

ANAHEIM UNION HIGH SCHOOL DISTRICT

501 N. Crescent Way, P.O. Box 3520, Anaheim, California 92803-3520, www.auhsd.us

BOARD OF TRUSTEES Minutes Thursday, February 7, 2019

1. CALL TO ORDER–ROLL CALL

Board President O’Neal called the regular meeting of the Anaheim Union High School District Board of Trustees to order at 2:31 p.m.

Present: Brian O’Neal, president; Annemarie Randle-Trejo, clerk; Katherine H. Smith, assistant clerk; Anna L. Piercy, member; Michael B. Matsuda, superintendent; Jaron Fried, Ed.D., Brad Jackson, and Jennifer Root, Ed.D., assistant superintendents; and Karl H. Widell, District counsel.

Absent: Al Jabbar, member

2. ADOPTION OF AGENDA

On the motion of Trustee Piercy, duly seconded and unanimously carried, following discussion, the Board of Trustees adopted the amended agenda.

Staff requested the following amendments to the agenda:

- Page 12 of the agenda, pull item 11.15.1 Legion of Men, Cypress High School
- Replace page 16 of the agenda to correct the amounts for Bid 2019-23.
- Replace page 21 of the agenda to correct the date of Thursday, March 5 to Tuesday, March 5.
- Replace Exhibit SS to reflect correct amount for students 1819-202 and 1819-203.
- Exhibit UU, pull item 6 of the field trip report.
- Exhibit YY, replace page 7 to reflect the correct spelling of Tiffany Weir.

3. PUBLIC COMMENTS, CLOSED SESSION ITEMS

There were no requests to speak.

4. CLOSED SESSION

The Board of Trustees entered closed session at 2:35 p.m.

Trustee Jabbar entered closed session at 2:46 p.m.

5. RECONVENE MEETING, PLEDGE OF ALLEGIANCE, AND CLOSED SESSION REPORT OUT

5.1 Reconvene Meeting

The Board of Trustees reconvened into open session at 6:03 p.m.

5.2 **Pledge of Allegiance and Moment of Silence**

Student Representative to the Board of Trustees Adáí Flores led the Pledge of Allegiance to the Flag of the United States of America and provided a moment of silence.

5.3 **Closed Session Report**

Board Clerk Randle-Trejo reported the following actions taken during closed session.

- 5.3.1 No reportable action taken regarding public employee performance evaluation, superintendent.
- 5.3.2 No reportable action taken regarding anticipated litigation.
- 5.3.3 No reportable action taken regarding existing litigation.
- 5.3.4 No reportable action taken regarding anticipated litigation.
- 5.3.5 No reportable action taken regarding anticipated litigation.
- 5.3.6 No reportable action taken regarding negotiations.
- 5.3.7 No reportable action taken regarding personnel.
- 5.3.8 The Board of Trustees took formal action, with a 5-0 vote, to suspend, without pay for five days, employee HR-2018-19-05.
- 5.3.9 The Board of Trustees took formal action, with a 5-0 vote, to suspend, without pay for 15 days, employee HR-2018-19-06.

6. **INTRODUCTION OF GUESTS**

The Board of Trustees recognized our community stakeholders for their interest in the Anaheim Union High School District and for attending our Board meeting. Thank you for your participation and contribution as we create an educational environment that graduates socially aware, civic-minded students who are college and career ready for the 21st century.

In addition, Board of Trustees' President O'Neal introduced Grant Schuster, ASTA president; and Tina Karanick, Savanna Elementary School District Trustee.

7. **BOARD OF TRUSTEES' RECOGNITION**

7.1 This item was taken out of order and placed after item 8.4.

7.2 **Western High School Football Team, Division XI Southern Section CIF Boys' Football Champions**

The Board of Trustees recognized the Western High School Boys' Varsity Football Team for their outstanding performance in becoming the Division XI CIF Football Champions. The team secured their first CIF championship with a 49-21 win over Peninsula High School. The team is led by Head Coach Dan Davidson. This accomplishment has brought a lot of enthusiasm to the campus, community, parents, and alumni.

PUBLIC COMMENT

Petra Galarza, Western High School teacher, congratulated the football team and Coach Davidson. Additionally, she spoke in support of renovating facilities at Western High School.

7.3 Cypress High School Spirit Squad, Division 3AA CIF Southern Section Champions

The Board of Trustees recognized the Cypress High School Varsity Competition Cheer Team for their outstanding performance in becoming the 3AA Division CIF Competition Cheer Champions. This is the inaugural year for this type of CIF Competition. Cypress’ Varsity Competition Cheer Team not only took first place, but also had the highest score of the day. The team is led by Head Coach Eric Galvan and Assistant Coach Michael Cobos. This accomplishment has brought a lot of enthusiasm to the campus, boosters, community, parents, and alumni.

8. REPORTS

8.1 Principals’ Report

Dr. Jodie Wales, Cypress High School principal, and Amber Houston, Lexington Junior High School principal, presented how Unlimited You opportunities are being created at their school sites.

8.2 Student Representative’s Report

Adaí Flores, student representative to the Board of Trustees, reported on student activities throughout the District.

8.3 Reports of Associations

Grant Schuster, ASTA president, expressed that it was great to participate in the Servathon. Additionally, he reported that Dr. Fried attended the ASTA meeting and showcased the Unlimited You concept. He also reported on the bargaining process and is looking forward to coming to an agreement. Lastly, he spoke in support for bonds specifically for facilities.

