

ANAHEIM UNION HIGH SCHOOL DISTRICT

501 N. Crescent Way, P.O. Box 3520, Anaheim, California 92803-3520, www.auhsd.us

BOARD OF TRUSTEES Minutes Tuesday, May 10, 2016

1. CALL TO ORDER–ROLL CALL

Board President Randle-Trejo called the regular meeting of the Anaheim Union High School District Board of Trustees to order at 3:00 p.m.

Present: Annemarie Randle-Trejo, president; Anna L. Piercy, clerk; Katherine H. Smith, assistant clerk; Brian O’Neal and Al Jabbar, members; Michael B. Matsuda, superintendent; Dianne Poore, Jaron Fried, Ed.D., and Brad Jackson assistant superintendents; and Jeff Riel, District counsel.

2. ADOPTION OF AGENDA

On the motion of Trustee Jabbar, duly seconded and unanimously carried, the Board of Trustees adopted the agenda.

3. PUBLIC COMMENTS, CLOSED SESSION ITEMS

There were no requests to speak.

4. CLOSED SESSION

The Board of Trustees entered closed session at 3:01 p.m.

5. RECONVENE MEETING, PLEDGE OF ALLEGIANCE, AND CLOSED SESSION REPORT OUT

5.1 Reconvene Meeting

The Board of Trustees reconvened into open session at 6:08 p.m.

5.2 Pledge of Allegiance and Moment of Silence

Student Representative to the Board of Trustees Sophia Soliman led the Pledge of Allegiance to the Flag of the United States of America and provided a moment of reflection.

5.3 Closed Session Report

Board Clerk Piercy reported the following actions taken during closed session with the exception of items 5.3.3 and 5.3.8, which were reported when the Board of Trustees returned to open session at 9:43 p.m.

5.3.1 No reportable action taken regarding public employee performance evaluation, superintendent.

5.3.2 No reportable action taken regarding unrepresented employee negotiations.

- 5.3.3 No reportable action taken regarding negotiations.
- 5.3.4 No reportable action taken regarding anticipated litigation.
- 5.3.5 The Board of Trustees, by a vote of 5-0, approved the settlement agreement in OAH Case No. 2015110535.
- 5.3.6 The Board of Trustees, by a vote of 5-0, approved the settlement agreement in OAH Case No. 2016030454.
- 5.3.7 The Board of Trustees, by a vote of 5-0, approved the settlement agreement in OAH Case No. 2016040083.
- 5.3.8 No reportable action taken regarding personnel.
- 5.3.9 No reportable action taken regarding anticipated litigation.
- 5.3.10 The Board of Trustees took formal action, with a 5-0 vote, to accept the settlement agreement for employee HR-2015-16-12.
- 5.3.11 The Board of Trustees took formal action, with a 5-0 vote, to accept the settlement agreement for employee HR-2015-16-14.
- 5.3.12 The Board of Trustees took formal action, with a 5-0 vote, to dismiss employee HR-2015-16-16.
- 5.3.13 The Board of Trustees took formal action, with a 5-0 vote, to appoint Amber Houston to the position of principal, Lexington Junior High School.
- 5.3.14 The Board of Trustees took formal action to approve the expulsion of the following students.
 - 1. 15-50 under Education Code 48915(c)(3) and 48900(c).
 - 2. 15-54 under Education Code 48900(a)(1), 48900(c), and 48900(k).
- 5.3.15 The Board of Trustees took formal action, with a 5-0 vote, to approve Cross-Complaints against Professional Services Construction, Inc. and Hulk Enterprises.

Newly appointed Lexington Junior High School Principal Amber Houston thanked the Board of Trustees and Cabinet for the opportunity, as well as allowing her to put kids first. She also introduced her family.

6. **INTRODUCTION OF GUESTS**

The Board of Trustees recognized our community stakeholders for their interest in the Anaheim Union High School District and for attending our Board meeting. Thank you for your participation and contribution as we create an educational environment that graduates socially aware, civic-minded students who are college and career ready for the 21st century.

In addition, Board of Trustees' President Randle-Trejo introduced Gail Kairis, North Orange County ROP administrator instructional programs.

7. **BOARD OF TRUSTEES' RECOGNITION**

7.1 **Student Representative to the Board of Trustees**

The Board of Trustees honored Sophia Soliman for her service as student representative to the Board during the 2015-16 year.

7.2 **2015-16 AUHSD Student Ambassadors**

The Board of Trustees honored the District's student ambassadors for their service during the 2015-16 year. The ambassadors serve as official spokespersons for all of the District's students at special ceremonies, events, and functions. The student leaders are also deeply embedded in the District's governance structure and actively provide the "student voice" wherever possible. The following students were recognized for this important contribution to the District.

Michael Garcia	Anaheim High School
Briana Milstead	Cypress High School
Mia Choe	Gilbert High School
Vanessa Natera	Katella High School
Jillori Grepo	Kennedy High School
Bryan Prado	Magnolia High School
Ida Acevedo	Oxford Academy
Erica Rivera	Savanna High School
Jessica Rivera	Savanna High School
Lesley Aguirre	Western High School

7.3 **2015-16 AUHSD Student Service Foundation**

The Board of Trustees honored the AUHSD Student Service Foundation board members for their service during the 2015-16 year. The student board members serve as leaders on their campus, promote AUHSD service grants, and provide grant writing training to students. Student board members also worked with administration to promote the AUHSD Foundation Servathon. The following students were recognized for their important contributions to the District.

Elsie Uriarte	Anaheim High School
Braelynn Wilson	Cypress High School
Paul Byun	Hope School
Tiffany Trinh	Katella High School
Alana Cho	Kennedy High School
Adhara Michelle Contreras	Loara High School
Brian Banuelos	Magnolia High School
Sean Park	Oxford Academy
Jacquelyn Acosta	Savanna High School
Brenda Rosas	Western High School

7.4 **Culinary Arts Programs**

The Board of Trustees recognized the culinary arts students and teachers from Cypress, Gilbert, Katella, Kennedy, Savanna, and Western high schools. Throughout the 2015-16 year, the culinary arts students prepared and served delicious dinners for the Board of

Trustees prior to each Board of Trustees' meeting. The following teachers and students were recognized for their culinary arts talents.

