

ANAHEIM UNION HIGH SCHOOL DISTRICT

501 N. Crescent Way, P.O. Box 3520, Anaheim, California 92803-3520, www.auhsd.us

BOARD OF TRUSTEES Minutes Thursday, June 16, 2016

1. CALL TO ORDER—ROLL CALL

Board President Randle-Trejo called the regular meeting of the Anaheim Union High School District Board of Trustees to order at 3:00 p.m.

Present: Annemarie Randle-Trejo, president; Anna L. Piercy, clerk; Katherine H. Smith, assistant clerk; Brian O'Neal and Al Jabbar, members; Michael B. Matsuda, superintendent; Dianne Poore, Jaron Fried, Ed.D., and Brad Jackson assistant superintendents; and Jeff Riel, District counsel.

2. ADOPTION OF AGENDA

Staff requested the following amendments to the agenda:

- Pull Exhibit Q.
- Exhibit III, replace page 2, to remove Shari Scott-Sawyer, Kenna Piercy, Kim Rocha, and April Monera from item 4, and add Taylor Elliott as Lead Chaperone, as well as the language "and chaperones from the organization will help meet District guidelines."
- Exhibit LLL, replace page 1, to replace "Teacher(s)" with "Counselor(s)" under section B of item 3.

On the motion of Trustee O'Neal, duly seconded and unanimously carried, following discussion, the Board of Trustees adopted the agenda as amended.

3. PUBLIC COMMENTS, CLOSED SESSION ITEMS

There were no requests to speak.

4. CLOSED SESSION

The Board of Trustees entered closed session at 3:02 p.m.

5. RECONVENE MEETING, PLEDGE OF ALLEGIANCE, AND CLOSED SESSION REPORT OUT

5.1 Reconvene Meeting

The Board of Trustees reconvened into open session at 6:09 p.m.

5.2 Pledge of Allegiance and Moment of Silence

Board of Trustees President Annemarie Randle-Trejo led the Pledge of Allegiance to the Flag of the United States of America and provided a moment of silence.

5.3 **Closed Session Report**

Board Clerk Piercy reported the following actions taken during closed session with the exception of item 5.3.6, which was reported when the Board of Trustees returned to open session at 8:52 p.m.

- 5.3.1 No reportable action taken regarding public employee performance evaluation, superintendent.
- 5.3.2 No reportable action taken regarding unrepresented employee negotiations.
- 5.3.3 No reportable action taken regarding unrepresented employee negotiations.
- 5.3.4 No reportable action taken regarding anticipated litigation.
- 5.3.5 The Board of Trustees took formal action, with a 5-0 vote, to accept the memorandum of understanding with AFSCME.
- 5.3.6 No reportable action taken regarding personnel.
- 5.3.7 The Board of Trustees took formal action, with a 5-0 vote, to accept the settlement agreement.
- 5.3.8 The Board of Trustees took formal action, with a 5-0 vote, to accept the settlement agreement.
- 5.3.9 The Board of Trustees took formal action, with a 5-0 vote, to dismiss employee HR-2015-16-17.
- 5.3.10 The Board of Trustees took formal action, with a 5-0 vote, to accept the settlement agreement for employee HR-2015-16-04.
- 5.3.11 The Board of Trustees took formal action, with a 5-0 vote, to appoint Jennifer Root to the position of assistant superintendent, Business Services.
- 5.3.12 The Board of Trustees took formal action, with a 5-0 vote, to appoint Katrina Callaway to the position of principal, Loara High School.
- 5.3.13 The Board of Trustees took formal action to appoint Lorena Moreno to the position of principal, Dale Junior High School, with the following vote.

Ayes: 4
Abstain: 1
- 5.3.14 The Board of Trustees took formal action, with a 5-0 vote, to appoint Louie Lemonnier to the position of principal, Hope School.
- 5.3.15 The Board of Trustees took formal action to approve the expulsion of the following students.
 - 1. 15-44 under Education Code 48900(a)(1).
 - 2. 15-47 under Education Code 48915(c)(3) and 48900(c).
 - 3. 15-56 under Education Code 48900(b).
 - 4. 15-58 under Education Code 48900(a)(3) and 48900(c).
 - 5. 15-62 under Education Code 48900(b), 48900(c), 48900(j), and 48915(a)(3).

No reportable action taken regarding student 15-46.

Newly appointed Assistant Superintendent, Business Services, Jennifer Root thanked the Board of Trustees as well as Cabinet, and introduced her family.

Newly appointed Loara High School Principal Katrina Callaway thanked the Board of Trustees for the opportunity to serve, as well as grow programs. She also introduced her family.

Newly appointed Dale Junior High School Principal Lorena Moreno thanked the Board of Trustees for the opportunity and introduced her family.

6. **INTRODUCTION OF GUESTS**

The Board of Trustees recognized our community stakeholders for their interest in the Anaheim Union High School District and for attending our Board meeting. Thank you for your participation and contribution as we create an educational environment that graduates socially aware, civic-minded students who are college and career ready for the 21st century.

In addition, Board of Trustees' President Randle-Trejo introduced Dr. Jose Moreno, Los Amigos president; Marco Rivas, DELAC president; Sharon Yager, CSEA president; and Lisa Eck, ASTA regional uniSERV staff.

7. **BOARD OF TRUSTEES' RECOGNITION**

7.1 **Donation**

The Board of Trustees recognized the Loyal Order Moose Club #1945 for their generous donation of \$2,000 to Hope School.

7.2 **Greater Anaheim SELPA Community Advisory Committee Honorees**

The Board of Trustees recognized two District employees who were nominated and selected for outstanding service to students with disabilities. The Greater Anaheim SELPA Community Advisory Committee recognized the accomplishments of Richard Martin, Loara High School special education teacher, and Marcie Robles-Leos, Special Youth Services secretary-program support.

7.3 **Dual Language Academy (DLA)**

The Board of Trustees recognized the first graduating class of the Anaheim High School DLA. These 17 students enrolled as the first cohort of DLA students at Sycamore Junior High School in the 2010-11 year. The students below are biliterate, ready to serve their communities, and prepared to be model global citizens.

Daniel Chavez
Kimberly Escalante
Gabriela Florez Vasquez
Giselle Franco
Estephany Gomez
Diana Hernandez
Vanessa Islas
Irwin Malta
Yatzill Mundo

Blanca Ocampo
Diana Palma
David Perez-Oran
Estefania Porras
Eliza Prado
Leslie Reynoso
Daniela Uribe
Ariadne Velazquez

7.4 **Classified Employee of the Year**

The Board of Trustees recognized Classified Employee of the Year Rene Muñoz. Rene began working at the District in 1990 and is currently a plant manager at Gilbert High School. Rene was among 22 classified employees nominated for this award who were all honored at the Classified Employee of the Year Recognition event on May 17, 2016.

7.5 **Well Done! Wellness Program**

The Board of Trustees recognized Kimberly Vallée, coordinator of the Well Done! Wellness Program, for her dedication to the health and wellness of District employees and her leadership to create a culture of health at work.

8. **REPORTS OF ASSOCIATIONS**

Sharon Yager, CSEA president, thanked Kim Vallée and the Well Done! Wellness Program. Additionally, she spoke of attending the Capturing Kids Hearts conference and recommends that all AUHSD staff participate in this training. She also thanked Dianne Poore for her service to the District. Lastly, she thanked Manuel Colón for his work with CSEA.

Jackie Brock, CSEA job steward, thanked Dianne Poore for her dedicated service to the District.

9. **PUBLIC COMMENTS, OPEN SESSION ITEMS**

9.1 Jill Lungren, Cypress High School parent, spoke regarding the resignation of their cheer advisor, Shari Scott-Sawyer.

9.2 Aimée Dunkle, community member, spoke regarding Narcan and requested that it be made available at all high school sites.

10. **PRESENTATION**

District English Learner Advisory Committee (DELAC)

Background Information:

In compliance with state regulations, DELAC must advise the Board of Trustees on the programs and procedures related to the implementation of the English Learner Program. Parent input and needs are gathered and addressed by the English Learner Services staff at DELAC meetings. Annually, the DELAC executive committee advises the Board of Trustees directly on the needs of the English learner students.

Current Consideration:

The DELAC executive committee along with the English Learner Services staff presented the annual report to the Board of Trustees, as required by state statute. The DELAC report advised the Board of Trustees on required tasks, which include the District's plan and goals for services, needs assessment, teacher and paraprofessional qualifications, annual language census, procedures for reclassification, and written notifications.

