

ANAHEIM UNION HIGH SCHOOL DISTRICT

501 N. Crescent Way, P.O. Box 3520, Anaheim, California 92803-3520, www.auhsd.us

BOARD OF TRUSTEES Minutes Thursday, September 8, 2016

1. CALL TO ORDER–ROLL CALL

Board President Randle-Trejo called the regular meeting of the Anaheim Union High School District Board of Trustees to order at 3:00 p.m.

Present: Annemarie Randle-Trejo, president; Anna L. Piercy, clerk; Katherine H. Smith, assistant clerk; Al Jabbar, member; Michael B. Matsuda, superintendent; Jaron Fried, Ed.D. and Jennifer Root, assistant superintendents; and Jeff Riel, District counsel.

Absent: Brad Jackson, assistant superintendent and Brian O’Neal, member.

2. ADOPTION OF AGENDA

Staff requested the following amendment to the agenda:

- Item 7, change the total number of backpacks from 25 to 48.

On the motion of Trustee Jabbar, duly seconded and unanimously carried by those present, following discussion, the Board of Trustees adopted the agenda as amended.

Trustee Brian O’Neal entered the meeting at 3:05 p.m.

3. PUBLIC COMMENTS, CLOSED SESSION ITEMS

3.1 Brian Harvey spoke regarding closed session item 4.8.

3.2 Terri Harvey spoke regarding closed session item 4.8.

4. CLOSED SESSION

The Board of Trustees entered closed session at 3:18 p.m.

5. RECONVENE MEETING, PLEDGE OF ALLEGIANCE, AND CLOSED SESSION REPORT OUT

5.1 Reconvene Meeting

The Board of Trustees reconvened into open session at 6:02 p.m.

5.2 Pledge of Allegiance and Moment of Silence

Student Representative to the Board of Trustees Ruthie Mendez led the Pledge of Allegiance to the Flag of the United States of America and provided a moment of silence.

5.3 **Closed Session Report**

Board Clerk Piercy reported the following actions taken during closed session with the exception of item 5.3.8, which was reported when the Board of Trustees returned to open session at 9:52 p.m.

- 5.3.1 No reportable action taken regarding public employee performance evaluation, superintendent.
- 5.3.2 No reportable action taken regarding anticipated litigation.
- 5.3.3 No reportable action taken regarding negotiations.
- 5.3.4 The Board of Trustees, by a vote of 5-0, approved the settlement agreement in OAH Case No. 2016051232.
- 5.3.5 No reportable action taken regarding property negotiations.
- 5.3.6 No reportable action taken regarding personnel.
- 5.3.7 The Board of Trustees took formal action, with a 5-0 vote, to suspend, without pay for 10 days, employee HR-2016-17-02.
- 5.3.8 The Board of Trustees took no formal action on employee HR-2016-17-04.

6. **INTRODUCTION OF GUESTS**

The Board of Trustees recognized our community stakeholders for their interest in the Anaheim Union High School District and for attending our Board meeting. Thank you for your participation and contribution as we create an educational environment that graduates socially aware, civic-minded students who are college and career ready for the 21st century.

In addition, Board of Trustees' President Randle-Trejo introduced Dean Elder, ASTA president; Jon Hultman, Oxford Academy PTSA executive vice president; and Cheryl Ing, ASCPTA president.

7. **BOARD OF TRUSTEES' RECOGNITION**

Donation Project

The Board of Trustees recognized Jakob Patino for his donation project through which he supplied Sycamore Junior High School students with 48 backpacks filled with supplies, as well as provided extra supplies to help replenish the students' stock during the school year. Additionally, Jakob donated \$130, the remaining funds raised for this project, to the school to purchase physical education clothes for some of the students.

8. **REPORTS**

8.1 **Principals' Report**

Joe Carmona, Western High School principal, and Robert Saldivar, Orangeview Junior High School principal, presented a report on the A-G completion plan.

8.2 **Student Representative’s Report**

Ruthie Mendez, student representative to the Board of Trustees, reported on student activities throughout the District.

8.3 **Reports of Associations**

Dean Elder, ASTA president, spoke regarding teacher and student schedule changes at the start of the school year.

8.4 **Parent Teacher Student Association (PTSA) Reports**

Cheryl Ing, ASCPTA president, talked about parent participation and the increase in PTA membership for the past two years. She also thanked the Board of Trustees for their continued support.

9. **PUBLIC COMMENTS, OPEN SESSION ITEMS**

Michelle Matney, District parent, spoke regarding the Parent Leadership Academy and administration at Kennedy High School, passing periods at Cypress High School, access to student and parent rights on the District website, as well as parent liaisons.

10. **PRESENTATIONS**

10.1 **Introduction of the 2016-17 AUHSD Student Service Foundation Board**

The Board of Trustees welcomed and confirmed the following students to serve as the 2016-17 AUHSD Student Service Foundation Board for their respective school sites.

Daniel Ayala	Anaheim High School
Danyah Mousa	Cypress High School
Tracy Nguyen	Katella High School
Reiczel Bael	Kennedy High School
Alfonso Sanchez	Loara High School and District Representative
Samantha Cadondon	Loara High School
Trishia Lim	Magnolia High School
Seokmin Oh	Oxford Academy
Michael Li	Oxford Academy and Hope School
Yoselin Paredes	Savanna High School
Abraham Vicente	Western High School

10.2 **Well Done! Wellness Program Report**

Background Information:

The District is committed to the health and safety of its employees to be good role models for students and further our mission of educating students to be college and career ready. To that end, goals of the Well Done! Wellness Program include increasing employee well-being, resilience, and physical fitness while lowering levels of stress, as well as other factors that may lead to disease and serious health conditions. The return on investment that wellness programs generate can be difficult to specify. However, research shows that money spent on employee wellness programs can result in lower medical premiums, lower plan utilization, as well as improved rates of productivity and absenteeism.

Current Consideration:

Kimberly Vallé presented an overview of the Well Done! Wellness Program, and the strategic plan for 2016-17.

Budget Implication:

There is no impact to the budget.

Action:

Although this was an information item only, requiring no formal action by the Board of Trustees, the Board officially received the report.

10.3 **California WE Schools**

Background Information:

WE Schools empowers young people to discover the causes they care about and take actions to make a difference. The WE Schools program motivates young people to take action at home and abroad by providing accessible resources that are educationally focused and inclusive of community causes, bringing relevance and excitement into our school sites. Through service-based learning and engagement, WE Schools equip students to develop skills for success academically, in the workforce, and as active citizens.

