

ANAHEIM UNION HIGH SCHOOL DISTRICT

501 N. Crescent Way, P.O. Box 3520, Anaheim, California 92803-3520, www.auhsd.us

BOARD OF TRUSTEES Minutes Thursday, July 14, 2016

1. CALL TO ORDER—ROLL CALL

Board President Randle-Trejo called the regular meeting of the Anaheim Union High School District Board of Trustees to order at 4:00 p.m.

Present: Annemarie Randle-Trejo, president; Anna L. Piercy, clerk; Katherine H. Smith, assistant clerk; Brian O'Neal and Al Jabbar, members; Michael B. Matsuda, superintendent; Brad Jackson and Jennifer Root assistant superintendents.

Absent: Jaron Fried, Ed.D., assistant superintendent, and Jeff Riel, District counsel.

2. ADOPTION OF AGENDA

Staff requested the following amendments to the agenda:

- Closed session 4.6, remove "support" from the job title to read "director, guidance and student services."
- Exhibit D, replace page 1 to include Brad Jackson's signature.
- Exhibit I, replace page 7 to change the timeline to 2017.
- Exhibit LL, replace page 2 to change the total number of parents to 100.
- Exhibit RR, replace page 3 to remove Leslie Washington from item 5.
- Exhibit TT, replace page 9 to include all signatures.

On the motion of Trustee O'Neal, duly seconded and unanimously carried, following discussion, the Board of Trustees adopted the agenda as amended.

3. PUBLIC COMMENTS, CLOSED SESSION ITEMS

There were no requests to speak.

4. CLOSED SESSION

The Board of Trustees entered closed session at 4:04 p.m.

5. RECONVENE MEETING, PLEDGE OF ALLEGIANCE, AND CLOSED SESSION REPORT OUT

5.1 Reconvene Meeting

The Board of Trustees reconvened into open session at 6:03 p.m.

5.2 **Pledge of Allegiance and Moment of Silence**

Board of Trustees President Annemarie Randle-Trejo led the Pledge of Allegiance to the Flag of the United States of America and provided a moment of silence.

5.3 **Closed Session Report**

Board Clerk Piercy reported the following actions taken during closed session.

5.3.1 No reportable action taken regarding public employee performance evaluation, superintendent.

5.3.2 No reportable action taken regarding anticipated litigation.

5.3.3 No reportable action taken regarding negotiations.

5.3.4 No reportable action taken regarding personnel.

5.3.5 The Board of Trustees took formal action, with at 5-0 vote, to make the following assistant principal appointments.

Esther Cho, Dale Junior High School
Patrick Guggino, Kennedy High School
Fatinah Judeh, Sycamore High School
Celeste Krueger, Orangeview Junior High School
Charles Ku, Savanna High School
David Okamoto, Sycamore Junior High School

5.3.6 The Board of Trustees took formal action, with a 5-0 vote, to appoint Jamie Millan to the position of director, guidance and student services.

Newly appointed Director, Guidance and Student Services Jamie Millan thanked the Board of Trustees for the opportunity to serve the students and staff of AUHSD. She also introduced her family.

6. **INTRODUCTION OF GUESTS**

The Board of Trustees recognized our community stakeholders for their interest in the Anaheim Union High School District and for attending our Board meeting. Thank you for your participation and contribution as we create an educational environment that graduates socially aware, civic-minded students who are college and career ready for the 21st century.

In addition, Board of Trustees' President Randle-Trejo introduced Julie Payne, CSEA vice president.

7. **REPORTS OF ASSOCIATIONS**

There were no reports.

8. **PUBLIC COMMENTS, OPEN SESSION ITEMS**

8.1 Shannon Ramirez, Cypress High School parent, spoke against the reinstatement of cheer advisor Shari Scott Sawyer.

- 8.2 Elena Garcia, Cypress High School parent, also spoke against the reinstatement of cheer advisor Shari Scott Sawyer.
- 8.3 Jill Lungren, Cypress High School parent, spoke in favor of the reinstatement of cheer advisor Shari Scott Sawyer and presented a petition.
- 8.4 Tom Moreno, Cypress High School coach, spoke regarding training and requirements of walk-on coaches.
- 8.5 Ashley Mariano, Anaheim High School student, thanked the Board of Trustees for the Summer Leadership Academy (SLA), and shared her appreciation for learning how to create a positive impact in the community.
- 8.6 Michelle Yep, Anaheim High School student, also thanked the Board of Trustees for offering SLA, and hopes this opportunity will continue to be offered for future students.
- 8.7 Carina Coles, Oxford Academy student, thanked the Board of Trustees for the opportunity of participating in SLA. She was also grateful for the support system offered by the advisors, and the relationships developed by the students.
- 8.8 Daniel Ayala, Anaheim High School student, thanked the Board of Trustees for SLA and the various learning opportunities it offered. Additionally, he requested that this program not only be offered in the future, but that it be offered on a greater scale to AUHSD students.

9. PRESENTATION

Classified Human Resources Annual Report and 2016 Salary Study

Background Information:

The Classified Human Resources Department, or Personnel Commission, provides human resources services to the District in a variety of areas including: classification, compensation, recruitment and selection, hiring, leave of absences, maintenance of personnel files, employee relations, training and development, appeal hearings, as well as District employee recognition events. Personnel Commission staff works closely with school sites, District departments, and outside resources to provide exemplary service to the Anaheim Union High School District community. The Personnel Commission's annual report is prepared for the commission and covers Personnel Commission activities for the preceding year. The report is typically approved by the Personnel Commission in November and then submitted to the Board of Trustees for receipt.

Current Consideration:

Brandon Tietze, executive director of Classified Human Resources, presented an abridged 2014-15 Personnel Commission Annual Report, along with a brief summary of relevant activities in 2015-16. The annual report provides an overview of the services the Personnel Commission provides and how they contribute to the overall success of the schools, employees, and student performance at District school sites.

