

# ANAHEIM UNION HIGH SCHOOL DISTRICT

501 N. Crescent Way, P.O. Box 3520, Anaheim, California 92803-3520, [www.auhsd.us](http://www.auhsd.us)

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## BOARD OF TRUSTEES Minutes Thursday, May 14, 2015

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### 1. CALL TO ORDER–ROLL CALL

Board President Annemarie Randle-Trejo called the regular meeting of the Anaheim Union High School District Board of Trustees to order at 3:15 p.m.

Present: Annemarie Randle-Trejo, president; Anna L. Piercy, clerk; Katherine H. Smith, assistant clerk; Al Jabbar, member; Michael B. Matsuda, superintendent; Manuel Colón and Jaron Fried, Ed.D., assistant superintendents; and Jeff Riel, District counsel.

Brian O'Neal, member, and Diane Poore, assistant superintendent, entered the meeting at 3:16 p.m.

### 2. ADOPTION OF AGENDA

Staff requested the following amendments to the agenda.

- Change the date on the footer of the first three pages of the agenda from May 29, 2014, to May 14, 2015.
- Item 7.1, add Loara High School student Daniel Paige to the list of Eagle Scouts of America recipients. Remove Western High School student Christopher Hall from the list of recipients, per his Scout Master, because he has not yet completed his Eagle Scout project.
- Item 7.2, add Loara High School student Isabel Pena to the list of Girl Scouts Gold Award recipients.
- Exhibit OO, Classified Personnel Report, page 3, number 3, remove Leticia Fernandez from the Employment, Extended School Year list.

On the motion of Trustee Jabbar, duly seconded and unanimously carried, the Board of Trustees adopted the agenda as amended.

### 3. PUBLIC COMMENTS, CLOSED SESSION ITEMS

There were no requests to speak.

### 4. CLOSED SESSION

The Board of Trustees entered closed session at 3:18 p.m.

### 5. RECONVENE MEETING, PLEDGE OF ALLEGIANCE, AND CLOSED SESSION REPORT OUT

#### 5.1 Reconvene Meeting

The Board of Trustees reconvened into open session at 6:04 p.m.

## 5.2 **Pledge of Allegiance and Moment of Silence**

Student Representative to the Board of Trustees Julian Barrios led the Pledge of Allegiance to the Flag of the United States of America and provided a moment of silence.

## 5.3 **Closed Session Report**

Board Clerk Anna L. Piercy reported the following actions taken during closed session.

- 5.3.1 No reportable action taken regarding public employee performance evaluation, superintendent.
- 5.3.2 No reportable action taken regarding negotiations.
- 5.3.3 No reportable action taken regarding property negotiations.
- 5.3.4 No reportable action taken regarding personnel.
- 5.3.5 The Board of Trustees took formal action, with a 5-0 vote, to make the following appointments.
  - Director, Human Resources, Brad Jackson (reassignment)
  - Director, Special Youth Services, Dr. Susan Ferencz (promotion)
  - Director, Student Support Services, Dr. Shanna Egans (promotion)
  - Coordinator, Alternative Education, Jei Garlitos (promotion)
  - Coordinator, Special Youth Services, Janet Queneau (promotion)
  - Principals
    - Sam Joo, Brookhurst Junior High School (reassignment)
    - Darrick Garcia, Lexington Junior High School (reassignment)
    - Carlos Hernandez, Savanna High School (promotion)
    - Joe Carmona, Western High School (promotion)
  - Assistant Principals
    - Chuck Hernandez, Anaheim High School (reassignment)
    - Lorena Benitez, Ball Junior High School (appointment)
    - Jennifer Sasai, Brookhurst Junior High School (appointment)
    - Eva Valencia, Cypress High School (reassignment)
    - Trena Becker, Katella High School (promotion)
    - Amber Houston, Lexington Junior High School (reassignment)
    - Stuart Caldwell, Loara High School (reassignment)
    - Denise Alvarado, Magnolia High School (promotion)
    - Dr. Haig Diribe, Magnolia High School (reassignment)
    - Amanda Bean, Oxford Academy (appointment)
    - Kortney Tambara, Savanna High School (appointment)
    - Gary Brown, Sycamore Junior High School (reassignment)
    - Jeremy Sell, Walker Junior High School (promotion)
    - Matthew Griffin, Western High School (reassignment)



- Program Administrator I–Attendance

Allison Konrad, Student Support Services (promotion)

5.3.6 The Board of Trustees took formal action, with a 5-0 vote, to approve the resignation agreement between the District and employee HR-2014-15-09.

5.3.7 The Board of Trustees took formal action to approve the expulsion of the following students.

1. 14-68 under Education Code 48900(c) and 48915(b)(1)
2. 14-69 under Education Code 48900.2 and 48900(a)(1)

## 6. INTRODUCTION OF GUESTS

The Board of Trustees recognized our community stakeholders for their interest in the Anaheim Union High School District and for attending our Board meeting. Thank you for your participation and contribution as we create an educational environment that graduates socially aware, civic-minded students who are college and career ready for the 21<sup>st</sup> century.

In addition, Board of Trustees' President Annemarie Randle-Trejo introduced Dean Elder, ASTA president; Sharon Yager, CSEA president; Maria Rosa Guzman, Superintendent's Parent Advisory Council president; Jackie Rodarte, North Orange County Community College District board member; and Leah Winter, Anaheim Secondary Council PTA president.

## 7. BOARD OF TRUSTEES' RECOGNITION

### 7.1 **Eagle Scouts of America**

The Board of Trustees recognized 18 current District students, for their outstanding service to our community as Eagle Scouts. The honor and distinction of the Eagle Scout rank can only be achieved through hard work and commitment to the ideals of the Scouting movement. The achievement is so rare, that only five percent of Scouts earn the Eagle rank. Once a scout advances to Eagle Scout, he will remain an Eagle for the rest of his life regardless of age or participation in Scouting. The students listed below have achieved Eagle ranking by their involvement in school and/or community related projects.

