

ANAHEIM UNION HIGH SCHOOL DISTRICT

501 N. Crescent Way, P.O. Box 3520, Anaheim, California 92803-3520, www.auhsd.us

BOARD OF TRUSTEES Minutes Thursday, January 16, 2020

1. CALL TO ORDER–ROLL CALL

Board President Randle-Trejo called the regular meeting of the Anaheim Union High School District Board of Trustees to order at 3:15 p.m.

Present: Annemarie Randle-Trejo, president; Katherine H. Smith, clerk; Anna L. Piercy, assistant clerk; Al Jabbar and Brian O’Neal, members; Michael B. Matsuda, superintendent; Jaron Fried, Ed.D., Brad Jackson, and Jennifer Root, Ed.D., assistant superintendents; and Karl H. Widell, District counsel.

2. ADOPTION OF AGENDA

Staff requested the following amendments to the amended agenda:

- Replace page 3 of the agenda.
- Exhibit O, replace page 9 to reflect correct age range of 65-69.
- Exhibit VV, replace pages 3, 5, and 6.

On the motion of Trustee O’Neal, duly seconded and unanimously carried, following discussion, the Board of Trustees adopted the amended agenda.

3. PUBLIC COMMENTS, CLOSED SESSION ITEMS

There were no requests to speak.

4. CLOSED SESSION

The Board of Trustees entered closed session at 3:17 p.m.

5. RECONVENE MEETING, PLEDGE OF ALLEGIANCE, AND CLOSED SESSION REPORT OUT

5.1 Reconvene Meeting

The Board of Trustees reconvened into open session at 6:07 p.m.

5.2 Pledge of Allegiance and Moment of Silence

Student Representative to the Board of Trustees Lara Elkatat led the Pledge of Allegiance to the Flag of the United States of America and provided a moment of silence.

5.3 **Closed Session Report**

Board Clerk Smith reported the following actions taken during closed session.

- 5.3.1 No reportable action taken regarding public employee performance evaluation, superintendent.
- 5.3.2 The Board of Trustees took formal action, with a 5-0 vote, to approve the retention of Panish Shea & Boyle LLP and Baron & Budd, P.C., as counsel for the District to file a lawsuit against JUUL Labs, Inc. Documents will be available upon filing of the litigation.
- 5.3.3 No reportable action taken regarding existing litigation.
- 5.3.4 No reportable action taken regarding negotiations.
- 5.3.5 No reportable action taken regarding personnel.
- 5.3.6 The Board of Trustees took formal action, with a 5-0 vote, to suspend, without pay for 15 days, employee HR-2019-20-06.
- 5.3.7 The Board of Trustees took formal action, with a 5-0 vote, to approve the expulsion for students 19-22; 19-25; 19-26; 19-28; 19-30; and 19-32 and suspend the expulsion of student 19-29.

6. **INTRODUCTION OF GUESTS**

The Board of Trustees recognized our community stakeholders for their interest in the Anaheim Union High School District and for attending our Board meeting. Thank you for your participation and contribution as we create an educational environment that graduates socially aware, civic-minded students who are college and career ready with unlimited opportunities for the 21st century.

In addition, Board of Trustees' President Randle-Trejo introduced Cory Kretz, APGA co-president; Ryan Ruelas, Trustee, Anaheim Elementary School District; Paolo Magcalas, Trustee, Anaheim Elementary School District; and Jackie Rodarte, Trustee, North Orange County Community College District.

7. **BOARD OF TRUSTEES' RECOGNITION**

7.1 **Honor Outgoing Board President**

The Board of Trustees honored Trustee Brian O'Neal for his service as Board president from December 2018 through December 2019.

7.2 **Anaheim Secondary Council Parent/Teacher Association (ASCPTA) Reflections Winners**

Each year, the PTA Reflections program challenges students to create art inspired by a specific theme. This year's theme is "Look Within." Students submit entries to local PTA or PTSA units. Nationally, the program consists of six areas of the arts: dance choreography, film production, literature, musical composition, photography, and visual arts. The following students are being recognized for their outstanding work and as Anaheim Secondary

Council-level PTA Reflections award recipients. Their work is forwarded to the Fourth District PTA to compete in the Regional PTA Reflections program.

Tiffany Castillo, Western High School, Visual Arts
Tanishq Dwivedi, Oxford Academy, Music Composition
Aaron Gocłowski, Cypress High School, Film Production
Avi Jagdish, Oxford Academy, Photography
Paige Lapidario, Walker Junior High School, Visual Arts
Chloe Mina, Lexington Junior High School, Photography
Moorthi NithiyaShree, Cypress High School, Dance Choreography
Ariel Newhall, Oxford Academy, Literature
Tanisha Pidshetti, Lexington Junior High School, Literature
Saanvi Shah, Oxford Academy, Dance Choreography
Matthew Young, Oxford Academy, Music Composition

7.3 **Oxford Academy**

The Board of Trustees recognized Oxford Academy for being the recipient of the prestigious National Blue Ribbon award for academic excellence. Since 1982, the U.S. Department of Education has sought out and celebrated great American schools. The National Blue Ribbon Schools Program award recognizes public and private elementary, middle, and high schools where students either achieve very high learning standards or are making notable improvements in closing the achievement gap. The National Blue Ribbon School award affirms the hard work of students, educators, families, and communities in creating safe and welcoming schools where students master challenging content.

