

ANAHEIM UNION HIGH SCHOOL DISTRICT

501 N. Crescent Way, P.O. Box 3520, Anaheim, California 92803-3520, www.auhsd.us

BOARD OF TRUSTEES Minutes Thursday, July 16, 2015

1. CALL TO ORDER—ROLL CALL

Board President Annemarie Randle-Trejo called the regular meeting of the Anaheim Union High School District Board of Trustees to order at 6:01 p.m.

Present: Annemarie Randle-Trejo, president; Anna L. Piercy, clerk; Katherine H. Smith, assistant clerk; Brian O'Neal and Al Jabbar, members; Michael B. Matsuda, superintendent; Dianne Poore and Jaron Fried, Ed.D., assistant superintendents; and Jeff Riel, District counsel.

Absent: Manuel Colón, assistant superintendent.

2. ADOPTION OF AGENDA

Staff requested the following amendment to the agenda:

- Exhibit D, AFSCME 2015-18 Collective Bargaining Agreement, replace page 35. The only change is to correct the bilingual employee compensation amount from \$165 to \$131.

On the motion of Trustee O'Neal, duly seconded and unanimously carried, following discussion, the Board of Trustees adopted the agenda as amended.

3. PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE

Board President Annemarie Randle-Trejo led the Pledge of Allegiance to the Flag of the United States of America and provided a moment of silence.

4. INTRODUCTION OF GUESTS

The Board of Trustees recognized our community stakeholders for their interest in the Anaheim Union High School District and for attending our Board meeting. Thank you for your participation and contribution as we create an educational environment that graduates socially aware, civic-minded students who are college and career ready for the 21st century.

In addition, Board of Trustees' President Annemarie Randle-Trejo introduced Chuck Darrington, Personnel Commission chairperson; Speed Castillo, Personnel Commission vice-chairperson; Larry Larsen, Anaheim High School Alumni Association spirit award/scholarship chairman; Amin David, president emeritus, Los Amigos of Orange County; Sora Park Tanjasiri, OCAPICA board of directors' chair; and Ashley Cheri, OCAPICA program director.

5. **BOARD OF TRUSTEES' RECOGNITION**

Orange County Asian and Pacific Islander Community Alliance, Inc. (OCAPICA)

The Board of Trustees recognized OCAPICA for presenting over \$500,000 in scholarships to AUHSD high school seniors.

6. **REPORTS OF ASSOCIATIONS**

There were no reports.

7. **PUBLIC COMMENTS, OPEN SESSION ITEMS**

- 7.1 Cynda Renae, founder of IAmACockeyedOptimist, discussed an assembly program for high schools, which consists of the use of the arts to get through difficult life moments.
- 7.2 Larry Larsen, community member, invited the Board of Trustees to lunch at Anaheim High School on the first day of school, August 12. He emphasized the lack of covered seating for students during lunch, as well as the need for air conditioning in all classrooms and repairs to the showers and lockers in the locker rooms. He mentioned the lack of a pool at Anaheim High School.
- 7.3 James Kara, community member, inquired why the grandstand next to Anaheim High School still stands if it is condemned and shared there is wrestling equipment underneath that can't be removed. He stated the lockers in the boys' and girls' locker rooms need to be swapped. He noted Anaheim High School needs a pool.

8. **PRESENTATIONS**

8.1 **Government Financial Strategies**

Background Information:

The Board of Trustees previously received a brief progress report on the issuance of Measure H bonds and Measure Z refinancing bonds from the District's financial advisor, Government Financial Strategies, on May 14, 2015. The bond issuance process was completed on May 27, 2015.

Current Consideration:

The Board received a full information presentation on the issuance of the bonds from the District's financial advisor, Government Financial Strategies. Information included the process, bond market, results for the District, results for the District's taxpayers, as well as next steps.

Budget Implication:

There is no impact to the budget.

Action:

Although this was an information item, requiring no formal action by the Board of Trustees, the Board officially received the information.

8.2 **Atkinson, Andelson, Loya, Ruud & Romo (AALRR)**

Background Information:

This was an informational item on the Lease-Leaseback construction delivery method. This delivery method provides some flexibility to the Board of Trustees for selection of contractors and establishment of a guaranteed maximum sum. This method of delivery was compared to the traditional Design-Bid-Build method including the benefits and detriments.

Current Consideration:

Some of the benefits for utilizing the Lease-Leaseback method of construction delivery include the ability to control time and budget constraints that cannot be addressed through a traditional construction contract procurement method.

Budget Implication:

There is no impact to the budget.

Action:

Although this was an information item, requiring no formal action by the Board of Trustees, the Board officially received the information.

9. **ITEMS OF BUSINESS**

BUSINESS SERVICES

9.1 **Public Hearing, Statutory School Fees Pursuant to Education Code Section 17620 (Level 1 Fees)**

Background Information:

The State Allocation Board has taken action pursuant to Government Code Section 65995(b) (3), which authorizes school districts to increase statutory school fees to \$3.36 per square foot for assessable space of residential development and \$0.54 per square foot of chargeable covered and enclosed space for all categories of commercial/industrial, and senior housing development, as long as such statutory school fees are properly justified by the school district pursuant to law.

Pursuant to agreements between the District and its feeder elementary districts, as well as provided by law only 50 percent of said statutory school fees (\$1.68 per square foot for residential construction, \$0.27 per square foot for commercial/industrial, and senior housing construction) may be collected on behalf of the District.