Current Consideration:

Kristal Webster, manager of educator outreach for WE, gave an overview of the WE Schools program and discussed the impact, as well as experience of District school sites with service learning.

Budget Implication:

There is no impact to the budget.

Action:

Although this was an information item only, requiring no formal action by the Board of Trustees, the Board officially received the information.

11. **ITEMS OF BUSINESS**

RESOLUTIONS

11.1 **Resolution No. 2016/17-E-03, Red Ribbon Week**

Background Information:

Red Ribbon Week is the oldest and largest proactive drug prevention program in the United States. It is an awareness campaign about the dangers of drug abuse, which is also intended to be an experiential learning lesson for children and adults alike, as well as a plan to help parents, schools, and others deliver effective anti-drug themes in a positive way. Red Ribbon Week will be celebrated in every community in America during the month of October.

Current Consideration:

The District will acknowledge Red Ribbon Week, October 23-30, 2016, and will encourage all staff to wear red ribbons and participate in anti-drug awareness activities.

Budget Implication:

There is no impact on the budget.

Action:

On the motion of Trustee Piercy and duly seconded, the Board of Trustees adopted Resolution No. 2016/17-E-03, Red Ribbon Week. The roll call vote follows.

Ayes: Trustees O' Neal, Jabbar, Smith, Piercy, and Randle-Trejo

11.2 **Resolution No. 2016/17-E-04, National Hispanic Heritage Month**

Background Information:

National Hispanic Heritage Month, September 15, 2016, through October 15, 2016, celebrates the contributions of Hispanics to the United States and celebrates the group's heritage and culture.

Current Consideration:

The Board of Trustees was requested to adopt Resolution No. 2016/17-E-04, National Hispanic Heritage Month. The adoption of this resolution provides an opportunity to inform parents, guardians, and communities of the efforts that the District is taking to honor the many achievements and contributions made by Hispanics to our economic, cultural, spiritual, and political development.

Budget Implication:

There is no impact to the budget.

Action:

On the motion of Trustee Jabbar and duly seconded, the Board of Trustees adopted Resolution No. 2016/17-E-04, National Hispanic Heritage Month. The roll call vote follows.

Ayes: Trustees O' Neal, Jabbar, Piercy, and Randle-Trejo

Absent: Trustee Smith

Trustee Smith exited the meeting at 8:27 p.m. and reentered at 8:29 p.m.

11.3 **Resolution No. 2016/17-HR-02, Week of the School Administrator**

Background Information:

Per Education Code Section 44015.1, the state of California observes the importance of educational leadership at the school, district, and county levels. The second full week in the month of October of each year is designated as Week of the School Administrator.

Current Consideration:

The resolution, as prepared and presented, declares the week of October 10-14, 2016, as Week of the School Administrator throughout the Anaheim Union High School District. Schools, districts, and county superintendents of schools are encouraged to observe the week with public recognition of the contribution that school administrators make to successful pupil achievement.

Budget Implication:

There is no impact to the budget.

Action:

On the motion of Trustee Jabbar and duly seconded, the Board of Trustees adopted Resolution No. 2016/17-HR-02, Week of the School Administrator. The roll call vote follows.

Ayes: Trustees O'Neal, Jabbar, Smith, Piercy, and Randle-Trejo

11.4 **Resolution No. 2016/17-F-01, State Allocation Board and School Facility Program Beyond Bond Authority Acknowledgment**

Background Information:

California school districts have the potential of realizing significant state funding contributions under the School Facility Program administered by the Office of Public School Construction (OPSC) and the State Allocation Board (SAB). The District has adopted a Facilities Master Plan, which includes projects funded with the proceeds of a general obligation bond. The District is interested in leveraging local bond funds by seeking state eligibility for modernization and new construction under the School Facility Program.

Current Consideration:

The District intends to file applications for state eligibility determination and funding for projects that have received Division of the State Architect approval. The School Facility Program is currently exhausted of funding however, in anticipation of the passing of a state bond, OPSC and SAB cautiously continue to accept applications for state funding. Applications approved by SAB are placed in the "Applications Received Beyond Bond Authority List."

Pursuant to Title 2, Code of California Regulations, Section 1859.95.1, OPSC and SAB require that the governing board of a school district adopt this resolution as part of the project's application submittal.

Budget Implication:

There is no impact to the budget.

Action:

On the motion of Trustee Piercy and duly seconded, the Board of Trustees adopted Resolution No. 2016/17-F-01. The roll call vote follows.

Ayes: Trustees O'Neal, Jabbar, Smith, Piercy, and Randle-Trejo

11.5 **Resolution No. 2016/17-F-02, Support of Applications for Eligibility Determination and Funding**

Background Information:

California school districts have the potential of realizing significant state funding contributions under the School Facility Program administered by the Office of Public School Construction (OPSC) and the State Allocation Board (SAB). The District has adopted a Facilities Master Plan, which includes projects funded with the proceeds of a general obligation bond. The District is interested in leveraging local bond funds by seeking state eligibility for modernization and new construction under the School Facility Program.

Current Consideration:

Pursuant to Chapter 12.5, Part 10, Division 1 of the Education Code, the District intends to file applications for state eligibility determination and funding under the School Facility Program for projects that have received Division of the State Architect approval.

As a condition of processing applications for modernization and new construction funding under the School Facility Program, the Board of Trustees was required to adopt a resolution in support of the following projects:

- Katella High School (DROPS) Modernization
- Dale Junior High School New Construction/Modernization
- Oxford Academy New Construction (STEAM)/Modernization
- Cypress High School Modernization
- District Wide Security Fencing and Safety/Security Measures
- Savanna High School Modernization
- Kennedy High School Modernization

Budget Implication:

There is no impact to the budget.

Action:

On the motion of Trustee O'Neal and duly seconded, the Board of Trustees adopted Resolution No. 2016/17-F-02. The roll call vote follows.

Ayes: Trustees O'Neal, Jabbar, Smith, Piercy, and Randle-Trejo

11.6 **Resolution No. 2016/17-B-05 Adjustments to Income and Expenditures General Fund; Resolution No. 2016/17-B-06, Adjustments to Income and Expenditures Various Funds; and 2015/16 Unaudited Actual Financial Statements**

Background Information:

Each fiscal year, the District prepares the Unaudited Actual Financial report in accordance with Education Code Section 41010. Also, as part of the year-end closing of the financial records, budget adjustments are made to income and expenditures.

