

**BOARD OF TRUSTEES**  
**Minutes**  
**Thursday, October 16, 2014**

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**1. CALL TO ORDER—ROLL CALL**

Board President Brian O’Neal called the meeting of the Anaheim Union High School District Board of Trustees to order at 4:00 p.m.

Present: Brian O’Neal, president; Annemarie Randle-Trejo, clerk; Anna L. Piercy, assistant clerk; Katherine H. Smith and Al Jabbar, members; Michael B. Matsuda, superintendent; Dianne Poore, Russell Lee-Sung, and Manuel Colón, assistant superintendents; and Jeff Riel, District counsel.

**2. ADOPTION OF AGENDA**

Staff requested the following amendments to the agenda:

- On Exhibit D, replace page 11, to correct the fee summary and number of school sites
- On item 10.6, Board Policy 7901.03, Student Use of Technology, Second Reading, Revised, under current consideration, change Board Policy 7703 to Board Policy 8601; additionally, under staff recommendation, add rescind Board Policy 8601
- On Exhibit R, replace page 20 to correct the amounts for the soccer position
- On Exhibit GG, replace with revised Exhibit GG

On the motion of Trustee Jabbar, duly seconded and unanimously carried, following discussion, the agenda was adopted as amended.

**3. PUBLIC COMMENTS, CLOSED SESSION ITEMS**

There were no requests to speak.

**4. CLOSED SESSION**

The Board of Trustees entered closed session at 4:05 p.m.

**5. RECONVENE MEETING, PLEDGE OF ALLEGIANCE, AND CLOSED SESSION REPORT OUT**

**5.1 Reconvene Meeting**

The Board of Trustees reconvened into open session at 6:02 p.m.

**5.2 Pledge of Allegiance and Moment of Silence**

Student Representative to the Board of Trustees Julian Barrios led the Pledge of Allegiance to the Flag of the United States of America and provided a moment of silence.

### 5.3 **Closed Session Report**

Board Clerk Annemarie Randle-Trejo reported the following actions taken during closed session:

- 5.3.1 No reportable action taken regarding public employee performance evaluation, superintendent.
- 5.3.2 No reportable actions taken regarding negotiations.
- 5.3.3 No reportable action taken regarding personnel.
- 5.3.4 The Board of Trustees took formal action to appoint Dr. Karen Dabney-Liares as principal, Ball Junior High School.
- 5.3.5 The Board of Trustees took formal action to approve the expulsions of the following students:
  1. 14-02 under Education Code 48900(k) and 48915(a)
  2. 14-04 under Education Code 48900(a)(1), 48900(k), 48915(a)(5), and 48915(b)(1)
  3. 14-05 under Education Code 48900(a)(1), 48900(k), 48915(a)(1), and 48915(b)(1)
  4. 14-07 under Education Code 48900(k), 48915(a)(2), and 49915(b)(2)
- 5.3.6 The Board of Trustees took formal action to approve the readmission of student 11-105.

## 6. **INTRODUCTION OF GUESTS**

The Board of Trustees recognized our community stakeholders for their interest in the Anaheim Union High School District, for attending our Board meeting, and thanked them for their participation and contribution, as we create an education environment that graduates socially aware, civic-minded students who are college and career ready for the 21<sup>st</sup> century.

In addition, Board of Trustees' President Brian O'Neal introduced Dean Elder, ASTA president.

Dr. Karen Dabney-Liares expressed her excitement for her new position and introduced her family.

## 7. **BOARD OF TRUSTEES' RECOGNITIONS**

### 7.1 **Congress of Future Medical Leaders in Washington D.C.**

The Board of Trustees recognized Suzanna Kwak, senior student at Kennedy High School, who was recently nominated to attend the Congress of Future Medical Leaders in Washington D.C., November 14-16, 2014. The Congress is an honors only program for high school students who want to become physicians or go into medical research fields.

### 7.2 **Panamerican Karate Federation Junior and Cadet Championships (PKF)**

The Board of Trustees recognized Brisa Colón. In addition to being a student at Oxford Academy and participating in the freshman class committee, speech and debate, school clubs, and religious activities, Brisa has been studying karate for the past nine years. She

currently holds a black belt in karate. This year, she won a gold medal at the U.S.A. Open International Karate Championships, gold medal in team kata at the National Karate Championships, and silver medal in individual kata at the National Karate Championships. As a silver medalist at the National Karate Championships, Brisa earned a spot on the U.S.A. National Karate Team and competed in the Pan American Games in Lima, Peru this summer representing the United States. As a result of her accomplishments, Brisa is now ranked #2 in the United States and #5 in the world for her age group.

