

BOARD OF TRUSTEES
ANAHEIM UNION HIGH SCHOOL DISTRICT
501 N. Crescent Way, P.O. Box 3520
Anaheim, California 92803-3520
www.auhsd.us

NOTICE OF REGULAR MEETING

Date: October 10, 2014

To: Brian O'Neal, P.O. Box 3520, Anaheim, CA 92803-3520
Annemarie Randle-Trejo, P.O. Box 3520, Anaheim, CA 92803-3520
Anna L. Piercy, P.O. Box 3520, Anaheim, CA 92803-3520
Katherine H. Smith, P.O. Box 3520, Anaheim, CA 92803-3520
Al Jabbar, P.O. Box 3520, Anaheim, CA 92803-3520

Orange County Register, 1771 S. Lewis, Anaheim, CA 92805
Anaheim Bulletin, 1771 S. Lewis, Anaheim, CA 92805
News Enterprise, P.O. Box 1010, Los Alamitos, CA 90720
Los Angeles Times, 1375 Sunflower, Costa Mesa, CA 92626
Event News, 9559 Valley View Street, Cypress, CA 90630
Unidos, 523 N. Grand Avenue, Santa Ana, CA 92701

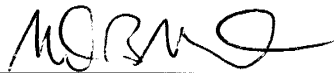
You are hereby notified that a regular meeting of the
Board of Trustees of the Anaheim Union High School District
is called for

Thursday, the 16th day of October 2014

in the District Board Room, 501 N. Crescent Way, Anaheim, California

Closed Session—4:00 p.m.

Regular Meeting—6:00 p.m.



Michael B. Matsuda
Superintendent

ANAHEIM UNION HIGH SCHOOL DISTRICT

501 N. Crescent Way, P.O. Box 3520, Anaheim, California 92803-3520, www.auhsd.us

BOARD OF TRUSTEES
Agenda
Thursday, October 16, 2014
Closed Session–4:00 p.m.
Regular Meeting–6:00 p.m.

Some items on the agenda of the Board of Trustees’ meeting include exhibits of supportive and/or background information. These items may be inspected in the superintendent’s office of the Anaheim Union High School District, at 501 N. Crescent Way in Anaheim, California. The office is open from 7:45 a.m. to 4:30 p.m., Monday through Friday, and is closed for most of the federal and local holidays. These materials are also posted with the meeting agenda on the District website, www.auhsd.us, at the same time that they are distributed to the Board of Trustees.

Meetings are recorded for use in the official minutes.

- 1. **CALL TO ORDER–ROLL CALL** ***ACTION ITEM***
- 2. **ADOPTION OF AGENDA** ***ACTION ITEM***
- 3. **PUBLIC COMMENTS, CLOSED SESSION ITEMS** ***INFORMATION ITEM***

This is an opportunity for community members to address the Board of Trustees on closed session agenda items only. Persons wishing to address the Board of Trustees should complete a speaker request form, available on the information table, at the back of the room, and submit it to the executive assistant prior to the meeting. Each speaker is limited to a maximum of five minutes; each topic or item is limited to a total of 20 minutes. Board Members cannot immediately respond to public comments, as stated on the speaker request form.

- 4. **CLOSED SESSION** ***ACTION/INFORMATION ITEM***

The Board of Trustees will meet in closed session for the following purposes:

- 4.1 To consider matters pursuant to Government Code Section 54597: Public employee performance evaluation, superintendent.
- 4.2 To consider matters pursuant to Government Code Section 54957.6: Conference with labor negotiators Mr. Matsuda, Mr. Colón, Mrs. Poore, and Mr. Lee-Sung regarding negotiations and contracts with the American Federation of State, County and Municipal Employees (AFSCME), Anaheim Personnel and Guidance Association (APGA), Anaheim Secondary Teachers Association (ASTA), and California School Employees Association (CSEA).
- 4.3 To consider matters pursuant to Government Code Section 54957: Public employee discipline/dismissal/release.
- 4.4 To consider matters pursuant to Government Code Section 54957: Public employee administrative appointment–principal (Ball Junior High School).
- 4.5 To consider matters pursuant to Education Code Section 48918: Expulsion of students 14-02, 14-04, 14-5, and 14-07.

4.6 To consider matters pursuant to Education Code Section 48918: Readmission of student 11-105.

5. RECONVENE MEETING, PLEDGE OF ALLEGIANCE, AND CLOSED SESSION REPORT OUT **INFORMATION ITEM**

5.1 **Reconvene Meeting**

The Board of Trustees will reconvene into open session.

5.2 **Pledge of Allegiance and Moment of Silence**

Student Representative to the Board of Trustees Julian Barrios will lead the Pledge of Allegiance to the Flag of the United States of America and provide a moment of silence.

5.3 **Closed Session Report**

Board Clerk Annemarie Randle-Trejo will report actions taken during closed session.

6. INTRODUCTION OF GUESTS **INFORMATION ITEM**

The Board of Trustees would like to recognize our community stakeholders for your interest in the Anaheim Union High School District and for attending our Board meeting. Thank you so much to each of you for your participation and contribution as we create an education environment that graduates socially aware, civic-minded students who are college and career ready for the 21st century.

In addition, Board of Trustees' President Brian O'Neal will introduce dignitaries in attendance.

7. BOARD OF TRUSTEES' RECOGNITIONS **INFORMATION ITEM**

7.1 **Congress of Future Medical Leaders in Washington D.C.**

The Board of Trustees will recognize Suzanna Kwak, senior student at Kennedy High School, who was recently nominated to attend the Congress of Future Medical Leaders in Washington D.C., November 14-16, 2014. The Congress is an honors only program for high school students who want to become physicians or go into medical research fields.

7.2 **Panamerican Karate Federation Junior and Cadet Championships (PKF)**

The Board of Trustees will recognize Brisa Colón, freshman student at Oxford Academy. In addition to being a student at Oxford Academy and participating in the freshman class committee, speech and debate, school clubs, and religious activities, Brisa has been studying karate for the past nine years. She currently holds a black belt in karate. This year, she won a gold medal at the U.S.A. Open International Karate Championships, gold medal in team kata at the National Karate Championships, and silver medal in individual kata at the National Karate Championships. As a silver medalist at the National Karate Championships, Brisa earned a spot on the U.S.A. National Karate Team and competed in the Pan American Games in Lima, Peru this summer representing the United States. As a result of her accomplishments, Brisa is now ranked #2 in the United States and #5 in the world for her age group.

8. **REPORTS**

INFORMATION ITEM

8.1 **Student Representative's Report**

Julian Barrios, student representative to the Board of Trustees, will report on school activities throughout the District.

8.2 **Reports of Associations**

Officers present from the District's employee associations will be invited to address the Board of Trustees.

8.3 **Principal's Report**

Carlos Hernandez, principal, South Junior High School, will present a report on instructional practices.

8.4 **McKinney-Vento and Homeless Report**

Adela Cruz, McKinney-Vento District liaison, will present a report on services provided to our students.

9. **PUBLIC COMMENTS, OPEN SESSION ITEMS**

INFORMATION ITEM

Opportunities for public comments occur at the beginning of each agenda item and at this time for items not on the agenda. Persons wishing to address the Board of Trustees should complete a speaker request form, available on the information table, at the back of the room, and submit it to the executive assistant prior to the meeting. Each speaker is limited to a maximum of five minutes; each topic or item is limited to a total of 20 minutes. Board Members cannot immediately respond to public comments, as stated on the speaker request form.

10. **ITEMS OF BUSINESS**

RESOLUTIONS

10.1 **Resolution No. 2014/15-E-01, Red Ribbon Week (Roll Call Vote)**

ACTION ITEM

Background Information:

Red Ribbon Week is the oldest and largest proactive drug prevention program in the United States. It is an awareness campaign about the dangers of drug abuse, which is also intended to be an experiential learning lesson for children and adults alike, and a plan to help parents, schools, and others deliver effective anti-drug themes in a positive way. Red Ribbon Week will be celebrated in every community in America during the month of October.

Current Consideration:

The District will acknowledge Red Ribbon Week, October 27-31, 2014, and will encourage all students and staff to wear red ribbons and participate in anti-drug awareness activities. This year's theme is, "Love Yourself, Be Drug Free."

Budget Implication:

There is no impact on the budget.

Staff Recommendation:

It is recommended that the Board of Trustees adopt Resolution No. 2014-15-E-01, Red Ribbon Week, by a roll call vote. **[EXHIBIT A]**

10.2 **Public Hearing, Sufficiency of Textbooks and Instructional Materials** **INFORMATION ITEM**

Background Information:

In response to the Williams Settlement Legislation, each year the Board of Trustees is requested to hold a public hearing to determine that each pupil in the District has sufficient textbooks and instructional materials. Notice of the public hearing is posted in three public places in the District, ten days prior to the public hearing, in an effort to encourage community participation.

Current Consideration:

Notice of the public hearing was posted in three public places in the school District, ten days prior to the public hearing, to determine that each pupil in the District has sufficient textbooks and instructional materials for the 2014-15 year.

Budget Implication:

Textbooks and instructional materials are purchased as necessary to achieve compliance. (Lottery Funds)

Staff Recommendation:

Although this is an information item requiring no formal action by the Board of Trustees, it is recommended that the Board formally open a public hearing to provide the public with an opportunity to speak on the sufficiency of textbooks and instructional materials.

[EXHIBIT B]

10.3 **Resolution No. 2014/15-E-02, Textbooks and Instructional Materials Compliance for 2014-15 (Roll Call Vote)** **ACTION ITEM**

Background Information:

Per Education Code Section 60229 and as required in the Williams Settlement Legislation, the Board holds an annual public hearing to determine if each pupil in the District has sufficient textbooks and instructional materials. Textbooks and instructional materials are aligned to the content and performance standards adopted by the State Board of Education.

Current Consideration:

The Board of Trustees held its annual public hearing to determine if each pupil in the District has sufficient textbooks or instructional materials, in history-social science, mathematics, reading, English language arts, science, health, and foreign languages. The Orange County Department of Education has verified that the District has met the Williams Settlement Legislation textbook and instructional materials requirements.

Budget Implication:

Textbooks and instructional materials were purchased as necessary to achieve compliance. (Lottery Funds)

Staff Recommendation:

It is recommended that the Board of Trustees adopt Resolution No. 2014/15-E-02, Textbooks and Instructional Materials Compliance for 2014-15, by a roll call vote. **[EXHIBIT C]**

BUSINESS SERVICES DIVISION

10.4 Agreement, Loss Control Services, Keenan & Associates

ACTION ITEM

Background Information:

The District is required by Cal/OSHA California Code of Regulations, Title 8, Section 5194, to implement a hazard communication program. The program consists of a hazardous materials inventory, safety and business plan, access to Safety Data Sheets (SDS) for materials and chemicals used by students and staff, as well as hazard communication training to promote safety awareness to assist in identification of conditions that may pose risk of injury.

Current Consideration:

The District's hazard communication program is outdated and must be revised to include OSHA's new hazard communication standard that aligns with the United Nations' Globally Harmonized System (GHS), which replaces the Material Safety Data Sheets (MSDS) with Safety Data Sheets (SDS) that are recognized world-wide. Loss control services from consultants specializing in compliance and hazard communications procedures is needed to ensure the District implements the program and is in compliance with current regulations. Keenan & Associates, as outlined in the agreement, will develop a hazardous materials inventory for the District; provide a hazardous materials observation report to identify exposures to staff and students; complete a hazardous materials business plan for submittal to local agencies, such as fire departments; provide online access to Safety Data Sheets; and provide hazard communication training or Employee "Right-to-Know" training regarding the OSHA standard, basic safety and control of chemical exposures. Services will be provided November 1, 2014, through October 31, 2016.

Budget Implication:

The cost is not to exceed \$30,475 for the first year of the agreement and \$29,475 for the second year to continue implementation and ensure compliance. (General Funds and Risk Management Safety Funds)

Staff Recommendation:

It is recommended that the Board of Trustees approve the agreement with Keenan & Associates. **[EXHIBIT D]**

EDUCATIONAL SERVICES DIVISION

10.5 School-Sponsored Student Organizations

ACTION ITEM

Background Information:

The Board of Trustees shall give approval for the establishment of all student organizations. The proposed organizations shall not engage in any activities, other than those that are organizational in nature, until the Board of Trustees has approved its application.

Current Consideration:

The following schools have submitted school-sponsored student organization applications:

- 10.5.1 Craftication! A fiber arts club, Katella High School
- 10.5.2 FIDM Fashion Club, Loara High School
- 10.5.3 Giving Smiles Club, Loara High School
- 10.5.4 Surf Club, Loara High School
- 10.5.5 Mock Trial, Magnolia High School
- 10.5.6 Korean Culture and Awareness Club (KCA), Oxford Academy
- 10.5.7 Students Against Destructive Decisions (S.A.D.D), Oxford Academy

- 10.5.8 Cystic Fibrosis Fighters, Western High School
- 10.5.9 LinkCrew, Western High School
- 10.5.10 Reading Rocks!!!, Lexington Junior High School

Budget Implication:

Each school-sponsored student organization offsets operational costs through donations and fundraising efforts.

Staff Recommendation:

It is recommended that the Board of Trustees approve the school-sponsored organization applications. **[EXHIBITS E, F, G, H, I, J, K, L, M, and N]**

10.6 **Board Policy 7901.03, Student Use of Technology, Second Reading, Revised** **ACTION ITEM**

Background Information:

Board Policy 7901.03 addresses the appropriate use of technology throughout the District. Board Policy 8601, which was enacted in 1975 and has not been modified since 2003, is a separate policy that specifically regulates student use of electronic signaling devices on our campuses. Electronic signaling devices include cell phones, smart phones, computers, laptops, tablet computers, and Chromebooks. In the past, the use of such devices by students on our campuses was seen as disruptive to the educational process. As technology and education has evolved, the use of such devices has become an integral part of 21st century learning. We are consistently exploring ways of appropriately integrating technology both inside and outside our classrooms to enhance learning for our students. The revised Board Policy 7901.03 and accompanying Administrative Regulation 7901.03 includes modification that embraces and encourages the appropriate use of such devices in our classrooms and on our campuses. The policy encourages the use of technology to enhance learning while still allowing for appropriate consequences or controls when the use of any device disrupts the educational process.

Current Board Policy 7901.03 addresses the use of technology by both students and employees. The appropriate use of technology by students differs from the appropriate use of technology by employees. As such, Revised Board Policy 7901.03 will only apply to students. Therefore, all references to employees have been removed. Proposed Board Policy 6209 will specifically apply to employee use of technology and incorporates the applicable provisions of Board Policy 7901.03.

Current Consideration:

The revised policy includes new language supportive of incorporating the use of technology for learning both inside and outside the classroom. Board Policy 7901.03 incorporates provisions of Board Policy 7703. Revised Board Policy 7901.03 supersedes Board Policy 7703.

Budget Implication:

There is no impact to the budget.

Staff Recommendation:

It is recommended that the Board of Trustees review and approve revised Board Policy 7901.03, Student Use of Technology. **[EXHIBIT O]**

HUMAN RESOURCES

10.7 **Board Policy 6209, Employee Use of Technology, Second Reading** **ACTION ITEM**

Background Information:

Current Board Policy 7901.03 addresses the appropriate use of technology throughout the District for both students and employees. As technology and education has evolved, the use of technology both inside and outside the classroom has become an integral part of 21st century learning. We are consistently exploring ways of appropriately integrating technology both inside and outside our classrooms to enhance learning for our students. Revised Board Policy 7901.03 and accompanying Administrative Regulation 7901.03 addresses student use of technology, which embraces and encourages the appropriate use of technology in our classrooms and on our campuses. The policy encourages the use of technology to enhance learning while allowing for appropriate consequences or controls when the use of any device disrupts the educational process.

Current Consideration:

New Board Policy 6209 encompasses the provisions outlined in Board Policy 7901.03, but is specifically related to employee use of technology for both educational and business purposes.

Budget Implication:

There is no impact to the budget.

Staff Recommendation:

It is recommended that the Board of Trustees review and approve new Board Policy 6209, Employee Use of Technology. **[EXHIBIT P]**

10.8 **Agreement, Orange County Department of Education, Workflow Electronic Form Tracking System** **ACTION ITEM**

Background Information:

Human Resources currently uses a paper-based process to hire and make changes to the status of certificated staff, substitutes, and walk-on coaches. The current process utilizes a four-part form that is routed through various sites and departments (Human Resources, Business Services, Educational Services, Special Youth Services, Payroll, etc.). There are approximately 650 certificated employees, substitutes, and walk-on coaches who are processed using these forms each year.

Current Consideration:

The District has a long-standing agreement with OCDE for imaging services and storage since 2006. This agreement renews the existing agreement and adds the electronic form tracking system. In order to save costs on printing forms and to improve the efficiency and tracking of employee hiring and changes, the Orange County Department of Education (OCDE) developed an electronic form tracking system called Workflow. Workflow provides an online interface for authorized employees to fill out hire forms online and route them electronically through the approvals process. OCDE will customize the electronic forms to meet the needs of the District. There is no cost for tech support and no on-going charges, except for customized changes made by the District.

The agreement will be effective October 16, 2014, through June 30, 2015, and will be automatically renewed on an annual basis through June 30, 2019. The agreement also renews services for document imaging and storage.

Budget Implication:

The services for developing and implementing Workflow will be billed at an hourly rate of \$75. The total estimated one-time cost is \$4,500 to \$9,000, depending on the complexity of the forms. The cost for document imaging and storage is currently budgeted with no increase. (General Funds)

Staff Recommendation:

It is recommended that the Board of Trustees approve the agreement with OCDE.

[EXHIBIT Q]

10.9 **Public Hearing, Disclosure of Collective Bargaining Agreement with ASTA** **INFORMATION ITEM**

Background Information:

The Board of Trustees must hold a public hearing to hear comments related to the collective bargaining agreement with the Anaheim Secondary Teachers Association (ASTA) for 2014-15, in accordance with AB 1200 (Statutes of 1991, G.C. 3547.3, Chapter 1213). Copies of the disclosure are available for review and study in the Business Office, 501 N. Crescent Way, Anaheim, California.

Current Consideration:

After the negotiation process with ASTA has concluded, the collective bargaining agreement is presented to the public via a Board of Trustees' meeting. This is the public's opportunity to provide feedback and voice their support or any concerns associated with the agreement.

Budget Implication:

There will be no impact to the budget.

Staff Recommendation:

Although this is an information item only, requiring no formal action by the Board, it is recommended that the Board of Trustees formally open the public hearing to provide the public an opportunity to speak on the proposed agreement.

10.10 **Adoption of the 2014-15 Collective Bargaining Agreement with ASTA** **ACTION ITEM**

Background Information:

The District and the Anaheim Secondary Teachers Association (ASTA) currently have a three-year agreement for the 2013-14, 2014-15, and 2015-16 school years. Per Article 22, the agreement includes reopeners for 2014-15 and 2015-16 on wages, health and welfare, Article 11-class size, and an additional article selected by each party. The District and ASTA brought forth proposals to begin the reopener negotiations for 2014-15 and negotiations commenced in the spring of 2014. A tentative agreement was reached on September 5, 2014. The tentative agreement was ratified by unit members of ASTA.

Current Consideration:

The tentative agreement includes a 2.5 percent increase on the salary schedule retroactive to the beginning of the 2014-15 year and an increase to the District's maximum contribution to the benefits cap for medical insurance beginning in 2015. The agreement also includes other contract language changes. Some of the significant changes include an additional increase in Extra Service Pay and Leadership stipends by nine percent, a speech language pathologist stipend, student load/case load language for special education and specialized programs, and restoration of two personal necessity days, per Article 8.8.4. Included in the agreement is a memorandum of understanding for an early retirement incentive program contingent upon sufficient participation.

Budget Implication:

Increases to employees' salary, health benefits, and stipends, effective July 1, 2014, for ASTA unit members will impact the budget with an additional estimated expense of \$3.4 million. (General Fund)

Staff Recommendation:

It is recommended that the Board of Trustees adopt the 2014-15 collective bargaining agreement with ASTA. **[EXHIBIT R]**

SUPERINTENDENT'S OFFICE

10.11 **Board Policy 6203.01, Conflict of Interest Code, First Reading, Revised** **INFORMATION ITEM**

Background Information:

The Political Reform Act requires every agency to review its Conflict of Interest Code biennially and to notify the code reviewing body (Board of Trustees) if their current code is accurate, or alternatively, that their code must be amended.

Current Consideration:

The Board of Trustees is requested to review revised Board Policy 6203.01, Conflict of Interest Code. The only changes to the policy are to remove or add positions and rename some positions, as indicated on the exhibit.

Budget Implication:

There is no impact on the budget.

Staff Recommendation:

It is recommended that the Board of Trustees review revised Board Policy 6203.01, Conflict of Interest Code. **[EXHIBIT S]**

11. **CONSENT CALENDAR** **ACTION ITEM**

The Board will list consent calendar items that they wish to pull for discussion.

The Board of Trustees is requested to approve/ratify items listed under the consent calendar. These items are considered routine and are acted on by the Board of Trustees in one motion. It is understood that the administration recommends approval of all consent items. Each item on the consent calendar, approved by the Board, shall be deemed to have been considered in full and approved/ratified as recommended. There is no discussion of these items prior to the Board vote unless a member of the Board, staff, or the public requests specific items be discussed, or removed, from the consent calendar.

BUSINESS SERVICES DIVISION

11.1 **Run-Off Claims Administration Agreement, Keenan & Associates**

Background Information:

The District workers' compensation program for industrial injuries prior to 1996 was fully self-insured, as permitted by California Education Code Section 17566 and the California Department of Self-Insurance Plans.

Current Consideration:

Claims from this period of self-insurance have been administered by Keenan & Associates since first occurrence of the injuries. The agreement is to renew claims administration services for the period October 1, 2014, through September 30, 2015.

Budget Implication:

The total cost is not to exceed \$5,525. (Workers' Compensation Funds)

Staff Recommendation:

It is recommended that the Board of Trustees ratify the agreement with Kennan & Associates. **[EXHIBIT T]**

11.2 **E-Rate Year 18 Digital Transmission Services, Web Caching, Firewall, Network Equipment, and Services**

Background Information:

The Schools and Libraries Program of the Universal Service Fund, commonly known as E-Rate, is administered by the Universal Service Administrative Company (USAC) under the direction of the Federal Communications Commission (FCC) and provides discounts to assist most schools and libraries in the United States to obtain affordable telecommunication services, equipment, software, and data access.

Current Consideration:

Approval of this item will enable the District to proceed with competitive requests for proposals, under Public Contract Code (PCC) 20118.2, for various types of digital transmission services, web caching, firewall, network equipment, and services. PCC 20118.2 states, "Due to the highly specialized and unique nature of technology, telecommunications, related equipment, software, and services, because products and materials of that nature are undergoing rapid technological changes, and in order to allow for the introduction of new technological changes into the operations of the school district, it is in the public's best interest to allow a school district to consider, in addition to price, factors such as vendor financing, performance reliability, standardization, life-cycle costs, delivery timetables, support logistics, the broadest possible range of competing products and materials available, fitness of purchase, manufacturer's warranties, and similar factors in the award of contracts for technology, telecommunications, related equipment, software, and services."

Budget Implication:

There is no impact on the District budget.

Staff Recommendation:

It is recommended that the Board of Trustees approve the use of PCC 20118.2 to proceed with competitive requests for proposals for digital transmission services, web caching, firewall, network equipment, and services for E-Rate Year 18.

11.3 **Extension of Agreement, SHI International, Corporation**

Background Information:

At the May 30, 2013, Board of Trustees meeting, the Board of Trustees approved the use of a piggybackable contract for the purchase of Microsoft software including Windows, Microsoft Office, and Microsoft's enterprise client access licensing. This contract has enabled the District to take advantage of deeply discounted pricing and has been a cost effective way to implement Microsoft's enterprise systems.

Current Consideration:

California Educational Technology Professionals Association (CETPA) has a procurement vehicle intended for use by all K-12 school districts in the state of California called the California Microsoft Strategic Alliance (CAMSA) program. The program provides districts aggressive pricing opportunities through economies of scale purchasing power at Microsoft's Level "C" pricing range—a level that requires a minimum 10,000 full time equivalent employees (FTE). This is a California state-wide purchasing contract with Microsoft, through a formal bid fathered by the Wasco Union Elementary School District for the Educational Enrollment Solution (EES) program. The bid was awarded to the reseller SHI International, Corporation. Pursuant to Public Contract Code Section 20118, the District piggybacked Wasco Union Elementary School District's bid 059-12M.1 for all of its Microsoft product requirements. This allowed the District to enroll in a thirty-six month program with Microsoft, which started July 17, 2013, whereby SHI International, Corporation is the provider of all products for this term. The original Board approval was to utilize SHI International, Corporation through November 31, 2014, but should have been through July 16, 2016, which is the full thirty-six month term, guaranteeing our pricing for approximately a year and eight months.

There is also an additional provision through the contract that permits the District to enroll in the Microsoft Student Advantage Program. This program allows all Anaheim Union High School District students the rights to five copies of Office 365 ProPlus at no cost. Students will be able to download this software for home use on a PC, Mac, and iPad app. With Office 365 ProPlus, students will have access to the latest versions of Microsoft Word, Excel, PowerPoint, OneNote, and 1 Terabyte of OneDrive cloud storage.

Budget Implication:

The total cost is not to exceed \$124,000 per fiscal year. (General Funds)

Staff Recommendation:

It is recommended that the Board of Trustees approve the continued use of a piggybackable contract for the purchase of Microsoft products including software, applications, licenses, and related items to SHI International, Corporation.

11.4 **Declaring Certain Furniture and Equipment as Unusable, Obsolete, and/or Out-of-Date, and Ready for Sale or Destruction**

Staff Recommendation:

It is recommended that the Board of Trustees approve the list of District furniture and equipment as unusable, obsolete, and/or out-of-date, and ready for sale or destruction, and authorize proper disposal in accordance with Education Code Section 60510 et al.

[EXHIBIT U]

11.5 **Declaring Certain Textbooks and Instructional Materials as Unusable, Obsolete, and/or Out-of-Date, Damaged, and Ready for Sale or Destruction**

Staff Recommendation:

It is recommended that the Board of Trustees approve the list of District textbooks and instructional materials as unusable, obsolete, and/or out-of-date, damaged, and ready for sale or destruction as surplus, and authorize staff to dispose of the textbooks and instructional materials in accordance with Education Code Section 60510 et al. **[EXHIBIT V]**

11.6 **Donations**

Staff Recommendation:

It is recommended that the Board of Trustees accept the donations as submitted. **[EXHIBIT W]**

11.7 **Check Register/Warrants Report**

Staff Recommendation:

It is recommended that the Board of Trustees ratify the Check Register/Warrants Report, September 16, 2014, through October 6, 2014. **[EXHIBIT X]**

11.8 **Purchase Order Detail Report**

Staff Recommendation:

It is recommended that the Board of Trustees ratify the Purchase Order Detail Report, September 16, 2014, through October 6, 2014. **[EXHIBIT Y]**

11.9 **Supplemental Information**

11.9.1 Enrollment Report, Month 1 **[EXHIBIT Z]**

11.9.2 Cafeteria Report, July 2014 **[EXHIBIT AA]**

EDUCATIONAL SERVICES DIVISION

11.10 **Accrediting Commission for Schools, Western Association of Schools and Colleges**

Background Information:

The accreditation process is managed by the Western Association of Schools and Colleges (WASC), which is responsible for authorizing a school's certification. Accreditation is vital to a school's certification, as it is required for its courses and diplomas to be recognized by colleges and universities. Students of schools that do not receive accreditation will not have their coursework accepted by institutions of higher education.

Current Consideration:

According to the conditions of the prior three-year accreditation term, Katella and Savanna high schools will host a full self-study visit to document the progress of its accreditation. Loara and Western high schools will host a mid-term revisit to document the progress of their six-year accreditation term status. Services are being provided August 22, 2014, through June 30, 2015.

Budget Implication:

The fee for the three-year term full self-study revisit for Katella High School is \$2,675, which includes a 2½ day visit by a five member committee at \$535 per member. The fee for the three-year term full self-study revisit for Savanna High School is \$2,140, which includes a 2½ day visit by a four member committee at \$535 per member. The mid-term revisit fee for Loara and Western high schools is \$760 per school, which includes a one day mid-term revisit. (General Funds)

Staff Recommendation:

It is recommended that the Board of Trustees approve payment to the Accrediting Commission for Schools to provide revisit services to the aforementioned District sites.

11.11 **Amendment, ATvantage Athletic Training**

Background Information:

On June 16, 2014, the Board of Trustees' approved an agreement with ATvantage Athletic Training to provide athletic training services to school sites in our District. ATvantage Athletic Training is an independent contractor designed to provide athletic training services to school sites throughout the District, in which a Certified Athletic Trainer is currently not employed or the position is vacant. A Certified Athletic Trainer is a health care provider recognized by the American Medical Association and defined as an allied health professional who provides education, prevention, emergency care, clinical diagnosis, therapeutic intervention, and rehabilitation services for a variety of injuries and medical conditions. For the 2014-15 year, Loara, Katella, Savanna, and Western high schools, as well as Oxford Academy who currently do not have a Certified Athletic Trainer or any athletic training services.

Current Consideration:

The previously approved amount on the Educational Consulting Agreement with ATvantage Athletic Training omitted Western High School from the budgeted amount. We are requesting to amend this contract to increase the previously approved amount, thus allowing for services to be provided to Western High School

Budget Implication:

An additional \$31,900 is requested to provide a Certified Athletic Trainer, for 550 hours of additional services at Western High School. The amended total cost is not to exceed \$159,500. (General Funds)

Staff Recommendation:

It is recommended that the Board of Trustees approve the agreement amendment regarding the additional position at Western High School with ATvantage Athletic Training.

[EXHIBIT BB]

11.12 **Memorandum of Understanding (MOU), Inter-Special Education Local Plan Area (SELPA) with ABC Unified School District**

Background Information:

The District operates several unique special education programs that are not available in some local school districts. School districts may enter into agreements with the District to provide services to students with disabilities that are living in other districts.

Current Consideration:

ABC Unified School District (ABCUSD) has requested to enter into a memorandum of understanding (MOU) with the District permitting students from ABCUSD to be enrolled in specialized programs operated by the District. Services are being provided July 1, 2014, through June 30, 2015.

Budget Implication:

ABCUSD will fund these services per billing agreement between ABCUSD and the District/ Greater Anaheim Special Education Local Plan Area.

Staff Recommendation:

It is recommended that the Board of Trustees ratify the MOU with ABCUSD. **[EXHIBIT CC]**

11.13 **Memorandum of Understanding (MOU), Inter-Special Education Local Plan Area (SELPA) with Fullerton Joint Unified High School District**

Background Information:

The District operates several unique special education programs that are not available in some local school districts. School districts may enter into agreements with the District to provide services to students with disabilities that are living in other districts.

Current Consideration:

Fullerton Joint Union High School District (FJUHSD) has requested to enter into a memorandum of understanding (MOU) with the District permitting students from FJUHSD to be enrolled in specialized programs operated by the District. Services are being provided August 25, 2014, through June 30, 2015.

Budget Implication:

FJUHSD will fund these services per billing agreement between FJUHSD and the District/ Greater Anaheim Special Education Local Plan Area.

Staff Recommendation:

It is recommended that the Board of Trustees ratify the MOU with FJUHSD. **[EXHIBIT DD]**

11.14 **Memorandum of Understanding (MOU), Inter-Special Education Local Plan Area (SELPA) with Los Alamitos Unified School District**

Background Information:

The District operates several unique special education programs that are not available in some local school districts. School districts may enter into agreements with the District to provide services to students with disabilities that are living in other districts.

Current Consideration:

Los Alamitos Unified School District (LAUSD) has requested to enter into a memorandum of understanding (MOU) with the District permitting students from LAUSD to be enrolled in specialized programs operated by the District. Services are being provided August 25, 2014, through June 30, 2015.

Budget Implication:

LAUSD will fund these services per billing agreement between LAUSD and the District/ Greater Anaheim Special Education Local Plan Area.

Staff Recommendation:

It is recommended that the Board of Trustees ratify the MOU with LAUSD. **[EXHIBIT EE]**

11.15 **Instructional Materials Submitted for Display**

The Instructional Materials Review Committee has recommended the selected materials for display, for basic and supplemental courses in English. Before the materials can be approved for adoption, they must be made available for public review. The Board of Trustees will be requested to consider adoption of the materials following the end of the period of public display, October 16, 2014, through November 6, 2014.

Staff Recommendation:

It is recommended that the Board of Trustees approve the display. **[EXHIBIT FF]**

11.16 **Field Trip Report**

Staff Recommendation:

It is recommended that the Board of Trustees approve/ratify the Field Trip Report as submitted. **[EXHIBIT GG]**

HUMAN RESOURCES

11.17 **Agreement, University of Southern California**

Background Information:

The District has traditionally entered into agreements with university programs to provide opportunities for university students to meet their field work requirements and to gain valuable experience in a professional setting within our District schools. The Board previously ratified a multi-year memorandum of understanding (MOU) and addendum on July 12, 2012, for the period July 1, 2012, through June 30, 2015, with the University of Southern California (USC) for social work interns. The Board also ratified a revised addendum to the agreement on April 16, 2014.

Current Consideration:

The second revised addendum specifies the Field Education Department will provide guidance and linkage as needed. The District is already meeting the revised terms of the agreement. The scope of services remains the same. The university and District will maintain a shared vision and commitment to the advancement of research and evaluation, advancing the institutions' mission, and work to infuse the science of social work into agency practice and procedures. This is accomplished through training students, field instructors, and staff together in evidence-based practices. The addendum will be effective July 1, 2014, through June 30, 2016.

Budget Implication:

There is no cost to the District.

Staff Recommendation:

It is recommended that the Board of Trustees ratify the revised addendum with USC.

[EXHIBIT HH]

11.18 **Agreement, Chapman University**

Background Information:

The District has traditionally entered into agreements with university programs to provide opportunities for university students to meet their field work requirements and to gain valuable experience in a professional setting within our District schools. The District has had various student teaching agreements with Chapman University since 1997.

Current Consideration:

This agreement is a renewal of an expired agreement with Chapman University. University students will meet with school site master teachers to be involved in the students' preparation for student teaching. This agreement provides opportunities for student teachers to observe, participate, assist, and teach in the master teacher's classroom for one semester. Master teachers will model to the student teacher effective planning, instruction, and management strategies, as well as discuss these strategies with the student teacher. Additionally, professional attire, development, and conduct will be reviewed. This agreement will be in effect October 16, 2014, through June 30, 2019.

Budget Implication:

There is no cost to the District.

Staff Recommendation:

It is recommended that the Board of Trustees approve the agreement with Chapman University. **[EXHIBIT II]**

11.19 **2014-15 First Quarterly Report, Williams Uniform Complaints**

Background Information:

The Williams Uniform Complaints report summarizes all complaints relative to adequate textbooks and instructional materials, teacher vacancies or misassignments, facilities conditions, and intensive instruction and services for students who have not passed the California High School Exit Examination (CAHSEE) by the end of the 12th grade. This is a quarterly report required by Education Code Section 35186, which is submitted to the Orange County Department of Education.

Current Consideration:

The Williams Uniform Complaints Fourth Quarterly Report, July 1, 2014, through September 30, 2014, states there were no complaints during this quarter.

Budget Implication:

There is no impact to the budget.

Staff Recommendation:

It is recommended that the Board of Trustees accept the report on Williams Uniform Complaints. **[EXHIBIT JJ]**

11.20 **Certificated Personnel Report**

Staff Recommendation:

It is recommended that the Board of Trustees approve/ratify the Certificated Personnel report as submitted. **[EXHIBIT KK]**

11.21 **Classified Personnel Report**

Staff Recommendation:

It is recommended that the Board of Trustees approve/ratify the Classified Personnel report as submitted. **[EXHIBIT LL]**

SUPERINTENDENT'S OFFICE

11.22 **Board of Trustees' Meeting Minutes**

September 4, 2014, Regular Meeting **[EXHIBIT MM]**

Staff Recommendation:

It is recommended that the Board of Trustees approve the minutes as submitted.

12. **SUPERINTENDENT AND STAFF REPORT**

INFORMATION ITEM

13. **BOARD OF TRUSTEES' REPORT**

INFORMATION ITEM

Announcements regarding school visits, conference attendance, and meeting participation.

14. **ADVANCE PLANNING**

INFORMATION ITEM

14.1 **Future Meeting Dates**

The next regular meeting of the Board of Trustees will be held on Thursday, November 6, 2014, at 6:00 p.m.

Thursday, December 11

14.2 **Suggested Agenda Items**

15. **ADJOURNMENT**

ACTION ITEM

In compliance with the Americans with Disabilities Act, individuals with a disability who require modification or accommodation in order to participate in this meeting should contact the executive assistant to the superintendent at (714) 999-3503 by noon on Monday, October 13, 2014.

**RESOLUTION OF THE BOARD OF TRUSTEES OF THE
ANAHEIM UNION HIGH SCHOOL DISTRICT**

Red Ribbon Week

RESOLUTION NO. 2014/15-E-01

October 16, 2014

On the motion of Trustee _____ and duly seconded, the following resolution was adopted:

WHEREAS, *Red Ribbon Week* will be celebrated in every community in America during October; and

WHEREAS, alcohol and drug abuse has continued to be at epidemic stages; and

WHEREAS, it is imperative that a united effort of community members launch visible substance abuse prevention efforts to reduce the demand for illegal drugs, alcohol, and tobacco; and

WHEREAS, business, government, law enforcement, schools, religious institutions, service organizations, youth, medical, senior citizens, military, sports teams, and individuals will demonstrate their commitment to drug-free, healthy lifestyles by wearing and displaying the symbolic red ribbons during ***Red Ribbon Week***;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of the Anaheim Union High School District hereby supports October 27-31, 2014, as ***Red Ribbon Week*** in the district and encourages its teachers, administrators, classified employees, and all staff to wear red ribbons and display one at home, business, school, church, etc. and participate in drug awareness activities, making a visible statement that, as employees of the district, we are strongly committed to win the war against drugs.

Resolution No. 2014/15-E-01

The foregoing resolution was passed and adopted at a regular meeting of the Board of Trustees, on October 16, 2014, by the following roll call vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

STATE OF CALIFORNIA)
)
) SS
)
COUNTY OF ORANGE)

I, Michael B. Matsuda, Superintendent of the Anaheim Union High School District of Orange County, California, and Secretary to the Board of Trustees thereof, hereby certify that the above and foregoing resolution was duly and regularly adopted by the said Board of Trustees at the regular meeting thereof, held on the 16th day of October 2014, and passed, by a roll call vote of all members present of said Board.

IN WITNESS WHEREOF, I have hereunto set my hand and seal this 16th day of October 2014.

Michael B. Matsuda
Superintendent and Secretary,
Board of Trustees

*******PLEASE POST*******

ANAHEIM UNION HIGH SCHOOL DISTRICT
EDUCATIONAL SERVICES
501 N. Crescent Way
Anaheim, California 92801

BOARD OF TRUSTEES MEETING

Thursday, October 16, 2014

6:00 p.m.

Board Room–District Office

**NOTICE OF PUBLIC HEARING
SUFFICIENCY OF TEXTBOOKS AND
INSTRUCTIONAL MATERIALS**

The purpose of Resolution No. 2014/15-E-02 is to ensure and certify that the local governing board of Anaheim Union High School District has provided sufficient textbooks and instructional materials as required by Education Code Section 60119 and 60422(b).

*******PLEASE POST*******

**RESOLUTION OF THE BOARD OF TRUSTEES OF THE
ANAHEIM UNION HIGH SCHOOL DISTRICT**

**TEXTBOOKS AND INSTRUCTIONAL MATERIALS COMPLIANCE FOR 2014-15
STEPS TO ENSURE AVAILABILITY OF TEXTBOOKS AND/OR INSTRUCTIONAL
MATERIALS**

RESOLUTION NO. 2014/15-E-02

October 16, 2014

On the motion of Trustee _____ and duly seconded, the following resolution was adopted:

WHEREAS, Education Code Section 60119 establishes steps and procedures to ensure the availability of textbooks and/or instructional materials in order to be eligible to receive funds for that purpose; and

WHEREAS, the procedures require that school districts take appropriate action to ensure the availability of textbooks and/or instructional materials on a yearly basis; and

WHEREAS, pursuant to Education Code Sections 60119 and 60422(b), the Board of Trustees is required to hold a public hearing to encourage participation by parents, teachers, members of the community interested in the affairs of the school district, and bargaining unit leaders; and

WHEREAS, the Board of Trustees is required to provide 10 days' notice of the public hearing or hearings; and

WHEREAS, the notice shall contain the time, place, and purpose of the hearing and be posted in three public places within the school district; and

WHEREAS, the hearing shall be held at a time that will encourage the attendance of teachers, parents and/or guardians of pupils who attend the schools in the district, and shall not take place during or immediately following school hours; and

WHEREAS, the Board of Trustees of a school district, as part of the required hearing, shall also make a written determination as to whether each pupil enrolled in a foreign language or health course has sufficient textbooks and/or instructional materials that are consistent with the content and cycles of the curriculum frameworks adopted by the State Board of Education for those subjects; and

WHEREAS, the Board of Trustees shall also determine the availability of laboratory science equipment as applicable to science laboratory courses offered in grades 9 to 12, inclusive; and

WHEREAS, a public hearing was held on October 16, 2014, which is on or before the eighth week of school; and

WHEREAS, the Board of Trustees is required to make a determination, through a resolution, as to whether each pupil in each school in the District has, sufficient textbooks and/or instructional materials, that are aligned to the content standards adopted pursuant to Education Code Section 60605 or 60605.8 and Education Code Section 33126(b)(6) in

each of the following subjects, as appropriate, that are consistent with the content and cycles of the curriculum framework adopted by the State Board of Education:

- (i) Mathematics,
- (ii) Science,
- (iii) History-social science,
- (iv) English language arts, including the English language development component of an adopted program.

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of the Anaheim Union High School District makes the determination that each pupil of the District has available sufficient textbooks and/or instructional materials that are aligned to the content standards adopted pursuant to Education Code Section 60605 or 60605.8 and Education Code Section 33126(b)(6) in each subject listed above, consistent with the content and cycles of the curriculum framework adopted by the State Board of Education and adopted by this Board of Trustees, in accordance with the procedures as established.

BE IT FURTHER RESOLVED that for the 2014-15 year, the Anaheim Union High School District has provided each pupil with sufficient textbooks and/or instructional materials that are aligned to the content standards adopted pursuant to Education Code Section 60605 or 60605.8 and Education Code Section 33126(b)(6) in each subject listed above, consistent with the content and consistent with the cycles and content of the curriculum framework adopted by the State Board of Education for those subjects.

BE IT FURTHER RESOLVED that for the 2014-15 year, the Anaheim Union High School District has provided sufficient textbooks and/or instructional materials that are consistent with the content and cycles of the curriculum frameworks adopted by the State Board of Education, to each pupil enrolled in a foreign language or health course, and that sufficient laboratory science equipment applicable to science laboratory courses offered in grades 9 to 12, inclusive, is available to pupils.

The foregoing resolution was passed and adopted at a regular meeting of the Board of Trustees, on October 16, 2014, by the following roll call vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

STATE OF CALIFORNIA)
)
 SS
)
COUNTY OF ORANGE)

I, Michael B. Matsuda, Superintendent of the Anaheim Union High School District of Orange County, California, and Secretary to the Board of Trustees thereof, hereby certify that the above and foregoing resolution was duly and regularly adopted by the said Board of Trustees at the regular meeting thereof, held on the 16th day of October 2014, and passed, by a roll call vote of all members present of said Board.

IN WITNESS WHEREOF, I have hereunto set my hand and seal this 16th day of October 2014.

October 16, 2014

October 16, 2014

Brian O'Neal
President, Board of Trustees

Michael B. Matsuda
Superintendent and Secretary,
Board of Trustees

LOSS CONTROL SERVICES AGREEMENT

This **Loss Control Services Agreement** (“Agreement”) is made and entered into by and between **Anaheim Union High School District** (“Client”) and **Keenan & Associates** (“Keenan”), as of **November 1, 2014** (“Effective Date”).

RECITALS

- A. Client maintains a liability insurance program (“Insurer”) to protect itself against claims and losses arising out of its day to day operations;
- B. Keenan is a specialty insurance services provider with expertise in providing insurance and loss control related services to California school districts, municipalities, health care providers and their related entities.
- C. Client desires Keenan to perform certain loss control services as a compliment to its Insurance program; and
- D. Keenan desires to provide such loss control services, subject to the terms and conditions described in this Agreement.

AGREEMENT

The parties agree as follows:

1. **TERM**

The term of this Agreement is from the **Effective Date** through **October 31, 2016** (“Termination Date”).

2. **KEENAN’S RESPONSIBILITIES AND SCOPE OF SERVICES**

- A. Client elects and Keenan shall provide the loss control services (“Services”) described in Exhibit A, attached hereto and incorporated herein, during the term of this Agreement.
- B. The Services are intended to (i) promote safety awareness, (ii) assist in the identification of conditions which may pose a risk of bodily injury and/or property damage, and (iii) offer recommendations and/or suggestions to help mitigate Client’s risk of loss. Keenan does not represent that the Services will identify every potential risk or hazard inherent in Client’s business activities or existing on Client’s premises. We are confident that Keenan’s loss control services will help Client to promote a safer environment, but Keenan does not



represent, guaranty or promise that the Services will eliminate all risk of injury or property damage, or result in improved loss experience.

- C. In providing the Services, Keenan shall act in an advisory and consultative capacity. Client shall retain the right to determine whether to act on or implement the information, recommendations, and suggestions provided by Keenan, and the manner by which any such action or implementation shall be undertaken.
- D. The relationship of Keenan and Client shall be that of an independent contractor and Keenan shall at all times remain responsible for its own operational and personnel expenses. Under no circumstance shall any employee of one party look to the other party for any payment or the provision of any benefit, including without exception, workers' compensation coverage. Except as may be expressly set forth in or contemplated by this Agreement, neither party shall have the right to act on behalf of the other, or to bind the other to any contract or other obligation.
- E. Keenan shall not provide any legal, tax, or accounting service, advice, or opinion, and the Services shall not be interpreted as representing any such service, advice or opinion. Client shall consult its own attorney on all legal issues, and its own tax and accounting experts on all tax, accounting, and financial matters relating to its operations, including without limitation, the establishment and/or operation of the Plans.
- F. In providing its Services, Keenan shall comply with all applicable state and federal laws and regulations, and obtain and maintain all necessary licenses, registrations, and/or permits necessary for the performance of its duties under this Agreement.
- G. Keenan reserves the right to engage independent contractors and/or subcontractors to assist it in performing the Services. The use of such individuals shall not relieve either party of any of its duties under this Agreement.
- H. The Services provided to Client are non-exclusive and Keenan may provide the same or similar services to other clients who may be in the same industry, business, or service as Client.

3. **CLIENT'S DUTIES AND RESPONSIBILITIES**

- A. Client shall retain all authority and responsibility for the implementation of any suggestions or recommendation made by Keenan as part of the Services.
- B. Client shall provide Keenan with timely access to such information and individuals, including its outside advisors and consultants, as may be necessary for Keenan to perform the Services. Keenan shall not be responsible for any delay in its performance that results from the failure of Client, or any person acting on behalf of Client, to make available any information or individual in a timely manner.



- C. All information provided to Keenan by Client, in anticipation of or in relation to the Services to be provided by Keenan, shall be complete and accurate, and Keenan may rely upon such information.
- D. Keenan's Loss Control services are not intended to substitute for ongoing inspection and maintenance of Client's facilities. It shall remain Client's responsibility to perform and/or secure standard inspection, maintenance and repair services for its facilities and equipment, including without limitation, any service typically performed by a licensed or certified service professional (e.g., HVAC contractor, electrician, plumber, elevator service personnel, etc.).

4. COMPENSATION

Keenan shall receive compensation for the services rendered under this Agreement as provided in the attached Exhibit B.

5. INSURANCE

Keenan shall procure and maintain during the term of this Agreement the following insurance coverages, and shall provide certificates of insurance to Client upon Client's request.

- i. Workers' Compensation: Coverage in conformance with the laws of the State of California and applicable federal laws;
- ii. General Liability: Coverage (including motor vehicle operation) with a One Million Dollar (\$1,000,000) limit of liability for each occurrence and a Two Million Dollar (\$2,000,000) aggregate limit of liability; and
- iii. Errors and Omissions: Coverage with a One Million Dollar (\$1,000,000) limit of liability for each occurrence and a Two Million Dollar (\$2,000,000) aggregate limit of liability.

6. INDEMNIFICATION

If either party breaches this Agreement, then the breaching party shall defend, indemnify and hold harmless the non-breaching party, its officers, agents and employees against all claims, losses, demands, actions, liabilities, and costs (including, without limitation, reasonable attorneys' fees and expenses) arising from such breach. In addition, if Keenan (i) becomes the subject of a subpoena or is otherwise compelled to testify or (ii) becomes the subject of a claim, demand, action or liability brought or asserted by any individual or entity other than the Client ("Third-Party Demand") relating to the Services and such Third-Party Demand is not a direct result of Keenan's negligence or willful misconduct, then Client shall defend, indemnify and hold Keenan harmless from all losses, payments, and expenses incurred by Keenan in resolving such Third-Party Demand.



7. LIMITATION OF LIABILITY

Notwithstanding anything to the contrary in this Agreement, in no event shall either party be liable for any punitive damages, fines, penalties, taxes or any indirect, incidental, or consequential damages incurred by the other party, its officers, employees, agents, contractors or consultants whether or not foreseeable and whether or not based in contract or tort claims or otherwise, arising out of or in connection with this Agreement even if advised of the possibility of such damage. Keenan's liability under this Agreement shall further be limited to, and shall not exceed, the amount of its available insurance coverage, but not exceeding the limits of coverage outlined in Section 5.

8. DISPUTE RESOLUTION

- A. Disputes arising out of or relating to this Agreement, other agreements between the parties, or any other relationship involving Client and Keenan (whether occurring prior to, as part of, or after the signing of this Agreement) shall first be resolved by good faith negotiations between representative of the parties with decision-making authority. If either party determines that the dispute cannot be resolved through informal negotiation then the dispute shall be submitted to non-binding mediation. The site of the mediation and the selection of a mediator shall be determined by mutual agreement of the parties. If the dispute is not resolved through mediation within sixty (60) days following the first notification of a request to mediate, then either party shall have the right to require the matter to be resolved by final binding arbitration by JAMS dispute resolution service pursuant to its Streamlined Arbitration Rules and Procedures or such other arbitration procedures as may be agreed to in writing by the parties. Negotiation, mediation, and arbitration shall be the exclusive means of dispute resolution between Client and Keenan and their respective members, agents, employees and officers.
- B. Arbitration shall be before a single arbitrator in the County of Los Angeles, California. The Arbitrator shall apply the Federal Arbitration Act and California substantive law, and shall accompany the award with a reasoned opinion. The arbitrator shall have no authority to award punitive or other damages not measured by the prevailing party's actual damages. The prevailing party shall be entitled to an award of reasonable attorneys' fees. A judgment of any court having jurisdiction may be entered upon the award.
- C. Either party may apply to the arbitrator seeking injunctive relief until the arbitration award is rendered or the controversy is otherwise resolved. Either party also may, without waiving any remedy under this Agreement, seek from any court having jurisdiction any interim or provisional relief that is necessary to protect the rights or property of that party, pending the establishment of the arbitral tribunal (or pending the arbitral tribunal's determination of the merits of the controversy).



9. TERMINATION

- A. This Agreement may be terminated upon the occurrence of any of the following events:
- i. By either party upon the dissolution or insolvency of either party;
 - ii. By either party following the filing of a bankruptcy petition by or against either party (if the petition is not dismissed within sixty (60) days in the case of an involuntary bankruptcy petition);
 - iii. If the application of any law, rule, regulation, or court or administrative decision prohibits the continuation of this Agreement or would cause a penalty to either party if the Agreement is continued, and if the Agreement cannot be amended to conform to such law, rule, regulation, or court or administrative decision in a manner that would preserve the original intent of the parties with respect to their rights and duties under this Agreement; or
 - iv. By the non-breaching party if a breach of this Agreement is not cured within sixty (60) days following receipt of written notice of the breach from the non-breaching party;
 - v. Upon sixty (60) days prior written notice to the other party of its intent not to renew this Agreement.
- B. In the event of termination pursuant to Section 9A above, Keenan shall be paid for the full value of all Services rendered through the date of termination.

