

**BOARD OF TRUSTEES  
ANAHEIM UNION HIGH SCHOOL DISTRICT**  
501 N. Crescent Way, P.O. Box 3520  
Anaheim, California 92803-3520  
[www.auhsd.us](http://www.auhsd.us)

**NOTICE OF REGULAR MEETING**

Date: October 30, 2019

To: Brian O'Neal, P.O. Box 3520, Anaheim, CA 92803-3520  
Annemarie Randle-Trejo, P.O. Box 3520, Anaheim, CA 92803-3520  
Katherine H. Smith, P.O. Box 3520, Anaheim, CA 92803-3520  
Anna L. Piercy, P.O. Box 3520, Anaheim, CA 92803-3520  
Al Jabbar, P.O. Box 3520, Anaheim, CA 92803-3520

Orange County Register, 1771 S. Lewis, Anaheim, CA 92805  
Anaheim Bulletin, 1771 S. Lewis, Anaheim, CA 92805  
News Enterprise, P.O. Box 1010, Los Alamitos, CA 90720  
Los Angeles Times, 1375 Sunflower, Costa Mesa, CA 92626  
Event News, 9559 Valley View Street, Cypress, CA 90630  
Unidos, 523 N. Grand Avenue, Santa Ana, CA 92701

You are hereby notified that a regular meeting of the  
Board of Trustees of the Anaheim Union High School District  
is called for

Tuesday, the 5<sup>th</sup> day of November 2019

in the District Board Room, 501 N. Crescent Way, Anaheim, California

**Study Session–2:00 p.m., Superintendent's Conference Room**

**Closed Session will immediately follow at the conclusion of the Study Session.**

**Regular Meeting–6:00 p.m., Board Room**



---

Michael B. Matsuda  
Superintendent

**ANAHEIM UNION HIGH SCHOOL DISTRICT**

501 N. Crescent Way, P.O. Box 3520, Anaheim, California 92803-3520, www.auhsd.us

**BOARD OF TRUSTEES**

**Agenda**

**Tuesday, November 5, 2019**

**Study Session-2:00 p.m., Superintendent’s Conference Room**

**Closed Session will immediately follow at the conclusion of the Study Session.**

**Regular Meeting–6:00 p.m., Board Room**

Some items on the agenda of the Board of Trustees’ meeting include exhibits of supportive and/or background information. These items may be inspected in the superintendent’s office of the Anaheim Union High School District, at 501 N. Crescent Way in Anaheim, California. The office is open from 7:45 a.m. to 4:30 p.m., Monday through Friday, and is closed for most of the federal and local holidays. These materials are also posted with the meeting agenda on the District website, www.auhsd.us, at the same time that they are distributed to the Board of Trustees. *In compliance with the Americans with Disabilities Act, individuals with a disability who require modification or accommodation in order to participate in this meeting should contact the executive assistant to the superintendent at (714) 999-3503 by noon on Friday, November 1, 2019.*

*Meetings are recorded for use in the official minutes.*

- 1. **CALL TO ORDER–ROLL CALL** **ACTION ITEM**
- 2. **ADOPTION OF AGENDA** **ACTION ITEM**
- 3. **EDUCATIONAL SERVICES STUDY SESSION** **INFORMATION ITEM**

A study session regarding the District’s eLearning program will be held.

- 4. **PUBLIC COMMENTS, CLOSED SESSION ITEMS** **INFORMATION ITEM**

This is an opportunity for community members to address the Board of Trustees on closed session agenda items only. Persons wishing to address the Board of Trustees should complete a speaker request form, available on the information table, at the back of the room, and submit it to the executive assistant prior to the meeting. Each speaker is limited to a maximum of five minutes; each topic or item is limited to a total of 20 minutes. Board Members cannot immediately respond to public comments, as stated on the speaker request form.

- 5. **CLOSED SESSION** **ACTION/INFORMATION ITEM**

The Board of Trustees will meet in closed session for the following purposes:

- 5.1 To consider matters pursuant to Government Code Section 54957: Public employee performance evaluation, superintendent.
- 5.2 To consider matters pursuant to Government Code Section 54956.9 (d)(2): Conference with legal counsel, anticipated litigation regarding one matter.
- 5.3 To consider matters pursuant to Government Code Section 54957.6: Conference with labor negotiators Mr. Matsuda, Dr. Fried, Dr. Root, and Mr. Jackson regarding negotiations and contracts with the American Federation of State, County and Municipal Employees (AFSCME), Anaheim Personnel and Guidance Association (APGA), Anaheim Secondary

Teachers Association (ASTA), California School Employees Association (CSEA), and Mid-Managers Association (MMA).

- 5.4 To consider matters pursuant to Government Code Section 54957: Public employee discipline/dismissal/release/resignation.
- 5.5 To consider matters pursuant to Government Code Section 54957(b): Administrative regulation 6106-R appeal, Case HR-2019-20-A-01. **[CONFIDENTIAL]**
- 5.6 To consider matters pursuant to Government Code Section 54956.8: Conference with property negotiators Attorney Doug Yeoman, Mr. Matsuda, Dr. Fried, Dr. Root, Mr. Jackson, and Mr. Colón, regarding property located between West Street and Citron Street, on the north side of Lincoln Avenue, Anaheim, California.
- 5.7 To consider matters pursuant to Government Code Section 54956.8: Conference with property negotiators Attorney Andreas Chialtas, Mr. Matsuda, Dr. Fried, Dr. Root, Mr. Jackson, and Mr. Colón, regarding property located at 6855 La Palma Avenue, Buena Park, California.

6. **RECONVENE MEETING, PLEDGE OF ALLEGIANCE, AND CLOSED SESSION REPORT OUT** **INFORMATION ITEM**

6.1 **Reconvene Meeting**

The Board of Trustees will reconvene into open session.

6.2 **Pledge of Allegiance and Moment of Silence**

Lara Elkatat, student representative to the Board of Trustees, will lead the Pledge of Allegiance to the Flag of the United States of America and provide a moment of silence.

6.3 **Closed Session Report**

The clerk of the Board of Trustees will report actions taken during closed session.

7. **INTRODUCTION OF GUESTS** **INFORMATION ITEM**

The Board of Trustees would like to recognize our community stakeholders for their interest in the Anaheim Union High School District and for attending our Board meeting. Thank you for your participation and contribution as we create an educational environment that graduates socially aware, civic-minded students who are college and career ready with unlimited opportunities for the 21<sup>st</sup> century.

In addition, Board President O’Neal will introduce dignitaries in attendance.

8. **BOARD OF TRUSTEES’ RECOGNITIONS** **INFORMATION ITEM**

8.1 **Donations**

The Board of Trustees will recognize the following individuals for their generous donation to the District.

Disneyland	\$350,000	AIME Summer Internship Program
------------	-----------	--------------------------------

8.2 **Contributions to Magnolia High School Football Team**

The Board of Trustees will recognize the following for the generous contribution to the Magnolia High School Football Team.

- |  |  |
|--|--|
| Anaheim City Council                   | Fleetlines Car Club                          |
| Anaheim Police Department              | Long Beach Poly Football Program             |
| Anaheim White House Restaurant         | Mater Dei High School Football Program       |
| Bernardo Concrete                      | Orange Coast College Football Program        |
| Charger Football Organization          | Portola Football Program                     |
| Esperanza High School Football Program | Shock Doctor, Cutters Sports and McDavid USA |

8.3 **Oxford Academy Key Club**

The Board of Trustees will recognize Tulsı Patel, Oxford Academy student, and the following members of the Oxford Academy Key Club for raising money to provide teddy bears for children at the Feed LA event, which took place on August 10, 2019, in partnership with Each One Teach One.

- |                  |                  |
|------------------|------------------|
| Timmy Bui        | Giang Nguyen     |
| Ryan Dang        | Grace Nguyen     |
| Sofia Gange      | Jacquelyn Nguyen |
| Brandon Hughes   | James Nguyen     |
| Justin Johnson   | Tiffany Ong      |
| Kenny Le         | Lance Sahagun    |
| Claire Lee       | Lynne Ta         |
| Lydia Lee        | Helen Tran       |
| Joyce Li         | Victoria Truong  |
| Brandon Luu      | Leann Vo         |
| Natalie Melendez | Jennifer Vo      |
| Christina Nguyen | Tobi Yao         |

8.4 **Perfect Attendance Awards**

The Anaheim Union High School District values and appreciates perfect attendance of employees. It has become the District’s tradition to recognize and applaud, on an annual basis, staff members who have perfect attendance.

Consequently, a Red Apple Award will be presented to each employee of the District with perfect attendance for the 2018-19 year. A Gold Apple Award will be presented to each employee with three consecutive years of perfect attendance.

Congratulations to staff who have earned this coveted recognition as indicated on the exhibit. **[EXHIBIT A]**

9. **REPORTS**

**INFORMATION ITEM**

9.1 **Principals’ Report**

Daphne Hammer, Magnolia High School principal, and Lorena Moreno, Dale Junior High School principal, will present how Unlimited You opportunities are being created at their school sites.

9.2 **Student Representative's Report**

Lara Elkatat, student representative to the Board of Trustees, will report on student activities throughout the District.

9.3 **Reports of Associations**

Officers present from the District's employee associations will be invited to address the Board of Trustees.

9.4 **Parent Teacher Student Association (PTSA) Reports**

PTSA representatives present will be invited to address the Board of Trustees.

10. **PUBLIC COMMENTS, OPEN SESSION ITEMS**

**INFORMATION ITEM**

Opportunities for public comments occur at the beginning of each agenda item and at this time for items not on the agenda. Persons wishing to address the Board of Trustees should complete a speaker request form, available on the information table, at the back of the room, and submit it to the executive assistant prior to the meeting. Each speaker is limited to a maximum of five minutes; each topic or item is limited to a total of 20 minutes. Board members cannot immediately respond to public comments, as stated on the speaker request form.

11. **ITEMS OF BUSINESS**

**RESOLUTIONS**

11.1 **Resolution No. 2019/20-F-01, Approval of Notice of Exemption for the Cypress High School Relocatable Buildings Project (Roll Call Vote)**

**ACTION ITEM**

Background Information:

On July 10, 2014, the Board of Trustees approved the District's Facilities Master Plan (FMP), which provides a roadmap for the future improvement and development of the District's facilities over the next ten years. Capital improvements at Cypress High School are identified in the approved FMP. The Cypress High School Relocatable Buildings Project (Project) is consistent with the intent of the approved FMP.

The scope of work of the Project consists of the installation of four relocatable classrooms to accommodate increased enrollment.

Current Consideration:

The District is required, pursuant to the California Environmental Quality Act (CEQA), Public Resources Code Sections 21000 et seq., to evaluate each potential public works project to determine whether that project might have a significant effect on the environment. CEQA and the guidelines promulgated thereunder (California Code of Regulations, Title 14, Division 6, Chapter 3, Article 19) provide for categorical and statutory exemptions from the provisions of CEQA. Where an approved project is determined to be exempt from CEQA, the District may file a notice of exemption (NOE) with the Orange County Clerk-Recorder, who must then post the NOE for a period of 30 days.

The District has evaluated the Project and has determined that the Project is categorically and statutorily exempt from CEQA.

Budget Implication:

There is no impact to the budget.

Staff Recommendation:

It is recommended that the Board of Trustees adopt Resolution No. 2019/20-F-01, approving the NOE for the Project and direct that the NOE be filed with the Orange County Clerk-Recorder, by a roll call vote. **[EXHIBIT B]**

11.2 **Resolution No. 2019/20-F-02, Approval of Notice of Exemption for the Kennedy High School Relocatable Buildings Project (Roll Call Vote)** **ACTION ITEM**

Background Information:

On July 10, 2014, the Board of Trustees approved the District's Facilities Master Plan (FMP), which provides a roadmap for the future improvement and development of the District's facilities over the next ten years. Capital improvements at Kennedy High School are identified in the approved FMP. The Kennedy High School Relocatable Buildings Project (Project) is consistent with the intent of the approved FMP.

The scope of work of the Project consists of the installation of three relocatable classrooms to accommodate enrollment and programs.

Current Consideration:

The District is required, pursuant to the California Environmental Quality Act (CEQA), Public Resources Code Sections 21000 et seq., to evaluate each potential public works project to determine whether that project might have a significant effect on the environment. CEQA and the guidelines promulgated thereunder (California Code of Regulations, Title 14, Division 6, Chapter 3, Article 19) provide for categorical and statutory exemptions from the provisions of CEQA. Where an approved project is determined to be exempt from CEQA, the District may file a notice of exemption (NOE) with the Orange County Clerk-Recorder, who must then post the NOE for a period of 30 days.

The District has evaluated the Project and has determined that the Project is categorically and statutorily exempt from CEQA.

Budget Implication:

There is no impact to the budget.

Staff Recommendation:

It is recommended that the Board of Trustees adopt Resolution No. 2019/20-F-02, approving the NOE for the Project and direct that the NOE be filed with the Orange County Clerk-Recorder, by a roll call vote. **[EXHIBIT C]**

11.3 **Resolution No. 2019/20-E-07, Day of the Special Educator (Roll Call Vote)** **ACTION ITEM**

Background Information:

Day of the Special Educator is a day observed throughout the nation to recognize the anniversary of the signing of the nation's first federal special education law by Gerald R. Ford on December 2, 1975. National Special Education Day was first celebrated in 2005, and that year marked the 30<sup>th</sup> anniversary of the Individuals with Disabilities Education Act (IDEA).

Current Consideration:

The District will acknowledge Day of the Special Educator, December 2, 2019, and will encourage all staff to celebrate the students, families, and educators who ensure that students with disabilities have equal access to a free and appropriate public education.

Budget Implication:

There is no impact to the budget.

Staff Recommendation:

It is recommended that the Board of Trustees adopt the Resolution No. 2019/20-E-07, by a roll call vote. **[EXHIBIT D]**

**BUSINESS SERVICES**

11.4 **Rejection of Liability Claim**

***ACTION ITEM***

Background Information:

The District received a liability claim that was filed on September 1, 2019, and identified as AUHSD 20-04 (No Tort Form).

Current Consideration:

After review, staff determined that a portion of the claim was not presented within six months after the event or occurrence as required by law. In addition, staff determined that the timely portion of the claim is not a proper charge.

Budget Implication:

There is no impact to the budget.

Staff Recommendation:

1. It is recommended that the Board of Trustees return the portion of the claim that was not presented within six months after the event or occurrence as required by law as untimely.
2. In addition, it is recommended that the Board of Trustees reject the timely portion of the claim as not a proper charge.
3. Finally, it is recommended that the Board of Trustees authorize staff to send the notice of return/rejection for liability claim AUHSD 20-04 (No Tort Form).

11.5 **Board Policy, First Reading, Multiple Policies**

***INFORMATION ITEM***

Background Information:

In 2018-19, the Business Services Division began the process of revising and updating many of the board policies due to the requirements of Universal Grant Guidance. Policies were updated using the policies developed by the California School Boards Association (CSBA). Since these initial revisions the Division has begun reviewing all of the policies completed by CSBA to serve as revisions, replacements, or additions to current AUHSD policies.

Current Consideration:

The Business Division has submitted the following policies for review:

11.5.1 New Board Policy 9203.01 (1400) Relationships Between Other Governmental Agencies and the Schools **[EXHIBIT E]**

11.5.2 New Board Policy 3515.2 Disruption **[EXHIBIT F]**

- 11.5.3 New Board Policy 3515.21 Unmanned Aircraft Systems (Drones) [EXHIBIT G]
- 11.5.4 New Board Policy 3530 Risk Management/Insurance [EXHIBIT H]
- 11.5.5 New Board Policy 91102 (1240) Volunteer Assistance [EXHIBIT I]
- 11.5.6 Revised Board Policy 8201.02 (5131.5) Vandalism and Graffiti [EXHIBIT J]
- 11.5.7 Revised Board Policy 91100 (1250) Visitors/Outsiders [EXHIBIT K]

Budget Implication:

There is no impact to the budget.

Staff Recommendation:

Although this is an information item only, requiring no formal action by the Board of Trustees, it is recommended that the Board review the policies listed above.

11.6 **Revised Board Policy, 41008 (3312) Contracts, Second Reading** **INFORMATION/ACTION ITEM**

Background Information:

Board Policy 41008 (3312) provides information regarding contracts as it pertains to business and noninstructional operations. The policy was last revised February 7, 2019.

Current Consideration:

The revised policy changes the need for the Board of Trustees to hold an annual public hearing to review and discuss all existing contracts for the sale of foods and beverages on campus.

Budget Implication:

There is no impact to the budget.

Staff Recommendation:

It is recommended that the Board of Trustees review and/or approve revised Board Policy 41008 (3312). [EXHIBIT L]

11.7 **Agreement, City of Anaheim** **ACTION ITEM**

Background Information:

The Anaheim Police Department provides traffic and pedestrian control for all District events scheduled at Handel and Glover stadiums (football, band, and graduation ceremonies) to ensure the safety of event participants and attendees.

Current Consideration:

The Anaheim Union High School District requests the Anaheim Police Department to provide traffic and pedestrian services for the Band Spectacular scheduled at Glover Stadium on November 6, 2019. The agreement will be signed following Board approval.

Budget Implication:

The total cost for these services is not to exceed \$1,000. (Band Spectacular Funds)

Staff Recommendation:

It is recommended that the Board of Trustees approve the agreement. [EXHIBIT M]



## EDUCATIONAL SERVICES

### 11.8 ***New Board Policy, 91303 Community Schools and Community Collaboration, Second Reading*** **INFORMATION/ACTION ITEM**

#### Background Information:

Board Policy 91303, Community Schools and Community Collaboration, cements an understanding of the importance of parent, family, and community engagement in the education of their children, contributing greatly to student achievement and a positive school environment. It highlights that the District shall work with staff and parents to develop meaningful opportunities at all grade levels, for parents and families to be involved in District and school activities, advisory, decision-making, advocacy roles, and activities to support learning at home. Currently, intentional efforts are being made to collaborate with community-based organizations, as well as local governments, and businesses, to increase the resources and services available to our students, our families, and the broader community. Much has been accomplished through our current systems and structures for family and community engagement.

#### Current Consideration:

The District is preparing both Sycamore Junior High School and Anaheim High School to pilot the community schools model. The schools will serve as a hub for students, parents, and families within our school community to access basic services such as health, dental, legal, social services, and other needed services as identified. These community resources would allow providers to offer much needed services on these campuses. This board policy will help guide the implementation and possible expansion efforts to achieve our outcomes.

#### Budget Implication:

There is no impact to the budget.

#### Staff Recommendation:

It is recommended that the Board review and/or approve the second reading of new Board Policy 91303. **[EXHIBIT N]**

### 11.9 ***Revised Board Policy 8535.5R, Transfers-Intradistrict, First Reading*** **INFORMATION ITEM**

#### Background Information:

Board Policy 8535.5R, Transfers-Intradistrict, desires to provide options that meet the diverse needs, potential, and interest of District students. This policy was last updated in 2016. Since the last update, the Every Student Succeeds Act (ESSA) (P.L. 114-95) repealed 20 USC 6316, which required districts to offer Intradistrict Transfers to all students in Title I schools identified for program improvement in the first year or beyond. In addition, the public school of choice program under No Child Left Behind (NCLB) was phased out in the 2017-18 year, due to the implementation of the ESSA. This updated policy will remove the current School of Choice/Open Enrollment criteria with the revised Intradistrict Transfer process.

#### Current Consideration:

Revised Board Policy 8535.5R reflects the District's intended practice regarding intradistrict transfers. District staff has reviewed and updated Board Policy 8535.5R to reflect our effort to maintain student enrollment, promote curriculum pathways, and to highlight the unlimited opportunities available to District students.

Budget Implication:

There is no impact to the budget.

Staff Recommendation:

Although this is an information item only, requiring no formal action by the Board of Trustees, it is recommended that the Board review revised Board Policy 8535.5R.

**[EXHIBIT O]**

11.10 **Educational Consulting Agreement, California Association of Director of Activities** **ACTION ITEM**

Background Information:

The California Association of Directors of Activities (CADA) began when a few student council advisors got together to share common problems and solutions. Since that weekend in 1957, CADA has grown into the largest statewide support network for Activity Directors in the nation. National Student Council (NatStuCo) promotes student voice on high school and middle level campuses as an essential responsibility of student council leaders. Student voice is the sharing of suggestions, ideas, and opinions of the student body, and the Raising Student Voice and Participation (RSVP) program provides the opportunity to take that collective voice and effect real change in schools and the community.

Current Consideration:

The District would like to provide a Raising Student Voice workshop through the assistance of CADA to 100 District students. The workshop will be for 100 District students to be held at the District office. Services will be provided on November 14, 2019.

Budget Implication:

Total cost for these services is not to exceed \$2,500. (Grant Funds)

Staff Recommendation:

It is recommended that the Board approve the educational consulting agreement.

**[EXHIBIT P]**

11.11 **Memorandum of Understanding (MOU), Laura's House** **ACTION ITEM**

Background Information:

Laura's House is a state-approved comprehensive domestic violence agency. They provide residential shelter services, transitional housing, counseling, workshops, legal services, and educational presentations.

Laura's House Healthy Emotions and Attitudes in Relationships Today (H.E.A.R.T) program targets at-risk youth and teens. By educating children on healthy relationships and appropriate conflict resolution skills, they hope to prevent violence before it starts. Interactive presentations on healthy relationships have been provided at numerous school sites in the District for nine years. Laura's House now offers supplemental presentations on topics including bullying, bystander intervention, healthy communication, conflict resolution, self-esteem, and media literacy.

In order to evaluate the success of the H.E.A.R.T program, beginning in spring 2020, Chapman University will be collaborating with Laura's House to collect data. Pre-and post-tests are included in the presentations including demographic information, knowledge acquisition, and comments. Chapman University will collect data from schools who are not participating in H.E.A.R.T. in order to conduct an analysis of healthy relationships outcomes

with students receiving and not receiving the H.E.A.R.T. workshop. Services will be provided November 7, 2019, through May 31, 2022.

Current Consideration:

Laura's House will continue to provide presentations at no cost to our students, faculty, staff, and parents. Laura's House is funded through various grants and donations, and can provide presentations, as well as events for our students, faculty and parents, and the community that are at no cost to the District. Chapman University will provide payment to school-based research coordinators who assist with parental consent for surveys and data collection efforts.

Budget Implication:

There is no impact to the budget.

Staff Recommendation:

It is recommended that the Board approve the MOU. **[EXHIBIT Q]**

11.12 **Memorandum of Understanding (MOU), National Alliance on Mental Illness** **ACTION ITEM**

Background Information:

National Alliance on Mental Illness (NAMI) is the nation's largest grassroots organization for people with mental illness and their families. Founded in 1979, NAMI has affiliates in every state and in more than 1,100 local communities across the country. NAMI is dedicated to the eradication of mental illnesses and to the improvement of the quality of life for persons of all ages affected by mental illnesses.

Current Consideration:

NAMI can support the District's effort in raising awareness about mental illness and suicide prevention through several school-based programs. The purpose of this MOU is to establish a partnership so that NAMI can offer these services at all school sites and to support the implementation of NAMI school clubs. Services are being provided April 1, 2019, through June 30, 2024.

Budget Implication:

There is no impact to the budget.

Staff Recommendation:

It is recommended that the Board of Trustees ratify the MOU. **[EXHIBIT R]**

11.13 **Memorandum of Understanding (MOU), Casa Youth Shelter** **ACTION ITEM**

Background Information:

Casa Youth Shelter (CYS) is a 501(c)(3) nonprofit emergency youth shelter. CYS serves the needs of youth and families, in-crisis, both on-site through a Residential Shelter Care Program and in the community through their extensive Community Outreach Program. Their programs work in concert with each other to offer individuals and families the tools they need in order to mitigate crises and work together as a cohesive unit.

Current Consideration:

CYS and the District are committed to collaborating and networking to ensure that emergency shelter is provided for unaccompanied, homeless and/or youth in crisis, as well as providing critical supportive and mental health services. CYS will provide youth-focused workshop presentations to staff, parents, and/or students of the District. Services will be provided November 6, 2019, through July 1, 2023.

Budget Implication:

There is no impact to the budget.

Staff Recommendation:

It is recommended that the Board of Trustees approve the MOU. [EXHIBIT S]

11.14 **School-Sponsored Student Organizations**

***ACTION ITEM***

Background Information:

The Board of Trustees shall give approval for the establishment of all student organizations. The proposed organizations shall not engage in any activities, other than those that are organizational in nature, until the Board of Trustees has approved its application.

Current Consideration:

The following schools have submitted school-sponsored student organization applications:

11.14.1 Film Club, Western High School [EXHIBIT T]

11.14.2 Puente Club, South Junior High School [EXHIBIT U]

11.14.3 Science Club, South Junior High School [EXHIBIT V]

Budget Implication:

Each school-sponsored student organization offsets operational costs through donations and fundraising efforts.

Staff Recommendation:

It is recommended that the Board of Trustees approve the school-sponsored organization applications.

**HUMAN RESOURCES**

11.15 **Revised Board Policy 8708, Sexual Harassment, Students, Second Reading**

***INFORMATION/ACTION ITEM***

Background Information:

Board Policy 8708, Sexual Harassment, Students, provides the procedure for students to make complaints alleging sexual harassment. The policy was last revised in 2003.

Current Consideration:

The Board of Trustees is requested to review and/or approve the second reading of revised Board Policy 8708, Sexual Harassment, Students. The revised policy includes new language to ensure compliance.

Budget Implication:

There is no impact to the budget.

Staff Recommendation:

It is recommended that the Board of Trustees review and/or approve revised Board Policy 8708, Sexual Harassment, Students. [EXHIBIT W]

11.16 **Revised Board Policy 8701.1, Anti-Bullying, Second Reading** **INFORMATION/ACTION ITEM**

Background Information:

Board Policy 8701.1, Anti-Bullying, provides the procedure for students to make complaints alleging bullying or discrimination. The policy was last revised in 2012.

Current Consideration:

The Board of Trustees is requested to review and/or approve the second reading of revised Board Policy 8701.1, Anti-Bullying. The revised policy includes new language to ensure compliance.

Budget Implication:

There is no impact to the budget.

Staff Recommendation:

It is recommended that the Board of Trustees review and/or approve revised Board Policy 8701.1, Anti-Bullying. [EXHIBIT X]

11.17 **New Board Policy 6219, Code of Ethics–All Employees, Second Reading** **INFORMATION/ACTION ITEM**

Background Information:

New Board Policy 6219, Code of Ethics–All Employees, provides information regarding District expectations of all employees to exercise good judgment and maintain professional standards and boundaries when interacting with students both on and off school property.

Current Consideration:

The Board of Trustees is requested to review and/or approve the second reading of new Board Policy 6219, Code of Ethics–All Employees. The new policy contains information regarding inappropriate employee conduct, the reporting of misconduct and notification of this policy to parents/guardians.

Budget Implication:

There is no impact to the budget.

Staff Recommendation:

It is recommended that the Board of Trustees review and/or approve new Board Policy 6219, Code of Ethics–All Employees. [EXHIBIT Y]

11.18 **Agreement, California Baptist University** **ACTION ITEM**

Background Information:

The District has traditionally entered into agreements with university programs to provide opportunities for university students to meet their field work requirements and to gain valuable professional experiences. This agreement provides the opportunity for California Baptist University speech language pathology students to provide supervised support services to District students and staff.

Current Consideration:

The agreement with California Baptist University will provide for clinical training in the area of speech pathology and speech pathology assistant. The agreement will be effective December 1, 2019, through November 30, 2020. University students will meet with District clinical supervisors (speech language pathologists) at the student’s assigned school site to be involved in the student’s preparation for speech language pathology. This agreement provides opportunities for the student to observe, participate, and assist in the District’s speech language pathology program. Clinical supervisors will model to the student effective planning, instruction, and management strategies, as well as discuss these strategies with the student teacher. Additionally, professional attire, development, and conduct will be reviewed. Due to the university’s policy for executing agreements, this agreement will be signed following approval by the Board of Trustees.

Budget Implication:

There is no impact to the budget.

Staff Recommendation:

It is recommended that the Board of Trustees ratify the agreement. [EXHIBIT Z]

12. **CONSENT CALENDAR**

**ACTION ITEM**

***The Board will list consent calendar items that they wish to pull for discussion.***

The Board of Trustees is requested to approve/ratify items listed under the consent calendar. These items are considered routine and are acted on by the Board of Trustees in one motion. It is understood that the administration recommends approval of all consent calendar items. Each item on the consent calendar, approved by the Board, shall be deemed to have been considered in full and approved/ratified as recommended. There is no discussion of these items prior to the Board vote unless a member of the Board, staff, or the public requests specific items be discussed or removed from the consent calendar.

**BUSINESS SERVICES**

12.1 **Agreement, Stradling, Yocca, Carlson, and Rauth**

Background Information:

On October 10, 2019, the Board of Trustees voted to place a bond measure on the March 2020 ballot for consideration by the voters.

Current Consideration:

The District desires to retain bond counsel in connection with the proposed ballot proposition for the purpose of conducting the necessary legal work as it relates to the bonds as outlined in the agreement.

Budget Implication:

Bond counsel will receive \$50,000 for each series of bonds. In addition, bond counsel will be reimbursed for any out-of-pocket expenses reasonably incurred in the course of this agreement, at a cost not to exceed \$2,000 for each series of bonds. All fees shall be payable only from proceeds of the bonds.

Additionally, bond counsel will provide legal services in connection with the placement of a proposition on the March 2020 ballot, at a cost not to exceed \$7,500. (General Funds)

Staff Recommendation:

It is recommended that the Board of Trustees approve the agreement with Stradling, Yocca, Carlson, and Rauth. [EXHIBIT AA]

12.2 **Assignment of Agreement, Eide Bailly LLP**

Background Information:

On December 12, 2018, the Board of Trustees approved contracts with Vavrinek, Trine, Day, & Co., LLP for 1) Auditing services that included audits of financial statements, categorical programs, and various financial procedures; 2) Auditing services-G.O. Bond, which includes audit of the financial statements of the Building (Measure H) Fund; and 3) Consulting agreement for ASB professional development.

Current Consideration:

The District received a notice from Vavrinek, Trine, Day, & Co., LLP, which explained they were joining Eide Bailly LLP, one of the top twenty-five business advisory and Certified Public Accountant (CPA) firms in the nation. The notice also explained that the District's service team will not change nor will the level of service. This merger includes the assignment of all contractual agreements, including the contracts with Anaheim Union High School District. An assignment of the contracts from Vavrinek, Trine, Day, & Co., LLP to Eide Bailly LLP, by written consent of both parties, will allow Eide Bailly LLP to fulfil the contractual obligation.

Budget Implication:

The costs remain unchanged for the remainder of the terms as originally approved by the Board of Trustees on December 12, 2018. (General Funds)

Staff Recommendation:

It is recommended that the Board of Trustees approve the assignment of the contracts dated December 13, 2018, from Vavrinek, Trine, Day, & Co., LLP to Eide Bailly LLP.

[EXHIBIT BB]

12.3 **Assignment of Agreement, Truman Arnold Companies**

Background Information:

On January 17, 2019, the Board of Trustees approved the award of Bid 2019-16 Renewable Diesel Fuel with IPC USA, Inc. for the purchase of renewable diesel fuel.

Current Consideration:

The District received a notice from IPC USA, Inc., that explained their assets were being acquired by Truman Arnold Companies, which has been serving the fuel industry for over 55 years. The notice also explained that the service team assigned to the District will not change nor will the level of service. This acquisition includes the assignment of all contractual agreements, including the contract with Anaheim Union High School District. An assignment of the contract from IPC USA, Inc. to Truman Arnold Companies by written consent of both parties, will allow Truman Arnold Companies to fulfil the contractual obligation.

Budget Implication:

The cost remains unchanged for the remainder of the term as originally approved by the Board of Trustees on January 17, 2019. (General Funds)

Staff Recommendation:

It is recommended that the Board of Trustees approve the assignment of the contract dated December 13, 2018, from IPC USA, Inc. to Truman Arnold Companies. [EXHIBIT CC]

12.4 **Award of Request for Proposal (RFP) 2020-06, Content Filter Districtwide**

Background Information:

The District is required to filter Internet content through the Children's Internet Protection Act (CIPA) and the E-Rate program. On June 20, 2019, the Board of Trustees approved the use of a competitive request for proposal, pursuant to Public Contract Code (PCC) 20118.2, for a content filter system used Districtwide and made the requisite finding that procurement of the content filter system qualified under PCC 20118.2 (b).

Current Consideration:

The District convened a committee of three Network Analysts, the Network Manager, and the Chief Technology Officer, who participated in a comprehensive evaluation of content filter systems to determine the best fit for the District. The evaluation was based on a point value by category. Categories evaluated included technical proposal, service, maintenance and training, system performance, reporting engine, management interface, integration, implementation plan, future flexibility and scalability, functionality, usability, integration with existing appliances, serviceability, versatility, and also price.

The District hereby makes a finding that BorderLAN, Inc. has the highest point total overall utilizing the evaluation criteria described herein, is the lowest most responsive and responsible bidder, and is being recommended for award.

Budget Implication:

The total cost is not to exceed \$134,275, which includes licensing, hardware, installation, and five years of software maintenance. (General Funds)

Staff Recommendation:

It is recommended that the Board of Trustees award RFP 2020-06 to BorderLAN, Inc.

12.5 **Revised Proposal, Arch Pac, Aquatics, LLC**

Background Information:

In 2018, the District determined that major pool renovations at Cypress High School and Loara High School were required resulting in the closure of the pools the same year. In August 2018, the Board of Trustees approved the hiring of Arch Pac, Aquatics, LLC (Arch Pac) to provide specialized architectural and engineering pool design services for Loara High School only, as Arch Pac was already involved in the design of the Cypress High School pool project under separate contract.

Current Consideration:

During the planning phase, items requested by the Division of the State Architect and the Orange County Health Care Agency, along with the pool equipment replacement requested by the District, required additional scope beyond what was anticipated thus exhausting projected design hours carried in the original fee.

Arch Pac has submitted a revised proposal for additional services, dated October 14, 2019, for the District's consideration. Staff has reviewed the revised proposal and is recommending its approval to the Board of Trustees.



Budget Implication:

Arch Pac will provide additional architectural and engineering pool design services for the pools at Cypress High School and Loara High School, for a cost not to exceed \$30,000. The revised total cost for services is \$88,500, which includes \$58,500 previously approved by the Board of Trustees in August 2018. Services will be provided through June 30, 2020. (General Funds)

Staff Recommendation:

It is recommended that the Board of Trustees approve the revised proposal. [EXHIBIT DD]

12.6 **Authorization to Negotiate Services for a Design-Build Solar Photovoltaic (PV) System, RFP 2020-07**

Background Information:

The District is interested in energy conservation efforts. The Board of Trustees authorized staff to seek a solution to develop alternative energy sources to maximize energy savings and efficiency through the use of solar technology. Staff issued a Request for Proposals (RFP) for a Design-Build Solar Photovoltaic (PV) System to procure a contract for energy conservation services pursuant to Government Code Section 4217.10 et seq.

Current Consideration:

The District issued RFP #2020-07 inviting firms to submit qualifications and proposals to perform the work associated with a Districtwide solar solution. The request was advertised and mandatory site visits were conducted. On October 23, 2019, eight proposal packages were submitted to the District, which were later confirmed for completeness and scored based on qualifications and experience. The shortlisted firms will be interviewed and ranked in order of overall best value. Staff is seeking authorization to begin the negotiation process with one or more selected firms. The process will include either entering into a power purchase agreement, lease, or purchase of the solar photovoltaic (PV) system.

Budget Implication:

There is no budget impact for the identification of the shortlisted firms for the negotiation process. The Board of Trustees will be presented with the selected firm and will be asked to approve an agreement at a future Board meeting.

Staff Recommendation:

It is recommended that the Board of Trustees approve the commencement of the negotiation process for the shortlisted firms and authorize staff to finalize contract terms.

12.7 **Award of Bid**

The Board of Trustees is requested to award the following bid:

<u>Bid #</u>	<u>Service</u>	<u>Award</u>	<u>Amount</u>
2020-08	Cypress High School Relocatable Buildings Project (Developer Fees)	IVL Contractors, Inc.	\$555,500

Staff Recommendation:

It is recommended that the Board of Trustees award Bid #2020-08.

12.8 **Ratification of Change Order**

The Board of Trustees is requested to ratify the change order as listed.

Bid #2019-34, District Office	P.O. #M64A0341
Roofing Project (Measure H Funds)	
Letner Roofing Co.	
Original Contract	\$2,375,000
Change Order #1 [EXHIBIT EE]	(\$19,822)
New Contract Value	\$2,355,178

Staff Recommendation:

It is recommended that the Board of Trustees ratify the change order as listed.

12.9 **Notices of Completion**

The Board of Trustees is requested to approve the notices of completion as listed.

Bid #2019-34, District Office	P.O. #M64A0341
Roofing Project (Measure H Funds)	
Letner Roofing Co.	
Original Contract	\$2,375,000
Contract Changes	(\$19,822)
Total Amount Paid	\$2,355,178

Staff Recommendation:

It is recommended that the Board of Trustees authorize the assistant superintendent, Business to accept Bid 2019-34 as complete, and authorize the filing of the notices of completion with the Office of the County Recorder.

12.10 **Declaring Certain Furniture and Equipment as Unusable, Obsolete, and/or Out-of-Date, and Ready for Sale or Destruction**

Staff Recommendation:

It is recommended that the Board of Trustees approve the list of District furniture and equipment as unusable, obsolete, and/or out-of-date, and ready for sale or destruction, as well as authorize proper disposal in accordance with Education Code Section 17545 et al. [EXHIBIT FF]

12.11 **Declaring Certain Textbooks and Instructional Materials as Unusable, Obsolete, and/or Out-of-Date, Damaged, and Ready for Sale or Destruction**

Staff Recommendation:

It is recommended that the Board of Trustees approve the list of District textbooks and instructional materials as unusable, obsolete, and/or out-of-date, damaged, and ready for sale or destruction as surplus, as well as authorize staff to dispose of the textbooks and instructional materials in accordance with Education Code Section 60510 et al. [EXHIBIT GG]

12.12 **Purchase Order Detail Report and Change Orders**

Staff Recommendation:

It is recommended that the Board of Trustees ratify the reports October 1, 2019 through October 27, 2019. [EXHIBITS HH and II]

12.13 **Check Register/Warrants Report**

Staff Recommendation:

It is recommended that the Board of Trustees ratify the report October 1, 2019, through October 27, 2019. [EXHIBIT JJ]

12.14 **SUPPLEMENTAL INFORMATION**

12.14.1 Cafeteria Fund, August 2019 [EXHIBIT KK]

12.14.2 Enrollment, Month 3 [EXHIBIT LL]

**EDUCATIONAL SERVICES**

12.15 **Memorandum of Understanding (MOU), West-Ed California Healthy Kids Survey (CHKS)**

Background Information:

The District became the lead fiscal agency for a Tobacco Use Prevention Education (TUPE) consortium grant between Anaheim Elementary School District and the District, in the amount of \$1,732,590 for a three-year term from 2017-20 that was approved by the Board on July 13, 2017. TUPE grantees are required to conduct the California Healthy Kids Survey (CHKS) Core and Tobacco Module biennially in grades seven, nine, and eleven. The CHKS is a companion tool to the California School Climate Survey (CSCS) and the California School Parent Survey (CSPS). Together they form the California School Climate, Health, and Learning Survey (Cal-SCHLS) system, a comprehensive set of integrated surveys designed to help schools meet the mandates and goals of the Every Student Succeeds Act.

Current Consideration:

The CHKS is a comprehensive and customizable student self-reported, data-collection system that provides essential and reliable data on school climate, youth resilience, health and well-being, as well as learning barriers and supports. CHKS survey implementation costs include, grades seven, nine, and eleven. In addition to the survey, the District will provide CHKS with information on current student enrollment figures for all school sites by grade level, and provide accurate staff counts by school. Services are being provided September 1, 2019, through August 31, 2020.

Budget Implication:

Total costs for these services are not to exceed \$10,000. (TUPE Funds)

Staff Recommendation:

It is recommended that the Board of Trustees ratify the MOU. [EXHIBIT MM]

12.16 **Memorandum of Understanding (MOU), North Orange County Community College District (NOCCCD), Reimbursement for Costs Associated with Travel Expenses for non NOCCCD Employees for CAEP Related Conferences and Professional Development**

Background Information:

Since 2013-14, the District has been a member of the North Orange County Regional Consortium (NOCRC). The purpose of the consortium is to evaluate existing adult education programs, identify needs, and develop plans to address those needs. Within the consortium, five workgroups were created to develop strategies for implementation to improve educational outcomes for adult learners. One of the approved strategies, submitted by the Supporting Adults for Student Success (SASS) workgroup is to reimburse participating school districts for the cost of babysitting for the Love and Logic parenting classes.

Current Consideration:

Currently, the district is planning and coordinating the initial phase of implementation for the community schools model, and will need additional training to learn more about the processes needed to move forward. The MOU is needed to facilitate the reimbursement of the costs associated with travel to conferences and workshops related to the community schools model. Services are being provided July 1, 2019 through June 30, 2020. The MOU will be signed following board approval.

Budget Implication:

There is no impact to the budget. NOCRC/CAEP reimbursement may not exceed the approved amount of \$7,000 for the duration of this memorandum of understanding.

Staff Recommendation:

It is recommended that the Board of Trustees ratify the MOU. **[EXHIBIT NN]**

12.17 **Agreement, Healthy Smiles for Kids of Orange County, Inc.**

**ACTION ITEM**

Background Information:

Healthy Smiles for Kids (HSK) is a nonprofit organization dedicated to improving the oral health of children in Orange County. Through different collaborative programs, they focus on prevention, outreach, education, access to treatment, and advocacy. HSK has developed a system of dental care designed to provide on-site care to patients through relationships with community-based registered dental hygienists who will provide care and collaborate with dentists using teledentistry technology. This system of care is referred to as the Virtual Dental Home (VDH). They provide dental care directly to underserved communities in Orange County.

Current Consideration:

The purpose of this agreement is to approve Healthy Smiles for Kids of Orange County, Inc. to work at the District's school sites to provide health promotion education, varnish, and dental prophylaxis. If the patient requires sealants or restorative services, they will be referred to the Mobile Dental Clinic. The dental team and Care Coordinators will be tracking and supporting the patient in obtaining additional care and following the recommendations for additional services. Services will be provided November 6, 2019, through November 6, 2020, and will automatically renew for an additional one-year period on each successive November 6<sup>th</sup> unless either party notifies the other party in writing before November 6<sup>th</sup> of its intent to non-renew.

Budget Implication:

There is no impact to the budget.

Staff Recommendation:

It is recommended that the Board of Trustees approve the agreement. **[EXHIBIT OO]**

12.18 **Memorandum of Understanding (MOU), University of California, Irvine (UCI) School of Law**

Background Information:

In 2016, the Board approved the MOU with the University of California, Irvine (UCI) School of Law. The UCI School of Law partnered with Anaheim High School and the District to enroll 50 students in the Saturday Academy of Law (SAL) held at the UCI School of Law for six consecutive Saturdays. A District teacher, hired by UCI to teach the curriculum, was assisted by UCI Law students. Interspersed with the academic content were guest speakers, including Superior Court judges, law firm attorneys, government and public interest advocates, as well as law enforcement professionals.

Current Consideration:

For the 2019-20 school year, the UCI School of Law will once again partner with the District to enroll 50 students. The UCI Saturday Law Academy (SAL) will extend invitations to students at Anaheim High School, Savanna High School, and Western High School. The SAL will consist of six Saturday morning classes for 9<sup>th</sup> grade students, from 8 a.m. to 12 p.m. Students will receive class books and additional instructional materials. Students will submit an application in accordance with the program requirements. Services are being provided September 1, 2019, through June 30, 2020. The MOU will be signed following Board approval.

Budget Implication:

The total cost is not to exceed \$38,000. (General Funds)

Staff Recommendation:

It is recommended that the Board of Trustees ratify the MOU. **[EXHIBIT PP]**

12.19 **Memorandum of Understanding (MOU), Inter-Special Education Local Plan Area (SELPA), Capistrano Unified School District (CUSD)**

Background Information:

The District operates several unique special education programs that are not available in some local school districts. School districts may enter agreements to provide services to special education students that are living in other districts. At times, the District admits special education students from other school districts into some of the District's unique special education programs.

Current Consideration:

Capistrano Unified School District (CUSD) has requested to enter into an MOU with the District permitting students from CUSD to be enrolled in specialized programs operated by the District. The MOU for placing special education students from CUSD in the District programs is presented to the Board of Trustees for consideration of approval.

Budget Implication:

CUSD will fund these services per billing agreement between CUSD and AUHSD/Greater Anaheim SELPA. Services are being provided August 7, 2019, through June 30, 2020.

Staff Recommendation:

It is recommended that the Board of Trustees ratify the MOU between the District and CUSD. **[EXHIBIT QQ]**

12.20 **Memorandum of Understanding (MOU), Inter-Special Education Local Plan Area (SELPA), with Los Alamitos Unified School District**

Background Information:

The District operates several unique special education programs that are not available in some local school districts. School districts may enter agreements to provide services to special education students that are living in other districts. At times, the District admits special education students from other school districts into some of the District's unique special education programs.

Current Consideration:

Los Alamitos Unified School District (LAUSD) has requested to enter into an MOU with the District permitting students from LAUSD to be enrolled in specialized programs operated by the District. The MOU for placing special education students from LAUSD in the District programs is presented to the Board of Trustees for consideration of approval. Services are being provided August 7, 2019, through June 30, 2020.

Budget Implication:

LAUSD will fund these services per billing agreement between LAUSD and AUHSD/Greater Anaheim SELPA.

Staff Recommendation:

It is recommended that the Board of Trustees ratify the MOU between the District and LAUSD. **[EXHIBIT RR]**

12.21 **Memorandum of Understanding (MOU), Inter-Special Education Local Plan Area (SELPA), Fullerton Joint Union High School District**

Background Information:

The District operates several unique special education programs that are not available in some local school districts. School districts may enter agreements to provide services to special education students that are living in other districts. At times, the District admits special education students from other school districts into some of the District's unique special education programs.

Current Consideration:

Fullerton Joint Union High School District (FJUHSD) has requested to enter into an MOU with the District permitting students from FJUHSD to be enrolled in specialized programs operated by the District. The MOU for placing special education students from FJUHSD in the District programs is presented to the Board of Trustees for consideration of approval. Services are being provided August 7, 2019, through June 30, 2020.

Budget Implication:

FJUHSD will fund these services per billing agreement between FJUHSD and AUHSD/Greater Anaheim SELPA.

Staff Recommendation:

It is recommended that the Board of Trustees ratify the MOU between the District and FJUHSD. **[EXHIBIT SS]**

## 12.22 Transportation Agreement, Switzer Learning Center

### Background Information:

Under the Individuals with Disability Education Act, the District is obligated to provide transportation services to special education students that require transportation to receive a free and appropriate public education. Our transportation department safely and effectively transports approximately 700 special education students on any given school day. In rare circumstances, a student's needs are such that our transportation department is not able to safely or efficiently transport the student. In those circumstances, alternative forms of transportation are provided through contracted services or through reimbursing parents the cost incurred in transporting their child. These alternative forms of transportation are permitted under the Education Code and federal law. Due to student confidentiality, the transportation agreements are redacted with limited information is provided regarding the student or family.

### Current Consideration:

The Board of Trustees is requested to ratify the regular school year transportation agreement to reimburse the parent of a special education student attending Switzer Learning Center, located at 2201 Amapola Court, Torrance, CA 90501, for providing round trip daily transportation. Services are being provided August 26, 2019, through June 18, 2020.

### Budget Implication:

The total cost for these services is not to exceed \$11,066.40. (Special Education Funds)

### Staff Recommendation:

It is recommended that the Board of Trustees ratify the transportation agreement.

**[EXHIBIT TT]**

## 12.23 Individual Service Contracts

### Staff Recommendation:

It is recommended that the Board of Trustees approve/ratify the individual service contracts as submitted. (Special Education Funds) **[EXHIBIT UU]**

## 12.24 Instructional Materials Submitted for Display

The Instructional Materials Review Committee recommended the selected material for display, for courses in dual enrollment, English, SDC English, and world languages. Before the materials can be approved for adoption, they must be made available for public review. The Board of Trustees will be requested to consider adoption of the materials following the end of the period of public display, November 8, 2019, through December 12, 2019.

### Staff Recommendation:

It is recommended that the Board of Trustees approve the display. **[EXHIBIT VV]**

## 12.25 Instructional Materials Submitted for Adoption

The Instructional Materials Review Committee has recommended the selected books for English courses. The books have been made available for public view.

### Staff Recommendation:

It is recommended that the Board of Trustees adopt the selected materials. **[EXHIBIT WW]**

12.26 *Field Trip Report*

Staff Recommendation:

It is recommended that the Board of Trustees approve/ratify the report as submitted.  
[EXHIBIT XX]

**HUMAN RESOURCES**

12.27 *Agreement Addendum, Loma Linda University*

Background Information:

The District has traditionally entered into agreements with university programs to provide opportunities for university students to meet their field work requirements and to gain valuable professional experiences. This agreement provides the opportunity for Loma Linda University speech pathology interns and speech pathology assistant interns to provide supervised support services to District students and staff. The District has had an agreement in place with Loma Linda University since 2014.

Current Consideration:

The agreement addendum with Loma Linda University extends the term of the original agreement. The agreement addendum will be effective October 10, 2019, through October 9, 2024. University students will meet with District clinical supervisors (speech language pathologists) at the intern's assigned school site to be involved in the student's preparation for speech language pathology. This agreement provides opportunities for the student to observe, participate, and assist in the District's speech language pathology program. Clinical supervisors will model to the student effective planning, instruction, and management strategies, as well as discuss these strategies with the student teacher. Additionally, professional attire, development, and conduct will be reviewed. Due to the university's policy for executing agreements, this agreement will be signed following approval by the Board of Trustees.

Budget Implication:

There is no impact to the budget.

Staff Recommendation:

It is recommended that the Board of Trustees ratify the agreement addendum.  
[EXHIBIT YY]

12.28 *Memorandum of Understanding (MOU), Amendment, The Association of California School Administrators (ACSA), Foundation for Educational Administration (FEA)*

Background Information:

Obtaining a Clear Administrative Services credential is a requirement for all employees serving in an administrator position. To obtain the credential, individuals must enroll in a program authorized by the California Commission on Teacher Credentialing (CTC) complete coursework, and a minimum number of hours. Due to an increasing number of new administrators at the District in recent years, the District collaborated with the Association of California School Administrators (ACSA) to establish a cohort to complete a clear credential program. By serving as a host site, this ensures the program meets the District's high standards for leadership development. The Network of ACSA Clear Administrative Credential Local Programs (CACLP-Net) was created and is administered through a partnership with ACSA, the Foundation for Educational Administration (FEA), and Local Education Agencies. This partnership includes ACSA-FEA Affiliated Local Programs to provide



ACSA's approved Commission on Teacher Credentialing Clear Administrative Credential Program outcomes. The MOU between ACSA-FEA and the District allows administrators to be trained as administrative coaches and/or mentors.

Current Consideration:

This amendment is to include an additional coach. The purpose of this agreement is to provide the District the ability to train administrators as coaches and/or mentors, as well as serve as the credentialing institution for administrators enrolled in the Clear Administrative Credential Program. Online and in-person training will be scheduled for specific dates during the 2019-20 year. Services are being provided July 1, 2019, through May 31, 2020. The MOU will be signed following Board approval.

Budget Implication:

The total cost is not to exceed \$3,415. (General Funds)

Staff Recommendation:

It is recommended that the Board of Trustees ratify the MOU amendment. **[EXHIBIT ZZ]**

12.29 **2018-19 Williams Settlement Legislation Review Report**

Background Information:

The Orange County Department of Education (OCDE) conducts a semi-annual review of decile 1-3 schools based on the 2012 Academic Performance Index and school sites participating in the Quality Education Investment Act (QEIA) program to ensure compliance with Williams Settlement Legislation requirements. This process is conducted in addition to the District's submission of Williams Uniform Complaints reports, which summarize all complaints relative to the sufficiency of textbooks and instructional materials, maintenance of facilities, accuracy of data reported on School Accountability Report Cards (SARC), and compliance with teacher assignments.

Current Consideration:

According to Education Code Section 1240(2)(H), the findings of the review by OCDE must be publicly shared with the Board of Trustees. The reports, as provided, indicate any deficiencies during 2018-19, which were reported to school administrators for remediation.

Budget Implication:

There is no impact to the budget.

Staff Recommendation:

Although this is an information item only, requiring no formal action by the Board of Trustees, it is recommended that the Board officially receive the report. **[EXHIBIT AAA]**

12.30 **Certificated Personnel Report**

Staff Recommendation:

It is recommended that the Board of Trustees approve/ratify the report as submitted. **[EXHIBIT BBB]**

12.31 **Classified Personnel Report**

Staff Recommendation:

It is recommended that the Board of Trustees approve/ratify the report as submitted. **[EXHIBIT CCC]**

13. **SUPERINTENDENT AND STAFF REPORT** *INFORMATION ITEM*
14. **BOARD OF TRUSTEES' REPORT** *INFORMATION ITEM*  
Announcements regarding school visits, conference attendance, and meeting participation.
15. **ADVANCE PLANNING** *INFORMATION ITEM*
- 15.1 **Future Meeting Dates**
- The last meeting for 2019 will be held Thursday, December 12, 2019, at 6:00 p.m., which is also the annual organizational meeting.
- 15.2 **Suggested Agenda Items**
16. **ADJOURNMENT** *ACTION ITEM*

*In compliance with the Americans with Disabilities Act, individuals with a disability who require modification or accommodation in order to participate in this meeting should contact the executive assistant to the superintendent at (714) 999-3503 by noon on Friday, November 1, 2019.*

## 2018-2019 PERFECT ATTENDANCE AWARDS

EXHIBIT A

NAME	LOCATION
<b>GOLD APPLES</b>	
Carrillo, Liliana	HR Certificated
Colon, Manuel	Education
Dechene, John	Gilbert High School
Dorosky, David	Lexington Junior High School
Egans, Shanna	Safe Schools
Fried, Jaron	Education
Guerrero, Ramon	Operations
Hernandez, Carlos	Education
Hood, Hali	Katella High School
Howe, Jeffrey	Kennedy High School
Labrie, Mary	Cypress High School
Lam, Jane	Special Youth Services
Lara-Beltran, Carmen	Elementary Food Services
Lavenant Jr., Arturo	Facilities Planning
Le, Trung	Oxford Academy
Luebben-Morrill, David	Maintenance
Matsuda, Michael	Office of the Superintendent
Mc Donough, John	Garage
Moreno Jr., Alfred	Maintenance
Nakayama, Lynn	Maintenance Facilities
Nekota, Alisha	Special Youth Services
Paniagua, Josue	Loara High School
Patino, Reuben	Education
Pooley, Michael	Savanna High School
Reyes, Randall	Anaheim High School
Rice, Ann	Orangeview Junior High School
Saldivar Jr., Roberto	Anaheim High School
Thompson-Blackwell, Karen	Katella Cafeteria
Tilden, Joshua	Hope School
Watrous, Bradley	Savanna High School
Yager, Sharon	Kennedy High School
<b>RED APPLES</b>	
Amancio, Gilbert	Brookhurst Junior High School
Anderson, Sarah	Loara High School
Arellano, Jaime	Instructional Services
Arias, Elva	Orangeview Junior High School
Azevedo, Vicky	Admin - Safe Schools
Banales, Catarina	Kennedy High School
Banda-Junior, Martin	Western High School
Bautista, Estefani	Sycamore Junior High School
Bayron, Ivonne	Trident Cafeteria
Benjamin, Leslie	Savanna High School
Bloomer, Dennis	Transportation
Brown, Gary	Sycamore Junior High School
Browne Buss, Autumn	Brookhurst Junior High School
Cardoza, Rosa	Magnolia High School
Carranza, Jaime	Food Services Office

## 2018-2019 PERFECT ATTENDANCE AWARDS

RED APPLES	
Carrera, Maryanne	Lexington Junior High School
Casarrubias, Lourdes	Elementary Food Services
Case, Paula	Loara High School
Castillo, Marlene	Western High School
Cervantes, Melissa	Elementary Food Services
Chan, Helen	Kennedy High School
Chau, Aaron	Orangeview Junior High School
Cortez-Barriga, Sonia	Sycamore Junior High School
Counts, Jackie	Education
De Morneau, Laura	South Junior High School
Dinkle, Tracy	Education
Dinkle, Jason	Orangeview Junior High School
Doiron, David	Transportation
Douthat, Randall	Savanna High School
Drumm, Randal	Magnolia High School
Erb, Richard	Central Warehouse
Escobedo, Erin	Hope School
Gallegos-Garcia, Zoila	Brookhurst Junior High School
Galvez, Mercedes	Special Youth Services
Garcia, Breysi	Anaheim High School
Gonzalez, Maria	District Food Center
Gonzalez, Diana	Brookhurst Junior High School
Hammer, Daphne	Magnolia High School
Hernandez Jr., Charles	Orangeview Junior High School
Inman, Alastair	Cypress High School
Jackson, Brad	HR Certificated
Jojola, Teresa	HR Certificated
Judge, Juanita	Accounting
Kaniye, Verilyn	Cypress Cafeteria
Kim, Sam	Maintenance Facilities
Kipp, Terri	Education
Konrad, Alison	Anaheim High School
Lara, Jose	Dale Junior High School
Lee, Pei	Kennedy High School
Lee, Eugene	Oxford Academy
Leos, Enrique	Transportation
Lopez, Alexander	Food Services Office
Lowe, Rosemary	Western High School
Lozano, Maria	Elementary Food Services
Olson, Mitch	Education
Panella, Dominique	Walker Junior High School
Parmar, Anjana	Anaheim High School
Peng, Shaina	Western High School
Peralez, Daniel	South Junior High School
Phillips, Imelda	Sycamore Junior High School
Ponce, Doreen	Cypress Cafeteria
Portillo, Aracely	Savanna High School
Ramirez, Gabriela	South Junior High School

## 2018-2019 PERFECT ATTENDANCE AWARDS

RED APPLES	
Rodriguez, Benjamin	GASELPA
Rodriguez, Luis	Walker Junior High School
Romero Jr., Enrique	South Junior High School
Root, Jennifer	Business
Rubio, Israel	Dale Junior High School
Rusk, Katheryn	Western High School
Saldana, Joseph	Safe Schools
Salmons, Jeffrey	GASELPA
Santacruz, Jerry	Sycamore Junior High School
Santos, Violeta	Magnolia Cafeteria
Sell, Jeremy	Walker Junior High School
Sellers, Andrew	GASELPA
Seltzer, Michael	Magnolia High School
Sherman, Allan	Magnolia High School
Solorzano, Raymond	Savanna High School
Solorzano-Duenas, Raquel	Western High School
Spandikow, Christina	Anaheim High School
Stout, Lorena	Orangeview Junior High School
Tapia-Catalan, Irma	Kennedy Cafeteria
Terrones, Heriberto	Sycamore Junior High School
Tietze, Brandon	HR Classified
Tran, Aric	Hope School
Trujillo, Wendy	Elementary Food Services
Valdez, Vidal	Anaheim High School
Walls, Thomas	Sycamore Junior High School
White, Gina	Special Youth Services
Williams, Ronald	Transportation
Yett, Jessica	Education

RESOLUTION OF THE BOARD OF TRUSTEES OF THE  
ANAHEIM UNION HIGH SCHOOL DISTRICT

Approval of Notice of Exemption for the  
Cypress High School Relocatable Buildings Project

RESOLUTION NO. 2019/20-F-01

November 5, 2019

On the motion of \_\_\_\_\_ and duly seconded, the following resolution was adopted.

**WHEREAS**, on July 10, 2014, the Anaheim Union High School District's (District) governing board (Board) approved the District's Facilities Master Plan (FMP) to address the facilities needs of the District over the next ten years; and

**WHEREAS**, the District owns and operates Cypress High School, located at 9801 Valley View Street, in the City of Cypress, County of Orange, State of California; and

**WHEREAS**, capital improvements at Cypress High School are identified in the approved FMP; and

**WHEREAS**, the Cypress High School Relocatable Buildings Project (Project) is consistent with the intent of the approved FMP; and

**WHEREAS**, on November 5, 2019, the Board awarded a public works contract for the Project; and

**WHEREAS**, the scope of work for the Project consists of the installation of four relocatable classroom buildings; and

**WHEREAS**, the Board has determined that the Project is categorically exempt from the provisions of the California Environmental Quality Act of 1974 (CEQA), Public Resources Code Sections 21000 et seq., as amended, pursuant to Title 14, Sections 15303 and 15314 of the California Code of Regulations, as the Project consists of the construction and location of limited numbers of new, small structures and minor additions to an existing school within the school grounds where the addition does not increase original student capacity by more than twenty-five percent or ten classrooms, whichever is less.

**NOW, THEREFORE BE IT RESOLVED**, the Board of Trustees of the Anaheim Union High School District hereby resolves and declares, as follows:

**Section 1.** The Notice of Exemption attached hereto as Exhibit "A" and incorporated herein by reference is approved and adopted.

**Section 2.** The superintendent or designee is hereby authorized and directed to cause the Notice of Exemption to be executed and timely filed with the Orange County Clerk-Recorder.

The foregoing resolution was passed and adopted at the regular meeting of the Board of Trustees on November 5, 2019, by the following roll call vote.

AYES:

NOES:

ABSTAIN:

ABSENT:

STATE OF CALIFORNIA        )  
  )  
  ) SS  
  )  
COUNTY OF ORANGE        )

I, Michael B. Matsuda, superintendent of the Anaheim Union High School District of Orange County, California, and secretary to the Board of Trustees thereof, hereby certify that the above and foregoing resolution was duly and regularly adopted by the said Board at the regular meeting thereof held on the 5<sup>th</sup> day of November 2019, and passed by a roll call vote of all members of said Board.

IN WITNESS WHEREOF, I have hereunto set my hand and seal this 5<sup>th</sup> day of November 2019.

\_\_\_\_\_  
Michael B. Matsuda  
Superintendent and  
Secretary to the Board of Trustees

EXHIBIT "A"

NOTICE OF EXEMPTION



## Notice of Exemption

To:  Office of Planning and Research  
P.O. Box 3044, Room 113  
Sacramento, CA 95812-3044

From: Anaheim Union High School District  
501 North Crescent Way  
Anaheim, CA 92801

County Clerk-Recorder  
County of Orange  
12 Civic Center Plaza, Room 101  
Santa Ana, CA 92701

Project Title: Cypress High School Relocatable Buildings Project

Project Applicant: Anaheim Union High School District

Project Location – Specific: Cypress High School, 9801 Valley View Street, Cypress, CA 90630

Project Location – City: Cypress Project Location – County: Orange

**Description of Nature, Purpose, and Beneficiaries of Project:**

The Project consists of the installation of four (4) relocatable classroom buildings to accommodate increased enrollment. The beneficiaries will be the students, parents, staff, teachers, and administrators.

Name of Public Agency Approving Project: Anaheim Union High School District

Name of Person or Agency Carrying Out Project Anaheim Union High School District

**Exempt Status: (check one):**

- |                                     |   |  |
|-------------------------------------|---|--|
| <input type="checkbox"/>            | Ministerial (Sec. 21080(b)(1); 15268)                 |  |
| <input type="checkbox"/>            | Declared Emergency (Sec. 21080(b)(3); 15269(a))       |  |
| <input type="checkbox"/>            | Emergency Project (Sec. 21080(b)(4); 15269(b)-(c))    |  |
| <input checked="" type="checkbox"/> | Categorical Exemption. State type and section number: | Sections 15303 (New Construction or Conversion of Small Structures) and 15314 (Minor Additions to Schools) |
| <input type="checkbox"/>            | Statutory Exemptions. State Code number:              |  |

**Reasons why project is exempt:**

The installation of four (4) relocatable classroom buildings is categorically exempt pursuant to Section 15303, as it consists of the construction and location of limited numbers of new, small structures; and Section 15314, as it consists of minor additions to an existing school within the existing school grounds where the addition does not increase original student capacity by more than twenty-five percent (25%) or ten (10) classrooms, whichever is less.

**Lead Agency**

Contact Person: Patricia Neely Area Code/Telephone/Extension: (714) 999-3505

**If filed by applicant:**

1. Attach certified document of exemption finding.
2. Has a notice of exemption been filed by the public agency approving the project?  Yes  No

Signature: \_\_\_\_\_ Date:  / /2019 Title: Assistant Superintendent, Business

Signed by Lead Agency  Signed by Applicant

Authority cited: Sections 21083 and 21110, Public Resources Code.  
Reference: Sections 21108, 21152, and 21152.1, Public Resources Code.

Date Received for filing at OPR: \_\_\_\_\_

RESOLUTION OF THE BOARD OF TRUSTEES OF THE  
ANAHEIM UNION HIGH SCHOOL DISTRICT

EXHIBIT C

Approval of Notice of Exemption for the  
Kennedy High School Relocatable Buildings Project

RESOLUTION NO. 2019/20-F-02

November 5, 2019

On the motion of \_\_\_\_\_ and duly seconded, the following resolution was adopted.

**WHEREAS**, on July 10, 2014, the Anaheim Union High School District's (District) governing board (Board) approved the District's Facilities Master Plan (FMP) to address the facilities needs of the District over the next ten years; and

**WHEREAS**, the District owns and operates Kennedy High School, located at 8281 Walker Street, in the City of La Palma, County of Orange, State of California; and

**WHEREAS**, capital improvements at Kennedy High School are identified in the approved FMP; and

**WHEREAS**, the Kennedy High School Relocatable Buildings Project (Project) is consistent with the intent of the approved FMP; and

**WHEREAS**, on July 11, 2019, the Board awarded a public works contract for the Project; and

**WHEREAS**, the scope of work for the Project consists of the installation of three relocatable classroom buildings; and

**WHEREAS**, the Board has determined that the Project is categorically exempt from the provisions of the California Environmental Quality Act of 1974 (CEQA), Public Resources Code Sections 21000 et seq., as amended, pursuant to Title 14, Sections 15303 and 15314 of the California Code of Regulations, as the Project consists of the construction and location of limited numbers of new, small structures and minor additions to an existing school within the school grounds where the addition does not increase original student capacity by more than twenty-five percent or ten classrooms, whichever is less.

**NOW, THEREFORE BE IT RESOLVED**, the Board of Trustees of the Anaheim Union High School District hereby resolves and declares, as follows:

**Section 1.** The Notice of Exemption attached hereto as Exhibit "A" and incorporated herein by reference is approved and adopted.

**Section 2.** The superintendent or designee is hereby authorized and directed to cause the Notice of Exemption to be executed and timely filed with the Orange County Clerk-Recorder.

The foregoing resolution was passed and adopted at the regular meeting of the Board of Trustees on November 5, 2019, by the following roll call vote.

AYES:

NOES:

ABSTAIN:

ABSENT:

STATE OF CALIFORNIA        )  
  )  
  ) SS  
  )  
COUNTY OF ORANGE        )

I, Michael B. Matsuda, superintendent of the Anaheim Union High School District of Orange County, California, and secretary to the Board of Trustees thereof, hereby certify that the above and foregoing resolution was duly and regularly adopted by the said Board at the regular meeting thereof held on the 5<sup>th</sup> day of November 2019, and passed by a roll call vote of all members of said Board.

IN WITNESS WHEREOF, I have hereunto set my hand and seal this 5<sup>th</sup> day of November 2019.

\_\_\_\_\_  
Michael B. Matsuda  
Superintendent and  
Secretary to the Board of Trustees

EXHIBIT "A"

NOTICE OF EXEMPTION



RESOLUTION OF THE BOARD OF TRUSTEES OF THE  
ANAHEIM UNION HIGH SCHOOL DISTRICT

Day of the Special Educator

RESOLUTION NO. 2019/20-E-07

November 5, 2019

On the motion of Trustee \_\_\_\_\_ and duly seconded, the following resolution was adopted:

**WHEREAS, *Day of the Special Educator*** will be observed throughout the nation on December 2<sup>nd</sup>, in recognition of the anniversary of the signing of the nation's first federal special education law by Gerald R. Ford on December 2, 1975; and

**WHEREAS,** the original Public Law (P.L.) 94-142, has been reauthorized several times since 1975, most recently as P.L. 101-457, the Individuals with Disabilities Education Improvement Act (IDEA) of 2004; and

**WHEREAS,** before President Ford signed the nation's first special education law on December 2, 1975, many students with disabilities were denied access to education and opportunities to learn, but this changed with a law that assures a free and appropriate public education to all children with disabilities in states receiving federal funds; and

**WHEREAS,** approximately 679,000 students with disabilities are supported by the state and local school districts throughout the state of California through a variety of direct services to students with special needs and their parents; and

**WHEREAS,** the Anaheim Union High School District provides special education and related services to nearly 3,400 students with disabilities, whose needs represent every disabling condition identified in federal law, including autism, specific learning disabilities, speech and language disorders, visual impairments, deaf and hard-of-hearing disabilities,

emotional disturbances, intellectual disabilities, other health impairments, traumatic brain injuries, orthopedic disabilities, deaf-blindness, and multiple disabilities; and

**WHEREAS**, the Anaheim Union High School District provides a full continuum of special education and related services, through a highly skilled special education staff of teachers and other specialists; and

**WHEREAS**, the Anaheim Union High School District also serves as the Responsible Local Agency (RLA) for the Greater Anaheim Special Education Local Plan Area (SELPA), that provides two program specialists dedicated to providing services to the Anaheim Union High School District, and along with a variety of other specialists, assist in providing program supports and services throughout all of the SELPA member districts; and

**WHEREAS**, the Anaheim Union High School District's general education and district's support staff including principals, assistant principals, teachers, counselors, nurses, bus drivers, food services workers, secretaries and other clerical staff, health services technicians and other site, and District staff also provide support and services to students with disabilities;

**THEREFORE, BE IT RESOLVED**, that the Board of Trustees of the Anaheim Union High School District hereby recognizes December 2, 2019, as Day of the Special Educator, in honor of the 42<sup>nd</sup> Anniversary of the signing of P.L. 94-142, the accomplishments of our nation under IDEA, and celebrate the students, families, and educators who ensure that students with disabilities have equal access to a free and appropriate public education. The foregoing resolution was passed and adopted at a regular meeting of the Board of Trustees, on November 5, 2019, by the following roll call vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

**Resolution No. 2019/20-E-07**

STATE OF CALIFORNIA     )  
                                  )  
                                  ) SS  
                                  )  
COUNTY OF ORANGE     )

I, Michael B. Matsuda, superintendent of the Anaheim Union High School District of Orange County, California, and secretary to the Board of Trustees thereof, hereby certify that the above and foregoing resolution was duly and regularly adopted by the said Board of Trustees at the regular meeting thereof held on the 5<sup>th</sup> day of November 2019, and passed by a roll call vote of all members of said board.

IN WITNESS WHEREOF, I have hereunto set my hand and seal this 5<sup>th</sup> day of November, 2019.