Cypress High School

Eleni Karapoulios, Teacher
 Jacob Falkenborg
 Kayla Lasher
 Christina Mitchell
 Diane Preston

Gilbert High School

Jason Jassman, Teacher
 Elizabeth Ahumada
 Brandon Alvarez
 Kimberly Bell
 Raul Campos
 Guadalupe Cervantes
 Ricardo Estrada
 Natalie Fuentes
 Emely Hernandez
 Israel Munoz
 Mercy Munyua
 Joselyne Vera

Katella High School

Stacey Izabal, Teacher
 Elana Lassman
 Elizabeth Ocampo
 Josue Pineda

Kennedy High School

Mary Cronin, Teacher
 Angel Bautista
 Amelia Bradshaw
 Julianna Montenegro
 Jamie Romano
 Sweet Tuazon
 Luna Vincent
 Kyle Yasuda

Savanna High School

Bob Moonswami, Teacher
 Freddy Cruz
 Uriel Lopez
 Virginia Mayorga
 Juan Vasquez

Western High School

Sarah Zepeda, Teacher
 Enrique Bernal
 Yunuen Guerrero
 Ashly Holman
 Caterin Martinez

7.5 **Donations**

The Board of Trustees recognized the following individuals for their generous donations to the District.

Schools First Federal Credit Union	\$3,000	AUHSD Servathon
Sara Shin	\$3,000	Hope School
SoCalGrad	\$1,000	AUHSD Servathon
Unite 4: good	\$12,000	AUHSD Servathon

7.6 **Orange County Department of Education (OCDE) English Learner Success Award Recipients**

The Board of Trustees recognized Valerie Salce, Savanna High School ELD teacher, and Rick Pham, AUHSD Vietnamese community liaison, who will be honored at the OCDE Fourth Annual Language Learner Celebration awards ceremony to be held on May 12, 2016, at the Old Ranch Country Club in Seal Beach. The Language Learner Celebration is a county-wide opportunity to recognize and commend the achievements of our Orange County community in meeting the needs of all language learners.

7.7 **Cypress High School Student**

The Board of Trustees recognized Zhi Qing Wu, Cypress High School student, for her outstanding achievement in mastering four languages, English, Chinese, Japanese, and Spanish.

7.8 **Orange County Music and Arts Administrators**

The Board of Trustees recognized Scott Domingues, Loara High School instrumental music teacher, for being awarded the Secondary Instrumental Music Award at the 2016 Music and Arts Educators Awards by the Orange County Department of Education. The Orange County Music and Arts Administrators present prestigious awards to honor the accomplishments of teachers who make a difference in the lives of students through arts education.

7.9 **Gates Millennium Scholars**

The Board of Trustees recognized Monserrat Ibarra of Anaheim High School and Erica Rivera of Savanna High School, who have been selected as recipients of the Gates Millennium Scholarship. The Gates Millennium Scholars Program selects 1,000 talented students nationwide each year to receive a good-through-graduation scholarship to use at any college or university of their choice. It provides Gates Millennium Scholars with support for the cost of education by covering unmet need and self-help aid; renewable awards for those Gates Millennium Scholars maintaining satisfactory academic progress; graduate school funding for continuing Gates Millennium Scholars in the areas of computer science, education, engineering, library science, mathematics, public health or science; leadership development programs with distinctive personal, and academic and professional growth opportunities. The Gates Millennium Scholarship selection process requires independent readers to assess nominees based upon the following three major areas: academic achievement, community service, and leadership. Monserrat Ibarra of Anaheim High School will be attending University of California, Los Angeles where she plans to study mathematics. Erica Rivera of Savanna High School will be attending Stanford University where she plans to major in engineering.

7.10 **National Merit Scholars**

The Board of Trustees recognized Shin Hye "Grace" Park of Kennedy High School and River Robles of Cypress High School, who were awarded a National Merit Scholarship. The National Merit Scholarship is an academic competition for recognition and scholarships, which began in 1955. High school students enter the National Merit Program by taking the Preliminary SAT/National Merit Scholarship Qualifying Test, a test that serves as an initial screening for approximately 1.5 million entrants each year. To be considered for a National Merit Scholarship, semifinalists have to fulfill requirements to advance to finalist standing. Each semifinalist submits a detailed scholarship application, which includes essays and information about extracurricular achievements, awards, and leadership positions. Semifinalists also have to have an outstanding academic record, be endorsed and recommended by a school official, and earn SAT scores that confirm their qualifying test performance. From the semifinalist group, some 15,000 meet finalist requirements. By the conclusion of the competition, a select group of finalists are chosen to receive prestigious National Merit Scholarships totaling nearly \$35 million. Winners are the finalist candidates judged to have the strongest combination of academic skills and achievements, extracurricular accomplishments, and potential for success in rigorous university studies. Scholarship winners represent less than one percent of the initial pool of student entrants. Shin Hye "Grace" Park will attend University of California, Berkeley, where she will study premedicine. River Robles will attend University of California, Los Angeles where he will be studying physics.

8. **REPORTS**

8.1 **Principals' Report**

Sam Joo, Brookhurst Junior High School principal, and Carlos Hernandez, Savanna High School principal, presented a report on the A-G completion plan.

8.2 **Student Representative's Report**

Sophia Soliman, student representative to the Board of Trustees, reported on student activities throughout the District.

8.3 **Reports of Associations**

There were no reports.

8.4 **Parent Teacher Student Association (PTSA) Reports**

There were no reports.

9. **PUBLIC COMMENTS, OPEN SESSION ITEMS**

9.1 Betty Dalke, Savanna High School secretary school support, thanked the Board of Trustees and District administration for offering the Well Done! Wellness Program to AUHSD staff.

9.2 Ada Tamayo, community member, requested support to ban short-term rentals in the city of Anaheim.

9.3 Kristin Paniagua, community member, also requested support to stop short-term rentals in Anaheim.

9.4 Luisa Lam, community member, asked for support to stop short-term rentals, both new and existing.

9.5 Bobby Donelson, community member, solicited support for a complete ban on new and current short-term rentals.

9.6 Mike Robbins, community member, called for support on a complete ban on short-term rentals.

9.7 Jeanine Robbins, community member, bid for support on a full ban of short-term rentals.

10. **ITEMS OF BUSINESS**

RESOLUTIONS

10.1 **Resolution No. 2015/16-BOT-07, Order of Biennial Trustee Election and Specifications of the Election Order**

Background Information:

A consolidated election is required in the District this year in accordance with Education Code Section 5340. A resolution and order of election are required to be completed and

provided to the Orange County Department of Education and Orange County Registrar of Voters.