Budget Implication:

There is no impact to the budget.

Action:

Although this was an information item only, requiring no formal action by the Board of Trustees, the Board officially received the information.

11. **ITEMS OF BUSINESS**

RESOLUTIONS

11.1 **Resolution No. 2015/16-B-16, General Funds; Resolution No. 2015/16-B-17, Various Funds; and Proposed Budget (All Funds)**

Background Information:

The Board of Trustees must adopt a budget for the next fiscal year by July 1, 2016, per Education Code Section 42127(a). The Board has a fiduciary responsibility to maintain fiscal solvency for the current and subsequent two fiscal years. The District will submit a detailed list of methods of acquiring such funds for Board approval as part of the 2016 Second Interim Report.

Current Consideration:

After thorough analysis and review, the 2015-16 budget was updated from the Second Interim Report, which was presented and approved by the Board of Trustees at the March 10, 2016, Board meeting. Per Education Code Sections 42600 and 42601, all adjustments to the current budget must be approved by a resolution of the Board of Trustees. Resolution No. 2015/16-B-16 summarizes adjustments to the General Fund; Resolution No. 2015/16-B-17 summarizes adjustments to all other funds.

Budget Implication:

As part of the annual budget reporting process, budget adjustments are made to income, expenditures, and fund balances. Resolution No. 2015/16-B-16, General Funds, and Resolution No. 2015/16-B-17, Various Funds, authorizes budget adjustments per Education Code Sections 42600 and 42601.

Action:

On the motion of Trustee Piercy and duly seconded, the Board of Trustees adopted Resolution No. 2015/16-B-16, General Funds; Resolution No. 2015/16-B-17, Various Funds; and approved the 2016-17 Proposed Budget (All Funds.) The roll call vote follows.

Ayes: Trustees O'Neal, Jabbar, Smith, Piercy, and Randle-Trejo

11.2 **Resolution No. 2015/16-B-18, Education Protection Account**

Background Information:

Proposition 30, *The Schools and Local Public Safety Protection Act of 2012*, approved by the voters on November 6, 2012, temporarily increases the state sales tax rate for all taxpayers and the personal income tax rates for upper-income taxpayers. Pursuant to Article XIII, Section 36 of the California Constitution, school districts, county offices of education, and community college districts are required to determine how the monies received from the Education Protection Account (EPA) are spent in the school or schools within its jurisdiction, provided that the governing board makes the spending determinations in an open session of a public meeting. The language in the constitutional amendment requires that funds shall not be used for the salaries and benefits of administrators, or any other administrative costs, for the years 2012-13 through 2017-18.

Current Consideration:

The new revenues generated from Proposition 30 are deposited into a newly created state account named the Education Protection Account (EPA). School districts, county offices of education, charter schools, and Local Educational Agencies (LEAs) will receive funds from the EPA based on their proportionate share of the statewide revenue limit amount, including charter school general purpose funding. A corresponding reduction is made to an LEA's revenue limit, or charter school general purpose state aid, equal to the amount of their EPA entitlement.

This resolution, as required by Article XIII, Section 36 of the California Constitution, approving the District's utilization of funds subject to Education Protection Account for 2016-17 has been prepared for the Board's consideration.

Budget Implication:

There is no impact to the budget.

Action:

On the motion of Trustee Piercy and duly seconded, the Board of Trustees adopted Resolution No. 2015/16-B-18. The roll call vote follows.

Ayes: Trustees O'Neal, Jabbar, Smith, Piercy, and Randle-Trejo

11.3 **Resolution No. 2015/16-B-19, Authorization of Signature of Electronically Printed Checks**

Background Information:

The Board of Trustees was requested to adopt Resolution No. 2015/16-B-19, Authorization of Signature of Electronically Printed Checks on electronically printed vendor checks effective July 1, 2016. In accordance with Education Code Section 42631, authorizes processing warrants through an online data processing system. The Orange County Department of Education requires that designated personnel authorized to sign electronically printed vendor checks be approved by the Board of Trustees.

Current Consideration:

Currently, the assistant superintendent, Business Services' signature is the authorized signature. Due to the pending change in that position, and to ensure there is no interruption until the position is filled, it is requested that Superintendent Michael B. Matsuda be approved as the authorized signature of electronically printed checks.

Budget Implication:

There is no impact to the budget.

Action:

On the motion of Trustee Jabbar and duly seconded, the Board of Trustees adopted Resolution No. 2015/16-B-19. The roll call vote follows.

Ayes: Trustees O'Neal, Jabbar, Smith, Piercy, and Randle-Trejo

EDUCATIONAL SERVICES

11.4 **Adoption, Educator Effectiveness Block Grant Plan**

Background Information:

The 2015 Budget Act included one-time money called the Educator Effectiveness Block Grant. The Educator Effectiveness funds are specifically to be used for professional development, coaching, and support services, as outlined in Section 58 of Assembly Bill (AB) 104, Chapter 13, statutes of 2015 and amended by Section 8 of Senate Bill (SB) 103, Chapter 324, statutes of 2015. The 2015-16 calculated funding rate is approximately \$1,466 per certificated full-time equivalent as reported in the California Longitudinal Pupil Achievement Data System (CALPADS) for the 2014-15 fiscal year. The funding is to be spent over a three year period, starting with 2015-16 year and ending with the 2017-18 year. As a condition for receiving Educator Effectiveness funds, the District must develop and adopt a plan during the 2015-16 year. Additionally, a detailed expenditure report must be submitted to the California Department of Education on or before July 1, 2018.

Current Consideration:

The public hearing was held on June 9, 2016. The purpose of the public hearing was to allow the public an additional opportunity to ask questions concerning the District's Educator Effectiveness Block Grant Plan.

Budget Implication:

The District is receiving approximately \$2.1 million to be spent over a three-year period for specific professional development activities. (Educator Effectiveness Funds)

Action:

On the motion of Trustee Piercy, duly seconded and unanimously carried, the Board of Trustees adopted the Educator Effectiveness Block Grant Plan.

11.5 **Adoption, Local Control and Accountability Plan (LCAP) and Annual Update**

Background Information:

California Education Code Section 52060 requires school districts to adopt a Local Control and Accountability Plan (LCAP) and annual update on or before July 1 of each year. California Education Code Section 52070 requires that school districts file an LCAP with the County Superintendent of Schools no later than five days after adoption of the LCAP. School districts must also ensure that teachers, principals, administrators, and other school personnel, as well as local bargaining units, parents, and pupils were consulted in the development of the 2016-17 LCAP, and were also provided information regarding the annual update. The annual update details the actual LCAP expenditures that were projected for the 2015-16 year.

Current Consideration:

The public hearing was held on June 9, 2016. The purpose of the public hearing was to allow the public an additional opportunity to ask questions concerning the District's LCAP and annual update.

Budget Implication:

The program and goals contained in the LCAP must align with the terms of the District's 2016-17 annual budget and multi-year budget projections.

Action:

On the motion of Trustee O'Neal, duly seconded and unanimously carried, the Board of Trustees adopted the LCAP and annual update.

11.6 **Consulting Agreement, Harvey Daniels**

Background Information:

Harvey Daniels, former classroom teacher and college professor, currently works as a national consultant and author on literacy education. Mr. Daniels is known for his pioneering work on student book clubs, literature circles, content-area literacy, and writing. He works with elementary and secondary teachers throughout the United States, Canada, and Europe. He offers demonstration lessons, workshops, and consulting, with a special focus on creating, sustaining, and renewing student-centered inquiries and discussions of all kinds. Mr. Daniels shows colleagues how to simultaneously build students' literacy strategies, balance their reading diets, and strengthen the social skills they need to become genuine lifelong, literate learners.

Current Consideration:

Our District Literacy Specialist, Kelly Gallagher, has recommended Harvey Daniels as the keynote speaker for the District's Professional Development Day on Monday, October 10, 2016. Mr. Daniel's message to District teachers and staff will be to continue the District's focus on, and implementation of, the Writing Journey for all students across all content areas.

Budget Implication:

The total cost is not to exceed \$5,500. (Educator Effectiveness Funds)

Action:

On the motion of Trustee O'Neal, duly seconded and unanimously carried, the Board of Trustees approved the consulting agreement.

11.7 **Educational Consulting Agreement, Barry Tambara (Ninja Bear and Associates)**

Background Information:

Barry Tambara has worked as a consultant for the District during his tenure with UC Regents/UCLA School Management Program (SMP), which provided focused, site-specific training, and coaching in an effort to improve student achievement outcomes. Barry was one of the lead consultants for SMP, and as part of that partnership, Barry helped Savanna High School refine its school leadership structure and the Capstone Project program. For the past few years, Barry has continued to work as a private consultant focusing on increasing the capacity of school leadership teams through professional learning seminars and coaching sessions.