---

Michael B. Matsuda  
Superintendent and  
Secretary to the Board of Trustees



### Community Relations

The Board of Trustees believes that District efforts to provide a high-quality education for students in the community can be enhanced by collaboration with other government and public agencies that are responsible for the health, safety, and well-being of children and youth. The District shall initiate and maintain good working relationships with representatives of local agencies to maximize student and family access to support services that will help students achieve to their highest potential.

The Board of Trustees shall initiate or participate in collaborative relationships with city and county elected officials to design and coordinate multi-agency programs that respond to the needs of children and families and provide more efficient use of district and community resources. To further such collaborations, the Board of Trustees may establish or participate in formal structures for governance teams to regularly meet and discuss issues of mutual concern.

The superintendent and appropriate staff shall cooperate with government and public agencies in the planning and implementation of joint projects or activities within the community. The superintendent or designee may designate a coordinator to ensure effective implementation of the District's responsibilities in any such collaborative project.

In order to identify priorities for services, the Board of Trustees shall encourage a periodic assessment of children's needs within the community, which may include, but not be limited to, needs based on poverty, child abuse and neglect, poor physical or mental health, substance abuse, violence, homelessness, placement in foster care, or lack of access to child care. The needs assessment should also examine the extent to which those needs are being met through existing services in the district and in the community, the costs of providing those services, and any gaps, delay, or duplication of services.

The Board of Trustees shall approve the services to be offered by the District, the resources that will be allocated to support collaboration, any use of school facilities for services, and any development or joint use of facilities with other jurisdictions. All agreements with other agencies to coordinate services or share resources shall be in writing. The Board of Trustees may establish joint powers agreements or memorandums of understanding, when feasible, to formalize the responsibilities and liabilities of all parties in a collaborative activity.

The superintendent or designee shall work with interagency partners to explore funding opportunities available through each agency, state and national grant programs, and/or private foundations for youth service coordination and delivery.

In order to facilitate service delivery or determination of eligibility for services, the District may share information with other appropriate agencies as long as the parent/guardian consents and the information is shared in accordance with laws pertaining to confidentiality and privacy.

The Board of Trustees shall receive regular reports of progress toward the identified goals of the collaborative effort. The reports may include, but not be limited to, feedback from staff and

families regarding service delivery, numbers of children and families served, specific indicators of conditions of children, and indicators of system efficiency and cost effectiveness.

The Board of Trustees shall communicate with the community about the District's collaborative efforts and the conditions of children within the schools. The Board of Trustees may advocate for local, state, and national policies, programs, and initiatives designed to improve the conditions of children and youth.

Legal Reference:

EDUCATION CODE

8800-8807 Healthy Start support services for children

10900-10914.5 Cooperative community recreation programs

49073 Privacy of student records

49075 Parent/guardian permission for release of student records

49557.2 Sharing of information for MediCal eligibility

HEALTH AND SAFETY CODE

120440 Immunization records; release to local health departments

130100-130155 Early childhood development; First 5 Commission

WELFARE AND INSTITUTIONS CODE

5850-5883 Mental Health Services Act

18961.5 Computerized database; families at risk for child abuse; sharing of information

18980-18983.8 Child Abuse Prevention Coordinating Council

18986-18986.30 Interagency Children's Services Act

18986.40-18986.46 Multidisciplinary services teams

18986.50-18986.53 Integrated day care program

18987.6-18987.62 Family-based services

Management Resources:

CITIES, COUNTIES AND SCHOOLS PARTNERSHIP PUBLICATIONS

Healthy Children, Healthy Communities: An Action Guide for California Communities, 2006

Stretching Community Dollars: Cities, Counties and School Districts Building for the Future, 2006

YOUTH LAW CENTER PUBLICATIONS

Model Form for Consent to Exchange Confidential Information among the Members of an Interagency Collaborative, 1995

WEB SITES

CSBA: <http://www.csba.org>

California Department of Education, Learning Support: <http://www.cde.ca.gov/lr>

California Department of Public Health: <http://www.cdph.ca.gov>

California Department of Social Services: <http://www.dss.cahwnet.gov>

RELATIONS BETWEEN OTHER GOVERNMENTAL AGENCIES  
AND THE SCHOOLS

9203.01 (1400)

California State Association of Counties: <http://www.csac.counties.org>

Children Now: <http://www.childrennow.org>

Cities, Counties and Schools Partnership: <http://www.ccspartnership.org>

First 5 California: <http://www.cafc.ca.gov>

League of California Cities: <http://www.cacities.org>

Youth Law Center: <http://www.ylc.org>

Board of Trustees

Approved: TBD

B

**Business and Noninstructional Operations**

The Board of Trustees is committed to providing a safe and orderly environment for students, staff, and others on District property or while engaged in school activities.

The superintendent or designee shall remove any individual who, by his/her presence or action, disrupts or threatens to disrupt normal operations at a school campus or any other district facility, threatens the health or safety of anyone on district property, or causes or threatens to cause damage to District property or to any property on school grounds.

The superintendent or designee shall establish a plan describing staff responsibilities and actions to be taken when an individual is causing or threatening to cause a disruption. The plan shall address, as appropriate, visitor registration procedures; campus security measures; evacuation procedures; lock-down procedures; possible responses to an active shooter situation; communications within the school and with parents/guardians, law enforcement, and the media in the event of an emergency; and crisis counseling or other assistance for students and staff after a disruption. In developing such a plan, the superintendent or designee shall consult with law enforcement to create guidelines for law enforcement support and intervention when necessary.

The superintendent or designee shall provide training to school staff on how to identify and respond to actions or situations that may constitute a disruption.

Any employee who believes that a disruption may occur shall immediately contact the principal. The principal or designee shall notify law enforcement in accordance with Education Code 48902 and 20 USC 7961 and in other situations, as appropriate.

**Legal Reference:****EDUCATION CODE**

- 32210 Willful disturbance of public school or meeting, misdemeanor
- 32211 Threatened disruption or interference with classes; misdemeanor
- 35160 Authority of governing boards
- 44810 Willful interference with classroom conduct
- 44811 Disruption of classwork or extracurricular activities
- 48902 Notification of law enforcement authorities
- 51512 Prohibited use of electronic listening or recording device

**PENAL CODE**

- 243.5 Assault or battery on school property
- 415.5 Disturbance of peace of school
- 626-626.11 Schools, crimes, especially:
  - 626.7 Failure to leave campus or facility; wrongful return; penalties; notice; exceptions
  - 626.8 Disruptive presence at schools
    - 626.81 Misdemeanor for registered sex offender to come onto school grounds
    - 626.85 Misdemeanor for specified drug offender presence on school grounds

626.9 Gun Free School Zone Act  
627-627.10 Access to school premises  
653b Loitering about schools or public places  
12556 Imitation firearms  
30310 Prohibition against ammunition on school grounds

UNITED STATES CODE, TITLE 20

7961 Gun-Free Schools Act

COURT DECISIONS

Reeves v. Rocklin Unified School District, (2003) 109 Cal.App.4th 652  
In Re Joseph F., (2000) 85 Cal.App.4th 975  
In Re Jimi A., (1989) 209 Cal.App.3d 482  
In Re Oscar R., (1984) 161 Cal.App.3d 770

ATTORNEY GENERAL OPINIONS

79 Ops.Cal.Atty.Gen. 58 (1996)

Management Resources:

U.S. DEPARTMENT OF EDUCATION PUBLICATIONS

Guide for Developing High-Quality School Emergency Operations Plans, 2013

WEB SITES

CSBA: <http://www.csba.org>

California Department of Education, Safe Schools Office: <http://www.cde.ca.gov/lss>

U.S. Department of Education: <http://www.ed.gov>

Board of Trustees

Approved: TBD

B

## Business and Noninstructional Operations



The Board of Trustees recognizes that unmanned aircraft or aerial systems (drones) may be a useful tool to enhance the instructional program and assist with District operations. In order to avoid disruption and maintain the safety, security, and privacy of students, staff, and visitors, any person or entity desiring to use a drone on or over District property shall submit a written request for permission to the superintendent or designee.

A small unmanned aircraft system or drone is an aircraft weighing less than 55 pounds that is operated remotely without the possibility of direct human intervention from within or on the aircraft and the associated elements, including communication links and controls, required for the pilot to operate the aircraft safely and efficiently. It does not include model aircraft or rockets such as those which are radio controlled and used only for hobby or recreational purposes. (49 USC 40101 Note; 14 CFR 107.3)

The superintendent or designee may grant permission to District employees and students for the use of drones only if the planned activity supports instructional, co-curricular, or operational purposes. Such uses may include, but are not limited to, instruction in science, technology, engineering, and math (STEM), the arts, or other subjects; maintenance of grounds and facilities; and campus security. When used for instructional purposes, there shall be a clear and articulable connection between drone technology and the course curriculum. Students shall only operate a drone on or over District property under the supervision of a District employee as part of an authorized activity.

The superintendent or designee may grant permission to other persons or entities under terms and conditions to be specified in a memorandum of understanding.

According to FAA guidance, Educational Use of Unmanned Aircraft Systems (UAS), student use of drones as a component of a course most closely reflects a "hobby or recreational use" and thus, while still subject to rules related to safe operation, students are not required to obtain FAA authorization. However, because a teacher receives compensation, his/her use is not "hobby or recreational" and thus he/she is required to obtain the appropriate Certificate of Waiver or Authorization or an exemption from the FAA.

Any person or entity requesting to operate a drone on or over District property, including a District employee, shall provide a description of the type of operation requested, flight location, date and time of the planned flight, anticipated duration, and whether photos and/or video will be taken. As applicable, the applicant shall also present a copy of his/her Certificate of Waiver or Authorization or exemption issued by the Federal Aviation Administration.

Any person or entity, other than a District employee or student, who is requesting or operating a drone on or over District property shall agree to hold the District harmless from any claims of harm to individuals or property resulting from the operation of the drone and provide proof of adequate liability insurance covering such use.

In determining whether to grant permission for the requested use of a drone, the superintendent

or designee shall consider the intended purpose of the activity and its potential impact on safety, security, and privacy. The decision of the superintendent or designee shall be final.

Any person or entity requesting to operate a drone on or over District property, including a District employee, authorized to use a drone on District property shall sign an acknowledgment that he/she understands and will comply with the terms and conditions of the District's policy, any Federal Notice to Airmen including but not limited to notice 4/3635, federal law and regulations, state law, and any local ordinances related to the use of drones.

When any use of drones is authorized, the superintendent or designee shall notify the drone operator of the following conditions:

1. The operator is responsible for complying with applicable federal, state, and/or local laws and regulations, including federal safety regulations pursuant to 14 CFR 107.15-107.51 which include, but are not limited to, requirements that the drone not be flown at night, above 400 feet in altitude, or over any people unless they are in a covered structure or stationary vehicle. The operator shall maintain the visual line of sight with the drone at all times.
2. The drone shall be kept away from any area reasonably considered private, including, but not limited to, restrooms, locker rooms, and individual homes.
3. The District reserves the right to rescind the authorization for use of drones at any time.

The superintendent or designee may remove any person engaged in unauthorized drone use on District property and/or may confiscate the drone. He/she may also shut down the operation of any authorized drone use whenever the operator fails to comply with the terms of the authorization or the use interferes with District activity, creates electronic interference, or poses unacceptable risks to individuals or property.

Any student or staff member violating this policy shall be subject to disciplinary action in accordance with District policies and procedures.

Legal Reference:

UNITED STATES CODE, TITLE 49

40101 Note Unmanned aircraft systems

CODE OF FEDERAL REGULATIONS, TITLE 14

107.1-107.205 Small unmanned aircraft systems, especially:

107.12 Requirement for a remote pilot certificate with a small UAS rating

107.15-107.51 Operating rules; safety

107.53-107.79 Remote pilot certification

Management Resources:

FEDERAL AVIATION ADMINISTRATION PUBLICATIONS

Educational Use of Unmanned Aircraft Systems (UAS), Memorandum, May 4, 2016

WEB SITES

Federal Aviation Administration: <http://www.faa.gov/uas>

Board of Trustees

Approved: TBD

B



## Business and Noninstructional Operations

EXHIBIT H

The Board of Trustees strongly supports a risk management program that protects District resources and promotes the safety of students, staff and the public.

The superintendent or designee shall establish a risk management program that uses effective safety and loss control practices. The District shall strive to keep its liability at a minimum and its insurance premiums as low as possible while maintaining adequate protection. To determine the most economical means of insuring the District consistent with required services, the superintendent or designee shall annually review the District's options for obtaining coverage, including qualified insurance agents, a joint powers agency, self-insurance or a combination of these means.

The Board reserves the right to remove an insurance agent-of-record or a participating agent whenever, in the judgment of the Board, such action becomes desirable for the best interests of the District.

To attempt to minimize the District's exposure to liability, the Board shall adopt clear policies related to discrimination, harassment, safety procedures, and the timely handling of claims. The superintendent or designee shall ensure that these policies and related procedures are enforced fairly and consistently.

## Legal Reference:

## EDUCATION CODE

17029.5 Contract funding; board liability

17565-17592 Board duties re property maintenance and control

32350 Liability on equipment loaned to district

35162 Power to sue, be sued, hold and convey property

35200-35214 Liabilities, especially:

35208 Liability insurance

35211 Driver training civil liability insurance

35213 Reimbursement for loss, destruction or damage of personal property

35214 Liability self-insurance

35331 Medical or hospital service for students on field trip

39837 Transportation of pupils to places of summer employment

41021 Requirement for employees' indemnity bonds

44873 Qualifications for physician (liability coverage)

49470-49474 District medical services and insurance

## GOVERNMENT CODE

820.9 Board members not vicariously liable for injuries caused by district

989-991.2 Local public entity insurance

## LABOR CODE

3200-4855 Workers' compensation

Board of Trustees

Approved: TBD

B

### Community Relations

The Board of Trustees recognizes that volunteer assistance in schools can enrich the educational program, increase supervision of students, and contribute to school safety while strengthening the schools' relationships with the community. The Board encourages parents/guardians and other members of the community to share their time, knowledge, and abilities with students.

The superintendent or designee shall develop and implement a plan for recruiting, screening, and placing volunteers, including strategies for reaching underrepresented groups of parents/guardians and community members. He/she may also recruit community members to serve as mentors to students and/or make appropriate referrals to community organizations.

The Board prohibits harassment of any volunteer on the basis of race, religious creed, color, national origin, ancestry, physical disability, mental disability, medical condition, genetic information, marital status, sex, gender, gender identity, gender expression, age, sexual orientation, or military and veteran status. (Government Code 12940)

As appropriate, the superintendent or designee shall provide volunteers with information about school goals, programs, and practices and an orientation or other training related to their specific responsibilities. Employees who supervise volunteers shall ensure that volunteers are assigned meaningful responsibilities that utilize their skills and expertise and maximize their contribution to the educational program.

Volunteer work shall be limited to those projects that do not replace the normal duties of classified staff. The Board nevertheless encourages volunteers to work on short-term projects to the extent that they enhance the classroom or school and comply with employee negotiated agreements.

The superintendent or designee shall establish procedures for determining whether volunteers possess the qualifications, if any, required by law and administrative regulation for the types of duties they will perform.

Volunteers shall act in accordance with district policies, regulations, and school rules. The superintendent or designee shall be responsible for investigating and resolving complaints regarding volunteers.

The Board encourages principals to develop a means for recognizing the contributions of each school's volunteers.

The superintendent or designee shall periodically report to the Board regarding the district's volunteer assistance program.

### Workers' Compensation Insurance

The Board desires to provide a safe environment for volunteers and minimize the district's exposure to liability.

Upon the adoption of a resolution by the Board, volunteers shall be entitled to workers' compensation benefits for any injury sustained while engaged in the performance of service for the district. (Labor Code 3364.5)

Legal Reference:

EDUCATION CODE

8482-8484.6 After School Education and Safety program  
8484.7-8484.9 21st Century Community Learning Center program  
35021 Volunteer aides  
35021.1 Automated records check  
35021.3 Registry of volunteers for before/after school programs  
44010 Sex offense; definition  
44814-44815 Supervision of students during lunch and other nutrition periods  
45125 Fingerprinting requirements  
45125.01 Interagency agreements for criminal record information  
45340-45349 Instructional aides  
45360-45367 Teacher aides  
48981 Parental notifications  
49024 Activity Supervisor Clearance Certificate  
49406 Examination for tuberculosis

GOVERNMENT CODE

3543.5 Prohibited interference with employees' rights  
12940 Prohibited discrimination and harassment

HEALTH AND SAFETY CODE

1596.7995 Immunization requirements for volunteers in child care center or preschool  
1596.871 Fingerprints of individuals in contact with child day care facility clients

LABOR CODE

1720.4 Public works; exclusion of volunteers from prevailing wage law  
3352 Workers' compensation; definitions  
3364.5 Authority to provide workers' compensation insurance for volunteers

PENAL CODE

290 Registration of sex offenders  
290.4 Information re: sex offenders  
290.95 Disclosure by person required to register as sex offender  
626.81 Sex offender; permission to volunteer at school

CODE OF REGULATIONS, TITLE 22

101170 Criminal record clearance  
101216 Health screening, volunteers in child care centers

PUBLIC EMPLOYMENT RELATIONS BOARD DECISIONS  
Whisman Elementary School District, (1991) PERB Decision No. 868

Management Resources:

WEB SITES

CSBA: <http://www.csba.org>

California Department of Education, Parents/Family and Community:

<http://www.cde.ca.gov/ls/pf>

California Department of Justice, Megan's Law: <http://www.meganslaw.ca.gov>

California Parent Teacher Association: <http://www.capta.org>

Commission on Teacher Credentialing: <http://www.ctc.ca.gov>

Board of Trustees

Approved: TBD

B

Students

The Board of Trustees desires to enhance student learning by striving to provide an environment where students and staff can feel safe and secure and can take pride in their school. To that end, the superintendent or designee shall develop strategies for preventing graffiti and vandalism on school grounds, including collaborating with local law enforcement and city and county officials, as appropriate, to help develop a coordinated response to graffiti and vandalism in the community.

Students and staff are encouraged to report any graffiti or vandalism to the principal or designee for investigation. The principal or designee shall determine whether the incident necessitates an investigation pursuant to the District's sexual harassment, hate-motivated behavior, or nondiscrimination grievance procedure.

As appropriate, the principal or designee may contact local law enforcement in instances when the graffiti is repetitive, identifies particular targets or groups, identifies the perpetrator, and/or contains incitements to violence, threats, or intimidation. Photographs or other evidence of the vandalism or graffiti shall be preserved as necessary for investigation by the District or law enforcement and as evidence in any District disciplinary proceedings.

The principal or designee shall ensure that graffiti on school grounds is removed and covered as soon as possible, and if practicable before the beginning of the school day.

The Board of Trustees shall seek full restitution from any individual or the parents/guardian of minors who commit any act of vandalism in the amount of the damage, including direct and indirect costs.

Vandalism includes negligent, willful or unlawful damaging of any District-owned real or personal property. The student and the parents/guardian having custody or control of a minor who commits an act of vandalism will be held liable for that act as indicated in Education Code 48904 and Civil Code 1714.1. After affording the student his/her due process rights, the District may withhold the diploma and transcript of the student until full payment for damages has been provided in accordance with Section 48904 of the Education Code. Any student who commits an act of vandalism shall also be subject to disciplinary action as indicated in Section 48900 of the Education Code.

Legal Reference:

EDUCATION CODE

48900 Grounds for suspension or expulsion

48904 Willful misconduct, limit of liability of parent or guardian

48904.3 Withholding grades, diplomas, or transcripts of pupils causing property damage or injury

CIVIL CODE

51.7 Right to be free from violence

52.1 Discrimination liability

1714.1 Liability of parent or guardian for act of willful misconduct by a minor

GOVERNMENT CODE

53069.5 Reward for information

PENAL CODE

594.1 Aerosol containers of paint

594.2 Intent to commit vandalism or graffiti

594.6 Vandalism or graffiti, community service

640.5 Graffiti; facilities or vehicles of governmental entity

640.6 Graffiti

CODE OF REGULATIONS, TITLE 5

305 Student responsible for care of property

Management Resources:

WEB SITES

CSBA: <http://www.csba.org>

California Department of Education: <http://www.cde.ca.gov>

Board of Trustees

July 10, 1980

Reviewed: January 20, 1987

Revised: February 8, 1990

Revised: August 1993

Revised: March 2005

A

Revised: TBD

B

### Community Relations

The Board of Trustees believes that it is important for parents/guardians and community members to take an active interest in the issues affecting District schools and students. Therefore, the Board encourages interested parents/guardians and community members to visit the schools and participate in the educational program.

To ensure the safety of students and staff and minimize interruption of the instructional program, the superintendent or designee shall establish procedures which facilitate visits during regular school days. Visits during school hours should be arranged with the principal or designee. When a visit involves a conference with a teacher or the principal, an appointment should be scheduled during noninstructional time.

Any person who is not a student or staff member shall register immediately upon entering any school building or grounds when school is in session.

The principal or designee may provide a visible means of identification for all individuals who are not students or staff members while on school premises.

No electronic listening or recording device may be used by any person in a classroom without the teacher's and principal's permission. (Education Code 51512)

The Board encourages all individuals to assist in maintaining a safe and secure school environment by behaving in an orderly manner while on school grounds and by utilizing the District's complaint processes if they have concerns with any District program or employee. In accordance with Penal Code 626.7, the principal or designee may request that any individual who is causing a disruption, including exhibiting volatile, hostile, aggressive, or offensive behavior, immediately leave school grounds.

### Presence of Sex Offender on Campus

Any person who is required to register as a sex offender pursuant to Penal Code 290, including a parent/guardian of a District student, shall request written permission from the principal before entering the school campus or grounds. As necessary, the principal shall consult with local law enforcement authorities before allowing the presence of any such person at school or other school activity. The principal also shall report to the superintendent or designee anytime he/she gives such written permission.

The principal shall indicate on the written permission the date(s) and times for which permission has been granted. (Penal Code 626.81)

### Legal Reference:

#### EDUCATION CODE

32210 Willful disturbance of public school or meeting

- 32211 Threatened disruption or interference with classes; misdemeanor
- 32212 Classroom interruptions
- 35160 Authority of governing boards
- 35292 Visits to schools (board members)
- 49091.10 Parental right to inspect instructional materials and observe school activities
- 51101 Parent Rights Act of 2002
- 51512 Prohibited use of electronic listening or recording device

EVIDENCE CODE

- 1070 Refusal to disclose news source

LABOR CODE

- 230.8 Discharge or discrimination for taking time off to participate in child's educational activities

PENAL CODE

- 290 Sex offenders
- 626-626.10 Schools
- 626.81 Misdemeanor for registered sex offender to come onto school grounds
- 627-627.10 Access to school premises, especially:
  - 627.1 Definitions
  - 627.2 Necessity of registration by outsider
  - 627.7 Misdemeanors; punishment

COURT DECISIONS

- Reeves v. Rocklin Unified School District, (2003) 109 Cal.App.4th 652

ATTORNEY GENERAL OPINIONS

- 95 Ops.Cal.Atty.Gen. 509 (1996)

Board of Trustees

July 9, 1790

February 10, 1972

Revised: November 13, 1989

Reviewed: February 1993

Revised May 2004

A

Revised: TBD

B



### Business and Noninstructional Operations

The Board of Trustees recognizes its responsibility to enter into contracts on behalf of the District for the acquisition of equipment, supplies, services, and other resources necessary for the achievement of district goals. In exercising this authority to enter into a contract, the Board of Trustees shall ensure that the District's interest is protected and that the terms of the contract conform to applicable legal standards, including the bidding requirements in Public Contract Code 20111.

The Board of Trustees may, by a majority vote, delegate to the superintendent or designee the authority to enter into contracts on behalf of the District. To be valid or to constitute an enforceable obligation against the District, all such contracts must be approved and/or ratified by the Board of Trustees.

Every contract entered into on behalf of the District shall be made available for public inspection, except when the law prohibits disclosure. No contract shall prohibit a district employee from disparaging the goods or services of any contracting party.

### Contracts for Non-nutritious Foods or Beverages

The District shall not enter into or renew a contract for the sale of foods or beverages that do not meet applicable nutritional standards specified in Education Code 49431-49431.7, 5 CCR 15500-15501 or 15575-15578, or 7 CFR 210.11 or 220.12, unless the contract specifies that such sale will occur off campus or outside the time restriction specified in the applicable law.

Before the District enters into or renews a contract that grants exclusive or nonexclusive advertising or sale of carbonated beverages, non-nutritious beverages, or non-nutritious foods as defined in law, the Board of Trustees shall ensure that the District has sufficient internal controls in place to protect the integrity of public funds and to ensure that funds raised as a result of the contract benefit public education. (Education Code 35182.5)

The superintendent or designee shall develop the District's internal control procedures to protect the integrity of public funds. Such internal controls may include, but not be limited to, the following:

1. Procedures that produce accurate and reliable financial statements and, at the same time, safeguard the assets, financial resources, and integrity of every employee responsible for handling money or property. Control systems shall be systematically evaluated and revised to keep pace with the changing responsibilities of management.
2. Procedures to ensure that District personnel do not handle cash or product at the school site. The contract shall specify that the vendor stock the machines and shall provide cash accounting, along with a check, for District proceeds directly to the controller's office.

Any contract for the sale or advertisement of non-nutritious foods or carbonated or non-

nutritious beverages shall be entered into on a competitive bid basis pursuant to Public Contract Code 20111 or through the issuance of a Request for Proposal. (Education Code 35182.5)

~~The Board of Trustees shall hold an annual public hearing to review and discuss all existing and potential contracts for the sale of foods and beverages on campus, including those sold as full meals or through competitive sales, fundraisers, or vending machines. The Board of Trustees shall hold a public hearing for any contract not discussed at the annual public hearing. (Education Code 35182.5)~~

The Board shall not enter into or renew any contract that grants exclusive or nonexclusive advertising or sale of carbonated beverages, non-nutritious beverages, or non-nutritious foods until parents/guardians, students, and members of the public have had an opportunity to comment on the contract at a public hearing held during a regularly scheduled Board meeting. The Board shall clearly, and in a manner recognizable to the general public, identify in the agenda the contract to be discussed at the meeting. (Education Code 35182.5.)

The public hearing shall include, but not be limited to, a discussion of the nutritional value of foods and beverages sold within the District; the availability of fresh fruit, vegetables, and grains in school meals and snacks, including locally grown and organic produce; the amount of fat, sugar, and additives in the foods and beverages discussed; and barriers to student participation in school breakfast and lunch programs. (Education Code 35182.5)

The contract shall be accessible to the public and may not include a confidentiality clause that would prevent the District or a District school from making any part of the contract public. (Education Code 35182.5)

#### Contracts for Electronic Products or Services

The Board of Trustees shall not enter into a contract for electronic products or services that requires the dissemination of advertising to students, unless the Board of Trustees (Education Code 35182.5):

1. Enters into the contract at a noticed, public hearing of the Board of Trustees.
2. Makes a finding that the electronic product or service is or would be an integral component of the education of students.
3. Makes a finding that the District cannot afford to provide the electronic product or service unless it contracts to permit dissemination of advertising to students.
4. As part of the District's normal, ongoing communication to parents/guardians, provides written notice that the advertising will be used in the classroom or other learning center.
5. Offers parents/guardians the opportunity to request in writing that their child not be exposed to the program that contains the advertising. A request shall be honored for the

school year in which it is submitted, or longer if specified, but may be withdrawn by the parents/guardians at any time.

### Contracts for Digital Storage and Maintenance of Student Records

The District may enter into or renew a contract with a third party for the purpose of providing services, including cloud-based services, for the digital storage, management, and retrieval of student records and/or to provide digital educational software that authorizes a third-party provider of digital educational software to access, store, and use student records. For these purposes, student records include any information maintained by the District that is directly related to a student and any information acquired directly from the student through the use of instructional software or applications assigned to the student by a teacher or other District employee, and do not include de-identified information. (Education Code 49073.1)

Any such contract shall contain all of the following: (Education Code 49073.1)

1. A statement that student records continue to be the property of and under the control of the District
2. If applicable, a description of the means by which students may retain possession and control of their own student-generated content, as defined in Education Code 49073.1, including options by which a student may transfer student-generated content to a personal account
3. A prohibition against the third party using any information in the student record for any purpose other than those required or specifically permitted by the contract
4. A description of the procedures by which a parent/guardian or a student age 18 years or older may review personally identifiable information in the student's records and correct erroneous information
5. A description of the actions the third party will take, including the designation and training of responsible individuals, to ensure the security and confidentiality of student records
6. A description of the procedures for notifying the affected parent/guardian, or the affected student if age 18 years or older, in the event of an unauthorized disclosure of the student's records
7. A certification that a student's records shall not be retained or available to the third party upon completion of the terms of the contract and a description of how that certification will be enforced, except that these requirements shall not apply to student-generated content if the student chooses to establish or maintain an account with the third party for the purpose of storing that content

8. A description of how the District and the third party will jointly ensure compliance with the federal Family Educational Rights and Privacy Act, 20 USC 1232g

9. A prohibition against the third party using personally identifiable information in student records to engage in targeted advertising

Legal Reference:

EDUCATION CODE

200-262.4 Prohibition of discrimination on the basis of sex

14505 Provisions required in contracts for audits

17250.10-17250.55 Design-build contracts

17595-17606 Contracts

35182.5 Contract prohibitions

45103.1 Personal services contracts

45103.5 Contracts for management consulting service related to food service

49073.1 Contract requirements for digital storage, maintenance and retrieval of student records

49431-49431.7 Nutritional standards

CODE OF CIVIL PROCEDURE

685.010 Rate of interest

GOVERNMENT CODE

12990 Nondiscrimination and compliance employment programs

53260 Contract provision re maximum cash settlement

53262 Ratification of contracts with administrative officers

LABOR CODE

1775 Penalties for violations

1810-1813 Working hours

PUBLIC CONTRACT CODE

4100-4114 Subletting and subcontracting fair practices

7104 Contracts for excavations; discovery of hazardous waste

7106 Noncollusion affidavit

20111 Contracts over \$50,000; contracts for construction; award to lowest responsible bidder

20104.50 Construction Progress Payments

22300 Performance retentions

CODE OF REGULATIONS, TITLE 5

15500 Food sales by student organizations

15501 Sales in high schools and junior high schools

15575-15578 Food and beverage requirements outside of the federal school meal programs

UNITED STATES CODE, TITLE 20

1232g Family Educational Rights and Privacy Act  
1681-1688 Title IX, discrimination

CODE OF FEDERAL REGULATIONS, TITLE 7

210.1-210.31 National School Lunch Program  
220.1-220.21 National School Breakfast Program

Management Resources:

CSBA PUBLICATIONS

Student Wellness: A Healthy Food and Physical Activity Policy Resource Guide, rev. 2005

WEB SITES

CSBA: <http://www.csba.org>

California Association of School Business Officials: <http://www.casbo.org>

Board of Trustees

August 7, 1986

Reviewed: November 13, 1989

Revised: February 1993

Revised: February 7, 2019

Revised: TBD

B

A G R E E M E N T

THIS AGREEMENT, dated for purposes of identification only this 6  
day of November, 2019, is made and entered into by and between the

CITY OF ANAHEIM, a municipal corporation,  
hereinafter referred to as "ANAHEIM,"

A  
N  
D

Anaheim Union High School District  
\_\_\_\_\_, a \_\_\_\_\_,  
hereinafter referred to as "PRIVATE PARTY."

WITNESSETH

WHEREAS, pursuant to its powers as a charter city under the provisions of Article XI, Section 5 of the California Constitution, as well as the express provisions of California Government Code Section 53069.8, the ANAHEIM City Council is authorized to contract on behalf of the Chief of Police to provide supplemental law enforcement services to private individuals or private entities to preserve the peace at special events or occurrences that happen on an occasional basis; and

WHEREAS, ANAHEIM desires to enter into a contract to provide supplemental law enforcement services to PRIVATE PARTY in accordance with the terms and conditions set forth below.

NOW, THEREFORE, FOR AND IN CONSIDERATION OF THE MUTUAL PROMISES, COVENANTS AND CONDITIONS HEREIN CONTAINED, THE PARTIES HERETO AGREE AS FOLLOWS:

1. SUPPLEMENTAL LAW ENFORCEMENT SERVICES

ANAHEIM shall provide to PRIVATE PARTY supplement law enforcement services as described in Exhibit "A" attached hereto and incorporated herein by reference.

///

2. REIMBURSEMENT

PRIVATE PARTY shall reimburse ANAHEIM for the actual costs of providing the supplemental law enforcement services in accordance with the rates set forth in Exhibit "B" attached hereto and incorporated herein by reference. The rates set forth in Exhibit "B" are subject to change to reflect adjustment to salaries paid to ANAHEIM personnel.

No extra supplemental law enforcement services beyond the scope of this Agreement shall be provided by ANAHEIM, unless such extra services shall be authorized in writing by the ANAHEIM Chief of Police or his designee.

PRIVATE PARTY agrees to pay ANAHEIM for the supplemental law enforcement services within thirty (30) days after submission of a statement from ANAHEIM describing such supplemental law enforcement services.

3. INDEMNIFICATION

PRIVATE PARTY agrees to indemnify, defend (at ANAHEIM's option) and hold harmless ANAHEIM, its officers, agents, employees, representatives and volunteers from and against any and all claims, demands, defense costs, actions, liability, or consequential damages of any kind or nature arising out of or in connection with PRIVATE PARTY's (or PRIVATE PARTY's subcontractors, if any) performance or failure to perform, under the terms of this Agreement, except those which arise out of the sole negligence of ANAHEIM.

4. INSURANCE

Without limiting ANAHEIM's right to indemnification, it is agreed that PRIVATE PARTY shall secure prior to commencing any activities under this Agreement, and maintain during the term of this Agreement, insurance coverage as follows:

Comprehensive General Liability Insurance, or Commercial General Liability Insurance, including coverage for Premises and Operations, Contractual Liability, Personal Injury Liability, Products/Completed Operations Liability, Broad-Form Property Damage (if applicable) and Independent Contractors' Liability (if applicable), in an amount of not less than

///

One Million Dollars (\$1,000,000.00) per occurrence, combined single limit, written on an occurrence form.

ANAHEIM's Risk Manager is hereby authorized to reduce the requirements set forth above in the event he determines that such reduction is in ANAHEIM's best interest. In addition, these requirements may be satisfied by PRIVATE PARTY'S submission of documentation that it is self insured for the amounts required by this Agreement.

Each insurance policy required by this Agreement shall contain the following clauses:

"This insurance shall not be cancelled, limited in scope or coverage, or non-renewed until after thirty (30) days' prior written notice has been given to the City Clerk, City of Anaheim, 200 S. Anaheim Blvd., Anaheim, CA 92805."

"It is agreed that any insurance maintained by the City of Anaheim shall apply in excess of and not contribute with insurance provided by this policy."

Each insurance policy required by this Agreement, excepting policies for workers' compensation and professional liability, shall contain the following clause:

"The City of Anaheim, its officers, agents, employees, representatives and volunteers are added as additional insureds as respects operations and activities of, or on behalf of the named insured, performed under contract with the City of Anaheim."

Prior to commencing any work under this Agreement, PRIVATE PARTY shall deliver to ANAHEIM insurance certificates confirming the existence of the insurance required by this Agreement, and including the applicable clauses referenced above. Also, within thirty (30) days of the execution date of this Agreement, PRIVATE PARTY shall provide to ANAHEIM endorsements to the above-required policies, which add to these policies the applicable clauses referenced above. Said endorsements shall be signed by an authorized representative of the insurance company and shall include the signator's company affiliation and title. Should it be deemed necessary by ANAHEIM, it shall be PRIVATE PARTY's



responsibility to see that ANAHEIM receives documentation acceptable to ANAHEIM which substantiates that the individual signing said endorsements is indeed authorized to do so by the insurance company. Also, ANAHEIM has the right to demand, and to receive within a reasonable time period, copies of any insurance policies required under this Agreement.

In addition to any other remedies ANAHEIM may have if PRIVATE PARTY fails to provide or maintain any insurance policies or policy endorsements to the extent and within the time herein required, ANAHEIM may, at its sole option:

- A. Decline to provide supplemental law enforcement services under the Agreement or modify the services being provided; or
- B. Terminate this Agreement.

Exercise of any of the above remedies, however, is an alternative to other remedies ANAHEIM may have and is not the exclusive remedy for PRIVATE PARTY's failure to maintain insurance or secure appropriate endorsements.

Nothing herein contained shall be construed as limiting in any way the extent to which PRIVATE PARTY may be held responsible for payments of damages to persons or property resulting from PRIVATE PARTY's or its subcontractor's acts or omissions in related to this Agreement.

5. ENTIRE AGREEMENT

This writing constitutes the entire agreement between the parties with respect to the subject matter hereof, and supersedes all oral or written representations or written agreements which may have been entered into between the parties. No modification or revision shall be of any force or effect, unless the same is in writing and executed by the parties hereto.

If any provision of this Agreement shall be held invalid, such invalidity shall not affect the other provisions hereof, and to this extent, the provisions of this Agreement are intended to be and shall be deemed severable. The parties shall agree, if reasonably practicable, upon provisions which are equivalent from an economic point of view to replace any provision which is determined to be invalid.

6. ASSIGNMENT

Neither PRIVATE PARTY nor ANAHEIM may assign or transfer this Agreement, or any part thereof, without the written consent of the other party.

7. GOVERNING LAW

This Agreement shall be governed by the laws of the State of California. If any portion of this Agreement is held invalid under any applicable statute or rule of law, then such portion only shall be deemed invalid.

8. NO WAIVER

No waiver or failure to exercise any right, option or privilege under the terms of this Agreement on any occasion shall be construed to be a waiver of any other right, option or privilege on any other occasion.

9. TERMINATION

Either ANAHEIM or PRIVATE PARTY may terminate this Agreement upon giving the other party at least seven (7) days' prior written notice.

10. NO THIRD PARTY RIGHTS

The parties intend not to create rights in, or to grant remedies to, any third party as a beneficiary of this Agreement or of any duty, covenant, obligation or undertaking established herein.

11. UNCONTROLLABLE FORCE (FORCE MAJEURE)

No party shall be considered to be in default in the performance of any of its obligations under this Agreement (other than obligations to make payments for services rendered pursuant to this Agreement) when a failure of performance shall be due to uncontrollable force. The term "uncontrollable force" shall mean any cause beyond the control of the party unable to perform such obligations, including, but not limited to, failure of or threat of failure of facilities, flood, earthquake, storm, drought, fire, pestilence, lightning and other natural catastrophes, epidemic, war, riot, civil disturbance or disobedience, strike, labor dispute, labor or material shortage, sabotage, government priorities, restraint by court order or public authority and action

or non-action by or inability to obtain the necessary authorization or approvals from any governmental agency or authority, which by the exercise of due diligence such party could not reasonably have been expected to avoid and which by exercise of due diligence has been unable to overcome.

12. NOTICES

Notices and communication concerning this Agreement shall be sent to the following addresses:

ANAHEIM  
City of Anaheim  
Attention: City Clerk  
200 S. Anaheim Boulevard  
Anaheim, CA 92805

PRIVATE PARTY  
Anaheim Union High School District  
Attention: Lynn Nakayama  
501 N. Crescent Way  
ANAHEIM, CA 92801

With copy to:

Anaheim Police Department  
Attn: Traffic Bureau Commander  
425 S. Harbor Boulevard  
Anaheim, CA 92805

Either party may, by notice to the other party, change the address specified above. Service of notice or communication shall be complete, if personally served, when received at the designated address, or five (5) days after deposit of said notice or communication in the U.S. mail.

13. AUTHORITY AND EFFECTIVE DATE

PRIVATE PARTY and PRIVATE PARTY's signators represent that the signators hold the positions set forth below their signatures and are authorized to execute this Agreement on behalf of PRIVATE PARTY and to bind PRIVATE PARTY hereto.

The effective date of this Agreement shall be the latest date of execution hereinafter set forth opposite the names of the signators hereto. In the event PRIVATE PARTY fails to set forth a date of execution opposite the name(s) of PRIVATE PARTY's signator(s), PRIVATE PARTY hereby authorizes ANAHEIM, by and through its representative, to insert the

date of execution by PRIVATE PARTY's signator(s) as the date said Agreement, as executed by PRIVATE PARTY, is received by ANAHEIM.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed on the dates hereinafter respectively set forth.

CITY OF ANAHEIM,  
a municipal corporation

DATE OF EXECUTION:  
\_\_\_\_\_

By: \_\_\_\_\_  
Chris Zapata  
City Manager

“ANAHEIM”

ATTEST:

By: \_\_\_\_\_  
Theresa Bass  
City Clerk

Anaheim Union High School District  
a nonprofit 501(c)(3) organization

DATE OF EXECUTION:  
\_\_\_\_\_

By: \_\_\_\_\_  
Printed Name: Jennifer Root  
\_\_\_\_\_

Title: Assistant Superintendent, Business  
\_\_\_\_\_

“PRIVATE PARTY”

APPROVED AS TO FORM:  
Robert Fabela, City Attorney

By: \_\_\_\_\_  
Kristin A. Pelletier  
Sr. Assistant City Attorney

Dated: \_\_\_\_\_  
129816

EXHIBIT "A"  
CITY OF ANAHEIM

REQUEST FOR SUPPLEMENTAL LAW ENFORCEMENT SERVICES

1. Name and address of party to be billed: Anaheim Union High School District  
501 N. Crescent Way, Anaheim, CA 92801  
Phone Number: 714/999-2189
2. Type of activity: District Band Review
3. Exact location of activity: Glover Stadium  
Nearest Intersection: Harbor Blvd. & La Palma Avenue
4. Date of requested service: 11/6/19 Number of hours requested: 5  
Time requested: From 4:30pm To 9:30pm (3 hours minimum)
5. Anticipated attendance: 3,000
6. Purpose for supplemental law enforcement services: (Pedestrian control, Vehicle control, Other)  
Pedestrian & traffic control

Dated: \_\_\_\_\_ Signed: \_\_\_\_\_  
Applicant - Title

**FOR CITY USE ONLY**

ACCEPTED BY: \_\_\_\_\_ DENIED BY: \_\_\_\_\_  
DATE: \_\_\_\_\_

Comments/Special Instructions: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

EXHIBIT "B"

CITY OF ANAHEIM

RATES FOR SUPPLEMENTAL TRAFFIC CONTROL SERVICES

I. HOURLY RATES

P/T Traffic Control Assistant:	\$20.25
F/T Traffic Controller	\$31.75
Traffic Control Supervisor	\$48.25
Police Services Representative (OT)	\$42.00
Police Officer:	\$77.00
Police Sergeant:	\$94.50

The Board of Trustees acts as an agent of the people of the Anaheim Union High School District and recognizes the need for planned, systematic, and effective collaboration, partnerships, and open communication with all students, families/guardians, community members, and other district stakeholders. To achieve these goals, all available techniques and efforts shall be selectively utilized to promote outreach, partnership, and communication of information relating to the plans, programs, challenges and operations of the district. In addition, plans shall be implemented to actively engage the district's internal and external audiences, and whenever appropriate, to involve them in the decision-making process and to seek their input.

1. Governing Principles

- a. The Board, Superintendent, and district faculty and staff shall make every effort to promote an authentic spirit of cooperation between the district, other local governments, community-based organizations, and non-profit organizations, and to encourage the sharing of responsibility for the quality of education. Each district employee has a responsibility for improving relationships, communication, and partnerships between the schools and the community.

2. Governing Practices

- a. Open Communication. An atmosphere shall be maintained to foster open communication between the Board, administration, faculty and staff, parents/guardians, students, and the community as a vital force in the continuing improvement of the district. Definite steps shall be taken to maintain effective and authentic communication within the district, fostering an atmosphere of mutual purpose.
- b. Board Meetings. The Board encourages attendance by all members of the community at meetings of the Board and its committees. Opportunities for public comment shall be available at all such publicly posted meetings. The district complies with the Ralph M. Brown Act, including public posting of Board meetings.
- c. Family and Community Engagement. The Board encourages families/guardians to become actively involved in the Board's work, to monitor progress in implementing the district's strategic plan, and to improve collaboration with all stakeholders. The district supports the establishment of family and engagement teams at each school to promote family and community engagement in school activities.

(cf. 91300 (6020) Parent and Family Engagement)

- d. Students. The Board values the input of students throughout the district and encourages student involvement. Structures will be implemented and maintained



to integrate and solicit the opinions and advice of students in order to strengthen the learning environment.

- e. Community Engagement. The district shall establish and maintain collaboration with local governments, community-based organizations, non-profit organizations, and businesses to increase partnerships and leverage resources for our students, families, and community members. The district will also maintain all modes of communication so that all segments of the community are informed of policies, programs, and goals of the district. To achieve these goals, working with and supported by district staff, principals will be encouraged to assume a leadership role in coordinating community groups to make their schools the center of neighborhood life. In concert, the district shall endeavor to involve the total community in all facets of the district's operations.

- i. A continuing effort shall be made to obtain input from the community about the district, its schools and programs. The district values constructive suggestions regarding its operations, policies and procedures. Some of the ways this input will be obtained include, but are not limited to, town hall meetings, Local Control Accountability Plan (LCAP) meetings, board meetings, surveys, and social media.

- ii. The Board, central administration, and individual schools shall maintain a cooperative working relationship with service agencies in the community committed to the welfare of young people to ensure that individual needs of students are met. The district is committed to partnering with those agencies to reach and provide service to underserved populations in AUHSD.

(cf. 91301 Parent-Teacher Association/Parent-Teacher-Student Association)

(cf. 9301 Advisory Committees)

(cf. 10142 Representatives to Other Agencies and Organizations)

- f. Access to Programs, Services, and Activities

- i. The district shall take appropriate steps to ensure that all members of the AUHSD community will have access to the information, services, and resources provided by the community schools.

- ii. The district shall make reasonable modifications in policies, practices, or procedures when the modifications are necessary to avoid discrimination

unless the district can demonstrate that making the modifications would present an undue financial burden and/or fundamentally alter the nature of the service, program, or activity.

(cf. 8900 Nondiscrimination/Harassment)

(cf. 9701.01 Community Use of School Facilities)

Through this policy the district seeks to:

- a. Collaborate with the community to provide the necessary resources to our students, our families, and the community.
- b. Increase community support and political capital.
- c. Ensure access to the programs, activities and services of the district to all members of the community.

Board of Trustees

Board Approved: TBD

E

TRANSFERS-SCHOOL-OF-CHOICE/INTRADISTRICT

8535.5R

The Board of Trustees desires to provide options that meet the diverse needs, potential and interest of district students and shall annually review enrollment options.

Students who reside within the district boundaries may apply for enrollment in any district school, provided the school is eligible (space, program, status, mandate). The Superintendent or designee shall determine the enrollment capacity of each district school and establish a random unbiased selection process for the admission of students.

Purpose and Intent

The Anaheim Union High School District endorses the neighborhood public school concept. However, the Board recognizes that parents may wish to choose a school of attendance other than the assigned school. The Board of Trustees, therefore, believes that parental choice among a district's public schools should be included as an integral feature of a well-rounded educational environment.

Home school attendance areas are established to optimize use of existing facilities and to avoid crowded conditions. However, requests for ~~School of Choice/Intradistrict~~ Transfers may be made for reasons of personal preference based on the needs of the family or child. No student currently residing within a school's attendance area shall be displaced by another student as a result of the ~~School of Choice or Intradistrict~~ Transfer process (Education Code 35160.5(b)). Once enrolled through an Intradistrict permit, a continuing student shall not have to apply for readmission to that school, for the remainder of the student's continuous enrollment in that school.

SCHOOL OF CHOICE

~~A. Priority Criteria for School Placement~~

~~Anaheim Union High School District students residing in any Board approved home school attendance area shall first be provided the option of attending their neighborhood school. After all children within each school's attendance area have been accommodated, remaining placement requests will be honored according to the following list which represents priority criteria for student placement, until a given school has reached its defined enrollment capacity:~~

- ~~1. Anaheim Union High School District students whose home school has been designated Program Improvement.~~
- ~~2. Anaheim Union High School District students whose home school has been designated Persistently Dangerous, or a student who has been the victim of a violent criminal offense on school grounds\*.~~
- ~~3. Anaheim Union High School District students who are siblings of any student concurrently in attendance and/or whose parent or legal guardian is assigned to that school as his or her primary place of employment.~~
- ~~4. Anaheim Union High School District students who meet the criteria for placement in a district approved educational program not offered at the home school.~~

- ~~5. Anaheim Union High School District students continuing on an interdistrict transfer.~~
- ~~6. All other Anaheim Union High School District students requesting School of Choice transfers.~~

~~\*NOTE: Parents/guardians of students who attend Program Improvement or Persistently Dangerous schools will be notified of that status by the District Office according to No Child Left Behind rules and regulations.~~

~~The parents/guardians of a student who is the victim of a violent criminal offense on school grounds shall be offered, within 10 calendar days of being notified of the incident, an opportunity to transfer to an eligible school. Violent criminal offenses include attempted murder, battery with serious bodily injury, assault with a deadly weapon, rape, sexual battery, robbery, extortion, and hate crimes. A copy of the Violent Crime Victim Report shall be attached to the transfer request.~~

~~B. Selection Procedures:~~

- ~~1. The Superintendent or designee shall identify those schools within the district that may have available capacity for additional students. This determination will be made utilizing state capacity calculations indicating overcrowded schools as those exceeding its state rated capacity.~~
- ~~2. The school requested through a School of Choice transfer application must be qualified for the transfer and have adequate room for additional enrollment.~~
- ~~3. All students who submit applications to the district during the declared open enrollment period shall be eligible for consideration for admission to their school of choice.~~
- ~~4. Enrollment in a selected school of choice shall be determined by government mandates and/or a random and unbiased selection process if the applicant pool exceeds the number of enrollment openings as determined by the state rated capacity calculation. Students who currently reside in a school's attendance area cannot be displaced by School of Choice students. School of Choice applications will be assigned a random number. Spaces at schools will be filled by using a table of random numbers. The process will be completed by the Superintendent or designee and two district directors in a publicly posted meeting to be held in the Board Room of the Anaheim Union High School District. Three community members selected by the Board of Trustees will serve as Process Observers.~~

- ~~5. The Superintendent or designee shall inform all School of Choice transfer applicants by mail as to whether their application was approved, denied or placed on an enrollment waiting list.~~
- ~~6. Applicants who receive approval for their School of Choice transfer must confirm their enrollment with that school upon receipt of their written notification.~~
- ~~7. Those schools determined by the Superintendent to be overcrowded based on state rated capacity figures will not be allowed to accept students on School of Choice, Intradistrict or Interdistrict transfer requests unless otherwise mandated by the government.~~
- ~~8. The open enrollment period is January 4<sup>th</sup> to February 15<sup>th</sup> each school year (or the first business day following those dates should they fall on a weekend or holiday). School of Choice requests may be picked up from the district office beginning January 4<sup>th</sup> of each school year. School of Choice transfer requests received on or before February 15<sup>th</sup> will be afforded an equal opportunity of selection, regardless of their date of receipt. Students not placed at their school of choice may be placed on an enrollment waiting list for the school requested based on the random number assigned in the selection process. If waiting lists are utilized, they will terminate on September 1<sup>st</sup>.~~
- ~~9. School of Choice applications received after the application period but prior to September 1<sup>st</sup> may be approved if space is available at the school requested. If the school of choice is at capacity, the application may be placed on the requested school's waiting list in the order the application was received. If waiting lists are utilized, they will terminate on September 1<sup>st</sup>. The parent or guardian of any student who was not approved for School of Choice or missed the application period, may submit a new request during the next open enrollment period for consideration the following year.~~
- ~~10. Students approved to attend a school utilizing the School of Choice transfer procedures will be entitled to the identical student rights, responsibilities, and expectations as applied to all students living within that school's attendance boundaries. This includes athletic and extra-curricular eligibility requirements in accordance with CIF guidelines, appropriate student behaviors and equal discipline consequences, positive attendance and academic progress~~
- ~~11. Students may apply for a position in a school outside of their specific attendance boundaries, after the open enrollment period, if space is available.~~

~~SCHOOL OF CHOICE TRANSFERS OUTSIDE OF THE OPEN ENROLLMENT PERIOD~~

~~A. Criteria~~

~~Should the need arise during the school year for parents/guardians to transfer their Anaheim Union High School District student/s to a school within the Anaheim Union High School District other than their school of residence, a School of Choice application can be obtained from the district office. Until the transfer request is processed, the student is to continue attending the current school of enrollment until approval/denial is received.~~

~~Intradistrict Transfer approval does not change the home school designation and may be revoked for cause.~~

~~B. Appeal Process:~~

~~A student whose request for a School of Choice transfer, after the enrollment period, which has been denied (except for space availability) may appeal the decision. All appeals shall be in writing and directed to the Superintendent's designee. A response to the appeal shall be made in writing, outlining the conditions or factors related to the final disposition of the transfer appeal request~~

GENERAL INFORMATION

A. The Superintendent or designee may approve a student transfer back to the school of residence at any time during the year upon request by the parent providing that exceptional circumstances exist and space is available.

**B. The Superintendent or designee will set the Intradistrict Transfer application submission period(s) and qualifications to apply. All information will be posted on the Districts website for parents/guardian and students to review.**

C. California Interscholastic Federation (C.I.F.) athletic eligibility rules will apply in all instances. Parents or guardians of student athletes should confer with their high school principal prior to requesting a transfer.

~~D. In the event space is not available for all requests, Program Improvement transfers will be given priority according to lowest economic and academic criteria.~~

~~E. Parents/guardians will be notified in a timely manner of the status of their student's school (Program Improvement and/or Persistently Dangerous).~~

F. School transportation for any student who transfers to an alternate school of attendance shall be the responsibility of the student's parent or guardian unless the transfer was approved under any government program that provides for transportation, and the parent makes such a request.

G. Transfers will not be approved that result in overcrowding at any school.

H. The district reserves the right to authorize the discipline transfer of any student at any time.

INTRADISTRICT TRANSFERS

**Anaheim Union High School District students residing in any Board approved home school attendance area shall first be provided the option of attending their neighborhood school. After all children within each school's attendance area have been accommodated, remaining placement requests will be honored until a given school has reached its defined enrollment capacity:**

**A. The Superintendent or designee shall identify those schools within the district that may have available capacity for additional students. This determination will be made utilizing state capacity calculations indicating overcrowded schools as those exceeding its state rated capacity.**



TRANSFERS-SCHOOL OF CHOICE/INTRADISTRICT

8535.5R

- B. The school requested through an Intradistrict Transfer application must be qualified for the transfer and have adequate room for additional enrollment.
- C. All students who submit applications to the district during the declared Intradistrict period shall be eligible for consideration for admission to their school requested.
- D. The Superintendent or designee shall inform all Intradistrict Transfer applicants as to whether their application was approved, denied or placed on an enrollment waiting list.
- E. Applicants who receive approval for their Intradistrict Transfer must confirm their enrollment with that school upon receipt of their written notification.
- F. Applicants who receive approval for their Intradistrict Transfer are guests of their requested school and must adhere to the following terms of enrollment:
  - 1. Must maintain a 2.0 GPA with no F grades
  - 2. Must maintain positive attendance; the student cannot be deemed Chronically Absent; missing 10% or more of the current school year
  - 3. Must maintain positive behavior expectations as defined by the discipline policy
  - 4. School transportation for any student who transfers shall be the responsibility of the student's parent or guardian
  - 5. Students who do not adhere to the terms of enrollment on an Intradistrict Transfer will be notified in writing of the infraction and intent to revoke the permit. Students may be given an opportunity to improve, however, if the Intradistrict Transfer is revoked, the student will be required to return to their school of residence.
- G. Students whose permit is revoked may not be eligible to apply for another Intradistrict Transfer until the following school year.

NON-REQUIREMENTS TO THE DISTRICT

In implementing the ~~School of Choice~~/Intradistrict Transfer programs, the district is not required to:

- A. Make alterations in the structure or grounds of any schools or make alterations to the arrangement or function of rooms within district schools unless required through government mandates.
- B. Establish and offer any particular program in a school if such program is not offered currently in each school in the District.

- C. Alter or waive any established eligibility criteria for participation in a particular program including age requirements, course prerequisites or required levels of performance.

Legal References:

Education Code

35160.5 Policy Required on Curricular and Extra Curricular Activities 35351

Discrimination

48204 Compulsory Education Law 48980

Notification of Parent or Guardian

No Child Left Behind Act of 2001 Public

Law 107-110

Board of Trustees March  
1994

Revised: July 18, 1996

Revised: September 1997

Revised: February 1999

Revised: February 2000

Revised: January 2001

Revised: August 2003

Revised: June 2010

Revised: December 2011

Revised: December 2016

Revised: Pending Board Approval

E

ANAHEIM UNION HIGH SCHOOL DISTRICT  
 501 N. Crescent Way--P.O. Box 3520  
 Anaheim, CA 92803-3520

EDUCATIONAL CONSULTING AGREEMENT

THIS AGREEMENT is made and entered into this:

5th	November	2019
-----	----------	------

by and between

California Association of Directors of Activities

Independent Contractor, hereinafter referred to as "Consultant" and the Anaheim Union High School District, hereinafter referred to as "District."

WHEREAS the District is in need of special services and advice;

WHEREAS such services and advice are not available at no cost from public agencies;

and

WHEREAS Consultant is specially trained, experienced, and competent to provide the special services and advice required; and

WHEREAS such services are needed on a limited basis.

NOW, THEREFORE, the parties hereto agree as follows:

1. Services to be provided by Consultant:

A day-long, research-based, interactive leadership conference to your student leaders and their peers at local schools. Led by a trained educator with more than 10,000 hours in leadership training experience, Leadership Development Days provide opportunities for middle and high school students to get inspired to change the world and learn the practical skills needed to make those changes.

Site/School:	District Students	Funds (Cost Center):	General Funds
--------------	-------------------	----------------------	---------------

2. List of Other Supportive Staff or Consultants:

No other support staff is required.

3. Consultant shall commence providing services under this AGREEMENT on:

Date: November 14, 2019

and shall diligently perform as specified and complete performance by:

Date: November 14, 2019

Consultant shall perform said services as an independent contractor and not as an employee of the District. Consultant shall be under the control of the District as to the result to be accomplished and not as to the means or manner by which such result is to be accomplished.

4. District shall prepare and furnish the following information to Consultant, upon request, such information as is reasonably necessary to the performance of Consultant to this AGREEMENT:

No other information from the District needed.

5. District shall pay Consultant the maximum amount of

\$2500

for services rendered

to # of people:	100 Students	# hours per day:	7	# of days:	1
-----------------	--------------	------------------	---	------------	---

pursuant to this AGREEMENT. Payment shall be made 15 to 30 days after receipt of invoice. Consultant shall submit an invoice to District.

6. District may at any time for any reason terminate this AGREEMENT. Written notice by the District's superintendent shall be sufficient to stop further performance of services by Consultant. The notice shall be deemed given when received or no later than three (3) days after the day of mailing, whichever is sooner.

7. Consultant agrees to and shall hold harmless and indemnify District, its officers, agents, and employees from every claim or demand and every liability or loss, damage, or expense of any nature whatsoever, which may be incurred by reason of:

- a. Liability for damages for death or bodily injury to person, injury to property, or any other loss, damage, expense sustained by Consultant or any person, firm, or corporation employed by Consultant upon or in connection with the services called for in this AGREEMENT except for liability for damages referred to above which result from the sole negligence or willful misconduct of District, its officers, employees, or agents.
- b. Any injury to or death of persons or damage to property, sustained by any persons, firm, or corporation, including the District, arising out of, or in any way connected with the services covered by this AGREEMENT, whether said injury or damage occurs either on or off school district property, except for liability for damages which result from the sole negligence or willful misconduct of the District, its officers, employees, or agents.

Consultant, at Consultant's expense, cost, and risk, shall defend any and all actions, suits, or other proceedings that may be brought or instituted against the District, its officers, agents, or employees on any such claim, demand, or liability and shall pay or satisfy any judgment/lawsuit reimbursement that may be rendered.

against the District, its officers, agents, or employees in any action suit, or other proceedings as a result thereof.

8. This AGREEMENT is not assignable without written consent of the parties hereto.
9. Consultant and assistants shall comply with all applicable federal, state, and local laws, rules, regulations, and ordinances, including Worker's Compensation.
10. Consultant, if an employee of another public agency, certifies that Consultant shall not receive salary or remuneration, other than vacation pay, as an employee of another public agency for the actual time in which services are actually being performed pursuant to the AGREEMENT.
11. The following is a brief description of what will be achieved by Consultant as a result of this AGREEMENT:

The day-long event utilizes experiential learning activities to unite students and develop lifelong skills. The curriculum is centered around learning effective communication, cultural competencies, connecting to others, individualism vs. collectivism, expanding the leadership base, perseverance, and courage to become the best version of yourself.

12. What are the technical reasons Consultant is being hired as an Independent Contractor rather than an employee?

Led by educators with more than 10,000 hours in leadership training experience, Leadership Development Days provide opportunities for elementary, middle school, and high school students to become inspired and contribute to the betterment of their campus and communities.

List any technical support that will need to be supplied by District:

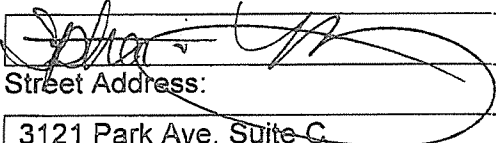
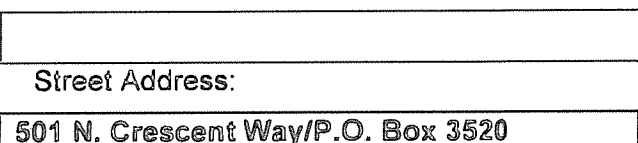
No technical support is needed.

**COMMON-LAW FACTORS**  
**(IRS Revenue Rule 87-41)**

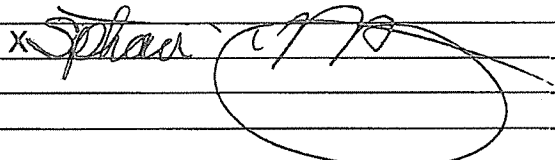
Mark all items that are true for the intended Consultant (if completing on-line, double click the box to mark):

- No Instructions:** The consultant will not be required to follow explicit instructions to accomplish the job.
- No Training:** The consultant will not receive training provided by the employer. The consultant will use independent methods to accomplish the work.
- Work Not Essential to the Employer:** The employer's success or continuation does not depend on the services of the consultant.
- Right to Hire Others:** The consultant is being hired to provide a result and will have the right to hire others for actual work, unless otherwise noted.
- Control of Assistants:** Assistants hired at consultant's discretion; consultant responsible for hiring, supervising, paying of assistants.
- Not a Continuing Relationship:** If frequent, will be at irregular intervals, on call, or whenever work is available.
- Own Work Hours:** Consultant will establish work hours for the job.
- Time to Pursue Other Work:** Since specific hours are not required, consultant may work for other employers simultaneously, unless otherwise noted.
- Job Location:** Consultant controls job location, under district discretion, whether on employer's site or not.
- Order of Work:** Consultant, rather than employer, determines order or sequence of steps in performance of work.
- No Interim Reports:** Only specific pre-determined reports defined in the consulting agreement.
- Basis of Payment:** Consultant paid for services rendered, if applicable (see Agreement #4); total compensation set in advance of starting the job.
- Business Expenses:** Consultant is responsible for incidental or special business expenses.
- Tools and Equipment:** Consultant furnishes the identified tools and equipment needed for the job.
- Significant Investment:** Consultant can perform services without using the employer's facilities. Consultant's investment in own trade is real, essential, and adequate.
- Possible Profit or Loss:** Consultant does these (check valid items):
  - Hires, directs, pays assistants
  - Has equipment, facilities
  - Has a continuing and recurring liability
  - Performs specific jobs for prices agreed-upon in advance
  - Lists services in Business Directory
  - Other (explain) \_\_\_\_\_
- Work for Multiple Employers:** Consultant may perform services for more than one employer simultaneously, unless otherwise noted.
- Services Available to the General Public** (check valid items):
  - Maintains an office
  - Business license
  - Business signs
  - Advertises services
  - Lists services in Business Directory
  - Other (explain) \_\_\_\_\_
- Limited Right to Discharge:** Consultant not subject to termination as long as contract specifications are met, unless otherwise noted (see Agreement #5 and #11).
- No Compensation for Non-Completion:** Responsible for satisfactory completion of job; no compensation for non-completion.

IN WITNESS WHEREOF, the parties hereto have caused this AGREEMENT to be executed:

<b>CONSULTANT:</b>	<b>DISTRICT:</b>
Typed Name of consultant (same as page 1):	
California Association of Directors of Activities	Anaheim Union High School District
Typed Name/Title of Authorized Signatory:	
Stephanie Munoz, Executive Director	Dr. Jaron Fried
Authorized Signature:	
	
Signature of Assistant Superintendent:	
	
Street Address:	
3121 Park Ave, Suite C	501 N. Crescent Way/P.O. Box 3520
City, State, Zip Code	
Soquel, CA 95073	Anaheim, CA 92803-3520
Date:	
10/24/19	

Mark Appropriately:

Independent/Sole Proprietor:	<input checked="" type="checkbox"/> 
Corporation:	<input type="checkbox"/>
Partnership:	<input type="checkbox"/>
Other/Specify:	<input type="checkbox"/>

Social Security Number\* \_\_\_\_\_ or Federal Identification Number\* \_\_\_\_\_

\*Or, initial below:


<input checked="" type="checkbox"/>	I have completed a new IRS Form W-9 that will be submitted directly to AUHSD Accounting.
-------------------------------------	--

Telephone Number:	E-mail Address:
(831) 464-4891	info@cada1.org

*If a company/corporation is being approved, the signature must be that of a responsible person. Typed company/corporation/individual's name must be identical to that on page 1.*

**PRINCIPAL/DISTRICT ADMINISTRATOR:**

Signature of Principal or District Administrator:

Signature: 	Date: 10/24/19
--	----------------

## Memorandum of Understanding

This Memorandum of Understanding is between Anaheim Union High School District (AUHSD) and Laura's House for the purpose of working collaboratively with Laura's House to implement the H.E.A.R.T (Healthy Emotions and Attitudes in Relationships Today) program in AUHSD schools.

Either party with or without cause may terminate this Memorandum of Understanding at any time by issuing a written Notice of Termination (30 days written notice) delivered by email or mail. This agreement is valid for a three-year period from 11/7/19 to 5/31/2022. The terms of this Memorandum can be renegotiated upon mutual agreement by both parties at any time.

### Program Details

The H.E.A.R.T. program offers free educational, one-hour presentations for students to address dating violence. This interactive workshop covers the following topics: healthy relationships, dating violence, recognizing signs of an unhealthy relationship, the cycle of violence, resources and advocacy. The presentation was created and copywritten by Laura's House. The H.E.A.R.T. workshop is offered to middle schools, high schools and colleges throughout Orange County. In addition to the dating violence presentation, Laura's House offers supplemental presentations on topics including: bullying, bystander intervention, healthy communication, conflict resolution, self-esteem and media literacy. These presentations are also provided at no cost.

School faculty and staff can book H.E.A.R.T. presentations online at [www.laurashouse.org/lhteen](http://www.laurashouse.org/lhteen) or by sending an email to [prevention@laurashouse.org](mailto:prevention@laurashouse.org).

### Roles and Responsibilities

The following information illustrates the functions and roles of this Memorandum of Understanding. Laura's House and AUHSD will have the following roles and responsibilities as outlined below.

#### **Laura's House will:**

- Provide H.E.A.R.T. workshops to middle and high schools in AUHSD
- Communicate with school faculty and staff to book H.E.A.R.T. presentations
- Work with Chapman University to collect data about H.E.A.R.T. workshop participants through pre/post tests including: demographic information, knowledge acquisition and comments.
- Chapman University will collect data from schools who are not participating in H.E.A.R.T. in order to conduct an analysis of healthy relationships outcomes with students receiving and not receiving the H.E.A.R.T. workshop.
- Chapman University will provide payment to school-based research coordinators who assist with parental consent for surveys and data collection efforts.
- Facilitate H.E.A.R.T. presentations for middle and high school PTSA's.
- Participate in community meetings to educate faculty, parents and community members about the H.E.A.R.T. program
- Provide the district with details about Laura's House events
- Meet yearly with the district to discuss AUHSD H.E.A.R.T. and other Laura's House presentations, statistics and trends.
- Present at California Healthy Youth Act professional development opportunities.

#### **Anaheim Union High School District will:**


- Provide middle and high schools with details about the H.E.A.R.T.
- Connect Laura's House staff to middle and high school faculty and administration
- Connect Laura's House staff to PTSA/s in middle schools and high schools
- Distribute details about Laura's House events to schools



- Meet yearly with Laura's House staff to discuss AUHSD H.E.A.R.T. and other Laura's House presentation, statistics and trends.
- Provide a research coordinator at schools where data are collected to assist Chapman University with obtaining parental consent for data collection and with data collection efforts

We the undersigned, as authorized representatives of Laura's House and AUHSD do hereby approve this document

\_\_\_\_\_  
Dr. Jaron Fried  
Assistant Superintendent, Ed. Division  
Anaheim Union High School District

  
\_\_\_\_\_  
Margaret Bayston,  
Executive Director  
Laura's House

Date 11/6/19

Date 10/23/19

MEMORANDUM OF UNDERSTANDING  
 BETWEEN ANAHEIM UNION HIGH SCHOOL DISTRICT  
 AND NATIONAL ALLIANCE ON MENTAL ILLNESS ORANGE COUNTY

This MEMORANDUM OF UNDERSTANDING (MOU) is hereby entered into this 1<sup>st</sup> day of April, 2019 between the Anaheim Union High School District, hereinafter referred to as "DISTRICT", and National Alliance on Mental Illness of Orange County (NAMI of Orange County), 1810 E. Seventeenth Street, Santa Ana, CA, hereinafter referred to as "CONSULTANT".

WHEREAS, DISTRICT is authorized by Section 53060 of the California Government Code to contract with and employ any persons for the furnishing of special Services and advice, if such persons are specially trained and experienced and competent to perform the special Services required;

WHEREAS, DISTRICT is in need of such special services and advice; and

WHEREAS, CONSULTANT is specially trained and experienced and competent to perform the special Services required by the DISTRICT, and such services are needed on a limited basis;

NOW, THEREFORE, the parties agree as follows:

1. Services to be provided by Consultant. CONSULTANT shall provide Mental Health classes, programs, presenters, workshops hereinafter referred to as "Services."
2. Term. CONSULTANT shall commence providing Services under this MOU on April 1, 2019 and will diligently perform as required and complete performance by June 30, 2024.
3. Compensation. There is a Zero Dollar cost for Services to the DISTRICT.
4. Expenses. DISTRICT shall not be liable to CONSULTANT for any costs or expenses paid or incurred by CONSULTANT in performing Services for DISTRICT.
5. Independent Consultant. CONSULTANT, in the performance of the Services pursuant to this MOU, shall be and act as an independent contractor. CONSULTANT understands and agrees that it and all of its employees shall not be considered officers, employees or agents of the DISTRICT, and are not entitled to benefits of any kind or nature normally provided employees of the DISTRICT and/or to which DISTRICT'S employees are normally entitled, including, but not limited to, State Unemployment Compensation or Worker's Compensation. CONSULTANT assumes the full responsibility for the acts and/or omissions of its employees or agents as they relate to the Services to be provided under this MOU. CONSULTANT shall assume full responsibility for payment of all federal, state and local taxes or contributions, including unemployment insurance, social security, and income taxes with respect to CONSULTANT'S employees.