#### Cypress High School

Andrew Adsen  
Michael Drake  
Johnathan Hangartner  
Gable Kemna-Berg  
Brandon Lum  
Parker Smith  
Hayden Veale  
Allen Wu

#### Kennedy High School

Nicholas Hisamoto  
Reagan Logier  
David Ryan Taroy

#### Loara High School

Daniel Paige

#### Oxford Academy

Craig Denkers  
Hien-Thien Duong  
Robert Li  
Jeffrey Nazuka  
Jason Plourde  
Troy Yamaguchi

### 7.2 **Girl Scouts Gold Award**

The Board of Trustees recognized three students for their outstanding service to our community as Girl Scouts. The Girl Scout Gold Award, for scouts in 9<sup>th</sup>-12<sup>th</sup> grade, represents the highest achievement in Girl Scouting. In order to receive this prestigious award, the scouts are required to complete a seven-step project to solve a community problem. The students listed below received a Gold Award from the Girl Scouts of America.

Oxford Academy  
Catherine Bui  
Janet Doan

Loara High School  
Isabel Pena

7.3 **Student Representative to the Board of Trustees**

The Board of Trustees honored Julian Barrios for his service as student representative to the Board during the 2014-15 year.

7.4 **2014-15 AUHSD Student Ambassadors**

The Board of Trustees honored the District's student ambassadors for their service during the 2014-15 year. The ambassadors served as official spokespersons for all of the District's students at special ceremonies, events, and functions. The student leaders were also deeply embedded in the District's governance structure and actively provided the "student voice" wherever possible. The following students were recognized for this important contribution to the District.

Leticia Calvillo, Anaheim High School  
Saaima Bholat, Cypress High School  
Esther Choe, Kennedy High School  
Jessica Draghici, Loara High School  
Juan Isas, Magnolia High School

Gloria Roman, Katella High School  
Amy Lam, Oxford Academy  
Auriel Olivia Saucedo, Savanna High School  
Nhuhao Do, Western High School

7.5 **2014-15 AUHSD Student Service Foundation**

The Board of Trustees honored the AUHSD Student Service Foundation board members for their service during the 2014-15 year. The student board members served as leaders on their campus, promoted AUHSD service grants, and provided grant writing training to students. Student board members also worked with administration to promote the AUHSD Foundation Servathon. The following students were recognized for their important contributions to the District.

Theodoro Carachure, Anaheim High School  
Thomas Zhuang, Cypress High School  
Kelly Juarez, Katella High School  
Paul Patel, Kennedy High School  
Mariah Lesso, Loara High School

Hannan Mohammed, Magnolia High School  
Kevin Yoon, Oxford Academy  
Emily Cetin, Savanna High School  
Alondra Rodriguez, Western High School

7.6 **Association of California School Administrators (ACSA), Every Student Succeeding Award**

The Board of Trustees recognized Andrew Godinez, an Anaheim High School student, who was selected as the recipient of the Association of California School Administrators, Every Student Succeeding Award. ACSA's Every Student Succeeding program honors students who exceed expectations and those of the educators who support them along the way. The award highlights the young men and women who have overcome great obstacles to succeed.

7.7 **Gates Millenium Scholars**

The Board of Trustees recognized Andres Guerrero of Loara High School, Priya Kainth of Savanna High School, and Ji Whan (Kevin) Yoon of Oxford Academy, who were selected as recipients of the Gates Millennium Scholarship.



The Gates Millennium Scholars Program selects 1,000 talented students nation-wide each year to receive a good-through-graduation scholarship to use at any college or university of their choice. It provides Gates Millennium Scholars with support for the cost of education by covering unmet need and self-help aid, renewable awards for those Gates Millennium Scholars maintaining satisfactory academic progress, graduate school funding for continuing Gates Millennium Scholars in the areas of computer science, education, engineering, library science, mathematics, public health or science; leadership development programs with distinctive personal, as well as academic and professional growth opportunities. The Gates Millennium Scholarship selection process requires independent readers to assess nominees based upon the following three major areas: academic achievement, community service, and leadership.

Priya Kainth will be attending the University of California, Los Angeles, where she plans to study biology with a minor in English. In the future she hopes to transfer to Columbia University and become a pediatrician.

Andres Guerrero will be attending New York University to study political science with the intent of going into politics.

Ji Whan (Kevin) Yoon will be attending Harvard University where he plans to major in applied physics and mechanical engineering with a minor in computer science.

## 8. **REPORTS**

### 8.1 **Principals' Report**

John Briquelet, Loara High School principal, presented a report on instructional practices.

### 8.2 **Student Representative's Report**

Julian Barrios, student representative to the Board of Trustees, reported on student activities throughout the District.

### 8.3 **Reports of Associations**

Dean Elder, ASTA president, shared that six ASTA scholarships were presented to students who want to become teachers. He stated his attendance at the Orange County Music and Arts Educators Awards where awards were presented to James Quirion, Meg Elder, Autumn Browne, and Dr. Susan Stocks. Dean thanked Manuel Colón for also attending this event and extended his gratitude to AUHSD administration and the Board of Trustees for their attendance at AUHSD events. Additionally, he introduced Lisa Eck, regional uniSERV staff.

## 9. **PUBLIC COMMENTS, OPEN SESSION ITEMS**

- 9.1 Eida Padilla, Anaheim High School student and Guiding Our Ladies with Dignity (GOLD) president, discussed the conference "A Women's Conference for Power" held at Anaheim High School.
- 9.2 Sabrina Beltran, Anaheim High School student and GOLD commissioner of public relations, spoke regarding the lack of representation of women in history textbooks.
- 9.3 Genesis Escobar, Anaheim High School student and GOLD representative, expressed the need for more representation of women in history textbooks.

- 9.4 Laura Solorio, Anaheim High School Student and GOLD representative, spoke of the need for history textbooks in AUHSD to contain increased representation of women.
- 9.5 Maria Rosa Guzman, Superintendent's Parent Advisory Council president, read a letter of gratitude for Superintendent Matsuda and his work in Partnership for 21<sup>st</sup> Century Skills (P21). She also addressed the need for social workers, as well as support of Diciplina Positiva.
- 9.6 Andrea Manes, AUHSD Foundation executive director, spoke in favor of Board Policy 9801, Corporate Sponsorship and Naming Rights.
- 9.7 Yesenia Rojas thanked Trustee Jabbar for helping the Anna Drive community. She also stated a concern about teachers leaving Sycamore Junior High School. She requested additional information about the possibility of obtaining a portable restroom for the field area. She spoke in support of Diciplina Positiva.
- 9.8 Ely Robles-Baldorinos spoke in support of the Diciplina Positiva program for parents.
- 9.9 Araceli Rojas expressed her support of Diciplina Positiva.
- 9.10 Margaret (Betty) Dalke invited the Board of Trustees and Cabinet to the Savanna High School band performance on Monday, May 18, at 7:00 p.m., in the AUHSD Performing Arts Center at Kennedy High School.