Current Consideration:

Barry Tambara (Ninja Bear and Associates) will work with selected District school administrative teams to identify and create structures and processes that promote continuous improvement of both student learning and professional practice. This will be accomplished through the enhancement of the capacities and abilities of school leaders, as well as school leadership teams. Services will be provided July 1, 2016, through June 30, 2017.

Budget Implication:

The total cost is not to exceed \$50,000. (Educator Effectiveness Funds)

Action:

On the motion of Trustee Piercy, duly seconded and unanimously carried, the Board of Trustees approved the educational consulting agreement.

11.8 **School-Sponsored Student Organizations**

Background Information:

The Board of Trustees shall give approval for the establishment of all student organizations. The proposed organizations shall not engage in any activities, other than those that are organizational in nature, until the Board of Trustees has approved its application.

Current Consideration:

The following schools submitted school-sponsored student organization applications:

- 11.8.1 AHS Forestry Team, Anaheim High School
- 11.8.2 Medic-Club, Katella High School
- 11.8.3 Movimiento Estudiantil Chicano de Aztlan (MEChA), Katella High School
- 11.8.4 Adult Transition, Western High School

Budget Implication:

Each school-sponsored student organization offsets operational costs through donations and fundraising efforts.

Action:

On the motion of Trustee Jabbar, duly seconded and unanimously carried, the Board of Trustees approved the applications.

HUMAN RESOURCES

11.9 **Salary Increase for Executive Director, Greater Anaheim Special Education Local Plan Area (GASELPA)**

Background Information:

The executive director of GASELPA is a non-bargaining employee of the District. Salaries for unrepresented and contract employees may be reviewed and adjusted, per the employment agreement. The AUHSD Board of Trustees must approve changes to the salaries for unrepresented and contract employees even when District funds are not used and salaries are paid using pass-through funds.

Current Consideration:

This was a correction to a previously approved increase on May 10, 2016. Due to the salary increase reached with the bargaining and non-bargaining employee associations of the District, the salary increase for the executive director of GASELPA shall increase by three percent using pass-through funds. This increase was approved by the GASELPA Board of Trustees on April 20, 2016.

Budget Implication:

There will be no direct impact to the District's budget. The executive director of GASELPA salary increase is estimated to be \$5,100, for a total annual salary of \$175,100, effective July 1, 2015. This additional expense will be paid using GASELPA funds.

Action:

On the motion of Trustee Piercy, duly seconded and unanimously carried, the Board of Trustees approved the 2015-16 salary increase.

11.10 **Revised Board Policy 6602, Catastrophic Leave Program, First Reading**

Background Information:

The Catastrophic Leave Program provides a bank of donated sick leave days available for withdrawal when an employee experiences an illness or injury that incapacitates him or her for an extended period of time and creates a financial hardship for the employee because he or she has exhausted all of his or her sick leave and other paid time off. The program initially provided up to 50 half days of pay per illness or injury for employees who are members of the program, up to 100 half days total per employee. However, bargaining units, including the Anaheim Secondary Teachers Association (ASTA), the Anaheim Personnel and Guidance Association (APGA), and the California School Employees Association (CSEA), negotiated changes to the program to better serve employees.

Current Consideration:

The District requested to revise Board Policy 6602 to update the policy language to reflect changes negotiated by ASTA, APGA, and CSEA. Changes include moving the open enrollment period to September of each year due to the revised school year calendar, as well as correcting the maximum amount of time allowed per illness or injury to 25 whole days, with a lifetime benefit of 50 whole days.

Budget Implication:

There is no impact to the budget.

Action:

Although this was an information item only, requiring no formal action by the Board of Trustees, the Board officially reviewed the revision to Board Policy 6602, Catastrophic Leave Program.

11.11 **Public Hearing, Disclosure of Collective Bargaining Agreement with AFSCME**

Background Information:

The Board of Trustees must hold a public hearing to hear comments related to the collective bargaining agreement with the American Federation of State, County, and Municipal Employees (AFSCME) for 2015-16, in accordance with AB 1200 (Statutes of 1991, G.C. 3547.3, Chapter 1213). Copies of the disclosure are available for review and study in the Business Office, 501 N. Crescent Way, Anaheim, California.

Current Consideration:

After the negotiation process with AFSCME has concluded, the collective bargaining agreement is presented to the public via a Board of Trustees' meeting. This is the public's opportunity to provide feedback and voice their support or any concerns associated with the agreement.

Budget Implication:

There is no impact to the budget.

Action:

Although this was an information item only, requiring no formal action by the Board of Trustees, Board President Randle-Trejo formally opened a public hearing to provide the public an opportunity to speak on the proposed agreement at 7:19 p.m.

There were no requests to speak.

Board President Randle-Trejo closed the public hearing at 7:19 p.m.

11.12 **Adoption of the 2015-16 Collective Bargaining Agreement with AFSCME**

Background Information:

The District entered into contract negotiations with the American Federation of State, County, and Municipal Employees (AFSCME) for a successor agreement after proposals were brought forth by both parties in July 2015. Negotiations were held and a tentative agreement was reached by both parties and ratified by AFSCME.

Current Consideration:

The tentative agreement includes a three percent increase on the salary schedule retroactive to the beginning of the 2015-16 year among other contract language changes.

Budget Implication:

Increases to employees' salary, health benefits and stipends, effective July 1, 2015, for AFSCME unit members will impact the budget with an additional estimated expense of \$712,000. (General Funds)

Action:

On the motion of Trustee Piercy, duly seconded and unanimously carried, following discussion, the Board of Trustees adopted the agreement.

SUPERINTENDENT'S OFFICE

11.13 **Employment Agreement and Compensation for Superintendent**

On June 18, 2015, the Board of Trustees approved an employment agreement for the superintendent. The superintendent's employment agreement indicates that the Board of Trustees may annually review the salary and, with consent of the Board of Trustees, may increase the salary at any time during the agreement.

Action:

On the motion of Trustee Piercy and duly seconded, this item was opened for discussion.

On the motion of Trustee Jabbar, duly seconded and unanimously carried, following discussion, the Board of Trustees approved the employment agreement with the superintendent at an annual compensation of \$260,000, extended the agreement one year, and changed the termination without cause clause from 6 to 12 months.

11.14 **Employment Agreements and Compensation for Assistant Superintendents, Chief Academic Officer, and District Counsel**

Employment agreements are required for unrepresented upper-level management employees. On June 18, 2015, the Board of Trustees approved the employment agreement with the assistant superintendent of Business Services. On August 19, 2015, the Board of

Trustees approved the employment agreement for District legal counsel. On January 21, 2016, the Board of Trustees approved employment agreements for the assistant superintendent of Human Resources, assistant superintendent of Educational Services, and chief academic officer. The employment agreements indicate that the Board of Trustees may annually review the salary and, with consent of the Board of Trustees, may increase the salary at any time during the agreement.

Action:

On the motion of Trustee O'Neal and duly seconded, the employment agreements for assistant superintendent, Educational Services, assistant superintendent, Human Resources, and chief academic officer were opened for discussion.

On the motion of Trustee O'Neal, duly seconded and unanimously carried, following discussion, the Board of Trustees approved the employment agreements for the assistant superintendent, Educational Services, assistant superintendent, Human Resources, as well as chief academic officer with an annual compensation of \$200,032.

On the motion of Trustee O'Neal and duly seconded, the employment agreement for the District counsel was opened for discussion.

On the motion of Trustee O'Neal, duly seconded and unanimously carried, following discussion, the Board of Trustees approved the employment agreement for the District counsel with an annual compensation of \$181,812.

12. **CONSENT CALENDAR**

On the motion of Trustee O'Neal, duly seconded and unanimously carried, following discussion, the Board of Trustees approved all consent calendar items, with the exception of items 12.22 and 12.23 pulled by Trustee O'Neal, as well as item 12.26 pulled by Trustee Randle-Trejo.

BUSINESS SERVICES

12.1 **Rejection of Liability Claim**

The Board of Trustees was requested to reject a liability claim that was filed on May 17, 2016, and identified as AUHSD 16-03. After review, staff determined that the claim was not a proper charge against the District.

Action:

The Board of Trustees rejected AUHSD 16-03 as not a proper charge against the District, and authorized staff to send the notice of rejection.

