

ANAHEIM UNION HIGH SCHOOL DISTRICT

501 N. Crescent Way, P.O. Box 3520, Anaheim, California 92803-3520, www.auhsd.us

BOARD OF TRUSTEES

Minutes

Thursday, December 8, 2016

1. CALL TO ORDER–ROLL CALL

Board President Randle-Trejo called the regular meeting of the Anaheim Union High School District Board of Trustees to order at 2:30 p.m.

Present: Annemarie Randle-Trejo, president; Anna L. Piercy, clerk; Katherine H. Smith, assistant clerk; Brian O’Neal and Al Jabbar, members; Michael B. Matsuda, superintendent; Jaron Fried, Ed.D., Brad Jackson, and Jennifer Root assistant superintendents; and Jeff Riel, District counsel.

2. ADOPTION OF AGENDA

Staff requested the following amendments to the agenda:

- Exhibit B, replace page one.
- Exhibit O, replace page one.
- Item 20.14, include the word “not” under the Budget Implication to read “The total cost is not to exceed \$10,000.”

On the motion of Trustee O’Neal, duly seconded and unanimously carried, following discussion, the Board of Trustees adopted the agenda as amended.

3. PUBLIC COMMENTS, CLOSED SESSION ITEMS

There were no requests to speak.

4. CLOSED SESSION

The Board of Trustees entered closed session at 2:33 p.m.

5. STUDENT PRESENTATION

INFORMATION ITEM

Students from the Hope School Performing Arts Department, under the direction of Julie Hann and Melissa Saunders, performed.

6. RECONVENE MEETING, PLEDGE OF ALLEGIANCE, AND CLOSED SESSION REPORT OUT

6.1 **Reconvene Meeting**

The Board of Trustees reconvened into open session at 6:18 p.m.

6.2 **Pledge of Allegiance and Moment of Silence**

Student Representative to the Board of Trustees Ruthie Mendez led the Pledge of Allegiance to the Flag of the United States of America and provided a moment of silence.

6.3 **Closed Session Report**

Board Clerk Piercy reported the following actions taken during closed session.

- 6.3.1 No reportable action taken regarding public employee performance evaluation, superintendent.
- 6.3.2 No reportable action taken regarding anticipated litigation.
- 6.3.3 No reportable action taken regarding negotiations.
- 6.3.4 No reportable action taken regarding property negotiations.
- 6.3.5 No reportable action taken regarding personnel.
- 6.3.6 No reportable action taken regarding personnel.
- 6.3.7 The Board of Trustees took formal action to approve the expulsion of the following student.

16-08 under Education Code 48900(c) and 48915(c)(1).
- 6.3.8 The Board of Trustees took formal action, with a 5-0 vote, to place employee HR-2016-17-09 on compulsory leave.

7. **INTRODUCTION OF GUESTS**

The Board of Trustees recognized our community stakeholders for their interest in the Anaheim Union High School District and for attending our Board meeting. Thank you for your participation and contribution as we create an educational environment that graduates socially aware, civic-minded students who are college and career ready for the 21st century.

In addition, Board of Trustees President Randle-Trejo introduced Dean Elder, ASTA president; Lisa Eck, Regional UniSERV staff; Cheryl Ing, ASCPTA president; and Dr. Aida Molina, California Collaborative for Educational Excellence director, education.

8. **BOARD OF TRUSTEES' RECOGNITION**

Anaheim Secondary Council Parent/Teacher Association (ASCPTA) Reflections Winners

Each year, the PTA Reflections program challenges students to create art inspired by a specific theme. This year's theme is "What Is Your Story?" Students submit entries to local PTA or PTSA units. Nationally, the program consists of six areas of the arts: dance choreography, film production, literature, musical composition, photography, and visual arts. The following students were recognized for their outstanding work and as Anaheim Secondary Council-level PTA Reflections award recipients. Their work will be forwarded to the Fourth District PTA to compete in the Regional PTA Reflections program.

- Stephanie Angelica Chavez, Anaheim High School, Dance Choreography
- Krystal Small, Ball Junior High School, Dance Choreography
- Aaron Goclowski, Cypress High School, Film Production
- Kiara Velasquez, Cypress High School, Photography
- Annie Barnes, Lexington Junior High School, Special Artist
- Molly Grace, Lexington Junior High School, Literature
- Joseph Kennedy, Lexington Junior High School, Photography
- Riya Patel, Lexington Junior High School, Film Production
- Ashley Renderos, Loara High School, Visual Arts
- Vinutha Sandadi, Oxford Academy, Visual Arts
- Kirtana Venkat, Oxford Academy, Music Composition
- Jeffrey Yoh, Oxford Academy, Music Composition
- Boushra Aljundi, Savanna High School, Literature

9. **REPORTS**

INFORMATION ITEM

9.1 **Principals' Report**

Louie Lemonnier, Hope School principal, presented a report on their school site branding plan.

9.2 **Student Representative's Report**

Ruthie Mendez, student representative to the Board of Trustees, reported on student activities throughout the District.

9.3 **Reports of Associations**

Dean Elder, ASTA president, thanked the Board of Trustees for attending the Orange Service Center Council 2016 School Board Dinner.

9.4 **Parent Teacher Student Association (PTSA) Reports**

Cheryl Ing, ASCPTA president, spoke regarding the Reflections Art Gallery and shared that they are preparing for PTA elections, as well as a parent education night on January 25, 2017, at Western High School. She also wished everyone a happy holiday season.

10. **PUBLIC COMMENTS, OPEN SESSION ITEMS**

There were no requests to speak.

11. **OATH OF OFFICE**

The ceremonial Oath of Office was administered to Trustee Katherine H. Smith by Superintendent Michael B. Matsuda, and Trustee Brian O'Neal by his son, Eric O'Neal.

12. **RECEPTION**

The Board of Trustees recessed and hosted a reception to honor Trustees Katherine H. Smith, and Brian O'Neal at 7:09 p.m. and reconvened the meeting at 7:29 p.m.

13. **ELECTION OF OFFICERS**

The Board of Trustees held a brief discussion on the election process prior to the nomination and selection of Trustees for the listed positions.

13.1 **President of the Board of Trustees**

Trustee Randle-Trejo nominated Trustee Piercy for president.

Action:

On the motion of Trustee Randle-Trejo, duly seconded and unanimously carried, the Board of Trustees selected Trustee Piercy for the position of president of the Board of Trustees.