10. **PRESENTATIONS**

**Bond Presentation, Government Financial Strategies**

Background Information:

The Board previously received informational presentations on the implementation of Measure H and potential refinancing opportunities for Measure Z from the District's financial advisor, Government Financial Strategies, on February 12, 2015, and March 10, 2015. The Board approved the financing documents for the first issuance of Measure H bonds and the refinancing of Measure Z bonds, pursuant to certain parameters as outlined in the resolutions, on April 16, 2015.

Current Consideration:

The Board received a brief progress report on the issuance of the bonds. The Board heard an update from the District's financial advisor, Government Financial Strategies, which included the bid process and results for selection of an underwriter/bank, cost information, and timeline for completion. A full presentation is scheduled for July 16, 2015, after the bond issuance process has been completed.

Budget Implication:

There is no impact to the budget.

Action:

Although this was an information item only, requiring no formal action by the Board of Trustees, the Board officially received the information.



## 11. ITEMS OF BUSINESS

### RESOLUTIONS

#### 11.1 **Resolution No. 2014/15-B-22, Temporary Transfer from the Orange County Treasurer**

Background Information:

On March 10, 2015, the Orange County Board of Supervisors approved an action to enable temporary transfers of funds from the County's Educational Money Market Fund to school districts to assist them with cash flow deficits. The borrowing is short-term and is repaid with principal apportionment receipts. The District may borrow more than once during the fiscal year.

Current Consideration:

Resolution 2014/15-B-22 covers the fiscal periods of 2015-16 through 2018-19. The resolution authorizes the assistant superintendent, Business Services, to formally request a transfer in an amount and on a date as necessary to meet the District's cash flow needs. A sample of the Temporary Transfer Agreement is attached to the resolution. The agreement will be completed and signed by the assistant superintendent, Business Services, at the time of the request for a temporary transfer.

Budget Implication:

The cost of the temporary transfers is equal to the gross rate the Education Investment Pool is earning plus 10 basis points (.0010) applied to the loan amount. (General Funds)

Action:

On the motion of Trustee O'Neal and duly seconded, the Board of Trustees adopted the resolution. The roll call vote follows.

Ayes: Trustees O'Neal, Jabbar, Smith, Piercy, and Randle-Trejo

#### 11.2 **Resolution No. 2014/15-HR-04, Classified School Employee Week, May 17-23, 2015**

Background Information:

Since 1986, California has selected the third week in May to honor the invaluable contributions of classified school employees. From the time students board a school bus to the time they head home at the end of the day, every aspect of their educational experience is impacted by a classified school employee.

The Board recognizes that classified school employees play crucial roles in education. From transporting and feeding students to teaching them vital skills, as well as ensuring that schools are operating smoothly, classified employees are integral to the District and public education.

Current Consideration:

Resolution No. 2014/15-HR-04 declares May 17, 2015, through May 23, 2015, Classified School Employee Week. Classified employees will be recognized for their valuable services to the schools and students of the Anaheim Union High School District.

Budget Implication:

There is no impact to the budget.

Action:

On the motion of Trustee Piercy and duly seconded, the Board of Trustees adopted the resolution. The roll call vote follows.

Ayes: Trustees O'Neal, Jabbar, Smith, Piercy, and Randle-Trejo

**BUSINESS SERVICES**

11.3 **Agreement, Gray Step Software, Inc.**

Background Information:

The Associated Student Body (ASB) organizations of the District maintain their financial records through computerized accounting software. Currently, the high schools and one junior high school use Blue Bear Software; all other junior high schools use Peachtree.

Current Consideration:

The District has decided to move to a product called ASBWorks. ASBWorks will be used for both high schools and junior high schools beginning the 2015-16 year and to be renewed annually for a maximum of five years. The software is web-based and provides accounting software, purchase orders, online store capability, point of sale, credit card sales, student tracking at events, and equipment tracking among other features. ASBWorks is a product of Gray Step Software, Inc.

The District also has a goal of implementing an online payment process for parents. Further, as a convenience to parents, the intent is to have a one-stop solution for all online payments for registration, ASB, and Food Services, instead of three separate web sites. Grey Step Software, Inc. is willing to work with the District to achieve that solution. Point of sale credit card payments would also be possible. Gray Step Software, Inc. will provide guidance and assistance in the set-up of the new software.

Budget Implication:

The total cost is \$999 for each high school and \$699 for each junior high school. The Event Tracker for student tracking at events is available for purchase, if the site chooses to do so, at a cost not to exceed \$399 each. On-site training is \$750 per day, for an annual cost not to exceed \$15,681. (General Funds and ASB accounts)

Action:

On the motion of Trustee O'Neal, duly seconded and unanimously carried, the Board of Trustees approved the agreement.

11.4 **Agreement, My Payment Network, Inc.**

Background Information:

The District will implement a new ASB accounting system for the 2015-16 year. One of the big challenges the District has faced with prior solutions is the lack of a comprehensive online payment system to give parents a single vehicle for online purchases. My Payment Network, Inc. provides a solution that will work with the new ASB system, interface with our food service system, Harris Solutions eTriton, and our student information systems, Eagle Aeries. The product is branded as SchoolPay to parents. My Payment is a level 1 Payment Card Industry (PCI) data security standard compliant company. Currently, more than six million Visa transactions are processed annually.



Current Consideration:

Approval of this item will enable the District to proceed with the setup of online web stores for school sites. Once the web stores are set up and tested, the District will communicate to parents the availability of the new service. Parents that elect to use SchoolPay incur a convenience charge as part of their transaction. Food service charges incur a \$1.95 fee. Qualified transactions incur a 2.99 percent plus \$.30 fee. Non-qualified transactions incur a 3.54 percent plus \$.30 fee with American Express charges incurring an additional \$.25. Finally, electronic checks incur 0.75 percent plus \$.50 fee. These fees are collected directly by the merchant.