As part of its strategy to identify the District's relative place in the regional competitive employment market, the Personnel Commission recently completed a comprehensive salary study across most classified positions. General results, recommendations, and implications of the study were presented.

Budget Implication:

There is no impact to the budget.

Action:

Although this was an information item only, requiring no formal action by the Board of Trustees, the Board officially received the annual report.

10. **ITEMS OF BUSINESS**

RESOLUTIONS

10.1 **Resolution No. 2016/17-B-01, Authorization to Sign Applications and Associated Documents**

Background Information:

California school districts have the potential of realizing significant state funding contributions under the School Facility Program administered by the Office of Public School Construction (OPSC). The District has adopted a Facilities Master Plan, which includes projects potentially funded with the proceeds of a general obligation bond. The District is interested in leveraging local bond funds by seeking state eligibility for modernization and new construction under the School Facility Program.

Current Consideration:

The Board of Trustees was requested to adopt Resolution No. 2016/17-B-01, in support of applications for eligibility determination and funding authorization to OPSC and the California Department of Education. The resolution also designates the individuals listed below to execute any and all required documents associated with the applications.

Michael B. Matsuda, superintendent
Jennifer Root, assistant superintendent, Business Services
Patricia Neely, director, Facilities, Planning, Design, and Construction

All previous authorizations are rescinded upon adoption of this resolution.

Budget Implication:

There is no impact to the budget.

Action:

On the motion of Trustee Piercy and duly seconded, the Board of Trustees adopted Resolution No. 2016/17-B-01. The roll call vote follows.

Ayes: Trustees O'Neal, Jabbar, Smith, Piercy, and Randle-Trejo

10.2 **Resolution No. 2016/17-B-02, Authorization of Signature on Revolving Cash Fund Checks**

Background Information:

The Board of Trustees was requested to adopt Resolution No. 2016/17-B-02, Authorization of Signature on Revolving Cash Fund Checks. Education Code Section 42800 authorizes the governing board of a school district to establish a revolving cash fund and requires that the governing board adopt a resolution setting forth the need for a revolving cash fund and the officer authorized to sign checks from the revolving cash fund. The Orange County Department of Education requires that the officer authorized to sign from the revolving cash fund be approved by the Board of Trustees.

Current Consideration:

Currently, the assistant superintendent of Business Services' signature is the authorized signature. Due to the change in that position, it was requested that Jennifer Root, the incoming assistant superintendent of Business Services be approved as the authorized signature on revolving cash fund checks.

Budget Implication:

There is no impact to the budget.

Action:

On the motion of Trustee Smith and duly seconded, the Board of Trustees adopted Resolution No. 2016/17-B-02. The roll call vote follows.

Ayes: Trustees O'Neal, Jabbar, Smith, Piercy, and Randle-Trejo

10.3 **Resolution No. 2016/17-B-03, Delegate Authority to District Staff to Enter into Change Orders Not to Exceed \$100,000**

Background Information:

Public Contract Code Section 20118.4 states that a school district's governing board may enter into change orders in an amount not to exceed ten percent. Education Code Section 35161 permits a school district's governing board to delegate its statutory powers and duties to District staff to enter into change orders in an amount not to exceed ten percent. The District has been using this mechanism of approving changes to construction contracts for over ten years. With projects of larger magnitude planned in the near future, staff is requesting that the authorization be brought back to a threshold of \$100,000 from the current threshold of \$25,000.

Current Consideration:

The Board of Trustees was requested to adopt Resolution No. 2016/17-B-03 delegating authority to the superintendent and to the assistant superintendent, Business Services, to approve change orders that do not exceed \$100,000.

All previous authorizations are rescinded upon adoption of this resolution.

Budget Implication:

There is no impact to the budget.

Action:

On the motion of Trustee O'Neal and duly seconded, following discussion, the Board of Trustees adopted Resolution No. 2016/17-B-03. The roll call vote follows.

Ayes: Trustees O'Neal, Jabbar, Smith, Piercy, and Randle-Trejo

10.4 **Resolution No. 2016/17-B-04, Signature Authorization**

Background Information:

The Board was requested to adopt Resolution No. 2016/17-B-04, Signature Authorization. In accordance with Education Code Section 42633, the governing board of each school district shall be responsible for filing or causing to be filed with the county superintendent of schools the verified signature of each person authorized to sign orders in its name.

Except for districts determined to be fiscally accountable pursuant to Education Code Section 42650, no order on the funds of any school district shall be approved by the county superintendent of schools unless the signatures are on file in his office, and he is satisfied that the signatures on the order are those of persons authorized to sign the order.

Current Consideration:

The Orange County Department of Education requires that all designated personnel authorized to sign various documents, and as listed on the attached resolution, be approved by the Board of Trustees. Since there have been recent changes in administrative personnel, the District is updating the signature authorization.

Budget Implication:

There is no impact to the budget.

Action:

On the motion of Trustee Smith and duly seconded, following discussion, the Board of Trustees adopted Resolution No. 2016/17-B-04, as amended prior to the adoption of the agenda. The roll call vote follows.

Ayes: Trustees O'Neal, Jabbar, Smith, Piercy, and Randle-Trejo

BUSINESS SERVICES

10.5 **Approve the Purchase of Pupil Transportation Information System**

Background Information:

Currently, the Transportation Department uses Routing and Field Trip Software from Versatrans by Tyler Technologies. This software is used to create bus routes, as well as request and schedule field trips. We currently pay annually for the Routing and Field Trip modules, and additional modules will result in additional costs.