10. SOLICITATION OF EMPLOYEES

During the Term, and for a period of twelve (12) months following any termination or expiration of the Agreement, neither party shall solicit the employment or engagement of any employee or agent of the other party that interacted directly with the soliciting party; provided, however, the foregoing provision shall not prevent either party from soliciting for employment or employing an employee who responds to general solicitations or advertisements in periodicals including newspapers and trade publications, so long as such solicitations or advertisements are not specifically directed at the employee(s) of the other party.

11. PROPRIETARY INTERESTS

Keenan shall retain the copyright and the sole right of ownership to the form and format of any report, tool, schedule, exhibit, assessment, analysis, or other deliverable, that is created or developed by Keenan in performing the Services and provided to Client by Keenan in any media whatsoever. Client shall, however, remain the owner of the content of any such deliverable and any Client data or information that was provided to Keenan for the performance of the Services.



Any deliverable created by Keenan for Client shall be used for Client's internal purposes and shall not be used, without the written consent of Keenan, for Client's commercial gain, nor shall it be distributed to or shared by Client with any third person, except as may be necessary to accomplish the intent and purpose of this Agreement.

12. **MARKETING**

Keenan may use Client's name in its representative client list. Keenan shall obtain Client's written consent before using Client's name for any other purpose.

13. **OTHER RELATIONSHIPS**

- A. Keenan or its affiliates may provide Client or others with other services or insurance coverage not provided in this Agreement and may receive compensation related to such other services which may include, without limitation, loss control services, joint powers administration, insurance brokerage services, securing reinsurance, claims administration, investigative services, financial processing and other related services.
- B. Keenan and/or its affiliate may provide services for other entities that also provide services to and/or contract with Client's insurance program (e.g., insurers and reinsurers and/or other coverage providers) and to the extent that such services are provided, Keenan will be separately compensated for those services.
- C. The Services provided to Client are non-exclusive and Keenan reserves the right to provide the same or similar services to other clients who may be in the same industry, business, or service as Client.

14. **CONFIDENTIALITY**

- A. As a result of their relationship under this Agreement each party may gain access to confidential information concerning the other. For purposes of this Agreement, the term "Confidential Information" includes, without limitation, i) any information or data about a party's business operations, clients, employees, marketing plans, method of operation, trade secrets, and financial performance; ii) information about Clients employees, such as name, address, social security number, compensation, and medical history, and iii) any other information about a party that is not available to the general public. Neither party shall, without the written consent of the other release, disclose, or disseminate the other party's Confidential Information except as is necessary for the performance of the Services.
- B. In the event that either party becomes the subject of a subpoena or court order compelling the disclosure of the other party's Confidential information, that party shall immediately notify the other so that the party whose Confidential Information is being sought can take such action as may be necessary to prevent or limit the release of its Confidential Information.



- C. Neither party shall be deemed to be in breach of this Section 14 if it has notified the other before it releases the Confidential Information pursuant to a subpoena or court order, and the party whose Confidential Information was requested fails to provide, before the deadline for disclosure, a copy of court order quashing the subpoena or otherwise limiting the original demand for the Confidential Information.

15. **GENERAL**

- A. This Agreement, its recitals and all attached exhibits constitute the entire understanding of the parties related to the subject matter of the Agreement, and supersede all prior and collateral statements, presentations, communications, reports, agreements or understandings, if any, related to such matter(s).
- B. The obligations set forth in this Agreement other than Keenan's obligation to perform the Services and Client's responsibility to pay for the Services shall survive the expiration or termination of this Agreement. Nothing in this Section 15.B. shall, however, be interpreted as relieving Client of its obligation to pay for any Services rendered by Keenan prior to the termination date of this Agreement.
- C. This Agreement is made for the benefit of the parties and is not intended to confer any third party benefit or right. The enforcement of any remedy for a breach of this Agreement may only be pursued by the parties to this Agreement.
- D. No modification or amendment to this Agreement shall be binding unless in writing and signed by authorized representatives from both parties. Any waiver or delay by a party in enforcing this Agreement shall not deprive that party of the right to take appropriate action at a later time or due to another breach. This Agreement shall be interpreted as if written jointly by the parties.
- E. Any provision determined by a court of competent jurisdiction to be partially or wholly invalid or unenforceable shall be severed from this Agreement and replaced by a valid and enforceable provision that most closely expresses the intention of the invalid or unenforceable provision. The severance of any such provision shall not affect the validity of the remaining provisions of this Agreement.
- F. Neither party shall be liable or deemed to be in default for any delay or failure in performance under this Agreement resulting, directly or indirectly, from acts of God, civil or military authority, acts of public enemy, war, accidents, fires, explosions, earthquakes, floods, power outages, failure of computer systems, machinery or supplies, vandalism, strikes, or other work interruptions, or any similar or other cause that is beyond the reasonable control of either party. Each party shall make a good faith effort to perform under this Agreement



in the event of any such circumstances, and shall resume full performance of its contract duties once the cause of the delay has abated.

G. All notices hereunder shall be in writing and shall be sent to the parties at the addresses as set forth below, or to such other individual or address as a party may later designate. Notices shall be sent via personal delivery, courier service, United States mail (postage pre-paid, return receipt requested), express mail service, electronic mail, or fax. Notice shall be effective when delivered, or if refused, when delivery is attempted. Notices delivered during non-working hours shall be deemed to be effective as of the next business day.

If the notice relates to a legal matter or dispute, a copy shall be sent to:

Keenan and Associates
2355 Crenshaw Blvd., Ste. 200
Torrance, CA 90501
Attn: Legal Department

This Agreement may be executed in counterparts and by fax signatures and each shall be deemed to be an original. Each person signing this Agreement on behalf of a party represents and warrants that he or she has the necessary authority to bind such party and that this Agreement is binding on and enforceable against such party.

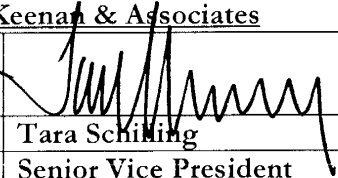
<u>Anaheim Union High School District</u>		<u>Keenan & Associates</u>	
<u>Signature:</u>		<u>Signature:</u>	
<u>By:</u>		<u>By:</u>	Tara Schilling
<u>Title:</u>		<u>Title:</u>	Senior Vice President
<u>Address:</u>	501 Crescent Way Anaheim, CA 92805	<u>Address:</u>	2355 Crenshaw Blvd., Ste. 200 Torrance, CA 90501
<u>Telephone:</u>	714-999-5657	<u>Telephone:</u>	310-212-0363
<u>Fax:</u>	714-520-5741	<u>Fax:</u>	310-618-0416
<u>Attention:</u>		<u>Attention:</u>	Betti Pasquale



EXHIBIT A

Keenan's Services*

Keenan will provide Anaheim Union High School District a Hazardous Materials Compliance Program (outlined in Keenan's proposal submitted to the District) that includes:

Hazardous Materials Inventory - A field consultant will conduct the inventory at District selected owned/leased sites.

The detailed report will be provided that identifies materials by:

- Site and room location
- Quantity
- Common/Trade name
- Manufacturer/Distributor
- DOT hazard code
- Estimated shelf life of common science chemicals
- Removal notes based on Science Safety Handbook for CA Public Schools

Hazardous Materials Observation Report - A separate observation report of any hazardous conditions observed during the inventory process will also be provided. This report contains references to chemical storage and compatibility, signage, and/or any condition that would pose an exposure to District employees, and/or students.

Hazardous Materials Business Plan Review and Development - District sites that store hazardous materials in quantities that exceed state thresholds are the type of sites that might require the completion and submittal of Business Emergency Operation Plans (BEOP) and chemical inventory. Keenan will update the District's current business plan. This will include completing the chemical inventory forms and providing completed BEOP packets to the District for review and signatures. It is then the responsibility of the District to submit signed copies to the local CUPA or PA and maintain a copy kept for the District's records.

SDS On-Line - The District will be provided a website that will be preloaded with folders that follow the format of the inventory; by site and location. The folders will be populated with appropriate Safety Data Sheets matching the products contained in the inventory for each location.

Hazard Communication Training - The District will be provided one (1) session of training covering the Hazard Communication Standard (Employee "Right-to-Know") or the Chemical Hygiene Standard pertaining to laboratory employees. The training covers the requirements of the standard, basic chemical safety in the workplace, control of chemical exposure and how to read and understand a Safety Data Sheet.

*The goal of Keenan's loss control services is to (i) promote safety awareness, (ii) assist in the identification of conditions which may pose a risk of injury, and (iii) provide recommendations



and/or suggestions to help mitigate the risks identified. While we are confident that Keenan's loss control services will help you to create a safer environment, we do not suggest that we will be able to identify all risk exposures or that following our recommendations will eliminate all risk of injury or result in improved loss experience.



EXHIBIT B

FEE SUMMARY

Keenan's fee to provide Anaheim Union High School District with the above-described Hazardous Materials Compliance program is:

Year 1 2014-2015 - \$30,475.00

Year 2 2015-2016 - \$29,475.00

Fee is based on the following sites:

13 High Schools
11 Middle Schools
District Office
Maintenance, Operation & Transportation

Fee includes:

- ◆ Professional Time
- ◆ Preparation and Scheduling
- ◆ Travel Time
- ◆ Follow Up Analytical Report
- ◆ Clerical Support/Word Processing
- ◆ All Expenses Associated with Program

Payment for Services shall be due upon receipt of Keenan's invoice. Any balance not paid within thirty (30) days following the date on the invoice shall be deemed late. Interest on any late payment shall accrue, as of the date of Keenan's original invoice, at the rate of 1½ percent per month, or the maximum interest rate permitted by applicable law, whichever is lower. Keenan has the right to suspend performance of its Services if any balance remains unpaid for more than sixty (60) days from the date of the invoice.



Anaheim Union High School District
 Education Division
**APPLICATION FOR STUDENT-INITIATED,
 NON-CURRICULUM RELATED ORGANIZATION**

CLICK AND ENTER DATA

School:	KATELLA HIGH SCHOOL	Date of Application:	June 11, 2014
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Policy permits student-initiated non-curriculum related school groups to conduct voluntary meetings on school grounds regardless of the size of the group or the religious, political or philosophical purpose of the students' meetings, under the following conditions:

1. The meetings may not interfere with the orderly operation of the school.
2. The meetings must be open to all students without regard to gender, ethnicity, religion or national origin.
3. School employees may not promote, lead or participate in the meetings.
4. Non-school persons may not direct, conduct, control, or regularly attend the meetings of the student groups.
5. No school system funds may be spent on behalf of the student groups, except for the cost of providing space for the group meetings.

To apply for status as a student-initiated, non-curriculum group, complete the following:

Name of proposed group:

Craftication! A fiber arts club

Purpose of the group:

<p>Craftication is a club dedicated to crafting. As a club we would be teaching Katella students how to knit and crochet (Mrs. Russell used to run the Katella Fiber Arts club 10 years ago in partnership with the Helping Hands foundation, but it dissolved when students lost interest, and there is a GREAT renewed interest in the fiber arts among students) as well as teaching students to sew, by hand and on the sewing machines, and foster an interest in creative expression through crafting. We are different than a traditional Art club because crafting, creating something usable from raw materials, is very different than traditional art. We will be focusing on fiber arts-Crochet, Knitting, Sewing and making things like scarves, hats, sock monkeys, etc. Students want to learn to do these time honored crafts and find it difficult to find someone who can teach them. I am going to open my classroom to those students who can't find time in their schedule to take a traditional home economics course, and to those who just want more time or one on one attention as they create their own functional products. Students will also have the opportunity to use the classroom sewing machines at lunch time (and after school as time permits) as well as access to knitting needles, crochet hooks, yarn, fabric, thread, traditional sewing supplies, and each other to gain inspiration from each other.</p>
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Frequency of group meetings:

Weekly on Friday at lunch


Proposed meeting day, time and location:

Day:	Friday	Lunch	Location:	10-101
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Applicant's Signature:	<i>Virginia Isaias</i>	Date:	
Printed Name:	Virginia Isaias		

Advisor's Signature:	<i>Kenna Russell</i>	Date:	<i>6/11/14</i>
Printed Name:	Kenna Russell		

Mailed 6/23/14

Principal's Signature:		Date:	6-18-14
Printed Name:	Ben Carpenter, Principal		

Send signed form to #15, Assistant Superintendent/Education, for approval.

Assistant Superintendent's Signature:		Date:	10/16/14
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Following approval, the completed application will be returned to the school principal.

Anaheim Union High School District
Education Division
**APPLICATION FOR STUDENT-INITIATED,
NON-CURRICULUM RELATED ORGANIZATION**

CLICK AND ENTER DATA

School:	Loara High School	Date of Application:	February 18 th 2014
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Policy permits student-initiated non-curriculum related school groups to conduct voluntary meetings on school grounds regardless of the size of the group or the religious, political or philosophical purpose of the students' meetings, under the following conditions:

1. The meetings may not interfere with the orderly operation of the school.
2. The meetings must be open to all students without regard to gender, ethnicity, religion or national origin.
3. School employees may not promote, lead or participate in the meetings.
4. Non-school persons may not direct, conduct, control, or regularly attend the meetings of the student groups.
5. No school system funds may be spent on behalf of the student groups, except for the cost of providing space for the group meetings.

To apply for status as a student-initiated, non-curriculum group, complete the following:

Name of proposed group:

FIDM Fashion Club

Purpose of the group (Please describe thoroughly):

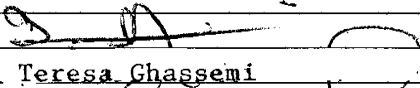

The FIDM fashion club is intended for those students passionate about up-to-date fashion, visual arts and expressing creativity! The club is sponsored by FIDM (Fashion Institute of Design & Merchandising) which provides many perks for all club members interested in the fashion industry like fashion shows, workshops, fieldtrips, and guest speakers. Active club members are eligible to receive \$2000 scholarship to FIDM. This club will provide interested students with many opportunities to share their creativity and passion with new friends and get a jumpstart on their future dreams.

Frequency of group meetings:

Twice a month

Proposed meeting day, time and location:

Day:	Wednesdays	Time:	lunch	Location:	Rm. 205 (Ghassemi)
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Applicant's Signature:		Date:	2/18/14
Printed Name:	Gipsy Rodriguez		
Advisor's Signature:		Date:	2/20/14
Printed Name:	Teresa Ghassemi		
Principal's Signature:		Date:	
Printed Name:	John Briquet		

Send signed form to #15, Assistant Superintendent/Education, for approval.

Assistant Superintendent's Signature:	<i>Maureen Gleason</i>	Date:	10/16/14
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Following approval, the completed application will be returned to the school principal.

Anaheim Union High School District
Education Division

**APPLICATION FOR STUDENT-INITIATED,
NON-CURRICULUM RELATED ORGANIZATION**

CLICK AND ENTER DATA

School:	Loara High School	Date of Application:	09/18/14
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Policy permits student-initiated non-curriculum related school groups to conduct voluntary meetings on school grounds regardless of the size of the group or the religious, political or philosophical purpose of the students' meetings, under the following conditions:

1. The meetings may not interfere with the orderly operation of the school.
2. The meetings must be open to all students without regard to gender, ethnicity, religion or national origin.
3. School employees may not promote, lead or participate in the meetings.
4. Non-school persons may not direct, conduct, control, or regularly attend the meetings of the student groups.
5. No school system funds may be spent on behalf of the student groups, except for the cost of providing space for the group meetings.

To apply for status as a student-initiated, non-curriculum group, complete the following:

Name of proposed group:

Giving Smiles Club

Purpose of the group (Please describe thoroughly):

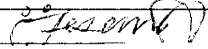
<p>Giving Smiles' purpose is to form a union between students to support a cause. The cause in this case is children born with mouth deformities such as cleft lip and cleft palate. The plan for this club is to spread the cause, to fundraise, and to donate to Operation Smile at the end of the year. Operation Smile is an organization who travels the world offering free reconstructive surgeries for children with mouth deformities. A club means more heads being put together to create ideas for fundraising. I also would like to communicate with the organization about Giving Smiles Club since they have a club section in their website. As I asked some friends how they felt about the cause; I was surprised to realize that many people are unaware of this problem. Beginning this club will bring students an opportunity to learn more about this specific world issue and how anyone can help. This club will not only help an important cause but also, form strong bonds between students who are passionate about the same cause.</p>
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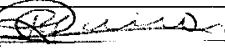
Frequency of group meetings:

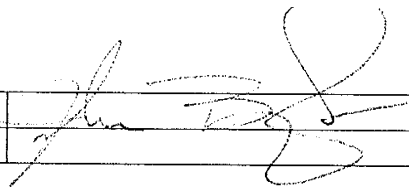
At least once a week

Proposed meeting day, time and location:

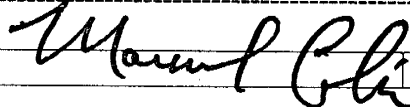
Day:	Wednesdays	Time:	Lunch	Location:	Mr. Quiroz's classroom (Rm: 704)
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Applicant's Signature:		Date:	9/18/14
Printed Name:	Jesenia Almonte		

Advisor's Signature:		Date:	9/18/14
Printed Name:	Richard Quiroz		

Principal's Signature:		Date:	9/25/14
Printed Name:			

Send signed form to #15, Assistant Superintendent/Education, for approval.

Assistant Superintendent's Signature:		Date:	10/2/14
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Following approval, the completed application will be returned to the school principal.

Anaheim Union High School District
Education Division

**APPLICATION FOR STUDENT-INITIATED,
NON-CURRICULUM RELATED ORGANIZATION**

School:	Loara High School	Date of Application:	September 8, 2014
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Policy permits student-initiated non-curriculum related school groups to conduct voluntary meetings on school grounds regardless of the size of the group or the religious, political or philosophical purpose of the students' meetings, under the following conditions:

1. The meetings may not interfere with the orderly operation of the school.
2. The meetings must be open to all students without regard to gender, ethnicity, religion or national origin.
3. School employees may not promote, lead or participate in the meetings.
4. Non-school persons may not direct, conduct, control, or regularly attend the meetings of the student groups.
5. No school system funds may be spent on behalf of the student groups, except for the cost of providing space for the group meetings.

To apply for status as a student-initiated, non-curriculum group, complete the following:

Name of proposed group:

Surf Club

Purpose of the group (Please describe thoroughly):

The purpose of Surf Club is to interact with peers and to share the knowledge of surfing and its background. Each member will learn about the surf culture and heritage. Members will attend monthly meetings in Mr. Magcalas's room at lunch where they will discuss everything having to do surfing. The club will have a president, vice president, treasure, and secretary. Surf club allows any student at Loara to join whether they know anything about surfing or not.

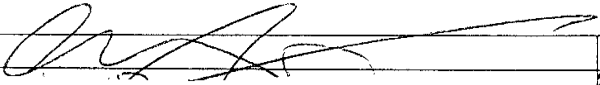
Frequency of group meetings:

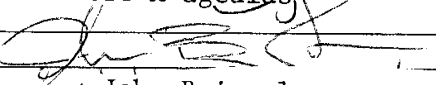
Every week at lunch.

Proposed meeting day, time and location:

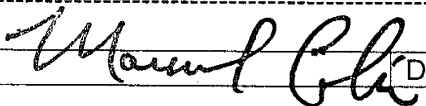
Day:	Tuesdays	Time:	Lunch	Location:	Room 200
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Applicant's Signature:	<i>Hannah Simpson</i>	Date:	9/10/14
Printed Name:	Hannah Simpson		

Advisor's Signature:		Date:	2/10/2014
Printed Name:	Jose M agcalas		

Principal's Signature:		Date:	2/11/14
Printed Name:	John Briquetelet		

Send signed form to #15, Assistant Superintendent/Education, for approval.

Assistant Superintendent's Signature:		Date:	10/10/14
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Following approval, the completed application will be returned to the school principal.

Anaheim Union High School District
Education Division
**APPLICATION FOR CURRICULUM-RELATED STUDENT
ORGANIZATION**

CLICK AND ENTER DATA IN THE APPROPRIATE AREAS (DOUBLE CLICK SHADED BOXES)

Name of Organization:	School:
Mock Trial	Magnolia High School

Name(s) of student(s) making application:

Elysha Holborow

Staff Sponsor(s):

William Jimenez

List purposes, objectives, and activities of organization (attach copy of Constitution and By-Laws)

The purpose of this organization is to educate, engage and offer life-changing civic education program that combines performance-based, law-related education with tournament-style, academic competition. Mock Trial supports these young leaders as they work in teams under the guidance of volunteer attorney coaches and teachers. Students will analyze the facts of a hypothetical criminal court case, prepare trial strategy and enact every role in the trial proceedings, either as members of the prosecution or defense. The teams present their cases in mock courtrooms before sitting judges and are scored by volunteer attorneys. Furthermore, there is no admission fee other than a fee may be charged for the cost of the club t-shirt. Amendments/ rules for Mock Trial may be changed through a majority vote by members, as well as the officers and faculty advisor. The officers of this organization shall consist of five team leaders: fundraising lead, advocacy lead, community education lead, president and vice president to help with the overall success of the club. The fundraising lead is responsible for finding new fundraising opportunities, contacting the venues, and making sure all fundraising events go according to plan. The advocacy lead shall be responsible for making strides toward raising awareness within the school and community. The advocacy lead will be responsible for raising awareness of the club throughout campus. The community education lead is to have effective communication skills in informing the community about Mock Trial. All will be encouraged to become familiar with Mock Trial and real court room procedures to ensure the clubs success and longevity. Finally, the president's responsibility is to over look the other leader's jobs, communicate with members, and assist with anything else that is needed. Lastly, the vice president is responsible for assisting the president. These leaders work to mobilize students by organizing fellow team members in support of Mock Trial. Team leaders also stay in communication with Mock Trial staff and assist to connect all team members to Mock Trials many resources, updates, and opportunities.

Proposed meetings:

Day(s):	Every Tuesday	Time(s):	After School, 3 PM-4:30 PM	Location:	Magnolia Campus
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Special equipment? No Yes – Describe:

No special equipment.

Qualifications for membership, if any:

Membership is open to anyone to any student who wants to develop an understanding of and appreciation for the American judicial system, the rule of law and their rights and responsibilities as citizens.

How are officers elected?

Term?

Those who wish to become an officer must request for an application. Upon completion, the applicant will be scheduled an interview, held by the president and faculty advisor. Qualified applicants shall be appointed.	An officer's term is for 1 year and if they wish to serve the following year they will be re-elected through class nominations.
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State relationship to curriculum and/or instructional program of the district, and describe how the organization will serve as an extension of or adjunct to the curriculum. Include specific reference to the courses of study, classes, or programs which the organization is intended to supplement; the instructional materials or learning resources which will be used; the skills, concepts, or attitudes which are planned to be developed; and the evaluation techniques which will be used to assess whether or not the objectives have been achieved:

Mock Trial activities will address American Government curriculum standards 12.1, 12.2, 12.3. American Government curriculum standards will be supplemented by encouraging students to discuss the principal and moral values expressed in the U.S. Constitution, Bill of Rights, as well as discuss the influence of ancient Greek, Roman, and English political thinkers. Students will also evaluate and take and defend positions on the scope and limits of rights and obligations as democratic citizens and will also discuss the importance of the Bill of Rights and how they affect every American citizen and how these rights are secured. Students will also learn and discuss civic mindedness, such as volunteering for public service, respecting the rights of one another, and naturalization. Students will also discuss their legal obligations to obey the law, serve as a juror, and pay taxes.

Describe the function of the staff adviser in the promotion, supervision, and leadership of the organization:

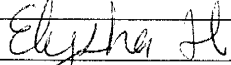
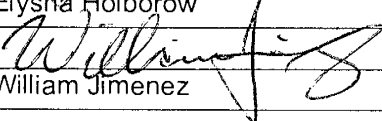
The staff advisor shall serve as a liaison with school administration and others as well as provide a source of encouragement and additional advice to the members of Mock Trial.

Will this organization be raising funds for any purpose? No Yes – Describe how funds will be raised and for what purpose:

Funds will be raised through general fundraising (e.g. holiday grams, yard sales, etc) and the proceeds will be sent to Mock Trial headquarters. Funds will be used to enlist in local and possibly state Mock Trial competitions and trips to real life court cases in the Orange County

area.

The undersigned agree to comply with all applicable district policies, school guidelines, and rules, as adopted and amended:

Signature of student making application:	
Printed name of student making application:	Elysha Holborow
Signature of faculty sponsor:	
Printed name of faculty sponsor:	William Jimenez

Faculty sponsor: I have reviewed this application and
the application is complete: Yes the Constitution/By-Laws are attached: Yes
the application is not complete (explain):

Article 1: Purpose

The primary objective of Mock Trial is to educate, engage and offer life-changing civic education program that combines performance-based, law-related education with tournament-style, academic competition. Mock Trial supports students as they work in teams under the guidance of volunteer attorney coaches and teachers. Students will analyze various facts of a hypothetical criminal court case, prepare trial strategy and enact every role in the trial proceedings, either as members of the prosecution or defense.

Article 2: Objective

To educate the students about the challenges faced by the American Legal and Judicial system and to encourage students to explore these various avenues to further their education and interests.

Article 3: Membership

Section 1

1. Membership is open to anyone with an interest and passion for the American Legal and Judicial system.
2. Each member is expected to attend the scheduled club meetings.

Section 2: Officers

1. Those who wish to become an officer must request an application. Once completed, the applicant will be scheduled an interview held by the president and faculty advisor. Qualified applicants shall be appointed.
2. An officer's term will last for an entire school year. Re-elections will

be done through class nominations.

Article 4: Fees and Dues

1. There is no admission fee for Mock Trial.
2. A fee may be charged for the cost of club t-shirts.

Amendments 5:

1. The bylaws and/or the constitution may be amended through a majority vote by the members, as well as the officers and faculty advisor.

Article 6: Officers

1. The officers of this organization shall consist of five elected officers: fundraising lead, advocacy lead, community education lead, president and vice president to help with the overall success of the club.

Bylaws of Mock Trial

Article 1: Elections

1. Applicants will be carefully assessed by officers and faculty advisors to ensure the success and longevity of the club.

Article 2: Duties of Officers

1. Team Leaders, President and Vice President, work to mobilize students by organizing fellow Mock Trial team members in support of their selected duties. Team leaders shall maintain close communication with Mock Trial staff and assist to connect all Mock Trial team members to Mock Trial resources, updates, and opportunities.
2. Team Leader: Fundraising Lead
 - a. Fundraising Lead is responsible for finding new fundraising opportunities, contacting the venues, making sure all fundraising events go according to plan. They must be familiar with the procedures and roles of Mock Trial.
3. Team Leader: Advocacy Lead
 - a. Advocacy Lead shall be responsible for making strides toward raising awareness within the school and community. They must be familiar with the procedures and roles of Mock Trial.
4. Team Leader: Community Education Lead

- a. The Community Education Lead is to have effective communication skills in informing and relaying information to the community about the various Mock Trial projects and events. They must also be familiar with the various procedures and roles of Mock Trial.

Article 3: Duties of Faculty Advisor

- 1. The Faculty Advisor shall serve as a liaison with school administration and others as well as provide a familiar source of encouragement, advice and additional support to their Mock Trial team members. The advisor may offer suggestion on how to improve meetings, events, etc. The advisor may also offer their knowledge of past and present issues in the American Judicial and Law history that relate to Mock Trial.

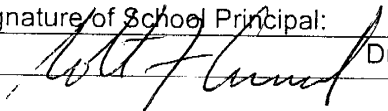
Article 4: Meetings

- 1. Meetings shall be held every Tuesday after school on the Magnolia High School campus.

Article 5: Fundraising

- 1. There will be many fundraising activities that shall be organized to acquire money for the Mock Trial team. 100% of the proceeds will be sent to Mock Trial headquarters, which are then sent to the selected organization within Mock Trial.

Signature of School Principal:

	Date:
Dr. Robert Cunard	9-16-14

Signature of Assistant Superintendent of Education:

	Date:
	10/10/14

Education Office Use Only:

Board of Trustees action:	Approved	Denied	Date:
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Submit completed form to the Assistant Superintendent of Education (mail location #15).

Anaheim Union High School District
Education Division

**APPLICATION FOR STUDENT-INITIATED,
NON-CURRICULUM RELATED ORGANIZATION**

School:	Oxford Academy	Date of Application:	June 2, 2014
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Policy permits student-initiated non-curriculum related school groups to conduct voluntary meetings on school grounds regardless of the size of the group or the religious, political or philosophical purpose of the students' meetings, under the following conditions:

1. The meetings may not interfere with the orderly operation of the school.
2. The meetings must be open to all students without regard to gender, ethnicity, religion or national origin.
3. School employees may not promote, lead or participate in the meetings.
4. Non-school persons may not direct, conduct, control, or regularly attend the meetings of the student groups.
5. No school system funds may be spent on behalf of the student groups, except for the cost of providing space for the group meetings.

To apply for status as a student-initiated, non-curriculum group, complete the following:

Name of proposed group:

Korean Culture and Awareness Club (KCA)

Purpose of the group (Please describe thoroughly):

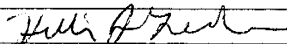
The purpose of this club is provide Korean culture and fellowship among Korean and non-Korean students on campus. All students interested in learning about the Korean culture are welcome to join and learn. The Korean club will promote unity and brotherhood among various students of different backgrounds, not only of Korean origin, as a cultural student organization which aims to enhance awareness of the Korean culture on campus, to foster goodwill and to develop a working relationship with students of Oxford Academy, and to achieve academic excellence in our field and endeavors


Frequency of group meetings:

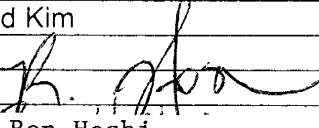
Weekly

Proposed meeting day, time and location:


Day: Wednesday Time: Lunch Location: Room 302 (Mr. Kim's room)

Applicant's Signature:		Date:	6/2/14
Printed Name:	Kelli Kushner		

Advisor's Signature:		Date:	6/2/14
Printed Name:	David Kim		

Principal's Signature:		Date:	9/11/14
Printed Name:	Ron Hoshi		

Send signed form to #15, Assistant Superintendent/Education, for approval.

Assistant Superintendent's Signature:		Date:	9-16-14
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Following approval, the completed application will be returned to the school principal.

APPLICATION FOR CURRICULUM-RELATED STUDENT ORGANIZATION

CLICK AND ENTER DATA IN THE APPROPRIATE AREAS (DOUBLE CLICK SHADED BOXES)

Name of Organization:

Students Against Destructive Decisions (S.A.D.D)

School:

Oxford Academy

Name(s) of student(s) making application:

Daniella Cook, Riya Majumdar

Staff Sponsor(s):

Mr. Royal

List purposes, objectives, and activities of organization (attach copy of Constitution and By-Laws)

A peer-to-peer education, prevention, and activism organization dedicated to preventing destructive decisions, particularly underage drinking, other drug use, risky and impaired driving, and sleep deprivation.

Proposed meetings:

Day(s):	Every other Monday	Time(s):	During lunch	Location:	Mr. Royal's class
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Special equipment? No Yes – Describe:

Qualifications for membership, if any:

No qualifications

How are officers elected?

Through elections within the club

Term?

One year

State relationship to curriculum and/or instructional program of the district, and describe

how the organization will serve as an extension of or adjunct to the curriculum. Include specific reference to the courses of study, classes, or programs which the organization is intended to supplement; the instructional materials or learning resources which will be used; the skills, concepts, or attitudes which are planned to be developed; and the evaluation techniques which will be used to assess whether or not the objectives have been achieved:

Health Class-reinforcement of what is learned in the classroom concerning the harmful effect of drugs and alcohol on the body and the importance of prevention.

Through the participation in campaigns, and other club activities that are assigned by the club, an assessment and reinforcement of the learned material will be achieved. Through the activities and campaigns that are held by the club not only will awareness be raised within the club, but also to other students in the school.

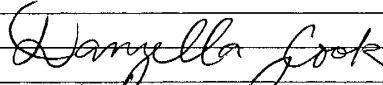
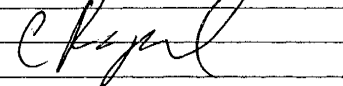
Describe the function of the staff adviser in the promotion, supervision, and leadership of the organization:

To provide supervision during the club meetings and providing the classroom for the meetings to take place

Will this organization be raising funds for any purpose? No Yes – Describe how funds will be raised and for what purpose:

Through fundraisers such as carwashes or food fundraisers money would be raised for causes such as Doug Uselton's family (an Oxford Academy student who died with his father in a car accident caused by a drunk driver)

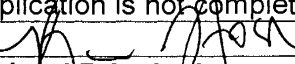
The undersigned agree to comply with all applicable district policies, school guidelines, and rules, as adopted and amended:

Signature of student making application:	Daniella Cook 
Printed name of student making application:	Daniella Cook
Signature of faculty sponsor:	Christopher Royal 
Printed name of faculty sponsor:	Christopher Royal

Faculty sponsor: I have reviewed this application and

the application is complete the Constitution/By-Laws are attached

the application is not complete (explain):

Ron Hoshi  June 10, 2014

Signature of School Principal:

Date:

Signature of Assistant Superintendent of Education		Date:	
<i>[Handwritten Signature]</i>		9-9-14	
Education Office Use Only:			
Board of Trustees action:	<input type="checkbox"/> Approved	<input type="checkbox"/> Denied	Date:

Submit completed form to the Assistant Superintendent of Education (mail location #15).

Anaheim Union High School District
Education Division
**APPLICATION FOR STUDENT-INITIATED,
NON-CURRICULUM RELATED ORGANIZATION**

CLICK AND ENTER DATA

School:	Western High School	Date of Application:	08/28/14
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Policy permits student-initiated non-curriculum related school groups to conduct voluntary meetings on school grounds regardless of the size of the group or the religious, political or philosophical purpose of the students' meetings, under the following conditions:

1. The meetings may not interfere with the orderly operation of the school.
2. The meetings must be open to all students without regard to gender, ethnicity, religion or national origin.
3. School employees may not promote, lead or participate in the meetings.
4. Non-school persons may not direct, conduct, control, or regularly attend the meetings of the student groups.
5. No school system funds may be spent on behalf of the student groups, except for the cost of providing space for the group meetings.

To apply for status as a student-initiated, non-curriculum group, complete the following:

Name of proposed group:

Cystic Fibrosis Fighters

Purpose of the group:

To raise awareness for Cystic Fibrosis and funds for the Cystic Fibrosis Foundation. Club members will host informational meetings, produce fliers, and volunteer for CFF functions. Money will be raised for the local CFF chapter mainly by recruiting students to participate in the Great Strides Walk, CFF's national fundraising event.

Frequency of group meetings:

Once a month

Proposed meeting day, time and location:

Day:	TBD	Time:	lunch	Location:	Room 16
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Applicant's Signature:	<i>Megan Peterson</i>	Date:	8/28/14
Printed Name:	Megan Peterson		

Advisor's Signature:	<i>Karen Reta</i>	Date:	8/28/14
Printed Name:	Karen Reta		

Principal's Signature:	<i>Daniel Lunt</i>	Date:	9-3-14
Printed Name:	Daniel Lunt		

Send signed form to #15, Assistant Superintendent/Education, for approval.

Assistant Superintendent's Signature:	<i>Marcel Cole</i>	Date:	10/6/14
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Following approval, the completed application will be returned to the school principal.

APPLICATION FOR CURRICULUM-RELATED STUDENT ORGANIZATION

CLICK AND ENTER DATA IN THE APPROPRIATE AREAS (DOUBLE CLICK SHADED BOXES)

Name of Organization:

LinkCrew

School:

Western High School

Name(s) of student(s) making application:

Tajay Sloley

Staff Sponsor(s):

Jaime Flores, Juanis Garcia, Krisdee Kanaly, Ann Jensen, Dolly Shueh

List purposes, objectives, and activities of organization (attach copy of Constitution and By-Laws)

Peer Mentoring for incoming Freshmen

Proposed meetings:

Day(s): Wednesday

Time(s): Lunch

Location: Room 70A

Special equipment? X No Yes – Describe:

Qualifications for membership, if any:

Must be accepted into the Linkcrew program through the application process, based on GPA and Discipline history

How are officers elected?

Voted in

Term?

Yearly

State relationship to curriculum and/or instructional program of the district, and describe

how the organization will serve as an extension of or adjunct to the curriculum. Include specific reference to the courses of study, classes, or programs which the organization is intended to supplement; the instructional materials or learning resources which will be used; the skills, concepts, or attitudes which are planned to be developed; and the evaluation techniques which will be used to assess whether or not the objectives have been achieved:

LinkCrew club will provide training for the peer mentoring program for the Link Leaders that are unable to fit the LinkCrew class into their schedule.

Describe the function of the staff adviser in the promotion, supervision, and leadership of the organization:

Staff will provide training material and curriculum and supervise club meetings

Will this organization be raising funds for any purpose? No Yes – Describe how funds will be raised and for what purpose:

Funds will be raised via fundraiser events and student store. Funds will be used for purchasing of course materials, events, and field trips.

The undersigned agree to comply with all applicable district policies, school guidelines, and rules, as adopted and amended:

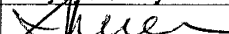
Signature of student making application:



Printed name of student making application:

Tajay Sloley

Signature of faculty sponsor:



Printed name of faculty sponsor:

Dolly Shueh

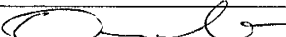
Faculty sponsor: I have reviewed this application and

the application is complete

the Constitution/By-Laws are attached

the application is not complete (explain):

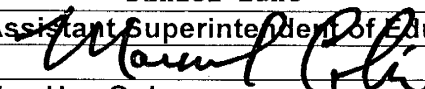
Signature of School Principal:



Date: 9-17-14

Daniel Lunt

Signature of Assistant Superintendent of Education:



Date:

10/6/14

Education Office Use Only:

Board of Trustees action: Approved

Denied

Date:

Submit completed form to the Assistant Superintendent of Education (mail location #15).

Anaheim Union High School District
Education Division

**APPLICATION FOR STUDENT-INITIATED,
NON-CURRICULUM RELATED ORGANIZATION**

CLICK AND ENTER DATA

School:	Lexington JHS	Date of Application:	9/8/14
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Policy permits student-initiated non-curriculum related school groups to conduct voluntary meetings on school grounds regardless of the size of the group or the religious, political or philosophical purpose of the students' meetings, under the following conditions:

1. The meetings may not interfere with the orderly operation of the school.
2. The meetings must be open to all students without regard to gender, ethnicity, religion or national origin.
3. School employees may not promote, lead or participate in the meetings.
4. Non-school persons may not direct, conduct, control, or regularly attend the meetings of the student groups.
5. No school system funds may be spent on behalf of the student groups, except for the cost of providing space for the group meetings.

To apply for status as a student-initiated, non-curriculum group, complete the following:

Name of proposed group:

Reading Rocks!!! (Reading club)

Purpose of the group (Please describe thoroughly):

To Promote reading to students who don't like to read; introduce new and unique genres to book lovers; get students interested in many type of books
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Frequency of group meetings:

Once or twice a week

Proposed meeting day, time and location:

Day:	Monday	Time:	12:00 lunch	Location:	Room 501
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Applicant's Signature:	<i>Manasa Lakshmi & Skye Burge</i>	Date:	9/8/14
Printed Name:	Manasa Lakshmi & Skye Burge		

Advisor's Signature:	<i>Kelly Coofey</i>	Date:	9/8/14
Printed Name:	Kelly Coofey		

Principal's Signature:	<i>Sam Joo</i>	Date:	9/8/14
Printed Name:	Sam Joo		

Send signed form to #15, Assistant Superintendent/Education, for approval.

Assistant Superintendent's Signature:	<i>Manuel Olin</i>	Date:	10/6/14
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Following approval, the completed application will be returned to the school principal.

The Board of Trustees intends that technological resources provided by the district be used in a responsible and proper manner in support of the instructional program and for the advancement of student learning.

It is the purpose of this policy to outline acceptable student ~~and staff~~ behavior with respect to the use of electronic information resources and district technology.

DEFINITION

District technology includes, but is not limited, to all equipment, and all files stored within, and software components related to the creation, gathering, modification or distribution of electronic information and materials, online electronic networks, sources accessed via modem, telephone or satellite, and distance learning sources including video conferencing.

PRIVILEGES

The use of district technology is a privilege, not a right, and inappropriate use will result in the cancellation of those privileges. Use of district technology implies agreement to the terms and conditions of this policy. The Board of Trustees authorizes district and school network administrators to suspend or revoke access to district technology when questionable conditions arise.

PERSONAL RESPONSIBILITY

The Superintendent or designee shall notify students and parents/guardians about authorized uses of district computers and consequences for unauthorized use and/or unlawful activities.

Students ~~and Employees~~ are expected to maintain consistently high levels of personal responsibility regarding the use of district technology. Rules found in the district's Student Discipline Policy 8700 and Education Code 48900, as well as ~~employee and student~~ handbooks clearly apply to students ~~and employees~~ conducting electronic research and communications. Additionally, the Board of Trustees expects that all system users will observe the definitions and authorized procedures described in Penal Code Section 502.

One fundamental need for acceptable student ~~and employee~~ use of district technology is respect for, and protection of, password/account code security, as well as restricted databases, files and other data. Personal passwords/accounts shall be created to protect students ~~and employees~~ utilizing electronic resources to conduct research. ~~or shall~~ Students ~~or employees~~ shall not use another party's password except in the authorized maintenance and monitoring of the network.

NO EXPECTATION OF PRIVACY

Employees Students shall have no expectation of privacy in any message, file, data, document, facsimile, or any other form of information accessed, transmitted to, received from, or stored on any technology owned, leased, used, maintained, moderated or otherwise operated by AUHSD, including, but not limited to, e-mails and other electronic communications. During the course of carrying out their responsibilities, authorized AUHSD personnel or other authorized representatives may access any technology, including employee student e-mails and other electronic communications without the knowledge of the user. AUHSD also has software and systems in place that monitor and record all internet / intranet and e-mail usage. AUHSD may capture user activity such as network resource and file access, data created, stored or transmitted in any form, telephone numbers dialed and web sites visited. The lack of privacy expectation with regard to AUHSD technology does not extend to a personal device owned by an individual employee except insofar as the employee individual uses that device to access the AUHSD network.

The use creation or change of any password, code or any method of encryption or the capacity to delete or purge files or messages, whether or not authorized by AUHSD, does not create any expectation of privacy in any message, file, data, document, communication, facsimile, or other form of information transmitted to, received from, or stored by technology.

CONFIDENTIALITY OBLIGATIONS

AUHSD endeavors to maintain the confidentiality of its internal e-mail systems and other electronically stored information, and employees students are expected to respect that confidentiality. Employees Students shall not copy, move, or otherwise transfer confidential or sensitive information or data to a directory or storage location that does not have adequate access restrictions.

AUHSD websites available to the general public must contain a Privacy Statement.

To safeguard and protect the proprietary, confidential and sensitive business information of AUHSD and to ensure that the use of all technology is consistent with AUHSD legitimate business and educational interests, authorized representatives of AUHSD may monitor the use of technology, messages and files.

Users who become aware of a possible security breach involving AUHSD technology or data shall immediately notify the AUHSD Director of Education and Information Technology or designee.

GUIDELINES FOR ONLINE SERVICES/INTERNET ACCESS

The Superintendent or designee shall ensure that all district computers with Internet access have a technology protection measure that blocks or filters Internet access to visual depictions of obscenity, child pornography, or are harmful to minors, and that the operation of such measures is enforced. (20 USC 7001, 47 USC 254)

The Board desires to protect students from access to harmful matter on the Internet and other online services. The Superintendent or designee shall implement rules and procedures designed to restrict students' access to harmful or inappropriate matter on the Internet. He/she also shall establish regulations to address the safety and security of students when using electronic mail, chat rooms and other forms of direct electronic communication.

Disclosure, use and dissemination of personal identification information regarding students are prohibited.

Staff shall supervise students while they are using online services and may ask teacher aides to assist in this supervision.

The Superintendent or designee shall provide age-appropriate instruction regarding safe and appropriate behavior on social networking sites, chat rooms, and other Internet services. Such instruction shall include, but not be limited to, the dangers of posting personal information online, misrepresentation by online predators, how to report inappropriate or offensive content or threats, behaviors that constitute cyberbullying, and how to respond when subjected to cyberbullying.

Cyberbullying is an act that may be committed face-to-face or "by an electronic act." An "electronic act" is defined as "transmission of a communication, including but not necessarily limited to, a message, text, sound, or image, **or a post on a social network Internet Web site**, by means of an electronic device, including but not necessarily limited to, a telephone, wireless telephone or other wireless communication device, computer, or pager."

Technology is an important aspect to the district's objective to create effective school to home parent communication to increase parent awareness and involvement. The district has implemented a variety of tools to facilitate parent communication including, but not limited to, a school-to-home telephony system, district and school web sites, and a student information system with parent and student portals that maintain pertinent student demographic and performance data. Employees are encouraged to populate these systems with appropriate and relevant data that make these systems useful.

It is expected that the use of district technology be limited to curriculum, instructional, and administrative projects both by staff and students.

ACCEPTABLE USE

The use of Anaheim Union High School District's technology is a privilege which may be revoked at any time. Behaviors which shall result in revocation of access shall include, but will not be limited to: Damage to or theft of system hardware or software; alteration of system software; placement of unlawful information, computer viruses or harmful programs on or through the computer system, either public or private files or messages; entry into restricted information on systems or network files in violation of password/account code restrictions; and/or use of the network for personal gain or to engage in political lobbying.

The District will make every effort to protect students and staff from access to inappropriate material by strict monitoring at the classroom level and through restrictions implemented by hardware, software, and Internet filters which will monitor network activity. The Board of Trustees recognizes it is impossible to eliminate access to all controversial materials. **Furthermore, because of the need for monitoring activity, there can be no expectation of privacy when using district technology.**

Any attempt to gain access to inappropriate or controversial materials shall be grounds for revocation of access to district technology and may result in other disciplinary action.

In order to help ensure that the district adapts to changing technologies and circumstances, the Superintendent or designee shall regularly review this policy, the accompanying administrative regulation and other procedures. He/she shall also monitor the district's filtering software to help ensure its effectiveness.

Access to electronic mail (e-mail) is a privilege and is designed to assist students and employees in the acquisition of knowledge and in efficiently communicating with others. The district e-mail system is designed solely for educational and work related purposes. E-mail files are subject to review by district and school personnel.

Students or employees who engage in activities commonly described as "hacking" (i.e., the unauthorized review, duplication, dissemination, removal, damage, or alteration of files, passwords, computer systems, or programs, or other property of the district, a business, or any other governmental agency obtained through unauthorized means) are subject to district discipline and loss of privileges.

Students and employees are not permitted to obtain, download, view or otherwise gain access to materials which may be deemed unlawful, harmful, abusive, obscene, pornographic, descriptive of destructive devices, or otherwise objectionable under current district policy or legal definitions.

The district or school staff reserves the right to remove files, limit or deny access, and refer staff or students violating the Board Policy for other disciplinary action. The Board of Trustees authorizes district and school administrators to monitor and review all aspects of the use of district technology.

INTELLECTUAL PROPERTY

Board Policy 7902 addresses the issues of copyright law. Users should assume that any material they did not create is copyrighted.

SERVICES

While the district is providing access to electronic resources, it makes no warranties, whether expressed or implied, for these services. The district will not be responsible for the accuracy of information obtained through district technology or for any damages suffered by any person while using these services. These damages include loss of data as result of delays, non-delivery or service interruptions caused by district technology or the user's errors or omissions. The use or distribution of any information that is obtained through district technology is at the user's own risk.

SECURITY

The Board of Trustees recognizes that district technology security is an extremely high priority. The accounts and passwords provided to each user are intended for the exclusive use of that person. Any problems which arise from the user's sharing his/her password/account are the responsibility of the account holder. Any misuse may result in the suspension or revocation of account privileges. The use of an account by someone other than the registered holder will be grounds for loss of access privileges to district technology.

Users are required to report immediately any abnormality in the system as soon as they observe it. Abnormalities should be reported to the classroom teacher and/or network administrator.

VANDALISM OF THE ELECTRONIC NETWORK OR TECHNOLOGY SYSTEM

Vandalism is defined as any malicious attempt to alter, harm or destroy equipment or data of another user, the district administrative network, or the other networks that are accessible via district technology. This includes, but is not limited to, the uploading or the creation of computer viruses, the alteration of data, or the theft of restricted information. Any vandalism of the district electronic network or technology system will result in the immediate loss of computer service, disciplinary action and, as appropriate, referral to law enforcement officials.

Cross References:

AUHSD Board Policies: 7902 Reproduction and Use of Copyrighted Materials
8700 Student Discipline
8708 Sexual Harassment, Students

Legal References:

Education Code: 48900 Suspension and expulsion
48980 Required notification at beginning of term
51006 Computer education and resources
51007 Programs to strengthen technological skills
51870-74 Education technology
51870.5 Student Internet access
60044 Prohibited instructional materials

Penal Code: 313 Harmful matter
502 Computer crimes, remedies
632 Eavesdropping on/or recording confidential communications
United States Code, Title 20:
6801-7005 Technology for Education Act of 1994
7001 Internet safety policy and technology protection measures,
Title III funds
United States Code, Title 47:
254 Universal service discounts (E-rate)
Code of Federal Regulations, Title 16
312.2-312.12 Children's online privacy protection
Code of Federal Regulations, Title 47
54.520 Internet safety policy and technology protection measures,
E-rate discounts
California Public Records Act
Federal Civil Procedure (2006 amendment)
AB 746

Board of Trustees

March 28, 1996

Revised: October 2001

Revised: January 2005

Revised December 2005

Revised January 2012

Revised October 2014 *Pending*

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Employees shall have no expectation of privacy in any message, file, data, document, facsimile, or any other form of information accessed, transmitted to, received from, or stored on any technology owned, leased, used, maintained, moderated or otherwise operated by AUHSD, including, but not limited to, e-mails and other electronic communications. During the course of carrying out their responsibilities, authorized AUHSD personnel or other authorized representatives may access any technology,

~~including employee e-mails and other electronic communications without the knowledge of the user. AUHSD also has software and systems in place that monitor and record all internet / intranet and e-mail usage. AUHSD may capture user activity such as network resource and file access, data created, stored or transmitted in any form, telephone numbers dialed and web sites visited. The lack of privacy expectation with regard to AUHSD technology does not extend to a personal device owned by an individual employee except insofar as the employee uses that device to access the AUHSD network.~~

~~The use creation or change of any password, code or any method of encryption or the capacity to delete or purge files or messages, whether or not authorized by AUHSD, does not create any expectation of privacy in any message, file, data, document, communication, facsimile, or other form of information transmitted to, received from, or stored by technology.~~

~~Employees are advised that employee e-mails and other electronic communications pertaining to the business of AUHSD generally are deemed to be public records and must be disclosed to members of the public upon request unless the records are specifically exempt from disclosure under the California Public Records Act. Moreover, documents may be subject to disclosure by subpoena or other legal process.~~

CONFIDENTIALITY OBLIGATIONS

~~AUHSD endeavors to maintain the confidentiality of its internal e-mail systems and other electronically stored information, and employees are expected to respect that confidentiality. Employees shall not copy, move, or otherwise transfer confidential or sensitive information or data to a directory or storage location that does not have adequate access restrictions.~~

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~~of such measures is enforced. (20 USC 7001, 47 USC 254).~~

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~~It is expected that the use of district technology be limited to curriculum, instructional, and administrative projects both by staff and students.~~

~~ACCEPTABLE USE~~

~~The use of Anaheim Union High School District's technology is a privilege which may be revoked at any time. Behaviors which shall result in revocation of access shall include, but~~

~~will not be limited to: Damage to or theft of system hardware or software; alteration of system software; placement of unlawful information, computer viruses or harmful programs on or through the computer system, either public or private files or messages; entry into restricted information on systems or network files in violation of password/account code restrictions; and/or use of the network for personal gain or to engage in political lobbying.~~

~~The District will make every effort to protect students and staff from access to inappropriate material by strict monitoring at the classroom level and through restrictions implemented by hardware, software, and Internet filters which will monitor network activity. The Board of Trustees recognizes it is impossible to eliminate access to all controversial materials. Furthermore, because of the need for monitoring activity, there can be no expectation of privacy when using district technology.~~

~~Any attempt to gain access to inappropriate or controversial materials shall be grounds for revocation of access to district technology and may result in other disciplinary action.~~

~~In order to help ensure that the district adapts to changing technologies and circumstances, the Superintendent or designee shall regularly review this policy, the accompanying administrative regulation and other procedures. He/she shall also monitor the district's filtering software to help ensure its effectiveness.~~

~~Access to electronic mail (e-mail) is a privilege and is designed to assist students and employees in the acquisition of knowledge and in efficiently communicating with others. The district e-mail system is designed solely for educational and work related purposes. E-mail files are subject to review by district and school personnel.~~

~~Students or employees who engage in activities commonly described as "hacking" (i.e., the unauthorized review, duplication, dissemination, removal, damage, or alteration of files, passwords, computer systems, or programs, or other property of the district, a business, or any other governmental agency obtained through unauthorized means) are subject to district discipline and loss of privileges.~~

~~Students and employees are not permitted to obtain, download, view or otherwise gain access to materials which may be deemed unlawful, harmful, abusive, obscene, pornographic, descriptive of destructive devices, or otherwise objectionable under current district policy or legal definitions.~~

~~The district or school staff reserves the right to remove files, limit or deny access, and refer staff or students violating the Board Policy for other disciplinary action. The Board of Trustees authorizes district and school administrators to monitor and review all aspects of the use of district technology.~~

INTELLECTUAL PROPERTY

~~Board Policy 7902 addresses the issues of copyright law. Users should assume that any material they did not create is copyrighted. Employees may not claim personal copyright~~

~~privileges over files, data or materials developed in the scope of their employment. Although it is possible to download a wide variety of material, students and staff shall not create or maintain archival copies of these materials unless the source indicates that the materials are in the public domain.~~

ACCEPTABLE USE AGREEMENT

The use of any district technology shall constitute agreement to the terms and conditions outlined by this policy.

