the Regional PTA Reflections program.

- Kayla Ashton, Cypress High School, Dance Choreography
- Aaron Goclowski, Cypress High School, Film Production
- Gyooyeon (Ashley) Kim, Cypress High School, Visual Arts
- Nithiyashree Moorthi, Lexington Junior High School, Dance Choreography
- Ashmita Papolu, Lexington Junior High School, Visual Arts
- Tanishq Dwivedi, Oxford Academy, Music Composition
- Avi Jagdish, Oxford Academy, Photography
- Lynne Ta, Oxford Academy, Literature
- Matthew Young, Oxford Academy, Music Composition
- Amy Mariscal, Western High School, Visual Arts
- Valerie Prado, Western High School, Literature
- Nathan Zet, Walker Junior High School, Photography

8.3 **Association for California School Administrator (ACSA), Valuing Diversity Award**

The Board of Trustees recognized Manuel Colón, AUHSD Chief Academic Officer. In November of 2017, Manuel Colón was selected for the Valuing Diversity Award for the District. In May of 2018, he was honored by ACSA Region 17 as the county level awardee. Finally, on November 9, 2018, he was honored with the statewide Valuing Diversity Award at the ACSA Leadership Summit in San Diego, California. ACSA's Valuing Diversity Award recognizes those who further ACSA's mission by promoting diversity and support for all children, parents, and staff.

9. **REPORTS**

9.1 **Principals' Report**

Dr. Fried presented the Unlimited You video, which will be the topic of future principals' reports. Principals will resume presentations in February.

9.2 **Student Representative's Report**

Adai Flores, student representative to the Board of Trustees, reported on student activities throughout the District.

9.3 **Reports of Associations**

Grant Schuster, ASTA president, reported on ASTA's Red for Ed Action Week and the progress regarding negotiations.

9.4 **Parent Teacher Student Association (PTSA) Reports**

Peggy Kruse, ASCPTA president, reported on events throughout the District and invited the Board to the PTA Founder's Celebration on February 13, 2019.

10. **PUBLIC COMMENTS, OPEN SESSION ITEMS**

There were no requests to speak.

11. **PRESENTATION**

Presentation, Grade Level Counseling

Background Information:

Historically, counselor caseload distributions were determined by each individual school site. Over the years, several school sites implemented grade level looping, while other sites were alphabetical. In March of 2018, high schools were directed to assign counselors caseloads by grade level looping.

Current Consideration:

At the request of the Board of Trustees, Counselors on Special Assignments (COSA) from Cypress and Katella high schools reported about their progress with grade level looping. COSA Mary Jo Durkin and Kenneth Gompert reported out the success with grade level looping.

Budget Implication:

There is no impact to the budget.

Action:

Although this was an information item only, requiring no formal action by the Board of Trustees, the Board received the information.

12. **ITEMS OF BUSINESS**

RESOLUTIONS

12.1 **Resolution No. 2018/19-F-02, Adopting Prequalification of Construction Contractors Pursuant to Public Contract Code Section 20111.6**

Background Information:

Public Contract Code Section 20111.6, requires the governing board of a school district to prequalify bidders including electrical, mechanical, and plumbing subcontractors for construction contracts/projects awarded on or after January 1, 2014, if (1) the contract value is \$1,000,000 or more; and (2) the project is funded, in whole or in part, with state bond funds. Mandatory contractor prequalification must include the submission of a standardized prequalification questionnaire and financial statement verified under oath, and a system for rating the bidders on the basis of the questionnaire and financial statement, which include issues covered by the model guidelines developed by the Department of Industrial Relations ("DIR").

Current Consideration:

The District desires to adopt a prequalification process pursuant to Public Contract Code Section 20111.6, for all future public works projects valued at \$1,000,000 or more, and funded, in part or in whole, with state bond funds, or any future projects that require

prequalification pursuant to Public Contract Code Section 20111.6. The Board of Trustees is required to adopt a resolution, a prequalification questionnaire, and a uniform system of prequalifying and rating prospective bidders. The resolution further delegates authority to the assistant superintendent, Business, to hear and oversee prequalification determination appeals, to make revisions to all prequalification documents subject to approval by staff and legal counsel, as well as to determine which specific projects are subject to prequalification.

Budget Implication:

There is no impact to the budget.

Action:

On the motion of Trustee Piercy and duly seconded, the Board of Trustees adopted Resolution No. 2018/19-F-02, to implement a uniform system of prequalifying and rating prospective bidders pursuant to Public Contract Code Section 20111.6. The roll call vote follows.

Ayes: Trustees Jabbar, Piercy, Smith, Randle-Trejo, and O'Neal

12.2 **Resolution No. 2018/19-E-07, Career and Technical Education Month**

Background Information:

The month of February has been designated as Career and Technical Education Month by the Association for Career and Technical Education. Career and technical education provides Americans with a school-to-career connection and it is the backbone of a strong, well-educated workforce, which fosters productivity in business and industry, as well as contributes to America's leadership in the international marketplace.

Current Consideration:

The Board of Trustees was requested to adopt Resolution No. 2018/19-E-07 for Career and Technical Education Month. The adoption of this resolution provides an opportunity to inform parents, guardians, and communities of the efforts that the District is making to promote career and technical education.

Budget Implication:

There is no impact to the budget.

Action:

On the motion of Trustee Smith and duly seconded, the Board of Trustees adopted Resolution No. 2018/19-E-07. The roll call vote follows.

Ayes: Trustees Jabbar, Piercy, Smith, Randle-Trejo, and O'Neal

12.3 **Resolution No. 2018/19-E-08, National Parent/Teacher Association Founders Day**

Background Information:

National Parent/Teacher Association Founders Day honors the dedication of the Parent/Teacher Association (PTA), which was established more than a century ago.

Current Consideration:

The Board of Trustees was requested to adopt Resolution No. 2018/19-E-08 for National Parent/Teacher Association Founders Day. The adoption of this resolution provides an opportunity to inform parents, guardians, and communities of the efforts that the District is making to support parent involvement and working on behalf of all children and families.

Budget Implication:

There is no impact to the budget.

Action:

On the motion of Trustee Jabbar and duly seconded, following discussion, the Board of Trustees adopted Resolution No. 2018/19-E-08, as amended. The roll call vote follows.

Ayes: Trustees Jabbar, Piercy, Smith, Randle-Trejo, and O'Neal

12.4 **Resolution No. 2018/19-E-09, National African American History Month**

Background Information:

National African American History Month in February celebrates the contributions that African Americans have made to American history in their struggles for freedom and equality, as well as deepens our understanding of our nation's history.