Current Consideration:

Computerized transportation software is very unique and there are a few comprehensive computerized programs available. They all vary in performance, functionality, and cost. TransTraks Pupil Transportation Information System offers eight modules including the Routing and Field Trip Modules, as well as a Training Module to keep all driver training records and licensing information safely stored in the system versus the current manual way. The system also includes a Timekeeping Module, which will allow staff to record vacation and sick absences electronically, Dispatch Center Module, as well as a vitally important Vehicle Module for keeping track of vehicle parts, maintenance schedules, and maintenance records. TransTraks is compatible with our new ZONAR electronic pre-trip program and works with the Vehicle Module. Field trip requests will be web-based, allowing schools to continue to submit requests electronically. Billing will be electronically downloaded to Accounting, as soon as the driver's actual time has been entered into the program, thereby allowing school sites to better track costs and available funds.

The term is for one year of service with up to four additional years, renewable annually by the District's director of Purchasing and Central Services.

Budget Implication:

The total cost for the first year is \$9,175. (Special Education and General Funds)

Action:

On the motion of Trustee Piercy, duly seconded and unanimously carried, the Board of Trustees approved the purchase of the TransTraks Pupil Transportation Information System software from Perseus Associates, LLC.

10.6 **Award Request for Proposal (RFP) 2016-20 Telephony Solution District-wide**

Background Information:

On April 16, 2015, the Board of Trustees authorized staff to proceed with a competitive RFP pursuant to Public Contract Code (PCC) 20118.2 for a telephony system that would be used District-wide. This system will eliminate the need to manage six separate phone systems and unify the District under a single Voice Over Internet Protocol (VoIP) solution.

Current Consideration:

Approximately 96 bids were sent out, and 14 submittals were received. The District convened a committee of senior administrators, teachers, and staff who participated in a comprehensive evaluation of telephony systems over two days to determine the best fit for the District. The evaluation was based on a point value by category. Categories evaluated included presentation, service, maintenance and training, base requirements, hardware and software requirements, system requirements, implementation plan, price, as well as future flexibility and scalability. The committee selected IntelesysOne, Inc., which had the highest point total overall.

IntelesysOne, Inc. is offering a ShoreTel solution. The solution has many features including, but not limited to: self-management of phone extensions, conference meetings, programmable handsets, unified messaging, presence, reporting, enhanced 911 feature sets including emergency mass notifications, and integration with Google. The solution is "turn-key" and includes all hardware, software, installation, training, support, and related to provide the District with a complete functional system.

Budget Implication:

The total cost of the "turn-key" solution is not to exceed \$1,588,489, including five years of support. (Various Funds)

Action:

On the motion of Trustee Piercy, duly seconded and unanimously carried, following a lengthy discussion, the Board of Trustees awarded RFP 2016-20 to IntelesysOne, Inc. for a telephony solution District-wide.

EDUCATIONAL SERVICES

10.7 **Local Educational Agency Plan (LEAP), GOAL 2-Annual Update**

Background Information:

The Elementary and Secondary Education Act (ESEA), Title III, Limited English Proficient (LEP) and Immigrant student program statutes require participating local educational agencies (LEAs) to update Goal 2 of their LEA Plan annually, including the budget (ESEA, Title III, Part A, Section 3114). The intended purpose of Title III funds is to ensure that students who are limited English proficient, including immigrant students, attain English proficiency, develop high levels of academic attainment in English, and meet the same challenging state academic content standards that all students are expected to meet.

Current Consideration:

Application for Title III Limited English Proficient/Immigrant funding for the 2016-17 fiscal year opens through the Consolidated Application Reporting System (CARS). AUHSD must submit as part of the consolidated application an approved updated Goal 2 plan and the projected budget for the entire entitlement for the subgrant year. The projected entitlement for 2016-17 is \$645,000 for Title III, Part A, LEP and Title III, Part A, Immigrant based. The funds must be used to supplement other Federal, State, and local public funds.

Budget Implication:

There is no impact to the budget.

Action:

On the motion of Trustee Jabbar, duly seconded and unanimously carried, the Board of Trustees approved the annual update.

10.8 **Student Observation Agreement, St. Joseph Heritage Healthcare**

Background Information:

St. Joseph Heritage Healthcare (Heritage) is a partner with the District Anaheim Innovative Mentoring Experience (AIME) program. Heritage is a licensed health care facility, which provides various health care services to its patients. Heritage has a long history of community outreach programs that provide a variety of educational supports, including shadowing programs for the development of non-clinical professionals to best understand the array of health care careers available.

Current Consideration:

Heritage is currently one of the District's AIME partners for the summer paid internship opportunity. Selected students have been assigned a Heritage professional to shadow for the eight-week summer program. This agreement details the roles of the District and Heritage to ensure students are prepared to work in this highly confidential work environment.

Budget Implication:

There is no impact to the budget.

Action:

On the motion of Trustee Jabbar, duly seconded and unanimously carried, the Board of Trustees ratified the student observation agreement.

10.9 **Educational Consulting Agreement, CoolSpeak, A Limited Liability Company, Western High School**

Background Information:

CoolSpeak is a youth engagement company that puts motivation back into education. It is fueled by passion to spark inspiration and help students discover all they can achieve. The approach is unlike any other youth engagement or speaker, they speak to students on their level, finding common ground and learning about their passions before showing how an education will help them achieve their goals. CoolSpeak finds a new outlet for motivation, helping each student understand how important it is to give themselves an opportunity to succeed.

Current Consideration:

CoolSpeak will provide two 60-minute presentations to Western High School students, as part of their first day of school activities. The intent is to motivate and engage students. Services will be provided on August 10, 2016.

Budget Implication:

The total cost is not to exceed \$3,300. (LCFF Funds)

Action:

On the motion of Trustee Piercy, duly seconded and unanimously carried, following discussion, the Board of Trustees approved the educational consulting agreement.