## 8. **REPORTS**

### 8.1 **Student Representative's Report**

Julian Barrios, student representative to the Board of Trustees, reported on school activities throughout the District.

### 8.2 **Reports of Associations**

Dean Elder, ASTA president, commended the Board on all issues regarding negotiations.

### 8.3 **Principal's Report**

Carlos Hernandez, principal, South Junior High School, presented a report on instructional practices.

### 8.4 **McKinney-Vento and Homeless Report**

Adela Cruz, McKinney-Vento District liaison, presented a report on services provided to our students.

## 9. **PUBLIC COMMENTS, OPEN SESSION ITEMS**

Mariah Sabrina Lesso, Loara High School student, spoke about Loara's theater not being available for rehearsals and not having access to equipment.

## 10. **ITEMS OF BUSINESS**

### **RESOLUTIONS**

#### 10.1 **Resolution No. 2014/15-E-01, Red Ribbon Week**

##### Background Information:

Red Ribbon Week is the oldest and largest proactive drug prevention program in the United States. It is an awareness campaign about the dangers of drug abuse, which is also intended to be an experiential learning lesson for children and adults alike, and a plan to help parents, schools, and others deliver effective anti-drug themes in a positive way. Red Ribbon Week will be celebrated in every community in America during the month of October.

##### Current Consideration:

The District will acknowledge Red Ribbon Week, October 27-31, 2014, and will encourage all students and staff to wear red ribbons and participate in anti-drug awareness activities. This year's theme is, "Love Yourself, Be Drug Free."

##### Budget Implication:

There is no impact on the budget.

Action:

On the motion of Trustee Randle-Trejo, duly seconded and unanimously carried, the Board of Trustees adopted Resolution No. 2014-15-E-01, Red Ribbon Week. The roll call vote follows.

Ayes: Trustees Jabbar, Smith, Piercy, Randle-Trejo, and O'Neal

10.2 **Public Hearing, Sufficiency of Textbooks and Instructional Materials**

Background Information:

In response to the Williams Settlement Legislation, each year the Board of Trustees is requested to hold a public hearing to determine that each pupil in the District has sufficient textbooks and instructional materials. Notice of the public hearing is posted in three public places in the District, ten days prior to the public hearing, in an effort to encourage community participation.

Current Consideration:

Notice of the public hearing was posted in three public places in the District, ten days prior to the public hearing, to determine that each pupil in the District has sufficient textbooks and instructional materials for the 2014-15 year.

Budget Implication:

Textbooks and instructional materials are purchased as necessary to achieve compliance. (Lottery Funds)

Action:

Board President O'Neal, opened a public hearing to provide the public with an opportunity to speak, at 7:06 p.m.

There were no requests to speak.

Board President O'Neal, closed the public hearing, at 7:06 p.m.

10.3 **Resolution No. 2014/15-E-02, Textbooks and Instructional Materials Compliance for 2014-15**

Background Information:

Per Education Code Section 60229 and as required in the Williams Settlement Legislation, the Board holds an annual public hearing to determine if each pupil in the District has sufficient textbooks and instructional materials. Textbooks and instructional materials are aligned to the content and performance standards adopted by the State Board of Education.

Current Consideration:

The Board of Trustees held its annual public hearing to determine if each pupil in the District has sufficient textbooks or instructional materials, in history-social science, mathematics, reading, English language arts, science, health, and foreign languages. The Orange County Department of Education has verified that the District has met the Williams Settlement Legislation textbook and instructional materials requirements.

Budget Implication:

Textbooks and instructional materials were purchased as necessary to achieve compliance. (Lottery Funds)

Action:

On the motion of Trustee Piercy and duly seconded, the Board of Trustees adopted Resolution No. 2014/15-E-02, Textbooks and Instructional Materials Compliance for 2014-15. The roll call vote follows.

Ayes: Trustees Jabbar, Smith, Piercy, Randle-Trejo, and O'Neal

**BUSINESS SERVICES DIVISION**

10.4 **Agreement, Loss Control Services, Keenan & Associates**

Background Information:

The District is required by Cal/OSHA California Code of Regulations, Title 8, Section 5194, to implement a hazard communication program. The program consists of a hazardous materials inventory, safety and business plan, access to Safety Data Sheets (SDS) for materials and chemicals used by students and staff, as well as hazard communication training to promote safety awareness to assist in identification of conditions that may pose risk of injury.