Parents and students will be notified of this policy annually, in conjunction with the Parent-Student Handbook. Understanding of and agreement to all rules, policies and laws must be acknowledged on the Acceptable Use Agreement portion of the Receipt of Annual Parent-Student Handbook by signature of both student and parent/guardian. With their signatures, the student and his/her parent/guardian(s) agree to not hold the district responsible and shall agree to indemnify and hold harmless the district and all district personnel for the failure of any technology protection measures, violations of copyright restrictions, users' mistakes or negligence, or any costs incurred by users.

The following uses of AUHSD technology are unacceptable and in violation of this policy:

1. Uses that violate any state or federal law or municipal ordinance
2. Selling or purchasing any illegal substance
3. Threatening, harassing or making defamatory or false statements about others - cyberbullying is prohibited by state law
4. Accessing, transmitting or downloading offensive, harassing or disparaging materials
5. Using any district computer to pursue hacking, internal or external to the district or attempting to access information that is protected by privacy laws
6. Using the district Internet system to engage in any unlawful act including, but not limited to, arranging for a drug sale or the purchase of alcohol, engaging in criminal gang activity, espionage, or threatening the safety of any person
7. Accessing, transmitting or downloading computer malware (including viruses, worms, spyware, adware, Trojan horses) or other harmful files or programs or in any way degrading or disrupting any computer system performance
8. Accessing, transmitting or downloading child pornography, obscene depictions, harmful materials or materials that encourage others to violate the law, materials that advocate participation in hate groups or other potentially dangerous groups.
9. Transmitting or downloading confidential information, copyrighted materials, unauthorized software, or committing plagiarism
10. Obtaining and/or using an anonymous e-mail site
11. Obtaining and/or using an anonymous proxy site
12. Accessing another user's e-mail without their permission; deleting, copying, modifying or forging other user's e-mails, files or data
13. Unauthorized use of another user's password

14. Accessing, transmitting or downloading large files, including "chain letters" or any type of "pyramid schemes"
15. Selling, advertising or buying anything over the Internet for personal financial gain
16. Conducting for-profit business activities and/or engaging in non-government related fundraising or public relations activities such as solicitation for religious purposes, lobbying for political purposes or soliciting votes
17. Using any district computer contrary to Social Media section of this policy
18. Using games or game sites for non-educational purposes
19. Gambling or engaging in any other activity in violation of local, state or federal law
20. Streaming video or audio content for purposes other than legitimate AUHSD business and / or educational purposes

~~With their signatures, the student and his/her parent/guardian(s) agree to not hold the district responsible and shall agree to indemnify and hold harmless the district and all district personnel for the failure of any technology protection measures, violations of copyright restrictions, users' mistakes or negligence, or any costs incurred by users.~~

~~SERVICES~~

~~While the district is providing access to electronic resources, it makes no warranties, whether expressed or implied, for these services. The district will not be responsible for the accuracy of information obtained through district technology or for any damages suffered by any person while using these services. These damages include loss of data as result of delays, non-delivery or service interruptions caused by district technology or the user's errors or omissions. The use or distribution of any information that is obtained through district technology is at the user's own risk.~~

~~SECURITY~~

~~The Board of Trustees recognizes that district technology security is an extremely high priority. The accounts and passwords provided to each user are intended for the exclusive use of that person. Any problems which arise from the user's sharing his/her password/account are the responsibility of the account holder. Any misuse may result in the suspension or revocation of account privileges. The use of an account by someone other than the registered holder will be grounds for loss of access privileges to district technology.~~

~~Users are required to report immediately any abnormality in the system as soon as they observe it. Abnormalities should be reported to the classroom teacher and/or network administrator.~~

~~VANDALISM OF THE ELECTRONIC NETWORK OR TECHNOLOGY SYSTEM~~

~~Vandalism is defined as any malicious attempt to alter, harm or destroy equipment or data~~

~~of another user, the district administrative network, or the other networks that are accessible via district technology. This includes, but is not limited to, the uploading or the creation of computer viruses, the alteration of data, or the theft of restricted information. Any vandalism of the district electronic network or technology system will result in the immediate loss of computer service, disciplinary action and, as appropriate, referral to law enforcement officials.~~

INTERNET SAFETY: USER OBLIGATIONS AND RESPONSIBILITIES

Users are authorized to use the district's equipment to access the Internet or online sites/services in accordance with user obligations and responsibilities specified below and in accordance with Board of Trustees' policies.

The district's technology system shall be used only for purposes related to education. Commercial, political and/or personal use unrelated to an educational purpose is strictly prohibited.

1. Users shall not access, post, submit, publish or display harmful or inappropriate matter that is threatening, obscene, disruptive or sexually explicit, or that can be construed as harassment or disparagement of others based on their race/ethnicity, national origin, gender, sexual orientation, age, disability, religion or political beliefs.
2. Users shall not disclose, use or disseminate personal identification information about themselves or others when using electronic mail, chat rooms, or other forms of direct electronic communication. Students are also cautioned not to disclose such information by other means to individuals located through the Internet without permission of their parents/guardians. Personal information includes the student's name, address, telephone number, Social Security number, or other individually identifiable information.
3. Users shall not use the system to encourage the use of drugs, alcohol or tobacco, nor shall they promote unethical practices or any activity prohibited by law or district policy.
4. Copyrighted material may not be placed on the system without the author's permission. Users may download approved copyrighted material for their own use only.
5. The act of vandalism will result in the cancellation of user privileges. Vandalism includes the intentional uploading, downloading or creating computer viruses and/or any malicious attempt to harm, destroy, steal or wastefully misuse district equipment or materials or the data of any other user.
6. ~~Students or employees~~ Users who engage in activities commonly described as "hacking" (i.e., the unauthorized review, duplication, dissemination, removal, damage, or alteration of files, passwords, computer systems, or programs, or other property of the district, a business, or any other governmental agency obtained through unauthorized means) are subject to district discipline and loss of privileges.

7. Users shall not post anonymous messages, read other users' mail or files, they shall not attempt to interfere with other users' ability to send or receive electronic mail, nor shall they attempt to delete, copy, modify or forge other users' mail or intellectual property.
8. Users shall report any security problem or misuse of the services to the teacher, principal or appropriate administrator.

The administrator, principal or designee shall make all decisions regarding whether or not a user has violated Board Policies. The decision of the administrator, Principal or designee shall be final.

Inappropriate use shall result in cancellation of the user's privileges, disciplinary action and/or legal action in accordance with law and Board Policy.

GUIDELINES FOR REMOTE ACCESS DEVICES

The following security guidelines attempt to ensure that confidential information that is used or accessed from off-campus is protected to the same degree that it is protected when accessed via a district workstation. All ~~district staff and~~ students who use a remote access device to access district networks must follow these guidelines. A remote access device is any device, district or personally owned that can connect to a district network. Devices may include, but are not limited to, cellular telephones, personal digital assistants (PDA), tablet computers, sub-notebook computers, notebook computers, laptop computers, and personal computers.

- ~~Staff,~~ Students and vendors using remote access devices are responsible for any loss, damage or wear to the remote access device if the equipment is provided by district.
- ~~Staff,~~ Students and vendors are responsible for taking precautions so that only authorized individuals can gain access to any district information that is stored or accessed from their remote access device.
- ~~Staff,~~ Students and vendor agrees that the use of the equipment, software, data and supplies provided by the department is limited to authorized persons If the equipment is provided by district,
- ~~Personally owned devices require prior approval by the Director, Education and Information Technology, to connect to the District network.~~
- ~~District staff is not responsible for and will not repair personally owned devices.~~
- ~~Staff,~~ Students and vendors must take the necessary precautions ensuring that unauthorized individuals cannot view confidential information that appears on the screen when using the remote access device.
- ~~Staff,~~ Students and vendors shall never share their passwords with anyone.
- ~~Staff,~~ Students, and vendors agree to abide by software licensing and security agreements.

- A current version of antivirus software, with up-to-date virus definitions, must be installed on the remote access device. Staff, Students and vendors are responsible for making sure the antivirus software and signature files are kept current on the remote access device they are using.
- Anti-spyware software is required for all relevant remote access devices.
- A local firewall is required for all relevant remote access devices
- ~~Staff members do not have any rights or ownership interests in any information belonging to the Anaheim Union High School District and must appropriately dispose of any information that may be stored on their personal computer once they are no longer employed by or associated with the district.~~

GUIDELINES FOR PERSONALLY OWNED DEVICES

The use of personal mobile devices, such as laptops, cellular phones, tablets, pagers, or other electronic signaling devices, by students on campus is subject to all applicable District policies and regulations concerning technology use, as well as the following rules and understandings:

- The District accepts no financial responsibility for damage, loss or theft. Devices should not be left unattended.
- The District reserves the right to delete district-owned data from personal devices in the event of the loss of a device, termination, graduation, any separation from the District, or any other appropriate event. The District will try not to access or erase personal items.
- The District will monitor all Internet or intranet access.
- District staff is not responsible for and will not repair personally-owned devices.
- If the District has reasonable cause to believe that the student has used the device to violate the law or District policy, the device may be searched by authorized personnel and/or law enforcement may be contacted.
- Permission to have a student mobile device at school is contingent on parent/guardian permission in the form of a signed copy of the District's Information Technology Acceptable Use Agreement.
- Students will comply with policies herein and will affirm compliance during network onboarding process.
- All costs for data plans and fees associated with mobile devices are the responsibility of the student. The District does not require the use of personal mobile devices and does not rely on personal devices in its instructional program or extracurricular activities.
- Use during class time must be authorized by the teacher.
- Personally-owned devices that are authorized for use on campus must operate quietly, may not obstruct the view or passage of others, must operate on its own power, and may not have distracting lights or distracting moving parts.
- Use of devices on campus during the school day, while attending school-sponsored activities, or while under the supervision and control of a school district employee must be specifically authorized by school policy or procedure.

- The district acknowledges the importance of electronic communication between students and parents, particularly in school-wide emergency situations and recognizes the importance of electronic devices as tools for 21st century learning environments. The intent of this policy is to authorize the use of electronic devices for legitimate educational purposes unless the use of the devices causes a disruption or interferes with the orderly operation of the school environment. Misuse or use inconsistent with school policy will subject student to disciplinary consequences.
- Students may not take, possess or share obscene photographs or video.
- Students may not photograph, videotape or otherwise record any instructional materials, including tests.

GUIDELINES FOR DISTRICT- OWNED MOBILE DEVICES

When a student is using a District-owned mobile device, all of the guidelines related to personally-owned mobile devices apply in addition to the following:

- The device may be used only for school-related purposes.
- Users may not download applications to the device without permission from the teacher or other District employee.
- Users must follow all user agreements associated with the applications.
- The student and parent/guardian will be responsible for the replacement cost if the device is lost or is damaged because of intentional misuse.

E-MAIL

Electronic mail (e-mail) is available to most District staff and students. It is a valuable tool in improving business communication within and outside of AUHSD. The system belongs to AUHSD and is to be used for business educational purposes. There should be no expectation of privacy in anything created, stored, sent, or received on the e-mail system. To ensure compliance and proper usage, the following regulations have been established.

A. Basic Guidelines

1. All e-mail messages, as all paper documents, are the property of the District and are subject to office policy, procedures, and control.
2. E-mail is for business school use. Messages can be stored, forwarded and printed. As such, the Department has the right to review them. The messages become public documents available to the public and subject to court subpoena in any legal proceedings.
3. Correspondence via e-mail should comply with all the same requirements for correspondence prepared by staff as identified in the AUHSD Procedures and Policies Style Guide.
4. Include a pertinent subject title.
5. Messages should be brief and concise.
6. E-mail messages should not contain profanity, racial or sexual slurs, or other unprofessional language.

7. E-mail messages should include professional fonts, colors, backgrounds, logos, etc.
8. Personal information which falls under any applicable privacy regulation shall not be communicated through or attached to e-mail, unless such information is necessary in the course of business and has a legitimate purpose. Communication of personal information must be considered as "confidential" at all times for the protection of individual privacy rights. Unauthorized access to personal information is prohibited. Specific examples of personal information includes, but is not limited to, the following:
 - a. Social security numbers
 - b. Employee's salary, address or telephone number
 - c. Disciplinary action or documentation or performance problems
 - d. Details of a health or medical condition
9. Mailbox space should be kept to a minimum. Delete unneeded messages.
10. Outlook data files, including, but not limited to: PST, OST, are not permitted.
11. Employees Students are responsible for any messages sent using their e-mail account.
12. E-mail messages **automatically** include the Anaheim Union High School District Disclaimer indicating that if the individual is not the intended recipient of the message, any reproduction contained in the transmission is strictly prohibited unless it is subject to review by AUHSD.

ANAHEIM UNION HIGH SCHOOL DISTRICT E-MAIL DISCLAIMER

This communication and any documents, files, or previous e-mail messages attached to it, constitute an electronic communication within the scope of the Electronic Communication Privacy Act, 18 USCA 2510.

This communication may contain non-public, confidential, or legally privileged information intended for the sole use of the designated recipient(s). The unlawful interception, use or disclosure of such information is strictly prohibited under 18 USCA 2511 and any applicable laws.

- ~~13. AUHSD business shall be conducted using an AUHSD e-mail account.~~
14. Students shall exclusively use their AUHSD-provided email account when using email to communicate with AUHSD teachers and staff.

~~B. Distribution~~

- ~~1. Announcements

 - ~~a. Announcements shall abide by the guidelines in Section A.~~
 - ~~b. Announcements to "all district" should be approved by the supervisor as to appropriateness.

 - ~~• Cabinet designates users that can send "all district" e-mails.~~~~
 - ~~c. Announcements such as birth, death, or marriage notices are to be sent only within the division, unless prior approval is obtained from a Cabinet representative to send it to other divisions.~~~~
- ~~2. Notification of Separated Employees~~

~~Human Resources is required to notify Information Systems to remove employees from the system when they have separated employment with AUHSD. Exceptions will be made by Cabinet.~~

~~3. Notification of Information Changes~~

~~Human Resources is required to notify Information Systems to amend employee information they are promoted, demoted, change locations, or change names.~~

C. Passwords

1. Employees Students are responsible for their passwords on their e-mail account.
2. Each user is expected to change the password from the generic password to a personalized password and keep it secure – **including not sharing passwords with other parties**. Continued use of the generic password can result in someone else sending messages in the owner's name, in which case the owner is held responsible. Automatic logging onto e-mail should NOT be used.
3. Passwords should be created with the following:
 - a. Use BOTH upper- and lower-case letters. It is preferable to use upper case letters on any character but the first character.
 - b. Place numbers and punctuation marks randomly in your password.
 - c. Make your password long and complex, so it is hard to crack. Between 8 to 20 characters long is recommended.
 - d. Use one or more of these special characters: ! @# \$ % * ()-= ,
 - e. Spaces are not allowed
 - f. Make your password easy to type quickly. This will make it harder for someone looking over your shoulder to steal it.

E-Mail Retention

E-Mail messages, created or received in the transaction of AUHSD business, are public records and is open to public inspection. Depending on the content and topic of a particular message, it may or may not be exempt from public inspection under the California Public Records Act.

The e-mail system will retain e-mails for a reasonable time frame for both disaster recovery and the recently amended federal legislation. Currently, deleted e-mails will be removed from the users' inbox after 7 days, and sent items 365 days; however, the user will be able to retrieve the e-mail from the archive server for a period of 5 years.

SOCIAL NETWORKING

Access to Social Networking Sites

~~An employee A student with a business educationally-related need to access a social networking site using AUHSD Technology and / or for AUHSD business may request such access from his/her school administrator, or designee supervisor. Such requests must~~

ultimately be approved by the Innovation Committee and will be amended to an official approval document. All postings to the site shall be business related and consistent with AUHSD policy.

Creation of AUHSD- Related Web 2.0 Sites

- a. Definition of Web 2.0 site: Web 2.0 sites, such as Facebook, Twitter, blogs, wikis, and chat rooms, allow users to interact and collaborate with each other in a social media dialogue as creators of user-generated content in a virtual community, in contrast to non-interactive websites where users are limited to the passive viewing of content that was created for them.¹

- b. Employees who wish to create an AUHSD related Web 2.0 site, or similar, must have approval from their supervisor and the Innovation Committee (Committee). The Committee will approve the content of the site and determine whether the site will be structured to accept postings from individuals outside of AUHSD. All such sites must be in compliance with AUHSD's Web Authoring Standards.

- c. In determining whether to accept postings from individuals outside of AUHSD for a particular purpose, the Committee may want to consult with the Assistant Superintendent, Human Resources, to determine the nature of the forum that is being created, as well as the ability of the Department to exclude certain types of materials from the site without violating the free speech rights of the poster.

- d. Committee shall not approve the creation of a Web 2.0 site, or similar, that constitutes a "designated public forum" (i.e., a forum that allows all individuals to speak to any topic).

- e. If the Committee approves the creation of a "limited public forum," (i.e., a site restricted to certain groups or dedicated solely to the discussion of certain subjects), any restrictions on speech shall be reasonable and viewpoint neutral. The Committee designee shall be responsible for monitoring the postings to the site and upon receipt of a complaint concerning inappropriate content shall immediately notify the Assistant Superintendent, Human Resources. The site should direct visitors to make complaints to abuse@auhsd.us. The following types of postings shall be removed immediately:

- Obscenity
- Pornography/child pornography

¹ http://en.wikipedia.org/wiki/Web_2.0

- ~~Material that is harmful to minors as defined in 47 U.S.C. 254~~
- ~~Material that constitutes or advocates illegal activity~~
- ~~Material that discloses confidential information concerning AUHSD students or personnel~~
- ~~Material that promotes the use of alcohol, tobacco or illegal drugs~~
- ~~Material that advocates violence, hate groups or other dangerous groups~~
- ~~Threats~~
- ~~Bullying~~
- ~~Material that discriminates against people based on a protected characteristic~~
- ~~Materials that violate copyright laws~~
- ~~Commercial advertising~~
- ~~Defamatory information~~
- ~~Private information concerning another person, including photographs, posted without that person's permission~~

- ~~f. Material that urges the support or defeat of a political candidate or ballot proposition. Employees shall not permit students to access AUHSD computers that contain a Web 2.0 site, access to such sites or similar, unless the site is created specifically for a class and is monitored by the teacher to remove the types of materials listed in subsection IV(e) above. All students assigned to the class (and parents of minor students) must be able to access class-related sites developed and maintained using AUHSD or personal technology; other individuals shall be excluded from such sites. Teachers and others may not post student names, photographs, or work without prior written authorization from the student's parent or guardian, or responsible agency, if applicable.~~

CONSEQUENCES

Any student violation of board policy should be treated as a Class II infraction. Disciplinary consequences can range from warning, conference, confiscation, detention, alternatives to suspension or suspension. Each school may develop their own progressive discipline based on local school site decisions. The consequences for violating this policy include, but are not limited to, one or more of the following:

- Suspension of district network privileges,
- Revocation of network privileges,
- Suspension of Internet access,
- Revocation of Internet access,
- Suspension of computer access,
- Revocation of computer access,
- School suspension,
- Expulsion,
- ~~Disciplinary action up to and including dismissal (staff only), or~~
- Referral to legal authorities for prosecution under California Penal Code Section 502.

At the beginning of each school year, parents/guardians shall be notified of the district's policy and administrative regulations regarding access by students to the Internet and online sites/services and the permitted use of electronic devices (either District owned or personally owned) on campus. (Education Code 48980)

The principal or designee shall oversee the maintenance of each school's technology and may establish guidelines and limits on their use. He/she shall ensure that all students using these resources receive training in their proper and appropriate use.

Cross References:

~~AUHSD Board Policies: 7902 Reproduction and Use of Copyrighted Materials
 — 8700 Student Discipline
 — 8708 Sexual Harassment, Students~~

Legal References:

~~Education Code: 48900 Suspension and expulsion
 48980 Required notification at beginning of term
 51006 Computer education and resources
 51007 Programs to strengthen technological skills
 51870-74 Education technology
 51870.5 Student Internet access
 60044 Prohibited instructional materials~~

~~Penal Code: 313 Harmful matter
 502 Computer crimes, remedies
 632 Eavesdropping on/or recording confidential communications
 United States Code, Title 20:
 6801-7005 Technology for Education Act of 1994
 7001 Internet safety policy and technology protection measures,
 Title III funds
 United States Code, Title 47:
 254 Universal service discounts (E-rate)
 Code of Federal Regulations, Title 16
 312.2-312.12 Children's online privacy protection
 Code of Federal Regulations, Title 47
 54.520 Internet safety policy and technology protection measures,
 E-rate discounts
 California Public Records Act
 Federal Civil Procedure (2006 amendment)
 Board of Trustees AB 746~~

March 28, 1996

Revised: October 2001
 Revised: January 2005
 Revised: December 2005
 Revised: January 2012
 Revised: October 2014 *Pending*

The Board of Trustees intends that technological resources provided by the district be used in a responsible and proper manner in support of the instructional program and for the advancement of student learning.

It is the purpose of this policy to outline acceptable staff behavior with respect to the use of electronic information resources and district technology.

DEFINITION

District technology includes, but is not limited, to all equipment, and all files stored within, and software components related to the creation, gathering, modification or distribution of electronic information and materials, online electronic networks, sources accessed via modem, telephone or satellite, and distance learning sources including video conferencing.

PRIVILEGES

The use of district technology is a privilege, not a right, and inappropriate use will result in the cancellation of those privileges. Use of district technology implies agreement to the terms and conditions of this policy. The Board of Trustees authorizes district and school network administrators to suspend or revoke access to district technology when questionable conditions arise.

PERSONAL RESPONSIBILITY

The Superintendent or designee shall notify employees about authorized uses of district computers and consequences for unauthorized use and/or unlawful activities.

Employees are expected to maintain consistently high levels of personal responsibility regarding the use of district technology. Rules found in the Education Code 48900, employee handbooks, and this policy clearly apply to employees conducting electronic research and communications. Additionally, the Board of Trustees expects that all system users will observe the definitions and authorized procedures described in Penal Code Section 502.

One fundamental need for acceptable employee use of district technology is respect for, and protection of, password/account code security, as well as restricted databases, files and other data. Personal passwords/accounts shall be created to protect employees utilizing electronic resources to conduct research. Employees shall not use another user's password except in the authorized maintenance and monitoring of the network.

NO EXPECTATION OF PRIVACY

Employees shall have no expectation of privacy in any message, file, data, document, facsimile, or any other form of information accessed, transmitted to, received from, or stored on any technology owned, leased, used, maintained, moderated or otherwise operated by AUHSD, including, but not limited to, e-mails and other electronic

communications. During the course of carrying out their responsibilities, authorized AUHSD personnel or other authorized representatives may access any technology, including employee e-mails and other electronic communications without the knowledge of the user. AUHSD also has software and systems in place that monitor and record all internet / intranet and e-mail usage. AUHSD may capture user activity such as network resource and file access, data created, stored or transmitted in any form, telephone numbers dialed and web sites visited. The lack of privacy expectation with regard to AUHSD technology does not extend to a personal device owned by an individual employee—except insofar as the employee individual uses that device to access the AUHSD network.

The use creation or change of any password, code or any method of encryption or the capacity to delete or purge files or messages, whether or not authorized by AUHSD, does not create any expectation of privacy in any message, file, data, document, communication, facsimile, or other form of information transmitted to, received from, or stored by technology.

Employees are advised that employee e-mails and other electronic communications pertaining to the business of AUHSD generally are deemed to be public records and must be disclosed to members of the public upon request unless the records are specifically exempt from disclosure under the California Public Records Act. Moreover, documents may be subject to disclosure by subpoena or other legal process.

CONFIDENTIALITY OBLIGATIONS

AUHSD endeavors to maintain the confidentiality of its internal e-mail systems and other electronically stored information, and employees are expected to respect that confidentiality. Employees shall not copy, move, or otherwise transfer confidential or sensitive information or data to a directory or storage location that does not have adequate access restrictions.

AUHSD websites available to the general public must contain a Privacy Statement.

To safeguard and protect the proprietary, confidential and sensitive business information of AUHSD and to ensure that the use of all technology is consistent with AUHSD legitimate business and educational interests, authorized representatives of AUHSD may monitor the use of technology, messages and files.

Users who become aware of a possible security breach involving AUHSD technology or data shall immediately notify the AUHSD Director of Education and Information Technology or designee.

GUIDELINES FOR ONLINE SERVICES/INTERNET ACCESS

The Superintendent or designee shall ensure that all district computers with Internet access have a technology protection measure that blocks or filters Internet access to visual depictions of obscenity, child pornography, or are harmful to minors, and that the

operation of such measures is enforced. (20 USC 7001, 47 USC 254)

The Board desires to protect employees' from access to harmful matter on the Internet and other online services. The Superintendent or designee shall implement rules and procedures designed to restrict employees' access to harmful or inappropriate matter on the Internet. He/she also shall establish regulations to address the safety and security of employees when using electronic mail, chat rooms and other forms of direct electronic communication.

Disclosure, use and dissemination of personal identification information regarding students are prohibited.

Staff shall supervise students while they are using online services and may ask teacher aides to assist in this supervision.

The Superintendent or designee shall provide age-appropriate instruction regarding safe and appropriate behavior on social networking sites, chat rooms, and other Internet services. Such instruction shall include, but not be limited to, the dangers of posting personal information online, misrepresentation by online predators, how to report inappropriate or offensive content or threats, behaviors that constitute cyberbullying, and how to respond when subjected to cyberbullying.

Cyberbullying is an act that may be committed face-to-face or "by an electronic act." An "electronic act" is defined as "transmission of a communication, including but not necessarily limited to, a message, text, sound, or image, or a post on a social network Internet Web site, by means of an electronic device, including but not necessarily limited to, a telephone, wireless telephone or other wireless communication device, computer, or pager."

Technology is an important aspect to the district's objective to create effective school to home parent communication to increase parent awareness and involvement. The district has implemented a variety of tools to facilitate parent communication including, but not limited to, a school-to-home telephony system, district and school web sites, and a student information system with parent and student portals that maintain pertinent student demographic and performance data. Employees are encouraged to populate these systems with appropriate and relevant data that make these systems useful.

It is expected that the use of district technology be limited to curriculum, instructional, and administrative projects by staff.

ACCEPTABLE USE

The use of Anaheim Union High School District's technology is a privilege which may be revoked at any time. Behaviors which shall result in revocation of access shall include, but will not be limited to: Damage to or theft of system hardware or software; alteration of system software; placement of unlawful information, computer viruses or harmful programs on or through the computer system, either public or private files or messages;

entry into restricted information on systems or network files in violation of password/account code restrictions; and/or use of the network for personal gain or to engage in political lobbying.

The District will make every effort to protect staff from access to inappropriate material by monitoring and through restrictions implemented by hardware, software, and Internet filters which will monitor network activity. The Board of Trustees recognizes it is impossible to eliminate access to all controversial materials. Furthermore, because of the need for monitoring activity, there can be no expectation of privacy when using district technology.

Any attempt to gain access to inappropriate or controversial materials shall be grounds for revocation of access to district technology and may result in other disciplinary action.

In order to help ensure that the district adapts to changing technologies and circumstances, the Superintendent or designee shall regularly review this policy, the accompanying administrative regulation and other procedures. He/she shall also monitor the district's filtering software to help ensure its effectiveness.

Access to electronic mail (e-mail) is a privilege and is designed to assist employees in the acquisition of knowledge and in efficiently communicating with others. The district e-mail system is designed solely for educational and work related purposes. E-mail files are subject to review by district and school personnel.

Employees who engage in activities commonly described as "hacking" (i.e., the unauthorized review, duplication, dissemination, removal, damage, or alteration of files, passwords, computer systems, or programs, or other property of the district, a business, or any other governmental agency obtained through unauthorized means) are subject to district discipline and loss of privileges.

Employees are not permitted to obtain, download, view or otherwise gain access to materials which may be deemed unlawful, harmful, abusive, obscene, pornographic, descriptive of destructive devices, or otherwise objectionable under current district policy or legal definitions.

The district or school staff reserves the right to remove files, limit or deny access, and refer staff for violating the Board Policy for other disciplinary action. The Board of Trustees authorizes district and school administrators to monitor and review all aspects of the use of district technology.

INTELLECTUAL PROPERTY

Board Policy 7902 addresses the issues of copyright law. Users should assume that any material they did not create is copyrighted. Employees may not claim personal copyright privileges over files, data or materials developed in the scope of their employment. Although it is possible to download a wide variety of material, students and staff shall not create or maintain archival copies of these materials unless the source

indicates that the materials are in the public domain.

SERVICES

While the district is providing access to electronic resources, it makes no warranties, whether expressed or implied, for these services. The district will not be responsible for the accuracy of information obtained through district technology or for any damages suffered by any person while using these services. These damages include loss of data as result of delays, non-delivery or service interruptions caused by district technology or the user's errors or omissions. The use or distribution of any information that is obtained through district technology is at the user's own risk.

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The Board of Trustees recognizes that district technology security is an extremely high priority. The accounts and passwords provided to each user are intended for the exclusive use of that person. Any problems which arise from the user's sharing his/her password/account are the responsibility of the account holder. Any misuse may result in the suspension or revocation of account privileges. The use of an account by someone other than the registered holder will be grounds for loss of access privileges to district technology.

Users are required to report immediately any abnormality in the system as soon as they observe it. Abnormalities should be reported to the classroom teacher and/or network administrator.

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Vandalism is defined as any malicious attempt to alter, harm or destroy equipment or data of another user, the district administrative network, or the other networks that are accessible via district technology. This includes, but is not limited to, the uploading or the creation of computer viruses, the alteration of data, or the theft of restricted information. Any vandalism of the district electronic network or technology system will result in the immediate loss of computer service, disciplinary action and, as appropriate, referral to law enforcement officials.

Cross References:

AUHSD Board Policies: 7902 Reproduction and Use of Copyrighted Materials
8700 Student Discipline
8708 Sexual Harassment, Students

Legal References:

Education Code: 48900 Suspension and expulsion
48980 Required notification at beginning of term

51006 Computer education and resources
51007 Programs to strengthen technological skills
51870-74 Education technology
51870.5 Student Internet access
60044 Prohibited instructional materials

Penal Code: 313 Harmful matter
502 Computer crimes, remedies
632 Eavesdropping on/or recording confidential communications
United States Code, Title 20:
6801-7005 Technology for Education Act of 1994
7001 Internet safety policy and technology protection measures,
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254 Universal service discounts (E-rate)
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Board of Trustees

March 28, 1996

Revised: October 2001
Revised: January 2005
Revised: December 2005
Revised: January 2012
Revised: October 2014 *Pending*

E

ACCEPTABLE USE AGREEMENT

The use of any district technology shall constitute agreement to the terms and conditions outlined by this policy.

Employees will be notified of this policy annually. Understanding of and agreement to all rules, policies and laws must be acknowledged on the Acceptable Use Agreement. With their signatures, the employee agrees to not hold the district responsible and shall agree to indemnify and hold harmless the district and all district personnel for the failure of any technology protection measures, violations of copyright restrictions, users' mistakes or negligence, or any costs incurred by users.

The following uses of AUHSD technology are unacceptable and in violation of this policy:

1. Uses that violate any state or federal law or municipal ordinance.
2. Selling or purchasing any illegal substance.
3. Threatening, harassing or making defamatory or false statements about others - cyberbullying is prohibited by state law.
4. Accessing, transmitting or downloading offensive, harassing or disparaging materials.
5. Using any district computer to pursue hacking, internal or external to the district or attempting to access information that is protected by privacy laws.
6. Using the district Internet system to engage in any unlawful act including, but not limited to, arranging for a drug sale or the purchase of alcohol, engaging in criminal gang activity, espionage, or threatening the safety of any person.
7. Accessing, transmitting or downloading computer malware (including viruses, worms, spyware, adware, Trojan horses) or other harmful files or programs or in any way degrading or disrupting any computer system performance.
8. Accessing, transmitting or downloading child pornography, obscene depictions, harmful materials or materials that encourage others to violate the law, materials that advocate participation in hate groups or other potentially dangerous groups.
9. Transmitting or downloading confidential information, copyrighted materials, unauthorized software, or committing plagiarism.
10. Obtaining and/or using an anonymous e-mail site.
11. Obtaining and/or using an anonymous proxy site.
12. Accessing another user's e-mail without their permission; deleting, copying, modifying or forging other user's e-mails, files or data
13. Unauthorized use of another user's password.
14. Accessing, transmitting or downloading large files, including "chain letters" or any type of "pyramid schemes".
15. Selling, advertising or buying anything over the Internet for personal financial gain
16. Conducting for-profit business activities and/or engaging in non-government related fundraising or public relations activities such as solicitation for religious purposes, lobbying for political purposes or soliciting votes.
17. Using any district computer contrary to Social Media section of this policy
18. Using games or game sites for non-educational purposes.

19. Gambling or engaging in any other activity in violation of local, state or federal law.
20. Streaming video or audio content for purposes other than legitimate AUHSD business and / or educational purposes.

INTERNET SAFETY: USER OBLIGATIONS AND RESPONSIBILITIES

Users are authorized to use the district's equipment to access the Internet or online sites/services in accordance with user obligations and responsibilities specified below and in accordance with Board of Trustees' policies.

The district's technology system shall be used only for purposes related to education. Commercial, political and/or personal use unrelated to an educational purpose is strictly prohibited.

1. Users shall not access, post, submit, publish or display harmful or inappropriate matter that is threatening, obscene, disruptive or sexually explicit, or that can be construed as harassment or disparagement of others based on their race/ethnicity, national origin, gender, sexual orientation, age, disability, religion or political beliefs.
2. Users shall not disclose, use or disseminate personal identification information about themselves or others when using electronic mail, chat rooms, or other forms of direct electronic communication. Personal information includes the student's name, address, telephone number, Social Security number, or other individually identifiable information.
3. Users shall not use the system to encourage the use of drugs, alcohol or tobacco, nor shall they promote unethical practices or any activity prohibited by law or district policy.
4. Copyrighted material may not be placed on the system without the author's permission. Users may download approved copyrighted material for their own use only.
5. The act of vandalism will result in the cancellation of user privileges. Vandalism includes the intentional uploading, downloading or creating computer viruses and/or any malicious attempt to harm, destroy, steal or wastefully misuse district equipment or materials or the data of any other user.
6. Users who engage in activities commonly described as "hacking" (i.e., the unauthorized review, duplication, dissemination, removal, damage, or alteration of files, passwords, computer systems, or programs, or other property of the district, a business, or any other governmental agency obtained through unauthorized means) are subject to district discipline and loss of privileges.
7. Users shall not post anonymous messages, read other users' mail or files, they shall not attempt to interfere with other users' ability to send or receive electronic mail, nor shall they attempt to delete, copy, modify or forge other users' mail or intellectual property.
8. Users shall report any security problem or misuse of the services to the teacher, principal or appropriate administrator.

Inappropriate use shall result in cancellation of the user's privileges, disciplinary action and/or legal action in accordance with law and Board Policy.

GUIDELINES FOR REMOTE ACCESS DEVICES

The following security guidelines attempt to ensure that confidential information that is used or accessed from off-campus is protected to the same degree that it is protected when accessed via a district workstation. All employees who use a remote access device to access district networks must follow these guidelines. A remote access device is any device, district or personally owned that can connect to a district network. Devices may include, but are not limited to, cellular telephones, personal digital assistants (PDA), tablet computers, sub-notebook computers, notebook computers, laptop computers, and personal computers.

- Employees and vendors using remote access devices are responsible for any loss, damage or wear to the remote access device if the equipment is provided by district.
- Employees and vendors are responsible for taking precautions so that only authorized individuals can gain access to any district information that is stored or accessed from their remote access device.
- Employees and vendor agrees that the use of the equipment, software, data and supplies provided by the department is limited to authorized persons If the equipment is provided by district,
- Employees and vendors must take the necessary precautions ensuring that unauthorized individuals cannot view confidential information that appears on the screen when using the remote access device.
- Employees and vendors shall never share their passwords with anyone.
- Employees and vendors agree to abide by software licensing and security agreements.
- A current version of antivirus software, with up-to-date virus definitions, must be installed on the remote access device. Employees and vendors are responsible for making sure the antivirus software and signature files are kept current on the remote access device they are using.
- Anti-spyware software is required for all relevant remote access devices.
- A local firewall is required for all relevant remote access devices
- Employees do not have any rights or ownership interests in any information belonging to the Anaheim Union High School District and must appropriately dispose of any information that may be stored on their personal computer once they are no longer employed by or associated with the district.

GUIDELINES FOR PERSONALLY OWNED DEVICES

The use of personal mobile devices, such as laptops, cellular phones, tablets, pagers, or other electronic signaling devices, by employees is subject to all applicable District policies and regulations concerning technology use, as well as the following rules and understandings:

- The District accepts no financial responsibility for damage, loss or theft. Devices should not be left unattended.
- The District reserves the right to delete district-owned data from personal devices in the event of the loss of a device, termination, retirement, any separation from the District, or any other appropriate event. The District will try not to access or erase personal items.
- The District will monitor all Internet or intranet access.
- District staff is not responsible for and will not repair personally-owned devices.
- Employees will comply with policies herein and will affirm compliance during network onboarding process.
- All costs for data plans and fees associated with mobile devices are the responsibility of the employee.
- Personally-owned devices that are authorized for use in the District must operate quietly, may not obstruct the view or passage of others, must operate on its own power, and may not have distracting lights or distracting moving parts.
- Employees may not take, possess or share obscene photographs or video.

GUIDELINES FOR DISTRICT- OWNED MOBILE DEVICES

When an employee is using a District-owned mobile device, all of the guidelines related to personally-owned mobile devices apply in addition to the following:

- The device may be used only for work related purposes.
- Users may not download applications to the device that are not work related.
- Users must follow all user agreements associated with the applications.
- The Employee will be responsible for the replacement cost if the device is lost or is damaged because of intentional misuse.

GUIDELINES FOR APPLICATION DEVELOPMENT AND IMPLEMENTATION

Applications utilized within Anaheim Union High School District store confidential data pertaining to students and staff. Accordingly, the following guidelines must be adhered to before putting an application with student and / or staff data into production. It is the responsibility of the developer to communicate, at the design phase, with the Education & Information Technology Department coordinating systems the developer wishes to implement in a production environment. Information Systems, in turn, bears the responsibility of reviewing the application and approving or denying the implementation of the requested application. The Education & Information Technology Department will review submitted applications for content, appropriateness, and the guidelines below. Any area found deficient will require rework or may be denied altogether.

- If the developer uses computer code in the application, the code needs to be appropriately commented. Minimum commenting includes: creation date, author

name, purpose of code block, path information, comments, change date, and change description for each subroutine, function, code block, and procedure.

- Applications must have, at a minimum, user-level security; however, the Education & Information Technology Department reserves the right to require an appropriate security model.
- Applications must have appropriate key relationships.
- Data architecture must be normalized. Exceptions can be made, but they will be rigorously examined.
- Databases must use appropriate integrity features.
- Location of data storage must have prior approval by the Information Systems Department.
- Application interfaces will be reviewed for appropriate display of data and interface style and utility.
- Applications will be reviewed for single site, multiple site and District-wide.

E-MAIL

Electronic mail (e-mail) is available to most District staff. It is a valuable tool in improving business communication within and outside of AUHSD. The system belongs to AUHSD and is to be used for business educational purposes. There should be no expectation of privacy in anything created, stored, sent, or received on the e-mail system. To ensure compliance and proper usage, the following regulations have been established.

A. Basic Guidelines

1. All e-mail messages, as all paper documents, are the property of the District and are subject to office policy, procedures, and control.
2. When communicating with students, school personnel shall exclusively use their AUHSD provided email account and the student's AUHSD provided email account.
3. E-mail is for business use. Messages can be stored, forwarded and printed. As such, the Department has the right to review them. The messages become public documents available to the public and subject to court subpoena in any legal proceedings.
4. Correspondence via e-mail should comply with all the same requirements for correspondence prepared by staff as identified in the AUHSD Procedures and Policies Style Guide.
5. Include a pertinent subject title.
6. Messages should be brief and concise.
7. E-mail messages should not contain profanity, racial or sexual slurs, or other unprofessional language.
8. E-mail messages should include professional fonts, colors, backgrounds, logos, etc.
9. Personal information which falls under any applicable privacy regulation shall not be communicated through or attached to e-mail, unless such information is necessary in the course of business and has a legitimate purpose.

Communication of personal information must be considered as “confidential” at all times for the protection of individual privacy rights. Unauthorized access to personal information is prohibited. Specific examples of personal information includes, but is not limited to, the following:

- a. Social security numbers
 - b. Employee’s salary, address or telephone number
 - c. Disciplinary action or documentation or performance problems
 - d. Details of a health or medical condition
10. Mailbox space should be kept to a minimum. Delete unneeded messages.
11. Outlook data files, including, but not limited to: PST, OST, are not permitted.
12. Employees are responsible for any messages sent using their e-mail account.
13. E-mail messages **automatically** include the Anaheim Union High School District Disclaimer indicating that if the individual is not the intended recipient of the message, any reproduction contained in the transmission is strictly prohibited unless it is subject to review by AUHSD.

ANAHEIM UNION HIGH SCHOOL DISTRICT E-MAIL DISCLAIMER

This communication and any documents, files, or previous e-mail messages attached to it, constitute an electronic communication within the scope of the Electronic Communication Privacy Act, 18 USCA 2510.

This communication may contain non-public, confidential, or legally privileged information intended for the sole use of the designated recipient(s). The unlawful interception, use or disclosure of such information is strictly prohibited under 18 USCA 2511 and any applicable laws.

14. AUHSD business shall be conducted using an AUHSD e-mail account.

B. Distribution

1. Announcements

- a. Announcements shall abide by the guidelines in Section A.
- b. Announcements to “all district” should be approved by the supervisor as to appropriateness.
 - Cabinet designates users that can send “all district” e-mails.
- c. Announcements such as birth, death, or marriage notices are to be sent only within the division, unless prior approval is obtained from a Cabinet representative to send it to other divisions.

2. Notification of Separated Employees

Human Resources is required to notify Information Systems to remove employees from the system when they have separated employment with AUHSD. Exceptions will be made by Cabinet.

3. Notification of Information Changes

Human Resources is required to notify Information Systems to amend employee information they are promoted, demoted, change locations, or change names.

C. Passwords

- 1. Employees are responsible for their passwords on their e-mail account.
- 2. Each user is expected to change the password from the generic password to a personalized password and keep it secure – **including not sharing passwords with other parties**. Continued use of the generic password can result in

someone else sending messages in the owner's name, in which case the owner is held responsible. Automatic logging onto e-mail should NOT be used.

3. Passwords should be created with the following:
 - a. Use BOTH upper- and lower-case letters. It is preferable to use upper case letters on any character but the first character.
 - b. Place numbers and punctuation marks randomly in your password.
 - c. Make your password long and complex, so it is hard to crack. Between 8 to 20 characters long is recommended.
 - d. Use one or more of these special characters: ! @# \$ % * ()-= ,
 - e. Spaces are not allowed
 - f. Make your password easy to type quickly. This will make it harder for someone looking over your shoulder to steal it.

E-Mail Retention

E-Mail messages, created or received in the transaction of AUHSD business, are public records and is open to public inspection. Depending on the content and topic of a particular message, it may or may not be exempt from public inspection under the California Public Records Act.

The e-mail system will retain e-mails for a reasonable time frame for both disaster recovery and the recently amended federal legislation. Currently, deleted e-mails will be removed from the users' inbox after 7 days, and sent items 365 days; however, the user will be able to retrieve the e-mail from the archive server for a period of 5 years, unless the District is required by law or regulation to maintain the e-mail for a longer period of time.

SOCIAL NETWORKING

Access to Social Networking Sites

An employee with a business-related need to access a social networking site using AUHSD Technology and / or for AUHSD business may request such access from his/her supervisor. Such requests must ultimately be approved by the Innovation Committee and will be amended to an official approval document. All postings to the site shall be business-related and consistent with AUHSD policy.

Creation of AUHSD- Related Web 2.0 Sites

- a. Definition of Web 2.0 site: Web 2.0 sites, such as Facebook, Twitter, blogs, wikis, and chat-rooms, allow users to interact and collaborate with each other in a social media dialogue as creators of user-generated content in a virtual community, in contrast to non-interactive websites where users are limited to the passive viewing of content that was created for them.¹

¹ http://en.wikipedia.org/wiki/Web_2.0

- b. Employees who wish to create an AUHSD-related Web 2.0 site, or similar, must have approval from their supervisor and the Innovation Committee (Committee). The Committee will approve the content of the site and determine whether the site will be structured to accept postings from individuals outside of AUHSD. All such sites must be in compliance with AUHSD's Web Authoring Standards.
- c. In determining whether to accept postings from individuals outside of AUHSD for a particular purpose, the Committee may want to consult with the Assistant Superintendent, Human Resources, to determine the nature of the forum that is being created, as well as the ability of the Department to exclude certain types of materials from the site without violating the free speech rights of the poster.
- d. Committee shall not approve the creation of a Web 2.0 site, or similar, that constitutes a "designated public forum" (i.e., a forum that allows all individuals to speak to any topic).
- e. If the Committee approves the creation of a "limited public forum," (i.e., a site restricted to certain groups or dedicated solely to the discussion of certain subjects), any restrictions on speech shall be reasonable and viewpoint-neutral. The Committee designee shall be responsible for monitoring the postings to the site and upon receipt of a complaint concerning inappropriate content shall immediately notify the Assistant Superintendent, Human Resources. The site should direct visitors to make complaints to abuse@auhsd.us. The following types of postings shall be removed immediately:
 - i. Obscenity
 - ii. Pornography/child pornography
 - iii. Material that is harmful to minors as defined in 47 U.S.C. 254
 - iv. Material that constitutes or advocates illegal activity
 - v. Material that discloses confidential information concerning AUHSD students or personnel
 - vi. Material that promotes the use of alcohol, tobacco or illegal drugs
 - vii. Material that advocates violence, hate groups or other dangerous groups
 - viii. Threats
 - ix. Bullying
 - x. Material that discriminates against people based on a protected characteristic
 - xi. Materials that violate copyright laws
 - xii. Commercial advertising
 - xiii. Defamatory information
 - xiv. Private information concerning another person, including photographs, posted without that person's permission
- f. Material that urges the support or defeat of a political candidate or ballot proposition. Employees shall not permit students to access AUHSD

computers that contain a Web 2.0 site, access to such sites or similar, unless the site is created specifically for a class and is monitored by the teacher to remove the types of materials listed in subsection IV(e) above. All students assigned to the class (and parents of minor students) must be able to access class-related sites developed and maintained using AUHSD or personal technology; other individuals shall be excluded from such sites. Teachers and others may not post student names, photographs, or work without prior written authorization from the student's parent or guardian, or responsible agency, if applicable

CONSEQUENCES

The consequences for violating this policy include, but are not limited to, one or more of the following:

- Suspension of district network privileges,
- Revocation of network privileges,
- Suspension of Internet access,
- Revocation of Internet access,
- Suspension of computer access,
- Revocation of computer access,
- Disciplinary action up to and including dismissal, **or**
- Referral to legal authorities for prosecution under California Penal Code Section 502.

ANAHEIM UNION HIGH SCHOOL DISTRICT
IMAGING/WORKFLOW SYSTEM SERVICES
SOFTWARE SUPPORT SERVICE AGREEMENT

This AGREEMENT is hereby made and entered into this 16th day of October, 2014 by and between the Orange County Superintendent of Schools, 200 Kalmus Drive, Costa Mesa, California 92628, hereinafter referred to as SUPERINTENDENT, and the Anaheim Union High School District, 501 M. Crescent Way, Anaheim, California 92803, hereinafter referred to as DISTRICT. SUPERINTENDENT and DISTRICT shall be collectively referred to as the Parties.

NOW, THEREFORE, the Parties hereto mutually agree as follows:

1.0 BASIS OF AGREEMENT

The SUPERINTENDENT will provide professional services for the operation of a web based imaging/workflow system. SUPERINTENDENT'S staff will configure an imaging/workflow solution to meet the DISTRICT'S requirements for workflow document archival and retrieval using DocuPeak and Kofax software. The imaging/workflow software and all images will be maintained on servers and storage at SUPERINTENDENT'S office. SUPERINTENDENT'S Imaging/Workflow System service devices will include on-going training services for present and future employees, future software enhancements and support services. DISTRICT'S staff is responsible for scanning all images on a local scanner.

2.0 USE

SUPERINTENDENT grants DISTRICT a non-exclusive, non-assignable limited license to the Imaging/Workflow System software solely for use by DISTRICT internally, and only for workflow capturing, storing, processing and accessing DISTRICT'S own data. DISTRICT will have the right to use the Imaging/Workflow System as long as the Imaging/Workflow System is maintained and supported by the

SUPERINTENDENT. SUPERINTENDENT agrees to maintain and support the Imaging/Workflow System for a period of five (5) years commencing upon completion of DISTRICT'S implementation period.

3.0 NETWORK INFRASTRUCTURE

The network standard protocol is TCP/IP. Each DISTRICT site that uses the Imaging/Workflow system must have a Local Area Network (LAN) connected via the DISTRICT office. DISTRICT will, at DISTRICT'S sole expense connect to SUPERINTENDENT'S County-wide computer network via high speed data circuit and data communication devices for the services set forth in this AGREEMENT. DISTRICT costs associated with connectivity will be invoiced separately according to the terms of the DISTRICT'S Intranet Network Support Service Agreement with SUPERINTENDENT. DISTRICT will access Imaging/Workflow system software from DISTRICT microcomputers through the DISTRICT'S LAN and from similar microcomputers located at each of the DISTRICT'S school sites.

4.0 ANNUAL SOFTWARE SUPPORT SERVICES

A. SUPERINTENDENT agrees to provide DISTRICT access to and application of the Imaging/Workflow system via a leased high speed data circuit to the SUPERINTENDENT'S servers located at 200 Kalmus Drive, Costa Mesa.

B. The DISTRICT shall be entitled to ongoing software support and assistance during normal business hours, provided however, that the availability or performance of this software support service shall not be construed as altering or affecting SUPERINTENDENT'S obligations as set forth in this AGREEMENT. SUPERINTENDENT'S technical support via telephone shall be provided to DISTRICT without charge Monday through Friday from 8:00 a.m. -

5:00 p.m., excluding SUPERINTENDENT'S holidays.

C. SUPERINTENDENT may, upon mutual agreement of the parties, provide other services which may include but not be limited to: Application Integration, COLD, and other software assistance. The DISTRICT shall pay SUPERINTENDENT for such additional services at a rate mutually agreed between the parties.

