

# ANAHEIM UNION HIGH SCHOOL DISTRICT

501 N. Crescent Way, P.O. Box 3520, Anaheim, California 92803-3520, [www.auhsd.us](http://www.auhsd.us)

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## BOARD OF TRUSTEES

### Minutes

Thursday, April 30, 2015

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#### 1. CALL TO ORDER—ROLL CALL

Board President Annemarie Randle-Trejo called the special meeting of the Anaheim Union High School District Board of Trustees to order at 5:00 p.m.

Present: Annemarie Randle-Trejo, president; Anna L. Piercy, clerk; Katherine H. Smith, assistant clerk; Al Jabbar and Brian O'Neal, members; Michael B. Matsuda, superintendent; Diane Poore, Manuel Colón, and Jaron Fried, Ed.D., assistant superintendents; and Jeff Riel, District counsel.

#### 2. ADOPTION OF AGENDA

Staff requested the following amendment to the agenda:

- Replace Exhibit D. The total number of female students increased from 24 to 25 and Shannon Whitmore (female) was added as a chaperone.

On the motion of Trustee O'Neal, duly seconded and unanimously carried, the Board of Trustees adopted the agenda as amended.

#### 3. PUBLIC COMMENTS, CLOSED SESSION ITEMS

There were no requests to speak.

#### 4. CLOSED SESSION

The Board of Trustees entered closed session at 5:01 p.m.

#### 5. RECONVENE MEETING, PLEDGE OF ALLEGIANCE, AND CLOSED SESSION REPORT OUT

##### 5.1 Reconvene Meeting

The Board of Trustees reconvened into open session at 6:36 p.m.

##### 5.2 Pledge of Allegiance

Dr. Jaron Fried, assistant superintendent, Human Resources, led the Pledge of Allegiance to the Flag of the United States of America.

##### 5.3 Closed Session Report

Board Clerk Anna L. Piercy reported the following actions taken during closed session.

- 5.3.1 No reportable action taken regarding public employee performance evaluation, superintendent.

5.3.2 A settlement was agreed to by the Board on a vote of 4-1. The Board agreed to settle a claim with employee HR-2014-15-11.

5.3.3 No reportable action taken regarding negotiations.

5.3.4 No reportable action taken regarding personnel.

## 6. PUBLIC COMMENTS, OPEN SESSION ITEMS

There were no requests to speak.

## 7. ITEMS OF BUSINESS

### RESOLUTION

#### 7.1 **Resolution No. 2014/15-B-21, Establish the Building Fund No. 2124 for Series 2015 Bonds**

##### Background Information:

The Building Fund exists primarily to account separately for the proceeds from the sale of bonds, per Education Code Section 15146. Expenditures from the Building Fund include projects approved by the Measure H election statement. The main source of revenue for this fund will be the first issuance of Measure H bonds.

##### Current Consideration:

This resolution will create the Building Fund, which will provide the District a method of segregating funds from the first issuance of Measure H bonds. This will be sub-fund number 2124.

##### Budget Implication:

There is no impact to the budget.

##### Action:

On the motion of Trustee Piercy and duly seconded, following discussion, the Board of Trustees adopted the resolution. The roll call vote follows.

Ayes: Trustees O'Neal, Jabbar, Smith, Piercy, and Randle-Trejo

## BUSINESS SERVICES

#### 7.2 **Appointment of Citizens' Oversight Committee Member**

##### Background Information:

As part of the responsibility of a school district in the passing of a local school construction bond, the Education Code, Chapter 1.5, Strict Accountability in Local School Construction Bonds Act of 2000, requires the appointment of a Citizens' Oversight Committee. The committee is to directly participate in the oversight of bond expenditures and to promptly alert the public to any waste or improper expenditure of school construction bond money.

At the May 29, 2014, Board meeting, the Board approved the early appointment of three initial committee members, whose goal was to determine if the proposed spending plan for the proposed bond measure was viable and reasonable. At the March 10, 2015, Board meeting, the Board approved an additional six members.

Current Consideration:

As a result of Measure H being passed by the voters, the Board needs to appoint members for the remaining vacancies. The Board of Trustees was requested to approve Claudia Perez as an additional member to the Citizens' Oversight Committee.

Budget Implication:

There is no impact to the budget.

Action:

On the motion of Trustee Jabbar, duly seconded and unanimously carried, following discussion, the Board of Trustees appointed the additional Citizens' Oversight Committee member.

8. **CONSENT CALENDAR**

On the motion of Trustee O'Neal, duly seconded and unanimously carried, following a lengthy discussion, the Board of Trustees approved all consent calendar items.

**BUSINESS SERVICES**

8.1 **Bickmore, Actuarial Services Agreement**

Background Information:

Professional actuarial services for the District's self-insured general liability program was completed by Bickmore Risk Services for outstanding liabilities as of June 30, 2012. A current actuarial study is required for the District's participation in the California State Association of County Excess Insurance Authority (CSAC-EIA) Program.