Current Consideration:

The Board of Trustees was requested to adopt Resolution No. 2015/16-BOT-07, Order of Biennial Trustee Election and Specifications of the Election Order, as prescribed by Education Code Section 5000, calling for the biennial governing board member election to be held on Tuesday, November 8, 2016.

Budget Implication:

Election-related costs for the November 2014 election were \$163,000. Election-related costs for the November 2016 election for Trustee Areas 3 and 4 are unknown at this time, but the estimated cost is \$160,810-\$204,668.

Action:

On the motion of Trustee O'Neal and duly seconded, following discussion, the Board of Trustees adopted Resolution No. 2015/16-BOT-07. The roll call vote follows.

Ayes: Trustees O'Neal, Jabbar, Smith, Piercy, and Randle-Trejo

10.2 **Resolution No. 2015/16-BOT-08, Requesting that the City of Anaheim Take Action to Comprehensively Address and Ameliorate the Impacts of Short-Term Rentals on our Schools and Communities**

Background Information:

Anaheim, like many other desirable communities, has seen exponential growth in the number of single-family homes and apartments that have been converted into short-term rentals, which are rentals of residential property from three to 30 days. This growth is fueled by Anaheim's desirable location, proximity to a world renowned resort area, and online brokers such as Airbnb, Homeaway, VRBO, and others. In May 2014, the Anaheim City Council adopted an ordinance regulating short-term rentals. Since that time, City staff estimated that short-term rentals significantly increased to as many as 387 as of November 2015. On September 15, 2015, Anaheim's City Council adopted a moratorium on approving additional short-term rentals through May 3, 2016, while this issue was being studied. On April 12, 2016, the Anaheim's City Council extended the moratorium until May 3, 2017. City staff is currently working on two ordinances addressing short-term rentals that will be submitted to City Council for consideration.

Current Consideration:

Short-term rentals have proliferated in neighborhoods surrounding the Disneyland Resort area and the Anaheim Convention Center that are within the attendance boundaries of the Anaheim Union High School District and significantly impact Ball Junior High School and Loara High School. The conversion of single-family homes and apartments to short-term rentals reduces the number of school age children living within the District's attendance boundaries and, therefore, impacts the vitality of our schools. The saturation of neighborhoods with short-term rentals has created noise pollution, safety concerns, trash and traffic impacts, as well as other untenable negative effects upon the quality of life for students residing in these neighborhoods which, ultimately, impacts students' ability to fully engage in their education. Strong enforceable solutions through the city of Anaheim are needed to eliminate or minimize the negative impact short-term rentals have on our students and the community of Anaheim.

Budge Implication:

There is no impact to the budget.

Action:

On the motion of Trustee Jabbar, duly seconded and unanimously carried, the Board of Trustees approved the amendment to replace resolution language "develop strong, enforceable solutions to the challenges posed by" with "ban current and future."

On the motion Trustee O'Neal and duly seconded, following a lengthy discussion, the Board of Trustees adopted Resolution No. 2015/16-BOT-08 as amended. The roll call vote follows.

Ayes: Trustees O'Neal, Jabbar, Smith, Piercy, and Randle-Trejo

10.3 **Resolution No. 2015/16-B-15, Temporary Interfund Transfer**

Background Information:

The Board of Trustees was requested to adopt Resolution No. 2015/16-B-15, Temporary Interfund Transfer. In the past as part of the state's solution to its own cash flow problems, it deferred the payment of principal apportionment to school districts from the year in which it is normally received, to the following year. Currently, the cash deferrals have been eliminated. While major cash flow needs are not anticipated for 2016-17, cash low points can occur during the year, which may need to be covered temporarily.

Current Consideration:

This resolution will provide as much flexibility as possible for 2016-17, within the District's cash resources. This resolution will allow for temporary Interfund cash transfers from the Capital Outlay Funds, Special Reserve Funds, Special Revenue Funds, and Self-Insurance Funds to the General Fund.

Budget Implication:

There is no impact to the budget.

Action:

On the motion of Trustee O'Neal and duly seconded, the Board of Trustees adopted Resolution No. 2015/16-B-15. The roll call vote follows.

Ayes: Trustees O'Neal, Jabbar, Smith, Piercy, and Randle-Trejo

10.4 **Resolution No. 2015/16-HR-05, Classified School Employee Week, May 15-21, 2016**

Background Information:

Since 1986, California has taken the third week in May to honor the invaluable contributions of classified school employees. From the time students board a school bus to the time they head home at the end of the day, every aspect of their educational experience is impacted by a classified school employee.

The Board recognizes that classified school employees play crucial roles in education. From transporting and feeding students to teaching them vital skills, as well as ensuring that schools are operating smoothly, classified employees are integral to the District and public education.

Current Consideration:

Resolution No. 2015/16-HR-05 declares May 15, 2016, through May 21, 2016, Classified School Employee Week. Classified employees will be recognized for their valuable services to the schools and students of the Anaheim Union High School District.

Budget Implication:

There is no impact to the budget.

Action:

On the motion of Trustee Piercy and duly seconded, the Board of Trustees adopted Resolution No. 2015/16-HR-05. The roll call vote follows.

Ayes: Trustees O'Neal, Jabbar, Smith, Piercy, and Randle-Trejo

EDUCATIONAL SERVICES

10.5 **Revised Graduation Requirements Policy 71105, Second Reading**

Background Information:

Through a Board of Trustees resolution, civic and service learning was recognized as an important educational experience for all students. The resolution stated that schools are a critical place for students to develop the civic knowledge, skills, and values needed to effectively contribute to, and participate in, our democratic way of life. The Board of Trustees recognized that there has never been a better, or more crucial, time to revitalize civic and service learning in our schools. The Board of Trustees enlisted the Educational Services Department to research and develop a new civic and service learning graduation requirement.

Current Consideration:

The District requested to revise Board Policy 71105 to update the policy language. Remove the current Policy 3.5 language referencing California High School Exit Exam (CAHSEE) and replace Policy 3.5 with the new graduation requirement: The student must complete 40 hours of civic and service learning activities. This change will take effect with the graduating class of 2020.

