

The Board of Trustees authorizes the holder of a credential, other than an Emergency Permit, to teach any subject in departmentalized classes K-12 based on the following steps for verification of the individual teacher's competency to teach a particular subject or subjects.

- 1.0 Certification of subject matter competency will be based on:
  - 1.1 Observation by subject matter specialists as defined in this policy
  - 1.2 Oral interviews
  - 1.3 Demonstration lessons
  - 1.4 Presentation of curricular portfolios
  - 1.5 Written exams
  - 1.6 Transcripts and formal educational records
  - 1.7 Other means as appropriate.
- 2.0 Specific criteria and standards for verifying subject matter knowledge include:
  - 2.1 evidence of teacher's knowledge of subject matter to be taught
  - 2.2 evidence of teacher's knowledge of curriculum framework for subject to be taught
  - 2.3 evidence of teacher's knowledge of specific content of the course of study In the District, at the grade level to be taught.
- 3.0 Subject matter specialists in the subjects commonly taught in the district shall be involved in the implementation of this policy. Subject matter specialists are defined as:
  - 3.1 mentor teachers
  - 3.2 curriculum specialists
  - 3.3 resource teachers
  - 3.4 classroom teachers certified to teach in subject

- 3.5 staff of regional subject matter projects or curriculum institutes
- 3.6 college faculty.
- 4.0 All assignments under this policy:
  - 4.1 will be valid in this district only
  - 4.2 will be based on instructional and program needs and may be continued as long as the need exists
  - 4.3 shall have no effect on Education Code Section 44955.

The appropriate administrator will notify the exclusive representative of certificated employees of each assignment approved under this policy.

Legal Education:  
Education Code 44258.3

Board of Trustees  
December, 1997  
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