Budget Implication:

The total cost is not to exceed an initial setup fee of \$1,250 and \$500 annually thereafter. (General Funds)

Action:

On the motion of Trustee O'Neal, duly seconded and unanimously carried, the Board of Trustees approved the agreement.

11.5 **Agreements for Division of the State Architect (DSA) Inspector of Records Services**

Background Information:

The District issued a Request for Proposals (RFP) 2015-13 DSA Inspector of Record, Geotechnical Soils Inspections, and Material Testing Services seeking qualified firms to provide the requested services. Firms were solicited that were capable of providing these professional services, which will be needed for the upcoming Measure H bond projects and other work associated with the maintenance and facilities departments. Over 35 qualified responses were received by the District. Staff evaluated and selected the top firms from each type of service.

Current Consideration:

The District desires to enter into an agreement with the following firms to conduct all work required for DSA Inspector of Record Services. It is believed that these firms will provide the best service and value to the District. The Geotechnical Soils Inspections and Material Testing Services will be brought before the board at the next BOT meeting.

DSA Inspector of Records Services

- 11.5.1 Blue Coast Consulting
- 11.5.2 Haufee Company, Inc.
- 11.5.3 Knowland Construction Services
- 11.5.4 Vital Inspection Services, Inc.

Budget Implication:

The agreement for each consultant will be based on their hourly, or service fee, schedules with a not to exceed amount of \$250,000 per firm. (Measure H Funds, Maintenance Funds, Facilities Funds, and/or other funds as appropriate)

Action:

On the motion of Trustee Piecy, duly seconded and unanimously carried, the Board of Trustees approved the agreements.

## EDUCATIONAL SERVICES

### 11.6 **Educational Consulting Agreement, Catapult Learning West, LLC, St. Irenaeus Catholic Elementary School**

#### Background Information:

The District is required to extend certain federal categorical program resources to non-profit private schools that reside within the District's attendance area. St. Irenaeus Catholic Elementary School participates in the District's Title II, Part A program. The school has requested that Catapult Learning West, LLC, provide coaching to 7-8 grade St. Irenaeus Catholic Elementary School teachers.

For more than 30 years, Catapult Learning West, LLC, has provided a variety of professional development services to schools and districts across the nation that are focused on differentiated instructional practices to accommodate a variety of learning needs. St. Irenaeus Catholic Elementary School has previously received services from Catapult Learning West, LLC, through the Cypress Elementary School District for grades K-6.

#### Current Consideration:

Catapult Learning West, LLC, will provide one coaching day for six teachers, who will receive job-embedded and follow-up support. Teachers will be coached as they implement concepts learned in prior workshops within their classrooms. Services will be provided May 15, 2015, through June 15, 2015.

#### Budget Implication:

The total cost is not to exceed \$1,200. (Title II Funds)

#### Action:

On the motion of Trustee Piercy, duly seconded and unanimously carried, following discussion, the Board of Trustees approved the agreement.

### 11.7 **Memorandum of Understanding (MOU), California Partnership for Achieving Student Success (CAL-PASS Plus)**

#### Background Information:

CAL-PASS Plus, created through leadership and funding by the California Community College Chancellor's Office, is an accessible, actionable, and collaborative pre-K through 16 system of student data. CAL-PASS Plus' mission is to provide actionable data to help improve student success along the education-to-workforce pipeline. Collaboration using this data will improve instruction, help close achievement gaps, identify scalable best practices, and improve transitions. CAL-PASS Plus offers longitudinal data charts, detailed analysis of pre-K through 16 transitions and workplace outcomes, information and artifacts on success factors, as well as comparisons among like universities, colleges, K-12 school systems, and schools.

#### Current Consideration:

The District has partnered with CAL-PASS, now known as CAL-PASS Plus, since May 2008, submitting data to the organization starting in the 2008-09 year. CAL-PASS Plus is used by Cypress College as part of their college placement process. Moreover, CAL-PASS Plus is a data requirement to participate in the California Career Pathways Trust Grant, an Orange County Department of Education (OCDE) Career Technical Pathway (CTE) consortium grant.



Budget Implication:

There is no impact to the budget.

Action:

On the motion of Trustee O'Neal, duly seconded and unanimously carried, the Board of Trustees approved the agreement.

11.8 **School-Sponsored Student Organizations**

Background Information:

The Board of Trustees shall give approval for the establishment of all student organizations. The proposed organizations shall not engage in any activities, other than those that are organizational in nature, until the Board of Trustees has approved its application.

Current Consideration:

The following schools submitted school-sponsored student organization applications.

11.8.1 JFK Industrial Arts Club, Kennedy High School

11.8.2 The Loara High School Tappers, Loara High School

11.8.3 BROS, South Junior High School

Budget Implication:

Each school-sponsored student organization offsets operational costs through donations and fundraising efforts.

Action:

On the motion of Trustee O'Neal, duly seconded and unanimously carried, following discussion, the Board of Trustees approved the applications.

**HUMAN RESOURCES**

11.9 **Public Disclosure of the Assistant Superintendent's Contract**

Background Information:

The Board of Trustees appointed Dr. Jaron Fried as the assistant superintendent, Human Resources, and approved his employment contract at the regular meeting on April 16, 2015.

Current Consideration:

This item was to publically disclose the assistant superintendent's employment contract for the period of April 16, 2015, through June 30, 2018.

Budget Implication:

The assistant superintendent's salary is a budgeted expenditure and was previously approved at the Board meeting on April 16, 2015. Therefore, the disclosure of the employment contract has no impact on the District's budget.

Action:

Although this was an information item, requiring no formal action by the Board of Trustees, the Board officially received the contract.

11.10 **Declaration of Need for Fully Qualified Educators**

**Background:**

The Declaration of Need for Fully Qualified Educators is a requirement established by the California Commission on Teacher Credentialing (CCTC) to permit the District to employ certificated staff members in certain identified areas of need. When the District is unable to find a suitable, fully prepared teacher for an assignment, despite its diligent efforts, the District is permitted to hire teachers with alternate teaching permits.