Current Consideration:

In their study and analysis of the District's self-insured general liability program, Bickmore will provide a projection of loss costs, cash flow and investment income, as well as calculate program funding levels, determine appropriate rates for claims incurred, estimate required funding for the program's outstanding losses for the next two years, and provide a statement of compliance with the Government Accounting Standards Board (GASB) 10 and 30. Services are being provided April 14, 2015, through April 14, 2016.

Budget Implication:

In consideration of the actuarial services provided by Bickmore, CSAC-EIA will subsidize the cost by compensating Bickmore \$2,000 toward the total cost of \$4,250, leaving the remaining \$2,250 to be paid by the District. (General Funds)

Action:

The Board of Trustees ratified the agreement.

8.2 **Agreement Time Extension, School Facility Consultants**

Background Information:

School Facility Consultants was retained in May 2014 to assist the District in analyzing data for potential state funding. The firm specializes in analyzing the District's complex data sets to determine eligibility for modernization and new construction funding administered by the Office of Public School Construction (OPSC). The passage of the Measure H general obligation bond in November 2014 presents the opportunity for the District to leverage



these funds for potential state eligibility funding in the future. The original board approval limited the service term period through December 31, 2014.

Current Consideration:

The District has an interest in continuing services with School Facility Consultants through June 30, 2016, to continue updating our eligibility for state funding. This agreement will only extend the time period.

Budget Implication:

No additional funds are being requested at this time. The Board of Trustees approved an amount not to exceed \$31,000, which will continue to cover any requested services. (Capital Facilities Funds, Maintenance Funds, and/or other funds as appropriate)

Action:

The Board of Trustees approved the agreement term.

8.3 **Piggyback Bids, Purchase Through Public Corporation or Agency**

Background Information:

By piggybacking onto other public agencies existing bids, our District can take advantage of lower costs through economy-of-scale, and also avoid the time and expense of the public bidding process, while keeping the District within our legal requirements. Per Public Contract Code (PCC) Section 20118, a district may acquire various materials, supplies, and equipment by utilizing an existing contract of another public entity, which is commonly known as piggybacking.

Current Consideration:

A District wheelchair bus was damaged beyond repair in an accident on April 20, 2015, and needs to be replaced as soon as possible to minimize the impact to students being transported. The District currently does not have a spare wheelchair bus that can replace the damaged bus. An additional three wheelchair buses are needed as well, in order to rotate out of service older buses requiring repairs. Therefore, it is imperative that these buses be ordered as soon as possible.

Staff has determined that the Waterford Unified School District Bid #01/12 to A-Z Bus Sales, Inc., is the best value for the acquisition of these buses. The District will purchase one bus immediately with a purchase order and will lease the remaining three buses utilizing a lease-purchase agreement.

Budget Implication:

The total cost is not to exceed \$528,000. (Transportation Funds and Insurance Reimbursement)

Action:

The Board of Trustees approved the purchase of four propane buses from A-Z Bus Sales, Inc. pursuant to PCC 20118 utilizing Waterford Unified School District Bid #01/12. One bus will be purchased immediately and three will be purchased subsequently utilizing a lease-purchase agreement.

8.4 **Award of Bids**

<u>Bid #</u>	<u>Service</u>	<u>Award</u>	<u>Amount</u>
2015-14	Classroom 23 Seismic Retrofit Savanna High School (Maintenance Funds)	JM & J Contractors	\$ 69,000
2015-16	Exterior Lighting Retrofit Lexington Junior High School (Prop 39 Funds and Maintenance Funds)	Case & Sons Construction, Inc.	\$144,300

Action:

The Board of Trustees awarded the bids as listed.

8.5 **Rejection of Liability Claim**

The Board of Trustees was requested to reject a liability claim that was filed on April 7, 2015, and identified as AUHSD 15-04 (Tort Claim 349). After review, staff determined that the claim was not a proper charge against the District. This claim alleges personal injury as a result of a trip and fall incident on March 17, 2015.

Action:

The Board of Trustees rejected AUHSD 15-04 (Tort Claim 349) as not a proper charge against the District and authorized staff to send the notice of rejection.

**EDUCATIONAL SERVICES**

8.6 **Field Trip Report**

Action:

The Board of Trustees approved/ratified the report as amended, prior to the adoption of the agenda.

**SUPERINTENDENT'S OFFICE**

8.7 **California School Boards Association (CSBA) May Delegate Assembly Meeting**

The Board of Trustees selected Board President Randle-Trejo to be the CSBA Delegate Assembly member. The Board was requested to approve the attendance at the following conference by Board President Randle-Trejo, with payment of necessary expenses (registration, travel, hotel, parking, taxi, etc.), at a cost not to exceed \$1,500.

CSBA's May Delegate Assembly meeting, May 16-17, 2015, Sacramento, California.  
(General Funds)

Action:

The Board of Trustees authorized Board President Randle-Trejo to attend the conference with payment of necessary expenses.

9. **ADJOURNMENT**

On the motion of Trustee O'Neal, duly seconded and unanimously carried, the Board of Trustees adjourned the meeting at 6:47 p.m.

Approved   
Clerk, Board of Trustees