7.4 **Puente Statewide Academic and Leadership Award Class of 2020**

The Board of Trustees recognized four District students for being recipients of the annual Statewide Academic and Leadership Award by the Puente Project. The Puente Project is a national award-winning program that for more than 30 years has improved the college-going rate of tens of thousands of California's educationally underrepresented students. This year, an impressive amount of students throughout California sent in applications that were thoroughly reviewed for academic achievement, community leadership involvement, and personal statements. The Puente Project Statewide Office recognized students across California for their exemplary Puente leadership, spirit and outstanding academic achievement; four of these students hail from the Anaheim Union High School District.

Makayla Perez, Anaheim High School
Jailyn Rivera, Katella High School
Carissa Moya, Magnolia High School
Gerardo Enrique Rivas, Savanna High School

7.5 **Patti Hirahara**

The Board of Trustees recognized Patti Hirahara, a lifelong resident of Anaheim, for her contributions to the Anaheim Union High School District community. Mrs. Hirahara created *The Poston Experience*, a special program held at Anaheim High School on August 24, 2019, highlighting the true experiences of Japanese American students from Anaheim High School, at the Poston, Arizona incarceration camp during World War II. In addition, Mrs. Hirahara, helped curate the Museo Museum exhibit "I am an American: Japanese Incarceration in a Time of Fear" that was on display from August through November. The exhibit revealed the

stories of incarceration, survival and success of Anaheim Japanese Americans at Poston during World War II.

7.6 **Leadership Education for Anaheim Districts**

The first cohort of LEAD (Leadership Education for Anaheim Districts) began on August 24, 2018, and wrapped up on December 14, 2019. LEAD is a Preliminary Administrative Services Credential (PASC) partnership with CSU Fullerton. Tuition was subsidized by AUHSD and CCEE, while courses were co-taught by AUHSD Cabinet members (Michael Matsuda, Dr. Fried, Dr. Root, Brad Jackson, and Manuel Colón) and CSUF faculty member Dr. Jennifer Goldstein. Twenty teachers and counselors participated in the first cohort and will receive their PASC from the state upon completion of the California Administrator Performance Assessment:

John Bautista	Jose Paolo Magcalas
Brian Belski	Christina Maguire
Amanda Bryant	Robert Nakayama
Andrea Crooks	Randy Poggio
Mary Jo Durkin	Ryan Ruelas
Diana Fujimoto	Claudia Ruiz
Diana Gomez	Lynn Ruthenbeck
Kyle Hendricksen	Stacey Silberman
Sergio Hernandez	Ashley Stift Sutter
Andy Lee	Jessica Yett

8. **REPORTS**

8.1 **Student Representative's Report**

Lara Elkatat, student representative to the Board of Trustees, reported on student activities throughout the District.

8.2 **Reports of Associations**

Cory Kretz, introduced Anh Nguyen, Ball Junior High School counselor.

Ms. Nguyen gave an overview on the counseling department procedures used to address the needs of all students.

8.3 **Parent Teacher Student Association (PTSA) Reports**

Cheryl Ing, vice president of Leadership, thanked the Trustees for attending the PTSA reflections gallery and the holiday breakfast. She also invited the Board and Cabinet to the PTSA Founder's Day Celebration on February 19.

9. **PUBLIC COMMENTS, OPEN SESSION ITEMS**

9.1 Paulette Chafee, OC Board of Education candidate, spoke regarding the need for mental health professional at school sites.

9.2 Johnae Gallegos, expressed her concerns regarding student safety at Cypress High School.

- 9.3 Bev Berekian, teacher and Gay Straight Alliance (GSA) advisor at Magnolia High School, spoke regarding her experience with the students in the GSA clubs and gave background on how and why the clubs were started. Additionally, she invited the Board to march at the Pride parade with AUHSD students on May 17, 2020. Lastly, she thanked the LGBTQ OC Center for their support of the clubs on campus.
- 9.4 Stephanie Camacho VanDyke, director of Advocacy and Education, LGBTQ OC Center, informed those in attendance of the services offered to students through the center.
- 9.5 Kylie Madrid, Lexington Junior High School student and GSA president, described her positive experience in the GSA club and expressed what the club means to students.
- 9.6 Ashley Carrera and Luis Aguilar, Anaheim High school students and GSA members, spoke of the success and progress of the GSA clubs and encouraged staff and students to open up a dialogue to bridge any gaps.

10. **PRESENTATION**

10.1 **UCI Saturday Academy of Law**

Background Information:

The UCI School of Law has partnered with the Anaheim Union High School District since 2016 to enroll students in the UCI Saturday Academy of Law (SAL), held at the UC Irvine campus over six consecutive Saturdays each Fall and Spring. Two District teachers, hired by UCI to team-teach the curriculum, are assisted by UCI Law students. Interspersed with the academic content are guest speakers, including Superior Court judges, law firm attorneys, government and public interest advocates, as well as law enforcement professionals. The program serves 50 students, from Anaheim, Savanna, and Western high schools, per cohort each Fall and Spring.

Current Consideration:

UCI School of Law representatives and students presented a status update to the Board.

Budget Implication:

There is no impact to the budget.

Action:

Although this was an information item only, requiring no formal action by the Board of Trustees, the Board officially received the information.

10.2 **Film Academy**

Background Information:

The AUHSD Film Academy is a program that unleashes students' voices through the power of film. During the academy, students learn filmmaking, editing, and more as they develop documentaries on subjects that are important to them. In addition to the summer program, students stay connected throughout the school year through an elearning class. Students in the academy are welcome to submit their films for consideration in the annual AUHSD Film Festival.