Administration believes that the facts set forth in the Developer Fee Justification and Impact Analysis report dated May 2015, prepared in accordance with Government Code Section 66000 et seq. for the District, is reflective of the student generation rates, amount of future development, and costs of school facilities to accommodate students generated from such development.

Current Consideration:

The Board of Trustees was requested to hold a public hearing regarding the need of the District to levy statutory school fees to provide school facilities for students generated from new commercial and industrial developments, as well as new residential and senior housing developments. The Board of Trustees considered adopting statutory school fees in accordance with the 2015 Developer Fee Justification and Impact Analysis report and

increasing the existing statutory school fees, pursuant to Government Code Section 66016 et seq.

Budget Implication:

Ongoing revenue for categorical school construction funds. (Capital Facilities Funds)

Action:

Board President Randle-Trejo opened a public hearing to provide the public with an opportunity to speak on statutory school fees at 7:32 p.m.

There were no requests to speak.

Board President Randle-Trejo closed the public hearing at 7:32 p.m.

9.2 **Resolution No. 2015/16-F-01, Increasing Statutory School Fees**

Background Information:

The State Allocation Board has taken action pursuant to Government Code Section 65995(b) (3), which authorizes school districts to increase statutory school fees to \$3.36 per square foot for assessable space of residential development and \$0.54 per square foot of chargeable covered and enclosed space for all categories of commercial/industrial, and senior housing development, as long as such statutory school fees are properly justified by the school district pursuant to law.

Pursuant to agreements between the District and its feeder elementary districts, as well as provided by law only 50 percent of said statutory school fees (\$1.68 per square foot for residential construction, \$0.27 per square foot for commercial/industrial, and senior housing construction) may be collected on behalf of the District.

Administration believes that the facts set forth in the Developer Fee Justification and Impact Analysis report dated May 2015, prepared in accordance with Government Code Section 66000 et seq. for the District, is reflective of the student generation rates, amount of future development, and costs of school facilities to accommodate students generated from such development.

Current Consideration:

The Board of Trustees was requested to adopt Resolution No. 2015/16-F-01, which will adopt statutory school fees in accordance with the Developer Fee Justification and Impact Analysis report dated May 2015 and increase the existing statutory school fees for residential, commercial/industrial, and senior housing development identified therein, pursuant to Government Code Section 66016 et seq.

Budget Implication:

Ongoing revenue for categorical school construction funds. (Capital Facilities Funds)

Action:

On the motion of Trustee O'Neal and duly seconded, the Board of Trustees adopted Resolution No. 2015/16-F-01, Increasing Statutory School Fees. The roll call vote follows.

Ayes: Trustees O'Neal, Jabbar, Smith, Piercy, and Randle-Trejo

9.3 **Agreements for Architectural Services and Engineering Services**

Background Information:

The District issued Request for Proposal (RFP) 2015-24, Architectural and Engineering Services, seeking qualified firms to provide the requested services. Firms were solicited that were capable of providing professional services that will be needed for the upcoming Measure H bond projects and other work associated with the Maintenance and Operations Department, as well as the Facilities Department. Over 35 qualified responses were received by the District, whereas staff evaluated and selected the top firms for each type of service.

Current Consideration:

The District desires to enter into an agreement with the following firms to conduct all work required for architectural and engineering design services. It is believed that these firms will provide the best service and value to the District. This will create a pool of firms from which the District will request proposals from one or more consultants and authorize work on a project-by-project basis as the projects are identified over the next five years.

Architectural Services

- Dougherty & Dougherty
- Frick, Frick and Jette Architects
- Ghataode Bannon Architects
- Johnson Favaro
- LPA
- NAC Architecture
- Rachlin Partners
- Ruhnau Ruhnau Clarke

Engineering Services

- Engineering Alignment Systems, Inc. (Structural)
- NB Consulting Engineers, Inc. (Civil)
- P2S Engineering, Inc. (Mechanical, Electrical, Plumbing)
- TTG Engineers (Mechanical, Electrical, Plumbing, Structural, Civil)

Budget Implication:

The master agreement for each consultant will be based on their service fee schedules with an amount not to exceed \$3,000,000 per architectural firm and \$500,000 per engineering firm. (Measure H Funds, Maintenance Funds, Facilities Funds, and/or other funds as appropriate)

Action:

On the motion of Trustee O'Neal, duly seconded and unanimously carried, the Board of Trustees approved the agreements.

9.4 **Proposal, Optimum Energy Design (OED)**

Background Information:

Western High School is in need of heating, ventilating, and air conditioning (HVAC) replacements for several portable classrooms. The scope of these services requires the expertise of a mechanical engineer to consult and design new units.

Current Consideration:

The consultant will also provide documents needed to bid and construct the project. OED has provided engineering services for the District on previous occasions. Staff requested a

proposal to design the HVAC units at Western High School. The proposal presents a good value for services on this type of project. Staff wishes to proceed using OED to begin the work.

Budget Implication:

OED will provide services at a cost not to exceed \$14,200 in accordance with the proposal dated April 29, 2015. (Maintenance Funds and/or other funds as appropriate)

Action:

On the motion of Trustee Piercy, duly seconded and unanimously carried, the Board of Trustees approved the proposal.