Budget Implication:

There is no impact to the budget.

Action:

On the motion of Trustee O'Neal, duly seconded and unanimously carried, the Board of Trustees approved revised Board Policy 71105, Graduation Requirements.

10.6 **New Policy 7702.05 , Policies and Procedures WorkAbility I Program, Second Reading**

Background Information:

Project WorkAbility (WAI) within the state of California has been providing funding for students with special education needs at the junior high school and high school level for over 30 years as per Education Code Section 56470. The grant mandates an array of services that provide students with academic activities and on-the-job training, as well as employment skills within the community that reflect the student's post-secondary/transitional goals within their Individualized Education Plan (IEP)/Individualized Transition Plan (ITP). The WorkAbility I Program within the District has evolved over the

past 15 years and is now aligned with the current state, federal, and U.S. Labor Laws as outlined by the California Department of Education (CDE). The District's WorkAbility I Program is also aligned to the District's vision of college and career readiness. CDE mandated that a board approved WAI Policy and Procedure document must be in place and sent to CDE with this year's End-of-Year Renewal Application. The board approved WAI Policy and Procedure document is also listed as part of the criteria in the scoring rubric of the Education Code Requirements section of the renewal application.

Current Consideration:

The adoption of the Policy and Procedure document outlines the District's WorkAbility I Program, as per requirements that have been mandated by CDE this year. The Policy and Procedure document outlines the grant parameters, as well as the key components within the design of the WorkAbility I Program within the District. Specifically, this document illustrates the delivery model for each of the elements listed in the Education Code Section 56471 (d).

Budget Implication:

There is no impact to the budget.

Action:

On the motion of Trustee Piercy, duly seconded and unanimously carried, the Board of Trustees approved new Board Policy 7702.05, Policies and Procedures, WorkAbility I Program.

10.7 **Agreement, Winning Culture, The Flippen Group**

Background Information:

Founded in 1990 by educator, psychotherapist, and New York Times® best-selling author, Flip Flippen, The Flippen Group has become one of the fastest growing professional development organizations in the world. They combine their passion for people with scientific research to build teams and individuals into models of achievement. Their research-based tools and processes combined with expert coaching and training have brought transformation to many of the most respected school districts, Fortune 500 companies, governments, sports teams, and non-profit corporations in the world. Their mission: Building relationships and processes that bring out the best in people.

Current Consideration:

The Flippen group will provide one Winning Culture session to District schools. Services will be provided on September 23, 2016, for up to 250 staff members.

Budget Implication:

The total cost is not to exceed \$5,500. (LCFF Funds)

Action:

On the motion of Trustee O'Neal, duly seconded and unanimously carried, the Board of Trustees approved the agreement.

10.8 **Agreement, Capturing Kids' Hearts, The Flippen Group**

Background Information:

Founded in 1990 by educator, psychotherapist, and New York Times® best-selling author, Flip Flippen, The Flippen Group has become one of the fastest growing professional development organizations in the world. They combine their passion for people with

scientific research to build teams and individuals into models of achievement. Their research-based tools and processes combined with expert coaching and training have brought transformation to many of the most respected school districts, Fortune 500 companies, governments, sports teams, and non-profit corporations in the world. Their mission: Building relationships and processes that bring out the best in people.

Current Consideration:

The Flippen group will provide six Capturing Kids' Hearts sessions to District schools, with the first session to take place June 7-9, 2016. Services will be provided for up to 50 staff members in each session. The remaining five sessions will be scheduled throughout the 2016-17 school year.

Budget Implication:

The total cost is not to exceed \$163,300. (LCFF Funds)

Action:

On the motion of Trustee Jabbar, duly seconded and unanimously carried, the Board of Trustees approved the agreement.

10.9 **Agreement, The Foundation for California Community Colleges/The California College Guidance Initiative (CCGI)**

Background Information:

Housed at the Foundation for California Community Colleges, CCGI works to ensure that all 6th through 12th grade students in California have access to a systematic baseline of guidance and support as they plan, prepare, and pay for college. CCGI partners with K-12 school districts to support students, counselors, parents, and community-based organizations with technological tools that help guide the college planning and preparation process. CCGI additionally supports data sharing amongst educational segments to help smooth student's school transition from K-12 to higher education.

Current Consideration:

CCGI will provide all services described as, "Partner district" services to all schools in the District. Services include, but are not limited to, UC Doorways database audit and assistance with clean-up, improved submission of grades to CSU Mentor, transcript evaluation for easier analysis of UC/CSU eligibility, lesson plans and modules, as well as customized ongoing user support for District personnel and local partners. Per student fees of \$2 per year for high school students and \$1.50 per year for junior high school students will be charged for the 2016-17 year.

Budget Implication:

The total cost is not to exceed \$57,831.50. (LCFF Funds)

Action:

On the motion of Trustee Piercy, duly seconded and unanimously carried, following discussion, the Board of Trustees approved the agreement.

10.10 **Grant Agreement, Orange County United Way (OCUW)**

Background Information:

OCUW funding has supported numerous District programs, such as the Anaheim Collaborative, which assists in developing a systemic approach to providing all students with college and career readiness opportunities. OCUW funding has also provided students the

opportunity to earn tax preparation certification and participate in the annual United Way Community Tax Days, preparing tax returns for low-income individuals.

Current Consideration:

OCUW will donate \$85,000 to the District to pay the cost of the new P21 Mentoring: Paid Summer Internship program.

Budget Implication:

There is no impact to the budget. (United Way Grant Funds)

Action:

On the motion of Trustee Piercy, duly seconded and unanimously carried, following discussion, the Board of Trustees ratified the grant agreement with OCUW.

10.11 **Memorandum of Understanding (MOU), Orange County Department of Education (OCDE)**

Background Information:

Orange County Child Health Disability Prevention (CHDP) Program, with the support of Dr. Cordes and Kathy Strobel, provided services to uninsured, low-income, and Medi-Cal eligible patients throughout the District. Dr. Cordes and Kathy Strobel retired at the completion of the 2014-15 year as providers to the AUHSD Clinic. Del Grace, PNP, was hired to replace Kathy Strobel. For the support of the AUHSD Clinic, CHDP providers are needed along with the support of physical therapy and occupational therapy services within the District. Marc Lerner, M.D., medical officer from OCDE and Del Grace, PNP, were approved by CHDP as CHDP providers.