**Current Consideration:**

The Declaration of Need for Fully Qualified Educators fulfills the CCTC requirements for hiring teachers with alternate authorizations and interns for subject areas that are difficult to fill. The declaration permits the District to hire teachers with an emergency Cross-Cultural and Language Development (CLAD), Bilingual Cross-Cultural and Language Development (BCLAD), Language, Speech and Hearing, or Special Class Authorization, as well as allowing the District to apply for a Provisional Internship Permit (PIP) and/or a short-term staff permit (STSP), which is used for acute staffing in subject areas that are difficult to fill. Many California districts experience shortages of teachers in these areas.

**Budget Implication:**

There is no impact to the budget.

**Action:**

On the motion of Trustee O'Neal, duly seconded and unanimously carried, the Board of Trustees approved the declaration.

11.11 **Memorandum of Understanding (MOU) with AFSCME regarding AAA Case Nos. 72-20-1200-1011 and 72-390-01011-12**

**Background Information:**

On May 14, 2012, the District, facing a lack of funds, laid off or reduced the hours of certain classified employees for the 2012-13 year. While these same positions were reinstated effective December 10, 2012, affected members of the American Federation of State, County and Municipal Employees (AFSCME) appealed the reduction and its effects during this time period to an arbitrator. After completing the grievance and arbitration process, the arbitrator rendered his decision in December 2014. The decision affirmed the layoffs and determined seven unit members have a limited claim for back pay.

**Current Consideration:**

The proposed back pay was confirmed per an MOU between the District and AFSCME for implementation of the limited award to affected AFSCME unit members.

**Budget Implication:**

The impact to the budget is approximately \$12,880.08. (General Funds)

**Action:**

On the motion of Trustee Piercy, duly seconded and unanimously carried, the Board of Trustees approved the MOU.



## **SUPERINTENDENT'S OFFICE**

### **11.12 Revised Board Policy 6203.1, Conflict of Interest, First and Final Reading**

#### Background Information:

The Political Reform Act requires every agency to review its conflict of interest code biennially and to notify the code reviewing body (Board of Trustees) if their current code is accurate, or alternatively, that their code must be amended.

#### Current Consideration:

The Board of Trustees was requested to review and approve revised Board Policy 6203.01, Conflict of Interest Code. Changes to the policy include the addition of the revised date of May 2015 on page one and the replacement of the words "Orange County" with "the District" in Disclosure Categories OC-01 and OC-12. The changes were suggested during a special meeting regarding Ethics in Government Service training on February 27, 2015, with attorneys Dan Shinoff and Chris Cameron.

#### Budget Implication:

There is no impact to the budget.

#### Action:

On the motion of Trustee O'Neal, duly seconded and unanimously carried, the Board of Trustees reviewed and approved the revised policy.

### **11.13 Board Policy 9801, Corporate Sponsorship and Naming Rights, First Reading**

#### Background Information:

On October 10, 2013, the Board of Trustees approved the Corporate Sponsorship and Naming Rights Policy 9801. The policy was created in collaboration with the AUHSD Foundation with the intent of providing additional opportunities to raise funds for both the District and Foundation to support our educational programs.

#### Current Consideration:

In implementing the policy, there was a concern raised regarding language in the policy that permitted a unilateral termination of a sponsorship agreement. The policy has been amended to reflect a termination for cause clause that permits the District to terminate a sponsorship agreement if the sponsor violates the sponsorship agreement or the Board Policy. The modified language protects the interests of the District should an issue arise regarding a sponsorship agreement. The Board of Trustees was requested to review the first reading of the revised Board Policy regarding corporate sponsorship within the District. Attached to the exhibit for your reference is Board Policy 5201 that addresses the Naming of Facilities.

#### Budget Implication:

There is no implication to the budget.

#### Action:

On the motion of Trustee Jabbar, duly seconded and unanimously carried, following discussion, the Board of Trustees reviewed and provided input on the first reading of revised Board Policy 9801 and Administrative Regulations (9801-R).

#### 11.14 **Maureen DiMarco Award Nomination(s)**

##### Background Information:

The Orange County School Boards Association (OCSBA) created the Maureen DiMarco Award to recognize individuals or organizations demonstrating countywide service in addressing the needs of young people. The Maureen DiMarco Award Committee consists of five OCSBA past presidents, including the immediate OCSBA past president, who serves as chair of the committee. The committee determines whether the award is presented based on a candidate demonstrating the following criteria: exemplary and far-reaching leadership countywide in addressing the broad needs of young people, inspiring others to action in addressing the broad needs of young people, and exhibiting vision in addressing the needs of young people. The recipient may or may not have served as a school board member.

##### Current Consideration:

The Board of Trustees was requested to discuss and consider nomination(s) for the Orange County School Boards Association Maureen DiMarco Award. The deadline for submission is June 26, 2015. The Maureen DiMarco Award shall be presented at the first OCSBA dinner meeting in the fall of 2015.

##### Budget Implication:

There is no impact to the budget.

##### Action:

On the motion of Trustee Randle-Trejo, duly seconded and unanimously carried, following discussion, the Board of Trustees nominated Superintendent Michael B. Matsuda.

#### 12. **CONSENT CALENDAR**

On the motion of Trustee O'Neal, duly seconded and unanimously carried, following discussion, the Board of Trustees approved all consent calendar items, with the exception of items 12.9 and 12.10 pulled by Trustee O'Neal.

#### **BUSINESS SERVICES**

##### 12.1 **Piggyback Contract Extension for Computer Equipment, Software, Peripherals and Related Services**

##### Background Information:

The Board of Trustees approved the use of a piggyback contract for the purchase of computer equipment, software, peripherals, and related services from Hewlett-Packard Company, pursuant to the provisions of Public Contract Code Sections 10298, 10299, and 12100 et seq. utilizing the Master Price Agreement No. B27168 awarded by the state of Minnesota and the National Association of State Procurement Officials/Western States Contracting Alliance (NASPO/WSCA) and approved for use by the state of California, Department of General Services through the California Participating Addendum B27168.

The state of Minnesota and National Association of State Procurement Officials/Western States Contracting Alliance (NASPO/WSCA) is an alliance consisting of many states throughout the United States that provides its members with better purchasing power and deeply discounted prices. The contract is a "direct from the manufacturer" purchase, based on volume-discounted prices, where orders can be placed through an approved servicing contractor (authorized reseller). The volume is being pooled with other members of the



NASPO/WSCA alliance to obtain the very lowest prices. Minnesota was the state that took the lead and processed a bid that resulted in an award of a contract to Lenovo.