6. Materials. CONSULTANT shall furnish, at its own expense, all labor, materials, equipment, supplies and other items necessary to complete the Services to be provided pursuant to this MOU. CONSULTANT'S Services will be performed in accordance with generally and currently accepted principles and practices of its profession.

7. Termination. DISTRICT may, at any time, with or without reason, terminate this MOU and compensate CONSULTANT only for Services satisfactorily rendered to the date of termination. Written notice by DISTRICT shall be sufficient to stop further performance of Services by CONSULTANT. Notice shall be deemed given when received by the CONSULTANT or no later than three (3) days after the day of mailing, whichever is sooner.

DISTRICT may terminate this MOU upon giving of written notice of intention to terminate for cause. Cause shall include: (a) material violation of this MOU by the CONSULTANT; or (b) property damage; or (c) CONSULTANT is adjudged a bankrupt, CONSULTANT makes a general assignment for the benefit of creditors or a receiver is appointed on account of CONSULTANT'S insolvency. Written notice by DISTRICT shall contain the reasons for such intention to terminate and unless within ten (10) days cease and terminate. In the event of such termination, the DISTRICT MAY SECURE THE REQUIRED Services from another consultant. If the cost to the DISTRICT to secure the required Services from another consultant exceeds the cost of providing the Services pursuant to this MOU, the excess cost shall be charged to and collected from the CONSULTANT. The foregoing provisions are in addition to and not a limitation of any other rights or remedies available to DISTRICT. Written notice by DISTRICT shall be deemed given when received by the CONSULTANT, or no later than three (3) days after the day of mailing, whichever is sooner.

8. Hold Harmless. CONSULTANT agrees to and does hereby indemnify, hold harmless and defend the DISTRICT and its governing board, officers, employees and agents from every claim or demand made and every liability, loss, damage or expense, of any nature whatsoever, which may be incurred by reason of:

(a) Liability for damages for: (1) death or bodily injury to person; (2) injury to, loss or theft of property; or (3) any other loss, damage or expense arising out of (1) or (2) above, sustained by the CONSULTANT or any person, firm or corporation employed by the CONSULTANT, either directly or by independent contract, upon or in connection with the Services called for in this MOU, however caused, except for liability for damages referred to above which result from the sole negligence or willful misconduct of the DISTRICT or its officers, employees or agents.

(b) Any injury to or death of any person(s), including the DISTRICT'S officers, employees and agents, or damage to or loss of any property caused by any act, neglect, default, or omission of the CONSULTANT, or any person, firm, or corporation employed by the CONSULTANT, either directly or by independent contract, arising out of, or in any way connected with, the Services covered by this MOU, whether said injury or damage occurs either on or off DISTRICT'S property, except for liability for damages which result from the sole negligence or willful misconduct of the DISTRICT or its officers, employees or agents.

(c) Any liability for damages which may arise from the furnishing or use of any copyrighted or uncopyrighted matter or patented or unpatented invention under this MOU.

9. Insurance. CONSULTANT shall insure CONSULTANT'S activities in connection with the Services under this MOU and agrees to carry insurance to ensure CONSULTANT'S ability to adhere to the indemnification requirements under this MOU.

9.1 CONSULTANT shall, at CONSULTANT'S sole cost and expense, maintain in full force and effect the following insurance coverages from a California licensed insurer with an A, VIII, or better rating from AM Best or an approved self-insurance program, sufficient to cover any claims, damages, liabilities, costs and expenses (including attorney fees) arising out of or in connection with CONSULTANT'S fulfillment of the obligations under this MOU:

a. Comprehensive General Liability Insurance, including bodily injury, property damage and contractual liability with minimum limits set by the DISTRICT. The policy may not contain an exclusion for sexual molestation or abuse coverage.

(1) General Aggregate	\$2,000,000
(2) Each Occurrence	\$1,000,000
(3) Products/Completed Operations	\$1,000,000
(4) Personal and Advertising Injury	\$1,000,000
(5) Damage to Rented Premises	\$50,000
(6) Medical Expense (any one person)	\$5,000

b. Umbrella (excess) liability insurance coverage with a limit of \$3,000,000, unless waived by the DISTRICT. The policy may not contain an exclusion for sexual molestation or abuse coverage.

c. Business Automobile Liability Insurance for owned, scheduled, non-owned, or hired automobiles with a combined single limit not less than \$1,000,000 per occurrence. (Required only if the CONSULTANT drives on behalf of the DISTRICT in the course of performing Services.)

d. Professional Liability Insurance with a limit of \$1,000,000 per occurrence, unless waived by the DISTRICT.

e. Worker's Compensation and Employers Liability Insurance in a form and amount covering CONSULTANT'S full liability under the California Worker's Compensation Insurance and Safety Act and in accordance with applicable state and federal laws. The policy shall be

endorsed with the insurer's waiver of rights of subrogation against the DISTRICT.

It should be expressly understood, however, that the coverage and limits referred to under a., b., c., and d. above shall not in any way limit the liability of the CONSULTANT.

- 9.2 No later than ten (10) days from execution of this MOU by the DISTRICT and CONSULTANT, and prior to commencing the Services under this MOU, CONSULTANT shall provide DISTRICT with certificates of insurance evidencing all coverages and endorsements required hereunder.

CONSULTANT shall provide prior written notice to the DISTRICT thirty (30) days in advance of any non-renewal, cancellation, or modification of the required insurance. The certificates of insurance providing the coverages referred to in clauses (a) and (b) above shall name DISTRICT, its Governing Board, officers, and employees, as additional insureds with appropriate endorsements. In addition, the certificates of insurance shall include a provision stating "Such insurance as is afforded by this policy shall be primary, and any insurance carried by DISTRICT shall be excess and noncontributory." Failure to maintain the above mentioned insurance coverages shall be cause for termination of this MOU.

10. Assignment. The obligations of the CONSULTANT pursuant to this MOU shall not be assigned by the CONSULTANT.

11. Compliance With Applicable Laws. The Services completed herein must meet the approval of the DISTRICT and shall be subject to the DISTRICT'S general right of inspection to secure the satisfactory completion thereof. CONSULTANT agrees to comply with all federal, state and local laws, rules, regulations and ordinances that are now or may in the future become applicable to CONSULTANT, CONSULTANT'S business, the Services, equipment and personnel engaged in Services covered by this MOU or accruing out of the performance of such Services.

12. Permits/Licenses. CONSULTANT and CONSULTANT'S employees or agents shall secure and maintain in force such permits and licenses as are required by law in connection with the furnishing of Services pursuant to this MOU.

13. Employment With Public Agency. CONSULTANT, if an employee of another public agency, agrees that CONSULTANT will not receive salary or remuneration, other than vacation pay, as an employee of another public agency for the actual time in which Services are actually being performed pursuant to this MOU.

14. Entire MOU/Amendment. This MOU and any exhibits attached hereto constitute the entire MOU among the parties to it and supersedes any prior or contemporaneous understanding or MOU with respect to the Services contemplated, and may be amended only by a

written amendment executed by both parties to the MOU. This MOU incorporates by this reference, any exhibits, which are attached hereto and incorporated herein.

15. Nondiscrimination. CONSULTANT agrees that it will not engage in unlawful discrimination in employment of persons because of race, ethnicity, religion, nationality, disability, gender, sex, marital status, age, or other characteristics protected by federal or state laws of such persons.

16. Non Waiver. The failure of DISTRICT or CONSULTANT to seek redress for violation of, or to insist upon, the strict performance of any term or condition of this MOU, shall not be deemed a waiver by that party of such term or condition, or prevent a subsequent similar act from again constituting a violation of such term or condition.

17. Notice. All notices or demands to be given under this MOU by either party to the other shall be in writing and given either by: (a) personal service or (b) by US Mail, mailed either by registered or certified mail, return receipt requested, with postage prepaid. Service shall be considered given when received if personally served or if mailed on the third day after deposit in any US Post Office. The address to which notices or demands may be given by either party may be changed by written notice given in accordance with the notice provisions of this section. At the date of this MOU, the addresses of the Parties are as follows:

DISTRICT:

Anaheim Union High School District  
501 North Crescent Way  
Anaheim, CA 92801  
ATTN: Adela Cruz, LCSW, PPS

CONSULTANT:

NAMI Orange County  
1810 E. 17<sup>th</sup> Street  
Santa Ana, CA 92706  
ATTN: Steve Pitman

18. Severability. If any term, condition or provision of this MOU is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remaining provisions will nevertheless continue in full force and effect, and shall not be affected, impaired or invalidated in any way.

19. Attorney Fees/Costs. Should litigation be necessary to enforce any terms or provisions of this MOU, then each party shall bear its own litigation and collection expenses, witness fees, court costs, and attorneys' fees.

20. Headings. The headings contained in this MOU are provided exclusively for reference and the convenience of the Parties. No legal significance of any type shall be attached to the headings.

21. Counterparts. This MOU may be signed and delivered in two counterparts, each of which, when so signed and delivered, shall be an original, but such counterparts together shall

constitute the one instrument that is the MOU, and the MOU shall not be binding on any party until all Parties have signed it.

22. Authorized Signatures. The individual signing this MOU warrants that he/she is authorized to do so. The Parties understand and agree that a breach of this warranty shall constitute a breach of the MOU and shall entitle the non-breaching party to all appropriate legal and equitable remedies against the breaching party.

23. Governing Law. The terms and conditions of this MOU shall be governed by the laws of the State of California with venue in Orange County, California. This MOU is made in and shall be performed in Orange County, California.

24. Exhibits. This MOU incorporates by this reference, any exhibits, which are attached hereto and incorporated herein.

This MOU is entered into this 1<sup>st</sup> day of April, 2019.

DISTRICT

By:

Name: Dr. Jaron Fried

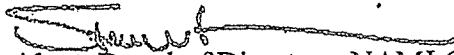
Title: Assistant Superintendent, Educational Services Division

CONSULTANT

NAMI Orange County

By: Steve Pitman

Name:



Title: President, Board of Directors, NAMI Orange County

Taxpayer Identification No.: 95-3726369

---

**Casa Youth Shelter**  
10911 Reagan Street, Los Alamitos, CA 90720  
Tel (562) 594-6825 | Fax (562) 594-9185 | Crisis Line (800) 914-CASA  
www.casayouthshelter.org

---

## **Memorandum of Understanding**

Between

Casa Youth Shelter

and

Anaheim Union High School District

This Memorandum of Understanding (MOU) sets for the terms and understanding between Casa Youth Shelter and the Anaheim Union High School District to ensure the provision of a full spectrum of services to at-risk youth and their families.

### **Background**

Casa Youth Shelter (CYS) is a 501(c) 3 non-profit emergency youth shelter. We serve the needs of youth and families' in-crisis both on-site through our Residential Shelter Care Program and in the community through our extensive Community Outreach Program. Our programs work in concert with each other to offer individuals and families the tools they need in order to mitigate crises and work together as a cohesive unit whenever possible. However, in the instances when the needs of our residents and their families extends beyond the scope of our services we rely on referrals to our community partners for service provision. Likewise, an average of 50% of our client referrals come from social services, community agencies and schools. Casa Youth Shelter endeavors to maintain that average by fostering mutually beneficial agency partnerships such as this one.

### **Purpose**

Casa Youth Shelter and Anaheim Union High School District are committed to collaborating and networking to ensure all youth are safely sheltered.

Casa Youth Shelter will participate in collaborative efforts with Anaheim Union High School District to best serve at risk youth.

Casa Youth Shelter will provide emergency shelter for unaccompanied, homeless, youth, and/or youth in crisis, as well as providing critical supportive and mental health services.

Casa Youth Shelter will provide youth focused workshop presentations to staff, parents, and/or students of Anaheim Union High School District.



Anaheim Union High School District will provide referral information to youth and their families, when appropriate, to ensure youth in crisis are provided safe and stable housing alternatives.

**Reporting**

It is understood that Casa Youth Shelter and Anaheim Union High School District will independently assess the effectiveness of their mutual programs. As is necessary and upon request, Casa Youth Shelter and Anaheim Union High School District will report those assessments with each other.

**Funding**

This MOU is not a commitment of funds. Should collaborative funding opportunities become available, separate arrangements will be made as necessary.

**Duration**

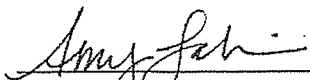
This MOU is at-will and may be modified by mutual consent of authorized officials from Casa Youth Shelter and Anaheim Union High School District. This MOU shall become effective upon signature by the authorized officials from Casa Youth Shelter and Anaheim Union High School District and will remain in effect until modified or terminated by any one of the partners by mutual consent. In the absence of mutual agreement by the authorized officials from Casa Youth Shelter and Anaheim Union High School District this MOU shall end on July 1, 2023.

**Contact Information**

Casa Youth Shelter  
Amy Lakin, Executive Director  
Phone: (562) 594-6825  
Email: [amylakin@casayouthshelter.org](mailto:amylakin@casayouthshelter.org)

**Jaron Fried, Ed.D.**

Assistant Superintendent, Education  
Anaheim Union High School District  
714-999-3558  
501 N Crescent Way  
Anaheim CA, 92801  
[www.auhsd.us](http://www.auhsd.us)



\_\_\_\_\_  
**Amy Lakin, Casa Youth Shelter, Executive Director**

Date: 10/25/19

\_\_\_\_\_  
**Jaron Fried, Ed.D.**  
Assistant Superintendent, Education

Date: \_\_\_\_\_

Anaheim Union High School District  
 Education Division  
**APPLICATION FOR STUDENT-INITIATED,  
 NON-CURRICULUM RELATED ORGANIZATION**  
 CLICK AND ENTER DATA

<b>School:</b>	Western High School	<b>Date of Application:</b>	10/8/19
----------------	---------------------	-----------------------------	---------

Policy permits student-initiated non-curriculum related school groups to conduct voluntary meetings on school grounds regardless of the size of the group or the religious, political or philosophical purpose of the students' meetings, under the following conditions:

1. The meetings may not interfere with the orderly operation of the school.
2. The meetings must be open to all students without regard to gender, ethnicity, religion or national origin.
3. School employees may not promote, lead or participate in the meetings.
4. Non-school persons may not direct, conduct, control, or regularly attend the meetings of the student groups.
5. No school system funds may be spent on behalf of the student groups, except for the cost of providing space for the group meetings.

To apply for status as a student-initiated, non-curriculum group, complete the following:

**Name of proposed group:**

Film Club
-----------

**Purpose of the group (Please describe thoroughly):**


The purpose of the Film Club, is to provide students the opportunity to develop their skills in Writing, Producing, and Film Making. To build an atmosphere, to encourage a student's creativity, and to collaborate with others. We want to learn how to tell a story, with a strong and positive message, and know how to use media to enhance inner ideas.
---

**Frequency of group meetings:**

Once a Week
-------------



**Proposed meeting day, time and location:**

<b>Day:</b>	Wednesday	<b>Time:</b>	Lunch Hr.	<b>Location:</b>	Room 74 -Western High School
-------------	-----------	--------------	-----------	------------------	------------------------------

<b>Applicant's Signature:</b>		<b>Date:</b>	10/8/19
<b>Printed Name:</b>	Heidi Cristobal		

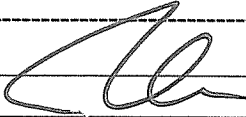
<b>Advisor's Signature:</b>		<b>Date:</b>	10/11/19
<b>Printed Name:</b>	Adrian Olmedo		

---

Principal's Signature:		Date:	10/06/19
Printed Name:	Amy Kwon		

Send signed form to #15, Assistant Superintendent/Education, for approval.

---

Assistant Superintendent's Signature:		Date:	10/24/19
---------------------------------------	---	-------	----------

Following approval, the completed application will be returned to the school principal.

**APPLICATION FOR CURRICULUM-RELATED STUDENT  
ORGANIZATION**

CLICK AND ENTER DATA IN THE APPROPRIATE AREAS (DOUBLE CLICK SHADED BOXES)

**Name of Organization:**

**School:**

PUEENTE Club

South Junior High School

**Name(s) of student(s) making application:**

PUEENTE Class

**Staff Sponsor(s):**

Nasreen Sarvi (Counselor) & Carla Martinez (Teacher)

**List purposes, objectives, and activities of organization** (attach copy of Constitution and By-Laws)

**Goals:**

1. Help students develop a sense of community and responsibility
2. Foster student engagement in the program and school
3. Recognize program and student achievements
4. Promote peer collaboration, peer networking and peer modeling
5. Promote cultural awareness and pride
6. Help students envision themselves as college bound by exposing them to university campuses, Latino college students, professors, and professionals
7. Foster student leadership and social skills through the Puente Club and out-of-class experiences such as arts, cultural activities, extracurricular activities, youth conferences, civic and community events, and summer enrichment programs

**Prospective Activities:**

- Puente Club advising/coordination
- Student leadership elections
- Coordination of student steering meetings (weekly/monthly)
- Coordination of regular meetings (weekly/monthly)
- Puente club activities
  - Beginning of the year program-wide team/community
  - Building field trip/activity
  - Cultural activities (Posada, Fiestas Patrias)
  - Student assemblies
  - Lunch/quad activities
  - Community service

- Fundraisers
- Designing of Puente student shirt (school & academic pride)

**Proposed meetings:**

<b>Day(s)</b> :	Wednesdays	<b>Time(s)</b> :	8:00-8:25 am	<b>Location</b> :	Room 210 Puente Class
--------------------	------------	---------------------	--------------	----------------------	--------------------------

**Special equipment?**  No  Yes – Describe:

N/A

**Qualifications for membership, if any:**

Enrolled in PUENTE Program/Course

**How are officers elected?**

**Term?**

Student nominations/ classroom vote | Fall

**State relationship to curriculum and/or instructional program of the district, and describe**

how the organization will serve as an extension of or adjunct to the curriculum. Include specific reference to the courses of study, classes, or programs which the organization is intended to supplement; the instructional materials or learning resources which will be used; the skills, concepts, or attitudes which are planned to be developed; and the evaluation techniques which will be used to assess whether or not the objectives have been achieved:

The Puente club is intended to establish a sense of community and reinforce peer collaboration through a variety of activities and events. It is through these activities and events that Puente students are able to broaden their horizons and are able to foster their leadership and social skills. The club will help promote cultural competence and each members' talents and experiences will be used to guide events and activities. Members are encouraged to be active and participating members on campus, as well as in the community.

**Describe the function of the staff adviser in the promotion, supervision, and leadership of the organization:**

The staff adviser is responsible for the following:  
attend cabinet meetings when possible and advise and assist the cabinet in the planning and implementation of its program of activities; Approve financial requests; Share responsibility in approval of activities; Approve the semester and annual reports before submission to the ASB; Conduct chair elections

**Will this organization be raising funds for any purpose?**  No  Yes – Describe how funds will be raised and for what purpose:

Funds will be raised to support program events, field trips, and activities. Funds will be raised through a variety of fundraisers (pancake breakfast, family night, etc.)

**The undersigned agree to comply with all applicable district policies, school guidelines, and rules, as adopted and amended:**

<b>Signature of student making application:</b>	<i>Antonio Alcaantar</i>
<b>Printed name of student making application:</b>	Antonio Alcaantar
<b>Signature of faculty sponsor:</b>	<i>Nasreen Sarvi</i> <i>Carla Martinez</i>
<b>Printed name of faculty sponsor:</b>	Nasreen Sarvi Carla Martinez

**Faculty sponsor: I have reviewed this application and**

- the application is complete  the Constitution/By-Laws are attached
- the application is not complete (explain):

Signature of School Principal: *Enrique Romero* Date: 9/26/19

Signature of Assistant Superintendent of Education: *[Signature]* Date: 10/29/19

**Education Office Use Only:**

Board of Trustees action:	<input type="checkbox"/> Approved	<input type="checkbox"/> Denied	Date:	
------------------------------	-----------------------------------	---------------------------------	-------	--

Submit completed form to the Assistant Superintendent of Education (mail location #15).

**APPLICATION FOR CURRICULUM-RELATED STUDENT ORGANIZATION**

CLICK AND ENTER DATA IN THE APPROPRIATE AREAS (DOUBLE CLICK SHADED BOXES)

Name of Organization:

School:

Science Club

South Junior High School

Name(s) of student(s) making application:

Julissa Ramirez, Emely Delgado, Alyssa Abobo

Staff Sponsor(s):

Lisa Marquez

List purposes, objectives, and activities of organization (attach copy of Constitution and By-Laws)

South's Science Club will meet monthly and provide a forum for science experiments, opportunities to engage in "citizen science" activities, and extend the science curriculum by offering opportunities to participate in inquiry-based science activities. Student interest will guide the activities and the club members will select the specific projects, competitions and investigations.

Proposed meetings:

Day(s): Tuesday

Time(s): 2:30-3:30

Location: Room 306

Special equipment?  No  Yes - Describe:

none

Qualifications for membership, if any:

Open to all students

How are officers elected?

Term?

Elected by Club members from MESA first year. For the 2020 first meeting of the year, officers are nominated by the students at the meeting. Voting occurs at the first meeting.

One Year Term

State relationship to curriculum and/or instructional program of the district, and describe how the organization will serve as an extension of or adjunct to the curriculum. Include specific reference to the courses of study, classes, or programs which the organization is intended to supplement; the instructional materials or learning resources which will be used; the skills, concepts, or attitudes which are planned to be developed; and the evaluation techniques which will be used to assess whether or not the objectives have been achieved:

The Next Generation Science Standards are designed to have students DO science instead of just learning about science. The Science Club will offer extended opportunities for students to participate in science projects outside of the classroom. Possible activities include Planning and carrying out investigations for district or county science fairs or competitions, developing or using models to examine possible solutions to environmental issues, collecting data for Citizen Science organizations like Coastkeeper, Surfrider Foundation, Agalita, hosting a Science night, engaging in argument from evidence and creating presentations for public audience

Describe the function of the staff adviser in the promotion, supervision, and leadership of the organization:

The staff advisor will promote the club, fundraise, and recruit members during the annual club rush during lunchtime in the fall. The advisor will provide the classroom and arrange the schedule of teachers who will plan to implement Science extension activities based on student interest and feedback.

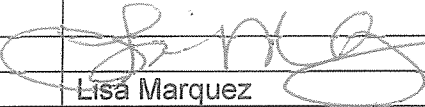
Will this organization be raising funds for any purpose?  No  Yes - Describe how funds will be raised and for what purpose:

The Science Club will hold Fundraisers to purchase materials for afterschool enrichment labs activities and to provide all site classrooms with state of the art materials and lab equipment for use by all students as part of the NGSS curriculum, Civic Science, and Science elective wheel

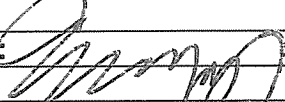
The undersigned agree to comply with all applicable district policies, school guidelines, and rules, as adopted and amended:


Signature of student making application:

Julissa Ramirez

Printed name of student making application:	Julissa Ramirez
Signature of faculty sponsor:	
Printed name of faculty sponsor:	Lisa Marquez

Faculty sponsor: I have reviewed this application and  
 the application is complete       the Constitution/By-Laws are attached  
 the application is not complete (explain):

Signature of School Principal:		Date:	10/16/19
Enrique Romero			

Signature of Assistant Superintendent of Education:		Date:	10/29/19
---	---	-------	----------

Education Office Use Only:			
Board of Trustees action:	<input type="checkbox"/> Approved	<input type="checkbox"/> Denied	Date:

Submit completed form to the Assistant Superintendent of Education (mail location #15).



The Anaheim Union High School District is committed to maintaining a learning environment that is free of harassment and discrimination. The District prohibits the unlawful sexual harassment of any student by anyone at school or at school-sponsored or school-related activities. Under federal and state law, the term sexual harassment includes sexual violence. The District also prohibits retaliatory behavior or action against any person who reports, testifies about, files a complaint, or otherwise participates in a District complaint, investigation or grievance process regarding alleged sexual harassment in violation of this policy.

Prohibited sexual harassment includes, but is not limited to, unwelcome sexual advances, unwanted requests for sexual favors, or other unwanted verbal, visual, or physical conduct of a sexual nature made against another person of the same or opposite sex in the educational setting, when made on the basis of sex and under any of the following conditions:

1. Submission to the conduct is explicitly or implicitly made a term or condition of a student's academic status or progress.
2. Submission to or rejection of the conduct by a student is used as the basis for academic decisions affecting the student.
3. The conduct has the purpose or effect of having a negative impact on the student's academic performance or of creating an intimidating, hostile, or offensive educational environment; or, under Title IX of the Education Amendments of 1972 (Title IX), a hostile environment has been created if the unwelcome conduct of a sexual nature is sufficiently serious that it denies or limits the student's ability to participate in or benefit from the educational program.
4. Submission to or rejection of the conduct by the student is used as the basis for any decision affecting the student regarding benefits and services, honors, programs, or activities available at or through any district program or activity.

Though an incident of sexual harassment may occur off campus or unrelated to school activity, if the effects of the incident may result in harassment, intimidation, or bullying at school or at school-sponsored or school-related activities, which is sufficiently serious to interfere with or limit the targeted student's ability to participate in or benefit from the education program, the District Compliance Officer/designee or Principal/designee shall promptly investigate, determine what occurred, and take action to eliminate any harassment, intimidation, or bullying that occurs at school or at school-sponsored or school-related activities, prevent its recurrence, and address its effects.

A "report" or "complaint" is defined as any oral or written communication to a District employee or administrator which alleges behavior or misconduct that may constitute sexual harassment or sexual violence. A report or complaint may include an oral report, an email, a text message, or other message conveyed to a District employee or administrator. The report or complaint does not have to be on a particular form or use specific words to identify the law which may have been violated.

An “educational setting” includes participation in educational programs and activities of the school or District, including all the academic, educational, extracurricular, athletic, and other programs and activities of the school, whether those programs or activities take place in a school’s facilities, on a school bus, or at a class or training program sponsored by the school or District at another location.

A “third party” includes someone who is connected to the school or the district for educational, business, or extra-curricular purposes. For example, a third party may include a vendor, volunteer, coach, or other person who is on school or District grounds during the hours of operation or who is present in the educational setting.

Examples of types of conduct which are prohibited in the District and which may constitute sexual harassment include, but are not limited to:

1. Unwelcome leering, sexual flirtations, or propositions.
2. Unwelcome sexual slurs, epithets, threats, verbal abuse, derogatory comments, or sexually degrading descriptions.
3. Unwelcome or demeaning conduct or comments of a sexual nature directed at or about an individual related to actual or perceived gender, gender identity and gender expression, sex, sexual behavior, sexual orientation, or other related personal characteristics.
4. Graphic verbal comments about an individual’s body or overly personal conversation(s).
5. Sexual jokes, derogatory posters, notes, stories, cartoons, drawings, pictures, obscene gestures, or computer-generated images of a sexual nature.
6. Spreading sexual rumors.
7. Teasing or sexual remarks about students enrolled in a predominantly single-sex class.
8. Massaging, grabbing, fondling, stroking, or brushing the body.
9. Touching an individual’s body or clothes in a sexual way.
10. Impeding or blocking movements or any physical interference with school activities when directed at an individual on the basis of sex.
11. Displaying sexually suggestive objects.
12. Sexual violence, including, but not limited to, sexual assault or sexual battery as defined in Education Code 48900(n), or sexual coercion.
13. Dating violence, stalking, and relationship abuse.

14. Electronic communications containing words, or images described above, including but not limited to sending of sexual pictures, images, web pages, memes, gifs, or messages through text messaging, social media, or other technologies using a telephone, computer, or any wireless communications device.
15. A District employee engaging in, soliciting, or encouraging a sexual relationship or sexual activity with a student(s) based on written, verbal, and/or physical contact or fraternization with a student(s). In some circumstances, a District employee's physical contact with a student may also take on sexual connotations and rise to the level of sexual harassment. For example, a District employee's behavior, such as repeatedly hugging and putting their arms around a student under inappropriate circumstances, could rise to the level of unwelcome touching of a sexual nature.
16. Sexual relationships between District employees and students.
17. Sexual relationships between District employees and former students, if (a) the District employee pursued an intimate or sexual relationship with the former student while the student was enrolled in the District and while the employee was employed with the District.; (b) if the District employee's pursuing behavior took place in an educational setting; or (c) if the District employee's behavior adversely affects the current educational environment.
18. Sexual relationships between District employees and students or former students may also violate Title IX.

The Superintendent or designee shall ensure that all District students receive age-appropriate instruction and information on sexual harassment. Such instruction and information shall include:

1. What acts and behavior constitute sexual harassment and sexual violence, including the fact that sexual harassment and sexual violence could occur between people of the same sex.
2. A clear message that students do not have to endure sexual harassment or sexual violence.
3. Encouragement for a student to immediately contact a teacher, the Principal/designee or any other available District employee if the student has been subjected to sexual harassment by a student, District employee, or a third party in the educational setting.
4. Explanation that, when a report of sexual harassment is made to a Principal/designee, that administrator shall inform the student and/or parent/guardian of the right to file a written complaint through the District's Uniform Complaint Procedures, and also explain how to access those procedures.
5. Encouragement for student bystanders to report observed instances of sexual harassment, even where the target of the harassment has not complained.

6. Information about the District’s procedure for investigating sexual harassment complaints and the person(s) to whom a report of sexual harassment should be made.
7. Information about the rights of students and parents/guardians to file a criminal complaint or an OCR complaint, as applicable

**Complaint Process/Procedure**

All reports and complaints alleging sexual harassment or sexual violence shall be addressed immediately in accordance with this policy and the Board Policy and Administrative Regulation 91200, Uniform Complaint Procedures.

**Compliance Officer**

The Board designates the Assistant Superintendent of Human Resources as the Compliance Officer designated to receive and direct investigation of complaints under this policy, maintain records of complaints and subsequent related actions, ensure District compliance with the law, answer inquiries regarding the District’s sexual harassment policies. This individual is also the District’s Title IX Coordinator. The Compliance Officer may designate another District employee or third party investigator to investigate complaints.

Assistant Superintendent, Human Resources  
501 N. Crescent Way / P.O. Box 3520  
Anaheim, CA 92803  
Phone: 714 999-1512

**Student Reports**

Any student who believes they have been subjected to sexual harassment or who has witnessed sexual harassment may report the conduct to any District employee.

**District Employee Observation and Reports**

Within one school day of receiving a sexual harassment report or complaint from a student, parent/guardian or other person, a District employee shall report it to the site Principal/designee or to the District employee’s supervisor.

Any District employee who observes an incident of sexual harassment involving a student shall immediately intervene when safe to do so and shall, within one school day, report the conduct to the Principal/designee or to the District employee’s supervisor, regardless of whether the target of the harassment makes a report or files a complaint.

Any such report by a District employee does not satisfy the obligation to make a mandated report of suspected child abuse, if applicable.

**Reports about Principal/Designee**

Where a sexual harassment report or complaint involves the Principal/designee/employee's supervisor, District Compliance Officer, or any other person to whom the complaint, report, or incident would ordinarily be reported or filed, the report may instead be submitted to the Superintendent or designee who shall determine who will investigate the complaint.

**Principal/Supervisor Actions after Receiving a Report**

The Principal/designee/employee's supervisor shall, within one school day of receiving the report from a student, a District employee, or a third party, forward the complaint itself or a transcription of the oral report to the District Compliance Officer, unless the District Compliance Officer is the subject of the report or complaint, in which case, the report or complaint shall be forwarded within one school day to the Superintendent/designee.

The Principal/designee/employee's supervisor shall also inform the student and/or student's parent/guardian of the right to file a written complaint through the Uniform Complaint Procedures. The Principal/designee/employee's supervisor shall provide a free copy or a link to the Uniform Complaint Procedures. The Principal/designee/employee's supervisor shall document when and how they informed the student and/or the parent/guardian.

**Reports about Adult Sexual Relationships with Students**

In all allegations of a District employee or third party adult engaging in a sexual relationship with a student or a former student, the District Compliance Officer shall assess whether a referral is necessary to either law enforcement or other appropriate agency.

**Notification of Factual Findings from other Entities**

If the District is on notice of a factual finding that a District employee engaged in behavior with a student, (including a student from a different school or district), which may constitute sexual harassment or sexual violence as defined in this policy, the District Compliance Officer shall investigate the circumstances surrounding the factual finding.

If the District is on notice of a factual finding that a student engaged in behavior with another student, (including a student from a different school or district), which may constitute sexual harassment or sexual violence as defined in this policy, the District Compliance Officer shall investigate the circumstances surrounding the factual finding.

If the District Compliance Officer is able to determine that the factual finding rises to the level of sexual harassment in violation of this policy, the District shall promptly take action to eliminate the sexual harassment in the educational setting, prevent its recurrence in the educational setting, and address its effects in the educational setting.

For the purposes of this section, a "factual finding" includes a finding of fact made by another public or private school, a law enforcement agency, a child protection agency, a court, the Commission on Teaching Credentials, or any other finding of fact provided to the District which

indicates that a District employee or student engaged in behavior which may constitute a violation of this policy and poses a risk to the safety of the District's students.

### **Other Complaint Options**

A student may file a complaint of sexual harassment and, if desired, simultaneously proceed with a criminal complaint. When and if applicable, the District Compliance Officer will inform the complainant and respondent of the status of the investigation and when the investigation resumes if a temporary delay is caused by the initiation of a criminal investigation.

A student may also file a sex discrimination complaint with the Office for Civil Rights (OCR) of the United States Department of Education.

### **Response Pending Investigation**

When an incident of sexual harassment is reported, the Principal/designee, in consultation with the District Compliance Officer, shall determine whether interim measures should be implemented pending the results of an investigation. The Principal/designee or District Compliance Officer shall take immediate measures necessary to stop the alleged harassment, protect students, and/or ensure student access to the educational program. To the extent possible, such interim measures shall not disadvantage the complainant or alleged victim of the alleged harassment. Interim measures may include placing the individuals involved in separate classes or transferring a student to a class taught by a different teacher, in accordance with law and Board policy. The school should notify the complainant or alleged victim of his/her options to avoid contact with the alleged harasser and allow the complainant or alleged victim to change academic and extracurricular arrangements, as appropriate. The school should also ensure that the complainant or alleged victim is aware of the resources and assistance, such as counseling, that are available to him/her. As appropriate, such interim measures shall be considered even when a student chooses to not file a formal complaint or the sexual harassment occurs off school grounds or outside of school-sponsored or school-related activities.

### **Enforcement of District Policy**

The Superintendent or designee shall take appropriate actions to reinforce the District's sexual harassment policy. As needed, these actions may include any of the following:

1. Removing vulgar or offending graffiti.
2. Providing training to students, staff, and parents/guardians about how to recognize harassment and how to respond. Training for staff may include topics of child abuse reporting and Title IX compliance.
3. Disseminating and/or summarizing the District's policy and regulation regarding sexual harassment.
4. Consistent with the laws regarding the confidentiality of student and personnel records, communicating the school's response to parents/guardians and the community.

5. Taking appropriate disciplinary action.
6. Taking appropriate remedial or corrective actions.

**Disciplinary Action**

If it is determined that a District employee has violated this policy, the District shall take action to address the violation and any substantiated risk, including appropriate disciplinary action, up to and including termination, in accordance with law, Board policy, and applicable collective bargaining agreement.

Any student who engages in sexual harassment or sexual violence in the educational setting, in violation of this policy, shall be subject to disciplinary action. For students in grades 4-12, disciplinary action may include suspension and/or expulsion, provided that, in imposing such discipline, the entire circumstances of the incident(s) shall be taken into account. Suspensions and recommendations for expulsion shall follow applicable law.

Students who knowingly file false complaints of sexual harassment or sexual violence or give knowingly false statements in an investigation shall be subject to discipline by measures up to and including suspension and expulsion, as shall any student who is found to have retaliated against another student in violation of this policy.

When disciplinary action is recommended after the uniform complaint procedure is complete, the District Compliance Officer or Superintendent, as appropriate, shall promptly determine the appropriate sanction and forward the matter to the Principal/designee and/or appropriate District administrator who will promptly implement the sanction.

**Confidentiality**

All complaints and allegations of sexual harassment or sexual violence shall be kept confidential except as necessary to carry out the investigation, take subsequent remedial or corrective action, conduct ongoing monitoring, or as required by law.

When a complainant notifies the District of the harassment but requests confidentiality, the Principal/designee or the District Compliance Officer shall inform the complainant that the request may limit the District's ability to investigate the harassment or take other necessary action. When honoring a request for confidentiality, the District will nevertheless take all reasonable steps to investigate and respond to the complaint consistent with the request.

When a complainant notifies the District of the harassment but requests that the District not pursue an investigation, the District will determine whether it can honor such a request while still providing a safe and nondiscriminatory environment for all students.

**Maintenance of Records**

The District Compliance Officer, in consultation with the Superintendent or designee, shall maintain a record of all reported cases of sexual harassment and sexual violence to enable the District to monitor, address, and prevent harassing behavior in the educational setting.

Notifications

A copy of the District’s sexual harassment policy and regulation shall:

1. Be included in the notifications that are sent to parents/guardians at the beginning of each school year
2. Be displayed on the District and school websites, in a prominent location in the main administrative building, and in other areas where notices of District rules, regulations, procedures, and standards of conduct are posted
3. Be provided as part of any orientation program conducted for new students at the beginning of each quarter, semester, or summer session
4. Appear in any school or District publication that sets forth the school’s or District’s comprehensive rules, regulations, procedures, and standards of conduct
5. Be included in the student handbook
6. Be provided District employees at the beginning of the first quarter or semester of the school year, or when a new District employee is hired
7. Be provided to employee organizations

Legal Reference:

EDUCATION CODE

- 200-262.4 Prohibition of discrimination on the basis of sex
- 48900 Grounds for suspension or expulsion
- 48900.2 Additional grounds for suspension or expulsion; sexual harassment
- 48904 Liability of parent/guardian for willful student misconduct
- 48980 Notice at beginning of term

CIVIL CODE

- 51.9 Liability for sexual harassment; business, service and professional relationships
- 1714.1 Liability of parents/guardians for willful misconduct of minor

GOVERNMENT CODE

- 12950.1 Sexual harassment training

CODE OF REGULATIONS, TITLE 5

- 3080 Application of section
- 4600-4687 Uniform complaint procedures



4900-4965 Nondiscrimination in elementary and secondary education programs

UNITED STATES CODE, TITLE 20

1221 Application of laws

1232g Family Educational Rights and Privacy Act

1681-1688 Title IX, discrimination

CODE OF FEDERAL REGULATIONS, TITLE 34

99.1-99.67 Family Educational Rights and Privacy

106.1-106.71 Nondiscrimination on the basis of sex in education programs

Board of Trustees

October 25, 2001

References Reviewed: November 2003

Revised: Pending

A

The Anaheim Union High School District is committed to a safe school environment free from bullying, discrimination, harassment, and intimidation consistent with state and federal law. Consistent with the law, the District prohibits bullying and discrimination and provides a timely and effective complaint procedure for pupils who believe they have been the victim of bullying or discrimination.

This policy applies to all of the District's students. This policy applies to all acts related to school activity or school attendance occurring within a school under the jurisdiction of the superintendent of the Anaheim Union High School District. This policy also reminds school personnel of their obligation to intervene, when safe to do so, as required by Education Code section 234.1(b)(1).

The District also is mindful that, at times, behavior that is rude or insensitive may nevertheless be constitutionally protected in the context of a public school environment. Such conduct can best be combatted and prevented with effective strategies that involve pupils, parents and school employees in collaborative efforts to teach tolerance and ensure equal educational opportunities for all.

Legal Reference:

EDUCATION CODE

234-234.5 Safe Place to Learn Act

Board of Trustees  
August 16, 2012  
Revised: Pending  
P

DEFINITIONS

- A. "Bullying" means any severe or pervasive physical or verbal act or conduct, including communications made in writing or by means of an electronic act, and including one or more acts committed by a pupil or group of pupils as defined in Section 48900.2, 48900.3, or 48900.4, directed toward one or more pupils that has or can be reasonably predicted to have the effect of one or more of the following:
- a. Placing a reasonable pupil or pupils in fear of harm to that pupil's or those pupils' person or property.
  - b. Causing a reasonable pupil to experience a substantially detrimental effect on his or her physical or mental health.
  - c. Causing a reasonable pupil to experience substantial interference with his or her academic performance.
  - d. Causing a reasonable pupil to experience substantial interference with his or her ability to participate in or benefit from the services, activities, or privileges provided by a school.

While not an exhaustive list, examples of bullying/cyberbullying might include:

- direct physical contact, such as hitting or shoving;
- threats to harm another person;
- oral or written assaults, such as teasing or name-calling;
- social isolation or manipulation;
- posting harassing messages, direct threats, social cruelty or other harmful texts, sounds or images on the Internet, including socialnetworking sites;
- posting or sharing false or defamatory information about another person;
- posting or sharing information about another person that is private;
- pretending to be another person on a social networking site or other electronic communication in order to damage that person's reputation or friendships;
- posting or sharing photographs of other people without their permission;
- spreading hurtful or demeaning materials created by another person (e.g., forwarding offensive e-mails or text messages); and
- retaliating against someone for complaining that they have been bullied

- B. "Electronic act" means the transmission of a communication, including, but not limited to, a message, text, sound, or image, or a post on a social network Internet Web site, by means of an electronic device, including, but not limited to, a telephone, wireless telephone, or other wireless communication device, computer or pager.
- C. "Reasonable pupil" means a pupil, including, but not limited to, an exceptional needs pupil, who exercises average care, skill, and judgment in conduct for a person of his or her age, or for a person of his or her age with his or her exceptional needs.

### PROHIBITION OF BULLYING

The District prohibits bullying as defined in this policy. This includes, but is not limited to, discrimination, harassment, intimidation and bullying based on the actual or perceived characteristics set forth in Penal Code section 422.55 and Education Code section 220, and disability, gender, gender identity, gender expression, nationality, race or ethnicity, religion, sexual orientation, immigration status, or association with a person or group with one or more of these actual or perceived characteristics. (Educ. Code §§ 234.1(a); 48900(r).) [cf. Board Policy 7703/7703-R (Uniform Complaint Procedures) and Board Policy 8708/8708-R (Sexual Harassment of Students)]

In addition, the District prohibits retaliation against complainants.

### FREE SPEECH PROTECTION

This policy shall not be construed to limit pupil rights to free speech as protected by the United States Constitution, the California Constitution, Education Code sections 48907 and 48950, and other applicable law.

### DUTIES AND RESPONSIBILITIES OF SCHOOL EMPLOYEES

If school personnel witness an act of discrimination, harassment, intimidation, or bullying, he or she shall take immediate steps to intervene when safe to do so. (Educ. Code §234.1(b)(1).)

The District will use regular uniform complaint procedures for complaints alleging discrimination, harassment, intimidation or bullying (Board Policy 7703, Uniform Complaint Procedures).

### REPORTING AND INVESTIGATING COMPLAINTS; COMPLAINT OFFICER

Any employee who has knowledge of discrimination, harassment, intimidation or bullying shall inform the site administrator of the concern as soon as possible. The site administrator shall notify the District's Nondiscrimination Officer within 24 hours. Students who have knowledge of discrimination, harassment, intimidation or bullying are encouraged to inform a teacher or school administrator as soon as possible. Students and parents may make such complaints anonymously by calling the Nondiscrimination Officer at the number below. Anonymous reports must provide sufficient corroborating evidence to justify the commencement of an investigation. Because of the

Administrative Regulation

inability of investigators to interview anonymous complainants, it may be more difficult to evaluate the allegations and, therefore, less likely to cause an investigation to be initiated.

Formal complaints regarding violations of this policy shall be made pursuant to the District's Uniform Complaint Procedure, Board Policy/Administrative Regulation 7703/7703-R.

The District's Nondiscrimination Officer is:

Assistant Superintendent, Human Resources  
501 Crescent Way, Anaheim, CA 92803  
(714) 999-1512

The Nondiscrimination Officer/designee is responsible for ensuring the District's compliance with nondiscrimination laws impacting California public school districts. The Nondiscrimination Officer/designee shall notify the parents of the reported victim and the alleged perpetrator of the complaint and, if appropriate, law enforcement officials. The Nondiscrimination Officer/designee may refer the victim, perpetrator and others to counseling and mental and other health services, as appropriate. The Nondiscrimination Officer/designee shall maintain documentation of complaints and their resolution for a minimum of one CPM review cycle. (Educ. Code § 234.1(e).)

CONFIDENTIALITY

The identity of a complainant alleging discrimination, harassment, intimidation, or bullying shall remain confidential as appropriate within the dual contexts of the District's legal obligation to ensure a learning environment free from discrimination, harassment, intimidation and bullying, and the right of the accused to be informed of the allegations. Some level of disclosure may be necessary to ensure a complete and fair investigation, although the District will comply with requests for confidentiality to the extent possible.

DISCIPLINARY CONSEQUENCES

Students who violate this policy may be subject to discipline, including suspension and expulsion pursuant to the District's discipline policies and procedures, Board Policy/Administrative Regulation 8700/8700-R.

NOTIFICATIONS

The District shall publicize this policy, including information about the manner in which to file a complaint, to pupils, parents, employees, agents of the governing board and the general public. The information shall be translated pursuant to Education Code section 48985. This policy shall be posted in all schools and offices, including staff lounges and pupil government meeting rooms. (Educ. Code § 234.1(c) and (d).)

ANTI-BULLYING EDUCATION: TRAINING FOR EDUCATORS

The District has an affirmative obligation to combat racism, sexism, and other forms of bias, and a responsibility to provide equal educational opportunity. The District shall undertake educational activities to prevent bullying and counter discriminatory incidents that impact the school environment and, within constitutional bounds, to minimize and eliminate a hostile environment on school grounds that impairs the access of pupils to equal educational opportunity. (Educ. Code § 201(g).)

As part of its Educational Technology plan and Acceptable/Responsible Use Policy, the District educates pupils about appropriate online behavior, including interacting with other individuals on social networking websites and in chat rooms and cyberbullying awareness and response. (Board Policy/Administrative Regulation 7901.03/7901.03-R.) The District also educates pupils and teachers on the appropriate and ethical use of information technology in the classroom and Internet safety.

INTER-DISTRICT TRANSFERS

A pupil who has been determined by personnel of either the district of residence or the district of proposed enrollment to have been the victim of an act of bullying committed by a pupil of the district of residence shall, at the request of the person having legal custody of the pupil, be given priority for inter-district attendance under any existing inter-district attendance agreement or, in the absence of an agreement, be given additional consideration for the creation of an inter-district attendance agreement. (Educ. Code § 46600(b).)

## Legal References:

## Board Policy

- 7703 Uniform Complaint Procedures
- 7901.03/7901.03-R Use of Technology
- 8700/8700-R Student Discipline
- 8708/8708-R Sexual Harassment of Students

## Education Code

- 201 (g) Equal Educational Opportunity
- 220 Harassment characteristics
- 234.1 (a), (b)(1), (c), (d), (e)
- 35351 Discrimination
- 46600 (b) Inter-district Attendance
- 48900 (r) Bullying
- 48900.2 Sexual Harassment
- 48900.3 Hate Violence
- 48900.4 Harassment, Intimidation
- 48980 Notification of Parent or Guardian

Penal Code References:  
422.55

Board of Trustees  
August 16, 2012  
Revised: Pending

The Anaheim Union High School District expects its employees to maintain the highest ethical standards, behave professionally, follow District policies and regulations, abide by state and federal laws, and exercise good judgment when interacting with students and members of the school community.

Employee conduct should enhance the integrity of the District and the goals of the educational program. Each employee is expected to acquire the knowledge and skills necessary to fulfill his/her responsibilities and to contribute to the learning and achievement of District students.

The Anaheim Union High School District encourages District employees to accept as guidance principles the professional standards and codes of ethics adopted by educational or professional associations to which they may belong. The District expects all employees to exercise good judgment and maintain professional standards and boundaries when interacting with students both on and off school property.

### **Inappropriate Employee Conduct**

Examples of types of conduct which are inappropriate and prohibited in the District include, but are not limited to:

1. Engaging in any conduct that endangers students, staff, or others, including, but not limited to, physical violence, threats of violence, or possession of a firearm or other weapon;
2. Engaging in harassing or discriminatory behavior towards students, parents/guardians, staff, or community members, or failing or refusing to intervene when an act of discrimination, harassment, intimidation, or bullying against a student is observed;
3. Physically abusing, sexually abusing, neglecting, or otherwise willfully harming or injuring a child;
4. Engaging in inappropriate socialization or fraternization with a student or soliciting, encouraging, or maintaining an inappropriate written, verbal, or physical relationship with a student, including through use of social media or other electronic communications;
5. Possessing or viewing any pornography on school grounds, or possessing or viewing child pornography or other imagery portraying children in a sexualized manner at any time;
6. Using profane, obscene, or abusive language against or with students, parents/guardians, staff, or community members;
7. Willfully disrupting District or school operations by loud or unreasonable noise or other actions intended to cause or resulting in disruption;



8. Using tobacco, alcohol, or an illegal or unauthorized substance, or possessing or distributing any controlled substance, while in the workplace, on District property, or at a school-sponsored activity;
9. Being dishonest with students, parents/guardians, staff, or members of the public, including, but not limited to, falsifying information in employment records or other school records;
10. Divulging confidential information about students, district employees, or District operations to persons or entities not authorized to receive the information;
11. Using District equipment or other District resources, including use of duty time, for the employee's own commercial purposes or for political activities (Employees shall be notified that computer files and all electronic communications, including, but not limited to, email and voice mail, are not private. To ensure proper use, the Superintendent or designee may monitor employee usage of District technological resources at any time without the employee's consent);
12. Using District equipment or communications devices for personal purposes while on duty, except in an emergency, during scheduled work breaks, or for personal necessity; and
13. Causing damage to or engaging in theft of property belonging to students, staff, or the District.

### **Reports of Misconduct**

An employee who observes or has evidence of another employee's inappropriate conduct shall immediately report such conduct to the principal or Superintendent or designee. An employee who has knowledge of or suspects child abuse or neglect shall file a report pursuant to the district's child abuse reporting procedures as detailed in Board Policy and Administrative Regulation 5141.4 - Child Abuse Prevention and Reporting.

Any reports of employee misconduct shall be promptly investigated. Any employee who is found to have engaged in inappropriate conduct in violation of law or Board policy shall be subject to disciplinary action and, in the case of a certificated employee, may be subject to a report to the Commission on Teacher Credentialing. The Superintendent or designee shall notify local law enforcement as appropriate.

An employee who has knowledge of but fails to report inappropriate employee conduct may also be subject to discipline. District prohibits retaliation against anyone who files a complaint against an employee or reports an employee's inappropriate conduct. Any employee who retaliates against any such complainant, reporter, or other participant in the district's complaint process shall be subject to discipline.

Notifications

The section(s) of the District’s employee Code of Ethics addressing interactions with students shall be provided to parents/guardians at the beginning of each school year and shall be posted on school and/or district web sites.

Legal Reference:

EDUCATION CODE

- 200-262.4 Prohibition of discrimination on the basis of sex
- 44050 Employee code of conduct; interaction with students
- 44242.5 Reports and review of alleged misconduct
- 48980 Parental notifications

PENAL CODE

- 11164-11174.4 Child Abuse and Neglect Reporting Act

CODE OF REGULATIONS, TITLE 5

- 80303 Reports of dismissal, resignation, and other termination for alleged misconduct
- 80331-80338 Rules of conduct for professional educators

Board of Trustees  
Pending  
P



**MASTER CLINICAL FIELD EXPERIENCE AGREEMENT**  
**California Baptist University**

This Master Clinical Field Experience Agreement (“Agreement”) is entered into this 1st day of December, 2019 (the “Effective Date”) by and between California Baptist University (“CBU”) and Anaheim Union High School District located at 501 N. Crescent Way, Anaheim, CA 92801 (the “Experience Provider”). CBU and Experience Provider are each a “Party” and are sometimes collectively referred to herein as the “Parties.”

1. **INTER-INSTITUTIONAL APPLICATION:** In order to facilitate clinical field experience opportunities, this Agreement is intended to govern the relationship between CBU and Experience Provider with respect to students from CBU involved in a clinical field experience arrangement with the Experience Provider.
2. **GENERAL CONSIDERATIONS:**
  - 2.1 A clinical field experience is a cooperative program between CBU and approved Experience Providers. The Experience Providers provide supervision, facilities, and instruction which help students acquire the skills and knowledge needed in their chosen field of study or occupation.
  - 2.2 This Agreement is for the period agreed upon between the Experience Provider and CBU.
  - 2.3 This Agreement may be terminated by CBU or the Experience Provider for good and sufficient cause by providing reasonable advance written notice to the other.
  - 2.4 Neither Party to this Agreement agrees to indemnify the other Party or hold harmless the other Party from liability hereunder. However, if the common law or a statute provides for either a right to indemnity and/or a right to contribution to any Party to this Agreement, then the right to pursue one of both of these remedies is preserved.
3. **THE STUDENT AGREES TO:**
  - 3.1 Comply with the Experience Provider’s policies and procedures.
  - 3.2 Comply with CBU’s dress and grooming standards and honor code.
  - 3.3 Enroll as an academic clinical field experience student and perform the duties indicated unless released by CBU and the Experience Provider.
  - 3.4 Report serious problems, including safety and personnel problems, to CBU and the Experience Provider.
  - 3.5 Maintain personal health insurance or student health insurance.
  - 3.6 Obtain approval from CBU to participate in the clinical field experience program including agreeing to abide by the terms of this Agreement and to perform additional duties and responsibilities as required by CBU.
4. **THE EXPERIENCE PROVIDER AGREES TO:**
  - 4.1 Experience Provider will provide a qualified speech language pathologist to provide appropriate supervision for speech language pathology student interns.
  - 4.2 Designate an individual who will serve as the liaison with CBU and speech language pathology student interns.
  - 4.3 Involve the student for the entire period of clinical field experience as agreed unless this Agreement is terminated for cause pursuant to Section 2.3 above.
  - 4.4 Give the student the opportunity to perform a variety of tasks to acquire and practice various skills.
  - 4.5 Orient the student to the Experience Provider’s rules, policies, procedures, methods, and operations.
  - 4.6 Evaluate the student’s performance and notify CBU’s Clinical Field Experience Director, as defined in Section 5.1, immediately, preferably by phone, of any cause of dissatisfaction with or of misconduct on the part of the student.

- 4.7 Accept the primary responsibility for supervision and control of the student at the clinical field experience site. Should any student present a danger to any patient or employee of Experience Provider, then Experience Provider may immediately remove such student from the clinical field experience.
5. **CBU AGREES TO:**
- 5.1 Designate a point of contact for clinical field experience (a “Clinical Field Experience Director”).
- 5.2 Ensure the Clinical Field Experience Director contacts the student and Experience Provider, discusses the student’s progress, and advises relative to the program of study.
- 5.3 Ensure the Clinical Field Experience Director strives to promote harmony and cooperation between the Experience Provider, the student, and the educational institution.
- 5.4 Provide liability insurance for the student to cover damage or harm caused by the student in the amount of \$1,000,000 per student, per occurrence, \$3,000,000 in the aggregate, when this Agreement is signed and returned to CBU.
- 5.5 Cause each student participating in the clinical experience program which is the subject of this Agreement to acknowledge certain obligations as shown in substantial form attached hereto as Exhibit “A” and incorporated herein by this reference.
- 5.6 Ensure that prior to arrival on-site at Experience Provider, each student shall: (i) Have obtained negative results to a ten panel drug screen with expanded opiate panel; (ii) possess a current (within a year) certification of health clearance, including verification of a titer test proving immunity to rubella, mumps and measles or proof of immunization, PPD Test or chest x-ray showing no active tuberculosis, verbal screening for clinical history of Varicella-zoster virus infection (chicken pox), proof of immunization against hepatitis B (heptavac), and annual influenza vaccination; (iii) successfully completed a seven year criminal background check for all states in which students have held residence; and (iv) successfully completed checks to participate in all federal and state health programs and possess verification that students are not on the OIG List of Excluded Providers or the GSA Excluded Parties List from participation in health care programs, and that they are not on the state healthcare/government sanctions and/or exclusions listings of any state in which they have held residence.
6. **AMENDMENT:** No amendment or modification of this Agreement shall be valid unless in writing and executed by each of the Parties.
7. **ASSIGNMENT.** Neither party may assign this Agreement without the written consent of the other party.
8. **TERM AND TERMINATION.** The term of this Agreement shall commence on the Effective Date and remain in effect for one (1) year; provided, however, that unless earlier terminated as provided herein, this Agreement shall automatically renew for additional terms of one (1) year each. Either party may terminate this Agreement upon sixty (60) days written notice to the other party; provided, however, that such termination shall not impact students then participating in a clinical field experience.
9. **ENTIRE AGREEMENT:** This Agreement constitutes the entire agreement of the Parties with respect to the subject matter of this Agreement. This Agreement is not assignable without the prior written consent of the non-assigning party which consent will not be unreasonably withheld or delayed.
10. **COUNTERPARTS:** This Agreement may be signed in counterparts, each of which shall be deemed an original, but all of which, taken together, shall constitute one and the same Agreement. This Agreement may be executed by way of facsimile signature.

END – SIGNATURE PAGE FOLLOWS

IN WITNESS WHEREOF, the Parties through their authorized representatives have executed this Agreement effective as of the Effective Date.

<p><b>“EXPERIENCE PROVIDER”</b></p> <p>Anaheim Union High School District</p> <p>By: _____ Name: Brad Jackson Title: Assistant Superintendent, HR Date: _____</p>	<p><b>“CBU”</b></p> <p>California Baptist University</p> <p>By: _____ Name: David Pearson, PhD Title: Dean, College of Health Science Date: _____</p>
	<p>By: _____ Name: Mark Howe Title: Vice President for Finance and Administration Date: _____</p>

**EXHIBIT A**

**STUDENT CLINICAL FIELD EXPERIENCE AGREEMENT**



**STUDENT CLINICAL FIELD EXPERIENCE AGREEMENT**  
**California Baptist University, College of Health Science**  
 \_\_\_\_\_ (“\_\_\_\_\_”)

I, the undersigned student, desire to participate in a clinical field experience program offered through an agreement between CBU and an experience provider (“Experience Provider”) and, in consideration of such placement by CBU, I agree that I shall:

- (A) Comply with the Experience Provider’s policies and procedures.
- (B) Comply with CBU’s dress and grooming standards and honor code.
- (C) Enroll as an academic clinical field experience student and perform the duties indicated unless released by CBU MFT and the Experience Provider.
- (D) Notify the Clinical Field Experience Director in a timely manner of any professional or personal difficulties, including safety and personnel problems, which may affect the performance of this or of his/her professional duties and responsibilities.
- (E) Maintain personal health insurance or student health insurance.
- (F) Obtain approval from CBU to participate in the clinical field experience program including agreeing to abide by the terms of this Agreement and to perform additional duties and responsibilities as required by CBU.
- (G) Maintain a weekly log of all hours of experience gained toward licensure.
- (H) Be responsible for learning those policies of the supervised fieldwork setting which govern the conduct of regular employees and students, and for complying with such policies.
- (I) Be responsible for participating in the periodic evaluation of his or her supervised fieldwork experience.

I understand that it is my obligation to comply by the terms of this Student Clinical Field Experience Agreement and such failure could jeopardize my participation in the clinical field experience program.

<p><b>STUDENT</b></p> <p><b>Name:</b> _____</p> <p><b>Student ID #:</b> _____</p>	<p>Date: _____</p>
---	--------------------

BOND COUNSEL AGREEMENTANAHEIM UNION HIGH SCHOOL DISTRICT

(Election of 2019 General Obligation Bonds)

THIS AGREEMENT, made as of this 6 day of November, 2019, by and between the ANAHEIM UNION HIGH SCHOOL DISTRICT, a school district organized and existing under the laws of the State of California (herein "District"), and STRADLING YOCCA CARLSON & RAUTH, a Professional Corporation (herein "Bond Counsel"):

R E C I T A L S :

- A. In order to finance certain facilities, furnishings and equipment needed to maintain and improve the quality of the District's schools, the District desires to retain Bond Counsel to assist it in placing a proposition for the issuance of general obligation bonds on the March 3, 2020 ballot, and to assist in issuing general obligation bonds, certificates of participation and any refunding bonds issued to refund such bonds or certificates of participation from time to time (together, the "Bonds"); and
- B. The District desires to retain Bond Counsel to do the necessary legal work hereinafter outlined, upon the terms and conditions hereinafter set forth, related to the ballot proposition and the Bonds and to compensate Bond Counsel for services related thereto incurred prior to and after the date hereof; and
- C. Bond Counsel represents that it is ready, willing and able to perform said legal work;

NOW, THEREFORE, in consideration of the premises, and the mutual covenants, terms and conditions herein contained, the parties agree as follows:

1. SCOPE OF SERVICES

- A. Bond Election. Bond Counsel will provide legal services in connection with placing a proposition on the ballot for the March 3, 2020 general election (the "Bond Election"). Such services will include:
  - (1) Conferring with the District on legal issues relating to any voter survey and activities of District employees related to the Bond Election; and
  - (2) Drafting the resolution necessary to call the Bond Election; and
  - (3) Conferring with and advising the District as to the ballot measure and tax rate statement; and
  - (4) Conferring and consulting with District staff with regard to applicable procedures for the Bond Election and financing proceedings and as to any other matters relating to the Bond Election and financing proceedings; and



- (5) Participating in meetings and other conferences scheduled by the District and the District's municipal advisor.

B. Post-Election and Issuance of Bonds. The District retains Bond Counsel to provide, and Bond Counsel agrees to provide, legal services in connection with certain post-election matters and the issuance of the Bonds. Such services shall include, but not be limited to, the rendering of legal opinions (hereinafter called the "opinions") pertaining to the issuance of the Bonds to the effect that:

- (1) The Bonds have been properly authorized, executed and delivered and are valid and binding obligations; and
- (2) The essential sources of security for the Bonds have been legally provided; and
- (3) Interest on the Bonds is exempt from California personal income taxation and unless the District elects to issue taxable bonds, is excluded from gross income for purposes of federal income taxes.

Bond Counsel's services will also include the following:

Bond Counsel's services will also include compiling a sufficient record justifying the opinion  
by:

- (i) Researching applicable laws and ordinances relating to the Bonds;
- (ii) Attending conferences and consulting with District staff and District legal counsel regarding such laws, and the need for amendments thereto, or additional legislation;
- (iii) Participating in meetings, conferences or discussions with the District municipal advisor or other experts retained by the District in structuring the issuance of the Bonds;
- (iv) Supervising and preparing documentation of the steps to be taken through the issuance of the Bonds, including:
  - (a) Drafting all resolutions, notices, rules and regulations, and other legal documents required for the issuance of the Bonds, and all other documents relating to the security of the Bonds, in consultation with the District, its counsel, municipal advisor, underwriter and other experts;
  - (b) Preparing the record of proceedings for the authorization, sale, issuance of the Bonds;

- (c) Reviewing portions of the official statement or placement memorandum (the “Official Statement”) relating to the sale of the Bonds which summarize the terms of the Bonds and Bond Counsel’s opinions;
- (d) Reviewing the purchase contracts or the bidding documents relating to the sale of the Bonds and participating in the related negotiations;
- (e) Participating in meetings and other conferences scheduled by the District, the District’s municipal advisor or underwriter;
- (f) Consulting with prospective purchasers, their legal counsel and rating agencies;
- (g) Consulting with counsel to the District concerning any legislation or litigation which may affect the Bonds, the security for the Bonds, or any other matter related to the issuance of the Bonds;
- (h) Consulting with any paying agent for the Bonds and their counsel;
- (i) Preparing the form of the Bonds, and supervising their production, authentication and delivery;
- (j) Rendering the opinions as to the validity of the Bonds for use and distribution upon their issuance;
- (k) Rendering a legal opinion to the underwriter or purchaser of the Bonds as to the applicability of the registration requirements of federal securities laws; and
- (l) Delivering a letter to the underwriter or purchaser of the Bonds to the effect that the portions of the Official Statement referenced in (c) above are a fair and accurate summary of the information presented therein.

The District is not retaining Bond Counsel to prepare the Official Statement and Bond Counsel’s services do not include rendering advice to the District regarding the preparation of the Official Statement or acting as Disclosure Counsel to the District. Bond Counsel’s duties with respect to the Official Statement shall be limited to the services described in Section 1A.(iv)(c) and (l) above.

- C. Special Services. “Special Services” are defined for purposes of this Agreement as services in addition to the services outlined in Section A and B above. Special Services will include, but not be limited to, any work after a

bond closing related to the amendment of the financing documents or agreements; and special studies or analyses. Special Services must be authorized in writing by the Superintendent, or his designee.

- D. Nature of Services. Bond Counsel is retained as an independent contractor and the District does not intend for Bond Counsel to be a public official of the District within the meaning of Government Code Section 1090. Bond Counsel is being engaged primarily to deliver its standard approving legal opinion with respect to the Bonds. In addition the delivering such opinion Bond Counsel will also be responsible for drafting the principal legal documents pursuant to which the Bond Election will be called and the Bonds will be issued and for providing legal advice and counsel with respect to such documents. However, Bond Counsel is not being retained, and has no duty, to advise the District as to whether or it should issue the Bonds or whether or not it should enter into any contracts related to the possible issuance of the Bonds; nor is Bond Counsel being retained, and it has no duty, to provide municipal advice of any kind to the District in connection with or relating to the Bonds or any contracts related thereto. The District, through its Board, will be exercising its independent judgment regarding the decisions of (a) whether or not to issue the Bonds, (b) whether or not to enter into any contracts related to the Bonds, or (c) the financial terms to be include in the Bonds and/or any such contracts. Accordingly, the parties agree that Bond Counsel's role is not one where it will be exerting influence over the decision by the District to proceed or not to proceed to issue the Bonds or to enter into any contracts related to the Bonds.

## 2. COMPENSATION

The District agrees to pay Bond Counsel the following amounts as compensation for services rendered by Bond Counsel under this Agreement:

- A. For the services to be rendered under Section 1A of this Agreement for pre-election services, Bond Counsel shall be paid fees at the hourly rates set forth in Exhibit A up to a cap of \$7,500 from the District General Fund or other lawful sources of funds and shall not be paid or reimbursed from proceeds of the Bonds. Such fees shall be billed following the Bond Election and shall be payable within thirty (30) days following the receipt of the invoice.
- B. For the services to be rendered under Section 1B above relating to the issuance of the Bonds, it is agreed that Bond Counsel will be paid a fee of \$50,000 for each series of Bonds. The foregoing fees will be billed upon the earlier of the issuance of each series of the Bonds or 90 days following the end of the fiscal year in which such Bonds were scheduled to be issued, or such later date as is agreed to by the District and Bond Counsel. For Bonds issued after June 30, 2022, the District and Bond Counsel agree to discuss an increase in the foregoing fee schedule if requested by Bond Counsel as being justified by reason of increased cost to Bond Counsel or an increase in the

then prevailing fee schedule for the issuance of obligations such as the Bonds. Bond Counsel represents that the foregoing fees for post-election services have not been inflated to account for any pre-election services or for any campaign contributions that Bond Counsel might make with respect to the Bond Election.

- C. In the event Bond Counsel is requested to perform Special Services as set forth in Section 1C above, Bond Counsel will be paid fees at the hourly rates set forth in Exhibit A or in such other manner as is mutually acceptable to the District and Bond Counsel. Such fees will be billed monthly and shall be payable within thirty (30) days following the receipt of each invoice.
- D. In addition to the fees set forth in paragraphs A, B and C above, Bond Counsel shall be reimbursed for the actual cost of any out-of-pocket expenses reasonably incurred by Bond Counsel in the course of its employment, such as document reproduction, telecommunications charges, printing costs, filing fees, long-distance telephone calls, messenger services, overnight delivery services, travel and similar items of expense. Bond Counsel agrees not to incur more than \$2,000 of expenses related to a series of Bonds without the prior approval of the Superintendent or his designee.

### 3. PERSONNEL AND CONTRACT ADMINISTRATION

District agrees to accept and Bond Counsel agrees to provide the aforementioned services primarily through Robert J. Whalen, Carol L. Lew, Lawrence Chan and other associate attorneys working for Bond Counsel under the direction of Mr. Whalen or Ms. Lew. If any of the above-named attorneys is unable to provide such services due to death, disability or similar event, Bond Counsel reserves the right to substitute another of its attorneys, upon approval by the Superintendent or his designee, to provide such services; and such substitution shall not alter or affect in any way Bond Counsel's or the District's other obligations under this Agreement.

This Agreement will be administered by the Superintendent, or his designee, or by the Assistant Superintendent, Business Services.

### 4. CONFLICTS OF INTEREST

Bond Counsel represents municipal bond underwriting firms on matters not related to the Bonds, and the District hereby provides its informed written consent to Bond Counsel's representation of any of any underwriter of the Bonds on matters not involving the Bonds or the District.

### 5. TERMINATION

- A. This Agreement may be terminated, without cause, by the District or Bond Counsel upon thirty (30) days' advance written notice to the other party. Such notification shall state the effective date of the termination of this Agreement.

- B. Bond Counsel reserves the absolute right to withdraw from representing the District if, among other things, the District fails to honor the terms of this Agreement, the District fails to cooperate fully or follow our advice on a material matter, or any fact or circumstance occurs that would, in Bond Counsel's view, render our continuing representation unlawful or unethical. If Bond Counsel elects to withdraw, the District will take all steps necessary to free Bond Counsel of any obligation to perform further services, including the execution of any documents necessary to complete such withdrawal, and Bond Counsel will be entitled to be paid at the time of withdrawal for all services rendered and costs and expenses paid or incurred on the District's behalf in accordance with the payment terms set forth in Section 2 above. If necessary in connection with litigation, Bond Counsel would request leave of court to withdraw.
  
- C. Bond Counsel's representation of the District under this Agreement will be considered terminated at the earlier of (i) the District's termination of our representation, (ii) Bond Counsel's withdrawal from its representation of the District, or (iii) the substantial completion by Bond Counsel of its substantive work for the District. Unless Bond Counsel has been specifically engaged to perform Special Services related to a series of the Bonds after their issuance, Bond Counsel's representation of District with respect to such series of Bonds shall terminate on their date of issuance.

## 6. ARBITRATION

IN THE EVENT OF A DISPUTE REGARDING FEES, COSTS, OR ANY OTHER MATTER ARISING OUT OF OR RELATED IN ANY WAY WHATSOEVER TO BOND COUNSEL'S RELATIONSHIP WITH THE DISTRICT, OR BOND COUNSEL'S OR THE DISTRICT'S PERFORMANCE OF THIS AGREEMENT, INCLUDING THE QUALITY OF THE SERVICES WHICH BOND COUNSEL RENDERS, THE DISPUTE SHALL BE DETERMINED, SETTLED AND RESOLVED BY CONFIDENTIAL ARBITRATION IN THE COUNTY OF ORANGE, CALIFORNIA. ANY AWARD SHALL BE FINAL, BINDING AND CONCLUSIVE UPON THE PARTIES, AND A JUDGMENT RENDERED THEREON MAY BE ENTERED IN ANY COURT HAVING JURISDICTION THEREOF.