9.5 **Piggyback Bids, Purchase Through Public Corporation or Agency**

Background Information:

Technology staff received feedback from teachers and colleagues regarding the technology carts and their efficacy. We looked at construction, space, wheels, security, power management, and cable management. The Anywhere Cart, sold by PC & MacExchange, allows the District to place an entire class set into one cart, creating a significant cost savings. This particular cart offers superior cable management and also charges on a single 110 volt plug. The cart has become the District standard.

Current Consideration:

By piggybacking onto other public agencies' existing bids, our District can take advantage of lower costs through economy-of-scale, and also avoid the time and expense of the public bid process, while keeping the District within our legal requirements. Per Public Contract Code (PCC) 20118, a District may acquire various materials, supplies, and equipment by utilizing an existing contract of another public entity, which is commonly known as piggybacking. Staff has analyzed purchasing options for classroom furniture and it has been determined that the Capistrano Unified School District Bid 15/16-02 Audio Visual Equipment can be utilized to acquire these products at their best value from PC & MacExchange.

Budget Implication:

This contract is intended to provide a buying vehicle for the purchase of technology carts and meet the information technology needs of the classroom on an as needed basis. The total amount of the expenditures is not to exceed \$206,000. (Various Funds)

Action:

On the motion of Trustee O'Neal, duly seconded and unanimously carried, the Board of Trustees approved the use of Capistrano Unified School District's piggybackable Bid 15/16-02 Audio Visual Equipment for the purchase of mobile technology carts from PC & MacExchange.

EDUCATIONAL SERVICES

9.6 **Memorandum of Understanding (MOU), Clever, Inc.**

Background Information:

Clever, Inc. provides a no-cost solution that connects student information systems to various instructional programs. Clever, Inc. is funded through their instructional program provider network that exceeds 100 partners. Presently, this allows students to use their current user name and password to log into programs like Code.Org, Discover Education, Google Apps, Haiku, Springboard, etc. Clever, Inc. is Family Educational Rights and Privacy

Act (FERPA) compliant, under the Education Services Exemption, and compliant with California's Student Online Personal Information Protection Act (SOPIPA). Clever, Inc. is used by 40,000 schools nationally, including about 50 percent of schools in California.

Current Consideration:

Clever, Inc. has confirmed they already have a working integration with our student information system, Eagle Aeries. This new, no-cost system would allow students to use their Aeries user name and password for multiple systems. Clever, Inc. is a signatory of the Software & Information Industry Association (SIIA) student privacy pledge.

Budget Implication:

There is no impact to the budget.

Action:

On the motion of Trustee Piercy, duly seconded and unanimously carried, the Board of Trustees approved the MOU.

HUMAN RESOURCES

9.7 Public Hearing, Disclosure of Collective Bargaining Agreement with American Federation of State, County, and Municipal Employees (AFSCME)

Background Information:

The Board of Trustees must hold a public hearing to hear comments related to the collective bargaining agreement with AFSCME for 2015-18, in accordance with AB 1200 (Statutes of 1991, G.C. 3547.3, Chapter 1213). Copies of the disclosure are available for review and study in the Business Office, 501 N. Crescent Way, Anaheim, California.

Current Consideration:

After the negotiation process with AFSCME concludes, the collective bargaining agreement is presented to the public via a Board of Trustees' meeting (see below). This is the public's opportunity to provide feedback and voice their support or any concerns associated with the agreement.

Budget Implication:

There is no impact to the budget.

Action:

Board President Randle-Trejo opened a public hearing to provide the public with an opportunity to speak on the proposed agreement at 7:34 p.m.

There were no requests to speak.

Board President Randle-Trejo closed the public hearing at 7:34 p.m.

9.8 Adoption of the 2015-18 Collective Bargaining Agreement with AFSCME

Background Information:

The District entered into contract negotiations with AFSCME for a successor agreement after proposals were brought forth by both parties in July 2014. Negotiations were held and a tentative agreement was reached by both parties and ratified by AFSCME.

Current Consideration:

The 2015-18 collective bargaining agreement with AFSCME reflects a partnership between AFSCME and the District for the benefit of all parties. The agreement is a three-year agreement and covers school years 2015-16, 2016-17, and 2017-18. The agreement includes a 2.5 percent increase in salary retroactive to the beginning of the 2014-15 year and a memorandum of understanding that references language pertaining to certain articles following a decision by the Public Employment Relations Board (PERB) proceeding, among other items.

Budget Implication:

Employee salary increases effective July 1, 2014, for AFSCME unit members will impact the budget, with an additional estimated cost of \$550,000. (General Funds)

Action:

On the motion of Trustee Jabbar, duly seconded and unanimously carried, following a lengthy discussion, the Board of Trustees adopted the agreement as amended prior to adoption of the agenda.

SUPERINTENDENT'S OFFICE

9.9 **Board Policy 91204, Complaints Concerning District Employees, Second Reading**

Background Information:

Current Board Policy 91204 addresses the process for investigating complaints that are brought against District employees. Upon direction from the Board of Trustees, Board Policy 91204 has been expanded to provide clear guidance on the process for addressing complaints filed concerning District employees. In addition, Board Policy 91204 specifically addresses a process for investigating complaints filed concerning the superintendent.

Current Consideration:

The Board of Trustees was requested to review and approve the second reading of revised Board Policy 91204, which addresses complaints brought against District employees.

Budget Implication:

There is no impact to the budget.

Action:

The Board of Trustees reviewed and suggested revisions to Board Policy 91204.

9.10 **Board of Trustee's Proposed Meeting Date Change**

Background Information:

At its annual organizational meeting on December 11, 2014, the Board of Trustees approved the meeting dates for 2015.