Current Consideration:

The District's hazard communication program is outdated and must be revised to include OSHA's new hazard communication standard that aligns with the United Nations' Globally Harmonized System (GHS), which replaces the Material Safety Data Sheets (MSDS) with Safety Data Sheets (SDS) that are recognized world-wide. Loss control services from consultants specializing in compliance and hazard communications procedures is needed to ensure the District implements the program and is in compliance with current regulations. Keenan & Associates, as outlined in the agreement, will develop a hazardous materials inventory for the District; provide a hazardous materials observation report to identify exposures to staff and students; complete a hazardous materials business plan for submittal to local agencies, such as fire departments; provide online access to Safety Data Sheets; and provide hazard communication training or Employee "Right-to-Know" training regarding the OSHA standard, basic safety and control of chemical exposures. Services will be provided November 1, 2014, through October 31, 2016.

Budget Implication:

The cost is not to exceed \$30,475 for the first year of the agreement and \$29,475 for the second year to continue implementation and ensure compliance. (General Funds and Risk Management Safety Funds)

Action:

On the motion of Trustee Randle-Trejo, duly seconded and unanimously carried, following discussion, the Board of Trustees approved the agreement with Keenan & Associates.

**EDUCATIONAL SERVICES DIVISION**

10.5 **School-Sponsored Student Organizations**

Background Information:

The Board of Trustees shall give approval for the establishment of all student organizations. The proposed organizations shall not engage in any activities, other than those that are organizational in nature, until the Board of Trustees has approved its application.

Current Consideration:

The following schools have submitted school-sponsored student organization applications:

- 10.5.1 Craftication! A fiber arts club, Katella High School
- 10.5.2 FIDM Fashion Club, Loara High School
- 10.5.3 Giving Smiles Club, Loara High School
- 10.5.4 Surf Club, Loara High School
- 10.5.5 Mock Trial, Magnolia High School
- 10.5.6 Korean Culture and Awareness Club (KCA), Oxford Academy
- 10.5.7 Students Against Destructive Decisions (S.A.D.D), Oxford Academy
- 10.5.8 Cystic Fibrosis Fighters, Western High School
- 10.5.9 LinkCrew, Western High School
- 10.5.10 Reading Rocks!!!, Lexington Junior High School

Budget Implication:

Each school-sponsored student organization offsets operational costs through donations and fundraising efforts.

Action:

On the motion of Trustee Randle-Trejo, duly seconded and unanimously carried, the Board of Trustees approved the school-sponsored student organization applications.

10.6 **Board Policy 7901.03, Student Use of Technology, Second Reading, Revised**

Background Information:

Board Policy 7901.03 addresses the appropriate use of technology throughout the District. Board Policy 8601, which was enacted in 1975 and has not been modified since 2003, is a separate policy that specifically regulates student use of electronic signaling devices on our campuses. Electronic signaling devices include cell phones, smart phones, computers, laptops, tablet computers, and Chromebooks. In the past, the use of such devices by students on our campuses was seen as disruptive to the educational process. As technology and education has evolved, the use of such devices has become an integral part of 21<sup>st</sup> century learning. We are consistently exploring ways of appropriately integrating technology both inside and outside our classrooms to enhance learning for our students. The revised Board Policy 7901.03 and accompanying Administrative Regulation 7901.03 includes modification that embraces and encourages the appropriate use of such devices in our classrooms and on our campuses. The policy encourages the use of technology to enhance learning while still allowing for appropriate consequences or controls when the use of any device disrupts the educational process.

Current Board Policy 7901.03 addresses the use of technology by both students and employees. The appropriate use of technology by students differs from the appropriate use of technology by employees. As such, Revised Board Policy 7901.03 will only apply to students. Therefore, all references to employees have been removed. Proposed Board Policy 6209 will specifically apply to employee use of technology and incorporates the applicable provisions of Board Policy 7901.03.

Current Consideration:

The revised policy includes new language supportive of incorporating the use of technology for learning both inside and outside the classroom. Board Policy 7901.03 incorporates provisions of Board Policy 8601. Revised Board Policy 7901.03 supersedes Board Policy 8601.

Budget Implication:

There is no impact to the budget.

Action:

On the motion of Trustee Randle-Trejo, duly seconded and unanimously carried, the Board of Trustees approved revised Board Policy 7901.03, Student Use of Technology, as amended prior to the adoption of the agenda. Additionally, the Board of Trustees rescinded Board Policy 8601.

## **HUMAN RESOURCES**

### **10.7 Board Policy 6209, Employee Use of Technology, Second Reading**

Background Information:

Current Board Policy 7901.03 addresses the appropriate use of technology throughout the District for both students and employees. As technology and education has evolved, the use of technology both inside and outside the classroom has become an integral part of 21<sup>st</sup> century learning. We are consistently exploring ways of appropriately integrating technology both inside and outside our classrooms to enhance learning for our students. Revised Board Policy 7901.03 and accompanying Administrative Regulation 7901.03 addresses student use of technology, which embraces and encourages the appropriate use of technology in our classrooms and on our campuses. The policy encourages the use of technology to enhance learning while allowing for appropriate consequences or controls when the use of any device disrupts the educational process.