10.10 **Contract, Independent Speech and Language Evaluation Abby Rozenberg, M.S.**

Background Information:

The District employs psychologists, speech and language pathologists, as well as other personnel who evaluate a student's needs for special education and related services. The District has both the right and obligation to assess special education students in all areas of suspected disability. Under the Individuals with Disabilities Education Act and California special education law, a parent of a special education student who disagrees with an evaluation conducted by a school district has a right to obtain an independent educational evaluation at public expense. When a request for an independent evaluation is made, a district must either fund an independent evaluation or file a request for due process within a reasonable period of time to prove that the district's evaluation was appropriate.

Current Consideration:

The District received a request for an independent evaluation. In reviewing the information, the District determined that it was in the best interest of the student and the District to provide the independent evaluation and allow the Individualized Education Program team to consider the information.

Budget Implication:

The total cost is not to exceed \$1,800. (Special Education Funds)

Action:

On the motion of Trustee Piercy, duly seconded and unanimously carried, the Board of Trustees ratified the contract.

10.11 **Services Contract, EPIC School Partnerships (ESP) and Anaheim Union High School District (AUHSD)**

Background Information:

The Educational Policy Improvement Center (EPIC), founded as a nonprofit research center in 2002 by David Conley, Ph.D., is a nationally recognized leader in the field of college and career readiness. EPIC provides research and tools to empower states, districts, schools, and teachers to prepare students for success beyond high school. Matt Coleman, executive director and chief academic officer, along with Curt Sell, EPIC's graphic designer, will provide training and coaching to our District, as well as site level management teams on the research and art of branding our schools. Currently, all of our high school leadership teams work with Matt Coleman through our partnership with the Orange County Department of Education and ESP.

Current Consideration:

Mr. Coleman and Mr. Sell will participate in the keynote address and breakout sessions during the Leadership Advance 2016. Participants will discover how to create a culture for success by reshaping attitudes, determining values, setting theoretical frameworks, defining beliefs, and establishing the vision. This will lead into the critical nature of branding for school sites.

A follow-up participatory workshop will occur during the 2016-17 year, to enable school site teams to discuss, share, and continue developing their school brand. Mr. Coleman and Mr. Sell will also be available to consult with school sites, our Graphic Arts Department, and our public information officer throughout the school year. Services will be provided July 15, 2016, through June 30, 2018.

Budget Implication:

The total cost is not to exceed \$20,000. (Educator Effectiveness Funds)

Action:

On the motion of Trustee O'Neal, duly seconded and unanimously carried, following discussion, the Board of Trustees approved the contract as amended prior to the adoption of the agenda.

HUMAN RESOURCES

10.12 Revised Board Policy 6602, Catastrophic Leave Program, Second Reading

Background Information:

The Catastrophic Leave Program provides a bank of donated sick leave days available for withdrawal when an employee experiences an illness or injury that incapacitates him or her for an extended period of time and creates a financial hardship for the employee, due to he or she having exhausted all of his or her sick leave and other paid time off. The program initially provided up to 50 half days of pay per illness or injury for employees who are members of the program, up to 100 half-days total per employee. However, bargaining units, including the Anaheim Secondary Teachers Association (ASTA), Anaheim Personnel and Guidance Association (APGA), and California School Employees Association (CSEA), negotiated changes to the program to better serve employees.

Current Consideration:

The District requested to revise Board Policy 6602 to update the policy language to reflect changes negotiated by ASTA, APGA, and CSEA. Changes include moving the open enrollment period to September each year, due to the revised school year calendar, as well as correcting the maximum amount of time allowed per illness or injury to 25 whole days, with a lifetime benefit of 50 whole days.

Budget Implication:

There is no impact to the budget.

Action:

On the motion of Trustee Piercy, duly seconded and unanimously carried, the Board of Trustees reviewed and approved revised to Board Policy 6602, Catastrophic Leave Program.

SUPERINTENDENT'S OFFICE

10.13 Approval of Employment Agreements with Assistant Superintendents, Chief Academic Officer, and District Counsel

Background Information:

Employment agreements are required for upper-level management who are unrepresented employees. On June 16, 2016, the Board approved an increase in compensation for the assistant superintendent of Educational Services, assistant superintendent of Human Resources, chief academic officer, and District counsel. On June 16, 2016, the Board approved the appointment of Jennifer Root as the assistant superintendent of Business Services.

Current Consideration:

To reflect the contract changes authorized on June 16, 2016, the Board was requested to approve the addendums to the employment agreements for Dr. Jaron Fried, assistant superintendent of Educational Services, Brad Jackson, assistant superintendent of Human Resources, Manuel Colón, chief academic officer, and Jeffrey J. Riel, District counsel. The Board was requested to approve the new employment agreement with Jennifer Root, assistant superintendent of Business Services for a three-year term, July 1, 2016, through June 30, 2019.

Budget Implication:

There will be a minimal budget impact as the budget is modified to reflect the increases.

Action:

On the motion of Trustee O'Neal and duly seconded, the employment agreements for assistant superintendent, Educational Services, assistant superintendent, Human Resources, and chief academic officer were opened for discussion.

On the motion of Trustee O'Neal, duly seconded and unanimously carried, the Board of Trustees approved to amend the annual compensation for assistant superintendent, Educational Services, assistant superintendent, Human Resources, as well as chief academic officer to \$202,432 to include the transportation benefit.

On the motion of Trustee O'Neal, duly seconded and unanimously carried, the Board of Trustees approved the employment agreements for the assistant superintendent, Educational Services, assistant superintendent, Human Resources, and chief academic officer, as amended, as well as for assistant superintendent, Business Services, and District counsel.

11. CONSENT CALENDAR

On the motion of Trustee O'Neal, duly seconded and unanimously carried, following discussion, the Board of Trustees approved all consent calendar items, with the exception of items 11.8 and 11.9 pulled by Trustee O'Neal.