Current Consideration:

The Board of Trustees was requested to adopt Resolution No. 2018/19-E-09 for National African American History Month. The adoption of this resolution provides an opportunity to inform parents, guardians, and communities of the efforts that the District is taking to honor the many achievements and contributions made by African Americans to our economic, cultural, spiritual, and political development.

Budget Implication:

There is no impact to the budget.

Action:

On the motion of Trustee Randle-Trejo and duly seconded, following discussion, the Board of Trustees adopted Resolution No. 2018/19-E-09. The roll call vote follows.

Ayes: Trustees Jabbar, Piercy, Smith, Randle-Trejo, and O'Neal

12.5 **Resolution No. 2018/19-E-10, Kick Butts Day**

Background Information:

In 1996, an organization known as the Campaign for Tobacco-Free Kids advocated for a special day to stand out, speak up, and seize control against Big Tobacco throughout the United States. The first Kick Butts Day was held in March of 1996. This nationwide observance encourages teachers, administrators, classified employees, and all staff to use the date to stand up to the tobacco industry and join together at events highlighting the deadly toll of tobacco.

Current Consideration:

The Board of Trustees was requested to adopt Resolution No. 2018/19-E-10 for Kick Butts Day 2019. The adoption of this resolution provides an opportunity to inform parents, guardians, and communities of the efforts that the District is making to support their commitment to tobacco-free, healthy lifestyles.

Budget Implication:

There is no impact to the budget.

Action:

On the motion of Trustee Randle-Trejo and duly seconded, the Board of Trustees adopted Resolution No. 2018/19-E-10. The roll call vote follows.

Ayes: Trustees Jabbar, Piercy, Smith, Randle-Trejo, and O'Neal

12.6 **Resolution No. 2018/19-E-11, Through with Chew Week**

Background Information:

Through with Chew Week is a national week of activism that empowers youth and any concerned group to stand out, speak up, and seize control against the tobacco industry. The purpose is to raise awareness of the problem of smokeless tobacco use, encourage youth to reject the tobacco industry's deceptive marketing, and stay tobacco-free, as well as urge elected officials to take action to protect kids from tobacco.

Current Consideration:

The Board of Trustees was requested to adopt Resolution No. 2018/19-E-11 for Through with Chew Week 2019. The adoption of this resolution provides an opportunity to inform parents, guardians, and communities of the efforts that the District is making to support their commitment to decrease spit tobacco use, and increase awareness of the negative health effects of using these tobacco products.

Budget Implication:

There is no impact to the budget.

Action:

On the motion of Trustee Jabbar and duly seconded, the Board of Trustees adopted Resolution No. 2018/19-E-11. The roll call vote follows.

Ayes: Trustees Jabbar, Piercy, Smith, Randle-Trejo, and O'Neal

12.7 **Resolution No. 2018/19-HR-02, National School Counseling Week**

Background Information:

National School Counseling Week focuses public attention on the unique contribution of professional school counselors and how students benefit as a result of what school counselors do. National School Counseling Week highlights the tremendous impact school counselors can have in helping students achieve school success and plan for a career. The special week honors school counselors for being actively engaged in helping students examine their abilities, strengths, interests, and talents; working in a partnership with parents as they encounter the challenges of raising children in today's world; focusing on positive ways to enhance students' social/personal, educational and career development; and working with teachers and other educators to provide an educational system where students can realize their potential and set healthy, realistic, and optimistic aspirations for themselves. Professional school counselors are certified, experienced educators with a master's degree in guidance and counseling. The combination of their training and experience makes them an integral part of the total educational program.

Current Consideration:

Resolution No. 2018/19-HR-02, National School Counseling Week, declares the week of February 4, 2019, through February 8, 2019, as National School Counseling Week throughout the Anaheim Union High School District. Counselors will be recognized for their dedication and hard work in preparing our students for success in the future.

Budget Implication:

There is no impact to the budget.

Action:

On the motion of Trustee Jabbar and duly seconded, the Board of Trustees adopted Resolution No. 2018/19-HR-02, National School Counseling Week. The roll call vote follows.

Ayes: Trustees Jabbar, Piercy, Smith, Randle-Trejo, and O'Neal

BUSINESS SERVICES

12.8 **Financial Audit for Fiscal Year 2017-18**

Background Information:

California Education Code Section 41020 requires that school districts provide for an annual audit of all funds under the District's jurisdiction using an independent auditor and report using the format established by the California State Controller's Office. California Education Code Section 41020.3 requires that the Board of Trustees review the annual audit at one of its regularly scheduled meetings.

Current Consideration:

The Board of Trustees has previously retained the firm of Vavrinek, Trine, Day and Co., LLP (VTD), certified public accountants, to conduct the District's annual audit. Representatives of the firm have completed their examination and have presented the results to District staff. The final report has been provided to the Board of Trustees and will be presented in open session.

Budget Implication:

There is no impact to the budget.

Action:

Although this was an information item only, requiring no formal action by the Board of Trustees, the Board of Trustees reviewed and accepted the Annual Financial Audit Report.

12.9 **Bond Audit Report for Fiscal Year 2017-18**

Background Information:

Vavrinek, Trine, Day and Co., LLP (VTD), certified public accountants, recently issued the Building Fund (Measure H) Financial and Performance Audits Report. The report will be presented to the Citizens' Oversight Committee on February 5, 2019. California Education Code Section 15286 requires the audit report be submitted to the Board of Trustees no later than March 31 of each year.

Current Consideration:

The District retained VTD to conduct the District's 2017-18 audit of the Building Fund (Measure H). Representatives of the firm have completed their examination and have presented the results to District staff. The final report has been provided to the Board of Trustees.

Budget Implication:

There is no impact to the budget.

Action:

Although this was an information item only, requiring no formal action by the Board of Trustees, the Board officially reviewed and accepted the Building Fund (Measure H) Financial and Performance Audits Report for the year ended, June 30, 2018.

12.10 **Revised Board Policy, Multiple Policies, First Reading**

Background Information:

The Office of Management and Budget's (OMB's) Uniform Grant Guidance (UGG) requires nonfederal entities to have written policies and procedures in place. The objectives these policies and procedures provide are: ease of administrative burden, strengthening of oversight, and strengthening of internal controls in the administrative process. The policies and procedures identified for inclusion and/or updating allow for administrative flexibility, reasonable assurance of grant compliance, reduction of level of risk, and protection of allowable costs. Properly written policies and procedures have been identified as one of the best ways to improve an organization's internal controls, minimizing the likelihood of fraud, waste, and abuse.