Current Consideration:

The Unaudited Actual Financial report must be Board approved and filed with the state, pursuant to Education Code Section 42100. In addition, current budget adjustments to income and expenditures need to be authorized per Education Code Sections 42600-42601.

Budget Implication:

There is no impact to the budget.

Action:

On the motion of Trustee O'Neal and duly seconded, the Board of Trustees adopted the resolutions and approved the 2015-16 Unaudited Actual Financial Statements. The roll call vote follows.

Ayes: Trustees O'Neal, Jabbar, Smith, Piercy, and Randle-Trejo

11.7 **Resolution No. 2016/17-B-07, Recalculation of the 2015-16 Appropriations Limit and Establishing the 2016-17 Estimated Appropriations Limit Calculations**

Background Information:

Proposition 4 (Gann Amendment) was approved by the voters of California in 1979, which states that all school districts must establish a Gann Limit for the preceding and current fiscal years in accordance with the provision of the Gann Amendment and applicable statutory law.

Current Consideration:

The California Department of Education requested these forms in accordance with Government Code Section 7906(f), which states: "Each school district shall report to the Superintendent of Public Instruction and to the Director of Finance, at least annually, its appropriation limit, its appropriations subject to limitation, and amount of its state aid apportionments and subventions included within the proceeds of taxes of the school district, and amounts excluded from its appropriations limit, at a time and in a manner prescribed by the Superintendent of Public Instruction and by the Director of Finance."

Budget Implication:

There is no impact to the budget.

Action:

On the motion of Trustee Smith and duly seconded, the Board of Trustees adopted Resolution No. 2016/17-B-07. The roll call vote follows.

Ayes: Trustees O'Neal, Jabbar, Smith, Piercy, and Randle-Trejo

11.8 **Resolution 2016/17-HR-01, Classified Reduction in Force**

Background Information:

The District has a responsibility to remain fiscally solvent while providing an education and important services to students and the community. Due to enrollment adjustments, services provided to students in the Adult Transition program were realigned to meet the needs of students and the District.

Current Consideration:

The resolution is a reduction in force due to lack of work and/or lack of funds. The positions include the elimination of two instructional assistant-adult transition positions, effective November 8, 2016. The layoff will be implemented in accordance with the requirements of the Education Code.

Budget Implication:

The reduction of the instructional assistant-adult transition positions will reduce General Fund expenditures by \$89,910.

Action:

On the motion of Trustee O'Neal and duly seconded, following a lengthy discussion, the Board of Trustees adopted Resolution No. 2016/17-HR-01, Classified Reduction in Force. The roll call vote follows.

Ayes: Trustees O'Neal, Jabbar, Smith, Piercy, and Randle-Trejo

EDUCATIONAL SERVICES

11.9 **Public Hearing, Sufficiency of Textbooks and Instructional Materials**

Background Information:

In response to the Williams Settlement Legislation, each year the Board of Trustees is requested to hold a public hearing to determine that each pupil in the District has sufficient textbooks and instructional materials. Notice of the public hearing is posted in three public places in the District, ten days prior to the public hearing, in an effort to encourage community participation.

Current Consideration:

Notice of the public hearing was posted in three public places in the school District, ten days prior to the public hearing, to determine that each pupil in the District has sufficient textbooks and instructional materials for the 2016-17 year.

Budget Implication:

Textbooks and instructional materials are purchased as necessary to achieve compliance. (Lottery Funds)

Action:

Although this was an information item only, requiring no formal action by the Board of Trustees, Board President Randle-Trejo formally opened a public hearing to provide the public an opportunity to speak on the sufficiency of textbooks and instructional materials at 8:39 p.m.

There were no request to speak.

Board President Randle-Trejo closed the public hearing at 8:39 p.m.

11.10 **Resolution No. 2016/17-E-02, Textbooks and Instructional Materials Compliance for 2016-17**

Background Information:

Per Education Code Section 60119 and as required in the Williams Settlement Legislation, the Board holds an annual public hearing to determine if each pupil in the District has sufficient textbooks and instructional materials. Textbooks and instructional materials are aligned to the content and performance standards adopted by the State Board of Education.

Current Consideration:

The Board of Trustees held its annual public hearing to determine if each pupil in the District has sufficient textbooks or instructional materials, in history-social science, mathematics, reading, English language arts, science, health, and world languages. The Orange County Department of Education has verified that the District has met the Williams Settlement Legislation textbook and instructional materials requirements.

Budget Implication:

Textbooks and instructional materials were purchased as necessary to achieve compliance. (Lottery Funds)

Action:

On the motion of Trustee Jabbar and duly seconded, the Board of Trustees adopted Resolution No. 2016/17-E-02, Textbooks and Instructional Materials Compliance for 2016-17. The roll call vote follows.

Ayes: Trustees O'Neal, Jabbar, Smith, Piercy, and Randle-Trejo

11.11 **Memorandum of Understanding (MOU), Community Health Initiative of Orange County (CHIOC)**

Background Information:

CHIOC is a non-profit agency dedicated to reducing the number of uninsured children in Orange County. CHIOC helps families by screening them for health care and social services programs, determining their eligibility, and then assisting them with the

enrollment process. By connecting students and families with low-cost or no-cost options for health care, CHIOC hopes to connect them with the services they need in order to foster a healthier, more successful future.

Current Consideration:

CHIOC has offered to partner with the District to connect families of uninsured students to health care and social services programs. CHIOC will provide information through fliers and pro bono parent workshops on how to access these services, as well as assist them with the enrollment process. Services will be provided September 9, 2016, through May 31, 2017.

Budget Implication:

There is no impact to the budget.

Action:

On the motion of Trustee Jabbar, duly seconded and unanimously carried, the Board of Trustees approved the MOU.

11.12 **Educational Partner Agreement, WE Schools**

Background Information:

WE Schools empowers young people to discover the causes they care about and take actions to make a difference. The WE Schools program motivates young people to take action at home and abroad by providing accessible resources that are educationally focused and inclusive of community causes, bringing relevance and excitement into schools.

Current Consideration:

The District will partner with WE to maximize student opportunities to take action on local and global causes through the WE Schools program. Through service-based learning and engagement, WE Schools will equip students to develop skills for success academically, in the workforce, and as active citizens.