Current Consideration:

Dr. Lerner of OCDE will be authorized to provide CHDP Health Assessment screenings for children at the AUHSD Clinic. Dr. Lerner will be a collaborative provider for the AUHSD Clinic through the Health Services Department.

Budget Implication:

There is no impact to the budget.

Action:

On the motion of Trustee Piercy, duly seconded and unanimously carried, the Board of Trustees approved the MOU.

10.12 **School-Sponsored Student Organizations**

Background Information:

The Board of Trustees shall give approval for the establishment of all student organizations. The proposed organizations shall not engage in any activities, other than those that are organizational in nature, until the Board of Trustees has approved its application.

Current Consideration:

The following schools submitted school-sponsored student organization applications.

- 10.12.1 Dale JHS Art Club, Dale Junior High School
- 10.12.2 Count on Me, Katella High School
- 10.12.3 Books Beyond Boundaries, Loara High School
- 10.12.4 Adult Transition at Magnolia, Magnolia High School

10.12.5 Magnolia History Society, Magnolia High School

Budget Implication:

Each school-sponsored student organization offsets operational costs through donations and fundraising efforts.

Action:

On the motion of Trustee O'Neal, duly seconded and unanimously carried, the Board of Trustees approved the applications.

The student representative to the Board of Trustees cast a preferential vote for the school-sponsored student organizations.

HUMAN RESOURCES

10.13 **Agreement, SelfHelpWorks, Inc.**

Background Information:

SelfHelpWorks, Inc. provides online health and wellness coaching that utilizes Structured Cognitive Behavioral Training (SCBT) to eliminate unhealthy habits or emotionally-driven dependencies without the use of willpower. By using SCBT, an evidence-based training approach, users are coached through a series of interactive videos and online lessons to help them address issues with stress, tobacco addiction, diabetes management, unhealthy nutrition habits, and weight loss. SCBT is designed to remove the root cause of the unhealthy behavior, thereby eliminating it without the use of willpower and building sustainable behavior changes.

Current Consideration:

The agreement with SelfHelpWorks, Inc. is for a pilot program, and services are being provided April 1, 2016, through March 31, 2017. The pilot program will include all available programs offered by SelfHelpWorks, Inc. No fees shall be paid during the pilot period except in the unlikely event the District requests incremental technical service above and beyond the initially agreed terms of service. If the District chooses to continue services after the initial pilot period, costs will be negotiated according to the available funds within the Wellness Program budget.

The SelfHelpWorks, Inc. tool is one component of the Well Done! Wellness Program and supports employees who desire to address hard-to-change behaviors. The program is optional and is offered to the District, at no cost, for one year. In exchange, the District will allow SelfHelpWorks, Inc. to conduct anonymous pilot-related surveys of users at least once every three months in order to gather feedback. This feedback may be used by SelfHelpWorks, Inc. for promotional purposes, referring to the District in promotions using general terms only, such as "a large public high school system" for example.

Budget Implication:

There is no impact to the budget.

Action:

On the motion of Trustee O'Neal, duly seconded and unanimously carried, following a lengthy discussion, the Board of Trustees ratified the agreement with SelfHelpWorks, Inc.

10.14 **Salary Increase for Executive Director, Greater Anaheim Special Education Local Plan Area (GASELPA)**

Background Information:

The executive director of GASELPA is a non-bargaining employee of the District. Salaries for unrepresented and contract employees may be reviewed and adjusted, per the employment agreement. The AUHSD Board of Trustees must approve changes to the salaries for unrepresented and contract employees even when District funds are not used and salaries are paid using pass-through funds.

Current Consideration:

Due to the salary increase reached with the bargaining and non-bargaining employee associations of the District, the salary increase for the executive director of GASELPA shall increase by three percent using pass-through funds. This increase was approved by the GASELPA Board of Trustees on April 20, 2016.

Budget Implication:

There will be no direct impact to the District's budget. The executive director of GASELPA salary increase is estimated to be \$5,497, for a total annual salary of \$188,744, effective July 1, 2015. This additional expense will be paid using GASELPA funds.

Action:

On the motion of Trustee Piercy, duly seconded and unanimously carried, the Board of Trustees approved the 2015-16 salary increase.

SUPERINTENDENT'S OFFICE

10.15 **Governance Handbook**

Background Information:

On March 24, 2016, the Board of Trustees participated in a governance workshop, facilitated by California School Boards Association Consultant Luan Burman Rivera.

Current Consideration:

The governance workshop covered board and superintendent roles and responsibilities, as well as governance practices, including norms, protocols, and unity of purpose. During this workshop the Board of Trustees developed a governance handbook.

Budget Implication:

There is no impact to the budget.

Action:

On the motion of Trustee O'Neal, duly seconded and unanimously carried, the Board of Trustees adopted the governance handbook.

11. **CONSENT CALENDAR**

On the motion of Trustee O'Neal, duly seconded and unanimously carried, following discussion, the Board of Trustees approved all consent calendar items, with the exception of items 11.8 and 11.9 pulled by Trustee O'Neal.

BUSINESS SERVICES

11.1 **Piggyback of a Contract to Purchase Carpet and Installation**

Background Information:

The District is receiving new furniture in approximately 217 classrooms in the summer of 2016. The Maintenance and Operations Department has made an assessment of the current floor conditions in these classrooms and has identified carpet flooring material that is beyond the end of its current life cycle and needs to be replaced.

Current Consideration:

The State of California's Department of General Services (DGS) has a piggybackable contract through the California Multiple Awards Schedule (CMAS) with KYA Services, LLC that will allow other agencies, including local Districts, to purchase carpet and related material, including various removal and installation services. The material and services will be purchased utilizing DGS CMAS contracts 4-14-72-0057A. The District will utilize this contract pursuant to the provisions of Public Contract Code Sections 10298, 10299, and 12100 et seq.

Budget Implication:

The total cost is not to exceed \$200,000. (Maintenance Funds)

Action:

The Board of Trustees approved the purchase of carpet, vinyl base, and related material including removal and installation services utilizing DGS's CMAS contract 4-14-72-0057A to KYA Services, LLC.

11.2 **Award of Bids**

The Board of Trustees was requested to award the bids.