Current Consideration:

New Board Policy 6209 encompasses the provisions outlined in Board Policy 7901.03, but is specifically related to employee use of technology for both educational and business purposes.

Budget Implication:

There is no impact to the budget.

Action:

On the motion of Trustee Randle-Trejo, duly seconded and unanimously carried, the Board of Trustees approved new Board Policy 6209, Employee Use of Technology.

### **10.8 Agreement, Orange County Department of Education, Workflow Electronic Form Tracking System**

Background Information:

Human Resources currently uses a paper-based process to hire and make changes to the status of certificated staff, substitutes, and walk-on coaches. The current process utilizes a four-part form that is routed through various sites and departments (Human Resources, Business Services, Educational Services, Special Youth Services, Payroll, etc.). There are approximately 650 certificated employees, substitutes, and walk-on coaches who are processed using these forms each year.

Current Consideration:

The District has a long-standing agreement with OCDE for imaging services and storage since 2006. This agreement renews the existing agreement and adds the electronic form tracking system. In order to save costs on printing forms and to improve the efficiency and tracking of employee hiring and changes, the Orange County Department of Education (OCDE) developed an electronic form tracking system called Workflow. Workflow provides an online interface for authorized employees to fill out hire forms online and route them electronically through the approvals process. OCDE will customize the electronic forms to

meet the needs of the District. There is no cost for tech support and no on-going charges, except for customized changes made by the District.

The agreement will be effective October 16, 2014, through June 30, 2015, and will be automatically renewed on an annual basis through June 30, 2019. The agreement also renews services for document imaging and storage.

Budget Implication:

The services for developing and implementing Workflow will be billed at an hourly rate of \$75. The total estimated one-time cost is \$4,500 to \$9,000, depending on the complexity of the forms. The cost for document imaging and storage is currently budgeted with no increase. (General Funds)

Action:

On the motion of Trustee Randle-Trejo, duly seconded and unanimously carried, the Board of Trustees approved the agreement with OCDE.

10.9 **Public Hearing, Disclosure of Collective Bargaining Agreement with ASTA**

Background Information:

The Board of Trustees must hold a public hearing to hear comments related to the collective bargaining agreement with the Anaheim Secondary Teachers Association (ASTA) for 2014-15, in accordance with AB 1200 (Statutes of 1991, G.C. 3547.3, Chapter 1213). Copies of the disclosure are available for review and study in the Business Office, 501 N. Crescent Way, Anaheim, California.

Current Consideration:

After the negotiation process with ASTA has concluded, the collective bargaining agreement is presented to the public via a Board of Trustees' meeting. This is the public's opportunity to provide feedback and voice their support or any concerns associated with the agreement.

Budget Implication:

There will be no impact to the budget.

Action:

Board President O'Neal, opened a public hearing to provide the public with an opportunity to speak, at 7:13 p.m.

There were no requests to speak.

Board President O'Neal, closed the public hearing, at 7:13 p.m.

10.10 **Adoption of the 2014-15 Collective Bargaining Agreement with ASTA**

Background Information:

The District and the Anaheim Secondary Teachers Association (ASTA) currently have a three-year agreement for the 2013-14, 2014-15, and 2015-16 school years. Per Article 22, the agreement includes reopeners for 2014-15 and 2015-16 on wages, health and welfare, Article 11-class size, and an additional article selected by each party. The District and ASTA brought forth proposals to begin the reopener negotiations for 2014-15 and negotiations commenced in the spring of 2014. A tentative agreement was reached on September 5, 2014. The tentative agreement was ratified by unit members of ASTA.



Current Consideration:

The tentative agreement includes a 2.5 percent increase on the salary schedule retroactive to the beginning of the 2014-15 year and an increase to the District's maximum contribution to the benefits cap for medical insurance beginning in 2015. The agreement also includes other contract language changes. Some of the significant changes include an additional increase in Extra Service Pay and Leadership stipends by nine percent, a speech language pathologist stipend, student load/case load language for special education and specialized programs, and restoration of two personal necessity days, per Article 8.8.4. Included in the agreement is a memorandum of understanding for an early retirement incentive program contingent upon sufficient participation.