Trustee Randle-Trejo handed the gavel over to Trustee Piercy; she conducted the remainder of the meeting.

13.2 **Clerk of the Board of Trustees**

Trustee O'Neal nominated Trustee Smith for clerk of the Board of Trustees.

Action:

On the motion of Trustee O'Neal, duly seconded and unanimously carried, the Board of Trustees selected Trustee Smith for the position of clerk of the Board of Trustees.

13.3 **Assistant Clerk of the Board of Trustees**

Trustee O'Neal nominated Trustee Jabbar for assistant clerk of the Board of Trustees.

Action:

On the motion of Trustee O'Neal, duly seconded and unanimously carried, the Board of Trustees selected Trustee Jabbar for the position of assistant clerk of the Board of Trustees.

14. **APPOINTMENTS TO THE BOARD OF TRUSTEES**

14.1 **Secretary**

Action:

On the motion of Trustee Smith, duly seconded and unanimously carried, the Board of Trustees re-appointed Superintendent Michael B. Matsuda as the secretary of the Board of Trustees.

14.2 **Assistant Secretary**

Action:

On the motion of Trustee O'Neal, duly seconded and unanimously carried, the Board of Trustees appointed the Assistant Superintendent, Business Services, Jennifer Root as the assistant secretary of the Board of Trustees.

14.3 **Parliamentarian**

Action:

On the motion of Trustee Smith, duly seconded and unanimously carried, the Board of Trustees re-appointed District Counsel Jeff Riel as parliamentarian of the Board of Trustees.

14.4 **Chief Negotiator**

Action:

On the motion of Trustee Smith, duly seconded and unanimously carried, the Board of Trustees re-appointed Assistant Superintendent, Human Resources, Brad Jackson as chief negotiator of the Board of Trustees.

15. **ESTABLISH DAY AND HOUR FOR REGULAR SCHOOL BOARD MEETINGS**

Action:

On the motion of Trustee O'Neal, duly seconded and unanimously carried, following a lengthy discussion, the Board of Trustees reviewed and approved the 2017 regular Board of Trustees' meeting dates as submitted, with the exception of January, which will be held on January 17, 2017.

16. **ROBERT'S RULES OF ORDER NEWLY REVISED, 11th EDITION**

Action:

On the motion of Trustee Randle-Trejo, duly seconded and unanimously carried, the Board of Trustees adopted *Robert's Rules of Order Newly Revised, 11th Edition*, for conducting the business of the District.

17. **BOARD OF TRUSTEES' APPOINTMENTS TO COMMITTEES**

Action:

On the motion of Trustee O'Neal, duly seconded and unanimously carried, following a lengthy discussion, the Board of Trustees reviewed the various committees and reached a consensus on which Trustees would represent the District on the various committees, as amended prior to the adoption of the agenda (see attached).

18. **PRESENTATIONS**

18.1 **California Collaborative for Educational Excellence**

Background Information:

Pursuant to California Education Code, Section 52074, the California Collaborative for Educational Excellence (CCEE) has been established to advise and assist school districts in achieving the goals set forth in their Local Control and Accountability Plans (LCAP). The CCEE is tasked with building capacity to perpetuate the cycle of continuous improvement. This is to be done with the most profound respect for local-level leadership, keeping in mind that parents and community members are important stakeholders. The CCEE also realizes that closing the achievement gap takes time, and can only be accomplished through the efforts and dedication of those working at the local level to cultivate continuous improvement.

The CCEE is composed of the State Superintendent of Public Instruction, the president of the State Board of Education, a county superintendent of schools appointed by the Senate

Committee on Rules, a superintendent of a school district appointed by the Governor, and a teacher appointed by the Speaker of the Assembly. The CCEE executive director is Dr. Carl Cohn, and the Riverside County Office of Education serves as the CCEE's fiscal agent.

Current Consideration:

The CCEE would like to study the District's LCAP stakeholder engagement process, particularly the activities that are deemed best practices, and that could be replicated in other school districts that are in need of support. In order to begin this work, the District must enter into a partnership with the CCEE, to be referred to as a "pilot program," in which the CCEE will provide any resources that are needed to complete their research.

Budget Implication:

There is no impact to the budget.

Action:

Although this was an information item only, requiring no formal action by the Board of Trustees, the Board officially received the information.

18.2 **2016-17 First Interim Budget Report**

Background Information:

Education Code Section 42131 (a)(1) states that pursuant to the reports required by Section 42130, the governing board of each school district shall certify, in writing, within 45 days after the close of the period being reported, whether the school district is able to meet its financial obligations for the remainder of the fiscal year and, based on current forecasts, for the subsequent fiscal year. These certifications shall be based upon the Board's assessment, on the basis of standards and criteria for fiscal stability adopted by the State Board of Education, pursuant to Section 33127 of the District budget, as revised to reflect current information regarding the adopted state budget, district property tax revenues pursuant to Sections 95 through 100 inclusive, of the Revenue and Taxation Code, and ending balances for the preceding fiscal year as reported pursuant to Section 42100. The certifications shall be classified as positive, qualified, or negative, as prescribed by the superintendent of public instruction for the purposes of determining subsequent actions by the superintendent of public instruction, the controller, or the county superintendent of schools, pursuant to subdivisions (b) and (c). These certifications shall be based upon the financial and budgetary reports required by Section 42130, but may include additional financial information known by the governing board to exist at the time of each certification. For purposes of this subdivision, a negative certification shall be assigned to any school district that, based upon current projections, will be unable to meet its financial obligations for the remainder of the fiscal year or the subsequent fiscal year. A qualified certification shall be assigned to any school district that, based upon current projections, may not meet its financial obligations for the current fiscal year, or two subsequent fiscal years. A positive certification shall be assigned to any school district that, based upon current projections, will meet its financial obligations for the current fiscal year and subsequent two fiscal years.

Current Consideration:

The Board received an information presentation from Jennifer Root, assistant superintendent, Business Services, regarding the District's fiscal solvency for the current and subsequent two fiscal years.

Budget Implication:

There is no impact to the budget.

Action:

Although this was an information item only, requiring no formal action by the Board of Trustees, the Board officially received the information.

