

**PARTICIPATION IN CONFERENCES, CONVENTIONS AND EDUCATIONAL  
EVENTS - ADMINISTRATORS 6617**

The Board of Trustees authorizes the superintendent to grant released time without loss of compensation to administrators for the purpose of attendance at conferences, conventions, and educational events for the improvements of job skills or for the good of the district.

The district agrees to pay reasonable expenses, subject to budgetary restrictions, incurred by administrators who attend such educational events.

Requests from site administrators for released time shall be made in writing on Form 373, endorsed by the supervisor, forwarded to the Assistant Superintendent, Education for approval or denial.

Requests from district directors for released time shall be budgeted for and approved by the Assistant Superintendent of their division. Requests from other district level administrators will be made in writing to the superintendent.

Board of Trustees

June 9, 1980

Revised: November 13, 1986

Reviewed: February 22, 1990

Revised: January, 1994

Revised: October 26, 2000

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