Current Consideration:

Staff requested the meeting date of August 13, 2015, be changed to August 19, 2015.

Budget Implication:

There is no impact to the budget.

Action:

On the motion of Trustee Piercy, duly seconded and unanimously carried, following discussion, the Board of Trustees formally changed the Board meeting date of August 13, 2015, to August 19, 2015.

10. **CONSENT CALENDAR**

On the motion of Trustee Piercy, duly seconded and unanimously carried, following discussion, the Board of Trustees approved all consent calendar items, with the exception of items 10.8 and 10.9 pulled by Trustee O’Neal and items 10.10, 10.22, and 10.23 pulled by Trustee Randle-Trejo.

BUSINESS SERVICES

10.1 **Award of Bids, Food Service**

Background Information:

The Board of Trustees was requested to award bids for the purchase of various food service related items. There are food service related items that the District anticipates it will need during the school year; such items include bread and related products, milk and dairy products, fresh produce, as well as paper, plastic, and related goods. Paper, plastic, and related goods are used for the preparation and distribution of meals, which include sporks, school lunch trays, plates, cups, lids, containers, gloves, and related items.

Current Consideration:

These bids will establish discounted pricing and fulfill federal, state, and local bidding requirements. The amounts shown below are best annual estimates and actual amounts spent could be higher or lower. The following bids were the lowest, most responsible, and responsive bidders.

Award of Bids:

The Board of Trustees was requested to award the following bids.

| <u>Bid #</u> | <u>Service</u> | <u>Award</u> | <u>Amount</u> |
|--------------|----------------------------|------------------------|---------------|
| 2015-25 | Bread and Related Products | Galasso’s Bakery | \$225,000 |
| 2015-26 | Milk and Dairy Products | Clearbrook Farms, Inc. | \$2,000,000 |

Budget Implication:

The total cost is not to exceed \$2,225,000. (Cafeteria Funds)

Action:

The Board of Trustees awarded all bids as listed for the purchase of various food service items from the listed suppliers for up to three years, renewable annually by the District’s director of Purchasing and Central Services.

10.2 **Agreement Amendment, MCO Document Imaging Solutions (MCO)**

Background Information:

The District completed a multi-phase project to place all student transcripts into a document management system hosted by the Orange County Department of Education (OCDE). The

ultimate goal of this project was to provide better service to our community by making online transcript ordering available for all school years.

Paper records dating back to the inception of the District in 1898 through 2011-12 are digitized. Electronic student records can now be obtained by alumni, job verifiers, etc., and can be used in lieu of multiple, paper-driven processes.

Current Consideration:

The award was to MCO at an estimated cost not to exceed \$116,424. The work was completed and the final invoice submitted by MCO was \$2,455.92 over the original approved amount. The cost increase was due to the District having a higher number of fiche and files than originally anticipated, therefore creating more data entry and scanning of additional records.

Budget Implication:

The total amount of the increase is not to exceed \$2,455.92. (General Funds)

Action:

The Board of Trustees approved the increase to RFP 2014-02 to MCO in the amount of \$2,455.92, for payment of additional work performed.

10.3 **Award of RFP for Classroom Management Software**

Background Information:

On April 16, 2015, the Board of Trustees approved the District's use of a competitive request for proposal pursuant to Public Contract Code 20118.2 for the procurement of a classroom management system to be used District-wide.

Current Consideration:

Faronics, Inc. presented their Insight classroom management product, which is compatible with all of the District's computer platforms including PC Windows, Apple OS X, Apple iOS, Android, and ChromeOS. The software allows teachers to project their image onto their projector, onto some or all of the students' computers, and project student work. In addition, Insight offers a number of teacher tools such as transmission of questions to student computers, turning off the internet, send some or all students to a specific website, etc. Faronics, Inc. submitted the lowest cost proposal for a solution with comparable features to all other respondents' offerings. Insight is also a Microsoft Settlement eligible product.

Budget Implication:

The total cost is not to exceed \$60,000, which includes a perpetual license, installation, and three years of software maintenance. (Microsoft Settlement Funds)

Action:

The Board of Trustees awarded RFP 2015-19 to Faronics, Inc.

10.4 **Rejection of Liability Claim**

The Board of Trustees was requested to reject a liability claim that was filed on June 24, 2015, and identified as AUHSD 15-90 (Tort Claim 355). After review, staff determined that the claim was not a proper charge against the District. This claim alleges property damage due to a traffic accident on February 14, 2015.

Action:

The Board of Trustees rejected AUHSD 15-90 (Tort Claim 355) as not a proper charge against the District and authorized staff to send the notice of rejection.

10.5 **Declaring Certain Furniture and Equipment as Unusable, Obsolete, and/or Out-of-Date, and Ready for Sale or Destruction**

Action:

The Board of Trustees approved the list of District furniture and equipment as unusable, obsolete, and/or out-of-date, and ready for sale or destruction, as well as authorized proper disposal in accordance with Education Code Section 60510 et al.

10.6 **Declaring Certain Textbooks and Instructional Materials as Unusable, Obsolete, and/or Out-of-Date, Damaged, and Ready for Sale or Destruction**

Action:

The Board of Trustees approved the list of District textbooks and instructional materials as unusable, obsolete, and/or out-of-date, damaged, and ready for sale or destruction as surplus, as well as authorized staff to dispose of the textbooks and instructional materials in accordance with Education Code Section 60510 et al.