Arbitration may be demanded by the sending of written notice to the other party. If arbitration is demanded, within 20 days of the demand the District shall present a list of five qualified individuals who would be willing to serve that the District would find acceptable to act as arbitrator. To serve as arbitrator, the individual must be a retired judge having served on any federal court or the California Superior Court or higher court in the State of California. Within 20 days of receiving the District's list, Bond Counsel may at its sole discretion (i) select any individual from that list and that individual shall serve as the arbitrator, or (ii) propose its own list of five individuals for arbitrator. If Bond Counsel chooses to present a separate list, the District may within 20 days select any individual from that list and that person shall serve as arbitrator. If no arbitrator can be agreed upon at the end of this process, the District and Bond Counsel each shall select one individual from its own list and those two persons shall jointly select the arbitrator. The arbitration shall be conducted pursuant to the procedures set forth in the California Code of Civil Procedure §§ 1280 et seq., and in that connection you and we agree that § 1283.05 thereof is applicable to any such arbitration. Nothing herein shall limit the right of the parties to stipulate and agree to conduct the arbitration pursuant to

the then-current rules of the American Arbitration Association, the Judicial Arbitration & Mediation Services, or any other agreed-upon arbitration services provider.

7. MISCELLANEOUS

- A. Bond Counsel and the employees of Bond Counsel, in performance of the Agreement, shall act in an independent capacity and not as officers or agents of the District.
- B. Without the written consent of the District, this Agreement is not assignable by Bond Counsel in whole or in part.
- C. No alteration or variation of the terms of this Agreement shall be valid unless in writing and signed by the parties hereto, and no oral understanding or agreement not incorporated herein shall be binding on any of the parties hereto.
- D. Bond Counsel does not and cannot guarantee any outcome in a matter.
- E. In the event of any dispute that relates to our entitlement to any payment hereunder, all undisputed amounts shall be paid by the District
- F. In accordance with the requirements of California Business and Professions Code § 6148, Bond Counsel advises you that the firm maintains professional errors and omissions insurance coverage applicable to the services to be rendered to the District.

ANAHEIM UNION HIGH SCHOOL DISTRICT, a school district organized and existing under the laws of the State of California

By: Jennifer Root  
Assistant Superintendent, Business Services

STRADLING YOCCA CARLSON & RAUTH  
a Professional Corporation

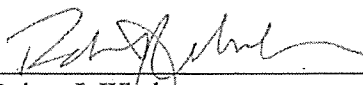
By:   
Robert J. Whalen

EXHIBIT A

Shareholders	\$520
Associates	\$330
Paralegals	\$130

## ASSIGNMENT AND ASSUMPTION AGREEMENT

THIS Assignment and Assumption of Agreements (the "Assignment"), made effective as of this 22<sup>nd</sup> day of July, 2019 by and among the Governing Board of the Anaheim Union School High District of Orange County, California (the "Board"), Vavrinek, Trine, Day & Co., LLP, a California limited liability partnership ("Assignor"), and Eide Bailly LLP, a North Dakota limited liability partnership ("Assignee").

### RECITALS

WHEREAS, Board and Assignor are parties to that certain Contract for Auditing dated December 13, 2018, Contract for GO Bond Auditing, and the Consulting Agreement both signed on December 18, 2018, (the "Contracts"); and

WHEREAS, effective July 22, 2019, Assignor and Assignee completed a transaction whereby Assignee acquired all of the assets and certain liabilities of the Assignor; and

Assignor desires to assign all of its right, title, and interest in the Contracts to Assignee and Assignee desires to assume the same as of July 22, 2019 (the "Effective Date") as more fully set forth herein.

NOW THEREFORE, in consideration of the mutual covenants set forth herein, and other good and valuable consideration, the receipt and sufficiency of which are acknowledged, the parties agree as follows:

### ARTICLE I INTEGRATION

- 1.1 Any capitalized term used but not defined in the Assignment shall have the same meaning as in the Contracts.
- 1.2 This Assignment and the Contracts shall be deemed to be one instrument. In the event of a conflict between this Assignment and the Contracts, this Assignment shall control.
- 1.3 Exhibit A is a true and complete copy of the Contracts.

### ARTICLE II ASSIGNMENT AND ASSUMPTION

2.1 Assignment. As of the Effective Date, Assignor hereby assigns to Assignee all of Assignor's right, title, interest under the Contracts.

2.2 Assumption. Assignee hereby (a) assumes all of Assignor's right, title, interest and obligations under the Contracts from and after the Effective Date; and (b) agrees to perform, and be bound by, all obligations under the Contracts from and after the Effective Date.

2.3 By signing below, the Board consents to the assignment on the terms described herein.



**ARTICLE III  
CHANGE OF NOTICE**

3.1 As of the Effective Date, Assignee's address for all notices permitted or required under the Contracts shall be:

Eide Bailly LLP  
Royce Townsend, Partner  
10681 Foothill Blvd., Ste. 300  
Rancho Cucamonga, CA 91730-3831

With a copy to:

Eide Bailly LLP  
Aaron Hartman, General Counsel  
800 Nicollet Mall, Ste. 1300  
Minneapolis, MN 55402

**ARTICLE IV  
MISCELLANEOUS**

4.1 This Assignment is not enforceable by or against any party until it is signed by all of the parties.

4.2 This Assignment and the exhibits it incorporates represents the complete understanding of the parties respecting its subject matter and supersedes all prior negotiations, representations, guaranties, warranties, promises, statements or agreements, whether written or oral.

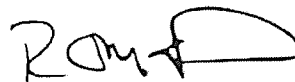
4.3 This Assignment shall be construed, performed and enforced in accordance with California law.

4.4 This Assignment may be executed in one or more counterparts, and all counterparts shall constitute one agreement.

**GOVERNING BOARD OF  
ANAHEIM UNION HIGH SCHOOL DISTRICT**

**EIDE BAILLY LLP**

\_\_\_\_\_  
**Signature, Authorized Representative**



\_\_\_\_\_  
**Signature, Authorized Representative**

Jennifer Root, Assistant Superintendent, Business  
\_\_\_\_\_  
**Name and Title of Representative**

Royce E. Townsend, Partner  
\_\_\_\_\_  
**Name and Title of Representative**

\_\_\_\_\_  
**Date**

October 28, 2019

\_\_\_\_\_  
**Date**

CONTRACT FOR AUDITING

This agreement made and entered into this 13 of December, 2018, between the Governing Board of the Anaheim Union High School District, of Orange County, State of California, hereafter referred to as "District" and VAVRINEK, TRINE, DAY & CO., LLP, Certified Public Accountants, hereafter referred to as "Auditors".

We understand the services we are to provide the District for the June 30, 2019, 2020, and 2021, respectively. We will audit the financial statements, including the related notes to the financial statements, which collectively comprise the basic financial statements, financial statements of the District, as of and for the three-year period beginning July 1, 2018 and ending June 30, 2021. Accounting standards generally accepted in the United States provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A) to supplement the District's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to District's RSI in accordance with auditing standards generally accepted in the United States of America. These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. The following RSI is required by generally accepted accounting principles and will be subjected to certain limited procedures, but will not be audited:

1. Management's Discussion and Analysis.
2. Budgetary Comparison Schedules.
3. Schedule of Changes in the District's Net OPEB Liability and Related Ratios
4. Schedule of District Proportionate Share of the Net OPEB Liability - MPP
5. Schedule of the District's Proportionate Share of the Net Pension Liability.
6. Schedule of District Contributions for Pension.
7. Other schedules as required by the implementation of GASB Statement No. 75
8. Notes to RSI

Supplementary information other than RSI, also accompanies District's basic financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America and will provide an opinion on it in relation to the financial statements as a whole:

1. Schedule of Expenditures of Federal Awards.
2. Schedules required by the current *Guide for Annual Audits of K-12 Local Education Agencies and State Compliance Reporting, issued by the Education Audit Appeals Panel.*
3. Combining Statements – Non-Major Governmental Funds

Our responsibility for other information included in documents containing Anaheim Union High School District's audited financial statements and auditor's report does not extend beyond the financial information identified in the report. We have no responsibility for determining whether such other information contained in these documents is properly stated.

#### **AUDIT OBJECTIVES**

The objective of our audit is the expression of an opinion as to whether your basic financial statements are fairly presented, in all material respects, in conformity with United States generally accepted accounting principles and to report on the fairness of the supplementary information referred to above when considered in relation to the financial statements taken as a whole. The objective also includes reporting on:

- Internal control over financial reporting and compliance with provisions of laws, regulations, contracts, and award agreements, noncompliance with which could have a material effect on the financial statements in accordance with *Government Auditing Standards*.
- Internal control over compliance related to major programs and an opinion (or disclaimer of opinion) on compliance with Federal statutes, regulations, and the terms and conditions of Federal awards that could have a direct and material effect on each major program in accordance with the Single Audit Act Amendments of 1996 and Title 2 U.S. Code of Federal Regulations (CFR) Part 200, Uniform Administrative Requirements, Costs Principles, and Audit Requirements for Federal Awards (Uniform Guidance).

The *Government Auditing Standards* report on internal control over financial reporting and compliance will each include a paragraph that states that that (1) the purpose of the report is solely to describe the scope of testing of internal control and compliance and the results of that testing and not to provide an opinion on the effectiveness of internal control over financial reporting or on compliance, and (2) the report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. The Uniform Guidance report on internal control over compliance will include a paragraph that states that the purpose of the report on internal control over compliance is solely to describe the scope of testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Both reports will state that the report is not suitable for any other purpose.

Our audit will be conducted in accordance with United States generally accepted auditing standards; the standards outlined in the current *Guide for Annual Audits of K-12 Local Education Agencies and State Compliance Reporting*, the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; the Single Audit Act Amendments of 1996; and the provisions of Uniform Guidance, and will include tests of accounting records, a determination of major program(s) in accordance with Uniform Guidance, and other procedures we consider necessary to enable us to express such opinions. We will issue written reports upon completion of our single audit. If our opinion on the financial statements or the Single Audit compliance opinion is other than unmodified, we will fully discuss the reasons with you in advance. We cannot provide assurance that unmodified opinions will be expressed. Circumstances may arise in which it is necessary for us to modify our opinions or add emphasis-of-matter or other-matter paragraphs. If our opinions on the financial statements or the single audit compliance opinions are other than unmodified, we will discuss the reasons with you in advance.

We cannot provide assurance that unmodified opinions will be expressed. Circumstances may arise in which it is necessary for us to modify our opinions or add emphasis-of-matter or other-matter paragraphs. If our opinions are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or issue reports, or we may withdraw from this engagement.

If circumstances occur related to the condition of your records, the availability of sufficient, appropriate audit evidence, or the existence of a significant risk of material misstatement of the financial statements caused by error, fraudulent financial reporting, or misappropriation of assets, which in our professional judgment prevent us from completing the audit or forming an opinion on the financial statements, we retain the right to take any course of action permitted by professional standards, including declining to express an opinion or issue a report, or withdrawing from the engagement.

AUDIT PROCEDURES - GENERAL

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the Financial Statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the Financial Statements. We will plan and perform the audit to obtain reasonable assurance about whether the Financial Statements are free of material misstatement, whether from: (1) errors; (2) fraudulent financial reporting; (3) misappropriation of assets; or (4) violations of laws or governmental regulations that are attributable to Anaheim Union High School District or to acts by management or employees acting on behalf of Anaheim Union High School District. Because the determination of abuse is subjective, Government Auditing Standards do not expect auditors to provide reasonable assurance of detecting abuse.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is a risk that material misstatements or noncompliance may exist and not be detected by us, even though the audit is properly planned and performed in accordance with United States generally accepted auditing standards and Government Auditing Standards. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the Financial Statements or major programs. We will include such matters in the reports required for a Single Audit. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, and may include tests of the physical existence of inventories and direct confirmation of receivables and certain other assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. We will request written representations from your attorneys as part of the engagement, and they may bill you for responding to this inquiry. At the conclusion of our audit, we will require certain written representations from you about your responsibilities for the Financial Statements; Schedule of Expenditures of Federal Awards; federal award programs; compliance with laws, regulations, contracts, and grant agreements; and other responsibilities required by generally accepted auditing standards.

**AUDIT PROCEDURES - INTERNAL CONTROL**

Our audit will include obtaining an understanding of Anaheim Union High School District and its environment, including internal control, sufficient to assess the risks of material misstatement of the Financial Statements and to design the nature, timing, and extent of further audit procedures. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the Financial Statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the Financial Statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to Government Auditing Standards.

As required by the Uniform Guidance, we will perform tests of controls over compliance to evaluate the effectiveness of the design and operation of controls that we consider relevant to preventing or detecting material noncompliance with compliance requirements applicable to each major federal award program. However, our tests will be less in scope than would be necessary to render an opinion on those controls and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to the Uniform Guidance.

An audit is not designed to provide assurance on internal control or to identify significant deficiencies or material weaknesses. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards, Government Auditing Standards, and the Uniform Guidance.

**AUDIT PROCEDURES - COMPLIANCE**

As part of obtaining reasonable assurance about whether the Financial Statements are free of material misstatement, we will perform tests of Anaheim Union High School District's compliance with provisions of applicable laws, regulations, contracts, and agreements, including grant agreements. However, the objective of those procedures will not be to provide an opinion on overall compliance, and we will not express such an opinion in our report on compliance issued pursuant to Government Auditing Standards.

The Uniform Guidance requires that we also plan and perform the audit to obtain reasonable assurance about whether the auditee has complied with federal statutes, regulations, and the terms and conditions of federal awards applicable to major programs. Our procedures will consist of tests of transactions and other applicable procedures described in the OMB Compliance Supplement for the types of compliance requirements that could have a direct and material effect on each of Anaheim Union High School District's major programs. The purpose of these procedures will be to express an opinion on Anaheim Union High School District's compliance with requirements applicable to each of its major programs in our report on compliance issued pursuant to the Uniform Guidance.

**OTHER SERVICES**

We will also assist in preparing the Financial Statements, Schedule of Expenditures of Federal Awards, and related notes of Anaheim Union High School District in conformity with United States GAAP and the Uniform Guidance based on information provided by you. These nonaudit services do not constitute an audit under Government Auditing Standards, and such services will not be conducted in accordance with Government Auditing Standards. We will perform the services in accordance with applicable professional standards. The other services are limited to the Financial Statements, Schedule of Expenditures of Federal Awards, and related notes previously defined. We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

**MANAGEMENT RESPONSIBILITIES**

Management is responsible for: (1) designing, implementing, and maintaining effective internal controls, including internal controls over federal awards, and for evaluating and monitoring ongoing activities, to help ensure that appropriate goals and objectives are met; (2) following laws and regulations; (3) ensuring that there is reasonable assurance that government programs are administered in compliance with compliance requirements; and (4) ensuring that management and financial information is reliable and properly reported. Management is also responsible for implementing systems designed to achieve compliance with applicable laws, regulations, contracts, and grant agreements. You are also responsible for the selection and application of accounting principles; for the preparation and fair presentation of the Financial Statements, Schedule of Expenditures of Federal Awards, and all accompanying information in conformity with United States GAAP; and for compliance with applicable laws and regulations (including federal statutes) and the provisions of contracts and grant agreements (including award agreements). Your responsibilities also include identifying significant contractor relationships in which the contractor has responsibility for program compliance and for the accuracy and completeness of that information.

Management is also responsible for making all financial records and related information available to us and for the accuracy and completeness of that information. You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the Financial Statements, (2) access to personnel, accounts, books, records, supporting documentation, and other information as needed to perform an audit under the Uniform Guidance, (3) additional information that we may request for the purpose of the audit, and (4) unrestricted access to persons within Anaheim Union High School District from whom we determine it necessary to obtain audit evidence.

Your responsibilities include adjusting the Financial Statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the Financial Statements as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting Anaheim Union High School District involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the Financial Statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting Anaheim Union High School District received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that Anaheim Union High School District complies with applicable laws, regulations, contracts, agreements, and grants. Management is also responsible for taking timely and appropriate steps to remedy fraud and noncompliance with provisions of laws, regulations, contracts, and grant agreements, or abuse that we report. Additionally, as required by the Uniform Guidance, it is management's responsibility to evaluate and monitor noncompliance with federal statutes, regulations, and the terms and conditions of federal awards; take prompt action when instances of noncompliance are identified including noncompliance identified in audit findings; promptly follow up and take corrective action on reported audit findings; and prepare a summary schedule of prior audit findings and a separate corrective action plan. The summary schedule of prior audit findings should be available for our review a week prior to the report date.



You are responsible for identifying all federal awards received, and for understanding and complying with the compliance requirements and for the preparation of the Schedule of Expenditures of Federal Awards (including notes and noncash assistance received) in conformity with the Uniform Guidance. You agree to include our report on the Schedule of Expenditures of Federal Awards in any document that contains and indicates that we have reported on the Schedule of Expenditures of Federal Awards. You also agree to [include the audited financial statements with any presentation of the Schedule of Expenditures of Federal Awards that includes our report thereon OR make the audited financial statements readily available to intended users of the Schedule of Expenditures of Federal Awards no later than the date the Schedule of Expenditures of Federal Awards is issued with our report thereon]. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for the presentation of the Schedule of Expenditures of Federal Awards in accordance with the Uniform Guidance; (2) you believe the Schedule of Expenditures of Federal Awards, including its form and content, is stated fairly in accordance with the Uniform Guidance; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the Schedule of Expenditures of Federal Awards.

You are also responsible for the preparation of the other supplementary information, which we have been engaged to report on, in conformity with United States GAAP. You agree to include our report on the supplementary information in any document that contains, and indicates that we have reported on, the supplementary information. You also agree to [include the audited financial statements with any presentation of the supplementary information that includes our report thereon OR make the audited financial statements readily available to users of the supplementary information no later than the date the supplementary information is issued with our report thereon]. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the supplementary information in accordance with GAAP; (2) you believe the supplementary information, including its form and content, is fairly presented in accordance with GAAP; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying and providing report copies of previous financial audits, attestation engagements, performance audits, or other studies related to the objectives discussed in the Audit Objectives section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or studies. You are also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions for the report, and for the timing and format for providing that information.

With regard to using the auditor's report, you understand that you must obtain our prior written consent to reproduce or use our report in bond offering official statements or other documents.

With regard to the electronic dissemination of audited financial statements, including financial statements published electronically on your website, you understand that electronic sites are a means to distribute information and, therefore, we are not required to read the information contained in these sites or to consider the consistency of other information in the electronic site with the original document.

You agree to assume all management responsibilities relating to the Financial Statements, Schedule of Expenditures of Federal Awards, and related notes, and any other nonaudit services we provide. You will be required to acknowledge in the management representation letter our assistance with the preparation of the Financial Statements, Schedule of Expenditures of Federal Awards, and related notes, and that you have reviewed and approved the Financial Statements, Schedule of Expenditures of Federal Awards, and related notes prior to their issuance and have accepted responsibility for them. Further, you agree to oversee the nonaudit services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of those services; and accept responsibility for them.

Your responsibilities also include identifying significant vendor relationships in which the vendor has responsibility for program compliance and for the accuracy and completeness of that information. Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the written management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements taken as a whole.

AUDIT ADMINISTRATION AND ACCESS TO WORKPAPERS

We understand that your employees will prepare all cash, accounts receivable, or other confirmations we request and will locate any documents selected by us for testing.

At the conclusion of the engagement, we will complete the appropriate sections of and sign the Data Collection Form that summarizes our audit findings. We will provide the appropriate number of copies of our reports to the District; however, it is management's responsibility to submit the reporting package (including financial statements, Schedule of Expenditures of Federal Awards, summary schedule of prior audit findings, auditor's reports, and a corrective action plan) along with the Data Collection Form to the designated Federal Clearinghouse and, if appropriate, to pass-through entities. The Data Collection Form and the reporting package must be submitted within the earlier of 30 days after receipt of the auditor's reports or nine months after the end of the audit period, unless a longer period is agreed to in advance by the cognizant or oversight agency for audits. At the conclusion of the engagement, we will assist management in submitting the reporting packages.

The audit documentation for this engagement is the property of the auditors and constitutes confidential information. However, pursuant to authority given by law or regulation, we may be requested to make certain audit documentation available to the appropriate Cognizant or Oversight Agency for Audit or its designee, a federal agency providing direct or indirect funding, or the U.S. Government Accountability Office for purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of the auditor. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parties may intend, or decide, to distribute the copies or information contained therein to others, including other governmental agencies.

The audit documentation for this engagement will be retained for a minimum of seven years after the report release or for any additional period requested. If we are aware that a federal or state awarding agency, pass-through entity, or auditee is contesting an audit finding, we will contact the party(ies) contesting the audit finding for guidance prior to destroying the audit documentation.

Royce E. Townsend is the engagement partner and is responsible for supervising the engagement and signing the reports or authorizing another individual to sign them.

AUDIT FEES

Our standard hourly rates vary according to the degree of responsibility involved and the experience level of the personnel assigned to your audit. In accordance with our firm policies, work may be suspended if your account becomes 45 days or more overdue and may not be resumed until your account is paid in full. If we elect to terminate our services for nonpayment, our engagement will be deemed to have been completed even if we have not completed our report. You will be obligated to compensate us for all time expended and to reimburse us for all out-of-pocket costs through the date of termination. The fee listed below is based on anticipated cooperation from your personnel, the assumption that unexpected circumstances will not be encountered during the audit, no significant changes in reporting format and/or audit requirements or significant changes in the operations of the District.

If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs. You may request that we perform additional services not contemplated by this engagement letter. If this occurs, we will communicate with you regarding the scope of the additional services and the estimated fee. We also may issue a separate engagement letter covering the additional services. In the absence of any other written communication from us documenting such additional services, our services will continue to be governed by the terms of this engagement letter.

The maximum annual fee for auditing services under the terms of this contract shall not exceed \$56,000 for June 30, 2019, \$57,000 for June 30, 2020, and \$58,000 for June 30, 2021, respectively, for personal services, with the exception that any additional auditing services provided for (1) any changes in District reporting format, i.e., GASB requirements and/or audit requirements, issued by the Education Audit Appeals Panel, Federal Agencies, American Institute of Certified Public Accountants, or Governmental Accounting Standards Board, (2) any changes in the number of funds or accounts maintained by the District during the period under this contract, and (3) any Federal Program and State Special Projects/compliance issues shall be in addition to the above maximum fee for personal services.

The final installment will represent the 10% withheld amount pursuant to *Education Code* 14505 and will be presented for payment upon certification by the Controller that the audit report conforms to the reporting provisions of the Audit Guide. All billings for additional audit fees or services will be billed as these services are provided. In accordance with *Education Code* Section 14505 (b), the District shall withhold fifty percent (50%) of the audit fee for any subsequent year of multi-year contract if the prior year's audit report was not certified as conforming to reporting provisions of the audit guide. This contract shall be null and void if a firm or individual is declared ineligible pursuant to subdivision (c) of Section 41020.5. The withheld amount shall not be payable unless payment is ordered by the State Board of Accountancy or the audit report for that subsequent year is certified by the controller as conforming to reporting provisions of the audit guide.

COMPENSATION

All personal services performed by the Auditors shall be reimbursed at the following hourly rates:

Partner/Principal	\$	200
Manager		150
Supervisor		135
Senior in Charge		110
Staff Accountant		90
Paraprofessional		75

In addition to such payment for personal services, Auditors shall be reimbursed for such travel as may be necessary. Mileage is computed at the approved Internal Revenue Service rate per mile.

If a dispute arises among the parties hereto, the parties agree first to try in good faith to settle the dispute by mediation administered by the American Arbitration Association under its Commercial Mediation Rules before resorting to litigation. The costs of any mediation proceedings shall be shared equally by all parties. The District and Auditors both agree that any dispute over fees charged by the accountant to the client will be submitted for resolution by arbitration in accordance with the rules of the American Arbitration Association. Such arbitration will be binding and final. IN AGREEING TO ARBITRATION, WE BOTH ACKNOWLEDGE THAT, IN THE EVENT OF DISPUTE OVER FEES, EACH OF US IS GIVING UP THE RIGHT TO HAVE THE DISPUTE DECIDED IN A COURT OF LAW BEFORE A JUDGE OR JURY AND INSTEAD WE ARE ACCEPTING THE USE OF ARBITRATION FOR RESOLUTION.

ANNUAL REPORT - FORM AND CONTENT, DELIVERY

The form and content of the annual audit shall be in conformity, to the extent practicable, with such form and content as may be prescribed by the State of California under Section 41020 of the *Education Code*, including the required compliance audit provisions of Uniform Guidance, *Audits of State of Local Governments*, issued by the U.S. Office of Management and Budget, as issued pursuant to the Single Audit Act Amendments of 1996 and Title 2 U.S. CFR Part 200, Uniform Administrative Requirements, Costs Principles, and Audit Requirements for Federal Awards (Uniform Guidance).

The audit shall be completed and the audit report shall be delivered in accordance with time requirements as specified in the current *Guide for Annual Audits of K-12 Local Education Agencies and State Compliance Reporting*, issued by Educational Audit Appeals Panel, unless delayed by circumstances beyond the control of the Auditors. Seventeen (17) bound copies of the audit report may be rendered to the District, in addition to the copies required to be filed with the applicable governmental units. Copies in excess of the contract amount may be billed for an additional fee.

Government Auditing Standards require that we provide you with a copy of our most recent quality control review report. Our peer review report, for the year ended December 2017, accompanies this letter.

We appreciate the opportunity to be of service to Anaheim Union High School District and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us. This contract will continue in effect until cancelled by either party.

**WORKERS' COMPENSATION**

VAVRINEK, TRINE, DAY & CO., LLP is aware of the provisions of Section 3700 of the Labor Code that requires every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that code. VAVRINEK, TRINE, DAY & CO., LLP is in compliance with such provisions.

**NON LICENSEE OWNERS**

VAVRINEK, TRINE, DAY & CO., LLP has owners that are not licensed as certified public accountants as permitted under Section 5079 of the California Business and Professions Code. It is not anticipated that any of the non-licensee owners will be performing audit services for the District.

GOVERNING BOARD OF  
ANAHEIM UNION HIGH SCHOOL DISTRICT

VAVRINEK, TRINE, DAY & CO., LLP

By Jennifer Root  
District  
Jennifer Root, Ed.D.  
Assistant Superintendent, Business

By Ron F  
Partner

Federal Identification Number: 95-6000120



9250 EAST COSTILLA AVENUE, SUITE 450  
GREENWOOD VILLAGE, COLORADO 80112  
303-792-3020 (o) | 303-792-5153 (f)  
WWW.WCRCPA.COM

## Report on the Firm's System of Quality Control

June 13, 2018

To the Partners of  
Vavrinek, Trine, Day & Co., LLP  
and the National Peer Review Committee

We have reviewed the system of quality control for the accounting and auditing practice of Vavrinek, Trine, Day & Co., LLP (the firm) applicable to engagements not subject to PCAOB permanent inspection in effect for the year ended December 31, 2017. Our peer review was conducted in accordance with the Standards for Performing and Reporting on Peer Reviews established by the Peer Review Board of the American Institute of Certified Public Accountants (Standards).

A summary of the nature, objectives, scope, limitations of, and the procedures performed in a System Review as described in the Standards may be found at [www.aicpa.org/prsummary](http://www.aicpa.org/prsummary). The summary also includes an explanation of how engagements identified as not performed or reported in conformity with applicable professional standards, if any, are evaluated by a peer reviewer to determine a peer review rating.

### **Firm's Responsibility**

The firm is responsible for designing a system of quality control and complying with it to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. The firm is also responsible for evaluating actions to promptly remediate engagements deemed as not performed or reported in conformity with professional standards, when appropriate, and for remediating weaknesses in its system of quality control, if any.

### **Peer Reviewer's Responsibility**

Our responsibility is to express an opinion on the design of the system of quality control and the firm's compliance therewith based on our review.

**Required Selections and Considerations**

Engagements selected for review included engagements performed under *Government Auditing Standards*, including compliance audits under the single audit act; audits of employee benefit plans, and an audit performed under FDICIA.

As a part of our peer review, we considered reviews by regulatory entities as communicated by the firm, if applicable, in determining the nature and extent of our procedures.

**Opinion**

In our opinion, the system of quality control for the accounting and auditing practice of Vavrinek, Trine, Day & Co., LLP applicable to engagements not subject to PCAOB permanent inspection in effect for the year ended December 31, 2017 has been suitably designed and complied with to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. Firms can receive a rating of *pass*, *pass with deficiency(ies)* or *fail*. Vavrinek, Trine, Day & Co., LLP has received a peer review rating of *pass*.



Watson Coon Ryan, LLC



CONTRACT FOR AUDITING – G.O. BOND

We are pleased to confirm our understanding of the services we are to provide Anaheim Union High School District. We will perform the required annual financial audit of the proceeds from the sale of the bonds and the required performance audit to ensure that the funds have been expended only on the specific projects listed for the years ending June 30, 2019, June 30, 2020, and June 30, 2021, in accordance with the compliance requirements of Section 1 of Article XIII A of the California Constitution.

**Financial Audit**

We will audit the financial statements of the Building (Measure H) Fund of Anaheim Union High School District as of June 30, 2019, June 30, 2020, and June 30, 2021. The financial statements will present only the Building (Measure H) Fund and will not purport to, and will not be intended to present fairly the financial position and results of operations of the Anaheim Union High School District in conformity with accounting principles generally accepted in the United States of America.

**Audit Objectives**

The objective of our audit is the expression of opinions as to whether the Building (Measure H) Fund financial statements are fairly presented, in all material respects, in conformity with U.S. generally accepted accounting principles. Our audit will be conducted in accordance with auditing standards generally accepted in the United States of America and the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, and will include tests of the accounting records of the Anaheim Union High School District and other procedures we consider necessary to enable us to express such opinions. If our opinions on the financial statements are other than unqualified, we will fully discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or to issue a report because of this engagement.

We will also provide a report (that does not include an opinion) on internal control related to the financial statements and compliance with laws, regulations, and the provisions of contracts or grant agreements, noncompliance with which could have a material effect on the financial statements as required by *Government Auditing Standards*. The report on internal control and compliance will include a statement that the report is intended solely for the information and use of management, the body or individuals charged with governance, others within the entity, and specific legislative or regulatory bodies and is not intended to be and should not be used by anyone other than these specified parties. If during our audit we become aware that Anaheim Union High School District is subject to an audit requirement that is not encompassed in the terms of this engagement, we will communicate to management and those charged with governance that an audit in accordance with U.S. generally accepted auditing standards and the standards for financial audits contained in *Government Auditing Standards* may not satisfy the relevant legal, regulatory, or contractual requirements.

If during our audit we become aware that Anaheim Union High School District is subject to an audit requirement that is not encompassed in the terms of this engagement, we will communicate to management and those charged with governance that an audit in accordance with U.S. generally accepted auditing standards and the standards for financial audits contained in *Government Auditing Standards* may not satisfy the relevant legal, regulatory, or contractual requirements.

### **Management Responsibilities**

Management is responsible for the Building (Measure H) Fund financial statements and all accompanying information as well as all representations contained therein. As part of the audit, we will assist with preparation of your financial statements and related notes. You are responsible for making all management decisions and performing all management functions relating to the financial statements and related notes and for accepting full responsibility for such decisions. You will be required to acknowledge in the management representation letter our assistance with preparation of the financial statements and that you have reviewed and approved the financial statements and related notes prior to their issuance and have accepted responsibility for them. Further, you are required to designate an individual with suitable skill, knowledge, or experience to oversee any non-audit services we provide and for evaluating the adequacy and results of those services and accepting responsibility for them.

Management is responsible for establishing and maintaining effective internal controls, including monitoring ongoing activities, to help ensure that appropriate goals and objectives are met; for the selection and application of accounting principles; and for the fair presentation in the financial statements of the Anaheim Union High School District, in conformity with U.S. generally accepted accounting principles.

Management is also responsible for making all financial records and related information available to us and for ensuring that management and financial information is reliable and properly recorded. Your responsibilities include adjusting the financial statements to correct material misstatements and for confirming to us in the representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud or illegal acts could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the entity complies with applicable laws, regulations, contracts, agreements, and grants for taking timely and appropriate steps to remedy any fraud, illegal acts, violations of contracts or grant agreements, or abuse that we may report.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying for us previous financial audits, attestation engagements, performance audits or other studies related to the objectives discussed in the Audit Objectives section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or other studies. You are also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions, for the report, and for the timing and format for providing that information.

With regard to using the auditor's report, you understand that you must obtain our prior written consent to reproduce or use our report in bond offering official statements or other documents. With regard to the electronic dissemination of audited financial statements, including financial statements published electronically on your website, you understand that electronic sites are a means to distribute information and, therefore, we are not required to read the information contained in these sites or to consider the consistency of other information in the electronic site with the original document.

### **Audit Procedures—General**

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested. We will plan and perform the audit to obtain reasonable rather than absolute assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the entity or to acts by management or employees acting on behalf of the entity. Because the determination of abuse is subjective, *Government Auditing Standards* do not expect auditors to provide reasonable assurance of detecting abuse.

Because an audit is designed to provide reasonable, but not absolute assurance and because we will not perform a detailed examination of all transactions, there is a risk that material misstatements may exist and not be detected by us. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements. However, we will inform you of any material errors and any fraudulent financial reporting or misappropriation of assets that come to our attention. We will also inform you of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. Our responsibility as auditors is limited to the period covered by our audit and does not extend to later periods for which we are not engaged as auditors.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, and may include tests of the physical existence of inventories, and direct confirmation of receivables and certain other assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. We will request written representations from your attorneys as part of the engagement, and they may bill you for responding to this inquiry. At the conclusion of our audit, we will require certain written representations from you about the financial statements and related matters.

### **Audit Procedures—Internal Controls**

Our audit will include obtaining an understanding of the entity and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing, and extent of further audit procedures. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards*.

Anaheim Union High School District  
Measure H  
Page 4 of 6

An audit is not designed to provide assurance on internal control or to identify significant deficiencies. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards and *Government Auditing Standards*.

#### **Audit Procedures—Compliance**

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of Anaheim Union High School District's compliance with the provisions of applicable laws, regulations, contracts, agreements, and grants. However, the objective of our audit will not be to provide an opinion on overall compliance and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards*.

#### **Performance Audit**

The purpose of the Performance Audit is to meet the Proposition 39 requirement for the Measure H Bond proceeds to ensure compliance with Section 1 of Article 13A of the California Constitution. This includes that the Proposition 39 Bond proceeds are expended only on the specific projects listed in the bond language approved by the voters and no Bond proceeds are being spent on administrative salaries or any other expenses that would otherwise be the obligation of the District's General Fund. The Performance Audit will be conducted in accordance with Generally Accepted Government Auditing Standards.

Our procedures for the Performance Audit will be as follows:

- A. Obtain an understanding of the internal control over the procurement system for the Bond Fund, including a review of the controls exercised over approval of Change Orders. We will determine whether the District is using its architects and professional estimators, as available, to determine estimated costs and bids for projects. We will document the District's procedures on re-bidding during the year and evaluate, based upon our sample, whether re-bidding occurred as required.
- B. Determine that the procurement procedures were in accordance with procurement laws and regulations. We will determine if the District's bid plans include the use of "bid alternatives and deducts." We will determine that the District procurement procedures include a "constructability review procedure" prior to going out for bid.
- C. Review compliance with the expenditure provisions/restrictions in the Measure H Bond Initiative, including testing that administrative costs have not been charged to the Fund and making a statement that no administrative costs were charged based upon our testing. We will review the District's procurement of interim housing including documenting arrival dates of interim housing and date of construction of related projects. We will document that the District's facilities department is communicating budget summaries by project, including funding sources, budgeted hard and soft costs, and monthly budget to actual expenditures.
- D. Reconcile the general ledger of the Bond Fund, as of the period ended, with the financial reports of budgets and expenditures prepared for the Citizens' Oversight Committee for the same period.

- E. Test appropriateness of the allocations of Bond expenditures to the Bond Fund expenditure classifications (programs and objects of expenditure).
- F. Review the controls exercised over approval of change orders, including testing purchase orders which had change orders written, to determine if change orders are approved in accordance with the District's policies and procedures and the Public Contract Code. We will also document the change order review/approval process, including participants in the approval process, and state whether the District complied with its policy based upon our testing.
- G. We will evaluate whether the District obtained State funding during the year, where applicable.

### **Engagement Administration, Fees, and Other**

The audit documentation for this engagement is the property of Vavrinek, Trine, Day & Co., LLP and constitutes confidential information. However, pursuant to authority given by law or regulation, we may be requested to make certain audit documentation available to third parties for purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of Vavrinek, Trine, Day & Co., LLP personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parties may intend, or decide, to distribute the copies or information contained therein to others, including other governmental agencies.

The audit documentation for this engagement will be retained for a minimum of seven years after the report release date or for any additional period requested by the California Department of Education, the California State Controller, or during any pending board investigation, disciplinary action, or legal action involving the licensee or the licensee's firm.

Royce E. Townsend is the engagement partner and is responsible for supervising the engagement and signing the reports or authorizing another individual to sign them. Our fee for the Financial Audit and Performance Audit services will be \$10,000 for the period ending June 30, 2019, \$10,000 for the period ending June 30, 2020, and \$10,000 for the period ending June 30, 2021.


Our invoices for these fees will be rendered each month as work progresses and are payable on presentation. In accordance with our firm policies, work may be suspended if your account becomes 45 days or more overdue and may not be resumed until your account is paid in full. If we elect to terminate our services for nonpayment, our engagement will be deemed to have been completed upon written notification of termination, even if we have not completed our report. You will be obligated to compensate us for all time expended and to reimburse us for all out-of-pocket costs through the date of termination. The above fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs.

Anaheim Union High School District  
Measure H  
Page 6 of 6

*Government Auditing Standards* require that we provide you with a copy of our most recent external peer review report and any letter of comment, and any subsequent peer review reports and letters of comment received during the period of the contract. Our 2017 peer review report accompanies this letter.

We appreciate the opportunity to be of service to Anaheim Union High School District and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy, and return it to us.

Very truly yours,



Royce E. Townsend  
of Vavrinek, Trine, Day & Co., LLP

RET/ji

RESPONSE:

This letter correctly sets forth the understanding of Anaheim Union High School District.

  
By: Jennifer Root, Ed.D.

Title: Assistant Superintendent, Business

Date:

12/18/18



9250 EAST COSTILLA AVENUE, SUITE 450  
GREENWOOD VILLAGE, COLORADO 80112  
303-792-3020 (o) | 303-792-5153 (f)  
WWW.WCRCPA.COM

## Report on the Firm's System of Quality Control

June 13, 2018

To the Partners of  
Vavrinek, Trine, Day & Co., LLP  
and the National Peer Review Committee

We have reviewed the system of quality control for the accounting and auditing practice of Vavrinek, Trine, Day & Co., LLP (the firm) applicable to engagements not subject to PCAOB permanent inspection in effect for the year ended December 31, 2017. Our peer review was conducted in accordance with the Standards for Performing and Reporting on Peer Reviews established by the Peer Review Board of the American Institute of Certified Public Accountants (Standards).

A summary of the nature, objectives, scope, limitations of, and the procedures performed in a System Review as described in the Standards may be found at [www.aicpa.org/prsummary](http://www.aicpa.org/prsummary). The summary also includes an explanation of how engagements identified as not performed or reported in conformity with applicable professional standards, if any, are evaluated by a peer reviewer to determine a peer review rating.

### **Firm's Responsibility**

The firm is responsible for designing a system of quality control and complying with it to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. The firm is also responsible for evaluating actions to promptly remediate engagements deemed as not performed or reported in conformity with professional standards, when appropriate, and for remediating weaknesses in its system of quality control, if any.

### **Peer Reviewer's Responsibility**

Our responsibility is to express an opinion on the design of the system of quality control and the firm's compliance therewith based on our review.

**Required Selections and Considerations**

Engagements selected for review included engagements performed under *Government Auditing Standards*, including compliance audits under the single audit act; audits of employee benefit plans, and an audit performed under FDICIA.

As a part of our peer review, we considered reviews by regulatory entities as communicated by the firm, if applicable, in determining the nature and extent of our procedures.

**Opinion**

In our opinion, the system of quality control for the accounting and auditing practice of Vavrinek, Trine, Day & Co., LLP applicable to engagements not subject to PCAOB permanent inspection in effect for the year ended December 31, 2017 has been suitably designed and complied with to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. Firms can receive a rating of *pass*, *pass with deficiency(ies)* or *fail*. Vavrinek, Trine, Day & Co., LLP has received a peer review rating of *pass*.



Watson Coon Ryan, LLC





Vavrinek, Trine, Day & Co., LLP  
 Certified Public Accountants & Consultants

VALUE THE DIFFERENCE

November 3, 2018

Ms. Jennifer Root  
 Assistant Superintendent, Business  
 Anaheim Union High School District  
 501 N. Crescent Way  
 Anaheim, CA 92801

Dear Assistant Superintendent Root:

Thank you for the opportunity to work with your District to train staff. We appreciate your request for our firm to develop an ASB workshop and present it to the relevant stakeholders.

The standards to which VTD will conform are intended to better serve the public interest and to maintain a high degree of integrity, objectivity and independence for both audit work and for non-audit work with government audit clients.

The standard for non-audit services for government audit clients is based on two overarching principles:

- Auditors (VTD) should not perform management functions or make management decisions; and
- Auditors (VTD) should not audit their own work or provide non-audit services in situations where the amounts or services involved are significant / material to the subject matter of the audit.

In lieu of these principles, our available resources and considering your needs, our firm suggests the following way that we can assist you during the next year. We will provide you with professional accounting assistance within the engagement scope and on the terms stated below.

#### **OBJECTIVE OF ENGAGEMENT**

The desires training / workshops on the topic of Associated Student Body accounting.

#### **SCOPE OF SERVICES**

The work will be non-audit services as defined by Governmental Auditing Standards issued by the Comptroller General of the United States. Our work will not constitute an audit or review of transactions and should not be relied upon as such.

The District is responsible for the appropriate recording and reporting of financial transactions and management decisions. Accordingly, all work will be conducted at your direction or the Director, Fiscal Services, to insure that the work meets the District's objectives. Either the CBO or the Director will be responsible for review and approval of any work product directly prepared by VTD, including any adjustments to the accounting records that may be proposed by VTD, or reports drafted by VTD during the engagement.

10681 Foothill Blvd. Suite 300 Rancho Cucamonga, CA 91730 Tel: 909.466.4410 Fax: 909.466.4431 www.vtdcpa.com  
 FRESNO • LAGUNA HILLS • PLEASANTON • RANCHO CUCAMONGA • PALO ALTO • PHOENIX  
 RIVERSIDE • SACRAMENTO • SAN DIEGO

Governmental Auditing Standards require that the District be responsible for the substantive outcomes of VTD work and be in a position in fact and appearance to make an informed judgment on the results of the non-audit services and that the Anaheim Union High School District

- Designates a knowledgeable management level individual to be responsible and accountable for overseeing the non-audit services.
- Establishes and monitors the performance of the non-audit services to ensure that it meets managements objectives.
- Makes any decisions that involve management functions related to the non-audit services and accepts full responsibility for such decisions.
- Evaluates the adequacy of the services performed and any findings that result.
- Informs the board of this engagement.

**DELIVERABLES**

Specific services to be provided follow. Any additional services requested, other than routine advice and training will require an amendment of this agreement.

VTD will work with staff to develop in-house staff training as well as present workshops to benefit District employees, specifically on the topic of Associated Student Body accounting.

During the course of our engagement, you may request that we provide services outside the defined scope of this agreement. For us to consider such services, we require you provide a request in writing to us via the engagement partner. Should we agree to provide the additional services outlined in your written request, we will discuss with you the terms of those services and document those terms in an appropriate form, which may include an amended or separate engagement letter.

**STAFFING**

The Partner in charge of the engagement will be Caroline Larson. Every effort will be made to delegate work to our accounting staff to minimize the expense to the District and/or meet District deadlines.

Vavrinek, Trine, Day & Co., LLP has owners that are not licensed as certified public accountants as permitted under Section 5079 of the California Business and Professions Code. It is not anticipated that any of the non-licensee owners will be performing audit services for the agency.

**FEES**

Fees will be based on the hours worked. Invoices will be submitted monthly and are due upon receipt.

VTD Staff	Hourly Rate January 1, 2019 through December 31, 2019
Partner / Principal	\$225
Consultant / Manager	\$200
Supervisor	\$175
Senior Accountant	\$150
SBS Staff Accountant	\$125
Paraprofessional	\$100

In addition to such payment for personal services, VTD shall be reimbursed for such travel as may be necessary, including expenses for hotels, meals and mileage computed at the Internal Revenue Service (IRS) approved rate per mile.

**TERMINATION OF ENGAGEMENT**

The engagement may be terminated by either party without cause.

**INDEPENDENT CONTRACTOR**

We are an independent contractor as defined by Federal and State taxing authorities.

**INSURANCE**

We maintain current worker compensation and liability insurance policies.

If this letter correctly sets forth your understanding of the terms and objectives of the engagement, please so indicate by signing in the space provided below.

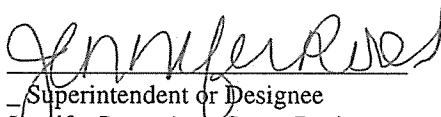
Sincerely,



Caroline A. Larson

**VAVRINEK, TRINE, DAY & CO., LLP.**

Date: November 3, 2018



Superintendent or Designee  
Jennifer Root, Asst. Supt., Business  
**ANAHEIM UNION HIGH SCHOOL  
DISTRICT**

Date: 12/18/18



TO:

Anaheim Union High school District  
501 Crescent Way  
Anaheim  
Phone: 714-999-3602

**CONSENT TO ASSIGNMENT**

Anaheim Union High School District ("Anaheim Union High School District") under that certain Agreement, by and between Anaheim Union High School District and IPC USA, Inc. ("Assignor"), dated effective January 18, 2019, as amended to date, if applicable (the "Agreement"), consents to the assignment and transfer by Assignor of Assignor's entire right, title and interest in, to and under the Agreement to Truman Arnold Companies ("Assignee"), and agrees to acknowledge and treat Assignee as if Assignee were the original party to the Agreement from and after the date of this Consent to Assignment.

Anaheim Union High School District further agrees that Assignee shall not be liable for any amounts payable under the Agreement nor for the performance of any duties, responsibilities or covenants required of Assignor under the Agreement first arising prior to the effective date of this Consent to Assignment, and agrees to look solely to Assignee for satisfaction of the foregoing described types of obligations under the Agreement which first arise on and after the effective date of this Consent to Assignment.

On and after the effective date of this Consent to Assignment, all payments required pursuant to the Agreement and all communications under the Agreement shall be directed to the Assignee as follows:

Truman Arnold Companies  
701 South Robison Rd. P.O  
Box 1481  
Texarkana, TX 75504

*(Signature Page Follows)*



IN WITNESS WHEREOF, the undersigned has executed the foregoing instrument effective as of the 6<sup>th</sup> day of November, 2019.

UNDERSTOOD, ACKNOWLEDGED AND  
AGREED TO:

ANAHEIM UNION HIGH SCHOOL DISTRICT

By: \_\_\_\_\_

Name: Jennifer Root

Title: Assistant Superintendent, Business

IPC (USA), INC.

By:  \_\_\_\_\_

Name: Tatsuya Tanaka

Title: Chief Executive Officer

TRUMAN ARNOLD  
COMPANIES



By: \_\_\_\_\_

Name: Fred Sloan

Title: Vice President & COO

**LOARA HIGH SCHOOL POOL RENOVATION  
ANAHEIM, CA – Revised 10/14/19**

**PROPOSAL FOR CONSULTANT SERVICES**

**1.0 INTRODUCTION**

- 1.1 Arch\*Pac, Aquatics, LLC of Vista, California - hereinafter referred to as "CONSULTANT," proposes to provide architectural design services to **ANAHEIM UNION HIGH SCHOOL DISTRICT**, after this referred to as "CLIENT" for the following project:

Re-plaster, retile, remove and replace pool decking with storm drainage and cantilever gutter at the existing 25m by 25yard lap pool. Also, as a part of the work, is the removal of the recirculation piping with a conversion to wall inlets to allow patching of the bottom of the pool and abandoning the piping below. At the deep end of the pool, the diving board plummet will be filled, and the main drain system replaced with new VGB compliant sumps, grate, and piping. A new bottom to cover the old deep end will be required. The remainder of the pool will remain at the existing depth; the pool will then accommodate competitive swimming and water polo as well as a shallow area or teaching end. There will be 8 (eight) 25yard competitive lanes.

With the changes proposed above, the volume of the pool will remain about the same (although we will verify that), so the existing equipment in good condition can stay in use. The pool decks will need to be removed and replaced to grant access to the area beneath with the piping replacement. The new deck will require new control, expansion, construction, and doweled expansion joints with sealant. The existing pool mechanical room will also require modification in the chemical storage area, with a new door, exhaust fan, bulk chemical seismically restrained storage tank, and metering pump. The pump, filter, and heater will remain and continue to serve, although some recirculation piping re-arrangement will be needed as the current pool return runs through the chemical room, and this will be modified. The existing surge tank, too, as well as the cantilever gutter to be waterproofed.

Some modifications to the pool fence enclosure are required as the gates, and fence material will be made accessible as well as non-climbable. Drinking fountains will also be provided as well as poolside rinse showers with cover/canopy, and the hose bibbs replaced, and vacuum protection provided.

**2.0 SCOPE OF WORK**

- 2.1 CONSULTANT shall provide architectural design and engineering services hereinafter described for the following design program elements:
- 2.1.1 Demolish existing pool plaster and remove pool-related tile
  - 2.1.2 Remove floor inlets and patch pool floor to leave old piping below the pool bottom
  - 2.1.3 Provide new pool bottom in the deep end to make pool shallower and replace main drains with VGB compliant main drains with hydrostatic relief valves and new piping.
  - 2.1.4 Replace pool piping – provide wall inlets around the pool. Replace both supplies and returns.
  - 2.1.5 Remove and replace concrete decking and re-construct the cantilever with galvanized rebar therein to ensure durability.
  - 2.1.6 New pool plaster
  - 2.1.7 New pool tile
  - 2.1.8 New concrete decking sealant & joints with storm gutter (ADA compliant)
  - 2.1.9 Repair cracks and rust spots in existing pool vessel and epoxy reinforcement into the vessel at the new bottom over the deep end.
  - 2.1.10 Pool underwater lights to be retained and re-used – to be confirmed by District Representative.
  - 2.1.11 New Signage warning and depth markers



**LOARA HIGH SCHOOL POOL RENOVATION  
ANAHEIM, CA – Revised 10/14/19**

- 2.1.12 Modify acid storage room with new equipment therein – replace the door, hardware, locks, eyewash – confirm with District.
- 2.1.13 Ensure access and egress through compliant gates and lifts
- 2.1.14 New drinking fountains that are ADA accessible.
- 2.1.15 New Depth and Warning markers
- 2.1.16 New fencing fabric (non-climbable)

**3.0 SCOPE OF SERVICES** is based on the following assumptions. In the event of any ultimate facts or circumstances that differ from such assumptions, the Consultant's services, schedule, and compensations shall be adjusted accordingly.

3.1 Design & Construction Documents Phase:

3.2.1 Based upon the CLIENT approval of and acceptance of description and program above and attached plan and budget. Proceed by preparing Design Development Documents consisting of drawings and other documents to fix and describe the size and character of the Project as to architectural, structural, materials, and such other elements as may be appropriate. CONSULTANT shall present documents to DSA for review and approval to include the work proposed above. Construction Documents deliverables shall consist of the following:

a) Architectural Drawings:

- Pool and Deck Plan views.
- Pool Sections.
- Finish details.
- Pool deck plan and storm sewer plan.
- Pool Piping plan
- Chemical storage room remodel
- Fencing
- Canopy at showers
- Drinking fountain and showers

b) Structural Drawings:

- Miscellaneous structural details.
- Fencing, main drains, deck and/or pool vessel repair, cantilever, and pipe hangars.
- Canopy at showers

c) Mechanical Drawings:

- Main drain and inlet replacement
- Miscellaneous mechanical details as required.
- Pool Piping Plan
- Pool mechanical equipment demo & layout
- Drinking fountain and showers (ADA compliant)
- Deck and shower drains

d) Electrical Drawings:

- Bonding and Grounding details and schematics

e) Miscellaneous:

- Hydraulic calculations as required by local code.
- Technical specifications in CSI format.

3.3.2 CONSULTANT will file documents required for the approval of governmental authorities having jurisdiction.



**LOARA HIGH SCHOOL POOL RENOVATION  
ANAHEIM, CA – Revised 10/14/19**

- a) County Health Department
  - b) Department of the State Architect
  - c) CGS
  - d) All submittal and permit fees will be paid by District
- 3.3.3 Estimate of probable construction cost at 100% design development and 100% Construction Documents.
- 3.3.4 Deliverables of Construction Documents to be in PDF format. Record Drawings in PDF and Autocad. (excepting details) i.e., plans and sections only.

**4.0 EXCLUSIONS TO SCOPE OF SERVICES**

- 4.1 CLIENT shall set forth design objectives, constraints, and criteria, including space requirements and relationships, flexibility and expandability, specialized equipment, systems, and site requirements. Additional information that may be required by the CONSULTANT may include:
- 4.1.1 Civil/Site Work:
- a) As-built drawings of pool and campus plan with DSA numbers & routes of travel (verified).
  - b) Soils testing/engineering, including finalized geotechnical investigation report – a geotechnical report will be required to receive CGS approval if not already existing.
- 4.1.2 Miscellaneous:
- a) Plan check and permit fees required by local regulatory agencies.

**5.0 COMPENSATION**

- 5.1 CLIENT shall compensate CONSULTANT for services rendered as follows:
- 5.1.1 Basic Services: The Scope of Services described above shall be paid for by a lump sum, fixed fee of **Fifty-six Thousand (\$56,000)**, based on a percentage of the budget (see attached spreadsheet).
- 5.1.2 Additional Services: If requested, additional services will be billed for on an hourly basis, in conformance with the rates outlined in Article 5.3, below. (Additional meetings and/or field visits)
- 5.1.3 Reimbursable Expenses:
- a) Reimbursable expenses will be billed at CONSULTANT'S cost plus 10%, and shall include the following:
    - Reproduction expense of Drawings, Specifications, and other documents beyond the single set of hard copies submitted for CLIENT approval upon completion of each phase.
    - Special delivery and handling of documents and correspondence.
    - Reimbursable expenses not to exceed \$2,500 for items. The architect will not reproduce bid documents.
- 5.2 Terms of Payment:
- 5.2.1 Payments for Basic Services shall be made based upon a percentage of completion in not less than monthly installments, in conformance with the following schedule of values:
- |   |            |
|---|------------|
| a) Construction Documents Phase -         | 60%        |
| b) DSA approval                           | 10%        |
| c) Construction Administration Phase -    | 20%        |
| d) Certification and closeout             | <u>10%</u> |
| Due upon last field visit with training - | 100%       |
- 5.3 Hourly Rates: (should hourly rates for additional services be required)
- 5.3.1 Principal





**LOARA HIGH SCHOOL POOL RENOVATION  
ANAHEIM, CA – Revised 10/14/19**

- Architect &/or Engineer \$ 200.00 per hour
- 5.3.2 Associate \$ 165.00 per hour
- 5.3.3 CAD Technician \$ 135.00 per hour
- 5.3.4 Clerical \$ 100.00 per hour
- 5.4 Additional Services Loara HS and Cypress HS:
  - 5.4.1 Loara HS: Additional work is added to this proposal with scope as follows to conform to the Department of the State Architects' (DSA) and Orange County Health Department requirements. The additional scope was also added by the CLIENT to ensure that once the work is completed that pool operation would not be hindered by antiquated equipment that will require replacement to operate efficiently
    - a) Creation of a Unisex bathroom as requested by DSA.
    - b) Modify the pump to provide a pump pit allowing for the pump to have a "net positive suction head" because it is not self-priming with a low profile strainer.
    - c) Provide new High Rate Sand Filters that can be fully automated.
    - d) Provide a new automated controller to automate the chemical addition process and automate the filtration, temperature, flow rate, etc.
    - e) Provide new high efficiency, low NOx, High Delta pool heaters with external titanium heat exchangers.
    - f) Provide Variable Frequency Drive (VFD) to allow the pool recirculation pump to operate more efficiently.
    - g) Provide an acid containment room to allow the safe addition of pool chemicals to the pool and their storage without affecting the pool equipment and its longevity.
    - h) Provide emergency eyewash for chemical handling safety.
    - i) The mechanical room will need to be modified structurally with new doors, strengthened frames, and jambs, etc., as part of the work.
    - j) Structural, Piping, and Electrical to support all of the above additional services
    - k) Adjustment of path of travel from the parking lot, parking lot restriped, ramps, and handrails added as requested by DSA.
    - l) To deduce the best option and reduce cost. A study was accomplished of the toilet areas in the adjacent gym to verify that it would not be cost-effective to renovate the restrooms therein. Because of the study, the unisex restroom option was chosen.
  - 5.4.2 Cypress HS: Additional work is added to this proposal with scope as follows to conform to the Department of the State Architects' (DSA) and Orange County Health Department requirements. The additional scope was also added by the CLIENT to ensure that once the work is completed that pool operation would not be hindered by antiquated equipment that will require replacement to operate efficiently
    - a) Modify the pump to provide a pump pit allowing for the pump to have a "net positive suction head" because it is not self-priming with a low profile strainer.
    - b) Provide new High Rate Sand Filters that can be fully automated.
    - c) Provide a new automated controller to automate the chemical addition process and automate the filtration, temperature, flow rate, etc.
    - d) Provide new high efficiency, low NOx, High Delta pool heaters with external titanium heat exchangers.
    - e) Provide Variable Frequency Drive (VFD) to allow the pool recirculation pump to operate more efficiently.



**LOARA HIGH SCHOOL POOL RENOVATION  
ANAHEIM, CA – Revised 10/14/19**

- f) Provide an acid containment room to allow the safe addition of pool chemicals to the pool and their storage without affecting the pool equipment and its longevity.
  - g) Provide emergency eyewash for chemical handling safety.
  - h) The mechanical room will need to be modified structurally with new doors, strengthened frames, and jambs, etc., as part of the work.
  - i) Structural, Piping, and Electrical to support all of the above additional services
- 5.4.3 CLIENT shall compensate CONSULTANT for additional services rendered as a lump sum: The Scope of Services described above shall be paid for by a lump sum, fixed fee of **Fifteen Thousand Dollars (\$15,000) for Loara HS, and Fifteen Thousand Dollars (\$15,000) for Cypress HS, for a Total of Thirty Thousand Dollars (\$30,000).**
- a) Includes electrical engineering
  - b) Includes structural engineering
  - c) Architectural Design and Equipment Selection.

**6.0 TIME/ SCHEDULE**

- 6.1 CONSULTANT shall prosecute the design work of drawing production through DSA submittal in (6) six weeks. (this is the minimum amount of time required to schedule a submittal with DSA). We will schedule the submittal as we begin.

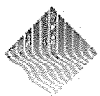
**7.0 MISCELLANEOUS PROVISIONS**

- 7.1 **COPYRIGHTS:** See Article 7.1.0 of Districts Typical Services agreement – (exhibited herein)
- 7.2 **SUSPENSION OR WORK OR TERMINATION:** Termination, suspension, or abandonment. This agreement may be terminated without cause by the CLIENT upon not less than seven (7) day's written notice. If the project is suspended for more than 30 consecutive days, the CONSULTANT shall be compensated for services performed before the suspension. The agreement may be terminated for cause by CONSULTANT. Failure of CLIENT to make payment when due is grounds for suspension of services and with notice termination of the contract. The CONSULTANT shall have no liability to the CLIENT for delay or damage caused because of suspension of services or termination or abandonment if done for cause.
- 7.3 **JURISDICTION;** this agreement shall be governed by the State law of California.
- 7.4 **ASSIGNMENT;** this agreement and any rights or deliverables hereunder may not be assigned or transferred without the express written consent of both the CLIENT & CONSULTANT. This agreement shall be binding upon the heirs, executors, administrators, successors, and assigns of the CLIENT & CONSULTANT.
- 7.5 **INTEGRATION;** This Agreement represents the entire and integrated agreement between the CLIENT & CONSULTANT and supersedes all prior negotiations, representations either written or oral, and may be amended only in writing and signed by both parties thereto.
- 7.6 **THIRD PARTIES;** nothing in this agreement creates a contractual relationship with or a cause of action with any third party.
- 7.7 **HAZARDOUS MATERIALS;** the CONSULTANT has no responsibility for the discovery, presence, handling, removal or disposal of, or exposure of persons to hazardous materials that may exist on the project site, including (asbestos, PCB's, lead or other toxic substances).
- 7.8 **COST ESTIMATES;** every attempt will be made by CONSULTANT to ensure that the bidding process renders a project within budget. However, it is understood that the CONSULTANT has no real control over the marketplace and is therefore not responsible for any lack of competition or failure to predict the nature of the marketplace during the bid process.
- 7.9 **COLLECTION:** Should attorney's fees be required to collect any amounts agreed, the cost of fee collection shall be borne by the CLIENT in addition to amounts owed. Amounts due over 30 days shall compound interest at 12% annually.



**LOARA HIGH SCHOOL POOL RENOVATION  
ANAHEIM, CA – Revised 10/14/19**

- 7.10 **DISPUTED INVOICES:** If CLIENT objects to any portion of an invoice, the CONSULTANT shall be so notified within ten (10) working days of the receipt of the invoice. The specific cause of the objection shall be identified, and the remainder of the invoice not in dispute shall be paid when due. Disputed amounts resolved in the CONSULTANTS favor shall be compensated per Section 7.10
- 7.11 **ELECTRONIC FILES;** Communication and information transfer is being conducted for this project in electronic form, to include e-mail and PDF protocol transfers. CADD and Word processing files are not the basis for file transfer. Adobe Acrobat's latest edition is assumed to be owned by both parties. Transfer of files to District is in no way deemed a sale or transfer to the CLIENT, and CONSULTANT makes no warranties, either express or implied. CONSULTANT shall not be liable for indirect or consequential damages as a result of the CLIENT'S use or reuse of electronic files.
- 7.12 **REFERENCES:** Reference is herein given to AIA Standard Documents B101 & A201 from which terms and conditions are to be defined.
- 7.13 **UNENFORCEABLE CLAUSES:** Should any of the provisions or terms of this agreement be unenforceable, they may be deleted so that the remainder of the contract survives and remains enforceable.
- 7.14 **STANDARD OF CARE;** services shall be performed in a manner that is consistent with professional skill and care and the orderly progress of the Work. CONSULTANT represents that its and its employees, agents, and subcontractors will follow the standards of their profession in performing all services under this agreement and shall endeavor to comply with all Codes and Rules. Consultant's services shall be provided consistent with and limited to the standard of care applicable to such services, which is that Consultant shall provide its services consistent with the professional skill and care ordinarily provided by consultants practicing in the same or similar locality under the same or similar circumstances.
- 7.15 **INDEPENDENT CONTRACTOR;** CONSULTANT is an independent contractor and not an employee of the CLIENT.
- 7.16 **INSURANCE:**
- a). Workers Compensation & Employers Liability Insurance \$1,000,000.00
  - b). Commercial General and Auto Liability Insurance \$1,000,000.00
  - c). Professional Liability Insurance \$2,000,000.00
  - d). General Liability Policy \$1,000,000.00 (listing District as additional insured)
- 7.17 **CORPORATE PROTECTION:** The parties intend that this Agreement for the CONSULTANT'S services in connection with the Project shall not subject the CONSULTANT'S employees, officers, or directors to any personal legal exposure for the risks associated with this Project. Therefore, and notwithstanding anything to the contrary contained herein, the CLIENT agrees that as the CLIENT'S sole and exclusive remedy, any claim, demand or suit shall be directed and/or asserted only against the CONSULTANT, a California corporation, and not against any of the CONSULTANT'S individual employees, officers or directors.
- 7.18 **LIMITED SCOPE:** The consultant will be entitled to rely on the adequacy and accuracy of information provided by the CLIENT or Client's Consultants and representatives. Consultant shall not be responsible for the acts or omissions of the Client, District, Contractors, other consultants, and their respective agents or employees, or any other persons or entities performing work on the Project who are not under the direct control or authority of Consultant.
- 7.19 **CONSULTANT SERVICES** shall be limited to those expressly set forth above, and the Consultant shall have no other obligations or responsibilities for the Project or to the Client except as agreed to in writing or as provided in this Agreement. All of the Consultant's services in any way related to the Project or Client shall be subject to the terms of this Agreement.



**LOARA HIGH SCHOOL POOL RENOVATION  
ANAHEIM, CA – Revised 10/14/19**

- 7.20 **EXCLUDED SERVICES AND ASSUMPTIONS.** Additional Services will be subject to review and pre-authorization by both Parties. Where the Consultant believes additional services are appropriate, it shall notify the Client. The client shall respond within three (3) business days to such notification. If Client does not respond within such period, at its option and based on its professional judgment, Consultant may proceed with such services on a time-and-material basis to be paid by Client or decline to proceed with such services based on a lack of authorization.
- 7.21 **WARRANTY** not expressed nor implied, Consultant's services and deliverables are not a warranty nor guarantee, and CONSULTANT shall have no such obligation. CLIENT shall provide appropriate contingencies for schedule and costs.
- 7.22 **INTENDED BENEFICIARIES AND USES:** Consultant's services are intended for the Client's sole use and benefit and solely for the Client's use on the Project and shall not create any third party rights. Except as agreed to in writing, Consultant's services and work product shall not be used or relied on by any other person or entity, or for any purpose following substantial completion of the Project.
- 7.23 **USE OF WORK PRODUCT:** CLIENT acknowledges that its right to utilize the services and work product provided pursuant to this Agreement will continue only so long as the CLIENT is not in default under the terms and conditions of this Agreement. CLIENT further acknowledges that the CONSULTANT has the unrestricted right to use the services provided under this Agreement as well as all work products provided according to this agreement.

**8.0 AUTHORIZED SIGNATURES**

- 8.1 This proposal is valid for sixty (60) calendar days from **14 OCTOBER, 2019** is submitted for and on behalf of CONSULTANT by:  
**Arch-Pac, Inc.**



\_\_\_\_\_  
**Kenneth Paul Moeller, AIA, ASLA, CSI, LEED AP**  
Architect & Landscape Architect

- 8.2 CLIENT'S acceptance by duly authorized representative sign:  
Jennifer Root  
Assistant Superintendent, Business

\_\_\_\_\_  
**District Representative**  
**Anaheim Union School District**



**CHANGE ORDER NO. 1**

(Deductive)

PROJECT: Bid #2019-34 District Office Roofing

TO: Letner Roofing

You are hereby directed to comply with this Change Order.

## DESCRIPTION OF CHANGE: \_

- Work Order 001 – DEDUCT \$19,822.00

## COST (This cost shall be deleted.):

Original contract price:	\$ 2,375,000.
Change Order amount:	\$ (19,822)
New contract price:	<u>\$ 2,355,178</u>

## TIME FOR COMPLETION:

Original completion date:	<u>90 Consecutive Calendar Days</u>
Time for completion of Change Order:	<u>30 days</u>
New completion date:	<u>120 Consecutive Calendar Days</u>

Contractor agrees to deduct the above-described work in accordance with the above terms and in compliance with applicable sections of the Project Documents. Contractor agrees to the adjustment in the contract sum, if any, and the adjustment in the contract time, if any, set out in this Change Order.

No additions or deletions to this Change Order shall be allowed, except with written permission of District. Contractor accepts the terms and conditions stated above as full and final settlement of any and all claims arising from this Change Order.

(continued on next page)

This Change Order is hereby agreed to, accepted and approved.

CONTRACTOR

DISTRICT

By: \_\_\_\_\_  
Signature

By: \_\_\_\_\_  
Signature

**Stewart Hein**  
\_\_\_\_\_  
Print Name

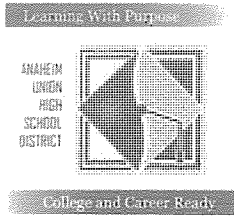
**Jennifer Root**  
\_\_\_\_\_  
Print Name

**Project Manager**  
\_\_\_\_\_  
Title

**Assistant Superintendent**  
\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date



Facilities Planning, Design and Construction  
 501 Crescent Way ~ P.O. Box 3520  
 Anaheim, CA 92803-3520  
 Tel: 714.999.3505 Fax: 714.520.5741

**Project Name: District Office Roofing**  
**Project Number: 2019-34**

**P.O. M64A0341**  
**DSA #: N/A**

## Work Order

To: *Letner Roofing*  
 1490 N. Glassell Street  
 Orange, CA 92806

Work Order # 001

You are directed to make the following changes in the contract. All work shall be performed subject to all the conditions as contained in our Contract above as fully as if same were repeated in this Work Order. This Work Order shall constitute a full and final settlement of any and all claims you have arising out of the revision set forth herein, including claims for impact and delay costs, excluding those identified herein.

COP#	DESCRIPTION	DOLLAR VALUE	ADD/DEDUCT
1	Two Overflow Drains at SE Canopy	\$677.00	ADD
2	Repair Damaged Roof Deck - Section 3 - Taper System on Canopy 1	\$4,931.00	ADD
3	Additional Cricketing on Section 9	\$4,320.00	ADD
4	Install Plywood on top of Metal Pan	\$1,001.00	ADD
5	Wood Work on Section 6	\$2,787.00	ADD
6	Clean up/Remove Old equipment	\$1,085.00	ADD
7	Deck Repairs	\$60,077.00	ADD
8	Remove and replace roof hatch	\$2,300.00	ADD
	<b>SUB TOTAL</b>	<b>\$77,178.00</b>	
	ALLOWANCE SOV Line Item 17	-\$75,000.00	DEDUCT
	Alternate #4 Deck Repairs	-\$22,000.00	DEDUCT
	<b>WORK ORDER #001 LUMP SUM</b>	<b>-\$19,822.00</b>	

Not Valid until signed by the Owner.



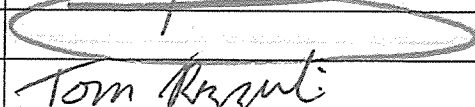
Contractor agrees to furnish all labor and materials and perform all of the above-described Work in accordance with applicable sections of the Contract Documents. The amount of the charges (if applicable) under the Work Order is limited to \$100,000.00. The adjustment in Contract Sum, if any, an the adjustment in the Contract Time, if any, set out in this Work Order shall constitute the entire compensation and /or adjustment in the Contract Time and Contract Sum due to the Contractor arising out of the change in Work covered by this Work Order unless otherwise provided in this Work Order.

**COST:**

- Lump Sum <19,822.00>  Not to Exceed \_\_\_\_\_
- Time and Materials. Submit daily time and material equipment documentation on TIME & MATERIAL DAILY EXTRA WORK REPORT forms
- Submit quotations promptly for the work described above. The cost of the work will be determined from the CHANGE ORDER PROPOSAL subject to review, and will be resolved to be mutually agreeable.
- In accordance with contract unit prices

**TIME:**

- No Change  Impact unknown at this time  Impact to contract completion date is estimated at 30 days
  - Will not change completion date but is expected to impact durations of specific CPM activities. (Activity Nos. \_\_\_\_\_ days\_\_\_\_\_)
- The contractor will create activities in the Contractor's Detailed Construction Schedule immediately following approval of this Work Order showing the impact of this work. These activities will be reviewed and approved in accordance with the contractor's weekly and monthly schedule submittals.