8.4 Parent Teacher Student Association (PTSA) Reports

Peggy Kruse, ASCPTA president, reported on various events throughout the District and thanked those who participated in the sock drive. Additionally, she invited the Board to the ASCPTA Founder’s Day celebration on February 13, 2019.

BOARD OF TRUSTEES’ RECOGNITION

7.1 Donations

The Board of Trustees recognized the following individuals for their generous donation to the District.

Farmers & Merchants Bank	\$10,400	AIME Mentoring Program
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9. **PUBLIC COMMENTS, OPEN SESSION ITEMS**

- 9.1 Jan Gustafson Corea, California Association for Bilingual Education (CABE) CEO, expressed her gratitude for all that AUHSD staff does for English learner students, as well as thanked the District for supporting CABE.
- 9.2 Denia Martinez, Western High School parent, thanked the Board for recognizing the football team and requested that the Board look into upgrading the facilities, which include the announcement system, classrooms, athletic fields, and pool, at Western High School.
- 9.3 Carmen Montanez, Western High School parent, spoke in support of renovating facilities at Western High school so that students can reach their full potential. She also expressed that the current state of the school site does not accurately represent the students and staff.
- 9.4 Michael Barraza, vice president, East Anaheim Little League, spoke in support of keeping the storage garage and the batting cages at South Junior High School.
- 9.5 Gladys Moreno, East Anaheim Little League member, relayed the importance of the little league to her and the community.

10. **PRESENTATION**

Mikva Challenge, Project Soapbox

Background Information:

Project Soapbox is a public speaking competition facilitated by Mikva Challenge that calls young people to speak out on issues that affect them and their communities. These powerful speeches have lasting, transformative impacts on classrooms, schools, and communities. Out of seven middle school finalists, four were from Brookhurst Junior High School and one was from Orangeview Junior High School. When the awards were given out, Brookhurst Junior High School students finished first and third and the Orangeview Junior High School student took second place.

Current Consideration:

Orange County Middle School Soapbox speech winner, Jimmy Che, Brookhurst Junior High School student, presented his speech on the topic, "Implicit Bias." Hannah Karanick, Orangeview Junior High School student and second place winner, presented her speech titled, "Kill Them With Kindness."

Budget Implication:

There is no impact to the budget.

Action:

Although this was an information item only, requiring no formal action by the Board of Trustees, the Board received the information.

11. **ITEMS OF BUSINESS**

RESOLUTIONS

11.1 **Resolution No. 2018/19-B-17, Signature Authorization**

Background Information:

The Board of Trustees was requested to adopt Resolution No. 2018/19-B-17, Signature Authorization. In accordance with Education Code Section 42633, the governing board of each school district shall be responsible for filing or causing to be filed with the county superintendent of schools the verified signature of each person authorized to sign orders in its name.

Except for districts determined to be fiscally accountable pursuant to Section 42650, no order on the funds of any school district shall be approved by the county superintendent of schools unless the signatures are on file in his office and he is satisfied that the signatures on the order are those of persons authorized to sign the order.

Current Consideration:

The Orange County Department of Education requires that all designated personnel authorized to sign various documents, and as listed on the attached resolution, be approved by the Board of Trustees.

Budget Implication:

There is no impact to the budget.

Action:

On the motion of Trustee Smith and duly seconded, the Board of Trustees adopted Resolution No. 2018/19-B-17. The roll call vote follows.

Ayes: Trustees Jabbar, Piercy, Smith, Randle-Trejo, and O'Neal

11.2 **Resolution No. 2018/19-F-03, Approval of Notice of Exemption for the Lexington Junior High School Relocatable Buildings Project**

Background Information:

On July 10, 2014, the Board of Trustees approved the District's Facilities Master Plan (FMP), which provides a roadmap for the future improvement and development of the District's facilities over the next ten years. Capital improvements at Lexington Junior High School are identified in the approved FMP. The Lexington Junior High School Relocatable Buildings Project (Project) is consistent with the intent of the approved FMP.

The scope of work for the Project consists of the installation of five relocatable classrooms to accommodate increased enrollment.

Current Consideration:

The District is required, pursuant to the California Environmental Quality Act (CEQA), Public Resources Code Sections 21000 et seq., to evaluate each potential public works project to determine whether that project might have a significant effect on the environment. CEQA and the Guidelines promulgated thereunder (California Code of Regulations, Title 14, Division 6, Chapter 3, Article 19) provide for categorical exemptions from the provisions of CEQA. Where an approved project is determined to be exempt from CEQA, the District may file a Notice of Exemption (NOE) with the Orange County Clerk-Recorder, who must then post the NOE for a period of 30 days.

The District has evaluated the Project and has determined that the Project is categorically exempt from CEQA.

Budget Implication:

There is no impact to the budget.

Action:

On the motion of Trustee Jabbar and duly seconded, the Board of Trustees adopted Resolution No. 2018/19-F-03, approving the NOE for the Project and directed that the NOE be filed with the Orange County Clerk-Recorder. The roll call votes follows.

Ayes: Trustees Jabbar, Piercy, Smith, Randle-Trejo, and O'Neal

11.3 **Resolution No. 2018/19-E-12, Read Across America 2019**

Background Information:

In 1997, an organization known as the National Education Association (NEA) advocated for a special day to celebrate reading throughout the United States. The first Read Across America Day was held on March 2, 1998. This nationwide observance coincides with the birthday of Dr. Seuss, who is known for writing children's books. The United States, particularly students, parents, and teachers, join forces on Read Across America Day, annually held on March 2.