19. **ITEMS OF BUSINESS**

RESOLUTIONS

19.1 **Resolution No. 2016/17-E-07, Voluntary Participation, California Collaborative for Educational Excellence**

Background Information:

Education Code Section 52074 established the California Collaborative for Educational Excellence (CCEE), the purpose of which is to advise and assist school districts, county superintendents of schools, and charter schools in achieving goals set forth in their Local Control and Accountability Plans (LCAP). The Legislature has enacted and the Governor of California has approved Senate Bill No. 828 (SB 828) effective June 27, 2016, in which the CCEE is authorized to implement a pilot program to advise and assist school districts, county superintendents of schools, and charter schools in improving pupil outcomes pursuant to Education Code Section 52074. The CCEE has determined that Anaheim Union High School District be invited to participate in the pilot program.

Current Consideration:

The Anaheim Union High School District agrees to voluntarily participate in the pilot program and acknowledges it is voluntary and participating agencies shall not pay for any assistance provided pursuant to the pilot program.

Budget Implication:

There is no impact to the budget.

Action:

On the motion of Trustee Randle-Trejo and duly seconded, following discussion, the Board of Trustees adopted Resolution No. 2016/17-E-07. The roll call vote follows.

Ayes: Trustees O'Neal, Jabbar, Smith, Randle-Trejo, and Piercy

19.2 **Resolution No. 2016/17-B-13, Adjustments to Income and Expenditure, General Funds; Resolution No. 2016/17-B-14, Adjustments to Income and Expenditures, Various Funds; and the 2016-17 First Interim Report**

Background Information:

Education Code Section 42131 (a)(1) states that pursuant to the reports required by Section 42130, the governing board of each school district shall certify, in writing, within 45 days after the close of the period being reported, whether the school district is able to meet its financial obligations for the remainder of the fiscal year and, based on current forecasts, for the subsequent fiscal year. These certifications shall be based upon the Board's assessment, on the basis of standards and criteria for fiscal stability adopted by the State Board of Education, pursuant to Section 33127 of the District budget, as revised to reflect current information regarding the adopted state budget, district property tax revenues pursuant to Sections 95 through 100 inclusive, of the Revenue and Taxation Code, and ending balances for the preceding fiscal year as reported pursuant to Section 42100. The certifications shall be classified as positive, qualified, or negative, as prescribed by the

superintendent of public instruction for the purposes of determining subsequent actions by the superintendent of public instruction, the controller, or the county superintendent of schools, pursuant to subdivisions (b) and (c). These certifications shall be based upon the financial and budgetary reports required by Section 42130, but may include additional financial information known by the governing board to exist at the time of each certification. For purposes of this subdivision, a negative certification shall be assigned to any school district that, based upon current projections, will be unable to meet its financial obligations for the remainder of the fiscal year or the subsequent fiscal year. A qualified certification shall be assigned to any school district that, based upon current projections, may not meet its financial obligations for the current fiscal year, or two subsequent fiscal years. A positive certification shall be assigned to any school district that, based upon current projections, will meet its financial obligations for the current fiscal year and subsequent two fiscal years.

Current Consideration:

In certifying the 2016-17 First Interim Report as positive, the Board of Trustees understands its fiduciary responsibility to maintain fiscal solvency for the current and subsequent two fiscal years. It is further recognized that the District will submit a detailed list of Board approved ongoing budget reductions, revisions, and/or fund transfers, with the 2016-17 Second Interim Report.

Budget Implication:

As part of the interim reporting process, budget adjustments are made to income, expenditures, and fund balances. Resolution No. 2016/17-B-13, Adjustments to Income and Expenditures, General Funds, and Resolution No. 2016/17-B-14, Adjustments to Income and Expenditures, Various Funds, authorizes budget adjustments per Education Code Sections 42602 and 42610.

Action:

1. On the motion of Trustee Randle-Trejo and duly seconded, the Board of Trustees adopted Resolution No. 2016/17-B-13 and Resolution No. 2016/17-B-14. The roll call vote follows.

Ayes: Trustees O'Neal, Jabbar, Smith, Randle-Trejo, and Piercy

2. On the motion of Trustee O'Neal, duly seconded and unanimously carried, the Board of Trustees approved the positive certification of the 2016-17 First Interim Report indicating the District will meet its financial obligations.

19.3 **Resolution No. 2016/17-B-15, Including Accounting of Developer Fees Report**

Background Information:

Government Code Sections 66001(d) and 66006(b) require the District to make an annual accounting of the developer fees available to the public, and be reviewed by the Board of Trustees. These fees are recorded in the Capital Facilities Fund. These fees are received from new residential and commercial/industrial development to mitigate the impact of new development on school facilities of the District. The District is required to provide the following information for the prior fiscal year:

1. Amounts collected.
2. Amounts of interest earned.

3. Amount spent on projects to accommodate additional enrollment from new residential and commercial/industrial projects.

Pursuant to statutory requirements, the District made the report available to the public not less than 15 days prior to the District's Board meeting. It is available in the Accounting Department.

Current Consideration:

The attached financial report is for the 2015-16 fiscal year developer fee activity that is to be made public and be approved by the Board.

Budget Implication:

There are no budget implications to this resolution. This is a reporting of developer fee financial information only.

Action:

On the motion of Trustee O'Neal and duly seconded, following discussion, the Board of Trustees adopted Resolution 2016/17-B-15. The roll call vote follows.

Ayes: Trustees O'Neal, Jabbar, Smith, Randle-Trejo, and Piercy

19.4 **Resolution No. 2016/17-B-16, Fund Balance Budget Adjustments**

Background Information:

When the 2016-17 budget was developed the beginning fund balance was an estimated amount. This is because the 2015-16 fiscal year was not over, and the actual fund balance was not known. The ending fund balance for 2015-16 becomes the beginning fund balance for 2016-17. After the 2015-16 fiscal year is closed and the actual ending fund balance is known, then the 2016-17 beginning fund balance must be adjusted to match the 2015-16 actual ending fund balance amount. This resolution makes that adjustment.

Current Consideration:

This resolution makes adjustments to the 2016-17 budgets for the difference between the estimated 2016-17 beginning fund balances and the 2015-16 unaudited actual ending fund balances. This resolution affects all funds requiring an adjustment.

Budget Implication:

Budget impact varies depending on the fund and is shown within the resolution.

Action:

On the motion of Trustee O'Neal and duly seconded, the Board of Trustees adopted Resolution 2016/17-B-16. The roll call vote follows.