5.0 TERM

The term of this AGREEMENT shall commence beginning October 16, 2014 and ending June 30, 2015. Thereafter, this AGREEMENT shall automatically be renewed annually, commencing July 1, 2015, unless DISTRICT gives written notice to SUPERINTENDENT sixty (60) days prior to the end of each one (1) year renewal period. In no event shall this AGREEMENT exceed a five (5) year period, and shall terminate by its own terms on June 30, 2019.

6.0 PAYMENT

A. Implementation. DISTRICT agrees to pay SUPERINTENDENT for implementation of the Imaging/Workflow System the sum of Seventy-five dollars (\$75.00) per hour. Payment shall be made upon execution of this AGREEMENT and receipt of an itemized invoice from SUPERINTENDENT. Any additional implementation services requested by DISTRICT will be billed to DISTRICT at the rate of Seventy-five dollars (\$75.00) per hour. Changes and additional customization to workflow will be billed to DISTRICT at the rate of Seventy-five dollars (\$75.00) per hour.

B. Annual Support Service Fees. DISTRICT agrees to pay SUPERINTENDENT annual support fees for the imaging system based on DISTRICT'S total licensed images per year for a minimum of One thousand five hundred dollars (\$1,500.00) per year or a maximum sum

not to exceed Eighteen thousand dollars (\$18,000.00) based on a rate of \$.005 per image. Payment shall be made upon execution of this AGREEMENT and receipt of an invoice from SUPERINTENDENT. There is no additional annual support fee to use the workflow system other than the annual support fees for the imaging system. SUPERINTENDENT shall evaluate support fees annually, for possible upward or downward adjustments, based on SUPERINTENDENT'S actual costs to support the hardware and software. SUPERINTENDENT will provide DISTRICT written notice of the annual support service fees due for the renewal period ninety (90) days prior to the end of each renewal period.

C. License and Equipment Fees. In addition to annual support fees, DISTRICT agrees to reimburse SUPERINTENDENT for any Kofax software, licenses, and Kofax software maintenance purchased by SUPERINTENDENT for DISTRICT. DISTRICT shall reimburse SUPERINTENDENT within thirty (30) days from receipt of an itemized invoice from SUPERINTENDENT.

7.0 HARDWARE EQUIPMENT REQUIREMENTS

Hardware for the Imaging/Workflow System services is the responsibility of the DISTRICT. Each DISTRICT site that uses SUPERINTENDENT'S Imaging/Workflow system must have a scanner connected to a Local Area Network connected via the DISTRICT office.

8.0 TRAINING

SUPERINTENDENT will provide on-going training services for present and future employees as determined by SUPERINTENDENT and DISTRICT to assist DISTRICT personnel in the use and operation of the software to enable DISTRICT to make optimum use of the Imaging/Workflow system. Training will be provided at DISTRICT'S office between the

hours of 8:00 a.m. and 5:00 p.m. Monday through Friday, excluding SUPERINTENDENT'S holidays.

9.0 FUTURE MODULES/OPTIONS

SUPERINTENDENT may offer additional Imaging/Workflow system modules and optional services in the future. Each new capacity may have an additional charge. Proposals will be provided upon DISTRICT request and availability.

10.0 INDEPENDENT CONTRACTOR

SUPERINTENDENT is and at all times shall be an independent contractor and shall be wholly responsible for the manner in which the services required by the terms of this AGREEMENT are performed. Nothing herein contained shall be construed as creating the relationship of employer and employee, or principal and agent, between SUPERINTENDENT and DISTRICT. SUPERINTENDENT assumes the responsibility for the acts of its employees or agents as they relate to the services to be provided. SUPERINTENDENT, its officers, agents, and employees, shall not be entitled to any rights, and/or privileges of DISTRICT'S employees and shall not be considered in any manner to be DISTRICT'S employees.

11.0 HOLD HARMLESS

A. SUPERINTENDENT hereby agrees to indemnify, defend, and hold harmless DISTRICT, its Governing Board, officers, agents, and employees from liability and claims of liability for bodily injury, personal injury, sickness, disease, or death of any person or persons, or damage to any property, real personal, tangible or intangible, arising out of the negligent acts or omissions of employees, agents or officers of SUPERINTENDENT or the Orange County Board of Education during the period of this AGREEMENT.

B. DISTRICT hereby agrees to indemnify, defend, and hold harmless SUPERINTENDENT, the Orange County Board of Education, and its officers, agents, and employees from liability and claims of liability for bodily injury, personal injury, sickness, disease, or death of any person or persons, or damage to any property, real, personal, tangible or intangible, arising out of the negligent acts or omissions of employees, agents or officers of DISTRICT during the period of this AGREEMENT.

12.0 NON-DISCRIMINATION

SUPERINTENDENT and DISTRICT agree that they will not engage in unlawful discrimination because of race, color, religious creed, national origin, ancestry, physical handicap, medical condition, marital status, or sex of such persons.

13.0 APPLICABLE LAW

SUPERINTENDENT and DISTRICT agree to comply with all federal, state and local laws, rules and regulations and ordinances that are now or may in the future become applicable to SUPERINTENDENT or DISTRICT'S business, equipment and personnel engaged in operations covered by this AGREEMENT or occurring out of the performance of such operations.

14.0 ASSIGNMENT

DISTRICT or SUPERINTENDENT shall not subcontract or assign the performance of any of the services in this AGREEMENT without prior written approval of the other party.

15.0 TOBACCO USE POLICY

In the interest of public health, the SUPERINTENDENT provides a tobacco-free environment. Smoking or the use of any tobacco products are prohibited in buildings and vehicles, and on any

property owned, leased or contracted for by the SUPERINTENDENT pursuant to SUPERINTENDENT Policy 400.15. Failure to abide with conditions of this policy could result in the termination of this AGREEMENT.

16.0 TERMINATION

SUPERINTENDENT or DISTRICT may terminate this AGREEMENT with or without cause, upon the giving of sixty (60) days prior written notice to the other party. Notification must be given sixty (60) days prior to the end of each renewal period. Upon termination of this AGREEMENT by either party, SUPERINTENDENT agrees to provide all of DISTRICT's stored images and indexes to DISTRICT in a readable electronic format i.e., .tif within three (3) month of termination of this AGREEMENT.

17.0 NOTICES

All notices or demands to be given under this AGREEMENT by either party to the other shall be in writing and given by: i) Personal service, or ii) U.S. Mail, mailed either by registered or certified mail, return receipt requested, with postage prepaid. Service shall be considered given when received if personally served or, if mailed, on the third (3rd) day after deposit in any U.S. Post Office. The address to which notices or demands may be given by either party may be changed by written notice given in accordance with the notice provisions of this section. As of the date of this AGREEMENT the addresses of the parties are as follows:

DISTRICT: Anaheim Union High School District
501 M. Crescent Way
Anaheim, California 92803
Attn: _____

SUPERINTENDENT: Orange County Superintendent of Schools
200 Kalmus Drive
Costa Mesa, California 92628

18.0 SEVERABILITY

If any term, condition or provision of this AGREEMENT is held by a court of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions will nevertheless continue in full force and effect and shall not be affected, impaired or invalidated in any way.

19.0 GOVERNING LAW

The terms and conditions of this AGREEMENT shall be governed by the laws of the State of California, with venue in Orange County, California.

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20.0 ENTIRE AGREEMENT/AMENDMENT

This AGREEMENT and any exhibits attached hereto constitute the entire agreement between SUPERINTENDENT and DISTRICT regarding the services and any agreement made shall be ineffective to modify this AGREEMENT in whole or in part unless such agreement is embodied in an Amendment to this AGREEMENT which has been signed by both Parties. This AGREEMENT supersedes all prior negotiations, understandings, representations and agreements.

IN WITNESS WHEREOF, the Parties hereto have caused this AGREEMENT to be executed.

DISTRICT: ANAHEIM UNION HIGH SCHOOL DISTRICT

ORANGE COUNTY SUPERINTENDENT OF SCHOOLS

BY: _____
Authorized Signature

BY: Patricia McCaughey
Authorized Signature

PRINT NAME: _____

PRINT NAME: Patricia McCaughey

TITLE: _____

TITLE: Coordinator

DATE: _____

DATE: October 3, 2014

AGREEMENT

between the

ANAHEIM UNION HIGH SCHOOL DISTRICT

and the

***ANAHEIM SECONDARY TEACHERS
ASSOCIATION***

for the period

August 22, 2013

through

***the first Teacher work day of
the 2016-17 school year***

[Agreement for 2013-2016](#)
[Board Approved: December 12, 2013](#)

[Reopener Agreement for 2014-2015](#)
[Board Approved: October 16, 2014 Pending](#)

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- 8.8.1.1 Accident or serious illness involving his/her personal property or person or property of his/her immediate family.
 - 8.8.1.2 Court appearance as a litigant or as a witness under order.
 - 8.8.1.3 Religious observances
 - 8.8.1.4 Wedding and graduations for immediate family members. Immediate family for this section shall mean parent, sibling, spouse, or child.
 - 8.8.1.5 Becoming a parent by adoption, surrogate, or paternity.
 - 8.8.1.6 Personal necessity may be used for circumstances that meet all of the following criteria: Are of a serious nature, and which the unit member cannot be expected to disregard, and which necessitate the immediate attention of the unit member, and which cannot be accommodated during off-duty hours.
- 8.8.2 Such leave shall not be used for seeking or engaging in other employment, for vacation, or other recreational activities or for other activities which do not fit the criteria listed above.
- 8.8.3 Personal necessity leave shall not be used in whole, or in part, for any strike, work stoppage, work slowdown or concerted activity of any kind.
- 8.8.4 A unit member shall be allowed to use two (2) days of personal necessity leave which will not be charged against his/her accumulated sick leave. ~~(This section will be suspended for the 2014-15 school year.)~~

8.9 Verification of Personal Necessity Leave

The District may require satisfactory proof of the nature, extent, and duration of the personal necessity leave if it believes a unit member to be abusing the use of personal necessity leave. In the event that an investigation results in proof that abuse has taken place, the unit member may be subject to loss of pay for the day(s) of the proven abuse and/or other appropriate action.

8.10 Sabbatical Leave

A sabbatical leave of absence may be granted to any unit member only to the extent that the same will benefit the schools and pupil thereof, for not less than one (1) semester nor more than one (1) school year under the following conditions:

- 8.10.1 The applicant must have served at least seven (7) consecutive years in the District preceding the granting of the leave, and no more than one such leave of absence shall be granted to a unit member in each seven (7) years of

ARTICLE 10: HOURS OF EMPLOYMENT

10.1 Work Year

The 2013-14 and 2014-15 work year shall be set forth in the calendar which is incorporated herein as Appendix A.

10.1.1 Staff Development Days

The work year for certificated employees shall be 185 days. Three (3) days are devoted to staff development activities. Unit members at each site shall be actively involved in planning the staff development activities. In those sites where there is an existing staff development committee, the committee and the site administrator shall be involved in planning the staff development activities.

10.1.2 Classroom Preparation

Unit members shall be entitled to a minimum of one-half (1/2) day to prepare their classrooms prior to the start of the student school year.

10.2 Workday

The workday for unit members shall begin at least thirty (30) minutes before the beginning of the students' normal instructional day and continue for a reasonable length of time after the close of the students' regular school day. These minimum school-based assignment hours may be modified by the immediate administrator to suit varying educational and operating needs. These modifications may not be of a permanent and/or continuing nature.

10.3 Adjunct Duties

Unit members are required to remain a sufficient amount of time after their last assignment of the school day to fulfill necessary adjunct duties such as caring for student academic needs, attending parent or administrative conferences and meetings, attending Back to School and Open House and participating in other activities related to the assignment.

Unit members will use the available student information system to share timely and comprehensible feedback with students and their families and meet all progress report and grading deadlines.

Unit members who are required by an administrator to attend an IEP meeting more than one and a half hours beyond the student day shall be paid at the hourly rate for any time beyond the one and a half hours.

10.4 Supervision Duties

The District will continue to monitor and require justification by the site administrator for exceedingly large classes, and will request the results of any teacher consultation(s) resulting from large class sizes.

11.7 Additional Staffing

Beginning with the opening day of school, the District will authorize additional staffing to sites based upon verification of growth of enrollment by site. This additional staffing will reflect the current teacher/student ratio as established annually by the District. The site administration will post daily in the mailroom the total enrollment in the school and enrollment in each class and the total number of teachers included in the staffing ratio on each of the first 20 days of the school year. Whenever the school is authorized to hire additional teachers due to growth in enrollment, the site administration shall post such information in the mailroom.

11.8 Student/Teacher Ratio

Teacher unit members who do not teach a full regular instructional day shall be proportionally counted in the student/teacher ratio for that site.

11.9 Student Load

By the 2015-16 school year, the following student load maximums will be established:

The maximum student load for bargaining unit members teaching in the traditional comprehensive junior high schools and Oxford Academy, exclusive of Physical Education, athletics, and performing arts, shall be 222 students.

The maximum student load for bargaining unit members teaching in the traditional comprehensive senior high schools and eLearning, exclusive of Physical Education, athletics, and performing arts, shall be 195 students.

11.9.1 Physical Education

The maximum student load for bargaining unit members teaching junior high Physical Education shall be ~~348~~ 336 students.

The maximum student load for bargaining unit members teaching senior high Physical Education shall be ~~300~~ 290 students.

11.9.2 Special Education/~~Case Load Study Group~~

~~By February 1, 2014, a joint committee of ASTA appointed and District members will be convened to consider case load numbers for Special Education programs. This committee will make recommendations to the District and Association bargaining teams before the commencement of reopener negotiations for 2015-16.~~

Effective 2015-16, the case load maximum for Special Education shall be as follows:

<u>RSP</u>	<u>28 maximum</u>
<u>M/M</u>	<u>18 maximum</u>
<u>ED</u>	<u>12 maximum</u>
<u>LHS</u>	<u>16 adults, 16 high school, 12 junior high maximum</u>
<u>SH</u>	<u>13 adults, 12 high school, 12 junior high maximum</u>
<u>SH-Hope</u>	<u>12 caseload maximum</u>
<u>Autism</u>	<u>11 maximum</u>

If the caseload maximum cannot be met, the District and ASTA will meet to review the caseload to determine reasonable options.

11.9.3 Specialized Sites or Programs~~Study Group~~

~~By February 1, 2014, a joint committee of ASTA appointed and District members will be convened to consider case load numbers for specialized sites or programs. This committee will make recommendations to the District and Association bargaining teams before the commencement of reopener negotiations for 2015-16.~~

Effective 2015-16, caseloads for these Special Sites/Programs shall be as follows:

<u>Gilbert/Continuation</u>	<u>120 student load maximum</u>
<u>Community Day School</u>	<u>75 student load maximum</u>
<u>Polaris/Independent Learning Center</u>	<u>36 caseload maximum</u>
<u>Hope School</u>	<u>10 school wide caseload average</u>

If the maximum/average cannot be met, the District and ASTA will meet to determine reasonable options.

If a new program or delivery model is created within the alternative education program, this language does not apply and the District and ASTA agree to meet and confer to determine reasonable maximums.

11.9.5 All maximums in this article shall be adjusted on a pro-rata basis for bargaining unit members who teach an additional period per Article 14.8, part-time, or a split-subject assignment.

11.9.6 Maximums in this article may be exceeded by mutual agreement of the District and the bargaining unit member.

ARTICLE 14: WAGES AND ITEMS RELATED TO WAGES

14.1 Salary - Teachers

Effective ~~August 22, 2013~~August 21, 2014, the ~~2011-12~~2013-14 Teachers' Salary Schedule, ~~which reflects no furlough days~~, shall be increased by 2.5% to become the ~~2013-14~~2014-15 Salary Schedule and is hereby incorporated into the Agreement as Appendix B.

In the event another District employee unit receives an increase in salary greater than 2.5% for the ~~2013-14~~2014-15 school year, ~~that same increase shall be applied to the Teachers' Salary Schedule for the same period of time~~, the district or ASTA may request, and the other party will agree, to re-open negotiations on salary for 2014-15.

In the event the District shows a potential negative balance in Unassigned/Unappropriated Ending Balance (Account 9790) in 2015-16 in the 2nd Interim Report Long Range projection, the District and ASTA agree to commence negotiations in Spring of 2015 for the 2015-16 school year.

14.2 Salary - Extra-Service Pay

Extra-Service Pay is hereby incorporated as Appendix C of this Agreement.

Extra-Service Pay shall be expressed as a percent of Column II, Step 1 of the ~~2013-14~~2014-15 Teachers Salary Schedule (Appendix B-2) and the amount will increase as the Teachers Salary Schedule (Appendix B-1) increases. Effective July 1, 2014, stipends shall increase by 9% for all Extra Service positions and Athletics positions, including Leadership positions (excluding PAR and BTSA), exclusive of the 2.5% increase on the salary schedule.

14.2.1 Department Chairpersons, BTSA Support Providers, Peer Assistance and Review Consulting Teachers and Peer Assistance and Review Committee Members will be paid monthly with their contract pay. Duties assigned are within the scope of the school day.

14.2.2 An attempt shall be made to hire unit members for Extra-Service Pay positions before non-bargaining unit members.

14.2.3 Beginning with the 2014-15 school year, the following departments will be represented by a department chairperson:

Advancement via Individual Determination (AVID) Program

Career and Technical Education Program (CTE) (including Business, Home Economics and Careers Technology, Industrial Technology Education)

English (including Reading)

English Learner (EL) Program

Library Teacher

Math

Physical Education (including Health)

Science

Social Science

Visual and Performing Arts (VAPA) (including Art/Photo, Choral Music, Dance, Instrumental Music, Theatre/Drama)

World Languages

14.2.4 Effective with the 2002-2003 school year, and concluding at the end of the 2014-15 school year, the number of Special Education Department Chairpersons at each site shall be reduced by attrition to:

One (1) RSP Special Education Department Chairperson,

One (1) Mild to Moderate Special Education Department Chairperson, and

One (1) Moderate to Severe Special Education Department Chairperson.

Unit members who serve as Special Education Department Chairpersons during the 2001-2002 school year shall continue in their current extra service pay position until the unit member voluntarily resigns or is removed from the position in compliance with Article 17.2.4 of this Agreement.

14.2.5 Special Education Department Chair/Department Chair Study Group

~~By February 1, 2014, a joint committee of ASTA appointed and District members will be convened to consider department chair structure for Special Education programs and sites. This committee will make recommendations to the District and Association bargaining teams before the commencement of reopener negotiations for 2015-16.~~

~~Special Education departments will continue per 14.2.4 for the 2013-14 and 2014-15 school years.~~

Beginning with the 2015-16 school year, the following special education programs will be represented by a department chairperson:

- o Resource Specialist Program (one per site)
- o Mild/Moderate and Moderate/Severe (one per site, combined)
- o Adaptive Physical Education (one per district)
- o Speech and Language Pathologists (one per district)
- o Adult Transitions (one per site if not included under a site department)
- o Visually Impaired (one per district)
- o Orthopedically Handicapped (one per district)

Beginning with the 2015-16 school year, Hope School will have three departments each represented by a department chairperson:

- [Moderate/Severe-Junior High School](#)
- [Moderate/Severe-High School](#)
- [Moderate/Severe-Adult](#)

14.3 Salary Schedule Placement, Advancement and Structure

14.3.1 Salary Schedule

Certificated Unit Members

Unit members will be placed on and advanced on the salary schedule as follows:

1. Col. I Bachelor's Degree
2. Col. II Bachelor's Degree plus 30 semester hours
3. Col. III Bachelor's Degree plus 45 semester hours or Master's Degree
4. Col. IV Bachelor's Degree plus 60 semester hours including Master's Degree or Doctorate

14.3.2 Initial Salary Placement

Whenever a candidate is recommended for election, tentative placement on the salary schedule is made by the Director, Human Resources, based on the evidence of experience and training submitted in the application materials. Final placement on the salary schedule is made when completed official college transcripts (due November 1) and written evidence of experience have been received.

If a unit member fails to furnish such written evidence, the member's contract will be rewritten to reflect correct column and step placement and appropriate amounts sufficient to correct the salary error will be deducted from future salary warrant(s).

A maximum of six (6) years of credit shall be allowed at the rate of one (1) step for one (1) year as follows:

- A year of credentialed public school teaching experience in a paid status for at least seventy-five percent (75%) of the work days designated for the affected position.
- A year of credentialed teaching experience in a WASC accredited private school for at least seventy-five percent (75%) of the work days designated for the affected position.

14.3.7 Other Salary Schedule Credit

Full salary schedule credit shall be granted for Peace Corps teaching and VISTA teaching.

The Superintendent or his/her designee may recommend salary schedule credit for experience gained which is related to teaching.

14.3.8 Doctoral and/or National Board Certification Professional Stipends

14.3.8.1 An additional annual stipend of \$2000 will be paid for an earned doctoral degree from an accredited university.

_____ For purposes of this section, accredited institutions shall be listed in the American Association Collegiate Registrar Admissions (AACRA), Council on Post-Secondary Accreditation (COPA), or Association of American Education.

14.3.8.2 Bargaining unit members who attain National Board certification in the field(s) of their assignment will be paid an additional annual stipend of \$2000.

14.3.8.3 An additional stipend will be paid for Speech Language Pathologists as follows:

- \$2,500 per year
- Additional \$1,000 for CA Speech Pathology License
- Additional \$1,000 for CCC (Certificate of Clinical Competence)
- Maximum of \$4,500/year

_____ Stipends shall be pro-rated for part-time Speech and Language Pathologists

14.3.8.4 An additional stipend of \$4000 will be paid to full-time Curriculum Specialists and \$2000 will be paid to part-time Curriculum Specialists.

14.3.8.5 An additional stipend in the amount of \$1,600 will be paid to the site Title I Specialist.

14.4 Travel Expenses

Any unit member traveling to an authorized convention, meeting, conference, or visitation outside the District boundaries, but within 100 miles of the District Office, shall be reimbursed at a rate equal to previous years IRS allowable rate per mile, and if two (2) or more unit members ride in the same car, the reimbursement rate of two cents more than the allowable IRS allowable rate will be paid on a daily round trip basis. When the conference, convention, or meeting is over 100 miles and the unit member

ARTICLE 15: HEALTH AND WELFARE

15.1 Contributions by the District

The District shall contribute the blended super composite rate towards the cost of medical insurance, and shall provide dental, life, vision care, and accidental death/dismemberment insurance benefits for active employees who are within the unit as indicated below:

15.1.1 Medical Insurance

PPO: Self-insured major medical with \$275 deductible per person, maximum of \$825 per family for unit members and eligible dependents utilizing the Blue Cross Prudent Buyer Plan, including a prescription card service, in the amount not to exceed the super composite rate established for ~~2014-2015~~ of ~~\$1,142~~ \$1,204* per month or ~~\$13,705~~ \$14,448* per year per enrolled unit member, or

HMO: HMO insurance for unit members and eligible dependents utilizing Blue Cross, in the amount not to exceed the super composite rate established for ~~2014-2015~~ of ~~\$1,106~~ \$1,150* per month or ~~\$13,272~~ \$13,803* per year per enrolled unit member.

The blended super composite rate shall be the weighted average of the PPO and HMO super composite rates above. Beginning with the ~~2014-2015~~ calendar year, the District's contribution to the blended super composite rate shall not exceed ~~\$13,493~~ \$14,131*.

*Figures based on initial calculation and subject to change.

Example:

1,238 employees are in the HMO. (46%)

1,433 employees are in the PPO. (54%)

46% of \$11,808 = \$5432. 54% of \$14,364 = \$7,757.

\$5432. + \$7757 = \$13,189 is 2013 blended super composite rate.

~~Beginning with the 2015 calendar year, the District's contribution to the blended super composite rate shall not exceed 3% above the 2014 rate, or \$13,898.~~

15.1.2 Life and Accidental Death/Dismemberment Insurance

Life and accidental death/dismemberment insurance for unit member and life insurance protection for unit member's spouse and eligible children.

15.1.3 Dental Insurance

Delta Dental PPO dental insurance services for unit members and eligible dependents, or Delta Care PMI dental insurance.

15.1.4 Vision Care Insurance

Vision care with special contact lens provision for unit members and eligible dependents.

15.1.5 Ancillary benefit plan designs (Life, Dental, Vision) shall be determined by the District Insurance Committee.

15.1.6 If an agreement is reached with any other collective bargaining group on health and welfare that contains a greater benefit than the current plan or a higher maximum district contribution, the District or ASTA may request, and the other party will agree, to re-open negotiations on health and welfare for ~~2014 or~~ 2015.

15.2 Insurance Committee

The parties agree that the overriding purpose of the Insurance Committee (“Committee”) is to fulfill the commitment contained herein and in previous memoranda of understanding regarding cost containment of health and welfare premiums. The District and the Association agree to a renewed focus on health and welfare cost containment through participation on the Committee. Accordingly the parties agree as follows:

15.2.1 The District will provide regular members of the Insurance Committee release time and class coverage to attend insurance committee meetings.

15.2.2 The parties will work aggressively through the Committee to generate specific changes in health and welfare coverage, if needed, that maximize the district’s contributions for medical, dental, vision, and life insurance. On-going cost evaluations will be generated and provided to the Committee as requested. Each year, the super composite rate for the following year will be available to the Committee on or before September 1. Upon review of these rates, the Committee will make suggestions for cost containment.

15.2.3 The Committee’s final recommendations for implementation of the above-referenced cost containment provisions and actual super composite rate shall be submitted to the Association no later than September 30. The Association and the District negotiation teams will work to reach an agreement on such cost containment provisions and upon agreement, recommendations shall be submitted for ratification. The Association reserves the right to meet with the District to bargain a separate benefits plan by November 1 of the calendar year

preceding the plan year. If such agreement is not reached prior to November 1 of each year, the District is authorized to initiate payroll deductions beginning with the January 31 paycheck for the difference between the blended super composite rate noted in 15.1 and the current year's blended super composite rate provided by the contract administrator.

15.3 Right to Contact

The Association shall have the right to contact the Health and Welfare contract administrator directly for any information it wishes relative to the plan, but a copy of such request and a copy of any answer received from the contract administrator shall be sent to the District.

15.4 Self-Insurance Plan

The District shall maintain a self-insurance plan, using an outside contract administrator.

15.5 Retirees

The Board of Trustees shall provide the 1979-80 fringe benefit amounts toward the major medical and dental portion of the fringe benefit compensation package to all unit members who were regular contract certificated personnel in the employment of the District prior to September 6, 1979 and who retire(d) on or after September 6, 1979 from the District with fifteen (15) or more years of service to the District and who are not otherwise covered by any similar programs provided through social security or teacher retirement plans.

Retirees referred to in the above paragraph who wish to continue participation in the program will be required to make monthly payment, in advance to the Business Office, the difference between the current year costs and the 1979-80 costs.

All unit members ages 60-65 who are regular contract certificated personnel in the employment of the District and who retire(d) from the District with fifteen (15) or more years of service to the District and who are not otherwise covered by any similar programs provided through social security or teacher retirement plans shall be provided with the major medical and dental portion of the District's fringe benefit compensation package for the retiree only. Unit members who retire with fifteen (15) or more years of service to the District, and who have not attained the age of 60, who wish to participate in the major medical and dental portion of the fringe benefit compensation package may do so by depositing the monthly amount of the premium with the District Business Office. The amount of yearly premium will be established each year by the Business Office.

Members retiring after 1969 shall receive benefits no greater than those accorded current, active bargaining unit members. To remain eligible for the District paid benefit coverage from ages 60-65, the retiree must deposit the monthly amount of the premium with the District Business Office from the date of retirement until age 60.

Anaheim Union High School District 2014-2015

Student/Teacher Calendar

July 2014					November 2014					March 2015				
	1	2	3	4*	3	4	5	6	7	2	3	4	5	6
7	8	9	10	11	10	11*	12	13	14	9	10	11	12	13
14	15	16	17	18	17	18	19	20	21	16	17	18	19	20
21	22	23	24	25	24	25	26	27*	28*	23	24	25	26	27<
28	29	30	31							30	31			
August 2014					December 2014					April 2015				
				1	1	2	3	4	5			1	2	3*
4	5	6	7	8	8	9	10	11	12	6	7	8	9	10
11	12	13	14	15	15	16	17	18	19	13	14	15	16	17
18	19	20	21+	22+	22	23	24*	25*	26	20	21	22	23	24
25	26	27	28	29	29	30	31*			27	28	29	30	
September 2014					January 2015					May 2015				
1*	2	3	4	5				1*	2					1
8	9	10	11	12	5	6	7	8	9	4	5	6	7	8
15	16	17	18	19	12	13	14	15	16	11	12	13	14	15
22	23	24	25	26	19*	20	21	22<	23+	18	19	20	21	22
29	30				26	27	28	29	30	25*	26	27	28	29
October 2014					February 2015					June 2015				
		1	2	3	2	3	4	5	6	1	2	3	4	5
6	7	8	9	10	9*	10	11	12	13	8	9	10	11<	12+
13+	14	15	16	17	16*	17	18	19	20	<u>15</u>	<u>16</u>	<u>17</u>	<u>18</u>	19
20	21	22	23	24<	23	24	25	26	27	22	23	24	25	26
27	28	29	30	31						29	30			



School Begins



Non-Student/Non-Teacher Day
Holidays

+ Teacher Day; No Students

< End of the Quarter or Semester
And Minimum Day for Students

— Underlined Days (June 12-18) are subject to change to regular school days if it becomes necessary to bring the total school days up to State minimum.

Quarter	Days	Dates					
1	43	Aug	25	--	Oct	24	
2	46	Oct	27	--	Jan	22	
3	43	Jan	26	--	Mar	27	
4	48	Apr	06	--	Jun	11	

180 Student Days
185 Teacher Days

Progress Reports Due at
8:30 a.m. at the site on:
September 26
December 5
February 27
May 8

Grades Due at 8:00 a.m.
at the site on:
October 29
January 28
April 8
June 12

Board Approved: October 10, 2013

Anaheim Union High School District 2015-2016

Student/Teacher Calendar

July 2015					November 2015					March 2016				
		1	2	3*	2	3	4	5	6		1	2	3	4
6	7	8	9	10	9	10	11*	12	13	7	8	9	10	11<
13	14	15	16	17	16	17	18	19	20	14	15	16	17	18*
20	21	22	23	24	23	24	25	26*	27*	21	22	23	24	25
27	28	29	30	31	30					28	29	30	31	
August 2015					December 2015					April 2016				
3	4	5	6	7		1	2	3	4					1
10 ⁺⁺	11+	12	13	14	7	8	9	10	11	4	5	6	7	8
17	18	19	20	21	14	15	16	17	18<	11	12	13	14	15
24	25	26	27	28	21	22	23	24*	25*	18	19	20	21	22
31					28	29	30	31*		25	26	27	28	29
September 2015					January 2016					May 2016				
	1	2	3	4					1*	2	3	4	5	6
7*	8	9	10	11	4	5	6	7	8	9	10	11	12	13
14	15	16	17	18	11	12	13	14	15	16	17	18	19	20
21	22	23	24	25	18*	19	20	21	22	23	24	25	26<	27+
28	29	30			25	26	27	28	29 ⁺⁺	30*	31			
October 2015					February 2016					June 2016				
			1	2	1	2	3	4	5			<u>1</u>	<u>2</u>	<u>3</u>
5	6	7	8	9<	8*	9	10	11	12	<u>6</u>	7	8	9	10
12 ⁺⁺	13	14	15	16	15*	16	17	18	19	13	14	15	16	17
19	20	21	22	23	22	23	24	25	26	20	21	22	23	24
26	27	28	29	30	29					27	28	29	30	



School Begins



Non-Student/Non-Teacher Day
Holidays

+ Teacher Day; No Students

++ Staff Development Day; No students

< End of the Quarter or Semester
And Minimum Day for Students

— Underlined Days (May 31-June 6) are subject to
change to regular school days if it becomes
necessary to bring the total school days up to State
minimum.

Quarter	Days	Dates			
1	42	Aug	12	--	Oct 9
2	43	Oct	13	--	Dec 18
3	46	Jan	4	--	Mar 11
4	49	Mar	21	--	May 26

180 Student Days
185 Teacher Days

Progress Reports Due at
10:00 a.m. at the site on:
September 18
November 13
February 5
April 22

Grades Due at
10:00 a.m. at the site on:
October 14
January 6
March 23
May 27

Board Approved: June 26, 2014

Anaheim Union High School District 2016-2017

Student/Teacher Calendar

July 2016					November 2016					March 2017				
				1		1	2	3	4			1	2	3
4*	5	6	7	8	7	8	9	10	11*	6	7	8	9	10<
11	12	13	14	15	14	15	16	17	18	13	14	15	16	17*
18	19	20	22	22	21	22	23	24*	25*	20	21	22	23	24
25	26	27	28	29	28	29	30			27	28	29	30	31
August 2016					December 2016					April 2017				
1	2	3	4	5				1	2	3	4	5	6	7
8 ⁺⁺	9 ⁺	10	11	12	5	6	7	8	9	10	11	12	13	14
15	16	17	18	19	12	13	14	15	16	17	18	19	20	21
22	23	24	25	26	19	20	21	22	23<	24	25	26	27	28
29	30	31			26*	27*	28	29	30					
September 2016					January 2017					May 2017				
			1	2	2*	3*	4	5	6	1	2	3	4	5
5*	6	7	8	9	9	10	11	12	13	8	9	10	11	12
12	13	14	15	16	16*	17	18	19	20	15	16	17	18	19
19	20	21	22	23	23	24	25	26	27 ⁺⁺	22	23	24	25<	26+
26	27	28	29	30	30	31				29*	30	31		
October 2016					February 2017					June 2017				
3	4	5	6	7<			1	2	3				<u>1</u>	<u>2</u>
10 ⁺⁺	11	12	13	14	6	7	8	9	10	<u>5</u>	6	7	8	9
17	18	19	20	21	13*	14	15	16	17	12	13	14	15	16
24	25	26	27	28	20*	21	22	23	24	19	20	21	22	23
31					27	28				26	27	28	29	30



School Begins



Non-Student/Non-Teacher Day
Holidays

+ Teacher Day; No Students

++ Staff Development Day; No students

< End of the Quarter or Semester
And Minimum Day for Students

— Underlined Days (May 30-June 5) are subject to
change to regular school days if it becomes
necessary to bring the total school days up to State
minimum.

Quarter	Days	Dates					
1	42	Aug	10	--	Oct	7	
2	48	Oct	11	--	Dec	23	
3	41	Jan	9	--	Mar	10	
4	49	Mar	20	--	May	25	

180 Student Days
185 Teacher Days

Progress Reports Due at
10:00 a.m. at the site on:
September 16
November 10
February 10
April 21

Grades Due at
10:00 a.m. at the site on:
October 12
January 11
March 22
May 26

Board Approved: June 26, 2014

Anaheim Union High School District 2017-2018

Student/Teacher Calendar

July 2017					November 2017					March 2018				
3	4*	5	6	7			1	2	3				1	2
10	11	12	13	14	6	7	8	9	10*	5	6	7	8	9<
17	18	19	20	21	13	14	15	16	17	12	13	14	15	16*
24	25	26	27	28	20	21	22	23*	24*	19	20	21	22	23
31					27	28	29	30		26	27	28	29	30
August 2017					December 2017					April 2018				
	1	2	3	4					1	2	3	4	5	6
7 ⁺⁺	8 ⁺	9	10	11	4	5	6	7	8	9	10	11	12	13
14	15	16	17	18	11	12	13	14	15	16	17	18	19	20
21	22	23	24	25	18	19	20	21	22<	23	24	25	26	27
28	29	30	31		25*	26*	27	28	29	30				
September 2017					January 2018					May 2018				
				1	1*	2*	3	4	5		1	2	3	4
4*	5	6	7	8	8	9	10	11	12	7	8	9	10	11
11	12	13	14	15	15*	16	17	18	19	14	15	16	17	18
18	19	20	21	22	22	23	24	25	26 ⁺⁺	21	22	23	24<	25+
25	26	27	28	29	29	30	31			28*	29	30	31	
October 2017					February 2018					June 2018				
2	3	4	5	6<				1	2					1
9 ⁺⁺	10	11	12	13	5	6	7	8	9	4	5	6	7	8
16	17	18	19	20	12*	13	14	15	16	11	12	13	14	15
23	24	25	26	27	19*	20	21	22	23	18	19	20	21	22
30	31				27	27	28			25	26	27	28	29



School Begins



Non-Student/Non-Teacher Day
Holidays

+ Teacher Day; No Students

++ Staff Development Day; No students

< End of the Quarter or Semester
And Minimum Day for Students

— Underlined Days (May 29-June 4) are subject to
change to regular school days if it becomes
necessary to bring the total school days up to State
minimum.

Quarter	Days	Dates					
1	42	Aug	9	--	Oct	6	
2	48	Oct	10	--	Dec	22	
3	41	Jan	8	--	Mar	9	
4	48	Mar	19	--	May	24	

180 Student Days
185 Teacher Days

Progress Reports Due at
10:00 a.m. at the site on:
September 15
November 9
February 9
April 20

Grades Due at
10:00 a.m. at the site on:
October 11
January 10
March 21
May 25

Board Approved: June 26, 2014

ANAHEIM UNION HIGH SCHOOL DISTRICT
2014/2015 TEACHERS' SALARY SCHEDULE

		BA + 30	BA + 45 or MA	BA + 60 & MA or Doctorate
STEPS	I	II	III	IV
01	<u>\$49,833</u>	<u>\$53,752</u>	<u>\$58,323</u>	<u>\$63,546</u>
02	<u>\$52,850</u>	<u>\$56,765</u>	<u>\$61,335</u>	<u>\$66,556</u>
03	<u>\$55,858</u>	<u>\$59,783</u>	<u>\$64,346</u>	<u>\$69,576</u>
04	<u>\$58,876</u>	<u>\$62,788</u>	<u>\$67,361</u>	<u>\$72,589</u>
05	<u>\$61,891</u>	<u>\$65,808</u>	<u>\$70,377</u>	<u>\$75,602</u>
06	<u>\$64,906</u>	<u>\$68,821</u>	<u>\$73,393</u>	<u>\$78,615</u>
07	<u>\$67,922</u>	<u>\$71,834</u>	<u>\$76,408</u>	<u>\$81,633</u>
08	<u>\$70,936</u>	<u>\$74,851</u>	<u>\$79,418</u>	<u>\$84,651</u>
09	<u>\$73,956</u>	<u>\$77,865</u>	<u>\$82,436</u>	<u>\$87,667</u>
10	<u>\$76,965</u>	<u>\$80,884</u>	<u>\$85,456</u>	<u>\$90,682</u>
11	<u>\$79,985</u>	<u>\$83,908</u>	<u>\$88,471</u>	<u>\$93,693</u>
LONGEVITY (Steps 16-26 are longevity steps for years of credentialed teaching in AUHSD) See Article 14.3.5				
16	<u>\$84,492</u>	<u>\$88,415</u>	<u>\$92,978</u>	<u>\$98,200</u>
21	<u>\$86,748</u>	<u>\$90,671</u>	<u>\$95,234</u>	<u>\$100,456</u>
26	<u>\$90,455</u>	<u>\$94,378</u>	<u>\$98,941</u>	<u>\$104,163</u>

Doctorate: \$2,000

National Board Certification \$2,000

Miscellaneous Rate of Pay: ~~\$41.13 (for 2013-14)~~ \$41.95 (for 2014-15)
~~\$41.95~~ \$43.00 (effective after the last teacher work day of ~~2013-14~~ 2014-15)

Initial Salary Placement: See Article 14.3.2

Years Experience	Placement
1	2
2	3
3	4
4	5
5	6
6 or more	7

Board of Trustees
 Pending Board Approval
 Effective: July 1, 2014

ANAHEIM UNION HIGH SCHOOL DISTRICT
EXTRA SERVICE PAY SCHEDULE
~~2013-2014~~2014-2015
 SENIOR HIGH SCHOOL
 TEACHERS

1. **ACTIVITIES** - To be paid in two equal semester payments, unless activity specifies it is an amount for one semester only.

POSITION	PAY	PERCENTAGE
Jazz Band	\$1211 \$1355	2.31 2.52
Accompanist	\$1301 \$1451	2.48 2.70
Varsity Songleader or Cheerleader	\$1961 \$2193	3.74 4.08
Academic Decathlon (1 per school)	\$1961 \$2193	3.74 4.08
Kiwanis Bowl (1 per school)	\$1961 \$2193	3.74 4.08
Mock Trial (1 per school)	\$1961 \$2193	3.74 4.08
FBLA	\$1961 \$2193	3.74 4.08
Journalism	\$2229 \$2489	4.25 4.63
Photo Advisor	\$2229 \$2489	4.25 4.63
Dance	\$2229 \$2489	4.25 4.63
Yearbook	\$2512 \$2806	4.79 5.22
Assistant Band Director	\$2512 \$2806	4.79 5.22
Drama	\$2648 \$2956	5.05 5.50
Speech	\$2648 \$2956	5.05 5.50
Debate	\$2648 \$2956	5.05 5.50
Vocal	\$2937 \$3279	5.60 6.10
Speech Debate	\$2937 \$3279	5.60 6.10
Varsity Song/Cheer (1 person)	\$3923 \$4381	7.48 8.15
Band	\$4300 \$4805	8.20 8.94
Drill Team	\$4300 \$4805	8.20 8.94
Colorguard (1 person)	\$4300 \$4805	8.20 8.94

2. **ATHLETICS** - To be paid at the end of the season in one payment.

<u>SPORT</u>	<u>POSITION</u>	<u>PAY</u>	<u>PERCENTAGE</u>
Football	Head Varsity	\$4300 \$4805	8.20 8.94
	Assistant Varsity	\$2821 \$3150	5.38 5.86
	Junior Varsity	\$2648 \$2956	5.05 5.50
	Sophomore	\$2648 \$2956	5.05 5.50
	Freshman	\$2648 \$2956	5.05 5.50
	Assistant Fr/Soph	\$2386 \$2666	4.55 4.96
Cross Country	Head Varsity Men & Women	\$2821 \$3150	5.38 5.86
	Head Varsity	\$2648 \$2956	5.05 5.50
	<u>Assistant or Lower Level</u>	\$2666	4.96
Volleyball	Head Varsity & JV	\$2937 \$3279	5.60 6.10
	Head Varsity	\$2648 \$2956	5.05 5.50
	Assistant/ Fr-Soph or <u>Lower Level</u>	\$2386 \$2666	4.55 4.96
Tennis	Head Varsity & JV	\$2937 \$3279	5.60 6.10
	Head Varsity	\$2648 \$2956	5.05 5.50
	Assistant/ Fr-Soph or <u>Lower Level</u>	\$2386 \$2666	4.55 4.96
Water Polo	Head Varsity & JV	\$2937 \$3279	5.60 6.10
	Head Varsity	\$2648 \$2956	5.05 5.50
	Assistant/ Fr-Soph or <u>Lower Level</u>	\$2386 \$2666	4.55 4.96
Basketball	Head Varsity	\$3314 \$3704	6.32 6.89
	<u>Assistant or Lower Level</u>	\$2956	5.50
	Junior Varsity	\$2648	5.05
	Sophomore	\$2648	5.05
	Freshman	\$2648	5.05
Soccer	Head Varsity & JV	\$2937 \$2956	5.60 5.50
	<u>Assistant or Lower Level</u>	\$2666	4.96
	Head Varsity	\$2648	5.05
	Junior Varsity	\$2386	4.55
	Frosh/Soph	\$2386	4.55
Wrestling	Head Varsity Men &	\$3650 \$4080	6.96 7.59

	Women		
	Head Varsity Men	\$3314 <u>\$3704</u>	6.32 <u>6.89</u>
	Head Varsity Women	\$3314 <u>\$3704</u>	6.32 <u>6.89</u>
	<u>Assistant or Lower Level</u>	<u>\$2956</u>	<u>5.50</u>
	Junior Varsity	\$2648	5.05
	Fr/Soph/Fr-Soph	\$2648	5.05
Softball	Head Varsity	\$3314 <u>\$3704</u>	6.32 <u>6.89</u>
	<u>Assistant or Lower Level</u>	<u>\$2956</u>	<u>5.50</u>
	Junior Varsity	\$2648	5.05
	Sophomore	\$2648	5.05
	Freshman	\$2648	5.05

ATHLETICS, continued

<u>SPORT</u>	<u>POSITION</u>	<u>PAY</u>	<u>PERCENTAGE</u>
Baseball	Head Varsity	\$3314 <u>\$3704</u>	6.32 <u>6.89</u>
	<u>Assistant or Lower Level</u>	<u>\$2956</u>	<u>5.50</u>
	Junior Varsity	\$2648	5.05
	Sophomore	\$2648	5.05
	Freshman	\$2648	5.05
Badminton	Head Varsity & JV	\$2821 <u>\$3150</u>	5.38 <u>5.86</u>
	Head Varsity	\$2648 <u>\$2956</u>	5.05 <u>5.50</u>
	Assistant/Fr-Soph/JV <u>or Lower Level</u>	\$2386 <u>\$2666</u>	4.55 <u>4.96</u>
Golf	Head Varsity	\$2386 <u>\$2666</u>	4.55 <u>4.96</u>
Swimming	Head Varsity & JV	\$2937 <u>\$3279</u>	5.60 <u>6.10</u>
	Head Varsity Men & Women	\$2937 <u>\$3279</u>	5.60 <u>6.10</u>
	Head Varsity	\$2648 <u>\$2956</u>	5.05 <u>5.50</u>
	Assistant/Fr-Soph/JV <u>or Lower Level</u>	\$2386 <u>\$2666</u>	4.55 <u>4.96</u>
Track	Head Varsity & JV	\$3650 <u>\$4080</u>	6.96 <u>7.59</u>
	Head Varsity Men & Women	\$3650 <u>\$4080</u>	6.96 <u>7.59</u>
	Head Varsity Men	\$3314 <u>\$3704</u>	6.32 <u>6.89</u>
	Head Varsity Women	\$3314 <u>\$3704</u>	6.32 <u>6.89</u>
	Assistant/Fr-Soph/JV <u>or Lower Level</u>	\$2386 <u>\$2666</u>	4.55 <u>4.96</u>
Trainers	<u>District/Site</u> Cert. Athletic Trainer-Fall	\$3314 <u>\$3704</u>	6.32 <u>6.89</u>
	<u>District/Site</u> Cert. Athletic Trainer-Winter	\$3314 <u>\$3704</u>	6.32 <u>6.89</u>
	<u>District/Site</u> Cert. Athletic Trainer-Spring	\$3314 <u>\$3704</u>	6.32 <u>6.89</u>
	Trainer - Fall	\$1495 <u>\$1672</u>	2.85 <u>3.11</u>
	Trainer - Winter	\$1495 <u>\$1672</u>	2.85 <u>3.11</u>
	Trainer - Spring	\$1495 <u>\$1672</u>	2.85 <u>3.11</u>
	Assistant Trainer - Fall	\$ 981 <u>\$1097</u>	1.87 <u>2.04</u>
	Assistant Trainer - Winter	\$ 981 <u>\$1097</u>	1.87 <u>2.04</u>
Assistant Trainer - Spring	\$ 981 <u>\$1097</u>	1.87 <u>2.04</u>	

3. CIF PLAYOFFS

Pay per week as follows:

- 10% for team and individual sports coaches
- 10% for trainers in team sports
- 5% for band, drill, song and cheer
- ~~5% for individual sports coaches~~

Team Sports (10 or more participants - 2 coaches)

- Baseball
- Badminton
- Basketball
- Cross Country
- Football (allowed 4 coaches and 2 trainers)
- Golf
- Soccer
- Softball
- Swimming
- Tennis
- Volleyball
- Water Polo
- Wrestling

Individual Sports (Less than 10 participants - 1 coach)

- Badminton
- Cross Country
- Golf
- Swimming
- Tennis
- Track
- Wrestling

Extra Service Pay shall be paid at senior high school rates for 9th through 12th grade duties and at junior high school rates for 7th and 8th grade duties. If the activity/sport includes students from both the junior high and senior high level, Extra Service Pay shall be paid at the senior high school rate.

Unit members who egregiously fail to perform extra service pay assignment duties will not be paid extra service pay. Unit members who have abandoned the extra service pay assignment will be removed from the position.

ANAHEIM UNION HIGH SCHOOL DISTRICT
LEADERSHIP POSITIONS
~~2013-2016~~2014-2015
 SENIOR HIGH SCHOOL
 TEACHERS

To be paid monthly with contract pay. Duties assigned are within the scope of the school day.

EFFECTIVE 2013-14		
POSITION	PAY	PERCENTAGE*
Department Chair: 1-4 classes	\$1652	3.15
Department Chair: 5-20 classes	\$1977	3.77
Department Chair: 21-50 classes	\$2486	4.74
Department Chair: 51-70 classes	\$2648	5.05
Department Chair: 71 classes or over	\$2800	5.34
Activities Director	\$6010	11.46
Assistant Activities Director	\$2040	3.89
Athletic Director	\$6010	11.46
Assistant Athletic Director	\$5244	10.00

EFFECTIVE JULY 1, 2014		
POSITION	PAY	PERCENTAGE*
Department Chair: 1 - 5 classes	\$1652 <u>\$1844</u>	3.15 <u>3.43</u>
Department Chair: 6 - 20 classes	\$2360 <u>\$2639</u>	4.50 <u>4.91</u>
Department Chair: 21 - 50 classes	\$3015 <u>\$3370</u>	5.75 <u>6.27</u>
Department Chair: 51 - 70 classes	\$3146 <u>\$3515</u>	6.00 <u>6.54</u>
Department Chair: 71-100 classes	\$3409 <u>\$3806</u>	6.50 <u>7.08</u>
Department Chair: 101 classes or over	\$3671 <u>\$4101</u>	7.00 <u>7.63</u>
Activities Director	\$6010 <u>\$6714</u>	11.46 <u>12.49</u>
Assistant Activities Director	\$2040 <u>\$2279</u>	3.89 <u>4.24</u>
<u>District Athletic Director</u>	<u>\$6714</u>	<u>12.49</u>
Athletic Director	\$6010 <u>\$6714</u>	11.46 <u>12.49</u>
Assistant Athletic Director	\$5244 <u>\$5859</u>	10.00 <u>10.90</u>

*Percentage shall be equal to Column II, Step 1 of the ~~2013-2014~~2014-2015 Teachers Salary Schedule.

~~Beginning 2012-13, the AVID Coordinator will be recognized as a department chair.~~

The following positions are part of negotiations and are defined in Articles 12, 20 and 21 of the ASTA Agreement.

POSITION	PAY
PAR Joint Committee Member	\$4000
PAR Consulting Teacher	\$4000
BTSA Support Provider	\$4000

ANAHEIM UNION HIGH SCHOOL DISTRICT
EXTRA SERVICE PAY SCHEDULE
~~2013-2014~~2014-2015
 JUNIOR HIGH SCHOOL
 TEACHERS

1. **ACTIVITIES** - To be paid in two equal semester payments, unless activity specifies it is an amount for one semester only.

POSITION	PAY	PERCENTAGE
Journalism	\$ 986 \$1102	1.88 2.05
Accompanist	\$ 986 \$1102	1.88 2.05
Jazz Band	\$1211 \$1355	2.31 2.52
Pentathlon	\$1301 \$1451	2.48 2.70
Pep Club or Dance	\$1453 \$1623	2.77 3.02
Vocal Music	\$1453 \$1623	2.77 3.02
Drama	\$1453 \$1623	2.77 3.02
Yearbook	\$1453 \$1623	2.77 3.02
Band	\$2512 \$2806	4.79 5.22

2. **ATHLETICS/ACTIVITIES** - To be paid at the end of the assignment.

POSITION	PAY	PERCENTAGE
Assistant Intramural Sports Coach	\$1453 \$1623	2.77 3.02
Intramural Sports Coach	\$1961 \$2193	3.74 4.08
After School Program Activities Facilitator	\$1961 \$2193	3.74 4.08

ANAHEIM UNION HIGH SCHOOL DISTRICT
LEADERSHIP POSITIONS
~~2013-2014~~**2014-2015**
 JUNIOR HIGH SCHOOL
 TEACHERS

To be paid monthly with contract pay. Duties assigned are within the scope of the school day.