10.7 **Donations**

Action:

The Board of Trustees accepted the donations as submitted.

Action:

On the motion of Trustee O'Neal and duly seconded, following discussion, the Board of Trustees ratified items 10.8 and 10.9 with the following vote.

Ayes: Trustees Jabbar, Smith, Piercy, and Randle-Trejo.

Abstain: Trustee O'Neal

10.8 **Check Register/Warrants Report**

Action:

The Board of Trustees ratified the report, June 9, 2015, through July 6, 2015, as noted above.

10.9 **Purchase Order Detail Report**

Action:

The Board of Trustees ratified the report, June 9, 2015, through July 6, 2015, as noted above.

10.10 **Supplemental Information**

ASB Report, May 2015

Action:

On the motion of Trustee Piercy, duly seconded and unanimously carried, following discussion, the Board of Trustees officially received the information.

EDUCATIONAL SERVICES

10.11 **Grant Agreement, Orange County United Way**

Background Information:

Orange County United Way has supported the Anaheim Union High School District's implementation of the Anaheim Collaborative for Higher Education, enhancing opportunities for students, and expanding systemic approaches to ensure that all students have opportunities for college and career success.

Current Consideration:

Orange County United Way will donate \$20,000 to the Anaheim Union High School District to pay the cost of the Anaheim Collaborative.

Budget Implication:

There are no budget implications to the General Fund, as this is a grant awarded to the Anaheim Union High School District. (United Way Grant Funds)

Action:

The Board of Trustees accepted the grant agreement with Orange County United Way.

10.12 **Memorandum of Understanding (MOU), Financial Aid Dashboard Addendum to California Partnership for Achieving Student Success (Cal-PASS Plus)**

Background Information:

Cal-PASS Plus, created through leadership and funding by the California Community College Chancellor's Office, is an accessible, actionable, and collaborative pre-K through 16 system of student data. Cal-PASS Plus' mission is to provide actionable data to help improve student success along the education-to-workforce pipeline. Collaboration using this data is intended to inform better instruction, help close achievement gaps, identify scalable best practices, and improve transitions. Cal-PASS Plus offers longitudinal data charts, detailed analysis of pre-K through 16 transitions and workplace outcomes, information and artifacts on success factors, as well as comparisons among like universities, colleges, K-12 school systems, and schools.

Current Consideration:

The Board of Trustees approved an MOU with Cal-PASS Plus at the May 14, 2015, Board meeting. The purpose of the addendum is to access additional functionality being piloted on Cal-PASS Plus. Educational Results Partnership and College Futures Foundation of California are developing a Financial Aid Dashboard to be hosted on Cal-PASS Plus. Data available on the dashboard includes, but is not limited to Free Application for Federal Student Aid (FAFSA) completion, financial aid uptake rates, matriculation, as well as persistence and completion rates.

Budget Implication:

There is no impact to the budget.

Action:

The Board of Trustees approved the MOU.

10.13 **Sales and Service Agreement, Regents of the University of California, Irvine (UCI) Math Project**

Background Information:

The Regents UCI Math Project provides state-approved, research-based curriculum and instructional strategies to support Program Improvement schools and districts. It is part of the California Subject Matter Project Network, which has supported the California Department of Education in its efforts to close the achievement gap, since the implementation of the No Child Left Behind Act (2001). The District initially partnered with the UCI Math Project to address District Intervention Assistant Team (DAIT) recommendations. For the past three years, the District has partnered with the UCI Math Project to transition to the current Common Core State Standards (CCSS) and instructional strategies.

Current Consideration:

The District will continue to partner with the UCI Math Project, as the District transitions to CCSS curriculum and instructional strategies, by providing professional development for mathematics teachers, as well as writing and/or revising curriculum for new and existing mathematics courses. Teachers will learn to deliver hands-on, conceptual lessons, focusing on student mastery of mathematics standards and concepts. Services are being provided July 1, 2015, through June 30, 2016.

Budget Implication:

The total cost is not to exceed \$53,212. (Title I Funds)

Action:

The Board of Trustees ratified the agreement.

10.14 **Memorandum of Understanding (MOU), WestEd**

Background Information:

WestEd has been conducting a research project on strategies to improve student achievement results. Selected District high school teachers have been receiving training on the implementation of the Reading Apprenticeship and Improving Secondary Education (RAISE) program through WestEd.

Current Consideration:

This year, selected junior high school teachers will participate in the Reading Apprenticeship: Writing Connections (RAWC) program through WestEd. They will receive coaching and training on the implementation of the RAWC program, which includes strategies to improve student achievement. Services will be provided July 17, 2015, through August 31, 2016.

Budget Implication:

There is no impact to the budget.

Action:

The Board of Trustees approved the MOU.

10.15 **Local Educational Agency Plan (LEAP), Goal Two Update**

Background Information:

The Elementary and Secondary Education Act (ESEA), Title III, Limited English Proficient (LEP) and Immigrant program statutes require participating Local Educational Agencies (LEAs) to update Goal Two of their LEAP annually, including the budget (ESEA, Title III, Part A, Section 3114). The intended purpose of Title III funds is to ensure that students who are limited English proficient, including immigrant students, attain English proficiency, develop high levels of academic attainment in English, and meet the same challenging state academic content standards that all students are expected to meet.