Current Consideration:

The Board of Trustees was requested to adopt Resolution No. 2018/19-E-12 for Read Across America 2019. The adoption of this resolution provides an opportunity to inform parents, guardians, and communities of the efforts that the District is making to support community involvement in the education of our youth.

Budget Implication:

There is no impact to the budget.

Action:

On the motion of Trustee Piercy and duly seconded, the Board of Trustees adopted Resolution No. 2018/19-E-12. The roll call vote follows.

Ayes: Trustees Jabbar, Piercy, Smith, Randle-Trejo, and O'Neal

11.4 **Resolution No. 2018/19-E-13, Preserve Music in our Schools Month**

Background Information:

The month of March has been designated as Preserve Music in our School Month. For at least the past two decades, the U.S. House of Representatives has passed annual concurrent resolutions stating the importance of music education for all children in America's schools.

Current Consideration:

The Board of Trustees was requested to adopt Resolution No. 2018/19-E-13 for Preserve Music in our Schools Month. The adoption of the resolution recognizes that music education is an important component of a well-rounded academic curriculum. The skills gained through sequential music instruction, including discipline and the ability to analyze, solve problems, create, communicate, and work cooperatively, are vital for success in the 21st century workplace.

Budget Implication:

There is no impact to the budget.

Action:

On the motion of Trustee Smith and duly seconded, the Board of Trustees adopted Resolution No. 2018/19-E-13. The roll call vote follows.

Ayes: Trustees Jabbar, Piercy, Smith, Randle-Trejo, and O'Neal

11.5 **Resolution No. 2018/19-E-14, Women's History Month**

Background Information:

Women's History Month had its origins as a national celebration in 1981 when Congress passed Public Law 97-28, which authorized and requested the President to proclaim the week, beginning March 7, 1982, as "Women's History Week." Throughout the next five years, Congress continued to pass joint resolutions designating a week in March as "Women's History Week." In 1987, after being petitioned by the National Women's History Project, Congress passed Public Law 100-9, which designated the month of March, as "Women's History Month." Since 1995, Presidents Clinton, Bush, and Obama have issued a series of annual proclamations designating the month of March as "Women's History Month."

Current Consideration:

The Board of Trustees was requested to adopt Resolution No. 2018/19-E-14 for Women's History Month. The adoption of this resolution provides an opportunity to inform parents, guardians, and communities of the efforts that the District is making to support Women's History Month.

Budget Implication:

There is no impact to the budget.

Action:

On the motion of Trustee Piercy and duly seconded, the Board of Trustees adopted Resolution No. 2018/19-E-14. The roll call vote follows.

Ayes: Trustees Jabbar, Piercy, Smith, Randle-Trejo, and O'Neal

11.6 **Resolution No. 2018/19-E-15, Arts Education Month**

Background Information:

Arts education in California is mandated for pupils in grades one through twelve, inclusive by Sections 51210 and 51220 of the Education Code to provide that the adopted course of study shall include instruction in visual and performing arts, including instruction in the subjects of dance, music, theatre, and visual arts. This is aimed at the development of aesthetic appreciation and the skills of creative expression. Governors and mayors throughout the United States issue proclamations declaring March as Arts Education Month.

Current Consideration:

The Board of Trustees was requested to adopt Resolution No. 2018/19-E-15 for Arts Education Month. The adoption of this resolution provides an opportunity to inform parents, guardians, and communities of the efforts that the District is making to support Arts Education Month for the month of March.

Budget Implication:

There is no impact to the budget.

Action:

On the motion of Trustee Piercy and duly seconded, following discussion, the Board of Trustees adopted Resolution No. 2018/19-E-15. The roll call vote follows.

Ayes: Trustees Jabbar, Piercy, Smith, Randle-Trejo, and O'Neal

11.7 **Resolution No. 2018/19-E-16, National Athletic Training Month**

Background Information:

Since 1950, an organization known as the National Athletic Trainers' Association (NATA) has advocated for setting a standard for professionalism, education, certification, research, and practice settings nationwide. Since its inception, NATA has been a driving force behind the recognition of the athletic training profession. March has been designated as National Athletic Training Month.

Certified athletic trainers employed by the District are nationally certified and dedicated to providing professional health care for our student-athletes. The athletic healthcare services provided by certified athletic trainers include the education, prevention, recognition, evaluation, treatment, as well as rehabilitation of athletic injuries and illness. The District continues to be recognized as a leader in sports-related concussion management for high school athletes. Our athletic trainers work collaboratively with parents, school staff, and community medical providers to promote safe participation for over 23,000 student-athletes each year.

Current Consideration:

The Board of Trustees was requested to adopt Resolution No. 2018/19-E-16 recognizing March as National Athletic Training Month. The adoption of this resolution provides an opportunity to inform parents, guardians, and the community of the efforts that the District is making in the involvement of protecting our youth.

Budget Implication:

There is no impact to the budget.

Action:

On the motion of Trustee Jabbar and duly seconded, the Board of Trustees adopted Resolution No. 2018/19-E-16. The roll call vote follows.