<u>Bid #</u>	<u>Service</u>	<u>Award</u>	<u>Amount</u>
2016-13	Paving Improvements District Wide *Permit the low bidder, Mission Paving and Sealing, Inc., to withdrawal under provisions of Public Contract Code Section 5103 and award to the second low bidder (Routine Restricted Maintenance Funds)	JB Bostick Company, Inc.*	\$622,646
2016-14	Exterior Painting Walker Junior High School (Routine Restricted Maintenance Funds)	Reject All Bids	\$0
2016-15	Exterior Painting Ball Junior High School (Routine Restricted Maintenance Funds)	Paramount Painting, Inc.	\$118,000
2016-16	Exterior Painting South Junior High School (Routine Restricted Maintenance Funds)	Case & Sons Construction, Inc.	\$223,700

2016-21	Roof Replacement Oxford Academy (Routine Restricted Maintenance Funds)	Chapman Coast Roof Co., Inc.	\$875,846
2016-22	HVAC Repair of 4 Relocatable Classrooms Western High School (Routine Restricted Maintenance Funds)	AireMasters Air Conditioning	\$99,133

Action:

The Board of Trustees awarded the bids as listed.

11.3 **Student Accident and Health Insurance Program, Myers-Stevens and Toohey and Co., Inc.**

Background Information:

Education Code Section 49470 allows school districts to make group accident insurance available on a voluntary basis for purchase by parents or guardians. Myers-Stevens and Toohey and Co., Inc., has provided student accident and health insurance programs for District students and athletes for many years.

Current Consideration:

The insurance programs allow students who do not have coverage under private plans to participate in athletics, and provide a supplement to a parent or guardian's private insurance for both athletes and other students. The student accident and health insurance programs are underwritten by BCS Insurance Company and administered by Myers-Stevens and Toohey and Co., Inc., and cover school-time accident insurance, full-time accident insurance, and interscholastic tackle football coverage. Dental and illness insurance programs are also available. The 2016-17 insurance program costs are paid by parents or guardians who elect to obtain this voluntary coverage. The 2016-17 rates are as follows.

		<u>Low</u>	<u>Mid</u>	<u>High</u>
		<u>Option</u>	<u>Option</u>	<u>Option</u>
School Time Accident	Gr. 7-12	\$39	\$63	\$77
Full Time Accident	Gr. 7-12	\$165	\$219	\$317
Interscholastic Tackle Football Coverage	Gr. 9-12	\$180	\$235	\$338
Full Time Dental (with another plan)	Gr. 7-12	\$12	\$12	\$12
(purchased separately)		\$16	\$16	\$16
Full Time Health Care*	Gr. 7-12			
Initial Payment		\$208		
Subsequent Payments (billed every 2 months)				\$338

*Initial payment covers the remainder of the month in which it was paid and the month following. Subsequent payment covers an additional two-month period.

Budget Implication:

There is no impact to the budget.

Action:

The Board of Trustees approved the programs.

11.4 **Inter-Agency Meal Agreement**

Background Information:

Anaheim Union High School District has had an agreement to provide meals to Anaheim Elementary School District since the state meal mandate passed in 1975. The meal mandate requires all school districts to provide nutritious meals for all enrolled students who are determined to be eligible. Anaheim Elementary School District does not have adequate kitchen facilities to provide meal service to their students at most of their school sites. The inter-agency meal agreement is a five-year agreement, which requires school board approval each year. Approval of the inter-agency agreement was requested in order to continue providing nutritious meals to the Anaheim Elementary School District. The price for the elementary school lunch is \$2.75. The cost per meal for these agreements generate income from the meals served to cover program cost.

Current Consideration:

The cost of the paid lunch is \$2.75. The cost per meal for Preschool will remain at \$1.25 for breakfast, \$2.25 for lunch, and \$.50 for snacks. These agreements generate income from the meals served. The agreements provide a service to the community. Services will be provided July 1, 2016, through June 30, 2017.

Budget Implication:

This agreement generates income. (Cafeteria Funds)

Action:

The Board of Trustees approved the meal agreements to provide meals to Anaheim Elementary School District and Anaheim Elementary School District Preschool Program for the 2016-17 school year.

11.5 **Declaring Certain Furniture and Equipment as Unusable, Obsolete, and/or Out-of-Date, and Ready for Sale or Destruction**

Action:

The Board of Trustees approved the list of District furniture and equipment as unusable, obsolete, and/or out-of-date, and ready for sale or destruction, as well as authorized proper disposal in accordance with Education Code Section 60510 et al.

11.6 **Declaring Certain Textbooks and Instructional Materials as Unusable, Obsolete, and/or Out-of-Date, Damaged, and Ready for Sale or Destruction**

Action:

The Board of Trustees approved the list of District textbooks and instructional materials as unusable, obsolete, and/or out-of-date, damaged, and ready for sale or destruction as surplus, as well as authorized staff to dispose of the textbooks and instructional materials in accordance with Education Code Section 60510 et al.

11.7 **Donations**

Action:

The Board of Trustees accepted the donations as submitted.

On the motion of Trustee O'Neal and duly seconded, following discussion, the Board of Trustees ratified items 11.8 and 11.9 with the following vote.

Ayes: Trustees Jabbar, Smith, Piercy, and Randle-Trejo

Abstain: Trustee O'Neal

11.8 **Purchase Order Detail Report**

Action:

The Board of Trustees ratified the report, April 5, 2016, through May 2, 2016.

11.9 **Check Register/Warrants Report**

Action:

The Board of Trustees ratified the report April 5, 2016, through May 2, 2016.

11.10 **SUPPLEMENTAL INFORMATION**

11.10.1 ASB Fund, March 2016

11.10.2 Cafeteria Fund, February 2016

11.10.3 Enrollment, Month 8

EDUCATIONAL SERVICES

11.11 **Agreement Amendment #2, Orange County Career Pathways Partnership (OCCPP) Program**

Background Information:

On September 28, 2014, the District entered into an agreement with the Orange County Career Pathways Partnership (OCCPP) Program. This program is a regional consortium connecting 14 school districts, two charter schools, nine community colleges, four Regional Occupational Programs (ROP), two state universities, three Workforce Investment Boards (WIB), Orange County Business Council (OCBC), a regional intermediary known as Vital Link, a regional non-profit collaborative known as OC STEM, and more than 100 business partners across three priority sectors. Over the term of the five-year grant, the District will receive \$145,400 to support CTE programs.