EFFECTIVE 2013-14		
POSITION	PAY	PERCENTAGE*
Department Chair: 1-4 classes	\$1652	3.15
Department Chair: 5-20 classes	\$1977	3.77
Department Chair: 21-50 classes	\$2486	4.74
Department Chair: 51-70 classes	\$2648	5.05
Department Chair: 71 classes or over	\$2800	5.34
Activities Director	\$2937	5.60
Intramural Sports Director	\$2937	5.60

EFFECTIVE JULY 1, 2014		
POSITION	PAY	PERCENTAGE*
Department Chair: 1 - 5 classes	\$1652 <u>\$1844</u>	3.15 <u>3.43</u>
Department Chair: 6 - 20 classes	\$2360 <u>\$2639</u>	4.50 <u>4.91</u>
Department Chair: 21 - 50 classes	\$3015 <u>\$3370</u>	5.75 <u>6.27</u>
Department Chair: 51 - 70 classes	\$3146 <u>\$3515</u>	6.00 <u>6.54</u>
Department Chair: 71-100 classes	\$3409 <u>\$3806</u>	6.50 <u>7.08</u>
Department Chair: 101 classes or over	\$3671 <u>\$4101</u>	7.00 <u>7.63</u>
Activities Director	\$2937 <u>\$3279</u>	5.60 <u>6.10</u>
<u>District Intramural Sports Director</u>	<u>\$3279</u>	<u>6.10</u>
Intramural Sports Director	\$2937 <u>\$3279</u>	5.60 <u>6.10</u>

*Percentage shall be equal to Column II, Step 1 of the ~~2013-2014~~2014-2015 Teachers Salary Schedule.

~~Beginning 2012-13, the AVID Coordinator will be recognized as a department chair.~~

The following positions are part of negotiations and are defined in Articles 12, 20 and 21 of the ASTA Agreement.

POSITION	PAY
PAR Joint Committee Member	\$4000
PAR Consulting Teacher	\$4000
BTSA Support Provider	\$4000

MEMORANDUM OF UNDERSTANDING
BETWEEN
ANAHEIM UNION HIGH SCHOOL DISTRICT (AUHSD)
AND
ANAHEIM SECONDARY TEACHERS ASSOCIATION (ASTA)

EARLY RETIREMENT INCENTIVE

The Anaheim Secondary Teachers Association (Association) and the Anaheim Union High School District (District) agree that the District will offer an Early Retirement Incentive during the 2014-15 school year.

It is understood that this offer is contingent upon a sufficient number of bargaining unit members retiring to make the implementation financially feasible for the District.

This agreement is dated: September 16, 2014

Russell Lee-Sung
Assistant Superintendent
Human Resources

Dean Elder
President
ASTA

CONFLICT OF INTEREST CODE**6203.01**

The Political Reform Act, Government Code Sections 81000, et seq., requires state and local government agencies to adopt and promulgate Conflict of Interest Codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code of Regs. Section 18730), which contains the terms of a standard Conflict of Interest Code, which may be incorporated by reference in an agency's code. After public notice and hearing it may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730 and any amendments to it duly adopted by the Fair Political Practices Commission are hereby incorporated by reference. This regulation and the attached appendix designating officials and employees and establishing disclosure categories, shall constitute the Conflict of Interest Code of the Anaheim Union High School District.

Designated employees shall file statements of economic interests with the Anaheim Union High School District's political reform act filing officer, the secretary to the Board of Trustees (superintendent), who will make the statements available for public inspection and reproduction (Government Code Section 82008).

Upon receipt of the statements of the Anaheim Union High School District, the filing officer shall make and retain a copy. The original statements of the board members, superintendent, deputy superintendent, assistant superintendents, executive director of human resources, and counsel will be forwarded to the clerk of the Orange County Board of Supervisors. Statements for all other designated employees will be retained by the filing officer.

Board of Trustees

June 23, 1978

Revised: April 19, 1990

Revised: June 18, 1992

Revised: August 1994

Revised: March 1995

Revised: October 1998

Revised: January 2003

Revised: November 2006

Revised: August 2008

Revised: November 2009

Revised: November 2010

Revised: September 2012

Revised: November 2014

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**Exhibit A
Anaheim Union High School District**

**LIST OF DESIGNATED POSITIONS
CONFLICT OF INTEREST CODE**

DESIGNATED POSITIONS	Disclosure Categories
Governing Board, Superintendent, and Public Information Officer	
Members of the Board of Trustees	OC-01
Superintendent	OC-01
District Counsel	OC-01
Public Information Officer (PIO)	OC-02
Personnel Commission and Staff:	
Members of the Personnel Commission	OC-01
Executive Director, Classified Personnel	OC-01
Educational Services:	
Assistant Superintendent, <i>Educational Services</i>	OC-01
Chief Technology Officer	OC-01
Coordinator, Improvement and Innovative Programs	OC-01
Coordinator, Instructional Support Services <i>Director, Curriculum and Instruction</i>	OC-01
Coordinator, Teacher Support and Professional Development	OC-01
Coordinator, Assessment and Evaluation	OC-01
Coordinator, English Learner and Multilingual Services	OC-01
Coordinator, Special Youth Services	OC-01
Director, Guidance and Student Services	OC-01
Director, Special Programs	OC-01
Director, Special Youth Services	OC-01
Director, Student Support Services	OC-01
Intern Services Specialist <i>Foster Youth and McKinney-Vento District Liaison</i>	OC-01
Business Services:	
Accounting Manager	OC-01
Assistant Superintendent, Business Services	OC-01
Assistant Director, Nutritional Services	OC-37
Buyer	OC-05
Controller	OC-01
Director, Business Operations	OC-01
Director, Design/Planning/Construction <i>Facilities</i>	OC-01
Director, Food Services	OC-37
Director, Maintenance and Operations	OC-02
Director, Purchasing Warehouse and Central Services	OC-08
Director, Transportation Garage Services	OC-02
Energy Manager	OC-05
Procurement Contract Specialist	OC-02
Purchasing Clerk	OC-05
Risk Manager	OC-12
Supervisor, Warehouse	OC-02
Senior Warehouseman	OC-02
Warehouseman	OC-02

Human Resources:	
Assistant Superintendent, Human Resources	OC-01
Coordinator, Personnel Services	OC-01
Consultants	OC-30

**Exhibit B
Anaheim Union High School District**

Disclosure Category	Disclosure Description
OC-01	All interests in real property in Orange County or the district, as well as investments, business positions and sources of income (including gifts, loans, and travel payments).
OC-02	All investments, business positions, and sources of income (including gifts, loans, and travel payments).
OC-05	All investments, in business positions with and income (including gifts, loans, and travel payments) from sources that provide services, supplies, materials, machinery, and equipment (including training and consulting services) used by the department or district.
OC-08	All investments, in business positions with and income (including gifts, loans, and travel payments) from sources that develop or provide computer hardware/software, voice data communications, or data processing goods, supplies, equipment, or services (including training and consulting services) used by the department.
OC-12	All interests in real property in Orange County, as well as investments in, business positions with and income (including gifts, loans, and travel payments) from sources that invest funds or engage in the business of insurance including, but not limited to insurance companies, carriers, holding companies, underwriters, brokers, solicitors, agents, adjusters, claims managers, and actuaries; from financial institutions including, but not limited to, banks, savings and loan associations and credit unions or sources that have filed a claim, or have a claim pending, against Orange County.
OC-30	Consultants shall be included in the list of designated employees and shall disclose pursuant to the broadest category in the code subject to the following limitation: The department head, director, general manager, superintendent, etc. may determine that a particular consultant, although a "designated position," is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with the disclosure requirements in this section. Such written determination shall include a description of the consultant's duties and, based upon that description, a statement of the extent of disclosure required. The determination of disclosure is a public record and shall be filed with the Form 700 and retained by the filing officer for public inspection.
OC-37	All investments in, business positions with and income (including gifts, loans, and travel payments) from sources that provide food services or supplies, which include, but are not limited to wholesale food, retail food, or restaurant equipment.

RUN-OFF CLAIMS ADMINISTRATION AGREEMENT

This Run-Off Claims Administration Agreement (“Agreement”) is made and entered into by and between **Anaheim Union High School District** (“Client”) and **Keenan & Associates** (“Keenan”). Client and Keenan are also referred to individually as a “party” and collectively as the “parties.”

RECITALS

- A. Client has established a Workers’ Compensation Claims Administration Program for the benefit of its employees (“Program”).
- B. Keenan is a specialty insurance services provider with special expertise in the insurance and services needs of California school districts, municipalities, health care providers and their related entities and, as such, is qualified to provide the services described in this Agreement and other services that Client may request from time to time.
- C. Client has requested that Keenan perform claims administration functions for the Program as described herein.

AGREEMENT

The parties agree as follows:

1. **TERM:**

The term of this Agreement is from **October 1, 2014** through **September 30, 2015** (“Term”) unless extended or terminated earlier as provided herein.

2. **KEENAN RESPONSIBILITIES AND SCOPE OF SERVICES:**

- A. Keenan shall provide Client with the services described in Exhibit A (“Services”) for all Workers’ Compensation claims with a date of injury prior to **10/1/96**.
- B. The relationship of the parties shall be that of independent contractor and each party shall at all times remain responsible for its own operational and personnel expenses. Under no circumstance shall any employee of one party look to the other party for any payment or the provision of any benefit, including without exception, workers’ compensation coverage. Except as may be expressly set forth in or contemplated by this Agreement, neither party shall have the right to act on behalf of the other, or to bind the other to any contract or other obligation.
- C. Keenan’s services are limited to the specific obligations described herein. Client shall remain responsible for all other aspects of the Program. Keenan shall not provide any legal, tax, or

accounting service, advice, or opinion, and under no circumstance are the Services to be construed or interpreted as representing any such advice or opinion. It is Client's responsibility to seek the counsel of its own attorney on all legal issues and to consult with its own tax and accounting experts on all tax, accounting, financial matters relating to its operations, including without limitation the establishment, implementation and cooperation of its Program.

- D. Keenan shall comply with all applicable State and Federal Laws and regulations and obtain and maintain all necessary licenses, registrations and/or permits necessary for the performance of its duties under this Agreement.
- E. Keenan reserves the right to engage independent contractors and/or subcontractors to assist in the performing the Services. The use of such individuals shall not relieve either party of any of its duties under this Agreement.

3. **CLIENT'S DUTIES AND RESPONSIBILITIES:**

- A. Client, subject to the specific Services set forth herein, shall retain all final authority and responsibility and expenses incidental thereto unless specifically assumed by Keenan hereunder and Keenan is authorized to act on behalf of Client in connection with the Program only as expressly stated in this Agreement. Client shall retain final authority and responsibility for the Program and is responsible for all aspects of the Program except for the Services to be provided by Keenan under this Agreement.
- B. Client shall provide Keenan with all applicable information in a timely manner so that Keenan can fulfill its obligations under this Agreement. Client represents and warrants that all information provided to Keenan shall be complete, accurate and timely and that Keenan may rely upon such information without further investigation or review. Client understands and agrees that such information has not been audited by Keenan and that Client shall remain liable for its accuracy.
- C. Client shall provide Keenan with timely access to such information and individuals including its outside advisors and consultants as may be necessary for Keenan to perform the Services. Meetings, telephone calls, and other necessary communications shall be scheduled at the mutual convenience of the parties and their representatives. Keenan shall not be responsible for any delay in its performance that results from the failure of Client or any person acting on behalf of Client to make available any information or individual in a timely manner.
- D. Client shall fund a claims payment account from which all claims payments and loss adjustment expenses shall be paid. The account shall be established and funded in accordance with written procedures to be established and funded in accordance with written procedures to be established by the parties. Under no circumstances will Keenan be required to advance any funds for the payment of claims.

- E. To the extent Keenan requires the assistance of Client's staff or any third parties who are assisting, advising or representing Client to fulfill its obligations hereunder, Client shall have its staff and these third parties assist Keenan.
- F. Client understands that Keenan is not providing any legal, tax or accounting services or advice and agrees to seek the counsel of its own attorney on all legal issues or matters and consult with its own tax and accounting experts on all tax and accounting issues and matters relating to the services.
- G. Client will comply with all federal, state and local reporting and filing requirements for the Program.

4. **COMPENSATION:**

Client agrees to pay Keenan for the services as provided in Exhibit A at the rates stated in Exhibit B and Exhibit C, all of which are attached hereto and incorporated herein by reference.

5. **CONFIDENTIALITY:**

Keenan shall keep confidential all information concerning Client and its employees possessed by Keenan, regardless of the medium thereof, except information that is generally available to the public. Except as authorized or required by law or in this Agreement, Keenan shall not release any report, any portion thereof, or any result of any investigation it may undertake on behalf of the Client to any person outside of Client's organization without the express written consent of Client.

6. **AUDIT:**

If Keenan is requested to disclose its books, documents or records relating to the services provided under this Agreement, Client shall notify Keenan in writing at least 30 days prior to the inspection and/or disclosure date of the nature and scope of the request and Keenan shall make available all such books, documents or records during Keenan's regular business hours.

7. **FINES & PENALTIES:**

Keenan shall pay any fines and/or penalties levied by regulatory authorities that (i) are imposed as a result of the improper denial of claims and (ii) failed to comply with the administrative rules, regulations and state laws governing Workers' Compensation, provided that such actions were not at the direction of or with the approval of the Client; were not the result of the failure of Client or any individual acting on behalf of Client or claimant to timely provide complete and accurate information needed for the processing of claims; or the failure of the Client to adequately fund the claims payment account. Client shall pay all other fines and/or penalties relating to the Program or otherwise.

8. **INSURANCE:**

Keenan shall procure and maintain, to the extent available on reasonable terms, the following minimum insurance coverages during the Term and shall provide certificates of insurance to Client upon Client's request:

- (i) Workers' Compensation. Workers' Compensation Insurance in conformance with the laws of the State of California and applicable federal laws.
- (ii) Bodily Injury, Death and Property Damage Liability Insurance. General Liability Insurance (including motor vehicle operation) with a One Million Dollar (\$1,000,000) limit of liability for each occurrence and a Two Million Dollar (\$2,000,000) aggregate limit of liability.
- (iii) Professional Liability Insurance. Professional Liability Insurance with a One Million Dollar (\$1,000,000) limit of liability for each occurrence and a Two Million Dollar (\$2,000,000) aggregate limit of liability.

9. **INDEMNIFICATION:**

If either party breaches this Agreement, then the breaching party shall defend, indemnify and hold harmless the non-breaching party, its officers, agents and employees against all claims, losses, demands, actions, liabilities, and costs (including, without limitation, reasonable attorneys' fees and expenses) arising from such breach. In addition, if Keenan (i) becomes the subject of a subpoena or is otherwise compelled to testify or (ii) becomes the subject of a claim, demand, action or liability brought or asserted by one of Client's employees, Plan beneficiaries, or Plan vendors ("Third-Party Demand") relating to the Services and such Third-Party Demand is not a direct result of Keenan's gross negligence or willful misconduct, then Client shall defend, indemnify and hold Keenan harmless from all losses, payments, and expenses incurred by Keenan in resolving such Third-Party Demand.

10. **LIMITATION OF LIABILITY:**

Notwithstanding anything to the contrary in this Agreement, in no event shall either party be liable for any punitive damages, fines, penalties, taxes or any indirect, incidental, or consequential damages incurred by the other party, its officers, employees, agents, contractors or consultants whether or not foreseeable and whether or not based in contract or tort claims or otherwise, arising out of or in connection with this Agreement even if advised of the possibility of such damage. Keenan's liability under this Agreement shall further be limited to, and shall not exceed, the amount of its available insurance coverage, but not exceeding the limits of coverage outlined in Section 8.

11. **DISPUTE RESOLUTION:**

Disputes arising out of or relating to this Agreement which cannot be resolved by negotiation between the parties shall be submitted to non-binding mediation. If the dispute is not resolved

through mediation within sixty (60) days following the first notification of a request to mediate, then either party shall have the right to require the matter to be resolved by final and binding arbitration by JAMS dispute resolution service pursuant to its Streamlined Arbitration Rules and Procedures, or such other arbitration procedures as may be agreed to in writing by the parties. Negotiation, mediation, and arbitration shall be the exclusive means of dispute resolution between Client and Keenan and their respective agents, employees and officers. The site of the arbitration shall be in Los Angeles, California. A judgment of any having jurisdiction may be entered upon the award.

12. **TERMINATION:**

- A. Either party may terminate this Agreement upon the occurrence of any of the following events:
- (1) Upon 60 days written notice by either party;
 - (2) The breach of this Agreement by either party if the alleged breach is not cured within 30 days of receiving notice of the breach from the non-breaching party;
 - (3) The dissolution or insolvency of either party;
 - (4) The filing of a bankruptcy petition by or against either party (if the petition is not dismissed within 60 days in the case of an involuntary bankruptcy petition); or
 - (5) If either party interprets the application of any applicable law, rule, regulation, or court or administrative decision to prohibit the continuation of this Agreement or cause a penalty to either party if the Agreement is continued.
- B. If Client requests that Keenan continue to provide services under this Agreement after its expiration, Keenan may agree to provide services and the Agreement shall be extended on a month-to-month basis until terminated by either party. In such case and where appropriate, compensation shall be paid to Keenan as agreed between the parties to the Agreement.
- C. Keenan shall return claim files, loss reports, payroll information and other documents and materials relating to the services provided under this Agreement to Client within a reasonable time after termination.
- D. Upon termination of this Agreement, Keenan shall be entitled to payment only for the pro-rata portion of the Term during which services were provided. Any monies paid to Keenan in excess of this pro-rata amount shall be refunded to the Client.

13. **SOLICITATION OF EMPLOYEES:**

During the Term, and for a period of twelve (12) months following any termination or expiration of the Agreement, neither party shall solicit the employment or engagement of any employee or agent of the other party that interacted directly with the soliciting party; provided,

however, the foregoing provision shall not prevent either party from soliciting for employment or employing an employee who responds to general solicitations or advertisements in periodicals including newspapers and trade publications, so long as such solicitations or advertisements are not specifically directed at the employee(s) of the other party.

14. **MARKETING:**

Keenan may use Client's name in its representative client list. Keenan shall obtain Client's written consent before using Client's name for any other purpose.

15. **OTHER RELATIONSHIPS:**

- A. Client understands that Keenan or its affiliates may provide Client with other services or insurance coverage not provided in this Agreement and receive compensation related to such other services including, without limitation, loss control services, joint powers administration, insurance brokerage services, obtaining other reinsurance coverage for Client, claims administration, investigative services, financial processing and other related services.
- B. Client also understands that Keenan or its affiliates may provide services for others entities that also participate in the Program and that Keenan may be separately compensated for those additional services. Such services may include, without limitation, providing similar services for other members of the Program or providing other services for insurers or reinsurers under the Program.

16. **GENERAL:**

- A. This Agreement and its recitals and related exhibits and amendments (incorporated into this Agreement by this reference) contains the entire understanding between the parties related to the subject matter covered by this Agreement and supersedes all prior and collateral statements, presentations, communications, reports, agreements or understandings, if any, related to such matters.
- B. All terms of this Agreement (other than Keenan's obligation to perform services and Client's obligation to pay for such services) shall survive the expiration or termination of this Agreement.
- C. Notwithstanding any provision herein to the contrary, this Agreement is made for the benefit of the parties and not for the benefit of any third party. Enforcement of any remedy for breach of this Agreement may only be pursued by the parties to this Agreement.
- D. No modifications or amendments to this Agreement shall be binding unless in writing and signed by authorized representatives from both parties.
- E. Any provision determined by a court of competent jurisdiction to be partially or wholly invalid or unenforceable shall be severed from this Agreement and replaced by a provision

that is valid and enforceable and that comes closest to legally expressing the intention of such invalid or unenforceable provision.

- F. Neither party shall be liable or deemed to be in default for any delay or failure in performance under this Agreement resulting, directly or indirectly, from acts of God, civil or military authority, acts of public enemy, war, accidents, fires, explosions, earthquakes, floods, failure of transportation, machinery or supplies, vandalism, strikes, or other work interruptions or any similar or other cause beyond the reasonable control of either party. However, both parties shall make good faith efforts to perform under this Agreement in the event of any such circumstances.

- G. All payments and invoices are due and payable upon presentation by Keenan. In the event Client fails to pay any invoice within thirty (30) days of presentation, Keenan shall be entitled to receive interest on such outstanding invoice from the date of presentation at the rate of (a) 1½ percent per month or (b) the maximum interest rate permitted by applicable law, whichever is lower. Keenan has the right to suspend performance of its Services if any balance remains unpaid for more than sixty (60) days from the date of the invoice.

- H. All notices hereunder shall be in writing and shall be deemed to have been duly given upon (1) delivery, or (2) when mailed by registered or certified mail, postage prepaid and properly addressed to the party, or (3) on the second business day after sending by fax and receiving confirmation of fax receipt. Notices shall be sent to the parties at the address or fax number indicated in the signature section below unless written notice of a different address or fax number is previously given. If a notice given to Keenan relates to a legal matter or dispute, a copy should be sent to Keenan’s Legal Department at Keenan’s main office located at 2355 Crenshaw Blvd., Ste. 200, Torrance, CA 90501, fax (310) 533-0573.

This Agreement may be executed in counterparts and by fax signatures. Each person signing this Agreement on behalf of a party represents and warrants that he or she has the necessary authority to bind such party and that this Agreement is binding on and enforceable against such party.

Anaheim Union High School District		Keenan & Associates	
Signature:		Signature:	
By:	Dianne Poore	By:	Tara Schilling
Title:	Assistant Superintendent Business	Title:	Senior Vice President
Address:	501 Crescent Way	Address:	2355 Crenshaw Blvd. Ste. 200
	Anaheim, CA 92803-3520		Torrance, CA 90501
Attention:	Dianne Poore	Attention:	Greg Trapp

EXHIBIT A SERVICES

1. Claims administration.

- A. Determine liability for claimed injuries and illnesses in accordance with California Workers' Compensation Laws.
- B. Review and process run-off claims in accordance with rules and regulations established by the California Department of Self-Insurance Plans.
- C. Establish files containing medical and factual information on each reported claim together with complete accounting records and maintain them in accordance with statutory time requirements.
- D. Compute and pay temporary disability benefits to injured or ill employees based on earnings information and authorized disability periods.
- E. Determine nature and extent of permanent disability and arrange for informal disability rating whenever possible to avoid Workers' Compensation Appeals Board litigation.
- F. Explain to and assist employees in completing necessary forms for permanent disability ratings.
- G. Review, compute and pay informal ratings, findings and awards, life pensions, and compromise and release settlements.
- H. Maintain and establish reserve estimates for each reported claim.
- I. Arrange for and supervise necessary investigation to determine eligibility for compensation benefits and/or liability of negligent third parties.
- J. Handle excess reinsurance claims on Client's behalf, complying with conditions of the reinsurance contract. Submit billings and collect paid losses in excess of self-insurance retention.
- K. Arrange and supervise rehabilitation services where appropriate.
- L. Arrange for and set up system to pay benefits and allocated expenses in accordance with Client's needs.
- M. Use reasonable efforts to maintain the designated claims examiner's claim inventory so it does not exceed 150 active open indemnity files at any given time.

2. Medical Administration.

- A. If Client participates in the Medical Provider Network (“MPN”), which the State of California approves, then Keenan will select, with Client’s approval, a medical provider panel of general practitioners, specialists, hospitals and emergency treatment facilities to which injured employees should be referred. The panel will be reviewed and updated on at least an annual basis. Keenan will work with Client to formulate medical provider panels in order to derive maximum benefit from legislative (SB 899) medical control changes.
- B. Authorize, review and monitor medical treatment required for injury or illness claims. Audit and pay medical expenses through PRIME, Keenan’s medical management and bill review program. PRIME services will be billed separately to claim file. See Exhibit C.
- C. Maintain close contact with Client and/or treating physicians to ensure employees receive proper medical treatment and are returned to full employment at the earliest date.
- D. Arrange for medical-legal opinions in disputed cases and confer with medical examiners, Client and legal counsel when needed.
- E. Consult with Client in cases where an injury residual might involve restriction and/or retirement potential.

3. Legal Administration.

- A. When necessary refer litigated cases to defense counsel recommended by Keenan for purposes of defending Client’s interests before Workers’ Compensation Appeals Board and courts.
- B. Work closely with counsel in preparing defense of litigated cases.
- C. Work closely with applicants and Client’s legal counsel to informally dispose of litigated cases.
- D. Protect and preserve Client’s interests in potential subrogation cases.
- E. Attend, when appropriate, Workers’ Compensation Appeals Board hearings on behalf of Client.

4. Risk Management Services.

- A. Review and update Client on Workers’ Compensation benefits, rules and regulations, and legislative issues.
- B. Communicate with injured employees telephonically or in writing to assist them in resolving problems that arise from injury or illness claims.

- C. Meet quarterly with Client to review best practice policies and procedures, recommend areas for improvement and assist Client in implementing improvements.
- D. Produce ad hoc reports as needed to provide meaningful loss analysis to aid in risk management program development and tracking.

5. Statistical

- A. Report to Client monthly status of claim payments and reserves on an individual basis and in the aggregate.
- B. Report to Client quarterly loss analysis of claims filed by frequency and severity.
- C. Provide quarterly PRIME (medical management and bill review) reports detailing savings and fees.
- D. Assist in the preparation of all reports required by the State of California or other government agencies relating to Workers' Compensation claims.

**EXHIBIT B
COMPENSATION**

1. Client agrees to pay Keenan for services provided under this Agreement as follows:

\$5,525, payable in full on October 1, 2014.

EXHIBIT C



Fee Schedule - Effective January 1, 2010
(Subject to change upon notice)

MANAGED CARE SERVICES

- Early Intervention Initial Assessment/Triage \$ 45 / Hour

- Total Case Management \$ 95 / Hour
 - PPO Channeling
 - 4 PT Contact
 - Initial Evaluation
 - RTW Plan

- RN File Review \$ 95 / Hour
 - Medical Care Evaluation
 - RTW Evaluation
 - Written/Case Management Action Plan

- Physician Advisor \$ 180 / Referral
 - Medical Necessity Determination
 - Physician-to-Physician Contact

- Physician Medical Record Review \$ 300 / Hour
 - Assessment Report of Medical History

IN PATIENT STAY REVIEW

- Pre-Admission Review \$ 95 / Hour
- Concurrent Stay Review
- Discharge Coordination

UTILIZATION REVIEW

\$ 95 / Hour

BILL REVIEW

TYPE OF SERVICE

- Professional

- In-Patient Hospital

FEE:

Flat Rate - \$4.50 per bill plus \$ 1.25 per line
Plus 24% of PPO Savings below OMFS
No flat fee or per line charge, 24% of total savings*



- Out-Patient Hospital No flat fee or per line charge, 18% of total savings*
 - Pharmacy No flat fee or per line charge, 20% of PPO savings below OMFS
 - Negotiated No flat fee or per line charge, 24% of total savings
 - Medical EDI processing (Effective 1/1/09) Flat Rate - \$4.50 per bill plus \$ 1.25 per line (Medical Non-Reviewable, Medical Transportation, Zero pay due to an objection, etc.)
- * In-Patient and Out-Patient Hospital bill review fees will not exceed \$10,000.00

**Declaring Certain Furniture as Unusable, Obsolete, and/or
Out-of-Date and Ready for Sale, or Destruction**

Quantity	Description
4	Carts
2	Television Carts
12	Televisions

**Declaring Certain Equipment as Unusable, Obsolete, and/or
Out-of-Date and Ready for Sale, or Destruction**

Quantity	Type of Equipment
1	Amplifier
1	Camera
2	Copy Machines (1-w/Coin Box)
1	DVD/CD/MP3 Player
2	Laminators
3	Office Phones
1	Overhead Projector
26	Piano Paddles (Organ Keyboard)
14	Projectors
2	Scanners
4	Sewing Machines
2	Typewriters
9	VHS / VCR's
23	Video Converter Boxes

EXHIBIT V

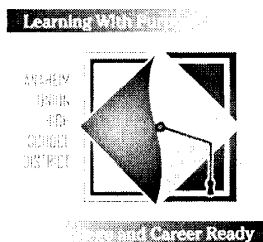
Declaring Certain Textbooks and Instructional Materials as Unusable, Obsolete, and/or Out-of-Date, Damaged, and Ready for Sale, or Destruction

Description*	Quantity	Publication Date	General Condition	Reason for Disposition	Compliant with Current Instructional Standards (Yes or No) **
VARIOUS BUSINESS BOOKS					
Economics	60	Outdated	Fair	Obsolete	No To be sold
VARIOUS HISTORY BOOKS					
Holt Medieval to Modern	2	Outdated	Fair	Obsolete	No To be sold
Medieval History	2	Outdated	Fair	Obsolete	No To be sold
United States History	15	Outdated	Fair	Obsolete	No To be sold
World History	17	Outdated	Fair	Obsolete	No To be sold
VARIOUS LIBRARY BOOKS					
Misc. Library Books	479	Outdated	Fair	Obsolete	No To be sold
VARIOUS LITERATURE BOOKS					
Elements of Literature	45	Outdated	Fair	Obsolete	No To be sold
Glencoe Theatre: Art in Action	18	Outdated	Fair	Obsolete	No To be sold

McDougal Little Literature	137	Outdated	Fair	Obsolete	No To be sold
Prentice Hall American	343	Outdated	Fair	Obsolete	No To be sold
Prentice Hall British	231	Outdated	Fair	Obsolete	No To be sold
Prentice Hall Gold	400	Outdated	Fair	Obsolete	No To be sold
Prentice Hall Platinum	266	Outdated	Fair	Obsolete	No To be sold
VARIOUS MATH BOOKS					
Algebra I	40	Outdated	Fair	Obsolete	No To be sold
VARIOUS WRITING AND GRAMMAR BOOKS					
All Write	124	Outdated	Fair	Obsolete	No To be sold
All Write Skills Book	75	Outdated	Fair	Obsolete	No To be sold
Focus on Grammar	1169	Outdated	Fair	Obsolete	No To be sold
School Work	1	Outdated	Fair	Obsolete	No To be sold
Write Express Skills	87	Outdated	Fair	Obsolete	No To be sold
Write On Track	65	Outdated	Fair	Obsolete	No To be sold
Write On Track Skill Book	7	Outdated	Fair	Obsolete	No To be sold

Write Source 2000	6	Outdated	Fair	Obsolete	No To be sold
Writer's Express	156	Outdated	Fair	Obsolete	No To be sold

*Books have been viewed by the Education Division and deemed unusable, obsolete, and/or out-of-date, damaged, and ready for sale, or destruction.	**If not sold, will be destroyed.
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Donations

October 16, 2014

<u>Location</u>	<u>Donated By</u>	<u>Item</u>
Cypress	Tenacore Holdings, Inc.	\$500, for the Robotics Program
	Bridgemark Corporation	\$2,000, for the Aquatics Program
	Samir Naghaway	\$300, electric keyboard and set of golf clubs
	Wu Chun-Chen Kuo	\$1,000, Tennis Program
	Wen Ying Lee	\$260, Tennis Program
	Heungki Park	\$300, Tennis Program
	Hay Kyung Chung	\$1,000, Tennis Program
	Boras Family Foundation	\$1,000, Baseball Program
	Ted Park	\$300, Tennis Program
	Wu Ying Lee	\$260, Tennis Program
	Heesook Pyo	\$200, Tennis Program
	Hui Kuo	\$1,000, Tennis Program
	James Guevarra	\$50, Tennis Program
	Steven Lee	\$25, Tennis Program
	Scott and Kristin Ritsema	\$200, Tennis Program
	Lexington	Lexington Foundation
Loara	Alan J. Levine	Sony Projector (value: \$5,000)
Walker	California FHA-HERO	\$1,500, HFA-HERO Program

September 16, 2014 through October 6, 2014

ANAHEIM UHSD 10/08/14 Vendor Check Register Page 1
 WED, OCT 08, 2014, 8:11 AM --req: KORR-----leg: 64 ----loc: 64FISCAL--job: 14271949 #J407--prog: CK517 <1.01>--report id: CKRECSOC

FUND: 0101 GENERAL FUND

Vendor Name	Vendor ID	Object	Amount	Check Amt	CK #
ALLIANCE ENVIRONMENTA	V6400169	5610	11,515.78	11,515.78	00121162V6410974 M1036571 64 6469006900605895
CERRELL ASSOCIATES IN	V6411630	5810	14,075.18	14,075.18	00121163
CORREIA CONSULTING AN	V6411622	6212	3,000.00	3,000.00	00121164
PARKER AND COVERT LLP	V6403544	5821	15,895.29	15,895.29	00121165
PRO STAR	V6410151	6490	11,928.00	11,928.00	00121166
WESTED	V6406835	5810	15,000.00	15,000.00	00121167
A U H S D FOOD SERVIC	V6400023	4310	83.69	83.69	00121168
ALCORN FENCE COMPANY	V6410347	5610	4,805.00	4,805.00	00121169
B AND M LAWN AND GARD	V6400423	4347	73.58	73.58	00121170
BERARDI, JANET	V6402262	5220	68.92	68.92	00121171
C TECH CONSTRUCTION I	V6410905	5610	308.00	308.00	00121172
CALIFORNIA COMMERCIAL	V6400682	4355	102.06	102.06	00121173
CALIFORNIA CUSHION CO	V6411382	4355	289.46	289.46	00121174
CAMERON WELDING SUPPL	V6400741	4310 4355	30.94 30.94	61.88	00121175
CAREER CRUISING	V6410122	5880	595.00	595.00	00121176
CARNEGIE LEARNING INC	V6411378	4250	147,515.98	147,515.98	00121177
CART MAN INC, THE	V6404668	4310 4347 4410 5610	98.69 294.92 2,694.60 1,692.91	4,781.12	00121178
CCP INDUSTRIES INC	V6400816	9320	2,205.96	2,205.96	00121179
CEMEX	V6404364	4347	4,358.09	4,358.09	00121180
CERTIFIED ART SUPPLY	V6400850	9320	3,218.62	3,218.62	00121181

FUND: 0101 GENERAL FUND

Vendor Name	Vendor ID	Object	Amount	Check Amt	CK #
CHAMPION CHEMICAL CO.	V6400860	9320	5,058.55	5,058.55	00121182
CITY AUTO TOP	V6400953	4370	48.48	236.58	00121183
		4376	43.10		
		5610	145.00		
CLARK SECURITY PRODUC	V6400966	4355	74.23	74.23	00121184
*** VOID CONTINUE *** VOID.CONTINU					
FENN TERMITE AND PEST	V6401679	5610	2,276.00	2,276.00	00121186
NORTH ORANGE COUNTY R	V6403384	7223	849,117.42	849,117.42	00121187
PIONEER CHEMICAL CO	V6403672	9320	3,265.92	3,265.92	00121188
POOL SUPPLY OF ORANGE	V6403700	4347	330.48	330.48	00121189
PRAXAIR	V6403719	4355	187.68	187.68	00121190
PREMIER AGENDAS INC.	V6406363	4320	5,327.76	5,327.76	00121191
REAL, JEANNETTE	V6411176	5220	102.87	102.87	00121192
REFRIGERATION SUPPLIE	V6403873	4347	4,818.68	4,818.68	00121193
RIDDELL ALL AMERICAN	V6403939	4310	4,732.11	4,732.11	00121194
RUSSELL SIGLER INC.	V6410420	4347	247.64	247.64	00121195
SCHOLASTIC INC.	V6404150	4315	3,219.92	3,219.92	00121196
SCHOOL SPECIALTY INC	V6404173	9320	496.80	496.80	00121197
SCHOOLMASTERS	V6404176	4320	121.63	121.63	00121198
SHELTON, MIKE	V6403136	3701	954.00	954.00	00121199
SMART AND FINAL IRIS	V6404306	4310	18.17	18.17	00121200
SOFTWARE 4 SCHOOLS	V6410482	4310	610.75	1,060.60	00121201
		5610	99.90		
		5880	349.95		

FUND: 0101 GENERAL FUND

Vendor Name	Vendor ID	Object	Amount	Check Amt	CK #
STEINLE, CHARLES	V6410113	3701	629.40	629.40	00121202
STERICYLE COMMUNICATI	V6411455	5918	851.00	851.00	00121203
TANDUS US INC	V6401017	4355	4,495.39	4,495.39	00121204
*** CHECK GAP ***					
ABC SCHOOL EQUIPMENT	V6400047	4355	5,821.20	5,821.20	00121207
ALVARADO PAINTING, A	V6406348	5610	475.00	475.00	00121208
ART SUPPLY WAREHOUSE	V6400350	4310	259.92	259.92	00121209
B AND K ELECTRIC WHOL	V6400623	4355	55.56	55.56	00121210
B AND M LAWN AND GARD	V6400423	4347	74.89	74.89	00121211
BELL PIPE AND SUPPLY	V6400476	4355	10.96	10.96	00121212
CAL LIFT INC	V6400664	5610	130.32	130.32	00121213
CART MAN INC, THE	V6404668	5610	912.23	912.23	00121214
CEMEX	V6404364	4347	2,623.20	2,623.20	00121215
CERTIFIED TRANSPORTAT	V6400852	5620	7,415.20	7,415.20	00121216
CLT COMPUTER MWAIVE.CO	V6410378	4310	164.89	164.89	00121217
COMPREHENSIVE DRUG TE	V6410899	5810	525.00	525.00	00121218
CONSOLIDATED ELECTRIC	V6407431	4355	555.27	555.27	00121219
CONTINENTAL CHEMICAL	V6409578	9320	8,543.23	8,543.23	00121220
EPL SOLUTIONS	V6411205	4355	523.44	523.44	00121221
FARMAN, JUANA	V6406999	5220	81.76	81.76	00121222
FENN TERMITTE AND PEST	V6401679	5610	340.00	340.00	00121223
GANAHL LUMBER CO	V6401804	4355	562.59	562.59	00121224

FUND: 0101 GENERAL FUND

Vendor Name	Vendor ID	Object	Amount	Check Amt	CK #
GLASBY MAINTENANCE SU	V6401863	4347	1,234.81	1,234.81	00121225
GOLDEN STATE WATER CO	V6408018	5530	62,002.18	62,002.18	00121226
GRAINGER	V6404982	4355	307.30	307.30	00121227
GRIER, REBECCA "BECKI	V6409561	5220	33.76	33.76	00121228
HILLYARD FLOOR CARE S	V6402055	9320	317.41	317.41	00121229
HOME DEPOT	V6405234	4347 4355	15.06 969.94	985.00	00121230
HOUGHTON MIFFLIN COMP	V6402084	4250	5,596.07	5,596.07	00121231
HOWARD INDUSTRIES	V6402088	4347	19.40	19.40	00121232
HWANG, BETHANY	V6408748	5220	71.40	71.40	00121233
J AND C BOOKS LLC	V6411363	4150	1,944.00	1,944.00	00121234
JHM SUPPLY INC.	V6411647	4347	1,131.83	1,131.83	00121235
KONICA MINOLTA BUSINE	V6403156	5620	3,726.72	3,726.72	00121236
OCDE	V6403452	5210	375.00	375.00	00121237
OFFICE DIGITAL SOLUTI	V6411101	4310 4320	2,338.82 2,081.59	4,420.41	00121238
VAVRINEK TRINE DAY	V6404910	5820	6,938.00	6,938.00	00121239
*** CHECK GAP ***					
ACTION DOOR REPAIR CO	V6411690	5610	637.48	637.48	00121241
APOLLO PRINTING AND G	V6410446	5712	9,790.05	9,790.05	00121242
APPLE INC	V6400319	4310	3.00	3.00	00121243
APPLE INC	V6400319	4310	430.92	430.92	00121244
AYALA, CARLOS	V6406819	5210	983.77	983.77	00121245

FUND: 0101 GENERAL FUND

Vendor Name	Vendor ID	Object	Amount	Check Amt	CK #
B AND H PHOTO VIDEO I	V6400422	4310	1,025.63	1,025.63	00121246
B AND K ELECTRIC WHOL	V6400623	4355	563.28	563.28	00121247
BANGKIT USA INC.	V6410523	9320	292.64	292.64	00121248
CAL TRACK RECONDITION	V6400669	5610	1,266.00	1,266.00	00121249
CEMEX	V6404364	4347	1,098.90	1,098.90	00121250
CHIRIBOGA, SILVIA	V6406735	5220	7.84	7.84	00121251
CLARK SECURITY PRODUC	V6400966	4355	84.20	84.20	00121252
CRYSTAL GLASS AND MIR	V6401153	4355 5610	700.30 12,000.00	12,700.30	00121253
CULVER NEWLIN	V6411589	4310 4410	30,698.23 2,514.80	33,213.03	00121254
DEMCO INC	V6401318	4315	93.84	93.84	00121255
DHK PLUMBING AND PIPE	V6409955	5610	1,875.00	1,875.00	00121256
DIGITAL ELECTRIC INC.	V6410370	5610	1,598.00	1,598.00	00121257
FEDEX	V6401675	5910	65.50	65.50	00121258
*** VOID CONTINUE *** VOID.CONTINU					
FENN TERMITE AND PEST	V6401679	5610	763.00	763.00	00121260
GALE SUPPLY CO	V6401798	9320	1,591.62	1,591.62	00121261
GANAHL LUMBER CO	V6401804	4355	4.21	4.21	00121262
GEARY PACIFIC SUPPLY	V6401824	4347	55.50	55.50	00121263
GOLDEN WEST MEDICAL C	V6401892	5810	25.00	25.00	00121264
HARDY INC, CHARLES G	V6400875	4355	15.86	15.86	00121265
HOME DEPOT	V6405234	4355	446.92	446.92	00121266

FUND: 0101 GENERAL FUND

Vendor Name	Vendor ID	Object	Amount	Check Amt	CK #
HORIZON	V6408259	4347	124.20	124.20	00121267
HOWARD INDUSTRIES	V6402088	4347	321.84	321.84	00121268
HP DIRECT	V6408671	4410 5610	6,841.52 7,984.00	14,825.52	00121269
ICOULDBE.ORG INC.	V6406126	5880	2,975.00	2,975.00	00121270
IMAGE APPAREL FOR BUS	V6402628	4345	17.36	17.36	00121271
IMPERIAL PRODUCTS INC	V6402137	4355	1,914.67	1,914.67	00121272
IPC USA INC.	V6410467	4382	25,469.78	25,469.78	00121273
JHM SUPPLY INC.	V6411647	4347	342.14	342.14	00121274
JOHNSTONE SUPPLY	V6402415	4347	35.16	35.16	00121275
LEARNING A TO Z	V6411270	4310	99.95	99.95	00121276
LETTER PERFECT SIGNS	V6402726	4355	170.64	170.64	00121277
LINCOLN AQUATICS	V6411554	4347	1,034.37	1,034.37	00121278
LINDY OFFICE PRODUCTS	V6411539	9320	2,470.98	2,470.98	00121279
MUSIC AND ARTS CENTER	V6411397	4310	88.32	88.32	00121280
OCDE	V6403452	5210	8,625.00	8,625.00	00121281
OFFICE DIGITAL SOLUTI	V6411101	4310 4320	19,194.70 3,323.91	22,518.61	00121282
PARK, ESTHER	V6411350	5220	14.00	14.00	00121283
PHAM, RICK	V6406082	5220	15.40	15.40	00121284
REFRIGERATION SUPPLIE	V6403873	4347	840.12	840.12	00121285
RELIABLE OFFICE SOLJT	V6403889	9320	7,904.36	7,904.36	00121286
RUSSELL SIGLER INC.	V6410420	4347	1,026.00	1,026.00	00121287

FUND: 0101 GENERAL FUND

Vendor Name	Vendor ID	Object	Amount	Check Amt	CK #
SCHOOL SPECIALTY INC	V6404173	9320	1,038.10	1,038.10	00121288
SEHI COMPUTER PRODUCT	V6404221	4310 4320	90.24 2,419.20	2,509.44	00121289
SO CAL OFFICE TECHNOL	V6406339	5620	496.80	496.80	00121290
SOUTH COAST AIR QUALI	V6404356	5880	767.53	767.53	00121291
SOUTHWEST SCHOOL AND	V6404383	4320 9320	150.98 9,984.09	10,135.07	00121292
SPORTS FACILITIES GRO	V6410318	4310	627.48	627.48	00121293
STAPLES ADVANTAGE	V6410116	4310 4320	194.49 199.47	393.96	00121294
STEINBRICK, GAIL	V6408751	5220	151.69	151.69	00121295
STORE SUPPLY WAREHOUS	V6411684	4310	760.13	760.13	00121296
TAKACS, KRISTY	V6402623	4310	255.82	255.82	00121297
TIME AND ALARM SYSTEM	V6404729	5610	303.00	303.00	00121298
VISION COMMUNICATIONS	V6404955	4320	49.96	49.96	00121299
WESTEL COMMUNICATION	V6405039	5610	901.91	901.91	00121300
IXL	V6410650	5880	5,000.00	5,000.00	00121301
U S BANK	V6406908	5880	1,165.31	1,165.31	00121302
U S BANK	V6406908	5880	907.50	907.50	00121303
A Z PARTS SALES	V6409623	4376 4385	402.34 339.44	741.78	00121304
ADI	V6400095	4355	15.24	15.24	00121305
APPLE TEXTBOOKS	V6409340	4250	298.08	298.08	00121306
ART SUPPLY WAREHOUSE	V6400350	4310	297.30	297.30	00121307

FUND: 0101 GENERAL FUND

Vendor Name	Vendor ID	Object	Amount	Check Amt	CK #
AXLE TRANSMISSION XCH	V6405352	4370	1,398.60	1,398.60	00121308
BALL JR HIGH SCHOOL	V6400433	8699	22.13	22.13	00121309
BANGKIT USA INC.	V6410523	9320	1,211.85	1,211.85	00121310
BUREAU OF EDUCATION A	V6400627	4210	239.00	239.00	00121311
BUSINESS MACHINES UNL	V6400636	5610	100.00	100.00	00121312
BUSWEST LLC	V6407892	4376	362.57	362.57	00121313
CALIFORNIA DEPT. OF J	V6400689	5880	1,141.00	1,141.00	00121314
CANYON AUTO GLASS	V6408005	4370 5610	483.33 700.00	1,183.33	00121315
CARNEGIE LEARNING INC	V6411378	4250	17,221.20	17,221.20	00121316
CITY AUTO TOP	V6400953	4370 4385	206.97 450.85	657.82	00121317
COMPREHENSIVE DRUG TE	V6410899	5810	210.00	210.00	00121318
CRYSTAL GLASS AND MIR	V6401153	4355	71.82	71.82	00121319
DIESEL SPECIALISTS	V6406515	4376 5610	632.20 465.00	1,097.20	00121320
DUNN EDWARDS PAINTS	V6401448	4355	3,151.62	3,151.62	00121321
E. B. BRADLEY COMPANY	V6401456	4355	97.46	97.46	00121322
EBERHARD EQUIPMENT	V6405532	4347	77.09	77.09	00121323
EBSCO SUBSCRIPTION SE	V6401474	4210 4310 4315	229.29 -34.58 264.99	459.70	00121324
ECONOMY RENTALS INC	V6401478	5610 5620	101.38 993.57	1,094.95	00121325
ENCORP	V6409154	5610	2,675.00	2,675.00	00121326

FUND: 0101 GENERAL FUND

Vendor Name	Vendor ID	Object	Amount	Check Amt	CK #
EVOQUA WATER TECHNOLO	V6408457	4380	206.20	206.20	00121327
EWING IRRIGATION PROD	V6401634	4347	1,041.27	1,041.27	00121328
EXPRESS PIPE AND SUPP	V6401644	4355	790.04	790.04	00121329
GANAHL LUMBER CO	V6401804	4355	4,771.22	4,771.22	00121330
GEARY PACIFIC SUPPLY	V6401824	4347	155.89	155.89	00121331
GLASBY MAINTENANCE SU	V6401863	4347	1,287.34	1,287.34	00121332
H AND E EQUIPMENT SER	V6409994	5610	4,719.84	4,719.84	00121333
H AND H AUTO PARTS WH	V6401967	4375	178.73	1,864.28	00121334
		4385	1,272.84		
		5610	412.71		
HD INDUSTRIES	V6401983	4376	117.55	117.55	00121335
HOIST SERVICE INC	V6402069	4376	1,424.00	1,424.00	00121336
HOME DEPOT	V6405234	4355	642.96	829.77	00121337
		4375	186.81		
IMAGE APPAREL FOR BUS	V6402628	4345	719.41	719.41	00121338
J AND M PROMOTIONS IN	V6402207	4310	1,038.32	1,038.32	00121339
JEYCO PRODUCTS INC	V6402332	4375	1,234.53	1,234.53	00121340
JOE RHODES MAINTENANC	V6402367	4376	1,369.32	1,811.64	00121341
		5610	442.32		
JUNIOR LIBRARY GUILD	V6402477	4310	3,615.00	3,615.00	00121342
MACKIN LIBRARY MEDIA	V6402903	4240	1,800.67	1,800.67	00121343
MAGNOLIA SCHOOL DISTR	V6402921	4410	958.99	958.99	00121344
MC COY MILLS FORD	V6411093	4370	65.18	65.18	00121345
MISSION LINEN SUPPLY	V6411115	4388	417.58	417.58	00121346

FUND: 0101 GENERAL FUND

Vendor Name	Vendor ID	Object	Amount	Check Amt	CK #
MOBILE INDUSTRIAL SUP	V6407890	4375	119.72	119.72	00121347
MORRIS, KATHY	V6402537	5220	17.92	17.92	00121348
OCDE	V6403452	7141	200,754.18	200,754.18	00121349
ONE STOP PARTS SOURCE	V6406259	4370	622.33	622.33	00121350
ORANGE COUNTY FIRE PR	V6403457	5610	344.82	344.82	00121351
ORANGE COUNTY NEWS	V6410009	5880	1,173.00	1,173.00	00121352
PARKHOUSE TIRE INC.	V6403547	4370	935.66	935.66	00121353
PIPS	V6407384	3601 3602	533,027.50 177,675.82	710,703.32	00121354
PRECISION SPEEDOMETER	V6403723	4375	244.41	244.41	00121355
REINDL, SCOTT	V6409277	5210	715.62	715.62	00121356
RELIABLE OFFICE SUPPL	V6403890	4320	306.00	306.00	00121357
SAFETY KLEEN	V6404072	5610	333.65	333.65	00121358
SCHOOL BUS PARTS	V6404157	4385	1,130.96	1,130.96	00121359
TRANE COMPANY, THE	V6407007	4347 5620	154.87 2,970.00	3,124.87	00121360
UI TECHNICAL SUBCOMMI	V6408155	5210	35.00	35.00	00121361
UNITED INDUSTRIES	V6405275	4310	808.70	808.70	00121362
UNIVERSAL ASPHALT	V6404860	5610	2,350.00	2,350.00	00121363
*** CHECK GAP ***					
ALTERNATIVE REVOLVING	V6400190	4310 4320 4347 4355 4390	-190.77 877.02 201.00 26.99 73.02	987.26	00121365

FUND: 0101 GENERAL FUND

Vendor Name	Vendor ID	Object	Amount	Check Amt	CK #
CULVER NEWLIN	V6411589	4310	4,018.77	4,018.77	00121366
MOORE LAW	V6411340	5850	4,000.00	4,000.00	00121367
MOUNGER, IACIE	V6411693	5210	1,026.41	1,026.41	00121368
SOUTHERN CALIFORNIA P	V6411262	5210	30.00	30.00	00121369
*** CHECK GAP ***					
123 OFFICE SOLUTION I	V6411643	9320	19,994.69	19,994.69	00121371
C AND H LETTERPRESS I	V6411673	4320	577.80	577.80	00121372
CIF SOUTHERN SECTION	V6400941	4310	445.50	445.50	00121373
CULVER NEWLIN	V6411589	4410	6,343.92	6,343.92	00121374
GANAHL LUMBER CO	V6401804	4355	372.31	372.31	00121375
GRAINGER	V6404982	4355	495.33	495.33	00121376
HILL, POPPY	V6407305	5210	103.37	103.37	00121377
HODGES, RONALD	V6408181	5210	775.00	775.00	00121378
HOME DEPOT	V6405234	4355	1,153.56	1,153.56	00121379
IMAGE APPAREL FOR BUS	V6402628	4345	2,366.83	2,366.83	00121380
J AND M PROMOTIONS IN	V6402207	4310	1,133.23	1,133.23	00121381
*** VOID CONTINUE *** VOID.CONTINU					
JACKSONS A S BREA	V6406346	4370	0.00	0.00	00121382
		4375	1,656.87	3,413.34	00121383
		4376	150.69		
		4385	485.19		
		4387	548.66		
			571.93		
KRUEGER, CELESTE	V6409442	5210	189.99	189.99	00121384
LAGUNA CLAY CO.	V6402645	4310	888.30	888.30	00121385