BUSINESS SERVICES

11.1 Rejection of Claim Filed Pursuant to Government Code Section 900 et seq.

The Board of Trustees was requested to reject a claim that was filed on June 22, 2016, on behalf of Professional Services Construction, Inc. ("Claim"). This Claim arises out of the

Lexington Junior High School HVAC Upgrade Project. District staff, after consultation with legal counsel, recommend rejection of the Claim as without merit.

Action:

The Board of Trustees rejected the Claim as without merit and authorized staff to send the notice of rejection.

11.2 **Notice of Completion**

The Board of Trustees was requested to approve the notice of completion as listed.

Bid #2016-15, Ball Junior High School	
P.O. #J64A0376	
Exterior Painting (Maintenance Funds)	
Paramount Painting, Inc.	
Original Contract	\$118,000
Contract Changes	\$0
Total Amount Paid	\$118,000

Action:

The Board of Trustees authorized the assistant superintendent of Business Services to accept all listed work as complete, and authorized the filing of the notice of completion with the office of the county recorder.

11.3 **Piggyback Bids, Purchase Through Public Corporation or Agency**

Background Information:

Anaheim Union High School District has the option to piggyback onto another district's existing bid. By piggybacking, our District can take advantage of lower costs through economy of scale.

Current Consideration:

Approve the purchases as listed through public corporation or agency, per Public Contract Code Section 20118 allowing public entities to acquire various products by participating in an existing contract of another public entity, which is commonly known as piggybacking. It has been determined that the following bid can be utilized to acquire these products at their best value:

Alhambra Unified School District RFP number 1173-15/16 awarded to Gold Star Foods for the procurement of frozen and refrigerated food products for the 2016-17 year. The projected cost for the procurement of these products will be approximately \$4,000,000. Duarte Unified School District RFP number FS001:15-16 awarded to Gold Star Foods for the procurement of fresh and processed produce for the 2016-17 year. The projected cost for the procurement of these products will be approximately \$1,500,000.

Both of these bids were prepared for the San Gabriel Valley Food Services Cooperative Group, by each lead district listed, which consists of 19 districts and all of their requirements. Therefore, based on economies of scale and combined buying power, greater discounts can be achieved.

Budget Implication:

This agreement allows food service to take advantage of the lower costs and services afforded to other districts. (Cafeteria Funds)

Action:

The Board of Trustees approved the use of piggyback bids for the purchase and procurement of frozen food products, as well as fresh and processed produce pursuant to Public Contract Code Section 20118 in an amount not to exceed that listed above.

11.4 **Agreement, SHI International, Corporation**

Background Information:

The District's Microsoft Campus agreement is ending in July of 2016. This agreement has enabled the District to take advantage of the latest Microsoft Windows, Microsoft Office, and Microsoft's enterprise client access licensing. This agreement has been a cost effective way to implement Microsoft's enterprise systems.

Current Consideration:

California Educational Technology Professionals Association (CETPA) has a procurement vehicle intended for use by all K-12 school districts in the state of California called the California Microsoft Strategic Alliance (CAMSA) program. The program provides districts with aggressive pricing opportunities through economies of scale purchasing power at Microsoft's Level "C" pricing range—a level that requires a minimum 10,000 full-time equivalent employees (FTE). This is a California statewide purchasing contract with Microsoft, through a formal bid developed by the Simi Valley School District for the Educational Enrollment Solution (EES) program. The bid was awarded to the reseller SHI International, Corporation. Pursuant to Public Contract Code Section 20118, the District has chosen to piggyback on Simi Valley Unified School District's proposal project number 034-14M.1 and agreement number A15.151, including resolution number 35-14/15, for all of its Microsoft product requirements. The term of the contract will be for 36 months and will secure our pricing for this period.

There is also an additional provision through the contract that permits the District to enroll in the Microsoft Student Advantage Program. This program allows all Anaheim Union High School District students the rights to five copies of Office 365 ProPlus at no cost. Enrolled students will be able to download this software for home use on a PC and Mac. With Office 365 ProPlus, students will have access to the latest versions of Microsoft Word, Excel, PowerPoint, OneNote, and 1 Terabyte of OneDrive cloud storage.

Budget Implication:

The total cost is not to exceed \$120,960 per fiscal year. (General Funds)

Action:

The Board of Trustees approved the use of a piggybackable contract for the purchase of Microsoft products including software, applications, licenses, and related services, to SHI International, Corporation, pursuant to the provisions of Public Contract Code Section 20118, utilizing the Simi Valley Unified School District's proposal project number 034-14M.1 and agreement number A15.151, including resolution number 35-14/15.

11.5 **Declaring Certain Furniture and Equipment as Unusable, Obsolete, and/or Out-of-Date, and Ready for Sale or Destruction**

Action:

The Board of Trustees approved the list of District furniture and equipment as unusable, obsolete, and/or out-of-date, and ready for sale or destruction, as well as authorized proper disposal in accordance with Education Code Section 60510 et al.

11.6 **Declaring Certain Textbooks and Instructional Materials as Unusable, Obsolete, and/or Out-of-Date, Damaged, and Ready for Sale or Destruction**

Action:

The Board of Trustees approved the list of District textbooks and instructional materials as unusable, obsolete, and/or out-of-date, damaged, and ready for sale or destruction as surplus, as well as authorized staff to dispose of the textbooks and instructional materials in accordance with Education Code Section 60510 et al.

11.7 **Donations**

Action:

The Board of Trustees accepted the donations as submitted.

On the motion of Trustee O'Neal and duly seconded, following discussion, the Board of Trustees ratified items 11.8 and 11.9 with the following vote.

Ayes: Trustees Jabbar, Smith, Piercy, and Randle-Trejo

Abstain: Trustee O'Neal

11.8 **Purchase Order Detail Report**

Action:

The Board of Trustees ratified the report, June 7, 2016, through July 4, 2016.