Budget Implication:

There is no impact to the budget.

Action:

On the motion of Trustee Piercy, duly seconded and unanimously carried, following discussion, the Board of Trustees ratified the agreement.

11.13 **Agreement, ACT Home Care**

Background Information:

Students who attend schools in the District may require health and nursing services, which are documented within the Individualized Education Plan (IEP) and provided by personnel employed by the District. These students also often receive in-home health care services provided by a licensed nurse, who is not employed by the District. On occasion, parents will request that the nurse who assists the student within the home setting also provide the student's health and nursing services at school, rather than have these services provided by District employees.

Current Consideration:

An ACT Home Care private-duty nurse will accompany the student to school and provide the doctor-ordered specialized health care procedures. Services will be provided September 12, 2016, through June 30, 2017.

Budget Implication:

There is no impact to the budget.

Action:

On the motion of Trustee O'Neal, duly seconded and unanimously carried, the Board of Trustees approved the agreement.

HUMAN RESOURCES

11.14 2015-16 Classified Employee Salary Schedules

Background Information:

The California Public Employees' Retirement System (CalPERS) requires the Board of Trustees to formally adopt classified salary schedules. Even though the Board previously approved all employee salary increases for 2015-16 following union negotiations and formal discussions with non-represented units, salary schedules specifying each step were not available until after Board approval.

Current Consideration:

The Board of Trustees was requested to adopt the salary schedules for employees in the following classifications and bargaining units: classified management, classified confidential, California School Employees Association (CSEA), and the American Federation of State, County and Municipal Employees (AFSCME).

Budget Implication:

There is no impact to the budget. The salaries reflected on the schedules were previously Board approved as part of the bargaining process.

Action:

On the motion of Trustee O'Neal, duly seconded and unanimously carried, the Board of Trustees adopted the salary schedules for classified management, classified confidential employees, CSEA, and AFSCME.

11.15 Agreement, Healthy Adventures Foundation

Background Information:

The Well Done! Wellness Program assists employees and their families by providing programs and services that support healthy choices at home and in the workplace. Healthy Adventures Foundation is a non-profit organization that provides wellness programming for companies, specifically with non-profit, education, and government organizations in Southern California. Healthy Adventures Foundation provides highly skilled staff with verified experience and expertise to support program implementation, as well as create a more robust offering of services to employees, thereby increasing opportunities for employees to make healthier choices. Additionally, partnering with Healthy Adventures relieves the District of liability in selecting individual instructors and service providers.

Current Consideration:

Healthy Adventures Foundation services include biometrics screenings, health coaching, online portal for wellness initiatives and wellness challenges, staffing for onsite fitness classes, healthy cooking workshops, and other onsite workshops/seminars, as well as wellness program consulting. Services will be provided September 8, 2016, through June 30, 2017.

Budget Implication:

The total cost is not to exceed \$52,250. (Wellness Funds)

Action:

On the motion of Trustee O'Neal, duly seconded and unanimously carried, the Board of Trustees approved the agreement.

11.16 **Agreement, Salus University**

Background Information:

The District has traditionally entered into agreements with university programs to provide opportunities for university students to meet their field work requirements and to gain valuable experience in a professional setting within our District school sites.

Current Consideration:

This agreement is a new agreement with Salus University specifically for university students pursuing the orientation and mobility specialty in the special education field. University students will serve as volunteers in the master teacher's classroom, serving as classroom aides to teachers. The master teacher will determine what the student teacher will do based on the teacher's needs at any given time. This agreement provides opportunities for student teachers to observe, participate, assist, and teach in the master teacher's classroom for one semester. Master teachers will model to the student teacher effective planning, instruction, and management strategies, as well as discuss these strategies with the student teacher. Additionally, professional attire, development, and conduct will be reviewed. Services will be provided October 6, 2016, through December 16, 2016.

Budget Implication:

There is no impact to the budget.

Action:

On the motion of Trustee Piercy, duly seconded and unanimously carried, the Board of Trustees approved the agreement.

SUPERINTENDENT'S OFFICE

11.17 **California School Boards Association (CSBA)**

Background Information:

The Board of Trustees was requested to consider nominations for representatives to the California School Boards Association (CSBA) Directors-at-Large, Asian/Pacific Islander and Hispanic. The elections will take place at CSBA's Delegate Assembly meeting at the San Francisco Marriott Marquis November 30, 2016, and December 1, 2016.

Directors-at-Large will serve a two-year term and take office immediately upon the close of the association's Annual Education Conference.

Current Consideration:

This item was to consider nominating a Board member, or members, from the District to run for election to the CSBA Board of Directors, 2016 Directors-at-Large. The Board may nominate as many individuals as it chooses, but must submit the following:

- A completed, signed nomination form
- Two letters of recommendation

- A completed, signed, and dated candidate's form completed by the nominee is due to CSBA by Friday, October 7, 2016

Nominations must be postmarked by Monday, September 30, 2016.

Budget Implication:

There is no impact to the budget.

Action:

Although this was an information item, requiring no formal action by the Board of Trustees, the Board officially received the information.

12. CONSENT CALENDAR

On the motion of Trustee Jabbar, duly seconded and unanimously carried, following discussion, the Board of Trustees approved all consent calendar items, with the exception of items 12.7 pulled by Trustee Jabbar, as well as 12.11 and 12.12 pulled by Trustee O'Neal.

BUSINESS SERVICES

12.1 Ratification of Change Orders

The Board of Trustees was requested to ratify the change orders as listed.

12.1.1	Bid #2016-21, Oxford Academy P.O. #J64A0374 Roof Replacement (Maintenance Funds) Chapman Coast Roof Company, Inc.	
	Original Contract	\$875,846
	Change Order #1	\$(259,975)
	New Contract Value	\$615,871
12.1.2	Bid #2016-23, District-wide P.O. #K64A0044 Classroom Repairs Group 1 (Maintenance Funds) GDL Best Contractors, Inc.	
	Original Contract	\$883,000
	Change Order #1	\$(424,432)
	New Contract Value	\$458,567

Action:

The Board of Trustees ratified the change orders as listed.

12.2 **Notices of Completion**

The Board of Trustees was requested to approve the notices of completion as listed.