	Signature	Date
AUHSD Assistant Superintendent, Business		
AUHSD Patricia Neely		10/28/19
Contractor		10/24/19
Architect		
Project Manager	Tom Krzyski	10/24/19
IOR		



**Declaring Certain Furniture as Unusable, Obsolete, and/or  
Out-of-Date and Ready for Sale, or Destruction**

**EXHIBIT FF**

<b>Quantity</b>	<b>Description</b>
48	Bookshelves
2	Cabinets
11	Chairs (Stacking)
338	Chairs (Student)
1	Chair (Wood)
1	Computer Table
427	Desks (Student)
32	Desks (Teacher)
44	File Cabinets
6	Metal Shelves
6	Podiums
4	Stools
41	Stools (Wood)
3	Storage Cabinet
1	Table (Wood)
152	Tables

**Declaring Certain Equipment as Unusable, Obsolete, and/or  
Out-of-Date and Ready for Sale, or Destruction**

<b>Quantity</b>	<b>Type of Equipment</b>
5	A/V Carts
118	Computers
2	DVD Editors
19	Headsets
9	Keyboards
60	Monitors
4	Printers
2	Projectors
7	Televisions
1	Typewriter
1	VCR
1	VHS Tape Recorder

**Declaring Certain Textbooks and Instructional Materials as Unusable, Obsolete,  
and/or Out-of-Date, Damaged, and Ready for Sale, or Destruction**

**EXHIBIT GG**

<b>Description</b>	<b>Quantity</b>	<b>Publication Date</b>	<b>General Condition</b>	<b>Reason For Disposition</b>	<b>Compliant Y/N</b>
<b>Art</b>					
Art	103	Outdated	Fair	Obsolete	No To Be Sold
Art Talk	21	Outdated	Fair	Obsolete	No To Be Sold
Introducing Art	9	Outdated	Fair	Obsolete	No To Be Sold
Introducing Art TE	1	Outdated	Fair	Obsolete	No To Be Sold
Understanding Art	1	Outdated	Fair	Obsolete	No To Be Sold
<b>Biology</b>					
Biology CD	174	Outdated	Fair	Obsolete	No To Be Sold
Modern Biology	1	Outdated	Fair	Obsolete	No To Be Sold
<b>Chemistry</b>					
Chemistry Connection	42	Outdated	Fair	Obsolete	No To Be Sold
<b>Computer</b>					
Computer Literacy	10	Outdated	Fair	Obsolete	No To Be Sold
<b>Dictionary</b>					
Advance Dictionary	9	Outdated	Fair	Obsolete	No To Be Sold
Dictionary	44	Outdated	Fair	Obsolete	No To Be Sold
Longman Dictionary	38	Outdated	Fair	Obsolete	No To Be Sold
<b>English</b>					
Basic English	10	Outdated	Fair	Obsolete	No To Be Sold
Basic English TE	2	Outdated	Fair	Obsolete	No To Be Sold
English Composition	30	Outdated	Fair	Obsolete	No To Be Sold
English Composition TE	1	Outdated	Fair	Obsolete	No To Be Sold
English for the World	13	Outdated	Fair	Obsolete	No To Be Sold
English to Use	10	Outdated	Fair	Obsolete	No To Be Sold
English to Use TE	1	Outdated	Fair	Obsolete	No To Be Sold
<b>French</b>					
Bien Dit Level 1	29	Outdated	Fair	Obsolete	No To Be Sold
<b>Government</b>					
American Government	10	Outdated	Fair	Obsolete	No To Be Sold
American Government TE	1	Outdated	Fair	Obsolete	No To Be Sold
<b>Grammar</b>					
Focus on Grammar	2	Outdated	Fair	Obsolete	No To Be Sold
<b>Health</b>					
Discover Health	9	Outdated	Fair	Obsolete	No To Be Sold
Health	3	Outdated	Fair	Obsolete	No To Be Sold

**Declaring Certain Textbooks and Instructional Materials as Unusable, Obsolete,  
and/or Out-of-Date, Damaged, and Ready for Sale, or Destruction**

<b>History</b>					
American Journey	325	Outdated	Fair	Obsolete	No To Be Sold
Modern World History	48	Outdated	Fair	Obsolete	No To Be Sold
The Americans	505	Outdated	Fair	Obsolete	No To Be Sold
World History	1	Outdated	Fair	Obsolete	No To Be Sold
<b>Library</b>					
Library Books	1829	Outdated	Fair	Obsolete	No To Be Sold
<b>Literature</b>					
American Literature	2	Outdated	Fair	Obsolete	No To Be Sold
High Point Level A	1	Outdated	Fair	Obsolete	No To Be Sold
High Point Level C	6	Outdated	Fair	Obsolete	No To Be Sold
Language	1	Outdated	Fair	Obsolete	No To Be Sold
Literature and Language Arts	23	Outdated	Fair	Obsolete	No To Be Sold
Timeless Voices	73	Outdated	Fair	Obsolete	No To Be Sold
World Literature	1	Outdated	Fair	Obsolete	No To Be Sold
World Literature TE	2	Outdated	Fair	Obsolete	No To Be Sold
<b>Math</b>					
Algebra 1	28	Outdated	Fair	Obsolete	No To Be Sold
Algebra 2	1	Outdated	Fair	Obsolete	No To Be Sold
Geometry	1	Outdated	Fair	Obsolete	No To Be Sold
Integrated Math	8	Outdated	Fair	Obsolete	No To Be Sold
Integrated Math 1	50	Outdated	Fair	Obsolete	No To Be Sold
Integrated Math 1 TE	1	Outdated	Fair	Obsolete	No To Be Sold
Integrated Math 2	27	Outdated	Fair	Obsolete	No To Be Sold
Integrated Math 2 TE	5	Outdated	Fair	Obsolete	No To Be Sold
Integrated Math 3	76	Outdated	Fair	Obsolete	No To Be Sold
<b>Music</b>					
Music! Its Role and Importance	50	Outdated	Fair	Obsolete	No To Be Sold
<b>Novels</b>					
Novels	484	Outdated	Fair	Obsolete	No To Be Sold
<b>Reading</b>					
Reading for Writers	1	Outdated	Fair	Obsolete	No To Be Sold
<b>Science</b>					
Earth Science	1	Outdated	Fair	Obsolete	No To Be Sold
Holt Science Skills Workbook	1	Outdated	Fair	Obsolete	No To Be Sold
Life Science	62	Outdated	Fair	Obsolete	No To Be Sold
Life Science TE	1	Outdated	Fair	Obsolete	No To Be Sold
Science Explorer	4				
Science Explorer TE	8	Outdated	Fair	Obsolete	No To Be Sold
Science Spectrum TE	1	Outdated	Fair	Obsolete	No To Be Sold

**Declaring Certain Textbooks and Instructional Materials as Unusable, Obsolete,  
and/or Out-of-Date, Damaged, and Ready for Sale, or Destruction**

<b>Spanish</b>					
Entre Mundos	183	Outdated	Fair	Obsolete	No To Be Sold
Realidades	5	Outdated	Fair	Obsolete	No To Be Sold
Temas	3	Outdated	Fair	Obsolete	No To Be Sold
*Books have been viewed by the Education Division and deemed unusable, obsolete, and/or out-of-date, damaged, and ready for sale, or destruction.					**If not sold, will be destroyed.

**ANAHEIM UHSD**

**PURCHASE ORDER DETAIL REPORT BY VENDOR NAME**

BOARD OF TRUSTEES MEETING 11/07/2019

FROM 10/01/2019 TO 10/27/2019

<u>PO NUMBER</u>	<u>VENDOR</u>	<u>PO TOTAL</u>	<u>ACCOUNT AMOUNT</u>	<u>ACCOUNT NUMBER</u>	<u>PSEUDO / OBJECT DESCRIPTION</u>
N64R0699	5 DOLLAR SCHOOL TEES	2,693.75	2,693.75	0172489810 4310	SS/TUPE COHORT M (2018-20) / INSTRUCTIONAL
N64T0188	5 STAR STUDENTS LLC	1,650.00	1,650.00	0121000910 5880	WE/LCFF-CONCENTRATION/INSTR / OTHER
N64T0212	5 STAR STUDENTS LLC	750.00	750.00	0134000910 5880	WA/LCFF-CONCENTRATION/INSTR / OTHER
N64M0010	A ALVARADO PAINTING	12,800.00	12,800.00	0169237081 5610	TRIDENT/PAINT/MO / REPAIRS/MAINT - O/S
N64R0686	A ALVARADO PAINTING	1,650.00	1,650.00	0127237081 5610	KE/PAINT/MO / REPAIRS/MAINT - O/S SERVICES
N64R0690	AARDVARK CLAY AND SUPPLIES INC	102.79	102.79	0121230081 4355	WESTERN/GENERAL/MO / MAINTENANCE
N64C0050	ABE'S PLUMBING	3,500.00	3,500.00	0123239081 5610	SA/PLUMB/MO / REPAIRS/MAINT - O/S SERVICES
N64R0757	ABLENET INC.	420.23	420.23	0147257011 4310	SEVER HDCP/SE SEP CL/SEV / INSTRUCTIONAL
N64R0787	ABLENET INC.	355.57	355.57	0147000910 4310	HOPE/LCFF-CONCENTRATION/INSTR /
N64C0032	AC POWER 1 INC	1,623.16	1,623.16	0138000910 6490	BA/LCFF-CONCENTRATION/INSTR / EQUIPMENT -
N64T0216	ACCO BRANDS USA LLC DBA GBC	552.36	552.36	0134140027 5610	WA/SCH ADM/SCH ADM / REPAIRS/MAINT - O/S
N64T0182	ACME NETWORK, THE	6,300.00	6,300.00	0128393010 5880	CY/VEA-2B/INSTR / OTHER OPERATING EXPENSES
N64S0054	ADVANTAGE WEST INVESTMENT ENTE	1,206.80	1,206.80	0100000000 9320	GEN FUND/INC & BALANCE SHEET / STORES
N64R0644	AERIES SOFTWARE INC	100.00	100.00	0108108077 5210	INFO SYSTEM/DP / TRAVEL AND CONFERENCE
N64R0645	AERIES SOFTWARE INC	650.00	250.00	0108108077 5210	INFO SYSTEM/DP / TRAVEL AND CONFERENCE
			400.00	0108108077 5880	INFO SYSTEM/DP / OTHER OPERATING EXPENSES
N64R0654	AERIES SOFTWARE INC	1,000.00	1,000.00	0108108077 5810	INFO SYSTEM/DP / NON-INSTRUCTIONAL PROF
N64R0655	AERIES SOFTWARE INC	399.00	399.00	0108108077 5210	INFO SYSTEM/DP / TRAVEL AND CONFERENCE
N64R0659	AERIES SOFTWARE INC	100.00	100.00	0108108077 5210	INFO SYSTEM/DP / TRAVEL AND CONFERENCE
N64S0055	AIRSUPPLY TOOLS INC.	3,467.06	3,467.06	0100000000 9320	GEN FUND/INC & BALANCE SHEET / STORES
N64T0208	AIRWOLF 3D	297.50	297.50	0168000910 4310	GI/LCFF-CONCENTRATION/INSTR /
N64R0692	ALLIANCE ENVIRONMENTAL COMPLIA	6,017.67	6,017.67	0111220081 5610	OPERATIONS - GENERAL / REPAIRS/MAINT - O/S
N64R0594	AMERICAN MARKETING PROMOTIONS	825.13	825.13	0172489810 4310	SS/TUPE COHORT M (2018-20) / INSTRUCTIONAL
N64A0178	ANAHEIM FAMILY YMCA	3,000.00	3,000.00	0153385010 5805	SP/TITLE IV, PART A/INSTR / INSTRUCTIONAL PROF



**ANAHEIM UHSD**

**PURCHASE ORDER DETAIL REPORT BY VENDOR NAME**

BOARD OF TRUSTEES MEETING 11/07/2019

FROM 10/01/2019 TO 10/27/2019

<u>PO NUMBER</u>	<u>VENDOR</u>	<u>PO TOTAL</u>	<u>ACCOUNT AMOUNT</u>	<u>ACCOUNT NUMBER</u>	<u>PSEUDO / OBJECT DESCRIPTION</u>
N64X0387	ANAHEIM HIGH SCHOOL	20,000.00	20,000.00	0120028040 5810	AN/ATHLET/ANCILLARY / NON-INSTRUCTIONAL
N64X0392	AP EXAMINATIONS	550,000.00	550,000.00	0152152030 4310	PUPIL TEST/TEST / INSTRUCTIONAL MATL &
N64T0157	APPLE INC	1,749.24	1,749.24	0104104072 4410	CERT HR/GENL ADM / EQUIPMENT -
N64T0201	APPLE INC	771.49	771.49	0128000010 4310	CY/INSTR / INSTRUCTIONAL MATL & SUPPLIES
N64T0203	APPLE INC	2,959.85	2,959.85	0120405010 4410	TRANSP GRANT/INSTR / EQUIPMENT -
N64T0219	APPLE INC	1,218.52	1,218.52	0132000910 4310	OR/LCFF-CONCENTRATION/INSTR /
N64T0257	APPLE INC	812.35	812.35	0121393010 4310	WESTERN/VEA-2B/INSTR / INSTRUCTIONAL MATL
N64R0700	ARAMARK SPORTS AND ENTERTAINME	16,628.82	16,628.82	0117750110 4390	IS/DISTRICT PD/INSTR / MEETING EXPENSE - FOOD
N64X0394	ARAMARK SPORTS AND ENTERTAINME	1,000.00	1,000.00	0117912521 4390	ED/COLLEGE FAIR/SUPV INSTR / MEETING
N64R0625	ARROW SERVICES INC	1,142.63	1,142.63	0147257011 5620	SEVER HDCP/SE SEP CL/SEV /
N64A0162	ARROYO, SCOTT DAMIAN	200.00	200.00	0153916540 5810	THEATRE/DANCE FESTIVAL/ANCIL /
N64T0163	AUDIO VISUAL INNOVATIONS INC	3,846.68	3,846.68	0128000910 4410	CY/LCFF-CONCENTRATION/INSTR / EQUIPMENT -
N64T0174	AUDIO VISUAL INNOVATIONS INC	1,282.23	1,282.23	0132000910 4410	OR/LCFF-CONCENTRATION/INSTR / EQUIPMENT -
N64T0177	AUDIO VISUAL INNOVATIONS INC	1,504.19	1,504.19	0128399010 4410	TITLE II IMPR TCHR QUAL - ED / EQUIPMENT -
N64R0769	AVID CENTER	3,580.00	3,580.00	0117532221 5210	ED/GEAR UP CSF #3/ SUPV INSTR / TRAVEL AND
N64T0155	B AND H PHOTO VIDEO INC	287.91	287.91	0128393010 4310	CY/VEA-2B/INSTR / INSTRUCTIONAL MATL &
N64T0156	B AND H PHOTO VIDEO INC	2,965.19	2,965.19	0128393010 4310	CY/VEA-2B/INSTR / INSTRUCTIONAL MATL &
N64T0160	B AND H PHOTO VIDEO INC	378.55	378.55	0140002010 4310	SOUTH/BUS ED/INSTR / INSTRUCTIONAL MATL &
N64T0165	B AND H PHOTO VIDEO INC	29,145.71	14,782.40	0125393010 4310	KA/VEA-2B/INSTR / INSTRUCTIONAL MATL &
			14,363.31	0125393010 4410	KA/VEA-2B/INSTR / EQUIPMENT -
N64T0166	B AND H PHOTO VIDEO INC	4,304.61	4,304.61	0128393010 4410	CY/VEA-2B/INSTR / EQUIPMENT -
N64T0204	B AND H PHOTO VIDEO INC	2,243.30	2,243.30	0115115021 4320	EDUCATION/SUPV INST / OTHER OFFICE/MISC
N64T0209	B AND H PHOTO VIDEO INC	1,463.05	1,463.05	0123393010 4310	SA/VEA-2B/INSTR / INSTRUCTIONAL MATL &
N64T0217	B AND H PHOTO VIDEO INC	321.81	321.81	0140002010 4310	SOUTH/BUS ED/INSTR / INSTRUCTIONAL MATL &

**ANAHEIM UHSD**

**PURCHASE ORDER DETAIL REPORT BY VENDOR NAME**

BOARD OF TRUSTEES MEETING 11/07/2019

FROM 10/01/2019 TO 10/27/2019

<u>PO NUMBER</u>	<u>VENDOR</u>	<u>PO TOTAL</u>	<u>ACCOUNT AMOUNT</u>	<u>ACCOUNT NUMBER</u>	<u>PSEUDO / OBJECT DESCRIPTION</u>
N64T0221	B AND H PHOTO VIDEO INC	707.56	707.56	0128393010 4310	CY/VEA-2B/INSTR / INSTRUCTIONAL MATL &
N64T0223	B AND H PHOTO VIDEO INC	1,277.19	12.08 1,265.11	0128025040 4310 0128025040 4410	CY/ASB/ANCIL / INSTRUCTIONAL MATL & CY/ASB/ANCIL / EQUIPMENT - NON-CAPITALIZED
N64C0066	B AND M LAWN AND GARDEN INC	517.15	517.15	0125000081 4410	KA/MO / EQUIPMENT - NON-CAPITALIZED
N64R0627	BACH COMPANY, THE	266.61	266.61	0120252011 4310	ANA/MILD MODERATE/SE SEP CL/NS /
N64R0596	BARNES AND NOBLE	48.23	48.23	0121000910 4210	WE/LCFF-CONCENTRATION/INSTR / BOOKS AND
N64R0773	BARNES AND NOBLE	15,218.62	15,218.62	0172913031 4210	SS/ST JOSEPH HEALTH GRANT/GUID / BOOKS AND
N64R0779	BARNES AND NOBLE	619.09	619.09	0102102071 4210	SUPT/BRD SUPT / BOOKS AND REFERENCE
N64R0771	BELL, ERIC	400.00	400.00	0117912521 5810	ED/COLLEGE FAIR/SUPV INSTR /
N64R0661	BLICK ART MATERIALS LLC	611.11	611.11	0127005010 4310	KE/ART/INSTR / INSTRUCTIONAL MATL &
N64R0674	BLICK ART MATERIALS LLC	806.96	806.96	0131006010 4310	BR/THEATER/INSTR / INSTRUCTIONAL MATL &
N64R0774	BLICK ART MATERIALS LLC	2,867.16	2,867.16	0124385010 4310	LO/TITLE IV/INSTR / INSTRUCTIONAL MATL &
N64T0250	BLINDSIDE NETWORKS INC	7,200.00	7,200.00	0108000877 5880	INFORMATION SERVICES/DP / OTHER OPERATING
N64X0383	BONDED CLEANERS	1,000.00	1,000.00	0121007081 5560	WE/INSTR MUSIC/M&O / LAUNDRY
N64A0163	BROOKS, LINDSAY KATHLEEN	200.00	200.00	0153916540 5810	THEATRE/DANCE FESTIVAL/ANCIL /
N64R0727	BSN SPORTS	68.94	68.94	0140028081 4347	SOUTH/ATHLETICS/FIELD SUPP / OPERATIONS
N64R0718	BSN SPORTS LLC	3,027.03	3,027.03	0120000910 4310	AN/LCFF-CONCENTRATION/INSTR /
N64R0711	BUDDY'S ALL STARS INC	39,438.65	25,167.81 14,270.84	0122000510 4310 0122000510 4410	MA/SPECIAL PROJECTS/INSTR / INSTRUCTIONAL MA/SPECIAL PROJECTS/INSTR / EQUIPMENT -
N64R0720	BUDDY'S ALL STARS INC	2,805.48	1,872.01 933.47	0121025040 4310 0121028010 4310	ASB/ANCIL / INSTRUCTIONAL MATL & SUPPLIES WESTERN/ATHLET/INSTR / INSTRUCTIONAL MATL
N64A0164	BUSS, MICHAEL C.	200.00	200.00	0153916540 5810	THEATRE/DANCE FESTIVAL/ANCIL /
N64R0710	C TECH CONSTRUCTION INC.	831.39	831.39	0122230081 5610	MA/GENERAL/MO / REPAIRS/MAINT - O/S
N64R0641	C.A.S.H.	952.00	952.00	0106106072 5310	BUSINESS/GENL ADM / DUES AND MEMBERSHIPS
N64R0616	CADA CENTRAL	350.00	350.00	0127025040 5210	KE/ANCIL / TRAVEL AND CONFERENCE

**ANAHEIM UHSD**

**PURCHASE ORDER DETAIL REPORT BY VENDOR NAME**

BOARD OF TRUSTEES MEETING 11/07/2019

FROM 10/01/2019 TO 10/27/2019

<u>PO NUMBER</u>	<u>VENDOR</u>	<u>PO TOTAL</u>	<u>ACCOUNT AMOUNT</u>	<u>ACCOUNT NUMBER</u>	<u>PSEUDO / OBJECT DESCRIPTION</u>
N64R0617	CADA CENTRAL	900.00	900.00	0123381010 5210	SA/TITLE I/INSTR / TRAVEL AND CONFERENCE
N64R0663	CADA CENTRAL	450.00	450.00	0122025040 5210	MA/ASB/ANCIL / TRAVEL AND CONFERENCE
N64R0605	CAHPERD	280.00	280.00	0147361010 5210	HOPE/ESSA SCH IMPROV FUND(CSI) / TRAVEL AND
N64R0607	CAHPERD	90.00	90.00	0147361010 5210	HOPE/ESSA SCH IMPROV FUND(CSI) / TRAVEL AND
N64R0785	CALIFORNIA FBLA	440.00	110.00	0123393110 5210	VEA PERKINS STUDENT ORG SAVANA / TRAVEL
			330.00	0123393110 5880	VEA PERKINS STUDENT ORG SAVANA / OTHER
N64R0585	CALIFORNIA INTERSCHOLASTIC	1,369.50	1,369.50	0122028010 5310	MA/ATHLET/INSTR / DUES AND MEMBERSHIPS
N64R0634	CALIFORNIA YELLOW CAB	3,000.00	3,000.00	0119283036 5870	SYS/TRANS / PUPIL TRANSPORTATION
N64A0143	CARE YOUTH CORPORATION	160,550.00	121,180.00	0119282539 5860	SP ED MENTAL HEALTH SERVICES / NONPUBLIC
			39,370.00	0119285018 5860	SYS/SE NPS/SEV / NONPUBLIC SCHOOLS
N64A0160	CARE YOUTH CORPORATION	160,720.40	121,180.00	0119282539 5860	SP ED MENTAL HEALTH SERVICES / NONPUBLIC
			39,540.40	0119285018 5860	SYS/SE NPS/SEV / NONPUBLIC SCHOOLS
N64R0640	CASBO	100.00	100.00	0106106072 5210	BUSINESS/GENL ADM / TRAVEL AND CONFERENCE
N64R0738	CASBO	850.00	850.00	0104911072 5210	HR/WELLNESS PROGRAM/ADMIN / TRAVEL AND
N64R0673	CASBO EASTERN SECTION	169.00	169.00	0177177072 5210	RISK MANAGEMENT / TRAVEL AND CONFERENCE
N64R0767	CASTILLO, JUSTIN	1,000.00	1,000.00	0153385010 5880	SP/TITLE IV, PART A/INSTR / OTHER OPERATING
N64R0604	CCIS	410.00	410.00	0121110810 5210	WE/LCFF-I/LC/INSTR / TRAVEL AND CONFERENCE
N64R0624	CCIS	2,050.00	2,050.00	0117750110 5210	IS/DISTRICT PD/INSTR / TRAVEL AND
N64R0732	CCIS	2,460.00	2,460.00	0120110810 5210	AN/LCFF-I/LC/INSTR / TRAVEL AND CONFERENCE
N64R0772	CCIS	2,460.00	2,460.00	0161399010 5210	TITLE II IMPR TCHR QUAL - ED / TRAVEL AND
N64S0068	CCP INDUSTRIES INC	2,430.84	2,430.84	0100000000 9320	GEN FUND/INC & BALANCE SHEET / STORES
N64T0180	CDW GOVERNMENT INC.	1,945.00	1,945.00	0108108077 5880	INFO SYSTEM/DP / OTHER OPERATING EXPENSES
N64R0637	CENGAGE LEARNING	2,855.38	2,855.38	0116468010 4150	LOTTERY/RESTRICTED/INSTR / TEXTS - STATE
N64R0776	CENTER FOR EXCELLENCE IN EDUCA	95.00	95.00	0142032010 5880	OXFORD/GEN SCI/INSTR / OTHER OPERATING



**ANAHEIM UHSD**

**PURCHASE ORDER DETAIL REPORT BY VENDOR NAME**

BOARD OF TRUSTEES MEETING 11/07/2019

FROM 10/01/2019 TO 10/27/2019

<u>PO NUMBER</u>	<u>VENDOR</u>	<u>PO TOTAL</u>	<u>ACCOUNT AMOUNT</u>	<u>ACCOUNT NUMBER</u>	<u>PSEUDO / OBJECT DESCRIPTION</u>
N64R0611	CENTURY PAVING INC	17,514.00	17,514.00	0134238081 5610	WA/PAVING/MO / REPAIRS/MAINT - O/S SERVICES
N64A0165	CHERNYY, DANIL	200.00	200.00	0153916540 5810	THEATRE/DANCE FESTIVAL/ANCIL /
N64R0632	CHILD SHUTTLE	15,000.00	15,000.00	0119283036 5870	SYS/TRANS / PUPIL TRANSPORTATION
N64R0635	CHILDREN'S AID	900.00	900.00	0117159510 5210	INSTR SVC/ACCOUNTS RECEIVABLE / TRAVEL
N64T0170	CI SOLUTIONS	1,327.85	-2,028.36	0113113036 4320	TRANS/REG-ED/TRANSPORTATION / OTHER
			1,923.13	0113113036 4410	TRANS/REG-ED/TRANSPORTATION / EQUIPMENT -
			1,433.08	0113113036 5610	TRANS/REG-ED/TRANSPORTATION /
N64R0703	CITY OF ANAHEIM	1,363.77	1,363.77	0117912521 5810	ED/COLLEGE FAIR/SUPV INSTR /
N64T0172	COLORADO TIME SYSTEMS LLC.	3,463.80	3,463.80	0123000010 4410	SA/INSTR / EQUIPMENT - NON-CAPITALIZED
N64R0660	CONSTITUTIONAL RIGHTS	1,100.00	1,100.00	0124000910 5880	LO/LCFF-CONCENTRATION/INSTR / OTHER
N64R0747	CPR1 LLC	5,655.00	5,655.00	0119283134 5880	SYS/HEALTH / OTHER OPERATING EXPENSES
N64A0166	CRAIG, QUINTAN	200.00	200.00	0153916540 5810	THEATRE/DANCE FESTIVAL/ANCIL /
N64C0064	CREATIVE BUS SALES	715.56	715.56	0179113536 4376	GARAGE/TRANS-SP ED/TRANSP / TRANS
N64C0067	CREATIVE BUS SALES	786.97	786.97	0179113536 4376	GARAGE/TRANS-SP ED/TRANSP / TRANS
N64T0211	CREATIVE BUS SALES	1,596.86	1,596.86	0179113036 5880	GARAGE/TRANS-REG ED/TRANSPORT / OTHER
N64X0390	CRISP IMAGING	30,000.00	30,000.00	2656731185 6241	GOB SERIES 2018 - MEAS H /
N64R0760	CUE INC.	1,236.00	1,236.00	0121110810 5210	WE/LCFF-ILC/INSTR / TRAVEL AND CONFERENCE
N64R0631	CULVER NEWLIN	1,660.21	1,660.21	0168140027 4410	GI SOUTH/SCH ADM/SCH ADM / EQUIPMENT -
N64R0669	CULVER NEWLIN	936.78	936.78	0128000024 4315	CY / L M T / LIBRARY/MEDIA/TECH SUPPLIES
N64R0682	CULVER NEWLIN	219.81	219.81	0128000024 4315	CY / L M T / LIBRARY/MEDIA/TECH SUPPLIES
N64R0701	CULVER NEWLIN	725.20	725.20	0104104072 4410	CERT HR/GENL ADM / EQUIPMENT -
N64R0768	CULVER NEWLIN	156.24	156.24	0120140027 4320	ANAHEIM/SCH ADM / OTHER OFFICE/MISC
N64M0008	DAVE BANG ASSOCIATES INC	22,168.25	22,168.25	0120230081 5610	ANAHEIM/GENERAL/MO / REPAIRS/MAINT - O/S
N64R0696	DECKER INC	749.39	749.39	0168140027 4320	GI SOUTH/SCH ADM/SCH ADM / OTHER

**ANAHEIM UHSD**

**PURCHASE ORDER DETAIL REPORT BY VENDOR NAME**

BOARD OF TRUSTEES MEETING 11/07/2019

FROM 10/01/2019 TO 10/27/2019

<u>PO NUMBER</u>	<u>VENDOR</u>	<u>PO TOTAL</u>	<u>ACCOUNT AMOUNT</u>	<u>ACCOUNT NUMBER</u>	<u>PSEUDO / OBJECT DESCRIPTION</u>
N64A0146	DEL SOL SCHOOL	57,132.00	57,132.00	0119285018 5860	SYS/SE NPS/SEV / NONPUBLIC SCHOOLS
N64A0147	DEL SOL SCHOOL	57,132.00	57,132.00	0119285018 5860	SYS/SE NPS/SEV / NONPUBLIC SCHOOLS
N64R0653	DEMCO INC	91.87	91.87	0125000024 4315	KA / L M T / LIBRARY/MEDIA/TECH SUPPLIES
N64R0683	DEMCO INC	102.62	102.62	0128000024 4315	CY / L M T / LIBRARY/MEDIA/TECH SUPPLIES
N64R0777	DEMCO INC	389.92	389.92	0131140027 4320	BR/SCH ADM/SCH ADM / OTHER OFFICE/MISC
N64R0629	DIVISION OF THE STATE ARCHITECT	95,864.63	95,864.63	2635731185 6210	DA/BOND SERIES 2018 - MEAS H / PLANNING - DSA
N64R0601	DOMINO EVENTS	685.00	685.00	0153381021 5210	SP PR ADM/ECIA1/SUPV INST / TRAVEL AND
N64R0713	DUMBELL MAN FITNESS EQUIPMENT,	7,276.36	1,697.06	0128385010 4310	CY/TITLE IV/INSTR / INSTRUCTIONAL MATL &
			5,579.30	0128385010 6490	CY/TITLE IV/INSTR / EQUIPMENT - OTHER
N64R0714	DUMBELL MAN FITNESS EQUIPMENT,	221.97	221.97	0128385010 4310	CY/TITLE IV/INSTR / INSTRUCTIONAL MATL &
N64R0685	EBERHARD EQUIPMENT	662.66	662.66	0148220081 5620	OPERATIONS - GENERAL / RENTALS/OPERATING
N64T0146	EBSCO PUBLISHING	37,000.00	37,000.00	0153381021 5880	SP PR ADM/ECIA1/SUPV INST / OTHER OPERATING
N64C0056	ECONOMY RENTALS INC	128.00	128.00	0120159510 5620	ANAHEIM HI/ACCOUNTS RECEIVABLE /
N64C0070	ECONOMY RENTALS INC	776.38	776.38	0120000910 5620	AN/LCFF-CONCENTRATION/INSTR /
N64R0603	ECONOMY RENTALS INC	129.40	129.40	0168000010 5620	GH SOUTH/INSTR / RENTALS/OPERATING LEASES
N64R0639	EMC SCHOOL	6,482.50	6,482.50	0116468010 4150	LOTTERY/RESTRICTED/INSTR / TEXTS - STATE
N64R0759	ENABLING DEVICES	345.73	345.73	0147257011 4310	SEVER HDCP/SE SEP CL/SEV / INSTRUCTIONAL
N64R0782	ENABLING DEVICES	477.18	477.18	0147257011 4310	SEVER HDCP/SE SEP CL/SEV / INSTRUCTIONAL
N64C0061	ENVIRONMENTAL REMEDIATION	6,050.00	6,050.00	0134230081 5610	WA/GENERAL/MO / REPAIRS/MAINT - O/S
N64T0184	ESRI INC.	1,451.00	1,451.00	0120405010 5880	TRANSP GRANT/INSTR / OTHER OPERATING
N64R0687	F.M. THOMAS AIR CONDITIONING I	305.00	305.00	0122235081 5610	MA/HVAC/MO / REPAIRS/MAINT - O/S SERVICES
N64T0183	FARIA SYSTEMS INC	2,400.00	2,400.00	0127000810 5880	KE/LCFF-SUPPLEMENTAL/INSTR / OTHER
N64A0149	FAST TRACK CONSTRUCTION CORPOR	5,960,400.00	2,400,000.00	0100000081 5810	GEN FUND/MO / NON-INSTRUCTIONAL PROF
			500,000.00	2628731185 6165	CYP/BOND SERIES 2018- MEAS H / SITE
			729,700.00	4124735085 6165	2017 COPS PROJECT FUND / SITE CONSTRUCTION

ANAHEIM UHSD

PURCHASE ORDER DETAIL REPORT BY VENDOR NAME

BOARD OF TRUSTEES MEETING 11/07/2019

FROM 10/01/2019 TO 10/27/2019

PO NUMBER	VENDOR	PO TOTAL	ACCOUNT AMOUNT	ACCOUNT NUMBER	PSEUDO / OBJECT DESCRIPTION
N64A0149	*** CONTINUED ***		1,330,700.00	4128735085 6165	2017 COPS PROJECT FUND / SITE CONSTRUCTION
			1,000,000.00	4528723085 6165	CYP/CIVIC CENTER AMEND / SITE CONSTRUCTION
N64R0651	FISHER SCIENCE EDUCATION	1,227.96	1,227.96	0123381010 4310	SA/TITLE I/INSTR / INSTRUCTIONAL MATL &
N64R0676	FIVE STAR RUBBER STAMP INC	776.13	776.13	0100970081 4311	COMMUNITY SERVICE/MO / INSTR MATLS &
N64R0726	FIVE STAR RUBBER STAMP INC	836.03	836.03	0135000910 4310	DA/LCFF-CONCENTRATION/INSTR /
N64R0623	FLIBS	2,775.00	2,775.00	0127000810 5210	KE/LCFF-SUPPLEMENTAL/INSTR / TRAVEL AND
N64R0649	FLINN SCIENTIFIC INC	999.05	999.05	0123381010 4310	SA/TITLE I/INSTR / INSTRUCTIONAL MATL &
N64R0788	FLINN SCIENTIFIC INC	86.90	86.90	0125030010 4310	KA/BIOLOGY/INSTR / INSTRUCTIONAL MATL &
N64R0744	FOLLETT SCHOOL SOLUTIONS INC.	529.62	529.62	0120405010 4210	TRANSP GRANT/INSTR / BOOKS AND REFERENCE
N64R0715	FORMAL FASHIONS INC	7,380.22	7,380.22	0128008010 4310	CY/VOC MUSIC/INSTR / INSTRUCTIONAL MATL &
N64R0442	FOUNDATION FOR EDUCATIONAL	683.00	683.00	0115000821 5210	ED/LCFF/INSTR SUPRV & ADMIN / TRAVEL AND
N64R0756	FOUNTAIN VALLEY HIGH SCHOOL	100.00	100.00	0127393010 5880	KE/VEA-2B/INSTR / OTHER OPERATING EXPENSES
N64R0628	FULLERTON ACE HARDWARE	517.15	517.15	0138028081 4410	BALL/ATHLETICS/FIELD SUPP / EQUIPMENT -
N64C0057	GARY'S RADIATOR SERVICE	700.38	700.38	0179113536 4410	GARAGE/TRANS-SP ED/TRANSP / EQUIPMENT -
N64S0056	GENERAL INDUSTRIAL TOOL AND SU	2,193.32	2,193.32	0100000000 9320	GEN FUND/INC & BALANCE SHEET / STORES
N64T0194	GENERATION GENIUS INC	120.00	120.00	0144272511 5880	LEXINGTON/AUTISM/SE SEP CL/SEV / OTHER
N64T0258	GENESIS TECHNOLOGIES INC	38,550.00	38,550.00	0108108077 5880	INFO SYSTEM/DP / OTHER OPERATING EXPENSES
N64R0595	GERBER CONCRETE PUMPING INC.	330.00	330.00	2642731185 5610	OX/BOND SERIES 2018 - MEAS H / REPAIRS/MAINT -
N64R0606	GES INC.	7,908.47	7,908.47	0117912521 5810	ED/COLLEGE FAIR/SUPV INSTR /
N64R0707	GOLDEN STATE PAVING CO INC	5,240.00	5,240.00	0137238081 5610	PAVSY/ING/MO / REPAIRS/MAINT - O/S SERVICES
N64R0615	GOPHER SPORTS EQUIPMENT	1,219.72	1,219.72	0138385010 4310	BA/TITLE IV/INSTR / INSTRUCTIONAL MATL &
N64R0618	GOPHER SPORTS EQUIPMENT	1,890.72	1,890.72	0123385010 4310	SA/TITLE IV/INSTR / INSTRUCTIONAL MATL &
N64R0619	GOPHER SPORTS EQUIPMENT	1,064.38	1,064.38	0123385010 4310	SA/TITLE IV/INSTR / INSTRUCTIONAL MATL &

**ANAHEIM UHSD**

**PURCHASE ORDER DETAIL REPORT BY VENDOR NAME**

BOARD OF TRUSTEES MEETING 11/07/2019

FROM 10/01/2019 TO 10/27/2019

<u>PO NUMBER</u>	<u>VENDOR</u>	<u>PO TOTAL</u>	<u>ACCOUNT AMOUNT</u>	<u>ACCOUNT NUMBER</u>	<u>PSEUDO / OBJECT DESCRIPTION</u>
N64R0620	GOPHER SPORTS EQUIPMENT	1,050.41	1,050.41	0123385010 4310	SA/TITLE IV/INSTR / INSTRUCTIONAL MATL &
N64R0621	GOPHER SPORTS EQUIPMENT	1,116.67	1,116.67	0123385010 4310	SA/TITLE IV/INSTR / INSTRUCTIONAL MATL &
N64R0622	GOPHER SPORTS EQUIPMENT	1,096.39	1,096.39	0123385010 4410	SA/TITLE IV/INSTR / EQUIPMENT -
N64R0724	GOPHER SPORTS EQUIPMENT	1,113.77	1,113.77	0124385010 4310	LO/TITLE IV/INSTR / INSTRUCTIONAL MATL &
N64A0150	GOVERNMENT FINANCIAL STRATEGIE	60,250.00	60,250.00	0106106072 5810	BUSINESS/GENL.ADM / NON-INSTRUCTIONAL
N64R0671	GRAY STEP SOFTWARE INC	370.00	370.00	0128025040 5210	CY/ASB/ANCIL / TRAVEL AND CONFERENCE
N64R0672	GRAY STEP SOFTWARE INC	370.00	370.00	0121025040 5210	ASB/ANCIL / TRAVEL AND CONFERENCE
N64R0766	GRAY STEP SOFTWARE INC	370.00	370.00	0140025040 5210	SOUTH/ANCIL / TRAVEL AND CONFERENCE
N64T0205	GRAY STEP SOFTWARE INC	15,681.00	15,681.00	0107107072 5880	ACCTG / GENL.ADM / OTHER OPERATING
N64X0388	GREATER ANAHEIM SELPA	275,000.00	275,000.00	0119283011 5805	SYS/INSTR / INSTRUCTIONAL PROF CONSULTANT
N64T0167	GST INC.	108.00	108.00	0108108077 5880	INFO SYSTEM/DP / OTHER OPERATING EXPENSES
N64T0259	GST INC.	5,112.73	5,112.73	0144000910 4310	LEX/LCFF-CONCENTRATION/INSTR /
N64A0167	GUERRERO, HECTOR	200.00	200.00	0153916540 5810	THEATRE/DANCE FESTIVAL/ANCIL /
N64C0058	HALDEMAN INC.	1,019.70	1,019.70	0110235081 4410	MAINTENANCE/HVAC/MO / EQUIPMENT -
N64T0206	HAYES SOFTWARE SYSTEMS	17,516.75	17,516.75	0153000910 5880	SP PR/LCFF-SUPPLEMENTAL / OTHER OPERATING
N64R0609	HENRY SCHEIN INC.	834.82	834.82	0127028034 4320	KENNEDY/ATHLETICS/HEALTH / OTHER
N64R0709	HERK EDWARDS INC.	2,372.66	2,372.66	0110230081 4355	MAINTENANCE/MO / MAINTENANCE SUPPLIES
N64X0384	HOME DEPOT CREDIT SERVICES	2,000.00	2,000.00	0128591510 4310	CY/LOCAL GRANT & GIFT / INSTRUCTIONAL MATL
N64R0691	HOTSY EQUIPMENT CO.	3,877.92	3,877.92	0111220081 4410	OPERATIONS - GENERAL / EQUIPMENT -
N64R0719	HOWIES ATHLETIC TAPE	326.24	326.24	0121028081 4347	WESTERN/ATHL/FIELDMAN SUPP / OPERATIONS
N64T0225	HP DIRECT	1,077.50	1,077.50	0128393010 4410	CY/VEA-2B/INSTR / EQUIPMENT -
N64X0393	IBNA	110,000.00	110,000.00	0152152030 4310	PUPIL TEST/TEST / INSTRUCTIONAL MATL &
N64R0740	IDENTICARD SYSTEMS INC	9,054.78	9,054.78	0110236081 4355	MAINTENANCE/LOCKS/MO / MAINTENANCE
N64R0735	IDMS INC.	164.30	164.30	0107107072 4320	ACCTG / GENL.ADM / OTHER OFFICE/MISC

**ANAHEIM UHSD**

**PURCHASE ORDER DETAIL REPORT BY VENDOR NAME**

BOARD OF TRUSTEES MEETING 11/07/2019

FROM 10/01/2019 TO 10/27/2019

<u>PO NUMBER</u>	<u>VENDOR</u>	<u>PO TOTAL</u>	<u>ACCOUNT AMOUNT</u>	<u>ACCOUNT NUMBER</u>	<u>PSEUDO / OBJECT DESCRIPTION</u>
N64A0128	IMPACT APPLICATIONS INC	11,250.00	11,250.00	0115115010 5810	EDUCATION/INSTR / NON-INSTRUCTIONAL PROF
N64T0260	INCLUSIVE TLC	698.82	698.82	0147000910 4310	HOPE/LCFF-CONCENTRATION/INSTR /
N64T0185	INTELAMATRIX INC	1,210.97	1,210.97	0121027010 5880	WESTERN/PHYS ED/INSTR / OTHER OPERATING
N64R0681	INTELESYSONE INC.	375.90	375.90	0115115021 4320	EDUCATION/SUPV INST / OTHER OFFICE/MISC
N64T0195	INTERACTIVE HEALTH TECHNOLOGIE	8,276.72	8,276.72	0144385010 4310	LEX/TITLE IV/INSTR / INSTRUCTIONAL MATL &
N64R0770	INTERNET KEEP SAFE COALITION	350.00	350.00	0117393010 5210	INSTR SVC/VEA-2B/INSTR / TRAVEL AND
N64X0389	ISABEL CLEANERS	1,000.00	1,000.00	0120336081 5560	ROTC/MO / LAUNDRY
N64T0200	ISCEFOUNDATION	250.00	250.00	0137000910 5880	SY/LCFF-CONCENTRATION/INSTR / OTHER
N64T0218	IXL	322.17	322.17	0147257011 5880	SEVER HDCP/SE SEP CL/SEV / OTHER OPERATING
N64M0011	J AND A FENCE	60,750.00	60,750.00	0120232081 5610	MAINT-FENCE/MO / REPAIRS/MAINT - O/S
N64R0694	J AND A FENCE	8,450.00	8,450.00	0120232081 5620	MAINT-FENCE/MO / RENTALS/OPERATING LEASES
N64S0069	J. THAYER COMPANY INC.	535.30	535.30	0100000000 9320	GEN FUND/INC & BALANCE SHEET / STORES
N64R0648	J.W. PEPPER AND SON INC.	506.15	506.15	0153386010 4310	TITLE IV - SAAE (VAPA) / INSTRUCTIONAL MATL &
N64X0391	J.W. PEPPER AND SON INC.	500.00	500.00	0120007010 4310	ANAHEIM/INS MUS/INSTR / INSTRUCTIONAL MATL
N64A0168	JACKSON, DONALD	200.00	200.00	0153916540 5810	THEATRE/DANCE FESTIVAL/ANCIL /
N64T0187	JSTOR	2,500.00	2,500.00	0127000810 5880	KE/LCFF-SUPPLEMENTAL/INSTR / OTHER
N64R0636	JUNIOR LIBRARY GUILD	1,466.69	1,466.69	0134000910 4210	WA/LCFF-CONCENTRATION/INSTR / BOOKS AND
N64R0698	K LOG	1,141.47	207.96	0134595027 4320	WA/SHORT STAY VIST PROG FEE / OTHER
			933.51	0134595027 4410	WA/SHORT STAY VIST PROG FEE / EQUIPMENT -
N64R0721	KAP7 INC	3,564.39	2,381.63	0121025040 4410	ASB/ANCIL / EQUIPMENT - NON-CAPITALIZED
			1,182.76	0121028010 4410	WESTERN/ATHLET/INSTR / EQUIPMENT -
N64T0181	KARMATECH INC	70.04	70.04	0108108077 4310	INFO SYSTEM/DP / INSTRUCTIONAL MATL &
N64R0758	KERN HIGH SCHOOL DISTRICT	575.00	575.00	0127393010 5880	KE/VEA-2B/INSTR / OTHER OPERATING EXPENSES
N64T0198	KISSFLOW INC	6,000.00	6,000.00	0108108077 5880	INFO SYSTEM/DP / OTHER OPERATING EXPENSES

**ANAHEIM UHSD**

**PURCHASE ORDER DETAIL REPORT BY VENDOR NAME**

BOARD OF TRUSTEES MEETING 11/07/2019

FROM 10/01/2019 TO 10/27/2019

<u>PO NUMBER</u>	<u>VENDOR</u>	<u>PO TOTAL</u>	<u>ACCOUNT AMOUNT</u>	<u>ACCOUNT NUMBER</u>	<u>PSEUDO / OBJECT DESCRIPTION</u>
N64R0662	L.A. STARS DEPT. OF EDUCATION	375.00	375.00	0120381010 5210	ANAHEIM/ECIA1/INSTR / TRAVEL AND
N64C0074	LANDSCAPE CENTER, THE	448.00	448.00	01111220081 5210	OPERATIONS - GENERAL / TRAVEL AND
N64A0179	LARSEN, DIANA M.	900.00	900.00	0108108077 5810	INFO SYSTEM/DP / NON-INSTRUCTIONAL PROF
N64S0061	LIBERTY PAPER	23,713.62	23,713.62	0100000000 9320	GEN FUND/INC & BALANCE SHEET / STORES
N64A0157	LINDEN EDUCATIONAL SERVICES	82,630.00	57,630.00	0172000572 5810	SS/LINDEN CONTRACT/GEN ADMIN /
			25,000.00	0172595072 5810	SS/SHORT STAY VISIT PROG FEE /
N64R0670	LINDEN EDUCATIONAL SERVICES	9,664.00	9,664.00	0172595072 5210	SS/SHORT STAY VISIT PROG FEE / TRAVEL AND
N64R0650	MACKIN LIBRARY MEDIA	517.85	517.85	0144000024 4210	LEX / L M T / BOOKS AND REFERENCE MATERIAL
N64R0753	MACKIN LIBRARY MEDIA	5,000.00	5,000.00	0102000572 4210	SUPT/SPECIAL PROJECTS BUDGET / BOOKS AND
N64R0762	MACKIN LIBRARY MEDIA	719.15	719.15	0132000024 4210	OR / L M T / BOOKS AND REFERENCE MATERIAL
N64R0780	MACKIN LIBRARY MEDIA	579.02	579.02	0131381010 4210	BR/ECIA1/INSTR / BOOKS AND REFERENCE
N64R0716	MC FADDEN DALE HARDWARE CO	132.85	132.85	0140028081 4347	SOUTH/ATHLETICS/FIELD SUPP / OPERATIONS
N64T0175	MC GRAW HILL EDUCATION INC.	350.00	350.00	0144272511 4310	LEXINGTON/AUTISM/SE SEP CL/SEV /
N64R0723	MEDCO SPORTS MEDICINE	1,289.90	1,289.90	0120028034 4320	ANAHEIM/ATHLETICS/HEALTH / OTHER
N64R0730	MIDWEST CLINIC, THE	160.00	160.00	0153385010 5210	SP/TITLE IV, PART A/INSTR / TRAVEL AND
N64A0161	MORGEN, EIRAN	12,000.00	12,000.00	0153385210 5805	TITLE IV/SERVITE/INSTR / INSTRUCTIONAL PROF
N64R0755	MOUNT MIGUEL HIGH SCHOOL	500.00	500.00	0127393010 5880	KE/VEA-2B/INSTR / OTHER OPERATING EXPENSES
N64R0646	MPS	14,244.18	14,244.18	0116468010 4150	LOTTERY/RESTRICTED/INSTR / TEXTS - STATE
N64T0178	N2Y LLC	290.08	290.08	0134257011 4310	SEVER HDCP/SE SEP CL/SEV / INSTRUCTIONAL
N64T0197	N2Y LLC	16,899.20	16,899.20	0116468010 4150	LOTTERY/RESTRICTED/INSTR / TEXTS - STATE
N64R0705	NATIONAL BALSAL	241.98	241.98	0127005010 4310	KE/AR/INSTR / INSTRUCTIONAL MATL &
N64T0189	NEARPOD INC	4,500.00	4,500.00	0121000910 5880	WE/LCFF-CONCENTRATION/INSTR / OTHER
N64T0148	NEWEGG BUSINESS INC	323.20	323.20	0120000910 4310	AN/LCFF-CONCENTRATION/INSTR /
N64T0261	NEWEGG BUSINESS INC	482.63	482.63	0132000910 4310	OR/LCFF-CONCENTRATION/INSTR /

**ANAHEIM UHSD**

**PURCHASE ORDER DETAIL REPORT BY VENDOR NAME**

BOARD OF TRUSTEES MEETING 11/07/2019

FROM 10/01/2019 TO 10/27/2019

<u>PO NUMBER</u>	<u>VENDOR</u>	<u>PO TOTAL</u>	<u>ACCOUNT AMOUNT</u>	<u>ACCOUNT NUMBER</u>	<u>PSEUDO / OBJECT DESCRIPTION</u>
N64A0156	NEXT GEN SCIENCE INNOVATIONS I	3,293.24	3,293.24	0142000910 5805	OX/LCFF-CONCENTRATION/INSTR /
N64T0190	NOREDINK CORP	10,500.00	10,500.00	0121000910 5880	WE/LCFF-CONCENTRATION/INSTR / OTHER
N64R0638	NORTH ORANGE COUNTY REGIONAL	3,794.90	3,794.90	0117597092 7223	IS/HEALTH CAREER OPTY PROG / ROP TRANSFER
N64X0385	NORTH ORANGE COUNTY REGIONAL	6,600,259.00	4,991,944.00	0100510592 7283	ROP TUITION PASS THRU / ALL OTHER TRANSFERS
			1,608,315.00	0117432010 5100	CTE INCENTIVE GRANT/INST / SUBAGREEMENTS
N64T0162	NORTHSTAR AV LLC	235.97	235.97	0128000910 4310	CY/LCFF-CONCENTRATION/INSTR /
N64T0169	NORTHSTAR AV LLC	57.11	57.11	0144024010 4310	LEX/MATH/INSTR / INSTRUCTIONAL MATL &
N64T0202	NORTHSTAR AV LLC	461.17	461.17	0120000910 4310	AN/LCFF-CONCENTRATION/INSTR /
N64T0207	NORTHSTAR AV LLC	216.58	216.58	0132000910 4310	OR/LCFF-CONCENTRATION/INSTR /
N64A0169	O'HANLON, KAREN	200.00	200.00	0153916540 5810	THEATRE/DANCE FESTIVAL/ANCIL /
N64R0613	O.C.A.D.A.	2,250.00	2,250.00	0115115010 5880	EDUCATION/INSTR / OTHER OPERATING
N64R0784	OCAD ASSOCIATION	995.00	995.00	0123381010 5880	SA/TITLE I/INSTR / OTHER OPERATING EXPENSES
N64A0151	OCDE	1,700,000.00	1,700,000.00	0119255092 7141	HEARING/TRANSFER BETWEEN AGENCY /
N64A0152	OCDE	255,000.00	255,000.00	0119283036 5870	SYS/TRANS / PUPIL TRANSPORTATION
N64A0153	OCDE	185,000.00	185,000.00	0119255092 7141	HEARING/TRANSFER BETWEEN AGENCY /
N64A0159	OCDE	2,878.67	2,878.67	0119283039 5810	SYS/OTHER PUPIL / NON-INSTRUCTIONAL PROF
N64R0657	OCDE	808.13	808.13	0106176072 4320	BUS/BOND/FACILITY CONST/ADM / OTHER
N64R0684	OCDE	808.13	808.13	0122381010 5210	MA/ECIA1/INSTR / TRAVEL AND CONFERENCE
N64R0764	OCDE	2,125.00	2,125.00	0117750110 5210	IS/DISTRICT PD/INSTR / TRAVEL AND
N64R0786	OCDE	235.00	235.00	0122381010 5210	MA/ECIA1/INSTR / TRAVEL AND CONFERENCE
N64R0789	OFFICE DEPOT	289.88	289.88	0140272511 4310	SO/AUTISM/SE SEP CL/SEV / INSTRUCTIONAL
N64R0610	ORANGE COUNTY DEBATE LEAGUE	695.00	695.00	0135000910 5310	DA/LCFF-CONCENTRATION/INSTR / DUES AND
N64R0775	ORANGE COUNTY DEBATE LEAGUE	695.00	695.00	0131000910 5310	BR/LCFFFF-CONCENTRATION/INSTR / DUES AND
N64R0722	ORANGE COUNTY WINDUSTRIAL	1,816.93	1,816.93	0140054040 4410	SOUTH/AFTSCHL/ANCIL / EQUIPMENT -

**ANAHEIM UHSD**

**PURCHASE ORDER DETAIL REPORT BY VENDOR NAME**

BOARD OF TRUSTEES MEETING 11/07/2019

FROM 10/01/2019 TO 10/27/2019

<u>PO NUMBER</u>	<u>VENDOR</u>	<u>PO TOTAL</u>	<u>ACCOUNT AMOUNT</u>	<u>ACCOUNT NUMBER</u>	<u>PSEUDO / OBJECT DESCRIPTION</u>
N64R0586	ORANGE LEAGUE, THE	1,750.00	1,750.00	0122028010 5310	MA/ATHLET/INSTR / DUES AND MEMBERSHIPS
N64R0600	PALOS SPORTS	4,333.35	4,333.35	0138385010 4310	BA/TITLE IV/INSTR / INSTRUCTIONAL MATL &
N64T0168	PATHWAY COMMUNICATIONS LTD	564.18	564.18	0128000010 4310	CY/INSTR / INSTRUCTIONAL MATL & SUPPLIES
N64T0199	PCM SALES INC	1,668.85	1,668.85	0115102210 4410	ED/INNOVATION GRANTS/INSTR / EQUIPMENT -
N64T0191	PEARSON DIGITAL LEARNING	9,142.59	9,142.59	0116468010 4150	LOTTERY/RESTRICTED/INSTR / TEXTS - STATE
N64M0009	PENNER PARTITIONS INC	24,800.00	24,800.00	0148230081 5610	HANDE/LGENERAL/MO / REPAIRS/MAINT - O/S
N64A0180	PHOENIX HOUSE ORANGE COUNTY IN	110,400.00	110,400.00	0119283039 5880	SYS/OTHER PUPIL / OTHER OPERATING EXPENSES
N64A0135	PINNACLE PETROLEUM INC.	118,525.00	118,525.00	0113113036 4381	TRANS/REG-ED/TRANSPORTATION /
N64R0778	PIONEER DRAMA SERVICE INC	454.27	294.27	0131385010 4310	BR/TITLE IV/INSTR / INSTRUCTIONAL MATL &
			160.00	0131385010 5880	BR/TITLE IV/INSTR / OTHER OPERATING EXPENSES
N64A0144	PORTVIEW PREPARATORY	137,957.50	137,957.50	0119285018 5860	SYS/SE NPS/SEV / NONPUBLIC SCHOOLS
N64A0145	PORTVIEW PREPARATORY	123,332.50	123,332.50	0119285018 5860	SYS/SE NPS/SEV / NONPUBLIC SCHOOLS
N64R0656	POSITIVE PROMOTIONS INC	598.99	598.99	0132000910 4310	OR/LCFF-CONCENTRATION/INSTR /
N64R0666	POSITIVE PROMOTIONS INC	419.26	419.26	0172489810 4310	SS/TUPE COHORT M (2018-20) / INSTRUCTIONAL
N64R0667	POSITIVE PROMOTIONS INC	283.47	283.47	0132140027 4320	OR/SCH ADM/SCH ADM / OTHER OFFICE/MISC
N64T0186	POWERSCHOOL GROUP LLC	18,578.95	9,289.48	0104104072 5880	CERT HR/GENL ADM / OTHER OPERATING
			9,289.47	0105105072 5880	CLASS HR/GENL ADM / OTHER OPERATING
N64C0052	PRO SOUND AND STAGE LIGHTING	2,119.54	2,119.54	0100970081 4410	COMMUNITY SERVICE/MO / EQUIPMENT -
N64R0642	PSAV PRESENTATION SERVICES	1,700.00	1,700.00	0106176072 5880	BUS/BOND/FACILITY CONST/ADM / OTHER
N64R0761	PSAV PRESENTATION SERVICES	1,690.00	1,690.00	0117912521 5610	ED/COLLEGE FAIR/SUPV INSTR / REPAIRS/MAINT -
N64R0763	PSAV PRESENTATION SERVICES	6,180.00	6,180.00	0117750110 5610	IS/DISTRICT PD/INSTR / REPAIRS/MAINT - O/S
N64S0057	PYRAMID SCHOOL PRODUCTS	4,317.13	4,317.13	0100000000 9320	GEN FUND/INC & BALANCE SHEET / STORES
N64S0064	PYRAMID SCHOOL PRODUCTS	9,104.79	9,104.79	0100000000 9320	GEN FUND/INC & BALANCE SHEET / STORES
N64C0062	QUALITY ENVIRONMENTAL INC	13,700.00	13,700.00	0125230081 5610	KA/GENERAL/MO / REPAIRS/MAINT - O/S SERVICES



**ANAHEIM UHSD**

**PURCHASE ORDER DETAIL REPORT BY VENDOR NAME**

BOARD OF TRUSTEES MEETING 11/07/2019

FROM 10/01/2019 TO 10/27/2019

<u>PO NUMBER</u>	<u>VENDOR</u>	<u>PO TOTAL</u>	<u>ACCOUNT AMOUNT</u>	<u>ACCOUNT NUMBER</u>	<u>PSEUDO / OBJECT DESCRIPTION</u>
N64A0170	RAPIER, TRISHA	200.00	200.00	0153916540 5810	THEATRE/DANCE FESTIVAL/ANCIL /
N64X0386	RITZ CLEANERS, THE	1,200.00	1,200.00	0120007081 5560	ANA/INS MUS/MO / LAUNDRY
N64R0679	RIVERSIDE INSIGHTS	1,696.81	1,696.81	0127252011 4310	KE/MILD MODERATE/SE SEP CL/NSE /
N64R0680	RIVERSIDE INSIGHTS	422.98	422.98	0144261012 4310	SE RES SP(RSP)/SE RES SP/NSEV / INSTRUCTIONAL
N64R0706	RIVERSIDE INSIGHTS	211.49	211.49	0131261012 4310	SE RES SP(RSP)/SE RES SP/NSEV / INSTRUCTIONAL
N64A0171	ROETTGER, IAN	200.00	200.00	0153916540 5810	THEATRE/DANCE FESTIVAL/ANCIL /
N64R0697	SANDBOX MARKETING INC	1,162.73	1,162.73	0120000910 4410	AN/LCFF-CONCENTRATION/INSTR / EQUIPMENT -
N64A0174	SANTOS, LAUREN KATHERINE	200.00	200.00	0153916540 5810	THEATRE/DANCE FESTIVAL/ANCIL /
N64R0602	SCAPTI	125.00	125.00	0127399010 5210	TITLE II IMPR TCHR QUAL - ED / TRAVEL AND
N64R0781	SCHOOL NURSE SUPPLY INC	72.74	72.74	0147257011 4310	SEVER HDCP/SE SEP CL/SEV / INSTRUCTIONAL
N64S0058	SCHOOL SPECIALTY INC	730.42	730.42	0100000000 9320	GEN FUND/INC & BALANCE SHEET / STORES
N64S0066	SCHOOL SPECIALTY INC	1,335.24	1,335.24	0100000000 9320	GEN FUND/INC & BALANCE SHEET / STORES
N64T0164	SCHOOL SPECIALTY INC	889.15	889.15	0128000910 4310	CY/LCFF-CONCENTRATION/INSTR /
N64T0254	SCHOOL SPECIALTY INC	445.44	445.44	0132261012 4310	SE RES SP(RSP)/SE RES SP/NSEV / INSTRUCTIONAL
N64A0142	SCIACCA, BRIAN	6,500.00	6,500.00	0119283021 5821	SYS/SUPV INST / LEGAL FEES
N64R0754	SCUHS	1,150.00	1,150.00	0127393010 5880	KE/VEA-2B/INSTR / OTHER OPERATING EXPENSES
N64T0149	SEHI COMPUTER PRODUCTS INC	27,942.81	27,942.81	0108000877 6490	INFORMATION SERVICES/DP / EQUIPMENT -
N64T0150	SEHI COMPUTER PRODUCTS INC	7,023.15	7,023.15	0128000910 4310	CY/LCFF-CONCENTRATION/INSTR /
N64T0151	SEHI COMPUTER PRODUCTS INC	262.37	262.37	0108108077 4310	INFO SYSTEM/DP / INSTRUCTIONAL MATL &
N64T0152	SEHI COMPUTER PRODUCTS INC	1,017.77	1,017.77	0144272511 4410	LEXINGTON/AUTISM/SE SEP CL/SEV / EQUIPMENT -
N64T0153	SEHI COMPUTER PRODUCTS INC	1,017.77	1,017.77	0144032010 4410	LEX/GEN SCI/INSTR / EQUIPMENT -
N64T0154	SEHI COMPUTER PRODUCTS INC	4,210.54	4,210.54	0119283011 4310	SYS/INSTR / INSTRUCTIONAL MATL & SUPPLIES
N64T0158	SEHI COMPUTER PRODUCTS INC	41,047.80	41,047.80	0120393010 4410	ANAHEIM/VEA-2B/INSTR / EQUIPMENT -
N64T0171	SEHI COMPUTER PRODUCTS INC	4,780.66	4,780.66	0163379021 4410	TITLE IIIA / LIMITED ENG PROG / EQUIPMENT -

**ANAHEIM UHSD**

**PURCHASE ORDER DETAIL REPORT BY VENDOR NAME**

BOARD OF TRUSTEES MEETING 11/07/2019

FROM 10/01/2019 TO 10/27/2019

<u>PO NUMBER</u>	<u>VENDOR</u>	<u>PO TOTAL</u>	<u>ACCOUNT AMOUNT</u>	<u>ACCOUNT NUMBER</u>	<u>PSEUDO / OBJECT DESCRIPTION</u>
N64T0173	SEHI COMPUTER PRODUCTS INC	4,038.30	4,038.30	0132000910 4410	OR/LCFF-CONCENTRATION/INSTR / EQUIPMENT -
N64T0176	SEHI COMPUTER PRODUCTS INC	2,549.77	2,549.77	0144024010 4410	LEX/MATH/INSTR / EQUIPMENT -
N64T0210	SEHI COMPUTER PRODUCTS INC	9,999.20	9,999.20	0128393010 4410	CY/VEA-2B/INSTR / EQUIPMENT -
N64T0213	SEHI COMPUTER PRODUCTS INC	34,643.10	34,643.10	0128393010 4410	CY/VEA-2B/INSTR / EQUIPMENT -
N64T0215	SEHI COMPUTER PRODUCTS INC	150.43	150.43	0168000910 4310	GI/LCFF-CONCENTRATION/INSTR /
N64T0220	SEHI COMPUTER PRODUCTS INC	3,792.80	3,792.80	0128393010 4310	CY/VEA-2B/INSTR / INSTRUCTIONAL MATL &
N64T0222	SEHI COMPUTER PRODUCTS INC	53,244.06	53,244.06	0128393010 4410	CY/VEA-2B/INSTR / EQUIPMENT -
N64T0224	SEHI COMPUTER PRODUCTS INC	1,068.43	1,068.43	0142140027 4410	OXFORD/SCH ADM/SCH ADM / EQUIPMENT -
N64T0226	SEHI COMPUTER PRODUCTS INC	1,803.35	1,803.35	0153000921 4310	SP PROG/LCFF (EIA)/SUPRV INSTR /
N64T0227	SEHI COMPUTER PRODUCTS INC	107,116.80	97,764.10	0131361010 4310	BR/ESSA SCH IMPROV FUND (CSI) /
			9,352.70	0131361010 4410	BR/ESSA SCH IMPROV FUND (CSI) / EQUIPMENT -
N64T0228	SEHI COMPUTER PRODUCTS INC	1,028.23	1,028.23	0131595010 4310	BR/SHORT STAY/SCHL ADMIN / INSTRUCTIONAL
N64T0229	SEHI COMPUTER PRODUCTS INC	10,085.40	10,085.40	0131361010 4310	BR/ESSA SCH IMPROV FUND (CSI) /
N64T0230	SEHI COMPUTER PRODUCTS INC	3,866.08	3,866.08	0131381010 4310	BR/ECIA1/INSTR / INSTRUCTIONAL MATL &
N64T0231	SEHI COMPUTER PRODUCTS INC	4,894.80	4,894.80	0131361010 4310	BR/ESSA SCH IMPROV FUND (CSI) /
N64T0232	SEHI COMPUTER PRODUCTS INC	10,971.32	844.76	0108108077 4310	INFO SYSTEM/DP / INSTRUCTIONAL MATL &
			10,126.56	0108108077 4410	INFO SYSTEM/DP / EQUIPMENT -
N64T0233	SEHI COMPUTER PRODUCTS INC	1,900.71	211.19	0108108077 4310	INFO SYSTEM/DP / INSTRUCTIONAL MATL &
			1,689.52	0108108077 4410	INFO SYSTEM/DP / EQUIPMENT -
N64T0234	SEHI COMPUTER PRODUCTS INC	1,140.42	126.71	0108108077 4310	INFO SYSTEM/DP / INSTRUCTIONAL MATL &
			1,013.71	0108108077 4410	INFO SYSTEM/DP / EQUIPMENT -
N64T0235	SEHI COMPUTER PRODUCTS INC	337.90	337.90	0108108077 4410	INFO SYSTEM/DP / EQUIPMENT -
N64T0236	SEHI COMPUTER PRODUCTS INC	2,692.67	2,692.67	0108108077 4410	INFO SYSTEM/DP / EQUIPMENT -
N64T0237	SEHI COMPUTER PRODUCTS INC	4,487.78	549.09	0108108077 4310	INFO SYSTEM/DP / INSTRUCTIONAL MATL &
			3,938.69	0108108077 4410	INFO SYSTEM/DP / EQUIPMENT -

**ANAHEIM UHSD**

**PURCHASE ORDER DETAIL REPORT BY VENDOR NAME**

BOARD OF TRUSTEES MEETING 11/07/2019

FROM 10/01/2019 TO 10/27/2019

<u>PO NUMBER</u>	<u>VENDOR</u>	<u>PO TOTAL</u>	<u>ACCOUNT AMOUNT</u>	<u>ACCOUNT NUMBER</u>	<u>PSEUDO / OBJECT DESCRIPTION</u>
N64T0238	SEHI COMPUTER PRODUCTS INC	2,238.61	211.19	0108108077 4310	INFO SYSTEM/DP / INSTRUCTIONAL MATL &
			2,027.42	0108108077 4410	INFO SYSTEM/DP / EQUIPMENT -
N64T0239	SEHI COMPUTER PRODUCTS INC	126.71	126.71	0108108077 4310	INFO SYSTEM/DP / INSTRUCTIONAL MATL &
N64T0240	SEHI COMPUTER PRODUCTS INC	6,525.77	6,525.77	0108108077 4410	INFO SYSTEM/DP / EQUIPMENT -
N64T0241	SEHI COMPUTER PRODUCTS INC	464.61	126.71	0108108077 4310	INFO SYSTEM/DP / INSTRUCTIONAL MATL &
			337.90	0108108077 4410	INFO SYSTEM/DP / EQUIPMENT -
N64T0242	SEHI COMPUTER PRODUCTS INC	4,350.52	295.67	0108108077 4310	INFO SYSTEM/DP / INSTRUCTIONAL MATL &
			4,054.85	0108108077 4410	INFO SYSTEM/DP / EQUIPMENT -
N64T0243	SEHI COMPUTER PRODUCTS INC	6,758.08	337.90	0108108077 4310	INFO SYSTEM/DP / INSTRUCTIONAL MATL &
			6,420.18	0108108077 4410	INFO SYSTEM/DP / EQUIPMENT -
N64T0244	SEHI COMPUTER PRODUCTS INC	168.95	168.95	0108108077 4310	INFO SYSTEM/DP / INSTRUCTIONAL MATL &
N64T0245	SEHI COMPUTER PRODUCTS INC	2,006.31	211.19	0108108077 4310	INFO SYSTEM/DP / INSTRUCTIONAL MATL &
			1,795.12	0108108077 4410	INFO SYSTEM/DP / EQUIPMENT -
N64T0246	SEHI COMPUTER PRODUCTS INC	633.57	295.67	0108108077 4310	INFO SYSTEM/DP / INSTRUCTIONAL MATL &
			337.90	0108108077 4410	INFO SYSTEM/DP / EQUIPMENT -
N64T0247	SEHI COMPUTER PRODUCTS INC	1,267.14	253.43	0108108077 4310	INFO SYSTEM/DP / INSTRUCTIONAL MATL &
			1,013.71	0108108077 4410	INFO SYSTEM/DP / EQUIPMENT -
N64T0248	SEHI COMPUTER PRODUCTS INC	3,379.04	675.81	0108108077 4310	INFO SYSTEM/DP / INSTRUCTIONAL MATL &
			2,703.23	0108108077 4410	INFO SYSTEM/DP / EQUIPMENT -
N64T0249	SEHI COMPUTER PRODUCTS INC	15,779.30	13,490.30	0108108077 4310	INFO SYSTEM/DP / INSTRUCTIONAL MATL &
			2,289.00	0108108077 5880	INFO SYSTEM/DP / OTHER OPERATING EXPENSES
N64T0252	SEHI COMPUTER PRODUCTS INC	1,125.45	1,125.45	0131595027 4320	BR/SHORT STAY/SCHL ADMIN / OTHER
N64C0073	SHERWIN WILLIAMS CO., THE	537.67	537.67	0111220081 4410	OPERATIONS - GENERAL / EQUIPMENT -
N64R0608	SHIPPING CONTAINER DEPOT	2,455.00	2,455.00	0168000010 4410	GI SOUTH/INSTR / EQUIPMENT - NON-CAPITALIZED
N64R0704	SHOOT A WAY INC.	7,642.25	323.25	0120025040 4310	ANAHEIM/ASB/ANCIL / INSTRUCTIONAL MATL &
			7,319.00	0120025040 6490	ANAHEIM/ASB/ANCIL / EQUIPMENT - OTHER