Ayes: Trustees O'Neal, Jabbar, Smith, Randle-Trejo, and Piercy

19.5 **Resolution 2016/17-HR-03, Classified Reduction in Force**

Background Information:

School community liaisons provide a valuable service to parents and the AUHSD community. In recent years, the types of duties performed by school community liaisons have evolved to a more complex level, creating a need for a new type of classification. Therefore, there is no longer sufficient work for the school community liaison classification and the District will

conduct a process to promote eligible employees into a new position, family and community engagement specialist. Employees who are not eligible to be promoted will remain eligible for re-employment.

Current Consideration:

The resolution is a reduction in force due to lack of work. The positions include the elimination of 16 school community liaison positions, effective February 6, 2017. The layoff will be implemented in accordance with the requirements of the Education Code.

Budget Implication:

The reduction of the school community liaison positions and the creation of the family and community engagement specialist positions will increase the cost of services by approximately 15 percent. Specific costs can be determined once the positions are filled.

Action:

On the motion of Trustee O'Neal and duly seconded, following a lengthy discussion, the Board of Trustees adopted Resolution No. 2016/17-HR-03. The roll call vote follows.

Ayes: Trustees O'Neal, Jabbar, Smith, Randle-Trejo, and Piercy

EDUCATIONAL SERVICES

19.6 Adoption, College Readiness Block Grant Plan

Background Information:

Governor Brown signed Senate Bill (SB) 828 into law in June 2016, which authorizes the allocation of a \$200 million College Readiness Block Grant (CRBG) during the 2016-17 fiscal year. CRBG funds are intended to provide California's high school pupils, particularly low-income pupils, English learners, and foster youth, with additional supports to increase the number of students who enroll at institutions of higher education and complete an undergraduate degree within four years. As a condition of receiving the funding, the District must develop and adopt a plan prior to January 1, 2017. The plan must be explained in a public meeting of the governing board and adopted at a subsequent board meeting.

Current Consideration:

On November 10, 2016, the Board of Trustees discussed the plan and a public hearing was held. At this meeting, it is requested that the Board of Trustees adopt the College Readiness Block Grant Plan.

Budget Implication:

The District is receiving approximately \$2.2 million to be spent over a three-year period for specific college readiness activities. (CRBG Funds)

Action:

On the motion of Trustee Randle-Trejo, duly seconded and unanimously carried, the Board of Trustees adopted the block grant plan.

19.7 Revised Transfers-School of Choice/Intradistrict, Board Policy 8535.5R

Background Information:

Home school attendance areas are established to optimize use of existing facilities and to avoid crowded conditions. However, requests for School of Choice/Intradistrict Transfers

may be made for reasons of personal preference based on the needs of the family or child. No student currently residing within a school's attendance area shall be displaced by another student as a result of the School of Choice or Intradistrict Transfer process (Education Code 35160.5). Through the guidance of the Educational Services Department, an adjustment of our academic calendar required a review of Board Policy 8535.5R, Transfers-School of Choice/Intradistrict. After review, it was found that the application period needs to be updated to match the District's academic calendar.

Current Consideration:

The Board Policy must be revised to update the policy language. Section B, number 8, will update the open enrollment period to January 4, 2017, through February 28, 2017.

Budget Implication:

There is no impact to the budget.

Action:

On the motion of Trustee Randle-Trejo, duly seconded and unanimously carried, the Board of Trustees reviewed and approved revised Board Policy 8535.5R. The roll call vote follows.

Ayes: Trustees O'Neal, Jabbar, Smith, Randle-Trejo, and Piercy

19.8 **Agreement, North Orange County Community College District, College and Career Access Pathways, Dual Enrollment Partnership**

Background Information:

The North Orange County Community College District (NOCCCD) has offered concurrent enrollment in selected courses to high school students for over a decade. NOCCCD and the District desire to enter into a College and Career Access Pathways Partnership agreement for the purpose of offering or expanding dual enrollment opportunities, consistent with the provisions of AB 288, for high school students. The goal is to develop seamless pathways from high school to community college.

Current Consideration:

NOCCCD, through Cypress College, will offer American Ethnic Studies at Oxford Academy and Western High School, Computer Forensics I at Oxford Academy and Cypress High School, Art History at Kennedy High School, Introduction to Research at Kennedy High School, and Educational Planning at Cypress, Kennedy and Western high schools. Services will be provided January 1, 2017, through June 30, 2017.

Budget Implication:

There is no impact to the budget.

Action:

On the motion of Trustee Randle-Trejo, duly seconded and unanimously carried, following discussion, the Board of Trustees approved the agreement.

19.9 **Memorandum of Understanding (MOU), SETI Institute**

Background Information:

The SETI Institute is a nonprofit scientific research and educational organization dedicated to exploring the nature of life in the universe and applying the knowledge to inspire and guide generations of people interested in astronomy. Since 2011, the SETI Institute has

partnered with the NASA Airborne Astronomy Ambassador (AAA) program. The AAA program is focused on NASA's Stratospheric Observatory for Infrared Astronomy (SOFIA). SOFIA is the largest airborne observatory in the world. Through the AAA program, SETI Institute and partner school districts develop, as well as deliver science teacher professional development, support the implementation of a NASA AAA curriculum, and enable the measurement of student standard-based learning outcomes aligned to the Next Generation Science Standards (NGSS).

Current Consideration:

The SETI Institute has received NASA funding to conduct the NASA AAA program and is interested in partnering with the District. Interested science teachers must apply and commit to the required professional development and must participate in the AAA SOFIA Flight Week science immersion experience. During Flight Week, teachers will fly on one or more overnight observing missions aboard SOFIA. Teachers must also commit to implementation of the AAA curriculum into one or more of their courses and provide results of student pre and post AAA assessments. Science teachers have the opportunity to apply for either the Cycle 5 Ambassador program, which ends in Fall 2017, or the Cycle 6 Ambassador program, which ends in Fall 2018. Services will be provided December 9, 2016, through June 30, 2018.

Budget Implication:

The SETI Institute will cover the travel costs for participating teachers. The District is responsible for the cost of substitutes for the AAA SOFIA Flight Week held each spring in Palmdale, California. (General Funds)

Action:

On the motion of Trustee O'Neal, duly seconded and unanimously carried, the Board of Trustees approved the MOU.