Budget Implication:

Increases to employees' salary, health benefits, and stipends, effective July 1, 2014, for ASTA unit members will impact the budget with an additional estimated expense of \$3.4 million. (General Fund)

Action:

On the motion of Trustee Randle-Trejo, duly seconded and unanimously carried, the Board of Trustees approved the 2014-15 collective bargaining agreement (Exhibit R) with ASTA, as amended prior to the adoption of the agenda.

**SUPERINTENDENT'S OFFICE**

10.11 **Board Policy 6203.01, Conflict of Interest Code, First Reading, Revised**

Background Information:

The Political Reform Act requires every agency to review its Conflict of Interest Code biennially and to notify the code reviewing body (Board of Trustees) if their current code is accurate, or alternatively, that their code must be amended.

Current Consideration:

The Board of Trustees is requested to review revised Board Policy 6203.01, Conflict of Interest Code. The only changes to the policy are to remove or add positions and rename some positions, as indicated on the exhibit.

Budget Implication:

There is no impact on the budget.

Action:

The Board of Trustees reviewed revised Board Policy 6203.01, Conflict of Interest Code.

11. **CONSENT CALENDAR**

On the motion of Trustee Piercy, duly seconded and unanimously carried, following discussion, the Board of Trustees approved all consent calendar items, with the exception of items 11.12 and 11.13 pulled by Trustee Piercy and item 11.16 pulled by Trustee Randle-Trejo.

**BUSINESS SERVICES DIVISION**

11.1 **Run-Off Claims Administration Agreement, Keenan & Associates**

Background Information:

The District workers' compensation program for industrial injuries prior to 1996 was fully self-insured, as permitted by California Education Code Section 17566 and the California Department of Self-Insurance Plans.

Current Consideration:

Claims from this period of self-insurance have been administered by Keenan & Associates since first occurrence of the injuries. The agreement is to renew claims administration services for the period October 1, 2014, through September 30, 2015.

Budget Implication:

The total cost is not to exceed \$5,525. (Workers' Compensation Funds)

Action:

The Board of Trustees ratified the agreement with Kennan & Associates.

11.2 **E-Rate Year 18 Digital Transmission Services, Web Caching, Firewall, Network Equipment, and Services**

Background Information:

The Schools and Libraries Program of the Universal Service Fund, commonly known as E-Rate, is administered by the Universal Service Administrative Company (USAC) under the direction of the Federal Communications Commission (FCC) and provides discounts to assist most schools and libraries in the United States to obtain affordable telecommunication services, equipment, software, and data access.

Current Consideration:

Approval of this item will enable the District to proceed with competitive requests for proposals, under Public Contract Code (PCC) 20118.2, for various types of digital transmission services, web caching, firewall, network equipment, and services. PCC 20118.2 states, "Due to the highly specialized and unique nature of technology, telecommunications, related equipment, software, and services, because products and materials of that nature are undergoing rapid technological changes, and in order to allow for the introduction of new technological changes into the operations of the school district, it is in the public's best interest to allow a school district to consider, in addition to price, factors such as vendor financing, performance reliability, standardization, life-cycle costs, delivery timetables, support logistics, the broadest possible range of competing products and materials available, fitness of purchase, manufacturer's warranties, and similar factors in the award of contracts for technology, telecommunications, related equipment, software, and services."

Budget Implication:

There is no impact on the District budget.

Action:

The Board of Trustees approved the use of PCC 20118.2 to proceed with competitive requests for proposals for digital transmission services, web caching, firewall, network equipment, and services for E-Rate Year 18.

11.3 **Extension of Agreement, Software House International (SHI), Corporation**

Background Information:

At the May 30, 2013, Board of Trustees meeting, the Board of Trustees approved the use of a piggybackable contract for the purchase of Microsoft software including Windows, Microsoft Office, and Microsoft's enterprise client access licensing. This contract has enabled the District to take advantage of deeply discounted pricing and has been a cost effective way to implement Microsoft's enterprise systems.

Current Consideration:

California Educational Technology Professionals Association (CETPA) has a procurement vehicle intended for use by all K-12 school districts in the state of California called the California Microsoft Strategic Alliance (CAMSA) program. The program provides districts aggressive pricing opportunities through economies of scale purchasing power at Microsoft's Level "C" pricing range—a level that requires a minimum 10,000 full time equivalent employees (FTE). This is a California state-wide purchasing contract with Microsoft, through a formal bid fathered by the Wasco Union Elementary School District for the Educational Enrollment Solution (EES) program. The bid was awarded to the reseller SHI International, Corporation. Pursuant to Public Contract Code Section 20118, the District piggybacked Wasco Union Elementary School District's bid 059-12M.1 for all of its Microsoft product requirements. This allowed the District to enroll in a thirty-six month program with Microsoft, which started July 17, 2013, whereby SHI International, Corporation is the provider of all products for this term. The original Board approval was to utilize SHI International, Corporation through November 31, 2014, but should have been through July 16, 2016, which is the full thirty-six month term, guaranteeing our pricing for approximately a year and eight months.