Current Consideration:

AUHSD Film Academy teachers and students presented to the Board of Trustees on the program and its impact on them.

Budget Implication:

There is no impact to the budget.

Action:

Although this was an information item only, requiring no formal action by the Board of Trustees, the Board officially received the information.

10.3 **Food Services Program**

Background Information:

The Anaheim Union High School District Food Services Department is made up of a team of food and nutrition professionals that are dedicated to students' health, well-being, and their ability to learn. They support learning by promoting healthy habits for lifelong nutrition and fitness practices. The Food Services Department prepares and serves delicious, nutritious meals for breakfast and lunch for the students in the Anaheim Elementary School District and Anaheim Union High School District.

Current Consideration:

The Board received a presentation from the director, Food Services regarding the District's Food Services program.

Budget Implication:

There is no impact to the budget.

Action:

Although this was an information item only, requiring no formal action by the Board of Trustees, the Board of Trustees received the information.

11. **ITEMS OF BUSINESS**

RESOLUTIONS

11.1 **Resolution No. 2019/20-F-04, State Allocation Board and School Facility Program Beyond Bond Authority Acknowledgment**

Background Information:

California school districts have the potential of realizing significant state funding contributions under the School Facility Program, which is administered by the Office of Public School Construction (OPSC) and the State Allocation Board (SAB). The District has adopted a Facilities Master Plan, which includes projects funded with the proceeds of a General Obligation Bond. The District is interested in leveraging local bond funds by seeking state eligibility for modernization and new construction under the School Facility Program.

Current Consideration:

The District intends to file applications for state eligibility determination and funding for projects that have received Division of the State Architect approval. The School Facility Program is currently exhausted of funding however, in anticipation of the passing of a new state bond, OPSC and the SAB cautiously continue to accept applications for state funding. Applications approved by the SAB are placed in the "Applications Received Beyond Bond Authority List."

Pursuant to Title 2, Code of California Regulations, Section 1859.95.1, OPSC and the SAB require that the governing board of a school district adopt this resolution as part of a project's application submittal. The projects are:

- Ball Junior High School Site Improvements–Phase 1
- Ball Junior High School Site Improvements and Modernization–Phase 2
- Sycamore Junior High School Site Improvements and Modernization–Phase 1
- Magnolia High School Site Improvements and Modernization–Phase 1
- Western High School Parking Lot Improvement
- Western High School Site Improvements and Modernization–Phase 1

Budget Implication:

There is no impact to the budget.

Action:

On the motion of Trustee Jabbar and duly seconded, the Board of Trustees adopted Resolution No. 2019/20-F-04. The roll call vote follows.

Ayes: Trustees O'Neal, Jabbar, Piercy, Smith, and Randle-Trejo

11.1.1.1 Resolution No. 2019/20-E-08, Tobacco Law Enforcement Grant, and Memorandum of Understanding (MOU), State Department of Justice

Background Information:

The District has a contract with Townsend Public Agency (TPA) which supports the District through supporting the creation of legislation that is consistent with the educational vision of the District, as well as informing the District of potential grant opportunities that would benefit the District. In June 2019, TPA informed the District of the opportunity to apply for the Tobacco Law Enforcement Grant. This grant was in accordance with the State Budget Act and the California Healthcare, Research and Prevention Tobacco Tax Act of 2016, as added by Proposition 56, to fund the enforcement of illegal sales and marketing of tobacco products to minors. District staff met with local law enforcement agencies and ascertained support for increased School Resource Officers through this grant. TPA, in collaboration with District staff, wrote and submitted the grant. On January 10, 2020, the District received an award of \$706,500 to support the hiring of School Resource Officers by local law enforcement agencies to serve in our schools. The terms of the grant are effective, January 1, 2020, through June 30, 2021.

Current Consideration:

The District is required, through the conditions of the grant, to approve a Resolution and a MOU with the State Department of Justice in order to receive the funding.

Budget Implication:

The District will receive \$706,500 through the grant to fund local law enforcement agencies with the monies necessary to hire and pay School Resource Officers to serve in our schools.

Action:

1. On the motion of Trustee Piercy and duly seconded, the Board of Trustees approved Resolution No. 2019/20-E-08. The roll call vote follows.

Ayes: Trustees O'Neal, Jabbar, Piercy, Smith, and Randle-Trejo

2. On the motion of Trustee Piercy, duly seconded and unanimously carried, the Board of Trustees approved the MOU.

11.2 **Resolution No. 2019/20-HR-02, National School Counseling Week**

Background Information:

National School Counseling Week focuses public attention on the unique contribution of professional school counselors and how students benefit as a result of what school counselors do. National School Counseling Week highlights the tremendous impact school counselors can have in helping students achieve school success and plan for a career. The special week honors school counselors for being actively engaged in helping students examine their abilities, strengths, interests, and talents; working in a partnership with parents as they encounter the challenges of raising children in today's world; focusing on positive ways to enhance students' social/personal, educational and career development; and working with teachers and other educators to provide an educational system where students can realize their potential and set healthy, realistic, and optimistic aspirations for themselves. Professional school counselors are certified, experienced educators with a master's degree in guidance and counseling. The combination of their training and experience makes them an integral part of the total educational program.

Current Consideration:

Resolution No. 2019/20-HR-02, National School Counseling Week, declares the week of February 3, 2020, through February 7, 2020, as National School Counseling Week throughout Anaheim Union High School District. Counselors will be recognized for their dedication and hard work in preparing our students for success in the future.

Budget Implication:

There is no impact to the budget.