11.9 **Check Register/Warrants Report**

Action:

The Board of Trustees ratified the report June 7, 2016, through July 4, 2016.

11.10 **SUPPLEMENTAL INFORMATION**

11.10.1 ASB Fund, May 2016

11.10.2 Cafeteria Fund, April 2016

11.10.3 Enrollment, Month 10

EDUCATIONAL SERVICES

11.11 **Agreement, Orange County Superintendent of Schools and Orange County Health Care Agency (OCHCA)**

Background Information:

Following the legislative changes that shifted responsibility for providing educationally-related mental health services to school districts, the Orange County Department of Education (OCDE) and OCHCA negotiated an agreement that allowed school districts to contract with OCHCA to provide educationally-related mental health services to students with special needs. Since the 2012-13 year, Proposition 63 funds that had been allocated to OCHCA for mental health services were allocated directly to school districts to provide such services.

Current Consideration:

Due to the unique nature of providing direct mental health services, the District intends to continue to use the expertise of OCHCA to provide mental health services for the 2016-17 year. Services are being provided from July 1, 2016, through June 30, 2017.

Budget Implication:

Funding for mental health services that were previously provided to OCHCA, are now being provided directly to the District. Mental health funds have been budgeted by the District to offset these costs. (Special Education Funds)

Action:

The Board of Trustees ratified the agreement.

11.12 **Grant Agreement, Orange County United Way (OCUW), Independent Learning Center**

Background Information:

OCUW funding has supported numerous District programs, such as the Anaheim Collaborative, which assists in developing a systemic approach to providing all students with college and career readiness opportunities. OCUW funding has also provided students the opportunity to earn tax preparation certification and participate in the annual United Way Community Tax Days, preparing tax returns for low-income individuals. Most recently, OCUW has donated funding to support the District's paid summer student internship opportunity through the Anaheim Innovative Mentoring Experience (AIME) program.

Current Consideration:

OCUW has donated \$80,000 to the District to pay the cost of a full-time professional licensed mental health provider, such as a licensed clinical social worker (LCSW). The LCSW will be dedicated to serving the students enrolled at the Independent Learning Centers (ILC) at Anaheim and Western high schools. ILC students will receive individual crises, short-term and long-term mental health treatment, as well as family counseling and student outreach, as needed. Services will be provided September 1, 2016, through August 31, 2017.

Budget Implication:

There is no impact to the budget.

Action:

The Board of Trustees accepted the grant agreement.

11.13 **Grant Agreements, Orange County United Way (OCUW), Destination Graduation**

Background Information:

Destination Graduation is an education initiative sponsored by OCUW to ensure that all students graduate from high school college and career ready. OCUW works with 20 schools in Orange County. Anaheim, Katella, and Savanna high schools, as well as Brookhurst and South junior high schools participated in the program during 2015-16 year. The purpose of the OCUW initiative is to support the academic enhancement efforts of the Advancement Via Individual Determination (AVID) program, provide AVID students with additional college and career exposure opportunities, support a college-going culture, and aid in development of critical 21st century skills.

Current Consideration:

This agreement provides funds from OCUW for the AVID program for instructional support services. Participation in the Destination Graduation initiative provides stipends, substitute costs, and reimbursement for travel-related expenses for teachers attending AVID training, as well as reimbursement for tutors and classroom materials for the AVID elective classes. The program also provides funding for transportation to and from the College and Career Fair for families, additional AVID materials, and on-site career exploration. Services will be provided September 1, 2016, through August 31, 2017.

Budget Implication:

Each high school participating in this program receives \$10,625; \$4,000 will be donated to support transportation for families to attend the College and Career Fair, for a total amount not to exceed \$35,875. Each junior high school will receive \$8,125, for a total amount not to exceed \$16,250.

Action:

The Board of Trustees accepted the grant agreements.

11.14 **Educational Consulting Agreement, Orange County Human Relations Council, Servite High School**

Background Information:

The District is required to extend certain federal categorical program resources to private schools. The Orange County Human Relations Council's (OCHRC) Bridges program is recognized by the U.S. Department of Justice and U.S. Department of Education as one of seven programs to help prevent hate crimes in schools and communities. Since the 2009-10 year, Servite High School has partnered with OCHRC to provide interethnic relations training at Servite High School.

Current Consideration:

OCHRC will provide Bridges program training to Servite High School staff and students. The training will assist Servite High School in the further development of a safe and welcoming campus culture where all stakeholders feel respected. Services will be provided August 1, 2016, through June 30, 2017.

Budget Implication:

The total cost is not to exceed \$4,000. (Title II Funds)

Action:

The Board of Trustees approved the educational consulting agreement.

11.15 **Educational Consulting Agreement, Language Network, Inc.**

Background Information:

The English Learner Program provides translation and interpretation services in the languages in highest demand in the District. There are many families, however, who speak languages that the District is not able to support through the English Learner Program. These families require periodic translation and/or interpretation services in many different languages, to assist with health, safety, and mandated educational issues.

Current Consideration:

The Language Network provided translation and interpretation services in the 2015-16 year in Farsi, Hindi, Urdu, Tagalog, Punjabi, Bengali, Indonesian, and Mandarin Chinese. These services included parent interpretation support in meetings, and the translation of written documents, primarily for Individualized Education Plan (IEP) meetings. In addition, there was an increase in requests for interpretation and translation services for Vietnamese and Arabic. It is projected that this demand will continue to increase in the 2016-17 year. Services will be provided August 1, 2016, through July 31, 2017.

Budget Implication:

The total cost is not to exceed \$35,000. (General Funds)

Action:

The Board of Trustees approved the educational consulting agreement.