19.10 **Educational Consulting Agreements, Robert G. Feller and Kevin Hamilton**

Background Information:

The District's Honor Band program was initiated in 2000, and has given the District's most promising instrumental music students an opportunity to perform as a District-level orchestra. The High School Honor Band serves approximately 75 students, and the Junior High School Honor Band serves approximately 100 students. The District's Band Directors prepare students for the audition process, and then guest conductors rehearse, as well as conduct students who are selected to be part of the Honor Band program.

The AUHSD Foundation had been supporting this program for the past few years and funded the guest conductors' honorariums. Starting with the 2015-16 year, the AUHSD Foundation has not supported the honorarium. Therefore, the Educational Services Department is requesting that District funds be used to support the honorarium for the guest conductors. The Honor Band concert is scheduled for February 10, 2017.

Current Consideration:

Robert G. Feller and Kevin Hamilton will be the guest conductors for the District's Honor Band program. Services will be provided February 1, 2017, through February 10, 2017.

Budget Implication:

The cost for Robert G. Feller is not to exceed \$1,000, and the cost for Kevin Hamilton is not to exceed \$500. (LCFF Funds)

Action:

On the motion of Trustee Randle-Trejo, duly seconded and unanimously carried, following discussion, the Board of Trustees approved the educational consulting agreements, as amended prior to the adoption of the agenda.

19.11 **Agreement, Orange County Department of Education, Universal Design for Learning (UDL) Training, Hope School**

Background Information:

Many of the District's teachers who support students with moderate-to-severe disabilities have not been formally trained in the principles of UDL. In order to stay current with the latest educational research on instructional strategies for students with disabilities, the District will offer UDL training to teachers who support students with moderate-to-severe disabilities. The training will be conducted by Orange County Department of Education staff.

Current Consideration:

Approximately 40 teachers will receive UDL training during the District's next professional learning day. Services will be provided on January 27, 2017.

Budget Implication:

The total cost is not to exceed \$1,200. (Educator Effectiveness Funds)

Action:

On the motion of Trustee Randle-Trejo, duly seconded and unanimously carried, the Board of Trustees approved the agreement.

19.12 **School-Sponsored Student Organizations**

Background Information:

The Board of Trustees shall give approval for the establishment of all student organizations. The proposed organizations shall not engage in any activities, other than those that are organizational in nature, until the Board of Trustees has approved its application.

Current Consideration:

The following schools submitted school-sponsored student organization applications:

- 19.11.1 Children's Hospital Club, Katella High School
- 19.11.2 Makeup Alley (MUA), Katella High School
- 19.11.3 Agriculture Club, Magnolia High School
- 19.11.4 The Art of Makeup, Magnolia High School

Budget Implication:

Each school-sponsored student organization offsets operational costs through donations and fundraising efforts.

Action:

On the motion of Trustee Smith, duly seconded and unanimously carried, following a lengthy discussion, the Board of Trustees approved the applications.

The student representative to the Board of Trustees cast a preferential vote for the school-sponsored student organizations.

20. **CONSENT CALENDAR**

On the motion of Trustee O'Neal, duly seconded and unanimously carried, following discussion, the Board of Trustees approved all consent calendar items, with the exception of items 20.8 and 20.9 pulled by Trustee O'Neal.

BUSINESS SERVICES

20.1 **Rejection of Liability Claim**

The Board of Trustees was requested to reject a liability claim that was filed on October 27, 2016, and identified as AUHSD 16-04 (Tort Claim 373). After review, staff determined that the claim was not a proper charge against the District.

Action:

The Board of Trustees rejected AUHSD 16-04 (Tort Claim 373) as not a proper charge against the District, and authorized staff to send the notice of rejection.

20.2 **Settlement Agreement, Irvin Howard Enterprises, Inc.**

Background Information:

On September 23, 2014, the Board of Trustees approved entering into a Purchase and Sale Agreement with the Taormina Family Capital Fund LLC (Taormina) for the acquisition of approximately 1.06 acres of improved real property (the "Property") adjacent to Anaheim High School for public school purposes as determined by the District.

On November 5, 2015, the Board of Trustees approved entering into the Second Amendment to the Purchase and Sale Agreement, which in part required Taormina to remove all structures and foundations from the Property and install a temporary fence around the perimeter of the Property prior to the close of escrow (collectively, the "Work").

Consistent with the Second Amendment to the Purchase and Sale Agreement, Taormina caused all structures and foundations, including any remaining personal property located within the interior or exterior of each property to be properly removed from the Property, and caused its contractor, Irvin Howard Enterprises, Inc., to arrange with National Construction Rentals, Inc. to install temporary perimeter fencing and screens around the Property.

Following the January 27, 2016, close of escrow for the District's purchase of the Property, the fence sustained damage which required repair work to be performed in the amount of \$4,919. Irvin Howard Enterprises, Inc. paid this amount. Additionally, between April 1, 2016, and June 16, 2016, when the perimeter fence was removed by National Construction Rentals, Inc., Irvin Howard Enterprises, Inc. paid the monthly fence rental amount of \$386.90.

Current Consideration:

Irvin Howard Enterprises, Inc. ("Claimant") filed an initial claim for damages on July 7, 2016, seeking reimbursement of costs incurred by the Claimant related to the temporary fence. Following the District's rejection of this claim, the Claimant by letter dated September 30, 2016, requested reconsideration of its prior claim. To resolve the dispute between the parties, the Claimant and District have agreed to enter into a Settlement Agreement and Mutual Release of Claims (the "Settlement Agreement") whereby the District will agree to

reimburse Claimant the total sum of \$5,886.25 towards the expenses incurred by Claimant related to the fence following the close of escrow.

Budget Implication:

The amount of \$5,886.25 will be paid by District to the Claimant to settle the claim. (General Funds)

Action:

The Board of Trustees (1) authorized entering into the Settlement Agreement with Claimant; (2) authorized the payment of \$5,886.25 to reimburse Claimant for costs incurred related to the temporary fence; and (3) authorized the superintendent to sign and cause the approved Settlement Agreement to be delivered to Claimant.

20.3 **Piggyback Bids, Purchase Through Public Corporation or Agency**

Background Information:

The Board of Trustees has authorized staff to purchase a total of 42 propane buses this past year. The buses were ordered without a camera system. Recently staff decided that a camera system should be installed on the buses for the safety and security of students and staff.