12.2.1	Bid #2016-13, District-wide P.O. #J64A0375 Paving Improvements (Maintenance Funds) J.B. Bostick Company, Inc. Original Contract Contract Changes Total Amount Paid	 \$622,646 \$0 \$622,646
12.2.2	Bid #2016-21, Oxford Academy P.O. #J64A0374 Roof Replacement (Maintenance Funds) Chapman Coast Roof Company, Inc. Original Contract Contract Changes Total Amount Paid	 \$875,846 \$(259,975) \$615,871
12.2.3	Bid #2016-23, District-wide P.O. #K64A0044 Classroom Repairs Group 1 (Maintenance Funds) GDL Best Contractors, Inc. Original Contract Contract Changes Total Amount Paid	 \$883,000 \$(424,432) \$458,567

Action:

The Board of Trustees authorized the assistant superintendent of Business Services to accept all listed work as complete, and authorized the filing of the notices of completion with the office of the county recorder.

12.3 **Piggyback Contract for AT&T**

Background Information:

On July 14, 2016, the Board of Trustees approved the implementation of a new, District-wide telephone system. The new system uses the internet as its delivery medium. The District is looking to use Session Initiation Protocol (SIP).

Current Consideration:

California Integration Telecommunications Network (CALNET) provides a comprehensive array of telecommunications services to public entities. CALNET 3 is the current version of the State of California's Department of Technology master contract that runs through June 30, 2018, with optional one-year extensions. AT&T provides SIP services through CALNET 3 Statewide Contract A (SWC-A), C3-A-12-10-TS-01. This contract was competitively bid and provides a comprehensive array of telecommunications and network services to public entities throughout the State at discounted rates.

Budget Implication:

Services will be provided at a cost not to exceed \$80,000 annually. (General Funds)
There is an approximate monthly savings of \$5,700 as compared to our current voice inventory using SIP with 300 concurrent connections (phone calls).

Action:

The Board of Trustees approved the use of the contract, including extensions, for the purchase of SIP and related services, utilizing the State of California Department of Technology CALNET 3 Statewide Contract A (SWC-A), C3-A-12-10-TS-01 to AT&T, pursuant to the provisions of Public Contract Code Sections 10298, 10299, and 12100 et seq.

12.4 **Piggyback Bids, Purchase Through Public Corporation or Agency**

Background Information:

By piggybacking onto other public agencies' existing bids, our District can take advantage of lower costs through economy-of-scale, and also avoid the time and expense of the public bid process, while keeping the District within our legal requirements. Per Public Contract Code (PCC) 20118, a District may acquire various materials, supplies, and equipment by utilizing an existing bid of another public entity, which is commonly known as piggybacking.

Current Consideration:

At this time, staff has analyzed purchasing options for office supplies and related items. It has been determined that the following bid can be utilized to acquire these products at their best value:

Corona-Norco Unified School District Bid 15/16-006 Authorization to Award Contracts for the purchase of office supplies and related items to Southwest School & Office Supply through January 11, 2019.

Piggyback bids provide an opportunity to purchase materials from various funding sources. This is why no specific funding source is designated. The use of these piggybackable contracts is not exclusive and the District can purchase similar products from other suppliers as needed.

Budget Implication:

The total amount of the award is not to exceed \$165,000 annually. (Various Funds)

Action:

The Board of Trustees approved the use of the piggybackable bid for the purchase of office supplies and related items pursuant to PCC 20118.

12.5 **Purchase of Curriculum, Klein Educational Systems, Inc.**

Background Information:

Career Technical Education Incentive Grant (CTEIG) is the State education, economic, and workforce development initiative with the goal of providing students with the knowledge and skills necessary to transition to employment and postsecondary education. The purpose of the CTEIG program is to encourage and maintain the delivery of career technical education (CTE) during the implementation of the State's Local Control Funding Formula (LCFF).

Current Consideration:

At the regular Board of Trustees meeting on August 11, 2016, the award for the CTEIG was received. Through this grant, an Advanced Manufacturing and Engineering Pathway at Kennedy High School will be utilizing the Amatrol curriculum provided by Klein Educational Systems, Inc. Other curriculums were reviewed, but staff found that the Amatrol curriculum aligns best with AUHSD's vision for college and career readiness. The curriculum is hands-on and has students utilizing industry-standard tools for design, measurement, and fabrication. A common concern at engineering and

manufacturing industry advisory boards is that many college-level students lack skills and knowledge in foundational concepts such as measurement, as well as the proper use of tools and equipment. The hands-on approach of the Amatrol curriculum assures that students have this foundation.

The cost will include equipment that supports both years of the pathway, which includes Advanced Manufacturing and Engineering 1 and 2. The purchase will include all equipment for Foundational Skills (Year 1), Intermediate Skills (Year 2), mobile lab benches, as well as installation and training for staff.

Budget Implication:

The total amount of the award is \$394,259. (Career Technical Education Incentive Grant Funds)

Action:

The Board of Trustees approved the purchase of the complete Amatrol curriculum as described from Klein Educational Systems, Inc.

12.6 **Agreement, School Recycle International**

Background Information:

Recycling is one of the approved methods for disposal of surplus equipment from a public agency. The District currently utilizes a nonexclusive contract with various auctioneers to dispose of surplus equipment throughout the District that is obsolete and/or reached the end of its useful life. The District is always seeking alternate sources for the destruction and recycling of surplus property on an as-needed basis.

Current Consideration:

Recycle International will take all e-waste and related items, as well as pay the District a recycling fee. Recycle International is a reputable recycler that is certified by the State of California as a California Electronic Waste (CEW) Recovery and Recycling Payment System. Recycle International will also remove, destroy, and provide destruction certificates for the hard drives of any equipment we provide containing one. This contract would be utilized on an as-needed basis for the recycling of surplus property.

Budget Implication:

There is no impact to the budget.

Action:

The Board of Trustees approved the agreement.

12.7 **Removal of Appointed Citizens' Oversight Committee Members**

Background Information:

As part of the responsibility of a school district in the passing of a local school construction bond, the Education Code, Chapter 1.5, Strict Accountability in Local School Construction Bonds Act of 2000, requires the appointment of a Citizens' Oversight Committee. The committee's duties include informing the public concerning the District's expenditure of the bond proceeds, reviewing the expenditure reports produced by the District and to present to the Board of Trustees an annual report with a focus on bond expenditure compliance.