Action:

On the motion of Trustee Jabbar and duly seconded, the Board of Trustees adopted Resolution No. 2019/20-HR-02, National School Counseling Week. The roll call vote follows.

Ayes: Trustees O'Neal, Jabbar, Piercy, Smith, and Randle-Trejo

11.3 **Resolution No. 2019/20-BOT-01, Declaring Commitment to Partner with the U.S. Census Bureau for the 2020 Census**

Background Information:

The United States Census count is a fundamental part of our nation's identity, historical legacy, individual civic duty, and required by The Constitution. It helps determine billions in local funding for programs including Health and Human Services, Labor, Transportation, Education, and Agriculture to name a few of the 70 federal programs benefiting Californians.

Current Consideration:

Resolution No. 2019/20-BOT-01, declares that the Anaheim Union High School District is committed to collaborating with the United States Census Bureau to help ensure a full and accurate count in 2020.

Budget Implication:

There is no impact to the budget.

Action:

On the motion of Trustee Jabbar and duly seconded, the Board of Trustees adopted Resolution No. 2019/20-BOT-01. The roll call vote follows.

Ayes: Trustees O'Neal, Jabbar, Piercy, Smith, and Randle-Trejo

BUSINESS SERVICES

11.4 **Financial Audit for Fiscal Year 2018-19**

Background Information:

California Education Code Section 41020 requires that school districts provide for an annual audit of all funds under the District's jurisdiction using an independent auditor and reported using the format established by the California State Controller's Office. California Education Code Section 41020.3 requires that the Board of Trustees review the annual audit at one of its regularly scheduled meetings.

Current Consideration:

The Board of Trustees has previously retained the firm of Eide Bailly, LLP, certified public accountants, to conduct the District's annual audit. Representatives of the firm have completed their examination and have presented the results to District staff. The final report has been provided to the Board of Trustees and will be presented in open session.

Budget Implication:

There is no impact to the budget.

Action:

Although this was an information item only, requiring no formal action by the Board of Trustees, the Board reviewed and accepted the Annual Audit Report.

11.5 **Bond Audit Report for Fiscal Year 2018-19**

Background Information:

Eide Bailly, LLP, certified public accountants, recently issued the Building Fund (Measure H) Financial and Performance Report. The report will be presented to the Citizens' Oversight Committee on February 6, 2020. California Education Code Section 15286 requires the audit report be submitted to the Board of Trustees no later than March 31 of each year.

Current Consideration:

The Board of Trustees retained the firm of Eide Bailly, LLP to conduct the District's 2018-19 audit of the Building Fund (Measure H). Representatives of the firm have completed their examination and have presented the results to District staff. The final report has been provided to the Board of Trustees.

Budget Implication:

There is no impact to the budget.

Action:

Although this was an information item only, requiring no formal action by the Board of Trustees, the Board officially reviewed and accepted the Building Fund (Measure H) Audit Report.

11.6 **Board Policy, First Reading, Multiple Policies**

Background Information:

In 2018-19, the Business Services Division began the process of revising and updating many of the board policies due to the requirements of Universal Grant Guidance. Policies were updated using the policies developed by the California School Boards Association (CSBA). Since these initial revisions, the Division has begun reviewing all of the policies completed by CSBA to serve as revisions, replacements, or additions to current AUHSD policies.

Current Consideration:

The Business Division submitted the following policies for review:

- 11.6.1 Revised Board Policy 5401 (3550), Food Service/Child Nutrition Program
- 11.6.2 Revised Board Policy 5403 (3551), Food Service Operations
- 11.6.3 Revised Board Policy 5404 (3553), Free and Reduced Price Meals
- 11.6.4 New Board Policy 5406 (3552), Summer Meal Program
- 11.6.5 New Board Policy 9203.01.01 (1700), Relations Between Private Industry and the Schools
- 11.6.6 New Board Policy 5010 (3000), Business and Noninstructional Operations
- 11.6.7 Revised Board Policy 8402 (3260), Fees and Charges
- 11.6.8 New Board Policy 3515.7 (3515.7), Firearms on School Grounds
- 11.6.9 New Board Policy 5020 (7000), Facilities

Budget Implication:

There is no impact to the budget.

Action:

Although this was an information item only, requiring no formal action by the Board of Trustees, the Board reviewed the policies listed above.

11.7 **Agreement, Lincoln Life Assurance Company of Boston Group Insurance Policy**

Background Information:

The District has elected to discontinue MetLife as the District's employer-paid Basic Term Life and Accidental Death and Dismemberment carrier, as well as the District's voluntary Supplemental Life carrier for all health benefit eligible employees, Board Members, and Personnel Commissioners.

Current Consideration:

The District's Insurance Committee decided to move the employer-paid Basic Term Life and Accidental Death and Dismemberment policy, as well as the voluntary Supplemental Life policy for all health benefit eligible employees, Board Members, and Personnel Commissioners to Lincoln Life Assurance Company of Boston. This change will provide enhanced basic term life insurance coverage for certificated and classified employees, as well as greater options for voluntary supplemental life at lower rates to the District and its employees. It will be necessary to enter into an agreement, February 1, 2020, through December 31, 2022. The February 1, 2020, commencement date will allow for a seamless transition and opportunity to elect new coverages from the previous life insurance carrier.

Budget Implication:

The budget implication will be an anticipated savings of \$110,000. (Health and Welfare Funds)

Action:

On the motion of Trustee O'Neal, duly seconded and unanimously carried, the Board of Trustees approved the Lincoln Life Assurance Company of Boston Group Insurance Policy.