Ayes: Trustees Jabbar, Piercy, Smith, Randle-Trejo, and O'Neal

BUSINESS SERVICES

11.8 **Revised Board Policy, Multiple Policies, Second Reading**

Background Information:

The Office of Management and Budget's (OMB's) Uniform Grant Guidance (UGG) requires nonfederal entities to have written policies and procedures in place. The objectives these policies and procedures provide are: ease of administrative burden, strengthening of oversight, and strengthening of internal controls in the administrative process. The policies and procedures identified for inclusion and/or updating allow for administrative flexibility, reasonable assurance of grant compliance, reduction of level of risk, and protection of

allowable costs. Properly written policies and procedures have been identified as one of the best ways to improve an organization's internal controls, minimizing the likelihood of fraud, waste, and abuse.

Current Consideration:

Districts have been required through the annual audit process to review and update, as necessary, their policies and procedures related to the UGG process. A committee of administrators representing the Educational Services Division, Human Resources Division, and the Business Services Division convened to identify policies for addition, review, and revision as needed. The District had many of the necessary policies in place and the committee reviewed, and revised as needed, the policies using California School Board Association's Gamut Online System as the foundation.

The Business Services Division submitted the following policies for review and/or approval:

- 11.8.1 Board Policy 41006.02 (3314), Payment for Goods and Services
- 11.8.2 Board Policy 41008 (3312), Contracts
- 11.8.3 Board Policy 5703 (3580), Care of District Records
- 11.8.4 Board Policy 6206 (3350), Employee Participation in Conferences, Convention, and Seminars
- 11.8.5 Board Policy 9201 (1340), Access to District Records

Budget Implication:

There is no impact to the budget.

Action:

On the motion of Trustee Randle-Trejo, duly seconded and unanimously carried, the Board of Trustees reviewed and approved the revised policies listed above.

11.9 **New Board Policy, Multiple Policies, Second Reading**

Background Information:

The Office of Management and Budget's (OMB's) Uniform Grant Guidance (UGG) requires nonfederal entities to have written policies and procedures in place. The objectives these policies and procedures provide are: ease of administrative burden, strengthening of oversight, and strengthening of internal controls in the administrative process. The policies and procedures identified for inclusion and/or updating allow for administrative flexibility, reasonable assurance of grant compliance, reduction of level of risk, and protection of allowable costs. Properly written policies and procedures have been identified as one of the best ways to improve an organization's internal controls, minimizing the likelihood of fraud, waste, and abuse.

Current Consideration:

Districts have been required through the annual audit process to review and update, as necessary, their policies and procedures related to the UGG process. A committee of administrators representing the Educational Services Division, Human Resources Division, and the Business Services Division convened to identify policies for addition, review, and revision as needed. The District had many of the necessary policies in place and the committee reviewed, and revised as needed, the policies using California School Board Association's Gamut Online System as the foundation.

The Business Services Division submitted the following policies for review and/or approval:

- 11.9.1 Board Policy 4510 (3400), Management of District Assets/Accounts
- 11.9.2 Board Policy 4512 (3300), Expenditures and Purchases
- 11.9.3 Board Policy 4514 (3311), Bids
- 11.9.4 Board Policy 4516 (3440), Inventories
- 11.9.5 Board Policy 4518 (3460), Financial Reports and Accountability
- 11.9.6 Board Policy 4520 (3512), Equipment
- 11.9.7 Board Policy 4522 (3270), Sale and Disposal of Books, Equipment, and Supplies

Budget Implication:

There is no impact to the budget.

Action:

On the motion of Trustee Piercy, duly seconded and unanimously carried, the Board of Trustees reviewed and approved the new policies listed above.

11.10 Agreement, Government Financial Strategies, Inc. (GFS)

Background Information:

At various times the District requires financial advisory services which include, but are not limited to, a range of topics such as: review of facilities needs and costs, review of short and long term cash flow schedules, potential revenue sources, assistance with the production of a comprehensive financial plan, financial advisory services in connection with any debt issues, real estate acquisition and lease agreements, allocation of revenues to expenditures, development of financial strategies, as well as reviews of documents and presentations if needed to the Board of Trustees.

Current Consideration:

The District wishes to continue its relationship with GFS, headed by President Lori Raineri, to provide financial advisory services to the District. The current scope of work is to provide financial advisory for a potential 2020 bond measure.

Budget Implication:

The scope of work that is in relationship to the financial advisory for a potential 2020 bond measure provides a fixed hourly rate of \$225 (\$112.50 for travel time), plus out-of-pocket expenses. Estimated at \$45,000, the cost of service may be reimbursable from bond proceeds should the bond measure be successful. (General Funds)

Action:

On the motion of Trustee Randle-Trejo, duly seconded and unanimously carried, following discussion, the Board of Trustees approved the agreement with GFS.

EDUCATIONAL SERVICES

11.11 New Board Policy, Board Policy 3515, Campus Security-Surveillance Systems, Second Reading

Background Information:

The District is committed to providing a school environment that promotes the safety of students, employees, and visitors to school grounds. The District also recognizes the importance of protecting property, facilities, and equipment from vandalism and theft.

Current Consideration:

On December 13, 2018, at the regular meeting of the Board of Trustees, a resolution was passed to award a video surveillance solution Districtwide. As a result, the District needs to develop a campus security policy for surveillance systems, which is consistent with the goals and objectives of the District's comprehensive safety plan and site-level safety plans. This policy was developed utilizing the California School Boards Association (CSBA) GAMUT online service, which is consistent with federal, state, and local codes.

Budget Implication:

There is no impact to the budget.

Action:

On the motion of Trustee Piercy, duly seconded and unanimously carried, the Board of Trustees reviewed and approved Board Policy 3515, Campus Security-Surveillance Systems.