At the May 29, 2014, Board meeting, the Board of Trustees approved the appointment of the three initial committee members, whose goal was to determine if the proposed spending

plan for the proposed bond measure was viable and reasonable. At the March 10, 2015, Board meeting, the Board of Trustees approved an additional six members. The last member was appointed at the special Board meeting of April 30, 2015.

Since its inception, the Citizens' Oversight Committee has held six meetings to date.

Current Consideration:

The Citizens' Oversight Committee desires to emphasize the importance of the members' commitment to performing its duties by ensuring that attendance to the scheduled meetings is consistent in order to meet a quorum. Due to the sporadic attendance of some of the appointed members, the majority of the membership of the Citizens' Oversight Committee has expressed and desires to exercise its rights to recommend to the Board of Trustees the removal of certain appointed members in accordance with the approved bylaws.

The Citizens' Oversight Committee recommends the removal of the following members.

- Mr. Jesus Cervantes
- Ms. Claudia Perez
- Ms. Yesenia Rojas

Budget Implication:

There is no impact to the budget.

Action:

On the motion of Trustee O'Neal, duly seconded and unanimously carried, following a lengthy discussion, the Board of Trustees removed the three Citizens' Oversight Committee members.

12.8 **Declaring Certain Furniture and Equipment as Unusable, Obsolete, and/or Out-of-Date, and Ready for Sale or Destruction**

Action:

The Board of Trustees approved the list of District furniture and equipment as unusable, obsolete, and/or out-of-date, and ready for sale or destruction, as well as authorized proper disposal in accordance with Education Code Section 60510 et al.

12.9 **Declaring Certain Textbooks and Instructional Materials as Unusable, Obsolete, and/or Out-of-Date, Damaged, and Ready for Sale or Destruction**

Action:

The Board of Trustees approved the list of District textbooks and instructional materials as unusable, obsolete, and/or out-of-date, damaged, and ready for sale or destruction as surplus, as well as authorized staff to dispose of the textbooks and instructional materials in accordance with Education Code Section 60510 et al.

12.10 **Donations**

Action:

The Board of Trustees accepted the donations as submitted.

On the motion of Trustee O'Neal and duly seconded, following discussion, the Board of Trustees ratified items 12.11 and 12.12 with the following vote.

Ayes: Trustees Jabbar, Smith, Piercy, and Randle-Trejo

Abstain: Trustee O'Neal

12.11 **Purchase Order Detail Report**

Action:

The Board of Trustees ratified the report, August 2, 2016, through August 29, 2016.

12.12 **Check Register/Warrants Report**

Action:

The Board of Trustees ratified the report August 2, 2016, through August 29, 2016.

12.13 **SUPPLEMENTAL INFORMATION**

12.13.1 ASB Fund, July 2016

12.13.2 Cafeteria Fund, June 2016

EDUCATIONAL SERVICES

12.14 **Agreement Amendment, ATvantage Athletic Training**

Background Information:

The Educational Services Department has been working since early 2013 with ATvantage Athletic Training to provide athletic training services to high school sites. ATvantage Athletic Training is an independent contractor designed to provide athletic training services to school sites throughout the District, in which a certified athletic trainer is currently not employed or the position is vacant. A certified athletic trainer is a health care provider recognized by the American Medical Association and defined as an allied health professional who provides education, prevention, emergency care, clinical diagnosis, therapeutic intervention, as well as rehabilitation services for a variety of injuries and medical conditions. Recently a new classification of athletic trainer was created, and Human Resources conducted a thorough search hiring an athletic trainer for seven of eight open high school sites.

Current Consideration:

On June 16, 2016, the Board of Trustees approved the Educational Consulting agreement with ATvantage Athletic Training to provide as needed substitute services for all athletic trainer absences beginning on the first full day absent during the 2016-17 year. Loara High School has been unable to fill the new position. A substitute has been working the minimal hours needed to provide appropriate medical care to the students of Loara High School. Human Resources is reposting the position to secure the appropriate staff. They estimate that it will take until mid- to late-October before an athletic trainer can be hired. An additional \$10,000 was requested to provide a certified athletic trainer, for 150 hours of additional services to Loara High School, requiring an amendment from the previous \$6,000 approved amount.

Budget Implication:

The total amended cost is not to exceed \$16,000 for the 2016-17 year. The annual maximum will revert to \$6,000 per year for the remaining two years of the existing contract beginning with the 2017-18 year. (General Funds)

Action:

The Board of Trustees approved the agreement amendment.

12.15 **Agreement, Rosetta Stone**

Background Information:

The student community of the District is a diverse group representing over 50 languages. The top six languages spoken by the parents of the students, per the annual language census, are Spanish (53.5 percent), Vietnamese (4.3 percent), Korean (3.3 percent), Tagalog (2.2 percent), Arabic (1.5 percent), and Mandarin (0.5 percent). Many District staff also speak languages other than English and utilize their bilingual skills with parents and students. Last year, an agreement between the District and Rosetta Stone offered an opportunity to about 250 District employees to learn one of the top six languages. Learning another language helps reduce the language barriers that may exist between the community and staff and will enhance services to the community.

Current Consideration:

Rosetta Stone offers online access to five levels of language lessons in a number of languages with their Foundations program. District employees, a minimum of 100 and up to 300, have the opportunity to register for a fee of \$89 per user for one of the top six languages of District students and parents. Employees who registered last year, may extend their access to the program during the new term upon payment of an additional \$89. Employees may apply for a reimbursement of the registration fee at the end of the service agreement upon completion of at least two levels of the selected language. Services will be provided November 17, 2016, through December 31, 2017.

Budget Implication:

The total cost is not to exceed \$26,700 based on the maximum of 300 employees. (Title III Funds)

Action:

The Board of Trustees approved the agreement.

12.16 **Educational Consulting Agreement, Disciplina Positiva, Loara High School**

Background Information:

Disciplina Positiva is a parent education program designed to promote the development of positive communication between parents and their adolescent children, as well as to facilitate a connection between the family, community, and school. Disciplina Positiva classes have been offered across the District for the past six years. Classes have been tailored to the specific needs of the school sites and included criteria for effective home discipline, ways to maximize the potential of adolescents, and understanding of adolescent behavior. The parent education classes are available in English and Spanish.

Current Consideration:

For the 2016-17 year, Disciplina Positiva will provide one comprehensive, six-session training program for Loara High School parents. Services will be provided October 4, 2016, through November 8, 2016.