**ANAHEIM UHSD**

**PURCHASE ORDER DETAIL REPORT BY VENDOR NAME**

BOARD OF TRUSTEES MEETING 11/07/2019

FROM 10/01/2019 TO 10/27/2019

<u>PO NUMBER</u>	<u>VENDOR</u>	<u>PO TOTAL</u>	<u>ACCOUNT AMOUNT</u>	<u>ACCOUNT NUMBER</u>	<u>PSEUDO / OBJECT DESCRIPTION</u>
N64R0658	SOCALGRAD	80.81	80.81	0128066027 4320	CYPRESS/GRADUATION/SCH ADMIN / OTHER
N64T0147	SOFTWARE 4 SCHOOLS	249.00	249.00	0123000910 5880	SA/LCFF-CONCENTRATION/INSTR / OTHER
N64T0253	SOFTWARE 4 SCHOOLS	165.40	165.40	0131361010 4310	BR/ESSA SCH IMPROV FUND (CSI) /
N64A0175	SOUDERS, ROBERT	200.00	200.00	0153916540 5810	THEATRE/DANCE FESTIVAL/ANCIL /
N64R0688	SOUTH COAST AIR QUALITY	557.42	557.42	0127230081 5880	KE/GENERAL/MO / OTHER OPERATING EXPENSES
N64R0725	SOUTHEASTERN PERFORMANCE	1,184.73	884.73	0121000910 4310	WE/LCFF-CONCENTRATION/INSTR /
			300.00	0121008010 4310	WESTERN/VOC MUSIC/INSTR / INSTRUCTIONAL
N64S0053	SOUTHWEST SCHOOL AND OFFICE SU	5,981.41	5,981.41	0100000000 9320	GEN FUND/INC & BALANCE SHEET / STORES
N64S0059	SOUTHWEST SCHOOL AND OFFICE SU	431.00	431.00	0100000000 9320	GEN FUND/INC & BALANCE SHEET / STORES
N64S0063	SOUTHWEST SCHOOL AND OFFICE SU	3,123.50	3,123.50	0100000000 9320	GEN FUND/INC & BALANCE SHEET / STORES
N64S0065	SOUTHWEST SCHOOL AND OFFICE SU	1,233.94	1,233.94	0100000000 9320	GEN FUND/INC & BALANCE SHEET / STORES
N64S0067	SOUTHWEST SCHOOL AND OFFICE SU	25,789.92	25,789.92	0100000000 9320	GEN FUND/INC & BALANCE SHEET / STORES
N64A0154	SPEECH AND LANGUAGE	4,901.00	4,901.00	0119285018 5860	SYS/SE NPS/SEV / NONPUBLIC SCHOOLS
N64A0141	SPICO SOLUTIONS INC	9,000.00	9,000.00	0108108077 5880	INFO SYSTEM/DP / OTHER OPERATING EXPENSES
N64T0256	SPINATAR PRESENTATION PRODUCTS	286.32	286.32	0120000910 4310	AN/LCFF-CONCENTRATION/INSTR /
N64R0712	SPORTS FACILITIES GROUP INC	5,077.12	2,814.37	0122000510 4310	MA/SPECIAL PROJECTS/INSTR / INSTRUCTIONAL
			2,262.75	0122000510 4410	MA/SPECIAL PROJECTS/INSTR / EQUIPMENT -
N64R0717	SPORTSPAGE SOCCER WAREHOUSE	1,801.68	1,801.68	0121028010 4310	WESTERN/ATHLET/INSTR / INSTRUCTIONAL MATL
N64R0630	SPOT COOLERS	27,800.00	27,800.00	2635731185 6276	DA/BOND SERIES 2018 - MEAS H / INTERIM
N64R0598	STAPLES ADVANTAGE	145.78	145.78	0120272511 4310	AUTISM/SE SEP CL/SEV / INSTRUCTIONAL MATL &
N64R0599	STAPLES ADVANTAGE	241.75	241.75	0120272511 4310	AUTISM/SE SEP CL/SEV / INSTRUCTIONAL MATL &
N64R0626	STAPLES ADVANTAGE	1,119.67	1,119.67	0107107072 4320	ACCTG / GENL ADM / OTHER OFFICE/MISC
N64R0664	STAPLES ADVANTAGE	265.20	71.80	0128000031 4320	CY/GUID / OTHER OFFICE/MISC SUPPLIES
			193.40	0128140027 4320	CY/SCH ADM/SCH ADM / OTHER OFFICE/MISC
N64R0665	STAPLES ADVANTAGE	475.33	475.33	0128261012 4310	SE RES SP(RSP)/SE RES SP/NSEV / INSTRUCTIONAL

**ANAHEIM UHSD**

**PURCHASE ORDER DETAIL REPORT BY VENDOR NAME**

BOARD OF TRUSTEES MEETING 11/07/2019

FROM 10/01/2019 TO 10/27/2019

<u>PO NUMBER</u>	<u>VENDOR</u>	<u>PO TOTAL</u>	<u>ACCOUNT AMOUNT</u>	<u>ACCOUNT NUMBER</u>	<u>PSEUDO / OBJECT DESCRIPTION</u>
N64R0751	STAPLES ADVANTAGE	103.93	103.93	0122257511 4310	EMOTION DISTRB/SE SEP CL/SEV /
N64S0060	STAPLES ADVANTAGE	442.58	442.58	0100000000 9320	GEN FUND/INC & BALANCE SHEET / STORES
N64S0062	STAPLES ADVANTAGE	58.91	58.91	0100000000 9320	GEN FUND/INC & BALANCE SHEET / STORES
N64T0263	STUDENT LAP TRACKER	934.45	338.20	0134385010 4310	WA/TITLE IV/INSTR / INSTRUCTIONAL MATL &
			596.25	0134385010 5880	WA/TITLE IV/INSTR / OTHER OPERATING
N64A0176	SUNDGREN, VICKIR.	200.00	200.00	0153916540 5810	THEATRE/DANCE FESTIVAL/ANCIL /
N64R0708	SUNNY HILLS DRAPERY	7,340.60	7,340.60	0144230081 5610	LEX/GENERAL/MO / REPAIRS/MAINT - O/S
N64R0678	SWEETWATER	269.38	269.38	0153386010 4310	TITLE IV - SAAE (VAPA) / INSTRUCTIONAL MATL &
N64A0148	SWITZER CENTER	35,532.00	35,532.00	0119285018 5860	SYS/SE NPS/SEV / NONPUBLIC SCHOOLS
N64T0179	SYSCLOUD INC	20,000.00	20,000.00	0108108077 5880	INFO SYSTEM/DP / OTHER OPERATING EXPENSES
N64A0177	TARRANT, DYLAN	200.00	200.00	0153916540 5810	THEATRE/DANCE FESTIVAL/ANCIL /
N64T0192	TECHSMITH	6,825.00	6,825.00	0108108077 5610	INFO SYSTEM/DP / REPAIRS/MAINT - O/S SERVICES
N64R0693	TIME AND ALARM SYSTEM	757.35	757.35	0127231081 4355	KE/ELECTRIC/MO / MAINTENANCE SUPPLIES
N64R0729	TIME AND ALARM SYSTEM	48,047.88	48,047.88	2656731185 6490	GOB SERIES 2018 - MEAS H / EQUIPMENT - OTHER
N64T0196	TROXELL COMMUNICATIONS INC	6,546.46	2,128.71	0168000910 4310	GI/LCFF-CONCENTRATION/INSTR /
			862.00	0168000910 4410	GI/LCFF-CONCENTRATION/INSTR / EQUIPMENT -
			3,555.75	0168000910 6490	GI/LCFF-CONCENTRATION/INSTR / EQUIPMENT -
N64R0668	TULARE COUNTY OFFICE OF EDUCAT	1,823.28	1,823.28	0122159510 5880	MAGNOLIA/ACCTS RECEIVBLE / OTHER
N64S0052	ULINE	289.63	289.63	0100000000 9320	GEN FUND/INC & BALANCE SHEET / STORES
N64R0695	UNITED RENTALS	1,497.73	107.75	0110230081 4355	MAINTENANCE/MO / MAINTENANCE SUPPLIES
			1,389.98	0110230081 4410	MAINTENANCE/MO / EQUIPMENT -
N64R0783	UNITED STATES ACADEMIC DECATHL	954.13	954.13	0122381010 5880	MA/ECIA/INSTR / OTHER OPERATING EXPENSES
N64T0255	UNITED STATES ACADEMIC DECATHL	700.00	700.00	0124000910 5880	LO/LCFF-CONCENTRATION/INSTR / OTHER
N64T0262	UNITED STATES ACADEMIC DECATHL	315.00	315.00	0144140027 5880	LEX/SCH ADM/SCH ADM / OTHER OPERATING
N64R0584	US GAMES	582.18	582.18	0135054040 4310	DALE/AFTSCHL/ANCIL / INSTRUCTIONAL MATL &

**ANAHEIM UHSD**

**PURCHASE ORDER DETAIL REPORT BY VENDOR NAME**

BOARD OF TRUSTEES MEETING 11/07/2019

FROM 10/01/2019 TO 10/27/2019

<u>PO NUMBER</u>	<u>VENDOR</u>	<u>PO TOTAL</u>	<u>ACCOUNT AMOUNT</u>	<u>ACCOUNT NUMBER</u>	<u>PSEUDO / OBJECT DESCRIPTION</u>
N64R0675	US GAMES	13,066.68	5,906.69	0122000510 4310	MA/SPECIAL PROJECTS/INSTR / INSTRUCTIONAL
			7,159.99	0122000510 4410	MA/SPECIAL PROJECTS/INSTR / EQUIPMENT -
N64R0731	USC DEPARTMENT OF CHORAL AND S	580.00	580.00	0120008010 5880	ANAHEIM/VOC MUSICL/INSTR / OTHER
N64A0172	VACA, ANDREW BLAKE	200.00	200.00	0153916540 5810	THEATRE/DANCE FESTIVAL/ANCIL /
N64R0583	VARSITY ATHLETIC APPAREL INC	3,218.48	3,218.48	0123028010 4310	SA/ATHLET/INSTR / INSTRUCTIONAL MATL &
N64A0158	VASQUEZ, WENDY	2,944.08	2,944.08	0119283036 5870	SYS/TRANS / PUPIL TRANSPORTATION
N64R0647	VERNIER SOFTWARE	814.41	814.41	0120405010 4310	TRANSP GRANT/INSTR / INSTRUCTIONAL MATL &
N64T0193	VIRTUAL ENTERPRISES INTERNATIO	3,000.00	3,000.00	0120393110 5880	VEA PERKINS STUDENT ORG ANAHEI / OTHER
N64T0159	VISION COMMUNICATIONS CO.	2,605.18	2,605.18	0140000910 4310	SO/LCFF-CONCENTRATION/INSTR /
N64T0161	VISION COMMUNICATIONS CO.	1,425.54	1,425.54	0128140027 4320	CY/SCH ADM/SCH ADM / OTHER OFFICE/MISC
N64R0652	WARD'S NATURAL SCIENCE EST	7,738.51	7,738.51	0128030010 4310	CYPRESS/BIOLOGY/INSTRUCTIONAL /
N64R0689	WAXIE SANITARY SUPPLY	20,194.20	20,194.20	0111220081 4347	OPERATIONS - GENERAL / OPERATIONS SUPPLIES -
N64R0741	WEST SHIELD ADOLESCENT SERVICE	4,405.05	4,405.05	0119283031 5880	SYS/GUID / OTHER OPERATING EXPENSES
N64R0597	WILLIAM V MACGILL AND COMPANY	269.32	269.32	0120000034 4320	ANAHEIM/HEALTH / OTHER OFFICE/MISC
N64A0173	WOLF, JESSICA	200.00	200.00	0153916540 5810	THEATRE/DANCE FESTIVAL/ANCIL /
N64R0677	WOODWIND AND BRASSWIND	663.74	663.74	0153386010 4310	TITLE IV - SAAE (VAPA) / INSTRUCTIONAL MATL &
N64R0614	WRIPAC	450.00	450.00	0105105072 5210	CLASS HR/GENL ADM / TRAVEL AND
N64R0633	YELLOW CAB OF GREATER ORANGE C	16,000.00	16,000.00	0119283036 5870	SYS/TRANS / PUPIL TRANSPORTATION
N64T0251	ZONES	195.10	195.10	0102102071 4320	SUPT/BRD SUPT / OTHER OFFICE/MISC SUPPLIES
	<b>Fund 01 Total:</b>	<b>14,658,061.05</b>			
	<b>Fund 26 Total:</b>	<b>702,042.51</b>			
	<b>Fund 41 Total:</b>	<b>2,060,400.00</b>			
	<b>Fund 45 Total:</b>	<b>1,000,000.00</b>			
	<b>Total Amount of Purchase Orders:</b>	<b>18,420,503.56</b>			

**ANAHEIM UHSD**

**PURCHASE ORDER DETAIL REPORT - CHANGE ORDERS**

BOARD OF TRUSTEES MEETING 11/07/2019

FROM 10/01/2019 TO 10/27/2019

<u>PO NUMBER</u>	<u>VENDOR</u>	<u>PO TOTAL</u>	<u>CHANGE ACCOUNT AMOUNT NUMBER</u>	<u>PSEUDO / OBJECT DESCRIPTION</u>
L64A0310	IVL CONTRACTORS INC	337,069.00	+6,069.00	2527710085 6221 KE/DEV FEES/ACQ / BUILDING PORTABLE
M64A0052	HEALTHY ADVENTURES FOUNDATION	104,500.00	+52,250.00	0104911072 5810 HR/WELLNESS PROGRAM/ADMIN /
M64A0338	CULVER NEWLIN	1,203.79	+515.91	2620731185 4310 ANA/BOND SERIES 2018 - MEAS H / INSTRUCTIONAL
M64A0352	ENVIRONMENTAL REMEDIATION	79,300.00	-10,000.00	0110230081 5610 MAINTENANCE/MO / REPAIRS/MAINT - O/S
N64A0007	KUSTOM IMPRINTS	8,200.00	+1,000.00	0132027010 4310 OR/PHYS ED/INSTR / INSTRUCTIONAL MATL &
N64A0016	MIKVA CHALLENGE GRANT	20,000.00	+5,000.00	0117400510 5810 ED/ONE-TIME FUNDING (2017-18) /
N64A0139	MARK ENTERPRISES INC	176,807.41	+88,405.24	0108108077 6490 INFO SYSTEM/DP / EQUIPMENT - OTHER
N64C0010	CULVER NEWLIN	344,431.39	+18,321.73	2635731185 4310 DA/BOND SERIES 2018 - MEAS H / INSTRUCTIONAL
N64R0029	ICS SERVICE CO.	2,404.98	+7,037.42	2635731185 4410 DA/BOND SERIES 2018 - MEAS H / EQUIPMENT -
N64R0194	CREATIVE BUS SALES	5,819.12	+160.98	0110245081 5610 M & O/SAFETY & SECURITY/M&O / REPAIRS/MAINT
N64R0255	BUDDY'S ALL STARS INC	1,113.49	+1,000.00	0113113036 4410 TRANS/REG-ED/TRANSPORTATION / EQUIPMENT -
N64R0349	BARKSHIRE LASER LEVELLING INC	9,000.00	+103.01	0122000510 4310 MA/SPECIAL PROJECTS/INSTR / INSTRUCTIONAL
N64R0514	GRAYBAR ELECTRIC COMPANY	191.39	+2,800.00	0121220081 5610 OPERATIONS - GENERAL / REPAIRS/MAINT - O/S
N64R0556	EXECUTIVE ADVERTISING, THE	1,266.23	+18.55	0153386010 4310 TITLE IV - SAAE (VAPA) / INSTRUCTIONAL MATL &
N64S0004	CONTINENTAL CHEMICAL AND SANIT	41,363.08	+43.27	0134595027 4320 WA/SHORT STAY VIST PROG FEE / OTHER
N64S0006	COMPLETE OFFICE OF CA	21,885.32	+20,681.54	0100000000 9320 GEN FUND/INC & BALANCE SHEET / STORES
N64S0015	OFFICE SOLUTIONS BUSINESS PROD	8,290.14	+10,942.66	0100000000 9320 GEN FUND/INC & BALANCE SHEET / STORES
N64T0142	SCHOOL SPECIALTY INC	933.61	+82.04	0100000000 9320 GEN FUND/INC & BALANCE SHEET / STORES
N64X0096	TRUCK PRO PTO SALES CORPORATIO	40,000.00	-1.81	0123393010 4310 SA/VEA-2B/INSTR / INSTRUCTIONAL MATL &
N64X0182	VERTICAL TRANSPORT INC	9,000.00	+25,000.00	0179113036 4376 GARAGE/TRANS-REG ED/TRANSPORT / TRANS
N64X0222	WELLER, LISA	6,000.00	+3,000.00	0110230081 5610 MAINTENANCE/MO / REPAIRS/MAINT - O/S
N64X0248	CEMEX	20,000.00	+3,000.00	0114114072 5610 WAREHOUSE/GENL ADM / REPAIRS/MAINT - O/S
N64X0280	MYPHONE HERO	2,000.00	+10,000.00	0110230081 4355 MAINTENANCE/MO / MAINTENANCE SUPPLIES
			+1,000.00	0108108077 4310 INFO SYSTEM/DP / INSTRUCTIONAL MATL &



**ANAHEIM UHSD**

**PURCHASE ORDER DETAIL REPORT - CHANGE ORDERS**

BOARD OF TRUSTEES MEETING 11/07/2019

FROM 10/01/2019 TO 10/27/2019

<u>PO NUMBER</u>	<u>VENDOR</u>	<u>PO TOTAL</u>	<u>CHANGE ACCOUNT AMOUNT NUMBER</u>	<u>PSEUDO / OBJECT DESCRIPTION</u>
N64X0294	SOCALGRAD	6,020.00	+1,020.00 0127000031 4320	KE/GUID / OTHER OFFICE/MISC SUPPLIES
N64X0298	CALIFORNIA RETROFIT INC	1,518.20	+518.20 0100970081 4347	COMMUNITY SERVICE/MO / OPERATIONS SUPPLIES
N64X0352	LUCYS LAUNDRY ANAHEIM	3,700.00	+2,500.00 0128028081 5560	CY/ATHLET/INSTR / LAUNDRY
N64X0355	BONDED CLEANERS	1,702.00	+502.00 0122007081 5560	MA/INST MUS/MO / LAUNDRY

Fund 01 Total: 219,025.68  
 Fund 25 Total: 6,069.00  
 Fund 26 Total: 25,875.06  
 Total Amount of Change Orders: 250,969.74



VENDOR CHECK REGISTER  
 OCTOBER 1, 2019 THROUGH OCTOBER 27, 2019

EXHIBIT JJ

<u>VENDOR NAME</u>	<u>VENDOR ID</u>	<u>OBJECT</u>	<u>AMOUNT</u>	<u>CK#</u>
5 DOLLAR SCHOOL TEES	V6412142	4310	2,499.80	00159938
A 1 FENCE COMPANY	V6408537	4355	400.72	00159591
		5610	5,469.00	00159339
			1,194.00	00159477
			13,417.00	00159818
		5620	254.00	00159818
A AND C URGENT CARE	V6412935	5810	685.00	00159592
A AND V CONTRACTORS INC.	V6410406	5610	7,500.00	00159340
A U H S D FOOD SERVICE DEPT	V6400023	4390	98.32	00159502
			1,778.21	00159738
A Z BUS SALES INC.	V6400025	4376	391.89	00159593
		4385	275.50	00159593
AAA ELECTRIC MOTOR SALES	V6400033	4355	570.56	00159503
			33.98	00159624
			577.96	00159819
			342.99	00159910
AARDVARK CLAY AND SUPPLIES INC	V6400035	4310	880.32	00159341
			61.85	00159478
			541.61	00159687
ABE'S PLUMBING	V6406307	5610	2,500.00	00159750
AC POWER 1 INC	V6413051	4355	1,623.16	00159504
		5610	1,497.81	00159751
ACME NETWORK, THE	V6409414	5880	6,300.00	00159820
ACOUSTICAL MATERIAL SERVICES	V6400070	4355	97.36	00159911
ACS BILLING SERVICE	V6400072	5530	138.62	00159688
		5580	3,986.26	00159699
ADAMS, CLARE	V6413562	5220	79.69	00159625
ADI	V6400095	4355	344.61	00159342
ADORAMA	V6411023	4310	940.00	00159246
AGRI TURF DISTRIBUTING LLC	V6412836	4347	977.09	00159247
			310.50	00159594
AIRSUPPLY TOOLS INC.	V6412933	4375	890.95	00159595
			2,622.92	00159752
ALBARIAN, DANIEL	V6413593	5220	2.08	00159912
ALBRIGHT LIGHTING PLASTICS	V6410869	4355	58.08	00159689
ALC SCHOOLS LLC	V6413488	5620	15,412.50	00159626
ALL AMERICAN TROPHY ENGRAVING	V6400159	4320	3,004.07	00159479
ALLIANCE ENVIRONMENTAL COMPLIANCE INC	V6400169	5610	6,779.86	00159753
ALONTI CAFE AND CATERING	V6413206	4390	407.68	00159343
			135.89	00159821
ALT REV CASH FUND	V6405194	4199	(2.62)	00159739
		4210	57.09	00159739
		4299	(93.48)	00159739
		4310	850.86	00159739
		4320	339.21	00159739
		4347	599.89	00159739
		4355	83.90	00159739
		4390	272.44	00159739
		5610	20.00	00159739
		5880	(179.88)	00159739
AMAZON WEB SERVICES INC.	V6412894	5880	10.96	00159505
AMERICAN CASUAL	V6407489	4320	1,770.21	00159344

<u>VENDOR NAME</u>	<u>VENDOR ID</u>	<u>OBJECT</u>	<u>AMOUNT</u>	<u>CK#</u>
AMERICAN TIME	V6410391	4355	3,774.45	00159439
ANAHEIM ELEMENTARY SCHOOL DISTRICT	V6400254	5100	61,491.94	00159248
ANAHEIM HIGH SCHOOL	V6400260	5810	3,079.00	00159754
ANDERSON'S MIDDLE ZONE	V6400276	4310	617.38	00159690
ANSPACH, MEGEN	V6412071	5210	113.00	00159913
APPLE INC	V6400319	4310	237.00	00159914
		4410	1,749.24	00159755
ARBISO, DAYNA	V6401285	5220	37.12	00159915
ARMSTRONG, IAN	V6408439	5220	58.00	00159700
ARRIZON, ARACELI CORREA	V6412116	5220	26.20	00159822
ARROW SERVICES INC	V6412839	5580	1,930.50	00159506
ART SUPPLY WAREHOUSE	V6400350	4310	265.26	00159916
AT AND T	V6400374	5918	12,091.41	00159250
			12,167.74	00159940
	V6406157	5918	14,042.50	00159249
			11,944.04	00159939
ATKINSON ANDELSON LOYA RUUD	V6400383	5821	19,359.67	00159410
			16,036.89	00159823
AVID CENTER	V6400410	5210	825.00	00159627
AYRES, JULIE	V6413594	5220	7.88	00159917
B AND H PHOTO VIDEO INC	V6400422	4310	322.59	00159345
			3,253.10	00159756
		4320	1,280.52	00159628
			387.84	00159756
B AND K ELECTRIC WHOLESALE	V6400623	4355	369.77	00159507
			35.37	00159757
			378.47	00159918
B AND M LAWN AND GARDEN INC	V6400423	4347	653.36	00159411
			342.58	00159549
			418.53	00159824
			137.15	00159919
BACH COMPANY, THE	V6407748	4310	5,317.01	00159550
			266.61	00159758
BALMAGES, CAROLYN	V6413503	5210	54.00	00159412
BANALES, CATARINA	V6407205	5210	57.29	00159440
BARNES AND NOBLE	V6400450	4210	740.96	00159346
			2,651.30	00159441
			193.43	00159701
			392.49	00159759
BARNEY'S BLENDS INC.	V6411700	4347	1,201.74	00159251
BARRIOS GRACIAN, LIZZETTE	V6412461	5210	1,071.83	00159252
BAVCO	V6407678	4355	97.76	00159253
BECERRA, ISABELLA	V6413595	5220	6.26	00159920
BEE BUSTERS	V6400472	5610	200.00	00159413
			250.00	00159508
			125.00	00159825
			150.00	00159921
BENNETT, STEVE	V6412758	5210	60.00	00159347
BERTRAND'S MUSIC	V6412730	4310	4,477.28	00159702
		4410	4,464.08	00159826
			2,625.99	00159702
			2,336.97	00159826
BILLINGS, JANICE	V6402265	3701	1,816.80	00159740
BINFORD, MARY	V6413120	5210	85.00	00159414
BIOMETRICS4ALL INC	V6409224	5810	116.25	00159691
BLESSED TRANSPORTATION AND ASSOCIATES INC.	V6413483	5870	3,080.00	00159741

<u>VENDOR NAME</u>	<u>VENDOR ID</u>	<u>OBJECT</u>	<u>AMOUNT</u>	<u>CK#</u>
BLICK ART MATERIALS LLC	V6401357	4310	3,124.67	00159254
			46.85	00159348
			614.95	00159692
		9320	248.90	00159254
BONDED CLEANERS	V6411953	5560	718.65	00159415
BOWMAN, AMY	V6413613	5210	95.00	00159922
BPS SUPPLY GROUP	V6400476	4355	422.00	00159255
			412.58	00159923
BRAMBILA, HECTOR	V6413596	5220	6.96	00159924
BREWER, AMANDA	V6412654	5220	126.09	00159480
BROADWAY CHEERLEADING SALES	V6413518	4310	6,209.63	00159703
BROCK, JACKIE	V6402226	5220	16.65	00159481
BSN SPORTS	V6400615	4310	1,600.00	00159551
BUDDY'S ALL STARS INC	V6406311	9320	6,055.38	00159416
BUSWEST LLC	V6407892	4376	1,443.44	00159256
			284.51	00159596
			268.05	00159760
		4385	277.31	00159596
BUYSHADE.COM	V6412747	4410	1,656.38	00159257
C TECH CONSTRUCTION INC.	V6410905	5610	795.00	00159417
C.A.S.H.	V6400650	5310	952.00	00159597
CADA CENTRAL	V6400658	5210	1,350.00	00159704
			350.00	00159827
CAHPERD	V6400661	5210	280.00	00159509
			90.00	00159693
CALIF. DEPT. OF TAX AND FEE ADMINISTRATION	V6404444	4310	29.11	00159349
		4320	2.71	00159349
		4382	153.25	00159982
CALIFORNIA CUSHION COMPANY INC.	V6411382	4355	264.17	00159925
CALIFORNIA DEPT. OF JUSTICE	V6400689	5810	7,347.00	00159258
CALIFORNIA INTERSCHOLASTIC	V6400699	5310	1,369.50	00159510
CALIFORNIA PLUMBING PARTS	V6412567	4355	1,921.33	00159259
			80.66	00159418
			1,512.12	00159511
			1,095.88	00159828
			658.05	00159926
CALIFORNIA RETROFIT INC	V6406910	4347	1,374.35	00159761
		4355	424.11	00159260
			1,178.57	00159705
			169.17	00159829
CAMPOS, YESENIA	V6413597	5220	6.26	00159927
CAPISTRANO GOLF CARS INC	V6411745	5610	712.06	00159261
			1,591.07	00159742
CARE YOUTH CORPORATION	V6412565	5860	22,326.00	00159552
			540.00	00159706
CARMAN, CANDICE	V6412031	5220	58.87	00159482
CAROLINA BIOLOGICAL SUPPLY CO.	V6400778	4310	2,122.22	00159442
CART MAN INC, THE	V6404668	5610	510.92	00159483
			2,602.16	00159629
CASBO	V6400793	5210	100.00	00159928
CASBO VENDOR SHOW	V6405436	5210	65.00	00159262
CCIS	V6406510	5210	2,050.00	00159630
			410.00	00159830
			2,460.00	00160011
CCSESA	V6411902	5210	500.00	00159263
CEMEX	V6404364	4355	3,890.75	00159512

<u>VENDOR NAME</u>	<u>VENDOR ID</u>	<u>OBJECT</u>	<u>AMOUNT</u>	<u>CK#</u>
CENGAGE LEARNING	V6404723	4310	1,966.43	00159762
CHALDU, CHAYNE	V6407593	5210	281.83	00159743
CHAN, HELEN	V6411536	5210	180.00	00159419
CHILD SHUTTLE	V6406415	5870	600.00	00159513
			800.00	00159707
CHILDREN'S AID	V6413575	5210	900.00	00159553
CHRISTIAN BUILDING MATERIALS	V6400919	4355	253.22	00159514
			367.42	00159831
CISCO'S SHOP INC.	V6411971	4355	989.25	00159929
CITY AUTO TOP	V6400953	4370	48.48	00159763
		5610	79.00	00159763
CITY OF ANAHEIM	V6400957	5520	316,350.94	00159484
			77,095.94	00159764
		5530	51,117.73	00159484
			40,727.27	00159764
			5,935.99	00159832
		5580	26,550.55	00159484
			12,069.63	00159764
			1,650.34	00159832
		5620	200.00	00159265
		5810	5,133.38	00159264
			1,363.77	00159930
		5880	159.00	00159265
CITY OF BUENA PARK	V6400958	5530	5,205.55	00159833
CLARK SECURITY PRODUCTS	V6400966	4355	555.81	00159443
			125.81	00159834
CMC SOUTH	V6400994	5210	390.00	00159765
COCO PRINTING AND GRAPHICS	V6410045	5810	1,146.46	00159766
COLLEGE BOARD	V6401012	5210	470.00	00159444
COLON, TAMARA ELIZABETH	V6412357	5810	600.00	00159515
COMPLETE OFFICE OF CA	V6411539	9320	1,467.56	00159485
COMPREHENSIVE DRUG TESTING INC.	V6410899	5810	1,260.00	00159744
CONSTITUTIONAL RIGHTS	V6401072	5880	1,100.00	00159708
COOKE, MARYJO	V6407036	5210	6.00	00159598
		5220	127.13	00159694
CREATIVE BUS SALES	V6409840	4376	1,435.95	00159599
		4385	14.10	00159599
		4387	526.21	00159599
CRUZ, NAXELI	V6413598	5220	4.18	00159931
CULVER NEWLIN	V6411589	4320	918.37	00159266
		4410	1,341.01	00159709
CUMMING CONSTRUCTION MANAGEMENT INC	V6411922	6230	11,273.75	00159445
			3,081.25	00159767
		6273	2,356.25	00159445
CUMMINGS, ROSEZETTA	V6410104	5880	1,050.00	00159446
CVT RECYCLING	V6407455	5580	163.96	00159695
D. HAUPTMAN CO.	V6401220	4310	387.90	00159267
D. HAUPTMAN CO. INC.	V6405405	9320	5,172.00	00159268
DAIGNAULT, KARIN	V6402510	5220	34.95	00159710
DAKTRONICS	V6408432	4355	396.74	00159696
DAWN SIGN PRESS	V6407309	4150	2,225.40	00159516
DB SERVICE CENTER LLC	V6411405	4410	641.11	00159420
DECKER INC	V6401302	4310	220.69	00159447
		4320	635.45	00159269
DEL SOL SCHOOL	V6411308	5860	7,790.00	00159631

<u>VENDOR NAME</u>	<u>VENDOR ID</u>	<u>OBJECT</u>	<u>AMOUNT</u>	<u>CK#</u>
DEMCO INC	V6401318	4315	46.90	00159421
			121.24	00159554
			92.56	00159835
DEMSEY FILLIGER AND ASSOCIATES LLC	V6408290	5810	750.00	00159555
DHAWAN, SONITA	V6410951	5220	79.45	00159486
DINKLE, TRACY	V6409219	5220	146.16	00159270
DOMINO EVENTS	V6413141	5210	685.00	00159556
DUCA, JASON	V6407065	5220	51.15	00159271
DUNN EDWARDS PAINTS	V6401448	4355	388.45	00159350
			1,276.25	00159422
			207.60	00159517
			836.68	00159557
DURLEY, NATALIE	V6413236	5210	34.02	00159351
DYNAMIC GIFT LLC	V6413545	4310	495.65	00159448
E.B. BRADLEY COMPANY	V6401456	4355	38.50	00159272
			202.77	00159836
E3 AUDIOMETRICS	V6409369	5610	145.00	00159932
EBERHARD EQUIPMENT	V6405532	5620	662.66	00159768
EBSCO PUBLISHING	V6406229	5880	37,000.00	00159933
EBSCO SUBSCRIPTION SERVICE	V6401474	5880	136.99	00159697
ECONOMY RENTALS INC	V6401478	5620	400.00	00159273
			975.86	00159423
			122.93	00159518
			541.92	00159837
ENABLING DEVICES	V6401583	4310	181.95	00159519
ENVIRONMENTAL REMEDIATION CONTRACTORS INC.	V6411629	5610	6,050.00	00159934
			3,965.00	00159983
ERB, RICHARD	V6407964	5910	363.71	00159984
EVOQUA WATER TECHNOLOGIES LLC.	V6408457	5610	510.16	00159424
			510.16	00159600
			231.26	00159769
EWING IRRIGATION PRODUCTS	V6401634	4355	2,368.61	00159274
			2,509.23	00159352
			2,792.66	00159425
			398.03	00159520
			506.23	00159838
			428.59	00159935
EXECUTIVE ADVERTISING, THE	V6412868	4320	1,178.27	00159936
F.M. THOMAS AIR CONDITIONING INC.	V6401651	5610	305.00	00159770
FAIRBANK MASLIN MAULLIN METZ	V6411512	5880	1,312.00	00159275
FARANDA, TOM	V6408626	5220	55.68	00159941
FARIA SYSTEMS INC	V6412725	5880	2,400.00	00159859
FAST TRACK CONSTRUCTION CORPORATION	V6410454	5610	492,185.50	00159745
FEDEX	V6401675	5610	992.71	00159449
		5910	71.03	00159860
FELIX, STEPHANIE	V6412478	5220	101.21	00159558
FERGUSON ENTERPRISES INC	V6409823	4355	15.90	00159353
			843.09	00159450
			439.70	00159601
			3,173.94	00159942
FERRELLGAS LP	V6411875	5810	9,761.98	00159602
			5,564.96	00159771
			4,482.90	00159943
			559.14	00159985
FINISHMASTER INC	V6406583	4375	160.87	00159603
FISH WINDOW CLEANING #3168	V6413565	5610	4,995.00	00159986

<u>VENDOR NAME</u>	<u>VENDOR ID</u>	<u>OBJECT</u>	<u>AMOUNT</u>	<u>CK#</u>
FISHER SCIENCE EDUCATION	V6401697	4310	1,227.97	00159944
FIVE STAR RUBBER STAMP INC	V6405116	4310	500.00	00159451
		4320	260.49	00159604
			222.56	00159772
			41.64	00160012
FIX 4 LESS GOLF CARS	V6413062	5610	1,015.35	00160013
FLEET SERVICES INC	V6405625	4370	84.62	00159605
		4376	100.17	00159605
			1,522.77	00159773
FLESHMAN, SEAN	V6404205	5210	939.45	00159632
FLIBS	V6401707	5210	2,775.00	00159606
FLINN SCIENTIFIC INC	V6401708	4310	19,727.10	00159354
			2,239.16	00159452
FLIPPEN GROUP LLC, THE	V6412132	5810	23,400.00	00159453
FLORES, STEPHANIE	V6412292	5220	122.79	00160014
FOLLETT SCHOOL SOLUTIONS INC.	V6411526	4150	7,862.25	00159559
FOUNDATION FOR EDUCATIONAL	V6401735	5210	683.00	00159560
FRANCO, GABRIEL	V6413553	5220	56.78	00159774
FRIXIONE, MELISSA	V6413508	5220	8.00	00159861
FROG ENVIRONMENTAL INC.	V6407428	5610	1,059.00	00159276
			1,059.00	00159607
FUJIMOTO, DIANA	V6401342	5220	54.81	00159945
FULLER TRUCK ACCESSORIES	V6401773	4410	3,110.43	00159454
FULLERTON ACE HARDWARE	V6405244	4310	39.29	00159608
		4410	517.15	00159775
FUN SERVICES	V6413054	5620	850.00	00159609
GANAHL LUMBER CO	V6401804	4310	48.03	00159355
			2,202.19	00159839
		4347	96.36	00160015
		4355	1,191.90	00159355
			829.63	00159610
			92.37	00160015
GANS INK AND SUPPLY CO. INC.	V6412496	4320	169.71	00159455
			493.50	00159776
GARCIA, SONIA	V6413600	5220	4.18	00159862
GARY'S RADIATOR SERVICE	V6401818	4410	700.38	00159777
GAS COMPANY, THE	V6404372	5510	14,201.26	00159611
GASTON, ANITA	V6409562	5210	85.00	00159277
GDL BEST CONTRACTORS INC	V6412393	5610	7,900.00	00159561
GENERAL INDUSTRIAL TOOL AND SUPPLY	V6401833	4310	1,628.25	00159356
GES INC.	V6410944	5810	7,908.47	00160016
GILMAN, GARY R.	V6410259	5810	540.00	00159778
GLASBY MAINTENANCE SUPPLY CO.	V6401863	4347	367.75	00159357
			395.36	00159946
			599.32	00160017
GLENN, JERRY	V6402322	3701	1,212.00	00159779
GLOGSTER	V6410722	5880	4,750.00	00159358
GOLDEN STATE WATER COMPANY	V6408018	5530	21,630.84	00159863
			27,310.62	00159947
GOLDEN STITCHES LLC	V6413077	4320	1,206.80	00160018
GONZALEZ, ALEXIS	V6413608	5220	0.93	00159864
GONZALEZ, JESUS	V6413454	5220	43.85	00159633
GONZALEZ, LAURA	V6410576	5220	186.29	00159780
GOOGLE APPS EXPERTS INC	V6412419	5880	875.00	00159278

<u>VENDOR NAME</u>	<u>VENDOR ID</u>	<u>OBJECT</u>	<u>AMOUNT</u>	<u>CK#</u>
GOPHER SPORTS EQUIPMENT	V6401902	4310	4,640.73	00159359
			153.77	00159612
			5,225.23	00160019
		4410	1,096.40	00160019
GORENSHTEYN, EUGENE	V6413178	5210	34.02	00159360
GORM INC	V6401904	4410	665.88	00159361
GRAINGER	V6404982	4310	362.04	00159362
		4355	374.72	00159362
			2,744.33	00159613
			779.57	00160020
		4375	342.90	00160020
GRAY STEP SOFTWARE INC	V6411851	5210	370.00	00159456
			740.00	00159781
GRAYBAR ELECTRIC COMPANY	V6401918	4310	187.08	00159363
			4.31	00159521
		4355	198.15	00159840
GREATER ANAHEIM SELPA	V6401927	5805	13,458.64	00160021
		8311	153,402.10	00159364
GREEN TECHNOLOGY	V6412062	5210	335.00	00159365
GREENS DISCOUNT GLASS AND SCREEN	V6409591	4355	489.38	00159366
			478.50	00159634
			249.04	00160022
GREENWOOD, ERIK	V6408076	5880	75.00	00159367
GUARDIAN, CARINCE	V6413603	5220	6.26	00159865
GUTIERREZ, MARISELA	V6413606	5220	5.56	00159866
H AND H AUTO PARTS WHOLESALE	V6401967	4376	464.28	00159782
		4385	766.43	00159635
			151.57	00159782
HALDEMAN INC.	V6407148	4410	1,019.70	00159783
HAMMER, DAPHNE	V6408514	5210	849.78	00159867
HATCHER, PATTY	V6408994	5220	59.04	00159784
HAUGEN, CRAIG	V6401122	3701	964.20	00159368
			991.20	00159457
HAULAWAY STORAGE CONTAINERS INC.	V6410468	5620	383.60	00159841
HEALTHY ADVENTURES FOUNDATION	V6412541	5810	6,124.16	00159562
HERNANDEZ, CARLOS	V6400767	5210	85.00	00159458
HERNANDEZ, PAULINA	V6413604	5220	4.64	00159868
HOME DEPOT CREDIT SERVICES	V6405234	4320	120.64	00159369
			61.90	00159563
		4347	24.70	00159369
			85.68	00159563
			142.90	00159843
			23.61	00159948
		4355	555.36	00159369
			565.98	00159459
			1,728.67	00159563
			2,605.90	00159843
			357.04	00159948
HORIZON	V6408259	4347	194.47	00159370
HOTSY EQUIPMENT CO.	V6402080	4347	355.56	00159949
HOUSTON, AMBER	V6413063	4320	193.91	00159279
HUGHES, SHARON	V6411964	5210	180.00	00159371
ICS SERVICE CO.	V6406452	5610	2,363.00	00159636
IDENTICARD SYSTEMS WORLDWIDE INC	V6409335	5880	580.00	00159280
ILLUMINATION INSTITUTE	V6412987	5805	22,000.00	00159460

<u>VENDOR NAME</u>	<u>VENDOR ID</u>	<u>OBJECT</u>	<u>AMOUNT</u>	<u>CK#</u>
IMAGE APPAREL FOR BUSINESS	V6402628	4345	4,909.90	00159372
			848.28	00159564
		5610	380.87	00159785
IMPACT APPLICATIONS INC	V6411493	5810	11,250.00	00159565
INLAND GROUP LLC.	V6412769	5810	4,773.33	00159637
INTERNATIONAL BACCALAUREATE ORGANIZATION	V6411389	5880	11,650.00	00159373
INTERNATIONAL E Z UP INC	V6412784	4410	1,525.10	00159374
IPC USA INC.	V6410467	4382	20,117.73	00159638
ISABEL CLEANERS	V6411741	5560	622.00	00160023
IZABAL, STACEY	V6411229	5210	463.31	00159639
J AND A FENCE	V6409989	5610	1,875.00	00159375
		5620	8,650.00	00159786
J.W. PEPPER AND SON INC.	V6402214	4310	766.02	00160024
JACKSONS A S BREA F M P	V6406346	4347	104.67	00159376
			709.27	00159987
		4370	343.29	00159640
		4375	60.25	00159640
		4376	605.88	00159640
		4384	17.95	00159787
		4385	243.07	00159640
			166.01	00159787
JACOBS, LAURA	V6412203	5220	43.50	00159281
JART DIRECT MAIL SERVICE	V6402271	4310	2,737.24	00159377
		5810	9,282.69	00159566
JFK TRANSPORTATION CO INC	V6413170	5620	3,581.75	00159641
JHM SUPPLY INC.	V6411647	4355	1,074.65	00159461
			1,009.44	00159567
			3,386.60	00159844
			520.69	00159988
JM AND J CONTRACTORS	V6410460	5610	32,150.00	00159282
JOHNSON, KENDRA	V6402569	5210	85.00	00159462
JOHNSTONE SUPPLY	V6402415	4355	29.70	00159989
JSTOR	V6413111	5880	2,500.00	00159845
JUDGE, JUANITA	V6413573	5210	36.66	00159522
		5220	18.56	00159642
JUSTICE TESTING	V6413455	5610	1,100.00	00159788
KARMATECH INC	V6412903	4310	70.04	00159869
KEMP, CHRISTINE	V6400923	5220	80.04	00159789
KIM, SAM	V6413091	5220	92.80	00159990
KISSFLOW INC	V6413524	5880	6,000.00	00159950
KNORR SYSTEMS INC.	V6402610	4355	9,826.80	00159643
			7,370.10	00159846
KNOWLAND CONSTRUCTION SERVICES LLC	V6409073	5810	156.00	00159568
KUSTOM IMPRINTS	V6408734	4310	2,029.96	00159378
			104.80	00159569
			537.49	00159790
KYA SERVICES	V6411393	5610	62,361.26	00159379
			4,934.79	00159463
			21,212.85	00159847
KYOCERA DOCUMENT SOLUTIONS AMERICA INC.	V6412795	4310	112,076.89	00159712
		4320	15,537.17	00159712
L.A. STARS DEPT. OF EDUCATION	V6407487	5210	375.00	00159283
			375.00	00159791
LA PALMA CLEANERS	V6411465	5560	548.50	00159792
LABELL EXCHANGE	V6412680	5918	600.00	00159793



<u>VENDOR NAME</u>	<u>VENDOR ID</u>	<u>OBJECT</u>	<u>AMOUNT</u>	<u>CK#</u>
LAGUNA CLAY CO.	V6402645	4110	1,302.12	00159284
		4410	2,663.58	00159284
LAKESHORE CURRICULUM MATERIALS	V6402648	4310	98.18	00159644
LANGUAGE NETWORK INC	V6409301	5810	2,442.50	00159380
			1,025.50	00159991
LARIS, JOSEFINA	V6413609	2410	56.26	00159951
LARNER, JOHN	V6402395	3702	1,816.80	00159794
LARSEN, SUSAN	V6406274	5880	35.99	00159848
LATHEM TIME COMPANY	V6409059	4355	421.77	00159992
LE, CAITLIN	V6411725	5220	57.19	00159795
LECTORUM PUBLICATIONS INC	V6402706	4210	12,512.75	00159645
LEININGER, FRED	V6401752	5220	257.28	00159796
LEONARD CHAIDEZ TREE SERVICE	V6402714	4347	90.00	00159464
LETTER PERFECT SIGNS	V6402726	4355	672.90	00159465
			110.55	00159849
LIBERTY PAPER	V6410278	9320	23,713.62	00159993
LINDEN EDUCATIONAL SERVICES	V6413579	5210	9,664.00	00159797
LOARA ASB	V6402803	5810	2,735.00	00159570
LONE STAR PERCUSSION	V6408001	4310	5,287.32	00159381
		4410	3,307.93	00159381
LONG, THERESA	V6413602	5220	1.86	00159870
LOWMARKUP INC.	V6412415	9320	320.40	00159466
LOZANO SMITH LLP	V6402847	5821	3,839.90	00159952
LUCYS LAUNDRY ANAHEIM	V6412017	5560	379.38	00159382
			942.91	00159571
			147.85	00159798
M COACH	V6413167	5620	1,177.82	00159646
MAG TROL INC	V6402913	4355	188.39	00159467
			386.82	00159647
MAGCALAS, JOSE	V6412794	5210	1,329.14	00159383
MAGNOLIA HIGH SCHOOL	V6402920	5810	3,590.00	00159572
MAKEMUSIC INC	V6409096	5880	3,240.00	00159468
MARCUS MANAGEMENT SOLUTIONS	V6411856	5805	10,000.00	00160025
MB PAINTING	V6413459	5610	13,400.00	00159871
MC COY MILLS FORD	V6411093	6490	47,721.36	00159384
MC FADDEN DALE HARDWARE CO	V6403056	4320	35.88	00159799
		4347	11.42	00159872
		4355	157.21	00159385
			20.15	00159469
			60.53	00159573
			42.78	00159872
			103.50	00159994
MC GRAW HILL EDUCATION INC.	V6411310	4150	175,982.47	00159470
			274,365.62	00159574
			89,928.15	00159850
			84,739.99	00159873
MEDCO SPORTS MEDICINE	V6405872	4320	323.63	00159648
MEDINA, LAURA	V6413601	5220	5.68	00159874
MEJIA, ALEX	V6413574	5210	54.98	00159523
		5220	18.56	00159851
MELLGREN, VICTORIA	V6413038	5210	382.73	00159649
MERINO, ALYSSA	V6413599	5220	6.26	00159875
MICHELOTTI, RON	V6404003	5210	175.46	00159650
MIDWEST TECHNOLOGY PRODUCTS	V6403131	4410	861.79	00159386
MIGUEL, NUBIA	V6413585	5220	18.90	00159852
MIKE ELAM CONSTRUCTION	V6412866	5610	950.00	00159471

<u>VENDOR NAME</u>	<u>VENDOR ID</u>	<u>OBJECT</u>	<u>AMOUNT</u>	<u>CK#</u>
MIKVA CHALLENGE GRANT FOUNDATION INC.	V6411925	5810	5,000.00	00159651
MIRAMONTES LUGO, JENNIFER	V6413605	5220	2.90	00159876
MISSION LINEN SUPPLY	V6411115	4388	295.86	00159652
			98.62	00159800
MOBILE INDUSTRIAL SUPPLY	V6407890	4376	56.84	00159653
MOBLEY, AARON	V6412160	5210	622.00	00159953
MONROE, VIRGINIA LEE	V6413561	5220	32.77	00159575
MONTGOMERY HARDWARE CO.	V6405624	4355	143.86	00159387
			5,062.32	00159853
MORSCO SUPPLY LLC	V6412910	4355	1,184.45	00159388
			1,454.78	00159654
			197.95	00160026
MUNIZ JONES, KORI	V6413584	5220	257.28	00159854
MUSGRAVE, STACY	V6412813	5210	10.00	00159855
		5220	20.53	00159855
MUSIC AND ARTS CENTER	V6411397	4410	3,532.05	00159389
		6490	5,550.20	00159389
MYPHONE HERO	V6413250	4310	1,053.00	00160027
N2Y LLC	V6405551	5880	273.52	00159576
			3,728.40	00159801
NAKAYAMA, ROBERT	V6409891	5210	1,329.14	00159472
NAOMY X MACHADO CECENA	V6412688	5810	350.00	00159577
NAVA, ISELA	V6413607	5220	1.28	00159877
NAVARRO, MONICA	V6412545	5220	83.09	00160028
NCS PEARSON INC.	V6403319	4310	886.95	00159655
NEELY, PATRICIA	V6411271	5210	15.00	00160029
NEXT GEN SCIENCE INNOVATIONS II	V6413582	5805	2,500.00	00159954
			736.19	00159955
NGUYEN HUYNH, MONIQUE	V6413191	5220	40.60	00159578
NIMCO	V6403365	4310	918.44	00159656
NORTH ORANGE COUNTY REGIONAL	V6403384	7223	3,794.90	00159802
		7283	1,314,028.08	00159802
O.C.A.D.A.	V6407016	5210	2,250.00	00159524
OC CUSTOM VINYL GRAPHICS AND SIGNS	V6410845	6490	9,747.54	00159285
OCDE	V6403452	4210	172.40	00159856
		4320	808.13	00159803
			172.40	00159856
		5210	2,400.00	00159614
			750.00	00159803
		5610	2,400.00	00159525
		7141	189,522.50	00159713
			32,076.90	00159746
OFFICE DEPOT	V6403421	4310	32.30	00159390
		4320	78.95	00159390
			211.26	00159426
			417.47	00159526
			163.95	00159658
			236.83	00159995
			140.59	00160030
		9320	1,181.37	00160030
OFFICE SOLUTIONS BUSINESS PRODUCTS	V6411976	9320	3,719.97	00159527
			2,010.59	00159804
			2,524.62	00159879
ONE STOP PARTS SOURCE	V6406259	4376	493.37	00159659
ONTIVEROS, STEPHANIE	V6404469	5210	60.00	00159391
ORANGE COUNTY DEBATE LEAGUE	V6412810	5310	695.00	00159528

<u>VENDOR NAME</u>	<u>VENDOR ID</u>	<u>OBJECT</u>	<u>AMOUNT</u>	<u>CK#</u>
ORANGE COUNTY FIRE PROTECTION	V6403457	4355	25.00	00159880
ORANGE COUNTY PUBLIC SAFETY	V6411157	5810	348.00	00159487
			326.25	00159660
			348.00	00159881
			14,300.00	00160031
ORANGEVIEW JR HIGH SCHOOL	V6403468	5810	530.00	00159714
O'REILLY AUTO PARTS	V6411401	4370	(262.29)	00159657
			47.78	00159878
		4375	37.86	00159878
		4376	853.88	00159657
			244.84	00159878
		4385	56.54	00159657
		4387	60.25	00159657
ORR, KAREN	V6407564	5210	217.40	00159392
			246.40	00159882
ORTA RODRIGUEZ, IRLANDA	V6413279	5220	58.69	00159883
ORTIZ, JOCELYN	V6413587	5220	1.74	00159884
ORVAC ELECTRONICS	V6403479	4320	55.71	00159885
		4355	69.94	00159427
			14.54	00159579
			228.91	00159885
OXFORD UNIVERSITY PRESS	V6403487	4150	506.85	00159286
PALOMINO, RAMON	V6409308	5210	205.00	00159661
PALOS SPORTS	V6403514	4310	280.20	00159287
PARADIGM HEALTHCARE SERVICES	V6403536	5810	1,000.00	00159715
PARK, ESTHER	V6411350	5220	41.18	00160032
PARKHILL, BRIAN	V6413616	5810	321.65	00159996
PARKHOUSE TIRE INC.	V6403547	4386	1,320.02	00159662
			750.52	00159886
PATINO, REUBEN	V6403910	5220	147.09	00159887
PAVASARS, JOHN	V6408437	5220	193.72	00159529
PENNER PARTITIONS INC	V6403625	4355	52.26	00159288
			351.27	00159530
			330.79	00159663
			94.82	00159888
PEREZ, KENNY	V6413092	5210	810.36	00159664
PERFETTO, NICHOLAS	V6412986	5210	113.00	00159997
PEST OPTIONS INC	V6406848	5610	1,570.00	00159289
PINEDA'S NURSERY INC	V6403670	4347	530.14	00159889
PINNACLE PETROLEUM INC.	V6412426	4381	30,132.55	00159665
PIONEER DRAMA SERVICE INC	V6403673	4310	304.00	00159531
		5880	170.00	00159531
PIPS	V6407384	3601	349,255.69	00160033
		3602	116,418.56	00160033
PITNEY BOWES	V6403677	5910	7,522.90	00159805
PONCE, CINDY	V6413057	5210	195.00	00159290
POOL SUPPLY OF ORANGE COUNTY	V6403700	4355	1,616.68	00159291
PORTVIEW PREPARATORY	V6411850	5860	21,307.50	00159698
POSITIVE PROMOTIONS INC	V6403704	4310	559.74	00159998
POWERSCHOOL GROUP LLC	V6412718	5880	18,578.95	00160034
PRESCOTT HARDWARE AND SHEET	V6408590	4355	71.18	00159292
PREVENTION PARTNERS	V6403744	4310	513.55	00159890
PRINGLES DRAPERIES AND BLINDS	V6405953	4355	376.82	00159891
PRO ED INC.	V6403756	4310	121.00	00160035
PRO SOUND AND STAGE LIGHTING	V6403760	4410	2,964.42	00159293
			2,119.54	00159716

<u>VENDOR NAME</u>	<u>VENDOR ID</u>	<u>OBJECT</u>	<u>AMOUNT</u>	<u>CK#</u>
PROJECT LEAD THE WAY INC	V6410754	4310	(24.06)	00159892
		5880	3,000.00	00159892
PSAV PRESENTATION SERVICES	V6411495	5880	1,700.00	00159666
PYRAMID SCHOOL PRODUCTS	V6403798	9320	6,583.38	00159667
QUALITY ENVIRONMENTAL INC	V6412341	5610	13,700.00	00160036
RAE, DEREK	V6407130	4210	118.50	00159893
RAMBEAU, HOLLY	V6412228	5220	36.66	00159488
RAMIREZ, MARIA T.	V6412066	5220	58.87	00160037
REAL, JEANNETTE	V6411176	5220	129.28	00159489
RED DOT UNIFORMS	V6412905	4388	17,226.87	00159894
RED HAWK SERVICES	V6412861	5610	3,776.00	00159895
REEL LUMBER SERVICE	V6403871	4355	150.80	00159428
			676.47	00159532
			1,306.69	00159896
REFRIGERATION SUPPLIES DIST.	V6403873	4355	1,641.15	00159294
			175.72	00159295
			795.88	00159429
			1,704.89	00159533
			84.37	00159580
			1,038.78	00159897
			407.55	00159999
REPUBLIC SERVICES OF SO. CALIFORNIA	V6410174	5580	5,911.57	00159717
REVO SCREEN PRINT AND EMBROIDERY	V6412088	4310	3,199.37	00159718
REVOLVING CASH FUND	V6405190	4150	925.08	00159296
		4310	2,920.00	00159296
		4390	173.46	00159296
		5210	1,535.00	00159296
		5610	1,360.00	00159296
		5880	324.00	00159296
		5910	689.10	00159296
		8699	1,679.94	00159296
RICO, ANDREANA	V6413588	5220	2.09	00159898
RIDDELL ALL AMERICAN	V6403939	4310	6,040.22	00159393
		5630	435.52	00160038
RIDDLE APPLIANCE AND TV	V6406711	5610	99.00	00159719
RIEDER, ELYSE	V6413567	5210	775.00	00159297
RIVERSIDE INSIGHTS	V6413468	4310	422.98	00159298
			1,064.43	00159394
			425.77	00159534
			212.89	00159720
ROCKLER WOODWORKING AND HARDWARE	V6403987	4310	31.02	00159395
RODRIGUEZ, VIRIDIANA	V6412875	5220	18.97	00159535
RUIZ FLORES, CLAUDIA	V6408647	5210	1,329.14	00159396
S.C. SIGNS AND SUPPLIES LLC	V6410977	4355	310.32	00159299
			459.02	00159956
SAFETY KLEEN	V6404072	5610	957.25	00159536
			115.00	00159668
SALDIVAR, NATALIE	V6412045	5210	92.54	00159721
SALES AND DISTRIBUTION SERVICES INC	V6413428	4355	471.24	00159490
SANDBOX MARKETING INC	V6413154	4410	1,162.73	00159957
SC FUELS	V6404378	4384	1,515.19	00159669
			1,055.98	00159958
SCAPTI	V6411631	5210	125.00	00159537
SCHEIN INC., HENRY	V6411726	9320	659.83	00159397

<u>VENDOR NAME</u>	<u>VENDOR ID</u>	<u>OBJECT</u>	<u>AMOUNT</u>	<u>CK#</u>	
SCHOLASTIC INC.	V6404150	4210	2,977.81	00159398	
			1,108.78	00159430	
			542.75	00159491	
			1,318.68	00159581	
			1,054.90	00159722	
		4310	1,563.17	00159398	
			1,296.68	00159722	
			933.61	00160000	
			889.15	00160039	
			2,904.99	00159723	
SCHOOL SPECIALTY INC	V6404173	9320	2,904.99	00159723	
		4355	549.92	00159538	
SCHORR METALS INC	V6404179	4355	23.16	00160001	
			51.62	00159492	
SCHWARTZ, BILLIE	V6400521	5220	51.62	00159492	
SCIACCA, BRIAN	V6413570	5821	6,500.00	00159539	
SCP DISTRIBUTORS LLC	V6411554	4355	482.17	00159399	
SEHI COMPUTER PRODUCTS INC	V6404221	4310	1,292.78	00159493	
			35,240.44	00159582	
			271.35	00159724	
			14,935.77	00159959	
			213.35	00160040	
		4355	31.79	00160002	
			4410	16,768.16	00159582
			2,153.46	00160040	
			5610	2,704.00	00159300
			5880	535.00	00159300
SETON	V6413423	5610	1,716.71	00159301	
SEVANDRA, SOFHIA MAE	V6413589	5220	6.26	00159899	
SHARAFAT, SYED	V6413590	5220	5.80	00159900	
SHERWIN WILLIAMS CO., THE	V6410919	4355	310.74	00159302	
			263.99	00159431	
			323.24	00159540	
			331.17	00159670	
			255.28	00159960	
		4410	36.86	00160003	
			538.74	00160041	
			8,542.50	00159961	
			1,909.15	00159303	
			290.93	00159583	
SHIPPING CONTAINER DEPOT	V6411914	4410	197.01	00159725	
SHRED IT USA LLC	V6411124	5610	1,278.46	00159962	
SIGLER INC., RUSSELL	V6410420	4355	26.56	00160042	
			316.25	00159963	
SIGN MART PLASTICS PLUS	V6412529	4320	316.25	00159963	
		5810	340.50	00159494	
SIGN MEDIA INC.	V6412755	4150	18,262.39	00159304	
SILBERMAN, STACEY	V6410814	5210	2,658.28	00160004	
SO CAL TEAM SPORTS LLC	V6413155	6490	5,469.04	00159726	
SOBEL GROUP INC., THE	V6412820	5810	6,250.00	00160005	
		4320	3,363.56	00159305	
SOCALGRAD	V6411708	4320	80.81	00159727	
SOFTCHOICE CORPORATION	V6413514	5880	129,911.22	00160043	
		4310	837.73	00159306	
		4320	112.33	00159728	
		5880	279.00	00159728	
SOFTWARE 4 SCHOOLS	V6410482	4310	837.73	00159306	
SOHEILI, SINA	V6413572	5220	48.66	00159432	
		5810	11,382.00	00159307	
SOLIS GROUP, THE	V6412965	5810	11,382.00	00159806	

<u>VENDOR NAME</u>	<u>VENDOR ID</u>	<u>OBJECT</u>	<u>AMOUNT</u>	<u>CK#</u>
SOUTH COAST AIR QUALITY	V6404356	5880	557.42	00159901
SOUTHERN CALIFORNIA EDISON CO.	V6404370	5520	160,770.80	00159541
SOUTHWEST SCHOOL AND OFFICE SUPPLY	V6404383	9320	1,887.41	00159400
			10,584.58	00159671
			7,743.52	00159964
			431.00	00160006
SPICERS PAPER INC	V6404405	4320	848.93	00159308
			868.79	00159495
			1,533.26	00159672
			1,041.35	00159902
SPOT COOLERS	V6411074	4410	14,029.31	00159401
SPRINT SOLUTIONS INC	V6411072	5918	320.97	00160044
STAPLES ADVANTAGE	V6410116	4310	163.61	00159309
			77.58	00159584
			280.13	00159965
			19.71	00160045
		4315	56.81	00159309
		4320	719.19	00159309
			297.10	00159402
			755.82	00159584
			1,302.79	00159729
		4390	199.28	00159584
		9320	189.30	00159584
			59.22	00160045
STEFFEL, TED	V6404630	5210	60.00	00159403
STEINBRICK, GAIL	V6408751	5220	92.28	00159496
STEINLE, CHARLES	V6410113	3701	1,212.00	00159807
STORM WATER INSPECTION	V6412799	5610	2,765.00	00159966
SWITZER CENTER	V6413048	5860	4,303.00	00159585
			2,981.00	00159808
SWITZER, MICHAEL	V6411497	5220	117.16	00159903
T MOBILE	V6410424	5918	4,094.40	00159542
			238.00	00159673
THOMSON REUTERS WEST	V6407958	5880	161.00	00159730
THOUSAND PINES	V6406664	5880	165.00	00159310
TIME AND ALARM SYSTEM	V6404729	4410	2,256.09	00159674
TORRES, SELINA	V6413349	5210	775.00	00159311
TOWNSEND PUBLIC AFFAIRS INC.	V6413003	5810	5,000.00	00159312
			5,000.00	00159731
TRILLIUM FINISHING	V6412701	5810	57.25	00159967
TROXELL COMMUNICATIONS INC	V6404796	6490	846.59	00159675
			415.92	00159732
			3,210.21	00159968
TRUCK PRO PTO SALES CORPORATION	V6403784	4375	111.59	00159586
		4385	1,897.09	00159676
		4387	630.34	00159586
			1,024.61	00159676
			290.75	00159969
TULARE COUNTY OFFICE OF EDUCATION	V6413578	5210	1,823.28	00159809
TURF STAR INC	V6404805	4347	2,454.34	00159313
			536.95	00159543

	<u>VENDOR NAME</u>	<u>VENDOR ID</u>	<u>OBJECT</u>	<u>AMOUNT</u>	<u>CK#</u>
U S BANK		V6406511	4310	3,159.71	00159404
				6,623.40	00159733
			4320	1,578.09	00159404
				4,518.51	00159733
			4347	1,171.47	00159404
			4390	1,138.96	00159404
				99.15	00159733
			4410	5,683.49	00159404
			5210	3,816.13	00159404
				13,614.37	00159733
			5810	1,825.95	00159733
			5880	2,388.00	00159404
				3,520.00	00159733
ULINE		V6406546	5610	898.82	00160007
			9320	286.61	00159970
UNITED PARCEL SERVICE		V6408429	5610	43.33	00159314
			5910	16.60	00159314
				96.24	00160008
UNITED REFRIGERATION INC.		V6404853	4355	127.28	00159315
UNITED RENTALS		V6404854	5620	286.38	00159433
UPDATE		V6404879	5810	116.16	00159316
US AIR CONDITIONING DISTRIBUTORS		V6404317	4355	342.65	00159317
				85.23	00159971
US GAMES		V6404813	4310	74.18	00159972
VALENZUELA, SARAH		V6411508	5210	80.00	00159434
				54.00	00159677
VALERIANO, ARTURO		V6412424	4310	300.62	00159904
VALLEY VISTA SERVICES INC		V6411966	5580	5,764.68	00159587
VAN WYE, SILVIA		V6412078	5220	15.08	00159678
VAUGHN, CARRIE		V6400785	5210	85.00	00159544
VAVRINEK TRINE DAY AND CO		V6404910	5820	196.62	00159435
VAZQUEZ, LIZBETH SEGURA		V6412067	5220	37.70	00160046
VENNIE, LINDA		V6413591	5220	6.96	00159905
VENT A KILN CORP		V6413566	4355	56.65	00159973
VERA GARCIA, JESSICA		V6413592	5220	3.48	00159906
VERNIER SOFTWARE		V6404919	4310	814.40	00159974
VERTICAL TRANSPORT INC		V6413440	5610	981.61	00159318
				1,107.81	00159436
				5,240.96	00159497
VILDOSOLA, PATRICIA		V6413267	5220	28.42	00160047
VILLA, JUAN		V6402449	5210	756.07	00159437
VIRTUAL ENTERPRISES INTERNATIONAL INC.		V6412064	5880	3,000.00	00160009
VISION COMMUNICATIONS CO.		V6404955	5610	497.92	00159319
VITAL LINK		V6404963	5805	26,425.00	00159975
WALSH, LEONE		V6409693	4310	261.09	00159907
WALTERS WHOLESale		V6409053	4355	845.09	00159320
				282.66	00159405
				529.78	00159545
				570.68	00159976
WARD'S NATURAL SCIENCE EST		V6404999	4310	3,938.90	00159977
WENGER CORP		V6405024	4310	655.05	00159615
			4410	516.12	00159615
WESTERN PSYCHOLOGICAL SERVICES		V6405047	4310	6,011.59	00159321
WESTRUX INTERNATIONAL INC		V6405053	4370	85.23	00159679
WIDESPREAD ELECTRICAL SALES LLC		V6413027	4355	96.98	00159322
WILDE, STEPHANIE		V6413126	5220	28.42	00159680

<u>VENDOR NAME</u>	<u>VENDOR ID</u>	<u>OBJECT</u>	<u>AMOUNT</u>	<u>CK#</u>
WINZER	V6412060	4375	711.56	00159681
		4376	207.39	00159681
			418.64	00159978
WOODCRAFT	V6405102	4355	78.40	00159546
WOODWIND AND BRASSWIND	V6405104	4410	4,075.11	00159323
WRIPAC	V6409514	5210	450.00	00159547
XEROX CORPORATION	V6405129	5620	5,607.56	00159324
			6,794.45	00159498
			3,350.55	00159979
XEROX FINANCIAL SERVICES LLC	V6412617	5620	266.42	00159548
YANEZ, ESTER	V6412195	5220	92.80	00159406
YELLOW CAB OF GREATER ORANGE COUNTY	V6405135	5870	72.00	00160048
ZENDEJAS, NORMA	V6413220	5210	85.00	00159908
		5220	80.33	00159908
ZISKO, AMBER	V6406552	5220	86.01	00159810
<b>GENERAL FUND (0101)</b>			<b>6,074,988.06</b>	
AUDIO VISUAL INNOVATIONS INC	V6408229	4410	24,541.20	00159734
BALFOUR BEATTY CONSTRUCTION LLC	V6412996	6165	144,589.05	00159616
C TECH CONSTRUCTION INC.	V6410905	4355	1,618.00	00159438
CULVER NEWLIN	V6411589	4410	8,160.45	00159325
CUMMING CONSTRUCTION MANAGEMENT INC	V6411922	6273	69,420.00	00159326
			156,855.00	00159811
DIGITAL ELECTRIC INC.	V6410370	6274	3,372.00	00159617
DIVISION OF THE STATE ARCHITECT	V6411414	6210	50,050.00	00159473
			95,864.63	00159618
			13,752.13	00159619
ERICKSON HALL CONSTRUCTION CO	V6413032	6165	1,420,636.65	00159620
FAST TRACK CONSTRUCTION CORPORATION	V6410454	6165	372,629.90	00159735
GERBER CONCRETE PUMPING INC.	V6408633	5610	330.00	00160049
GHATAODE BANNON ARCHITECTS	V6408656	6212	24,093.44	00159682
HAULWAY STORAGE CONTAINERS INC.	V6410468	6274	554.40	00159812
J.L. COBB PAINTING AND CONSTRUCTION	V6413450	6165	37,717.24	00159474
KNOWLAND CONSTRUCTION SERVICES LLC	V6409073	6291	51,970.00	00159588
MANUFACTURES BANK	V6413517	6165	480,971.12	00159499
			121,033.87	00160050
PATHWAY COMMUNICATIONS LTD	V6410645	4410	4,228.11	00159909
PERKINS EASTMAN ARCHITECTS DCP	V6412384	6212	102,058.30	00159736
PINNER CONSTRUCTION CO INC	V6412130	6165	2,299,643.48	00160051
RUHNAU CLARKE ARCHITECTS	V6412249	6212	17,065.00	00159683
SPOT COOLERS	V6411074	6276	8,135.13	00159980
TWINING CONSULTING	V6412575	6290	3,665.00	00159327
VITAL INSPECTION SERVICES INC	V6412251	6291	1,539.00	00159328
			891.00	00159813
<b>GO BOND FUND SERIES 2018 (2126)</b>			<b>5,515,384.10</b>	