11.12 New Board Policies, Board Policy 71103 (6190), Evaluation of Instructional Program and Board Policy 1800 (0500), Accountability, Second Reading

Background Information:

The Office of Management and Budget's (OMB's) Uniform Grant Guidance (UGG) requires nonfederal entities to have written policies and procedures in place. The objectives of these policies and procedures provided are: ease of administrative burden, strengthening of oversight, and strengthening of internal controls in the administrative process. The policies and procedures identified for inclusion and/or updating allow for administrative flexibility, reasonable assurance of grant compliance, reduction of level of risk, and protection of allowable costs. Properly written policies and procedures have been identified as one of the best ways to improve an organization's internal controls, minimizing the likelihood of fraud, waste, and abuse.

Current Consideration:

Districts have been required through the annual audit process to review and update as necessary their policies and procedures related to the UGG process. A committee of administrators representing the Educational Services Division, Human Resources Division, and the Business Services Division convened to identify Board policies for addition, review, and revision, as needed. The District had many of the necessary policies in place. The committee used the California School Board Association's Gamut Policies as a guide for any changes.

The Educational Services Division submitted the following policies for review and/or approval:

11.12.1 Board Policy 71103 (6190), Evaluation of Instructional Program

11.12.2 Board Policy 1800 (0500), Accountability

Budget Implication:

There is no impact to the budget.

Action:

On the motion of Trustee Jabbar, duly seconded and unanimously carried, the Board of Trustees reviewed and approved the policies listed above.

11.13 **Request for Research, The Connected Learning Lab (CLL), Advancing Informal STEM Learning (AISL)**

Background Information:

The Connected Learning Lab (CLL), a research unit at the University of California, Irvine, is conducting a research project funded by a National Science Foundation initiative titled Advancing Informal STEM Learning (AISL).

Current Consideration:

CLL is requesting permission to conduct a research study entitled, All Together Now: The Role of Mentorship in Persistence in Informal Science, Technology, Engineering, and Mathematics (STEM) Programs. The purpose of this project is to investigate how informal programs like Mathematics Engineering Science Achievement (MESA) can broaden participation by building social capital in STEM for youth from underrepresented groups. The research design will include observational field visits of each of the MESA programs and interviews with about 40 MESA students, as well as three to five MESA teachers once a year through Spring 2020. All participants will be de-identified and no student academic record or teacher record will be requested. Research will be conducted February 8, 2019, through June 30, 2020.

Budget Implication:

There is no impact to the budget.

Action:

On the motion of Trustee Smith, duly seconded and unanimously carried, the Board of Trustees approved the research request.

11.14 **Low-Performing Students Block Grant (LPSBG)**

Background Information:

Former Governor Brown signed Assembly Bill 1808 (AB 1808) into law on June 27, 2018. AB 1808 authorizes the allocation of a \$300 million dollar Low-Performing Students Block Grant (LPSBG) in the 2018-19 year to provide California's low-performing students with additional supports to increase their academic achievement as defined in California Education Code 41570(d).

The LPSBG funding is available to school districts that had students identified as low-performing on the California Assessment of Student Performance and Progress during the 2016-17 year and who are not otherwise identified for supplemental grant funding under the local control funding formula or eligible for special education services.

The District had 696 students who met the criteria in the 2016-17 year resulting in an allocation of \$1,375,313.

Current Consideration:

In order to receive funds, the District must develop a plan describing how the funds will increase or improve evidence-based services for the students identified, how the effectiveness of services will be measured, and how the services align with and are described in the school district's Local Control and Accountability Plan (LCAP). An additional requirement is that the plan needs to be discussed and adopted at a regularly scheduled meeting by the governing board of the school district.

Budget Implication:

The state allocation to the District is \$1,375,313. (LPSBG Funds)

Action:

On the motion of Trustee Piercy, duly seconded and unanimously carried, the Board of Trustees discussed and adopted the LPSBG plan.

11.15 **School-Sponsored Student Organizations**

Background Information:

The Board of Trustees shall give approval for the establishment of all student organizations. The proposed organizations shall not engage in any activities, other than those that are organizational in nature, until the Board of Trustees has approved its application.

Current Consideration:

The following schools submitted school-sponsored student organization applications:

11.15.1 This item was pulled prior to the adoption of the agenda.

11.15.2 Offensive Security Society, Western High School

11.15.3 Colorguard, Walker Junior High School

11.15.4 Walker Nerdy Library Book Club, Walker Junior High School

Budget Implication:

Each school-sponsored student organization offsets operational costs through donations and fundraising efforts.

Action:

On the motion of Trustee Piercy, duly seconded and unanimously carried, the Board of Trustees approved the school-sponsored organization applications, as amended prior to the adoption of the agenda.

HUMAN RESOURCES

11.16 **Board Policy, Multiple Policies, Second Reading**

Background Information:

The Office of Management and Budget's (OMB's) Uniform Grant Guidance (UGG) requires nonfederal entities to have written policies and procedures in place. The objectives of these policies and procedures provide are: ease of administrative burden, strengthening of oversight, and strengthening of internal controls in the administrative process. The policies and procedures identified for inclusion and/or updating allow for administrative flexibility, reasonable assurance of grant compliance, reduction of level of risk, and protection of allowable costs. Properly written policies and procedures have been identified as one of the best ways to improve an organization's internal controls, minimizing the likelihood of fraud, waste, and abuse.