There is also an additional provision through the contract that permits the District to enroll in the Microsoft Student Advantage Program. This program allows all Anaheim Union High School District students the rights to five copies of Office 365 ProPlus at no cost. Students will be able to download this software for home use on a PC, Mac, and iPad app. With Office 365 ProPlus, students will have access to the latest versions of Microsoft Word, Excel, PowerPoint, OneNote, and 1 Terabyte of OneDrive cloud storage.

Budget Implication:

The total cost is not to exceed \$124,000 per fiscal year. (General Funds)

Action:

The Board of Trustees approved the continued use of a piggybackable contract for the purchase of Microsoft products including software, applications, licenses, and related items with SHI International, Corporation.

11.4 **Declaring Certain Furniture and Equipment as Unusable, Obsolete, and/or Out-of-Date, and Ready for Sale or Destruction**

Action:

The Board of Trustees approved the list of District furniture and equipment as unusable, obsolete, and/or out-of-date, and ready for sale or destruction, and authorized proper disposal in accordance with Education Code Section 60510 et al.

11.5 **Declaring Certain Textbooks and Instructional Materials as Unusable, Obsolete, and/or Out-of-Date, Damaged, and Ready for Sale or Destruction**

Action:

The Board of Trustees approved the list of District textbooks and instructional materials as unusable, obsolete, and/or out-of-date, damaged, and ready for sale or destruction as surplus, and authorized staff to dispose of the textbooks and instructional materials in accordance with Education Code Section 60510 et al.

11.6 **Donations**

Action:

The Board of Trustees accepted the donations as submitted.

11.7 **Check Register/Warrants Report**

Action:

The Board of Trustees ratified the Check Register/Warrants Report, September 16, 2014, through October 6, 2014.

11.8 **Purchase Order Detail Report**

Action:

The Board of Trustees ratified the Purchase Order Detail Report, September 16, 2014, through October 6, 2014.

11.9 **Supplemental Information**

11.9.1 Enrollment Report, Month 1

11.9.2 Cafeteria Report, July 2014

**EDUCATIONAL SERVICES DIVISION**

11.10 **Accrediting Commission for Schools, Western Association of Schools and Colleges**

Background Information:

The accreditation process is managed by the Western Association of Schools and Colleges (WASC), which is responsible for authorizing a school's certification. Accreditation is vital to a school's certification, as it is required for its courses and diplomas to be recognized by colleges and universities. Students of schools that do not receive accreditation will not have their coursework accepted by institutions of higher education.

Current Consideration:

According to the conditions of the prior three-year accreditation term, Katella and Savanna high schools will host a full self-study visit to document the progress of its accreditation. Loara and Western high schools will host a mid-term revisit to document the progress of their six-year accreditation term status. Services are being provided August 22, 2014, through June 30, 2015.

Budget Implication:

The fee for the three-year term full self-study revisit for Katella High School is \$2,675, which includes a 2½ day visit by a five member committee at \$535 per member. The fee for the three-year term full self-study revisit for Savanna High School is \$2,140, which includes a 2½ day visit by a four member committee at \$535 per member. The mid-term revisit fee for Loara and Western high schools is \$760 per school, which includes a one day mid-term revisit. (General Funds)

Action:

The Board of Trustees approved payment to the Accrediting Commission for Schools to provide revisit services to the aforementioned District sites.

11.11 **Amendment, ATvantage Athletic Training**

Background Information:

On June 16, 2014, the Board of Trustees' approved an agreement with ATvantage Athletic Training to provide athletic training services to school sites in our District. ATvantage Athletic Training is an independent contractor designed to provide athletic training services to school sites throughout the District, in which a Certified Athletic Trainer is currently not employed or the position is vacant. A Certified Athletic Trainer is a health care provider recognized by the American Medical Association and defined as an allied health professional who provides education, prevention, emergency care, clinical diagnosis, therapeutic intervention, and rehabilitation services for a variety of injuries and medical conditions. For the 2014-15 year, Loara, Katella, Savanna, and Western high schools, as well as Oxford Academy who currently do not have a Certified Athletic Trainer or any athletic training services.