12.2 **Amendment, Third Party Claims Administration Agreement**

Background Information:

The District has been associated with Claim Retention Services, Inc. (CRS), since 2007 for property and liability claim administration services. The CRS agreement was approved by the Board in January 2016 for the period February 1, 2016, through January 31, 2017. The agreement did not include administering the student accident program because another program was offered by our association with Southern California Regional Liability Excess Fund (SCR). The SCR program is no longer being offered free of charge effective July 1, 2016. The student accident program was designed to assist parents when a student is injured while at school or attending school events that are District sponsored and

supervised, and to minimize legal claims against the District. Eligible medical and dental costs resulting from these injuries were reimbursed up to \$5,000 on a secondary basis.

Current Consideration:

The District wishes to have CRS provide claim administrative services for the student accident program. By amending the CRS agreement to add these services, the cost would be \$65 per hour on a time and expense basis, not to exceed \$3,000, in addition to the previously approved \$24,000 for other property and liability claims.

Budget Implication:

The total cost of claim administration services for the student accident program is not to exceed \$3,000. (General Funds)

Action:

The Board of Trustees approved the agreement.

12.3 **Award of Bids**

The Board of Trustees was requested to award the bids.

<u>Bid #</u>	<u>Service</u>	<u>Award</u>	<u>Amount</u>
2016-23	Classroom Repairs Group 1 District-Wide (Maintenance Funds)	GDL Best Contractor, Inc.	\$883,000
2016-24	Classroom Repairs Group 2 District-Wide (Maintenance Funds)	A.J. Fistes Corporation	\$395,850

Action:

The Board of Trustees awarded the bids as listed.

12.4 **Agreement, Orange County Public Safety**

Background Information:

The District has worked with Orange County Public Safety (OCPS) to patrol its facilities during evening, night, weekend hours, and around-the-clock patrols during District holidays. The District has experienced a marked decrease in school vandalism and an increase in the apprehension of various perpetrators on our campuses. They have thwarted various crimes from actually happening, had many arrests, and are proactive with their approach to keeping all of our campuses safe and secure afterhours, as well as during holidays. In addition, they are the first responders for any alarm trigger, which has virtually eliminated the need to contact District staff for late night responses.

Current Consideration:

OCPS provides a highly specialized professional service. Their officers are trained Emergency Medical Technicians (EMT), with CPR and first aid training, and also trained first responders to emergent and non-emergent situations. OCPS is well connected to local law enforcement, fire personnel, District administration, and have been working in conjunction with the Anaheim Police Department (APD) to protect our schools. They have been participating in APD task force meetings, which include internal upper management and supervisory staff, to discuss the protection of all Anaheim school campuses, and was the

only non-city entity invited to participate. OCPS has been given radios with direct communication to APD and have been praised for all of their efforts.

OCPS also provides, at minimum, detailed weekly reports of incidents that occur on our campuses. They check entry points such as gates, fences, doors, and windows reporting back their findings to inform staff of potential issues. They sometimes even utilize state-of-the-art technology such as body cams to assist officers with incidents that may occur.

Full around-the-clock coverage will be provided during holidays, which will allow for higher presence on campuses when school sites are most vulnerable. Additional coverage for Non-Student/Teacher Days will also be included along with a uniformed officer at all scheduled Board of Trustees meetings.

OCPS has greatly reduced crimes to our campuses after hours while creating a presence that our schools are being patrolled regularly keeping them safe and secure. Services will be provided July 1, 2016, through June 30, 2017.

Budget Implication:

The regular monthly fee will be \$13,700 for the two car patrol services. (General Funds)

An additional not to exceed \$10,000 has been added for special events such as graduation or other requirements as needed. (Various Funds)

Action:

The Board of Trustees approved the agreement with Orange County Public Safety pursuant to Government Code (GC) 53060 for a not to exceed amount of \$174,400.

12.5 **Agreement, Atkinson, Andelson, Loya, Rudd & Romo, PC**

Background Information:

The District, at times, requires legal services for facilities, maintenance and procurement related programs. Staff utilizes Orange County Department of Education counsel as much as possible for legal services, but sometimes there are requirements that are outside the scope of the services and expertise they provide to the District. In these circumstances, outside counsel is utilized and recommended.

Current Consideration:

The District used Atkinson, Andelson, Loya, Ruud, and Romo, PC (AALRR) with much success last year and wishes to renew their contract. Services will be provided from July 1, 2016, through June 30, 2017, for legal services regarding facilities, maintenance, and procurement related programs. The District will also renew its online subscription, which is discounted after the first year, and will have access to a continually updated database of legal documents, including various contracts and front-end bid documents.

Budget Implication:

The total cost is not to exceed \$32,000. (General Funds and Measure H Funds)

Action:

The Board of Trustees approved the agreement.

12.6 **Agreement Amendment, Environmental Network Corporation**

Background Information:

The District requires EPA/AHERA inspections at all District school sites, as well as hazardous abatement and inspections consulting services. Environmental Network Corporation (ENCORP) has been providing the District with these services, primarily for the District's maintenance and facilities renovation programs.

Current Consideration:

The District has an interest in continuing services with ENCORP through April 20, 2017. The agreement amendment extends services for the fifth year.

Budget Implication:

The cost is not to exceed \$45,000 per year for EPA/AHERA required inspections and \$40,000 per year for miscellaneous hazardous abatement consulting services. (Maintenance Funds, Facilities Funds, and/or other funds as appropriate)

Action:

The Board of Trustees approved the agreement amendment.

12.7 **Agreement Amendment, Parker & Covert, LLP**

Background Information:

Parker & Covert, LLP provides specific legal consultation and services, which are not provided by attorneys at the Orange County Department of Education. Attorneys at Parker & Covert, LLP specialize in legal issues related to school districts and are experts in analyzing and interpreting California Education Code. They also assist in the acquisition of property and related matters pertaining to property turnover. At the Board meeting on December 11, 2014, the Board of Trustees approved an agreement with Parker & Covert, LLP to provide services related to engineering matters.

Current Consideration:

The District has an interest in continuing services with Parker & Covert, LLP through June 30, 2017. The agreement amendment extends the service period to assist with engineering matters.

Budget Implication:

There is no change in the amount of the agreement, which remains at a cost not to exceed amount of \$275,000. (General Funds)

Action:

The Board of Trustees approved the agreement amendment.

12.8 **Agreement Amendment, Public Economics, Inc.**

Background Information:

The highly technical and complex process of updating and reporting of Redevelopment Area (RDA) pass through entitlements is a specialized service. Public Economics, Inc. has special expertise in these processes. The District benefits from economies of scale by contracting with Public Economics, Inc. for these services because the cost of these services is shared by multiple districts that are often affected by each project area.

Current Consideration:

The District has an interest in continuing consultant services with Public Economics, Inc. This agreement amendment will extend the effective date of the agreement until June 30, 2018.

Budget Implication:

Services will be provided at a cost not to exceed \$35,000. (Capital Facilities Redevelopment Agency Funds and/or other funds as appropriate)

Action:

The Board of Trustees approved the agreement amendment.

12.9 **Agreement Amendment, School Facility Consultants**

Background Information:

School Facility Consultants was retained in May 2014 to assist the District in analyzing data for potential state funding. The firm specializes in analyzing the District's complex data sets to determine eligibility for modernization and new construction funding administered by the Office of Public School Construction (OPSC). The passage of the Measure H general obligation bond in November 2014 presents the opportunity for the District to leverage these funds for potential state eligibility funding in the future.

Current Consideration:

The District has an interest in continuing services with School Facility Consultants through June 30, 2018, to continue updating our eligibility for state funding and assisting with the processing of the District's applications.

Budget Implication:

Services will be provided at a cost not to exceed \$61,000. (Capital Facilities Funds, Maintenance Funds, Measure H Funds, and/or other funds as appropriate)

Action:

The Board of Trustees approved the agreement amendment.

12.10 **Agreement Amendment, Best Best and Krieger, LLP**

Background Information:

The District requires legal services as related to litigation or other matters requiring legal expertise. Best Best and Krieger, LLP has been providing the District with legal services, primarily for the District's facilities and construction programs.

Current Consideration:

The District has an interest in continuing legal services with Best Best and Krieger, LLP for the 2016-17 fiscal year.

Budget Implication:

This agreement amendment will not exceed an additional \$50,000 for services through June 30, 2017, for a total not to exceed amount of \$70,000. (Maintenance Funds, Facilities Funds, and/or other funds as appropriate)

Action:

The Board of Trustees approved the agreement amendment.