Current Consideration:

Through the Technology Fair held in January 2014, the District established Lenovo as an additional standard for laptops and tablets because of their high quality, durability, flexibility, and ease of use. The District has since been purchasing a limited number of Lenovo products, but has applications for more of the product to be used District-wide. This contract is intended to provide a buying vehicle for the purchase of computer hardware products and associated peripherals, as well as accessories to meet the information technology needs of students, faculty, and the District's business applications on an as needed basis. The approval will allow staff to purchase services, equipment, and software through September 30, 2015.

Budget Implication:

The total cost is not to exceed \$500,000. (Various Funds)

Action:

The Board of Trustees approved the use of the contract.

12.2 **Rejection of Bid**

Action:

The Board of Trustees rejected the bid.

| <u>Bid #</u> | <u>Service</u>   | <u>Award</u>     |
|--------------|--|------------------|
| 2015-21      | Pool Restoration<br>Cypress High School<br>(Maintenance Funds) | Rejected the bid |

12.3 **Extension of Inter-Agency Meal Agreement**

Background Information:

Students of the Anaheim Union High School District and surrounding elementary school districts benefit from this service by providing meals to students who use the facilities at Tiger Woods Learning Center (TWLC) for educational purposes.

Current Consideration:

The District has an interest in continuing meal service with TWLC. The agreement provides a service to the community. The agreement will be in effect from June 1, 2015, through June 30, 2016.

Budget Implication:

The agreement generates income to the District. (Cafeteria Funds)

Action:

The Board of Trustees renewed the agreement.

12.4 **Student Accident and Health Insurance Programs, Myers-Stevens and Toohey and Co., Inc.**

Background Information:

Education Code Section 49470 allows school districts to make group accident insurance available on a voluntary basis for purchase by parents/guardians. Myers-Stevens and Toohey and Co., Inc. has provided student accident and health insurance programs for District students and athletes for many years.

Current Consideration:

The insurance programs allow students who do not have coverage under private plans to participate in athletics, and provide a supplement to a parent or guardian's private insurance for both athletes and other students. The student accident and health insurance programs are underwritten by BCS Insurance Company and administered by Myers-Stevens and Toohey and Co., Inc. and cover school-time accident insurance, full-time accident insurance, and interscholastic tackle football coverage. Dental and illness insurance programs are also available. The 2015-16 insurance program costs are paid by parents/guardians who elect to obtain this voluntary coverage. The 2015-16 rates are listed below.

|  |          | Low<br><u>Option</u> | Mid<br><u>Option</u> | High<br><u>Option</u> |
|--|----------|----------------------|----------------------|-----------------------|
| School Time Accident                           | Gr. 7-12 | \$39                 | \$63                 | \$77                  |
| Full Time Accident                             | Gr. 7-12 | \$165                | \$219                | \$317                 |
| Interscholastic Tackle<br>Football Coverage    | Gr. 9-12 | \$180                | \$235                | \$338                 |
| Full Time Dental (with<br>another plan)        | Gr. 7-12 | \$12                 | \$12                 | \$12                  |
| (purchased separately)                         |          | \$16                 | \$16                 | \$16                  |
| Full Time Health Care*                         | Gr. 7-12 |                      |                      |                       |
| Initial Payment                                |          | \$208                |                      |                       |
| Subsequent Payments<br>(billed every 2 months) |          |                      |                      | \$338                 |

\*initial payment covers the remainder of the month in which it was paid and the month following. Subsequent payment covers an additional two-month period.

Budget Implication:

There is no impact to the budget.

Action:

The Board of Trustees approved the programs.

12.5 **Rejection of Liability Claim**

The Board of Trustees was requested to reject a liability claim that was filed on April 8, 2015, and identified as AUHSD 14-04-02. After review, staff determined that the claim was not a proper charge against the District. This is a cross-complaint from co-defendant on a personal injury claim previously rejected by the Board of Trustees.

Action:

The Board of Trustees rejected AUHSD 14-04-02 as not a proper charge against the District and authorized staff to send the notice of rejection.



12.6 **Declaring Certain Furniture and Equipment as Unusable, Obsolete, and/or Out-of-Date, and Ready for Sale or Destruction**

Action:

The Board of Trustees approved the list of District furniture and equipment as unusable, obsolete, and/or out-of-date, and ready for sale or destruction, as well as authorized proper disposal in accordance with Education Code Section 60510 et al.

12.7 **Declaring Certain Textbooks and Instructional Materials as Unusable, Obsolete, and/or Out-of-Date, Damaged, and Ready for Sale or Destruction**

Action:

The Board of Trustees approved the list of District textbooks and instructional materials as unusable, obsolete, and/or out-of-date, damaged, and ready for sale or destruction as surplus, as well as authorized staff to dispose of the textbooks and instructional materials in accordance with Education Code Section 60510 et al.

12.8 **Donations**

Action:

The Board of Trustees accepted the donations as submitted.

On the motion of Trustee O'Neal and duly seconded, following discussion, the Board of Trustees ratified items 12.9 and 12.10 with the following vote.

Ayes: Trustees Jabbar, Smith, Piercy, and Randle-Trejo

Abstain: Trustee O'Neal

12.9 **Check Register/Warrants Report**

Action:

The Board of Trustees ratified the report, April 7, 2015, through May 4, 2015.

12.10 **Purchase Order Detail Report**

Action:

The Board of Trustees ratified the report, April 7, 2015, through May 4, 2015.

12.11 **Supplemental Information**

ASB Report, February 2015

Cafeteria Report, February 2015

Enrollment Report, Month 8

## EDUCATIONAL SERVICES

### 12.12 **Intranet Network Support Services Agreement, Orange County Department of Education (OCDE)**

#### Background Information:

OCDE provides a variety of services to the District, including data circuit network management, router maintenance, data circuit charges, email archiving storage, and email archiving management. Services are related to OCDE's role as the District's network services provider and email retention storage provider.

#### Current Consideration:

The Orange County Superintendent of Schools will continue to provide intranet services to the District. Network services consist of OCDE support for payroll, financial, Human Resources, imaging, cloud storage, as well as time and attendance. In addition, OCDE will continue to provide email archiving support and service for the District's employee archived email through the fiscal year 2013-14. Services will be provided July 1, 2015, through June 30, 2016.