Current Consideration:

The previously approved amount on the Educational Consulting Agreement with ATvantage Athletic Training omitted Western High School from the budgeted amount. We are requesting to amend this contract to increase the previously approved amount, thus allowing for services to be provided to Western High School

Budget Implication:

An additional \$31,900 is requested to provide a Certified Athletic Trainer, for 550 hours of additional services at Western High School. The amended total cost is not to exceed \$159,500. (General Funds)

Action:

The Board of Trustees approved the agreement amendment regarding the additional position at Western High School with ATvantage Athletic Training.

11.12 **Memorandum of Understanding (MOU), Inter-Special Education Local Plan Area (SELPA) with ABC Unified School District**

Background Information:

The District operates several unique special education programs that are not available in some local school districts. School districts may enter into agreements with the District to provide services to students with disabilities that are living in other districts.

Current Consideration:

ABC Unified School District (ABCUSD) has requested to enter into a memorandum of understanding (MOU) with the District permitting students from ABCUSD to be enrolled in

specialized programs operated by the District. Services are being provided July 1, 2014, through June 30, 2015.

Budget Implication:

ABCUSD will fund these services per billing agreement between ABCUSD and the District/ Greater Anaheim Special Education Local Plan Area.

Action:

On the motion of Trustee Piercy, duly seconded and unanimously carried, following discussion, the Board of Trustees ratified the MOU with ABCUSD.

11.13 **Memorandum of Understanding (MOU), Inter-Special Education Local Plan Area (SELPA) with Fullerton Joint Unified High School District**

Background Information:

The District operates several unique special education programs that are not available in some local school districts. School districts may enter into agreements with the District to provide services to students with disabilities that are living in other districts.

Current Consideration:

Fullerton Joint Union High School District (FJUHSD) has requested to enter into a memorandum of understanding (MOU) with the District permitting students from FJUHSD to be enrolled in specialized programs operated by the District. Services are being provided August 25, 2014, through June 30, 2015.

Budget Implication:

FJUHSD will fund these services per billing agreement between FJUHSD and the District/ Greater Anaheim Special Education Local Plan Area.

Action:

On the motion of Trustee Piercy, duly seconded and unanimously carried, following discussion, the Board of Trustees ratified the MOU with FJUHSD.

11.14 **Memorandum of Understanding (MOU), Inter-Special Education Local Plan Area (SELPA) with Los Alamitos Unified School District**

Background Information:

The District operates several unique special education programs that are not available in some local school districts. School districts may enter into agreements with the District to provide services to students with disabilities that are living in other districts.

Current Consideration:

Los Alamitos Unified School District (LAUSD) has requested to enter into a memorandum of understanding (MOU) with the District permitting students from LAUSD to be enrolled in specialized programs operated by the District. Services are being provided August 25, 2014, through June 30, 2015.

Budget Implication:

LAUSD will fund these services per billing agreement between LAUSD and the District/ Greater Anaheim Special Education Local Plan Area.

Action:

The Board of Trustees ratified the MOU with LAUSD.

11.15 **Instructional Materials Submitted for Display**

The Instructional Materials Review Committee has recommended the selected materials for display, for basic and supplemental courses in English. Before the materials can be approved for adoption, they must be made available for public review. The Board of Trustees will be requested to consider adoption of the materials following the end of the period of public display, October 16, 2014, through November 6, 2014.

Action:

The Board of Trustees approved the display.

11.16 **Field Trip Report**

Action:

On the motion of Trustee Randle-Trejo, duly seconded and unanimously carried, following discussion, the Board of Trustees approved/ratified the Field Trip Report, as amended prior to the adoption of the agenda.

**HUMAN RESOURCES**

11.17 **Agreement, University of Southern California**

Background Information:

The District has traditionally entered into agreements with university programs to provide opportunities for university students to meet their field work requirements and to gain valuable experience in a professional setting within our District schools. The Board previously ratified a multi-year memorandum of understanding (MOU) and addendum on July 12, 2012, for the period July 1, 2012, through June 30, 2015, with the University of Southern California (USC) for social work interns. The Board also ratified a revised addendum to the agreement on April 16, 2014.

Current Consideration:

The second revised addendum specifies the Field Education Department will provide guidance and linkage as needed. The District is already meeting the revised terms of the agreement. The scope of services remains the same. The university and District will maintain a shared vision and commitment to the advancement of research and evaluation, advancing the institutions' mission, and work to infuse the science of social work into agency practice and procedures. This is accomplished through training students, field instructors, and staff together in evidence-based practices. The addendum will be effective July 1, 2014, through June 30, 2016.

Budget Implication:

There is no cost to the District.

Action:

The Board of Trustees ratified the revised addendum with USC.

11.18 **Agreement, Chapman University**

Background Information:

The District has traditionally entered into agreements with university programs to provide opportunities for university students to meet their field work requirements and to gain

valuable experience in a professional setting within our District schools. The District has had various student teaching agreements with Chapman University since 1997.