<u>VENDOR NAME</u>	<u>VENDOR ID</u>	<u>OBJECT</u>	<u>AMOUNT</u>	<u>CK#</u>
GHATAODE BANNON ARCHITECTS	V6408656	6212	2,500.00	00159684
IVL CONTRACTORS INC	V6412936	6221	35,259.70	00160010
JM AND J CONTRACTORS	V6410460	6221	192,327.50	00159981
KNOWLAND CONSTRUCTION SERVICES LLC	V6409073	6273	2,380.00	00159589
		6291	3,237.00	00159589
PERKINS EASTMAN ARCHITECTS DCP	V6412384	6212	48,883.60	00159737
TWINING CONSULTING	V6412575	6290	1,298.00	00159329
<b>CAPITAL FACILITIES FUND (2525)</b>			<b>285,885.80</b>	
CUMMING CONSTRUCTION MANAGEMENT INC	V6411922	6273	27,280.00	00159330
			52,080.00	00159814
RUHNAU CLARKE ARCHITECTS	V6412249	6212	23,037.93	00159685
TWINING CONSULTING	V6412575	6290	7,059.00	00159331
VITAL INSPECTION SERVICES INC	V6412251	6291	12,393.00	00159332
			7,776.00	00159815
<b>CAPITAL FACILITIES RDA FUND (2545)</b>			<b>129,625.93</b>	
ERICKSON HALL CONSTRUCTION CO	V6413032	6270	347,322.38	00159475
GENERAL INDUSTRIAL TOOL AND SUPPLY	V6401833	6450	274.76	00159407
			270.82	00160052
GRAINGER	V6404982	6450	5,971.74	00159408
MATTERHACKERS INC	V6413522	6450	7,220.05	00159409
SNAP ON INDUSTRIAL	V6404313	6450	7,370.10	00159333
			18,786.56	00159816
<b>SCHOOL FACILITIES FUND (3535)</b>			<b>387,216.41</b>	
BALFOUR BEATTY CONSTRUCTION LLC	V6412996	6270	702,120.30	00159500
FAST TRACK CONSTRUCTION CORPORATION	V6410454	6165	364,629.95	00159747
KNOWLAND CONSTRUCTION SERVICES LLC	V6409073	6291	332.00	00159590
VITAL INSPECTION SERVICES INC	V6412251	6291	324.00	00159334
			4,293.00	00159817
<b>SPECIAL FACILITIES FUND (4041)</b>			<b>1,071,699.25</b>	
AUHSD	V6400400	5890	5,159.56	00159621
GATEWAY URGENT CARE CENTER	V6407482	5890	369.45	00159622
<b>WORKER'S COMPENSATION FUND (6768)</b>			<b>5,529.01</b>	

<u>VENDOR NAME</u>	<u>VENDOR ID</u>	<u>OBJECT</u>	<u>AMOUNT</u>	<u>CK#</u>
AMERICAN FIDELITY ASSURANCE COMPANY	V6408036	5450	9,071.82	00159335
AUHSD	V6400400	5891	1,293,725.40	00159476
			1,741,874.60	00159937
BENISTAR HARTFORD	V6410980	5466	86,455.94	00160053
CALIFORNIA SCHOOLS DENTAL COALITION	V6405368	5892	250,791.00	00159623
DELTA DENTAL INSURANCE COMPANY	V6411391	5465	16,814.91	00159748
EXPRESS SCRIPTS INC.	V6410974	5895	134,073.66	00159336
			159,780.36	00159501
			215,841.58	00159686
			131,960.44	00159857
			194,045.68	00160054
GALLAGHER BENEFIT SERVICES INC.	V6408675	5812	13,116.67	00159858
HOLMAN PROFESSIONAL COUNSELING CENTERS	V6411743	5463	148,931.19	00159749
METLIFE	V6408692	5462	22,974.40	00159337
VISION SERVICE PLAN	V6404956	5464	53,183.81	00159338
<b>HEALTH &amp; WELFARE INS FUND (6769)</b>			<b>4,472,641.46</b>	
<b>GRAND TOTAL ALL FUNDS</b>			<b>17,942,970.02</b>	

**Anaheim Union High School District**  
**Cafeteria Fund**  
**Financial Statements**  
**August 2019**



# Balance Sheet

## Anaheim Union High School District

08/31/2019

Account Number	Description	
<b>Asset</b>	<b>Assets</b>	
<b>CASH</b>		
9120	Cash-Checking	\$7,944,661.91
9122	Change Fund	\$11,990.00
<b>Total CASH</b>		<b>\$7,956,651.91</b>
<b>RECEIVABLE</b>		
9210	A/R - Current	\$30,455.62
9280	A/R - State	\$125,807.97
9290	A/R - Federal	\$1,658,942.02
<b>Total RECEIVABLE</b>		<b>\$1,815,205.61</b>
<b>INVENTORIES</b>		
9321	Warehouse Food	\$136,848.13
9322	Warehouse Commodity	\$2,399.54
9323	Warehouse Supplies	\$50,060.71
9326	School Food	\$135,565.73
9327	School Commodity	\$181.61
9328	School Supplies	\$29,814.81
<b>Total INVENTORIES</b>		<b>\$354,870.53</b>
<b>Total Asset</b>		<b>\$10,126,728.05</b>
<b>Liability</b>	<b>Liabilities and Fund Balance</b>	
<b>LIABILITIES</b>		
9510	A/P - Current	\$1,874,204.66
9530	A/P - Accrued Vacation	\$12,339.00
9580	Sales Tax Liability	\$1,143.55
9599	Purchases Clearing	\$0.00
9650	Deferred Revenue	\$170,762.12
<b>Total LIABILITIES</b>		<b>\$2,058,449.33</b>
<b>Total Liability</b>		<b>\$2,058,449.33</b>
<b>Fund Balance</b>	<b>Liabilities and Fund Balance</b>	
<b>FUND BALANCE</b>		
9780	Spending Plan/Central Kitchen	\$3,871,410.12
9798	Fund Balance	\$4,346,622.45
<b>Total FUND BALANCE</b>		<b>\$8,218,032.57</b>
<b>Total Fund Balance</b>		<b>\$8,218,032.57</b>
<b>Current Year Profit (Loss)</b>		<b>(\$149,753.87)</b>
<b>Total Liabilities and Fund Balance</b>		<b>\$10,126,728.02</b>
Show all data		



## Statement of Revenue and Expense Anaheim Union High School District

	Period 2 Ending In 08/31/2019				Period 2 Ending in 08/31/2018			
	Monthly	%	YTD	%	Monthly	%	YTD	%
<b>Revenue</b>								
<b>Local Revenue</b>								
8621	\$38,643.00	1.89 %	\$40,719.00	1.98 %	\$40,818.00	1.92 %	\$44,688.00	2.00 %
Elementary - Lunch								
8632	\$5,745.25	0.28 %	\$5,745.25	0.28 %	\$5,867.75	0.28 %	\$5,867.75	0.26 %
High School - Breakfast								
8633	\$83,298.00	4.07 %	\$83,298.00	4.04 %	\$89,988.00	4.24 %	\$89,988.00	4.02 %
High School - Lunch								
8634	\$0.00	0.00 %	\$0.00	0.00 %	\$6.75	0.00 %	\$0.00	0.00 %
Meal Sales								
8635	\$109,956.25	5.38 %	\$109,962.25	5.34 %	\$126,621.43	5.97 %	\$126,639.20	5.65 %
A La Carte Sales								
8636	\$22.25	0.00 %	\$22.25	0.00 %	\$66.75	0.00 %	\$66.75	0.00 %
Adult Rev. - Breakfast								
8637	\$1,926.35	0.09 %	\$1,926.35	0.09 %	\$2,280.88	0.11 %	\$2,295.77	0.10 %
Adult Rev. - Lunch								
Local Revenue	\$239,591.10	11.71 %	\$241,673.10	11.73 %	\$265,649.56	12.52 %	\$269,545.47	12.04 %
<b>Federal Reimbursements</b>								
8200	\$301,069.70	14.72 %	\$301,069.70	14.61 %	\$320,085.02	15.09 %	\$340,497.33	15.20 %
Fed. Meal Rev.-Breakfast								
8220	\$1,297,396.56	63.42 %	\$1,307,603.94	63.46 %	\$1,324,422.29	62.44 %	\$1,403,102.42	62.65 %
Fed. Meal Rev.-Lunch								
8290	\$50,268.38	2.46 %	\$50,268.38	2.44 %	\$48,686.82	2.30 %	\$52,220.35	2.33 %
Misc Fed Rev.-Snack								
Federal Reimbursements	\$1,648,734.64	80.60 %	\$1,658,942.02	80.52 %	\$1,693,194.13	79.83 %	\$1,795,820.10	80.19 %
<b>State Reimbursements</b>								
8500	\$33,688.18	1.65 %	\$33,688.18	1.64 %	\$35,658.54	1.68 %	\$37,936.55	1.69 %
St. Meal Rev.-Breakfast								
8520	\$91,411.71	4.47 %	\$92,119.79	4.47 %	\$93,243.78	4.40 %	\$98,789.16	4.41 %
St. Meal Rev.-Lunch								
State Reimbursements	\$125,099.89	6.12 %	\$125,807.97	6.11 %	\$128,902.32	6.08 %	\$136,725.71	6.11 %
<b>Other Revenue</b>								
8638	\$3,949.59	0.19 %	\$4,103.09	0.20 %	(\$3,076.22)	-0.15 %	(\$3,210.22)	-0.14 %
Cash Over & Short								
8699	\$28,240.14	1.38 %	\$29,846.14	1.45 %	\$36,400.19	1.72 %	\$40,587.06	1.81 %
Spec Activity/Cater								
Other Revenue	\$32,189.73	1.57 %	\$33,949.23	1.65 %	\$33,323.97	1.57 %	\$37,376.84	1.67 %
<b>Total Revenue</b>	<b>\$2,045,615.36</b>	<b>100.00 %</b>	<b>\$2,060,372.32</b>	<b>100.00 %</b>	<b>\$2,121,069.98</b>	<b>100.00 %</b>	<b>\$2,239,468.12</b>	<b>100.00 %</b>
<b>Expense</b>								
<b>Food Purchases &amp; Govmnt</b>								
4700	\$712,341.38	34.82 %	\$740,939.33	35.96 %	\$808,243.21	38.11 %	\$899,579.62	40.17 %
Food Purchases								
Food Purchases & Govmnt	\$712,341.38	34.82 %	\$740,939.33	35.96 %	\$808,243.21	38.11 %	\$899,579.62	40.17 %
<b>Supplies</b>								
4300	\$6,262.53	0.31 %	\$13,081.77	0.63 %	\$44,522.53	2.10 %	\$48,990.41	2.19 %
Materials & Supplies								
4400	\$1,898.56	0.09 %	\$1,898.56	0.09 %	\$19,972.37	0.94 %	\$58,322.82	2.60 %
Noncapitalized Equipment-Under \$5000								
4790	\$39,455.24	1.93 %	\$64,264.82	3.12 %	\$47,335.97	2.23 %	\$110,092.80	4.92 %
Supplies (Food)								



## Statement of Revenue and Expense Anaheim Union High School District

	Period 2 Ending in 08/31/2019				Period 2 Ending in 08/31/2018			
	Monthly	%	YTD	%	Monthly	%	YTD	%
Supplies	\$47,616.33	2.33 %	\$79,245.15	3.85 %	\$111,830.87	5.27 %	\$217,406.03	9.71 %
Salaries								
2200	\$502,203.48	24.55 %	\$550,943.50	26.74 %	\$497,637.54	23.46 %	\$569,077.69	25.41 %
Classified Salaries								
2300	\$45,443.17	2.22 %	\$90,886.34	4.41 %	\$49,564.10	2.34 %	\$94,044.42	4.20 %
Class.Sup/Admin Salaries								
2400	\$38,525.70	1.88 %	\$62,994.49	3.06 %	\$35,139.22	1.66 %	\$63,055.83	2.82 %
Clerical/Office Salaries								
2550	\$12,339.00	0.60 %	\$12,339.00	0.60 %	\$12,339.00	0.58 %	\$12,339.00	0.55 %
Food Service Vacation Pay								
Salaries	\$598,511.35	29.26 %	\$717,163.33	34.81 %	\$594,679.86	28.04 %	\$738,516.94	32.98 %
Benefits								
3202	\$97,698.63	4.78 %	\$120,649.07	5.86 %	\$89,439.29	4.22 %	\$114,709.84	5.12 %
PERS, Classified Position								
3302	\$44,426.63	2.17 %	\$53,677.15	2.61 %	\$44,021.74	2.08 %	\$55,004.02	2.46 %
OASD/MED/Classified Position								
3402	\$201,158.04	9.83 %	\$402,314.26	19.53 %	\$200,519.70	9.45 %	\$402,560.20	17.98 %
Hlth/Welfare, Classified								
3502	\$294.06	0.01 %	\$354.50	0.02 %	\$290.83	0.01 %	\$362.79	0.02 %
SUI, Classified Position								
3602	\$14,975.93	0.73 %	\$18,037.70	0.88 %	\$14,199.44	0.67 %	\$17,691.73	0.79 %
Workers Comp, Classified								
Benefits	\$358,553.29	17.53 %	\$595,032.68	28.88 %	\$348,471.00	16.43 %	\$590,328.58	26.36 %
Other Expenses								
5200	\$2,109.93	0.10 %	\$2,516.87	0.12 %	\$1,551.88	0.07 %	\$1,794.06	0.08 %
Travel & Conference								
5500	\$925.00	0.05 %	\$10,065.00	0.49 %	\$5,815.00	0.27 %	\$12,158.86	0.54 %
Operation & Housekeeping								
5600	\$3,490.11	0.17 %	\$15,642.73	0.76 %	\$18,720.97	0.88 %	\$44,265.52	1.98 %
Rental/Lease/Repair								
5800	\$818.91	0.04 %	\$20,756.68	1.01 %	\$1,399.93	0.07 %	\$8,007.38	0.36 %
Prof. Consult Service								
5900	\$10,487.85	0.51 %	\$10,617.35	0.52 %	\$3,781.07	0.18 %	\$9,745.76	0.44 %
Fax, Pager, Postage								
Other Expenses	\$17,831.80	0.87 %	\$59,598.63	2.89 %	\$31,268.85	1.47 %	\$75,971.58	3.39 %
Capital Outlay								
6500	\$0.00	0.00 %	\$18,147.07	0.88 %	\$18,198.98	0.86 %	\$34,828.04	1.56 %
Equipment- Over \$5000								
Capital Outlay	\$0.00	0.00 %	\$18,147.07	0.88 %	\$18,198.98	0.86 %	\$34,828.04	1.56 %
<b>Total Expense</b>	<b>\$1,734,854.15</b>	<b>84.81 %</b>	<b>\$2,210,126.19</b>	<b>107.27 %</b>	<b>\$1,912,692.77</b>	<b>90.18 %</b>	<b>\$2,556,630.79</b>	<b>114.16 %</b>
<b>Net Profit (Loss)</b>	<b>\$310,761.21</b>	<b>15.19 %</b>	<b>(\$149,753.87)</b>	<b>-7.27 %</b>	<b>\$208,377.21</b>	<b>9.82 %</b>	<b>(\$317,162.67)</b>	<b>-14.16 %</b>

Show all data

**ANAHEIM UNION HIGH SCHOOL DISTRICT**  
Business Division  
**2019/20 MONTHLY ENROLLMENT REPORT**

MONTH 3  
9/30/2019 to 10/25/2019



SCHOOL	REGULAR DAY						Subtotal	Hosp/Hm	Sp Ed	TOTAL STUDENTS
	9th	10th	11th	12th	Subtotal					
Anaheim	746	716	646	588	2,696	3	159	2,858		
Cypress	787	704	736	632	2,859	-	84	2,943		
Katella	684	656	624	594	2,558	2	160	2,720		
Kennedy	545	572	546	505	2,168	2	91	2,261		
Loara	425	461	449	425	1,760	1	138	1,899		
Magnolia	369	409	375	296	1,449	-	145	1,594		
Oxford	206	201	195	184	786	1	-	787		
Savanna	441	408	432	401	1,682	2	78	1,762		
Western	403	431	409	414	1,657	-	101	1,758		
<b>Total Comprehensive</b>	<b>4,606</b>	<b>4,558</b>	<b>4,412</b>	<b>4,039</b>	<b>17,615</b>	<b>11</b>	<b>956</b>	<b>18,582</b>		
Anaheim Independent Learning Center	-	-	13	139	152	-	-	152		
Gilbert High School	-	3	167	329	499	1	111	611		
Katella Satellite Independent Study	3	5	34	26	68	-	-	68		
Kennedy Satellite Independent Study	9	16	25	30	80	-	-	80		
Non-Public School	3	3	3	16	25	-	-	25		
Polaris High School	6	20	33	45	104	-	-	104		
Special Education Transition Program	-	-	-	-	-	-	178	178		
Western Independent Learning Center	-	2	34	72	108	-	-	108		
<b>Total Alternative Ed</b>	<b>21</b>	<b>49</b>	<b>309</b>	<b>657</b>	<b>1,036</b>	<b>1</b>	<b>289</b>	<b>1,326</b>		
Hope	-	-	-	-	-	-	234	234		
<b>Total Senior High Schools</b>	<b>4,627</b>	<b>4,607</b>	<b>4,721</b>	<b>4,696</b>	<b>18,651</b>	<b>12</b>	<b>1,479</b>	<b>20,142</b>		

SCHOOL	REGULAR DAY						Subtotal	Hosp/Hm	SP ED	TOTAL STUDENTS
	7th	8th	Subtotal	Hosp/Hm	SP ED					
Ball	419	467	886	-	47	-	-	933		
Brookhurst	514	519	1,033	1	50	-	-	1,084		
Dale	488	511	999	-	54	-	-	1,053		
Lexington	645	668	1,313	2	33	-	-	1,348		
Orangeview	405	409	814	1	55	-	-	870		
Oxford	241	244	485	-	-	-	-	485		
South	704	739	1,443	-	77	-	-	1,520		
Sycamore	630	628	1,258	-	63	-	-	1,321		
Walker	531	512	1,043	-	25	-	-	1,068		
<b>Total Comprehensive</b>	<b>4,577</b>	<b>4,697</b>	<b>9,274</b>	<b>4</b>	<b>404</b>	<b>4</b>	<b>404</b>	<b>9,682</b>		
Non-Public School	6	4	10	-	-	-	-	10		
Polaris	2	17	19	-	-	-	-	19		
<b>Total Junior High Schools</b>	<b>4,585</b>	<b>4,718</b>	<b>9,303</b>	<b>4</b>	<b>404</b>	<b>4</b>	<b>404</b>	<b>9,711</b>		

DISTRICT TOTAL 29,853

**ANAHEIM UNION HIGH SCHOOL DISTRICT**

Business Division

2019/20 MONTHLY ENROLLMENT REPORT

**GROWTH vs. DECLINE - MONTH to MONTH COMPARISON  
Month 3**

<b>HIGH SCHOOL</b>	<b>Month 2</b>	<b>Month 3</b>	<b>Growth v. (Decline)</b>
Anaheim	2,877	2,858	(19)
Cypress	2,949	2,943	(6)
Katella	2,737	2,720	(17)
Kennedy	2,281	2,261	(20)
Loara	1,911	1,899	(12)
Magnolia	1,598	1,594	(4)
Oxford	790	787	(3)
Savanna	1,778	1,762	(16)
Western	1,768	1,758	(10)
<b>Total Senior High</b>	<b>18,689</b>	<b>18,582</b>	<b>(107)</b>

<b>JUNIOR HIGH SCHOOL</b>	<b>Month 2</b>	<b>Month 3</b>	<b>Growth v. (Decline)</b>
Ball	939	933	(6)
Brookhurst	1,081	1,084	3
Dale	1,056	1,053	(3)
Lexington	1,349	1,348	(1)
Orangeview	874	870	(4)
Oxford	486	485	(1)
South	1,529	1,520	(9)
Sycamore	1,326	1,321	(5)
Walker	1,072	1,068	(4)
<b>Total Junior High</b>	<b>9,712</b>	<b>9,682</b>	<b>(30)</b>

<b>Total Comprehensive Schools</b>	<b>28,401</b>	<b>28,264</b>	<b>(137)</b>
------------------------------------	---------------	---------------	--------------

<b>Alternative Education</b>	<b>Month 2</b>	<b>Month 3</b>	<b>Growth v. (Decline)</b>
Anaheim Independent Learning Center	148	152	4
Gilbert High School	567	611	44
Hope	233	234	1
Katella Satellite Independent Study	54	68	14
Kennedy Satellite Independent Study	70	80	10
Nonpublic Schools	33	35	2
Polaris High School	112	123	11
Special Education Transition Program	181	178	(3)
Western Independent Learning Center	101	108	7
<b>Total Alternative Ed.</b>	<b>1,499</b>	<b>1,589</b>	<b>90</b>
<b>District Total</b>	<b>29,900</b>	<b>29,853</b>	<b>(47)</b>



MEMORANDUM OF UNDERSTANDING • 2019/20 SCHOOL YEAR

DISTRICT NAME: Anaheim Union High School District

This agreement outlines conditions to be met by the above named district (the "District") and WestEd as they relate to access to and the administration of the California Healthy Kids Survey (CHKS), the California School Staff Survey (CSSS), and the California School Parent Survey (CSPS), which are part of the comprehensive CalSCHLS data system, developed by WestEd under contract with the California Department of Education (CDE). Survey access will not be granted until a signed copy of this Memorandum of Understanding (MOU) is received.

I. DISTRICT AGREES TO:

- **Coordination.** Provide one district-level contact person for each participating district.
- **Surveys.** Administer each CalSCHLS survey selected by District (CHKS, CSSS, and/or CSPS) according to the procedures in the CalSCHLS Administration Instructions. Ensure that each survey administered is the most recent version.
- **Data Submission and Report Preparation.** Notify CalSCHLS Regional Center staff upon completion of each survey administration per the guidelines provided at registration.

CALIFORNIA HEALTHY KIDS SURVEY (CHKS) ADMINISTRATION

- **Grades and Schools.** Survey Grades 3 through 12 as appropriate within the District. Provide current student enrollment figures for all schools by grade level.
- **Parent Consent.** Follow the active parental consent process with grades below seven, and passive parental consent with Grade 7 and above.
  - Follow written school board policy for active and/or passive consent and provide notification to parents of the approximate date(s) of survey administration and the availability of survey instruments for review at school and/or district offices. This is required regardless of consent type.
- **Privacy of Students.** Preserve respondent privacy and the confidentiality of the responses by ensuring that the room set-up prevents anyone from observing how the respondent is answering the survey questions and ensure that reasonable measures are taken to protect the responses after they are collected.
- **Assurance of Confidentiality Agreement.** Ensure that all teachers/proctors assigned to administer the survey sign the Assurance of Confidentiality Agreement and read the Introductory Script to students.
- **Response Rates.** Make best efforts to obtain a response rate of at least 70% of students in surveyed grades.

CALIFORNIA SCHOOL STAFF SURVEY (CSSS) ADMINISTRATION

- Ensure that all staff at participating schools have the opportunity to complete the online survey (CSSS) at each school and for each grade level.

CALIFORNIA SCHOOL PARENT SURVEY (CSPS) ADMINISTRATION

- Coordinate with CalSCHLS staff regarding the administration of online and paper parent survey materials.
- Administer the CSPS to all parents, guardians, or other caregivers of students in all grades and schools in the district.
- Each family (parent/guardian/caregiver) should complete only one survey per school regardless of number of children enrolled in that school.

## PAYMENT

Make payment of all CalSCHLS fees, at the current rates for the applicable school year within thirty (30) days of completion of services and receipt of deliverables. See attached fee schedule for the 2019-2020 school year.

## II. WESTED AGREES TO PROVIDE:

- Comprehensive technical assistance via email and phone.
- Access to the CHKS online system or master copies of the survey instrument with scantrons and materials.
- Access to the CSSS online system.
- Access to the CSPS online system and master copy of the survey instrument for paper administration.
- Access to the CalSCHLS System website (calschls.org).
- Access to the integrated CalSCHLS Administration Instructions on each of the survey websites, which shall cover the tasks that need to be performed in conducting the surveys, and provide step-by-step instructions to District staff with responsibility for coordinating the survey.
- Access to the CalSCHLS Administration PowerPoint presentation, which shall be posted on the CalSCHLS website.
- Monthly editions of the School Climate Connection Newsletter during the school year.
- Scanning and online services.
- **District-level reports within six to ten weeks after receipt of accurate and complete survey information and materials.**

## III. ACCESS

Under the Public Records Act, any third-party (for example, the media) can request existing district reports from CDE. Raw data may be provided to public agencies and research agencies by request for analyses only after the requesting agency has executed an agreement with WestEd and/or CDE and has agreed to conditions of strict confidentiality in compliance with state and federal regulations including, but not limited to, the Family Educational Rights and Privacy Act (FERPA) (20 U.S.C. § 1232g; 34 CFR part 99), the California Information Practices Act (California Civil Code § 1798 et. seq.), and the Privacy Act of 1974, as amended (5 U.S.C. § 552).

CalSCHLS Regional Center staff post CalSCHLS reports (CHKS and CSSS) to the CalSCHLS System websites in November of the year following survey administration.

## IV. CONFIDENTIALITY AGREEMENT

Districts agreeing to administer any of the CalSCHLS surveys (CHKS, CSSS, and CSPS), understand that data will be subject to the conditions stated above. Once produced, district-level reports will be available to outside agencies via the website or upon request, and raw data may be provided to public and research agencies for analysis under

strict conditions of confidentiality.

District further agrees to use the CalSCHLS surveys only for use in its own district, and only for so long as this MOU is in effect. Upon expiration or termination of this MOU, District agrees to return all CalSCHLS materials to WestEd or CDE.

## V. GENERAL TERMS AND CONDITIONS

- a. Terms. This MOU is effective on September 1, 2019 and expires on August 31, 2020.
- b. Amendments. This MOU may be amended at any time by mutual agreement of the parties without additional consideration, provided that before any amendment shall take effect, it shall be in writing and signed by both parties.
- c. Severability. The provision of this MOU are severable and the unenforceability of any provision of this MOU shall not affect the enforceability of any other provision hereof.
- d. Limitation of Liability. Each party shall bear all costs, risk, and liabilities incurred by it arising out of its obligations and efforts under this MOU. Neither party shall have any right to reimbursement, payment or compensation of any kind from the other party, unless expressly agreed to in writing.
- e. Indemnification. District shall defend, indemnify, and hold WestEd, its officers, agents, and employees harmless from and against any and all liability, loss, expense (including reasonable attorneys' fees), or claims for injury or damages arising out of the performance of this MOU but only in proportion to and to the extent such liability, loss, expense, attorneys' fees, or claims for injury or damages are caused by or resulting from the negligent or intentional acts or omissions of District, its officers, agents, or employees.

WestEd shall defend, indemnify, and hold District, its officers, agents, and employees harmless from and against any and all liability, loss, expense (including reasonable attorneys' fees), or claims for injury or damages arising out of the performance of this MOU but only in proportion to and to the extent such liability, loss, expense, attorneys' fees, or claims for injury or damages are caused by or resulting from the negligent or intentional acts or omissions of WestEd, its officers, agents, or employees.

- f. Dispute resolution. District and WestEd shall exercise commercially reasonable efforts to settle any claim, controversy, or dispute (collectively, "Dispute") arising out of or relating to this MOU. The parties shall discuss any Dispute no later than thirty (30) days after either party gives written notice to the other party of a Dispute, including the legal and factual basis for such Dispute. No arbitration or other proceeding may be commenced before the parties have met pursuant to this provision. In the event that a Dispute cannot be resolved through good faith negotiations, the parties agree that such Dispute shall be finally settled through binding arbitration. The arbitration shall be administered by JAMS, in San Francisco, California, pursuant to its Comprehensive Arbitration Rules and Procedures. The decision of the arbitrator shall be final and conclusive upon the parties. Judgment on the award rendered by the arbitrators may be entered in any court having jurisdiction. Notwithstanding the foregoing, either party may seek injunctive or provisional relief to protect confidential information at any time.
- g. Assignment. District shall not voluntarily or by operation of law, assign or otherwise transfer its rights or obligations under this MOU without prior written consent from WestEd. Any purported assignment in violation of this paragraph shall be void.
- h. Execution. This MOU has been negotiated by all parties and shall not be strictly construed against the parties. This MOU may be executed in one or more original, electronic, or faxed counterparts, each of which shall be deemed an original, but all of which taken together shall constitute one and the same instrument. Each of the persons signing this MOU represents that he or she has the authority to sign on behalf of and bind their respective party.

## California Survey Administration Fees 2019-2020

### All Fees Based on CDE Subsidized Rate

*Questions? Call our toll-free CalSCHLS Helpline at 888.841.7536*

#### ❖ ❖ New for 2019-2020 ❖ ❖

#### Password Protected Data Dashboard\* – \$75 per eligible school

Districts may purchase a two-year subscription to a password protected, private data dashboard that displays up to six years of CalSCHLS data at the district-level and individual school level at the subsidized rate of \$75 per eligible school.

	CHKS Student	CSSS Staff	CSPS Parent
Survey Set-up Fee* – <i>per survey type</i>	\$150	\$150	\$150
Enrollment Fee – <i>per student enrolled</i>	\$0.40		
Paper Processing Fee – <i>per parent paper copy returned for processing</i>			\$0.40
Supplementary Modules – <i>each supplemental module</i>	\$100	\$100	\$100
School Reports – <i>per school</i>	\$75	\$75	\$75
School Climate Report Card – <i>per eligible school</i>	\$75		
District Climate Report Card – <i>free if all eligible schools ordered</i>	\$250		
County Climate Report Card	\$750		
District Raw Data – <i>per data set</i>	\$75	\$75	\$75
County-Wide Raw Data – <i>per data set</i>	\$500	\$500	\$500
County-Wide Report – <i>per report</i>	\$500	\$500	

\* If you are a district surveying less than 100 students, please contact your regional center for specific survey costs.

#### Custom Services

**Custom Modules** – \$200 development fee for every three questions or fraction thereof; \$100 subsequent use of same module (*with no changes*)

**Custom Workshops** – \$125 per hour (*preparation, travel, and presentation time*), plus travel expenses

**Other Custom Requests** – \$100 per hour

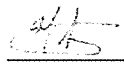
By signing this document, the named District and WestEd signify that each party, has reviewed, understands, agrees to, and will comply with the terms and conditions stated above.

---

District Representative:

WestEd Staff:

\_\_\_\_\_  
Signature

  
\_\_\_\_\_  
Signature

**Dr. Jaron Fried**  
\_\_\_\_\_  
Printed name

**Michael Neuenfeldt**  
\_\_\_\_\_  
Printed name

**11/6/19**  
\_\_\_\_\_  
Date

**Oct 11, 2019**  
\_\_\_\_\_  
Date



NORTH ORANGE COUNTY REGIONAL CONSORTIUM MEMBER



MEMORANDUM OF UNDERSTANDING

This agreement of understanding made and entered into on July 1, 2019 through June 30, 2020 between the Anaheim Union High School District (AUHSD) and known henceforth in this document as “The Facility” and North Orange Continuing Education (NOCE) as part of the North Orange County Community College District, as fiscal agent for the North Orange County Regional Consortium for Adult Education (NOCRC), hereinafter called “The District.”

This Memorandum of Understanding (MOU) shall stand as evidence that the Facility and the District intend to work together toward the mutual goal of executing the strategies of the NOCRC for the California Adult Education Program (CAEP) to improve the delivery of adult education in the region. To this end, non NOCCCD voting members will be reimbursed for travel expenses for CAEP related Conferences and Professional Development.

**RESPONSIBILITIES:**

- A. **The Facility** is a Member of the consortium which entails ongoing communication and collaboration with the consortium throughout the duration of this MOU.
- B. **The Facility** agrees to comply with all state regulations and standards.
- C. **The District** as a Member of the consortium will fund by reimbursing travel expenses for non NOCCCD employees for CAEP related conferences and Professional Development.
- D. **The District** as fiscal agent for the NOCRC CAEP will reimburse the **Facility** as denoted in Responsibility E.
- E. **The Facility** will cover the initial cost for any NOCRC approved CAEP related conference and Professional Development opportunities for CAEP outcomes. Reimbursement will be based on the actual cost of items purchased or expended. One-time invoice broken down by facility with accompanying back-up is to be provided to the **District** and will be paid using the NOCRC CAEP allocation. Reimbursement may not exceed \$7,000.00. Failure to comply will result in payment delay.



## **HOLD HARMLESS/INSURANCE:**

**Hold Harmless:** The **Facility** and the **District** each agree to hold harmless, defend, and indemnify the other, and the officers, employees, boards, volunteers, and agents of each from and against any and all losses, claims or expenses (including reasonable attorney's fees), or claims for injury or damages arising out of the performance of this Agreement, but only in proportion to, and to the extent that such liability, loss, expense, attorney's fees, or claims for injury or damages are caused by or result from the negligence or intentional acts or omissions of the indemnifying party, its officers, employees, boards, volunteers, or agents.

**Insurance:** The **Facility** and the **District** each agrees to procure insurance for its activities in connection to this Agreement and keep in force and maintain the following policies of insurance:

1. Commercial General Liability insurance with limits of no less than \$1,000,000 per occurrence/\$3,000,000 aggregate and covering bodily injury liability, property damage liability, personal and advertising injury liability, and contractual liability (including the indemnification requirement as set forth in Hold Harmless clause above) of each party in connection to the performance of services under this Agreement.
2. Business Auto Liability insurance with limits of no less than \$1,000,000 per occurrence/\$3,000,000 aggregate and covering the use of "owned, non-owned and hired" autos by or on behalf of each party in the performance of services under this Agreement.
3. Workers Compensation insurance to statutory limits and Employer's Liability insurance with limits of no less than \$1,000,000 per accident for bodily injury or disease.
4. Sexual Abuse or Molestation Liability insurance with limits of no less than \$2,000,000 per occurrence/\$3,000,000 aggregate.

It is further agreed and understood that the insurance carried by each party is primary and non-contributory to insurance carried by the other party and that each agrees to waive any right of subrogation it may have, or its insurer may have, as it relates to payments issued in connection to workers' compensation losses. Each party shall provide the other party a certificate of insurance before the commencement of services under this Agreement. Each party, at its sole option, may satisfy all or any portion of this insurance requirement through a program of self-insurance, commercial insurance, or any combination thereof.

**Attorney Fees/Costs:** Should litigation be necessary to enforce any terms or provisions of this AGREEMENT, then each party shall bear its own litigation and collection expenses, witness fees, court costs, and attorneys' fees.



This agreement shall be effective for the period beginning July 1, 2019. Either party hereto may at any time terminate the agreement with or without cause upon thirty (30) days written notice to the other party of such termination. At the end of said thirty (30) day notice period, this agreement shall be forthwith terminated for all purposes.

<b>MEMBER DISTRICT</b> ANAHEIM UNION HIGH SCHOOL DISTRICT 501 N. CRESCENT WAY ANAHEIM, CA 92801	North Orange County Community College District 1830 W. Romneya Drive Anaheim, Ca 92801
<b>BY:</b>  <hr/> <b>DR. JARON FRIED</b> <b>POSITION: ASST. SUPERINTENDENT</b>	Signature By:
Date:	Date:
North Orange County Community College District 1830 W. Romneya Drive Anaheim, Ca 92801	North Orange County Regional Consortium for Adult Education 1830 West Romneya Drive Anaheim, Ca 92801
Signature by: Jenney Ho District Director, Purchasing	Signature by: Valentina Purtell NOCCCD Board Approved Designee For NOCRC/North Orange Continuing Education Provost
Date:	Date:



PROVIDER SERVICES AGREEMENT

This Provider Services Agreement ("Agreement") is entered into this 10<sup>th</sup> day of September 2019 by and between Healthy Smiles for Kids of Orange County, Inc. ("HSK"), a California non-profit public benefit corporation and Anaheim Union High School District ("AUHSD"), a public school district serving Orange County cities of Anaheim, Buena Park, Cypress, La Palma and Stanton.

RECITALS

WHEREAS, HSK has developed a system of dental care designed to provide on-site care to patients through relationships with community-based registered dental hygienists who will provide care and collaborate with dentists using teledentistry technology. This system of care is referred to as the Virtual Dental Home ("VDH"), and these services are further described in Attachment A to this Agreement, and incorporated herein by reference;

WHEREAS HSK operates a mobile dental clinic which provides oral health and nutrition education, as well as preventative and restorative services. These services are provided by dentists, registered dental hygienists, and dental assistants, and these services are further described in Attachment B to this Agreement, and incorporated herein by reference;

WHEREAS, HSK has developed an oral health and nutrition education program. Oral Health Educators will provide an educational presentation to the parents and children about how oral health impacts overall health. Oral Health Educators will discuss the importance of the teeth for overall health, the decay process, germs, the establishment of proper oral health habits including, brushing and flossing, the importance of visiting a dentist, and nutrition for healthy teeth, and these services are further described in Attachment C to this Agreement, and incorporated herein by reference;

WHEREAS, AUHSD desires HSK to provide dental health education, dental hygiene, preventative dental services, teledentistry services, and restorative mobile dental clinic services to patients as further described in this Agreement;

WHEREAS, HSK and AUHSD desire to formalize their relationship and in consideration of the mutual covenants and promises contained within this Agreement, the parties agree as follows:

1. **Services**. HSK agrees to provide services as specified in Attachment A, Attachment B, and Attachment C which is incorporated herein by reference.

2. **Compensation**. HSK will seek reimbursement for services related to this Agreement from private, state, and federal sources. AUHSD agrees to assist, facilitate, and support HSK's efforts to obtain reimbursement for services rendered.

3. **Compliance with Legal and Ethical Standards.** The parties shall comply with all applicable federal, state, and municipal statutes or ordinances. If, after the execution of this Agreement, any new law becomes effective or any binding interpretation of a law by any governmental authority, whether state or federal, is rendered that makes unlawful the relationship between the parties, as set forth in this Agreement, or which requires a change in the relationship between the parties as set forth in this Agreement, then this Agreement shall not terminate, but HSK may, after a consultation with AUHSD, amend and revise this Agreement to the extent necessary to comply with any new laws and, to the extent possible, preserve the underlying economic, financial, and service arrangements between the parties.

4. **Data Sharing.** The HSK dental team will collect electronic dental records such as x-rays, photographs, dental and medical histories and upload these records to a secure website where they are reviewed by a collaborative dentist. The dentist will review the patient's information and create a tentative dental treatment plan. All records are shared with patient's dentist, parents and for billing to DentiCal-MediCal.

5. **Duration of Agreement and Termination.**

A. **Commencement.** This Agreement shall commence on November 6, 2019 and will automatically renew for an additional one-year period on each successive November 6<sup>th</sup> unless a party notifies the other party in writing before November 6<sup>th</sup> of its intent to non-renew.

B. **Termination.** Both parties shall have the right to terminate this Agreement upon thirty (30) days written notice, with or without cause.

C. **Governmental Action.** If, pursuant to governmental action, HSK is ordered to cease doing business, this Agreement and HSK's responsibilities thereunder shall terminate.

D. **Sale, Merger, or Dissolution of Business.** In the event of a sale, merger, dissolution, or other substantial change in ownership or operation of HSK, it may, at its sole discretion and option, terminate this Agreement and end its duties and responsibilities thereunder.

6. **No Compensation for Referrals.** No term, covenant, or condition of this Agreement shall be construed as requiring or inducing AUHSD to refer patients to HSK. AUHSD's rights under this Agreement shall not be dependent in any way upon the number of patients referred to HSK.

7. **Liability Insurance.** At its own expense, HSK shall maintain professional liability insurance coverage in an amount not less than \$1 million per claim, and \$3 million annual aggregate. HSK shall supply AUHSD with evidence of such insurance upon request, and shall name AUHSD as an additional insured.

At all times relevant to this Agreement, AUHSD shall, at its own expense, keep in full force and effect, liability insurance coverage, or the self-insured equivalent, with limits of not less than \$3 million, covering any liability or claims against HSK or its affiliates for administrative services and general comprehensive liability matters, including coverage for the location where

the services that are provided by HSK. AUHSD shall name HSK as an additional insured under the applicable comprehensive general liability insurance policy, or self-insured program, and provide evidence of same to HSK upon request.

8. **Indemnification**. Each party shall defend, indemnify, and hold the other harmless from all losses, obligations, claims, liability, settlement, payment, judgment, or award, including costs and legal fees incurred or required to be paid due to any claim resulting from the other party's negligence or misconduct in connection with the performance of this Agreement.

9. **Assignment and Delegation**. Neither this Agreement nor any of the rights or duties under it may be assigned or delegated by either party without the other party's express written authorization.

### **GENERAL PROVISIONS**

10. **Notice**. Written notice under this Agreement shall be delivered personally or sent by United States Registered or Certified Mail, postage prepaid as follows:

#### **Healthy Smiles for Kids of Orange County:**

Ria Berger  
Chief Executive Officer  
10602 Chapman Avenue, Suite 200  
Garden Grove, CA 92840  
818-415-8497  
[rberger@healthysmilesoc.org](mailto:rberger@healthysmilesoc.org)

#### **Anaheim Union High School District:**

Jaron Fried, Ed.D.  
Assistant Superintendent of Educational Services  
501 North Crescent Way  
Anaheim, CA 92801  
714-999-3555  
[root\\_j@auhsd.us](mailto:root_j@auhsd.us)

10. **Severability**. If any provision of this Agreement, or its application to any person or circumstance, is determined by a court of competent jurisdiction to be invalid, void, or unenforceable to any extent, the remainder of this Agreement shall not be affected, and shall be enforceable to the fullest extent permitted by law.

11. **Governing Law.** This Agreement shall be governed by and construed in accordance with the laws of the State of California; venue shall be Orange County, California.

12. **Amendment.** This Agreement may be amended only by a written document signed by the parties.

13. **Entire Agreement.** The parties agree that this Agreement is a complete statement of their entire agreement, and supersedes all previous communications between them.

14. **Independent Contractor Relationship.** At all times relevant, and pursuant to the terms and conditions of this Agreement, HSK is and shall be construed to be an independent contractor and not an agent, servant, or employee of AUHSD. No joint venture or shared enterprise is created by this Agreement.

15. **Construction of Agreement.** The parties agree that the terms and provisions of this Agreement embody their mutual intent and agreement, and that they are not to be construed more liberally in favor of nor more strictly against any party for the reasons of drafting, or from any other.

16. **No Third Party Beneficiaries.** Nothing in this Agreement, express or implied, shall confer upon any person, firm, or corporation other than the parties and their respective successors or assigns, any remedy or claim as third party beneficiaries or otherwise. All of the terms, covenants, and conditions in this Agreement shall be for the sole and exclusive benefit of the parties and their successors and assigns.

17. **Waiver of Right.** No waiver of or failure by HSK to enforce a provision, covenant, condition, or right under this Agreement shall be construed as a subsequent waiver of the same right or provision, or waiver of any other right. No extension of time for performance of any obligation or act shall be deemed an extension of time for the performance of any other obligation or act.

**Healthy Smiles for Kids of Orange County:**

By: Ria Berger  
Ria Berger, Chief Executive Officer

Dated: October 25<sup>th</sup>, 2019

**Anaheim Union High School District:**

By: \_\_\_\_\_  
Jaron Fried, Assistant Superintendent of Educational Services

Dated: \_\_\_\_\_

## ATTACHMENT A

### Virtual Dental Home (Teledentistry)

The Virtual Dental Home (“VDH”) system of care involves community-based registered dental hygienists and dental assistants collaborating with dentists using teledentistry technology and providing services in any available and suitable indoor space at the school site that allows room for one to three portable dental chairs.

The dental team will collect electronic dental records such as x-rays, photographs, dental and medical histories, and upload these records to a secure website where they are reviewed by a collaborating dentist. The dentist will review the patient's information and create a tentative dental treatment plan.

The dental team then performs aspects of the treatment plan that can be conducted in the community setting and which falls within that clinician's scope and applicable license and training. These services include: health promotion education; dental disease risk assessment; preventive procedures such as application of fluoride varnish, and dental prophylaxis. If the patient requires sealants or restorative services, they will be referred to the Mobile Dental Clinic. The dental team and Care Coordinators will be tracking and supporting the patient in obtaining additional care and following the recommendations for additional services.

When the collaborating dentist determines that the patient requires a level of care or service that can only be provided by a licensed dentist, the patient is referred to the collaborating dentist's office for that treatment or other appropriate care.

Some of the treatment and patient care will take place at AUHSD.

## ATTACHMENT B

### Mobile Dental Clinic

The Mobile Dental Clinic (approximately 40 feet in length, 10 feet high, and 10 feet wide) involves dentists, registered dental hygienists, and dental assistants, providing preventative and restorative services.

The dental team will collect electronic dental records such as x-rays, photographs, dental and medical histories. The dentist will review the patient's information and create a treatment plan.

For patients with existing treatment plans, the dentist will review their electronic dental chart and provide restorative services.

The dental restorative services are scheduled according to mobile availability as well as AUHSD site parking lot availability. All services provided by the dental team falls within that clinician's scope and applicable license and training. These services include: health promotion education; dental disease risk assessment; preventative procedures such as application of fluoride varnish, dental prophylaxis, sealants, periodontal scaling; and restorative services such as composites, amalgams, direct and indirect pulp caps, stainless steel crowns, spacers, extractions, impressions, white crowns, strip crowns, nitrous, scaling and root planing (deep cleaning), and baby root canals (pulpotomy).

AUHSD will make available to HSK an area designated for the provision of restorative services at AUHSD's locations.

AUHSD's parking lots would be used to park the Mobile Dental Clinic on the day of dental restorative service appointments and then driven from the parking lot at the end of services for that same day. HSK will provide all staff, supplies, and equipment necessary in providing the dental services set forth in this Agreement. HSK staff will be responsible for marketing services to patients and scheduling appointments for eligible patients.

## ATTACHMENT C

### Oral Health Educators and Oral Health Education

#### Goal:

The goal of Oral Health Educators and the oral health education component is to improve oral hygiene, knowledge, and teach children how to brush and make students aware of participating in the Healthy Smiles Program.

#### Lesson Objectives:

The Oral Health Educator will discuss the importance of teeth for overall health, establishment of oral health habits, proper oral hygiene, brushing and flossing, importance of regular dental visits and importance of proper nutrition to promote healthy teeth and body. Presentations are tailored to be grade level age appropriate by applying different learning modalities to give students access to the content.



MEMORANDUM OF UNDERSTANDING

EXHIBIT PP

Between

THE ANAHEIM UNION HIGH SCHOOL DISTRICT (AUHSD) serves the communities of Anaheim, Cypress, La Palma, Buena Park, and Stanton

And

UNIVERSITY OF CALIFORNIA, IRVINE SCHOOL OF LAW (Grant Recipient) is lawfully authorized to operate as a non-profit tax exempt and/or charitable organization

Regarding

AUHSD's 2019 GRANT for the Grant Recipient's Saturday Academy of Law Program (SAL), an educational pipeline program offered to high school freshmen

◆

This MEMORANDUM OF UNDERSTANDING ("MOU") establishes a partnership and sets forth the terms and conditions under which AUHSD has provided, and the Grant Recipient has accepted, a grant of thirty-eight thousand dollars (\$38,000) ("the Grant").

Use of the Grant

- (1) Shall support the SAL Program expenses related to educating ninth graders enrolled at AUHSD for Period of Performance 9/1/19-06/30/20;
- (2) Shall comply with all applicable laws and regulations; and
- (3) Shall comply with all terms of this MOU.

Disbursement of Grant Funds

Consistent with the terms of this MOU, funds will be provided by AUHSD to the Grant Recipient in the form of a check made payable to the UC Regents.

Roles and Responsibilities

University of California, Irvine School of Law will direct efforts to achieve the following:

- (a) Conduct the Saturday Academy of Law (SAL) program that provides ninth grade students the opportunity to learn more about the legal profession and higher education opportunities.
- (b) Report about various activities for successful implementation to AUHSD.

AUHSD will enable the Grant Recipient to:

- (a) Inform and recruit high school freshmen from Anaheim High School, Savanna High School, and Western High School.
- (b) Solicit support from the Counseling Teams to distribute and collect student applications.

\_\_\_\_\_  
Jaron Fried, Assistant Superintendent, Education  
Anaheim Union High School District

\_\_\_\_\_  
Erika Blossom, Supervising Principal Contract & Grant Officer  
University of California, Irvine

Date:

Date:

Memorandum of Understanding Between  
Anaheim Union High School District  
And  
Capistrano Unified School District  
2019-2020

It is hereby agreed by and between the Anaheim Union High School District (hereinafter referred to as the "Provider District") and the Capistrano Unified School District (hereafter referred to as the "Sending District,") and collectively referred to herein as the "Parties," mutually agree as follows:

1. Basis of Agreement

Pursuant to the authority established in Education Code Sections 56195, 56195.1, 56195.3 and 56195.5, Provider District may provide for the education of individual pupils in special education programs who reside in other districts or counties. The Provider District operates the Regional and Specialized Programs to provide special education programs and services to individuals with exceptional needs requiring intensive educational services, including a regional deaf and hard of hearing program.

2. Term of Agreement

This Agreement is effective for the period beginning August 7, 2019, and ending June 30, 2020.

3. Acknowledgment of Special Education Funding Formula

It is acknowledged that, in accordance with Part 30 of the Education Code, Chapter 7.2, Section 56836 et seq., the California State funding formula for special education programs, services and administration generates an entitlement based on the average daily attendance of pupils in the local education agencies that comprise a Special Education Local Plan Area (SELPA).

4. Scope of Program and Referral Process to GASELPA

The Provider District shall conduct special education programs and services for those eligible pupils of the Sending District referred by their Individualized Education Program (IEP) Teams when it is jointly determined by the Sending District and the Provider District that the pupil's educational needs as specified in the pupil's IEP can be appropriately met by the programs and services operated by the Provider District. Prior to offering placement in any Provider District Program, the Sending District shall contact the appropriate Provider District Program Specialist and/or Provider District Director to discuss a possible referral and the appropriateness of the Provider District Program placement. If the referral seems appropriate, the Sending District shall obtain from the parent authorization to release information to the Provider District staff and submit a Provider District referral

packet to the appropriate Provider District Director as well as schedule a visitation with the parent. Provider District referral packets can be obtained by contacting the Provider District Director and/or Program Specialists of the Provider District where the Program is located.

Upon review of the referral packet and site visit by parent, the Provider District Program Specialist and/or representative will coordinate an IEP team meeting for purposes of discussing possible placement in a Provider District Program. Provider District shall maintain and provide special education programs for Sending District pupils during the 2019-2020 school year. Class size ranges and student-adult ratios shall be maintained in a manner which allows Provider District to meet the programmatic, health and safety needs of the pupils.

#### 5. Responsibility of School District of Residence

The Sending District and Provider District acknowledge that the Sending District, as the pupil's district of residence, maintains primary responsibility as the local education agency (LEA) to ensure the pupil receives a free appropriate public education. In the event a pupil participating in a Provider District Program moves out of the Sending District, the Sending District shall immediately provide the Provider District written notice of the pupil's change in residence, including the new school district of residence, if known. Similarly, the Provider District shall immediately notify Sending District in the event a parent reports a change in residence, including the new school district of residence, if known.

#### 6. Annual and Triennial Reviews

The Provider District shall be notified of annual reviews scheduled for its pupils participating in a Provider District Program and may provide a representative who will participate in the development of the annual IEP. For initial placement, triennial review, recommendation for home instruction, or a change in eligibility or services specified on the current IEP, a Sending District representative who is authorized to approve or disapprove the allocation of specified Sending District resources necessary for the implementation of the pupil's IEP shall attend the IEP team meeting. For all other pupils enrolled in a Provider District Program, the Sending District agrees to provide a general education teacher at IEP team meetings unless otherwise waived in writing by pupil's parent in accordance with the IDEA and State law. Subject to approval by the pupil's parents, the general education teacher and/or other IEP team participants may use alternative means of meeting participation, such as video conferences and conference calls.

Progress reports relating to goals and objectives in a pupil's IEP shall be sent by the Provider District to parents per the pupil's IEP schedule for progress reporting and to the Director of Special Education of the Sending District upon request. When requested by Sending District or parent, an updated report shall be provided if there is no current progress report whenever a pupil is scheduled for an IEP review or when pupil's enrollment in Provider District Program is terminated.

#### 7. Assessments/Independent Educational Evaluations

In the event a request is made for an Independent Educational Evaluation (IEE), Provider District and/or District Provider school site shall immediately forward such request to the Sending District, in collaboration with the Provider District, shall determine how to respond to the request for an IEE. If the Sending District receives a request for assessment or IEE for a

student referred to or enrolled in a Provider District Program, the Sending District shall immediately notify Provider District of the request and collaborate with Provider District as to how to respond. Provider and/or Sending District may also schedule an IEP team meeting to further discuss the requested IEE or assessment.

The Sending District is responsible for all matters related to the IEE including but not limited to the ultimate decision whether or not to grant the IEE, whether or not to file for a Due Process Hearing or other legal proceeding, and all costs related obtaining and conducting the IEE. The Provider District and Provider District school site are not responsible for any costs or legal proceeding such as a Due Process hearing and/or Attorney Fees related to the IEE.

#### 8. Pupil Count

A count shall be taken of the number of pupils enrolled in GASELPA's Special Schools Program as of the first day of each calendar month, August through June. A pupil shall be counted as "enrolled" in a Provider District Program on the first day of attendance in the program or fourteen (14) days after the IEP team has met and an approved IEP has been executed for the pupil's educational placement in a Provider District Program, whichever occurs sooner. Pupils continuing in a Provider District Program from the previous school year shall be counted as "enrolled" on the first school day in September unless written notification of withdrawal is received from either the parent or Sending District. If a continuing pupil has not attended school by the eleventh (11th) day of the first school month, Provider District shall notify the Sending District and a determination shall be made regarding continuing enrollment. In the event either Provider District or Sending District are informed that a pupil has been withdrawn by the parent from a Provider District Program, each agency shall immediately notify the other of such withdrawal. Any pupil withdrawn by the parent from a Provider District Program is no longer counted as "enrolled" or considered a continuing pupil for the following school year.

#### 9. Definitions

a. "Provider District Programs" are the special education classes and support services operated by Provider District for severely disabled and medically fragile pupils, pupils with low incidence disabilities, pupils with autism spectrum disorders, pupils with emotional disturbances and other eligible pupils.

b. "Special Education Program Income" shall be defined as the sum of all State and Federal funds generated by or on behalf of pupils transferred to regional programs operated by Provider District Programs under this Agreement.

c. "Special Education Program Expenditures" shall include Direct Costs, Direct Support Costs and Indirect Cost of Provider District Programs.

d. "Average Cost Per Pupil" shall refer to the Special Education Program Expenditures attributable to the program less Special Education Program Income divided by the average number of pupils enrolled during the year.

e. "Average Number of Pupils" shall refer to the total of the number of pupils counted on the first school day of each calendar month divided by the number of calendar months in the period specified.

#### 10. Funding

In consideration of the enrollment of pupils in special education programs conducted by Provider District, the Sending District and/or Sending District SELPA transferring pupils to the regional programs operated by Provider District agree to pay the Provider District the costs of services based on the schedule attached hereto as Exhibit A.

a. Special Circumstance Assistant (SCA). The Sending District, as specified in its SELPA's Local Plan, shall be responsible for the full cost of additional personnel required for the benefit of and specified in the IEP for individual pupils who are residents of the Sending District.

#### 11. Home Instruction

When a pupil is absent from school for more than ten (10) consecutive school days as a result of a medical condition and is expected to have an extended health related absence, the pupil's IEP team shall review the IEP and determine appropriate educational services. A Sending District representative who is authorized by the Sending District's Director of Special Education to approve or disapprove the allocation of specified Sending District resources necessary for the implementation of the pupil's IEP shall participate in the IEP team meeting when considering a placement for home or hospital instruction. When recommending placement for home or hospital instruction, the IEP team shall consider documentation from the pupil's treating physician indicating the pupil's condition, verifying that the condition prevents the pupil from attending school and providing a projected date for the pupil's return to school. Any in-home instruction, including other related services, shall be provided by the Sending District or as otherwise agreed to by Provider District and the Sending District. In the event the pupil is hospitalized in a facility located outside of the Sending District, it is the Sending District's responsibility to inform the parent that instruction will be provided in accordance with Education Code section 48207 and 48208. In either circumstance, it may be necessary to exit the pupil from Provider District Program in order for the Sending District to provide the necessary in-home instruction or for the pupil to receive hospital instruction. In the event the Provider District and the Sending District agree that the Provider District will provide in-home or hospital instruction to the pupil, the Provider District shall separately bill the Sending District for such services.

#### 12. Transportation

Sending Districts transporting pupils to a Provider District Program shall ensure that buses arrive at the school site with sufficient time to unload students prior to the beginning of the instructional day and to load them at the end of the instructional day. Delays requiring either overtime supervision or causing portions of the instructional program to be missed and subsequently made up may result in charges to the Sending District for additional costs incurred by the Provider District related to such delays.

#### 13. Due Process and Complaints

Provider District and Sending District agree to collaborate and fully cooperate in any due process proceeding involving a pupil currently attending or formerly enrolled in a Provider District

Program, including resolution sessions, mediations and hearings, as well as coordinating witness availability and producing documents regarding the pupil.

In the event Provider District is named as the sole LEA in a due process complaint, Provider District and Sending District agree that Sending District, as the pupil's school district of residence, is a necessary party to the due process proceedings.

a. Provider District and Sending District shall also fully participate in the investigation and provision of documentation related to any complaint filed with the State of California, the Office for Civil Rights, or any other State and/or federal governmental body or agency.

14. Quarterly Billing

The Provider District shall bill the Sending District quarterly invoices based on the estimated costs on Exhibit A.

15. Final Accounting

The final invoice will include the appropriate documentation supporting the Provider District expenditures and revenues for the Provider District Program. Final invoice will be sent to the Sending District by October 15<sup>th</sup> of the following fiscal year.

16. Projected Enrollment/Facilities and Staffing Needs

In order to assist the Provider District in planning for both facilities and staffing needs for its programs, each Sending District shall submit to, in writing, on or before February 15 of each year, the projected number of pupils expected to be transferred to the Provider District programs for special education and support services in the following school year. Absent a projection, the number of Sending District pupils reported in the current year December 1 Federal Pupil Count shall be used for facilities, staffing and budget planning by the Provider District for the following school year.

17. Notices

All notices to be given pursuant to this Agreement, by either party to the other, shall be in writing and (a) delivered in person; (b) deposited in the United States Mail duly certified or registered, return receipt requested with postage prepaid; or (c) sent by Federal Express or other similar overnight delivery service. Notice is deemed to have been duly given and received upon (a) personal delivery; (b) as of the third business day after deposit in the United States Mail; or (c) the immediately succeeding business day after deposit with an overnight delivery service. Notices hereunder shall be provided to the following addresses, and such addresses may be changed by providing written notice in accordance with this Section:

**Provider District:**

School District: Anaheim Union High School District  
Address: 501 N. Crescent Way  
City: Anaheim, CA 92801

Attn: Celeste Krueger  
Title: Director, Special Youth Services  
Telephone: 714-999-3528  
Fax: 714-999-0622

**Sending District**

School District: Capistrano Unified School District  
Address: 33122 Valle Road  
City: San Juan Capistrano, CA 92675  
Attn: Dr. Gregory Merwin  
Title: Associate Superintendent, Student Support Services  
Telephone: 949-234-9275  
Fax: 949-240-9047

18. No Waiver

The failure of the Provider District in any one or more instances to insist upon strict performance of any of the terms of this Agreement or to exercise any option herein conferred shall not be construed as a waiver or relinquishment to any extent of the right to assert or rely upon such terms or option on any future occasion.

19. Hold Harmless

To the extent permitted by law, and except for the acts or omissions of employees, agents and officers of the Sending District, Provider District agrees to hold harmless, indemnify and defend the Sending District and its governing board, officers, agents and employees from all claims, demands, liabilities, losses, damages, or expenses of any nature whatsoever arising from or connected with the Provider District's performance of services during the term of this Agreement. To the extent permitted by law, and except for the acts or omissions of employees, agents and officers of the Provider District, the Sending District agrees to hold harmless, indemnify and defend Provider District and its governing board, officers, agents and employees from all claims, demands, liabilities, losses, damages, or expenses of any nature whatsoever arising from or connected with the Provider District's performance of services during the term of this Agreement.

20. Complete Agreement

This Agreement is the complete Agreement of the Parties. Any amendments hereto shall be in writing and shall be dated and executed by both Parties.

21. Applicable Law

This Agreement is governed by California state and federal law, and shall be interpreted as if jointly drafted by the Parties to this Agreement.

22. Counterparts

This Agreement may be signed in counterparts. A copy or original of this document with all signature pages appended together shall be deemed a fully executed Agreement. Facsimile signatures shall be deemed as binding as original signatures.

IN WITNESS WHEREOF, the Parties hereto have caused this Agreement to be executed.

APPROVED BY:

Anaheim Union High School District  
Provider District

By: \_\_\_\_\_  
Authorized Agent Signature

Jaron Fried, Asst. Superintendent-Education  
Name/Title

\_\_\_\_\_  
Date

Date Approved by Provider  
Sender  
District Board: \_\_\_\_\_

Capistrano Unified School District  
Sender District

By: \_\_\_\_\_  
Authorized Agent Signature

Greg Merwin, Associate Superintendent  
Name/Title

9-19-2019  
Date

Date Approved by  
District Board: 9-18-2019

cc: SELPA



Memorandum of Understanding Between  
Anaheim Union High School District  
And  
Los Alamitos Unified School District  
2019-2020

It is hereby agreed by and between the Anaheim Union High School District (hereinafter referred to as the "Provider District") and the Los Alamitos Unified School District (hereafter referred to as the "Sending District,") and collectively referred to herein as the "Parties," mutually agree as follows:

1. Basis of Agreement

Pursuant to the authority established in Education Code Sections 56195, 56195.1, 56195.3 and 56195.5, Provider District may provide for the education of individual pupils in special education programs who reside in other districts or counties. The Provider District operates the Regional and Specialized Programs to provide special education programs and services to individuals with exceptional needs requiring intensive educational services, including a regional deaf and hard of hearing program.

2. Term of Agreement

This Agreement is effective for the period beginning August 7, 2019, and ending June 30, 2020.

3. Acknowledgment of Special Education Funding Formula

It is acknowledged that, in accordance with Part 30 of the Education Code, Chapter 7.2, Section 56836 et seq., the California State funding formula for special education programs, services and administration generates an entitlement based on the average daily attendance of pupils in the local education agencies that comprise a Special Education Local Plan Area (SELPA).

4. Scope of Program and Referral Process to GASELPA

The Provider District shall conduct special education programs and services for those eligible pupils of the Sending District referred by their Individualized Education Program (IEP) Teams when it is jointly determined by the Sending District and the Provider District that the pupil's educational needs as specified in the pupil's IEP can be appropriately met by the programs and services operated by the Provider District. Prior to offering placement in any Provider District Program, the Sending District shall contact the appropriate Provider District Program Specialist and/or Provider District Director to discuss a possible referral and the appropriateness of the Provider District Program placement. If the referral seems appropriate, the Sending District shall obtain from the parent authorization to release information to the Provider District staff and submit a Provider District referral

packet to the appropriate Provider District Director as well as schedule a visitation with the parent. Provider District referral packets can be obtained by contacting the Provider District Director and/or Program Specialists of the Provider District where the Program is located.

Upon review of the referral packet and site visit by parent, the Provider District Program Specialist and/or representative will coordinate an IEP team meeting for purposes of discussing possible placement in a Provider District Program. Provider District shall maintain and provide special education programs for Sending District pupils during the 2019-2020 school year. Class size ranges and student-adult ratios shall be maintained in a manner which allows Provider District to meet the programmatic, health and safety needs of the pupils.

#### 5. Responsibility of School District of Residence

The Sending District and Provider District acknowledge that the Sending District, as the pupil's district of residence, maintains primary responsibility as the local education agency (LEA) to ensure the pupil receives a free appropriate public education. In the event a pupil participating in a Provider District Program moves out of the Sending District, the Sending District shall immediately provide the Provider District written notice of the pupil's change in residence, including the new school district of residence, if known. Similarly, the Provider District shall immediately notify Sending District in the event a parent reports a change in residence, including the new school district of residence, if known.

#### 6. Annual and Triennial Reviews

The Provider District shall be notified of annual reviews scheduled for its pupils participating in a Provider District Program and may provide a representative who will participate in the development of the annual IEP. For initial placement, triennial review, recommendation for home instruction, or a change in eligibility or services specified on the current IEP, a Sending District representative who is authorized to approve or disapprove the allocation of specified Sending District resources necessary for the implementation of the pupil's IEP shall attend the IEP team meeting. For all other pupils enrolled in a Provider District Program, the Sending District agrees to provide a general education teacher at IEP team meetings unless otherwise waived in writing by pupil's parent in accordance with the IDEA and State law. Subject to approval by the pupil's parents, the general education teacher and/or other IEP team participants may use alternative means of meeting participation, such as video conferences and conference calls.

Progress reports relating to goals and objectives in a pupil's IEP shall be sent by the Provider District to parents per the pupil's IEP schedule for progress reporting and to the Director of Special Education of the Sending District upon request. When requested by Sending District or parent, an updated report shall be provided if there is no current progress report whenever a pupil is scheduled for an IEP review or when pupil's enrollment in Provider District Program is terminated.

#### 7. Assessments/Independent Educational Evaluations

In the event a request is made for an Independent Educational Evaluation (IEE), Provider District and/or District Provider school site shall immediately forward such request to the Sending District, in collaboration with the Provider District, shall determine how to respond to the request for an IEE. If the Sending District receives a request for assessment or IEE for a

student referred to or enrolled in a Provider District Program, the Sending District shall immediately notify Provider District of the request and collaborate with Provider District as to how to respond. Provider and/or Sending District may also schedule an IEP team meeting to further discuss the requested IEE or assessment.

The Sending District is responsible for all matters related to the IEE including but not limited to the ultimate decision whether or not to grant the IEE, whether or not to file for a Due Process Hearing or other legal proceeding, and all costs related obtaining and conducting the IEE. The Provider District and Provider District school site are not responsible for any costs or legal proceeding such as a Due Process hearing and/or Attorney Fees related to the IEE.

## 8. Pupil Count

A count shall be taken of the number of pupils enrolled in GASELPA's Special Schools Program as of the first day of each calendar month, August through June. A pupil shall be counted as "enrolled" in a Provider District Program on the first day of attendance in the program or fourteen (14) days after the IEP team has met and an approved IEP has been executed for the pupil's educational placement in a Provider District Program, whichever occurs sooner. Pupils continuing in a Provider District Program from the previous school year shall be counted as "enrolled" on the first school day in September unless written notification of withdrawal is received from either the parent or Sending District. If a continuing pupil has not attended school by the eleventh (11th) day of the first school month, Provider District shall notify the Sending District and a determination shall be made regarding continuing enrollment. In the event either Provider District or Sending District are informed that a pupil has been withdrawn by the parent from a Provider District Program, each agency shall immediately notify the other of such withdrawal. Any pupil withdrawn by the parent from a Provider District Program is no longer counted as "enrolled" or considered a continuing pupil for the following school year.

## 9. Definitions

a. "Provider District Programs" are the special education classes and support services operated by Provider District for severely disabled and medically fragile pupils, pupils with low incidence disabilities, pupils with autism spectrum disorders, pupils with emotional disturbances and other eligible pupils.

b. "Special Education Program Income" shall be defined as the sum of all State and Federal funds generated by or on behalf of pupils transferred to regional programs operated by Provider District Programs under this Agreement.

c. "Special Education Program Expenditures" shall include Direct Costs, Direct Support Costs and Indirect Cost of Provider District Programs.

d. "Average Cost Per Pupil" shall refer to the Special Education Program Expenditures attributable to the program less Special Education Program Income divided by the average number of pupils enrolled during the year.

e. "Average Number of Pupils" shall refer to the total of the number of pupils counted on the first school day of each calendar month divided by the number of calendar months in the period specified.

## 10. Funding

In consideration of the enrollment of pupils in special education programs conducted by Provider District, the Sending District and/or Sending District SELPA transferring pupils to the regional programs operated by Provider District agree to pay the Provider District the costs of services based on the schedule attached hereto as Exhibit A.

a. Special Circumstance Assistant (SCA). The Sending District, as specified in its SELPA's Local Plan, shall be responsible for the full cost of additional personnel required for the benefit of and specified in the IEP for individual pupils who are residents of the Sending District.

#### 11. Home Instruction

When a pupil is absent from school for more than ten (10) consecutive school days as a result of a medical condition and is expected to have an extended health related absence, the pupil's IEP team shall review the IEP and determine appropriate educational services. A Sending District representative who is authorized by the Sending District's Director of Special Education to approve or disapprove the allocation of specified Sending District resources necessary for the implementation of the pupil's IEP shall participate in the IEP team meeting when considering a placement for home or hospital instruction. When recommending placement for home or hospital instruction, the IEP team shall consider documentation from the pupil's treating physician indicating the pupil's condition, verifying that the condition prevents the pupil from attending school and providing a projected date for the pupil's return to school. Any in-home instruction, including other related services, shall be provided by the Sending District or as otherwise agreed to by Provider District and the Sending District. In the event the pupil is hospitalized in a facility located outside of the Sending District, it is the Sending District's responsibility to inform the parent that instruction will be provided in accordance with Education Code section 48207 and 48208. In either circumstance, it may be necessary to exit the pupil from Provider District Program in order for the Sending District to provide the necessary in-home instruction or for the pupil to receive hospital instruction. In the event the Provider District and the Sending District agree that the Provider District will provide in-home or hospital instruction to the pupil, the Provider District shall separately bill the Sending District for such services.

#### 12. Transportation

Sending Districts transporting pupils to a Provider District Program shall ensure that buses arrive at the school site with sufficient time to unload students prior to the beginning of the instructional day and to load them at the end of the instructional day. Delays requiring either overtime supervision or causing portions of the instructional program to be missed and subsequently made up may result in charges to the Sending District for additional costs incurred by the Provider District related to such delays.

#### 13. Due Process and Complaints

Provider District and Sending District agree to collaborate and fully cooperate in any due process proceeding involving a pupil currently attending or formerly enrolled in a Provider District

Program, including resolution sessions, mediations and hearings, as well as coordinating witness availability and producing documents regarding the pupil.

In the event Provider District is named as the sole LEA in a due process complaint, Provider District and Sending District agree that Sending District, as the pupil's school district of residence, is a necessary party to the due process proceedings.

a. Provider District and Sending District shall also fully participate in the investigation and provision of documentation related to any complaint filed with the State of California, the Office for Civil Rights, or any other State and/or federal governmental body or agency.

14. Quarterly Billing

The Provider District shall bill the Sending District quarterly invoices based on the estimated costs on Exhibit A.

15. Final Accounting

The final invoice will include the appropriate documentation supporting the Provider District expenditures and revenues for the Provider District Program. Final invoice will be sent to the Sending District by October 15<sup>th</sup> of the following fiscal year.

16. Projected Enrollment/Facilities and Staffing Needs

In order to assist the Provider District in planning for both facilities and staffing needs for its programs, each Sending District shall submit to, in writing, on or before February 15 of each year, the projected number of pupils expected to be transferred to the Provider District programs for special education and support services in the following school year. Absent a projection, the number of Sending District pupils reported in the current year December 1 Federal Pupil Count shall be used for facilities, staffing and budget planning by the Provider District for the following school year.