Current Consideration:

Districts have been required through the annual audit process to review and update, as necessary, their policies and procedures related to the UGG process. A committee of administrators representing the Educational Services Division, Human Resources Division, and the Business Services Division convened to identify policies for addition, review, and revision as needed. The District had many of the necessary policies in place and the committee reviewed, and revised as needed, the policies using California School Board Association's Gamut Online System as the foundation. The Board of Trustees was requested to review the first reading of the policies listed below.

The Business Services Division submitted the following policies for review:

- 12.10.1 Board Policy 41006.02 (3314), Payment for Goods and Services
- 12.10.2 Board Policy 41008 (3312), Contracts
- 12.10.3 Board Policy 5703 (3580), Care of District Records
- 12.10.4 Board Policy 6206 (3350), Employee Participation in Conferences, Convention, and Seminars
- 12.10.5 Board Policy 9201 (1340), Access to District Records

Budget Implication:

There is no impact to the budget.

Action:

Although this was an information item only, requiring no formal action by the Board of Trustees, the Board reviewed the policies listed above.

12.11 **New Board Policy, Multiple Policies, First Reading**

Background Information:

The Office of Management and Budget's (OMB's) Uniform Grant Guidance (UGG) requires nonfederal entities to have written policies and procedures in place. The objectives these policies and procedures provide are: ease of administrative burden, strengthening of oversight, and strengthening of internal controls in the administrative process. The policies and procedures identified for inclusion and/or updating allow for administrative flexibility, reasonable assurance of grant compliance, reduction of level of risk, and protection of

allowable costs. Properly written policies and procedures have been identified as one of the best ways to improve an organization's internal controls, minimizing the likelihood of fraud, waste, and abuse.

Current Consideration:

Districts have been required through the annual audit process to review and update, as necessary, their policies and procedures related to the UGG process. A committee of administrators representing the Educational Services Division, Human Resources Division, and the Business Services Division convened to identify policies for addition, review, and revision as needed. The District had many of the necessary policies in place and the committee reviewed, and revised as needed, the policies using California School Board Association's Gamut Online System as the foundation. The Board of Trustees was requested to review the first reading of the policies listed below.

The Business Services Division submitted the following policies for review:

- 12.11.1 Board Policy 4510 (3400), Management of District Assets/Accounts
- 12.11.2 Board Policy 4512 (3300), Expenditures and Purchases
- 12.11.3 Board Policy 4514 (3311), Bids
- 12.11.4 Board Policy 4516 (3440), Inventories
- 12.11.5 Board Policy 4518 (3460), Financial Reports and Accountability
- 12.11.6 Board Policy 4520 (3512), Equipment
- 12.11.7 Board Policy 4522 (3270), Sale and Disposal of Books, Equipment, and Supplies

Budget Implication:

There is no impact to the budget.

Action:

Although this was an information item only, requiring no formal action by the Board of Trustees, the Board reviewed the policies listed above.

12.12 **AB 1808, Classified School Employee Summer Assistance Program**

Background Information:

In the Omnibus Education Trailer Bill, AB 1808, signed by the Governor on June 27, 2018, the Legislature appropriated \$50 million to provide matching grant assistance to eligible classified employees. The purpose of the matching grant funds is to encourage classified employees, who work less than 12 months per year, who would otherwise not be paid during the summer months to defer a portion of their pay. Employee participation in the program is voluntary. Depending upon the number of school districts and classified employees who elect to participate, the matching grant would provide up to a one-to-one match of deferred pay (limited to a maximum of 10 percent of the employee's monthly pay). The Classified School Employee Summer Assistance Program (CSESAP) is currently only for the 2019-20 year. District participation is optional.

The District was required to determine whether to participate in the program and notify classified employees by January 1, 2019. Once the District notifies classified employees that the District is participating in the program, that decision becomes irrevocable.

AB 1808 provides that the State matching funds received by eligible employees under this program would not be considered compensation for purposes of determining CalPERS retirement benefits.

Current Consideration:

On December 31, 2018, the District notified all classified employees of the District's intent to participate in the CSESAP. In January, eligible employees will be informed about the program, and invited to informational meetings to learn more about the specifics of the program. Per AB 1808 regulations, employees must determine if they wish to participate in the program by March 1, 2019.

Budget Implication:

Not all classified employees would be eligible to participate in the program, only those less than 12 month classified employees, who were employed by the District for at least a year, and who are paid less than twice the minimum vc wage rate for a full-time classified employee would be eligible. Business Services estimates that 646, less than 12 month classified employees of the District would be eligible to participate in the matching grant program, although it is unknown how many would elect to do so.

Costs for the program will include administrative costs for processing participation forms, changes in participation level, and accounting for the disbursement of the matching grant funds. In addition, the State will pay the matching grant funds directly to the District, which will then be disbursed as regular payroll. Although the matching grant funds are not considered "compensation" for CalPERS retirement purposes, which means that CalPERS contributions do not need to be paid on the matching grant amount, the funds will be considered ordinary income and taxes will have to be withheld and paid on that amount. Business Services estimates that the District will have to pay an amount equal to 10.126 percent of the matching grant funds for employer payroll taxes. If all eligible employees participated and deferred the maximum amount, and there was a one-to-one match by the State, Business Services estimates that the District's tax payment for the matching funds would not exceed \$169,000.

Action:

On the motion of Trustee Jabbar, duly seconded and unanimously carried, following discussion, the Board of Trustees ratified participation in the AB 1808, Classified School Employee Summer Assistance Program.

12.13 **Third Term Reappointment, Citizens' Oversight Committee Members**

Background Information:

Pursuant to Education Code, Chapter 1.5, Strict Accountability in Local School Construction Bonds Act of 2000, a school district is required to establish a Citizens' Oversight Committee (COC) upon the passing of a local school construction bond. The committee's duties include informing the public concerning the District's expenditure of the bond proceeds, reviewing the expenditure reports produced by the District, and presenting an annual report with a focus on bond expenditure compliance to the Board of Trustees.

Since the passing of Measure H in 2014, and in accordance with Education Code Section 15282(a), as well as committee bylaws, the Board of Trustees has established a COC consisting of at least seven members serving up to three consecutive two-year terms.

Current Consideration:

The COC members who were initially appointed in 2014 have served their second two-year term, and must be reappointed by the Board of Trustees for an additional term.

The Citizens' Oversight Committee members reappointed are:

- Mr. Larry Larsen
- Ms. Patricia Rich
- Mr. Alan Walker

Budget Implication:

There is no impact to the budget.

Action:

On the motion of Trustee Piercy, duly seconded and unanimously carried, following discussion, the Board of Trustees reappointed Citizens' Oversight Committee members, Larry Larsen, Patricia Rich, and Alan Walker, for a third two-year term.