Current Consideration:

Application for Title III Limited English Proficient and Immigrant funding for the 2015-16 fiscal year occurs through the Consolidated Application Reporting System (CARS). As part of the Consolidated Application, the District must post on its website an updated and Board approved Goal Two of the LEAP, as well as the projected budget for the entire entitlement for the sub-grant year. The projected entitlement for 2015-16 is \$712,260 for both Title III, Part A, LEP, as well as Title III, Part A, Immigrant funds. The funds must be used to supplement other federal, state, and local public funds.

Budget Implication:

Categorical funds administered through the Consolidated Application must supplement the District's base fund, and adhere to the legal requirements related to specific formulas driven by state and/or federal categorical programs. (Title III Funds)

Action:

The Board of Trustees approved the LEAP Goal Two update.

10.16 **Training Agreement, Focused Fitness**

Background Information:

Focused Fitness provided training to District physical education (PE) teachers during the three years of the Physical Education Program (PEP) grant from 2008 through 2011. During this time, Focused Fitness worked with the PE teachers in developing quality physical education lessons and a District-wide curriculum guide. Since the PEP grant, the District has maintained Focused Fitness's WELNET software system to support the required state physical fitness testing.

Current Consideration:

With the consolidation of the PE and health departments, a need to align the physical education and health education standards and units of study has arisen. The focus of the training will be on health and PE curriculum alignment, development of units of study, and training on the updated WELNET assessment software program. Services will be provided September 21, 2015, September 22, 2015, and October 12, 2015.

Budget Implication:

The total cost is not to exceed \$7,800. (General Funds)

Action:

The Board of Trustees approved the agreement.

10.17 **Educational Consulting Agreement, The Language Network**

Background Information:

The English Learner Program provides translation and interpretation services for languages which are in the highest demand in the District. There are many families, however, who speak languages that the District is not able to support. These families require periodic translation and/or interpretation services in additional languages to assist with health, safety, and mandated educational issues. The Language Network provided translation and interpretation services in the 2014-15 year in Hindi, Urdu, Samoan, Tongan, Pashtu, Arabic, Vietnamese, and Mandarin Chinese.

Current Consideration:

The Language Network will continue to provide translation and interpretation services as needed. Services include parent interpretation support in meetings, and the translation of written documents, primarily for Individualized Education Plan (IEP) meetings. In addition, there was an increase in requests for interpretation and translation services for Vietnamese and Arabic. It is projected that this demand will continue to increase in the 2015-16 year. Services will be provided August 1, 2015, through July 31, 2016.

Budget Implication:

The total cost is not to exceed \$25,000. (LCFF Funds)

Action:

The Board of Trustees approved the agreement.

10.18 **Educational Consulting Agreement, Parent Institute for Quality Education (PIQE), Katella High School**

Background Information:

For the past 13 years, the District has worked with PIQE to deliver parent training that is consistent with the parent involvement requirements of the Title I, Part A, program. A key parent involvement requirement is teaching parents how to help their children become more successful in school, as well as teaching parents how to become more involved in their children's educational process.

Current Consideration:

PIQE will conduct nine weekly training sessions for Katella High School parents. Services will include telephone calls to all households for the recruitment of parent participants, curriculum for the nine parent seminars, as well as materials required for the course, such as binders and lesson plans for 120 parent participants. Services will be provided September 9, 2015, through October 28, 2015.

Budget Implication:

The total cost is not to exceed \$15,000. (Title I and/or LCFF Funds)

Action:

The Board of Trustees approved the agreement.

10.19 **Instructional Materials Submitted for Adoption**

The Instructional Materials Review Committee has recommended the selected books for English, World Languages, and Social Science courses. The books have been made available for public view.

Action:

The Board of Trustees adopted the selected materials.

10.20 **Instructional Materials Submitted for Display**

The Instructional Materials Review Committee recommended the selected material for display for courses in Science, Social Science, and World Languages. Before the materials can be approved for adoption, they must be made available for public review. The Board of Trustees will be requested to consider adoption of the materials following the end of the period of public display, July 16, 2015, through August 13, 2015.

Action:

The Board of Trustees approved the display.

10.21 **Individual Service Contracts**

Action:

The Board of Trustees approved/ratified the contracts as submitted. (Special Education Funds)

10.22 **Field Trip Report**

Action:

On the motion of Trustee Piercy, duly seconded and unanimously carried, following discussion, the Board of Trustees approved/ratified the report as submitted.

HUMAN RESOURCES

10.23 **Revised Board Policy 6306, Substitute Teacher Salary Schedule, First and Final Reading**

Background Information:

The reduction in salary for substitute teachers serving in day-to-day, half-day, and long-term assignments was one of the changes that took effect in the 2010-11 year in response to the state-wide fiscal crisis.

Current Consideration:

The Board of Trustees was requested to review and approve revised Board Policy 6306, Substitute Teacher Salary Schedule. The rates for substitute teachers serving in day-to-day, half-day, and long-term assignments will be restored from the current rates of \$115 per day for day-to-day assignments, \$57.50 per day for half-day assignments, and \$135 per day for long-term assignments, to the amounts in 2009-10; \$125 per day for day-to-day assignments, \$62.50 per day for half-day assignments, and \$140 per day for long-term assignments.

Budget Implication:

Substitute teacher rates are a budgeted annual expense. (General Funds)

Action:

On the motion of Trustee Piercy, duly seconded and unanimously carried, following discussion, the Board of Trustees reviewed and approved revised Board Policy 6306.