Current Consideration:

By piggybacking onto other public agencies existing bids, our District can take advantage of lower costs through economy-of-scale, and also avoid the time and expense of the public bid process, while keeping the District within our legal requirements. Per Public Contract Code (PCC) 20118, a District may acquire various materials, supplies, and equipment by utilizing an existing contract of another public entity, which is commonly known as piggybacking.

Staff has determined that the South County Support Services Agencies Bid #14005 to Creative Bus Sales, Inc. is the best value for the purchase of a camera system for the buses. There is a line item for the camera system and can be added to existing orders and installed in 35 buses before delivery and in the seven buses the District has already received.

Budget Implication:

The total cost is not to exceed \$113,400. (Transportation Funds)

Action:

The Board of Trustees approved the purchase of camera systems from Creative Bus Sales, Inc. utilizing the South County Support Services Agency's piggybackable Bid #14005 pursuant to PCC 20118.

20.4 **Declaring Certain Furniture and Equipment as Unusable, Obsolete, and/or Out-of-Date, and Ready for Sale or Destruction**

Action:

The Board of Trustees approved the list of District furniture and equipment as unusable, obsolete, and/or out-of-date, and ready for sale or destruction, as well as authorized proper disposal in accordance with Education Code Section 60510 et al.

20.5 **Declaring Certain Textbooks and Instructional Materials as Unusable, Obsolete, and/or Out-of-Date, Damaged, and Ready for Sale or Destruction**

Action:

The Board of Trustees approved the list of District textbooks and instructional materials as unusable, obsolete, and/or out-of-date, damaged, and ready for sale or destruction as surplus, as well as authorized staff to dispose of the textbooks and instructional materials in accordance with Education Code Section 60510 et al.

20.6 **Award of Bids**

The Board of Trustees was requested to award/reject the bids.

<u>Bid #</u>	<u>Service</u>	<u>Award</u>	<u>Amount</u>
2017-04	New Backflow Device South Junior High School (Maintenance Funds)	Reject All Bids	n/a
2017-05	Stormwater Drainage Improvement Brookhurst Junior High School (Maintenance Funds)	Pro-Craft Construction, Inc.	\$329,000

Action:

The Board of Trustees awarded/rejected the bids as listed.

20.7 **Donations**

Action:

The Board of Trustees accepted the donations as submitted.

20.8 **Purchase Order Detail Report**

Action:

On the motion of Trustee O'Neal and duly seconded, the Board of Trustees ratified the report November 1, 2016, through November 28, 2016. The vote follows.

Ayes: Trustees Jabbar, Smith, Randle-Trejo, and Piercy

Abstain: Trustee O'Neal

20.9 **Check Register/Warrants Report**

Action:

On the motion of Trustee O'Neal and duly seconded, the Board of Trustees ratified the report November 1, 2016, through November 28, 2016. The vote follows.

Ayes: Trustees Jabbar, Smith, Randle-Trejo, and Piercy

Abstain: Trustee O'Neal

20.10 SUPPLEMENTAL INFORMATION

- 20.10.1 ASB Fund, October 2016
- 20.10.2 Cafeteria Fund, September 2016
- 20.10.3 Enrollment, Month 3

EDUCATIONAL SERVICES

20.11 **Agreement Amendment, Educational Consulting Agreement, Language Network, Inc.**

Background Information:

The District's English Learner Program provides translation and interpretation services in Spanish and Korean. There are many families, however, who speak languages that the District is not able to support through our current District employed translators and/or interpreters. These families require periodic translation and/or interpretation services in many different languages to assist with mandated educational issues.

Current Consideration:

With an increase in requests for interpretation and translation services for Vietnamese, Arabic, and other languages, additional funding was needed to support translation needs for the remainder of the 2015-16 year.

Budget Implication:

An additional \$3,583.70 is requested to cover the costs incurred for these as-needed services. The amended total cost is not to exceed \$38,583.70. (LCFF Funds)

Action:

The Board of Trustees ratified the agreement amendment.

20.12 **Agreement, Dr. Fernando Rodríguez-Valls**

Background Information:

The District currently serves over 500 English learners who have been enrolled in schools in the United States for less than three years. In order to accelerate their English language acquisition, the District will continue to offer the Summer Language Academy, an enrichment program for four weeks during the month of June, which will serve up to 100 high school English learner students. The curriculum design, developed by Dr. Fernando Rodríguez-Valls, associate professor, California State University, Fullerton, involves students in activities that allow them to explore the English language in all its dimensions through art, literature, and film, while connecting them with their cultural identities.

Dr. Rodríguez-Valls has created partnerships with school districts and universities to develop and implement community-based literacy programs. Dr. Rodríguez-Valls' work focuses on equitable instructional practices for second language learners and migrant students, as well as on the socio-cultural factors affecting their academic achievement, educational continuity, and school engagement.

Current Consideration:

Dr. Fernando Rodríguez-Valls, in collaboration with District staff, will design and tailor the curriculum to fit the needs of the District's English learner students. His services will also

include professional learning, classroom observations, the collection and analysis of data, as well as a written report of the second-year Summer Language Academy program. Services will be provided January 1, 2017, through July 31, 2017.

Budget Implementation:

The total cost is not to exceed \$4,500. (Title III Funds)

Action:

The Board of Trustees approved the agreement.

20.13 **Agreement, Father Flanagan's Boys Home**

Background Information:

Father Flanagan's Boys Home, also known as Boys Town, is one of the largest non-profit child-care agencies in the country. It was originally founded in 1917 by Father Edward Flanagan. It provides extensive training and support to school personnel via the Boys Town Education Model (BTEM) designed to increase time for academic instruction by reducing the amount of time needed to address inappropriate behaviors in the classroom. This is accomplished through implementing a research-proven social skills curriculum, administrative intervention processes, and a proactive approach to classroom behavior management.

The District provides special education services to a variety of students with significant emotional and behavioral needs in both the Emotional Disturbance (ED) and Bridges programs. Students that cannot be served in these programs often require Non-Public or Residential Treatment Facility placements.

Current Consideration:

Boys Town will provide three days of professional learning and consultation in BTEM over the course of the 2016-17 year for up to 50 District staff supporting these programs. The intent is to maximize the District's ability to successfully meet the educational needs of these populations in District programs. Services will be provided December 9, 2016, through June 30, 2017.