12.14 **Approve Design-Build Delivery Method for the Design and Construction of Proposition 39 Heating, Ventilation, and Air Conditioning Project**

Background Information:

Education Code Section 17250 et seq. permits school districts to award a single contract for the design and construction of school facility projects when design and construction costs exceed one million dollars. This integrated delivery approach is called design-build. Traditional project delivery methods, including design-bid-build, would have the district enter into a contract for the design, and a separate contract for the construction, usually let to the lowest bidder.

Current Consideration:

For the Proposition 39 Heating, Ventilation, and Air Conditioning Projects ("Project"), staff has determined that the design-build delivery method would be most appropriate procurement for this project.

The estimated Project budget is \$1,700,000, including design and construction, and is within the statutory limits for this delivery method. This delivery method will expedite the procurement process and allow the District to encumber its Proposition 39 grant funds by the June 30, 2019, deadline. Therefore, the design-build delivery method is the optimum delivery method for this Project.

Budget Implication:

There is no impact to the budget.

Action:

On the motion of Trustee Smith, duly seconded and unanimously carried, the Board of Trustees approved the use of the design-build delivery for the design and construction of Proposition 39 Heating, Ventilation, and Air Conditioning Project, as well as authorized the assistant superintendent, Business to execute the necessary documents for this procurement.

EDUCATIONAL SERVICES

12.15 **New Board Policy, Board Policy 3515, Campus Security-Surveillance Systems, First Reading**

Background Information:

The District is committed to providing a school environment that promotes the safety of students, employees, and visitors to school grounds. The District also recognizes the importance of protecting property, facilities, and equipment from vandalism and theft.

Current Consideration:

On December 13, 2018, at the regular meeting of the Board of Trustees, a resolution was passed to award a video surveillance solution Districtwide. As a result, the District needs to develop a campus security policy for surveillance systems, which is consistent with the goals and objectives of the District's comprehensive safety plan and site-level safety plans. This policy was developed utilizing the California School Boards Association (CSBA) GAMUT online service, which is consistent with federal, state, and local codes.

Budget Implication:

There is no impact to the budget.

Action:

Although this was an information item only, requiring no formal action by the Board of Trustees, the Board reviewed the policy listed above.

12.16 **New Board Policies, Board Policy 71103 (6190), Evaluation of Instructional Program and Board Policy 1800 (0500), Accountability, First Reading**

Background Information:

The Office of Management and Budget's (OMB's) Uniform Grant Guidance (UGG) requires nonfederal entities to have written policies and procedures in place. The objectives of these policies and procedures provided are: ease of administrative burden, strengthening of oversight, and strengthening of internal controls in the administrative process. The policies and procedures identified for inclusion and/or updating allow for administrative flexibility, reasonable assurance of grant compliance, reduction of level of risk, and protection of allowable costs. Properly written policies and procedures have been identified as one of the best ways to improve an organization's internal controls, minimizing the likelihood of fraud, waste, and abuse.

Current Consideration:

Districts have been required through the annual audit process to review and update as necessary their policies and procedures related to the UGG process. A committee of administrators representing the Educational Services Division, Human Resources Division, and the Business Services Division convened to identify Board policies for addition, review, and revision, as needed. The District had many of the necessary policies in place. The committee used the California School Board Association's Gamut Policies as a guide for any changes. The Board of Trustees was requested to review the first reading of the policies listed below.

The Educational Services Division submitted the following policies for review:

12.16.1 Board Policy 71103 (6190), Evaluation of Instructional Program

12.16.2 Board Policy 1800 (0500), Accountability

Budget Implication:

There is no impact to the budget.

Action:

Although this was an information item only, requiring no formal action by the Board of Trustees, the Board reviewed the policies listed above.

12.17 **Educational Consulting Agreements, Dr. Mitchell J. Fennell and Melissa Palmer**

Background Information:

The District's Honor Band program was initiated in 2000, and has given the District's most advanced instrumental music students an opportunity to rehearse and perform as a District-level ensemble, led by renowned conductors/educators from across the country. The High School Honor Band serves approximately 80 students, and the Junior High School Honor Band serves approximately 100 students. The District's band directors prepare students for the audition process, and then guest conductors rehearse and conduct students who are selected to be part of the Honor Band program. The Honor Band concert is scheduled for February 8, 2019.

Current Consideration:

Dr. Mitchell Fennell and Melissa Palmer will be the guest conductors for the District's Honor Band program. Dr. Fennell is the former Director of Bands at CSU Fullerton, where he conducted the University Wind Symphony and the University Band. He is producer of the Bravo Bands concert series, which is one of the few professional concert series in America dedicated to wind music performance. Dr. Fennell is a highly sought-after conductor and clinician having worked throughout the United States and abroad.

Ms. Palmer was the manager of the Honor Jazz Band for the prestigious Southern California School Band and Orchestra Association (SCSBOA). She served on the SCSBOA Board for two years as Vice President of Jazz Education. Her musical performance talents extend to multiple instruments: alto sax, flute, clarinet, piccolo, and trumpet. As a professional musician, she toured with Motown stars, The Four Tops, and performed in the Disneyland Band. Services will be provided January 18, 2019, through February 28, 2019.

Budget Implication:

The total cost for Dr. Mitchell Fennell is not to exceed \$1,000 and the total cost for Melissa Palmer is not to exceed \$500. (LCFF Funds and/or Title IV Funds)

Action:

On the motion of Trustee Piercy, duly seconded and unanimously carried, the Board of Trustees approved the educational consulting agreements.

12.18 **Memorandum of Understanding (MOU), Kaiser Permanente Educational Theatre**

Background Information:

Kaiser Foundation Health Plan, Inc. and Kaiser Foundation Hospitals (Kaiser) is a partner with the District's Anaheim Innovative Mentoring Experience (AIME) program. Kaiser is a licensed health care facility, which provides various health care services to its patients. Kaiser has a long history of community outreach programs for the development of non-clinical professionals to best understand the array of healthcare careers available.

Current Consideration:

Kaiser Permanente Educational Theatre will provide free educational programs to the District. There are two programs offered. The first is entitled "What Goes Around," which is a Sexually Transmitted Disease (STD)/Human Immunodeficiency Virus (HIV) prevention focused program designed for high school students. The second program is entitled "Someone Like Me," which focuses on bullying awareness for junior high school students. Both programs support the California Health Education Content Standards. All school sites are welcome to participate in the two programs. Services are being provided January 1, 2019, through January 1, 2020.

Budget Implication:

There is no impact to the budget.

Action:

On the motion of Trustee Smith, duly seconded and unanimously carried, the Board of Trustees ratified the MOU.