10.24 **Revised Board Policy 6307, Substitute Counselor Salary Schedule, First and Final Reading**

Background Information:

The reduction in salary for substitute counselors was one of the changes that took effect in the 2010-11 year in response to the state-wide fiscal crisis.

Current Consideration:

The Board of Trustees was requested to review and approve revised Board Policy 6307, Substitute Counselor Salary Schedule. The rates for substitute counselor assignments will be restored from the current amount of 60 percent of Step 1 of the job classification to the amounts in 2009-10; 75 percent of Step 1 of the job classification.

Budget Implication:

Substitute counselor rates are a budgeted annual expense. (General Funds)

Action:

The Board of Trustees reviewed and approved revised Board Policy 6307.

10.25 **2014-15 Fourth Quarterly Report, Williams Uniform Complaints**

Background Information:

The Williams Uniform Complaints report summarizes all complaints relative to adequate textbooks and instructional materials, teacher vacancies or misassignments, facilities conditions, and intensive instruction, as well as services for students who have not passed the California High School Exit Examination (CAHSEE) by the end of the 12th grade. This is a quarterly report required by Education Code Section 35186, which is submitted to the Orange County Department of Education.

Current Consideration:

The Williams Uniform Complaints Fourth Quarterly Report, April 1, 2015, through June 30, 2015, states there were no complaints during this quarter.

Budget Implication:

There is no impact to the budget.

Action:

Although this was an information item, requiring no formal action by the Board of Trustees, the Board officially accepted the report.

10.26 **Agreement, Chapman University**

Background Information:

On June 18, 2013, the Board approved a paid psychological internship program to supplement the current level of psychological services to our students and to attract highly sought after and talented psychology interns completing their required graduate fieldwork hours. This agreement provides the opportunity for Chapman University psychology interns to receive a stipend while providing supervised support services to District students and staff.

Current Consideration:

University interns will provide services including, but not limited to, research and program evaluation, interventions and mental health services, data-based decision making and

accountability, legal, ethical, and professional practice, as well as preventive and responsive services. Interns will work under the supervision of the District psychologists and will enter an internship agreement that clearly outlines the roles, expectations, and responsibility of the paid psychology intern. The internship agreement requires all participants to follow District policy and practice regarding work expectations, confidentiality, safety, and dress. The agreement will be effective July 1, 2015, through August 1, 2020.

In addition to the paid interns, the District may continue offering unpaid internships to undergraduates, or those starting their graduate program.

Budget Implication:

Intern psychologists will be paid \$54 per day. (Medi-Cal Funds)

Action:

The Board of Trustees ratified the agreement.

10.27 **Agreement, California State University, San Bernardino (CSUSB)**

Background Information:

The District has traditionally entered into agreements with university programs to provide opportunities for university students to meet their field work requirements and to gain valuable experience in a professional setting within our District schools.

Current Consideration:

This agreement provides the opportunity for university students attending CSUSB to serve as counselor interns in our District schools to promote a college going culture through peer-to-peer conferences on the challenges of college, sharing personal experiences as college students, as well as conducting classroom presentations on college experience and college life. Counselor interns do not replace counseling services provided by District counselors. Counselor interns will meet with an on-site supervisor for the purpose of completing the University's field instruction and participation requirements. Additionally, professional attire and conduct will be reviewed. The agreement is effective July 1, 2015, through June 30, 2020.

Budget Implication:

There is no impact to the budget.

Action:

The Board of Trustees ratified the agreement.

10.28 **Certificated Personnel Report**

Action:

The Board of Trustees approved/ratified the report as submitted.

10.29 **Classified Personnel Report**

Action:

The Board of Trustees approved/ratified the report as submitted.

SUPERINTENDENT'S OFFICE

10.30 Subscription, California School Boards Association (CSBA), GAMUT Online Policy Services

Background Information:

A school board's policies provide foundational statements of the intent of the board on subjects within the jurisdiction of the school board. From school board policies, staff creates administrative regulations and/or procedures that guide our work within the District. When outside agencies (such as the Office of Civil Rights, California Department of Education, or other compliance units) review our work, they first look at the District's policies to ensure that they are aligned with current legal requirements. Consequently, it is very important that the District have up-to-date and legally-compliant policies. CSBA is a professional organization that provides guidance to school boards and school districts throughout California. The District is a member of CSBA and receives many membership benefits. CSBA also provides comprehensive guidance regarding school board policies, administrative regulations, by-laws, and procedures. The GAMUT online service provides access to and use of model policies that comply with all state and federal legal requirements. The model policies are continually updated as new laws or mandates are implemented.

Current Consideration:

Gamut online provides access to all model CSBA policies, regulations, and bylaws for use by the District. In the past, the District has subscribed to GAMUT online services. In responding to state and federal audits, the District's policies are reviewed for compliance with current requirements. To stay current and modify policies as necessary, the District requires access to model policies that can be adapted for District use, which are up-to-date and legally compliant.

Budget Implication:

The total cost is not to exceed \$5,355. (General Funds)

Action:

The Board of Trustees approved the subscription.

10.31 Membership, Orange County School Boards Association (OCSBA)

Background Information:

OCSBA is a professional organization of local school boards and community college boards in Orange County established to serve each other's needs through consolidated action, exchange of information, and programs focusing on public education. OCSBA sponsors three dinner meetings per year, two of which are co-sponsored with the Association of California School Administrators (ACSA), Region VII, featuring relevant speakers from the educational, governmental, and business communities. Additionally, fiscal update meetings are scheduled during the budget cycle.