11.16 **Agreement with Orange County Department of Education, Medi-Cal Administrative Activities (MAA)**

Background Information:

The goal of Medi-Cal Administrative Activities (MAA) is to improve the availability and accessibility of Medi-Cal services to Medi-Cal eligible and potentially eligible individuals and families, where appropriate. The District is reimbursed for providing some Medi-Cal eligible services to Medi-Cal eligible students. To receive reimbursement for the services, the California Welfare and Institution Code Section 14132.47(c)(1) requires that the Department of Health Services enter an agreement with the Local Educational Consortium to administer the program. The Orange County Department of Education serves as the Local Educational Consortium on behalf of all Orange County school districts.

Current Consideration:

The MAA Participation Agreement effectuates reimbursement to local education agencies for Medi-Cal eligible services. The Orange County Department of Education will administer the MAA program for our District. Services are being provided July 1, 2016, through June 30, 2017.

Budget Implication:

The District will pay the Orange County Superintendent of Schools a fee not to exceed a five percent quarterly claim of the state participation fee. (Medi-Cal Funds)

Action:

The Board of Trustees ratified the agreement.

11.17 **Memorandum of Understanding (MOU), Orange County Human Relations, Bridges**

Background Information:

The Orange County Human Relations Council (OCHRC) and the District have a long-standing relationship that dates back to 1998 when OCHRC partnered with the District in a program called Bridges. OCHRC has committed to working with District school site teams comprised of a teacher advisor, administrative support, and students for the purposes of establishing a comprehensive school inter-group relations program. OCHRC agrees to provide services, which have included but are not limited to: Bridges, Implement Restorative Justice, Creating Connected Campuses, Quarterly Program Development Days, and Induction training for selected schools in the District. Services also include leadership orientation, task formation and follow up during the year, all-day student retreats, all-day trainings/strategy sessions

for faculty, planning and implementation of strategies for parent outreach and involvement, assist in planning of school-wide projects, mediation services for both students and adults, anger management, as well as anti-bullying and diversity training. OCHRC has also volunteered in times of crisis to make themselves available for social and emotional support.

Current Consideration:

OCHRC has pledged to continue their work in the Bridges program with eight schools, Anaheim, Loara, Magnolia, and Western high schools, as well as Ball, Orangeview, South, and Sycamore junior high schools. OCHRC services include, but are not limited to: Implement Restorative Justice program, Create Connected Campuses, Quarterly Program Development Days, and Induction training. OCHRC will pay teachers at the participating Bridges program schools a \$1,000 stipend or two \$500 stipends to the teacher advisor(s) at each participating school site. Services will be provided July 14, 2016, through June 30, 2017.

Budget Implication:

The total cost is not to exceed \$115,000. (General Funds)

Action:

The Board of Trustees approved the MOU.

11.18 **Agreement, Constitutional Rights Foundation, Orange County (CRF-OC)**

Background Information:

CRF-OC provides a juvenile peer court diversion program that offers a second chance to first-time juvenile offenders who have committed misdemeanor-level offenses. They also provide a valuable educational experience to junior and senior high school students interested in civic engagement. The program is designed to change negative behaviors of juvenile offenders, provide restorative justice for families and the community, as well as teach individual accountability and responsible decision-making.

Current Consideration:

During the 2016-17 year, a total of 10 Peer Court sessions will be coordinated at a comprehensive junior and/or senior high school within the District. Students interested in civic engagement will be recruited to participate in the program. Services will be provided September 1, 2016, through August 30, 2017.

Budget Implication:

The total cost is not to exceed \$8,000. (LCFF Funds)

Action:

The Board of Trustees approved the agreement.

11.19 **Memorandum of Understanding (MOU), OneOC Disaster Resiliency for Vulnerable Populations AmeriCorps Program**

Background Information:

OneOC, a non-profit organization works with the California Volunteers AmeriCorps Program to provide one Disaster Resiliency for Vulnerable Populations AmeriCorps Fellow for eight months/900 hours to assist in building a stronger, sustainable capacity for operational resilience in the event of an emergency or disaster.

Current Consideration:

An AmeriCorp Fellow will be placed at the District in the Student Support Services Office. The AmeriCorp Fellow will work with the Director of Student Support Services and all District school sites to strengthen the organizational capacity of their disaster/emergency response plan. The plan will include recruiting volunteers and securing resources to support the disaster program. Services are being provided April 1, 2016, through December 7, 2016.

Budget Implication:

The District will provide non-federal matching funds of \$11,900. (General Funds)

Action:

The Board of Trustees ratified the MOU.

11.20 **Independent Contractor Agreement, Anxiety and Depression Center (Perry Passaro, Ph.D.)**

Background Information:

The Anxiety and Depression Center provides threat assessment evaluations of students and their families at the request of the District to help determine next steps, supports, and services. The Anxiety and Depression Center is used by the District when there is a significant concern that a student may be a danger to self or others and requires further emergency assessment.

Current Consideration:

The Anxiety and Depression Center will provide clinical evaluations that must be conducted by a clinical psychologist who has experience diagnosing and treating significant mental health issues. Services are being provided July 1, 2016, through June 30, 2017.

Budget Implication:

The total cost is not to exceed \$40,000, based on a rate of at least \$1,500 per threat assessment evaluation. (LCFF Funds)

Action:

The Board of Trustees ratified the independent contractor agreement.

11.21 **Educational Consulting Agreements, Disciplina Positiva**

Background Information:

Disciplina Positiva is a parent education program designed to promote the development of positive communication between parents and their adolescent children, as well as to facilitate a connection between the family, community, and school. Disciplina Positiva classes have been offered across the District for the past six years. Classes have been tailored to the specific needs of the schools and included criteria for effective home discipline, ways to maximize the potential of adolescents, and understanding of adolescent behavior. The parent education classes are available in English and Spanish.

11.21.1 **Brookhurst Junior High School**

Current Consideration:

For the 2016-17 year, Disciplina Positiva will provide one comprehensive, six-session training program for Brookhurst Junior High School parents. Services will be provided August 16, 2016, through September 27, 2016.