Current Consideration:

Districts have been required through the annual audit process to review and update as necessary their policies and procedures related to the UGG process. A committee of administrators representing the Educational Services Division, Human Resources Division, and the Business Services Division convened to identify policies for addition, review, and revision as needed. The District had many of the necessary policies in place and the committee reviewed, and revised as needed, the policy using California School Board Association's Gamut Policies as the foundation.

The Human Resources Division submitted the following policies for review and/or approval:

- 11.16.1 Board Policy 6312.02 (4131), Staff Development-Certificated
- 11.16.2 Board Policy 6312.03 (4231), Staff Development-Classified
- 11.16.3 Board Policy 6612.04 (4331), Staff Development-Administrators

Budget Implication:

There is no impact to the budget.

Action:

On the motion of Trustee Randle-Trejo duly seconded and unanimously carried, the Board of Trustees reviewed and approved Board Policy 6312.02 (4131), Board Policy 6312.03 (4231), and Board Policy 6312.04 (4331).

12. CONSENT CALENDAR

On the motion of Trustee Randle-Trejo, duly seconded and unanimously carried, following discussion, the Board of Trustees approved all consent calendar items, with the exception of items 12.9 pulled by Trustee O'Neal.

BUSINESS SERVICES

12.1 Agreement Amendment, Knowland Construction Services

Background Information:

Knowland Construction Services has been providing Division of the State Architect (DSA) inspector of record and related services for the District. These services are necessary for public works construction and other renovation projects. The Board of Trustees approved the original agreement with Knowland Construction Services on May 14, 2015. The term of the current agreement is May 15, 2015, through May 15, 2020.

Current Consideration:

The District has an interest in continuing to utilize the services provided by Knowland Construction Services as required for the upcoming Measure H projects, as well as other work associated with the Maintenance and Operations and Facilities departments. This firm has prior knowledge of the District's facilities, projects, and standard procedures. The amended agreement will be signed following Board approval.

Budget Implication:

This amendment will increase the current agreement by an additional \$1,500,000, for a not to exceed amount of \$2,500,000. (Measure H Funds, Deferred Maintenance Funds, Routine Restricted Maintenance Funds, Facilities Funds, and/or other funds as appropriate)

Action:

The Board of Trustees approved the agreement amendment.

12.2 Agreement, Transportation

Background Information:

The Board of Trustees has in past years approved the agreements to provide transportation services to the City of Cypress (Parks and Recreation), Cornelia Connelly School, GOALS Academy, Greater Anaheim SELPA, Knott Avenue Christian Church, North Orange County Regional Occupation Program (ROP), Servite High School, Tiger Woods Learning Center, and

Zion Lutheran Church. The District was approached by Calgary Roman Catholic Separate School from Bishop Grandin in Alberta, Canada, to provide transportation services while visiting Anaheim.

Current Consideration:

It is in the best interest of the District to provide transportation services to this school. The agreement will be in effect March 1, 2019, through July 31, 2019. The contract will be signed following Board of Trustees' approval.

Budget Implication:

The transportation agreement will provide a net income to the District, which assists in offsetting the transportation contribution from the General Fund.

Action:

The Board of Trustees approved the agreement.

12.3 **Purchase of Maintenance Vehicles**

Background Information:

At the August 16, 2018, Board of Trustees' meeting, the Board approved to award Bid No. 2018-25 Maintenance Vehicles to Mc Coy & Mills Ford for the purchase of vehicles for Maintenance and Operations. The bid was established as a means to purchase vehicles on an as-needed basis for up to three years at the prices and discounts listed in the bid. Although the bid was awarded in August, this bid was to fulfill the needs of the Maintenance and Operations Department for the 2017-18 fiscal year.

Current Consideration:

The District currently has a need to replace three specialized maintenance vehicles that have long outlived their usefulness and would be too costly to repair. The initial award was for \$205,000 to replace the five vehicles identified for the 2017-18 fiscal year. The funds were set aside in 2017-18 and carried over to 2018-19 for this purchase. In addition to the five vehicles purchased earlier this year, the Maintenance and Operations Department has planned for the replacement of three more vehicles in the 2018-19 budget utilizing this bid.

Budget Implication:

The anticipated expenditure for the three additional vehicles is not to exceed \$200,000. (General Funds)

Action:

The Board of Trustees increased the annual expenditure for fiscal year 2018-19, utilizing Bid 2018-25 Maintenance Vehicles, in an amount not to exceed \$200,000 for the purchase of maintenance vehicles from Mc Coy & Mills Ford.

12.4 **Award of Bids, E-Rate 22**

Background Information:

The Schools and Libraries Program of the Universal Service Fund, commonly known as E-Rate, is administered by the Universal Service Administrative Company (USAC) under the direction of the Federal Communications Commission (FCC), and provides discounts to assist most schools and libraries in the United States to obtain affordable digital services, equipment, software, and internet access.

At the August 16, 2018, Board meeting, the process to utilize competitive request for proposals (RFP) was approved by the Board of Trustees and staff proceeded with the bidding process.

Current Consideration:

As a result of the bidding process, there are three RFPs that would be awarded to the lowest responsible and responsive bidders per Resolution No. 2018/19-B-05 pursuant to Public Contract Code (PCC) 20118.2, and two public works bids pursuant to PCC 20111 as follows.