Budget Implication:

The total cost is not to exceed \$4,000. (Title I Funds)

Action:

The Board of Trustees approved the educational consulting agreement.

12.17 **Memorandum of Understanding (MOU), Orange County Asian and Pacific Islander Community Alliance (OCAPICA)**

Background Information:

OCAPICA was established in 1997 with the mission to build a healthier and stronger community by enhancing the well-being of Asians and Pacific Islanders through inclusive partnerships in the areas of service, education, advocacy, organizing, and research. OCAPICA has provided services at Magnolia High School and Oxford Academy. The goal of OCAPICA's presence in the District is to provide social/emotional support to Asian and Pacific Islander students, as well as other youth.

Current Consideration:

OCAPICA will provide teen support groups, individual counseling, and linkage to community services for District students and families. In addition, they will provide educational presentations/workshops, parent outreach and engagement, career development, as well as afterschool educational support. In addition, OCAPICA will provide youth leadership development opportunities including college access services and civic engagement. Services are being provided August 1, 2016, and will automatically renew, unless either party gives a 30-day notice to withdraw from the collaboration.

Budget Implication:

There is no impact to the budget.

Action:

The Board of Trustees ratified the MOU.

12.18 **Memorandum of Understanding (MOU), Western Youth Services (WYS)**

Background Information:

WYS is a non-profit organization specializing in mental health prevention and intervention. WYS has been providing county-wide services for over 40 years to local school districts, which include prevention and early intervention, as well as intensive services and community resources. WYS is committed to promoting students' good health, as well as social and emotional well-being by providing a collaborative delivery system to address the needs of students residing in the Anaheim and surrounding service area.

Current Consideration:

WYS will provide the District with services that include group counseling for students to address personal and social issues, classroom lessons, individual support and case management, as well as parent education classes. Services are being provided August 1, 2016, and will automatically renew, unless either party gives a 30-day notice to withdraw from the collaboration.

Budget Implication:

There is no impact to the budget.

Action:

The Board of Trustees ratified the MOU.

12.19 **Educational Consulting Agreement, Parent Institute for Quality Education (PIQE), Anaheim High School**

Background Information:

For the past 14 years, the District has worked with PIQE to deliver parent training that is consistent with the parent involvement requirements of the Title I, Part A, program. A key parent involvement requirement is teaching parents how to help their children become more successful in school, as well as teaching parents how to become more involved in their children's educational process.

Current Consideration:

PIQE will conduct nine weekly training sessions for Anaheim High School parents. Services will include telephone calls to all households for the recruitment of parent participants, curriculum for nine parent seminars, and materials required for the course, such as binders and lesson plans for 200 parent participants. Services will be provided September 28, 2016, through November 16, 2016.

Budget Implication:

The total cost is not to exceed \$20,000. (Title I and LCFF Funds)

Action:

The Board of Trustees approved the educational consulting agreement.

12.20 **Educational Consulting Agreement, Tamara Colon**

Background Information:

The District became the lead fiscal agency for a Tobacco Use Prevention Education (TUPE) consortium grant between Anaheim Elementary School District (AESD) and the District, in the amount of \$1,850,094 for a three-year term from 2014-17. The grant is targeted for grades 6-12 and mandates that curriculum, specific to the appropriate grade levels, is taught at participating schools, including 24 AESD elementary school sites and all District comprehensive school sites, as well as Gilbert and Polaris high schools. In addition, youth development activities related to tobacco and e-cigarette cessation/prevention are expected by each participating school, as well as ongoing prevention education for staff, students, and parents. These student assemblies will enhance the TUPE curriculum and provide students with real world experiences and information related to overall goals of the TUPE program.

Current Consideration:

Tamara Colon is a trained and certified yoga instructor trained in several styles of yoga. She will provide yoga presentations/classes to parents at Walker Junior High School at a one-time health fair for parents and staff only. The purpose of the workshop will be to introduce parents and community members of Walker Junior High School, as well as the city of La Palma to alternative ways of coping with tobacco addiction and an alternative cessation method. Services will be provided on September 22, 2016.

Budget Implication:

The total cost is not to exceed \$225. (TUPE Funds)

Action:

The Board of Trustees approved the educational consulting agreement.

12.21 **Agreement, Maxim Healthcare Services**

Background Information:

The District is obligated to provide critical services to students with special needs. Licensed vocational nurses (LVN) provide some of these critical services. When a student requires the ongoing services of a LVN, and recruitment has not afforded the District the opportunity to hire an appropriate candidate, the District must fill that position with a candidate who can meet the unique needs of the individual student. Established in 1988 to respond to the nursing shortage, Maxim Healthcare Services was created to provide comprehensive levels of service and quality healthcare.

Current Consideration:

This agreement will allow LVNs to provide nursing services for two students through the 2016-17 year. Services are being provided August 10, 2016, through June 30, 2017.

Budget Implication:

The total cost is not to exceed \$157,000. (Special Education Funds)

Action:

The Board of Trustees ratified the agreement.

12.22 **Agreement, GFK Home Health Care**

Background Information:

Students who attend schools in the District may require health and nursing services, which are documented within the Individualized Education Plan (IEP) and provided by personnel employed by the District. These students also often receive in-home health care services provided by a licensed nurse, who is not employed by the District. On occasion, parents will request that the nurse who assists the student within the home setting also provide the student's health and nursing services at school, rather than have these services provided by District employees.

Current Consideration:

A GFK Home Health Care private-duty nurse will accompany the student to school and provide the doctor-ordered specialized health care procedures. Services are being provided August 10, 2016, through June 30, 2017.

Budget Implication:

There is no impact to the budget.

Action:

The Board of Trustees ratified the agreement.

12.23 **Client Services Agreement, Hanover Research Council**

Background Information:

Hanover Research Council is a full-service research company that offers on-demand custom research through a partnership model for a fixed annual cost. Research solutions provided by Hanover Research Council may include quantitative and qualitative data analysis, reviews of literature, survey research, benchmarking, and market evaluation. Hanover Research

Council has provided quality research reports for the District since the 2014-15 year. These comprehensive research reports include: Predictive Factors for A-G completion, a three-part study of the Savanna Capstone Project, analysis of our LCAP survey instrument and LCAP survey results from 2015, a study of our Reflective Learning Walks, and a pre- and post-survey of the students in the Anaheim Innovative Mentoring Experience (AIME) summer internship program to measure an increase in non-cognitive skills and changes of student perceptions regarding their own college and career readiness.