Current Consideration:

The OCCPP Program submitted a second amendment modifying Section 4.0 of the original agreement regarding Payments and Invoicing. The amendment details the allocation of funds and the restrictions for carry-over funding. The term of the agreement remains intact, July 1, 2014, through June 30, 2018.

Budget Implication:

The OCCPP grant award agreement remains \$145,400 for the full term of the grant. (California Career Pathways Trust)

Action:

The Board of Trustees approved the agreement amendment #2.

11.12 **Implementation Agreement, Advancement Via Individual Determination (AVID) Center**

Background Information:

The AVID College Readiness System supports a culture of rigor and success for more than 200,000 students in approximately 1,400 schools throughout the Nation. Their mission is to close the achievement gap by preparing all students for college readiness and success in a global society.

Services provided by AVID Center include: training for AVID site teams, AVID elective teachers, and District AVID coordinator; coordination with the District to analyze AVID program data; AVID certification review/monitoring of programs; access to AVID resources at the password protected AVID website; and access to AVID College Readiness System workshops and online offerings.

Current Consideration:

The yearly fee for Anaheim, Katella, Loara, Magnolia, and Savanna high schools, Oxford Academy, as well as Ball, Brookhurst, Dale, Orangeview, South, and Sycamore junior high schools, covers all AVID materials, and AVID weekly resources. Services will be provided July 1, 2016, through June 30, 2017.

Budget Implication:

The total cost is not to exceed \$46,680. (Title I and Title II Site Funds)

Action:

The Board of Trustees approved the agreement.

11.13 **Agreement, AVID Excel, AVID College Readiness System Services and Products**

Background Information:

AVID Excel is a research-based junior high school program designed to accelerate academic language acquisition while increasing the college readiness of designated English Learner (EL) students. The goal of AVID Excel is to interrupt students' path to Long-Term English Learner (LTEL) status and put them on a pathway to college preparation by intervening in very direct ways. AVID Excel focuses on developing reading, writing, oral language, and academic vocabulary skills. It also builds study skills, self-determination, and leadership skills that underlie academic and social achievements. As an equity component of the AVID College Readiness System, AVID Excel is designed to fulfill AVID's mission of preparing all students for college readiness and success in a global society.

Current Consideration:

AVID Excel has been successfully piloted for the past two years at the following schools: Ball, Brookhurst, Dale, Orangeview, South, and Sycamore junior high schools. To continue to implement the program, the District must pay a benefit package fee, as well as AVID summer institute fees for training staff members from each participating school site. Services will be provided July 1, 2016, through June 30, 2017.

Budget Implication:

The total cost is not to exceed \$19,225.01. (Title III Funds)

Action:

The Board of Trustees approved the agreement.

11.14 **Educational Consulting Agreement, California State University, Fullerton-Auxiliary Services Corporation**

Background Information:

In December 2015, the District received an Orange County Arts Education Collaborative Fund Grant to support Visual and Performing Arts (VAPA) professional development. The Special Programs Office worked with VAPA department chairpersons to determine the types of professional development opportunities that could benefit VAPA programs. One of the professional development activities specifically addressed in the grant is a conducting symposium for band directors. The conducting symposium will provide all of the District's band directors with the opportunity to ramp-up their conducting skills, and to refine the vision for the District's instrumental music program. Additionally, this is a great opportunity for vertical articulation, since junior high school and high school band directors will work with university partners on curriculum alignment and instructional strategies.

Current Consideration:

The District has partnered with the California State University, Fullerton (CSUF) Music Department to facilitate a conducting symposium to work on rehearsal techniques, movement training, creativity, and musicality. The three-day workshop, for 17 band directors, will be held June 2, 2016, through June 4, 2016.

Budget Implication:

The total cost is not to exceed \$4,000. (OC Arts Grant)

Action:

The Board of Trustees approved the educational consulting agreement with California State University, Fullerton-Auxiliary Services Corporation.

11.15 **Instructional Materials Submitted for Adoption**

The Instructional Materials Review Committee recommended the selected books for world languages courses. The books have been made available for public view.

Action:

The Board of Trustees adopted the selected materials.

11.16 **Instructional Materials Submitted for Display**

The Instructional Materials Review Committee recommended the selected materials for courses in math and world languages. Before the materials can be approved for adoption, they must be made available for public review. The Board of Trustees will be requested to consider adoption of the materials following the end of the period of public display, May 10, 2016, through June 9, 2016.

Action:

The Board of Trustees approved the selected materials.

11.17 **Individual Service Contracts**

Action:

The Board of Trustees approved/ratified the contracts as submitted.
(Special Education Funds)

11.18 **Institutional Membership, College Board**

Action:

The Board of Trustees ratified the membership with College Board for 2015-16 year, at an amount not to exceed \$325. (General Funds)

11.19 **Field Trip Report**

Action:

The Board of Trustees approved/ratified the report as submitted.

HUMAN RESOURCES

11.20 **Declaration of Need for Fully Qualified Educators**

Background Information:

The Declaration of Need for Fully Qualified Educators is a requirement established by the California Commission on Teacher Credentialing (CCTC) to permit the District to employ certificated staff members in certain identified areas of need. When the District is unable to find a suitable, fully prepared teacher for an assignment, despite its diligent efforts, the District is permitted to hire teachers with alternate teaching permits.

Current Consideration:

The Declaration of Need for Fully Qualified Educators fulfills the CCTC requirements for hiring teachers with alternate authorizations and interns for subject areas that are difficult to fill. The declaration permits the District to hire teachers with an emergency Cross-Cultural and Language Development (CLAD), Bilingual Cross-Cultural and Language Development (BCLAD), Language, Speech and Hearing, or Special Class Authorization, as well as allowing the District to apply for a Provisional Internship Permit (PIP) and/or a short-term staff permit (STSP), which is used for acute staffing in subject areas that are difficult to fill. Many California districts experience shortages of teachers in these areas.

Budget Implication:

There is no impact to the budget.

Action:

The Board of Trustees approved the Declaration of Need for Fully Qualified Educators, as required by the State Commission on Teacher Credentialing.

11.21 **Agreement, Artiano Shinoff and Holtz, APC**

Background Information:

Stutz Artiano Shinoff and Holtz, APC, provides specific legal consultation and services, which are not provided by attorneys at the Orange County Department of Education. Attorneys at Stutz Artiano Shinoff and Holtz, APC, specialize in employment law, education law, personnel, negotiations, and labor relations. The District has had an agreement in place with Stutz Artiano Shinoff and Holtz, APC, since 2005.