Award of Bids

<u>Bid#</u>	<u>Service</u>	<u>Service Provider</u>	<u>Amount</u>
2019-18	Structured Cabling for Various Schools on the West Side of the District	Federal Technology Solutions, Inc.	\$204,082
2019-19	Firewall	Mark Enterprises, Inc.	\$279,165
2019-20	Structured Cabling for Various Schools on the East Side of the District	Federal Technology Solutions, Inc.	\$436,197
2019-22	Web Caching Maintenance	ApplianSys LLC	\$39,146*
2019-23	Network Equipment	Sehi Computer Products, Inc	\$311, 841

Cost may increase due to future tariffs that may be imposed on certain goods and components imported from China.

Budget Implication:

Under the Federal E-Rate program, USAC will directly subsidize the cost of the material, equipment, and services being awarded. As a result, the District will pay a considerable amount less and will qualify for 80 percent of eligible services based on the Free-and-Reduced numbers.

2019-18	E-Rate: \$163,266	General Funds: \$40,816
2019-19	E-Rate: \$169,680	General Funds: \$109,485
2019-20	E-Rate: \$348,958	General Funds: \$87,239
2019-22	E-Rate: \$31,317	General Funds: \$7,829
2019-23	E-Rate: \$247,642	General Funds: \$64,199

Action:

The Board of Trustees awarded Bid No. 2019-19, 2019-22, and 2019-23, as amended prior to the adoption of the agenda, pursuant to PCC 20118.2, as well as Bid No. 2019-18 and 2019-20 pursuant to PCC 20111 all as listed.

12.5 **Award of Bid**

The Board of Trustees was requested to award the following bid.

<u>Bid#</u>	<u>Service</u>	<u>Award</u>	<u>Amount</u>
2019-27	Lexington Junior High School Relocatable Buildings Project (Developer Fee Funds)	JM & J Contractors	\$499,785

Action:

The Board of Trustees awarded the bid as listed.

12.6 **Declaring Certain Furniture and Equipment as Unusable, Obsolete, and/or Out-of-Date, and Ready for Sale or Destruction**

Action:

The Board of Trustees approved the list of District furniture and equipment as unusable, obsolete, and/or out-of-date, and ready for sale or destruction, as well as authorized proper disposal in accordance with Education Code Section 17545 et al.

12.7 **Donations**

Action:

The Board of Trustees accepted the donations as submitted.

On the motion of Trustee Jabbar and duly seconded, following discussion, the Board of Trustees ratified items 12.9 with the following roll call vote.

Ayes: Trustees Jabbar, Piercy, Smith, and Randle-Trejo

Abstain: Trustee O'Neal

12.8 **Purchase Order Detail Report and Change Orders**

Action:

The Board of Trustees ratified the reports January 8, 2019, through January 28, 2019.

12.9 **Check Register/Warrants Report**

Action:

The Board of Trustees ratified the report January 8, 2019, through January 28, 2019.

12.10 **SUPPLEMENTAL INFORMATION**

12.10.1 ASB Fund, December 2018

12.10.2 Cafeteria Fund, November 2018

12.10.3 Enrollment, Month 6

EDUCATIONAL SERVICES

12.11 **Agreement, Education Programs for Careers in Healthcare, Kaiser Foundation Health Plan, Inc.**

Background Information:

Kaiser Foundation Health Plan, Inc. and Kaiser Foundation Hospitals (Kaiser) is a partner with the Anaheim Innovation Mentoring Experience (AIME) program. Kaiser is a licensed health care facility, which provides various health care services to its patients. Kaiser has a long history of community outreach programs for the development of non-clinical professionals to best understand the array of healthcare careers available.

Current Consideration:

Kaiser is currently one of the District's AIME partners for the summer paid internship opportunity. Selected students will be assigned to shadow a Kaiser professional for the six-week summer program. This agreement details the roles of the District and Kaiser to ensure students are prepared to work in this highly confidential work environment. Services will be provided June 3, 2019, through July 12, 2019.

Budget Implication:

There is no impact to the budget.

Action:

The Board of Trustees approved the agreement.

12.12 **Memorandum of Understanding (MOU), North Orange County Community College District (NOCCCD), Reimbursement for Babysitting**

Background Information:

Since 2013-14, the District has been a member of the North Orange County Regional Consortium (NOCRC). The purpose of the consortium was to evaluate existing adult education programs, identify needs, and develop plans to address those needs. Within the consortium, five work groups were created to develop strategies for implementation to improve educational outcomes for adult learners. One of the approved strategies, submitted by the English as a Second Language (ESL) work group, is to reimburse participating school districts for the cost of babysitting for adult ESL classes.

Current Consideration:

Currently, adult ESL classes and childcare are offered at Ball Junior High School. Other schools are eligible to apply for reimbursement of babysitting costs if ESL classes are formed and funds are available. The MOU is needed to facilitate the reimbursement of babysitting services. Services are being provided September 1, 2018, through June 30, 2019. The agreement will be signed following Board approval.

Budget Implication:

There is no impact to the budget.

Action:

The Board of Trustees ratified the MOU.

12.13 **Individual Service Contracts**

Action:

The Board of Trustees approved/ratified the individual service contracts, as amended prior to the adoption of the agenda. (Special Education Funds)

12.14 **Instructional Materials Submitted for Adoption**

The Instructional Materials Review Committee recommended the selected books for English and social science courses. The books have been made available for public view.

Action:

The Board of Trustees adopted the selected materials.

12.15 **Field Trip Report**

Action:

The Board of Trustees approved/ratified the report, as amended prior to the adoption of the agenda.