Budget Implication:

The total cost is not to exceed \$7,982. (Special Education Funds)

Action:

The Board of Trustees approved the agreement.

20.14 **Educational Consulting Agreement, Belinda Dunnick-Karge, Ph.D.**

Background Information:

The District provided extensive inclusion staff development during the 2015-16 year. This initiative was supported by the efforts of Belinda Dunnick-Karge, Ph.D. She has worked with the District providing trainings for inclusion and co-teaching teams, as well as other support staff. She is a nationally recognized expert in inclusive education. She is uniquely qualified to assist the District as part of our improvement efforts, as she knows our staff, state requirements, and has a national perspective.

Current Consideration:

Consultant will provide up to 10 days of professional learning for inclusion and co-teaching teams and other support staff. They will include understanding the legal and instructional

foundations for inclusive services, co-teaching strategies, engagement strategies, differentiated instructional strategies, and coaching for teacher teams. Services will be provided March 3, 2017, through June 30, 2017.

Budget Implication:

The total cost is not to exceed \$10,000. Budget includes costs for professional learning and materials. (Special Education Funds)

Action:

The Board of Trustees approved the educational consulting agreement, as amended prior to the adoption of the agenda.

20.15 **Memorandum of Understanding (MOU), Inter-Special Education Local Plan Area (SELPA) with Fullerton School District**

Background Information:

The District operates several unique special education programs that are not available in some local school districts. School districts may enter agreements to provide services to special education students that are living in other districts. At times, the District admits special education students from other school districts into some of the District's unique special education programs.

Current Consideration:

Fullerton School District (FSD) has requested to enter into an MOU with the District permitting students from FSD to be enrolled in specialized programs operated by the District. Services are being provided August 1, 2016, through June 30, 2017.

Budget Implication:

FSD will fund these services per the billing agreement between FSD and AUHSD/Greater Anaheim SELPA.

Action:

The Board of Trustees ratified the MOU.

20.16 **Educational Consulting Agreement, Center for Drug-Free Communities**

Background Information:

The District became the lead fiscal agency for a Tobacco Use Prevention Education (TUPE) consortium grant, in the amount of \$1,850,094 for a three-year term from 2014-17. The District and the Anaheim Elementary School District (AESD) are consortium partners. The grant is targeted for grades 6-12 and mandates that curriculum, specific to the appropriate grade levels, is taught at participating schools, including 24 AESD elementary school sites and all District comprehensive schools, as well as Gilbert and Polaris high schools. In addition, youth development activities related to tobacco and e-cigarette cessation and prevention are expected by each participating school, as well as ongoing prevention education for staff, students, and parents. Student assemblies will enhance the TUPE curriculum, as well as provide students and staff with real world experiences and information related to overall goals of the TUPE program.

Current Consideration:

Dr. Bill Beacham will provide presentations to students and staff at Dale and South junior high schools, as well as Western and Katella high schools. The program will focus on prevention of alcohol, tobacco products, and other drugs. He has been a keynote speaker at

many local, state, and national conventions, including the "International Drug and Alcohol Conference", the National Collegiate Athletic Association (NCAA) "Drugs and Today's Athlete" Conference, the "National Student Assistance Conference" and the "National DARE Officers Association" Conference. Services will be provided January 10, 2017, through March 7, 2017.

Budget Implication:

The total cost is not to exceed \$11,000. (TUPE Funds)

Action:

The Board of Trustees approved the educational consulting agreement.

20.17 **Educational Consulting Agreement, Hissho, Inc.**

Background Information:

The District became the lead fiscal agency for a Tobacco Use Prevention Education (TUPE) consortium grant, in the amount of \$1,850,094 for a three-year term from 2014-17. The District and the Anaheim Elementary School District (AESD) are consortium partners. The grant is targeted for grades 6-12 and mandates that curriculum, specific to the appropriate grade levels, is taught at participating schools, including 24 AESD elementary school sites and all District comprehensive school sites, as well as Gilbert and Polaris high schools. In addition, youth development activities related to tobacco and e-cigarette cessation and prevention are expected by each participating school, as well as ongoing prevention education for staff, students, and parents. Student assemblies will enhance the TUPE curriculum and provide students with real world experiences, as well as information related to overall goals of the TUPE program.

Current Consideration:

Dr. Victor DeNoble is an experienced and highly regarded TUPE consultant. He will provide presentations to students at Savanna and Polaris high schools, as well as Sycamore Junior High School. The program will focus on research, findings, and health effects related to nicotine addiction. The results of his findings with the Philip Morris Research Center set the stage to inform students of the health effects related to tobacco and nicotine addiction on the brain. Students will learn the truth behind marketing and advertising of tobacco companies, as it relates to traditional cigarettes and the latest with electronic cigarettes. Students will gain information to make better choices when it comes to smoking and cessation. Services will be provided January 19, 2017, through May 1, 2017.

Budget Implication:

The total cost is not to exceed \$3,850. (TUPE Funds)

Action:

The Board of Trustees approved the educational consulting agreement.

20.18 **Special Education Legal Alliance Membership**

Background Information:

The Special Education Legal Alliance (Alliance) is a collaborative comprised of all school districts in Orange County. The Alliance provides districts with professional learning, seminars, outreach, advocacy, and other supports addressing special education issues. The Alliance also supports various legal issues related to special education matters that have significant impact on districts throughout the county. This year, the review committee has recommended district dues for the 2016-17 year to be set at 0.10 per ADA. This

recommendation was approved by district superintendents at the executive committee on March 25, 2016. The District has been implementing this membership since 2005.

Current Consideration:

Alliance will provide services to the District on important legal issues related to special education matters. Services are being provided September 9, 2016, through June 30, 2017.

Budget Implication:

The total cost is not to exceed \$2,988.18. The amount paid for the 2015-16 year was \$3,006.23. (Special Education Funds)

Action:

The Board of Trustees ratified the annual membership.

20.19 **Instructional Materials Submitted for Adoption**

The Instructional Materials Review Committee recommended the selected materials for English, science, math, as well as career and technical courses. The books have been made available for public view.

Action:

The Board of Trustees adopted the selected materials.

20.20 **Instructional Materials Submitted for Display**

The Instructional Materials Review Committee approved the selected materials for display for courses in English. Before the materials can be approved for adoption, they must be made available for public review. The Board of Trustees will be requested to consider adoption of the materials following the end of the period of public display, December 8, 2016, through January 2017.