EDUCATIONAL SERVICES

11.8 **Contract, IXL Learning**

Background Information:

IXL is a comprehensive, supplemental, web-based curriculum aligned to the common core state standards. It has been used to support learning with our students with disabilities within the District for more than five years. IXL is used as supplemental curriculum across our categorical programs including our Autism Focus, Moderate, and Moderate-Severe classes. The IXL curriculum allows for high amounts of differentiation. Within the targeted skill areas there are multiple levels of scaffolding, as well as visually supported text and materials, which help students of all levels access curriculum with the appropriate amount of support. The use of IXL supports students by reinforcing previously mastered skills through ongoing review and exposure, while providing a systematic introduction to new concepts.

Current Consideration:

The District would like to enter into a three-year contract to continue the use of IXL to support the learning needs of our students with moderate to severe disabilities. Services are being provided November 26, 2019, through November 25, 2022.

Budget Implication:

The total cost of the three-year contract is not to exceed \$6,750. (Special Education Funds)

Action:

On the motion of Trustee Piercy, duly seconded and unanimously carried, the Board of Trustees ratified the contract.

11.9 **Agreement, Orange County Department of Education, California Complete Count-Census 2020 Grant**

Background Information:

The mission of the California Census 2020 is to ensure that California gets their fair share of federal resources and congressional representation by encouraging the full participation of all Californians in the Census 2020. The California Census office has developed an aggressive statewide community-engagement campaign to reach the least likely to respond areas and hard-to-count (HTC) communities throughout California. The state census office contracted with the Sacramento County Office of Education to develop and pilot materials for students and teachers about the 2020 Census.

Current Consideration:

The California Complete Count-Census 2020 Grant was awarded to the Orange County Department of Education (OCDE) who has partnered with the District to support the mission of the California Census 2020. The OCDE's communications team in conjunction with District leaders will help mobilize parent centers, or other school locations, to be used as Questionnaire Assistance Centers (QACs) and Questionnaire Assistance Kiosks in coordination with the Orange County Complete Count Committee (OCCCC) at Anaheim and Katella high schools, as well as Brookhurst and Dale junior high schools. The District will share events on social media and through other networks such as email, parent phone calls,

and website posts. In addition, the grant will provide funding to support the other identified outcomes of the grant. Services are being provided July 1, 2019, through June 30, 2020.

Budget Implication:

The District will receive \$30,000 in funds through this agreement.

Action:

On the motion of Trustee O'Neal, duly seconded and unanimously carried, the Board of Trustees ratified the agreement.

11.10 **Educational Consulting Agreement, Biliterate, Equitable, Communicative, Observant, and Multicultural Educators (BECOME) Project-Sub Agreement with California State University, Fullerton Auxiliary Services Corporation-National Resource Center for Asian Languages (NRCAL)**

Background Information:

The District, California State University, Fullerton (CSUF), Anaheim Elementary School District, and Westminster School District applied as partners for the Bilingual Teacher Professional Development Program (BTPDP) grant, as Biliterate, Equitable, Communicative, Observant and Multicultural Educators (BECOME) Project, and awarded one of eight grants supported by the California Department of Education (CDE) for \$625,000. The first year of the grant, CSUF's National Resource Center for Asian Languages (NRCAL) partnered with BECOME Project and provided the guest speakers, facilities, breakfast, and lunch for the BECOME Project participants through in-kind grant monies totaling \$27,000.

Current Consideration:

The BECOME Project will use \$27,000 of the BTPDP grant funding, a budget revision approved by CDE, to provide the same quality professional learning for the second cohort. Services are being provided October 12, 2019, through June 30, 2020.

Budget Implication:

There is no impact to the budget. The money will be taken from the BTPDP grant funds and is within the grant budget. The grant is \$625,000 over a two-year period (2018-20).

Action:

On the motion of Trustee Jabbar, duly seconded and unanimously carried, the Board of Trustees ratified the agreement.

11.11 **Agreement, ALTA Language Services, Inc.**

Background Information:

The California Department of Education has established the State Seal of Biliteracy to recognize high school graduates who have attained a level of proficiency in speaking, reading and writing in one or more languages in addition to English. This encourages students to study languages, attain biliteracy, and provide students with employable language and biliteracy skills.

Current Consideration:

ALTA Language Services provides language proficiency testing to high school students in more than 90 languages, including low-density languages that are often not available from other testing providers. It is projected that this demand for assessment services related to

the State Seal of Biliteracy throughout the District will continue to increase in the 2019-20 year. Services will be provided January 17, 2020, through January 17, 2021.

Budget Implication:

The total costs for these services is not to exceed \$5,000. (LCFF Funds)

Action:

On the motion of Trustee Jabbar, duly seconded and unanimously carried, the Board of Trustees approved the services agreement.

11.12 **School-Sponsored Student Organizations**

Background Information:

The Board of Trustees shall give approval for the establishment of all student organizations. The proposed organizations shall not engage in any activities, other than those that are organizational in nature, until the Board of Trustees has approved its application.

Current Consideration:

The following schools have submitted school-sponsored student organization applications:

- 11.12.1 Club Casa, Cypress High School
- 11.12.2 Computer Science Club, Cypress High School
- 11.12.3 Cypress Beatbox Association, Cypress High School
- 11.12.4 Paper Art Club, Cypress High School
- 11.12.5 Poetry Club, Cypress High School
- 11.12.6 Black Student Union (BSU), Katella High School
- 11.12.7 Chess Club, Magnolia High School
- 11.12.8 Safe Space (GSA), Brookhurst Junior High School

Budget Implication:

Each school-sponsored student organization offsets operational costs through donations and fundraising efforts.