12.19 **Contract, Independent Transition Assessment, Gwennyth Palafox, Ph.D., Meaningful Growth**

Background Information:

The District employs psychologists, speech-language pathologists, teachers, as well as other personnel who evaluate a student's needs for special education and related services. The District has both the right and obligation to assess special education students in all areas of suspected disability. Under the Individuals with Disabilities Education Act and California special education law, a parent of a special education student who disagrees with an evaluation conducted by a school district has a right to obtain an independent education evaluation at public expense. When a request for an independent evaluation is made, a district must either fund an independent evaluation or file a request for due process within a reasonable period of time to prove that the district's evaluation was appropriate. Districts also can come to an agreement during due process to fund an independent evaluation in order to resolve a due process filing.

Current Consideration:

During the mediation portion of due process, the District determined that it was in the best interest of the student and the District to provide an independent transition evaluation and allow the Individualized Education Program team to consider the information.

Budget Implication:

The total cost for these services is not to exceed \$5,500. (Special Education Funds)

Action:

On the motion of Trustee Randle-Trejo, duly seconded and unanimously carried, the Board of Trustees approved the contract.

12.20 **Contract, Independent Psycho Educational Evaluation, Scott Larson, Ph.D.**

Background Information:

The District employs psychologists, speech-language pathologists, teachers, as well as other personnel who evaluate a student's needs for special education and related services. The District has both the right and obligation to assess special education students in all areas of suspected disability. Under the Individuals with Disabilities Education Act and California special education law, a parent of a special education student who disagrees with an

evaluation conducted by a school district has a right to obtain an independent education evaluation at public expense. When a request for an independent evaluation is made, a district must either fund an independent evaluation or file a request for due process within a reasonable period of time to prove that the district's evaluation was appropriate. Districts also can come to an agreement during due process to fund an independent evaluation in order to resolve a due process filing.

Current Consideration:

During the mediation portion of due process, the District determined that it was in the best interest of the student and the District to provide an independent transition evaluation and allow the Individualized Education Program team to consider the information.

Budget Implication:

The total cost for these services is not to exceed \$5,500. (Special Education Funds)

Action:

On the motion of Trustee Randle-Trejo, duly seconded and unanimously carried, the Board of Trustees approved the contract.

12.21 **School-Sponsored Student Organizations**

Background Information:

The Board of Trustees shall give approval for the establishment of all student organizations. The proposed organizations shall not engage in any activities, other than those that are organizational in nature, until the Board of Trustees has approved its application.

Current Consideration:

The following schools submitted school-sponsored student organization applications:

- 12.21.1 Journalism, Anaheim High School
- 12.21.2 Student Association of Free Speech, Cypress High School
- 12.21.3 Vietnamese Student Association (VSA), Kennedy High School
- 12.21.4 Competitive Games Club, Loara High School
- 12.21.5 LHS Puente Club, Loara High School
- 12.21.6 Speech and Debate Club, Savanna High School
- 12.21.7 This item was pulled prior to the adoption of the agenda.

Budget Implication:

Each school-sponsored student organization offsets operational costs through donations and fundraising efforts.

Action:

On the motion of Trustee Jabbar, duly seconded and unanimously carried, the Board of Trustees approved the school-sponsored organization applications, as amended prior to the adoption agenda.

HUMAN RESOURCES

12.22 **Board Policy, Multiple Policies, First Reading**

Background Information:

The Office of Management and Budget's (OMB's) Uniform Grant Guidance (UGG) requires nonfederal entities to have written policies and procedures in place. The objectives of these

policies and procedures provide are: ease of administrative burden, strengthening of oversight, and strengthening of internal controls in the administrative process. The policies and procedures identified for inclusion and/or updating allow for administrative flexibility, reasonable assurance of grant compliance, reduction of level of risk, and protection of allowable costs. Properly written policies and procedures have been identified as one of the best ways to improve an organization's internal controls, minimizing the likelihood of fraud, waste, and abuse.

Current Consideration:

Districts have been required through the annual audit process to review and update as necessary their policies and procedures related to the UGG process. A committee of administrators representing the Educational Services Division, Human Resources Division, and the Business Services Division convened to identify policies for addition, review, and revision as needed. The District had many of the necessary policies in place and the committee reviewed, and revised as needed, the policy using California School Board Association's Gamut Policies as the foundation. The Board of Trustees is requested to review the first reading of the policies listed below.

The Human Resources Division submitted the following policies for review:

- 12.22.1 Board Policy 6312.02 (4131), Staff Development-Certificated
- 12.22.2 Board Policy 6312.03 (4231), Staff Development-Classified
- 12.22.3 Board Policy 6612.04 (4331), Staff Development-Administrators

Budget Implication:

There is no impact to the budget.

Action:

Although this was an information item only, requiring no formal action by the Board of Trustees, the Board of Trustees reviewed Board Policy 6312.02 (4131), Board Policy 6312.03 (4231), and Board Policy 6312.04 (4331).

13. **CONSENT CALENDAR**

On the motion of Trustee Randle-Trejo, duly seconded and unanimously carried, following discussion, the Board of Trustees approved all consent calendar items, with the exception of items 13.5, 13.6, and 13.8 pulled by Trustee Randle-Trejo; 13.2 and 13.11 pulled by Trustee Jabbar; 13.15 pulled by Trustee Piercy; and 13.12, Exhibit TT, pulled by Trustee O'Neal.

BUSINESS SERVICES

13.1 **Agreement, Third Party Claims Administration**

Background Information:

The District has utilized Claim Retention Services, Inc. (CRS), since 2007, as a third-party administrator for claims within the self-insured retention of \$25,000 for property claims and \$50,000 for liability claims.

Current Consideration:

Approval of the agreement would allow CRS to continue to administer the District's property and liability claims program, February 1, 2019, through December 31, 2020. Claims administration services would include those claims.

Budget Implication:

The fixed rate fee for property and liability claims administration that occur within the self-insured retention of the District would be \$24,000, February 1, 2019, through January 31, 2020, and \$22,000, February 1, 2020, through December 31, 2020. Investigative and mileage expenses would be billed on a time and expense basis as needed at a rate of \$80 per hour. Investigative expenses may include, but not limited to, expert and professional assistance, including photography, laboratory services, property damage appraisals, on-site investigation and witness statements, copying material and other records, trial preparation, as well as professional engineering services. (General Funds)

Action:

The Board of Trustees approved the agreement.

13.2 **Purchase Through Public Corporation or Agency**

Background Information:

The District's Transportation Department employs mechanics that work on District owned vehicles, trucks, buses, and other types of equipment. The mechanics currently utilize their personal tools to work on these vehicles. The District is going to purchase the tools necessary for them to complete their day-to-day duties.