#### Budget Implication:

The total cost is not to exceed \$6,350. (General Funds)

#### Action:

The Board of Trustees approved the agreement.

### 12.13 **Agreement with Girls Incorporated of Orange County**

#### Background Information:

Girls Incorporated of Orange County (Girls Inc.) is a private, non-profit agency, which serves girls ages four-and-a-half to 18 years, since 1954. They are an affiliate of the national Girls Inc., which serves approximately 125,000 girls annually across the United States and Canada. Girls Inc. develops research-based supplementary educational programs that encourage girls to master physical, intellectual, and emotional challenges. The programs focus on careers/life planning, health education, leadership, community action, self-reliance and life skills, as well as cultures and heritage, academic achievement, participation in sports, and excellence in math, science, and technology.

#### Current Consideration:

Girls Inc. will provide comprehensive supplemental after-school programs that promote positive body image, good nutritional and social habits, communication skills, and leadership traits. The semester-long programs are a supplementary resource for school counseling departments. Girls Inc. will work collaboratively with school counseling departments to refer students to programs and monitor students who have participated in the programs. Services are being provided March 11, 2015, through June 30, 2015.

#### Budget Implication:

There is no impact to the budget.

#### Action:

The Board of Trustees ratified the agreement.



12.14 **Advancement Via Individual Determination (AVID) College Readiness System Services and Products Agreement for AVID Excel**

Background Information:

AVID Excel is a research-based junior high program designed to accelerate academic language acquisition, while increasing the college readiness of designated English language learner (ELL) students. The goal of AVID Excel is to prevent ELL students from becoming long-term English learners. AVID Excel puts them on a pathway to college preparation by teaching them the academic language and skills they need to succeed in grades 7-12 and beyond.

Current Consideration:

AVID Excel was successfully piloted during the 2014-15 year at Ball, Brookhurst, and Orangeview junior high schools. In order to offer the full AVID Excel program in the 2015-16 year, the District must pay a benefit package fee, as well as AVID summer institute fees for three staff members from each participating site. Services will be provided July 1, 2015, through June 30, 2016.

Budget Implication:

The total cost is not to exceed \$16,916.94. (Title III)

Action:

The Board of Trustees approved the agreement.

12.15 **Implementation Agreement, AVID Center**

Background Information:

The AVID College Readiness System supports a culture of rigor and academic success for more than 200,000 students in approximately 1,400 schools throughout the nation. Their mission is to close the achievement gap by preparing all students for college readiness and success in a global society.

Services provided by AVID Center include: training for AVID site teams, AVID elective teachers, and District AVID coordinator; coordination with the District to analyze AVID program data; AVID certification review/monitoring of programs; access to AVID resources at the password protected AVID website; and access to AVID College Readiness System workshops and online offerings.

Current Consideration:

The yearly fee covers all AVID materials and AVID weekly resources for Anaheim, Katella, Loara, Magnolia, and Savanna high schools, Oxford Academy, as well as Ball, Brookhurst, Dale, South, Sycamore, and Orangeview junior high schools. Oxford Academy and Orangeview Junior High School will begin implementation of the AVID middle school curriculum. They will also incur additional one-time fees for curriculum and participation in the AVID Summer Institute in Anaheim. Services will be provided July 1, 2015, through June 30, 2016.

Budget Implication:

The total cost is not to exceed \$65,059. (Title I and II Funds)

Action:

The Board of Trustees approved the agreement.

#### 12.16 **Learning Ally Membership**

##### Background Information:

Founded in 1948 as Recording for the Blind, Learning Ally serves more than 300,000 K-12, college, and graduate students, as well as veterans and lifelong learners, all of whom cannot read standard print due to blindness, visual impairment, dyslexia, or other learning disabilities. Learning Ally's collection of more than 75,000 digitally recorded textbooks and literature titles, which are downloadable and accessible on mainstream, as well as specialized assistive technology devices is the largest of its kind in the world. More than 6,000 volunteers across the United States help to record and process the educational materials, which students rely on to achieve academic and professional success. Learning Ally, a 501(c)(3) nonprofit, is funded by grants, state and local educational programs, and the generous contributions of individuals, foundations, and corporations.

##### Current Consideration:

The purpose for renewing our District membership to Learning Ally is to allow students with print disabilities access to the District-wide curriculum. Learning Ally provides unlimited downloads, mainstream listening devices, teacher tools, professional development, integrated text to speech, and also free listening options. The membership will be in effect July 1, 2015, through June 30, 2016.

##### Budget Implication:

The total cost is not to exceed \$395. (Special Education Funds)

##### Action:

The Board of Trustees approved the membership.

#### 12.17 **Instructional Materials Submitted for Display**

Approve the selected materials for display, recommended by the Instructional Materials Review Committee, for basic and supplemental courses in English. Before the materials can be approved for adoption, they must be made available for public review. The Board of Trustees will be requested to consider adoption of the materials following the end of the period of public display, May 14, 2015, through June 18, 2015.

##### Action:

The Board of Trustees approved the display.

#### 12.18 **Individual Service Contracts**

##### Action:

The Board of Trustees approved/ratified the contracts as submitted. (Special Education Funds)

#### 12.19 **Field Trip Report**

##### Action:

The Board of Trustees approved/ratified the report as submitted.



## **HUMAN RESOURCES**

### **12.20 Agreement, University of Redlands**

#### Background Information:

The District has traditionally entered into agreements with university programs to provide opportunities for university students to meet their field work requirements and to gain valuable experience in a professional setting within our District schools. The District has had a student teaching agreement in place with the University of Redlands since 1999.

#### Current Consideration:

This agreement is a renewal of the current agreement already in place with the University of Redlands. The current agreement expires on June 30, 2015. University students will meet with school site master teachers to be involved in the student's preparation for student teaching. This agreement provides opportunities for student teachers to observe, participate, assist, and teach in the master teacher's classroom for one semester. Master teachers will model to the student teacher effective planning, instruction, and management strategies, as well as discuss these strategies with the student teacher. Additionally, professional attire, development, and conduct will be reviewed. This agreement will be in effect July 1, 2015, through June 30, 2017.

#### Budget Implication:

There is no impact to the budget.