Action:

On the motion of Trustee O'Neal, duly seconded and unanimously carried, the Board of Trustees approved the school-sponsored organization applications.

11.13 **Special Education Community Advisory Committee (CAC)**

Background Information:

The purpose of the Community Advisory Committee is to inform and educate members of the community, so that a broad base of community support participation is developed. This enables the committee to advise the Special Education Local Plan Area (SELPA) in all matters concerning the identification and educational management of individuals with exceptional needs.

Current Consideration:

The members of the Community Advisory Committee are appointed and approved by the Governing Board of the District. Each Member Board will recruit, select, and appoint a minimum of two or a maximum of four representatives to the Community Advisory Committee to serve a rotating two-year term.

Budget Implication:

There is no impact to the budget.

Action:

On the motion of Trustee Smith, duly seconded and unanimously carried, the Board of Trustees appointed Adele Tagaloa, Loara High School parent, and Barbara Burns, Savanna High School parent, as the community advisory committee representatives for the District.

12. **CONSENT CALENDAR**

On the motion of Trustee Piercy, duly seconded and unanimously carried, following discussion, the Board of Trustees approved all consent calendar items, with the exception of items 12.5, Exhibit EE, 12.6, and 12.20 pulled by Trustee O’Neal.

BUSINESS SERVICES

12.1 **Ratification of Change Order**

The Board of Trustees was requested to ratify the change order as listed.

RFP #2018-13, Oxford Academy	P.O. #L64A0348
New Construction and Modernization (Measure H Funds, and other various funds)	
Erickson-Hall Construction Co.	
Board Approved Amended Contract GMP	\$9,393,128.00
Contingencies Outside GMP	\$400,991.20
Board Approved Not-to-Exceed Contract Amount	\$9,794,119.20
Change Order #1 (Total Project Savings)	(\$439,836.89)
New Contract Value	\$9,354,282.31

Action:

The Board of Trustees ratified the change order as listed.

12.2 **Notice of Completion**

The Board of Trustees was requested to approve the notice of completion as listed.

RFP #2018-13, Oxford Academy	P.O. #L64A0348
New Construction and Modernization (Measure H Funds, and other various funds)	
Erickson-Hall Construction Co.	
Board Approved Amended Contract GMP	\$9,393,128.00
Contingencies Outside GMP	\$400,991.20
Board Approved Not-to-Exceed Contract Amount	\$9,794,119.20
Change Order #1 (Total Project Savings)	(\$439,836.89)
New Contract Value	\$9,354,282.31

Action:

The Board of Trustees authorized the assistant superintendent, Business to accept RFP 2018-13 as complete, and authorized the filing of the notice of completion with the Office of the County Recorder.

12.3 **Declaring Certain Furniture and Equipment as Unusable, Obsolete, and/or Out-of-Date, and Ready for Sale or Destruction**

Action:

The Board of Trustees approved the list of District furniture and equipment as unusable, obsolete, and/or out-of-date, and ready for sale or destruction, as well as authorized proper disposal in accordance with Education Code Section 17545 et al.

12.4 **Declaring Certain Textbooks and Instructional Materials as Unusable, Obsolete, and/or Out-of-Date, Damaged, and Ready for Sale or Destruction**

Action:

The Board of Trustees approved the list of District textbooks and instructional materials as unusable, obsolete, and/or out-of-date, damaged, and ready for sale or destruction as surplus, as well as authorized staff to dispose of the textbooks and instructional materials in accordance with Education Code Section 60510 et al.

On the motion of Trustee O'Neal and duly seconded, following discussion, the Board of Trustees ratified items 12.5, Exhibit EE, and 12.6 with the following roll call vote.

Ayes: Trustees Jabbar, Piercy, Smith, and Randle-Trejo
Abstain: Trustee O'Neal

12.5 **Purchase Order Detail Report and Change Orders**

Action:

The Board of Trustees ratified the reports December 3, 2019, through January 6, 2020.

12.6 **Check Register/Warrants Report**

Action:

The Board of Trustees ratified the report December 3, 2019, through January 6, 2020.

12.7 **SUPPLEMENTAL INFORMATION**

12.7.1 ASB Fund, October 2019 and November 2019

12.7.2 Cafeteria Fund, October 2019

12.7.3 Enrollment, Month 5

EDUCATIONAL SERVICES

12.8 **2019-20 School Plan for Student Achievement**

Background Information:

California Education Code, Section 64001, specifies that schools and districts that receive state and federal funding prepare a School Plan for Student Achievement for any recipient school. The purpose of the School Plan for Student Achievement is to coordinate all educational services at the school, and it serves as a blueprint to improve the academic performance of all students.

Current Consideration:

Each action plan, recently distributed to the Board of Trustees, and available to the public, includes information pertaining to school site curriculum, instruction, professional development, parent activities, and budgeted expenditures.

Budget Implication:

There is no impact to the budget.

Action:

The Board of Trustees approved the school plan for student achievement.

12.9 **Agreement, TeachFX, Inc.**

Background Information:

TeachFX is an app that has helped hundreds of schools increase their student engagement by visualizing for teachers what portions of the class are teacher talk versus student talk. The idea is to give teachers a useful barometer of student engagement that can be checked every day. In addition, TeachFX promotes meaningful and equitable classroom dialogue through professional learning that is data-driven, job-embedded, and teacher-led. Currently, over 300 District teachers are utilizing TeachFX within their classrooms.