FUND: 0101 GENERAL FUND

Vendor Name	Vendor ID	Object	Amount	Check Amt	CK #
LAIOIA, JIM	V6402340	5610	110.00	110.00	00121386
MC FADDEN DALE HARDWA	V6403056	4355	360.65	360.65	00121387
MEDCO SPORTS MEDICINE	V6405872	4320	2,175.16	2,175.16	00121388
MONTGOMERY HARDWARE C	V6405624	4355	1,729.37	1,729.37	00121389
NASCO MODESTO	V6403253	4310	1,140.72	1,140.72	00121390
OFFICE DEPOT	V6403421	5610 9320	25.88 1,945.56	1,971.44	00121391
ORANGE COUNTY PUBLIC	V6411157	5810	6,541.00	6,541.00	00121392
PARK PLACE TECHNOLOGI	V6410464	5610	467.96	467.96	00121393
PEARSON EDUCATION	V6403609	4150 4250	11,139.16 8,470.74	19,609.90	00121394
PEARSON EDUCATION	V6403609	4150 4250	12,100.57 5,776.53	17,877.10	00121395
POOL SUPPLY OF ORANGE	V6403700	4347	5,379.84	5,379.84	00121396
POOLEY, MICHAEL	V6411694	5210	1,516.80	1,516.80	00121397
PTM DOCUMENT SYSTEMS	V6411663	4320	10,649.89	10,649.89	00121398
RUSSELL SIGLER INC.	V6410420	4347	498.53	498.53	00121399
SKS INC	V6404058	4384	618.77	618.77	00121400
SMART AND FINAL IRIS	V6404306	4310	46.94	46.94	00121401
TELL STEEL	V6404633	4370	1,945.18	1,945.18	00121402
TENNANT COMPANY	V6404637	5610	366.37	366.37	00121403
*** CHECK GAP ***					
BIOMETRICS4ALL INC	V6409224	5880	121.50	121.50	00121409
BLACKBOARD INC	V6410739	5880	77,980.00	77,980.00	00121410

FUND: 0101 GENERAL FUND

Vendor Name	Vendor ID	Object	Amount	Check Amt	CK #
BUSH, REBECCA	V6403854	5220	24.64	24.64	00121411
CALIFORNIA COMMERCIAL	V6400682	4355	27.54	27.54	00121412
CART MAN INC, THE	V6404668	4310	237.99	237.99	00121413
CINTAS DOCUMENT MANAG	V6411124	5810	1,315.80	1,315.80	00121414
CITY OF ANAHEIM	V6400957	5520	25,214.93	32,287.23	00121415
		5530	4,910.57		
		5580	2,161.73		
CROWN TROPHY	V6401151	4310	491.13	491.13	00121416
DUNN EDWARDS PAINTS	V6401448	4355	296.55	296.55	00121417
FENN TERMITE AND PEST	V6401679	5610	375.00	375.00	00121418
FERGUSON ENTERPRISES	V6409823	4347	2,914.43	2,914.43	00121419
FIVE STAR RUBBER STAM	V6405116	4210	15.12	54.00	00121420
		4320	38.88		
FLEET PRIDE INC.	V6407248	4376	-102.90	43.78	00121421
		4385	146.68		
FLEET PRIDE INC.	V6407248	4376	637.05	637.05	00121422
FLEET SERVICES INC	V6405625	4370	729.91	3,183.66	00121423
		4376	2,221.83		
		4385	231.92		
FOLLETT SCHOOL SOLUTI	V6411526	4110	263.47	7,123.63	00121424
		4150	4,651.01		
		4250	1,671.84		
		4310	537.31		
FRAZEE INDUSTRIES INC	V6401749	4355	168.75	168.75	00121425
OCDE	V6403452	5210	9,900.00	9,900.00	00121426
PARKER AND COVERT LLP	V6403544	5821	30,566.59	30,566.59	00121427
REFRIGERATION SUPPLIE	V6403873	4347	883.17	883.17	00121428

FUND: 0101 GENERAL FUND

Vendor Name	Vendor ID	Object	Amount	Check Amt	CK #
RESTAURANT DEPOT	V6407788	4310	44.10	44.10	00121429
RUSSELL SIGLER INC.	V6410420	4347	884.29	884.29	00121430
SCHOOL SPECIALTY INC	V6404173	9320	977.18	977.18	00121431
SHI INTERNATIONAL COR	V6411373	5880	234.00	234.00	00121432
SIGNATURE FLOORING IN	V6410839	5610	1,500.00	1,500.00	00121433
SKS INC	V6404058	4385	846.50	846.50	00121434
SMART AND FINAL IRIS	V6404306	4310	201.46	201.46	00121435
SOUTHWEST SCHOOL AND	V6404383	9320	3,654.72	3,654.72	00121436
STAPLES ADVANTAGE	V6410116	4310	388.76	388.76	00121437
TEXTBOOK WAREHOUSE	V6404663	4150	7,442.72	7,442.72	00121438
TOLEDO P.E. SUPPLY CO	V6404740	4310	559.04	559.04	00121439
UNION AUTO SERVICE CE	V6404840	4370 5610	2,307.96 2,554.80	4,862.76	00121440
UNITED REFRIGERATION	V6404853	4347	176.99	176.99	00121441
VISION COMMUNICATIONS	V6404955	4320 5610	1,291.68 12.96	1,304.64	00121442
WESTEL COMMUNICATION	V6405039	5610	435.00	435.00	00121443
WESTRUX INTERNATIONAL	V6405053	4376	219.15	219.15	00121444
WURTH USA INC	V6408563	4375	276.35	276.35	00121445
C2 REPROGRAPHICS	V6408990	6245	781.06	781.06	00121446
GOODWILL INDUSTRIES O	V6400379	5810	134.00	134.00	00121447
GRAINGER	V6404982	4355	133.36	133.36	00121448
HOME DEPOT	V6405234	4355	2,928.40	2,928.40	00121449

FUND: 0101 GENERAL FUND

Vendor Name	Vendor ID	Object	Amount	Check Amt	CK #
IMPERIAL PRODUCTS INC	V6402137	4355	1,348.12	1,348.12	00121450
J AND M PROMOTIONS IN	V6402207	4310	248.40	248.40	00121451
JHM SUPPLY INC.	V6411647	4347	1,694.75	1,694.75	00121452
LIBRARY STORE, THE	V6402737	4315	63.18	63.18	00121453
LINCOLN AQUATICS	V6411554	4347	714.96	714.96	00121454
LINDY OFFICE PRODUCTS	V6411539	9320	1,403.83	1,403.83	00121455
SADA SYSTEMS INC	V6411435	5880	30,000.00	30,000.00	00121456
SEHI COMPUTER PRODUCT	V6404221	4310	98.57	2,691.81	00121457
		4320	286.80		
		4410	156.44		
		5610	2,150.00		
TROXELL COMMUNICATION	V6404796	4410	7,074.00	7,074.00	00121458
ACE HARDWARE	V6411077	4310	19.61	19.61	00121459
ADI	V6400095	4355	575.13	575.13	00121460
AMERICAN NUCLEAR SOCI	V6411697	5210	532.00	532.00	00121461
AT AND T	V6406157	5918	749.88	749.88	00121462
AT AND T	V6400374	5918	22.35	22.35	00121463
CITY OF ANAHEIM	V6400957	5520	38,204.98	50,307.36	00121464
		5530	9,523.03		
		5580	2,579.35		
CITY OF ANAHEIM	V6400957	5520	17,845.97	20,180.97	00121465
		5580	2,335.00		
DUNN EDWARDS PAINTS	V6401448	4355	324.43	324.43	00121466
E.B. BRADLEY COMPANY	V6401456	4355	549.84	549.84	00121467
ECONOMY RENTALS INC	V6401478	5620	700.00	700.00	00121468

FUND: 0101 GENERAL FUND

Vendor Name	Vendor ID	Object	Amount	Check Amt	CK #
EXPRESS PIPE AND SUPP	V6401644	4355	526.84	526.84	00121469
GANAHL LUMBER CO	V6401804	4355	81.10	81.10	00121470
GRAINGER	V6404982	4355	575.15	575.15	00121471
HIRSCH PIPE AND SUPPL	V6411238	4355	586.97	586.97	00121472
HOLT, MATILDE	V6410494	5210	446.00	446.00	00121473
HOME DEPOT	V6405234	4355	620.33	620.33	00121474
HP DIRECT	V6408671	4310	3,116.42	40,728.22	00121475
		4320	467.59		
		4410	37,144.21		
IMAGE APPAREL FOR BUS	V6402628	4388	7.50	7.50	00121476
J AND M PROMOTIONS IN	V6402207	4310	2,307.80	2,307.80	00121477
JHM SUPPLY INC.	V6411647	4347	1,141.32	1,141.32	00121478
LETTER PERFECT SIGNS	V6402726	4355	177.88	177.88	00121479
MC KINLEY EQUIPMENT C	V6405952	5610	962.00	962.00	00121480
MONTGOMERY HARDWARE C	V6405624	4355	1,568.94	1,568.94	00121481
NASCO MODESTO	V6403253	4310	68.53	68.53	00121482
NASCO MODESTO	V6403253	4310	1,171.02	1,171.02	00121483
ORVAC ELECTRONICS	V6403479	4355	354.83	354.83	00121484
SMART AND FINAL IRIS	V6404306	4310	139.87	139.87	00121485
SOUTHWEST SCHOOL AND	V6404383	9320	9,568.26	9,568.26	00121486
SPICERS PAPER INC	V6404405	4320	1,492.23	1,492.23	00121487
SURVEYMONKEY.COM	V6409962	4320	225.00	225.00	00121488
UNITED PARCEL SERVICE	V6408429	5910	250.08	250.08	00121489

FUND: 0101 GENERAL FUND

Vendor Name	Vendor ID	Object	Amount	Check Amt	CK #
A U H S D FOOD SERVIC	V6400023	4390	226.80	326.80	00121491
		5880	100.00		
*** CHECK GAP ***					
ALTERNATIVE REVOLVING	V6400190	4199	55.00	4,037.96	00121492
		4310	263.16		
		4320	1,800.27		
		4347	1,095.10		
		4366	115.00		
		4367	30.00		
		4390	611.52		
		5910	67.91		
BACH COMPANY, THE	V6407748	4310	2,057.55	2,057.55	00121493
BAY ALARM COMPANY	V6410926	5610	6,565.00	6,565.00	00121494
BUREAU OF EDUCATION A	V6400627	5210	239.00	239.00	00121495
CALIFORNIA DEPT. OF J	V6400689	5880	5,375.00	5,375.00	00121496
CITY OF ANAHEIM	V6400957	5530	8,516.90	10,496.98	00121497
		5580	1,980.08		
CITY OF ANAHEIM	V6400957	5810	288.00	288.00	00121498
COCO PRINTING AND GRA	V6410045	5810	933.12	933.12	00121499
DHK PLUMBING AND PIFI	V6409955	5610	1,600.00	1,600.00	00121500
DUNN EDWARDS PAINTS	V6401448	4355	374.92	374.92	00121501
ELITE PRODUCTS AND DE	V6411286	4410	3,739.50	3,739.50	00121502
MACKIN LIBRARY MEDIA	V6402903	4240	3,198.18	3,198.18	00121503
MACNEIL AUTOMOTIVE PR	V6411689	4380	509.22	509.22	00121504
MARCEA INC	V6411658	4310	8,632.80	8,632.80	00121505
MARSHALL JR., GEORGE	V6409945	5821	1,247.40	1,247.40	00121506
MC FADDEN DALE HARDWA	V6403056	4355	82.51	82.51	00121507

FUND: 0101 GENERAL FUND

Vendor Name	Vendor ID	Object	Amount	Check Amt	CK #
MC GRAW HILL ALEKS	V6409330	5880	3,500.00	3,500.00	00121508
MONJARAS AND WISMAYER	V6410873	5810	562.50	562.50	00121509
NASCO MODESTO	V6403253	4310 9320	98.56 2,254.39	2,352.95	00121510
NORA CLEANERS AND TAI	V6411692	5560	145.25	145.25	00121511
REVOLVING CASH FUND	V6405190	4390 5210 5910	56.00 629.37 3,024.76	3,710.13	00121512
SILVER STATE TRAILWAY	V6410344	5620	1,409.10	1,409.10	00121513
U S POSTAL SERVICE	V6404822	5910	35,057.98	35,057.98	00121514
VITAL LINK	V6404963	5805	3,500.00	3,500.00	00121515
*** CHECK GAP ***					
AMTEK CONSTRUCTION	V6411654	6216	90,263.54	90,263.54	00121519
PARADIGM HEALTHCARE S	V6403536	5810	27,562.91	27,562.91	00121520
AAA ELECTRIC MOTOR SA	V6400033	4347	1,694.16	1,694.16	00121521
AARDVARK CLAY AND SUP	V6400035	4310	499.93	499.93	00121522
ACHIEVEMENT PRODUCTS	V6410311	4310	191.95	191.95	00121523
ACORN MEDIA	V6400068	4310	446.31	446.31	00121524
ACOUSTICAL MATERIAL S	V6400070	4355	128.44	128.44	00121525
ADI	V6400095	4355	163.91	163.91	00121526
ADVANCED OFFICE SERVI	V6408685	4320 5610	19.58 398.90	418.48	00121527
ALTERNATIVE REVOLVING	V6400190	4310 4320 4347 8695	338.25 318.13 277.44 -5.00	928.82	00121528

FUND: 0101 GENERAL FUND

Vendor Name	Vendor ID	Object	Amount	Check Amt	CK #
ANAHEIM HIGH SCHOOL	V6400260	5810	612.00	612.00	00121529
ARBOR SCIENTIFIC	V6400327	4310	509.20	509.20	00121530
ARCIMATE MANUFACTURING	V64110685	4320 9320	279.94 1,230.92	1,510.86	00121531
ART SUPPLY WAREHOUSE	V6400350	4310	99.72	99.72	00121532
ATVANTAGE ATHLETIC TR	V64111449	5805	12,760.00	12,760.00	00121533
B AND H PHOTO VIDEO I	V6400422	4310 4410	1,248.78 469.98	1,718.76	00121534
B AND K ELECTRIC WHOL	V6400623	4355	292.60	292.60	00121535
B AND M LAWN AND GARD	V6400423	4347	146.38	146.38	00121536
BARNES AND NOBLE	V6400450	4210	664.55	664.55	00121537
BAVCO	V6407678	4355	636.56	636.56	00121538
BEE BUSTERS	V6400472	5610	50.00	50.00	00121539
BELL PIPE AND SUPPLY	V6400476	4355	54.55	54.55	00121540
BILLINGS, JANICE	V6402265	3701	1,927.20	1,927.20	00121541
BLAST IU 17	V6405207	4310	169.85	169.85	00121542
CHIRIBOGA, SILVIA	V6406735	5220	19.04	19.04	00121543
CITY OF ANAHEIM	V6400957	5520 5530 5580	101,577.09 22,129.59 12,136.26	135,842.94	00121544
ELLIOTT, CLAY	V6400977	5210	58.24	58.24	00121545
EPL SOLUTIONS	V6411205	4355	450.25	450.25	00121546
FERGUSON ENTERPRISES	V6409823	4347	2,608.17	2,608.17	00121547
FLINN SCIENTIFIC INC	V6401708	4310	658.45	658.45	00121548

FUND: 0101 GENERAL FUND

Vendor Name	Vendor ID	Object	Amount	Check Amt	CK #
GAS COMPANY, THE	V6404372	5510	46.24	46.24	00121549
GLASBY MAINTENANCE SU	V6401863	4347	70.83	70.83	00121550
GREATER ANAHEIM SELPA	V6401927	8311	181,842.93	181,842.93	00121551
HOME DEPOT	V6405234	4355	345.40	345.40	00121552
IBARRA RODRIGUEZ, MIG	V6409769	5220	47.88	47.88	00121553
IMAGE APPAREL FOR BUS	V6402628	4345	2,945.30	2,945.30	00121554
J.W. PEPPER AND SON I	V6402214	4310	157.58	157.58	00121555
JACKSONS A S BREA	V6406346	4347	109.08	109.08	00121556
MANVILLE, LAURIE	V6411542	5210	237.34	237.34	00121557
MATCO TECH	V6403024	5610	285.00	285.00	00121558
MATSUDA, MICHAEL	V6403107	5210	1,643.39	1,643.39	00121559
MC FADDEN DALE HARDWA	V6403056	4355	435.59	435.59	00121560
MONTGOMERY HARDWARE C	V6405624	4355	367.93	367.93	00121561
NICOLE MILLER AND ASS	V6411341	5810	3,500.00	3,500.00	00121562
OFFICE DEPOT	V6403421	4320	141.47	141.47	00121563
ORVAC ELECTRONICS	V6403479	4355	262.95	262.95	00121564
PEARSON EDUCATION	V6403609	4250	4,650.41	4,650.41	00121565
PENNER PARTITIONS INC	V6403625	4355	435.24	435.24	00121566
PITNEY BOWES	V6403677	5910	10,112.91	10,112.91	00121567
RALPHS GROCERY COMPAN	V6403828	4310	269.03	269.03	00121568
REFRIGERATION SUPPLIE	V6403873	4347	158.84	158.84	00121569
RIDDLE APPLIANCE AND	V6406711	5610	219.95	219.95	00121570

FUND: 0101 GENERAL FUND

Vendor Name	Vendor ID	Object	Amount	Check Amt	CK #
ROMO'S CONCRETE SERVI	V6411567	5610	300.00	300.00	00121571
RUSSELL SIGLER INC.	V6410420	4347	1,542.07	1,542.07	00121572
SCALE FX INC.	V6411699	5610	127.50	127.50	00121573
SIGNATURE FLOORING IN	V6410839	5610	725.00	725.00	00121574
SMART AND FINAL IRIS	V6404306	4310	958.94	958.94	00121575
STATER BROS	V6407496	4310	53.51	53.51	00121576
THOMSON REUTERS WEST	V6407958	5821	263.16	263.16	00121577
TIME AND ALARM SYSTEM	V6404729	5610	385.74	385.74	00121578
TOMARK SPORTS INC.	V6404748	4410 5610	3,235.89 999.00	4,234.89	00121579
VISION COMMUNICATIONS	V6404955	4320	54.54	54.54	00121580
WALKERS DELI	V6407901	4390	13.86	13.86	00121581
WESTEL COMMUNICATION	V6405039	5610	300.00	300.00	00121582
YALE CHASE MATERIALS	V6407574	4347	632.36	632.36	00121583

TOTAL FOR FUND: 0101 GENERAL FUND 3,518,069.74

FUND: 0101 GENERAL FUND

Vendor Name	Vendor ID	Object	Amount	Check Amt	CK #
		Object	Object Total		
		3601	533,027.50		
		3602	177,675.82		
		3701	3,510.60		
		4110	263.47		
		4150	37,277.46		
		4199	55.00		
		4210	1,147.96		
		4240	4,998.85		
		4250	191,200.85		
		4310	101,297.90		
		4315	3,641.93		
		4320	34,676.48		
		4345	6,048.90		
		4347	45,640.98		
		4355	46,439.68		
		4366	115.00		
		4367	30.00		
		4370	10,400.47		
		4375	2,391.24		
		4376	7,811.40		
		4380	715.42		
		4382	25,469.78		
		4384	618.77		
		4385	4,967.85		
		4387	571.93		
		4388	425.08		
		4390	981.20		
		4410	71,173.85		
		5210	28,061.30		
		5220	657.12		
		5510	46.24		
		5520	182,842.97		
		5530	107,082.27		
		5560	145.25		
		5580	21,192.42		
		5610	83,589.31		
		5620	17,711.39		
		5712	9,790.05		
		5805	16,260.00		
		5810	71,284.51		
		5820	6,938.00		
		5821	47,972.44		

FUND: 0101 GENERAL FUND

Vendor Name	Vendor ID	Object	Amount	Check Amt	CK #
	5850		4,000.00		
	5880		131,384.79		
	5910		48,579.14		
	5918		1,623.23		
	6212		3,000.00		
	6216		90,263.54		
	6245		781.06		
	6490		11,928.00		
	7141		200,754.18		
	7223		849,117.42		
	8311		181,842.93		
	8695		-5.00		
	8699		22.13		
	9320		88,629.68		
TOTAL FOR FUND: 0101 GENERAL FUND			3,518,069.74		

Total Number Of Checks Printed: 408
 Number Of Void Checks Printed: 3
 Number Of Actual Checks Printed: 405

FUND: 2545 CAP FAC AGENCY

Vendor Name	Vendor ID	Object	Amount	Check Amt	CK #
=====	=====	=====	=====	=====	=====

REVOLVING CASH FUND	V6405190	6210	51.00	51.00	00121516
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TOTAL FOR FUND: 2545 CAP FAC AGENCY 51.00

Object	Object Total
=====	=====
6210	51.00

TOTAL FOR FUND: 2545 CAP FAC AGENCY 51.00

Total Number Of Checks Printed: 1
 Number Of Void Checks Printed: 0
 Number Of Actual Checks Printed: 1

*** CHECK GAP ***

FUND: 6768 INS-WCI

Vendor Name	Vendor ID	Object	Amount	Check Amt	CK #
AUHSD	V6400400	5890	3,178.51	3,178.51	00121205
			*** CHECK GAP ***		
PRIMARY AND MULTISPEC	V6407482	5890	35.70	35.70	00121584
			*** CHECK GAP ***		
TOTAL FOR FUND: 6768 INS-WCI			3,214.21		

Object	Object Total
5890	3,214.21

TOTAL FOR FUND: 6768 INS-WCI 3,214.21

Total Number Of Checks Printed: 2
 Number Of Void Checks Printed: 0
 Number Of Actual Checks Printed: 2

FUND: 6769 INS - H&W

Vendor Name	Vendor ID	Object	Amount	Check Amt	CK #
EXPRESS SCRIPTS INC.	V6410974	5895	103,265.88	103,265.88	00121206
				*** CHECK GAP ***	
EXPRESS SCRIPTS INC.	V6410974	5895	155,823.83	155,823.83	00121240
				*** CHECK GAP ***	
BENLSTAR HARTFORD	V6410980	5466	77,550.34	77,550.34	00121364
				*** CHECK GAP ***	
PINNACLE CLAIMS MANAG	V6409946	5812	165,887.60	165,887.60	00121370
				*** CHECK GAP ***	
AMERICAN FIDELITY ASS	V6408036	5450	7,539.41	7,539.41	00121404
EXPRESS SCRIPTS INC.	V6410974	5895	76,487.53	76,487.53	00121405
GALLAGHER BENEFIT SER	V6408675	5812	11,000.00	11,000.00	00121406
METLIFE	V6408692	5462	20,642.10	20,642.10	00121407
MHN SERVICES	V6406987	5463	35,416.71	35,416.71	00121408
				*** CHECK GAP ***	
VISION SERVICE PLAN	V6404956	5464	45,317.73	45,317.73	00121490
				*** CHECK GAP ***	
ANTHEM BLUE CROSS	V6409810	5461	1,417,301.86	1,417,301.86	00121517
DELTA DENTAL INSURANC	V6411391	5465	8,553.64	8,553.64	00121518
				*** CHECK GAP ***	
EXPRESS SCRIPTS INC.	V6410974	5895	96,649.23	96,649.23	00121585

TOTAL FOR FUND: 6769 INS - H&W 2,221,435.86

FUND: 6769 INS - H&W

Vendor Name	Vendor ID	Object	Amount	Check Amt	CK #
		Object	Object Total		
		5450	7,539.41		
		5461	1,417,301.86		
		5462	20,642.10		
		5463	35,416.71		
		5464	45,317.73		
		5465	8,553.64		
		5466	77,550.34		
		5812	176,887.60		
		5895	432,226.47		
TOTAL FOR FUND: 6769 INS - H&W			2,221,435.86		

Total Number Of Checks Printed: 13
 Number Of Void Checks Printed: 0
 Number Of Actual Checks Printed: 13

ANAHEIM UHSD

**PURCHASE ORDER DETAIL REPORT
BOARD OF TRUSTEES MEETING 10/16/2014**

FROM 09/16/2014 TO 10/06/2014

<u>PO NUMBER</u>	<u>VENDOR</u>	<u>PO TOTAL</u>	<u>ACCOUNT AMOUNT</u>	<u>ACCOUNT NUMBER</u>	<u>PSEUDO / OBJECT DESCRIPTION</u>
I64A0100	MOORE LAW	4,000.00	4,000.00	0119283039 5850	SYS/OTHER PUPIL / JUDGEMENTS
I64A0101	J AND M PROMOTIONS INC	1,038.31	1,038.31	0147257011 4310	SEVER HDCP/SE SEP CL/SEV / INSTRUCTIONAL
I64A0103	VITAL LINK	10,750.00	10,750.00	0117393010 5805	INSTR SVC/VEA-2B/INSTR / INSTRUCTIONAL PROF
I64A0104	TIME WARNER CABLE	360,396.00	360,396.00	0108108077 5930	INFO SYSTEM/DP / INTERNET SERVICE
I64A0105	PARADIGM HEALTHCARE SERVICES	125,000.00	125,000.00	0119320034 5810	SYS/MEDI-CAL REIM/HEALTH /
I64A0106	JOSTENS	16,473.90	6,960.22	0125000010 5880	KA/INSTR / OTHER OPERATING EXPENSES
			9,513.68	0125025040 5880	KA/ASB/ANCIL / OTHER OPERATING EXPENSES
I64A0107	DANNIS WOLIVER KELLEY	5,000.00	5,000.00	0101101071 5821	BOARD/ BRD SUPT / LEGAL FEES
I64A0108	TERRA PAVE INC	460,450.00	460,450.00	0156244085 6165	FAC/DEFERRED MAINTENANCE/ACQ / SITE
I64A0110	STANTON COMMUNITY CENTER	8,226.00	8,226.00	0102102071 5810	SUPT/BRD SUPT / NON-INSTRUCTIONAL PROF
I64A0111	SCHOOL SERVICES OF CALIFORNIA	3,420.00	3,420.00	0106106072 5810	BUSINESS/GENL ADM / NON-INSTRUCTIONAL
I64A0112	FIRST AMERICAN TITLE CO	50,000.00	50,000.00	4520725585 6130	ANA/ALPHA/FAC ACQ / SITE ACQUISITION -
I64C0098	SCALE FX INC.	127.50	127.50	0128140027 5610	CY/SCH ADM/SCH ADM / REPAIRS/MAINT - O/S
I64C0108	BOBCAT OF CERRITOS INC.	5,827.01	5,827.01	0111220081 5610	OPERATIONS - GENERAL / REPAIRS/MAINT - O/S
I64C0111	UNIVERSAL ASPHALT	2,350.00	2,350.00	0110238081 5610	MAINTENANCE/PAVING/MO / REPAIRS/MAINT - O/S
I64C0112	HP DIRECT	1,176.55	1,176.55	0172172083 4410	SAFE SCHOOLS / EQUIPMENT - NON-CAPITALIZED
I64C0113	CCIS	4,230.00	2,350.00	0117000010 5210	AN/INDEP LEARNING CENTER/INSTR / TRAVEL
			1,880.00	0121000810 5210	WE/LCFF-SUPPLEMENTAL/INSTR / TRAVEL AND
I64C0115	B AND M LAWN AND GARDEN INC	540.00	540.00	0128028010 5630	CY/ATHLET/INSTR / REPAIRS/ATHLETIC
I64C0116	ALVARADO PAINTING, A	600.00	600.00	0120237081 5610	ANAHEIM/PAINT/MO / REPAIRS/MAINT - O/S
I64C0117	A 1 FENCE COMPANY	9,369.00	9,369.00	0148232081 5610	HANDEL/FENCE/MO / REPAIRS/MAINT - O/S
I64C0118	DIGITAL ELECTRIC INC.	2,487.00	2,487.00	0137231081 5610	SY/ELECTRIC/MO / REPAIRS/MAINT - O/S SERVICES
I64C0119	A 1 FENCE COMPANY	1,351.00	1,351.00	0137232081 5610	SY/FENCE/MO / REPAIRS/MAINT - O/S SERVICES
I64C0120	CENTRAL PLUMBING CO. INC.	650.00	650.00	0131239081 5610	BR/PLUMB/MO / REPAIRS/MAINT - O/S SERVICES

ANAHEIM UHSD

PURCHASE ORDER DETAIL REPORT
BOARD OF TRUSTEES MEETING 10/16/2014

FROM 09/16/2014 TO 10/06/2014

<u>PO NUMBER</u>	<u>VENDOR</u>	<u>PO TOTAL</u>	<u>ACCOUNT AMOUNT</u>	<u>ACCOUNT NUMBER</u>	<u>PSEUDO / OBJECT DESCRIPTION</u>
I64C0122	ROMO'S CONCRETE SERVICES INC.	300.00	300.00	0127230081 5610	KE/GENERAL/MO / REPAIRS/MAINT - O/S SERVICES
I64C0123	DEMO PLUS	12,910.00	12,910.00	0137231081 5610	SY/ELECTRIC/MO / REPAIRS/MAINT - O/S SERVICES
I64C0124	JM AND J CONTRACTORS	28,690.00	28,690.00	0124222081 5610	OPERATIONS - GROUNDS / REPAIRS/MAINT - O/S
I64C0125	RIV OR COUNTIES PUMP COMPANY I	1,000.00	1,000.00	0140222081 5610	OPERATIONS - GROUNDS / REPAIRS/MAINT - O/S
I64C0126	SEHI COMPUTER PRODUCTS INC	75,076.20	20,561.04 54,515.16	0108425010 4310 0108425010 4410	IS/COMMON CORE/INSTR / INSTRUNCTIONAL MATL IS/COMMON CORE/INSTR / EQUIPMENT -
I64C0127	JOHN RIZUTO'S KILN SERVICE	759.69	759.69	0123140027 5610	SA/SCH ADM/SCH ADM / REPAIRS/MAINT - O/S
I64C0128	BAYER HVAC INC.	1,000.00	1,000.00	0128235081 5610	CY/HVAC/MO / REPAIRS/MAINT - O/S SERVICES
I64C0129	TOMARK SPORTS INC.	5,999.36	5,999.36	0120230081 5610	ANAHEIM/GENERAL/MO / REPAIRS/MAINT - O/S
I64C0130	HAZ EQUIPMENT RENTAL CENTER	263.00	263.00	0125000010 5620	KA/INSTR / RENTALS/OPERATING LEASES
I64C0131	C TECH CONSTRUCTION INC.	290.00	290.00	0127230081 5610	KE/GENERAL/MO / REPAIRS/MAINT - O/S SERVICES
I64C0132	CENTRAL PLUMBING CO. INC.	845.00	845.00	0132239081 5610	OR/PLUMB/MO / REPAIRS/MAINT - O/S SERVICES
I64C0133	ALVARADO PAINTING, A	400.00	400.00	0137237081 5610	SY/PAINT/MO / REPAIRS/MAINT - O/S SERVICES
I64C0135	JOHN RIZUTO'S KILN SERVICE	275.00	275.00	0121140027 5610	WESTERN/SCH ADM/SCH ADM / REPAIRS/MAINT -
I64C0140	R. M. SYSTEMS INC.	6,195.00	6,195.00	0144231081 5610	LEX/ELECTRIC/MO / REPAIRS/MAINT - O/S
I64C0141	C TECH CONSTRUCTION INC.	412.00	412.00	0137230081 5610	SY/GENERAL/MO / REPAIRS/MAINT - O/S SERVICES
I64C0142	HAZ EQUIPMENT RENTAL CENTER	206.00	206.00	0125000010 5620	KA/INSTR / RENTALS/OPERATING LEASES
I64R0440	HOUGHTON MIFFLIN HARCOURT	277,305.86	277,305.86	0116468010 4150	LOTTERY/RESTRICTED/INSTR / TEXTS - STATE
I64R0441	HOUGHTON MIFFLIN HARCOURT	264,591.97	264,591.97	0116468010 4150	LOTTERY/RESTRICTED/INSTR / TEXTS - STATE
I64R0442	MACNEIL AUTOMOTIVE PRODUCTS LT	756.99	756.99	0113113036 4380	TRANS/REG-ED/TRANSPORTATION /
I64R0443	CULVER NEWLIN	372.82	372.82	0177177072 4320	RISK MANAGEMENT / OTHER OFFICE/MISC
I64R0444	NORA CLEANERS AND TAILORING	500.00	500.00	0128028081 5560	CY/ATHLET/INSTR / LAUNDRY
I64R0445	ACTION DOOR REPAIR CORPORATION	316.00	316.00	0122230081 5610	MA/GENERAL/MO / REPAIRS/MAINT - O/S
I64R0446	MAGNOLIA SCHOOL DISTRICT	958.99	958.99	0119283039 4410	SYS/OTHER PUPIL / EQUIPMENT -

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I64R0447	UI TECHNICAL SUBCOMMITTEE	35.00	35.00	0105105072 5210	CLASS HR/GENL ADM / TRAVEL AND
I64R0448	MD INSTALLATIONS INT'L INC.	195.00	195.00	0115115072 5610	EDUCATION/GENL ADM / REPAIRS/MAINT - O/S
I64R0450	ORANGE COUNTY TRANSIT AUTHORIT	17,575.00	17,575.00	0172172010 5880	SAFE SCHOOLS/INSTR / OTHER OPERATING
I64R0451	ECONOMY RENTALS INC	197.40	197.40	0138140027 5620	BALL/SCH ADM/SCH ADM / RENTALS/OPERATING
I64R0452	CULVER NEWLIN	562.01	562.01	0177177072 4320	RISK MANAGEMENT / OTHER OFFICE/MISC
I64R0453	SOUTHERN CALIFORNIA PUBLIC MAN	30.00	30.00	0105105072 5210	CLASS HR/GENL ADM / TRAVEL AND
I64R0454	CIF SOUTHERN SECTION	445.50	445.50	0151508140 4310	AN PREP FOUNDATION/ANCILLARY /
I64R0455	STAPLES ADVANTAGE	76.03	76.03	0105105072 4320	CLASS HR/GENL ADM / OTHER OFFICE/MISC
I64R0456	STAPLES ADVANTAGE	183.60	183.60	0140140027 4320	SOUTH/SCH ADM/SCH ADM / OTHER OFFICE/MISC
I64R0457	STAPLES ADVANTAGE	248.39	248.39	0125000031 4320	KA/GUID / OTHER OFFICE/MISC SUPPLIES
I64R0458	ULINE	136.57	136.57	0122000081 4347	MA/MO / OPERATIONS SUPPLIES - MISC
I64R0459	NASCO MODESTO	511.84	511.84	0168005010 4310	GI SOUTH/ART/INSTR / INSTRUCTIONAL MATL &
I64R0460	YALE CHASE MATERIALS HANDLING	8,655.82	8,655.82	0122000081 4347	MA/MO / OPERATIONS SUPPLIES - MISC
I64R0461	OFFICE DEPOT	141.47	141.47	0128140027 4320	CY/SCH ADM/SCH ADM / OTHER OFFICE/MISC
I64R0462	CULVER NEWLIN	1,740.96	1,740.96	0125140027 4320	KA/SCH ADM/SCH ADM / OTHER OFFICE/MISC
I64R0463	BARNES AND NOBLE	240.71	240.71	0116468010 4310	LOTTERY/RESTRICTED/INSTR / INSTRUCTIONAL
I64R0464	FOLLETT SCHOOL SOLUTIONS INC.	2,899.26	2,899.26	0116468010 4150	LOTTERY/RESTRICTED/INSTR / TEXTS - STATE
I64R0465	CARNEGIE LEARNING INC.	753.48	753.48	0116468010 4150	LOTTERY/RESTRICTED/INSTR / TEXTS - STATE
I64R0466	CARNEGIE LEARNING INC.	1,205.57	1,205.57	0116468010 4150	LOTTERY/RESTRICTED/INSTR / TEXTS - STATE
I64R0467	CARNEGIE LEARNING INC.	2,825.55	2,825.55	0116468010 4150	LOTTERY/RESTRICTED/INSTR / TEXTS - STATE
I64R0468	CARNEGIE LEARNING INC.	6,122.03	6,122.03	0116468010 4150	LOTTERY/RESTRICTED/INSTR / TEXTS - STATE
I64R0469	MC GRAW HILL COMPANIES	315.91	315.91	0128000010 4110	CY/INSTR / APPROVED TEXTS/CORE CURR MATL
I64R0470	TEXTBOOK WAREHOUSE	754.27	754.27	0128000010 4110	CY/INSTR / APPROVED TEXTS/CORE CURR MATL
I64R0471	PERMA BOUND	270.59	270.59	0128000010 4110	CY/INSTR / APPROVED TEXTS/CORE CURR MATL

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I64R0472	CARNEGIE LEARNING INC.	941.85	941.85	0116468010 4150	LOTTERY/RESTRICTED/INSTR / TEXTS - STATE
I64R0474	CULVER NEWLIN	842.40	842.40	0147257011 4310	SEVER HDCP/SE SEP CL/SEV / INSTRUCTIONAL
I64R0475	CARNEGIE LEARNING INC.	1,412.78	1,412.78	0116468010 4150	LOTTERY/RESTRICTED/INSTR / TEXTS - STATE
I64R0476	BUREAU OF EDUCATION AND RESEAR	239.00	239.00	0153399021 5210	TITLE II IMPR TCHR QUAL - ED / TRAVEL AND
I64R0477	SAN DIEGO COUNTY OFFICE OF EDU	500.00	500.00	0163379021 5210	TITLE IIIA / LIMITED ENG PROG / TRAVEL AND
I64R0478	AMERICAN NUCLEAR SOCIETY	228.00	228.00	0128399010 5210	TITLE II IMPR TCHR QUAL - ED / TRAVEL AND
I64R0479	RILEY'S FARM	2,250.00	2,250.00	0140025040 5880	SOUTH/ANCIL / OTHER OPERATING EXPENSES
I64R0480	LACOE	175.00	175.00	0128399010 5210	TITLE II IMPR TCHR QUAL - ED / TRAVEL AND
I64R0481	AMERICAN NUCLEAR SOCIETY	304.00	304.00	0120381010 5210	ANAHEIM/ECIA1/INSTR / TRAVEL AND
I64R0482	CADA CENTRAL	650.00	650.00	0120025040 5210	ANAHEIM/ASB/ANCIL / TRAVEL AND
I64R0483	CULVER NEWLIN	808.47	279.16	0119283039 4320	SYS/OTHER PUPIL / OTHER OFFICE/MISC SUPPLIES
			529.31	0119283039 4410	SYS/OTHER PUPIL / EQUIPMENT -
I64R0484	HALO	195.00	195.00	0147399010 5210	TITLE II IMP TCHR QUAL ED / TRAVEL AND
I64R0485	GILBERT SOUTH ASB	3,500.00	3,500.00	0168283011 5880	SPECIAL YOUTH SERVICES / OTHER OPERATING
I64R0486	TANDUS US INC	251.16	251.16	0110233081 4355	MAINTENANCE/FLOOR/MO / MAINTENANCE
I64R0487	BIO RAD LABORATORIES INC.	239.88	239.88	0121032010 4310	WESTERN/BIOLOGY/INSTR / INSTRUCTIONAL
I64R0488	BROOKS INSTALLATIONS	1,750.00	1,750.00	0122230081 5610	MA/GENERAL/MO / REPAIRS/MAINT - O/S
I64R0490	CITY OF ANAHEIM	288.00	288.00	0115115021 5810	EDUCATION/SUPV INST / NON-INSTRUCTIONAL
I64R0491	UC REGENTS	125.00	125.00	0124381010 5210	LO/TITLE I/INSTRUCTIONAL / TRAVEL AND
I64R0492	MARSHALL JR., GEORGE E.	1,247.00	1,247.00	0104104072 5821	CERT HR/GENL ADM / LEGAL FEES
I64R0493	GRAINGER	772.96	772.96	0138000010 4320	BALL/INSTR / OTHER OFFICE/MISC SUPPLIES
I64R0494	MOORE MEDICAL CORP.	2,706.52	1,353.26	0104104072 4320	CERT HR/GENL ADM / OTHER OFFICE/MISC
			1,353.26	0105105072 4320	CLASS HR/GENL ADM / OTHER OFFICE/MISC
I64R0495	NCS PEARSON INC.	5,518.35	5,518.35	0119271519 4310	SPEECH & LANG/SE OTHER/NSEV /

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164R0496	U S POSTAL SERVICE	35,057.98	35,057.98	0176176072 5910	FAC/CONSTRUCTION/OTHER ADMIN / MAILING
164R0497	THERAPRO INC.	135.70	135.70	0119283011 4310	SYS/INSTR / INSTRUCTIONAL MATL & SUPPLIES
164R0498	SCHOOL SPECIALTY INC	57.92	57.92	0119283011 4310	SYS/INSTR / INSTRUCTIONAL MATL & SUPPLIES
164R0499	CAMBIUM LEARNING GROUP INC.	1,297.62	1,297.62	0119283011 4310	SYS/INSTR / INSTRUCTIONAL MATL & SUPPLIES
164R0500	HAWTHORNE EDUCATIONAL	1,128.60	1,128.60	0119283011 4310	SYS/INSTR / INSTRUCTIONAL MATL & SUPPLIES
164R0501	PACIFIC NORTHWEST PUBLISHING	1,420.25	1,420.25	0119283011 4310	SYS/INSTR / INSTRUCTIONAL MATL & SUPPLIES
164R0502	BOYS TOWN PRESS	763.65	763.65	0119283011 4310	SYS/INSTR / INSTRUCTIONAL MATL & SUPPLIES
164R0503	ANTHONY LOYA PHOTOGRAPHY	927.52	927.52	0168000010 4310	GI SOUTH/INSTR / INSTRUCTIONAL MATL &
164R0504	ASSOCIATED BUSINESS PRODUCTS	851.85	851.85	0124140027 4410	LOARA/SCH ADM / EQUIPMENT -
164R0505	SOS SURVIVAL PRODUCTS	3,692.40	3,692.40	0144901000 4310	LEX/LOCAL GRANTS / INSTRUCTIONAL MATL &
164R0506	ONE DAY SIGNS	1,657.80	1,657.80	0138025040 4320	BALL/ASB/ANCIL / OTHER OFFICE/MISC SUPPLIES
164R0507	SCHOLASTIC INC.	437.80	437.80	0122381024 4315	MA/ECIA/L M T / LIBRARY/MEDIA/TECH SUPPLIES
164R0509	MD INSTALLATIONS INT'L INC.	850.00	850.00	0168000081 5610	GI SOUTH/MO / REPAIRS/MAINT - O/S SERVICES
164R0510	LEONARD CHAIDEZ TREE SERVICE	4,015.00	2,915.00	0122222081 5610	OPERATIONS - GROUNDS / REPAIRS/MAINT - O/S
			1,100.00	0134222081 5610	OPERATIONS - GROUNDS / REPAIRS/MAINT - O/S
164R0511	YALE CHASE MATERIALS HANDLING	750.00	750.00	0122000081 4347	MA/MO / OPERATIONS SUPPLIES - MISC
164R0512	CASBO	295.00	295.00	0171000872 5210	ATTENDANCE/LCFF-ADDITIONAL / TRAVEL AND
164R0513	ATLAS PEN AND PENCIL CORP	675.62	675.62	0120000910 4310	AN/LCFF-CONCENTRATION/INSTR /
164R0514	BARNEY'S BLENDS INC.	929.24	929.24	0123222081 4347	OPERATIONS - GROUNDS / OPERATIONS SUPPLIES
164R0515	SKS INC	141.25	141.25	0179113036 4381	GARAGE/TRANS-REG ED/TRANSPORT /
164R0516	CALIFORNIA ART EDUCATION ASSOC	345.00	345.00	0128399010 5210	TITLE II IMPR TCHR QUAL - ED / TRAVEL AND
164R0517	CALIFORNIA ART EDUCATION ASSOC	395.00	395.00	0128399010 5210	TITLE II IMPR TCHR QUAL - ED / TRAVEL AND
164R0518	CIF SOUTHERN SECTION	1,210.00	1,210.00	0123028010 5310	SA/ATHLET/INSTR / DUES AND MEMBERSHIPS
164R0519	CALIFORNIA INTERSCHOLASTIC	1,326.78	1,326.78	0123028010 5310	SA/ATHLET/INSTR / DUES AND MEMBERSHIPS

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I64R0520	EDUCATIONAL DATA SYSTEMS	4,462.60	4,462.60	0152152030 4310	PUPIL TEST/TEST / INSTRUCTIONAL MATL &
I64R0521	ARCE, KATHRYN	1,000.00	1,000.00	0125177072 5230	RISK MANAGEMENT/GEN ADMIN /
I64R0522	ARELLANO, GEISY	185.00	185.00	0135177072 5230	RISK MGMT/GENERAL ADMIN / REIMBURSABLE
I64R0523	ACSA'S FOUNDATION FOR EDUC. AD	6,541.00	1,525.00	0102102071 5310	SUPT/BRD SUPT / DUES AND MEMBERSHIPS
			1,966.00	0104104072 5310	CERT HR/GENL ADM / DUES AND MEMBERSHIPS
			1,525.00	0106106072 5310	BUSINESS/GENL ADM / DUES AND MEMBERSHIPS
			1,525.00	0115115072 5310	EDUCATION/GENL ADM / DUES AND
I64R0524	U S BANK	249,000.00	249,000.00	4500730693 7619	QZAB/INTERFUND TRANSFER / IFT-TRFS OUT ALL
I64R0525	BUREAU OF EDUCATION AND RESEAR	478.00	478.00	0131000910 5210	BR/LCFFF-CONCENTRATION/INSTR / TRAVEL AND
I64R0526	GLOBAL CTI GROUP	45.00	45.00	0163000921 5810	EL/LCFFF-CONCENTRATION/SUPV /
I64R0527	OFFICE DEPOT	162.80	162.80	0121000810 4310	WE/LCFF-SUPPLEMENTAL/INSTR /
I64S0064	SOUTHWEST SCHOOL AND OFFICE SU	2,504.41	2,504.41	0100000000 9320	GEN FUND/INC & BALANCE SHEET / STORES
I64S0065	NASCO MODESTO	2,933.24	2,933.24	0100000000 9320	GEN FUND/INC & BALANCE SHEET / STORES
I64S0066	RELIABLE OFFICE SOLUTIONS	3,878.26	3,878.26	0100000000 9320	GEN FUND/INC & BALANCE SHEET / STORES
I64S0067	IMAGE APPAREL FOR BUSINESS	3,028.43	3,028.43	0100000000 9320	GEN FUND/INC & BALANCE SHEET / STORES
I64S0068	CONTINENTAL CHEMICAL AND SANIT	12,744.00	12,744.00	0100000000 9320	GEN FUND/INC & BALANCE SHEET / STORES
I64S0069	SOUTHWEST SCHOOL AND OFFICE SU	2,778.30	2,778.30	0100000000 9320	GEN FUND/INC & BALANCE SHEET / STORES
I64S0070	D. HAUPTMAN CO. INC.	4,860.00	4,860.00	0100000000 9320	GEN FUND/INC & BALANCE SHEET / STORES
I64S0071	PLUMBMASTER	715.81	715.81	0100000000 9320	GEN FUND/INC & BALANCE SHEET / STORES
I64S0072	BLICK ART MATERIALS	969.73	969.73	0100000000 9320	GEN FUND/INC & BALANCE SHEET / STORES
I64T0147	SEHI COMPUTER PRODUCTS INC	98.57	98.57	0128000010 4310	CY/INSTR / INSTRUCTIONAL MATL & SUPPLIES
I64T0148	SHI INTERNATIONAL CORP	175.70	175.70	0123000010 4310	SA/INSTR / INSTRUCTIONAL MATL & SUPPLIES
I64T0149	SPRINT SOLUTIONS INC	89.88	89.88	0108108077 4320	INFO SYSTEM/DP / OTHER OFFICE/MISC SUPPLIES
I64T0150	SPRINT SOLUTIONS INC	134.96	134.96	0108108077 4320	INFO SYSTEM/DP / OTHER OFFICE/MISC SUPPLIES
I64T0151	HP DIRECT	693.71	693.71	0128140027 4410	CY/SCH ADM/SCH ADM / EQUIPMENT -

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164T0152	ICOULDBE.ORG INC.	2,975.00	2,975.00	0120487010 5880	MULTIMEDIA COMPUTER TECH/INST / OTHER
164T0153	VISION COMMUNICATIONS CO.	1,291.68	1,291.68	0119283039 4320	SYS/OTHER PUPIL / OTHER OFFICE/MISC SUPPLIES
164T0154	ACORN MEDIA	100.71	100.71	0140002010 4310	SOUTH/BUS ED/INSTR / INSTRUCTIONAL.MATL & LEX/MATH/INSTR / EQUIPMENT -
164T0155	TROXELL COMMUNICATIONS INC	707.40	707.40	0144024010 4410	
164T0157	BLACKBOARD INC	77,980.00	38,990.00	0108108077 5880	INFO SYSTEM/DP / OTHER OPERATING EXPENSES
			10,138.00	0153000910 5880	SP PR/LCFF-SUPPLEMENTAL / OTHER OPERATING
			28,852.00	0153381010 5880	SP PR ADM/ECIA1/INSTR / OTHER OPERATING
164T0158	SURVEYMONKEY.COM	225.00	225.00	0140140027 4320	SOUTH/SCH ADM/SCH ADM / OTHER OFFICE/MISC
164T0159	SEHI COMPUTER PRODUCTS INC	156.44	156.44	0177177072 4410	RISK MANAGEMENT / EQUIPMENT -
164T0160	HP DIRECT	1,428.70	1,428.70	0110427081 4410	M & O/PROP 39-CA CLEAN ENERGY / EQUIPMENT -
164T0161	CLT COMPUTER MWAVE.COM	174.64	174.64	0120381010 4310	ANAHEIM/ECIA1/INSTR / INSTRUCTIONAL.MATL &
164T0162	ACORN MEDIA	345.60	345.60	0140002010 4310	SOUTH/BUS ED/INSTR / INSTRUCTIONAL.MATL &
164T0163	SPRINT SOLUTIONS INC	133.97	133.97	0108108077 4320	INFO SYSTEM/DP / OTHER OFFICE/MISC SUPPLIES
164T0164	SPRINT SOLUTIONS INC	134.96	134.96	0108108077 4320	INFO SYSTEM/DP / OTHER OFFICE/MISC SUPPLIES
164T0165	SPRINT SOLUTIONS INC	44.99	44.99	0108108077 4320	INFO SYSTEM/DP / OTHER OFFICE/MISC SUPPLIES
164T0166	APPLE INC	15,609.60	15,609.60	0135000910 4410	DA/LCFF-CONCENTRATION/INSTR / EQUIPMENT -
164T0167	HP DIRECT	480.00	480.00	0135000910 5880	DA/LCFF-CONCENTRATION/INSTR / OTHER
164T0168	IPARADIGMS	62,438.00	62,438.00	0100425010 5805	COMMON CORE STANDARDS / INSTRUCTIONAL
164T0169	HP DIRECT	2,523.23	2,523.23	0144037010 4410	LEX/SOC SCI/INSTR / EQUIPMENT -
164T0170	NTH GENERATION COMPUTING INC	13,750.00	13,750.00	0108108077 5610	INFO SYSTEM/DP / REPAIRS/MAINT - O/S SERVICES
164T0171	NTH GENERATION COMPUTING INC	27,840.00	27,840.00	0108108077 5610	INFO SYSTEM/DP / REPAIRS/MAINT - O/S SERVICES
164T0172	NTH GENERATION COMPUTING INC	6,847.00	6,847.00	0108108077 5610	INFO SYSTEM/DP / REPAIRS/MAINT - O/S SERVICES
164T0174	HP DIRECT	1,015.38	1,015.38	0110235081 4410	MAINTENANCE/HVAC/MO / EQUIPMENT -
164T0175	VISION COMMUNICATIONS CO.	54.54	54.54	0138140027 4320	BALL/SCH ADM/SCH ADM / OTHER OFFICE/MISC