12.11 **Agreements, Transportation**

Background Information:

The Board of Trustees has in past years approved the agreements to provide transportation services to the Greater Anaheim SELPA, North Orange County Regional Occupation Program (ROP), Tiger Woods Learning Center, Servite High School, City of Cypress, Parks and Recreation, Ocean View School District of Orange County, and GOALS Academy.

Current Consideration:

It is in the best interest of the District to continue the transportation agreements. The agreements will be in effect July 1, 2016, through June 30, 2017. Contracts for each agency will be signed following AUHSD Board approval.

Budget Implication:

The transportation agreements provide for a net income to the District, which assists in offsetting the transportation encroachment on the General Fund.

Action:

The Board of Trustees approved the agreements.

12.12 **Arbitrage Rebate Computation for General Obligation Bonds, Election of 2014, Series 2015**

Background Information:

Internal Revenue Regulations require Arbitrage Rebate Computations to be completed no later than five years from the date of a debt issuance, and every five years thereafter. American Municipal Tax-Exempt Compliance Corporation (AMTEC) provided the same services for the 2012 General Obligation Bond refunding.

Current Consideration:

The Board of Trustees was requested to approve the agreement with AMTEC. AMTEC will provide the arbitrage study to determine if any excess interest is earned on the \$63,455,000 General Election Bonds, Election 2014, Series 2015. If there is excess interest earned AMTEC will provide the IRS form for the District to file. The District would have to make any necessary payment with the filing. School districts are not allowed to earn interest on borrowings in excess of IRS set limits. The rules and calculation are fairly complex.

Budget Implication:

The total cost of the computation is \$600 annually. (General Funds)

Action:

The Board of Trustees approved the agreement.

12.13 **Agreement Amendment #3, Human Resources Application, Implementation, and Software Support Service Agreement**

Background Information:

The Anaheim Union High School District contracts with the Orange County Superintendent of Schools to provide annual software support services for the Human Resources Application software.

Current Consideration:

The contract provides for professional services to the District for the implementation of the Human Resources Application, including on-going training services for present and future employees, future software enhancements, and support services, July 1, 2016, through June 30, 2017.

Budget Implication:

The total cost is not to exceed \$78,459. There is a decrease of \$45,907 from the 2015-16 agreement. (General Funds)

Action:

The Board of Trustees approved agreement amendment #3.

12.14 **Agreement Amendment #1, Sungard Business-Plus System Support, Implementation, and Software Support Service Agreement**

Background Information:

The Anaheim Union High School District contracts with the Orange County Superintendent of Schools to provide annual software support services for the Sungard Business Plus software. The Business Plus system support covers basic financial/budget, school site finance, stores inventory, and fixed asset systems.

Current Consideration:

The contract provides for an annual evaluation of support service charges for possible upward or downward adjustments based on the Orange County Superintendent of School's actual costs to support Sungard Business-Plus software, July 1, 2016, through June 30, 2017.

Budget Implication:

The total cost is not to exceed \$98,558. This is an increase of \$4,693 from the 2015-16 agreement. (General Funds)

Action:

The Board of Trustees approved agreement amendment #1.

12.15 **Piggyback Contract for Servers, Data Storage, Data Communications Hardware, Software, and Related Services**

Background Information:

The District has been using Hewlett-Packard products over the years and the Information Systems Department has established Hewlett-Packard products as the District standard because of their high quality, as well as their reliable service.

The District will purchase servers, data storage equipment, data communications hardware, software, and related services from Hewlett-Packard Company, pursuant to the provisions of Public Contract Code Sections 10298, 10299, and 12100 et seq. utilizing the Master Price Agreement No. MNNVP-134 for servers, storage, software, and related services, as well as AR1464 for data communications hardware, software, and related services. These contracts were awarded by the states of Utah and Minnesota with the National Association of State Procurement Officials/Western States Contracting Alliance (NASPO-WSCA) respectively and approved for use by the State of California Department of General Services (DGS) through the California Participating Addendum 7-15-70-34-002 and 7-14-70-06 respectively.

Current Consideration:

NASPO/WSCA is an alliance consisting of many states throughout the United States that provides its members with better purchasing power and deeply discounted prices. The contract is a "direct from the manufacturer" purchase, based on volume-discounted prices, where orders can be placed through an approved servicing contractor (authorized reseller). The volume is being pooled with other members of the NASPO-WSCA alliance to obtain the very lowest prices. Minnesota was the state that took the lead on MNNVP-134 and Utah on AR1464, and processed bids that resulted in an award of contracts to Hewlett-Packard Company. The District has been purchasing directly from the Hewlett Packard Company and can also purchase from Sehi Computer Products, Inc., an approved servicing contractor (authorized reseller).

This will allow staff to make purchases through March 31, 2017, on California Participating Addendum 7-15-70-34-002 and if extended by the State of California through March 31, 2019. This will also allow purchases through May 31, 2019, on California Participating Addendum 7-14-70-06.

Budget Implication:

This contract is intended to provide a buying vehicle for the purchase of servers, data storage, data communications hardware, software, and related services to meet the information technology needs of students, faculty, and the District's business applications on an as needed basis. The total amount of the award is not to exceed \$500,000 per fiscal year. (Various Funds)

Action:

The Board of Trustees approved the use of the contract, including extensions, for the purchase of servers, data storage, data communications hardware, software, and related services utilizing NASPO-WSCA Master Price Agreement No. MNNVP-134 and AR1464, approved for use by the State of California's Department of General Services through the California Participating Addendum 7-15-70-34-002 and 7-14-70-06 to Hewlett-Packard Company (Hewlett Packard Enterprise and HP. Inc.), directly or to the State Approved Authorized Reseller Sehi Computer Products, Inc.

12.16 **Piggyback Bids, Purchase Through Public Corporation or Agency**

Background Information:

The Air Resources Board (ARB) has been working with the District as we transition from diesel buses to cleaner burning alternative fuel buses, as per state regulations. It is ARB's expectation that California School District's become 100 percent compliant by January 1, 2014, or face fines. The District has a requirement to replace 35 buses that are out of compliance.

Current Consideration:

By piggybacking onto other public agencies' existing bids, our District can take advantage of lower costs through economy-of-scale, and also avoid the time and expense of the public bid process, while keeping the District within our legal requirements. Per Public Contract Code (PCC) 20118 a district may acquire various materials, supplies, and equipment by utilizing an existing contract of another public entity, which is commonly known as piggybacking.

Staff has determined that the South County Support Services Agencies Bid# 14005 to Creative Bus Sales, Inc. is the best value for the acquisition of propane buses. The total cost

of the 35 buses is \$4,433,319, and the District wishes to lease them utilizing a lease-purchase agreement, which will be financed separately as agenda item 12.17.

Budget Implication:

The total expenditure will be \$4,433,319. (General Funds)

Action:

The Board of Trustees approved the purchase of 35 propane buses from Creative Bus Sales, Inc. utilizing the South County Support Services Agency's piggybackable Bid# 14005 pursuant to PCC 20118.

12.17 **Lease-Purchase Agreement, Santander Bank, N.A.**

Background Information:

Contingent upon the Board of Trustees' approval of agenda item 12.16, financing of the purchase of 35 buses from Creative Bus Sales, Inc. is necessary. A lease-purchase is being used since the District does not have the immediate funds to purchase these buses.

Current Consideration:

The District will be utilizing a municipal lease, which has advantages for a government agency, which include the following:

- Lowest interest rate compared to commercial financing
- Interest is exempt from federal income taxation
- Provides termination for non-appropriation (if funding ceases)
- No balloon payment at the end of the lease

Staff obtained various proposals for the lease-purchase, and the best interest rate being provided was from Santander Bank N.A. at an annual rate of 2.55 percent with a million dollar initial down payment. The lease-purchase term will be for a ten year period.

Budget Implication:

The payment amount will be \$1,000,000 down payment and \$393,301 annually for ten years. (General Funds)

Action:

The Board of Trustees approved the lease-purchase agreement.

12.18 **Use of Facilities Agreement, Orange County Department of Education (OCDE)**

Background Information:

OCDE operates a Special Education Program for severely handicapped students ages 12-22. Last year at this time, OCDE was seeking to lease appropriate, available facilities to conduct their program. The District had such available facilities in the 10 portable classrooms that were being vacated by the Community Day School on the Trident Education Center campus in June 2015. OCDE took possession of the classrooms on July 1, 2015.