Current Consideration:

The State of California's Department of General Services (DGS) has a piggybackable contract through the California Multiple Awards Schedule (CMAS) with IDSC Holdings, LLC (IDSC) that will allow other agencies, including local districts, to purchase various types of Snap-On tools, test equipment, hand tools, and power tools. The tools will be purchased utilizing DGS CMAS contract 4-01-51-0001D pursuant to the provisions of Public Contract Code Sections 10298, 10299, and 12100 et seq.

Budget Implication:

The total amount of the award is not to exceed \$135,000. (General Funds)

Action:

On the motion of Trustee Randle-Trejo, duly seconded and unanimously carried, following discussion, the Board of Trustees approved the purchase of various hand tools, power tools, and related materials including various services utilizing DGS CMAS contract 4-01-51-0001D to IDSC Holding, LLC.

13.3 **Piggyback Bids, Purchase Through Public Corporation or Agency**

Background Information:

By piggybacking onto other public agencies' existing bids, our District can take advantage of lower costs through economies-of-scale, and also avoid the time and expense of the public bid process, while keeping the District within its legal requirements. Per Public Contract Code (PCC) 20118, a district may acquire various materials, supplies, and equipment by utilizing an existing bid of another public entity, which is commonly known as piggybacking.

Current Consideration:

At this time, staff has analyzed purchasing options for office supplies and related items. It has been determined that the following bid can be utilized to acquire these products at the best value:

Val Verde Unified School District Bid-18-19-001 Authorization to Award Contracts allows for the purchase of office supplies and related items to Southwest School & Office Supply through May 31, 2019, for up to three additional years upon extension by the contracting agency.

Piggyback bids provide an opportunity to purchase materials from various funding sources. This is why no specific funding source is designated. The use of these piggybackable contracts is not exclusive and the District can purchase similar products from other suppliers as needed.

Budget Implication:

The total amount of the award is not to exceed \$165,000 annually. (Various Funds)

Action:

The Board of Trustees approved the use of piggybackable bid, Val Verde Unified School District Bid-18-19-001 Authorization to Award Contracts, including any extensions, for the purchase of office supplies and related items pursuant to PCC 20118.

13.4 **Piggyback Bids, Purchase Through Public Corporation or Agency**

Background Information:

In the summer of 2018, there were 102 classrooms Districtwide that received the new 21st century furniture. An online application process, including a thorough review and evaluation by a committee, was used to determine the recipients of the new furniture. The school sites and number of classrooms were determined by various factors such as available funding, future modernization projects, and the total number of classrooms per school site. The same selection process will be used for the upcoming 2019-20 summer.

Current Consideration:

Per Public Contract Code (PCC) 20118, a district may acquire various materials, supplies, and equipment by utilizing an existing contract of another public entity, which is commonly known as piggybacking. By piggybacking, the District can take advantage of lower costs through economy-of-scale, and also avoid the time and expense of the public bid process, while fulfilling the District's legal requirements. Staff has analyzed purchasing options for classroom furniture and it has been determined that the Hawthorne Unified School District Bid-13-14-1 can be utilized to acquire these products from Culver-Newlin, Inc. Staff has also negotiated better discounts than those currently on this piggybackable bid, which will result in additional cost savings to the District, and delivery to be made for the start of the 2019-20 year. It is anticipated that approximately 21 classrooms will be furnished this phase.

Budget Implication:

The total cost is not to exceed \$525,000. There will be a cost savings upwards of 54 percent off of list price for furniture. (Measure H Funds)

Action:

The Board of Trustees approved the use of the Hawthorne Unified School District Bid-13-14-1, pursuant to PCC 20118, for the purchase and delivery of 21st century classroom furniture, and related items from Culver-Newlin, Inc.

13.5 **Award of Bid, Renewable Diesel Fuel**

Background Information:

Anaheim Union High School District currently uses approximately 105,000 gallons of diesel fuel annually for its buses and utility vehicles. Diesel purchases have been made utilizing a cooperative bid that only included a low sulfur diesel fuel. This low sulfur diesel fuel has been causing the particulate filters in the buses to become dirty and to clog rapidly. The District proceeded to test a clean diesel fuel called Neste Renewable Diesel, and the filters lasted more than twice as long, in turn, reducing the amount of maintenance labor required.

Current Consideration:

The award is for an annual contract, for up to three years, for the renewable diesel fuel. The amount shown below is the best estimate based on an average usage over the past three years. Actual annual expenditures could be higher or lower depending on fuel costs and consumption. The cost of the fuel is about the same price, or a little less, than what the District would currently be paying for low sulfur diesel.

Budget Implication:

The annual anticipated expenditure is approximately \$317,625, annually. (General Funds)

Action:

On the motion of Trustee Randle-Trejo, duly seconded and unanimously carried, following discussion, the Board of Trustees awarded Bid 2019-16 Renewable Diesel Fuel, pursuant to Public Contract Code 20111, for the purchase of renewable diesel fuel from IPC USA, Inc., for up to three years, renewable annually by the District’s director of Purchasing and Central Services.

13.6 **Award of Bids**

The Board of Trustees was requested to award the following bids.

<u>Bid #</u>	<u>Service</u>	<u>Award</u>	<u>Amount</u>
2019-15	AUHSD Performing Arts Center Systems Integration (General Funds)	Southern California Sound Image, Inc.	\$148,119
2019-24	Sycamore Junior High School Security Fencing Phase 1 (Measure H Funds)	Red Hawk Services	\$382,763

Action:

On the motion of Trustee Randle-Trejo, duly seconded and unanimously carried, following discussion, the Board of Trustees awarded the bids as listed.

13.7 **Ratification of Change Order**

The Board of Trustees was requested to ratify the change order as listed.

Bid #2018-29, Kennedy High School Culinary Arts Classroom (CTE Funds) JM & J Contractors Original Contract	P.O. #M64A0036 \$221,770
---------------------------------------------------------------------------------------------------------------------	-----------------------------------------

Change Order #1 \$2,132
New Contract Value \$223,902

Action:

The Board of Trustees ratified the change order as listed.

13.8 **Notice of Completion**

The Board of Trustees was requested to approve the notice of completion as listed.

Bid #2018-29, Kennedy High School P.O. #M64A0036
Culinary Arts Classroom (CTE Funds)
JM & J Contractors
Original Contract \$221,770
Contract Changes \$2,132
Total Amount Paid \$223,902

Action:

On the motion of Trustee Randle-Trejo, duly seconded and unanimously carried, following discussion, the Board of Trustees authorized the assistant superintendent, Business to accept all listed work as complete, and authorized the filing of the notice of completion with the Office of the County Recorder.