17. Notices

All notices to be given pursuant to this Agreement, by either party to the other, shall be in writing and (a) delivered in person; (b) deposited in the United States Mail duly certified or registered, return receipt requested with postage prepaid; or (c) sent by Federal Express or other similar overnight delivery service. Notice is deemed to have been duly given and received upon (a) personal delivery; (b) as of the third business day after deposit in the United States Mail; or (c) the immediately succeeding business day after deposit with an overnight delivery service. Notices hereunder shall be provided to the following addresses, and such addresses may be changed by providing written notice in accordance with this Section:

**Provider District:**

School District: Anaheim Union High School District  
Address: 501 N. Crescent Way  
City: Anaheim, CA 92801

Attn: Celeste Krueger  
Title: Director, Special Youth Services  
Telephone: 714-999-3528  
Fax: 714-999-0622

**Sending District**

School District: Los Alamitos Unified School District  
Address: 10293 Bloomfield St.  
City: Los Alamitos, CA 90720  
Attn: Grace Delk, M.S.  
Title: Director, Special Education  
Telephone: (562) 799-4700 ext. 80420  
Fax: (562) 799-4738

18. No Waiver

The failure of the Provider District in any one or more instances to insist upon strict performance of any of the terms of this Agreement or to exercise any option herein conferred shall not be construed as a waiver or relinquishment to any extent of the right to assert or rely upon such terms or option on any future occasion.

19. Hold Harmless

To the extent permitted by law, and except for the acts or omissions of employees, agents and officers of the Sending District, Provider District agrees to hold harmless, indemnify and defend the Sending District and its governing board, officers, agents and employees from all claims, demands, liabilities, losses, damages, or expenses of any nature whatsoever arising from or connected with the Provider District's performance of services during the term of this Agreement. To the extent permitted by law, and except for the acts or omissions of employees, agents and officers of the Provider District, the Sending District agrees to hold harmless, indemnify and defend Provider District and its governing board, officers, agents and employees from all claims, demands, liabilities, losses, damages, or expenses of any nature whatsoever arising from or connected with the Provider District's performance of services during the term of this Agreement.

20. Complete Agreement

This Agreement is the complete Agreement of the Parties. Any amendments hereto shall be in writing and shall be dated and executed by both Parties.

21. Applicable Law

This Agreement is governed by California state and federal law, and shall be interpreted as if jointly drafted by the Parties to this Agreement.

22. Counterparts

This Agreement may be signed in counterparts. A copy or original of this document with all signature pages appended together shall be deemed a fully executed Agreement. Facsimile signatures shall be deemed as binding as original signatures.

IN WITNESS WHEREOF, the Parties hereto have caused this Agreement to be executed.

APPROVED BY:

Anaheim Union High School District  
Provider District

Los Alamitos Unified School District  
Sender District

By: \_\_\_\_\_  
Authorized Agent Signature

By:   
Authorized Agent Signature

Jaron Fried, Assistant Superintendent  
Name/Title

Andrew Pulver, Superintendent  
Name/Title

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

Date Approved by Provider  
Sender  
District Board: \_\_\_\_\_

Date Approved by  
District Board: 9/10/19

cc: SELPA

Memorandum of Understanding Between  
 Anaheim Union High School District  
 And  
 Fullerton Joint Union High School District  
 2019-2020

It is hereby agreed by and between the Anaheim Union High School District (hereinafter referred to as the "Provider District") and the Fullerton Joint Union High School District (hereafter referred to as the "Sending District,") and collectively referred to herein as the "Parties," mutually agree as follows:

1. Basis of Agreement

Pursuant to the authority established in Education Code Sections 56195, 56195.1, 56195.3 and 56195.5, Provider District may provide for the education of individual pupils in special education programs who reside in other districts or counties. The Provider District operates the Regional and Specialized Programs to provide special education programs and services to individuals with exceptional needs requiring intensive educational services, including a regional deaf and hard of hearing program.

2. Term of Agreement

This Agreement is effective for the period beginning August 7, 2019, and ending June 30, 2020.

3. Acknowledgment of Special Education Funding Formula

It is acknowledged that, in accordance with Part 30 of the Education Code, Chapter 7.2, Section 56836 et seq., the California State funding formula for special education programs, services and administration generates an entitlement based on the average daily attendance of pupils in the local education agencies that comprise a Special Education Local Plan Area (SELPA).

4. Scope of Program and Referral Process to GASELPA

The Provider District shall conduct special education programs and services for those eligible pupils of the Sending District referred by their Individualized Education Program (IEP) Teams when it is jointly determined by the Sending District and the Provider District that the pupil's educational needs as specified in the pupil's IEP can be appropriately met by the programs and services operated by the Provider District. Prior to offering placement in any Provider District Program, the Sending District shall contact the appropriate Provider District Program Specialist and/or Provider District Director to discuss a possible referral and the appropriateness of the Provider District Program placement. If the referral seems appropriate, the Sending District shall obtain from the parent authorization to release information to the Provider District staff and submit a Provider District referral



packet to the appropriate Provider District Director as well as schedule a visitation with the parent. Provider District referral packets can be obtained by contacting the Provider District Director and/or Program Specialists of the Provider District where the Program is located.

Upon review of the referral packet and site visit by parent, the Provider District Program Specialist and/or representative will coordinate an IEP team meeting for purposes of discussing possible placement in a Provider District Program. Provider District shall maintain and provide special education programs for Sending District pupils during the 2019-2020 school year. Class size ranges and student-adult ratios shall be maintained in a manner which allows Provider District to meet the programmatic, health and safety needs of the pupils.

#### 5. Responsibility of School District of Residence

The Sending District and Provider District acknowledge that the Sending District, as the pupil's district of residence, maintains primary responsibility as the local education agency (LEA) to ensure the pupil receives a free appropriate public education. In the event a pupil participating in a Provider District Program moves out of the Sending District, the Sending District shall immediately provide the Provider District written notice of the pupil's change in residence, including the new school district of residence, if known. Similarly, the Provider District shall immediately notify Sending District in the event a parent reports a change in residence, including the new school district of residence, if known.

#### 6. Annual and Triennial Reviews

The Provider District shall be notified of annual reviews scheduled for its pupils participating in a Provider District Program and may provide a representative who will participate in the development of the annual IEP. For initial placement, triennial review, recommendation for home instruction, or a change in eligibility or services specified on the current IEP, a Sending District representative who is authorized to approve or disapprove the allocation of specified Sending District resources necessary for the implementation of the pupil's IEP shall attend the IEP team meeting. For all other pupils enrolled in a Provider District Program, the Sending District agrees to provide a general education teacher at IEP team meetings unless otherwise waived in writing by pupil's parent in accordance with the IDEA and State law. Subject to approval by the pupil's parents, the general education teacher and/or other IEP team participants may use alternative means of meeting participation, such as video conferences and conference calls.

Progress reports relating to goals and objectives in a pupil's IEP shall be sent by the Provider District to parents per the pupil's IEP schedule for progress reporting and to the Director of Special Education of the Sending District upon request. When requested by Sending District or parent, an updated report shall be provided if there is no current progress report whenever a pupil is scheduled for an IEP review or when pupil's enrollment in Provider District Program is terminated.

#### 7. Assessments/Independent Educational Evaluations

In the event a request is made for an Independent Educational Evaluation (IEE), Provider District and/or District Provider school site shall immediately forward such request to the Sending District, in collaboration with the Provider District, shall determine how to respond to the request for an IEE. If the Sending District receives a request for assessment or IEE for a

student referred to or enrolled in a Provider District Program, the Sending District shall immediately notify Provider District of the request and collaborate with Provider District as to how to respond. Provider and/or Sending District may also schedule an IEP team meeting to further discuss the requested IEE or assessment.

The Sending District is responsible for all matters related to the IEE including but not limited to the ultimate decision whether or not to grant the IEE, whether or not to file for a Due Process Hearing or other legal proceeding, and all costs related obtaining and conducting the IEE. The Provider District and Provider District school site are not responsible for any costs or legal proceeding such as a Due Process hearing and/or Attorney Fees related to the IEE.

## 8. Pupil Count

A count shall be taken of the number of pupils enrolled in GASELPA's Special Schools Program as of the first day of each calendar month, August through June. A pupil shall be counted as "enrolled" in a Provider District Program on the first day of attendance in the program or fourteen (14) days after the IEP team has met and an approved IEP has been executed for the pupil's educational placement in a Provider District Program, whichever occurs sooner. Pupils continuing in a Provider District Program from the previous school year shall be counted as "enrolled" on the first school day in September unless written notification of withdrawal is received from either the parent or Sending District. If a continuing pupil has not attended school by the eleventh (11th) day of the first school month, Provider District shall notify the Sending District and a determination shall be made regarding continuing enrollment. In the event either Provider District or Sending District are informed that a pupil has been withdrawn by the parent from a Provider District Program, each agency shall immediately notify the other of such withdrawal. Any pupil withdrawn by the parent from a Provider District Program is no longer counted as "enrolled" or considered a continuing pupil for the following school year.

## 9. Definitions

a. "Provider District Programs" are the special education classes and support services operated by Provider District for severely disabled and medically fragile pupils, pupils with low incidence disabilities, pupils with autism spectrum disorders, pupils with emotional disturbances and other eligible pupils.

b. "Special Education Program Income" shall be defined as the sum of all State and Federal funds generated by or on behalf of pupils transferred to regional programs operated by Provider District Programs under this Agreement.

c. "Special Education Program Expenditures" shall include Direct Costs, Direct Support Costs and Indirect Cost of Provider District Programs.

d. "Average Cost Per Pupil" shall refer to the Special Education Program Expenditures attributable to the program less Special Education Program Income divided by the average number of pupils enrolled during the year.

e. "Average Number of Pupils" shall refer to the total of the number of pupils counted on the first school day of each calendar month divided by the number of calendar months in the period specified.

## 10. Funding

In consideration of the enrollment of pupils in special education programs conducted by Provider District, the Sending District and/or Sending District SELPA transferring pupils to the regional programs operated by Provider District agree to pay the Provider District the costs of services based on the schedule attached hereto as Exhibit A.

a. Special Circumstance Assistant (SCA). The Sending District, as specified in its SELPA's Local Plan, shall be responsible for the full cost of additional personnel required for the benefit of and specified in the IEP for individual pupils who are residents of the Sending District.

#### 11. Home Instruction

When a pupil is absent from school for more than ten (10) consecutive school days as a result of a medical condition and is expected to have an extended health related absence, the pupil's IEP team shall review the IEP and determine appropriate educational services. A Sending District representative who is authorized by the Sending District's Director of Special Education to approve or disapprove the allocation of specified Sending District resources necessary for the implementation of the pupil's IEP shall participate in the IEP team meeting when considering a placement for home or hospital instruction. When recommending placement for home or hospital instruction, the IEP team shall consider documentation from the pupil's treating physician indicating the pupil's condition, verifying that the condition prevents the pupil from attending school and providing a projected date for the pupil's return to school. Any in-home instruction, including other related services, shall be provided by the Sending District or as otherwise agreed to by Provider District and the Sending District. In the event the pupil is hospitalized in a facility located outside of the Sending District, it is the Sending District's responsibility to inform the parent that instruction will be provided in accordance with Education Code section 48207 and 48208. In either circumstance, it may be necessary to exit the pupil from Provider District Program in order for the Sending District to provide the necessary in-home instruction or for the pupil to receive hospital instruction. In the event the Provider District and the Sending District agree that the Provider District will provide in-home or hospital instruction to the pupil, the Provider District shall separately bill the Sending District for such services.

#### 12. Transportation

Sending Districts transporting pupils to a Provider District Program shall ensure that buses arrive at the school site with sufficient time to unload students prior to the beginning of the instructional day and to load them at the end of the instructional day. Delays requiring either overtime supervision or causing portions of the instructional program to be missed and subsequently made up may result in charges to the Sending District for additional costs incurred by the Provider District related to such delays.

#### 13. Due Process and Complaints

Provider District and Sending District agree to collaborate and fully cooperate in any due process proceeding involving a pupil currently attending or formerly enrolled in a Provider District

Program, including resolution sessions, mediations and hearings, as well as coordinating witness availability and producing documents regarding the pupil.

In the event Provider District is named as the sole LEA in a due process complaint, Provider District and Sending District agree that Sending District, as the pupil's school district of residence, is a necessary party to the due process proceedings.

a. Provider District and Sending District shall also fully participate in the investigation and provision of documentation related to any complaint filed with the State of California, the Office for Civil Rights, or any other State and/or federal governmental body or agency.

14. Quarterly Billing

The Provider District shall bill the Sending District quarterly invoices based on the estimated costs on Exhibit A.

15. Final Accounting

The final invoice will include the appropriate documentation supporting the Provider District expenditures and revenues for the Provider District Program. Final invoice will be sent to the Sending District by October 15<sup>th</sup> of the following fiscal year.

16. Projected Enrollment/Facilities and Staffing Needs

In order to assist the Provider District in planning for both facilities and staffing needs for its programs, each Sending District shall submit to, in writing, on or before February 15 of each year, the projected number of pupils expected to be transferred to the Provider District programs for special education and support services in the following school year. Absent a projection, the number of Sending District pupils reported in the current year December 1 Federal Pupil Count shall be used for facilities, staffing and budget planning by the Provider District for the following school year.

17. Notices

All notices to be given pursuant to this Agreement, by either party to the other, shall be in writing and (a) delivered in person; (b) deposited in the United States Mail duly certified or registered, return receipt requested with postage prepaid; or (c) sent by Federal Express or other similar overnight delivery service. Notice is deemed to have been duly given and received upon (a) personal delivery; (b) as of the third business day after deposit in the United States Mail; or (c) the immediately succeeding business day after deposit with an overnight delivery service. Notices hereunder shall be provided to the following addresses, and such addresses may be changed by providing written notice in accordance with this Section:

**Provider District:**

School District: Anaheim Union High School District  
Address: 501 N. Crescent Way  
City: Anaheim, CA 92801

Attn: Celeste Krueger  
Title: Director, Special Youth Services  
Telephone: 714-999-3528  
Fax: 714-999-0622

**Sending District**

School District: Fullerton Joint Union High School District  
Address: 1051 W. Bastanchury Rd.  
City: Fullerton, CA 92833  
Attn: Marta Toth  
Title: Data Systems Technician  
Telephone: 714-870-2875  
Fax: 714-870-2979

18. No Waiver

The failure of the Provider District in any one or more instances to insist upon strict performance of any of the terms of this Agreement or to exercise any option herein conferred shall not be construed as a waiver or relinquishment to any extent of the right to assert or rely upon such terms or option on any future occasion.

19. Hold Harmless

To the extent permitted by law, and except for the acts or omissions of employees, agents and officers of the Sending District, Provider District agrees to hold harmless, indemnify and defend the Sending District and its governing board, officers, agents and employees from all claims, demands, liabilities, losses, damages, or expenses of any nature whatsoever arising from or connected with the Provider District's performance of services during the term of this Agreement. To the extent permitted by law, and except for the acts or omissions of employees, agents and officers of the Provider District, the Sending District agrees to hold harmless, indemnify and defend Provider District and its governing board, officers, agents and employees from all claims, demands, liabilities, losses, damages, or expenses of any nature whatsoever arising from or connected with the Provider District's performance of services during the term of this Agreement.

20. Complete Agreement

This Agreement is the complete Agreement of the Parties. Any amendments hereto shall be in writing and shall be dated and executed by both Parties.

21. Applicable Law

This Agreement is governed by California state and federal law, and shall be interpreted as if jointly drafted by the Parties to this Agreement.

22. Counterparts

This Agreement may be signed in counterparts. A copy or original of this document with all signature pages appended together shall be deemed a fully executed Agreement. Facsimile signatures shall be deemed as binding as original signatures.

IN WITNESS WHEREOF, the Parties hereto have caused this Agreement to be executed.

APPROVED BY:

Anaheim Union High School District  
Provider District

Fullerton Joint Union High School District  
Sender District

By: \_\_\_\_\_  
Authorized Agent Signature

By:   
Authorized Agent Signature

Jaron Fried, Asst. Superintendent-Education  
Name/Title

Asst. Superintendent  
Name/Title Business Services

\_\_\_\_\_  
Date

8/27/19  
Date

Date Approved by Provider  
District Board: \_\_\_\_\_

Date Approved by Sender  
District Board: 9/3/19

cc: SELPA

ANAHEIM UNION HIGH SCHOOL DISTRICT  
SPECIAL YOUTH SERVICES  
501 CRESCENT WAY P.O. BOX 3520  
ANAHEIM, CA 92803

EXHIBIT T T

TRANSPORTATION AGREEMENT

This is to certify that guardians of student (199) ("Guardians") agree to the following method of transportation during the regular school year 2019-2020:

Guardian's will provide student (199) transportation from their residence at [REDACTED] to and from Switzer Learning Center located at 2201 Amapola Court, Torrance, CA 90501 and will be reimbursed at the rate of 0.58¢ per mile for a total of 106 miles round trip daily for up to days during 2019-2020 school year not to exceed 180 days beginning August 26, 2019 through June 18, 2020. The maximum amount approved is as follows:

$$.58 \text{ cents per mile} \times 106 \text{ mile round trip} = \$61.48 \times 180 \text{ days} = \$11,066.40$$

Invoicing to the District is required monthly, listing date of transporting student to and from Switzer Learning Center and verified by attendance records.

During the entire term of this agreement, and any extension or modification thereof, Parents shall keep in effect a policy or policies of liability insurance, including coverage on owned and non-owned automobiles, of at least \$100,000.00 for each person, and \$300,000.00 for each accident or occurrence for all damages arising out of deaths, bodily injury, sickness or diseases from any one accident of occurrence, and \$25,000.00 for all damages arising out of injury to or destruction of property for each accident or occurrence. Guardians agree to provide a copy of their insurance policy to the District prior to transporting student. Guardians agree to indemnify and hold district harmless for any act of family in providing said transportation.

The following person/s are authorized to transport student (199) from their residence to and from Switzer Learning Center and back home: Guardians

Parent Signature: Signature in Original Date: \_\_\_\_\_

Parent Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Celeste Krueger, Director: \_\_\_\_\_ Date: \_\_\_\_\_  
Special Youth Services

Board Approved: 10/10/2019  
Date

**SCHEDULE A**

**STUDENT IN NONPUBLIC SCHOOL UNDER EC 56030  
Regular School Year 2019-2020**

<b>STUDENT</b>	<b>DOB</b>	<b>GRADE</b>	<b>BOARD APPROVAL DATE</b>	<b>NONPUBLIC SCHOOL</b>	<b>TOTAL CONTRACT COST*</b>
1920 – 226	8/23/2002	12	11/05/2019	Speech and Language Development Center	\$100,000.00
1920 – 228	8/20/2004	9	11/05/2019	Rossier Park	\$100,000.00





**Instructional Materials Submitted for Display**  
**Tuesday, November 5, 2019**  
 November 6, 2019-December 12, 2019

Curriculum	Basic/ Suppl.	Course Name (Number)	Grade	Title	Publisher
Dual Enrollment	Basic	Introduction to Architecture (#TBD)	10-12	<i>Architect? A Candid Guide to the Profession</i>	The MIT Press
Dual Enrollment	Basic	Introduction to Spanish-Language Reporting (#TBD)	10-12	<i>The Associated Press Stylebook</i>	The Associated Press
Dual Enrollment	Basic	Introduction to Automotive Technology (#3000)	10-12	<i>Auto Upkeep</i>	Rolling Hills Publishing
Dual Enrollment	Basic	Critical Analysis and Literature (#1552)	10-12	<i>Critical Thinking, Reading, and Writing: A Brief Guide to Argument</i>	Bedford/St Martin's
Dual Enrollment	Basic	Introduction to Business (#TBD)	10-12	<i>Foundations of Business</i>	Cengage
Dual Enrollment	Basic	Mandarin 2 (#2058)	10-12	<i>New Practical Chinese Reader 2</i>	Beijing Language and Culture University Press
Dual Enrollment	Basic	Contemporary Personal Health (#TBD)	10-12	<i>Connect Core Concepts in Health</i>	McGraw Hill- Education
English	Suppl.	English 8 (#1350)	8	<i>A Long Walk to Water</i>	Houghton Mifflin Harcourt
English	Suppl.	English 7 (#1330)	7	<i>Crash</i>	Laurel Leaf

Curriculum	Basic/ Suppl.	Course Name (Number)	Grade	Title	Publisher
English	Suppl.	English 7 (#1330) English 8 (#1350)	7-8	<i>Dove and Sword</i>	Scholastic Inc.
English	Suppl.	English 7 (#1330) English 8 (#1350)	7-8	<i>The Graveyard Book</i>	Harper Collins
English	Suppl.	English 7 (#1330) English 8 (#1350)	7-8	<i>Interstellar Pig</i>	Puffin
English	Suppl.	English 7 (#1330) English 8 (#1350)	7-8	<i>Maniac Magee</i>	Scholastic Inc.
SDC English	Suppl.	English 7(#TBD)	7	<i>Treasure Island</i>	Don Johnston Incorporated
SDC English	Suppl.	English 7(#TBD)	7	<i>The Red Badge of Courage</i>	Don Johnston Incorporated
VAPA (Music)	Basic	Music (#TBD)	9-12	<i>How to Listen to Great Music: A Guide to its History, Culture and Heart</i>	Plume
World Languages	Basic	Arabic	7-12	<i>Al-Asas for Teaching Arabic to Non-Native Speakers: Part 1, Beginner Level</i>	Noorart Inc.
World Languages	Basic	Arabic	7-12	<i>Al-Asas for Teaching Arabic to Non-Native Speakers: Part 2, Advanced Beginner Level</i>	Noorart Inc.
World Languages	Basic	Arabic	7-12	<i>Al-Asas for Teaching Arabic to Non-Native Speakers: Part 3, Intermediate Level</i>	Noorart Inc.

## Instructional Materials Submitted for Adoption

**Tuesday, November 5, 2019**

October 11, 2019-November 5, 2019

Curriculum	Basic/ Suppl.	Course Name (Number)	Grade	Title	Publisher
English	Suppl.	English 1 (#1505)	9-12	<i>Fresh Ink</i>	Random House Children's Books
English	Suppl.	English 1 (#1505)	9-12	<i>Hitler's Furies: German Women in the Nazi Killing Fields</i>	Houghton Mifflin Harcourt

Field Trip Report

Board of Trustees

November 5, 2019

1. Anaheim High School: Forestry Club (7 students-1 male, 6 female)  
 Adviser/Lead Chaperone: Angela Metcalf (female)  
 Chaperone: Robert Nguyen (male)  
  
 To: Green Valley Lake Christian Camp, CA  
 Dates: November 6, 2019 to November 9, 2019  
 Purpose: Forestry Challenge Competition  
 Expenses: ASB/Club Fundraisers-registration, transportation, meals, accommodations  
 Site Funds-substitutes  
  
 Number of school days missed for this trip: 3  
 Number of school days missed previously: 0  
 Total number of days missed by this group: 3
  
2. Kennedy High School: Entrepreneurship/CTE/Capstone (16 students-8 male, 8 female)  
 Adviser/Lead Chaperone: Michael Beau Gasinski (male)  
 Chaperone: Cathy Fong (female)  
  
 To: Rabobank Convention Center, Bakersfield, CA  
 Dates: January 15, 2020 to January 16, 2020  
 Purpose: Entrepreneurship Trade Fair  
 Expenses: Outside Source-registration, meals, transportation, accommodations,  
 substitutes  
  
 Number of school days missed for this trip: 2  
 Number of school days missed previously: 0  
 Total number of days missed by this group: 2
  
3. Loara High School: AP Euro/World History (35 students-11 male, 24 female)  
 Adviser/Lead Chaperone: Amanda TenEyck (female)  
 Chaperones: Carissa Sanchez (female), Sara Anderson (female), Ethan Gragnano (male)  
 and Scott Domingues (male)  
  
 To: Europe (London, Normandy, Paris, Bastogne, Cologne, Berlin, Munich)  
 Dates: June 2, 2020 to June 15, 2020  
 Purpose: Educational Travel  
 Expenses: Parent/Student-registration, meals, transportation, accommodations  
  
 Number of school days missed for this trip: 0  
 Number of school days missed previously: 0  
 Total number of days missed by this group: 0

Field Trip Report

Board of Trustees

November 5, 2019

- 4. Western High School: History Club (14 students-6 male, 8 female)  
Adviser/Lead Chaperone: Monique Flores (female)  
Chaperones: Diane Ngo (female), Wendy Criner (female), Lisa Munesato (female),  
Lauren Herrick (Female), Samuel Jaramillo (male), and Ken Choi (male)

To: Italy, Europe  
Dates: May 26, 2020 to June 5, 2020  
Purpose: Explore sights, culture and history  
Expenses: Parent/Student-registration, meals, transportation, accommodations

Number of school days missed for this trip: 0  
Number of school days missed previously: 0  
Total number of days missed by this group: 0

ADDENDUM NO. 1  
CLINICAL EDUCATION AGREEMENT

This Addendum entered into this 23rd day of September, 2019, by and between LOMA LINDA UNIVERSITY, a California non-profit corporation, hereinafter referred to as "University" and ANAHEIM UNION HIGH SCHOOL DISTRICT, hereinafter referred to as "Facility".

WITNESSETH:

WHEREAS, the parties hereto entered into an original Clinical Education Agreement, dated effective, October 10, 2014, to which Agreement reference is hereby made for all the terms and conditions therein contained, and

WHEREAS, the parties hereto wish by this Addendum to add to and/or clarify said Agreement, as herein specified,

NOW THEREFORE, it is mutually agreed as follows:

- 1. The parties agree to extend the term of the Original Agreement from October 10, 2019 to October 09, 2024.

IN WITNESS WHEREOF, the parties hereto have executed this Addendum on the day and year first above written.

UNIVERSITY  
LOMA LINDA UNIVERSITY

HOSPITAL  
ANAHEIM UNION HIGH SCHOOL  
DISTRICT

By: \_\_\_\_\_  
Name: Richard H. Hart, MD, DrPH  
Title: President

By: \_\_\_\_\_  
Name: Brad Jackson  
Title: Assistant Superintendent, HR

Date: \_\_\_\_\_

Date: \_\_\_\_\_

By: \_\_\_\_\_  
Name: Craig R. Jackson, JD, MSW  
Title: Dean, School of Allied Health Professions

Date: \_\_\_\_\_

**Memorandum of Understanding 2019-2020**

*between*

**The Association of California School Administrators (ACSA) -  
Foundation for Educational Administration (FEA)  
and ANAHEIM UNION HIGH SCHOOL DISTRICT**

**RE: ANAHEIM UNION HIGH SCHOOL DISTRICT in the Network of ACSA Local Programs**

**Network of ACSA Local Programs**

The **Network of ACSA Local Programs** is created and administered through a partnership of the Association of California School Administrators (ACSA)/ Foundation for Educational Administration (FEA) and Local Education Agencies. This includes ACSA-FEA *Affiliated Local Programs* providing ACSA's approved Commission on Teacher Credentialing Clear Administrative Credential Program and services. Operated through regional Local Educational Agencies.

**Purpose**

The purpose of this Memorandum of Understanding is to clarify the collaboration between ACSA-FEA and ANAHEIM UNION HIGH SCHOOL DISTRICT regarding the services and responsibilities of ACSA and the ANAHEIM UNION HIGH SCHOOL DISTRICT in the Network of ACSA Local Programs pertaining to:

- ◆ Professional development of leadership coaches in ACSA Leadership Coaching skills, strategies, and resources through ACSA and Lead Learner Associates;
- ◆ Professional development of leadership coaches in building confidential, trust-based relationships with credential candidates, goal setting and action plan development, in the use of CACP Assessments, Leadership Coach Tools, and Strategies, and other resources;
- ◆ Ongoing professional development of new and experienced leadership coaches deepening and broadening coaching capacity, providing coaching practice and feedback, providing opportunities for professional collegial networking, and current policy, research, and trends impacting school leadership;
- ◆ Certification of demonstrated competence by leadership coaches in the application of ACSA Leadership Coaching, skills, strategies and tools; and
- ◆ Support and networking of Affiliated Local Program Coordinators;
- ◆ Localized implementation of ACSA's Clear Administrative Credential Program.

While ACSA-FEA has their own Clear Administrative Services Credential (ASC) program, their partnership has a broader interest in supporting the induction and development of school leaders through leadership coaching that is provided by well-trained coaches in independent Affiliate Clear Administrative Services Credential programs.

ACSA-FEA has the responsibility for alignment of procedures and adherence to credential program requirements of the Commission on Teacher Credentialing for the Affiliated Local Programs; it is



the responsibility of the Affiliated Local Programs to determine charges for coaching services as well as the hiring of coaches.

**Local Program Affiliation includes:**

- ACSA Leadership Coaching (ALC) \*
- Program Orientation Training \*
- California Network of School Leadership Coaches (CNET) \*
- ACSA Leadership Coach Certification \*
- Clear Administrative Credential Local Program affiliation

*\*required for ALL Clear Administrative Credential Program Leadership Coaches*

**Services provided by ACSA-FEA will include:**

- ◆ Two (2) days of professional development in **ACSA Leadership Coaching** strategies, skills, and resources through an ACSA-FEA approved regional location. Services include:
  - 2 qualified presenters
    - Presenter lodging, air/ground transportation, all meals included
    - Presenter provides laptop w/PowerPoint and video clips
  - Materials for each participant
  - Supplemental materials
    - sign in sheets
    - name tents
    - session evaluation
  - Daily continental breakfast for participants
  - Daily lunch for participants
- ◆ One (1) day of professional development, **Program Orientation**, for all **New Coaches** in an ACSA-FEA approved regional Affiliate Local Program. Services include:
  - 1-2 qualified presenters
    - With pre-approval; Presenter's lodging, air/ground transportation, meals
    - Presenter provide laptop w/PowerPoint and video clips
  - Materials for Program Orientation trainings
    - Participant materials for Program Orientation
    - Sign in sheets
    - Name tents
    - Session evaluations
  - Lite morning refreshments and lunch for participants
- ◆ Two (2) days of professional development, **California Network of School Leadership Coaches** for all coaches, new and experienced, in an ACSA-FEA approved regional location in Fall and Winter. Services include:
  - 1-2 qualified presenters
    - Presenter lodging, air/ground transportation, all meals included
    - Presenter provide laptop w/PowerPoint and video clips
  - Materials
    - Participant materials
    - Sign in sheets

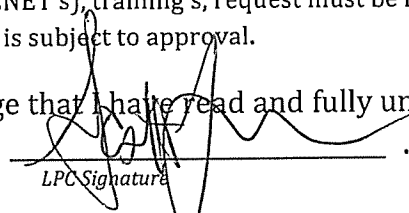
- Name tents
  - Session evaluation
- Daily continental breakfast for participants
- Daily lunch for participants
- ◆ Review of Coach Certification Portfolios by an ACSA team who will:
  - Provide a letter of certification and a certificate to all coaches who meet the certification criteria
  - Provide specific feedback to coaches who did not meet the certification portfolio review criteria with a date for resubmittal and further review
- ◆ Local Program Coordinator with support and professional consultation of other Affiliate coordinators and of Clear Administrative Credential Program (CACP) coordinators through in-person (4 times/year), video-conference collaborations (as scheduled) and Local Program Coordinator Retreat (1 time per year).
- ◆ Development and support for CTC approved Clear Administrator Credential Program (CACP) beginning July 1, 2016.
  - Research and development of Clear Administrative Services Credential (ASC) Program
  - Liaison between CTC and Clear ASC program including annual data collection and reports, Biennial reports, Program Assessment, CTC fees, and timely responses to requests for correspondence, data, and other reports
  - Liaison between Clear ASC program Local Program/Coordinator, coaches, and clear credential candidates
  - Respond to requests/inquiries from organizations and Local Programs in a timely and appropriate manner
  - Provide logistics and support for program implementation including application, enrollment, monitoring, and recommendation for candidate credentials
  - Provide logistics and support for program coaches implementing Clear ASC program components and using program tools
  - Research, develop, and support for candidate professional development
  - Implement and maintain online Learning Management System (LMS) for CACP candidates, coaches and Local Program Coordinators
  - Provide marketing and advertisement
  - Ensure education code law and CTC policy and procedures are adhered

**Responsibilities of the Local Program Affiliate will include:**

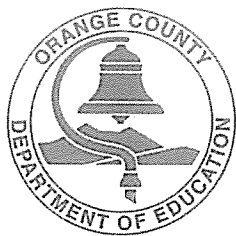
- ◆ Designate site Local Program\_PD coordinator who will:
  - Schedule and secure professional development training room reservation
  - Coordinate room set up including
    - Tables and seating in presentation room (tables seating 4-6 participants)
    - Tables and seating positioned so that all participants can clearly see presenter and screen
  - Ensure screen, sound, projection equipment, and Wi-Fi is provided and in good working order
  - Advise ACSA PD coordinator re: local options for catering services

- Receive training materials, sign-in sheets, name cards sent by ACSA-FEA to support training
- Ensure that training materials sent by ACSA-FEA are available in professional development room one (1) hour prior to each session
- ◆ Designate a local Program Coordinator who will:
  - Respond to ACSA-FEA communications
  - Assume responsibility for communicating any local questions, suggestions, or requests to ACSA-FEA presenters
  - Participate consistently and actively in-person or by video-conference in Affiliated Local Program Coordinator meetings four times each year
  - Attend Local Program Coordinator Retreat (1 time per year)
  - Distribute annual CNET and CACP surveys
  - Require and monitor coach attendance and active participation in all CACP program components and required professional development (ACSA Leadership Coaching and ongoing CNET)
  - Communicate, advise, and monitor candidate progress towards program completion
  - Report to and resolve issues connected with coaches and candidate progress
- ◆ Clear Administrative Credential Program (CACP)
  - Designate individual or designee to manage CACP Local Program
  - Provide information and respond to requests to interested CACP candidates
  - Recruit, match, and hire coaches for CACP candidates
  - Ensure program coaches register and participate in required program training
  - Meet with Local Program coaches a minimum of four times per year
  - Act as Academic Advisor to CACP candidates
  - Respond to requests for information/data to credential program office
  - Participate in program meetings, surveys, and evaluations
  - Liaison between coaches and candidates
  - Liaison between educational partners and credential program office
- ◆ ACSA's Educational Services/Credential Department must be notified if any of the following conditions should occur.
  - Candidate changes schools or administrator position
  - Candidate is no longer employed in an administrator position
  - Leave of Absence: date let - date return
- ◆ ACSA must be notified if a coach will not attend a scheduled training
  - Is the coach to be removed
  - Is the coach, currently not coaching (moved to hold status)
    - Coaches can submit a Location Change form to ACSA for ALL Trainings (ALC, Program Orientation and CNET's), training's, request must be received two weeks in advance of the training date and is subject to approval.

Scott Jensen, Ed.D. acknowledge that I have read and fully understand my responsibilities as the Local Program Coordinator

  
LPC Signature





September 27, 2019

Michael B. Matsuda  
 Superintendent  
 Anaheim Union High School District  
 501 Crescent Way  
 Anaheim, CA 92803

**ORANGE COUNTY  
 DEPARTMENT  
 OF EDUCATION**  
 200 KALMUS DRIVE  
 P.O. BOX 9050  
 COSTA MESA, CA  
 92628-9050  
 (714) 966-4000  
 FAX (714) 432-1916  
 www.ocde.us

**AL MIJARES, Ph.D.**  
 County Superintendent  
 of Schools

Dear Mr. Matsuda:

Per Education Code Section 1240, I am charged with the responsibility to conduct reviews of decile 1-3 schools based on the 2012 Academic Performance Index (API) to ensure compliance with Williams Settlement Legislation requirements.

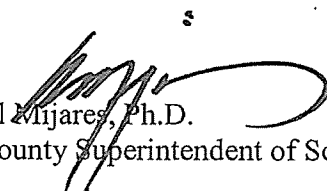
The enclosed report for fiscal year 2018-19 provides aggregate findings for Anaheim Union High School District in the areas of sufficiency of textbooks and instructional materials, maintenance of facilities, accuracy of data reported on School Accountability Report Cards (SARC), and compliance with teacher assignments.

This data has been submitted in previous quarterly reports. As required by Education Code Section 1240, it will also be shared with the Orange County Board of Education and the County of Orange Board of Supervisors.

Please share this annual report at a public meeting with your Board during the month of November as required by the Williams Settlement Legislation.

Your dedicated efforts and those of your school board members, administrative staff, and school site staff demonstrate professional commitment to improving student achievement and well-being. I am proud to acknowledge your district's exemplary service to the students, families, and community members of Orange County.

Sincerely,

  
 Al Mijares, Ph.D.  
 County Superintendent of Schools

AM:ag

Enclosure

c: Carlos Hernandez, Curriculum and Instruction Director

**ORANGE COUNTY  
 BOARD OF EDUCATION**  
 MARI BARKE  
 JOHN W. BEDELL, PH.D.  
 REBECCA "BECKIE" GOMEZ  
 LISA SPARKS, PH.D.  
 KEN L. WILLIAMS, D.O.



BOT 2

Orange County Department of Education  
Educational Services Division

**Williams Settlement Legislation  
Annual Report  
Anaheim Union High School District  
2018-19**

This report summarizes the results of Williams Settlement Legislation reviews of decile 1-3 schools (2012 base API).

**INSTRUCTIONAL MATERIALS**

Schools were reviewed to determine the sufficiency of textbooks and instructional materials.<sup>1</sup>

School	Review Date	Subject	Textbook/Instructional Materials Insufficiencies	Grade	Room	Materials Needed	Correction Date
Baill Jr. High	August 20, 2018		NONE				
Magnolia High	August 20, 2018		NONE				
South Junior High	August 16, 2018		NONE				
Sycamore Junior High	August 17, 2018		NONE				

<sup>1</sup>“Sufficient textbooks and instructional materials” means that each pupil, including English learners, has a standards-aligned textbook or instructional materials, or both, to use in class and to take home in the core subject areas of mathematics, science, history-social science, and English language arts, including the English language development component of an adopted program. Middle and high schools include foreign language and health. High schools include science laboratory equipment.



BOT 3

Orange County Department of Education  
Educational Services Division

**Williams Settlement Legislation  
Annual Report  
Anaheim Union High School District  
2018-19**

**SCHOOL ACCOUNTABILITY REPORT CARD (SARC)**

The SARCs published in 2018-19 were reviewed to determine the accuracy of information reported for sufficiency of textbooks and instructional materials and safety, cleanliness, and functionality of school facilities.

School	SARC Review Date(s)	Instructional Materials Accurate	Instructional Material Discrepancies	Facility Conditions Accurate	Facility Condition Discrepancies
Ball Jr. High	March 13, 2019	Yes	N/A	Yes	N/A
Magnolia High	March 13, 2019	Yes	N/A	Yes	N/A
South Junior High	March 13, 2019	Yes	N/A	Yes	N/A
Sycamore Junior High	March 13, 2019	Yes	N/A	Yes	N/A



BOT 4

Orange County Department of Education  
Educational Services Division

**Williams Settlement Legislation  
Annual Report  
Anaheim Union High School District  
2018-19**

**TEACHER ASSIGNMENT MONITORING**

Teacher assignments were reviewed and any compliance issues were reported to the district.

School	Teacher Misassignments <sup>3</sup>	English Language Learner Misassignments	Number of Misassignments Corrected	Teacher Vacancies <sup>4</sup>	Teacher Vacancies Filled
Ball Junior High	0	0	0	0	0
Magnolia High	0	0	0	0	0
South Junior High	0	0	0	0	0
Sycamore Junior High	0	0	0	0	0

Respectfully submitted,

Nicole Savo Newfield  
Administrator, Student Achievement and Wellness

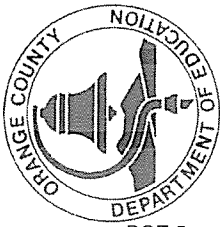
9/27/19

Date

<sup>3</sup> The California Commission on Teacher Credentialing (CCTC) considers it a misassignment when a teacher lacks the proper subject-matter authorization, a proper teaching credential, or the appropriate authorization or credential to teach English Learners if one or more English Learners are assigned to the class. The Williams Settlement Legislation requires that county superintendents report to the CCTC the number of English Learner related misassignments involving classes in which 20% or more of the students are English Learners.

<sup>4</sup> A teacher vacancy occurs if 20 working days after school begins for the semester, a single designated teacher has still not been assigned to teach the class for the entire year or semester [Education Code 35186(h)(3) and California Code of Regulations Title 5 4600(b)].





BOT 5

**Williams Settlement Legislation  
Annual Report  
Anaheim Union High School District  
2018-19**

**FACILITIES**

Schools were reviewed to determine safety, cleanliness, and functionality of facilities. Any deficiencies were reported to school administrators for remediation.<sup>2</sup>

School	Review Date	Room/Area	Facility Conditions Identified
Ball Jr. High	August 15, 2018	Girl's Restroom by Room 19	Tile missing on wall
Magnolia High	August 16, 2018	Girl's PE	Tiles near drain cover on floor missing in restroom
Magnolia High	August 16, 2018	Gym	Light covers missing in foyer area
Magnolia High	August 16, 2018	Boy's Restroom by Room 110	One toilet inoperable
Magnolia High	August 16, 2018	Room 915	Light covers missing
Magnolia High	August 16, 2018	Room 602	Light covers missing
Magnolia High	August 16, 2018	Room 108	Heating, ventilation, and air conditioning (HVAC) inoperable
Magnolia High	August 16, 2018	Parent Center	Fire extinguisher and door access blocked by table
South Jr. High	August 15, 2018	Room 203	Holiday lights hanging from light fixtures
South Jr. High	August 15, 2018	Room 308	Multiple paper decorations hanging from light fixtures
Sycamore Jr. High	August 15, 2018		NONE

<sup>2</sup>Districts are not required to report corrections to the Orange County Department of Education.

Board of Trustees  
November 5, 2019

**1. Employment:**

A. Teacher(s)/Temporary:

		<u>Column</u>	<u>Step</u>
Ball, Ian	10/8/19	2	7
Gregg, Heather	10/14/19	3	1
Simsuangco, Angela	10/14/19	4	1
Villagomez, Linda	10/30/19	2	1

B. Day-to-Day Substitute Teacher(s) with authorization to teach in subject areas where they have adequate preparation, effective as noted:

Ahn, Kate	8/23/19
Bell, Mitchell	10/7/19
Biddle, Zulma	9/9/19
Campbell, Thea	9/6/19
Catuara, Darlene	10/22/19
Chigas, Nikki	9/11/19
De La Torre, Daniel	10/14/19
Denevan, Michael	8/16/19
Drysol, Alexandra	10/2/19
Eisenbrey, Maile	8/7/19
Eckerts, Megan	9/4/19
Felix, Joseph	10/1/19
Gonzalez, Ramon	10/15/19
Hartdt, Michael	10/21/19
Lee, Youjung	9/20/19
Medina, Henry	10/23/19
Ruiz, Cindy	10/22/19
Sanchez, Jorge	9/19/19
Scott, Jaquan	9/20/19
Sprague, Ciara	9/30/19
Surfars, Lesley	10/15/19

C. Administrator Substitute, on an if and as needed basis effective as noted:

Hoshi, Ron	10/18/19
------------	----------

**2. Extra Service Compensation:**

A. Additional Salary, for an extra period of coverage to be paid tenthly and based on the individual's salary for 2019-20, effective as noted: (General Funds)

Dechene, John	8/21/19
Ramstetter-Balluck, Michele	8/21/19

B. Bilingual Authorization Stipend, to be paid to the following individual(s) for an earned Bilingual Cross-cultural Language and Academic Development (BCLAD) or equivalent certification, effective as noted:

Lemus, Vashtty	8/5/19
----------------	--------

Human Resources Division, Certificated Personnel

Board of Trustees  
November 5, 2019

Page 2 of 12

- C. Title I Specialists Stipend, for the 2019-20 year, in the amount of \$1,829, will be paid in two disbursements, and/or half of the stipend at the end of each semester. (Title I Funds)

Dayton, Lorena  
Gray, Matthew  
Hormuth, Lisa  
Jensen, Ann  
Nguyen, Andy  
Parmenter, Rick  
Ramstetter-Balluck, Michele  
Sanchez, Alicia  
Stevenson, Anna  
Terki-Hassaine, Frances  
Trevett, Kirsten  
Weiss, Marcus  
Zajec, Eydie

- D. AUHSD STEAM and Civic Engagement Stipend, to be paid for the 2019-20 school year to the following individuals as noted: (LCFF Funds)

Abril, Yvonne	\$2,000
Alonso, Francisco	\$2,000
Alvahuante, Tina	\$2,000
Apollo, Odette	\$2,000
Armijo, Valerie	\$2,000
Batinga, Cherie	\$2,000
Bidwell, Matt	\$2,000
Bryant, Amanda	\$2,000
Buker, April	\$2,000
Clark-Yamamoto, Karen	\$2,000
Cortes, Brian	\$2,000
Cummings, RoseZetta	\$2,000
Delgado, Dean	\$2,000
Derbish, Michael	\$2,000
Duncan, Michelle	\$2,000
Elliott, Clay	\$2,000
Glenn, Mark	\$2,000
Gupton, Jack	\$2,000
Hind, Ellis	\$2,000
Hoos, Shannon	\$2,000
Johnson, Mandy	\$2,000
Kanaly, Kirsdee	\$2,000
Kang, Ashley	\$2,000
Karapoulios, Eleni	\$2,000
Keledijian, Jamie	\$2,000
Kelii, Veronica	\$2,000
Kersten, Johanna	\$2,000
Kim, Jeff	\$2,000
Little, Steve	\$2,000
Majewski, Matthew	\$2,000
Majewski, Michelle	\$2,000

Human Resources Division, Certificated Personnel

Board of Trustees  
November 5, 2019

Page 3 of 12

Mann, Denise	\$2,000
Marquez, Lisa	\$2,000
McBride, Shawn	\$2,000
McQuerrey, Chris	\$2,000
Montgomery, Charlene	\$2,000
Montoy, Nicole	\$2,000
Paananen, Lindsay	\$1,000
Park, Andrew	\$2,000
Pham, Debbie	\$2,000
Rae, Derek	\$2,000
Reeves, Bianca	\$2,000
Ron, Nelson	\$2,000
Salazar, Valentine	\$2,000
Sharp, Elyse	\$2,000
Shimogawa, Teresa	\$2,000
Shoemaker, Brion	\$2,000
Slagle, Mike	\$2,000
Solorzano, Ray	\$2,000
Sullivan, Eve	\$2,000
Takehara, Sinichi	\$2,000
Taylor, Nathan	\$2,000
Torres, Carolyn	\$2,000
Turner, Robin	\$1,000
Tweed, Katrina	\$2,000
Vosskuhler, Kellie	\$2,000
Walker, Kyle	\$2,000

- E. Puente Counselors Stipend, for the 2019-2020 year, for the following individuals, to be paid one half at the end of each semester. Total amount not to exceed \$1,200 per individual. (Site Funds)

Alvarez, Veronica	Savanna High School
Bannon, Brian	Loara High School
Cuellar, Amie	Anaheim High School
Mounger, Lacie	Katella High School
Ponce, Cindy	Magnolia High School
Roberts, Diane	Orangeview Junior High School
Saldivar, Natalie	Western High School
Sarvi, Nasreen	South Junior High School

- F. AUHSD Tobacco Use Prevention Education Program Stipend, to be paid for the 2019-20 school year to the following individuals as noted: (AUHSD Tobacco Use Prevention Education Grant Funds).

Aguayo, Jairo	\$2,000
Armijo, Valerie	\$2,000
Banales, Catarina	\$1,000
Brian Castelli	\$2,000
Browning, Kim	\$2,000
Chaldu, Chayne	\$2,000
Dunham, Anita	\$2,000
Figueroa, Ana	\$1,000

Human Resources Division, Certificated Personnel

Board of Trustees  
November 5, 2019

Page 4 of 12

Flores, Jaime	\$2,000
Gangnath, Erika	\$1,000
Glenn, Mark	\$2,000
Hickman, Karen	\$2,000
Hormuth, Lisa	\$2,000
Kliem, Erin	\$2,000
Lind, Augusta	\$2,000
Loth, Sandra	\$1,000
Malmborg, Debra	\$2,000
Mitchell, Kiandra	\$2,000
Pontius, Jamie	\$1,000
Serna, Margo	\$1,000
Ting, Cynthia	\$2,000
Viramontes, Juan	\$2,000

**3. Change of contract for the following personnel who have completed the additional units and/or years of experience to advance on the salary schedule, effective as noted:**

	<u>From</u>	<u>To</u>	<u>Effective</u>
Chigas, Nikki	3 1	3 7	9/19/19
Jacobs, Carla	4 1	4 7	9/11/19
Katsui, Justina	4 1	4 7	8/19/19
Pham, Tony	1 1	2 1	8/5/19
Simsuangco, Angela	3 1	3 3	10/14/19

**4. Volunteer Employee Aides, with coverage by Workers' Compensation Insurance, effective as noted:**

Abeyta, Vanessa	1/17/19
Aguilargonzalez, Leonor	4/17/19
Angeles, Mariana	10/1/19
Aniceto Vega, Rosa	10/9/19
Ariasgorostieta, Lluvia	10/24/19
Bramlett, Lisa	10/18/19
Calleja Jr., Jose	9/27/19
Casanova, Debra	10/15/19
Castro, Aurora	10/2/19
Ceja Rayas, Maria	10/8/19
Chang, Jenny	10/16/19
Chelo, Maria	10/1/19
Damore, Daniel	10/4/19
Dasilvamoreno, Kristopher	10/14/19
Devoogd, Karen	10/15/19
Ferguson, Britney Sarah	10/11/19
Fitzmaurice, Janeene	10/7/19
Flores-Recillas, Erika	10/15/19
Gonzales, Sara	9/26/19
Gonzalez, Karen	10/18/19
Gonzalez, Tatiana	9/30/19
Gonzalez, Titiana	9/30/19
Gonzalez Mendoza, Ma	9/27/19
Graf, Janelle	10/14/19

Human Resources Division, Certificated Personnel

Board of Trustees  
November 5, 2019

Page 5 of 12

Grimaldo, Rosalia	10/7/19
Jarwan, Mary	10/22/19
Kian, Monya	10/10/19
Kuan, Dora	10/1/19
Lee, Jung Hee	10/7/19
Lungren, Carlos	10/10/19
Maiuri, Edward	9/30/19
Mariano, Michelle	10/24/19
Marvin, Daniel	10/2/19
Mejiagarcia, Maria	10/4/19
Mendes, Keri	10/2/19
Mercado, Anthony	10/3/19
Miranda, April	10/15/19
Molina, Douglas	9/26/19
Morris, Lisa	10/24/19
Navarretechavez, Marlenne	10/18/19
Nguyen, Cam	10/4/19
Nguyen, Summer	10/9/19
Nguyen, Summer	10/9/19
Nguyen, Tracy	10/3/19
Overton, Jeanette	10/11/19
Overton, Kevin	10/11/19
Pacheco, Sylvia	10/16/19
Padilla, Erno	10/8/19
Ramirez, Jonathan	10/18/19
Ramos, Monique	10/11/19
Rathore, Meenakshi	10/11/19
Rocha, Auri Rocha	5/30/19
Rodriguezluna, Brandon	10/3/19
Rorick, Renee	10/8/19
Rueda, Irvin	10/4/19
Santos, Mary Kay	10/9/19
Santosnava, Elsa	10/21/19
Schow, Adriana	10/23/19
Serate, Cesario	10/3/19
Sierra, Cesario	10/2/19
Soto Medina, Hermila	10/8/19
Sototapia, Adriana	10/3/19
Spessert, Julie	9/27/19
Sullivan, Ryan	10/23/19
Swaney, Joshua	10/20/19
Tran, Thuy	10/2/19
Valdovinos, Amber	10/2/19
Valenzuela, Gloria	10/10/19
Valenzuela, Sylvia	10/16/19
Valline, Steven	10/17/19
Vannavong, Thadsaphone	10/7/19
Vasquez, Gilberto	10/1/19
Vazquez Viveros, Maria del Carmen	10/9/19
Wang, Hongxia	10/17/19
Whisler, Gary	10/15/19
Ye, Justin	10/17/19



Human Resources Division, Certificated Personnel

Board of Trustees  
November 5, 2019

Page 7 of 12

Lo, Jason Accompanist	\$845	1 <sup>st</sup> Semester	8/30/19
Lo, Jason Accompanist	\$845	2 <sup>nd</sup> Semester	1/6/20
Lopez, Juan Carlos Football, Asst./Lower Level REVISED	\$2,330.50	Season	8/7/19
Mora, Freddy Soccer, Asst./Lower Level	\$3,107	Season	9/9/19
Nault, Dylan Baseball, Asst./Lower Level	\$3,442	Season	9/12/19
Pantoja, David Color Guard	\$2,796.50	2 <sup>nd</sup> Semester	1/6/20
Rangel, Jonathan Wrestling, Asst./Lower Level	\$3,442	Season	9/9/19
Rivera, Nadine Soccer, Asst./Lower Level	\$3,442	Season	9/9/19
Ruiz, Manuel Drill Team	\$2,796.50	2 <sup>nd</sup> Semester	1/6/20
Swinford, Brandon Wrestling, Asst./Lower Level	\$3,442	Season	9/9/19
Wilk, Adam Baseball, Asst./Lower Level	\$3,442	Season	8/27/19
Woiemberghe, Nicole Soccer	\$3,442	Season	11/4/19
Ybarra, Jason Wrestling, Asst./Lower Level	\$3,442	Season	9/9/19
<u>Hope</u> Kuroiwa, Kristine Drama	\$1,909	2 <sup>nd</sup> Semester	1/6/20
<u>Katella</u> Aguilar, Nancy Color Guard	\$2,796.50	1 <sup>st</sup> Semester	10/21/19
Barajas Jr., Javier Soccer, Asst./Lower Level	\$1,554	Season	11/4/19



Human Resources Division, Certificated Personnel

Board of Trustees  
November 5, 2019

Page 8 of 12

Davis, Carlo Basketball	\$4,313	Season	11/4/19
Diaz, Jose Soccer, Asst./Lower Level	\$3,107	Season	11/4/19
Hernandez, Osvaldo Soccer, Asst./Lower Level	\$3,107	Season	11/4/19
Marin, Lawrance Soccer, Asst./Lower Level	\$3,107	Season	11/4/19
Nash, Kenny Basketball, Asst./Lower Level	\$3,442	Season	11/4/19
Ricci, Thomas Wrestling, Asst./Lower Level	\$3,442	Season	11/4/19
Tillman, Jason Basketball, Asst./Lower Level	\$3,442	Season	11/4/19
Vasquez, Gonzalo Soccer, Asst./Lower Level	\$1,554	Season	11/4/19
<u>Kennedy</u> Aguilar, Nancy Drill Team	\$2,796.50	2 <sup>nd</sup> Semester	1/6/20
Avila, Richard Swimming, Asst./Lower Level	\$3,208	Season	1/6/20
Botka, Bryan Band, Assistant Director	\$1,633	2 <sup>nd</sup> Semester	1/6/20
Burdick, Marlene Water Polo	\$3,818	Season	11/6/19
Calderon, Aaron Wrestling	\$4,313	Season	11/4/19
Carlson, Grant Soccer, Asst./Lower Level	\$3,107	Season	11/4/19
Collard, Mitchell Band, Ensemble	\$100	1 <sup>st</sup> Semester	8/5/19
Collard, Mitchell Band, Ensemble	\$100	2 <sup>nd</sup> Semester	1/6/20
Cross, John Baseball, Asst./Lower Level	\$3,442	Season	2/3/20

Human Resources Division, Certificated Personnel

Board of Trustees  
November 5, 2019

Page 9 of 12

Getz, Stephanie Band	\$100	1 <sup>st</sup> Semester	8/5/19
Gutierrez, Daniel Soccer, Asst./Lower Level	\$3,107	Season	11/4/19
Hull, Brittany Cheer	\$1,399	1 <sup>st</sup> Semester	10/8/19
Kim, Mike Wrestling	\$4,313	Season	11/4/19
King, Nathan Band	\$100	2 <sup>nd</sup> Semester	1/6/20
Kirby, Patrick Football, Assistant	\$1,000	Season	8/5/19
Knechtel, Jeffrey Band	\$100	1 <sup>st</sup> Semester	8/29/19
Lavespere, Patrick Basketball, Asst./Lower Level	\$3,442	Season	11/4/19
Macias, Renato Soccer, Asst./Lower Level	\$3,107	Season	11/4/19
Monahan, Thomas Baseball	\$4,313	Season	2/3/20
Morales, Ivan Band	\$100	1 <sup>st</sup> Semester	8/5/19
Orta, Sergio Soccer, Asst./Lower Level	\$3,107	Season	11/5/19
Parsons, Bernie Band	\$100	2 <sup>nd</sup> Semester	1/6/20
Peoples, Kevin Baseball, Asst./Lower Level	\$3,442	Season	1/6/20
Ray, Bryan Band	\$100	1 <sup>st</sup> Semester	8/5/19
Reinis, Joshua Cross Country, Asst./Lower Level	\$3,107	Season	9/23/19
Reynes, Mary Volleyball, Asst./Lower Level	\$3,107	Season	1/6/20

Human Resources Division, Certificated Personnel

Board of Trustees  
November 5, 2019

Page 10 of 12

Saxe, Ethan Band	\$100	1 <sup>st</sup> Semester	8/12/19
Smith, Taylor Cheer and Song	\$1,399.50	2 <sup>nd</sup> Semester	1/6/20
Torres Roman, Carlos Soccer, Asst./Lower Level	\$1,000	Season	11/5/19
Tran, Derek Swimming, Asst./Lower Level	\$3,107	Season	1/6/20
<u>Lexington</u>			
Holland, Cierra Tennis	\$2,555	2 <sup>nd</sup> Quarter	10/14/19
<u>Magnolia</u>			
Alonso, Gerardo Basketball, Assistant	\$3,442	Season	10/29/19
Barnes, Terrace Basketball, Assistant	\$3,442	Season	10/29/19
Barnett Jr., Sean Basketball, Assistant	\$3,442	Season	10/29/19
Campbell, Giovanny Basketball, Assistant	\$3,442	Season	10/29/19
Garcia, Alyssa Soccer, Assistant	\$3,107	Season	11/4/19
Jones Jr., Erland Soccer	\$3,442	Season	11/4/19
Kerrins, Robert Wrestling, Assistant	\$3,442	Season	11/4/19
Marshbanks, Lloyd Wrestling, Assistant	\$3,442	Season	11/4/19
Moran, Carlos Soccer, Assistant	\$3,107	Season	8/22/19
Ortega, Elleni Wrestling	\$4,313	Season	11/4/19
Tello, Damian Basketball, Assistant	\$3,442	Season	8/13/19
Velasco, Wilfredo Soccer, Assistant	\$3,107	Season	11/4/19

Human Resources Division, Certificated Personnel

Board of Trustees  
November 5, 2019

Page 11 of 12

Wright, Benjamin Basketball	\$4,313	Season	10/29/19
Young, Jasmin Basketball, Assistant	\$3,442	Season	8/22/19
<u>Orangeview</u> Escalera-Salas, Alex Basketball	\$2,555	2 <sup>nd</sup> Quarter	10/14/19
Monge, William Soccer	\$2,555	2 <sup>nd</sup> Quarter	10/14/19
<u>Oxford</u> Kersten, Kurt Volleyball, Assistant REVISED	\$3,107	Season	8/5/19
Truong, Khanh Phan Tennis, Assistant	\$3,107	Season	9/5/19
<u>Savanna</u> Avila, Elizabeth Track	\$4,313	Season	2/8/20
Castaneda Morales, Gilberto Soccer, Asst./Lower Level	\$3,107	Season	10/1/19
Dickson, Gary Basketball, Asst./Lower Level	\$3,442	Season	10/1/19
Fitz Perez, Sergio Wrestling	\$4,313	Season	10/1/19
Flores, Ralph Basketball, Asst./Lower Level	\$3,442	Season	10/1/19
Parker III, Alonzo Basketball, Asst./Lower Level	\$3,442	Season	10/1/19
Robinson, Cory Color Guard	\$5,593	School Year	8/5/19
Solares Pineda, Oscar Soccer, Asst./Lower Level	\$3,107	Season	10/1/19
<u>Sycamore</u> Jimmerson, Marcus Soccer	\$2,555	2 <sup>nd</sup> Quarter	10/14/19

Human Resources Division, Certificated Personnel

Board of Trustees  
November 5, 2019

Page 12 of 12

Western

Luong, Tiffany  
Basketball

\$3,442

Season

11/4/19

Moreno Navarrete, Jose  
Soccer

\$3,442

Season

11/4/19

**1. Retirements/Resignations/Terminations, effective as noted:**

	<u>Location:</u>	<u>Effective</u>
Bevins, Mitzi Food Services Assistant I	Western High School	10/10/2019
Crespo, Maria Food Services Assistant I	Walker Jr. High School	09/27/2019
Doblon, Emma Food Services Assistant I	Katella High School	10/10/2019
Favela, Crystal Instructional Assistant – Medically Fragile/Orthopedically Impaired	Katella High School	10/18/2019
Hinojosa, Alexis Bus Driver	Transportation Department	10/18/2019
Leeman, Colleen Secretary – School Support	Cypress High School	10/25/2019
Martinez, Gabriela Instructional Assistant – Specialized Academic Instruction	Brookhurst Jr. High School	10/25/2019
Mejia, Alex Senior Accounting Technician	Accounting Department	10/16/2019
Muneer, Julia Buyer	Purchasing Department	01/02/2020
Ortega, Bedilia Instructional Assistant – Specialized Academic Instruction	Katella High School	11/01/2019
Sanchez, Nicholas Food Services Assistant I	Lexington Jr. High School	10/16/2019

**2. Employment, effective as noted:**

	<u>Range/Step:</u>	<u>Effective:</u>
<b>Permanent Employees:</b>		
Bevins, Mitzi Food Services Assistant I	41/01	10/07/2019
Castillo, Vanessa Instructional Assistant – Adult Transition	51/01	10/14/2019

Human Resources Division, Classified Personnel

Board of Trustees  
November 5, 2019

Page 2 of 8

Fria, Omar Instructional Assistant – Specialized Academic Instruction	43/01	11/04/2019
Garcia, Jessica Food Services Assistant I	41/04	10/04/2019
Mondragon-Cortes, Wendy Instructional Assistant – Medically Fragile/Orthopedically Impaired	51/01	10/15/2019
Palacios, Monique Food Services Assistant I	41/01	10/18/2019
Parra, David Instructional Assistant – Behavioral Support	51/04	10/21/2019
Rivera, Bianca Food Services Assistant I	41/01	10/03/2019
Rollins, Umeka Food Services Assistant I	41/01	10/02/2019
Salgado, Yesenia Credentials Technician	57/06	10/10/2019
Sevandra, Sofhia Instructional Assistant – Specialized Academic Instruction	43/01	10/07/2019
Valente, Jose Bus Driver	55/01	10/24/2019
<b>Substitute Employees:</b>		
Abarca, Jose Substitute Food Services Assistant I	41/01	10/08/2019
Aranda, Jeffrey Substitute Custodian	48/01	10/14/2019
Brown, Michael Substitute Custodian	48/01	10/07/2019
Burdick, Brandon Substitute Custodian	48/01	10/08/2019
Calderon, Ronnie Substitute Campus Safety Aide	41/01	10/28/2019
Carlos, Ismael Substitute Campus Safety Aide	41/01	10/22/2019

Human Resources Division, Classified Personnel

Board of Trustees  
November 5, 2019

Page 3 of 8

Carranza, Christopher Substitute Custodian	48/01	10/15/2019
Cook, Hannah Substitute Instructional Assistant – Adult Transition	51/01	10/09/2019
Cook, Hannah Substitute Instructional Assistant – Behavioral Support	51/01	10/09/2019
Cook, Hannah Substitute Instructional Assistant – Special Abilities	51/01	10/09/2019
Cook, Hannah Substitute Instructional Assistant – Specialized Academic Instruction	43/01	10/09/2019
Dang, Mai Substitute Food Services Assistant I	41/01	10/18/2019
Eikamp, Penny Substitute Food Services Assistant I	41/01	10/21/2019
Em, Veasna Substitute Campus Safety Aide	41/01	10/14/2019
Ferrera, Charles Substitute Custodian	48/01	10/16/2019
Flores, Lorenzo Substitute Office Assistant – Bilingual	47/01	08/30/2019
Foster, Paul Substitute Campus Safety Aide	41/01	10/25/2019
Franco, Isabel Substitute Food Services Assistant I	41/01	10/03/2019
Galang, Ronniel Intern	\$14.53/Hr.	10/02/2019
Garcia, Brittany AVID Tutor	\$14.53/Hr.	10/10/2019
Ghuman, Gagandeep Substitute Instructional Assistant – Adult Transition	51/01	10/03/2019



Human Resources Division, Classified Personnel

Board of Trustees  
November 5, 2019

Page 4 of 8

Ghuman, Gagandeep Substitute Instructional Assistant – Behavioral Support	51/01	10/03/2019
Ghuman, Gagandeep Substitute Instructional Assistant – Special Abilities	51/01	10/03/2019
Ghuman, Gagandeep Substitute Instructional Assistant – Specialized Academic Instruction	43/01	10/03/2019
Godoy, Ebony Substitute Instructional Assistant – Adult Transition	51/01	10/23/2019
Godoy, Ebony Substitute Instructional Assistant – Behavioral Support	51/01	10/23/2019
Godoy, Ebony Substitute Instructional Assistant – Special Abilities	51/01	10/23/2019
Godoy, Ebony Substitute Instructional Assistant – Specialized Academic Instruction	43/01	10/23/2019
Godoy, Daysi Substitute Instructional Assistant – Adult Transition	51/01	10/17/2019
Godoy, Daysi Substitute Instructional Assistant – Behavioral Support	51/01	10/17/2019
Godoy, Daysi Substitute Instructional Assistant – Special Abilities	51/01	10/17/2019
Godoy, Daysi Substitute Instructional Assistant – Specialized Academic Instruction	43/01	10/17/2019
Hatter, Keith Substitute Campus Safety Aide	41/01	10/28/2019
Herrera, Stephanie Substitute Food Services Assistant I	41/01	10/11/2019
Hill, Matthew Substitute Auditorium Technician	54/01	10/10/2019

Human Resources Division, Classified Personnel

Board of Trustees  
November 5, 2019

Page 5 of 8

Hinston Mankey, Charmaine Substitute School Library Media Technician	51/01	10/25/2019
Jefferson, Linda Substitute Office Assistant - Bilingual	47/01	09/19/2019
Jimmerson, Tavita Substitute Campus Safety Aide	41/01	10/15/2019
Madera, Eliseo Substitute Warehouse Worker	53A/01	10/15/2019
Maldonado, Imelda Substitute Food Services Assistant I	41/01	10/28/2019
Mancilla, Daniel Substitute Instructional Assistant – Adult Transition	51/01	10/16/2019
Mancilla, Daniel Substitute Instructional Assistant – Behavioral Support	51/01	10/16/2019
Mancilla, Daniel Substitute Instructional Assistant – Special Abilities	51/01	10/16/2019
Mancilla, Daniel Substitute Instructional Assistant – Specialized Academic Instruction	43/01	10/16/2019
Martinez, Alexander AVID Tutor	\$14.53/Hr.	09/24/2019
Montez, Anthony Substitute Custodian	48/01	10/17/2019
Owens, Wesby Substitute Instructional Assistant – Adult Transition	51/01	09/24/2019
Owens, Wesby Substitute Instructional Assistant – Behavioral Support	51/01	09/24/2019
Owens, Wesby Substitute Instructional Assistant – Special Abilities	51/01	09/24/2019

Human Resources Division, Classified Personnel

Board of Trustees  
November 5, 2019

Page 6 of 8

Owens, Wesby Substitute Instructional Assistant – Specialized Academic Instruction	43/01	09/24/2019
Quintero, Rodrigo Substitute Custodian	48/01	10/09/2019
Ramirez, Maria Substitute Food Service Assistant I	41/01	10/03/2019
Ramos, Julio Substitute Bus Driver	55/01	10/18/2019
Reyes, Kimberly AVID Tutor	\$14.53/Hr.	10/11/2019
Reyes, Maria Substitute Instructional Assistant – Adult Transition	51/01	10/08/2019
Reyes, Maria Substitute Instructional Assistant – Behavioral Support	51/01	10/08/2019
Reyes, Maria Substitute Instructional Assistant – Special Abilities	51/01	10/08/2019
Reyes, Maria Substitute Instructional Assistant – Specialized Academic Instruction	43/01	10/08/2019
Ruvalcaba, Maria Substitute Food Services Assistant I	41/01	10/04/2019
Ruvalcaba, Rosalinda Substitute Food Services Assistant I	41/01	10/25/2019
Sandoval, Leonardo Substitute Custodian	48/01	10/19/2019
Tejeda-Duran, Nataly Substitute Bus Driver	55/01	10/10/2019
Tennant, Joan Substitute Athletic Trainer	57/01	10/18/2019
Tizol, Krystal Substitute Campus Safety Aide	41/01	10/18/2019
Torre, Dulce Intern	\$14.53/Hr.	10/11/2019

Human Resources Division, Classified Personnel

Board of Trustees  
November 5, 2019

Page 7 of 8

Truong, Khanh AVID Tutor	\$14.53/Hr.	10/18/2019
Vargas, Jalissa Substitute Food Services Assistant I	41/01	10/25/2019
Velasquez, Nestor Substitute Custodian	48/01	10/18/2019
Velazquez, Adriana Substitute Secretary	51/01	07/01/2019

3. **Workability, current minimum wage or stipend of \$256 effective as noted:**  
(Workability Grant Funds)

Effective

Alonzo, Raquel	10/21/2019
Bennett, Janae	10/01/2019
Bravo, Brenda	10/08/2019
Diaz, Giovanni	10/02/2019
Dionisio, Emily	10/08/2019
Fonseca, Aislin	10/07/2019
Goh, Ryan	09/24/2019
Hearn, David	11/30/2019
Jackson, Taylor-Marie	10/23/2019
Juarez, David	10/08/2019
Krause, Ronald III	10/15/2019
Lausy, Paula	10/21/2019
Macias, Ramiro	09/09/2019
Mendez, Omar	09/05/2019
Nong, Timmy	09/30/2019
Paiz, Brandon	09/30/2019
Parker, Brandon	09/30/2019
Rayos Del Sol, Edgrik	10/21/2019
Rivas, Jonathan	10/19/2019
Rivera, Alexander	10/10/2019
Rodriguez, Ray	10/18/2019
Royal, Mikkaayla	10/19/2019
Salas, Dario	10/28/2019
Salas, Ruth	10/10/2019
Sanchez, Kimberly	10/16/2019
Shubin, Jasmine	11/09/2019
Smith, Yariah	10/19/2019
Teran, Angelica	10/12/2019
Utu, Daniel	09/09/2019
Valerio, Ithzel	10/12/2019
Zamora, Omar	10/25/2019

4. **Food Service Student Workers**

Effective

Alvarez, Brenda	10/21/2019
Bravo de Rueda, Renato	10/21/2019

Human Resources Division, Classified Personnel

Board of Trustees  
November 5, 2019

Page 8 of 8

Chiem, Brian	10/07/2019
Dominguez, Priscila	09/30/2019
Garcia, Karla	10/21/2019
Gutierrez, Jasmine	10/21/2019
Jones, Tyra	10/10/2019
Kim, Andrew	10/07/2019
Nguyen, May	10/07/2019
Sanchez, Cindy	09/30/2019
Teneza, Amaris	10/14/2019
Tran, Angus	09/30/2019
Trinh, Huy	10/07/2019
Wguyen, Jimmy	10/21/2019