Current Consideration:

Services will be provided July 1, 2016, through June 30, 2017, on an as-needed basis.

Budget Implication:

The cost of this agreement is not to exceed \$350,000. The cost of the 2015-16 agreement was \$350,000. (General Funds)

Action:

The Board of Trustees approved the agreement.

11.22 **Agreement, Monjaras and Wismeyer Group, Inc.**

Background Information:

The District Human Resources Department is mandated by law, including the American Disabilities Act (ADA), to ensure the rights of employees and the District when health, or medical issues, affect an employee's work and may lead to accommodations. Monjaras and Wismeyer Group, Inc. perform essential functions that require critical knowledge and expertise in specific areas, including accommodation meetings, job analysis, return-to-work programs, and other specialized functions. The District has had an agreement in place with Monjaras and Wismeyer Group, Inc. since 2011.

Current Consideration:

Services will be provided July 1, 2016, through June 30, 2017. The services are typically related to employee accommodations and return-to-work agreements.

Budget Implication:

Services will be provided on an as-needed basis at a cost not to exceed \$10,000. The cost of the 2015-16 agreement was \$10,000. (General Funds)

Action:

The Board of Trustees approved the agreement.

11.23 **Agreement, Nicole Miller & Associates, Inc.**

Background Information:

The District is required to investigate formal complaints filed by employees, parents, or students. In certain circumstances, an investigation firm is needed to provide an impartial third party to conduct the investigation. The District has had an agreement in place with Nicole Miller & Associates, Inc. since 2010.

Current Consideration:

Investigations may include, but are not limited to, discrimination and harassment claims, policy and procedure violations, unprofessional conduct complaints, charges of theft, and other serious allegations. Services will be provided July 1, 2016, through June 30, 2017.

Budget Implication:

The total cost is not to exceed \$62,400. The cost of the 2015-16 agreement was \$62,400. (General Funds)

Action:

The Board of Trustees approved the agreement.

11.24 **Certificated Personnel Report**

Action:

The Board of Trustees approved/ratified the report as submitted.

11.25 **Classified Personnel Report**

Action:

The Board of Trustees approved/ratified the report as submitted.

12. **SUPERINTENDENT AND STAFF REPORT**

Superintendent Matsuda stated that the Orange County Department of Education named Raquel Solorzano-Dueñas, Western High School teacher, and Matthew Bidwell, South Junior High School teacher, as finalists for Orange County Teacher of the Year and shared a short video regarding the announcement to these teachers.

13. **BOARD OF TRUSTEES' REPORT**

Trustee O'Neal said he attended the California State University, Fullerton (CSUF) Honor an Educator Luncheon and Ceremony, Color and Light, ROP Celebration of Success, Budget Committee meeting, Wellness Health Expo at Walker Junior High School, and Kennedy High School Scholarship Foundation Dinner. He also thanked Dianne Poore for her service to the District, as well as Sophia Soliman for her service as student representative to the Board of Trustees and wished her future success.

Trustee Jabbar shared he attended the Budget Committee meeting, Sycamore Junior High School Dance Show, CABE Regional Conference, and Anaheim Secondary Council PTA 2016 Honorary Service Awards Dinner. He also thanked the Anaheim Municipal Employee Association for donating a podium to Sycamore Junior High School. Additionally, he thanked Dianne Poore for her service to the District, as well as Sophia Soliman for her service as student representative to the Board of Trustees. Trustee Jabbar requested that the meeting be adjourned in honor of Kenneth Shimogawa.

Trustee Smith reported her attendance at the CSUF Honor an Educator Luncheon and Ceremony, P21 Group Delta event, Insurance Committee meeting, City of Stanton/AUHSD Liaison meeting, AUHSD Foundation meeting, as well as Color and Light. She also thanked Sophia Soliman for her service as student representative to the Board of Trustees, as well as Dianne Poore for her service to the District.

Trustee Piercy stated she attended the CSUF Honor and Educator Luncheon and Ceremony, Color and Light, ROP Celebration of Success, Sister City Commission meeting, OCSBA Annual Dinner Meeting, Dale Junior High School's Open House, Anaheim High School Skills USA Banquet, City of Stanton/AUHSD Liaison meeting, Insurance Committee meeting, One Billion Acts of Kindness, and Kennedy High School Scholarship Foundation Dinner. In addition, she thanked Sophia Soliman for her work as student representative to the Board of Trustees.

Trustee Randle-Trejo indicated she attended the 3rd Annual Sustainability Showcase, Katella High School Musical, Cypress High School Dance Show, Loara High School Band Concert, Savanna High School Band Concert, Savanna High School Capstone Project Interviews, OCSBA Annual Dinner Meeting, The Tempest at Loara High School, AUHSD Foundation meeting, Arsenic and Lace at Cypress High School, Anaheim City Council meeting where they honored Superintendent Matsuda, Oxford Academy Choir Show, Reclaiming Our City: A Youth Conference About Ending Racism, CSUF Honor an Educator Luncheon and Ceremony, Color and Light, Anaheim Secondary Council PTA 2016 Honorary Service Awards Dinner, Grater Anaheim SELPA Board meeting, Sycamore Junior High School Dance Show, STEM Inc. Celebration Night, One Billion Acts of Kindness, and School Employee Appreciation Night at Angels Stadium.

14. **ADVANCE PLANNING**

14.1 **Future Meeting Dates**

The next regular meeting of the Board of Trustees will be held on Thursday, June 9, 2016, at 6:00 p.m.

Thursday, June 16

Thursday, July 14

Thursday, August 11

Thursday, September 8

Thursday, October 13

Thursday, November 10

Thursday, December 8

14.2 **Suggested Agenda Items**

There were no suggested agenda items.

CLOSED SESSION

As noted on item 5.3, the Board of Trustees returned to closed session at 8:53 p.m., reconvened into open session at 9:43 p.m., and reported out at that time.

15. **ADJOURNMENT**

On the motion of Trustee O'Neal, duly seconded and unanimously carried, the Board of Trustees adjourned the meeting at 9:45 p.m. in honor of Kenneth Shimogawa.

Approved


Clerk, Board of Trustees