13.9 **Declaring Certain Furniture and Equipment as Unusable, Obsolete, and/or Out-of-Date, and Ready for Sale or Destruction**

Action:

The Board of Trustees approved the list of District furniture and equipment as unusable, obsolete, and/or out-of-date, and ready for sale or destruction, as well as authorized proper disposal in accordance with Education Code Section 17545 et al.

13.10 **Declaring Certain Textbooks and Instructional Materials as Unusable, Obsolete, and/or Out-of-Date, Damaged, and Ready for Sale or Destruction**

Action:

The Board of Trustees approved the list of District textbooks and instructional materials as unusable, obsolete, and/or out-of-date, damaged, and ready for sale or destruction as surplus, as well as authorized staff to dispose of the textbooks and instructional materials in accordance with Education Code Section 60510 et al.

13.11 **Donations**

Action:

On the motion of Trustee Jabbar, duly seconded and unanimously carried, following discussion, the Board of Trustees accepted the donations as submitted.

On the motion of Trustee Jabbar and duly seconded, following discussion, the Board of Trustees ratified items 13.12, Exhibit TT, with the following roll call vote.

Ayes: Trustees Jabbar, Piercy, Smith, and Randle-Trejo

Abstain: Trustee O'Neal

13.12 **Purchase Order Detail Report and Change Orders**

Action:

The Board of Trustees ratified the reports December 4, 2018, through January 7, 2019.

13.13 **Check Register/Warrants Report**

Action:

The Board of Trustees ratified the report December 4, 2018, through January 7, 2019.

13.14 **SUPPLEMENTAL INFORMATION**

13.14.1 ASB Fund, November 2018

13.14.2 Cafeteria Fund, October 2018

13.14.3 Enrollment, Month 5

EDUCATIONAL SERVICES

13.15 **2018-19 Single Plan for Student Achievement**

Background Information:

California Education Code, Section 64001, specifies that schools and districts that receive state and federal funding prepare a Single Plan for Student Achievement for any recipient school. The purpose of the Single Plan for Student Achievement is to coordinate all educational services at the school, and it serves as a blueprint to improve the academic performance of all students.

Current Consideration:

Each action plan, recently distributed to the Board of Trustees, and available to the public, includes information pertaining to school site curriculum, instruction, professional development, parent activities, and budget expenditures.

Budget Implication:

There is no impact to the budget.

Action:

On the motion of Trustee Piercy, duly seconded and unanimously carried, following discussion, the Board of Trustees approved the single plan for student achievement.

13.16 **Agreement Amendment, ATvantage Athletic Training**

Background Information:

The Educational Services Division has been working since early 2013 with ATvantage Athletic Training to provide athletic training services to high school sites. ATvantage Athletic Training is an independent contractor designed to provide athletic training services to school sites throughout the District, in which a certified athletic trainer is currently not employed or the position is vacant. A certified athletic trainer is a health care provider recognized by the American Medical Association and defined as an allied health professional who provides education, prevention, emergency care, clinical diagnosis, therapeutic intervention, as well as rehabilitation services for a variety of injuries and medical conditions. Recently a new

classification of athletic trainer was created, and Human Resources conducted a thorough search, hiring an athletic trainer for seven of eight open high school sites.

Current Consideration:

On June 16, 2016, the Board of Trustees approved the Educational Consulting agreement with ATvantage Athletic Training to provide, as needed, substitute services for all athletic trainer absences beginning on the first full day absent. Kennedy and Savanna high schools had been unable to fill their athletic trainer positions. Substitutes have been working the hours needed to provide appropriate medical care to the students at these school sites. Human Resources has now secured the appropriate staff and an additional \$4,000 is requested to cover the cost of providing certified athletic trainers, during the time the school sites had not filled the positions. This requires an amendment from the previous approved amount of \$6,000.

Budget Implication:

The total amended cost is not to exceed \$10,000 for the 2018-19 year. (General Funds)

Action:

The Board of Trustees approved the agreement amendment.

13.17 **School Counseling Consulting Agreement, American School Counselor Association (ASCA) National Model**

Background Information:

ASCA is the foundation that expands the image and influence of school counselors through advocacy, leadership, collaboration, and systemic change. ASCA empowers school counselors with the knowledge, skills, and resources to promote student success in the school, the home, as well as the community.

The ASCA National Model provides consultation, professional development, program implementation, as well as District program evaluation and improvement of a comprehensive school counseling program.

Current Consideration:

Administrators will be trained on the ASCA National Model, which reinforces how school counseling programs are an integral part of the students' daily educational environment and how school counselors are partners in student achievement. Services will be provided on March 27, 2019.

Budget Implication:

Total costs for these services is not to exceed \$3,000. (Professional Development Funds)

Action:

The Board of Trustees approved the educational consulting agreement.

13.18 **Educational Consulting Agreement, Dance Masters**

Background Information:

The District became the lead fiscal agency for a Tobacco Use Prevention Education (TUPE) consortium grant, in the amount of \$1,732,590 for a three-year term, 2017-20. The District and the Anaheim Elementary School District (AESD) are consortium partners. The grant is targeted for grades 6-12 and mandates that curriculum, specific to the appropriate

grade levels, is taught at participating schools, including 24 AESD elementary school sites and all District comprehensive schools, as well as Gilbert and Polaris high schools. In addition, youth development activities related to tobacco, e-cigarette cessation, and prevention are expected by each participating school, as well as ongoing prevention education for staff, students, and parents. Student assemblies will enhance the TUPE curriculum, as well as provide students with real world experiences and information related to overall goals of the TUPE program.

Current Consideration:

Dance Masters will provide two assembly sessions each to students at Loara High School. The program is an educational student dance assembly with anti-tobacco theme focusing on encouraging students to find something they love to do and concentrate on the personal fulfillment they can gain, instead of choosing to engage in negative behaviors such as tobacco, alcohol, and drug use. Dance Masters has 12 years of experience performing throughout the world delivering custom messages tailored to each event. Services will be provided February 20, 2019, through May 23, 2019.

Budget Implication:

The total cost for these services is not to exceed \$1,800. (TUPE Funds)

Action:

The Board of Trustees approved the educational consulting agreement.

13.19 **Transportation Agreement, Anaheim High School**

Background Information:

Under the Individuals with Disability Education Act, the District is obligated to provide transportation services to special education students that require transportation to receive a free and appropriate public education. Our Transportation Department safely and effectively transports approximately 700 special education students on any given school day. In rare circumstances, a student's needs are such that our Transportation Department is not able to safely or efficiently transport the student. In those circumstances, alternative forms of transportation are provided through contracted services or through reimbursing parents the cost incurred in transporting their child. These alternative forms of transportation are permitted under the Education Code and federal law. Due to student confidentiality, the transportation agreements are redacted with limited information regarding the student or family.