Budget Implication:

The total cost is not to exceed \$4,000. (Title I Funds)

11.21.2 **Orangeview Junior High School**

Current Consideration:

For the 2016-17 year, Disciplina Positiva will provide one comprehensive, six-session training program for Orangeview Junior High School parents. Services will be provided January 12, 2017, through February 16, 2017.

Budget Implication:

The total cost is not to exceed \$4,000. (Title I Funds)

11.21.3 **Savanna High School**

Current Consideration:

For the 2016-17 year, Disciplina Positiva will provide one comprehensive, six-session training program for Savanna High School parents. Services will be provided August 17, 2016, through May 20, 2017.

Budget Implication:

The total cost is not to exceed \$4,000. (Title I Funds)

11.21.4 **Western High School**

Current Consideration:

For the 2016-17 year, Disciplina Positiva will provide one comprehensive, six-session training program for Western High School parents. Services will be provided August 24, 2016, through September 28, 2016.

Budget Implication:

The total cost is not to exceed \$4,000. (Title I Funds)

11.21.5 **Western High School**

Current Consideration:

For the 2016-17 year, Disciplina Positiva will provide one comprehensive, six-session training program for Western High School parents. Services will be provided October 17, 2016, through November 28, 2016.

Budget Implication:

The total cost is not to exceed \$4,000. (Title I Funds)

Action:

The Board of Trustees approved the educational consulting agreements as amended prior to the adoption of the agenda.

11.22 **Instructional Materials Submitted for Display**

The Instructional Materials Review Committee recommended the selected materials for display for courses in social science, science, math, and English. Before the materials can be approved for adoption, they must be made available for public review. The Board of

Trustees will be requested to consider adoption of the materials following the end of the period of public display July 14, 2016, through August 11, 2016.

Action:

The Board of Trustees approved the display.

11.23 **Field Trip Report**

Action:

The Board of Trustees approved/ratified the field trip report as submitted.

HUMAN RESOURCES

11.24 **2015-16 Fourth Quarterly Report, Williams Uniform Complaints**

Background Information:

The Williams Uniform Complaints report summarizes all complaints relative to adequate textbooks and instructional materials, teacher vacancies or misassignments, facilities conditions, and intensive instruction, as well as services for students who have not passed the California High School Exit Examination (CAHSEE) by the end of the 12th grade. This is a quarterly report required by Education Code Section 35186, which is submitted to the Orange County Department of Education.

Current Consideration:

The Williams Uniform Complaints Fourth Quarterly Report, April 1, 2016, through June 30, 2016, states there were no complaints during this quarter.

Budget Implication:

There is no impact to the budget.

Action:

Although this was an information item only, requiring no formal action by the Board of Trustees, the Board officially accepted the report.

11.25 **Agreement, Monjaras and Wismeyer Group, Inc.**

Background Information:

The Board of Trustees approved an attorney-client retainer agreement with Monjaras and Wismeyer Group, Inc., on June 18, 2015, for specific legal consultation and services, which are not provided by attorneys at the Orange County Department of Education, July 1, 2015, through June 30, 2016, at a cost not to exceed \$10,000. The services are typically related to essential functions that require critical knowledge and expertise in specific areas, including accommodation meetings, job analysis, return-to-work programs, and other specialized functions. Additionally, on June 16, 2016, the Board of Trustees approved an increase to the amount initially approved, for a total not to exceed \$11,500.

Current Consideration:

Due to several major on-going legal issues currently pending, staff has ascertained that an increase to the amount of the agreement by an additional \$1,500, for a total amount not to exceed \$13,000, is needed.

Budget Implication:

Increase the amount of this agreement by an additional \$1,500. (General Funds)

Action:

The Board of Trustees approved the agreement to reflect an increase of \$1,500, for a total amount not to exceed \$13,000.

11.26 **Certificated Personnel Report**

Action:

The Board of Trustees approved/ratified the report as amended prior to the adoption of the agenda.

11.27 **Classified Personnel Report**

Action:

The Board of Trustees approved/ratified the report as submitted.

SUPERINTENDENT'S OFFICE

11.28 **Public Disclosure of Superintendent's Employment Agreement**

Background Information:

On June 16, 2016, The Board of Trustees approved an increase in compensation and modifications to the employment agreement with Michael B. Matsuda, superintendent of the Anaheim Union High School District.

Current Consideration:

This item is to publically disclose of the superintendent's employment agreement.

Budget Implication:

There will be a minimal budget impact as the budget is modified to reflect the increases.

Action:

Although this was an information item only, requiring no formal action by the Board of Trustees, the Board officially received the contract, as amended prior to the adoption of the agenda.

12. **SUPERINTENDENT AND STAFF REPORT**

Mrs. Root thanked the Board of Trustees. She also stated that she has felt welcomed and it has been a great start.

13. **BOARD OF TRUSTEES' REPORT**

Trustee Piercy stated she attended the Sister Cities Commission meeting.

Trustee Randle-Trejo indicated she attended the Greater Anaheim SELPA Board meeting and Anaheim City Council meetings. She also thanked Cynthia Vasquez-Petitt and staff for their work in the Summer Language Academy.

14. **ADVANCE PLANNING**

14.1 **Future Meeting Dates**

The next regular meeting of the Board of Trustees will be held on Thursday, August 11, 2016, at 6:00 p.m.

Thursday, September 8
Thursday, October 13

Thursday, November 10
Thursday, December 8

14.2 **Suggested Agenda Items**

There were no suggested agenda items.

15. **ADJOURNMENT**

On the motion of Trustee Smith, duly seconded and unanimously carried, the Board of Trustees adjourned the meeting at 8:15 p.m.

Approved _____


Clerk, Board of Trustees