Action:

The Board of Trustees approved the display.

20.21 **Field Trip Report**

Action:

The Board of Trustees approved/ratified the report as submitted.

HUMAN RESOURCES

20.22 **Certificated Personnel Report**

Action:

The Board of Trustees approved/ratified the report as submitted.

20.23 **Classified Personnel Report**

Action:

The Board of Trustees approved/ratified the report as submitted.

SUPERINTENDENT'S OFFICE

20.24 Conferences and/or Meetings

The Board of Trustees approved and ratified the attendance to the following conferences by the superintendent with payment of necessary expenses (travel, hotel, parking, taxi, etc.)

- 20.24.1 California School Boards Association (CSBA) Annual Education Conference Trade Show 2016 held December 1, 2016, through December 3, 2016, in San Francisco, California. The conference registration rates, per person, are as follows: early registration, \$495 (June 7-August 2); regular registration, \$510 (August 3-November 9); and late registration, \$675. The hotel rate is \$272, per night, for the Hilton San Francisco Union Square. (General Funds)
- 20.24.2 2017 NCCEP/GEAR UP Capacity Building Workshop, February 5, 2017, through February 8, 2017, New York, at a cost not to exceed \$1,800. Registration costs were paid by GEAR UP. (General Funds)

Action:

The Board of Trustees approved/ratified the attendance of the superintendent to attend the conferences with payment of necessary expenses.

21. SUPERINTENDENT AND STAFF REPORT

Mr. Matsuda wished everyone a happy holiday season.

Dr. Fried wished everyone a happy holiday season.

Mr. Jackson wished everyone a happy holiday season.

Mrs. Root thanked the Board of Trustees for the opportunity and wished everyone a happy holiday season.

Mr. Riel reported that the superintendent is required to be the secretary to the Board of Trustees in order to ensure the completion of meeting agendas and minutes. He also wished everyone happy holidays.

22. BOARD OF TRUSTEES' REPORT

Trustee O'Neal said he attended the Cypress High School Senior Project Presentations, Parent Leadership Academy Graduation at Kennedy High School, Buena Park Mayor's Prayer Breakfast, Sister Cities Commission meeting, OC Pathways Showcase, and Words Out Loud.

Trustee Jabbar shared his attendance at the CSBA Conference and a Town Hall meeting. He also shared information regarding a Bike-A-Thon fundraising event.

Trustee Smith reported she attended the International Educators Hall of Fame and Youth Awards, Insurance Committee Meeting, ASTA Dinner, and Town Hall meeting.

Trustee Randle-Trejo thanked staff for their dedicated work and wished everyone a wonderful holiday season.

Trustee Piercy stated she attended the Cypress High School Senior Project Presentations, AUHSD/City of Stanton Liaison meeting, Buena Park Mayor's Prayer Breakfast, Sister Cities Commission meeting, AIME Finale events for Group Delta and Anaheim Public Utilities, Insurance Committee meeting, Facilities Use Policy Committee meeting, and ASCPTA Reflections Art Gallery. She also wished everyone a great holiday.

23. **ADVANCE PLANNING**

23.1 **Future Meeting Dates**

The next regular meeting of the Board of Trustees will be held on Tuesday, January 17, 2017, at 6:00 p.m.

Thursday, February 16
Tuesday, March 7
Thursday, April 13
Tuesday, May 9
Thursday, June 8
Thursday, June 15


Thursday, July 13
Thursday, August 10
Thursday, September 7
Thursday, October 5
Thursday, November 2
Thursday, December 7

23.2 **Suggested Agenda Items**

There were no suggested agenda items.

24. **ADJOURNMENT**

On the motion of Trustee O'Neal, duly seconded and unanimously carried, the Board of Trustees adjourned the meeting at 9:15 p.m.

Approved 
Clerk, Board of Trustees

**Anaheim Union High School District
2017 Committee Representation**

Name of Organization	Number of Positions	Meeting Day and Time	Appointment Term	Current Appointee	New Appointee
North Orange County Regional Occupational Program (NOCROP)	2	Third Wednesday 4:00 p.m.	December 2016 to December 2019	Randle-Trejo	<i>No action required</i>
			January 2014 to December 2018	Piercy	<i>No action required</i>
Greater Anaheim Special Education Local Plan Area (GASELPA)	1	Third Wednesday 6:00 p.m.	December 2015 to December 2017	Randle-Trejo Jabbar (Alt.)	<i>No action required</i>
Appointments to Committees: Name of Organization	Number of Positions	Meeting Day and Time	Appointment Term	Appointee	New Appointee
AUHSD Foundation	2	Monthly 4:00 p.m.	December 2016 to December 2017	Randle-Trejo Smith	
Anaheim Sister Cities Commission	1 or 2	Monthly Fourth Monday	July 2015 to June 2017	Piercy O'Neal	<i>No action required</i>
			August 2017 to July 2019	Jabbar	
CSBA Delegate Assembly	1	Bi-Annual	April 2016 to March 2018	Randle-Trejo Piercy (Alt.)	<i>No action required</i>
Political Action Representative, Orange County School Boards Assoc.(OCSBA)	1	Three meetings/year 5:30 p.m.	January 2017 to December 2017	Randle-Trejo	
Nominating Committee, Orange County Committee on School District Organization	1		January 2017 to December 2017	Piercy	
City of Anaheim Park and Recreation Ex-Officio Member (Anaheim resident only)	1	Fourth Wednesday 5:30 p.m.	Continuing No Set Term	Smith Randle-Trejo (Alt.)	
Representative to Insurance Committee	2	Third Tuesday 2:00 p.m.	January 2017 to December 2017	Smith Piercy	
Representative to Budget Committee	2	Third Friday 9:00 a.m.	January 2017 to December 2017	Jabbar O'Neal	
Representative-Wellness Committee (School Health Advisory Board)	2	Three Times Per Year	January 2017 to December 2017	O'Neal Smith	

**Anaheim Union High School District
2017 Committee Representation**

Legislative Contacts and District:	Appointee	Appointee			
State Assembly Tom Daly, 69th	Randle-Trejo				
	Jabbar (Alt.)				
U.S. Congressman Lou Correa, 46th	Jabbar				
	Smith (Alt.)				
U.S. Congressman Alan Lowenthal, 47th	Piercy				
	Jabbar (Alt.)				