Current Consideration:

The Board of Trustees was requested to ratify the transportation agreement to reimburse the parent of a special education student attending Anaheim High School, located at 811 W. Lincoln Avenue, Anaheim, CA 92805, for providing round trip daily transportation to school, August 8, 2018, through May 23, 2019.

Budget Implication:

The total cost for these services is not to exceed \$1,393.20. (Special Education Funds)

Action:

The Board of Trustees ratified the transportation agreement.

13.20 **Memorandum of Understanding (MOU), Inter-Special Education Local Plan Area (SELPA), Huntington Beach Union High School District (HBUHSD)**

Background Information:

The District operates several unique special education programs that are not available in some local school districts. School districts may enter into agreements to provide services to special education students that are living in other districts. At times, the District admits special education students from other school districts into some of the District's unique special education programs.

Current Consideration:

Huntington Beach Union High School District (HBUHSD) has requested to enter into an MOU with the District permitting students from HBUHSD to be enrolled in specialized programs operated by the District. The MOU for placing special education students from HBUHSD in the District programs was presented to the Board of Trustees for consideration of approval. Services are being provided August 8, 2018, through June 30, 2019.

Budget Implication:

HBUHSD will fund these services per billing agreement between HBUSD and AUHSD/Greater Anaheim SELPA.

Action:

The Board of Trustees ratified the MOU.

13.21 **Instructional Materials Submitted for Display**

The Instructional Materials Review Committee recommended the selected material for display for courses in English and social science. Before the materials can be approved for adoption, they must be made available for public review. The Board of Trustees was requested to consider adoption of the materials following the end of the period of public display, January 18, 2019, through February 7, 2019.

Action:

The Board of Trustees approved the display.

13.22 **Field Trip Report**

Action:

The Board of Trustees approved/ratified the report as submitted.

HUMAN RESOURCES

13.23 **Agreement, 24 Hour Fitness**

Background Information:

The Well Done! Wellness Program assists employees and their families by providing programs and services that support healthy choices at home and in the workplace. Research has shown that increased physical activity promotes good health and reduces risks for heart disease, diabetes, and metabolic syndrome, as well as improves blood pressure, blood glucose, cholesterol, metabolism, and body mass index. Typically, negotiated agreements that offer reduced rates at 24 Hour Fitness require a "sponsorship" fee whereby the organization must pay a fee up front to facilitate reduced monthly rates for enrollees. However, 24 Hour Fitness has agreed to partner with the District for no service fee to offer

employees reduced monthly rates for all employees and their families. The agreement will be signed following Board approval.

Current Consideration:

The agreement will be effective January 18, 2019, through January 17, 2020. Due to 24 Hour Fitness' policy for executing agreements, this agreement will be signed following approval by the AUHSD Board of Trustees.

Budget Implication:

There is no impact to the budget.

Action:

The Board of Trustees approved the agreement.

13.24 **2018-19 Second Quarterly Report, Williams Uniform Complaints**

Background Information:

The Williams Uniform Complaints report summarizes all complaints relative to adequate textbooks and instructional materials, teacher vacancies or misassignments, facilities conditions, and intensive instruction and services for students who have not passed the California High School Exit Examination (CAHSEE) by the end of the 12th grade. This is a quarterly report required by Education Code Section 35186, which is submitted to the Orange County Department of Education.

Current Consideration:

The Williams Uniform Complaints Second Quarterly Report, October 1, 2018, through December 31, 2018, states there were no complaints during this quarter.

Budget Implication:

There is no impact to the budget.

Action:

The Board of Trustees accepted the report.

13.25 **Agreement, StaffRehab**

Background Information:

When a psychologist takes a leave of absence, or if there is a sudden need to fill a vacancy, we must fill that position on a temporary basis with a qualified individual. Due to the specific qualifications needed to fill this type of position, and for only a limited time, it is increasingly difficult to find a qualified individual to perform these services. Agreements with staffing agencies provide qualified individuals when there is a sudden need to fill a vacancy. The District entered into an agreement with StaffRehab in 2015 to provide contract services on an as-needed basis. The agreement is ongoing unless terminated by either party.

Current Consideration:

The agreement with StaffRehab provides psychologist contract services effective January 7, 2019, through May 23, 2019.

Budget Implication:

The total cost is \$90 per hour. (General Funds)

Action:

The Board of Trustees ratified the agreement.

13.26 **Certificated Personnel Report**

Action:

The Board of Trustees approved/ratified the report as submitted.

13.27 **Classified Personnel Report**

Action:

The Board of Trustees approved/ratified the report as submitted.

14. **SUPERINTENDENT AND STAFF REPORT**

Dr. Fried invited everyone to attend the Servathon on Monday, January 15, 2019, as well as invited the Board to attend Professional Learning Day at the school sites on February 1, 2019.

15. **BOARD OF TRUSTEES' REPORT**

Trustee Jabbar said he attended the ROP Board meeting and the Anaheim vs. Savanna basketball game. Additionally, he invited everyone to stop by Anaheim High School and view the mural created by the students.

Trustee Piercy indicated she met with Lexington Junior High School students, attended the ROP Jingle Mingle Holiday Event, Insurance Committee meeting, and Lunch with Santa at Walker Junior High School.

Trustee Smith shared she attended the Insurance Committee meeting.

Trustee Randle-Trejo reported she attended the ROP Board meeting, city of Anaheim council meeting, as well as extended the invitation to the OC Black History Parade, February 2, 2019, and the Tet Parade, February 9, 2019.

Trustee O'Neal stated he attended Lunch with Santa at Walker Junior High School, as well as the Green Band and Swedish Navy Cadet Band Performance at Kennedy High School. In addition, he thanked Lance Bidnick for his work and wished him good luck in future endeavors.

16. **ADVANCE PLANNING**

16.1 **Future Meeting Dates**

The next regular meeting of the Board of Trustees will be held on Thursday, February 7, 2019, at 6:00 p.m.

Tuesday, March 5
Thursday, April 11
Tuesday, May 7
Thursday, June 13
Thursday, June 20
Thursday, July 11

Thursday, August 15
Thursday, September 12
Thursday, October 10
Thursday, November 7
Thursday, December 12

16.2 **Suggested Agenda Items**

Trustee Smith requested to place an item on a future agenda, which modifies the November 7 Board meeting date.

CLOSED SESSION

As noted on item 6.3, the Board of Trustees returned to closed session at 8:10 p.m., reconvened into open session at 8:50 p.m., and reported out at that time.

17. **ADJOURNMENT**

On the motion of Trustee Jabbar, duly seconded and unanimously carried, the Board of Trustees adjourned the meeting at 8:50 p.m.

Approved _____
Clerk, Board of Trustees