Current Consideration:

OCSBA membership provides the opportunity to belong to a forum for local school and community college board members to network, exchange information, and participate in educational opportunities focused on topics pertinent to public education.

Budget Implication:

The cost of the membership for the 2015-16 year is not to exceed \$125. (General Funds)

Action:

The Board of Trustees approved the membership.

10.32 **Public Disclosure of Superintendent's Contract**

Background Information:

The Board of Trustees appointed Michael B. Matsuda as superintendent and approved his initial employment agreement at the regular meeting on March 11, 2014.

Current Consideration:

This item was to publically disclose the superintendent's employment contract for the period of July 1, 2014, through June 30, 2018.

Budget Implication:

The superintendent's salary is a budgeted expenditure and was previously approved by the Board of Trustees during closed session at the Board meeting on June 18, 2015. Therefore, the disclosure of the employment contract has no impact on the District's budget.

Action:

Although this was an information item only, requiring no formal action by the Board of Trustees, the Board officially received the contract.

10.33 **Conferences and/or Meetings**

It was recommended that the Board of Trustees approve attendance at the following conference by the superintendent with payment of necessary expenses (travel, hotel, parking, taxi, etc.), at a cost not to exceed \$1,400. Registration costs were paid by GEAR UP.

NCCEP/GEAR UP Annual Conference 2015, July 19-22, 2015, San Francisco, California.
(General Funds)

Action:

The Board of Trustees authorized the superintendent to attend the conference with payment of necessary expenses.

10.34 **Community Center Authority (CCA)**

The Board of Trustees was requested to ratify the appointment of Billy Joe Wright to the governing board of the CCA. The CCA is a California joint powers authority that was created and oversees the Anaheim Convention Center. Per the CCA agreement, the Anaheim City Council has the right to appoint members to the governing board of the CCA, subject to ratification by the AUHSD Board of Trustees. He was appointed by the Anaheim City Council at their June 4, 2015, meeting.

Action:

The Board of Trustees ratified the appointment.

10.35 **California School Boards Association (CSBA) December Delegate Assembly Meeting**

The Board of Trustees selected Board President Randle-Trejo to be the CSBA Delegate Assembly member. The Board was requested to approve the attendance at the following conference by Board President Randle-Trejo, with payment of necessary expenses (travel,

hotel, parking, taxi, etc.), at a cost not to exceed \$500. Registration cost was approved by the Board of Trustees at the June 18, 2015, regular Board meeting.

CSBA's December Delegate Assembly meeting, December 2, 2015, San Diego, California. (General Funds)

Action:

The Board of Trustees authorized Board President Randle-Trejo to attend the conference with payment of necessary expenses.

10.36 **Board of Trustees' Meeting Minutes**

May 14, 2015, Regular Meeting

Action:

The Board of Trustees approved the minutes.

11. **SUPERINTENDENT AND STAFF REPORT**

There were no reports.

12. **BOARD OF TRUSTEES' REPORT**

Trustee Jabbar said he attended an Anaheim City Council meeting, Anaheim High School Alumni Association (AHSAA) meeting, AHSAA Breakfast, and the Global Compassion Summit at the Honda Center.

Trustee Piercy stated she attended a Sister City Commission meeting and an ROP board meeting.

Trustee Randle-Trejo reported she attended a Greater Anaheim SELPA board meeting, Anaheim City Council meeting, and the Global Compassion Summit at the Honda Center.

13. **ADVANCE PLANNING**

13.1 **Future Meeting Dates**

The next regular meeting of the Board of Trustees will be held on Wednesday, August 19, 2015, at 6:00 p.m. (as amended on this agenda, item 9.10).

Thursday, September 10
Thursday, October 15

Thursday, November 5
Thursday, December 10

13.2 **Suggested Agenda Items**

Trustee Jabbar requested a resolution regarding the city of Anaheim implementing a line item budget that supports District schools, as well as corporations receiving city incentives to be encouraged to invest in District schools. He asked for a presentation regarding the joint use agreements with the cities of Cypress and Anaheim.

It was the consensus of the Board of Trustees to hold a workshop regarding the Anaheim High School pool.

Trustee Smith requested a memorandum of understanding with Chengfei High School in China.

14. **PUBLIC COMMENTS, CLOSED SESSION ITEMS**

There were no requests to speak.

15. **CLOSED SESSION**

The Board of Trustees entered closed session at 8:37 p.m.

16. **RECONVENE MEETING AND CLOSED SESSION REPORT OUT**

16.1 **Reconvene Meeting**

The Board of Trustees reconvened into open session at 9:38 p.m.

16.2 **Closed Session Report**

Board Clerk Anna L. Piercy reported the following actions taken during closed session.

16.2.1 No reportable action taken regarding public employee performance evaluation, superintendent.

16.2.2 No reportable action taken regarding negotiations.


16.2.3 No reportable action taken regarding personnel.

16.2.4 The Board of Trustees took formal action, with a 5-0 vote, to suspend, without pay for 15 days, employee HR-2015-16-01.

16.2.5 The Board of Trustees took formal action, with a 5-0 vote, to accept the resignation agreement for employee HR-2015-16-02.

17. **ADJOURNMENT**

On the motion of Trustee O'Neal, duly seconded and unanimously carried, the Board of Trustees adjourned the meeting at 9:40 p.m.

Approved 
Clerk, Board of Trustees