Current Consideration:

The District and OCDE now wish to enter into a 5-year agreement from July 1, 2015, through June 30, 2020, which sets forth the payment for the use of the facility, as well as the duties and responsibilities of each party.

Budget Implication:

The agreement provides for a monthly payment by OCDE to the District of \$2,200 per month for 12 months per year plus reimbursements for utilities and repairs as set forth in the agreement.

Action:

The Board of Trustees approved the agreement.

12.19 **Declaring Certain Furniture and Equipment as Unusable, Obsolete, and/or Out-of-Date, and Ready for Sale or Destruction**

Action:

The Board of Trustees approved the list of District furniture and equipment as unusable, obsolete, and/or out-of-date, and ready for sale or destruction, as well as authorized proper disposal in accordance with Education Code Section 60510 et al.

12.20 **Declaring Certain Textbooks and Instructional Materials as Unusable, Obsolete, and/or Out-of-Date, Damaged, and Ready for Sale or Destruction**

Action:

The Board of Trustees approved the list of District textbooks and instructional materials as unusable, obsolete, and/or out-of-date, damaged, and ready for sale or destruction as surplus, as well as authorized staff to dispose of the textbooks and instructional materials in accordance with Education Code Section 60510 et al.

12.21 **Donations**

Action:

The Board of Trustees accepted the donations as submitted.

On the motion of Trustee O'Neal and duly seconded, following discussion, the Board of Trustees ratified items 12.22 and 12.23 with the following vote.

Ayes: Trustees Jabbar, Smith, Piercy, and Randle-Trejo

Abstain: Trustee O'Neal

12.22 **Purchase Order Detail Report**

Action:

The Board of Trustees ratified the report May 3, 2016, through June 6, 2016.

12.23 **Check Register/Warrants Report**

Action:

The Board of Trustees ratified the report May 3, 2016, through June 6, 2016.

12.24 **SUPPLEMENTAL INFORMATION**

12.24.1 ASB Fund, April 2016

12.24.2 Cafeteria Fund, March 2016

12.24.3 Enrollment, Month 9

EDUCATIONAL SERVICES

12.25 **Consolidated Application**

Background Information:

The Consolidated Application is a mechanism for gathering important financial and program related information, which is used by the California Department of Education (CDE) to distribute categorical funds from various state and federal programs to county offices, school districts, and direct-funded charter schools throughout California. Local educational agencies use the web-based Consolidated Application and Reporting System (CARS) to electronically apply for and manage funds, report expenditures, and to provide assurances that the district will adhere to legal requirements. The system is also used by the CDE categorical program and fiscal services staff to collect financial and participation data to ensure compliance with state and federal regulations. The District participates in the following programs currently referenced in the Consolidated Application: Title I, Part A, Basic Grant; Title II, Part A, Teacher Quality; Title III, Part A, Limited English Proficient (LEP) Students; and Title III, Part B, Immigrant Students.

Current Consideration:

The CDE requires approval by the Board of Trustees of the Consolidated Application only once per year. The Consolidated Application must be Board approved before categorical funds received during the upcoming fiscal year can be spent.

Budget Implication:

Categorical funds administered through the Consolidated Application must supplement the District's base fund, and adhere to the legal requirements related to specific formulas driven by state and/or federal categorical programs.

Action:

The Board of Trustees approved the Consolidated Application.

12.26 **California Interscholastic Federation (CIF) League 2016-17 List**

Background Information:

CIF is the governing body for high school sports in the state of California. Every year, CIF requires school districts to submit a list of principals as designated representatives to CIF leagues.

Current Consideration:

This yearly action is required of all governing boards by Education Code Section 33353(a)(1), and is due to the CIF administrative offices by July 1, 2016. Designated board representatives to CIF leagues are the only individuals that will be voting on issues at league and section levels, which impact high school athletics. Without this action, CIF is required to suspend voting privileges for the affected schools.

Budget Implication:

There is no impact to the budget.

Action:

On the motion of Trustee Randle-Trejo, duly seconded and unanimously carried, following discussion, the Board of Trustees added Katrina Callaway to Exhibit TT as the Loara High School representative and approved the list as amended.

12.27 **Memorandum of Understanding (MOU), Anaheim Family YMCA**

Background Information:

The District has had a long-standing partnership with the Anaheim Family YMCA through its Anaheim Achieves program. Anaheim Family YMCA is also part of the Orange County Imagine Science Collaborative, which includes Boys & Girls Clubs of Garden Grove, Girls Inc. of Orange County, and 4-H of Orange County. The collaborative will provide over 1,000 students the opportunity for Science, Technology, Engineering, and Mathematics (STEM) learning through STEM-focused Summer Day Camps.

Current Consideration:

Anaheim Family YMCA will utilize their Anaheim Achieves staff to facilitate three of the STEM Summer Day Camps. Over 300 District students will learn engineering principles using everyday items to design and build simple machines. The camps are targeting incoming 6-8 grade students. Sessions will run for two weeks each, four hours per day, for a total of eight weeks at Loara and Savanna high schools, as well as South Junior High School. Services are being provided June 6, 2016, through July 29, 2016.

Budget Implication:

There is no impact to the budget.

Action:

The Board of Trustees ratified the MOU.

12.28 **Memorandum of Understanding (MOU), Big Brothers Big Sisters of Orange County (BBBSOC)**

Background Information:

During the 2014-15 year, the District, in partnership with the city of Anaheim Mayor's office, developed a tiered mentorship program with selected high school students and local businesses. This tiered mentoring approach provides businesses with several options for mentoring District students. BBBSOC partnership provides a tier-three, one-on-one approach through their Anaheim Beyond School Walls Mentoring Program.

Current Consideration:

The District will renew its partnership with BBBSOC to assist in the implementation of the tiered mentoring program. BBBSOC has extensive experience pairing youth with adult mentors. They have a mentoring screening, selection, and training process, as well as mentoring curriculum and activities. Services will be provided July 1, 2016, through June 30, 2017.

Budget Implication:

To support the District's Anaheim Innovative Mentoring Experience (AIME) mentoring efforts and its partnership with BBBSOC, the District received \$50,000 in funding through the Orange County Community Foundation for the Accelerate Change Together (ACT) for Anaheim grant. BBBSOC will receive \$41,024 to cover their mentoring expenses. (ACT Grant Funds)

Action:

The Board of Trustees approved the MOU.

12.29 **Application, Carl D. Perkins Career and Technical Education Improvement Act of 2006 Application for 2016-17 Funding**

Background Information:

The Carl D. Perkins Career and Technical Education Improvement Act of 2006 provides annual funding to improve, enhance, and/or expand Career Technical Education (CTE) pathways in designated industries. Through collaboration with the North Orange County Regional Occupational Program (NOCROP), the District has developed 21 career pathways across 12 of the 15 recognized industries. Districts submit an annual funding application to the state detailing the projected expenditures of the funding. Both the District and the State must approve the funding application.

Current Consideration:

Eight District high schools have requested funding to support designated CTE pathway programs. This funding is for the purchase of industry equipment upgrades, professional development, and to support the activities of career technical student organizations, such as Future Business Leaders of America (FBLA), and Future Homemakers of America–Home Economics Related Occupations (FHA-HERO).

Budget Implication:

There is no impact to the budget. The 2016-17 Carl D. Perkins allocation is \$607,554. (Federal Funds)

Action:

The Board of Trustees approved the submission of the application.

12.30 **Memorandum of Understanding (MOU), California State University, Fullerton Auxiliary Services Corporation**

Background Information:

California State University, Fullerton (CSUF) Auxiliary Services Corporation is a fiscal and administrative agent of CSUF. This organization works with CSUF and its partners to collaborate and coordinate to meet the goals and objectives of mutual projects. CSUF and the District are currently involved in phase one of a New Generation of Educators for California Initiative (NGEI) grant, funded through the S.D. Bechtel, Jr. Foundation. The NGEI supports the transformation of teacher preparation programs and practices to meet the demands of the Common Core State Standards in Math (CCSS-M) and the Next Generation Science Standards (NGSS). The NGEI grant partners student teachers from the CSUF teacher-prep program with master teachers from the District.

Current Consideration:

CSUF has received funding for phase two of the NGEI project. Phase two will focus on practice-based clinical training and the effective use of data for continuous improvement. Services will be provided July 1, 2016, through June 30, 2019.

Budget Implication:

The District will receive funds in the amount of \$80,000 over the term of the grant to fulfill the proposed scope of work and responsibilities associated with the grant.