Current Consideration:

The District will continue to work with Hanover Research Council to determine the effectiveness of selected District programs, as well as college and career readiness initiatives. The data-informed feedback will also allow the District to prioritize focus areas and monitor the best use of District resources. In addition to the custom research solutions, the District will continue to receive reports on a myriad of topics to share with school site administrators and staff. Services will be provided September 23, 2016, through September 22, 2017.

Budget Implication:

The total cost is not to exceed \$40,000. (Title I Funds)

Action:

The Board of Trustees approved the agreement.

12.24 **Instructional Materials Submitted for Adoption**

The Instructional Materials Review Committee recommended the selected books for science, English, and world languages courses. The books have been made available for public view.

Action:

The Board of Trustees adopted the selected materials.

12.25 **Individual Service Contracts**

Action:

The Board of Trustees approved/ratified the contracts as submitted. (Special Education Funds)

12.26 **Field Trip Report**

Action:

The Board of Trustees approved/ratified the report as submitted.

HUMAN RESOURCES

12.27 **Wellness Program Consulting Agreement, Tamara Colon**

Background Information:

The District utilizes health and wellness professionals with expertise in a specific field to provide targeted programs and services that fulfill the mission and vision of the Well Done! Wellness Program. Professionals must meet credentialing and certification requirements as mandated by each field and provide evidence of liability insurance as required by the District.

Current Consideration:

Tamara Colon is a trained and certified yoga instructor trained in several styles of yoga. She will provide yoga classes to District employees at Walker Junior High School during the 2016-17 school year. Services will be provided September 9, 2016, through May 31, 2017.

Budget Implication:

The total cost is not to exceed \$2,250. (Wellness Funds)

Action:

The Board of Trustees approved the agreement.

12.28 **Agreement Addendum, National University**

Background Information:

The District has traditionally entered into agreements with university programs to provide opportunities for university students to meet their field work requirements and to gain valuable experience in a professional setting within our District school sites. The District has had a student intern agreement in place with National University since 2005.

Current Consideration:

This agreement is an addendum to an existing agreement with National University, previously approved by the Board of Trustees on July 10, 2014. The addendum revises the agreement to meet state regulations for student teacher intern supervision hours and increases the minimum hours required for student teacher interns to meet with master teachers and mentors. This addendum will be in effect September 8, 2016, on an ongoing basis unless terminated by either party. Due to the university's policy for executing agreements, this agreement will be signed following approval by the AUHSD Board of Trustees.

Budget Implication:

There is no impact to the budget.

Action:

The Board of Trustees approved the agreement addendum.

12.29 **Agreement, Cerritos Community College**

Background Information:

The District has traditionally entered into agreements with university programs to provide opportunities for university students to meet their field work requirements and to gain valuable professional experiences. This agreement provides the opportunity for Cerritos Community College speech pathology assistant interns to provide supervised support services to District students and staff. The District has had an agreement with Cerritos Community College since 2010.

Current Consideration:

The agreement with Cerritos Community College is a renewal of an existing agreement that provides clinical training in the area of speech pathology assistant. University students will meet with District clinical supervisors (speech language pathologists) at the intern's assigned school site to be involved in the student's preparation for speech language pathology. This agreement provides opportunities for the student to observe, participate, and assist in the District's speech language pathology program. Clinical supervisors will model to the student effective planning, instruction, and management strategies, as well as

discuss these strategies with the student teacher. Additionally, professional attire, development, and conduct will be reviewed. The agreement will be effective September 8, 2016, through September 7, 2021. Due to the university's policy for entering into agreements, this agreement will be signed following approval by the AUHSD Board of Trustees.

Budget Implication:

There is no impact to the budget.

Action:

The Board of Trustees approved the agreement.

12.30 **Certificated Personnel Report**

Action:

The Board of Trustees approved/ratified the report as submitted.

12.31 **Classified Personnel Report**

Action:

The Board of Trustees approved/ratified the report as submitted.

SUPERINTENDENT'S OFFICE

12.32 **Board of Trustees' Meeting Minutes**

12.32.1 June 16, 2016, Regular Meeting

12.32.2 July 14, 2016, Regular Meeting

Action:

The Board of Trustees approved the minutes.

13. **SUPERINTENDENT AND STAFF REPORT**

Dr. Fried shared that the New AUHSD Educator Welcome Orientation would be held on September 12, 2016.

Jennifer Root recognized Patty Neely for her hard work, which is reflected in the savings shown on the change orders.

14. **BOARD OF TRUSTEES' REPORT**

Trustee O'Neal said he attended a Sister Cities Commission meeting, as well as the Back-to-School nights for Kennedy and Magnolia high schools, and Lexington Junior High School.

Trustee Jabbar shared that he attended the Back-to-School nights for Anaheim, Magnolia, and Loara high schools, as well as an ASCPTA meeting and ASTA Representative meeting. Additionally, he thanked District administration and Sycamore Junior High School staff for hosting the Citizenship Fair.

Trustee Smith reported she attended an Insurance Committee meeting.

Trustee Piercy stated she attended an Insurance Committee meeting and AIME Program kick-off event at Kaiser Permanente. She also stated that MJ Elliot has done great work with the mentoring program.

Trustee Randle-Trejo indicated she attended the ASCPTA meeting, ASTA Representative meeting, Anaheim Elementary School District Board meeting, *Killing Ed* screening at Sycamore Junior High School, as well as the Back-to-School nights for Western, Loara, Anaheim high schools, Brookhurst Junior High School, and Oxford Academy. She also thanked Superintendent Matsuda for a wonderful Welcome Back Letter.

15. **ADVANCE PLANNING**

15.1 **Future Meeting Dates**

The next regular meeting of the Board of Trustees will be held on Thursday, October 13, 2016, at 6:00 p.m.

Thursday, November 10
Thursday, December 8

15.2 **Suggested Agenda Items**

There were no suggested agenda items.

CLOSED SESSION

As noted on item 5.3, the Board of Trustees returned to closed session at 9:03 p.m., reconvened into open session at 9:52 p.m., and reported out at that time.

16. **ADJOURNMENT**

On the motion of Trustee Smith, duly seconded and unanimously carried, the Board of Trustees adjourned the meeting at 9:53 p.m.

Approved 
Clerk, Board of Trustees