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164T0176	HP DIRECT	2,030.75	2,030.75	012800010 4410	CY/INSTR / EQUIPMENT - NON-CAPITALIZED
164T0178	LUCID DESIGN GROUP INC	2,160.00	2,160.00	0110427081 5880	M & O/PROP 39-CA CLEAN ENERGY / OTHER
164T0179	IDENTICARD SYSTEMS WORLDWIDE I	344.11	344.11	0104104072 4320	CERT HR/GENL ADM / OTHER OFFICE/MISC
164T0180	ACTIONTEC	5,280.00	5,280.00	0108108077 4310	INFO SYSTEM/DP / INSTRUCTIONAL MATL &
164T0182	SOFTCHALK LLS	12,500.00	12,500.00	0108527010 5880	MICROSOFT SETTLEMENT / OTHER OPERATING
164T0183	SEHI COMPUTER PRODUCTS INC	5,945.40	5,945.40	0108108077 5880	INFO SYSTEM/DP / OTHER OPERATING EXPENSES
164T0184	VISION COMMUNICATIONS CO.	3,229.20	3,229.20	0144230081 4355	LEX/GENERAL/MO / MAINTENANCE SUPPLIES
164T0185	HP DIRECT	794.55	794.55	0104104072 4410	CERT HR/GENL ADM / EQUIPMENT -
164T0186	NORTHSTAR AV	123.12	123.12	0134252011 4310	W/MILD MODERATE/SE SEP CL/NSE /
164T0187	HP DIRECT	7,418.81	7,418.81	0107107072 4410	ACCTG / GENL ADM / EQUIPMENT -
164X0413	ART SUPPLY WAREHOUSE	150.00	150.00	0138005010 4310	BALL/ART/INSTR / INSTRUCTIONAL MATL &
164X0414	AARDVARK CLAY AND SUPPLIES INC	250.00	250.00	0138005010 4310	BALL/ART/INSTR / INSTRUCTIONAL MATL &
164X0415	ORANGEVIEW JR HIGH SCHOOL	2,400.00	2,400.00	0132024900 8699	OR/VENDING REVENUE / ALL OTHER LOCAL
164X0416	WALKER JR HIGH SCHOOL	2,600.00	2,600.00	0134024900 8699	W A/VENDING REVENUE / ALL OTHER LOCAL
164X0417	DALE JUNIOR HIGH ASB	1,400.00	1,400.00	0135024900 8699	DA/VENDING REVENUE / ALL OTHER LOCAL
164X0418	SYCAMORE JR HIGH ASB	600.00	600.00	0137024900 8699	SY/VENDING REVENUE / ALL OTHER LOCAL
164X0419	BALL JR HIGH SCHOOL	1,600.00	1,600.00	0138024900 8699	BA/VENDING REVENUE / ALL OTHER LOCAL
164X0420	SOUTH JHS ASB	4,700.00	4,700.00	0140024900 8699	SO/VENDING REVENUE / ALL OTHER LOCAL
164X0421	OXFORD ACADEMY	1,100.00	1,100.00	0142024900 8699	OX/VENDING REVENUE / ALL OTHER LOCAL
164X0422	LEXINGTON JUNIOR HIGH SCHOOL	4,600.00	4,600.00	0144024900 8699	LEX/VENDING REVENUE / ALL OTHER LOCAL
164X0423	GILBERT HIGH SCHOOL	700.00	700.00	0168024900 8699	GIL/VENDING REVENUE / ALL OTHER LOCAL
164X0424	GREATER ANAHEIM SELPA	450,000.00	450,000.00	76 9620	WARRANT PASSTHRU / DUE TO STUDENT
164X0425	GREATER ANAHEIM SELPA	4,000.00	4,000.00	76 9620	WARRANT PASSTHRU / DUE TO STUDENT
164X0426	NORTH ORANGE COUNTY REGIONAL	66,000.00	66,000.00	0100511092 7143	ROP HNDCP/TRANSF BETWEEN AGENCY /

ANAHEIM UHSD

**PURCHASE ORDER DETAIL REPORT
BOARD OF TRUSTEES MEETING 10/16/2014**

FROM 09/16/2014 TO 10/06/2014

<u>PO NUMBER</u>	<u>VENDOR</u>	<u>PO TOTAL</u>	<u>ACCOUNT AMOUNT</u>	<u>ACCOUNT NUMBER</u>	<u>PSEUDO / OBJECT DESCRIPTION</u>
I64X0427	FREESTYLE PHOTOGRAPHIC SUPPLIE	500.00	500.00	0120009010 4310	ANAHEIM/PHOTO/INSTR / INSTRUCTIONAL MATL
I64X0428	DRAMATISTS PLAY SERVICE INC.	180.00	180.00	0128006010 4310	CY/THEATER/INSTR / INSTRUCTIONAL MATL &
I64X0429	J.W. PEPPER AND SON INC.	500.00	500.00	0120007010 4310	ANAHEIM/INS MUS/INSTR / INSTRUCTIONAL MATL
I64X0430	U S BANK	6,000.00	6,000.00	0156244072 5880	FAC/DEFERRED MAINT/OTHR ADMIN / OTHER
I64X0431	THOMSON REUTERS WEST	1,578.96	1,578.96	0119283021 5821	SYS/SUPV INST / LEGAL FEES
I64X0432	SMART AND FINAL IRIS CO	200.00	200.00	0132000910 4310	OR/LCFF-CONCENTRATION/INSTR /
I64X0433	TRANSPORTATION CHARTER SVCS. I	20,000.00	20,000.00	0113113036 5620	TRANS/REG-ED/TRANSPORTATION /
I64X0434	GREATER ANAHEIM SELPA	123,000.00	123,000.00	0119283011 5805	SYS/INSTR / INSTRUCTIONAL PROF CONSULTANT
I64X0435	GARDENA VALLEY NEWS	850.00	850.00	0125023010 4310	KA/JOURNALISM/INSTR / INSTRUCTIONAL MATL &
I64X0436	ADVANCE PLACEMENT PROGRAM	460,000.00	460,000.00	0152152030 4310	PUPIL TEST/TEST / INSTRUCTIONAL MATL &
I64X0437	FREESTYLE PHOTOGRAPHIC SUPPLIE	800.00	800.00	0127009010 4310	KE/PHOTO/INSTR / INSTRUCTIONAL MATL &
I64X0438	IBNA	75,000.00	75,000.00	0152152030 4310	PUPIL TEST/TEST / INSTRUCTIONAL MATL &
I64X0439	EDUCATIONAL TESTING SERVICE	20,000.00	20,000.00	0152152030 4310	PUPIL TEST/TEST / INSTRUCTIONAL MATL &
I64X0440	U S POST OFFICE	40,000.00	40,000.00	0152152030 5910	PUPIL TEST/TEST / MAILING COSTS
	Fund 01 Total:	2,971,586.60			
	Fund 45 Total:	299,000.00			
	Fund 76 Total:	454,000.00			
	Total Amount of Purchase Orders:	3,724,586.60			

ANAHEIM UNION HIGH SCHOOL DISTRICT

Business Division

2014/15 MONTHLY ENROLLMENT REPORT

MONTH 1

08/25/14 to 09/19/14

EXHIBIT Z

HIGH SCHOOL	REGULAR DAY						Subtotal	Hosp/Hm	SP ED	TOTAL STUDENTS
	9th	10th	11th	12th						
Anaheim	838	795	762	621	3,016		2	89	3,107	
Cypress	699	644	665	645	2,653		2	84	2,739	
Katella	723	659	598	598	2,578		-	118	2,696	
Kennedy	615	601	503	571	2,290		-	82	2,372	
Loara	551	576	574	546	2,247		1	137	2,385	
Magnolia	445	459	431	364	1,699		1	118	1,818	
Oxford	210	195	193	176	774		-	-	774	
Savanna	535	479	508	456	1,978		4	67	2,049	
Western	519	547	469	398	1,933		2	92	2,027	
Total Comprehensive	5,135	4,955	4,703	4,375	19,168		12	787	19,967	
Independent Learning Centers	-	-	67	142	209		-	-	209	
Community Day School	14	17	7	6	44		-	-	44	
Gilbert High School	6	29	181	508	724		-	25	749	
Polaris High School	10	30	61	154	255		-	-	255	
Special Education Transition Program	-	-	-	-	-		-	104	104	
Total Alternative Ed	30	76	316	810	1,232		-	129	1,361	
Hope	-	-	-	-	-		-	211	211	
Total Senior High Schools	5,165	5,031	5,019	5,185	20,400		12	1,127	21,539	

JUNIOR HIGH SCHOOL	REGULAR DAY			Subtotal	Hosp/Hm	SP ED	TOTAL STUDENTS
	7th	8th					
Ball	481	508	989	-	52	1,041	
Brookhurst	545	599	1,144	-	50	1,194	
Dale	569	560	1,129	-	54	1,183	
Lexington	614	635	1,249	-	24	1,273	
Orangeview	428	442	870	-	26	896	
Oxford	210	210	420	-	-	420	
South	747	758	1,505	3	46	1,554	
Sycamore	698	667	1,365	1	50	1,416	
Walker	562	563	1,125	-	28	1,153	
Total Comprehensive	4,854	4,942	9,796	4	330	10,130	
Community Day School	-	15	15	-	-	15	
Polaris High School	-	4	4	-	-	4	
Total Junior High Schools	4,854	4,957	9,811	4	330	10,149	

DISTRICT TOTAL	31,688
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Anaheim Union High School District

Cafeteria Fund

Financial Statements

July 2014

Balance Sheet

Anaheim School Dist/Food Services

7/31/2014

Asset	Assets	
CASH		
9120	Cash-Checking	\$8,178,144.82
9122	Change Fund	\$14,380.00
9123	Petty Cash	\$50.00
Total CASH		\$8,192,574.82
RECEIVABLE		
9210	A/R - Current	\$990.00
9280	A/R - State	\$78,451.05
9290	A/R - Federal	\$1,253,314.17
Total RECEIVABLE		\$1,332,755.22
INVENTORIES		
9321	Warehouse Food	\$47,455.18
9322	Warehouse Commodity	\$24,215.01
9323	Warehouse Supplies	\$36,305.60
9326	School Food	\$7,417.09
9327	School Commodity	\$1,247.01
9328	School Supplies	\$8,667.29
Total INVENTORIES		\$125,307.18
Total Asset		\$9,650,637.22
Liability		
LIABILITIES and Fund Balance		
LIABILITIES		
9510	A/P - Current	\$436,398.21
9580	Sales Tax Liability	\$148.01
9599	Purchases Clearing	\$1,250.00
9650	Deferred Revenue	\$30,741.68
9780	Reserve/Central Kitchen	\$5,000,000.00
Total LIABILITIES		\$5,468,537.90
Total Liability		\$5,468,537.90
Fund Balance		
FUND BALANCE		
9798	Fund Balance	\$4,461,279.38
Total FUND BALANCE		\$4,461,279.38
Total Fund Balance		\$4,461,279.38
Current Year Profit (Loss)		(\$279,180.07)
Total Liabilities and Fund Balance		\$9,650,637.21

A Accounting Period equals 1 - 2015

Statement of Revenues and Expenses

Anaheim School Dist/Food Services

	Period ending 7/31/2014				Period ending 7/31/2013			
	Monthly	%	YTD	%	Monthly	%	YTD	%
Revenue								
Local Revenue								
8621	\$1,707.75	1.06 %	\$1,707.75	1.06 %	\$1,597.75	1.08 %	\$1,597.75	1.08 %
Elementary - Lunch								
8633	\$1,743.50	1.09 %	\$1,743.50	1.09 %	\$1,595.00	1.08 %	\$1,595.00	1.08 %
High School - Lunch								
8635	\$17.43	0.01 %	\$17.43	0.01 %	\$9.14	0.01 %	\$9.14	0.01 %
A La Carte Sales								
8637	\$9.26	0.01 %	\$9.26	0.01 %	\$8.34	0.01 %	\$8.34	0.01 %
Adult Rev. - Lunch								
Local Revenue	\$3,477.94	2.17 %	\$3,477.94	2.17 %	\$3,210.23	2.18 %	\$3,210.23	2.18 %
Federal Reimbursements								
8200	\$23,495.37	14.64 %	\$23,495.37	14.64 %	\$21,647.99	14.69 %	\$21,647.99	14.69 %
Fed. Meal Rev.-Breakfast								
8220	\$106,811.14	66.55 %	\$106,811.14	66.55 %	\$106,860.03	72.51 %	\$106,860.03	72.51 %
Fed. Meal Rev.-Lunch								
8290	\$4,528.86	2.82 %	\$4,528.86	2.82 %	\$4,063.20	2.76 %	\$4,063.20	2.76 %
Misc Fed Rev.-Snack								
Federal Reimbursements	\$134,835.37	84.01 %	\$134,835.37	84.01 %	\$132,571.22	89.96 %	\$132,571.22	89.96 %
State Reimbursements								
8500	\$2,766.61	1.72 %	\$2,766.61	1.72 %	\$2,583.19	1.75 %	\$2,583.19	1.75 %
St. Meal Rev.-Breakfast								
8520	\$7,868.66	4.90 %	\$7,868.66	4.90 %	\$8,005.46	5.43 %	\$8,005.46	5.43 %
St. Meal Rev.-Lunch								
State Reimbursements	\$10,635.27	6.63 %	\$10,635.27	6.63 %	\$10,588.65	7.19 %	\$10,588.65	7.19 %
Other Revenue								
8638	(\$251.80)	-0.16 %	(\$251.80)	-0.16 %	(\$121.30)	-0.08 %	(\$121.30)	-0.08 %
Cash Over & Short								
8689	\$0.00	0.00 %	\$0.00	0.00 %	\$0.50	0.00 %	\$0.50	0.00 %
Misc Fees/Contract								
8699	\$11,795.57	7.35 %	\$11,795.57	7.35 %	\$1,113.47	0.76 %	\$1,113.47	0.76 %
Spec Activity/Cater								
Other Revenue	\$11,543.77	7.19 %	\$11,543.77	7.19 %	\$992.67	0.67 %	\$992.67	0.67 %
Total Revenue	\$160,492.35	100.00 %	\$160,492.35	100.00 %	\$147,362.77	100.00 %	\$147,362.77	100.00 %
Expense								
Food Purchases & Govmnt								
4700	\$63,300.60	39.44 %	\$63,300.60	39.44 %	\$45,125.75	30.62 %	\$45,125.75	30.62 %
Food Purchases								
Food Purchases & Govmnt	\$63,300.60	39.44 %	\$63,300.60	39.44 %	\$45,125.75	30.62 %	\$45,125.75	30.62 %
Supplies								
4300	\$6,551.09	4.08 %	\$6,551.09	4.08 %	\$1,320.80	0.90 %	\$1,320.80	0.90 %
Materials & Supplies								
4790	\$5,593.57	3.49 %	\$5,593.57	3.49 %	\$4,726.82	3.21 %	\$4,726.82	3.21 %
Supplies (Food)								
Supplies	\$12,144.66	7.57 %	\$12,144.66	7.57 %	\$6,047.62	4.10 %	\$6,047.62	4.10 %
Salaries								
2200	\$66,567.21	41.48 %	\$66,567.21	41.48 %	\$57,528.67	39.04 %	\$57,528.67	39.04 %
Classified Salaries								
2300	\$37,833.62	23.57 %	\$37,833.62	23.57 %	\$30,259.40	20.53 %	\$30,259.40	20.53 %
Class.Sup/Admin Salaries								
2400	\$26,770.36	16.68 %	\$26,770.36	16.68 %	\$25,314.56	17.18 %	\$25,314.56	17.18 %
Clerical/Office Salaries								

Statement of Revenues and Expenses

Anaheim School Dist/Food Services

	Period ending 7/31/2014				Period ending 7/31/2013			
	Monthly	%	YTD	%	Monthly	%	YTD	%
Expense								
Salaries								
Salaries	\$131,171.19	81.73 %	\$131,171.19	81.73 %	\$113,102.63	76.75 %	\$113,102.63	76.75 %
Benefits								
3202	\$14,887.63	9.28 %	\$14,887.63	9.28 %	\$12,667.91	8.60 %	\$12,667.91	8.60 %
PERS, Classified Position								
3302	\$10,034.60	6.25 %	\$10,034.60	6.25 %	\$8,693.44	5.90 %	\$8,693.44	5.90 %
OASD/MED/Classified Position								
3402	\$168,277.45	104.85 %	\$168,277.45	104.85 %	\$158,598.32	107.62 %	\$158,598.32	107.62 %
Hlth/Welfare, Classified								
3502	\$65.63	0.04 %	\$65.63	0.04 %	\$56.77	0.04 %	\$56.77	0.04 %
SUI, Classified Position								
3602	\$2,866.11	1.79 %	\$2,866.11	1.79 %	\$2,318.26	1.57 %	\$2,318.26	1.57 %
Workers Comp, Classified								
3802	\$0.00	0.00 %	\$0.00	0.00 %	(\$87.00)	-0.06 %	(\$87.00)	-0.06 %
PERS Reduc, Classified								
Benefits	\$196,131.42	122.21 %	\$196,131.42	122.21 %	\$182,247.70	123.67 %	\$182,247.70	123.67 %
Other Expenses								
5200	\$1,645.08	1.03 %	\$1,645.08	1.03 %	\$250.04	0.17 %	\$250.04	0.17 %
Travel & Conference								
5500	\$1,243.00	0.77 %	\$1,243.00	0.77 %	\$1,860.00	1.26 %	\$1,860.00	1.26 %
Operation & Housekeeping								
5600	\$34,016.47	21.20 %	\$34,016.47	21.20 %	\$36,412.50	24.71 %	\$36,412.50	24.71 %
Rental/Lease/Repair								
5650	\$20.00	0.01 %	\$20.00	0.01 %	\$20.00	0.01 %	\$20.00	0.01 %
Bank Fees								
5900	\$0.00	0.00 %	\$0.00	0.00 %	\$3,359.50	2.28 %	\$3,359.50	2.28 %
Fax, Pager, Postage								
6400	\$0.00	0.00 %	\$0.00	0.00 %	\$15,864.12	10.77 %	\$15,864.12	10.77 %
Equipment less \$5000								
Other Expenses	\$36,924.55	23.01 %	\$36,924.55	23.01 %	\$57,766.16	39.20 %	\$57,766.16	39.20 %
Capital Outlay								
Capital Outlay	\$0.00	0.00 %	\$0.00	0.00 %	\$0.00	0.00 %	\$0.00	0.00 %
Total Expense	\$439,672.42	273.95 %	\$439,672.42	273.95 %	\$404,289.86	274.35 %	\$404,289.86	274.35 %
Net Profit (Loss)	(\$279,180.07)	-173.95 %	(\$279,180.07)	-173.95 %	(\$256,927.09)	-174.35 %	(\$256,927.09)	-174.35 %

Accounting Period equals 1 - 2015 and the Prior Accounting Period is equal to Accounting Period equals 1 - 2014

ANAHEIM UNION HIGH SCHOOL DISTRICT
 501 Crescent Way – P.O. Box 3520
 Anaheim, CA 92803-3520

EDUCATIONAL CONSULTING AGREEMENT AMENDMENT

THIS AGREEMENT AMENDMENT is made and entered into this (Board Approval Date):

16 th	day of	October	2014
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in reference to the Consulting Agreement by and between

ATvantage Athletic Training

Independent Contractor, hereinafter referred to as "Consultant" and the Anaheim Union High School District, hereinafter referred to as "District" dated and Board approved:

June 19, 2014

and amends said Consulting Agreement as follows:

The Board of Trustees is requested to amend the consulting agreement with ATvantage Athletic Training. The original agreement was at a cost not to exceed \$127,600, for services provided July 1, 2014 through June 30, 2015, to 15,000 students.

The services consist of providing athletic training services to reduce the district's liability in providing appropriate medical care to all students district wide. The Consultant currently is providing services to high school sites that currently do not have a Certified Athletic Trainer providing appropriate medical coverage. Certified Athletic Trainers are health care providers and the athletic training services in which they are trained to provide include prevention, care, treatment, education, rehabilitation, and education of injuries and medical conditions. Consultant is contracted provide 2000 hours of services, with hours to be determined based on site needs. Consultant will be working with and communicating with site principals, athletic directors, coaches, athletes, parents, and the district athletic trainer. Consultant will be responsible for reporting and documenting of all incidences and injuries per district policies.

Western High School notified the Education Division on September 3rd that the individual who was to be serving as their Certified Athletic Trainer has stepped down and they are unable to fill the position.

An additional \$31,900 is requested to provide a Certified Athletic Trainer, for 550 hours of services at Western High School. The amended total cost is not to exceed \$159,500.

All other terms and conditions of the original agreement will remain in force.

IN WITNESS WHEREOF, the parties hereto have caused this AGREEMENT to be executed:

CONSULTANT:	DISTRICT:
Typed Name of consultant (same as page 1):	
ATvantage Athletic Training	Anaheim Union High School District
Typed Name/Title of Authorized Signatory:	
Alisha Musume Smith, MS, ATC	Manuel Colon
Authorized Signature:	
Signature of Assistant Superintendent:	
<i>Alisha Musume Smith</i>	
Street Address:	
Street Address:	
3530 E La Palma Ave, Unit 639	501 Crescent Way, P.O. Box 3520
City, State, Zip Code	
City, State, Zip Code	
Anaheim, CA 92806	Anaheim, CA 92803-3520
Date:	
Date:	
February 17, 2012	

Mark Appropriately:

Independent/Sole Proprietor:	<input checked="" type="checkbox"/>
Corporation:	<input type="checkbox"/>
Partnership:	<input type="checkbox"/>
Other/Specify:	<input type="checkbox"/>

Social Security Number* or Federal Identification Number*

	45-4584559
--	------------

*Or, initial here:

<input type="checkbox"/>	I have completed a new IRS Form W-9 that will be submitted directly to AUHSD Accounting.
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Telephone Number:

E-mail Address:

714-683-3326	Alisha@theatvantage.com
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If a company/corporation is being approved, the signature must be that of a responsible person. Typed company/corporation/individual's name must be identical to that on page 1.

PRINCIPAL/DISTRICT ADMINISTRATOR:

Signature of Principal or District Administrator (sign prior to submitting to District indicating review and approval):

Signature:	<i>Manuel Colon</i>	Date:	10/2/14
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MEMORANDUM of UNDERSTANDING BETWEEN
ANAHEIM UNION HIGH SCHOOL DISTRICT
AND
ABC UNIFIED SCHOOL DISTRICT

WHEREAS, Education Code sections 56195 et seq. authorize school districts to provide special education services to students in other districts by organizing Special Education Local Plan Areas (SELPA) and by developing local plans;

WHEREAS, these statutory provisions authorize school districts to provide for a governing structure and any necessary administrative support to implement the local plans, including a system for determining the responsibility of participating agencies for the education of each special education student;

WHEREAS, Education Code section 56195.5 authorizes districts and SELPAs to enter into contracts between school districts to provide for the education of special education students who may reside in other districts;

NOW, THEREFORE, it is hereby agreed by and between the Anaheim Union High School District (hereinafter referred to as the "Provider District") and the ABC Unified School District (hereinafter referred to as the "Sending District") as follows:

1. Basis of Agreement

Pursuant to the authority established in Education Code sections 56195, 56195.1, 56195.3 and 56195.5, the Provider District may provide for the education of individual pupils in special education programs who reside in other districts or counties. Education Code section 46600 shall apply to interdistrict attendance agreements for programs conducted pursuant to this part.

2. Term of Agreement

This Agreement is effective for the period beginning 7/1/14 through 6/30/15.

3. Acknowledgment

It is acknowledged that, in accordance with Part 30 of the Education Code, Chapter 7.2, the California State funding formula for special education programs, services and administration generates an entitlement based on the average daily attendance of pupils in the local education agencies that comprise a SELPA.

4. Scope

The Provider shall conduct special education program and services for those eligible pupils of the Sending District referred by their Individual Education Program (IEP) Teams when it is jointly determined by the Sending District and the Provider District that the pupils' educational needs as specified in the IEP can be appropriately met by the programs operated by the Provider District. The Provider District shall maintain and provide special education programs for Sending District pupils during the 2013 and 2014 school years within the administrative parameters established by the Provider District's SELPA. Class size ranges and student-adult ratios shall be maintained in a manner which allows the Provider District to meet the programmatic, health and safety needs of the pupils.

5. Annual and Triennial Reviews

The Sending District shall be notified of annual reviews and may provide a representative who will participate in the development of the IEP. For initial placement, triennial review, or a change in services specified on the current IEP, a Sending District representative who is authorized to approve or disapprove the allocation of specified Sending District resources necessary for the implementation of the IEP shall attend the IEP Meeting.

6. Pupil Count

A count shall be taken of the number of pupils enrolled in the programs as of the first day of each calendar month, August through June. A pupil shall be counted as "enrolled" on the first day of attendance in the program or fourteen (14) days after the IEP Team has met and an approved IEP has been executed for the educational placement in the Special Schools Program, whichever occurs sooner. Pupils continuing in the programs from the previous school year shall be counted as "enrolled" on the first school day in September unless written notification of withdrawal is received from either the parent or Sending District. If a continuing pupil has not attended school by the eleventh day of the first school month, the Provider District shall notify the Sending District and a determination shall be made regarding continuing enrollment.

7. Definitions

a. "District Provided Programs" are the special education classes and support services operated by Provider District on behalf of SELPAs and districts in Orange County for special education students residing in their SELPA and district.

b. "Special Education Program Income" shall be defined as the sum of all State and Federal funds generated by or on behalf of pupils transferred to programs operated by the Provider District under this Agreement.

c. "Special Education Program Expenditures" shall include Direct Costs, Direct Support Costs and Indirect Cost of Special Schools Programs.

d. "Average Cost Per Pupil" shall refer to the Special Education Program Expenditures attributable to the program divided by the average number of pupils enrolled during the year.

e. "Average Number of Pupils" shall refer to the total of the number of pupils counted on the first school day of each calendar month divided by the number of calendar months in the period specified.

8. Funding

In consideration of the enrollment of pupils in special education programs conducted by the Provider District, the SELPA and/or the Sending District transferring pupils to the programs operated by the Provider District agree to pay the Provider District the cost of services based on the schedule attached hereto as Exhibit A.

9. Transportation

The Sending District transporting pupils to the Provider District shall ensure that buses arrive at the school site with sufficient time to unload students prior to the beginning of the instructional day and to load them at the end of the instructional day. Delays requiring either overtime supervision or causing portions of the instructional program to be missed and subsequently made up may result in charges to the Sending District for additional costs incurred by the Provider District.

10. Final Accounting

A final accounting accompanied by completed forms and invoices with appropriate supporting documentation will be sent by the Provider District to Sending District by October 15 of the following year. Corrections to prior year Special Education Program costs resulting from adjustments to income or expenditure calculations shall be credited or billed to the Sending District affected by the correction or adjustments.

11. Projected Enrollment

In order to assist the Provider District in planning for both housing and staffing needs for the programs, Sending District shall submit to the Provider District, in writing, on or before February 15 of each year, the projected number of pupils expected to be transferred to the programs for special education and support services in the following school year. Absent a projection, the number of Sending District pupils reported in the current year December 1 Federal Pupil Count shall be used for staffing and budget planning for the following school year.

12. Program Cost

On or before fifteen days after the release of the May revise each year, the Provider District shall compute the projected Special Education Program Income and Special Education Program Expenditures for the following year with an Average Cost per Pupil for pupils enrolled in Special Schools Programs based on the Projected Enrollment data, and provide it to Sending District's Special Education Department and Business Services Department.

13. No Waiver

The failure of the Provider District in any one or more instances to insist upon strict performance of any of the terms of this Agreement or to exercise any option herein conferred shall not be construed as a waiver or relinquishment to any extent of the right to assert or rely upon such terms or option on any future occasion.

14. Hold Harmless

To the extent permitted by law, and except for the acts or omissions of employees, agents and officers of the Sending District, the Provider District hereby agrees to hold harmless, indemnify and defend the Sending District and its officers, agents and employees from all claims, demands, liabilities, losses, damages, or expenses of any nature whatsoever arising from or connected with the Provider District's performance of services during the term of this Agreement.

To the extent permitted by law, and except for the acts or omissions of employees, agents and officers of Provider District, the Sending District hereby agrees to hold harmless, indemnify and defend Provider District and its governing board and their officers, agents and employees from all claims, demands, liabilities, losses, damages, or expenses of any nature whatsoever arising directly or indirectly from or connected with the performance of services other than for operations of Provider District during the term of this Agreement.

15. Complete Agreement

This Agreement is the complete Agreement of the parties. Any amendments hereto shall be in writing and shall be dated and executed by both parties.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed.

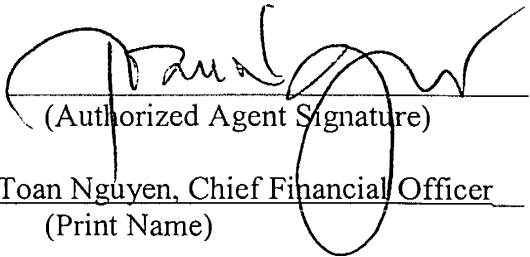
APPROVED BY:

PROVIDER DISTRICT

ABC Unified School District

SENDING DISTRICT

BY: _____
(Authorized Agent Signature)

BY: 

(Authorized Agent Signature)

Manuel Colon, Assistant Superintendent
(Print Name)

Toan Nguyen, Chief Financial Officer
(Print Name)

DATE: _____

DATE: _____

BOARD APPROVAL: _____

BOARD APPROVAL: June 4, 2014

CWN
SPECIAL ED MOU
3-06 (10/09)
cc: SELPA

MEMORANDUM of UNDERSTANDING BETWEEN
ANAHEIM UNION HIGH SCHOOL DISTRICT
AND
FULLERTON JOINT UNIFIED HIGH SCHOOL DISTRICT

WHEREAS, Education Code sections 56195 et seq. authorize school districts to provide special education services to students in other districts by organizing Special Education Local Plan Areas (SELPAs) and by developing local plans;

WHEREAS, these statutory provisions authorize school districts to provide for a governing structure and any necessary administrative support to implement the local plans, including a system for determining the responsibility of participating agencies for the education of each special education student;

WHEREAS, Education Code section 56195.5 authorizes districts and SELPAs to enter into contracts between school districts to provide for the education of special education students who may reside in other districts;

NOW, THEREFORE, it is hereby agreed by and between the Anaheim Union High School District (hereinafter referred to as the "Provider District") and the Fullerton Joint Union High School District (hereinafter referred to as the "Sending District") as follows:

1. Basis of Agreement

Pursuant to the authority established in Education Code sections 56195, 56195.1, 56195.3 and 56195.5, the Provider District may provide for the education of individual pupils in special education programs who reside in other districts or counties. Education Code section 46600 shall apply to interdistrict attendance agreements for programs conducted pursuant to this part.

2. Term of Agreement

This Agreement is effective for the period beginning 8/25/14 through 6/30/15.

3. Acknowledgment

It is acknowledged that, in accordance with Part 30 of the Education Code, Chapter 7.2, the California State funding formula for special education programs, services and administration generates an entitlement based on the average daily attendance of pupils in the local education agencies that comprise a SELPA.

4. Scope

The Provider shall conduct special education program and services for those eligible pupils of the Sending District referred by their Individual Education Program (IEP) Teams when it is jointly determined by the Sending District and the Provider District that the pupils' educational needs as specified in the IEP can be appropriately met by the programs operated by the Provider District. The Provider District shall maintain and provide special education programs for Sending District pupils during the 2013 and 2014 school years within the administrative parameters established by the Provider District's SELPA. Class size ranges and student-adult ratios shall be maintained in a manner which allows the Provider District to meet the programmatic, health and safety needs of the pupils.

5. Annual and Triennial Reviews

The Sending District shall be notified of annual reviews and may provide a representative who will participate in the development of the IEP. For initial placement, triennial review, or a change in services specified on the current IEP, a Sending District representative who is authorized to approve or disapprove the allocation of specified Sending District resources necessary for the implementation of the IEP shall attend the IEP Meeting.

6. Pupil Count

A count shall be taken of the number of pupils enrolled in the programs as of the first day of each calendar month, August through June. A pupil shall be counted as "enrolled" on the first day of attendance in the program or fourteen (14) days after the IEP Team has met and an approved IEP has been executed for the educational placement in the Special Schools Program, whichever occurs sooner. Pupils continuing in the programs from the previous school year shall be counted as "enrolled" on the first school day in September unless written notification of withdrawal is received from either the parent or Sending District. If a continuing pupil has not attended school by the eleventh day of the first school month, the Provider District shall notify the Sending District and a determination shall be made regarding continuing enrollment.

7. Definitions

a. "District Provided Programs" are the special education classes and support services operated by Provider District on behalf of SELPAs and districts in Orange County for special education students residing in their SELPA and district.

b. "Special Education Program Income" shall be defined as the sum of all State and Federal funds generated by or on behalf of pupils transferred to programs operated by the Provider District under this Agreement.

c. "Special Education Program Expenditures" shall include Direct Costs, Direct Support Costs and Indirect Cost of Special Schools Programs.

d. "Average Cost Per Pupil" shall refer to the Special Education Program Expenditures attributable to the program divided by the average number of pupils enrolled during the year.

e. "Average Number of Pupils" shall refer to the total of the number of pupils counted on the first school day of each calendar month divided by the number of calendar months in the period specified.

8. Funding

In consideration of the enrollment of pupils in special education programs conducted by the Provider District, the SELPA and/or the Sending District transferring pupils to the programs operated by the Provider District agree to pay the Provider District the cost of services based on the schedule attached hereto as Exhibit A.

9. Transportation

The Sending District transporting pupils to the Provider District shall ensure that buses arrive at the school site with sufficient time to unload students prior to the beginning of the instructional day and to load them at the end of the instructional day. Delays requiring either overtime supervision or causing portions of the instructional program to be missed and subsequently made up may result in charges to the Sending District for additional costs incurred by the Provider District.

10. Final Accounting

A final accounting accompanied by completed forms and invoices with appropriate supporting documentation will be sent by the Provider District to Sending District by October 15 of the following year. Corrections to prior year Special Education Program costs resulting from adjustments to income or expenditure calculations shall be credited or billed to the Sending District affected by the correction or adjustments.

11. Projected Enrollment

In order to assist the Provider District in planning for both housing and staffing needs for the programs, Sending District shall submit to the Provider District, in writing, on or before February 15 of each year, the projected number of pupils expected to be transferred to the programs for special education and support services in the following school year. Absent a projection, the number of Sending District pupils reported in the current year December 1 Federal Pupil Count shall be used for staffing and budget planning for the following school year.

12. Program Cost

On or before fifteen days after the release of the May revise each year, the Provider District shall compute the projected Special Education Program Income and Special Education Program Expenditures for the following year with an Average Cost per Pupil for pupils enrolled in Special

Schools Programs based on the Projected Enrollment data, and provide it to Sending District's Special Education Department and Business Services Department.

13. No Waiver

The failure of the Provider District in any one or more instances to insist upon strict performance of any of the terms of this Agreement or to exercise any option herein conferred shall not be construed as a waiver or relinquishment to any extent of the right to assert or rely upon such terms or option on any future occasion.

14. Hold Harmless

To the extent permitted by law, and except for the acts or omissions of employees, agents and officers of the Sending District, the Provider District hereby agrees to hold harmless, indemnify and defend the Sending District and its officers, agents and employees from all claims, demands, liabilities, losses, damages, or expenses of any nature whatsoever arising from or connected with the Provider District's performance of services during the term of this Agreement.

To the extent permitted by law, and except for the acts or omissions of employees, agents and officers of Provider District, the Sending District hereby agrees to hold harmless, indemnify and defend Provider District and its governing board and their officers, agents and employees from all claims, demands, liabilities, losses, damages, or expenses of any nature whatsoever arising directly or indirectly from or connected with the performance of services other than for operations of Provider District during the term of this Agreement.

15. Complete Agreement

This Agreement is the complete Agreement of the parties. Any amendments hereto shall be in writing and shall be dated and executed by both parties.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed.

APPROVED BY:

PROVIDER DISTRICT

Fullerton Joint Union High School District
SENDING DISTRICT

BY: _____
(Authorized Agent Signature)

BY: _____
(Authorized Agent Signature)

Manuel Colon, Assistant Superintendent
(Print Name)

Sylvia Kaufman, Ast Supt, Educ & Assess Svc
(Print Name)

DATE: _____

DATE: 06/25/14

BOARD APPROVAL: _____

BOARD APPROVAL: 06/24/14

CWN
SPECIAL ED MOU
3-06 (10/09)
cc: SELPA

MEMORANDUM of UNDERSTANDING BETWEEN
ANAHEIM UNION HIGH SCHOOL DISTRICT
AND
LOS ALAMITOS UNIFIED SCHOOL DISTRICT

WHEREAS, Education Code sections 56195 et seq. authorize school districts to provide special education services to students in other districts by organizing Special Education Local Plan Areas (SELPAs) and by developing local plans;

WHEREAS, these statutory provisions authorize school districts to provide for a governing structure and any necessary administrative support to implement the local plans, including a system for determining the responsibility of participating agencies for the education of each special education student;

WHEREAS, Education Code section 56195.5 authorizes districts and SELPAs to enter into contracts between school districts to provide for the education of special education students who may reside in other districts;

NOW, THEREFORE, it is hereby agreed by and between the Anaheim Union High School District (hereinafter referred to as the "Provider District") and the Los Alamitos Unified School District (hereinafter referred to as the "Sending District") as follows:

1. Basis of Agreement

Pursuant to the authority established in Education Code sections 56195, 56195.1, 56195.3 and 56195.5, the Provider District may provide for the education of individual pupils in special education programs who reside in other districts or counties. Education Code section 46600 shall apply to interdistrict attendance agreements for programs conducted pursuant to this part.

2. Term of Agreement

This Agreement is effective for the period beginning 8/25/14 through 6/30/15.

3. Acknowledgment

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4. Scope

The Provider shall conduct special education program and services for those eligible pupils of the Sending District referred by their Individual Education Program (IEP) Teams when it is jointly determined by the Sending District and the Provider District that the pupils' educational needs as specified in the IEP can be appropriately met by the programs operated by the Provider District. The Provider District shall maintain and provide special education programs for Sending District pupils during the 2013 and 2014 school years within the administrative parameters established by the Provider District's SELPA. Class size ranges and student-adult ratios shall be maintained in a manner which allows the Provider District to meet the programmatic, health and safety needs of the pupils.

5. Annual and Triennial Reviews

The Sending District shall be notified of annual reviews and may provide a representative who will participate in the development of the IEP. For initial placement, triennial review, or a change in services specified on the current IEP, a Sending District representative who is authorized to approve or disapprove the allocation of specified Sending District resources necessary for the implementation of the IEP shall attend the IEP Meeting.

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7. Definitions

a. "District Provided Programs" are the special education classes and support services operated by Provider District on behalf of SELPAs and districts in Orange County for special education students residing in their SELPA and district.

b. "Special Education Program Income" shall be defined as the sum of all State and Federal funds generated by or on behalf of pupils transferred to programs operated by the Provider District under this Agreement.

c. "Special Education Program Expenditures" shall include Direct Costs, Direct Support Costs and Indirect Cost of Special Schools Programs.

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8. Funding

In consideration of the enrollment of pupils in special education programs conducted by the Provider District, the SELPA and/or the Sending District transferring pupils to the programs operated by the Provider District agree to pay the Provider District the cost of services based on the schedule attached hereto as Exhibit A.

9. Transportation

The Sending District transporting pupils to the Provider District shall ensure that buses arrive at the school site with sufficient time to unload students prior to the beginning of the instructional day and to load them at the end of the instructional day. Delays requiring either overtime supervision or causing portions of the instructional program to be missed and subsequently made up may result in charges to the Sending District for additional costs incurred by the Provider District.

10. Final Accounting

A final accounting accompanied by completed forms and invoices with appropriate supporting documentation will be sent by the Provider District to Sending District by October 15 of the following year. Corrections to prior year Special Education Program costs resulting from adjustments to income or expenditure calculations shall be credited or billed to the Sending District affected by the correction or adjustments.

11. Projected Enrollment

In order to assist the Provider District in planning for both housing and staffing needs for the programs, Sending District shall submit to the Provider District, in writing, on or before February 15 of each year, the projected number of pupils expected to be transferred to the programs for special education and support services in the following school year. Absent a projection, the number of Sending District pupils reported in the current year December 1 Federal Pupil Count shall be used for staffing and budget planning for the following school year.

12. Program Cost

On or before fifteen days after the release of the May revise each year, the Provider District shall compute the projected Special Education Program Income and Special Education Program Expenditures for the following year with an Average Cost per Pupil for pupils enrolled in Special Schools Programs based on the Projected Enrollment data, and provide it to Sending District's Special Education Department and Business Services Department.

13. No Waiver

The failure of the Provider District in any one or more instances to insist upon strict performance of any of the terms of this Agreement or to exercise any option herein conferred shall not be construed as a waiver or relinquishment to any extent of the right to assert or rely upon such terms or option on any future occasion.

14. Hold Harmless

To the extent permitted by law, and except for the acts or omissions of employees, agents and officers of the Sending District, the Provider District hereby agrees to hold harmless, indemnify and defend the Sending District and its officers, agents and employees from all claims, demands, liabilities, losses, damages, or expenses of any nature whatsoever arising from or connected with the Provider District's performance of services during the term of this Agreement.

To the extent permitted by law, and except for the acts or omissions of employees, agents and officers of Provider District, the Sending District hereby agrees to hold harmless, indemnify and defend Provider District and its governing board and their officers, agents and employees from all claims, demands, liabilities, losses, damages, or expenses of any nature whatsoever arising directly or indirectly from or connected with the performance of services other than for operations of Provider District during the term of this Agreement.

15. Complete Agreement

This Agreement is the complete Agreement of the parties. Any amendments hereto shall be in writing and shall be dated and executed by both parties.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed.

APPROVED BY:

PROVIDER DISTRICT

Los Alamitos Unified
SENDING DISTRICT

BY: _____

(Authorized Agent Signature)

BY: _____

(Authorized Agent Signature)

Manuel Colon, Assistant Superintendent

(Print Name)

Sherry Kropp

(Print Name)

DATE: _____

DATE: 10/11/14

BOARD APPROVAL: _____

BOARD APPROVAL: 10/10/14

CWN
SPECIAL ED MOU
3-06 (10/09)
cc: SELPA

Instructional Materials Submitted for Display

October 16, 2014

October 16, 2014 - November 6, 2014

Curriculum	Basic/ Suppl.	Course Name/ Number	GR	Title	Publisher
English	Suppl.	Autism/LHS Course #6024 Reading Intensive Literature Course #6103	7-12	<i>Language for Writing Textbook</i> <i>Language for Writing Workbook</i>	SRA McGraw-Hill
English	Suppl.	Autism/LHS Course #6024 Reading Intensive Literature Course #6103	7-12	<i>Word-Attack Basics Decoding a Workbook</i>	SRA McGraw-Hill
English	Suppl.	Autism/LHS Course #6024 Reading Intensive Literature Course #6103	7-12	<i>Comprehension Skills Workbook B1</i> <i>Comprehension Skills Workbook B2</i>	SRA McGraw-Hill
English	Suppl.	Autism/LHS Course #6024 Reading Intensive Literature Course #6103	7-12	<i>Reasoning and Writing Level D Textbook</i> <i>Reasoning and Writing Level E Textbook</i>	SRA McGraw-Hill
English	Suppl.	Autism/LHS Course #6024 Reading Intensive Literature Course #6103	7-12	<i>Reading Mastery Level 2 Textbook A</i> <i>Reading Mastery Level 2 Workbook A</i>	SRA McGraw-Hill
English	Suppl.	Autism/LHS Course #6024 Reading Intensive Literature Course #6103	7-12	<i>Reading Mastery Level 2 Textbook B</i> <i>Reading Mastery Level 2 Workbook B</i>	SRA McGraw-Hill
English	Suppl.	Autism/LHS Course #6024 Reading Intensive Literature Course #6103	7-12	<i>Reading Mastery Level 2 Textbook C</i> <i>Reading Mastery Level 2 Workbook C</i>	SRA McGraw-Hill
English	Suppl.	Autism/LHS Course #6024 Reading Intensive Literature Course #6103	7-12	<i>Language Arts Level 2 Textbook</i> <i>Language Arts Level 2 Workbook</i>	SRA McGraw-Hill
English	Suppl.	Autism/LHS Course #6024 Reading Intensive Literature Course #6103	7-12	<i>Literature Anthology Level 2</i>	SRA McGraw-Hill

Field Trip Report

Board of Trustees

October 16, 2014

1. Anaheim High School–Anaheim High School Forestry Team/Earthlings (5 female students); Angela Metcalfe (female) adviser; Angela Shultz (female), chaperone.

To: Boulder Creek, CA
 Dates: November 5, 2014–November 8, 2014
 Purpose: California Forestry Challenge
 Expenses: ASB/Club Fundraisers: Registration, meals, transportation, accommodations
 (Other) Forestry Educators, Inc. (FEI): Substitute

Number of school days missed for this trip: 3
 Number of school days missed previously: 0
 Total number of days missed by this group: 3
2. Brookhurst Junior High School–Drama Class (20 students; 14 male, 6 female); Autumn Brown (female) adviser; Mark Weiss (male), Michael Buss (male), chaperones.

To: Hollywood, CA
 Dates: March 27, 2015–March 29, 2015
 Purpose: Behind the scenes look at movie making
 Expenses: Parent/Student: Registration, meals, transportation, accommodations

Number of school days missed for this trip: 0
 Number of school days missed previously: 0
 Total number of days missed by this group: 0
3. Cypress High School–Future Business Leaders of America (FBLA) (14 students; 7 male, 7 female); Don King (male) adviser; Sharon King (female), chaperone.

To: Riverside, CA
 Dates: November 22, 2014–November 23, 2014
 Purpose: Leader Development Institute
 Expenses: ASB/Club Fundraisers: Registration, meals, accommodations
 Parent/Student: Meals, transportation, accommodations
 Booster Club: Registration, meals, transportation, accommodations

Number of school days missed for this trip: 0
 Number of school days missed previously: 0
 Total number of days missed by this group: 0
4. Cypress High School–Boys Basketball (15 male students); Derek Mitchell (male) adviser; Tom Wong (male), chaperone.

To: Las Vegas, NV
 Dates: December 26, 2014–December 30, 2014
 Purpose: Basketball Tournament
 Expenses: Parent/Student: Meals, transportation, accommodations
 Booster Club: Registration, meals, accommodations

Number of school days missed for this trip: 0
 Number of school days missed previously: 0

Field Trip Report

Board of Trustees

October 16, 2014

Total number of days missed by this group: 0

5. Cypress High School–Cypress Performing Arts (75 students; 20 male, 55 female); Janae West (female) adviser; Steve Ashton (male), Kim Ashton (female), Alberto Gonzalez (male), Julie Romero (female), Daniel Pappas (male), Sheri Anderson (female), Victoria Acker (female), chaperones.

To: Orlando, FL
Dates: February 13, 2015–February 17, 2015
Purpose: National Show Choir Competition
Expenses: ASB/Club Fundraisers: Accommodations, substitutes
Parent/Student: Meals, transportation, accommodations
Booster Club: Registration, meals, transportation, accommodations

Number of school days missed for this trip: 2
Number of school days missed previously: 0
Total number of days missed by this group: 2

6. Katella High School–Automotive Class (3 male students); Joseph Rolf (male); adviser.

To: Las Vegas, NV
Dates: November 3, 2014–November 7, 2014
Purpose: Hot Rodders of Tomorrow National Engine Challenge Championship
Expenses: ASB/Club Fundraisers: Meals
Parent/Student: Meals
Other (Hot Rodders of Tomorrow): Transportation, accommodations, substitutes

Number of school days missed for this trip: 5
Number of school days missed previously: 0
Total number of days missed by this group: 5

7. Kennedy High School–Show Choir (33 students; 11 male, 22 female); Sarah Anderson (female) adviser; Soleil Garcia (female), Maria Edge (female), Scott Edge (male), Steve Reed (male), chaperones.

To: Big Bear, CA
Dates: January 30, 2015–February 1, 2015
Purpose: Preparation for competition season of show choir
Expenses: Parent/Student: Meals, transportation, accommodations
Booster Club: Transportation, accommodations

Number of school days missed for this trip: 0
Number of school days missed previously: 0
Total number of days missed by this group: 0

8. Kennedy High School–Future Business Leaders of America (FBLA) (8 students; 5 male, 3 female); Beau Gasinski (male) adviser; Catherine Fong (female), chaperone.

To: Riverside, CA

Field Trip Report

Board of Trustees

October 16, 2014

Dates: November 22, 2014–November 23, 2014
Purpose: Leader Development Institute
Expenses: ASB/Club Fundraisers: Transportation
Parent/Student: Registration, meals, transportation, accommodations

Number of school days missed for this trip: 0
Number of school days missed previously: 0
Total number of days missed by this group: 0

9. Kennedy High School-Virtual Enterprise (16 students; 8 male, 8 female); Beau Gasinski (male) adviser; Catherine Fong (female), chaperone.

To: Bakersfield, CA
Dates: December 2, 2014–December 3, 2014
Purpose: Virtual Enterprise Trade Show
Expenses: ASB/Club Fundraisers: Registration, transportation
Parent/Student: Meals, accommodations
Other (Perkins): Substitutes

Number of school days missed for this trip: 2
Number of school days missed previously: 1
Total number of days missed by this group: 3

10. Kennedy High School–Show Choir (33 students; 11 male, 22 female); Sarah Anderson (female) adviser; Soleil Garcia (female), Maria Edge (female), Scott Edge (male), Steve Reed (male), chaperones.

To: Chula Vista, CA
Dates: February 20, 2015–February 21, 2015
Purpose: Show Choir Competition
Expenses: Parent/Student: Meals, transportation, accommodations
Booster Club: Registration, transportation, accommodations

Number of school days missed for this trip: 0
Number of school days missed previously: 0
Total number of days missed by this group: 0

11. Kennedy High School-Color Guard (19 female students); Joshua Parsons (male) adviser; Roni Taylor (female), Shannon Kester (female), Henri Soucy (female), Hector Brambila (male), Nancy Aguilar (female), chaperones.

To: Las Vegas, NV
Dates: March 13, 2015–March 15, 2015
Purpose: Performance at the Winter Guard Association of Southern California Competition (WGASC)
Expenses: Parent/Student: Meals, transportation, accommodations
Booster Club: Registration
School Site Account for Instructional Music: Substitutes

Number of school days missed for this trip: ½ day

Field Trip Report

Board of Trustees

October 16, 2014

Number of school days missed previously: 0
Total number of days missed by this group: ½ day

12. Oxford Academy-National Honor Society (NHS) (48 students; 24 male, 24 female); Ron Hoshi (male) adviser; La Monica Bryson (female), Tammy Sasaki (female), Charlie Shaw (male), Celeste Shaw (female), Jim Patten (male), chaperones.

To: East Coast Colleges
Dates: March 27, 2015–April 3, 2015
Purpose: Tour East Coast Colleges
Expenses: ASB/Club Fundraisers: Meals, transportation, accommodations
Parent/Student: Meals, transportation, accommodations

Number of school days missed for this trip: 0
Number of school days missed previously: 0
Total number of days missed by this group: 0

13. Oxford Academy-Speech and Debate (20 students; 12 male, 8 female); Jonathan Williamson (male) adviser; David Saulet (male), Brandon Fletcher (male), Jesilyn Faust (female), chaperones.

To: Santa Clara, CA
Dates: November 21, 2014–November 24, 2014
Purpose: Speech and Debate Competition
Expenses: ASB/Club Fundraisers: Registration
Parent/Student: Registration, meals, transportation, accommodations
Booster Club: Transportation, accommodations

Number of school days missed for this trip: 1
Number of school days missed previously: 0
Total number of days missed by this group: 1

14. Oxford Academy-Virtual Enterprise (16 students; 8 male, 8 female); Michael Rylaarsdam (male) adviser; April Rylaarsdam (female), Beau Gasinsky (male), chaperones.

To: Bakersfield, CA
Dates: December 2, 2014–December 3, 2014
Purpose: Virtual Enterprise Trade Show
Expenses: ASB/Club Fundraisers: Meals, accommodations
Parent/Student: Meals, accommodations
Other (Perkins): Registration, meals, transportation, substitutes

Number of school days missed for this trip: 2
Number of school days missed previously: 0
Total number of days missed by this group: 2

15. Oxford Academy-Speech and Debate (30 students; 19 male, 11 female); Jonathan Williamson (male) adviser; David Saulet (male), Brandon Fletcher (male), Chelsea Rodriguez (female), Jasmine McLeod (female), chaperones.