HUMAN RESOURCES

12.16 **Renewal, Memorandum of Understanding (MOU), California Association of Bilingual Educators (CABE)**

Background Information:

CABE is a non-profit organization that promotes bilingual education and quality educational experiences for all students in California. CABE supports its vision of biliteracy, educational equity, and 21st century success for all students by implementing initiatives and services targeted to teachers, administrators, parents, and others. The MOU was initially approved at the January 18, 2018, Board of Trustees' meeting.

Current Consideration:

This renewal MOU releases Cynthia Petitt from her duties with the District and temporarily assigns her to a position with CABE, after which she may return to an available teaching position with the District or an additional MOU may be submitted for renewal. CABE will reimburse the District for costs incurred, which include salary, statutory benefits, as well as health and welfare benefits. This MOU will be signed following approval by the Board of Trustees.

Budget Implication:

There is no impact to the budget.

Action:

The Board of Trustees approved the MOU renewal.

12.17 **2018-19 Classified Employee Salary Schedules, American Federation of State, County and Municipal Employees (AFSCME)**

Background Information:

The California Public Employees' Retirement System (CalPERS) requires the Board of Trustees to formally approve classified salary schedules, along with any subsequent additions, corrections, or modifications made to the schedules. Additional modifications

continue to be necessary to accurately represent necessary updates and corrections on the schedules.

Current Consideration:

Adopt modifications to the AFSCME classified salary schedule.

The proposed modifications include updated or corrected salary and longevity stipend amounts based on the recently approved collective bargaining agreement between AFSCME and AUHSD.

Budget Implication:

The approval for the salary schedule itself is not approval to fund specific assignments, but rather approval for the types of positions and compensation that may be approved later with subsequent Board action for specific individuals.

Action:

The Board of Trustees adopted the salary schedule for AFSCME as submitted.

12.18 **Agreement, StaffRehab**

Background Information:

When a nurse takes a leave of absence, or if there is a sudden need to fill a vacancy, we must fill that position on a temporary basis with a qualified individual. Due to the specific qualifications needed to fill this type of position, and for only a limited time, it is increasingly difficult to find a qualified individual to perform these services. Agreements with staffing agencies provide qualified individuals when there is a sudden need to fill a vacancy. The District entered into an agreement with StaffRehab in 2015 to provide contract services on an as-needed basis. The agreement is ongoing unless terminated by either party.

Current Consideration:

The agreement with StaffRehab provides nursing contract services effective January 16, 2019, through April 16, 2019.

Budget Implication:

The total cost is \$48 per hour. (General Funds)

Action:

The Board of Trustees ratified the agreement.

12.19 **Certificated Personnel Report**

Action:

The Board of Trustees approved/ratified the report as submitted, as amended prior to the adoption of the agenda.

12.20 **Classified Personnel Report**

Action:

The Board of Trustees approved/ratified the report as submitted.

SUPERINTENDENT'S OFFICE

12.21 **Board of Trustees' Meeting Minutes**

12.21.1 December 13, 2018, Regular Meeting

12.21.2 January 17, 2019, Regular Meeting

Action:

The Board of Trustees approved the minutes as submitted.

13. **SUPERINTENDENT AND STAFF REPORT**

Karl Widell wished everyone a Happy Valentine's Day.

14. **BOARD OF TRUSTEES' REPORT**

Trustee Jabbar indicated he attended the Special NOCROP Board meeting, the Servathon, Sycamore Junior High School Awards Ceremony, and Western High School Awards Banquet.

Trustee Piercy said she attended the Cypress State of the City Luncheon, CSEA Installation Ceremony, Sister City meeting, OCDE Threat Assessment Training, Student Discipline Taskforce meeting, Insurance Committee meeting, AUHSD/Buena Park Liaison meeting, Buena Park State of the City Luncheon, and met with a student from Lexington Junior High School.

Trustee Smith shared she attended the OCDE Threat Assessment Training, Insurance committee meeting, AUHSD/Buena Park Liaison meeting, Mental Health Workshop, and Dale Junior High School's Visioning Day.

Trustee Randle-Trejo reported she attended Visioning Day at Katella High School, LCAP meeting, Mental Health Workshop, Katella High School and South Junior High School Choir preview, ASCPTA Reflections Gallery, Special NOCROP Board meeting, meeting with South Junior High School Principal Enrique Romero, CSEA Installation Ceremony, TeachFX Training, GASELPA Board meeting, Servathon, and Assemblywoman Sharon Quirk Silva's Interfaith Roundtable.

Trustee O'Neal stated he attended the AUHSD Honor Choir performance, the Servathon, OCSBA presentation, Budget Committee meeting, Robotics Symposium, CSEA Installation Ceremony, Sister City meeting, Western High School's Open House, and a Kiwanis meeting.

15. **ADVANCE PLANNING**

15.1 **Future Meeting Dates**

The next regular meeting of the Board of Trustees will be held on Tuesday, March 5, 2019, at 6:00 p.m.

Thursday, April 11
Tuesday, May 7
Thursday, June 13
Thursday, June 20
Thursday, July 11

Thursday, August 15
Thursday, September 12
Thursday, October 10
Thursday, November 7
Thursday, December 12

15.2 **Suggested Agenda Items**

There were no suggested agenda items.

16. **ADJOURNMENT**

On the motion of Trustee Jabbar, duly seconded and unanimously carried, the Board of Trustees adjourned the meeting at 8:35 p.m.

Approved 
Clerk, Board of Trustees