#### Action:

The Board of Trustees approved the agreement.

### **12.21 Agreement, University of Southern California**

#### Background Information:

The District has traditionally entered into agreements with university programs to provide opportunities for university students to meet their field work requirements and to gain valuable experience in a professional setting within our District schools. The District has had an agreement in place with the University of Southern California and their federal work-study program for social work interns since 2009.

#### Current Consideration:

This agreement is a renewal of the current agreement with the University of Southern California and their federal work-study program. The current agreement expires June 30, 2015. University interns will meet with the District intern service specialist or school site administrator, to provide supervised support services to district students and staff. University interns will have the opportunity to develop skills in assessment, intervention, and prevention to improve students' academic performance by addressing the areas of mental health and emotional health through evidenced-based treatment models and practices. Additionally, professional attire, development, and conduct will be reviewed. Services will be provided July 1, 2015, through June 30, 2020. All interns are supervised by the intern services specialist.

#### Budget Implication:

There is no impact to the budget.

#### Action:

The Board of Trustees approved the agreement.

12.22 **2014-15 Williams Settlement Legislation Review Report**

Background Information:

The Orange County Department of Education (OCDE) conducts a bi-annual review of decile 1-3 schools based on the 2012 Academic Performance Index and school sites participating in the Quality Education Investment Act (QEIA) program to ensure compliance with Williams Settlement Legislation requirements. This process is conducted in addition to the District's submission of Williams Uniform Complaints reports, which summarize all complaints relative to adequate textbooks and instructional materials, teacher vacancies or misassignments, facilities conditions, intensive instruction, as well as services for students who have not passed the California High School Exit Examination (CAHSEE) by the end of the 12<sup>th</sup> grade.

Current Consideration:

According to Education Code Section 1240(2)(H), the findings of the review by OCDE must be publically shared with the Board of Trustees. The report, as provided, indicates any deficiencies during October, November, and December 2014, which were reported to school administrators for remediation.

Budget Implication:

There is no impact to the budget.

Action:

The Board of Trustees accepted the report as submitted.

12.23 **Certificated Personnel Report**

Action:

The Board of Trustees approved/ratified the report as submitted.

12.24 **Classified Personnel Report**

Action:

The Board of Trustees approved/ratified the report as amended, prior to the adoption of the agenda.

13. **SUPERINTENDENT AND STAFF REPORT**

Mr. Matsuda congratulated Anaheim, Savanna, and Loara high schools, as well as Brookhurst, Dale, South, Sycamore, and Walker junior high schools for receiving a Gold Ribbon award. He added that Anaheim High School and Sycamore Junior High School received an additional recognition for their exemplary arts program.

Mr. Colón stated he attended the Orange County Music and Arts Educators Awards. He congratulated Eve Sullivan, James Quirion, Meg Elder, Autumn Browne, and Dr. Susan Stocks for their awards.

Dr. Fried shared his attendance at the Orange County Human Relations Awards at the City National Grove of Anaheim where Savanna High School received the Distinguished School Award.

14. **BOARD OF TRUSTEES' REPORT**

Trustee O'Neal said he attended the Junior Reserve Officer Training Corps (JROTC) Military Ball, Color and Light Show, Regional Occupational Program (ROP) Celebration of Success, Sister City



Commission meeting, Walker Junior High School Open House, Budget Committee meeting, Hope School Prom, Health Advisory Committee meeting, City of Cypress/AUHSD Liaison Meeting, Orange County School Board's Association (OCSBA) Dinner meeting, Anaheim Secondary Council (ASC) PTA Honorary Service Awards (HSA), Government Leaders Prayer's Breakfast, ACSA Dinner, ROP board meeting, and Disciplina Positiva graduation at Savanna High School.

Trustee Jabbar shared that he attended the P21 Summit at California State University, Fullerton (CSUF), Color and Light Show, ASCPTA HSA, Anaheim High School Student Appreciation Night, WAND barbeque, and South Junior High School Open House. He recognized Rose Chen, Leah Winter, Western, Savanna, and Magnolia high schools, as well as Dale Junior High School for their work at the WAND barbeque. Additionally, he thanked the Anaheim Municipal Employees Association for their donations to South and Sycamore junior high schools.

Trustee Smith reported her attendance at the WAND barbeque, Health Advisory Committee meeting, AUHSD Foundation meeting, and Color and Light Show.

Trustee Smith exited the meeting at 8:30 p.m. and returned at 8:33 p.m.

Trustee Piercy stated she attended the Color and Light Show, ROP Celebration of Success, La Palma State of the City Luncheon, Sister City Commission meeting, Beyond School Walls at Katella High School, City of Cypress/AUHSD Liaison Meeting, OCSBA Dinner meeting, ACSA Dinner, ROP board meeting, Insurance Committee meeting, and AUHSD student ambassador interviews.

Trustee Randle-Trejo indicated she attended the Savanna High School Portfolio presentations, Orange County Arts Festival, Color and Light Show, Superintendent's Parent Advisory Council meeting, ROP Celebration of Success, South Junior High School Talent Show, P21 Summit at CSUF, Hope School Prom, South Junior High School Open House, 2<sup>nd</sup> Annual Sustainability Showcase, OCSBA Dinner meeting, Greater Anaheim SELPA special board meeting, WAND barbeque, AUHSD Foundation meeting, Special Youth Services' Leadership meeting, and Hope School's VAPA Culminating Performance.

## 15. **ADVANCE PLANNING**

### 15.1 **Future Meeting Dates**

The next regular meeting of the Board of Trustees will be held on Monday, June 15, 2015, at 6:00 p.m.

Thursday, June 18  
Thursday, July 16  
Thursday, August 13  
Thursday, September 10

Thursday, October 15  
Thursday, November 5  
Thursday, December 10


### 15.2 **Suggested Agenda Items**

Trustee Randle-Trejo requested an update on the Disciplina Positiva program.

Trustee Jabbar reiterated his past requests for presentations on how the District is working to stop the school-to-prison pipeline, as well as the Use of Facilities, including the fee schedule.

16. **ADJOURNMENT**

On the motion of Trustee O'Neal, duly seconded and unanimously carried, the Board of Trustees adjourned the meeting at 8:54 p.m.

Approved   
Clerk, Board of Trustees