Action:

The Board of Trustees approved the MOU.

12.31 **WELNET Service Agreement, Focused Fitness**

Background Information:

Focused Fitness provided training to District physical education (PE) teachers during the three years of the Physical Education Program (PEP) grant from 2008 through 2011. During this time, Focused Fitness worked with the PE teachers in developing quality physical education lessons and a District-wide curriculum guide. Since the PEP grant, the District has also maintained Focused Fitness's online WELNET software system to support the required state physical fitness testing and has continued to provide professional development for the PE/Health department consolidation and curriculum alignment.

Current Consideration:

The WELNET online assessment tool records and analyzes individual student physical fitness testing results. The three-year WELNET service agreement expires on June 30, 2016. To continue the recording and analysis of student physical fitness data, a renewal of the WELNET service agreement is needed. Services will be provided July 1, 2016, through June 30, 2017.

Budget Implication:

The total cost is not to exceed \$1,500. (General Funds)

Action:

The Board of Trustees approved the service agreement.

12.32 **Agreement, ATvantage Athletic Training**

Background Information:

ATvantage Athletic Training is an independent contractor designed to provide athletic training services. An athletic trainer is recognized by the American Medical Association and defined as an allied health professional who provides the following: education, prevention, emergency care, clinical diagnosis, therapeutic intervention, as well as rehabilitation services for a variety of injuries and medical conditions. Extensive and specific education and clinical training, as well as necessary certifications are needed to practice athletic training. Having the services of an athletic trainer each day maintains continuity among services provided to students and reduces potential liability to the District. Within the District, there are no other classifications of employees that are properly certified to perform the job duties of an athletic trainer.

Current Consideration:

For the 2016-17 year, ATvantage Athletic Training will provide as needed, substitute services for any athletic trainer absences.

Budget Implication:

The total cost is not to exceed \$6,000. (General Funds)

Action:

The Board of Trustees approved the agreement.

12.33 **Agreement, College Board College Readiness System Products**

Background Information:

The College Board's Early Participation Program is an initiative to support the involvement of all students in the college-going process at an earlier age while there is still time to inform

instruction and learning, as well as increase students' readiness for college expectations. The College Board provides national college readiness assessments, including the Preliminary Scholastic Aptitude Test (PSAT) National Merit Scholarship Qualifying Test (NMSQT) for tenth and eleventh grade students. This assessment was revised in 2015 to align with the new Scholastic Aptitude Test (SAT) and will expose students to a wealth of college planning and preparation tools.

Current Consideration:

The District will purchase the PSAT NMSQT for all tenth grade students. This assessment will be administered to students on October 19, 2016. The college readiness assessment data will be used to inform all students, parents, and school staff on how their students are progressing towards college preparation. Additional college planning tools, as well as online student and parent resources will be provided by the College Board to support college preparation, including free, personalized SAT study resources from the Khan Academy. College parent nights and classroom presentations will be provided at schools to inform parents and students on how to use the assessment data and tools for preparation. The PSAT NMSQT assessment data will also be utilized by school counselors for student placement decisions for honors and advanced placement courses.

Budget Implication:

The College Board will provide the District with a 15 percent discount for the PSAT NMSQT assessment. The total cost is not to exceed \$67,116. (LCFF Funds)

Action:

The Board of Trustees approved the agreement.

12.34 **Agreement, Second Harvest Food Bank School Pantry Program**

Background Information:

The mission of the School Pantry Program is to help alleviate child hunger in America through the provision of food to children and their families at school. School pantries are located on the grounds of a school intended to provide a more readily accessible source of food assistance to low-income students and their families.

Current Consideration:

Sycamore Junior High School staff will continue to partner with Second Harvest Food Bank to provide the School Pantry Program to low-income students and their families. The community liaison for Sycamore Junior High School will serve as the site coordinator for the School Pantry Program. Services will be provided July 1, 2016, through June 30, 2017.

Budget Implication:

There is no impact to the budget.

Action:

The Board of Trustees approved the agreement.

12.35 **Agreement, Network Support Services, Orange County Department of Education (OCDE)**

Background Information:

OCDE provides a variety of services to the District, including data circuit network management, router maintenance, data circuit charges, email archiving storage, and

email archiving management. Services are related to OCDE's role as the District's internet service provider (ISP) and email retention storage provider.

Current Consideration:

Intranet services will be provided through the Orange County Superintendent of Schools. Network services consist of OCDE support for payroll, financial, human resources, imaging, cloud storage, as well as time and attendance. In addition, OCDE provides email archiving support and service for the District's employee archived email through the fiscal year 2013-14. Services will be provided July 1, 2016, through June 30, 2017.

Budget Implication:

The total cost is not to exceed \$6,600. (General Funds)

Action:

The Board of Trustees approved the agreement.

12.36 **Internet Access Agreement Amendment #2, Orange County Department of Education (OCDE)**

Background Information:

The District currently participates in a consortium, via Letter of Agency (LOA), which allows the Corporation for Education Network Initiatives in California (CENIC) to act as the District's internet service provider (ISP), at no cost to the District. CENIC operates the statewide California Research and Education Network (CalREN) that links schools, district offices, county offices of education, as well as colleges and universities together. The California K-12 high-speed network facilitates the participation of nearly 9,000 K-12 entities in CalREN and receives state funding, as well as E-Rate and California Teleconnect Fund monies, to support the network. OCDE also provides network services as a conduit from the District, through OCDE to CENIC. The original agreement was approved by the Board of Trustees at the meeting on March 11, 2014.

Current Consideration:

Internet services will be provided by Orange County Superintendent of Schools to the District, up to 10 gigabits per second (gbps), at no cost in the event CENIC is not funded. Services will be provided July 1, 2016, through June 30, 2017.

Budget Implication:

There is no impact to the budget.

Action:

The Board of Trustees approved the agreement amendment.

12.37 **Agreement, California School Management (CSM) Consulting, Inc.**

Background Information:

E-Rate is administered by the Universal Service Administrative Company (USAC), under the direction of the Federal Communications Commission (FCC), and provides discounts to assist most schools and public libraries in the United States to obtain affordable telecommunication services, equipment, software, and internet access.

Current Consideration:

The Education and Information Technology (EIT) Department utilizes E-Rate consultants to provide assistance including, but not limited to: E-Rate form filing, processing, guidance,

audit documentation, document management, telecommunication services review, and fund collection. The agreement brings highly specialized and unique expertise to the District and is considered crucial to E-Rate funding. In the current cycle, the District applied for more than \$1,300,000 in funding. To date, the District has been approved for more than \$18,000,000 in E-Rate funding over the life of the program.

Budget Implication:

The total cost is not to exceed \$32,010. (General Funds)

Action:

The Board of Trustees approved the agreement.

12.38 **Memorandum of Understanding (MOU), Inter-Special Education Local Plan Area (SELPA) with Fullerton Joint Unified School District**

Background Information:

The District operates several unique special education programs that are not available in some local school districts. School districts may enter into agreements with the District to provide services to students with disabilities that are living in other districts.

Current Consideration:

Fullerton Joint Unified School District (FJUSD) has requested to enter into a MOU with the District permitting students from FJUSD to be enrolled in specialized programs operated by the District. Services are being provided July 1, 2015, through June 30, 2016.

Budget Implication:

There is no impact to the budget.

Action:

The Board of Trustees ratified the MOU.

12.39 **Instructional Materials Submitted for Adoption**

The Instructional Materials Review Committee recommended the selected materials for courses in world languages and social science. The books have been made available for public view.

Action:

The Board of Trustees adopted the selected materials.

12.40 **Individual Service Contracts**

Action:

The Board of Trustees approved/ratified the contracts as submitted.
(Special Education Funds)

12.41 **Field Trip Report**

Action:

The Board of Trustees approved/ratified the report as amended prior to the adoption of the agenda.

HUMAN RESOURCES

12.42 Agreement, Biola University

Background Information:

The District has traditionally entered into agreements with university programs to provide opportunities for university students to meet their field work requirements and to gain valuable experience in a professional setting within our District school sites. The District has had a student teaching agreement in place with Biola University since 2002.

Current Consideration:

This agreement is a renewal of the current agreement already in place with Biola University. The current agreement expires September 1, 2016. University students will meet with school site master teachers to be involved in the students' preparation for student teaching. This agreement provides opportunities for student teachers in the physical education field to observe, participate, assist, and teach in the master teacher's classroom for one semester. Master teachers will model to the student teacher effective planning, instruction, and management strategies, as well as discuss these strategies with the student teacher. Additionally, professional attire, development, and conduct will be reviewed. Services will be provided July 1, 2016, through June 30, 2021. Due to the university's policy for executing agreements, this agreement will be signed following approval by the AUHSD Board of Trustees.