Current Consideration:

The District’s Local Control and Accountability Plan (LCAP) has identified English Learners (EL) as a high priority student group. In addition, the District has established an EL Task Force that has identified specific recommendations to be implemented Districtwide. One of the EL Task Force recommendations is that students speak 30 percent of the time during a class period. TeachFX will provide the District a TeachFX software subscription and professional learning, January 1, 2020, through June 30, 2021.

Budget Implication:

The total costs for these services is (Professional Development Funds):

	2019-20	2020-21
Licenses	\$48,000	\$132,000
# of Licenses	400	550
Total	\$48,000	\$132,000

Action:

The Board of Trustees ratified the agreement.

12.10 **Educational Consulting Agreements, Allan McMurray and Curtis Richardson**

Background Information:

The District’s Honor Band program was initiated in 2000, and has given the District’s most advanced instrumental music students an opportunity to rehearse and perform as a District-level ensemble, led by renowned conductors/educators from across the country. The High School Honor Band serves approximately 80 students, and the Junior High School Honor Band serves approximately 100 students. The District’s band directors prepare students for the audition process, and then guest conductors rehearse and conduct students who are selected to be part of the Honor Band program. The Honor Band concert is scheduled for February 7, 2020.

Current Consideration:

Allan McMurray and Curtis Richardson will be the guest conductors for the District's Honor Band program. Mr. McMurray is the former Director of Bands and the Robert and Judy Charles Professor of Conducting at the University of Colorado from 1978 until 2013. He is an internationally acclaimed artist conductor, teacher, author, and collaborator, having guest conducted and taught conductors in 48 states and 15 foreign countries. It is his passion for wind music and the teaching of conducting that has inspired the majority of his artistic career.

Mr. Richardson, retired instrumental music director from the Montebello Unified School District, Southern California School Band & Orchestra Association (SCSBOA) Honorary Life Member, and recipient of the Gold Award SCSBOA. His professional philosophy is based on his belief that teaching music is a craft and a passion for the love of the Arts, and about sharing this excitement with students, parents and their communities. Services will be provided by Mr. McMurray, February 4, 2020, through February 7, 2020, and Mr. Richardson, February 1, 2020, through February 7, 2020.

Budget Implication:

The cost for Allan McMurray is not to exceed \$2,500 and the cost for Curtis Richardson is not to exceed \$500. (LCFF Funds)

Action:

The Board of Trustees approved the educational consulting agreements.

12.11 **Memorandum of Understanding (MOU), Inter-Special Education Local Plan Area (SELPA), ABC Unified School District**

Background Information:

The District operates several unique special education programs that are not available in some local school districts. School districts may enter agreements to provide services to special education students that are living in other districts. At times, the District admits special education students from other school districts into some of the District's unique special education programs.

Current Consideration:

ABC Unified School District has requested to enter into an MOU with AUHSD permitting students from ABC USD to be enrolled in specialized programs operated by AUHSD. The MOU for placing special education students from ABC USD in the District programs is presented to the Board of Trustees for consideration of approval. Services are being provided, August 7, 2019, through June 30, 2020.

Budget Implication:

ABC USD will fund these services per billing agreement between ABC USD and AUHSD/Greater Anaheim SELPA.

Action:

The Board of Trustees ratified the MOU between the District and ABC USD.

12.12 **Transportation Agreements**

Background Information:

Under the Individuals with Disability Education Act, the District is obligated to provide transportation services to special education students that require transportation in order to

receive a free and appropriate public education. Our Transportation Department safely and effectively transports approximately 700 special education students on any given school day. In rare circumstances, a student's needs are such that our Transportation Department is not able to safely or efficiently transport the student. In those circumstances, alternative forms of transportation are provided through contracted services or through reimbursing parents the cost incurred in transporting their child. These alternative forms of transportation are permitted under the Education Code and federal law. Due to student confidentiality, the transportation agreements are redacted with limited information provided regarding the student or family.

12.12.1 **Rossier Park School**

12.12.1.1 **Current Consideration:**

The Board of Trustees was requested to ratify the 2019-20 regular school year transportation agreement to reimburse the parent of a special education student attending Rossier Park, located at 7100 Knott Avenue, Buena Park, CA 90620, for providing round trip daily transportation, for up to 158 days. Services are being provided October 2, 2019, through June 12, 2020.

Budget Implication:

The total cost is not to exceed \$2,569.08. (Special Education Funds)

12.12.1.2 **Current Consideration:**

The Board of Trustees was requested to approve the 2019-20 extended school year transportation agreement to reimburse the parent of a special education student attending Rossier Park, located at 7100 Knott Avenue, Buena Park, CA 90620, for providing round trip daily transportation for up to 7 days. Services will be provided June 22, 2020, through June 30, 2020.

Budget Implication:

The total cost is not to exceed \$113.82. (Special Education Funds)

Action:

The Board of Trustees approved/ratified the agreements.

12.13 **Instructional Membership, College Board**

Action:

The Board of Trustees ratified the membership with College Board for the 2019-20 year, at an amount not to exceed \$400. (General Funds)

12.14 **Instructional Materials Submitted for Display**

The Instructional Materials Review Committee recommended the selected material for display, for courses in world languages. Before the materials can be approved for adoption, they must be made available for public review. The Board of Trustees was requested to consider adoption of the materials following the end of the period of public display, January 17, 2020 through February 6, 2020.

Action:

The Board of Trustees approved the display.