Current Consideration:

This agreement is a renewal of an expired agreement with Chapman University. University students will meet with school site master teachers to be involved in the students' preparation for student teaching. This agreement provides opportunities for student teachers to observe, participate, assist, and teach in the master teacher's classroom for one semester. Master teachers will model to the student teacher effective planning, instruction, and management strategies, as well as discuss these strategies with the student teacher. Additionally, professional attire, development, and conduct will be reviewed. This agreement will be in effect October 16, 2014, through June 30, 2019.

Budget Implication:

There is no cost to the District.

Action:

The Board of Trustees approved the agreement with Chapman University.

11.19 **2014-15 First Quarterly Report, Williams Uniform Complaints**

Background Information:

The Williams Uniform Complaints report summarizes all complaints relative to adequate textbooks and instructional materials, teacher vacancies or misassignments, facilities conditions, and intensive instruction and services for students who have not passed the California High School Exit Examination (CAHSEE) by the end of the 12<sup>th</sup> grade. This is a quarterly report required by Education Code Section 35186, which is submitted to the Orange County Department of Education.

Current Consideration:

The Williams Uniform Complaints Fourth Quarterly Report, July 1, 2014, through September 30, 2014, states there were no complaints during this quarter.

Budget Implication:

There is no impact to the budget.

Action:

The Board of Trustees accepted the report on Williams Uniform Complaints.

11.20 **Certificated Personnel Report**

Action:

The Board of Trustees approved/ratified the Certificated Personnel Report as submitted.

11.21 **Classified Personnel Report**

Action:

The Board of Trustees approved/ratified the Classified Personnel Report as submitted.

**SUPERINTENDENT'S OFFICE**

11.22 **Board of Trustees' Meeting Minutes**

September 4, 2014, Regular Meeting



Action:

The Board of Trustees approved the minutes as submitted.

12. **SUPERINTENDENT AND STAFF REPORT**

Mr. Matsuda commended Manuel Colón on his work with the District-wide staff development day held on Monday, October 13, 2014, at Anaheim High School. He also thanked the Student Service Foundation, as well as Kortney Tambara, Hilda Vasquez, Jennifer Sasai, and Paul Chylinski for their hard work and dedication concerning the foundation, Servathon, and awarding of the first grants to students at the press conference on Friday, October 10, 2014.

13. **BOARD OF TRUSTEES' REPORT**

Trustee Jabbar stated he attended the Back-to-School Nights at Sycamore and Brookhurst junior high schools, Budget Committee meeting, Parent Trigger Law meeting, ASCPTA Candidate Forum, Servathon press conference with State Superintendent Tom Torlakson at Oxford Academy, as well as the District-wide staff development day at Anaheim High School.

Trustee Smith shared her attendance at the Insurance Committee meeting and the AUHSD Foundation meeting, as well as an event where Paul Kott received an award. She noted that Bruno Serrato received a national award for feeding the homeless; and added that, unfortunately, his mother recently passed away.

Trustee Piercy attended an ROP meeting, retirement event for Karen Nelson, two Insurance Committee meetings, OCSBA/ACSA dinner meeting, Servathon press conference with State Superintendent Tom Torlakson at Oxford Academy, District-wide staff development day at Anaheim High School, Anaheim High School Alumni Car Show, and Arnold Elementary School reopening.

Trustee Randle-Trejo informed that she attended the Katella Homecoming game, Back-to-School Nights at South Junior High School and Savanna High School, AUHSD Foundation meeting, ASCPTA Candidate Forum, Saturday Science Day at Savanna High School, OCAPICA dinner, Servathon press conference with State Superintendent Tom Torlakson at Oxford Academy, rally and walk for Measure H, and a GASELPA meeting.

Trustee O'Neal said he attended an ROP meeting, Back-to-School Nights at Cypress High School and Walker Junior High School, Leadership Institute, Servathon press conference with State Superintendent Tom Torlakson at Oxford Academy, Arnold Elementary School reopening, rally and walk for Measure H, and the Centralia School District Candidate Forum.

14. **ADVANCE PLANNING**

14.1 **Future Meeting Dates**

The next regular meeting of the Board of Trustees will be held on Thursday, November 6, 2014, at 6:00 p.m.

Thursday, December 11

14.2 **Suggested Agenda Items**

There were no suggested agenda items.

15. **ADJOURNMENT**

On the motion of Trustee Smith, duly seconded and unanimously carried, the Board of Trustees adjourned the meeting at 7:48 p.m.

Approved  \_\_\_\_\_  
Clerk, Board of Trustees