Budget Implication:

There is no impact to the budget.

Action:

The Board of Trustees approved the agreement.

12.43 2015-16 Williams Settlement Legislation Review Report

Background Information:

The Orange County Department of Education (OCDE) conducts a semi-annual review of decile 1-3 schools based on the 2012 Academic Performance Index and school sites participating in the Quality Education Investment Act (QEIA) program to ensure compliance with Williams Settlement Legislation requirements. This process is conducted in addition to the District's submission of Williams Uniform Complaints reports, which summarize all complaints relative to adequate textbooks and instructional materials, teacher vacancies or misassignments, facilities conditions, intensive instruction, as well as services for students who have not passed the California High School Exit Examination (CAHSEE) by the end of the 12th grade.

Current Consideration:

According to Education Code Section 1240(2)(H), the findings of the review by OCDE must be publically shared with the Board of Trustees. The reports, as provided, indicate any deficiencies during 2015-16, which were reported to school administrators for remediation.

Budget Implication:

There is no impact to the budget.

Action:

Although this was an information item only, requiring no formal action by the Board of Trustees, the Board officially received the report.

12.44 **Certificated Personnel Report**

Action:

The Board of Trustees approved/ratified the report as amended prior to the adoption of the agenda.

12.45 **Classified Personnel Report**

Action:

The Board of Trustees approved/ratified the report as submitted.

12.46 **Agreement, Monjaras and Wismeyer Group, Inc.**

Background Information:

The Board of Trustees approved an attorney-client retainer agreement with Monjaras and Wismeyer Group, Inc., on June 18, 2015, for specific legal consultation and services, which are not provided by attorneys at the Orange County Department of Education, July 1, 2015, through June 30, 2016, at a cost not to exceed \$10,000. The services are typically related to essential functions that require critical knowledge and expertise in specific areas, including accommodation meetings, job analysis, return-to-work programs, and other specialized functions

Current Consideration:

Due to several major on-going legal issues currently pending, staff has ascertained that an increase to the amount of the agreement by an additional \$1,500, for a total amount not to exceed \$11,500, is needed.

Budget Implication:

Increase the amount of this agreement by an additional \$1,500. (General Funds)

Action:

The Board of Trustees approved the agreement to reflect an increase of \$1,500, for a total amount not to exceed \$11,500.

SUPERINTENDENT'S OFFICE

12.47 **California School Boards Association (CSBA) Membership**

Background Information:

CSBA is the nonprofit education association representing the elected officials who govern public school districts and county offices of education. A membership-driven organization, CSBA provides policy resources and training to members, as well as represents the statewide interests of public education through legal, political legislative, community, and media advocacy. The cost is based on the total revenue figures for the District as reported to the California Department of Education.

Current Consideration:

CSBA membership benefits include policy analysis and services, leadership development, and education advocacy.

Budget Implication:

The cost of membership for the 2016-17 year is not to exceed \$17,610. For the 2015-16 year, the Board approved the CSBA membership at a cost not to exceed \$16,913. (General Funds)

Action:

The Board of Trustees approved the membership.

12.48 **California School Boards Association (CSBA) Annual Education Conference**

Background Information:

CSBA annual conference and trade show is CSBA's premier continuing education program, delivering practical solutions to help governance teams from districts and county offices improve student learning and achievement.

Current Consideration:

The California School Boards Association's Annual Conference and Trade Show 2016 will be held December 1, 2016, through December 3, 2016, in San Francisco, California.

Budget Implication:

The conference registration rates, per person, are as follows: early registration, \$495 (June 7-August 2); regular registration, \$510 (August 3-November 9); and late registration, \$675. The hotel rate is \$272, per night, for the San Francisco Marriott Marquis. (General Funds)

Action:

The Board of Trustees approved payment for the Board members that request to attend the conference, with payment of their necessary expenses.

12.49 **Orange County School Boards Association (OCSBA) Membership**

Background Information:

OCSBA is a professional organization of local school boards and community college boards in Orange County established to serve each other's needs through consolidated action, exchange of information, and programs focusing on public education. OCSBA sponsors three dinner meetings per year, two of which are co-sponsored with the Association of California School Administrators (ACSA), Region VII, featuring relevant speakers from the educational, governmental, and business communities. Additionally, fiscal update meetings are scheduled during the budget cycle.

Current Consideration:

OCSBA membership provides the opportunity to belong to a forum for local school and community college board members to network, exchange information, and participate in educational opportunities focused on topics pertinent to public education.

Budget Implication:

The cost of the membership for the 2016-17 year is not to exceed \$125. (General Funds)

Action:

The Board of Trustees approved the membership to OCSBA for the 2016-17 year.

12.50 **Conferences and/or Meetings**

It is recommended that the Board of Trustees approve the attendance to the following conference by the superintendent with payment of necessary expenses (travel, hotel, parking, taxi, etc.), at a cost not to exceed \$1,400. Registration costs were paid by GEAR UP.

2016 NCCEP/GEAR UP Annual Conference, July 17, 2016, through July 20, 2016, Washington, D.C. (General Funds)

Action:

The Board of Trustees approved the superintendent to attend the conference with payment of necessary expenses.

12.51 **National School Public Relations Association (NSPRA) Membership**

Background Information:

The National School Public Relations Association (NSPRA) is an award-winning, nationally recognized organization of education public relations professionals and school personnel who have responsibility for communications. NSPRA is working to create a climate for better public understanding, commitment, and support of public education.

Current Consideration:

Membership includes members-only web resources, a very active email list service that fosters communication around important, current school district issues, as well as networking and professional development opportunities. The membership service will be August 1, 2016, through July 31, 2017.

Budget Implication:

The total cost for membership is \$275. (General Funds)

Action:

The Board of Trustees approved the membership with NSPRA.

12.52 **Board of Trustees' Meeting Minutes**

12.52.1 April 14, 2016, Regular Meeting

12.52.2 May 10, 2016, Regular Meeting

Action:

The Board of Trustees approved the minutes.

13. **SUPERINTENDENT AND STAFF REPORT**

Superintendent Matsuda thanked Dianne Poore for all of her work and support. Additionally, he thanked the Board of Trustees for supporting and building a strong Cabinet.

Dr. Fried thanked Dianne Poore and stated he was grateful to have had the opportunity to work with her. He also thanked Manuel Colón and Dr. Susan Stocks for their work in the LCAP.

Mr. Jackson thanked Dianne Poore for her help and support. He also noted that she will be missed.

Mrs. Poore shared her love of the District and staff. Additionally, she stated that she looks forward to retirement.

Mr. Riel thanked Dianne Poore for her leadership, especially through the difficult times faced by the District.

14. **BOARD OF TRUSTEES' REPORT**

Trustee O'Neal thanked Dianne Poore for her leadership and financial wisdom. He wished her well in retirement.

Trustee Jabbar thanked Dianne Poore for her work, and wished her an enjoyable retirement.

Trustee Smith thanked Dianne Poore for her professional integrity.

Trustee Piercy stated that Dianne Poore will be missed and wished her well in her retirement. Additionally, she thanked Dr. Shanna Egans for spearheading successful graduation ceremonies.

Trustee Randle-Trejo indicated she attended graduation ceremonies, Employee of the Year Awards, Retirement Tea, funeral services for Kenneth Shimogowa, Superintendent's Scholar Athlete Dinner, Orange County Department of Education Fourth Annual Language Learner Celebration, Katella High School's special graduation, and Long Beach PRIDE Parade. She also thanked Dianne Poore for her patience and kindness, as well as added that she will be missed.

15. **ADVANCE PLANNING**

15.1 **Future Meeting Dates**

The next regular meeting of the Board of Trustees will be held on Thursday, July 14, 2016, at 6:00 p.m.

Thursday, August 11
Thursday, September 8
Thursday, October 13

Thursday, November 10
Thursday, December 8

15.2 **Suggested Agenda Items**

There were no suggested agenda items.

CLOSED SESSION

As noted on item 5.3, the Board of Trustees returned to closed session at 7:49 p.m., reconvened into open session at 8:52 p.m., and reported out at that time.

16. **ADJOURNMENT**

On the motion of Trustee O'Neal, duly seconded and unanimously carried, the Board of Trustees adjourned the meeting at 8:54 p.m.

Approved 
Clerk, Board of Trustees