Field Trip Report

Board of Trustees

October 16, 2014

To: Carlsbad, CA
Dates: December 5, 2014–December 7, 2014
Purpose: Speech and Debate Competition
Expenses: Parent/Student: Registration, meals, transportation, accommodations
Booster Club: Transportation, accommodations

Number of school days missed for this trip: 0
Number of school days missed previously: 1
Total number of days missed by this group: 1

USC School of Social Work

ADDENDUM to
Memorandum of Understanding between
University of Southern California, School of Social Work
&

Anaheim Union High School District

USC School of Social Work Teaching Institution: Definition, Clarification of Terms and Relationship

The USC School of Social Work (herein referred to as "The School") is engaged in pioneering efforts to build the science of social work through research, the development and implementation of evidence based interventions and the assessment of intervention outcomes. The School is also interested in building more permanent and progressive career relationships between USC University faculty and agency staff and organizations with which we have long term agreements. It is our hope that a redefined connection would build a continuous exchange of ideas between the scientific social work community and the world of practice. In this context, the *Teaching Institution* represents a new paradigm within Field Education that aligns student learning, agency development, university research, and teaching at all levels.

Operationally, the *Teaching Institution* signifies a conceptual shift from the individual "apprentice model" of student learning. In the traditional approach to the field placement/practicum, the student immerses himself/herself in the agency culture and is taught how "things are done", i.e., the established modes of practice and procedures. An agency which agrees to become a *Teaching Institution* has a vision of new ways of serving a specific population and enters a redefined relationship with the USC School of Social Work to achieve that vision.

At the highest levels of agency administration and the Dean of the School of Social Work, both parties agree to the following:

- 1) The School and the organization will maintain a shared, mutual responsibility and commitment to learning that is multi-directional for student interns, professional staff, and university faculty. Agency staffs who lead *Teaching Institution* internship placements will be given adjunct faculty appointments in the School of Social Work. University faculty may be granted space for teaching courses at the site of the institution. All stakeholders of this new learning community will work toward achieving the service vision of the agency or organization.
- 2) The School and the Institution will maintain a shared commitment to the advancement of research and evaluation, advancing the Institution's mission and work to infuse the science of social work into agency practice and procedures. This will be accomplished through training students, field instructors and staff together in evidence based practices, fidelity in implementation efforts as well as outcome evaluation. Faculty of the School may be granted space for sabbatical leave or to engage in joint School/*Teaching Institution* research projects; staff from *Teaching Institutions* will be invited to take education leave or other opportunities for joining scholarly activities at the School.



CHAPMAN
UNIVERSITY
Orange, California 92866

SUPERVISED FIELDWORK AND STUDENT TEACHING AGREEMENT

- **Multiple Subject**
- **Single Subject**
- **Special Education**

THIS AGREEMENT is made and entered into by and between Chapman University hereinafter called the "UNIVERSITY," and the Anaheim Union High School District, hereinafter called "FIELDWORK SITE."

I. RESPONSIBILITIES OF THE UNIVERSITY

- A. The UNIVERSITY will assure that the student shall have completed the necessary educational prerequisites, to be eligible for supervised fieldwork including proof of negative TB test current within one year of supervised fieldwork and issuance of finger print clearance.
- B. The UNIVERSITY shall designate a faculty or staff member to coordinate, consult, and collaborate with the classroom teacher or district designee of the FIELDWORK SITE, the activities of each student assigned to FIELDWORK SITE and student fieldwork experience.
- C. The UNIVERSITY shall complete periodic observations and/or evaluations of the student regarding his/her performance at the FIELDWORK SITE as per arrangement between the UNIVERSITY faculty or staff member and the FIELDWORK SITE supervisor.
- D. The UNIVERSITY may provide monetary compensation for services rendered by the FIELDWORK SITE in an amount not to exceed the actual cost of the services rendered by the FIELDWORK SITE per Appendix A, as attached and incorporated by reference.

II. RESPONSIBILITIES OF THE FIELDWORK SITE

- A. The FIELDWORK SITE shall provide students with experiences with a student population that is diverse in terms of ethnicity, culture, language, socio-economics and/or special needs.
- B. The FIELDWORK SITE staff will promptly and thoroughly investigate any complaint by any participating student of unlawful discrimination or harassment at the FIELDWORK SITE or involving employees or agents of the FIELDWORK SITE, take prompt and effective remedial action when discrimination or harassment is found to have occurred, and promptly notify the UNIVERSITY of the existence and outcome of any complaint of harassment by, against, or involving any participating student.
- C. The FIELDWORK SITE staff will provide, upon request by any participating student, such reasonable accommodations at the FIELDWORK SITE as required by law in order to allow qualified disabled students to participate in the program.

- D. To provide for emergency health care of the student in case of accident at the expense of the student.
- E. To provide all participating students with a copy of the FIELDWORK SITE'S rules, regulations, policies, and procedures with which the students are expected to comply and notify the UNIVERSITY of any change in its personnel, operation, or policies which may affect the field education experience.
- F. Comply with all federal, state and local statutes and regulations applicable to the operation of the program, including without limitation, laws relating to the confidentiality of student records.
- G. The FIELDWORK SITE staff shall comply with APPENDIX B regarding the FIELDWORK SITE'S supervision of UNIVERSITY students, as attached and incorporated by reference.

III. THE PARTIES MUTUALLY AGREE

- A. The FIELDWORK SITE shall provide field experiences in such schools or classes of the FIELDWORK SITE and under the direct supervision and instruction of such employees of the FIELDWORK SITE, as specified by the duly authorized representatives of the FIELDWORK SITE and the UNIVERSITY.
- B. The FIELDWORK SITE may, for good cause, refuse to accept for field experiences, or terminate the field experience assignment of any student of the UNIVERSITY assigned to the FIELDWORK SITE in writing. Prior to removal of a student, the FIELDWORK SITE shall consult with the UNIVERSITY about its concerns and proposed course of action. The UNIVERSITY may terminate the field experience assignment or student teaching assignment of any student of the UNIVERSITY at the FIELDWORK SITE at any time, and may do so if the FIELDWORK SITE so requests in writing with a statement of reasons why the FIELDWORK SITE desires to have the student withdrawn.
- C. Neither party shall discriminate in the assignment of students on the basis of race, color, disability, sex, religion, national origin, ancestry, sexual orientation, or any other basis prohibited by law.
- D. The UNIVERSITY agrees to indemnify, hold harmless, and defend the FIELDWORK SITE, its agents, and employees from and against all loss or expense (including costs and attorney fees) resulting from liability imposed by law upon the FIELDWORK SITE because of bodily injury to or death of any person or on account of damages to property, including loss of use thereof, arising out of or in connection with this Agreement and due or claimed to be due to the negligence of the UNIVERSITY, its trustees, agents, or employees.
- E. The FIELDWORK SITE agrees to indemnify, hold harmless, and at the UNIVERSITY'S request, defend the UNIVERSITY, its trustees, agents, and employees from and against all loss or expenses (including costs and attorney fees) resulting from liability imposed by law upon the UNIVERSITY because of bodily injury to or death of any person or on account of damages to property, including loss of use thereof, arising out of or in connection with this Agreement, and due or claimed to be due to the negligence of the FIELDWORK SITE, its agents, or employees.
- F. University and Fieldwork Site each agree to maintain insurance or a program of self insurance throughout the term of this Agreement as follows:
 - i. General liability coverage, written on an occurrence form, with limits of One Million Dollars (\$1,000,000) per occurrence and Three Million Dollars (\$3,000,000) in the aggregate, and
 - ii. Professional liability insurance written on a claims-made form or Occurrence form, with limits of One Million Dollars (\$1,000,000) per claim/occurrence and Two Million Dollars (\$2,000,000) in the aggregate. University shall provide coverage for students under school's professional liability

policy or shall ensure that all students maintain individual professional liability insurance coverage with limits of not less than One Million Dollars (\$1,000,000) per occurrence and Two Million Dollars (\$2,000,000) in aggregate, and

iii. University and Fieldwork Site shall maintain statutory Workers' Compensation coverage on their respective employees working at Fieldwork Site pursuant to this Agreement. The parties agree that the students are considered learners who are fulfilling specific requirements for field experiences as part of a degree and/or credential requirement. Therefore, regardless of the nature or extent of the acts performed by them, students are not to be considered employees or agents of either the UNIVERSITY or the FIELDWORK SITE for any purpose including Workers' Compensation or any other employee benefit programs. The students shall not be entitled to any monetary remuneration for services performed by them in the course of their training, and

iv. University and Fieldwork Site shall provide certificates of insurance evidencing all coverage described herein, naming the other party as a Certificate Holder with policy endorsements for Waiver of Subrogation against the other party and naming the other party as an Additional Insured. Such evidence will be provided on a basis consistent with the effective date of this Agreement and annually thereafter. Each party shall provide the other party with written notice at least thirty (30) days in advance of any material modification or cancellation of such coverage. With respect to individual policies of insurance maintained by students, such evidence will be provided prior to the date when any new student commences participation in the Program(s).

- G. Both parties acknowledge they are independent contractors, and nothing contained in this Agreement shall be deemed to create an agency, joint venture, franchise or partnership relation between the parties and neither party shall so hold itself out. Neither party shall have the right to obligate or bind the other party in any manner whatsoever, and nothing contained in this Agreement shall give or is intended to give any right of any kind to third persons.
- H. Any failure of a party to enforce that party's right under any provision of this Agreement shall not be construed or act as a waiver of said party's subsequent right to enforce any provisions contained herein.
- I. Notices required or permitted to be provided under this Agreement shall be in writing and shall be deemed to have been duly given if mailed first class to the parties that signed this agreement and to the addresses below.

INFORMATION ON SCHOOL DISTRICT:

Anaheim Union High School District
501 N. Crescent Way
Anaheim, CA 92801

UNIVERSITY CONTACT INFORMATION:

Attn: Harold Hewitt, VP & COO
Chapman University
One University Drive
Orange, CA 92866

- J. If any term or provision of this Agreement is for any reason held to be invalid, such invalidity shall not affect any other term or provision, and this Agreement shall be interpreted as if such term or provision had never been contained in this Agreement.
- K. In the event of any material default under this Agreement, which default remains uncured for a period of twenty-one (21) days after receipt of written notice of such default, or in the event of the loss of WASC accreditation by the UNIVERSITY, this Agreement may be immediately terminated by the non-defaulting party.
- L. This Agreement fully supersedes any and all prior agreements or understandings between the parties or any of their respective affiliates with respect to the subject matter hereof. No change, modification, addition, amendment, or supplement to this Agreement shall be valid unless set forth in writing and signed and dated by both parties hereto subsequent to the execution of this Agreement.

M. This Agreement shall be construed in accordance with the laws of the State of California in effect at the time of the execution of this Agreement. Should either party institute legal action to enforce any obligation contained herein, it is agreed that the proper venue of such suit or action shall be Orange County, California.

N. This Agreement may be executed in one or more counterparts, each of which shall constitute one and the same agreement. Further, the parties may execute this Agreement via fax or electronic mail transmission. A true and correct copy of this Agreement, as executed by the parties, may be used in lieu of an original for all purposes permitted by law.

IV. TERM AND TERMINATION OF AGREEMENT

A. THE TERM of this Agreement shall be effective October 16, 2014 and shall continue in full force and effect through June 30, 2019. This Agreement may be renewed for one (1) additional term of the contract by mutual written consent of the parties.

B. THIS AGREEMENT may be terminated by either the UNIVERSITY or the FIELDWORK SITE with or without cause upon thirty (30) days written notice provided that (subject to the other terms of this Agreement) all students performing fieldwork at the time of notice of termination are given the opportunity to complete their fieldwork at the Fieldwork Site.

SIGNATURES:

FIELDWORK SITE: Signature: _____
Name: Russell Lee-Sung
Title: Assistant Superintendent, Human Resources
Date: October 16, 2014

UNIVERSITY: Signature: _____
Name: Harold W. Hewitt, Jr.
Title: Executive Vice President & COO
Date: 17/11/14

Appendix A
Payment for Master Teachers for Teacher Education

SPECIAL PROVISIONS – RATES and PAYMENTS

- (a) \$ 250.00 Master Teacher stipend per twelve (12) week session of full-time student teaching consisting of 6 units for Multiple Subject Credential candidates.

\$ 300.00 Master Teacher stipend per sixteen (16) week session of full-time student teaching consisting of 6 units for Single Subject Credential candidates.
- (b) \$ 250.00 Master Teacher stipend per sixteen (16) week session of full-time student teaching consisting of 6 units for Education Specialist Instruction Credential (Special Education) candidates;
- (c) Faculty Associate semester stipend of \$50 for each School of Education student completing Praxis course requirements in his/her class;
- (d) Subject Matter Faculty semester stipend of \$400 for the first School of Education student assigned to his/her classroom and \$300 for each additional School of Education student assigned to his/her classroom.

METHOD OF PAYMENT: Stipend is to be paid directly to the school district.

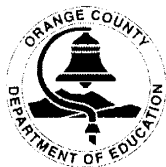
In the event the assignment of a UNIVERSITY student is terminated by the UNIVERSITY and/or the FIELDWORK SITE for any reason after the student has been in student teaching and has been at the assignment for a minimum of two weeks, FIELDWORK SITE shall receive payment for one assignment on account of each student as though there had been no termination of the assignment. Said payment to exceed no more than six (6) units per session of terminated assignment. In the event the field experience of a UNIVERSITY student is terminated by the UNIVERSITY and/or the FIELDWORK SITE for any reason after the student has been in the field experience for a minimum of two weeks, FIELDWORK SITE shall receive payment for one assignment on account of each student as though there had been no termination of the assignment.

Within thirty (30) days following the close of each semester or academic session of the UNIVERSITY, the FIELDWORK SITE shall submit an invoice, in triplicate, to the UNIVERSITY for payment at the rate provided therein for all field experiences provided by the FIELDWORK SITE under and in accordance with this agreement during said session. This process may be altered according to individual districts procedures as to the manner in which the invoicing will proceed so long as the parties mutually agree to such alteration in advance.

Appendix B
Specific Supervision Requirements

Teacher Education Fieldwork:

- A. "Field Experience" as used herein and elsewhere in this agreement means active participation in the duties and function of classroom under the direct supervision and instruction of employees of the FIELDWORK SITE who hold valid teaching credentials issued by the California Commission on Teacher Credentialing, authorizing them to serve as classroom teachers in the schools or classes in which the field experience is provided, and have completed a minimum of three years successful teaching experience. "Student Teaching" is used herein and elsewhere in this agreement means participation in the duties and function of classroom teaching under the direct supervision and instruction of employees of the FIELDWORK SITE who hold valid, teaching credentials issued by the California Commission on Teacher Credentialing, authorizing them to serve as classroom teachers in the schools or classes in which the student teaching experience is provided, and have completed a minimum of three years successful teaching experience.
- B. The UNIVERSITY'S Teacher Education Policy provides that student teachers without substitute permits may not be asked by the school districts to serve and be compensated for substitute teaching as, under California law, student teachers are not certificated personnel and as they require full-time supervision. Those holding substitute permits may substitute for their master teacher only (a maximum of four (4) days only): when s/he is ill; when it is determined by the principal that this is in the best interest of the students in the classroom as well as the candidate; after the first four weeks of the first assignment; and/or when the candidate is paid.
- C. "Session of Student Teaching," for Multiple Subject and Single Subject Credential candidates as used herein and elsewhere in this agreement is considered to be a full day of student teaching daily for five (5) days a week for a minimum of twelve (12) weeks for elementary credential candidates (for this, the elementary credential candidate receives six (6) semester units of practice teaching credit), and three periods a day for five (5) days a week for a minimum of sixteen (16) weeks for secondary credential candidates (for this, the secondary credential candidate receives six (6) semester units of practice teaching credit).
- D. "Session of Student Teaching," for Education Specialist Instruction Credential (Special Education) candidates as used herein and elsewhere in this agreement is considered to be a full day of student teaching daily for five (5) days a week for a minimum of sixteen (16) weeks for elementary credential candidates (for this, the elementary credential candidate receives three to six (3-6) semester units of practice teaching credit), and three periods a day for five (5) days a week for a minimum of sixteen (16) for secondary credential candidates (for this, the secondary credential candidate receives three to six (3-6) semester units of practice teaching credit).
- E. An assignment of a Multiple Subject and Single Subject Credential candidate of the UNIVERSITY to student teaching in classes of schools of the FIELDWORK SITE shall be for a single sixteen (16) week session as mutually agreed between the UNIVERSITY and FIELDWORK SITE.
- F. An assignment of an Education Specialist Instruction Credential (Special Education) candidate of the UNIVERSITY to student teaching in classes of schools of the FIELDWORK SITE shall be for a single for a single sixteen (16) week session as mutually agreed between the UNIVERSITY and FIELDWORK SITE.
- G. The assignment of a UNIVERSITY student to field experiences and student teaching at FIELDWORK SITE shall be deemed to be effective for the purposes of this agreement as of the date the student presents to the proper FIELDWORK SITE officials the assignment papers or other documents provided by the UNIVERSITY effecting such assignment, but not earlier than the date of such assignment as shown on such card or other document.



2014-2015 Quarterly Report Williams Legislation Uniform Complaints

District: Anaheim Union High School District

District Contact: Russell Lee-Sung

Title: Assistant Superintendent, Human Resources

- | | | |
|-------------------------------------|---|---------------------------------------|
| <input checked="" type="checkbox"/> | Quarter #1 July 1 to September 30, 2014 | Report due by October 31, 2014 |
| <input type="checkbox"/> | Quarter #2 October 1 to December 31, 2014 | Report due by January 31, 2015 |
| <input type="checkbox"/> | Quarter #3 January 1 to March 31, 2015 | Report due by April 30, 2015 |
| <input type="checkbox"/> | Quarter #4 April 1 to June 30, 2015 | Report due by July 31, 2015 |

Check the box that applies:

- No complaints were filed with any school in the district during the quarter indicated above.
- Complaints were filed with schools in the district during the quarter indicated above. The following chart summarizes the nature and resolution of the complaints.

Type of Complaint	Total # of Complaints	# Resolved	# Unresolved
Textbooks and Instructional Materials	0		
Teacher Vacancies or Misassignments	0		
Facility Conditions	0		
CAHSEE Intensive Instruction & Services (high schools only)	0		
TOTALS	0		

Name of Superintendent: Michael B. Matsuda

Signature of Superintendent: _____ Date: 10/16/14

Please submit to: Thea Savas
Senior Administrative Assistant
200 Kalmus Drive, B-1000
P.O. Box 9050, Costa Mesa, CA 92628-9050
(714) 966-4336 or fax to: (714) 327-1366

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1. Leaves of Absence:

Duris, Suzanne, for baby bonding, without pay and with health benefits from 8/21/14 through the end of the working day on 9/26/14.

Takehara, Shinichi, for personal necessity, without pay and without health benefits from 1/26/15 through the end of the working day on 6/12/15.

2. Employment:

A. Classroom Teacher(s)/Temporary:

		<u>Column</u>	<u>Step</u>
Miller, Stephanie	9/30/14	3	7
Morris, Ryan	9/29/14	3	6

B. Day-to-Day Substitute Teacher(s) with authorization to teach in subject areas where they have adequate preparation, effective as noted:

Adams, Dane	10/7/14	Li, Allen	10/7/14
Albaba, Sara	10/8/14	Lovato, Viviane	10/7/14
Barsha, Anthony	10/7/14	Malley, Karen	8/21/14
Beitman, Sheila	10/7/14	Marquez Esturo, Marisol	10/7/14
Breault, Brianna	9/26/14	Merkel, Patricia	10/7/14
Brines, Anette	10/7/14	Merket, Daniel	10/7/14
Chong, Jessica	10/7/14	Murillo, Christopher	10/7/14
Christensen, Rebecca	8/27/14	Nguyen, Brian	10/7/14
Dabney, Yolanda	10/7/14	Ojelabi, Anthony	10/8/14
Davidson, Rachel	10/7/14	Olsen, Robert	8/21/14
Flores, Michael	10/7/14	Peterson, Amanda	8/29/14
Gamble, Kara	10/7/14	Rangel, Erica	8/28/14
Garcia, Yailin	10/7/14	Raschilla, Jacqueline	10/3/14
Gaumer, Rami	10/7/14	Ruiz, Cynthia	10/7/14
Gomez, Andrea Marie	10/7/14	Salazar, Joe	10/7/14
Hanson, Alicia	10/7/14	Snider, Sandra	10/7/14
Hohmann, Michelle	10/7/14	Susi, Justin	10/7/14
Iriye, Sharon	8/21/14	Tenorio, Eric	10/7/14
Jarjoura, Tony	10/7/14	Williams, Nathan	10/7/14
Katakowski, Thomas	10/7/14		

C. Day-to-Day Substitute Psychologist, effective as noted:

Cortez, Denise	9/17/14
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3. Extra Service Compensation:

- A. Doctorate Stipend, to be paid to the following individual for an earned doctorate stipend, effective as noted:

Sesky, Jeanne 8/21/14

- B. Additional Work Days, for the 2014-15 school year, for the following individual, 12 additional days, at the per diem rate of pay. (General Funds)

Cardoza, Rosa

- C. Orange County Friday Night Live/Club Partnership Stipend, to be paid for the 2013-14 school year to the following individuals as noted: (Orange County Department of Education Grant Funds)

Giem, Stacy	Lexington	\$500
Glidden, Dana	Lexington	\$500
Serrano-Saldivar, Guadalupe	South	\$500

- D. Additional Salary, for an extra period of coverage to be paid tenthly and based on the individual's salary for 2014-15, effective as noted: (General Funds)

Alvarez, Jose	Kennedy	9/5/14
Anderson, David	Oxford	9/29/14
Anderson, Sarah	Kennedy	8/25/14
Belski, Brian	Savanna	8/25/14
Banales, Catarina	Kennedy	8/25/14
Borad, Matthew	Cypress	8/25/14
Cao, Kheim	Kennedy	9/22/14
Chen, Alan	Walker	9/9/14
Crawford, Tracy	Cypress	8/25/14
Elliott, David	Lexington	9/5/14
Espinoza, Carrie	Cypress	8/25/14
Gonzalez-Bernal, Nelson	Cypress	8/25/14
Goosens, Kristen	Katella	9/8/14
Gordon, Richard	Sycamore	8/25/14
Groover, Shannon	Oxford	8/25/14
Gupton, Jack	Walker	8/25/14
Hill, Melanie	Magnolia	9/15/14
Jimenez, William	Magnolia	8/25/14
Larson, Cathy	Oxford	8/25/14
Lecesne-Switzer, Julie	Savanna	8/25/14
Lopez-Martinez, Maria	Kennedy	9/5/14
Lujan, Debra	Katella	9/8/14
Ngo, Diana	Western	8/25/14

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Parsons, Josh	Kennedy	8/25/14
Patten, James	Oxford	8/25/14
Pew, Debra	Katella	9/8/14
Portillo, Aracely	Savanna	9/8/14
Royal, Chris	Oxford	8/25/14
Senglaub, Greg	Magnolia	8/25/14
Singley, Steve	South	8/25/14
St. Clair, Chris	Oxford	8/25/14
Stephans, Susan	Oxford	8/25/14
Taylor, Nathan	Oxford	8/25/14
Villa, Juan	Savanna	9/8/14
Walsh-Sloane, Penelope	Cypress	8/25/14

4. Volunteer Employee Aides, with coverage by Workers' Compensation Insurance, effective as noted:

Alvarez-Molina, Ines	9/16/14	Loera-Soria, Maria	9/12/14
Applebaum, Sterling	9/16/14	Lou, Rena Z.	9/18/14
Araiza, Nicholas A.	9/2/14	Lugo, Maria D.	9/23/14
Arellano-Garcia, Azucena	9/12/14	Mabale, Melvin G.	9/15/14
Biggs, Perdita 'Adele'	9/16/14	Marquez, Edelmira H.	9/16/14
Cianfrani, Melissa A.	9/26/14	Martinez-Mejia, Lourdes	9/17/14
Coronado-Lopez, Yadira	8/5/14	Meneses, Berenice	9/17/14
Escobar-Magdalen, Pedro	9/23/14	Murillo-Vargas, Leticia	9/23/14
Garcia, Izayadeth G.	9/18/14	Navarro, Elizabeth D.	9/12/14
Gonzales-Loew, Sabrina A.	10/1/14	Nielsen, Matthew T.	9/16/14
Heil, Alexander S.	9/24/14	Oh, Seunguen	9/4/14
Idoine, Pamela	9/11/14	Ojediran, Omobola F.	9/30/14
Idoine, Rebecca	9/11/14	Olaes, Nicole G.	9/19/14
Ignacio, Michelle C.	9/22/14	Paige, Concetta L.	9/30/14
Ihenacho, Amauchechi C.	9/17/14	Perez, Eric R.	9/12/14
Juarez-Viveros, Silvia	9/24/14	Pickel, Carl T.	9/25/14
Jung, Kevin Y.	9/12/14	Quintero, Estella R.	9/27/14
Khan, Rafia	9/16/14	Rincon-Dias, Maria D.	9/23/14
Kieng, Richard R.	9/16/14	Rivas-Perez, Flor D.	9/12/14
King, Antthony J.	9/9/14	Santiago, Marvin	9/10/14
Koller, Allison N.	9/16/14	Van Maanen, Brent M.	9/23/14
List, Reylena M.	9/16/14		

5. Change of contract for the following personnel who have completed the additional units and/or years of experience to advance on the salary schedule, effective as noted:

	<u>From</u>	<u>To</u>	<u>Effective</u>
Erickson, Brian	3 2	3 3	8/21/14
Fitch, Heather	3 7	4 7	8/21/14
Kelij, Veronica	3 10	4 10	8/21/14

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Morris, Ryan	3	6	4	6	9/29/14
Ngo, Diana	3	7	4	7	8/21/14
Siggson, Kristle	2	5	3	5	8/21/14

6. Extra Service Assignments, employment effective as noted:

Classified:

	<u>Salary</u>	<u>Term</u>	<u>Effective</u>
<u>Anaheim</u> Greenshields, Christopher Football, Asst. Varsity	\$2,821	Season	9/8/14
<u>Brookhurst</u> Eftekhari, Orash Football, 7th Grade	\$1,961	1st Quarter	9/2/14
<u>Cypress</u> Kim, Paul Basketball, Boys, Sophomore	\$2,648	Season	11/10/14
Pappas, Daniel Accompanist	\$650.50	1st Semester	8/22/14
Pappas, Daniel Accompanist	\$650.50	2nd Semester	1/26/15
Rivera, Nicole Basketball, Girls, JV	\$2,648	Season	11/10/14
Sperling, Julien Soccer, Boys, Head Varsity	\$2,648	Season	11/10/14
<u>Orangeview</u> Kolakowski, Lawrence Accompanist	\$986	Year	8/22/14
<u>Oxford</u> De Leon, Erick Volleyball, Girls, 7th Grade	\$1,966	1st Quarter	9/2/14
Sovern, Scott Football, 8th Grade	\$1,961	1st Quarter	9/2/14
Venegas, Roland Basketball, JV	\$2,648	Season	11/10/14

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Savanna

Bowen, Robert Asst. Band Director	\$2,512	Year	8/22/14
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Ceja, Oscar Volleyball, Asst. Frosh/Soph	\$2,386	Season	8/11/14
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Charlesworth, Jillian Waterpolo, Girls, Asst. Frosh/Soph	\$2,386	Season	11/10/14
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Chew, Richard Basketball, Girls, JV	\$2,648	Season	11/10/14
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Dorsi, Mike Football, JV	\$2,648	Season	8/11/14
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Kien, Jonathan Football, Asst. Frosh/Soph	\$2,386	Season	8/11/14
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Leonard, Adam Football, JV	\$2,648	Season	8/11/14
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Pancardo, Miguel Volleyball, Boys, Asst. Frosh/Soph	\$2,386	Season	8/11/14
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Pancardo, Miguel Volleyball, Girls, Asst. Frosh/Soph	\$2,386	Season	2/9/15
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Vansickle, Jeffrey Football, Asst. Varsity	\$2,821	Season	8/11/14
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Western

Burroughs, Timothy Football, JV	\$2,648	Season	8/11/14
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Perez, Joseph Football, JV	\$2,648	Season	8/11/14
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1. Retirements/Resignations/Terminations, effective as noted:

Bessey, John, Operations Supervisor, 09/24/2014, Resignation

Cartter, Carly, Food Services Assistant I, 09/16/2014, Resignation

Ceja, Uriel, Instructional Assistant – Specialized Academic Instruction, 09/26/2014, Resignation

Iturbe, Giovanni, Instructional Assistant – Behavioral Support, 09/19/2014, Failed Probation

Mahida, Yasmine, Instructional Assistant – Behavioral Support, 09/12/2014, Failed Probation

Montoya, Maria, Instructional Assistant – Specialized (Deaf/Hard of Hearing, or Visually Impaired), 09/15/2014, Resignation

Munoz-Cortez, Yardley, Food Services Assistant I, 6/11/2014, Resignation

Pino, Joseph, Instructional Assistant – Specialized Academic Instruction, 10/03/2014, Resignation

2. Leaves of Absence:

Torres, Priscilla, for baby bonding, without pay and with health benefits from 8/25/14 through the end of the working day on 11/17/14.

3. Employment and Promotions, effective as noted:

	<u>Range/Step:</u>	<u>Effective:</u>
Acevedo, Monica Instructional Assistant – Behavioral Support	51/01	08/26/2014
Aranda, Erika AVID Tutor	\$14.53/Hr.	08/25/2014
Bevins, Stephen Substitute Food Services Assistant I	41/01	09/23/2014
Butcher, Amber Substitute Instructional Assistant – Specialized Academic Instruction	43/01	09/15/2014
Substitute Instructional Assistant – Special Youth Services Series	51/01	08/25/2014
Camacho, Gabriela Instructional Assistant –	43/01	09/16/2014
Specialized Academic Instruction Instructional Assistant –	47/01	09/16/2014
Specialized Academic Instruction (Bilingual)		

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Chadderton, Ryan Instructional Assistant – Behavioral Support	51/04	08/25/2014
Diaz, Michelle Secretary – School Support	51/08	09/09/2014
Dong, Arthur Substitute Instructional Assistant – Specialized Academic Instruction	43/01	09/19/2014
Substitute Instructional Assistant – Special Youth Services Series	51/01	09/19/2014
Ferrufino, Benjamin Instructional Assistant – Specialized Academic Instruction	43/04	09/12/2014
Forcucci, Faith AVID Tutor	\$14.53/Hr.	09/05/2014
Gibson, Christopher AVID Tutor	\$14.53/Hr.	09/18/2014
Gonzalez, Aneth Substitute Food Services Assistant I	41/01	09/16/2014
Gutierrez, Leo Substitute Food Services Assistant I	41/01	09/18/2014
Henderson, Edwin Substitute Instructional Assistant – Specialized Academic Instruction	43/01	09/24/2014
Substitute Instructional Assistant – Special Youth Services Series	51/01	09/19/2014
Jaramillo Plua, Gianina Substitute Office Assistant	43/01	09/08/2014
Substitute Office Assistant (Bilingual)	47/01	09/08/2014
Jojola, John Substitute Food Services Assistant I	41/01	09/17/2014
Lemus, Nancy Substitute Office Assistant	43/01	09/08/2014
Licon, Jonathan AVID Tutor	\$14.53/Hr.	09/10/2014

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Lopez, Jose Substitute Campus Safety Aide	41/01	09/22/2014
Substitute Health Services Technician I	47/01	09/22/2014
Substitute Instructional Assistant – Medically Fragile/Orthopedically Impaired	51/01	09/22/2014
Substitute Licensed Vocational Nurse	55/01	09/22/2014
Manchanda, Sakshi Behavior Intervention Specialist	63/01	09/24/2014
Martens, Richard AVID Tutor	\$14.53/Hr.	09/10/2014
Montoya, Fidel Maintenance Carpenter	59/06	09/09/2014
Morales, Cristian AVID Tutor	\$14.53	09/30/2014
Moskowitz, Sara Substitute Instructional Assistant – Specialized Academic Instruction	43/01	09/26/2014
Substitute Instructional Assistant – Special Youth Services Series	51/01	09/26/2014
Mugica, Israel Substitute Warehouse Worker	51/01	08/25/2014
Nekaj, Andriana Substitute Instructional Assistant – Specialized Academic Instruction	43/01	09/29/2014
Substitute Instructional Assistant – Special Youth Services Series	51/01	09/29/2014
Nguy, Hoang AVID Tutor	\$14.53/Hr.	09/17/2014
Ortiz, Vel Substitute Food Services Assistant I	41/01	09/11/2014
Palmer, Ashley Substitute Health Services Technician I	47/01	09/22/2014
Substitute Licensed Vocational Nurse	55/01	09/22/2014
Pontius, Cody AVID Tutor	\$14.53/Hr.	10/01/2014
Prentiss, Kelly Substitute Instructional Assistant – Specialized Academic Instruction	43/01	09/16/2014
Substitute Instructional Assistant – Special Youth Services Series	51/01	08/25/2014

Human Resources Division, Classified Personnel

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Ragazzo, Alexa Substitute Instructional Assistant – Medically Fragile/Orthopedically Impaired	51/01	09/02/2014
Ramirez, Melissa Substitutue Food Services Assistant I	41/01	09/09/2014
Reyes, Oscar AVID Tutor	\$14.53/Hr.	09/17/2014
Rodarte, Arturo Maintenance Service Worker	53/08	09/24/2014
Saindon, Kathryn Office Assistant	43/08	09/24/2014
Salas, Andrew AVID Tutor	\$14.53/Hr.	09/10/2014
Sempasa, Brittainey AVID Tutor	\$14.53/Hr.	09/03/2014
Shepherd, Cameron AVID Tutor	\$14.53/hr.	09/12/2014
Skubic, Martin Substitute Operations Supervisor	08/10	09/24/2014
Tucker, Stephen Jr. Maintenance Service Worker	53/08	09/24/2014
Velante, Christine Substitute Health Services Technician I	47/01	10/01/2014
Substitute Instructional Assistant – Medically Fragile/Orthopedically Impaired	51/01	10/01/2014
Substitute Licensed Vocational Nurse	55/01	10/01/2014
Viera, Desiree Instructional Assistant – Special Abilities	51/01	08/25/2014
Wei, Wen Substitute Health Services Technician	47/01	08/20/2014
Wolff, Kurina Substitute Instructional Assistant – Specialized Academic Instruction	43/01	09/25/2014
Substitute Instructional Assistant – Special Youth Services Series	51/01	09/05/2014

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Yang, Sydney	43/01	09/05/2014
Substitute Instructional Assistant – Specialized Academic Instruction		
Substitute Instructional Assistant – Special Youth Services Series	51/01	09/05/2014

**4. Workability, current minimum wage or stipend of \$256 effective as noted:
(Workability Grant Funds)**

	<u>Effective</u>
Andres, Jessica	09/12/2014
Arias, Omar	09/17/2014
Barrios, Juan	09/16/2014
Bird, Sarah	09/12/2014
Brandenburg, Cody	09/25/2014
Campos, Sofia	09/16/2014
Davis, Joshua	09/30/2014
Erbes, Robin	09/30/2014
Fischel, Joshua	09/12/2014
Galvan, Carlos	09/16/2014
Garcia, Ricardo	09/12/2014
Garcia, Serena	09/16/2014
Gilbert, Malcolm	09/17/2014
Gonzalez, Rio	09/12/2014
Havelaar, Kevin	09/24/2014
Hernandez, Mario	09/24/2014
Jasso, Ivan	09/24/2014
Jefferson, Steven	10/01/2014
Llaban, Caroline	09/30/2014
Nguyen, Anthony	09/12/2014
Pareja, Angel	10/01/2014
Parra, Victor	09/24/2014
Ramirez, Sandra	09/24/2014
Rozek, Kris	10/01/2014
Thomas, Jonathan	09/24/2014
Tran, Charles	09/24/2014
Valentich, Chad	09/30/2014

5. Student Worker, \$8.00/Hr.:

Rodriguez, Guadalupe	09/24/2014
Salgado, David	09/24/2014
Tapia, Alex	09/24/2014
Ulloa, Lesley	09/24/2014

ANAHEIM UNION HIGH SCHOOL DISTRICT

501 N. Crescent Way, P.O. Box 3520, Anaheim, California 92803-3520, www.auhsd.us

BOARD OF TRUSTEES
Minutes
Thursday, September 4, 2014

UNADOPTED

1. CALL TO ORDER—ROLL CALL

Board President Brian O'Neal called the meeting of the Anaheim Union High School District Board of Trustees to order at 3:30 p.m.

Present: Brian O'Neal, president; Annemarie Randle-Trejo, clerk; Katherine H. Smith and Al Jabbar, members; Michael B. Matsuda, superintendent; Dianne Poore, Russell Lee-Sung, and Manuel Colón, assistant superintendents; and Jeff Riel, District counsel.

Absent: Anna L. Piercy, assistant clerk

2. ADOPTION OF AGENDA

Staff requested the following amendments to the agenda:

- On agenda item 9.3, add the words "ACTION ITEM" following the title

On the motion of Trustee Smith, duly seconded and unanimously carried, by those present, following discussion, the agenda was adopted as amended.

3. PUBLIC COMMENTS, CLOSED SESSION ITEMS

There were no public comments.

4. CLOSED SESSION

The Board of Trustees entered closed session at 3:31 p.m.

5. RECONVENE MEETING, PLEDGE OF ALLEGIANCE, AND CLOSED SESSION REPORT OUT

5.1 Reconvene Meeting

The Board of Trustees reconvened into open session at 6:00 p.m.

5.2 Pledge of Allegiance and Moment of Silence

Board President Brian O'Neal led the Pledge of Allegiance to the Flag of the United States of America and provided a moment of silence.

5.3 Closed Session Report

Board Clerk Annemarie Randle-Trejo reported the following actions taken during closed session:

- 5.3.1 No reportable action taken regarding public employee performance evaluation, superintendent.
- 5.3.2 No reportable action taken regarding negotiations.
- 5.3.3 No reportable action taken regarding personnel.
- 5.3.4 The Board of Trustees unanimously voted to approve a settlement agreement in this matter resolving all outstanding issues by modifying student's placement and reimbursing parent up to \$4,000 for educationally-related fees and costs.
- 5.3.5 No reportable action taken regarding property negotiations.

6. **INTRODUCTION OF GUESTS**

The Board of Trustees recognized our community stakeholders for their interest in the Anaheim Union High School District and for attending our Board meeting. Thank you so much to each of you for your participation and contribution as we create an education environment that graduates socially aware, civic-minded students who are college and career ready for the 21st century.

7. **REPORTS**

Reports of Associations

There were no reports.

8. **PUBLIC COMMENTS, OPEN SESSION ITEMS**

There were no public comments at this time. However, there was a speaker following item 9.7.

9. **ITEMS OF BUSINESS**

RESOLUTIONS

9.1 **Resolution No. 2014/15-B-04, Adjustments to Income and Expenditures General Fund; Resolution No. 2014/15-B-05 Adjustments to Income and Expenditures Various Funds; and 2013-14 Unaudited Actual Financial Statements**

Background Information:

Each fiscal year, the District prepares the Unaudited Actual Financial report in accordance with Education Code Section 41010. Also, as part of the year-end closing of the financial records, budget adjustments are made to income and expenditures.

Current Consideration:

The Unaudited Actual Financial report must be Board approved and filed with the state, pursuant to Education Code Section 42100. In addition, current budget adjustments to income and expenditures need to be authorized per Education Code Sections 42600-42601.

Budget Implication:

There is no impact to the budget.

Action:

1. On the motion of Trustee Randle-Trejo and duly seconded, the Board of Trustees adopted Resolution No. 2014/15-B-04, Adjustments to Income and Expenditures, General Fund, and Resolution No. 2014/15-B-05, Adjustments to Income and Expenditures, Various Funds, by the following roll call vote.

Ayes: Trustees Jabbar, Smith, Randle-Trejo, and O'Neal

Absent: Trustee Piercy

2. On the motion of Trustee Randle-Trejo, duly seconded and unanimously carried, by those present, the Board of Trustees approved the 2013-14 Unaudited Actual Financial Statements.

9.2 **Resolution No. 2014/15-B-06, Recalculation of the 2013-14 Appropriations Limit and Establishing the 2014-15 Estimated Appropriations Limit Calculations**

Background Information:

Proposition 4 (GANN Amendment) was approved by the voters of California in 1979, which states that all school districts must establish a GANN Limit for the preceding and current fiscal years in accordance with the provision of the GANN Amendment and applicable statutory law.

Current Consideration:

The California Department of Education requested these forms in accordance with Government Code Section 7906 (f), which states: "Each school district shall report to the Superintendent of Public Instruction and to the Director of Finance, at least annually, its appropriation limit, its appropriations subject to limitation, and amount of its state aide apportionments and subventions included within the proceeds of taxes of the school district, and amounts excluded from its appropriations limit, at a time and in a manner prescribed by the Superintendent of Public Instruction and by the Director of Finance."

Budget Implication:

There are no budget implications at this time.

Action:

On the motion of Trustee Randle-Trejo and duly seconded, the Board of Trustees adopted Resolution No. 2014/15-B-06, by the following roll call vote.

Ayes: Trustees Jabbar, Smith, Randle-Trejo, and O'Neal

Absent: Trustee Piercy

BUSINESS SERVICES DIVISION

9.3 **Agreement, Parker and Covert, LLP**

Background Information:

Parker and Covert, LLP, provides specific legal consultation and services, which are not provided by attorneys at the Orange County Department of Education. Attorneys at Parker and Covert, LLP, specialize in legal issues related to school districts and are experts in analyzing and interpreting California Education Code.

Current Consideration:

The agreement is providing services from August 22, 2014, through April 30, 2015, regarding engineering matters.

Budget Implication:

The total cost of the agreement is not to exceed \$50,000. (General Funds)

Action:

On the motion of Trustee Randle-Trejo, duly seconded and unanimously carried, by those present, the Board of Trustees ratified the agreement with Parker and Covert, LLP.

EDUCATIONAL SERVICES DIVISION

9.4 Memorandum of Understanding, Irvine Unified School District and Anaheim Union High School District, CaPROMISE Initiative

Background Information:

Promoting Readiness of Minors in Supplementary Security Income (PROMISE) is a joint initiative of the U.S. Social Security Administration and the U.S. Departments of Education, Health and Human Services, and Labor. The goal of PROMISE is to improve the provision and coordination of services for youth who receive Supplementary Security Income (SSI) to promote education and employment outcomes resulting in long-term reduction in the reliance of youth on SSI. California is one of 11 states that received funding in a five-year grant to establish and operate model demonstration PROMISE programs designed to address many of the barriers to economic independence faced by SSI youth and their families.

California's PROMISE (CaPROMISE) Initiative includes 21 lead educational agencies. Ten Orange County school districts have agreed to work together on the initiative. Irvine Unified School District (IUSD) will serve as the Orange County educational lead agency.

Current Consideration:

The memorandum of understanding between IUSD and AUHSD will lead to the establishment of processes for information sharing and service provision, which will result in more comprehensive, effective, and timely services for youth SSI recipients participating in the CaPROMISE program. Recipients will remain in the program for an anticipated five years. Services will be provided September 5, 2014, through September 4, 2019.

Budget Implication:

There is no budget implication.

Action:

On the motion of Trustee Smith, duly seconded and unanimously carried, by those present, following discussion, the Board of Trustees approved the memorandum of understanding with IUSD.

9.5 Educational Consulting Agreement, Mohammed Forouzesh, Ph.D., MPH

Background Information:

The District has recently become the lead fiscal agency for a Tobacco Use Prevention Education (TUPE) consortium grant, in the amount of \$1,850,094. The District and the Anaheim City School District (ACSD) are consortium partners. The grant is targeted for grades 6-12 and mandates that curriculum, specific to the appropriate grade levels, is taught at participating schools, including 24 ACSD elementary sites and all District comprehensive schools, Gilbert High School, Polaris High School, and Community Day School. In addition,

youth development activities related to tobacco and e-cigarette cessation and prevention are expected by each participating school, as well as ongoing prevention education for staff, students, and parents.

Current Consideration:

Dr. Mohammad Forouzesh, an experienced and highly regarded TUPE consultant for the Orange County Department of Education, will provide a professional learning workshop for teachers and staff at Ball, Brookhurst, Dale, Lexington, Orangeview, South, Sycamore, and Walker junior high schools. Teachers and staff will learn how traumatic life experiences and substance addiction can affect cognition and learning. Additionally, they will learn various strategies needed to effectively identify students who are in need of additional support and resources. Services are being provided August 22, 2014, through October 31, 2014.

Budget Implication:

The costs for these services are not to exceed \$2,000. (TUPE Funds)

Action:

On the motion of Trustee Randle-Trejo, duly seconded and unanimously carried, by those present, the Board of Trustees ratified the agreement with Mohammad Forouzesh, Ph.D., MPH.

9.6 **School-Sponsored Student Organization**

Background Information:

The Board of Trustees shall give approval for the establishment of all student organizations. The proposed organizations shall not engage in any activities, other than those that are organizational in nature, until the Board of Trustees has approved its application.

Current Consideration:

The following school has a submitted school-sponsored student organization application:

- Sisterhood of Loara, Loara High School

Budget Implication:

Each school-sponsored student organization offsets operational costs through donations and fundraising efforts.

Action:

On the motion of Trustee Smith, duly seconded and unanimously carried, by those present, the Board of Trustees approved the school-sponsored student organization application.

HUMAN RESOURCES

9.7 **Agreement, Pepperdine University**

Background Information:

The District has traditionally entered into agreements with university programs to provide opportunities for university students to meet their field work requirements and to gain valuable experience in a professional setting within our District schools.

Current Consideration:

This is a new student teaching agreement with Pepperdine University. University students will meet with school site master teachers to be involved in the students' preparation for student teaching. This agreement provides opportunities for student teachers to observe, participate, assist, and teach in the master teacher's classroom for one semester. Master teachers will model to the student teacher effective planning, instruction, and management strategies, as well as discuss these strategies with the student teacher. Additionally, professional attire, development, and conduct will be reviewed. This agreement will be effective September 4, 2014, through September 3, 2019.

Budget Implication:

There is no cost to the District.

Action:

On the motion of Trustee Smith, duly seconded and unanimously carried, by those present, the Board of Trustees approved the agreement with Pepperdine University.

PUBLIC COMMENT

Ibrahim Bharmal, former student representative to the Board of Trustees, thanked the Board and staff for the opportunity to serve. He addressed current issues at two school sites regarding the RSVP program and summit.

10. **CONSENT CALENDAR**

On the motion of Trustee Smith, duly seconded and unanimously carried, by those present, the Board of Trustees approved all consent calendar items, with the exception of item 10.3 pulled by Trustee Randle-Trejo.

BUSINESS SERVICES DIVISION

10.1 **Agreement, School Services of California, Inc.**

Background Information:

School Services of California, Inc. is one of the most highly regarded school financial consultants in the state. The firm provides assistance regarding issues of school finance, legislation, budgeting, and other general fiscal issues by providing their clients with continuous legislative updates, as well as critical and informative financial information. The District has been a client for over 25 years.

Current Consideration:

The District needs assistance regarding issues of school finance, legislation, budgeting, general fiscal issues, and the state-mandated program cost claims process.

Budget Implication:

Services are being provided September 1, 2014, through August 31, 2015, at a cost not to exceed \$3,420, plus expenses. Services include 12 hours of direct consulting service. This is a \$120 increase in fees from last year. (General Funds)

Action:

The Board of Trustees ratified the agreement with School Services of California, Inc.

10.2 **Agreement, Orange County Superintendent of Schools**

Background Information:

The Orange County Department of Education (OCDE) provides professional services for the operation of a Payroll Time and Attendance system capable of capturing and reporting employees' time and attendance through web access. OCDE provides training, on-going maintenance services, future software enhancements, and support services. The District has used the Time and Attendance system since 2006.

Current Consideration:

The Time and Attendance system provides the Payroll Department a tool to accurately record balances for vacation, sick leave, jury duty, personal necessity, etc. and provide reports to employees for these balances. Services are being provided July 1, 2014, through June 30, 2019.

Budget Implication:

The District made a one-time payment of \$50,214 in 2005 for the use of the system. There is no additional cost for this contract extension. (General Funds)

Action:

The Board of Trustees ratified the contract with the Orange County Superintendent of Schools.

10.3 **Award of Bid**

Action:

On the motion of Trustee Smith, duly seconded and unanimously carried, by those present, following discussion, the Board of Trustees awarded the bid as listed.

<u>Bid #</u>	<u>Service</u>	<u>Award</u>	<u>Amount</u>
2015-03	Paving & Tennis Court Improvements District-wide Ball, Brookhurst, and Walker (Maintenance Funds)	Terra Pave, Inc.	\$460,450

10.4 **Check Register/Warrants Report**

Action:

The Board of Trustees ratified the check register/warrants report, August 11, 2014, through August 25, 2014.

10.5 **Purchase Order Detail Report**

Action:

The Board of Trustees ratified the Purchase Order Detail Report, August 11, 2014, through August 25, 2014.

EDUCATIONAL SERVICES DIVISION

10.6 **Agreement, Orange County Department of Education, Positive Behavior Interventions and Supports (PBIS)**

Background Information:

For the past four years, the Orange County Department of Education (OCDE) has provided Positive Behavior Interventions and Supports (PBIS) training to all of our District's schools. PBIS is the behavioral component to Response to Intervention and Instruction (RtI²), one of the District initiatives.

Current Consideration:

OCDE offers the trainings to districts through a fee-based structure. Due to the District's longstanding relationship with OCDE and the PBIS program, as well as our willingness to partner with in-kind resources such as staff facilitators and meeting space, a negotiated cost was calculated for our District, resulting in a \$6,340 discount off the published price. Services are being provided July 1, 2014, through June 30, 2015.

Budget Implication:

In exchange for these services the District agrees to pay OCDE an amount not to exceed \$25,410 for the 2014-15 year. (Local Control Funding Formula Funds)

Action:

The Board of Trustees ratified the agreement with OCDE.

10.7 **Memorandum of Understanding (MOU), Boys Town California, Inc.**

Background Information:

Boys Town California, Inc. is a non-profit child-care agency that provides compassionate treatment for the behavioral, emotional, and physical problems of children and families. Boys Town California, Inc. has provided their parent education courses entitled Common Sense Parenting® at school sites in the District. Ball Junior High School was the first school to contract for services with Boys Town California, Inc. We are now expanding the contract with Boys Town California, Inc. to provide services for all schools in our District.

Current Consideration:

In an effort to maintain the relationship between Boys Town California, Inc. and the AUHSD, our schools will provide referrals to Boys Town California, Inc. when appropriate for parenting classes for students' parents/caregivers. The goal of this memorandum of understanding is to help parents learn to reduce children's problem behaviors, minimize problems that disrupt family life, and build strong, healthy relationships by providing Common Sense Parenting® classes, at no cost, to the parents/caregivers of our students. Services will be provided September 5, 2014, through September 4, 2015.

Budget Implication:

There are no budget implications.

Action:

The Board of Trustees approved the MOU with Boys Town California, Inc.

10.8 **Instructional Materials Submitted for Adoption**

Action:

The Board of Trustees adopted the selected instructional materials, which have been recommended by the Instructional Materials Review Committee, for basic and supplemental courses that include science, English, and math. The books have been made available for public view.

HUMAN RESOURCES DIVISION

10.9 **Certificated Personnel Report**

Action:

The Board of Trustees approved/ratified the certificated personnel report as submitted.

10.10 **Classified Personnel Report**

Action:

The Board of Trustees approved/ratified the classified personnel report as submitted.

11. **SUPERINTENDENT AND STAFF REPORT**

Mr. Matsuda reported on the opening day of school and commended the city liaisons for helping with a smooth transition. He noted the total enrollment count as of today was 31,666.

Mr. Colón congratulated staff on a great start of school and briefly discussed the AUHSD community liaisons, response to intervention specialist, as well as multiple instructional trainings at sites.

Mr. Lee-Sung discussed the hiring done during the summer.

Mrs. Poore commended staff on their reports.

12. **BOARD OF TRUSTEES' REPORT**

Trustee Smith shared that she is well and ready to assume all duties.

Trustee Randle-Trejo said she attended the Back-to-School Night at Oxford Academy, an Anaheim City School District Board Meeting, and visited a former student at St. Jude's Hospital.

Trustee O'Neal congratulated Mrs. Smith on her recovery and thanked staff for all their hard work during the summer.

13. **ADVANCE PLANNING**

13.1 **Future Meeting Dates**

The next regular meeting of the Board of Trustees will be held on Tuesday, September 23, 2014, at 6:00 p.m.

Thursday, October 16
Thursday, November 6

Thursday, December 11

13.2 **Suggested Agenda Items**

There were no suggested agenda items.

14. **ADJOURNMENT**

On the motion of Trustee Smith, duly seconded and unanimously carried, by those present, the Board of Trustees adjourned the meeting at 6:28 p.m.

Approved _____
Clerk, Board of Trustees