12.15 **Field Trip Report**

Action:

The Board of Trustees approved/ratified the report as submitted.

HUMAN RESOURCES

12.16 **2019-20 Second Quarterly Report, Williams Uniform Complaints**

Background Information:

The Williams Uniform Complaints report summarizes all complaints relative to adequate textbooks and instructional materials, teacher vacancies or misassignments, facilities conditions, and intensive instruction, as well as services for students who have not passed the California High School Exit Examination (CAHSEE) by the end of the 12th grade. This is a quarterly report required by Education Code Section 35186, which is submitted to the Orange County Department of Education.

Current Consideration:

The Williams Uniform Complaints Second Quarterly Report, October 1, 2019, through December 31, 2019, states there were no complaints during this quarter.

Budget Implication:

There is no impact to the budget.

Action:

The Board of Trustees accepted the report.

12.17 **2018-2019 Classified Employee Salary Schedules**

Background Information:

The California Public Employees' Retirement System (CalPERS) requires the Board of Trustees to formally approve classified salary schedules, along with any subsequent additions, corrections, or modifications made to the schedules. Routine modifications continue to be necessary to accurately represent necessary updates and corrections on the schedules.

Current Consideration:

Adopt modifications to the salary schedules for Classified Management, Classified Administration, and the California School Employees Association (CSEA).

The proposed modifications include salary range increases (Director of Purchasing & Central Services and Information Systems Analyst) and the inclusion of new classifications (Community Schools Coordinator and Construction Services Administrator).

Budget Implication:

The approval for the salary schedule itself is not approval to fund specific assignments, but rather approval for the types of positions and compensation that may be approved later with subsequent Board action for specific individuals.

Action:

The Board of Trustees adopted the salary schedules for Classified Management, Classified Administration, and CSEA as submitted.

12.18 **Certificated Personnel Report**

Action:

The Board of Trustees approved/ratified the report, as amended prior to the adoption of the agenda.

12.19 **Classified Personnel Report**

Action:

The Board of Trustees approved/ratified the report as submitted.

SUPERINTENDENT'S OFFICE

12.20 **Conferences and/or Meetings**

It was recommended that the Board of Trustees approve the attendance to the following conference for those Trustees interested in attending with payment of necessary expenses (registration, travel, hotel, parking, taxi, etc.)

The Network for Public Education, March 28-29, 2020, Philadelphia, PA, at a cost not to exceed \$1,800. (General Funds)

Action:

On the motion of Trustee O'Neal, duly seconded and unanimously carried, following discussion, the Board of Trustees approved the attendance to the conference listed above, with payment of necessary expenses, for those Trustees interested in attending.

12.21 **Conferences and/or Meetings**

It was recommended that the Board of Trustees approve the attendance to the following meeting for Trustee Jabbar with payment of necessary expenses (registration, travel, hotel, parking, taxi, etc.). Travel expenses will be reimbursed by CSBA.

CSBA Nominating Committee Meeting, February 22, 2020, Sacramento, CA, at a cost not to exceed \$1,800. (General Funds)

Action:

The Board of Trustees approved for Trustee Jabbar to attend the meeting with payment of necessary expenses.

12.22 **Conferences and/or Meetings**

It was recommended that the Board of Trustees approve the attendance to the following conference for the superintendent with payment of necessary expenses (registration, travel, hotel, parking, taxi, etc.)

2020 CISC Leadership Symposium, February 21, 2020, Monterey, CA, at a cost not to exceed \$800. (General Funds)

Action:

The Board of Trustees approved for the superintendent to attend the conferences with payment of necessary expenses.

13. **SUPERINTENDENT AND STAFF REPORT**

There was no report.

14. **BOARD OF TRUSTEES' REPORT**

Trustee O'Neal stated he attended Lunch with Santa at Walker Junior High School and the Green Band Association concert.

Trustee Jabbar indicated he attended the BROS Holiday Potluck, City of Anaheim council meeting, Julie Payne's memorial, NAACP meeting, ROP Board meeting, and met with Cypress High School students.

Trustee Piercy said she attended Lunch with Santa at Walker High School, Wizard of Oz play at Hope School, PTSA Holiday Potluck, Insurance Committee meeting, and Julie Payne's memorial.

Trustee Smith shared she attended the Insurance Committee meeting.

Trustee Randle-Trejo reported she attended the ROP Board meeting, UCI Academy of Law graduation ceremony, Anaheim High School pool tour, Wizard of Oz play at Hope School, City of Anaheim council meeting, and Oxford Academy Robotics club kickoff.

15. **ADVANCE PLANNING**

15.1 **Future Meeting Dates**

The next regular meeting of the Board of Trustees will be held on Thursday, February 6, 2020, at 6:00 p.m.

Thursday, March 5
Thursday, April 9
Thursday, May 7
Thursday, June 11
Thursday, June 18
Thursday, July 11

Thursday, August 13
Thursday, September 17
Thursday, October 15
Thursday, November 19
Tuesday, December 15

15.2 **Suggested Agenda Items**

Trustee O'Neal requested a discussion and/or an updated policy, including criteria and guidelines, regarding Trustee conference attendance and travel.

Trustee Jabbar requested a presentation on Community Benefits Agreement, mental health policy, as well as alignment of winter, spring, and summer break in relation to elementary feeder schools.

16. **ADJOURNMENT**

On the motion of Trustee O'Neal, duly seconded and unanimously carried, the Board of Trustees adjourned the meeting at 9:17 p.m.

Approved Katherine H. Smith
Clerk, Board of Trustees